



AGENDA
August 2, 2021
VIDEO

PARKS & RECREATION COMMISSION MEETING
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **APPROVAL OF MINUTES**
 - 5.1. Draft Meeting Minutes - June 7, 2021 Commission Meeting
Approve draft minutes from the June 7, 2021 Parks & Recreation Commission

Meeting

6. REQUESTS/PRESENTATIONS

6.1. Youth Sports Coalition Annual Scholarship Program Recipients – Kristi LaRoche

Recognition of the recipients of the Youth Sports Coalition 2021 Scholarship

6.2. Be Well Roseville: New Health & Wellness Initiative - Kathy Barsotti

Inform Commission of the new citywide health and wellness initiative Be Well Roseville

6.3. Parks, Recreation & Libraries Ambassador Program - Tara Gee

Introduction and overview of new Parks, Recreation & Libraries Ambassador program

6.4. North West Lighting and Landscape District Ballot - Tara Gee

Information regarding the North West Lighting and Landscape District upcoming ballot

6.5. Parks, Recreation & Libraries Strategic Master Plan - Jill Geller

Introduction and overview of the Parks, Recreation & Libraries Strategic Master Plan

7. BOARD MEMBER / COMMISSIONER / STAFF REPORT

8. ADJOURNMENT



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Draft Meeting Minutes - June 7, 2021 Commission Meeting

Contact:

Meeting Date: 8/2/2021

Item #: 5.1.

ATTACHMENTS:

Description

Draft Minutes 6-7-21 PR Commission



MINUTES

June 7, 2021

PARKS & RECREATION COMMISSION MEETING
6:00PM
COUNCIL CHAMBERS (CLOSED TO PUBLIC)
311 Vernon Street
Roseville, California
www.roseville.ca.us/CORTV

To help minimize the spread of COVID-19, members of the public may not attend in person, but may view the meeting on Comcast Channel 14, Consolidated Communications Channel 73 and AT&T U-Verse. Parks & Recreation Commission meetings are also video streamed live and are available on the City's website and YouTube channel. Members of the public may offer public comment by the following means:

Dial in Phone: (916) 774-5353

Members of the public who would like their comments to become part of the record for the "public comment" section at a public meeting, will need to look on the agenda for that meeting at www.roseville.ca.us/agenda and provide their comment by phone or in person - depending on the public participation guidelines listed on the specific meeting's agenda.

1. CALL TO ORDER

Chair Bridge called the June 7, 2021 Parks and Recreation Commission meeting to order at 6:00PM.

2. ROLL CALL

Present: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

3. PLEDGE OF ALLEGIANCE

Commissioner Alexander led all in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Benjamin Lloyd called in to propose a public bike park for the Roseville area.

Several of the surrounding cities in the region currently have bike parks. Mr. Lloyd expressed the benefits of having bike parks for economic, social and recreational reasons.

5. MEETING MINUTES

5.1. Draft Meeting Minutes - May 3, 2021 Commission

Approve the draft meeting minutes of the May 3, 2021 Parks & Recreation Commission

Motion by Andrae Randolph, seconded by Nick Alexander, to approve the May 3, 2021 minutes of the Parks and Recreation Commission. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

6. REQUESTS/PRESENTATIONS

6.1. JM-50 School/Park Master Plan – Tara Gee

Review the master plan and forward to City Council for approval

Ms. Gee introduced the JM-50 School/Park Master Plan, a 7.73 acre site located in the Sierra Vista Plan area near Vista Grande Boulevard and Upland Drive.

Public Outreach for this master plan included two "virtual" public workshops, a survey and a two-week write in period. Overall public input was favorable for the elements proposed with minimal suggestions made to staff.

Based on feedback received, the site plan includes a children's play and swing area, a shaded picnic area, off-street parking, a baseball/softball field, a multi-use grass field and a restroom. A perimeter walk way connects to the adjacent elementary school. A joint use agreement with the Center School District will be in place as well.

Pending Commission approval, next steps require City Council approval and environmental clearance with a proposed ground breaking with the school opening.

Commissioners had questions regarding the number of ballfields planned, the open turf options, the bathroom location, shaded areas and the joint use agreement with the Center School District.

Public Comment: None received.

Motion by Mike Esparza, seconded by Andrae Randolph, to approve the master plan for the JM-50 School/Park site in the Sierra Vista area and forward the plan to City Council for final approval, pending completion of the environmental

clearance. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

6.2. W-50D School/Park Master Plan – Tara Gee

Review the master plan and forward to City Council for approval

Ms. Gee introduced the W-50D Neighborhood Park, a 1.2 acre site located off Mt. Evans and Garland Ways near Westbrook Drive in the West Roseville area.

Public Outreach for this master plan included two "virtual" public workshops, a survey and a two-week write in period. Due to the size of the park, overall feedback was to keep the park a "passive" park with trees and green space. Additionally noted was the close proximity of other parks to this site which offer complimentary amenities.

The site plan includes a children's play and swing area, individually shaded picnic areas and a large tree area in the center of the park. Next steps require City Council approval and environmental clearance with a proposed ground breaking for Spring 2022.

Commissioners had questions regarding amenities and the mature tree options and favorable comments about the passive nature of the park.

Public Comment: None received.

Motion by Nick Alexander, seconded by Mike Esparza, to approve the master plan for the W-50D Neighborhood Park and forward the plan to the City Council for final approval, pending completion of the environmental clearance. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

6.3. CO-64/HP Citywide Park Master Plan – Tara Gee

Review the master plan and forward to City Council for approval

Ms. Gee introduced the CO-64/HP Citywide Park, a 8.7 acre site located in the Campus Oaks area, south of Blue Oaks and west of Foothills Boulevards.

This site is planned as a "turn-key" or developer built park which does not include public outreach. The design is collaborative between the City and the Developer.

The master plan proposes a design that includes multi-use grass areas, pickle ball courts, an off leash dog park, shaded picnic areas, a restroom and a

skate/bike track. A walkway/bike path loops the park edges. All elements are dependent on competitive bids within the \$3.5M budget. Next steps require City Council approval pending environmental clearance.

Commissioners had questions regarding the public outreach process, possible parking issues, potential skate or bike track, and developer agreement process.

Public Comment: Benjamin Lloyd called to discuss the inclusivity of bikes at the proposed skate park. Staff commented that dependent on the design of the skate park, bikes could be included in some form. Staff to follow up in detail with Mr. Lloyd about bike park plans for Roseville.

Motion by Roy Stearns, seconded by Nick Alexander, to approve the master plan for the CO-64/HP citywide park in the Campus Oaks area and forward for final approval to the City Council, pending environmental clearance. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

6.4. CO-62 Neighborhood Park Master Plan – Tara Gee

Review the master plan and forward to City Council for approval

Ms. Gee introduced the CO-62 Neighborhood Park, a 2.4 acre linear park site located in the Campus Oaks area, south of Blue Oaks and west of Foothills Boulevards.

This site is planned as a "turn-key" or developer built park which does not include public outreach. The design for this park will focus on passive recreation due to the proximity of the CO-64 site.

The master plan focuses on ample open areas and will provide welcome green space for adjacent housing. The plan includes self directed fitness activities through signage in the park, a walkway, picnic tables, a gathering area/plaza and benches. Next steps require City Council approval pending environmental clearance and depending on the clearance process, ground breaking could take place in Winter 2021 or Spring 2022.

Commissioners had questions regarding the perimeter jogging path, safety concerns regarding the dividing street and sports appropriate for the site.

Public comments: None received

Motion by Andrae Randolph, seconded by Mike Esparza, to approve the master plan for CO-62 Couplet (Linear Park) in the Campus Oaks area and forward the plan to City Council for final approval, pending environmental clearance. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

6.5. Park Naming – Process Revisions - Tara Gee/Jill Geller

Review the proposed park naming revisions and forward to City Council for approval

Ms. Gee provided background on the current Park Naming process for the department. Recently attorney review of our process determined the process is subject to the Brown Act. Staff considered a couple of options to insure compliance with the Brown Act requirements:

- Create a subcommittee of Staff members only, who will present up to three recommendations to the Parks & Recreation Commission, who in turn will recommend up to three names per park to the City Council for their final approval.
- Keep the current subcommittee makeup (three Commission members) and conduct the review process and selection in a public forum

Staff recommends the first option which will allow the Commission to review and recommend names, with a subsequent review and selection by the City Council.

Commissioners had questions regarding time required to handle the process at a Commission meeting, but were supportive of the recommended change.

Public Comment: None received

Motion by Andrae Randolph, seconded by Mike Esparza, to approve the proposed revisions to the park naming process and forward to the City Council for formal approval. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns

7. COMMISSIONER / STAFF REPORT

Ms. Geller advised the Commission that the request for a presentation on Joint Use Agreements with the school districts will be presented at an upcoming meeting.

Ms. Geller also announced the retirement of the Commission Secretary. Ellen Worland will retire from the City on June 18, 2021. Staff and Commission thanked Ellen for her contributions to the Commission.

Commissioner Stearns noted that asphalt around the path around Maidu Park needs to be replaced. Staff is aware and has on the list for future repairs.

Commissioner Randolph noted the new directional signage on the bike trails and thanked staff for making noticeable direction for trail users.

Commissioner Alexander asked for future notifications/updates on citywide park

plans.

Commissioner Bridge asked for listed amenities at surrounding parks when new parks are presented.

Commissioner Stearns thanked staff for their work on the proposed plans presented.

8. ADJOURNMENT

Motion by Nick Alexander, seconded by Andrae Randolph, to adjourn the June 7, 2021 meeting of the Parks & Recreation Commission. The Motion Passed.

Roll call vote: Ayes: Alexander, Bridge, Burnett, Esparza, Pollack-Cushing, Randolph, Soucek, Stearns



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Youth Sports Coalition Annual Scholarship Program Recipients – Kristi LaRoche
Contact: Kristi LaRoche, klaroche@roseville.ca.us , (916) 774-5962

Meeting Date: 8/2/2021

Item #: 6.1.

RECOMMENDATION

Recommend that the Parks and Recreation Commission recognize the achievements and accomplishments of the YSC scholarship recipients.

BACKGROUND

The Roseville Youth Sports Coalition (YSC) is a unique partnership between local independent youth sports providers and the City of Roseville. The youth sports partners provide athletic activities, opportunities and competition for participants, and the City provides game and practice fields for the partners.

In October 2009, the Coalition voted unanimously to establish an Annual YSC Scholarship Program where each league member selects an athlete participant from their organization to receive a \$500 scholarship. Those scholarship recipients are submitted to the YSC to be considered for an additional \$1,000 scholarship. The scholarship requirements include:

- Must be a senior in High School
- A letter(s) of recommendation from a coach/teacher/mentor/etc.
- Participation in community activities, service, programs, projects
- Contribution to the league (i.e. referee, umpire, coach, train, assist, mentor, volunteer)
- Grade Point Average: greater than or equal to a 3.50
- Submit an essay on topic: "How Youth Sports Influenced/Changed My Life."

Since 2009, the Coalition has awarded over \$30,000 in scholarship monies. This year, at the April 22, 2021 meeting, the Coalition awarded scholarships totaling \$4,500 to the following students:

Blake Bentley- Maidu Little League
Heba Bounar- Granite Bay FC
Jaap Bains- Roseville Girls Softball
Shane Meadow-Yaw – Roseville Youth Soccer Club

Respectfully Submitted,

Kristi LaRoche, Parks, Recreation & Libraries Superintendent

Jill Geller, Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Be Well Roseville: New Health & Wellness Initiative - Kathy Barsotti
Contact: Kathy M. Barsotti, kbarsotti@roseville.ca.us, (916) 774-5955

Meeting Date: 8/2/2021
Item #: 6.2.

RECOMMENDATION

This item is informational only.

BACKGROUND

Parks, Recreation & Libraries is introducing Be Well Roseville (BWR), a new initiative designed with the mission to create and promote a healthier city. BWR is focused on three major areas of wellness; physical exercise, good nutrition and mind/body renewal.

This initiative will provide information and opportunities in each of the three major areas of focus and all Roseville residents are invited to participate. To join, participants will register for Be Well Roseville at no charge. Once registered, participants will be encouraged to choose an area of their own health and wellness that they wish to improve, set a measurable goal and document and share their progress. PRL will encourage participants by sharing information on how to best meet their goal, coordinating events, classes and programs for people to participate in, and continuing to provide information and motivational tips.

In an effort to help bring awareness and excitement to this program, we have scheduled Fitness in the Park; a weekly dose of Saturday sunshine! Fitness in the Park provides the dual benefit of highlighting Roseville area parks and getting people out to exercise, while simultaneously spotlighting COR Fitness Instructors and our class offerings. Workouts will take place at one of our City parks, Saturday, September 4 through October 2.

Fitness in the Parks events are scheduled as follows:

- Saturday, September 4, 8:30-9:30am at Luken Park (Family Yoga)
- Saturday, September 11, 8:30-9:30am at Maidu Park (Tai Chi)
- Saturday, September 18, 8:30-9:30am at Mahany Park (Zumba).
- Saturday, September 25, 8:30-9:30am at Crabb Park (Family Yoga)
- Saturday, October 2, 8:30-9:30am at Royer Park (Zumba)

Please accept our invitation to attend and/or participate in one of these events.

The Fitness in the Park events are a lead-in to our Be Well Roseville kickoff event on Saturday, October 9 at Mahany Park, and we invite you to participate in that event as well.

Respectfully Submitted,

Kathy M. Barsotti, Parks, Recreation & Libraries Manager

Jill Geller, Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Parks, Recreation & Libraries Ambassador Program - Tara Gee
Contact: Tara Gee, tgee@roseville.ca.us, (916) 774-5253

Meeting Date: 8/2/2021
Item #: 6.3.

RECOMMENDATION

This item is informational only.

BACKGROUND

Parks, Recreation & Libraries will be introducing a PRL Ambassador Program, a new initiative in August and September 2021. PRL Ambassadors are volunteers who serve in a customer service role and as a positive presence at an assigned park, recreation or library facility. PRL Ambassadors will support PRL Staff and the community in parks, at city events and programs, or at rental events as assigned. PRL Ambassadors will receive applicable training for their role and will be easily identified by wearing attire and/or a name badge with a Park Ambassador designation.

Ambassador Responsibilities would include:

- Greet park patrons, program and event participants, and rental organizers
- Provide information and assistance to patrons
- Observe park, facility, and/or program activity
- Communicate concerns and/or safety issues to PRL Staff
- Provide assistance to staff during city programs and events, and/or rental events
- Complete quality assurance evaluations/surveys for parks, programs, events, and facilities
- Perform other duties as identified and appropriate

Respectfully Submitted,

Tara Gee, Park Planning & Development Superintendent

Jill Geller, Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: North West Lighting and Landscape District Ballot - Tara Gee
Contact: Tara Gee, tgee@roseville.ca.us. (916) 774-5253

Meeting Date: 8/2/2021
Item #: 6.4.

RECOMMENDATION

This item is informational only.

BACKGROUND

Parks, Recreation & Libraries in partnership with Finance will be balloting residents in the North West Specific Plan area of Roseville to increase their current assessments to \$260/household/per year for the rehabilitation and maintenance of the street landscaping. This area is the oldest and largest within the City and was established in 1989. The current assessment is \$100/household/year and has not changed since it was established. While this has not changed, the cost of service has almost tripled.

The ballot timeline includes:

3 Public Meetings

- Tuesday, August 31st – Virtual (10:00 a.m.)
- Tuesday, September 14 – open house (6:30 p.m.) (Location TBD)
- Thursday, September 30 – Virtual (6:30 p.m.)

End of July - Ballot dedicated web page – launch

Week of August 16 - Informational postcards mailed

September - Notice of Intent to Ballot to Council

October – Mail ballots

Mid-November/early December ballots returned and counted

Approval requires a 50% + 1 “yes” vote of those ballots returned. This does not coincide with any elections or state-wide ballot initiatives.

Respectfully Submitted,

Tara Gee, Park Planning & Development Superintendent

Jill Geller, Parks, Recreation & Libraries Director



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Parks, Recreation & Libraries Strategic Master Plan - Jill Geller
Contact: Jill Geller, jgeller@roseville.ca.us, (916) 774-5249

Meeting Date: 8/2/2021
Item #: 6.5.

RECOMMENDATION

This is for information only.

BACKGROUND

On April 6, 2021, a Request for Proposals (RFP) was issued asking qualified consultants to submit a response and cost proposal to develop a strategic master plan for the Parks, Recreation & Libraries (PRL) Department. On June 16, 2021, the project was awarded to PROS Consulting, Inc.

PRL's most recent master plan was completed in 1995. This new strategic master plan will provide a road map for the department's efforts during the next 10-15 years. The project will analyze existing services provided, seek input from the community through public outreach and statistically valid surveys, identify gaps and needs of the community, outline recreation and library program trends for the future, review access to public spaces as well as parks/facility needs, and make recommendations for future action based on findings.

The Strategic Master Plan project kicked off on July 19 with various PRL Staff participating in a SWOT analysis. Upcoming efforts will include public outreach meetings and residents' participation in both a statistically valid and a general web-based survey. The project is expected to be completed in June 2022.

Respectfully Submitted,

Jill Geller, Parks, Recreation & Libraries Director