



MINUTES

November 18, 2024

THE PERSONNEL BOARD MEETING

3:00 p.m.

Civic Center Meeting Rooms 1 & 2

311 Vernon Street

Roseville, CA

1. CALL TO ORDER

Assistant to the Board Katrina Six called the meeting to order at 3:00 p.m.

2. ROLL CALL

Present: Board Member Robert Brittany, Board Member David Jacques, Board Member Thomas Lamb, Board Member Herb Long, Sr., and Board Member Charles Sandoval.

Staff: Human Resources Director Stacey Peterson, Assistant Human Resources Director Janie Carduff, Assistant to the Board Katrina Six, Attorney to the Board Jonathan Levy, and Outside Legal Counsel to the Board Scott Holbrook.

3. PUBLIC COMMENTS

No public comment was received.

4. MINUTES

4.1. Approval of Minutes from September 10, 2018

Motion to approve the minutes of the September 10, 2018 Personnel Board meeting.

Motion by Charles Sandoval, seconded by David Jacques, Approve Motion.
The Motion Passed.

Roll call vote: Ayes: Brittany, Jacques, Lamb, Long, Sr. , Sandoval

5. REQUESTS/PRESENTATIONS

5.1. Staff and Board Introductions

Board Members and Staff introduced themselves one at a time sharing a little about themselves and why they serve.

5.2. Brown Act and Meeting Rules Training

Senior Deputy City Attorney Jonathan Levy gave a brief overview of the Brown Act and Meeting Rules.

5.3. Election of the Personnel Board Chair

Board Member Charles Sandoval was appointed as Chair.

Motion by David Jacques, seconded by Thomas Lamb, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Brittany, Jacques, Lamb, Long, Sr. , Sandoval

5.4. Election of the Personnel Board Vice-Chair

Board Member Herb Long, Sr. was appointed as Vice-Chair.

Motion by David Jacques, seconded by Thomas Lamb, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Brittany, Jacques, Lamb, Long, Sr. , Sandoval

6. ADJOURNMENT

Assistant to the Board Katrina Six adjourned the meeting at 3:25 p.m.



PERSONNEL BOARD COMMUNICATION

Title: Meeting Heading

Contact:

Meeting Date: 11/18/2024
Item #: 01.



PERSONNEL BOARD COMMUNICATION

Title: Approval of Minutes from September 10, 2018

Contact:

Meeting Date: 11/18/2024

Item #: 4.1.

ATTACHMENTS:

Description

[September 10, 2018 Minutes](#)



MINUTES

September 10, 2018

PERSONNEL BOARD MEETING MINUTES

Human Resources Conference Room
1:30 p.m.

1. CALL TO ORDER

Chair Karen Alvord called the meeting to order at 1:33 p.m.

2. ROLL CALL

Present: Chair Karen Alvord, Vice-Chair Truda Pauly, Board Member Charles Sandoval, and Board Member Scott Olsen.

Absent: Board Advisor Scott Holbrook

Staff: Human Resources Director Stacey Peterson, Assistant Human Resources Director Hedy Dehghan, Assistant to the Board Susan Schinnerer, and Public Affairs and Communications Director Megan MacPherson.

3. BOARD MEMBER / COMMISSIONER / STAFF REPORT

Before the meeting started, recently appointed Human Resources Director Stacey Peterson, who was a first time attendee at the Personnel Board Meeting, introduced herself and each member of the Personnel Board did the same.

3.1. Budget Overview and Outlook

Public Affairs/Communications Director Megan MacPherson gave a brief overview of the City's current budget, including what funds the City currently had and what funds the City would need in the future. She gave an overall view of the fiscal year 2019 City budget and of the upcoming Measure B tax and what it was about, which will be placed on the ballot in November. She emphasized that she was at the meeting only to provide information to the Board and that she would be presenting this same information to all City committees and boards over the next few weeks.

Board Comments:

Board Members Sandoval and Olson asked for and received clarification on a few items, including Board member Olson requesting information on what the definition of “unrestricted funds” was, and the way that they were depicted in a graphic in the slideshow presentation.

Chair Alvord shared her suggestion on providing more specificity/clarification regarding “job creation” which is listed as a possible benefit to an increase in funds. She questioned if the jobs that were referred to were more City jobs or more jobs for the community. PA&C Director MacPherson clarified that the jobs that would be created would be as a result of having more businesses in Roseville, not more City jobs. She noted she would clarify that point in her presentation for future meetings.

PA&C Director MacPherson thanked the group for their feedback and asked them to feel free to provide it to her should they think of anything else.

The Board shared that they thought it was an overall excellent and informative presentation.

4. PUBLIC COMMENTS

No Public Comment was received.

5. ADJOURNMENT

The next meeting is scheduled for October 8, 2018.

Chair Karen Alvord adjourned the meeting at 2:17 p.m.



PERSONNEL BOARD COMMUNICATION

Title: Staff and Board Introductions

Contact:

Meeting Date: 11/18/2024

Item #: 5.1.



PERSONNEL BOARD COMMUNICATION

Title: Brown Act and Meeting Rules Training
Contact:

Meeting Date: 11/18/2024
Item #: 5.2.



PERSONNEL BOARD COMMUNICATION

Title: Election of the Personnel Board Chair

Contact:

Meeting Date: 11/18/2024

Item #: 5.3.



PERSONNEL BOARD COMMUNICATION

Title: Election of the Personnel Board Vice-Chair

Contact:

Meeting Date: 11/18/2024

Item #: 5.4.