



MINUTES

October 21, 2021

GRANTS ADVISORY COMMISSION MEETING

5:30 p.m.

Council Chambers

311 Vernon Street

Roseville, California

www.roseville.ca.us/CORTV

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1. CALL TO ORDER

Chair Kriz called the October 21, 2021 Grants Advisory Commission meeting to order at 5:30 p.m.

2. ROLL CALL

Commissioners Present:

Chair Kriz

Vice Chair Carroll

Commissioner Gibson

Commissioner Perez

Commissioner Reed

Commission Heywood - Excused Absence

Youth Commissioner Brashear - Absent

Staff member Isom announced Commissioner Flynn had to step down from her duties and the City Clerk's office is in the process of recruiting for a new commissioner.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Kriz.

4. PUBLIC COMMENTS

No public comment received.

5. MINUTES

5.1. Minutes for September 14, 2021 Meeting of the Grants Advisory Commission

Approve the Minutes of the September 14, 2021 Grants Advisory Commission meeting.

6. PRESENTATION/REVIEWS/ACTION ITEMS

6.1. Election of Chair and Vice Chair

Grants Advisory Commission will appoint a Chair and Vice Chair for the upcoming FY2022-23 funding cycle.

The commission appointed Ellaison Carroll as Chair and Michelle Gibson as Vice Chair. The transition will take place at the November 9, 2021 meeting.

No public comment received.

Motion by Renee Perez, seconded by Vanessa Reed, to appoint Ellaison Carroll as Chair and Michelle Gibson as Vice Chair. The Motion Passed.

Roll call vote: Ayes: Carroll, Gibson, Kriz, Perez, Reed

Absent: Brashear, Heywood

6.2. Approve the Final Reports and Summary Report for the FY2020-2021 Grant Funding Cycle

Staff recommends that the Grants Advisory Commission approve the final reports and the summary report for the FY2020-2021 Grant Funding Cycle. Individual final reports are available in ZoomGrants.

The commissioners complemented the visuals, graphics, breakdown, and highlights of the report and expressed how easy it was to read and understand.

Staff member Isom will post the Summary Report for the FY2020-21 Grant Funding Cycle to the website and will be presenting it to City Council in December.

No public comment received.

Motion by Michelle Gibson, seconded by Ellaison Carroll, Approve The Final

Reports and Summary Report for the FY2020-21 Grant Funding Cycle. The Motion Passed.

Roll call vote: Ayes: Carroll, Gibson, Kriz, Perez, Reed

Absent: Brashear, Heywood

6.3. 2021/22 Grants Advisory Commission Process Debrief

The 2021/2022 CBF funding cycle incorporated many changes recommended in the Community Needs Assessment. The Commission will discuss the scoring and evaluation process used during the previous cycle and decide if any changes will be made for the 2022/2023 cycle.

The commissioners decided to maintain the new scoring and evaluation process for the 2022/2023 cycle. Clarification of some of the questions will be discussed at the workshop in January to ensure everyone is on the same page.

Staff member Isom received positive feedback from the applicants about the process.

6.4. Adopt 2022/23 Work Plan and Funding Cycle Calendar

Review the attached draft 2022-2023 Work Plan for the Grants Advisory Commission that covers the grant funding cycle, make any necessary changes, and take action on the plan.

No public comment received.

Motion by Ellaison Carroll, seconded by Renee Perez, to adopt 2022/23 Work Plan and Funding Cycle Calendar. The Motion Passed.

Roll call vote: Ayes: Carroll, Gibson, Kriz, Perez, Reed

Absent: Brashear, Heywood

6.5. Review of Grant Guidelines for FY2022-2023 Grant Funding Cycle

Staff recommends that the Grants Advisory Commission review the attached Citizens Benefit Fund and REACH grant funding cycle documents and make any changes for the upcoming 2022-2023 grant funding cycle.

Staff Isom explained why the available funds are down 24%. The two main reasons are 1.) the reinvestment of the mature bonds took place at a lower market interest rate, and 2.) The City loaned \$1.5 M to Roseville businesses during the pandemic from the CBF funds. As the pandemic continued on the City chose to grant the money and waived the money loaned.

No public comments received.

Motion by Michelle Gibson, seconded by Renee Perez, Approve the grant funding cycle documents as presented and all attachments.. The Motion Passed.

Roll call vote: Ayes: Carroll, Gibson, Kriz, Perez, Reed

Absent: Brashear, Heywood

7. COMMISSIONER / STAFF REPORT

Vice Chair Carroll mentioned Alliance and Stand Up Placer provided dates and times for site visits for the commissioners. Staff member Isom will email all the commissioners the dates and times and will set up the visits.

Commissioner Perez thanked Commissioner Flynn for her time and service on the commission.

Chair Kriz agreed with Comm Perez and thanked Comm Flynn. He also mentioned the vacancies and encouraged anyone interested to apply. He also thanked the commissioners and staff for the opportunity to service as the Chair for the past year.

Staff member Isom mentioned City Manager accepted an award at the end of September from the Assistance League of Greater Placer on behalf of City of Roseville, City Council and the Grants Advisory Commission. The City was awarded the National Assistance League Operation School Bell award given to those who have significantly supported a chapter through financial, in-kind, or service support.

No public comment received.

8. ADJOURNMENT

Motion by Ellaison Carroll, seconded by Michelle Gibson, Approve Motion to adjourn the meeting 6:53 p.m.. The Motion Passed.

Roll call vote: Ayes: Carroll, Gibson, Kriz, Perez, Reed

Absent: Brashear, Heywood