



City Council Chambers, 311 Vernon Street

roseville.ca.gov

The City of Roseville welcomes your participation.

Meeting Schedule: Regular meetings of the City Council are held on the first and third Wednesday of each month at 6:00 p.m.

Public Comment - Non-Agenda Items: A total of 25 minutes is allotted for public comments. Each speaker has three (3) minutes to address the Mayor on issues not on the agenda and within the City's jurisdiction. Please submit a yellow speaker card to the City Clerk before the item is heard. You will still have an opportunity to comment if you haven't filled out a yellow speaker card. Under the Brown Act, the City Council cannot discuss or act on items not listed on the agenda.

Public Comment - Agenda Items: Speakers have three (3) minutes on regular agenda items and five (5) minutes on public hearing items. Emailed comments will be made part of the permanent record.

Email cityclerk@roseville.ca.gov no later than 4:00 p.m. the day of the meeting with Public Comment in the subject line.

Americans with Disabilities Act/Interpreters: If special assistance is required to participate in a meeting, including the need of auxiliary aids or services or assistance with interpreter services, please notify the City Clerk at least 72 hours in advance of the meeting.

City Clerk 311 Vernon Street cityclerk@roseville.ca.gov 916-774-5263 TDD: 916-774-5220

Security Measures: All attendees must pass through a metal detector. Prohibited items – including firearms (even with valid CCW), knives, pepper spray/mace, explosives, weapons, dangerous devices of any kind, illegal drugs, and alcohol – are not allowed.

Viewing Options: In addition to the viewing options below, **audio/visual** comments can be made via: [Teams](#).

Meeting ID: **223 741 685 370 862**

Passcode: **hH7xa3QA**

Click: Continue on this browser

Click: Join now

Attendees will enter the meeting muted and with no camera accessibility. Once attendee is recognized to speak, attendee will have the microphone enabled and has the option to enable their camera.

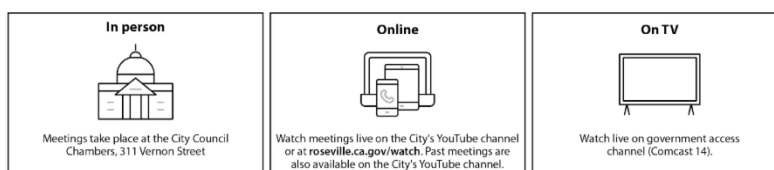
Teams participation by telephone (audio only)

1. Dial **(213) 282-6642**

2. Conference ID: **253 584 545#**

3. To make a public comment, dial ***5** to "raise your hand"

To unmute yourself dial ***6**





Krista Bernasconi, Mayor
Karen Alvord, Vice Mayor
Bruce Houdesheldt, Councilmember
Tracy Mendonsa, Councilmember
Pauline Rocucci, Councilmember
Dominick Casey, City Manager
Michelle Sheidenberger, City Attorney
Carmen Avalos, City Clerk

AGENDA

City Council and
Housing Successor Agency Meeting
September 2, 2026

6:00 PM

City Council Chambers, 311 Vernon Street

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MEETING PROCEDURES

V. PRESENTATIONS

1. Proclamation - Partnership for Rail Safety Month

Summary: Proclaim September 2026 as Rail Safety Month and commend the efforts being made to improve railroad crossing safety, and urge the public to be cautious and safe around railroad tracks and property.

CONTACT: Arleta Wagenhals 916-774-5200 amswagenhals@roseville.ca.us

2. Resolution - 2026 Sylvia Besana Community Volunteer Award

Summary: Commend Kayla Scott as the recipient of the City of Roseville 2026 Sylvia Besana Community Volunteer Award.

CONTACT: Jenny Taylor 916-746-1328 jtaylor@roseville.ca.us

VI. PUBLIC COMMENTS

This is an opportunity to make a public comment on non-agenda items.

VII. CONSENT CALENDAR

3. Traffic Signal Maintenance and Operations - Agreement (PUBLIC WORKS DEPARTMENT - ENGINEERING - TRAFFIC ENGINEERING)

Summary: Staff recommends approval of the Traffic Signal Maintenance and Operations agreement to provide routine traffic signal maintenance, signal operations support, and emergency response services for County-owned and shared traffic signals located along the shared jurisdictional boundary. Staff further recommends approval to authorize the City Manager to execute amendments over the five-year term that increase the reimbursement amount payable to the City, if needed. All costs incurred by the City are fully reimbursable by Placer County, with annual reimbursement estimated not to exceed \$50,000 and a total estimated not-to-exceed amount of \$250,000 over the five-year term, unless increased through written approval by both parties. There is no fiscal impact to the City, and no General Fund resources will be used on this agreement.

CONTACT: Jerome Pastor 916-746-1352 jpastor@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 26-324 approving an agreement for traffic signal and maintenance and operations, by and between the City of Roseville and the County of Placer, and authorizing the City Manager to execute it on behalf of the City of Roseville.

4. Ford F550 Truck and Equipment Purchase – Sole Source Purchase Order (PUBLIC WORKS DEPARTMENT - FLEET)

Summary: Staff recommends approval of a sole source purchase order with Envoltz, LLC for one (1) Ford F550 flatbed truck with Envoltz underground cable pulling equipment in the amount of \$330,987. A sole source purchase is necessary because the industry has transitioned to trailers, and the Electric department works in alleys and narrow areas in new construction that limits the use of a trailer. Envoltz is the sole manufacturer and distributor, and has proprietary designs and subsystems. Due to the complexity of the build, the Fleet Manager requests authorization for the City Manager or his designee to approve change order requests in an amount not to exceed 1% of the contract price, or \$3,309.87, or the remaining portion of the approved budget (if lesser). Funding for the truck and Envoltz equipment is included in the FY2026-27 Electric Fund budget. No General Fund resources will be used.

CONTACT: Peter Brevik 916-746-1754 pbrevik@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 26-323 approving a sole source purchase order for a Ford F550 flatbed truck and equipment.

5. Downtown Water Mains Rehabilitation - Phase 2 Project - Professional Design Services Agreement (ENVIRONMENTAL UTILITIES DEPARTMENT - WATER)

Summary: Staff recommends approval and award of a professional design services agreement to JLR Environmental Consulting, LLC in the amount of \$968,913 for design and engineering services during construction for the Downtown Water Mains Rehabilitation – Phase 2 Project in the Roseville Heights and Los Cerritos neighborhoods. Funding for this project is from the Water Rehabilitation Fund.

CONTACT: Keith Schmidt 916-746-1194 kjschmidt@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 26-325 approving a professional design services agreement, by and between the City of Roseville and JLR Environmental Consulting, LLC, and authorizing the City Manager to execute it on behalf of the City of Roseville.

6. C-60 School/Park Master Plan Approval (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - PARK DEVELOPMENT)

Summary: Staff recommends approval of the C-60 School/Park Master Plan. Funding for this project was approved in the FY2026-27 budget for design and will be included in the proposed FY2027-28 budget for construction through the Neighborhood Park - Creekview Fund. Maintenance will be funded through the Creekview Community Facilities District No. 2 (Public Services). There will be no General Fund Impact.

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

The City Council will consider the recommendation to:

a. Approval of the C-60 School/Park Master Plan.

7. KT-51 Neighborhood Park Master Plan Approval (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - PARK DEVELOPMENT)

Summary: Staff recommends approval of the KT-51 Neighborhood Park Master Plan. Funding for this project was approved in the FY2026-27 budget for design and will be included in the proposed FY2027-28 budget for construction through the Neighborhood Park - Sierra Vista Fund. Maintenance will be funded by the Sierra Vista Community Facilities District No. 2 (Public Services). There will be no General Fund impact.

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

The City Council will consider the recommendation to:

a. Approval of the KT-51 Neighborhood Park Master Plan.

8. League of California Cities Annual Conference – Designation of Voting Delegate (PUBLIC AFFAIRS AND COMMUNICATIONS DEPARTMENT)

Summary: Staff recommends Council designate a voting delegate and alternate to represent the City and vote on policy resolutions during the League of California Cities General Assembly on September 25, 2026, in Anaheim, California.

CONTACT: Rob Baquera 916-746-1170 rbaquera@roseville.ca.us

The City Council will consider the recommendation to:

a. Appoint, by motion, Finance Director Scott Pettingell as the City's voting delegate and City

Clerk Carmen Avalos as the alternate voting delegate to the League of California Cities General Assembly, scheduled for Friday, September 25, 2026.

9. Staffing and Salary Schedule Updates (HUMAN RESOURCES DEPARTMENT)

Summary: As part of an ongoing assessment of appropriate staffing levels to ensure a high level of service to the community, staff identified an administrative correction needed to the Fire Battalion Chief 8Hr classification salary range and recommend that the City Council approve the corrected Management A & B salary schedules. Staff also recommend approval of updates to the City allocation schedule to reflect two (2) full-time position reclassifications from Power Plant Engineer I/II to Principal Power Plant Engineer and Administrative Technician to Administrative Assistant. The fiscal impact for the remainder of Fiscal Year 2026-27 will be \$2,669 to the Information Technology (IT) Operations Fund and \$67,717 to the Electric Fund. No budget adjustment is required at this time since both funds can absorb these increases within existing appropriations. Beyond this fiscal year, the recommended changes have an annual ongoing impact of \$3,304 to the IT Operations Fund and \$83,840 to the Electric Fund.

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Ordinance No. 7099 amending Ordinance No. 7047, the Salary Ordinance for Management Employees, as amended by Appendix "O" to be effective January 10, 2026, as an urgency measure; and

b. Adopt Ordinance No. 7100 amending Ordinance No. 7063, the Salary Ordinance for Management Employees, as amended by appendix "P" to be effective April 18, 2026, as an urgency measure; and

c. Motion to approve the attached Citywide allocation schedule effective September 5, 2026.

10. Asphalt Products (RFQ 10-3452) - Purchase Order (FINANCE DEPARTMENT - PURCHASING)

Summary: Staff recommends approval of a purchase order with Granite Construction Company, as the lowest responsive and responsible bidder for the purchase of asphalt products in response to Request for Quotations No.10-3452. The estimated total annual spend is \$1,000,000 for FY2026-27. Funding is included in the FY2026-27 budget for the Street Maintenance Division in the General Fund, Gas Tax Fund, and Highway Users Tax Fund. Funding for Environmental Utilities' Water Division is included in the Water Rehabilitation Fund budget, and funding for the Wastewater Division is included in the Wastewater Rehabilitation Fund budget.

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 26-322 approving a purchase order for asphalt products (RFQ 10-3452).

11. Response to 2025-2026 Grand Jury Report - Public Communication by Placer County Cities - Correctable Deficiencies (CITY MANAGER DEPARTMENT - ASSISTANT CITY MANAGER)

Summary: Staff recommends approval of the City's response to the findings and recommendations issued by the Placer County Grand Jury in its 2025-2026 Final Report regarding public communication by Placer County cities.

CONTACT: Dennis Kauffman, Michael Christensen 916-774-5313, 916-774-5325
dkauffman@roseville.ca.us, mchristensen@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 26-326 authorizing the Mayor to execute the response to the 2025-26 Grand Jury Final Report on behalf of the City of Roseville.

12. Minutes of Prior Meetings (CITY CLERK DEPARTMENT)

Summary: Staff recommends approval of the minutes of the August 19, 2026 City Council Meeting.

CONTACT: Arleta Wagenhals 916-774-5200 amswagenhals@roseville.ca.us

The City Council will consider the recommendation to:

a. Approve minutes of the August 19, 2026 City Council Meeting.

END OF CONSENT CALENDAR

VIII. PRESENTATIONS/REPORTS

13. Massage Business Operating Requirements - Municipal Code Amendment (CITY ATTORNEY DEPARTMENT)

Summary: Staff recommends the City Council introduce for first reading an ordinance amending Section 9.10.220 of Chapter 9.10 of the Roseville Municipal Code regarding massage business operating requirements. The proposed revision to Section 9.10.220 builds upon changes adopted by City Council in 2024 and 2025. Specifically, this change would reduce the authorized operating hours for massage businesses from 6:00 a.m. to 10:00 p.m., to 6:00 a.m. to 8:00 p.m. This timeframe is more aligned with the actual operating hours of the majority of the massage businesses within the City, and will also help abate issues associated with illicit massage business activity. There is no direct fiscal impact associated with the proposed ordinance, although the proposed changes may lead to higher numbers of administrative citations being issued for violations and/or more successful collection of the corresponding fines.

CONTACT: Travis Cochran 916-774-5325 tecochran@roseville.ca.us

The City Council will consider the recommendation to:

a. Introduce for first reading an ordinance amending Section 9.10.220 of the Roseville Municipal Code regarding operating requirements for massage businesses.

14. Fiscal Year 2025-26 Third Quarter Report (FINANCE DEPARTMENT)

Summary: Staff recommends that the City Council receive an overview of the third quarter results, including forecasted year-end projections. The presentation will include the City's financial position through the third quarter of FY2025-26 for (1) the General Fund, (2) the enterprise operating funds, and (3) revenues for other selected funds. This report is provided in accordance with Section 7.15 of the City Charter, which governs budgetary control.

CONTACT: Nancy Rothlisberger 916-774-5314 nrothlisberger@roseville.ca.us

The City Council will consider the recommendation to:

- a. This is an informational item and requires no City Council action.

IX. PUBLIC HEARINGS

NOTICE TO THE PUBLIC: Public Hearing Process

City Council, when considering the matter, will take the following actions:

1. Open the Public Hearing
2. Presentation by staff
3. Presentation by applicant or appellant
4. Accept public testimony
5. Appellant or applicant rebuttal period
6. Close the Public Hearing
7. City Council comments and questions
8. City Council action

Any challenges in court about public hearing matters noticed on this agenda may be limited to only those issues, that were raised orally at the public hearing or in written form received by the City on or before the hearing.

Public Hearings listed for continuance will be continued and posting of this agenda will serve as notice of continuation.

15. Downtown Development Impact Fee Credit Program and Budget Adjustment (ECONOMIC DEVELOPMENT DEPARTMENT)

Summary: Staff recommends approval of a Downtown Development Impact Fee Credit Program to incentivize investment and redevelopment within the Downtown Specific Plan area. The fee credit program would assist in offsetting City-controlled impact fees for eligible projects consistent with the Downtown Specific Plan. Funding for the program will come from the remaining \$126,000 of uncommitted funds in the 320 Vernon Street Sale Preparation Project in the Strategic Improvement Fund. A budget adjustment is recommended to reallocate the funds to the Downtown Development Impact Fee Credit Program.

CONTACT: Gina McColl 916-774-5452 gmccoll@roseville.ca.us

The City Council will consider the recommendation to:

- a. Adopt Resolution No. 26-321 approving the Downtown Development Fee Credit Program; and
- b. Adopt Ordinance No. 7102 authorizing certain amendments to the fiscal year 2026-27 budget and declaring this ordinance to be immediately effective as an appropriation measure.

16. CITY COUNCIL/HOUSING SUCCESSOR AGENCY - Permanent Local Housing Allocation Grant Application and Fiscal Year 2026-27 Homeless Prevention and Rapid Rehousing Funding Recommendations (ECONOMIC DEVELOPMENT DEPARTMENT - HOUSING)

Summary: Staff recommends approval to submit a Permanent Local Housing Allocation Plan and an application for funding administered by the State of California Department of Housing and Community Development for housing-related projects and programs. Staff also requests approval of funding recommendations for the FY2026-27 Homeless Prevention and Rapid Rehousing Program and a budget adjustment totaling \$2,624,763 from the Low and Moderate Income Asset Fund (\$1,250,000) and Permanent Local Housing Allocation funds (\$1,374,763). The Homeless Prevention and Rapid Rehousing grant program significantly reduces instances and durations of homelessness in Roseville and has reduced costs for both the City and the community as a whole. The recommended actions do not result in any cost to the General Fund.

CONTACT: Kristine Faelz 916-774-5451 kpfaelz@roseville.ca.us

The City Council will consider the recommendation to:

- a. Conduct a public hearing to solicit comments on the draft Permanent Local Housing Allocation Plan; and
- b. Adopt Resolution No. 26-327 adopting the Permanent Local Housing Allocation Plan and authorizing the City Manager to execute the Permanent Local Housing Allocation applications, standard agreements and other documents on behalf of the City of Roseville; and
- c. Adopt Resolution No. 26-328 approving funding recommendations and authorizing the City Manager or designee to execute grant agreements on behalf of the City of Roseville; and
- d. Adopt Ordinance No. 7101 authorizing certain amendments to the Fiscal Year 2026-27 budget and declaring this ordinance to be immediately effective as an appropriation measure.

X. STAFF/COUNCIL REPORTS

XI. ADJOURNMENT