



MINUTES
June 14, 2022
VIDEO

GRANTS ADVISORY COMMISSION MEETING
5:30 p.m.
Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us/CORTV

The meeting may be viewed on Comcast channel 14, Consolidated Communications channel 73, and AT&T U-Verse. Grants Advisory Commission meetings are also video streamed live on the City's website at roseville.ca.us/watch and roseville.ca.us/agenda, and the City's YouTube channel at youtube.com/CityofRosevilleCa.

1. CALL TO ORDER

The meeting called to order by Chair Carroll at 5:31p.m.

2. ROLL CALL

Roll Call taken by Recording Secretary Blanco.

Present:

Chair Carroll

Vice Chair Gibson

Commissioner Heywood

Commissioner Perez

Commissioner Reed

Youth Commissioner Leung

Excused Absent:

Commissioner Acosta

Commissioner Kriz

3. PLEDGE OF ALLEGIANCE

Chair Carroll led the Pledge of Allegiance.

4. PUBLIC COMMENTS

No Public Comment received.

5. MINUTES

5.1. Minutes of April 12, 2022 Meeting

Review and approve the Draft Minutes for the April 12, 2022 Grants Advisory Commission meeting.

Motion by Renee Perez, seconded by Vanessa Reed, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Carroll, Gibson, Perez, Reed

Absent: Acosta, Kriz

Abstain: Heywood

6. PRESENTATION/REVIEWS/ACTION ITEMS

6.1. Debrief on Grants Advisory Commission 2022/2023 Funding Cycle

The Commissioners and the public, including grant applicants and recipients, will participate in a debrief of the 2022/2023 grant funding cycle and share their views on the process and outcomes.

The commissioners analyzed the current evaluating system and the questions used to select grant awardees. This was a discussion only item.

Commissioner Acosta submitted her written comments to the other commissioners for review.

The commissioners deliberated about:

- Social Determinants of Health
- Even Distribution and how we can encourage this on the front end of the process
- Priority Groups

The majority of the commissioners agreed they would like to give the current process from the Kone Report a few more cycles before making changes. Some of the reasons for keeping these as they were implemented are:

- The organizations know better than the commission on which is the best fit for their organization and project programs
- COVID - impacts of COVID are ongoing right now, organizations may be receiving funds covered under COVID, the social determinant of health needs could change because of COVID, the future is unknown right now
- Commissioners, Staff, and Stake Holders participated in developing the Kone process and during this cycle staff did not receive any complaints or

questions about understanding the questions, priority groups or social determinants of health

- Site visits are encouraged and important for commissioners to gather information about the project or program, how the application process went, any follow up questions or concerns

Focusing on Roseville

The commissioners discussed how to better capture the "Focus of Roseville" by possibly changing the wording in the questionnaire to be more in line with CDBG Grant questions which narrow down how the money will be spent in the Roseville community. Although not all of the money for GAC would need to be only spent in Roseville, but identifying how much of it and how many Roseville residents it will benefit is important. Commissioner Acosta mentioned adding zip codes where the funds for the projects will be spent.

- maybe a future sub-committee to review the questions and matrix would be needed

Prompting and Guiding in the questions for consistency

- This would allow organizations without grant writers to be more competitive with those agencies with professional grant writers.

Adding Feedback to application process

Discussed having the follow up question after the funding recommendations for a more honest and accurate account to the process. This is another opportunity when doing a site visit to inquire feedback on our process too.

Council Priorities

- Discussed aligning with the Council Priorities at the workshops.

Effectiveness and Maximum Impact

Commission discussed how they could make changes to make sure the money is serving more people with these funds vs small 1-5 people being awarded in a project without discouraging smaller organizations from applying.

Front end Process

Think about the responsibilities of the additional material verifications such as business license, Secretary of State registration, etc. and who will verify the attachments?

Virtual Training

Due to the resources provided, commissioners agreed to not make the workshop mandatory.

Sub-Committee

- Set up a Sub-Committee at the July meeting

Chair Carroll surveyed the commissioners if an administrative meeting in July after check presentation meeting which all agreed to.

7. COMMISSIONER / STAFF REPORT

Staff

T. Isom - provided feedback to the commission regarding council comments from the meeting when grant recommendations were presented to City Council. Question from council regarding an umbrella organization that funded smaller applications, "Was funding going specifically to the larger organization?" The answer was yes.

Council Member Alvord thanked the commission and efforts ensuring the funds go towards city goals and happy commission is reviewing previous project success.

Commissioners

- **YC Leung** - interested in spot lighting the grants commissions with multiple media platforms to expand participation and making the citizens aware of the commissions work. Commissioners were all excited about this idea.

Staff J. Levy mentioned with the direction of the commission he could reach out to the City Communications team to discuss how we could brand the idea YC Leung is suggesting.

Commissioners complimented YC Leung on his proactive thinking and his involvement with the commission.

Commission has directed Levy to communication with the City to evaluate options with the City's Communications Team.

8. ADJOURNMENT

Meeting adjourned at 6:53p.m.

Motion by Dawn Heywood, seconded by Michelle Gibson, Approve Motion.
The Motion Passed.

Roll call vote: Ayes: Carroll, Gibson, Heywood, Perez, Reed

Absent: Acosta, Kriz