



MINUTES

December 4, 2019

CITY COUNCIL CLOSED SESSION

4:30 p.m.

Hutchison Conference Room

311 Vernon Street

Roseville, California

and

via teleconference

Manchester Grand Hyatt San Diego

1 Market Place

San Diego, California

Phone Number 916-746-1367

CITY COUNCIL MEETING

HOUSING AUTHORITY MEETING

6:00 p.m.

Council Chambers

311 Vernon Street

Roseville, California

www.roseville.ca.us

CLOSED SESSION

Mayor John B. Allard II called the Closed Session to order at 4:30 p.m.

SILENT ROLL CALL: Bernasconi, Alvord, Roccucci, Allard, Houdesheldt (via teleconference)

Mayor John B. Allard II inquired if there was any public comment regarding the Closed Session.

No public comment received.

4:30 p.m.

Conference with Legal Counsel – Anticipated litigation

Pursuant to Government Code Section 54956.9(d)(4)
Initiation of litigation: One potential case
CONTACT: Robert Schmitt 916-774-5325 rschmitt@roseville.ca.us

Closed Session Disclosure: City Attorney Robert Schmitt stated no reportable action was taken during Closed Session.

1. CALL TO ORDER

Mayor John B. Allard II called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Bernasconi, Alvord, Roccucci, Allard
Absent: Houdesheldt

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Scott Alvord.

4. MEETING PROCEDURES

City Clerk Sonia Orozco announced procedures for addressing Council

5. PRESENTATIONS

5.1. Proclamation - Sikh Awareness Month

Proclaim the month of November 2019 to be Sikh Awareness Month.

CONTACT: M. Bettencourt 916-774-5266 mbettencourt@roseville.ca.us

Mayor John B. Allard II made the presentation to representatives of the American Sikh Foundation of Northern California, who responded.

5.2. Roseville Chamber of Commerce

Presentation to the Parks, Recreation and Libraries Department on the proceeds from the 2019 SPLASH event to benefit youth programs within the City.

CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

Roseville Area Chamber of Commerce CEO Wendy Gerig and Chamber Board member Shiela Cardeno made the \$20,000 Splash proceeds presentation to Splash Co-Chairs Anne Carpenter and Recreation Supervisor Kate Rebello.

5.3. Roseville Employees Annual Charitable Hearts

Presentation to the Roseville Employees Annual Charitable Hearts Fund by Mayor Allard.

CONTACT: Sonia Orozco 916-774-5263 sorozo@roseville.ca.us

Mayor John B. Allard II made the presentation to the Roseville Employees Annual Charitable Hearts Fund to REACH Committee members Lea Estrada and Suzanne Engelke from proceeds raised for the *State of the City*. Committee member Lea Estrada responded.

6. PUBLIC COMMENTS

Paul Griffin - Spoke to concerns regarding speeding in Cresthaven neighborhood along south Vernon and requested research and analysis for installation of a four-way stop sign.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Pauline Roccucci, seconded by Scott Alvord, to approve the Consent Calendar as presented. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Roccucci

Absent: Houdesheldt

Bids / Purchases / Services

7.1. Roseville Power Plant 2 Fire Suppression System Replacement (RFQ 10-3231) - Contract Purchase Agreement

Memo from Senior Buyer Joanna Oukrop and Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 19-509 APPROVING A CONTRACT PURCHASE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND JOHNSON CONTROLS FIRE PROTECTION, LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000132). Staff requests approval of

a contract purchase agreement with Johnson Controls Fire Protection, LP, to remove and dispose of the existing Roseville Power Plant 2 fire suppression system and design, install, and test a new system. The total cost of the product and services is \$594,595.00. Funding is included in the Electric Department's FY2019-20 Capital budget as part of the Roseville Power Plant 2 Rehabilitation project.

CC #: 0470

File #: 0203-07

CONTACT: Joanna Oukrop 916-774-5745 joukrop@roseville.ca.us

7.2. Transit Bus Purchases - Budget Adjustment and Purchase Order

Memo from Alternative Transportation Manager Michael Dour and Public Works Director Jason Shykowski recommending the City Council adopt ORDINANCE NO. 6157 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2019-20 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests a budget adjustment in the amount of \$4,279,814.00, and approval of a purchase order for six (6) local service diesel transit buses that will replace existing local service buses that have reached the end of their useful life and two (2) commuter service diesel buses for a minor commuter fleet expansion. Funding is provided by a Federal Transit Administration grant in the amount of \$3,313,342.00, with the balance of funds totaling \$966,472.00 coming from Transportation Development Act funds budgeted in the Transit Fund. No General Fund resources will be used for this bus purchase.

CC #: 0467

File #: 0203-01 & 0201-01

CONTACT: Michael Dour 916-746-1304 mdour@roseville.ca.us

7.3. Vehicle Purchases

Memo from Fleet Manager Brian Craighead and Public Works Director Jason Shykowski recommending the City Council approve a purchase order to United Rentals North America, Inc. for one Articulating Boom Lift utilizing RFQ 10-3237 in the amount of \$104,922.14; approve a purchase order to Oroville Ford, Inc. for one Ford F150 Police Responder utilizing RFQ 10-3238 in the amount of \$52,096.48; and approve a purchase order to Nicholas K Corporation, dba Ford Store San Leandro for one Ford Transit van with Ranger shelving utilizing RFQ 10-3241 in the amount of \$49,976.57. Funding for these vehicles is included in the FY2019-20 Auto Replacement budget.

CC #: 0468

File #: 0203-01

CONTACT: Brian Craighead 916-774-5731 bcraighead@roseville.ca.us

Resolutions

7.4. Westbrook - Phases 2 & 3, Pleasant Grove Boulevard Segment 2, Solaire Drive Segment 2 and 3, and Daylight Drive Segments 1, 2 and 3 - Notice of Completion

Memo from Construction Inspector Andrew Druck and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 19-508 ACCEPTING THE PUBLIC WORK KNOWN AS WESTBROOK PHASES 2 & 3 - PLEASANT GROVE BOULEVARD SEGMENT 2, SOLAIRE DRIVE SEGMENTS 2 AND 3, AND DAYLIGHT DRIVE SEGMENTS 1, 2, AND 3 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 0469

File #: 0400-04-12-1

CONTACT: Andrew Druck 916-223-7577 adruck@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.5. Administrative Adjustment to the Fiscal Year 2019-20 Annual Budget Ordinance

Memo from Budget Manager Scott Pettingell and Chief Financial Officer Dennis Kauffman recommending the City Council adopt ORDINANCE NO. 6164 OF THE COUNCIL OF THE CITY OF ROSEVILLE REPEALING AND REPLACING ORDINANCE NO. 6113, ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2019-2020, ADOPTING BUDGET CONTROL POLICIES, ADOPTING AN APPROPRIATIONS LIMIT, ADOPTING THE BUDGET FOR THE SUCCESSOR AGENCY OF THE ROSEVILLE REDEVELOPMENT AGENCY, AND ESTABLISHING THE SEALED BID REQUIREMENT, TO BE EFFECTIVE IMMEDIATELY AS AN URGENCY MEASURE. Staff requests Council repeal and replace ORDINANCE NO. 6113 to amend Section 4 to reflect the amount of \$175,424,400 for the City's annual appropriations limit. All other sections of the FY2019-20 annual budget ordinance remain unchanged. This recommendation is administrative in nature and has no financial impact.

CC #: 0476

File #: 0201 & 0201-01

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

7.6. Temporary Classification Salary Schedule Changes

Memo from Human Resources Manager Linda Hampton and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6160 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 6092, THE SALARY ORDINANCE FOR SEASONAL/TEMPORARY EMPLOYEES, AS AMENDED BY APPENDIX "J"

TO BE EFFECTIVE DECEMBER 21, 2019, AS AN URGENCY MEASURE. California Senate Bill 3 Chapter 4 increases the minimum wage from \$12.00 per hour to \$13.00 per hour on January 1, 2020. A total of 30 temporary classifications are recommended to receive a salary increase. The fiscal impact to the General Fund is \$41,500.00 and the fiscal impact to the Youth Development Fund is \$131,000.00. The General Fund fiscal impact of \$41,500.00 is accounted for in the FY2019-20 budget. Staff is also requesting the deletion of 4 temporary classifications, changing titles of 3 temporary classifications and the addition of 9 new temporary classifications to meet the City's business needs. Staff recommends City Council approve the Temporary salary schedule to reflect these changes.

CC #: 0475

File #: 0600-01

CONTACT: Linda Hampton 916-774-5215 lhampton@roseville.ca.us

7.7. Staffing and Salary Schedule Changes

Memo from Human Resources Manager Linda Hampton and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6158 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 6129, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES, AS AMENDED BY APPENDIX "F" TO BE EFFECTIVE DECEMBER 21, 2019, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6159 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 6130, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS, LOCAL 39, AS AMENDED BY APPENDIX "C" TO BE EFFECTIVE DECEMBER 21, 2019, AS AN URGENCY MEASURE. Staff requests the City Council approve Local 39 A and B salary schedules to reflect the deletion of Permit Analyst and the addition of Associate Engineer Professional Engineer (PE). In addition, staff requests approval of the Management A & B salary schedules to reflect the deletion of a Public Affairs and Communications Administrator and a 5% adjustment for the Senior Engineer salary range to incorporate the current 5% differential for possession of registration as a PE. Staff is recommending adding the PE registration as a minimum qualification for Senior Engineer and a new Associate Engineer PE classification which warrants incorporating the PE registration pay into base salary. There is no impact to the FY2019-20 budget.

CC #: 0474

File #: 0600-01

CONTACT: Linda Hampton 916-774-5215 lhampton@roseville.ca.us

Ordinances (for second reading and adoption)

7.8. Second Reading of Ordinance - Creekview Community Facilities District No. 1 (Public Facilities) - Levying Special Taxes

ORDINANCE NO. 6163 OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE LEVYING SPECIAL TAXES WITHIN CITY OF ROSEVILLE CREEKVIEW COMMUNITY FACILITIES DISTRICT NO. 1 (PUBLIC

FACILITIES), for second reading and adoption.

CC #: 0478

File #: 0206-03-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

7.9. Second Reading of Ordinance - Hewlett-Packard Development Agreement Amendment

ORDINANCE NO. 6162 ADOPTING AN EIGHTH AMENDMENT OF THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND R10 FOOTHILL, LLC RELATIVE TO THE HEWLETT-PACKARD ROSEVILLE MASTER PLAN FOR PARCEL 2 AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE, for second reading and adoption.

CC #: 0478

File #: 0400-04-18-1

CONTACT: Kinarik Shallow 916-746-1309 kshallow@roseville.ca.us

Reports / Requests

7.10. Play Care Learning Center Plaza - Parcel Map

Memo from Assistant Engineer Kerry Andrews and Development Services Director Mike Isom recommending the City Council approve the Play Care Learning Center Plaza parcel map. Engineering staff has completed its review of the parcel map and found it to be in compliance with the approved tentative map. This map will be creating three parcels for future commercial development. The actions requested have no fiscal impact to the City's General Fund.

CC #: 0465

File #: 0400-07

CONTACT: Kerry Andrews 916-774-5346 kandrews@roseville.ca.us

7.11. Out-of-State Travel Request - Fire Department

Memo from Fire Division Chief Jason Rizzi and Fire Chief Rick Bartee recommending the City Council approve out-of-state travel for one department member to attend a one-day course on the Federal Emergency Management Agency Integrated Public Alert and Warning System in Indian Head, Maryland. Costs related to travel, air fare, lodging and per diem in the approximate amount of \$1,750.00 will be covered by the Fire Department's FY2019-20 budget.

CC #: 0464

File #: 0600-02

CONTACT: Jason Rizzi 916-774-5802 jrizzi@roseville.ca.us

7.12. Out-of-State Travel Request - Parks, Recreation & Libraries Department

Memo from Parks, Recreation & Libraries Superintendent Brian Castelluccio and

Parks, Recreation & Libraries Director Jill Geller recommending the City Council approve out-of-state travel for the City's Urban Forester to attend the American Society of Consulting Arborists conference from December 7-11, 2019, in New Orleans, Louisiana. The total cost will be \$3,500.00, which includes registration, travel, lodging and per diem. Funds for this training are available in the Parks, Recreation & Libraries Department's approved FY2019-20 budget.

CC #: 0463

File #: 0600-02

CONTACT: Brian Castelluccio 916-746-1755 bcastelluccio@roseville.ca.us

7.13. HOUSING AUTHORITY - Housing Choice Voucher Program Activity

Memo from Housing Analyst Suzanne Acrell and Economic Development Director Laura Matteoli with a quarterly report on the Housing Authority's Housing Choice Voucher Program. This report is for informational purposes only and has no impact on the City's General Fund.

CC #: 0472

File #: 0709-02-01

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

Ceremonial Documents

7.14. Resolution - Christine Herron

Commend Christine Herron for her 19 years of outstanding service and dedication to the City of Roseville and extend wishes for a long, healthy, and enjoyable retirement.

CC #: 0466

File #: 0102-10

CONTACT: M. Bettencourt 916-774-5266 mbettencourt@roseville.ca.us

END OF CONSENT CALENDAR

8. RESOLUTIONS

8.1. Downtown Roseville Façade Improvement Rebate Program

Memo from Development Analyst Robert Cline and Economic Development Director Laura Matteoli recommending the City Council adopt RESOLUTION NO. 19-510 APPROVING THE DOWNTOWN ROSEVILLE FAÇADE IMPROVEMENT REBATE PROGRAM. Staff recommends approval of the Downtown Roseville Façade Improvement Rebate Program and the associated terms and conditions detailing the City's involvement in the program. No General Fund resources will be used towards the program grants, however, Economic Development staff will allocate approximately 50 hours of staff time, estimated at a cost of approximately \$2,500.00, to help administer the program.

CC #: 0477

File #: 0110

CONTACT: Robert Cline 916-746-1172 racline@roseville.ca.us

Economic Development Manager Wayne Wiley made the presentation to Council.

Development Analyst Robert Cline continued the presentation to Council.

Lisa Peters - Randy Peters Catering - Spoke in support.

Motion by Scott Alvord, seconded by Krista Bernasconi, to adopt RESOLUTION NO. 19-510 APPROVING THE DOWNTOWN ROSEVILLE FACADE IMPROVEMENT REBATE PROGRAM. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Roccucci

Absent: Houdesheldt

9. SPECIAL REQUESTS/REPORTS/PRESENTATION

9.1. Electric Utility Wildfire Mitigation Plan

Memo from Electric Operations Manager Jason Grace and Electric Utility Director Michelle Bertolino recommending the City Council accept the Electric Utility Wildfire Mitigation Plan consultant's report. There is no cost associated with the acceptance of the plan.

CC #: 0473

File #: 0800-03

CONTACT: Jason Grace 916-774-5643 jgrace@roseville.ca.us

Assistant Electric Utility Director Paul Cummings made the presentation to Council.

Scott Eckardt - Urban Forestry Senior Specialist at Dudek, continued the presentation to Council.

No public comment received.

Motion by Pauline Roccucci, seconded by John B. Allard II, to approve the Electric Utility Wildfire Mitigation Plan report. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Roccucci

Absent: Houdesheldt

9.2. Council Discretionary Funds - The Downtown Roseville Partnership

Memo from Management Assistant Heather Blanco and City Clerk Sonia Orozco requesting the City Council consider a request from the Downtown Roseville Partnership for \$2,000.00 from Council Discretionary funds for the 58th annual Sylvia Besana Holiday Parade.

CC #: 0480

File #: 0102

CONTACT: Heather Blanco 916-746-1171 hblanco@roseville.ca.us

City Clerk Sonia Orozco made the presentation to Council.

Stephanie Hill - Parade Coordinator representing the Downtown Merchants Association - Spoke in support.

Motion by Krista Bernasconi, seconded by Pauline Roccucci, to approve funding in the amount of \$2,000 from Council Discretionary funds to the Downtown Roseville Partnership for the 58th annual Sylvia Besana Holiday Parade expenses. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Roccucci

Absent: Houdesheldt

10. PUBLIC HEARING

10.1. Second Reading of Ordinance - District Based Elections

ORDINANCE NO. 6161 OF THE COUNCIL OF THE CITY OF ROSEVILLE ADDING CHAPTER 2.06 OF TITLE 2 OF THE ROSEVILLE MUNICIPAL CODE REGARDING DISTRICT BASED MUNICIPAL ELECTIONS, for second reading and adoption.

CC #: 0481

File #: 0502

CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

M. Sheidenberger 916-774-5325 msheidenberger@roseville.ca.us

Mayor John B. Allard II opened the Public Hearing.

Assistant City Attorney Michelle Sheidenberger made the presentation to Council.

The following residents spoke in opposition to second reading of ordinance and in favor of Map #106:

Paul Griffin

Lisa Larkin

Gary Gutowski

Kathleen Crawford.

Jill Lane

Mayor John B. Allard II closed the Public Hearing.

Motion by Krista Bernasconi, seconded by Pauline Roccucci, to adopt ORDINANCE NO. 6161 OF THE COUNCIL OF THE CITY OF ROSEVILLE ADDING CHAPTER 2.06 OF TITLE 2 OF THE MUNICIPAL

CODE REGARDING DISTRICT BASED MUNICIPAL ELECTIONS. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Roccucci

Absent: Houdesheldt

11. DEPARTMENT UPDATES

No Department Update given.

12. COUNCIL REPORTS / PUBLIC COMMENTS

No additional public comment received.

Northern California Public Agency - Councilmember Pauline Roccucci reported on attending meeting.

Holiday Parade - Councilmember Pauline Roccucci and Vice Mayor Krista Bernasconi spoke on participation.

Christmas Tree Lighting - Councilmember Pauline Roccucci announced event on Thursday, December 5th.

Board and Commission Vacancies - Vice Mayor Krista Bernasconi requested City Clerk announce vacancies and opportunities to apply.

Christmas Tree Grove in Vernon Street Town Square - Councilmember Scott Alvord spoke on great decorations and community and non-profit agency participation.

Gingerbread House Contest - Councilmember Scott Alvord spoke on decorating challenge and quality of the entries.

RCONA Santa In the Park - Councilmember Scott Alvord expressed appreciation for organization for providing holiday events for children and families

Acknowledgment and Appreciation of Staff - Mayor John Allard expressed appreciation to City Attorney, City Clerk and City Manager staff for work on transitioning to by-district elections.

13. ADJOURNMENT

Motion by Pauline Roccucci, seconded by Krista Bernasconi, to adjourn the meeting at 7:13 p.m. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Roccucci

Absent: Houdesheldt