



AGENDA

May 1, 2017

PARKS AND RECREATION COMMISSION MEETING

7:00 p.m.

City Council Chambers
311 Vernon Street
Roseville, California

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - 3.1. March 6, 2017 Minutes
- 4. PUBLIC COMMENTS**
- 5. REQUESTS/PRESENTATIONS**
 - 5.1. Community Priorities Advisory Committee (CPAC) - Kathy Pease
Select 1 Commissioner; 1 Alternate to serve on CPAC
 - 5.2. Roseville Sports Center - Kristi LaRoche, Jamie Hazen
Spotlight presentation on Roseville Sports Center
 - 5.3. Golf Roseville - Rob Nakamura
Spotlight presentation on City Golf Operations
- 6. BOARD MEMBER / COMMISSIONER / STAFF REPORT**
 - 6.1. Updates and Reports from Department Staff
 - 6.2. Commission Question and Comments
- 7. ADJOURNMENT**



PARKS AND RECREATION COMMISSION

Title: March 6, 2017 Minutes

Meeting Date: 5/1/2017
Item #: 3.1.

ATTACHMENTS:

Description

March 6, 2017 Draft Minutes



City of Roseville
Parks and Recreation Commission – **Minutes**
March 6, 2017

Commissioners Present: Matthew Bridge, Mike Esparza, Denis Nishihara, Doyle Radford, Roy Stearns, Courtney Carpenter

Absent Excused: Audrey Huisking, Andraé Randolph

Staff Present: Dion Louthan
Kathy Barsotti, Recreation Manager
Tara Gee, Park Planning and Development Superintendent
Eric Dexter, Park Operations Superintendent
Mike Christensen, Deputy City Attorney
Dawn Neely, Recording Secretary

I. ROLL CALL – Vice-Chair Stearns called the meeting to order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE –Commissioner Esparza led all in the Pledge of Allegiance.

III. APPROVAL OF MINUTES – *A motion to approve minutes for **February 6, 2017** was made by Commissioner Radford; Commissioner Bridge seconded and the motion was passed unanimously by those in attendance.*

IV. PUBLIC COMMENT - None.

V. SPECIAL REQUESTS/ REPORTS/ PRESENTATIONS

A. USA Softball Sacramento – Grant Presentation – Jeff Dubchansky, Jeff Nereson

Jeff Dubchansky, Commissioner for USA Softball Sacramento (formerly Greater Sacramento Softball Association), presented the City with a grant award of \$1330.00 for technology items to be used in the Adult Sports Softball Program. Ms. Barsotti accepted the award on behalf of the Department and thanked Mr. Dubchansky and USA Softball Sacramento for the grant award and recognized the great partnership. Commissioner Stearns also commended Mr. Dubchansky and USA Softball for their continued efforts in promoting great sports events for kids in Roseville. Commissioner Radford commended staff for applying for the grant.

Mr. Dubchansky informed the Commission about the next Western National Softball Tournament planned for Roseville in late July 2017.

B. Park Planning and Development 101 – Tara Gee

Ms. Gee provided a broad overview of park planning and development processes. She explained park standards, how fees pay for park development and maintenance, long range planning, construction and development processes, and highlighted unique parks in Roseville.

Commissioner Stearns commended staff on the thorough presentation. Commission questions related to industry standards for parks, neighborhood park funding, turnkey parks, public input influences, needs assessment, downtown bridges and upcoming park dedications.

Commissioners Radford and Stearns commended Ms. Gee on a thorough presentation making it easy for all to understand.

C. Roseville Aquatics Complex (RAC) Renovation Update: PVT Grant – Kathy Barsotti

Ms. Barsotti informed the Commission about a Placer Valley Tourism (PVT) grant for renovation at the Roseville Aquatics Complex (RAC). PVT expressed an interest in assisting the City with renovations at the RAC which needs plaster replacement and deck repair. PVT has pledged \$500,000 to assist with this project which will cost close to \$1.2M. The City Executive team has identified remaining funds for the renovations and plans are to move forward with the project in mid-September. Staff has worked with our partners: Woodcreek High School and California Capital Aquatics (CCA) to minimize impacts to schedules and programs. The City is extremely grateful to PVT for their support.

Commissioner Stearns commended Placer Valley Tourism for their generous grant.

VI. REPORTS / COMMENTS/ COMMISSION/STAFF

Updates and Reports from Department Staff

- Mr. Louthan announced two upcoming park dedication events:

a. April 1 - Waltrip Park @ 10:00AM

b. April 22 - Al Johnson Wild Life Area @ 10:00AM

- Staff received bids for Crabb, Central and Stizzo parks. More information will be presented at the next meeting.

- The Department is currently accepting applications for part-time summer work.

Commission Comments

None.

VII. Adjournment

Motion to adjourn was introduced by Commissioner Nishihara; Commissioner Carpenter seconded and the motion passed unanimously. The meeting was adjourned at 8:00 PM. The next meeting is scheduled on April 3, 2017.

Respectfully Submitted,

Dawn Neely

Dawn Neely



PARKS AND RECREATION COMMISSION

Title: Community Priorities Advisory Committee (CPAC) - Kathy Pease

Meeting Date: 5/1/2017
Item #: 5.1.

ATTACHMENTS:

Description

Staff Report



COMMISSION COMMUNICATION

DATE: April 12, 2017

TITLE: APPOINTMENT OF ONE COMMISSIONER AND ONE ALTERNATE TO THE COMMUNITY PRIORITIES ADVISORY COMMITTEE (CPAC)

CONTACT: Kathy Pease, Planning Manager 916-774-5434

Meeting Date: May 1, 2017

SUMMARY RECOMMENDATION

Pursuant to the City Council's direction at their meeting on April 19, 2017, the Parks and Recreation Commission is requested to select one Commissioner to be a member of the newly-forming Community Priorities Advisory Committee (CPAC) and select an additional Commissioner to act as an Alternate.

BACKGROUND

A community effort is being kicked off known as *Engage Roseville: A community conversation about priorities*. Its goal is to involve residents, businesses, and others who have a stake in Roseville's quality of life, in prioritizing city services and developing options to align service levels with revenues. The CPAC will be one of several activities to garner public input into ensuring City level of service is aligned with revenues.

During the recession and as the economy began to recover, Roseville's strong fiscal management allowed the City to maintain quality of life services, while minimizing cuts. Services were maintained, while staffing was reduced, pension reforms were implemented. The City kept service levels high by deferring 5 million dollars' worth of capital improvements and maintenance, and by lowering payments to key funds: such as workers' compensation and retiree health. All the while, a constantly changing legislative and regulatory environment continues to add significant uncertainty and cost to the City's operations.

If the City were to maintain its current levels of essential services, while also fully funding its long-term liabilities and deferred maintenance, the General Fund budget would realize a \$10 million structural deficit per year, resulting in a fiscally unsustainable position moving forward.

In response to this fiscal reality, the Council directed staff at its February 2nd budget goals workshop, and at the City Council meeting of April 19, 2017, to initiate a process involving the community aimed at evaluating the City's General Fund operations and revenues. The goal is to find a way to balance the City's obligation to address its long-term liabilities, while maintaining fiscal stability and high-quality essential services and programs most valued by the community, including but not limited to: public safety,

streets and roads, parks, recreation and libraries, as well as support the local community and job creation.

Purpose: Given current budget constraints, the Community Priorities Advisory Committee (CPAC), as one of several comprehensive activities, will assess and prioritize essential, general-funded City services and programs with the following objectives:

- Develop a common understanding of municipal finances and budget to provide context for recommendations about funding and levels of service;
- Review aspects of key general-funded City operations, prioritizing community expectations for the levels of service provided by five general-funded City departments: Police; Fire; Parks, Recreation & Libraries; Public Works; and Development Services;
- Review fiscal strategies and constraints associated with continued delivery of high-quality services at current or increased levels; and,
- Work in good faith to achieve consensus in developing options and recommendations.

Guiding Principles: Guiding Principles have been adopted by the City Council to establish the CPAC's purpose and guide the Committee through the visioning process. These Principles are modeled after those established for the Community Standards and Visioning Committee. Please see the attached Council Communication for a complete list of the CPAC's Guiding Principles.

Committee Members: The Community Priorities Advisory Committee will be an ad-hoc committee representing a broad cross-section of the community appointed by the City Council with policy recommendation authority. In addition to other City efforts such as greater public engagement and opinion research, the Committee will inform decisions the City Council and community will make about the programs and level of service the City should provide and how to fund it, to maintain fiscal stability and ensure the highest quality of life that the City can afford for its residents and businesses. The composition and membership of the Committee is proposed to consist of the following:

1. Planning Commission representative (1)
2. Parks & Recreation Commission representative (1)
3. Transportation Commission representative (1)
4. Roseville Chamber of Commerce Board President, CEO, or designee (1)
5. Northstate Building Industry Association President/CEO or designee (1)
6. Roseville Joint Union High School district Superintendent or designee (1)
7. Roseville City School District Superintendent or designee (1)
8. At-large community members (8-13) at Council discretion, to seek a diverse range of geographic/neighborhood, generational, and demographic representation on the Committee)

Schedule: It is anticipated that the CPAC will begin meeting in July 2017 and will meet through March 2018 on the second and fourth Wednesdays of the month. The tentative CPAC meeting schedule through the end of the year is:

July 19, 2017
August 9, 2017
August 23, 2017
September 13, 2017
September 27, 2017
October 11, 2017
October 25, 2017
November 8, 2017
November 22, 2017
December 13, 2017
January 10, 2018
January 24, 2018
February 14, 2018
February 28, 2018
March 14, 2018

Meeting Facilitation: Similar to other advisory committees of the past (Community Standards and Visioning Committee and Growth Management Visioning Committee), the City will be hiring a professional facilitator to run the CPAC meetings. The facilitator will be responsible for outlining the objectives of the CPAC, and guiding the Committee's review of the City's fiscal constraints, level of service policies and formulation of recommendations for the City Council's consideration in March 2018.

FISCAL IMPACT

The fiscal impact of Council direction to initiate the Community Priorities Advisory Committee will require various staff resources from each of the following Departments: City Manager; Fire; Police; Parks, Recreation & Libraries; Public Works; Development Services; Public Affairs and Communications; and other departments as needed. Existing City staff will be used to absorb the workload to the extent feasible. Consultants will be needed to assist in meeting facilitation & documentation, public outreach strategy development, videotaping meetings, and to conduct independent scientific public opinion research.

RECOMMENDATION

Consistent with the City Council's direction at their April 19, 2017 meeting, it is recommended that the Parks and Recreation Commission select one member and one alternate member to represent the Commission on the City's Community Priorities Advisory Committee.

Respectfully submitted,


Kathy Pease, Planning Manager

APPROVED:


Dion Louthan, Parks, Recreation & Libraries Director

ATTACHMENTS

1. Engage Roseville: A Community Conversation About Priorities FAQ



PARKS AND RECREATION COMMISSION

Title: Updates and Reports from Department Staff

Meeting Date: 5/1/2017
Item #: 6.1.

ATTACHMENTS:

Description

Updates and Reports

Spring is finally here

By: Urban Forester, Michael-Gerold Neumann

Everyone has looked forward to the bright, fragrant flowers of spring that signal the end of winter and the arrival of the warm, sunny months ahead. Many tree species have already started flowering. In our landscape one can currently find the following tree species in full bloom such as Western Redbuds, Ornamental pears, Magnolia trees, Cherry and Crape Myrtle trees.



The Kwanzan Cherry:

There are many different types of cherry trees. The blooms appear in a variety of colors usually ranging from white to pink. Flowering cherry trees are beautiful and often fragrant.

One of the most commonly requested flowering cherry tree is the Kwanzan cherry tree. This flowering cherry tree has large double blooms and a beautiful pink color.

The foliage of the Kwanzan cherry tree will begin to grow while the tree is still in bloom, which is unlike all other flowering cherry trees.

Like all flowering cherry trees, the Kwanzan cherry prefers full sun and well-drained soil in order to fully bloom.



FLOWERING TREES



Flowering Pear



Saucer Magnolia

Urban Forester Notes:

The division has started the vegetation management season and staff is currently applying pre- and post-emergents along the bike trails to suppress the upcoming weeds. Several unsheltered camps with a lot of trash have been cleaned up in collaboration with Roseville Police Department. The fire break mowing contractor will start in the next two weeks and new seasonal staff have joined our division to support us with vegetation management efforts, creek & preserve maintenance, tree planting and irrigation.

Staff will assist the Roseville Urban Forestry Foundation on Saturday, April 29th to plant 70 oak trees in the preserve across from Woodcreek High School to enhance our urban forest and improve the quality of life. The event will take place from 9:00AM to noon. Our tree maintenance contractor is continuing with its grid pruning cycle to assure safe and healthy trees.

Here's The Dirt

What's New In Park Development
May 2017, Parks & Recreation Commission Report

New Parks Under Design or Construction Document Development

W-50B Neighborhood Park Site: (Astill) Construction document preparation is underway. Target to start construction is Summer 2017.

Sierra Crossing (W-50A) School/Park: The master-plan was approved at the April 5th City Council meeting. Selections for the landscape architect to prepare construction documents is underway.

Rehabilitation Projects

Rube Nelson Park Play Structure: The play structure replacement is complete.



Roseville Aquatics Complex Pool Replaster and Deck Repair: Plans continue for the repair the competition pool and surrounding deck. A \$500,000 grant provided by Placer Valley Tourism has been awarded. The City is allocating additional funding of \$700,000 for a complete project. Repairs are slated to begin mid-September 2017.

Parks Out to Bid or Under Construction

Restrooms at Hamel Park: Final sign off is underway with plans to open the restroom by the first of May.

Turn-Key at Stone Point (Patricia Kennedy): This 3 acre neighborhood park will be constructed by Taylor-Morrison Homes on behalf of the City. Work has re-started with a target completion date of Summer 2017.

F-97 Pocket Park (Elizabeth Jane Fidyment) This 1.5 acre turn-key park project in West Roseville. Work is progressing well. The establishment period has begun, with opening slated for end of May.

Laurel T Stizzo (F-50) Park: Bids were rejected and a new advertisement for bids is underway. Target start is July 2017.

New Park Dedication

Russ Waltrip Jr Park (Stoneridge): A formal dedication is scheduled for June 10, 2017 at 10 am. The address is 3800 Miners Ravine Drive.

Item to Note:

The Parks Construction Standards are updated every other year in order to reflect new code requirements and/or new technology. Examples of changes include updated tree lists, drip irrigation and water audits. The updated Standards are targeted for implementation July 1.

A Message from Park Operations - Patrick Daly

Spring is here and the rains continue to keep us on our toes. We have just completed our fertilizing task force maneuvering around between the wet days. Softball, baseball, and competitive soccer are in full swing on our athletic fields. Events are starting up at the Vernon Street Town Square, and reservations are picking up in the parks.

We will be closing Hughes Dog Park this month for renovation. This will be the start of our Citywide dog park rejuvenation plan. We will look to close each dog park at least once during the year, preferably during the growing season, to make any major repairs, improvements, and turf work.

The Vernon Street Town Square has started the Wine Down Wednesday, Friday Night Flicks and many single use events that Park Operations is happy to support and be a part of.

Operations has just completed an irrigation and sod installation at the Mahany Little League area and the backstop boards have been replaced at Buljan, Crestmont, and Elliott.

In early May we will work with our **Just Serve** volunteer group to re-bark landscapes, replenish the play areas, and repaint assets at James Hall Park, H.C. Elliott Park and Maidu Park. This is truly a busy time in Park Operations and as a Division we are looking forward to some dry and sunny days!!!

Graffiti & Vandalism

Graffiti	# of Incidents
Saugstad Park	1
Woodbridge Park	1
Total	\$500.00

Vandalism	Cost
Woodbridge Park	\$150.88
Total	\$150.88

**FY2016-17 Graffiti & Vandalism
Total : \$9,360.83**



Hughes Dog Park



Vernon Street Town Square

SEA

Staff recruitment for both seasonal and year-round Lifeguard/Swim Instructors wrapped up in April. After pre-employment assessments and interviews were completed, 46 applicants were offered positions and are currently going through the hiring process. Now that staff recruitments are completed, planning for the upcoming staff trainings and opening of the RAC and Johnson Pools have become a priority. The first all aquatics staff training will take place on Saturday, May 20th.

The Woodcreek SeaWolves' first day of practice was Monday, April 17th. Head Coach Alisha Blatter has returned for another swim team season and is excited to be back. Currently there are 236 swimmers on the team. The first swim meet experience will be time trials which will be held on Saturday, May 13th at the RAC.

LAND

Although fitness memberships have not completely recovered from the rate increase, the gap is closing. Since the rate increase, revenues have been down by \$6,000 in both January and February. However in March, revenues are down by less than \$2,000. The monthly EFT memberships have had a significant increase in enrollment adding 20 new members in March.

Summer day camp staff recruitments wrapped up in April. Over 175 applicants applied for both the Recreation Specialist and Recreation Aide positions. After going through staff assessments and interviews, day camps offered contingent positions to 20 applicants, who are currently going through the hiring process. This year's day camps team includes 55 total staff, 35 staff plan to return from last year. The first day of staff training will begin on May 6th.

The Stats...

March Swim Lessons

Participants/Waitlist

2016 - 483/720

2017 - 450/1,396

MSIP Fitness Membership Revenue

March 2016 - \$25,699

March 2017 - \$19,028

RSC Fitness Membership Revenue

March 2016 - \$27,120

March 2017 - \$25,282

Roseville Sports Center Rental Revenue

March 2016 - \$10,602

March 2017 - \$11,093

Roseville Aquatics Complex

The Roseville Aquatics Complex is set to open for the summer recreational swim season on the Memorial Day Weekend. Come on out and join the fun.

Saturday, May 27 through Monday, May 29

1:00—5:00pm

\$5.00 for Ages 2+

Under age 2 are free

April in Review

Adult Sports

April saw the continuation of all five sports programs with only new volleyball leagues slated to start at the very end of the month. Rain has wreaked havoc on our softball leagues this month and forced many postponements. Drop-in soccer continues to thrive on Tuesday and Wednesday nights.

Adult Programming

This month FAB members participated in a game of bean bag baseball against the Maidu staff. The game went 5 innings with a tie score till the last inning when the staff gained victory. The FAB club members enjoyed ballpark snacks and exercise. The members have asked for a rematch in a few months. The lunch bunch group went to High Hand Nursey where they had 12 people in attendance and enjoyed the bright and casual atmosphere.

Youth Programming

Summer is on its way. The Little Chefs, Culinary Academy, Harry Potter ,Muddy Hands and Clay Camps are already at 50% capacity only a few weeks into registration. Many of the other camps are near half capacity. Flag Football is half way through its season and going well. Spring break camps just wrapped up with 18 enrolled in the first ever Video Game making camp. Chess spring break camp maxed with 15 and Volleyball had 10 enrolled, all were very successful.

Maidu Community Center/ Sports Courts

April was a very busy time at Maidu. Highlights for the month included: Lula Roe Clothing Sale, Senate Rules Committee presenting a Senior Scam Seminar, Cornerstone Wealth & Tax Advisory group holding two Client Appreciation Luncheons, Granite Bay Travel Club, and A Volunteer Appreciation Luncheon for City of Roseville Volunteers.

March Comparisons

Adult Sports

	Rev.	Exp.
2017	\$ 84,488	\$25,029
2016	\$101,730	\$23,511

**Numbers vary each year due to start of leagues*

Maidu CC

	Rev.	Exp.
2017	\$22,972	\$27,923
2016	\$24,259	\$30,301

Youth Programming

	Rev	Exp
2017	\$52,355	\$33,942
2016	\$48,238	\$35,463

Adult Programming

	Rev	Exp
2017	\$14,840	\$16,534
2016	\$11,091	\$21,018

What's Happening in May

Adult Programming

- 5/17 Lunch Bunch– Farmhaus
- 5/18 FAB Club membership Appreciation Breakfast

MCC

- 5/9 Roseville Better Gardens Club Plant Sale
- 5/20 Rocketeer Game Studio Meet & Greet Thai Celebrities

Youth Development Programs

Spring Break

Although our preschool programs were off for the Spring Break, our Adventure Club's offered Spring Break Camp activities throughout the vacation break at selected locations.

Some of the STEM (Science, Tech and Math) Construction Projects & Highlights included:

- ◆ Rocket Building & Launching! (Rocket Science)
- ◆ Planting Gardens (Seed to Table)
- ◆ Hatching baby Chicks! (Lesson on Lifecycles)
- ◆ Egg Hunts & Egg Walking (Lesson on Force)



SPRING BREAK 2017



GOLF ROSEVILLE

WOODCREEK & DIAMOND OAKS



May - August 2017

Golf Trends: March Rounds

	<u>2016</u>	<u>2017</u>
Diamond Oaks	4,525	4,184
Woodcreek	2,843	3,324

A new promotion, *Kids Play Free*, begins on May 1st! Generating more interest in the game of golf is just one of the goals for this new program. *Kids Play Free* encourages kids and families to be active together, enjoying the outdoors, breaking away from electronic devices while promoting an active lifestyle.

NEW DATE: Mayors Cup - June 2, 2017

Wine Down Wednesday

The favorite series of the spring had a late kickoff this season. The event was scheduled to open on April 12, however, opening night was moved to the 19th due to rain. The first event of the season was a great success with 300+ attendees. Wine Down Wednesdays features 6 different regional and local wineries, food vendors, and live entertainment.

New for the 2017 season is an interactive artist experience. Featuring a painter, painting a piece while guests can watch, and even paint with the artist.

Concerts on the Square

The Town Square Concert Series kicks off on Saturday, May 20, featuring Thunder Cover! The gates open at 6:30 PM for guests to enjoy tasty food from a variety of food trucks from Sacto MoFo and a beer garden provided by the Fraternal Order of the Eagles. The concert begins at 7:30 PM.

Squirmin' on the Square

A fun Thursday night series, created for parents and tots, starts on Thursday, May 4, 5:30-6:30PM, and continues each Thursday through May 25, 2017.

Enjoy an interactive and entertaining opportunity to visit the Square and come have fun!

May 4: Superman & Spiderman

May 11: Hands-on Activities

May 18: Moana & Ariel

May 25: Magician

Upcoming in May 2017

Vernon Street Town Square / Downtown Events

- 5/2 Free Boot Camp (weekly program, 5/2-5/30)
- 5/3 Wee One Wednesdays (weekly program, 5/3-5/31)
- 5/3 Wine Down Wednesday
- 5/7 I Love the 80's Fun Run
- 5/10 Wine Down Wednesday
- 5/11 Food Truck Mania
- 5/13 Movie Night Sing Along: Hair Spray
- 5/19 Friday Flicks: Moana

For additional details see www.roseville.ca.us/events