



AGENDA

December 3, 2018

PARKS AND RECREATION COMMISSION MEETING

7:00 p.m.

Council Chambers
311 Vernon Street
Roseville, California

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS**
- 5. MEETING MINUTES**

5.1. Draft Meeting Minutes Oct 2 2018

Draft meeting minutes of October 2, 2018 Parks and Recreation Commission meeting.

6. REQUESTS/PRESENTATIONS

6.1. Youth Commissioner Recommendation

Youth Commissioner for calendar year 2019

6.2. Master Plan for F-97 Pocket Park

Review the master plan for F-97 pocket park and forward to City Council for approval.

6.3. Commission Recognition

Recognition of outgoing Commissioners.

7. BOARD MEMBER / COMMISSIONER / STAFF REPORT

8. ADJOURNMENT



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Draft Meeting Minutes Oct 2 2018

Contact:

Meeting Date: 12/3/2018

Item #: 5.1.

ATTACHMENTS:

Description

Meeting Minutes of October 2 2018



MINUTES

October 2, 2018

**PARKS AND RECREATION COMMISSION
SPECIAL MEETING
7:00PM
CITY COUNCIL CHAMBERS
311 Vernon Street
Roseville, California**

1. CALL TO ORDER

Chair Stearns called the October 2, 2018 Parks and Recreation Commission meeting to order at 7:00p.m.

2. ROLL CALL

Present: Bridge, Esparza, Huisking, Nishihara, Radford, Randolph, Stearns, Zulfiqar

3. PLEDGE OF ALLEGIANCE

Chair Stearns led all in the Pledge of Allegiance.

4. PUBLIC COMMENTS

No public comment received.

5. MEETING MINUTES

Motion by Audrey Huisking, seconded by Andrae Randolph, to approve the meeting minutes of the August 6, 2018 Parks and Recreation Commission meeting. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Huisking, Nishihara, Radford, Randolph, Stearns, Zulfiqar

6. REQUESTS/PRESENTATIONS

6.1. Youth Commissioner 2019 - Kathy Barsotti

Commission volunteers needed to interview new applicants.

Ms. Barsotti requested volunteers to interview prospective youth commissioners.

There was consensus to approve Youth Commission interview panel volunteers: Mike Esparza, Doyle Radford Jr., and Sana Zulfiqar.

6.2. Park Name Recommendations - Tara Gee

Review Park Naming Committee recommendations.

Ms. Gee presented park name recommendations suggested by the Park Naming Subcommittee for two parks. Ms. Gee highlighted the accomplishments of each of the nominees being considered.

Public Comments:

Ms. Krista Bernasconi commented on the generosity of John Sullivan to the Roseville community.

Mr. Sullivan addressed the Commission and staff and thanked everyone for the honor of naming a park in his name.

Commissioner Radford also recognized Bev Bos who also made significant contributions to the Roseville Community.

Motion by Doyle Radford, seconded by Andrae Randolph, to approve the park name recommendations for the noted new parks: John L. Sullivan Park for WB-51 in the Westbrook area of Roseville; Bev Bos Park for F-95 in West Roseville, and forward the recommendation to City Council for formal approval. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Huisking, Nishihara, Radford, Randolph, Stearns, Zulfiqar

6.3. Budget Outlook FY 2019 - Dion Louthan

Preparation for Fiscal Year 2019 citywide budget.

Mr. Louthan provided an informational report on projected budget for FY 2019. Additional community meetings are scheduled for October 15 - Riley Library and October 16 - Maidu Community Center.

7. **BOARD MEMBER / COMMISSIONER / STAFF REPORT**

No items presented by either staff or Commission members.

8. **ADJOURNMENT**

Commissioner Huisking dismissed at 7:30pm.

Motion by Doyle Radford, seconded by Matthew Bridge, to adjourn the meeting at 8:00pm.. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Nishihara, Radford, Randolph, Stearns, Zulfiqar

Absent: Huisking



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Youth Commissioner Recommendation
Contact:

Meeting Date: 12/3/2018
Item #: 6.1.

ATTACHMENTS:

Description

Youth Commissioner Appointment 2019



COMMISSION COMMUNICATION

DATE: November 29, 2018

TITLE: Youth Commission Member Appointment Recommendation

CONTACT: Kathy M. Barsotti, Parks and Recreation Manager, 774 5955

Meeting Date: December 3, 2018

RECOMMENDATION

Approve the recommendation to request City Council to appoint Riley Moore as the Park and Recreation Youth Commissioner.

BACKGROUND

The Youth Commissioner position has a one year term beginning with the January 2019 Parks and Recreation Commission meeting. Currently, Sana Zulfiqar holds this position, however her one-year term will expire effective December 31, 2018. Sana is not eligible to reapply for a second term because she will be graduating high school in May of 2019 and thus would be unable to complete the entire one-year term. Youth Commissioners are required to be in high school while serving their term. Recruitment to fill the position opened in October. The City Clerk's office received a total of three applications.

On November 26, department staff and Commissioner Mike Esparza interviewed the three candidates. Riley Moore emerged as the candidate being recommended to the position. Riley is currently a freshman at Roseville High School. Riley is a referee for Roseville Youth Soccer Association, swims and plays water polo competitively.

Riley is interested in serving on the Parks and Recreation Commission because he wants to bring new ideas from the perspective of a Roseville youth sports participant. He shared that he has access to many students and athletes his age and can act as their voice as part of the Parks and Recreation Commission. He would like to learn more about how to be involved in his community and bring new ideas to the department. The appointment is contingent upon ultimate approval from the City Council.

FISCAL IMPACT

There is no fiscal impact to this action.

Respectfully Submitted,

A handwritten signature in blue ink that reads "KMBarsotti".

Kathy Barsotti, Recreation Manager

Approved:

A handwritten signature in blue ink, appearing to read "Dion Louthan".

Dion Louthan, Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Master Plan for F-97 Pocket Park
Contact:

Meeting Date: 12/3/2018
Item #: 6.2.

ATTACHMENTS:

Description

F-97 Master Plan

Master Plan Presentation

Commission Communication

DATE: November 26, 2018

TITLE: APPROVE THE MASTER PLAN FOR F-97 POCKET PARK

CONTACT: Tara L. Gee, Park Planning & Development Superintendent//774-5253

Meeting of December 3, 2018

SUMMARY RECOMMENDATION

Approve the master plan for the F-97 pocket park in West Roseville and forward the plan to the City Council, pending completion of the environmental clearance, for final approval.

BACKGROUND

This 1.5 acre park site is located in the West Roseville area off of North Hayden Parkway.

Master Plan Proposal

The master plan proposes a design that offers a central open turf area as a focal point of the park. Flanking the center area is a children's play/swing area and covered seating/picnicking and a half court for basketball with benches. A perimeter walkway is also included.

The developer, Signature Homes, would like to begin construction in Summer 2019.

Use of Pre-Qualified Contractors

Over the last six years, the Department has utilized a pre-qualification process to review and accept qualifications of contractors and subcontractors. Staff has sought project specific approval from the City Council to advertise, assess and accept qualifications based on guidelines provided by the State Department of Industrial Relations. This process has ensured quality projects with experienced and financially viable companies while maintaining competitive pricing. The pre-qualified list of contractors and subcontractors will be provided to the Developer for this project.

FISCAL IMPACT

Pocket parks within the Fiddymment Farm area utilize private funding. Since the neighborhood park requirements are fulfilled, no fee credits are applied to pocket parks.

Once the park is constructed, the park will be deeded to the City. Maintenance costs would be approximately \$10,000/year. The funding source for maintenance is provided through the West Roseville Community Facilities District for Service.

ENVIRONMENTAL REVIEW

Environmental review is underway.

Respectfully Submitted,



Tara L. Gee



Dion Louthan

Attachment: F-97 Pocket Park Master Plan





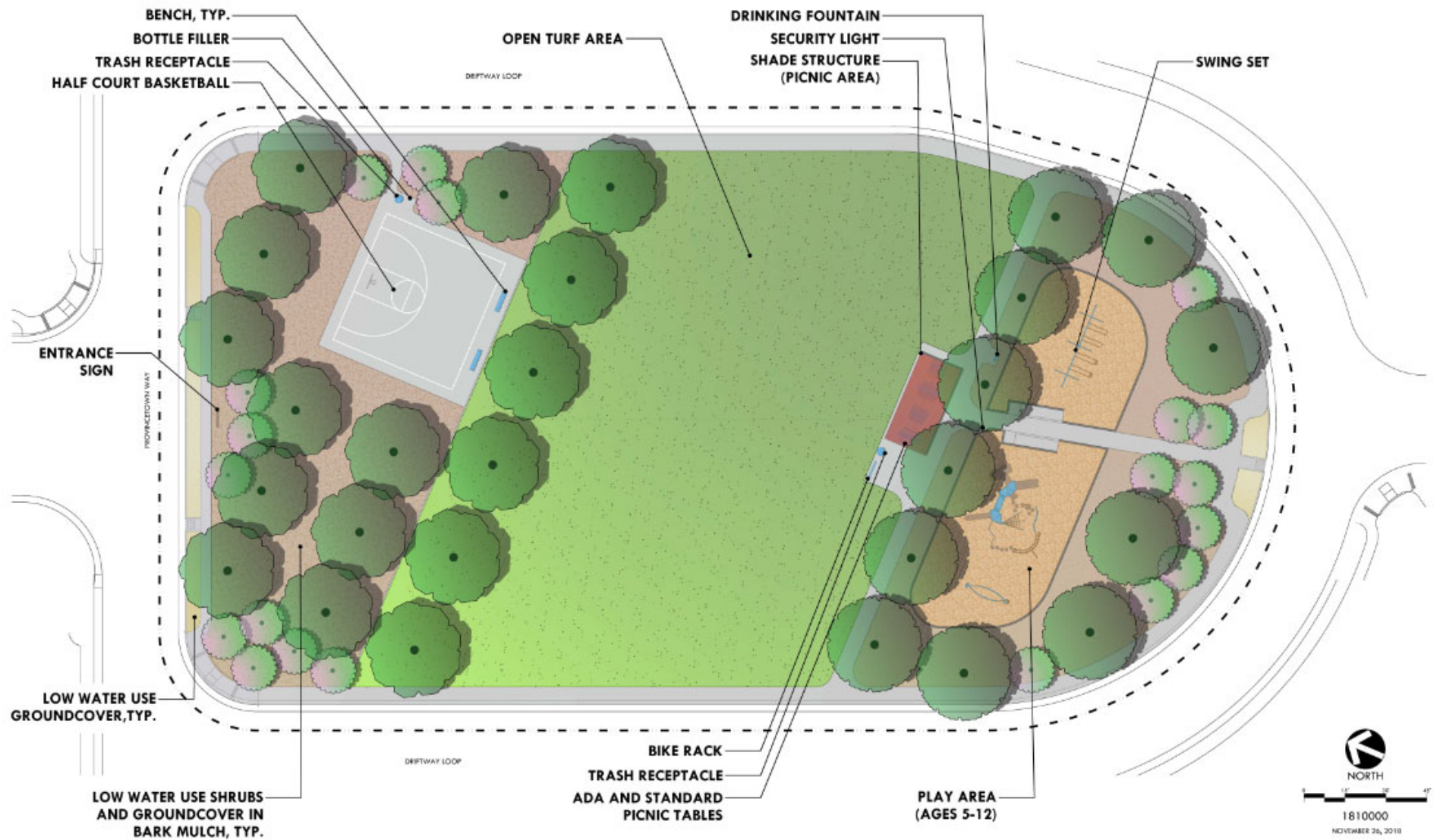
Master plan approval – F-97 pocket park

Parks & Recreation Commission
December 3, 2018



West Roseville

- Location
 - North Hayden Parkway at Katama Place and Provincetown Way
- 1.5 acre pocket park



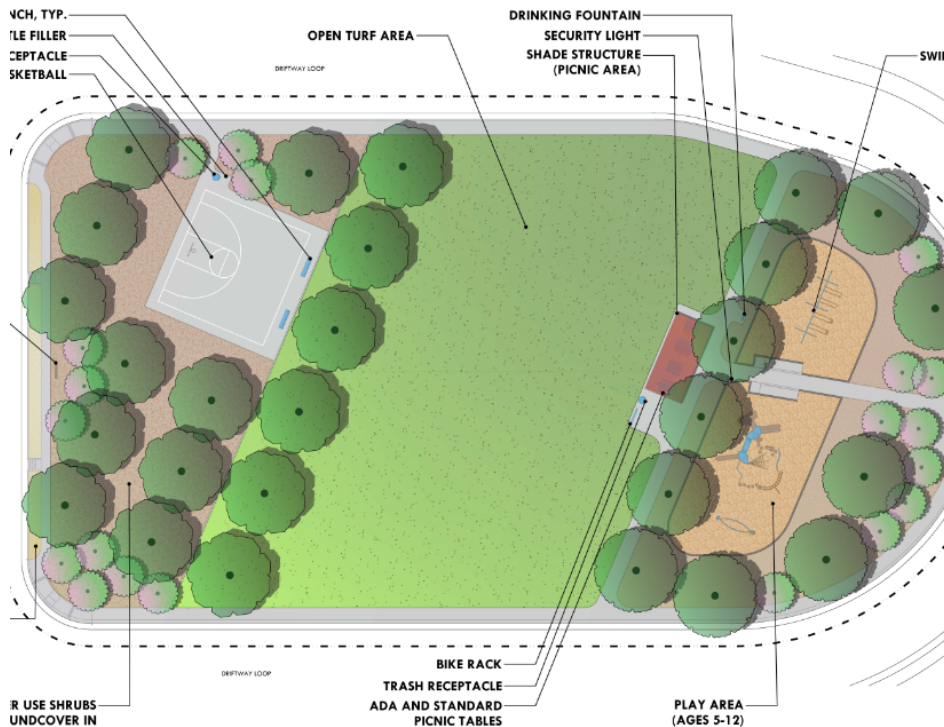


Funding

- Development - private
- WRSP CFD for maintenance
- No General Fund impact

Recommendation

- Approve the F-97 Master Plan
- Recommend approval to the City Council, pending environmental clearance





PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Commission Recognition
Contact:

Meeting Date: 12/3/2018
Item #: 6.3.