



AGENDA

March 8, 2022

GRANTS ADVISORY COMMISSION MEETING

5:30 p.m.

Council Chambers

311 Vernon Street

Roseville, California

www.roseville.ca.us/CORTV

The meeting may be viewed on Comcast channel 14, Consolidated Communications channel 73, and AT&T U-Verse. Grants Advisory Commission meetings are also video streamed live on the City's website at roseville.ca.us/watch and roseville.ca.us/agenda, and the City's YouTube channel at youtube.com/CityofRosevilleCa.

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

5. MINUTES

5.1. Minutes of January 4, 2022 Meeting

Review and approve the Minutes from January 4th, 2022 meeting.

6. PRESENTATION/REVIEWS/ACTION ITEMS

6.1. Discussion of Scoring Methodology

Discussion of Scoring Methodology.

7. COMMISSIONER / STAFF REPORT

8. ADJOURNMENT



GRANTS ADVISORY COMMISSION COMMUNICATION

Title: meeting heading

Contact:

Meeting Date: 3/8/2022

Item #: 01.

RECOMMENDATION

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BACKGROUND

Respectfully Submitted,



GRANTS ADVISORY COMMISSION COMMUNICATION

Title: Minutes of January 4, 2022 Meeting
Contact: Heather Blanco, hblanco@roseville.ca.us 916-746-1171

Meeting Date: 3/8/2022
Item #: 5.1.

RECOMMENDATION

Review and approve the Minutes from January 4th, 2022 meeting.

BACKGROUND

Respectfully Submitted,

Heather Blanco, Executive Assistant

Melissa Anguiano, Economic Development Director

ATTACHMENTS:

Description

Minutes of January 4, 2022



MINUTES

January 4, 2022
VIDEO

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1. CALL TO ORDER

The meeting called to order by Chair Carroll at 5:30pm.

Chair Carroll introduced and welcomed new Commissioner Nina Acosta and Youth Commissioner Ryan Leung.

2. ROLL CALL

Roll Call taken by Recording Secretary Blanco

Commissioners Present:

Chair Carroll

Vice Chair Gibson

Commissioner Acosta

Commissioner Heywood

Commissioner Leung

Commissioner Perez

Commissioner Reed

Absent:

Commissioner Kriz

3. PLEDGE OF ALLEGIANCE

Chair Carroll led the Pledge of Allegiance.

4. PUBLIC COMMENTS

No Public Comment received.

5. MINUTES

5.1. Minutes for November 9, 2021 Meetings of the Grants Advisory Commission

Approve the Minutes of the November 9, 2021 Grants Advisory Commission Meeting

Staff recommends the Commission review and approve the draft minutes attached for the November 9, 2021 5:30pm and November 9, 2021 7:00 pm meetings.

Motion by Renee Perez, seconded by Dawn Heywood, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Acosta, Carroll, Gibson, Heywood, Leung, Perez, Reed

Absent: Kriz

6. PRESENTATION/REQUESTS/ACTION ITEMS

6.1. Approve Updated 2022-2023 CBF and REACH Fund Guidelines

Approve Updated 2022-2023 CBF and REACH Fund Guidelines

Staff Liaison Isom updated the funding amounts from both the Citizens Benefit Fund and the REACH Fund amounts which were higher than what was provided and approved at the October 2021 GAC Meeting by the commissioners.

Motion by Dawn Heywood, seconded by Nina Acosta, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Acosta, Carroll, Gibson, Heywood, Leung, Perez, Reed

Absent: Kriz

6.2. 2022-2023 Citizens Benefit Fund/REACH Grant - Applicant Workshop

2022-2023 Citizens Benefit Fund/REACH Grant - Applicant Workshop

Chair Carroll, Vice Chair Gibson, and Staff Liaison Isom provided an applicant workshop for the 2022-2023 funding cycle and mentioned there were no changes to the process from last years guidelines.

7. COMMISSIONER / STAFF REPORT

Staff Liaison Isom mentioned there will not be a Grants Advisory Commission meeting in February.

Chair Carroll discussed the benefits of having a meeting in March to discuss the scoring of the applications since we have a couple new members.
The consensus of the group agreed to having a meeting on March 8th.

Commissioner Perez thanked the non-profits in attendance and watching and welcomed the new Commissioners.

Staff Levy reviewed with the Commissioners Brown Act violations and how to avoid them.

8. ADJOURNMENT

Chair Carroll adjourn the meeting at 6:04pm.

Motion by Renee Perez, seconded by Dawn Heywood, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Acosta, Carroll, Gibson, Heywood, Leung, Perez, Reed

Absent: Kriz



GRANTS ADVISORY COMMISSION COMMUNICATION

Title: Discussion of Scoring Methodology
Contact: Trisha Isom 916-746-1239 tisom@roseville.ca.us

Meeting Date: 3/8/2022
Item #: 6.1.

RECOMMENDATION

Discussion of Scoring Methodology.

BACKGROUND

The Commissioners will discuss best practices on how to score applications to ensure use of the entire funding amount, review the scoring spreadsheet and funding, and clarify when it is appropriate to abstain from scoring due to a conflict of interest.

The Citizens' Benefit Fund was established in order to give annually to non-profits for the purpose of "improving the quality of life for the citizens of the City of Roseville." The following grant funding priorities were established in 2019:

1. Strategic, one-time grants
 - New initiatives
 - Innovative ideas
 - One-time requests
2. Operational/Mission support
3. Smaller requests of up to \$10,000

Best Practices

- Score every application - don't leave a score blank or at zero unless abstaining
- Scores can tie, but you must rank one application above another
- Recommend funding (full, \$0 or something in between) for each applicant
- Total funding recommendation should add up to the available funds - \$277,913
- Don't deduct, or leave funds on the table, for projects you are not scoring due to an abstention
- Complete scoring form to rank applicants based on your scores and send to staff

Respectfully Submitted,

Trisha Isom, Housing Manager

ATTACHMENTS:

Description

GAC Scoring Methodolgy

22.23 Applications Summary

Scoring Methodology Illustration

Step 1: Grant applications are divided into Funding Priority groups

Strategic	Operational	\$10K or less
Application X	Application D	Application K
Application F	Application Y	Application E
Application C	Application K	Application N
	Application G	Application B
	Application Q	Application P
	Application L	
	Application S	

Step 2: Commissioners evaluate applications within each group

- Every application will be scored unless a commissioner is abstaining
- 0-100 points assigned based on Scoring Questions and Scale
- Commissioners will use scores to then rank applications within each group

Example for Commissioner #1

Strategic Group	Score	Ranking	Funding Requested
Application X	62	3	\$15,000
Application F	74	2	\$30,000
Application C	90	1	\$20,000

Step 3: Applications are compared within each group based on all rankings

Commissioner Rankings

Strategic Group	C #1	C #2	C #3	C #4	C #5	C #6	C #7	Average Ranking
Application X	3	1	1	2	2	1	3	1.86
Application F	2	3	2	3	3	3	2	2.57
Application C	1	2	3	1	1	2	1	1.57

Step 4: Applications are ordered by average ranking and discussed by group

Strategic Group	Average Ranking	Funding Requested	Cumulative Total
Application C	1.57	\$20,000	\$20,000
Application X	1.86	\$15,000	\$35,000
Application F	2.57	\$30,000	\$65,000

Citizen's Benefit Fund 2022/2023 Applications Summary

Priority Group: Strategic One-Time Grants		
Organization	Project/Program	Amount Requested
Placer Food Bank (PFB)	Warehouse Equipment for Hunger Relief	\$ 26,083.00
Total		\$ 26,083.00
Priority Group: Small Requests		
Organization	Project/Program	Amount Requested
Defending the Cause Regional Alliance, Inc.	Love in Action Project	\$ 7,000.00
Oakmont Parents Club	Oakmont Parents Club	\$ 5,000.00
Placer Advanced Robotics and Technology	Placer Advanced Robotics and Technology	\$ 10,000.00
Silver Wishes Inc.	Mobility Wish Granting Project	\$ 1,500.00
The Petal Connection	Cultivating "Grow a Row"	\$ 10,000.00
UCP Association of Greater Sac	A Much Needed Break for Guardians	\$ 7,250.00
Total		\$ 40,750.00
Priority Group: Operational/Mission Support		
Organization	Project/Program	Amount Requested
A Touch of Understanding, Inc. (ATOU)	A Touch of Understanding Disability Awareness Programs	\$ 20,000.00
ACCESS Dance	Dance Therapy Program	\$ 20,000.00
AMI Housing, Inc.	Housing & Supportive Services	\$ 35,000.00
Assistance League® of Greater Placer	OSB School Clothing and Shoes	\$ 25,000.00
Boys & Girls Club of Placer County	Summer Camp Scholarships	\$ 23,250.00
Child Advocates of Placer County	Prosper Placer/Family Mentors	\$ 15,000.00
Keaton's Child Cancer Alliance	Thriving Together Program	\$ 30,000.00
KidsFirst	Mental Wellness Group Therapy Program	\$ 25,000.00
Lighthouse Counseling	Preventing ACEs in the Age of COVID & Suicide Prevention	\$ 25,000.00
Lilliput Children's Services	Emergency Assistance	\$ 5,000.00
Placer County Law Enforcement Chaplaincy	Mission Support	\$ 15,000.00
Placer Veterans Stand Down, Inc.	Placer Veterans Stand Down, Inc.	\$ 15,000.00
Roseville City School District Foundation	Extending & Enriching Classroom Experiences	\$ 15,000.00
Roseville Police Activities League	RPAL Summer Program	\$ 15,000.00
Saint Vincent de Paul Society	Food Locker Program	\$ 30,000.00
Seniors First	Meals On Wheels & Groceries	\$ 30,000.00
Sierra College Foundation	Care Pack Project	\$ 21,500.00
Sierra Community Medical Foundation	Operational Support	\$ 24,000.00
Stand Up Placer, Inc.	Roseville Embedded Advocate Response Program	\$ 30,000.00
Tommy Apostolos Fund	Tommy Apostolos Shopping Day	\$ 15,000.00
Wellness Within Cancer Support Services	Empowering through Knowledge: Resources & Retreats	\$ 20,000.00
Total		\$453,750.00

Total of all Applications

\$520,583.00