



AGENDA

February 14, 2018

SENIOR COMMISSION MEETING

9:30 a.m.

City Council Chambers
311 Vernon Street
Roseville, California

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
 - 4.1. November 15, 2017 Meeting and January 29, 2108 Workshop Minutes
- 5. PUBLIC COMMENTS**
- 6. REQUESTS/PRESENTATIONS**
 - 6.1. Presentation of Workshop Goal - Communication - Commissioner Reed
Work plan and timelines
 - 6.2. Presentation of Workshop Goal - Transportation/Traffics - Commissioner Eagan
 - 6.3. Annual Report to City Council
Recommendation made to create an Annual Report to City Council
 - 6.4. Follow-Ups & Assignments for Next Meeting - Kathy Barsotti
- 7. BOARD MEMBER / COMMISSIONER / STAFF REPORT**
 - 7.1. Staff Updates
 - 7.2. Commission Question and Comments
- 8. ADJOURNMENT**



SENIOR COMMISSION

Title: November 15, 2017 Meeting and January 29, 2108 Workshop Minutes

Meeting Date: 2/14/2018
Item #: 5.1.

ATTACHMENTS:

Description

January 29, 2018 Workshop Draft Minutes

November 15, 2017 Draft Minutes



City of Roseville
Senior Commission Workshop – **Minutes**
January 29, 2018

Commissioners Present: Penny Beingessner, Marlene Cristanelli, Gary Egan, Bobbi Knapp, Brian Parry, Cyndee Reed, Jim Williams

Staff Present: Kathy Barsotti, Recreation Manager

- I. **CALL TO ORDER** –Commissioner Knapp called the meeting to order at 9:07am.
- II. **PLEDGE OF ALLEGIANCE** – Commissioner Knapp led the Pledge of Allegiance.
- III. **PUBLIC COMMENTS** – None
- IV. **SPECIAL REQUESTS/ REPORTS/ PRESENTATIONS**

A. Review Senior Commission’s Purpose & Responsibilities

Ms. Barsotti provided the Commission with a handout that outlined the Commission’s purpose and responsibilities. Commissioner Knapp expressed her approval of the information and asked to have it posted on the City’s website on the Senior Commission page. A recommendation was also made to add written goal meeting report-outs to Senior Commission webpage. Ms. Barsotti will confirm if the website information can be updated.

B. Review WHO Age Friendly Cities Survey Outcomes – Kathy Barsotti

Ms. Barsotti introduced Commission Beingessner and asked her to report out on the survey outcomes. Commissioner Beingessner reminded the Commission of that the survey was originally designed to include questions on the 8 Domains of Age Friendly Cities. Those include Communication & Information, Transportation, Housing, Community Support and Health Services, Social Participation, Respect and Social Inclusion, Civic Participation & Employment and

Outdoor Spaces & Buildings. She briefly reviewed outcomes from the survey, highlighting three areas where the survey identified as areas for improvement. Transportation/Traffic, Communication, Housing and Senior Involvement. Commission Knapp suggested the Commission focus on finding other ways to get information to seniors. Recommendations from the commission include working with RCONA and hosting a Senior Commission table/booth at events or fairs.

C. Review 2016-17 Senior Commission Goals

Ms. Barsotti provided the Commission with a handout from the 2016-17 goals workshop. The document outlines two major goals and work plans. The Commission liked the format of the document as it outlined the action item, who is responsible, what the tasks are and a timeline goal for completion. The format will be used to outline the 2018-19 Commission Goals Work Plan.

D. Identifying 2018-19 Senior Commission Goals & Projects

The Commission reviewed the list of goals they each submitted for the workshop. It was determined that many of the goals provided by each commissioner fell under a few overarching topics. Communication, Transportation/Traffic, Legislation and Affordable Housing. A couple of commissioners added number of annual commission meetings to their list of goals, so this was added to the list. Lastly, it was stated that completion of the WHO Age Friendly Cities Five Year Report will take priority over any new goals.

Each commissioner was given 4 dot stickers to vote for and prioritize the goals they want to achieve over the 12 to 24 months. The goals are listed in priority order:

- Communication
- Transportation
- Housing
- Legislation
- Number of Annual Commission Meetings

The Commission then discussed the number of goals they felt they could successfully address this year. They agreed to continue with the WHO report and then add two additional goals: Communication and Transportation. Housing, Legislation and Number of Commission Meetings will be re-addressed once the priority goals have been completed.

E. Create A Tentative Senior Commission Work Plan, Including Timelines

The Commission discussed how to address the goals and determine that subcommittees will need to be established in order to identify and complete tasks. It was also determined that the subcommittee already committed to

completing the WHO report, will need to remain focused on completing that document before joining a new subcommittee. The subcommittees are as follows:

WHO Five Year Report – Commissioners Beingessner, Parry & Williams

Communication – Commissioners Knapp, Cristanelli & Reed

Transportation – Commissioner Eagan. Commissioner Parry will assist once the WHO report is completed.

The Commission also agreed to the following outcomes: By the February 14, 2018 quarterly Commission meeting, each subcommittee will meet and determine:

- Determine the desired outcome of the goal
- The committees action items
- Who will complete the tasks
- What is the goal or task to be complete
- Milestone dates to accomplish the goal
- Set ongoing meetings

V. Reports / Comments / Commission / Staff

A. Staff Updates

Ms. Barsotti shared information on next steps of the Engage Roseville Initiative called a Community Conversation and offered to forward information regarding the meeting.

B. Commission Question and Comments

Commissioner Knapp recommended that the Sr. Commission complete an annual report to provide to the City Council each year to show the progress the Commission is making on their goals. The commission will discuss at the next quarterly Commission meeting on February 14, 2018.

VII *Adjournment Motion to adjourn was introduced by Commissioner Beingessner; Commissioner Parry seconded and the motion passed unanimously. The meeting was adjourned at 1:40pm PM. The next meeting is scheduled on February 14, 2018.*

Respectfully Submitted,

Kathy M. Barsotti



City of Roseville
Senior Commission – **Minutes**
November 15, 2017

Commissioners Present: Penny Beingessner, Gary Egan, Bobbi Knapp, Brian Parry, Cyndee Reed, Jim Williams

Absent Excused: Marlene Cristanelli

Staff Present: Kathy Barsotti, Recreation Manager
Mike Christensen, Deputy City Attorney
Dawn Neely, Recording Secretary

- I. **CALL TO ORDER** –Commissioner Knapp called the meeting to order at 2:00pm.
- II. **PLEDGE OF ALLEGIANCE** – Commissioner Knapp led the Pledge of Allegiance.
- III. **APPROVAL OF MINUTES** – A motion to approve minutes for **August 9, 2017** was made by Commissioner Beingessner; Commissioner Parry seconded and the motion passed unanimously.
- IV. **PUBLIC COMMENTS** – None
- V. **SPECIAL REQUESTS/ REPORTS/ PRESENTATIONS**

A. Welcome New Commissioner – Kathy Barsotti

Ms. Barsotti introduced new commissioner Cyndee Reed.

B. WHO Age Friendly Cities Five Year Report Update – Kathy Barsotti

Ms. Barsotti gave an update on the WHO Age Friendly Cities Five Year Report. The questionnaire was made available on November 1st. To date we have received 420 responses. There are plans to send surveys to more locations including Sun City and to advertise more. Ms. Barsotti provided some of the feedback they have received from the questionnaire so far.

C. ♦ Engage Roseville – Kathy Barsotti

Engage Roseville is a City outreach program whose group prioritizes all City Services and makes recommendations to council. Ms. Barsotti recommended for the commission to draft a letter to the City Council and CPAC as part of the Engage Roseville process to show support for senior programs. Commissioner Parry drafted a letter on behalf of the entire commission. A motion to approve the letter as corrected by adding commissioner Beingessner's signature and changing the first word of the letter from 'I' to 'We' was made by Commissioner Beingessner; Commissioner Williams seconded and the motion passed unanimously.

D. Attending Senior Advocacy Meetings – Bobbi Knapp

Commissioner Williams reported on senior advisory meetings that he recommends for the commission to attend. Agency Area 4 Aging Advisory committee and the Placer County Older Adult Advisory Committee are two meetings that address senior issues such as care facilities and long term care issues. Many public and government representatives attend these meetings. Commissioner Knapp attended the California Summit Long Term Care Services Conference. At this conference she learned that many of the state level problems will be pushed to the counties so we need to start looking at thoughtful approaches to challenge the City and local levels to be part of the process.

E. Process for Bringing Senior Issues to Commission – Bobbi Knapp

Commissioner Knapp went over the process for bringing senior issues to the commission. If you have an issue you want to bring up and it is an action item then council needs to be notified. Then the commission can take action. Ms. Barsotti explained that any time an action is taken we need to notify Council and the public. An action item requires a communication and vote. The public needs to see anything in this commission's purview.

F. New & Future Commission Goals Workshop – Kathy Barsotti

Ms. Barsotti requested for a date to be selected for a future goals workshop and recommended to have the meeting in January 2018.

VI. Follow-Ups & Assignments for Next Meeting – Kathy Barsotti

The commission is to email Kathy three dates in January for the future goals workshop and start thinking of areas to cover and discuss at this meeting.

VII. Reports / Comments / Commission / Staff

A. Staff Updates

Ms. Barsotti reported that the Legislative Regulation Workshop meeting date got changed to December 12th at 4pm in the Council Chambers. Public comment will be at the beginning for items not on the agenda, then state and federal lobbyists will provide a report, the City will present and then it will be open for public comment.

B. Commission Question and Comments

Commissioner Parry asked what will be covered at the next CPAC meeting on November 29th. Ms. Barsotti explained that they will discuss rankings. Commissioner Parry suggested that the commission meet six times a year and annually should do a formal briefing to the City Council and have a discussion with them about their expectations for the commission.

VII Adjournment *Motion to adjourn was introduced by Commissioner Beingessner; Commissioner Williams seconded and the motion passed unanimously. The meeting was adjourned at 3:23 PM. The next meeting is scheduled on February 14, 2018.*

Respectfully Submitted,

Dawn Neely
Dawn Neely