MINUTES

March 1, 2017

CITY COUNCIL MEETING
HOUSING AUTHORITY MEETING
7:00 p.m.
City Council Chambers
311 Vernon Street
Roseville, California

1. CALL TO ORDER

Mayor Susan Rohan called the March 1, 2017 City Council/Housing Authority meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Gore, Alvord, Allard, Rohan
Absent: Herman

Vice Mayor:	**Bonnie Gore**
Councilmember:	**Scott Alvord**
Councilmember:	**Tim Herman**
Councilmember:	**John Allard**
Mayor:	**Susan Rohan**

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Allard.

4. MEETING PROCEDURES

City Clerk Sonia Orozco announced the procedures for addressing Council.

5. PUBLIC COMMENTS

No public comment received.

6. CONSENT CALENDAR

Motion by Bonnie Gore, seconded by John Allard, to drop item 6.3 from the agenda to be relisted on a future agenda, remove item 6.15 for presentation, and approve the remaining items as recommended. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Rohan

Absent: Herman

BEGINNING OF CONSENT CALENDAR

Bids / Purchases / Services

6.1. Roller Compacted Concrete Pilot Project - Award of Contract, Execution of Agreement and Budget Adjustment

Memo from Assistant Engineer Noah Siviglia and Public Works Director Rhon Herndon recommending Council adopt RESOLUTION NO. 17-79 APPROVING AN AGREEMENT BETWEEN CITY OF ROSEVILLE AND PAPICH CONSTRUCTION CO., INC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 5806 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2016-17 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff recommends that the City Council award the Roller Compacted Concrete Pilot Project to lowest responsive bidder, Papich Construction Co., Inc., in the amount of $7,359,599.99 with authorization for staff to exceed the award amount by 10% ($735,960.00) as a construction contingency. A budget adjustment is necessary in the amount of $1,700,000.00 from the Highway Users Tax, $1,500,000.00 from Traffic Mitigation Fees, $4,850,000.00 from the Local Transportation Fund, and $350,000.00 from Gas Tax. No General Funds are being used. This project will replace the failed asphalt concrete pavement on portions of Washington Boulevard, Atkinson Street, Denio Loop, and Hickory Street with roller compacted concrete pavement. Curb ramp upgrades within the project limits are also included to ensure that all curb ramps meet current Americans with Disabilities Act standards.

CC #: 8294

File #: 0900-04-01 & 0201-01

CONTACT: Noah Siviglia 916-746-1379 nsiviglia@roseville.ca.us

6.2. Toyota Gas Powered Forklift (RFQ 01-3122) - Purchase Order

Memo from Buyer Tiffany Valdez and Central Services Director Paul Diefenbach recommending Council authorize a purchase order to Toyota Material Handling as the lowest responsive bidder for RFQ 01-3122 for one gas powered Toyota Forklift to replace vehicle number 90-699. The forklift is used by the Public Works Traffic Signal Maintenance Division staff for the materials handling of heavy and bulky stock items that cannot be moved by hand or with a hand truck. The total cost of the forklift including tax and options is $29,758.00. Funding for this vehicle is included in the FY2016-17 Auto Replacement Budget.

CC #: 8288

File #: 0203-13

CONTACT: Tiffany Valdez 916-774-5708 tvaldez@roseville.ca.us

Resolutions

6.3. AB 2021 Energy Efficiency Targets

Memo from Electric Business Analyst Renee Laffey and Electric Utility Director Michelle Bertolino recommending Council adopt RESOLUTION NO. 17-82 APPROVING ROSEVILLE ELECTRIC UTILITY'S ENERGY EFFICIENCY TARGETS. Staff recommends Council approve Roseville Electric Utility's energy efficiency targets for the next 10 year period as required by California Assembly Bill 2021. There is no financial impact from the approval of the 10 year energy efficiency targets.

CC #: 8300

File #: 0800-03

CONTACT: Renee Laffey 916-774-5671 rlaffey@roseville.ca.us

Item 6.3 dropped from the agenda to be relisted on a future agenda.

6.4. Water System Interconnection Agreement

Memo from Water Utility Manager Jim Mulligan and Environmental Utilities Director Richard Plecker recommending Council adopt RESOLUTION NO. 17-84 APPROVING AN INTERCONNECTION AGREEMENT BETWEEN CITRUS HEIGHTS WATER DISTRICT AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This agreement will formalize the operations, maintenance and water cost between two existing interconnections and the construction of two future interconnections. The interconnections benefit the City by providing emergency and backup water supply that increases the City's water system reliability. There is no fiscal impact as a result of signing the agreement

CC #: 8303

File #: 0800-02

CONTACT: Jim Mulligan 916-774-5668 jmulligan@roseville.ca.us

6.5. City of Roseville Debt Management Policy and Goals and Policies Concerning the Use of Mello-Roos Community Facitlities Act of 1982

Memo from Administrative Analyst Jeannine Thrash and Chief Financial Officer Jay Panzica recommending Council adopt RESOLUTION NO. 17-85 ADOPTING A DEBT MANAGEMENT POLICY AND GOALS AND POLICIES CONCERNING THE USE OF MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982. This item approves changes to the City of Roseville Debt Management Policy effective January 31, 2017 and the City of Roseville Goals and Policies Concerning the Use of Mello-Roos Community Facilities Act of 1982 effective January 31, 2017. Neither the Debt Management Policy nor the Goals and Policies Concerning the

Use of Mello-Roos Community Facilities Act of 1982 will have any impact on the City's General Fund.

CC #: 8304

File #: 0206 & 0206-03

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us
Jay Panzica 916-774-5320 jpanzica@roseville.ca.us

6.6. <u>Mobility Management Grant Amendment and Authorization</u>

Memo from Financial Analyst Elizabeth Haydu and Public Works Director Rhon Herndon recommending Council adopt RESOLUTION NO. 17-83 APPROVING CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD AGREEMENT AMENDMENT NO. 1 AND AUTHORIZING CITY MANAGER TO SUBMIT A FEDERAL TRANSPORTATION ADMINISTRATION (FTA) SECTION 5310 GRANT APPLICATION AND EXECUTE ALL RELATED FORMS AND AGREEMENTS. This item requests authorization to amend an agreement between the City and Caltrans for use of Federal Transit Administration (FTA) Section 5310 funds for the South Placer Mobility Management Program extending the time frame of the agreement to November 15, 2018, but will not otherwise modify the grant. This item also requests authorization to submit a new grant application to Caltrans for additional FTA Mobility Management grant funds in an amount up to $160,000.00 with up to $40,000.00 in matching funds to continue the South Placer Mobility Management Program for an additional two years. General fund monies are not being used for this program.

CC #: 8301

File #: 0214 & 0721-03

CONTACT: Elizabeth Haydu 916-746-1302 ehaydu@roseville.ca.us

6.7. <u>Mike Shellito Indoor Pool Splash Pad Phase 1 Project - Notice of Completion</u>

Memo from Park Development Analyst Rjahja Canlas and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 17-78 ACCEPTING THE PUBLIC WORK KNOWN AS MIKE SHELLITO INDOOR POOL SPLASH PAD PHASE 1 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PARKS, RECREATION AND LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department has made a final inspection of the Mike Shellito Indoor Pool Splash Pad Phase 1 Project and has found that all contract work has been completed in accordance with the improvement plans and specifications. The project is now ready for acceptance.
Phase 1 included an outdoor recirculating water play area located within the existing fenced area of the Mike Shellito Indoor Pool. In accordance with City specifications, the contractor shall guarantee the installation of these improvements for a period of twelve (12) months from the date of this Notice of Completion. Funding for the project was approved in the FY2012-13 budget through the general city-wide park fund.

CC #: 8293

File #: 0707

CONTACT: Rjahja Canlas 916-772-7529 rcanlas@roseville.ca.us

6.8. HOUSING AUTHORITY - Software Upgrade Budget Adjustment

Memo from Administrative Analyst Melissa Hagan and Economic Development Director Chris Robles recommending City Council acting as the Housing Authority adopt HOUSING AUTHORITY OF THE CITY OF ROSEVILLE RESOLUTION NO. 2-17 APPROVING A BUDGET ADJUSTMENT FOR FISCAL YEAR 2016-2017. This item will use Housing Authority funds and make the necessary budget adjustment in the amount of $8,139.00 in order to fund a software upgrade to the Housing Authority's Housing Pro software program. The source of funds for the upgrade are included in the available resources of Housing Authority Fund. This action has no impact on the General Fund.

CC #: 8291

File #: 0709 & 0201-01

CONTACT: Melissa Hagan 916-774-5476 mhagan@roseville.ca.us

Ordinances (for introduction and first reading)

6.9. 2017 Speed Limit Ordinance Update

Memo from Assistant Engineer Jerome Pastor and Public Works Director Rhon Herndon recommending Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SPEED LIMITS. This item requests that Council approve the annual speed limit ordinance update. This will ensure the City's speed limits will be in compliance with state law and will be radar enforceable. There is no fiscal impact.

CC #: 8289

File #: 0316-04

CONTACT: Jerome Pastor 916-746-1352 jpastor@roseville.ca.us

6.10. Cooperative Purchasing - Municipal Code Amendment

Memo from Purchasing and Warehouse Manager Shannon Wiest and Central Services Director Paul Diefenbach recommending Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 4.12.105 OF CHAPTER 4.12 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE REGARDING COOPERATIVE PURCHASING. These revisions were made to reflect the City’s current business needs, and will increase the number of cooperative agreements the City is able to leverage, ultimately saving the City time and money. There is no fiscal impact from the proposed ordinance amendment.

CC #: 8290

File #: 0203

CONTACT: Shannon Wiest 916-774-5705 swiest@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

6.11. Blue Oaks Commerce Center Project - Materials Testing Service Agreement Amendment and Budget Adjustment

Memo from Senior Engineer Guy Howes and Development Services Director Kevin Payne recommending Council adopt RESOLUTION NO. 17-81 APPROVING AMENDMENT NO. 1 TO SERVICE AGREEMENT BETWEEN CITY OF ROSEVILLE AND RMA GROUP, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 5808 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2016-17 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. This is a request of Council to approve an amendment increasing the service agreement by $10,000.00 to a new not-to-exceed amount of $28,767.13, and approving a budget adjustment in the amount of $10,000.00. These funds are considered "pass-through" monies, in which all plan check and inspection service expenses are reimbursed by the applicant/developer. There is no General Fund impact.

CC #: 8298

File #: 0800-06 & 0201-01

CONTACT: Guy Howes 916-774-5430 ghowes@roseville.ca.us

6.12. On-Call Construction Inspection Services - Professional Services Agreement Amendment and Budget Adjustment

Memo from Senior Engineer Guy Howes and Development Services Director Kevin Payne recommending Council adopt RESOLUTION NO. 17-80 APPROVING A FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND PSOMAS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 5807 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2016-17 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Multiple departments have utilized this on-call construction inspection services agreement and have nearly exhausted the original not-to-exceed budget of $500,000.00, thus the necessity to request Council approve the amendment to the original master agreement and approve the requested budget adjustment for an additional $500,000.00. The actions requested as part of this item have no impact to the City's General Fund. All funds are considered "pass-through".

CC #: 8297

File #: 0800-06 & 0201-01

CONTACT: Guy Howes 916-774-5430 ghowes@roseville.ca.us

Reports / Requests

6.13. Out of State Travel Request - Police Department

Memo from Department Information Officer Dee Dee Gunther and Police Chief

Daniel Hahn recommending Council approve out of state travel for a police sergeant to attend a hostage negotiation conference in Saint Petersburg, Florida, from June 4-9, 2017. The conference will include speakers and training in negotiation-related psychology, stress management, case studies, and other topics of interest to hostage negotiators. All costs are being paid by California Association of Hostage Negotiators, and the travel will be at no cost to the City.

CC #: 8287

File #: 0600-02

CONTACT: Dee Dee Gunther 916-774-5015 ddgunther@roseville.ca.us

6.14. Out of State Travel Request - Economic Development Housing Division

Memo from Administrative Analyst Melissa Hagan and Economic Development Director Chris Robles with a request for Council to approve out-of-state travel for one Housing Analyst of the Housing Division of the Economic Development Department to attend a 2.5 day training for the federally-funded Community Development Block Grant (CDBG) program. This Housing and Urban Development-hosted training is free of charge and the associated cost of $1,375.00 to cover airfare, per diem, and lodging was approved in the FY2016-17 budget for the CDBG program.

CC #: 8302

File #: 0600-02

CONTACT: Melissa Hagan 916-774-5476 mhagan@roseville.ca.us

Ceremonial Documents

6.15. Proclamation - Child Abuse Prevention Month

Proclaim April 2017 as Child Abuse Prevention month and reaffirm dedication to protecting the children of the community, and call upon citizens to increase their participation in awareness of preventing child abuse.

CC #: 8295

File #: 0102-06

CONTACT: Heather Blanco 916-774-5265 hblanco@roseville.ca.us

Item 6.15 removed from the Consent Calendar for presentation.

Mayor Susan Rohan presented the proclamation to Barbara Besana, Kids First Executive Director, who responded.

6.16. Resolution of Commendation and Appreciation to Mike Bloom

Mike Bloom be commended for his outstanding service and dedication to the City of Roseville, congratulated for his many accomplishments, and wished a long, healthy, and enjoyable retirement.

CC #: 8296

File #: 0102-10

CONTACT: Heather Blanco 916-774-5265 hblanco@roseville.ca.us

6.17. Proclamation - Keaton Raphael Memorial St. Baldrick's Foundation

Proclaim March 4, 2017 as Keaton Raphael Memorial, St. Baldrick's Foundation Head Shaving Event and urge citizens to support organizations that offer assistance and services to children diagnosed with cancer, and their families.

CC #: 8305

File #: 0102-06

CONTACT: Heather Blanco 916-774-5265 hblanco@roseville.ca.us

6.18. Resolution of Commendation and Appreciation to Sheriff Edward N Bonner

Sheriff Edward N. Bonner be commended for his outstanding service and dedication to the City of Roseville and Placer County, congratulated for his many accomplishments, and wished a long, healthy, and enjoyable retirement.

CC #: 8306

File #: 0102-10

CONTACT: Heather Blanco 916-774-5265 hblanco@roseville.ca.us

END OF CONSENT CALENDAR

7. ORDINANCES

7.1. Community Facilities Districts True-Up to Levies - Budget Adjustment

Memo from Financial Analyst Vanessa Lieberman and Chief Financial Officer Jay Panzica recommending Council adopt ORDINANCE NO. 5809 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2016-17 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The Finance Department does a yearly review of City budget numbers to those submitted to the County on the tax levies. This budget adjustment changes the City budgeted numbers to those collected on the tax bill. Each district has enough funds to cover these additional costs and there is no impact to the General Fund.

CC #: 8299

File #: 0206-03 & 0201-01

CONTACT: Vanessa Lieberman 916-774-5189 vlieberman@roseville.ca.us

Chief Financial Officer Jay Panzica made the presentation to Council.

No public comment received.

Motion by Bonnie Gore, seconded by John Allard, to adopt ORDINANCE NO. 5809 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING

CERTAIN AMENDMENTS TO THE 2016-17 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Rohan

Absent: Herman

8. SPECIAL REQUESTS/REPORTS/PRESENTATION

8.1. Midyear Performance Report

Memo from Budget Manager Kathy Cullen and Chief Financial Officer Jay Panzica with the Midyear Performance Report Fiscal Year 2016-17 providing financial information on the General Fund, major enterprise funds, and developer impact fees. This item is a performance report only and has no fiscal impact.

CC#: 8292

File#: 0202-02

CONTACT: Kathy Cullen 916-746-1306 kcullen@roseville.ca.us

Chief Financial Officer Jay Panzica made the presentation to Council.

No public comment received.

Council consensus to provide a quarterly budget update.

9. COUNCIL / STAFF / REPORTS/ COMMENTS

Tech Team Graduation - Councilmember Alvord and Mayor Rohan reported.

Electric Plant and Wastewater Treatment Plant Tours - Councilmember Alvord reported.

Falls Event Center Ribbon Cutting Event - Mayor Rohan reported.

Absent: Herman

10. ADJOURNMENT

Motion by Bonnie Gore, seconded by John Allard, to adjourn the meeting at 7:48 p.m. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Rohan

Absent: Herman