



APPROVED
3/28/2016

City of Roseville
Library Board – **Minutes**
Riley Library
January 25, 2016

Library Board Members Present: Suzanne Dizon, Janice Hanson, Andrew Tagg, Kaylee Denio

Absent Excused: Aldo Pineschi, Patricia Wick

Library Staff Present: Dion Louthan, Parks, Recreation & Libraries Director
Natasha Casteel, City Librarian
Karen Holt, Acting Riley Library Supervisor
Laura Johnson, Librarian/Secretary

- I. **ROLL CALL** – Ms. Dizon called the meeting to order at 6:33 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Ms. Hanson led all in the Pledge of Allegiance.
- III. **APPROVAL OF MINUTES** – *A motion to approve the November 23, 2015, meeting minutes was submitted by Mr. Tagg; Ms. Hanson seconded and the motion passed unanimously.*
- IV. **PUBLIC COMMENTS** – Ms. Dizon welcomed students from Woodcreek High School.
- V. **SPECIAL REQUESTS/REPORTS/PRESENTATIONS**
 - A. Election of Officers
Ms. Dizon called for nominations for Chair of the Library Board. Mr. Tagg nominated Suzanne Dizon for a second year. Ms. Hanson seconded the nomination and the appointment was unanimously approved.

Ms. Dizon called for nominations for Co-chair of the Library Board. Ms. Hanson nominated Andrew Tagg for a second year. Ms. Dizon seconded the nomination and the appointment was unanimously approved.
 - B. Recognition of Former Board Member, Lee Jones
Ms. Hanson presented thoughts shared at the recent memorial service on the life of former Library Board member, Lee Jones [1922-2015]. Ms. Hanson added that Ms. Jones will be missed and Ms. Dizon agreed.
 - C. Introduction of Dion Louthan, Parks, Recreation & Libraries Director
Ms. Casteel introduced new PR&L Director, Dion Louthan, to the board. Mr. Louthan briefly described his journey to the position in Roseville.
- VI. **REPORTS/ COMMENTS/ LIBRARY BOARD/STAFF**
 - A. Riley Library Update:
Ms. Holt informed the board that she is supervising the Riley Library while Ms. Trew is away on leave. She noted that the library continues to be very busy and included open hours and storytimes during the City's holiday closure week.

Ms. Holt reported that Lisa Eck, who has been leading Mother Goose on the Loose preschool programs at Riley, will be leading these programs at Maidu and Downtown libraries starting this month to provide continuity and increase attendance.

She added that computer classes for adults and children have been successful and are continuing at Riley and the other libraries. Ms. Holt described the electrical issues caused by a blown circuit panel last October. She noted that some lights were just recently restored.

Ms. Holt described other upcoming programs at the library including the Chinese New Year Celebration, 28th Annual Poetry Contest, Superhero Storytimes, and Bird & Bug Bonanza (joint programs with the Utility Exploration Center).

Ms. Casteel added that Ms. Trew welcomed her baby daughter, Avonlea, on January 5th.

B. Library Report:

Ms. Casteel reviewed the December 2015 Library & Museum Snapshot with the board pointing out that December numbers are typically the lowest because of the closures over the holiday. She noted that, compared to last December, volunteer hours increased 30-40% primarily thanks to the VolunTeen program.

Ms. Casteel introduced the board to the new library program brochure which is produced quarterly and replaces the previous monthly program calendar. She added that it is cheaper to produce and provides good visuals to compliment the website calendar and other marketing.

Ms. Casteel reported that both the Friends of the Roseville Library and the Library Foundation are sponsoring trivia night events to raise money for library materials.

She added that recruitment for the vacant Librarian II position closed recently and interviews will follow. Ms. Casteel added the library recently hired back a previous employee, Amanda Lyons, as a Library Assistant II.

Ms. Dizon asked for a report on the Mobile Library.

Ms. Casteel stated that it had just been received back from repairs in time for its appearance at the Pop-up Library event in the Vernon Street Town Square. She noted that this program provides art, games, homework help, etc. for underserved school-aged children. Ms. Casteel added that the Mobile Library's regular route to various senior facilities continues to be successful.

Ms. Dizon requested more information about the Conversation Club program.

Ms. Casteel pointed out that the club was currently meeting next door and that it is a volunteer-led, informal and comfortable setting for ESL customers to practice English-language skills.

Ms. Denio introduced herself to the board and Ms. Casteel asked her to consider joining the Teen Library Council at their monthly meetings so that she could become more active and also report back to the board as a liaison.

VII . ADJOURNMENT – A motion to adjourn was submitted by Mr. Tagg; Ms. Hanson seconded and the motion passed unanimously. The meeting was adjourned at 7:04 p.m.

The next meeting of the Roseville Library Board will be held on Monday, March 28, 2016, at 6:30 p.m. at the Maidu Library.