



**AGENDA**  
March 6, 2017

**PARKS AND RECREATION COMMISSION MEETING**

7:00 p.m.

City Council Chambers  
311 Vernon Street  
Roseville, California

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

3.1. February 6, 2017 Minutes

**4. PUBLIC COMMENTS**

**5. REQUESTS/PRESENTATIONS**

5.1. USA Softball Sacramento - Grant Presentation - Jeff Dubchansky, Jeff Nereson

Grant check presentation - Adult Sports

5.2. Park Planning and Development 101 - Tara Gee

Spotlight presentation on Park Planning / Development

5.3. Roseville Aquatics Complex (RAC) Renovation Update: PVT Grant - Kathy Barsotti

**6. BOARD MEMBER / COMMISSIONER / STAFF REPORT**

6.1. Updates and Reports from Department Staff

6.2. Commission Question and Comments

**7. ADJOURNMENT**



## PARKS AND RECREATION COMMISSION

**Title:** February 6, 2017 Minutes

**Meeting Date:** 3/6/2017  
**Item #:** 3.1.

### **ATTACHMENTS:**

Description

February 6, 2017 Draft Minutes



City of Roseville  
Parks and Recreation Commission – **Minutes**  
February 6, 2017

**Commissioners Present:** Matthew Bridge, Mike Esparza, Audrey Huisking, Denis Nishihara, Doyle Radford, Andraé Randolph, Roy Stearns, Courtney Carpenter

**Absent Excused:** N/A

**Staff Present:** Kathy Barsotti, Recreation Manager  
Tara Gee, Park Planning and Development Superintendent  
Alexa Pritchard, Recreation Superintendent  
Eric Dexter, Park Operations Superintendent  
Mike Christensen, Deputy City Attorney  
Ellen Worland, Recording Secretary

**I. ROLL CALL** – Chair Huisking called the meeting to order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE** –Commissioner Radford led all in the Pledge of Allegiance.

**III. APPROVAL OF MINUTES** – *A motion to approve minutes for **December 5, 2016** was made by Commissioner Stearns; Commissioner Randolph seconded and the motion was passed unanimously.*

**IV. PUBLIC COMMENT** - None.

**V. SPECIAL REQUESTS/ REPORTS/ PRESENTATIONS**

**A. Welcome New Commissioners – Kathy Barsotti**

Ms. Barsotti introduced new Commissioners: Matthew Bridge, Mike Esparza, Denis Nishihara and reintroduced Youth Commissioner Courtney Carpenter. All new members made a brief statement about their backgrounds. A warm welcome was extended to all.

**B. Commission Recognition – Tara Gee**

Ms. Gee highlighted the years of service by former Commissioner, Nick Alexander. Mr. Alexander is the longest tenured Parks & Recreation Commissioner in the department's history, with a total of 16years, 10 months of service which occurred under all five Parks & Recreation Directors. Mr. Alexander's involvement was extensive serving on various committees, projects and roles on the Commission. In all 16years+ of service, Mr. Alexander only missed 3 meetings. Appreciation was extended to Mr. Alexander for his service.

**Public Comment** – Mr. Alexander thanked the Commission and City Council members for the opportunity to serve. He briefly discussed his most interesting projects while serving. Mr. Alexander received applause from Commission members and audience.

**C. USA Softball Sacramento – Presentation of James Farrell Award – Cassi Ponzo**

Cassi Ponzo, Program Director of USA Softball Sacramento, made a presentation to acknowledge the City of Roseville for receiving its 13<sup>th</sup> Consecutive James Farrell Award for hosting the Girls 14U A Western National Softball tournaments in summer 2016. Ms. Ponzo explained the criteria for receiving the award and advised the Commission of the economic impact the tournament brought to the region- \$1M and 2200 room nights to the Placer Valley footprint. The City will also host the Girls 14U B Western National Tournament in summer

2017. Ms. Ponzo congratulated and thanked the City of Roseville for the partnership which allows these successful tournaments to take place here in Roseville. Eric Dexter, Parks Superintendent, accepted the award and also thanked USA Softball of Sacramento for the great partnership. Commissioner Radford also expressed appreciation to Ms. Ponzo and Mr. Dubchansky (who was absent) for the working relationship and dedication to the City of Roseville.

**D. Operation Swim Program – Check Presentation – Alexa Pritchard**

Ms. Pritchard introduced Jessica Hubbard, Placer Community Foundation, who presented a check for \$500.00 to *Operation Swim* on behalf of the Sally Johnson Swim Fund. Ms. Hubbard provided background on the Swim Fund and the wishes of Sally Johnson. Kate Rebello, Recreation Supervisor accepted the check and explained the Operation Swim Program for the benefit of the new Commission members. Chair Huisking praised the program.

**E. ♦ Commission Officers – Kathy Barsotti**

Ms. Barsotti advised the Commission as per the Meeting Procedures, new officers are required to be elected to Chair, Vice-Chair and Secretary for the 2017 term. Assignments will be effective at the next meeting.

*Motion: Commissioner Stearns nominated Audrey Huisking as Commission Chair; Commissioner Radford seconded the nomination and the motion passed unanimously.*

*Motion: Commissioner Radford nominated Commissioner Stearns for Vice-Chair; Commissioner Nishihara seconded the nomination and the motion passed unanimously.*

*Motion: Commissioner Radford nominated Commissioner Randolph for Secretary; Commissioner Nishihara seconded the nomination and the motion passed unanimously.*

**F. ♦ Commission Assignments: YSC, Park Naming Subcommittee – Alexa Pritchard, Tara Gee**

Ms. Gee informed the Commissioners about the Park Naming Subcommittee and advised the new officers: Chair, Vice-Chair and Secretary that they would serve on the subcommittee as part of their responsibilities.

Ms. Pritchard then explained the need to make assignments to the Youth Sports Coalition (YSC). She provided background information of the YSC and advised the need to fill three Commission positions.

*Motion: Commissioner Radford nominated Commissioner Randolph as YSC Chair; Commissioner Nishihara seconded the nomination and the motion passed unanimously.*

*Motion: Commissioner Randolph nominated Commissioner Radford for Vice-Chair; Commissioner Bridge seconded the nomination and the motion passed unanimously.*

*Motion: Commissioner Nishihara nominated Commissioner Esparza for Secretary; Commissioner Randolph seconded the nomination and the motion passed unanimously.*

**G. ♦ Youth Sports Coalition Project Funding Approval – Alexa Pritchard**

Ms. Pritchard request approval of funding for three YSC projects:

1. Funding for Backstop Painting at Vencil Brown and Hillsborough fields for Roseville Girls Softball - \$961.21

*Motion: Commissioner Stearns moved to approve the funding; Commissioner Randolph seconded and the motion passed unanimously.*

2. Funding for a new storage unit at Maidu Regional Park for Roseville Girls Softball - \$2547.57(of \$6800 purchase price)

*Motion: Commissioner Randolph moved to approve the funding; Commissioner Radford seconded and the motion passed unanimously.*

3. \*Commissioner Carpenter recused herself for the third funding request due to a conflict of interest.

Funding for two storage units at Maidu Regional Park for Roseville Youth Soccer Club (RYSC) - \$13,600.00

**Public Comment:** George Carpenter, Director of Fields for RYSC, urged the Commission to approve the funding for RYSC as the storage project at Maidu Fields will be a great improvement at the park. He also thanked Tara Gee and staff for their efforts to get this project completed.

*Motion: Commissioner Stearns moved to approve the funding; Commissioner Radford seconded and the motion passed by all with the exception of Commissioner Carpenter.*

#### **H. ♦ Approve the Master Plan for W-50A – Tara Gee**

Ms. Gee reviewed the process for the Master Plan for W-50A, a proposed 6.5 acre park in the West Plan and adjacent to a new elementary school that is currently under construction. She explained the “public outreach” process when planning a new park. She explained the input process for the amenities to be included in the park and how the costs fit into the total budget of the park. Ms. Gee then presented the proposed master plan of the park with amenities

Commissioners had questions/comments regarding the neighborhood size, youth league use for games vs. practice, school and park completion dates, joint use plans, plans for regional park nearby, restrooms-permanent or portable, and a concern for more softball/baseball fields in the area. Commissioners also praised staff for the great job in plans for the neighborhood park.

#### **Public Comment: none**

*Motion: Commissioner Nishihara moved to approve the W-50A school/park master plan and forward to City Council for approval pending environmental clearance; Commissioner Stearns seconded and the motion passed unanimously.*

#### **VI. REPORTS / COMMENTS/ COMMISSION/STAFF**

##### Updates and Reports from Department Staff

- Ms. Gee provided a brief background on the Sports Complex project and also provided an update on the permit process.
- Ms. Gee provided an update on “turnkey” park projects currently in process.
- Mr. Barsotti provided Commissioners a copy of the current Recreation Guide and a current Events Flier. She also mentioned a grant to be received from Placer Valley Tourism to renovate the RAC. More information will follow at the next meeting.

##### Commission Comments

- Commissioners thanked PRL staff for the hard work that they do for the citizens of Roseville.
- Commissioners also thanked outgoing Commissioner Alexander for his contributions to the City.

#### **VII. Adjournment**

*Motion to adjourn was introduced by Commissioner Radford; Commissioner Randolph seconded and the motion passed unanimously. The meeting was adjourned at 8:15 PM. The next meeting is scheduled on March 6, 2017.*

Respectfully Submitted,

*Ellen Worland*  
Ellen Worland



## PARKS AND RECREATION COMMISSION

**Title:** USA Softball Sacramento - Grant Presentation - Jeff Dubchansky, Jeff Nereson

**Meeting Date:** 3/6/2017

**Item #:** 5.1.

### ATTACHMENTS:

Description

Staff Report

## Commission Communication

**DATE:** February 21, 2017

**TITLE:** City of Roseville – Greater Sacramento Softball Association Grant Award

**CONTACT:** Jeff Nereson, Parks, Recreation & Libraries, 774-5974

**Meeting Date:** March 6, 2017

### **SUMMARY RECOMMENDATION**

Representatives from the Greater Sacramento Softball Association (GSSA), Jeff Dubchansky, will award the city of Roseville Parks, Recreation & Libraries Department a grant award check in the amount of \$1,330.00. This is an informational item; no action is required by the Commission.

### **BACKGROUND**

The Greater Sacramento Softball Association (GSSA) is an affiliation of USA Softball (Formerly ASA), the National Governing Body of softball. The City of Roseville Adult Sports softball program currently operates under USA softball and has been a partner with GSSA for over 20 years. In 2016, the Roseville adult softball program had over 380 teams and over 5,700 people participate in a variety of men's, women's and coed leagues.

In 2016 the City of Roseville applied for a grant from GSSA and was awarded \$1,330.00. The GSSA grant will go towards purchasing additional softball equipment including bats and gloves to support the growth of our beginner "City Bat" level coed softball leagues. These type of leagues help grow and foster an enjoyment of the game of softball and keeps new players much more interested in playing beyond a single season.

In addition to league equipment, grant monies will also go towards purchasing tablets for scorekeeping our softball leagues, allowing Roseville softball programs to stay ahead of the new trend of real time stats and standings on-line.

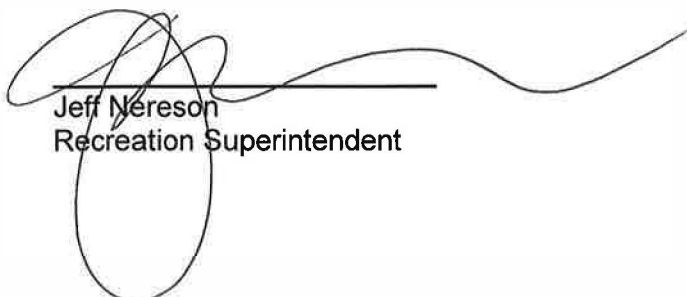
### **FISCAL IMPACT**

There is no fiscal impact related to the grant award.

### **SUMMARY**

This is an informational item only; no action is required.

Respectfully Submitted,

  
\_\_\_\_\_  
Jeff Nereson  
Recreation Superintendent

APPROVED

  
\_\_\_\_\_  
Director  
Parks, Recreation & Libraries



## PARKS AND RECREATION COMMISSION

**Title:** Updates and Reports from Department Staff

**Meeting Date:** 3/6/2017  
**Item #:** 6.1.

### **ATTACHMENTS:**

Description

Updates and Reports

### **STORM RESPONSE & CURRENT ACTIVITIES:**

- Storm emergency response
- Storm clean up & debris removal
- Park & Street Tree Inspections to assure public safety
- Oak mitigation maintenance & monitoring
- Bike trail maintenance
- Seasonal staff recruitment for upcoming vegetation management season
- Oak mitigation monitoring
- Unsheltered camp clean up and collaboration with PD



**Uprooted Oak Tree at Woodcreek Oaks Golf Course**

### **WINTER REPORT**

Over the last couple of weeks our region experienced multiple storm events with heavy precipitation and high winds. Some of the planned projects needed to be halted due to fully saturated soils and unpredictable weather conditions.

It looks that we finally can catch a break from the rain and sites are slowly drying out. The Division can finally focus on tree planting and stump grinding.

Preparation for the upcoming vegetation management season and fire break mowing is moving forward. The tree maintenance contractor will resume grid pruning to keep our urban forest health and safe.



**Uprooted Oak tree at H. C. Elliott Park**

### **Urban Foresters Notes:**

The City experienced again multiple storm events in February with heavy rains; wind gusts were recorded over 50mph. City and contractor storm emergency response crews were busy clearing roadways and sidewalks from fallen branches and trees. The City's proactive urban forestry program with regular grid pruning cycles has been paying off since mainly private trees and trees in Open Space areas failed during the severe winter storms. Open Space Division crews spent the last couple of weeks cleaning up debris and inspecting city areas such as parks, streetscapes and bike trails to assure public safety. A few trees in Parks and multiple large trees at City owned Golf Courses uprooted due to fully saturated soils and high wind conditions.



March 2017

113,029

**Total materials loaned** at all three libraries  
& the Mobile Library

42,464

**Visitors** at all three libraries and the  
museum

4,907

**Reference questions answered** at all three  
libraries

4,630

**Program attendees** including the museum  
& outreach programs

5,662

**Public computer sessions** at all three  
libraries

170,310

**Online Usage** from access to electronic  
resources, databases, and catalog



Maidu Museum Trail



Disability  
Resource and  
Awareness Fair  
at Riley Library,  
featuring over  
20 community  
non-profits and  
support  
organizations

*\*statistics from January 2017*

## New Parks Under Design or Construction Document Development

**W-50B Neighborhood Park Site: (Astill)** The Park Development Agreement approved at the December 7, 2016 meeting. The developer is hoping to break ground in the Summer of 2017.

**Sierra Crossing (W-50A) School/Park:** The master plan review and recommendation for Council approval is slated for April .

## Rehabilitation Projects

**Rube Nelson Park Play Structure:** Plans are underway to remove and replace the play structure at this park. Actual replacement has shifted to March 2017.

**Roseville Aquatics Complex Pool Replaster and Deck Repair:** Plans are underway to repair the competition pool and surrounding deck. A \$500,000 grant provided by Placer Valley Tourism has been awarded. The City is allocating additional funding of \$700,000 for a complete project. Repairs are slated to begin mid-September 2017.

**Maidu Dug-out Retrofit:** Plans are underway to expand the dug-outs at Maidu softball fields to provide greater functionality. Expansion is targeted for Spring 2018.

## Parks Out to Bid or Under Construction

**Restrooms at Hamel Park:** Construction is underway with an anticipated completion in Marh 2017, weather permitting.

**Turn-Key at Stone Point (Patricia Kennedy):** This 3 acre neighborhood park will be constructed by Taylor-Morrison Homes on behalf of the City. This project has started construction. Work is currently suspended due to winter rains.

**F-97 Pocket Park (Elizabeth Jane Fiddymont)** This 1.5 acre turn-key park project in West Roseville. The Developer has started construction and is working through the winter. Targeted completion is Spring 2017.

**Laurel T Stizzo (F-50) Park:** bids have been received and are under city attorney review. Target groundbreaking is

## New Parks Opened

**Turn-Key at Stoneridge (Russ Waltrip Jr):** This park is complete and open. A formal dedication has not been scheduled, however, is targeted for April 2017.

## Items to Note:

*Harry Crabb Park, phase 2 and Central Park, phase 3 bids have been received. Both bid are higher than estimated. Bids are under review. Considerations include city-wide fund balances, available general fund dollars for maintenance and resident expectations/needs.*

## A Message from Park Operations - Dave Salter

Even though the rain has hampered tasks, our Park Operations team continues to perform. This past month we have hosted the California Park & Recreation Society (CPRS) Symposium, upgraded irrigation controllers in streetscapes, installed a new irrigation system at Mahany Park and worked on ball fields between storms; all while being busy with general storm clean up.

We hosted the CPRS Symposium on February 28th at Mahany Park as part of the CPRS state conference. The Symposium included over 100 maintenance personnel and focused on various innovative park maintenance practices.

New irrigation controllers were installed in several streetscapes this past month to meet our current standards. We have hundreds of controller's city wide in need of replacement over the next ten years due to antiquated software. We are taking a stepped approach to this problem and are making progress each fiscal year. In March our team will be replacing four controllers at Santucci Park as part of this long term plan.

In February we installed a new irrigation system at Mahany in an undeveloped area. Installing sod is the final portion of the project which will be completed in a partnership between the City, Eagles Scouts, and Woodcreek Little League.

With all the storms over the past few months we have spent many hours cleaning up debris in order keep our parks clean and safe. Between storms we have done our best to work on ball field infields to get them ready for the upcoming season as well as try to mow parks that are saturated.

Over the next month we will be spending lots of time getting sports fields ready for the spring season. Hopefully the weather will allow us to get the work completed.

## Graffiti & Vandalism

| Graffiti      | # of Incidents  |
|---------------|-----------------|
| Kaseberg Park | 2               |
| Nichols Parks | 1               |
| Royer Park    | 1               |
| <b>Total</b>  | <b>\$900.00</b> |

| Vandalism    | Cost          |
|--------------|---------------|
|              |               |
|              |               |
| <b>Total</b> | <b>\$0.00</b> |

**FY2016-17 Graffiti & Vandalism  
Total : \$7,809.95**



**Charles Rachoff  
At Maidu Park**



**Ball Field Work  
Jan Lynch**

### SEA

The aquatics staff is preparing for the upcoming spring and summer seasons. The Woodcreek SeaWolves Swim Team is getting ready for try outs in early March and is in the process of hiring new assistant coaches. The summer lifeguard/swim instructor positions are currently open and applications are being accepted. Assessments for these jobs will be held in late March and early April. The Mike Shellito Indoor Pool (MSIP) continues to be hub of activity and staff is in the planning stages for a great Spring Break of activities and theme days. The increase in the swim lesson numbers for January is attributed to the addition of two sessions of Quick Start Lessons (1 week classes) due to the winter holiday schedule. The decline in membership revenue is due to the increase in memberships fees and monthly EFT members not renewing. Staff anticipates these numbers to rebound in a couple of months.

### LAND

The rental revenue decrease at the Roseville Sports Center (RSC) is attributed to the loss of a gymnastics tournament. This was a multi-day event that chose not to return for 2017. There was a decline in memberships revenues similar to the MSIP, due to the increase in membership fees and monthly EFT members not renewing. EFT monthly memberships went from 152 members in January 2016, down to 40 EFT monthly members in January 2017. Staff anticipates these numbers to rebound in a couple of months.

Spring youth sports allocations began in mid-February. There are over 2,500 children participating in both baseball and softball leagues this spring with 55 parks/school fields being allocated for this play.

### The Stats...

#### January Swim Lessons Participants/Waitlist #

2016 - 504/192

2017 - 641/757

#### MSIP Fitness Membership Revenue

January 2016 - \$20,661

January 2017 - \$14,632

#### RSC Fitness Membership Revenue

January 2016 - \$29,150

January 2017 - \$23,343

#### Roseville Sports Center Rental Revenue

January 2016- \$21,837

January 2017- \$11,924

### Heart Healthy Month

*February is Heart Healthy Month, and COR Fitness uses this month each year to continue to remind members the importance of keeping their hearts healthy. The fitness team planned a variety of activities centered on Heart Healthy month including, providing heart healthy recipes and snacks. The feedback has been extremely positive.*

### February in Review

#### Adult Sports

February is the start of the busiest time of year in Adult Sports and runs through November as softball registration and preparation is well underway. Recruitment of teams for the spring season of football and soccer also began while the winter season was concluding. Late winter volleyball leagues got started and the return of adult drop-in soccer came back this month.

#### Adult Programming

Evening dances are back at the Maidu Community Center! Two Fridays a month Fontaine Dance, our resident dance class instructors, teach the "Dance Move of the Week". The rest of the evening is spent dancing the night away! The next evening dance is March 10th at 8pm/

#### Youth Programming

The Programming Team is putting the final touches on all our Spring Break Camp offerings. Camps include Chess, Archery, Volleyball, Baseball, Drumming, Video Game Design and Film Making. The team is also preparing for summer camp staff hiring.

#### Maidu Community Center/ Sports Courts

Highlights for the month of February: Bridal Showers, Baby Showers, several birthday parties including a special 80th birthday celebration, Umpire School held by GSSA and a Tax Help Seminar.

### January Comparisons

#### Adult Sports

|      | Rev.      | Exp.     |
|------|-----------|----------|
| 2017 | \$ 15,237 | \$15,366 |
| 2016 | \$ 858    | \$20,849 |

*\*Numbers vary each year due to start of leagues*

#### Maidu CC

|        | Rev.     | Exp.      |
|--------|----------|-----------|
| 2017   | \$19,242 | \$ 24,336 |
| * 2016 | \$22,486 | \$ 25,838 |

*\* increase due to increase in rentals*

#### Youth Programming

|      | Rev      | Exp      |
|------|----------|----------|
| 2017 | \$24,153 | \$20,856 |
| 2016 | \$24,131 | \$19,044 |

#### Adult Programming

|      | Rev      | *Exp     |
|------|----------|----------|
| 2017 | \$13,519 | \$14,423 |
| 2016 | \$9,376  | \$16,279 |

### What's Happening in March

#### Adult Programming

- 3/9 FAB Day Trip—Daffodil Hill
- 3/15 Lunch Bunch – Land Ocean

#### MCC

- Roseville Girls Softball Coaches Meeting
- Horizon Charter Schools College and Career Fair
- Pacific Service Employee Assoc. Crab Feed
- Campus Life Connection Chili Cook-Off

## Youth Development Programs

### February Fun!

Quail Glen Adventure Club invited their parents and families to a Disney Lunch. Guests were given a menu of healthy options to choose from and were served by program participants dressed as Mickey Mouse Club waiters.

Heritage Oak Adventure Club celebrated their win of the last Get Fit Step Challenge by hosing a Zumba instructor to show them some new dance moves.

Cirby ASES had a contest to build the tallest structure out of a deck of cards utilizing STEM principles of construction and design.

Trolls took over Blue Oaks Adventure Club turning our kids into colorful haired creatures participating in all things troll related!



## Quail Glen Adventure Club Disney Lunch



## GOLF ROSEVILLE

WOODCREEK & DIAMOND OAKS



## Golf Trends: January Rounds

|              | <u>2015</u> | <u>2016</u> |
|--------------|-------------|-------------|
| Diamond Oaks | 2,590       | 2,018       |
| Woodcreek    | 1,853       | 1,510       |

Youth golf programs are gearing up for Spring lessons and events including Get Golf Ready, PGA Junior League, USGA Girls Golf, Legends Junior Club and many more camps and clinics that cater to all ages and ability levels. The Superbowl Tournaments at both courses each had over 100 players participate!

**NEW DATE: Mayors Cup - June 2, 2017**

### **80's Fun Run**

On Sunday, May 7th the raddest run in town is coming to downtown Roseville– I love the 80's Fun Run!



New this year is participant medals. Earn your totally tubular 80's medal by completing the 5k or 10k. Registration is open now.

Event staff is hard at work planning for 1000+ runners. Adding new elements and activities for after the race make this run fun and unique.

### **Wine Down Wednesdays**

Mark your calendar for the return of the Spring's most popular series, Wine Down Wednesdays. Beginning April 12-May 17, 5:30-7:30 pm, Wine Down Wednesdays will be featured on the Town Square with live music, food, and a variety of delicious wine to sample.

Vintner applications and wine related vendor applications are being accepted now.

Entrance is \$10 for participants. New bands and wine featured each week-don't miss it!

### **Upcoming in February & March**

#### **Vernon Street Town Square / Downtown Events**

- 2/25 Comedy Night
- 3/7 Fitness Boot Camp (weekly fitness series, 12:00-12:45 pm)
- 3/9 Food Truck Mania
- 3/11 Farmer's Market returns (weather permitting)

For additional details see [www.roseville.ca.us/events](http://www.roseville.ca.us/events)