



MINUTES
January 14, 2020
VIDEO

ROSEVILLE GRANTS ADVISORY COMMISSION MEETING
TELEVISED
5:30 pm
Council Chambers
311 Vernon Street
Roseville, California

1. CALL TO ORDER

Chair Lyss called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: Carroll, Flynn, Gibson, Heywood, Kriz, Sordi, Lyss
Absent: Kelly

3. PUBLIC COMMENTS

Chair Lyss opened the Public Comment period.

Nick Bryant requested bus service similar to Game Day Express for Sacramento Republic FC games which will be held in the new arena.

Chair Lyss closed the Public Comment period.

4. MINUTES

Motion by Commissioner Heywood, seconded by Commission Kriz, to approve the minutes with corrections. The Motion Passed with a voice vote. Commissioner Flynn abstained.

4.1. Minutes for November 12, 2019 Meeting of the Grants Advisory Commission

5. PRESENTATION/REQUESTS/ACTION ITEMS

5.1. 2020-2021 Citizens Benefit Fund/REACH Grant - Applicant Workshop

The Grants Advisory Commission and staff will hold the 2020-2021 Citizens Benefit Fund/REACH Grant Applicant Workshop for the 2020-2021 grant cycle.

Commissioner Comments:

- Be aware of acronyms.
- Have someone not familiar with the program read over the application.
- Be concise.
- Attach both the project's budget and agency's budget.
- Use the additional documents tab to your advantage: attach additional outcome information, agency brochure, etc.
- Email address supplied in the application is used for various reasons. Periodically check emails. Update the email if a change occurs.
- On the City's website a list of grant recipients is provided.
- Demonstrate collaboration and how the collaboration is helping to provide a more efficient and less duplicative service.
- Thanks expressed to agencies.
- Looking forward to reviewing applications.
- What are the hours of Zoom Grant's Help Center?

Commissioner Lyss opened the public comment period.

Public Comments:

- What is the "timeout" time?
- Can the "timeout" time be increased?
- When you advance it automatically saves but If the back arrow is used, will information be lost?
- How is a collaboration defined - partnership under MOU, funding, informal, sub-grantee?
- Clarify certification requirements.
- When will agencies be notified they have been awarded a grant?
- Is it okay to go on-line to obtain the required bids?

Commissioner Lyss closed the public comment period.

5.2. Add Meeting for February 11th - CNA Workshop

Discussion and possible action regarding amending the Grants Advisory Commission Work Plan for 2020-2021 by adding an additional Grants Advisory Commission for the CNA Workshop on February 11, 2020.

Commissioner Discussion:

- Trying to avoid a Brown Act violation by changing the CNA workshop to a

Grants Advisory Commission meeting.

- Is the meeting time convenient?
- It is important to hear what the applicants say.
- Attendance of Commissioners may inhibit comments from attendees.

6. BOARD MEMBER / COMMISSIONER / STAFF REPORT

Staff Reports

- None

Commission Discussion

- Pros and cons of sharing non-profit organization annual reports along with grant awards on the City's website. *Staff will report back with the City's position.*
- Scoring of grants. *Item will be added to the March 10, 2020 meeting agenda.*
- Flash Poll.

7. ADJOURNMENT

Motion by Commissioner Heywood, seconded by Commissioner Flynn, to adjourn the meeting. The Motion Passed unanimously at 6:34 p.m. with a voice vote.