AGENDA
March 4, 2019

PARKS & RECREATION COMMISSION MEETING
7:00 p.m.
Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

5. MEETING MINUTES

5.1. Meeting Minutes February 4 2019
Draft Meeting Minutes February 4, 2019

6. REQUESTS/PRESENTATIONS

6.1. James Farrell Award of Excellence

Presentation of the James Farrell Award of Excellence by GSSA/USA Softball.

6.2. Youth Sports Coalition Officers - Kristi LaRoche

Commission selects new YSC officers

6.3. Spotlight Presentation - Library 3rd Grade Initiative - Natasha Martin, Sara Schlehofer

Highlights of the 3rd Grade Initiative by Roseville Public Library

6.4. F-101 Master Plan Approval

Review and recommend approval for park master plan

7. BOARD MEMBER / COMMISSIONER / STAFF REPORT

8. ADJOURNMENT

PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Meeting Minutes February 4 2019
Contact:

Meeting Date: 3/4/2019
Item #: 5.1.

ATTACHMENTS:

Description

Meeting Minutes February 4, 2019

MINUTES
February 4, 2019

PARKS & RECREATION COMMISSION MEETING
7:00 p.m.
Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

VIDEO 1. CALL TO ORDER

Chair Stearns called the February 4, 2019 Parks and Recreation Commission meeting to order at 7:00 p.m.

VIDEO 2. ROLL CALL

Present: Bridge, Esparza, Huisking, Nishihara, Randolph, Souchek, Stearns, Moore

VIDEO 3. PLEDGE OF ALLEGIANCE

Chair Stearns led all in the Pledge of Allegiance.

VIDEO 4. PUBLIC COMMENTS

No public comment received.

5. MEETING MINUTES

VIDEO 5.1. Draft Meeting Minutes Dec 3 2018

Draft meeting minutes of December 3, 2018

Motion by Audrey Huisking, seconded by Andrae Randolph, to approve the meeting minutes of the December 3, 2018 Parks and Recreation Commission meeting. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Huisking, Moore, Nishihara, Randolph, Souchek, Stearns

6. REQUESTS/PRESENTATIONS

VIDEO 6.1. Welcome New Commissioners - Dion Louthan

Welcome Riley Moore, Regina Souchek

Mr. Louthan introduced and welcomed the two new Parks and Recreation Commissioners: Riley Moore and Regina Souchek.

VIDEO 6.2. New Commission Officers - Dion Louthan

Commission selects new officers for 2019: Chair, Vice-Chair, Secretary

In accordance with Meeting Procedures the Commission selected new officers for the 2019 calendar year.

Motion to appoint Commissioner Randolph as Chairperson was made by Commissioner Huisking; seconded by Commissioner Nishihara. The motion passed unanimously.

Motion to appoint Commissioner Esparza as Vice-Chair was made by Commissioner Nishihara; seconded by Commissioner Huisking. The motion passed unanimously.

Motion to appoint Commissioner Bridge as Secretary was made by Commissioner Nishihara; seconded by Commissioner Randolph. The motion passed unanimously.

VIDEO 6.3. Appoint Commissioners to Youth Sports Coalition - Kristi LaRoche

Select volunteers to serve on the Youth Sports Coalition

They will join Commissioner Esparza as representatives of the Commission. Coalition Officers will be appointed at a later date.

Motion by Andrae Randolph, seconded by Mike Esparza, to appoint two Parks and Recreation Commissioners to serve on the Youth Sports Coalition: Commissioners Bridge and Nishihara. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Huisking, Moore, Nishihara, Randolph, Souchek, Stearns

VIDEO 6.4. Youth Sports Coalition - Project Funding Approval - WLL-Kristi LaRoche

Approve project funding for Woodcreek Little League

Motion by Audrey Huisking, seconded by Andrae Randolph, to approve Motion the Youth Sports Coalition's (YSC) recommendation to allocate resources from the YSC portion of funding of $15,000.00 for reimbursement to Woodcreek Little League for replacement of damaged portable pitching mounds. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Huisking, Moore, Nishihara, Randolph, Souchek, Stearns

VIDEO 6.5. WB-51 Master Plan Approval - Tara Gee/Joel De Jong

Review and recommend approval for WB-51 park master plan

Mr. De Jong presented the proposed master plan for the 4.5 acre park site located in the Westbrook area off of Summerfaire and Solaire Drives. The master plan proposes amenities that offer a "game theme" with game table surfaces. Anticipated start of construction is spring 2020.

Chair Stearns commended staff on the park development process.

Motion by Andrae Randolph, seconded by Audrey Huisking, to approve the master plan for the WB-51 neighborhood park site in Westbrook and forward the plan to the City Council, pending completion of the environmental clearance, for final approval. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Huisking, Moore, Nishihara, Randolph, Souchek, Stearns

7. BOARD MEMBER / COMMISSIONER / STAFF REPORT

Staff informed the Commission of upcoming part-time staff openings for summer help, Mayor's Cup event date: May 10, and Quidditch Tournament. More information regarding staff openings can be found on the website: www.roseville.ca.us/parks

VIDEO 8. ADJOURNMENT

Motion by Audrey Huisking, seconded by Matthew Bridge, to adjourn at 7:45 p.m.. The Motion Passed.

Roll call vote: Ayes: Bridge, Esparza, Huisking, Moore, Nishihara, Randolph, Souchek, Stearns

PARKS AND RECREATION COMMISSION COMMUNICATION

Title: James Farrell Award of Excellence
Contact:

Meeting Date: 3/4/2019
Item #: 6.1.

ATTACHMENTS:

Description

James Farrell Award

Commission Communication

DATE:	**February 27, 2019**
TITLE:	**City of Roseville – James Farrell Award – USA Softball**
CONTACT:	**Dion Louthan, Parks, Recreation & Libraries, 774-5131**

Meeting Date: March 4, 2019

SUMMARY RECOMMENDATION

Representatives from the Greater Sacramento Softball Association/USA Softball Sacramento (GSSA), Jeff Dubchansky, Commissioner, will make a short presentation to the Commission. This is an informational item; no action is required by the Commission.

BACKGROUND

The James Farrell Award is presented to cities and communities that host some of the highest rated softball tournaments in the USA Softball program. The award is named after a long time employee of the ASA who was responsible for National Tournament programs. Events considered must score at least a 95% in three categories as determined by the USA Softball National Representative, USA Softball Umpire-In-Chief and the National Office in Oklahoma City. Based on this rating system the City of Roseville, in hosting the **Girl's 16A, 16B and 18B Western Nationals along with the Men's D and E Western Nationals** was presented with the award at the USA Softball National Council Meeting luncheon in Oklahoma City, OK in October of 2018. GSSA volunteers were on hand to accept the award at the meeting. The awarded events took place in July and September with 38 teams participating in the youth divisions and 18 in the adult divisions. This is the **13th** consecutive James Farrell award for the City of Roseville.

As a reminder, GSSA was awarded the **2019 14A USA Softball National Championships** at the November 2016 ASA Council meeting in Shreveport, Louisiana**.** We expect up to 100 teams to participate in 2019. This event is considered one of the BIG 6 Tournaments in the Association and is the envy of all cities throughout the country. USA Softball of Sacramento, the City of Roseville and Placer Valley Tourism have created a strong tournament package that continues to be the envy of many cities and a great partnership which brings tourism events to the region.

FISCAL IMPACT

There is no fiscal impact related to the award; however National Softball Tournaments are excellent tourism events. This (2018) event generated 2000 room nights within the Placer Valley footprint hotels. It is expected that the 2019 event will generate over 3,000 hotel nights in July. These tournaments in turn create sales tax opportunities and become truly a "win-win-win" situation for our business, community and City partners.

SUMMARY

This is an informational item only; no action is required.

Respectfully Submitted,

Dion Louthan, Director

PARKS AND RECREATION COMMISSION COMMUNICATION

Title: Youth Sports Coalition Officers - Kristi LaRoche
Contact:

Meeting Date: 3/4/2019
Item #: 6.2.

ATTACHMENTS:

Description

YSC Officers

COMMISSION COMMUNICATION

DATE:	**February 25, 2019**
TITLE:	**Youth Sports Coalition – Appoint Officers**
CONTACT:	**Kristi LaRoche, Recreation Supervisor, (916) 774-5962**

Meeting Date: March 4, 2019

RECOMMENDATION

Recommend the Parks and Recreation Commission appoint officers for the Youth Sports Coalition (YSC): one as YSC Chairperson, a second as YSC Vice-Chair and a third to serve as member-at-large as per the YSC Meeting Procedures.

BACKGROUND

At the last Parks and Recreation Commission meeting on February 4, 2019, the Commission appointed two new YSC members to fill two vacancies on the Youth Sports Coalition (YSC). Commissioners Bridge and Nishihara were selected to join Commissioner Esparza as representatives. Per the YSC Meeting Procedures these representatives shall be designated as Coalition Chairperson, Vice-Chair and Member-at-large.

Changes of officers will be effective with the next Youth Sports Coalition meeting this year.

FISCAL IMPACT

The appointment of a Parks & Recreation Commissioner to serve on the Youth Sports Coalition will have no fiscal impact on the City General Fund.

ENVIRONMENTAL REVIEW

Not applicable.

RECOMMENDATION

Recommend a motion to elect Chair, Vice Chair and Member at Large for a new term of office for the Parks and Recreation Commission effective in April 2019.

Respectfully submitted,

Kristi LaRoche

Kristi LaRoche, Recreation Supervisor

APPROVED:

Dion Louthan, Director

PARKS AND RECREATION COMMISSION COMMUNICATION

Title:	Spotlight Presentation - Library 3rd Grade Initiative - Natasha Martin, Sara Schlehofer
Contact:	

Meeting Date: 3/4/2019
Item #: 6.3.

ATTACHMENTS:

Description

TGI Presentation

Parks and Recreation Commission
March 4, 2019

Roseville Public Library: 3rd Grade Initiative

Our Goal:

Roseville Public Library wants to build an inclusive partnership with educators, parents and students in our community.

We want to put library cards into the hands of every 3rd grader.

Why 3rd Grade?

- Third grade marks the year where students transition from “learning to read” to “reading to learn”.
- If children are not reading proficiently in 3rd grade, there is a four times greater chance that they will continue to fall behind in school, compared to proficient readers.

Roseville Public Library cards give you access to:

- Homework help databases
- Ebooks, Eaudiobooks and digital magazines
- STEAM program kits for in-house use
- Free public computers
- Summer Reading Program which helps prevent the summer slide
- Well trained library staff to assist with informational needs and readers’ advisory recommendations

Steam Kit

Steam Kit

Free Computers

The Library Card: The coolest card in your wallet!

CITY OF ROSEVILLE CALIFORNIA

We need you!

The 3rd Grade Initiative begins and ends with support from Superintendents, Principals and Teachers.

Library Classroom Visits

- We will visit each classroom (or a group of classrooms) for 30 minutes.
- We will provide a storytime and information for the students to take home to their parents
- Each student will go home with a special library card!*

*Parent activation required in library

CITY OF ROSEVILLE CALIFORNIA

You can find us 24/7 online & at three locations!

Downtown Library
225 Taylor St.
Roseville

Maidu Library
1530 Maidu Dr.
Roseville

Riley Library
1501 Pleasant Grove Blvd.
Roseville

Hours:

Monday: 10 am – 7 pm

Tuesday: 10 am – 7 pm

Wednesday: 10 am – 7 pm

Thursday: 10 am – 5 pm

Saturday: 10 am – 5 pm

Call us: 916-774-5221

PARKS AND RECREATION COMMISSION COMMUNICATION

Title: F-101 Master Plan Approval
Contact:

Meeting Date: 3/4/2019
Item #: 6.4.

ATTACHMENTS:

Description

F-101 Master Plan

Commission Communication

For March 4, 2019

DATE: February 20, 2019

TITLE: APPROVE THE MASTER PLAN FOR F-101 POCKET PARK

CONTACT: Tara L. Gee, Park Planning & Development Superintendent//774-5253

SUMMARY RECOMMENDATION

Approve the master plan for the F-101 pocket park in West Roseville and forward the plan to the City Council, pending completion of the environmental clearance, for final approval.

BACKGROUND

Location and Size

This 1.5 acre park site is located in the West Roseville area north of North Hayden Parkway.

Master Plan Proposal

The master plan proposes a design that offers a central open turf area, shaded picnic areas, two bocce ball courts and a perimeter walkway.

When designing parks, staff reviews the amenities of nearby parks in order to offer a variety of recreational experiences for the community. Because of the small park size (1 acre), the recent master plan approval of F-97, which is on the south side of North Hayden Parkway, and the completion of Stizzo Park next to Fiddyment Elementary School, this park was intentionally designed as a passive, informal park.

F-97 is approximately two blocks away (on the south side of North Hayden Parkway) and was approved in December 2018. It includes a half court for basketball, a shaded picnic area, a children's play area, a swing area and open turf.

Stizzo Park is approximately 3 blocks east of F-101. Stizzo Park is a more active park and includes a full sized soccer field, a children's play area, a swing area, shaded picnic areas, exercise stations, a restroom, off-street parking and a perimeter walkway.

Additionally, staff review the long term maintenance obligations related to the parks, including the asset inventory and end-of-life replacement needs in combination with the Community Facilities District for Services assessments. Given the long term liability for replacements and the constraints associated with appropriately funding all future replacements, strategic selection of amenities and easy access to such amenities was a consideration. As an example, F-97 has a play structure and swings, therefore, F-101 was designed without a play structure, but offers bocce ball courts instead.

Schedule

The developer, Signature Homes, would like to begin construction in Fall 2019.

FISCAL IMPACT

Pocket parks within the Fiddyment Farm area utilize private funding. Since the neighborhood park requirements are fulfilled, no fee credits are applied to pocket parks.

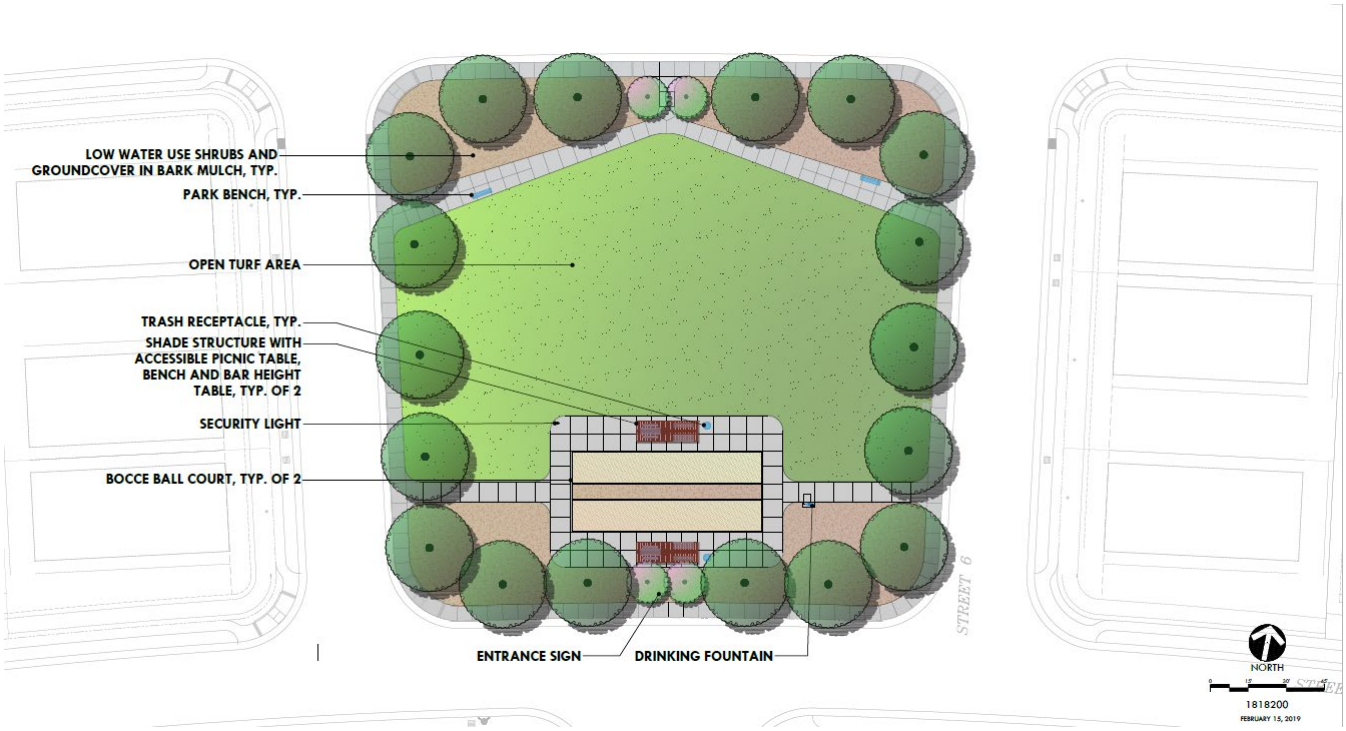
Once the park is constructed, the park will be deeded to the City. Maintenance costs would be approximately $12,960/year. The funding source for maintenance is provided through the West Roseville Community Facilities District for Service.

ENVIRONMENTAL REVIEW
Environmental review is underway.

Respectfully Submitted,

Tara L. Gee,
Park Planning & Development Superintendent

APPROVED:

Dion Louthan,
Director

Attachment: F-101 Pocket Park Master Plan