MINUTES

Grants Advisory Commission Meeting
January 13, 2026
5:30 PM
Roseville Electric Building, 116 S. Grant St., First Floor

I. CALL TO ORDER

Meeting called to order by Chair Acosta at 5:30p.m.

II. ROLL CALL

Roll call taken by Secretary Blanco.

Present:
Commissioner Mallesara
Commissioner Meeks-Harris (arrived at 5:32p.m.)
Commissioner Murray
Commissioner Razzano
Youth Commissioner Unidad
Chair Acosta

Excused Absent:
Commissioner Parker

III. PLEDGE OF ALLEGIANCE

Chair Acosta led in the Pledge of Allegiance.

IV. PUBLIC COMMENTS

No Public Comment received.

V. REQUESTS/PRESENTATIONS

1. Minutes of the November 12, 2025, Meeting

Summary: Review and approve the Minutes from the November 12, 2025, Grants Advisory Commission meeting.

CONTACT: Heather Blanco 916-746-1171 hblanco@roseville.ca.us

Motion by Lauren Razzano, seconded by Michael Murray, to approve the Minutes from the November 12, 2025, Grants Advisory Commission meetings. The Motion Passed.

Ayes:
Commissioner Mallesara
Commissioner Meeks-Harris
Commissioner Murray
Commissioner Razzano
Youth Commissioner Unidad
Chair Acosta

Nos:

Absent:
Commissioner Parker

2. Welcome 2026 Youth Commissioner

Summary: Welcome the new 2026 Youth Commissioner, Zach Unidad, to the Grants Advisory Commission.

CONTACT: Tobi Thomas 916-746-1368 tthomas@roseville.ca.us

Commissioners welcomed Zac Unidad. Zach gave a brief statement about himself.

3. Election of Vice Chair for Remaining of the 2026/27 Funding Cycle

Summary: The Grants Advisory Commission will appoint a Vice Chair for the remaining 2026/27 grant funding cycle.

CONTACT: Tobi Thomas 916-746-1368 tthomas@roseville.ca.us

Commissioner Meeks-Harris recommended nominating Commissioner Razzano or Commissioner Murray to serve as the Vice Chair. She feels both commissioners would do a great job in this role. After discussion amongst the commissioners, Commissioner Murray stated, he is honored. However, this is his first year on the commission and he looks forward to learning this year. Commissioner Razzano stated this is her 2nd year on the commission and she accepts the recommendation.
Chair Acosta wanted to point out that earlier in the fiscal year Commissioner Razzano had expressed an interest in the Vice Chair position and supports this recommendation.

Motion by Loren Meeks-Harris, seconded by Venu Mallesara, to elect Lauren Razanno as Vice Chair to fill the vacant position.

Ayes:
Commissioner Mallesara
Commissioner Meeks-Harris
Commissioner Murray
Commissioner Razzano

Youth Commissioner Unidad
Chair Acosta

Nos:

Absent:
Commissioner Parker

4. FY26/27 Citizens' Benefit Fund Grant Applicant Workshop

Summary: Conduct FY26/27 Citizens' Benefit Fund (CBF) Grant Applicant Workshop.

CONTACT: Tobi Thomas 916-746-1368 tthomas@roseville.ca.us

Chair Acosta, Vice Chair Razzano and Staff Thomas presented the Citizens' Benefit Fund Grant Application Workshop PowerPoint Presentation.

Information only.

Public Comment:
Mr. Patel, Kannada Sangha of Sac- Why does the organization need a Business License in Roseville? Chair Acosta and staff explained the City policy and explained how to get the Business License.
Donna Eckwortzel, Hearts Landing Ranch- this organization, uses interns, and practicum students who are not licensed, but supervised by Licensed Clinicians. She asked how would she record this during the application process. She was told to explain and provide information on the non-licensed students and provide copies of the licenses for the licensed clinicians.
Cathy Costic, What Would Jesus Do? - 1.) She noticed the Board Authorization Form was 25/26 to download, but the year is 26/27. Staff Thomas stated she will update it tomorrow. 2.) Cathy asked if a balance sheet is needed or just the budget for the program. Chair Acosta confirmed budget and budget narrative for the program and an overall operating budget.
Tammy Morgan, Placer Justice Foundation - Will last years RRF1 be ok? Staff Thomas, confirmed yes, most recent year.
Lori Grant, All Clutter Aside- they filed their CT1 filed last October they received a rejection letter and told to refile with the new form, she is not sure if they will have the new one back before deadline. Staff Thomas, stated to attach everything you have including the letter and if we are still in the review process you can send it in when you receive it.
Catia, Child Advocates - Asked with the limited funds can you recommend how much organizations should apply for? Chair Acosta, No we do not have any recommendations.
Jennifer Chapman, Valley Foothill Watershed Collaborative - Does the commission consider partial funding? Chair Acosta, yes, we do partial funding.
Morgan Mariono, Special Olympics - she is a former Grants Advisory Youth Commissioner, and congratulated Zach on his new youth commissioner appointment and said it leads to great things, and thanked the commissioners for all the work they do on this commission.

Commissioners Closing Comments and Tips:
Commissioner Meeks-Harris - follow directions, collaborate with other organizations for help, use all the resources available to you.

Chair Acosta - reminded applicants that this meeting is recorded if they need to review it, the PowerPoint will be uploaded to the website, and FAQs online are helpful. Lastly, from now until council makes their final funding recommendations, the commissioners are not allowed to visit, tour, or discuss anything with any of the organizations.

Chair Acosta called for a short break for any audience that would like to exit before the meeting continues.

5. Scoring Process Discussion

Summary: Review the process of scoring the approved applications for FY2026/27.

CONTACT: Tobi Thomas 916-746-1368 tthomas@roseville.ca.us

Chair Acosta stated the commissioners will talk through the current scoring process. Chair Acosta opened public comment and asked former Commissioner Ed Kriz to explain the historical background and how we got to the scoring process and our policy we use today. Ed Kriz gave a detailed explanation of how the consultant, council, commissioners, and staff collaborated to create a working process. The full Kone report is posted on the Grant's webpage to review.

Information only.

Public Comment:
Dr Hallowa, Wellness Within Cancer Support - ask if there is anything built into the scoring or policy regarding organizations that have more resources and seem to receive funding from Roseville often? Chair Acosta stated it is not built in the report or scoring, but this topic will be discussed at the May meeting.

VI. STAFF/COMMISSIONER REPORTS

Chair Acosta thanked Commissioner Kriz for his time over the last 7-1/2 years serving on the Grants Advisory Commission and presented him with a plaque and Resolution of Appreciation. The Commission took a photo with out-going Commissioner Ed Kriz.

Staff Thomas reported that the application closes on February 2nd. She thanked Ed Kriz for his service to the Grants Advisory Commission. She reminded the commission that the next meeting is April 14th, at 5:30p.m. at 116 S. Grant Building 1st Floor conference room. This is the funding meeting, and it will be recorded.
Reminded the commissioners that the approved applications will be available to them to score by March 4th, and their scoring needs to be completed and returned to staff by March 29th.

VII. ADJOURNMENT

Motion by, Loren Meeks-Harris seconded by Lauren Razzano, to adjourn the meeting at 7:08p.m.

Ayes:
Commissioner Mallesara
Commissioner Meeks-Harris

Commissioner Murray
Commissioner Razzano
Youth Commissioner Unidad
Chair Acosta

Nos:
Commissioner Parker