



AGENDA
April 11, 2017

ROSEVILLE GRANTS ADVISORY COMMISSION MEETING

5:30 p.m.

City Council Chambers
311 Vernon Street
Roseville, California

- 1. ROLL CALL**
- 2. MINUTES OF PRIOR MEETING**
 - 2.1. March 14, 2017 Minutes
- 3. PUBLIC COMMENTS**
- 4. NEW BUSINESS**
 - 4.1. Review Disqualified Grant Application Appeals
 1. Youth for Christ
 2. Yur Circle
 3. Coyote Ridge Elementary PTA
 - 4.2. Evaluate status of remaining disqualified and at-risk grant applications
- 5. REPORT / COMMENTS / COMMISSION / STAFF**
- 6. ADJOURNMENT**



GRANTS ADVISORY COMMISSION

Title: March 14, 2017 Minutes

Meeting Date: 4/11/2017
Item #: 2.1.

ATTACHMENTS:

Description

March 14, 2017 draft minutes

City Of Roseville Grants Advisory Commission
Tuesday, March 14, 2017
5:30 P.M.
Council Chambers
311 Vernon Street

I. Roll Call

Commissioners Present:

Tina Angell (Chair)
Stephanie Dement (Vice Chair)
Kristine Dohner
Audra Flynn
Dawn Heywood
Grace Keller
Cayley Chan (Youth
Commissioner)

City Staff Present:

Jonathan Levy, Deputy City Attorney
Laura Matteoli, Economic Development Manager
Kelly Wickline, Management Assistant
Amy Ruiz, Management Assistant

Commissioners Absent:

Eileen Speaker

II. Minutes of Prior Meeting

- a.** Commissioner Dement made a motion to approve the minutes of the January 10, 2017 meeting. The motion was seconded by Commissioner Keller.
Vote: Motion carried 6-0
Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

III. Public Comments

None

IV. New Business

a. Review grant applications to determine eligibility

The Commissioners reviewed the submitted 2017/2018 grant applications for all required documents and information. The Commission noted some applications as needing additional document clarification and labeled those grant applications as at-risk of disqualification; applicants will have an opportunity to submit follow up information to the Commission. Applicants with incomplete grant applications were disqualified and will be notified in writing of the appeal process. All submitted appeals will be reviewed by the Grants

Advisory Commission on April 11, 2017. The following motions were made for those grant applications identified as disqualified or at-risk of disqualification:

Commissioner Keller recused herself from discussion regarding Barbara Chilton Middle School, Robert Cooley Middle School, and Roseville Community Concert Band, she is a friend of Stephanie Sugano the grant writer.

Commissioner Heywood recused herself from discussion regarding Roseville Community Concert Band, her husband sits on the Executive Board.

Commissioner Dement made a motion to move Roseville Community Concert Band grant application to at-risk of disqualification and request they submit verification of current IRS 990 tax form or confirmation of filing.

The motion was seconded by Commissioner Flynn

Vote: Motion carried 4-0

Yes: Angell, Dement, Dohner, Flynn

Commissioner Dohner made a motion to move Placer Community Foundation grant application to at-risk of disqualification and request they submit signed Board Authorization and signed Assurances & Certifications Form.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Heywood made a motion to move Blue Line Arts grant application to at-risk of disqualification and request they submit their most current tax form IRS 990 or proof of extension.

The motion was seconded by Commissioner Flynn

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Heywood made a motion to disqualify Coyote Ridge Elementary PTA for not providing the following documents: Program/Project budget, Bids, 501c3, Assurances & Certifications Form missing dates and second signature.

The motion was seconded by Commissioner Dement

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dement made a motion to move Dry Creek Conservancy grant application to at-risk of disqualification and request they submit a current Roseville Business License.

The motion was seconded by Commissioner Keller

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Flynn made a motion to move Excel Roseville grant application to at-risk of disqualification and request they submit Assurance & Certifications Form and current tax forms including: CA Tax Form 199 and current RRF-1.

The motion was seconded by Commissioner Keller

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dement made a motion to move Friends of the Roseville Public Library grant application to at-risk of disqualification and request they submit current Business License.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Flynn made a motion to move Homeless Resource Council of the Sierras grant application to at-risk of disqualification and request they submit clarification of current IRS 990 tax document.

The motion was seconded by Commissioner Keller

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Keller made a motion to move Lighthouse Counseling & Family Resource Center grant application to at-risk of disqualification and request they submit a current Roseville Business License and current tax forms including: RRF-1, IRS 990, and CA Tax Form 199.

The motion was seconded by Commissioner Dement

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Heywood made a motion to move Orangevale Huskies Youth Athletic Association DBA Oakmont Jr. Vikings Youth Football and Cheer grant application to at-risk of disqualification and request they submit a current Business License and current tax form RRF-1.

The motion was seconded by Commissioner Keller

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Flynn made a motion to move Performing Arts of Roseville grant application to at-risk of disqualification and request they submit current Business License.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Heywood made a motion to move Placer ARC grant application to at-risk of disqualification and request they submit current tax forms including: IRS 990, CA Tax Form 199, and RRF-1 or proof of extension.

The motion was seconded by Commissioner Keller

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dohner made a motion to move Placer Community Foundation grant application to at-risk of disqualification and request they submit a signed Board Authorization and a signed Assurance & Certifications Form.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Keller made a motion to move Placer Independent Resource grant application to at-risk of disqualification and request they submit current tax forms including: IRS 990, CA Tax Form 199, and RRF-1.

The motion was seconded by Commissioner Dement

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Flynn made a motion to move Roseville Alano Club grant application to at-risk of disqualification and request they submit verification of bids for door project.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dement made a motion to move Royal Stage Christian Performing Arts grant application to at-risk of disqualification and request they submit current Business License and RRF-1 form or clarification on not applicable status.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dement made a motion to move Sacramento Philharmonic & Opera grant application to at-risk of disqualification and request they submit current tax forms including: IRS 990, CA Tax Form 199, and RRF-1.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Flynn made a motion to move Seniors First grant application to at-risk of disqualification and request they submit current Business License.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dohner made a motion to move Sierra College Foundation grant application to at-risk of disqualification and request they submit current tax forms including: IRS 990, CA Tax Form 199, and RRF-1.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Keller made a motion to move Sierra Forever Families grant application to at-risk of disqualification and request they submit current tax form RRF-1.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dement made a motion to move Sierra Pregnancy & Health grant application to at-risk of disqualification and request they submit current tax forms including: IRS 990, CA Tax Form 199, and RRF-1.

The motion was seconded by Commissioner Keller

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Flynn made a motion to move The Gathering Inn grant application to at-risk of disqualification and request they submit current tax forms including: IRS 990 and CA Tax Form 199.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Commissioner Dement made a motion to move Wellness Within grant application to at-risk of disqualification and request they submit a current RRF-1 form.

The motion was seconded by Commissioner Heywood

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

V. Reports/Comments/Commission/Staff

Laura Matteoli introduced Danielle Foster, Housing Manager who will be continuing to observe the Grants Meetings and will be assisting in the near future. Laura discussed the waiver that was sent in from What would Jesus Do? Unfortunately they do not qualify since they did not complete the application process nor submit any documents so this is just being shared for informational purposes only.

Thank you letter packet from Roseville Theater Arts Academy Title 1 Schools, they really appreciate the grant they received for the children at Cirby School.

VI. Adjournment

Commissioner Heywood made a motion to adjourn the meeting at 7:48 p.m. The motion was seconded by Commissioner Dement.

Vote: Motion carried 6-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller

Title: Review Disqualified Grant Application Appeals

Meeting Date: 4/11/2017
Item #: 4.1.

ATTACHMENTS:

Description

Staff Report

Youth for Christ response

Yur Circle



City of Roseville
Grants Advisory Commission
 Memorandum

April 11, 2017

Subject: 2017-18 CBF/REACH Grant Funding Cycle - Disqualification Appeals

The Grants Advisory Commissioners performed a preliminary review of the 2017-18 applications at their meeting on March 14, 2017. Three (3) Grant applications were deemed disqualified and Twenty One (21) Grant applications were deemed “at risk” of disqualification.

The incomplete applications were considered disqualified based on a long-standing requirement that applications must include all of the required documents requested by application deadline. The “at risk” of disqualification applications are those applications that submitted all of the required documents but some documentation was questionable or required further verification.

As instructed by the Commission, staff sent disqualification letters to the identified applicants. Two of the three disqualified applicants submitted an appeal, per the process and deadline required. The appeal letters are included in this staff report for your review, see Attachments 1a and 1b.

The Commission directed staff to contact the “at risk” applicants and give each an opportunity to provide an addendum containing the requested information for inclusion with their filed application. If done, the Commission would consider the application complete and it would be placed in the category for further consideration. Twenty (20) of the twenty one (21) “at risk” of disqualification applicants submitted addendums and their applications are now considered complete, see table summaries below. While Homeless Resource Council, The Gathering Inn, and Sacramento Philharmonic & Opera did not submit an addendum they did provide an email explaining the status of the requested information, see Attachment 1c, 1d, and 1e.

Application Status for Disqualified Applications				
Applicant	Project Title	Status	Missing Items	Appeal Letter Received
Coyote Ridge Elementary PTA	We Care Coyote Ridge PTA	DQ	Project/Program Budget Bids/Missing 501c3/no dates or 2nd signature on Assurances	
Youth for Christ	Parent Life Roseville	DQ	Missing RRF1 and Assurance & Certification Form	3/22/2017
Yur Circle	Yur Circle's Female Empowerment Programs	DQ	Missing Assurance & Certification Form	3/28/2017

Application Status for "At Risk" Applications				
Applicant	Project Title	Status	Missing Item(s)	Addendum Rec'd
Blue Line Arts	Arts Vibrancy for Downtown Roseville-Hawaiian Style	At Risk	Need current 990 tax form (2015-current) or proof of extension	3/20/2017
Dry Creek Conservancy	Naturalist Program Training	At Risk	Current Business License	3/20/2017
Excel Roseville	Pathways to Advancement	At Risk	Need current RRF1/199 tax form (2015-current) Missing Assurances & Certification Form	
Friends of the Roseville Public Library	Free SAT Preparatory Courses at the Roseville Public Libraries	At Risk	Current Business License	3/20/2017
Homeless Resource Council of the Sierras	Homeless Coordination Activities	At Risk	Clarification of IRS 990 document submitted	3/21/2017 (email explanation)
Lighthouse Counseling & Family Resource Center	Family Wellness Initiative	At Risk	Missing Roseville Business License/Current tax forms 2015-current including IRS 990, CA Form 199, and RRF-1	3/21/2017
Orangevale Huskies Youth Athletic Association DBA Oakmont Jr. Vikings Youth Football and Cheer	Safety Grant	At Risk	RRF1 form (not annual report)/Current Business License	3/24/2017
Performing Arts of Roseville	Roseville Music in the Park-25th Anniversary	At Risk	Current Business License (current payment receipt was attached)	3/21/2017

Application Status for "At Risk" Applications				
Applicant	Project Title	Status	Missing Item(s)	Addendum Rec'd
Performing Arts of Roseville	Roseville Music in the Park-25th Anniversary	At Risk	Current Business License (current payment receipt was attached)	3/21/2017
Placer ARC	On the Go-Operating Support	At Risk	Filed IRS 990/CA 199/RRF-1 or proof of extension	3/20/2017
Placer Community Foundation on behalf of Placer Collaborative Network	Placer Collaborative Network	At Risk	Need Signed Assurances & Certification Form & Board Authorization	3/20/2017
Placer Independent Resource Services	PIRS Assistive Technology Assistance Program	At Risk	Current Tax forms 199/Extension of 990 expired 2/15/2017/RRF	3/27/2017
Roseville Alano Club Inc.	Roseville Alano Club building and site improvements	At Risk	Verification of bids for door project	3/15/2017
Roseville Community Concert Band	Music Camp, Sheet Music, Concert Production	At Risk	Verification of 990 documents/submit confirmation of filing	3/20/2017
Royal Stage Christian Performing Arts	Royal Stage Princess Project	At Risk	Current Business License (exp 12/31/16)/clarification on why RRF1 is not applicable	3/21/2017
Sacramento Philharmonic & Opera	Sacramento Philharmonic & Opera Roseville Cre8tive Concert Initiative	At Risk	Current tax forms CA 199/IRS 990/RRF1 dated 2015-current	3/21/2017 (email verification)

Application Status for "At Risk" Applications				
Applicant	Project Title	Status	Missing Item(s)	Addendum Rec'd
Seniors First	Senior Nutrition & Senior Link	At Risk	Current Business License	3/20/2017
Sierra College	Emancipated Youth Care Packs	At Risk	Current tax forms dated 2015-current	3/21/2017
Sierra Forever Families	Finding Forever Families for Kids in Foster Care	At Risk	RRF-1 Missing, 2017 Business License uploaded in place of RRF-1, 2016 Business License uploaded in error	3/20/2017
Sierra Pregnancy & Health	Family Health & Wellness Initiative	At Risk	Updated tax forms need CA 199 signed/filed version (990 not draft format)	3/22/2017
The Gathering Inn	Emergency Overnight Homeless Shelter	At Risk	Current tax forms IRS 990 and CA 199 dated 2015-current	3/28/2017 (email explanation)
Wellness Within	Mindfulness for Cancer Patients and Caregivers	At Risk	RRF-1 form (not annual report)	3/28/2017

To review the submitted addendums, please refer to the uploaded administrative documents for each Grant application in ZoomGrants.

Staff requests the Commission take action on the following Grant Applications:

- 1) Evaluate, Approve or Deny Appeal
 - a) Youth for Christ
 - b) Yur Circle

- 2) Evaluate
 - a) Coyote Ridge Elementary PTA - no appeal submitted

Staff requests the Commission take action on the following Grant Applications:

- 3) Evaluate and Update “At Risk” Status
- a) Blue Line Arts
 - b) Dry Creek Conservancy
 - c) Excel Roseville
 - d) Friends of the Roseville Public Library
 - e) Homeless Resource Council of the Sierras
 - f) Lighthouse Counseling & Family Resource Center
 - g) Orangevale Huskies Youth Athletic Association
 - h) Performing Arts of Roseville
 - i) Placer ARC
 - j) Placer Community Foundation
 - k) Placer Independent Resource Services
 - l) Roseville Alano Club Inc.
 - m) Roseville Community Concert Band
 - n) Royal Stage Christian Performing Arts
 - o) Sacramento Philharmonic & Opera
 - p) Seniors First
 - q) Sierra College
 - r) Sierra Forever Families
 - s) Sierra Pregnancy & Health
 - t) The Gathering Inn
 - u) Wellness Within

If you have any questions, please do not hesitate to call me at 774-5362.

Respectfully Submitted,



Amy Ruiz
Recording Secretary
Roseville Grants Advisory Commission

Letters of Appeal-Youth for Christ
Attachment 1a

Letter of Appeals-Yur Circle
Attachment 1b

At-Risk Attachments 1c-1e

March 28, 2017

Office of City Attorney
Attn: Jonathan Levy
311 Vernon Street
Roseville, CA 95678

RE: Letter to Appeal Disqualification of Youth for Christ's City of Roseville CBF Grant Application – 3/28/17

Dear Mr. Levy,

Our 501(c)(3) nonprofit organization, Youth for Christ, respectfully requests to appeal the Roseville Grants Advisory Commission (Commission)'s initial decision to disqualify our CBF grant application.

The Commission disqualified our CBF grant application on the grounds that our application did not include the RRF-1 and Assurances and Certifications (A&C) forms.

We initially submitted with our application a statement that the RRF-1 form does not apply to our organization as we are a nonprofit organization. The Registry of Charitable Trusts confirmed our original understanding that as a nonprofit organization, we are exempt from the required RRF-1 form (please see attached email response from the Registry of Charitable Trusts dated 3/23/17).

As a nonprofit organization, it was our understanding when we submitted the CBF grant application that we were also exempt from the A&C form, which is why we initially submitted a statement stating that the A&C form did not apply. However, after receiving further clarification, we learned that the A&C form does apply to our nonprofit organization, so we have attached the completed and fully-executed A&C form.

We greatly appreciate the Commission's further consideration of our application for CBF grant funding. The Parent Life Roseville program provides tremendous support and resources for teen parents and their children in Roseville as attested by the attached letter of support from the principal of Adelante Continuation High School. CBF grant funding would enable even more teen parents and their children in Roseville to be reached, empowering them to graduate from high school and increasing their opportunities to break the cycle of poverty.

Sincerely,

Sarah Weimer
Grant Writer
Youth for Christ
719-313-7137
aspen0512@outlook.com

RECEIVED

MAR 22 2017

CITY ATTORNEY

March 17, 2017

Office of City Attorney
Attn: Jonathan Levy
311 Vernon Street
Roseville, CA 95678

RE: Letter to Appeal Disqualification of Youth for Christ's City of Roseville CBF Grant Application

Dear Mr. Levy,

I received a letter from you stating that the City of Roseville CBF grant application I submitted on behalf of Youth for Christ had been disqualified due to the Roseville Grants Advisory Commission deciding the application was incomplete.

During the City of Roseville's CBF Grant Writing Workshop that I viewed, applicants were guided as to how to complete required documentation that did not apply to the applicant, which I followed when submitting the application for Youth for Christ.

As Youth for Christ is a 501(C)3 nonprofit (as indicated by the 501(C)(3) IRS tax determination letter I submitted with the application), the required documentation for the "Agency's registration/renewal fee report, California State Attorney General (ct RRF-1)" was not applicable. Therefore, I included an attachment stating the RRF1 document does not apply to Youth for Christ, and labeled the document per the instructions provided in the application, NARRF1. (Please see attached.)

Additionally, as Youth for Christ is a 501(C)(3) nonprofit, the "Assurances and Certifications" was also not applicable. Therefore, I included an attachment stating that the Assurances and Certifications document does not apply to Youth for Christ, and labeled the document per the instructions provided in the application, NAAssurancesCert. (Please see attached.)

As I followed the instructions completely for submitting Youth for Christ's grant application and did in fact include all of the required documentation as the original application indicates, I wish to appeal the City of Roseville's decision to disqualify Youth for Christ's application on the grounds of not submitting the Assurances Form and RRF1 document.

Youth for Christ's Parent Life program provides tremendous support and resources for teen parents and their children in Roseville and the City of Roseville's CBF grant would provide the opportunity to reach even more.

I respectfully request to appeal the Roseville Grants Advisory Commission's decision and ask that Youth for Christ's application be further considered for funding.

Sincerely,



Sarah Weimer
Grant Writer
Youth for Christ
719-313-7137
aspen0512@outlook.com

Assurances and Certifications

In submitting this application,

I/We understand that copies of the required assurances and certifications must be provided prior to the award of funding, and must be maintained during the entire funding period.

I/We certify that:

- The agency complies with the Americans with Disabilities Act (ADA) and State law in providing access to programs, services and facilities.
- Funds will not be used for sectarian (religious) purposes.
- If CBF funds are awarded for capital expenditures or works of improvement the organization will comply with State prevailing wage law for construction, alteration, demolition, installation or repair work.
- Under penalty of perjury of the laws of the State of California that all statements in this application are true and correct.

Agency Name: Youth For Christ

First Signature: Christopher Pettee

(for non-profits - Exec Director; for schools - principal; for public agency - department head)

Name: Christopher Pettee

Title: Acting Executive Director

Date: 3/23/17

Second Signature: [Signature]

(for non-profits - chair of the board; for schools - district superintendent; for public - city/county exec)

Name: Matthew LeFever

Title: Chairman of the Board

Date: 3/27/17

Ruiz, Amy

From: Levy, Jonathan
Sent: Tuesday, March 28, 2017 7:11 PM
To: Eric and Sarah
Cc: Ruiz, Amy
Subject: Fw: Request to Appeal CBF Application Disqualification
Attachments: AssurancesCert.pdf; Letter of Appeal 3-28-17.docx; Letter of Support for Parent Life.pdf

Good evening Ms. Weimer,

Receipt confirmed. I will forward your materials to the Commission for the Commission's consideration.

Best,

Jonathan

From: Eric and Sarah <aspen0512@outlook.com>
Sent: Tuesday, March 28, 2017 3:06 PM
To: Levy, Jonathan
Subject: Request to Appeal CBF Application Disqualification

Mr. Levy,

Attached is Youth for Christ's letter of appeal regarding the Roseville Grants Advisory Commission (Commission)'s disqualification of our CBF application and the required documentation that was requested for our application to be considered complete (i.e., the completed and fully-executed Assurances and Certifications form). Additionally, the email below contains the statement from the Registry of Charitable Trusts confirming that our nonprofit organization is exempt from submitting the RRF-1 document.

Also attached is a letter of support from the principal of Adelante Continuation High School in Roseville for the Parent Life Roseville program. We would greatly appreciate the Commission's further consideration of our application.

Please confirm your receipt of this email and let me know if there's anything else you need for our application to be accepted by the March 29, 2017 deadline.

Sincerely,
Sarah Weimer
Grant Writer
Youth for Christ
aspen0512@outlook.com
719-313-7137

From: RCT <rct@doj.ca.gov>
Sent: Thursday, March 23, 2017 6:38 AM
To: sarah@yfcministries.org
Subject: RE: Form submission from: Contact the Registrar

Ms. Weimer,

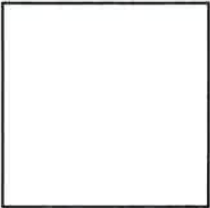
RE: Youth For Christ Ministries – EX568574

The above entity is incorporated with the Secretary of State as a religious corporation. Religious corporations are exempt from the registration and reporting requirements of this office. The organization is shown in our database with a status of “**Exempt-Active**”. The “**Exempt**” designates their status with our office and the “**Active**” designates their status with the Secretary of State.

The organization is not required to file any financial reports with us.

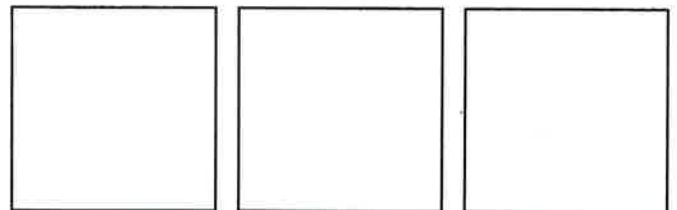
Sincerely,
Registry of Charitable Trusts

From: Contact Registrar Webform [mailto:sarah@yfcministries.org]
Sent: Wednesday, March 22, 2017 4:59 PM
To: RCT
Subject: Form submission from: Contact the Registrar



March 22, 2017

Social Networks



Form submission from: Contact the Registrar

Submitted on Wednesday, March 22, 2017 - 4:59pm

Submitted values are:

--Your Information--

First Name: Sarah

Last Name: Weimer

Email Address: sarah@yfcministries.org



Adelante High School

Roseville Joint Union High School District
350 Atlantic Street ~ Roseville, CA ~ 95678
Phone (916) 782-3155 ~ Fax (916) 782-4064

To Whom It May Concern:

It is with great pleasure that I write this letter of support for Parent Life, an organization that works with Adelante Teen Parents. As principal of Adelante, I have had the pleasure of witnessing Parent Life's impact on our small campus and with our teen moms. Our parents and our school are enriched by this organization's partnership.

A testament to the relevance and care provided by Parent Life comes in the form of teen moms asking to meet with Parent Life more often. Currently, Parent Life meets with Adelante moms each Thursday during lunch, working through curriculum, providing a safe place for our girls to ask questions, feeding the student, goal setting, and building relationships within the mom ranks. Our moms notice when Parent Life is absent.

Our teen parents need all the support we may provide, socially, emotionally, and more. Parent Life's involvement at Adelante is one of our "What's Rights".

Should further information of details be necessary, please do not hesitate to contact me at alloyd@rjuhsd.us or by phone at 916-782-3155 ext. 1602.

Sincerely,

A handwritten signature in blue ink, appearing to read 'A. Lloyd'.

Amy Lloyd
Principal
Adelante High School



March 28, 2017

Jonathan Levy
Office of City Attorney
311 Vernon Street
Roseville, CA 95678

Re: Disqualification of City of Roseville Grant Application

Dear Mr. Levy,

On behalf of our nonprofit, Yur Circle, I had applied to the Roseville Grants Advisory Commission for consideration to receive a grant. You sent notice to inform me that it appeared that the required "Assurances & Certifications Form" was missing from our application.

I am writing to you today to request that you please reconsider this disqualification. To the very best of my knowledge, all required forms were attached at the time of submitting our application. I am not always one to trust technology and I do understand that mishaps occur and perhaps something was lost or had a glitch along the way. Everything on my end of the screen led me to believe that all documents had, in fact, been submitted as required prior to the application deadline. I have attached screen shots that show the date I scanned in the signed document to attach (February 9, 2017, 9:49 am) as well as the screen shot which shows, on my end, that all required forms had been uploaded on ZoomGrants and submitted with our application. I have also attached a copy of the signed Assurances & Certifications Form which I had uploaded to my computer on that Feb 9th date and believed to be included with our application.

I respectfully request that the Commission please reconsider this disqualification. There was no intentional or accidental absence of this form and, as I hope the Commission will see, I had every reason to believe that it was in fact submitted at the time of applying for the grant.

On behalf of Yur Circle, I am grateful for the opportunity to apply for this grant and I thank you very much for your consideration.

Sincerely,

Ally Parker
President, Yur Circle

File Info

Close



View all photos

File name
Assurances Certifications.jpg

Date
Thursday, February 09, 2017 9:43 AM

Size
217.7 KB

Dimensions
1700 x 2338

Shot

ISO

Device

Folder Path
C:\Users\Owen\Documents

Source
This PC

Location

Assurances and Certifications

In submitting this application,

I/We understand that copies of the required information and certifications must be provided prior to the start of bidding, and must be maintained during the entire bidding period.

I/We certify that:

- The agency complies with the Americans with Disabilities Act (ADA) and State law in providing access to programs, services and facilities.
- I/We will not be used for sanction purposes for any reason.
- I/We have no financial interest in any business or organization that is involved in the organization with County with State providing wage law for construction, alteration, demolition, installation or repair work.
- Under penalty of perjury or the State of California that all statements in this application are true and correct.

Agency Name

YUP CHIE

Block Signature

Kathryn Davis

Name

Joe Scudery

Title

Date

2/8/17

Block Signature

Alison Parker

Name

Title

2/8/17

Date

2/8/17



strSQL SELECT * FROM rfp WHERE rfpid = 1152:

ROSEVILLE

Welcome, Ally Parker [Not Ally Parker?](#)

[HELP](#) [RESOURCES](#) [FULL SCREEN](#) [LOGOUT](#) [▲ ▼](#)

Powered by ZoomGrants™

[My Account Home](#) [Refresh Page](#)

City of Roseville
Citizens' Benefit Fund / R.E.A.C.H.
2017-2018 Grant Application CLOSED Deadline 2/9/2017

[Open Programs](#) | [Description](#) | [Requirements](#) | [Restrictions](#) | [Contact Admin](#)

Description [Hide this](#)

The Citizens' Benefit Fund (CBF) was established on June 4, 1993 with the proceeds from the sale of Roseville Community Hospital. Each year up to ninety percent of the interest from these funds may be distributed to non-profit organizations. The purpose of the Citizens' Benefit Fund is to assist in improving the quality of life for the citizens of the City of Roseville. The Roseville Grants Advisory Commission has approximately \$400,000 in Citizens Benefit Funds to distribute to agencies to improve the quality of life for the citizens of the City of Roseville.

The Roseville Employees Annual Charitable Hearts (REACH) Fund is a special fund that was established in March 2003 when the City of Roseville established a City-directed Employee Charitable Giving Program comprised of contributions by Roseville city employees, retirees and businesses in our community. 100% of the donated funds may be distributed to non-profit organizations to assist in improving the quality of life for youth, families and seniors in Placer County. The REACH Fund has approximately \$400,000 to distribute.

Requirements [Hide this](#)

The Roseville Municipal Code requires anyone conducting business within the City of Roseville to have a current business license on file with the City of Roseville. This includes non-profits doing business or providing services in Roseville. The City of Roseville will waive the license fee for non-profit organizations however there is a \$1.00 State fee that will be collected. For more information, please see CBF and REACH Guidelines on the City Grant homepage.

Restrictions [Hide this](#)

Based on funding availability, the Commission strongly encourages applicants to limit CBF requests to a maximum of \$10,000. If multiple grant applications are submitted the cumulative requests should be limited to \$10,000. Public agencies, schools, and non-profit 501(c)(3) or 501(c)(4) organizations serving citizens of Roseville are eligible to apply for CBF Funding.

Public and Private Schools: Individual schools (including PTC's, Preschools, Booster Clubs, etc.) are limited to one application per school site and requests are limited to a maximum of \$2,500. School districts and school district foundations are limited to only one application and requests are limited to a maximum of \$10,000.

Yur Circle
Yur Circle's Female Empowerment Programs
\$10,000.00 requested

Application Status: Submitted
Submitted: 2/9/2017 12:21:44 PM (Pacific)
[Print/Preview](#)

[Summary](#) | [Application Questions](#) | [Program/Project Budget](#) | [Documents](#)

Documents

[Instructions](#) [Show/Hide](#)

Documents Requested *	Required?	Uploaded Documents *
Copy of 501(C)(3) or 501(C)(4) IRS tax determination letter if applicable (Label 501C3.pdf or 501C4.pdf)	Required	501C3.pdf
Copy of Agency's registration/renewal fee report, California State Attorney General (cl RRF-1), if applicable (Label RRF1.pdf)	Required	No Label RRF1.pdf
Agency's budget for the current Fiscal Year (Label AgencyBudget.pdf)	Required	AgencyBudget.pdf
Audited financial statement, if available (Label AuditedFinancials.pdf)	Required	No AuditedFinancials.pdf
Most recent IRS 990. Law requires for all but schools, government agencies and churches (Label IRS990.pdf)	Required	IRS990.pdf
California tax Form 199 (Label Form199.pdf)	Required	No Label Form199.pdf
Provide a list of Board Members, Officers, Directors and key management positions, include their appointment dates, when term expires and affiliations. Identify any personnel paid from grant proceeds. (Label KeyPersonnel.pdf)	Required	KeyPersonnel.pdf
Applications submitted by City of Roseville departments must include a cover letter from the City Manager (Label	-none-	

when term expires and affiliations. Identify any personnel paid from grant proceeds. (Label KeyPersonnel.pdf)		Upload
Applications submitted by City of Roseville departments must include a cover letter from the City Manager. (Label CityManagerLetter.pdf)	-none-	Upload
Copy of your business license. The Roseville Municipal Code requires anyone conducting business within Roseville to have a current business license on file with the City. This includes non-profits doing business or providing services in Roseville.	Required Business License Yur Circle	Upload
If your request is for Capital Expenditures or Works of Improvement (Question 17) provide description of the item(s) needed and itemized costs. (Label CapitalItemDescription.pdf)	-none-	Upload
Bid Requirements: Individual items costing \$250-\$2,499 require 3 written/online estimates from vendor. Individual items \$2,500 or greater require 3 written estimates from vendor. Individual items less than \$250 require no estimates. (LabelBids123.pdf)	-none-	Upload
If request is for Works of Improvement (Questions 18), Proof of Ownership (grant deed, tax bill) or copy of lease specifying the length of property lease is required. (Label ProofOfOwnership.pdf)	-none-	Upload
Optional Other (4MB maximum) Opportunity to upload one document with any additional information (not previously requested in the application) you feel important to share with Commission. (Label OptionalOther.pdf)	-none-	Upload
Assurances and Certifications (Label AssurancesCert.pdf) Download template: Assurances and Certifications	Required AssurancesCert.pdf	Upload
Signed Board Authorization (Label BoardAuthorization.pdf) Download template: Board Authorization	Required BoardAuthorization.pdf	Upload

Assurances and Certifications

In submitting this application,

I/We understand that copies of the required assurances and certifications must be provided prior to the award of funding, and must be maintained during the entire funding period.

I/We certify that:

- **The agency complies with the Americans with Disabilities Act (ADA) and State law in providing access to programs, services and facilities.**
- **Funds will not be used for sectarian (religious) purposes.**
- **If CBF funds are awarded for capital expenditures or works of improvement the organization will comply with State prevailing wage law for construction, alteration, demolition, installation or repair work.**
- **Under penalty of perjury of the laws of the State of California that all statements in this application are true and correct.**

Agency Name: Yur Circle

First Signature: Kathryn Davis

Name: 

Title: Secretary

Date: 2/8/17

Second Signature: Allison Parker

Name: 

Title: President

Date: 2/8/17

Title: Evaluate status of remaining disqualified and at-risk grant applications

Meeting Date: 4/11/2017
Item #: 4.2.

ATTACHMENTS:

Description

Homeless Resource Council

Gathering Inn

Sacramento Philharmonic

Ruiz, Amy

From: Jennifer Price <jprice@amihousing.org>
Sent: Monday, March 20, 2017 11:58 AM
To: 'Suzi Kochems'; Ruiz, Amy; 'Leslie Brewer'
Subject: RE: City of Roseville Grant Application - At-Risk of Disqualification (Homeless Resource Council of the Sierras)
Attachments: HRCS 990N 6-30-16.pdf

Hi Amy,

Homeless Resource Council of the Sierras did not meet the minimum requirement of the IRS for 2015/2016 to be required to complete a full 990 or a 990EZ. The agency filed a 990N or postcard as required. For 2016/2017 we will be required to file a 990 EZ for the first time.

Is there any other information you need? I have attached the 990N that was filed by our bookkeepers.

Is the grants council looking for more detail on the history of the organization? For many years prior, we have used other non-profits to act as fiscal agents to administer our contracts. It is only in the last few years that those contracts from the county/city/government have been amended so that HRCS can administer them ourselves.

Thank you,
 Jennifer Price
 Treasurer

From: Suzi Kochems [mailto:Suzi@hrcscoc.org]
Sent: Monday, March 20, 2017 11:14 AM
To: 'Ruiz, Amy' <aruiz@roseville.ca.us>; 'Leslie Brewer' <lbrewer@pirs.org>; 'Jennifer Price' <jprice@amihousing.org>
Subject: RE: City of Roseville Grant Application - At-Risk of Disqualification (Homeless Resource Council of the Sierras)

Jennifer-will you please follow up on the 990 form as requested by the City of Roseville? Thank you!

Suzi Kochems
 (530) 228-7811

From: Ruiz, Amy [mailto:aruiz@roseville.ca.us]
Sent: Monday, March 20, 2017 10:36 AM
To: suzi@hrcscoc.org
Subject: City of Roseville Grant Application - At-Risk of Disqualification (Homeless Resource Council of the Sierras)

Homeless Resource Council of the Sierras –

On Tuesday, March 14, 2017, the Roseville Grants Advisory Commission reviewed all grant applications for eligibility. Your application is “at-risk of disqualification” from further consideration on the following grounds:

- 1) Need further clarification of submitted Tax Form IRS 990

The Commission would like to give you an opportunity to address this issue by submitting an addendum containing further clarification of submitted Tax Form IRS 990. Please submit an electronic copy to Amy Ruiz aruiz@roseville.ca.us

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2015

Open to Public Inspection

A For the **2015** Calendar year, or tax year beginning **2015-07-01** and ending **2016-06-30**

B Check if available

☐ Terminated for Business

☒ Gross receipts are normally \$50,000 or less

C Name of Organization: **HOMELESS RESOURCE COUNCIL**

OF THE SIERRAS

PO BOX 5216, Auburn, CA

US, 95604

D Employee Identification

Number **46-2832235**

E Website:

www.hrcscc.org

F Name of Principal Officer: **Susan Farrington**

PO BOX 5216, Auburn, CA

US, 95604

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

Ruiz, Amy

From: Lisa Trask <winkie311@yahoo.com>
Sent: Tuesday, March 28, 2017 12:48 PM
To: Ruiz, Amy; Matteoli, Laura
Cc: Keith Diederich
Subject: Re: City of Roseville Grant Application - At-Risk of Disqualification (The Gathering Inn)
Attachments: 990 Sept. 2015.pdf; Form 990 - Part 1.pdf; Form 990 - Part 2.pdf

Amy & Laura,

No, I did not receive any previous email about missing our 990 & 199 forms. I think it is likely because our ZoomGrants login account email is an unmonitored email address which is why I include my email address in the grant application. The other thing I don't understand is that I did upload our most recent 990 & 199 when I completed the application. I just double checked & it's still showing the forms were uploaded so I'm not sure why you aren't seeing them. I have attached copies of the forms to this email. The most recent tax forms we have are for our fiscal year ending Sept. 2015. We have not had our tax forms prepared for fiscal year ending Sept. 2016 yet.

If you could please confirm receipt of the forms so we know our application is valid and has not been disqualified, I would greatly appreciate it.

Lisa Trask
CFO
Director of Human Resources
The Gathering Inn

201 Berkeley Ave
 Roseville, CA 95678
 916-521-1926
 Website: www.thegatheringinn.com

Mission Statement: *The Gathering Inn provides homeless women, men, and families the dignity and support they need to become active members of our community*

Vision Statement: *To end homelessness in our community*

Values: *Accountable...to each other*
Respectful...to all involved
Collaborative...with the community
Safety...for our homeless guests
Diversity...we engage everyone

From: "Ruiz, Amy" <aruiz@roseville.ca.us>
To: "winkie311@yahoo.com" <winkie311@yahoo.com>
Sent: Tuesday, March 28, 2017 10:31 AM
Subject: FW: City of Roseville Grant Application - At-Risk of Disqualification (The Gathering Inn)

Please let me know if you received previous email from us.

Thanks,

Ruiz, Amy

From: Giuliano Kornberg <gkornberg@sacphilopera.org>
Sent: Tuesday, March 21, 2017 1:03 PM
To: Ruiz, Amy; Matteoli, Laura
Subject: RE: City of Roseville Grant Application - At-Risk of Disqualification (Sacramento Philharmonic & Opera)
Attachments: SPO Form 199.pdf; SP&O FY15 RRF-1.pdf; FY15 990.pdf

Dear Ms. Ruiz and Ms. Matteoli,

I hope you are doing well! My name is Giuliano Kornberg, Development Associate of the Sacramento Philharmonic & Opera. I received your email about our application being at-risk of disqualification, and have attached the three tax forms you requested. They are of Fiscal Year 15, the most recent year we have had tax documents prepared. Our financials for Fiscal Year 16 will be completed mid-May, after the March 29 deadline. Please let me know if you require additional documents- thank you!

Best,

Giuliano Kornberg
 Development Associate, Sacramento Philharmonic & Opera
 612-865-9198

Are you ready for Big Day of Giving?



<https://www.bigdayofgiving.org/SacPhilOpera>

From: Ruiz, Amy [mailto:aruiz@roseville.ca.us]
Sent: Monday, March 20, 2017 12:27 PM
To: Giuliano Kornberg <gkornberg@sacphilopera.org>
Subject: City of Roseville Grant Application - At-Risk of Disqualification (Sacramento Philharmonic & Opera)

Sacramento Philharmonic & Opera –

On Tuesday, March 14, 2017, the Roseville Grants Advisory Commission reviewed all grant applications for eligibility. Your application is “at-risk of disqualification” from further consideration on the following grounds:

- 1) Need current Tax Forms including IRS 990, CA Form 199, and RRF-1

The Commission would like to give you an opportunity to address this issue by submitting an addendum containing the Current tax forms IRS 990, CA Form 199, and RRF-1. Please submit an electronic copy to Amy Ruiz aruiz@roseville.ca.us and Laura Matteoli lmatteoli@roseville.ca.us by 5pm on **March 29, 2017** (please note that Zoom Grants will not allow you to upload the document but we have access to upload it for you). After the document has been received and deemed complete it will be placed in the category for further consideration and you will be notified.

2014

Annual Information Return

FORM

199

Calendar Year 2014 or fiscal year beginning (mm/dd/yyyy)

07/01/2014

and ending (mm/dd/yyyy)

06/30/2015

Corporation/Organization Name

**SACRAMENTO REGION PERFORMING ARTS
ALLIANCE**

California corporation number

2033343

Additional information. See instructions.

FEIN

91-1841406

Street address (suite or room)

1030 15TH STREET, NO. 200

PMB no.

City

SACRAMENTO

State

CA

ZIP code

95814

Foreign country name

Foreign province/state/county

Foreign postal code

- A** First Return ☐ Yes ☒ No
- B** Amended Return ☐ Yes ☒ No
- C** IRC Section 4947(a)(1) trust ☐ Yes ☒ No
- D** Final Information Return? ☐ Yes ☒ No
- ☐ Dissolved ☐ Surrendered (Withdrawn)
- ☐ Merged/Reorganized Enter date: (mm/dd/yyyy)
- E** Check accounting method:
(1) ☐ Cash (2) ☒ Accrual (3) ☐ Other
- F** Federal return filed?
(1) ☐ 9907 (2) ☐ 990-PF (3) ☐ Sch H (990)
- G** Is this a group filing? See instructions. ☐ Yes ☒ No
- H** Is this organization in a group exemption? ☐ Yes ☒ No
If "Yes," what is the parent's name?
- I** Did the organization have any changes to its guidelines not reported to the FTB? See instructions. ☐ Yes ☒ No
- J** If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. ☐ Yes ☒ No
- K** Is the organization exempt under R&TC Section 23701g? ☐ Yes ☒ No
If "Yes," enter the gross receipts from nonmember sources \$
- L** If organization is exempt under R&TC Section 23701d and meets the filing fee exception, check box. No filing fee is required. ☒ Yes ☐ No
- M** Is the organization a Limited Liability Company? ☐ Yes ☒ No
- N** Did the organization file Form 100 or Form 109 to report taxable income? ☐ Yes ☒ No
- O** Is the organization under audit by the IRS or has the IRS audited in a prior year? ☐ Yes ☒ No
- P** Is an IRS Form 1023/1024 pending? ☐ Yes ☒ No
Date filed with IRS

Part I Complete Part I unless not required to file this form. See General Instructions B and C.

Receipts and Revenues	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8	1	107,775.00
	2	Gross dues and assessments from members and affiliates	2	00
	3	Gross contributions, gifts, grants, and similar amounts received	3	660,739.00
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Instruction B	4	768,514.00
	5	Cost of goods sold	5	00
Expenses	6	Cost or other basis, and sales expenses of assets sold	6	805.00
	7	Total costs. Add line 5 and line 6	7	805.00
	8	Total gross income. Subtract line 7 from line 4	8	767,709.00
Expenses	9	Total expenses and disbursements. From Side 2, Part II, line 18	9	789,868.00
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	-22,159.00
Filing Fee	11	Filing fee \$10 or \$25. See General Instruction F	11	N/A 00
	12	Total payments	12	00
	13	Penalties and interest. See General Instruction J	13	00
	14	Use tax. See General Instruction K	14	00
Sign Here	15	Balance due. Add line 11, line 13, and line 14. Then subtract line 12 from the result	15	00
	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.			
Paid Preparer's Use Only	Signature of officer	Signature of preparer	Title	Date
			EXECUTIVE DIRE	
Paid Preparer's Use Only	Firm's name (or yours, if self-employed) and address	Check if self-employed	PTIN	Telephone
	GILBERT ASSOCIATES, INC.	☐	P00364484	68-0037990
	2880 GATEWAY OAKS DR, STE 100			916-646-6464
	SACRAMENTO, CA 95833			
May the FTB discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No				

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	1	00
	2	Interest	2	163. 00
	3	Dividends	3	00
	4	Gross rents	4	00
	5	Gross royalties	5	00
	6	Gross amount received from sale of assets (See Instructions) STATEMENT 2	6	0. 00
	7	Other income SEE STATEMENT 3	7	107,612. 00
	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	8	107,775. 00
	9	Contributions, gifts, grants, and similar amounts paid	9	00
	10	Disbursements to or for members	10	00
Expenses and Disbursements	11	Compensation of officers, directors, and trustees SEE STATEMENT 4	11	129,733. 00
	12	Other salaries and wages	12	185,145. 00
	13	Interest	13	00
	14	Taxes	14	35,956. 00
	15	Rents	15	00
	16	Depreciation and depletion (See instructions)	16	22. 00
	17	Other Expenses and Disbursements SEE STATEMENT 5	17	439,012. 00
	18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	18	789,868. 00

Schedule L Balance Sheets

Beginning of taxable year

End of taxable year

Assets	(a)	(b)	(c)	(d)
1 Cash		273,080.		444,931.
2 Net accounts receivable				
3 Net notes receivable				
4 Inventories				
5 Federal and state government obligations				
6 Investments in other bonds				
7 Investments in stock				
8 Mortgage loans				
9 Other investments				
10 a Depreciable assets	33,956.		33,956.	
b Less accumulated depreciation	(33,934.)	22. (	33,956.)	
11 Land				
12 Other assets STMT 6		49,587.		122,728.
13 Total assets		322,689.		567,659.
Liabilities and net worth				
14 Accounts payable		18,286.		111,745.
15 Contributions, gifts, or grants payable				
16 Bonds and notes payable				
17 Mortgages payable				
18 Other liabilities STMT 7				173,670.
19 Capital stock or principal fund				
20 Paid-in or capital surplus. Attach reconciliation				
21 Retained earnings or income fund		304,403.		282,244.
22 Total liabilities and net worth		322,689.		567,659.

Schedule M-1 Reconciliation of income per books with income per return

Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.

1 Net income per books	-22,159.	7 Income recorded on books this year not included in this return.	
2 Federal income tax		8 Deductions in this return not charged against book income this year	
3 Excess of capital losses over capital gains		9 Total. Add line 7 and line 8	
4 Income not recorded on books this year		10 Net income per return.	
5 Expenses recorded on books this year not deducted in this return		Subtract line 9 from line 6	-22,159.
6 Total. Add line 1 through line 5	-22,159.		

MAIL TO:
Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470
Telephone: (916) 446-2021

WEB SITE ADDRESS:

<http://ag.ca.gov/charities/>

ANNUAL
REGISTRATION RENEWAL FEE REPORT
TO ATTORNEY GENERAL OF CALIFORNIA

Sections 12586 and 12587, California Government Code
11 Cal. Code Regs. sections 301-307, 311 and 312

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of \$800, plus interest, and/or fines or filing penalties as defined in Government Code section 12586.1. IRS extensions will be honored.

State Charity Registration Number: CT 108281

SACRAMENTO REGION PERFORMING ARTS

ALLIANCE

Name of Organization

1030 15TH STREET, NO. 200

Address (Number and Street)

SACRAMENTO, CA 95814

City or Town, State and ZIP Code

Check if:

☐ Change of address

☐ Amended report

Corporate or Organization No. 2033343

Federal Employer I.D. No. 91-1841406

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, 311 and 312)
Make Check Payable to Attorney General's Registry of Charitable Trusts

Gross Annual Revenue	Fee	Gross Annual Revenue	Fee	Gross Annual Revenue	Fee
Less than \$25,000	0	Between \$100,001 and \$250,000	\$50	Between \$1,000,001 and \$10 million	\$150
Between \$25,000 and \$100,000	\$25	Between \$250,001 and \$1 million	\$75	Between \$10,000,001 and \$50 million	\$225
				Greater than \$50 million	\$300

PART A - ACTIVITIES

For your most recent full accounting period (beginning 07/01/2014 ending 06/30/2015) list:
Gross annual revenue \$ 767,709. Total assets \$ 567,659.

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

Note: If you answer "yes" to any of the questions below, you must attach a separate sheet providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof either directly or with an entity in which any such officer, director or trustee had any financial interest?		X
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?		X
3. During this reporting period, did non-program expenditures exceed 50% of gross revenues?		X
4. During this reporting period, were any organization funds used to pay any penalty, fine or judgment? If you filed a Form 4720 with the Internal Revenue Service, attach a copy.		X
5. During this reporting period, were the services of a commercial fundraiser or fundraising counsel for charitable purposes used? If "yes," provide an attachment listing the name, address, and telephone number of the service provider.		X
6. During this reporting period, did the organization receive any governmental funding? If so, provide an attachment listing the name of the agency, mailing address, contact person, and telephone number.		X
7. During this reporting period, did the organization hold a raffle for charitable purposes? If "yes," provide an attachment indicating the number of raffles and the date(s) they occurred.	X	
8. Does the organization conduct a vehicle donation program? If "yes," provide an attachment indicating whether the program is operated by the charity or whether the organization contracts with a commercial fundraiser for charitable purposes.		X
9. Did your organization have prepared an audited financial statement in accordance with generally accepted accounting principles for this reporting period?		X

Organization's area code and telephone number (916) 808-2000

Organization's e-mail address _____

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, it is true, correct and complete.

Signature of authorized officer

ALICE SAURO

Printed Name

EXECUTIVE DIRECTOR

Title

Date

FORM RRF-1

INFORMATION REGARDING GOVERNMENT FUNDING
PART B, LINE 6

STATEMENT 9

CITY OF SACRAMENTO
CULTURAL SERVICES DEPARTMENT
1030 15TH STREET, SUITE 240
SACRAMENTO, CA 95814
(916) 808-5898

SACRAMENTO METROPOLITAN ARTS COMMISSION
2030 DEL PASO BLVD.
SACRAMENTO, CA 95815
(916) 808-3986

Form **990**



Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public
Information about Form 990 and its instructions is at www.irs.gov/form990

OMB No 1545-0047

2014

Open to Public Inspection

A For the 2014 calendar year, or tax year beginning 07-01-2014, and ending 06-30-2015

B Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Final return/terminated ☐ Amended return ☐ Application pending	C Name of organization SACRAMENTO REGION PERFORMING ARTS ALLIANCE		D Employer identification number 91-1841406
	Doing business as		E Telephone number (916) 808-2000
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite 1030 15TH STREET NO 200	G Gross receipts \$ 768,514	
	City or town, state or province, country, and ZIP or foreign postal code SACRAMENTO, CA 95814		
F Name and address of principal officer ALICE SAURO 1030 15TH STREET NO 200 SACRAMENTO, CA 95814		H(a) Is this a group return for subordinates? ☐ Yes ☒ No H(b) Are all subordinates included? ☐ Yes ☒ No If "No," attach a list (see instructions) H(c) Group exemption number	
I Tax-exempt status ☒ 501(c)(3) ☐ 501(c) () (insert no) ☐ 4947(a)(1) or ☐ 527			
J Website: SACPHILOPERA.ORG			
K Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other		L Year of formation 1997 M State of legal domicile CA	

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities TO PERFORM SYMPHONIC MUSIC AND OPERA THROUGH LIVE PERFORMANCES AND COMMUNITY ENGAGEMENT INITIATIVES		
	2 Check this box ☒ if the organization discontinued its operations or disposed of more than 25% of its net assets		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	14
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	14
	5 Total number of individuals employed in calendar year 2014 (Part V, line 2a)	5	137
Revenue	6 Total number of volunteers (estimate if necessary)	6	30
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	584
	7b Net unrelated business taxable income from Form 990-T, line 34	7b	0
	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	1,074,345	660,739
Expenses	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	407,934	106,962
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	-1,103	-642
	12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	64,602	650
	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	1,545,778	767,709
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0
Net Assets or Fund Balances	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0	0
	16a Professional fundraising fees (Part IX, column (A), line 11e)	660,099	391,207
	b Total fundraising expenses (Part IX, column (D), line 25) 49,628	0	0
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	850,289	398,661
	18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	1,510,388	789,868
	19 Revenue less expenses Subtract line 18 from line 12	35,390	-22,159
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	322,689	567,659
	22 Net assets or fund balances Subtract line 21 from line 20	18,286	285,415

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on preparer's knowledge.

Sign Here	***** Signature of officer
	ALICE SAURO EXECUTIVE DIRECTOR Type or print name and title
Paid Preparer Use Only	Print/Type preparer's name LINDA D GEERY
	Preparer's signature LINDA D GEERY
	Firm's name GILBERT ASSOCIATES INC Firm's address 2880 GATEWAY OAKS DR STE 100 SACRAMENTO, CA 95833

May the IRS discuss this return with the preparer shown above? (see instructions)
For Paperwork Reduction Act Notice, see the separate instructions.