



MINUTES

October 13, 2020

VIDEO

GRANTS ADVISORY COMMISSION MEETING

5:30 p.m.

Council Chambers - (Remote)

311 Vernon Street

Roseville, CA 95678

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video streamed live and are available on the City's website and YouTube channel. Members of the public may offer public comment by the following means:

Dial in Phone Number: 916-774-5353

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If you need a disability-related modification or accommodation to participate in this meeting, please contact Voice: 916-774-5200, TDD: 916-774-5220. Requests must be made as early as possible.

1. CALL TO ORDER

The meeting was called to order by Vice-Chair Carroll at 5:30 p.m.

2. ROLL CALL

Roll Call was taken at 5:31 p.m.

Commissioners Present:

Commissioner Flynn

Commissioner Heywood

Commissioner Lyss

Vice Chair Carroll

Commissioner Gibson

Commissioner Perez

Absent: Kriz, Sordi

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited at 5:32 p.m.

4. PUBLIC COMMENTS

One Public Comment was received after the review of the CBT and REACH documents began to be discussed and the comment was related to the Application and the Scoring Criteria.

This comment is discussed during the Presentations/Reviews/Action Items section of the Minutes.

5. MINUTES

5.1. Minutes for the September 8, 2020 Meeting of the Grants Advisory Commission

Adopt the Minutes of the September 8, 2020 Meeting.

Minutes were adopted at 5:36 p.m.

Chair Lyss abstained as he was not present at the September 8, 2020 meeting.

Motion by Renee Perez, seconded by Michelle Gibson, Approve Motion to Approve the Minutes of the September 8, 2020 Grants Advisory Commission Meeting. The Motion Passed.

Roll call vote: Ayes: Carroll, Flynn, Gibson, Heywood, Perez

Absent: Kriz

Abstain: Lyss

6. PRESENTATIONS / REVIEWS / ACTION ITEMS

6.1. Review of Citizens Benefit Trust Grant Documents for FY2021-2022 Grant Funding Cycle

The Grants Advisory Commission (GAC) will review the draft Citizens Benefit Trust (CBT) and Roseville Employees Annual Charitable Hearts (REACH) program documents for the upcoming FY2021-2022 grant cycle and provide edits, if necessary.

The commissioners reviewed the draft Citizens Benefit Trust and REACH documents that were edited by the subcommittee formed at the September 8, 2020 meeting and consisting of Vice-Chair Carroll, Commissioner Flynn, and Commissioner Gibson. These changes were intended to be in line with the Implementation Guidelines recommended by the Kone Consulting report. Vice-Chair Carroll went through each change with the Commissioners requesting

comments and discussion.

The changes were recommended to the Scoring Criteria, the Application, Funding Guidelines, and Policy Manual. It is worth noting that the red-line version of the documents was made available as an attachment to this item in the Agenda for the October 13, 2020 meeting which highlighted the proposed changes.

The commission also decided to have a link available to the final Kone Consulting report on the GAC website.

Add full dates to the Manual - show years as four-digit dates (xx/xx/xxxx).

Commissioner Perez thanked the subcommittee members for their hard work in editing these documents.

After the commissioners agreed to the changes, staff indicated the documents revised and brought back to the Commission in their final form at the November 10, 2020 Meeting. After the Commissions final approval, the Policy Manual will be taken to City Council for their approval.

If further changes are needed to the documents, they can be both made at the November 10th meeting and approved since the Application for the 2021-22 funding cycle will be opened on December 7, 2020, and there is no meeting scheduled before that time.

We will not be opening our meetings to the Public through Zoom by the January meeting; everything will remain status quo for the Workshop.

Public Comment received regarding the Scoring Scale related to small grants.

Discussion ensued regarding the caller's question and Commissioners can look at the Scoring Criteria again to address the issue of points awarded or not awarded for grantees who do not have additional funding. Commissioners will discuss this further at the November 10th meeting.

7. COMMISSIONER / STAFF REPORT

Vice-Chair Carroll mentioned the October 21 City Council Meeting presentation. Staff Liaison Matteoli shared with the Commission that she will be presenting the Kone Consulting Grants Advisory Commission Implementation Strategy to City Council on October 21st and encouraged the Commissioners to attend that meeting.

Vice-Chair Carroll mentioned that the Summary of Accomplishments is in draft form and will be completed for the November meeting to share with the Commissioners.

Staff Liaison Matteoli shared that at the November 10th meeting, the

Commissioners will be selecting a new Youth Commissioner. if there are any applicants, the interviews will be at 5:30 p.m. via Teams and the regular meeting will be at 7:00 p.m.

8. ADJOURNMENT

Vice-Chair Carroll requested a motion to adjourn the meeting. The meeting was adjourned at 6:27 p.m.

Motion by Ellaison Carroll, seconded by Dawn Heywood, Approve Motion to Adjourn the Meeting. The Motion Passed.

Roll call vote: Ayes: Carroll, Flynn, Gibson, Heywood, Lyss, Perez

Absent: Kriz