



AGENDA

July 9, 2019

GRANTS ADVISORY COMMISSION MEETING
6:00PM
Council Chambers
311 Vernon Street
Roseville, California

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**
- 4. MEETING MINUTES**
 - 4.1. Meeting Minutes for April 9, 2019 Meeting of the Grants Advisory Commission
Draft Meeting Minutes for April 9, 2019 Meeting of the Grants Advisory Commission.

5. PRESENTATION/REQUESTS/ACTION ITEMS

5.1. Citizens Benefit Fund and REACH Fund Grant Check Presentations

The Commission will present grant checks to the 2019-2020 Citizens Benefit Fund and REACH Fund recipients.

5.2. Community Needs Assessment - Scope of Work

The Grants Advisory Commission will review and provide feedback on the draft Community Needs Assessment Scope of Work.

6. COMMISSIONER / STAFF COMMENTS

7. ADJOURNMENT



GRANTS ADVISORY COMMISSION COMMUNICATION

Title: Meeting Minutes for April 9, 2019 Meeting of the Grants Advisory Commission
Contact: Danielle Foster (916) 774-5446 dfoster@roseville.ca.us

Meeting Date: 7/9/2019
Item #: 4.1.

RECOMMENDATION

Staff recommends that the Commission review and approve the draft attached minutes for the April 9, 2019 Meeting of the Grants Advisory Commission.

BACKGROUND

Please see the attached minutes.

Respectfully Submitted,

Danielle Foster, Housing Manager

Laura Matteoli, Economic Development Director

ATTACHMENTS:

Description

Draft Grants Advisory Commission Minutes for April 9, 2019



Minutes

Tuesday, April 9, 2019

Roseville Grants Advisory Commission Meeting

City Council Chambers

311 Vernon Street

Roseville, California

1. CALL TO ORDER – 5:30 P.M.

2. ROLL CALL

Commissioners Present:

Ellaisson Carroll

Andra Flynn

Wendy Green

Dawn Heywood (Chair)

Erin Kelly

Robert Lyss (Vice Chair)

Commissioner Absent:

Ed Kriz

3. PUBLIC COMMENT

Campus Life Connection spoke regarding their applications for programming at Oakmont and Adelante High Schools.

4. MEETING MINUTES

4.1 Meeting Minutes for January 8, 2019 meeting of Grants Advisory Commission:

Commissioner Flynn made a motion to approve the meeting minutes from the January 8, 2019 meeting. Commissioner Lyss seconded the motion.

Vote: Motion carried 6-0

Yes: Carroll, Flynn, Green, Heywood, Kelly, Lyss

5. PRESENTATIONS/REQUESTS/ACTION ITEMS

5.1 After much discussion, the commission made a motion on the funding of the Community Needs Assessment. Commissioner Flynn made a motion for a funding recommendation to Council to split the expense of the Community Needs Assessment of \$10,000 in FY 2018-19 and another \$10,000 for FY2019-20. Commissioner Green seconded the motion.

Vote: Motion carried 6-0

Yes: Carroll, Flynn, Green, Heywood, Kelly, Lyss.

Public Comment: There were no public comments on this item.

(This motion was overturned by a subsequent motion during funding deliberations)

The Commissioners first discussed funding the 11 applications with a score of 80 or above, using the Highest Commissioner Recommended Amount for those grants, aside from the Placer Veterans Stand Down request, who was recommended to receive \$10,000.

Staff reviewed the summary of scoring and funding recommendations by the Commissioners on the 41 qualified applications, with Commissioners recusing themselves on applications for which they had a conflict.

Public Comment: Comments were received from representatives of The Petal Connection; The Lazarus Project; and Stand Up Placer.

After additional discussion, Commissioner Flynn made a motion to fully fund all who scored 80 points or higher using the Highest Commissioner Recommended Amount, aside from the Placer Veterans Stand Down, which was recommended to receive \$10,000. Commissioner Kelly seconded the motion.

Vote: Motion carried 6-0

Yes: Carroll, Flynn, Green, Heywood, Kelly, Lyss

After additional allocation calculations, Commissioner Green made a motion to fund the next highest scoring applications using the Highest Commissioner Recommended Amount until the grant funds were depleted. Based on the math, this occurred after the Roseville Police Activity League application, with remaining grant funds of \$7,803. As part of the motion, Commissioner Green recommended that the remaining funds be added to the funding for the Community Needs Assessment (CNA)—updating the CNA funding recommendation to \$17,803 in the current year. Based on this increased funding, Commissioner Green included removal of next year's funding for the CNA as part of her motion. Commissioner Kelly seconded the motion.

Vote: Motion carried 4-1-1

Opposed: Carroll

Yes: Flynn, Green, Heywood, Kelly

Abstention: Lyss

Public comments: Comments were received from representatives of The Petal Connection and Stand Up Placer.

Based on the recommendations made and approved by the Grants Commission, the following funding recommendations were forwarded to the City Council for action at their May 15, 2019 meeting:

<u>Organization</u>	<u>Recommendation</u>
The Gathering Inn	\$50,000
Placer Veterans Stand Down	\$10,000
A Touch of Understanding	\$20,000
Placer Food Bank	\$20,000
Lighthouse Counseling	\$10,000
Placer County Law Enforcement Chaplaincy	\$10,000
Keaton's Child Cancer Alliance	\$25,000
St Vincent de Paul	\$30,000

<u>Organization</u>	<u>Recommendation</u>
Performing Arts of Roseville	\$18,000
Sierra College Foundation	\$25,000
Stand Up Placer	\$30,000
Advocates for Mentally Ill Housing	\$45,000
The Lazarus Project	\$ 8,600
Assistance League of Greater Placer	\$45,500
Roseville Police Activities League	\$15,000
Community Needs Assessment (CNA) Funding	\$17,803

At the close of this item, Grants Commissioners expressed gratitude to fellow commissioners, grant applicants, and staff for everyone's hard work in this process.

6 ADJOURNMENT

Commissioner Lyss made a motion to adjourn the meeting at 8:00 p.m.

Commissioner Carroll seconded the motion.

Vote: Motion carried 6-0

Yes: Carroll, Flynn, Green, Heywood, Kelly, Lyss



GRANTS ADVISORY COMMISSION COMMUNICATION

Title: Citizens Benefit Fund and REACH Fund Grant Check Presentations
Contact: Danielle Foster (916) 774-5446 dfoster@roseville.ca.us

Meeting Date: 7/9/2019
Item #: 5.1.

RECOMMENDATION

Complete presentation of grant checks to the 2019-2020 Citizens Benefit Fund and REACH Fund recipients.

BACKGROUND

The following grant recipients and amounts have been approved by the Commission and City Council for the 2019-2020 grant year. Checks will be presented to these organizations.

2019-2020 Citizens Benefit Fund (CBF) and REACH Grant Funding			
Organization Name	Application Title	CBF Funding	REACH Funding
A Touch of Understanding, Inc. (ATOU)	A Touch of Understanding, Disability-Awareness School Workshops	\$20,000	
Advocates for Mentally Ill Housing, Inc.	Housing & Supportive Services	\$45,000	
Assistance League of Greater Placer	Project: Clothes for Kids	\$45,500	
Keaton's Child Cancer Alliance (formerly Keaton Raphael Memorial)	Road to Survival	\$25,000	
Lighthouse Counseling & Family Resource Center	Child Abuse and Neglect Prevention Initiative	\$10,000	
Performing Arts of Roseville	Roseville's Music in the Park - 27th Annual Season	\$18,000	
Placer County Law Enforcement			

Chaplaincy	General Funding	\$10,000	
Placer Food Bank (PFB)	Feed Our Future	\$20,000	
Placer Veterans Stand Down, Inc.	Placer Veterans Stand Down 2019	\$10,000	
Roseville Police Activities League, Inc.	Summer Program 2019	\$15,000	
Saint Vincent de Paul Society, Roseville Area Conference, Inc.	Food Locker Program	\$30,000	
Sierra College Foundation	Emancipated Youth Care Packs	\$21,876	\$3,124
Stand Up Placer, Inc.	Victim Services Project	\$30,000	
The Gathering Inn	Emergency Overnight Homeless Shelter	\$50,000	
The Lazarus Project, Inc.	Supportive Housing	\$8,600	
Total Funding Recommendations		\$358,976	\$3,124

Respectfully Submitted,

Danielle Foster, Housing Manager

Laura Matteoli, Economic Development Director



GRANTS ADVISORY COMMISSION COMMUNICATION

Title: Community Needs Assessment - Scope of Work
Contact: Troy Holt (916) 746-1173 tgholt@roseville.ca.us

Meeting Date: 7/9/2019

Item #: 5.2.

RECOMMENDATION

Staff recommends that the Commission review and provide feedback on the draft Community Needs Assessment Scope of Work, while also providing the opportunity for public comment.

BACKGROUND

The City Council and the Commission have been discussing the need for a Community Needs Assessment (CNA) for years, as a means for guiding the use of Citizens Benefit Funds (CBF) and Roseville Employees Annual Charitable Hearts (REACH) Funds. This need has become more prevalent as policies of the grant program have focused on fewer larger grants, removing the grant limit, and more closely measuring community outcomes and impact. Staff and the Commission had some internal discussions towards identifying and ranking community needs last year and determined that a hired consultant to complete a comprehensive review of community needs would be ideal. This option was supported by city management and the City Council, and is proceeding now with the goal of completing the CNA prior to the next funding cycle.

The City Manager's Office and Economic Development Department recently hired Troy Holt, Management Analyst, who will be taking lead on issuing the Request for Quotes (RFQ) and managing a consultant contract for this task. Enclosed for Commission consideration and public input is a Scope of Work for the CNA that incorporates discussions to-date and information from the 2013 Historical Assessment of the Roseville Grant Program. In the current funding year, \$17,803 in Citizens Benefit Funds was set-aside for completion of this CNA. While it is likely that proposals will come back slightly higher than this amount (\$20,000 to \$30,000), the balance of funding is projected to come from other funding sources yet to be finalized. Funding of the CNA will be part of the recommendation that goes to the City Council with the recommendation for contract award.

Respectfully Submitted,

Troy Holt, Management Analyst

Laura Matteoli, Economic Development Director

ATTACHMENTS:

Description

Community Needs Assessment - Draft Scope of Work

Community Needs Assessment – Scope of Work

Data Collection:

- Input and questions from the Grants Advisory Commission
- Data gathered from the Community Development Block Grant (CDBG) and the Housing Authority Five Year Plans (paper and online survey)
- Individual meetings with the City Council
- Other data sources

Scope and Ranking Methodology:

- Review and update the grants categories, looking for opportunities to streamline
- Determine methodology based on local community needs, local organizational needs, limited funding, goal of fewer larger grants that make a greater impact, and goal to serve needs across the community.
- Include an assessment and recommendation regarding “transactional metrics,” and “transformational metrics” as discussed on page 15 of the *Historical Assessment of the Roseville Grant Program 2013*:
“According to the Ford Foundation report [Transactions and Transformations: A Framework for Metrics That Matter], it’s relatively easy to ascertain how many people attended an educational session, or how many calls the phone bank volunteers answered. But there may be a transformational aspect to a transaction (a woman attending a session learns about the importance of breast self-examination), unless the organization can substantiate that there was a change in her behavior as a result of that knowledge, can it claim her attendance alone as a success? According to the Ford Foundation report, the answer is ‘No’ if the metric is transformational.”
- Reviewing options for funding by categories, rotating annually on focus areas and/or setting aside percentages of funds to each category

Meetings:

- 1-2 Grants Advisory Commission Meetings
- Day Meeting with non-profit groups and interested community groups
- City Council Meeting – presentation of CNA Results

Interested Agencies:

- Jennifer Gastelum, PlaceWorks
- Matt Kowta, BAE Urban Economics
- Patrice Clemons, Michael Baker International

Other Related Efforts:

- Community Development Block Grant (CDBG) Consolidated Plan (Five Year Plan)
- Housing Authority Five Year Plan
- These plans focus on affordable housing, services, transportation, infrastructure and accessibility
- A Fair Housing Study was completed (Affirmatively Furthering Fair Housing Study)
- A survey of participants and providers will be necessary for CDBG and Housing Authority Plans
- Kaiser Health recently completed a community needs study