



## **AGENDA**

June 5, 2018

### **CITY COUNCIL BUDGET WORKSHOP**

4:00 p.m.

Council Chambers  
311 Vernon Street  
Roseville, California

**1. CALL TO ORDER**

**2. ROLL CALL**

Vice Mayor: Bonnie Gore  
Councilmember: Scott Alvord  
Councilmember: Tim Herman  
Councilmember: John Allard  
Mayor: Susan Rohan

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PROCEDURES**

**NOTICE TO THE PUBLIC**

All Items on the agenda will be open for the public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five (5) - minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**5. PUBLIC COMMENTS**

**NOTICE TO THE PUBLIC**

Persons may address the City Council on items not on this agenda. Please complete a "Speaker Information Card" and present it to the City Clerk prior to the start of the meeting. Speakers shall restrict their comments to issues that are within the subject jurisdiction of the City Council and limit their comments to three (3) minutes per person. The total time allocated for Public Comment is 25 minutes. The Brown Act, with certain exceptions, does not permit the City Council to discuss or take action on issues that are not listed on the agenda.

## **6. SPECIAL REQUESTS/REPORTS/PRESENTATION**

### **6.1. BUDGET WORKSHOP**

- A. Introduction - Dominick Casey, Acting City Manager
- B. Fiscal Overview - Jay Panzica, Chief Financial Officer  
Dennis Kaufman, Finance Director
- C. Department Overviews
  - 1. Development Services
  - 2. Public Works
  - 3. Parks and Recreation
  - 4. Police
  - 5. Fire
  - 6. Electric
  - 7. Environmental Utilities

CONTACT: Jay Panzica 916-774-5362 [jpanzica@roseville.ca.us](mailto:jpanzica@roseville.ca.us)

## **7. COUNCIL / STAFF / REPORTS/ COMMENTS**

## **8. ADJOURNMENT**



## COUNCIL COMMUNICATION

**Title:** BUDGET WORKSHOP  
**Contact:** Jay Panzica 916-774-5362 [jpanzica@roseville.ca.us](mailto:jpanzica@roseville.ca.us)

**Meeting Date:** 6/5/2018  
**Item #:** 6.1.

### ATTACHMENTS:

Description

Power Point presentation



# Proposed FY2018-19 Budgets June 4, 2018

Dominick Casey, Acting City Manager

# Tonight's Agenda

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- Budget Overview (Casey)
- Financial Summary and Service Departments (Panzica/Kauffman)
- Department Presentations
  - Development Services (Isom)
  - Public Works (Herndon)
  - Parks, Recreation & Libraries (Louthan)
  - Police (Maccoun)
  - Fire (Bartee)
  - Electric (Bertolino)
  - Environmental Utilities (Plecker)

# Budget Schedule

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## October 5, 2017 - Council Goals Workshop

- Maintain core services
- Maintain fiscal responsibility
- Identified additional goals
  - Regional Engagement
  - Culturally Rich Community

## March 21, 2018 – Fiscal Update

- General Fund revenue and expenditure trends
- Golf Funds update
- Changes in the FY2018-19 Proposed Budget
- Updates on reserves and other funds

# Budget Schedule (continued)

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April 10, 2018 –Service Level Reduction Workshop

- Reviewed budget process
- Identified \$1.7 million General Fund budget shortfall
- Discussed proposed service level reductions
- Received Council direction to balance budget

June 4-5, 2018 – Budget Hearings

- Citywide budget presentation
- Current fiscal position and trends
- Department operating budgets

June 20, 2018 – Budget Adoption

# Purpose for Budget Hearings

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- Define the City's overall fiscal position
  - General Fund
  - Enterprise funds
- Define the City's General Fund fiscal position
  - Revenues
  - Expenses
  - Challenges
  - Trends
- Receive Council confirmation/direction on recommended:
  - Allocation of discretionary General Fund revenues
  - Appropriate service levels
  - Enterprise operations

# Council Priorities

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- Public Safety
- Fiscal Responsibility
- Economic Development
- Sound and Stable Utilities
- A Great Downtown
- Infrastructure
- Legislative Advocacy
- Civic Engagement
- Core Neighborhoods
- Regional Engagement
- Culturally Rich Community

# Fiscal Sustainability

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## Balanced Budget:

- Match revenues with expenses
- No use of reserve funds
- Establish appropriate emergency reserve funds

## Council Adopted Funding Policies:

- General Liability
- Workers' Compensation
- Automotive Replacement
- Other Post-Employment Benefits (OPEB)
- CIP Rehabilitation

# Cost Increases to Budget

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|    |                  |                                                                                                                                                        |
|----|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$ | 100,000          | Fire staffing audit recommended by CPAC                                                                                                                |
| \$ | 125,000          | Labor negotiations consultant/comp study                                                                                                               |
| \$ | 100,000          | Executive recruitments                                                                                                                                 |
| \$ | 171,000          | New parking garage operating costs                                                                                                                     |
| \$ | 22,000           | Increased utility and facility costs at leased properties                                                                                              |
| \$ | 50,000           | Additional police dispatcher (partial funding from reclass)                                                                                            |
| \$ | 326,000          | Fire turnouts                                                                                                                                          |
| \$ | 947,000          | Eliminate Fire Ops vacancy factor                                                                                                                      |
| \$ | 500,000          | Increase Fire Ops overtime                                                                                                                             |
| \$ | <u>2,200,000</u> | Subsidize golf operations fund \$1.5 million estimated through June 2018 and \$700,000 for FY2018-19 (\$2.0 million from developer contributions fund) |
| \$ | <b>4,541,000</b> | <b>Total increases to budget</b>                                                                                                                       |

# Service Level Reductions

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|                    |                                                     |
|--------------------|-----------------------------------------------------|
| \$ 750,000         | Fire Operational changes                            |
| \$ 220,000         | Eliminate Central Services department director      |
| \$ 110,000         | Eliminate vacant position in City Manager's Office  |
| \$ 130,000         | Maidu Museum reductions                             |
| <u>\$ 450,000</u>  | Parks, Recreation & Libraries restructure/defunding |
| <b>\$1,660,000</b> | <b>Total service level reductions</b>               |

# **Actions Taken to Address Budget Issues**

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1. Live within our means. Match expenses to revenues.
2. Established policies to fund obligations first.
3. Partnered with labor groups to reduce long-term pension costs and other post retirement benefits.
4. Reduced full-time General Fund staffing.
5. Moved labor costs to median in market.
6. Performed performance audits of all departments to maximize efficiencies.
7. Contracted out for services where cost savings would be realized.
8. Engaged in State and Federal legislation to protect our interests.

# General Fund Budget Findings

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1. **Balanced budget for FY18-19**
  - *Required \$1.7 million in service level reductions*
2. **Public Safety is Council Goal No. 1**
  - *Police and Fire expenditures are 72.2% of total General Fund revenues from sales and property taxes*
3. **Expenses growing faster than revenues**
4. **Significantly underfunding rehabilitation funds and long term obligations**
5. **Shifting legislative and regulatory environment adds unfunded mandates, cost to City**
6. **Fiscally unsustainable with current service levels**
  - If we were fully funding our obligations, and funding the operational shortfall, it would create a 14- million dollar deficit

# EngageRoseville

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## Themes considered in building this year's budget:

- ✓ Seek to reduce rather than eliminate services.
- ✓ Prioritize efficient public safety as the cornerstone of City services.
- ✓ Maximize flexibility in staffing levels.
- ✓ Generally, avoid subsidizing services the private sector can provide.
- ✓ Maintain Roseville's competitive edge in the region with desirable neighborhoods and a business-friendly environment.
- ✓ Seek opportunities for increased cost recovery for all City services, where applicable and appropriate.
- ✓ Utilize technology and automation where possible to increase efficiencies and reduce costs.
- ✓ Pursue fund stabilization/revenue enhancement strategies to preserve Roseville's quality of life.
- ✓ Recruit, train and deploy volunteers where appropriate.



# Fiscal Year 2018-19 Budget Hearings Financial Summary June 4, 2018

Jay Panzica, Chief Financial Officer  
Dennis Kauffman, Director of Finance

# Tonight's Agenda

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- Citywide Budget
- Staffing Levels
- General Fund Budget
- 5-year General Fund Forecast
- Department Overviews
- Enterprise Funds

*There will be a break for questions between each section*

# Citywide Budget

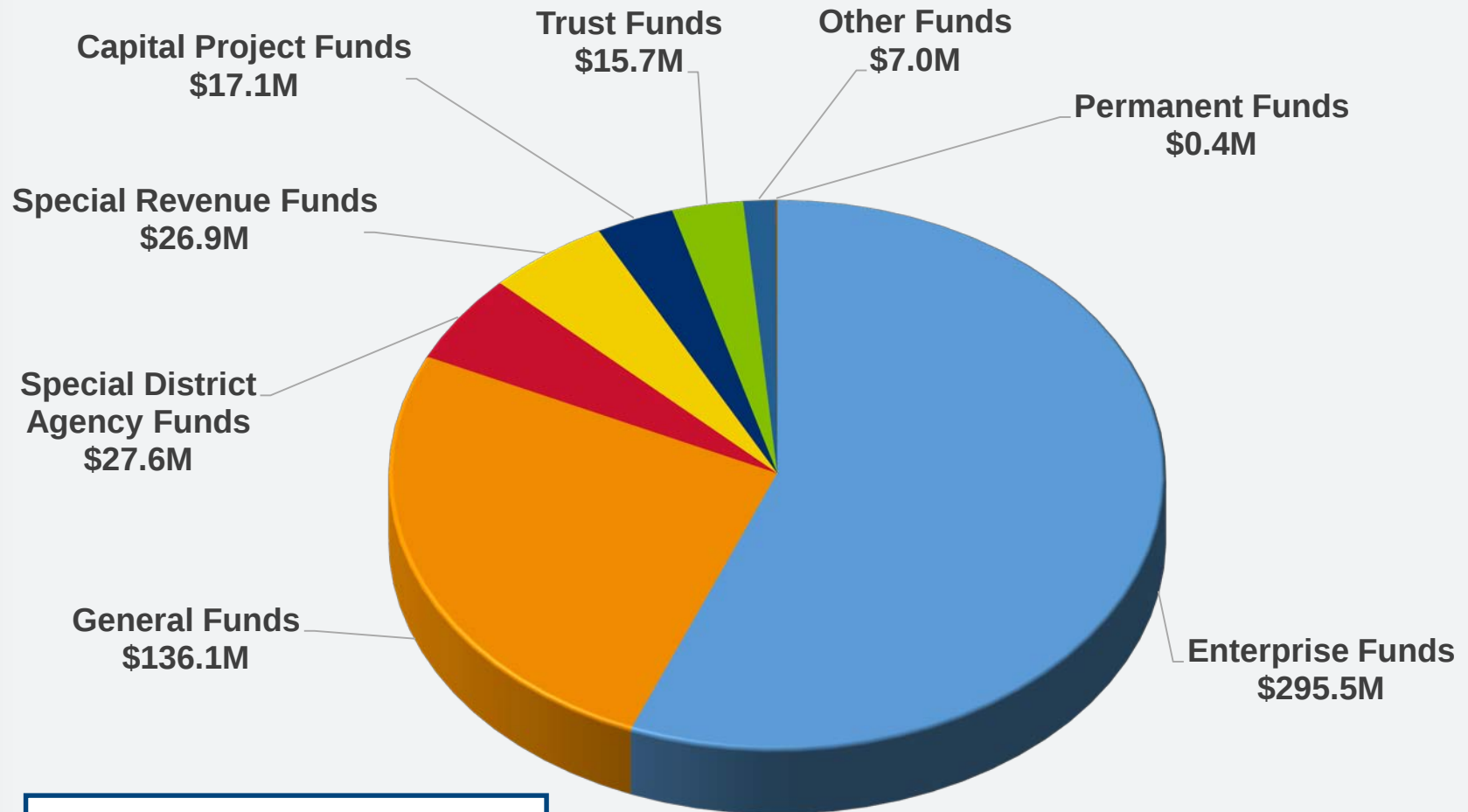
# Citywide Budget: Revenue

# FY2018-19 Citywide Revenue (\$ millions)

| Fund Type                        | Budget<br>FY2015-16 | Budget<br>FY2016-17 | Budget<br>FY2017-18 | Proposed<br>FY2018-19 |
|----------------------------------|---------------------|---------------------|---------------------|-----------------------|
| GF Operating                     | \$135.3             | \$140.4             | \$138.1             | \$139.1               |
| GF Non-Operating                 | 5.5                 | 7.1                 | 8.5                 | 9.7                   |
| Less Transfers In                | <u>(25.8)</u>       | <u>(27.3)</u>       | <u>(20.7)</u>       | <u>(12.7)</u>         |
| GF Net                           | \$115.0             | \$120.2             | \$125.9             | \$136.1               |
| Enterprise Funds                 | 260.7               | 287.9               | 298.2               | 295.5                 |
| Special Revenue<br>Funds         | 33.9                | 17.0                | 19.1                | 26.9                  |
| Capital Project<br>Funds         | 15.1                | 15.2                | 12.2                | 17.1                  |
| Permanent Funds                  | 0.2                 | 0.5                 | 0.4                 | 0.4                   |
| Special District<br>Agency Funds | 34.7                | 31.2                | 31.9                | 27.6                  |
| Trust Funds                      | 12.7                | 10.9                | 11.4                | 15.7                  |
| Other                            | 6.3                 | 12.5                | 8.4                 | 7.0                   |
| <b>Total Revenue</b>             | <b>\$478.6</b>      | <b>\$495.4</b>      | <b>\$507.5</b>      | <b>\$526.3</b>        |

# Operating and Capital Revenues by Fund Type

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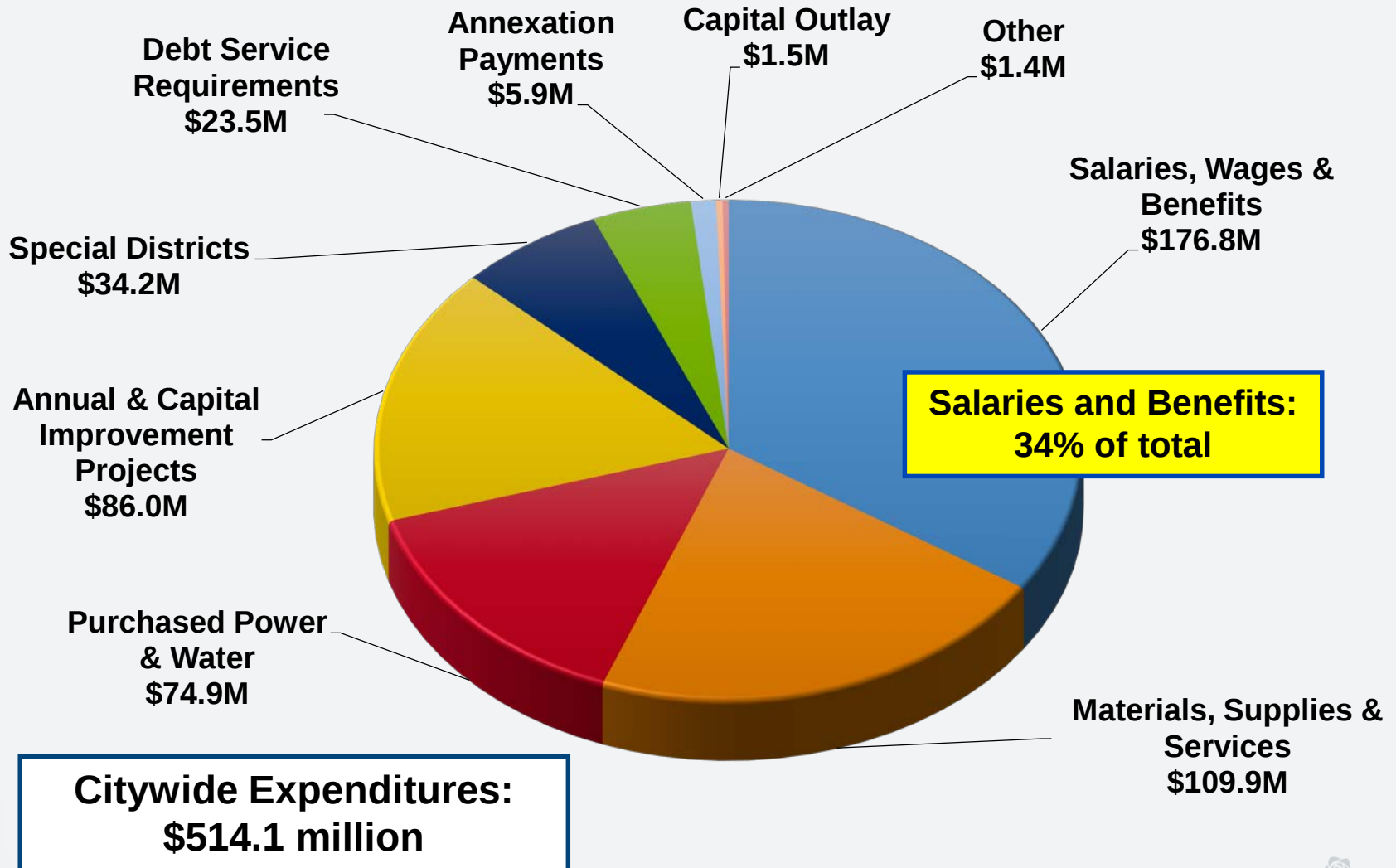
**Citywide Revenue:  
\$526.3 Million**

# Citywide Budget: Expenditures

# FY2018-19 Citywide Expenditures (\$ millions)

| Fund Type                        | Budget<br>FY2015-16 | Budget<br>FY2016-17 | Budget<br>FY2017-18 | Proposed<br>FY2018-19 |
|----------------------------------|---------------------|---------------------|---------------------|-----------------------|
| GF Operating                     | \$133.1             | \$139.1             | \$137.0             | \$138.4               |
| GF Non-Operating                 | 6.8                 | 8.3                 | 9.6                 | 10.4                  |
| Less Transfers In                | <u>(1.7)</u>        | <u>(2.2)</u>        | <u>(2.8)</u>        | <u>(3.2)</u>          |
| GF Net                           | \$138.2             | \$145.2             | \$143.8             | \$145.6               |
| Enterprise Funds                 | 216.2               | 261.7               | 281.5               | 305.1                 |
| Special Revenue<br>Funds         | 32.2                | 15.8                | 14.4                | 16.2                  |
| Capital Project Funds            | 32.8                | 27.9                | 25.0                | 9.2                   |
| Permanent Funds                  | 0.2                 | 0.4                 | 0.4                 | 0.4                   |
| Special District Agency<br>Funds | 32.8                | 31.8                | 31.7                | 27.4                  |
| Trust Funds                      | 8.5                 | 9.0                 | 8.9                 | 9.6                   |
| Other                            | 0.8                 | 2.0                 | 1.4                 | 0.6                   |
| <b>Total<br/>Expenditures</b>    | <b>\$461.7</b>      | <b>\$493.8</b>      | <b>\$507.1</b>      | <b>\$514.1</b>        |

# Citywide Expenditures by Resource Category



# Staffing Levels

# FY2018-19 Citywide Staffing

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| Regular Staffing Levels           | Year End FY2015-16 | Year End FY2016-17 | Year End FY2017-18* | Proposed FY2018-19** |
|-----------------------------------|--------------------|--------------------|---------------------|----------------------|
| General Fund                      | 694.0              | 699.9              | 609.6               | 612.2                |
| Other Funds<br>(Non-General Fund) | 442.4              | 448.8              | 541.1               | 536.5                |
| <b>Total</b>                      | <b>1,136.4</b>     | <b>1,148.7</b>     | <b>1,150.7</b>      | <b>1,148.7</b>       |

\* Reflects transfer of utility billing to utility funds and IT and facilities to new internal service funds.

\*\*Takes into consideration all new positions, reclassifications and transfers.

- **Net decrease of 2.0 positions citywide for FY2018-19**
- **Input from EngageRoseville was to consolidate functions to maximize efficiencies.**

# General Fund Staffing

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## Net Decrease of 1.5 positions to General Fund

### 1.5 new positions

- +1.0 Parks Maintenance Worker (CFD funding offset)
- +0.5 Police Dispatcher

### 3.0 positions eliminated

- -1.0 Central Services Department Director
- -1.0 City Manager's Office Executive Assistant
- -1.0 Maidu Museum Supervisor

# Non-General Fund Staffing

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**Net decrease of 0.5 positions to other funds (Non-GF):**

## **4.0 new positions**

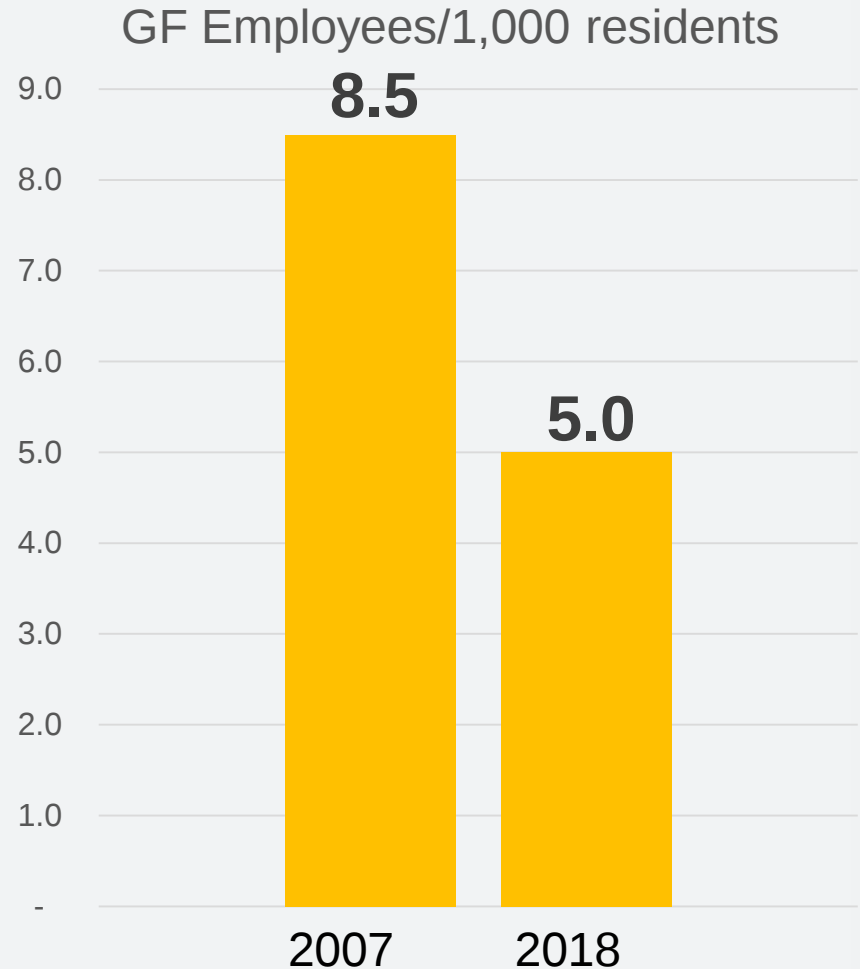
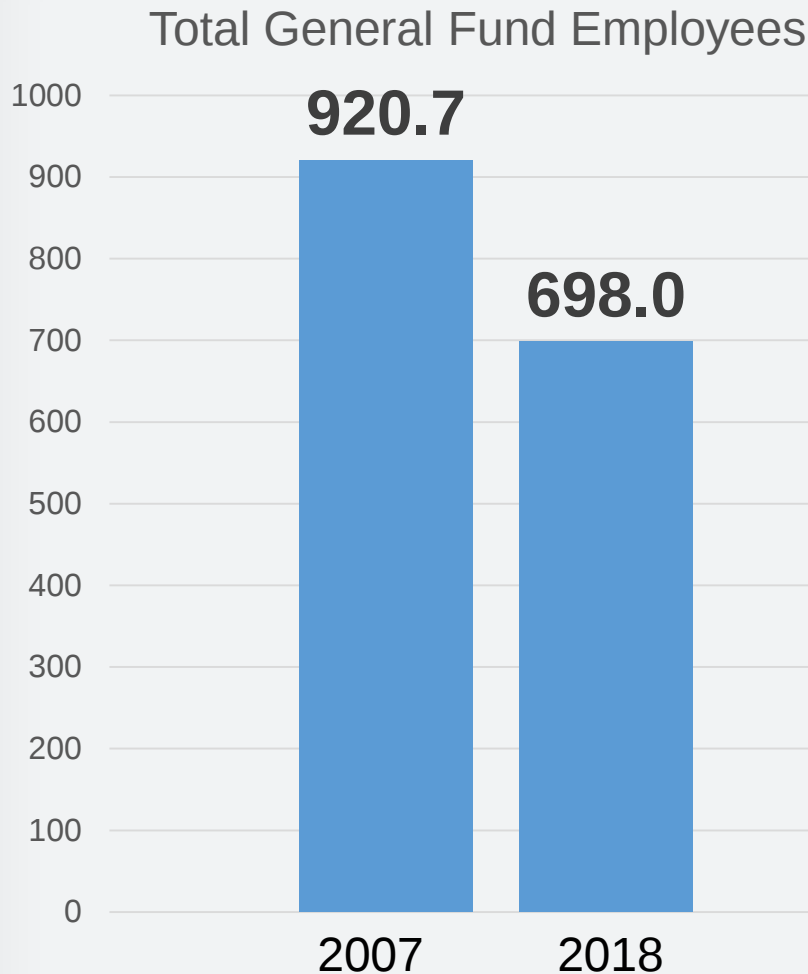
- +1.0 Electrical Engineering Technician (Electric)
- +1.0 Government Relations Administrator (Electric)
- +1.0 Business Systems Analyst (Electric/EU split)
- +1.0 Building Maintenance Supervisor (Facilities ISF)

## **4.5 positions eliminated**

- -1.0 Senior Custodian (Facilities ISF)
- -1.0 Building Maintenance Aide (Facilities ISF)
- -1.5 Meter Readers (Electric/EU split)
- -1.0 Meter Service Worker (Electric/EU split)

# Staff Reductions

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41% reduction in General Fund staffing

# General Fund

# General Fund Accounting Change

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- Indirect cost reimbursement change resulting in:
  - Operating revenue/transfers in are down \$7.9 million (5.7%)
  - Operating expenses are down \$7.9 million (5.7%)
  - No citywide impact, simply an accounting change

# General Fund: Revenue

# General Fund Revenue Highlights

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- Two largest sources of revenue as compared to FY2017-18 amended budgets:
  - Property tax: increase of \$1.66 million (3.86%)
  - Sales tax: increase of \$2.28 million (4.16%)

# FY2018-19 General Fund Revenue

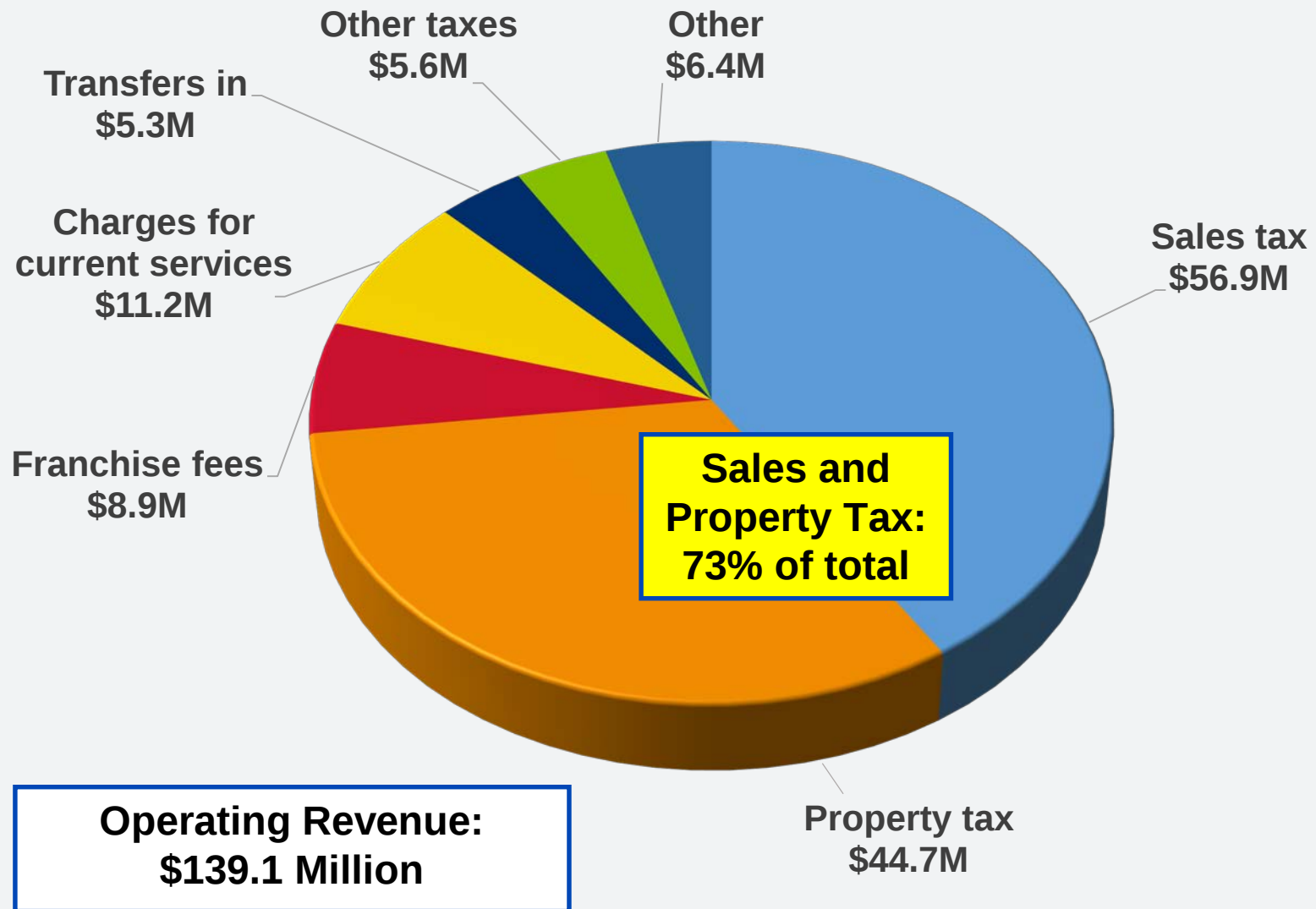
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| General Fund Revenue Source  | % of Total    |
|------------------------------|---------------|
| Sales tax                    | 41.0          |
| Property tax                 | 32.2          |
| Charges for current services | 8.0           |
| Franchise fees               | 6.4           |
| Other revenue                | 4.6           |
| Other taxes                  | 4.0           |
| Transfers in                 | 3.8           |
| <b>Total</b>                 | <b>100.0%</b> |

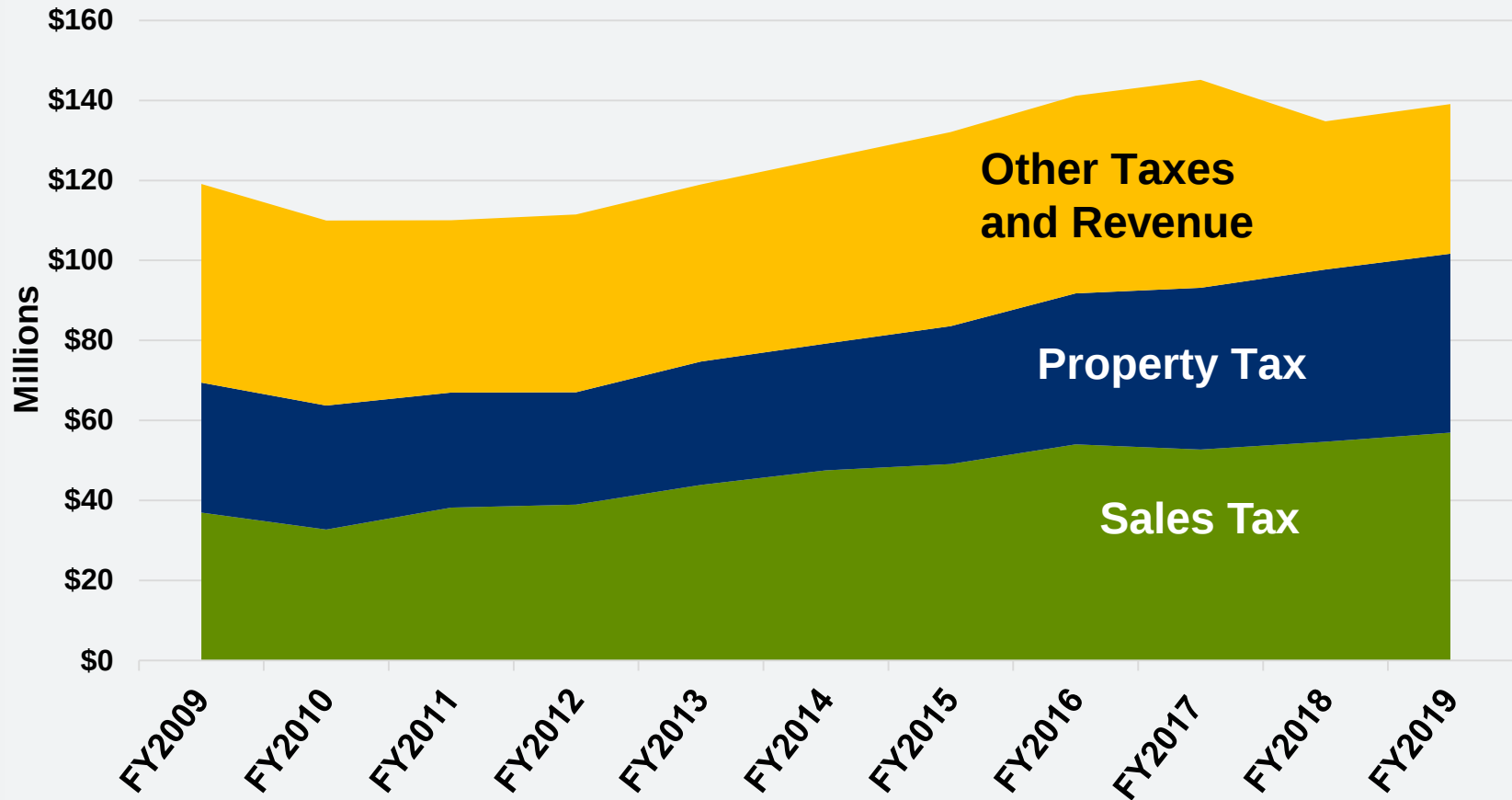
*Over 100 Revenue Line Items*

# FY2018-19 General Fund Revenue

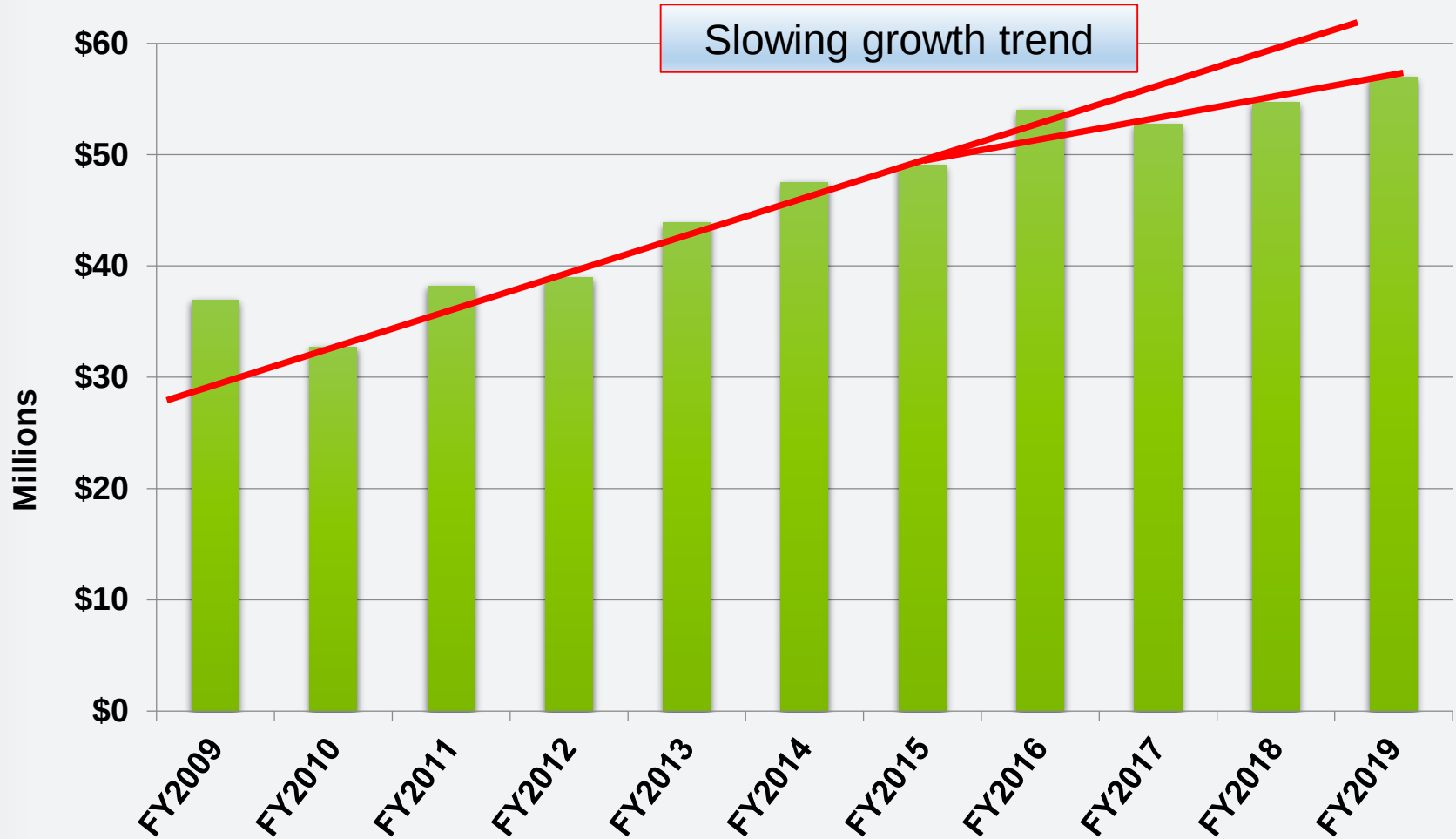
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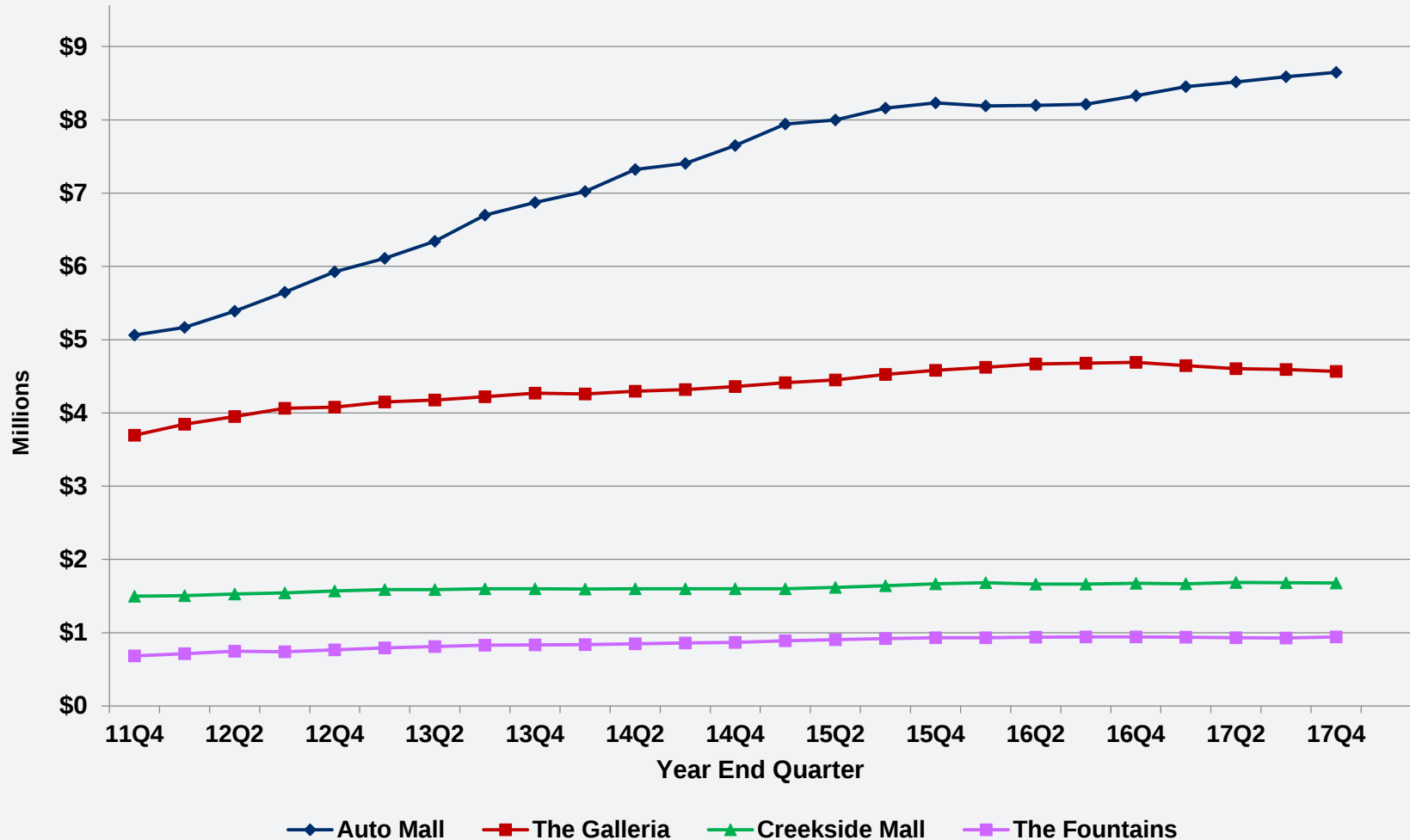
# General Fund Revenue



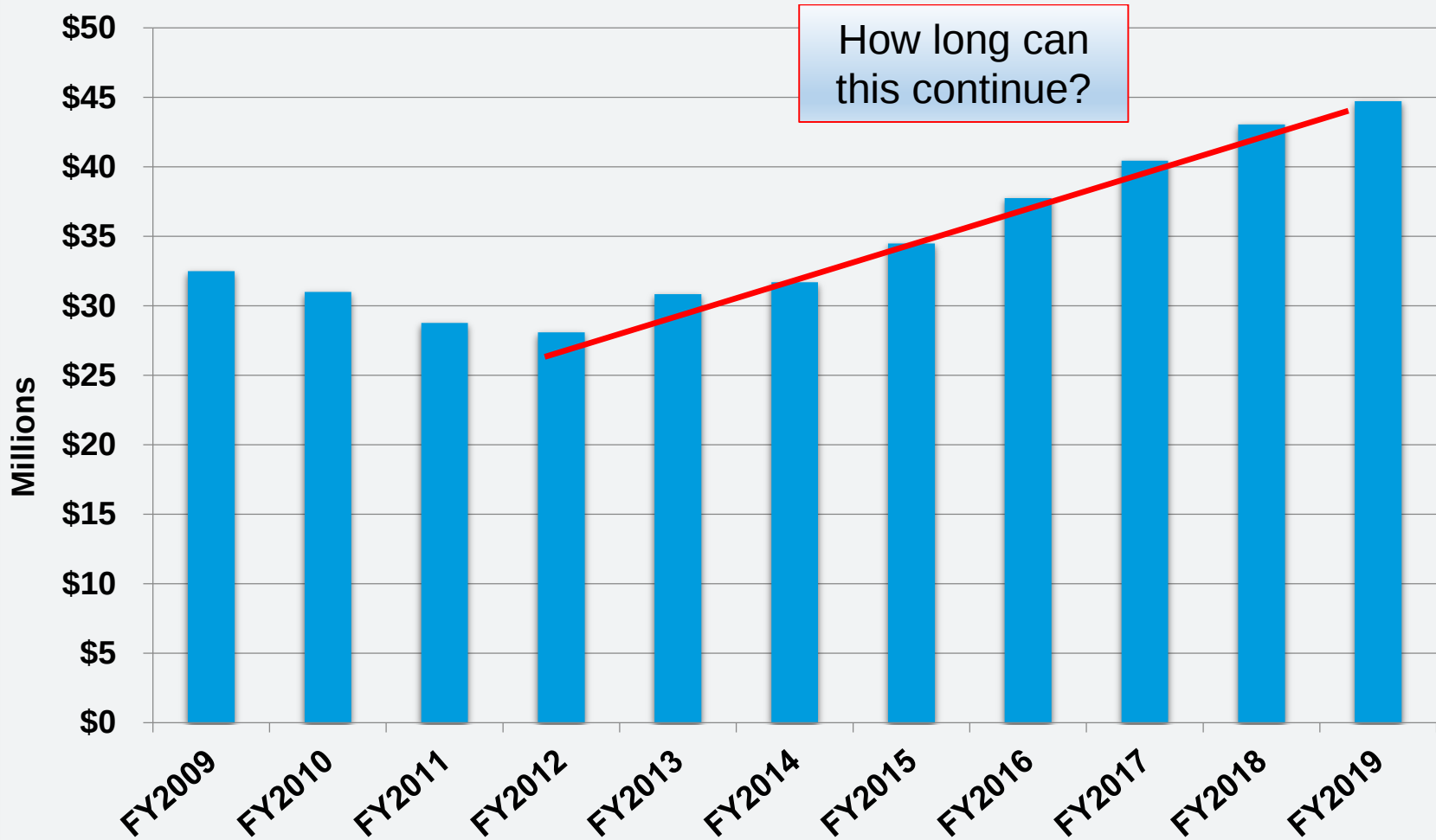
# Sales Tax



# Historical Sales Tax by Geographic Area



# Property Tax



# **Roseville Receives Small Portion of Sales Tax**

- 7.25% sales tax rate in Roseville
  - The state minimum
- Roseville receives 1¢ of the 7.25¢ paid per dollar spent
  - Majority goes to State and County
- Approximate annual taxable sales in Roseville: \$5.4 billion
- Sales tax generated: \$392 million
- Roseville receives: \$54 million

# **\$135 - Typical Household Sales Tax to Roseville**

## ***Roseville typical household spending***

- About \$78,446 annual household income
- About 23% of income, or \$18,043 spent on taxable items
- About 75% of the taxable spending, or \$13,532 is spent in the City
- This generates \$981 in sales tax in the City
- Roseville receives \$135

# Roseville Receives Small Portion of Sales Tax

## *Galleria at Roseville*

- Generates about \$500 million in sales
- Equates to \$36 million in sales tax
- Roseville receives \$5 million of this amount
- \$5 million is **3.5%** of General Fund revenue

# **Roseville Receives Small Portion of Property Tax**

- California approximate property tax rate: 1%
- Roseville receives 15% of the 1% paid
- Approximate value of all property in Roseville: \$27.7 billion
- Property tax receipts generated: \$277 million
- Roseville receives: \$42 million

## **\$615 - Typical Household Property Tax to Roseville**

- Assume an average house value in Roseville is valued at \$410,000
- This generates \$4,100 in property tax
- Roseville receives \$615

## **\$750 - Typical Household Taxes to Roseville**

The combined tax receipts received by the City of Roseville by a typical residence:

|            |       |
|------------|-------|
| Sales Tax: | \$135 |
|------------|-------|

|                      |              |
|----------------------|--------------|
| <u>Property Tax:</u> | <u>\$615</u> |
|----------------------|--------------|

|                  |              |
|------------------|--------------|
| <b>Total Tax</b> | <b>\$750</b> |
|------------------|--------------|

# **\$1,117 - Shortage of Household Taxes to Cover Cost of Services**

## Assumptions:

- \$100 million sales tax and property tax received by Roseville
- 136,000 residents
- 2.54 residents per household
- Cost of city services funded by taxes: \$1,867
- Tax income received: \$750 (40% of costs)
- **Shortage in funding costs of services: \$1,117**

# How is the Shortfall Funded?

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Two significant sources sources:

- Roseville is a net importer of sales tax
- This results in significant sales tax is generated from non-Roseville residents
- Property tax from commercial property

# Who pays for these city services?



Police



Fire



Parks



Libraries



Roads

# 40%

Comes from taxes paid by  
**Roseville residents**

# 60%

Comes from taxes paid by  
**visiting shoppers and businesses**

**Sales Tax  
you pay**  
*(in Roseville)*

City  receives  
**14%**

**Property Tax  
you pay**

City  receives  
**15%**

  
Most of the sales and  
property tax you pay goes  
to the state of California

# General Fund: Expenditures

# General Fund Expense Highlights

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- General Fund contingency continued: \$1.88M set aside as funding resource for unforeseen needs
- Some vacant positions de-funded
- Salary vacancy factor continued: 4% of salary and benefits removed from budgets

***Budget balanced with service level impacts***

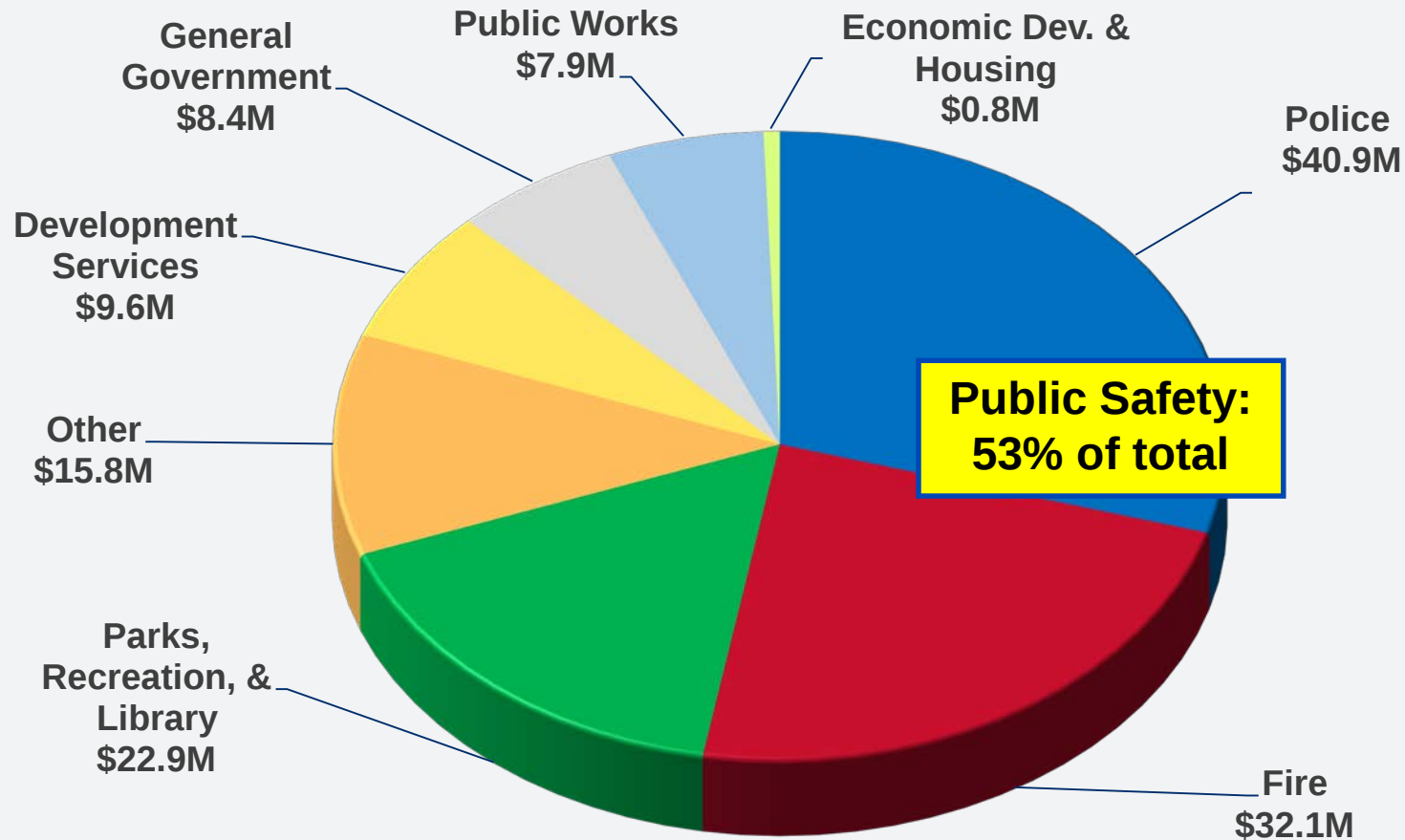
# FY2018-19 General Fund Expenditures

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| General Fund Expenditure by Service Area | % of Total    |
|------------------------------------------|---------------|
| Police                                   | 29.5          |
| Fire                                     | 23.2          |
| Parks, Recreation, & Libraries           | 16.6          |
| Other                                    | 11.4          |
| Development Services                     | 6.9           |
| General Government                       | 6.1           |
| Public Works                             | 5.7           |
| Economic Development & Housing           | 0.6           |
| <b>Total</b>                             | <b>100.0%</b> |

# FY2018-19 General Fund Expenditures

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# Identification of 'Actual' City Council General Fund Discretionary Spending

# Council Discretionary Spending

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- Some revenue received by the General Fund is reimbursement for services provided and is not discretionary. Examples:
  - User Fees (\$13.6M)
  - Electric Franchise Fees fund PD, FD & PRL (\$6.5M)
  - Licenses and Permits (\$2.8M)
  - Grants (\$0.39M)
- Total of \$32.0M not available for discretion

*Details Begin on Page A-20 in Budget Book*

# Council Discretionary Spending

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- Some expenses paid by the General Fund are prior or contractual agreements that are not discretionary. Examples:
  - Annexation payments (\$5.95M)
  - OPEB (\$5.70M)
  - Stormwater (\$0.67M)
- Total of \$13.6M not available for discretion

# Council Discretionary Spending (\$ millions)

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| Major service area                          | Proposed<br>FY2018-19 |
|---------------------------------------------|-----------------------|
| <b>Total</b> City Wide Budget               | \$514.1               |
| <b>Less</b> Enterprise Funds                | (305.1)               |
| <b>Less</b> Special Revenue Funds           | (16.2)                |
| <b>Less</b> Capital Project Funds           | (9.2)                 |
| <b>Less</b> Special District Agency Funds   | (27.4)                |
| <b>Less</b> Trust Funds                     | (9.6)                 |
| <b>Less</b> Other                           | (8.2)                 |
| <b>Equals</b> General Fund Operating Budget | <b>\$138.4</b>        |

# **Council Discretionary Spending** (*\$ millions*)

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| Resource category                                   | Proposed<br>FY2018/19 |
|-----------------------------------------------------|-----------------------|
| <b>Total</b> General Fund operating expenses        | \$138.4               |
| <b>Less</b> revenue Offsets                         | (33.0)                |
| <b>Less</b> non-discretionary expenses with offsets | <u>(12.9)</u>         |
| <b>Equals</b> General Fund Discretionary Spending   | <u><u>\$92.5</u></u>  |
|                                                     |                       |
| Police and Fire net expenditures                    | \$59.8                |
| All other discretionary net expenditures            | \$32.7                |

# Questions on General Fund budget?

# General Fund: 5-Year Forecast

# Impacts on the Five-year Forecast

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- Shifts in consumer habits (-)
- Healthy property tax (+)
- MOU agreements (+/-)
- Unfunded Liabilities
  - PERS & OPEB contributions (-)
  - CIP rehab(-)
- State/Federal mandates(-)
- Increasing public expectations (-)

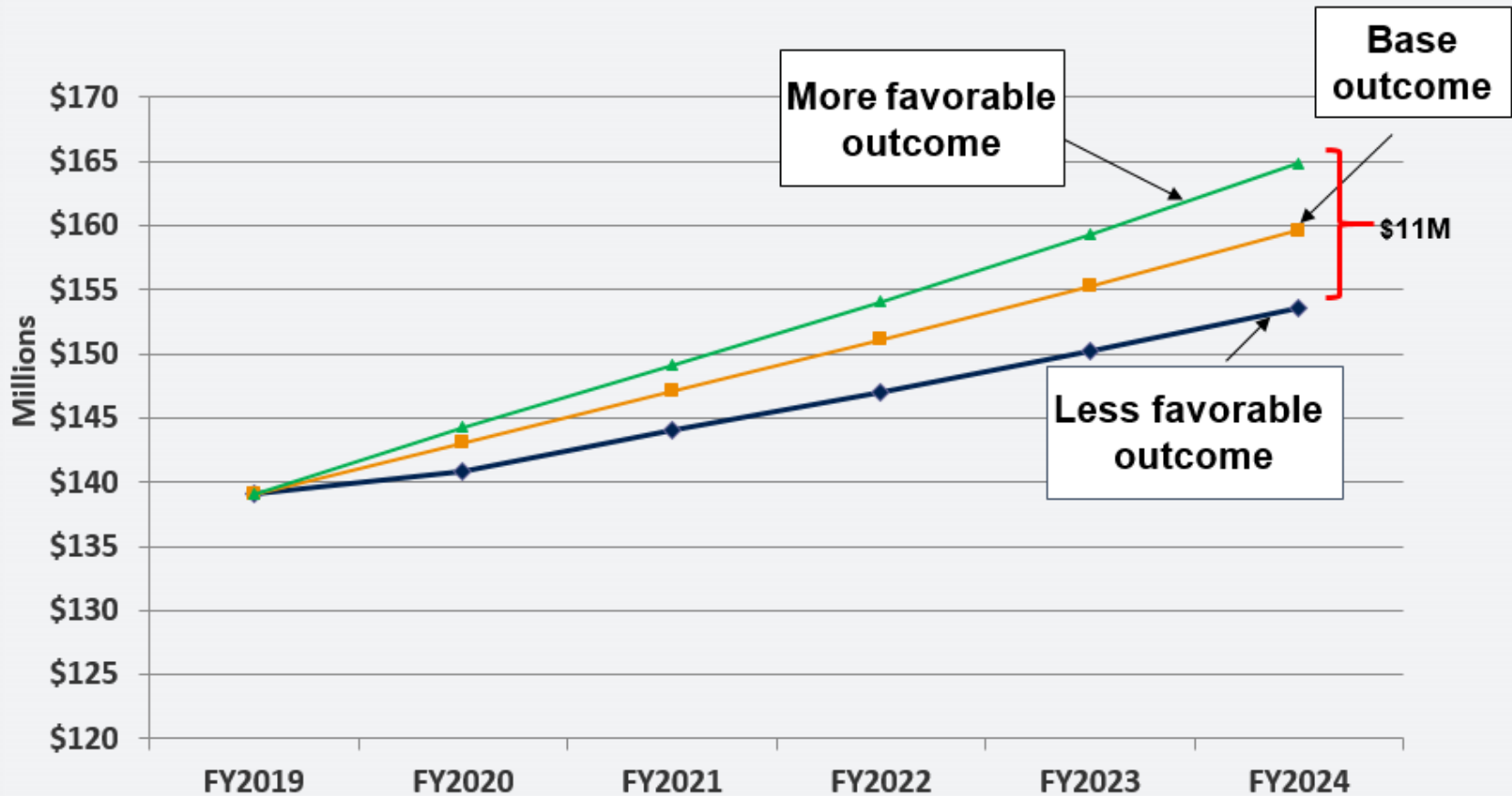
# Other Impacts Not Included in Forecast

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- Potential repeal of SB1 funding (-)
- Sales tax on services (+/-)
- Redevelopment replacement (+/-)
- New federal and state regulations (-)
- New revenue sources requiring voter approval (+/-)

# General Fund Operating Revenue Forecast

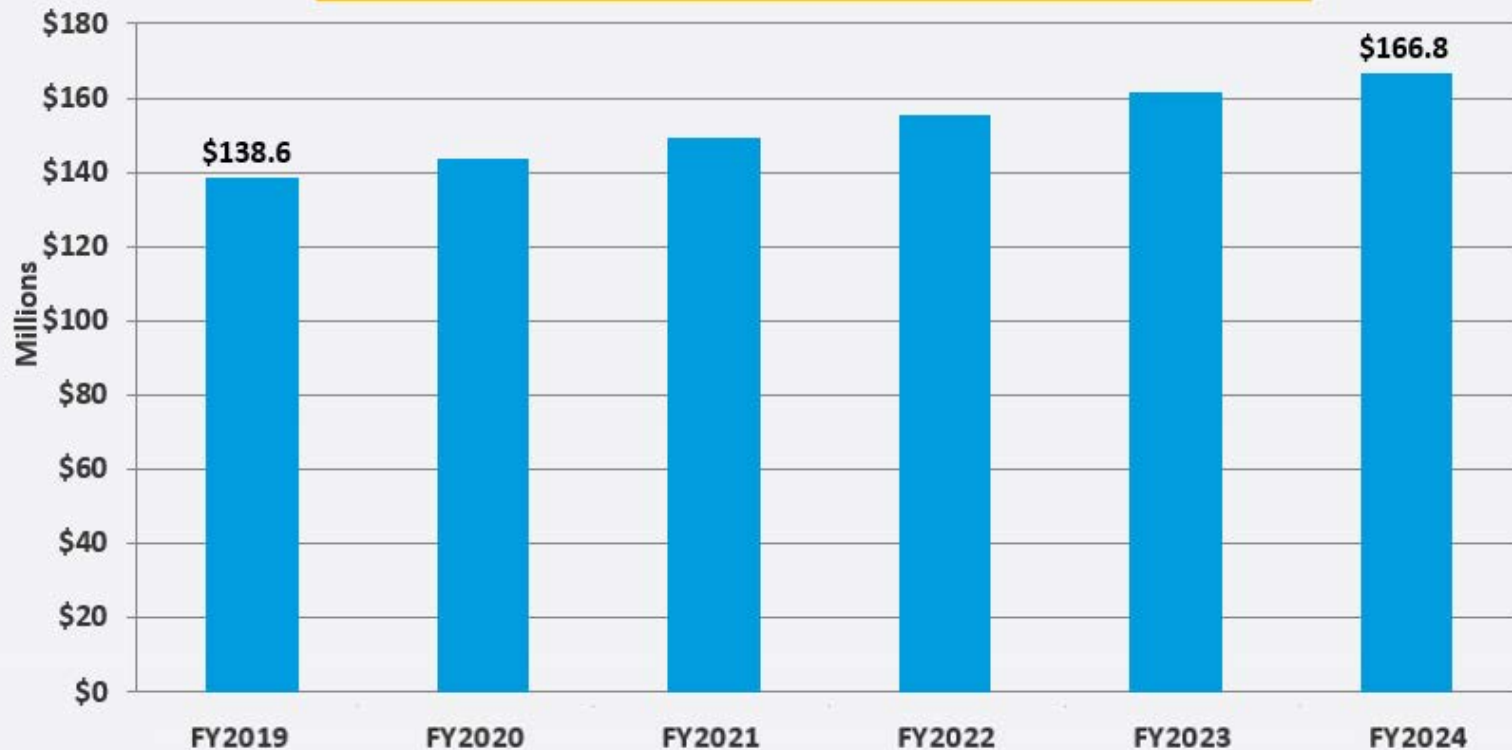
Assuming there is no recession in the next 5 years



# General Fund Operating Expenditures Forecast

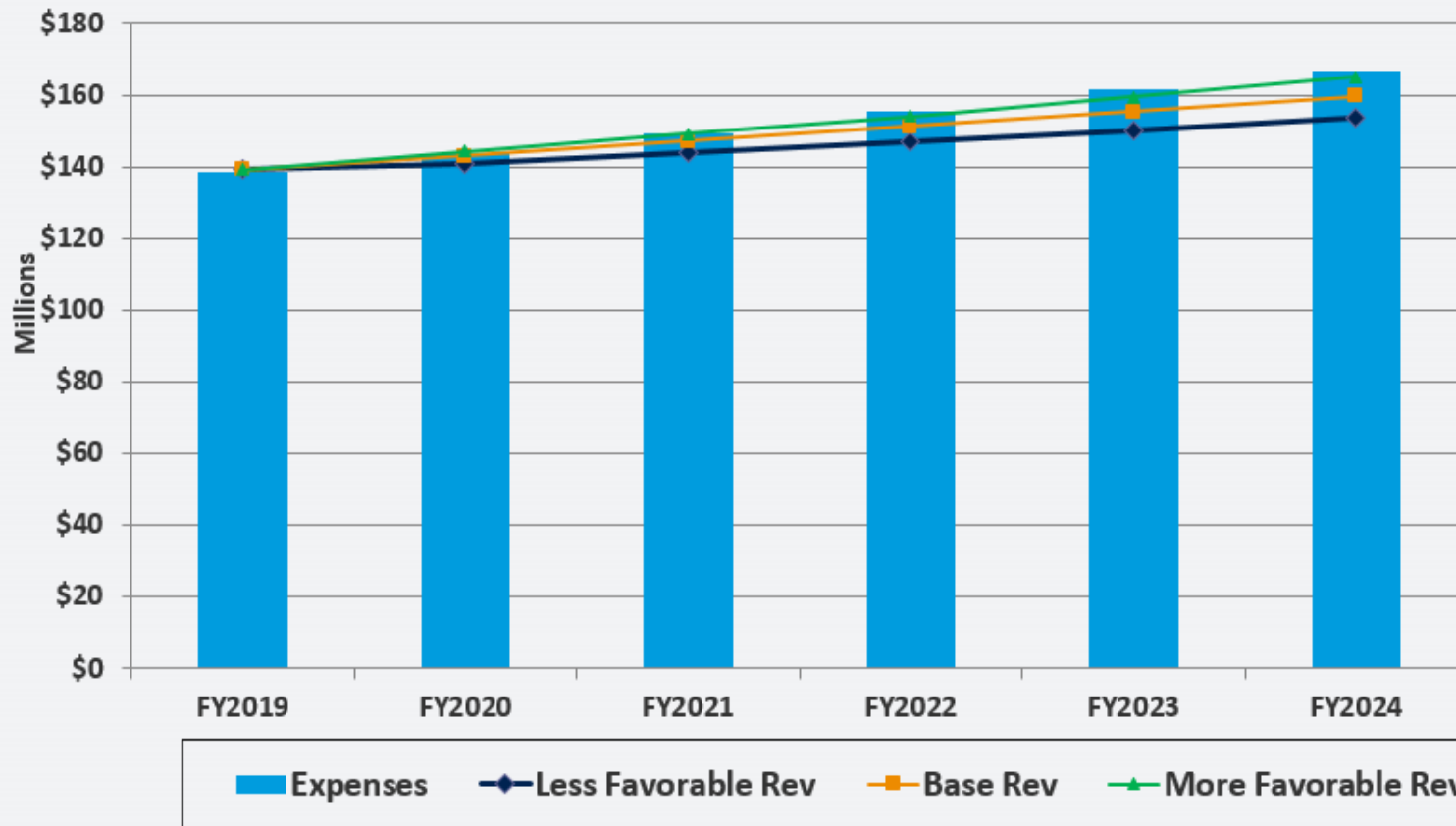
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**Assumption: 4 new FTEs per year in order to maintain current service levels**

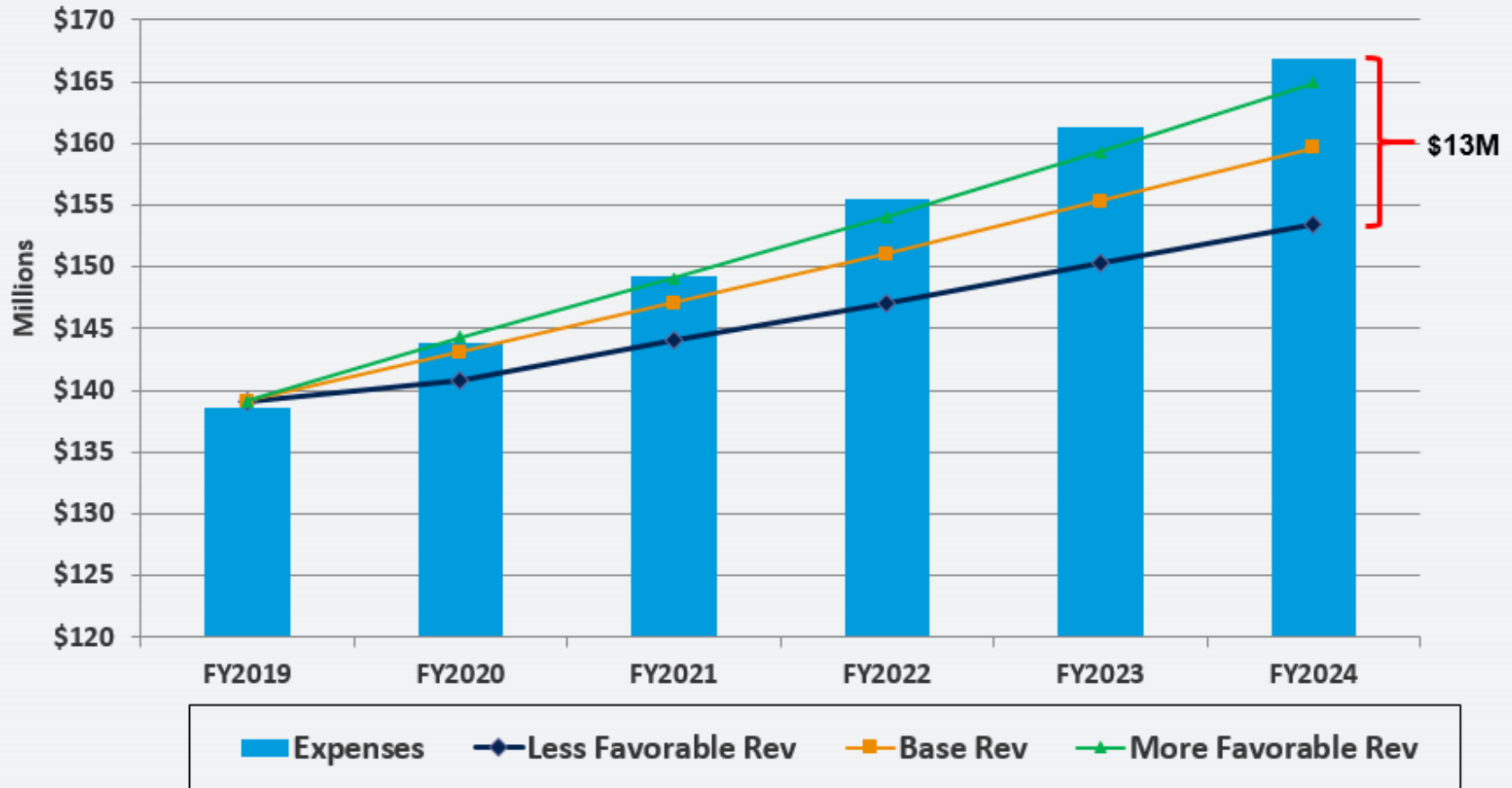


# 5-Year Forecast

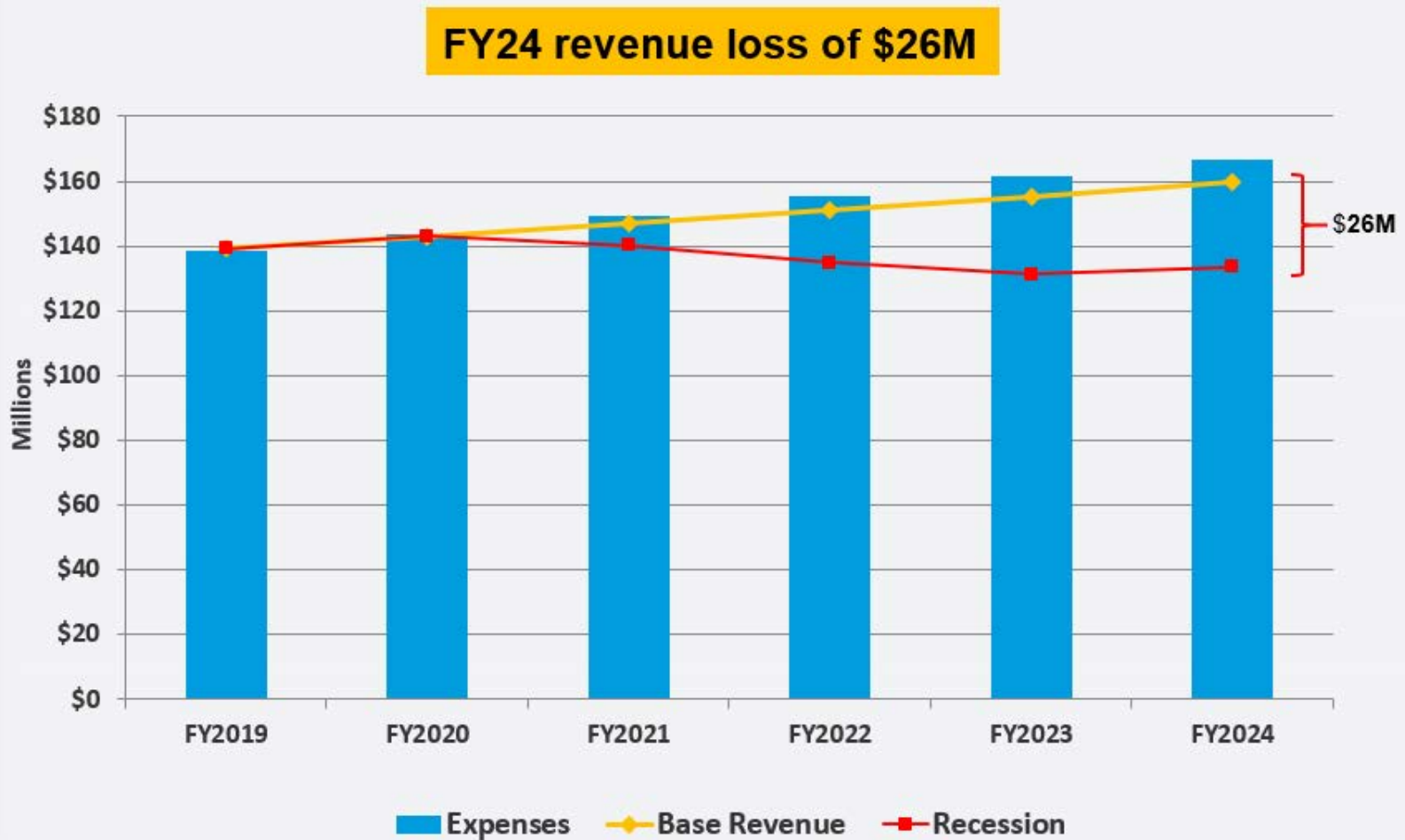
Structural deficits forecasted over 5 year period



# 5-Year Forecast



# Example Recession Forecast



# General Fund Support Departments

# Support Departments

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- City Council
- City Manager
- City Clerk
- City Attorney
- Finance
- Information Technology
- Human Resources
- Public Affairs & Communications

# Support Departments (\$ thousands)

| Department                | Actuals<br>FY2016-17 | Amended<br>Budget<br>FY2017-18 | Proposed<br>Budget<br>FY2018-19 | Variance<br>from<br>FY2017-18 |
|---------------------------|----------------------|--------------------------------|---------------------------------|-------------------------------|
| City Council              | \$379                | \$256                          | \$229                           | (\$27)                        |
| City Manager              | \$1,703              | \$1,101                        | \$1,288                         | \$187                         |
| City Clerk                | \$999                | \$618                          | \$1,025                         | \$407                         |
| City Attorney             | \$1,824              | \$1,555                        | \$1,677                         | \$122                         |
| Finance                   | \$6,983              | \$2,467                        | \$2,208                         | (\$259)                       |
| Information<br>Technology | \$7,442              | -                              | -                               | -                             |
| Human Resources           | \$2,008              | \$1,241                        | \$1,598                         | \$357                         |
| Public Affairs &<br>Comm. | \$723                | \$506                          | \$408                           | (\$98)                        |
| Central Services          | \$4,914              | \$986                          | -                               | (\$986)                       |
| Total Expenditures        | \$26,974             | \$8,730                        | \$8,433                         | (\$297)                       |

# Questions?



# FY19 Development Services Budget

Mike Isom

Acting Development Services Director

# Development Services Divisions

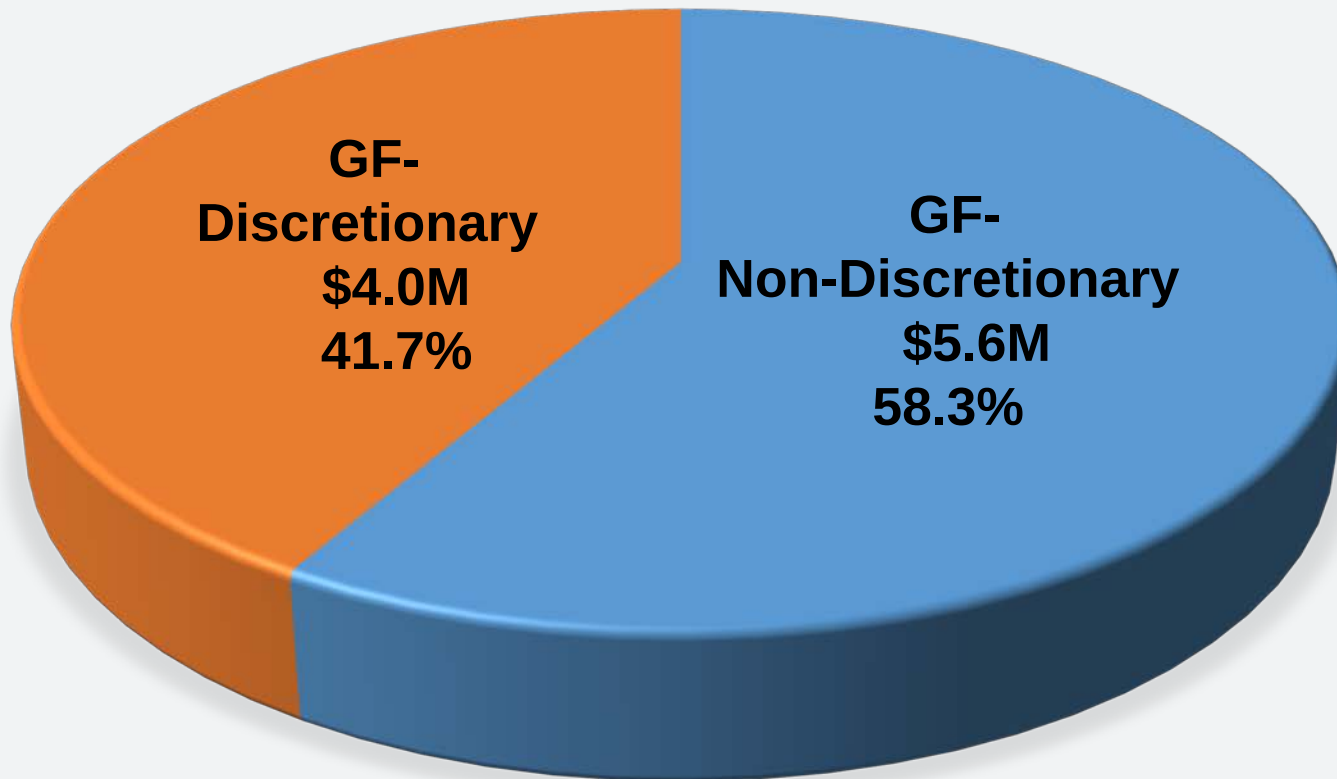
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- Six budgeted divisions (77 employees)
  - Administration
  - Building and Permit Center
  - Business Services
  - Code Enforcement
  - Engineering Land Development
  - Planning

# Development Services Budget

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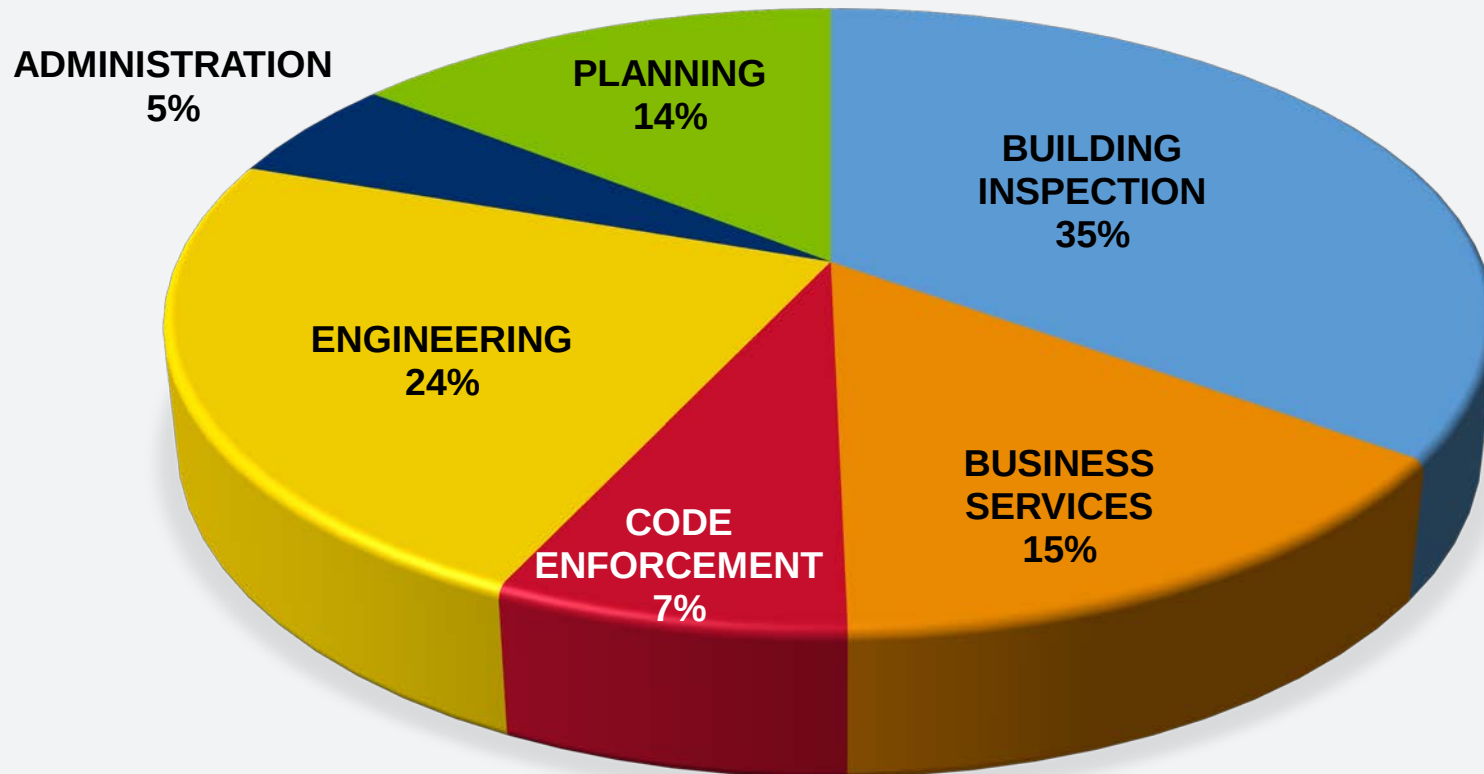
DEVELOPMENT SERVICES  
OPERATING BUDGET= \$9.6M



# Development Services

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TOTAL DEVELOPMENT SERVICES  
OPERATING EXPENDITURES BUDGET=\$9.6M



# Service Level Impacts

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- Operating with reduced full time staff
- Increased reliance on contract services (e.g. plan review)
- Reactive vs. proactive
- Delays in updating and maintaining reports and databases

# Future Trends

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- Projecting 900 single family permits
- Strong commercial development - projecting greater than 1 million sq ft for FY19
- Increased demand for nuisance abatement
- Succession planning
- Fill vacant positions
- Process improvements and efficiencies
- New revenue
- Increased regional engagement

# Questions?



# FY19 Public Works Department Budget

Rhon Herndon

Public Works Director

# Public Works

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## Services:

- PW Administration
- CIPs: Roadways, bike trails, transit, bike/ped bridges, City buildings
- Traffic Operations
- Floodplain Management
- Roadway Maintenance
- Drainage Systems Maintenance
- Traffic Signs & Pavement Markings

# Public Works

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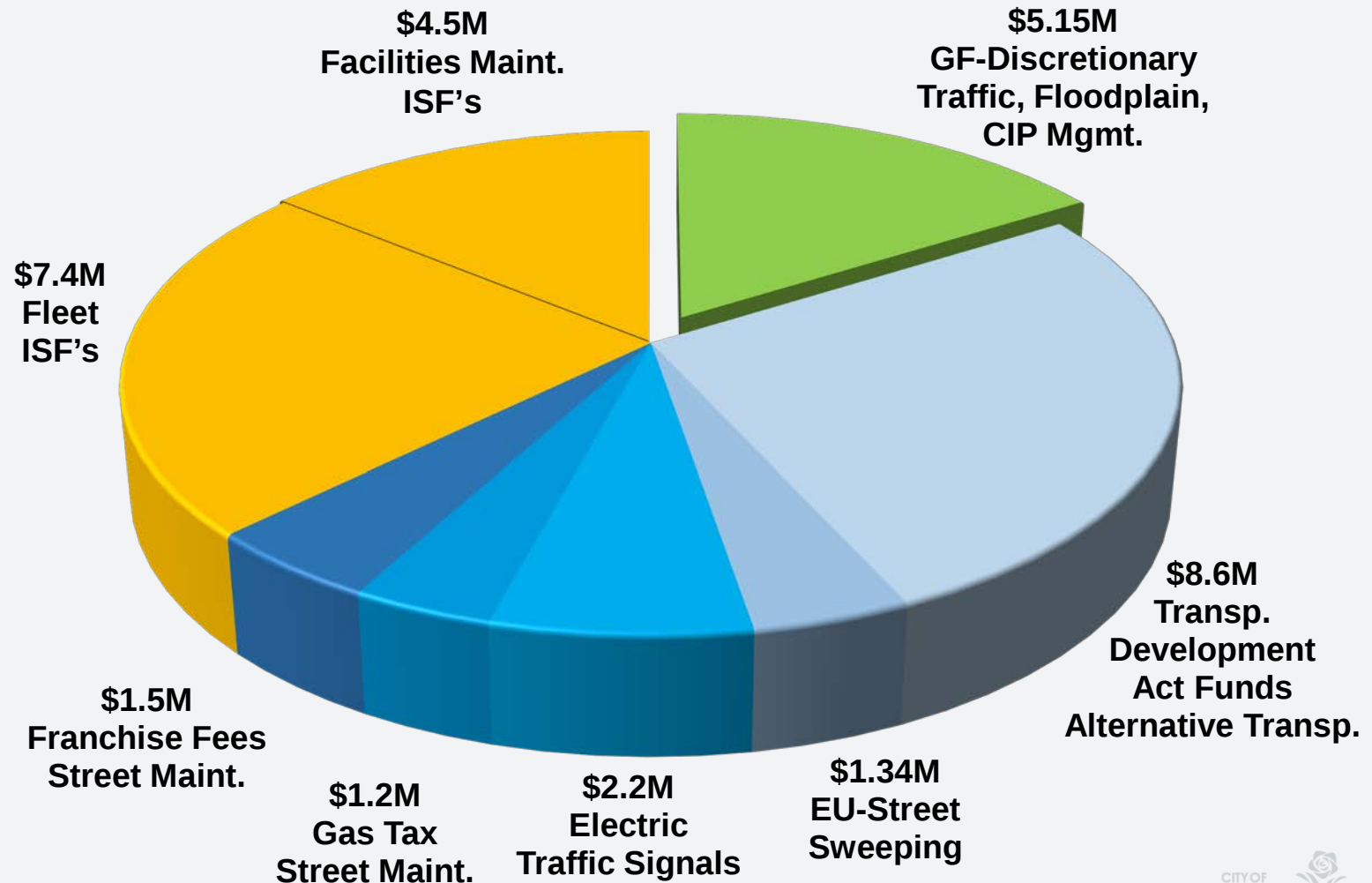
## Services:

- Traffic Signal Maintenance
- Street Sweeping
- Fall Leaf Pickup
- Roseville Transit
- Transportation System Management Program
- Safe Routes to School
- Fleet & Building Maintenance
- Regional Project Coordination

# Public Works Operating Budget

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**Total Public Works Operating Budget = \$32.1M**



# Public Works

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## Budget Reductions:

Elimination of:

- One department director position due to department consolidation
- One Senior Custodian position
- One Building Maintenance Aide

No other reductions due to Senate Bill 1  
“Maintenance of Effort” requirement

# Public Works

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## Future Needs/Trends:

Roadway maintenance will continue to be a challenge despite approval of Senate Bill 1

Traffic congestion on highways (SR65 and I-80) will continue to worsen without additional funding for capacity improvements



# Questions?



# FY 19 Parks, Recreation & Libraries Budget

Dion Louthan, Parks, Recreation & Libraries Director

# Parks, Recreation & Libraries

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## Divisions

- Parks
- Recreation
- Libraries

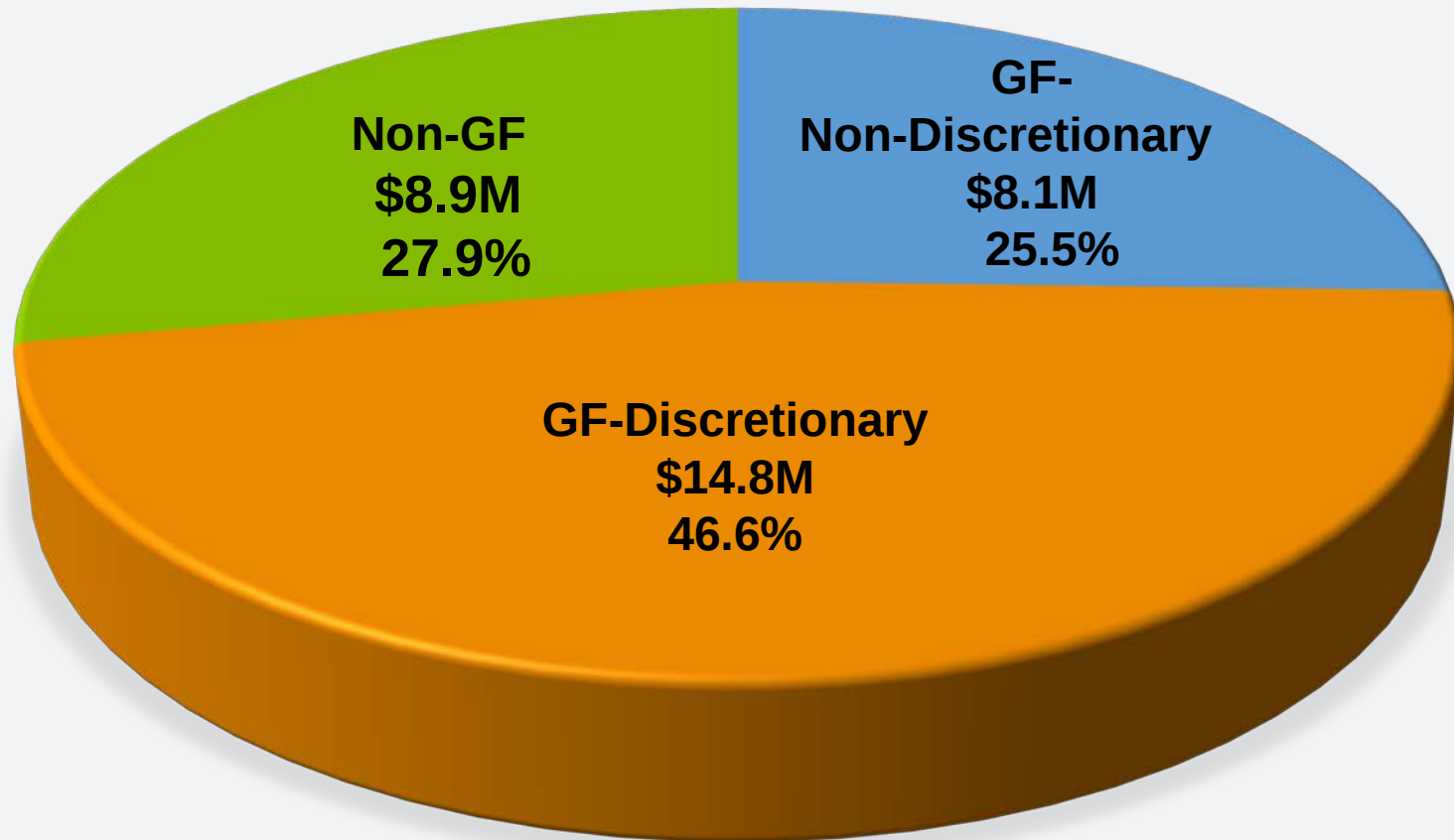
## Overview

- 75 developed parks and facilities
- 4,400 acres of open space
- 2 championship golf courses
- 18 Adventure Club programs
- 3 libraries
- Maidu Museum & Historic Site

# Parks, Recreation & Libraries

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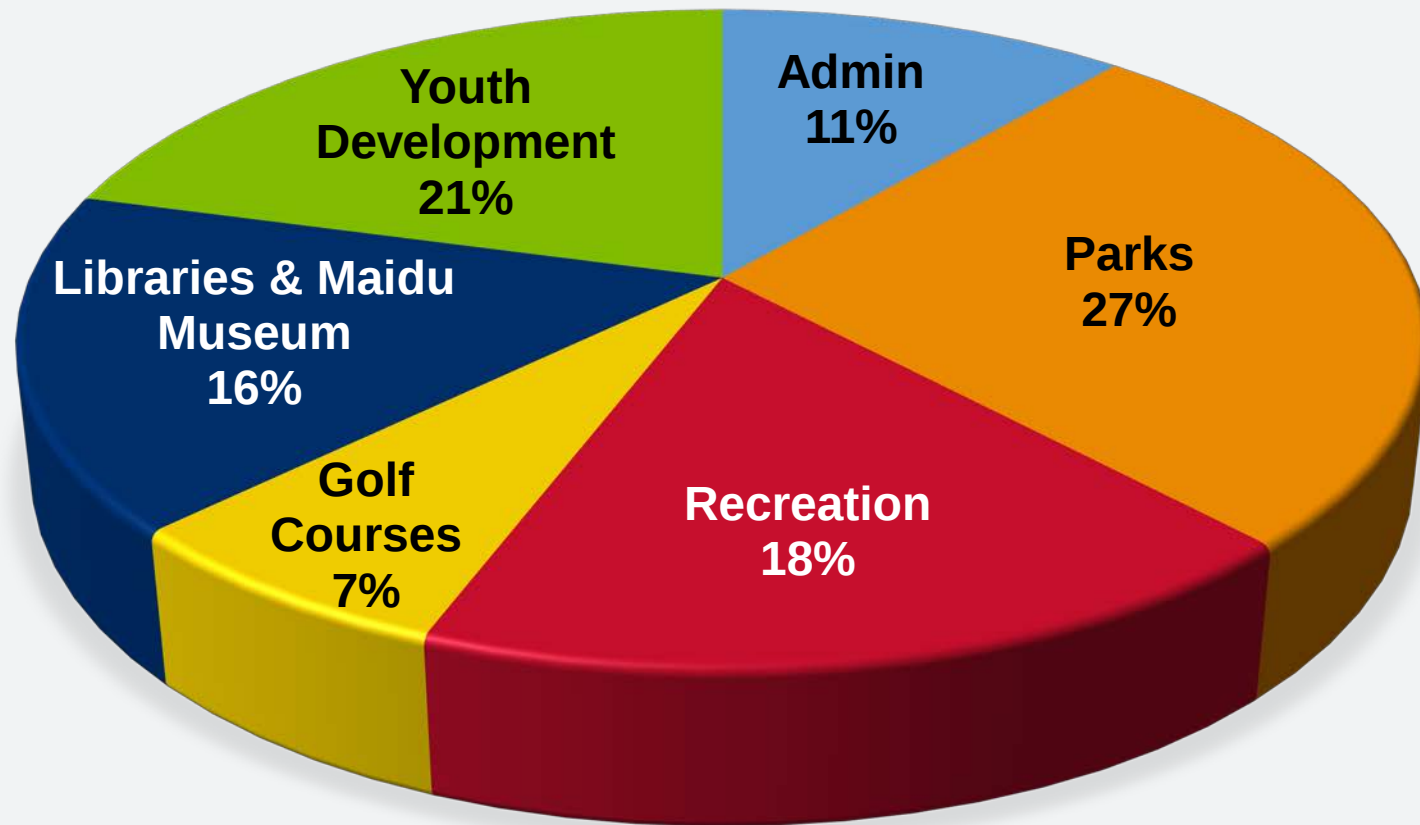
TOTAL PARKS, RECREATION & LIBRARIES  
OPERATING BUDGET = \$31.8M



# Parks, Recreation & Libraries

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TOTAL PARKS, RECREATION & LIBRARIES  
OPERATING EXPENDITURES BUDGET=\$31.8M



# **Reductions & Service Level Impacts**

- Reduced playground maintenance
- Reduced park pruning schedule
- Reduced turf & bed maintenance
- Reduced library databases
- Removed portable restrooms
- Reduced Vernon Street Town Square lighting & décor
- Increased user fees

# Reductions & Service Level Impacts

- Reduce Maidu Museum hours
- Reduce staff and service levels



# Future Trends/Needs

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- Reactive vs Proactive
- Defer maintenance & CIP rehabilitation projects
- Minimum wage increases
- Management strategies for escalating contract costs
- Unfunded state/federal mandates
- Growing department demands



# FY19 Police Department Budget

Chief James Maccoun

# Services/Divisions

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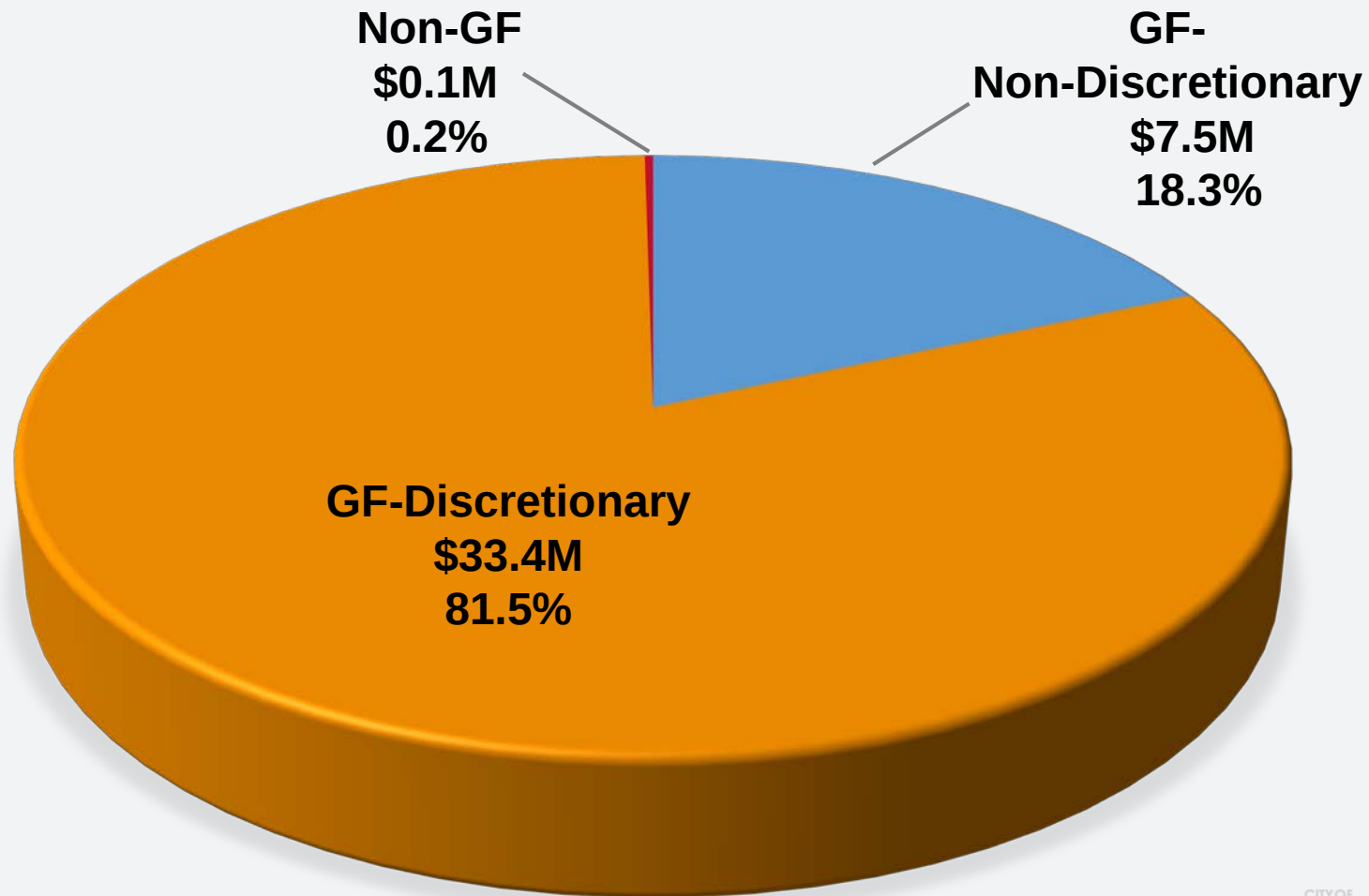
The Roseville Police Department provides all law enforcement services and public safety dispatching within the City.

- Police Administration
- Records/Property/Evidence
- Communications
- Community Services
- Social Services
- Patrol
- Investigations
- Animal Control
- Traffic
- Vehicles

# Police Department

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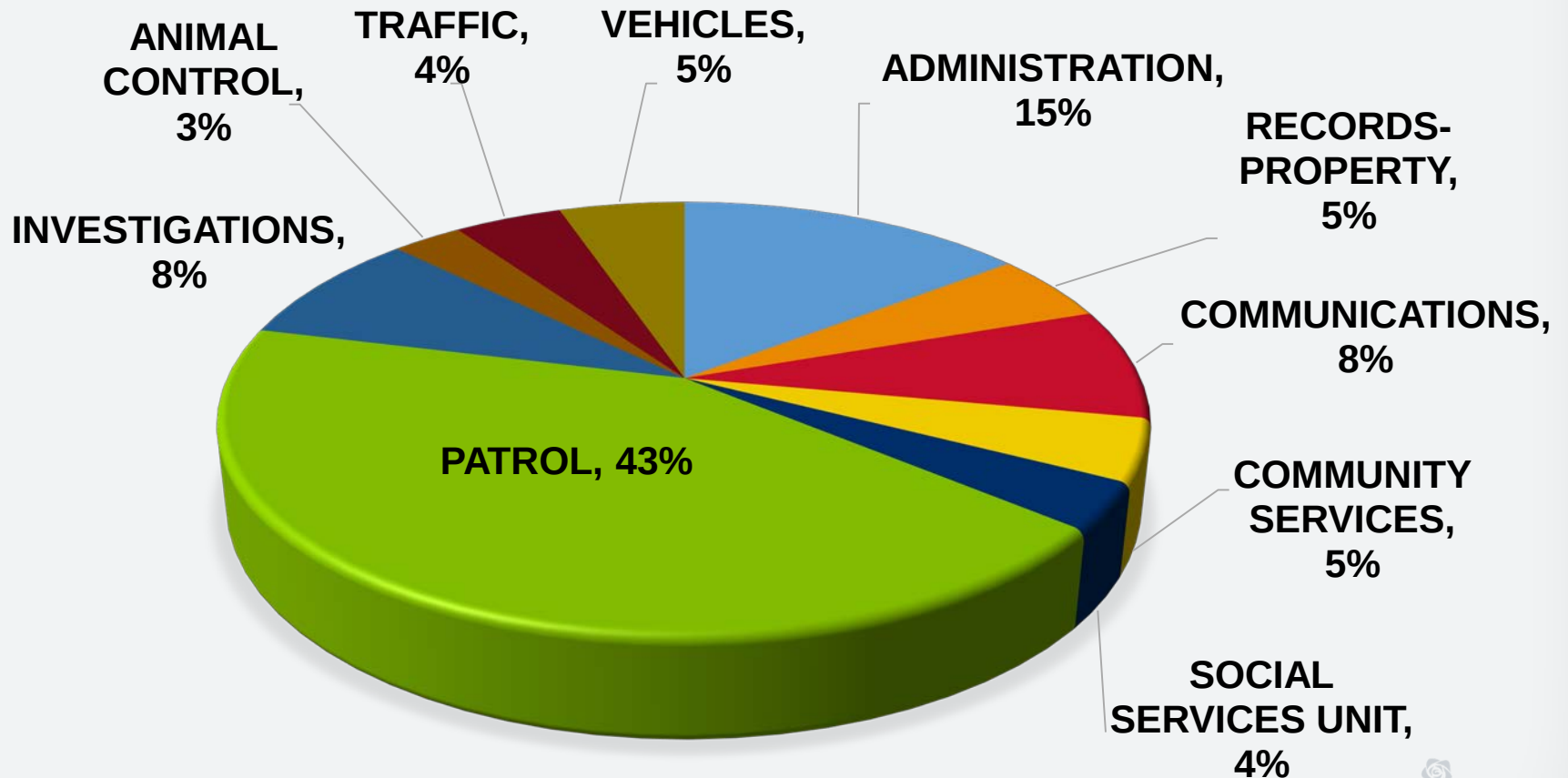
**TOTAL POLICE DEPT OPERATING BUDGET = \$41.0M**



# Police Department

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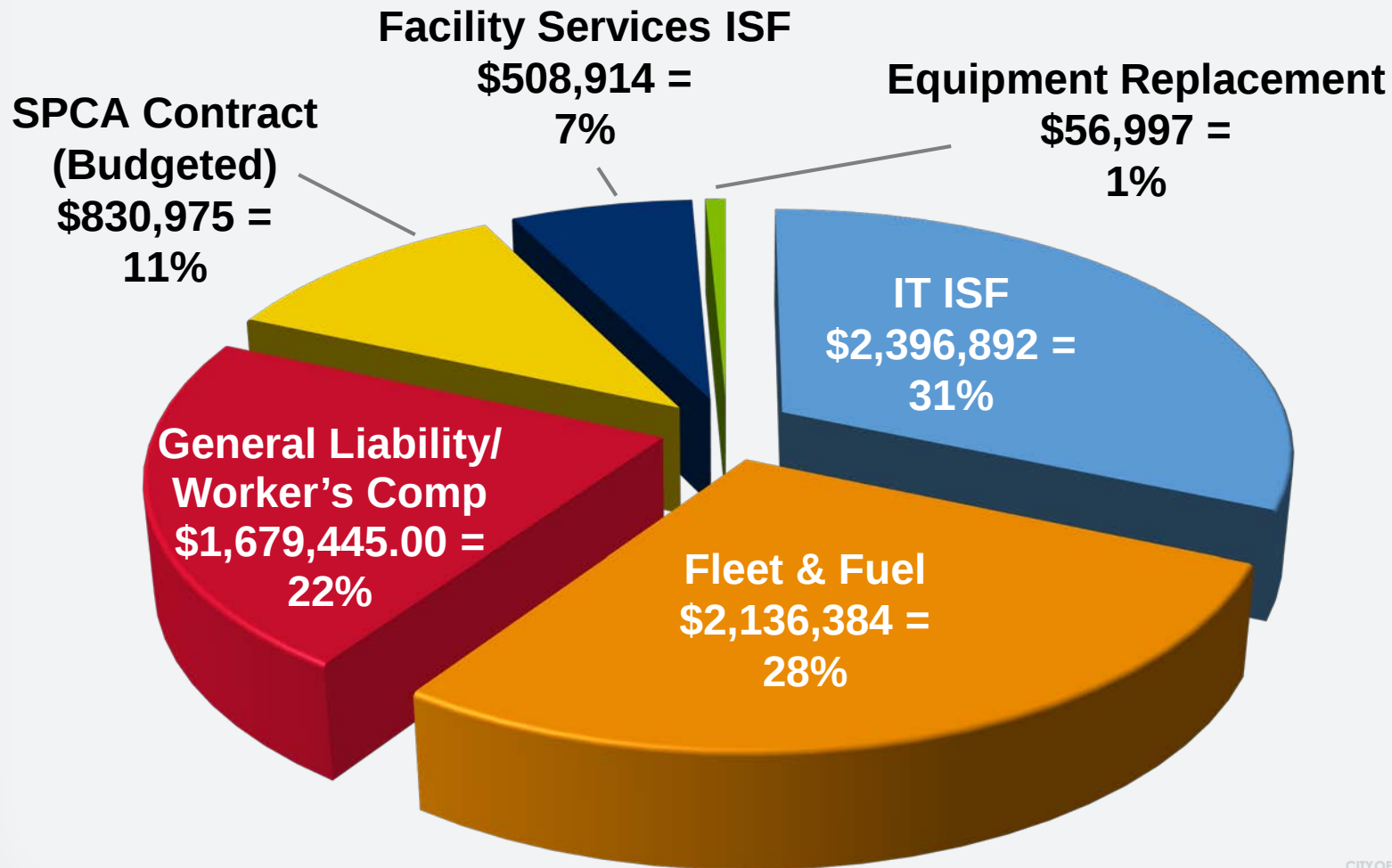
**TOTAL POLICE DEPARTMENT  
OPERATING EXPENDITURES BUDGET = \$41.0M**



# Police Department

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## Materials, Supplies, Services



- No budget reductions, to meet target for FY19, due to projected revenue increases
- .5 increase in personnel to create 1 FTE dispatcher position
- A tentative cost sharing agreement has been reached with the Roseville Joint Union High School District.
- 2016 Matrix Consulting Group staffing audit
  - Analyzed short/ long term staffing needs
  - Identified immediate need for personnel
  - 10 year projected need for a staff increase of 20%, or 38 FTEs
- Reductions/ Impacts
  - Insufficient revenues prevent staffing increases/ staff have absorbed increasing service demands
  - Without increased resources, the result will be future service level reductions

## Police Department Budget Reductions/Service Level Impacts

# Future Trends for Police

- Increasing costs due to the increasing reliance on technology and services for law enforcement purposes.
- Calls for service and the needs of both the homeless and mentally ill will continue to require more staff time and resources.
- Approximately 27% of Roseville residents are under the age of 18. Services to prevent youth offenses, victimization, and the assistance to those with emotional disorders will likely increase.
- Convicted offenders will continue to be sentenced to community placement with minimal supervision, instead of incarceration or parole. This will make monitoring offenders an additional police priority.



# Fire Department

Fire Chief Rick Bartee

# Services and Divisions

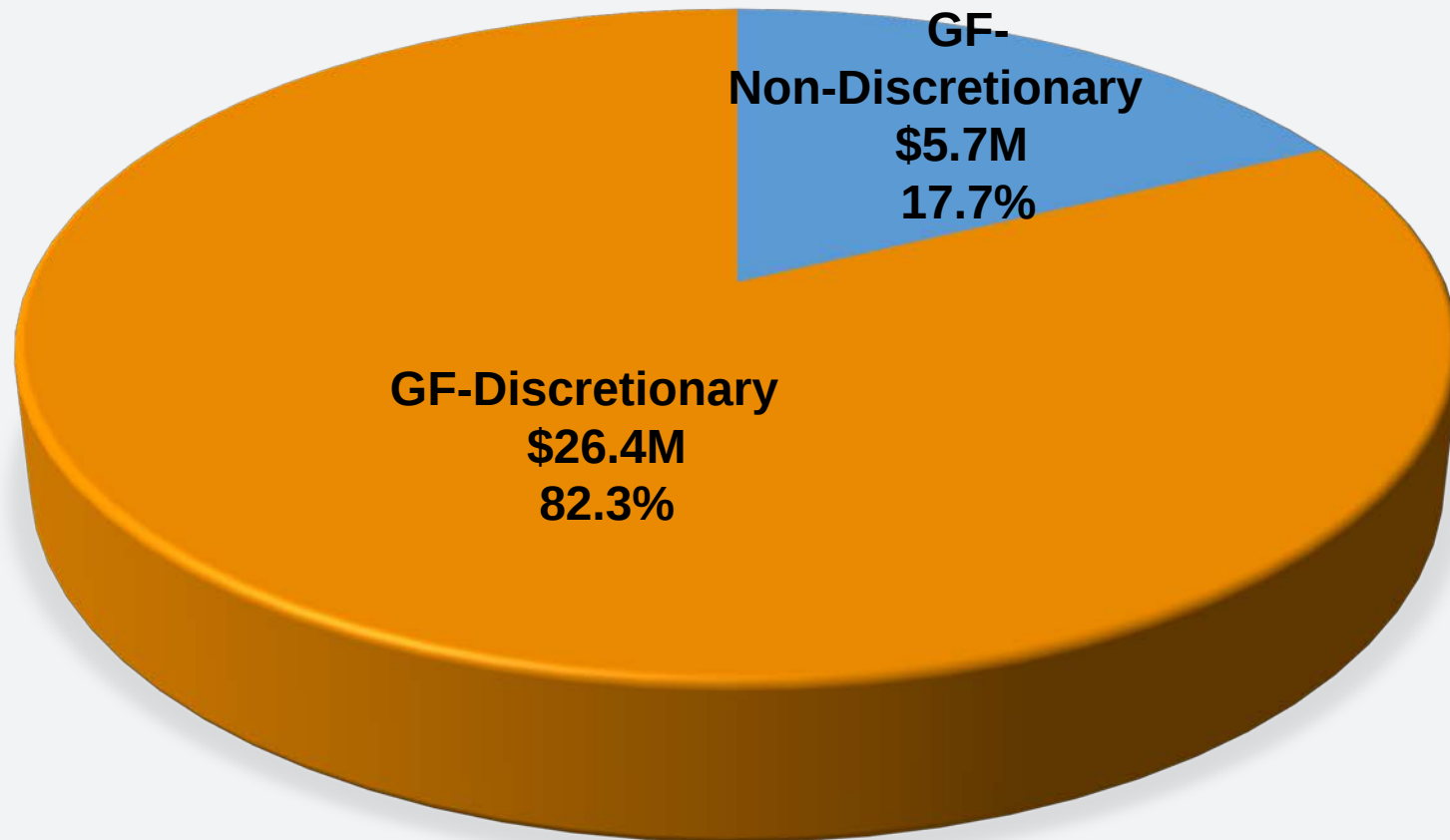
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- **Administration**
- **Operations**
  - Fire and EMS
  - Hazmat and Technical Rescue
- **Training**
- **Support Services**
  - Logistics
- **Fire and Life Safety**
  - Fire Inspections and Plan Review
  - Public Education and Community Engagement
- **Citywide Emergency Preparedness**

# Fire Department Operating Budget

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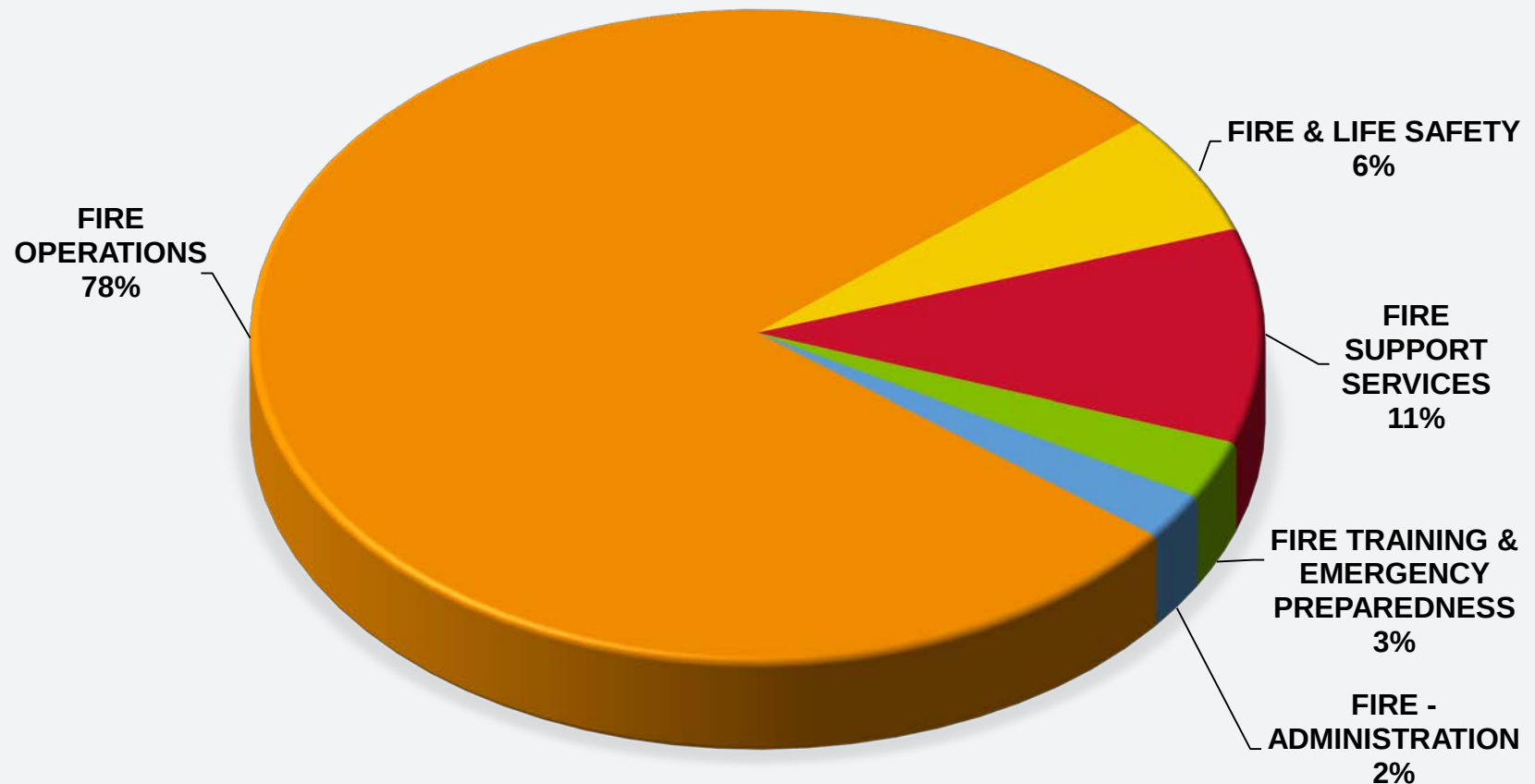
**TOTAL OPERATING BUDGET=\$32.1M**



# Fire Department

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**TOTAL FIRE DEPARTMENT OPERATING EXPENDITURES BUDGET=\$32.1M**



# Budget Reductions to meet Target

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- Met adjusted target for Materials Services and Supplies \$2,223,247:
  - Remained flat
  - Targeted Operational and Training needs
  - Shifted funds from Support Services, Fire and Life Safety
- Renegotiated & eliminated some vendor contracts
- Reduced travel
- Reduced funding of programs such as Public Education Outreach
- Increased fees in Fire and Life Safety Code Enforcement

# Service Level Impacts

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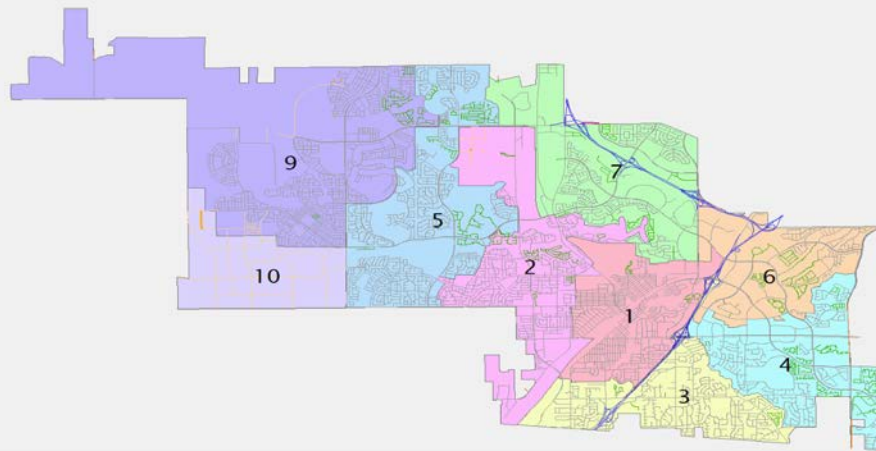
- Proposal to pilot an emergency response operational change in daily staffing of the two Ladder Trucks from 4 personnel to 3
- Continue to be challenged to meet required proficiency training on-duty and maintain response reliability
- Reduction in Emergency Management Team training opportunities to one exercise a year rather than two per year
- Reduction in part-time temporary employee hours in Public Education



# Future Trends/ Needs for the Department

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- Calls for service are increasing at a rate of about 5% a year. Fire stations need to be built in the west and northwest areas of the City, response times to those areas of service tend higher than the rest of the City
- Exploring advantages of Regionalization of Fire/Emergency Medical services or appropriate Mutual Aid responses and consolidation of Fire Dispatch Centers in the South Placer Region
- Enhancing capabilities of the Regional Fire Training Center to generate additional revenue through use agreements, cost recovery, hosted training and tuition fees.





# FY19 Electric Utility Budget

Michelle Bertolino, Utility Director

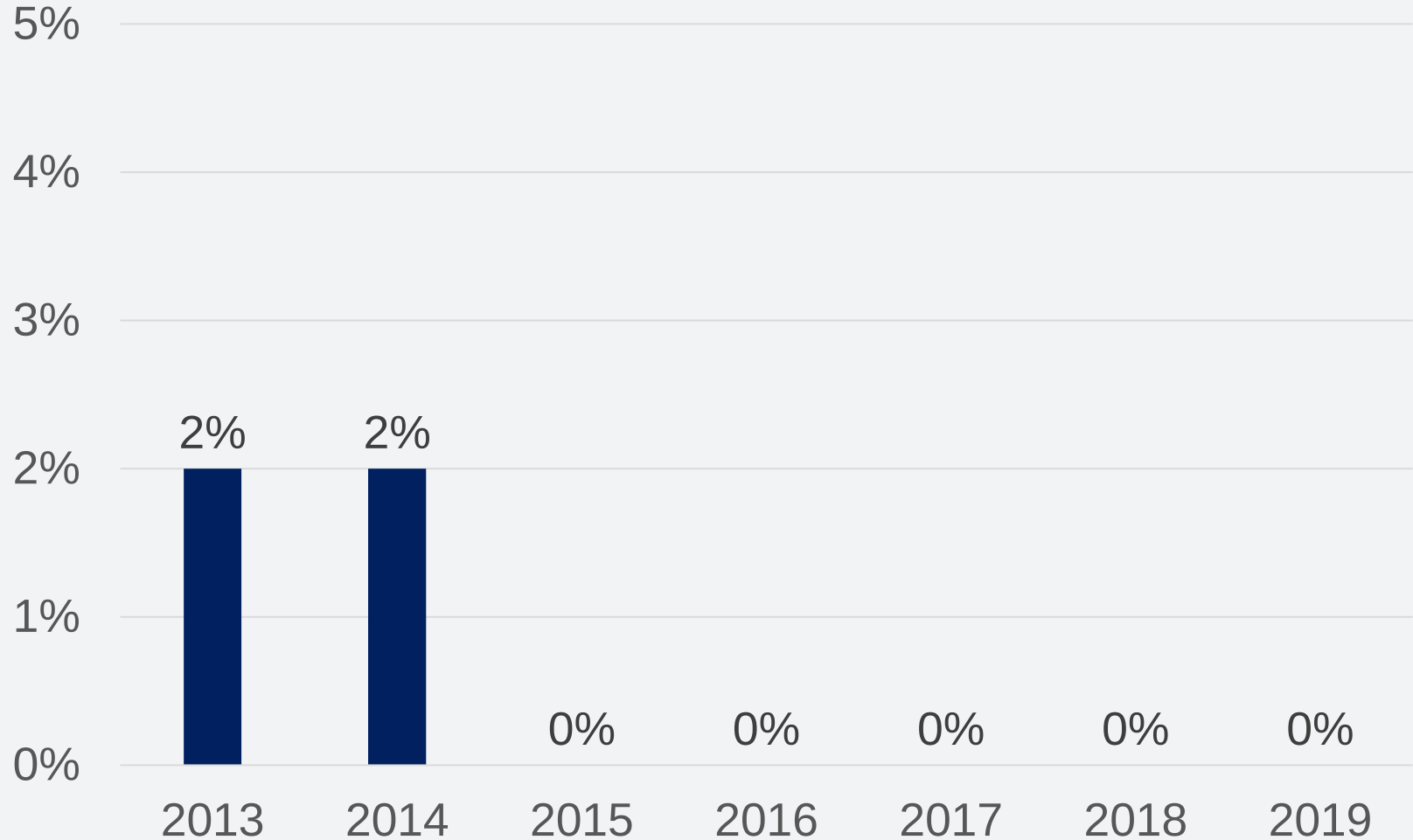
# Budget overview

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- Revenues are up \$1 million
- Expenses are down \$1 million
- Large capital improvements planned
- \$5 million transfer to Rate Stabilization Fund

# No Planned Rate Increases

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# Financial Policies

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| Metric                      | Adopted Policy | FY19 Proposed |
|-----------------------------|----------------|---------------|
| Days Cash On Hand           | >250           | 368           |
| Debt Service Coverage Ratio | >2.00          | 2.58          |
| Rate Stabilization Fund     | 40%-90%        | 41.8%         |

# Electric Revenues

(\$ millions)

|              | Actual<br>FY2017 | Estimated<br>FY2018 | Proposed<br>FY2019 |
|--------------|------------------|---------------------|--------------------|
| Energy Sales | \$161            | \$162               | \$163              |
| Other        | \$9              | \$7                 | \$7                |
| <b>Total</b> | <b>\$170</b>     | <b>\$169</b>        | <b>\$170</b>       |

*(Excludes greenhouse gas related revenues  
and Hydroelectric surcharge)*

# Electric Expenditures

(\$ millions)

|              | Actual<br>FY2017 | Estimated<br>FY2018 | Proposed<br>FY2019 |
|--------------|------------------|---------------------|--------------------|
| Operating    | \$124            | \$134               | \$129              |
| Capital/Debt | \$31             | \$35                | \$39               |
| <b>Total</b> | <b>\$155</b>     | <b>\$169</b>        | <b>\$168</b>       |

*(Excludes greenhouse gas related expenditures)*

# Key Trends and Issues

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- Legislative and regulatory uncertainty
- Utility business model is changing, very quickly
  - Renewable energy
  - Batteries
  - Electric vehicles
- New and evolving energy markets
- Aging infrastructure
- Recruitment and retention
- Next rate case



# Environmental Utilities Budget Overview FY2018-19

Richard Plecker, EU Director

# What is Environmental Utilities?

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- Water Utility
- Wastewater Utility
- Solid Waste Utility
- Associated Support Services
  - Recycled water
  - Stormwater

*Regional entity, owned and operated by the  
City of Roseville*

# FY19 EU Highlights

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- Budgets consistent with rate model assumptions
- Scheduled Water, Wastewater, and Solid Waste rate increases in FY19
- Reorganizing select areas:
  - Retirements/succession planning
  - Efficiency
  - Better alignment citywide

# Environmental Utilities Operating Revenues

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(\$ millions)

| Utility     | Approved Budget FY2017 | Approved Budget FY2018 | Proposed Budget FY2019* |
|-------------|------------------------|------------------------|-------------------------|
| Water       | \$27.7                 | \$34.3                 | \$30.9                  |
| Wastewater  | \$35.8                 | \$36.1                 | \$38.4                  |
| Solid Waste | \$21.9                 | \$22.4                 | \$23.3                  |

\* Reflects a change in how transfers are now accounted for as reimbursed costs

# Environmental Utilities Operating Expenditures

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(\$ millions)

| Utility     | Approved Budget FY2017 | Approved Budget FY2018 | Proposed Budget FY2019* |
|-------------|------------------------|------------------------|-------------------------|
| Water       | \$27.2                 | \$26.6                 | \$28.3                  |
| Wastewater  | \$36.4                 | \$38.9                 | \$39.6                  |
| Solid Waste | \$23.7                 | \$24.2                 | \$25.9                  |

\* Reflects a change in how transfers are now accounted for as reimbursed costs

# Utility Reserve Funds

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| Utility     | FY19 (Budget) | Fiscal Policy Reserve Goals |
|-------------|---------------|-----------------------------|
| Water       | 66%           | 75%                         |
| Wastewater  | 46%           | 75%                         |
| Solid Waste | 15%           | 25%                         |

## Major FY19 Efforts

- Integrated Resources Plan
- Groundwater investigation(s)
- Forecasting tools
- Ongoing technology projects (ERP, AMI, etc.)

# Questions?