



AGENDA

February 5, 2018

PARKS AND RECREATION COMMISSION MEETING

7:00 p.m.

City Council Chambers
311 Vernon Street
Roseville, California

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS**
- 5. APPROVAL OF MINUTES**
 - 5.1. December 18, 2017 meeting
- 6. REQUESTS/PRESENTATIONS**
 - 6.1. F-95 Pocket Park Masterplan-Tara Gee
Review the masterplan and forward recommendation to City Council.
 - 6.2. Commission Officers 2018 - Dion Louthan
Elect new officers for 2018
 - 6.3. Spotlight on Maidu Community Center - Jeff Nereson
Staff Presentation
- 7. BOARD MEMBER / COMMISSIONER / STAFF REPORT**
- 8. ADJOURNMENT**



PARKS AND RECREATION COMMISSION

Title: December 18, 2017 meeting

Meeting Date: 2/5/2018
Item #: 5.1.

ATTACHMENTS:

Description

December 18, 2017 Draft Minutes



City of Roseville
Parks and Recreation Commission – **Minutes**
December 18, 2017

Commissioners Present: Matthew Bridge, Courtney Carpenter, Mike Esparza, Denis Nishihara Doyle Radford Jr., Andraé Randolph, Roy Stearns

Absent Excused: Audrey Huisking

Staff Present: Dion Louthan, Parks, Recreation & Libraries Director
Tara Gee, Park Planning and Development Superintendent
Joe Speaker, Deputy City Attorney
Ellen Worland, Recording Secretary

I. ROLL CALL – Vice Chair Stearns called the meeting to order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE –Commissioner Carpenter led all in the Pledge of Allegiance.

III. APPROVAL OF MINUTES – A *motion to approve minutes for **December 4, 2017** was made by Commissioner Randolph; Commissioner Bridge seconded and the motion was passed unanimously.*

IV. PUBLIC COMMENT – None.

V. SPECIAL REQUESTS/ REPORTS/ PRESENTATIONS

A. ♦ Village Center Park Masterplan – Tara Gee

Ms. Gee presented the proposed masterplan for the park site at the Village Center. The three acre site is located off of Pleasant Grove Blvd. across the street from St. John's Church.

Public Comment: None

Commissioners had questions regarding total costs, park funding and amenities included.

Motion: *Commissioner Randolph moved to approve the masterplan as recommended and forward to City Council pending environmental clearance; Commissioner Radford seconded and the motion passed unanimously.*

VI. Adjournment

*Motion to adjourn was introduced by Commissioner Nishihara; Commissioner Carpenter seconded and the motion passed unanimously. The next meeting is scheduled on **February 5, 2018**.*

Respectfully Submitted,

Ellen Worland
Ellen Worland



PARKS AND RECREATION COMMISSION

Title: F-95 Pocket Park Masterplan-Tara Gee

Meeting Date: 2/5/2018
Item #: 6.1.

ATTACHMENTS:

Description

F-95 Masterplan

Commission Communication

For December 18, 2017

DATE: December 14, 2017

TITLE: APPROVE THE MASTER PLAN FOR F-95 POCKET PARK

CONTACT: Tara L. Gee, Park Planning & Development Superintendent//774-5253

SUMMARY RECOMMENDATION

Approve the master plan for the F-95 pocket park in West Roseville and forward the plan to the City Council, pending completion of the environmental clearance, for final approval.

BACKGROUND

Location and Size

This 1.5 acre park site is located in the West Roseville area off of Fiddymment Road north of Blue Oaks Boulevard.

Master Plan Proposal

The master plan proposes a design that offers passive recreation as a focal point in a series of neighborhood paseos and links to the bike/pedestrian trail in the adjacent open space. The attachment shows a children's play area, a shaded picnic area, perimeter paths and a concrete space for bike parking.

Schedule

The developer, Signature Homes, would like to begin construction in 2018.

Use of Pre-Qualified Contractors

Over the last five years, the Department has utilized a pre-qualification process to review and accept qualifications of contractors and subcontractors. Staff has sought project specific approval from the City Council to advertise, assess and accept qualifications based on guidelines provided by the State Department of Industrial Relations. This process has ensured quality projects with experienced and financially viable companies while maintaining competitive pricing. The pre-qualified list of contractors and subcontractors will be provided to the Developer for this project.

FISCAL IMPACT

Pocket parks within the Fiddymment Farm area utilize private funding. Since the neighborhood park requirements are fulfilled, no fee credits are applied to pocket parks.

Once the park is constructed, the park will be deeded to the City. Maintenance costs would be approximately \$10,000/year. The funding source for maintenance is provided through the West Roseville Community Facilities District for Service.

ENVIRONMENTAL REVIEW

Environmental review is underway.

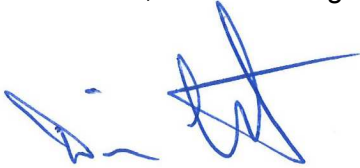
RECOMMENDATION

Approve the master plan for the F-95 pocket park site in West Roseville and forward the plan to the City Council, pending completion of the environmental clearance, for final approval.

Respectfully Submitted,

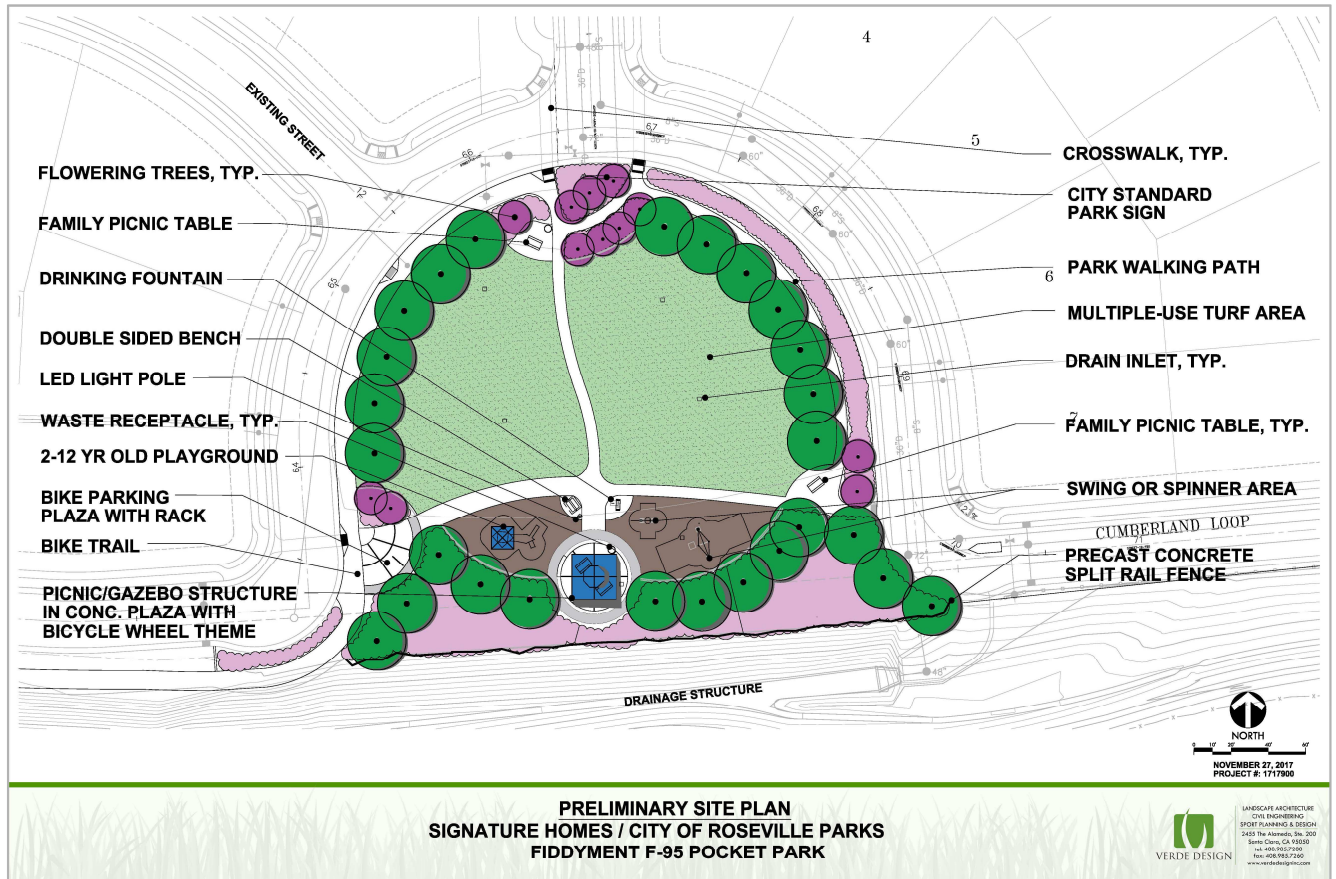


Tara L. Gee, Park Planning & Development Superintendent



Dion Louthan, Director – Parks, Recreation & Libraries

Attachment: F-95 Pocket Park Master Plan





PARKS AND RECREATION COMMISSION

Title: Commission Officers 2018 - Dion Louthan

Meeting Date: 2/5/2018
Item #: 6.2.

ATTACHMENTS:

Description

Commission Officers 2018



COMMISSION COMMUNICATION

DATE: January 26, 2018
TITLE: Election of Parks and Recreation Commission Officers
CONTACT: Ellen Worland, Administrative Assistant, (916) 774 5131

Meeting Date: February 5, 2018

SUMMARY RECOMMENDATION

Select new officers for the Parks and Recreation Commission to be effective at the next meeting in March 2018.

BACKGROUND

In accordance with Meeting Procedures, the Parks and Recreation Commission requires the election of new officers annually. Previous officers for 2017 were as follows:

Audrey Huisking, Chair
Roy Stearns, Vice-Chair
Andraé Randolph, Secretary

Changes of officers will be effective with the next meeting this year.

FISCAL IMPACT

There is no fiscal impact as a result of these changes.

RECOMMENDATION

Recommend a motion to elect Chair, Vice Chair and Secretary for a new term of office for the Parks and Recreation Commission effective in March 2018.

Respectfully submitted,

Ellen Worland

Ellen Worland, Recording Secretary

APPROVED:

A blue ink signature of Dion Louthan.

Dion Louthan, Director Parks, Recreation & Libraries



PARKS AND RECREATION COMMISSION

Title: Spotlight on Maidu Community Center - Jeff Nereson

Meeting Date: 2/5/2018
Item #: 6.3.

ATTACHMENTS:

Description

Maidu Community Center - Staff Presentation



Maidu Community Center Parks and Recreation Commission February 5, 2018

Roni Garrison, Recreation Supervisor
Jeff Nereson, Recreation Superintendent

Maidu Community Center overview

- Multi-generational facility
 - Preschool
 - Youth & Adult programs/ classes
 - Fifty and Better programs
 - Fitness
 - Rentals
 - Internal meetings/ trainings
 - Social gathering place

Types of Rentals

Social	Business
• Baby showers • Church • Celebration of Life • Birthday parties • Weddings • Dances (Teen & Adult) • Chili Cook-Off	• Corporate meetings • Support groups • Legal/ Insurance Counseling • AARP • Taxes • Conferences

	MCC Facility Rentals	Revenue
2015	709	\$183,655
2016	693	\$196,680
2017	644	\$178,765

	Soccer Arena Rentals	Revenue
2015	283	\$34,401
2016	313	\$36,866
2017	293	\$37,000

Rentals & Attendance



Challenges

- Outside competition
- Aging/ dated infrastructure
- Staying ahead of the trends



Successes

- Rentals
- Facility improvements
- Growth of FAB programs



Questions?