



MINUTES
November 8, 2022
VIDEO

GRANTS ADVISORY COMMISSION MEETING

7:00 p.m.

Council Chambers

311 Vernon Street

Roseville, California

www.roseville.ca.us/CORTV

The meeting may be viewed on Comcast channel 14, Consolidated Communications channel 73, and AT&T U-Verse. Grants Advisory Commission meetings are also video streamed live on the City's website at roseville.ca.us/watch and roseville.ca.us/agenda, and the City's YouTube channel at youtube.com/CityofRosevilleCa.

1. CALL TO ORDER

Chair Gibson called the 7:00 p.m. Grants Advisory Commission meeting to order at 7:02.

2. ROLL CALL

Roll Call taken by Secretary Blanco.

Present:

Chair Gibson

Vice Chair Perez

Commissioner Acosta

Commissioner Carroll

Commissioner Heywood

Commissioner Kriz

Absent:

Commissioner Reed

Youth Commissioner Leung

3. PLEDGE OF ALLEGIANCE

Chair Gibson led the Pledge of Allegiance.

4. PUBLIC COMMENTS

No Public Comment Received.

5. MINUTES

5.1. Approve the Meeting Minutes of the October 11, 2022 Grants Advisory Commission Meeting

Staff recommends the Commission review and approve the draft minutes for the October 11, 2022 meeting.

On Item 6.1 of the October 11, 2022, Grants Advisory Commission Minutes, Commissioner Heywood recommends adding the commissioners that abstained from Motion two and Motion three votes.

Motion by Renee Perez, seconded by Dawn Heywood, approved with conditions. The Motion passed.

Ayes: Acosta, Carroll, Gibson, Heywood, Kriz, Perez

No:

Absent: Reed

6. PRESENTATION/REVIEWS/ACTION ITEMS

6.1. Recommendation of Youth Commissioner Applicant

Recommendation of Youth Commissioner

Motion by Ellaison Carroll, seconded by Dawn Heywood to recommend Iniyazh Hariharan as the Youth Commissioner for the Grants Advisory Commission. Approved Motion. The Motion Passed.

Ayes: Acosta, Carroll, Gibson, Heywood, Kriz, Perez

No:

Absent: Reed

Commissioners discussed suggesting an alternate in the event the first recommendation declines the position.

Motion by Nina Acosta, seconded by Ed Kriz to recommend Tannishtha Mondal as the alternate Youth Commissioner for the Grants Advisory Commission.

Ayes: Acosta, Kriz

No: Heywood, Perez, Gibson, Carroll

Absent: Reed

Motion: Failed

Motion by Renee Perez, seconded by Dawn Heywood to recommend Daniel Zeman as the alternate Youth Commissioner for the Grants Advisory Commission.

Ayes: Gibson, Perez, Heywood, Kriz

No: Acosta, Carroll

Absent: Reed

Motion Carries

6.2. Review and Approval of Grant Guidelines and Proposed Changes to the FY2023-2024 Grant Funding Cycle Materials

Staff recommends that the Commission review the attached funding cycle materials for the 2023-2024 grant funds and approve the documents.

Policy Manual

There have been no changes to the Policy Manual since 2020. The Policy Manual Appendix will be updated to reflect the changes to the other documents.

Combined Fund Guidelines

Staff Isom explained previously there were separate guidelines for CBF, REACH, and instead of adding one more guideline for ARPA she was able to combine all the funding guidelines into one document. Changes were to combine the funds, add the dates and the new funding amounts for 2023/24.

Fiscal Year 23/24 Application Questions

Commissioner Perez noted on Question 6 there is a duplicate "Paid Staff". Staff Isom explained it is supposed to read "Part Time Paid Staff" and "Full Time Paid Staff". We will make the edits to correct that.

Chair Gibson stated on Question 13, she had notes to add a statement in the italics to read "*are services targeted to a unique population?*" Isom explained there was a max 250 characters in ZoomGrants, she combined this wording in other areas and was able to incorporate it with other sections.

Commissioner Perez would like a period (.) added to the end of the sentence on Question 13.

Commissioner Carroll asked about the new questions and their positions. Staff Isom explained the new questions remain in line as they were presented by the commissioners. There were questions added, but the order in which the commission wanted them presented is correct.

Grant Application Scoring Question

No additional edits to the Grants Application Scoring Questions.

Motion by Dawn Heywood, seconded by Nina Acosta, approve the documents as presented by staff with the edits. The Motion Passed.

Ayes: Acosta, Carroll, Gibson, Heywood, Kriz, Perez

No:

Absent: Reed

6.3. Review Roles Responsibilities for Applicant Workshop

Recommend the Commission review the roles and responsibilities for the applicant workshop

Commissioners made some recommendations to the 2023-2024 Applicant Workshop Agenda Script. Staff will make the changes suggested.

Isom explained this is a script and they do not have to follow it verbatim. Isom will email the word document to Chair and Vice Chair so if they choose to rewrite their portions in their own words they could.

Chair Gibson would like to give the organizations that have applied previously a heads-up regarding the changes and additional questions to the application.

Commissioner Kriz asked if we need to mention anything in the Grant Funding Priorities regarding the Community Needs Analysis from 2019 and with adding ARPA the high impact and larger grant projects? Staff Isom mentioned this was only for the 2nd round of reviews for 2022-2023. 2023-2024 the ARPA funds will be combined with the CBF and REACH.

Commissioner Carroll said we should mention the scoring changes too. Carroll also wanted Isom to add her contact information to the PowerPoint presentation for the organizations that do not attend the meeting and cannot call in. Isom said she has it in the slides and will make sure it is in the presentation multiple times.

No action needed for this item. For review only.

7. **COMMISSIONER / STAFF REPORT**

Commissioner Acosta attended the Boards and Commissions dinner and said it was very well done.

Commissioner Kriz - also attended the Boards & Commissions dinner and enjoyed seeing all the other commissioner's and said it was a good event.

Commissioner Perez - thank all the applicants that interviewed for the Youth Commissioners position tonight and encouraged those that weren't selected to try again and keep up all their great work in the community.

Staff Isom - thanked Secretary for arranging the youth interviews and preparing the documents.

ARPA Grant process and recommendations went to council last week and were approved unanimously and the agreements are being drafted and will be

emailed to the awardees, once they are fully executed, we will get the checks cut and placed in the mail.

Thank you to the ARPA subcommittee for their diligence because council had a question regarding the partially funded grants. Isom was able to relay the thorough review the subcommittee did when making their decisions.

We are Roseville newsletter presented an article about the recent ARPA Grants recipients and information about the Grants Advisory Commission.

There is no meeting in December, next meeting is January 10th, 2023, and she wished everyone a Happy Holidays.

8. ADJOURNMENT

Meeting Adjourned at 8:18 p.m.

Motion by Dawn Heywood, seconded by Nina Acosta, Approved Motion. The Motion Passed.

Ayes: Acosta, Carroll, Gibson, Heywood, Kriz, Perez

No:

Absent: Reed