



MINUTES
September 6, 2017

CITY COUNCIL WORKSHOP
6:00 p.m.
Civic Center Meeting Rooms 1 & 2
311 Vernon Street
Roseville, California

1. CALL TO ORDER

Mayor Susan Rohan called the September 6, 2017 City Council Workshop to order at Civic Center Meeting Rooms 1 & 2 at 6:00 p.m.

2. ROLL CALL

Vice Mayor: Bonnie Gore
Councilmember: Scott Alvord
Councilmember: Tim Herman
Councilmember: John Allard
Mayor: Susan Rohan

Silent Roll Call - Present: Gore, Alvord, Herman, Allard, Rohan

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held over until the regular meeting at 7:00 p.m.

4. MEETING PROCEDURES

Mayor Susan Rohan spoke on workshop format.

5. PUBLIC COMMENTS

No public comment received.

6. WORKSHOP

6.1. Council Policies for Consideration

- A. Meeting Purpose (Mayor Rohan / Jensen)
- B. City Council Compensations / Reimbursements (Mayor Rohan / Jensen)
- C. Media Contact / Social Media / Speaking Engagements / Correspondence (Mayor Rohan / Schmitt)
- D. State of City Address (Mayor Rohan)
- E. Council Assignments and Participation on Community / Private Boards (Mayor Rohan)
- F. Workshop Attendance (Mayor Rohan)
- G. City Council Agenda Review (Mayor Rohan)
- H. Allocation of Discretionary Funds (Mayor Rohan / Robles)

CC #: 8703

File #: 0102

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Mayor Susan Rohan introduced the continuation of the Council Policies for Consideration workshop.

E. Council Assignments and Participation on Community/Private Boards:

Mayor Susan Rohan presented information on Council assignments and participation on community/private boards.

Discussion occurred on how to ensure that Council is represented on JPA's, outside boards, commissions, and ad-hoc committees. A suggestion was made that a process be implemented in order to ensure the alternate is notified as soon as possible if the primary member cannot attend the meeting.

City Attorney Bob Schmitt addressed Council on laws prohibiting members from sitting on two elected boards. Information was also provided on the potential conflict of interest of members serving on private or neighborhood boards, stating due process difficulties.

Councilmember John Allard spoke that onboarding of new council should include training on conflicts.

Vice-Mayor Bonnie Gore reported her assignments conflict with each other as her representation on the Northern California Power Agency, South Placer Wastewater Authority, and the Law & Regulation Committee sometimes occur on the same days.

Councilmember Scott Alvord requested a calendar of auxiliary meetings a year in advance in order to avoid conflicting meetings or work obligations.

No public comment received.

Action item(s):

Consensus of Council that primary member must email alternate and copy City Manager Rob Jensen if primary member cannot attend meeting. If necessary, City Manager Rob Jensen will be available to brief alternate member prior to meeting.

Training on potential conflicts of sitting or representing other boards will be part of new member onboarding.

Mayor Susan Rohan and City Clerk Sonia Orozco will overview list that was previously created which lists meeting dates in order to avoid overlapping assignments in the future, and create a calendar.

F. Workshop Attendance:

Mayor Susan Rohan introduced the workshop attendance topic.

City Council Workshop attendance was discussed and it was explained the current practice is for staff to take direction on setting workshops from City Manager Rob Jensen or City Attorney Bob Schmitt, and for staff to work on finding a date that a quorum of the Council can be present.

No public comment received.

Action item: Staff will poll Council prior to scheduling workshops in order to determine when all councilmembers can be present.

G. City Council Agenda Review:

Mayor Susan Rohan presented information on City Council agenda review.

Overview by Mayor Susan Rohan covered the following:

- Reviews include the Mayor or the Vice-Mayor if the Mayor is not available
- Mayor or Vice-Mayor facilitate meeting and key to chairing a good meeting is to make sure the council is ready to hear an item, which inherently implies the public and stakeholders are also ready for the item to be heard
- The City Manager and Mayor (or Vice-Mayor) meet on the Wednesday prior to a council meeting at 4:00 p.m. and review consent calendar items to ensure that something that may be planned for consent would be better heard with full Council discussion
- Joint decisions can be made to postpone an item; however, the review is not a tool to keep decisions from being heard by the Council
- Currently there is no way to know about this obligation as it isn't written anywhere
- In the future, any Mayor or Vice-Mayor or City Manager could just stop performing the practice
- How do we ensure agenda review goes on in the future?

No public comment received.

Action item: Consensus to memorialize agenda review process.

H. Allocation of Discretionary Funds:

Mayor Susan Rohan requested Economic Development Director Chris Robles present information on allocation of discretionary funds.

Possibilities of distribution of funds included the following:

- Council to decide on how funds are distributed without requests using ranking preferences
- Leaving process status-quo

Members agreed flexibility is necessary and groups that come multiple years create challenges with the limited funding.

Council discussed that requestors submit requests for funding through the Grants Commission process. If awarded grant, no funding should be provided from Discretionary funds. If denied, why? Information and ranking from Grants Commission helpful. More detailed information in council communication to explain on how money would be used and, effectiveness of donation.

No public comment received.

Action item: Staff will develop checklist for those who apply in order to provide meaningful information to Council.

7. COUNCIL / STAFF / REPORTS/ COMMENTS

No Council /Staff /Reports or comments made.

8. ADJOURNMENT

Motion by Tim Herman, seconded by John Allard, to adjourn the workshop at 6:55 p.m. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman, Rohan