



AGENDA
March 14, 2017

GRANTS ADVISORY COMMISSION MEETING

5:30 p.m.

City Council Chambers
311 Vernon Street
Roseville, California

- 1. ROLL CALL**
- 2. MINUTES OF PRIOR MEETING**
 - 2.1. Approve Minutes of meeting held January 10, 2017
- 3. PUBLIC COMMENTS**
- 4. NEW BUSINESS**
 - 4.1. Review grant applications to determine eligibility
- 5. BOARD MEMBER / COMMISSIONER / STAFF REPORT**
- 6. ADJOURNMENT**



GRANTS ADVISORY COMMISSION

Title: Approve Minutes of meeting held January 10, 2017

Meeting Date: 3/14/2017
Item #: 2.1.

ATTACHMENTS:

Description

January 10, 2017 Draft Minutes



City Of Roseville Grants Advisory Commission
Tuesday, January 10, 2017
5:30 P.M.
Council Chambers
311 Vernon Street

I. Roll Call

Commissioners Present:

Tina Angell (Chair)
Stephanie Dement (Vice Chair)
Kristine Dohner
Audra Flynn
Dawn Heywood
Grace Keller
Eileen Speaker
Cayley Chan

City Staff Present:

Jonathan Levy, Deputy City Attorney
Laura Matteoli, Economic Development Manager
Amy Ruiz, Management Assistant

Commissioners Absent:

None

II. Minutes of Prior Meeting

- a. Commissioner Dement made a motion to approve the minutes of the November 8, 2016 meeting. The motion was seconded by Commissioner Heywood.

Vote: Motion carried 7-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller, Speaker

III. Public Comments

None

IV. New Business

a. Introduction of Youth Commissioner

The Commission welcomed the new Grants Advisory Youth Commissioner Cayley Chan. Commissioner Chan was appointed by the City Council on December 7, 2016 to serve a one year term as Youth Commissioner.

b. Applicant Workshop

Commissioner Angell and Commissioner Dement provided an overview of funds, the grants cycle timeline, online submittal process, highlights of disqualifications and at risk applications, funding guidelines and a review of the required documents.

Commissioner Angell opened up the meeting for Q&A

Cheryl Small (Me One Foundation) **Q.** We would like to know which project to select for application question #3 as we have Cancer Camps for adults and their family members would this be under the Human Services or Public Society project? **A.** Human Services would be the best project to select.

Sue Miller (Sacramento Opera) **Q.** Do we need to provide evidence of community support? If so can you describe what you are looking for? **A.** Yes, there are a few different ways you can show this such as documenting other grant funds you have received, recognitions received and showing evidence of community support.

Robert B. (American Legion Post #169) **Q.** We would like to clarify if we meet the requirements to apply for a grant we have been a non-profit serving Roseville since 1924? **A.** Yes, if you are a non-profit and have a 501(C) (3) then you should be eligible.

Lori (Friends of the Roseville Library) **Q.** How competitive is the process and is there usually money left over? **A.** We were fortunate to have more money this last year due to investment strategies and were able to fund a large portion of the grant applications, it will all depend on the number of applications.

Josh (Oakmont Jr Viking Football/Cheer Program) **Q.** Do we qualify if we have an Orangevale address? **A.** Yes, since you serve Roseville Residents and have a 501(C) (3).

Public Comment Closed

Commissioners gave their suggestions on what they look for when reviewing applications. Commissioners reminded applicants to be clear and concise, highlight collaboration and suggested having someone outside the agency read through the grant before submitting.

V. Reports/Comments/Commission/Staff

None

VI. Adjournment

Commissioner Heywood made a motion to adjourn the meeting at 6:06 p.m. The motion was seconded by Commissioner Dement.

Vote: Motion carried 7-0

Yes: Angell, Dement, Dohner, Flynn, Heywood, Keller, Speaker



GRANTS ADVISORY COMMISSION

Title: Review grant applications to determine eligibility

Meeting Date: 3/14/2017
Item #: 4.1.