



AGENDA

November 6, 2017

VIDEO

PARKS AND RECREATION COMMISSION MEETING

7:00 p.m.

City Council Chambers

311 Vernon Street

Roseville, California

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1. October 2, 2017 Minutes

4. PUBLIC COMMENTS

5. REQUESTS/PRESENTATIONS

5.1. Youth Sports Coaliton Projects - Alexa Pritchard

Review projects for approval

5.2. Youth Commissioner Interview Panel - Kathy Barsotti

Commissioners for panel interview

5.3. Spotlight on Events - Kristi LaRoche

Update on Recreation events

5.4. Spotlight on Aquatic Programs - Will Neville, Scott Marchetti, Kate Rebello

Presentation on Aquatic Division programs

6. BOARD MEMBER / COMMISSIONER / STAFF REPORT

6.1. Updates and Reports from Department Staff

6.2. Commission Question and Comments

7. ADJOURNMENT



PARKS AND RECREATION COMMISSION

Title: October 2, 2017 Minutes

Meeting Date: 11/6/2017
Item #: 3.1.

ATTACHMENTS:

Description

October 2, 2017 Draft Minutes



City of Roseville
Parks and Recreation Commission – **Minutes**
October 2, 2017

Commissioners Present: Matthew Bridge, Courtney Carpenter, Mike Esparza, Audrey Huisking, Denis Nishihara, Doyle Radford Jr., Andraé Randolph, Roy Stearns

Absent Excused: N/A

Staff Present: Dion Louthan, Parks, Recreation & Libraries Director
Tara Gee, Park Planning & Development Superintendent
Kathy Barsotti, Recreation Manager
Julie Sparkes, Business Services Administrator
Mike Christensen, Deputy City Attorney
Ellen Worland, Recording Secretary

I. ROLL CALL – Chair Huisking called the meeting to order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE –Commissioner Carpenter led all in the Pledge of Allegiance.

III. APPROVAL OF MINUTES – *A motion to approve minutes for **August 7, 2017** was made by Commissioner Randolph; Commissioner Radford seconded and the motion was passed unanimously.*

IV. PUBLIC COMMENT –Gerry Mitchell addressed the commission regarding the Roseville trail system. He had questions regarding signage about regulations on the bike/walking trails. Chair Huisking referred Mr. Mitchell to Mike Dour in the Alternate Transportation Department.

V. SPECIAL REQUESTS/ REPORTS/ PRESENTATIONS

A. F-56 Master Plan Approval – Tara Gee

Ms. Gee presented the F-56 masterplan for commission review. She explained the complete progression and the Public Outreach that took place for this plan. The masterplan was reviewed extensively, including the proposed joint use amenities for the high school, and funding for the project was explained. Currently the plans are for Roseville Joint Union High School District (RJUHSD) to break ground on the new high school site in 2018, with the school opening in fall 2020. If all goes as planned with the F-56 process, the City will break ground in spring 2019 to be ready for the high school opening. Also noted were possible partnership plans with RJUHSD for the Historic Fiddymment House (located on northern segment of the plan), but the focus for this masterplan is on the exterior land use surrounding the homestead. Current stabilization efforts and future restoration (for the house) are separate from this master plan. An explanation of funding for the stabilization efforts were explained. Commissioners had questions regarding: sports field lighting, joint-use agreement, Title IX requirements, security and repairs for the historic site, public use, Placer Valley Tourism involvement, and public outreach.

Public Comments:

1. Christina Richter, President of the Roseville Historical Society (RHS), addressed the Commission. She queried the Commissioners about their knowledge and awareness of the site. Ms. Richter also addressed several concerns she has about the condition of the historic house. She requested, on behalf of the Historical Society, that the Commission delay the decision on the masterplan until the Commission visits the historic site.

2. Stewart Smith, Roseville High School teacher, addressed the Commission regarding the important significance of historic buildings.

3. Kathleen Crane, President of the Roseville Women's Improvement Club, spoke on behalf of the club regarding the importance of historic buildings and asked the City to do all possible to save the Historic Fiddymment House.

Mr. Louthan advised the Commission that the action before the Commission for approval of the F-56 Masterplan and the maintenance aspect of the Historic Fiddymont House are two separate issues. Staff will seek all possible solutions for maintenance at the historic site, including involvement of volunteers.

Commissioner Stearns addressed the RHS regarding bond monies that may be available from the State in June 2018. He encouraged Ms. Richter to continue to pursue those opportunities.

Motion: *Commissioner Radford moved to approve the masterplan for F-56 city-wide park site in West Roseville and forward to the City Council, pending completion of the environmental clearance, for final approval; with the comment that staff will continue to work with the Historical Society on solutions for the historic site; Commissioner Stearns seconded and the motion passed unanimously.*

B. Pricing Policy – Julie Sparkes

Ms. Sparkes made a brief presentation of the Department's Pricing Policy to familiarize commissioners with the policy which was approved by City Council in 2013. Ms. Sparkes explained the basic philosophy on the how and why the department sets prices for programs, services and facilities.

Commissioners thanked staff for the great presentation.

C. Spotlight on Youth Development Programs – Dentry, Hanson, Thomas

Adventure Club Supervisors (Christie Dentry, Carolyn Hanson and Tobi Thomas) presented the Youth Development Programs available via the department's Adventure Club and Preschool programs on 18 sites. Commission had questions regarding funding, staffing, and program offerings. Kudos to staff for the great job!

VI. REPORTS / COMMENTS/ COMMISSION/STAFF

Updates and Reports from Department Staff

- Mr. Louthan updated the Commission on comments made regarding the last meeting about landscape and medians in the Northwest District.
- Weber Park improvements made in partnership with Invest Health were made at an event in September. Ongoing discussions will continue with the Neighborhood Association to make further enhancements.
- The joint use agreement with Roseville City School District has been approved and implemented.
- Current renovations/replaster of the pool at the Roseville Aquatics Complex are underway.

Commission Questions/Comments

- Commissioner Huisking suggested that neighborhood meetings are a great opportunity to have residents involved in maintenance and care of their neighborhood parks.
- Commissioner Stearns provided a CPAC update to the Commission and reminded everyone that CPAC meetings are open to the public and it is highly recommended to attend or listen to the meetings. More information can be found on the City website.
- Commissioner Bridge commented on the Family Fest event – Kudos to staff!

VII. Adjournment

*Motion to adjourn was introduced by Commissioner Radford; Commissioner Randolph seconded and the motion passed unanimously. The meeting adjourned at 8:55pm. The next meeting is scheduled on **November 6, 2017**.*

Respectfully Submitted,

Ellen Worland
Ellen Worland



PARKS AND RECREATION COMMISSION

Title: Youth Sports Coaliton Projects - Alexa Pritchard

Meeting Date: 11/6/2017
Item #: 5.1.

ATTACHMENTS:

Description

Staff Report

COMMISSION COMMUNICATION

DATE: October 27, 2017

TITLE: Roseville Youth Sports Coalition – Project Funding Approval

CONTACT: Alexa Pritchard, Recreation Superintendent, 774-5949

Meeting date: November 6, 2017

SUMMARY RECOMMENDATION

Recommend that the Parks and Recreation Commission approve the Youth Sports Coalition's (YSC) recommendation to allocate resources from the YSC portion of funding towards the purchase of one storage unit as part of the new storage project at Maidu Regional Park on behalf of Maidu Little League. The total funding is \$3,695.73.

BACKGROUND

The Roseville Youth Sports Coalition (YSC) is a unique partnership between local independent youth sports providers and the City of Roseville. The youth sports partners provide athletic activities, opportunities and competition for participants, and the City provides game and practice fields for the partners.

The YSC is made up of seven youth sports providers within the City of Roseville. Beginning in 2006 the YSC agreed to a \$10 per participant fee to the City or Roseville to support youth sports with the City. Participant fees are collected by the City with 50% providing for field maintenance and athletic field operations. The remaining 50% is divided equally between YSC directed projects and City staff directed athletic projects.

Maidu Little League reserved one unit at the onset of this City project at a total cost of \$6,800.00. Maidu Little League has already paid \$3,104.27 of that total. At the October 26, 2017 meeting of the YSC, the Coalition approved the payment of \$3,695.73 from the YSC portion of funding towards the balance owed to purchase the storage unit with a unanimous vote of 7 Ayes.

FISCAL IMPACT

The payment of \$3,695.73 will come directly from the YSC Funds and will have no fiscal impact on the City portion of the YSC monies collected.

SUMMARY

Recommend that the Parks and Recreation Commission approve the Youth Sports Coalition's (YSC) recommendation to allocate resources from the YSC portion of funding of \$3,695.73 for one storage unit at Maidu Regional Park.

Respectfully submitted,



Alexa Pritchard,
Recreation Superintendent

Approved:



Dion Louthan
Parks, Recreation & Libraries Director

COMMISSION COMMUNICATION

DATE: October 27, 2017

TITLE: Roseville Youth Sports Coalition – Project Funding Approval

CONTACT: Alexa Pritchard, Recreation Superintendent, 774-5949

Meeting Date: November 6, 2017

SUMMARY RECOMMENDATION

Recommend that the Parks and Recreation Commission approve the Youth Sports Coalition's (YSC) recommendation to allocate resources from the YSC portion of funding to reimburse Roseville Pony Baseball for new storage container at Royer Park. The total cost of reimbursement is \$976.98.

BACKGROUND

The Roseville Youth Sports Coalition (YSC) is a unique partnership between local independent youth sports providers and the City of Roseville. The youth sports partners provide athletic activities, opportunities and competition for participants, and the City provides game and practice fields for the partners.

The YSC is made up of seven youth sports providers within the City of Roseville. Beginning in 2006 the YSC agreed to a \$10 per participant fee to the City or Roseville to support youth sports with the City. Participant fees are collected by the City with 50% providing for field maintenance and athletic field operations. The remaining 50% is divided equally between YSC directed projects and City staff directed athletic projects.

Roseville Pony Baseball went through the proper project process. At the October 26, 2017 Meeting of the YSC, the Coalition approved reimbursement to Roseville Pony Baseball of \$976.98 from the YSC portion of funding for this project with a unanimous vote of 7 Ayes.

FISCAL IMPACT

The payment of \$976.98 will come directly from the YSC Funds and will have no fiscal impact on the City portion of the YSC monies collected.

SUMMARY

Recommend that the Parks and Recreation Commission approve the Youth Sports Coalition's (YSC) recommendation to allocate resources from the YSC portion of funding of \$976.98 for reimbursement to Roseville Pony Baseball for a new storage container at Royer Park.

Respectfully submitted,



Alexa Pritchard,
Recreation Superintendent

APPROVED:



Dion Louthan,
Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION

Title: Youth Commissioner Interview Panel - Kathy Barsotti

Meeting Date: 11/6/2017
Item #: 5.2.

ATTACHMENTS:

Description

Staff Report



COMMISSION COMMUNICATION

DATE: October 16, 2017

TITLE: Youth Commission Applications Being Accepted

CONTACT: Kathy Barsotti, Parks and Recreation Manager, 774 5955

Meeting Date: November 6, 2017

RECOMMENDATION

This is to inform the Commission that applications for the Youth Commissioner position are being accepted in the City Clerk's office through November 09, 2017. Once the application process closes, we will be scheduling interviews with the qualified applicants. Staff is requesting two Commissioners to participate on the interview panel.

BACKGROUND

This position of Youth Commissioner for Parks and Recreation is a one-year term, with an option to extend the term one additional term. Courtney Carpenter began her role as the Youth Commissioner for the Parks and Recreation Commission in January 2017. Her term expires December 31, 2017. Courtney is currently a senior in high school and is not eligible assume the position of the Youth Commissioner for one additional year. Youth Commissioners are required to be in high school for their entire term and Courtney will be graduating from high school in May 2018. Once a Youth Commission is selected by the interview panel, the Commission will forward their recommendation to City Council for the official appointment.

FISCAL IMPACT

There is no fiscal impact to this action.

RECOMMENDATION

Staff is seeking two Commissioners to participate on the interview panel for prospective candidates for the Parks and Recreation Youth Commissioner.

Respectfully Submitted,

A handwritten signature in blue ink that reads "KMBarsotti".

Kathy Barsotti, Recreation Manager

Approved:

A handwritten signature in blue ink, appearing to be "Dion Louthan".

Dion Louthan, Director



PARKS AND RECREATION COMMISSION

Title: Updates and Reports from Department Staff

Meeting Date: 11/6/2017
Item #: 6.1.

ATTACHMENTS:

Description

Updates and Reports

The Christmas Tree is coming soon

By: Urban Forester, Michael-Gerold Neumann



*Photo taken in the **Burney Mountains/Redding**, showing the Christmas tree in its natural habitat.*

This year's Christmas tree is a beautiful White Fir from the Burney mountains near Redding. The tree is 38 feet in height and weighs around 1,500lbs. The tree was harvested in a naturally grown forest, located at 6,500 feet elevation and is approximately 20 years old.

On November 13th the tree will be installed with a 75 ton crane operated by Carlton Enterprises and the Open Space Division staff will assist. Vernon Street will be temporarily closed in the morning. The tree will then be decorated by our lighting contractor just in time for the Holiday Parade!



Goat Report

Currently, 1,800 goats are working in Roseville, divided into three separate herds. One herd is located behind Mahany Park. The second one is located behind Wal Mart and the third one is located near Festersen Park in the West Plan.

The goats play a vital role in reducing fire danger and thatch levels within the City. To see our goats please feel use the "Goat Tracker" which is located on our department's main website and continuously updated.

www.roseville.ca.us

Urban Forester's Notes:

Arbor Day event on Saturday, November 4th, from 09:00AM to 12N at the Kerry Downs Preserve near Silverado Middle School. Volunteers will be planting 100 oak tree seedlings to enhance our urban forest; children are welcome.

We are currently completing the creek maintenance season. The main focus is flood conveyance, which includes the removal of downed trees, woody brush, beaver dams, trash and debris. This will also help to reduce the chances of isolated flooding and protect City & private infrastructure.

Tree maintenance contractor West Coast Arborist, Inc. is continuing with grid pruning, addressing trees in medians, to assure proper vehicle clearance and traffic safety.

A Message from Park Operations - Eric Dexter

It's the time of year where events and tournament season finish and preparation for next year begins.

This past month we hosted our last softball tournaments of the year at Mahany and Maidu, held a soccer tournament at several parks, completed work at the Fiddymment Historic House and wrapped up the Wednesday On Tap series event at Vernon Street Town Square. Additionally, on October 21st, Maidu Park hosted the Roseville Employees Annual Charitable Hearts Fund (REACH) softball tournament that helps raise money for local charities. In 2017, Roseville employees pledged more than \$100,000 to local nonprofits.

Work at the Fiddymment House included adding siding to the windows, installing a security door, tree trimming and removal of unsafe trees, repairing a water line, covering/ blocking areas where rodents could cause damage, and installing tarps on the garage and ice house.

The Park Operations team also renovated Bear Dog Park to prepare it for the winter season. This two week closure process will include over-seeding the grass to fill areas that have been damaged by the high use.

As winter quickly approaches we will be feverishly picking up leaves and applying pre-emergence chemicals to our landscapes to help reduce weeds over the winter and early spring. Our team will also begin renovations of ball fields. This will include working on infield lips, grading the fields and adding material at our regional parks.

Graffiti & Vandalism

Graffiti	# of Incidents
Elliott Park	1
Lincoln Estates Park	2
Maidu Park	4
Total	\$2,375.00

Vandalism	Cost
Total	\$0.00

**FY2017-18 Graffiti & Vandalism
Total : \$7265.00**

Historic Fiddymment House



Here's The Dirt

What's New In Park Development
November 2017, Parks & Recreation Commission Report

New Parks Under Design or Construction Document Development

W-50B Neighborhood Park Site: (Astill) The city-wide plan review is complete. This park was to be constructed by Pulte Homes, however, they have asked the City to construct. Target to start construction has been moved to Spring 2018, with bids slated for December 2017.

Sierra Crossing (W-50A) School/Park: Construction document preparation is underway. Start of park construction is Spring 2018.

F-56 City-wide Park Site: A Request for Qualifications/Proposal for CEQA consultant is underway. CEQA is estimated to take 6 months to complete. The CEQA document and master plan will be brought before Council at one time.

Rehabilitation Projects

Roseville Aquatics Complex Pool Replaster and Deck Repair: Repair work is underway.



Parks Out to Bid or Under Construction

Laurel T Stizzo (F-50) Park: This park is under construction.

Parks Out to Bid or Under Construction

Turn-Key at Stone Point (Patricia Kennedy): This 3 acre neighborhood park is now open. The formal dedication will occur in the Spring.

F-96 Pocket Park (Elizabeth Jane Fiddymont) The dedication date was held on October 21, 2017.



Item to Note:

Several public workshops have occurred in the past month. F-54, a city-wide park and the Village Center park were held jointly at a workshop on October 16th. F-52, a neighborhood park, was discussed on October 23rd. Slated for early December, will be the first workshop for W-51. All of these park sites are located in West Roseville.

SEA

Fitness membership revenue decreased this month due to a decrease in monthly EFT memberships. Participants in swimming lessons increased due to a high level of swimming instructor staff being available to teach lessons this fall season. Staff also was able to hire 8 new staff through the fall hiring process and those staff members finished up their training and will be available to teach starting with the October lessons.

The Floating Pumpkin Patch will be held on Sunday, October 22 at the Mike Shellito Indoor Pool from 1-4pm.

The Roseville Aquatics Complex rehab project continues to be making progress. The contractors have demolished the deck and taken out the old plaster and tile. Currently, working to redo the tile and replacing electrical that lays under the decking. See a few of the pictures below of the progress being made. The contractor continues to be optimistic about the timeline and completing the project soon after the first of the new year.

LAND

Fitness membership revenue decreased slightly this month, mainly due to a decrease in monthly EFT memberships. Rental revenues decreased this month due to the loss of one large rental in the gym and the loss of the ongoing church rental in the Riley Meeting Rooms. In early October, staff offered two "Know Your Number" events at the Sports Center and the Indoor Pool. Participation was down considerably from the last time this event was offered, so staff are researching a new fitness event that will take its place next fall.

The Stats...

MSIP Swim Lessons Participants/Waitlist

Sept. 2016 - 472/586

Sept. 2017 - 565/433

MSIP Fitness Membership Revenue

Sept. 2016 - \$25,411

Sept. 2017 - \$23,532

RSC Fitness Membership Revenue

Sept. 2016 - \$27,245

Sept. 2017 - \$26,247

Roseville Sports Center Rental Revenue

Sept. 2016 - \$10,090

Sept. 2017 - \$7,213



**RAC
Resurface
Project**



October in Review

Adult Sports

October is an exciting transition month for Adult Sports as softball starts to wind down for the year and the Fall and Winter sports kick in to high gear with soccer, flag football, basketball and indoor volleyball. We had another great year in softball and again led the entire Sacramento/Placer/Yolo region, which is comprised of 22 agencies, in the volume of softball teams participating. We had 400+ teams play with us this year and hosted 25 youth softball tournaments each weekend from May— November.

Adult Programming

October was another great month for FAB programming! The Monday Movies are generating even more interest as we have had almost 40 participants in one showing! Pickleball is also growing with more than 14 FAB members meeting weekly to play at Woodbridge Park. Our new Bunco group is expanding with over 20 participants meeting twice a month. This month's Collette Travel Preview also hosted over 25 participants!

Youth Programming

Fall programs are doing great! Our tennis instructor was able to add almost 20 people off the waitlists for tennis classes. We hosted three cooking classes which were all at maximum capacity. Skateboarding classes have a new instructor and the numbers are great! More than 16 participants registered, which is higher than any class in the last 3 years.

Maidu Community Center/ Sports Courts

The month of October, the community center was utilized by many different user groups; Young Life, an afterschool club held their regional meeting with over 200 in attendance, Sacramento Valley Dental Hygienists Assoc. Workshop, Kaiser Permanente Employee Training and several baby showers and birthday parties!

September Comparisons

Adult Sports

	Rev.	Exp.
2017	\$ 59,333	\$35,117
2016	\$ 56,472	\$36,194

** note that numbers fluctuate each year based on when leagues start.*

Maidu CC

	Rev.	Exp.
2017	\$14,907	\$24,170
2016	\$16,288	\$26,558

Youth Programming

	Rev	Exp
2017	\$60,869	\$33,659
2016	\$55,298	\$33,298

Adult Programming

	Rev	Exp
2017	\$6,103	\$16,362
2016	\$8,034	\$16,558

What's Happening in November

Adult Programming

11/2 FAB Trip– Sausalito
11/9 FAB Trip– *Beautiful* at the Music Circus
11/15 Lunch Bunch at Ettore

MCC

11/11 Emerge Sales Training Conference
11/29 Placer County Advanced Motivational Interviewing Training

Adventure Club Pride of Roseville



Each year, City employees and managers nominate individuals whom they believe have provided outstanding service, talent, and dedication to the City throughout the year. We are very proud that our **Adventure Club-Get Active** committee received a Team Award for Innovation for implementing a program teaching kids the values and benefits of exercise, fitness and healthy eating. Congratulations to **Carolyn Hanson, Kristi LaRoche, Lisa Souza, Brianna Schmidt, Kathleen Beedy** (not pictured) and **Stephanie Taylor** (not pictured).

Diamond Creek's Drive-In Diner



"May I take your order?"

GOLF ROSEVILLE WOODCREEK & DIAMOND OAKS



Food Truck Cinema

Golf Trends: August Rounds

	2016	2017
Diamond Oaks	6,349	5,276
Woodcreek	4,931	4,164

The **Food Truck Cinema** series has been a huge success! The series began in April with monthly events featuring a movie on the range, live music, and outstanding food and beverages featuring local food trucks! Over 600 people are expected to enjoy **Hocus Pocus**, the last event of the series on October 28th.

Downtown Holiday Celebration

Bring the entire family out to the week-long return of the Downtown Holiday Celebration for a week of fun November 27 - December 2. Start the week off at Holiday Storytime on Monday followed by Santa's Tavern on Tuesday. Wednesday showcases the return of the Tree Grove featuring crafts, Santa visits and holiday trees decorated by local businesses, organizations and schools.

The holiday fun continues on Thursday, November 30 with the annual Christmas Tree Lighting. Experience an old fashion celebration and holiday cheer with decorating cookies, visiting with Santa, music, food and performances. The weather is even forecasted for some snow.

Ready for a little down time? Come out for the return of Friday Flicks featuring "The Santa Clause". Bring your blankets and chairs to the square to watch this holiday classic starting at 6:30 p.m.

Finally, wrap up the week enjoying a tasty pancake breakfast and some reindeer games on Saturday morning. Pre-registration required and two seating options available. Fees are \$10 for ages 2+ and \$5 for those under 2 years.

Turkey Trot

On Thanksgiving, race, run, jog or even crawl at this year's Turkey Trot. Avoid the traffic and crowds of other races and take part in this year's race featuring a 5K and 10K route.

Prices increase on 10/23. Don't miss out on this fun Thanksgiving tradition in Downtown Roseville.



**November 23, 9:00 am
Vernon Street Town Square**

Upcoming in November & December

Vernon Street Town Square / Downtown Events

11/9	Food Truck Mania
11/17	Friday Night Flicks: Pirates of the Caribbean: Dead Men Tell No Tales
11/23	Turkey Trot
11/27	Holiday Storytime
11/28	Santa's Tavern
11/29	Tree Grove
11/30	Tree Lighting
12/1	Friday Flicks: The Santa Clause
12/2	Breakfast with Santa & Holiday Craft Fairs
12/5-12/14	Neighborhood Santa
12/14	Food Truck Mania

For additional details see www.roseville.ca.us/events