



AGENDA

December 6, 2021

PARKS & RECREATION COMMISSION MEETING

6:00 p.m.

Council Chambers

311 Vernon Street, Roseville, CA

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS**
- 5. APPROVAL OF MINUTES**
 - 5.1. Draft Meeting Minutes- August, September and November Commission Meetings

Approve the draft meeting minutes of the August 2, 2021, September 7, 2021 and the November 1, 2021 Parks & Recreation Commission meetings.

6. REQUESTS/PRESENTATIONS

6.1. Youth Commission Member Appointment Recommendation - Kathy Barsotti

Approve appointment of Tanvi Panchal to the Parks & Recreation Commission for the 2022 term.

6.2. Parks, Recreation & Libraries - Year in Review Presentation - Jill Geller

Overview of Parks, Recreation & Libraries 2021 accomplishments.

6.3. Citywide Park Development - Tara Gee

Overview of city-wide park development, including funding and approach to planning/construction.

6.4. Recognition of Youth Commissioner - Jill Geller

Recognition of Leah Burnett, Youth Commissioner, for her year of outstanding service to the Parks and Recreation Commission.

7. BOARD MEMBER / COMMISSIONER / STAFF REPORT

8. ADJOURNMENT



MINUTES

November 1, 2021

PARKS & RECREATION COMMISSION MEETING

6:00 p.m.

Council Chambers

311 Vernon Street, Roseville, CA

1. CALL TO ORDER

Chair Bridge called the November 1, 2021 Parks and Recreation Commission meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucheck, Stearns

3. PLEDGE OF ALLEGIANCE

Commissioner Soucheck led the Parks and Recreation Commission in the Pledge of Allegiance.

4. PUBLIC COMMENTS

No public comment received.

5. REQUESTS/PRESENTATIONS

5.1. Youth Commission Recruitment – Kathy Barsotti

Requesting Commissioners to participate on the interview panel for Youth Commissioner.

Kathy Barsotti, Parks, Recreation & Libraries Manager, asked for volunteers from the commission to sit on the interview panel for Youth Commissioners for the Library and Parks and Recreation Commissions on November 9, 2021.

No public comment received.

Motion by Andrae Randolph, seconded by Sandra Pollack-Cushing, to appoint Nick Alexander and Roy Stearns to the interview panel for Youth Commissioners on November 9, 2021. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

5.2. Park Name Recommendations - Tara Gee

Review and approve recommended park names.

Motion by Roy Stearns, seconded by Sandra Pollack-Cushing, to approve the recommendation to rename park WB-50 to Solaire Park. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

Motion by Nick Alexander, seconded by Regina Soucek, to approve the recommendation to rename park CO-62 to Crimson Ridge Park. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Soucek, Stearns

Nays: Randolph

Motion by Nick Alexander, seconded by Regina Soucek, to approve the recommendation to rename W-50D to Audrey Huisking Park. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

Motion by Mike Esparza, seconded by Roy Stearns, to approve the recommendation to rename CO-64/HP to Super Happy Fun Time Neighborhood Park. The Motion Failed.

Roll call vote: Ayes: Esparza, Stearns

Nays: Alexander, Bridge, Burnett, Pollack-Cushing, Randolph, Soucek

Motion by Sandra Pollack-Cushing, seconded by Andrae Randolph, to approve the recommendation to rename CO-64/HP to Campus Oaks Park or Super Happy Fun Time Neighborhood Park. The Motion Passed.

Roll call vote: Ayes: Bridge, Burnett, Esparza, Pollack-Cushing, Stearns

Nays: Alexander, Randolph, Soucek

Motion by Sandra Pollack-Cushing, seconded by Andrae Randolph, to approve the recommendation to rename F-51 to Riego Creek Park. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

Motion by Nick Alexander, seconded by Mike Esparza, to approve the recommendation to rename F-94 to Kay Sakamoto Park or Phil Ozenick Park. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

Motion by Nick Alexander, seconded by Regina Soucek, to approve the recommendation to rename JM-50 to John Byouk Park. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

5.3. Joint Use Agreements - Tara Gee & Michael Christensen

Overview of the joint use agreements between the City and Roseville City School District and Roseville Joint Union High School District

Michael Christensen, Senior-Deputy City Attorney, and Tara Gee, the Park Planning & Development Superintendent, informed the Commission about current joint use agreements the City has with Roseville City School District and Roseville Joint Union High School District.

6. BOARD MEMBER / COMMISSIONER / STAFF REPORT

Kathy Barsotti provided a packet with upcoming events and programs, including the Be Well Roseville initiative, FAB programs, and the Age Well Roseville Summit on April 7, 2022 at the Roseville Sports Center.

Jill Geller, Parks, Recreation & Libraries Director, introduced Kristina McKee, Administrative Assistant, who will be assume the role of Recording Secretary for the Parks & Recreation Commission.

7. ADJOURNMENT

Motion by Roy Stearns, seconded by Andrae Randolph, to adjourn the November 01, 2021 Parks and Recreation Commission at 7:19 p.m. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns



MINUTES

September 7, 2021

PARKS & RECREATION COMMISSION SPECIAL MEETING

6:30 p.m.

Civic Center Meeting Rooms 1 & 2
311 Vernon Street, Roseville, CA

1. CALL TO ORDER

Vice Chair Soucheck called the September 7, 2021 Parks and Recreation Commission special meeting to order at 6:30pm.

2. ROLL CALL

Present: Alexander, Burnett, Esparza, Pollack-Cushing, Randolph, Soucheck, Stearns

Absent: Bridge

3. PLEDGE OF ALLEGIANCE

Vice Chair Soucheck led the Parks and Recreation Commission in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Roseville Resident, Harry White, asked that the Parks and Recreation Commission recommend more sustainable, native plants be integrated into the Parks, Recreation & Libraries proposed Master Plan.

5. REQUESTS/PRESENTATIONS

5.1. Parks, Recreation & Libraries Strategic Master Plan

Commission input for the Parks, Recreation & Libraries Strategic Master Plan – facilitated by Leon Younger, PROS Consulting.

Leon Younger of PROS Consulting asked the commissioners a series of questions regarding the future of Roseville and explained the process of the Strategic Master Plan.

What are some outcomes of the Strategic Master Plan you hope to see?

What is needed most in the Parks, Recreation & Libraries Department?
What are the biggest challenges the City and Department face in the next five years?
What are some partnership opportunities you'd like to see?
What are some questions you'd like to ask on a citizen survey?
If you could change one thing about the PRL Department, what would it be?

Commissioners discussed each question and Mr. Younger took detailed notes to be considered while creating the Strategic Master Plan.

6. ADJOURNMENT

Motion by Mike Esparza, seconded by Roy Stearns, to adjourn the September 7, 2021 special meeting of the Parks and Recreation Commission at 7:53 p.m.
The Motion Passed.

Roll call vote: Ayes: Alexander, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

Absent: Bridge



MINUTES

August 2, 2021

PARKS & RECREATION COMMISSION MEETING

6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA

1. CALL TO ORDER

Chair Bridge called the August 2, 2021 Parks & Recreation meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Bridge, Esparza, Stearns, Soucek, Pollack-Cushing, Alexander, Burnett
Absent: Randolph

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

No public comment received.

5. APPROVAL OF MINUTES

5.1. Draft Meeting Minutes - June 7, 2021 Commission Meeting

Approve draft minutes from the June 7, 2021 Parks & Recreation Commission Meeting

Motion by Roy Stearns, seconded by Nick Alexander, to approve the meeting minutes for the June 7, 2021 Parks & Recreation Commission meeting. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Soucek, Stearns

Absent: Randolph

6. REQUESTS/PRESENTATIONS

6.1. Youth Sports Coalition Annual Scholarship Program Recipients – Kristi LaRoche

Recognition of the recipients of the Youth Sports Coalition 2021 Scholarship

Parks, Recreation & Libraries Superintendent Kristi LaRoche presented to the Parks & Recreation Commission the results of the Roseville Youth Sports Coalition's Annual Scholarship recipients including Heba Bounar with Granite Bay FC, Jaap Bains with Roseville Girls Softball, Blake Bentley with Maidu Little League and Shane Meadow-Yaw with Roseville Youth Soccer Club.

No public comment received.

Item for information only. No action required.

6.2. Be Well Roseville: New Health & Wellness Initiative - Kathy Barsotti

Inform Commission of the new citywide health and wellness initiative Be Well Roseville.

Parks, Recreation & Libraries Manager Kathy Barsotti introduced to the commission "Be Well Roseville," a new wellness initiative focusing on exercise, nutrition and mind/body renewal. The initiative will highlight healthy programs and events throughout Roseville and allow residents to earn prizes by registering and recording their healthy choices and activities. A kickoff event for the initiative will take place on October 9, 2021 at 9:00am at Mahany Park.

No public comment received.

Item for information only. No action required.

6.3. Parks, Recreation & Libraries Ambassador Program - Tara Gee

Introduction and overview of new Parks, Recreation & Libraries Ambassador program

Park Planning & Development Superintendent Tara Gee presented to the commission the Department's new Parks, Recreation & Libraries (PRL) Ambassador program for volunteers of all ages to assist the PRL Department keep Roseville's parks safe, clean and green. Ms. Gee informed that volunteer opportunities could include parks, facilities and events.

No public comment received.

Item for information only. No action required.

6.4. North West Lighting and Landscape District Ballot - Tara Gee

Information regarding the North West Lighting and Landscape District upcoming ballot

Park Planning & Development Superintendent Tara Gee presented to the commission information regarding a ballot to be sent to residents in the Northwest Lighting and Landscape District. The ballot proposes an increase in property taxes to a maximum of \$260 per parcel per year for those residents to pay for repairs and upgrades to street landscapes, trees, fencing and neighborhood entryways. Ballots will be sent to homeowners on October 1, 2021 and must be submitted to the City Clerk's office by November 17, 2021.

No public comment received.

Item for information only. No action required.

6.5. Parks, Recreation & Libraries Strategic Master Plan - Jill Geller

Introduction and overview of the Parks, Recreation & Libraries Strategic Master Plan

Parks, Recreation & Libraries Director Jill Geller presented to the commission information on the PRL Department's Strategic Master Plan along with its timeline and purpose. The PRL Department has hired Pros Consulting to assist with the plan.

No public comment received.

Item for information only. No action required.

7. **BOARD MEMBER / COMMISSIONER / STAFF REPORT**

Parks, Recreation & Libraries Director Jill Geller informed the commission of upcoming park dedications including R.G. Phillips Park on August 7, 2021, Pistachio Park on September 11, 2021 and Harry Crabb Park on September 18, 2021.

8. **ADJOURNMENT**

Motion by Nick Alexander, seconded by Roy Stearns, to adjourn the August 2, 2021 Parks & Recreation Commission meeting at 7:07 p.m. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Soucek, Stearns

Absent: Randolph



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Youth Commission Member Appointment Recommendation - Kathy Barsotti
Contact: Kathy Barsotti, kbarsotti@roseville.ca.us, (916) 774-5955

Meeting Date: 12/6/2021
Item #: 6.1.

RECOMMENDATION

Request Commissioners approve the appointment of Tanvi Panchal to serve as the Parks and Recreation Youth Commissioner for the 2022 term.

BACKGROUND

The Youth Commissioner position has a one-year term beginning with the January 2022 Parks and Recreation Commission meeting. Recruitment to fill the position occurred in October and the City Clerk office received a total of nine applications. Of the nine applicants, seven participated in the interview.

On November 9, department staff and Commissioner Stearns interviewed the seven candidates. Although the field of applicants was very strong, Tanvi Panchal emerged as the candidate being recommended to the position. Tanvi is currently a freshman at West Park High School. She has two years of student leadership experience and participates on three school clubs. During her interview, she shared that she loves Roseville parks as they are a gathering place for her and her friends. She explained that she appreciates that fact that so many parks are near the walking trails that promote a healthy lifestyle. She further explained that to be healthy, one must have a balance between their physical, mental and social health and engaging in recreational activities, one can get the significant break we need from our busy lives.

Tanvi plans to bring a different perspective to the commission and make a positive impact in her community. She is interested in working with the commission and staff to consider making Roseville parks more educational by providing information on the various species of plants. The appointment is contingent upon ultimate approval from the City Council.

Respectfully Submitted,

Kathy M. Barsotti, Parks, Recreation & Libraries Manager

Jill Geller, Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Parks, Recreation & Libraries - Year in Review Presentation - Jill Geller
Contact: Jill Geller, jageller@roseville.ca.us, (916) 774-5249

Meeting Date: 12/6/2021
Item #: 6.2.

RECOMMENDATION

This item is informational only.

BACKGROUND

With 2021 drawing to an end, staff will provide an overview of the PRL Department's many accomplishments this year.

Respectfully Submitted,

Jill Geller, Parks, Recreation & Libraries Director

Jill Geller, Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Citywide Park Development - Tara Gee
Contact: Tara Gee, TGee@roseville.ca.us, (916) 774-5253

Meeting Date: 12/6/2021
Item #: 6.3.

RECOMMENDATION

This item is informational only.

BACKGROUND

At the request of the Parks and Recreation Commission, an overview presentation will be shared in regards to the city-wide park development program.

Respectfully Submitted,

Tara Gee, Park Planning & Development Superintendent

Jill Geller, Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Recognition of Youth Commissioner - Jill Geller
Contact: Jill Geller, jageller@roseville.ca.us, (916) 774-5249

Meeting Date: 12/6/2021
Item #: 6.4.

RECOMMENDATION

No action required. This is a recognition item.

BACKGROUND

The Parks and Recreation Commission wishes to recognize and thank Youth Commissioner Leah Burnett for her outstanding service to the Parks and Recreation Commission during the 2021 calendar year.

Respectfully Submitted,

Jill Geller, Parks, Recreation & Libraries Director

Jill Geller, Parks, Recreation & Libraries Director