



**MINUTES**  
August 8, 2023  
**VIDEO**

GRANTS ADVISORY COMMISSION MEETING  
5:30 p.m.  
Council Chambers  
311 Vernon Street  
Roseville, California  
[www.roseville.ca.us/CORTV](http://www.roseville.ca.us/CORTV)

The meeting may be viewed on Comcast channel 14, Consolidated Communications channel 73, and AT&T U-Verse. Grants Advisory Commission meetings are also video streamed live on the City's website at [roseville.ca.us/watch](http://roseville.ca.us/watch) and [roseville.ca.us/agenda](http://roseville.ca.us/agenda), and the City's YouTube channel at [youtube.com/CityofRosevilleCa](http://youtube.com/CityofRosevilleCa).

**1. CALL TO ORDER**

Temporary Chair Heywood called the meeting to order at 5:31pm.

**2. ROLL CALL**

Roll call taken by Secretary Blanco.

Present:

Temporary Chair Heywood  
Commissioner Carroll  
Commissioner Kriz  
Commissioner Meeks-Harris  
Commissioner Parker  
Commissioner Reed  
Youth Commissioner Hariharan

Absent:

Commissioner Acosta

**3. PLEDGE OF ALLEGIANCE**

Temporary Chair Heywood led the Pledge of Allegiance.

#### **4. PUBLIC COMMENTS**

No public comment received.

#### **5. MINUTES**

##### 5.1. Minutes of July 11, 2023 Meeting

Review and approve the Draft Minutes for the July 11, 2023 Grants Advisory Commission Meeting.

Motion by Vanessa Reed, seconded by Lorin Meeks-Harris, Approved Motion.  
The Motion Passed.

Ayes: Heywood, Carroll, Kriz, Meeks-Harris, Parker, Reed

Nos:

Absent: Acosta

#### **6. PRESENTATION/ACTION ITEMS**

##### 6.1. Election of Chair and Vice Chair for 2024-2025 Funding Cycle

The Grants Advisory Commission will appoint a Chair and Vice Chair for the upcoming FY2024-2025 funding cycle.

Commissioner Carroll nominated Vanessa Reed to serve as the Chair of this commission. Commissioner Kriz reiterated the duties and responsibilities of the Vice Chair position and nominated Neva Parker to the Vice Chair position.

Motion by Ellaison Carroll, to nominate Vanessa Reed to Chair and Neva Parker as the Vice Chair, seconded by Ed Kriz.

Ayes: Reed, Carroll, Kriz, Heywood, Meeks-Harris, Parker

Nos:

Absent: Acosta

Newly appointed Chair Reed and Vice Chair Parker moved to their new seats. They will serve during the Funding Cycle 2024-2025.

##### 6.2. Adopt 2024/2025 Work Plan/Funding Cycle Calendar

Staff requests the Grants Advisory Commission review and adopt the draft 2024/2025 Work Plan/ Funding Cycle Calendar, noting that the calendar is a best approximation and is subject to change as needed.

Commissioners discussed the Work Plan Calendar for the 2024-2025 Funding Cycle. The suggested changes to the calendar were:

- Elect Chair and Vice Chair and Adopt 2024/25 Work Plan/Funding Cycle Calendar items from July 11, 2023, meeting was continued and created an August 8, 2023, meeting.
- Cancel October 10, 2023, meeting and move the item Review and Approve CBF/REACH Year End Summary Reports FY22/23 to the November 14, 2023 (7p.m.) meeting.
- Cancel February 13, 2024, meeting and move the item Review and Approve ARPA Year End Summary Reports FY22/23 to a Fall 2024 meeting date to be determined.

Motion by Dawn Heywood to approve the Work Plan Calendar for the 2024-2025 Funding Cycle as discussed with the suggested changes, seconded by Ed Kriz, Approved Motion. The Motion Passed.

Ayes: Reed, Carroll, Heywood, Kriz, Meeks-Harris, Parker,

Nos:

Absent: Acosta

## **7. COMMISSIONER / STAFF REPORT**

Staff Levy - Informational Update from City Council regarding the way the Municipal Code is written in regard to the REACH funds specifically to the geographical eligibility. Council started the process of amending the municipal code to replace the word Placer County with City of Roseville which geographically aligns with the CBF "impacting youths, families and seniors within the City of Roseville." Once approved it will be part of the updated policy guidelines and eligibility documents.

Staff Thomas - reminder to the 2022-23 grant recipients Year End Reports are due 8/31/2023 via ZoomGrants. Recipients have all been invited to attend the September 12th meeting to present information about their organization and programs to the Grants Commissioners. The ARPA recipients will additionally be invited to attend and present as well at this meeting.

Thomas is working with the City Marketing Team and social media to highlight the Grants Advisory Committee and will be promoting it around November for the beginning of the new Grant cycle.

Carroll - Welcomed the two new commissioners. She reminded and encouraged the commissioners to interact with the non-profit organizations now since the application cycle is not open at this time.

Levy - Briefly reminded the commissioners of the Brown Act, to not establish a quorum or discuss any grant business during interactions with the organizations.

Kriz - Agreed with Carroll to take the opportunity to engage with the community now. He also welcomed the new commissioners and mentioned his appreciation to the Youth Commissioner for her participation in the committee.

Heywood - Congratulated the new Chair and Vice Chair.

Parker - Thanked the commissioners for electing her to the role of Vice Chair.

## **8. ADJOURNMENT**

Meeting adjourned at 6:11 p.m.

Motion by Dawn Heywood, seconded by Neva Parker, Approved Motion. The Motion Passed.

Ayes: Reed, Carroll, Heywood, Kriz, Meeks-Harris, Parker,

Nos:

Absent: Acosta