



AGENDA

February 1, 2016

PARKS AND RECREATION COMMISSION MEETING

7:00 p.m.

City Council Chambers

311 Vernon Street

Roseville, California

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1. December 14, 2015 Minutes

4. PUBLIC COMMENTS

5. REQUESTS/PRESENTATIONS

5.1. Welcome New Youth Commissioner - Dion Louthan

Introductions to newly appointed member

5.2. James Farrell Award by Greater Sacramento Softball Assn. -
Dubchansky/Ponzo/Maudsley

Presentation of the award to the City of Roseville

5.3. Election of Commission Officers for 2016 - Dion Louthan

Select new officers for 2016

5.4. Proposed California Central Railroad Monument - Tara Gee

Approval of a proposed monument and forward recommendation to City Council

6. BOARD MEMBER / COMMISSIONER / STAFF REPORT

6.1. Updates and Reports from Department Staff

6.2. Commission Question and Comments

7. ADJOURNMENT



PARKS AND RECREATION COMMISSION

Title: December 14, 2015 Minutes

Meeting Date: 2/1/2016
Item #: 3.1.

ATTACHMENTS:

Description

December 14, 2015 Draft Minutes



City of Roseville
Parks and Recreation Commission – **Minutes**
December 14, 2015

Commissioners Present: Nick Alexander, Scott Alvord, Paul Frank, Audrey Huisking, Doyle Radford Jr., Andrae Randolph, Roy Stearns, Epsa Sharma

Absent: N/A

Staff Present: Dominick Casey, Assistant City Manager
Tara Gee, Park Planning and Development Superintendent
Kathy Barsotti, Recreation Manager
Mike Christensen, Deputy City Attorney
Dawn Neely, Recording Secretary

I. ROLL CALL – Chair Alvord called the meeting to order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE –Commissioner Sharma led all in the Pledge of Allegiance.

III. APPROVAL OF MINUTES – *A motion to approve minutes for November 9, 2015 was made by Commissioner Huisking; Commissioner Stearns seconded; the motion was passed unanimously.*

IV. PUBLIC COMMENT – None

V. SPECIAL REQUESTS/ REPORTS/ PRESENTATIONS

A. ♦ Youth Commissioner Appointment Recommendation – Kathy Barsotti

Ms. Barsotti introduced the item and provided history on the Youth Commissioner appointments. Logan Cole was selected by the interview committee to be recommended to City Council for approval.

Motion: Commissioner Radford motioned to approve the recommendation of the selection committee and forward the name of Logan Cole to the City Council for approval as the Youth Commissioner of the Parks & Recreation Commission; Commissioner Alexander seconded and the motion passed unanimously.

Public Comment: None

B. ♦ Master Plan – Sports Complex – Tara Gee/Dominick Casey, LPA Inc.,

Mr. Casey introduced the item and provided history on the project which is a partnership between the City of Roseville and Placer Valley Tourism. The report this evening updates the progress of the project which has been ongoing for over a year. Ms. Gee then presented an overview of the project; introduced the project team (partners) and the project goals; she then identified the specific plan area (West Roseville Specific Plan WRSP) on the map and the area of the proposed Sports Complex. Ms. Gee reviewed details of the preliminary design of the plan and the environmental review process. A community meeting was held on December 8, 2015 to gather additional public input. Ms. Gee reviewed the preliminary project schedule.

Commissioners had comments/questions regarding: field separation, CEQA process, seating, field type, lighting, play areas for public, flooding issues, shade trees/structures, delivery method – Design Assist Build, “check- in” area/field/parking logistics around the proposed field house, parking fees, cross country course, nearby housing, average tournament attendance, parking and traffic concerns. Questions and comments were addressed by Ms. Gee, Mr. Casey, representatives from LPA Inc. and Placer Valley Tourism.

Public Comment: None

Motion: Commissioner Randolph moved; Commissioner Stearns seconded the motion to approve the Placer

Valley Sports Complex (PVSC) master plan and forward to the City Council, pending completion of the environmental clearance, for final approval. The motion passed unanimously.

C. Commission Recognition – Dominick Casey

Mr. Casey took the opportunity to thank Commissioner Epsa Sharma, the Youth Commissioner for the Commission since January 2014. He highlighted her achievements and thanked her for the extraordinary amount of time she spent at numerous events for the Department. Mr. Casey presented a plaque in appreciation on behalf of the Department and Commission.

VI. REPORTS / COMMENTS/ COMMISSION/STAFF

Updates and Reports from Department Staff:

- Ms. Barsotti recapped the Holiday Week events held at Vernon Street Town Square (VSTS); she also provided an update on the Neighborhood Santa program with more information on the events webpage

www.roseville.ca.us/events

- Commissioners gave “kudos” to staff for the wonderful events in the VSTS; wished Epsa best wishes in her future endeavors; Commissioners Huisking and Alexander expressed a desire for more aquatics on the east side of Roseville; staff advised a follow up in a future meeting.

VII. Adjournment

Motion to adjourn was introduced by Commissioner Alexander; Commissioner Frank seconded and the motion passed unanimously. The meeting was adjourned at 8:20PM. The next meeting is scheduled on February 1, 2016.

Respectfully Submitted,

Dawn Neely

Dawn Neely



PARKS AND RECREATION COMMISSION

Title:

James Farrell Award by Greater Sacramento Softball Assn. -
Dubchansky/Ponzo/Maudsley

Meeting Date: 2/1/2016

Item #: 5.2.

ATTACHMENTS:

Description

Staff Report



Commission Communication

DATE: January 27, 2016

TITLE: City of Roseville – James Farrell Award - Amateur Softball Assn.

CONTACT: Dion Louthan, Parks, Recreation & Libraries, 774-5131

Meeting Date: February 1, 2016

SUMMARY RECOMMENDATION

Representatives from the Greater Sacramento Softball Association (GSSA), Dave Maudsley, Jeff Dubchansky, and Cassi Ponzo, will make a short presentation to the Commission. This is an informational item; no action is required by the Commission.

BACKGROUND

The James Farrell Award is presented to cities and communities that host some of the highest rated softball tournaments in the Amateur Softball Association (ASA) program. The award is named after a long time employee of the ASA who was responsible for National Tournament programs. Events considered must score at least a 95% in three categories as determined by the ASA National Representative, ASA Umpire-In-Chief and the National Office in Oklahoma City. Based on this rating system the City of Roseville, in hosting the Girl's 12A ASA/USA National Championships, was presented with the award at the ASA Council Meeting luncheon in Louisville, Kentucky in November 2015. GSSA volunteers were on hand to accept the award at the National ASA meeting. The award event took place in July with 55 teams participating from across the Country. This is the **tenth** consecutive James Farrell award for the City of Roseville.

FISCAL IMPACT

There is no fiscal impact related to the award; however National Softball Tournaments are excellent tourism events. This event generated 3200 room nights within the Placer Valley footprint hotels. As a reminder, GSSA was awarded the **2016 14A Girl's Western National** at the November 2014 ASA Council meeting in Reno, Nevada. Sacramento ASA, Roseville and Placer Valley Tourism have created a strong tournament package that continues to be the envy of many cities and a great partnership to bring tourism events to our region. GSSA and the City of Roseville work closely with Placer Valley Tourism to bring high quality youth and adult events to the City. These in turn create sales tax opportunities and become truly a "win-win-win" situation for our business, community and City partners.

SUMMARY

This is an informational item only; no action is required.

Respectfully Submitted,

Dion Louthan, Director
Parks, Recreation & Libraries



PARKS AND RECREATION COMMISSION

Title: Election of Commission Officers for 2016 - Dion Louthan

Meeting Date: 2/1/2016
Item #: 5.3.

ATTACHMENTS:

Description

Staff Report



COMMISSION COMMUNICATION

DATE: January 27, 2016

TITLE: Election of Parks and Recreation Commission Officers

CONTACT: Ellen Worland, Administrative Assistant, (916) 774 5131

Meeting Date: February 1, 2016

SUMMARY RECOMMENDATION

Select new officers for Parks and Recreation Commission to be effective at the first meeting in March 2016.

BACKGROUND

In accordance with Meeting Procedures, the Parks and Recreation Commission requires the election of new officers annually. Current officers are:

Scott Alvord, Chair
Paul Frank, Vice-Chair
Audrey Huisking, Secretary

Changes of officers will be effective with the next meeting this year.

FISCAL IMPACT

There is no fiscal impact as a result of these changes.

RECOMMENDATION

Recommend a motion to elect Chair, Vice Chair and Secretary for a new term of office for the Parks and Recreation Commission effective in March 2016.

Respectfully submitted,

Ellen Worland

Ellen Worland, Recording Secretary

Dion Louthan, Director Parks, Recreation & Libraries



PARKS AND RECREATION COMMISSION

Title: Proposed California Central Railroad Monument - Tara Gee

Meeting Date: 2/1/2016

Item #: 5.4.

ATTACHMENTS:

Description

Staff Report

Attachments

Commission Communication

For February 1, 2016

DATE: January 19, 2016

TITLE: Approval of a Proposed California Central Railroad Monument at Folsom Road at Linda Bike Trail

CONTACT: Tara L. Gee, Park Planning & Development Superintendent/774-5253

SUMMARY RECOMMENDATION

Forward a recommendation for approval by the City Council of a proposed California Central Railroad monument at the existing bike trail.

BACKGROUND

The Roseville Historical Society has submitted a request to place a 38" tall by 34" wide granite monument at the site of Roseville's original railroad. The location is proposed at an existing bike trail off of Folsom Road at Linda Street. See attachment A for the application/request.

The Park Naming Subcommittee met in December 2015 and recommended approval of the Monument request.

FISCAL IMPACT

Attachment B is the memorial/monument policy which will be followed throughout this process. Per the memorial/monument policy, if approved, funding for the monument's fabrication, installation and maintenance will be provided by the Roseville Historical Society.

ENVIRONMENTAL REVIEW

None required.

Respectfully Submitted,



Tara L. Gee, Park Planning & Development Superintendent

Dion Louthan, Director – Parks, Recreation & Libraries

Attachments: A and B

APPLICATION

Request for a Memorial or Monument

Applicant Name Roseville Historical Society Date 10/7/2015
 (Please clearly Print or type your name)
 Address 557 Lincoln St Roseville CA 95678
 Phone # 916 779-34003 Email carnegie@surrewest.net

Name of the individual or event which the proposed memorial or monument is intended to honor.
California Central Railroad

Please describe the proposed memorial or monument, including size and materials.

granite Marker 38" tall x 34" wide

Please explain why the request meets the criteria set forth in paragraph "C" on page 3.

This monument provides an overall benefit to the City of Roseville as it will both mark the site of our original railroad and spark enthusiasm for the historical heritage of our area.

Please specify the location where the memorial or monument is proposed to be placed.

Corner of Folsom Rd and Linda Street at the bike trail

How will the proposed memorial or monument will be designed and installed?

Ruhkala Monument Company will build and install

If accepted by the City, how do you propose funding the construction and long-term maintenance of the proposed monument or memorial?

Roseville Historical Society will do the funding costs and will follow the recommended section of the Roseville monuments policy

Attach a second sheet if necessary.

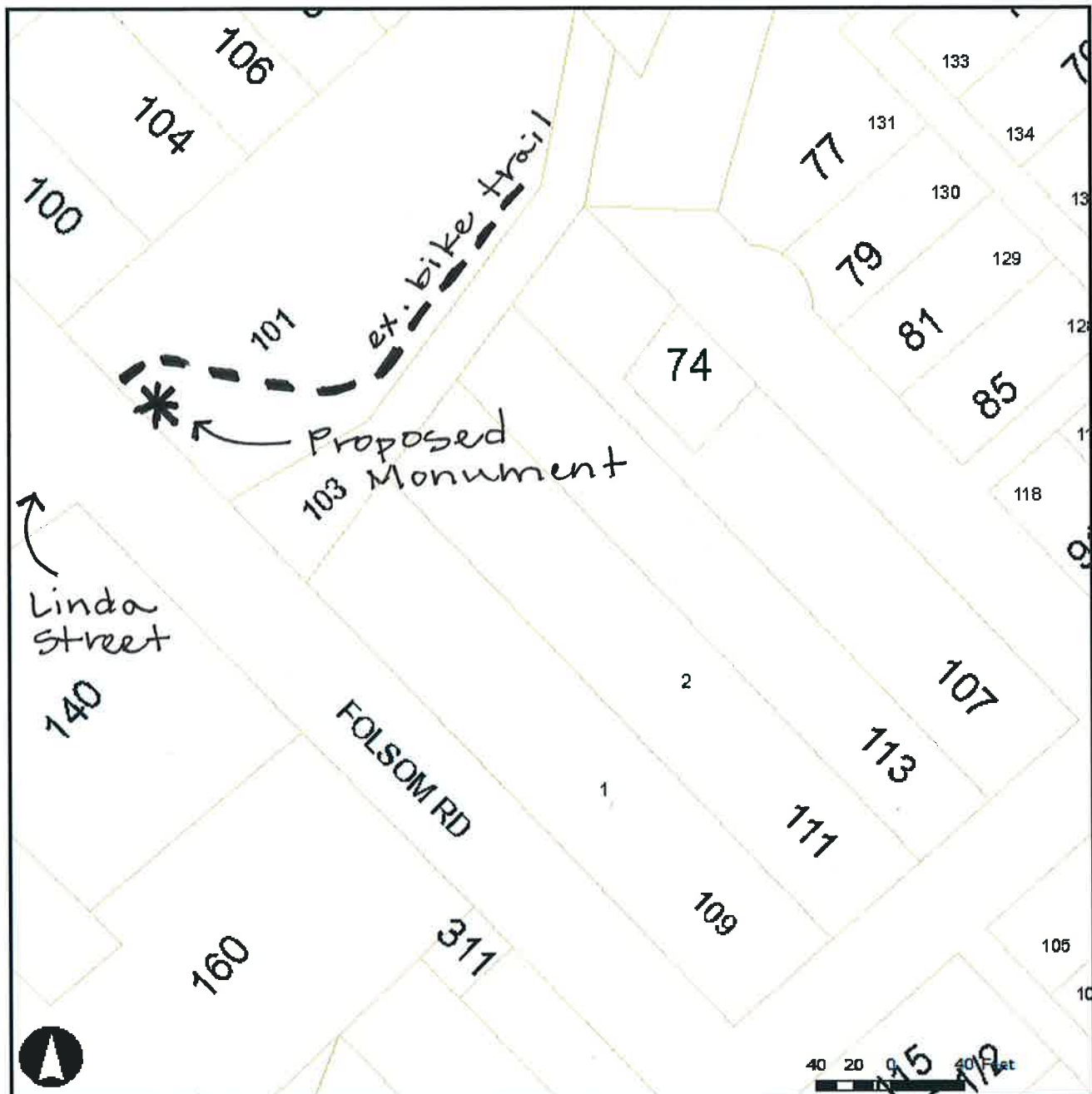
☒ Attachment included

Please submit this form to the City Clerk's office. All proposals must be in accordance with the established City criteria. Submit one proposal per form.

FOR CITY USE ONLY:

For FY _____ Has this proposal been submitted before? ☐ Yes ☐ No If yes, when?

Subcommittee Review Comments:

Folsom Road at Linda

Disclaimer: This map was prepared for general inquiries only. The City of Roseville gains access from multi-jurisdictional databases and is not liable for errors or omissions that might occur. Official information should be obtained from recorded or adopted City documents.

City Boundary



Roseville Street Label

Placer Parcel



Address Point

Roseville

Other Roseville Parcel

Sacramento Parcel

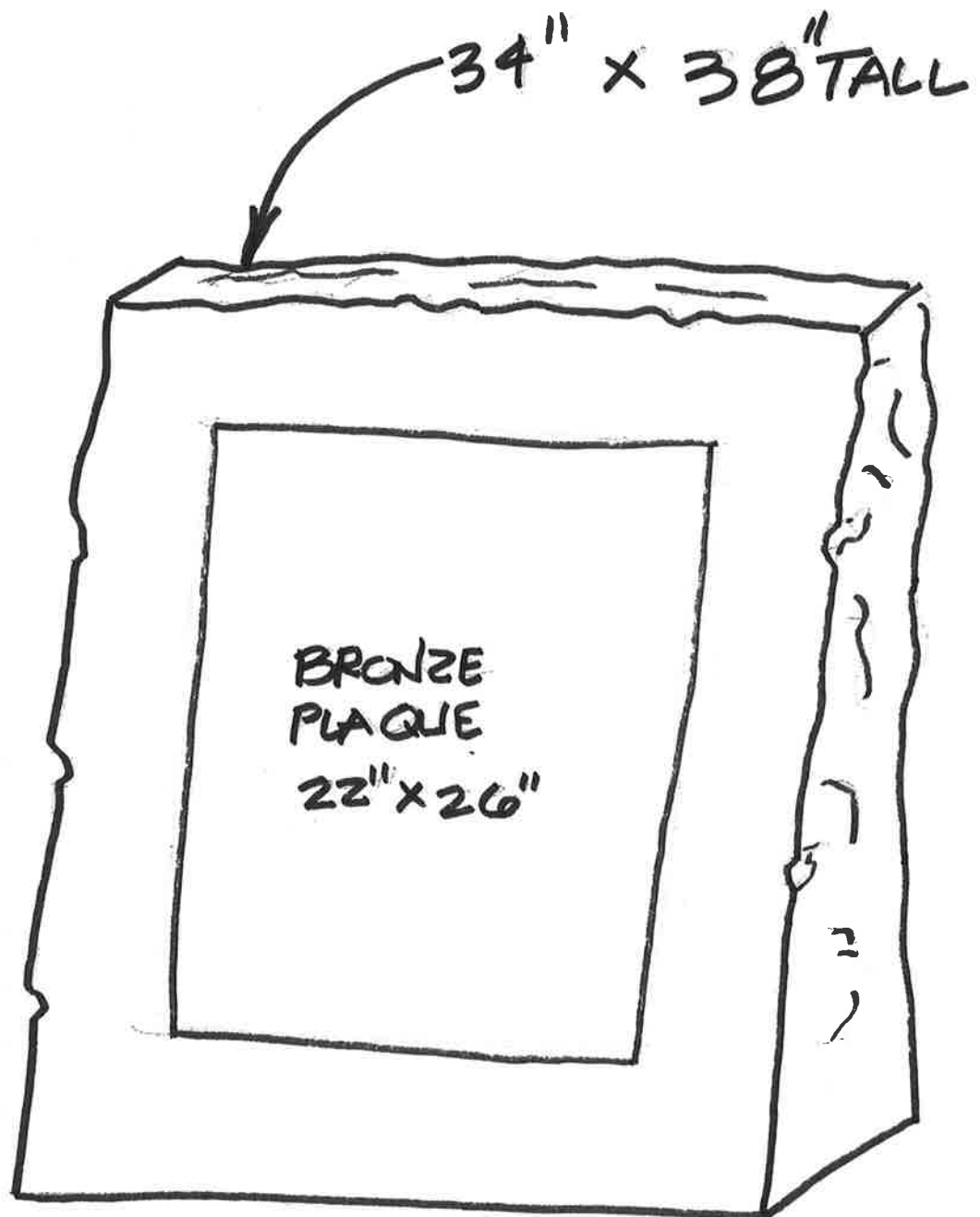


Pending

Union Pacific Track

Trailer

Planimetric Detail



C-200

gene

TAX 465

DELIVER
INSTALL 500

TOTAL \$ 7,165

**THE ORIGINAL RAILBED OF THE
CALIFORNIA CENTRAL RAILROAD**

**On October 13, 1861 the California Central Railroad
Reached Roseville by way of Folsom California on
the way to Lincoln California.**

**The line between Folsom and Roseville
was discontinued in 1868**

**Roseville Historical Society
Marker # 3**

CITY OF ROSEVILLE
MEMORIAL/MONUMENT POLICY

I. Purpose:

It is the intention of this policy to define the process and procedure for selection of private party proposals for the placement of memorials or monuments within City parks or facilities. The City supports the placement of such improvements. To clarify the City's and donor's responsibilities, an approved policy is needed which outlines the procedure for selection, placement and long-term maintenance of memorials and monuments.

Every public park and facility within the City has an approved master plan and an adopted environmental document. Memorial or monument proposals can affect these original plans and the intended uses, and could obligate the City to long-term maintenance and repairs in perpetuity.

The City's goal is to establish a policy to enable the City to respond effectively and consistently to all private party proposals for placing a memorial or monument within a City park or facility. Markers, as defined in Section II, shall be prohibited within a City park or facility and are not covered by this policy.

II. Definitions:

City - City of Roseville.

City facility – any publicly-owned facility that is not a park, such as bike trails, roadways, parking lots and garages, and buildings (e.g., fire stations, Civic Center, etc.).

City park - any park, stream bed area, open space, public landscape, or other facility owned or operated by the City for preservation, public enhancement, park or recreation purposes.

Community Gifts - a donation provided to the City towards the purchase of park amenities outlined in the "Community Park Gifts" brochure. Generally gifts are less than \$10,000.

Honoree – person honored by a memorial or monument.

Marker - a physical object which is an in-ground installation and is either flush to or protrudes above the surrounding ground level (12" or lower) or attached to a permanent amenity containing inscriptions labeling an object, such as a tree, bench, table, flagpoles, etc. as placed in the selected location in memory of a person, persons or event.

Memorial – anything intended to preserve the memory of a person or event such as trees, bricks, plaques, etc.

Monument - a structural item such as a building, pillar, stone, or the like, erected in remembrance of the deceased or a person, event, etc.

Staff - employees of the City of Roseville.

Subcommittee - two appointed members of the City Council and three members of the applicable Commission. If no Commission is applicable, then the Subcommittee will consist of two appointed members of the City Council and three members of staff from the City Department which operates and/or maintains the facility or park where the memorial or monument is proposed to be located.

III. Policy:

It is City policy that requests from private parties to install a memorial or monument in a City park or facility shall: (a) follow the process outlined below in Section IV; (b) be supported by the appointed Subcommittee, and the applicable Commission in order to move forward for City Council approval and construction; and (c) be approved by the City Council.

IV. Process for Memorials and Monuments:

A. Application Process

An application for a memorial or monument must be submitted to the City for review and consideration. Applications will be collected and reviewed annually (each February) by the appropriate Subcommittee and the City Department which operates and/or maintains the facility or park where the memorial or monument is proposed to be located.

Completed applications should be submitted to the City Clerk who will forward it to the appropriate City Department staff person.

In the case of an extenuating or special circumstance, the appropriate Subcommittee may elect to consider the application upon receipt.

B. Preliminary Proposal

The request shall include the following:

1. Description of the type of memorial or monument, including size and materials;
2. Name of the individual or event which the proposed memorial or monument is intended to honor;

3. Explanation of why the request meets the criteria set forth below in "C";
4. A specific location of where the memorial or monument is proposed to be placed;
5. Sufficient detail outlining how the proposed memorial or monument will be designed and installed;
6. A proposal to fund the construction and long term maintenance of the memorial or monument, should it be accepted by the City.

C. Review and Selection Criteria

The Subcommittee shall review the proposed site with staff to evaluate the site appropriateness, liability questions, installation expenses, and maintenance costs.

Criteria to be considered in determining whether to approve a request include the following:

1. Whether the donor made a donation of land or large financial contribution towards the park or facility where the memorial or monument is proposed to be placed.
2. Whether the honoree contributed substantially toward the improvement of the quality of life in Roseville.
3. Whether the honoree died or was disabled in the line of duty.
4. Whether the long term maintenance obligations have been addressed.
5. Whether the memorial or monument provides an overall benefit to the City.

Criteria to be considered in determining whether the proposed site or location is appropriate include the following:

1. The approved master plan of the site or location, if applicable;
2. The actual intended or primary uses of the site or location;
3. An evaluation of the appropriateness of the memorial or monument at the particular site or location;
4. Future uses of the site or location; and
5. Public safety.

Upon review, the Subcommittee has the right to accept all, some or none of the requests. Requests may be accepted with conditions if necessary. Acceptance or rejection shall be in letter form from the Department which operates and/or maintains the facility or park.

Once accepted by the City, the memorial or monument shall become City property and the donor shall not retain an ownership interest. The City reserves the right to defer repair and/or replacement of memorials or monuments if damaged or stolen.

E. Design Development Drawings

Upon receipt of an acceptance letter, the donor shall prepare design development drawings which detail the following:

1. Actual dimensions of the memorial or monument;
2. Identification of colors and other special features of the memorial or monument design; and
3. A detailed site plan showing existing and proposed site improvements consistent with the approved park or facility master plan, if applicable.

The City shall review and comment on the design development drawings to ensure that the design is appropriate for the selected location.

A final rendered proposal shall be presented to the Subcommittee for design review. Upon approval, the Subcommittee shall forward their recommendations onto the appropriate Commission for review and recommendation for approval to the City Council for review and adoption.

F. Construction Plan

In addition to the design development drawings, the donor shall submit a construction plan for the memorial or monument. The construction plan shall outline the funding source for construction, the time line for construction and identify who will build the memorial or monument and how the memorial or monument will be built. A right-of-entry agreement, insurance naming the City as additionally insured, volunteer waivers and other required risk management documentation shall be completed and fully executed prior to start of work. If required, permits and supporting documents such as structural calculations or other technical plans shall be the responsibility of the donor.

G. Maintenance

The City will provide limited on-going maintenance of accepted memorials and monuments as set forth in a separate Maintenance Agreement prepared by the City. An approved memorial or monument may not be installed until execution of the Maintenance Agreement. The City agrees to exercise the same care of the memorial or monument as it does safekeeping of its property. The City will contact the donor if the memorial or monument is damaged or altered in any way to discuss responsibility for repairs as established in a Maintenance Agreement. The City is not responsible for normal wear and tear which includes, but is not limited to, damage resulting from exposure to the elements, for gradual deterioration, for inherent vice, vandalism, or damage due to acts of God.

The Maintenance Agreement shall also identify a long term funding source, i.e., volunteers, an endowment, etc. allocated for the upkeep of the memorial or monument. If funding for repairs or replacement is not available or if the

memorial or monument creates an unforeseen public safety concern, the City reserves the right to remove and not replace the memorial or monument.

It shall be further understood and agreed that although every precaution will be taken to protect the memorial or monument, the donor will not hold the City, its officers, employees, agents, or volunteers responsible for damage, loss or theft of the memorial or monument. The City makes no guarantee or warranty of agreement to indemnify the donor or contractor in the event of damage, loss or theft.

V. Community Park Gifts:

Community gifts are outlined in the "Community Park Gifts" brochure which can be obtained on the City's website and at 2005 Hilltop Circle. Gifts include monetary donations towards the purchase of park amenities such as picnic tables, park benches, drinking fountains, trees, playground equipment, interpretive signs and interpretive kiosks. These items shall be purchased and installed by the City. A certificate of appreciation will be issued to the donor and shall indicate the location of the site amenity. An acknowledgment plaque or other identifying marker will not be placed on the newly donated park amenity.

APPLICATION

Request for a Memorial or Monument

Applicant Name _____ Date _____

(Please clearly Print or type your name)

Address _____

Phone # _____ Email _____

Name of the individual or event which the proposed memorial or monument is intended to honor.

Please describe the proposed memorial or monument, including size and materials.

Please explain why the request meets the criteria set forth in paragraph "C" on page 3.

Please specify the location where the memorial or monument is proposed to be placed.

How will the proposed memorial or monument will be designed and installed?

If accepted by the City, how do you propose funding the construction and long-term maintenance of the proposed monument or memorial?

Attach a second sheet if necessary.

☐ Attachment included

Please submit this form to the City Clerk's office. All proposals must be in accordance with the established City criteria. Submit one proposal per form.

FOR CITY USE ONLY:

For FY _____ Has this proposal been submitted before? ☐ Yes ☒ No If yes, when?

Subcommittee Review Comments:



PARKS AND RECREATION COMMISSION

Title: Updates and Reports from Department Staff

Meeting Date: 2/1/2016
Item #: 6.1.

ATTACHMENTS:

Description

Updates and Reports



February 2016

85,501

Total materials loaned at all three libraries
& the Mobile Library

36,655

Visitors at all three libraries and the
museum

4,591

Reference questions answered at all three
libraries

4,183

Program attendees including the museum
& outreach programs

4,623

Public computer sessions at all three
libraries

813

Volunteer hours from all three libraries
and the museum

**Statistics from December 2015*

It was a great
2015 with all of
our Parks,
Recreation &
Libraries staff.

Thanks to
everyone for
another year of
exceptional
experiences for
our residents.



Here's The Dirt

What's New In Park Development
February 2016, Parks & Recreation Commission Report

New Parks Under Design or Construction Document Development

Turn-Key at Stone Point: This 3 acre neighborhood park will be constructed by Taylor-Morrison Homes on behalf of the City. The Developer is planning on bidding the project this Winter for a Spring start date for construction.

F-50 School/Park: Master Plan approval by City Council occurred in early September. Construction document preparation is nearing completion. Plans to bid the project this Winter for a Spring start date for construction.

Turn-Key at Stoneridge: This 8.9 acre neighborhood park proposes to develop approximately 1.5 acres of the overall parcel. This will be constructed by Elliott Homes on behalf of the City. The Developer is bidding the project for a Spring construction start date.

Central Park, Phase 3: Construction document preparation is underway. Targeted start of construction is Summer 2016.

Restrooms at Hamel and Crabb Parks: Restrooms at both locations are planned for construction in Winter 2016.

F-97 Pocket Park: This is a turn-key project for a 1.5 acre park site in the Fiddymont Farm area in West Roseville. The master plan and park development agreement is slated to go before the City Council for approval in February 2016

Phase 2—Turf Conversions: The Douglas medians are slated to be re-planted with water-wise landscaping this Winter.

Parks Out to Bid or Under Construction

Children's Art Center: Minor improvements are underway in preparation of re-opening for public use.

Mahany Park Recycled Water Conversion: Construction of a new recycled water system is underway.

Playstructure Replacement at Hillsborough Park: A new main playstructure and swings are planned. Work has begun to remove and replace the old structure. The dedicated ship will not be replaced.

Diamond Oaks Park—Turf Conversion and Drainage Improvements: Work is underway to remove a long-standing drainage issue out of turf and converting the area to water-wise landscaping and irrigation. This conversion is designed to address the need to be more water-wise and repair a drainage issue.

Item to Note:

Work on new street landscape continues throughout the Winter. Areas of growth are mainly in West Roseville as well as a few projects on the East at Stoneridge and Stone Point.

A Message from Park Operations - Patrick Daly

- **Holiday Activities:** As we head into 2016, we would like to give you an update on the successes we had in Park Operations to close out 2015. We played a key part in the set-up, event operation, and tear down for the Downtown Holiday Celebration Week. For 5 days straight we played a key behind the scenes role in multiple events from live action plays to the Christmas Tree Lighting. Due to the diligent work of our construction crew, we were able to construct two separate floats for Neighborhood Santa, and hit twice as many neighborhoods!
- **Playground Safety:** Over the month of December we were able to place over 1500 yards of 'walk on surfacing' in 16 different park facilities throughout the city, giving us a great lead in to our 2016 Spring time application. We will also be receiving the playground equipment for Hillsborough Park's upcoming rehabilitation this Spring.
- **Custodial Services:** As of January 1st we will be stopping our contract cleaning of Parks restroom and bringing them back in-house. We will be contracting out with a security company to lock the restrooms in the evenings, and Parks will be opening and cleaning them internally each morning. This will give us a greater quality control and response time to any issues that may arise in our Park restrooms.
- **Leaf Cleanup:** It is definitely that time of the year, and plenty of leaves are still hanging on in the trees. We continue to run multiple crews throughout the Parks system, along with a leaf vacuum and a collection truck to help keep our parks and walkways safe and clear.
- **Agronomics:** We have completed pre-emergent application throughout much of the city applying over 1200 gallons of product which should give us an extensive amount of weed control within our park landscapes and open areas. By utilizing and forecasting upcoming weather events we were able to water all of the product in without any manual irrigation.
- **Heading into 2016:** As we head into 2016 we can only hope the rain continues to come, colder weather will bring in the month of January, the time to hard prune roses will be upon us, and we will be preparing for hints of Spring to Kick off our Ballfield Renovation Task Force!

Graffiti & Vandalism

Graffiti	# of Incidents
Cresthaven Park	1
Total	\$900.00

Vandalism	Cost
Blue Oaks Park	\$94.40
Doyle Park	\$94.40
Ricky Park	\$94.40
Total	\$283.20

**2015 Graffiti & Vandalism
Total : \$5,517.00**

Parks, Recreation & Libraries



**Neighborhood
Santa**



A Message from Park Operations - Dave Salter

- It looks as though winter is off to a great start rain wise. The El Nino driven rainfall, up to this point, has allowed us to not only achieve our water savings goal, but actually surpass it. Our irrigation team reduced our water use in 2015 by an amazing total of 38%. This savings is based on water use from 2013. It is also important to note that this is 9% better than last year, and is also over and above the fantastic water savings Roseville Parks has been achieving since 2009 in which we reduced and maintained our irrigation water use by almost 30%.
- Irrigation Technician, Jay Warren, also recently passed his Irrigation Landscape Auditor Certification through the Irrigation Association with an **89% score**. Nice work Jay!
- As mentioned last month, we decided to change our approach regarding park restroom custodial and security. We are working on a contract for long term locking and securing our restrooms. This should be in place by March 1st. In the mean time we have a short term service agreement with a security company to perform night time lock ups.
- Other items worth mentioning are the replacement of two park signs, one at Pineschi Park which was destroyed in an auto accident, and the other at Twinwood Park which replaces the old and deteriorating sign. Both park signs will conform to our new design standards and give the parks a new fresh look. We are also installing a memorial bench at Rickey Park to commemorate Troy Shon West.
- Lastly, but certainly not least, is the promotion of one of our Parks Maintenance Workers to Senior Parks Maintenance worker. Brian Zagar was promoted on December 12th.

Graffiti & Vandalism

Graffiti	# of Incidents
Taylor Park	1
Total	\$225.00

Vandalism	Cost
Hillsborough Park	\$94.40
Veterans North	\$94.40
Total	\$188.80

**2015 Graffiti & Vandalism
Total : \$5,930.80**

West Memorial Bench



Brian Zagar



Parks Irrigation Team



Jay Warren



New Events Coming Soon to Town Square

Beginning this Spring are Movie Night Sing Alongs. Come to the Square for a one of a kind movie experience. Dress up and play the part or sit back, relax and enjoy the entertainment. Movies are played on a 30-foot screen, with live performers during the music! Grab a blanket or lawn chair and get ready for this adult night out featuring a beer garden, food and a whole lot of fun! Concessions/beverages are available for purchase. The first two movies are Jersey Boys (March 26) and Mamma Mia (April 23).

Downtown Holiday Celebration

The 2015 Downtown Holiday Celebration was held November 30-December 5, in the Vernon Street Town Square. Events included Storytime with Santa, Live Christmas Performance, Tree Grove, Christmas Tree Lighting, Friday Flicks and Breakfast with Santa. This ever popular week has truly become a community favorite. Several thousand people came to the downtown to delight in the holiday magic on the Town Square. Although the weather dampened some of the festivities on Tree Lighting, it was still a spectacular evening for all to enjoy.

Pop-Up Library

Beginning in 2016, a new program comes to the Square: Pop-Up Library. This weekly program is on Mondays, 2:00-4:00 pm. Participants can play life-sized games with our VolunTeens or be creative with a take home art project. The Mobile Library is also on the Square and can issue library cards and check out materials, or experience cool technology. Reading Buddy volunteers are available for those who wish to practice their reading.



Upcoming in January & February

Vernon Street Town Square / Downtown Events

- 1/25 Pop-Up Library
- 2/1 Pop-Up Library
- 2/8 Pop-Up Library
- 2/11 Food Truck Mania
- 2/22 Pop-Up Library
- 2/29 Pop-Up Library

For additional details see www.roseville.ca.us/events

SEA

Fitness membership revenue is down this month when compared to last year and is largely due to a dip in the monthly EFT memberships and a slight drop in punch card sales. However, overall for the year, membership revenues will be up over last year. Swim lesson numbers are holding steady and our new instructors are up to speed and started teaching lessons. Through November 2015, the MSIP has hosted 137 birthday parties. Birthday parties continue to be very popular at the MSIP. Summer planning is in full swing and staff will be opening summer positions up in early February. This year staff will be hosting a job awareness workshop that will highlight the benefits of working for the Department, jobs that are available, job qualifications and the hiring process. Plus, staff is also hosting the Get Paid to Play—Summer Hiring Workshop that is outlined below.

LAND

Rental revenues decreased this month due to the fact that in 2014, there was a three day seminar and a basketball camp rental in the gym and neither returned in 2015. Fitness memberships continue to hold steady. There has been a slight increase in monthly EFT cancellations, but there has also been a slight increase in annual pass sales. Staff are hard at work planning for the 2016 summer camp season. Early in February all the summer day camp position recruitments will open and staff will be looking to hire between 45-55 staff to operate all the day camp offerings.

The Stats...

MSIP Swim Lessons Participants/Waitlist

Nov. 2014 - 454/387

Nov. 2015 - 440/163

MSIP Fitness Membership Revenue

Nov. 2014 - \$23,366

Nov. 2015 - \$19,708

RSC Fitness Membership Revenue

Nov. 2014 - \$24,571

Nov. 2015 - \$24,960

Roseville Sports Center Rental Revenue

Nov. 2014 - \$13,954

Nov. 2015 - \$9,030



Get Paid to Play - Summer Hiring Workshop

Potential applicants have the opportunity to learn about the hiring process from start to finish. Including how to complete the application and if invited to an employment assessment what to expect. Get insights about what the hiring supervisors are looking for and not looking for in applicants. So don't miss the chance to be better prepared.

Saturday, January 23 from 9:00-11:00am
Riley Library Meeting Rooms

SEA

Fitness membership revenue is down this month when compared to last year and is largely due to a shift of members changing their monthly EFT memberships, into the FAB annual membership. Yet, overall for the year, membership revenues remain fairly consistent when compared to last year. Birthday parties continue to be very popular at the MSIP. There are currently no birthday party spots available through the middle of March. That equates to over 12 birthday parties each month. The Aquatics Division is currently recruiting for a fulltime Recreation Coordinator II. This position will fill the vacancy left by Megan Hylton when she resigned her position the end of December. Megan was a part of the aquatics team since she was 15 and will be missed, but we wish her success in her new endeavors. The part-time positions of Aquatics Specialist I and II have opened and staff will start to visit the local high school swim teams soon with recruitment materials.

LAND

Rental revenues increased this month due to new increase in the use of the Roseville Sports Center gymnasium. This tends to be the time of year for non-profit fundraising events.

This February, the fitness team kicks off "Heart Healthy Month" with themed weeks and a variety of heart healthy information, sample classes and a nutrition workshop. This is sure to be a great month for fitness. Activities will be held at all three locations, Roseville Sports Center, Mike Shellito Indoor Pool and the Maidu Community Center.

Day Camps begin the summer hiring process next month with Recreation Specialist positions opening February 16 and Recreation Aide positions opening March 8.

The Stats...

MSIP Swim Lessons Participants/Waitlist

Dec. 2014 - 478/213

Dec. 2015 - 445/92

MSIP Fitness Membership Revenue

Dec. 2014 - \$22,693

Dec. 2015 - \$20,550

RSC Fitness Membership Revenue

Dec. 2014 - \$22,895

Dec. 2015 - \$26,268

Roseville Sports Center Rental Revenue

Dec. 2014 - \$1,836

Dec. 2015 - \$5,441

TRL Attendance

Jan. 2015 - 432

Jan. 2016 - 375

RAMP (Roseville Aquatics Mentoring Program)

The RAMP program is designed for Roseville teens, ages 15 and older, to learn valuable job skills. Teens are invited to apply for one of twelve spots in this leadership program. The program provides water safety and lifeguard certification courses at no cost and will guide and mentor teens through the City of Roseville Aquatics Division hiring process. Upon successful completion of the certification courses and hiring process, teens will continue to learn valuable job skills such as customer service, personal responsibility and team work. This year's RAMP program currently has 9 participants.

MAKE GOOD DECISIONS, PLAY FAIR and BE A GOOD FRIEND

Adventure Club/Preschool

Child Care Registration Software: We are LIVE!

On January 4th, we successfully transitioned to a new registration and billing software system that will dramatically improve efficiencies and customer communication for both Adventure Club and Preschool. Day Care Works is a cloud based system that allows parents to view their accounts, schedules, and pay monthly tuition online.

Breakfast with Santa

On Saturday, December 5th, many Adventure Club and Preschool staff helped to coordinate and staff a fantastic Holiday event. Over 300 families came out to enjoy a breakfast feast, entertainment, holiday crafts, and of course meet Santa!

Child Care Site Coordinator's

We are pleased to announce that we have selected two outstanding ladies to fill our Child Care Site Coordinator vacancies. Welcome *Kathleen Loveless* and *Megan Lais* to the City of Roseville Adventure Club Team!

Recreation Supervisor

The recruitment of a new Recreation Supervisor to help lead our Adventure Club and Preschool programs will begin in late January.

Supervisor Spotlight



Janice Sloane and Carolyn Hanson supervise 17 Adventure Club, 14 Preschool, and 2 ASES programs serving over 2000 children every single day! They are both incredible leaders!

GOLF ROSEVILLE

WOODCREEK & DIAMOND OAKS



Golf Trends: December Rounds

	<u>2014</u>	<u>2015</u>
Diamond Oaks	2,633	2,907
Woodcreek	2,233	2,220

Annual rounds are slightly up in 2015 from 2014 by Approximately 3% at Diamond Oaks and 2% at Woodcreek. Revenues are also up at Diamond Oaks by 3%, however, Woodcreek revenues have decreased 1% in 2015, largely due to discounting and packaging rates to keep up with a competitive golf market.

After a competitive process, ValleyCrest's contract to provide golf maintenance at both courses was renewed and began January 1, 2016.

January in Review

Adult Sports

January saw the continuation of all the sports leagues that started in December. On January 9th, we opened registration for the spring season of adult softball. Drop-in soccer nights started the week of the January 11th and now feature two nights of play, Tuesday & Wednesdays 7:30-10pm.

Adult Programming

This month begins the first of our FAB Club lunch bunch excursions. Our first trip is to the Studio Movie Grill. FAB Club members are encouraged to come and meet new friends at a movie and lunch.

On January 27th Maidu hosted a free blood pressure screening.

Youth Programming

The Winter/Spring season has just begun and registrations are looking positive. We have partnered with *Flip 2 It Gymnastics* and have seen a large interest in classes already meeting their maximum enrollment.

Maidu Community Center/ Sports Courts

Several trainings were held at the center this month, including the California Association of Hostage Negotiations with over 250 people in attendance. Kaiser Permanente Senior Advantage had their Sales Seminar here along with a couple baby showers, Celebration of Life services and bridal showers.

December Comparisons

Adult Sports

	Rev.	Exp.
2015	\$29,840	\$27,278
2014	\$20,057	\$22,963

**Numbers vary each year due to start of leagues*

Maidu CC

	Rev.	Exp.
2015	*\$14,496	**\$39,527
2014	\$ 23,827	\$23,598

**Craft Fair revenue not yet realized.*

***Purchase new furniture/ increase use of staff.*

Youth Programming

	Rev.	Exp.
2016	\$8,195	*\$45,853
2015	\$10,785	\$27,230

** Paid Instructors, end of all classes in 2015. Now new classes started in December.*

Adult Programming

	Rev.	Exp.
2016	\$1,270	*\$25,404
2015	\$437	\$15,358

**Addition of new Program Leader salary*

What's Happening in February

Adult Programming

2/12: Dessert Dance w/ a Dean Martin & Marilyn Monroe show.

2/17: Lunch Bunch @ Macaroni Grill

MCC

- Henson Auctions
- Ms. California Naturalist Pageant



FAB Club Joe's
Crab Shack