MINUTES
July 15, 2019

CHARTER REVIEW COMMISSION
5:30 p.m.
Council Chambers
311 Vernon Street
Roseville, California

1. CALL TO ORDER

Chair Susan Rohan called the July 15, 2019 Charter Review Commission meeting to order.

2. ROLL CALL

Present: Frank, Viele, Cannon, Brohman, Dohner, Sanchez, Garret, Rohan
Absent: Constant

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ben Frank.

4. PUBLIC COMMENTS

No public comment received.

5. MINUTES

5.1. Minutes of Prior Meeting

Memo from City Clerk Sonia Orozco recommending the Charter Review Commission members approve the minutes of the June 17, 2019 Charter Review meeting.
CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

No public comment received.

Motion by Kristine Dohner, seconded by Robert Sanchez, to approve the June 17, 2019 Charter Review Commission Minutes. The Motion Passed.

Roll call vote: Ayes: Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant
Abstain: Brohman

6. REQUESTS/PRESENTATIONS

6.1. Local Bidding Preferences

Memo from Assistant City Attorney Michelle Sheidenberger and City Clerk Sonia Orozco recommending the Charter Review Commission receive a presentation on research conducted regarding Local Bidding Preferences.
CONTACT: M. Sheidenberger 916-774-5325 msheidenberger@roseville.ca.us

Assistant City Attorney Michelle Sheidenberger made the presentation to the Commission.

Public Comment:
Richard Roccucci - Spoke in opposition to local vendors having an advantage or preference.

Motion by Rita Brohman, seconded by Samuel Cannon, to remove item from future consideration. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

6.2. Competitive Bid Threshold - City Manager Signing Authority

Memo from Assistant City Attorney Michelle Sheidenberger and City Clerk Sonia Orozco recommending the Charter Review Commission receive a presentation on research conducted regarding the City of Roseville bid limit for contract amount.
CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

City Clerk Sonia Orozco made the presentation to the Commission.

Chief Financial Officer Dennis Kauffman continued the presentation to the Commission.

Public Comment:
Richard Roccucci - Spoke in support of a bid amount of $50,000.00 with an annual inflation adjustment.

Motion by Rita Brohman, seconded by Susan Rohan, to approve revisions to section 7.21 Bids for contracts; certified checks for bid bonds; performance bonds to reflect a $75,000.00 sealed bid expenditure limit with no annual inflation or deflation adjustment, and to place competitive bid limit and City Manager signing authority on the consensus list. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

6.3. Compensation of Councilmembers and Mayor - Article 3 - Section 3.05 Follow-up Information

Memo from City Clerk Sonia Orozco and Assistant City Attorney Michelle Sheidenberger recommending the Charter Review members receive a presentation on Article 3 - Section 3.05 regarding Councilmember and Mayor compensation. The report and presentation are for information only and contains additional information as requested by the Commission.
CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

City Clerk Sonia Orozco made the presentation to the Commission.

No public comment received.

Item for information only; no action required.

6.4. Charter Review Commission Members and Resident Proposals on Sections of Articles 7 and 8

Review and discussion on any sections of Articles 7 and 8 by Charter Review Commission members or members of the public.
CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

Chair Susan Rohan introduced the item 6.4 to the Commission and requested members consider directing staff to bring information forward on the possibility of raising the Transient Occupancy Tax.

Chief Financial Officer Dennis Kauffman provided information to the Commission.

There were no suggestions from the public on potential revisions.

No public comment received.

Motion by James Viele, seconded by Susan Rohan, to approve directing staff to return to Commission with further information regarding Transient Occupancy Tax. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

Commissioner Paul Frank requested discussion regarding Section 7.075 regarding the Utility reserve fund.

Chief Financial Officer Dennis Kauffman, Electric Utility Director Michelle Bertolino and Environmental Utilities Director Rich Plecker provided information to the Commission.

No public comment received.

Chair Susan Rohan requested discussion on Section 7.12 regarding Advertisement and sale of bonds.

Assistant City Attorney Michelle Sheidenberger provided information to the Commission.

No public comment received.

Motion by James Viele, seconded by Susan Rohan, to approve staff to return to Commission with alternative language for Section 7.12 regarding publishing requirements. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

Chair Susan Rohan requested discussion on Section 7.22 regarding Contracts with other public jurisdictions.

Electric Utility Director Michelle Bertolino and Environmental Utilities Director Rich Plecker provided information to the Commission.

Richard Roccucci - Questioned what amendments were made to Section 7.22 in 2010.

City Clerk Sonia Orozco responded that capitalization to words occurred with no other substantial changes.

Chair Susan Rohan spoke in favor of imposing strict limitations on the retail sale of water to outside jurisdictions.

Motion by Paul Frank, seconded by LaMills Garrett, to approve directing staff to return with additional information and/or language for Article 10 regarding limitations for retail sale of water to outside jurisdictions. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

Chair Susan Rohan requested discussion on Section 7.23 regarding Determination as to which public works to be performed by City forces or contracts.

Assistant City Attorney Michelle Sheidenberger provided information to the Commission.

No public comment received.

No public or Commission recommendations for amendments to Article 8.

Motion by Rita Brohman, seconded by LaMills Garrett, to approve to remove / delete Section 7.23 from the Charter and place on the consensus list. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

6.5. Staff Proposed Amendments to Charter Article 7 - Section 7.19 Independent Audit

Memo from Chief Financial Officer Dennis Kauffman recommending the Charter Review Commission approve proposed amendments to Section 7.19 of Article 7 regarding Independent Audit provisions.
CONTACT: Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Chief Financial Officer Dennis Kauffman made presentation to the Commission.

No public comment received.

Motion by Paul Frank, seconded by Rita Brohman, to approve revisions to Section 7.19 regarding independent audit as presented and place on the consensus list. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

6.6. Staff Proposed Amendments to Charter Article 8 - Sections 8.04 and 8.07 Personnel Rules and Classified and Unclassified Services

Memo from Human Resources Director Stacey Peterson recommending the Charter Review Commission approve proposed amendments to Section 8.04 of Article 8 regarding Personnel rules and Section 8.07 of Article 8 regarding Classified and unclassified services.
CONTACT: Stacey Peterson 916-774-5374 speterson@roseville.ca.us

Human Resources Director Stacey Peterson made the presentation to the Commission.

No public comment received.

Motion by LaMills Garrett, seconded by Kristine Dohner, to approve revisions to Section 8.04 regarding personnel rules as presented and place on the consensus list. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

Human Resources Director Stacey Peterson made the presentation to the Commission on Section 8.07 regarding Classified and unclassified services.
No public comment received.

Motion by LaMills Garrett, seconded by Paul Frank, to approve revisions to Section 8.07 regarding classified and unclassified services as presented and place on the consensus list. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant

7. ADJOURNMENT

Motion by Samuel Cannon, seconded by Rita Brohman, to adjourn the meeting at 8:07 p.m.. The Motion Passed.

Roll call vote: Ayes: Brohman, Cannon, Dohner, Frank, Garrett, Rohan, Sanchez, Viele

Absent: Constant