



AGENDA

May 6, 2019

PARKS & RECREATION COMMISSION MEETING

7:00 p.m.

Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **MEETING MINUTES**

5.1. Meeting Minutes March 4, 2019

Draft minutes of the March 4, 2019 meeting.

6. REQUESTS/PRESENTATIONS

6.1. Youth Sports Coalition Project Funding - Dustin DiPlacito

Approve funding for reimbursement to Roseville Pony Baseball

6.2. Parks and Recreation Commission Meeting - time change - Dion Louthan

Propose time change to regular meetings

6.3. Spotlight Presentation - Recreation Summer Camps - Dustin DiPlacito, Jon McElroy

Highlights of upcoming summer programs

6.4. Spotlight Presentation - Park Development Update - Tara Gee

Informational presentation on park planning and development

7. BOARD MEMBER / COMMISSIONER / STAFF REPORT

8. ADJOURNMENT



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Meeting Minutes March 4, 2019

Contact:

Meeting Date: 5/6/2019

Item #: 5.1.

ATTACHMENTS:

Description

DRAFT Meeting Minutes March 4 2019



MINUTES

March 4, 2019

PARKS & RECREATION COMMISSION MEETING

7:00 p.m.

Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

1. CALL TO ORDER

Chair Randolph called the March 4, 2019 Parks and Recreation Commission meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Bridge, Esparza, Nishihara, Randolph, Soucek, Stearns, Moore

Absent: Huisking

3. PLEDGE OF ALLEGIANCE

Commissioner Soucek led all in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Robert Sanchez, president of the Pleasant Grove Neighborhood Association (PGNA), addressed the Commission to comment on landscape in the association. Mr. Sanchez returned this evening to commend staff on the improvements made and to notify Commission of PGNA's efforts to organize, fundraise and volunteer to make upgrades to the area.

Commissioners thanked Mr. Sanchez and the Pleasant Grove Neighborhood Association for their contributions to the community.

5. MEETING MINUTES

5.1. Meeting Minutes February 4 2019

Draft Meeting Minutes February 4, 2019

Motion by Roy Stearns, seconded by Matthew Bridge, to approve the meeting minutes of the February 4, 2019 Parks and Recreation Commission meeting. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Moore, Nishihara, Randolph, Souчек, Stearns

Absent: Huisking

6. REQUESTS/PRESENTATIONS

6.1. James Farrell Award of Excellence

Presentation of the James Farrell Award of Excellence by GSSA/USA Softball.

Jeff Dubchansky, Commissioner of USA Softball Sacramento, made a presentation to acknowledge the City of Roseville in receiving its 13th consecutive James Farrell Award of Excellence for hosting the Girls 16A, 16B and 18B Western National Softball tournaments in summer 2018. Mr. Dubchansky explained the criteria for receiving the award and advised the Commission of the economic impact the tournament brings to the region. He also congratulated City staff and recognized the unique partnership between Placer Valley Tourism (PVT), City and Greater Sacramento Softball Association (GSSA) which allows these successful tournaments to take place in Roseville. Commission members and Mr. Louthan thanked GSSA/PVT for their partnership.

6.2. Youth Sports Coalition Officers - Kristi LaRoche

Commission selects new YSC officers

In accordance with Meeting Procedures for the Youth Sports Coalition (YSC) the Parks and Recreation Commission designates officers for the YSC (Chair, Vice-Chair and Member-at-Large).

1. Motion to appoint Commissioner Esparza as Chair was made by Commissioner Bridge; seconded by Commissioner Nishihara. The motion passed unanimously by those in attendance.
2. Motion to appoint Commissioner Bridge as Vice-Chair was made by Commissioner Stearns; seconded by Commissioner Randolph. The motion passed unanimously by those in attendance.
3. Motion to appoint Commissioner Nishihara as Member at Large was made by Commissioner Bridge; seconded by Commissioner Stearns. The motion passed unanimously by those in attendance.

Commissioner Huisking absent.

6.3. Spotlight Presentation - Library 3rd Grade Initiative - Natasha Martin, Sara Schlehofer

Highlights of the 3rd Grade Initiative by Roseville Public Library

Staff member Sara Schlehofer presented the Roseville Public Library's new program: Third Grade Initiative. The goal of the program is to put library cards into the hand of every third grader in Roseville.

Commissioners commended staff on the program.

6.4. F-101 Master Plan Approval

Review and recommend approval for park master plan

Ms. Gee presented the proposed master plan for the F-101 pocket park located in the West Roseville area north of North Hayden Parkway. The pocket park is close in proximity to two other parks and the amenities complement existing parks. Signature Homes will likely begin construction in Fall 2019.

Commissioners had comments/questions regarding turf use, bocce ball courts, bike trail connectivity and usage of amenities.

Public Comments: Steve Hicks, Signature Homes, addressed the Commission and provided an overview of Fiddlyment Ranch development and an explanation of the pocket park function.

Motion by Denis Nishihara, seconded by Roy Stearns, to approve the master plan for the F-101 pocket park in West Roseville and forward the plan to the City Council, pending environmental clearance, for final approval. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Moore, Nishihara, Randolph, Soucek, Stearns

Absent: Huisking

7. **BOARD MEMBER / COMMISSIONER / STAFF REPORT**

Staff updated the Commission on upcoming events and also presented recruitment videos for the upcoming summer hiring season.

8. **ADJOURNMENT**

Motion by Matthew Bridge, seconded by Regina Soucek, to adjourn at 8:00 p.m. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Moore, Nishihara, Randolph, Soucek, Stearns

Absent: Huisking



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Youth Sports Coalition Project Funding - Dustin DiPlacito

Contact:

Meeting Date: 5/6/2019

Item #: 6.1.

ATTACHMENTS:

Description

YSC Project Funding

COMMISSION COMMUNICATION

DATE: April 26, 2019

TITLE: Roseville Youth Sports Coalition – Project Funding Approval
Roseville Pony Baseball

CONTACT: Kristi LaRoche, Recreation Superintendent, 916-774-5962

Meeting Date: May 6, 2019

SUMMARY RECOMMENDATION

Recommend that the Parks and Recreation Commission approve the Youth Sports Coalition's (YSC) recommendation to allocate resources from the YSC portion of funding to reimburse Roseville Pony Baseball for the expansion of Field 2 at Mahan Park. The expansion assisted in properly accommodating a 70' base path for 12U play. The total cost of reimbursement is \$6,785.00.

BACKGROUND

The Roseville Youth Sports Coalition (YSC) is a unique partnership between local independent youth sports providers and the City of Roseville. The youth sports partners provide athletic activities, opportunities and competition for participants, and the City provides game and practice fields for the partners.

The YSC is made up of seven youth sports providers within the City of Roseville. In 2019 the YSC pays a \$20 per participant fee to the City of Roseville to support youth sports within the City. Participant fees are collected by the City with 50% dedicated to field maintenance and athletic field operations. The remaining 50% is divided equally between YSC directed projects and City directed athletic projects.

Roseville Pony Baseball went through the proper project process. At the April 25, 2019 meeting of the YSC, the Coalition approved reimbursement to Roseville Pony Baseball in the amount of \$6,785.00 from the YSC portion of funding for this project.

FISCAL IMPACT

The payment of \$6,785.00 will come directly from the YSC Funds and will have no fiscal impact on the City portion of the YSC monies collected.

SUMMARY

Recommend that the Parks and Recreation Commission approve the Youth Sports Coalition's (YSC) recommendation to allocate resources from the YSC portion of funding of \$6,785.00 for reimbursement to Roseville Pony Baseball for improvements to Mahan Park.

Respectfully submitted,

Kristi LaRoche, Recreation Superintendent

APPROVED:

Dion Louthan, Assistant City Manager



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Parks and Recreation Commission Meeting - time change - Dion Louthan
Contact:

Meeting Date: 5/6/2019
Item #: 6.2.

ATTACHMENTS:

Description

Parks and Recreation Commission Meeting Time



COMMISSION COMMUNICATION

DATE: April 30, 2019

TITLE: Parks and Recreation Commission Meeting – Proposed Time Change to 6:00 p.m.

CONTACT: Ellen Worland, Administrative Assistant, (916) 774 5131

Meeting Date: May 6, 2019

RECOMMENDATION

Recommend the Commission discuss and act on a proposed recommendation to change the time regular Parks and Recreation Commission meetings will be held from 7:00 p.m. to 6:00 p.m. on the first Monday of every month.

BACKGROUND

The Parks and Recreation Commission currently holds its regular meetings on the first Monday of every month at 7:00 p.m. In February 2019, the City Council directed staff to bring forth information regarding a proposal to change the City Council's regular meeting time to 6:00 p.m. At the April 17, 2019 Council discussed and approved the change. In an effort to set a standard meeting time for board and commission meetings throughout the city, staff is recommending the Parks and Recreation Commission change the regular scheduled meeting time to 6:00 p.m.

The Roseville City Council can provide for the time and place for regular meetings by resolution pursuant to California Government Code § 54954(a)). Additionally, the Ralph M. Brown Act calls for agencies to provide the time and place for the conduct of business. If a body calls a meeting at a time or place other than the time or place specified for regular meetings, it is either a special or emergency meeting. Regular Parks and Recreation Commission meetings follow a schedule established in advance and require the posting of an agenda at least 72 hours prior to the meeting time.

The proposed time change for the Parks and Recreation Commission will allow for an earlier start time for public comment and/or recognition of local community members, groups or businesses for their achievements and accomplishments. This would also bring the more substantive items to an earlier time to accommodate those who wish to attend and speak during public comment or speak to an item on the agenda. Currently the Commission holds public comment for items not on the agenda at the start of the meeting. If Commission desires or if staff determines a need for a second public comment session, two public comment periods could be accommodated to anyone who cannot make it to the meeting by 6:00 p.m.

FISCAL IMPACT

There is no fiscal impact as a result of these changes.

ENVIRONMENTAL REVIEW

Not applicable.

SUMMARY RECOMMENDATION

Recommend the Parks and Recreation Commission act on a proposal to change the regular time for the regular meetings to start at 6:00 p.m. on the first Monday of every month.

Respectfully submitted,

Ellen Worland

Ellen Worland, Recording Secretary

APPROVED:



Dion Louthan, Assistant City Manager



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Spotlight Presentation - Recreation Summer Camps - Dustin DiPlacito, Jon McElroy
Contact:

Meeting Date: 5/6/2019

Item #: 6.3.



PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Spotlight Presentation - Park Development Update - Tara Gee

Contact:

Meeting Date: 5/6/2019

Item #: 6.4.