



AGENDA

January 15, 2020

CITY COUNCIL MEETING

6:00 p.m.

Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Security procedures are in place to attend Roseville City Council meetings. All attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include, but are not limited to: firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/ any weapons and/or dangerous devices of any kind, illegal drugs and alcohol.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

- 1. CALL TO ORDER**
- 2. ROLL CALL**

3. PLEDGE OF ALLEGIANCE

4. MEETING PROCEDURES

5. PRESENTATIONS

5.1. Martin Luther King, Jr. Day

Proclaim January 20, 2020 as Martin Luther King, Jr. day, the only federal holiday designated as a national day of service to encourage all Americans to volunteer to improve their communities.

CONTACT: M. Bettencourt 916-774-5266 mbettencourt@roseville.ca.us

6. PUBLIC COMMENTS

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Bids / Purchases / Services

7.1. John L. Sullivan Park Project - Approval of Plans and Specifications and Authorization to Call for Bids

Memo from Park Development Analyst Heather Buck and Parks, Recreation & Libraries Director Jill Geller recommending the City Council approve the plans and specifications for the John L. Sullivan Park (WB-51) project and authorize staff to call for bids. This 4.5-acre park site is located at the intersection of Solaire Drive and Summerfaire Drive in the Sierra Vista Specific Plan. The project includes a picnic area, a concrete foosball table, two concrete cornhole courts, a practice disc golf goal, a half-court for basketball, a children's playground, multi-use turf, landscaping and irrigation. In order to meet budget constraints, additive alternates have been identified and include a swing play area, three fitness stations, and a shade structure for the picnic area. The estimate for construction of the base bids is \$1,167,630. Funding for the park construction is provided through the Westbrook Neighborhood Park Fund and was allocated in the FY2019-20 budget. Maintenance of the park will be funded from the Westbrook Community Facilities District No. 2 (Public Services).

CC #: 0535

File #: 0704-01

CONTACT: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

7.2. Riego Creek Adventure Club Modular Building - Contract Purchase Agreement

Memo from Park Development Analyst Heather Buck and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 20-012 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CLASS LEASING, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000122). Staff requests Council approve a service agreement with Class Leasing LLC in the amount of \$241,417 for the purchase and placement of a modular building at Riego Creek Elementary School to operate Adventure Club programs. Staff also requests authorization to approve change order requests in an amount not

to exceed 10% of the contract price in accordance with the terms and conditions of the contract. Funds for purchase of the building are in the Adventure Club Modular Facility Capital Improvement Project, with ongoing maintenance costs to be funded from the Youth Development Fund. There is no General Fund impact.

CC #: 0546

File #: 0704

CONTACT: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

7.3. 12kV Padmount Vacuum Fault Interrupter Switches (RFQ 10-3239) - Purchase Orders

Memo from Buyer Babette Owens and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 20-006 APPROVING A PURCHASE ORDER FOR 12kV PADMOUNT VACUUM FAULT INTERRUPTER SWITCHES. Staff requests authorization for a purchase order to Anixter, Inc. as the only bid received for 12kV Padmount Vacuum Fault Interrupter Switches to be purchased on an as-needed basis. This equipment will be used for new development and to replace end-of-life equipment throughout the Roseville Electric system. The estimated annual cost is \$250,000 and funding is included in the Electric Department's Contribution in Aid of Construction Capital Improvement Project (CIP) and 12kV Upgrade & Extension CIP FY2019-20 budget. Staff requests authorization to renew without further Council approval, contingent upon budget approval each year.

CC #: 0531

File #: 0203-07-01

CONTACT: Babette Owens 916-774-5704 bowens@roseville.ca.us

Resolutions

7.4. Conflict of Interest Disclosure Amendment

Memo from Assistant City Clerk Audrey Byrnes and City Clerk Sonia Orozco recommending the City Council adopt RESOLUTION NO. 20-010 READOPTING THE FAIR POLITICAL PRACTICES COMMISSION MODEL CONFLICT OF INTEREST CODE AND REPEALING RESOLUTION NO. 19-01. The Fair Political Practices Commission requires local government agencies to adopt and implement a conflict of interest code which establishes categories of public officials and employees who must disclose their personal financial interests. Filing of Statements of Economic Interest Form 700 enables the organization to identify areas of potential conflicts so that government officials and employees can refrain from making or participating in government decisions that have a reasonably foreseeable material financial effect on his or her personal interests. The California Government Code requires local agencies to annually review its Conflict of Interest Code to accurately reflect required filers of Form 700 as designated by the City Attorney. Council adopted the last update in January 2019. There is no fiscal impact.

CC #: 0541

File #: 0503-02

CONTACT: Audrey Byrnes 916-774-5268 abyrnes@roseville.ca.us

7.5. Mahany Park Trail and Open Space Enhancement Feasibility Study

Memo from Alternative Transportation Analyst Jeannie Gandler and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-008 APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND HELIX ENVIRONMENTAL PLANNING, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The 2008 Bicycle Master Plan includes planned Class I multi-use paths through the open space area between Woodcreek Oaks Boulevard and Fiddymment Road. The professional services agreement with Helix Environmental Planning, Inc., is for the preparation of the Mahany Park Trail and Open Space Enhancement Feasibility Study for a not-to-exceed amount of \$215,211. Local Transportation Funds in the amount of \$215,211 will pay for the study. No General Fund resources will be used.

CC #: 0536

File #: 0721-05

CONTACT: Jeannie Gandler 916-746-1289 jgandler@roseville.ca.us

7.6. Amended and Restated Campus Oaks Apartments Phase 1 - Affordable Rental Housing Agreement

Memo from Housing Analyst Trisha Isom and Economic Development Director Laura Matteoli recommending the City Council adopt RESOLUTION NO. 20-013 APPROVING AN AMENDED AND RESTATED AFFORDABLE RENTAL HOUSING AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAMPUS OAKS APARTMENTS 1, LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests approval of the Amended and Restated Campus Oaks Apartments Phase 1 Affordable Rental Housing Agreement between the City and Campus Oaks Apartments 1, LP. The recommended amendment includes minor changes that mirror updates made to the Affordable Rental Housing Agreement for Campus Oaks Phase 2 which is being recommended for approval concurrently. Changes include correcting minor typos and removal of language that does not apply to this project. Language was also altered to allow refinancing of the Campus Oaks Apartments in order to finance future affordable housing developments in the City. The amended agreement will continue to support the Campus Oaks Master Plan and the City's General Plan in meeting the affordable housing goals. No General Fund resources will be used for implementation of the amendment to the agreement.

CC #: 0539

File #: 0709-03-02

CONTACT: Trisha Isom 916-746-1239 tisom@roseville.ca.us

7.7. Campus Oaks Apartments Phase 2 - Affordable Rental Housing Agreement

Memo from Housing Analyst Trisha Isom and Economic Development Director

Laura Matteoli recommending the City Council adopt RESOLUTION NO. 20-009 APPROVING AN AFFORDABLE RENTAL HOUSING AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAMPUS OAKS APARTMENTS 2, LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. In June 2017 the City approved the Campus Oaks Apartments Phase 2. The developer, Campus Oaks Apartments 2, LP, must enter into an affordable housing agreement with the City to implement the affordable housing obligations. The developer will build 210 apartments of which 45 will be affordable to rent by very-low income households. The subsidies for the program are borne by the developer.

CC #: 0540

File #: 0709-03-02

CONTACT: Trisha Isom 916-746-1239 tisom@roseville.ca.us

7.8. Community Development Block Grant Program Administration Services – Professional Services Agreement

Memo from Housing Analyst Kristine Faelz and Economic Development Director Laura Matteoli recommending the City Council adopt RESOLUTION NO. 20-014 APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND THURMOND CONSULTING, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends that the City Council approve a professional services agreement with Thurmond Consulting LLC for the purpose of Community Development Block Grant (CDBG) program administration services funded by the CDBG. The cost is \$52,500 and will be funded by CDBG funds. No General Fund resources will be used.

CC #: 0548

File #: 0113-02

CONTACT: Kristine Faelz 916-774-5451 kpfaelz@roseville.ca.us

7.9. Legal Services Agreement - Sloan Sakai Yeung & Wong LLP

Memo from Paralegal Gretchen Hakala and City Attorney Robert Schmitt recommending the City Council adopt RESOLUTION NO. 20-011 APPROVING AN AGREEMENT FOR LEGAL SERVICES, BY AND BETWEEN THE CITY OF ROSEVILLE AND SLOAN SAKAI YEUNG & WONG LLP AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The City requires outside legal services from time to time to advise, assist, and represent the City as co-counsel with the City Attorney with respect to litigation, and to assist the City with respect to transaction matters. In 2009, the City entered into a Legal Services Agreement with Renne Sloan Holtzman Sakai LLP. A new Agreement for Legal Services will incorporate the firm's new name as well as their current billing rates, in addition to incorporating the City's current terms and conditions and insurance requirements. All expenses will be paid from the Human Resources Department's operating budget, as needed.

CC #: 0544

File #: 0500-01

CONTACT: Gretchen Hakala 916-774-5325 ghakala@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.10. Police Department's Police Evidence Fund - Budget Adjustment

Memo from Administrative Analyst Shelly Bracco and Police Chief James Maccoun recommending the City Council adopt ORDINANCE NO. 6179 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2019-20 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. This is a request to amend the FY2019-20 budget to appropriate for payouts in the Police Department's Police Evidence Fund in the amount of \$23,000.

CC #: 0545

File #: 0323 & 0201-01

CONTACT: Shelly Bracco 916-774-5018 sbracco@roseville.ca.us

7.11. Supplemental Law Enforcement Services - Budget Adjustment

Memo from Administrative Analyst Shelly Bracco and Police Chief James Maccoun recommending the City Council adopt ORDINANCE NO. 6180 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2019-20 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff is requesting a budget adjustment to the FY2019-20 General Fund budget in the amount of \$10,112. The Westfield Galleria at Roseville has contracted with the Police Department for supplemental services. In FY2019-20, the Galleria will prepay for two police officers at an estimation of 79 hours each and an hourly rate of \$64 per hour, per the Supplemental Law Enforcement Services Agreement.

CC #: 0547

File #: 0323-01 & 0201-01

CONTACT: Shelly Bracco 916-774-5018 sbracco@roseville.ca.us

7.12. Staffing Changes

Memo from Human Resources Manager Linda Hampton and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6181 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 6173, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY ROSEVILLE FIREFIGHTERS, LOCAL 1592, AS AMENDED BY APPENDIX "D", TO BE EFFECTIVE JANUARY 18, 2020 AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6182 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 6172, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY

ENGINEERS, LOCAL 39, AS AMENDED BY APPENDIX "E" TO BE EFFECTIVE JANUARY 18, 2020, AS AN URGENCY MEASURE. Staff recommends that the City Council approve the citywide position allocation schedule reflecting the reclassification of two (2) vacant allocations. Staff is also requesting the deletion of Fire Inspector and a title change correction from Fire and Environmental Safety Supervisor to Fire and Environmental Inspection Supervisor on the Roseville Firefighters salary schedule and the deletion of Information Technology Planning and Policy Technician from the Local 39 salary schedule. The total impact for FY2019-20 is a savings of \$36,518 to the General Fund.

CC #: 0551

File #: 0600-01

CONTACT: Linda Hampton 916-774-5215 lhampton@roseville.ca.us

Reports / Requests

7.13.Financial Reports for Fiscal Year Ended June 30, 2019

Memo from Controller Jacquelyn Flickinger and Assistant City Manager/Chief Financial Officer Dennis Kauffman with eight informational financial reports for the year ended June 30, 2019. There is no impact to the City's General Fund.

CC #: 0550

File #: 0202-01

CONTACT: Jacquelyn Flickinger 916-774-5516 jflickinger@roseville.ca.us

7.14.Planning Commission Meeting Time Change

Memo from City Clerk Technician Helen Dreyer and City Clerk Sonia Orozco recommending the City Council approve the Planning Commission requested meeting start time of 6:30 p.m. There is no fiscal impact associated with the request.

CC #: 0537

File #: 0103-07-02

CONTACT: Helen Dreyer 916-774-5269 hdreyer@roseville.ca.us

Ceremonial Documents

7.15.Resolution - The Sunrise Lions Club

Commend the Sunrise Lions Club of Roseville on their 50 year anniversary and extend wishes for continued growth and prosperity.

CC #: 0538

File #: 0102-10

CONTACT: M. Bettencourt 916-774-5266 mbettencourt@roseville.ca.us

END OF CONSENT CALENDAR

8. RESOLUTIONS

8.1. Electric Vehicle Dealership Engagement Program - Contract Purchase Agreement

Memo from Sr. Energy Services Account Representative Mark Riffey and Electric Utility Director Michelle Bertolino recommending the City Council adopt RESOLUTION NO. 20-015 APPROVING A CONTRACT PURCHASE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND PLUG IN AMERICA, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000135). Staff recommends Council approve a contract purchase agreement with Plug In America to administer the Electric Vehicle Dealership Engagement program to provide education and promotion of electric vehicles through local auto dealers for the benefit of Roseville residents. The total contract value of the agreement with Plug In America is not to exceed \$200,000. Funding for this agreement is available from proceeds received from the California Air Resources Board's Low Carbon Fuel Standard program and is included in Roseville Electric's FY2019-20 budget, as approved by City Council.

CC #: 0549

File #: 0800-03

CONTACT: Mark A. Riffey 916-746-1667 mriffey@roseville.ca.us

8.2. Project Water Service and Facilities Repayment

Memo from Assistant Environmental Utilities Director Sean Bigley and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 20-007 APPROVING A CONTRACT BETWEEN THE UNITED STATES AND THE CITY OF ROSEVILLE PROVIDING FOR PROJECT WATER SERVICE AND FACILITIES REPAYMENT AND AUTHORIZING THE CITY MANAGER OR ENVIRONMENTAL UTILITIES DIRECTOR TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item will allow the City to switch its federal water service contract for 32,000 acre-feet of water per year (the City's primary water supply) which is currently on a two-year term basis to a contract that is in perpetuity. Funding for water purchases is currently budgeted in FY2019-20 in the Water Operations Fund which receives revenue through water utility service provided to Roseville customers. There are no additional costs related to execution of the proposed Repayment Contract.

CC #: 0552

File #: 0800-02

CONTACT: Sean Bigley 916-774-5513 sbigley@roseville.ca.us

9. ORDINANCES

9.1. Campaign Finance Ordinance Amendments

Memo from Assistant City Clerk Audrey Byrnes, Assistant City Attorney Michelle Sheidenberger and City Clerk Sonia Orozco recommending the City Council simultaneously introduce for first reading a regular ORDINANCE and urgency ORDINANCE NO. 6183 AMENDING SECTIONS 2.60.020, 2.60.045, 2.60.065 AND 2.60.100 OF CHAPTER 2.60 OF TITLE 2 OF THE ROSEVILLE MUNICIPAL CODE REGARDING CAMPAIGN FINANCE

DISCLOSURE, REPEALING CHAPTER 2.90 OF TITLE 2 OF THE ROSEVILLE MUNICIPAL CODE REGARDING CAMPAIGN EXPENDITURES, AND DECLARING THE ORDINANCE TO BE EFFECTIVE JANUARY 15, 2020 AS AN URGENCY ORDINANCE. Amendments to Chapter 2.60 and repeal of Chapter 2.90 were reviewed due to Roseville's change from at-large elections to by-district elections enacted by ORDINANCE NO.1661, adopted at the December 4, 2019 City Council meeting. The proposed changes require a reassessment of campaign contribution amounts. The proposed amendments will support the intent of the City of Roseville Campaign Finance Disclosure section of the Roseville Municipal Code and adhere to laws and regulations related to campaign expenditure limits. There is no fiscal impact associated with the proposed amendments.

CC #: 0543

File #: 0502

CONTACT: Audrey Byrnes 916-774-5268 abyernes@roseville.ca.us
M.Sheidenberger 916-774-5325 msheidenberger@roseville.ca.us
Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

9.2. Fiscal Year 2018-19 Year-End Report and Budget Adjustment

Memo from Budget Manager Scott Pettingell and Assistant City Manager/Chief Financial Officer Dennis Kauffman with a year-end version of the quarterly report for FY2018-19 for the General Fund, the enterprise operating funds, and revenues in selected other funds; and recommending the City Council adopt ORDINANCE NO. 6178 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2019-20 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The recommended budget adjustment transfers \$4.2 million in Measure B revenues received in FY2018-19 to the Economic Stabilization Reserve, appropriates \$8.5 million in one-time FY2018-19 General Fund resources, and appropriates \$100,000 for Police Department conductive electronic weapons funded by Citizens Option for Public Safety funding. The \$8.5 million of General Fund resources recommended for appropriation includes one-time investments in high-priority needs totaling \$3.6 million and an additional \$4.9 million transfer to the Economic Stabilization Reserve. There are adequate resources available in the General Fund and Citizens Option for Public Safety Fund to fund the identified appropriations.

CC #: 0542

File #: 0201 & 0201-01

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

10. SPECIAL REQUESTS/REPORTS/PRESENTATION

10.1. Charter Review Commission Member Vacancy

Memo from City Clerk Sonia Orozco recommending the City Council leave the unscheduled vacancy on the Charter Review Commission unfilled due to the voluminous content to bring a new member up to speed, and the limited time

remaining for the Commission to complete its objective and present a complete report to the City Council for their consideration of the 2020 ballot items. There is no fiscal impact associated with the recommendation.

CC #: 0534

File #: 0103-28

CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

10.2. Development Impact Fee Reports for the Fiscal Year Ended June 30, 2019

Memo from Administrative Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council accept the Development Impact Fee Reports for informational purposes. There is no impact to the City's General Fund.

CC #: 0533

File #: 0215

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

11. DEPARTMENT UPDATES

11.1. Parks, Recreation & Libraries

CONTACT: Jill Geller 916-774-5131 jageller@roseville.ca.us

12. COUNCIL REPORTS / PUBLIC COMMENTS

13. ADJOURNMENT



COUNCIL COMMUNICATION

CC #: 0553
File #: 0102-06

Title: Martin Luther King, Jr. Day
Contact: M. Bettencourt 916-774-5266 mbettencourt@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 5.1.

RECOMMENDATION TO COUNCIL

Proclaim January 20, 2020 as Martin Luther King, Jr. day, the only federal holiday designated as a national day of service to encourage all Americans to volunteer to improve their communities.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonable foreseeable indirect physical change in the environment (CEQA Guidelines §15061(b)(3)). Ceremonial documents do not include the potential for a significant environmental effect, and therefore is not subject to CEQA.

Respectfully Submitted,

M. Bettencourt, Deputy City Clerk

Sonia Orozco, City Clerk



Dominick Casey, City Manager

ATTACHMENTS:

Description

Martin Luther King, Jr. Day

CITY OF ROSEVILLE



Martin Luther King, Jr. Day January 20, 2020

WHEREAS, Reverend, Dr. Martin Luther King, Jr. was an American Christian Minister and activist who became the most visible spokesperson and leader in the Civil Rights Movement from 1955 until his assassination in 1968; and

WHEREAS, Dr. King is best known for advancing civil rights through nonviolence and civil disobedience, inspired by his Christian beliefs, Dr. King was posthumously awarded the Presidential Medal of Freedom and the Congressional Gold Medal; and

WHEREAS, President Ronald Reagan signed into law in 1983 the National holiday, Martin Luther King, Jr. Day, to commemorate the life of Dr. King and Martin Luther King, Jr. Day is to be a day of service to others; and

NOW, THEREFORE, I, JOHN B. ALLARD II, MAYOR OF THE CITY OF ROSEVILLE, CALIFORNIA, on behalf of the City Council, do hereby proclaim **JANUARY 20, 2020** as **MARTIN LUTHER KING, JR. DAY**, the only federal holiday designated as a national day of service to encourage all Americans to volunteer to improve their communities.

SIGNED AND APPROVED this 20th day of January, 2020

JOHN B. ALLARD II, MAYOR

ATTEST:

**SONIA OROZCO, CITY CLERK
CITY OF ROSEVILLE, CALIFORNIA**





COUNCIL COMMUNICATION

CC #: 0535
File #: 0704-01

Title: John L. Sullivan Park Project - Approval of Plans and Specifications and Authorization to Call for Bids

Contact: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.1.

RECOMMENDATION TO COUNCIL

Recommend Council approve the plans and specifications for the John L. Sullivan Park Project and authorize staff to call for bids.

BACKGROUND

John L. Sullivan Park is a 4.5-acre park site located at the intersection of Solaire Drive and Summerfaire Drive in the Sierra Vista Specific Plan. Amenities planned for the park include a picnic area, concrete a foosball table, two concrete cornhole courts, a practice disc golf goal, a half-court for basketball, a children's playground, multi-use turf, landscaping and irrigation. In order to meet the budget constraints, additive alternatives have been identified. These include swings, three fitness stations, and a shade structure for the picnic area.

Bids are scheduled to be opened in February 2020. Staff plans to return to Council in April to seek approval to award the project.

FISCAL IMPACT

The architect's estimate for construction for the base bid is \$1,167,630. The estimate including all additive alternatives combined is \$1,255,227. Additive alternates will be included in the construction contract as budget allows.

Funding for the park construction is provided through the Westbrook Neighborhood Park Fund and was allocated in the FY2019-20 budget. Maintenance of the park is funded from the Westbrook Community Facilities District No. 2 (Public Services).

ENVIRONMENTAL REVIEW

Adoption of the attached resolution for City Council approval of plans and specifications and authorization of bid documents, is an action that is subject to CEQA. Project level CEQA compliance for the John L. Sullivan Park (WB-51) project was accomplished with preparation of the Westbrook Specific Plan Amendment to the Sierra Vista Specific Plan Initial Study/Mitigated Negative Declaration (Adopted: April 26, 2012, SCH No. 2008032115). Because the John L. Sullivan Park project is consistent with the project evaluated in the Westbrook Specific Plan Amendment to the Sierra Vista Specific Plan Initial Study/Mitigated Negative Declaration, no new effects would be expected to occur and all applicable mitigation measures from the Westbrook Specific Plan Amendment to the Sierra Vista Specific Plan Initial Study/Mitigated Negative Declaration will be implemented. As such, no additional CEQA action is required at this time.

Respectfully Submitted,

Heather Buck, Park Development Analyst

Jill Geller, Director, Parks, Recreation & Libraries

A handwritten signature in blue ink, consisting of several overlapping loops and a final horizontal stroke.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Project Manual

Plans & Specs 1

Plans & Specs 2



Project Manual for the John L Sullivan Park Project

April 2019

The latest edition of the City of Roseville Parks Construction Standards are incorporated by reference as a part of this Project Manual. The Parks Construction Standards can be purchased at the address listed below.

Parks, Recreation & Libraries
316 Vernon Street, Suite 400
Roseville, California 95678
www.roseville.ca.us

**For Council Approval
Not for Bidding**



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For Council Approval
Not for Bidding



Parks, Recreation & Libraries
Park Development
316 Vernon Street, Suite 400
Roseville, California 95678

Notice to Bidders

DATE: January 16, 2020

TO: Prospective Bidders

FROM: Heather Buck, Park Development Analyst

RE: John L. Sullivan Park Project

Project Description: The City of Roseville is now accepting bid proposals for the John L. Sullivan Park Project from pre-qualified contractors. The scope of work for the base bid includes installation of a picnic area, concrete foosball table, concrete cornhole court, practice disc golf goal, half-court for basketball, playground, turf, landscaping and irrigation. In order to meet the budget constraints, additive alternatives have been identified and include installation of a swing play area, fitness stations, and a shade structure for the picnic area.

Subcontractors: This year the City has exercised the right not to pre-qualify subcontractors and has eliminated the requirement to use a pre-qualified subcontractors for this project.

The City reserves the right to conduct a post-bid qualifications review of any subcontractors deemed necessary.

Contract Documents: A Project Manual, including all Contract Documents and the Proposal forms for bidding this project, may be purchased on-line on the Dynamic Imaging website at <http://www.dynamic-imaging.org/plansmart/display.php>. The service requires that you establish a username and password in order to purchase plans and specifications.

Engineer's Estimate: The engineer's estimate for construction of the base bid items is \$1,167,630.00.

Questions: Questions will be accepted until 5:00 p.m. on February 4, 2020, and should be submitted in writing to Heather Buck at HCBuck@roseville.ca.us. In order to meet the required timeline to issue addenda, questions will not be accepted after this date.

Bid Deadline: Proposals will be received at the Office of the City Clerk, 311 Vernon Street, Roseville, California, until 3:00 p.m. on February 11, 2020. The proposals will be publicly opened and read by the City Clerk or designee of the City of Roseville in the City Clerk's Office at 3:05 p.m. on that same day.

The July 2019 edition of the City of Roseville Parks Construction Standards will be applicable to this project. The successful bidder will be required to use the standards contained in the book for the construction of this project.

For Council Approval
Not for Bidding

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For Council Approval
Not for Bidding



Parks, Recreation & Libraries
Park Development
316 Vernon Street, Suite 400
Roseville CA 95678

Notice to the apparent low bidder for the John L Sullivan Park Project

In order to move forward with the award of this project, the City of Roseville requests that you submit the following documents:

1. Agreement (two sets of originals) with either:
 - wet signatures from two corporate officers, or
 - wet signature from one corporate office plus the corporate seal
2. Public Works Faithful Performance Bond – fully executed and notarized.
3. Public Works Labor and Materials Payment Bond – fully executed and notarized.
4. Insurance - fully executed and notarized.

The Agreement, bond forms and insurance requirements are contained in this Project Manual.

We request that all documents be received by March 9, 2020.

Please contact us if you are unable to meet this deadline.

Send completed forms to:

City of Roseville - Parks, Recreation & Libraries Department
Attn: Heather Buck
316 Vernon Street, Suite 400
Roseville CA 95678

The Parks, Recreation & Libraries Department requires submittal of all of the above executed documents prior to City Council bid award.

**For Council Approval
Not for Bidding**

916.774.5505 phone
916.774.5251 fax
www.roseville.ca.us

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For Council Approval
Not for Bidding

TABLE OF CONTENTS

	<u>Pagination Notation</u>
Notice to Contractors	NTC
Instructions to Bidders	INT
Proposal	PROP
Insurance Broker Information Packet	INS
General Conditions for Buildings and Grounds	GC
Supplemental Conditions	SC
Specifications	SPEC
Drawings	DRAW
Assembly Bill No. 626	AB 626

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CITY OF ROSEVILLE
DEPARTMENT OF PARKS, RECREATION & LIBRARIES

Name of Project: John L Sullivan Park

NOTICE TO CONTRACTORS

NOTICE IS HEREBY GIVEN THAT sealed Proposals will be received at the Office of the City Clerk, 311 Vernon Street, Roseville, California, until February 11, 2020 at 3:00 p.m. Late Proposals will be rejected. No exceptions.

The Proposals will be publicly opened and read by the City Clerk or designee of the City of Roseville at 3:05 p.m. on February 11, 2020 at the Office of the City Clerk located at 311 Vernon Street, Roseville California for the following project:

John L Sullivan Park.

A pre-bid meeting will be held at (not applicable)

A Project Manual, including all Contract Documents and the Proposal forms for bidding this project, may be obtained on-line from the Dynamic Imaging website at <http://www.dynamic-imaging.org/plansmart/display.php>. All communications relative to this project shall be directed to the City's project manager - Heather Buck, HCBuck@roseville.ca.us.

Bids shall be submitted on the City's Proposal Forms included in the Project Manual, plainly endorsed with the Bidder's name together with signed acknowledgement of any and all addenda. Proposal Forms shall be securely sealed in a suitable envelope marked with the name and address of the Bidder, and marked in capital letters on the front and back of the envelope as

follows:

[NAME OF PROJECT]

(Name of Bidder)

(Address of Bidder)

Whether mailed or personally delivered, all bids shall be addressed to the City of Roseville, Office of the City Clerk, 311 Vernon Street, Roseville, California, 95678.

Each bid must be accompanied by a Bid Guaranty in the form of a Certificate of Deposit, Certified or Cashier's Check, Bidder's Bond or Irrevocable Standby Letter of Credit in an amount equal to at least ten percent (10%) of the Bidder's Grand Total Price. The Bid Guaranty will be retained by the City and applied to any and all damages sustained by the City in the event that the successful Bidder fails or refuses to enter into the Contract awarded to it and to furnish all required bonds and Certificates of Insurance. The City intends to award the Contract to the lowest responsible Bidder based on the Grand Total Bid Price for all components of the Project. To the extent allowed by law, the City reserves the right to reject any and all bids and/or to waive any irregularities or informalities in any bid or in the bidding procedure. The City specifically reserves the right to not award the Contract after the opening of bids.

Any bid may be withdrawn at any time prior to the time fixed in the public notice for the deadline submission of bids only by written request for the withdrawal of the bid filed with the City Clerk. The request shall be executed by the Bidder or his or her duly authorized representative. The withdrawal of a bid does not prejudice the right of the Bidder to file a new bid by the submission deadline. Whether or not bids are opened exactly at the time fixed in the public notice for opening bids, a bid will not be received after the deadline submission of bids

nor may any bid be withdrawn after the time fixed in the public notice for deadline for submission of bids. Immediately following the deadline for submission of bids all bids shall become the property of the City of Roseville and the City is under no obligation to return bids.

Bids will be examined and reported to the City Council within sixty (60) business days after the bid opening. Except as permitted by applicable law, no Bidder may withdraw its bid for a period of sixty (60) business days after the date of bid opening. Each Bidder will be notified of any award of the Contract by the City.

The City will affirmatively ensure non-discrimination on the basis of one or more of the following: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, age, sexual orientation, or military and veteran status in the award and administration of contracts that it awards.

Pursuant to Public Contract Code Section 22300, the successful Bidder may submit certain securities in lieu of the City withholding retention of payments during the Project.

The City has determined that the Contractor shall possess a valid Class A, or C -27 General Engineering or Landscaping Contractor's license at the time that the bid is submitted, as well as any other license classification as may be required by the laws of the California for the performance of the work specified in the Contract Documents. Said license shall be maintained during the Contract period. Failure to possess the specified license shall render the bid nonresponsive and will act as a bar to the award of the Contract to any Bidder not possessing such a license at the time of bid submittal. The Contractor shall provide certification of the license, its number and the expiration date on the proposal form.

The work is to be done in Placer County. Pursuant to California Labor Code Section 1773, the City has ascertained the General Prevailing Rate of Wages in the County in which the

work is to be done to be as determined by the Director of Industrial Relations of the State of California. The Contractor is hereby made aware that information regarding prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. The Contractor is required to post a copy of the applicable wage rates at the job site. Attention is directed to Section 5 “Legal Relations and Responsibility” of the General Conditions.

Pursuant to Labor Code Section 1771.1(b), notice is hereby given that a contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in Labor Code Sections 1720, et seq., unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5 or exempt from registration requirements pursuant to Labor Code Section 1725.5(f). It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform work pursuant to Labor Code Section 1725.5 at the time the contract is awarded or is exempt from registration requirements pursuant to Labor Code Section 1725.5(f). The Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

All questions prior to the deadline for bid submissions shall be directed to the attention of Heather Buck via email at HCBuck@roseville.ca.us. The deadline for submissions of questions and clarifications regarding the Contract Documents is 7 calendar days before the deadline for

bid submissions. Only Addenda issued by the City are binding.

City Clerk, City of Roseville

Dated: _____

Published: _____

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INSTRUCTIONS TO BIDDERS

SECTION 1. GENERAL

1-1.01 **GENERAL.** These Instructions to Bidders form a part of the Contract Documents. Capitalized terms are defined in the General Conditions Section 1.

1-1.02 **EXAMINATION OF PLANS, CONTRACT DOCUMENTS AND SITE OF THE WORK.** The Bidder shall examine carefully the site of the Work and all the Contract Documents, including these Instructions to Bidders, and shall inform itself of the conditions relating to the execution of the Work. Failure to do so will not relieve the successful Bidder of its obligation to enter into an Agreement and complete the Work in strict accordance with the Contract Documents. Conditions relating to the execution of the Work include the requirements of federal, state, and local laws, statutes and ordinances relative to the execution of Work, including, but not limited to, applicable regulations concerning prevailing wage rates, non-discrimination in the employment of labor, protection of the public, employee health and safety, and environmental protection.

The submission of a bid shall be conclusive evidence that the Bidder has investigated and is satisfied as to the conditions to be encountered, as to the character, quality, and scope of Work to be performed, the quantities of materials to be furnished, and as to the requirements of all the Contract Documents.

1-1.03 **EXISTING INFORMATION.** Where the Department has made investigations of site conditions, including subsurface conditions in areas where Work is to be performed under the Contract, such investigations are made only for the purpose of study and design. City does not represent that such conditions as found in these investigations or inferences or conclusions drawn as a result of these investigations will represent actual site

conditions and hereby disclaims any liability as a result of Contractor's or Bidder's reliance on such investigations. City will presume that all Bidders have conducted their own site investigations, including investigations of subsurface conditions. Where such investigations have been made, Bidders or Contractors may, upon written request, inspect the records of the Department as to such investigations subject to the conditions set forth in these Instructions to Bidders. Such inspection of records may be made only at the location noted above. The records of such investigations are not a part of the Contract Documents and are shown solely for the convenience of the Bidder or Contractor. The City assumes no responsibility whatsoever with respect to the sufficiency or accuracy of the investigations made, the records thereof, or of the interpretations set forth therein or made by the City in its use thereof. The City makes no warranty or guarantee, either express or implied, that the conditions indicated by such investigations or records are representative of those existing throughout such areas, or any part thereof, or that unforeseen developments may not occur, or that materials other than, or in proportions different from those indicated, may not be encountered.

No information derived from such inspection of records of investigations or compilation thereof made by the City, the Department or from the Engineer, or his or her assistants, will in any way relieve the Bidder or Contractor from properly examining the site and making such additional investigations as it may elect, or from properly fulfilling the terms of the Contract.

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SECTION 2: BID REQUIREMENTS

2-1.01 **PROPOSAL FORMS.** The Department will furnish to each Bidder standard Proposal Forms, which, when filled out and executed may be submitted as the bid. Proposals shall include all pages in the Project Manual with page numbers marked “PROP” plus the Addendum acknowledgment form (front sheet) from all Addenda received by the Bidder. Proposals shall be removed from the Project Manual. The full Project Manual shall not be submitted with the proposal. Bids not presented on forms so furnished will be disregarded.

The Proposal and one (1) copy thereof shall be submitted as directed in the “Notice to Contractors” under sealed cover plainly marked as a Proposal, and identifying the project to which the Proposal relates and the date of the bid opening therefor. Proposals which are not properly marked may be disregarded.

All blank spaces in the Proposal must be completed, as required, in ink. All price information shall be shown, clearly legible, in figures where required.

The Bidder shall sign the Proposal in the blank space provided therefor. If the Bidder is the sole owner, the Proposal shall be signed by the owner. If the Bidder is a corporation, the legal name of the corporation and its State of incorporation shall be set forth and the Proposal shall be signed by at least two officers authorized to sign contracts on behalf of the corporation. If the Bidder is a partnership, the true name of the firm shall be set forth, the names and addresses of all partners shall be given and the Proposal shall be signed by a partner in the firm authorized to sign contracts on behalf of the partnership. If the Bidder is a joint venture, the Proposal shall be signed on behalf of each participating company by officers or other individuals who have the full and proper authorization to do so. If the Proposal is signed by an agent of the Bidder other than an officer of a corporation or a member of a partnership, a notarized Power of

Attorney must be on file with the City prior to opening of bids or must be submitted with the Proposal. If requested by the City, the Bidder shall promptly submit evidence satisfactory to the City of the authority of the person signing the Proposal.

2-1.02 **SUBMISSION OF BIDS.** Bids must be submitted at the prescribed time and location specified in the Notice to Contractors. Any submission received after the prescribed time shall be rejected, regardless of whether or not bids are opened exactly at the prescribed time.

Any unauthorized conditions or qualifications entered on, or changes made to, the Proposal may render it invalid and may cause its rejection.

No telegraphic, telephonic, or facsimile or other electronically transmitted bids will be considered.

2-1.03 **REQUIRED LISTING OF PROPOSED SUBCONTRACTORS.** Each Proposal shall list the name, address and Contractor license number of each Subcontractor to whom the Bidder proposes to subcontract portions of the Work in an amount in excess of one-half of one percent (0.5%) of its total bid, in accordance with Section 4100 to 4114, inclusive, of the Public Contract Code for the State of California. The Bidder shall list the Subcontractor's license number and the portion of the Work that will be done by each Subcontractor. If the Bidder fails to specify a Subcontractor for any portion of the Work, the Bidder agrees to perform that portion of the Work itself, and represents that it is qualified to perform that portion of the Work itself. The Bidder's attention is invited to other provisions of the Public Contract Code related to the imposition of penalties for a failure to observe its provisions by using unauthorized Subcontractors or by making unauthorized substitutions.

2-1.04 **CONTRACTOR'S LICENSING LAWS.** Attention is directed to the

provisions of Business and Professions Code Chapter 9 of Division 3 concerning the licensing of Contractors.

All Bidders at the time of bid submittal shall be licensed as Contractors in accordance with the laws of this State. Any Bidder or Contractor not so licensed is subject to the penalties imposed by such laws. The form of Contractor's license required is stated in the Notice to Contractors, provided that the City makes no representation as to whether the State may require other or additional licenses. It is the Bidder's and Contractor's responsibility to obtain the correct Contractor's licenses. Bidders shall be skilled and regularly engaged in the general class or type of Work called for under this Contract.

All Bidders and Contractors, including Subcontractors, shall have a current City business license before undertaking any Work.

2-1.05 **NONCOLLUSION DECLARATION.** By submitting a bid, the Bidder represents and warrants that such bid is genuine and not a sham or collusive or made in the interest or on the behalf of any person therein named, and that the Bidder has not, directly or indirectly, included or solicited any other Bidder to put in a sham bid, or any other person, firm, or corporation to refrain from bidding, and that the Bidder has not in any manner sought collusion to secure the Bidder an advantage over any other Bidder.

Bidders shall submit a properly completed and executed "Noncollusion Declaration" in the form required by Public Contract Code Section 7106 and provided with the Proposal (PROP-11).

2-1.06 **DISQUALIFICATION, REMOVAL OR OTHER PREVENTION OF BIDDING.** A bid may be rejected on the basis of a Bidder, any officer of such Bidder, or any employee of such Bidder who has a proprietary interest in such Bidder, having been disqualified,

removed, or otherwise prevented from bidding on, or completing a federal, state, or local project because of a violation of law or a safety regulation.

2-1.07 **PROPOSAL GUARANTY.** All bids shall be accompanied by one of the following forms of Bidder's security: Cash, a cashier's check, a certified check, or a Bidder's bond executed by an admitted California surety insurer, made payable to the City of Roseville, or any other form of security deemed acceptable by the City Attorney. The security shall be in an amount equal to at least ten percent (10%) of the amount bid. A bid will not be considered unless one of the form of Bidder's security is enclosed with it.

A Bidder's bond shall conform to the City's bond form in the Proposal and shall be properly filled out and executed.

2-1.08 **SCHEDULE OF BID PRICES.** Bidders are directed to submit unit and lump sum prices for all Work set forth in the Contract Documents on the Proposal Form entitled "Schedule of Bid Prices."

Unit prices and lump sum prices, as indicated, must be entered in the appropriate spaces provided in the Schedule of Bid Prices. If applicable, unit prices shall be multiplied by the quantities shown, and the total shall be inserted in the Amount column. In the event of any error or discrepancy between the unit price and the calculated amount, the unit prices shall govern.

The City may correct any mathematical errors apparent on the face of the bid.

The amounts shown in the Amount column must be added together in arriving at the Grand Total Bid Price.

Amounts for Allowance bid items must be entered in the exact amount in the Amount column.

The prices included within the Schedule of Bid Prices shall include all costs for labor,

materials, tools, equipment, services, Subcontractors, suppliers, taxes, insurance, shipment, delivery, overhead, profit, and all other costs necessary to perform the Work in accordance with the Contract Documents.

The Grand Total Bid Price shall be indicated in the Summary table form included with the Schedule of Bid Prices. The Grand Total Bid Price shall be the sum of the amounts bid for each of the designated portions of the Work, as more specifically described on the Schedule of Bid Prices form itself.

Full compensation for complying with the Contract Documents, including requirements of the Standard Specifications, the General Conditions, Supplemental Conditions, and all warranties, shall be considered included in the bid items and no additional compensation shall be allowed therefor.

Full compensation for completion of all work as shown on the plans, as specified in the Specifications, and as directed by the City, shall be considered included in the bid items and no additional compensation shall be allowed.

Bidders are strongly discouraged from submitting unbalanced bids. As used herein, the term “unbalanced bid” is defined as any bid that does not include a reasonable proportionate allocation of indirect costs and profit of each bid item indicated in the Schedule of Bid Prices. The City reserves the right to reject any unbalanced bid if the City determines that there is a reasonable doubt that an acceptance of the bid will not result in the lowest ultimate cost to the City with regard to the work or a disproportionate distribution of contract funds.

The City reserves the right to delete any bid item in its entirety and/or significantly reduce the quantity of Work under a bid item. The City makes no representation that any Work under a bid item will be performed during the course of the Project or that the Work will be

performed at the quantities included in the Schedule of Bid Prices. As provided in the General Conditions, for any deleted Work, Contractor shall not be entitled to payment of the indirect costs and profit included for said bid item. All bid items shall be considered distinct and severable from the remaining bid items, and each Bidder acts at its peril if its bid is unbalanced.

The City shall compare bids on the basis of the Grand Total Bid Price, which includes the base bid and any alternates designated on the Schedule of Bid Prices. Alternates may or may not be awarded, or may be awarded in any combination, at the City's discretion.

2-1.09 **WITHDRAWAL OF PROPOSALS.** Any bid may be withdrawn at any time prior to the time fixed in the Notice to Contractors for the opening of bids, provided that a request in writing, executed by the Bidder or its duly authorized representative, for the withdrawal of such bid is filed with the City Clerk. Facsimile and electronic mail requests are not acceptable. The withdrawal of a bid shall not prejudice the right of a Bidder to file a new bid. The withdrawal of any bid after the time fixed in the Notice to Contractors for the opening of bids will not be permitted.

2-1.10 **ADDENDUM.** Proposals shall include all costs and account for all Addenda issued prior to opening of bids. The Bidder is responsible for verifying that all issued Addenda have been received. An Addendum acknowledgment form for each Addendum shall be included as part of the Proposal submittal.

2-1.11 **PUBLIC OPENING OF PROPOSALS.** Proposals will be publicly opened and read at the time and place indicated in the Notice to Contractors. Bidders or their authorized agents are invited to be present.

2-1.12 **TRENCHING AND EXCAVATION WORK.** In accordance with the provisions of California Labor Code Section 6707, if the Work involves construction of a

pipeline, sewer, sewage disposal system, boring or jacking pits, or similar trenches or open excavations, which are five feet (5') or deeper, each bid submitted shall contain, as a bid item, adequate sheeting, shoring, and bracing, or equivalent method, for the protection of life or limb, which shall conform to all applicable safety orders.

For Council Approval
Not for Bidding

SECTION 3: EVALUATION OF BIDS

3-1.01 **BID EVALUATION PROCESS.** Bids will be evaluated to determine the apparent low Bidder. The apparent low Bidder will be determined on the basis of the Grand Total Bid Price, as shown in the Schedule of Bid Prices. If additive or deductive alternates are used in the Schedule of Bid Prices, the apparent low Bidder will be the Bidder with the lowest total of the bid prices for base contract items plus the alternates designated by the City as those that will be used for determining the lowest bid price. However, the City reserves the right to (1) not award any alternates or (2) award any combination of alternates.

In case of discrepancy between the total of the base contract items and any specified alternates and the stated Grand Total Bid Price, the total of the base contract items plus specified alternates shall prevail. Any mathematical errors that appear on the face of the bid will be corrected by the City and the City will use the mathematically corrected addition. For example, if the mathematical total of Bidder's base contract items plus specified alternates equals \$1,000,000, but the Bidder has written \$1,250,000 as the Grand Total Bid Price, the City will consider \$1,000,000 to be the Bidder's Grand Total Bid Price for purposes of comparison to other Bidders and actual bid award. The City reserves its rights to reject or accept bids based on discrepancies between the stated Grand Total Bid Price and the actual mathematical total of the base contract bid items, plus specified alternates.

3-1.02 **REJECTION OF IRREGULAR PROPOSALS.** Proposals may be rejected in the City's sole discretion if they show any alterations of form, additions not called for, conditional bids, incomplete bids, erasures, or irregularities of any kind. However, the City reserves the right to waive any minor irregularities and informalities in any bid or in the bid procedure for any reason.

3-1.03 **COMPETITIVE BIDDING.** If more than one proposal is offered by any individual, firm, partnership, corporation, association, or any combination thereof, under the same or different names, all such proposals may be rejected. A party who has quoted prices on materials or Work to a Bidder is not thereby disqualified from quoting prices to other Bidders, or from submitting a bid directly for the materials or Work.

All Bidders are put on notice that any collusive agreement to control or affect the awarding of this Contract is in violation of the competitive bidding requirements of the City Charter, State Contract Act and the Business and Professions Code and may render void any Contract let under such circumstances.

3-1.04 **RELIEF OF BIDDERS.** If the Bidder claims a mistake was made in its bid, the Bidder shall give the Department written notice within five (5) Days after the opening of the bids of the alleged mistake, specifying in the notice in detail how the mistake occurred. No relief from a claimed mistaken bid shall be granted unless such mistake clearly appears on the face of the bid submitted to the City. Claimed mistakes on backup worksheets, spreadsheets, computerized bidding programs, or any other similar calculative bidding mistake which is not apparent on the face of the bid shall not under any circumstance be considered as a basis for relief. The burden of proving the occurrence of a mistake entitling a Bidder to relief from its bid rests entirely on the Bidder. Relief from bids shall be in the City's sole discretion.

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SECTION 4: AWARD AND EXECUTION OF CONTRACT

4-1.01 **AWARD OF CONTRACT.** The City reserves the right to reject any and all proposals and to award (or not award) any combination of bid items at its option. Any such award will be to the lowest responsible Bidder whose proposal complies with the requirements prescribed for the bid items awarded. Such award, if made, will be made within sixty (60) business days after the opening of the proposals. If the lowest responsible Bidder refuses or fails to execute the Contract, or provide an acceptable Performance Bond, Payment Bond, and insurance certificate(s), the City may award the Contract to the second lowest responsible Bidder. Such award, if made, will be made within eighty-two (82) business days after the opening of proposals. If the second lowest responsible Bidder refuses or fails to execute the Contract, or provide an acceptable Performance Bond, Payment Bond, and insurance certificate(s), the City may award the Contract to the third lowest responsible Bidder. Such award, if made, will be made within one hundred four (104) business days after the opening of the proposals. The above time periods within which the award of Contract may be made are subject to extension for such further period as may be agreed upon in writing between the City and the Bidder concerned.

4-1.02 **RETURN OF BIDDER'S SECURITIES.** Within ten (10) Days after the award of the Contract, the City Clerk will return all Bidders' securities, other than Bidders' bonds, accompanying the proposals that are not to be further considered in making the award. Retained Bidders' securities will be held until the Contract has been fully executed after which all Bidders' securities, except Bidders' bonds and any Bidders' securities that have been forfeited, will be returned.

4-1.03 **CONTRACT BONDS.** The successful Bidder shall furnish two (2)

bonds in the form contained in the section entitled Insurance Broker Information Packet and Bonds. One (1) bond shall secure the payment of the claims of laborers, mechanics or materialmen employed on the Work under the Contract, and the other bond shall guarantee the faithful performance of the Contract.

Each of the two (2) bonds shall be in a sum equal to one hundred percent (100%) of the Contract Price. If the Contract Price increases by the issuance of Change Orders, the penal amounts of the bonds required shall increase accordingly. Sureties on each of said bonds shall be satisfactory to the City.

All alterations, extensions of time, extra and additional Work, and other changes authorized by the Standard Specifications, the General Conditions, the Supplemental Conditions or any part of the Contract may be made without securing the consent of the surety or sureties on the Contract bonds.

Furthermore, the successful Bidder shall furnish a certificate from the County Clerk as required by California Civil Code of Procedure Section 995.660(a)(3).

4-1.04 **INSURANCE.** At the time of the execution of the Contract, the Contractor shall, at its own expense, procure, and at all times during the prosecution of the Work maintain in full force and effect Worker's Compensation Insurance, and Liability Insurance as specified in the General Conditions. The Contractor shall provide a Certificate of Insurance in the form contained in the section entitled Insurance Broker Information Packet.

4-1.05 **EXECUTION OF CONTRACT.** The Contract shall be signed by the successful Bidder and returned, together with all the required Contract bonds and insurance certificates, within fifteen (15) Days after the Contract has been awarded or as otherwise directed, in writing, by the City.

If the Bidder is an individual, the Contract shall be executed personally by the Bidder. If the Bidder is a partnership, it is desirable that the Contract be executed by all of the partners, but it may be executed by one of them. If the Bidder is a corporation, it must be executed by two officers of the corporation consisting of (1) the chairman of the board, president or vice president; and (2) the secretary, assistant secretary, chief financial officer, treasurer or assistant treasurer, or by a person authorized by the corporation to execute written contracts on its behalf, and the corporate seal affixed thereto. In the alternative, a person other than an officer may sign the Contract, provided evidence satisfactory to the City is provided indicating the individual's authority to bind the corporation. If the corporate seal is not affixed to the Contract, or if it is executed by a person other than officers, or only by one officer, there must be attached to the Contract a certified copy of a resolution of the corporation authorizing such officer or person to execute written contracts for and on behalf of the corporation. If the Bidder is a joint venture, the Contract must be executed on behalf of each participating firm by officers or other individuals who have the full and proper authorization to do so.

4-1.06 **FAILURE TO EXECUTE CONTRACT.** Failure of the lowest responsible Bidder, the second lowest responsible Bidder, or the third lowest responsible Bidder to execute the Contract and file acceptable bonds and insurance as provided within fifteen (15) Days after the Contract has been awarded, or as otherwise directed, in writing, by the City, shall be just cause for annulment of the award and forfeiture of the Bidder's security. The successful Bidder may file with the City Clerk a written notice, signed by the Bidder or Bidder's authorized representative, specifying that the Bidder will refuse to execute the Contract if presented to Bidder. The filing of such notice shall have the same force and effect as the failure of the Bidder to execute the Contract and furnish acceptable bonds within the time prescribed.

SECTION 5: BID PROTEST PROCEDURES

5-1.01 **POLICY/PROCEDURES.** It is the policy of the City to consider fully and adjudicate promptly protests filed by prospective Bidders relating to the City's bidding procedure or award of the Contract. Protests shall be filed and processed in accordance with Section 4.12.150 of the Roseville Municipal Code. A Bidder's failure to follow the bid protest procedures may result in rejection of the protest by the City.

For Council Approval
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PROPOSAL TO THE DEPARTMENT OF PARKS, RECREATION & LIBRARIES

Project: John L Sullivan Park

Name of Bidder _____ Business Phone _____

Business Address _____

Place of Business _____

Contractor's License No. _____

License Expiration Date _____

License Classification Type _____

DIR Registration No. _____

Type of business organization: _____

*If a Corporation, incorporated under the laws of the State of: _____

City of Roseville Business License No. _____

The undersigned Bidder herewith submits this Proposal and binds itself on award by the City of Roseville under this bid to execute a Contract in accordance with its bid and the Contract Documents.

The Notice to Contractors, Instructions to Bidders, Form of Agreement, Specifications, General Conditions, Supplemental Conditions, Contract Drawings, and Addenda, if any, are made part of this bid and all provisions thereof are hereby accepted, and all representations and warranties are required thereby are hereby affirmed.

The work to be done is described in the Bidding Documents entitled _____
John L Sullivan Park, City of Roseville, California.

This offer shall be irrevocable for a period of sixty (60) Days after the date on which bids are opened.

For Council Approval
Not for Bidding

The undersigned Bidder understands that any clarification made to the above or any new and different conditions or information submitted on or with its Proposal, other than that requested, may render the bid non-responsive.

The undersigned, as Bidder, declares that the only persons or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm, or corporation; that the Bidder has carefully examined the location of the proposed Work, the attached Form of Agreement, and the plans, Specifications, and other Contract Documents; and agrees if this Proposal is accepted, that it will contract with the City of Roseville, in the form of a copy of the Agreement contained in the Project Manual, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the Contract Documents, in the manner and time therein prescribed, and according to the requirements of the Director, as therein set forth, and that the Bidder will take in full payment therefore prices indicated in the Schedule of Bid Items, including all work modified by addendum numbers _____. (IF NONE, STATE NONE).

Bids are required for all Bid Items. The amount of the Bid for comparison purposes will be the total of all items awarded.

The Bidder shall set forth for each item of work, in clearly legible figures, an item ("unit") price and a total for the item in the respective spaces provided for this purpose in the Schedule of Bid Items.

The prices included within the Schedule of Bid Items include all costs for labor, materials, tools, equipment, services, Subcontractors, suppliers, taxes, insurance, shipment, delivery, overhead, profit, and for all other costs necessary to perform the Work in accordance

with the Contract Documents.

Accompanying this Proposal is _____.

(Notice: Insert the words "Cash \$_____", "Cashier's Check," "Certified Check," or "Bidder's Bond," as the case may be, in an amount equal to at least ten percent (10%) of the total of the Bid.)

The names of all persons interested in the foregoing Proposal as Principals, are as follows: _____

If SOLE OWNER, execute here:

I sign as sole owner of the business named above:

If PARTNERSHIP, one or more partners sign here:

The undersigned certify that we are partners in the business named above and that we sign this bid with the full authority to do so:

If CORPORATION, execute here:

Corporate Name: _____

PROP - 3

For Council Approval
Not for Bidding

Incorporated under the laws of the State of _____

The undersigned certify that they sign this bid with the full and proper authorization so to do:

By _____
*Signature of Authorized Official**

By _____
*Signature of Authorized Official**

Title

Title

Typewritten or Printed Name

Typewritten or Printed Name

If JOINT VENTURE, execute here:

Joint Venture name composed of: _____

The undersigned certify that they sign this bid with the full and proper authorization so to do:

*Signature of Authorized Official**

*Signature of Authorized Official**

Title

Title

Typewritten or Printed Name

Typewritten or Printed Name

*If Bidder is a partnership or Joint Venture, give the full names of all partners and/or Joint Ventures in the space provided (use additional sheet if required). If Bidder is a corporation, two signatures are required as follows: (1) the Chairman, President, or Vice-President and (2) the Secretary, Assistant Secretary, Chief Financial Officer, Treasurer, or Assistant Treasurer. In the alternative, this Agreement may be executed by a single officer or a person other than an officer provided that evidence satisfactory to City is provided demonstrating that such individual is authorized to bind the corporation (example, a copy of a certified resolution from the corporation's board or a copy of the corporation's bylaws).

For Council Approval
Not for Bidding

[LIST OF SUBCONTRACTORS FOLLOWS ON NEXT PAGE.]

PROP - 5

For Council Approval
Not for Bidding

LIST OF SUBCONTRACTORS

Contractor's Name: _____

The Bidder is required to furnish the following information in accordance with the provisions of Section 4100 and 4114, inclusive, of the Public Contract Code of the State of California. This list and information shall include all Subcontractors that perform work, provide labor or render services to the Bidder in connection with the Project in an amount in excess of one-half of one percent (0.5%) of the total amount of the Bidder Grand Total Price.

PORTION/ TYPE OF WORK	% OF CONTRACT	SUB- CONTRACTOR'S NAME	CONTRACTOR LICENSE NO.	DIR REG NO.	BUSINESS ADDRESS (CITY, STATE)

PROP - 6

For Council Approval
Not for Bidding

SECURITY FOR COMPENSATION CERTIFICATE

(Required by California Labor Code Section 1861)

TO: City Council
City of Roseville

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

(Signature of Bidder)

Business Address

Telephone

PROP - 7

For Council Approval
Not for Bidding

BIDDER'S BOND

City Council of the City of Roseville

KNOW ALL MEN BY THESE PRESENTS:

That we _____
_____, as PRINCIPAL, and

a, _____ and duly authorized to transact business
under the laws of the State of California, as SURETY, are held and firmly bound unto the City of
Roseville in the penal sum of _____ dollars
(\$_____), being at least TEN PERCENT (10%) OF THE TOTAL AMOUNT OF
THE BID of the Principal above named, submitted by said Principal to the City of Roseville,
acting by and through the Public Works Director, for the work described below, for the payment
of which sum in lawful money of the United States, well and truly to be made, to the Director of
the Department to which said Bid was submitted, we bind ourselves, our heirs, executors,
administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above-mentioned Bid to the City Council of
the City of Roseville, as aforesaid, for certain construction specifically described as follows, for
which Bids are to be opened at the Office of the City Clerk located at 311 Vernon Street,
Roseville, California, on _____, 20__ FOR

John L Sullivan Park

(Copy here the exact title of work as it appears on the Proposal.)

PROP - S

NOW, THEREFORE, IF THE AFORESAID PRINCIPAL is awarded the Contract and, within the time and manner required under the Contract Documents, after the prescribed forms are presented for signature, enters into a written Contract, in the prescribed form, in accordance with the Bid, and files all insurance and two (2) Bonds with the Department, one (1) to guarantee Faithful Performance and the other to guarantee Payment for Labor and Materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this ____ day of _____, 20__.

_____(Seal)

_____(Seal)

_____(Seal)

Principal

_____(Seal)

_____(Seal)

_____(Seal)

Surety

Business Address

NOTE: To be considered complete, both the Principal and the Surety must sign this Bidder's Bond. In addition, signatures of those executing for the Surety must be properly acknowledged.

For Council Approval
Not for Bidding

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For Council Approval
Not for Bidding

SCHEDULE OF BID ITEMS

JOHN L SULLIVAN PARK PROJECT

The bidder, in compliance with the published Notice to Contractors, having examined the Plans and Specifications, any and all addenda, any related documents, and all of the sites of the proposed work, and being familiar with all the conditions surrounding the construction of the proposed project, including the availability of material, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time period set forth therein, and at the prices stated. This is a lump sum bid project. These prices are to include all labor, materials, supplies, and all other expenditures incidental to complete compliance to the Contract Documents.

The work to be included in the Contract shall be determined by the City prior to award of Contract. **The amount of the bid for comparison and award purposes shall be the total amount set forth in the “Total Lump Sum Bid”.** The City reserves the right to award none, all or selected add alternates as the budget permits.

BASE BID:

Base bid includes all work as shown on the plans, project manual, and addenda to **construct the John L Sullivan Park Project.**

Numerical **Base** Bid: \$ _____

Written **Base** Bid: _____ dollars and _____

ADD ALTERNATES:

Add Alternate #1 – Exercise Nodes

Numerical **Additive Alternative #1** Bid: \$ _____

Written **Additive Alternative #1** Bid: _____ dollars and _____

Add Alternate #2 – Swing Play Area

Numerical **Additive Alternative #2** Bid: \$ _____

Written **Additive Alternative #2** Bid: _____ dollars and _____

Add Alternate #3 – Shade Shelter at Picnic Area

Numerical **Additive Alternative #3** Bid: \$ _____

Written **Additive Alternative #3** Bid: _____ dollars and _____

For Council Approval
Not for Bidding

Winter Construction Suspension Allowance:

\$15,000

TOTAL LUMP SUM BID:

Lump Sum Base Bid plus Add Alternate #1, Add Alternate #2, Add Alternate #3, and Winter Construction Suspension Allowance

Numerical **Total Lump Sum** Bid: \$ _____

Written **Total Lump Sum** Bid: _____ dollars and _____

The additions/deletions sheets (PROP – 13C through PROP – 13F) are required to be completed in their entirety. Failure to do so would be interpreted as an incomplete/non-responsive bid.

The additions/deletions sheets will not be considered for bid award but will be used for contract change orders.

Contractor Name (print or type): _____

Signature (by authorized representative): _____

Date: _____ License No.: _____ Class: _____

For Council Approval
Not for Bidding

JOHN L SULLIVAN PARK PROJECT

For Additions and Deletions Only

Contractor shall provide itemized costs as shown below for use during construction for additions or deletions only. Unit costs to be listed are based on the project plans, specifications, Parks Construction Standards and the Design & Construction Standards, unless otherwise noted. Items listed are not necessarily shown on the plans or identified in the Technical Specifications.

Item	Description	Unit	Unit Cost
1	EC-2 Preservation of Existing Vegetation	sf	
2	EC-3 Hydraulic Mulch	sf	
3	EC-4 Hydroseeding	sf	
4	EC-6 Straw Mulch	sf	
5	EC-7 Geotextiles and Mats	sf	
6	EC-8 Wood Mulching	sf	
7	EC-10 Velocity dissipation device	ea	
8	EC-11 Slope Drains	ea	
9	EC-14 Compost Blanket	sf	
10	EC-16 Non-Vegetative Stabilization	sf	
11	SE-1 Silt Fence	lf	
12	SE-5 Fiber Rolls	lf	
13	SE-6 Gravel Bag Berm	ea	
14	SE-7 Street Sweeping and Vacuuming	ea	
15	SE-8 Sandbag Barrier	lf	
16	SE-9 Straw Bale Barrier	lf	
17	SE-10 Storm Drain Inlet Protection	ea	
18	TC-1 Stabilized construction entrance/exit	ea	
19	TC-3 Entrance/outlet tire wash	ea	
20	Clearing and Grubbing	sf	
21	Site Security Fencing	lf	
22	Rough Grading (Earthwork)	cy	
23	Finish grading (earthwork)	sf	

Items 1 through 19 are to be consistent with requirements detailed in California Stormwater Quality Association Stormwater Best Management Practice Handbook, latest edition.

JOHN L SULLIVAN PARK PROJECT

For Additions and Deletions Only (continued)

Item	Description	Unit	Unit Cost
24	1" Schedule 40 PVC Pipe	lf	
25	18" Storm drain, PVC, SDR-35	lf	
26	12" Storm drain, PVC, SDR-35	lf	
27	4" Sanitary Sewer, PVC, SDR-35	lf	
28	1" Domestic Water Connection	ls	
29	1" Domestic Water Valve	ea	
30	1" Domestic Water Service Meter Box	ea	
31	1" Domestic Water Backflow Preventer	ea	
32	2" Irrigation Recycled Water Valve	ea	
33	2" Irrigation Recycled Water Service	ls	
34	Sanitary Sewer Cleanout	ea	
35	24"x24" Play Area Storm Drain	ea	
36	24"x24" Storm Drain Drop Inlet	ea	
37	30"x30" Storm Drain Drop Inlet	ea	
38	Storm Drain Connection to Existing Drainage Inlet	ea	
39	Area drain	ea	
40	Irrigation Booster Pump	ls	
41	Electrical POC	ls	
42	Concrete Paving (per Parks detail PK-31)	sf	
43	Concrete Mow Curb (12")	lf	
44	Stabilized Decomposed Granite Paving	sf	
45	Drinking Fountain with Sump	ea	
46	Picnic Table (L-108)	ea	
47	Picnic Table, Accessible (L-109)	ea	
48	Park Bench (PK-24)	ea	
49	Park Identification Sign	ea	
50	Park Namesake Sign	ea	
51	16' Pole Light LED	ea	

JOHN L SULLIVAN PARK PROJECT

For Additions and Deletions Only (continued)

Item	Description	Unit	Unit Cost
52	Trash Receptacle	ea	
53	Cornhole Board Set (2 Boards per Set)	ea	
55	Concrete Foosball Table	ea	
56	Disc Golf Basket	ea	
57	Play Area Curb (PK-36)	lf	
58	Play Equipment	ls	
59	Engineered Wood Fiber (12" depth)	cy	
60	Drain rock (3" depth)	cy	
61	Play Area Access Ramp	ea	
62	Playground Rules Sign	ea	
63	Sport Striping and Color (Basketball, Half Court)	ea	
64	Basketball Post, Backstop, Hoop and Net	ea	
65	Irrigation Controller, 32 Station	ea	
66	Irrigation Mainline 6"	lf	
67	Irrigation Mainline 4"	lf	
68	Irrigation Mainline 3"	lf	
69	Irrigation Mainline 2.5"	lf	
70	Irrigation Mainline 1.5"	lf	
71	Irrigation Control Wire (#12,#14 AWG-UF)	lf	
72	Irrigation Mainline Fittings	ea	
73	Irrigation Mainline Restraints	ea	
74	6" Sleeve (Sch 40)	lf	
75	Irrigation Lateral Lines PVC	lf	
76	Irrigation Remote Control Valve 3"	ea	
77	Irrigation Remote Control Valve 2"	ea	
78	Irrigation Remote Control Valve 1.5"	ea	
79	Irrigation Remote Control Valve 1"	ea	
80	Quick Coupling Valve 1"	ea	

JOHN L SULLIVAN PARK PROJECT

For Additions and Deletions Only (continued)

Item	Description	Unit	Unit Cost
81	R-VAN-STRIP Rotary Assembly	ea	
82	R-VAN14 Rotary Assembly	ea	
83	R-VAN18 Rotary Assembly	ea	
84	R-VAN24 Rotary Assembly	ea	
85	8005-06 Turf Rotor Assembly	ea	
86	8005-08 Turf Rotor Assembly	ea	
87	8005-10 Turf Rotor Assembly	ea	
88	8005-12 Turf Rotor Assembly	ea	
89	Tree Bubbler	ea	
90	Bubbler on Flex Riser	ea	
91	Soil Amendments	sf	
92	Hydroseeded Turf	sf	
93	Sodded Turf	sf	
94	Install Trees (15 Gal.)	ea	
95	Install Trees (24" Box)	ea	
96	Install Trees (36" Box)	ea	
97	Install Shrubs (15 Gallon)	ea	
98	Install Shrubs (5 Gallon)	ea	
99	Install Shrubs/Grasses (1 Gallon)	ea	
100	Install Groundcover Roses (2 Gallon)	ea	
101	Install Groundcover (1 Gallon)	ea	
102	Bark Mulch (3")	cy	
103	Landscape Maintenance (90 Day)	ls	
104	Header Board	lf	
105	Exercise Equipment	ea	
106	Swings	ls	
107	Shade Shelter	ls	

NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other Bidder. All statements contained in the bid are true. The Bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

(Signature of Declarant)

DISQUALIFICATION QUESTIONNAIRE

The Bidder shall complete, under the penalty of perjury, the following questionnaire:

Has the Bidder, any officer of the Bidder, or any employee of the Bidder who has proprietary interest in the Bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes_____

No_____

If the answer is yes, explain the circumstances in the following space.

NAME OF BIDDER: _____

SIGNATURE OF BIDDER: _____

TITLE OF BIDDER: _____

DATE: _____

For Council Approval
Not for Bidding

ACKNOWLEDGEMENT OF INSURANCE AND BOND REQUIREMENTS

Included in the Bid Price is full compensation for the requirements set forth in the
INSURANCE BROKER INFORMATION PACKET of the Project Manual.

NAME OF BIDDER: _____

SIGNATURE OF BIDDER: _____

TITLE OF BIDDER: _____

DATE: _____

For Council Approval
Not for Bidding

DISCLAIMER OF WARRANTIES AND ACCURACY OF DATA

Although soil and site investigation reports have been obtained from sources believed to be reliable, no warranty expressed or implied is made regarding accuracy, adequacy, completeness, legality, reliability or usefulness of any information contained therein. These reports are subject to change at any time, may be incomplete, and/or may contain errors. This information is provided for informational purposes only. The City of Roseville provides this information on an “as is” basis. Warranties of any kind, express or implied, or statutory, including but not limited to the implied warranties of merchantability, and fitness for a particular purpose ARE DISCLAIMED to any party viewing these documents or to any third party.

The City of Roseville does not accept and expressly disclaims liability to any party viewing such information, or to any third party whatsoever, for any loss, damage, or injury (including incidental or consequential damages) whether such loss, damage, or injury is the result of negligence, willful or intentional misconduct, or any other cause.

I have read and acknowledged the above disclaimer and agree to hold harmless the City of Roseville on any theory of liability for any loss, damage or injury whether in contract, strict liability or tort arising in any way out of the use or contents of the released information or documents described above or the performance of the work called for herein.

Print Name

Name of Business/Company/Corporation

Address

Signature

Date

Phone

For Council Approval
Not for Bidding

END OF PROPOSAL

PROP - 15

**For Council Approval
Not for Bidding**

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For Council Approval
Not for Bidding

A G R E E M E N T

THIS AGREEMENT, is made and entered into this ____ day of _____,
20____, by and between the City of Roseville, a municipal corporation, ("CITY"), and
_____, a _____,
("CONTRACTOR"); and

W I T N E S E T H:

WHEREAS, the City Council of the CITY, at a meeting held on the ____ day of _____, 20____, approved plans and specifications for the _____
_____ and directed the City Clerk to advertise for sealed proposals for doing said work and providing that bids be submitted on the ____ day of _____, 20____; and

WHEREAS, the City Clerk, thereafter duly and regularly caused a notice to be published in the manner and for the time prescribed by law; and

WHEREAS, CONTRACTOR, pursuant to the provisions of said notice duly filed a bid with the City Clerk, a true copy of which bid is now on file in the office of the City Clerk, and is hereby referred to and by this reference made a part hereof as fully as if set forth at length herein; and

WHEREAS, all bids received pursuant to said notice were opened and examined and publicly declared at the time specified in said advertisement for bids and at a meeting of the City Council held on the ____ day of _____, 20____, the Council found and

declared the bid of CONTRACTOR to be the lowest responsible bid and thereupon awarded a contract to CONTRACTOR to do the work referred to in the aforementioned specifications.

NOW, THEREFORE, the parties agree as follows:

1. THE WORK. CONTRACTOR agrees:

a. To do the work and furnish all the labor, materials, tools, supplies, equipment, superintendence, insurance, and bonds required for the _____

_____ in accordance with the Contract Documents (the Work).

b. To do and perform the Work contemplated hereby in a good and workmanlike manner under the direction of and to the satisfaction of the Director of Public Works of the City of Roseville.

2. PAYMENT. CITY shall pay CONTRACTOR _____ dollars (\$_____) for the Work to be done under this Agreement in accordance with the Contract Documents.

3. CONTRACT DOCUMENTS. The complete Agreement between the parties hereto consists of the following documents:

- a. The advertisement for bids (including the notice to bidders, instructions to bidders and proposals);
- b. The accepted bid;
- c. Plans and specifications (including general conditions, supplemental conditions, special provisions and construction details);
- d. Bonds and insurance required by the specifications; and

For Council Approval
Not for Bidding

e. This contract.

All documents specified above are intended to operate so that any work called for in any one and not mentioned in the other, or vice versa, is to be executed the same as if mentioned in all said documents.

4. LIQUIDATED DAMAGES. In the event CONTRACTOR does not complete the Work within the time specified, CONTRACTOR agrees that CITY will suffer damages. Inasmuch as the actual damages which would result from such breach by CONTRACTOR under this Agreement are uncertain, and would be impractical or extremely difficult to fix, CONTRACTOR agrees that it shall pay, or CITY shall deduct from CONTRACTOR's fee, the amount of \$_____ per day as liquidated damages, in the event of such delay.

5. TIME OF COMPLETION. Time is of the essence of this Agreement. CONTRACTOR shall complete all Work under the Contract Documents within _____ Days of the date of this Contract. CONTRACTOR shall begin work by the date specified in the "Notice to Proceed" letter and shall diligently prosecute all of the Work under this Contract in all parts and requirements as defined in the Contract Documents.

6. SERVICE OF NOTICE. Any notice required or permitted to be given under this Agreement shall be deemed given when (a) personally delivered to the recipient identified below; (b) mailed by registered or certified mail, return receipt requested, postage pre-paid, to the address specified below; or (c) sent by facsimile, with confirmation of receipt, to the facsimile number identified below.

CITY OF ROSEVILLE

CONTRACTOR

For Council Approval
Not for Bidding

CITY may also act through either its architect or construction manager if CITY expressly gives notice to CONTRACTOR, in writing, that CITY's designee has authority to act for CITY in a specific capacity.

7. DISPUTES. Disputes arising from this Agreement will be determined in accordance with the Contract Documents and Public Contract Code Sections 10240-10240.13.

8. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

9. INDEPENDENT CONTRACTOR. CONTRACTOR shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

10. SUCCESSORS IN INTEREST. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

11. MODIFICATION. This Agreement and each provision contained herein may be waived, amended, supplemented or eliminated only by mutual written agreement of the parties.

12. SEVERABILITY. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.

13. INTEGRATED AGREEMENT. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

14. CONTRACTORS LICENSE LAW. CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS STATE LICENSE

BOARD WHICH HAS JURISDICTION TO INVESTIGATE COMPLAINTS AGAINST CONTRACTORS IF A COMPLAINT REGARDING A PATENT ACT OR OMISSION IS FILED WITHIN FOUR (4) YEARS OF THE DATE OF THE ALLEGED VIOLATION. A COMPLAINT REGARDING A LATENT ACT OR OMISISON PERTAINING TO STRUCUTRAL DEFECTS MUST BE FILED WITHIN TEN (10) YEARS OF THE DATE OF THE ALLEGED VIOLATION. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 26000, SACRAMENTO, CALIFORNIA 95826.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attestation by its City Clerk under authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20____, and CONTRACTOR has caused this Agreement to be duly executed.

CITY OF ROSEVILLE, a
municipal corporation

_____, a

BY: _____
DOMINICK CASEY
City Manager

ATTEST:

BY: _____
SONIA OROZCO
City Clerk

BY: _____
its: _____

and

BY: _____
its: _____

For Council Approval
Not for Bidding

APPROVED AS TO FORM:

BY: _____
ROBERT R. SCHMITT
City Attorney

APPROVED AS TO SUBSTANCE:

BY: _____

Print Name: _____

Title: _____

For Council Approval
Not for Bidding

INSURANCE BROKER INFORMATION PACKET

Project: John L Sullivan Park

NOTICE TO CONTRACTOR:

For your convenience, this package contains the Requirements for Insurance and Bonds for this project, including the necessary City forms. You are required to return these forms in addition to the executed Contract within fifteen (15) calendar days after the award of the Bid, unless otherwise directed by City in writing. (See the Instructions to Bidders.)

Please insert the dollar amount of your accepted Bid into the blank on page INS-1 and present this entire package to your insurance broker if you are awarded the Bid.

For Council Approval
Not for Bidding

TABLE OF CONTENTS

	<u>Page</u>
Notice to Insurance Broker	INS 1
Insurance Requirements	INS 2
Public Works Faithful Performance Bond	INS 10
Public Works Payment Bond	INS 13

For Council Approval
Not for Bidding

NOTICE TO INSURANCE BROKER

Your client has been awarded a bid by the City Council of the City of Roseville to perform a public works project known as John L Sullivan Park. The Contract Conditions for that project require your client (“the Contractor”) to return certain evidence of insurance and bonds to the City Attorney of the City within fifteen (15) days after the Bid award, unless otherwise directed by the City in writing, or else the Bid award may be terminated and awarded to another company.

This package contains the information you will need as an insurance broker to provide the appropriate insurance and bonds to the City. The insurance coverages the Contractor needs are specified in the section entitled “Insurance Requirements.” Please note that, in addition to the insurance certificate itself, copies of several endorsements must be actually furnished.

Please refer to the Supplemental Conditions for modifications of the General Conditions, if any, and the requirements of this insurance packet.

Please use the standard City of Roseville Bond Forms provided in this package.

The Bonds required must each be in the penal amount of: \$_____.

Bonds must be sent to the following staff person:

City of Roseville, Parks, Recreation & Libraries
Attn: Heather Buck
316 Vernon Street, Suite 400
Roseville, CA 95678

Insurance documents must be provided using one of the following methods:

- a. By email to roseville@ebix.com and riskmanagement@roseville.ca.us
- b. By fax to (770) 335-5727 and (916) 774-5461

After using one of these methods, please **DO NOT** send the insurance certificate(s) by mail.

When forwarding the documents, please refer to the project name so that the documents can be matched with the Contract for which they are submitted.

Thank you.

INS - 1

For Council Approval
Not for Bidding

INSURANCE REQUIREMENTS

The following sections are quoted from the General Conditions:

5-1.23 **INSURANCE COVERAGE.**

A. **Evidence of Maintenance Required.** The Contractor shall, at its expense, procure and at all times maintain in full force and effect at a minimum the insurance required by this section on all of its operations; and the Contractor shall not allow any Subcontractor to commence work until similar insurance required of the Subcontractor has been obtained and filed. An original Certificate of Insurance, and copies of all required endorsements, all in a form approved by the Risk Manager, evidencing all required coverage or policies shall be filed after the award of the bid and prior to approval of the Contract by the City Council. Contractor shall provide ten (10) days prior written notice to the City of any reduction of coverage limits or cancellation of the coverage or policies shall be given to the City of Roseville as Certificate holder.

B. **Qualifying Insurers.** With the exception of the State Compensation Insurance Fund, all required insurance policies shall be issued by companies acceptable to the City and licensed to do business in the State of California and who hold a current policy holders alphabetic and financial size category rating of not less than AVII according to the most recent issue of Best's Insurance Reports.

C. **Insurance Required.**

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations with limits of no less than Two Million Dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage for projects under One Million Dollars (\$1,000,000) and

limits of no less than Five Million Dollars (\$5,000,000) per occurrence for bodily injury, personal injury and property damage for projects over One Million Dollars (\$1,000,000). If a general aggregate limit applies, either the aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.

The Commercial General Liability insurance shall include the following, copies of which shall be provided:

a. Inclusion of the City of Roseville, and its officers, agents, employees, and volunteers, as additional insureds (except for workers' compensation) as respects services or operations under the Contract. The additional insured endorsement for the general liability policy shall be at least as broad as the ISO CG 2010 10 01 combined with ISO CGL Endorsement CG 2037 10 01. Any other endorsement must be approved in writing by the City. Endorsements must include coverage for on-going and completed operations, which coverage shall be maintained for four (4) years following completion of the Project. Endorsements shall cover the City of Roseville, its officers, agents, employees, and volunteers.

b. The insurance shall provide coverage for claims by one insured against another insured and the policies shall not contain any cross-suits exclusions, cross-liability exclusions, or insured versus insured exclusions. The policies shall not contain any classification exclusions purporting to deny coverage for any work to be performed by Contractor or any of its Subcontractors.

c. Stipulation that the insurance is primary and noncontributory, as evidenced by a separate endorsement (CG 20 01 04 13 or an equivalent) or section of the policy, and that neither the City nor its insurers will be called upon to contribute to a loss.

d. Such insurance shall specifically cover the contractual liability of

the Contractor.

e. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

f. Waiver of subrogation endorsement.

g. The Contractor shall furnish a certificate for the period covered.

2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and Code 9 (non-owned), with limits of no less than One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

3. **Workers' Compensation:** In accordance with the provisions of the California Labor Code, Contractor is required to be insured against liability for Workers' Compensation or to undertake self-insurance. Statutory Workers' Compensation and Employers' Liability of at least One Million Dollars (\$1,000,000) shall cover all Contractors staff while performing any work incidental to the performance of this Agreement.

4. **Professional Liability:** Professional Liability (Errors and Omission) Insurance appropriate to Contractor's profession, with a limit of liability not less than One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) aggregate to cover all design and engineering services rendered by Contractor pursuant to the Agreement. Coverage must commence from the first day that Contractor or any of its Subcontractors provided any design or engineering services in connection with the Project.

5. **Builder's Risk/Course of Construction Insurance** Is ☐ **OR Is Not**

☒ **Required by Risk Management:** The Contractor shall be responsible for all loss, damage or destruction whatsoever to the work called for by this Contract until the approval of a Notice of Completion or acceptance of the Work if no Notice of Completion is to be recorded.

The Contractor shall secure "All Risk" type of builder's Risk Insurance of the type covering one hundred percent (100%) of the value of the work performed under this Contract (the value is presumed to be the Contract amount unless otherwise stated in Supplemental Conditions) and all materials, equipment, or other items to be incorporated therein while the same are located at the construction site, a bonded warehouse, or its place of manufacture. At any time, the policy shall cover the value of the work completed. The policy shall cover hazards including the losses due to fire, explosion, hail, rain, lightning, flood (separate insurance as needed), vandalism, malicious mischief, wind, collapse, aircraft, and smoke.

The policies providing such insurance shall name the City as a loss payee as its respective interests may appear, and certified copies of such policies shall be filed with the City. The maximum deductible allowable under the Builder's All Risk policy shall be five percent (5%) of the Contract amount.

Builder's Risk Insurance is not required for coverage of losses in excess of five percent (5%) of the Contract amount for damages resulting from earthquake in excess of a magnitude of 3.5 on the Richter scale, or tidal waves. Coverage in the amount of five percent (5%) of the Contract amount for such losses is required.

6. **Pollution Coverage:** Pollution coverage is not required.

[REDACTED]

[REDACTED]

[REDACTED]

7. **Higher Coverage Limits:** If Contractor maintains higher coverage limits than the amounts shown above, then the City requires and shall be entitled to coverage for the higher coverage limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

8. **Claims Made Coverage:** Liability insurance coverage may not be written on a “claims made” or modified occurrence basis. The Certificate of Insurance must clearly provide that the coverage is on an “occurrence” basis.

5-1.24 **OTHER INSURANCE PROVISIONS.**

A. The requirements of the Standard Specifications as to types and limits of insurance coverage to be maintained by the Contractor, and any approval of insurance by the City, are not intended to, and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Contractor pursuant to the Contract, including, but not limited to, the provisions concerning indemnification, nor preclude the City from taking any other action available to it under any other provision of the Contract or law.

B. The City acknowledges that some insurance requirements contained in these Standard Specifications may be fulfilled by self-insurance on the part of the Contractor. However, this shall not in any way limit liabilities assumed by Contractor under the Contract. Any self-insurance must be approved in writing by the City, in its sole discretion and shall not reduce the limits of liability. Any deductibles or self-insured retentions (“SIR”) must be declared on the certificate of insurance and approved by City in writing. Policies containing any

SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

C. The Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Contract, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, the Contractor shall require its subcontractors to agree to be bound to the Contractor and the City in the same manner and to the same extent as the Contractor is bound to the City under this Contract. Additionally, the Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of the City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request. Alternatively, the Contractor may insure subcontractor(s) under its own policy.

D. The City, its officers, agents, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under California Insurance Code Section 11580.04.

E. The limits of insurance required in this Contract may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be

endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of the City (if agreed to in a written contract) before the City's own insurance shall be called upon to protect it as a named insured.

F. The insurance procured by Contractor shall be subject to the approval of the City, but any acceptance of insurance certificates by the City shall in no way limit or relieve Contractor of its duties and responsibilities under the Agreement.

G. Contractor shall be responsible for all premiums, deductibles, and self-insured retention applicable to the insurance it is required to procure under the Contract. All deductibles or self-insured retentions over five hundred thousand dollars (\$500,000) must be approved by the City, in writing. Contractor shall be responsible for all deductibles, self-insured retention payments, and/or increased premiums incurred if the City's policies of insurance are forced to cover damages or respond to claims for which Contractor or its Subcontractors were obligated to provide insurance under the Contract.

H. Failure of the City to enforce in a timely manner any of the requirements of these insurance provisions shall not act as a waiver to enforcement of any of these provisions at a later date.

I. Contractor's indemnity obligations shall not be limited by these insurance provisions and shall survive the expiration of the Contract and the insurance provisions of the Contract shall likewise not be limited by the indemnity provisions of the Contract.

J. THE CITY RESERVES THE RIGHT TO WITHHOLD ANY PROGRESS PAYMENTS TO THE CONTRACTOR IN THE EVENT OF NONCOMPLIANCE WITH ANY INSURANCE REQUIREMENTS.

Bond No. _____
Premium \$ _____

**PUBLIC WORKS
FAITHFUL PERFORMANCE BOND**

(Project: John L Sullivan Park)

WHEREAS, the City of Roseville ("CITY") has awarded a bid and contract to _____ as contractor ("PRINCIPAL") for the public work described as _____ (the "WORK"). The contract ("AGREEMENT"), for the public work described above, and all of its terms and conditions are incorporated by reference and made a part hereof; and

WHEREAS, the PRINCIPAL is required to furnish a bond in connection with the AGREEMENT guaranteeing its faithful performance; and

NOW, THEREFORE, we the undersigned PRINCIPAL and _____, a _____, admitted and duly authorized to transact business under the laws of the State of California, as SURETY ("SURETY"), are held and firmly bound unto the CITY or its successors and assigns in the sum of _____ dollars (\$ _____) (which amount is not less than 100% of the AGREEMENT price) to be paid to the CITY or its successors and assigns; and for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns jointly and severally, firmly by these presents.

The condition of this obligation is such that if the PRINCIPAL, or its heirs, executors, administrators, successors or assigns, shall abide by, and in all respects promptly and faithfully perform the covenants, conditions and provisions in said AGREEMENT and any alteration thereof made as therein provided, notice of which alterations to Surety being hereby waived, on its part to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless CITY, its officers, agents, employees, volunteers as therein stipulated, then this obligation shall be null and void; otherwise, this obligation shall be and remain in full force and effect.

As condition precedent to the satisfactory completion of the contract, the obligation of the PRINCIPAL and SURETY under this Bond shall remain in effect for a period of one (1) year after the completion and acceptance of the WORK. During that time, if the PRINCIPAL, its heirs, executors, administrators, successors or assigns fails to make full, complete and satisfactory repair and replacement or totally protect the CITY from any loss or damage made evident during that year which results from or is caused by either defective materials or faulty workmanship in the prosecution of the WORK, then the obligation shall remain in full force and effect. However, anything in

this paragraph to the contrary notwithstanding, the obligation of the SURETY shall continue so long as any obligation of the PRINCIPAL remains.

No prepayment or delay in payments, and no change, extension, addition or alteration of any provision of the AGREEMENT or in the specifications agreed to between the PRINCIPAL and the CITY, or any forbearance on the part of the CITY shall operate to relieve the SURETY. The SURETY hereby waives the provisions of Section 2819 of the California Civil Code. The SURETY waives all rights of subrogation against the CITY or any person employed by the CITY. If the contract price increases by the issuance of change orders, the amount specified in this bond shall increase by the same amount.

Whenever PRINCIPAL shall be and declared by CITY to be in default under the AGREEMENT, SURETY shall promptly remedy the default, or shall promptly do one of the follow at CITY's election:

1. Undertake through its agents or independent contractors, reasonably acceptable to CITY, to complete the AGREEMENT in accordance with its terms and conditions and to pay and perform all obligations of PRINCIPAL under the AGREEMENT, including without limitation, all obligations with respect to warranties, guarantees, and the payment of liquidated damages.
2. Reimburse CITY for all costs CITY incurs in completing the AGREEMENT, and in correcting, repairing or replacing defects in materials or workmanship and/or materials and workmanship which do not conform to the specifications in the AGREEMENT.

SURETY's obligations hereunder are independent of the obligations of any other surety for the performance of the AGREEMENT, and suit may be brought against SURETY and such other sureties, jointly and severally, or against any one or more of them, or against less than all of them without impairing CITY's rights against the others.

No right of action shall accrue on this bond to or for the use of any person or corporation other than CITY or its successors or assigns.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by CITY in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

[SIGNATURES NEXT PAGE]

For Council Approval
Not for Bidding

IN WITNESS WHEREOF, this instrument has been duly executed by the
PRINCIPAL and SURETY above-named, on the ____ day of _____,
20____.

PRINCIPAL:

SURETY:

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

AND

MAILING ADDRESS:

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

*(Notarization by Surety and copy of
Power of Attorney required.)*

APPROVED AS TO FORM:

BY: _____
City Attorney

**For Council Approval
Not for Bidding**

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For Council Approval
Not for Bidding

Bond No. _____
Premium \$ _____

**PUBLIC WORKS
LABOR AND MATERIALS PAYMENT BOND**
(Project: John L Sullivan Park)

WHEREAS, the City of Roseville ("CITY"), has awarded a bid and contract to _____
as contractor ("PRINCIPAL"), for the public work described as _____
_____ (the "WORK"). The
contract ("AGREEMENT"), for the public work described above, and all of its terms and
conditions are incorporated by reference and made a part hereof; and

WHEREAS, the PRINCIPAL is required to furnish a bond in connection with the
AGREEMENT guaranteeing payment of persons who provide labor and material; and

NOW, THEREFORE, we the undersigned PRINCIPAL and _____
_____, a _____, admitted
and duly authorized to transact business under the laws of the State of California, as
SURETY ("SURETY"), are held and firmly bound unto the CITY or its successors and
assigns in the sum of _____
dollars (\$ _____) (which amount is not less than 100% of the
AGREEMENT price) to be paid to the CITY or its successors and assigns; and for which
payment, well and truly to be made, we bind ourselves, our heirs, executors and
administrators, successors or assigns jointly and severally, firmly by these presents.

The condition of the obligation is such that if the PRINCIPAL, its subcontractors,
heirs, executors, administrators, successors or assigns fails to pay any of the persons
named in Section 8004 or 9100 of the Civil Code of the State of California, or the
amounts due under the Unemployment Insurance Code of the State of California, or any
amounts required to be deducted, withheld and paid over to the Employment
Development Department from the wages of employees of the PRINCIPAL and its
subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with
respect to work or labor performed by any such claimant, that the SURETY will pay for
the same, in an amount not exceeding the sum specified in this bond, and also, in case
suit is brought upon the bond, shall pay reasonable attorneys' fees, to be fixed by the
Court.

This bond shall inure to the benefit of any and all persons, companies, and
corporations entitled to file a Stop Payment Notice pursuant to the provisions of Section
9350 et seq. of the Civil Code of the State of California, so as to give a right of action to
them or their assigns in any suit brought upon this bond.

No prepayment or delay in payments, and no change, extension, addition or alteration of any provision of the AGREEMENT or in the specifications agreed to between the PRINCIPAL and the CITY, or any forbearance on the part of the CITY shall operate to relieve the SURETY. The SURETY hereby waives the provisions of Section 2819 of the California Civil Code. The SURETY waives all rights of subrogation against the CITY or any person employed by the CITY. If the contract price increases by the issuance of change orders, the amount specified in this bond shall increase by the same amount.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by CITY in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

IN WITNESS WHEREOF, this instrument has been duly executed by the PRINCIPAL and SURETY above-named, on the _____ day of _____, 20__.

PRINCIPAL:

SURETY:

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

AND

MAILING ADDRESS:

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

*(Notarization by Surety and copy of
Power of Attorney required.)*

APPROVED AS TO FORM:

BY: _____
City Attorney

**For Council Approval
Not for Bidding**

CITY OF ROSEVILLE

GENERAL CONDITIONS

FOR

BUILDINGS AND GROUNDS

GC

For Council Approval
Not for Bidding

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For Council Approval
Not for Bidding

**CITY OF ROSEVILLE
GENERAL CONDITIONS
FOR
BUILDINGS AND GROUNDS**

SECTION 1: DEFINITIONS AND TERMS.....	GC-1:1
1-1.01 GENERAL	GC-1:1
1-1.02 ACCEPTANCE	GC-1:1
1-1.03 ADDENDUM	GC-1:1
1-1.04 AS-BUILT DOCUMENTS, AS-BUILT DRAWINGS AND RECORD DOCUMENTS.....	GC-1:1
1-1.05 ASSESSMENT	GC-1:1
1-1.06 BENEFICIAL OCCUPANCY	GC-1:2
1-1.07 BID GUARANTY.....	GC-1:2
1-1.08 BIDDER	GC-1:2
1-1.09 BIDDING DOCUMENTS	GC-1:2
1-1.10 CHANGE ORDER.....	GC-1:2
1-1.11 CITY.....	GC-1:2
1-1.12 CITY ATTORNEY	GC-1:2
1-1.13 CITY CLERK.....	GC-1:2
1-1.14 CLAIM.....	GC-1:2
1-1.15 CONSTRUCTION SCHEDULE	GC-1:3
1-1.16 CONTRACT OR AGREEMENT	GC-1:3
1-1.17 CONTRACT CONDITIONS	GC-1:3
1-1.18 CONTRACT DOCUMENTS	GC-1:3
1-1.19 CONTRACT DRAWINGS.....	GC-1:3
1-1.20 CONTRACT PRICE.....	GC-1:4
1-1.21 CONTRACT TIME	GC-1:4
1-1.22 CONTRACTOR.....	GC-1:4
1-1.23 DAY OR DAYS.....	GC-1:4
1-1.24 DEPARTMENT	GC-1:4
1-1.25 DIRECT COSTS	GC-1:4
1-1.26 DIRECTOR.	GC-1:6
1-1.27 EMERGENCY.	GC-1:6
1-1.28 ENGINEER OR ARCHITECT.....	GC-1:7
1-1.29 FINAL COMPLETION.....	GC-1:7
1-1.30 FORCE ACCOUNT.....	GC-1:7
1-1.31 GENERAL NOTES.....	GC-1:7
1-1.32 INSTALLATION, INSTALL.....	GC-1:7
1-1.33 LABORATORY	GC-1:7
1-1.34 LEGAL HOLIDAYS.....	GC-1:7
1-1.35 LIQUIDATED DAMAGES.....	GC-1:7
1-1.36 NOTICE OF COMPLETION	GC-1:8
1-1.37 NOTICE TO PROCEED	GC-1:8
1-1.38 NOTICE OF TERMINATION	GC-1:8

1-1.39	OVERHEAD.....	GC-1:8
1-1.40	PREMISES	GC-1:9
1-1.41	PROFESSIONAL ENGINEER	GC-1:9
1-1.42	PROJECT MANUAL	GC-1:9
1-1.43	PROPOSAL FORMS.....	GC-1:9
1-1.44	REQUEST FOR INFORMATION (RFI).	GC-1:9
1-1.45	SAFETY	GC-1:9
1-1.46	SCHEDULE OF VALUES.	GC-1:9
1-1.47	SHOP DRAWINGS.....	GC-1:10
1-1.48	SPECIFICATIONS.....	GC-1:10
1-1.49	SUBCONTRACTOR.....	GC-1:10
1-1.50	SUBMITTALS	GC-1:10
1-1.51	SUPPLEMENTAL CONDITIONS	GC-1:10
1-1.52	SUPPLIER.....	GC-1:10
1-1.53	WORK.....	GC-1:11
1-1.54	WORK SITE.....	GC-1:11
1-1.55	WORKING DRAWINGS.....	GC-1:11
SECTION 2: CONTROL AND SCOPE OF THE WORK.....		GC-2:1
2-1.01	AUTHORITY OF DIRECTOR	GC-2:1
2-1.02	INTENT OF CONTRACT DOCUMENTS.....	GC-2:1
2-1.03	EXAMINATION AND VERIFICATION OF CONTRACT DOCUMENTS.....	GC-2:2
2-1.04	CONTRACT DRAWINGS.....	GC-2:3
2-1.05	COORDINATION AND INTERPRETATION OF CONTRACT DOCUMENTS.....	GC-2:3
2-1.06	INDEPENDENT CONTRACTOR STATUS.....	GC-2:5
2-1.07	ORDER OF WORK	GC-2:5
2-1.08	SUBMITTALS	GC-2:5
2-1.08A	SHOP DRAWINGS.....	GC-2:6
2-1.08B	DESCRIPTIVE DATA	GC-2:7
2-1.08C	SAMPLES	GC-2:7
2-1.08D	MANUALS, INSTRUCTIONS AND AFFIDAVIT.....	GC-2:7
2-1.08E	ALTERNATIVES.....	GC-2:10
2-1.09	DISPOSAL OF MATERIAL OUTSIDE THE WORK SITE.....	GC-2:11
2-1.10	ACCESS TO THE WORK	GC-2:12
2-1.11	TEMPORARY UTILITIES	GC-2:12
2-1.12	UTILITY FACILITIES	GC-2:13
2-1.13	PRESERVATION AND CLEANING	GC-2:14
2-1.14	LIMITATIONS ON WORK SITE AND PREMISES.....	GC-2:14
2-1.15	DUST CONTROL	GC-2:15
2-1.16	SANITATION	GC-2:15
2-1.17	NIGHT WORK AND NORMAL WORKING HOURS.....	GC-2:15
2-1.18	LINES AND GRADES.....	GC-2:16
2-1.19	ARCHEOLOGICAL DISCOVERIES.....	GC-2:17
2-1.20	PRESERVATION OF MONUMENTS.....	GC-2:17
2-1.21	CONFORMITY WITH CONTRACT DOCUMENTS	GC-2:18

2-1.22	FINAL CLEANUP	GC-2:18
2-1.23	AS-BUILT DOCUMENTS AND DRAWINGS	GC-2:18
2-1.24	SUPERINTENDENCE	GC-2:19
2-1.25	CHARACTER OF WORKER	GC-2:20
2-1.26	INSPECTION.....	GC-2:20
2-1.27	REMOVAL OF REJECTED AND UNAUTHORIZED WORK	GC-2:21
SECTION 3: CHANGES IN THE WORK		GC-3:1
3-1.01	CHANGES.....	GC-3:1
3-1.02	PROPOSED CHANGE ORDERS	GC-3:2
3-1.03	EMERGENCY AND INDETERMINATE TYPE CHANGE ORDERS ..	GC-3:3
3-1.04	EXECUTED CHANGE ORDER.....	GC-3:3
3-1.05	CONTRACT PRICE ADJUSTMENT	GC-3:3
3-1.06	FORCE ACCOUNT PAYMENT.....	GC-3:5
3-1.06A	LABOR.....	GC-3:6
3-1.06B	MATERIALS.....	GC-3:6
3-1.06C	EQUIPMENT.....	GC-3:7
3-1.06D	MARKUPS	GC-3:8
3-1.06E	RECORDS.....	GC-3:9
3-1.07	COST REDUCTION PROPOSALS	GC-3:11
SECTION 4: CONTROL OF MATERIALS		GC-4:1
4-1.01	MATERIALS	GC-4:1
4-1.02	PRODUCT AND REFERENCE STANDARDS.....	GC-4:2
4-1.03	SAMPLING AND TESTING OF MATERIALS	GC-4:2
4-1.04	CERTIFICATES OF COMPLIANCE.....	GC-4:7
SECTION 5: LEGAL RELATIONS AND RESPONSIBILITY		GC-5:1
5-1.01	LAWS TO BE OBSERVED	GC-5:1
5-1.02	HOURS OF LABOR	GC-5:1
5-1.03	NONDISCRIMINATION	GC-5:2
5-1.04	PREVAILING WAGE.....	GC-5:3
5-1.05	REGISTRATION REQUIRED AS QUALIFICATION TO BID	GC-5:6
5-1.06	PAYROLL RECORDS.....	GC-5:7
5-1.07	SAFETY REQUIREMENTS	GC-5:10
5-1.08	SUBSURFACE EXCAVATIONS, NOTIFICATION.....	GC-5:15
5-1.09	PUBLIC SAFETY	GC-5:15
5-1.10	EMERGENCIES.....	GC-5:17
5-1.11	APPRENTICES	GC-5:18
5-1.12	FAIR LABOR STANDARDS ACT	GC-5:18
5-1.13	WORKERS' COMPENSATION.....	GC-5:19
5-1.14	AIR POLLUTION CONTROL AND ASBESTOS.....	GC-5:19
5-1.15	USE OF PESTICIDES	GC-5:20
5-1.16	SOUND AND LIGHT CONTROL REQUIREMENTS	GC-5:20
5-1.17	WEIGHT LIMITATIONS	GC-5:21
5-1.18	ENVIRONMENTAL CLEARANCES; MITIGATION MONITORING PROGRAMS; AND REGULATORY AGENCY PERMIT	

	REQUIREMENTS	GC-5:21
5-1.19	PERMITS AND LICENSES	GC-5:21
5-1.20	WATER POLLUTION	GC-5:22
5-1.21	PROTECTION AND USE OF PROPERTY	GC-5:23
5-1.22	RESPONSIBILITY FOR DAMAGE AND INDEMNIFICATION	GC-5:24
5-1.23	INSURANCE COVERAGE	GC-5:26
5-1.24	OTHER INSURANCE PROVISIONS	GC-5:31
5-1.25	THIRD PARTY BENEFICIARY	GC-5:33
5-1.26	COORDINATION AND ACCESS	GC-5:33
5-1.27	OCCUPANCY BY THE DEPARTMENT PRIOR TO ACCEPTANCE ..	GC-5:34
5-1.28	RIGHT TO OPERATE UNSATISFACTORY FACILITIES AND EQUIPMENT	GC-5:35
5-1.29	CONTRACTOR'S RESPONSIBILITY FOR THE WORK	GC-5:36
5-1.30	RESPONSIBILITY FOR UTILITIES	GC-5:37
5-1.31	PROPERTY RIGHTS IN MATERIALS	GC-5:39
5-1.32	COURT ORDERED DELAY	GC-5:39
5-1.33	NO PERSONAL LIABILITY	GC-5:39
5-1.34	RIGHTS IN LAND AND IMPROVEMENTS	GC-5:40
5-1.35	ANTITRUST CLAIMS	GC-5:40
5-1.36	RIGHTS TO DRAWINGS, TECHNICAL DATA PATENTS	GC-5:40
5-1.37	PAYMENT OF TAXES	GC-5:41
5-1.38	GRATUITIES AND CONFLICT OF INTEREST	GC-5:42
5-1.39	COOPERATION	GC-5:43
5-1.40	DIGGING TRENCHES OR OTHER EXCAVATIONS	GC-5:43
5-1.41	CONTRACTOR REGISTRATION	GC-5:44
5-1.42	CITY OF ROSEVILLE ENCROACHMENT PERMITS AND RIGHTS-OF-WAY	GC-5:45
	SECTION 6: PROSECUTION AND PROGRESS	GC-6:1
6-1.01	SUBLETTING AND SUBCONTRACTING	GC-6:1
6-1.02	ASSIGNMENT	GC-6:2
6-1.03	BEGINNING OF WORK	GC-6:2
6-1.04	PROGRESS SCHEDULE	GC-6:3
6-1.05	SCHEDULE OF VALUES	GC-6:3
6-1.06	CITY'S RIGHT TO STOP WORK	GC-6:3
6-1.07	TIME OF COMPLETION	GC-6:11
6-1.08	LIQUIDATED DAMAGES	GC-6:12
6-1.09	DELAYS AND EXTENSIONS TO THE WORK	GC-6:13
6-1.10	TERMINATION	GC-6:18
6-1.10A	TERMINATION OF AGREEMENT – CONVENIENCE OF CITY ..	GC-6:18
6-1.10B	TERMINATION OF AGREEMENT - FOR CAUSE	GC-6:21
	SECTION 7: ACCEPTANCE AND PAYMENT	GC-7:1
7-1.01	ACCEPTANCE	GC-7:1
7-1.02	SCOPE OF PAYMENT	GC-7:2
7-1.03	NOTICE OF POTENTIAL CLAIM	GC-7:2
7-1.04	CLAIMS	GC-7:5

7-1.05	DISPUTE RESOLUTION PROCEDURE	GC-7:6
7-1.06	STOP PAYMENT NOTICES	GC-7:7
7-1.07	PROGRESS PAYMENTS	GC-7:7
7-1.08	PAYMENT FOR MATERIALS AND EQUIPMENT ON HAND	GC-7:9
7-1.09	RETENTION ON PROGRESS PAYMENTS	GC-7:11
7-1.10	FINAL PAYMENT'	GC-7:12
7-1.11	CLERICAL ERRORS	GC-7:14
7-1.12	WARRANTY	GC-7:14
7-1.13	WARRANTY OF TITLE	GC-7:16

**For Council Approval
Not for Bidding**

For Council Approval
Not for Bidding

SECTION 1

DEFINITIONS AND TERMS

1-1.01 **GENERAL.** When the following abbreviations and terms or pronouns in place of them appear in the Contract Documents, the intent and meaning shall be interpreted as provided in this Section 1.

1-1.02 **ACCEPTANCE.** Formal Acceptance by resolution by the Roseville City Council of the Contract when completed in all respects in accordance with the Contract Documents and any modifications previously approved.

1-1.03 **ADDENDUM.** Written interpretation or revision to any of the Contract Documents issued by the City before the bid opening.

1-1.04 **AS-BUILT DOCUMENTS, AS-BUILT DRAWINGS AND RECORD DOCUMENTS.** As-Built Documents, As-Built Drawings and Record Documents are all contract documents modified to reflect changes during the construction phase. Specifically, As-Built Documents/Drawings are a revised set of drawings submitted by the Contractor upon Final Completion of a project. They reflect changes made in the Specifications and Working Drawings during the construction process, and show the exact dimensions, geometry, and location of all elements of the work completed under the Contract. Record Documents, on the other hand, are compiled by the Engineer or Architect based on the As-Built Documents/Drawings submitted by the Contractor. They reflect the Engineer or Architect's concurring review of what changes were denoted, why they were made and where they occurred and create a record set of drawings.

1-1.05 **ASSESSMENT.** A cost imposed on the Contractor for non-compliance

with certain contractual requirements.

1-1.06 **BENEFICIAL OCCUPANCY.** The taking possession of a portion of the Work by the City for its use and/or occupancy on other than a temporary or emergency basis.

1-1.07 **BID GUARANTY.** The cashier's, certified check, irrevocable standby letter of credit, deposit of securities, or Bidder's Bond, accompanying the bid submitted by the Bidder, as a guaranty that the Bidder will enter into an agreement with the City for the performance of the Work, if the Agreement is awarded to Bidder, and the Bidder will submit the required Contract Bonds and Certificate of Insurance. Also referred to as the Bidder's Security.

1-1.08 **BIDDER.** Individual, firm, partnership, limited liability company, corporation, joint venture, or any combination thereof, submitting a Proposal for the Work, acting directly, or through a duly authorized representative.

1-1.09 **BIDDING DOCUMENTS.** Includes the Notice to Bidders, Bidding Requirements, Contract Conditions, Drawings, and Addenda.

1-1.10 **CHANGE ORDER.** Any written order to the Contractor directing an addition, deletion, or modification of the Work, or an adjustment in the Contract Price or Contract Time provided in the Contract Documents and issued after the Agreement has been signed.

1-1.11 **CITY.** The City of Roseville.

1-1.12 **CITY ATTORNEY.** The City Attorney of the City.

1-1.13 **CITY CLERK.** The City Clerk of the City.

1-1.14 **CLAIM.** A separate demand by Contractor sent by registered mail or certified mail with return receipt requested, for one or more of the following: (a) a time extension, including, without limitation, for relief for damages or penalties for delay assessed by

the City; (b) payment by the City of money or damages arising from work done by, or on behalf of, Contractor pursuant to the Contract Documents and payment for which is not otherwise expressly provided or to which Contractor is not otherwise entitled; and (c) payment of an amount that is disputed by the City.

1-1.15 **CONSTRUCTION SCHEDULE.** A list or graphic display of construction activities required for completing the Work, in a format required by the Contract Documents. The duration, start and finish date, and sequence of significant activities, critical path, float and milestones must be indicated in the Construction Schedule.

1-1.16 **CONTRACT OR AGREEMENT.** The written agreement relating to the Work to be performed, the labor, materials, and equipment to be furnished, and the payment to be made therefor. The Agreement/Contract is part of and incorporates all of the Contract Documents.

1-1.17 **CONTRACT CONDITIONS.** Includes the General Conditions, Supplemental Conditions, and Specifications.

1-1.18 **CONTRACT DOCUMENTS.** Includes those documents that form the basis of the Contract, including but not limited to, Bidding Documents, the Bid or Proposal, Contract Bonds, the Contract, all required insurance certificates or endorsements, all bonds, all required certifications or statements, Change Orders, any Contract Amendment, any City Standard which is incorporated by reference and these City of Roseville General Conditions for Buildings and Grounds.

1-1.19 **CONTRACT DRAWINGS.** The official drawings including plans, elevations, sections, detail drawings, diagrams, plated, General Notes, information and schedules thereon, or exact reproductions thereof, showing the location, character, dimension, and details

of the Work. The Contract Drawings include any drawings or plates bound within the Supplemental Conditions.

1-1.20 **CONTRACT PRICE.** The total compensation to be paid to the Contractor in accordance with the terms of the Agreement.

1-1.21 **CONTRACT TIME.** The number of Days, or portion thereof, allowed for completion of the Work, including all authorized time extensions. The effective date for commencement of the Work specified in the Notice to Proceed shall define the beginning of the Contract Time.

1-1.22 **CONTRACTOR.** Individual, firm, partnership, limited liability company, corporation, joint venture, or any combination thereof, who has entered into the Agreement with City.

1-1.23 **DAY OR DAYS.** Unless otherwise designated, Day or Days as used in the Contract Documents will be understood to mean calendar Day or Days.

1-1.24 **DEPARTMENT.** The Department for Contract Administration, as identified in the Supplemental Conditions.

1-1.25 **DIRECT COSTS.** Those cost items (including labor, materials, equipment and any subcontractor's work) that are used in the actual performance of, and are specifically and uniquely attributable to the Work or changed Work. Direct Costs do not include Overhead. Direct Costs only include the following:

A. Payroll costs for employees in the direct employ of Contractor in the performance of the Work under schedules of job classifications agreed upon by City and Contractor. Payroll costs for employees not employed full time on the Work shall be apportioned on the basis of their time spent on the Work. Payroll costs shall include salaries and

wages plus the cost of fringe benefits which shall include social security contributions, unemployment, excise and payroll taxes, workers' compensation, health and retirement benefits, sick leave, vacation and holiday pay applicable thereto. Such employees may include superintendents and foremen at the site. The expenses of performing work after regular working hours, on Saturday, Sunday or legal holidays shall be included in the above only to the extent authorized by City in writing.

B. Cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation and storage thereof, and suppliers' field services required in connection therewith. All trade discounts, rebates and refunds and all returns from sale of surplus materials and equipment shall accrue to City, and Contractor shall make provisions so that they may be obtained.

C. Payments made by Contractor to the subcontractors for work performed by subcontractors. If required by City, Contractor shall obtain competitive bids from subcontractors acceptable to Contractor and shall deliver such bids to City who will then determine which bids will be accepted. If a subcontract provides that the subcontractor is to be paid on the basis of cost of the work plus a fee, the subcontractor's cost of the work shall be determined in the same manner as Contractor's cost of the work. All subcontracts shall be subject to the other provisions of the Contract Documents insofar as applicable.

D. Costs of special consultants (including engineers, architects, testing laboratories, surveyors, and accountants) employed for services specifically, and only, related to the Work.

E. Supplemental costs including the following:

1. The proportion of necessary transportation, travel and subsistence

expenses of Contractor's employees incurred in discharge of duties connected with the Work.

2. Cost, including transportation and maintenance, of all materials, supplies, equipment, machinery, appliances, office and temporary facilities at the site and hand tools not owned by the workers, which are consumed in the performance of the Work, and cost, less market value of such items used but not consumed which remain the property of Contractor.

3. Rentals of all construction equipment and machinery and the parts thereof whether rented from Contractor or others in accordance with rental agreements approved by City, and the costs of transportation, loading, unloading, installation, dismantling and removal thereof, all in accordance with terms of said rental agreements. The rental of any such equipment, machinery or parts shall cease when the use thereof is no longer necessary for the Work.

4. Sales, consumer, use or similar taxes related to the Work, and for which Contractor is liable, imposed by laws and regulations.

5. The cost of utilities (including the meter and all associated installation costs), fuel and sanitary facilities at the site.

6. Cost of premiums for additional bonds and insurance required because of changes in the Work.

1-1-26 **DIRECTOR.** Director of the Department for Contract Administration or his or her designee.

1-1.27 **EMERGENCY.** Any sudden generally unforeseen occurrence (such as a fire, flood, storm, earthquake, civil disorder, or other natural and/or man-made disaster) that has the potential to adversely affect the safety of life, the Work, and/or adjacent property; to interrupt contracts essential to the performance of the Work; and/or to cause catastrophic failure of City

equipment and/or facilities.

1-1.28 **ENGINEER OR ARCHITECT.** Professional Engineer or Architect designated for a particular project responsible for signing and sealing the permit drawings, interpretation of the drawings where ambiguities exist, review of requests for information, design Change requests and Shop Drawings, resolution of errors and omissions, and finalization of Record Documents.

1-1.29 **FINAL COMPLETION.** When the project has been completed according to the terms and conditions set forth in the Contract Documents. Final Completion is not the same as Acceptance.

1-1.30 **FORCE ACCOUNT.** Payment by force account shall mean payment on the basis of the Contractor's time and materials.

1-1.31 **GENERAL NOTES.** The written instructions, provisions, conditions or other requirements appearing on the Contract Drawings and so identified thereon, which pertain to the performance of the Work.

1-1.32 **INSTALLATION, INSTALL.** Completely assembling, erecting, and/or connecting materials, parts, components, supplies, and related equipment specified or required for the completion of the Work.

1-1.33 **LABORATORY.** Established professional laboratories authorized by the City to test materials and Work involved in the Contract.

1-1.34 **LEGAL HOLIDAYS.** Those days designated as Federal holidays or declared by the City, or otherwise specified in the Contract Documents.

1-1.35 **LIQUIDATED DAMAGES.** The amount prescribed in the Contract Documents to be paid to the City or to be deducted from any payments due or to become due the

Contractor for each day's delay in completing the whole or any specified portion of the Work beyond the time allowed in the Supplemental Conditions.

1-1.36 **NOTICE OF COMPLETION.** A legal notice filed by the City with the Placer County Recorder's Office stating that construction has been completed and accepted by the City.

1-1.37 **NOTICE TO PROCEED.** A written notice given by the City to the Contractor fixing the date on which the Contract Time will commence to run.

1-1.38 **NOTICE OF TERMINATION.** Written notice from the City to the Contractor and/or its Surety terminating the Agreement, or a portion thereof, either for convenience of the City or for default due to the Contractor's failure to perform its contractual obligations.

1-1.39 **OVERHEAD.** Business or administrative expenses (including but not limited to office expenses, administrative staff, rent, insurance, utilities) not chargeable to a particular part of the Work. The term "Overhead" shall include all of the following:

A. Payroll costs and other compensation of Contractor's officers, executives, principals (of partnerships and sole proprietorships), general managers, engineers, architects, estimators, attorneys, auditors, accountants, purchasing and contracting agents, expeditors, timekeepers, clerks, and other personnel employed by Contractor whether at the Work Site or in Contractor's principal or a branch office for general administration of the Work and not specifically included in the agreed upon schedule of job classifications, all of which are to be considered administrative costs covered by the Contractor's fee.

B. Expenses of Contractor's principal and branch offices other than Contractor's office at the site.

C. Any part of Contractor's capital expenses, including interest on Contractor's capital employed for the Work and charges against Contractor for delinquent payments.

D. Cost of premiums for all bonds and for all insurance whether or not Contractor is required by the Contract Documents to purchase and maintain the same, except as provided in section 1-1.25.

E. Other overhead or general expense costs of any kind.

1-1.40 **PREMISES.** Shall mean the area within construction easements, easements, rights of entry and City owned property which surrounds the Work Site, limited by the property lines thereof. In some cases Premises may coincide with the Work Site.

1-1.41 **PROFESSIONAL ENGINEER.** An engineer licensed by the Board of Registration for Professional Engineers, State of California.

1-1.42 **PROJECT MANUAL.** A book containing all Contract Documents.

1-1.43 **PROPOSAL FORMS.** The approved forms upon which the City requires that each Bidder submit its bid with regard to the Agreement.

1-1.44 **REQUEST FOR INFORMATION (RFI).** A document issued by the Contractor requesting information concerning the Contract Documents.

1-1.45 **SAFETY.** Includes the practice of identifying potential hazards, assessing their risk, taking corrective action where possible, including and providing control measures such as engineering design, written procedures, and the personal protective equipment for workers in order to eliminate or reduce the risk for exposure in the workplace.

1-1.46 **SCHEDULE OF VALUES.** The breakdown of the Contract Price that will serve as the basis for Contractor's Applications of Payment. Any lump sum bid item

included within the Contract Price will be apportioned among values relating to specific components of the Work covered by said lump sum.

1-1.47 **SHOP DRAWINGS.** Drawings, plans, diagrams, schedules, and other data specifically prepared and submitted to the City by the Contractor, showing in detail: (a) the proposed fabrication and assembly of a special component of the Work; and (b) the Installation (form, fit and attachment details) of a special component of the Work. Shop Drawings shall be deemed to include Working Drawings, Product Data, literature, and applicable performance and test data.

1-1.48 **SPECIFICATIONS.** The technical Specifications for the Work prepared by the Director or an Engineer or Architect describing in detail the nature of the Work, its components, any performance standards, and how the Work is to be constructed.

1-1.49 **SUBCONTRACTOR.** Any individual, firm, partnership, limited liability company, corporation, joint venture, or combination thereof, other than employees of the Contractor, engaged by the Contractor to furnish services, labor, equipment and materials for a portion of the Work.

1-1.50 **SUBMITTALS.** Those documents required to be submitted by the Contractor for review by the City in accordance with the Contract Documents.

1-1.51 **SUPPLEMENTAL CONDITIONS.** The Supplemental Conditions are specific clauses modifying or supplementing these General Conditions.

1-1.52 **SUPPLIER.** Any individual, firm, partnership, limited liability company, corporation, joint venture, or combination thereof, other than employees of the Contractor, that supplies a tangible product as a portion of the Work, with services usually limited to delivery and/or required testing, and with manufacturing, fabrication, or production facilities located off

the Work Site.

1-1.53 **WORK.** The furnishing of all labor, and the furnishing and Installing of all materials, articles, supplies and equipment as specified, designated, or required by the Contract Documents.

1-1.54 **WORK SITE.** All or portion of the Premises that the Work is limited to as shown on the Contract Drawings or designated by the Director. Public streets are not included unless Work is being done within the street right-of-way.

1-1.55 **WORKING DRAWINGS.** Original drawings prepared by the Contractor and/or its Subcontractors or Suppliers, of any tier, illustrating Work required for construction that will not become an integral part of the completed Work. This includes, but is not limited to, drawings for temporary structures such as decking, bulkheads, excavation supports, utility support, groundwater control, forming, falsework, access roads, staging areas, staging plans, and diversion plans. A Working Drawing is one type of a Shop Drawing.

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SECTION 2

CONTROL AND SCOPE OF THE WORK

2-1.01 **AUTHORITY OF DIRECTOR.** The Contract shall be performed in a manner satisfactory to the Director who shall decide all questions which may arise as to the quality or acceptability of materials furnished and Work performed and as to the manner of performance and rate of progress of the Work; all questions which may arise as to the interpretation of the Contract Documents; all questions as to the acceptable fulfillment of the Contract on the part of the Contractor; and all questions as to compensation. The Director shall have authority to enforce and make effective such decisions and orders in the event the Contractor fails to promptly carry out the same.

2-1.02 **INTENT OF CONTRACT DOCUMENTS.** The Contract Documents are complementary, and what is called for by one shall be as binding as if called for by all. The intent of the Contract Documents is to describe the details for the construction and completion of the Work. Where the Contract Documents describe portions of the Work in general terms, but not in complete detail, it is understood that only the best general practice shall be followed and that only materials and workmanship of the best quality are to be used. Any Work, materials, or equipment that are customarily provided, or that are reasonably inferable from the Contract Documents as being required to produce the intended result, shall be supplied, whether or not specifically called for. When words, which have a well-known technical or trade meaning are used to describe work, materials, or equipment, such words shall be interpreted in accordance with that meaning. Unless otherwise specified, the Contractor shall furnish all labor, materials, tools, equipment, and incidentals, and do all the Work involved in executing the Contract in a

satisfactory and workmanlike manner.

Reference to standard specifications, manuals or codes of any technical society, organization or association, or to the laws or regulations of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code, laws, or regulations in effect on the first published date of the Notice to Contractors, except as may be otherwise specifically stated. However, no provision of any referenced standard specification, manual or code (whether or not specifically incorporated by reference in the Contract Documents) shall be effective to change the duties and responsibilities of City or Contractor, or any of their consultants, agents, or employees from those set forth in the Contract Documents, nor shall it be effective to assign to City, or City's designated representative, any duty or authority to supervise or direct the furnishing or performance of the Work or any duty or authority to undertake responsibility contrary to other provisions of the Contract Documents.

The Contract Documents are divided into parts, divisions, sections and articles for convenience, organization and reference. Generally, there has been no attempt to divide the Specifications sections into work performed by the various building trades, work by separate Subcontractors, or work required for separate facilities in the project.

2-1.03 **EXAMINATION AND VERIFICATION OF CONTRACT**

DOCUMENTS. The Contractor shall thoroughly examine and become familiar with all of the various parts of the Contract Documents and shall determine the nature and location of the Work, the general and local conditions (including applicable laws) and all other matters which can in any way affect the cost, progress or performance of the Work under this Agreement. Failure to make an examination necessary for this determination shall not release the Contractor from the obligations of the Agreement. No oral agreement or conversation with any officer, or employee

of the City, or with the City's designated representative either before or after the execution of the Agreement, shall affect or modify any of the terms or obligations contained in the Contract Documents.

2-1.04 **CONTRACT DRAWINGS.** The Contract Drawings consist of general drawings and show such plans, elevations, sections, details and schedules as are necessary to give a graphic and pictorial description of the contemplated construction. All authorized alterations affecting the requirements and information given on the Contract Drawings shall be in writing.

2-1.05 **COORDINATION AND INTERPRETATION OF CONTRACT DOCUMENTS.** All Contract Documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary, and to describe and provide for a complete Work.

In the event of inconsistencies between requirements contained in different components of the Contract Documents, the precedence of the Contract Documents shall be as follows to resolve conflicts:

1. Change Orders
2. The Contract (including Addenda)
3. The Supplemental Conditions
4. Specifications
5. Contract Drawings
6. The General Conditions

Should it appear that the Work to be done or any of the matters relative thereto are not sufficiently detailed or explained in the Contract Documents, the Contractor shall submit a

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Request for Information (“RFI”) to the Director for such further explanations as may be necessary and shall conform to the written explanation given as if part of the Contract Documents. The decisions of the Director shall be final.

Contractor shall anticipate that it will be necessary to prepare and submit RFIs regarding the Contract Documents. The City will respond to each RFI by no later than fourteen (14) Days after receipt of the RFI, unless the RFI is of significant complexity. Furthermore, in the event that there are numerous RFIs pending, Contractor shall cooperate with the City in establishing a priority for responding to the RFIs, and potentially some RFIs may be responded to beyond the fourteen (14) Day period.

Each RFI prepared by Contractor shall be full and complete. Contractor shall prepare RFIs so as to not cause any delay to the progress of the Work and to not cause any impact to Contractor’s labor productivity in the field. Contractor shall not assert any Claims for delay or interference against the City if Contractor fails to timely submit any RFI to the City, after consideration of the response period allowed for by the City.

The response to an RFI shall not, by itself, constitute a writing that authorizes Contractor to perform any Work that causes an adjustment to either the Contract Price or the Contract Time. If Contractor believes that any response to any RFI should constitute a compensable change, Contractor shall provide a Notice of Potential Claim as provided in Section 7-1.03, below. Contractor’s failure to provide the required written notice shall constitute a waiver of the Contractor’s right to seek a compensable change based on the RFI response.

The Contractor shall examine all Contract Documents; shall verify all figures in the Contract Documents before laying out the Work; shall promptly notify the City of all errors, inconsistencies, and/or omissions that it discovers; and, in instances where such non-

conformities are discovered, shall obtain specific instructions in writing from the City before proceeding with the Work. Contractor's performance of any Work affected by such non-conformities prior to the City's decision shall be at the Contractor's risk. Any Work that is customarily provided or that is reasonably inferable shall not relieve the Contractor from performing such work at no additional expense and/or delay, and such Work shall be performed as if fully set forth in the Contract Documents.

2-1.06 **INDEPENDENT CONTRACTOR STATUS.** The Contractor shall independently perform all Work required by the Contract Documents and shall not be considered as an agent or employee of the City, nor shall the Contractor's Subcontractors or employees be considered as subagents of the City.

The Contractor and Contractor's Subcontractors shall be licensed in accordance with the laws of the State of California and as more particularly described in the bidding documents or elsewhere in the Contract Documents.

2-1.07 **ORDER OF WORK.** When required by the Contract Documents, the Contractor shall follow the sequence of operations set forth therein. Full compensation for conforming to such requirements will be considered as included in the prices paid for the various Contract items of work, and no additional compensation will be allowed therefor.

2-1.08 **SUBMITTALS.** It shall be the Contractor's responsibility to timely submit, so as to cause no delay in the Work, all Shop Drawings, descriptive data, manuals, instructions, affidavits, samples for the various trades as required by the Supplemental Conditions and Specifications, and offers of alternatives, if any. Such Submittals shall be checked and coordinated by the Contractor with the Work of other trades involved before they are submitted to the Director for examination.

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The Contractor shall deliver at least one (1) electronic copy of the Submittals to the Director, and one (1) hard copy if requested. Work requiring the submittal of working drawings, descriptive data or samples shall not begin prior to approval of said Submittal by the Director.

The time allowed for review of each Submittal will be as indicated in the Supplemental Conditions. Review time will start upon receipt of the Submittal by the Director and will end upon the Director's mailing of the Submittals to the Contractor. Defective, incomplete or partial Submittals will be returned to the Contractor unreviewed.

Submittals shall be made by a letter of transmittal that shall contain a list of all matter submitted and identification of all variations from the Contract Documents contained in the Submittal. The letter and all items accompanying the same shall be fully identified as to project name and location, Contractor's name, district, county, and Contract number, with ample cross-references to the Contract Documents, to facilitate identification of items and their location in the Work.

All Shop Drawings and supporting data, catalogs, schedules, shall be submitted as the instruments of the Contractor, who shall be responsible for their accuracy and completeness. These Submittals may be prepared by the Contractor, Subcontractors, or Suppliers, but the Contractor shall ascertain that Submittals meet all of the requirements of the Contract Documents, while conforming to structural, space, and access conditions at the point of Installation. The Contractor shall check all Submittals before submitting them to the Director.

2-1.08A **SHOP DRAWINGS.** The Contractor shall submit an electronic copy (searchable PDF) of all Shop Drawings required by the Supplemental Conditions or Specifications, and one (1) hard copy, if requested by the Director. Shop Drawings shall also be provided separately in AutoCAD format using the latest version of AutoCAD. An electronic

copy will be returned to the Contractor either approved for use, as demonstrated by a stamp, or returned for correction and resubmittal. Materials, colors and/or samples will not be returned to the Contractor. Shop Drawings include any drawing, which requires execution by a draftsman as distinguished from printed matter. The size of Shop Drawings shall not exceed twenty-four inches (24”) by thirty-six inches (36”).

2-1.08B **DESCRIPTIVE DATA.** The Contractor shall submit an electronic copy (searchable PDF) of each set of manufacturer's brochures or other data required by the Supplemental Conditions or Specifications, and one (1) hard copy, if requested by the Director. The City will examine such Submittals and return either an electronic copy or a hard copy approved for use or returned for correction and resubmittal.

2-1.08C **SAMPLES.** The Contractor shall submit samples of articles, materials or equipment as required by the Supplemental Conditions or Specifications. The Work shall be in accordance with the approved samples. Samples shall be removed from City property when directed or may be incorporated in the Work if approved by the Director. Samples not removed by the Contractor will become the property of the City or, at the City's option, will be removed or disposed of by the City at the Contractor's expense.

2-1.08D **MANUALS, INSTRUCTIONS AND AFFIDAVIT.**

A. **Manuals and Instructions.** Where operation and maintenance manuals are required by the Supplemental Conditions, the Contractor shall submit two (2) sets of manuals, suitably bound, along with two (2) electronic copies in an approved format, to the Director within forty-five (45) Days after favorable review of the equipment or facilities. If operation and maintenance manuals are approved to be provided in PDF format, text shall be provided in searchable PDF format, making proper use of PDF for headings and heading levels,

paragraphs, tables, and lists. Submitted operation and maintenance manuals shall be a collected, organized, and indexed set of bookmarked PDF documents comprising each operation and maintenance manual that corresponds to a hardcopy binder. All manuals shall be marked to indicate the specific equipment furnished for this project and shall include at a minimum:

1. Equipment summary form
2. Cover/Title page
3. Table of contents
4. Operating procedures including start-up, shutdown, normal operation, all operating modes, emergency shutdown, and safety precautions
5. Lubrication instructions (if required)
6. Preventative maintenance procedures
7. Troubleshooting and corrective maintenance procedures
8. Reinstallation instructions
9. Overhaul instructions (if applicable)
10. Parts identification list with exploded view and associated cross references
11. Recommended spare parts list
12. Operator safety requirements
13. Electrical and control system wiring drawings, including panel wiring control (ladder) diagrams, logic diagrams, loop diagrams, and interconnection diagrams
14. Panel layout and assembly drawings

15. Mechanical drawings
16. Printouts of all software programs and configuration files
17. Factory and field test procedures and results

Operation and maintenance manuals for complex equipment shall also include:

18. Alternate specified operating modes
19. Emergency shutdown instructions
20. Normal shutdown instructions
21. Long term shutdown instructions

Operation and maintenance manuals for systems comprised of separate pieces of equipment shall include a system explanation of items 4, 7, 18, 19, 20, and 21 as well as the instructions for the separate pieces of equipment.

B. Affidavits. Where required in the Supplemental Conditions or Specifications, manufacturers of equipment shall provide field service as a part of this project. Equipment shall not be considered ready for full time operation until after the authorized factory-trained and qualified manufacturer's representative for the specific equipment has checked and adjusted the equipment and certified by written affidavit that the equipment has been properly Installed, tested, adjusted, lubricated, and calibrated, and is ready for full time operation. Acceptable affidavits shall be submitted prior to completion of the Work. Affidavits shall contain the following specific wording:

“The (Name of Equipment) has been properly installed, tested, adjusted, lubricated, and calibrated, and is ready for full time operation. The installation has been inspected and has been found to be in conformance with our (the manufacturer's) standards and requirements.”

No amplification, dilution, or modification of this specific wording will be permitted.

2-1.08E **ALTERNATIVES.** For convenience in designation in the Contract Documents, certain materials, articles, or equipment may be designated by a brand or a trade name or the name of the manufacturer together with catalog designation or other identifying information, hereinafter referred to generically as “designated by brand name.” Except in those instances where the product is designated to match others in use in a particular improvement, either completed or in the course of completion, an alternative material, article, or equipment which is of equal quality and of the required characteristics for the purpose intended may be proposed for use provided the Contractor complies with the following requirements:

A. The Contractor shall submit its proposal for an alternative in writing. Such request shall be made in ample time to permit review and approval without delaying the Work. The Contractor shall not be entitled to an adjustment of the Contract Time or an increase in the Contract Price based on any Contractor-proposed substitution.

B. No such proposal will be considered unless accompanied by complete information and descriptive data, necessary to determine the equality of the offered materials. The Contractor shall satisfy the Director as to the comparative quality, suitability, or performance of the offered material, articles, or equipment. In the event that the Director rejects the use of such alternative materials, articles, or equipment, then one of the particular products designated by brand name shall be furnished.

C. The burden of proof as to the quality and suitability of alternatives shall be upon the Contractor and it shall furnish all information necessary as required by the Director. The Director shall be the sole judge as to the quality and suitability of alternative articles or materials and such decisions shall be final. Where use of an alternative material

involves redesign of, or changes to, other parts of the Work, the cost and time required to effect such redesign or changes will be considered in evaluating the suitability of the alternative material. Cost of redesign by the City will be borne by the Contractor.

D. Whenever classification, rating or other certification by a body such as Underwriters Laboratories (UL) or the National Electrical Manufacturers Association (NEMA) is a part of the specification for any material, Contractor's request for use of alternative articles or materials shall be accompanied by reports from the listed or equivalent independent testing Laboratory indicating compliance with the Contract Documents. The cost of all testing required to prove equality of the material proposed shall be borne by the Contractor. Approval of an alternative shall be only for the characteristics or use named in such approval, and shall not be used to change or modify any requirement of the Contract Documents.

E. At its election, the City reserves the right to consider any Contractor proposed substitution as a Cost Reduction Proposal under Section 3-1.07 of these General Conditions in the event that there is a significant savings resulting from the substitution.

The Director will examine, with reasonable promptness, such Submittals, and return of Submittals to the Contractor shall not relieve the Contractor from responsibility for deviations and alternatives from the Contract Documents, nor shall it relieve the Contractor from responsibility for errors in the Submittals. A failure by the Contractor to identify in its letter of transmittal material deviations from the Contract Documents shall void the Submittal and any action taken thereon by the Director. When specifically requested by the Director, the Contractor shall resubmit such Shop Drawings, descriptive data and samples as may be required.

If any mechanical, electrical, structural, or other changes are required for the proper Installation and fit of alternative materials, articles, or equipment, or because of deviations from

the Contract, such changes shall not be made without the approval of the Director and shall be made without additional cost to the City.

2-1.09 **DISPOSAL OF MATERIAL OUTSIDE THE WORK SITE.** Unless otherwise stated elsewhere in the Contract Documents, the Contractor shall, at its own cost and expense, make its own arrangements for disposing of materials outside the Work Site.

Except when material is to be disposed of at a landfill or recycling center, when any material is to be disposed of outside the Work Site, the Contractor shall first obtain written permission from the City to dispose of the material at the intended location. The City's approval will be contingent upon the Contractor obtaining a written permit from the property owner on whose property the disposal is to be made. Prior to the disposal of any material at the intended location, the Contractor shall submit such permit or a certified copy thereof to the City, together with a written release from the property owner absolving the City from any and all responsibility related to the disposal of material on said property.

Disposal of Hazardous Materials must be done in accordance with all laws and regulations. Copies of all required regulatory documentation including copies of final manifests shall be supplied to the City.

2-1.10 **ACCESS TO THE WORK.** The Contractor shall satisfy itself that the jurisdictions through which its operations and haul routes pass will permit such operations with respect to the type of vehicle, laden weights, frequency and dimensions of loads, hours of operation and required traffic control. All necessary permits, licenses or bonds shall be obtained and paid for by the Contractor.

2-1.11 **TEMPORARY UTILITIES.** The Contractor shall make its own arrangements with utility companies for any temporary services it may require in performance of

the Work and shall pay all costs of these services directly to these utility organizations.

2-1.12 **UTILITY FACILITIES.** The Contractor shall protect from damage those utility facilities that are to remain in place, be Installed, relocated or otherwise arranged.

The Contractor's attention is directed to the possible existence of facilities not shown, and of facilities in a location different from that, which is indicated. The Contractor shall take steps to ascertain the exact location of all facilities prior to doing any Work, which may damage such facilities or interfere with their service. Where the location of a facility is indicated or inferred from the presence of visible facilities such as buildings, meters, and junction boxes, the Contractor shall make such excavations and explorations as are necessary to ascertain the correct location. Unless provided for elsewhere in the Contract Documents, the cost of such excavations and explorations will be considered as a part of the cost of other items of Work and no additional payment will be made. Such excavations and exploratory Work shall not entitle the Contractor to an extension of time.

If the Contractor discovers underground facilities not indicated or inferred from the Contract Documents, the Contractor shall immediately give the Director written notification of the existence of those facilities. The Contractor shall determine the exact location of the underground facilities and the cost of the work will be paid for in accordance with the Contract Documents. The underground facilities shall be protected from damage as directed by the Director and the cost of that work will be paid for as extra work. The Contractor shall, if directed by the Director, repair any damage, which may occur to the underground facilities. The cost of that repair work, not due to the failure of the Contractor to exercise reasonable care, will be paid for as extra work. Damage due to the Contractor's failure to exercise reasonable care shall be repaired at the Contractor's cost and expense.

Where it is determined by the City that the rearrangement of an underground facility, the existence of which is not shown on the Contract Drawings, is essential in order to accommodate the Work, the City will provide for the rearrangement of such facility by other forces or, when so ordered by Change Order, such rearrangement shall be performed by the Contractor and will be paid for as provided under a Change Order.

The Contractor shall be responsible for the maintenance of all utility facilities placed by the Contractor in temporary locations, and all utilities within the construction area not required to be relocated but which are required to be shored or supported during the construction period. The cost of such maintenance shall be borne by the Contractor, and no other compensation shall be due the Contractor for this Work.

The cost of providing and maintaining all necessary or required temporary structures, of making any necessary repairs, replacements, or similar operations, or furnishing indemnity or other bonds, if required, and all costs required by this Section shall be paid by the Contractor and shall be included in the prices bid in the schedule for other items of work.

2-1.13 **PRESERVATION AND CLEANING.** The Contractor shall clean up the Work at frequent intervals and at other times when directed by the Director. While finish Work is being accomplished, floors, Work areas and finished areas shall be kept clean, free of dust, construction debris and trash. Upon completion of the Work, the Contractor shall remove from the Premises its construction equipment and any waste materials not previously disposed of, leaving the Premises thoroughly clean and ready for final inspection.

2-1.14 **LIMITATIONS ON WORK SITE AND PREMISES.** The Contractor shall limit its construction operations to the Work Site unless otherwise shown on the Contract Drawings or specified. The Contractor shall perform no operation of any nature over or on the

Premises except such operations as are authorized by the Contract Documents or as authorized by the Director.

2-1.15 **DUST CONTROL.** During the performance of all Work under this Contract, the Contractor shall assume all responsibility for dust control and shall furnish all labor, equipment, and means required to carry out proper and efficient measures wherever and whenever dust control is necessary to prevent the operations from producing dust damage and nuisance to persons and property. Any claims resulting from dust damage or nuisance shall be borne solely by the Contractor. The Contractor shall comply with all applicable Air Quality Act requirements.

2-1.16 **SANITATION.** The Contractor shall provide sanitary facilities for all persons working on the Work.

2-1.17 **NIGHT WORK AND NORMAL WORKING HOURS.** Normal working hours at the construction site shall be between the hours of 7:00 a.m. and 7:00 p.m. Monday through Friday. Legal holidays are excluded. Certain utility connections and street operations are anticipated to require night Work by the Contractor during low usage periods. The Contractor may also be required to prosecute the Work at night if, at any time, the Director shall deem it necessary for the progress of the Work, or if emergencies arise. The Contractor shall promptly comply with any such requirements made in writing by the Director. The Contractor will also be permitted to Work at night if Contractor satisfies the Director of the need therefor, in order to maintain the required progress or protect the Work from the elements. Certain activities are required to be performed at night for nominal progress of the Work and/or are specified to be performed at night by other portions of the Supplemental Conditions. When required, ordered, or permitted to Work at night, the Contractor shall provide sufficient and

satisfactory lighting and other facilities therefor. The Contractor shall receive no extra payment for night Work, if specified or if required to be performed during the normal progress of the Work, but compensation shall be considered as having been included in the price stipulated for the Work.

If Contractor performs work during weekends, holidays or any non-normal work hours, Contractor shall pay for required City Inspectors.

2-1.18 **LINES AND GRADES.** Unless otherwise provided in the Supplemental Conditions, the Contractor shall lay out all Work, including structures and pipelines, and shall be responsible for any errors resulting therefrom. In all questions arising as to proper location of lines and grades, the Director's decision will be final.

As part of the bid price for the construction of the improvements, the Contractor shall provide and be responsible for the layout of all Work on this project. The Contractor shall provide all necessary surveys, field staking, and positioning for the construction of all components at the proper alignment, elevations, grades, and positions, as indicated on the Contract Drawings and as required for the proper operation and function. The Contractor shall stake its Work area limits. Contractor shall perform all construction staking using a land surveyor licensed in the State of California. Contractor shall provide a staking plan prior to commencement of Work for the City's review and maintain monuments, stakes, and marks, and shall update the plan as necessary. Director, or Director's designated representative, may verify the field condition. Errors or inconsistencies in the Contract Documents discovered by the Contractor shall be reported to the Director within twenty-four (24) hours and prior to constructive forms or related improvements. Any work Installed with this requirement shall be subject to removal and replacement at the Contractor's expense.

The Contractor's lay-out shall be based on existing structures, property lines, survey control, and bench marks established by the City. All structures and pipeline connections shall be Installed based on actual elevation of existing structures to which connections are made.

The Contractor shall supply such labor as required, at no extra charge, to aid and assist the Director in checking location and grades of the Work as set by the Contractor if the Director desires to perform this checking. This shall include moving materials and equipment located between monuments and the construction Work.

2-1.19 **ARCHEOLOGICAL DISCOVERIES.** Upon discovery of prehistoric or historic artifacts, or other indicators or examples of cultural resources discovered during the course of site preparation, grading, excavation, construction or other development activities, all operations within fifty feet (50') of the find shall cease until such time as the City provides the services of a qualified archeologist to evaluate the finds and recommend appropriate action.

Prehistoric materials can include flaked stone tools (e.g., projectile points, knives and choppers) or tool making debris of obsidian, chert, quartzite and other materials, culturally darkened soil (i.e., midden, which often contains heat affected rock, ash and charcoal, shellfish remains, and cultural materials), and stone milling equipment such as mortars, pestles and hand stones. Historic material may include wood, stone, concrete or adobe footings, walls and other structural remains; debris filled wells or privies; and deposits of wood, metal, glass, ceramics and other refuse.

2-1.20 **PRESERVATION OF MONUMENTS.** Any monuments or bench marks disturbed by construction operations shall be repaired per the City's standard and promptly re-established by a registered land surveyor or civil engineer. A plat for each monument shall be furnished to the Director after the plat has been recorded with the Placer

County Recorder's Office at no additional cost to the City. The recorded plat shall serve as a record of the re-establishment of said existing survey points.

2-1.21 **CONFORMITY WITH CONTRACT DOCUMENTS.** Work and materials shall conform to the lines, grades, cross sections, dimensions and material requirements, including tolerances, required by the Contract Documents. Although measurement, sampling and testing may be considered evidence as to such conformity, the City shall be the sole judge as to whether the Work or materials deviate from the Contract Documents. At its option, the City may elect to accept deviations from the Contract Documents with appropriate backcharge Assessments against the Contractor, and, if such an election is made, the City will provide written notice to the Contractor of such acceptance.

2-1.22 **FINAL CLEANUP.** Prior to final Acceptance of the Work, the Contractor shall thoroughly clean the Premises, remove all temporary structures built by or for the Contractor, and remove all equipment and surplus construction material and debris from the area. The entire project, before Acceptance by the City, shall be left in a neat and clean condition. All Work areas and temporary construction areas shall be returned to essentially the same conditions existing before the commencing of project construction.

2-1.23 **AS-BUILT DOCUMENTS AND DRAWINGS.** The Contractor shall maintain one set of the full size prints furnished by the City and mark thereon in color any deviations from plan dimensions, elevations, or orientations. Also, the Contractor shall locate on said prints, all underground facilities, such as piping, conduits and tanks by accurate field measurement from structure walls, corners, etc. The Contractor shall submit the prints and an electronic CD (searchable PDF or source file format such as AutoCAD) in good condition to the Director upon completion of the job as a condition of Acceptance of the project. Marked prints

shall be updated at least once each week and shall be available to the Director for review as to currency prior to developing partial payment estimates. After the completion of testing, but prior to Acceptance, the Contractor shall submit As-Built electrical drawings in color and an electronic CD showing all components and their wiring, and as specified in the Supplemental Conditions.

2-1.24 **SUPERINTENDENCE.** The Contractor shall supervise and direct the Work, which shall be performed in accordance with the requirements of the Contract Documents. The Contractor shall be solely responsible for implementation of all construction means, methods, techniques, sequences, and procedures and for coordination of all portions of the Work under the Agreement. The Contractor shall be solely responsible for the safety of its employees, Subcontractors of any tier, Suppliers, visitors to the Contractor, and other third parties associated with the Contractor.

The Contractor shall designate in writing before starting Work, an authorized representative who shall have the authority to represent and act for the Contractor.

When the Contractor is comprised of two (2) or more persons, firms, partnerships, or corporations functioning on a joint venture basis, said Contractor shall designate in writing before starting Work, the name of one authorized representative who shall have the authority to represent and act for the Contractor. Instances of misconduct, contract non-compliance, unsatisfactory performance, or incompetence by these personnel shall be grounds for the City to direct Contractor to dismiss them from the Project. Contractor shall immediately comply with the City's request for dismissal, at no cost to the City, and shall designate a replacement, which shall be subject to approval by the City.

Said authorized representative shall be present at the site of the Work at all times while Work is actually in progress on the Contract. When Work is not in progress and during periods

when Work is suspended, arrangements acceptable to the Director shall be made for any Emergency Work that may be required.

Whenever the Contractor or its authorized representative is not present on any particular part of the Work where it may be desired to give direction, orders will be given by the Director, which shall be received and obeyed by the superintendent or foremen who may have charge of the particular Work in reference to which the orders are given.

Any order given by the Director, not otherwise required by the Supplemental Conditions to be in writing, will on request of the Contractor, be given or confirmed by the Director in writing.

2-1.25 **CHARACTER OF WORKER.** If any Subcontractor or person employed by the Contractor shall appear to the Director to be incompetent or to act in a disorderly or improper manner, he or she shall be removed immediately on the requisition of the Director, and such person shall not again be employed on the Work.

2-1.26 **INSPECTION.** The Contractor shall at all times permit the Director to inspect the Work or any part thereof. The Contractor shall maintain proper facilities and provide safe access for such inspection by the Director to all parts of the Work, and to the shops where the Work is in preparation. Work shall not be covered up until authorized by the Director and the Contractor shall be solely responsible for notifying the Director where and when such Work is in readiness for inspection and testing. Should any such Work be covered without authorization, it shall, if so ordered, be uncovered at the Contractor's expense.

Unless otherwise designated as normal working hours, whenever the Contractor intends to perform Work on Saturday, Sunday, or a Legal Holiday, the Contractor shall give notice to the Director of such intention forty-eight (48) hours prior to performing such Work or such longer

period as may be specified so that the Director may make necessary arrangements.

The observation and/or approval of the workmanship or materials by the City shall not relieve the Contractor of any obligations to fulfill the requirements of the Contract Documents. Workmanship and materials not meeting such requirements shall be corrected and unsuitable Work or material may be rejected, notwithstanding that such Work or materials have been previously observed and/or approved by the City, or payment therefor has been included in a progress estimate.

The City may order re-examination of questioned Work at any time before final Acceptance. If so ordered, the Contractor shall uncover the Work. If such work is found to be in accordance with the Contract Documents, the City will pay for the cost of uncovering, removing, recovering and replacing the parts removed; but if such Work so exposed or examined is not in accordance with the Contract Documents, the uncovering, removal, recovering and replacement shall be at the Contractor's expense. Work that has been covered prior to observation by the City does not qualify as re-examined work; the City may order such work uncovered for observation without payment of any costs.

2-1.27 **REMOVAL OF REJECTED AND UNAUTHORIZED WORK.** All

Work which has been rejected shall be remedied, or removed and replaced by the Contractor in a manner acceptable to the Director and no compensation will be allowed the Contractor for such removal, replacement, or remedial Work.

Any Work done beyond the lines shown on the Contract Drawings or established by the Director, or any Work done without written authority will be considered as unauthorized Work and will not be paid for. Upon order of the Director, unauthorized Work shall be remedied, removed, or replaced at the Contractor's expense.

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Upon failure of the Contractor to comply promptly with any order of the Director made under this section, the Director may cause rejected or unauthorized Work to be remedied, removed, or replaced, and the costs thereof will be deducted from any moneys due or to become due the Contractor.

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SECTION 3

CHANGES IN THE WORK

3-1.01 **CHANGES.** The Director, without invalidating this Agreement and without notice to Contractor's surety, may order changes in the Work, consisting of additions or deletions, or other revisions. The Contract Price and the Contract Time shall be adjusted accordingly. All such changes in the Work, including in the Contract Price and the Contract Time, shall be authorized only by Contract Change Order, signed by the Director.

If Contractor claims that performance of any work entitles it to additional compensation or to an extension of time for performance of the Work, Contractor shall provide written notice to the City of any such claim prior to undertaking such work. Contractor shall provide written notice of any anticipated impacts to the Contract Price or Contract Time within three (3) Days of discovering such impact, by submitting a Notice of Potential Claim described in Section 7-1.03 below, or notice of delay as described in Section 6-1.09 below. If the Director refuses to issue a Change Order for such work, Contractor shall perform that work if directed or obligated to do so and shall submit a complete and specific Claim for additional compensation and/or extension of time for performance within fifteen (15) Days after such work is performed, as described in Section 7-1.03 below. Failure to provide written notice of claims prior to undertaking such work, failure to provide a timely Notice of Potential Claim, or failure to submit timely complete and specific Claim for additional compensation and/or extension of the time for performance, shall be deemed a waiver and abandonment of any such Claim. No Claim dispute or controversy shall interfere with the progress or performance of the Work and the Contractor shall proceed with the Work as directed by the Director. Failure to so proceed shall amount to a

default under this Agreement.

3-1.02 **PROPOSED CHANGE ORDERS.** The Contractor will be notified in writing of a proposed Change Order describing the intended change. Within fifteen (15) Days after receipt of a written request, the Contractor shall submit its proposed price to be added or deducted from the Contract Price due to the change and its estimate of the extent of the adjustment in the Contract Time, if any. The Contractor's proposed price to be added to or deducted from the Contract Price shall be supported by a detailed estimate of cost prepared by the Contractor, vendor or Supplier. The Contractor's proposed price submittal shall be accompanied by a statement of the time necessary for the changed Work, together with a description of how this time will be incorporated into the current Construction Schedule. The Contractor shall upon request by the Director permit inspection of its original Contract estimate, subcontract agreements or purchase orders relating to the change.

If agreement is reached on the adjustment in compensation as provided in Section 3-1.05, "Contract Price Adjustment," of these General Conditions, the Contractor shall proceed with the Work as changed at the agreed price.

If the Contractor and the Director fail to agree as to the adjustment in compensation for the performance of the changed Work, the Contractor, upon written order from the Director, shall proceed immediately with the changed Work and the Contract Price shall be adjusted in accordance with Section 3-1.06, "Force Account Payment," of these General Conditions.

If the Contractor fails to submit its cost estimate within such fifteen (15) Day period, the Contractor shall commence the Work as changed immediately upon receipt of written order of the Director, and the Contract Price will be adjusted in accordance with the Director's cost estimate for the changed Work.

3-1.03

EMERGENCY AND INDETERMINATE TYPE CHANGE

ORDERS. Changes in the Work made necessary by an Emergency, as determined by the Director, or changes of a kind where the extent of the Work cannot be determined until completed, may be authorized by the Director in writing. The Change Order shall state that it is issued pursuant to this Section 3-1.03. Upon receipt of an authorized Change Order or other written order of the Director, the Contractor shall proceed with the ordered Work and the Director will maintain a daily job record containing a detailed summary of all labor, materials and equipment required for the changed Work.

Within fifteen (15) Days after receiving a written request, the Contractor shall submit a detailed estimate of cost for the change and any requested change in Contract Time in the same manner as required for proposed Change Orders in Section 3-1.02 of these General Conditions.

3-1.04

EXECUTED CHANGE ORDER.

A Contract Change Order signed by both the Director and the Contractor is an “executed Contract Change Order.” By signing the Contract Change Order, the Contractor agrees that the specified compensation constitutes full compensation for the changed Work, including payment for interruption, disruption, acceleration, extended Overhead, delay or any other “impact” claim or “ripple effect” claim. The Contractor specifically understands and agrees that its execution of the Contract Change Order shall constitute a waiver of any right for the Contractor to claim any additional compensation with respect to the subject matter of the Contract Change Order.

3-1.05

CONTRACT PRICE ADJUSTMENT.

If a Contract Change Order provides for an adjustment to the Contract Price, the amount of such adjustment shall be determined by one of the following methods, or a combination thereof, as determined by the City and in its sole discretion:

A. Lump sum. The Contractor and the City may agree on a lump sum amount for the Change Order. At the City's request, the Contractor will provide pricing for the work. Maximum markups for Contract Change Orders paid for using lump sum pricing shall be paid for in the same manner and in the same amounts as markups for Force Account work, as described in Section 3-1.06 below.

B. Unit Prices. The unit prices set forth in the Contractor's Schedule of Bid Prices will be utilized where they are applicable and acceptable to the City. The Contractor's unit prices shall remain firm and shall not be subject to adjustment unless and until the actual quantity of work is increased or decreased by Contract Change Order in an amount greater than twenty-five percent (25%) from the estimated quantity indicated for such item. No markups will be given for Contract Change Orders paid for using unit prices.

Unit prices for new items included in the Contract Change Order but not included in the original bid shall be as mutually agreed upon or, in the absence of agreement, as determined by the City in the same manner as if the work were to be paid for on a Force Account basis, as described in Section 3-1.06 below.

C. Force Account. Where the City and the Contractor are unable to agree on lump sum pricing and if the City does not elect to utilize the unit prices in Contractor's bid, or such unit prices are not applicable, the changed work will be performed and tracked by the Contractor as Force Account work, as described in Section 3-1.06 below. The City will pay for such work, including markups, properly attributable to the change in accordance with those Force Account provisions.

D. Eliminated Items. The City reserves the right to delete any bid item of Work in its entirety. The City makes no representation that any work under a bid item of Work

will be performed, and all work may be subject to a Contract Change Order that deletes such work. Bid items are distinct and severable from the other bid items, and the Contractor shall not be entitled to any anticipated profit, unabsorbed Overhead, or other indirect expense attributable to the deleted item, except as provided immediately below with regard to Force Account mark-ups on the direct and verifiable costs incurred prior to the City's order that deletes the work.

Should any bid item of Work be eliminated in its entirety and not accounted for as described immediately above and, in the absence of an executed Contract Change Order covering such elimination, payment will be made to the Contractor for actual direct and verifiable costs incurred in connection with such eliminated bid item if incurred prior to the date of notification in writing by the City of such elimination. If acceptable material is ordered by the Contractor for the eliminated item prior to the date of notification of such elimination by the City, and if orders for such material cannot be canceled, it will be paid for at the actual direct and verifiable cost to the Contractor. Actual direct costs shall include documented vendor shipping fees, Supplier restocking fees, if applicable, and Contractor handling costs directly related to the eliminated item(s). In such case, the material paid for shall become the property of the City and the actual cost of any further handling will be paid for by the City. If the material is returnable to the vendor and if the City so directs, the material shall be returned and the Contractor will be paid for the actual direct cost of charges made by the vendor for returning the material. The actual direct cost of handling returned materials will also be paid for by the City. The actual direct and verifiable costs to be paid by the City as provided herein will be computed in the same manner as if the work were to be paid for on a Force Account basis, including the application of Force Account mark-ups to said costs.

3-1.06 **FORCE ACCOUNT PAYMENT.** When work performed pursuant to a

Change Order is to be paid for on a Force Account basis, the Contractor's labor, materials and equipment used in the performance of such Work shall be subject to the approval of the City, and the compensation will be determined as set forth below in this section.

3-1.06A **LABOR.** The Contractor will be paid an amount based on the actual cost for the workers (including foremen when authorized by the Director) used in the actual and direct performance of the Work. All labor costs associated with Overhead, whether field or home office, are specifically excluded herein, as those labor costs are covered by the below mark-ups. The cost of labor, whether the employer is the Contractor, Subcontractor or other forces, shall include employer payments; assessment of benefits required by lawful labor union collective bargaining agreements; compensation insurance payments; contributions made to the State pursuant to the Unemployment Insurance Code; and for taxes paid to the Federal Government pursuant to the Social Security Act of August 14, 1935, as amended. No labor cost will be recognized at a rate in excess of the wages prevailing in the locality at the time the Work is performed, nor will the use of a labor classification, which would increase the cost, be permitted unless the Contractor establishes to the complete satisfaction of the Director the necessity for payment at a higher rate.

3-1.06B **MATERIALS.** Only materials furnished by the Contractor and necessarily used in the performance of the Work will be paid for. Such cost of materials may include the costs of procurement, transportation and delivery if necessarily incurred. If a cash or trade discount by the actual supplier is available to the Contractor, it shall be credited to the City. If materials are procured by the purchaser by any method which is not a direct purchase from and a direct billing by the actual supplier to such purchaser, the cost of such materials shall be deemed to be the price paid to the actual supplier plus the actual costs, if any, incurred in the

handling of such materials. If the materials are obtained from a supply or source owned wholly or in part by the purchaser, the cost of such materials shall not exceed the price paid by the purchaser for similar materials furnished from said source on Bid items or the current wholesale price for such materials delivered to the job site, less any discounts as provided herein, whichever is lower. If, in the opinion of the Director, the cost of materials is excessive, or if the Contractor fails to furnish satisfactory evidence of the cost to it from the actual supplier within sixty (60) Days after the date of delivery of the materials or within fifteen (15) Days after Acceptance of the Agreement, whichever occurs first, the cost of the materials shall be deemed to be the lowest current wholesale price at which similar materials are available in the quantities required, less any discounts provided herein. The Department reserves the right to furnish such materials required by the Change Order as it deems advisable, and the Contractor shall have no claim for cost or markups on material furnished by the Department.

3-1.06C **EQUIPMENT.** The Contractor will be paid an amount based on the actual cost for the use of equipment directly required and approved by the Director in the performance of the changed Work. No payment will be made for time while equipment is inoperative due to breakdowns or on Days when no Work is performed. In addition, the rental time shall include the time required to move the equipment to the Work from the nearest available source of such equipment, and to return it to the source. If such equipment is not moved by its own power, then loading and transportation costs will be paid. Moving time, loading and transportation costs will only be paid if the equipment is used exclusively on the changed Work during the time between move in and move out. Individual pieces of equipment having a replacement value of One Thousand Dollars (\$1000) or less shall be considered to be tools or small equipment, and no payment will be made therefor. For equipment owned,

furnished, or rented by the Contractor, no cost therefore shall be recognized in excess of the equipment rental rates published by Caltrans at the following website address:

<http://www.dot.ca.gov/hq/construc/equipmnt.html>. Equipment located at a Work Site and utilized on non-Force Account work shall not be eligible for standby payment, and shall be charged on a Force Account basis only when solely performing pre-approved Force Account work tasks.

3-1.06D **MARKUPS.** When a Change Order increases the cost of the Work, the Contractor may add the following maximum markups to its actual costs of labor, materials, or equipment rental:

- 15 percent for labor;
- 10 percent for materials; and
- 5 percent for equipment rental.

The above markups include full compensation, covering the costs of all supervision, bonds, profit, Overhead, and other general expenses not specifically designated as a direct cost in Sections 3-1.06A through 3-1.06C above. The total payment (i.e., direct cost plus applicable markups) shall be deemed to be the actual cost of such work and shall constitute full compensation therefor. The Contractor specifically understands and agrees that such payment shall include any Contractor costs for interruption, disruption, and acceleration, extended Overhead, Change Order management, delay or other “impact” claim or “ripple effect” claim.

When work paid for on a Force Account basis is performed by forces other than the Contractor’s own forces, the maximum allowable mark-ups for the Subcontractors’ costs shall be fifteen percent (15%) for the cost of labor, ten percent (10%) for the cost of materials, and five percent (5%) for the cost of rented equipment. In these situations where the work is being performed by Subcontractors, the Contractor will only be entitled to an additional five percent

(5%) mark-up and will not be entitled to receive the additional mark-ups specified in this section.

When a Change Order decreases the cost of the Work, the reduction in cost shall include a five percent (5%) markup on the estimated cost for furnishing the labor, materials and equipment, which would have been used on such Work, had the Change Order not been issued.

When a Change Order involves both added Work and deleted Work, the markup or markups to be used shall be as follows:

The actual costs of labor, materials, and equipment rental for added and deleted Work shall be calculated separately without adding markups. If the difference between the calculated costs for labor results in an increased cost, a markup of fifteen percent (15%) shall be applied to the increased cost. If the difference between the calculated costs of materials or equipment rental results in an increased cost, a markup of ten percent (10%) and five percent (5%) respectively, shall be applied to the increased costs of materials or equipment rental, as the case may be. If the difference between the calculated costs for labor, materials or equipment rental results in a decreased cost, a markup of five percent (5%) shall be applied to the decreased costs of labor, materials or equipment rental, as the case may be.

Contractor shall not add mark-ups on work performed and billed by City staff nor add mark-ups to successive iterations of proposed Change Order cost proposals returned to Contractor by the City due to incomplete or inaccurate information being originally submitted by the Contractor. If the Contract Price increases by the issuance of Change Orders, the penalty amounts of the bonds required shall increase accordingly.

3-1.06E **RECORDS.** The Contractor shall maintain its records in such a manner as to provide a clear distinction between the direct costs of extra work paid for on a Force Account basis and the costs of other operations.

From the above records, the Contractor shall furnish the City completed daily extra work reports, on forms acceptable to the City, for each Day's extra work to be paid for on a Force Account basis. The daily extra work reports shall itemize the materials used, and shall cover the direct cost of labor and the charges for equipment rental, whether furnished by the Contractor, Subcontractor, or other forces. The daily extra work reports shall provide names and identifications and classifications of workers, the hourly rate of pay and hours worked, and also the size, type, and identification number of equipment, and hours operated. Daily extra work and Force Account reports (actual or claimed) shall be signed by both the City's and the Contractor's representatives within twenty-four (24) hours of the performance of the work.

Valid copies of vendor's invoices shall substantiate material charges. Such invoices shall be submitted with the daily extra work reports, or if not available, they shall be submitted with subsequent daily extra work reports. Should said vendor's invoices not be submitted within sixty (60) Days after the date of delivery of the material or within fifteen (15) Days after the Acceptance of the Agreement, whichever occurs first, the City reserves the right to establish the cost of such materials at the lowest current wholesale prices at which said materials were available in the quantities, less any discounts.

The City will compare its records with the completed daily extra work reports furnished by the Contractor and make any necessary adjustments. When these daily extra work reports are agreed upon and signed by both parties, said reports shall become the basis of payment for the work performed, but shall not preclude subsequent adjustment based on a later audit by the City.

The Contractor's cost records pertaining to Work paid for on a Force Account basis shall be open to inspection or audit by representatives of the City during the life of the Agreement and for a period of not less than three (3) years after the date of Agreement completion and the

Contractor shall retain such records for that period. Where payment for materials or labor is based on the cost thereof to forces other than the Contractor, the Contractor shall make every reasonable effort to insure that the cost records of such other forces will be open to inspection and audit by representatives of the City on the same terms and conditions as the cost records of the Contractor. If an audit is to be commenced more than sixty (60) Days after the date of Acceptance of the Agreement, the Contractor will be given fifteen (15) Days' notice of the time when such audit is to begin.

3-1.07 **COST REDUCTION PROPOSALS.** The City encourages the Contractor to submit Cost Reduction Proposals whenever the Contractor identifies areas and/or instances in which there can be savings to the Work. Contractor may submit to the City, in writing, proposals for modifying the plans, Specifications or other requirements of the Agreement for the sole purpose of reducing the total cost of construction, including the time for completion of the Work. The City may consider such Cost Reduction Proposals and, if accepted, the Agreement will be equitably adjusted. The City has no obligation to consider or accept Cost Reduction Proposals.

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SECTION 4

CONTROL OF MATERIALS

4-1.01 **MATERIALS.** The Contractor shall furnish all materials required to complete the Work, except materials that are designated in the Supplemental Conditions to be furnished by the City and materials furnished by the City in accordance with Section 3, “Changes in the Work,” of these General Conditions.

Unless otherwise specified in the Supplemental Conditions, materials furnished by the Contractor for incorporation into the Work shall be new. When the quality or kind of materials, articles, or equipment is not particularly indicated, then the quality or kind thereof shall be similar to those that are indicated.

Articles or materials to be incorporated in the Work shall be stored in such a manner as to insure the preservation of their quality and fitness for the Work, and to facilitate inspection.

All materials which do not conform to the requirements of the Contract Documents as determined by the Director, will be rejected whether in place or not. Rejected material shall be removed immediately from the site of the Work, unless otherwise permitted by the Director. No rejected material, the defects of which have been subsequently corrected, shall be used in the Work, unless approval in writing has been given by the Director. Upon failure of the Contractor to comply promptly with any order of the Director made under these provisions, the Director shall have the authority to cause the removal and replacement of rejected material and to deduct the cost thereof from any moneys due or to become due the Contractor.

Manufacturer's warranties, guaranties, instruction sheets and parts lists, which are furnished with certain materials incorporated in the Work, shall be delivered to the Director

before Acceptance of the Contract.

Unless otherwise designated in the Supplemental Conditions or Specifications, materials furnished by the City will be delivered to the job site. Materials furnished by the City that are designated in the Supplemental Conditions as available at locations other than the job site shall be hauled to the site of the Work by the Contractor at its expense, including any necessary loading and unloading that may be involved.

The Contractor will be held responsible for all materials furnished to it, and shall pay all demurrage and storage charges. City-furnished materials lost or damaged from any cause whatsoever shall be replaced by the Contractor. The Contractor will be liable to the Department for the cost of replacing City-furnished material and such costs may be deducted from any moneys due or to become due the Contractor.

4-1.02 **PRODUCT AND REFERENCE STANDARDS.** When descriptive catalog designations, including manufacturer's name, product brand name, or model number are referred to in the Contract Documents, such designations shall be considered as being those found in industry publications in effect on the day the Notice to Contractors for the Work is dated, except as may be otherwise stated.

When standards or test designations of the Federal Government, trade societies, or trade associations are referred to in the Contract Documents by specific date of issue, these shall be considered as part of the Contract. When such references do not bear a date of issue, the edition in effect on the day the Notice to Contractors for the Work is dated shall be considered as part of the Contract.

4-1.03 **SAMPLING AND TESTING OF MATERIALS.** Unless otherwise specified, all tests shall be performed in accordance with the methods used by the State

Department of Transportation (Caltrans) and shall be made by the Director or his or her designated representative.

The State Department of Transportation has developed test methods for testing the quality of materials and Work. These test methods are identified by a California Test followed by the serial number. Copies of individual tests are available at the State Department of Transportation Laboratory, Sacramento, California, and will be furnished to interested persons upon request.

Whenever a reference is made in the Supplemental Conditions to a California Test by number, it shall mean the California test in effect on the day the Notice to Contractors for the Work is dated.

Whenever the Supplemental Conditions provide an option between two (2) or more test methods, the Director will determine the test method to be used.

Whenever a Supplemental Condition, manual, or test designation provides for test reports (such as certified mill test reports) from the manufacturer, copies of such reports, identified as to the lot of material, shall be furnished to the Director. The manufacturer's test reports shall supplement the inspection, sampling and testing provisions of this Section 4-1.03 and shall not constitute a waiver of the City's right to inspect. When material which cannot be identified with specific test reports is proposed for use, the Director may at his or her discretion, select random samples from the lot for testing. Testing specimens from the random samples, including those required for retest, shall be prepared in accordance with the referenced Supplemental Conditions and furnished by the Contractor at its expense. The number of such samples and test specimens shall be entirely at the discretion of the Director.

When requested by the Director, the Contractor shall furnish, without charge, samples of

all material entering into the Work, and no material shall be used prior to approval by the Director, except as provided in Section 4-1.04, "Certificates of Compliance," of these General Conditions.

A. Inspection and Access for Testing. The Contractor shall provide safe access for the Director and his or her inspectors to adequately inspect the quality of Work and conformance with the General and Supplemental Conditions. The Contractor shall provide adequate lighting, ventilation, ladders and other protective facilities as may be necessary for the safe performance of inspections.

The Contractor shall submit samples or specimens of such materials to be furnished or used in the Work as the Director may require. The Contractor shall furnish the Director all necessary labor and facilities for such things as excavation in the compacted fill to depths required to take samples.

Inspections, tests, or favorable review by the Director or others shall not relieve the Contractor from its obligations to perform the Work in accordance with the requirements of the Contract Documents.

Work covered without the favorable review or consent of the Director shall, if required by the Director, be uncovered for examination at the Contractor's expense.

If the Engineer, Architect, or Director considers it necessary or advisable that covered Work be inspected or tested by others, the Contractor, at the Director's request, will uncover, expose or otherwise make available for observation, inspection or testing as the Director may require, that portion of the Work in question, furnishing all necessary labor, materials, tools, and equipment. If it is found that such Work is defective, the Contractor will bear all the expenses of such uncovering, exposure, observation, inspection and testing and of

satisfactory reconstruction. If, however, such Work is not found to be defective and the Work was not covered without favorable review of the Director, the Contractor will be allowed an increase in the Contract Price or an extension of the Contract Time, or both, to cover its costs directly attributable to such uncovering, exposure, observation, inspection, testing, and reconstruction and an appropriate Change Order shall be issued.

Whenever the Contractor varies the period during which Work is carried on each Day, the Contractor shall give due notice to the Director so that proper inspection may be provided. Any Work done in the absence of the Director may be subject to rejection. Proper facilities for safe access for inspection to all parts of the Work shall at all times be maintained for the necessary use of the Director and other agents of the City. Authorized representatives and agents of the Director shall be permitted access to inspect all Work and materials wherever it is required for preparation of progress reports, and the Contractor shall provide proper facilities for such access and inspection.

It is the Contractor's responsibility to supervise the Work and complete the project in accordance with the Contract Documents. In the course of managing that effort, the Contractor shall generate its own punch lists as deemed necessary. The Director may prepare punch lists for the Director's own use in communicating with the Contractor; however, the Director shall be under no obligation to prepare punch lists for the Contractor. In general, the Director will prepare punch lists only after the Contractor has given the Director written notice that the subject Work is completed and tested in accordance with the Contract Documents and is ready for operation and/or use and/or occupancy. Failure of the Director to include an item in a punch list shall not relieve the Contractor of its duty to satisfactorily complete all Work required by the Contract Documents.

Upon Final Completion of the construction Work and request by the Contractor, the Director will conduct a final inspection as a basis for recommending to the City that the Work be accepted.

B. Field and Materials Testing. Where the Supplemental Conditions require Work to be specially field tested or approved, it shall be tested only in the presence of the Director after timely notice of its readiness for inspection and test, and the Work after testing shall be covered up only upon the consent thereto of the Director.

The results of any tests made are for the information of the Director. Regardless of any test results, the Contractor is solely responsible for the quality of workmanship and materials and for compliance with the requirements of the Contract Drawings and Supplemental Conditions.

Except as specifically required under the Supplemental Conditions, all tests by the Director of materials furnished by the Contractor will be done in accordance with commonly recognized standards of national organizations. The Contractor shall furnish such samples of all materials as required by the Director without charge. No material shall be used unless it has been favorably reviewed by the Director.

Where such inspection and testing are to be conducted by an independent Laboratory or agency, the sample or samples of materials to be tested shall be selected by such Laboratory or agency, or the Director, and not by the Contractor.

C. Costs of Testing.

1. Initial Services: The City shall furnish and pay for all initial testing services required by the Contract Documents. When initial tests indicate non-compliance with the Contract Documents, the cost of initial tests associated with that non-compliance will be

deducted by the City from the balance owed the Contractor. The Contractor shall furnish samples of materials for testing as may be required by the Director. Such samples shall be furnished without cost to the City.

2. Retesting: When initial tests indicate non-compliance with the Contract Documents, all subsequent retesting occasioned by the non-compliance shall be performed by the same testing Laboratory and the cost thereof will be deducted by the City from the balance owed the Contractor. Contractor shall be billed for each additional test.

3. Contractor Convenience Testing: Inspection or testing performed exclusively for the Contractor's convenience shall be the sole responsibility of the Contractor.

4. Additional Tests and Inspections: When in the opinion of the Director additional tests or inspections are required because of the manner in which the Contractor executes its Work, such tests and inspections shall be paid for by the City, but will be deducted from the Contract Price. Examples of such tests and inspections are tests of materials substituted for previously accepted materials or substituted for specified materials, retests made necessary by failure of material to comply with the requirements of the Specifications, load tests made necessary because of portions of the structure not fully meeting Specifications or plan requirements, etc.

4-1.04 **CERTIFICATES OF COMPLIANCE.** A Certificate of Compliance shall be furnished prior to the use of any materials for which the Supplemental Conditions require that such a Certificate be furnished. In addition, the Director may permit the use of certain materials or assemblies prior to sampling and testing if accompanied by a Certificate of Compliance. The Certificate shall be signed by the manufacturer of the material or the manufacturer of assembled materials and shall state that the materials involved comply in all

respects with the requirements of the Supplemental Conditions. A Certificate of Compliance shall be furnished with each lot of such materials delivered to the Work and the lot so certified shall be clearly identified in the Certificate.

All materials used on the basis of a Certificate of Compliance may be sampled and tested at any time. The fact that material is used on the basis of a Certificate of Compliance shall not relieve the Contractor of responsibility for incorporating material in the Work which conforms to the requirements of the Contract Documents and any such material not conforming to such requirements will be subject to rejection whether in place or not.

The Department reserves the right to refuse to permit the use of material on the basis of a Certificate of Compliance.

The form of the Certificate of Compliance and its disposition shall be as directed by the Director.

For Council Approval
Not for Bidding

SECTION 5

LEGAL RELATIONS AND RESPONSIBILITY

5-1.01 **LAWS TO BE OBSERVED.** The Contractor shall keep informed of and observe, and comply with and cause all of its agents and employees to observe and comply with, all prevailing Federal and State laws, and rules and regulations made pursuant to said Federal and State laws, and county and municipal ordinances, and regulations, which in any way affect the conduct of the Contract. If any conflict arises between provisions of the Contract and any such law above referred to, the Contractor shall notify the Director at once in writing. To the fullest extent allowed by law, the Contractor shall defend, indemnify, and save and hold harmless the City or any of its officers, agents, employees, and volunteers against any claim or liability arising from or based on the violation of any such law, rule, or regulation, whether by itself or its agents or employees.

5-1.02 **HOURS OF LABOR.** Eight (8) hours labor constitutes a legal Day's work. The Contractor or Subcontractor shall, as a penalty to City, forfeit Twenty-five Dollars (\$25) for each worker employed in the execution of the contract by the respective Contractor or Subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one (1) calendar day and forty (40) hours in any one (1) calendar week in violation of the provisions of the Labor Code, and in particular, Section 1810 to Section 1815, thereof, inclusive, except that Work performed by employees of Contractors in excess of eight (8) hours per day, and forty (40) hours during any one (1) week, shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than one and one-half (1-1/2) times the basic rate of pay, as provided in said

Section 1815. In addition, Contractor and/or its Subcontractors may be required to pay double the basic rate of pay for all hours worked in excess of twelve (12) hours in any workday and under other circumstances. (See California Code of Regulations, Title 8, Sections 16100(c)(6) and (16200(a)(3)(F) and applicable Department of Industrial Relations prevailing wage determinations.)

5-1.03 **NONDISCRIMINATION.**

A. Attention is directed to Labor Code Section 1735, which reads as follows:

“A contractor shall not discriminate in the employment of persons upon public works on any basis listed in subdivision (a) of Section 12940 of the Government Code, as those bases are defined in Sections 12926 and 12926.1 of the Government Code, except as otherwise provided in Section 12940 of the Government Code. Every Contractor for public works who violates this section is subject to all the penalties imposed for a violation of this chapter.”

B. During the performance of this Contract, Contractor and its Subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Contractor and Subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. The Contractor and Subcontractors shall comply with the provisions of the California Fair Employment and Housing Act (Government Code §12900, et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, §7285.0 et seq.) and other applicable State and Federal regulations and City

policies pertaining to nondiscrimination and affirmative action which are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Contractor and its Subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

C. Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform Work under the agreement.

5-1.04 **PREVAILING WAGE.** The Contractor and any Subcontractor shall comply with Labor Code Sections 1770 et seq. In accordance with said Section 1775 the Contractor and any Subcontractor under the Contractor shall, as a penalty, forfeit to the state or City not more than \$200 for each calendar day or portion thereof, for each worker paid less than the prevailing rate as determined by the Director of Industrial Relations for the work or craft in which such worker is employed for under the Contract by the Contractor or by any Subcontractor under the Contractor.

The amount of the penalty shall be determined by the Labor Commissioner based on consideration of both of the following: (a) whether the failure to pay the correct rate of per diem wages was a good-faith mistake and, if so, whether the error was promptly and voluntarily corrected when brought to the attention of the Contractor or Subcontractor; and (b) whether the Contractor or Subcontractor has a prior record of failing to meet its prevailing wage obligations.

The penalty may not be less than forty dollars (\$40) for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rate, unless the failure of the Contractor or Subcontractor to pay the correct rate of per diem wages was a good faith mistake and, if so, the error was promptly and voluntarily corrected when brought to the attention of the Contractor or Subcontractor.

The penalty may not be less than eighty dollars (\$80) for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rate, if the Contractor or Subcontractor has been assessed penalties within the previous three (3) years for failing to meet its prevailing wage obligations on a separate contract, unless those penalties were subsequently withdrawn or overturned.

The penalty may not be less than one hundred twenty dollars (\$120) for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rate, if the Labor Commissioner determines that the violation was willful, as defined in subdivision (c) of Section 1777.1 of the Labor Code.

If the amount due under this section is collected from the Contractor or Subcontractor, any outstanding wage claim under Chapter 1 (commencing with Section 1720) of Part 7 of Division 2 of the Labor Code against the Contractor or Subcontractor shall be satisfied before applying that amount to the penalty imposed on that Contractor or Subcontractor pursuant to this section.

The determination of the Labor Commissioner as to the amount of the penalty shall be reviewable only for an abuse of discretion.

In addition to said penalty, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by the Contractor or Subcontractor.

If a worker employed by a Subcontractor on a public works project is not paid the general prevailing per diem wages by the Subcontractor, the Contractor is not liable for any penalties described above unless the Contractor had knowledge of that failure of the Subcontractor to pay

the specified prevailing rate of wages to those workers or unless the Contractor fails to comply with all of the following requirements:

1. The contract executed between the Contractor and the Subcontractor for the performance of work on the public works project shall include a copy of the provisions of Sections 1771, 1776, 177.5, 1813, and 1815 of the Labor Code.
2. The Contractor shall monitor the payment of the specified general prevailing rate of per diem wages by the Subcontractor to the employees, by periodic review of the certified payroll records of the Subcontractor.
3. Upon become aware of the Subcontractor's failure to pay its workers the specified prevailing rate of wages, the Contractor shall diligently take corrective action to halt or rectify the failure, including, but not limited to, retaining sufficient funds due the Subcontractor for work performed on the public works project.
4. Prior to making final payment to the Subcontractor for work performed on the public works project, the Contractor shall obtain an affidavit signed under penalty of perjury from the Subcontractor that the Subcontractor has paid the specified general prevailing rate of per diem wages to its employees on the public works project and any amount due pursuant to 1813 of the Labor Code.

Pursuant to Section 1775 of the Labor Code, the Division of Labor Standards Enforcement shall notify the Contractor on a public works project within fifteen (15) Days of the receipt by the Division of Labor Standards Enforcement of a complaint of the failure of a Subcontractor on that public works project to pay workers the general prevailing rate per diem wages.

Pursuant to the provisions of California Labor Code Section 1773, the City has obtained

the general prevailing rate of wages applicable to the categories of workers the City anticipates will be utilized for this project for straight time, overtime, Saturday, Sunday, and holiday Work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned or, if no collective bargaining applies, those holidays identified in Government Code Section 6700. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>, which is incorporated herein as a part of this Contract.

Pursuant to Labor Code Section 1773.2, the general prevailing wage rates set forth above, which forms a part of this Contract, shall be posted by the Contractor at a prominent place at the site of the Work.

Pursuant to Labor Code Section 1773.6 and California Code of Regulations Section 16204, Title 8, changes in general prevailing wage determinations shall apply to the project only if issued by the Director of Industrial Relations prior to the City's bid issuance date.

The City will not recognize any claim for additional compensation because of the payment by the Contractor of any wage rate in excess of the prevailing wage rate set forth in the Contract. The possibility of wage increases is one of the elements to be considered by the Contractor in determining its Bid, and will not under any circumstances be considered as the basis of a claim against the City or Contract.

When both California and Federal prevailing wage rates apply, the Contractor and any Subcontractors shall pay their workers the higher of the two rates. The Contractor and any Subcontractors shall insert this clause in any lower tier contract.

5-1.05 **REGISTRATION REQUIRED AS QUALIFICATION TO BID.**

Pursuant to Labor Code Section 1771.1(b), notice is hereby given that a Contractor or Subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contractor for public work, as defined in Labor Code Sections 1720, et seq., unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5.

5-1.06 **PAYROLL RECORDS.** The Contractor's attention is directed to the following provisions of Labor Code Section 1776. The Contractor shall be responsible for the compliance with these provisions by its Subcontractors.

A. The Contractor and each Subcontractor shall keep accurate and current payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by it in connection with the public work. Each payroll record shall contain or be verified by a written declaration that is made under penalty of perjury, stating both of the following:

1. The information contained in the payroll record is true and correct.
2. The employer has complied with the requirements of Section 1771, 1811, and 1815 for any work performed by his or her employees on the public works project.

B. The payroll records enumerated under subdivision (A) shall be available for inspection at all reasonable hours at the principal office of the Contractor on the following

basis:

1. A certified copy of an employee's payroll record shall be made available for inspection or furnished to such employee or his or her authorized representative on request.

2. A certified copy of all payroll records enumerated in subdivision (A) shall be made available for inspection or furnished upon request to a representative of the City, the Division of Labor Standards Enforcement, and the Division of Apprenticeship Standards of the Department of Industrial Relations. The City reserves the right to withhold any progress payments to the Contractor in the event of noncompliance with the subsection.

3. A certified copy of all payroll records enumerated in subdivision (A) shall be made available upon request by the public for inspection or for copies thereof. However, a request by the public shall be made through either the City, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. The public shall not be given access to such records at the principal office of the Contractor.

C. The certified payroll records shall be on forms provided by the Division of Labor Standards Enforcement or shall contain the same information as the forms provided by the Division.

D. Each Contractor shall file a certified copy of the records enumerated in subdivision (A) with the entity that requested the records within ten (10) Days after receipt of a written request.

E. Any copy of the records made available for inspection as copies and furnished upon request to the public or any public agency by the City, the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement shall be marked or

obliterated to prevent disclosure of an individual's name, address and social security number. The name and address of the Contractor awarded the Contract or Subcontractor performing the Contract shall not be marked or obliterated. Any copy of records made available for inspection by, or furnished to, a joint labor-management committee established pursuant to the federal Labor Management Cooperation Act of 1978 (Section 175a of Title 29 of the United States Code) shall be marked or obliterated only to prevent the disclosure of an individual's name and social security number. A joint labor-management committee may maintain an action in a court of competent jurisdiction against an employer who fails to comply with Section 1774. The court may award restitution to an employee for unpaid wages and may award the joint labor-management committee reasonable attorneys' fees and costs incurred in maintaining the action. An action under this subdivision may not be based on the employer's misclassification of the craft of a worker on its certified payroll records. Nothing in this subdivision limits any other available remedies for a violation of this section.

F. The Contractor shall inform the City of the location of the records enumerated under subdivision (A), including the street address, city and county, and shall, within five (5) business days, provide a notice of a change of location and address.

G. The Contractor shall have ten (10) Days in which to comply subsequent to receipt of written notice requesting the records enumerated in subdivision (A). In the event that the Contractor or Subcontractor fails to comply within the ten (10) Day period, the Contractor shall, as a penalty to the State or City, forfeit twenty-five (\$25) Dollars for each calendar day or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, these penalties shall be withheld from any progress payment or final payment then due. A contractor

is not subject to a penalty assessment pursuant to this section due to the failure of a Subcontractor to comply with this section.

5-1.07 **SAFETY REQUIREMENTS.** It is the intent of the parties that the City is not an exposing, creating, controlling, or correcting employer under California Labor Code Section 6400. In accordance with generally accepted construction practices and State law, the Contractor shall have the authority and be solely and completely responsible for conditions on the Work Site, including safety of all persons and property during performance of the Work. Moreover, the Contractor shall be the controlling employer and has the authority and responsibility to enforce Work Site safety. The Contractor shall be responsible for conducting daily safety inspections and assuring all hazards and violations are abated. The Contractor is responsible for assuring that all Subcontractors adhere to the minimum Cal/OSHA safety requirements and that each Subcontractor has an effective Cal/OSHA IIPP (Illness and Injury Prevention Program) in place that specifically addresses all potential exposures, such as, but not limited to, fall protection, confined space, and trenching/shoring. These requirements shall apply continuously and not be limited to normal working hours. The Contractor shall be responsible for any delay costs or damages in the event the progress of Work is slowed or stopped due to a safety violation.

The Contractor shall designate a safety officer and have in place a health and safety plan in accordance with the laws of State of California and conduct safety meetings and document them in accordance with the law. The Contractor shall have the safety record available for inspection during working hours and shall submit job site safety meeting reports with each Application for Payment.

Prior to Contractor commencing construction project work on City property, Contractor

shall make available copies of its Health and Safety Plan (HASP) that meets or exceeds applicable Cal/OSHA regulations. The Contractor's HASP shall also meet or exceed the requirements of any applicable City-wide or departmental specific Injury and Illness Prevention Programs (IIPP) and other HASP programs, procedures, and plans. Potentially applicable HASP programs, procedures, and plans include, but are not limited to, the following:

1. Bloodborne Pathogens Exposure Control Plan;
2. Confined Space Entry Procedure;
3. Electrical Safety Program (Lockout/Tagout);
4. Emergency Action Plans (Site Specific);
5. Fire Prevention Plans (Site Specific);
6. Hazardous Waste Operations Emergency Response Plan (or Equivalent);
7. Hazard Communication Program (SDS's and Right-to-Know training);
8. Heat Illness & Prevention Plan;
9. Hearing Conservation Program;
10. Hot Work/Welding Procedure;
11. Job Hazard Analyses/Standard Operating Procedures;
12. Traffic Control & Flagging;
13. Excavation/Dig Safe Procedure;
14. Fall Protection Plan;
15. Personal Protective Equipment Plan;
16. Respirable Crystalline Silica Exposure Control Plan;
17. Respirator Program;
18. Soils Management Plan (for contaminated soils); and

19. Transite (Asbestos) Pipe Work Procedure.

Additionally, Contractor shall be responsible for complying with all City-wide and departmental specific safety requirements as identified in the Supplemental Conditions or presented at a pre-construction meeting.

Contractor shall inform City in advance of the quantity of chemical(s) to be used for the project and the total quantity of chemical(s) that will be brought onto City property. In addition, Contractor shall provide City with one copy of the Safety Data Sheet (SDS) for each chemical expected to be used to complete the project and for each chemical brought to the Work Site, regardless of whether such chemicals are ultimately used for the project.

The services of the Director in conducting construction review of the Contractor's performance is not intended to include review of the adequacy of the Contractor's Work methods, equipment, bracing or scaffolding, or safety measures, in, on, or near the construction site. If a City employee observes a safety violation, the City employee will report the violation to the Contractor who is then responsible for assuring the violation is abated.

The Contractor is hereby informed that Work on this project could be hazardous. The Contractor shall carefully instruct all personnel working in potentially hazardous Work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to Work underground.

All Work and materials shall be in strict accordance with all applicable State, City, County, and Federal Rules, Regulations, and Codes, and attention is drawn to the requirements of Cal/OSHA. The Contractor shall be solely responsible for compliance with all City, County and State blasting requirements and for any damages caused by its operations.

To ensure compliance with California Labor Code Section 6705, the Contractor shall submit to the City, at least five (5) Days in advance of excavation of any trench five feet (5') or more in depth, Working Drawings to the Director showing the design of shoring, bracing, sloping and other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such Working Drawings vary from the shoring system standards established by the Cal/OSHA Construction Safety Orders of the Division of Industrial Safety, the plan shall be prepared and signed by a registered civil or structural engineer in the State of California. This in no way relieves the Contractor from the requirement of maintaining safety in all operations performed by the Contractor or the Contractor's Subcontractors and nothing in this section shall be deemed to allow the use of a shoring, sloping or protective system less effective than that required by the Cal/OSHA Construction Safety Orders of the Division of Industrial Safety Contractor's Working Drawings shall be subject to approval insofar as the details affect the character of the finished Work and for compliance with design requirements applicable to the construction when specified or called for, but details of the design will be left to Contractor who shall be responsible for the successful construction of the Work. The City shall approve Working Drawings before any Work involving such drawings is performed. Approval and/or acceptance by the City or its designated agent only constitutes acknowledgment of the submission and does not constitute review or approval of the designs, design assumptions or criteria, completeness of submissions, applicability to areas of intended use, nor implementation of the plans, which are solely the responsibility of the Contractor and its registered engineer.

The Contractor shall perform its Work as not to expose personnel to, or to discharge into the atmosphere from any source whatever, smoke, dust, asbestos, toxic chemicals or other air

contaminants in violation of the laws, rules, and regulations of the governmental entities having jurisdiction and shall bear full and exclusive responsibility for any release of hazardous or non-hazardous chemicals or substances during the course of the Work. The Contractor shall immediately report any such release to the City. The Contractor shall be solely responsible for all claims and expenses associated with the response to, removal and remediation of the release, including, without limitation, payment of any fines or penalties levied against the City by any agency as a result of such release and shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees, and volunteers from any claims arising from such release. For purposes of this section only, the term "claims" shall include:

1. All notices, orders, directives, administrative or judicial proceedings, fines, penalties, fees, or charges imposed by any governmental agency with jurisdiction; and
2. Any claim, cause of action, or administrative or judicial proceeding brought against the City, its officers, agents, employees, and volunteers for any loss, cost (including reasonable attorneys' fees), damage or liability, sustained or suffered by any person or entity, including the City.

If the performance of the Work creates any hazardous wastes, those wastes shall be properly disposed of according to federal, state, and local laws, at the expense of the Contractor. The Contractor shall dispose of the wastes under its own EPA Generator Number. In no event shall the City be identified as the generator. The Contractor shall notify the City of any such hazardous wastes and the City reserves the right to a copy of the results of any tests conducted on the wastes, and, at its cost, to perform additional tests or examine those wastes, prior to disposition. The Contractor shall defend, indemnify, and save and hold harmless the City, its

officers, agents, employees, and volunteers from any claims arising from the disposal of the hazardous wastes, regardless of the absence of negligence or other malfeasance by the Contractor. Disposal of all Hazardous Materials must be done in accordance with all laws and regulations. Copies of required regulatory documentation including copies of final manifests shall be supplied to the City.

Contractors or Subcontractors removing one hundred or more square feet (100') of asbestos must be "Certified" in accordance with State law. All Work involving exposure to asbestos and all other hazardous materials shall be performed with protection of personnel in compliance with all applicable regulations and safety requirements including, but not limited to, California Code of Regulations Section 1529, Title 8.

Nothing in these General Conditions is to be construed to permit Work not conforming to governing codes. When Contract Documents differ from governing codes, the Contractor shall furnish and Install the higher standards called for without extra charge.

5-1.08 **SUBSURFACE EXCAVATIONS, NOTIFICATION.** The Contractor shall contact the regional notification center, "Underground Service Alert," and schedule its Work to allow ample time for the center to notify its members and, if necessary, for any member to field locate and mark its facilities. Without limiting the foregoing, the Contractor's attention is directed to Government Code Sections 4216 to 4216.9, and in particular Section 4216.2.

5-1.09 **PUBLIC SAFETY.** The Contractor shall assume all responsibility for public safety during the performance of its Work, and all costs arising therefrom shall be included in the Contract Price. Whenever the Contractor's operations create a condition hazardous to traffic or to the public, it shall furnish, erect and maintain, at its expense, such fences, barricades, lights, signs, and other devices and take such other protective measures as are

necessary to prevent accidents or damage or injury to the public. The Contractor shall establish the pedestrian detours with comparable lighting to the original pedestrian areas. The Contractor shall arrange for such flaggers as are necessary to give adequate warning to traffic or to the public of any dangerous conditions affecting traffic. For Work in a public right-of-way, the Contractor shall comply with the rules and regulations of the State, County, or local agency that owns the right-of-way.

The Contractor shall promptly and fully comply with and carry out, and shall without separate charge therefor to the City, all safety and first aid requirements prescribed by all applicable Federal, State, and local laws and regulations, rules, and orders. The Work shall be done in a safe manner; and the Contractor shall safeguard the safety and health of its employees, Subcontractors, and the people of local communities. The Contractor shall also be reasonable for ensuring that its Subcontractors comply with the provisions of this section.

Upon the failure of the Contractor to comply with any of the requirements of this section, the City shall have the authority, but not the duty, to stop the Work until such failure is remedied. The Contractor shall not be entitled to an adjustment of the Contract Time or an increase in the Contract Price due to any such suspensions.

When required by the Contract Documents, the Contractor shall construct, maintain, and remove detours for use of public traffic, without additional cost to the City, unless separate payment is specified in the Special Provisions.

The failure or refusal of the Contractor to construct and maintain detours at the proper time shall be sufficient cause for closing down the work until such detours are in satisfactory condition for use by public traffic.

Due care shall be exercised to avoid injury to existing improvements, facilities, utility

facilities, adjacent property and trees, shrubs, and other plants that are not to be removed.

Trees, shrubs and other plants that are not to be removed, and pole lines, fences, signs, survey markers and monuments, buildings and structures, conduits, pipe lines, sewer and waterlines, highway facilities, and any other improvements or facilities, under or above ground, that are within or adjacent to the work limit line shall be protected from injury or damage, and the Contractor shall provide and Install suitable safeguards to protect such objects from injury or damage. If such objects are injured or damaged by reason of the Contractor's operations, they shall be replaced or restored at the Contractor's expense. The facilities shall be replaced or restored to a condition as good as when the Contractor entered upon the Work Site, or as good as required by the Contract Documents if any such objects are part of the Work. The City may make or cause to be made such temporary repairs as are necessary to restore to service any damaged facility. The cost of such repairs shall be borne by the Contractor, and the costs may be deducted from any monies due or to become due to the Contractor under the Agreement.

The fact that any underground facilities is not shown on the Contract Drawings shall not relieve the Contractor of its responsibility pursuant to "Utility Facilities" in Section 2-1.12 elsewhere in the Contract Documents. It shall be the Contractor's responsibility, pursuant thereto, to ascertain the location of such underground improvements or facilities, which may be subject to damage by reason of its operations.

Full compensation for furnishing all labor, materials, tools, equipment and incidentals, and for doing all the Work involved in protecting or repairing property as specified in this section, shall be considered as included in the prices paid for the various Contract items of work and no additional compensation will be allowed therefor.

5-1.10 **EMERGENCIES.** In an Emergency affecting the safety of life, the

Work, or adjoining property, the Contractor, without special instructions or authorization from the City, shall act at its discretion to prevent such threatened loss or injury. In such an Emergency, the Contractor may perform such additional work as is reasonably required. Any compensation claimed by the Contractor on account of Work performed to an Emergency shall be determined in accordance with the provisions relating to Force Account payment contained elsewhere in the Contract Documents.

5-1.11 **APPRENTICES.** Attention is directed to Labor Code Sections 1777.5, 1777.6 and 1777.7 and Title 8, California Code of Regulations Section 200 et seq. In accordance with Section 1777.5, the Contractor shall secure the necessary certificates and shall contribute to the apprenticeship fund or funds, as provided therein. The Contractor shall require each Subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work to fully comply with Sections 1777.5 and 1777.6 of the Labor Code. To insure compliance and complete understanding of the law regarding apprentices, and specifically the required ratio thereunder, each Contractor or Subcontractor should, where some questions exist, contact the Division of Apprenticeship Standards, , or one of its branch offices prior to commencement of Work on the public works Contract. Responsibility for compliance with this section lies with the prime Contractor.

It is State and City policy to encourage the employment and training of apprentices on public works Contracts as may be permitted under local apprenticeship standards.

5-1.12 **FAIR LABOR STANDARDS ACT.** Attention is invited to the fact that the City has been advised by the Wage and Hour Division, U.S. Department of Labor, that Contractors engaged in construction Work are required to meet the provisions of the Fair Labor Standards Act of 1958 and as amended (52 Stat. 1060).

5-1.13 **WORKERS' COMPENSATION.** Pursuant to the requirements of Labor Code Section 1860, the Contractor will be required to secure the payment of workers' compensation to its employees in accordance with the provisions of Labor Code Section 3700.

Prior to the commencement of Work, the Contractor shall sign and file with the Director a certification in the following form:

“I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.”

5-1.14 **AIR POLLUTION CONTROL AND ASBESTOS.** The Contractor shall comply with all air pollution control rules, regulations, ordinances and statutes which apply to any Work performed pursuant to the Contract, including any air pollution control rules, regulations, ordinances and statutes, specified in Government Code Section 11017.

In the absence of any applicable air pollution control rules, regulations, ordinances or statutes governing solvents, all solvents, including but not limited to the solvent portions of paints, thinners, curing compounds, and liquid asphalt used on the project shall comply with the applicable material requirements of the applicable Air Quality Management District. All containers of solvent, paint, thinner, curing compound, or liquid asphalt shall be labeled to indicate that the contents fully comply with said requirements.

Unless otherwise provided in the Supplemental Conditions, material to be disposed of shall not be burned, either inside or outside the Premises.

The Contractor shall also comply with all rules, regulations, statutes and ordinances

For Council Approval
Not for Bidding

regarding asbestos removal and disposal, including but not limited to, 42 U.S.C. Sections 7401, 7412 and 7601, 40 C.F.R. Part 61, Subpart M, and California Code of Regulations Section 1529, Title 8.

If the Contractor discovers that a building to be demolished or renovated contains asbestos containing material, the Contractor shall immediately cease Work and notify the City.

5-1.15 **USE OF PESTICIDES.** The Contractor shall comply with all local, state and federal rules and regulations of the Department of Food and Agriculture, the Department of Health, the Department of Industrial Relations and all other agencies which govern the use of pesticides required in the performance of the Work.

Pesticides shall include but shall not be limited to herbicides, insecticides, fungicides, rodenticides, germicides, nematocides, bactericides, inhibitors, fumigants, defoliants, desiccants, soil sterilants, and repellents.

Any substance or mixture of substances intended for preventing, repelling, mitigating, or destroying weed, insects, diseases, rodents, or nematodes and any substance or mixture of substances intended for use as a plant regulator, defoliant or desiccant shall be considered as pesticide.

5-1.16 **SOUND AND LIGHT CONTROL REQUIREMENTS.** The Contractor shall comply with all local sound control, light control, and noise level rules, regulations and ordinances which apply to any Work performed pursuant to the Contract. Work shall not begin before 7 a.m. nor occur after 7 p.m., unless otherwise permitted by the City.

Each internal combustion engine, used for any purpose on the Work or related to the Work, shall be equipped with a muffler, in good working order, of a type recommended by the manufacturer. No internal combustion engine shall be operated on the project without said

muffler.

5-1.17 **WEIGHT LIMITATIONS.** Unless expressly permitted elsewhere in the Contract Documents, the Contractor shall not operate construction equipment or vehicles of any kind which, laden or unladen, exceed the maximum weight limits set forth in Division 15 of the Vehicle Code over completed or existing base, surfacing, pavement or structures.

5-1.18 **ENVIRONMENTAL CLEARANCES; MITIGATION MONITORING PROGRAMS; AND REGULATORY AGENCY PERMIT REQUIREMENTS.** The Department will obtain all environmental clearances and other authorizations necessary for this project as set forth in the Contract Documents. The Contractor shall comply with the provisions, including giving notices during construction when required, of said authorizations. In the event the obtaining of said authorizations delays completion of all or any portion of the Work, an extension of time determined pursuant to the provisions in Section 6-1.08, "Liquidated Damages," of these General Conditions will be granted.

Contractor shall comply with: (1) all mitigation identified in the mitigation monitoring program (attached to and adopted as a component of the mitigated negative declaration or Environmental Impact Report) to mitigate impacts to protected natural resources; and (2) all related permit requirements issued by the regulatory agencies authorizing the project. Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees, and volunteers from any fines, claims, suits, actions or regulatory sanctions of every name, kind and description brought forth, or on account of, damage to protected natural resources from or arising out of Contractor's negligence or willful misconduct in the performance of this Agreement.

5-1.19 **PERMITS AND LICENSES.** The Contractor acknowledges and agrees that, prior to the submission of its bid for the Work, it fully familiarized itself with the

requirements of all applicable federal, state, county and municipal laws, codes, rules, and regulations, as well as the conditions of any required licenses and permits.

The Contractor shall procure all permits and licenses, including any applicable building permits (except those procured or to be procured by the City which are listed elsewhere in the Contract Documents), in coordination with the Director, pay all charges and fees, and give all notices necessary and incident to the due and lawful prosecution of the Work. Contractor shall be responsible for applying, paying all fees, and coordination for obtaining all permits for completion of the Work. All permits and licenses shall be obtained in sufficient time to prevent delays to the Work. Contractor will apply to the City for reimbursement for such permits costs. Accordingly, Contractor should not include the anticipated costs for permits in its bid, as the necessary permit costs will be reimbursed by the City.

The California Environmental Quality Act (Public Resources Code, Section 21000 to 21177) may be applicable to permits, licenses and other authorizations which the Contractor must obtain from State or local agencies in connection with performing the Work. The Contractor shall comply with the provisions of that Act in obtaining such permits, licenses and other authorizations, and all permits, licenses and other authorizations shall be obtained in sufficient time to prevent delays to the Work.

The Contractor shall maintain the applicable Contractor's license as identified in the Notice to Contractors and City business license for the duration of the Work.

5-1.20 **WATER POLLUTION.** The Contractor shall comply with all water pollution control rules, regulations, ordinances and statutes which apply to any Work performed pursuant to the Contract, including any water pollution control rules, regulations, and statutes, specified by the most current State of California NPDES General Permit for Stormwater

Discharges Associated with Construction Activity.

The Contractor shall take all necessary precaution to protect streams, vernal pools, ponds, reservoirs, and lakes from pollution with fuels, oils, bitumen, calcium chloride, and other harmful materials as consistent with the law. Also, the Contractor shall conduct and schedule operations so as to avoid discharging pollutants, such as but not limited to: sediment and silt to the storm drain system. The storm drain system consists of all facilities that are designed to convey stormwater to the Waters of the State as defined in the California Water Code. The storm drain system includes, but is not limited to, all streets, gutters, drain inlets, roadside ditches, streams, vernal pools, ponds, and lakes. Care shall be exercised to preserve roadside vegetation beyond the limits of construction.

5-1.21 **PROTECTION AND USE OF PROPERTY.** The Contractor shall be responsible for and provide and maintain all proper temporary walkways, covered walkways, barriers, roads, guards, railings, lights, warning signs, and take precaution at all times to avoid injury or damage to any person or any property, and upon completion of the Work, or at other times as directed, restore Premises and adjacent property to a proper condition. In the event of such injury or damage, Contractor shall report such injury and damage to City within forty-eight (48) hours of occurrence.

The Contractor shall protect adjoining property and nearby buildings, including City buildings, City roads, and public streets or roads, from dust, dirt, debris, or the nuisance arising out of the Contractor's operations or storage practices, and, if ordered by the Director, the Contractor shall provide and Install suitable safeguards, approved by the Director, to protect such objects from damage. If such objects are damaged by reason of the Contractor's operations, they shall be replaced or restored at the Contractor's expense.

If the Contractor damages any buildings, roads, utilities, or other property which belong to the City, or any Department or agency thereof, then the Director, at his or her option, may retain from the money due under the Contract an amount sufficient to insure repair of the damage.

The Director may make or cause to be made such temporary repairs as are necessary to restore to service any such damaged facility. The cost of such repairs shall be borne by the Contractor and may be deducted from any moneys due or to become due the Contractor under the Contract.

5-1.22 **RESPONSIBILITY FOR DAMAGE AND INDEMNIFICATION.**

The City of Roseville, its officers, agents, employees, and volunteers, including but not limited to the Director and his or her designee, shall not be answerable or accountable in any manner: for any loss or damage that may happen to the Work or any part thereof; for any loss or damage to any of the materials or other things used or employed in performing the Work; for injury to or death of any person, either workers or the public; or for damage to property from any cause which might have been prevented by the Contractor, its workers, or anyone employed by the Contractor or the Contractor's Subcontractors.

The Contractor shall be responsible for any liability imposed by law and for injuries to, or death of, any person including, but not limited to, workers and the public, or damage to property resulting from defects or obstructions, or from any cause whatsoever during the progress of the Work or at any time before its completion and final Acceptance.

To the fullest extent allowed by law, the Contractor shall defend (through counsel acceptable to the City), indemnify, and save and hold harmless the City, and its respective officers, agents, Subcontractors, employees, and volunteers, and the successors and assigns of

any of them, (hereinafter referred to as "Indemnitees") from and against all claims, demands, liability, suits, actions, costs or expenses for any and all loss or damage, including but not limited to, personal injury, property damage, or economic loss, arising out of or resulting from allegations of (1) Contractor's use of the City's property or any activities or Work performed hereunder by the Contractor; (2) the Contractor's performance of the Work under the Agreement; or (3) the Contractor's breach of any provision of the Agreement. The duty of the Contractor to indemnify and save harmless includes the duties to defend as set forth in Civil Code Section 2778. The only exception to these provisions is that the Contractor's obligations under this section will not apply to the extent that the claims, demands, liability, suits, actions, costs or expenses are caused by Indemnitees' active negligence, willful misconduct, criminal acts, or for defects in design furnished by the Indemnitees, misconduct, criminal acts, or for defects in design furnished by the Indemnitees.

The Contractor waives any and all rights to any type of express or implied indemnity against the City, its officers, agents, employees, or volunteers.

The Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Contract for the full period of time allowed by law. The defense and indemnity obligations of this Contract are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Contract. The parties intend that the defense and indemnity obligations in this Contract shall be broadly construed.

Any person, firm or corporation that Contractor authorizes to Work on the City's property including Subcontractors, shall be deemed to be an agent of the Contractor for purposes herein, shall be subject to all the applicable terms herein, and shall be within the scope of the Contractor's indemnity obligation described herein.

In addition to any remedy authorized by law, so much of the money due the Contractor under and by virtue of the Contract as shall be considered necessary by the Department may be retained by the City until disposition has been made of such suits or claims for damages.

The retention of money due the Contractor shall be subject to the following:

A. The City will give the Contractor thirty (30) Days' notice of its intention to retain funds from any partial payment which may become due to the Contractor prior to Acceptance of the Contract. Retention of funds from any payment made after Acceptance of the Contract may be made without such prior notice to the Contractor.

B. No retention of additional amounts out of partial payments will be made if the amount to be retained does not exceed the amount being withheld from partial payments pursuant to Section 7-1.07, "Progress Payments," of these General Conditions.

C. If the City has retained funds and it is subsequently determined that the City is not entitled to be indemnified and saved harmless by the Contractor in connection with matter for which such retention was made, the Department shall be liable for interest on the amount retained at the legal rate of interest for the period of such retention.

5-1.23 **INSURANCE COVERAGE.**

A. **Evidence of Maintenance Required.** The Contractor shall, at its expense, procure and at all times maintain in full force and effect at a minimum the insurance required by this section on all of its operations; and the Contractor shall not allow any Subcontractor to commence work until similar insurance required of the Subcontractor has been obtained and filed. An original Certificate of Insurance, and copies of all required endorsements, all in a form approved by the Risk Manager, evidencing all required coverage or policies shall be filed after the award of the bid and prior to approval of the Contract by the City Council. Contractor shall

provide ten (10) days prior written notice to the City of any reduction of coverage limits or cancellation of the coverage or policies shall be given to the City of Roseville as Certificate holder.

B. Qualifying Insurers. With the exception of the State Compensation Insurance Fund, all required insurance policies shall be issued by companies acceptable to the City and licensed to do business in the State of California and who hold a current policy holders alphabetic and financial size category rating of not less than AVII according to the most recent issue of Best's Insurance Reports.

C. Insurance Required.

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations with limits of no less than Two Million Dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage for projects under One Million Dollars (\$1,000,000) and limits of no less than Five Million Dollars (\$5,000,000) per occurrence for bodily injury, personal injury and property damage for projects over One Million Dollars (\$1,000,000). If a general aggregate limit applies, either the aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.

The Commercial General Liability insurance shall include the following, copies of which shall be provided:

a. Inclusion of the City of Roseville, and its officers, agents, employees, and volunteers, as additional insureds (except for workers' compensation) as respects services or operations under the Contract. The additional insured endorsement for the general liability policy shall be at least as broad as the ISO CG 2010 00 01 combined with ISO CGL

Endorsement CG 2037 10 01. Any other endorsement must be approved in writing by the City. Endorsements must include coverage for on-going and completed operations, which coverage shall be maintained for four (4) years following completion of the Project. Endorsements shall cover the City of Roseville, its officers, agents, employees, and volunteers.

b. The insurance shall provide coverage for claims by one insured against another insured and the policies shall not contain any cross-suits exclusions, cross-liability exclusions, or insured versus insured exclusions. The policies shall not contain any classification exclusions purporting to deny coverage for any work to be performed by Contractor or any of its Subcontractors.

c. Stipulation that the insurance is primary and noncontributory, as evidenced by a separate endorsement (CG 20 01 04 13 or an equivalent) or section of the policy, and that neither the City nor its insurers will be called upon to contribute to a loss.

d. Such insurance shall specifically cover the contractual liability of the Contractor.

e. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

f. Waiver of subrogation endorsement.

g. The Contractor shall furnish a certificate for the period covered.

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Contractor has no owned autos, Code 8 (leased) and Code 9

(non-owned), with limits of no less than One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

3. **Workers' Compensation:** In accordance with the provisions of the California Labor Code, Contractor is required to be insured against liability for Workers' Compensation or to undertake self-insurance. Statutory Workers' Compensation and Employers' Liability of at least One Million Dollars (\$1,000,000) shall cover all Contractors staff while performing any work incidental to the performance of this Agreement.

4. **Professional Liability:** Professional Liability (Errors and Omission) Insurance appropriate to Contractor's profession, with a limit of liability not less than One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) aggregate to cover all design and engineering services rendered by Contractor pursuant to the Agreement. Coverage must commence from the first day that Contractor or any of its Subcontractors provided any design or engineering services in connection with the Project.

5. **Builder's Risk/Course of Construction Insurance (If Required by Risk Management):** The Contractor shall be responsible for all loss, damage or destruction whatsoever to the work called for by this Contract until the approval of a Notice of Completion or acceptance of the Work if no Notice of Completion is to be recorded.

The Contractor shall secure "All Risk" type of builder's Risk Insurance of the type covering one hundred percent (100%) of the value of the work performed under this Contract (the value is presumed to be the Contract amount unless otherwise stated in Supplemental Conditions) and all materials, equipment, or other items to be incorporated therein while the same are located at the construction site, a bonded warehouse, or its place of manufacture. At any time, the policy shall cover the value of the work completed. The policy shall cover hazards

including the losses due to fire, explosion, hail, rain, lightning, flood (separate insurance as needed), vandalism, malicious mischief, wind, collapse, aircraft, and smoke.

The policies providing such insurance shall name the City as a loss payee as its respective interests may appear, and certified copies of such policies shall be filed with the City. The maximum deductible allowable under the Builder's All Risk policy shall be five percent (5%) of the Contract amount.

Builder's Risk Insurance is not required for coverage of losses in excess of five percent (5%) of the Contract amount for damages resulting from earthquake in excess of a magnitude of 3.5 on the Richter scale, or tidal waves. Coverage in the amount of five percent (5%) of the Contract amount for such losses is required.

6. Pollution Coverage: Contractor shall procure pollution liability coverage or other insurance covering claims for bodily injury or property damage arising out of the abatement, removal, storage, transportation, or other exposure to hazardous materials or pollutants, in limits not less than Two Million Dollars (\$2,000,000). Contractor shall add the City and all parties required to be indemnified by Contractor as additional insured on all pollution liability policies.

7. Higher Coverage Limits: If Contractor maintains higher coverage limits than the amounts shown above, then the City requires and shall be entitled to coverage for the higher coverage limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

8. Claims Made Coverage: Liability insurance coverage may not be written on a "claims made" or modified occurrence basis. The Certificate of Insurance must clearly provide that the coverage is on an "occurrence" basis.

5-1.24 **OTHER INSURANCE PROVISIONS.**

A. The requirements of the Standard Specifications as to types and limits of insurance coverage to be maintained by the Contractor, and any approval of insurance by the City, are not intended to, and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Contractor pursuant to the Contract, including, but not limited to, the provisions concerning indemnification, nor preclude the City from taking any other action available to it under any other provision of the Contract or law.

B. The City acknowledges that some insurance requirements contained in these Standard Specifications may be fulfilled by self-insurance on the part of the Contractor. However, this shall not in any way limit liabilities assumed by Contractor under the Contract. Any self-insurance must be approved in writing by the City, in its sole discretion and shall not reduce the limits of liability. Any deductibles or self-insured retentions (“SIR”) must be declared on the certificate of insurance and approved by City in writing. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

C. The Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Contract, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor’s work. Furthermore, the Contractor shall require its subcontractors to agree to be bound to the Contractor and the City in the same manner and to the same extent as the Contractor is bound to the City under this Contract. Additionally, the Contractor shall obligate its subcontractors to comply with these

same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of the City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request. Alternatively, the Contractor may insure subcontractor(s) under its own policy.

D. The City, its officers, agents, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under California Insurance Code Section 11580.04.

E. The limits of insurance required in this Contract may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of the City (if agreed to in a written contract) before the City's own insurance shall be called upon to protect it as a named insured.

F. The insurance procured by Contractor shall be subject to the approval of the City, but any acceptance of insurance certificates by the City shall in no way limit or relieve Contractor of its duties and responsibilities under the Agreement.

G. Contractor shall be responsible for all premiums, deductibles, and self-insured retention applicable to the insurance it is required to procure under the Contract. All deductibles or self-insured retentions over five hundred thousand dollars (\$500,000) must be approved by the City, in writing. Contractor shall be responsible for all deductibles, self-insured

retention payments, and/or increased premiums incurred if the City's policies of insurance are forced to cover damages or respond to claims for which Contractor or its Subcontractors were obligated to provide insurance under the Contract.

H. Failure of the City to enforce in a timely manner any of the requirements of these insurance provisions shall not act as a waiver to enforcement of any of these provisions at a later date.

I. Contractor's indemnity obligations shall not be limited by these insurance provisions and shall survive the expiration of the Contract and the insurance provisions of the Contract shall likewise not be limited by the indemnity provisions of the Contract.

J. THE CITY RESERVES THE RIGHT TO WITHHOLD ANY PROGRESS PAYMENTS TO THE CONTRACTOR IN THE EVENT OF NONCOMPLIANCE WITH ANY INSURANCE REQUIREMENTS.

5-1.25 **THIRD PARTY BENEFICIARY.** No provisions in the Contract Documents shall in any way inure to the benefit any third party (including the public at large or any member thereof) so as to constitute such person a third party beneficiary of the Contract, or of any term or condition or other provision of the Contract or otherwise give rise to any cause of action in any person not a party to the Agreement, except as expressly provided elsewhere in the Contract Documents.

5-1.26 **COORDINATION AND ACCESS.** The Contractor acknowledges that the City may award, or has already awarded, other construction contracts for additional work or may perform additional work with its own forces and that such work may affect the Work under this Agreement. Additionally, the Contractor acknowledges that the State and other public and private agencies may be granted a right-of-entry by the City for the purpose of constructing

facilities within and adjacent to the Work Site. It is the obligation of the Contractor to coordinate its Work with the work of others working within or adjacent to the City's property.

During performance of its Work, the Contractor shall not have exclusive access to or use of the work areas. The City may also require that certain facilities and areas be used concurrently by the Contractor and by other contractors working in the area. When two (2) or more contractors are employed on related or adjacent City work, each shall conduct its operations in such a manner as not to cause any unnecessary delay or hindrance to the other. Each contractor shall be responsible to the other for all damage to any work, to persons or property caused to the other by its operations, and for loss caused the other due to any unnecessary delays or failure to finish the work within the time specified for completion.

If any party of the Contractor's Work depends on the work of any other contractor and/or the City for proper execution and/or results, the Contractor shall promptly notify the City of any discrepancies and/or defects in said other work that would render its work unsuitable for proper execution and/or results prior to proceeding with the Contractor's own Work. If it becomes necessary, the City will resolve coordination and access problems.

The Contractor and its representative in charge of the Work shall familiarize themselves with the City's property and Work Site, and adjacent surroundings in the vicinity of said Work, and any private or public operations on adjoining properties.

5-1.27 **OCCUPANCY BY THE DEPARTMENT PRIOR TO**

ACCEPTANCE. The City may at any time notify the Contractor in writing that it intends to take Beneficial Occupancy of any portion of the Work even though the Work may not be substantially complete. Unless the reason for the City's taking Beneficial Occupancy is that the Contractor has not completed the Work (or portions thereof) in accordance with the Contract

Time, the City's Beneficial Occupancy shall relieve the Contractor from its responsibility for maintenance, loss or damage to that portion of the Work for which the City has taken Beneficial Occupancy other than that resulting from the Contractor's act or omission, negligence, willful misconduct or breach of warranty.

Should the Work (or portion thereof) not be completed in accordance with the Construction Schedule within the Contract Time (as adjusted under the terms of the Contract Documents), the City shall have the right, but not the obligation, to take Beneficial Occupancy of the Work. In such event, the Contractor shall not be entitled to any additional compensation on account of said occupancy by the City, nor shall the Contractor be relieved of any of its responsibilities under the Contract Documents, including, without limitation, Contractor's obligation to complete the Work in accordance with the Construction Schedule.

Beneficial Occupancy shall not be deemed an Acceptance by the City either of the Work or of any portion thereof, nor will it relieve the Contractor of full responsibility for correcting defective Work or materials found at any time before the formal written Acceptance of the entire Contract by the Director or during the full warranty period after such Acceptance, as provided in Section 7-1.12, "Warranty," of these General Conditions.

The City's Beneficial Occupancy shall not relieve the Contractor of its responsibility to maintain all insurance and bonds required under the Contract Documents until the entire project is accepted by the City.

5-1.28 **RIGHT TO OPERATE UNSATISFACTORY FACILITIES AND EQUIPMENT.** If, after Installation, the operation or use of the facilities or equipment to be furnished under this Contract proves to be unsatisfactory to the Director, the City shall have the right to operate and use such facilities or equipment until they can, without damage to the City,

be taken out of service for correction or replacement. Such period of use of the defective facilities or equipment, pending correction or replacement, shall in no way decrease the warranty period required for the acceptable corrected or replaced facilities or equipment.

5-1.29 **CONTRACTOR'S RESPONSIBILITY FOR THE WORK.** Except as otherwise provided herein, the Contractor shall have the charge and care of the Work and shall bear the risk of injury or damage to any part of the Work by the action of the elements or from any other cause whether arising from the execution or from the nonexecution of the Work until the Acceptance of the Contract by the Director. The Contractor shall rebuild, repair, restore, and make good all injuries or damages to any portion of the Work occasioned by any cause before its completion and Acceptance, and shall bear the expense thereof. In case of suspension of Work from any cause whatever, the Contractor shall be responsible for the Work and it shall also be responsible for all materials, and shall properly store them if necessary, and shall provide suitable drainage and erect temporary structures where necessary.

The Contractor will be relieved of responsibility for any injury or damage to the Work caused by the following:

A. An earthquake in excess of a magnitude of 3.5 on the Richter Scale or a tidal wave, when the effect of such has been proclaimed a disaster or state of emergency by the Governor of the State of California or by the President of the United States, or was of such magnitude at the site of the Work as to have been sufficient to have caused a proclamation of disaster or state of emergency, had it occurred in a populated area.

B. Occupancy and use by the Department or the public prior to the completion of the entire project.

C. Acts of the Federal Government or the public enemy.

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5-1.30 **RESPONSIBILITY FOR UTILITIES.** The Contractor shall be responsible at its own cost for any and all Work, expense or special precautions caused or required by the existence or proximity of utilities encountered in performing the Work, including without limitation, repair of any or all damage and all hand or exploratory excavation required. The Contractor is cautioned that such utilities may include communication cables or electrical cables which may be high voltage, and when working or excavating in the vicinity of such cables, or the ducts enclosing such cables, the Contractor shall undertake at its own cost any special precautions required. Suitable warning signs, barricades, and safety devices shall be erected as necessary or required.

However, if during the course of the Work the Contractor encounters utility Installations which are not shown or indicated in the Contract Documents or which are found in a location substantially different from that shown, and such utilities are not reasonably apparent from visual examination, then the Contractor shall promptly notify the Director in writing. Where necessary for the Work of the Contract, the Director shall issue a written order to the Contractor to make such adjustments, rearrangement, repair, removal, alteration, or special handling of such utility, including repair of the damaged utility. The Contractor shall perform the Work described in such written order, and compensation therefor will be made in accordance with Section 3 of these General Conditions relating to changes in the Work. Except for the items of cost specified in said Section 3, the Contractor shall receive no compensation for any other cost, damage, delay, interference, or hindrance to him or her due to the presence of such utility. If the Contractor fails to give the notice specified above and thereafter acts without instructions for the Director, then the Contractor shall be liable for any or subsequent to discovery thereof, and the Contractor shall repair and make good such damage at its own cost.

The precise location of underground facilities can only be determined by careful probing or hand digging in compliance with Article 6 of the Cal/OSHA Construction Safety Orders which states in part:

“Prior to opening an excavation, effort shall be made to determine whether underground installations, i.e., sewer, water, fuel, electric lines, etc., will be encountered, and if so, where such underground installations are located. When the excavation approaches the approximate location of such an installation, the exact location shall be determined by careful probing or hand digging, and, when it is uncovered, adequate protection shall be provided for the existing installation.”

The location of known existing utilities and pipelines are shown on the Contract Drawings in their approximate locations. Some of the locations include multiple conduits. The Contractor shall exercise care in avoiding damage to those facilities which are to remain in service subsequent to the construction of the particular new facility involved and the Contractor will be held responsible for any repairs if damaged. The Contractor shall also exercise care in maintaining those pipes and facilities required for continuing operation of the existing facilities until such time as they can be abandoned. There is no guarantee that all utilities or obstructions are shown on the Contract Drawings or that the locations indicated are accurate.

The Contractor shall exercise extreme caution in working in the area adjacent to the existing pipelines and utility services. It is essential that all the existing facilities be maintained in service. Construction of the connections between the existing facilities and the new facilities shall be at times and during periods acceptable to the City. The Contractor shall advise the Director in writing of its proposed Construction Schedule for these connections at least forty-eight (48) hours in advance.

The Contractor shall uncover all piping and conduits, to a point one foot (1') below the pipe, where crossings, interferences, or connections are shown on the Contract Drawings, prior to trenching or excavating for any pipe or structures, to determine actual elevations. New pipelines shall be laid to such grade as to clear all existing facilities which are to remain in service. If the Contractor does not expose all required utilities, it shall not be entitled to additional compensation for Work necessary to avoid interferences nor for repair to damaged utilities. Excavations around underground electrical ducts and conduits shall be performed using extreme caution to prevent injury or damage to workers and to the electrical ducts or conduits.

5-1.31 **PROPERTY RIGHTS IN MATERIALS.** Nothing in the Contract shall be construed as vesting in the Contractor any right of property in the materials used after they have been attached or affixed to the Work or soil or after partial payment has been made as provided in Section 7-1.07, "Progress Payments," of these General Conditions for material delivered on the ground or stored subject to or under the control of the City and unused. All such material shall become the property of the City upon being so attached or affixed or upon payment for materials delivered on the ground or stored subject to or under the control of the City and unused, as provided in said Section 7-1.07.

5-1.32 **COURT ORDERED DELAY.** If, pursuant to court order, the Department temporarily suspends performance of all or any portion of the Work, an extension of time determined pursuant to the provisions in Section 6-1.08, "Liquidated Damages," of these General Conditions will be granted.

5-1.33 **NO PERSONAL LIABILITY.** Neither the Director, nor any other officer or authorized employee of the City, shall be personally responsible for any liability arising under or by virtue of the Contract.

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5-1.34 **RIGHTS IN LAND AND IMPROVEMENTS.** The Contractor shall make no arrangements with any person or entity to permit occupancy or use of any land, structure or building within the limits of the Work, for any purpose whatsoever, either with or without compensation, in conflict with any agreement between the City and any third party owner, former owner, or tenant of such land, structure or buildings. The Contractor shall not occupy City-owned property outside the limit of the Work shown on the Contract Drawings unless it obtains prior approval.

5-1.35 **ANTITRUST CLAIMS.** The Contractor's attention is directed to the following provision of Public Contract Code Section 7103.5(b), which is applicable to the Contractor and its Subcontractors:

“ In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 [commencing with Section 16700] of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgement by the parties.”

5-1.36 **RIGHTS TO DRAWINGS, TECHNICAL DATA, PATENTS.** Shop

Drawings and Working Drawings submitted to the City by the Contractor, Subcontractor or any lower tier Subcontractor pursuant to the Agreement, are the property of the City and the City may use, and disclose in any manner and for any purpose, Shop Drawings and Working Drawings delivered under the Contract.

Technical Data including manuals or instructional materials, computer or microprocessor software which are delivered or submitted to the City by the Contractor, Subcontractor, or any lower tier Subcontract pursuant to the Contract are the property of the City, and the City may use or disclose same in any manner and for any purpose.

The Contractor shall assume all costs arising from the use of patented materials, equipment, devices, or processes used on or incorporated in the Work, and shall defend, indemnify and save and hold harmless the City, and its duly authorized representatives, from all suits at law, or in equity, and actions of every nature for, or on account of the use of any patented materials, equipment, devices or processes. In case some materials, equipment, devices or processes are held to constitute an infringement and their use enjoined, the Contractor, at its expense, shall:

1. Secure for the City the right to continue using said materials, equipment, devices or processes by suspension of the injunction or by procuring a license or licenses; or
2. Replace such materials, equipment, devices, processes; or
3. Modify them so that they become non-infringing or remove the enjoined materials, equipment, devices or processes and refund the sums paid therefor without prejudice to any other rights of the City.

5-1.37 **PAYMENT OF TAXES.** Contractor shall pay all taxes and duties applicable to and assessable against any Work, equipment, materials, services, processes, and

operations incidental to or involved in the Agreement, including but not limited to, retail sales and use, transportation, export, import, business, and special taxes. The Contractor is responsible for ascertaining and acquainting itself with such taxes and making all necessary arrangements to pay them. The Contractor will maintain records that are auditable records, and these records shall be subject to the City's review to verify that Contractor's tax payments are current at all times.

The Contract Price paid for the Work shall include full compensation for all taxes which the Contractor is required to pay, whether imposed by Federal, State or local government, including, without being limited to, Federal excise tax. No tax exemption certificate nor any document designed to exempt the Contractor from payment of any tax will be furnished to the Contractor by the Department, as to any tax on labor, services, materials, transportation, or any other items furnished pursuant to the Contract.

The Contractor shall withhold and pay any and all sales and use taxes, withholding taxes, whether Federal, State, or local, Social Security taxes, State Unemployment Insurance charges and all other taxes which are now or hereafter may be required to be paid or withheld under any laws.

5-1.38 **GRATUITIES AND CONFLICT OF INTEREST.** The Contractor shall not offer or provide gratuities in the form of gifts, entertainment, loans, meals, rewards, and/or services to representatives of the City, including but not limited to, officers, employees, agents, Engineering Service Consultants, Consulting Engineers and Architects, Inspectors and/or Testing Agencies retained by the City. If it is found that the Contractor has violated this provision, the Contract may be subject to termination for default as defined elsewhere in these General Conditions.

During the term of the Contract and until the final payment has been made to the Contractor, the Contractor shall not employ or compensate in any manner whatsoever, the City's officers, employees and authorized representatives, agents, and any Engineering Service Consultants, Consulting Engineers and Architects, Inspectors, and/or Testing Agencies retained by the City. Any exception to the employment or compensation to any of the above named parties must be made in writing by the City. If the Contractor offers or provides employment or compensation to those named above during the term of the Contract, the Contract may be subject to termination for default.

5-1.39 **COOPERATION.** Should construction be under way by City forces or other forces or by other Contractors within or adjacent to the limits of the Work or should Work of any other nature be under way by such forces within or adjacent to said limits, the Contractor shall cooperate with all such forces to the end that any delay, interference or hindrance to their Work will be avoided. The right is reserved to perform other or additional Work at or near the site at any time, by the use of such forces.

5-1.40 **DIGGING TRENCHES OR OTHER EXCAVATIONS.** In the event any work involves digging trenches or other excavations that extend deeper than four feet (4') below the surface, City and Contractor shall comply with the following:

A. The Contractor shall promptly, and before the following conditions are disturbed, notify City in writing of any:

1. Material that the Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

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2. Subsurface or latent physical conditions at the site differing from those made available to Contractor for inspection as provided in the project proposal.

3. Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in Work of the character provided for in the Contract.

B. The City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in the Contractor's cost of, or the time required for, performance of any part of the Work shall issue a Change Order under the procedures described in the Contract.

C. In the event that a dispute arises between the City and the Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in the Contractor's cost of, or time required for, performance of any part of the Work, the Contractor shall not be excused from any scheduled completion date provided for by the Contract, but shall proceed with all work to be performed under the Contract. The Contractor shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties. However, no claim of the Contractor under this clause shall be allowed unless the Contractor has given the notice required by this Section. No claim by the Contractor for an equitable adjustment hereunder shall be allowed if asserted after final payment under this Contract.

5-1.41 **CONTRACTOR REGISTRATION.** No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this Contract, the Contractor and its subcontractors shall have a continuing legal obligation to maintain current

registration with the Department of Industrial Relations. The Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

5-1.42 **CITY OF ROSEVILLE ENCROACHMENT PERMITS AND**

RIGHTS-OF-WAY. The Contractor need not obtain a separate encroachment permit from the City prior to construction within street rights-of-way or other City rights-of-way. Execution of the Contract by the City shall be deemed an encroachment permit for work required by the Contract within rights-of-way. All work shall conform to the rules and regulations of encroachment permits and shall be subject to the inspection and approval of the Director and City Engineer.

To the extent indicated in the Contract Drawings, the City will provide the rights-of-way over private lands or the site to enable the Contractor to perform its work. The Contractor shall be solely responsible for securing any additional rights-of-way desired by the Contractor. The City will not be a party to nor assume any liability for any separate agreements reached between the Contractor and any third parties with respect to these additional rights-of-way. The Contractor shall procure evidence that agreements are in place with said third parties before the Contractor uses those areas covered by the agreements. Any damage to such private lands caused by the Contractor's operations shall be the sole responsibility of the Contractor.

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SECTION 6

PROSECUTION AND PROGRESS

6-1.01 **SUBLETTING AND SUBCONTRACTING.** The Contractor shall be responsible for all Work performed under the Contract. The Contractor shall give its personal attention to the fulfillment of the Contract and shall keep the Work under its control. Nothing in the Contract Documents shall create any contractual relationship between the City and any Subcontractor. The Contractor is fully responsible to the City for the acts and omissions of its Subcontractors of any tier. When any Subcontractor fails to prosecute a portion of the Work in a manner satisfactory to the Director, that Subcontractor shall not again be employed on the Work. Although the sections of the Contract may be arranged according to various trades, or general grouping of the Work, the Contractor is not obligated to sublet the Work in such manner. The Director will not arbitrate disputes among Subcontractors or between Contractor and one or more Subcontractors concerning responsibility for performing any part of the Work.

The on-site production of materials produced by other than the Contractor's own forces shall be considered as subcontracted. The erection, establishment or reopening of on-site plants for production of materials and the operation thereof in the production of materials for use on the Work shall conform to the requirements relating to labor set forth in the Contract Documents.

The Contractor shall also be responsible for coordinating the Work performed by Subcontractors and Suppliers.

The Contractor shall not substitute any person as Subcontractor in place of a Subcontractor listed on its bid proposal without the written approval of the Director. Substitutions must be in accordance with the provisions of the "Subletting and Subcontracting

Fair Practices Act” beginning with Public Contract Code Section 4100. Violations of this Act by the Contractor may subject it to penalties which may include cancellation of Contract, Assessment of ten percent (10%) of the Subcontractor's bid, and disciplinary action by the Contractors State License Board.

The Contractor shall pay any Subcontractors approved by the City for work that has been satisfactorily performed no later than seven (7) Days from the date of Contractor’s receipt of progress payments by the City. Within seven (7) Days after receipt from the City of funds attributable to work performed by a Subcontractor, Contractor shall release any retainage payments withheld to the Subcontractor. In the event Contractor does not make progress payments or release retention to Subcontractors in accordance with the time period specified herein, Contractor may be subject to prompt payment penalties per statute.

6-1.02 **ASSIGNMENT.** The performance of this Contract may not be assigned, except upon the written consent of the City Council of the City of Roseville. Consent will not be given to any proposed assignment which would relieve the original Contractor or its surety of their responsibilities under the Contract nor will the City consent to any assignment of a part of the Work under the Contract.

The Contractor may assign moneys due or to become due to it under the Contract and such assignment will be recognized by the City, if given proper notice thereof, to the extent permitted by law, but any assignment of moneys shall be subject to all proper set-offs in favor of the City and to all deductions provided for in the Contract and particularly all money withheld whether assigned or not, shall be subject to being used by the City for the completion of the Work in the event that the Contractor should be in default therein.

6-1.03 **BEGINNING OF WORK.** After the execution of the Contract by both

parties, the City will issue the Notice to Proceed upon its determination that it is appropriate for the Contract Time to commence.

The Contractor shall begin Work within fifteen (15) Days after receiving the Notice to Proceed from the Director, subject to the requirements stated elsewhere in the Contract Documents regarding, among other things, the submittal of Baseline Schedule, and shall diligently prosecute the same to completion within the time limit provided in the Supplemental Conditions. Contractor shall also achieve any and all Contract milestones as described elsewhere in the Contract Documents.

The Contractor shall notify the Director, in writing, of its intent to begin Work at least seventy-two (72) hours before Work is begun. The notice shall be delivered to the Director and shall specify the date the Contractor intends to start. If the project has more than one (1) location of Work, a separate notice shall be given for each location.

The Contractor is not authorized to perform any Work until it has received a Notice to Proceed from the City. Should the Contractor begin Work in advance of receiving notice that the Contract has been approved as above provided, any Work performed by it in advance of the said date of approval shall be considered as having been done by the Contractor at its own risk and as a volunteer unless said Contract is so approved thereafter.

6-1.04 **PROGRESS SCHEDULE.**

A. Preliminary Progress Schedule. The Contractor shall submit to the Director, within twenty (20) Days after date of the Notice to Proceed, a Preliminary Progress Schedule covering the Contractor's activities over the first three (3) months of operation in detail and the remainder of the project in summary. The Preliminary Progress Schedule shall schedule the project within the Contract Time for completion of the Work, and shall be subject to

favorable review by the Director.

B. CPM Schedule. The Contractor shall submit an acceptable Critical Path Method (CPM) Schedule to the Director within thirty (30) Days after the receipt of the Notice to Proceed. Subsequent revisions to said schedule shall be submitted as set forth hereinafter. The requirement for the CPM schedule is included to allow for adequate planning and execution of the Work, to determine the critical nature of delays, and to assist the Director in appraising the reasonableness of the proposed schedule and evaluating progress of the Work. The CPM schedule submitted under this Section shall utilize a CPM format, either the precedence or arrow diagramming method. The definitions of CPM terms and functions shall be as provided in the Associated General Contractors of America book *CPM in Construction, A Manual for General Contractors*, or a favorably reviewed alternative publication or reference. No progress payment will be made prior to submission and acceptance of the CPM Schedule.

1. The CPM schedule system shall consist of diagrams and accompanying mathematical analyses. The diagrams shall show elements of the project in detail and an entire project summary. Diagrams shall show the order and interdependence of activities and sequence in which the Work is to be accomplished as planned by the Contractor. The basic concept of a network analysis diagram shall be followed to show how the start of a given activity is dependent on the completion of preceding activities and its completion restricts the start of following activities. Detailed network activities shall include, in addition to construction activities, the submittal and favorable review of samples of material and Shop Drawings, the procurement of critical materials and equipment, fabrication of special material and equipment, and their Installation and testing. All activities of the City and the Director that affect progress and required Contract dates for completion of all or parts of the Work shall be shown. The

selection and number of activities shall be subject to favorable review by the Director. Summary networks shall be time scaled. Durations shall be in Days and shall not exceed fifteen (15) Days, except for submittal and delivery items. Where the duration of continuous Work exceeds fifteen (15) Days, Work items in the Construction Schedule shall be subdivided by location, approximate stationing or other sub-element of the Work.

The graphic network diagram shall include for each activity, the description, activity number, the estimated duration in Days, and all activity relationship lines. The network diagram shall be drawn for the early start of activities. All significant Submittals shall be scheduled along with manual Submittals and training on all large or critical pieces of equipment. If the precedence technique is utilized, the schedule project shall include a calendar in Work Days, a network report sorted by early start and a logic table report sorted by preceding Work item. If the arrow technique is utilized, the schedule report shall include a calendar in Work Days, a network report sorted by early start, a network report sorted by I-J numbers, and a network sorted by slack time and I-J numbers.

2. The critical path shall be shown on all reports and on the graphic network diagram. The activities which constitute the critical path shall be identified.

3. The mathematical analysis of the network diagram shall include a tabulation of each activity. The following information shall be furnished as a minimum for each activity:

- (a) preceding and following event numbers
- (b) activity description and number
- (c) estimated duration of activities
- (d) earliest start date (by calendar date)

- (e) earliest finish date (by calendar date)
- (f) actual start date (by calendar date)
- (g) actual finish date (by calendar date)
- (h) latest start date (by calendar date)
- (i) latest finish date (by calendar date)
- (j) slack or float
- (k) percentage of activity completed

4. The program shall be capable of accepting revised completion dates as modified by approved time adjustments and recomputations of all tabulation dates and float accordingly.

5. Submission and review of the system shall be as follows:

(a) The complete network analysis system, consisting of the detailed network mathematical analysis and network diagrams, shall be submitted within thirty (30) Days after receipt of the Notice to Proceed.

(b) The Contractor shall participate in a review and evaluation of the proposed network diagrams and analysis by the Director. Any revisions necessary as a result of this review shall be resubmitted for review by the Director within ten (10) Days. When completed, the favorably reviewed schedule shall then be the schedule to be used by the Contractor for planning, organizing and directing the Work and for reporting progress. If the Contractor thereafter desires to make significant changes in its method of operating and scheduling, the Contractor shall notify the Director in writing stating the reasons for the change.

(c) The Contractor shall submit at monthly intervals a report of the actual construction progress. Each monthly report shall cover a period of approximately thirty

(30) Days ending around the 20th of each month. The monthly reports shall be submitted within ten (10) Days of the end of the reporting period.

(1) If the project is proceeding on schedule, the monthly update report may consist of a marked-up copy of the graphical network diagram. This submittal shall clearly indicate the status of any minor shifts in sequence or schedule and the estimated completion date or percent complete of all activities currently in progress. The Contract completion date shall also be indicated. The Contractor shall submit a narrative report relating to status of construction, the schedule, and factors which may affect the remainder of the schedule. The report shall show the activities or portions of activities completed during the reporting period. The report shall state the percentage of the Work actually completed and scheduled as of the report date and the progress along the critical path in terms of Days ahead or behind the allowable dates.

(2) If, in the opinion of the Director, the project is behind schedule, the monthly report shall include a revised network diagram and/or mathematical analysis showing the Contractor's proposed revised schedule. An analysis of the effect that the delay has on progress along other paths shall also be included in the report. The Contractor shall also submit a narrative report with each updated analysis which shall include but not to be limited to a description of current and anticipated problem areas, delaying factors and their impact, and an explanation of corrective actions taken or proposed.

(3) Periodic report shall be submitted in sufficient copies to cover Contractor needs plus five (5) copies and an available electronic copy to be retained by the Director.

6. To the extent that the favorably reviewed initial Construction Schedule, or revisions thereto, indicate anything not jointly agreed upon, it shall be deemed to be not favorably reviewed by the Director. Any omission of Work from the detailed schedule, otherwise required for Contract compliance, will not excuse the Contractor from completing such Work within any applicable completion date. The CPM schedule shall be generated by computer methods.

C. Schedule Review. Once each month, on a date mutually agreed upon, but no later than seven (7) business days after the monthly schedule progress report date, a Work Site meeting will be held to review the Construction Schedule and job progress. The Contractor shall also attend weekly meetings scheduled by the Director to review the progress of the Work in the preceding week and in the subsequent week, coordinate the Work with public agencies or other Contractors as required, and allow the Director to plan his or her activities for testing, inspection, etc.

D. Schedule Revisions. The conditions under which the Director will require revisions of the Construction Schedule include the following:

1. When delay in completion of any Work item or sequence of Work items results in an estimated extension of project completion by either twenty (20) business days or by ten percent (10%) of the remaining duration of time to complete the Contract, whichever is less.

2. When delays in Submittals or deliveries make replanning or rescheduling of the Work necessary.

3. When the schedule does not represent actual prosecution and progress of the Work.

4. When any change to the sequence of activities, the completion date for major portions of the Work, or when changes occur which affect the critical path.

5. When Contract Amendments or a Change Order necessitates schedule revision, the Contractor shall submit a schedule analysis of all Change Order Work with its proposal.

E. Cash Flow Projection. A cash flow projection shall be submitted with the Construction Schedule. This cash flow projection shall be revised and resubmitted when revisions of the Construction Schedule will result in changes to the projected cash flow.

F. Schedules showing project completion dates earlier than specified in the Supplemental Conditions will be rejected unless justification can be provided for early completion.

6-1.05 **SCHEDULE OF VALUES.** Prior to preparation of the first estimate for a progress payment, the Contractor shall submit for favorable review by the Director a detailed Schedule of Values or cost breakdown of the Work under each bid item awarded. The breakdown will then become the basis for partial payment determination. Elements of Work shall be grouped by structure, pipeline, system, etc. Within each grouping, Work should be itemized by readily measurable quantities of Work complete in place. For example, concrete should be in units of cubic yards including form Work and reinforcing steel. Move-on costs, bond and insurance costs, and Overhead costs shall not be considered an item of cost for this purpose but shall be prorated over items of Work. In the event the Schedule of Values is not favorable reviewed by the Director, another Schedule of Values shall be submitted that is mutually acceptable to the Contractor and the Director.

6-1.06 **CITY'S RIGHT TO STOP WORK.** The Director shall have the

authority to order the Contractor, in writing, to suspend the Work wholly or in part, for such period as the Director may deem necessary due to the failure on the part of the Contractor to correct Work that is not in accordance with the requirements of the Contract Documents or if Contractor persistently fails to carry out Work in accordance with the Contract Documents.

The Contractor shall immediately comply with the written order of the Director to suspend the Work wholly or in part. The suspended Work shall be resumed when conditions are favorable and methods are corrected, as ordered or approved in writing by the Director.

Any stoppage of work under this section shall be at the Contractor's sole expense, and the Contractor shall have no claim against the City based on the Contractor's failure to perform the Work in accordance with the Contract Documents.

In addition to the City's right to stop Work, the City may order the Contractor to submit to the City at no additional cost to the City, additional information concerning Contractor's planned Work if the Contractor fails to promptly correct Work that is not in accordance with the requirements of the Contract Documents or persistently fails to carry out Work in accordance with the Contract Documents. The additional information ordered by the City may include, but is not limited to, preparation of Submittals or Working Drawings not otherwise required to be submitted under the Contract Documents.

In the event the City discovers that the Contractor has created an unsafe condition the City may arrange for other work forces to remedy the condition. Such remedial work shall be at the sole discretion of the City. If this action is required, the City may unilaterally terminate Work under the Contract, and will pay only for the quantities of Work actually performed, less the cost of the City's remedial Work. In the event that Work is not halted, the Contractor must take immediate steps to correct the situation. There will be no extra payment for Work required

to correct unsafe conditions.

The right of the City to suspend the Work shall not give rise to a duty on the part of the City to exercise this right for the benefit of the Contractor or any other person or entity. This right shall be in addition to and not in restriction or derogation of the City's other rights under the Contract Documents.

In the event of a suspension of Work under any of the conditions set forth in this Section 6-1.06, such suspension of Work shall not relieve the Contractor of its legal responsibilities as set forth in these General Conditions.

6-1.07 **TIME OF COMPLETION.** The Contractor shall complete the entire Work, including Installation, repairs, startup, troubleshooting, painting, and touchup, training, submittal or record drawings, and manuals, cleanup, demobilization, and all other Work within the number of Days set forth in the Supplemental Conditions. The time for completion includes an allowance for working time lost due to normal inclement weather.

Extensions of time may be allowed for unusual inclement weather under the provisions hereinafter described. Unusual inclement weather is weather which adversely affects "controlling" operations or the critical path of construction and which meets one of the following criteria:

A. For the particular calendar month in question, the number of individual Days with rainfall exceeding 0.10 inches exceeds the average number of such Days for that month over the immediately preceding five (5) years of record by at least three (3) Days.

B. For the particular calendar month in question, the total cumulative rainfall for that month exceeds the average cumulative rainfall for that month over the immediately preceding five (5) years of record by at least two inches (2").

Rainfall shall be measured at a publicly operated, maintained, and reported station in reasonable proximity to the construction site. A claim for delay shall indicate the period of rainfall which is claimed as “unusual,” the specific dates during which the unusual rainfall and subsequent wet soil conditions prevented Work, and the specific critical path tasks adversely affected by such unusual weather. A claim for delay due to unusual inclement weather shall be filed within ten (10) Days of the apparent end of the unusual inclement rainfall period, whether or not the monthly totals are available at that time. The burden of proof that weather meets the criteria for unusual weather shall be solely the responsibility of the Contractor.

It is the responsibility of the Contractor to order materials required for the Work properly and promptly on a Notice to Proceed. If evidence presented demonstrates that, in spite of the Contractor's efforts, government-established priorities controls delay material deliveries, suitable extension of time will be made.

If performance of extra Work ordered by the City or failure of the City to provide the necessary site for Installation affects construction tasks which are “controlling” or which are on the “critical path” of the Construction Schedule, suitable extensions of time will be made.

The Contractor shall not be entitled to a time extension for delays in activities on non-critical paths of the favorably reviewed schedule unless the duration of the excusable delay exceeds the total float of the activities being delayed. If the duration of an excusable delay does exceed the total float of the activities affected by the delay, the Contractor shall be entitled to an extension equal to the difference.

C. Determination that a day is a non-working day by reason of inclement weather or conditions resulting immediately therefrom, shall be made by the Director.

6-1.08 **LIQUIDATED DAMAGES.** It is agreed by the parties to the Contract

that in case all the Work called for under the Contract in all parts and requirements is not completed within the number of Days as set forth in the Supplemental Conditions, damage will be sustained by the City and that it is and will be impracticable and extremely difficult to ascertain and determine the actual damage which the City will sustain in the event of and by reason of such delay; and it is therefore agreed that the Contractor will pay to the City, the monetary amount indicated in the Supplemental Conditions in dollars (U.S.) per day for each and every calendar day of delay in completing the Work in excess of the number of Days prescribed and the number of additional calendar days, if any, authorized by Contract Change Order; and the Contractor agrees to pay said Liquidated Damages herein provided for, and further agrees that the City may deduct the amount thereof from any moneys due or that may become due the Contractor under the Contract.

It is further agreed that in case the Work is not finished and completed in all parts and requirements within the number of Days specified, the City shall have the right to increase the number of Days or not, as it may deem best to serve the interest of the City, and if it decides to increase the said number of Days, it shall further have the right to charge to the Contractor, its heirs, assigns or sureties and to deduct from the final payment for the Work all of any part, as it may deem proper, of the actual cost of engineering, inspection, superintendence, and other Overhead expenses which are directly chargeable to the Contract, and which accrue during the period of such extension, except that cost of preparation of final statement shall not be included in such charges.

6-1.09 **DELAYS AND EXTENSIONS TO THE WORK.** The Contractor must complete all Work within the time specified in the Agreement. The Contractor will be granted an extension of time and will not be assessed with liquidated damages or the cost of engineering

and inspection for any delay in substantially completing the Work (or parts thereof) beyond the time set forth in the Agreement, provided that such delay was caused by unforeseeable causes beyond the control and without the fault or negligence of the Contractor. Examples of such causes include acts of public enemy, fire, floods, abnormal weather (as described below), earthquakes, epidemics, quarantine restrictions, strikes, labor disputes and freight embargoes, fire, changes made pursuant to the provisions of “Changes in the Work” under Section 3 of these General Conditions or acts or neglect of the City not contemplated by the Contract Documents. In all cases, any extension of time is conditioned on the following:

1. That the cause is not due to the fault or negligence of the Contractor, and the Contractor has taken reasonable precautions to prevent and minimize the effects thereof; and
2. That the Contractor notifies the Director in writing within three (3) Days from the beginning of such delay specifying the nature of the delay and the measures that have been or will be taken to prevent or minimize the delay. Failure to submit written notice within this time period shall constitute an absolute waiver of any claim for a time extension.

No extension of time will be granted for a delay caused by a shortage of materials, unless the Contractor furnishes to the City documentary proof that it has diligently made every effort to obtain such materials from all known sources within reasonable reach of the work and further proof, as acceptable to the Director, that the inability to obtain such materials when originally planned did in fact cause a delay in Final Completion of the entire Work which could not be compensated for by revising the sequence of the Contractor’s operations. Only the physical shortage of material will be considered as a cause for extension of time, and no consideration

will be given to any claim that material could not be obtained at a reasonable, practical or economical cost or price, unless it is shown to the satisfaction of the City that such material could have been obtained only at exorbitant prices entirely out of line with current rates, taking into account the quantities involved and the usual practices in obtaining such quantities.

No extension of time will be granted for a delay caused by Contractor's staff turnovers, understaffing or insufficient quantity of qualified staff able to perform the necessary work.

The term "shortage of materials," as used in this section, shall apply only to materials, articles, parts or equipment which are standard items and shall not apply to materials, parts, articles or equipment which are processed, made, constructed, fabricated or manufactured to meet the specific requirements of the Contract Documents.

No extensions of time will be granted for delays that have no measureable impact on the completion of the Work (or parts thereof) under the Contract Documents. When extensions of time are granted, they will be limited to the period equivalent to the actual number of Days lost on the critical path or controlling operations of the Construction Schedule, taking into account the extent to which that delay could be decreased by reasonable mitigation measures by the Contractor. All requests for extensions of time must be supported with a critical path analysis showing the critical path and impacts to it. Contractor's failure to submit this analysis will be sufficient cause for denial of any request for a time extension.

Within a reasonable period of time after the Contractor submits the notice and information required by this section, the City will determine whether an extension of time is justified and, if so, the number of days for the extension.

Abnormal weather may be a valid basis for a time extension under the Agreement. "Abnormal Weather" occurs when the number of days of rain above 0.5 inches in a 24 hour

period exceeds the average for such rainfall in a particular month as determined by the National Weather Service. The Contractor will only be entitled to, at most, a time extension for the number of days of rain exceeding the average for that month in the locale where the Work is to be performed. If delays are caused by the Contractor or those for whom the Contractor is responsible, the Contractor will only be entitled to, at most, a time extension for the number of rain days exceeding the average for the month when the Work should have been performed.

In addition, before a time extension may be granted for abnormal weather, the Contractor must establish that the rain either significantly impacted at least sixty percent (60%) of the planned work of the controlling operations for a particular day or prohibited at least five (5) hours of work on the controlling operations planned for that day. Contractor shall employ reasonably methods to mitigate the impact of abnormal weather (i.e., dewatering, protection of site, etc.) The occurrence of rain during non-work hours or having minimal impact to work on the controlling operation shall not constitute a day of abnormal weather.

In the event that the project experiences favorable weather for a particular month (e.g., the number of actual rain days in a month less than that indicated above for allowable rain days per months), the additional float resulting from such favorable weather shall accrue to the project.

Any Contractor claim for damages or additional compensation based on delay shall be limited to only those circumstances where the Contractor has fulfilled each of the following three (3) requirements:

1. Contractor has established its entitlement to a time extension pursuant to the provisions described above regarding delay and extensions to the Work.
2. The delay was caused solely by the City's issuance of changes made pursuant to the

provisions of “Changes in the Work” under Section 3 of these General Conditions or by acts or neglect of the City.

3. The delay was unreasonable under the circumstances and not within the contemplation of the parties.

It is expressly understood and agreed that delays caused by the City will be non-compensable when there are concurrent delays caused by the Contractor. Also, the Contractor shall have no entitlement to additional compensation for any delay where there have been concurrent delays caused by non-compensable delays, including, but not limited to, fire, floods, earthquakes, epidemics, quarantine restrictions, strikes, labor disputes, and freight embargoes.

Contractor’s damages and/or additional compensation for delays will consist solely of the extended costs of maintaining the Contractor’s Work Site presence. The Contractor will not be entitled to any extended home office overhead.

Compensation for idle time of equipment will be determined in the same manner as determinations are made for equipment used in the performance of extra work paid for on a Force Account basis with the following exceptions:

1. The time for which compensation will be paid will be the actual normal working hours during which such delay conditions exists, but in no case will exceed eight (8) hours in any one day.
2. The days for which compensation will be paid will be each calendar day of the work week (defined elsewhere in the Contract Documents) and Legal Holidays, during the existence of such delay, except that when rental of the equipment is paid for under the provisions in Section 3-1.06C, “Force Account Payment – Equipment,” of these General Conditions, no payment will be made for delays in accordance with the

provisions of this section.

Actual loss shall be understood to include no items of expense other than idle time of personnel, cost of extra moving of equipment, and cost of longer hauls. Compensation for idle time of equipment will be determined as provided in this section and compensation for idle time of personnel will be determined pursuant to Section 3-1.06A, "Force Account Payment – Labor," of these General Conditions. No markup will be added in either case for Overhead and profit. The cost of extra moving of equipment and the cost of longer hauls will be paid for as extra work as provided pursuant to "Changes to the Work" elsewhere in the Contract Documents.

6-1.10 **TERMINATION.**

6-1.10A **TERMINATION OF AGREEMENT – CONVENIENCE OF CITY.** The Department reserves the right to terminate the Contract at any time and for any reason if the Director determines that to do so would be in the best interest of the City. Any termination which is not based on the circumstances set forth in Section 6.1-10B below shall be effected by delivery to the Contractor of a Notice of Termination specifying the extent to which performance of Work under the Contract is terminated, and the date upon which such termination becomes effective.

Upon the Contractor's receipt of a written Notice of Termination for convenience, the Contractor shall cease Work as to those portions of the project so terminated and shall undertake the steps outlined in Section 6-1.10B below.

1. Acceptance of the Contract as hereinafter specified shall not relieve the Contractor of responsibility for damage to materials except as follows:
 - a. The Contractor's responsibility for damage to materials for which partial payment has been made as provided in Section 7-1.07, "Progress

Payments,” of these General Conditions and for materials furnished by the City for use in the Work and unused shall terminate when the Director certifies that such materials have been stored in the manner and at the locations he or she has directed.

- b. The Contractor's responsibility for damage to materials purchased by the City subsequent to the issuance of the notice that the Contract is to be terminated shall terminate when title and delivery of such materials has been taken by the City.
- c. When the Director determines that the Contractor has completed the Work under the Contract directed to be completed prior to termination and such other Work as may have been ordered to secure the project for termination, the Contractor will recommend that the City formally accept the Work, and immediately upon and after such Acceptance by the City, the Contractor will not be required to perform any further Work thereon and shall be relieved of its contractual responsibilities for injury to persons or damage to property which occurs after the formal Acceptance of the project by the City.

2. The total compensation to be paid to the Contractor shall be determined by the Director on the basis of the following:

- a. The reasonable cost to the Contractor, without profit, for all Work performed under the Contract, including mobilization, demobilization and Work done to secure the project for termination. Reasonable cost will include a reasonable allowance for project Overhead and general

administrative Overhead not to exceed a total of seven percent (7%) of Direct Costs of such Work.

- b. A reasonable allowance for profit on the cost of the Work performed as determined under subsection (a), provided the Contractor establishes to the satisfaction of the Director that it is reasonably probable that it would have made a profit had the Contract be completed and provided further, that the profit allowed shall in no event exceed four percent (4%) of said cost.
- c. The reasonable cost to the Contractor of handling material returned to the vendor, delivered to the Department or otherwise disposed of as directed by the Director.
- d. A reasonable allowance for the Contractor's administrative costs in determining the amount payable due to termination of the Contract.

All records of the Contractor and the Contractor's Subcontractors, necessary to determine compensation in accordance with this Section, shall be open to inspection or audit by representatives of the Department at all times after issuance of the notice that the Contract is to be terminated and for a period of three (3) years, and such records shall be retained for that period.

After Acceptance of the Work by the Director, the Director may make payments on the basis of interim estimates pending issuance of the Final Statement, when in his or her opinion the amount thus paid, together with all amounts previously paid or allowed, will not result in total compensation in excess of that to which the Contractor will be entitled. All payments, including payment upon the Final Statement, shall be subject to deduction for prior payments and amounts, if any, to be kept or retained under the provisions of the Contract.

In the event that the City terminates this Contract under Section 6-1.10B below and it is determined for any reason that there was not sufficient cause to do so, the City's termination automatically will convert to a termination for convenience under this section and the terms and conditions outlined in this section automatically will be applied to effectuate the Contract termination. Thus, damages to which a Contractor may be entitled as a result of an improper default termination will be limited to the amounts provided for in this section.

The provisions of this section shall be included in all subcontracts.

6-1.10B **TERMINATION OF AGREEMENT - FOR CAUSE.** An

"Event of Default" as referred to in this section shall occur if the Contractor:

1. Fails to maintain progress of the Work in accordance with the requirements of the Contract Documents; or
2. Fails to prosecute the Work or any of its components in accordance with the Contract Documents; or
3. Persistently or repeatedly fails or refuses to supply sufficient properly skilled workers or proper material to permit the performance of the Work in accordance with the Contract Documents; or
4. Fails to make prompt payment to Subcontractors or Suppliers in accordance with the respective agreements between the Contractor and the Subcontractor and Contractor and Supplier; or
5. Fails to comply with applicable laws, ordinances or rules, regulations or orders of a public authority having jurisdiction over the Work; or
6. Abandons, assigns or sublets the Contract without approval of the City; or
7. Becomes bankrupt or is subject to appointment of a receiver on behalf of the

Contractor; or

8. Otherwise is guilty of a substantial breach of a provision of the Contract Documents.

Upon the City's reasonable belief that there has been an Event of Default by the Contractor, the City may elect to give the Contractor written notice thereof. The Contractor thereafter shall cure the default as soon as possible and in no event after ten (10) Days from the Contractor's receipt of the City's written notice.

If the Contractor does not timely cure its default, the City may, without waiver of any of its other rights and remedies, elect to terminate the Contract, or portion thereof.

Upon the City's election to terminate the Contract, or portion thereof, the City shall have the right to complete the Work, or portion involved, by whatever means and methods it deems expedient, including the hiring of others on such terms as the City deems advisable. The City shall have the right to take possession of the Contractor's materials, plant, tools, equipment and property of any kind provided by or on behalf of the Contractor for the purpose of the Work, or a portion of them, without being responsible to the Contractor for wear and tear. The Contractor shall have no rights in such property during its use by the City. The City shall not be required to obtain the lowest prices for completing the Work or a portion of it but shall make such expenditures as, in the City's sole judgment, best accomplish such completion.

The expense of completing such Work or portion thereof, together with a reasonable charge for engineering, managerial and administrative services, as certified by the City, shall be charged to the Contractor, and the expense so charged shall be deducted by the City out of such monies as may be due or may at any time thereafter become due to the Contractor. In case such expense is more than the sum which otherwise would have been payable to the Contractor under the Agreement, then the Contractor or its surety or sureties shall promptly pay the amount of

such excess so due. When the City terminates the Contract under this section, the Contractor shall not be entitled to receive any further payments until the Work is completed and there has been a final settlement of costs of completing the Work covered by such notice of default.

The City will issue to the Contractor a written notice specifying that the Contract, or portion thereof, is terminated. Upon receipt of said written notice and, except as otherwise directed in writing by the City, the Contractor shall:

1. Stop all Work under the Contract; or if partial termination, stop Work relating to the terminated portion of the Agreement;
2. Perform Work the City deems necessary to secure the Work Site for termination including measures to leave the Work Site in a safe condition;
3. Remove equipment from the site of Work, as specified by the City;
4. Take such action as is reasonably necessary to protect materials from damage;
5. Notify all Subcontractors and Suppliers that the Contract or portion thereof is being terminated and that their contracts or orders are not to be further performed unless otherwise authorized in writing by the City;
6. Provide the City with an inventory list of all materials previously produced, purchased or ordered from Suppliers for use in the Work and not yet used in the Work, including its storage location, and such other information as the City may request;
7. Dispose of materials not used in the Work as directed by the Director. It shall be the Contractor's responsibility to provide the City (a) with good title to all materials purchased by the City hereunder, including materials for which partial payment has been made by the City and (b) with bills of sale or other documents of title for such

materials;

8. Subject to the prior written approval of the City, settle all outstanding liabilities and all claims arising out of Subcontractors or orders for materials terminated hereunder. To the extent directed by the City, the Contractor shall assign to the City all rights, title and interests of the Contractor under subcontracts or orders for materials terminated hereunder. The City shall be at liberty to negotiate with and engage any Subcontractors who had contracted with the Contractor for the Work;
9. Furnish the City with the documentation required to be furnished by the Contractor under the provisions of the Contract Documents, including, on projects as to which Federal funds are involved, all documentation required under the Federal requirements included in the Agreement; and
10. Take such other actions as the City may direct.

If only a portion of the Work has been terminated, the Contractor shall perform the remainder of the Work in conformity with the Contract Documents and in such a manner as not to interfere with the City or others in their performance and completion of the portion of the Work which was terminated.

The City may recover from the Contractor the amount of any loss or damage, including consequential damages, suffered or incurred as a result of the Contractor's default.

For Council Approval
Not for Bidding

SECTION 7

ACCEPTANCE AND PAYMENT

7-1.01 **ACCEPTANCE.** When the Contractor believes that the entire Work is fully and finally completed, including the satisfactory completion of inspections, tests, and documentation specified in the Contract Documents and completion of all punch list and clean-up items, the Contractor shall submit to the City a written request for final Acceptance within fifteen (15) Days thereafter, specifying that the Work is fully and finally completed and the date on which it was completed. Within thirty (30) Days after receipt of the request for final Acceptance, the City will inspect the Work and will either:

1. Reject the request for final Acceptance, specifying the defective and/or uncompleted portions of the Work; or
2. Notify the Contractor that the Work will be accepted by Resolution of the City Council of the City of Roseville, and a Notice of Completion will be caused to be recorded by the City Clerk; or
3. Notify the Contractor that the Work has been accepted by the City but no Notice of Completion will be recorded.

If the City rejects the request for final Acceptance, the Contractor shall promptly remedy the defective and/or uncompleted portions of the Work. Thereafter, the Contractor shall again submit a written request for final Acceptance of the Work, specifying a new date based on the date the defective and/or uncompleted portions of the Work were corrected. Thereafter, the foregoing procedure shall apply successively until the City has verified that the Work is fully and finally completed and accepted the Work by Resolution of the City Council or by written

notification from the Director. Immediately upon such Acceptance, the Contractor shall be relieved of the duty of maintaining the Work as a whole.

All warranties commence upon final Acceptance of the Work. The City's final Acceptance of the Work shall not be construed as an acceptance by the City of any latent defects discovered with regard to the Contractor's work. Furthermore, Contractor's obligations under Section 5-1.22 "Responsibility for Damage and Indemnification" shall still remain applicable after the City's grant of final Acceptance of the Work.

Prior to final Acceptance, the Contractor shall submit to the City the Record Documents and Operation and Maintenance Manuals as specified in the Contract Documents.

7-1.02 **SCOPE OF PAYMENT.** The Contractor shall accept the compensation provided in the Contract as full payment for furnishing all labor, materials, tools, equipment, and incidentals necessary to the completed Work and for performing all Work contemplated and embraced under the Contract; also for loss or damage arising from the nature of the Work, or from the action of the elements, or from any unforeseen difficulties which may be encountered during the prosecution of the Work until the Acceptance by the Director and for all risks of every description connected with the prosecution of the Work, also for all expenses incurred in consequence of the suspension or discontinuance of the Work as provided in the Contract; and for completing the Work according to the Contract. Neither the payment of any estimate nor of any retained percentage shall relieve the Contractor of any obligation to make good any defective Work or material.

No compensation will be made in any case for loss of anticipated profits.

7-1.03 **NOTICE OF POTENTIAL CLAIM.** The Contractor shall not be entitled to the payment of any additional compensation for any act or failure to act by the City,

including failure or refusal to issue a Change Order, or for the happening of any event, thing, occurrence or other cause unless the Contractor has given the City due written Notice of Potential Claim as hereinafter specified, provided, however, that compliance with this Section 7-1.03 shall not be a prerequisite as to matters within the scope of the notice provisions in Section 6-1.07, "Time of Completion," or the notice provisions in Section 6-1.08, "Liquidated Damages," of these General Conditions, nor to any claim which is based on differences in measurement or errors of computation as to correct quantities.

The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation will or may be due, the nature of the costs involved, and, insofar as possible, the amount of the potential claim. The said Notice as above required must have been given to the Director prior to the time that the Contractor shall have performed the Work giving rise to the potential claim for additional compensation, if based on an act or failure to act by the Director, or in all other cases within seven (7) Days after the happening of the event, thing, occurrence or other cause giving rise to the potential claim.

If the Notice of Potential Claim does not include complete information about the claim or the parties do not execute a Contract Change Order in connection with the Notice of Potential Claim, Contractor shall submit complete information about its claim for additional compensation and/or extension of time for performance within fifteen (15) Days after such work is performed. Failure to provide written notice of claim prior to undertaking such work or failure to timely submit a complete and specific information about the claim for additional compensation and/or extension of the time for performance shall be deemed a waiver and abandonment of such claim.

If there is a dispute over any claim, the Contractor shall continue to Work during the dispute resolution process in a diligent and timely manner as directed by the City, and shall be

governed by all applicable provision of the Agreement.

The Contractor shall maintain cost records of all Work that is the basis of any dispute. On a daily basis, Contractor shall submit to City completed daily forms, the format of which will be acceptable to the City, with respect to the Contractor's costs of performing the disputed work. These daily forms shall itemize all of Contractor's costs in performing the disputed work, including, but not limited to, all costs relating to materials, labor and equipment with respect to the disputed work. These daily forms shall provide names or identification and classification of affected workers, the hourly rate of pay and hours worked, and also the size, type, and identification number of equipment and hours operated. Said daily work forms shall be duly signed and verified by the Contractor or its authorized representative. The City's receipt of the Contractors' daily forms shall not constitute an approval of the Contractor's claim. Contractor's failure to submit the daily forms on a daily basis shall constitute a waiver of the Contractor's right to claim any additional compensation for the disputed work.

Each Contractor claim shall include full and complete information concerning the Claim. Contractor shall provide a clear, concise recital of the basis, upon which the claim is asserted, including a designation of the provisions of the Contract Documents upon which the claim is based. Contractor shall also include a statement as to the amount of time and/or compensation sought pursuant to the claim; if Contractor's claim arises from an ongoing occurrence, Contractor shall so state in its claim, including a description of the specific Work activities affected by the claim. All costs, expenses or damages and extensions of time claimed shall be described in reasonable detail under the circumstances together with complete supporting documentation.

The City will review any timely Notice of Potential Claim and supporting information

submitted by Contractor. In conducting this review, the City shall have the right to require the Contractor to submit such additional or supporting documents, data and other information as the City may require.

If an agreement can be reached which resolves the Contractor's claim, the parties will execute a Contract Change Order to document the resolution of the claim. If the parties cannot reach agreement with respect to the Contractor's claim, the Contractor shall still be obligated to comply with the claim identification provisions identified in these General Conditions, including but not limited to Section 7-1.04.

It is the intention of this Section 7-1.03 that differences between the parties arising under and by virtue of the Contract be brought to the attention of the Director at the earliest possible time in order that such matters may be settled, if possible, or other appropriate action promptly taken. The Contractor hereby agrees that it shall have no right to additional compensation for any Claim that may be based on any such act, failure to act, event, thing or occurrence for which no timely written Notice of Potential Claim as herein required was filed.

7-1.04 **CLAIMS.** Contractor must submit all Claims, for which it has previously submitted a Notice of Potential Claim, prior to Acceptance of the Work. Each such Claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the Claim.

Upon receipt of a Claim, the City shall conduct a reasonable review of the Claim and, within a period not to exceed forty-five (45) Days, or such further time as mutually agreed upon, or necessary pursuant to Public Contract Code Section 9204, the City shall provide the Contractor a written statement identifying what portion of the Claim is disputed and what portion is undisputed. If the City does not respond to a Claim from the Contractor within the time

specified herein, such Claim shall be deemed rejected in its entirety.

Any payment due on an undisputed portion of the Claim shall be processed and made within sixty (60) Days after the City issues its written statement.

If the Contractor disputes the City's written response, or if the City does not respond within the time specified herein, the Contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the City shall schedule a meet and confer conference within thirty (30) Days for settlement of the dispute.

Within ten (10) business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the City shall provide the Contractor a written statement identifying the portion of the Claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the Claim shall be processed and made within sixty (60) Days after the City issues its written statement. Any disputed portion of the Claim, as identified by the Contractor in writing, shall be submitted to nonbinding mediation, with the City and the Contractor sharing the associated costs equally. The City and the Contractor shall mutually agree to a mediator within ten (10) business days after the disputed portion of the Claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the Claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the Claim remaining in dispute shall be resolved in accordance with Section 7-1.05 below.

7-1.05

DISPUTE RESOLUTION PROCEDURE

All Claims not resolved

pursuant to Section 7-1.04, shall be resolved pursuant to Public Contract Code Section 10240, et seq.

7-1.06 **STOP PAYMENT NOTICES.** The City, by and through the Department or other appropriate office or officers, may at its option and at any time retain out of any amounts due the Contractor, sums sufficient to cover claims, filed pursuant to Civil Code Section 9350, et seq., including an amount to provide for the reasonable cost of any litigation thereunder.

7-1.07 **PROGRESS PAYMENTS.** Within fifteen (15) Days after the effective date in the Notice to Proceed, but in any event prior to Contractor's first Application for Payment, the Contractor shall submit to the City a detailed Schedule of Values.

Upon its approval, the Schedule of Values will form a basis for determining the compensation payable to the Contractor based on its actual progress of Work with respect to each Lump Sum bid item. The City, prior to any progress payment being made, must approve the Schedule of Values.

At the Director's discretion the approved Schedule of Values may be used as the basis for calculating the adjustment in compensation for a lump sum bid item due to changes ordered by the Director. When an ordered change increases or decreases the quantities shown in an approved Schedule of Values, at the Director's discretion, the adjustment in compensation may be determined in the same manner specified for increases and decreases in the quantity of a bid item of work in accordance with Section 3-1.05(B), "Contract Price Adjustment," of these General Conditions.

The Contractor once in each month shall submit an Application for Payment, for approval by the Director. Contractor's Applications shall be based on the Schedule of Values submitted to the City. These applications shall be supported by: (1) documentation requested by the City to

substantiate the payment request; (2) statutory releases from Contractor and all Subcontractors and suppliers pursuant to Civil Code Sections 8132 and 8138; and (3) certified payroll records for the period for which payment is requested. Specifically, the Contractor will submit conditional waivers upon progress payment executed by all contractors and suppliers that will be receiving sums sought in the instant payment request and also submit unconditional waivers upon progress payment executed by all contractors and suppliers that have been paid to the date of the payment request. The Contractor shall certify that the Work for which payment is requested has been accomplished. When requested by the City, the Contractor shall submit receipts, invoices and other documentation that the City requires to be furnished for purpose of evaluating the application.

The City will pay the Contractor within thirty (30) Days after its receipt of an undisputed and properly submitted Application for Payment, after deducting all previous payments, retention, and other sums as described in the Contract Documents. Within seven (7) Days of its receipt of the Contractor's Application for Payment, the City will determine whether it complies with the provisions of the Contract Documents. As appropriate, the City will return the application to the Contractor accompanied by a document prepared by the City setting forth the reasons for the rejection. Thereafter, the Contractor shall correct and resubmit the Application for Payment. Progress payments may be withheld for Work that is not performed in accordance with the Contract Documents.

The City may deduct the following from each progress payment:

1. An amount equal to one hundred and twenty-five percent (125%) of the amount claimed under any stop payment notice or other lien filed against the Contractor, which includes an amount to provide for the reasonable cost of any litigation

thereunder.

2. Any Liquidated Damages or Assessments that have accrued as of the date of the Application for Payment.
3. Any sums expended by the City in performing any of the Contractor's obligations under the Agreement that the Contractor has failed to perform.
4. Any other sums that the City is entitled to recover from the Contractor under the terms of the Contract including damages to the City's property.
5. The failure of the City to deduct any of the above identified sums from a progress payment shall not constitute a waiver of the City's right to such sums.

No such estimate or payment shall be construed to be an acceptance of any defective Work or improper materials.

Under no circumstances will the City make payment to unlicensed Contractors. As a condition of payment, the Contractor is required to maintain the applicable Contractor's license as identified in the Notice to Contractors for the duration of the Work.

7-1.08 **PAYMENT FOR MATERIALS AND EQUIPMENT ON HAND.**

Partial payments may be made to the extent of seventy-five percent (75%) of the cost of materials and equipment plus delivery to be incorporated in the Work, provided that such materials and equipment meet the requirements of the Contract Documents and are delivered to acceptable sites on the plant site or at other sites in the vicinity that are acceptable to the City and only with the prior written approval by the City. Such delivered costs of stored or stockpiled materials and equipment may be included in the next progress payment after the following conditions are met:

- A. Equipment and materials will only be eligible if given conditional or final

Acceptance by the Director and are in apparent compliance with favorably reviewed Submittals.

- B. Only equipment or materials which have received favorable review of Shop Drawings will qualify.
- C. The material or equipment has been stored or stockpiled adequately protected against damage in a manner acceptable to the Director at an approved site.
- D. The Contractor has furnished the Director with acceptable evidence of the quantity and the quality of such stored or stockpiled materials or equipment with identification of where they will be incorporated into the project with Specification reference.
- E. The Contractor has furnished the Director with satisfactory evidence that the material or equipment and transportation costs have been paid.
- F. The Contractor has furnished the City legal title (free of liens or encumbrances of any kind) and lien releases to the material or equipment so stored or stockpiled.
- G. The Contractor has furnished the City evidence that the material or equipment so stored or stockpiled is insured against loss by damage to or disappearance of such materials at any time prior to use in the Work.

It is understood and agreed that the transfer of title and the City payment for such stored or stockpiled materials or equipment shall in no way relieve the Contractor of its responsibility for furnishing and placing such materials or equipment in accordance with the requirements of the Contract Documents.

In no case will the amount of progress payments for materials or equipment on hand exceed the Contract Price for such materials or equipment or the Contract Price for the Contract item in which the material is intended to be used.

No partial payment will be made for stored or stockpiled living or perishable plant

materials.

The Contractor shall bear all costs associated with the progress payment of stored or stockpiled materials or equipment in accordance with the provisions of this Section.

7-1.09 **RETENTION ON PROGRESS PAYMENTS.** From each progress payment estimate, five percent (5%) will be deducted and held in retention by the City. The remainder, less any deductions described in Section 7-1.07, "Progress Payments," of these General Conditions, will be paid to the Contractor as progress payments.

Pursuant to Public Contract Code Section 22300, the successful Bidder may submit Securities in lieu of retention payments by the City. Upon the Contractor's request, the City will make payment of funds withheld from progress payments, pursuant to the requirements of California Public Contract Code Section 22300, if the Contractor deposits in escrow with the City or with a bank acceptable to the City, securities eligible for investment under California Government Code Section 16430, bank or savings and loan certificates of deposit, interest bearing demand deposit accounts, standby letters of credit, or any other security mutually agreed to by the Contractor and the City, upon the following conditions:

1. The Contractor shall bear the expenses of the City and the escrow agent in connection with the escrow deposit made.
2. Securities or certificates of deposit to be placed in escrow shall be of a value at least equivalent to the amounts of retention to be paid to the Contractor pursuant to this section.
3. Contractor shall enter into an escrow agreement satisfactory to the City, which agreement shall be substantially similar to the form provided in California Public Contract Code section 22300.

4. The Contractor shall obtain the written consent of the surety to such agreement.

7-1.10 **FINAL PAYMENT.** Final payment will be made only after Contractor has achieved Final Completion of the Work pursuant to the provisions of Section 7-1.01, “Acceptance,” of these General Conditions. Before final payment can be made, the Contractor shall have furnished the City with the following:

1. All Record Documents, catalogues, instruction sheets and information as required by the Contract Documents.
2. Conditional Waivers and Releases Upon Final Payment executed by Contractor and all Subcontractors and Suppliers, as provided by Civil Code Section 8136. Unconditional Waivers and Releases Upon Final Payment, as provided in Civil Code Section 8138, executed by Contractor and all Subcontractors and Suppliers, must be provided for all Subcontractors and Suppliers that have been paid in full.

Within thirty (30) Days of the date of the City’s Acceptance of the Work, the Contractor shall prepare and submit a Final Invoice, showing the proposed total amount due the Contractor, segregated by Bid item quantities, Change Order Work, and other basis for payments; deductions made or to be made for prior payment; and amounts previously retained. Prior invoices and payments shall be subject to correction in the proposed Invoice for Final Payment. Payments to the Contractor will be made only for actual quantities of the Contract items of work constructed in accordance with the Contract Documents.

The City will review the Contractor’s proposed Final Invoice and necessary changes or corrections will be forwarded to the Contractor. Within ten (10) Days thereafter the Contractor

shall submit a revised proposed Final Invoice incorporating changes or corrections made by the City together with any new claims resulting therefrom. Upon approval by the City, the corrected proposed Final Invoice will become the approval Final Invoice.

If agreements are reached on all questions regarding the Final Invoice, the City will pay the entire sum found due on the approved application. However, the City will withhold sums sufficient to pay all unsettled claims for which stop payment notices have been filed pursuant to Section 9350, et seq. of the California Civil Code, together with the reasonable cost of any litigation thereunder.

Final payment will be made within thirty (30) Days after receipt of an approved Final Invoice and other required Submittals referenced above or within sixty (60) Days after Acceptance of the work by the City, whichever is later, provided, however, that if an approved Final Invoice has not been submitted within sixty (60) Days after Acceptance of the Work by the City, the City may elect to make payment of sums not in dispute without prejudice to the right of either the City or the Contractor in connection with such disputed sums. Notwithstanding the foregoing, if a Notice of Completion is recorded, final payment shall not be made prior to the expiration of the thirty-five (35) calendar day lien period. The start of this lien period is the date the Placer County Recorder's Office records the Notice of Completion.

The City may withhold from the Final Payment an amount not to exceed one hundred fifty percent (150%) of any amount in dispute between the City and the Contractor.

The making of Final Payment shall not operate to release the Contractor or its sureties from obligations arising under the Contract, the Contract bonds and warranties as herein provided. Specifically, the making of final payment shall not constitute a waiver and release of claims by the City arising from:

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1. Unsettled or future liens;
2. Failure of the Work to comply with the requirements of the Contract Documents;
3. The terms of any warranties required by or contained in the Contract Documents;
4. The right to any insurance proceeds or the right to make any insurance or bond claims;
5. Any claims with respect to Contractor's obligations of indemnity with respect to claims asserted by third parties; or
6. Any latent deficiencies with the Work or Contractor's fraud.

7-1.11 **CLERICAL ERRORS.** Notwithstanding the provisions of Section 7-1.10, "Final Payment," of these General Conditions, for a period of three (3) years after Acceptance of the Work, all estimates and payments made pursuant to said Section 7-1.10, are subject to correction for clerical errors in the calculations involved in the determination of quantities and payments. The Contractor and the City agree to pay to the other any sum due under the provisions of this Section 7-1.11, provided, however, if the total sum to be paid is less than \$100, no such payment shall be made.

7-1.12 **WARRANTY.** Notwithstanding inspections and Acceptance by the City of Work furnished under the Contract Documents, the Contractor hereby unconditionally guarantees that all materials and equipment furnished will be of good quality and new, that the Work will be free from defects in workmanship and materials and that the Work will conform to the requirements of the Contract Documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

This warranty by the Contractor is in addition to any warranties or guarantees required elsewhere in the Contract Documents. This warranty shall be in effect notwithstanding any disclaimers, or limiting or conditional terms contained in such separate warranties furnished by manufacturers or suppliers.

The Contractor hereby agrees to repair or replace any and all Work, together with any other adjacent Work which may be displaced in so doing, that may prove to be not in accordance with the requirements of the Contract or that may be defective in its workmanship or material during the greater of a period of one (1) year after Acceptance of the Work by the City or the period specified in the Special Conditions, without any expense whatsoever to the City, ordinary wear and tear and unusual abuse or neglect excepted.

The Contractor further agrees, that within ten (10) Days after being notified in writing by the Department of any Work not in accordance with the requirements of the Contract Documents or of any defects in the Work, the Contractor will commence and prosecute with due diligence all Work necessary to fulfill the terms of this warranty, and to complete such Work within a reasonable period of time. In the event Contractor fails to comply, it does hereby authorize the Department to proceed to have such Work done at the Contractor's expense and the Contractor will honor and pay the cost and charges therefore upon demand. The Department shall be entitled to all costs and expenses, including reasonable attorneys' fees, necessarily incurred upon the Contractor's refusal to honor and pay the above costs and charges.

All warranties set forth in the Contract Documents shall be deemed cumulative and not alternative or exclusive. Nothing contained in this section shall be construed to establish a period of limitation with respect to any other obligation, which Contractor has under the Contract Documents or under any separate warranty or guaranty required thereby. The establishment of a

specific warranty period relates only to the specific obligation of Contractor to correct defective Work, and it has no relationship to the time within which its obligation to comply with the Contract Documents or applicable provision of law may be sought to be enforced, nor to the time within which proceedings may be commenced to establish Contractor's liability with respect to its obligations other than specifically to correct the Work. Without limiting the foregoing, it is understood and agreed that Contractor shall remain responsible for latent defects with its work, regardless of the expiration of any warranty period set forth in the Contract Documents.

7-1.13 **WARRANTY OF TITLE.** No material, supplies, or equipment for the Work under this Contract shall be purchased subject to any chattel mortgage, security agreement, or under a conditional sale or other agreement by which an interest therein or any part thereof is retained by the seller or supplier. The Contractor warrants good title to all material, supplies, and equipment Installed or incorporated in the Work and agrees upon completion of all Work to deliver the Premises, together with all improvements and appurtenances constructed or placed thereon by it, to the City free from any claim, liens, security interest, or charges, and further agrees that neither the Contractor nor any person, firm, or corporation furnishing any materials or labor for any Work covered by this Contract shall have any right to a lien upon the Premises or any improvement or appurtenances thereon. Provided, that this shall not preclude the Contractor from Installing metering devices and other equipment of utility companies, the title of which is commonly retained by the utility company. In the event of the Installation of any such metering device or equipment, the Contractor shall advise the City as to the legal owner thereof. Nothing contained in this paragraph, however, shall defeat or impair the right of such persons furnishing materials or labor under any bond given by the Contractor for their protection or any rights under any law permitting such persons to look to funds due the Contractor in the hands of the City.

The provisions of this paragraph shall be inserted in all subcontracts and material Contracts, and notice of its provisions shall be given to all persons furnishing materials for the Work when no formal Contract is entered into for such materials.

[END OF GENERAL CONDITIONS]

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SUPPLEMENTAL CONDITIONS

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Scope of Supplemental Conditions

1. The Work shall be performed in accordance with the General Conditions and Department Standards, except as the General Conditions may be modified by the following additional City Standards, incorporated herein by this reference, if so indicated.

	COMMUNITY DESIGN GUIDELINES 311 Vernon Street, Roseville, CA 95678
	SPECIFICATIONS FOR COMMERCIAL CONSTRUCTION (ELECTRIC) 2090 Hilltop Circle, Roseville, CA 95747
X	PARKS CONSTRUCTION STANDARDS 316 Vernon Street, Suite 400, Roseville, CA 95678
X	DESIGN AND CONSTRUCTION STANDARDS 311 Vernon Street, Roseville, CA 95678
	OTHER

Above documents are available at: www.roseville.ca.us.

2. Numbering in these Supplemental Conditions conforms to that in the General Conditions. The existence of a section in these Supplemental Conditions means that the corresponding section in the General Conditions is modified in some respect. Unless otherwise specified, the modified General Condition is deleted entirely and the provisions of these Supplemental Conditions are substituted.

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SECTION 1. DEFINITIONS AND TERMS

1-1.24 **DEPARTMENT.** Section 1-1.24 of the General Conditions is amended to include the following:

The Department for Contract Administration is the PARKS, RECREATION & LIBRARIES Department of the City of Roseville.

1.1.56 **QUALIFIED BIDDERS.** A Class "A" General Engineering license is preferred. A Class "B" General Building or Class "C27" Landscaping license is allowed if, 1) a majority of work is performed by the general contractor; 2) the general contractor has successfully completed other park work equal to the size and scope of the current project within the last three years; and 3) qualified subcontractors for specialties are used.

1.1.57 **QUALIFIED SUBCONTRACTOR.** A licensed contractor in good standing whose trade is required in order to complete the project outline in the plans and specifications and with a minimum of three years experience for work of similar size and scope.

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SECTION 2. CONTROL AND SCOPE OF THE WORK

2-1.08 **SUBMITTALS.** Section 2-1.08 of the General Conditions is amended to include the following:

The time allowed for review of each submittal is 14 Days after receipt of the submittal by the Director.

2.1.28 **PROJECT DOCUMENTS.** Potential bidders are advised to obtain all documents and specifications related to this project directly from the City of Roseville. The City of Roseville does not guarantee the accuracy of any forms, plans, or project manuals obtained through outside sources other than the City of Roseville. Furthermore, the City does not guarantee the distribution of any addendums or the accuracy of their content if obtained from a third party. Bidders expressly assume the risk that their bid will be rejected from the use of plans and manuals obtained from third parties other than the City of Roseville

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SECTION 3. CHANGES IN THE WORK

There are no amendments to the General Conditions.

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SECTION 4. CONTROL OF MATERIALS

There are no amendments to the General Conditions.

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SECTION 5. LEGAL RELATIONS AND RESPONSIBILITY

5-1.14 **AIR POLLUTION CONTROL AND ASBESTOS.** Section 5-1.14 of the General Conditions is amended to include the following:

To the best of the City's knowledge, asbestos is not present in the vicinity of the Project. Additional information shall be made available to Contractor upon request.

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SECTION 6. PROSECUTION AND PROGRESS

6-1.04 **PROGRESS SCHEDULE.** Section 6-1.04F of the General Conditions is amended to include the following:

Progress schedules showing project completion dates more than 0 Days earlier than specified in Section 6-1.07 shall be rejected.

6-1.07 **TIME OF COMPLETION.** Section 6-1.07 of the General Conditions is amended to include the following:

The Contractor shall begin Work within 10 business days after receiving a Notice to Proceed and shall diligently prosecute the Work to completion. The Work shall be completed within 100 business days of the Notice to Proceed.

If landscaping plants require an establishment period, that period will be 90 calendar days. Start of the establishment should be as outlined in the Specifications.

6-1.08 **LIQUIDATED DAMAGES.** Section 6-1.08 of the General Conditions is amended to include the following:

The amount of Liquidated Damages is the sum of \$ 800 per Day.

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SECTION 7: ACCEPTANCE AND PAYMENT

There are no amendments to the General Conditions.

[END OF SUPPLEMENTAL CONDITIONS]

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SPECIFICATIONS

Project: John L Sullivan Park

SPEC

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TABLE OF CONTENTS

SECTION 00 31 46: PERMITS
SECTION 01 10 00: SUMMARY OF WORK
SECTION 01 57 23: STORM WATER POLLUTION CONTROL
SECTION 03 30 00: SITE CONCRETE
SECTION 12 93 00: SITE FURNISHINGS
SECTION 26 00 00: SITE ELECTRICAL
SECTION 31 20 00: EARTHWORK
SECTION 31 10 00: CLEARING AND GRUBBING
SECTION 32 12 16: ASPHALT CONCRETE PAVING
SECTION 32 15 40: DECOMPOSED GRANITE PAVING
SECTION 32 84 00: IRRIGATION SYSTEM
SECTION 32 90 00: PLANTING
SECTION 33 00 00: UTILITIES

APPENDICES

A: Irrigation Schedules	See Plans
B: Soils Fertility Report	See Plans
C: Permits (provided by the City/Project Owner)	# pages
D: Environmental Document (provided by the City/Project Owner)	# pages
E: Geotechnical Report (provided by the City/Project Owner)	# pages

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SECTION 00 31 46 PERMITS

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.
- C. The intent of this Section is to furnish bidders with the known list of required permits for the Work under the Contract Documents. Bidders should note that the list is not necessarily complete and that additional requirements may exist or arise.

1.02 Permits

- A. The Contractor shall obtain copies of the following permits from the Project Manager. Copies of these shall be obtained prior to start of work and shall be kept on the jobsite.
 - 1. State Water Resources Control Board General Permit for Discharges of Storm Water Associated with Construction Activity:

The City has prepared and submitted the SWPPP and Notice of Intent (NOI) to the State Water Resources Control Board. Prior to starting construction, Contractor shall obtain coverage under and comply with the General Permit for Discharges of Storm Water Associated with Construction Activity (Construction General Permit Order 2009-0009-DWQ). The City will prepare and submit the NOT when permanent BMP's have been installed.

- 2. City of Roseville Department of Development Services, Encroachment Permit for all Work related to this project.
- 3. City of Roseville Department of Development Services, Grading Permit for all Work related to this project.
- 4. City of Roseville Department of Development Services, Building Permit for all structural items associated with this project, including, but not limited to, lighting, shade structures, drinking fountain (plumbing code), and miscellaneous electrical.

- B. Contractor shall comply with the conditions of these permits, and will be solely responsible for all costs associated with meeting permit conditions unless specifically specified otherwise in these Contract Documents.
- C. A copy of the permit is included in the Appendix of the Project Manual. A trench/excavation permit must be on file with the City. Submit a copy of the notification letter to CAL OSHA, which outlines the project, and contracted scope of work.

PART 2 - PRODUCTS

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PART 3 - EXECUTION

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END OF SECTION

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SECTION 01 10 00 SUMMARY OF WORK

PART 1 - GENERAL

1.01 General

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Special Conditions shall be in addition to the standards provided herein.

1.02 Project Description

- A. Project Name and address:

John L. Sullivan Park (Park Site WB-51)
4000 Solaire Drive
Roseville, CA

- B. Project description/scope of work:

The scope of this project includes the construction of a neighborhood park with an open turf field, perimeter walking path, basketball half court, picnic area, shade shelter, play area, swing set area, exercise stations, cornhole court, foosball table, and a disc golf practice target.

- C. The Contractor, prior to submission of his bid, shall visit the site and become familiar with the physical site conditions, the plans and specifications. All existing site conditions, apparent in a detailed, on-site inspection, shall be a part of the project. Submission of a bid shall represent the Contractor's acknowledgment of the existing site conditions and its effect on the implementation of the contract documents.

1.03 Engineering

- A. Field Engineering, as a part of this contract, shall include:
 - 1. Layout of the work and establishment of lines and grades.
 - 2. Said work to be performed by a California Registered Civil Engineer or a California licensed Land Surveyor.
 - 3. When discrepancies between the drawings and actual site conditions are discovered, notify the Inspector for instruction on how to proceed.
 - 4. All work shall:
 - a) Establish indicated layout in relation to the property survey and existing reference points.

- b) Establish and preserve permanent reference points during the course of construction.
- c) Set locations and elevations of all site elements as required for proper completion of the work.

1.04 Permits, Fees and Notices

- A. The Contractor and/or his assigned Subcontractors shall obtain any and all required permits (beyond those provided in the Appendix) from all governing authorities, including other City Departments, prior to start of construction.

1.05 Construction Plans

- A. Any discrepancies or omissions found in the Contract Documents shall be reported to the City's project manager immediately. The City's project manager will clarify discrepancies or omissions, in writing, within a reasonable time.
- B. In resolving inconsistencies among two or more sections of the Contract Documents, precedence shall be given in the following order:
 - 1. Notice to Contractors
 - 2. Special Provisions
 - 3. City of Roseville Parks Construction Standards
 - 4. City of Roseville Design and Construction Standards
 - 5. Drawings

Addenda shall take precedence over all sections referenced therein. Figure dimensions on Drawings shall take precedence over scale dimensions. Detailed Drawings shall take precedence over general Drawings.

1.06 Definitions

- A. The term "accepted" where used within, shall mean accepted in writing by the City of Roseville's Project Manager.
- B. The term "Inspector", where noted, shall mean the project representative, appointed by the City of Roseville, who will oversee the project on a day-to-day basis.
- C. The term "Project Manager", where noted, shall mean the project representative appointed by the Parks Department.
- D. The term "Consultant", where noted, shall mean the prime Consultant listed on the cover sheet of these Specifications.
- E. The term "accepted equal", where used herein, shall mean the equal in the opinion of the Project Manager, in consultation with the Consultant, when necessary, and as accepted in writing by the Project Manager.
- F. The term "Project Owner", where used herein, shall mean the landowner or developer.
- G. The term "provide", where used herein, shall mean furnish and install complete.

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- H. The term “as selected”, where used herein, shall mean as selected by the Consultant and as accepted by the Project Manager.
- I. The term “substantially complete”, where used herein, shall mean the state of which the project can be used in the manner of which it is intended with the exception of minor items as determined by the Project Manager.
- J. See Section 1 of the General Conditions for additional definitions and terms.

1.07 Standards

- A. Numerous standards are referenced in these contract documents. The referenced standards shall be the current edition as of the date of these contract documents. Also, see Section 4 - 1.02 of the General Conditions.
- B. The codes adopted by the City, County, State and federal agencies shall govern minimum requirements for this project. Where codes conflict with these Specifications, the more stringent shall apply, and such conflicts shall be brought to the attention of the Project Manager. Caltrans Standards shall be applied where specifically referenced. In the absence of specific reference requirements in the contract documents, the applicable codes shall govern.
- C. In addition to the standards noted in individual sections of these Specifications, standards of the following organizations shall be noted by initials only.
 - 1. ANSI: American National Standards Institute.
 - 2. ASTM: American Society for Testing and Materials.

1.08 Submittals

- A. All submittals shall be submitted at one time within ten (10) working days from issuance of Notice to Proceed. The review time for submittals shall be as noted in Section 2 - 1.04 of the Special Conditions. Items returned for re- submittal shall be returned to the City within two weeks
- B. The Contractor shall include a cover sheet indicating the following (A sample is provided in Section 5: Forms):
 - 1. Drawing sheet or specification section reference (by section, paragraph and sub-paragraph numbers);
 - 2. Item description;
 - 3. Indication whether this item is “as specified” or “proposed substitution” and
 - 4. A space for itemized response summary, e.g. “reviewed” or “resubmit”
- C. Contractor shall submit a minimum of two copies/samples of each submittal. It shall be the Contractor’s responsibility to ensure that the summary sheet, and the appropriate number of copies are included in the submittal package. Incomplete submittal packages (i.e., the lack of a summary sheet or lack of the appropriate number of copies) will not be reviewed.
- D. Proposed substitution requests must include a comparison between the originally specified item and the proposed substitute. The burden of proof of

compliance for proposed substitutions with project requirements rests with the Contractor. Coordination of the installation of accepted substitutions, including incidental changes/modifications to accommodate proposed products shall be at no additional cost to the Owner.

- E. Where required in specified Section of these Specifications, submittals shall include proof of order of site furnishings, play equipment or other materials within two weeks (ten working days) from issuance of Notice to Proceed. Submittals of orders shall be made at one time. Exceptions will be considered, with justification.

1.09 Tests

- A. In addition to Section 4 - 1.03 of the General Conditions, testing and inspections may be performed by a private testing laboratory. The testing laboratory, provided by the City, shall be under the direction of a California registered civil engineer. All work shall conform to requirements set forth by ASTM B329, and shall be acceptable to the City.
- B. Copies of the laboratory reports/results of each test or inspection shall be provided to the Project Manager, Inspector and Contractor.

1.10 Temporary Facilities

- A. Sanitary provisions shall be the responsibility of the Contractor. Existing restroom facilities shall be not utilized by the Contractor, his Sub-contractors, or employees thereof, unless specifically accepted by the Project Manager. Provide chemical toilets or water closets and urinals connected to the sewer in a location accepted by the Project Manager.
- B. Barricades shall be the responsibility of the Contractor and shall be erected as necessary to protect the property, the construction and the public from hazards due to construction.
- C. Signs, other than those identified in these Specifications, shall be prohibited. Notices, required by law, shall be posted and maintained.

1.11 Utilities

- A. All utility connection fees, meters, and cost of utilities used during the course of construction and establishment are considered a direct cost and are the responsibility of the Contractor until project acceptance.

1.12 Dust/Noise Control Requirements

- A. Dust and other air pollution nuisances on or adjacent to the site shall be abated, per Section 2 - 1.07 of the General Conditions. Dirt shall not be allowed to accumulate on streets or sidewalks nor be washed into sewer. The Contractor

shall install silt basin, silt fences or other physical means to prevent winter run-off or dry season flow passing through the site.

- B. Noise from construction operations shall be kept to a minimum. Allowable hours of operations shall be from 7 a.m. to 7 p.m. Monday through Friday. Work on weekends and holidays must be approved by the project manager. Work on weekends and holidays shall not begin before 8 a.m. and must be completed by 8 p.m.

1.13 Tree Replacement Schedule

- A. Trees damaged or removed without prior approval shall be replaced at an inch per inch basis on-site, except otherwise accepted. New stock shall follow the table provided:

Plant Size	Inch Value
3 Five Gallon Stock	One Inch
1 Fifteen Gallon Stock	One Inch
1 24" Box Stock	Two Inches
1 36" Box Stock	Three Inches

1.14 Inspection of Construction

- A. In addition to the routine inspections performed by the Parks Inspector, portions of work may be inspected by the other city departments. Notify the Parks Inspector and Project Manager a minimum of 48 hours prior to date of inspection.
- B. The Parks Inspector shall be the main line of communication between the site superintendent, the project manager and other City department inspectors. Changes in scope of work or standards shall be approved by the project manager.
- C. Refer to the parks inspection record. This shall be issued at the Pre-Construction meeting and shall be utilized by the Contractor throughout the course of construction. A completed "hard card" shall be submitted to the Project Manager along with required turn in items (See 1.15 this Section) upon final acceptance of the project. The Notice of Completion shall not be filed until all record documents have been received and accepted.

1.15 Adverse Impacts to Site Conditions Due to Construction

- A. Impacts that affect the site conditions to the detriment of the park or streetscape
Impacts that affect the site conditions to the detriment of the park or streetscape construction or long term viability of the site shall be mitigated by the contractor prior to acceptance of the project. Such impacts shall include, but are not limited to:
1. Soil compaction in non-structural areas;
 2. Diesel or gas fuel leaks/spillage;

3. Buried concrete or other construction debris;
4. Hazardous material contamination;
5. Lime treatment in planting areas;
6. and more.

1.16 Pre-final (Punch List) Review

- A. Notify, in writing, to the Parks Construction Inspector, that the work is substantially complete. Substantially complete is defined as “the state of work where it may be used in a suitable and intended manner with exception of minor corrections”. Partial acceptances will not be granted. Items to be reviewed as a part of substantial completion include:
 1. All construction items
 2. Installation of all site furnishings, including lights and signs
 3. Seeding or sodding of all turf areas
 4. All planting, including weeding of planted areas
 5. The irrigation system is fully functioning as designed and as confirmed by the landscape irrigation audit.
- B. Upon field confirmation by the Parks Construction Inspector regarding substantial completion, a pre-final (punch list) walk-through will be conducted within seven (7) calendar days of receipt of notification. A formal punch list will be developed at that time. Performance of the pre-final (punch list) review shall not automatically trigger the start of establishment.
 1. If at any point during this review that it becomes apparent that the Contractor has not properly prepared for the site review, the inspection shall immediately be terminated and re-scheduled at such a time as the site has been readied for a review. Any costs for the re-scheduling of the review shall be the responsibility of the Contractor. Lack of site preparation could delay start of the establishment period.
- C. The pre-final (punch list) review shall occur within one (1) business week after the project has been determined as “substantially complete”. Concurrently, the City will make a formal request for all required turn-in items to be submitted to the City. All turn-in items shall be submitted to the City (single point of contact), at one time and only by appointment. Do not drop off the turn-in items at the front counter and without an appointment.
- D. Once all turn-in items have been confirmed to be complete and accurate, the establishment period may be considered to begin. The City shall have sole discretion in determining the appropriateness of the commencement of the establishment period and shall notify the developer/contractor in writing of the start and end dates. Portions of the project will not be accepted for establishment prior to the substantial completion of the entire project.

1.17 Establishment Period

- A. The duration of the establishment period shall be:
 - 1. For seeded turf in parks: Ninety (90) calendar days, minimum, and until the Notice of Completion (NOC) for City-built parks has been approved by the City Council, or the deed transferring property ownership, has been recorded at the County for Developer-built parks.
 - 2. For sodded turf in parks: Forty-five (45) calendar days commencing between March 1st and October 31st and sixty (60) calendar days commencing between November 1st and February 28th, and until the Notice of Completion (NOC) for City-built parks has been approved by the City Council, or the deed transferring property ownership, has been recorded at the County for Developer-built parks.
 - 3. For streetscapes: Thirty (30) calendar days, minimum, and until final acceptance of all related street improvements subject to approval of a Certificate of Completion by the City Council.
- B. Active maintenance is required throughout the entire establishment period. Active maintenance is defined as:
 - 1. All areas within the project site shall be protected against damage including vandalism, erosion, trespass, rodents and other acts. Immediately repair all damaged areas.
 - 2. All walkways and paved areas shall be kept clean and all debris within planting and turf areas shall be immediately removed.
 - 3. Automatic irrigation controller shall be fully utilized and irrigation system monitored and adjusted as described in Section 32 84 00 4.03.
 - 4. All plant and turf maintenance as described in Section 32 90 00 3.11
- C. Prior to the start of the final thirty (30) days of establishment:
 - 1. All punch list items shall be completed.
 - 2. All certifications and testing shall be completed.
 - 3. All plantings and turf shall be thriving and in a healthy condition.
 - 4. The lack of active maintenance prior to the final thirty (30) days may constitute a delay in the start of the final thirty (30) days of the establishment period.

1.18 Final Review

- A. One (1) week prior to the end of the establishment period, a final on-site review shall be conducted to review project readiness for final turn-over. All punch list items must be satisfactorily addressed prior to the final review.
- B. The project shall be prepared and cleaned per Section 2 - 1.12 of the General Conditions; the turf shall be mowed; and the irrigation heads shall be adjusted appropriately one day prior to the scheduled final review.

- C. Acceptance of the project shall be considered “field accepted” and a recommendation will be forwarded to the City Council for “final acceptance” per Section 7 - 1.01 of the General Conditions.
- D. An unaccepted project shall extend the establishment period until such time as the unaccepted portions of the project have been reviewed and field accepted by the Inspector and Project Manager.
- E. Turn over for City maintenance shall occur only after:
 - 1. The specified duration of the establishment period has been successfully completed.
 - 2. If required, the deed transferring property ownership, has been recorded at the County.
 - 3. A Certificate of Compliance (COC) for streetscapes or Notice of Completion (NOC) for city built parks has been approved by the City Council.
- F. Contractor shall provide a written guarantee covering all improvements associated with this project. See 1.19 – Warranties and Guarantees.

1.19 Record Documents

- A. Record documents or as-built plans shall be maintained on-site and updated routinely as specified in Section 2 - 1.13 of the General Conditions. Record documents shall include **all items under the contracted scope of work.**
- B. Record documents shall be submitted:
 - 1. one full size set of final as-built drawings (verified/initialed by the Parks Inspector during the establishment period)
 - 2. one set of 11 x 17 reductions of the complete as-built package; and
 - 3. two sets 11 x 17 laminated reductions of the irrigation plan illustrating with colors the individual controller stations; and
 - 4. one USB containing PDF scanned images (in color) of the verified as-built drawings.
 - 5. For City of Roseville CIP projects, SWPP binder.

1.20 Warranties and Guarantees

- A. Warranties are required under various Sections of these Specifications. Prior to final acceptance, the Contractor shall assemble all warranties into a single bound or stapled package. All warranties shall be clearly labeled and the number of years highlighted. Also, see Sections 7 - 1.10 and 7 - 1.11 of the General Conditions.
 - 1. Warranties for equipment shall be submitted in the manufacturer's standard form and shall be countersigned by the subcontractor or supplier and the Contractor.

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2. All other warranties shall be provided in the following format, written on subcontractor's or supplier's letterhead, signed by the subcontractor or supplier and countersigned by the Contractor:

WARRANTY FOR _____ YEARS

"We hereby warrant that the product which we have installed at project name has been done in accordance with the contract documents, and that the work, as installed will fulfill the warranty requirements included in the Specifications.

We agree to repair or replace any or all of our work, together with any other adjacent work which may be displaced by so doing, that may prove to be defective in its workmanship or material within the warranty period stated above commencing from the date of final acceptance of the above named project by the City of Roseville's City Council, without additional expense to the City, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of failure to comply with the above conditions within thirty (30) days of notification by the City, we collectively or separately do hereby authorize the City to proceed with the repairs or replacement of such defects at our expense. Payment of said costs and charges will be forwarded to the City upon demand.

Signed: _____
Subcontractor or Supplier Date

Countersigned: _____
Contractor Date

- B. Guarantees shall be a minimum of one (1) year for all plant material, including trees and shrubs. The guarantee shall state that plant materials (trees & shrubs) to be free of all defects or disease and all plants are in a healthy and thriving condition at the completion of the contract. Deciduous plant material shall be warranted beyond the time of contract completion until such time as growth becomes evident.

PART 2 - PRODUCTS

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PART 3 - EXECUTION

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END OF SECTION

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SECTION 01 57 23

STORM WATER POLLUTION CONTROL

PART 1 - GENERAL

1.01 General

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Special Conditions shall be in addition to the standards provided herein.

1.02 References

- A. State Water Resources Control Board Order No. 2009-0009-DWQ National Pollutant Discharge Elimination System General Permit No. CAS0000002, for Storm Water Discharges Associated with Construction and Land Disturbance Activities.
- B. CASQA California Stormwater BMP Handbook – Construction, November 2009

1.03 Definitions

- A. NOI: Notice of Intent
- B. NOT: Notice of Termination
- C. QSP: Qualified SWPPP Practitioner
- D. QSD: Qualified SWPPP Developer
- E. SWPPP: Storm Water Pollution Prevention Plan
- F. SWRCB: State Water Resources Control Board
- G. NPDES: National Pollutant Discharge Elimination System General
- H. WDID: Waste Discharger Identification number
- I. BMP: Best Management Practices

PART 2 - PRODUCTS

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PART 3 - EXECUTION

3.01 SWPPP

- A. Comply with State Water Resources Control Board Order No. 2009-0009-DWQ National Pollutant Discharge Elimination System General Permit No.

CAS0000002, for Storm Water Discharges Associated with Construction and Land Disturbance Activities.

- B. A SWPPP has been developed for this project. The SWPPP is a dynamic document and will change as conditions (weather or construction phases) warrant.
- C. Implementation of the SWPPP is the responsibility of the Contractor and a part of this project. Costs associated with implementation and maintenance of the BMPs per the SWPPP shall be included in the lump sum base bid.
- D. Major changes to the SWPPP shall be reviewed by the City's QSD prior to implementation. Cost associated with the major changes will be paid for using the unit cost listed in the Additions or Deletions Sheet of the Proposal
- E. The City's QSP will perform weekly inspections of the jobsite. Implementation of and minor changes to the SWPPP as directed by the City's QSP shall be incidental to the Work. Contractor shall start all inspection corrective actions within 72 hours of observation, and complete as soon as possible.
- F. All BMPs installed will be inspected by the City's QSD/QSP for compliance with the SWPPP and BMP Fact Sheets. BMPs that are not in compliance shall be brought into compliance by the Contractor at no cost to the City.
- G. Keep one copy of the SWPPP and amendments at the project site.
- H. The SWPPP shall be readily available throughout the course of construction and until the NOT has been accepted by SWRCB. The SWPPP shall be made available upon request by a representative of the Regional Water Quality Control Board, State Water Resources Control Board, United States Environmental Protection Agency, or City's storm water staff.
- I. At the end of the establishment period, the Contractor shall submit the project site copy of the SWPPP including copies of all inspections, Rain Event Action Plans (REAPs), reports, and sampling and analysis results to the City's Project Manager.

3.02 Schedule

- A. Contractor shall develop a Water Pollution Control Schedule that describes the timing of grading or other work activities that could affect water pollution. The schedule shall be updated by the Contractor to reflect changes in the Contractor's operations that would affect the necessary implementation of water pollution control practices. The typical sequence of work shall be adjusted by the Contractor based on weather conditions and forecasted rain events. The schedule is considered an appropriate and applicable BMP.

3.03 Penalties and fines

- A. Contractor is responsible for all penalties and fines assessed to or levied on the project related to the implementation of the SWPPP.

- B. In an effort to maintain compliance with the General Permit, the Contractor may be asked to make changes to the BMPs. If the Contractor is unable to perform these services in a timely manner the City reserves the right to address any areas of concern and deduct the cost from the contract.

3.04 Inlet Filters

- A. Drain inlet filters may be employed in lieu of straw bales. Horizontal mesh filters attached to the top of or below the drain inlet grate shall not be allowed. Only high flow volume, bag type filters or others as accepted by the Public Works Inspector shall be used.

3.05 Silt Fence and Straw Wattles

- A. Silt fences and straw wattles may be employed in lieu of, and are preferred to straw bales.

3.06 Slope Protection/Erosion Control

- A. All slopes greater than 10:1 shall be covered with broadcast straw at a rate of 50 bales or 4,000 pounds per acre. Slopes exceeding 4:1 shall have straw pressed in place or a tackifier shall be applied.
- B. All slopes along building frontages (from the building setback line to the City right-of-way) exceeding 4:1 shall have erosion netting installed (jute or as accepted by the Public Works Inspector).
- C. Slopes steeper than 4:1 and adjacent to City of Roseville right-of-way, flood plains, natural drainages, park land or designated open space shall require broadcast seeding and shall be covered with straw matting.
- D. Hydroseed shall not be used on slopes where broadcast straw, erosion netting or straw matting are specified above, except as an additional measure to them. Within a site, protection of bare and/or disturbed slopes which are isolated from areas requiring erosion protection shall be addressed on the plans. Hydroseeding may be an acceptable alternative in isolated expanses regardless of slope.
- E. From the back of City sidewalk to 25 feet back, all disturbed, bare slopes of less than 10:1 shall be hydroseeded. Broadcast straw as specified above for 10:1 or steeper slopes is an acceptable option.

3.07 Straw Bales

- A. Straw bales shall be stockpiled on the site at a rate of 1.5 bales per acre by October 1. Measures shall be provided to keep straw dry.

3.08 Silt Controlling Devices

- A. Use of alternative silt controlling devices will be review and accepted at the discretion of the City's QSD.

3.09 Cleaning

- A. Thoroughly clean all areas where work has occurred. Remove from the site excess material, debris and rubbish.
 - B. Take all precautions to protect completed work. Immediately repair or replace all damaged areas due to tire ruts, erosion, compaction failure, etc. Keep all erosion control measures intact.
-

3.10 Winter Construction Suspension

- A. Contractor shall include a winter construction suspension as part of the construction schedule. The counting of working days will be suspended during the winter suspension period. It is at the City's sole and complete discretion to determine the start and end dates of the winter construction suspension. The City will notify the Contractor 10 working days before the start of the winter construction suspension. The City will notify the Contractor 10 working days before the end of the winter construction suspension. The Contractor shall begin work within 15 calendar days after receiving the notice of the end of the winter construction suspension.
- B. Contractor shall include an allowance of (\$15,000) for the winter construction suspension. Costs associated with preparing the site for the winter construction suspension and costs associated with corrective actions required during the winter construction suspension will be paid for using the allowance. Costs to implement and maintain the BMPs per the Erosion and Sediment Control Plan are excluded from the winter suspension allowance and shall be included in the lump sum base bid.
- C. Prior to the winter construction suspension, stabilize all exposed soils with hydroseed and straw. Hydroseed shall consist of annual rye grass seed at 20 lbs/acre and mulch at 1 ton/acre. Straw shall be placed at 2 tons/acre and tackifier shall be placed over the straw to prevent dislocation by wind. In addition, all adjacent drainage inlets shall be protected and perimeter control shall be installed and in good repair.
- D. Traffic on the construction site shall be kept to minimum. All traffic entering or exiting the site must use the stabilized construction entrance.
- E. Where there are areas of concentrated runoff flows, Contractor shall protect the soil from erosion.
- F. Per the Construction General Permit Requirements, inspections by the City's QSD/QSP will continue into and through the winter suspension period. Inspections will occur before, during, and after each qualifying storm event (0.5" or more precipitation) and at least once per week. Contractor shall start all inspection corrective actions within 72 hours of observation, and complete as soon as possible.

- G. Should rain be forecast at 50% or better by NOAA, the City's QSD/QSP will prepare a Rain Event Action Plan (REAP) and email such document to the Contractor. Contractor shall complete all corrective actions within the REAP prior to the start of precipitation.
- H. The City's QSD/QSP will be sampling all discharge to ensure compliance with runoff standards for pH and turbidity. If the water sampling indicates compliance issues, Contractor shall make repairs or adjustments to BMPs immediately, and respond to any such requests within 24 hours.

END OF SECTION

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SECTION 03 30 00 SITE CONCRETE

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.
- C. The standards set forth in the City of Roseville Design and Construction Standards and the City of Roseville Parks Construction Standards, latest editions, shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of all concrete work, flatwork and poured-in-place as shown in the Plans and as specified herein.

1.03 References

- A. Caltrans Standard Specifications, latest edition.
- B. California Building Code (CBC) and California Administrative Code (Title 24), latest editions.

1.04 Quality Assurance

- A. For all flatwork, the Contractor shall pour a six-foot by six-foot (6" x 6") sample of each type of finish specified for review and acceptance by the Project Manager prior to pouring any concrete. The accepted samples shall remain on-site and intact until all concrete work has been completed. The quality of the concrete work shall be measured by the accepted samples.
- B. During the course of construction, a qualified testing laboratory shall obtain samples as determined by the Inspector and conforming to federal and state codes and standards. Such costs shall be paid for by the City. Re-tests and removal of below acceptable strength concrete shall be borne by the Contractor. The Contractor shall cooperate with the testing during the course of obtaining such samples.
- C. Variances in surface grades of more than 1/8", as measured by a straight edge ten feet (10") long, shall be corrected to the satisfaction of the Inspector. Remove all areas where standing water occurs, including any surface irregularities.

1.05 Handling and Storage

- A. Comply with ATSM C-94, "Specifications for Ready Mix Concrete" for the batch, mix and transport of concrete.
- B. Mix and deliver only the amount that will be poured immediately.

1.06 Record Drawings

- A. The Contractor shall keep an accurate record of the as-built conditions of the site concrete. These records shall be updated daily and kept at the construction site. At any time, the Inspector may examine the conditions of the "as-builts" to ensure compliance of the above.

PART 2 - PRODUCTS

2.01 Concrete

- A. Concrete for play area curbs, sidewalks, and accessible ramps shall conform to the provisions of Section 90-2 "Minor Concrete" of the Caltrans Standard Specifications. Cementitious material shall be „Type II Modified" and shall contain no less than 505 pounds of cementitious material per cubic yard. Aggregate shall be not greater than one-inch or smaller than 3/8-inch. Submit concrete analysis for review and acceptance prior to placement of concrete.

2.02 Fiberglass Reinforcement

- A. Fibers for concrete shall be Fibermesh 150, as manufactured by Propex Operating Company; or accepted equal. Fibers shall contain 100 percent virgin polypropylene multifilament fibers, e3 patented technology, containing no reprocessed olefin materials. The fibers shall conform to ASTM C1116 Type III and manufactured specifically for the secondary reinforcement of concrete.

2.03 Expansion Joint Material

- A. Fiber expansion joint shall conform to ASTM-1751 and shall be a non-extruding resilient filler. Filler shall have preserve attributes and high quality bituminous materials.
- B. Apply Sikaflex elastomeric sealant, or accepted equal, over all expansion joints.

2.04 Concrete Forms

- A. All forms shall be new at the start of the project and shall be construction grade Douglas Fir. Minimum size lumber shall be 2 x 6.
- B. Radius bends shall be formed by spring steel forms or laminated boards, as required.
- C. Plywood shall be 5/8", Class I, exterior grade as outlined in APA "Guide to Plywood Grades". Omit mill oiling treatment.

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PART 3 - EXECUTION

3.01 Poured-In-Place Concrete Forms

- A. Concrete for hardscape or flatwork shall be placed on subgrade compacted to 95% relative compaction. Prior to placement of concrete, a soils compaction test must be performed by an accepted soils testing professional on a representative number of locations along the flatwork area. The City or project owner shall provide the initial test. The results of these tests must be available and meet acceptable levels prior to pouring. Re-tests and re-work of any area, as directed by the soils professional, shall be the responsibility of the Contractor.
- B. Construct forms to conform to the shapes, dimensions and details shown on the Plans. All forms shall be true to lines, plumb, level and square.
- C. Forms shall not leak, spread, shift or settle when concrete is placed.
- D. All forms shall carry dead and live loads and shall not deflect more than 1/8" between supports after placement of concrete.
- E. All forms shall be thoroughly soaked a minimum of twelve (12) hours prior to pouring of concrete. Forms shall be treated per manufacturer's recommendations.
- F. Reuse of forms may be allowed at the discretion of the Inspector. Reused forms shall be cleaned and free of defects that would affect the final concrete finish.
- G. Concrete footings shall be formed only when excavations slump or cave in. Over-excavate the trench or footing diameter to accommodate the forms' installation and removal. Apply water to moisten soil. Do not allow water to create mud or ponding.

3.02 Fiberglass Reinforcement

- A. Install per manufacturer's instructions. Apply at the batch plant prior to delivery. Thoroughly mix fiber material to avoid "clumping".

3.03 Expansion Joints

- A. Expansion joints shall be placed where vertical elements meet horizontal paving unless otherwise noted on the Plans. This shall include vertical expansion joints on play area curb walls, buildings, shade structures, walls and/or planters. The corners of the paving shall be tooled at the expansion joints. Trim exposed fibers which protrude above or beyond the finish surface of paving or the finish surface of the wall.

3.04 Control Joints for Concrete Sidewalks

- A. Control joints shall be per detail PK-32 with deep, straight and finished with rounded edges. Control joints shall be placed (on-center) a distance equal to the width of the concrete walkway, unless otherwise shown on the Plans. For

example a ten-foot wide walkway shall have control joint placed ten feet on center.

3.05 Placement of Concrete

- A. Do not pour concrete in weather below 40 degrees F. or when temperatures are predicted to fall below freezing within 24 hours, except with prior authorization.
- B. Concrete shall be transit mixed according to ASTM C-94. Limit the quantity of water to the required strength. Concrete shall be of a consistency that it flows slowly into the forms.
- C. Mixing of concrete shall be continuous commencing from the time water is added to the mix until such time that the concrete is poured. All concrete shall be placed within an hour of the time when water is first added.
- D. Concrete shall be deposited up to the finished height of the forms and up to the adjacent joint. No partial pours will be allowed. Excess material shall be dumped on-site and later removed by the Contractor.
- E. Thoroughly compact the concrete manually spading and tamping concrete into all corners of the forms and by utilizing a high-speed mechanical vibrator. Retain a standby vibrator on-site during the course of concrete work. When utilizing the vibrator, take precautions to avoid impact on the forms.
- F. After obtaining uniform compaction, screen tamper all flatwork surfaces, screed and bull float to ensure that large aggregates are pushed below the surface. When it is practical to work on the surface, wood float, steel trowel paving to a uniform surface.
- G. Concrete elements shall not exceed the following tolerances:
 - 1. Linear: 1/8"
 - 2. Slab deviation: 1/8" in 10"

3.06 Finishes

- A. Finishes shall be as shown on the Plans and shall be consistent in quality throughout the project. Medium broom finished concrete shall have clean, deep control joints spaced appropriately. No visible cracks or discoloration will be accepted. Finishes on vertical surfaces shall be consistent throughout. Vertical expansion joints are spaced as identified on the plans and are smooth with the finish surfaces. All edges for flatwork and vertical surfaces shall be eased and a consistent radius.
- B. Upon completion of float finishing, provide the final finish as follows:
 - 1. Medium Broom Finish: shall be accomplished by pulling a stiff bristle broom across a floated surface. The direction of the broom shall be perpendicular to the path of travel, unless otherwise shown on the Plans.

3.07 Removal of Forms

- A. Forms shall remain in place as follows:
 - 1. For mass concrete work: 5 days.
 - 2. For other flatwork and other concrete work: 3 days.
- B. Remove all bolts, nails, ties, wires, etc. a minimum of one inch (1") below the surface of the concrete. Remove imprints, irregularities or other such defects and patch as directed by the Inspector.

3.08 Curing and Protection

- A. Allow adequate time for the concrete to cure. In temperatures above 75 degrees F., ensure that the concrete surface remains wet for a period of seven (7) days minimum.
- B. Protect all concrete from damage during the curing period. This shall include damage from sun, rain, flowing water, frost, mechanical injury, tire tracks, footprints, oil stains, etc. Should such damage occur, Contractor shall take immediate action to repair damage to the satisfaction of the City.

3.09 Clean-Up

- A. During the course of this work, the area shall be kept clear and free of debris as realistically possible. Upon completion of concrete work, completely remove from the site all used forms, hardware, spillage, rejected work and other materials.
- B. Remove from site furnishing posts all concrete "slobber". Re-touch posts as necessary for a clean finish.

END OF SECTION

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SECTION 12 93 00 SITE FURNISHINGS

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of all site furniture, including play equipment and play surfacing, as shown on the Plans and as specified herein.

1.03 References

- A. All play equipment shall meet or exceed the standards set forth by the Consumer Product Safety Commission (CPSC), comply with the Americans with Disabilities Act (ADA), meet all current ASTM standards and be consistent with State and local codes.
- B. The play area surfacing shall meet or exceed the fall absorption/impact rates set forth by the CPSC guidelines and ASTM standards. The surfacing shall be an accessible surface and manufactured specifically for play areas.
- C. Nothing in the Plans or Specifications is to be construed to permit work not conforming to regulating codes and standards. The Contractor shall furnish without extra charge any material and labor, when required, by the compliance with these rules and regulations, even though the work was not mentioned in these particular Specifications or shown on the Plans.
- D. The product manufacturer shall supply complete Specifications for the installation of all site furnishings, including play equipment and play surfacing.

1.04 Submittals

- A. Submittals for specified items are required. The Contractor shall submit a materials summary sheet indicating which items will be installed as specified and which items are proposed for substitutions. The Contractor shall submit proof of order within ten (10) working days of the Notice to Proceed, indicating all specified materials have been ordered, noting "as specified" or "substitution proposed". For the following items, also provide:

1. Play Equipment and Swings submittals shall include color samples, manufacturer's materials and parts list, and installation instructions.
2. All items with "color as selected by City" shall include color samples.
3. Engineered Wood Fiber
4. Picnic Table
5. Accessible Picnic Table
6. Bench with Back
7. Park Identification Sign
8. Park Namesake Bio Sign
9. Drinking Fountain
10. Trash Receptacle
11. Basketball Goal
12. Basketball Court Line Paint
13. Yellow Paint at Playground Access Ramp Curb
14. White Hopscotch Line and Number Paint
15. Concrete Foosball Table
16. Concrete Corn Hole Boards
17. Disc Golf Basket
18. Exercise Equipment

- B. On the date of the Notice to Proceed, the Contractor shall immediately place the order to purchase all site furnishings, including the play equipment and play surfacing as specified on the Plans and as outlined herein. **Proof of all orders shall be submitted to the Project Manager within ten (10) working days of the Notice to Proceed.**
- C. The Contractor shall submit a Certificate of Compliance from a third party certified playground inspector which verifies that the entire playground, including individual components, and surfacing meets or exceeds regulated requirements as described in Section 1.03 above.

1.05 Record Drawings

- A. The Contractor shall keep an accurate record of the as-built conditions of the miscellaneous site amenities. These records shall be updated daily and kept at the construction site. At any time, the Inspector may examine the conditions of the "as-builts" to ensure compliance of the above.

PART 2 - PRODUCTS

2.01 Materials

- A. Play Equipment shall be custom configuration as shown on the Plans and as specified herein. The equipment shall be as distributed by Ross Recreation.

- contact Nick Philbin, (707) 538-3800, and as manufactured by Landscape Structures or accepted equal. Color as selected by the City.
- B. Additive Alternate #2 - Swings shall be the custom configuration as shown on the Plans as distributed by Ross Recreation, contact Nick Philbin, (707) 538-3800, and as manufactured by Landscape Structures, or accepted equal. Color as selected by the City.
- C. Engineered wood fiber shall be clean, engineered wood fiber, manufactured specifically for play areas.
1. Engineered wood fiber manufacturer shall provide testing certification by an independent testing agency that the results comply with CPSC guidelines and ASTM standards.
 2. Engineered wood fiber shall meet the following requirements: ASTM F1951-99 (ADA Compliance Test) and ASTM F 1292-96 (Shock Absorbency).
 3. Manufacturer shall provide a Certificate of Insurance that shall provide coverage for products liability with the limit of liability not less than \$1,000,000.
 4. The manufacturer shall also provide written guarantee for three (3) years from the date of installation against decay and biochemical degradation calling for replacement of defective materials during the guarantee period.
 5. Manufacturer certifies that the engineered wood fiber has been installed in not less than three (3) sites for periods of not less than three (3) years demonstrating the claims made with regard to these Specifications.
- D. Picnic Tables shall be as shown on the Plans and as specified herein. The tables shall be as distributed by Miracle Play Group, (916) 317-0545, and as manufactured by Wabash Valley or accepted equal. Color as selected by the City.
- E. Benches shall be as shown on the Plans and as specified herein. The benches shall be as distributed by Miracle Play Group, (916) 317-0545, and as manufactured by Wabash Valley or accepted equal. Color as selected by the City.
- F. Drinking Fountain shall be MDF #440 SM (dual bowl and accessible) and stainless steel surface carrier as distributed by Husbands and Associates (800) 821-9838 and as manufactured by Most Dependable Fountains or accepted equal. Color to be stainless powder coated black or as approved. Include recessed hose bib with locking cover. Install with a sand strainer when sand amenities are included in the park design. For drain inlet at drinking fountain, see Section 33 00 00: Utilities.
- G. Park Identification Sign shall be fabricated by Quick Crete Products Corp., Norco, CA, (916) 447-8644, or by Outdoor Creations, Inc., Anderson, CA, (530) 365-6106, or accepted equal.

- H. Age-Appropriate Signage shall contain the following language:
“This play area has been designed for the use of children aged (fill in the appropriate age range) years of age.”
- I. Park Namesake Plaque shall be a 24” by 18” digital high pressure laminate graphic panel fabricated or accepted equal. Plaque shall be mounted on a SlimLine single pedestal sign system or accepted equal. Manufacturer for the plaque and sign system (model # 2418 SL-SLP-AL) is KVO Industries (Chris Howell, (707) 573-6868). Installation location shall be verified in the field with the Project Manager.
- J. Playground rules sign shall be as fabricated by Gopher Sign Company, (651) 698- 5095, or accepted equal.
- K. White Line Paint (for basketball courts): Hawker - Laykold; Koch Materials - Decocolor; Extol - Color; L&M - Nova acrylic; California Products Corp - Plexicolor Laykold; or accepted equal.
- L. Yellow Paint (at playground access ramp curb): Hawker - Laykold; Koch Materials - Decocolor; Extol - Color; L&M - Nova acrylic; California Products Corp - Plexicolor Laykold; or accepted equal.
- M. White Line and Number Paint for Hopscotch: awker - Laykold; Koch Materials - Decocolor; Extol - Color; L&M - Nova acrylic; California Products Corp - Plexicolor Laykold; or accepted equal.
- N. Trash Receptacle shall be 32 gallon receptacle with liner, dome top (model # TG3D33S) as fabricated by Wabash Valley, (260) 352-2102, or accepted equal.
- O. Basketboall Goal (See Design Guidelines for additional information) shall be as shown on the Plans and as specified herein. The Basketball Goal shall be as distributed by Miracle Play Group, (916) 317-0545, and as manufactured by Patterson Williams or accepted equal. Color as selected by the City.
- P. Concrete Foosball Table shall be as distributed by BestOutdoorPingPongTables.com, Contact Kevin Vedder, (866) 926-3839.
- Q. Concrete Cornhole Boards shall be as distributed by BestOutdoorPingPongTables.com, Contact Kevin Vedder, (866) 926-3839.
- R. Disc Golf Basket shall be as distributed by MVP Disc Sports, (844)-687-5472.
- S. Additive Alternate # 1 – Exercise Nodes shall be as distributed and manufactured by Kompan Inc., contact Mark Wills (916) 316-9663 or accepted equal. Color as selected by the City.
- T. Additive Alternate #3 – Shade Shelter shall be as distributed by All About Play, contact Dan Baxter, (916) 923-2180, and as manufactured by Polygon or accepted equal. Color as selected by the City.

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PART 3 - EXECUTION

3.01 Installation

- A. Contractor to provide experienced workers or subcontractors to install all site furnishings, including the play equipment and play surfacing described in these Specifications. The workers or subcontractor must demonstrate that at least five (5) similar play structures and five (5) play surface applications similar to that specified for this project have been installed in the last three (3) years.
- B. All site furnishing, including play equipment shall be installed per manufacturer's instructions.
- C. Engineered wood fiber shall be blown in place to avoid damage to adjacent improvements unless specifically approved by City.
- D. Heights of tables and benches shall be as follows, unless otherwise required by ADA; California Title 24 or other code requirements:

Description	Height Above Finish Grade
Table Surface Height	34" Maximum
Knee Space Height	27" Minimum Clear Space
Knee Space Depth	17" Minimum from edge of table to nearest obstruction under table top
Width of Knee Space	30" Minimum clear width beneath table
Bench Surface Height	16" Minimum, 18" Maximum

- E. Heights for play equipment, including ramps and transfer decks shall comply with the approved recommendations by the U.S. Architectural and Transportation Barriers Compliance Board: Play Facilities Regulatory Negotiation Committee.
- F. For play equipment, locate all footings prior to installation of drain lines. Adjust drain lines to accommodate play structure footings. Provide appropriate fall zones as shown on the Plans and per applicable codes and guidelines.
- G. All footings shall be Class A concrete with 3/4" maximum size aggregate, unless otherwise noted. Footings shall be in accordance with Caltrans Standard Specifications, Section 90. Install all footings below finish surface. In paved areas, install paved surface over footing for a clean finished surface as shown on the Plans.
- H. Carefully install all furnishings and equipment without disturbance to adjacent finishes. Contractor shall be responsible for the damage and subsequent repairs of damaged finished product.
- I. Install park namesake plaque. Installation location shall be verified in the field with the Project Manager.
- J. Install age-appropriate stickers on all play structures.
- K. Install playground rules sign. Installation location shall be verified in the field with the Project Manager.

3.02 Cleaning

- A. Thoroughly clean all areas where work has occurred. Remove from the site excess material, debris and rubbish.
- B. Take all precautions to protect completed work. Immediately repair or replace all damaged areas due to tire ruts, erosion, compaction failure, etc. Keep all erosion control measures intact.

PART 4 - WARRANTY

4.01 General

- A. Contractor shall warranty all site amenities included under this Section.
- B. Contractor shall also provide a written warranty covering all materials, equipment and workmanship furnished by him to be free of all defects after installation is accepted, including all defective parts that may have been found.
- C. Submit written warranty on company letterhead addressed to the City when providing As-built drawings.
- D. Contractor shall submit to the City, upon completion of work, a Certificate of Compliance by a third party certified playground inspector for the installation of the play structure and safety surfacing. Certification shall include testing for compliance of ASTM 1292 (Impact Attenuation of Surfacing Systems under and around Play Equipment). All tests, including re-tests, shall be the responsibility of the Contractor. Submit all test results to the City.
- E. Submit maintenance manual for poured-in-place resilient surfacing.
- F. Contractor shall submit to the City, upon completion of work, a Certificate of Compliance from the manufacturer of the play structure for the installation of the play structure.
- G. Contractor shall submit to the City, upon completion of work, critical fall criterion used to certify all play surfacing material.
- H. Attach cut sheets of installed items to the warranty.

END OF SECTION

**For Council Approval
Not for Bidding**

SECTION 26 00 00 SITE ELECTRICAL

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Special Conditions shall be in addition to the standards provided herein.
- C. The standards set forth in the City of Roseville Design and Construction Standards, latest edition and requirements outlined by the City of Roseville Electric Department shall be in addition to the standards provided herein.
- D. The standards set forth in the latest edition of the California Electrical Code (CEC), incorporating the latest edition of the NEC with City of Roseville amendments shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of site electrical as shown in the Plans and as specified herein.
- B. Submittals shall be required for requested substitutions or plan deviations ONLY. The Contractor shall install all specified electrical fixtures, poles and equipment, unless otherwise accepted and determined as an equivalent.

1.03 References

- A. Conform to requirements outlined in the latest editions of the California Electrical Code (CEC), California Administrative Code (Title 24), California Building Code (CBC), California Administrative Code (Title 22) and other applicable codes.
- B. Conform to requirements outlined in the latest edition of the Roseville Electric Specifications for Commercial Construction.

1.04 Record Drawings

- A. Record drawings are required as a part of this work. At all times, the Contractor shall maintain accurate information of the work in progress. Deviation in layout of conduit or other materials shall be recorded to the satisfaction of the Inspector. Upon completion of the project, as-builts shall be submitted to the City on reproducible plan sheets and shall depict all changes in a neat and legible manner.

PART 2 - PRODUCTS

2.01 Service Panels

- A. Service panels shall meet the Roseville Electric approved sections of the EUSERC requirements. The list of acceptable panels can be found at <https://the.euserc.org/s/Roseville-City-of-Acceptability-Pages.pdf>
- B. Service panel shall be:
 - 1. Built to UL508A standards
 - 2. Metered
 - 3. Single phase or three phase application
 - 4. Rated for 120 to 480 volts
 - 5. Color: Hunter Green

2.02 Electronic Astronomic Time Switch

- A. Electronic Astronomic Time Switch shall be model ET-2815C, as manufactured by Intermatic, or accepted equal.

2.03 Conduit and Fittings

- A. For primaries (12,000 volts), conform to Roseville Electric's Specifications for Commercial Construction, latest edition.
- B. All other conduit and fittings shall conform to the California Electric Code, latest edition.

2.04 Wires and Cables

- A. Conform to the California Electric Code, latest edition.
- B. All wires shall be copper only, 90-degree-C THHN/THWN insulation.

2.05 Wire Connections and Devices

- A. Conform to the California Electric Code, latest edition.
- B. Splices and joints for #10 AWG or smaller wiring shall be twisted together electrically and mechanically strong and insulated with approved type insulated electrical spring connectors, Scotchlok or Ideal. Joints and connections for #8 AWG or larger shall be made with Burndy, T & B, or approved equal, solderless tool applied pressure lugs and connectors. Uninsulated lugs and wire ends shall be insulated with layers of plastic tape equal to insulation on wire and with all irregular surfaces properly padded with "Scotchfil" putty prior to application of tape. Tape shall be equal to Scotch #33, General Electric #AW-1, or approved equal. Feeder splicing is not permitted.
- C. Receptacles: 15 & 20 Amp 125 Volt receptacles shall be "Specification" grade, duplex, UL Listed, rated Weatherproof where installed outdoors or in damp or wet locations. Where only one receptacle is connected to a 20 ampere circuit, a 20 ampere receptacle shall be used. Receptacles to be Hubbell 5262 series,

5362 series, or equal. Provide an equipment grounding jumper (pigtail) connecting the grounding terminal of the receptacle to the grounded box.

2.06 Outlet Boxes

- A. Cast Metal boxes shall be cadmium plated, cast iron alloy by Crouse-Hinds Form 8 condulets, Appleton Form 35 Unilets or accepted equal.
- B. Cast Metal Outlet boxes shall be four inch (4") round, galvanized cast iron alloy with threaded hubs and mounting lugs as required. Boxes shall be furnished with cast cover plates of the same material as the box and neoprene gaskets by Crouse-Hinds VXF series, Appleton JBX series or accepted equal.

2.07 Pull and Junction Boxes

- A. Per City of Roseville Electric Department's Specifications for Commercial Construction, latest edition.

2.08 Parts Identification

- A. Consistent with the City of Roseville Electric Department's Specifications for Commercial Construction, latest edition.

2.09 Electrical Support Equipment

- A. Concrete Fasteners shall be Philips "Red-Head" or accepted equal. Powder driven concrete pin fasteners, low velocity type shall be Remington, Ramset or accepted equal.
- B. Conduit Straps shall be hot dipped galvanized, cast malleable iron, one hole type strap with cast clamp-backs and spacers (as required) by O-Z/Gedney No. 15-50G strap and #14G spacer, Efcor No. 231 strap and No.131 spacer or accepted equal.
- C. Concrete Inserts shall be pressed galvanized steel, spot insert with oval slot capable of accepting support nuts of $\frac{1}{4}$ inch to $\frac{1}{2}$ inch diameter thread by Unistrut No. M2506 series, Globestrut CSI series or accepted equal.
- D. Construction Channel shall be 1-1/2 inch by 1-1/2 inch 12 gauge galvanized steel channel with 17/32 inch diameter bolt holes, 1-1/2 inch on center in the base of the channel by Kindorf 905 series, Unistrut P-1000-HS or accepted equal.
- E. Cable Ties and Clamps shall be one piece, nylon, reusable type lashing ties by Thomas and Betts Co "Ty-Raps", Panduit "Pan-Ty" or accepted equal.
- F. General Fasteners shall be wood screws for fastening to wood, machine screws for fastening to steel; toggle bolts for fastening to gypsum board or plaster walls; expansion anchors for attachments to pre-poured concrete.
- G. GFI Outlet Cover shall be metal, lockable, and flush with the surface it is installed in. Cover must conform to the California Electric Code, latest edition.

2.10 Fixtures and Poles

- A. Pathway/Security lights shall be:
 - 1. LED: Hadco: RL54 B B N N 1 A W N N N A 2 N N N N SP1
 - 2. Pod: die-cast aluminum housing with tool-less access
 - 3. Globe: clear prismatic injection molded U.V. stabilized acrylic
 - 4. Symmetric photometric distribution
 - 5. Rated 120 volts
- B. Poles shall be:
 - 1. Whatley: TR34 20 DE BLK SMS 30-30 or accepted equal
 - 2. Fiberglass, direct burial
 - 3. Smooth round, tapered
 - 4. 20' mounting height

2.11 Tracer Wire

- A. Insulated solid copper wire, minimum #12 gauge.

PART 3 - EXECUTION

3.01 Installation

- A. Install (luminaire and poles) in accordance to manufacturer's instructions.
- B. Ensure proper handling and installation of fixtures including hardware necessary for a complete installation. Fixtures (luminaire and poles) shall be clean, plumb and level.
- C. All lamps shall be new and in operating condition. New lamps shall have less than 100 hours of operation on-site.
- D. All splices in exterior fixtures or fixture outlet boxes shall be made watertight, using specified epoxy resin splicing kits.
- E. Operate the entire system, once complete, in the presence of the Inspector. Immediately correct any improper connections or other items.
- F. Install concrete collars around light poles. Concrete collars shall be per the Parks Construction Standards, latest edition.
- G. Install tracer wire on top of conduit for all up-lighting and sports field lighting.

3.02 Clean Up

- A. At all times, maintain a safe and clean work site, free of debris and rubbish.
- B. All electrical parts shall be clean of conductive and deleterious materials.
- C. All enclosures shall be free of dirt and debris.
- D. Clean all finishes and touch up damaged areas prior to pre-final inspection.

3.03 Excavation & Backfill

- A. Refer to Section 33 00 00 Utilities.

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3.04 Equipment Pads

- A. Concrete reinforced pads for mounting of equipment (i.e. switchboard, transformers, freestanding panels, etc.) shall be minimum 3000psi, 6" thick with #4 rebars at 12" on center each way. Rebars shall be centered in pad. Pad shall extend 2" beyond equipment and 1.5" above surrounding area. Backfill and compact to 95% maximum dry density at optimum moisture content in layers not to exceed 6" when compacted.

3.05 Grounding

- A. Grounding and ground bonding of the electrical installation shall be in accordance with CEC Article 250, and any applicable codes. Ground fittings shall be approved manufactured type, installed and connected to conform with Code requirements.
- B. Neutral conductors and noncurrent-carrying parts of equipment at each installation shall be grounded in accordance with applicable code. Ground conductor shall be copper having a current capacity sized in accordance with CEC.
- C. All equipment cases, motor frames, etc., shall be completely grounded to satisfy requirements of CEC. Install bond wire in flexible conduit. Install copper bond wire, sized in accordance with CEC, in all nonmetallic raceways and bond to all metallic parts using approved fittings.
- D. Service ground conductor shall be connected to a "Ufer" encased ground and bonded to the metallic cold water pipe system and to the metallic natural gas line. 5/8" x 10 ft copper clad ground rods may be used in lieu of the Ufer ground where no footing is available.
- E. All connections shall be made with solderless connectors or molded fusion-welding process.
- F. Equipment grounding conductors shall be insulated with a continuous green outer finish along its entire length. Conductors size #4 AWG and larger may be identified (with green electrical tape applied half-lapped) at each end and at every point where the conductor is accessible. Tape shall be applied from its point of entry to point of exit or termination.
- G. Insulated grounded (neutral) conductors shall be identified with a continuous white outer finish along its entire length. Neutral conductors #4 AWG or larger can be identified by a distinctive white marking (applied half-lapped with white electrical tape) for the last 12 inches at each end.

3.06 Field Testing

- A. Perform Insulation Resistance (IR) "Megger" Testing per IEEE Standards. Submit test results. Provide testing for:

1. All feeders 100 Amps and higher.
 2. Branch circuits 100 Amps and higher.
- B. Each ground rod shall be tested. A ground rod which does not have a resistance to ground of 25 ohms or less shall be augmented by one additional ground rod at no less than 8 feet from each other.

END OF SECTION

**For Council Approval
Not for Bidding**

SECTION 31 10 00 CLEARING AND GRUBBING

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.

1.02 Description

- A. Preserve and protect existing site amenities to remain, including, but not limited to, underground utilities and other improvements as shown on the Plans. Protection of work shall include affected improvements on adjoining properties.
- B. Scope of work includes: site preparation, removal of debris, staging of equipment and materials and securing the site for construction.

1.03 Related Work

- A. Section 31 20 00: Earthwork
- B. Section 01 57 23: Storm Water Pollution Control

1.04 Protection/Replacement

- A. If public use is to be maintained on unaffected portions of the project site, the Contractor shall be responsible for directing pedestrian and vehicular traffic safely around the construction zone. Utilization of temporary fencing, barricades, signage, etc. shall be the responsibility of the Contractor. Safe detours shall be available to the general public at all times during the course of construction.
- B. Protection of existing site improvements shown to remain, including, but not limited to, fencing, signs, concrete paving, concrete curbs, asphalt concrete paving, etc. are to be protected and preserved.
- C. The Contractor shall be responsible for any damage to and maintenance of all existing street improvements, drainage facilities and irrigation systems and to re-establish these improvements to their original condition as soon as possible after completion of the work in the area, to the complete satisfaction of the Project Manager and Inspector. Realignments or modifications to the existing facilities as shown on the plans are accepted.
- D. Survey monuments and markers either shown on the Plans or encountered during the course of construction shall be protected and preserved. The

- Contractor shall notify the Inspector upon discovery of an unmarked monument, at which time, arrangements for the relocation or adjustment of the monument will be determined. All costs associated with the relocation or adjustment of these monuments shall be the Contractor's responsibility.
- E. Burning or burying removed material on-site is prohibited.
 - F. Where the removal of specific material creates an open hole, pit, trench or other depression, the Contractor shall immediately backfill and compact the areas consistent with requirements outlined in Section 31 20 00 of these Specifications.
 - G. All items identified in the Plans to remain or identified in the field to remain, removed in error by the Contractor, shall be repaired or replaced to match in equal or better construction, at no cost to the City. The quality of the repair or replacement shall be measured as that existing at contract award.

PART 2 - PRODUCTS

Intentionally left blank.

PART 3 - EXECUTION

3.01 Pre-Construction Site Review

- A. Contractor shall review existing site conditions with the Inspector prior to start of construction and document any conditions which adversely affect the satisfactory execution of the work and final acceptance of the project.
- B. Commencement of work constitutes acceptance of existing conditions. The Contractor shall, at his expense, be responsible for correcting all unsatisfactory and defective work.

3.02 Clearing

- A. Completely remove trees, shrubs, stumps, vines, rubbish/debris, undergrowth, deadwood, structures, and other elements identified to be removed and/or which interfere with the construction as shown on the Plans and as specified.
- B. Obtain verification from the Project Manager for non-identified items scheduled to be removed prior to actual removal.

3.03 Grubbing

- A. Remove all stumps, roots, grasses and weeds in its entirety. Apply systemic weed killer. Confirm weed kill prior to removal.
- B. Once surface material is removed, the Contractor shall stockpile the top twelve inches (12") of topsoil for use during the final grading phase of work. This soil shall be free of rocks, debris, roots and other undesirable material.

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3.04 Utilities

- A. Contact USA Alert (800) 642-2444 prior to commencement of any demolition or excavation work. Provide a minimum of 48 hours' notice. Verify all utilities entering into and their locations within the project site.
- B. Where utilities lie within the project site, but are not a part of the project, the Contractor shall cooperate with the agency or utility company having jurisdiction to maintain its use and the integrity of the structure.
- C. Where utilities enter into the project site and taps, connections to or extensions of the utility are identified in the Plans, the Contractor shall coordinate all work with the agency or utility company having jurisdiction to minimize or eliminate disruption of use by the adjacent properties.
- D. Verify that all utilities, shown to be removed on the Plans, are inactive and turned off prior to disconnection and/or re-routing, prior to demolition.

3.05 Debris Removal

- A. All materials removed as a part of this contract shall become the property of the Contractor and shall be legally disposed of off-site, unless otherwise noted on the Plans.
- B. Where a portion of a concrete slab, curb or wall and asphalt concrete paving or curb is to be removed, the concrete shall be cut with a concrete saw at a 90 degree angle so that the edge of the remaining concrete shall form a neat, straight line. Conform to the City of Roseville Design and Construction Standards, latest edition.

END OF SECTION

**For Council Approval
Not for Bidding**

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Not for Bidding

SECTION 31 20 00 EARTHWORK

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.
- C. The standards set forth in the Caltrans Standard Specifications, latest edition, shall be in addition to the standards provided herein.
- D. The requirements set forth by CAL OSHA shall be in addition to the standards provided herein.

1.02 Description

- A. Provide all labor, operations and materials necessary for earthwork, including, but not limited to, staking and surveying, grading; excavating; installation of facilities necessary to perform excavation and subsequent removal of such facilities upon completion of work; subgrade preparation; backfilling; and other incidental items necessary for a complete project.
- B. This project is a balanced cut and fill project
- C. The intent of the grading plan is to provide positive drainage and to maintain slopes on walkways as required by the Americans with Disabilities Act and California Title 24 throughout the project site. The Project Manager shall be notified immediately of any discrepancies between the Plans and actual field conditions and/or conflicts between the design and code requirements.

1.03 Related Work

- A. Section 31 10 00: Clearing and Grubbing
- B. Section 33 00 00: Utilities
- C. Section 32 84 00: Irrigation System
- D. Section 32 90 00: Planting
- E. Section 26 00 00: Site Electrical
- F. Section 01 57 23 Storm Water Pollution Control

1.04 Quality Assurance

- A. All work shall conform to local codes and regulations, including standards set forth in the Standard Specifications of the State of California, Business and

Transportation Agency, Department of Transportation (Caltrans), Chapter 70 of the Uniform Building Code and ASTM.

- B. Relative compaction shall be the in-place dry density of soil denoted as a percentage of the maximum dry density of the same material. This shall be as determined by ASTM 1557. The optimum moisture is measured by the water content which corresponds to the maximum dry density.
- C. Upon discovery of unforeseen subsurface site conditions, the Contractor shall notify the Inspector immediately.
- D. Upon discovery of hazardous materials, cease all activity and immediately contact the Fire Department.

1.05 Protection

- A. Provide and install all supports, shoring, bracing, underpinning, sheet piling and other methods for the sides of excavations necessary for ensuring safe working conditions for the workmen and to protect adjacent improvements to remain.
- B. Provide any and all protection measures necessary to ensure the protection of the workmen, the general public, including children and the project site. These protection requirements remain the Contractor's sole responsibility throughout the duration of the project, including non-working hours.
- C. Do not obstruct vehicular, bicycle or pedestrian thoroughfares, unless previously accepted by the City. Provide safe and adequate detours around the construction as required by City and State regulations.
- D. Trenches shall be covered at all times when work directly associated with the trenches is not occurring, including non-work hours.
- E. During the course of construction, the Contractor shall ensure that surface drainage does not create a nuisance onto adjacent properties.

1.06 Erosion Control Measures

- A. Construction sites shall have required erosion and sediment control measures in place as required by the SWPPP. If construction is in progress, the Contractor shall ensure that the construction site is prepared prior to the onset of any storm. At a minimum, erosion control measures shall include:
 - 1. Broadcast seed
 - 2. Drainage area protection
 - 3. Dust/mud control
 - 4. Drain inlet filters
 - 5. Silt fence and straw wattles
 - 6. Slope protection
 - 7. Straw bales
 - 8. Silt controlling devices

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PART 2 - PRODUCTS

2.01 Base Rock

- A. Class 2 aggregate base per Caltrans Standard Specifications, latest edition.

2.02 Drain Rock

- A. Drain rock shall be Class 2 permeable, washed, unbroken stone or gravel. Material gradation shall conform to the following:

Sieve Size	Percent Passing
1 inch	100
No. 4	20-50
No. 50	0-10
No. 200	0-5

2.03 Pea Gravel

- A. Pea gravel shall be natural stone, free of clay, shale or organic matter, and shall conform to the following:

Sieve Size	Percent Passing
3/8 inch	100
No. 4	47
No. 8	2
No. 16	1

2.04 Fill

- A. Fill for non-structural areas shall conform to the following standards:
1. Plasticity: ASTM D4318-84
 2. Expansion Index: No greater than twenty (20)
 3. Testing: UBC 29-9 and ASTM D422-72
 4. Particle Size: No greater than one inch (1")

2.05 Topsoil

- A. The top eight to ten inches (8" – 10") of native soil containing more than three percent (3%) organic material. Topsoil shall be free of rocks no larger than one inch (1") in diameter, free from subsoil, roots, heavy or stiff clay, coarse sand, destructive seeds, noxious chemicals, brush, debris, litter and other undesirable materials.
- B. For any import soil to be used in turf/planting areas, submit a soils analysis with soil amendment recommendations (for plant growth) for review and acceptance prior to placement on-site. Soils test information shall be as outlined in Section 32 90 00: Planting – 1.06.

2.06 Soil Sterilant

- A. Sterilizer shall be standard, quick-acting, short-lived and non-selective weed and grass killer, commonly used under roadway/transportation projects. Application of the sterilant shall pose no short or long term health threats to the installer or the general public. Submit analysis for approval prior to applying.

2.07 Sand

- A. Granular, fine, free of organic matter, mica, loam or clay material.

PART 3 - EXECUTION

3.01 Construction Staking

- A. The layout of all work shall be performed by a California State licensed land surveyor provided by the Contractor.
- B. Notify the Inspector immediately of any discrepancies between actual field conditions and the Plans. Minor field adjustments may be necessary in order to fulfill the intent of the Plans.
- C. Non-notification of discrepancies between actual field conditions and the Plans by the Contractor, in writing, shall indicate his acceptance of such field conditions. Adjustments/modifications to the construction to accommodate the inconsistencies (without notification) shall be at no additional cost to the City.

3.02 Excavation

- A. All excavations shall be as noted on the Plans. Excavations shall include accommodation of base material.
- B. Do not over-excavate. Excavations shall provide appropriate space to install shoring, bracing, formwork, etc, as needed to ensure the safe and proper construction of the work.
- C. Take every precaution to prevent water from entering, softening, and undercutting excavated areas, including, pits, footings, trenches, etc.
- D. Notify the Inspector immediately upon discovery of unsatisfactory soils materials or unforeseen site conditions. Excavation shall include the complete removal of the unsatisfactory material and its legal disposal thereof.

3.03 Site Grading

- A. A grading permit is required to be obtained by the Contractor prior to commencing any earthwork.
- B. Grading shall include adjacent transition areas, new elevations/contours as shown on the Plans. All subgrade areas shall be graded parallel to the finish grades and contours and shall be uniform in slope. Transition areas shall provide a smooth connection between new and existing grades and shall not create additional drainage or ponding onto adjoining properties.

- C. Surface grades shall provide for positive drainage away from structures and footings, and shall be uniformly smooth throughout.
- D. Rough grading shall:
 - 1. Be graded to a tolerance of 0.10 feet, plus or minus for planted and turf areas.
 - 2. Be graded with a tolerance less than .04' from specified grade and cross section for subgrade in which pavement, curbs and other structural elements are to be placed immediately above.
 - 3. Provide a subgrade surface free of exposed rocks, stones and boulders.
 - 4. Provide a subgrade surface free of depressions, pits, etc., with proper backfill and compaction. See paragraph 3.04 below.

3.04 Placement of Fill Material

- A. Prior to placement of fill material, the Contractor shall:
 - 1. Obtain approval of the subgrade surface from the Inspector.
 - 2. Scarify, dry and compact soft and/or wet areas.
 - 3. Remove and replace unsuitable subgrade material to the satisfaction of the Inspector.
 - 4. Take all necessary corrective action.
- B. Do not use topsoil as fill or backfill material, unless otherwise accepted in writing.
- C. Fill shall be placed in the following manner:
 - 1. Accepted engineered fill material for structural slabs and areas to be paved shall be placed in six-inch (6") loose thickness, uniform layers over the entire area.
 - 2. Fill material in planted areas shall be placed in twenty-four inch (24") maximum loose thickness throughout the areas to receive fill.
- D. Aerate or water each lift to obtain the required compaction rate indicated on the Plans. Thoroughly mix material to ensure proper moisture content for compaction. Repeat the operations until grades, as shown on the Plans, are obtained. Jetting of trenches shall be reviewed and accepted by the Inspector prior to performance of work.
- E. Do not place fill when the subgrade is frozen, muddy or wet. Allow conditions to thaw and dry out before resuming operations.
- F. Use hand tampers or vibrating compactors around foundations walls, retaining walls and other structural elements. Do not use large equipment in these areas and do not begin compaction operations until the bearing surfaces have reached its design strength.
- G. Fill around existing trees to remain shall not exceed twelve inches (12").
 - 1. Minor fill (6" or less) shall utilize topsoil and shall be placed by hand. Do not cover crown of trunk. Feather grades to the extent possible.

2. Fills between 6" and 12" shall utilize 3/4" pea gravel on grade, placed up to three inches (3") below finish grade. Apply topsoil, by hand, to meet finish grade elevations. Feather grades to the extent possible.
- H. Construct mounds from on-site material. The core of the mound (1' below finish elevations) shall be compacted to 90%. The top twelve inches (12") shall be compacted to 85%. Place topsoil in the top twelve inches (12").
- I. Place topsoil in all turf and planting areas a minimum of twelve (12) inches deep. See Section 31 10 00, 3.03-B: Clearing and Grubbing.

3.05 Trenching, Backfilling and Compacting

- A. For trenches greater than five feet (5') in depth, submit an OSHA permit related to the work.
- B. All trenches shall be straight, true and cut vertical at 90 degrees to the surface plane.
- C. For trenches through existing paved surfaces, use a concrete saw or other tool to achieve straight, clean lines. Replace paved surface to the same or better condition as existing prior to cut.
- D. Do not over-excavate. Maintain bearing surfaces true, level and undisturbed to the extent possible.
- E. Trenches shall be kept dry and frost-free. Do not allow standing water to collect.
- F. Do not allow trenches to remain exposed at any time when work directly related is not occurring. Cover all trenches during non-work hours.
- G. Bedding for all trenches to receive pipes shall be as follows:
 1. Bedding material shall be consistent with the City of Roseville Design and Construction Standards, latest edition.
 2. Pipe shall lie completely on bedding. Pipe fittings or joints shall not bear weight.
 3. Bedding shall be uniform throughout the length of pipe.
- H. Initial backfill for storm drains, sewer lines and electrical conduit shall conform the applicable City standard set forth by the Department having jurisdiction.
- I. Backfill beyond the initial operations shall be native soil, placed in twelve-inch (12") lifts. Compaction for trenched areas shall be 95% for parking lot, driveway and roadway areas; 90% for hardscape (i.e. walkways, picnic pads, basketball and tennis courts); and 85% in areas to be planted. Place topsoil over trenches in planted areas. Upon completion, all trenches shall be filled flush with adjacent finish grades.
- J. Compaction tests shall be required for trenched areas, hardscape areas and areas where fill over two feet in depth will be placed. The Inspector shall determine the number of tests and the locations. Retests shall be the Contractor's responsibility.

- K. Potholing shall be required in areas where existing utilities are indicated. Hand digging may be required.

3.06 Soil Sterilant

- A. Soil sterilant shall be applied to areas where paving is to be installed. The worker applying the sterilant shall take every precaution to avoid overspray of sterilant onto areas to be planted. The sterilant shall be placed no further than six inches (6") beyond the edge of pavement.
- B. Soil sterilant shall not be applied in inclement weather and windy days.

3.07 Drainage Areas

- A. All bare areas, regardless of slope, within 50 feet of natural drainages shall be covered with straw and pressed in place.
- B. No grading or trenching, except as required for erosion or sediment control, shall occur within 35 feet from the centerline of perennial and intermittent drainage swales between October 5 and April 1 unless approved by the Engineering Division, as well as any other governmental agency which may have additional jurisdiction and/or requirements.

3.08 Dust/Mud Control

- A. Adjacent Streets: Adjacent street frontages shall be swept at least once a day to remove silt and other dirt which is evident from construction activities.
- B. Construction Vehicles: The Contractor is responsible for cleaning construction vehicles leaving the site on a daily basis to prevent dust, silt, mud and dirt from being released or tracked offsite. Adjacent streets shall be swept clean daily.
- C. Grading Spoils: Dry stockpiles of soil shall be watered to prevent the generation of airborne dust. Trucks transporting dry soil shall be covered with tarpaulins.
- D. Water: Water shall be sprayed on all exposed earth surfaces during clearing, grading, earth moving and other site preparation activities. The exposed earth shall be watered throughout the day to minimize dust. The Contractor shall obtain a hydrant permit from the Environmental Utilities Department.
- E. Wind Allowances: Grading activities shall be restricted or halted when winds exceed 15 miles per hour as deemed necessary by the Public Works Inspector.

END OF SECTION

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SECTION 32 12 16

ASPHALT CONCRETE PAVING

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.
- C. The standards set forth in the City of Roseville Design and Construction Standards and the City of Roseville Parks Construction Standards, latest editions, shall be in addition to the standards provided herein.
- D. The standards set forth in the State of California, Title 24, Americans with Disabilities Act, latest edition, shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of asphalt concrete paving, including international disabled signs as shown in the City Standard, as shown on the Plans and as specified herein.

1.03 References

- A. Caltrans Standard Specifications for asphaltic concrete, latest edition.

1.04 Tolerances

- A. All surface areas shall drain. Ponding, puddling or birdbaths are not acceptable.
- B. Surface grades shall conform to the following:

Description	shall not exceed, ... from indicated line, grade or thickness
Base Course	0.1 foot +/-
Finish Surface	0.05 foot +/-
Thickness of finished pavement	0.01 foot less

- C. Flatness: maximum variance of 1/8" as measured with a ten (10) foot straight edge.

1.05 Testing

- A. Testing shall occur during the installation of pavement. The number and frequency of tests shall be as determined by the Inspector.

PART 2 - PRODUCTS

2.01 Aggregate Base

- A. Conform to Caltrans Standard Specification, Section 26 paragraph 1.02B, Class 2.

2.02 Asphalt Concrete

- A. Conform to Caltrans Standard Specification, Section 39 and the City of Roseville Design and Construction Standards, latest edition.

2.03 Soil Sterilant

- A. Sterilizer shall be standard, quick-acting, short-lived and non-selective weed and grass killer, commonly used under roadway/transportation projects. Application of the sterilant shall pose no short or long term health threats to the installer or the general public. Submit analysis for approval prior to applying.

PART 3 - EXECUTION

3.01 Preparation

- A. Upon completion of grading operations, compact the subgrade at the required elevation to a relative compaction density of 95%, unless otherwise noted on the Plans. A load or performance test shall be conducted in the presence of the Inspector prior to the placement of AC.
- B. Apply soil sterilant per manufacturer's directions. Limit the work zone of the sterilant application to the area to receive paving plus three feet (3') on each side.
- C. No material shall be placed in muddy conditions, nor shall any material be placed during or immediately after inclement weather, i.e. rain storms, temperatures below 35 degrees F, etc.
- D. In areas where soil conditions are less than optimal, geotechnical tests shall be performed to verify compaction rates. The Inspector shall determine the number of tests necessary in order to verify conditions. Initial tests will be provided by the City. Re-tests shall be the Contractor's responsibility.

3.02 Installation

- A. Spread aggregate base material in six-inch (6") lifts.
- B. Compact base surface to a relative compaction of 95% and in accordance to the Caltrans Standard Specifications, Section 26.
- C. Spread asphalt concrete material in accordance to the Caltrans Standard Specifications, Section 39.
- D. Upon completion, apply water to the finished surface and allow water to run-off. All areas of ponding, puddling or birdbaths shall be filled with asphalt and

- fine aggregate. Conform fill surface with adjacent surface to the point edges are not visible.
- E. Take every precaution to protect adjacent amenities or structures from material spillage or damage. In case of spillage or damage, the Contractor shall immediately repair or replace the damaged area to the satisfaction of the City.
 - F. Clean and oil all manhole covers, grates and other surface structures within the pavement area.
 - G. All new asphalt concrete paving shall receive a fog seal at a rate of 1/12 to 1/10 gallon of undiluted emulsion per square yard. All work shall conform to Caltrans Standard Specifications, Section 37. **Once sealed, parking of vehicles and/or equipment or stockpiling of material on the finished surface is prohibited.**
 - H. Clean all surface structures that lie within the asphalt concrete area.

3.03 Protection and Cleaning

- A. Do not allow equipment or vehicles to park on new asphalt surfaces upon completion of fog seal operations. At his discretion, the Contractor may allow the parking of equipment and vehicles on the asphalt concrete **AFTER** the asphalt concrete material has been laid, passing applicable compaction tests and **PRIOR TO** applications of fog seal and striping.

END OF SECTION

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SECTION 32 15 40 DECOMPOSED GRANITE PAVING

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.
- C. The standards set forth in the City of Roseville Design and Construction Standards and the City of Roseville Parks Construction Standards, latest editions, shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of decomposed granite paving, including redwood headers as shown in the Plans and as specified herein.

1.03 References

- A. Caltrans Standard Specifications, latest edition.

1.04 Submittals

- A. Submittals for specified items are not required; however, submittals are required for any proposed substitutions or deviations from the Plans or Specifications. Additionally, submittals are required for the specific items listed below. The Contractor shall submit a materials summary sheet indicating which items will be installed as specified and which items are proposed for substitutions. The Contractor shall submit proof of order within ten (10) working days of the Notice to Proceed, indicating all specified materials have been ordered, noting "as specified" or "substitution proposed". Submittals are required on the following items:
 - 1. Decomposed granite material and binding material: provide a sample "brick" for review and approval.

PART 2 - PRODUCTS

2.01 Crushed Quarry Rock

- A. Crushed rock, graded between #4 and #200. Rock shall be high quality and well-graded.

- B. Hastie's Capitol Sand and Gravel, Roseville, CA (916) 989-4600 or accepted equal.

2.02 Header

- A. 1"x6" or 2"x6" Redwood header board.

2.03 Binding Material

- A. PolyPavement, Los Angeles, CA (323) 954-2240 or accepted equal.

PART 3 - EXECUTION

3.01 Preparation

- A. Upon completion of grading operations, compact the subgrade at the required elevation to a relative compaction density of 95%, unless otherwise noted on the Plans.
- B. Completely install redwood header as shown in the City of Roseville Parks Construction Standards.
- C. No material shall be placed in muddy conditions, nor shall any material be placed during or immediately after inclement weather, i.e. rain storms, etc.
- D. Submit samples of crushed rock to a PolyPavement Certified Lab to prepare a laboratory "brick" to confirm that the quarry material has sufficient fines for good binding.

3.02 Installation

- A. Provide a 10' by specified width test sample, to be approved prior to installation. This sample shall be the basis of overall approval.
- B. Thoroughly combine binder per manufacturer recommendations.
- C. Spread crushed granite fine/binder material in two (2) one and one half inch (1-1/2") lifts (thickness after compaction).
- D. Wet and roll each lift to form a uniform, smooth surface with a cross slope of 2%. Compact each lift to a 95% relative compaction density.
- E. Upon completion of the final lift, fill any depressions, holes or divots and re-roll using the above process.
- F. Provide a Certificate of Compliance verifying that the binder/stabilizer has been mixed per manufacturer's recommendations.

3.03 Clean Up and Protection

- A. Thoroughly clean all areas where work has occurred. Remove from site excess material, debris and rubbish.
- B. Take all precautions to protect completed work. Immediately repair or replace all damaged areas due to tire ruts, erosion, compaction failure, etc.

END OF SECTION

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SECTION 32 84 00 IRRIGATION SYSTEM

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of an automated irrigation system, including all necessary appurtenances for proper operation, noted or implied, as shown on the Plans and as specified herein.
- B. Water usage, meter costs, connection fees, testing and other associated utility costs are considered direct costs and is the responsibility of the Contractor until the project is accepted.
- C. Installation of the water meter shall be by the City.

1.03 Related Work

- A. Section 32 90 00: Planting
- B. Section 26 00 00: Site Electrical

1.04 Quality Assurance

- A. All work shall comply with local and state laws, codes, regulations and requirements which govern any portion or all of the work contained in this Section. These include, but are not limited to, the latest editions of:
 - 1. City of Roseville Park Construction Standards,
 - 2. City of Roseville Design and Construction Standards,
 - 3. City of Roseville Electric Department Standard Specifications,
 - 4. Local, state and federal electrical codes, manuals and guidelines, and
 - 5. Local, state and federal plumbing codes, manuals and guidelines.

1.05 Submittals

- A. Submittals for specified items are not required for Parks or Streetscape projects, unless specifically listed below. However, submittals are required for any proposed substitutions or deviations from the parks Plans or Specifications. For Streetscapes, no substitutions will be accepted. The Contractor shall submit a materials summary sheet indicating which items will be installed as specified

and which items are proposed for substitutions. The Contractor shall submit proof of order within ten (10) working days of the Notice to Proceed, indicating all specified materials have been ordered, noting "as specified" or "substitution proposed". Submittals are required on the following items:

1. Controller, Flow Sensor(s), and Master Valve(s).
2. Filter (Recycled water)
3. Booster Pump
4. Valves and Boxes
5. Sprinkler, Bubbler and Rotor Equipment

1.06 Explanation of Drawings

- A. The drawings are diagrammatic and do not reflect all offsets, fittings and other miscellaneous items required for a complete and operable irrigation system. It shall be the Contractor's responsibility to investigate all existing site conditions, become thoroughly familiar with the site, and provide all labor, materials and equipment required for the installation of the irrigation system.
- B. Avoid conflicts between other trades and the installation of the irrigation system. Minor adjustments to avoid such conflicts shall be made in the field. Major discrepancies between actual field conditions and the Plans shall be brought to the attention of the Project Manager. The lack of notification shall indicate that the Contractor assumes full responsibility for any revision deemed necessary to ensure proper installation.

1.07 Product Delivery, Handling and Storage

- A. All materials shall be delivered bearing manufacturer's label with size, type and model number (if applicable) clearly marked.
- B. All pipe shall be delivered in a vehicle which allows the material to lie flat without concentrated weight or stress at any point.
- C. Unload all materials with care so as to avoid damage. Store materials in a covered area and do not expose PVC pipe to extreme sun or heat. Store pipe lying flat.
- D. Do not install any material that has been damaged. Replace all material found to be damaged.

1.08 Record Drawings

- A. The Contractor shall keep an accurate record of the as-built conditions of the irrigation system. These records shall be updated daily and kept at the construction site. At any time, the Inspector may examine the conditions of the "as-builts" to ensure compliance of the above.
- B. Dimensions shall be recorded from two (2) permanent points of reference.

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- C. The City may at its discretion withhold progress payments to the Contractor if the as-built records are not updated to the satisfaction of the City.

PART 2 - PRODUCTS

2.01 General

- A. All materials specified shall be new, bearing the brand name, type, serial numbers and model number as shown on the Plans and as specified herein, unless otherwise accepted in writing.

2.02 Backfill Material

- A. Backfill shall be clean, screened, on-site material, free from organic material, large clods of earth and/or rock larger than one (1) inch in diameter, trash, debris, rubbish, tree trunks, broken concrete or asphalt and other unacceptable material.
- B. Material larger than one (1) inch shall be removed from site and legally disposed. All removal shall be the responsibility of the Contractor.

2.03 Meter

- A. Meter shall be as shown on the Plans and as required by the City of Roseville Environmental Utilities Department.

2.04 Filter (Recycled Water Only)

- A. Amiad Filtration Systems, Manual Steel Filter, Red 130 micron filter element, match line size of recycled water meter.

2.05 Flow Sensor and Master Valve

A. Calsense Controllers:

1. Flow sensor shall be a Calsense Flow Meter (FM-B) featuring a proprietary, non-magnetic sensing mechanism and a six-bladed design. Flow sensor shall be accurate to +/- 1% of full scale. Flow sensor body shall be constructed of bronze.
2. Master valve(s) shall be Superior, 3000 series, electric globe valve, constructed of brass. For installations with a single master valve, the valve shall be normally open. For installations with two master valves, the larger valve shall be normally closed and the smaller valve shall be normally open.
3. Flow meters to be constructed consistent with the Calsense specifications.
4. Valve boxes for master valve and flow sensor shall be 18" (jumbo) green rectangular rigid plastic valve boxes with lockable lids and extensions by Carson Industries, LLC or accepted equal. Valve box lid shall be colored green in turf areas, tan in natural planted areas, and purple for recycled water applications.

2.06 Booster Pump

- A. Customflow Quality Booster Pump by Custom Pump & Power, Inc.
- B. Provide technical startup support, pump certification and 30 month following delivery warranty by Custom Pump & Power, Inc.
- C. Variable Frequency Drive Control Panel with Fuji Eco Drive, NEMA 12 enclosure, main disconnect, DC choke, panel cooling fan, HOA switch on panel door, 110 volt transformer for controls and external fan, Terminals for wire connections, (2) Pump start relays for irrigation controller controls, ET/U.L. 508A Listed and proprietary programmed for City of Roseville standard operation by Custom Pump & Power, Inc.
- D. IFM Efector PA3224 transducer is rated for 0-145PSI and adjustable through the VFD.
- E. Enclosures to be sized to fit pump, VFD, valves, bypass, transducer, and pump inserted Hot Stop temperature protection to be activated at 120 degree with manual reset mounted on the VFD panel door. Flange connection for inlet and outlet outside the enclosure. Standard enclosure to be fitted for padlock and have a shock assisted opening on the front. Larger enclosures with removable doors with built in lock with the 402 key. All enclosures to be steel and powder coated dark green.
- F. Installation by licensed contractor as shown on plans and connect power wires from meter pedestal and 24-volt control wire from the controller to the VFD line connectors inside the enclosure.

Booster Pump Assembly

This item shall consist of furnishing and installing a booster pump assembly as shown on the plan in conformance with these special provisions and the manufacturer's specifications.

- A. Booster pump assembly shall be by Custom Pump and Power, Inc.
- B. Customflow Quality Booster Package™ Model 100QUAD06282019-1/10VFD or approved equal. Booster pump assembly has been designed for Park WB-51, Reference Number 100QUAD06282019-1/10VFD . Assembly, testing, startup, and service by Custom Pump & Power, Inc. Electrical supply to power the booster pump assembly shall be provided by the Contractor. Single- Phase: 240-Volt: two-pole 60-Amp breaker for 31-amp load, 5-hp motor.
- C. A Customflow Quality Booster Packages™ is designed to operate automatically through a control system. The irrigation system must provide (A) the water pressure through the plumbing connection and the (B) control device, The pressure source for the system can be city pressure, gravity, or a pump

that creates or boosts the required pressures The control device can be a controller linked with a pump start relay, for automatic operation. The basic function of the system will receive an external electrical signal, close a contact transferring the power to the motor and the pump is activated. When the demand stops, the contacts open and subsequently the pump turns off.

D. Conditions: Maximum flow: 100- GPM with 30- PSI boost: Electrical service 240 -volt: Single-phase: 24VAC-pump start assembled and mounted above ground in a weatherproof enclosure.

E. Water Supply in the future is reclaimed

All work shall comply with the City of Roseville Standard Specifications and shall meet applicable federal, state, and local building codes, including permits as required.

Design and install booster pump with electrical supply including permits and applicable fees.

Motor and pump sizing according to specifications. Pump brands used:

- Berkeley B Series only,
- Gould's 3656S
- Peerless C

Pump control panel to be ETL/UL 508 listed, mounted in NEMA 12 blown and filtered enclosure with main circuit breaker door interlocked handle, Fuji VFD Eco VFD only capable of single-phase input and three-phase output with DC link choke, drive display on the door, fused 110-volt control, 150VA control transformer, one fault light on door, two control relays, optional output terminal for external fan and HOA switch mounted on the panel for external control. Custom Pump standard operating system.

VFD Booster Specification

1.0 General

- 1.1. This specification shall establish the minimum requirements for variable frequency duplex control panels. Equipment that does not meet these requirements shall not be acceptable.

2.0 Operation Conditions

- 2.1 The operating ambient temperature range shall be 0°C to 50°C (32° to 122°F). Storage temperatures shall be between -40°C to 50°C (-40° to 122°F).
- 2.2 The relative humidity range shall be 5-95% non-condensing.
- 2.3 The variable frequency drives shall be suitable for operation at altitudes up to 3300 ft. without de-rating. Elevation above 3300ft derate 1% per 328Ft up to 9900 ft.
- 2.4 The variable frequency drives have been vibration tested in accordance with IEC 68-2-34.
- 2.5 The variable frequency drives have been mechanical shock tested in accordance with IEC 68-2-27.
- 2.6 The variable frequency drives electromagnetic emissions is in compliance with EN50081-2.
- 2.7 The variable frequency drives electromagnetic immunity is in compliance with IEC801 and EN50082-2, and complies with EN61800-3 with built in filter.

3.0 Standards

- 3.1 The panel is UL 508A, cUL 508A, and ETL 508A listed.
- 3.2 The panel is designed in accordance with applicable portions of NEMA standards.
- 3.3 The panel is compatible with the installation requirements of interpretive codes such as National Electric Code (NEC) and Occupational Safety & Health Act (OSHA).
- 3.4 Standard enclosure sizes are 1Hp to 10Hp 200 to 230Volts or 1Hp to 20Hp 480Volts is 24"x 15"x 14",

4.0 Input Power

- 4.1 The panel is to operate on 200 to 240Volts +/-10%, single-phase with minimum 50% deration
- 4.2 The frequency is to be 60Hz +/-5%.
- 4.3 The MOV voltage of the drive 160 Joules, 1400VDC clamping.

5.0 Output Power

- 5.1 The drive shall be capable of horsepower ratings for 1Hp to 2300Hp and output frequencies up to 3,000Hz. It shall also have an energy save feature with the capability of selecting a V/Hz automatic control function that will modify the V/Hz curve based on light load characteristics that will minimize power consumption.

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5.2 The drive output voltage shall vary with frequency to maintain constant volts/hertz ratio up to base speed (60Hertz) output. Constant or linear voltage output shall be supplied at frequencies greater than base speed (60Hertz).

5.3 The drive one minute overload current rating shall be 110% of rated current for normal duty loads and 150% torque for heavy duty loads.

6.0 I/O Specification

6.1 Seven programmable digital inputs.

6.2 Digital inputs can be programmed for positive or negative logic.

6.3 Three analog inputs (Analog 1 0-10VDC, Analog 2 and 3 programmable for 0-10VDC, 0-20Ma, 4-20Ma, 20-0Ma, 20-4Ma, or thermistor input).

6.4 Two programmable analog outputs (programmable for 0-10VDC, 0-20Ma, or 4-20Ma).

6.5 Secure Disable input meets EN954-1 cat 3.

6.6 One programmable dry contact rated 240VAC 2A resistive.

6.7 24VDC external input for backup power supply.

6.8 HOA selector switch

7.0 Features

7.1 V/Hz standard default mode or can be programmed in open loop vector or rotor flux control mode.

7.2 Three zero space solution module slots for fieldbus and additional I/O.

7.3 Smartcard for simple setup and cloning of drive parameters.

7.4 External 24VDC backup control supply connection.

7.5 PLC functionality built in with IEC 61131-3 programming language.

7.6 Built in EMC filter.

7.7 Built in dynamic brake transistor.

8.0 Protective Features

8.1 Under Voltage DC Bus 175/350/435VDC, Under voltage trip (approximately 124/247/307VAC line voltage).

8.2 Over Voltage DC Bus 415/830/990VDC, Over voltage trip (approximately 293/587/700VAC line voltage).

8.3 MOV voltage 160 Joules, 1400VDC clamping.

8.4 Transient protection line to line and line to ground.

8.5 Drive overload trip programmable for normal duty or heavy-duty operation.

8.6 Instantaneous over current trip is 225% of drive rating.

8.7 Phase loss trip due to DC bus ripple exceeded.

- 8.8 Over temperature trips; drive heatsink, control board, and option module monitoring.
- 8.9 Protects against phase to phase faults.
- 8.10 Protects against phase to ground faults.
- 8.11 Electronically protects the motor from overheating due to load conditions.
- 8.12 No flow shutdown with programmable auto restart attempts.

9.0 Quality Assurance

- 9.1 All panels shall be 100% tested to ensure proper performance upon delivery.
- 9.2 Three Year Warranty from the delivery date.

- IFM Efeetor transducer PA3224 with shielded cable.
- INOV8 temperature switch mounted on the pump volute with red fault light and reset on panel door.
- American Granby liquid filled gauges mounted on intake and discharge manifold.
- Gruvlok butterfly valves with grooved connection line size for bypass and applicable line size for pump suction.
- Anvil Check Valve
- Galvanized plumbing within unit are grooved connections and fittings for 2" and larger, painted dark green.
- (2) Flange connections outside the enclosure are supplied for connections.
- Above ground plumbing and drop pipes to be ductile iron and connected to the mainline. (Contractor to supply all ductile plumbing and fittings.)
- Booster pump assembly to be mounted on a level concrete pad 4" thick with a 3" apron all around including a minimum of three conduits for power and control wires. Also include 1/2" tool edge for extended life of the cement.

Booster Pump Enclosure B:

- Standard enclosure size 48"X 36"X 44", uni-constructed two-piece with pivoting top and no hinges with shock absorber to assist opening and closing. Louvers on two sides for ventilation. Exhaust fan rated for 110 CFM, 115 volt, with finger guard for safety, external single muffin fan hood to shield from exposure. Pump and electrical panel mounted for easy service access. Powder coated dark green exterior and, all steel brackets and hardware for supports.
- Space for future flow sensor and meter valve downstream of the booster pump installation to be coordinated with City Irrigation Supervisor is required.

- Pumps equipped with mechanical shaft seals, back pull out designs with ample access to junction box.
- 36 months warranty following delivery.
- Contractor to provide equipment and assembly submittals prior to proceeding with work. (3 sets)
- Contractor to contact Custom Pump & Power to schedule technical startup and Pump Certification.

2.07 Pipe

A. PVC Pressurized Mainline

1. For lines three inch (3") or larger: polyvinyl chloride (PVC) 1120-1220, SDR 21, Class 200 rubber gasketed pipe, and NSF accepted per Standard No. 14, Type I, Grade I. Conform to:

Material	ASTM
Pipe	D1784, D2241
Rubber Gasket	F477

2. For lines two and one half inches (2-1/2") or smaller: Schedule 40 polyvinyl chloride (PVC) 1120-1220, and NSF accepted per Standard No. 14, Type I, Grade I. Conform to:

Material	ASTM
Pipe	D1784, D1785

B. PVC Non-Pressurized Lateral Lines

1. Schedule 40 polyvinyl chloride (PVC) 1120-1220, SDR 21.0, NSF accepted per Standard No. 14, Type 1, Grade II.

C. Recycled Water

1. Pipes shall meet the standards outlined in Sections 2.08, A and B above, unless otherwise noted in the City of Roseville Design and Construction Standards for recycled water, latest edition.
2. All pipes containing recycled water shall be purple, NSF accepted and conform to the City of Roseville Design and Construction Standards, latest edition.

2.08 Fittings and Nipples

A. Fittings for Potable Mainline Pipe:

1. For all control valves on mainlines three inches (3") and larger, use painted, ductile iron saddle taps with double stainless steel straps and nuts Model #202 by Romac Industries, Inc. or accepted equal.
2. For all other connections on mainlines three inches (3") and larger mainline pipe, use glued schedule 80 fittings.
3. For all connections on mainlines two and one half inches (2-1/2") or smaller, use glued schedule 40 fittings.

- B. Fittings for Potable-Solvent Weld Pipe:
 - 1. Schedule 40 for 2 ½" pipes or smaller and Schedule 80 for 3" pipe and larger polyvinyl chloride (PVC), standard weight, conforming to ASTM D2466-73. Use Schedule 80 for all recycled water systems.
 - 2. Weld-on #P-70 primer and Weld-on #711 gray glue or accepted equal.
 - 3. Teflon tape for all threaded PVC fittings.
- C. Plastic Nipples shall be Schedule 80, Type 1, Grade 1, polyvinyl chloride (PVC), threaded at both ends, and conforming to ASTM D1784 -85. Nipples shall be uniformly gray.
- D. Fittings for Recycled Pipe:
 - 1. See Section 141 Recycled Water in the City of Roseville Design and Construction Standards, latest edition.

2.09 Swing Joints

- A. Swings joints shall be as shown in the City Parks Construction Standard detail. Schedule 40 threaded PVC triple swing joints or an accepted equal.

2.10 Electric Remote Control Valve

- A. Sizes as shown on the Plans. All valves shall be Rainbird PEB series or accepted equal and shall contain the following:
 - 1. a globe-type electric remote control, normally closed diaphragm type with slow opening and closing action,
 - 2. encapsulated solenoid type actuation,
 - 3. a minimum rating of twenty-four (24) volts,
 - 4. sixty (60) cycle,
 - 5. two to five (2-5) watts,
 - 6. a manual flow adjustment with shut-off provisions,
 - 7. provisions for an external "bleed" of the diaphragm chamber for manual operation.
 - 8. a ball valve on the inlet.
 - 9. Schedule 80 PVC threaded fittings from saddle tap to POC to valve.
- B. Valve boxes shall be rectangular, rigid plastic valve boxes with lockable lids and extensions by Carson Industries, LLC or accepted equal. Valve box shall be sized appropriately to house entire valve assembly with space to accommodate maintenance access.
 - 1. Boxes shall be colored green in potable applications, and purple for recycled water applications.
 - 2. Valve boxes used on recycled water systems shall be permanently colored purple through the manufacturer. Boxes painted purple will be rejected.
 - 3. Label lids using heat branded identification, T:Turf, S:Shrubs, B:Bubblers

- C. Controller station identification number shall be standard yellow tags with permanent numbers by Christy or accepted equal.

2.11 Root Watering System

- A. Provide pre-manufactured root watering system.
 - 1. Pressure compensating bubbler. See irrigation sheets for flow rates.
 - 2. Check valve where applicable to prevent low head drainage.
 - 3. Swing joint assembly
 - 4. Locking grate top on semi-rigid mesh tube
 - 5. Filter fabric sleeve

2.12 Irrigation Heads

- A. All irrigation heads shall conform to type, size, precipitation rate, gallons per minute discharge, pressure and throw radius as shown on the Plans, unless otherwise accepted in writing.
- B. In all available models, all irrigation heads shall have stainless steel risers, unless otherwise approved in writing.
- C. For recycled water applications, irrigation heads shall be colored purple, have debris pocket, and wiper seals with 3 touch points.
- D. Irrigation heads shall have built-in pressure regulation for pop up sprays and/or water-efficient heads.
- E. Include built-in check valve where applicable to prevent low head drainage.

2.13 Drip Irrigation

- A. Sub-surface dripline.
 - 1. Flexible polyethylene tubing shall have factory-installed pressure-compensating, inline emitters spaced evenly per listed spacing.
 - 2. Emitter shall incorporate elemental or ionic copper root intrusion prevention technology, and shall be warranted by the manufacturer to be free of emitter plugging due to root intrusion for a period of fifteen (15) years minimum.
 - 3. Emitter shall have a built-in check valve that will hold back, at minimum an 8.5' column of water.
 - 4. Dripline for use with recycled water systems shall be properly and permanently marked for non-potable use.
- B. All fittings shall be constructed of injection molded, brown plastic having a nominal outside dimension of 17mm (0.56"). Female and male threaded ends shall be capable of mating to standard PVC pipe with tapered threads.
- C. Line flushing valve
 - 1. Valve shall be schedule 40 PVC ball valve with brass hose thread adapter.

2. Valve box shall be rigid plastic, with lockable cover by Carson Industries, LLC or accepted equal. Boxes shall be colored green in potable applications, and purple for recycled water applications.
3. Drip system operation indicator shall be Rainbird 1812 Pop-up spray body with 4-VAN nozzle set to 0-degree pattern, with Rainbird SA-125050 swing assembly and XFF-TFA barbed bt ½" FIPT fitting, or accepted equal.
- D. Pressure Regulating Filters shall be Rainbird PRB Pressure Regulating Basket Filter, or approved equal, and shall include: Basket style body and jar-top cap constructed of heavy-duty glass-filled, UV-resistant polypropylene, with 150 PSI (10,3 bar) operating pressure rating. Standard 200 mesh (75 micron) filter screen constructed of stainless steel attached to propylene frame. Normally-open in-line pressure regulating device, constructed of durable, UV resistant non-corrosive material able to accommodate an inlet pressure rating of not less than 150 PSI (10,3 bar), with preset outlet pressure of approximately 40 PSI (2,8 bar).

2.14 Thrust Blocks

- A. All thrust blocks shall be concrete. The size of the blocks shall be determined by the average safe soil-bearing load of 700 lbs. per square foot.
- B. Polyethylene sheeting at thrust blocks shall be 6mil.

2.15 Quick Coupler Valves

- A. For recycled water, quick coupling valves shall be Rainbird #44NP lockable or accepted equal. All quick coupling valves shall be:
 1. brass or bronze with one (1) IPS female pipe connection,
 2. two piece body with a removable upper portion (for replacement), and
 3. durable yellow covers for potable and purple for recycled.
- B. Valve keys shall be brass or bronze and shall be of the same manufacturer and size as the valve.
- C. Valve box shall be rigid plastic, a minimum of ten inches (10") in diameter with lockable cover by Carson Industries, LLC or accepted equal. Boxes shall be colored green in potable applications, and purple for recycled water applications.
- D. Where recycled water is used, conform to the City of Roseville Design and Construction Standards.

2.16 Manual Valves

- A. For pipe four inches (4") and larger gate valves shall be:
 1. located where shown on the Plans,
 2. flanged with Class 125 cast iron body,
 3. bronze trimmed with a non-rising stem,

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4. square operating nut,
 5. able to withstand a cold water pressure of 150 pounds per square inch, and
 6. sized to match the pipeline which the valves serve, unless otherwise shown on the Plans.
- B. For pipe three inches (3") or smaller and on pipes which feed directly into a remote control valve, ball valves shall be installed and shall:
1. allow for manual operations,
 2. rapid on/off , drip-tight shut-off control,
 3. be constructed of bronze or brass with heavy-duty handle,
 4. operate up to 22 gallons per minute,
 5. operate between 15 and 150 pounds per square inch, and
 6. be sized to match the pipeline which the valves serve, unless otherwise shown on the Plans.
- C. Valve box shall be rigid plastic, a minimum of ten inches (10") in diameter with extensions and lockable cover by Carson Industries, LLC, as shown on the Plans or accepted equal. Boxes shall be colored green in potable applications, and purple for recycled water applications.

2.17 Automatic Irrigation Controller

- A. Automatic controllers shall be Calsense CS3000 or accepted equal, as distributed by Ewing Irrigation, 500 Berry St # B, Roseville, CA, 95678, Attn: Tom Noonan, (916) 812-5034. Each controller shall include:
1. CS3-LR – Calsense Local Radio,
 2. FM-B – Flow Meter (Brass),
 3. CS3-SSE or CS3-SSE-D – Stainless Steel Enclosure with:
 - a) CS3000 Transient Protection
 - b) TP-110 – AC Line Protection,
 - c) LR-STUBBY – Antennae w/2ft cable
 - d) On/Off Switch
 - e) GFI electrical outlet inside enclosure.
- B. Communication wire between controllers shall be Paige Cable P717-D or accepted equal.

2.18 Control Wires

- A. Direct burial solid copper wire AWG-U.F. 600 volt.
- B. Common wire shall be minimum #12-gauge.
- C. Pilot wires shall be red, minimum #14-gauge. Wire gauge shall be, at minimum:
- | Wire Gauge | #14 | #12 | #10 | #8 |
|---------------------|-------|-------|-------|-------|
| Max. Distance (ft.) | 2,500 | 3,250 | 4,000 | 4,800 |
- D. Splices:

1. Wire connections at remote control valves only shall utilize 3M direct bury splice kit model #DBY (yellow) or model #DBR (red).
2. All other splices, including line splices, connections to flow meters and other sensors, shall utilize Spears DS-100 Connectors with Spears DS300 sealant, or accepted equal.

E. Wiring colors shall be:

USE	COLOR
Flow	Yellow
Master	Blue
Pump	Black
Valves	Red
Common	White
Spare	Orange
Tracer	Green

2.19 Sleeves

- A. Schedule 40 PVC 1120-1220 and two times the diameter of the pipe to be accommodated by the sleeve, one (1) for control wires and one (1) for main line, and one (1) for lateral lines.
- B. Maximum one (1) line per sleeve.
- C. Add one (1) spare, same size as largest.

2.20 Tracer Wire

- A. Insulated solid copper wire, minimum #12 gauge. Color shall be green.

PART 3 - EXECUTION

3.01 Site Conditions

- A. Prior to start of irrigation work, review the site conditions to verify that stub- outs, points of connections, sizes of the points of connections, water pressure and other essential items necessary for irrigation work to commence are as shown on the Plans and as indicated in the Specifications.
- B. Notify the Inspector immediately of any existing conditions which are unacceptable for the commencement of irrigation work.

3.02 Coordination of Work

- A. Coordinate all work with other trades.
- B. The irrigation plan is diagrammatic. Whenever possible, locate all pipes in planted or turf areas. Do not scale off of the Plans. Where field conditions have changed, notify the Inspector immediately.

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3.03 Excavation and Trenching

- A. Trenches shall be dug straight and in such a manner as to completely support the pipe continuously along the bottom of the trench. In rocky conditions, over-excavation and placement of clean bedding material may be required to ensure protruding rocks do not place undue stress on pipes. Trench layout shall follow that shown on the Plans, except where accepted by the City.
- B. The following minimum cover shall be provided for pipe:

Pipe Type	Minimum Cover
Pressurized Mainlines	24"
Non- Pressurized Lateral Lines	18"
Domestic Water Lines	24"
Control wires	24"
PVC Sleeves under Paving	18"
PVC Sleeves under Auto X-ings	24"

- C. Install detection wire, looped in and out of valve boxes and attached to all irrigation mainlines.
- D. High voltage wires shall not be installed in the same irrigation water line trench.

3.04 Testing and Flushing

- A. Pressure Testing shall occur only when the following conditions can be fulfilled:

Item Description	Condition
Quick coupler valves	Installed and capped
Electric remote control valves	Installed
Flow valve	Installed and open
Ball/Gate valves	Installed and open
Lateral lines	Disconnected
Welded PVC joints	Cured at least 24 hours
Pipe	Center loaded with backfill
Concrete Thrust Blocks	Installed and cured at least 48 hours
Couplings and fittings	Exposed
Detection wire	Installed

- B. A pressure gauge shall be installed at the lowest point of the line. Continuous pressure shall be applied at a rate of 125 psi for all mainlines. The pressure shall remain stable for a minimum of two hours with no detectable leakage. Upon completion of the test, a complete examination of the line shall be conducted by the City. Leaks resulting from the test shall be repaired and the line shall be re-tested. This process shall be repeated until the line passes the leakage test.
- C. All lines and risers shall be flushed prior to final installation of irrigation heads. All control valves shall be left open during the flushing process.

3.05 Backfilling and Compacting

- A. Backfilling of trenches shall not occur until all tests and reviews have been performed. See inspection record contained in the Parks Construction Standards, latest edition. Any trench that is prematurely backfilled may be required to be re-dug for review.
- B. Compaction of the trenched areas shall meet the following compaction rates of 95% in areas to receive paving and 85% in areas to be planted.
- C. Do not flood trenches unless otherwise accepted by the City.
- D. Sunken trenches shall be re-finished flush with the adjacent grades.

3.06 Backflow Prevention Device and Enclosure

- A. Install per local codes and manufacturer's instructions.
- B. When the flow meter is installed above grade, install a backflow prevention device enclosure with lockable gate.

3.07 Flow Meter Installation

- A. Install per local codes and manufacturer's instructions.
- B. All flow meters shall be installed in ground.
- C. Install 3/4" conduit from irrigation controller to flow meter valve box. Install a pull box every 100'.
- D. Valve box lids shall be permanently marked identifying FM for flow meter and MV for master valve and GR for grounding rod with heat branding using stencils in a uniform location on all boxes throughout.

3.08 Booster Pump Installation

- A. Install per local codes and per manufacture's instruction.
- B. Furnish wires and conduits to connect electrical power, and 24-volt pump start controls to the VFD panel located inside the VFD panel
- C. Ductile iron plumbing from the flanges above ground to the mainline.
- D. Install level concrete housekeeping pad for the pump enclosure per plans, 4" thick, 1" above ground, with 1/2" tool edges
- E. Thrust blocks to be installed per pump manufacturer's and landscape architect's requirements.

3.09 Pipe Installation

- A. Install irrigation pipe in planted areas whenever possible.
- B. All pipe and fittings shall be cleaned and free from dirt, dust and moisture.
- C. Pipe may be assembled along the trench at grade to avoid undue strain on the pipe or the fittings. All solvent weld connections shall be primed before applying glue. Snake the pipe within the trench to compensate for expansion and contraction.

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- D. All PVC pipe and metal valve connections shall be made with threaded fittings consistent with drawings PK-15 and PK-16 of the City of Roseville Parks Construction Standards.
- E. All PVC-to-PVC threaded connections shall be made with Teflon tape.
- F. Install concrete thrust blocks in locations where rubber gasketed irrigation mainlines change directions, e.g. ells, tees; as required on other lines and fittings; and at the termination point of the mainline. Do not conduct a pressure test within 48 hours of the thrust block pours. The size of the thrust blocks shall be per manufacturer's instructions and shall be adequate in size to absorb thrusts up to the maximum internal water pressure. Refer to 3.18 Thrust Blocks.
- G. Use glued fittings for all connections inside of a sleeve and within 20' of a sleeve.

3.10 Electric Remote Control Valves

- A. Install per local codes, manufacturer's instructions, City of Roseville Design and Construction Standards and as shown on the Plans.
- B. Install one (1) electric remote control valve per box and whenever possible, group valve boxes together. Align boxes in a straight and neat row and flush to finish grade. Provide a minimum of six (6) inches between boxes.
- C. All valves shall be tagged for easy identification of valve number. Valve box lids shall be permanently marked identifying valve number and controller letter with heat branding using stencils in a uniform location on all boxes throughout.
- D. Each valve shall be separately saddle tapped. Manifolded valves shall be rejected.
- E. Locate valve boxes outside of turf areas, adjacent to paving, i.e. sidewalks, hardscape, etc. except where shown on the Plans.
- F. Provide a minimum of eighteen (18) inches of a complete set of spare control wires, looped, within all control valve boxes.

3.11 Irrigation Heads

- A. Install all heads where shown on the Plans and as specified herein.
- B. Turf rotary pop-up heads shall be placed two (2) inches from any edge of adjacent walkway, concrete mow band, concrete curb, header board or other hardscape edging, or as required by current WELO regulations.
- C. Rotary pop-up heads shall be installed flush with the top of finish grades of turf or planting areas.
- D. Sprinkler head riser nipples sizes shall match or be the same as the riser opening of the sprinkler body.
- E. Install sprinkler heads with internal check valves where heads are located in low drainage areas, i.e. bottom of berms, bottom of drainage swales, toe of slopes, etc.

- F. Install all heads perpendicular to ground surface with an offset from the edge of pavement as indicated in the details.

3.12 Drip Irrigation

- A. Drip irrigation is to be installed in a grid pattern layout of equal spacing between rows, unless otherwise noted on approved plans.
- B. All drip irrigation shall be installed sub-surface, per manufacturer's specifications. Staple all tubing to soil at 5 feet on-center spacing prior to backfilling.
- C. Drip line shall be installed prior to plant installation, with the exception of 15-gallon and larger plant container sizes, which may be installed first at the discretion of the contractor.
- D. Line Flushing Valves are to be installed below grade, as detailed, in a valve box with bolt-down lid to allow for periodic inspection and flushing.
 - 1. Minimum of One (1) Line Flushing Valve shall be installed for every fifteen (15) GPM of zone flow, and at every termination point within a zone, and shall be installed at a point farthest away from the source (typically on an exhaust header) as possible.
- E. Pop-up drip system operation indicators shall be placed within eighteen inches (18") of each Flush Valve and shall not be placed such that it will be obstructed by vegetation. Place minimum twelve (12) inches from adjacent hardscapes.
- F. If required, Air/Vacuum Relief Valves shall be installed below grade in valve boxes to allow for periodic inspection.
- G. Valve box lids shall be permanently marked identifying LF for Line Flush valve and AR for Air/vacuum Relief with heat branding using stencils in a uniform location on all boxes throughout.

3.13 Quick Coupler and Gate Valves

- A. Install per local codes and manufacturer's instructions.
- B. Locate valve boxes flush with finish grade, twelve (12) inches from walkways, curbs, header boards, etc., and within planted area whenever possible.
- C. Install one (1) valve per box.
- D. For quick coupler valves, install at 100 feet on center to the extent possible. Provide a 24" steel support staked adjacent to the riser using two (2) stainless steel clamps.
- E. For gate valves, install at locations indicated on the Plans.
- F. For valve boxes installed below grade, provide 3M ball markers.
- G. Valve box lids shall be permanently marked identifying GV for gate valve and QC for quick couplers, and SB for splice boxes with heat branding using stencils in a uniform location on all boxes throughout.

3.14 Automatic Controller

- A. Install per local codes and manufacturer's instructions within the specified enclosure.
- B. Provide single Paige Cable P-7171D installed in conduit between all controllers.
- C. Provide all necessary wiring for a complete installation between the controller and the valves.
- D. Above grade wiring shall be installed in metal conduit, unless otherwise accepted. Securely mount conduit onto enclosure or wall and paint to match the adjacent surface.
- E. Provide a grounding rod and bonding for each enclosure as required for lightning protection. Grounding rod shall be consistent with drawing PK-1 of the City of Roseville Parks Construction Standards. Install separate grounding rods for each enclosure where bonding is impractical.
- F. Label each controller, using permanent markings, with the letter identification indicated on the Plans. Affix label on the inside of the controller cabinet door.
- G. Install 110V outlet (GFIC) inside controller enclosure.
- H. Provide two (2) reduced as-built irrigation diagrams, laminated and color-coded indicating controller letter, valve/station numbers, valve size, operating pressure, gallons per minute and type of planting for each valve. See Section 01 10 00: Summary of Work 1.15B.
- I. Ground test to be conducted after installation. Test results shall not exceed 25 ohms.

3.15 Control Wires

- A. Wherever possible, install control wires in common trenches with mainline. The wires shall be taped in bundles at ten (10) feet on center and laid to the side of the pipe. Provide slack between ties to allow for contraction.
- B. Wire valve to controller as shown on the plans.
- C. Where runs are long, provide an extra three (3) feet of extra ground and control wires looped at 200' intervals. Snake wires within trenches to allow for contraction.
- D. Line splices shall occur in valve boxes at grade, label and allowed only on lengths greater than 2500'. Show locations on as-built plans.
- E. Do not wrap wire around pipe or allow any wiring to be placed in concrete or concrete thrust blocks.
- F. Install two (2) spare wires starting from the controller, looped to each valve box to the furthest valve box, without splices.

3.16 Tracer Wire

- A. Install tracer wire on top of the mainline.
- B. Provide a twelve-inch (12") loop in and out of each valve box. Solder all splices.

- C. Where potable water lines are placed in a separate trench, install a tracer wire on top of the potable water line.
- D. Tracer wire shall be tested during review and pressure test of the mainline.

3.17 Sleeves

- A. Install sleeves under all pavement and as shown on the Plans.
- B. Install sleeves at the depths indicated in Section 3.03B above.
- C. Extend sleeves a minimum of twelve (12) inches beyond the edge of pavement.
- D. At every sleeve location installed in roadways, provide a spare PVC sleeve capped at each end and marked with a 3M ball marker.

3.18 Thrust Blocks

- A. Install polyethylene sheeting between mainline and concrete.
- B. Thrust blocks shall be formed against a solid trench wall. The thrust block cavity shall be in undisturbed soil or previously placed compacted backfill that yields an acceptable allowable bearing pressure.
- C. Concrete thrust blocks shall not be poured on valve wires.

3.19 Cross Connection Testing for Recycled Water Systems

- A. The Recycled Water System shall be tested for cross connection in accordance with Uniform Plumbing Code Appendix J prior to use.
- B. All testing of Recycled Water Systems must be performed utilizing a potable water source via a construction water connection per City of Roseville Construction Standards. No Recycled Water may enter a Recycled Water System until all testing is successfully completed.
- C. At the time a cross connection test is to be performed, construction on both the Potable and Recycled Water Systems being tested must be complete and both systems fully operational and functioning as designed.
- D. Cross connection testing shall be performed in the system by City forces with the assistance of the contractor. The test must be coordinated through the Parks Department Inspector. Forty-eight (48) hours' notice is required before the test. Depending on complexity of the site, a preliminary field meet may be required.

3.20 Coverage Test

- A. Prior to planting, the Contractor shall perform a coverage test to confirm that water coverage is complete and adequate, and produces no overspray onto hardscapes. Irrigation pressure readings at the head of emission device may also be taken as part of the coverage test to confirm adequate system hydraulics.

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- B. The coverage test shall be performed on the entire irrigation system and shall be performed in the presence of the Parks Inspector. The irrigation system must be connected to the City water system through the water meter. Temporary connections are not allowed. On recycled water systems, the coverage test shall take place only after successful completion of the cross-connection test, with the recycled water meter in place.
- C. On Park projects containing turf, a comprehensive survey of the Distribution Uniformity (Low Quarter) of each irrigation zone containing turf shall be performed by a third-party, certified irrigation auditor prior to planting of turf. The irrigation system must be 100% complete, including functionality of the irrigation controller and booster pump, if present. The irrigation auditor shall prepare and submit a report listing each zone's Distribution Uniformity, noting any potential deficiencies in the system leading to any inadequate findings. Reported deficiencies in Distribution Uniformity will be evaluated by the Project Manager and may require corrective measures prior to approval of turf planting. Deficiencies caused by improper installation shall be corrected at no additional cost to City.

3.21 Irrigation Audit

- A. A landscape irrigation audit shall be performed after all landscape and irrigation is installed. The irrigation system must be 100% complete, including functionality of the irrigation controller and booster pump, if present.
- B. All landscape irrigation audits shall be conducted by a third party certified landscape irrigation auditor. Landscape audits shall not be conducted by the person who designed the landscape or installed the landscape.
- C. The water audit shall conform to the specific water audit requirements of the City of Roseville Environmental Utilities Department, and any supplemental requirements from the City of Roseville Parks, Recreation & Libraries Department. The contractor shall submit a comprehensive landscape irrigation audit. This shall include, but is not limited to:
 - 1. A completed Irrigation Audit Report-(City of Roseville provided forms only)
 - 2. Complete system evaluation, including site conditions, system and flow data.
 - 3. Scheduling parameters used to set the irrigation controller.
 - 4. An Irrigation schedule for the landscape provided to the owner.
- D. A minimum of 25% of all zones shall be audited. The 25% minimum shall be a representative sample of each irrigation method present (i.e. Rotors, bubblers, rotary nozzles, drip, etc.), and is in addition to any turf zones audited during the coverage test.
- E. Any deficiencies noted in the audit report such as, but not limited to, run-off, overspray, obstruction of spray patterns, etc., shall be corrected and signed off

as such by the original irrigation auditor prior to submission of the report. Do not submit audit reports with uncorrected deficiencies.

3.22 Clean Up

- A. Each phase of work shall be immediately cleaned up. Excess equipment, material, etc., shall be legally disposed of and removed from site. All concrete, asphalt and/or decomposed granite paving shall be kept free of soil. Damage to such surfaces shall be immediately repaired to the satisfaction of the City.

PART 4 - GUARANTEE

4.01 General

- A. Contractor shall provide a written guarantee covering all materials, equipment and workmanship furnished by him to be free of all defects after installation is accepted, including all defective parts that may have been found.
- B. All paved areas shall be swept clean and planted areas shall be weed-free.
- C. All irrigation heads shall be properly adjusted. Debris and refuse shall be removed from site prior to inspection.

4.02 Pre-Final (Punch List) Review

- A. See Section 01 10 00 1.16 - Summary of Work for notification process.

4.03 Establishment

- A. Full automated utilization of the irrigation system shall be included as part of the maintenance of the project. See Section 329000: Planting for additional information.
- B. Program and utilize the establishment schedule as submitted with the turn-in items.
- C. Contractor to run the system in "quantity" mode or "time plus flow" for a minimum of one (1) week.
- D. Check the irrigation system weekly to ensure proper operations. Make all necessary adjustments, including watering schedule to ensure proper and healthy plant growth. At no time shall pools of water be present within any part of the project. Conversely, at no point shall dry or under-watered spots be visible upon inspection.

4.04 Final Review

- A. The Contractor shall demonstrate to the City, valve by valve, the entire irrigation system to be operable. All heads shall be adjusted/flushed and all drip zones shall be flushed prior to the on-site review. Any item requiring adjustments shall be completed immediately and to the satisfaction of the City.

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- B. Provide necessary training to City staff in the proper operations and maintenance of the booster pump.
- C. The date of final acceptance by the City Council or the recordation of the property transfer shall signify the start date of the warranty period. Final acceptance shall include the project in total and will not segregate any specific item or trade included in the construction of the project.

END OF SECTION

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SECTION 32 90 00 PLANTING

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of landscape items, including all trees, shrubs, groundcovers and turf; maintenance for the establishment of new plant materials; and all necessary appurtenances for proper planting, noted or implied, as shown on the Plans and as specified herein.

1.03 Related Work

- A. Section 31 20 00: Earthwork
- B. Section 32 84 00: Irrigation System

1.04 Quality Assurance

- A. Provide an experienced foreman who shall directly supervise the work force during all work to be performed under this contract. The foreman shall be present during the time when work is to be performed.
- B. Plant material shall conform to current "American Standards for Nursery Stock" and the State of California Grading Code of Nursery Stock, No. 1 grade. Use only nursery-grown stock.
- C. All plant material shall be certified free of plant diseases and insect infestations from the County Agricultural Commissioner as required by law. Each shipment of plant material shall be required to have clearance certificates.
- D. Prior to planting, a soils fertility test/analysis shall be conducted by an accepted and qualified testing laboratory. Test results shall contain existing nutrient levels, soil texture, cation exchange capacity, soluble salts, pH levels, infiltration rates and recommended soil amendments/fertilizers to ensure proper growth of the specified plantings.

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1.05 Submittals

A. Submittals for specified items are not required; however, submittals are required for any proposed substitutions or deviations from the Plans or Specifications. Additionally, submittals are required for the specific items listed below. The Contractor shall submit a materials summary sheet indicating which items will be installed as specified and which items are proposed for substitutions. The Contractor shall submit proof of order within ten (10) working days of the Notice to Proceed, indicating all specified materials have been ordered, noting “as specified” or “substitution proposed”. Submittals are required on the following items:

1. Bark mulch material,
2. Certificates of compliance for turf seed mix, soil amendments, fertilizers and hydroseed mix,
3. Turf seed mix,
4. Soils test-with soil amendment recommendations.
5. Trees
 - a) Submit for approval, plant sources including the names of nurseries proposed as sources of acceptable trees, and a list of the trees they will provide. The plant list shall include the botanical and common name and the size at the time of selection, including basal caliper and height.
 - b) Submit all requests for substitutions of plant species or size for approval. Request for substitution shall be accompanied with a list of nurseries contacted in the search for the required plant and a record of other attempts to locate the required material. Requests shall also include sources of plants found that may be of a smaller or larger size, or a different shape or habit than specified, or plants of the same genus and species but different cultivar origin, or which may otherwise not meet the requirements of the specifications, but which may be available for substitution.

1.06 Soil Testing

- A. Native soil and in-place topsoil shall be tested for amendment determination. Soil Tests shall include soil texture, macro nutrients, micro nutrients, lime, base saturation, pH, sodium, boron, salinity, Cation Exchange Capacity (CEC), and Organic content.
- B. Submit soils report for review and approval after completion of grading operations. Soil Testing shall be performed by an agriculture-based lab, with detailed, written recommendations for soil amendments and fertilizers specific to ornamental landscape plants and turf.

1.07 Product Delivery, Handling and Storage

- A. All materials shall be delivered bearing nursery label with botanical, common names, including cultivars.
- B. Carefully handle plant material to ensure that limbs are not broken during the planting or storage of the material.
- C. Store plant material in a covered area on-site, protected from inclement or hot weather on-site. Keep root balls moist by frequent watering (during hot weather) of all accepted stock until such time as planting occurs.

1.08 Inspection of Plant Material

- A. Notify the Project Manager a minimum of 48 hours prior to date of delivery. All plant material is subject to inspection at the time of delivery. A sample number of plants will be inspected for the following items:

If the sample....	then the plant shall be...
is healthy, shapely and well rooted	accepted.
bears a strong central leader	accepted.
is wilted, wind-blown or sunburned	rejected.
is root-bound, restricted or deformed	rejected.
does not bear a strong central leader or has been severely pruned back	rejected.

- B. Stock to be consistent with CALFIRE Nursery/Tree Quality Cue card and Root Management Cue Card. Inspector may require contractor to remove tree or plant stock from plant containers to examine roots.
- C. 15 gal tree needs to have at least 1" in basal caliper, a 24" box tree needs to have at least 2" in basal caliper, a 36" box tree needs to have at least 3" in basal caliper. Basal caliper is measured as 6" above the ground.
- D. Based on the sample inspection, the Project Manager or Inspector reserves the right to reject any or all of the plant material delivered. All rejected plant material shall be immediately disposed of off-site.

1.09 Record Drawings

- A. The Contractor shall keep an accurate record of the as-built conditions of the landscaping. These records shall be updated daily and kept at the construction site. At any time, the Inspector may examine the conditions of the "as-builts" to ensure compliance of the above.

PART 2 - PRODUCTS

2.01 Plants

- A. The material to be planted shall conform to that indicated on the plans, unless otherwise accepted. The quantity shown on the Plans is approximate and is

furnished for convenience only. Verify all quantities prior to ordering plant material.

2.02 Turf

A. Turf shall be seed.

B. Seed –

1. 98% pure, weed-free mixture with a minimum of 95% germination. Deliver on-site unopened and in the original containers.
2. 100% Turf Saver RTF (Rhizomatous Tall Fescue) by Barenbrug or accepted equal.
3. Rhizome – Active Tall Fescue Blend by Pacific Coast Seed or accepted equal:
34% Traverse Turf-type Tall Fescue
33% 3rd Millennium Turf-type Tall Fescue
33% Rambler Turf-type Tall Fescue
4. Turf seed mix shall be Blue tag certified.

C. Seed / Sod must be submitted and accepted by the Project Manager prior to ordering.

2.03 Soil Amendment

A. As recommended by soils test report.

2.04 Mulch

- A. Regular “Walk-on” fir bark as manufactured by Redi-Gro Corporation, Sacramento, CA (916) 381-6063, Mallard Creek, Inc, Rocklin, CA (916) 645-1681, My Bark Company, Inc., Linden, CA (209) 649-4250 or accepted equal.
- B. Decorative bark, shredded lumber or saw dust, and construction debris are not permitted. The mulch must be free of needles.

2.05 Topsoil

A. Stockpiled, on-site material.

~~B. Imported topsoil shall be natural, friable, well draining, free from admixture of subsoil and foreign objects larger than one inch (1”) in diameter, free from toxins or any other harmful substance which may deter healthy plant growth.~~

~~C. Perform a soils test for all imported soil. Soil test shall comply with Section 1.06. Submit soils report for review and approval prior to import activities.~~

2.06 Pre- and Post- Emergent Herbicide

A. Clean, and non-staining. Consult with a pesticide specialist.

2.07 Tree Stakes and Ties

- A. Two (two) inch diameter by eight (8) feet long minimum, pine or douglas fir (pressure or non-pressure treated).
- B. Three (3) inch diameter by ten (10) feet long minimum, pine or douglas fir (pressure or non-pressure treated).
- C. Tree ties should be cut in length out of flat woven polypropylene material, 3/4 inch wide, and 900 lb. break strength. Color to be Green. Product to be ArborTie manufactured by Deep Root Partners, L.P. or approved equal.
- D. Tree guying to be flat woven polypropylene material, 3/4 inch wide, and 900 lb. break strength. Color to be Green. Product to be ArborTie manufactured by Deep Root Partners, L.P. or approved equal.

2.08 Native Broadcast Seed

- A. Where required, broadcast seed shall be applied as follows:

- 1. Upland areas (to 3' above swale bottom)

Elymus glaucus (Blue Wildrye)	10.0 lbs/acre
Nassella pulchra (Purple Needlegrass)	9.0 lbs/acre
Nassella cernua (Nodding Needlegrass)	6.0 lbs/acre
Melica californica (Californiameljc)	3.0 lbs/acre
Vulpia microstachys (Small Fescue)	3.0 lbs/acre
Poa secunda (Native Pine Bluegrass)	3.0 lbs/acre
Bromus carinaws (California Brome)	2.0 lbs/acre

- 2. Channel / Wetland Edges (to 3' upslope above water surface level)

Elymus trachycaulus (Slender Wheetgrass)	12.0 lbs/acre
Hordeum brachyantherum (Meadow Barley)	10.0 lbs/acre
Leymus triticoides 'Yolo' (Creeping Wildrye)	8.0 lbs/acre
Agrostis exarata (Bentgrass)	3.0 lbs/acre
Elymus glaucus (Blue Wildrye)	5.0 lbs/acre

- 3. Wildflowers

Clarkia amoena (Farewell to Spring)	0.5 lbs/acre
Eschscholzia californica (California Poppy)	2.0 lbs/acre
Lupinus nanus {Sky Lupine}	3.5 lbs/acre
Nemophila menziesii (Baby Blue Eyes)	1.5 lbs/acre
Lasthenia californica (Common Goldfields)	1.5 lbs/acre

- B. Areas with sandy, dry soil shall receive: Zorro Annual Fescue 6 lbs/acre, Rose Clover 9 lbs/acre

- C. A fertilizer consisting of 15-15-15 shall be applied at a rate of one half pound per 1,000 square feet. Fertilizer shall be Natural-based, slow release, and balanced in N, P, & K.
- D. Seed for creek banks shall conform to the latest requirements of the California Department of Fish and Game.

PART 3 - EXECUTION

3.01 Site Preparations

- A. Prior to start of landscaping work, review the site conditions to verify that final grades have been established, plant/turf beds are weed free, and the irrigation system is operational as shown on the Plans and as indicated in the Specifications.
- B. For landscaping within all street right-of-ways, conduct a soils analysis test of the existing soils and remove all lime-treated soils, aggregate base or other non-organic material to a minimum depth of two feet before planting or irrigation installation. Import topsoil to bring the finish grade to specified grades. Submit the soils analysis test results of the imported material prior to import.
- C. Notify the Inspector immediately of any existing conditions which are unacceptable for the commencement of landscaping work.

3.02 Coordination of Work

- A. Coordinate all work with other trades.

3.03 Preparation of Planting and Turf Areas

- A. Upon completion of grading and underground activity, Contractor shall obtain a soils test as outlined in 1.06.
- B. Place stockpiled topsoil in all areas to receive planting or turf to a minimum depth of twelve inches (12").
- C. Rip topsoil surface in two directions to a minimum depth of twelve inches (12").
- D. Spread soil amendments at the rates indicated in the soils report.
- E. Rototill amendments to recommended depths. Till amendments to a depth of 6" or as recommended by soils report.
- F. Remove all rock and debris which are greater than ½ inch in areas to be turfed and one inch (1") in areas to be planted.
- G. All planted and turf areas to be smooth and uniform in grade as shown on the Plans.
- H. Planting areas to be sloped to drain as shown on the Plans.

3.04 Storage of Plants and Trees

- A. Protect materials from deterioration during delivery and storage. Adequately protect plants from drying out, exposure of roots to sun, wind or extremes of

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- heat and cold temperatures. If planting is delayed more than 24 hours after delivery, set plants in a location protected from sun and wind. Provide adequate water to the root ball package during the shipping and storage period, including weekends and Holidays.
- B. Soil moisture shall be maintained above wilting point and below field capacity for the root ball substrate or soil.
 - C. All plant materials must be available for observation prior to planting. Any plants determined to be damaged or distressed due to improper watering may be rejected by inspector and shall be replaced at no cost to City.

3.05 Plant Installation

A. Tree and Shrub Planting

1. Remove only those plants which will be planted the same day. Place such plants in the proposed locations for review and accepted by the City prior to actual planting. Notify the Inspector a minimum of 48 hours prior to day of planting.
2. Dig planting pits as shown on the Plans and as shown in the Parks Construction Standards. Scarify the sides and bottom of pit to prevent glazing. Fill pit completely with water and allow the water to completely drain from the pit prior to actual planting.
3. Relocate any plantings taller than 6" in height that fall in front of any irrigation head in order to ensure proper coverage of the irrigation system.
4. For pits that retain water, completely penetrate the hardpan layer at the bottom of the pit and backfill with topsoil. Fill pit with water to test and ensure proper drainage.
5. Prior to tree planting a central leader needs to be established by pruning, as necessary. Codominant leaders need to be removed or suppressed. Refer to the CALFIRE "Tree Training", "Tree Planting", and "Tree Quality" cue cards and "Tree and Plant Root Management Standard and Quality Expectations" contained in Section 5 of these Standards.
6. Plants shall be removed from their containers only at the time of placement within the plant pit. Perform root pruning on all four sides of the root ball by shaving and cutting away the root ball periphery to reduce the amount of circling roots. Starting from the top and then cutting/slicing down to the bottom of the root ball. On a 15 gal container at least 1-1.5 inches of the root ball periphery needs to be removed by slicing or shaving. On a 24" and 36" box tree at least 2 inches of the root ball periphery needs to be removed by slicing or shaving. A sharp hand pruning saw needs to be used for the slicing or shaving of the root ball. Refer to the CALFIRE "Root Management" cue card contained in Section 5 of these Standards. This process will remove many girdling and circling roots reflected by the container wall and

allows for root penetration within the planting basin. Spread all roots to the side to allow proper root development. Add native backfill and amendments as shown in the Parks Construction Standards and as recommended by the soils testing laboratory.

7. Plant tree at least three inches (2") above grade on mound to prevent bowl effect. The tree's beginning root flare must be located at top of grade with installed sod.
8. Carefully place plant into the plant pit without damaging the root ball. Water the backfill until saturated.
9. Construct berm and place tree stakes and install mulch per the Parks Construction Standards. Mulch is required for trees within the turf area.
10. Where mowing will occur, provide an eight-foot (8') minimum horizontal clearance between trees and other site improvements, including shrubs.
11. Tree ties should be installed via a figure eight loop and each tie shall be secured with a nail on the tree stake. Install two (2) Arbor Ties at 2/3 of tree height and two (2) Arbor Ties at 1/2 of tree height.
12. Trees less than 8' in height require an 8' stake. Trees 8' or greater in height require a 10' stake.
13. Tree stakes should be inserted into the ground to a minimum depth of 18".

B. Groundcover Planting

1. Place groundcover plants in neat, straight, and parallel rows, triangularly spaced as shown on the Plans and as indicated herein.
2. Start the first row of planting at a distance equal to the on-center spacing required per plan, minimum, from the edge of the adjacent hardscape, mow band or header board.
3. Groundcover shall be installed to the outside edge of the water basins of trees or shrubs.

3.06 Turf Planting

(Hydroseeding for turf or natural areas)

- A. Lightly scarify areas to be hydroseeded.
- B. Tank, hose and associated apparatus must be thoroughly clean and free of debris or other material prior to placement/spraying of seed.
- C. Hydroseed turf mix shall contain the following:

Material	Application Rate
Turf Seed	Per Manufacturer's Recommendations
Wood Cellulose Fiber Mulch	60 lbs. per 1,000 SF
Binder	Per Manufacturer's Recommendation
Fungicide turf only	1/3 lb. per 1,000 SF

Fertilizer	Per soils lab recommendation and as approved by Parks, Recreation & Libraries Department
Soil Conditioner	Per Soil Conditioner soils lab recommendation and as approved by Parks, Recreation & Libraries Department

- D. Blend mix in a hydraulic mixer until all material is consistently blended.
- E. Apply mix at a rate of 125 pounds per 1,000 square feet unless otherwise recommended by the manufacturer.
- F. Spray mixture consistently over the area to be hydroseeded. Protect adjacent areas such as paving, walls, play areas and other from overspray.
- G. At the end of each day of spraying operations, clean up all areas where overspray has occurred.
- H. Once seed is placed, it should not be allowed to dry out.

3.07 Mulch

- A. Prior to placing mulch, apply post-emergent herbicide to any weeds present, per label directions.
- B. Prior to placing mulch, apply pre-emergent herbicide in all planting areas, per label directions.
- C. Apply three inches (3") of mulch in all landscape planter areas.
- D. Keep mulch a minimum of three inches (3") away from the trunks of all woody shrubs and six inches (6") away from all trees. Taper mulch profile away from this point to prevent subsequent collection of mulch against trunks.

3.08 Watering

- A. Upon completion of each planting or turf area, irrigate appropriately to ensure proper health and growth.
- B. Continually adjust the irrigation for plant needs regardless of air temperature.

3.09 Clean-up

- A. Upon completion of planting operations, collect and remove from site all empty plant containers, debris, rubbish and other trash.
- B. Sweep clean and wash all hardscape areas.
- C. Clean up shall occur, at minimum of once a week, at the end of the work week.
- D. Maintain the entire site in a clean condition to the satisfaction of the City.

3.10 Pre-Final (Punch List) Review

- A. See Section 011000 1.16 of the Summary of Work for notification process.
- B. The following conditions must be met in order for planting to be considered towards substantial completion, as required to enter into the establishment period described in Section 011000, 1.16:

1. For seeded turf:
 - a. Upon completion of the second mowing of completely germinated turf. Second mowing is defined as full coverage of turfed area 90% weed free.
 - b. Root depth – Turf grass roots shall be healthy, creamy-white in color and be 4" or greater in length/depth as measured from the soil surface to root tip. This shall be consistent throughout turfed area.
 - c. Turf shall be of uniform green color with no visible signs of stress due to soil fertility, moisture, disease or pests.
2. For trees and shrubs:
 - a. Trees and shrubs shall be properly installed, and with no visible signs of stress due to soil fertility, moisture, disease or pests.

3.11 Establishment Period

- A. Active maintenance is required throughout the entire establishment period:
 1. Maintain turf to a height of two and one half inches (2-1/2") for cool season turf varieties and one and one half inches (1-1/2") for warm season turf varieties. Maintained height shall be measured from the surface of finish grade to the top of the leaf blade throughout the establishment period, and mowed as frequently as required to maintain said height. At no time shall the leaf blade be mowed or cut more than 1/3 of the length of the blade. Root mass/depth must remain consistent as measured at the start of establishment or greater.
 2. Edge all turf areas along hardscape edges.
 3. Re-seed all bare areas within the turf as soon as evident.
 4. Immediately replace all dead plants.
 5. As necessary, raise all trees and shrubs which have sunk within the plant pit beyond the levels indicated in the Standard details.
 6. Keep all areas free of weeds, pests and disease.
 7. For trees located in turf areas, maintain a circle free of turf at a distance described in the Standard details
- B. Prior to the start of the final thirty (30) days of establishment:
 1. All plant replacements shall be completed.
 2. All plantings and turf shall be thriving and in a healthy condition.
 3. The lack of active maintenance prior to the final thirty (30) days may constitute a delay in the start of the final thirty (30) days of the establishment period.

3.12 Final Review

- A. The Inspector shall review the site for completion of items noted but not limited to, "B" below. All corrective action is required to enter into the final thirty (30) days of establishment.

- B. The site shall be prepared for review, by ensuring that:
 - 1. All spray heads have been properly adjusted,
 - 2. Dead plants have been replaced,
 - 3. Planting areas have been weeded,
 - 4. Turf areas have full germination, are consistent in green color and are weed-free,
 - 5. Walkways and paved areas have been swept and washed, and
 - 6. Turf roots meet standards outlined in 3.10
- C. Failure to complete any one or all of the above items may constitute non-performance of the final review and will require re-scheduling. In this case, the cost of the extended establishment period shall be at no additional cost to the City.

PART 4 - GUARANTEE

4.01 General

- A. Contractor shall provide a written guarantee covering all plant materials (trees & shrubs) furnished by him to be free of all defects or disease and that all plants are in a healthy and thriving condition at the completion of the contract. Deciduous plant material shall be warranted beyond the time of contract completion until such time as growth becomes evident.
- B. All plants, except those provided by the City, shall be warranted for a period of one (1) year, commencing on the date of final acceptance. The warrantee shall be as outlined in Section 011000: Summary of Work, paragraph 1.19.

END OF SECTION

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SECTION 33 00 00 UTILITIES

PART 1 - GENERAL

1.01 General Requirements

- A. The requirements set forth in the General Conditions shall be in addition to the standards provided herein.
- B. The requirements set forth in the Supplemental Conditions shall be in addition to the standards provided herein.
- C. The standards set forth in the City of Roseville Design and Construction Standards, latest edition, for storm drainage throughout the project and for sanitary sewer installations within the public rights-of-ways, easements, or as shown on the improvement plans shall be in addition to the standards provided herein.
- D. The standards set forth in the latest edition of the California Building Code (CBC) for sanitary sewer installation within the project site, outside of the public right-of-way or easement shall be in addition to the standards provided herein.

1.02 Description

- A. Furnish all labor, materials and equipment for the complete installation of the storm drain system and sanitary sewer pipe, and necessary appurtenances as shown on the Plans and as specified herein.
- B. Submit a materials listing for review and approval prior to commencement of specified work.

1.03 Related Work

- A. Section 31 10 00: Clearing and Grubbing
- B. Section 31 20 00: Earthwork

1.04 Safety Requirements

- A. Furnish, install and maintain required sheeting, shoring, bracing, and other methods to ensure complete and safe work environment for all workers. Upon completion of work, remove all bracing, shoring, etc. in its entirety, unless otherwise directed by the Inspector.
- B. Prior to excavation or trenching, the Contractor shall contact USA Airt (800) 227-2600 to locate all known utilities a minimum of 48 hours prior to start of work. During the course of construction, the Contractor shall take every precaution to maintain and protect utilities noted to remain. Said utilities shall remain operational at all times, unless otherwise noted on the plans.

- C. The existing utilities are shown on the Plans based on the information available at the time of contract document development. The City shall not assume responsibility for any inaccuracies or incompleteness of the Plans based on such information. The Contractor shall immediately notify, upon damage of any pipeline or facility, the Owner and/or its agents and take every action necessary to repair or replace damaged facilities to the satisfaction of the Inspector, and at no additional cost to the City.
- D. Trenches, excavations and repair of pavement shall be consistent with Section 31 20 00: Earthwork.

1.05 Coordination

- A. The piping system as shown on the Plans is diagrammatic. The Contractor shall make reasonable adjustments to the layout to avoid conflicts, based on actual field conditions. Said changes shall not interfere with the design intent of the system.

1.06 Tolerance

- A. The allowable tolerance for the installation of pipe is 0.05 feet within grades or spot elevations indicated on the Plans.

1.07 Product Storage

- A. Take every precaution to protect the materials and pipes from damage during the delivery, storage and installation of the pipe system. Store in a cool, contained area, protected from direct sunlight and per manufacturer's recommendations. Pipe shall be supported on firm level ground at the site.

1.08 Record Drawings

- A. The Contractor shall keep an accurate record of the as-built conditions of the storm drain and sanitary sewer system. These records shall be updated daily and kept at the construction site. At any time, the Inspector may examine the conditions of the "as-builts" to ensure compliance of the above.

PART 2 - PRODUCTS

2.01 General

- A. All products shall conform to City of Roseville Design and Construction Standards, latest edition, except as noted below.

2.02 Drain Pipe

- A. Solid drainpipe shall be PVC SDR 35 and shall conform to ASTM D3034, or accepted equal. Gasketed connections shall conform to ASTM F477.

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2.03 Drain Rock

- A. Drain rock shall be Class 2 permeable, $\frac{3}{4}$ " diameter.

2.04 Filter Fabric

- A. Filter fabric shall be MiraDRAIN 5000, or accepted equal.

2.05 Drains

- A. Drain Inlets shall be pre-cast and a minimum size of twenty-four inches (24") square or round by Jensen Precast, or accepted equal.
1. Grate shall be heavy duty, cast iron, walk-on, and bolt down.
 2. Box extensions shall be Jensen Precast, or accepted equal.
 3. The base shall be six inches (6") thick.
 4. Walls shall be six inches (6") thick.
 5. A "No Dumping" Metal Storm Drain Marker shall be affixed to the concrete color of each drain inlet (See Detail DR-20)
 6. Contractor may install cast-in-place drain inlets in lieu of pre-cast drain inlets. Submit shop drawings and concrete mix design for review and approval.
- B. Sanitary sewer clean outs shall be as specified in the City of Roseville, Design and Construction Standards, latest edition.

2.06 Manholes

- A. Manholes shall have tongue and groove joints, be forty-eight inches (48") minimum in diameter, meeting ASTM C-478.
- B. Covers shall be cast iron.
- C. All components shall conform to the City of Roseville Design and Construction Standards, latest edition.

2.07 Storm Drain Pipe to Structure/Connector Seal

- A. A flexible pipe to manhole connector shall be used for all pipe penetrations to pre-cast and/or cast-in-place concrete structures.
1. The seal shall provide a flexible, positive, watertight connection between pipe and concrete wastewater structures. The connector shall assure that a seal is made between (1) the connector and the structure wall and (2) between the connector and the pipe. The seal between the connector and the manhole wall shall be made by casting the connector integrally with the structure wall during the manufacturing process in such a manner that it will not pull out during coupling. The seal between connector and pipe will be made by way of a stainless steel take down band compressing the gasket against the outside diameter of the pipe.
 2. The connector shall be molded from materials whose physical/chemical properties meet or exceed the physical/chemical resistant properties

outlined in ASTM C923. The connector and stainless steel hardware shall meet or exceed the performance requirements proscribed in ASTM C923.

3. The connector shall be of size specifically designed for the pipe material being used and shall be installed in accordance with recommendations of the manufacturer.
4. Connectors shall be Z-LOK or G3 connectors manufactured by A-LOK Products Inc. or approved equivalent.

2.08 Tracer Wire

- A. Insulated solid copper wire, minimum #12 gauge. Color shall be green.

2.09 Vitrified Clay Pipe

- A. Vitrified clay pipe (VCP) shall be as specified in Section 91 Sanitary Sewer in the City of Roseville, Design and Construction Standards, latest edition.

2.10 Potable Water Warning Tape

- A. On sites with both Recycled water and potable water lines. Blue plastic tape, 3 inches wide, with the words "CAUTION: POTABLE WATERLINE" imprinted in minimum 1-inch high, black letters. Imprinting shall be continuous and permanent.

2.11 Service Connections and Water Meters

- A. All service connections and water meters to conform to the City of Roseville Standard Drawing W-6.

2.12 Meter Boxes

- A. Contractor shall verify box size required for water system appurtenances as shown in the Construction Documents. Provide a precast concrete utility box for each buried appurtenance. Provide a non-traffic-rated lid in landscape areas. Christy, or approved equal.

2.13 Backflow Preventer

- A. Provide Reduced Pressure Principal Assembly (RPPA) consisting of two independently operating check valves with a pressure differential relief valve located between the two check valves, two shut-off valves, and four test cocks. RPPA shall be tamper-proof and conform to AWWA C511. Valve shall have an outside screw (OS) gate valve on inlet and outlet, and strainer on inlet. Include test cocks and pressure-differential relief valve with ASME A112.1.2 air gap fitting located between two positive-seating check valves for continuous-pressure application.
- B. Body: Bronze with threaded ends.
- C. Interior Lining: AWWA C550, epoxy coating for cast iron or steel bodies.

2.14 Potable Water PVC Pipe and Fittings

- A. 1 inch thru 3 inch PVC Pipe
 - 1. Pipe: ASTM D1785, Schedule 40
 - 2. Joints: Restrain with solvent cement. Do not use threaded pipe
 - 3. Solvent Cement: ASTM D2564
- B. 4 inches or larger PVC Pipe
 - 1. Pipe: AWWA C900 DR 14.
 - 2. Fittings: Ductile iron AWWA C110 or C153.
 - 3. Joints: Push on bell and spigot joint per AWWA C900.

PART 3 - EXECUTION

3.01 General

- A. All pipes shall slope uniformly from given elevations shown on the Plans.
- B. All pipes shall be accurately laid true to line and grade, utilizing accepted construction methods.
- C. Damaged or cracked pipe and fittings shall not be installed and shall be removed from site.
- D. Install all pipe in locations shown on the Plans, except where existing conditions necessitate minor changes.
- E. All pipe and fittings shall be kept clean and closed throughout the course of construction.
- F. Do not drop or dump pipe, fittings, valves, or any other water line material into trenches.
- G. Connections to existing sanitary sewer stubs shall be "TV-ed" and air tested prior to the start of construction per the City of Roseville Design and Construction Standards, latest edition.

3.02 Installation

- A. Installation of the specified pipe lines shall conform to the City of Roseville Design and Construction Standards, latest edition.
- B. Notify the Inspector a minimum of 48 hours prior to covering of work to ensure timely inspections.
- C. Cutting of AC or concrete paving shall be clean, vertical and straight, using a saw, or other tool specific to this application. Replace paving to existing or better condition prior to work.
- D. Trench and backfill shall be per City of Roseville Design and Construction Standards, latest edition.
- E. Catch basins and drain inlets shall be installed with a concrete collar with "No Dumping" message and fish symbol depressed into the concrete or bolted in

place, consistent with Drawing DR-20 the City of Roseville Design and Construction Standards, latest edition.

- F. Drain inlets installed in mulched planter areas shall have a 12-inch wide collar of 2- to 6-inch river cobble placed over filter fabric.
- G. Drain inlets at drinking fountains shall be located under jug filler and connected to storm drain per local codes.
- H. Manholes shall be per City of Roseville Design and Construction Standards, latest edition. Install grate flush with finish grade.
- I. Sanitary Sewer Clean-outs shall be installed with 3M ball markers and shall be located within planted or turf areas, whenever possible. Place clean-outs at 100' intervals throughout the project. Clean-outs shall not be located within play areas. Install per City of Roseville Design and Construction Standards, latest edition.
- J. Upon completion, thoroughly flush storm drain system in the presence of the Parks Inspector.

3.03 Tracer Wire

- A. Install tracer wire on top of the potable water lines
- B. Tracer wire shall be continuous with no splices.
- C. Attach wire to top of pipe in such manner that it will not be displaced during construction operations.
- D. Form a mechanically and electrically continuous line throughout the pipeline, extending to the nearest valve or other pipeline appurtenance. Extend the wire up the outside of the valve box/riser and cut a hole that is eight inches from the top, extend a twelve inch wire lead to the inside of the box. At other pipeline appurtenances, terminate the twelve inch wire lead inside the enclosure.

3.04 Warning Tape

- A. Install tape approximately one foot above and along the centerline of the pipe.
- B. Where tape is not continuous, lap tape ends a minimum of two feet.

3.05 Potable Water Warning Tape

- A. To be used on all potable water piping installed within the same project limits as on-site recycled water piping.
- B. Install plastic warning tape in pipe backfill, six inches above pipe, for the entire length of the pipe.

3.06 Connection to Existing

- A. Contractor shall submit a work plan delineating the work sequence and duration of each task.

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- B. The Contractor to submit a contingency plan in case work extends beyond the allowable shutdown duration.
- C. Contractor to notify Owner 48 hours prior to shutdown.
- D. Prior to shutdown, the Contractor shall have the material, tools and equipment necessary to do the work, including pumps, generator, lighting, etc.
- E. No work shall be done during or within two weeks following a wet weather event.
- F. Contractor to check the weather (NOAA website) and plan work during a period of dry weather.

3.07 Cleaning

- A. Keep site clean at all times. Remove from the site all debris and rubbish and legally dispose.

END OF SECTION

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DRAWINGS

Project: John L Sullivan Park

Project drawings are issued as a separate plan set titled, "John L. Sullivan Park Site WB-51, dated 09/04/2019, as prepared by Quadriga Landscape Architecture and Planning, Inc.

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TEXT OF AB 626

Assembly Bill No. 626

CHAPTER 810

An act to add and repeal Section 9204 of the Public Contract Code, relating to public contracts.

[Approved by Governor September 29, 2016. Filed with Secretary of State September 29, 2016.]

LEGISLATIVE COUNSEL'S DIGEST

AB 626, Chiu. Public contracts: claim resolution.

Existing law prescribes various requirements regarding the formation, content, and enforcement of state and local public contracts. Existing law applicable to state public contracts generally requires that the resolution of claims related to those contracts be subject to arbitration. Existing law applicable to local agency contracts prescribes a process for the resolution of claims related to those contracts of \$375,000 or less.

This bill would establish, for contracts entered into on or after January 1, 2017, a claim resolution process applicable to any claim by a contractor in connection with a public works project. The bill would define a claim as a separate demand by the contractor for one or more of the following: a time extension for relief from damages or penalties for delay, payment of money or damages arising from work done pursuant to the contract for a public work, or payment of an amount disputed by the public entity, as specified.

This bill would require a public entity, defined to exclude certain state entities, upon receipt of a claim sent by registered or certified mail, to review it and, within 45 days, provide a written statement identifying the disputed and undisputed portions of the claim. The bill would authorize the 45-day period to be extended by mutual agreement. The bill would require any payment due on an undisputed portion of the claim to be processed within 60 days, as specified. The bill would require that the claim be deemed rejected in its entirety if the public entity fails to issue the written statement.

This bill would authorize, if the claimant disputes the public entity's written response or if the public entity fails to respond to a claim within the time prescribed, the claimant to demand to meet and confer for settlement of the issues in dispute. The bill would require any disputed portion of the claim that remains in dispute after the meet and confer conference to be subject to nonbinding mediation, as specified. The bill would provide that unpaid claim amounts accrue interest at 7% per annum. The bill would prescribe a procedure by which a subcontractor or lower tier contractor may make a claim through the contractor.

This bill would require the text of these provisions, or a summary, to be set forth in the plans or specifications for any public work which may give rise to a claim. The bill would specify that a waiver of these rights is void and contrary to public policy, except as specified. The bill would also specify that it does not impose liability on a public entity that makes loans or grants available through a competitive application process, for the failure of an awardee to meet its contractual obligations.

By increasing the duties of local agencies and officials, this bill would impose a state-mandated local program.

This bill would, on January 1, 2020, repeal the provision establishing the claim resolution process.

This bill would specify that these provisions constitute a matter of statewide concern.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

The people of the State of California do enact as follows:

SECTION 1. Section 9204 is added to the Public Contract Code, to read:

9204. (a) The Legislature finds and declares that it is in the best interests of the state and its citizens to ensure that all construction business performed on a public works project in the state that is complete and not in dispute is paid in full and in a timely manner.

(b) Notwithstanding any other law, including, but not limited to, Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2, Chapter 10 (commencing with Section 19100) of Part 2, and Article 1.5 (commencing with Section 20104) of Chapter 1 of Part 3, this section shall apply to any claim by a contractor in connection with a public works project.

(c) For purposes of this section:

(1) "Claim" means a separate demand by a contractor sent by registered mail or certified mail with return receipt requested, for one or more of the following:

(A) A time extension, including, without limitation, for relief from damages or penalties for delay assessed by a public entity under a contract for a public works project.

(B) Payment by the public entity of money or damages arising from work done by, or on behalf of, the contractor pursuant to the contract for a public works project and payment for which is not otherwise expressly provided or to which the claimant is not otherwise entitled.

(C) Payment of an amount that is disputed by the public entity.

(2) "Contractor" means any type of contractor within the meaning of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code who has entered into a direct contract with a public entity for a public works project.

(3) (A) "Public entity" means, without limitation, except as provided in subparagraph (B), a state agency, department, office, division, bureau, board, or commission, the California State University, the University of California, a city, including a charter city, county, including a charter county, city and county, including a charter city and county, district, special district, public authority, political subdivision, public corporation, or nonprofit transit corporation wholly owned by a public agency and formed to carry out the purposes of the public agency.

(B) "Public entity" shall not include the following:

(i) The Department of Water Resources as to any project under the jurisdiction of that department.

(ii) The Department of Transportation as to any project under the jurisdiction of that department.

(iii) The Department of Parks and Recreation as to any project under the jurisdiction of that department.

(iv) The Department of Corrections and Rehabilitation with respect to any project under its jurisdiction pursuant to Chapter 11 (commencing with Section 7000) of Title 7 of Part 3 of the Penal Code.

(v) The Military Department as to any project under the jurisdiction of that department.

(vi) The Department of General Services as to all other projects.

(vii) The High-Speed Rail Authority.

(4) "Public works project" means the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind.

(5) "Subcontractor" means any type of contractor within the meaning of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code who either is in direct contract with a contractor or is a lower tier subcontractor.

(d) (1) (A) Upon receipt of a claim pursuant to this section, the public entity to which the claim applies shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Upon receipt of a claim, a public entity and a contractor may, by mutual agreement, extend the time period provided in this subdivision.

(B) The claimant shall furnish reasonable documentation to support the claim.

(C) If the public entity needs approval from its governing body to provide the claimant a written statement identifying the disputed portion and the undisputed portion of the claim, and the governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, the public entity shall have up to three days following the next duly publicly noticed meeting of the governing body after the 45-day period, or extension, expires to provide the claimant a written statement identifying the disputed portion and the undisputed portion.

(D) Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply.

(2) (A) If the claimant disputes the public entity's written response, or if the public entity fails to respond to a claim issued pursuant to this section within the time prescribed, the claimant may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute.

(B) Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the claimant sharing the associated costs equally. The public entity and claimant shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each

party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to applicable procedures outside this section.

(C) For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

(D) Unless otherwise agreed to by the public entity and the contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Section 20104.4 to mediate after litigation has been commenced.

(E) This section does not preclude a public entity from requiring arbitration of disputes under private arbitration or the Public Works Contract Arbitration Program, if mediation under this section does not resolve the parties' dispute.

(3) Failure by the public entity to respond to a claim from a contractor within the time periods described in this subdivision or to otherwise meet the time requirements of this section shall result in the claim being deemed rejected in its entirety. A claim that is denied by reason of the public entity's failure to have responded to a claim, or its failure to otherwise meet the time requirements of this section, shall not constitute an adverse finding with regard to the merits of the claim or the responsibility or qualifications of the claimant.

(4) Amounts not paid in a timely manner as required by this section shall bear interest at 7 percent per annum.

(5) If a subcontractor or a lower tier subcontractor lacks legal standing to assert a claim against a public entity because privity of contract does not exist, the contractor may present to the public entity a claim on behalf of a subcontractor or lower tier subcontractor. A subcontractor may request in writing, either on his or her own behalf or on behalf of a lower tier subcontractor, that the contractor present a claim for work which was performed by the subcontractor or by a lower tier subcontractor on behalf of the subcontractor. The subcontractor requesting that the claim be presented to the public entity shall furnish reasonable documentation to support the claim. Within 45 days of receipt of this written request, the contractor shall notify the subcontractor in writing as to whether the contractor presented the claim to the public entity and, if the original contractor did not present the claim, provide the subcontractor with a statement of the reasons for not having done so.

(e) The text of this section or a summary of it shall be set forth in the plans or specifications for any public works project that may give rise to a claim under this section.

(f) A waiver of the rights granted by this section is void and contrary to public policy, provided, however, that (1) upon receipt of a claim, the parties may mutually agree to waive, in writing, mediation and proceed directly to the commencement of a civil action or binding arbitration, as applicable; and (2) a public entity may prescribe reasonable change order, claim, and dispute resolution procedures and requirements in addition to the provisions of this section, so long as the contractual provisions do not conflict with or otherwise impair the timeframes and procedures set forth in this section.

(g) This section applies to contracts entered into on or after January 1, 2017.

(h) Nothing in this section shall impose liability upon a public entity that makes loans or grants available through a competitive application process, for the failure of an awardee to meet its contractual obligations.

(i) This section shall remain in effect only until January 1, 2020, and as of that date is

repealed, unless a later enacted statute, that is enacted before January 1, 2020, deletes or extends that date.

SECTION 2.

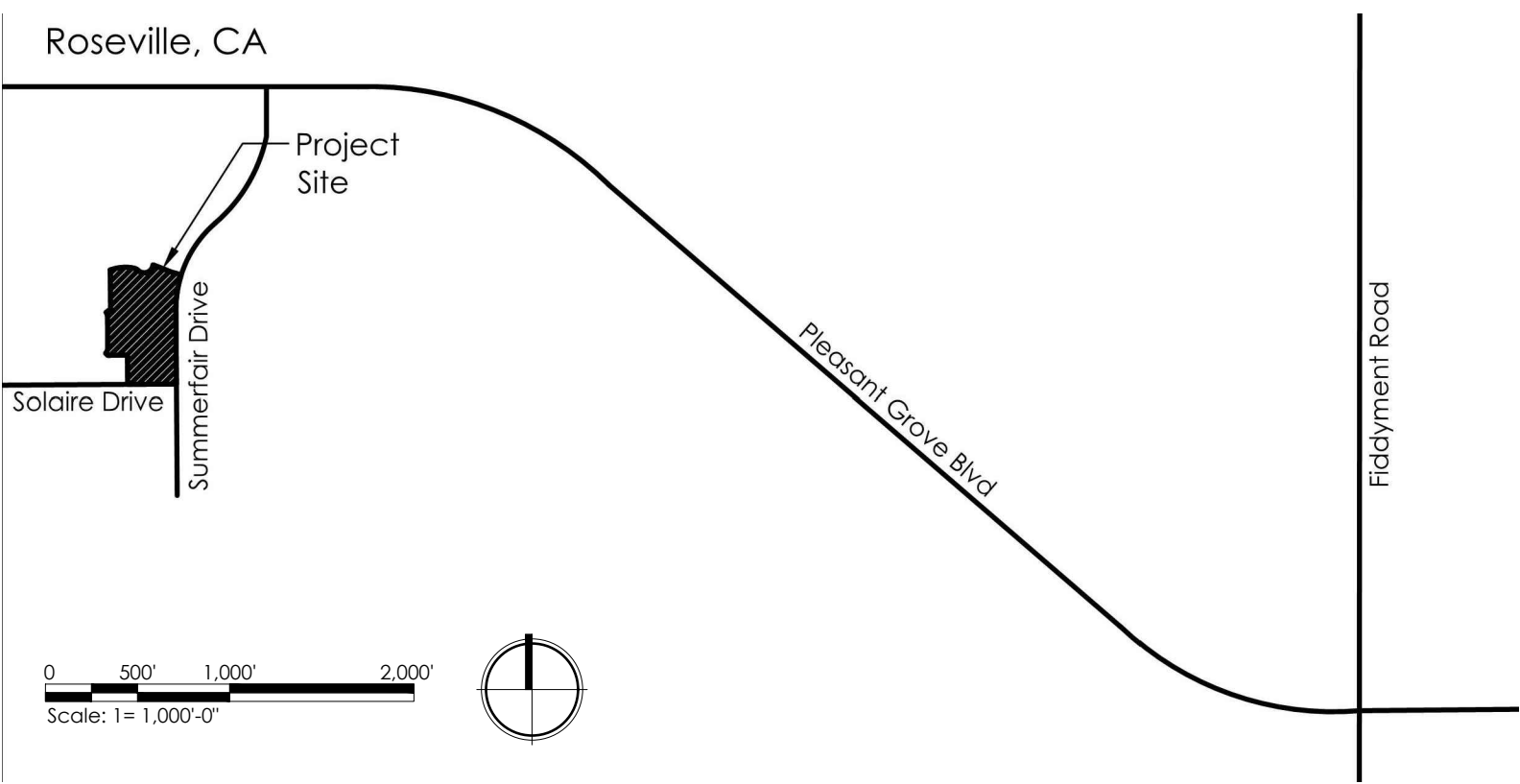
The Legislature finds and declares that it is of statewide concern to require a charter city, charter county, or charter city and county to follow a prescribed claims resolution process to ensure there are uniform and equitable procurement practices.

SECTION 3.

If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

For Council Approval
Not for Bidding

VICINITY MAP



CITY BENCHMARK

City BM71 Basis of Bearings: California State Plane
Elev. 122.340 Coordinates, Zone 2. US Survey Foot

WASTE MGMT PLAN

Contractor will submit a Waste Management Plan by email to SCST@Roseville.ca.us or by fax to 916-774-5798. If Contractor has questions or needs assistance completing a Waste Management Plan, call 916-774-5780.

PROJECT TEAM

Landscape Architect

Quadriga Landscape Architecture and Planning, Inc.
1415 21st Street, Studio A
Sacramento, CA 95811
Phone (916) 441-2129

Civil Engineer

BKF Engineers Surveyors Planners
980 9th Street, Suite 1770
Sacramento, CA 95814
Phone (916) 556-5800

Electrical Engineer

ECOM Engineering, Inc.
1796 Tribute Road, Suite 100
Sacramento, CA 95815
Phone (916) 641-5600

SHEET INDEX

L1.0	Title Sheet
L1.1	Scope of Work
C1.0	General Notes, Legend, & Abbreviations
C2.0	Demolition Plan
C2.1	Demolition Plan
C3.0	Staking and Reference Plan
C3.1	Staking and Reference Plan
C4.0	Grading and Drainage Plan
C4.1	Grading and Drainage Plan
C5.0	Utility Plan
C5.1	Utility Plan
C6.0	Erosion and Sediment Control Plan
C6.1	Erosion and Sediment Control Plan
C6.2	Erosion Control Details
LS1.0	Layout Notes & Legend
LS1.1	Layout Plan - North
LS1.2	Layout Plan - South
LS2.0	Construction Details
LS2.1	Construction Details
LS2.2	Construction Details - Playground Layout Enlargement
LS2.3	Construction Details - Add Alternate #1 Exercise Nodes Layout Enlargements
LI1.0	Irrigation Notes & Legend
LI1.1	Irrigation Notes & Schedule
LI1.2	Irrigation Plan - North
LI1.3	Irrigation Plan - South
LI1.4	Irrigation Details
LI1.5	Irrigation Details
LI1.6	Irrigation Details
LP1.0	Planting Notes & Legend
LP1.1	Planting Plan - North
LP1.2	Planting Plan - South
LP1.3	Planting Details
LP1.4	Soils Analysis
E0.0	Symbols List, Notes, Sheet Index, One Line Diagram
E1.0	Overall Site Plan - Electrical
E2.0	One Line and Wiring Diagrams

Add Alternate #3: Shade Shelter Structural Drawings

CS	Cover Sheet
1	Architectural Elevations
2	Anchor and Footing Layout
2.1	Anchor and Footing Details
3	Structural Framing Plan
4	Frame Connection Details
4.1	Frame Connection Details
5	Roof Overview
5.1	Roof Layout
6	Roof Connection Details
6.1	Roof Connection Details
6.2	Roof Connection Details

ADDITIVE ALTERNATES

Add Alternate #1: Exercise Nodes
Add Alternate #2: Swings Play Area
Add Alternate #3: Shade Shelter

FOR BLDG DEPT REVIEW

ADA Path of Travel: L1.1
Drinking Fountain Layout (ADA): LS1.2
Electrical: E0.0, E1.0, E2.0
Shade Structure (Polygon)

Special Inspection and Testing Agreement Form will be DELETED

BUILDING CODE APPLICABILITY

This project is subject to the following building Design Codes:
2016 California Building Code with City of Roseville Amendments (CBC)
2016 California Plumbing Code (CPC)
2016 California Electrical Code with City of Roseville Amendments (CEC)

BUILDING CLASSIFICATION

SHADE STRUCTURE

Zone	PR
Occupancy	U
Building Type	V-B
Occupant Load	34
Building Area	510 s.f.

HOURS OF CONSTRUCTION

In accordance with the City's Noise Ordinance, the hours of project construction shall be limited to the following: 7:00 A.M. to 7:00 P.M. (Monday through Friday) 8:00 A.M. to 8:00 P.M. (Saturday, Sunday, and Holidays).

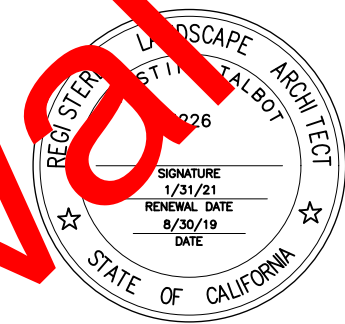
City Engineer

Date

Department of Development Services

UTILITY	REPRESENTATIVE	PHONE
USA		800-642-2444
Gas	PGandE	530-889-3147
Electricity	Roseville Electric	916-746-1661
Telephone	N/A	
Water	City of Roseville	916-774-5750
Sewer	City of Roseville	916-774-5339
Drainage	Development Services Engineering	916-774-5339
T.V. Cable	N/A	

Stamp



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Issuances & Revisions

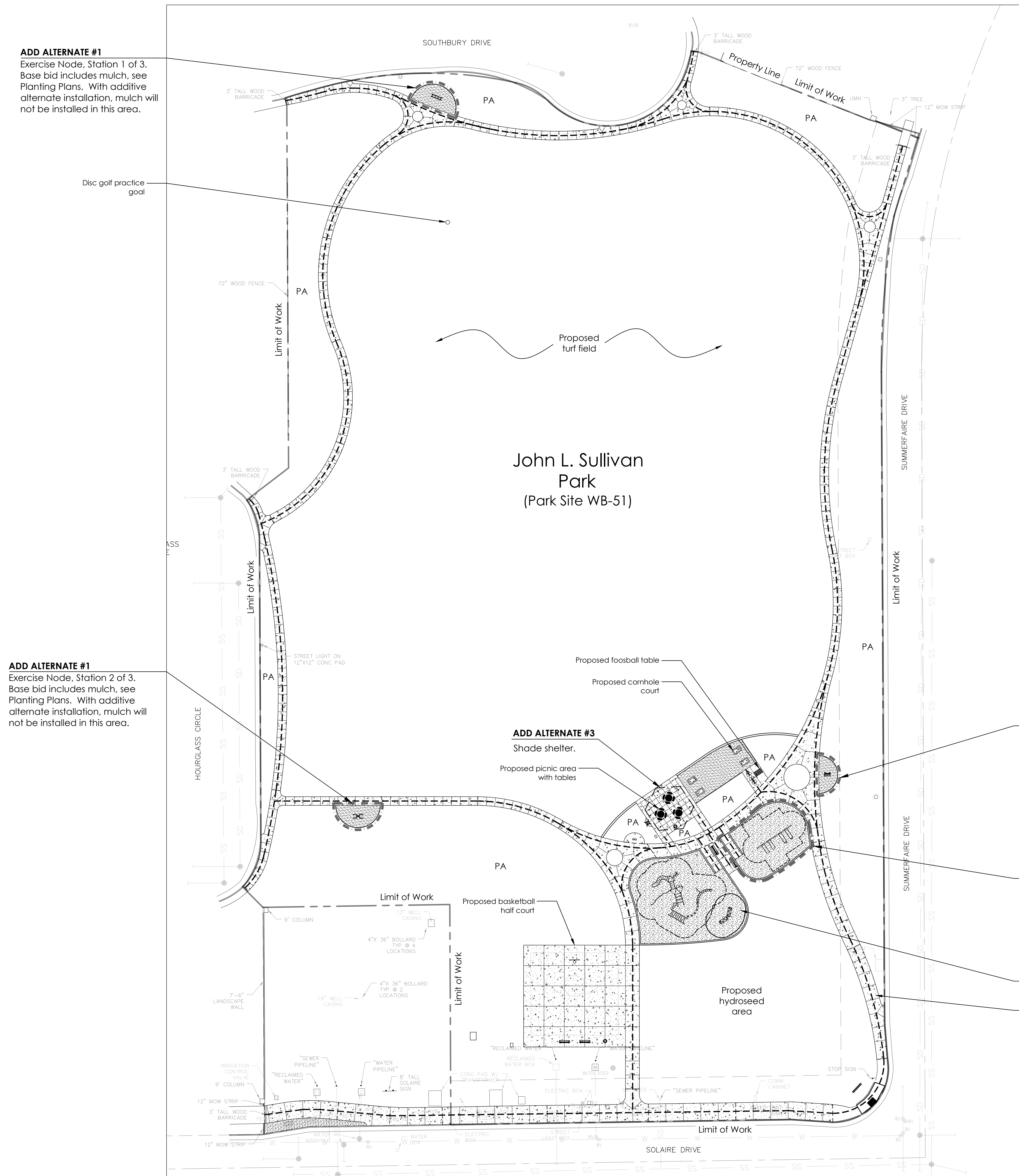
No.	Description	Date



Title Sheet

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

L1.0

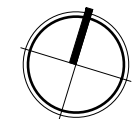


EXISTING CONDITIONS LEGEND

SITE IMPROVEMENTS LEGEND

 Existing light to remain

— — — — ADA Path of Travel



GENERAL:

- 1.ALL CONSTRUCTION AND MATERIALS SHALL CONFORM TO THESE PLANS AND THE LATEST EDITION AND AMENDMENTS OF THE CITY OF ROSEVILLE DESIGN AND CONSTRUCTION STANDARDS.
- 2.THE CITY OF ROSEVILLE IS A MEMBER OF THE UNDERGROUND SERVICE ALERT (U.S.A.) ONE-CALL SYSTEM. THE CONTRACTORS SHALL NOTIFY THE U.S.A. CENTER 48 HOURS IN ADVANCE OF PERFORMING ANY EXCAVATION WORK BY CALLING 1-800-227-2600.
- 3.THE CONTRACTOR SHALL MARK IN WHITE PAINT ALL AREAS TO BE EXCAVATED PRIOR TO CONTACTING U.S.A. ANY AREAS NOT MARKED WILL NOT BE SUBJECT TO U.S.A., AND THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE RESULTING FROM EXCAVATION.
- 4.THE CONTRACTOR SHALL EXPOSE AND VERIFY LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION OF THE NEW IMPROVEMENTS CONNECTING TO OR IN THE VICINITY OF THE SAME.
- 5.THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING MONUMENTS AND OTHER SURVEY MARKERS ON THE JOB SITE.
- 6.THE CONTRACTOR SHALL PLACE BOXED SURVEY MONUMENTS WITH 1-1/2" BRONZE HEAD SET IN CONCRETE (STD. DWG. ST-36) AT LOCATIONS SHOWN ON THESE PLANS.
- 7.A.C. SURFACE SHALL BE CUT TO A NEAT, STRAIGHT LINE PARALLEL WITH THE STREET CENTERLINE AND THE EXPOSED EDGE SHALL BE TACKED WITH EMULSION PRIOR TO PAVING. THE EXPOSED BASE MATERIAL SHALL BE GRADED, RE-COMPACTED, AND RESEALED PRIOR TO PAVING.
- 8.ANY EXISTING CONCRETE SURFACE TO BE REMOVED SHALL BE SAW CUT TO A NEAT, STRAIGHT LINE.
- 9.THE CONTRACTOR SHALL SUBMIT A TRAFFIC CONTROL PLAN THAT SHALL BE ACCEPTED BY THE ENGINEERING DIVISION OF PUBLIC WORKS BEFORE START OF WORK IN RIGHT-OF-WAY AND SHALL BE IN ACCORDANCE WITH CALIFORNIA MUTCD LATEST EDITION. AT LEAST ONE LANE IN EACH DIRECTION SHALL REMAIN OPEN TO TRAFFIC UNLESS OTHERWISE SHOWN ON THE PLANS. TRAFFIC CONTROL HOURS ARE SUBJECT TO LIMITATION BY THE CITY. TRAFFIC CONTROL WITH LANE CLOSURES THAT AFFECT TRAFFIC FLOW MAY REQUIRE NIGHT WORK. IF, AS A PART OF TRAFFIC CONTROL MEASURES, A ROADWAY CLOSURE HAS BEEN APPROVED, THE CONTRACTOR SHALL NOTIFY DEVELOPMENT SERVICES CONSTRUCTION INSPECTOR 72 HOURS IN ADVANCE OF SETTING UP THIS CLOSURE.
- 10.CURB RAMPS CONFORMING TO ALL ADA AND TITLE 24 REQUIREMENTS SHALL BE PLACED AT ALL NEW STANDARD CURB RETURNS (STANDARD DRAWING ST-27) AND STANDARD TYPE A-7 DRIVEWAYS. WHERE EXISTING RAMPS DO NOT MEET CURRENT ADA AND TITLE 24 REQUIREMENTS, THE RAMPS SHALL BE UPGRADED IN CONFORMANCE WITH MINIMUM TITLE 24 REQUIREMENTS. WHERE EXISTING RAMPS DO NOT INCLUDE DETECTABLE WARNING PANELS (TRUNCATED DOMES), PANELS SHALL BE RETROFITTED PER THE CONSTRUCTION STANDARDS.
- 11.DRAIN INLETS NOT WITHIN A PAVED AREA SHALL HAVE A 12" WIDE COLLAR OF 6" THICK P.C.C. OR 2" THICK A.C.
- 12.PRIOR TO THE CERTIFICATE OF COMPLETION ON ALL SINGLE-FAMILY RESIDENTIAL SUBDIVISIONS, THE DEVELOPER SHALL SUBMIT A LETTER FROM THE POST OFFICE STATING THAT ITS REQUIREMENTS FOR MAILBOX CLUSTER PADS HAVE BEEN SATISFIED.
- 13.ALL UNDERGROUND UTILITIES WITHIN EXISTING OR PROPOSED CITY OF ROSEVILLE EASEMENTS SHALL REQUIRE A MINIMUM OF 90% COMPACTION ON THE TRENCH BACKFILL. COMPACTION OF BACKFILL BY JETTING IS NOT PERMITTED IN CITY OF ROSEVILLE RIGHT OF WAY AND EASEMENT AREAS OR WITHIN DEDICATED RECLAIMED WATER, STORM, SEWER OR WATER EASEMENTS AND MAINS.
- 14.THE CONTRACTOR SHALL CONDUCT A PRE-CONSTRUCTION MEETING ONE-WEEK PRIOR TO STARTING WORK. MEMBERS OF THE CITY OF ROSEVILLE DEVELOPMENT SERVICES DEPARTMENT, ENVIRONMENTAL UTILITIES DEPARTMENT AND ALL OTHER UTILITY REPRESENTATIVES SHALL BE NOTIFIED BY THE CONTRACTOR AS TO THE DATE AND LOCATION OF THE MEETING.
- 15.PRIOR TO EXCAVATION OF TRENCHES 5 FEET OR DEEPER, THE CONTRACTOR SHALL SUBMIT TO THE DEVELOPMENT SERVICES DEPARTMENT OR ENVIRONMENTAL UTILITIES DEPARTMENT INSPECTOR A COPY OF THE COMPANY'S ANNUAL CALOSHIA TRENCHING PERMIT AND A COPY OF THE COMPANY'S LETTER INFORMING CALOSHIA OF THE TIME THE TRENCHING IS COMMENCING AND THE LOCATION OF THE WORK.
- 16.ALL PAINTED TRAFFIC STRIPES, ARROWS, AND PAVEMENT MARKINGS SHALL BE CONSTRUCTED WITH THERMOPLASTIC MATERIAL TO THE SPECIFICATIONS SET FORTH IN CHAPTER 3 OF THE CALIFORNIA MUTCD LATEST EDITION. NON-REFLECTIVE PAVEMENT MARKERS SHALL CONSIST OF CERAMIC MARKERS ONLY CONFORMING TO CHAPTER 3 OF THE CALIFORNIA MUTCD LATEST EDITION.
- 17.THE DEVELOPERS CONTRACTOR SHALL TAKE EXTREME CARE TO PROTECT EXISTING SITE AND ADJACENT IMPROVEMENTS FROM DAMAGE. THE CONTRACTOR SHALL BE RESPONSIBLE TO REPAIR OR MAKE REPLACEMENT OF ALL CRACKED AND OTHERWISE PRE-EXISTING DAMAGED PUBLIC IMPROVEMENTS ALONG THE FRONTAGE OF THE PROJECT SITE AND ANY DAMAGE RESULTING FROM CONSTRUCTION TO CURRENT CITY STANDARDS AND AT THEIR OWN EXPENSE. THE EXTENT OF THE REPAIRS SHALL BE DETERMINED BY THE DEVELOPMENT SERVICES CONSTRUCTION INSPECTOR AND SHALL BE COMPLETED PRIOR TO THE CITY ACCEPTANCE OF THE IMPROVEMENTS.
- 18.WHERE COMBINATIONS OF SIDEWALK OR CURB AND GUTTER ARE PLACED CONTIGUOUS TO EXISTING, ALL ADJOINING EXISTING CONCRETE VERTICAL FACES SHALL BE DOWELED. ALL ABUTTING SIDEWALK ENDS SHALL BE DOWELED MID-SECTION VERTICALLY WITH TWO DOWELS FOR FOUR THROUGH SIX-FOOT WIDE SIDEWALK AND THREE DOWELS FOR WIDER SIDEWALK. ABUTTING CURB AND GUTTER ENDS SHALL BE DOWELED TWICE, 18 INCHES APART AT GUTTER PAN MID-SECTION. DOWEL CONNECTIONS OF LONGITUDINAL RUNS OF SIDEWALK TO BACK OF CURB SHALL BE THREE FEET ON CENTER. ALL DOWELS SHALL BE 16 INCHES LONG, GRADE 60; #4 REBAR PENETRATING FOUR INCHES. THE DOWEL HOLE SHALL BE 5/8-INCH DIAMETER AT A SLIGHT HORIZONTAL ANGLE FROM PERPENDICULAR. THE PENETRATING PORTION OF THE DOWEL AND THE ENTIRE (CLEANED) VERTICAL SURFACE OF THE ADJOINING, EXISTING CONCRETE SHALL BE THOROUGHLY COATED WITH STATE STANDARD TWO-PART EPOXY.
- 19.WHEN SAWCUTTING WITHIN THE STREET FOR TRENCHING OR OTHER PURPOSES, CONTRACTOR SHALL GRIND 1½" OF PAVEMENT BETWEEN THE LANE LINES (FROM LANE STRIPE TO LANE STRIPE) UPON COMPLETION OF THE SAWCUTTING AND OR TRENCHING WORK. WHERE THE SAWCUTTING OCCURS BETWEEN THE CURB AND GUTTER AND NEAREST LANE STRIPE (INCLUDING BIKE LANES), THE SAME 1 ½" GRIND SHALL BE REQUIRED. CONTRACTOR TO PLACE A PETROMAT FABRIC OR APPROVED EQUAL BY THE CITY OF ROSEVILLE AND OVERLAY FROM LANE STRIPE TO LANE STRIPE, OR CURB TO LANE STRIPE AND RESTRIPE OR REPLACE ANY DELINEATORS REMOVED DURING THE GRIND.
- 20.ALL PUBLICLY MAINTAINED STORM DRAIN ON PRIVATE PROPERTY SHALL BE A MINIMUM OF 12 INCHES IN DIAMETER AND SHALL BE RCP CL IV, UNLESS OTHERWISE APPROVED BY THE CITY ENGINEER.
- 21.FOR RESIDENTIAL SUBDIVISIONS, UNLESS OTHERWISE APPROVED BY DEVELOPMENT SERVICES ENGINEERING, THE FINAL GRADING OF THE PROJECT SITE SHALL BE CONSTRUCTED TO ACCOMMODATE A MAXIMUM DRIVEWAY SLOPE OF 14% FOR EACH RESIDENTIAL LOT, AS MEASURED FROM THE BACK OF THE SIDEWALK TO THE GARAGE (20-FT SET BACK). IT WILL REMAIN THE RESPONSIBILITY OF THE BUILDERS/DEVELOPER TO DESIGN A HOUSE THAT PROVIDES SUITABLE ACCESS TO THE PARCEL.
- 22.THE CONTRACTOR SHALL PLACE FILTER FABRIC BETWEEN THE INITIAL BEDDING AND BACKFILL AND THE TRENCH BACKFILL FOR SANITARY SEWERS DEPTH GREATER THAN 15 FEET MEASURED TO THE PIPE INVERT.

GRADING:

- 1.GRADING SHALL CONFORM TO APPENDIX CHAPTER 33 UBC, LATEST EDITION.
- 2.ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IMPLEMENTED AS SPECIFIED IN THE STORMWATER POLLUTION PREVENTION PLAN (SWPPP) FOR THIS PROJECT OR AS DETERMINED BY THE CITY INSPECTOR. THE SWPPP IS CONSIDERED A DYNAMIC DOCUMENT AND WILL CHANGE AS CONDITIONS WARRANT. PERMANENT EROSION AND SEDIMENT CONTROL MEASURES WILL BE CONSTRUCTED AS SHOWN ON THE SWPPP PLAN.
- 3.LOTS SHALL BE GRADED WITH A CONSTANT SLOPE ALONG THE FRONTAGE OF THE RIGHT-OF-WAY, FROM BUILDING SETBACK LINE TO BACK OF SIDEWALK. ALL TEMPORARY AND PERMANENT SLOPES STEEPER THAN 4:1 ALONG THIS FRONTAGE SHALL HAVE EROSION NETTING INSTALLED.
- 4.ALL REAR LOT CORNER ELEVATIONS SHALL BE EQUAL TO OR GREATER THAN THE HIGHEST ADJACENT PAD GRADE UNLESS SPECIFICALLY SHOWN ON THESE PLANS AND APPROVED BY ENGINEERING DIVISION.
- 5.NON-POTABLE WATER SHALL BE SPRAYED ON ALL EXPOSED EARTH SURFACES DURING CLEARING GRADING, EARTH MOVING, AND OTHER SITE PREPARATION ACTIVITIES. THE EXPOSED EARTH SHALL BE WATERED THROUGHOUT THE DAY TO MINIMIZE DUST.
- 6.TARPAULINS OR OTHER EFFECTIVE COVERS SHALL BE USED ON ALL STOCKPILED EARTH MATERIAL AND ON HAUL TRUCKS TO MINIMIZE DUST.
- 7.THE CITY SHALL HAVE THE AUTHORITY TO STOP ALL GRADING OPERATIONS, IF, IN OPINION OF CITY STAFF, INADEQUATE DUST CONTROL MEASURES ARE BEING PRACTICED OR EXCESSIVE WIND CONDITIONS CONTRIBUTE TO FUGITIVE DUST EMISSIONS.
- 8.ADJACENT STREET FRONTAGES SHALL BE SWEEP AT LEAST ONCE A DAY TO REMOVE SILT AND OTHER DIRT WHICH IS EVIDENT FROM CONSTRUCTION ACTIVITIES. REFER TO SCHEDULES WITHIN SWPPP.

- 9.THE CONTRACTOR SHALL BE RESPONSIBLE FOR CLEANING CONSTRUCTION VEHICLES LEAVING THE SITE ON A DAILY BASIS TO PREVENT DUST, SILT AND DIRT FROM BEING RELEASED OR TRACKED OFFSITE. REFER TO SWPPP FOR SPECIFIC REQUIREMENTS.
- 10.CONSTRUCTION SHALL STOP IF CULTURAL RESOURCES ARE SUSPECTED. IT IS POSSIBLE THAT PREVIOUS ACTIVITIES HAVE OBTAINED SURFACE EVIDENCE OF CULTURAL RESOURCES. IF SIGNS OF AN ARCHEOLOGICAL SITE, SUCH AS ANY UNUSUAL AMOUNTS OF STONE, BONE, OR SHELL, ARE UNCOVERED DURING GRADING OR OTHER CONSTRUCTION ACTIVITIES, WORK SHALL BE HALTED WITHIN 100 FEET OF THE FIND AND THE ROSEVILLE COMMUNITY DEVELOPMENT DEPARTMENT SHALL BE NOTIFIED. A QUALIFIED ARCHEOLOGIST SHALL BE CONSULTED FOR AN ON-SITE EVALUATION. THE ARCHEOLOGIST MAY REQUIRE ADDITIONAL MITIGATION.
- 11.SHOULD GRADING OPERATIONS UNCOVER HAZARDOUS MATERIALS, OR WHAT APPEARS TO BE HAZARDOUS MATERIALS, THE FIRE DEPARTMENT SHALL BE CONTACTED IMMEDIATELY AT (916) 774-5820. THE AREA, WHICH CONTAINS THE HAZARDOUS MATERIALS, SHALL BE MARKED OFF UNTIL AN INVESTIGATION BY A MEMBER OF THE FIRE DEPARTMENT IS CONDUCTED.
- 12.GRADES SHOWN OUTSIDE OF THE PUBLIC RIGHT OF WAY WITHIN THE APPROVED GRADING PLAN ARE SUBJECT TO FURTHER REVIEW AND MODIFICATION BY THE BUILDING DIVISION FOR COMPLIANCE WITH THE UNIFORM BUILDING CODE AND STATE OF CALIFORNIA TITLE 24 HANDICAP ACCESSIBILITY REQUIREMENTS.
- 13.THE CONTRACTOR/DEVELOPER IS EXPECTED TO COMPLY WITH THE FUGITIVE DUST CONTROL REQUIREMENTS FROM THE PLACER COUNTY AIR POLLUTION CONTROL DISTRICT: WWW.PLACER.CA.GOV/APCD.
- 14.CONTAMINATED SOIL – DEVELOPER AGREES TO PROPERLY ADHERE TO ALL THEN CURRENT STATE AND FEDERAL REQUIREMENTS WHEN ANY EVIDENCE OF TOXIC, HAZARDOUS OR CONTAMINATED SOILS ARE ENCOUNTERED DURING ANY AND ALL EXCAVATION OR GRADING OPERATIONS, AND TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE CITY OF ROSEVILLE, ITS OFFICERS, AGENTS AND EMPLOYEES, FROM ANY AND ALL LIABILITY, COSTS, CLAIMS, FEES, FINES, PENALTIES AND CLAIMS OF OR DAMAGE OF ANY TYPE WHATSOEVER. EXTRA COSTS FOR REMEDIATION AND/OR REMOVAL OF SOIL SHALL BE BOURN SOLELY BY THE DEVELOPER. THE PARTIES INTEND THAT THIS PROVISION BE BROADLY CONSTRUED.
- 15.THE DESIGN INTENT OF THE GRADING PLAN IS TO PROVIDE BALANCED EARTHWORKS WITH NO IMPORT OR EXPORT OF SOILS, HOWEVER THE GRADING PLAN DOES NOT TAKE INTO ACCOUNT THE EXPANSION OR COMPACTION RATES OF SOIL, CHANGES IN TOPOGRAPHY DUE TO ENVIRONMENTAL FACTORS, UNFORESEEN CONDITIONS, OR OTHER ITEMS. THE CONTRACTOR MAY ADJUST FINISH GRADES AS NEEDED TO MAINTAIN A BALANCED EARTHWORK CONDITION, HOWEVER SURFACE DRAINAGE PATTERNS SHOWN ON THE PLANS SHALL BE MAINTAINED AND FLUSH CONFORMS IN GRADE SHALL BE MADE WHERE FINISH GRADING MATCHES EXISTING IMPROVEMENTS-TO-REMAIN. IF IMPORT OR EXPORT OF SOIL OCCURS, THE COLLECTION, DISPOSAL, AND/OR OFF-HAULING OF SOILS SHALL BE DONE AT NO ADDITIONAL COST TO THE CITY.

EROSION/SEDIMENT CONTROL:

- 1.THE STATE'S GENERAL PERMIT FOR STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITY (WQD 99-080-DWQ) REQUIRES THE PREPARATION OF A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) FOR SITES WITH SOIL DISTURBANCES GREATER THAN OR EQUAL TO ONE ACRE, OR FROM SITES SMALLER THAN ONE ACRE IF THE CONSTRUCTION ACTIVITY IS PART OF A LARGER PLAN OF DEVELOPMENT OR SALE THAT DISTURBS ONE ACRE OR MORE. CONSTRUCTION ACTIVITY SHALL NOT COMMENCE, NOR A PRE-CONSTRUCTION MEETING PERMITTED TO BE SCHEDULED, PRIOR TO THE SWPPP BEING ACCEPTED BY THE CITY. FOR MORE INFORMATION SEE: [HTTP://WWW.ROSEVILLE.CA.US/EU/STORMWATER_MANAGEMENT](http://WWW.ROSEVILLE.CA.US/EU/STORMWATER_MANAGEMENT)
- 2.THE PROJECT STORMWATER POLLUTION PREVENTION PLAN (SWPPP) IS INCORPORATED BY REFERENCE INTO THIS SET OF PLANS. THE SWPPP IS CONSIDERED A DYNAMIC DOCUMENT AND WILL CHANGE AS CONDITIONS WARRANT. PERMANENT EROSION AND SEDIMENT CONTROL MEASURES WILL BE CONSTRUCTED AS SHOWN ON THESE PLANS.
- 3.A COPY OF THE SWPPP SHALL BE KEPT AT THE PROJECT SITE AT ALL TIMES.
- 4.ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IMPLEMENTED AS SPECIFIED IN THE SWPPP AND/OR AS DIRECTED BY CITY INSPECTOR.
- 5.NO GRADING OR TRENCHING, EXCEPT AS REQUIRED FOR EROSION OR SEDIMENT CONTROL, SHALL OCCUR WITHIN 35 FEET FROM THE CENTERLINE OF PERENNIAL AND INTERMITTENT DRAINAGE SWALES BETWEEN OCTOBER 15 AND APRIL 15 EXCEPT AS APPROVED BY THE DEPARTMENT OF FISH AND GAME.
- 6.ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED IN ACCORDANCE WITH THE SWPPP.
- 7.THE CONTRACTOR SHALL ESTABLISH A SPECIFIC SITE WITHIN THE DEVELOPMENT FOR MAINTENANCE AND STORAGE OF EQUIPMENT OR ANY OTHER ACTIVITY THAT MAY ADVERSELY CONTRIBUTE TO THE WATER QUALITY OF THE RUNOFF IN ACCORDANCE WITH THE SWPPP.

AIR QUALITY:

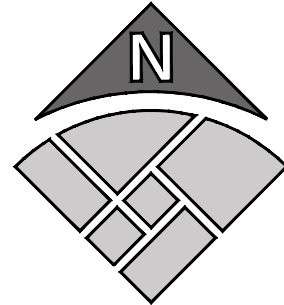
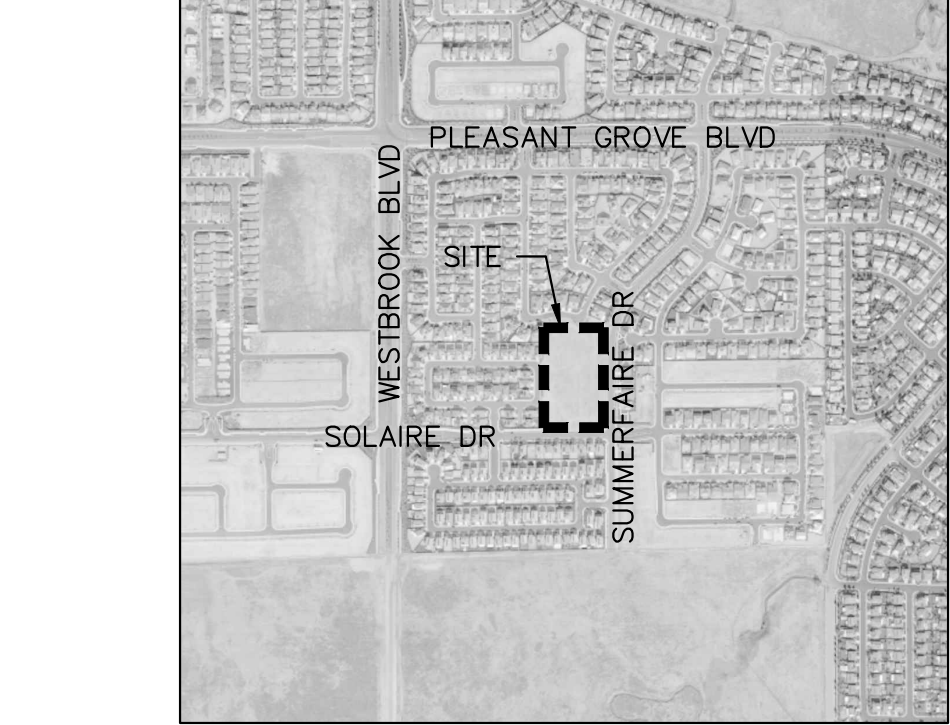
THE FOLLOWING NOTES ARE PROVIDED AS REFERENCE TO APPLICABLE PLACER COUNTY AIR POLLUTION CONTROL DISTRICT ADOPTED RULES AND REGULATIONS. COMPLIANCE WITH ALL APPLICABLE APCD RULES IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. AIR QUALITY RULES ARE ENFORCED SOLELY BY THE PLACER COUNTY AIR POLLUTION CONTROL DISTRICT.

- 1.CONSTRUCTION EQUIPMENT EXHAUST EMISSIONS SHALL NOT EXCEED PLACER COUNTY APCD RULE 202 VISIBLE EMISSION LIMITATIONS. OPERATORS OF VEHICLES AND EQUIPMENT FOUND TO EXCEED OPACITY LIMITS ARE TO BE IMMEDIATELY NOTIFIED BY APCD TO CEASE OPERATIONS AND THE EQUIPMENT MUST BE REPAIRED WITHIN 72 HOURS. (BASED ON APCD RULE 202)
- 2.THE CONTRACTOR SHALL SUSPEND ALL GRADING OPERATIONS WHEN FUGITIVE DUST EXCEEDS PLACER COUNTY APCD RULE 228 (FUGITIVE DUST) LIMITATIONS. THE PRIME CONTRACTOR SHALL BE RESPONSIBLE FOR HAVING AN INDIVIDUAL WHO IS CARB-CERTIFIED TO PERFORM VISIBLE EMISSIONS EVALUATIONS (VEE). THIS INDIVIDUAL SHALL EVALUATE COMPLIANCE WITH RULE 228 ON A WEEKLY BASIS. IT IS TO BE NOTED THAT FUGITIVE DUST IS NOT TO EXCEED 40% OPACITY AND NOT GO BEYOND THE PROPERTY BOUNDARY AT ANY TIME. LIME OR OTHER DRYING AGENTS UTILIZED TO DRY OUT WET GRADING AREAS SHALL NOT EXCEED PLACER COUNTY APCD RULE 228 FUGITIVE DUST LIMITATIONS. OPERATORS OF VEHICLES AND EQUIPMENT FOUND TO EXCEED OPACITY LIMITS WILL BE NOTIFIED BY APCD AND THE EQUIPMENT MUST BE REPAIRED WITHIN 72 HOURS. ALL PROJECTS IN EXCESS OF 5 ACRES SHALL HAVE AN APPROVED DUST CONTROL PLAN FROM THE PLACER COUNTY AIR POLLUTION CONTROL DISTRICT. (BASED ON APCD RULE 228)
- 3.DURING CONSTRUCTION, TRAFFIC SPEEDS ON ALL UNPAVED SURFACES SHALL BE LIMITED TO 15 MILES PER HOUR OR LESS. (BASED ON APCD RULE 228 / SECTION 401.2)
- 4.DURING CONSTRUCTION, NO OPEN BURNING OF REMOVED VEGETATION SHALL BE ALLOWED UNLESS PERMITTED BY THE POACPD. ALL REMOVED VEGETATIVE MATERIAL SHALL BE EITHER CHIPPED ON SITE OR TAKEN TO AN APPROPRIATE RECYCLING SITE, OR IF A SITE IS NOT AVAILABLE, A LICENSED DISPOSAL SITE. (BASED ON APCD RULE 310)
- 5.A PERSON SHALL NOT DISCHARGE INTO THE ATMOSPHERE VOLATILE ORGANIC COMPOUNDS (YOC'S) CAUSED BY THE USE OR MANUFACTURE OF CUTBACK OR EMULSIFIED ASPHALTS FOR PAVING, ROAD CONSTRUCTION OR ROAD MAINTENANCE, UNLESS SUCH MANUFACTURE OR USE COMPLIES WITH THE PROVISIONS RULE 217. (BASED ON APCD RULE 217).
- 6.PROCESSES THAT DISCHARGE 2 POUNDS PER DAY OR MORE OF AIR CONTAMINANTS, AS DEFINED BY HEALTH AND SAFETY CODE SECTION 39013, TO THE ATMOSPHERE MAY REQUIRE A PERMIT. PERMITS MAY BE REQUIRED FOR BOTH CONSTRUCTION AND OPERATION. DEVELOPERS/CONTRACTORS SHOULD CONTACT THE DISTRICT PRIOR TO CONSTRUCTION AND OBTAIN ANY NECESSARY PERMITS PRIOR TO THE ISSUANCE OF A BUILDING PERMIT. (BASED ON THE CALIFORNIA HEALTH & SAFETY CODE SECTION 39013)

GENERAL FIRE DEPARTMENT NOTES:

- 1.AN APPROVED PROJECT SIGN SHALL BE PLACED AT VEHICLE ACCESS POINTS INTO THE PROJECT DURING CONSTRUCTION TO ASSIST EMERGENCY RESPONDERS. THE SIGN SHALL IDENTIFY THE ADDRESS, AS APPROVED BY THE CITY OF ROSEVILLE. SUCH SIGNS SHALL BE CLEARLY VISIBLE AND LEGIBLE FROM THE STREET FRONTING THE PROJECT.
- 2.PRIOR TO COMBUSTIBLE MATERIALS BEING BROUGHT TO THE SITE, FIRE APPARATUS ACCESS ROADS SHALL BE PROVIDED TO WITHIN 150 FEET OF ALL STRUCTURES AND COMBUSTIBLE STORAGE PILES. FIRE APPARATUS ACCESS ROADS SHALL BE FULLY PAVED AND SHALL BE DESIGNED TO SUPPORT THE IMPOSED WEIGHT OF A FIRE APPARATUS (34 TONS GVW), UNLESS PRIOR APPROVAL IS OBTAINED FROM THE FIRE DEPARTMENT FOR TEMPORARY ACCESS ROADS. ACCESS ROADS SHALL BE PROVIDED WITH A MINIMUM 20-FOOT ROADWAY WIDTH AND 13 FOOT 6 INCH VERTICAL CLEARANCE.

- 3.PRIOR TO COMBUSTIBLE MATERIALS BEING BROUGHT TO THE SITE, ANY REQUIRED ON-SITE FIRE HYDRANTS SHALL BE COMPLETED AND ACCEPTED BY THE ROSEVILLE FIRE DEPARTMENT.
- 4.CONSTRUCTION MATERIAL AND VEHICLES SHALL NOT OBSTRUCT FIRE APPARATUS ACCESS TO FIRE APPARATUS ROADS, FIRE HYDRANTS OR THE BUILDING.
- 5.BARRICADES SHALL BE PROVIDED TO PROTECT ANY NATURAL GAS METER, FIRE HYDRANT, FIRE DEPARTMENT CONTROL DEVICE, OR OTHER POSSIBLE PERTINENT EQUIPMENT OR DEVICES THAT MAY BE SUBJECT TO VEHICULAR DAMAGE.
- 6.PROVIDE AND MAINTAIN A MINIMUM 3-FOOT CLEAR SPACE AROUND FIRE PROTECTION EQUIPMENT.
- 7.THE BURNING OF COMBUSTIBLE CONSTRUCTION MATERIALS AND TRASH IS PROHIBITED.
- 8.ASPHALT AND TAR KETTLES SHALL NOT BE LOCATED WITHIN 20 FEET OF ANY COMBUSTIBLE MATERIAL, COMBUSTIBLE BUILDING SURFACE OR BUILDING OPENING. AN ATTENDANT SHALL BE WITHIN 100 FEET OF A KETTLE WHEN THE HEAT SOURCE IS OPERATING. A MINIMUM OF ONE (1) 20B:C PORTABLE FIRE EXTINGUISHER SHALL BE LOCATED WITHIN 30 FEET OF THE KETTLE, AND ON THE ROOF DURING ASPHALT COATING OPERATIONS.
- 9.DRYWALL AND OTHER TEMPORARY HEATING DEVICES SHALL BE OF AN APPROVED TYPE, LOCATED AWAY FROM COMBUSTIBLE MATERIALS AND ATTENDED AND MAINTAINED AT ALL TIMES. HEATING DEVICES SHALL NOT BE OPERATED AFTER NORMAL WORKING HOURS WITHOUT BEING ATTENDED TO ON AN HOURLY BASIS.
- 10.CUTTING AND WELDING OPERATIONS SHALL CONFORM TO THE HOT WORK PROVISIONS OF CHAPTER 35 OF THE FIRE CODE. A FIRE WATCH SHALL BE PROVIDED DURING HOT-WORK ACTIVITIES AND SHALL CONTINUE FOR A MINIMUM OF 30 MINUTES AFTER THE CONCLUSION OF THE WORK.
- 11.IF SITE SURVEY OR EARTH MOVING WORK RESULTS IN THE DISCOVERY OF HAZARDOUS MATERIALS IN CONTAINERS, OR WHAT APPEARS TO BE HAZARDOUS WASTES RELEASED INTO THE GROUND, THE CONTRACTOR OR APPLICANT SHALL IMMEDIATELY REPORT THE FINDING TO THE ROSEVILLE FIRE DEPARTMENT VIA PHONE AT (916) 774-5800. ALL SUSPECTED AREAS SHALL BE MARKED OFF WITH APPROVED SIGNAGE OR CAUTION TAPE UNTIL SUCH TIME THAT A REPRESENTATIVE FROM THE FIRE DEPARTMENT DETERMINES WHETHER THE RELEASE IS REPORTABLE OR NOT AND IF SITE REMEDIATION IS REQUIRED.
- 12.FIRE SAFETY DURING CONSTRUCTION SHALL COMPLY WITH CHAPTER 33 OF THE CALIFORNIA FIRE CODE.
- 13.ADEQUATE RADIO COVERAGE SHALL BE PROVIDED WITHIN BUILDINGS FOR PUBLIC SAFETY AGENCIES, AS REQUIRED BY FIRE CODE.
- 14.PORTABLE FIRE EXTINGUISHERS SHALL BE INSTALLED IN OCCUPANCIES AND LOCATIONS AS SET FORTH IN THE CALIFORNIA FIRE CODE AND AS REQUIRED BY THE CHIEF. PROVIDE A MINIMUM OF ONE (1) PORTABLE FIRE EXTINGUISHER WITHIN EACH TENANT SPACE. THE MAXIMUM TRAVEL DISTANCE TO THE FIRE EXTINGUISHER SHALL NOT EXCEED 75-FEET. THE MINIMUM RATING CLASSIFICATION FOR THE EXTINGUISHER SHALL BE NOT LESS THAN 2A-10B:C. THE MAXIMUM TRAVEL DISTANCE FROM ANY POINT IN A LIGHT HAZARD AREA OF CLASS A HAZARDS SHALL NOT BE MORE THAN 75 FEET FROM A CLASS 2A-10B:C. FIRE EXTINGUISHER AND ONE EXTINGUISHER SHALL BE PROVIDED FOR EACH 6,000 SQUARE FEET. THE MAXIMUM TRAVEL DISTANCE FROM ANY POINT IN AN ORDINARY HAZARD OF CLASS A HAZARDS AREA SHALL NOT BE MORE THAN 75 FEET AND ONE EXTINGUISHER SHALL BE PROVIDED FOR EACH 3,000 SQUARE FEET. THE MAXIMUM TRAVEL DISTANCE TO CLASS B EXTINGUISHERS IS EITHER 30 FEET OR 50 FEET DEPENDING UPON THE SIZE OF THE EXTINGUISHER AND THE CLASSIFICATION OF THE HAZARD. REFER TO UFC STANDARD NO. 10-1 FOR COMPLETE REQUIREMENTS. ALL PORTABLE FIRE EXTINGUISHERS SHALL HAVE A SERVICE TAG AFFIXED TO THEM SHOWING THAT THE EXTINGUISHER HAS BEEN SERVICED BY A CALIFORNIA STATE LICENSED FIRE EXTINGUISHER CONCERN. ALL FIRE EXTINGUISHERS SHALL BE ATTACHED TO A BRACKET OR WITHIN AN APPROVED CABINET. MAXIMUM DISTANCE FROM THE FLOOR SHALL NOT EXCEED 54-INCHES. SIGNAGE SHALL BE POSTED ABOVE THE EXTINGUISHER AND SHALL READ FIRE EXTINGUISHER.
- 15.THE REQUIRED MINIMUM FIRE FLOW FOR THE PROTECTION OF THE PROPOSED PROJECT IS _____ GALLONS PER MINUTE WITH 20 POUNDS PER SQUARE INCH RESIDUAL WATER PRESSURE REMAINING IN THE SYSTEM. A CHANGE IN ANY OF THE CONDITIONS MAY INCREASE THE REQUIRED FIRE FLOW.
- 16.ALL UNDERGROUND FIRE LINE SHALL BE HYDRAULICALLY PRESSURED AT 200 PSI FOR TWO-HOURS PER THE NFPA STANDARD FOR UNDERGROUND FIRE WATER LINE. AN INSPECTION SHALL BE REQUIRED TO WITNESS THE TEST WITH A SUBSEQUENT INSPECTION AFTER THE TWO-HOUR DURATION HAS EXPIRED.
- 17.TEMPORARY USE OF ON-SITE GENERATORS WITH OVER 60 GALLONS OF DIESEL FUEL SHALL REQUIRE A FIRE DEPARTMENT PERMIT AND MUST MEET THE REQUIREMENTS OF THE CHAPTER 6.95 OF THE HEALTH AND SAFETY CODE, THE ROSEVILLE FIRE DEPARTMENT AND THE NATIONAL FIRE CODES. CONTACT THE FIRE DEPARTMENT AT 916-774-5800 TO INITIATE THE PERMIT APPLICATION.
- 18.SECTION 106.2 OF NFPA 24 HAS BEEN AMENDED NOT TO ALLOW MECHANICAL JOINTS UNDER BUILDINGS. SEE CHAPTER 80 OF THE CALIFORNIA FIRE CODE, PAGE 519. PROVIDE DETAIL OF THE PROPOSED RISER AND UNDERGROUND DETAIL TO THE PAD.
- 19.CIVIL IMPROVEMENT PLANS SHALL BE RESUBMITTED IF IT HAS BEEN DETERMINED BY THE APPLICANT THAT AN ON-SITE FIRE PUMP WILL BE REQUIRED AS THE RESULT OF SUPPLYING 100 PSI RESIDUAL PRESSURE AT THE STANDPIPE ROOF OUTLET ACCORDANCE WITH NFPA 14, STANDARD FOR THE INSTALLATION OF STANDPIPE AND HOSE SYSTEMS.
- 20.THE SUBMITTED PRIVATE UNDERGROUND FIRE LINE SHALL BE REVIEWED AND APPROVED BY THE ENVIRONMENTAL UTILITIES DEPARTMENT (EUD) IN CONJUNCTION WITH THE FIRE DEPARTMENT (RFD) PRIOR TO REQUESTING FOR THE REQUIRED INSPECTION FROM THE RFD. THE FIRE SPRINKLER PLANS WILL NOT BE APPROVED BY THE RFD UNTIL THE UNDERGROUND SERVICE LATERAL HAS BEEN INSPECTED AND ACCEPTED BY THE RFD.
- 21.ALL PROPOSED BURIED BOLTS SHALL BE COATED WITH A LISTED PRODUCT SUCH AS CHRISTY'S HD-50.
- 22.ACCORDING TO NFPA 13, 6.3.1.1.1, THE UNDERGROUND FIRE LINE CANNOT EXTEND INTO THE BUILDING FURTHER THAN 24 INCHES.
- 23.AN 18 AWG MINIMUM GAUGE TRACER WIRE SHALL BE INSTALLED ALONG ALL NON-METALLIC UNDERGROUND PIPING IN ACCORDANCE WITH SECTION 604 OF THE CALIFORNIA PLUMBING CODE. NOTATIONS SHALL BE MADE ON THE RESUBMITTAL.
- 24.FIRE DEPARTMENT CONNECTION(S) SHALL BE WITHIN 2-FEET OF BACK OF CURB OR BACK OF WALKWAY, AND SHALL REMAIN UNOBSTRUCTED AT ALL TIMES.
- 25.ALL FIRE DEPARTMENT CONNECTIONS SHALL BE LABELED WITH THE APPROPRIATE ADDRESS.
- 26.MECHANICAL JOINTS SHALL BE INSTALLED AT AREAS NOTED PER THE EBBA THRUST RESTRAINT DESIGN PROGRAM SPECIFICATIONS.
- 27.CONDUITS SHALL BE INSTALL AND AVAILABLE FOR FUTURE MONITORING OF ALL FIRE PROTECTION DEVICES.
- 28.ALL WORK SHALL BE INSPECTED BY THE FIRE DEPARTMENT PRIOR TO INSTALLING GROUND MATERIALS.
- 29.TO SCHEDULE A FIRE DEPARTMENT INSPECTION FOR ANY ON-SITE WORK, FOLLOW THE DIRECTIONS USING THE CITY OF ROSEVILLE CITIZEN PORTAL AT PERMITSONLINE.ROSEVILLE.CA.US. THE FOLLOWING BD NUMBER BELOW SHALL BE USED WHEN SCHEDULING A FIRE DEPARTMENT INSPECTION. A BD NUMBER WILL BE ISSUED UPON APPROVAL. ALL INQUIRING REGARDING INSPECTIONS AND PERMIT FEES SHALL BE MADE BY CALLING (916) 774-5332.



VICINITY MAP
NOT TO SCALE

ABBREVIATIONS

BFP	BACKFLOW PREVENTER
BOT	BOTTOM
BW	BACK OF WALK
CC	CONCRETE
CP	CONTROL POINT
DIA	DIAMETER
DW	DOMESTIC WATER
EX	EAST
EXGND	EXISTING GROUND
EXTC	EXISTING TOP OF CURB
FC	FACE OF CURB
FG	FINISHED GRADE
FH	FIRE HYDRANT
FL	FLOWLINE
GB	GRADE BREAK
GND	GROUND
GR	GRATE
HP	HIGH POINT
INV	INVERT
IRR	IRRIGATION
LF	LINEAR FEET
N	NORTH
NPW	NON-POTABLE WATER
OC	ON CENTER
POC	POINT OF CONNECTION
PVC	POLYVINYL CHLORIDE
R	RADIUS
RCP	REINFORCED CONCRETE PIPE
RIM	ELEVATION
RPBFP	REDUCED PRESSURE BACKFLOW PREVENTER
S	SLOPE
SD	STORM DRAIN
SDAD	STORM DRAIN AREA DRAIN
SDCB	STORM DRAIN CATCH BASIN
SDMH	STORM DRAIN MANHOLE
SS	SQUARE
SSCO	SANITARY SEWER
SSMH	SANITARY SEWER CLEANOUT
TC	TOP OF CURB
TYP	TYPICAL
VCP	VITRIFIED CLAY PIPE
W	WEST
WM	WATER METER
WV	WATER VALVE

LEGEND:

EXISTING	PROPOSED
— SS —	— SS —
— W —	— 1" DW —
— SD —	— SD —
— IRR —	— IRR —
	•
	■
BFP	BFP
WM	WM
WV	WV
⊗ RW/WV	
●+FR	
TL	

SEWER LINE
DOMESTIC WATER LINE
STORM DRAIN LINE
IRRIGATION LINE
CLEANOUT
STORM DRAIN DROP INLET
DOMESTIC WATER/IRRIGATION BACKFLOW PREVENTER
WATER METER
MANHOLE
STORM DRAIN INLET
RECYCLED WATER VALVE OR WATER VALVE
FIRE HYDRANT
WATER RISER
STREET LIGHT



No.	Description	Date

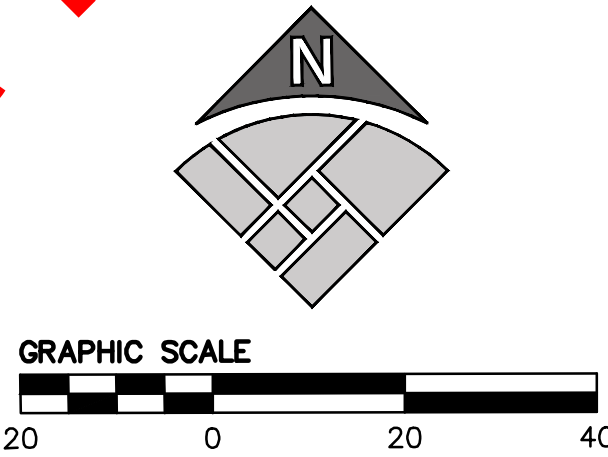
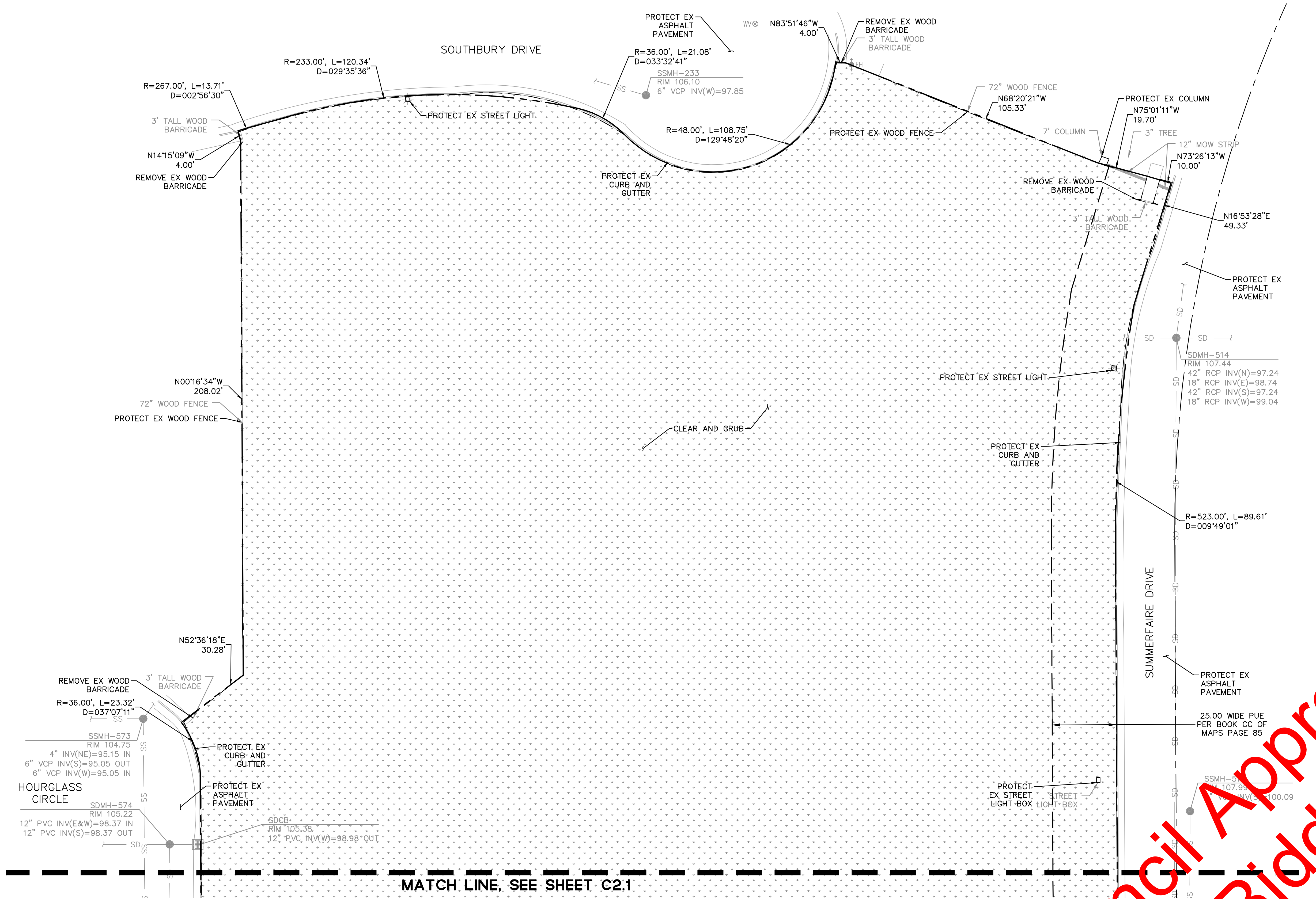


DEMOLITION NOTES

1. CONTRACTOR TO USE CAUTION WHEN WORKING ADJACENT TO EXISTING BUILDING.
2. CONTRACTOR TO CLEAR AND GRUB WITHIN THE LIMITS OF PROPOSED WORK, UNLESS OTHERWISE NOTED ON PLANS.
3. RIM ELEVATIONS FOR EXISTING UTILITY STRUCTURES SHALL BE ADJUSTED TO PROPOSED SURFACE ELEVATIONS.
4. THE UTILITY LINES AND STRUCTURES SHOWN ON THESE PLANS ARE DERIVED FROM RECORD DATA AND/OR SURFACE OBSERVATION AND ARE APPROXIMATE ONLY. ACTUAL LOCATION AND SIZE, TOGETHER WITH THE PRESENCE OF ANY ADDITIONAL UTILITY LINES AND STRUCTURES NOT SHOWN ON THIS PLAN, SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR DURING CONSTRUCTION. CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY UPON DISCOVERY OF ANY DISCREPANCIES BETWEEN EXISTING CONDITIONS IN THE FIELD AND INFORMATION SHOWN ON THESE PLANS.
5. THE CONTRACTOR IS REQUIRED BY STATE LAW TO ACTIVELY RESEARCH THE WORK AREA PRIOR TO COMMENCEMENT OF CONSTRUCTION, REFERENCE ANY MONUMENTS, AND REPLACE THOSE DAMAGED OR REMOVED DURING CONSTRUCTION.
6. THE LIMITS OF DEMOLITION SHOWN ARE APPROXIMATE ONLY. CONTRACTOR IS RESPONSIBLE FOR MATCHING EXISTING SURROUNDINGS, LANDSCAPE AND OTHER IMPROVEMENTS WITH A SMOOTH TRANSITION IN PAVING, CURBS, GUTTERS, AND SIDEWALKS AND AVOIDING ANY ABRUPT OR APPARENT CHANGES IN GRADES OR CROSS SLOPES OR HAZARDOUS CONDITIONS.
7. EXISTING CURB AND SIDEWALK AND LANDSCAPE/IRRIGATION WITHIN THE PROJECT LIMITS THAT ARE DAMAGED OR DISPLACED, EVEN THOUGH THEY WERE NOT TO BE REMOVED, SHALL BE REPAIRED OR REPLACED BY THE CONTRACTOR AT NO ADDITIONAL COST.
8. PROTECT ALL EXISTING UTILITIES AND SITE FEATURES FROM BEING DAMAGED, UNLESS OTHERWISE NOTED. ALL UTILITIES AND IMPROVEMENTS THAT BECOME DAMAGED DURING CONSTRUCTION SHALL BE COMPLETELY RESTORED AT NO ADDITIONAL COST TO THE OWNER AND TO THE SATISFACTION OF THE ENGINEER.
9. REFER TO THE CITY OF ROSEVILLE STANDARD SPECIFICATIONS, DETAILS, AND DESIGN GUIDELINES FOR DEMOLITION PROCEDURES

DEMOLITION ITEMS

- REMOVE CONCRETE
- CLEAR AND GRUB



NOT FOR CONSTRUCTION

CWJ -
EN -
BD -

John L. Sullivan Park
Park Site WB-51
99% Construction Documents
Roseville, CA



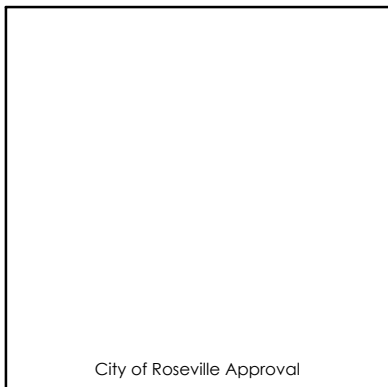
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Issuances & Revisions

No.	Description	Date



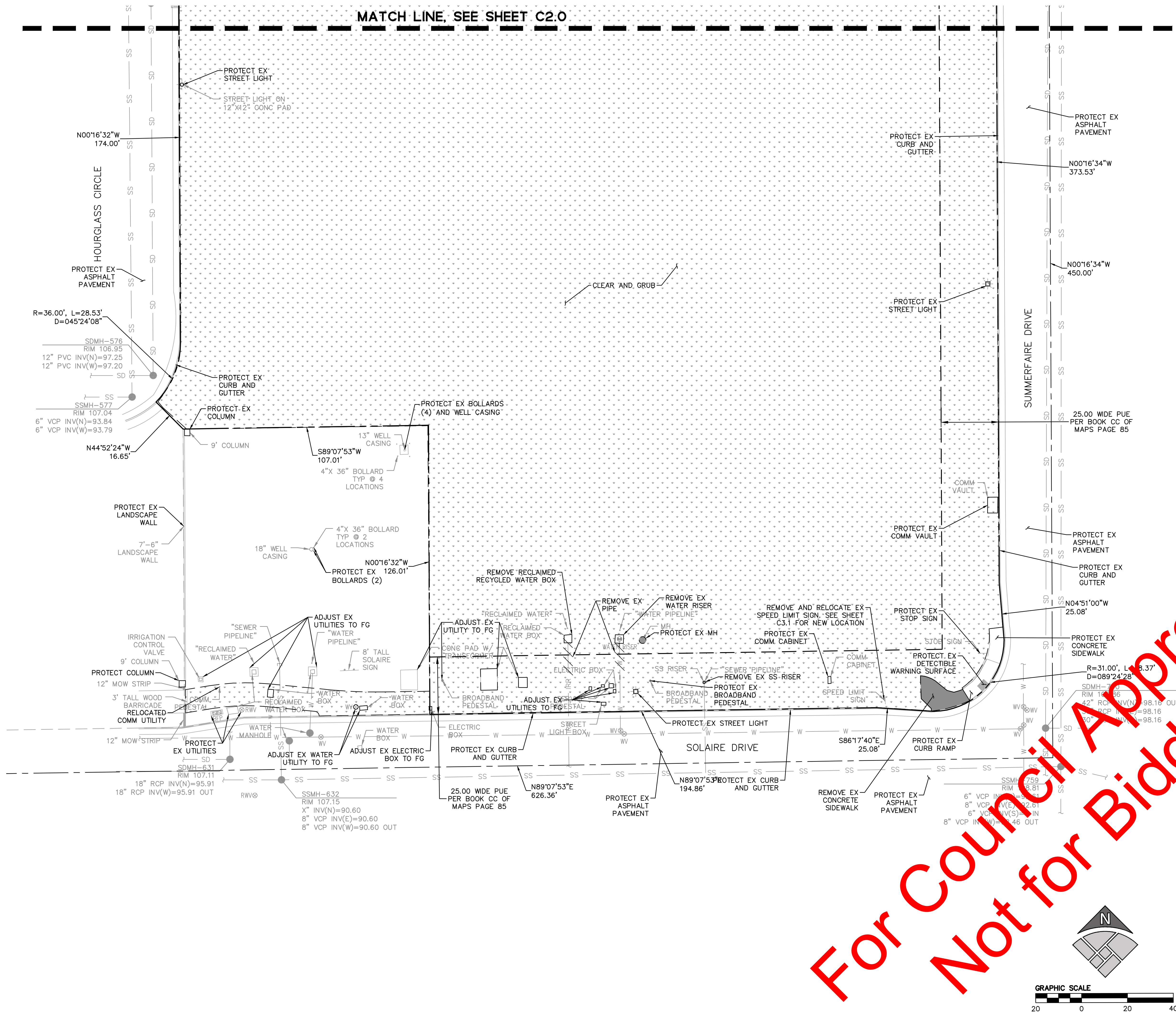
DEMOLITION PLAN

Date: 2019/09/19
Project Number: 19-1671
Scale: AS SHOWN

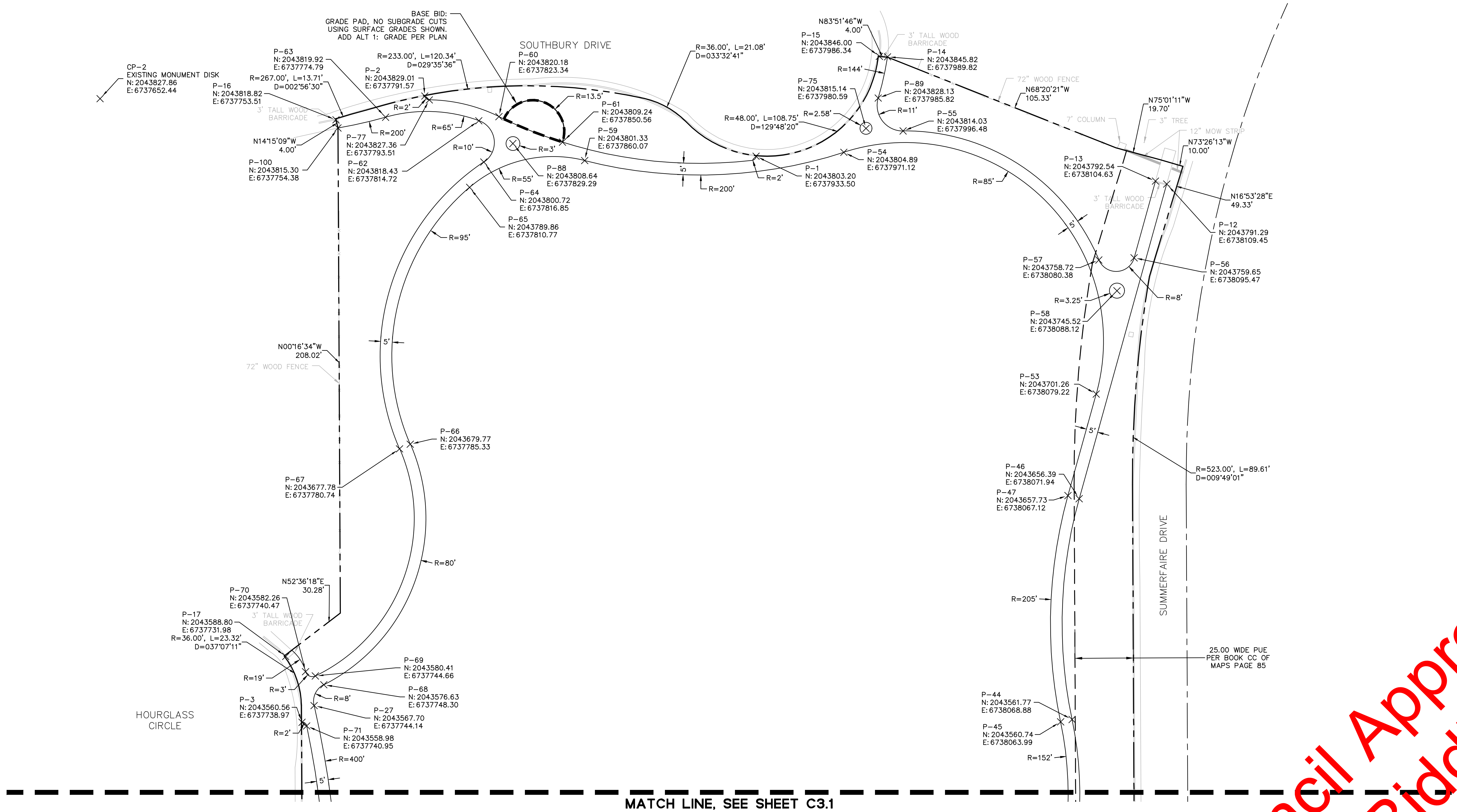
C2.0

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9. REFER TO THE CITY OF ROSEVILLE STANDARD SPECIFICATIONS, DETAILS, AND DESIGN GUIDELINES FOR DEMOLITION PROCEDURES

REMOVE CONCRETE
CLEAR AND GRUB



NOT FOR CONSTRUCTION



LEGEND:

- ADD. ALT. BOUNDARY
- PROPERTY LINE
- ROAD CENTERLINE
- EXIST. EASEMENT

GRAPHIC SCALE

0 20 40

For Council Approval
Not for Bidding

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landscape architecture and planning,
SACRAMENTO | SANTA ROSA
916.441.2129 | www.quadriga-inc.com

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Roseville, CA

BKF
100+ YEARS
ENGINEERS
SURVEYORS
PLANNERS

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No.	Description	Date

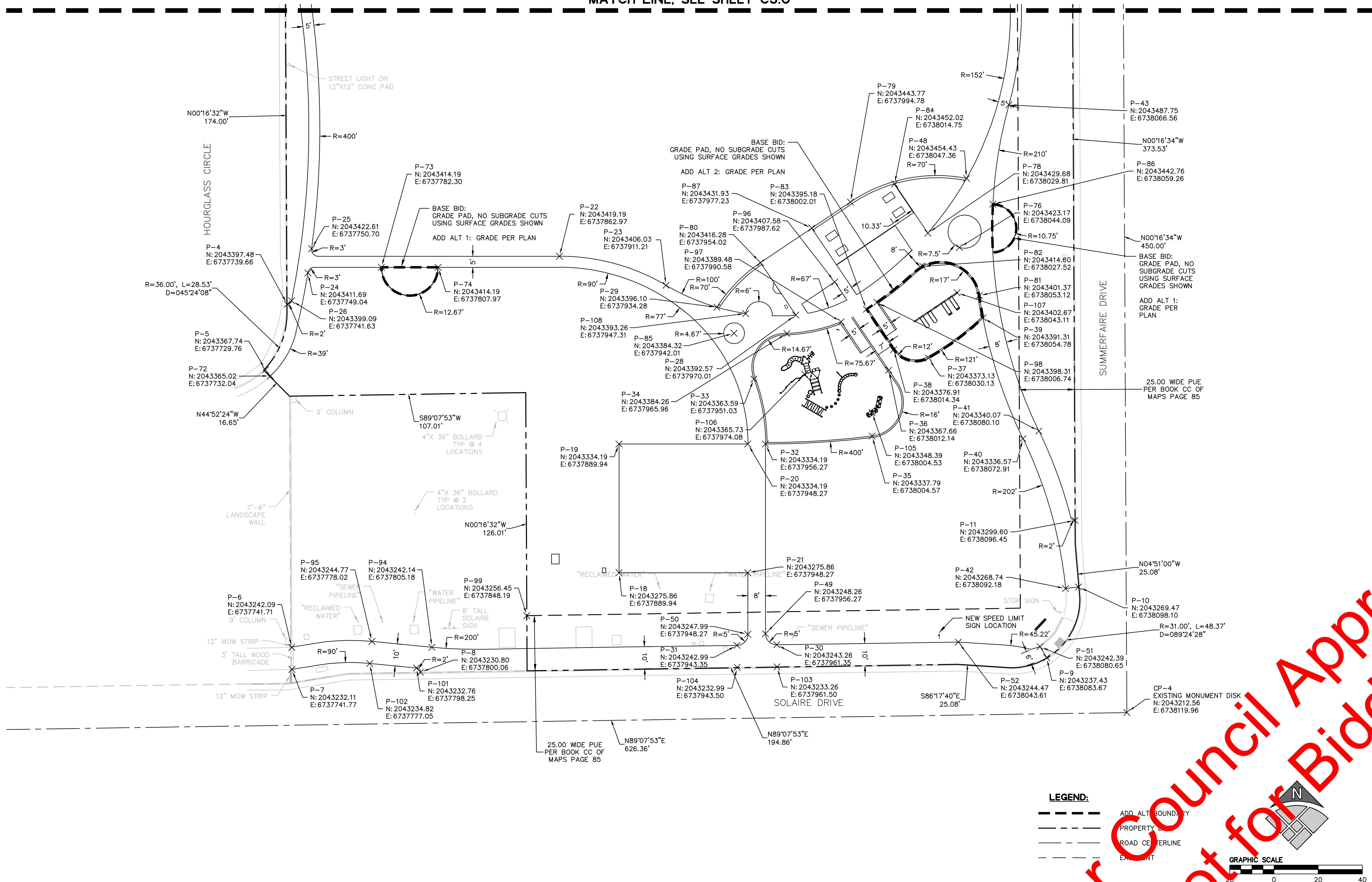
STAKING AND REFERENCE PLAN

Date: 2019/09/19
Project Number: 19-1671
Scale: AS SHOWN

C3.0

NOT FOR CONSTRUCTION

MATCH LINE, SEE SHEET C3.0



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Park Site WB-51
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No. Description Date



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ISSUANCES & REVISIONS

No.	Description

City of Roseville App

GRADING
DRAINAGE

Date: 2019/09/19
Project Number: 11
Scale: AS SHOWN

3.1%

SUMMERFAIRE

25.00 WIDE PUE
PER BOOK CC OF
MAPS PAGE 85

FL 108.50
FL 107.58
EXTC 107.99±
EXGND 107.59

SSMH-513
RIM 107.99
6" VCP INV(S)=100.09

6.1%

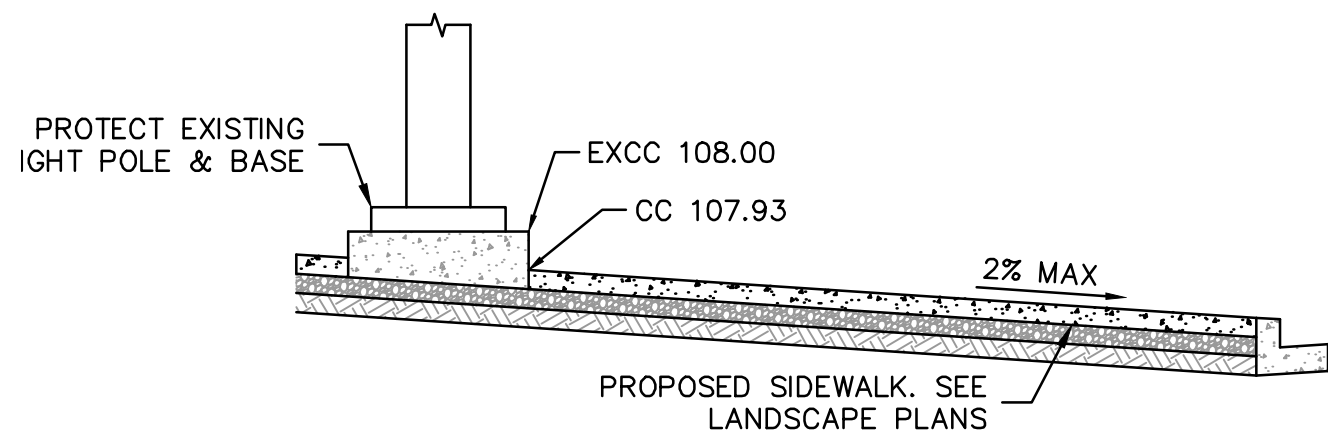
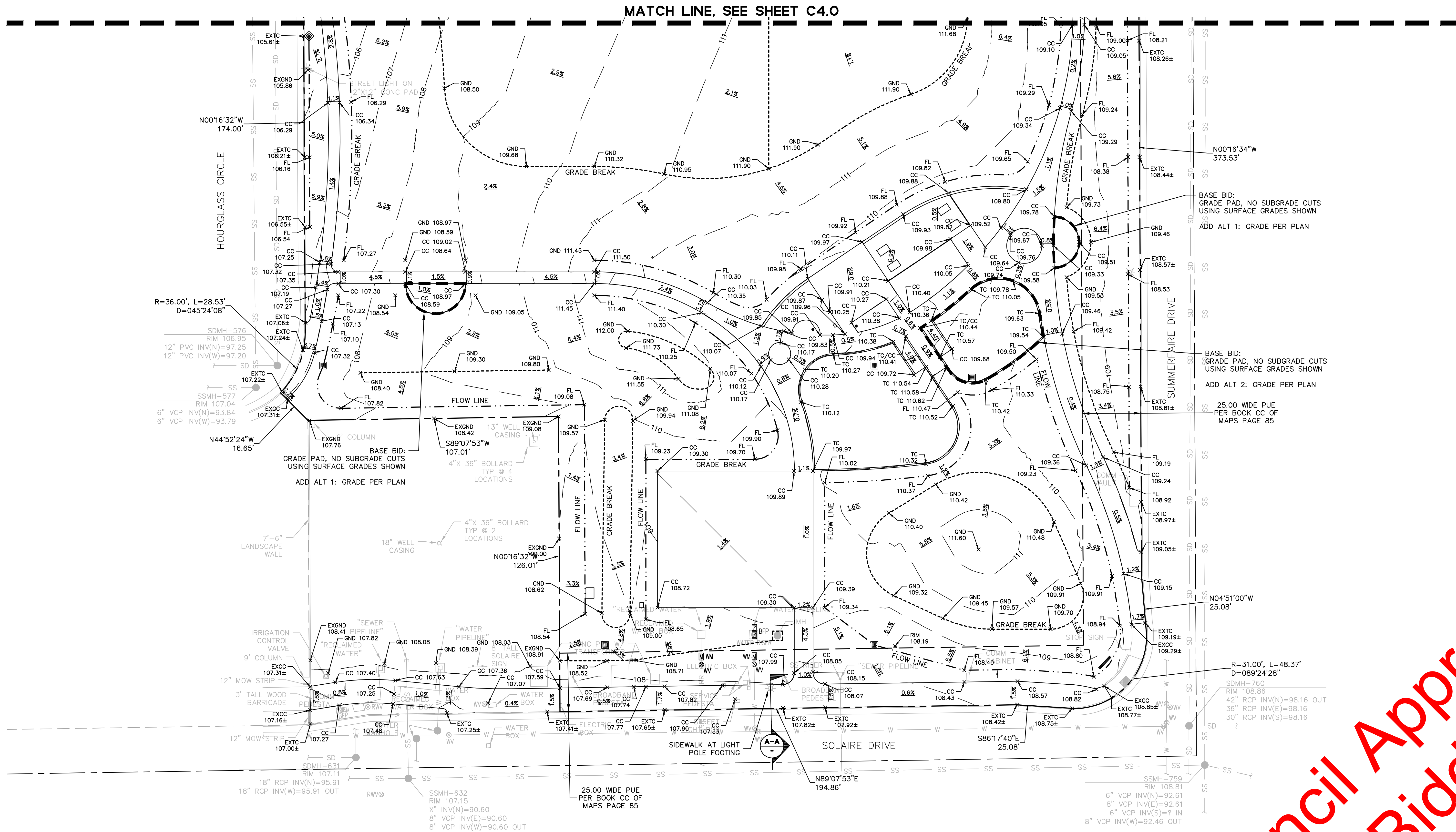
VOLUME TABLE

	CY
CUT	2,166.9
FILL	2158.1
NET CUT	

GRAPHIC SCALE

20 0 20 40

For Council Approval
Not for Bidding



A-A SIDEWALK AT LIGHT POLE FOOTING
NOT TO SCALE

LEGEND:

EXISTING
SS
W
SD
IRR

PROPOSED

SS
W
SD
IRR

BFP
●
○
+●+FH
☼

BFP
●
○
+●+FH
☼

SEWER LINE
DOMESTIC WATER LINE
STORM DRAIN LINE
IRRIGATION LINE
CLEANOUT
STORM DRAIN DROP INLET
DOMESTIC WATER/IRRIGATION BACKFLOW PREVENTER
WATER METER
MANHOLE
STORM DRAIN INLET
RECYCLED WATER VALVE OR WATER VALVE
FIRE HYDRANT
WATER RISER
STREET LIGHT
CONTOUR
PROPERTY LINE
ROAD CENTERLINE
EASEMENT

NOTES:

- SEE CITY OF ROSEVILLE PARK STANDARD DETAIL PK-5 AND PK-6 FOR UTILITY TRENCH AND BACKFILL.

VOLUME TABLE

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FILL	2,181.1
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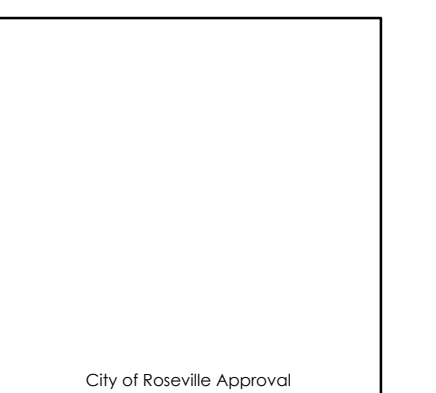


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No.	Description	Date



GRADING AND DRAINAGE PLAN

Date: 2019/09/19
Project Number: 19-1671
Scale: AS SHOWN

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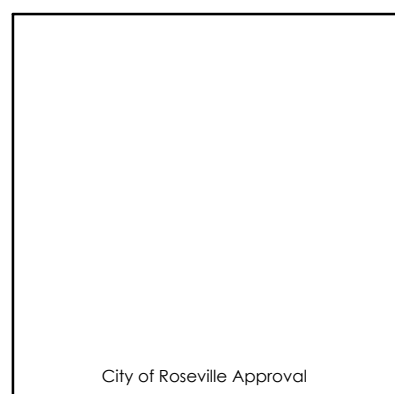
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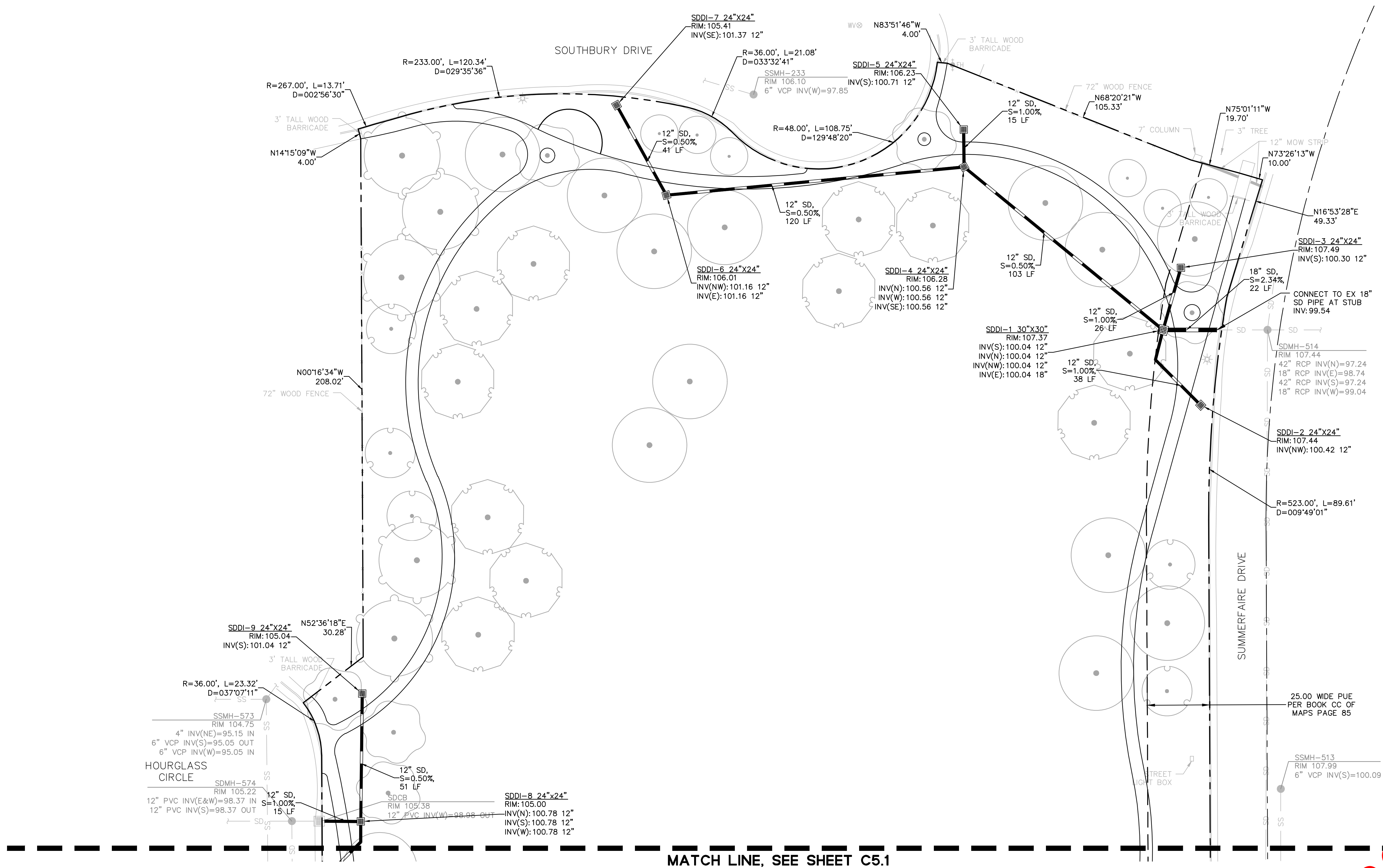


UTILITY PLAN

Date: 2019/09/19
Project Number: 19-1671
Scale: AS SHOWN

C5.0

NOT FOR CONSTRUCTION



LEGEND:

EXISTING
SS
W
SD
IRR

PROPOSED

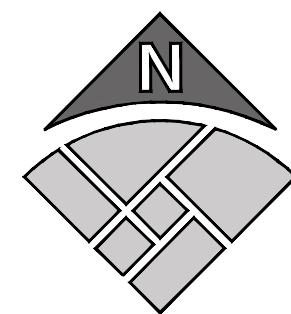
SS
1" DW
IRR

SEWER LINE
DOMESTIC WATER LINE
STORM DRAIN LINE
IRRIGATION LINE
CLEANOUT
STORM DRAIN DROP INLET
DOMESTIC WATER/IRRIGATION BACKFLOW PREVENTER
WATER METER
MANHOLE
STORM DRAIN INLET
RECYCLED WATER VALVE OR WATER VALVE
FIRE HYDRANT
WATER RISER
STREET LIGHT
CONTOUR
PROPERTY LINE
ROAD CENTERLINE
EASEMENT

ABBREVIATIONS

BFP BACKFLOW PREVENTER
BOT BOTTOM
BW BACK OF WALK
CC CONCRETE
DIA DIAMETER
DW DOMESTIC WATER
E EAST
EX EXISTING
EXGND EXISTING GROUND
EXTC EXISTING TOP OF CURB
FC FACE OF CURB
FH FIRE HYDRANT
FL FLOWLINE
GB GRADE BREAK
GND GROUND
GR GRATE
HP HIGH POINT
INV INVERT
IRR IRRIGATION
LF LINEAR FEET
N NORTH
NPW NON-POTABLE WATER
OC ON CENTER

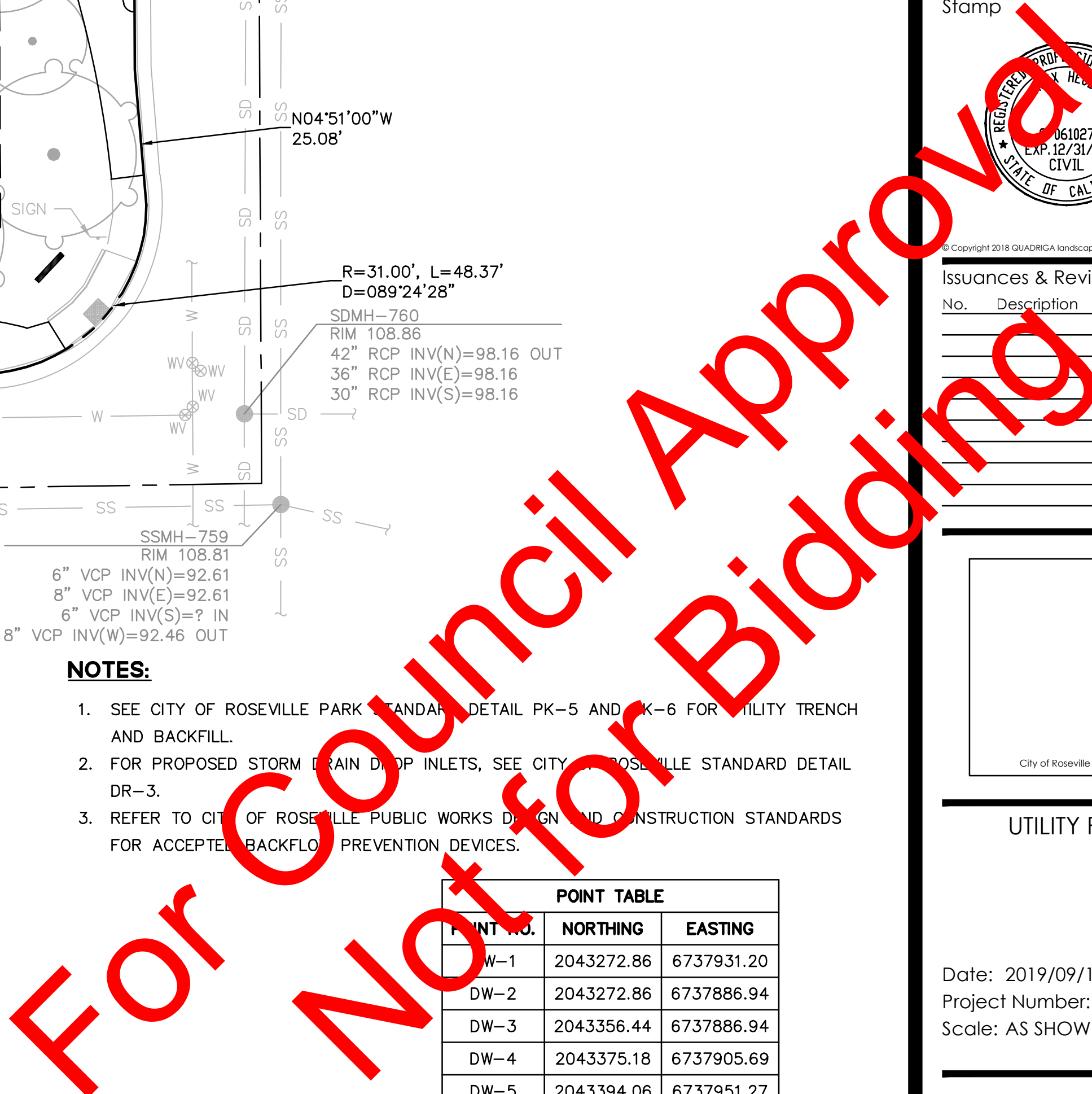
POC POINT OF CONNECTION
PVC POLYVINYL CHLORIDE
R RADIUS
RCP REINFORCED CONCRETE PIPE
RIM ELEVATION
RFBFP REDUCED PRESSURE BACKFLOW PREVENTER
S SLOPE
SD STORM DRAIN
SDAD STORM DRAIN AREA DRAIN
SDCB STORM DRAIN CATCH BASIN
SDMH STORM DRAIN MANHOLE
SQ SQUARE
SS SANITARY SEWER
SSCO SANITARY SEWER CLEANOUT
SSMH SANITARY SEWER MANHOLE
TC TOP OF CURB
TYP TYPICAL
VCP VITRIFIED CLAY PIPE
W WEST
WM WATER METER
WV WATER VALVE



NOTES:

- SEE CITY OF ROSEVILLE PARK STANDARD DETAIL PK-5 AND PK-6 FOR UTILITY TRENCH AND BACKFILL.
- FOR PROPOSED STORM DRAIN ROULETS, SEE CITY OF ROSEVILLE STANDARD DETAIL DR-3.
- REFER TO CITY OF ROSEVILLE PUBLIC WORKS DESIGN AND CONSTRUCTION STANDARDS FOR ACCEPTED BACKFLOW PREVENTION DEVICES.
- WHERE DOMESTIC WATER PIPE PASSES UNDER PROPOSED CONCRETE, SLEEVE THE PVC PIPE IN 2-1/2 INCH DUCTILE IRON PIPE.

POINT TABLE		
POINT NO.	NORTHING	EASTING
DW-1	2043272.86	6737931.20
DW-2	2043272.86	6737886.94
DW-3	2043356.44	6737886.94
DW-4	2043375.18	6737905.69
DW-5	2043394.06	6737951.27



John L. Sullivan Park
Park Site WB-51
99% Construction Documents
Roseville, CA



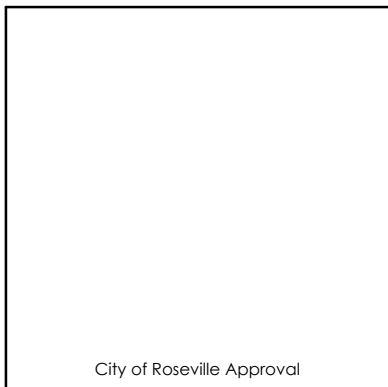
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Issuances & Revisions

No.	Description	Date

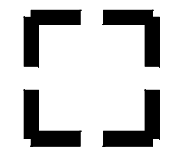


**EROSION AND
SEDIMENT CONTROL
PLAN**

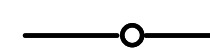
Date: 2019/09/19
Project Number: 19-1671
Scale: AS SHOWN

C6.0

LEGEND



STORM DRAIN INLET PROTECTION,
SEE DETAIL 2, SHEET C6.2

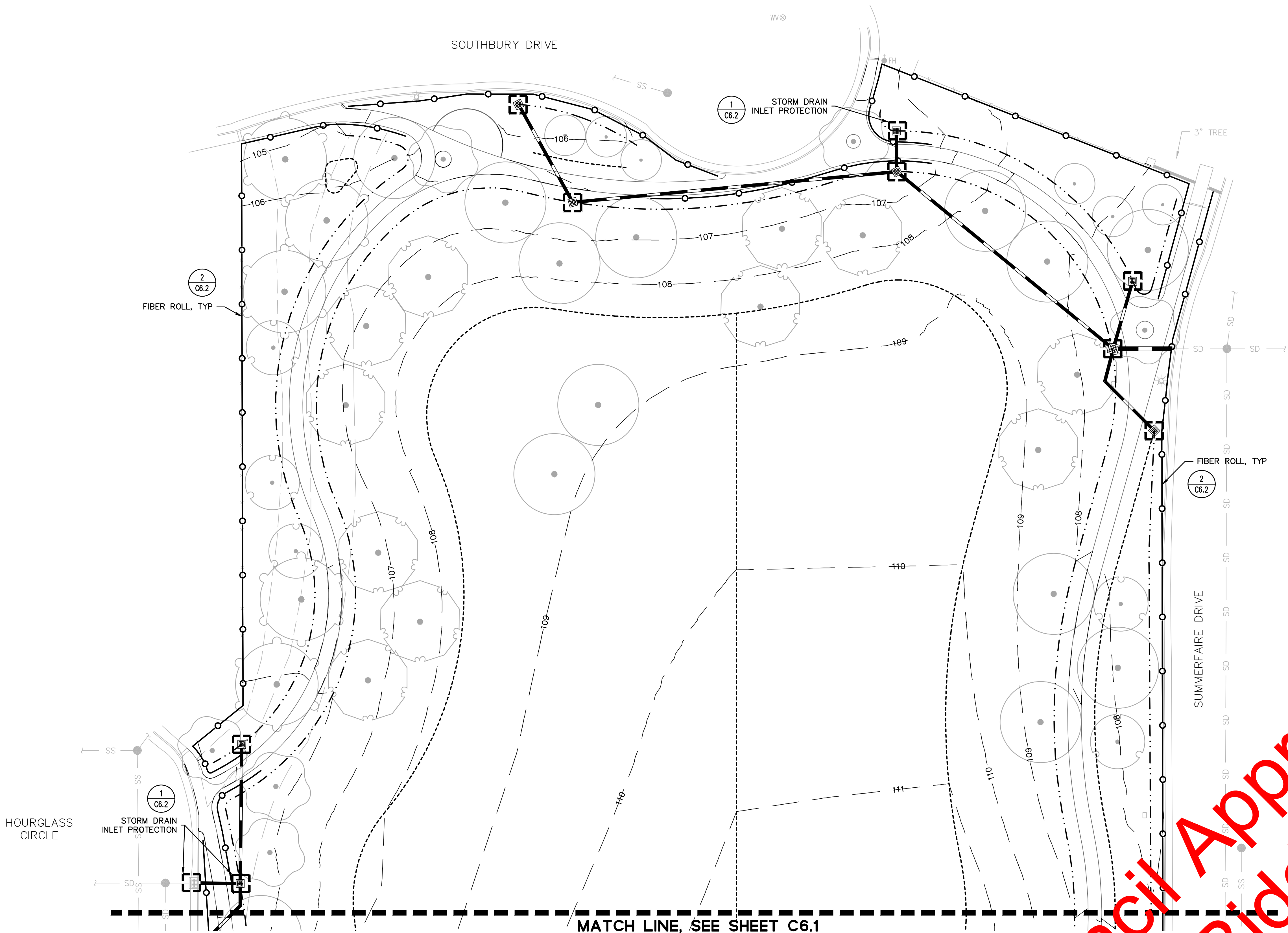


FIBER ROLL,
SEE DETAIL 1, SHEET C6.2

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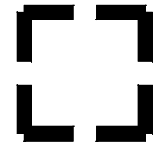
1. CONTRACTOR SHALL IMPLEMENT CONSTRUCTION SITE BEST MANAGEMENT PRACTICES (BMPs) FOR EROSION AND SEDIMENT CONTROL AND GOOD HOUSEKEEPING THROUGHOUT THE DURATION OF THE PROJECT. CONSTRUCTION MATERIALS, EQUIPMENT, AND VEHICLES SHALL BE PROPERLY MAINTAINED AND MANAGED IN ACCORDANCE WITH THE BMPs AND ALL OTHER APPLICABLE REQUIREMENTS.
2. TEMPORARY EROSION CONTROL FACILITIES AND MEASURES ARE TO BE INSTALLED AND OPERABLE PRIOR TO EXPOSING SUBGRADE (OR AGGREGATE BASE LAYER) AND SHALL BE MAINTAINED UNTIL INSTALLATION OF THE PERMANENT PROJECT PAVING AND LANDSCAPING.
3. ALL DRAINAGE INLETS IMMEDIATELY DOWNSTREAM OF THE WORK AREAS AND WITHIN THE WORK AREAS SHALL BE PROTECTED WITH SEDIMENT CONTROL AND INLET FILTER BAGS, THROUGHOUT THE DURATION OF THE PROJECT.
4. AS PART OF THE GRADING OPERATIONS, THE CONTRACTOR SHALL ENSURE THAT THE SITE IS WATERED PRIOR TO THE COMMENCEMENT OF GRADING, AND THAT A WATER VEHICLE AND STREET SWEEPER FOR DUST CONTROL AND PAVEMENT CLEANING ARE KEPT READILY AVAILABLE AT ALL TIMES DURING CONSTRUCTION.
5. ALL PAVED AREAS SHALL BE KEPT CLEAR OF EARTH MATERIALS AND DEBRIS. THE SITE SHALL BE MAINTAINED SO AS TO MINIMIZE SEDIMENT LADEN RUNOFF ENTERING THE STORM DRAIN SYSTEM.
6. ALL CONCRETE SLURRY SHALL BE CONTAINED IN CONCRETE WASH-OUT AREAS DESIGNATED ON-SITE.
7. STOCKPILED EARTHEN MATERIAL SHALL BE COVERED WITH A TARP, AND HELD DOWN WITH FIBER ROLLS AND SAND BAGS, TO ELIMINATE DUST. KEEP STOCKPILES AWAY FROM WATER BODIES AND STORM DRAINS.
8. HAZARDOUS MATERIALS MUST BE KEPT IN CLOSED CONTAINERS THAT ARE COVERED AND WITHIN SECONDARY CONTAINMENT. DO NOT PLACE CONTAINERS DIRECTLY ON SOIL.
9. LOCATE PORTABLE TOILETS AWAY FROM STORM DRAINS. TIE OR STAKE PORTABLE TOILETS TO PREVENT TIPPING, AND EQUIP UNITS WITH OVERFLOW PAN/TRAY.
10. PREVENT EQUIPMENT FLUID LEAKS INTO GROUND BY PLACING DRIP PANS OR PLASTIC TARPS UNDER EQUIPMENT. IMMEDIATELY CLEANUP ANY SPILLS OR DRIPS.
11. DESIGNATE WASTE COLLECTION AREAS ON SITE. USE WATERTIGHT DUMPSTERS AND TRASH CANS. PERIODICALLY INSPECT FOR LEAKS. COVER THESE ITEMS AT THE END OF EACH WORK DAY AND WHEN IT IS RAINING OR WINDY. ARRANGE FOR REGULAR WASTE COLLECTION. PICK UP SITE LITTER DAILY.
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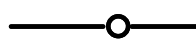


NOT FOR CONSTRUCTION

LEGEND



STORM DRAIN INLET PROTECTION,
SEE DETAIL 2, SHEET C6.2

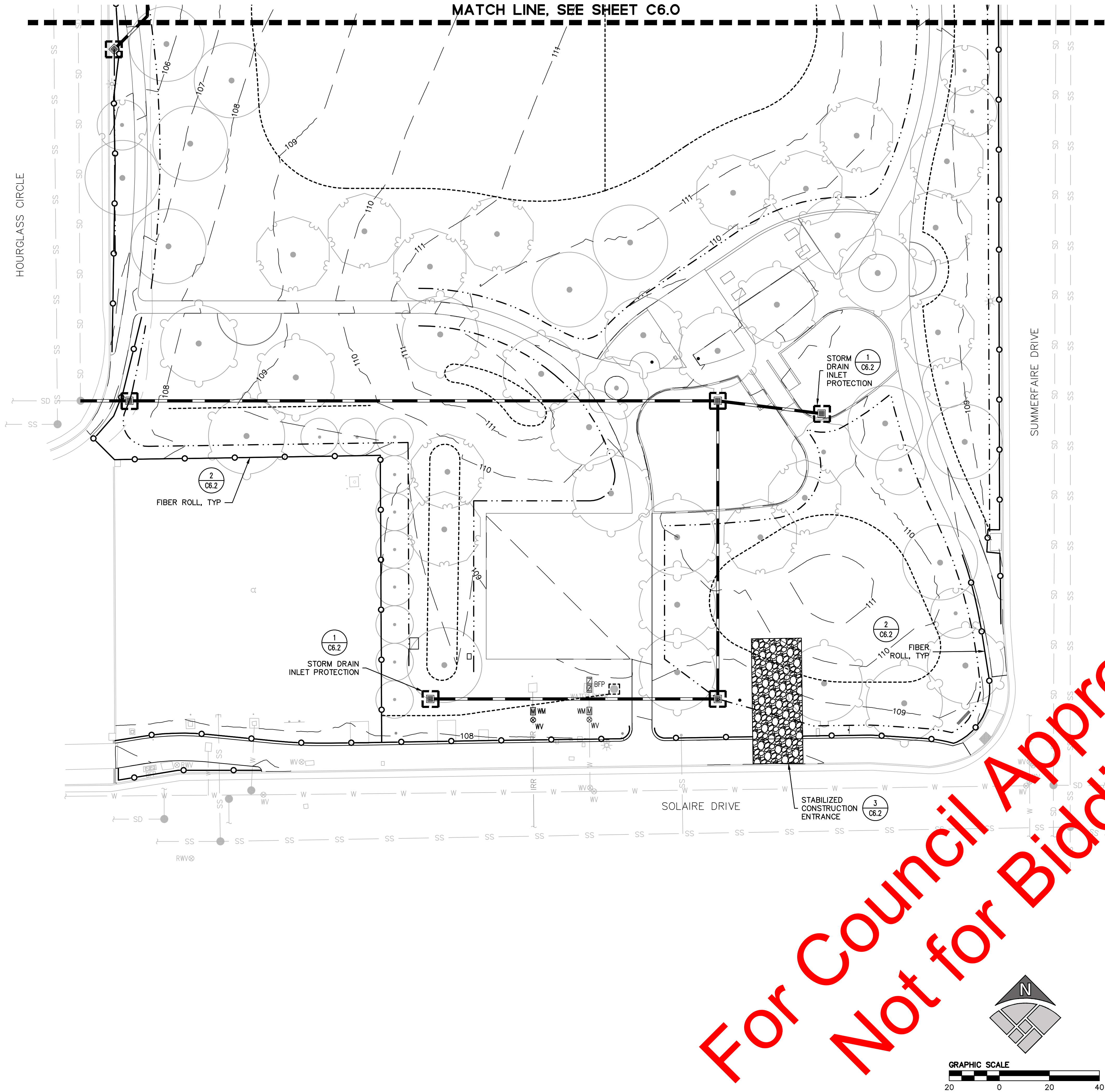


FIBER ROLL,
SEE DETAIL 1, SHEET C6.2

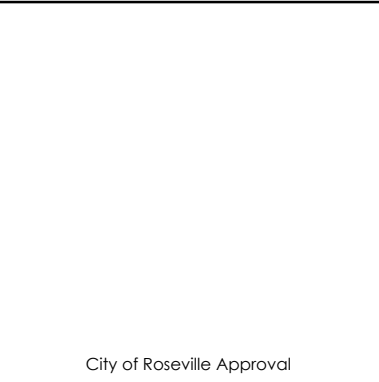
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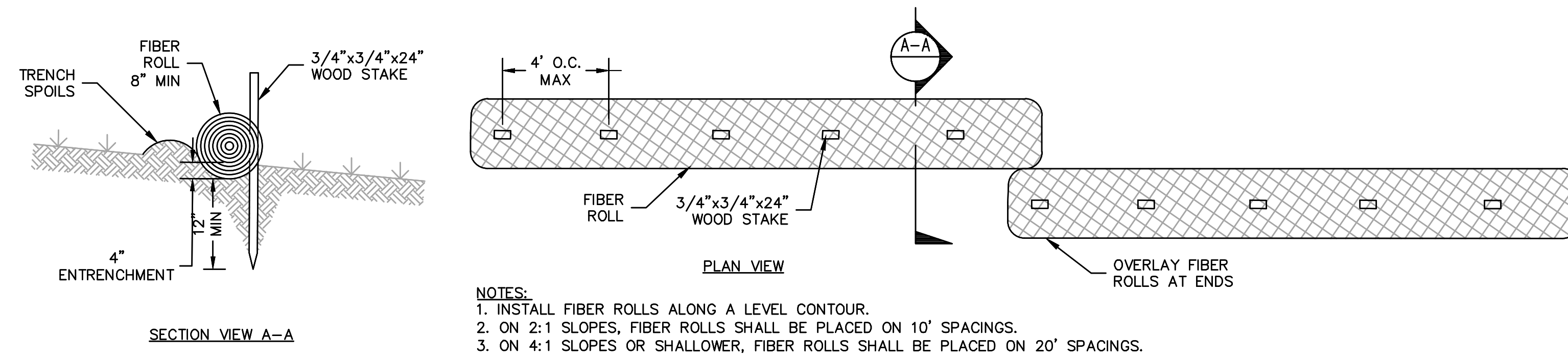
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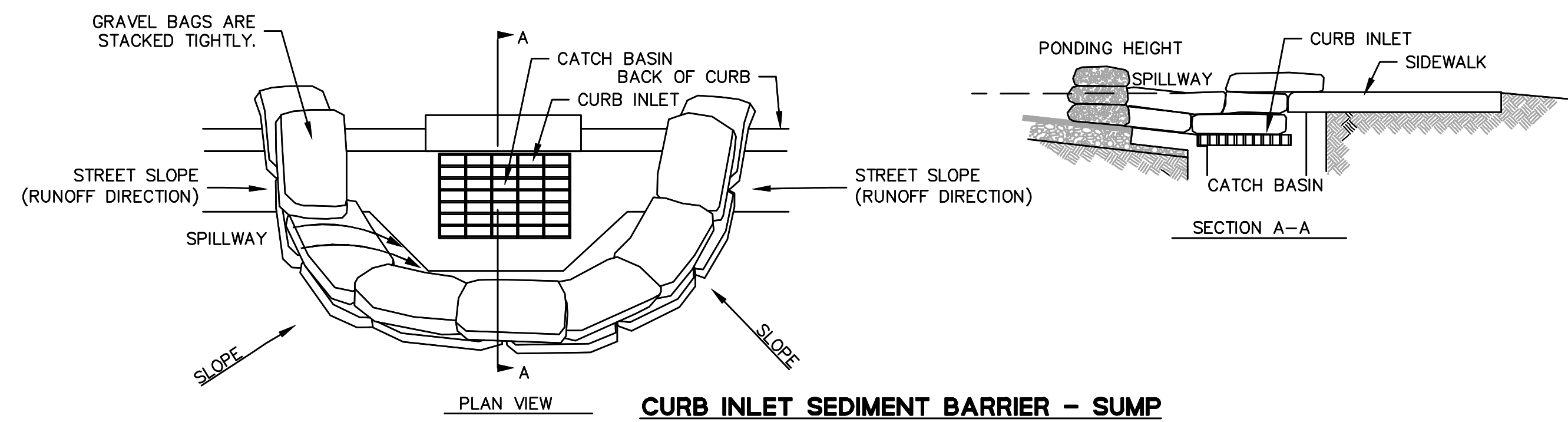


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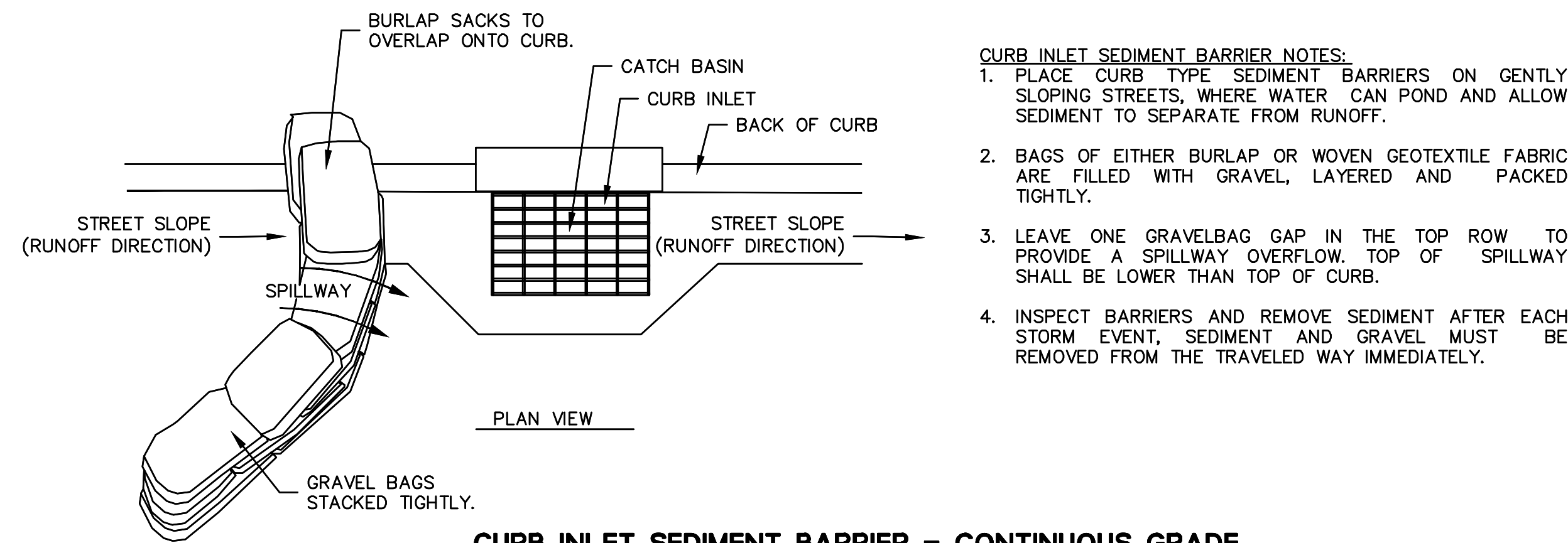




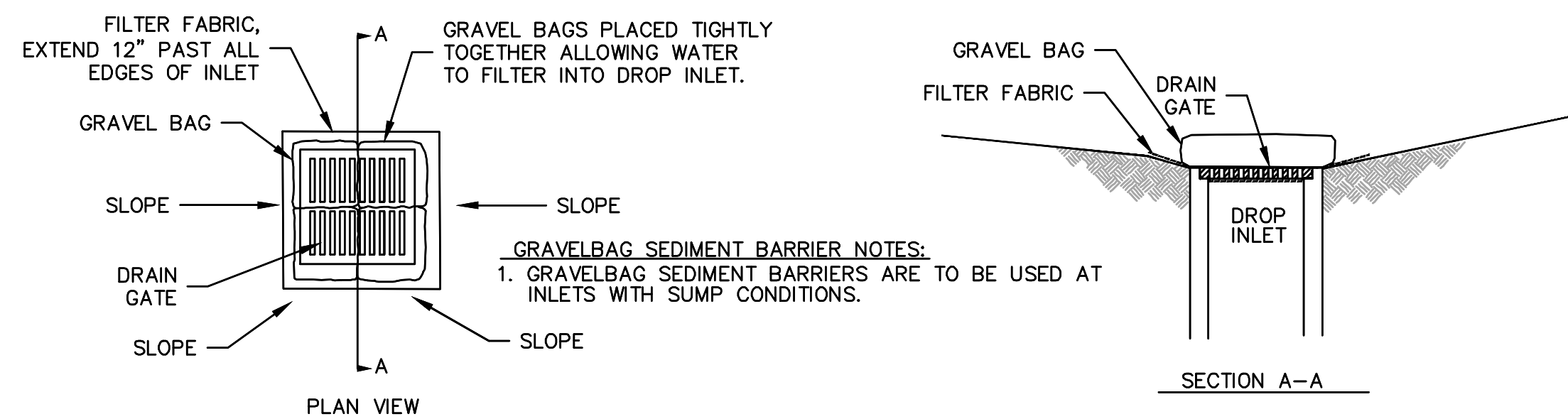
1 FIBER ROLL
- NOT TO SCALE



CURB INLET SEDIMENT BARRIER - SUMP

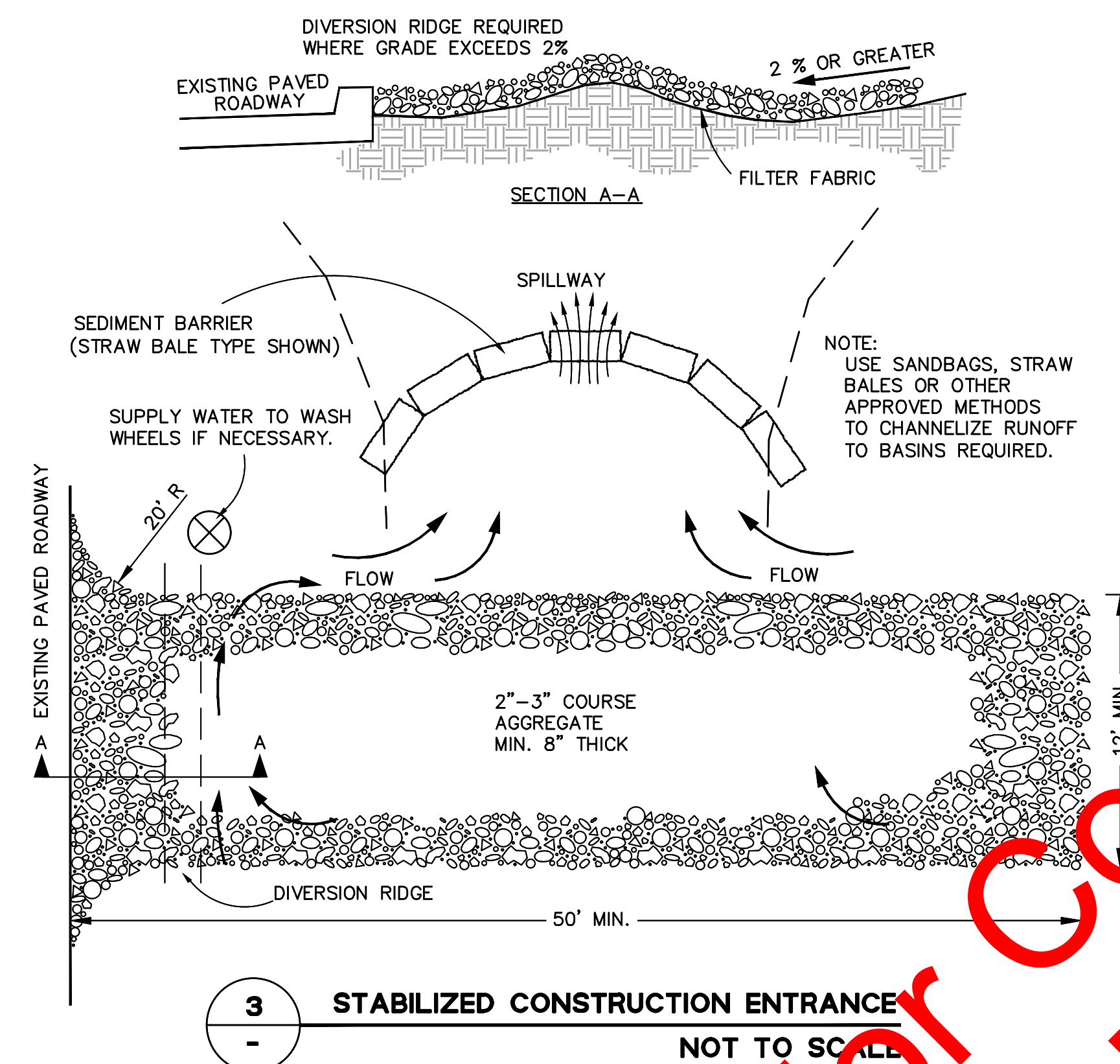


CURB INLET SEDIMENT BARRIER - CONTINUOUS GRADE



DRAINAGE INLET GRAVELBAG SEDIMENT BARRIER

2 STORM DRAIN INLET PROTECTION
- NOT TO SCALE



3 STABILIZED CONSTRUCTION ENTRANCE
- NOT TO SCALE

For Council Approval
Not for Bidding

LAYOUT LEGEND

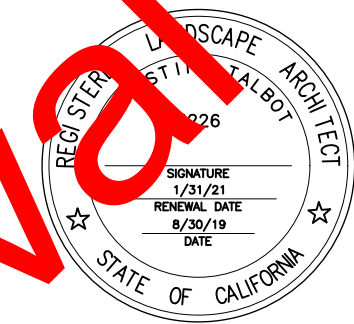
SYMBOL	DESCRIPTION	DETAIL
	L-104 Park Identification Sign Model: Per City Standard Detail PK-28 Mfr: Quick Crete Products, Norco, CA; Outdoor Creations Inc., Anderson, CA; or accepted equal.	PK-28/LS2.0
	L-105 Park Namesake Bio Sign. Information provided by City. Mfr: By KVO Industries, Inc.	
	L-106 Lighting Standard Per Electrical, See Sheet E1.0. Layout per City Standard Detail PK-29	PK-29/LS2.0
	L-107 Bench with Back Model: SG303P, 6-foot, perforated pattern, PVC coated Mfr: Wabash Valley, or accepted equal Color: As selected by the City; Install: In-ground	PK-24/LS2.0
	L-108 Picnic Table Model: SP210P, 46" Round Specialty Series Game Table, 4 seats, basic frame, perforated pattern, PVC coated Mfr: Wabash Valley or accepted equal Color: As selected by the City Install: In-ground	PK-24/LS2.0
	L-109 ADA Accessible Picnic Table Model: SP215P, 46" Round Specialty Series Game Table, 3 seats, basic frame, perforated pattern, PVC coated Mfr: Wabash Valley or accepted equal Color: As selected by the City Install: In-ground	PK-24/LS2.0
	L-110 Drinking Fountain Model: 440SM, dual bowl with recessed hose bibb and lock door, powder coated. Do not include jug filler or Zurn drain. Mfr: Most Dependable Fountains, or accepted equal Color: As selected by the City; Install: Surface mount, with stainless steel carrier	PK-23/LS2.0
	L-111 Trash Receptacle Model: Urbanscape - "FG Style" 32 Gallon Receptacle with Solid Dome Top Mfr: Wabash Valley, or accepted equal Color: As selected by the City; Install: Surface mount	
	L-113 Basketball Goal Model: 1513-26-29-44-35 Post: 1513, 6-foot-offset, dual post, galvanized Backboard: #26, 1/4" heavy-duty steel, rectangular, powder coat white Backboard Target & Perimeter: #29 Rim: #44, heavy-duty double rim Net: #35, super chain net Mfr: Patterson Williams; Install: In-Ground	1/LS2.1
	L-114 Basketball Court Line Paint Layout per City Standard Detail PK-55 Mfr: Per specifications	PK-55/LS2.1
	L-118 Play Area Access Ramp Per City Standard Detail PK-35	PK-34/LS2.1
	L-119 Play Area Curb Per City Standard Detail PK-36	PK-36/LS2.1
	L-120 Concrete Mowband Per City Standard Detail PK-27	PK-27/LS2.0
	L-121 Concrete Football Table Installation: Surface mount, information per manufacturer Contact: Bestoutdoorpingpongtables.com Kevin Vedder - (866) 926-3839 info@bestoutdoorpingpongtables.com	
	L-122 Concrete Corn Hole Boards with 3" x 5" Concrete Paving base Installation: Surface mount, information per manufacturer Contact: Bestoutdoorpingpongtables.com Kevin Vedder - (866) 926-3839 info@bestoutdoorpingpongtables.com	
	L-123 Disc Golf Basket Model: The Black Hole Portal Course Basket Mfr: MVP Disc Sports Installation: Permanent, in-ground. Install per manufacturer's recommendations.	
	L-124 Hopscotch Line and Number Paint Layout per detail Mfr: Per specifications	2/LS2.1
	L-125 Redwood Header	PK-25/LS2.0
SYMBOL	DESCRIPTION	DETAIL
	Decomposed Granite Paving Per City Standard Detail PK-33	PK-33/LS2.0
	Play Area Surfacing Engineered Wood Fiber, per City Standard. See specifications.	
	Concrete Paving Per City Standard Detail PK-31	PK-31/LS2.0

LAYOUT NOTES

- Contractors shall not scale drawings. Verify all dimensions and conditions in the field. Notify the Owner's representative of any discrepancies on drawings requiring clarification or revision before commencing with the work.
- Contractor shall protect all existing conditions that are to remain, and secure the property during construction.
- Verify all existing conditions and utilities in the field. Notify Owner's representative of any discrepancies that may occur.
- Contractor shall verify and locate all existing underground utilities and shall avoid damage to the same.
- All critical dimensions for existing conditions shall be verified in the field before fabrication or construction of new work.
- All work is new unless otherwise noted as "existing", "existing to remain", "(E)".
- Any discrepancy discovered by Contractor in these plans or any field conditions discovered by contractor that may delay or obstruct the proper completion of the work per these plans shall be brought to the attention of the Owner's representative immediately upon discovery. Said notification shall be in writing.
- Contractor shall independently review ground, topography, and tree conditions throughout the site, and assume wholly and unconditionally the risk of completing the work set out on these plans, regardless of rock, water table, or other conditions which contractor may encounter in the course of the work.
- Any excess materials shall be considered the property of the Contractor and shall be disposed of away from the job site in accordance with applicable local, state and federal regulations, at all times during construction and until final completion.
- Contractor to locate and install pipe sleeves under paving as needed in order to install irrigation piping according to irrigation plan.

	Expansion Joint	PK-32/LS2.0
	Score Joint	PK-32/LS2.0
	Planting Area	

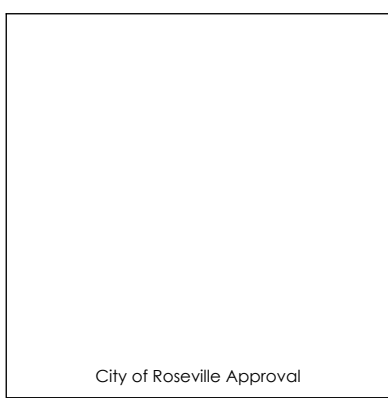
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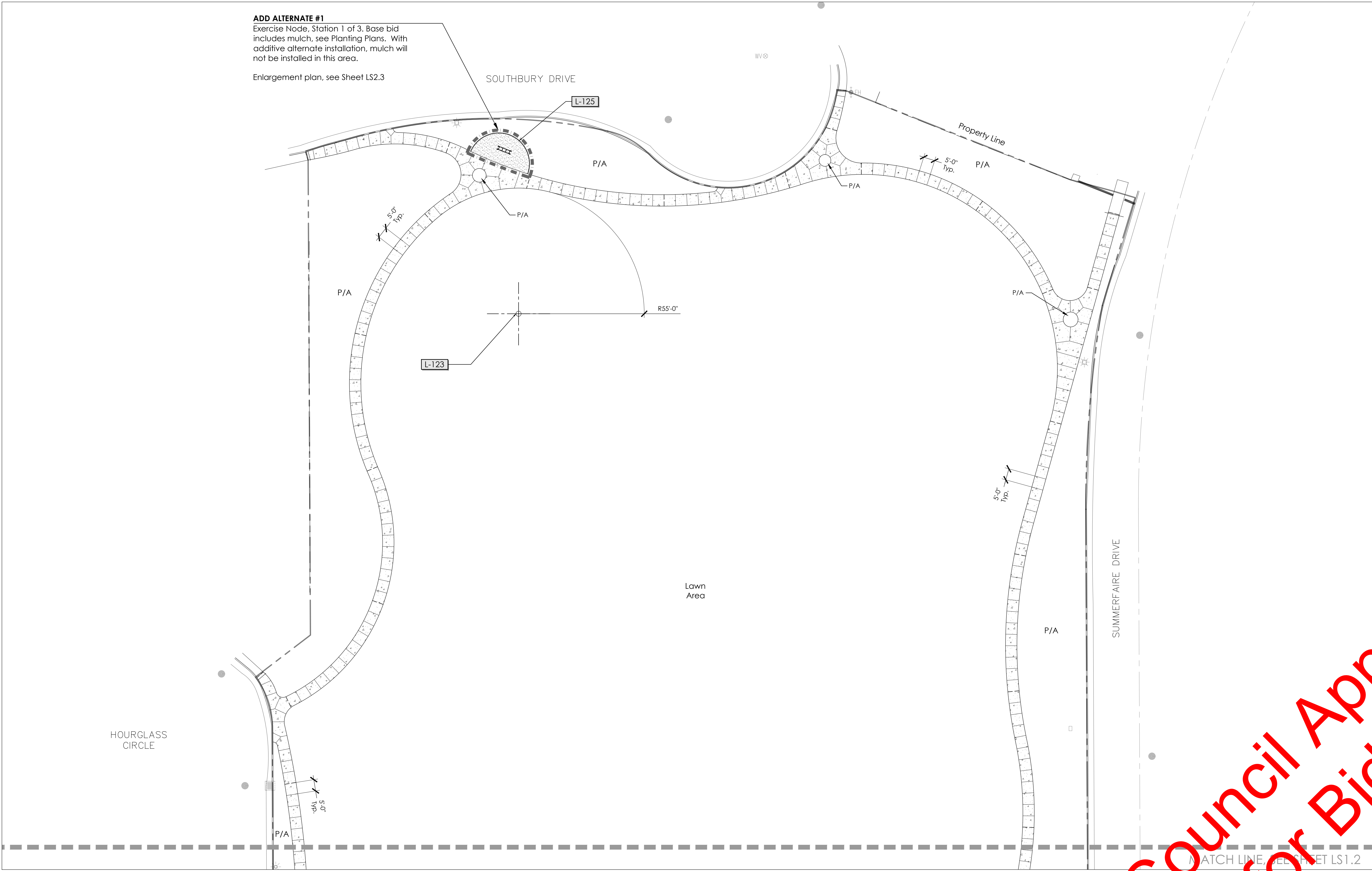
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Layout Notes
& Legend

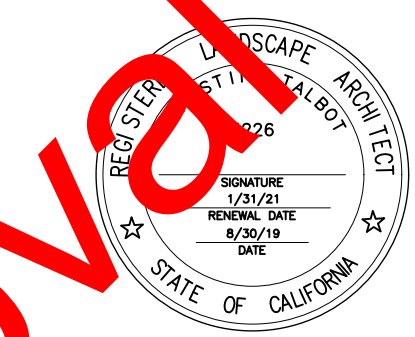
Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

LS1.0



John L. Sullivan Park
Park Site WB-51
99% Construction Documents
Roseville, CA

Stamp



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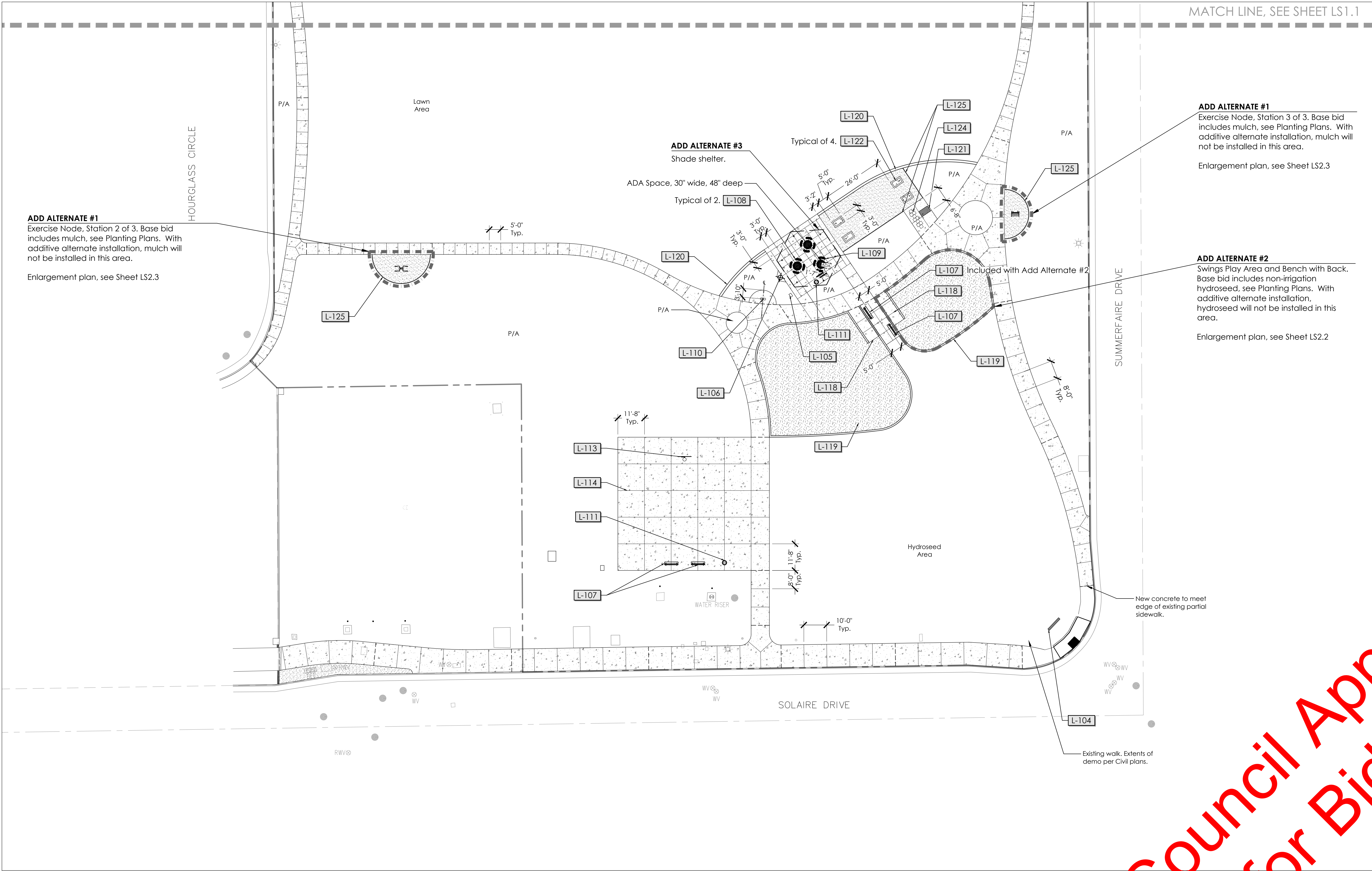
No.	Description	Date



Layout Plan - North

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

LS1.1



ADD ALTERNATE #1
Exercise Node, Station 2 of 3. Base bid includes mulch, see Planting Plans. With additive alternate installation, mulch will not be installed in this area.
Enlargement plan, see Sheet LS2.3

ADD ALTERNATE #3
Shade shelter.
ADA Space, 30" wide, 48" deep
Typical of 2. L-108

ADD ALTERNATE #1
Exercise Node, Station 3 of 3. Base bid includes mulch, see Planting Plans. With additive alternate installation, mulch will not be installed in this area.
Enlargement plan, see Sheet LS2.3

ADD ALTERNATE #2
Swings Play Area and Bench with Back. Base bid includes non-irrigation hydroseed, see Planting Plans. With additive alternate installation, hydroseed will not be installed in this area.
Enlargement plan, see Sheet LS2.2

Included with Add Alternate #2

New concrete to meet edge of existing partial sidewalk.

Existing walk. Extents of demo per Civil plans.

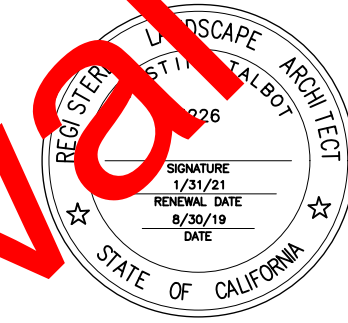
For Council Approval
Not for Bidding

See sheet LS1.0 for notes and legend.



**John L. Sullivan Park
Park Site WB-51**
99% Construction Documents
Roseville, CA

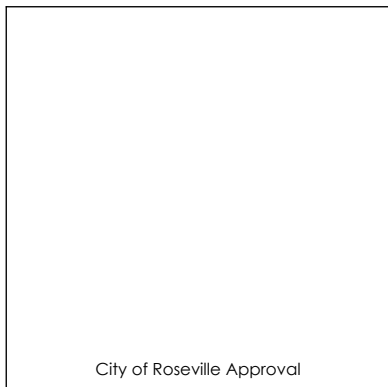
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No.	Description	Date



Layout Plan - South

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

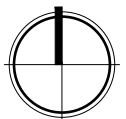
PLAYGROUND SCHEDULE

SYMBOL	DESCRIPTION
PG-01	Custom Playbooster & Evos 5-12 Playground Mfr: Landscape Structures Color: As selected by the City Install: Installation information per manufacturer Conact: Ross Recreation - Nick Philbin (707) 538-3800
PG-02	Tire Climb Half Freestanding, 2 Total. Functionally linked. Mfr: Little Tikes Part Number: 200203282 Install: Installation per manufacturer Contact: All About Play - Glen Wuster (916) 923-2180
PG-03	Playground Rules Sign, per specs
PG-04	Additive Alternate #2 Swing Set Mfr: Landscape Structures A) Single Post Swing Frame w/ Belt Seats for 8' Beam Height (2 total) B) Single Post Swing Frame Additional Bay w/ Full Bucket Seats for 8' Beam Height (2 total) Color: As selected by the City Install: Installation information per manufacturer Contact: Ross Recreation - Nick Philbin (707) 538-3800



Note: City of Roseville standard 8'-0" use zone included in play equipment drawing (as shown).

0 4' 8' 16'
Scale: 1/8" = 1'-0"



Stamp

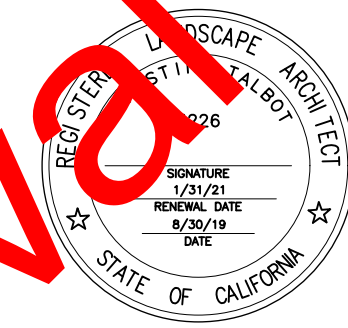


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Issuances & Revisions

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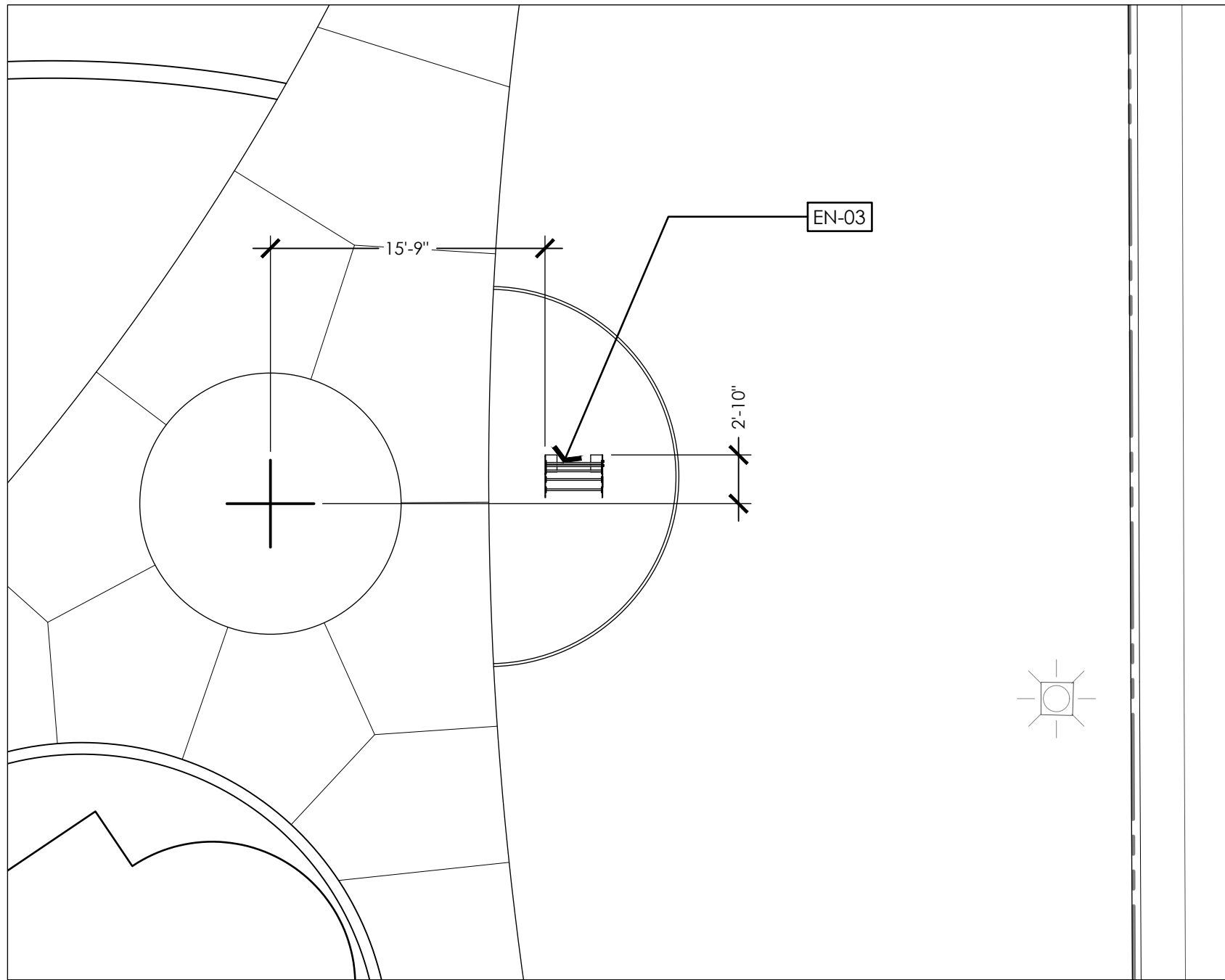
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Construction Details -
Add Alternate #1
Exercise Nodes Layout
Enlargements

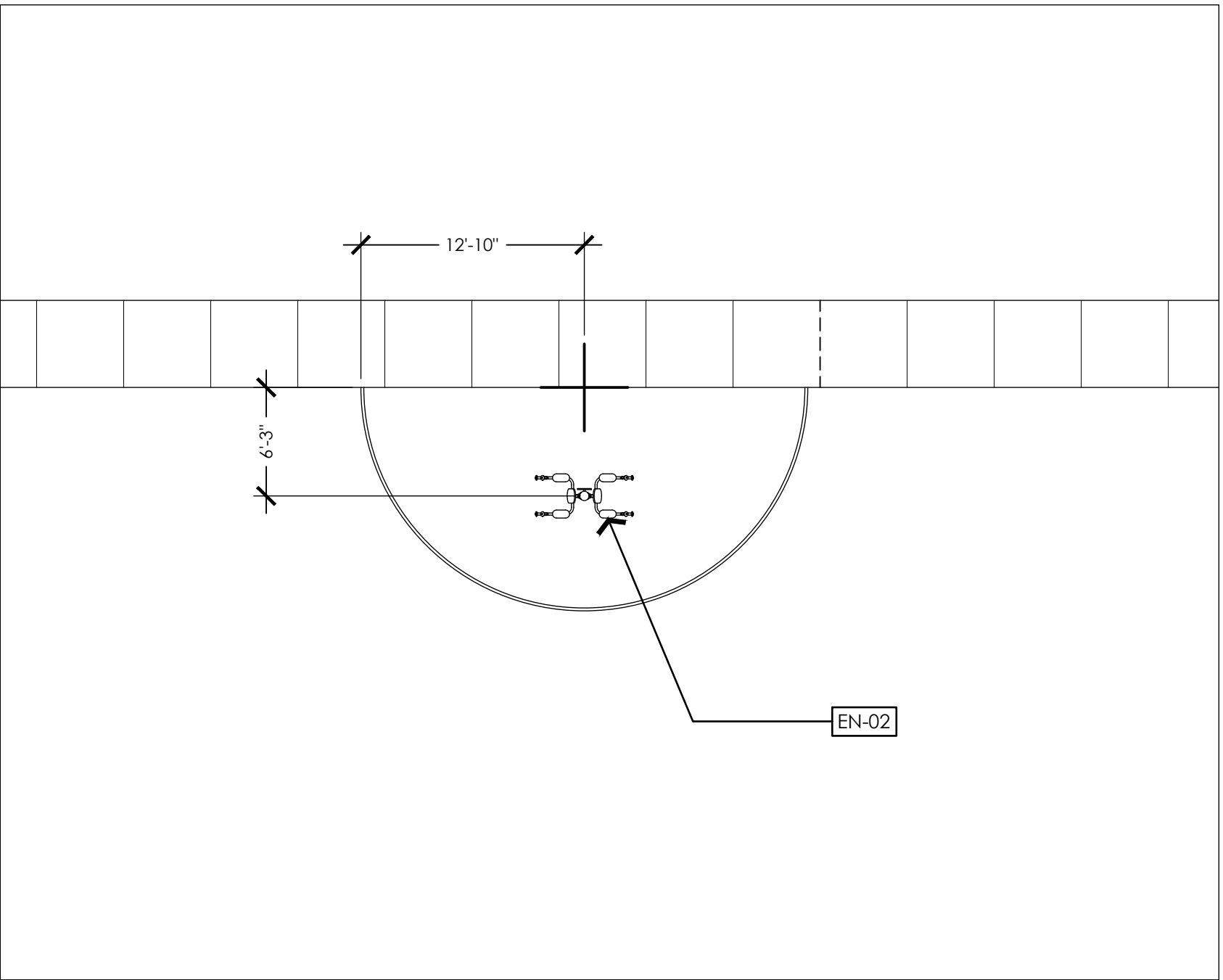
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Project Number: 19-1671
Scale: AS SHOWN

LS2.3



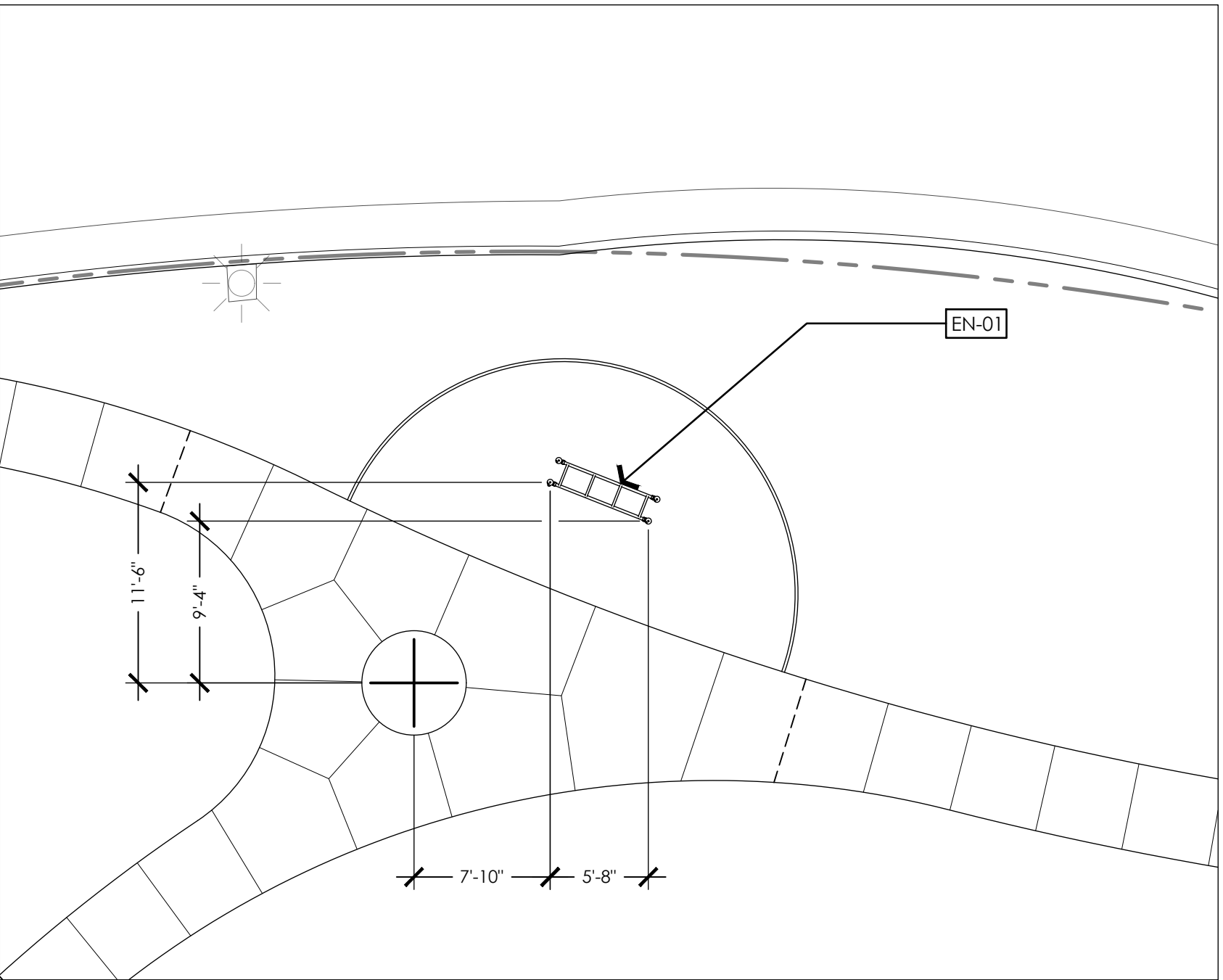
EXERCISE NODE: STATION 3

SYMBOL	DESCRIPTION
EN-03	Model: Stretch Bar FST5130 Mfr: Kompan Color: Standard color per manufacturer Install: In-ground, installation information per manufacturer Contact: Kompan - Mark Wills (916) 316-9663



EXERCISE NODE: STATION 2

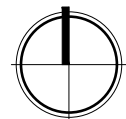
SYMBOL	DESCRIPTION
EN-02	Model: Push Up & Leg Lift Station KPX126 Mfr: Kompan Color: Standard color per manufacturer Install: In-ground, installation information per manufacturer Contact: Kompan - Mark Wills (916) 316-9663



EXERCISE NODE: STATION 1

SYMBOL	DESCRIPTION
EN-01	Model: Dip Bench FSW2020 Mfr: Kompan Color: Standard color per manufacturer Install: In-ground, installation information per manufacturer Contact: Kompan - Mark Wills (916) 316-9663

For Council Approval
Not for Bidding



CITY OF ROSEVILLE
RECYCLED WATER SPECIAL ON-SITE IRRIGATION NOTES

1. The installation of the recycled water system shall conform to the regulations for the construction of recycled water systems within the City of Roseville and the accompanying plans and specifications.

2. All on-site recycled and potable water piping installed on this project shall be identified in accordance with the City of Roseville Construction Standards for recycled water infrastructure and the irrigation specifications.

3. City of Roseville Environmental Utilities Department shall be notified two days prior to the start of construction at (916) 774-5750 and each workday thereafter until completion of project for commercial irrigation systems. City of Roseville Parks Department shall be notified two days prior to the start of construction at (916) 746-1758 for landscape corridors and parks. A preconstruction materials inspection must be arranged prior to the start of construction.

4. No facility is to be backfilled until inspected by the City of Roseville Environmental Utilities Department and/or Parks Department Inspector.

5. All recycled water infrastructure, both on-site and off-site shall be inspected by City of Roseville Environmental Utilities and/or Parks Department. For inspection of recycled water system contact Environmental Utilities at 774-5750 forty-eight (48) hours in advance. Points of inspection are:

a. Pre-construction materials inspection.

b. Irrigation system installation before lines are covered.

c. Pressure testing.

d. System cross connection control test.

e. System coverage test.

6. All recycled water piping shall be purple colored PVC unless otherwise specified. Where purple PVC is not used, pipe shall be identified (marked) in accordance with the City of Roseville Construction Standards.

7. Marking on the purple colored PVC pipe shall include the following: "CAUTION: RECYCLED WATER- DO NOT DRINK". Nominal pipe size. PVC—1120. Pressure rating in pounds per square inch at 73 degrees. ASTM designations such as 1785, 2241, 1672, 3139. Printing shall be placed continuously on two sides of the pipe.

8. All recycled water sprinkler control valves, valve risers, sprinkler risers, and swing joints shall be tagged with identification tags or adhesive labels.

a. Tags shall be weatherproof plastic, 3" x 4", purple color with the words "WARNING: RECYCLED WATER- DO NOT DRINK" imprinted on one side, and "AVISA: AGUA IMPURA- NO TOMAR" on the other side. Imprinting shall be permanent and black in color. Use tags as manufactured by T. Christy Enterprises or approved equal.

b. One tag shall be attached to each valve as follows:

1. Attach to valve stem directly or with plastic tie-wrap, or

2. Attach to solenoid wire directly or with plastic tie-wrap.

c. Recycled water warning labels or stickers that are consistent with City of Roseville Construction Standards for recycled water infrastructure and the irrigation specifications must be attached to all piping not in compliance.

d. All sprinkler heads must be designed for recycled water usage, with purple recycled water warning caps.

e. Sprinkler risers and swing joints shall be identified with purple adhesive 3" X 3" labels. Each label shall state "Recycled Water – Do Not Drink" in English and Spanish.

9. All recycled water control valve boxes shall be purple and have a warning label permanently molded into or affixed onto the lid with rivets, bolts, etc. Warning labels shall be constructed of a purple weatherproof material with the warning permanently stamped or molded into the label. The warning shall contain the following information:

a. "NON-POTABLE" or "RECYCLED WATER".

b. "DO NOT DRINK" in English and Spanish.

10. Recycled water quick coupling valves shall have a purple rubber or vinyl cover. The cover shall be of a locking type and have a warning permanently stamped or molded as follows: "RECYCLED WATER- DO NOT DRINK" in English and Spanish.

11. Plastic warning tape shall be used on all potable water piping, potable water warning tape shall be a minimum of 3 inches wide and shall run continuously for the entire length of each line. The tape shall be attached to the top of the pipe with nylon tie-wrap banded around the warning tape and the pipe every five feet on center. Warning tape for the potable water piping shall be blue in

color with words "CAUTION: POTABLE WATER LINE BURIED BELOW" imprinted in minimum 1-inch high letters, black in color. Imprinting shall be continuous and permanent.

12. All pressure main line piping from the recycled water system shall be installed to maintain 10 feet minimum horizontal separation from all potable water piping. Where recycled and potable water pressure main line piping cross, the recycled water piping shall be installed 12" below the potable water piping OD to OD. Where the recycled water pressure main line must pass above potable water piping, the recycled water piping shall installed in a class 200 purple colored PVC sleeve which extends a minimum of five feet on either side of the potable water piping. A 12"vertical separation OD to OD must be maintained. Conventional (white) PVC pipe may be used for sleeving material if it is taped with three-inch wide purple warning tape, which read "RECYCLED WATER- DO NOT DRINK".

13. All pressure main line piping from the recycled water system shall be installed to maintain a ten foot minimum horizontal separation from all sanitary sewer lines. Where recycled and sewer cross, the recycled water piping shall be installed a minimum of one foot above sewer.

14. For on-site reclaimed water piping, the minimum depth from finish grade to top of pipe shall be as follows:

a. Intermittent pressure lines (All sizes)..... 12"

b. Constant pressure lines 2.5" and smaller..... 18"

c. Constant pressure lines 3" and larger..... 24"

15. Pressure and cross connection testing for On-Site Recycled water systems

a. All testing of recycled water systems must be performed utilizing a potable water source via a construction water connection per City of Roseville Construction Standards. No recycled water may enter a recycled water system until all testing is successfully completed.

b. The source of potable water used for testing must have a meter and an approved back flow prevention device. These can be obtained through the City of Roseville.

c. The contractor shall provide a means to plumb in pressure and cross connection testing apparatus at the point of highest elevation, for both potable and constant pressure

d. recycled water systems.

e. The constant pressure recycled water system including all appurtenances shall be tested at 125 PSI at highest point of elevation for 1 hour with no detectable leakage.

f. Pressure testing must be successfully completed prior to cross connection testing.

g. The recycled water system shall be tested for cross-connection in accordance with Uniform Plumbing Code Appendix J prior to use.

h. For projects being performed in phases, a cross connection test shall be performed on each phase independently, before it is put into service. The potable water source used for testing each phase must be independent of other previously completed phases.At the time a cross connection test is to be performed, construction on both the potable and the recycled water systems being tested must be complete, and both systems Fully operational and functioning as designed.

i. Cross connection testing shall be performed on the system by City forces with the assistance of the Contractor. The test will be coordinated through the Environmental Utilities or Parks Department Inspector. Forty-eight (48) hours notice is required before the test. Depending on the complexity of the site, a preliminary field meet may also be required.

16. Coverage test

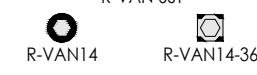
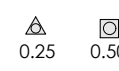
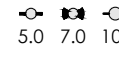
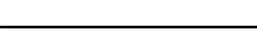
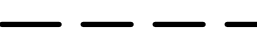
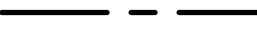
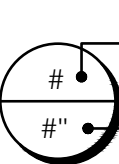
a. Adjust spray heads to eliminate overspray onto native oak areas and into areas not under the control of the customer. For example: pool decks, private patios, streets and sidewalks.

17. Meter Installation - Once the on-site recycled water system has been properly inspected and passed pressure and cross connection testing, a meter may be installed. The meter must be purchased from The City of Roseville and installed by city forces. Coordinate meter purchase and installation with the Environmental Utilities or Parks Department Inspector.

18. No connection shall be made to the City's existing recycled water system until the new facilities have been successfully pressure and cross connection tested. Taps to the existing recycled system will be made by City forces only.

19. Failure to comply with any or all of the above guidelines violates the City of Roseville design and construction standards for recycled water infrastructure and will result in termination of service until the appropriate corrective steps have been taken.

IRRIGATION SCHEDULE

SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	PSI		DETAIL	
	Rain Bird R-VAN-STRIP 1806-SAM-P45-NP	45		PK-8/LI1.4	
	Rain Bird R-VAN14 1806-SAM-P45-NP	45			
	Rain Bird R-VAN18 1806-SAM-P45-NP	45			
	Rain Bird R-VAN24 1806-SAM-P45-NP	45			
	Hunter RZW5-SLEEVE-36-CV-R (2 Per Tree)	50		PK-9/LI1.4	
SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	PSI	GPM	RADIUS	DETAIL
	Pop-Up Turf Rotor Rain Bird 8005-SS-NP	50	5.60	38'	PK-7/LI1.4
	Pop-Up Turf Rotor Rain Bird 8005-SS-NP	50	6.60	41'	PK-7/LI1.4
	Pop-Up Turf Rotor Rain Bird 8005-SS-NP	50	9.30	45'	PK-7/LI1.4
	Pop-Up Turf Rotor Rain Bird 8005-SS-NP	50	11.1	48'	PK-7/LI1.4
SYMBOL	MANUFACTURER/MODEL/DESCRIPTION				DETAIL
	Rain Bird PCT Single Outlet Emitter Pressure Compensating Threaded Low-Flow Bubblers with Purple Diffuser Caps. Offered in 5 GPH, 7 GPH, and 10 GPH models, with 1/2" FPT threaded inlet. Light Brown = 5 GPH, Violet = 7 GPH, and Green = 10 GPH.				2/LI1.5
SYMBOL	MANUFACTURER/MODEL/DESCRIPTION				DETAIL
	Rain Bird PEB-NP 1", 1-1/2", and 2" Valves for Reclaimed Water Applications with Purple Flow Control Handle.				PK-15/LI1.5
	Rain Bird 44-NP 1" Brass Quick-Coupling Valve, with Corrosion-Resistant Stainless Steel Spring, Locking Non-Potable Purple Rubber Cover, and 2-Piece Body.				PK-14/LI1.5
	Gate Valve Nibco T-113. Line sized. Install with purple handle.				PK-11/LI1.5
	Buckner-Superior 3100-RW 2-1/2" Normally Open Brass Master Valve that Provides Dirty Water Protection. Available in 3/4", 1", 1-1/4", 1-1/2", 2", 2-1/2" and 3". With Purple Cross Handle for Reclaimed Water Use.				PK-2/LI1.4
	Automatic Irrigation Controller Calsense CS3000 controller assembly by Ewing Irrigation. Part number CS3000-32-CS3-RR-S1-LR-STUBBY, see specs. Controller mounted inside Calsense stainless steel pedestal enclosure.				PK-1/LI1.4
	Flow Sensor FM-1.58 Calsense 1.5" Flow Meter.				PK-2/LI1.4
	Booster Pump, see details				LI1.6
	Recycled Water Filter Amiad Filtration Systems, Manual Steel Filter, Red 130 micron filter element. Size to match RW meter, see Civil plans.				PK-4/LI1.4
	Recycled Water Warning/Information Sign Per City of Roseville Construction Standards. Locate sign at all park entries, see irrigation plans. 8 total.				RW-9/LI1.5
	See Civil Plans for more information				
	Irrigation Lateral Line: Non-Pressure Lateral Line PVC Schedule 40. Size per plan. Sleeve under all paving. Purple pipe designated for recycled water use.				PK-5/LI1.4
	Irrigation Mainline: Pressure Mainline PVC Class 200 SDR 21 for lines 3" or larger, per specs. Sleeve under all paving. Purple pipe designated for recycled water use.				
	Irrigation Mainline: PVC Schedule 40 PVC Schedule 40 for lines 2-1/2" or smaller, per specs. Sleeve under all paving. Purple pipe designated for recycled water use.				
	Pipe Sleeve: Pipe Sleeving PVC Schedule 40. Purple pipe designated for recycled water use. Size per plan. Sleeve under all paving. Mainline sleeve shall be a minimum of 6" in diameter.				
	Valve Callout Valve Number Valve Flow Valve Size				

IRRIGATION NOTES

1. Install irrigation system in accordance with all local codes and ordinances.

2. See details and specifications for procedures, material and installation requirements.

3. The Landscape Contractor shall inspect the site and verify conditions and dimensions prior to construction.

4. Prior to cutting into soil, locate all cables, conduits, sewers, and other utilities or architectural features that are commonly encountered underground and take proper precautions not to damage or disturb such improvements. Any damage made during the installation of the irrigation system of the aforementioned items shall be repaired and/or replaced to the satisfaction of the City's representative at the Contractor's own expense.

5. The irrigation systems are designed to operate at 50 psi at point of connection to recycled water supply. Landscape Contractor shall test pressure at point of connection prior to installation of any irrigation equipment. Contractor to immediately notify City's representative and Landscape Architect if pressure is below 45 psi or over 60 psi to determine needed pressure regulation devices.

6. All valve boxes shall be located in shrub and groundcover areas whenever possible, and shall be bolted.

7. Adjust irrigation heads to provide full coverage and to prevent overspray onto structures or paved areas.

8. Station operation times shall not exceed the soil's infiltration rate as determined by the soils report.

9. All lateral end runs shall be 3/4" size unless otherwise noted.

10. The irrigation design is diagrammatic. All piping, valves, etc., shown within paved areas are for design clarification only and shall be installed in planting areas. No elbows or 45° ells may be placed under paving, these are to be located in planting areas only. Mainline and valves shall be installed in shrub/ground cover areas only. Avoid conflicts with utilities, new planting, new site or architectural elements.

11. Tree bubbler location is diagrammatic. Contractor to locate tree and shrub bubblers based on tree and shrub locations shown on Planting Plans.

12. Rotors are spaced an additional 15% more than head to head coverage of throw space.

13. All spray and rotor heads to be 12" minimum from hardscape in planter areas.

LATERAL SIZING GUIDE

CIRCUIT GPM	PIPE SIZE	PIPE CLASS
0-8 GPM	3/4"	SCH. 40 PVC
9-12 GPM	1"	SCH. 40 PVC
13-22 GPM	1-1/4"	SCH. 40 PVC
23-30 GPM	1-1/2"	SCH. 40 PVC
31-50 GPM	2"	SCH. 40 PVC
51-70 GPM	2-1/2"	SCH. 40 PVC
71-110 GPM	3"	SCH. 40 PVC

CONTROL WIRE SIZING GUIDE

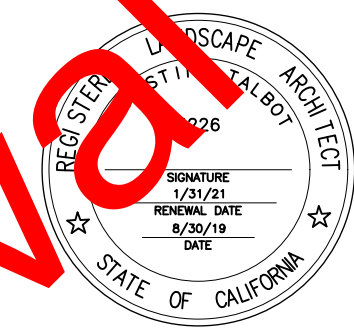
Control/ Common Wire	No. 14	No. 12	No. 10	No. 8
No. 14	1700'	2000'	2400'	2700'
No. 12		2700'	3300'	3800'
No. 10			4800'	5200'
No. 8				6700'

System Operating Flow & Pressure

Maximum flow: 100 GPM
Static Design Pressure: 80 psi
Normal Operating Pressure: 50 psi

Note: System maximum flow meets and exceeds City requirement to not exceed 75% of the backflow preventer's maximum flow

Stamp



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Issuances & Revisions

No.	Description	Date



Irrigation Notes &
Legend

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

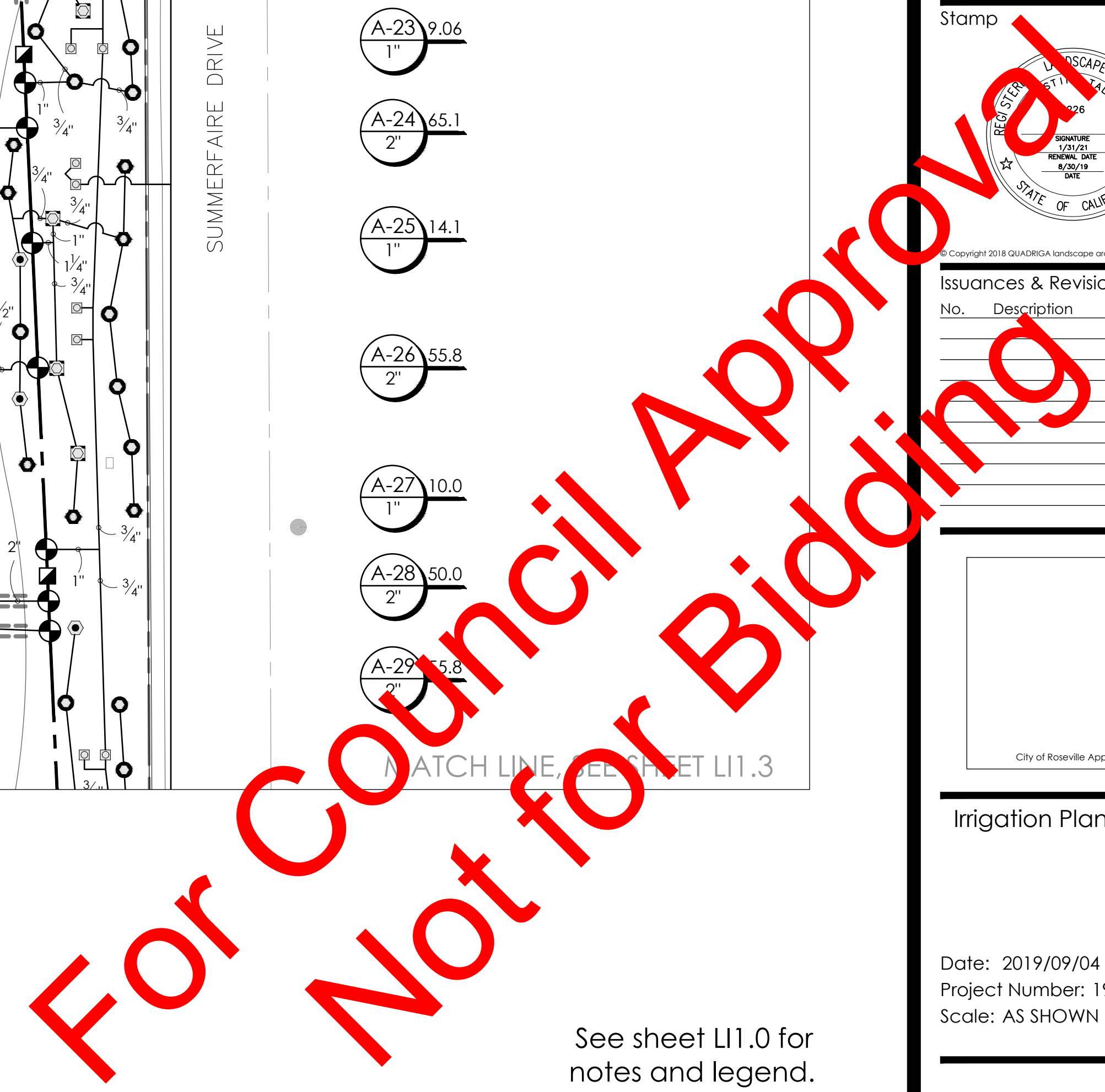
IRRIGATION SCHEDULE: ESTABLISHMENT PERIOD

Location: Roseville, CA					Eto: 50.5		Soil Type: Loam		Cycles per Week: 7 days per week													
Station	GPM	Soil Type	Plant Type	Area SF	Irrigation Type	Kc (PF)	IE	Precip Rate	No. of Cycles	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total In/Yr
										MINUTES PER CYCLE AT 100% ET												
A-1	17.6	0.7	Low	2,023	Spray	0.2	0.75	0.84	1	0.6	1.1	2.0	3.1	4.0	4.6	4.9	4.3	3.3	2.2	1.1	0.6	13.47
A-2	10.0	0.7	Low	180	Tree Bubbler	0.2	0.81	5.35	1	0.1	0.2	0.3	0.4	0.6	0.7	0.6	0.5	0.3	0.2	0.1	12.47	
A-3	10.0	0.7	Med	180	Tree Bubbler	0.5	0.81	5.35	1	0.2	0.4	0.7	1.1	1.5	1.7	1.8	1.6	1.2	0.8	0.4	0.2	31.17
A-4	16.4	0.7	Med	1,601	Spray	0.5	0.75	0.99	1	1.4	2.4	4.3	6.6	8.6	9.8	10.3	9.1	7.0	4.7	2.2	1.3	33.67
A-5	10.7	0.7	Low	1,024	Spray	0.2	0.75	1.01	1	0.5	0.9	1.7	2.6	3.4	3.8	4.1	3.6	2.8	1.8	0.9	0.5	13.47
A-6	10.9	0.7	Med	1,160	Spray	0.5	0.75	0.90	1	1.5	2.6	4.6	7.1	9.4	10.7	11.3	9.9	7.7	5.1	2.4	1.4	33.67
A-8	18.0	0.7	Med	324	Tree Bubbler	0.5	0.81	5.35	1	0.2	0.4	0.7	1.1	1.5	1.7	1.8	1.6	1.2	0.8	0.4	0.2	31.17
A-9	4.3	0.7	Low	997	PT Source Drip	0.2	0.81	0.42	1	1.2	2.1	3.7	5.7	7.5	8.6	9.0	8.0	6.1	4.1	1.9	1.1	12.47
A-12	16.9	0.7	Low	2,497	Spray	0.2	0.75	0.65	1	0.8	1.4	2.6	4.0	5.2	5.9	6.3	5.5	4.3	2.8	1.4	0.8	13.47
A-13	9.0	0.7	Med	162	Tree Bubbler	0.5	0.81	5.35	1	0.2	0.4	0.7	1.1	1.5	1.7	1.8	1.6	1.2	0.8	0.4	0.2	31.17
A-15	7.0	0.7	Low	126	Tree Bubbler	0.2	0.81	5.35	1	0.1	0.2	0.3	0.4	0.6	0.7	0.7	0.6	0.5	0.3	0.2	0.1	12.47
A-17	17.0	0.7	Med	306	Tree Bubbler	0.5	0.81	5.35	1	0.2	0.4	0.7	1.1	1.5	1.7	1.8	1.6	1.2	0.8	0.4	0.2	31.17
A-18	13.2	0.7	Low	1,686	Spray	0.2	0.75	0.75	1	0.7	1.2	2.2	3.4	4.5	5.1	5.4	4.8	3.7	2.4	1.2	0.7	13.47
A-20	3.5	0.7	Low	1,255	PT Source Drip	0.2	0.81	0.27	1	1.9	3.2	5.8	9.0	11.8	13.4	14.2	12.5	9.6	6.4	3.1	1.8	12.47
A-21	14.7	0.7	Low	1,923	Spray	0.2	0.75	0.74	1	0.7	1.3	2.3	3.5	4.6	5.3	5.5	4.9	3.8	2.5	1.2	0.7	13.47
A-23	9.1	0.7	Low	1,094	Spray	0.2	0.75	0.80	1	0.7	1.2	2.1	3.2	4.2	4.8	5.1	4.5	3.5	2.3	1.1	0.6	13.47
A-25	14.1	0.7	Low	1,656	Spray	0.2	0.75	0.82	1	0.7	1.1	2.0	3.2	4.1	4.7	5.0	4.4	3.4	2.2	1.1	0.6	13.47
A-27	10.0	0.7	Low	180	Tree Bubbler	0.2	0.81	5.35	1	0.1	0.2	0.3	0.4	0.6	0.7	0.7	0.6	0.5	0.3	0.2	0.1	12.47
A-31	9.8	0.7	Low	1,877	Spray	0.2	0.75	0.50	1	1.1	1.9	3.3	5.1	6.7	7.7	8.1	7.1	5.5	3.7	1.7	1.0	13.47
A-32	14.0	0.7	Med	252	Tree Bubbler	0.5	0.81	5.35	1	0.2	0.4	0.7	1.1	1.5	1.7	1.8	1.6	1.2	0.8	0.4	0.2	31.17
A-33	10.2	0.7	Low	1,429	Spray	0.2	0.75	0.69	1	0.8	1.4	2.4	3.8	4.9	5.6	5.9	5.2	4.0	2.7	1.3	0.7	13.47
A-34	10.8	0.7	Low	1,467	Spray	0.2	0.75	0.71	1	0.8	1.3	2.4	3.6	4.8	5.5	5.8	5.1	3.9	2.6	1.2	0.7	13.47
A-35	11.0	0.7	Med	198	Tree Bubbler	0.5	0.81	5.35	1	0.2	0.4	0.7	1.1	1.5	1.7	1.8	1.6	1.2	0.8	0.4	0.2	31.17
A-36	15.4	0.7	Med	1,706	Spray	0.5	0.75	0.87	1	1.5	2.7	4.8	7.4	9.7	11.1	11.7	10.4	8.0	5.3	2.5	1.5	33.67
A-37	13.7	0.7	Low	1,245	Spray	0.2	0.75	1.06	1	0.5	0.9	1.6	2.4	3.2	3.6	3.9	3.4	2.6	1.7	0.8	0.5	13.47
A-7	57.7	0.7	High	9,236	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-10	50.0	0.7	High	8,004	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-11	65.1	0.7	High	10,421	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-14	65.1	0.7	High	10,421	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-16	46.5	0.7	High	7,443	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-19	66.6	0.7	High	10,661	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-22	66.6	0.7	High	10,661	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-24	65.1	0.7	High	10,421	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-26	55.8	0.7	High	8,932	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-28	50.0	0.7	High	8,004	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-29	55.8	0.7	High	8,932	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87
A-30	46.2	0.7	High	7,395	Rotor	0.8	0.75	0.60	1	3.5	6.2	11.2	17.2	22.5	25.7	27.1	23.9	18.4	12.2	5.9	3.4	53.87

IRRIGATION SCHEDULE: ESTABLISHED LANDSCAPE

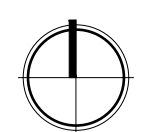
Location: Roseville, CA					Eto: 50.5			Soil Type: Loam			Cycles per Week: 4 days per week											
Station	GPM	Soil Type	Plant Type	Area SF	Irrigation Type	Kc (Pf)	IE	Precip Rate	No. of Cycles	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total In/Yr
A-1	17.6	0.7	Low	2,023	Spray	0.2	0.75	0.84	1	1.1	2.0	3.5	5.4	7.1	8.1	8.5	7.5	5.8	3.8	1.8	1.1	13.47
A-2	10.0	0.7	Low	180	Tree Bubbler	0.2	0.81	5.35	1	0.2	0.3	0.5	0.8	1.0	1.2	1.2	1.1	0.8	0.6	0.3	0.2	12.47
A-3	10.0	0.7	Med	180	Tree Bubbler	0.5	0.81	5.35	1	0.4	0.7	1.3	2.0	2.6	2.9	3.1	2.7	2.1	1.4	0.7	0.4	31.17
A-4	16.4	0.7	Med	1,601	Spray	0.5	0.75	0.99	1	2.4	4.1	7.5	11.5	15.0	17.2	18.1	16.0	12.3	8.2	3.9	2.2	33.67
A-5	10.7	0.7	Low	1,024	Spray	0.2	0.75	1.01	1	0.9	1.6	2.9	4.5	5.9	6.7	7.1	6.3	4.8	3.2	1.5	0.9	13.47
A-6	10.9	0.7	Med	1,160	Spray	0.5	0.75	0.90	1	2.6	4.5	8.1	12.5	16.4	18.7	19.7	17.4	13.4	8.9	4.3	2.5	33.67
A-8	18.0	0.7	Med	324	Tree Bubbler	0.5	0.81	5.35	1	0.4	0.7	1.3	2.0	2.6	2.9	3.1	2.7	2.1	1.4	0.7	0.4	31.17
A-9	3.9	0.7	Low	997	Pt Source Drip	0.2	0.81	0.38	1	2.3	4.0	7.2	11.1	14.6	16.6	17.6	15.5	11.9	7.9	3.8	2.2	12.47
A-12	16.9	0.7	Low	2,497	Spray	0.2	0.75	0.65	1	1.4	2.5	4.5	7.0	9.1	10.4	11.0	9.7	7.5	4.9	2.4	1.4	13.47
A-13	9.0	0.7	Med	162	Tree Bubbler	0.5	0.81	5.35	1	0.4	0.7	1.3	2.0	2.6	2.9	3.1	2.7	2.1	1.4	0.7	0.4	31.17
A-15	7.0	0.7	Low	126	Tree Bubbler	0.2	0.81	5.35	1	0.2	0.3	0.5	0.8	1.0	1.2	1.2	1.1	0.8	0.6	0.3	0.2	12.47
A-17	17.0	0.7	Med	306	Tree Bubbler	0.5	0.81	5.35	1	0.4	0.7	1.3	2.0	2.6	2.9	3.1	2.7	2.1	1.4	0.7	0.4	31.17
A-18	13.2	0.7	Low	1,686	Spray	0.2	0.75	0.75	1	1.2	2.2	3.9	6.0	7.9	9.0	9.5	8.4	6.4	4.3	2.0	1.2	13.47
A-20	3.5	0.7	Low	1,255	Pt Source Drip	0.2	0.81	0.27	1	3.2	5.7	10.2	15.8	20.6	23.6	24.8	21.9	16.9	11.2	5.4	3.1	12.47
A-21	14.7	0.7	Low	1,923	Spray	0.2	0.75	0.74	1	1.3	2.2	4.0	6.2	8.1	9.2	9.7	8.6	6.6	4.4	2.1	1.2	13.47
A-23	9.1	0.7	Low	1,094	Spray	0.2	0.75	0.80	1	1.2	2.0	3.7	5.7	7.4	8.5	9.0	7.9	6.1	4.0	1.9	1.1	13.47
A-25	14.1	0.7	Low	1,656	Spray	0.2	0.75	0.82	1	1.1	2.0	3.6	5.5	7.2	8.3	8.7	7.7	5.9	3.9	1.9	1.1	13.47
A-27	10.0	0.7	Low	180	Tree Bubbler	0.2	0.81	5.35	1	0.2	0.3	0.5	0.8	1.0	1.2	1.2	1.1	0.8	0.6	0.3	0.2	12.47
A-31	9.8	0.7	Low	1,877	Spray	0.2	0.75	0.50	1	1.9	3.2	5.8	9.0	11.8	13.4	14.2	12.5	9.6	6.4	3.1	1.8	13.47
A-32	14.0	0.7	Med	252	Tree Bubbler	0.5	0.81	5.35	1	0.4	0.7	1.3	2.0	2.6	2.9	3.1	2.7	2.1	1.4	0.7	0.4	31.17
A-33	10.2	0.7	Low	1,429	Spray	0.2	0.75	0.69	1	1.4	2.4	4.3	6.6	8.6	9.9	10.4	9.2	7.1	4.7	2.2	1.3	13.47
A-34	10.8	0.7	Low	1,467	Spray	0.2	0.75	0.71	1	1.3	2.3	4.2	6.4	8.4	9.6	10.1	8.9	6.9	4.5	2.2	1.3	13.47
A-35	11.0	0.7	Med	198	Tree Bubbler	0.5	0.81	5.35	1	0.4	0.7	1.3	2.0	2.6	2.9	3.1	2.7	2.1	1.4	0.7	0.4	31.17
A-36	15.4	0.7	Med	1,706	Spray	0.5	0.75	0.87	1	2.7	4.7	8.5	13.0	17.1	19.5	20.6	18.1	14.0	9.3	4.4	2.6	33.67
A-37	13.7	0.7	Low	1,245	Spray	0.2	0.75	1.06	1	0.9	1.5	2.8	4.3	5.6	6.4	6.7	6.0	4.6	3.0	1.5	0.8	13.47
A-7	57.7	0.7	High	9,236	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-10	50.0	0.7	High	8,004	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-11	65.1	0.7	High	10,421	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-14	65.1	0.7	High	10,421	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-16	46.5	0.7	High	7,443	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-19	66.6	0.7	High	10,661	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-22	66.6	0.7	High	10,661	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-24	65.1	0.7	High	10,421	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-26	55.8	0.7	High	8,932	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-28	50.0	0.7	High	8,004	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-29	55.8	0.7	High	8,932	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87
A-30	46.2	0.7	High	7,395	Rotor	0.8	0.75	0.60	1	6.2	10.9	19.6	30.1	39.4	45.0	47.5	41.9	32.3	21.4	10.2	5.9	53.87

John L. Sullivan Park
Park Site WB-51
99% Construction Documents
Roseville, CA



0 20' 40'

Scale: 1" = 20'-0"



John L. Sullivan Park
Park Site WB-51
99% Construction Documents
Roseville, CA

Stamp 

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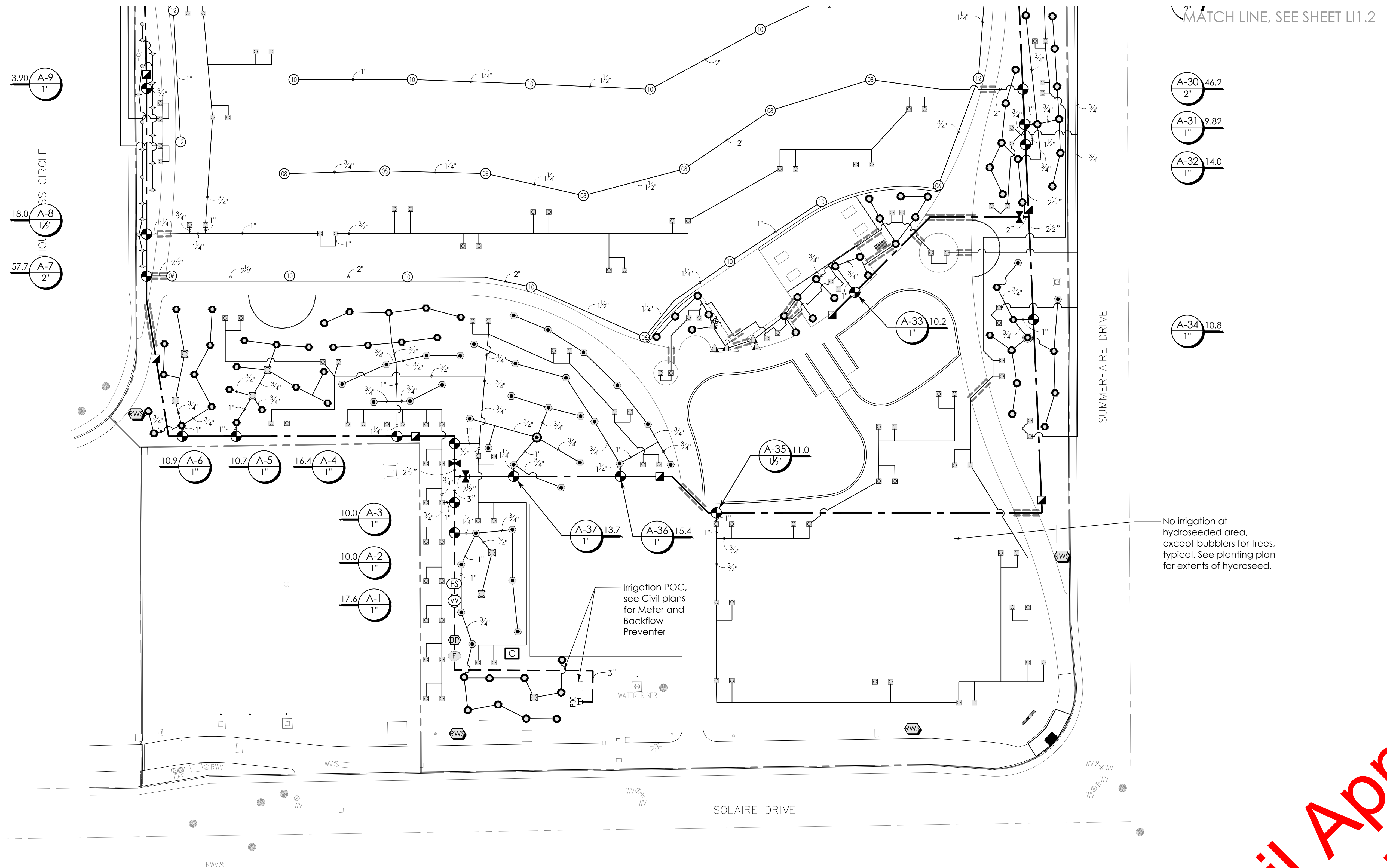
Issuances & Revisions

[illegible]

Irrigation Plan - South

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

LI1.3



—No irrigation at hydroseeded area, except bubblers for trees, typical. See planting plan for extents of hydroseed.

See sheet LI1.0 for
notes and legend.



Stamp

City of Roseville, California

REGISTERED LANDSCAPE ARCHITECT

STATE OF CALIFORNIA

EXPIRATION DATE 8/30/19

SIGNATURE

1/23/21

RENEWAL DATE

8/30/19

DATE

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Issuances & Revisions

No.	Description

City of Roseville App

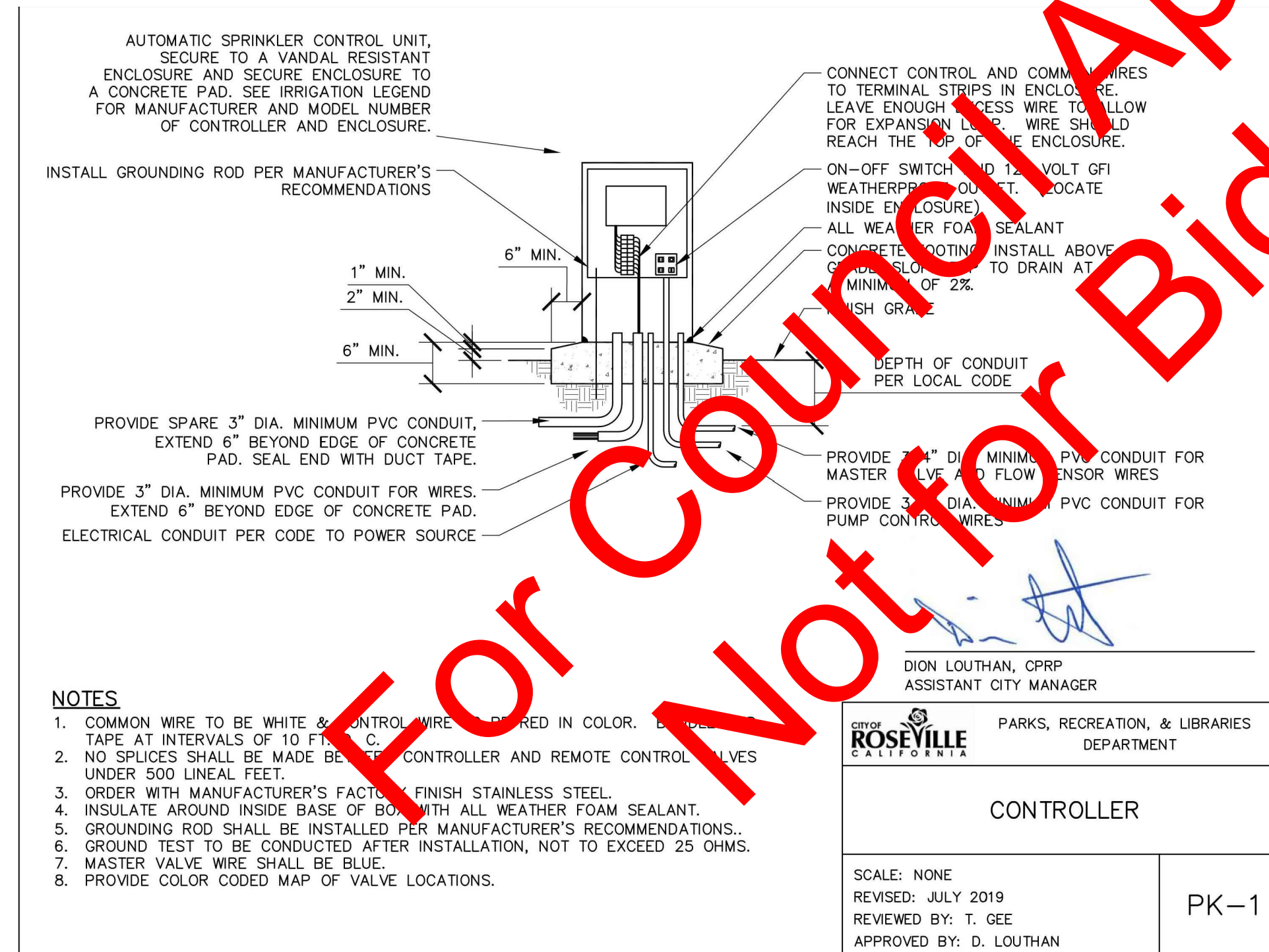
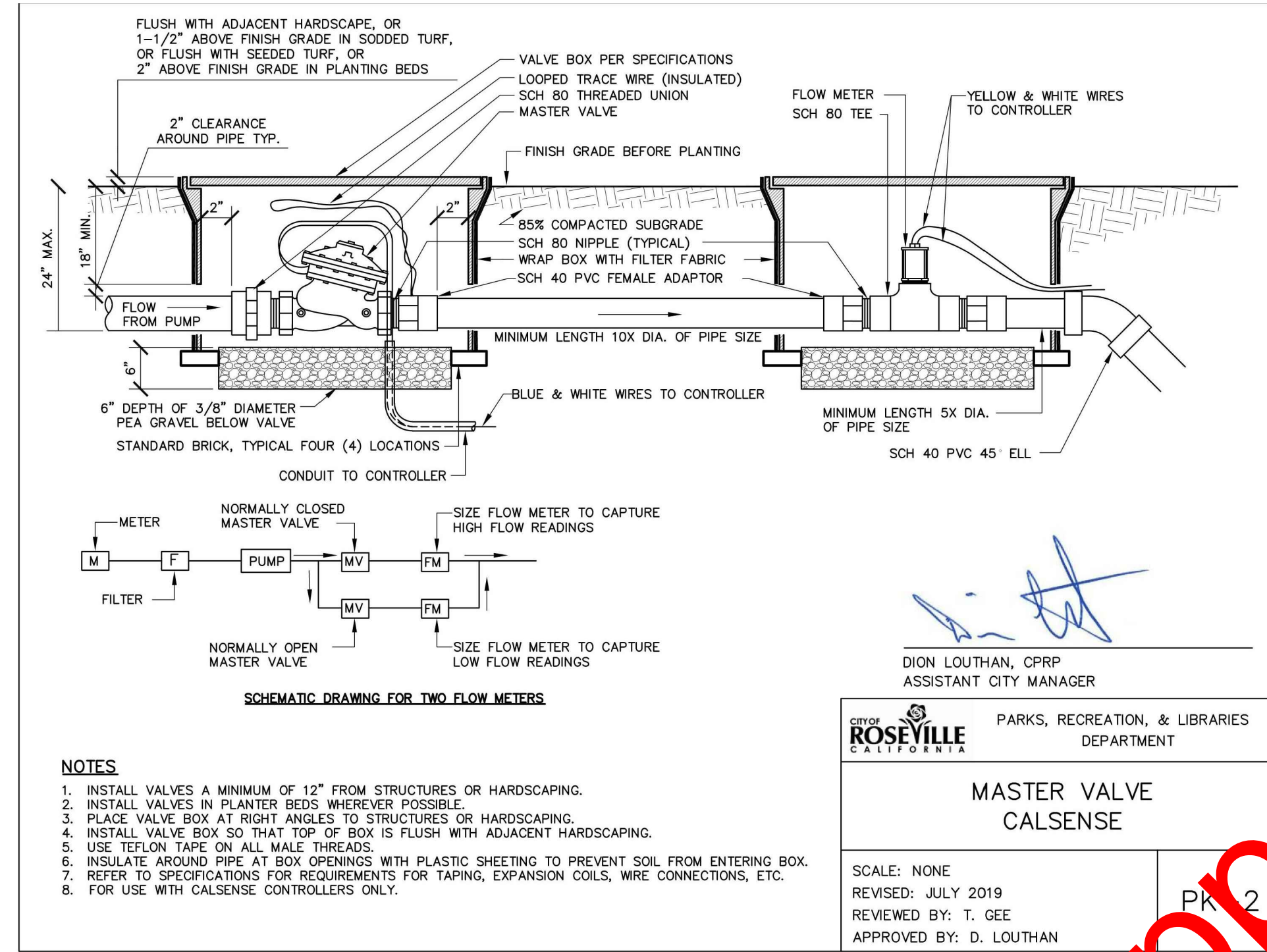
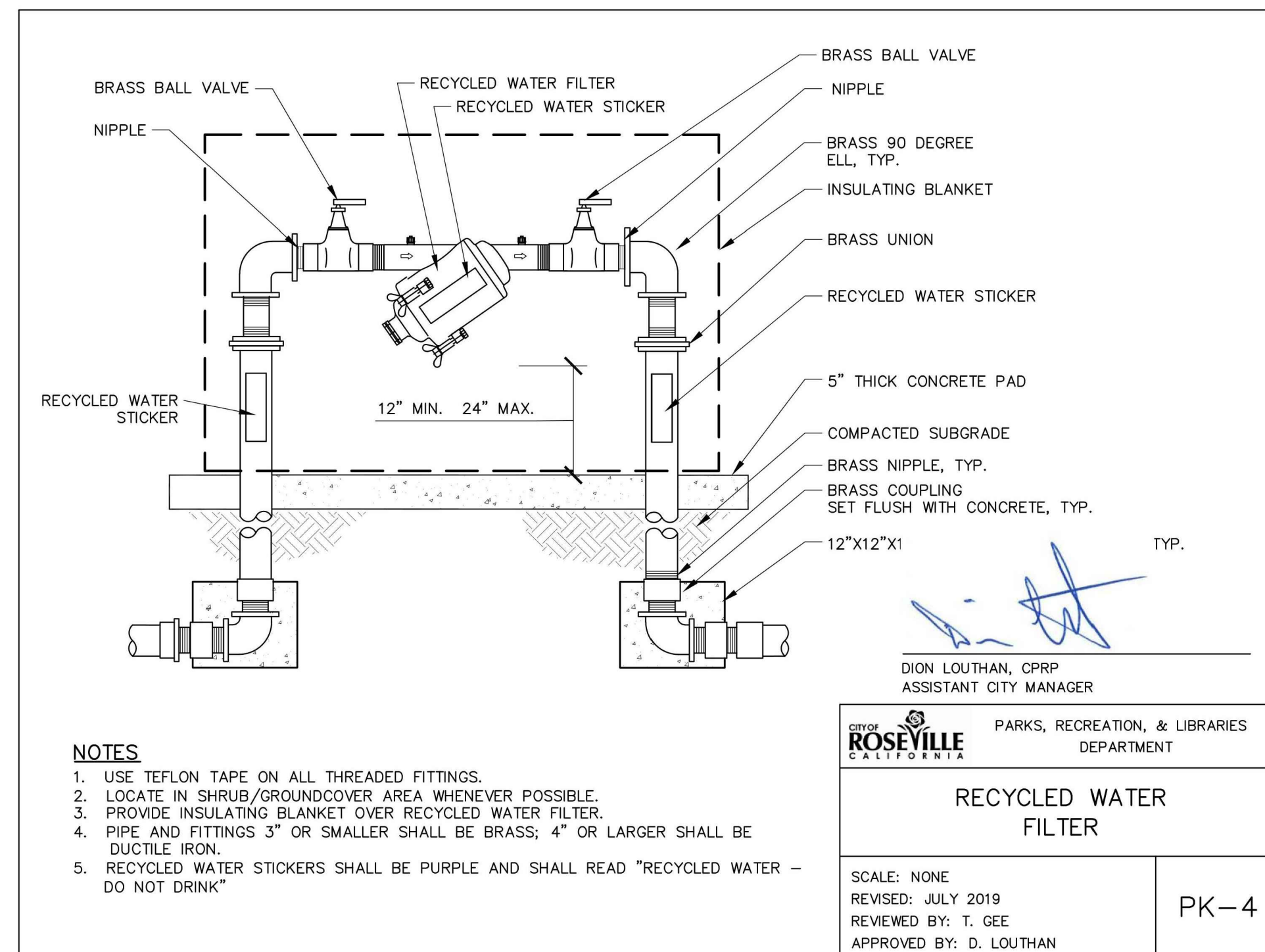
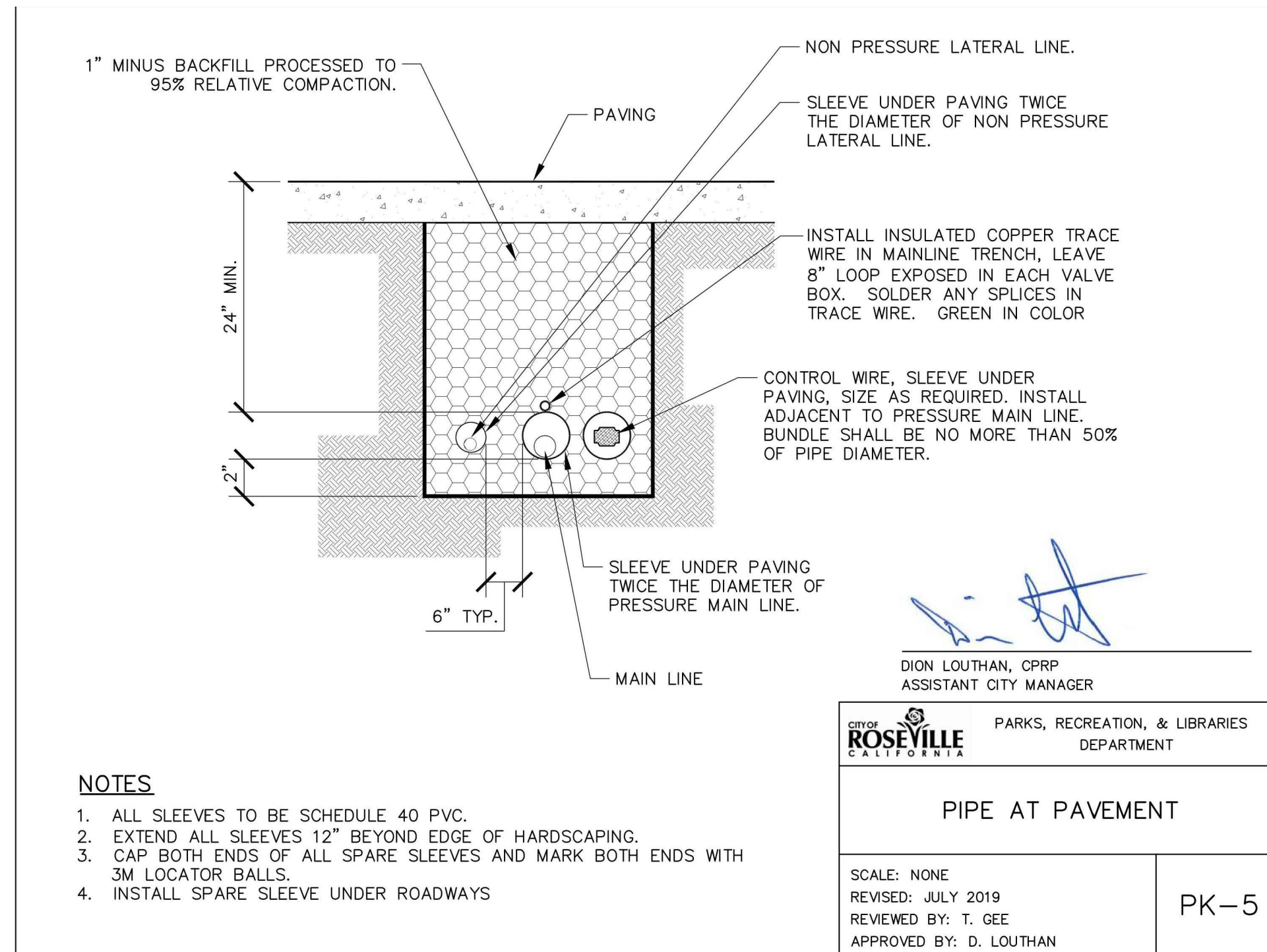
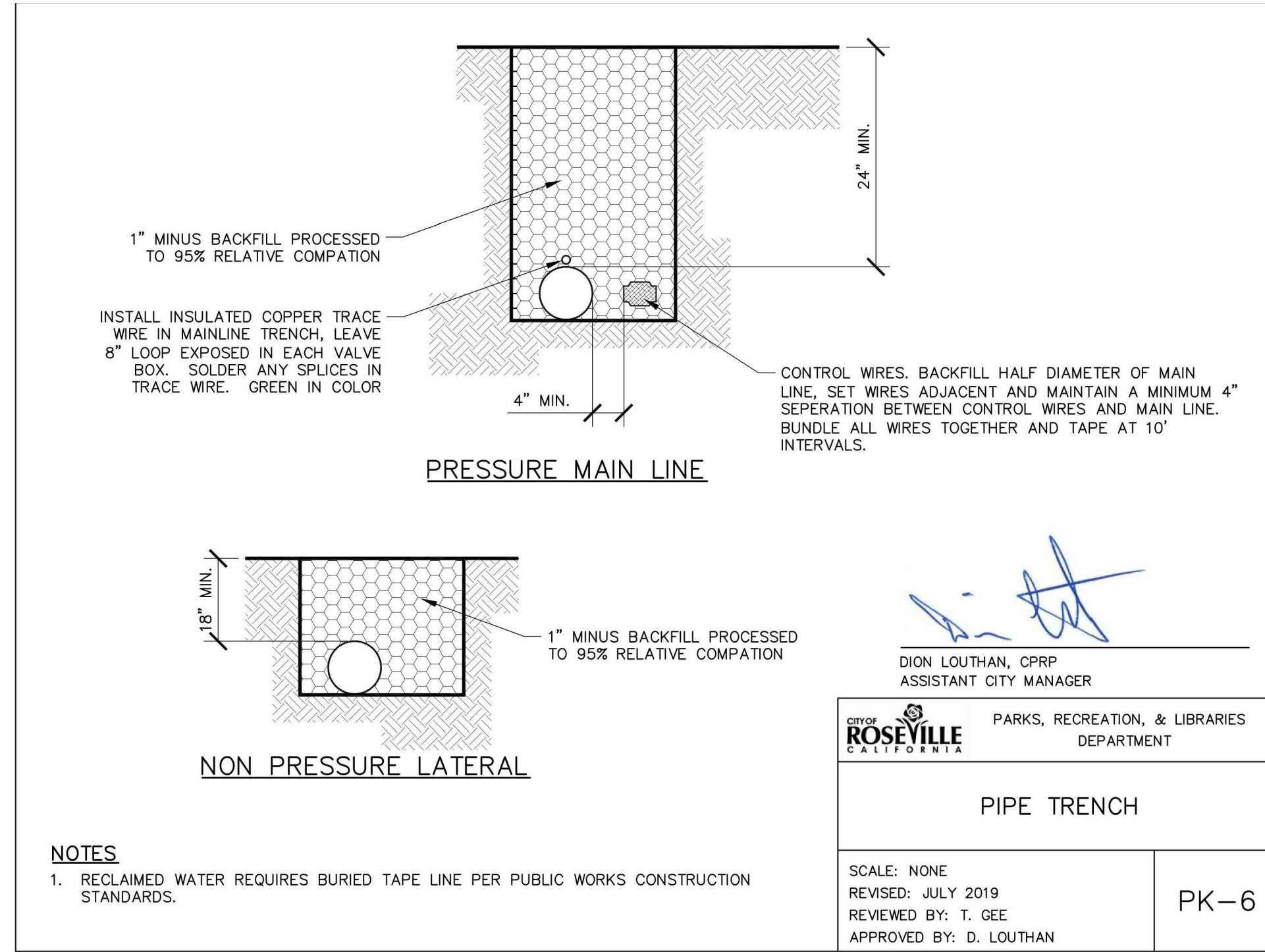
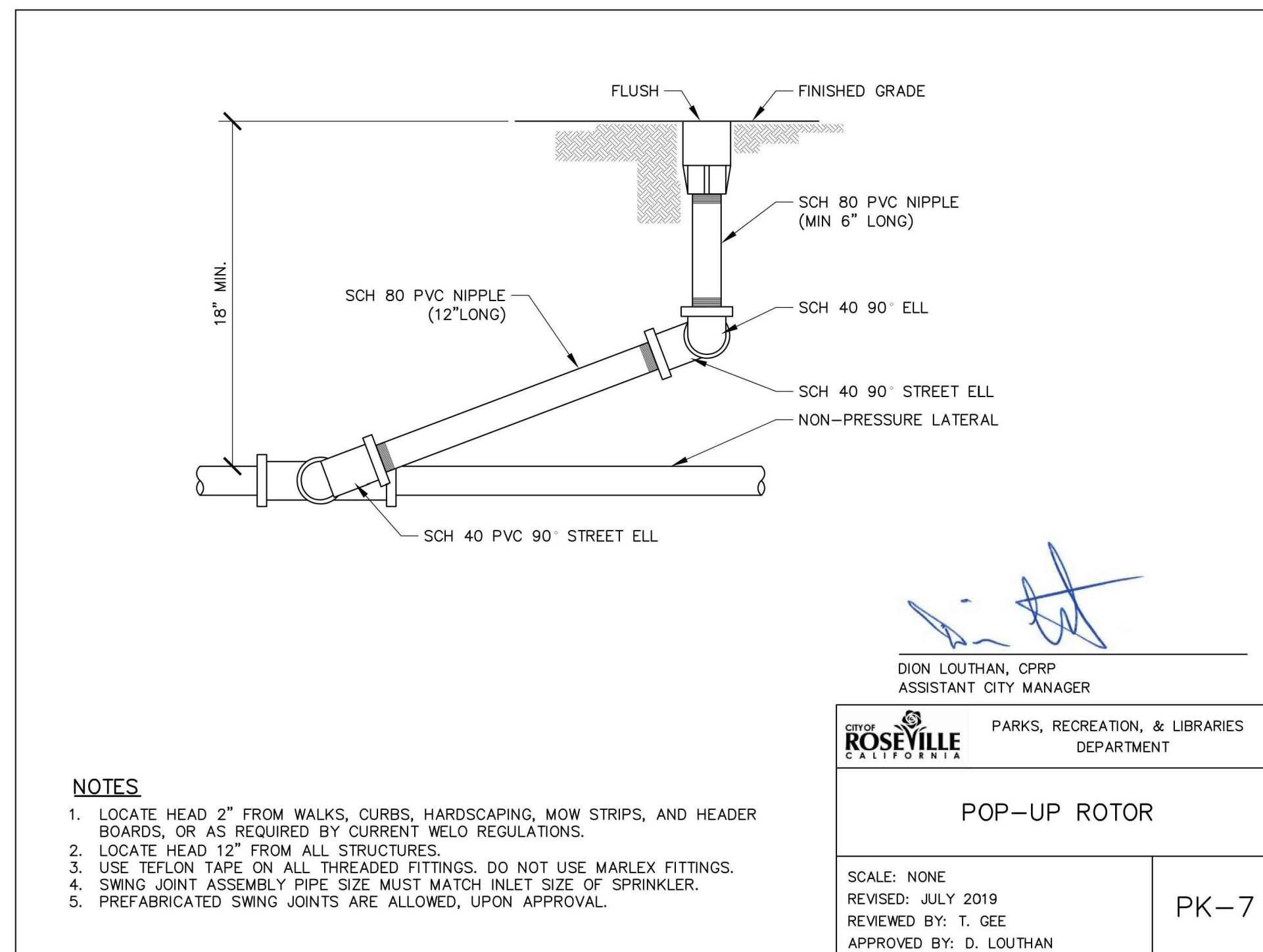
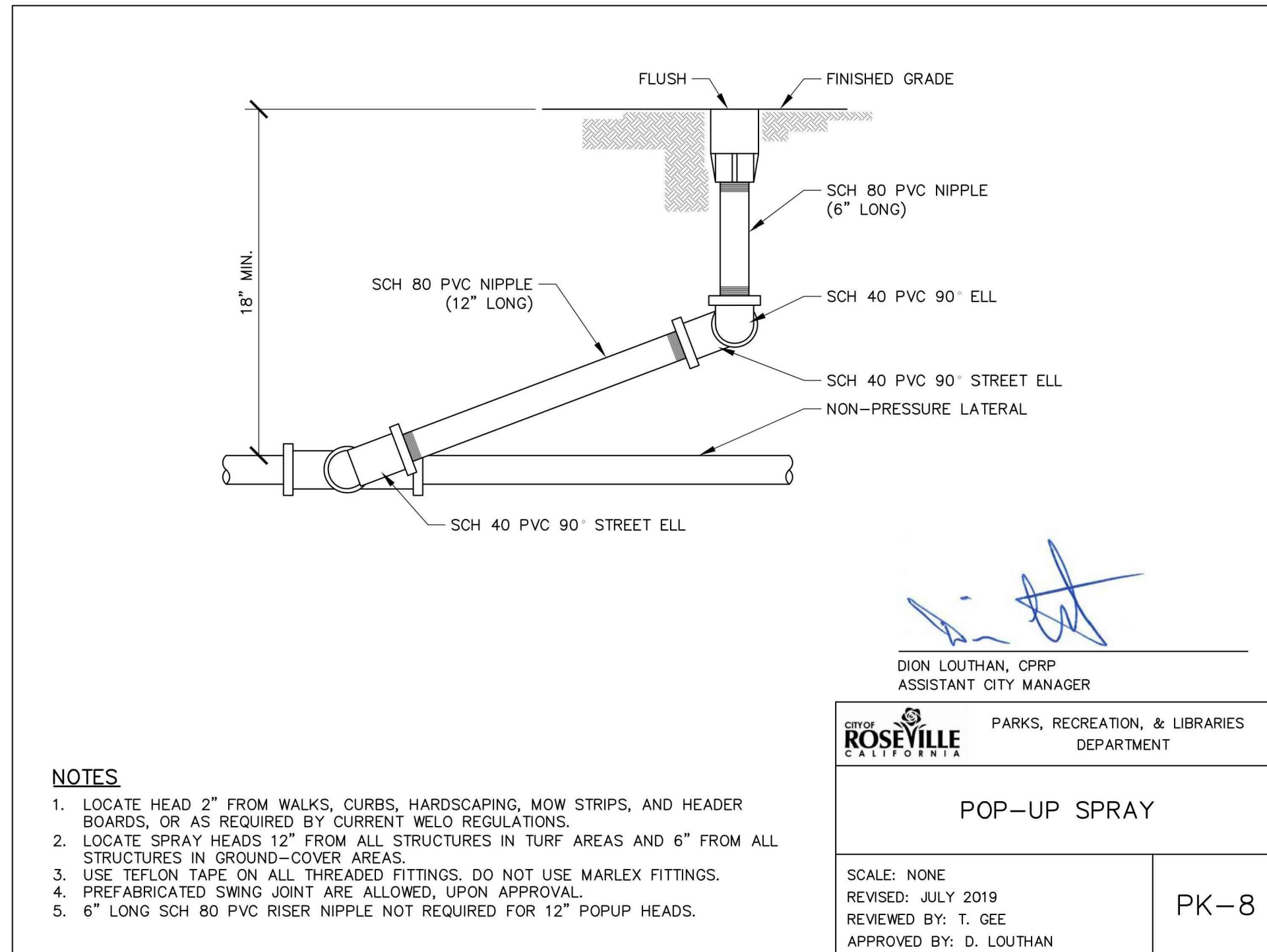
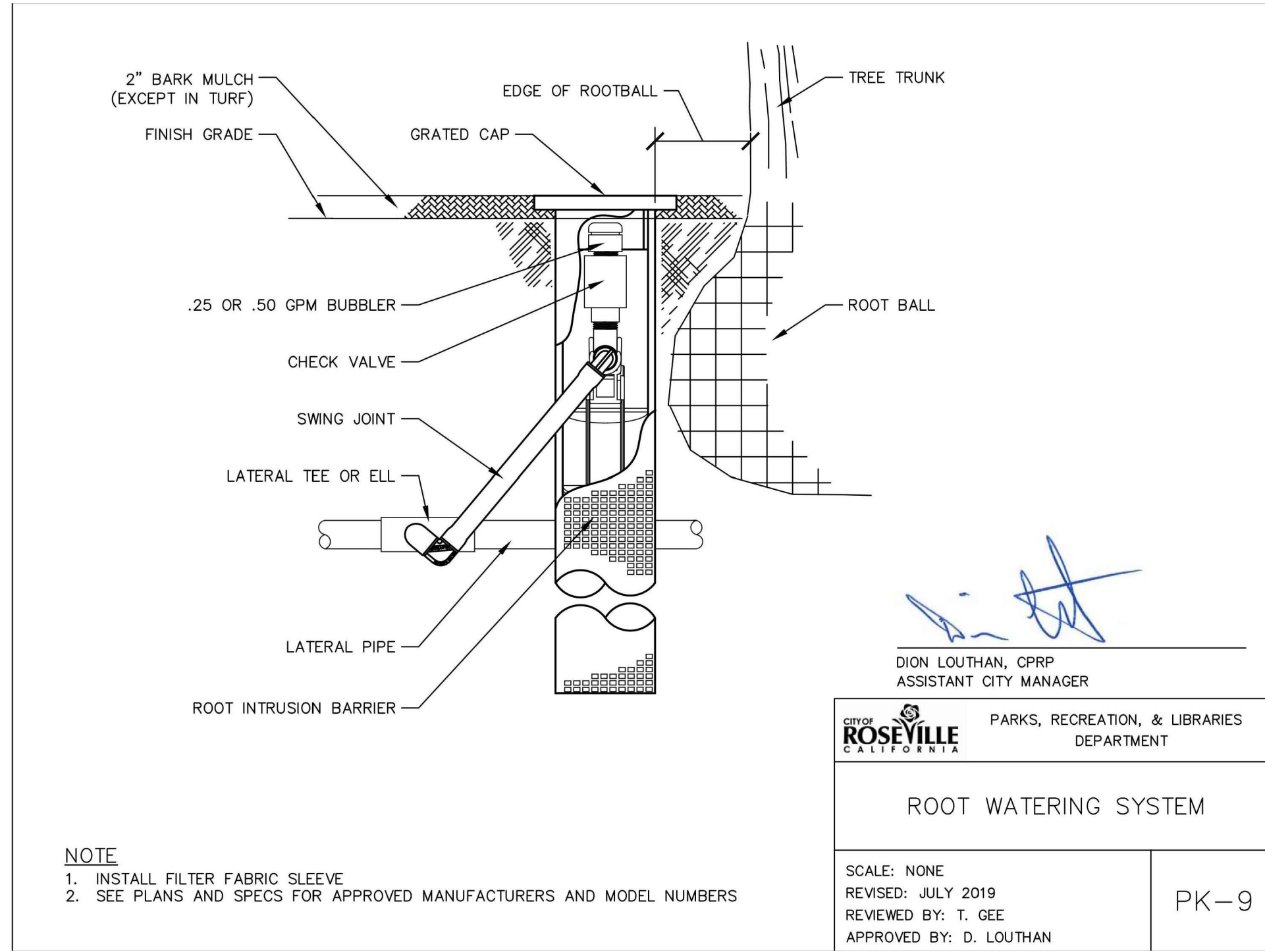
Irrigation Plan

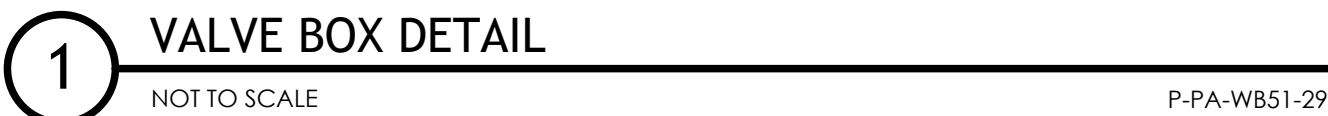
Date: 2019/09/04

Project Number: 1

Scale: AS SHOWN

See sheet LI1.0 for notes and legend.





The technical drawing illustrates the components and dimensions of a "Recycled Water" signage assembly. The front view shows a rectangular sign panel (1) with rounded corners (2), featuring a graphic of a water drop (3) and the text "Reclaimed water Recycled Water Do not drink this water" (4). The sign is mounted on a vertical post (6) via a bracket (5). A square galvanized steel anchor sleeve (7) is secured with a hex head cap bolt (8) through the post into a concrete footing (9). The side view shows the post's diameter (10) and its height above ground (30" Min.).

- 1) SIGN: BLANKS TO BE ALUMINUM SHEET ALLOY .080 GAUGE CORNERS TO HAVE 1" RADIUS ARC. SIGN TO BE PAINTED AS SHOWN WITH REFLECTIVE WHITE BACK. SIGN TO BE DOUBLE SIDED.
- 2) THE PURPLE AREA AS SHOWN SHALL BE PER THE FOLLOWING: ALL LETTERS WHITE, FONT TYPE GEORGIA, "Irrigated with" SHALL BE 72 PT AND "Recycled Water" SHALL BE 120 PT. BOLD MATCH CASE.
- 3) INTERNATIONAL "DO NOT DRINK" SYMBOL: BLACK CUP 3" IN HT. SYMBOL WITH RED CIRCLE 3 1/2" DIA. AND SLASH.
- 4) THE BLACK LETTERING AS SHOWN SHALL BE PER THE FOLLOWING: ALL LETTERS BLACK, FONT TYPE ARIAL AND 60 PT. BOLD, MATCH CASE.
- 5) CURRENT APPROVED CITY OF ROSEVILLE LOGO PLACED AS SHOWN.
- 6) 1 3/4" SQUARE PERFORATED STEEL POST POWDER COATED WHITE.
- 7) 2" SQUARE GALV. STEEL ANCHOR SLEEVE MIN. 24" DEEP, SET SLEEVE 2" ABOVE FINISH GRADE AND PROVIDE HOLES FOR THE 5/16" HEX HEAD CAP BOLT.
- 8) 10" DIAMETER BY 24" DEEP CONCRETE FOOTING.
- 9) FINISHED GRADE.
- 10) 5/16" GALV. STL. HEX HEAD CAP BOLTS WITH NUTS
- 11) MOUNTING HARDWARE SHALL NOT OBSTRUCT THE VIEW OF ANY LETTERING LOGOS, OR SYMBOLS.
- ~~12) FINISHED SIGNS MAY BE PURCHASED FROM ENVIRONMENTAL UTILITIES.~~

* See Note

Richard Plicker
 RICHARD PLICKER
 ENVIRONMENTAL UTILITIES DIRECTOR

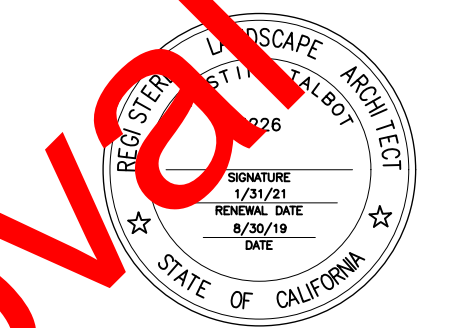
CITY OF **ROSEVILLE** ENVIRONMENTAL UTILITIES DEPARTMENT
 CALIFORNIA

RECYCLED WATER USE SIGNAGE

SCALE: NONE
 REVISED: JANUARY 2016
 DRAWN BY: R. VAN NESS
 APPROVED BY: RICHARD PLICKER

RW-9





Issuances & Revisions

No.	Description	Date
		

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City of Roseville Approval

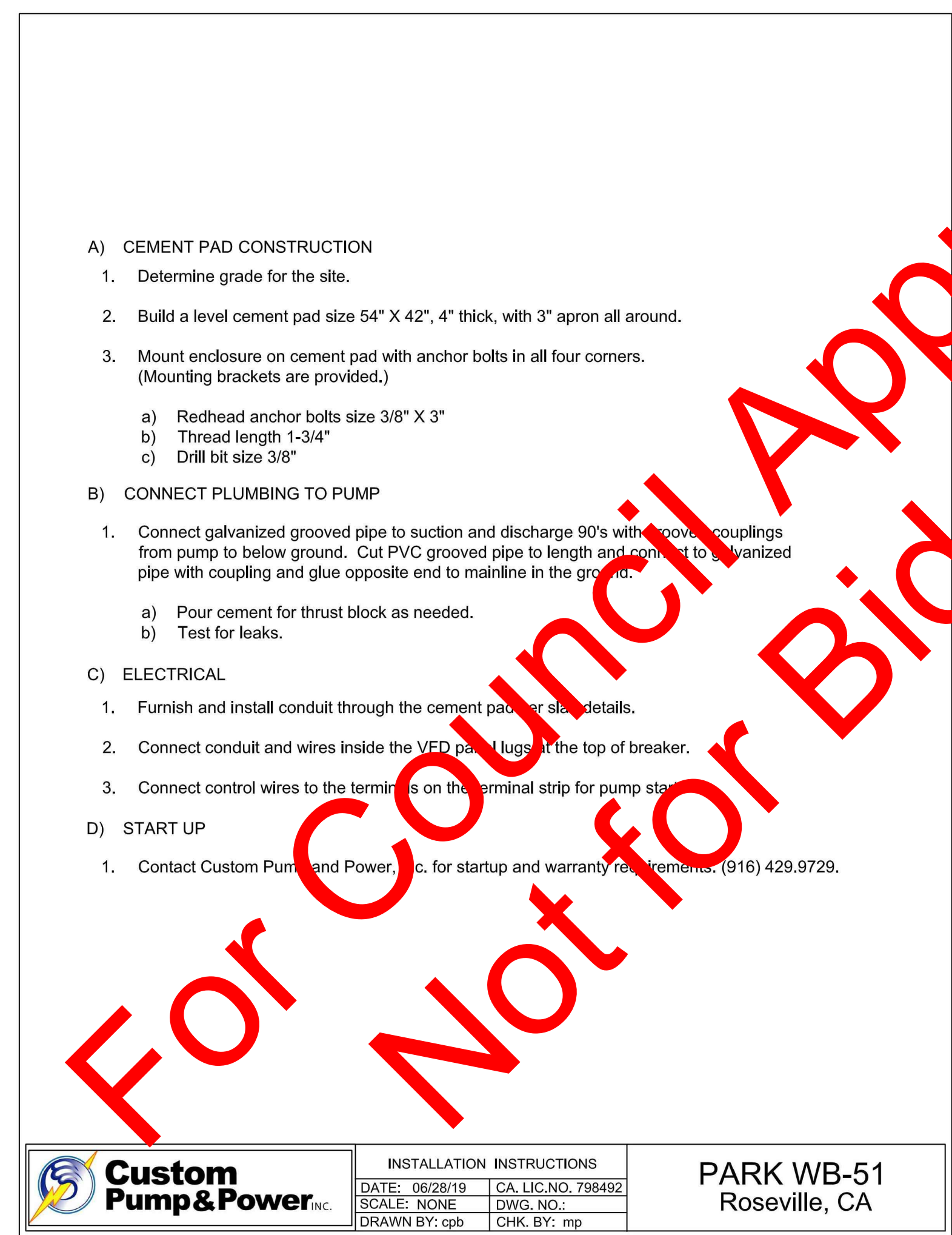
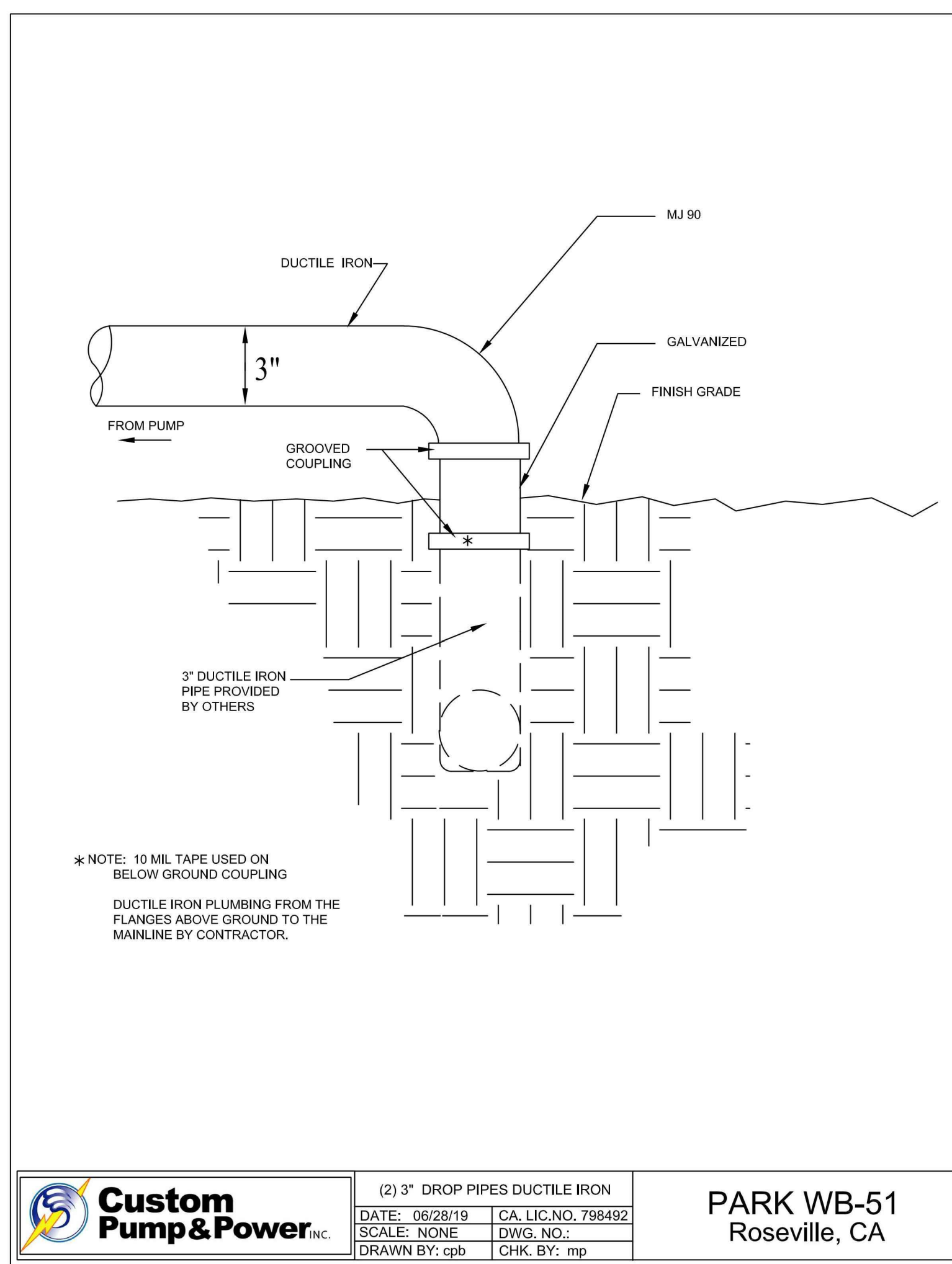
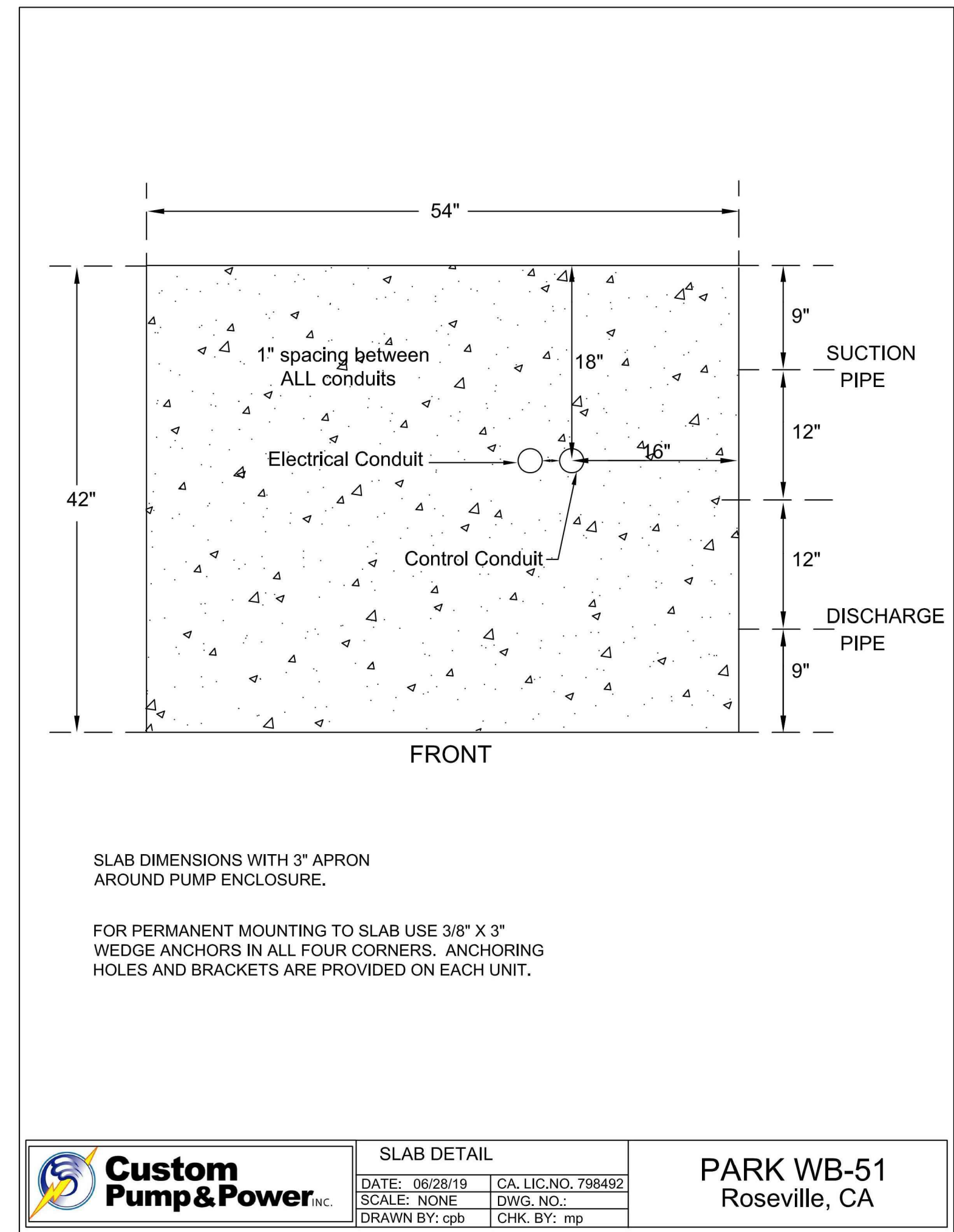
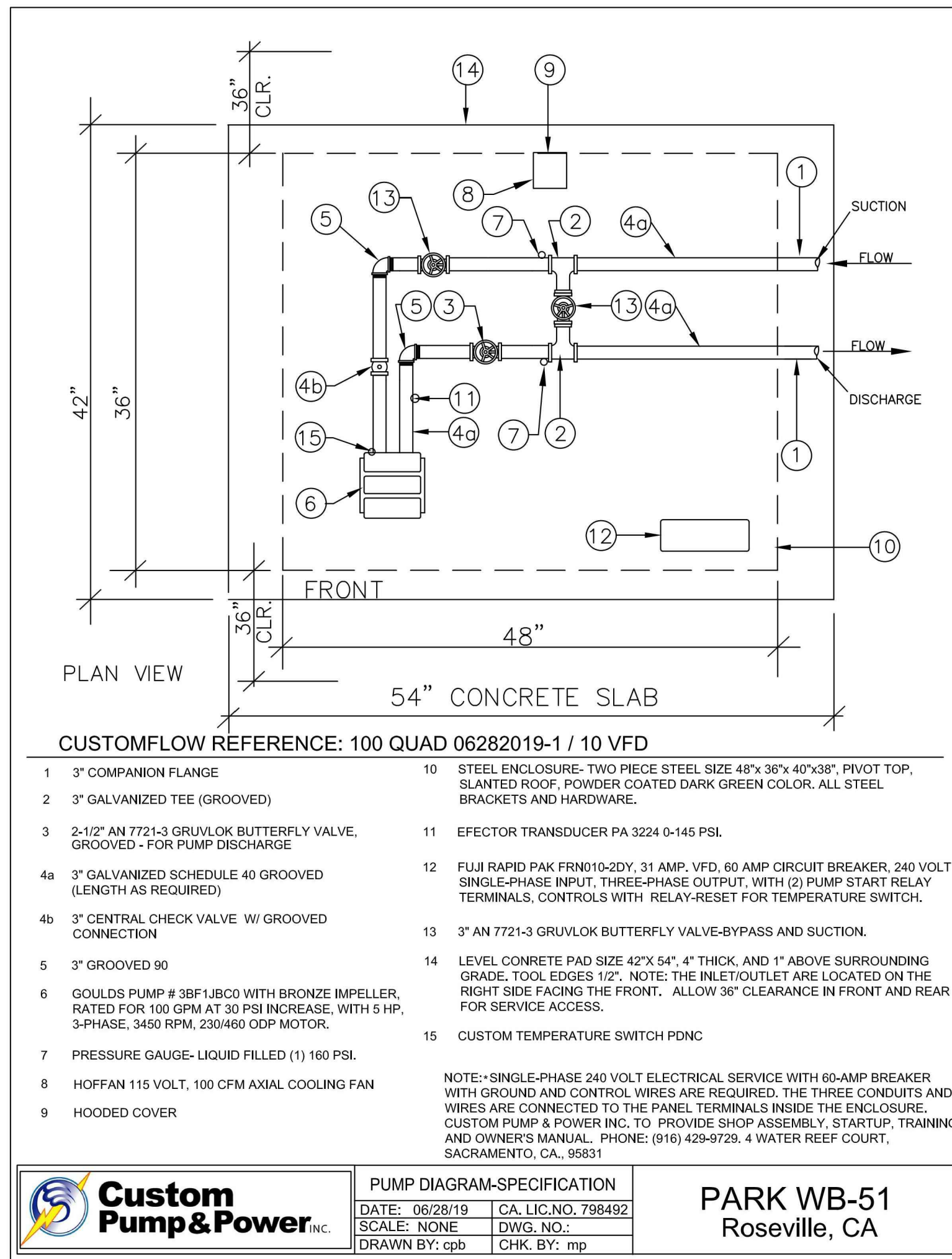
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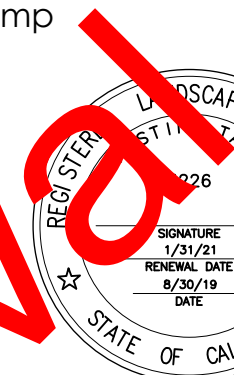
Date: 2019/09/04Project Number: 19-1671

Scale: AS SHOWN

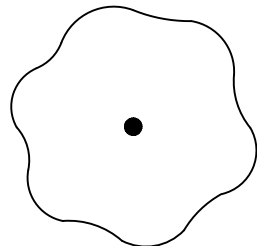
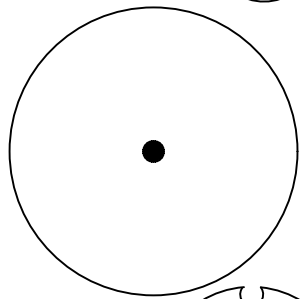
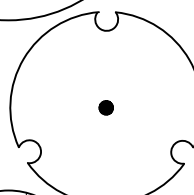
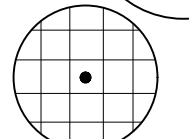
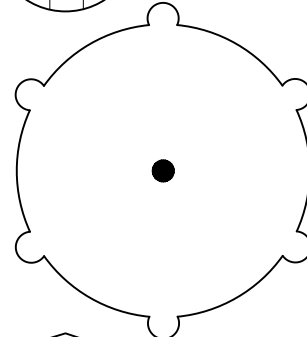
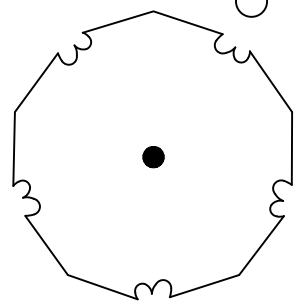
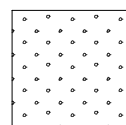
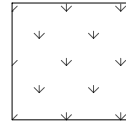
116

EN 1.0



A) CEMENT PAD CONSTRUCTION 1. Determine grade for the site. 2. Build a level cement pad size 54" X 42", 4" thick, with 3" apron all around. 3. Mount enclosure on cement pad with anchor bolts in all four corners. (Mounting brackets are provided.) a) Redhead anchor bolts size 3/8" X 3" b) Thread length 1-3/4" c) Drill bit size 3/8" B) CONNECT PLUMBING TO PUMP 1. Connect galvanized grooved pipe to suction and discharge 90's with groove couplings from pump to below ground. Cut PVC grooved pipe to length and connect to galvanized pipe with coupling and glue opposite end to mainline in the ground. a) Pour cement for thrust block as needed. b) Test for leaks. C) ELECTRICAL 1. Furnish and install conduit through the cement pad per slug details. 2. Connect conduit and wires inside the VFD panel lugs at the top of breaker. 3. Connect control wires to the terminals on the terminal strip for pump start. D) START UP 1. Contact Custom Pump and Power, Inc. for startup and warranty requirements. (916) 429.9729.		Stamp  Copyright 2018 QUAADIRCA landscape architects Issuances & Revisions <table border="1"> <thead> <tr> <th>No.</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table> City of Roseville Approval Irrigation Design Date: 2019/09/04 Project Number: 19-001 Scale: AS SHOWN	No.	Description																				
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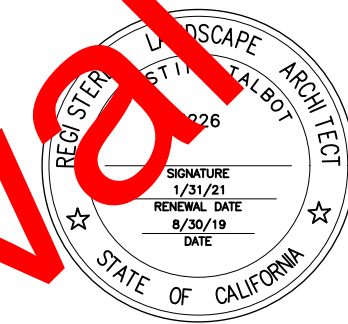
PLANT SCHEDULE

TREES	CODE	BOTANICAL / COMMON NAME	SIZE	WATER USE	SPACING	QTY
	ACE BUE	Acer buergerianum / Trident Maple	15 gal	Medium	Per Plan	8
	ACE RUB	Acer rubrum `October Glory` / October Glory Maple	15 gal	Medium	Per Plan	23
	LAG NAT	Lagerstroemia `Natchez` / Natchez Crape Myrtle	15 gal	Low	Per Plan	11
	PRU BRI	Prunus caroliniana `Bright N Tight` / Bright N Tight Cherry Laurel	15 gal	Low	Per Plan	16
	QUE VIR	Quercus virginiana / Southern Live Oak	15 gal	Medium	Per Plan	23
	ZEL SER	Zelkova serrata / Sawleaf Zelkova	15 gal	Medium	Per Plan	25
SHRUBS	CODE	BOTANICAL / COMMON NAME	SIZE	WATER USE	SPACING	QTY
	ARC HOW	Arctostaphylos densiflora `Howard McMinn` / Howard McMinn Manzanita	5 gal	Low	Per Plan	19
	CHO ELE	Chondropetalum elephantinum / Large Cape Rush	5 gal	Low	6` O.C.	9
	COP REP	Coprosma repens / Mirror Bush	5 gal	Medium	6` O.C.	48
	ELY CAN	Elymus condensatus `Canyon Prince` / Canyon Prince Wild Rye	1 gal	Low	5` O.C.	138
	GRE JAD	Grevillea lanigera `Jade Mound` / Low Form Grevillea	5 gal	Low	6` O.C.	29
	LEU FRU	Leucophyllum frutescens `Compacta` / Compact Texas Ranger	5 gal	Low	6` O.C.	68
	LOM BRE	Lomandra longifolia `Breeze` / Dwarf Mat Rush	1 gal	Low	36" O.C.	93
	MUH RIG	Muhlenbergia rigens / Deer Grass	1 gal	Low	6` O.C.	63
	MYO PAR	Myoporum parvifolium `Putah Creek` / Pink Australian Racer	5 gal	Low	8` O.C.	26
	RHA MOU	Rhamnus californica `Mound San Bruno` / California Coffeeberry	5 gal	Low	8` O.C.	87
GROUND COVERS	CODE	BOTANICAL / COMMON NAME	SIZE	WATER USE	SPACING	QTY
	HYD	Hydroseed / 2 types, per specs	per specs	Non-Irrigated	N/A	15,618 sf
	TUR RTF	Turf from seed / RTF Fescue	seed	High	N/A	110,531 sf
SYMBOL	DESCRIPTION	QTY				
	PL-101 Bark mulch, per specs	45,193 sf				

PLANTING NOTES

1. The plant list is provided for the convenience of the Contractor. The Contractor shall verify all plant counts and if a discrepancy exists, the plan shall govern.
2. Substitution of specified plant material shall not be made unless otherwise approved by the Landscape Architect. Same genus different species substitutions are acceptable provided the variety is similar in growth habit to the specified plant and water use is the same. Example: Escallonia "Terry" could sub for "Red Elf". Rhaphiolepis can not substitute for Escallonia as they have different water use requirements. Certificates of compliance will not be completed for projects which exceed the water use of specified plant materials until conformance with the water efficient landscape requirements is achieved.
3. Finish grade in planter areas shall be 3" below the top of adjacent curbs, walks or paved areas. Finish grade shall be smooth and even prior to installation of approved bark mulch, to a depth indicated in the City of Roseville Standard details, LP1.3. All landscape areas not covered with live material shall be covered with bark mulch.
4. Planting areas shall be kept clean and free from all waste materials such as concrete, asphaltic waste, lumber or other such materials. Waste materials shall be removed by excavation of the soil. Replace with clean native top soil.
5. See details and specifications for procedures, material, and installation requirements.
6. Adjacent streets, sidewalks and other areas shall be kept free of mud, dirt or similar nuisances resulting from earthwork operations.
7. Any damaged or destroyed landscaping shall be replaced to the satisfaction of the City.

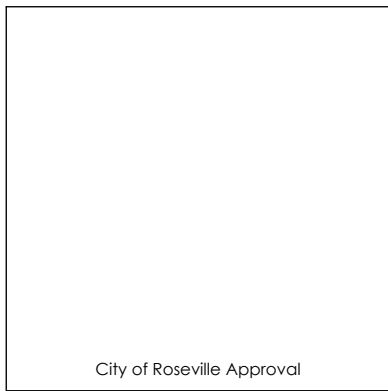
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No.	Description	Date



Planting Notes &
Legend

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

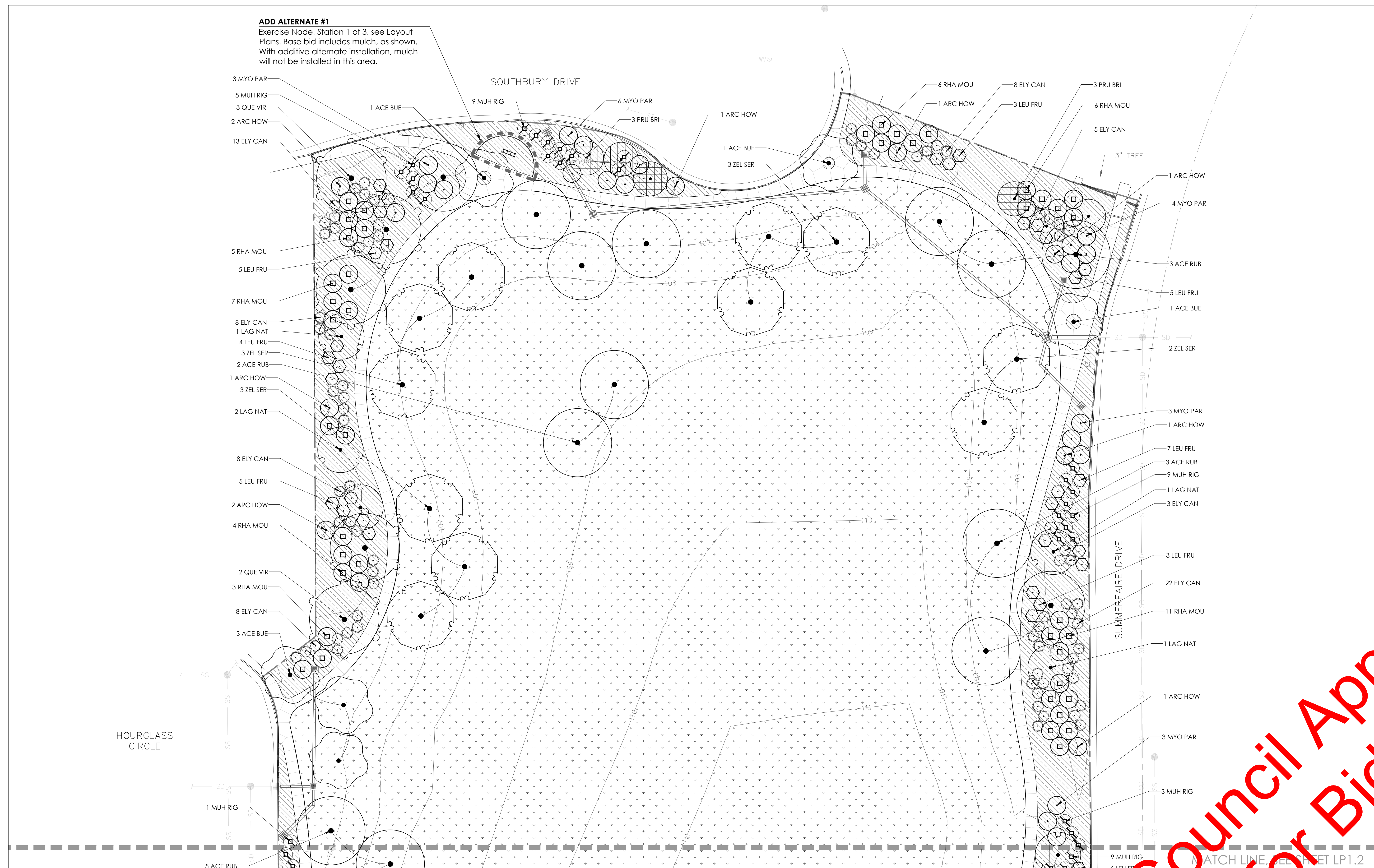
**John L. Sullivan Park
Park Site WB-51**
99% Construction Documents

Roseville, CA

[illegible]

Planting Plan - North

LP1.1



Stamp

For Council Approval
Not for Bidding

3 LEU FRU

22 ELY CAN

11 RHA MOU

1 LAG NAT

1 ARC HOW

3 MYO PAR

3 MUH RIG

9 MUH RIG

4 LELER

MATCH LINE, SEE SHEET LP1.2

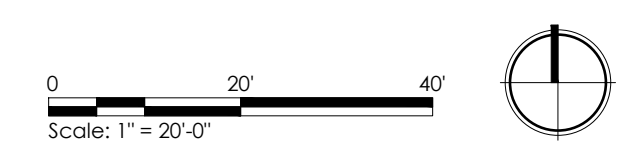
City of Roseville App

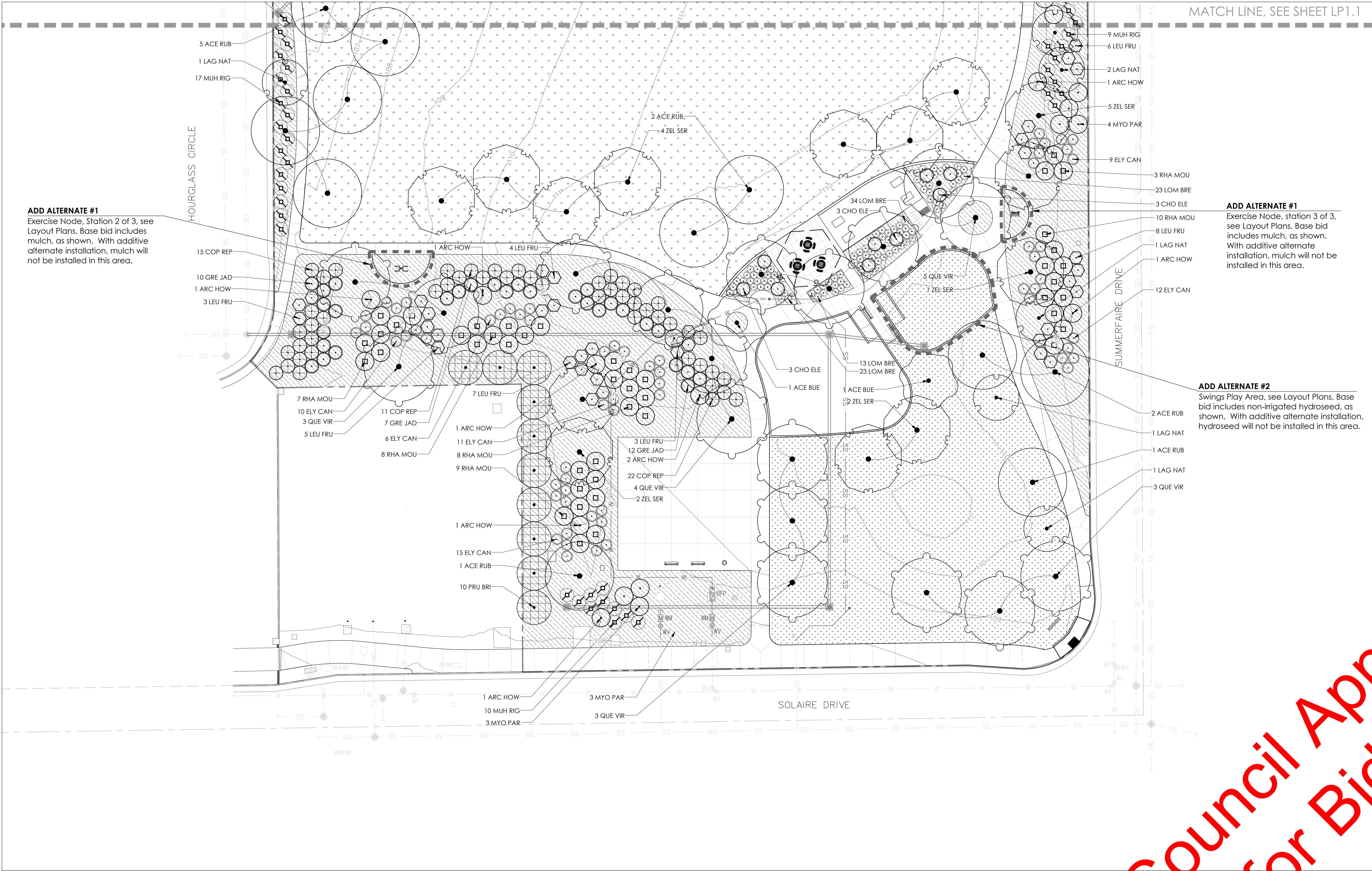
Issuances & Revisions

No.	Description

Date: 2019/09/04
Project Number: 1
Scale: AS SHOWN

See sheet LP1.0 for
notes and legend.





ADD ALTERNATE #1
Exercise Node, Station 2 of 3, see Layout Plans. Base bid includes mulch, as shown. With additive alternate installation, mulch will not be installed in this area.

ADD ALTERNATE #1
Exercise Node, station 3 of 3, see Layout Plans. Base bid includes mulch, as shown. With additive alternate installation, mulch will not be installed in this area.

ADD ALTERNATE #2
Swings Play Area, see Layout Plans. Base bid includes non-irrigated hydroseed, as shown. With additive alternate installation, hydroseed will not be installed in this area.

For Council Approval
Not for Bidding

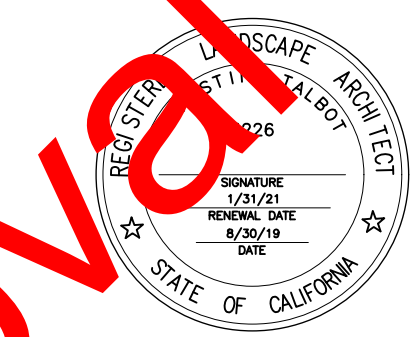
See sheet LP1.0 for notes and legend.



CWJ -
EN -
BD -

John L. Sullivan Park
Park Site WB-51
99% Construction Documents
Roseville, CA

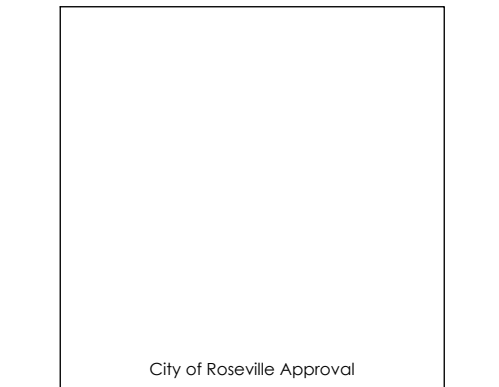
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No.	Description	Date



Planting Plan - South

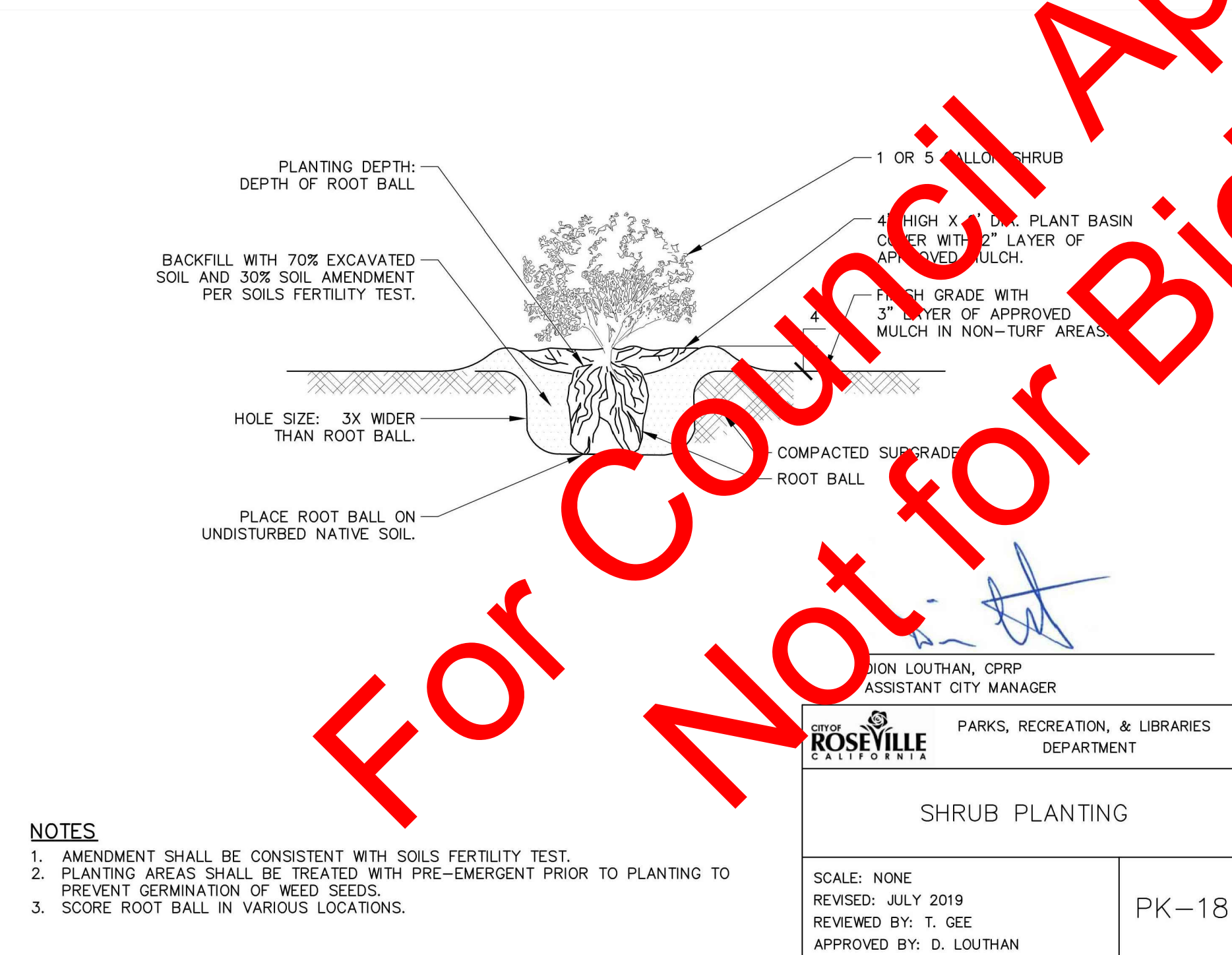
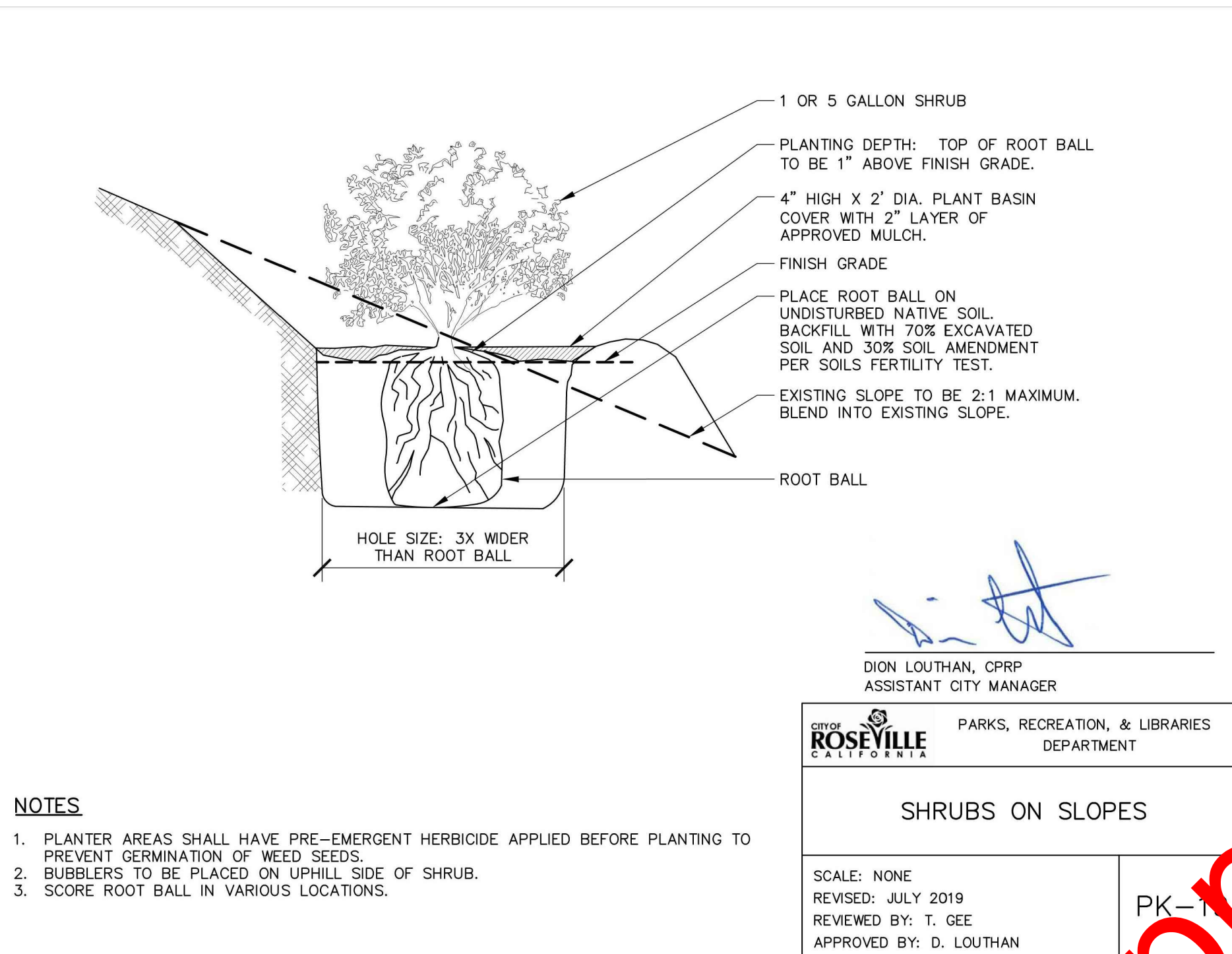
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Project Number: 19-1671
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John L. Sullivan Park
Park Site WB-51
99% Construction Documents
Roseville, CA

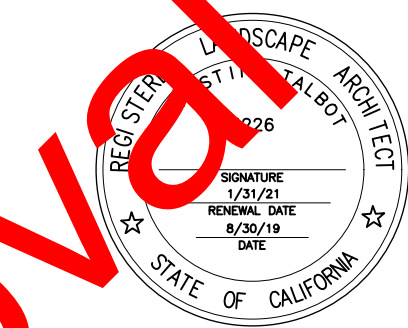
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Planting Details

LP1.3



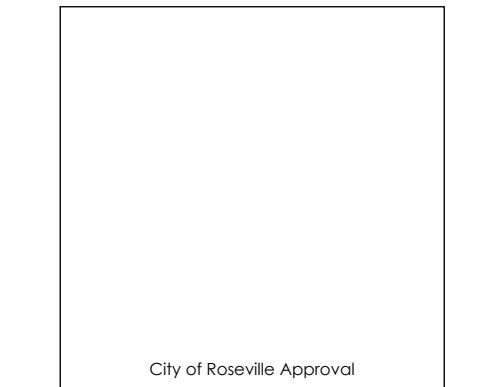
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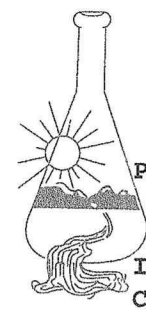
No.	Description	Date



Soils Analysis

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

LP1.4



Sunland Analytical
11419 Sunrise Gold Circle, #10
Rancho Cordova, CA 95742
(916) 852-8557

PAGE #3

DATE 07/19/2019
SUN NUMBER 167440

Information requested by:
Christine Talbot
Quadriga

Information for:
WB-51
Sample ID: 001

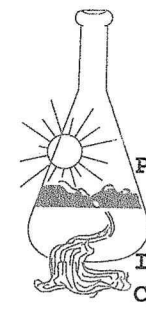
SOIL RECOMMENDATIONS FOR LANDSCAPE GARDENING

Summary and Suggested Sequence of Soil Improvements (#/1000 Sq.Ft.)

Organic Amendment	3	Yd./1000 Sq.Ft. Bulk organic amendment (nitrified). or in Calif. if Org.Mat. less than 6% use 4 yd compost.
N-P-K Fertilizer	See above chart	
Micro Nutrients		
Copper	0.2	# Copper sulfate
Zinc	0.5	# Zinc Sulfate
Sulfate-Sulfur	2	# Ammonium Sulfate

Maintenance Fertilization

Apply 5 pounds of Ammonium sulfate (21-0-0) per 1000 sq.ft.every month until plants become established. After established, apply 28-3-4 (or similar preparation) to provide desired growth rate and color.



Sunland Analytical
11419 Sunrise Gold Circle, #10
Rancho Cordova, CA 95742
(916) 852-8557

PAGE #2

DATE 07/19/2019
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Christine Talbot
Quadriga

Information for:
WB-51
Sample ID: 001

SOIL RECOMMENDATIONS FOR LANDSCAPE GARDENING

SOIL BORON

Boron concentrations will not adversely affect most plants. Avoid use of very Boron sensitive plants.

SOIL MICRONUTRIENTS

Micronutrients, Copper, Iron, Manganese and Zinc, in soil are present in small amounts. However, they play a necessary role in plant metabolism. Without appropriate amounts plants will not thrive. Apply the following per 1000/ sq.ft. Do not mix micronutrients during application (use a separate application for each element indicated).

Because copper, manganese and zinc are in very small amounts, dissolve (each) in 2 gallons of water and use a sprayer to obtain an even application.
Apply 0.2 # Copper Sulfate, 0.5 # Zinc Sulfate and water.

SOIL MACRONUTRIENTS : NITROGEN-PHOSPHORUS-POTASSIUM (N-P-K)
GENERAL N-P-K RECOMMENDATION

Use ONE of these NPK preparations for the first fertilizer application.

Standard NPK Fertilizer Preparations	6-20-20	5-20-10	16-16-16	0-10-10	28-3-4	21-0-0	Customer Choice
-----	-----	-----	-----	-----	-----	-----	-----
#/1000 sq.ft.	17	21	N/A	N/A	N/A	N/A	**

GRASS OR SOD PREPARATION

Till in organic matter, N,P,K and micro nutrients in addition to any lime gypsum or sulfur as directed above. Smooth soil surface and follow seed or sod producers direction for moisture and product application.

TREES AND SHRUBS

Excavate holes for planting shrubs and trees to at least twice the volume of the container. Prepare backfill for tree and shrub planting holes by mixing three parts of native soil (or imported top soil) with one part organic amendment (preferably nitrogen and iron fortified) and 2.5 pounds of 6-20-20 per yard of mix. For extended fertilization, place slow release fertilizer tablets in each hole per manufacturer's instructions. If 6-20-20 was not directly added to backfill mix, during backfill apply uniformly 1/2 oz of 6-20-20 per gallon containers, 2.5 oz per 5 gallons, 6 oz per 24 inch boxes.



Sunland Analytical
11419 Sunrise Gold Circle, #10
Rancho Cordova, CA 95742
(916) 852-8557

DATE 07/19/2019
SUN NUMBER 167440

Information requested by:
Christine Talbot
Quadriga

Information for:
WB-51
Sample ID: 001

SOIL RECOMMENDATIONS FOR LANDSCAPE GARDENING

SOIL pH (Acidity and Alkalinity)

The pH of this sample indicates the soil is in a range for normal growth of most plants. No modification is required.

DISSOLVED SALTS (Indicated by E.C. & TDS)

These conditions are in the normal range for plant growth.

SOIL TEXTURE AND RATE OF WATER INFILTRATION

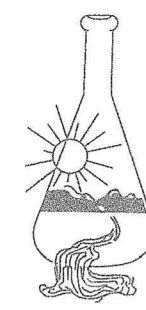
The infiltration rate for all soil textures decreases with increasing ground slope. At 0 to 4%, 5 to 8%, 9 to 12%, 13 to 16% and above 16% the infiltration rate of this sample decreases from 0.54 to 0.43, 0.32, 0.22, 0.14, respectively. Infiltration rate also decreases with percent of ground cover and by compaction.

WATER PENETRATION OF SOIL DUE TO CHEMICAL CHARACTERISTICS

When exchangeable Sodium increases in the soil, water penetration decreases. Based on SAR and ESP values this sample has no penetration problem due to soil Sodium. No Gypsum required.

ORGANIC MATTER

Organic matter provides a slow nitrogen release and aids water retention. This sample has a moderate Organic Matter content. To maintain moisture and provide sustained nitrogen release a level of 10% organic matter is recommended. This can be accomplished by adding 3 yards per 1000 sq.ft. of ground fir bark that is approximately 75% organic matter (i.e. typically found in ground fir bark which also has naturally low salt and boron concentrations). In California, the MWELO ordinance requires a fixed application of four yards of COMPOST if the soil organic matter is less than 6%. However, of significant concern when applying COMPOST is the potential for the compost to have high salt, high boron content, high C to N ratio and having a highly variable pH (very high to very low). All of these COMPOST characteristics can have very negative affect on plant growth. Take care by having the compost analyzed or by seeing a recent analysis of the compost to be used.



Sunland Analytical
11419 Sunrise Gold Circle, #10
Rancho Cordova, CA 95742
(916) 852-8557

To: Christine Talbot
Quadriga
1415 21st Street, Studio A
Sacramento, CA 95811

From: Gene Oliphant, Ph.D. \ Randy Horney
General Manager \ Lab Manager

The reported analysis was requested for the following:
Location : WB-51 Site ID : 001.
Thank you for your business.

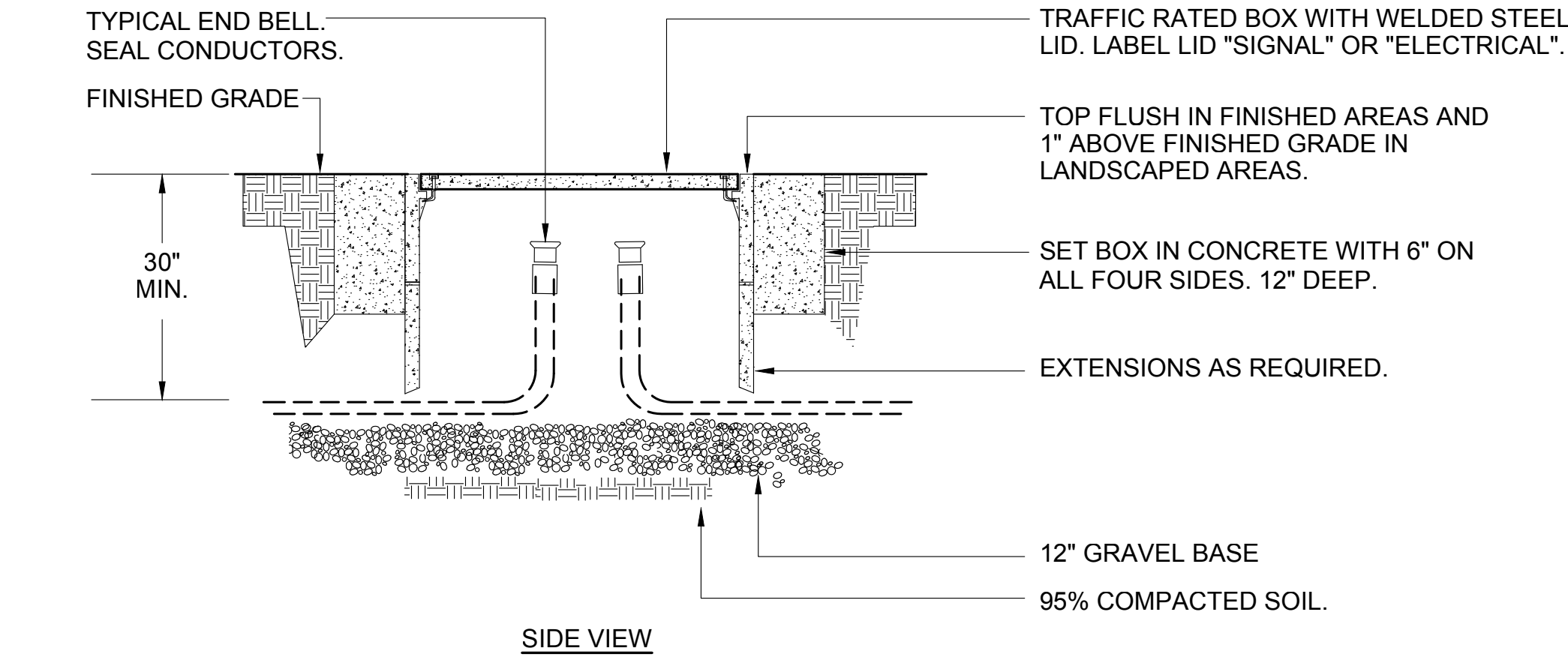
* For future reference to this analysis please use SUN# 901-167440.

SOIL ANALYSIS

Saturation Percent (SP)	49	Soil Texture	mm
pH	6.71		
E.C.	0.33	mmh/cm	
Tot.Dissolved Salts	179.2	ppm	
Infiltration Rate (0% Slope)	4.54	in/hr	
% Organic Matter	16.1	mg/100g	
C.E.C.	1.4		
Sodium Absorption Ratio (SAR)	1.4		
Exchangeable Sodium Percent (ESP)	None Required		
Gypsum Req. (CaSO4*2H2O)	1.5	#/1000 sq. ft.	
est. Nitrogen Release			

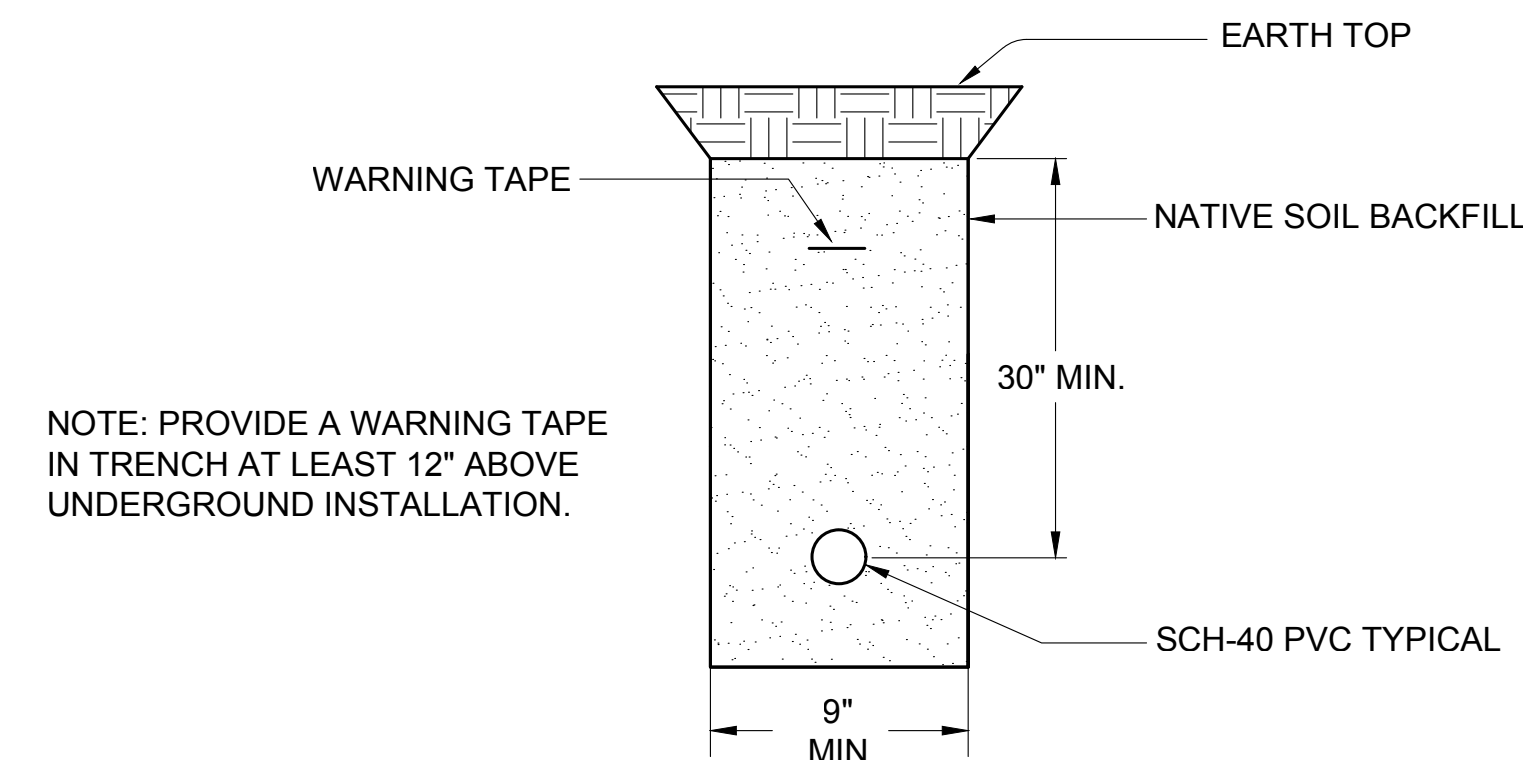
Nitrate	4.94	ppm	**
Phosphorus	3.10	ppm	***
Potassium	2.1	ppm	*****
Sulfur	1.80	ppm	***
Chloride	16.02	ppm	*****
Carbonates	67.18	ppm	*****
Calcium	31.51	ppm	*****
Calcium	2077.62	ppm	*****
Magnesium	645.09	ppm	*****
Boron	1.4	ppm	*****
Copper	0.5	ppm	*****
Iron	20.75	ppm	*****
Manganese	11.35	ppm	*****
Zinc	0.35	ppm	*****

Very Low Low Adequate Excessive



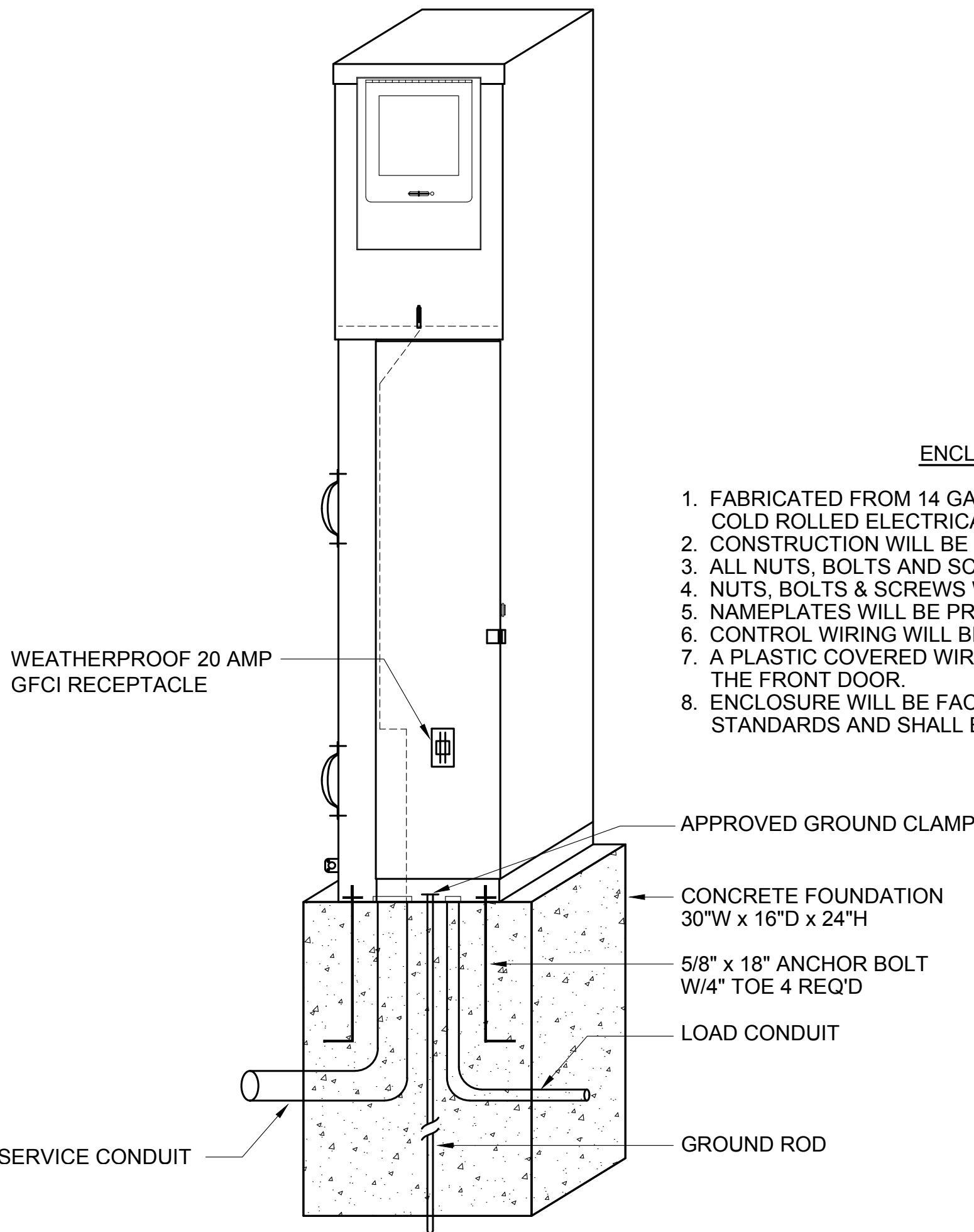
1 PULL BOX DETAIL

NO SCALE



2 UNDERGROUND CONDUIT TRENCH DETAIL

NO SCALE



3 PARK SERVICE PEDESTAL ELEVATION

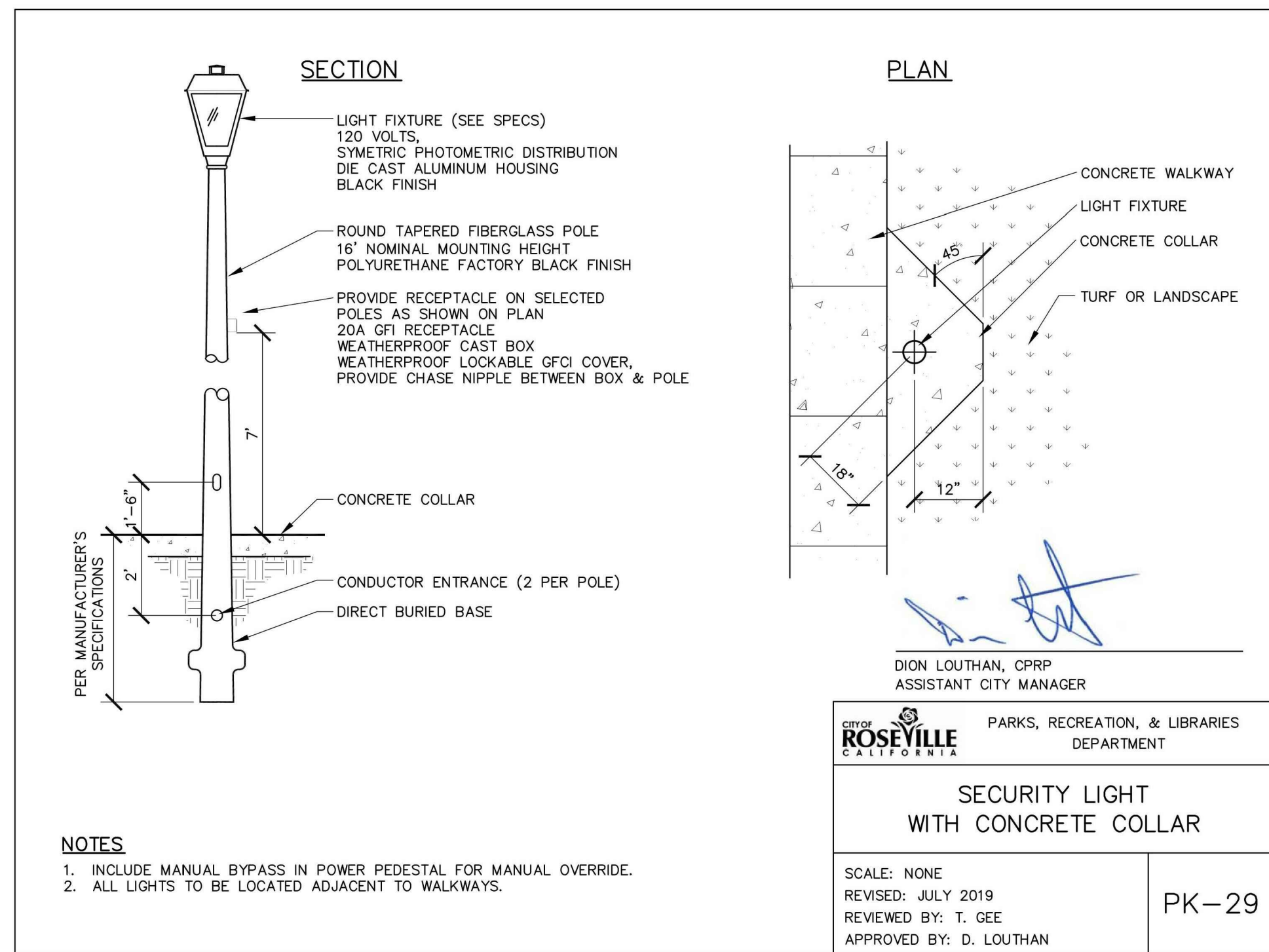
NO SCALE

ENCLOSURE CONSTRUCTION NOTES

1. FABRICATED FROM 14 GA. STAINLESS STEEL AND INT. 14 GA. COLD ROLLED ELECTRICALLY WELDED AND REINFORCED WHERE REQUIRED.
2. CONSTRUCTION WILL BE NEMA 3R, RAIN TIGHT.
3. ALL NUTS, BOLTS AND SCREWS WILL BE STAINLESS STEEL.
4. NUTS, BOLTS & SCREWS WILL NOT BE VISIBLE FROM OUTSIDE OF ENCLOSURE.
5. NAMEPLATES WILL BE PROVIDED AS REQUIRED.
6. CONTROL WIRING WILL BE MARKED AT BOTH ENDS BY PERMANENT WIRE MARKERS.
7. A PLASTIC COVERED WIRING DIAGRAM WILL BE ATTACHED TO THE INSIDE OF THE FRONT DOOR.
8. ENCLOSURE WILL BE FACTORY WIRED AND CONFORM TO REQUIRED NEMA STANDARDS AND SHALL BEAR A UL 508 LABEL.

POWER PEDESTAL DESCRIPTION

1. 100 AMP METER SOCKET AND SUPPORT HARDWARE.
2. 1-100/3 CIRCUIT BREAKER (MAIN DISCONNECT).
3. 1-35/3 CIRCUIT BREAKER (5 HP PUMP).
4. 3-20/1 CIRCUIT BREAKER (LIGHTING).
5. 1-15/1 CIRCUIT BREAKER (CONTROLS).
6. 2-20/1 CIRCUIT BREAKERS (MISC).
7. 1-40 AMP 3 POLE CONTACTOR 120 VOLT COIL.
8. 1- TEST SWITCH.
9. PHOTOCELL.
10. TITLE 24 COMPLIANT TIMECLOCK.



4 SECURITY POLE LIGHT DETAIL

NO SCALE

SHEET INDEX	
SHEET	DESCRIPTION
E0.0	SYMBOLS LIST, NOTES, SHEET INDEX, DETAILS
E1.0	OVERALL SITE PLAN - ELECTRICAL
E2.0	ONE LINE AND WIRING DIAGRAMS

GENERAL NOTES

THE CONTRACTOR SHALL VISIT JOB SITE AND VERIFY CONDITIONS BEFORE BIDDING.

COORDINATE SEQUENCE OF WORK WITH OWNER. MAKE ALL NECESSARY CONNECTIONS AS REQUIRED TO MAINTAIN POWER DURING THE STAGES OF WORK.

EXISTING DEVICES SHOWN WERE TAKEN FROM EXISTING DRAWINGS (NOT "AS BUILT" DRAWINGS) AND LIMITED SITE SURVEYS AND MAY NOT BE EXACTLY AS SHOWN. CONTRACTOR SHALL VISIT JOB SITE AND VERIFY CONDITIONS PRIOR TO BIDDING.

REFER TO THOSE DRAWINGS SHOWING OTHER WORK, AND COORDINATE PLACEMENT OF WORK WITH THAT OF OTHER TRADES. REPORT ANY CONFLICT TO ARCHITECT PRIOR TO INSTALLING WORK, ADJUST WORK AS DIRECTED BY ARCHITECT.

EXISTING DEVICES SHOWN WITH INCOMPLETE, OR WITHOUT BRANCH CIRCUITRY WHERE INSTALLED AND/OR ALTERED BY OWNER. CONTRACTOR SHALL RELOCATE EXISTING BRANCH CIRCUITRY AND MAKE ALL NECESSARY RECONNECTIONS AS REQUIRED TO FACILITATE REMODEL. VERIFY ALL WORK REQUIRED ON THE JOB AND RECORD ON RECORD DRAWINGS.

ALL EQUIPMENT INSTALLED OR CONNECTED BY THE CONTRACTOR SHALL BE LABELED OR CERTIFIED FOR ITS USE BY A NATIONALLY RECOGNIZED TESTING LABORATORY.

UNLESS OTHERWISE INDICATED, ALL 20 AMP 120 OR 277 VOLT BRANCH CIRCUITS SHALL HAVE DEDICATED NEUTRALS. DO NOT SHARE NEUTRALS.

LUMINAIRE SCHEDULE

TAG	MANUFACTURER & CATALOG NUMBER	DESCRIPTION	MTG.	LAMP		VOLTS	WATTS	REMARKS
				TYPE	No.			
P	HADCO RL54 B B N N 1 A W N N N A 2 N N N N SP1	LED POLE LIGHT	POST			120	39	WHATLEY RT34-16 BLK DE TXT 30-30 PER SPEC SECTION 26 00 00 2.10

STANDARD ELECTRICAL SYMBOLS

SYMBOL	DESCRIPTION
⦿	POST TOP POLE LIGHT
⊞	RECESSED PULL BOX, SIZE INDICATED ON PLANS.
B	LUMINAIRE TAG, LETTER INDICATES TYPE, SEE LUMINAIRE SCHEDULE.
S	SINGLE POLE TOGGLE SWITCH, MOUNTED +44" ABOVE FINISHED FLOOR TO CENTER OF BOX.
S _a S _p S _k S _{mc}	SWITCH SUBSCRIPTS; a,b,c = DEVICE CONTROL, p = PILOT LIGHT, k = KEYED, mc = MOMENTARY CONTACT.
▨	METER/MAIN PANELBOARD.
■	BRANCH CIRCUIT PANELBOARD, SURFACE MOUNTED.
⚡	20 AMP 125V 3W DUPLEX CONVENIENCE RECEPTACLE, MOUNTED +18" ABOVE FINISHED FLOOR TO CENTER OF BOX WITH GROUND FAULT INTERRUPTER.
⊙	JUNCTION BOX, SIZE AND TYPE AS INDICATED OR REQUIRED.
MT	EMPTY CONDUIT WITH PULL-LINE.
WP	WEATHERPROOF, DAMP OR WET LOCATION AS REQUIRED.
'G'	GREEN INSULATED GROUND WIRE, #12 AWG UNLESS NOTED.
U.O.N.	UNLESS OTHERWISE NOTED.
⊗	NUMBERED NOTE.
---	RACEWAY INSTALLED IN CEILING OR WALL. ROUTE EXPOSED IN ALL UNFINISHED AREAS.
←	RACEWAY INSTALLED BELOW FINISHED FLOOR OR GRADE.
↖	ARROW AT END OF RACEWAY INDICATES HOME RUN TO RESPECTIVE PANELBOARD OR SWITCHBOARD.
⌒	BRANCH CIRCUIT WITHOUT FURTHER DESIGNATION INDICATES A 2 #12 AWG CIRCUIT WITH 1 #12 AWG GROUND.
	STRAIGHT CROSS-LINES IN BRANCH CIRCUIT RACEWAY INDICATE NUMBER OF #12 AWG WIRES IN A CIRCUIT. SHORT LINES INDICATE UNGROUNDED CONDUCTORS. LONG LINES INDICATE NEUTRAL CONDUCTORS. WIRES SHOWN ARE IN ADDITION TO 1 #12 AWG GROUNDING CONDUCTOR.
↖ #10	BRANCH CIRCUIT WITH GROUNDING WIRE LARGER THAN #12 AWG. NUMBER ADJACENT TO CURVED CROSS-LINE INDICATES WIRE SIZE.
#10	BRANCH CIRCUIT RACEWAY WITH WIRE OTHER THAN #12 AWG. NUMBER ADJACENT TO STRAIGHT OR CURVED CROSS-LINES INDICATES WIRE SIZE. UNGROUNDED AND NEUTRAL CONDUCTORS SHALL BE THE SAME SIZE UNLESS OTHERWISE NOTED.

SERVICE NOTES

THE CONTRACTOR SHALL INCLUDE IN HIS WORK THE POWER AND TELEPHONE SERVICES. ALL WORK PERFORMED BY THE CONTRACTOR SHALL BE IN ACCORDANCE WITH THE UTILITY CO. REQUIREMENTS, AND THESE PLANS AND SPECIFICATIONS. CONTACT UTILITY COMPANIES AND OBTAIN THEIR REQUIREMENTS REGARDING DETAILS OF SERVICES AND ASSOCIATED WORK. WHEREVER THESE PLANS AND SPECIFICATIONS REQUIRE MATERIALS OR METHODS OF HIGHER QUALITY THAN THAT INDICATED BY THE UTILITY OF THESE PLANS AND SPECIFICATIONS SHALL COVER. REPORT ANY CONFLICT IN REQUIREMENTS TO THE ARCHITECT BEFORE INSTALLING WORK.

POWER CO: ROSEVILLE ELECTRIC
2019 HILLTOP CIRCLE, ROSEVILLE, CA 95747

CONTACT: JEFF WILCOX (916) 744-1661

Know what's below.
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916.641.1640 FAX
WWW.ECOMENG.COM

JOB NO. 19-N163.00 PW: BS
DRAWN BY JB

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Park Site WB-51
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Stamp
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015404
Exp. 6-30-21
ELECTRICAL
STATE OF CALIFORNIA
07/08/19

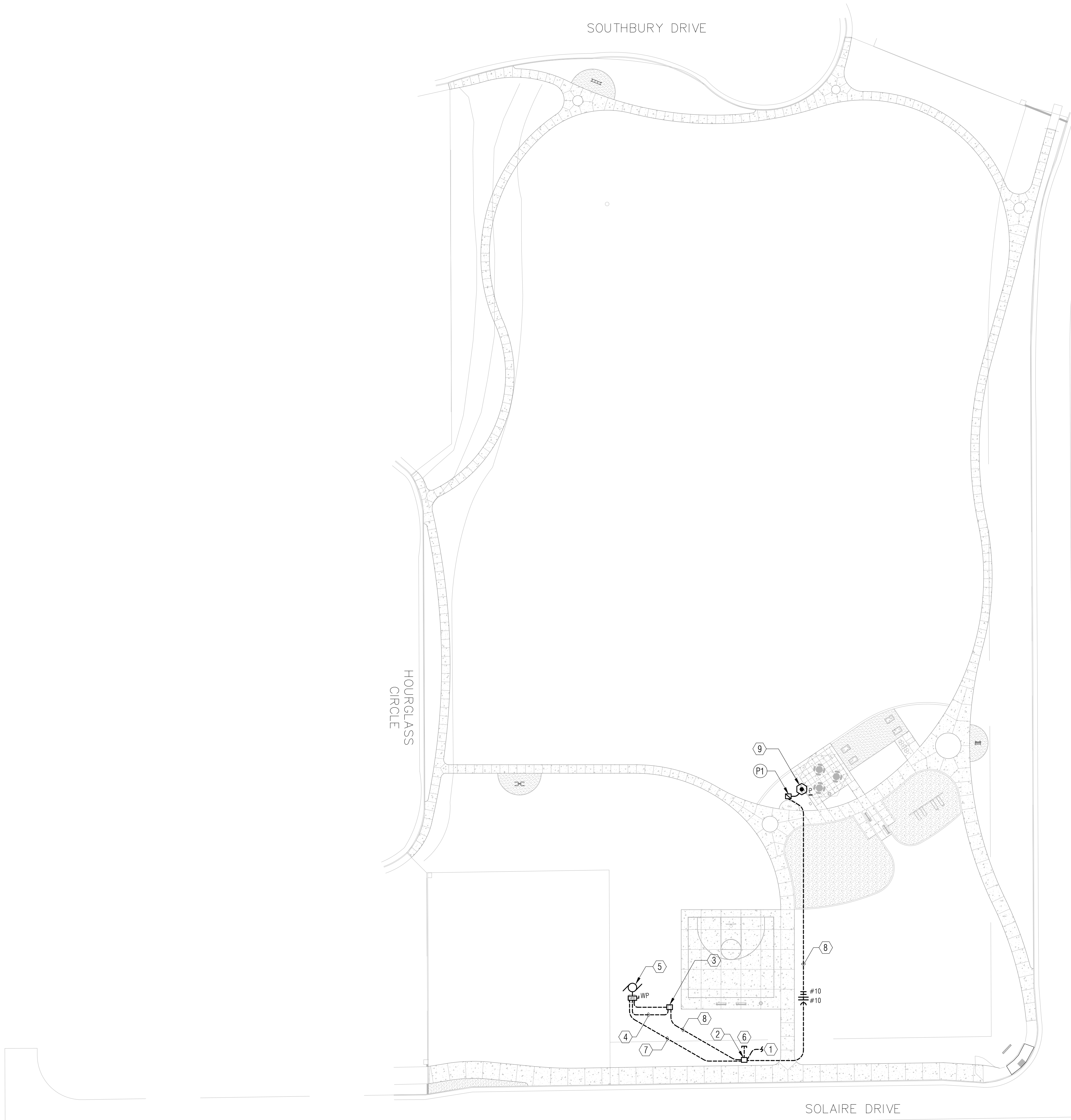
Issuances & Revisions
No. Description Date

City of Roseville Approval

SYMBOLS LIST,
NOTES, SHEET INDEX,
ONE LINE DIAGRAM

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

E0.0



SHEET NOTES

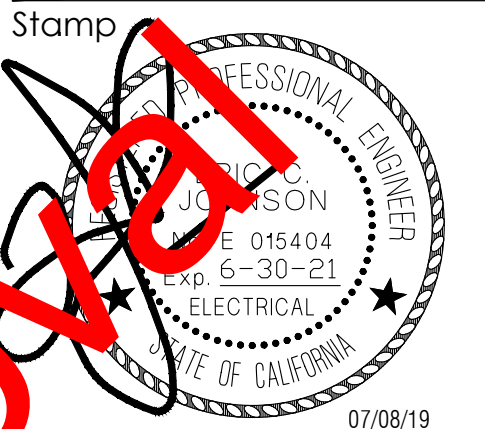
- 1. TYPICAL - SITE RECEPTACLES SHALL BE GFCI TYPE. PROVIDE WEATHER PROOF "WHILE IN USE" COVER.
- 2. BRANCH CIRCUITS SERVING SITE LIGHTING LOADS SHALL BE ROUTED THROUGH RELAY PANEL TO PROVIDE AUTOMATIC SHUT OFF.

NUMBERED NOTES

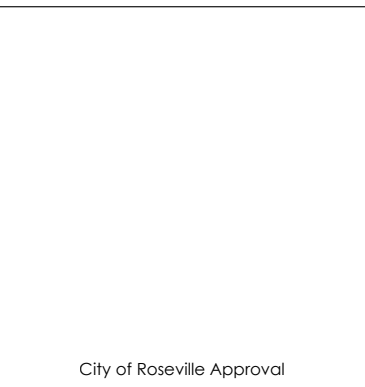
- ① TO (E) UTILITY SERVICE BOX, 120/240V, 1PH 200A. VERIFY EXACT LOCATION WITH UTILITY COMPANY. VERIFY SIZE AND TERMINATIONS IN FIELD.
- ② METERED ELECTRICAL SERVICE PEDASTAL BY TESCO. INSTALL PER MANUFACTURER REQUIREMENTS. PROVIDE PROTECTION PER UTILITY COMPANY REQUIREMENTS. REFER TO DETAIL 3 ON SHEET E0.0.
- ③ IRRIGATION CONTROLLER, 120V. N.I.E.S.
- ④ 1 - 1 1/4" EMPTY CONDUIT FOR CONTROL WIRING BY OTHERS.
- ⑤ NEW 5 HORSEPOWER 240V, 1PH PUMP MOTOR. MOTOR CONNECTED TO VARIABLE FREQUENCY DRIVE WITH 240V, 1PH INPUT.
- ⑥ SEE ONE-LINE DIAGRAM FOR CONDUIT & WIRE SIZE.
- ⑦ 2 - 1 1/4" EMPTY STUBS.
- ⑧ 1 - 1" CONDUIT WITH 4 #10 & 1 #10 'G'.
- ⑨ NEW SECURITY POLE LIGHT. PROVIDE WITH 120V RECEPTACLE. REFER TO DETAIL 4 ON SHEET E1.0.

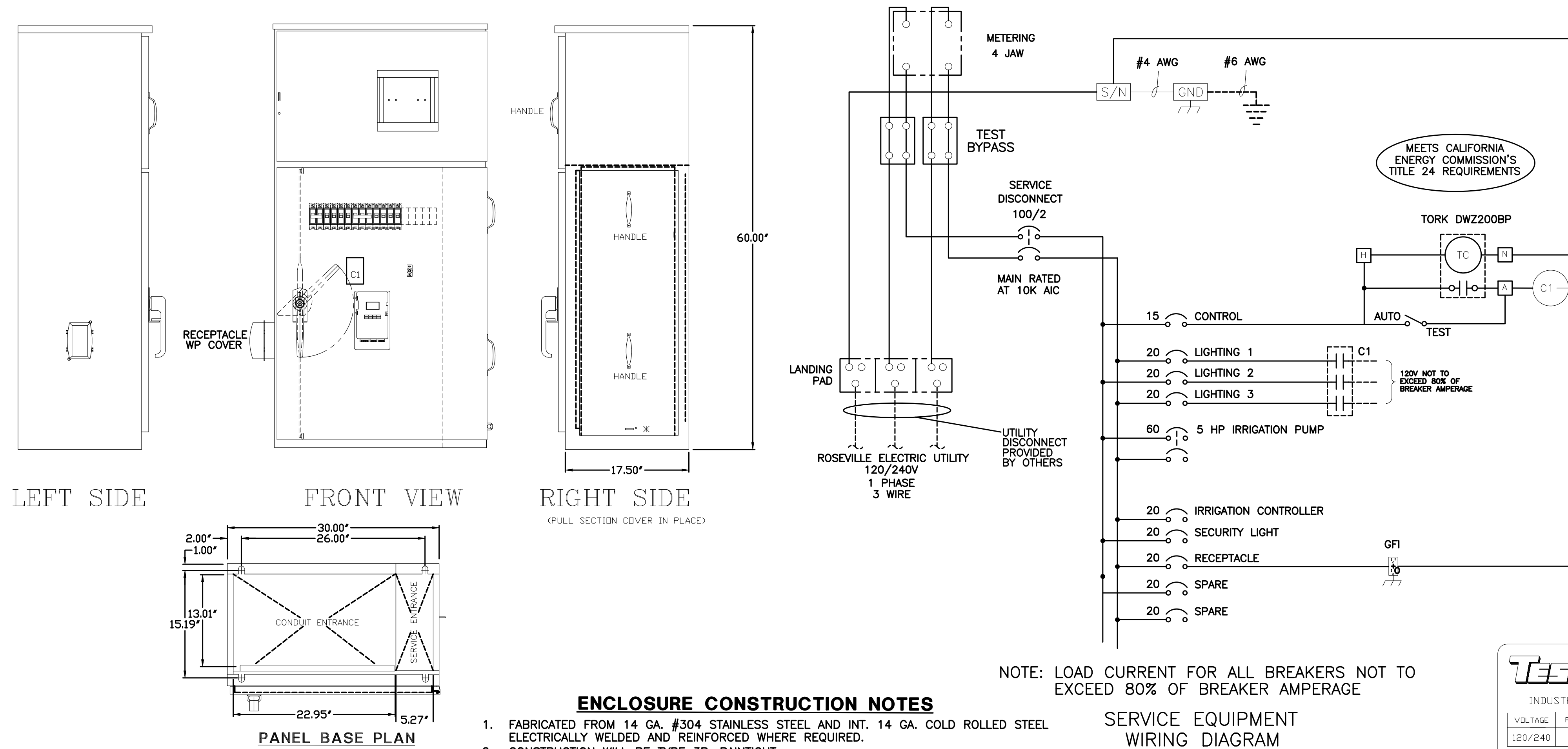
CONCRETE PULL BOX SCHEDULE		
BOX NO.	APPROX SIZE (INTERIOR)	LABEL
①P1	10" X 17"	ELECTRICAL

For Council Approval
Not for Bidding



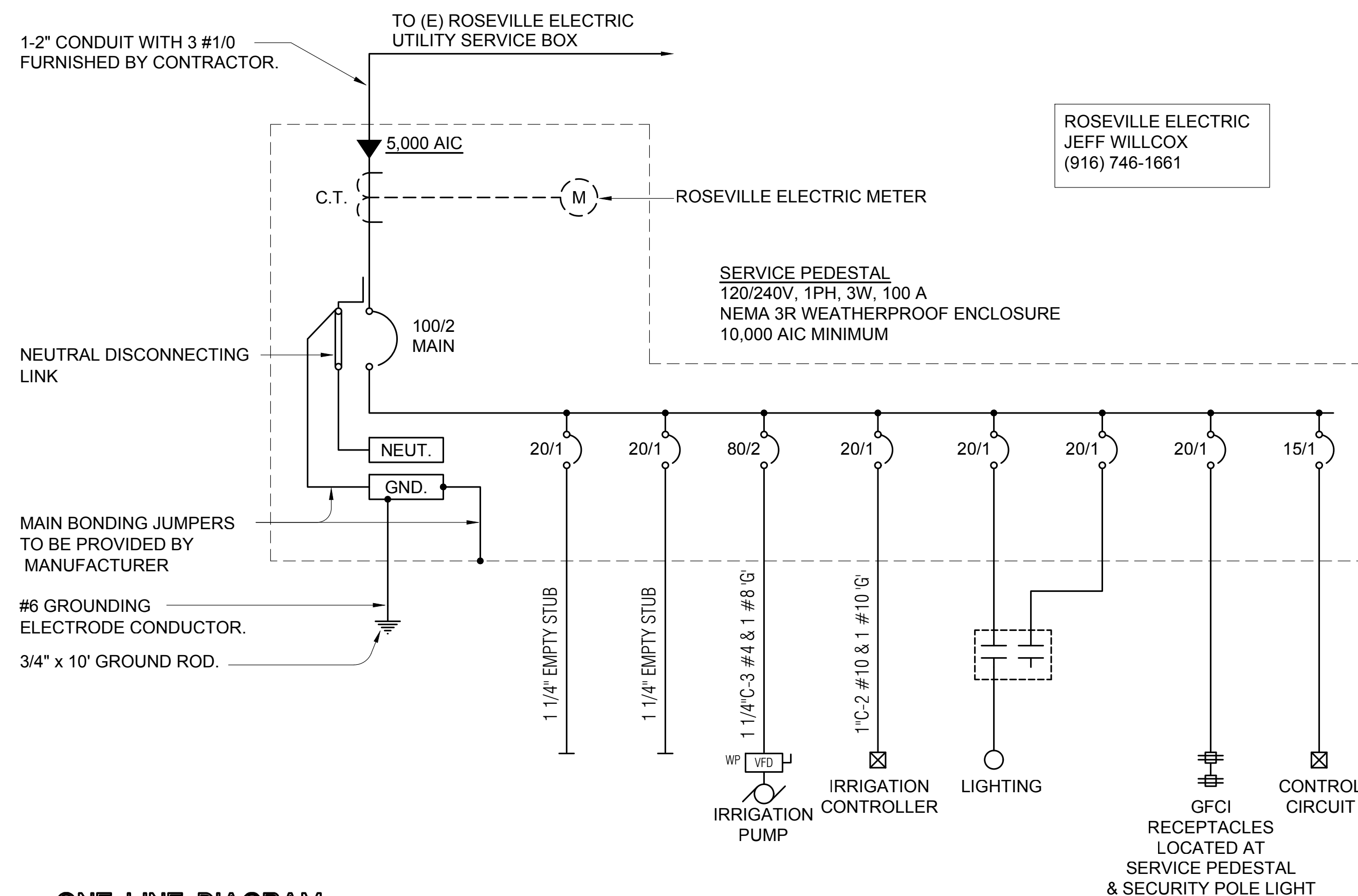
Issuances & Revisions		
No.	Description	Date





1 POWER PEDESTAL ELEVATION AND WIRING DIAGRAM

NO SCALE



2 ONE LINE DIAGRAM

NO SCALE

CEC LOAD CALCULATIONS

METERED PEDESTAL 120/240 VOLT, 1-PHASE, 3-WIRE 100 AMPS.

LOAD	CONNECTED LOAD (KVA)	DEMAND FACTOR	TOTAL KVA
MOTOR LOADS	7.44	125%	9.30
LIGHTING LOADS	0.04	125%	0.05
RECEPTACLE LOADS	0.36	100%	0.36
	9.71 / .240 = 40.46 AMPS.		9.71

ECOM ENGINEERING INC.
1796 TRIBUTE ROAD, SUITE 100
SACRAMENTO, CA. 95815
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WWW.ECOMENG.COM

JOB NO. 19-N163.00 PW: BS
DRAWN BY: JB

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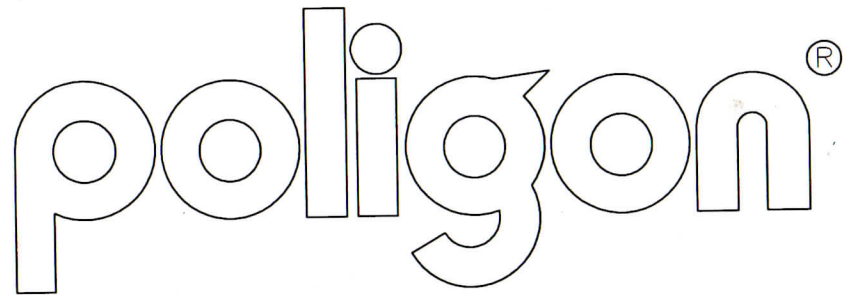
No.	Description	Date

City of Roseville Approval

ONE LINE AND WIRING
DIAGRAMS

Date: 2019/09/04
Project Number: 19-1671
Scale: AS SHOWN

E2.0



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PROJECT NAME: ROSEVILLE PARK WB-51

PROJECT LOCATION: ROSEVILLE, CA

BUILDING TYPE: HXE 28

ROOF TYPE: MULTI-RIB

BUILDING NUMBER: P10008

ORDER NUMBER: 65570



DRAWING LIST:

SHEET NUMBER	DRAWING DESCRIPTION
CS	COVER SHEET
1	ARCHITECTURAL ELEVATIONS
2-2.1	ANCHOR AND FOOTING LAYOUT / DETAILS
3	STRUCTURAL FRAMING PLAN
4-4.1	FRAME CONNECTION DETAILS
5-5.1	ROOF LAYOUT
6-6.2	ROOF CONNECTION DETAILS

MANUFACTURER NOTES:

MATERIALS:

DESCRIPTION	ASTM DESIGNATION
TUBE STEEL	A500 (GRADE B)
SCHEDULE PIPE	A53 (GRADE B)
RMT PIPE	A519
LIGHT GAGE COLD FORMED	A1003 (GRADE 50)
STRUCTURAL STEEL PLATE	A36
ROOF PANELS (STEEL)	A653
ANCHOR BOLTS	SEE SHEET 2.1

GENERAL NOTES:

UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED TO ONLY SUPPORT WHAT IS SHOWN ON THESE DRAWINGS. POLIGON MUST BE CONTACTED IF ANYTHING ELSE IS TO BE ATTACHED TO THIS STRUCTURE (WALLS, COLUMN WRAPS, RAILINGS, ETC.) SO THE DESIGN OF THIS STRUCTURE CAN BE REVIEWED AND POSSIBLY REVISED.

UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED ASSUMING A 20' SEPARATION BETWEEN ANY ADJACENT STRUCTURE WITH AN EAVE HEIGHT EQUAL TO OR GREATER THAN THE EAVE HEIGHT OF THIS STRUCTURE. IF THAT SEPARATION DOES NOT EXIST, POLIGON MUST BE CONTACTED SO THE DESIGN OF THIS STRUCTURE CAN BE REVIEWED AND POSSIBLY REVISED.

STRUCTURAL STEEL SHALL BE DETAILED, FABRICATED, AND ERECTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC) SPECIFICATION MANUAL.

ALL WELDING IS PERFORMED BY AMERICAN WELDING SOCIETY CERTIFIED WELDERS AND CONFORMS TO THE LATEST EDITION OF AWS D1.1 OR D1.3 AS REQUIRED.

PARTS SHOWN MAY BE UPGRADED DUE TO STANDARDIZED FABRICATION. REFER TO THE SHIPPING BILL OF MATERIALS AND FINAL INSTALLATION INSTRUCTIONS INCLUDED WITH THE STRUCTURE FOR POSSIBLE SUBSTITUTIONS AND IMPROVEMENTS.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS RECOMMENDED THAT THE PRIMARY FRAME INSTALLER AND THE ROOF INSTALLER HAVE A MINIMUM FIVE (5) YEARS DOCUMENTED EXPERIENCE INSTALLING THIS TYPE OF PRODUCT.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS RECOMMENDED THAT ELECTRIC WIRING, IF REQUIRED, BE RUN THROUGH THE STRUCTURAL MEMBERS BEFORE THE BUILDING IS ERECTED.

FABRICATOR APPROVALS:

CITY OF PHOENIX, AZ APPROVED FABRICATOR #C08-2010
CITY OF LOS ANGELES, CA APPROVED FABRICATOR #1596
CITY OF RIVERSIDE, CA APPROVED FABRICATOR #SP06-0033
CITY OF HOUSTON, TX APPROVED FABRICATOR #470
CLARK COUNTY, NV APPROVED FABRICATOR #264
STATE OF UTAH APPROVED FABRICATOR 02008-14

CERTIFICATES:

MIAMI-DADE COUNTY CERTIFICATE OF COMPETENCY NO. 18-0813.22
PCI (POWDER COATING INSTITUTE) 4000 CERTIFIED

DESIGN CRITERIA:

GENERAL:

2016 CALIFORNIA BUILDING CODE
RISK CATEGORY: II

DEAD LOAD:

ROOF DEAD LOAD: 2 PSF
FRAME DEAD LOAD: SELF WEIGHT

LIVE LOAD:

ROOF LIVE LOAD: 20 PSF

SNOW DESIGN DATA:

GROUND SNOW LOAD (Pg): 0 PSF
FLAT ROOF SNOW LOAD (Pf): 0 PSF
SNOW EXPOSURE FACTOR (Ce): 1.0
SNOW LOAD IMPORTANCE FACTOR (Is): 1.0
THERMAL FACTOR (Ct): 1.2

WIND DESIGN DATA:

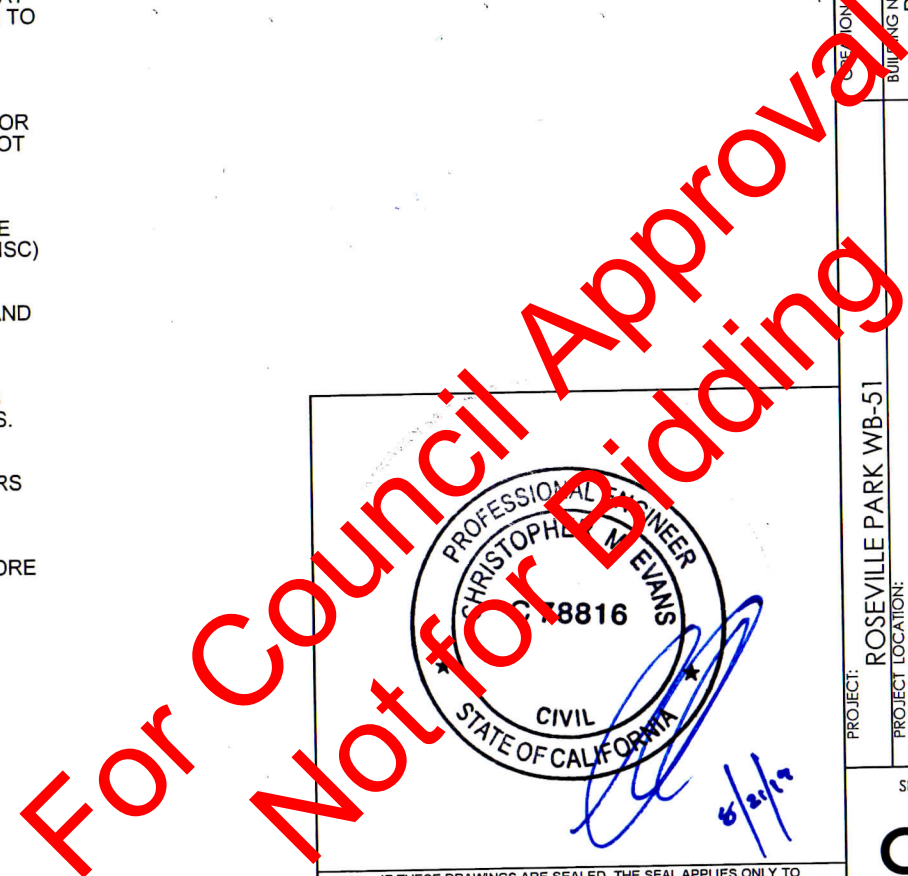
BASIC WIND SPEED (V): 110 MPH
GUST EFFECT FACTOR (G): 0.85
INTERNAL PRESSURE COEFFICIENT (GCpi): 0
WIND EXPOSURE: C

SEISMIC DESIGN DATA:

STEEL ORDINARY CANTILEVER
COLUMN SYSTEMS
SEISMIC IMPORTANCE FACTOR (Ie): 1.0
SEISMIC DESIGN CATEGORY: D
SEISMIC SITE CLASS: D
SEE CALCULATIONS FOR ADDITIONAL DATA

ADDITIONAL CRITERIA:

NONE



PRINT DATE: 8/21/2019

DRAWN BY:

DATE: 11/15/2016

PROJECT: ROSEVILLE PARK WB-51

PROJECT LOCATION: ROSEVILLE, CA

DRAWING: COVER SHEET

SCALE: 1:75

REV LEVEL: A

BUILDING NO: P10008

SHEET CS

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(616) 399-1963

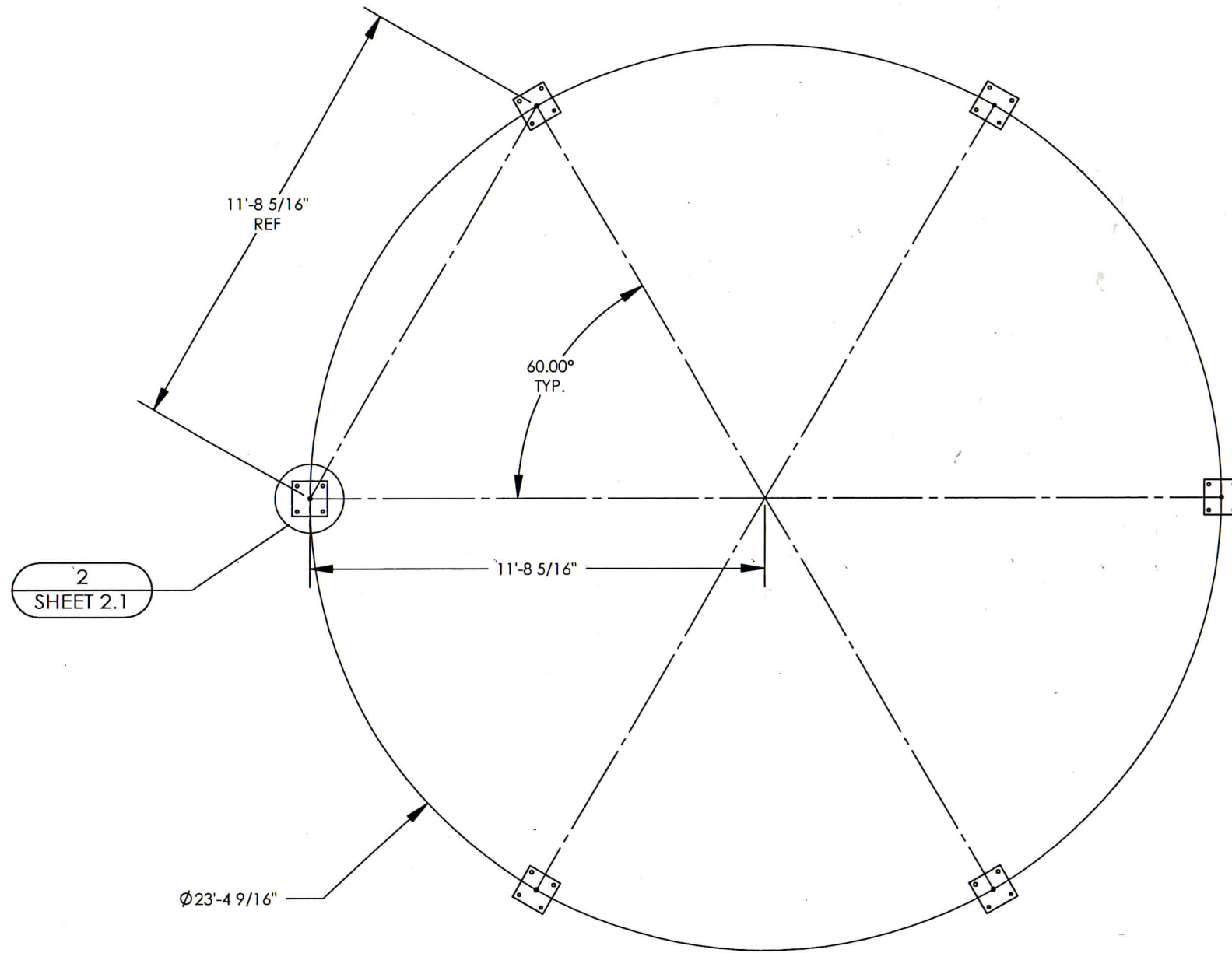
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PORTERCORP 4240 N. 136th AVE HOLLAND, MI 49424



ANCHOR AND FOOTING LAYOUT NOTES:

1. ANCHORS MUST BE CENTERED IN FOOTINGS
2. FOOTINGS MUST BE TURNED TO ALIGN WITH COLUMN AND TRUSS CENTERLINE.

For Council Approval
Not for Bidding



IF THESE DRAWINGS ARE SEALED, THE SEAL APPLIES ONLY TO BUILDING COMPONENTS (AND FOUNDATION DESIGN IF APPLICABLE) DETAILED WITHIN THESE DRAWINGS.

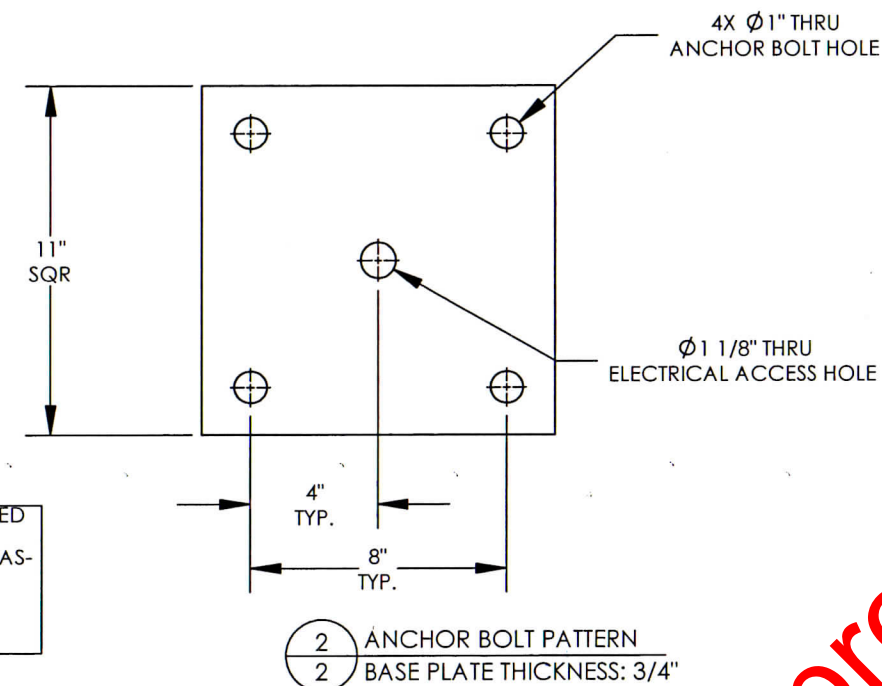
PROJECT: ROSEVILLE PARK WB-51 PROJECT LOCATION: ROSEVILLE, CA DRAWING: ANCHOR AND FOOTING LAYOUT	CREATION DATE: 11/15/2016	DRAWN BY:	PRINT DATE: 8/21/2019	poligon ® (616)399-1963 www.poligon.com by PORTER CORP COPYRIGHT 2014 PATENTED OR PATENTS PENDING PORTERCORP 4240 N. 134th AVE HOLLAND, MI 49424
	BUILDING NO: P10008	REV LEVEL: A	SCALE: 1:46	
	CAD MODEL: ~P10008			
SHEET				
2				

1. ALL MATERIALS AND WORKMANSHIP SHALL CONFORM TO THE REQUIREMENTS OF THE BUILDING CODE, AMERICAN CONCRETE INSTITUTE, AND ALL APPLICABLE STATE AND LOCAL ORDINANCES AND REQUIREMENTS.
2. THE CONCRETE DESIGN IS BASED ON THE FOLLOWING PROPERTIES:
 - 28 DAY STRENGTH OF 4500 psi.
 - SLUMP OF 4" (+/-1").
3. THE FOOTING SHALL BEAR ON COMPETENT UNDISTURBED SOIL OR 95% COMPACTED FILL. IF SIGNS OF ORGANIC MATERIAL, UNCONTROLLED FILL, CLAY OR SILT, HIGH WATER TABLE, OR OTHER POSSIBLE DETRIMENTAL CONDITIONS ARE FOUND, INSTALLATION OF THE FOUNDATION MUST BE DISCONTINUED AND A SOILS ENGINEER CONTACTED.
4. THE REINFORCING STEEL SHALL CONFORM TO THE REQUIREMENTS OF ASTM A615, GRADE 60.
5. IF FOOTING DEPTH SHOWN DOES NOT MEET LOCAL FROST REQUIREMENTS, THE DRILLED PIER FOOTING MAY BE EXTENDED. EXTEND VERTICAL BARS AS REQUIRED AND PROVIDE ADDITIONAL TIES TO MEET SPACING REQUIREMENTS AS SHOWN. IF LOCAL FROST DEPTH REQUIREMENTS ARE NOT MET AND NO DRILLED PIER FOOTING OPTION IS GIVEN, CONTACT POLIGON ENGINEERING. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCAL FROST LINE DEPTH BELOW GRADE PRIOR TO CONSTRUCTION.

THE FOUNDATION DESIGN SHOWN ON THESE DRAWINGS IS NOT SITE SPECIFIC, BUT BASED ON THE PRESUMPTIVE ALLOWABLE FOUNDATION PRESSURES IN CHAPTER 18 OF THE BUILDING CODE (CLASS 5 SOIL). THE BUILDING OFFICIAL IN THE JURISDICTION IN WHICH THIS STRUCTURE IS LOCATED MAY REQUIRE A SITE SPECIFIC GEOTECHNICAL REPORT OR LETTER FROM A QUALIFIED LOCAL PROFESSIONAL ENGINEER ATTESTING TO WHETHER THE ACTUAL SITE CONDITIONS MEET THE ASSUMPTIONS IDENTIFIED ABOVE.

[illegible][illegible]

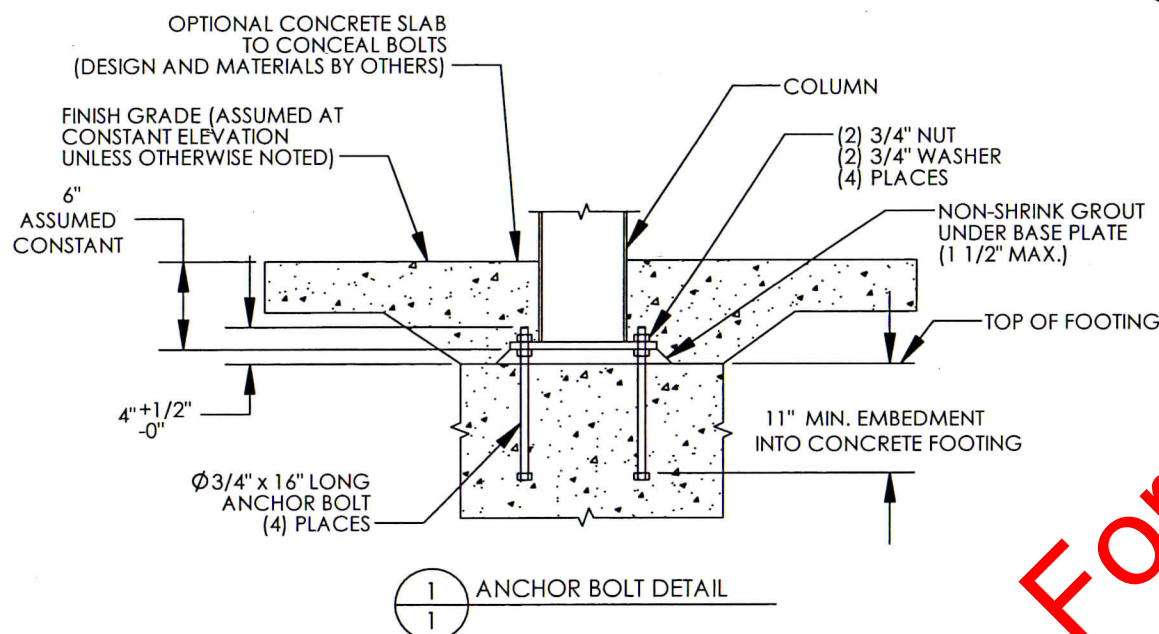
1. ANCHOR BOLTS SHALL BE ASTM F1554 (GRADE 55) MATERIAL UNLESS OTHERWISE NOTED.
2. ANCHOR BOLTS SHALL BE EITHER "HEADED" OR "THREADED WITH NUT" AS DEFINED IN THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION MANUAL (PART 14), 13th EDITION.
3. HOOKED ANCHOR BOLTS ARE NOT ACCEPTABLE.
4. ACCURATE ANCHOR BOLT PLACEMENT IS CRITICAL. TO ENSURE THE ANCHOR BOLT LAYOUT MEETS THE DIMENSIONS REQUIRED ON THE DRAWINGS, SURVEY (OR MEASURE) THE LOCATION OF ALL ANCHOR BOLTS PRIOR TO POURING THE FOOTINGS. AN ADDITIONAL SURVEY (OR MEASUREMENT) SHOULD BE MADE AFTER THE FOOTINGS ARE POURED TO CONFIRM THE ANCHOR BOLTS DID NOT SHIFT DURING THE CONCRETE POUR.
5. POLIGON STRONGLY RECOMMENDS USING ANCHOR BOLT TEMPLATES BECAUSE THEY SIGNIFICANTLY IMPROVE THE ACCURACY OF ANCHOR BOLT PLACEMENT.
6. IF OUTSIDE CONSULTING ENGINEERS ARE DESIGNING THE FOUNDATIONS FOR THIS STRUCTURE, THEY MUST REFER TO POLIGON CALCULATIONS FOR MINIMUM CONCRETE PROPERTIES (COMPRESSIVE STRENGTH, EDGE DISTANCE, ETC.) REQUIRED FOR THE ANCHOR BOLT DESIGN.
7. ELECTRICAL ACCESS HOLE IS ALWAYS LOCATED IN THE COLUMN BASE PLATE AS SHOWN.
8. GROUT UNDER BASEPLATES SHALL BE NON-METALLIC, NON-SHRINK GROUT WITH MINIMUM $f_c=6500$ PSI.



THE FOLLOWING ADHESIVE ANCHORS MAY BE SUBSTITUTED FOR THE CAST-IN-PLACE ANCHOR BOLTS:

- HILTI HIT-HY 200 (A OR R) ADHESIVE W/ Φ 3/4" HAS-E ROD WITH MINIMUM 11" EMBEDMENT.

CONTRACTOR SHALL FOLLOW ALL INSTALLATION SPECIFICATIONS AND REQUIREMENTS OF ANCHOR MANUFACTURER.



4"
TYP.

8"
TYP.

2
2

ANCHOR BOLT PATTERN
BASE PLATE THICKNESS: 3/4"

PROFESSIONAL ENGINEER
CHRISTOPHER M. EVANS
C 78816
CIVIL
STATE OF CALIFORNIA

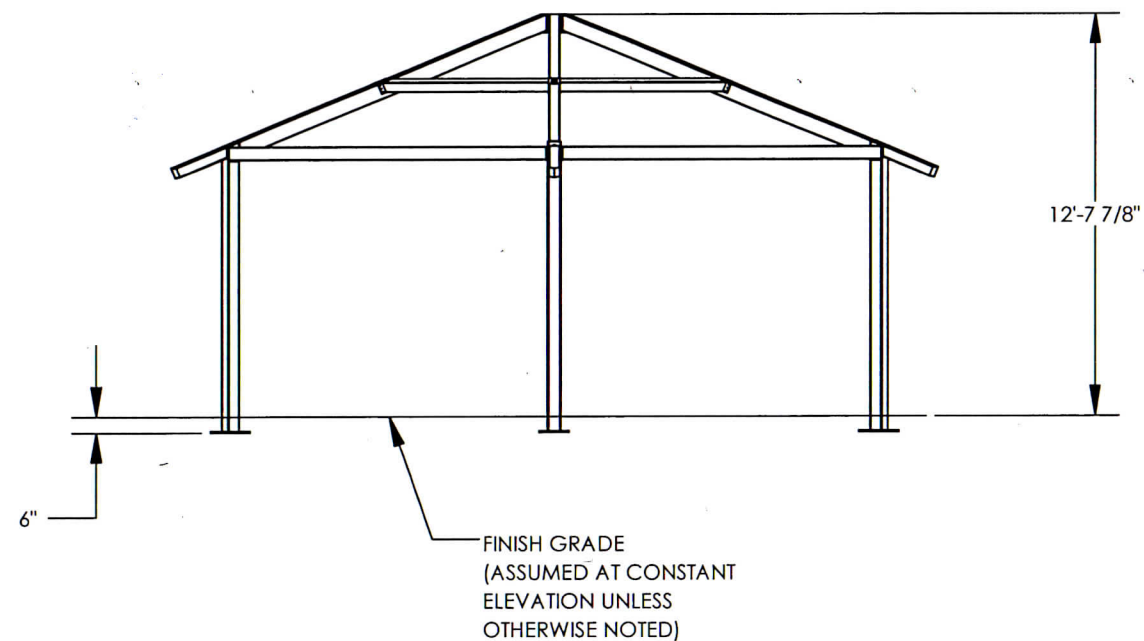
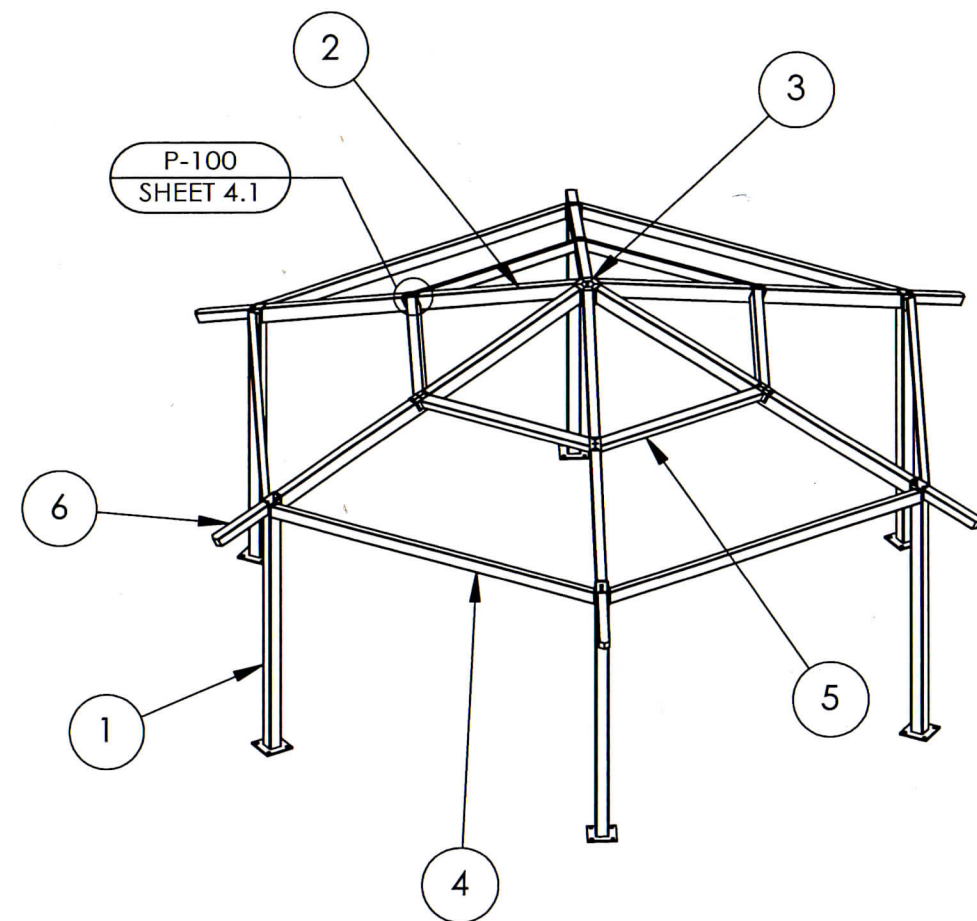
ROSEVILLE PARK WB-51

PROJECT LOCATION:

IF THESE DRAWINGS ARE SEALED, THE SEAL APPLIES ONLY TO



IF THESE DRAWINGS ARE SEALED, THE SEAL APPLIES ONLY TO
BUILDING COMPONENTS (AND FOUNDATION DESIGN IF APPLICABLE
DETAILED WITHIN THESE DRAWINGS.



6	6	-	T-TAIL ASM	HSS4X4X1/8	14.23
5	6	-	PURLIN A ASM	HSS4X4X1/8	40.02
4	6	-	T-MEM ASM	HSS5X3X1/8	75.78
3	1	-	C-RING ASM	C7X9.8	20.78
2	6	-	TRUSS ASM	HSS6X4X1/8	100.33
1	6	-	COLUMN ASM	HSS5X5X3/16	126.99
ITEM	QTY.	PART NO.	DESCRIPTION	MATERIAL	WEIGHT

12'-7 7/8"

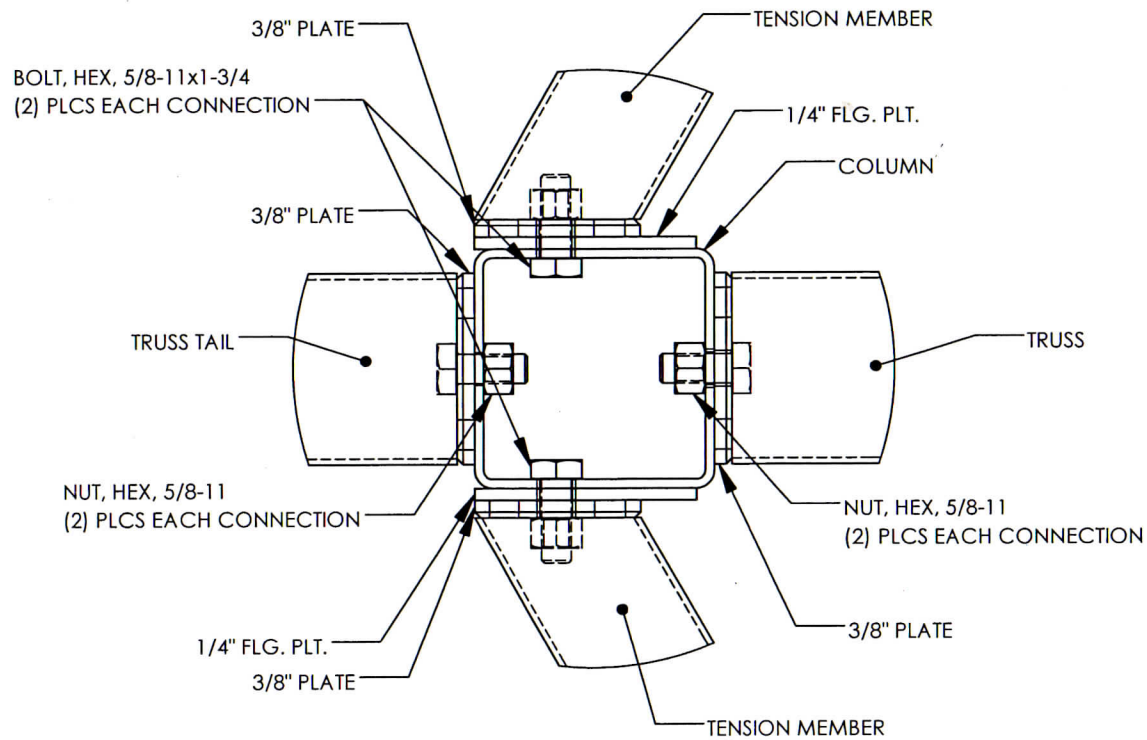
For Council Approval
Not for Bidding

PROFESSIONAL ENGINEER
CHRISTOPHER MEVANS
C 78816
CIVIL
STATE OF CALIFORNIA

PROJECT: ROSEVILLE PARK WB-51

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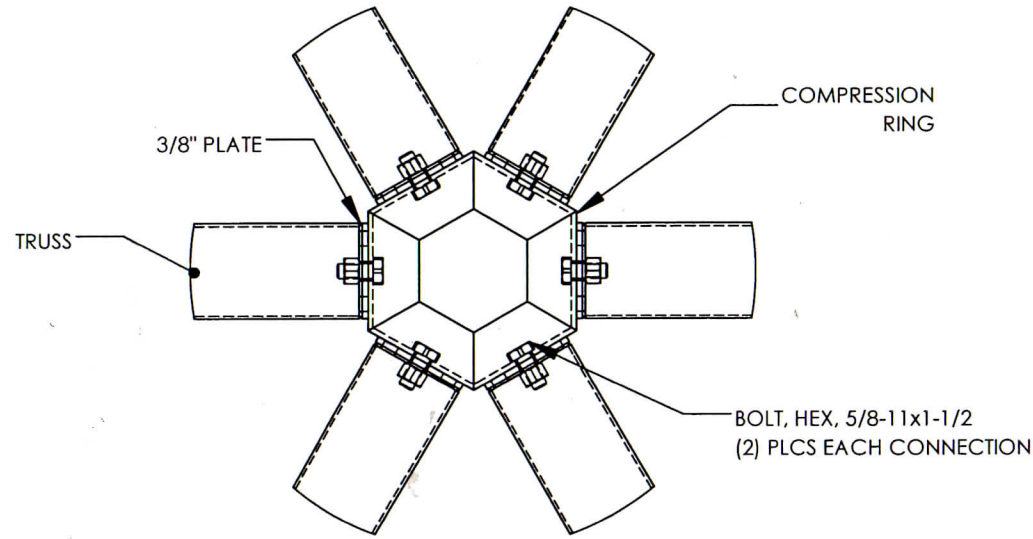
NOTE:
SEE UC-100 FOR U-CLIP INSTALLATION



COLUMN CONNECTIONS

K-100

NOTE:
CTUBE COVER PLATE
ATTACHED WITH POP RIVETS
(1P2903) (1) PER CLEAT
AT BOTTOM OF CONNECTION

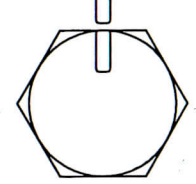


COMPRESSION MEMBER CONNECTION

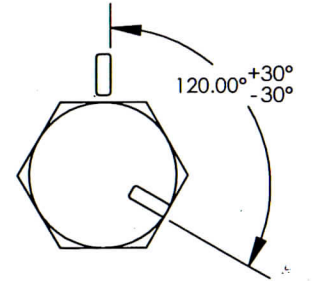
T-100

TURN-OF-NUT PRETENSIONING METHOD:
THESE STEPS ILLUSTRATE THE REQUIREMENTS OUTLINED IN THE AISC SPECIFICATION. THE ROTATION INDICATED IS ACCURATE FOR MOST BOLT DIAMETERS AND LENGTHS BUT IT IS THE RESPONSIBILITY OF THE INSTALLER TO MEET AISC REQUIREMENTS.

STEP ONE:
AFTER SNUG TIGHT,
MATCH MARK PLATE



STEP TWO:
THEN TURN BOLT/NUT PAST
SNUG TIGHT 1/3 TURN

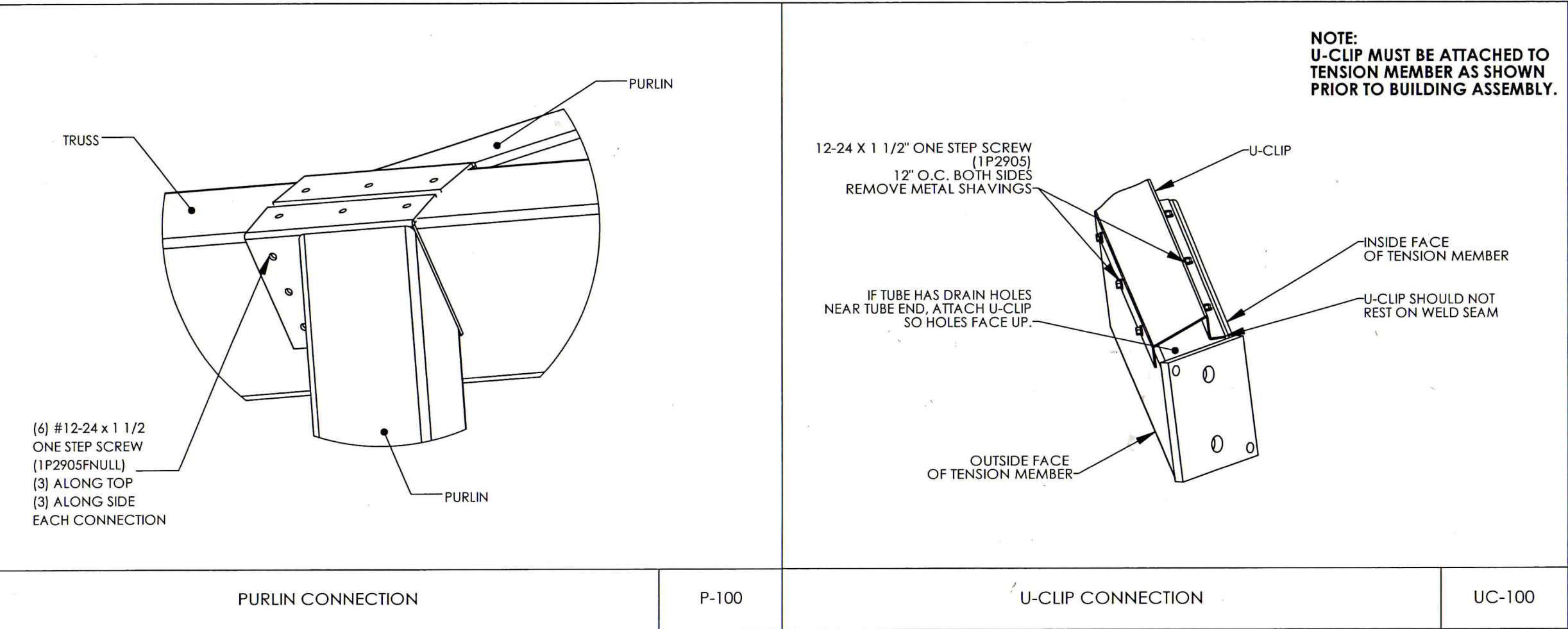


CONNECTION NOTES:

1. ALL HIGH STRENGTH BOLTS ARE A325 BOLTS AND TO BE INSTALLED BY THE "TURN -OF-NUT" PRETENSIONING METHOD AS SPECIFIED IN THE 13TH EDITION OF THE AISC "SPECIFICATION FOR STRUCTURAL JOINTS USING ASTM A325 OR A490 BOLTS", SECTION 8 (SEE ILLUSTRATION). A325 BOLTS MAY BE INSTALLED WITHOUT WASHERS WHEN TIGHTENED BY THE "TURN-OF-NUT" PRETENSIONING METHOD. IT IS THE RESPONSIBILITY OF THE ERECTOR TO INSURE PROPER TIGHTNESS. THIS METHOD IS ONLY REQUIRED ON 5/8" DIAMETER AND LARGER BOLTS. ANCHOR BOLTS NEED NOT BE TIGHTENED PAST SNUG TIGHT.
2. LOCAL JURISDICTIONS MAY REQUIRE AN INSPECTOR TO BE PRESENT TO WITNESS HARDWARE INSTALLATION AND INDEPENDENT TESTING. INSPECTION REQUIREMENTS SHOULD BE VERIFIED PRIOR TO STEEL ERECTION.
3. ERECTION OF THE FRAMING MEMBERS WILL REQUIRE THE MAIN COLUMNS TO BE PLUMB SQUARE AND TIGHTENED TO THE TRUSSES AND TENSION MEMBERS BEFORE INSTALLING THE PURLINS. PURLINS, IF REQUIRED, MUST BE PARALLEL TO THE EAVE BEAMS AND TENSION MEMBERS.
4. TOUCH-UP PAINT MUST BE APPLIED TO ALL EXPOSED BOLTS & NUTS. PERIODIC TOUCH-UP AT THESE BOLTED CONNECTIONS IS REQUIRED.
5. UNLESS THE BUILDING HAS A FACTORY APPLIED POWDERCOAT, E-COAT OR GALVANIZING, THE FRAME WILL BE PRIME PAINTED AND WILL BE REQUIRED TO BE FINISH PAINTED IN THE FIELD WITH ALL PAINT, MATERIALS AND LABOR NOT BY POLIGON (PORTERCORP). REFER TO FINAL SALES ORDER.
6. PRIOR TO THE ERECTION OF SHELTER COMPONENTS, IT IS RECOMMENDED TO CHASE AND TAP STRUCTURAL HARDWARE. EVEN THOUGH POLIGON MAKES EVERY EFFORT TO PROTECT THE HARDWARE DURING THE PROCESS OF PRODUCTION, FINISH, AND SHIPPING, THE ON-SITE CHASING AND TAPPING OF THREADS IS ALWAYS GOOD POLICY.
7. TO PREVENT RUST STAINING OF FINISH, ALL METAL SHAVINGS MUST BE REMOVED AFTER INSTALLATION. ENSURE NO SHAVING ARE TRAPPED BETWEEN MEMBER SURFACES.



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For Council Approval
Not for Bidding

PROFESSIONAL ENGINEER
CHRISTOPHER M. EVANS
78816
CIVIL
STATE OF CALIFORNIA

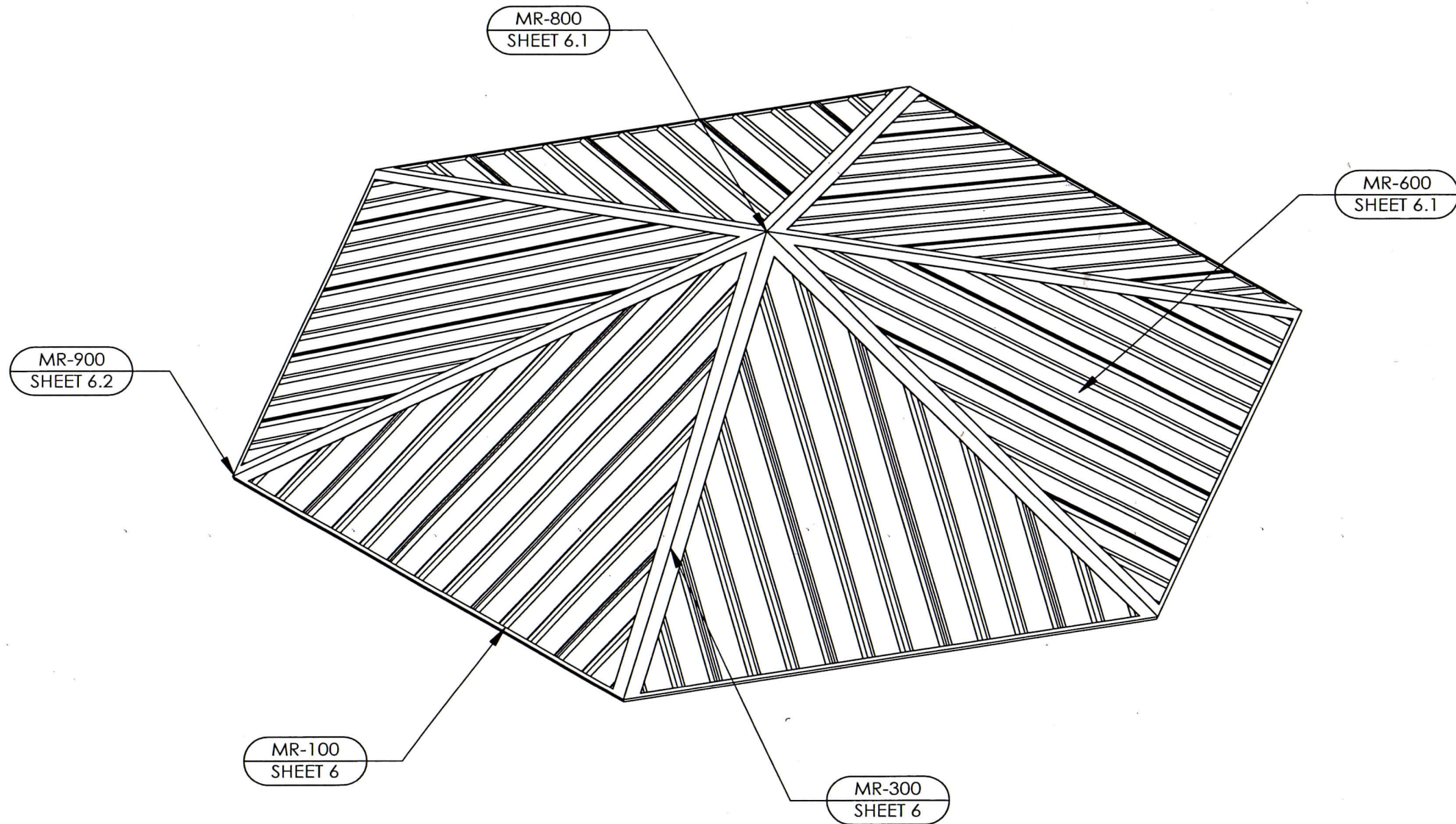
PROJECT: ROSEVILLE PARK WB-51

PROJECT LOCATION: ROSEVILLE, CA

DRAWING: FRAME CONNECTION DETAILS

IF THESE DRAWINGS ARE SEALED, THE SEAL APPLIES ONLY TO BUILDING COMPONENTS (AND FOUNDATION DESIGN IF APPLICABLE) DETAILED WITHIN THESE DRAWINGS.

SHEET 4.1	PROJECT: ROSEVILLE PARK WB-51	CAD MODEL: ~P10008	poligon [®] COPYRIGHT 2014 PATENTED OR PATENTS PENDING PORTERCORP 4240 N. 136th AVE HOLLAND, MI 49424 by PORTERCORP
	PROJECT LOCATION: ROSEVILLE, CA	BUILDING NO: P10008	
	DRAWING: FRAME CONNECTION DETAILS	REV LEVEL: A	
		SCALE: 1:4	
	DRAWN BY:	PRINT DATE: 8/21/2019	(616)399-1963 www.poligon.com

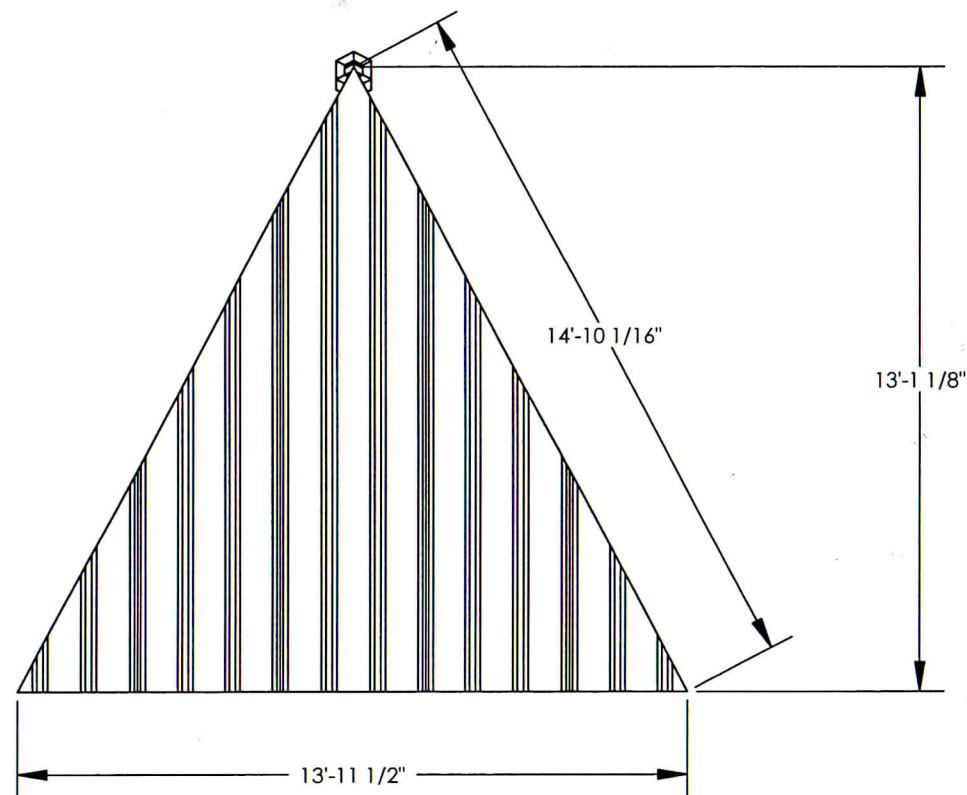


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DETAILED WITHIN THESE DRAWINGS.

PROJECT:	ROSEVILLE PARK WB-51	CREATION DATE:	11/15/2016	DRAWN BY:		PRINT DATE:	8/21/2019	poligon [®]	(616)399-1963 www.poligon.com
PROJECT LOCATION:	ROSEVILLE, CA	BUILDING NO:	P10008	REV LEVEL:	A	SCALE:	1:40	by	PORTERCORP
DRAWING:	ROOF OVERVIEW	CAD MODEL:	~P10008						COPYRIGHT 2014 PATENTED OR PATENTS PENDING PORTERCORP 4240 N. 136th AVE HOLLAND, MI 49424
SHEET	5								



MULTI-RIB NOTES:

THE DETAILS SHOWN ARE SUGGESTIONS OR GUIDELINES ON HOW TO ERECT THE SYSTEMS. THE INFORMATION SHOWN IS ACCURATE, BUT IT IS NOT INTENDED TO COVER ALL INSTANCES, BUILDING REQUIREMENTS, DESIGNS OR CODES. THE DETAILS MAY REQUIRE CHANGES OR REVISIONS DUE TO FIELD CONDITIONS.

IT SHALL BE THE RESPONSIBILITY OF THE ERECTOR TO ENSURE THAT THE DETAILS MEET PARTICULAR BUILDING REQUIREMENTS AND TO ASSURE ADEQUATE WATER TIGHTNESS.

THE ERECTOR SHOULD THOROUGHLY FAMILIARIZE HIMSELF/HERSELF WITH ALL ERECTION INSTRUCTIONS BEFORE STARTING WORK.

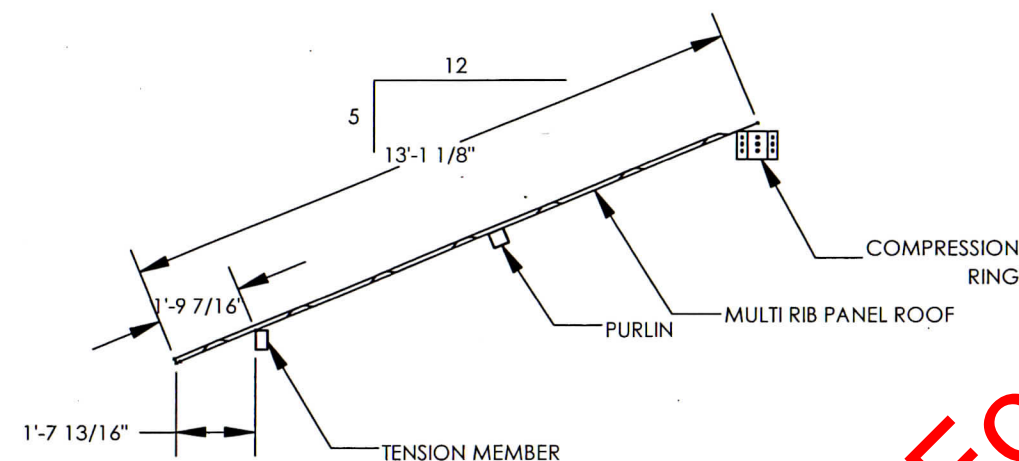
THE PANELS SHOULD BE INSTALLED PLUMB, STRAIGHT, AND ACCURATELY TO THE ADJACENT WORK.

FLASHING AND TRIM SHALL BE INSTALLED TRUE, AND IN PROPER ALIGNMENT, WITH ANY EXPOSED FASTENERS EQUALLY SPACED FOR THE BEST APPEARANCE.

SEALANT SHALL BE FIELD APPLIED ON DRY, CLEAN SURFACES. SOME FIELD CUTTING AND FITTING OF PANELS AND FLASHING IS TO BE EXPECTED BY THE ERECTOR AND MINOR FIELD CORRECTIONS ARE A PART OF NORMAL ERECTION WORK.

WORKMANSHIP SHALL BE OF THE BEST INDUSTRY STANDARDS AND INSTALLATION SHALL BE PERFORMED BY EXPERIENCED METAL CRAFTSMEN.

METAL SHAVINGS FROM DRILLING OR INSTALLATION OF ROOF FASTENERS MUST BE CAREFULLY REMOVED FROM THE ROOF BY BRUSHING OR SWEEPING AT THE END OF EACH DAY DURING INSTALLATION. SHAVINGS LEFT ON THE ROOF WILL QUICKLY RUST AND STAIN THE ROOF FINISH.

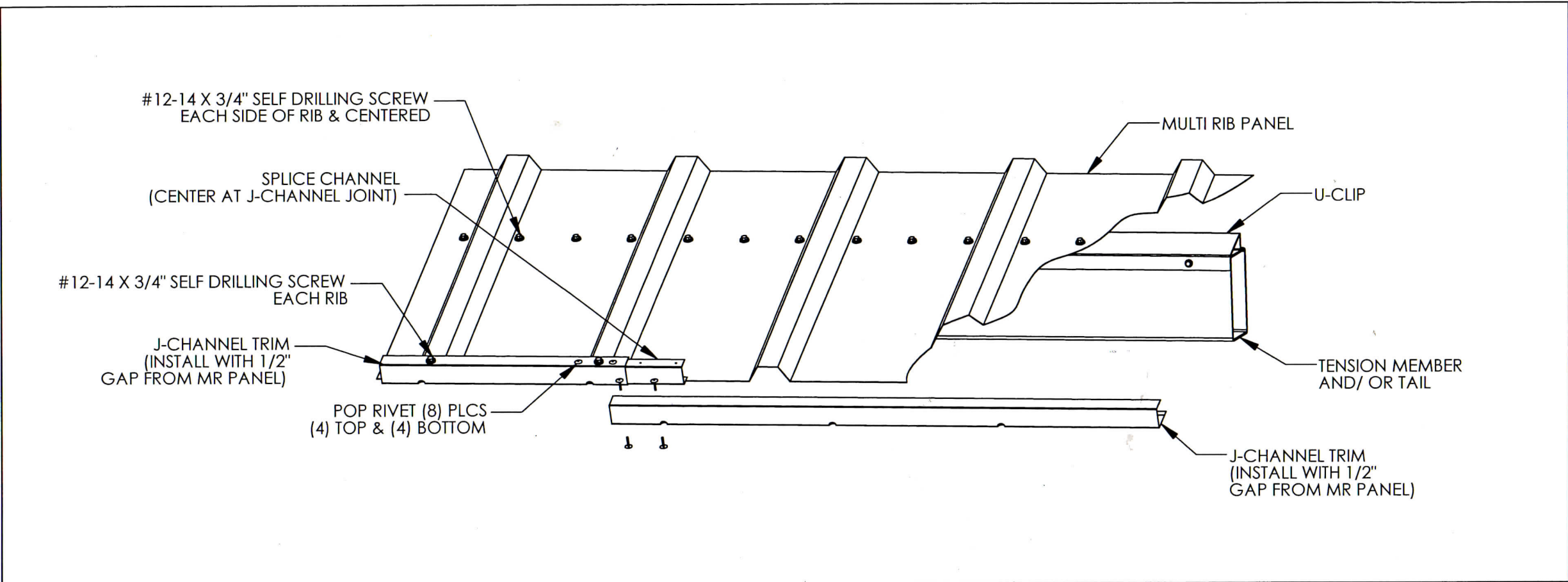


For Council Approval
Not for Bidding



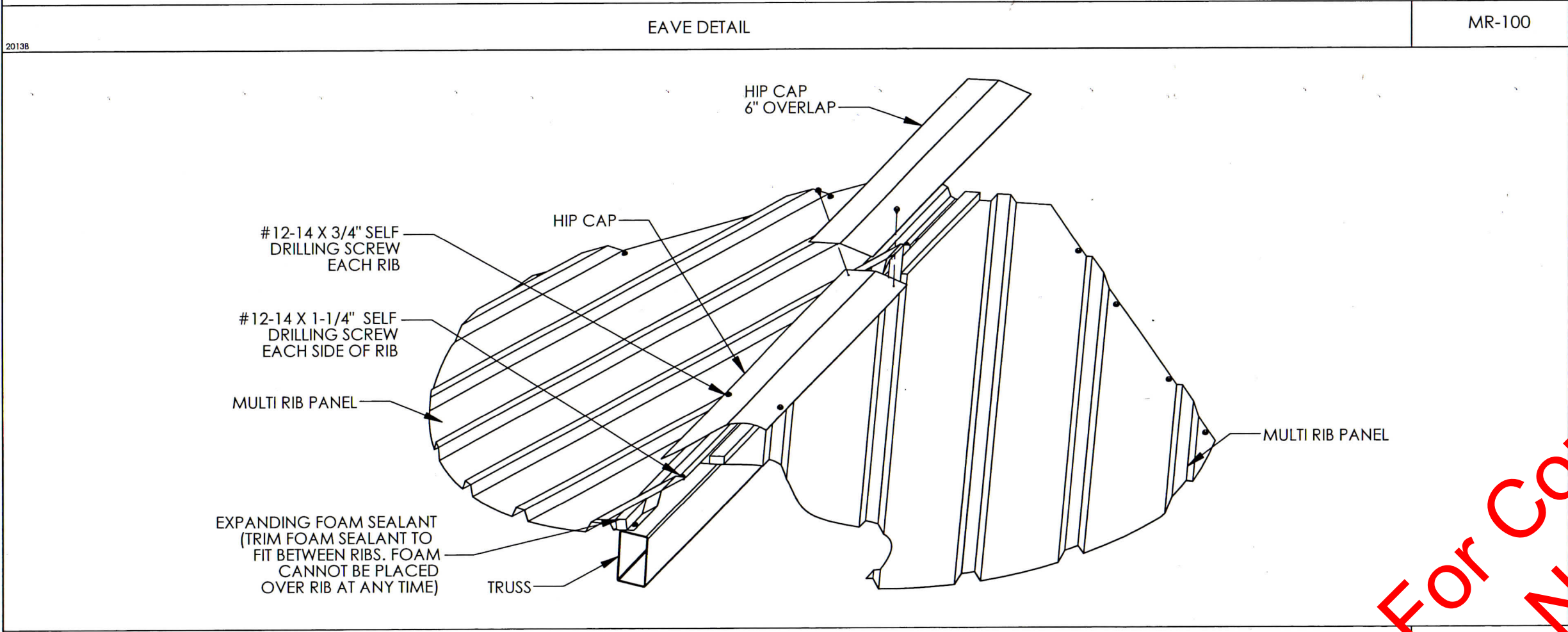
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PROJECT: ROSEVILLE PARK WB-51		PRINT DATE: 8/21/2019	POLYGON® www.polygon.com by PORTER CORP COPYRIGHT 2014 PATENTED OR PATENTS PENDING PORTER CORP. 4240 N. 136th AVE. HOLLAND, MI 49424
PROJECT LOCATION: ROSEVILLE, CA		SCALE: 1:48	
DRAWING: ROOF LAYOUT		DRAWN BY: 11/15/2016	REV LEVEL: A
		BUILDING NO: P10008	
		CAD MODEL: ~P10008	
SHEET		5.1	



EAVE DETAIL

MR-100



TRUSS DETAIL

MR-300

PART DESCRIPTIONS:

- #12-14x3/4" SELF DRILLING SCREW.
- #12-14x1 1/4" SELF DRILLING SCREW.
- 1/8" POP RIVET.

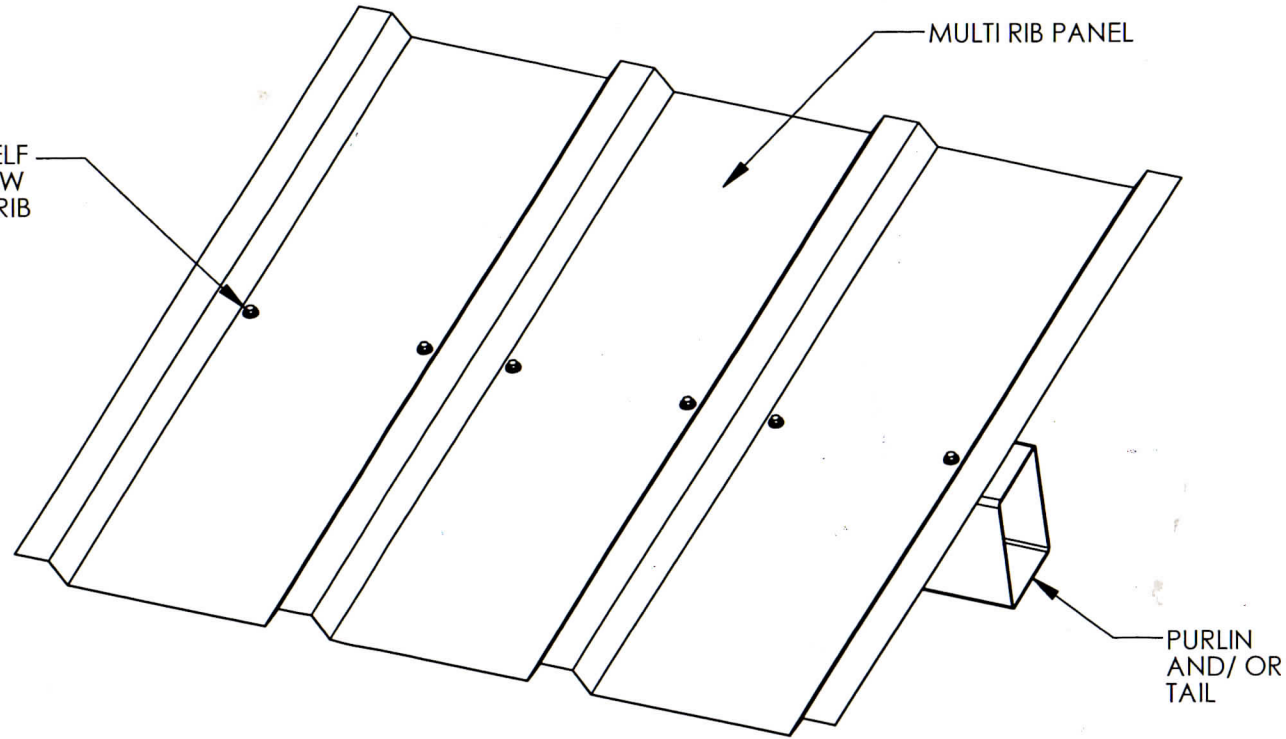
NOTE:
ALL MATERIALS ARE CALLED
OUT ON SHEETS 5.1.

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PROJECT: ROSEVILLE PARK WB-51		PRINT DATE: 8/21/2019	(616) 399-1963 www.poligon.com	
PROJECT LOCATION: ROSEVILLE, CA		DRAWN BY: 11/15/2016	poligon®	
DRAWING: ROOF CONNECTION DETAILS		REV LEVEL: A	by PORTERCORP	
SHEET 6		BUILDING NO: P10008	COPYRIGHT 2014 PATENTED OR PATENTS PENDING PORTERCORP 4240 N. 136th AVE HOLLAND, MI 49424	
		CAD MODEL: ~P10008		

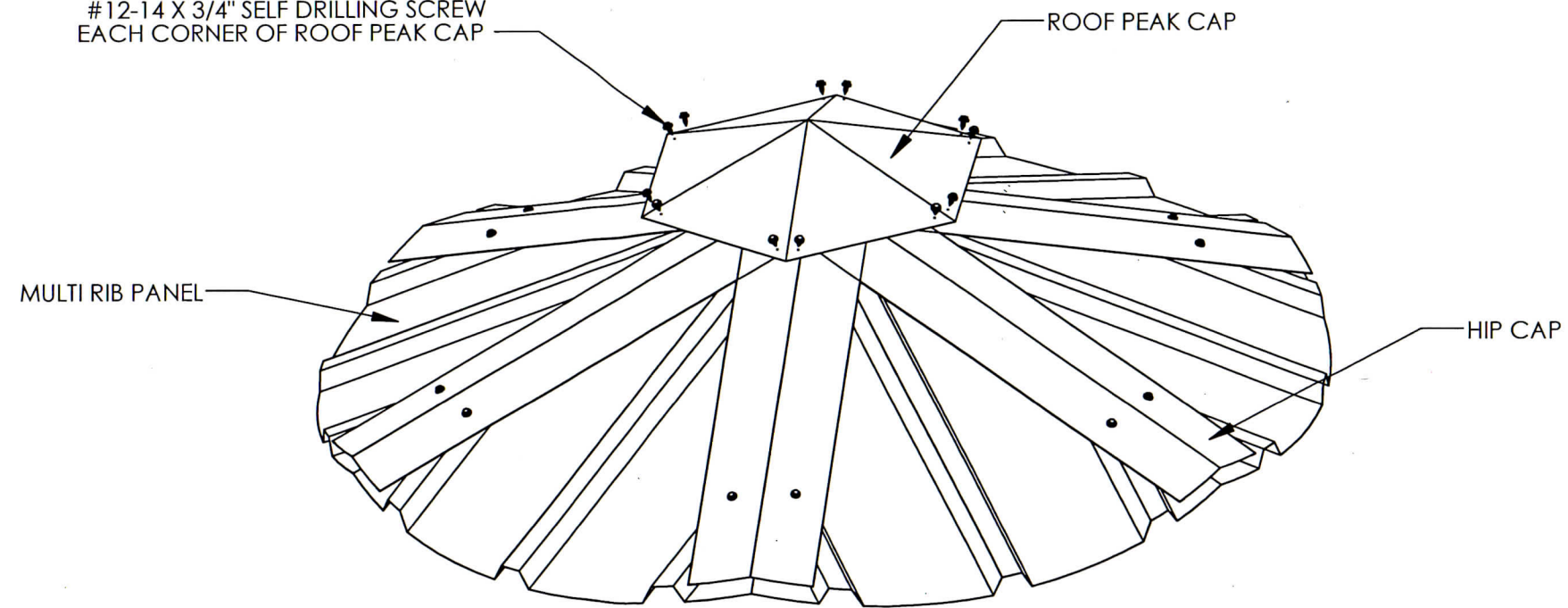
#12-14 X 3/4" SELF
DRILLING SCREW
EACH SIDE OF RIB



PURLIN DETAIL

MR-600

#12-14 X 3/4" SELF DRILLING SCREW
EACH CORNER OF ROOF PEAK CAP

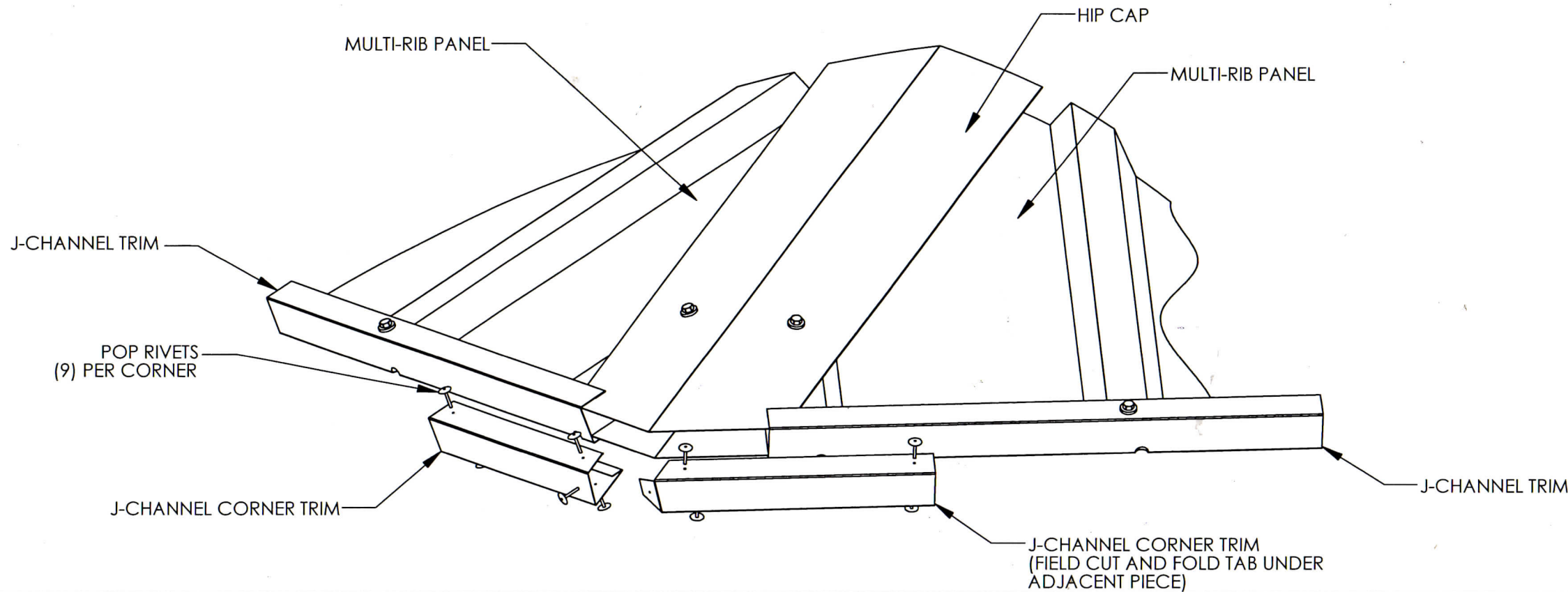


ROOF PEAK DETAIL

MR-800



For Council Approval
Not for Bidding



CORNER DETAIL

MR-900

20138

**For Council Approval
Not for Bidding**



SHEET 6.2	PROJECT: ROSEVILLE PARK WB-51 PROJECT LOCATION: ROSEVILLE, CA DRAWING: ROOF CONNECTION DETAILS	REVISION DATE: 11/15/2016 BUILDING NO: P10008 CAD MODEL: ~P10008	DRAWN BY: REV LEVEL: A	PRINT DATE: 8/21/2019 SCALE: NTS	(616)399-1963 www.poligon.com poligon by PORTERCORP COPYRIGHT 2014 PATENTED OR PATENTS PENDING PORTERCORP 4240 N. 136th AVE HOLLAND, MI 49424
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COUNCIL COMMUNICATION

CC #: 0546

File #: 0704

Title: Riego Creek Adventure Club Modular Building - Contract Purchase Agreement

Contact: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 7.2.

RECOMMENDATION TO COUNCIL

Staff recommends City Council adopt a resolution to approve a service agreement with Class Leasing, LLC in the amount of \$241,417.44, authorize the City Manager to execute the agreement, and authorize staff to approve change order requests in an amount not to exceed 10% of the contract amount.

BACKGROUND

Riego Creek Elementary School is currently under construction and scheduled to open in August of 2020. Staff recommends the approval of service agreement to Class Leasing LLC in the amount of \$241,417.44 to purchase a modular building and place the building within the Riego Creek Elementary School grounds. The purchase piggybacks on the Chawanakee Unified School District contract (Project #11 – DSA Approved Portable Buildings).

FISCAL IMPACT

An interfund loan from the Automotive Replacement Fund to the Youth Development Fund (Fund 6591) was approved by Council on September, 4, 2019 to purchase and install a modular building to operate Adventure Club programs on the Riego Creek Elementary School campus. Funds for the purchase of the building purchase are available in the Youth Development Fund (Fund 6591), Adventure Club Modular Facility Capital Improvement Project (#400186). Ongoing maintenance costs and loan repayment will be funded from the Youth Development Fund. There is no General Fund impact.

Contingency

Riego Creek Elementary School is currently under construction. The final site conditions surrounding the modular building are subject to change during the course of construction. Due to the unknown conditions, and because it is common to encounter unanticipated or changed conditions in the field which necessitate additions or other changes to the project and the contract,

staff requests authorization to approve change order requests in an amount not to exceed 10% of the contract price in accordance with the terms and conditions of the contract.

ENVIRONMENTAL REVIEW

The proposed project involves the purchase and placement of a portable classroom at Riego Creek Elementary School for use by the City's Adventure Club. This activity is categorically exempt from CEQA as a Class 14 Exemption (minor additions to schools, including portable classrooms) (State CEQA Guidelines Section 15314). The Exemption has been prepared and no further CEQA action is required.

Respectfully Submitted,

Heather Buck, Park Development Analyst

Jill Geller, Director, Parks, Recreation & Libraries



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-012

Purchase Agreement

RESOLUTION NO. 20-012

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY
OF ROSEVILLE AND CLASS LEASING, LLC, AND AUTHORIZING THE CITY
MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3000122) with Class Leasing, LLC, for the purchase and placement of a modular building at Riego Creek Elementary School, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved; and

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to approve change orders for the project, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract price.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3000122

Supplier Details:

Company Class Leasing LLC
Contact Accounts Payable
Address 1320 W Oleander Ave

Perris, CA 92571

Submit your response to:

Company City of Roseville
Contact Tiffany Valdez
Address Purchasing Division
2075 Hilltop Circle
Roseville, CA 95747
Phone (916) 774-5708
Fax (916) 774-5736
E-mail TValdez@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3000122

Agreement	3000122
Agreement Date	23-OCT-2019
Revision	0
Agreement Amount	241,417.44 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **Class Leasing LLC**
 1320 W Oleander Ave

Perris, CA 92571

Phone: ()

Fax: ()

Email: derickson@classleasing.net

Description of Labor, equipment and/or materials PROVIDE THE COMPLETE FABRICATION, DELIVERY AND INSTALLATION OF ONE NEW DSA CLASSROOM BUILDING IN ACCORDANCE WITH THE ATTACHED CLASS LEASING LLC QUOTE DATED 10/21/19 UTILIZING THE CHAWANAKEE UNIFIED SCHOOL DISTRICT PIGGYBACK FOR DSA APPROVED PORTABLE BUILDINGS INCLUDING, PURCHASE, LEASE, RELOCATION, DISMANTLE AND REMOVAL, PROJECT #11 AND THE ATTACHED NEGOTIATED CITY OF ROSEVILLE AND CLASS LEASING LLC NEGOTIATED TERMS AND CONDITIONS.

START DATE: EXECUTED AGREEMENT

END DATE: 6/30/20

PLEASE CONTACT ROB NAKAMURA AT 916-774-5135 FOR QUESTIONS REGARDING THIS AGREEMENT.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	13231	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			

Tiffany Valdez Phone 1-916-774-5708

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

City of Roseville and Class Leasing LLC negotiated terms and conditions
Revised 12/9/19

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising, only out of the extent of the contractor's negligence, while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. ~~At any time during the term of this Agreement, the City has the right to terminate this Agreement provided Contractor is given a thirty (30) day notice.~~
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California per Class Leasing Quote.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the Contractor's plans and specifications and will govern this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. Prevailing Wages will be paid and Certified Payroll required for all work done at the site.
- 10a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
- 10b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.
- 10c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- 10d. Cancellation/Modification. Contractor shall provide ten (10) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- 10e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- 10f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- 10g. Self Insurance retentions are not declared and not subject to change. A policy will be submitted only in the event of a claim.
- 10i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.
11. Contractor shall comply with all DSA requirement.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Service Agreement, The Class Leasing Open Piggyback Contract with the Chawanakee USD #11, and the terms of the Class Leasing quote, shall control. Class Leasing Quotation of 10/21/19 attached as "Exhibit A" shall be apart of this contract.

13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
18. Contractor must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

Contract Purchase Agreement 3000122

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. N/A

Contractor License No. 1001535

DIR Registration No. 1000012018

Check mark the applicable company type below:

 Corporation

 X Limited Liability Company

 Partnership

 Sole Proprietor

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.

Construction T&C

REV 5/3/18 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction:X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional:_____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant:_____

Professional Liability:
\$1 Million/occurrence

IT Services:_____

Professional Liability:
\$1 Million/occurrence
No auto required

Hazardous Materials:_____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors:_____

No auto required
No workers' comp required

Professional Counseling/ Psychological:_____

Professional Liability:
\$1 Million/occurrence
No auto required

Contract Purchase Agreement 3000122

Pyrotechnics:_____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental:_____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution – \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Supplier	
Signature:	
Print Name:	MICHAEL BOULERO
Title:	PRES - MANAGING MANAGER

Supplier	
Signature:	
Print Name:	
Title:	

City of Roseville, A Municipal Corporation	
Signature:	
Print Name:	Dominick Casey
Title:	City Manager



Exhibit "A"

October 21, 2019

Q U O T A T I O N #

Douglas Erickson

No. Cal
Regional Mgr.

derickson@Classleasing.net

1320 W. Oleander Ave., Perris, CA 92571

(951) 943-1908

530-333-3134

Proposal			
District:	City of Roseville Parks, Recreation and Libraries 316 Vernon Street , Ste 400 Roseville, CA 95678	Site Location:	Riego Creek Elementary 4250 Crawford Parkway Roseville, CA 95747
Attn:	Mr. Robert Nakamura	Site Contact:	Mr. Robert Nakamura
Email:	rnakamura@roseville.ca.us	Email:	rnakamura@roseville.ca.us
Phone:	916-774-5135	Phone:	916-774-5135

The following quote is based on the Roseville Elementary School District utilizing the Open Piggyback Contract per the Chawanakee USD Piggyback Bid, Project #11 to purchase a 48' x 40' NEW DSA Classroom building.

Description (Sale Pricing)

(1) (48' x 40' New DSA Classroom Building (Above Grade Wood Foundation) purchase

		Quantity		Each	
A)	48' X 40' Classroom	96,513	1	\$	96,513.00
					\$96,513.00
B)	Optional Improvements; interior wall and door, water heaters (remove whiteboards)	11,618	1	\$	11,618.00
					\$11,618.00
C)	Requested Highland Park Forest 6"x8" vinyl plank	14,832	1	\$	14,832.00
					\$14,832.00
D)	Included WIC Grade Cabinets, per drawings	36,893	1	\$	36,893.00
					\$36,893.00
E)	Sprinklers . No underground work	27,840	1	\$	27,840.00
					\$27,840.00
					Sub-Total
					\$187,696.00
F)	Sales Tax		1		7.75%
					Total
					\$202,242.44

Description (One-Time Items)			
One-Time Item	Quantity		Extended One-time Subtotal
G) Delivery	3,200	5	\$16,000.00
H) Installation, 48' X 40' CL	10,200	1	\$10,200.00
I) Ramps and Decks	6,765	1	\$6,765.00
J) Performance & Payment Bonds	6,210	1	\$6,210.00

** Item "G" Includes
delivery of ramp
systems

One-Time Total: \$39,175.00
Building & One-Time Total: \$241,417.44

General Note

Payment Terms: All pricing is subject to credit approval and payment terms, which will be determined upon receipt of required financial information. Down payment percentage and mobilization fees upon approval. Any and all ancillary, design and

construction associated costs will be billed with initial invoice.

Pricing Notes: All pricing is based on prevailing wage rates unless specified otherwise by District or piggyback contract stated otherwise, subject to product availability and Class Leasing standard terms and conditions. This proposal is good for 30 days and will be made part of final contract.

General Specifications: Please note that all of the above buildings are subject to existing inventory. Selection by Class Leasing.

Color And Materials: All materials, unless otherwise stated on approved plans, are based on Class Leasing standard selections. Class Leasing will supply electronic color selections to choose from for repainting (if non-standard purchase). Selections will need to be made prior to procurement of materials and production or preparation of buildings. For projects utilizing existing buildings, color selections will not be given as the buildings are already completed, unless otherwise specified.

Substitutes And Alternates: Class Leasing reserves the right to substitute for Class Leasing standards.

Special Notes: (Not Applicable)

Inclusions

- Ø **48' X 40' Standard new DSA classrooms w/right-hand exterior door configuration**
 - Exterior windows 8040 XOx (x4)
 - 100 amp single phase electrical panel box (2)
 - Duplex wall receptacles (x12)
 - T-Grid ceiling system
 - Standard delivery and installation on above grade wood foundation with a 2' ft. separation
 - Upgraded Vinyl Plank flooring per spec
 - 6 gal. electric water heaters (3)
 - 40 l.f. added interior walls
 - solid core interior door (1)
 - WIC Grade cabinets and sinks per client drawings
 - Standard 18' ramp with 15' x 6' landing
 - Standard tackboard interior walls throughout
 - two (2) Wall mounted 3.5 ton single phase HVAC with direct endwall return
 - Standard lights, electrical, and mechanical system
 - Exterior color selection, TBD
 - Skirting
 - 5'-0" Front overhang and 2'-6" rear overhang
 - Engineered drawings "stockpile" for Architect to submit for DSA approvals
 - Above grade wood foundation package (maximum height is 18")
 - Interior sprinkler system, with riser, valves and alarms

Clarifications And Exclusions

- 1) Proposal assumes Customer will provide a clear, unobstructed and accessible site to allow for the delivery and installation of modular sections using standard modular industry vehicles and equipment.
- 2) Proposal does not include unknown or unforeseen events such as lack of natural resources, driver wait time, escorts, customer preparedness, or site preparations, unless stated otherwise herein, of which the Customer will be responsible for any associated cost impacts.
- 3) Proposal does not include Engineering beyond Class Leasing DSA (Division of State Architect) Modular Engineering Packages for State Modular Certification; unless stated otherwise herein.
- 4) Proposal does not include applicable site development work up to building line including, but not limited to: parking, entries, sidewalks, site plumbing (water and sewer), site power (electrical), signage, landscaping, and fencing; unless stated otherwise herein.
- 5) Proposal does not include services, manifolds, piping, lifts, meters, valves, connections, etc. to site water and waste; unless stated otherwise herein.
- 6) Proposal does not include services, manifolds, conduits, panels, meters, disconnects, connections, etc. to site electrical or gas services; unless stated otherwise herein.
- 7) Proposal does not include any voice, data, security, notification, fire alarm or fire suppressions systems; unless stated otherwise herein.
- 8) Proposal does not include, FFE, signage, HVAC testing and balancing, condensation drains, gutters, downspouts, etc.; unless stated otherwise herein.
- 9) Project schedule shall be provided within (7) days of approved proposal.
- 10) Proposal does not include DSA site project approvals
- 11) Proposal does not include case work or blocking; unless stated otherwise herein.
- 12) Proposal does not include Craning, Shuttling or special unloading of building (if required due to limited access); unless stated otherwise herein.
- 13) Proposal does not include Performance and or payment bonds; unless stated otherwise herein.

- 14) Building permit submittal, and final site & building approval
- 15) Underground work utility work
- 16) Concrete foundation
- 17) 2' building closure panels between buildings
- 18) Special 4" separations (if required)
- 19) Soil testing and reports
- 20) Excavating and or backfilling; any applicable site development work up to building line including, but not limited to: parking, entries, sidewalks, site plumbing (water and sewer), site power (electrical), signage, landscaping, and fencing; unless stated otherwise herein
- 21) Soils removal/disposal
- 22) Reverse and/or Side unload/load of floors
- 23) City permits, escorts, pilot cars
- 24) Access in/out of site for all equipment, trucking and workmen
- 25) Level asphalt or dirt pad for building & ramp
- 26) Ramp toe to grade to be assessed at time of installation
- 27) Soundboard interior walls, unless otherwise noted herein
- 28) On site inspections
- 29) Connection of site utilities, FA & low voltage systems
- 30) Ramps and handrail extensions, unless otherwise included herein
- 31) Security screens or security doors
- 32) Provision of FFE (furnishings, fixtures and equipment) within the building, including mini blinds, security screens or security doors, unless otherwise noted herein
- 33) Unknown or unforeseen events such as lack of natural resources, driver wait time, escorts, customer preparedness, or site preparations unless stated otherwise herein, of which the Customer will be responsible for any associated cost impacts
- 34) Handling of, mitigation, or remediation of any hazardous materials
- 35) Engineering beyond standard DSA Packages for which the Customer will be responsible for any cost impacts
- 36) HVAC testing and balancing, condensation drains, dry wells, gutters, downspouts, etc.; unless otherwise stated herein. Customer to provide and install roof drainage control including, but not limited to, splash blocks, canopies and awnings.
- 37) Anything not specifically included is excluded

Reference Documents:

Building Drawing No.	<u>0000</u>	Class Leasing standard Lease ^{Sale} Agreement
Building Specifications/PC		
Dated:	<u>0/00/0000</u>	
RFP Documents:	<u>(Not applicable)</u>	

Acceptance And Acknowledgements:

This proposal is subject to Class Leasing, LLC, herein known as "Class Leasing" credit approval of Customer. Equipment is subject to availability. By signing below, customer accepts the terms of this proposal including prices, specifications and referenced documentation, and instructs Class Leasing to make appropriate arrangements for the preparation and delivery of the Equipment identified herein, and agrees that such signature constitutes customer's acceptance of and agreement to the Class Leasing Lease Agreement. Such lease or sale, and the customer's agreement thereto, is subject to Class Leasing's standard terms and conditions that are incorporated by reference herein. Customer may request a copy of the terms and conditions from Class Leasing. If customer has previously executed a master agreement or the purchase is from one of Class Leasing's piggyback contracts, those terms and conditions shall govern the transaction. Such terms and conditions are incorporated as if fully set forth herein. No alterations, additions, exceptions, or changes to any Proposal or Agreement made by Customer shall be effective against Class Leasing, whether made hereon, contained in any printed form of Lease or elsewhere

by Customer shall be effective against Class Leasing, whether made hereon, contained in any printed form of Lease or elsewhere unless accepted in writing by Class Leasing. Any customer purchase order or other customer-provided document purporting to replace, supersede or supplement the terms and conditions of the Class Leasing Lease Agreement shall carry no force or effect except as an instrument of billing.

Class Leasing, LLC

Signature: _____

Name: _____

Title: _____

Date: _____

Customer:

Signature: _____

Name: _____

Title: _____

Date: _____



Michael Bouren

PRESIDENT

12/5/19



COUNCIL COMMUNICATION

CC #: 0531

File #: 0203-07-01

Title: 12kV Padmount Vacuum Fault Interrupter Switches (RFQ 10-3239) - Purchase Orders

Contact: Babette Owens 916-774-5704 bowens@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 7.3.

RECOMMENDATION TO COUNCIL

Recommend Council adopt a resolution to authorize purchase orders to Anixter, Inc. as the only bid received for the purchase of 12kV Padmount Vacuum Fault Interrupter (VFI) Switches to be purchased on an as-needed basis.

The bid allowed for four optional renewal years at one-year intervals. Staff requests authorization to continue utilizing the remaining optional renewal years of the bid contracts without further Council approvals until the contracts expire or until City staff determines that continuing with the same vendor is not in the City's best interest.

BACKGROUND

The Electric Department has a recurring requirement for padmounted vacuum fault interrupter (VFI) switchgear. The switchgear increases reliability to City customers by sectionalizing underground power lines. In the event of a power outage, the switchgear can be reconfigured to isolate the problem area and restore power to other customers. The Electric Department installs the switchgear for new development construction and replacement of aged and failed equipment.

A formal bid was issued where vendors were asked to provide a unit price for four separate VFI switches. Only one vendor, Anixter, Inc. responded.

FISCAL IMPACT

The estimated cost for FY2019-20 is \$250,000. Funding is included in the Roseville Electric Department's FY2019-20 budget. Spending for future renewals will be contingent upon Council approval of budgets. Projected spending for the optional renewal years is as follows: FY2020-21, \$250,000; FY2021-22 \$275,000; FY2022-23 \$275,000; FY2023-24 \$300,000.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378.

The purchase of padmount switchgear meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Babette Owens, Buyer

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-006

RESOLUTION NO. 20-006

APPROVING A PURCHASE ORDER
FOR 12kV PADMOUNT VACUUM FAULT INTERRUPTER SWITCHES

WHEREAS, a purchase order for 12kV padmount vacuum fault interrupter switches, between the City of Roseville and Anixter, Inc. has been reviewed by the Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said purchase order is hereby approved and the City Manager or his designee is additionally authorized to execute four (4) optional one (1) year renewals of the purchase order, provided that the applicable budget is approved by the City Council, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2020, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



COUNCIL COMMUNICATION

CC #: 0541
File #: 0503-02

Title: Conflict of Interest Disclosure Amendment
Contact: Audrey Byrnes 916-774-5268 abyrnes@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.4.

RECOMMENDATION TO COUNCIL

Staff recommends Council adopt a Resolution updating the City of Roseville's Conflict of Interest Code to accurately reflect positions and disclosure requirements subject to the Code.

BACKGROUND

The Fair Political Practices Commission (FPPC) requires local government agencies to adopt and implement a conflict of interest code which establishes categories of public officials and employees who must disclose their personal financial interests. Filing of Statements of Economic Interest (Form 700) enables the organization to identify areas of potential conflicts so that government officials and employees can refrain from making or participating in government decisions that have a reasonably foreseeable material financial effect on his or her personal interests. The California Government Code requires local agencies to annually review its Conflict of Interest Code to accurately reflect required filers of Form 700 as designated by the City Attorney. Council adopted the last update in January 2019.

FISCAL IMPACT

There is no fiscal impact.

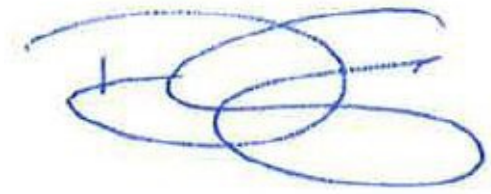
ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical changes in the environment (CEQA Guidelines §15061(B)(3)). Adoption of Fair Political Practices Commission regulations do not include the potential for a significant environmental effect, and therefore are not subject to CEQA.

Respectfully Submitted,

Audrey Byrnes, Assistant City Clerk

Sonia Orozco, City Clerk



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-010

Appendix I

Appendix II

REDLINED - Appendix I

RESOLUTION NO. 20-010

READOPTING THE FAIR POLITICAL PRACTICES COMMISSION MODEL CONFLICT OF INTEREST CODE AND REPEALING RESOLUTION NO. 19-1

WHEREAS, the Political Reform Act of 1974, as amended ("the Act", California Government Code §81000 et seq.) requires in Government Code §87300 that each agency subject to the Act, including the City of Roseville, adopt a local Conflict of Interest Code; and

WHEREAS, the Act provides in §87302 that each such local Conflict of Interest Code shall designate positions within each agency subject to the Code and further designate the types of reportable interests which must be disclosed by such designated employees; and

WHEREAS, the Fair Political Practices Commission in administering the Act has adopted a regulation (California Code of Regulations §18730) which permits agencies subject to the Act to adopt by reference a Model Conflict of Interest Code developed by the Fair Political Practices Commission; and

WHEREAS, any designated board or commission member or designated employee who fails to timely file a required statement of economic interest is subject to a fine in accordance with the provisions of the Political Reform Act of 1974, together with any other penal or remedial measure authorized by that Act; and

WHEREAS, when the board or commission member's failure to file persists for more than thirty (30) days after the final filing date, the City Clerk will forthwith notify the member that he or she is disqualified from any participation in the meetings or other activities of the board or commission, until the member both files the required statement of economic interests and pays any fines associated with the failure to file. If the member's failure to file and/or pay the associated fine persists for more than sixty (60) days after the final filing date, the member shall be removed from the board or commission by Council action; and

WHEREAS, by Resolution No. 19-01, the City of Roseville has previously adopted said Model Code; and

WHEREAS, the City Council now desires to readopt said Model Code to change the list of designated classifications and categories of disclosure required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that:

1. Pursuant to the provisions of California Government Code §87300 and the California Code of Regulations §18730, the Council hereby readopts the Model Conflict of Interest Code of the Fair Political Practices Commission, as such Code currently exists or may hereafter be amended, as the local Conflict of Interest Code of the City of Roseville ("the Code").
2. Said Code shall apply and be applicable to those persons in the classified or unclassified service of the City of Roseville as listed in Appendix "I", attached hereto. Each designated board or commission member or designated employee in each designated classification shall be assigned to a disclosure category also set forth in Appendix "I".
3. Each designated board or commission member or designated employee in each designated classification, as listed in Appendix "I", shall report as required by the Code, all reportable interests for his or her particular disclosure category as shown in Appendix "II", attached hereto and as required by the Code.

BE IT FURTHER RESOLVED, that each designated employee in the Code shall be required to comply with AB 1234 ethics training requirements and failure to comply may result in disciplinary action; and

BE IT FURTHER RESOLVED, that all board and commission members shall be required to comply with AB 1234 regarding ethics training requirements and failure to comply shall result in removal from the board or commission; and

BE IT FURTHER RESOLVED, that all board and commission members shall be required to comply with AB 1661 regarding sexual harassment prevention training requirements and failure to comply shall result in removal from the board or commission; and

BE IT FURTHER RESOLVED, that the City Clerk is directed to act as Filing Officer for all designated filers, and shall be responsible for the administration of the Conflict of Interest Code; and

BE IT FURTHER RESOLVED, that Resolution No. 19-01 (adopted January 9, 2019) is hereby repealed.

PASSED AND ADOPTED by the City Council of the City of Roseville, Placer County, California this _____ day of _____, 2020, by the following roll call:

AYES COUNCILMEMBERS

NOES COUNCILMEMBERS

ABSENT COUNCILMEMBERS

ATTEST:

MAYOR

CITY CLERK

APPENDIX I

CLASSIFICATION	DESIGNATED CATEGORY
Administrative Analyst	3
Alternative Transportation Analyst	3
Alternative Transportation Manager	2
AMI Project Manager	3
Assistant City Attorney	1
Assistant City Clerk	3
Assistant City Manager	1
Assistant Electric Utility Director	1
Assistant Engineer	3
Assistant Environmental Utilities Director	1
Assistant Fire Chief	2
Assistant Human Resources Director	2
Assistant Information Technology Director	2
Assistant Planner	3
Assistant Police Chief	1
Associate Engineer	3
Associate Planner	3
Billing Services Manager	2
Boards & Commissions	1
Design Committee	
Economic Development Advisory Committee	
Grants Advisory Commission	
Public Utilities Commission	
Transportation Commission	
Budget Analyst	3
Budget Manager	2
Building Inspection Supervisor	2
Building Inspector	3
Building Official	2
Building Plans Examiner	3
Business Systems Analyst	3
Buyer	3
Chief Information Officer	1
City Clerk	1
Code Enforcement Inspector	3
Code Enforcement Supervisor	3
Community Relations Analyst	3
Construction Inspection Supervisor	3
Construction Inspector	3
Controller	2
Crime Analyst	3
Database Analyst	3
Data Management System Administrator	3
Department Public Information Officer	3
Deputy City Attorney	1
Deputy City Manager	1
Development Analyst	3
Development Services Administrator	3
Development Services Analyst	3
Development Services Director	1
Development Services Manager	2
Economic Development Director	1
Economic Development Project Manager	3
Electric Business Analyst	3
Electric Compliance Analyst	3
Electric Customer Programs Supervisor	3

Electric Operations Manager	2
Electric Resources Analyst	3
Electric Risk and Compliance Supervisor	3
Electric Technology Systems Administrator	3
Electric Utility Director	1
Electric Utility Financial Administrator	3
EMS Quality Assurance Coordinator	3
Energy Services Account Representative	3
Engineering Manager	2
Environmental Coordinator	2
Environmental Utilities Business Services Administrator	3
Environmental Utilities Compliance Administrator	3
Environmental Utilities Director	1
Environmental Utilities Rate Analyst	3
Equipment Maintenance Supervisor	3
ERP Business Analyst	3
ERP Manager	3
Facilities Manager	3
Finance Manager	3
Finance Supervisor	3
Finance Utility Billing Analyst	3
Financial Analyst	3
Fire & Environmental Safety Inspector	3
Fire & Environmental Safety Supervisor	2
Fire Battalion Chief	2
Fire Chief	1
Fire Division Chief	2
Fire Inspector	3
Fleet Manager	3
GIS Analyst	3
Government Relations Administrator	2
Government Relations Representative	3
Housing Analyst	3
Housing Manager	3
Housing Supervisor	3
Human Resources Analyst	3
Human Resources Director	1
Human Resources Manager	3
Information Security Administrator	3
Interpretive Services Supervisor	3
IT Analyst	3
IT Client Services Supervisor	3
IT Programs Manager	2
Management Analyst	3
Marketing & Communications Analyst	3
Park Development Analyst	3
Park Planning & Development Superintendent	3
Parks, Recreation & Libraries Director	1
Parks, Recreation & Libraries Manager	3
Parks, Recreation & Libraries Superintendent	3
Permits Supervisor	3
Planning Manager	2
Police Captain	2
Police Chief	1
Police Lieutenant	2
Police Services Administrator	3
Police Social Services Administrator	3
Power Engineer	3
Power Engineering Manager	2

Power Generation Superintendent	3
Power Plant Engineer	3
Power Plant Operations & Maintenance Supervisor	3
Power Supply & Portfolio Administrator	3
Principal Engineer	2
Principal Planner	2
Process Engineer	3
Project Coordinator	3
Public Affairs & Communications Director	1
Public Information Officer	2
Public Works Director	1
Purchasing and Warehouse Manager	2
Refuse Superintendent	3
Refuse and Stormwater Manager	2
Risk Manager	3
Roseville Community Development Corporation – CEO	1
Senior Building Inspector	3
Senior Building Plans Examiner	3
Senior Business Systems Analyst	3
Senior Buyer	3
Senior Construction Inspector	3
Senior Database Analyst	3
Senior Deputy City Attorney	1
Senior Development Services Analyst	3
Senior Electric Business Analyst	3
Senior Energy Services Account Representative	3
Senior Engineer	2
Senior GIS Analyst	3
Senior Human Resources Analyst	3
Senior IT Analyst	3
Senior Planner	2
Senior Power Engineer	3
Senior Power Plant Engineer	3
Streets Maintenance Superintendent	3
Utility Government Relations Administrator	3
Wastewater Treatment Plant Chief Operator	3
Water Distribution Supervisor	3
Water Quality Lab Supervisor	3
Water Treatment Plant Chief Operator	3
Consultants	*

* To be determined on a case by case basis by the City Manager

87200 Filers: City Council, Planning Commission, City Manager, City Attorney, Chief Financial Officer

APPENDIX II

The types of economic interests that must be reported for each category are listed in the following chart. Letter designations of reportable interests correspond to applicable reporting schedules for Form 700.

Schedule	Category 1	Category 2	Category 3
A-1 Investments (less than 10% ownership)	x	x	
A-2 Investments (greater than 10% ownership)	x	x	
B Real Property	x	x	x
C Income, Loans, and Business Positions	x		
D Income – Gift	x	x	x
E Income – Travel Payments	x	x	

Disclosure Categories

There are three (3) disclosure categories for designated employees listed in Appendix I. Classification within one of the three categories is based upon the category descriptions as follows:

Category 1

Employees with a high level of decision-making authority. This category includes department heads and those employees in secondary levels of management involved in the land use, development, or contracting processes. Also included are selected employees with substantial responsibility in the area of construction of public facilities such as buildings and roads or employees involved in a broad spectrum of activities.

Category 2

Employees involved in the land use, development, or contracting processes who are not listed in Category 1 but provide significant services in the form of analysis and advice to decision makers.

Category 3

Employees generally uninvolved in the land use, development, or contracting processes but who provide significant services in the form of analysis and advice to decision makers.

APPENDIX I

CLASSIFICATION	DESIGNATED CATEGORY
Administrative Analyst	3
Alternative Transportation Analyst	3
Alternative Transportation Manager	2
AMI Project Manager	3
Assistant City Attorney	1
Assistant City Clerk	3
Assistant City Manager	1
Assistant Electric Utility Director	1
Assistant Engineer	3
Assistant Environmental Utilities Director	1
Assistant Fire Chief	2
Assistant Human Resources Director	2
Assistant Information Technology Director	2
Assistant Planner	3
Assistant Police Chief	1
Associate Engineer	3
Associate Planner	3
Billing Services Manager	2
Boards & Commissions	1
Design Committee	
Economic Development Advisory Committee	
Grants Advisory Commission	
Public Utilities Commission	
Transportation Commission	
Budget Analyst	3
Budget Manager	2
Building Inspection Supervisor	2
Building Inspector	3
Building Official	2
Building Plans Examiner	3
Business Systems Analyst	3
Buyer	3
Chief Information Officer	1
City Clerk	1
City Engineer	2
City Librarian	2
Code Enforcement Inspector	3
Code Enforcement Supervisor	3
Community Relations Analyst	3
Construction Inspection Supervisor	3
Construction Inspector	3
Controller	2
Crime Analyst	3
Database Analyst	3
Data Management System Administrator	3
Department Government Relations Administrator	2
Department Public Information Officer	3
Deputy City Attorney	1
Deputy City Manager	1
Development Analyst	3
Development Services Administrator	3
Development Services Analyst	3
Development Services Director	1
Development Services Manager	2
Economic Development Director	1
Economic Development Project Manager	3

Economic Development Supervisor	3
Electric Business Analyst	3
Electric Compliance Analyst	3
Electric Customer Programs Supervisor	3
Electric Operations Manager	2
Electric Resources Analyst	3
Electric Risk and Compliance Supervisor	3
<u>Electric Technology Systems Administrator</u>	<u>3</u>
Electric Utility Director	1
Electric Utility Financial Administrator	3
EMS Quality Assurance Coordinator	3
Energy Services Account Representative	3
Engineering Manager	2
Environmental Coordinator	2
Environmental Utilities Business Services Administrator	3
Environmental Utilities Compliance Administrator	3
Environmental Utilities Director	1
Environmental Utilities Rate Analyst	3
Equipment Maintenance Supervisor	3
<u>ERP Business Analyst</u>	<u>3</u>
ERP Manager	3
Facilities Manager	3
Finance Manager	3
Finance Supervisor	3
<u>Finance Utility Billing Analyst</u>	<u>3</u>
Financial Analyst	3
Fire & Environmental Safety Inspector	3
<u>Fire & Environmental Safety Supervisor</u>	<u>2</u>
Fire Battalion Chief	2
Fire Chief	1
Fire Division Chief	2
Fire Inspector	3
Fire Inspection Supervisor	2
Fleet Manager	3
GIS Analyst	3
Government Relations Administrator	2
<u>Government Relations Representative</u>	<u>3</u>
Housing Analyst	3
Housing Manager	3
Housing Supervisor	3
Human Resources Analyst	3
Human Resources Director	1
Human Resources Manager	3
Information Security Administrator	3
IT Analyst	3
<u>IT Client Services Supervisor</u>	<u>3</u>
IT Division Manager	2
IT Programs Manager	2
Management Analyst	3
Marketing & Communications Analyst	3
Open Space Superintendent	3
Park Development Analyst	3
Park Planning & Development Superintendent	3
Parks Manager	3
Parks, Recreation & Libraries Business Administrator	3
Parks, Recreation & Libraries Director	1
<u>Parks, Recreation & Libraries Manager</u>	<u>3</u>
<u>Parks, Recreation & Libraries Superintendent</u>	<u>3</u>
Parks Superintendent	3

Permits Analyst	3
Permits Supervisor	3
Planning Manager	2
Police Captain	2
Police Chief	1
Police Lieutenant	2
Police Services Administrator	3
Police Social Services Administrator	3
Power Engineer	3
Power Engineering Manager	2
Power Generation Superintendent	3
Power Plant Engineer	3
Power Plant Operations & Maintenance Supervisor	3
Power Supply & Portfolio Administrator	3
Principal Engineer	2
Principal Planner	2
<u>Process Engineer</u>	<u>3</u>
Project Coordinator	3
Public Affairs & Communications Administrator	2
Public Affairs & Communications Director	1
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Senior Electric Business Analyst	3
Senior Energy Services Account Representative	3
Senior Engineer	2
Senior GIS Analyst	3
Senior Human Resources Analyst	3
Senior IT Analyst	3
Senior Planner	2
Senior Power Engineer	3
Senior Power Plant Engineer	3
Streets Maintenance Superintendent	3
<u>Utility Government Relations Administrator</u>	<u>3</u>
Wastewater Treatment Plant Chief Operator	3
Wastewater Utility Manager	2
<u>Water Distribution Supervisor</u>	<u>3</u>
Water Quality Lab Supervisor	3
Water Treatment Plant Chief Operator	3
Water Utility Manager	2
Consultants	*

* To be determined on a case by case basis by the City Manager



COUNCIL COMMUNICATION

CC #: 0536
File #: 0721-05

Title: Mahany Park Trail and Open Space Enhancement Feasibility Study
Contact: Jeannie Gandler 916-746-1289 jgandler@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.5.

RECOMMENDATION TO COUNCIL

Staff recommends that City Council adopt the resolution authorizing the City Manager to execute the professional services agreement with Helix Environmental Planning, Inc. for the Mahany Park Trail and Open Space Enhancement Feasibility Study.

BACKGROUND

Mahany Park and the surrounding open space preserve areas currently have several unconnected segments of Class I (paved) multi-use paths as shown on the attached map (Attachment 1). This map also shows additional planned Class I multi-use paths as identified in the 2008 Bicycle Master Plan (BMP).

In addition to the Class I multi-use paths, there are numerous unpaved dirt trails that connect the paved paths and park uses within the surrounding neighborhoods. These dirt trails have been created through repeated public use and are often referred to as "desire lines" because they are established as short cuts to a destination and/or convenient ways to experience a natural area. As the area around Mahany Park has built out over the past several years, use of these trails has increased and more dirt trails have been established.

Branches of Kaseburg Creek meander through this open space area along with several seasonal streams. Additionally, wetland resources, such as vernal pools, exist in the preserves. Sometimes the dirt trails have entered wetland resources, causing damage. Also, makeshift footbridges have been installed by the public without approvals or permits from the City or other responsible agencies (i.e. California Department of Fish and Wildlife). Due to liability, hydrology, and environmental concerns, City staff removes the unauthorized footbridges as we find out about them resulting in phone calls and emails expressing that the stream crossings are of value to the community.

The Mahany Trail and Open Space Enhancement Feasibility Study project will explore and identify the appropriate locations for a multi-use trail system which will protect the natural resources and allow people to enjoy scenic and safe recreational and commuter connections. The resulting recommended trail alignment would link residents along the western edge of the City with Mahany Regional Park, including the Martha Riley Community Library, Roseville Sports Center, Bear Dog Park, and the

Roseville Aquatics Complex, and would provide an important route to school for students of Woodcreek High School and Silverado Middle School. The study area is shown in Attachment 2.

Helix Environmental Planning, Inc. Agreement – On September 27, 2019, the City released RFP #15-78 for the Mahany Park Trail and Open Space Enhancement & Feasibility Study. The City received eight proposals for this project that were reviewed by a seven member committee consisting of City staff representing departments who will be directly involved in the design, permitting and management of the trail. Helix Environmental Planning, Inc. was chosen based upon the quality and content of their scope of work and presentation which included a strong emphasis on coordination with regulatory agencies, public engagement, and collaboration with stakeholders.

The Helix Environmental Planning, Inc. scope of work includes:

- Coordination with regulatory agencies
- Extensive public engagement and consensus building activities including community workshops, an online virtual workshop, a community field walk, and Transportation Commission and City Council meetings
- Inventory of existing conditions
- Development and evaluation of trail alignment alternatives & conceptual design
- Cost estimates and phasing
- Final report

The planning and feasibility study is expected to be completed within 16 months.

FISCAL IMPACT

The scope of work for the Helix Environmental Planning, Inc. proposal includes a total not-to-exceed cost of \$215,211, which consists of a base price of \$190,661 and optional tasks up to \$24,550.

Sufficient funds for this work are included in the existing project budget. Local Transportation Funds (LTF) will be used to pay for the study. No General Fund resources will be used.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to feasibility and planning studies for possible future actions which the agency has not approved or funded (CEQA Guidelines §15262). Because the Mahany Trail and Open Space Enhancement Feasibility Study only authorizes feasibility and planning studies it is statutorily exempt from CEQA review. Following completion of this study, if directed by City Council, staff would conduct CEQA review as part of the project design plan.

Respectfully Submitted,

Jeannie Gandler, Alternative Transportation Analyst/Bikeways

Jason Shykowski, Public Works Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-008

PSA Mahany Park Trail and Open Enhancement Feasibility Study

Map of Existing and Proposed Trails in Study Area

Map of Study Area

RESOLUTION NO. 20-008

APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE
CITY OF ROSEVILLE AND HELIX ENVIRONMENTAL PLANNING, INC., AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF
THE CITY OF ROSEVILLE

WHEREAS, a professional services agreement for a Mahany Park Trail and Open Space Enhancement Feasibility Study, by and between the City of Roseville and HELIX Environmental Planning, Inc., has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

PROFESSIONAL SERVICES AGREEMENT

Mahany Park Trail and Open Space Enhancement Feasibility Study

THIS AGREEMENT is made and entered into this 12th day of December, 2019,
by and between the City of Roseville, a municipal corporation ("CITY"), and HELIX
Environmental Planning, Inc., a California corporation ("CONSULTANT"); and

W I T N E S S E T H:

WHEREAS, CITY desires professional services consisting of the preparation of a
Mahany Park Trail and Open Space Enhancement Feasibility Study; and

WHEREAS, CONSULTANT has prepared a proposal dated December 03, 2019, which
describes the scope of work to be performed by CONSULTANT, the budget for the work, and
the schedule for performance of the work; and

WHEREAS, CONSULTANT is qualified and experienced to provide such professional
services related to the preparation of a Mahany Park Trail and Open Space Enhancement
Feasibility Study.

NOW, THEREFORE, the parties agree as follows:

1. Services. CONSULTANT shall perform, at the direction of CITY, the scope of
services as described in EXHIBIT "A," attached hereto and incorporated herein by this
reference.

2. Compensation. For its services provided hereunder, CONSULTANT shall be compensated on a time and expense basis in accordance with the budget estimate as described in EXHIBIT "B," attached hereto and incorporated herein by this reference. Total compensation shall not exceed two hundred fifteen thousand, two hundred eleven dollars (\$215,211.00).

CONSULTANT shall submit one monthly invoice for its services. Such invoices shall be delineated by task, the person performing the services, and the hourly rate, which shall be stated in time increments of not greater than one tenth (1/10) hours. CITY shall pay invoices within thirty (30) days after receipt, if the services specified in the invoice have been satisfactorily completed.

3. Indemnification. To the fullest extent allowed by law, CONSULTANT shall defend, indemnify, and save and hold harmless CITY, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of CONSULTANT's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from CITY's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed.

CONSULTANT's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

4. Insurance. CONSULTANT agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

<u>COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Workers' Compensation	Statutory
Commercial General Liability	\$1,000,000 each occurrence \$2,000,000 aggregate Personal Injury: \$1,000,000 each occurrence \$2,000,000 aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability (errors and omissions)	\$1,000,000 per claim \$2,000,000 aggregate

a. Form. CONSULTANT shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. CONSULTANT shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of CONSULTANT. The additional insured coverage under the CONSULTANT's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum

insurance coverage requirements and limits shall be available to the additional insureds.

Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. CONSULTANT shall provide ten (10) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subcontractors. CONSULTANT agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONSULTANT shall require its subcontractors to agree to be bound to CONSULTANT and CITY in the same manner and to the same extent as CONSULTANT is bound to CITY under this Agreement. Additionally, CONSULTANT shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability.

Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. CONSULTANT hereby agrees to waive subrogation which any insurer of CONSULTANT may acquire from CONSULTANT by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees and volunteers for all work performed by CONSULTANT, its employees, agents and subcontractors.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve CONSULTANT of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

5. Records. CONSULTANT and its subcontractors shall maintain all files and records relating to the services performed hereunder during the term of this Agreement and for a period of not less than one (1) year after the date of termination or expiration. Provided, however, that in the event of litigation or settlement of claims arising from the performance of this Agreement, CONSULTANT and its subcontractors shall maintain all files and records until such litigation, appeals or claims are resolved. Duly authorized representatives of CITY shall have right of access during normal business hours and after reasonable notice to CONSULTANT's and subcontractors' files and records relating to the services performed

hereunder, and may review and copy the files and records at appropriate stages during performance of the services and during the one (1) year period following termination or expiration of this Agreement. CONSULTANT shall include this provisions in its contracts with all subcontractors.

6. Time is of the Essence. Time is of the essence of this Agreement.

7. Prevailing Wages. When applicable, for purposes of this Agreement, CONSULTANT and its subcontractors shall comply with all applicable prevailing wage laws, e.g., but not limited to, California Labor Code Sections 1770 et seq. In accordance with said Section 1775, CONSULTANT shall forfeit as a penalty to the City two hundred dollars (\$200) for each calendar day or portion thereof for each worker paid less than the prevailing rates for such work or craft in which such worker is employed for any work done on-site under the Agreement by CONSULTANT or by any subcontractor in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by CONSULTANT or the applicable subcontractor.

Pursuant to the provisions of California Labor Code Section 1773, the contracting department has identified the source, stated below, of the general prevailing rate of wages applicable to the site to be done, for straight time, overtime, and holiday work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website

address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.

Pursuant to Labor Code Section 1773.2, general prevailing wage rates set forth above, which forms a part of this Agreement, shall be posted by CONSULTANT at a prominent place at the work site. Prevailing wage rates to be posted at the work site will be furnished by the contracting department. The possibility of wage increases is one of the elements to be considered by CONSULTANT in determining its proposal, and will not under any circumstances be considered as the basis of a claim against CITY or the Agreement.

8. Contractor Registration. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this Agreement, CONSULTANT and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. CONSULTANT is hereby notified that this Agreement is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

9. Compliance with Laws. CONSULTANT shall comply with all federal, state and local laws, ordinances and policies as may be applicable to the performance of services under this Agreement.

10. Ability to Perform. CONSULTANT agrees and represents that it has the time, ability and professional expertise to perform the services required under this Agreement.

11. Governing Agreement. In the event of any conflict between this Agreement and its EXHIBITS, the provisions of this Agreement shall govern. In the event of any conflict between any of the EXHIBITS, the provisions of the first in order of attachment shall govern.

12. Assignment. CONSULTANT is employed to perform unique personal services. CONSULTANT shall not assign this Agreement without the prior written consent of CITY.

CONSULTANT shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of CITY.

13. Independent Contractor. CONSULTANT shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

14. Representations and Warranties. CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working for CONSULTANT, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to terminate as void this Agreement, without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

15. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

16. Copyright, Ownership and Use of Materials. All tangible material ("Material") created or delivered pursuant to this Agreement is considered a work made for hire under the Copyright Act. To the extent such Material does not qualify as a work made for hire, CONSULTANT hereby assigns to CITY all right, title, and interest, including but not limited to all copyrights, in all Material created by CONSULTANT in its performance under this Agreement. Material constitutes the scope of work outlined in Exhibit A and attached hereto, and all written and other tangible expressions, including but not limited to, drawings (including

computer aided drawings), papers, documents, reports, surveys, renderings, exhibits, sketches, maps, models, prints, paintings or photographs, in any and all media or formats in which such materials have been created or are maintained. All Material furnished by CONSULTANT is, and shall remain, the property of CITY.

CONSULTANT shall execute any documents necessary to effectuate such assignment. In the event that CONSULTANT uses, employs, designates, or retains any person or entity who is not an employee of CONSULTANT, to perform any work required of it pursuant to this Agreement, CONSULTANT shall require said person or entity to execute an agreement containing the preceding paragraph.

17. Termination of Agreement. The City may terminate this Agreement without cause by giving CONSULTANT ten (10) days advance written notice from the City Manager. CONSULTANT may terminate this Agreement without cause by giving CITY thirty (30) days advance written notice. In the event of termination through no fault of CONSULTANT, CITY shall compensate CONSULTANT for services performed as of the date of termination, upon the release to CITY of all Material hereunder, in any and all media or formats in which such materials have been created or are maintained. CITY retains the right to receive and use any Material, notwithstanding any termination or any dispute regarding the amount to be paid.

18. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance hereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorney's fees. Any action arising out of this Agreement shall be brought in Placer County, California,

regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

19. Modification. This Agreement and each provision contained herein may be waived, amended, supplemented or eliminated only by mutual written agreement of the parties.

20. Severability. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.

21. Notices. Any notices to parties required by this Agreement shall be delivered personally or mailed, U.S. first class postage prepaid, addressed as follows:

CITY OF ROSEVILLE

Jeannie Gandler
City of Roseville, Public Works
316 Vernon Street, Suite 150
Roseville, CA 95678

CONSULTANT

David W. Claycomb, AICP
HELIX Environmental Planning, Inc.
590 Menlo Drive, Suite 5
Rocklin, CA 95765

Either party may amend its address for notice by giving notice to the other party in writing.

22. Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20____, and CONSULTANT has caused this Agreement to be executed.

[SIGNATURES ON FOLLOWING PAGE]

CITY OF ROSEVILLE, a
municipal corporation

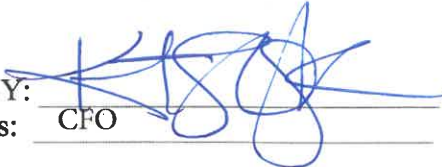
HELIX ENVIRONMENTAL PLANNING,
INC., a California corporation

BY: _____
DOMINICK CASEY
City Manager

BY: _____
its: CEO

and

ATTEST:

BY: _____
its: CFO

BY: _____
SONIA OROZCO
City Clerk

APPROVED AS TO FORM:

BY: _____
ROBERT R. SCHMITT
City Attorney

APPROVED AS TO SUBSTANCE:

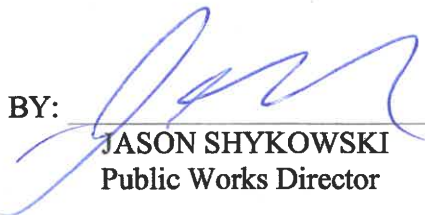
BY: _____
JASON SHYKOWSKI
Public Works Director

EXHIBIT "A"

HELIX Environmental Planning, Inc.
590 Menlo Drive, Suite 5
Rocklin, CA 95765
916.435.1202 tel
916.435.1205 fax
www.helixepi.com



December 3, 2019

Jeannie Gandler
City of Roseville
Public Works – Alternative Transportation Division
316 Vernon Street, Suite 150
Roseville, CA 95678

Subject: Letter Proposal to Prepare a Feasibility Study for Mahany Park Trail and Open Space Enhancement

Dear Ms. Gandler:

HELIX Environmental Planning, Inc. (HELIX) is submitting this proposal the City of Roseville (Client) to prepare a Feasibility Study for the Mahany Park Trail and Open Space Enhancement Project (Project). The total not to exceed proposal is \$215,211, consisting of a base price of \$190,661 and optional tasks of up to \$24,550. Implementation of optional tasks must be pre-approved by the City Project Manager. The project budget is detailed in Attachment A. The work will be completed in ~16 months, as shown in the schedule included in Attachment B, unless schedule changes are pre-approved by the City Project Manager.

SCOPE OF WORK

Task 1. Coordination and Project Management

Task 1.1 Coordination Meetings and Project Management

Task 1.1.1 Kick-Off and Monthly Coordination Meetings

Immediately following contract execution, HELIX will schedule a kick-off meeting with City staff to discuss the project schedule and set monthly coordination meetings, identify members of the technical team, project partners, and stakeholders, ascertain staff priorities, assess background information, and review the project approach. At this meeting, a complete list of existing data, reports, and materials needed for review will be compiled and a strategy developed for how they will be delivered or accessed. Particulars, such as roles, reporting expectations, and contact information, will also be reviewed. This meeting will be immediately followed by a site walk with City staff to identify areas of concern in the field.

HELIX will attend monthly meetings with City staff to evaluate project progress, discuss any issues and concerns, review budget and schedule, and confirm anticipated tasks for the following month.

Staff: Meredith Branstad, Jessamyn Lett, Daniel Blair, AIM, Fehr and Peers (as appropriate)

Deliverables: Agenda and summary for each meeting

Expected City Responsibilities: Provide meeting location, attend meetings, review and approve meeting summaries within 1 week.

Task 1.1.2 Project Management

Project management is a critical component to successfully meeting a project's schedule and budget goals. Key aspects of project management include communication with our clients, coordination with subconsultants to ensure deadlines are met, careful tracking of the project schedule and budget, and intensive quality assurance review.

HELIX recognizes the importance for projects to stay on budget and schedule. HELIX uses Deltek Vision accounting software to provide real-time, on-demand reporting of time and expenses allocated to a project for any timespan. HELIX's project managers regularly review project budgets, invoices, and all project charges to ensure accurate billing and budget tracking. We strive to avoid "project creep", in which a project incrementally grows beyond its initial conception, unless all parties agree that an expansion of project goals and objectives is needed to meet client needs. We inform clients up-front when additions to project scopes may result in increased costs or an extended schedule. Delays in schedule often translate into higher project expenditures on the part of both the consultant and the client, so meeting project schedules is critical in completing projects within budget.

We believe that excellent communication with our clients is one of the keystones for project success. In addition to the monthly coordination meetings in Task 1.1.1, we will provide monthly progress and budget reports via e-mail to ensure the project stays on-track and on-budget and communicate regularly on project issues. Additionally, this task includes any necessary time coordinating with City staff to facilitate the project.

Staff: Meredith Branstad

Deliverables: Coordination with City staff and project team to ensure smooth project progress. Monthly progress and budget reports.

Task 1.2 Technical Team Meetings

HELIX will meet with the project technical team, consisting of, but not limited to, utility representatives, facilities management, and park staff up to three (3) times throughout the project. The purpose of these meetings will be to gather information on design constraints and feedback on proposed design alternatives.

Staff: Meredith Branstad, Daniel Blair

Deliverables: Agenda and summary for each meeting

Expected City Responsibilities: Provide meeting location, provide contact information for technical team members, attend meetings, review and approve meeting summaries within 1 week.

Task 1.3 Public Engagement Plan

Task 1.3.1 Public Engagement Plan

The HELIX team will work with the City to develop a public engagement plan for the project. The plan will serve as a roadmap, outlining strategies and tasks designed to help the City of Roseville achieve the study's public engagement goals and objectives. The plan will promote community involvement and engage a diverse range of trail users, residents, businesses, schools, community organizations, local officials, including disadvantaged groups(s). One of the overarching goals of all public engagement strategies will be to educate the community on the City's best-practices in improving trails and highlight the community benefits of the trail. Specific items to be addressed in the plan include communication and marketing tactics and an implementation timeline to increase public participation and meeting attendance, defined roles and responsibilities for the project team and City, a tentative schedule and locations of public meetings, identification of project partners and key stakeholders, and an outline of objectives, goals, and format for each outreach meeting or event. The plan will also include a plan for translation services, if needed, including but not limited to Spanish and Sign Language. AIM will work with the City of Roseville to execute the Public Engagement Plan, as described in Task 3, below.

Staff: AIM, Meredith Branstad

Deliverables: One (1) draft for review and one (1) final version of the Public Engagement Plan

Expected City Responsibilities: Review draft Public Engagement Plan within 2 weeks.

Task 1.3.2 Stakeholder & Participant Database and Communications

The HELIX team will document attendance at all public meetings and obtain participants' names and contact information and provide it to the City's Public Information Officer.

The City of Roseville will be responsible for maintaining the stakeholder database and maintaining stakeholder communications.

Staff: AIM, Meredith Branstad

Deliverables: Spreadsheet with stakeholder participant contact information. As needed, follow up to stakeholders by email or phone to ensure continued participation.

Expected City Responsibilities: Maintaining stakeholder and participant database, and sending project update emails to the public.

Task 1.3.3 Communication Strategies to Build Public Awareness

To address the history of community-driven trails and bridges that are not City approved, the HELIX team will work with the City's Public Information Officer to develop specific talking points related to the Mahany Park Trail and Open Space Enhancement Feasibility Study to be used throughout the public outreach process. The messaging will focus on best-practices in improving trails and highlight the community benefits of the trail.

Staff: AIM, Meredith Branstad

Deliverables: Talking points and messaging plan

Expected City Responsibilities: Integrate messaging into project communications.

Task 1.3.4 Webpage Content

The HELIX team will work with the City of Roseville to develop and update the project's webpage content that will be hosted on the City of Roseville's website. We will collaborate with the City's Public Information Officer to develop a project background, timeline / schedule, and photos and/or maps for the project. Throughout the duration of the project, the HELIX team will provide the City with notification material for upcoming outreach opportunities to update the webpage and other project information updates.

Staff: AIM, Meredith Branstad

Deliverables: Draft project-related webpage content

Expected City Responsibilities: Finalize and post content and maintain project webpage on City website.

Task 2. Technical Work Tasks

Task 2.1 Identify Existing Conditions

Task 2.1.1 Existing Conditions Assessment

The HELIX team will review background documents and conduct a biological assessment to gather information on the existing conditions. During the site assessment, existing trails, areas of damage, and photo points will be recorded on tablets using the ArcGIS Collector app. The City's existing lidar topographic and aerial data will be reviewed to determine its suitability as base data for the conceptual design. Data sources anticipated to be reviewed in this task include:

- Population characteristics of local residents, including census data on demographics, income, and languages spoken in the home;
- School boundaries, attendance, and school access routes;
- Existing cultural resources reports;
- Existing GIS data on area, including parcel boundaries, floodplain boundaries, LiDAR, aerial images, and topography;
- Inventory and evaluation of existing formal and informal trails on and adjacent to the site;
- As-built plans for pertinent roadway, public facility, floodway, and utility projects;
- Existing planning documents, including, but not limited to, the Bikeway Master Plan, Open Space Preserve Overarching Management Plan (OSPOMP), Roseville General Plan, and applicable deed restrictions and conservation easements;
- City and Caltrans Design Standards; and
- Special-Status Species Lists from the California Native Plant Society, California Natural Diversity Database, and U.S. Fish and Wildlife Service.

The results of this review and observations from the site survey will be summarized and discussed in the Existing Conditions Report and Biological Constraints Report, which are further described in Task 4.1.

Staff: Meredith Branstad, Marisa Brilts, Christine Heckler, John DeMartino, Jessamyn Lett, Daniel Blair

Deliverables: See Task 4.1

Expected City Responsibilities: Provide access to base and background data as identified in Kick-off Meeting.

Task 2.1.2 Traffic Report

Fehr & Peers will review existing traffic data, including available activity counts and collision data, adjacent to Mahany Park. They will compile a memorandum that highlights known safety concerns and locations of high demand for access to the trail complex. They will make recommendations to enhance existing and new roadway crossings that help users safely access the trailheads from the surrounding neighborhoods.

Staff: Fehr and Peers, Meredith Branstad

Deliverables: Bike and Pedestrian Traffic Report

Expected City Responsibilities: Provide traffic data; review draft report within 2 weeks.

Task 2.2 Identify Preliminary Opportunities and Constraints

Based on the information gathered in Task 2.1, results of key stakeholder interviews (Task 3.2), and information gathered from the first Community Workshop and the pop-up workshops, (Tasks 3.3.1 and 3.3.2), HELIX will prepare a preliminary opportunities and constraints map. This analysis will document the design constraints and opportunities, including, but not limited to:

- Allowed uses based on the OSPOMP and other documents;
- Agency setback requirements from sensitive resources and facilities;
- Sensitive resource boundaries;
- Topography;
- Design standards;
- Viewsheds;
- Scenic views; and
- Access points and connections to existing trails.

The opportunities and constraints map will include representative photos of typical site conditions and key points along the potential trail alignments such as creek crossings and bridges. It will also illustrate potential locations for wayfinding and educational signage, benches, and other trail amenities. This map will be developed in tandem with the final Existing Conditions Assessment (Task 4.2).

Staff: Meredith Branstad, Jessamyn Lett, Daniel Blair

Deliverables: Draft and Final Preliminary Opportunities and Constraints Map

Expected City Responsibilities: Review draft map within 2 weeks.

Task 2.3 Alignment Alternatives Analysis and Conceptual Designs

Based on the identified opportunities and constraints developed in Task 2.2, up to four (4) alternative trail alignments will be identified. For each alternative, a graphic showing the proposed alignment, including locations of trail amenities, will be prepared. Each graphic will include photos of key elements of the trail alignment, such as connections to existing trails, creek crossings, and scenic views, as well as typical schematic plans and sections of key trail components, such as creek crossings, entrance nodes, and rest areas. A cost estimate will also be prepared for each alignment. HELIX will prepare a design summary memo that will document the differences between the alternative alignments in relation to the project goals.

The draft alternatives, cost estimate, and summary memo will be provided to the City for review prior to Community Workshop #2. City comments will be addressed to update the alternative alignments prior to presentation to the public.

Staff: Meredith Branstad, Jessamyn Lett, Daniel Blair

Deliverables: Plans and estimates for two (2) to four (4) alternative alignments and design summary memo. Typical schematic design details for crossings, nodes, and rest areas

Expected City Responsibilities: Review and approve draft alternative alignments within 2 weeks.

Task 3. Public Engagement

Task 3.1 Project Partner Meetings

HELIX will facilitate Project Partner Meetings throughout the design process to keep project partner groups informed of project progress and provide a forum for them to raise design issues or concerns. Project partners will be identified at the kick-off meeting (Task 1.1.1), during preparation of the Public Engagement Plan (Task 1.3.1), and throughout the project, and will be recorded in the Stakeholder Database (Task 1.3.2). Each meeting will start with a brief update on the project status from the project team, followed by a facilitated question and answer session with attendees.

Staff: Jessamyn Lett, Meredith Branstad

Deliverables: Agenda and summary for up to four (4) project partner meetings

Expected City Responsibilities: Provide meeting location, attend meetings, review and approve meeting summaries within 1 week.

Task 3.2 Key Stakeholder Meetings

The HELIX team will work in collaboration with the City of Roseville to hold up to six (6) one-on-one interviews with key stakeholders, as identified by the City and project team during the kick-off meeting (Task 1.1.1) and Public Engagement Plan (Task 1.3.1). The goals of these interviews are to find out how each group uses the trail currently, the opportunities and constraints of a new alignment, and the goals of trail-use for each organization. These interviews will be conducted in person, by telephone, or virtually, as appropriate for the stakeholder.

Staff: AIM, Meredith Branstad

Deliverables: Summary of meetings

Expected City Responsibilities: *Provide meeting locations, if needed, review and approve stakeholder meetings summary within 1 week.*

Task 3.3 Community Outreach Events

The HELIX team will manage the logistics, format, and content for three community workshops throughout the study. These workshops will be formatted and facilitated in a way that provides the best opportunity for constructive information exchange for a diversity of community members. For each workshop, our team will provide translation services as determined to be required in the Public Engagement Plan.

Prior to each workshop, the HELIX team will provide draft postcard mailer content to the City's Public Information Officer for design and finalizing. Once finalized, HELIX team will print and mail postcards. The City will handle all notification and additional follow-ups to the community to ensure robust participation of community members. Following each workshop, a comprehensive summary will be prepared, which will include photographs of the workshop and all input obtained.

Staff: AIM, Meredith Branstad, Jessamyn Lett

Deliverables: *Draft postcard mailer content; print and mail final postcard provided by City. Electronic workshop invitation, Agenda, meeting materials/ activities, board displays, and summary for each meeting or workshop, as appropriate; Project purpose and needs statement following Workshop #1; Comprehensive summary of all three (3) pop-up workshops; Summary of information gathered from virtual workshop.*

Expected City Responsibilities: *Design and finalize postcard mailer and provide print-ready PDF to project team. Meeting notification and publicity. Provide meeting location, attend meetings, review and approve meeting summaries within 1 week.*

Task 3.3.1 Community Workshop #1

The first workshop will serve to introduce the study, discuss its purpose and objectives, and provide an opportunity for community members to share their thoughts about existing conditions, potential opportunities and challenges, and any environmental concerns. The preliminary results of the existing conditions assessment will be presented as part of the workshop. This workshop will allow site users to share their knowledge of opportunities and constraints and voice their needs and concerns.

Task 3.3.2 Pop-up Workshops

Pop-up workshops can engage current and future trail users where they are already congregating, such as a community destination, local event, or key activity center. The HELIX team will facilitate, plan, provide all supplies, and coordinate all logistics for three pop-up workshops to build community awareness about the project and encourage participation in the planning process. Informational materials about the project, which can include board displays, interactive community engagement activities, informational fact sheets and brochures, and comment cards, will be developed.

Task 3.3.3 Virtual Community Workshop

The virtual workshop can include a variety of interactive tools including multiple-choice questions, prioritization exercises, map-based activities, and photography to provide an opportunity for current

and future trail users to build an understanding of the project and its goals and provide informed input online. The HELIX team will design/develop all content and provide to the City. The City will populate the survey template and implement the virtual community workshop, which will run for two weeks. The HELIX team will develop a summary of all the feedback received. The virtual community workshop will run concurrently with the pop-up workshops.

Task 3.3.4 Community Workshop #2

The second community workshop will inform the community of the study opportunities and constraints, final evaluation criteria, and solicit feedback on the trail design and alignment alternatives. It may be held in an open-house style.

Task 3.4 Field Walk

The HELIX team will organize and facilitate a field walk with project partners, key stakeholders, and community members identified by the City. The goal of this field walk is to discuss the opportunities and constraints and alternative alignment options and allow discussion of potential design solutions that address the concerns of all parties. This meeting is not intended to be open to the general public. If needed, the HELIX team will coordinate with private property owners for invoices.

Staff: Meredith Branstad, Jessamyn Lett, AIM

Deliverables: Meeting summary

Expected City Responsibilities: Attend field walk, review and approve summary within 1 week.

Task 3.5 Roseville Transportation Commission Meeting

HELIX will present the draft feasibility study (Task 4.3) to the Roseville Transportation Commission and answer questions from the Commissioners and public about the proposed alignment and design process. The feasibility report, including graphics, will be provided to City staff at least two weeks prior to the meeting for inclusion in the staff report. The draft presentation will be provided for review and approval by City staff.

Staff: Meredith Branstad

Deliverables: Presentation to Transportation Commission

Expected City Responsibilities: Prepare staff report, review and approve draft presentation, provide design direction to address comments following meeting.

Task 3.6 Roseville City Council Meeting

HELIX will present the final feasibility study (Task 4.4) to the Roseville City Council and answer questions from the Council and public about the proposed alignment and design process. The feasibility report, including graphics, will be provided to City staff at least two weeks prior to the meeting for inclusion in the staff report. The draft presentation will be provided for review and approval by City staff.

Staff: Meredith Branstad

Deliverables: Presentation to City Council

Expected City Responsibilities: Review and approve draft presentation.

Task 4. Reports

Task 4.1 Draft Existing Conditions Report and Biological Constraints Report

HELIX will prepare a draft Existing Conditions Report and a draft Biological Constraints Report. The reports will document the results of the existing conditions assessment, topographic survey, and traffic report completed in Task 2.1.

The Existing Conditions Report will summarize the review of background and reference information as well as the overall condition of the site. A map of existing trails, access points, creek crossings and culverts, and photo locations will be included. Additionally, the report will include typical photographs of the site and graphics and charts as necessary to illustrate the findings.

The Biological Constraints Report will discuss the extent, location, and condition of each habitat type in the study area in relation to its potential for supporting special-status species along with recommendations for design measures to avoid or minimize impacts to these species. A map illustrating habitats present in the study area, jurisdictional features, protected oak trees, limits of riparian vegetation, and other biological constraints (e.g. raptor nests) will be included in the report. The draft reports will be provided digitally for review by City staff.

Staff: Meredith Branstad, Marisa Brilts, Christine Heckler, John DeMartino, Jessamyn Lett, Daniel Blair, Dave Claycomb

Deliverables: Draft Existing Conditions Report, Draft Biological Constraints Report

Expected City Responsibilities: Review and approve draft report within 2 weeks.

Task 4.2 Final Existing Conditions Report and Biological Constraints Report

HELIX will update the draft Existing Conditions Report and Biological Constraints Reports to reflect the comments of City staff and additional information gathered during the project partners meetings (Task 3.1), key stakeholder interviews (Task 3.2), the first Community Workshop and the pop-up workshops (Tasks 3.3.1 and 3.3.2). The final reports will be provided digitally for City review.

Staff: Meredith Branstad, Marisa Brilts, Christine Heckler, John DeMartino, Jessamyn Lett, Daniel Blair, Dave Claycomb

Deliverables: Final Existing Conditions Report, Final Biological Constraints Report

Expected City Responsibilities: Review and approve final report within 2 weeks.

Task 4.3 Draft Feasibility Report

HELIX will prepare a draft Feasibility Report documenting the recommended trail alignment that incorporates the alternative alignments developed in Task 2.3 with the feedback gathered at the Field Walk (Task 3.4) and second Community Workshop (Task 3.3.4) and direction from City staff. The feasibility report will summarize key findings of the Existing Conditions Report and Biological Constraints Report as they relate to the proposed alternatives. The summary of all public outreach to date will also be included in the Feasibility Report. A comment response table documenting how input from the technical team, project partners, key stakeholders, and public were integrated into the design will be

included in the Feasibility Report. The report will include discussion of implementation of the recommended alignment including design, permitting, and implementation cost estimates, a projected implementation schedule, and a discussion of funding opportunities.

Staff: Meredith Branstad, Jessamyn Lett, Daniel Blair, John DeMartino, Dave Claycomb

Deliverables: Draft Feasibility Report

Expected City Responsibilities: Review and approve draft report within 2 weeks.

Task 4.4 Final Feasibility Report

Following the presentation to the Roseville Transportation Commission and the public Open House, HELIX will update the Feasibility Report to address Commissioner and public comments, at the direction of City staff. The final report will be provided digitally for City approval.

Staff: Meredith Branstad, Jessamyn Lett, Daniel Blair, John DeMartino, Dave Claycomb

Deliverables: Final Feasibility Report; Eight (8) hard copies and four (4) digital copies on USB drives of the approved Final Feasibility Report

Expected City Responsibilities: Review and approve final report within 2 weeks.

OPTIONAL TASKS

If existing available LiDAR or other topographic and aerial data is insufficient to provide an accurate project basemap, an additional topographic survey may be required.

Option 1: Ortho-Topographic Survey

Strix Imaging will acquire aerial ortho-imagery data using an unmanned aerial vehicle (AKA drone) operated by a licensed pilot. This data will be used to produce a topographic map with a contour interval of 1 foot. To ensure the best available data, this survey should be conducted during the winter months, when most trees are leafless.

Option 2: LiDAR Topographic Survey

Strix Imaging will acquire aerial LiDAR data using a helicopter operated by a licensed pilot. The point-cloud data collected will be used to produce a topographic map with a contour interval of 1 foot. This data will also be provided to the City for future use in managing the site. This survey can be completed at any time in the year.

Staff: Strix Imaging, Meredith Branstad, Daniel Blair

Deliverables: Geo-referenced topographic map in DWG and PDF. LiDAR point cloud data if Option 2 is selected

Expected City Responsibilities: Provide approval for drone or helicopter flight for FAA forms.

ASSUMPTIONS AND LIMITATIONS

This scope was prepared with the following assumptions:

- All documents will be submitted to the City digitally in PDF format unless otherwise specified.
- GIS data for existing jurisdictional features and other biological constraints (e.g., riparian boundaries/ oak trees) is complete and accurate. No additional wetland delineation, tree surveys, or riparian habitat mapping is required.
- Parcel data provided by City of Roseville will be sufficient for developing ownership maps.
- Title Reports, if needed, will be acquired by the City of Roseville.
- The City of Roseville will be responsible for any venue-related costs, including securing insurance certificates.
- The City of Roseville will be responsible for any web-related costs, including a website domain for the virtual workshop.
- The City of Roseville will be responsible for providing addresses for the recipients of the direct-mail pieces and the City's first-class mail indicia to be used on both direct-mail pieces.
- No significant changes to the Final Feasibility Report will be required following the City Council Meeting.
- Spanish-language translation is included in the costs provided. If additional translation services are identified in the public outreach plan, they will be provided as an additional fee.

We look forward to working with you on this project. If you have any questions concerning this Agreement, please call Meredith Branstad or me at (916) 435-1202.

Sincerely,



David W. Claycomb, AICP
Northern California Regional Manager

Enclosures: Attachment A, Cost Estimate
Attachment B, Project Schedule

Mahany Park Trail and Open Space Enhancement Feasibility Study

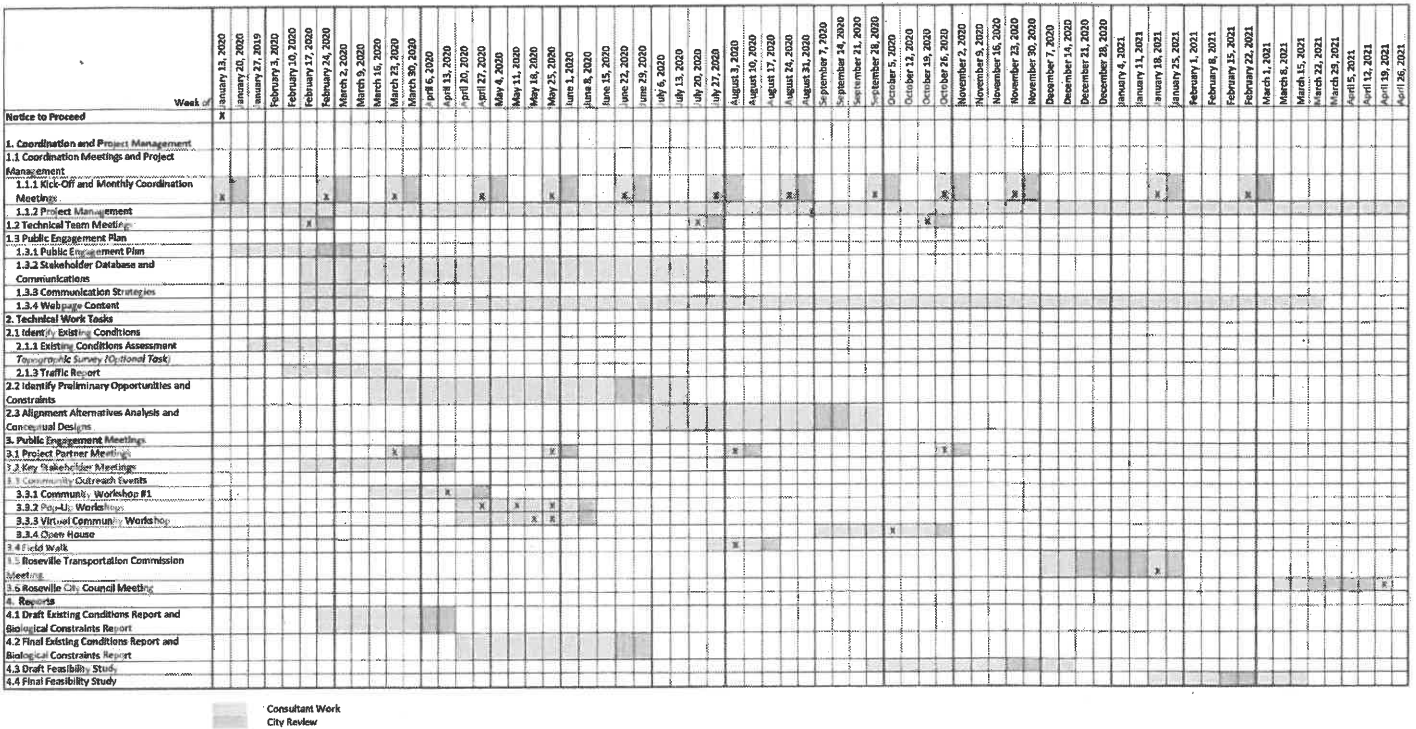


EXHIBIT “B”

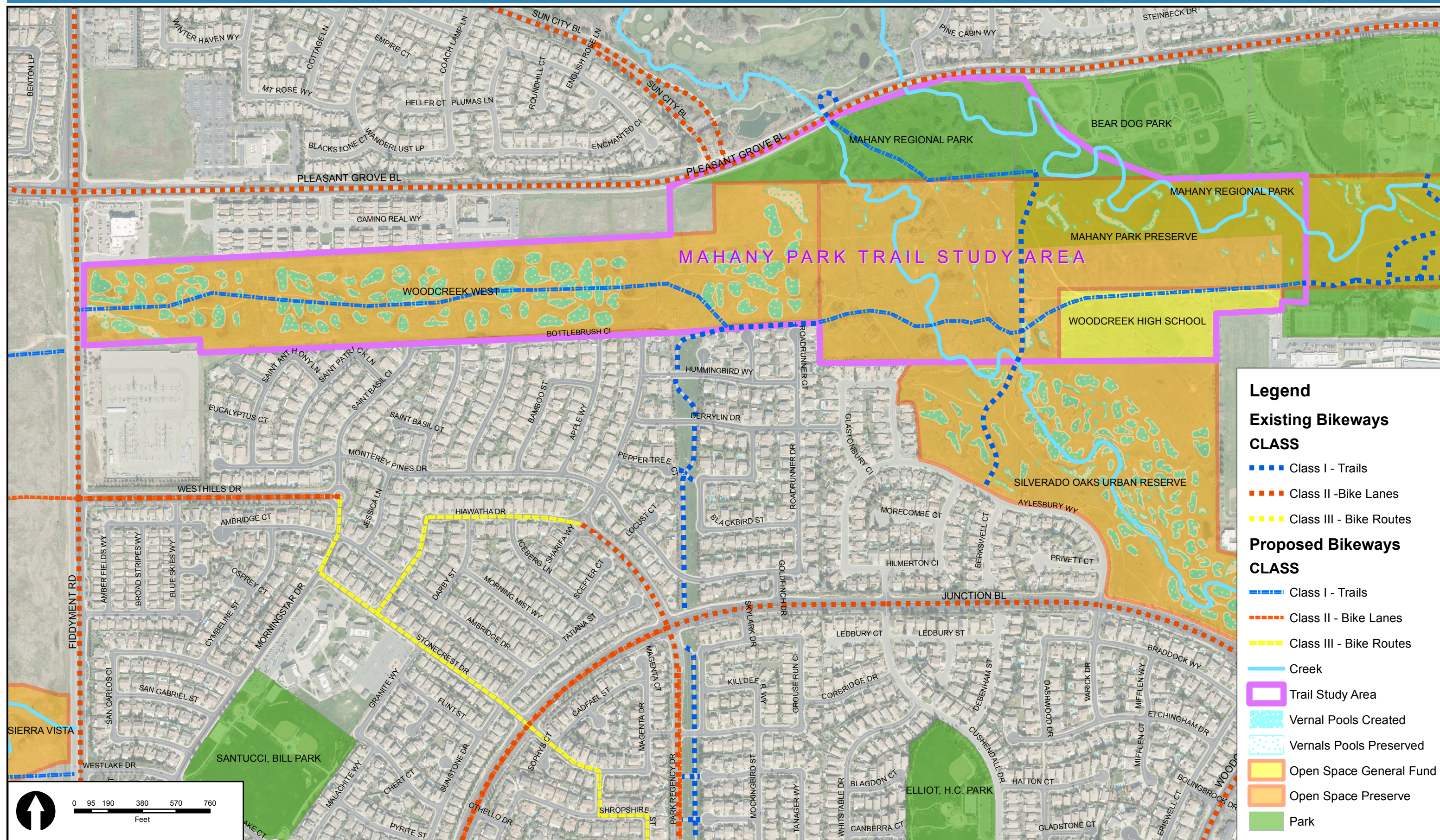
Mahany Park Trail and Open Space Enhancement Feasibility Study

	NELIX Environmental Planning																AIM				Strat	Fehr and Peers								
	Claycomb (Principal)	Principal Landscape Architect	Unit Landscape Planner II	Unit Landscape Planner I	Hecker (Biologist IV)	Hecker (Biologist III)	Podarone (Dr. GIS Specialist)	Prasad (Marketing Coordinator)	Etland (Word Processor)	Neutens (Clerical)	Cornell (Outreach Oversight)	Tan (Graphics Designer)	Porter (Outreach Manager)	Dorian (Similar Outreach Coordinator)	Brockett (Outreach Coordinator)	Rice (Electronic Communications Designer)	Juliana Engel, PE	Noting Brown	Juliana Scott	Willage	Printing and Reproduction	GIS	30%	Total						
1. Coordination and Project Management	\$225	\$180	\$405	\$96	\$110	\$95	\$160	\$105	\$75	\$65	\$182.02	\$117.04	\$66.44	\$70.69	\$56.71	\$157.51		\$215	\$175	\$135										
1.1 Coordination Meetings and Project Management																														
1.1.1 Kick-Off and Monthly Coordination Meetings (13)			45	34	35						16		15					4			\$ 596	\$ 21		\$ 609	\$ 20,892					
1.1.2 Project Management	2		25							2											\$ 45	\$ 5		\$ 5	\$ 4,740					
1.2 Technical Team Meetings (15)			6	8	18																				\$ 2,245					
1.3 Public Engagement Plan																														
1.3.1 Public Engagement Plan			4								6		8	4											\$ 221	\$ 3,073				
1.3.2 Stakeholder Database and Communications			1								2		4	4	8										\$ 145	\$ 1,780				
1.3.3 Communication Strategies to Build Public Awareness											8	9													\$ 211	\$ 2,120				
1.3.4 Webpage Content												6	10												\$ 204	\$ 2,263				
Task 1 Total	2	80	42	54	0	0	0	0	0	2	38	0	94	26	6	0	0	4	0	0	\$ 241	\$ 26		\$ 1,399	\$ 86,250					
2. Technical Work Tasks																														
2.1 Identify Existing Conditions																														
2.1.1 Existing Conditions Assessment			8	40	32	16	24	4											8	20	6	\$ 39	\$ 24	\$ 100	\$ 16	\$ 13,380				
2.1.2 Traffic Impact			2																						\$ 693					
2.2 Identify Preliminary Opportunities and Constraints			8	24	24		2	6														\$ 24	\$ 5		\$ 2	\$ 7,056				
2.3 Alignment Alternatives Analysis and Conceptual Designs			8	32	48																	\$ 8	\$ 1		\$ 9	\$ 2,920				
Task 2 Total	0	26	96	104	16	24	6	6	0	0	0	0	0	0	0	0	0	8	20	6	\$ 30	\$ 56	\$ 100	\$ 623	\$ 36,568					
3. Public Engagement Meetings																														
3.1 Project Partner Meetings (4)			5	17	6																				\$ 60	\$ 3,911				
3.2 Key Stakeholder Meetings (3)			4	8							28	2	45	42	30										\$ 118	\$ 18,263				
3.3 Community Outreach Events																														
3.3.1 Community Workshop #1			4	4							16	2	25	27	15										\$ 39	\$ 888				
3.3.2 Pop-Up Workshops			9	9							7	9	28	33	25										\$ 99	\$ 846				
3.3.3 Virtual Community Workshop			4	4							5	38	28	8	28										\$ 1,089	\$ 12,412				
3.3.4 Open House			4	4							16	1	25	26	14										\$ 39	\$ 825				
3.4 Field Walk			7		30						7		12	8											\$ 20	\$ 5,818				
3.5 Roseville Transportation Commission Meeting			5	2				2																	\$ 15	\$ 1,237				
3.6 Roseville City Council Meeting			5	1				1																	\$ 15	\$ 1,077				
Task 3 Total	0	45	45	18	0	0	1	3	0	0	80	8	173	164	92	28	0	0	0	0	\$ 347	\$ 80	\$ 170	\$ 80	\$ 4,117	\$ 74,748				
4. Reports																														
4.1 Draft Existing Conditions Report and BCM	2	8	30	16	24	8	6	5																	\$ 11,230					
4.2 Final Existing Conditions Report and BCM	1	8	18	12	8	8	4	4																	\$ 6,905					
4.3 Draft Feasibility Study	2	8	25	22				4																	\$ 112	\$ 10,282				
4.4 Final Feasibility Study	1	4	12	8				2														\$ 500	\$ 50		\$ 3,585					
Task 4 Total	6	28	84	58	32	16	10	0	16	0	0	0	0	0	0	0	0	8	8	0		\$ 500	\$ 312		\$ 21,982					
Subcontractors ODC																														
Total Hours	8	180	247	232	48	60	17	9	18	2	158	8	207	190	88	28		20	28	6	\$ 647	\$ 702	\$ 150		\$ 9,020					
Total Costs	\$ 1,600	\$28,800	\$28,035	\$22,040	\$ 5,280	\$ 3,600	\$ 3,720	\$ 945	\$ 1,200	\$ 130	\$88,005	\$ 996	\$19,983	\$15,431	\$ 6,598	\$ 3,850		\$ 4,300	\$ 4,000	\$ 810	\$ 647	\$ 702	\$ 150	\$ 8,710	\$ 180,601					
Optional Task 1 (Only one survey option would be used)																														
Option 1: Ortho-Aerial Topographic Survey		1																\$ 11,500							\$ 1,150	\$ 13,000				
Option 2: UDAR Topographic Survey		1		2														\$22,000							\$ 2,200	\$ 24,500				
																									\$ 215,211					
																									Grand Total Not to Exceed					

Mahany Park & Open Space Class I Bikeway Development



- Existing Paved Bikeways
- Class I Bikeways as Proposed in Bicycle Master Plan/Specific Plans





COUNCIL COMMUNICATION

CC #: 0539

File #: 0709-03-02

Title: Amended and Restated Campus Oaks Apartments Phase 1 - Affordable Rental Housing Agreement

Contact: Trisha Isom 916-746-1239 tisom@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 7.6.

RECOMMENDATION TO COUNCIL

Staff recommends that City Council adopt a resolution to approve the Amended and Restated Campus Oaks Apartments 1 Affordable Rental Housing Agreement between the City and Campus Oaks Apartments 1, LP, and authorize the City Manager to execute it.

BACKGROUND

On September 27, 2016, the City approved a Major Project Permit for the Campus Oaks Apartments Project, located at 500 Roseville Parkway, within the North Roseville Specific Plan. The conditions of approval for the project required the developer, Campus Oaks Apartments 1, LP, to enter into an affordable rental agreement with the City to implement their affordable housing obligations.

On June 7, 2017, City Council approved the Affordable Rental Housing Agreement for Campus Oaks Phase 1 which required 42 of the 186 rental dwelling units on the property to be affordable to very-low income families for 55 years. The very-low income affordable rent does not exceed the price at which a household earning 50% of the area median income can afford, as adjusted for household size and updated annually by the Federal Department of Housing and Urban Development (HUD).

The recommended amendment before Council includes minor changes that mirror updates made to the Affordable Rental Housing Agreement for Campus Oaks Phase 2 which is being recommended for approval concurrently. Changes include correcting minor typos and removal of language that does not apply to this project. Language was also altered to allow refinancing of the Campus Oaks Apartments in order to finance future affordable housing developments in the City of Roseville. The amended agreement will continue to support the Campus Oaks Master Plan and the City's General Plan in meeting the affordable housing goals.

FISCAL IMPACT

No General Fund resources will be used for the implementation of the Amended and Restated Campus Oaks Apartments Phase 1 Affordable Rental Housing Agreement.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The Amended and Restated Campus Oaks Apartments Phase 1 Affordable Rental Housing Agreement meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Trisha Isom, Housing Analyst

Laura Matteoli, Economic Development Director

A handwritten signature in blue ink, appearing to read 'Dominick Casey', with a stylized, overlapping loop structure.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-013

Amended and Restated Affordable Rental Housing Agreement

RESOLUTION NO. 20-013

APPROVING AN AMENDED AND RESTATED AFFORDABLE RENTAL HOUSING AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAMPUS OAKS APARTMENTS 1, LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, an Amended and Restated Affordable Rental Housing Agreement for Campus Oaks Apartments project, by and between the City of Roseville and Campus Oaks Apartments 1, LP, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

NO FEE DOCUMENT

PER GOVT. C. §27383

RECORDING REQUESTED BY

AND WHEN RECORDED, MAIL TO:

City of Roseville
CITY Clerk
311 Vernon Street
Roseville, CA 95678

**AMENDED AND RESTATED
AFFORDABLE RENTAL HOUSING AGREEMENT**
(Project: Campus Oaks Apartments)

This Amended and Restated Affordable Rental Housing Agreement (“AGREEMENT”) is made this _____ day of _____, 20__ (“Effective Date”), by and between the City of Roseville, a municipal corporation (“CITY”), and Campus Oaks Apartments 1, LP, an Illinois limited partnership (“OWNER/DEVELOPER”).

RECITALS

A. On June 13, 2013, CITY approved the updated Housing Element of the General Plan which applies ten percent (10%) affordability requirement to all new specific plan areas or properties for which zoning is amended to change residential density.

B. The OWNER/DEVELOPER is receiving the benefit of land entitlements either through the Specific Plan and Development Agreement process or by amendment of the zoning of the property to change residential density.

C. On August 6, 1997, CITY approved the North Roseville Specific Plan (the “NRSP”) and on April 28, 1998, CITY approved the certain Development Agreement for that portion of the NRSP area, as amended, which contains the property that is the subject of this AGREEMENT, which Development Agreement is recorded as Instrument 98-0019739 (“the Development Agreement”). On September 27, 2016, CITY approved the Major Project Permit file PL16-0331 (“the Project”), regulating the development of that portion of the NRSP area which contains the property that is the subject of this AGREEMENT of which is intended to be improved by the construction of a multi-family development/apartment community.

D. The conditions of approval of the Project require OWNER/DEVELOPER to enter into an affordable housing rental agreement to the satisfaction of City Attorney of CITY, implementing the affordable housing obligations of OWNER/DEVELOPER.

E. OWNER/DEVELOPER and CITY enter into this AGREEMENT in order to implement OWNER/DEVELOPER'S affordable housing obligations.

F. OWNER/DEVELOPER has secured the possession of real property located at 4101 HP Way, Roseville, California, 95747, also referred to as Parcel CO-23 of the North Roseville Specific Plan (as more particularly described in **Exhibit A** (the "Property")). OWNER/DEVELOPER proposes to develop and construct a one hundred eighty-six (186) unit multi-family rental housing apartment project (the "Project") on the Property, that shall be rented at rents that are affordable to Very Low income households (the "Regulated Units"). The Project is intended to serve as a community resource by providing decent, safe, and sanitary housing for households which would otherwise be unable to afford such housing. Development of the property is governed by North Roseville Specific Plan.

G. On April 19, 2017, by Resolution No. 17-133 of the Roseville CITY Council, CITY agreed to the deferral of certain development impact fees related to phase 1 of the Project in the amount of five hundred eighty six thousand nine hundred ninety eight dollars and ninety four cents (\$586,998) together with an additional deferral to SCIP Bonding of three million seven hundred six thousand five hundred thirty one dollars and forty five cents (\$3,706,531.45) for actual final building fees related to the construction of the Project.

H. CITY and OWNER/DEVELOPER entered into an Affordable Rental Housing Agreement dated June 7, 2017 (the "ORIGINAL AGREEMENT"), the purpose of which was to regulate and restrict the occupancy, rents, operation, ownership, and management of the Project for the benefit of Project occupants and the people of the City of Roseville.

I. CITY and OWNER/DEVELOPER desire to amend and restate the ORIGINAL AGREEMENT by this AGREEMENT.

J. The covenants in this AGREEMENT are intended to run with the land and be binding on OWNER/DEVELOPER and OWNER/DEVELOPER's successors in interest for the full term of this AGREEMENT.

NOW, THEREFORE, OWNER/DEVELOPER and the CITY hereby agree as follows:

DEFINITIONS

The following terms have the meanings set forth in herein wherever used in this AGREEMENT or attached exhibits.

1. **"CITY"** means the City of Roseville, a municipal corporation.

2. **“AREA MEDIAN INCOME”** (referred to herein as “AMI”) means the median income for the Metropolitan Statistical Area which includes the City of Roseville (“MSA”), with adjustments for household size, as determined from time to time by the U.S. Department of Housing and Urban Development (HUD) pursuant to Section 8(f)(3) of the United States Housing Act of 1937 as amended, or such other method of median income calculation applicable to the City of Roseville that HUD may hereafter adopt in connection with said Act. If HUD should cease making such determination, the City may designate another method of calculation of area median income used by any federal or state agency and applicable to the City of Roseville.

3. **“OWNER/DEVELOPER”** means Campus Oaks Apartments 1, LP, an Illinois limited partnership, together with its permitted successors and assigns.

4. **“PROJECT”** means the development, construction and operation of a residential, multi-family rental apartment project on the Property, to be rented at rents that are affordable to Very Low income households.

5. **“PROPERTY”** means the real property located at 4101 HP Way, Roseville, California, 95747 identified and described in **Exhibit A**, attached hereto and incorporated into this AGREEMENT by this reference, and any buildings or improvements now or hereafter situated on such real property.

6. **“QUALIFYING HOUSEHOLD”** means a household in which household income does not exceed the percentage of Area Median Income prescribed for the applicable housing unit by the terms of this AGREEMENT.

7. **“QUALIFYING RENT”** means the maximum monthly rent allowed under **Exhibit B** “adjusted for family size appropriate to the unit” (as such term is defined by Health and Safety Code sections 50052.5 and 50053) including a reasonable allowance for tenant-paid utilities (also known as Utility Allowance). During the period a regulatory agreement governing the allocation and award of any federal tax credits is in effect, Qualifying Rent may be determined in accordance with such regulatory agreement and 26 U.S.C., Section 42, for initial occupancy of tenants.

8. **“REGULATED UNITS”** means forty-two (42) rental dwelling units of the one hundred eighty-six (186) rental dwelling units on the Property constructed for the Project, that shall be rented at rents that are affordable to Very Low income households and having the following composition: thirty-six (36) one (1) bedroom units and six (6) two (2) bedroom units.

OWNER/DEVELOPER’S OBLIGATIONS

10. **TERM OF AGREEMENT.** This AGREEMENT shall commence upon the Effective Date and shall remain in full force and effect for fifty-five (55) years after the

date OWNER/DEVELOPER obtains a Certificate of Occupancy from CITY for the Project or, in the event the Project has multiple buildings or structures, a Certificate of Occupancy for the last habitable building or structure for the Project. The obligations in this AGREEMENT shall remain effective and fully binding on OWNER/DEVELOPER for this full term regardless of any expiration of the term of any loan, any payment, or prepayment of any loan, any assignment of a note, any reconveyance of a deed of trust, or any sale, assignment, transfer, or conveyance of the Property (other than certain transfers by foreclosure, deed in lieu of foreclosure, exercise of the power of sale or other similar transfer), unless terminated earlier by the CITY in a recorded writing.

11. **LEGAL INTEREST IN PROJECT.** OWNER/DEVELOPER represents that it has legal interest in the Subject Property.

PROJECT OCCUPANCY AND RENTS

12. **OCCUPANCY OF PROJECT.** OWNER/DEVELOPER shall limit, for the full term of this AGREEMENT identified in paragraph 10, above, the rental of Regulated Units to Qualifying Households according to the schedule contained in **Exhibit B** herein, which is hereby incorporated by reference into this AGREEMENT. The income levels and other qualifications of applicants shall be certified prior to initial occupancy in conformance with the Final Management Plan identified in paragraph 19(C), below, and the City of Roseville's rules governing income certification, as these rules may be amended from time to time by California law or as required in order to comply with California law. Specifically, OWNER/DEVELOPER covenants and agrees that for the full term of this Agreement it shall reserve for occupancy: (i) thirty-six (36) one-bedroom and six (6) two-bedroom Regulated Units for households whose income does not exceed fifty percent (50%) of AMI.

The Project shall be owned, managed and operated as a single, multi-family residential rental project, which may be comprised of several buildings and structures, each consisting of more than one residential dwelling unit, together with facilities functionally related and subordinate thereto, in accordance with the applicable provisions of the Internal Revenue Code and applicable California law, as the same may be amended from time to time. All of the residential dwelling units in the Project will be similarly constructed and shall contain separate and complete facilities for living, sleeping, eating, cooking and sanitation for a single person or family, including sleeping area, bathing and sanitation facilities and cooking facilities equipped with a cooking range, refrigerator and sink. None of the residential dwelling units shall be utilized, at any time, on a transient basis. Neither the Project, nor any portion thereof, shall ever be used as a hotel, dormitory, fraternity house, sorority house, rooming house, hospital, nursing home, sanitarium, rest home or trailer park or court.

13. **PROJECT RENTS.** Rents for Regulated Units shall be limited to Qualifying Rents as set forth in **Exhibit B** as the same may be revised from time to time in accordance with this AGREEMENT and applicable federal or state laws and regulations. Rent shall be no greater than considered "affordable rent" for the

applicable household pursuant to Section 50053 of the California Health and Safety Code, as amended, or any successor statute thereto. Nothing in this AGREEMENT shall prevent OWNER/DEVELOPER from charging lower rents.

14. RENTAL INCREASES FOR EXISTING TENANTS ON THE PROPERTY.

Irrespective of when income limits are published under Tax Credit Law, rents for Regulated Units may be adjusted no more frequently than: (a) twelve (12) months following the date of initial occupancy or (b) every twelve (12) months following the last permissible date of recorded rental adjustment. Additionally, in no event shall the amount of annual rent increase exceed the amount of annual rent increase allowed by Tax Credit Law. Rents for Regulated Units may be adjusted annually to coincide with the increases in the Annual Adjustment Factor (AAF) as published by the United States Department of Housing and Urban Development (HUD) for the West Region.

In the event that HUD terminates publication of the AAF, rents shall be adjusted annually to coincide with the State Department of Housing and Community Development ("HCD") State Income Limits, using the limits established for Placer County, adjusted for household size, unit type and affordability. If OWNER/DEVELOPER does not agree with the adjustment factors provided herein, OWNER/DEVELOPER may, within fifteen (15) calendar days of notification by the CITY's Economic Development Director or successor ("the EDD") of that year's adjustment, present to the EDD information on which it wishes to base its annual rent adjustment. The EDD will review this information and decide on which adjustment factor OWNER/DEVELOPER shall base its annual rent increase. The decision of the EDD shall be final.

15. CONDOMINIUM CONVERSION PROHIBITED. OWNER/DEVELOPER shall not convert Project units, including Regulated Units and/or any unregulated units, to condominium or cooperative ownership or sell condominium or cooperative conversion rights to the Project units.

16. NONDISCRIMINATION.

A. OWNER/DEVELOPER herein covenants by and for itself, its subcontractors, its successors and assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, nor denial of the benefits of this Regulatory Agreement to, any person or group of persons, on the basis of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, sex, gender or self-identified gender, gender expression, sexual orientation, marital status, age, mental disability, physical disability or medical condition (including cancer, HIV and AIDS), genetic information, military or veteran status, familial status, source of income, or political affiliation or belief, nor any unlawful discrimination against any employee or applicant for employment because of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, sex, gender or self-identified gender, gender expression, sexual orientation, marital status, age (over 40), mental disability, physical disability or medical condition (including cancer, HIV and AIDS), use of family care leave, genetic information, military or veteran status, familial status, source of income, or political affiliation or belief. OWNER/DEVELOPER shall

ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination or harassment. In addition to the foregoing general obligations, OWNER/DEVELOPER shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900, et seq.), the regulations promulgated thereunder (Title 2, California Code of Regulations, Section 10000, et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Sections 11135-11139.5) and any state or local regulations adopted to implement any of the foregoing, as such statutes and regulations may be amended from time to time.

B. The provisions of paragraph (A) shall further apply to the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the Project, and OWNER/DEVELOPER and any person claiming under or through the OWNER/DEVELOPER, shall not establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, sublessees, subtenants, or vendees in the Project.

C. OWNER/DEVELOPER shall include the provisions contained in this section in all contracts and subcontracts related to the Project.

17. **MANAGEMENT RESPONSIBILITIES.** OWNER/DEVELOPER is specifically responsible, subject to its obligations herein, for all management functions with respect to the Property, including, without limitation, the selection of tenants, certification and recertification of household size and income, evictions, collection of rents and deposits, maintenance, landscaping, routine and extraordinary repairs, replacement of capital items, and security. The CITY shall have no responsibility over management of the Property.

18. **MANAGEMENT ENTITY.** The CITY shall have the right to review and approve the management entity chosen by OWNER/DEVELOPER for the Property and, with the prior written consent of the Senior Lenders and the tax credit investor (if applicable), shall have the right to require a change in the management agent for the Project in the event OWNER/DEVELOPER is in material default under the AGREEMENT beyond notice and cure period. Any contracting of management services by OWNER/DEVELOPER shall not relieve OWNER/DEVELOPER of its primary responsibilities for proper performance of management duties. The CITY approves of the use of Ten South Management Company, Inc., a California Corporation, engaged in the provision of multi-family residential and commercial property management services, as the designated initial management entity for the Project.

19. **DRAFT AND FINAL MANAGEMENT PLANS.**

A. **DRAFT MANAGEMENT PLAN.** OWNER/DEVELOPER shall prepare and submit to CITY a Draft Management Plan for CITY's review and approval. The Draft Management Plan shall be submitted to CITY at least one hundred eighty (180) calendar days prior to the anticipated date for completion of construction of the Project.

The Draft Management Plan shall contain, but is not limited to, specific statement as to (1) the identity, experience and duties regarding operation of the Project of any non-profit, public benefit corporation who is a partner of OWNER/DEVELOPER; (2) marketing policies and strategies; (3) tenancy occupancy rules and regulations; (4) rental procedures and tenant income limitation; (5) eviction procedures; (6) operating policies and guidelines; (7) reserve account policies; (8) maintenance and capital improvement policies; and (9) shall provide as an exhibit thereto a sample form of lease agreement. Upon transfer of the Project or OWNER/DEVELOPER'S interest in the Project, the party to whom the Project is transferred shall, as a condition of such transfer, provide CITY with a copy of such party's Management Plan for the Project, which plan shall provide statements as called for herein.

B. CITY REVIEW OF DRAFT MANAGEMENT PLAN. Upon submittal of the Draft Management Plan by OWNER/DEVELOPER to CITY the CITY shall review the Draft Management Plan and provide written comments to OWNER/DEVELOPER within ninety (90) calendar days or as soon thereafter as is practicable.

C. FINAL MANAGEMENT PLAN. Prior to issuance of any Certificate of Occupancy for the Project, OWNER/DEVELOPER shall submit a Final Management Plan to the CITY for its review and final approval no later than thirty (30) calendar days prior to the anticipated date for completion of construction of the Project.

Notwithstanding the foregoing, the CITY shall have the right to review and approve any proposed amendments to OWNER/DEVELOPER's contract with its management firm, or any new management contracts, during the term of this AGREEMENT; provided, however, that the CITY's approval shall not be required for a renewal of the initial management contract or the transfer of the management contract to an affiliate of OWNER/DEVELOPER.

20. MANAGEMENT AGENT. The Project shall at all times be managed by an experienced Management Agent reasonably acceptable to CITY, with demonstrated ability to operate residential facilities like the Project in a manner that will provide decent, safe and sanitary housing. During the monitoring as described in Section 26, CITY will assess Management Agent's ability to operate the Project in a decent, safe and sanitary manner. One factor CITY will use to make its assessment will be a comparison of calls for police and fire services with other rental complexes in Roseville which offer similar services.

OWNER/DEVELOPER shall submit for CITY's approval the identity of any proposed Management Agent. OWNER/DEVELOPER shall also submit such additional information about the background, experience, and financial condition of any proposed Management Agent as is reasonably necessary for CITY to determine whether the proposed Management Agent meets the standards for a qualified Management Agent set forth above.

If the proposed Management Agent meets the standards for a qualified Management Agent set forth above, CITY shall approve the proposed Management Agent by notifying OWNER/DEVELOPER in writing. Unless the proposed Management Agent is disapproved by CITY within thirty (30) days of said submission of identity and qualifications of proposed Management Agent, which disapproval shall state reasonable specificity the basis for disapproval it shall be deemed approved. Ten South Management Company, Inc. is hereby approved by the CITY as the initial Management Agent.

21. **DISMISSAL OF MANAGEMENT AGENT.** Within fifteen (15) days from OWNER/DEVELOPER'S receipt of any recommendation by CITY staff to dismiss the Management Agent pursuant to Section 18 of this Agreement, OWNER/DEVELOPER shall either dismiss the Management Agent or request a public meeting to discuss such recommendation. If, after conducting a requested public meeting, the CITY Council supports said recommendation of CITY staff, OWNER/DEVELOPER shall promptly dismiss the Management Agent and shall use commercially reasonable efforts to appoint as the new Management Agent a person or entity which meets the standards for Management Agent and is approved by CITY as set forth in Section 20.

22. **MAINTENANCE AND SECURITY.** OWNER/DEVELOPER shall at its own cost and expense maintain the Property in good condition, in good repair, and in decent, safe, sanitary, habitable, and tenantable living condition for the benefit of Project occupants. OWNER/DEVELOPER shall not commit or permit any waste on or to the Property, and shall prevent and/or rectify any physical deterioration of the Property. OWNER/DEVELOPER shall provide adequate ongoing security equipment and services for Project occupants. OWNER/DEVELOPER shall maintain the Property in conformance with all applicable state, federal, and local laws, ordinances, codes, and regulations and the Management Plan.

In the event the OWNER/DEVELOPER fails to maintain the Property in accordance with the foregoing standards, and after at least seven (7) calendar days' prior written notice to OWNER/DEVELOPER and the Senior Lenders, the CITY or its agent may, but shall be under no obligation to, enter upon the Property, make such repairs or replacements as are deemed necessary in CITY's reasonable discretion (with the prior written consent of the Senior Lenders), and provide for payment thereof. Any amount advanced by CITY to make such repairs, together with the maximum legal interest rate thereon from the date of such shall become an additional obligation of OWNER/DEVELOPER to CITY shall be immediately due and payable to CITY.

23. **UNIT VACANCIES.** OWNER/DEVELOPER shall use commercially reasonable efforts to fill vacancies in Regulated Units as quickly as possible.

24. **INSPECTION AND RECORDS.** OWNER/DEVELOPER shall maintain records which clearly document OWNER/DEVELOPER's performance of its obligations to operate the Property and the Project under the terms of this AGREEMENT. OWNER/DEVELOPER shall submit any records to the CITY within ten (10) business

days of CITY's reasonable request. OWNER/DEVELOPER shall permit CITY to enter and inspect the Property and the Project for compliance with obligations under this AGREEMENT on business days upon twenty-four (24) hours advance notice of such visit by CITY to OWNER/DEVELOPER or OWNER/DEVELOPER's management agent and to tenants of any inspected Regulated units, subject to the provisions of the lease regarding inspection and entry rights, which provisions must otherwise be consistent with state law.

25. **ANNUAL REPORT.** OWNER/DEVELOPER shall submit an annual report to CITY as required by California Health and Safety Code Section 33418, which shall include at a minimum for each Regulated Unit the rental rate and the income and household size of the occupants. The income information required under this report shall be supplied by the tenant in a certified statement on a form provided by CITY. CITY may request additional information be included in the annual report.

26. **MONITORING/NON-COMPLIANCE/CURE.** OWNER/DEVELOPER'S compliance with the provisions of this AGREEMENT shall be reviewed at least annually, and at such other times as CITY may require, upon thirty (30) days prior written notice from CITY. During any such review, OWNER/DEVELOPER shall bear the burden of proof to demonstrate good faith compliance with the terms of this AGREEMENT. If, as a result of such review, CITY finds and determines that OWNER/DEVELOPER has not complied in good faith with the terms and conditions of this AGREEMENT, CITY shall give written notice to OWNER/DEVELOPER of its findings and of the exact nature of OWNER/DEVELOPER'S non-compliance. OWNER/DEVELOPER shall be given a period of sixty (60) days after delivery of any such notice in which to cure, to the reasonable satisfaction of CITY, any non-compliance. In the event CITY fails to give OWNER/DEVELOPER notice of any non-compliance at or before the annual review, OWNER/DEVELOPER shall not be held responsible for any failure to comply with the terms and conditions of this AGREEMENT during the year covered by the annual review.

27. **CITY REMEDIES FOR BREACH.** If OWNER/DEVELOPER is unable or otherwise fails to cure any non-compliance within sixty (60) days after CITY delivers notice of non-compliance pursuant to Section 26, CITY may, in addition to any other remedy provided by law or equity, modify or terminate this AGREEMENT, revoke the Project approval prior to occupancy, seek liquidated damages in accordance with this AGREEMENT, or take any other action available to it under this AGREEMENT.

In particular, and without limitation by reason of enumeration, OWNER/DEVELOPER acknowledges and agrees that failure to cure any non-compliance under this AGREEMENT, whether by OWNER/DEVELOPER or any successor, shall, at the option of the CITY, constitute a breach and default under this AGREEMENT as to all other property within the Project.

In addition, and without limitation by reason of enumeration, OWNER/DEVELOPER acknowledges and agrees that CITY shall have the right to withhold issuance of all building permits within the Project until such breach is cured.

In the event of any breach/default or violation of any agreement, obligation, or warranty under this AGREEMENT, CITY shall give written notice to OWNER/DEVELOPER, with copies to the Senior Lenders and Ten South Management Company, Inc., specifying: (a) the nature of the breach or violation, (b) the action required to cure the breach or violation, and (c) a date, which shall not be less than sixty (60) calendar days from the date of the notice, by which such action to cure must be taken. If OWNER/DEVELOPER fails to cure the breach or violation within the time frame specified in the notice CITY additionally has the right, at its sole election, to:

- A. Bring an action for equitable relief seeking the specific performance by OWNER/DEVELOPER of the terms and conditions of this AGREEMENT, and/or enjoining, abating, or preventing any violation of said terms and conditions, and/or seeking declaratory relief;
- B. Enter upon, take possession of, and manage the Property and the Project, either in person, by agent, or by a receiver appointed by a court, and collect any rents, income, deposits, or reserves and apply them to operate the Property and the Project, and continue in possession until such time as CITY in its sole judgment determines that OWNER/DEVELOPER is in a position to operate the Property and the Project in compliance with this AGREEMENT;
- C. After notice provided for herein, make such repairs or replacements to the Property as are necessary and provide for payment thereof;
- D. For violations of OWNER/DEVELOPER's obligations with respect to occupancy restrictions, Project maintenance, and unit vacancies, impose as liquidated damages a charge upon OWNER/DEVELOPER in an amount of ONE THOUSAND DOLLARS (\$1,000) per day for each Project unit that is knowingly not operated in compliance with this AGREEMENT;
- E. For violations of OWNER/DEVELOPER's obligations with respect to Project rents, impose as liquidated damages a charge upon OWNER/DEVELOPER in an amount equal to the actual amount OWNER/DEVELOPER has collected from any Qualifying Household in excess of the Qualifying Rent;
- F. Pursue any other remedy allowed at law or in equity.

CITY's rights hereunder shall be in addition to, and not in lieu of, every other right or remedy provided for herein or now or hereafter existing at law or in equity by statute or otherwise, including, but not limited to injunctive relief, specific performance and damages. The exercise or beginning of exercise by CITY of any one or more rights or remedies, provided herein or now or hereafter existing at law or in equity by statute or

otherwise, shall not preclude the simultaneous or later exercise by CITY of any or all other rights or remedies provided for in this AGREEMENT or now or hereafter existing at law or in equity or by statute or otherwise. All such rights and remedies shall be considered cumulative and nonexclusive.

The parties agree that the sums and formulas designated herein as liquidated damages represent a reasonable approximation of the damages CITY is likely to suffer from violations of the respective terms. OWNER/DEVELOPER agrees to pay in full any accrued liquidated damages to CITY within ten (10) calendar days of a written demand by CITY for such payment.

28. FEES, TAXES, AND OTHER LEVIES. OWNER/DEVELOPER shall be responsible for payment of all fees, assessments, taxes, charges, and levies imposed by any public authority or utility company with respect to the Property and the Project, and shall pay such charges prior to delinquency. However, OWNER/DEVELOPER shall not be required to pay any such charge so long as (a) the legality thereof is being contested in good faith and by appropriate proceedings, and (b) OWNER/DEVELOPER maintains reserves adequate to pay any contested liabilities.

29. INSURANCE COVERAGE. OWNER/DEVELOPER shall cause to have in full force and effect during the term of this AGREEMENT continuous insurance coverage as required by any lienholder.

30. PROPERTY DAMAGE OR DESTRUCTION. If any building or improvement erected by OWNER/DEVELOPER on the Property is damaged or destroyed, subject to the requirements of the Senior Lenders, OWNER/DEVELOPER shall, at its own cost and expense, repair or restore the Property consistent with the original Plans and Specifications for the Project. Such work shall be commenced within one hundred eighty (180) calendar days after the damage or loss occurs and shall be completed within three hundred and sixty-five (365) calendar days thereafter. Subject to the requirements of the Senior Lenders, all insurance proceeds collected for such damage or destruction shall be applied to the cost of such repairs or restoration and, if insurance proceeds are insufficient for such purpose, OWNER/DEVELOPER shall make up the deficiency.

GENERAL PROVISIONS

31. SUBORDINATION. Except as expressly set forth herein (including without limitation, in Section 32 below), this AGREEMENT shall not be subordinated in priority to any other interest in the Property that was not recorded on or prior to the date of recordation of this Agreement, unless the CITY expressly consents, in writing, to the subordination or junior priority of this AGREEMENT. Such consent, if any, shall be within the CITY's sole discretion, and may only be permitted, if at all, for purposes that conform with the circumstances authorized by California Health and Safety Code section 33334.14(a), and to the extent the proposed subordination does not jeopardize the CITY's security interest in the property and is otherwise consistent and compliant

with all legal standards, including eligibility requirements and other conditions imposed by funding sources for the Project.

32. TRANSFER AND ENCUMBRANCE OF PROPERTY. During the term of this AGREEMENT, OWNER/DEVELOPER shall not make or permit any sale, agreement to sell, assignment, conveyance, lease (other than the rental of Project units to eligible residential tenant occupants), or transfer of the Property or any part thereof, including the sale of any general partnership interests, the removal of any general partner, or any substantial change in operational or management control over the Property (collectively referred to as "Transfers"), without the prior written consent of CITY. The limitations on OWNER/DEVELOPER's right of assignment or other transfer contained in this paragraph 32 shall not apply to any foreclosure, deed in lieu of foreclosure, or other remedial action lawfully taken by any Senior Lender holding a security interest in the Property with priority over CITY's interests; nor shall they apply to the transfer of limited partner interests in OWNER/DEVELOPER and/or the removal of a general partner or a limited partner pursuant to the terms and conditions of OWNER/DEVELOPER's organizational document.

CITY shall give its consent to a Transfer provided that it determines all of the following conditions are met: (a) OWNER/DEVELOPER is in compliance with this AGREEMENT or the Transfer will cure existing violations of this AGREEMENT; (b) the transferee agrees to assume all obligations of OWNER/DEVELOPER imposed by this AGREEMENT; (c) the transferee demonstrates to CITY's satisfaction that it is capable of owning and/or operating the Property and the Project in full compliance with this AGREEMENT; (d) the terms of the Transfer shall not jeopardize the CITY's security interest in the Property and is otherwise in full compliance with all legal standards, including eligibility requirements and other conditions imposed by funding sources for the Project; and (e) the Transfer has been approved by CITY's governing body, if such approval is required.

During the term of this AGREEMENT, at any time that OWNER/DEVELOPER is in default under this AGREEMENT, OWNER/DEVELOPER shall not engage in any financing or other transaction creating any mortgage or other encumbrance or lien upon the Property and/or the Project (except for any financing provided by CITY), without the prior written consent of CITY. Additionally, during the term of this AGREEMENT, OWNER/DEVELOPER shall not engage in any financing or other transaction creating any mortgage or other encumbrance or lien upon the Property and/or the Project that would result in OWNER/DEVELOPER being in default under this AGREEMENT or any state or federal law or regulation applicable to OWNER/DEVELOPER. So long as OWNER/DEVELOPER is in compliance with this AGREEMENT and state and federal laws and regulations applicable to OWNER/DEVELOPER, OWNER/DEVELOPER may engage in any financing or other transactions creating any mortgage or other encumbrance or lien upon the Property and/or the Project at OWNER/DEVELOPER's discretion, without restriction, and City agrees to subordinate this agreement thereto.

33. **NONLIABILITY OF OFFICIALS, EMPLOYEES, AND AGENTS.** No member, official, director, employee, agent or independent contractor of CITY shall be personally liable to OWNER/DEVELOPER or third party beneficiaries for any obligation created under the terms of this AGREEMENT.

34. **INDEMNITY AND WAIVER.** Notwithstanding the insurance coverage required herein, OWNER/DEVELOPER shall indemnify and hold CITY, its members, officials, directors, employees, agents and independent contractors (collectively "Indemnitees"), harmless against any losses, damages, liabilities, claims, demands, judgments, actions, court costs, and legal or other expenses (including attorney's fees) which Indemnitees may incur as a result of (1) OWNER/DEVELOPER's failure to perform any obligations as and when required by this AGREEMENT; (2) any failure of OWNER/DEVELOPER's representations or warranties to be true and complete in any material respect; or (3) any act or omission by OWNER/DEVELOPER or any contractor, subcontractor, management agent, or supplier with respect to the Project or the Property, except to the extent that such losses are caused solely by the negligence or willful misconduct of Indemnitees. The duty of the OWNER/DEVELOPER to indemnify includes the duty to defend Indemnitees in any court action, administrative action, or other proceeding brought by any third party arising from the Project or the Property. OWNER/DEVELOPER's duty to indemnify Indemnitees shall survive the term of this AGREEMENT.

OWNER/DEVELOPER hereby waives any claims, suits, or actions against the CITY on account of or arising from the Costa-Hawkins Rental Housing Act, California Civil Code Sections 1954.50 *et seq.* ("CHRA"). Furthermore, the parties hereby acknowledge and agree that, without limitation, any Project entitlements, permits, or approvals have conferred upon the OWNER/DEVELOPER and/or the Project either a direct financial contribution or other form of assistance pursuant to Section 1954.52(b) of the CHRA.

35. **GOVERNING LAW.** This AGREEMENT shall be interpreted under and be governed by the laws of the State of California, except for those provisions relating to choice of law and those provisions preempted by federal law.

36. **AGREEMENT CONTROLS.** In the event of conflict between any provisions of this AGREEMENT and any of its exhibits, the terms of the AGREEMENT shall control.

37. **ATTORNEYS' FEES AND COSTS.** In the event that a legal or administrative action is brought to interpret or enforce the terms of this AGREEMENT, the prevailing party shall be entitled to recover all reasonable attorneys' fees and costs incurred in such action.

38. **TIME.** Time is of the essence in this AGREEMENT.

39. **CONSENTS AND APPROVALS.** Except as otherwise expressly provided in this AGREEMENT, any consent or approval required under the AGREEMENT shall not be unreasonably withheld or delayed.

40. **NOTICES, DEMANDS, AND COMMUNICATIONS.** Formal notices, demands, and communications between OWNER/DEVELOPER and CITY shall be given by first class or certified mail, return receipt requested, postage prepaid or delivered personally, to OWNER/DEVELOPER and CITY as follows, or at such other address as a party may designate by written notice to the other party:

CITY OF ROSEVILLE

OWNER/DEVELOPER

CITY Manager
311 Vernon Street
Roseville, California 95678

Campus Oaks Apartments 1 LP
1949 St. Johns Avenue, Suite 200
Highland Park, IL 60035

41. **BINDING UPON SUCCESSORS.** All provisions of this AGREEMENT shall be binding upon and inure to the benefit of the heirs, administrators, executors, successors in interest, transferees, and assigns of OWNER/DEVELOPER and CITY, and shall run with the land for the full term of this AGREEMENT. Any successor in interest to OWNER/DEVELOPER and any purchaser or transferee of the Property shall be subject to all of the duties and obligations imposed on OWNER/DEVELOPER under this AGREEMENT for the full term of this AGREEMENT. The term "OWNER/DEVELOPER" as used in this AGREEMENT shall include all such assigns, successors-in-interest, and transferees.

42. **RELATIONSHIP OF PARTIES.** The relationship of OWNER/DEVELOPER and CITY for this Project during the term of this AGREEMENT shall not be construed as a joint venture, equity venture, or partnership. CITY neither undertakes nor assumes any responsibility or duty to OWNER/DEVELOPER or to any third party with respect to the operation of the Property or the actions of OWNER/DEVELOPER. Except as CITY may specify in writing, OWNER/DEVELOPER shall have no authority to act as an agent of CITY or to bind CITY to any obligation.

43. **WAIVER.** Any waiver by CITY of any obligation in this AGREEMENT must be in writing. No waiver shall be implied from any delay or failure by CITY to take action on any breach or default of OWNER/DEVELOPER or to pursue any remedy allowed under this AGREEMENT or applicable law. Any extension of time granted to OWNER/DEVELOPER to perform any obligation under this AGREEMENT shall not operate as a waiver or release from any of its obligations under this AGREEMENT. Consent by CITY to any act or omission by OWNER/DEVELOPER shall not be construed as the consent to any other or subsequent act or omission or to waive the requirement for CITY's written consent to future waivers.

44. OTHER AGREEMENTS/ORIGINAL AGREEMENT.

OWNER/DEVELOPER represents that it has not entered into any agreements that would restrict or compromise its ability to comply with the terms of this AGREEMENT. OWNER/DEVELOPER shall not enter into any agreements that are inconsistent with the terms of this AGREEMENT without an express written waiver by CITY. The parties agree that this AGREEMENT amends and restates the ORIGINAL AGREEMENT and replaces the ORIGINAL AGREEMENT in its entirety.

45. AMENDMENTS AND MODIFICATIONS. Any amendments or modifications to this AGREEMENT must be in writing, and shall be effective only if executed by both OWNER/DEVELOPER and CITY, following receipt of all required approvals, and only with the consent of the Senior Lenders.

46. SEVERABILITY. Every provision of this AGREEMENT is intended to be severable. If any provision of this AGREEMENT is held invalid, illegal, or unenforceable by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions shall not be affected or impaired.

SPECIAL PROVISIONS

47. ADMINISTRATIVE FEE. In the event of OWNER/DEVELOPER's breach or violation of any agreement, obligation or warranty under the AGREEMENT or in the event the Property is transferred in violation of paragraph 32 of this AGREEMENT, and the Property becomes exempt from real property taxation thereby, OWNER/DEVELOPER shall pay annually, not later than April 15 of each year, a fee equal to seventeen percent (17%) of the real property tax which would have been paid on the Property if it were subject to real property taxation ("Administrative Fee"). The CITY shall provide the OWNER/DEVELOPER with notice and the right to cure, as set forth in above Section 26, any event which the CITY believes give rise to an obligation to pay the Administrative Fee.

The Administrative Fee shall increase and be adjusted annually by an amount equal to two percent (2%) of each prior year's Administrative Fee, and shall be increased and adjusted further from time to time by the percentage equal to any increase in the Property and/or Project's assessed valuation arising from any sale, transfer or refinancing of the Property and/or Project; provided, however, in the event the Property and/or Project becomes subject to payment of property taxes other than special district taxes, the Administrative Fee shall terminate. The payment of such Administrative Fee shall be in addition to, and not to the exclusion of, the CITY's other remedies contemplated in paragraph 26 of this AGREEMENT.

48. REFINANCING REVIEW FEE. In the event that the Property and/or the Project is a tax credit project and is refinanced during the term of this Agreement, OWNER/DEVELOPER shall provide CITY a prepayment in amount to be determined by CITY, upon request by OWNER/DEVELOPER, for CITY's staff costs in reviewing any refinancing documentation submitted to CITY for CITY's review and approval if such

review and approval is required under Section 32 of this AGREEMENT. Such prepayment shall be submitted by OWNER/DEVELOPER prior to CITY commencing any review. It is estimated that the prepayment will be five thousand dollars (\$5,000.00). OWNER/DEVELOPER shall not be entitled to receive a refund of any such fee in the event that OWNER/DEVELOPER fails to complete such refinancing.

49. **TENANT MONITORING FEE.** Commencing on March 31, 2018 annually thereafter, OWNER/DEVELOPER shall pay to CITY, not later than March 31 of each year, a tenant monitoring fee equal to FORTY DOLLARS (\$40) for each occupied, rent restricted, apartment unit within the Project, with such fee to be adjusted to reflect the Project's actual occupancy rate. The fee for each unit shall be prorated over the portion of the year that the unit was occupied or leased. A penalty of ten percent (10%) per month shall be assessed against any fee not paid when due.

50. **PARTICIPATION IN HOUSING CHOICE VOUCHER PROGRAM.** During the term of this AGREEMENT, OWNER/DEVELOPER agrees to accept tenants who qualify under the Housing Choice Voucher ("HCV") program administered by the Roseville Housing Authority (the "Authority") to the extent of the forty-two (42) Regulated Units. The rents charged for units rented to HCV tenants, when combined with housing assistance payments from the Authority shall not exceed Qualifying Rent as defined in Section 7 above, as determined by the Authority, based on the lesser of the payment standard or tax credit rent (if applicable, TAX CREDIT PROJECT).

51. **CHECKLIST FOR REGULATED UNITS.** OWNER/DEVELOPER agrees that each prospective tenant, prior to rental of a Regulated Unit, shall be required to complete forms required by Exhibit C, or OWNER/DEVELOPER'S equivalent as approved in writing by CITY.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of the Agreement in duplicate by its Acting City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the City of Roseville on the ____ day of _____, 2019, and DEVELOPER has caused this Agreement to be executed.

CITY OF ROSEVILLE,
a municipal corporation:

OWNER/DEVELOPER:
CAMPUS OAKS APARTMENTS 2 LP,
an Illinois limited partnership

BY: _____
DOMINICK CASEY
City Manager

BY:  _____
SCOTT I. CANEL
President of the Sole Member of
the Managing General Partner

ATTEST:

and

BY: _____
SONIA OROZCO
City Clerk

BY: _____
its: _____

(notarization required)

APPROVED AS TO FORM:

BY: _____
ROBERT R. SCHMITT
City Attorney

APPROVED AS TO SUBSTANCE:

BY:  _____
LAURA MATTEOLI
Economic Development Director

STATE OF ILLINOIS)
) ss:
COUNTY OF LAKE)

The undersigned, a Notary Public in and for the said County, in the State aforesaid, DOES HEREBY CERTIFY that Scott I. Canel, the President of Community Economic Redevelopment Corporation of Wisconsin, the Sole Member of CERC of Wisconsin Holdings 2 LLC, a Delaware limited liability company and Managing General Partner of **CAMPUS OAKS APARTMENTS 2 LP**, an Illinois limited partnership, and Trustee of the Scott I. Canel 2011 Family Trust, the Sole Member of Campus Oaks Admin 2 GP LLC, a Delaware limited liability company and Administrative General Partner of **CAMPUS OAKS APARTMENTS 2 LP**, who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument and his own free and voluntary act and as the free and voluntary act of said parties, for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 4th day of December, 2019

[Affix Seal]



Lori Ogarek
Notary Public

Lake County, Illinois

My Commission Expires: 1/2/23

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

The land described herein is situated in the State of California, County of Placer, City of Roseville, and is described as follows:

PARCEL ONE:

All of Lot 18 and all that portion of Lots 16, 17 and 19 as shown on the Large Lot Final Map of "Campus Oaks" filled in Book "DD" of Maps Page 47, Placer County Records, located in Section 20, Township 11 North, Range 6 East, M.D.B. & M., described as follows:

Beginning at the Northeast corner of said Lot 18; thence from the Point of Beginning the following four (4) continuous courses and distances:

1. South $0^{\circ} 27' 26''$ East, for a distance of 303.87 feet,
2. South $89^{\circ} 33' 01''$ West, for a distance of 840.86 feet,
3. North for a distance of 409.46 feet, and
4. North $68^{\circ} 56' 58''$ West, for a distance of 129.95 feet to a point on the right of way of Crimson Ridge way; thence along the right of way of Crimson Ridge way the following eleven (11) continuous courses and distances:
 1. along the arc of a non-tangent curve to the right, having a radius of 117.00 feet, a central angle of $22^{\circ} 58' 48''$ a length of 46.93 feet, and a chord bearing North $63^{\circ} 07' 31''$ East, for a distance of 46.61 feet,
 2. along the arc of a reverse curve to the left, having a radius of 519.97 feet, a central angle of $3^{\circ} 07' 20''$ a length of 28.34 feet, and a chord bearing North $73^{\circ} 03' 15''$ East, for a distance of 28.33 feet,
 3. North $74^{\circ} 56' 26''$ East, for a distance of 47.44 feet,
 4. along the arc of a non-tangent curve to the left, having a radius of 524.00 feet, a central angle of $20^{\circ} 35' 22''$ a length of 188.30 feet, and a chord bearing North $56^{\circ} 00' 36''$ East, for a distance of 187.29 feet,
 5. North $45^{\circ} 42' 55''$ East, for a distance of 22.28 feet,

6. along the arc of a tangent curve to the right, having a radius of 35.00 feet, a central angle of $86^{\circ} 49' 33''$ a length of 53.04 feet, and a chord bearing North $89^{\circ} 07' 41''$ East, for a distance of 48.11 feet,
7. along the arc of a reverse curve to the left, having a radius of 1029.50 feet, a central angle of $16^{\circ} 44' 49''$ a length of 300.91 feet, and a chord bearing South $55^{\circ} 49' 57''$ East, for a distance of 299.84 feet,
8. South $62^{\circ} 44' 50''$ East, for a distance of 120.00 feet,
9. along the arc of a non-tangent curve to the left, having a radius of 1039.50 feet, a central angle of $12^{\circ} 31' 43''$ a length of 227.30 feet, and a chord bearing South $77^{\circ} 05' 50''$ East, for a distance of 226.85 feet,
10. along the arc of a reverse curve to the right, having a radius of 35.00 feet, a central angle of $82^{\circ} 53' 31''$ a length of 50.64 feet, and a chord bearing South $41^{\circ} 54' 56''$ East, for a distance of 46.33 feet, and
11. North $89^{\circ} 31' 49''$ East, for a distance of 19.00 feet to the Point of Beginning.

Said land is also shown as Resultant Lot 18 on the Lot Line Adjustment - Certificate of Compliance PL16-0153 recorded April 28, 2017, Instrument No. 2017-0031664, of Official Records.

PARCEL TWO:

Easements for access and utilities over those portions of Parcels 1, 2 and 3 designated "Reciprocal Access Easement" as shown on that certain Parcel Map of "Hewlett-Packard Subdivision No. Sub-000105" filed in Book 34 of Parcel Maps, Page 73, Placer County Records, and as corrected in "Grant of Easements and Correction to Prior Easements" recorded July 14, 2011, Instrument No. 2011-0053955, of Official Records.

PARCEL THREE:

Easements for storm water drainage systems over Parcels, 1, 2 and 3 as described in Note D of the Owner's Statement on that certain Parcel Map of "Hewlett-Packard Subdivision No. Sub-000105" filed in Book 34 of Parcel Maps, Page 73, Placer County Records, and as corrected in "Grant of Easements and Correction to Prior Easements" recorded July 14, 2011, Instrument No. 2011-0053955, of Official Records.

EXHIBIT B
OCCUPANCY AND RENT RESTRICTIONS

	One Bedroom		Two Bedroom	
Maximum Household Income as Percentage of AMI	Number of Units	Initial Qualifying Rent	Number of Units	Initial Qualifying Rent
40%	7	\$554.00	N/A	N/A
50%	29	\$710.00	6	\$849.00
<i>Non-Rent Restricted On Site Management</i>		N/A		N/A
TOTAL	36		6	

EXHIBIT C
CHECKLIST FOR AFFORDABLE RENTAL UNITS

The following documentation must be present in the Tenant's file (in a form approved by the Housing Manager) for an "affordable renter."

- _____ Certification of Affordable Rental Unit Eligibility Form
- _____ Calculation of Tenant Eligibility Form
- _____ Record of Rental Increases
- _____ Written, third party verification of all income sources, including:
 - _____ Employment
 - _____ Self-employment (tax return and profit & loss statement for current year)
 - _____ Unemployment
 - _____ AFDC (Welfare) Benefits
 - _____ Child Support
 - _____ Alimony
 - _____ Social Security Benefits
 - _____ Supplemental Security Income (SSK)
 - _____ VA or Military Benefits
 - _____ Pensions and/or Annuities
 - _____ Retirement Funds
 - _____ Savings Accounts (Interest Income)
 - _____ Checking Accounts
 - _____ Government Grants
 - _____ Trust Funds
 - _____ Stocks & Bonds (Cash Value)
 - _____ Life Insurance (Cash Value)

Name _____

Complex _____

Title _____

Date _____

CERTIFICATION OF RESIDENT ELIGIBILITY

Re: _____ Apt. # _____
Apartment Complex

I/we have read and answered truthfully, fully frankly and personally each of the following questions for all persons who are to occupy the unit being applied for in the above apartment project. Listed below are the names of all persons who intend to reside in the unit:

[illegible]

CERTIFICATION OF RESIDENT ELIGIBILITY (cont.)

INCOME COMPUTATION

- 6) The total anticipated income calculated in accordance with this paragraph 6, of all persons (except children under the age of 18 years) listed above for the 12-month period beginning the date that I/we plan to move into a unit is \$_____.

Included in the total anticipated income listed above are:

- a. All wages and salaries, overtime pay, commissions, fees and other compensation for personal services, before payroll deductions.

Excluded from such anticipated income are:

- a. Casual, sporadic or irregular gifts;
- b. Amounts which are specifically for or in reimbursement of medical expenses;
- c. Lump sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlements for personal or property losses;
- d. Amounts of educational scholarships paid directly to the student or the educational institution and amounts paid by the government to a veteran for use in meeting the costs of tuition, fees, books, and equipment. Any amounts of such scholarships or payments to veterans not used for the above purposes are to be included in income;
- e. Hazardous duty pay to a family member in the Armed Forces who is away from home and exposed to hostile fire;
- f. Relocation payments under Title II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970;
- g. Foster child care payments;
- h. The value of coupon allotments for the purchase of food pursuant to the Food Stamp Act of 1977.

- 7) This certificate is made with the knowledge that it will be relied upon by the Owner to determine maximum income for eligibility to occupy the unit; and I/we

declare that all information set forth herein is true, correct and complete and based upon information I/we deem reliable and that the statement of total anticipated income contained in paragraph 6 is reasonable and based upon such investigation as the undersigned deemed necessary.

- 8) I/We will assist the Owner in obtaining any information or documents required to verify the statement made herein, including either an income verification from my/our present employer(s) or copies of federal tax returns for the immediately preceding calendar year.
- 9) I/We acknowledge that I/we have been advised that the making of any misrepresentation or misstatement in this declaration will constitute a material breach of my/our agreement with the Owner to lease the unit and will entitle the Owner to prevent or terminate my/our occupancy of the unit by institution of an action for eviction or other appropriate proceedings.

I/We declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ in the City of _____
_____ California.

Applicant

Applicant

Applicant

Applicant

Applicant

[All persons listed in number 2 above, except children under the age of 18 must sign this form]

**CALCULATIONS OF TENANT ELIGIBILITY
FOR AFFORDABLE RENTAL FORM**

(FORM COMPLETION BY APARTMENT OWNER OR AGENT)

NAME: _____ UNIT # _____

<u>SOURCE</u>	<u>MONTHLY</u>	<u>ANNUAL</u>
Social Security	\$	\$
Social Security	\$	\$
Civil Service	\$	\$
Pension _____	\$	\$
Interest _____	\$	\$
Wages _____	\$	\$
Tips _____	\$	\$
Wages _____	\$	\$
Tips _____	\$	\$
Child Support	\$	\$
Welfare	\$	\$
Stocks/Bonds	\$	\$
Other _____	\$	\$
Other _____	\$	\$
TOTAL INCOME	\$	\$
	Monthly base rent	\$
	Move-in date	

BY

TITLE _____

DATE _____

[illegible]

[illegible]



COUNCIL COMMUNICATION

CC #: 0540

File #: 0709-03-02

Title: Campus Oaks Apartments Phase 2 - Affordable Rental Housing Agreement

Contact: Trisha Isom 916-746-1239 tisom@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 7.7.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve the Campus Oaks Apartments Phase 2 Affordable Rental Housing Agreement between the City and Campus Oaks Apartments 2, LP and authorize the City Manager to execute it.

BACKGROUND

On June 13, 2017, the City approved a Major Project Permit Stage 2 for the Campus Oaks Phase 2 Apartment Project, located at 350 Roseville Parkway, within the North Roseville Specific Plan. The conditions of approval for the project require the developer, Campus Oaks Apartments 2, LP, to enter into an affordable rental housing agreement with the City to implement their affordable housing obligations. Execution and recordation of this agreement is required prior to the issuance of project building permits.

The General Plan Housing Element requires a 10% housing affordability obligation and recommends that developers provide a distribution of the required affordable housing as follows: a minimum of 40% for the production of rental units affordable to very-low income renters (households earning up to 50% of the area median income [AMI]), another 40% for the production of rental units affordable to low income households (households earning 51% to 80% of the AMI) with the remaining 20% of affordable units to be reserved for middle income purchase (households earning 81% to 100% of the AMI) or to be distributed among the rental obligations.

The developer has requested a variation to the distribution, as allowed in the General Plan. Staff recommended and the City Council previously approved 80% of the affordable rental obligation to be made available for rental to very-low income households. Based on the approved project proposal outlined above, the conditions of approval for this subdivision require that 45 of the 210 rental dwelling units on the property be affordable to very-low income families. The very-low income affordable rent shall not exceed the price at which a household earning 50% of the area median income can afford, as adjusted for household size and updated annually by the Federal Department of Housing and Urban Development (HUD). Currently, the initial rent for a very-low income one bedroom rental unit is \$710 and \$849 for a very-low income two-bedroom rental unit.

The recommended Affordable Rental Housing Agreement will support the Campus Oaks Master Plan and the City's General Plan in meeting the affordable housing goals.

FISCAL IMPACT

No General Fund resources will be used for the implementation of the Campus Oaks Apartments Phase 2 Affordable Renting Housing Agreement. The rental subsidies for the project that are necessary to comply with the affordability requirements will be borne by the project's developer.

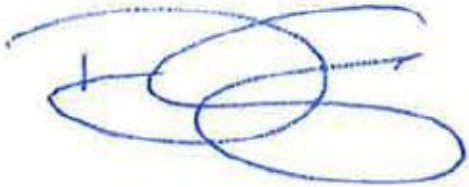
ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The Affordable Renting Housing Agreement for Campus Oaks Phase 2 meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Trisha Isom, Housing Analyst

Laura Matteoli, Economic Development Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-009

Campus Oaks Phase 2 Affordable Rental Housing Agreement

RESOLUTION NO. 20-009

APPROVING AN AFFORDABLE RENTAL HOUSING AGREEMENT, BY AND BETWEEN
THE CITY OF ROSEVILLE AND CAMPUS OAKS APARTMENTS 2, LP, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE
CITY OF ROSEVILLE

WHEREAS, an Affordable Rental Housing Agreement for the Campus Oaks Apartments project, by and between the City of Roseville and Campus Oaks Apartments 2, LP, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

NO FEE DOCUMENT

PER GOVT. C. §27383

RECORDING REQUESTED BY

AND WHEN RECORDED, MAIL TO:

City of Roseville
CITY Clerk
311 Vernon Street
Roseville, CA 95678

AFFORDABLE RENTAL HOUSING AGREEMENT

(Project: Campus Oaks Apartments)

This Affordable Rental Housing Agreement ("AGREEMENT") is made this _____ day of _____, 20__ ("Effective Date"), by and between the City of Roseville, a municipal corporation ("CITY"), and Campus Oaks Apartments 2, LP, an Illinois limited partnership ("OWNER/DEVELOPER").

RECITALS

A. On June 13, 2013, CITY approved the updated Housing Element of the General Plan which applies ten percent (10%) affordability requirement to all new specific plan areas or properties for which zoning is amended to change residential density.

B. The OWNER/DEVELOPER is receiving the benefit of land entitlements either through the Specific Plan and Development Agreement process or by amendment of the zoning of the property to change residential density.

C. On August 6, 1997, CITY approved the North Roseville Specific Plan (the "NRSP") and on April 28, 1998, CITY approved the certain Development Agreement for that portion of the NRSP area, as amended, which contains the property that is the subject of this AGREEMENT, which Development Agreement is recorded as Instrument 98-0019739 ("the Development Agreement"). On June 13, 2019, The Roseville Planning Commission approved the Major Project Permit Stage 2 entitlement file PL-18-0372 ("the Project"), regulating the development of that portion of the NRSP area which contains the property that is the subject of this AGREEMENT of which is intended to be improved by the construction of a multi-family development/apartment community.

D. The conditions of approval of the Project require OWNER/DEVELOPER to enter into an affordable housing rental agreement to the satisfaction of City Attorney of CITY, implementing the affordable housing obligations of OWNER/DEVELOPER.

E. OWNER/DEVELOPER and CITY enter into this AGREEMENT in order to implement OWNER/DEVELOPER'S affordable housing obligations.

F. OWNER/DEVELOPER has secured the possession of real property located at 350 Roseville Parkway, Roseville, California, 95747, also referred to as Parcel CO-22 of the North Roseville Specific Plan (as more particularly described in **Exhibit A** (the "Property")). OWNER/DEVELOPER proposes to develop and construct a two hundred ten (210) unit multi-family rental housing apartment project (the "Project") on the Property, that shall be rented at rents that are affordable to Very Low income households (the "Regulated Units"). The Project is intended to serve as a community resource by providing decent, safe, and sanitary housing for households which would otherwise be unable to afford such housing. Development of the property is governed by North Roseville Specific Plan.

G. On April 19, 2017, by Resolution No. 17-133 of the Roseville CITY Council, CITY agreed to the deferral of certain development impact fees related to phase 2 of the Project (in the approximate amount of six hundred fifty five thousand six hundred ninety three dollars and four cents (\$655,693.04)) together with an additional deferral to SCIP Bonding (in the approximate amount of Four Million Eight Hundred Twenty-Eight Thousand Four Hundred Ninety-Seven dollars (\$4,828,497.00)) (inclusive of SCIP reserves of approximately \$327,127.60) for actual final building fees related to the construction of the Project, with all such amounts being subject to change and finalization.

H. The purpose of this AGREEMENT is to regulate and restrict the occupancy, rents, operation, ownership, and management of the Project for the benefit of Project occupants and the people of the City of Roseville. The covenants in this AGREEMENT are intended to run with the land and be binding on OWNER/DEVELOPER and OWNER/DEVELOPER's successors in interest for the full term of this AGREEMENT.

NOW, THEREFORE, OWNER/DEVELOPER and the CITY hereby agree as follows:

DEFINITIONS

The following terms have the meanings set forth herein wherever used in this AGREEMENT or attached exhibits.

1. **"CITY"** means the City of Roseville, a municipal corporation.
2. **"AREA MEDIAN INCOME"** (referred to herein as "AMI") means the median income for the Metropolitan Statistical Area which includes the City of Roseville ("MSA"), with adjustments for household size, as determined from time to time by the U.S. Department of Housing and Urban Development (HUD) pursuant to Section 8(f)(3) of the United States Housing Act of 1937 as amended, or such other method of median income calculation applicable to the City of Roseville that HUD may hereafter adopt in connection with said Act. If HUD should cease making such determination, the City may designate another method of calculation of area median income used by any

federal or state agency and applicable to the City of Roseville.

3. **“OWNER/DEVELOPER”** means Campus Oaks Apartments 2, LP, an Illinois limited partnership, together with its permitted successors and assigns.

4. **“PROJECT”** means the development, construction and operation of a residential, multi-family rental apartment project on the Property, forty-five (45) units of which are to be rented at rents that are affordable to Very Low income households.

5. **“PROPERTY”** means the real property located at 350 Roseville Parkway, Roseville, California, 95747 identified and described in **Exhibit A**, attached hereto and incorporated into this AGREEMENT by this reference, and any buildings or improvements now or hereafter situated on such real property.

6. **“QUALIFYING HOUSEHOLD”** means a household in which household income does not exceed the percentage of Area Median Income prescribed for the applicable housing unit by the terms of this AGREEMENT.

7. **“QUALIFYING RENT”** means the maximum monthly rent allowed under **Exhibit B** “adjusted for family size appropriate to the unit” (as such term is defined by Health and Safety Code sections 50052.5 and 50053) including a reasonable allowance for tenant-paid utilities (also known as Utility Allowance). During the period a regulatory agreement governing the allocation and award of any federal tax credits is in effect, Qualifying Rent may be determined in accordance with such regulatory agreement and 26 U.S.C., Section 42, for initial occupancy of tenants.

8. **“REGULATED UNITS”** means the forty-five (45) rental dwelling units of on the Property that shall be rented at rents that are affordable to Very Low income households and having the following composition: thirty-nine (39) one (1) bedroom units and six (6) two (2) bedroom units.

OWNER/DEVELOPER’S OBLIGATIONS

10. **TERM OF AGREEMENT.** This AGREEMENT shall commence upon the Effective Date and shall remain in full force and effect for fifty-five (55) years after the date OWNER/DEVELOPER obtains a Certificate of Occupancy from CITY for the Project or, in the event the Project has multiple buildings or structures, a Certificate of Occupancy for the last habitable building or structure for the Project. The obligations in this AGREEMENT shall remain effective and fully binding on OWNER/DEVELOPER for this full term regardless of any expiration of the term of any loan, any payment, or prepayment of any loan, any assignment of a note, any reconveyance of a deed of trust, or any sale, assignment, transfer, or conveyance of the Property (other than certain transfers by foreclosure, deed in lieu of foreclosure, exercise of the power of sale or other similar transfer), unless terminated earlier by the CITY in a recorded writing.

11. **LEGAL INTEREST IN PROJECT.** OWNER/DEVELOPER represents that

it has legal interest in the Subject Property.

PROJECT OCCUPANCY AND RENTS

12. **OCCUPANCY OF PROJECT.** OWNER/DEVELOPER shall limit, for the full term of this AGREEMENT identified in paragraph 10, above, the rental of Regulated Units to Qualifying Households according to the schedule contained in **Exhibit B** herein, which is hereby incorporated by reference into this AGREEMENT. The income levels and other qualifications of applicants shall be certified prior to initial occupancy in conformance with the Final Management Plan identified in paragraph 19(C), below, and the City of Roseville's rules governing income certification, as these rules may be amended from time to time by California law or as required in order to comply with California law. Specifically, OWNER/DEVELOPER covenants and agrees that for the full term of this Agreement it shall reserve for occupancy: (i) thirty-nine (39) one-bedroom and six (6) two-bedroom Regulated Units for households whose income does not exceed fifty percent (50%) of AMI.

The Project shall be owned, managed and operated as a single, multi-family residential rental project, which may be comprised of several buildings and structures, each consisting of more than one residential dwelling unit, together with facilities functionally related and subordinate thereto, in accordance with the applicable provisions of the Internal Revenue Code and applicable California law, as the same may be amended from time to time. All of the residential dwelling units in the Project will be similarly constructed and shall contain separate and complete facilities for living, sleeping, eating, cooking and sanitation for a single person or family, including sleeping area, bathing and sanitation facilities and cooking facilities equipped with a cooking range, refrigerator and sink. None of the residential dwelling units shall be utilized, at any time, on a transient basis. Neither the Project, nor any portion thereof, shall ever be used as a hotel, dormitory, fraternity house, sorority house, rooming house, hospital, nursing home, sanitarium, rest home or trailer park or court.

13. **PROJECT RENTS.** Rents for Regulated Units shall be limited to Qualifying Rents as set forth in **Exhibit B** as the same may be revised from time to time in accordance with this AGREEMENT and applicable federal or state laws and regulations. Rent shall be no greater than considered "affordable rent" for the applicable household pursuant to Section 50053 of the California Health and Safety Code, as amended, or any successor statute thereto. Nothing in this AGREEMENT shall prevent OWNER/DEVELOPER from charging lower rents.

14. **RENTAL INCREASES FOR EXISTING TENANTS ON THE PROPERTY.** Irrespective of when income limits are published under Tax Credit Law, rents for Regulated Units may be adjusted no more frequently than: (a) twelve (12) months following the date of initial occupancy or (b) every twelve (12) months following the last permissible date of recorded rental adjustment. Additionally, in no event shall the amount of annual rent increase exceed the amount of annual rent increase allowed by Tax Credit Law. Rents for Regulated Units may be adjusted annually to coincide with the increases in the

Annual Adjustment Factor (AAF) as published by the United States Department of Housing and Urban Development (HUD) for the West Region.

In the event that HUD terminates publication of the AAF, rents shall be adjusted annually to coincide with the State Department of Housing and Community Development ("HCD") State Income Limits, using the limits established for Placer County, adjusted for household size, unit type and affordability. If OWNER/DEVELOPER does not agree with the adjustment factors provided herein, OWNER/DEVELOPER may, within fifteen (15) calendar days of notification by the CITY's Economic Development Director or successor ("the EDD") of that year's adjustment, present to the EDD information on which it wishes to base its annual rent adjustment. The EDD will review this information and decide on which adjustment factor OWNER/DEVELOPER shall base its annual rent increase. The decision of the EDD shall be final.

15. **CONDOMINIUM CONVERSION PROHIBITED.** OWNER/DEVELOPER shall not convert Project units, including Regulated Units and/or any unregulated units, to condominium or cooperative ownership or sell condominium or cooperative conversion rights to the Project units.

16. **NONDISCRIMINATION.**

A. OWNER/DEVELOPER herein covenants by and for itself, its subcontractors, its successors and assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, nor denial of the benefits of this Regulatory Agreement to, any person or group of persons, on the basis of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, sex, gender or self-identified gender, gender expression, sexual orientation, marital status, age, mental disability, physical disability or medical condition (including cancer, HIV and AIDS), genetic information, military or veteran status, familial status, source of income, or political affiliation or belief, nor any unlawful discrimination against any employee or applicant for employment because of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, sex, gender or self-identified gender, gender expression, sexual orientation, marital status, age (over 40), mental disability, physical disability or medical condition (including cancer, HIV and AIDS), use of family care leave, genetic information, military or veteran status, familial status, source of income, or political affiliation or belief. OWNER/DEVELOPER shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination or harassment. In addition to the foregoing general obligations, OWNER/DEVELOPER shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900, et seq.), the regulations promulgated thereunder (Title 2, California Code of Regulations, Section 10000, et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Sections 11135-11139.5) and any state or local regulations adopted to implement any of the foregoing, as such statutes and regulations may be amended from time to time. To the extent this Regulatory Agreement subcontracts to OWNER/DEVELOPER services or works required of the CITY by the State of California pursuant to agreement between the CITY and the State, the applicable regulations of the Fair Employment and

Housing Commission implementing Government Code Section 12990 (a) through (f), set forth in Subchapter 5 of Division 4.1 of Title 2 of the California Code of Regulations are expressly incorporated into this Regulatory Agreement by reference and made a part hereof as if set forth in full, and OWNER/DEVELOPER and any of its subcontractors shall give written notice of their obligations thereunder to labor organizations with which they have collective bargaining or other agreements. City shall disclose in Exhibit D hereto any such subcontracted work required of the City by the state of California.

B. The provisions of paragraph (A) shall further apply to the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the Project, and OWNER/DEVELOPER and any person claiming under or through the OWNER/DEVELOPER, shall not establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, sublessees, subtenants, or vendees in the Project.

C. OWNER/DEVELOPER shall include the provisions contained in this section in all contracts and subcontracts related to the Project.

17. **MANAGEMENT RESPONSIBILITIES.** OWNER/DEVELOPER is specifically responsible, subject to its obligations herein, for all management functions with respect to the Property, including, without limitation, the selection of tenants, certification and recertification of household size and income, evictions, collection of rents and deposits, maintenance, landscaping, routine and extraordinary repairs, replacement of capital items, and security. The CITY shall have no responsibility over management of the Property.

18. **MANAGEMENT ENTITY.** The CITY shall have the right to review and approve the management entity chosen by OWNER/DEVELOPER for the Property and, with the prior written consent of the Senior Lenders and the tax credit investor (if applicable), shall have the right to require a change in the management agent for the Project in the event OWNER/DEVELOPER is in material default under the AGREEMENT beyond notice and cure period. Any contracting of management services by OWNER/DEVELOPER shall not relieve OWNER/DEVELOPER of its primary responsibilities for proper performance of management duties. The CITY approves of the use of Ten South Management Inc., a California Corporation, engaged in the provision of multi-family residential and commercial property management services, as the designated initial management entity for the Project.

19. **DRAFT AND FINAL MANAGEMENT PLANS.**

A. **DRAFT MANAGEMENT PLAN.** OWNER/DEVELOPER shall prepare and submit to CITY a Draft Management Plan for CITY's review and approval. The Draft Management Plan shall be submitted to CITY at least one hundred eighty (180) calendar days prior to the anticipated date for completion of construction of the Project. The Draft Management Plan shall contain, but is not limited to, specific statement as to (1) the identity, experience and duties regarding operation of the Project of any non-profit, public benefit corporation who is a partner of OWNER/DEVELOPER; (2) marketing policies and strategies; (3) tenancy occupancy rules and regulations; (4) rental procedures and tenant

income limitation; (5) eviction procedures; (6) operating policies and guidelines; (7) reserve account policies; (8) maintenance and capital improvement policies; and (9) shall provide as an exhibit thereto a sample form of lease agreement. Upon transfer of the Project or of OWNER/DEVELOPER'S interest in the Project, the party to whom the Project is transferred shall, as a condition of such transfer, provide CITY with a copy of such party's Management Plan for the Project, which plan shall provide statements as called for herein.

B. CITY REVIEW OF DRAFT MANAGEMENT PLAN. Upon submittal of the Draft Management Plan by OWNER/DEVELOPER to CITY the CITY shall review the Draft Management Plan and provide written comments to OWNER/DEVELOPER within ninety (90) calendar days or as soon thereafter as is practicable.

C. FINAL MANAGEMENT PLAN. Prior to issuance of any Certificate of Occupancy for the Project, OWNER/DEVELOPER shall submit a Final Management Plan to the CITY for its review and final approval no later than thirty (30) calendar days prior to the anticipated date for completion of construction of the Project.

Notwithstanding the foregoing, the CITY shall have the right to review and approve any proposed amendments to OWNER/DEVELOPER's contract with its management firm, or any new management contracts, during the term of this AGREEMENT; provided, however, that the CITY's approval shall not be required for a renewal of the initial management contract or the transfer of the management contract to an affiliate of OWNER/DEVELOPER.

20. MANAGEMENT AGENT. The Project shall at all times be managed by an experienced Management Agent reasonably acceptable to CITY, with demonstrated ability to operate residential facilities like the Project in a manner that will provide decent, safe and sanitary housing. During the monitoring as described in Section 26, CITY will assess Management Agent's ability to operate the Project in a decent, safe and sanitary manner. One factor CITY will use to make its assessment will be a comparison of calls for police and fire services with other rental complexes in Roseville which offer similar services.

OWNER/DEVELOPER shall submit for CITY's approval the identity of any proposed Management Agent. OWNER/DEVELOPER shall also submit such additional information about the background, experience, and financial condition of any proposed Management Agent as is reasonably necessary for CITY to determine whether the proposed Management Agent meets the standards for a qualified Management Agent set forth above.

If the proposed Management Agent meets the standards for a qualified Management Agent set forth above, CITY shall approve the proposed Management Agent by notifying OWNER/DEVELOPER in writing. Unless the proposed Management Agent is disapproved by CITY within thirty (30) days of said submission of identity and qualifications of proposed Management Agent, which disapproval shall state reasonable specificity the basis for disapproval it shall be deemed approved. Ten South Management Company, Inc. is hereby approved by the CITY as the initial Management Agent.

21. **DISMISSAL OF MANAGEMENT AGENT.** Within fifteen (15) days from OWNER/DEVELOPER'S receipt of any recommendation by CITY staff to dismiss the Management Agent pursuant to Section 18 of this Agreement, OWNER/DEVELOPER shall either dismiss the Management Agent or request a public meeting to discuss such recommendation. If, after conducting a requested public meeting, the CITY Council supports said recommendation of CITY staff, OWNER/DEVELOPER shall promptly dismiss the Management Agent and shall use commercially reasonable efforts to appoint as the new Management Agent a person or entity which meets the standards for Management Agent and is approved by CITY as set forth in Section 20.

22. **MAINTENANCE AND SECURITY.** OWNER/DEVELOPER shall at its own cost and expense maintain the Property in good condition, in good repair, and in decent, safe, sanitary, habitable, and tenantable living condition for the benefit of Project occupants. OWNER/DEVELOPER shall not commit or permit any waste on or to the Property, and shall prevent and/or rectify any physical deterioration of the Property. OWNER/DEVELOPER shall provide adequate ongoing security equipment and services for Project occupants. OWNER/DEVELOPER shall maintain the Property in conformance with all applicable state, federal, and local laws, ordinances, codes, and regulations and the Management Plan.

In the event the OWNER/DEVELOPER fails to maintain the Property in accordance with the foregoing standards, and after at least seven (7) calendar days' prior written notice to OWNER/DEVELOPER and the Senior Lenders, the CITY or its agent may, but shall be under no obligation to, enter upon the Property, make such repairs or replacements as are deemed necessary in CITY's reasonable discretion (with the prior written consent of the Senior Lenders), and provide for payment thereof. Any amount advanced by CITY to make such repairs, together with the maximum legal interest rate thereon from the date of such, shall become an additional obligation of OWNER/DEVELOPER to CITY and shall be immediately due and payable to CITY.

23. **UNIT VACANCIES.** OWNER/DEVELOPER shall use commercially reasonable efforts to fill vacancies in Regulated Units as quickly as possible.

24. **INSPECTION AND RECORDS.** OWNER/DEVELOPER shall maintain records which clearly document OWNER/DEVELOPER's performance of its obligations to operate the Property and the Project under the terms of this AGREEMENT. OWNER/DEVELOPER shall submit any records to the CITY within ten (10) business days of CITY's reasonable request. OWNER/DEVELOPER shall permit CITY to enter and inspect the Property and the Project for compliance with obligations under this AGREEMENT on business days upon twenty-four (24) hours advance notice of such visit by CITY to OWNER/DEVELOPER or OWNER/DEVELOPER's management agent and to tenants of any inspected Regulated Units, subject to the provisions of the lease regarding inspection and entry rights, which provisions must otherwise be consistent with state law.

25. **ANNUAL REPORT.** OWNER/DEVELOPER shall submit an annual report to CITY as required by California Health and Safety Code Section 33418, which shall include at a minimum for each Regulated Unit the rental rate and the income and

household size of the occupants. The income information required under this report shall be supplied by the tenant in a certified statement on a form provided by CITY. CITY may request additional information be included in the annual report.

26. **MONITORING/NON-COMPLIANCE/CURE.** OWNER/DEVELOPER'S compliance with the provisions of this AGREEMENT shall be reviewed at least annually, and at such other times as CITY may require, upon thirty (30) days prior written notice from CITY. During any such review, OWNER/DEVELOPER shall bear the burden of proof to demonstrate good faith compliance with the terms of this AGREEMENT. If, as a result of such review, CITY finds and determines that OWNER/DEVELOPER has not complied in good faith with the terms and conditions of this AGREEMENT, CITY shall give written notice to OWNER/DEVELOPER of its findings and of the exact nature of OWNER/DEVELOPER'S non-compliance. OWNER/DEVELOPER shall be given a period of sixty (60) days after delivery of any such notice in which to cure, to the reasonable satisfaction of CITY, any non-compliance. In the event CITY fails to give OWNER/DEVELOPER notice of any non-compliance at or before the annual review, OWNER/DEVELOPER shall not be held responsible for any failure to comply with the terms and conditions of this AGREEMENT during the year covered by the annual review.

27. **CITY REMEDIES FOR BREACH.** If OWNER/DEVELOPER is unable or otherwise fails to cure any non-compliance within sixty (60) days after CITY delivers notice of non-compliance pursuant to Section 26, CITY may, in addition to any other remedy provided by law or equity, modify or terminate this AGREEMENT, revoke the Project approval prior to occupancy, seek liquidated damages in accordance with this AGREEMENT, or take any other action available to it under this AGREEMENT.

In particular, and without limitation by reason of enumeration, OWNER/DEVELOPER acknowledges and agrees that failure to cure any non-compliance under this AGREEMENT, whether by OWNER/DEVELOPER or any successor, shall, at the option of the CITY, constitute a breach and default under this AGREEMENT as to all other property within the Project.

In addition, and without limitation by reason of enumeration, OWNER/DEVELOPER acknowledges and agrees that CITY shall have the right to withhold issuance of all building permits within the Project until such breach is cured.

In the event of any breach/default or violation of any agreement, obligation, or warranty under this AGREEMENT, CITY shall give written notice to OWNER/DEVELOPER, with copies to the Senior Lenders and Ten South Management Inc., specifying: (a) the nature of the breach or violation, (b) the action required to cure the breach or violation, and (c) a date, which shall not be less than sixty (60) calendar days from the date of the notice, by which such action to cure must be taken. If OWNER/DEVELOPER fails to cure the breach or violation within the time frame specified in the notice CITY additionally has the right, at its sole election, to:

A. Bring an action for equitable relief seeking the specific performance

by OWNER/DEVELOPER of the terms and conditions of this AGREEMENT, and/or enjoining, abating, or preventing any violation of said terms and conditions, and/or seeking declaratory relief;

B. Enter upon, take possession of, and manage the Property and the Project, either in person, by agent, or by a receiver appointed by a court, and collect any rents, income, deposits, or reserves and apply them to operate the Property and the Project, and continue in possession until such time as CITY in its sole judgment determines that OWNER/DEVELOPER is in a position to operate the Property and the Project in compliance with this AGREEMENT;

C. After notice provided for herein, make such repairs or replacements to the Property as are necessary and provide for payment thereof;

D. For violations of OWNER/DEVELOPER's obligations with respect to occupancy restrictions, Project maintenance, and unit vacancies, impose as liquidated damages a charge upon OWNER/DEVELOPER in an amount of ONE THOUSAND DOLLARS (\$1,000) per day for each Project unit that is knowingly not operated in compliance with this AGREEMENT;

E. For violations of OWNER/DEVELOPER's obligations with respect to Project rents, impose as liquidated damages a charge upon OWNER/DEVELOPER in an amount equal to the actual amount OWNER/DEVELOPER has collected from any Qualifying Household in excess of the Qualifying Rent;

F. Pursue any other remedy allowed at law or in equity.

CITY's rights hereunder shall be in addition to, and not in lieu of, every other right or remedy provided for herein or now or hereafter existing at law or in equity by statute or otherwise, including, but not limited to injunctive relief, specific performance and damages. The exercise or beginning of exercise by CITY of any one or more rights or remedies, provided herein or now or hereafter existing at law or in equity by statute or otherwise, shall not preclude the simultaneous or later exercise by CITY of any or all other rights or remedies provided for in this AGREEMENT or now or hereafter existing at law or in equity or by statute or otherwise. All such rights and remedies shall be considered cumulative and nonexclusive.

The parties agree that the sums and formulas designated herein as liquidated damages represent a reasonable approximation of the damages CITY is likely to suffer from violations of the respective terms. OWNER/DEVELOPER agrees to pay in full any accrued liquidated damages to CITY within ten (10) calendar days of a written demand by CITY for such payment.

28. **FEES, TAXES, AND OTHER LEVIES.** OWNER/DEVELOPER shall be responsible for payment of all fees, assessments, taxes, charges, and levies imposed by any public authority or utility company with respect to the Property and the Project, and shall pay such charges prior to delinquency. However, OWNER/DEVELOPER shall not be required to pay any such charge so long as (a) the legality thereof is being

contested in good faith and by appropriate proceedings, and (b) OWNER/DEVELOPER maintains reserves adequate to pay any contested liabilities.

29. **INSURANCE COVERAGE.** OWNER/DEVELOPER shall cause to have in full force and effect during the term of this AGREEMENT continuous insurance coverage as required by any lienholder.

30. **PROPERTY DAMAGE OR DESTRUCTION.** If any building or improvement erected by OWNER/DEVELOPER on the Property is damaged or destroyed, subject to the requirements of the Senior Lenders, OWNER/DEVELOPER shall, at its own cost and expense, repair or restore the Property consistent with the original Plans and Specifications for the Project. Such work shall be commenced within one hundred eighty (180) calendar days after the damage or loss occurs and shall be completed within three hundred and sixty-five (365) calendar days thereafter. Subject to the requirements of the Senior Lenders, all insurance proceeds collected for such damage or destruction shall be applied to the cost of such repairs or restoration and, if insurance proceeds are insufficient for such purpose, OWNER/DEVELOPER shall make up the deficiency.

GENERAL PROVISIONS

31. **SUBORDINATION.** Except as expressly set forth herein (including without limitation, in Section 32 below), this AGREEMENT shall not be subordinated in priority to any other interest in the Property that was not recorded on or prior to the date of recordation of this Agreement, unless the CITY expressly consents, in writing, to the subordination or junior priority of this AGREEMENT. Such consent, if any, shall be within the CITY's sole discretion, and may only be permitted, if at all, for purposes that conform with the circumstances authorized by California Health and Safety Code section 33334.14(a), and to the extent the proposed subordination does not jeopardize the CITY's security interest in the property and is otherwise consistent and compliant with all legal standards, including eligibility requirements and other conditions imposed by funding sources for the Project.

32. **TRANSFER AND ENCUMBRANCE OF PROPERTY.** During the term of this AGREEMENT, OWNER/DEVELOPER shall not make or permit any sale, agreement to sell, assignment, conveyance, lease (other than the rental of Project units to eligible residential tenant occupants), or transfer of the Property or any part thereof, including the sale of any general partnership interests, the removal of any general partner, or any substantial change in operational or management control over the Property (collectively referred to as "Transfers"), without the prior written consent of CITY. The limitations on OWNER/DEVELOPER's right of assignment or other transfer contained in this paragraph 32 shall not apply to any foreclosure, deed in lieu of foreclosure, or other remedial action lawfully taken by any Senior Lender holding a security interest in the Property with priority over the CITY's interests; nor shall they apply to the transfer of limited partner interests in OWNER/DEVELOPER and/or the removal of a general partner or a limited partner pursuant to the terms and conditions of OWNER/DEVELOPER's organizational document.

CITY shall give its consent to a Transfer provided that it determines all of the following conditions are met: (a) OWNER/DEVELOPER is in compliance with this AGREEMENT or the Transfer will cure existing violations of this AGREEMENT; (b) the transferee agrees to assume all obligations of OWNER/DEVELOPER imposed by this AGREEMENT; (c) the transferee demonstrates to CITY's reasonable satisfaction that it is capable of owning and/or operating the Property and the Project in full compliance with this AGREEMENT; (d) the terms of the Transfer shall not jeopardize the CITY's security interest in the Property and is otherwise in full compliance with all legal standards, including eligibility requirements and other conditions imposed by funding sources for the Project; and (e) the Transfer has been approved by CITY's governing body, if such approval is required.

During the term of this AGREEMENT, at any time that OWNER/DEVELOPER is in default under this AGREEMENT, OWNER/DEVELOPER shall not engage in any financing or other transaction creating any mortgage or other encumbrance or lien upon the Property and/or the Project (except for any financing provided by CITY), without the prior written consent of CITY. Additionally, during the term of this AGREEMENT, OWNER/DEVELOPER shall not engage in any financing or other transaction creating any mortgage or other encumbrance or lien upon the Property and/or the Project that would result in OWNER/DEVELOPER being in default under this AGREEMENT or any state or federal law or regulation applicable to OWNER/DEVELOPER. So long as OWNER/DEVELOPER is in compliance with this AGREEMENT and state and federal laws and regulations applicable to OWNER/DEVELOPER, OWNER/DEVELOPER may engage in any financing or other transactions creating any mortgage or other encumbrance or lien upon the Property and/or the Project at OWNER/DEVELOPER's discretion, without restriction, and City agrees to subordinate this agreement thereto.

33. NONLIABILITY OF OFFICIALS, EMPLOYEES, AND AGENTS. No member, official, director, employee, agent or independent contractor of CITY shall be personally liable to OWNER/DEVELOPER or third party beneficiaries for any obligation created under the terms of this AGREEMENT.

34. INDEMNITY AND WAIVER. Notwithstanding the insurance coverage required herein, OWNER/DEVELOPER shall indemnify and hold CITY, its members, officials, directors, employees, agents and independent contractors (collectively "Indemnitees"), harmless against any losses, damages, liabilities, claims, demands, judgments, actions, court costs, and legal or other expenses (including attorney's fees) which Indemnitees may incur as a result of (1) OWNER/DEVELOPER's failure to perform any obligations as and when required by this AGREEMENT; (2) any failure of OWNER/DEVELOPER's representations or warranties to be true and complete in any material respect; or (3) any act or omission by OWNER/DEVELOPER or any contractor, subcontractor, management agent, or supplier with respect to the Project or the Property, except to the extent that such losses are caused solely by the negligence or willful misconduct of Indemnitees. The duty of the OWNER/DEVELOPER to indemnify includes the duty to defend Indemnitees in any court action, administrative action, or other proceeding brought by any third party arising from the Project or the Property. OWNER/DEVELOPER's duty to indemnify Indemnitees shall survive the term of this

AGREEMENT.

OWNER/DEVELOPER hereby waives any claims, suits, or actions against the CITY on account of or arising from the Costa-Hawkins Rental Housing Act, California Civil Code Sections 1954.50 *et seq.* ("CHRNA"). Furthermore, the parties hereby acknowledge and agree that, without limitation, any Project entitlements, permits, or approvals have conferred upon the OWNER/DEVELOPER and/or the Project either a direct financial contribution or other form of assistance pursuant to Section 1954.52(b) of the CHRNA.

35. **GOVERNING LAW.** This AGREEMENT shall be interpreted under and be governed by the laws of the State of California, except for those provisions relating to choice of law and those provisions preempted by federal law.

36. **AGREEMENT CONTROLS.** In the event of conflict between any provisions of this AGREEMENT and any of its exhibits, the terms of the AGREEMENT shall control.

37. **ATTORNEYS' FEES AND COSTS.** In the event that a legal or administrative action is brought to interpret or enforce the terms of this AGREEMENT, the prevailing party shall be entitled to recover all reasonable attorneys' fees and costs incurred in such action.

38. **TIME.** Time is of the essence in this AGREEMENT.

39. **CONSENTS AND APPROVALS.** Except as otherwise expressly provided in this AGREEMENT, any consent or approval required under the AGREEMENT shall not be unreasonably withheld or delayed.

40. **NOTICES, DEMANDS, AND COMMUNICATIONS.** Formal notices, demands, and communications between OWNER/DEVELOPER and CITY shall be given by first class or certified mail, return receipt requested, postage prepaid or delivered personally, to OWNER/DEVELOPER and CITY as follows, or at such other address as a party may designate by written notice to the other party:

CITY OF ROSEVILLE

CITY Manager
311 Vernon
Street
Roseville, California
95678

OWNER/DEVELOPER

Campus Oaks Apartments 2
LP 1949 St. Johns Avenue,
Suite 200 Highland Park, IL
60035

41. **BINDING UPON SUCCESSORS.** All provisions of this AGREEMENT shall be binding upon and inure to the benefit of the heirs, administrators, executors, successors in interest, transferees, and assigns of OWNER/DEVELOPER and CITY, and shall run with the land for the full term of this AGREEMENT. Any successor in

interest to OWNER/DEVELOPER and any purchaser or transferee of the Property shall be subject to all of the duties and obligations imposed on OWNER/DEVELOPER under this AGREEMENT for the full term of this AGREEMENT. The term "OWNER/DEVELOPER" as used in this AGREEMENT shall include all such assigns, successors-in-interest, and transferees.

42. **RELATIONSHIP OF PARTIES.** The relationship of OWNER/DEVELOPER and CITY for this Project during the term of this AGREEMENT shall not be construed as a joint venture, equity venture, or partnership. CITY neither undertakes nor assumes any responsibility or duty to OWNER/DEVELOPER or to any third party with respect to the operation of the Property or the actions of OWNER/DEVELOPER. Except as CITY may specify in writing, OWNER/DEVELOPER shall have no authority to act as an agent of CITY or to bind CITY to any obligation.

43. **WAIVER.** Any waiver by CITY of any obligation in this AGREEMENT must be in writing. No waiver shall be implied from any delay or failure by CITY to take action on any breach or default of OWNER/DEVELOPER or to pursue any remedy allowed under this AGREEMENT or applicable law. Any extension of time granted to OWNER/DEVELOPER to perform any obligation under this AGREEMENT shall not operate as a waiver or release from any of its obligations under this AGREEMENT. Consent by CITY to any act or omission by OWNER/DEVELOPER shall not be construed as the consent to any other or subsequent act or omission or to waive the requirement for CITY's written consent to future waivers.

44. **OTHER AGREEMENTS.** OWNER/DEVELOPER represents that it has not entered into any agreements that would restrict or compromise its ability to comply with the terms of this AGREEMENT. OWNER/DEVELOPER shall not enter into any agreements that are inconsistent with the terms of this AGREEMENT without an express written waiver by CITY.

45. **AMENDMENTS AND MODIFICATIONS.** Any amendments or modifications to this AGREEMENT must be in writing, and shall be effective only if executed by both OWNER/DEVELOPER and CITY, following receipt of all required approvals, and only with the consent of the Senior Lenders.

46. **SEVERABILITY.** Every provision of this AGREEMENT is intended to be severable. If any provision of this AGREEMENT is held invalid, illegal, or unenforceable by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions shall not be affected or impaired.

SPECIAL PROVISIONS

47. **ADMINISTRATIVE FEE.** In the event of OWNER/DEVELOPER's breach or violation of any agreement, obligation or warranty under the AGREEMENT or in the event the Property is transferred in violation of paragraph 32 of this AGREEMENT, and the Property becomes exempt from real property taxation thereby, OWNER/DEVELOPER shall pay annually, not later than April 15 of each year, a fee

equal to seventeen percent (17%) of the real property tax which would have been paid on the Property if it were subject to real property taxation ("Administrative Fee"). The CITY shall provide the OWNER/DEVELOPER with notice and the right to cure, as set forth in above Section 26, any event which the CITY believes give rise to an obligation to pay the Administrative Fee.

The Administrative Fee shall increase and be adjusted annually by an amount equal to two percent (2%) of each prior year's Administrative Fee, and shall be increased and adjusted further from time to time by the percentage equal to any increase in the Property and/or Project's assessed valuation arising from any sale, transfer or refinancing of the Property and/or Project; provided, however, in the event the Property and/or Project becomes subject to payment of property taxes other than special district taxes, the Administrative Fee shall terminate. The payment of such Administrative Fee shall be in addition to, and not to the exclusion of, the CITY's other remedies contemplated in paragraph 26 of this AGREEMENT.

48. **REFINANCING REVIEW FEE.** In the event that the Property and/or the Project is a tax credit project and is refinanced during the term of this Agreement, OWNER/DEVELOPER shall provide CITY a prepayment in amount to be determined by CITY, upon request by OWNER/DEVELOPER, for CITY's staff costs in reviewing any refinancing documentation submitted to CITY for CITY's review and approval, if such review and approval is required under Paragraph 32 of this AGREEMENT. Such prepayment shall be submitted by OWNER/DEVELOPER prior to CITY commencing any review. It is estimated that the prepayment will be five thousand dollars (\$5,000.00). OWNER/DEVELOPER shall not be entitled to receive a refund of any such fee in the event that OWNER/DEVELOPER fails to complete such refinancing.

49. **TENANT MONITORING FEE.** Commencing on March 31, 2021 annually thereafter, OWNER/DEVELOPER shall pay to CITY, not later than March 31 of each year, a tenant monitoring fee equal to FORTY DOLLARS (\$40) for each occupied, rent restricted, apartment unit within the Project, with such fee to be adjusted to reflect the Project's actual occupancy rate. The fee for each unit shall be prorated over the portion of the year that the unit was occupied or leased. A penalty of ten percent (10%) per month shall be assessed against any fee not paid when due.

50. **PARTICIPATION IN HOUSING CHOICE VOUCHER PROGRAM.** During the term of this AGREEMENT, OWNER/DEVELOPER agrees to accept tenants who qualify under the Housing Choice Voucher ("HCV") program administered by the Roseville Housing Authority (the "Authority") to the extent of the forty-five (45) Regulated Units. The rents charged for units rented to HCV tenants, when combined with housing assistance payments from the Authority shall not exceed Qualifying Rent as defined in Section 7 above, as determined by the Authority, based on the lesser of the payment standard or tax credit rent (if applicable, TAX CREDIT PROJECT).

51. **CHECKLIST FOR REGULATED UNITS.** OWNER/DEVELOPER agrees that each prospective tenant, prior to rental of a Regulated Unit, shall be required to complete forms required by **Exhibit C**, or OWNER/DEVELOPER'S equivalent as approved in writing by CITY.

[Signatures on the following page]

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of the Agreement in duplicate by its Acting City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the City of Roseville on the ____ day of _____, 2019, and DEVELOPER has caused this Agreement to be executed.

CITY OF ROSEVILLE,
a municipal corporation:

OWNER/DEVELOPER:
CAMPUS OAKS APARTMENTS 2 LP,
an Illinois limited partnership

BY: _____
DOMINICK CASEY
City Manager

BY:  _____
SCOTT I. CANEL
President of the Sole Member of
the Managing General Partner

ATTEST:

and

BY: _____
SONIA OROZCO
City Clerk

BY: _____
its: _____

(notarization required)

APPROVED AS TO FORM:

BY: _____
ROBERT R. SCHMITT
City Attorney

APPROVED AS TO SUBSTANCE:

BY:  _____
LAURA MATTEOLI
Economic Development Director

STATE OF ILLINOIS)
) ss:
COUNTY OF LAKE)

The undersigned, a Notary Public in and for the said County, in the State aforesaid, DOES HEREBY CERTIFY that Scott I. Canel, the President of Community Economic Redevelopment Corporation of Wisconsin, the Sole Member of CERC of Wisconsin Holdings 2 LLC, a Delaware limited liability company and Managing General Partner of **CAMPUS OAKS APARTMENTS 2 LP**, an Illinois limited partnership, and Trustee of the Scott I. Canel 2011 Family Trust, the Sole Member of Campus Oaks Admin 2 GP LLC, a Delaware limited liability company and Administrative General Partner of **CAMPUS OAKS APARTMENTS 2 LP**, who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument and his own free and voluntary act and as the free and voluntary act of said parties, for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 4th day of December, 2019

[Affix Seal]



Lori Ogarek
Notary Public

Lake County, Illinois

My Commission Expires: 1/2/23

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

THAT CERTAIN REAL PROPERTY IN THE CITY OF ROSEVILLE, COUNTY OF PLACER, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

PARCEL ONE:

All of Lot 9 and a portion of Lot 8 as shown on the Large Lot Final Map of "Campus Oaks" filled in Book "DD" of Maps Page 47, Placer County Records, located in Section 20, Township 11 North, Range 6 East, M.D.B. & M., described as follows:

Commencing at the intersection of Woodcreek Oaks Boulevard and Painted Desert Drive, said intersection being marked by a 1-1/2" Bronze monument in a City of Roseville standard monument well; thence from the Point of Commencement North 89°33'03" East along the centerline of said Painted Desert Drive for a distance of 373.54 feet; thence leaving said centerline South 00°26'57" East, for a distance of 60.00 feet to the point of beginning, being the intersection of Northwest corner of said Lot 9 and the South right of way line of Painted Desert Drive; thence from the Point of Beginning along the right of way of Painted Desert Drive, HP Way and Crimson Ridge Way the following thirty four (34) continuous courses and distances:

1. North 89°33'01" East, for a distance of 19.00 feet.
2. North 0°26'57" West, for a distance of 5.00 feet.
3. along the arc of a non-tangent curve to the right, having a radius of 31.00 feet, a central angle of 90°00'00", a length of 48.69 feet, and a chord bearing North 44°33'03" East, for a distance of 43.84 feet,
4. North 89°33'03" East, for a distance of 290.00 feet,
5. along the arc of a tangent curve to the right, having a radius of 31.00 feet, a central angle of 90°00'00", a length of 48.69 feet, and a chord bearing South 45°26'57" East, for a distance of 43.84 feet,
6. South 0°26'57" East, for a distance of 5.00 feet,
7. North 89°33'01" East, for a distance of 38.00 feet,
8. North 0°26'57" West, for a distance of 5.00 feet,
9. along the arc of a tangent curve to the right, having a radius of 31.00 feet, a central angle of 90°00'00", a length of 48.69 feet, and a chord bearing North 44°33'03" East, for a distance of 43.84 feet,
10. North 89°33'03" East, for a distance of 55.00 feet.
11. North 81°25'15" East, for a distance of 35.36 feet.
12. North 89°33'03" East, for a distance of 3.75 feet,
13. South 88°42'49" East, for a distance of 45.06 feet,

14. along the arc of a tangent curve to the right, having a radius of 100.00 feet, a central angle of $38^{\circ}57'30''$ a length of 68.00 feet, and a chord bearing South $69^{\circ}14'03''$ East, for a distance of 66.69 feet,
15. along the arc of a compound curve to the right, having a radius of 20.00 feet, a central angle of $23^{\circ}14'38''$, a length of 8.11 feet, and a chord bearing South $38^{\circ}07'59''$ East, for a distance of 8.06 feet.
16. along the arc of a compound curve to the right, having a radius of 150.00 feet, a central angle of $29^{\circ}54'28''$ a length of 78.30 feet, and a chord bearing South $11^{\circ}33'26''$ East, for a distance of 77.41 feet,
17. along the arc of a reverse curve to the left, having a radius of 1026.00 feet, a central angle of $1^{\circ}28'45''$, a length of 26.49 feet, and a chord bearing South $2^{\circ}39'25''$ West, for a distance of 26.49 feet,
18. South $4^{\circ}22'48''$ West for a distance of 51.51 feet,
19. along the arc of a non-tangent curve to the left, having a radius of 1029.50 feet, a central angle of $4^{\circ}39'15''$, a length of 83.63 feet, and a chord bearing South $3^{\circ}16'29''$ East, for a distance of 83.60 feet,
20. South $2^{\circ}08'02''$ West for a distance of 61.16 feet,
21. along the arc of a non-tangent curve to the left, having a radius of 1039.50 feet, a central angle of $6^{\circ}36'51''$, a length of 120.00 feet, and a chord bearing South $12^{\circ}15'03''$ East, for a distance of 119.93 feet,
22. South $26^{\circ}47'12''$ East, for a distance of 60.00 feet,
23. along the arc of a non-tangent curve to the left, having a radius of 1029.50 feet, a central angle of $3^{\circ}30'26''$ a length of 63.02 feet, and a chord bearing South $20^{\circ}35'19''$ East, for a distance of 63.01 feet.
24. South $20^{\circ}53'01''$ East, for a distance of 120.00 feet,
25. along the arc of a non-tangent curve to the left, having a radius of 1039.50 feet, a central angle of $12^{\circ}09'54''$, a length of 220.71 feet, and a chord bearing South $35^{\circ}03'06''$ East, for a distance of 220.29 feet.
26. along the arc of a reverse curve to the right, having a radius of 35.00 feet, a central angle of $86^{\circ}50'57''$, a length of 53.05 feet, and a chord bearing South $2^{\circ}17'26''$ West, for a distance of 48.12 feet,
27. South $45^{\circ}42'55''$ West, for a distance of 12.27 feet,
28. along the arc of a tangent curve to the right, having a radius of 476.00 feet, a central angle of $20^{\circ}21'21''$, a length of 169.11 feet, and a chord bearing South $55^{\circ}53'35''$ West, for a distance of 168.22 feet,
29. South $58^{\circ}21'47''$ West for a distance of 30.29 feet,

30. along the arc of a non-tangent curve to the right, having a radius of 481.00 feet, a central angle of $1^{\circ}38'58''$, a length of 13.85 feet, and a chord bearing South $70^{\circ}28'24''$ West, for a distance of 13.85 feet,
31. along the arc of a compound curve to the right, having a radius of 99.00 feet, a central angle of $59^{\circ}13'31''$, a length of 102.33 feet, and a chord bearing North $79^{\circ}05'21''$ West, for a distance of 97.84 feet.
32. along the arc of a compound curve to the right, having a radius of 117.00 feet, a central angle of $46^{\circ}00'16''$, a length of 93.94 feet, and a chord bearing North $23^{\circ}27'05''$ West, for a distance of 91.44 feet,
33. North $0^{\circ}26'57''$ West, for a distance of 12.36 feet, and
34. South $89^{\circ}33'03''$ West, for a distance of 38.00 feet;

thence leaving said right of way the following eight (8) continuous courses and distances:

1. along the arc of a non-tangent curve to the left, having a radius of 481.00 feet, a central angle of $20^{\circ}11'24''$, a length of 169.50 feet, and a chord bearing North $13^{\circ}08'53''$ West, for a distance of 168.62 feet.
2. North $23^{\circ}14'35''$ West, for a distance of 19.30 feet,
3. North $66^{\circ}45'25''$ East, for a distance of 19.00 feet,
4. North $23^{\circ}14'35''$ West, for a distance of 201.31 feet,
5. along the arc of a tangent curve to the right, having a radius of 530.00 feet, a central angle of $22^{\circ}47'39''$, a length of 210.85 feet, and a chord bearing North $11^{\circ}50'46''$ West, for a distance of 209.47 feet,
6. North $0^{\circ}26'56''$ West, for a distance of 56.55 feet,
7. South $89^{\circ}24'28''$ West, for a distance of 390.00 feet, and

North $00^{\circ}26'56''$ West, for a distance of 231.37 feet to the point of beginning.

Said land is also shown as Resultant Lot 9 on the Lot Line Adjustment - Certificate of Compliance No. PL16-01153 recorded April 28, 2017, Instrument No. 2017-0031660, of Official Records.

PARCEL TWO:

Easements for access and utilities over those portions of Parcels 1, 2 and 3 designated "Reciprocal Access Easement" as shown on that certain Parcel Map of "Hewlett-Packard Subdivision No. Sub-000105" filed in Book 34 of Parcel Maps, Page 73, Placer County Records, and as corrected in "Grant of Easements and Correction to Prior Easements" recorded July 14, 2011, Instrument No. 2011-0053955, of Official Records.

PARCEL THREE:

Easements for storm water drainage systems over Parcels, 1, 2 and 3 as described in Note D of the Owner's Statement on that certain Parcel Map of "Hewlett-Packard Subdivision No. Sub-000105" filed in Book 34 of Parcel Maps, Page 73, Placer County Records, and as corrected in "Grant of Easements and Correction to Prior Easements" recorded July 14, 2011, Instrument No.

2011-0053955, of Official Records.

EXHIBIT B
OCCUPANCY AND RENT RESTRICTIONS

	One Bedroom		Two Bedroom	
Maximum Household Income as Percentage of AMI	Number of Units	Initial Qualifying Rent	Number of Units	Initial Qualifying Rent
40%	6	\$554.00	1	\$661.00
50%	33	\$710.00	5	\$849.00
<i>Non-Rent Restricted On Site Management</i>		N/A		N/A
TOTAL	39		6	

EXHIBIT C
CHECKLIST FOR AFFORDABLE RENTAL UNITS

The following documentation must be present in the Tenant's file (in a form approved by the Housing Manager) for an "affordable renter."

- _____ Certification of Affordable Rental Unit Eligibility Form
- _____ Calculation of Tenant Eligibility Form
- _____ Record of Rental Increases
- _____ Written, third party verification of all income sources, including:
 - _____ Employment
 - _____ Self-employment (tax return and profit & loss statement for current year)
 - _____ Unemployment
 - _____ AFDC (Welfare) Benefits
 - _____ Child Support
 - _____ Alimony
 - _____ Social Security Benefits
 - _____ Supplemental Security Income (SSK)
 - _____ VA or Military Benefits
 - _____ Pensions and/or Annuities
 - _____ Retirement Funds
 - _____ Savings Accounts (Interest Income)
 - _____ Checking Accounts
 - _____ Government Grants
 - _____ Trust Funds
 - _____ Stocks & Bonds (Cash Value)
 - _____ Life Insurance (Cash Value)

Name _____ Complex _____

Title _____ Date _____

CERTIFICATION OF RESIDENT ELIGIBILITY

Re: _____ Apt. # _____
Apartment Complex

I/we have read and answered truthfully, fully frankly and personally each of the following questions for all persons who are to occupy the unit being applied for in the above apartment project. Listed below are the names of all persons who intend to reside in the unit:

[illegible]

CERTIFICATION OF RESIDENT ELIGIBILITY (cont.)

INCOME COMPUTATION

- 6)** The total anticipated income calculated in accordance with this paragraph 6, of all persons (except children under the age of 18 years) listed above for the 12-month period beginning the date that I/we plan to move into a unit is \$_____.

Included in the total anticipated income listed above are:

- a. All wages and salaries, overtime pay, commissions, fees and other compensation for personal services, before payroll deductions.

Excluded from such anticipated income are:

- a. Casual, sporadic or irregular gifts;
- b. Amounts which are specifically for or in reimbursement of medical expenses;
- c. Lump sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlements for personal or property losses;
- d. Amounts of educational scholarships paid directly to the student or the educational institution and amounts paid by the government to a veteran for use in meeting the costs of tuition, fees, books, and equipment. Any amounts of such scholarships or payments to veterans not used for the above purposes are to be included in income;
- e. Hazardous duty pay to a family member in the Armed Forces who is away from home and exposed to hostile fire;
- f. Relocation payments under Title II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970;
- g. Foster child care payments;
- h. The value of coupon allotments for the purchase of food pursuant to the Food Stamp Act of 1977.

- 7) This certificate is made with the knowledge that it will be relied upon by the Owner to determine maximum income for eligibility to occupy the unit; and I/we declare that all information set forth herein is true, correct and complete and based upon information I/we deem reliable and that the statement of total anticipated income contained in paragraph 6 is reasonable and based upon such investigation as the undersigned deemed necessary.
- 8) I/We will assist the Owner in obtaining any information or documents required to verify the statement made herein, including either an income verification from my/our present employer(s) or copies of federal tax returns for the immediately preceding calendar year.
- 9) I/We acknowledge that I/we have been advised that the making of any misrepresentation or misstatement in this declaration will constitute a material breach of my/our agreement with the Owner to lease the unit and will entitle the Owner to prevent or terminate my/our occupancy of the unit by institution of an action for eviction or other appropriate proceedings.

I/We declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ in the City of _____
_____ California.

Applicant

Applicant

Applicant

Applicant

Applicant

[All persons listed in number 2 above, except children under the age of 18 must sign this form]

**CALCULATIONS OF TENANT ELIGIBILITY
FOR AFFORDABLE RENTAL FORM**

(FORM COMPLETION BY APARTMENT OWNER OR AGENT)

NAME: _____ UNIT # _____

<u>SOURCE</u>	<u>MONTHLY</u>	<u>ANNUAL</u>
Social Security	\$ _____	\$ _____
Social Security	\$ _____	\$ _____
Civil Service	\$ _____	\$ _____
Pension _____	\$ _____	\$ _____
Interest _____	\$ _____	\$ _____
Wages _____	\$ _____	\$ _____
Tips _____	\$ _____	\$ _____
Wages _____	\$ _____	\$ _____
Tips _____	\$ _____	\$ _____
Child Support	\$ _____	\$ _____
Welfare	\$ _____	\$ _____
Stocks/Bonds	\$ _____	\$ _____
Other _____	\$ _____	\$ _____
Other _____	\$ _____	\$ _____
TOTAL INCOME	\$ _____	\$ _____
	Monthly base rent	\$ _____
	Move-in date	_____

BY _____

TITLE _____

DATE _____

AFFORDABLE TENANT RECORD OF RENTAL INCREASES

(FORM COMPLETION BY APARTMENT OWNER OR AGENT)

NAME _____ APT. NO. _____

MOVE-IN DATE _____ INITIAL BASE RENT \$ _____

ANNUAL INCOME \$ _____

[illegible]



COUNCIL COMMUNICATION

CC #: 0548
File #: 0113-02

Title: Community Development Block Grant Program Administration Services – Professional Services Agreement

Contact: Kristine Faelz 916-774-5451 kpfaelz@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.8.

RECOMMENDATION TO COUNCIL

Staff recommends the City Council adopt a resolution to approve a professional services agreement with Thurmond Consulting LLC and authorize the City Manager to execute it.

BACKGROUND

The City became a Community Development Block Grant (CDBG) entitlement jurisdiction in 1986, and has traditionally funded housing activities, public facilities and improvements, removal of architectural barriers projects, planning, program administration, and public service activities with CDBG funds. In FY2020/2021, the City will require CDBG program administration services during the temporary leave of staff who administers the program. The scope of services includes: 1) CDBG program administration services for the 2020/2021 CDBG application process; 2) the preparation of the Annual Action Plan; and 3) the preparation of the draft and the submittal of the Five-Year Consolidated Plan. The CDBG program administration services will be required beginning mid- to late- January of 2020 and extend through June of 2020.

On November 20, 2019, the City's Housing Division released a Request for Proposals for CDBG services. Two firms responded to the Request for Proposals. The City received responses from: Michael Baker International and Thurmond Consulting LLC. Michael Baker International quoted \$67,420.00 - \$79,620.00 as their cost for CDBG program administration services; and Thurmond Consulting LLC quoted \$52,500.00. A summary table with further detail regarding these quotes is attached.

Thurmond Consulting LLC has extensive experience in similar CDBG services and is able to provide the most cost effective quote for CDBG program administration, including the lowest average hourly quote. Therefore staff recommends Thurmond Consulting LLC to assist with administering the CDBG program during the temporary leave of absence.

FISCAL IMPACT

CDBG funding is provided as a federal grant to the City. These grants are used to offset potential costs to the General Fund and to serve the community. Funding for the CDBG consultant is recommended to come out of CDBG funding for the purposes of providing CDBG program administration services. This item does not impact the City's General Fund.

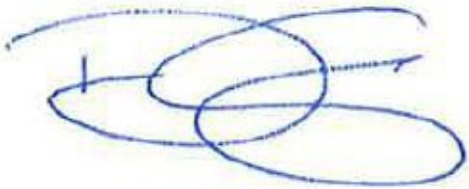
ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) only applies to projects which have the potential to cause a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. (CEQA Guidelines §15061(b)(3)).

Respectfully Submitted,

Kristine Faelz, Housing Analyst

Laura Matteoli, Economic Development Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-014

PSA - CDBG Program admin services

RESOLUTION NO. 20-014

APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND THURMOND CONSULTING, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a professional services agreement for the Community Development Block Grant Program Administration Services, by and between the City of Roseville and Thurmond Consulting, LLC, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

PROFESSIONAL SERVICES AGREEMENT

Community Development Block Grant (CDBG) Program Administration Services

THIS AGREEMENT is made and entered into this ____ day of _____, 20__,
by and between the City of Roseville, a municipal corporation ("CITY"), and Thurmond
Consulting, LLC, a California limited liability company, ("CONSULTANT"); and

W I T N E S S E T H:

WHEREAS, CITY desires professional services consisting of Community Development
Block Grant (CDBG) Program Administration; and

WHEREAS, CONSULTANT has prepared a proposal dated December 04, 2019, which
describes the scope of work to be performed by CONSULTANT, the budget for the work, and
the schedule for performance of the work; and

WHEREAS, CONSULTANT is qualified and experienced to provide such professional
services related to Community Development Block Grant (CDBG) Program Administration.

NOW, THEREFORE, the parties agree as follows:

1. Services. CONSULTANT shall perform, at the direction of CITY, the scope of
services as described in EXHIBIT "A," attached hereto and incorporated herein by this
reference.
2. Compensation. For its services provided hereunder, CONSULTANT shall be
compensated on a time and expense basis in accordance with the budget estimate as described in

EXHIBIT "B," attached hereto and incorporated herein by this reference. Total compensation shall not exceed fifty two thousand, five hundred dollars (\$52,500.00).

CONSULTANT shall submit one monthly invoice for its services. Such invoices shall be delineated by task, the person performing the services, and the hourly rate, which shall be stated in time increments of not greater than one tenth (1/10) hours. CITY shall pay invoices within thirty (30) days after receipt, if the services specified in the invoice have been satisfactorily completed.

3. Indemnification. To the fullest extent allowed by law, CONSULTANT shall defend, indemnify, and save and hold harmless CITY, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of CONSULTANT's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from CITY's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed.

CONSULTANT's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

4. Insurance. CONSULTANT agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

COVERAGE

LIMITS OF LIABILITY

Workers' Compensation

Statutory

Commercial General Liability

\$1,000,000 each occurrence

\$2,000,000 aggregate

Personal Injury:

\$1,000,000 each occurrence

\$2,000,000 aggregate

Automobile Liability

\$1,000,000 combined single limit

Professional Liability (errors and omissions)

\$1,000,000 per claim

\$2,000,000 aggregate

a. Form. CONSULTANT shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. CONSULTANT shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of CONSULTANT. The additional insured coverage under the CONSULTANT's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and

limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. CONSULTANT shall provide ten (10) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subcontractors. CONSULTANT agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONSULTANT shall require its subcontractors to agree to be bound to CONSULTANT and CITY in the same manner and to the same extent as CONSULTANT is bound to CITY under this Agreement. Additionally, CONSULTANT shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full

certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. CONSULTANT hereby agrees to waive subrogation which any insurer of CONSULTANT may acquire from CONSULTANT by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees and volunteers for all work performed by CONSULTANT, its employees, agents and subcontractors.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve CONSULTANT of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

5. Records. CONSULTANT and its subcontractors shall maintain all files and records relating to the services performed hereunder during the term of this Agreement and for a period of not less than one (1) year after the date of termination or expiration. Provided, however, that in the event of litigation or settlement of claims arising from the performance of this Agreement, CONSULTANT and its subcontractors shall maintain all files and records until such litigation, appeals or claims are resolved. Duly authorized representatives of CITY shall have right of access during normal business hours and after reasonable notice to CONSULTANT's and subcontractors' files and records relating to the services performed hereunder, and may review and copy the files and records at appropriate stages during performance of the services and during the one (1) year period following termination or

expiration of this Agreement. CONSULTANT shall include this provisions in its contracts with all subcontractors.

6. Time is of the Essence. Time is of the essence of this Agreement.

7. Compliance with Laws. CONSULTANT shall comply with all federal, state and local laws, ordinances and policies as may be applicable to the performance of services under this Agreement.

8. Ability to Perform. CONSULTANT agrees and represents that it has the time, ability and professional expertise to perform the services required under this Agreement.

9. Governing Agreement. In the event of any conflict between this Agreement and its EXHIBITS, the provisions of this Agreement shall govern. In the event of any conflict between any of the EXHIBITS, the provisions of the first in order of attachment shall govern.

10. Assignment. CONSULTANT is employed to perform unique personal services. CONSULTANT shall not assign this Agreement without the prior written consent of CITY. CONSULTANT shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of CITY.

11. Independent Contractor. CONSULTANT shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

12. Representations and Warranties. CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working for CONSULTANT, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or

making of this Agreement. For breach or violation of this warranty, CITY shall have the right to terminate as void this Agreement, without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

13. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

14. Copyright, Ownership and Use of Materials. All tangible material ("Material") created or delivered pursuant to this Agreement is considered a work made for hire under the Copyright Act. To the extent such Material does not qualify as a work made for hire, CONSULTANT hereby assigns to CITY all right, title, and interest, including but not limited to all copyrights, in all Material created by CONSULTANT in its performance under this Agreement. Material constitutes the scope of work outlined in Exhibit A and attached hereto, and all written and other tangible expressions, including but not limited to, drawings (including computer aided drawings), papers, documents, reports, surveys, renderings, exhibits, sketches, maps, models, prints, paintings or photographs, in any and all media or formats in which such materials have been created or are maintained. All Material furnished by CONSULTANT is, and shall remain, the property of CITY.

CONSULTANT shall execute any documents necessary to effectuate such assignment. In the event that CONSULTANT uses, employs, designates, or retains any person or entity who is not an employee of CONSULTANT, to perform any work required of it pursuant to this Agreement, CONSULTANT shall require said person or entity to execute an agreement containing the preceding paragraph.

15. Termination of Agreement. The City may terminate this Agreement without cause by giving CONSULTANT ten (10) days advance written notice from the City Manager. CONSULTANT may terminate this Agreement without cause by giving CITY thirty (30) days advance written notice. In the event of termination through no fault of CONSULTANT, CITY shall compensate CONSULTANT for services performed as of the date of termination, upon the release to CITY of all Material hereunder, in any and all media or formats in which such materials have been created or are maintained. CITY retains the right to receive and use any Material, notwithstanding any termination or any dispute regarding the amount to be paid.

16. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance hereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorney's fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

17. Modification. This Agreement and each provision contained herein may be waived, amended, supplemented or eliminated only by mutual written agreement of the parties.

18. Severability. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.

19. Notices. Any notices to parties required by this Agreement shall be delivered personally or mailed, U.S. first class postage prepaid, addressed as follows:

CITY OF ROSEVILLE

Kristine Faelz, Housing Analyst
City of Roseville, Housing Division
316 Vernon Street, #150
Roseville, CA 95678

CONSULTANT

Scott Thurmond, Principal
Thurmond Consulting, LLC
2121 Natomas Crossing, Suite 200-288
Sacramento, CA 95834

Either party may amend its address for notice by giving notice to the other party in writing.

20. Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20____, and CONSULTANT has caused this Agreement to be executed.

CITY OF ROSEVILLE, a
municipal corporation

THURMOND CONSULTING, LLC, a
California limited liability company

BY: _____
DOMINICK CASEY
City Manager

BY: 
its: Owner

[SIGNATURES CONTINUED ON NEXT PAGE]

ATTEST:

and

BY:

its:

Sharon M. Thurmond
Owner

BY:

SONIA OROZCO
City Clerk

APPROVED AS TO FORM:

BY:

ROBERT R. SCHMITT
City Attorney

APPROVED AS TO SUBSTANCE:

BY:

Laura Matteoli
LAURA MATTEOLI
Economic Development Director

EXHIBIT “A”



THURMOND CONSULTING LLC

December 4, 2019

Thurmond Consulting LLC will provide the following services to the City of Roseville.

Period of Performance: January 16, 2020 – June 15, 2020

Task 1: CDBG Program Administration Services - 2020/2021 Application Process and Annual Action Plan Preparation

- Evaluation of proposed CDBG projects and programs for 2020-2021 program year
 - Includes pre-application technical assistance, public noticing of application process, review and ranking of applications, and recommendations for selected projects
- Preparation of the Annual Action Plan
 - Create draft Annual Action Plan and provide for public review
 - Prepare public notices for annual plan process
 - Prepare and present meeting materials for public hearings
 - Produce final Action Plan
- Preparation of subrecipient agreements for 2020-2021 projects
- Submission of required reporting and plans to HUD
 - Submission of Semi-annual Labor Standards Enforcement Report to HUD
 - Complete financial reports to HUD and any other reporting as necessary
 - Submission of the 2020-2024 Consolidated Plan and the 2020-2021 Annual Action Plan to HUD by May 15, 2020
- Monitoring of subrecipients for 2019 program year projects
 - Monitor and review reporting requirements are being met, along with review of quarterly reports and invoices
 - The City will provide Consultant with access to ZoomGrants as this where quarterly reports and invoices are submitted
 - Public service activities and projects include:
 - 7 public services activities with 6 agencies
 - 3 Capital improvements projects. The City currently has a labor monitoring compliance consultant for these projects:
 - AMIH – solar installation
 - TGI – bathroom and shower facilities renovation project
 - Main Street Plaza Apartments – This project was funded by CDBG for the acquisition of the property. The City's labor compliance monitoring consultant is monitoring to ensure prevailing wages are being paid and completing the employee interviews.



THURMOND CONSULTING LLC

Task 2: Five Year Consolidated Plan

- Public outreach and conduct stakeholder consultations as necessary for preparation of Five Year Consolidated Plan 2020-2024
- Utilize City's 2019 Community Needs Survey data to aid in preparation of Consolidated Plan
- Preparation of 2020-2024 Consolidated Plan Draft
 - Executive Summary
 - Community Engagement
 - Needs Assessment
 - Market Analysis
 - Strategic Plan
- Submission of final Five Year Consolidated Plan into IDIS

EXHIBIT “B”



THURMOND CONSULTING LLC

December 4, 2019

Tab D: Cost Proposal

Total Cost: Not to Exceed \$52,500.

Period of Performance: January 16, 2020 – June 15, 2020

Schedule of Hours/Rates

	Hours	Hourly Rate
<i>Task 1: CDBG Program Administration Services - 2020/2021 Application Process and Annual Action Plan Preparation</i>		
Scott Thurmond, Thurmond Consulting LLC	140	\$100
Amy Wyatt, Thurmond Consulting LLC	20	\$100
Louise Collis, Sub-contractor	25	\$100
Carol Rosset, True Management Services, LLC, Sub-contractor	175	\$100
<i>Sub-Total</i>	<i>360</i>	<i>\$36,000</i>
<i>Task 2: Five Year Consolidated Plan</i>		
Scott Thurmond, Thurmond Consulting LLC	30	\$100
Amy Wyatt, Thurmond Consulting LLC	20	\$100
Louise Collis, Sub-contractor	100	\$100
Carol Rosset, True Management Services, LLC, Sub-contractor	15	\$100
<i>Sub-Total</i>	<i>165</i>	<i>\$16,500</i>

Reimbursable Expenses

Any costs for materials or printing directly related to providing services not produced or provided by the City of Roseville will be billed at cost. Costs could include copying and/or printing, any special supplies needed for public meetings, such as flip-charts, stickers, markers. Mileage will not be a reimbursable expense.



COUNCIL COMMUNICATION

CC #: 0544
File #: 0500-01

Title: Legal Services Agreement - Sloan Sakai Yeung & Wong LLP
Contact: Gretchen Hakala 916-774-5325 ghakala@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.9.

RECOMMENDATION TO COUNCIL

Recommend City Council adopt a resolution approving the Agreement for Legal Services with Sloan Sakai Yeung & Wong LLP and authorize the City Manager to execute said agreement.

BACKGROUND

The City of Roseville requires outside legal services from time to time to advise, assist, and represent the City as co-counsel with the City Attorney with respect to litigation, and to assist the City with respect to transaction matters. In 2009, the City entered into a Legal Services Agreement with Renne Sloan Holtzman Sakai LLP. A new Agreement for Legal Services will incorporate the firm's new name as well as their current billing rates, in addition to incorporating the City's current terms and conditions and insurance requirements.

FISCAL IMPACT

Legal services provided by this contract will be dependent upon needs as they occur during the year and thus cannot be forecast. All expenses will be paid from the Human Resources Department's operating budget, as needed.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of an agreement for legal services meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Gretchen Hakala, Paralegal

Robert Schmitt, City Attorney

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line, likely representing the name Robert Schmitt.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-011

Legal Services Agreement

RESOLUTION NO. 20-011

APPROVING AN AGREEMENT FOR LEGAL SERVICES, BY AND BETWEEN THE CITY OF ROSEVILLE AND SLOAN SAKAI YEUNG & WONG, LLP AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, an agreement for legal services, by and between the City of Roseville and Sloan Sakai Yeung & Wong, LLP, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is made and entered into this ____ day of _____, 20____, by and between the City of Roseville, a municipal corporation ("CITY"), and the law firm Sloan Sakai Yeung & Wong LLP, a California limited liability partnership ("ATTORNEY"); and

WITNESSETH:

WHEREAS, CITY from time to time is in need of attorneys to provide legal services and assistance to the Roseville City Attorney ("City Attorney"); and

WHEREAS, ATTORNEY is willing to provide such representation on an hourly and non-contingency fee basis.

NOW, THEREFORE, the parties agree as follows:

1. Scope of Services and Duties. CITY employs and retains ATTORNEY to provide legal services from time to time upon the request of the City Attorney to advise, assist and represent CITY as co-counsel with the City Attorney with respect to such litigation and transactional matters as may be referred to ATTORNEY by the City Attorney. ATTORNEY shall list the City Attorney as co-counsel of record on all pleadings and papers in referred cases, unless directed otherwise by the City Attorney.

Services shall also include an annual audit letter provided by ATTORNEY at no charge to CITY.

2. Specific Work Assignments. ATTORNEY shall receive work assignments from the City Attorney. The work assignments shall generally be communicated by written notice from the City Attorney to ATTORNEY. If a work assignment is communicated orally, ATTORNEY shall provide a written confirmation to the City Attorney describing the work assignment.

ATTORNEY shall take reasonable steps to keep CITY (and City Attorney) informed in writing of progress and immediately following any significant developments and/or meetings, and to respond to CITY inquiries. ATTORNEY shall list the City Attorney as co-counsel of record on all pleadings and papers in referred cases. The City Attorney's Office shall be promptly provided a copy of all research work product, pleadings, briefs, documents and correspondence.

Work performed for CITY shall be performed by and/or supervised by attorneys who are approved by the City Attorney and experienced in the practice area in which the services are being performed.

3. Attorney-Client Relationship. This Agreement creates an attorney-client relationship between CITY and ATTORNEY. Accordingly, the legal services performed pursuant to this Agreement will be protected by the attorney-client privilege unless the CITY waives the privilege or a court determines that the legal services are not subject to the privilege.

4. Fees for Services. For legal services performed under this Agreement, CITY shall pay ATTORNEY in accordance with the following rates:

Partners:	\$ 300-450 per hour
Of Counsel:	\$ 265-385 per hour
Senior Counsel:	\$ 275-385 per hour
Associates:	\$ 215-275 per hour
Law Clerks:	\$ 145 per hour
Paralegals:	\$ 105-175 per hour
Analysts:	\$ 95-135 per hour
Consultants:	\$ 160-275 per hour

Any proposed increase in the effective rates for future cases or matters must be preceded by at least a 90-day written notice to the City Attorney.

5. Costs and Expenses. In addition to compensation for fees, the CITY shall reimburse ATTORNEY for out-of-pocket costs and expenses actually incurred by ATTORNEY in connection with the legal services provided by ATTORNEY. Out-of-pocket costs and expenses, including, but not limited to, reasonable travel expenses, costs of serving pleadings, filing fees, other charges assessed by courts and other public agencies, court reporter's fees, jury and witness fees, computer-assisted research charges, consultant and expert witness fees.

Reproduction costs incurred in the normal course of business, postage, long distance phone charges and fax transmission charges shall be considered ATTORNEY overhead and not directly charged to CITY.

Research exceeding one hour and multiple revisions of documents relating to single topics, although understandably necessary in situations that are unique or extremely complex, must be avoided and are subject to being disallowed for payment unless approved in advance by the City Attorney.

6. Statements and Payments. ATTORNEY shall provide monthly invoices to the CITY for all fees and expenses. The invoice shall be itemized to include, at a minimum, the time spent by each service provider, the total time spent by each service provider, and a description of services performed during the itemization period. ATTORNEY shall keep time in 1/10th of an hour increments. Invoices shall be considered due and payable upon receipt, and shall be overdue thirty (30) calendar days after receipt.

7. Term: Termination: Amendments. This Agreement shall be effective upon approval by the Roseville City Council and shall continue in effect until terminated by either party. This Agreement may be terminated by CITY, with or without cause, at any time upon

written notice. However, ATTORNEY may terminate this Agreement only upon the consent of CITY or upon sixty (60) calendar days' written notice. Upon termination, ATTORNEY shall turn over all client files to CITY.

There shall be no amendment or modification to this Agreement except by written agreement between the parties.

8. Certifications. ATTORNEY certifies that ATTORNEY accepts this employment because ATTORNEY has the time, energy and ability necessary to perform the duties required in an efficient, trustworthy and business-like manner. ATTORNEY certifies that ATTORNEY will do its utmost to serve CITY effectively and represent CITY's interests vigorously and efficiently. ATTORNEY certifies that neither ATTORNEY nor any of its personnel assigned under this Agreement has personal or financial interest in, nor any connection with, the matter or litigation which is the subject of this agreement, or with any of the personnel, officers, agents or employees of the parties to such matter or litigation.

9. Independent Contractor. ATTORNEY is and shall be considered an independent contractor with respect to the performance of legal services under this Agreement.

10. Insurance. ATTORNEY agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

<u>COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Workers' Compensation	Statutory
Commercial General Liability	\$2,000,000 each occurrence \$4,000,000 aggregate Personal Injury: \$2,000,000 each occurrence \$4,000,000 aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability (errors and omissions)	\$2,000,000 per claim

a. Form. ATTORNEY shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. ATTORNEY shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of

ATTORNEY. The additional insured coverage under the ATTORNEY's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. ATTORNEY shall provide ten (10) calendar days' written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subconsultants. ATTORNEY agrees to include in its contracts with all subconsultants the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subconsultant's work. Furthermore, ATTORNEY shall require its subconsultants to agree to be bound to ATTORNEY and CITY in the same manner and to the same extent as ATTORNEY is bound to CITY under this Agreement. Additionally, ATTORNEY shall obligate its subconsultants to comply with these same provisions with respect to any tertiary subconsultant, regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subconsultant or tertiary subconsultant upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. ATTORNEY hereby agrees to waive subrogation which any insurer of ATTORNEY may acquire from ATTORNEY by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees and volunteers for all work performed by ATTORNEY, its employees, agents and subconsultants.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve ATTORNEY of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Indemnification. To the fullest extent allowed by law, ATTORNEY shall defend, indemnify, and save and hold harmless CITY, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of ATTORNEY's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from CITY's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed.

ATTORNEY's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

12. Notice. All notices, invoices, reports or other communication required by this Agreement shall be properly given if delivered in person, or sent by first class mail, facsimile, or overnight delivery to the following addresses:

CITY:

Roseville City Attorney
311 Vernon Street
Roseville, CA 95678
Facsimile: (916) 773-7348

ATTORNEY:

Charles Sakai, Partner
Sloan Sakai Yeung & Wong LLP
555 Capitol Mall, Suite 600
Sacramento, CA 95814

Either party may amend its address for notice by giving notice to the other party.

13. Disclaimer of Guarantee. ATTORNEY has made no promises or guarantees to CITY about the outcome of CITY's matter, and nothing in this Agreement shall be construed as such a promise or guarantee. ATTORNEY's comments about the outcome of CITY's matter are expressions of opinion only.

14. Assignment. Neither party to this Agreement shall assign any of its rights or obligations under this Agreement, except with the prior written consent of the other party. No assignment of this Agreement shall relieve the assigning party of any of its obligations under this Agreement until such obligations have been assumed by the assignee. Any assignment in violation of this paragraph shall be void.

15. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance hereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorney's fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

16. Severability. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.

17. Integrated Agreement. This is an integrated Agreement and contains all of the terms, considerations, understandings and promises of the parties. It shall be read as whole.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20__, and ATTORNEY has caused this Agreement to be executed.

CITY OF ROSEVILLE, a
municipal corporation:

SLOAN SAKAI YEUNG & WONG LLP, a
California limited liability partnership:

BY: _____
DOMINICK CASEY
City Manager

BY: 
its: 

ATTEST:

and

BY: _____
SONIA OROZCO
City Clerk

BY: _____
its: _____

APPROVED AS TO FORM:

BY: 
ROBERT R. SCHMITT
City Attorney



COUNCIL COMMUNICATION

CC #: 0545

File #: 0323 & 0201-01

Title: Police Department's Police Evidence Fund - Budget Adjustment

Contact: Shelly Bracco 916-774-5018 sbracco@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 7.10.

RECOMMENDATION TO COUNCIL

Recommend City Council adopt an ordinance approving a budget adjustment to establish an expenditure budget for payouts in the Police Department's Police Evidence Fund for \$23,000.

BACKGROUND

The Police Department deposits money into a Property Evidence Fund based on criminal cases, found money or other police report circumstances. The City never knows how much will come in or be paid out in a given fiscal year, or if funds collected in one fiscal year will be carried over into the next fiscal year. After adjudication of police cases, or when state/federal timeline guidelines are met, a resident may have monies returned to them.

In previous fiscal years, the monies would come into and be paid out of the same revenue account. In FY2019-20, a new process for payouts was established with the new Enterprise Resource Planning (ERP) system and improved accounting practices.

The Police Department budgeted \$40,000 of revenue in FY2019-20 for the Property Evidence Fund, based on a five-year average, and is now requesting that \$23,000 be appropriated for payouts as an expenditure in this same fund.

After a set amount of time, based on law, if money is not returned to a resident, the money will be deposited into the City's General Fund as unclaimed revenue.

FISCAL IMPACT

The budget adjustment establishes an expenditure budget of \$23,000 for payouts in the Police Department's Police Evidence Fund for FY2019-20.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in

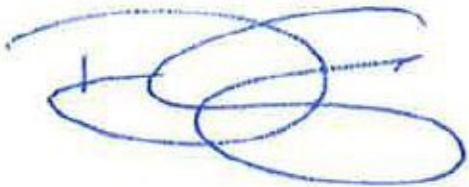
a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378.

The requested budget adjustment meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Shelly Bracco, Administrative Analyst

James Maccoun, Police Chief



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance No. 6179

Budget Adjustment - Police Evidence Fund

ORDINANCE NO. 6179

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2019-20
BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY
EFFECTIVE AS AN APPROPRIATION MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The City of Roseville Annual Budget, Fiscal Year 2019-20, is hereby amended by transferring appropriation to and from the activities indicated below:

Appropriate funds for property/evidence revenue, per the request of the Police Department, as listed on the attached Request for Budget Adjustment in the amount of \$23,000.00.

SECTION 2. This ordinance is hereby declared to be an appropriation measure, immediately effective pursuant to the provisions of Section 5.03 of the Charter.

SECTION 3. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the ordinance book, under the record of the ordinance, a certificate under her hand stating the time and place of such publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this _____ day of _____, 2020, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



REQUEST FOR BUDGET ADJUSTMENT

REQUESTER NAME & TITLE: Shelly Bracco/ Administrative Analyst FISCAL YEAR: 2019-20
 PREPARER NAME & TITLE: Shelly Bracco/ Administrative Analyst COUNCIL DATE (If applicable): 1.15.2020
 DEPARTMENT/DIVISION: Police/ Police Evidence Fund ORDINANCE: _____

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
2601	5568	44001		23,000	Police Property Return
TOTAL				23,000	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
TOTAL				-	

NET ADJUSTMENT	23,000
----------------	--------

FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
2601				(23,000)	Available Resources
TOTAL				(23,000)	

Justification for Budget Adjustment:

The Police Department deposits money into the Property/ Evidence Revenue Fund based on criminal cases, found money, or other police report circumstances. In previous years, when monies came in as revenue or were returned to citizens as an expense, both transactions took place in the revenue line. In FY2019-20 Finance created an actual expense line to refund the money. The revenue was budgeted at \$40,000, but an appropriation of \$23,000 needs to be added to refund the citizen's money when required. After a set amount of time, based on law, if money is not returned to a citizen, the money will be deposited into the City's General Fund as actual revenue.

REQUIRED APPROVALS:

 <u>12-5-19</u> REQUESTING DEPARTMENT HEAD / DESIGNEE DATE	 <u>12/11/19</u> BUDGET MANAGER / DESIGNEE DATE
 <u>12/11/19</u> CHIEF FINANCIAL OFFICER / DESIGNEE DATE	CITY MANAGER / DESIGNEE DATE
BUDGET DEPARTMENT USE ONLY:	
POSTED BY DATE	

Revised: June 24, 2019



COUNCIL COMMUNICATION

CC #: 0547

File #: 0323-01 & 0201-01

Title: Supplemental Law Enforcement Services - Budget Adjustment

Contact: Shelly Bracco 916-774-5018 sbracco@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 7.11.

RECOMMENDATION TO COUNCIL

Adopt an ordinance amending the FY2019-20 budget in the amount of \$10,112 for Supplemental Law Enforcement Services to work holiday overtime at the Galleria Mall.

BACKGROUND

In FY2017-18 the Galleria Mall requested supplemental police overtime for officers to be stationed at the Mall during the holiday season as a deterrent to crime; in doing so, they prepaid for services based on hours needing coverage. The Galleria has contracted with the Police Department for supplemental overtime services each year since. In FY2019-20, the Galleria will prepay for two police officers at an estimation of 79 hours each and an hourly rate of \$64 per hour, per the Supplemental Law Enforcement Services Agreement.

FISCAL IMPACT

The budget adjustment will add \$10,112 to the Police Department's patrol special overtime budget to cover the additional overtime expenses.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The budget adjustment meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Shelly Bracco, Administrative Analyst

James Maccoun, Police Chief

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance No. 6180

Budget Adjustment Supplemental Law Enforcement

ORDINANCE NO. 6180

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2019-20
BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY
EFFECTIVE AS AN APPROPRIATION MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The City of Roseville Annual Budget, Fiscal Year 2019-20, is hereby amended by transferring appropriation to and from the activities indicated below:

Appropriate funds for Supplemental Law Enforcement Services at The Galleria, per the request of the Police Department, as listed on the attached Request for Budget Adjustment in the amount of \$10,112.00.

SECTION 2. This ordinance is hereby declared to be an appropriation measure, immediately effective pursuant to the provisions of Section 5.03 of the Charter.

SECTION 3. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the ordinance book, under the record of the ordinance, a certificate under her hand stating the time and place of such publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this _____ day of _____, 2020, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



REQUEST FOR BUDGET ADJUSTMENT

REQUESTER NAME & TITLE: ShellyBracco/ Administrative Analyst FISCAL YEAR: 2019-2020
 PREPARER NAME & TITLE: ShellyBracco/ Administrative Analyst COUNCIL DATE (if applicable): 1.8.2020
 DEPARTMENT/DIVISION: Police/ Patrol ORDINANCE: _____

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
1001	5010	44040		10,112	Contracted OT Patrol - Supplemental Function 34102
TOTAL				10,112	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
1001	4231	44040		10,112	Special Police Revenue - Suppl. Function 34102
TOTAL				10,112	

NET ADJUSTMENT	-
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FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
TOTAL				-	

Justification for Budget Adjustment:

The Galleria Mall requests supplemental police overtime for officers to be stationed at the Mall during the holiday season, as a deterrent to crime; in doing so, they will prepay for services based on hours needing coverage. The Galleria has contracted with the Police Department since 2017-2018 for these services. In FY2019-2020 the Galleria will pay for 2 officers at an estimation of 79 hours each and an hourly rate of \$64 per hour, per the Supplemental Law Enforcement Services Agreement, for an amount of \$10,112.00. The Police Department would like to add both the revenue and expense to their OT budget.

REQUIRED APPROVALS:			
 REQUESTING DEPARTMENT HEAD / DESIGNEE	12-12-19 DATE	 BUDGET MANAGER / DESIGNEE	12/12/19 DATE
 CHIEF FINANCIAL OFFICER / DESIGNEE	12/12/19 DATE	CITY MANAGER / DESIGNEE	DATE
BUDGET DEPARTMENT USE ONLY:			
POSTED BY		DATE	

Revised: June 24, 2019



COUNCIL COMMUNICATION

CC #: 0551
File #: 0600-01

Title: Staffing Changes
Contact: Linda Hampton 916-774-5215 lhampton@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.12.

RECOMMENDATION TO COUNCIL

As part of an ongoing assessment of the appropriate staffing structure to provide a high level of service to the community, staff is recommending the following changes to the City's staffing allocation schedule and salary schedule to meet business needs. It is recommended that City Council take the following actions:

1. Adopt an ordinance to approve the attached Roseville Firefighters (RFF) A & B salary schedules (Appendix D) reflecting the title change correction from Fire and Environmental Safety Supervisor (9551A, 9551B) to Fire and Environmental Inspection Supervisor (1022A, 1022B) and the deletion of Fire Inspection Supervisor (3382A/3382B), effective January 18, 2020; and
2. Adopt an ordinance to approve the attached Local 39 A & B salary schedules (Appendix E) reflecting the deletion of Information Technology Planning and Policy Technician (3616A/3616B), effective January 18, 2020; and
3. Motion to approve the attached city-wide allocation schedule effective January 18, 2020.

BACKGROUND

As part of the Municipal Code, the Human Resources Department is charged with maintaining the City's classification plan. The Human Resources staff is continually evaluating staffing levels necessary to provide high service levels to the community. Staff reviews department workload and the allocation's impact on meeting the City's goals. Additionally, the level at which each of these positions would have to be staffed was analyzed.

Fire Department

The Fire Department is requesting to restructure the Fire and Life Safety Division to remove a supervisor position in the Inspection group. Staff is requesting to reclassify one vacant Fire Inspection Supervisor (a CalPERS Safety class) to a Fire and Environmental Safety Inspector I/II (a CalPERS Miscellaneous class). The FY2019-20 impact would be a savings in the General Fund of \$36,518.

From	To	Current Salary & Benefits	Proposed Salary & Benefits	Annual Impact*	FY 2019-20 Impact
Fire Inspection Supervisor	Fire and Environmental Safety Inspector I/II	\$192,194	\$132,853	-\$59,341	-\$36,518
Total:				-\$59,341	-\$36,518

*This amount includes the estimated annual pension savings of \$18,427.

To make an administrative correction, staff is also requesting that the current Fire and Environmental Safety Supervisor be retitled to Fire and Environmental Inspection Supervisor.

To implement the Fire Department changes the following edits need to be made to the Roseville Firefighters (RFF) A & B salary schedules:

Add	Job Codes
Fire and Environmental Inspection Supervisor	1022A,1022B

Delete	Job Codes
Fire Inspection Supervisor	3382A,3382B
Fire and Environmental Safety Supervisor	9551A, 9551B

Information Technology:

Staff is requesting that a vacant Information Technology Planning and Policy Technician position be reclassified to an Administrative Technician position to better reflect the work to be assigned and that the Information Technology Planning and Policy Technician class be deleted from the Local 39 salary schedule.

From	To	Current Salary & Benefits	Proposed Salary & Benefits	Annual Impact*	FY 2019-20 Impact
Information Technology Planning and Policy Technician	Administrative Technician	\$106,831	\$107,423	\$592	\$364
Total:				\$592	\$364

*This amount includes the estimated annual pension cost of \$43.

The \$364 fiscal impact will be offset by the elimination of a temporary budgeted Office Assistant.

To implement the Information Technology Department change the following edit needs to be made to the Local 39 A & B salary schedules:

Delete	Job Codes
Information Technology Planning and	3616A, 3616B

FISCAL IMPACT

The total impact for FY2019-20 is a savings of \$36,518 to the General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The proposed staffing changes meet the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Linda Hampton, Human Resources Manager

Stacey Peterson, Human Resources Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

2020-01-18 Citywide Position Allocation

Ordinance No. 6181

2020-01-18 RFF A Salary Schedule

2020-01-18 RFF B Salary Schedule

Ordinance No. 6182

2020-01-18 Local 39 A Salary Schedule

2020-01-18 Local 39 B Salary Schedule



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
CAO220245001	Assistant City Attorney	Assistant City Attorney	1.000
CAO221200001	City Attorney	City Attorney	1.000
CAO224096002	Legal Clerk I/II	Legal Clerk II	1.000
CAO224096001	Legal Clerk I/II	Legal Clerk II	1.000
CAO225015001	Paralegal	Paralegal	1.000
CAO227123004	Senior Deputy City Attorney	Senior Deputy City Attorney	1.000
CAO227123003	Senior Deputy City Attorney	Senior Deputy City Attorney	1.000
CAO227123002	Senior Deputy City Attorney	Senior Deputy City Attorney	1.000
CAO227123001	Senior Deputy City Attorney	Senior Deputy City Attorney	1.000
Total for Department:		CAO City Attorney	9.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
CCD360250001	Assistant City Clerk	Assistant City Clerk	1.000
CCD361220001	City Clerk	City Clerk	1.000
CCD361227004	City Clerk Technician I/II	City Clerk Technician II	1.000
CCD361227003	City Clerk Technician I/II	City Clerk Technician II	1.000
CCD361227002	City Clerk Technician I/II	City Clerk Technician II	1.000
CCD361227001	City Clerk Technician I/II	City Clerk Technician II	1.000
CCD361665003	Deputy City Clerk I/II	Deputy City Clerk II	1.000
CCD361665002	Deputy City Clerk I/II	Deputy City Clerk II	1.000
CCD361665001	Deputy City Clerk I/II	Deputy City Clerk II	1.000
CCD369548006	Passport/Livescan Agent	Passport/Livescan Agent	0.500
CCD369548005	Passport/Livescan Agent	Passport/Livescan Agent	0.500
CCD369548004	Passport/Livescan Agent	Passport/Livescan Agent	0.500
CCD369548003	Passport/Livescan Agent	Passport/Livescan Agent	0.500
CCD369548002	Passport/Livescan Agent	Passport/Livescan Agent	0.500
CCD369548001	Passport/Livescan Agent	Passport/Livescan Agent	0.500
Total for Department:		CCD City Clerk Department	12.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
CMO140325002	Assistant City Manager	Assistant City Manager	1.000
CMO140325001	Assistant City Manager	Assistant City Manager	1.000
CMO141240001	City Manager	City Manager	1.000
CMO142540001	Environmental Coordinator	Environmental Coordinator	1.000
CMO142551001	Executive Assistant	Executive Assistant	1.000
CMO144457001	Management Assistant I/II	Management Assistant II	1.000
Total for Department:		CMO City Manager	6.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
DSD660050001	Administrative Analyst I/II	Administrative Analyst II	1.000
DSD660071001	Administrative Assistant	Administrative Assistant	1.000
DSD660084001	Administrative Technician	Administrative Technician	1.000
DSD661005005	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
DSD661005004	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
DSD661005003	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
DSD661005002	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
DSD661005001	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
DSD660820003	Associate Engineer	Associate Engineer	1.000
DSD660820001	Associate Engineer	Associate Engineer	1.000
DSD660900006	Associate/Assistant Planner	Associate Planner	1.000
DSD660900005	Associate/Assistant Planner	Associate Planner	1.000
DSD660900004	Associate/Assistant Planner	Associate Planner	1.000
DSD660900003	Associate/Assistant Planner	Associate Planner	1.000
DSD660900002	Associate/Assistant Planner	Associate Planner	1.000
DSD660900001	Associate/Assistant Planner	Associate Planner	1.000
DSD661017001	Building Inspection Supervisor	Building Inspection Supervisor	1.000
DSD661019006	Building Inspector I/II	Building Inspector II	1.000
DSD661019005	Building Inspector I/II	Building Inspector II	1.000
DSD661019004	Building Inspector I/II	Building Inspector II	1.000
DSD661019003	Building Inspector I/II	Building Inspector II	1.000
DSD661019002	Building Inspector I/II	Building Inspector II	1.000
DSD661019001	Building Inspector I/II	Building Inspector II	1.000
DSD661043001	Building Official	Building Official	1.000
DSD661047004	Building Plans Examiner I/II	Building Plans Examiner II	1.000
DSD661047003	Building Plans Examiner I/II	Building Plans Examiner II	1.000
DSD661047002	Building Plans Examiner I/II	Building Plans Examiner II	1.000
DSD661047001	Building Plans Examiner I/II	Building Plans Examiner II	1.000
DSD661369003	Code Enforcement Inspector I/II	Code Enforcement Inspector II	1.000
DSD661369002	Code Enforcement Inspector I/II	Code Enforcement Inspector II	1.000
DSD661369001	Code Enforcement Inspector I/II	Code Enforcement Inspector II	1.000
DSD661368001	Code Enforcement Supervisor	Code Enforcement Supervisor	1.000



Report as of Date:

1/18/2020

DSD661248001	Construction Inspection Supervisor	Construction Inspection Supervisor	1.000
DSD661434006	Construction Inspector I/II	Construction Inspector II	1.000
DSD661434005	Construction Inspector I/II	Construction Inspector II	1.000
DSD661434004	Construction Inspector I/II	Construction Inspector II	1.000
DSD661434003	Construction Inspector I/II	Construction Inspector II	1.000
DSD661434002	Construction Inspector I/II	Construction Inspector II	1.000
DSD661434001	Construction Inspector I/II	Construction Inspector II	1.000
DSD661280001	Development Services Administrator	Development Services Administrator	1.000
DSD661282001	Development Services Analyst	Development Services Analyst	1.000
DSD661676001	Development Services Director	Development Services Director	1.000
DSD661695001	Development Services Manager	Development Services Manager	1.000
DSD661672003	Development Technician I/II	Development Technician II	1.000
DSD661672002	Development Technician I/II	Development Technician II	1.000
DSD661672001	Development Technician I/II	Development Technician II	1.000
DSD661277001	Engineering Manager	Engineering Manager	1.000
DSD663412001	GIS Analyst I/II	GIS Analyst II	1.000
DSD662214001	GIS Technician I/II	GIS Technician II	1.000
DSD664957002	Office Assistant I/II	Office Assistant II	1.000
DSD664957001	Office Assistant I/II	Office Assistant II	1.000
DSD665279003	Permit Technician I/II	Permit Technician II	1.000
DSD665279002	Permit Technician I/II	Permit Technician II	1.000
DSD665279001	Permit Technician I/II	Permit Technician II	1.000
DSD661501001	Permits Supervisor	Permits Supervisor	1.000
DSD665309001	Planning Manager	Planning Manager	1.000
DSD665514001	Principal Engineer	Principal Engineer	1.000
DSD667117001	Senior Building Inspector	Senior Building Inspector	1.000
DSD667195001	Senior Building Plans Examiner	Senior Building Plans Examiner	1.000
DSD667121002	Senior Construction Inspector	Senior Construction Inspector	1.000
DSD667121001	Senior Construction Inspector	Senior Construction Inspector	1.000
DSD661281001	Senior Development Services Analyst	Senior Development Services Analyst	1.000
DSD667142003	Senior Engineer	Senior Engineer	1.000
DSD667142002	Senior Engineer	Senior Engineer	1.000
DSD667142001	Senior Engineer	Senior Engineer	1.000
DSD661502001	Senior Permits Technician	Senior Permits Technician	1.000
DSD667180002	Senior Planner	Senior Planner	1.000



Report as of Date:

1/18/2020

DSD667180001	Senior Planner	Senior Planner	1.000
Total for Department:		DSD Development Services Department	68.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
EDD540050001	Administrative Analyst I/II	Administrative Analyst II	1.000
EDD541675001	Development Analyst I/II	Development Analyst II	1.000
EDD541710001	Economic Development Director	Economic Development Director	1.000
EDD541001002	Economic Development Project Manager	Economic Development Project Manager	1.000
EDD541001001	Economic Development Project Manager	Economic Development Project Manager	1.000
EDD542551001	Executive Assistant	Executive Assistant	1.000
EDD543402003	Housing Analyst I/II	Housing Analyst II	1.000
EDD543402002	Housing Analyst I/II	Housing Analyst II	1.000
EDD543402001	Housing Analyst I/II	Housing Analyst II	1.000
EDD543589001	Housing Manager	Housing Manager	1.000
EDD543592003	Housing Technician I/II	Housing Technician II	1.000
EDD543592002	Housing Technician I/II	Housing Technician II	1.000
EDD543592001	Housing Technician I/II	Housing Technician II	1.000
EDD544957001	Office Assistant I/II	Office Assistant II	1.000
EDD547148001	Senior Housing Technician	Senior Housing Technician	1.000
Total for Department:		EDD Economic Development Department	15.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
ELE700071001	Administrative Assistant	Administrative Assistant	1.000
ELE700084004	Administrative Technician	Administrative Technician	1.000
ELE700084003	Administrative Technician	Administrative Technician	1.000
ELE700084002	Administrative Technician	Administrative Technician	1.000
ELE700084001	Administrative Technician	Administrative Technician	1.000
ELE701505001	AMI Project Manager	AMI Project Manager	1.000
ELE700395003	Assistant Electric Utility Director	Assistant Electric Utility Director	1.000
ELE700395002	Assistant Electric Utility Director	Assistant Electric Utility Director	1.000
ELE700395001	Assistant Electric Utility Director	Assistant Electric Utility Director	1.000
ELE701548002	Data Management Specialist I/II	Data Management Specialist II	1.000
ELE701548001	Data Management Specialist I/II	Data Management Specialist II	1.000
ELE701645001	Department Public Information Officer	Department Public Information Officer	1.000
ELE701312006	Electric Business Analyst I/II	Electric Business Analyst II	1.000
ELE701312005	Electric Business Analyst I/II	Electric Business Analyst II	1.000
ELE701312004	Electric Business Analyst I/II	Electric Business Analyst II	1.000
ELE701312003	Electric Business Analyst I/II	Electric Business Analyst II	1.000
ELE701312002	Electric Business Analyst I/II	Electric Business Analyst II	1.000
ELE701312001	Electric Business Analyst I/II	Electric Business Analyst II	1.000
ELE702335003	Electric Compliance Analyst	Electric Compliance Analyst	1.000
ELE702335002	Electric Compliance Analyst	Electric Compliance Analyst	1.000
ELE702335001	Electric Compliance Analyst	Electric Compliance Analyst	1.000
ELE706285001	Electric Customer Programs Supervisor	Electric Customer Programs Supervisor	1.000
ELE702330002	Electric Drafting Technician I/II	Electric Drafting Technician II	1.000
ELE702330001	Electric Drafting Technician I/II	Electric Drafting Technician II	1.000
ELE702345005	Electric Engineering Technician I/II	Electric Engineering Technician II	1.000
ELE702345004	Electric Engineering Technician I/II	Electric Engineering Technician II	1.000
ELE702345003	Electric Engineering Technician I/II	Electric Engineering Technician II	1.000
ELE702345002	Electric Engineering Technician I/II	Electric Engineering Technician II	1.000
ELE702345001	Electric Engineering Technician I/II	Electric Engineering Technician II	1.000
ELE702284001	Electric Engineering Technician Supervisor	Electric Engineering Technician Supervisor	1.000
ELE702286003	Electric Line Troubleshooter	Electric Line Troubleshooter	1.000
ELE702286002	Electric Line Troubleshooter	Electric Line Troubleshooter	1.000



Report as of Date:

1/18/2020

ELE702286001	Electric Line Troubleshooter	Electric Line Troubleshooter	1.000
ELE702212004	Electric Materials Technician I/II	Electric Materials Technician II	1.000
ELE702212003	Electric Materials Technician I/II	Electric Materials Technician II	1.000
ELE702212002	Electric Materials Technician I/II	Electric Materials Technician II	1.000
ELE702212001	Electric Materials Technician I/II	Electric Materials Technician II	1.000
ELE702338001	Electric Operations Manager	Electric Operations Manager	1.000
ELE702339002	Electric Operations Supervisor	Electric Operations Supervisor	1.000
ELE702339001	Electric Operations Supervisor	Electric Operations Supervisor	1.000
ELE702254001	Electric Preventive Data System Technician	Electric Preventive Data System Technician	1.000
ELE702316005	Electric Resources Analyst I/II	Electric Resources Analyst II	1.000
ELE702316004	Electric Resources Analyst I/II	Electric Resources Analyst II	1.000
ELE702316003	Electric Resources Analyst I/II	Electric Resources Analyst II	1.000
ELE702316002	Electric Resources Analyst I/II	Electric Resources Analyst II	1.000
ELE702316001	Electric Resources Analyst I/II	Electric Resources Analyst II	1.000
ELE702216001	Electric Risk and Compliance Supervisor	Electric Risk and Compliance Supervisor	1.000
ELE702352001	Electric Safety Coordinator	Electric Safety Coordinator	1.000
ELE702319001	Electric Substation Supervisor	Electric Substation Supervisor	1.000
ELE702350003	Electric System Dispatcher	Electric System Dispatcher	1.000
ELE702350002	Electric System Dispatcher	Electric System Dispatcher	1.000
ELE702350001	Electric System Dispatcher	Electric System Dispatcher	1.000
ELE702358001	Electric Technology System Supervisor	Electric Technology System Supervisor	1.000
ELE702359003	Electric Technology System Technician	Electric Technology System Technician	1.000
ELE702359002	Electric Technology System Technician	Electric Technology System Technician	1.000
ELE702359001	Electric Technology System Technician	Electric Technology System Technician	1.000
ELE709560001	Electric Technology Systems Administrator	Electric Technology Systems Administrator	1.000
ELE702320001	Electric Utility Director	Electric Utility Director	1.000
ELE702215001	Electric Utility Financial Administrator	Electric Utility Financial Administrator	1.000
ELE709250002	Electric Utility Inspection Technician	Electric Utility Inspection Technician	1.000
ELE709250001	Electric Utility Inspection Technician	Electric Utility Inspection Technician	1.000
ELE702362017	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362016	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362015	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362014	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362013	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362012	Electric Utility Technician I/II	Electric Utility Technician II	1.000



Report as of Date:

1/18/2020

ELE702362011	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362010	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362009	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362008	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362007	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362006	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362005	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362004	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362003	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362002	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702362001	Electric Utility Technician I/II	Electric Utility Technician II	1.000
ELE702285015	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285014	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285013	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285012	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285011	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285010	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285009	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285008	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285007	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285006	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285005	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285004	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285003	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285002	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702285001	Electric/Apprentice Line Technician	Electric Line Technician	1.000
ELE702466004	Energy Program Technician	Energy Program Technician	1.000
ELE702466003	Energy Program Technician	Energy Program Technician	1.000
ELE702466002	Energy Program Technician	Energy Program Technician	1.000
ELE702466001	Energy Program Technician	Energy Program Technician	1.000
ELE702501002	Energy Services Account Representative I/II	Energy Services Account Representative II	1.000
ELE702501001	Energy Services Account Representative I/II	Energy Services Account Representative II	1.000
ELE703412001	GIS Analyst I/II	GIS Analyst II	1.000
ELE701648001	Government Relations Representative I/II	Government Relations Representative II	1.000
ELE703608003	Instrument and Control Technician	Instrument and Control Technician	1.000



Report as of Date:

1/18/2020

ELE703608002	Instrument and Control Technician	Instrument and Control Technician	1.000
ELE703608001	Instrument and Control Technician	Instrument and Control Technician	1.000
ELE704517001	Marketing and Communication Analyst I/II	Marketing & Communication Analyst II	1.000
ELE704957005	Office Assistant I/II	Office Assistant II	1.000
ELE704957004	Office Assistant I/II	Office Assistant II	1.000
ELE704957003	Office Assistant I/II	Office Assistant II	1.000
ELE704957002	Office Assistant I/II	Office Assistant II	1.000
ELE704957001	Office Assistant I/II	Office Assistant II	1.000
ELE705596004	Power Engineer I/II	Power Engineer II	1.000
ELE705596003	Power Engineer I/II	Power Engineer II	1.000
ELE705596002	Power Engineer I/II	Power Engineer II	1.000
ELE705596001	Power Engineer I/II	Power Engineer II	1.000
ELE705505001	Power Engineering Manager	Power Engineering Manager	1.000
ELE705600001	Power Generation Superintendent	Power Generation Superintendent	1.000
ELE705591001	Power Plant Engineer I/II	Power Plant Engineer II	1.000
ELE705526003	Power Plant Mechanic	Power Plant Mechanic	1.000
ELE705526002	Power Plant Mechanic	Power Plant Mechanic	1.000
ELE705526001	Power Plant Mechanic	Power Plant Mechanic	1.000
ELE705530002	Power Plant Operations and Maintenance Supervisor	Power Plant Operations & Maintenance Supervisor	1.000
ELE705530001	Power Plant Operations and Maintenance Supervisor	Power Plant Operations & Maintenance Supervisor	1.000
ELE705523008	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705523007	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705523006	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705523005	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705523004	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705523003	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705523002	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705523001	Power Plant Operator Technician I/II	Power Plant Operator Technician II	1.000
ELE705535001	Power Supply and Portfolio Administrator	Power Supply and Portfolio Administrator	1.000
ELE707128003	Senior Electric Business Analyst	Senior Electric Business Analyst	1.000
ELE707128002	Senior Electric Business Analyst	Senior Electric Business Analyst	1.000
ELE707128001	Senior Electric Business Analyst	Senior Electric Business Analyst	1.000
ELE707118005	Senior Electric Line Technician	Senior Electric Line Technician	1.000
ELE707118004	Senior Electric Line Technician	Senior Electric Line Technician	1.000
ELE707118003	Senior Electric Line Technician	Senior Electric Line Technician	1.000



Report as of Date:

1/18/2020

ELE707118002	Senior Electric Line Technician	Senior Electric Line Technician	1.000
ELE707118001	Senior Electric Line Technician	Senior Electric Line Technician	1.000
ELE707169001	Senior Electric Materials Technician	Senior Electric Materials Technician	1.000
ELE707124001	Senior Electric Metering Technician	Senior Electric Metering Technician	1.000
ELE707126003	Senior Electric Substation Technician	Senior Electric Substation Technician	1.000
ELE707126002	Senior Electric Substation Technician	Senior Electric Substation Technician	1.000
ELE707126001	Senior Electric Substation Technician	Senior Electric Substation Technician	1.000
ELE707168001	Senior Electric System Dispatcher	Senior Electric System Dispatcher	1.000
ELE707163002	Senior Energy Services Account Representative	Senior Energy Services Account Representative	1.000
ELE707163001	Senior Energy Services Account Representative	Senior Energy Services Account Representative	1.000
ELE707151002	Senior Power Engineer	Senior Power Engineer	1.000
ELE707151001	Senior Power Engineer	Senior Power Engineer	1.000
ELE705555001	Senior Power Plant Engineer	Senior Power Plant Engineer	1.000
ELE707152004	Senior Power Plant Operator Technician	Senior Power Plant Operator Technician	1.000
ELE707152003	Senior Power Plant Operator Technician	Senior Power Plant Operator Technician	1.000
ELE707152002	Senior Power Plant Operator Technician	Senior Power Plant Operator Technician	1.000
ELE707152001	Senior Power Plant Operator Technician	Senior Power Plant Operator Technician	1.000
ELE701646001	Utility Government Relations Administrator	Utility Government Relations Administrator	1.000
Total for Department:		ELE Electric Department	155.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
EUD740071001	Administrative Assistant	Administrative Assistant	1.000
EUD741003001	Administrative Supervisor	Administrative Supervisor	1.000
EUD740084004	Administrative Technician	Administrative Technician	1.000
EUD740084002	Administrative Technician	Administrative Technician	1.000
EUD740084001	Administrative Technician	Administrative Technician	1.000
EUD740411003	Assistant Environmental Utilities Director	Assistant Environmental Utilities Director	1.000
EUD740411002	Assistant Environmental Utilities Director	Assistant Environmental Utilities Director	1.000
EUD740411001	Assistant Environmental Utilities Director	Assistant Environmental Utilities Director	1.000
EUD741005001	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
EUD740820002	Associate Engineer	Associate Engineer	1.000
EUD740820001	Associate Engineer	Associate Engineer	1.000
EUD741548003	Data Management Specialist I/II	Data Management Specialist II	1.000
EUD741548002	Data Management Specialist I/II	Data Management Specialist II	1.000
EUD741548001	Data Management Specialist I/II	Data Management Specialist II	1.000
EUD749561001	Data Management System Administrator	Data Management System Administrator	1.000
EUD741645001	Department Public Information Officer	Department Public Information Officer	1.000
EUD741672001	Development Technician I/II	Development Technician II	1.000
EUD742385005	Electronics Technician I/II	Electronics Technician II	1.000
EUD742385004	Electronics Technician I/II	Electronics Technician II	1.000
EUD742385003	Electronics Technician I/II	Electronics Technician II	1.000
EUD742385002	Electronics Technician I/II	Electronics Technician II	1.000
EUD742385001	Electronics Technician I/II	Electronics Technician II	1.000
EUD741350002	Engineering Technician I/II	Engineering Technician II	1.000
EUD741350001	Engineering Technician I/II	Engineering Technician II	1.000
EUD742544002	Environmental Compliance Specialist I/II	Environmental Compliance Specialist II	1.000
EUD742544001	Environmental Compliance Specialist I/II	Environmental Compliance Specialist II	1.000
EUD742548001	Environmental Utilities Business Administrator	Environmental Utilities Business Administrator	1.000
EUD741684001	Environmental Utilities Director	Environmental Utilities Director	1.000
EUD742547003	Environmental Utilities Rate Analyst I/II	Environmental Utilities Rate Analyst II	1.000
EUD742547002	Environmental Utilities Rate Analyst I/II	Environmental Utilities Rate Analyst II	1.000
EUD742547001	Environmental Utilities Rate Analyst I/II	Environmental Utilities Rate Analyst II	1.000
EUD742541001	Environmental Utility Compliance Administrator	Environmental Utility Compliance Administrator	1.000



Report as of Date:

1/18/2020

EUD749550001	ERP Business Analyst I/II	ERP Business Analyst II	1.000
EUD743335002	Finance Clerk I/II	Finance Clerk II	1.000
EUD743335001	Finance Clerk I/II	Finance Clerk II	1.000
EUD743412003	GIS Analyst I/II	GIS Analyst II	1.000
EUD743412002	GIS Analyst I/II	GIS Analyst II	1.000
EUD743412001	GIS Analyst I/II	GIS Analyst II	1.000
EUD743451001	Government Relations Administrator	Government Relations Administrator	1.000
EUD741002001	Hydrogeologist	Hydrogeologist	1.000
EUD743604002	Industrial Waste Specialist	Industrial Waste Specialist	1.000
EUD743604001	Industrial Waste Specialist	Industrial Waste Specialist	1.000
EUD743610002	Industrial Waste Technician	Industrial Waste Technician	1.000
EUD743732001	Interpretive Services Specialist I/II	Interpretive Services Specialist II	1.000
EUD743740001	Interpretive Services Supervisor	Interpretive Services Supervisor	1.000
EUD744020005	Laboratory Technician I/II	Laboratory Technician II	1.000
EUD744020004	Laboratory Technician I/II	Laboratory Technician II	1.000
EUD744020003	Laboratory Technician I/II	Laboratory Technician II	1.000
EUD744020002	Laboratory Technician I/II	Laboratory Technician II	1.000
EUD744020001	Laboratory Technician I/II	Laboratory Technician II	1.000
EUD744517002	Marketing and Communication Analyst I/II	Marketing & Communication Analyst II	1.000
EUD744517001	Marketing and Communication Analyst I/II	Marketing & Communication Analyst II	1.000
EUD744520001	Materials Technician	Materials Technician	1.000
EUD744957011	Office Assistant I/II	Office Assistant II	1.000
EUD744957010	Office Assistant I/II	Office Assistant II	0.750
EUD744957009	Office Assistant I/II	Office Assistant II	1.000
EUD744957008	Office Assistant I/II	Office Assistant II	1.000
EUD744957007	Office Assistant I/II	Office Assistant II	1.000
EUD744957006	Office Assistant I/II	Office Assistant II	1.000
EUD744957005	Office Assistant I/II	Office Assistant II	1.000
EUD744957004	Office Assistant I/II	Office Assistant II	1.000
EUD744957003	Office Assistant I/II	Office Assistant II	1.000
EUD744957002	Office Assistant I/II	Office Assistant II	1.000
EUD744957001	Office Assistant I/II	Office Assistant II	1.000
EUD745319002	Plant and Equipment Maintenance Worker I/II	Plant and Equipment Maintenance Worker II	1.000
EUD745319001	Plant and Equipment Maintenance Worker I/II	Plant and Equipment Maintenance Worker II	1.000
EUD745328006	Plant and Equipment Mechanic I/II	Plant and Equipment Mechanic II	1.000



Report as of Date:

1/18/2020

EUD745328005	Plant and Equipment Mechanic I/II	Plant and Equipment Mechanic II	1.000
EUD745328004	Plant and Equipment Mechanic I/II	Plant and Equipment Mechanic II	1.000
EUD745328003	Plant and Equipment Mechanic I/II	Plant and Equipment Mechanic II	1.000
EUD745328002	Plant and Equipment Mechanic I/II	Plant and Equipment Mechanic II	1.000
EUD745328001	Plant and Equipment Mechanic I/II	Plant and Equipment Mechanic II	1.000
EUD745402001	Predictive Maintenance Technician I/II	Predictive Maintenance Technician II	1.000
EUD745533002	Preventative Maintenance Coordinator	Preventative Maintenance Coordinator	1.000
EUD745533001	Preventative Maintenance Coordinator	Preventative Maintenance Coordinator	1.000
EUD745519002	Preventative Maintenance Supervisor	Preventative Maintenance Supervisor	1.000
EUD745519001	Preventative Maintenance Supervisor	Preventative Maintenance Supervisor	1.000
EUD745502003	Preventative Maintenance Technician I/II	Preventative Maintenance Technician II	1.000
EUD745502002	Preventative Maintenance Technician I/II	Preventative Maintenance Technician II	1.000
EUD745502001	Preventative Maintenance Technician I/II	Preventative Maintenance Technician II	1.000
EUD745514002	Principal Engineer	Principal Engineer	1.000
EUD745514001	Principal Engineer	Principal Engineer	1.000
EUD741004001	Process Engineer	Process Engineer	1.000
EUD745615001	Public Affairs and Communications Administrator	Public Affairs and Communications Administrator	1.000
EUD746150001	Recycling and Organics Coordinator	Recycling and Organics Coordinator	1.000
EUD746244001	Refuse and Stormwater Manager	Refuse and Stormwater Manager	1.000
EUD746226004	Refuse Maintenance Worker I/II	Refuse Maintenance Worker II	1.000
EUD746226003	Refuse Maintenance Worker I/II	Refuse Maintenance Worker II	1.000
EUD746226002	Refuse Maintenance Worker I/II	Refuse Maintenance Worker II	1.000
EUD746226001	Refuse Maintenance Worker I/II	Refuse Maintenance Worker II	1.000
EUD746231001	Refuse Superintendent	Refuse Superintendent	1.000
EUD746235002	Refuse Supervisor	Refuse Supervisor	1.000
EUD746235001	Refuse Supervisor	Refuse Supervisor	1.000
EUD746304036	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304035	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304034	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304033	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304032	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304031	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304030	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304029	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304028	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000



Report as of Date:

1/18/2020

EUD746304027	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304026	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304025	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304024	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304023	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304022	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304021	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304020	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304019	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304018	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304017	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304016	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304015	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304014	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304013	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304012	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304011	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304010	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304009	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304008	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304007	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304006	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304005	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304004	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304003	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304002	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746304001	Refuse Truck Driver I/II	Refuse Truck Driver II	1.000
EUD746500002	Safety Coordinator	Safety Coordinator	1.000
EUD746500001	Safety Coordinator	Safety Coordinator	1.000
EUD747020002	SCADA System Technician	SCADA System Technician	1.000
EUD747020001	SCADA System Technician	SCADA System Technician	1.000
EUD747142004	Senior Engineer	Senior Engineer	1.000
EUD747142003	Senior Engineer	Senior Engineer	1.000
EUD747142002	Senior Engineer	Senior Engineer	1.000
EUD747162001	Senior Engineering Technician	Senior Engineering Technician	1.000



Report as of Date:

1/18/2020

EUD747161001	Senior GIS Analyst	Senior GIS Analyst	1.000
EUD743733001	Senior Interpretive Services Specialist	Senior Interpretive Services Specialist	1.000
EUD747205001	Senior Plant and Equipment Mechanic	Senior Plant and Equipment Mechanic	1.000
EUD747284002	Senior Preventative Maintenance Technician	Senior Preventative Maintenance Technician	1.000
EUD747284001	Senior Preventative Maintenance Technician	Senior Preventative Maintenance Technician	1.000
EUD747129006	Senior Refuse Truck Driver	Senior Refuse Truck Driver	1.000
EUD747129005	Senior Refuse Truck Driver	Senior Refuse Truck Driver	1.000
EUD747129004	Senior Refuse Truck Driver	Senior Refuse Truck Driver	1.000
EUD747129003	Senior Refuse Truck Driver	Senior Refuse Truck Driver	1.000
EUD747129002	Senior Refuse Truck Driver	Senior Refuse Truck Driver	1.000
EUD747129001	Senior Refuse Truck Driver	Senior Refuse Truck Driver	1.000
EUD749559001	Senior SCADA System Technician	Senior SCADA System Technician	1.000
EUD741279001	Senior Solid Waste Billing Technician	Senior Solid Waste Billing Technician	1.000
EUD747202004	Senior Wastewater Utility Maintenance Worker	Senior Wastewater Utility Maintenance Worker	1.000
EUD747202003	Senior Wastewater Utility Maintenance Worker	Senior Wastewater Utility Maintenance Worker	1.000
EUD747202002	Senior Wastewater Utility Maintenance Worker	Senior Wastewater Utility Maintenance Worker	1.000
EUD747202001	Senior Wastewater Utility Maintenance Worker	Senior Wastewater Utility Maintenance Worker	1.000
EUD747204005	Senior Water Distribution Worker	Senior Water Distribution Worker	1.000
EUD747204004	Senior Water Distribution Worker	Senior Water Distribution Worker	1.000
EUD747204003	Senior Water Distribution Worker	Senior Water Distribution Worker	1.000
EUD747204002	Senior Water Distribution Worker	Senior Water Distribution Worker	1.000
EUD747204001	Senior Water Distribution Worker	Senior Water Distribution Worker	1.000
EUD747324001	Solid Waste Billing Technician	Solid Waste Billing Technician	1.000
EUD741646002	Utility Government Relations Administrator	Utility Government Relations Administrator	1.000
EUD741646001	Utility Government Relations Administrator	Utility Government Relations Administrator	1.000
EUD748980001	Wastewater Collection Superintendent	Wastewater Collection Superintendent	1.000
EUD748978001	Wastewater Collection Supervisor	Wastewater Collection Supervisor	1.000
EUD749040001	Wastewater Treatment Plant Chief Operator	Wastewater Treatment Plant Chief Operator	1.000
EUD749010006	Wastewater Treatment Plant Operator Grade I/II	Wastewater Treatment Plant Operator Grade II	1.000
EUD749010005	Wastewater Treatment Plant Operator Grade I/II	Wastewater Treatment Plant Operator Grade II	1.000
EUD749010004	Wastewater Treatment Plant Operator Grade I/II	Wastewater Treatment Plant Operator Grade II	1.000
EUD749010003	Wastewater Treatment Plant Operator Grade I/II	Wastewater Treatment Plant Operator Grade II	1.000
EUD749010002	Wastewater Treatment Plant Operator Grade I/II	Wastewater Treatment Plant Operator Grade II	1.000
EUD749010001	Wastewater Treatment Plant Operator Grade I/II	Wastewater Treatment Plant Operator Grade II	1.000
EUD749020004	Wastewater Treatment Plant Operator Grade III 24Hr	Wastewater Treatment Plant Operator Grade III 24Hr	1.000



Report as of Date:

1/18/2020

EUD749051001	Water Conservation Worker I/II	Water Conservation Worker II	1.000
EUD749085001	Water Distribution Superintendent	Water Distribution Superintendent	1.000
EUD749084004	Water Distribution Supervisor	Water Distribution Supervisor	1.000
EUD749084003	Water Distribution Supervisor	Water Distribution Supervisor	1.000
EUD749084002	Water Distribution Supervisor	Water Distribution Supervisor	1.000
EUD749084001	Water Distribution Supervisor	Water Distribution Supervisor	1.000
EUD749248022	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248021	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248020	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248019	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248018	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248017	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248016	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248015	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248014	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248013	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248012	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248011	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248010	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248009	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248008	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248007	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248006	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248005	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248004	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248003	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248002	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749248001	Water Distribution Worker I/II	Water Distribution Worker II	1.000
EUD749101001	Water Quality Lab Supervisor	Water Quality Lab Supervisor	1.000
EUD749175001	Water Treatment Plant Chief Operator	Water Treatment Plant Chief Operator	1.000
EUD749234001	Water Treatment Plant Operator Grade I/II 24Hr	Water Treatment Plant Operator Grade II 24Hr	1.000
EUD749230005	Water Treatment Plant Operator Grade III 24Hr	Water Treatment Plant Operator Grade III 24Hr	1.000
EUD749230004	Water Treatment Plant Operator Grade III 24Hr	Water Treatment Plant Operator Grade III 24Hr	1.000
EUD749230003	Water Treatment Plant Operator Grade III 24Hr	Water Treatment Plant Operator Grade III 24Hr	1.000
EUD749230002	Water Treatment Plant Operator Grade III 24Hr	Water Treatment Plant Operator Grade III 24Hr	1.000



Report as of Date:

1/18/2020

EUD749230001	Water Treatment Plant Operator Grade III 24Hr	Water Treatment Plant Operator Grade III 24Hr	1.000
Total for Department:		EUD Environmental Utilities Department	242.750



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
FIN240040002	Accountant I/II	Accountant II	1.000
FIN240040001	Accountant I/II	Accountant II	1.000
FIN240043001	Accounting Supervisor	Accounting Supervisor	1.000
FIN249427001	Accounts Payable Supervisor	Accounts Payable Supervisor	1.000
FIN240050001	Administrative Analyst I/II	Administrative Analyst II	1.000
FIN240071001	Administrative Assistant	Administrative Assistant	1.000
FIN240084001	Administrative Technician	Administrative Technician	1.000
FIN241021001	Assistant City Manager/Chief Financial Officer	Assistant City Manager/Chief Financial Officer	1.000
FIN240920001	Billing Services Manager	Billing Services Manager	1.000
FIN240915003	Budget Analyst I/II	Budget Analyst II	0.750
FIN240915002	Budget Analyst I/II	Budget Analyst II	1.000
FIN240915001	Budget Analyst I/II	Budget Analyst II	1.000
FIN240930001	Budget Manager	Budget Manager	1.000
FIN241060003	Buyer I/II	Buyer II	1.000
FIN241060002	Buyer I/II	Buyer II	1.000
FIN241060001	Buyer I/II	Buyer II	1.000
FIN241370001	Controller	Controller	1.000
FIN241450001	Courier	Courier	1.000
FIN249550003	ERP Business Analyst I/II	ERP Business Analyst II	1.000
FIN249550002	ERP Business Analyst I/II	ERP Business Analyst II	1.000
FIN249550001	ERP Business Analyst I/II	ERP Business Analyst II	1.000
FIN246520001	ERP Manager	ERP Manager	1.000
FIN243335018	Finance Clerk I/II	Finance Clerk II	0.750
FIN243335017	Finance Clerk I/II	Finance Clerk II	0.500
FIN243335016	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335015	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335014	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335013	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335012	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335011	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335010	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335009	Finance Clerk I/II	Finance Clerk II	1.000



Report as of Date:

1/18/2020

FIN243335008	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335007	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335006	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335005	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335004	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335003	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335002	Finance Clerk I/II	Finance Clerk II	1.000
FIN243335001	Finance Clerk I/II	Finance Clerk II	1.000
FIN242900001	Finance Manager	Finance Manager	1.000
FIN243310002	Finance Supervisor	Finance Supervisor	1.000
FIN243310001	Finance Supervisor	Finance Supervisor	1.000
FIN243326007	Finance Technician I/II	Finance Technician II	0.500
FIN243326006	Finance Technician I/II	Finance Technician II	1.000
FIN243326005	Finance Technician I/II	Finance Technician II	1.000
FIN243326004	Finance Technician I/II	Finance Technician II	1.000
FIN243326003	Finance Technician I/II	Finance Technician II	1.000
FIN243326002	Finance Technician I/II	Finance Technician II	1.000
FIN243326001	Finance Technician I/II	Finance Technician II	1.000
FIN243315003	Finance Utility Billing Analyst I/II	Finance Utility Billing Analyst II	1.000
FIN243315002	Finance Utility Billing Analyst I/II	Finance Utility Billing Analyst II	1.000
FIN243315001	Finance Utility Billing Analyst I/II	Finance Utility Billing Analyst II	1.000
FIN243318003	Financial Analyst I/II	Financial Analyst II	1.000
FIN243318002	Financial Analyst I/II	Financial Analyst II	1.000
FIN243318001	Financial Analyst I/II	Financial Analyst II	1.000
FIN244517001	Marketing and Communication Analyst I/II	Marketing & Communication Analyst II	0.500
FIN244540003	Meter Reader	Meter Reader	1.000
FIN244540002	Meter Reader	Meter Reader	1.000
FIN244540001	Meter Reader	Meter Reader	1.000
FIN244534001	Meter Service Worker	Meter Service Worker	1.000
FIN244957001	Office Assistant I/II	Office Assistant II	0.625
FIN245103002	Payroll Clerk I/II	Payroll Clerk II	1.000
FIN245103001	Payroll Clerk I/II	Payroll Clerk II	0.600
FIN249428001	Payroll Supervisor	Payroll Supervisor	1.000
FIN245101002	Payroll Technician I/II	Payroll Technician II	1.000
FIN245101001	Payroll Technician I/II	Payroll Technician II	1.000



Report as of Date:

1/18/2020

FIN245652001	Purchasing and Warehouse Manager	Purchasing and Warehouse Manager	1.000
FIN247139001	Senior Buyer	Senior Buyer	1.000
FIN247147002	Senior Finance Technician	Senior Finance Technician	1.000
FIN247147001	Senior Finance Technician	Senior Finance Technician	1.000
FIN247200001	Senior Meter Service Worker	Senior Meter Service Worker	1.000
FIN247203001	Senior Warehouse Worker	Senior Warehouse Worker	1.000
FIN248952001	Warehouse Worker I/II	Warehouse Worker II	1.000
Total for Department:		FIN Finance Department	71.225



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
FIR480050001	Administrative Analyst I/II	Administrative Analyst II	1.000
FIR480071001	Administrative Assistant	Administrative Assistant	1.000
FIR480084001	Administrative Technician	Administrative Technician	1.000
FIR480480002	Assistant Fire Chief	Assistant Fire Chief	1.000
FIR480480001	Assistant Fire Chief	Assistant Fire Chief	1.000
FIR481645001	Department Public Information Officer	Department Public Information Officer	1.000
FIR482415001	EMS Quality Assurance Coordinator	EMS Quality Assurance Coordinator	1.000
FIR481022001	Fire and Environmental Inspection Supervisor	Fire and Environmental Inspection Supervisor	1.000
FIR483377004	Fire and Environmental Safety Inspector I/II	Fire and Environmental Safety Inspector II	1.000
FIR483377003	Fire and Environmental Safety Inspector I/II	Fire and Environmental Safety Inspector II	1.000
FIR483377002	Fire and Environmental Safety Inspector I/II	Fire and Environmental Safety Inspector II	1.000
FIR483377001	Fire and Environmental Safety Inspector I/II	Fire and Environmental Safety Inspector II	1.000
FIR480905006	Fire Battalion Chief	Fire Battalion Chief	1.000
FIR480905004	Fire Battalion Chief	Fire Battalion Chief	1.000
FIR480905003	Fire Battalion Chief	Fire Battalion Chief	1.000
FIR480905002	Fire Battalion Chief	Fire Battalion Chief	1.000
FIR480905005	Fire Battalion Chief	Fire Battalion Chief	1.000
FIR483320030	Fire Captain	Fire Captain	1.000
FIR483320029	Fire Captain	Fire Captain	1.000
FIR483320028	Fire Captain	Fire Captain	1.000
FIR483320027	Fire Captain	Fire Captain	1.000
FIR483320026	Fire Captain	Fire Captain	1.000
FIR483320025	Fire Captain	Fire Captain	1.000
FIR483320024	Fire Captain	Fire Captain	1.000
FIR483320023	Fire Captain	Fire Captain	1.000
FIR483320022	Fire Captain	Fire Captain	1.000
FIR483320021	Fire Captain	Fire Captain	1.000
FIR483320020	Fire Captain	Fire Captain	1.000
FIR483320019	Fire Captain	Fire Captain	1.000
FIR483320018	Fire Captain	Fire Captain	1.000
FIR483320017	Fire Captain	Fire Captain	1.000
FIR483320016	Fire Captain	Fire Captain	1.000



Report as of Date:

1/18/2020

FIR483320015	Fire Captain	Fire Captain	1.000
FIR483320014	Fire Captain	Fire Captain	1.000
FIR483320013	Fire Captain	Fire Captain	1.000
FIR483320012	Fire Captain	Fire Captain	1.000
FIR483320011	Fire Captain	Fire Captain	1.000
FIR483320010	Fire Captain	Fire Captain	1.000
FIR483320009	Fire Captain	Fire Captain	1.000
FIR483320008	Fire Captain	Fire Captain	1.000
FIR483320007	Fire Captain	Fire Captain	1.000
FIR483320006	Fire Captain	Fire Captain	1.000
FIR483320005	Fire Captain	Fire Captain	1.000
FIR483320004	Fire Captain	Fire Captain	1.000
FIR483320003	Fire Captain	Fire Captain	1.000
FIR483320002	Fire Captain	Fire Captain	1.000
FIR483320001	Fire Captain	Fire Captain	1.000
FIR483330001	Fire Chief	Fire Chief	1.000
FIR483332002	Fire Division Chief	Fire Division Chief	1.000
FIR483332001	Fire Division Chief	Fire Division Chief	1.000
FIR483340030	Fire Engineer	Fire Engineer	1.000
FIR483340029	Fire Engineer	Fire Engineer	1.000
FIR483340028	Fire Engineer	Fire Engineer	1.000
FIR483340027	Fire Engineer	Fire Engineer	1.000
FIR483340026	Fire Engineer	Fire Engineer	1.000
FIR483340025	Fire Engineer	Fire Engineer	1.000
FIR483340024	Fire Engineer	Fire Engineer	1.000
FIR483340023	Fire Engineer	Fire Engineer	1.000
FIR483340022	Fire Engineer	Fire Engineer	1.000
FIR483340021	Fire Engineer	Fire Engineer	1.000
FIR483340020	Fire Engineer	Fire Engineer	1.000
FIR483340019	Fire Engineer	Fire Engineer	1.000
FIR483340018	Fire Engineer	Fire Engineer	1.000
FIR483340017	Fire Engineer	Fire Engineer	1.000
FIR483340016	Fire Engineer	Fire Engineer	1.000
FIR483340015	Fire Engineer	Fire Engineer	1.000
FIR483340014	Fire Engineer	Fire Engineer	1.000



Report as of Date:

1/18/2020

FIR483340013	Fire Engineer	Fire Engineer	1.000
FIR483340012	Fire Engineer	Fire Engineer	1.000
FIR483340011	Fire Engineer	Fire Engineer	1.000
FIR483340010	Fire Engineer	Fire Engineer	1.000
FIR483340009	Fire Engineer	Fire Engineer	1.000
FIR483340008	Fire Engineer	Fire Engineer	1.000
FIR483340007	Fire Engineer	Fire Engineer	1.000
FIR483340006	Fire Engineer	Fire Engineer	1.000
FIR483340005	Fire Engineer	Fire Engineer	1.000
FIR483340004	Fire Engineer	Fire Engineer	1.000
FIR483340003	Fire Engineer	Fire Engineer	1.000
FIR483340002	Fire Engineer	Fire Engineer	1.000
FIR483340001	Fire Engineer	Fire Engineer	1.000
FIR483385001	Fire Inspector I/II	Fire Inspector II	1.000
FIR483355036	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355035	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355034	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355033	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355032	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355031	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000



Report as of Date:

1/18/2020

FIR483355030	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355029	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355028	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355027	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355026	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355025	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355024	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355023	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355022	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355021	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355020	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355019	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355018	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355017	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355016	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355015	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355014	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355013	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355012	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355011	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355010	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355009	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355008	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355007	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355006	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355005	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355004	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355003	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355002	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483355001	Firefighter Paramedic I/II	Firefighter Paramedic II	1.000
FIR483412001	GIS Analyst I/II	GIS Analyst II	1.000
FIR484957001	Office Assistant I/II	Office Assistant II	1.000

Total for Department:	FIR Fire Department	119.000
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Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
HRD280071001	Administrative Assistant	Administrative Assistant	1.000
HRD280484001	Assistant Human Resources Director	Assistant Human Resources Director	1.000
HRD283596002	Human Resources Analyst I/II	Human Resources Analyst II	1.000
HRD283596001	Human Resources Analyst I/II	Human Resources Analyst II	1.000
HRD283598001	Human Resources Director	Human Resources Director	1.000
HRD283599001	Human Resources Manager	Human Resources Manager	1.000
HRD285235006	Human Resources Technician	Human Resources Technician	1.000
HRD285235005	Human Resources Technician	Human Resources Technician	1.000
HRD285235004	Human Resources Technician	Human Resources Technician	1.000
HRD285235003	Human Resources Technician	Human Resources Technician	1.000
HRD285235002	Human Resources Technician	Human Resources Technician	1.000
HRD285235001	Human Resources Technician	Human Resources Technician	1.000
HRD286450001	Risk Manager	Risk Manager	1.000
HRD287178002	Senior Human Resources Technician	Senior Human Resources Technician	1.000
HRD287178001	Senior Human Resources Technician	Senior Human Resources Technician	1.000
Total for Department:		HRD Human Resources Department	15.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
ITD320084001	Administrative Technician	Administrative Technician	1.000
ITD329558002	Assistant Information Technology Director	Assistant Information Technology Director	1.000
ITD329558001	Assistant Information Technology Director	Assistant Information Technology Director	1.000
ITD321362012	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362011	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362010	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362009	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362008	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362007	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362006	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362005	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362004	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362003	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362002	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321362001	Business Systems Analyst I/II	Business Systems Analyst II	1.000
ITD321180001	Chief Information Officer	Chief Information Officer	1.000
ITD321552003	Database Analyst I/II	Database Analyst II	1.000
ITD321552002	Database Analyst I/II	Database Analyst II	1.000
ITD321552001	Database Analyst I/II	Database Analyst II	1.000
ITD323625001	Information Security Administrator	Information Security Administrator	1.000
ITD323794010	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794009	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794008	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794007	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794006	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794005	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794004	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794003	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794002	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD323794001	Information Technology Analyst I/II	Information Technology Analyst II	1.000
ITD329542001	Information Technology Client Services Supervisor	Information Technology Client Services Supervisor	1.000
ITD323602005	Information Technology Program Manager	Information Technology Program Manager	1.000



Report as of Date:

1/18/2020

ITD323602004	Information Technology Program Manager	Information Technology Program Manager	1.000
ITD323602003	Information Technology Program Manager	Information Technology Program Manager	1.000
ITD323602002	Information Technology Program Manager	Information Technology Program Manager	1.000
ITD323602001	Information Technology Program Manager	Information Technology Program Manager	1.000
ITD323618003	Information Technology Technician I/II	Information Technology Technician II	1.000
ITD323618002	Information Technology Technician I/II	Information Technology Technician II	1.000
ITD323618001	Information Technology Technician I/II	Information Technology Technician II	1.000
ITD327130004	Senior Business Systems Analyst	Senior Business Systems Analyst	1.000
ITD327130003	Senior Business Systems Analyst	Senior Business Systems Analyst	1.000
ITD327130002	Senior Business Systems Analyst	Senior Business Systems Analyst	1.000
ITD327130001	Senior Business Systems Analyst	Senior Business Systems Analyst	1.000
ITD327145001	Senior Database Analyst	Senior Database Analyst	1.000
ITD327149003	Senior Information Technology Technician	Senior Information Technology Technician	1.000
ITD327149002	Senior Information Technology Technician	Senior Information Technology Technician	1.000
ITD327149001	Senior Information Technology Technician	Senior Information Technology Technician	1.000
Total for Department:		ITD Information Technology Department	47.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
PAC181645001	Department Public Information Officer	Department Public Information Officer	1.000
PAC181659001	Deputy City Manager	Deputy City Manager	1.000
PAC185565001	Public Information Officer	Public Information Officer	1.000
Total for Department:		PAC Public Affairs and Communications	3.000



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
POL440050001	Administrative Analyst I/II	Administrative Analyst II	1.000
POL440071001	Administrative Assistant	Administrative Assistant	1.000
POL440100002	Animal Control Officer	Animal Control Officer	1.000
POL440100001	Animal Control Officer	Animal Control Officer	1.000
POL440110001	Animal Control Supervisor	Animal Control Supervisor	1.000
POL441430003	Communications Supervisor	Communications Supervisor	1.000
POL441430002	Communications Supervisor	Communications Supervisor	1.000
POL441430001	Communications Supervisor	Communications Supervisor	1.000
POL441380009	Community Services Officer I/II	Community Services Officer II	1.000
POL441380008	Community Services Officer I/II	Community Services Officer II	1.000
POL441380007	Community Services Officer I/II	Community Services Officer II	1.000
POL441380006	Community Services Officer I/II	Community Services Officer II	1.000
POL441380005	Community Services Officer I/II	Community Services Officer II	1.000
POL441380004	Community Services Officer I/II	Community Services Officer II	1.000
POL441380003	Community Services Officer I/II	Community Services Officer II	1.000
POL441380002	Community Services Officer I/II	Community Services Officer II	1.000
POL441380001	Community Services Officer I/II	Community Services Officer II	1.000
POL441475002	Crime Analyst	Crime Analyst	1.000
POL441475001	Crime Analyst	Crime Analyst	1.000
POL441645001	Department Public Information Officer	Department Public Information Officer	1.000
POL441700020	Dispatcher I/II	Dispatcher II	1.000
POL441700019	Dispatcher I/II	Dispatcher II	1.000
POL441700018	Dispatcher I/II	Dispatcher II	1.000
POL441700017	Dispatcher I/II	Dispatcher II	1.000
POL441700016	Dispatcher I/II	Dispatcher II	1.000
POL441700015	Dispatcher I/II	Dispatcher II	1.000
POL441700014	Dispatcher I/II	Dispatcher II	1.000
POL441700013	Dispatcher I/II	Dispatcher II	1.000
POL441700012	Dispatcher I/II	Dispatcher II	1.000
POL441700011	Dispatcher I/II	Dispatcher II	1.000
POL441700010	Dispatcher I/II	Dispatcher II	1.000
POL441700009	Dispatcher I/II	Dispatcher II	1.000



Report as of Date:

1/18/2020

POL441700008	Dispatcher I/II	Dispatcher II	1.000
POL441700007	Dispatcher I/II	Dispatcher II	1.000
POL441700006	Dispatcher I/II	Dispatcher II	1.000
POL441700005	Dispatcher I/II	Dispatcher II	1.000
POL441700004	Dispatcher I/II	Dispatcher II	1.000
POL441700003	Dispatcher I/II	Dispatcher II	1.000
POL441700002	Dispatcher I/II	Dispatcher II	1.000
POL441700001	Dispatcher I/II	Dispatcher II	1.000
POL445400003	Police Captain	Police Captain	1.000
POL445400002	Police Captain	Police Captain	1.000
POL445400001	Police Captain	Police Captain	1.000
POL445410001	Police Chief	Police Chief	1.000
POL445420007	Police Lieutenant	Police Lieutenant	1.000
POL445420006	Police Lieutenant	Police Lieutenant	1.000
POL445420005	Police Lieutenant	Police Lieutenant	1.000
POL445420004	Police Lieutenant	Police Lieutenant	1.000
POL445420003	Police Lieutenant	Police Lieutenant	1.000
POL445420002	Police Lieutenant	Police Lieutenant	1.000
POL445420001	Police Lieutenant	Police Lieutenant	1.000
POL445430110	Police Officer/Police Trainee	Police Officer	1.000
POL445430109	Police Officer/Police Trainee	Police Officer	1.000
POL445430108	Police Officer/Police Trainee	Police Officer	1.000
POL445430107	Police Officer/Police Trainee	Police Officer	1.000
POL445430106	Police Officer/Police Trainee	Police Officer	1.000
POL445430105	Police Officer/Police Trainee	Police Officer	1.000
POL445430104	Police Officer/Police Trainee	Police Officer	1.000
POL445430103	Police Officer/Police Trainee	Police Officer	1.000
POL445430102	Police Officer/Police Trainee	Police Officer	1.000
POL445430101	Police Officer/Police Trainee	Police Officer	1.000
POL445430100	Police Officer/Police Trainee	Police Officer	1.000
POL445430099	Police Officer/Police Trainee	Police Officer	1.000
POL445430098	Police Officer/Police Trainee	Police Officer	1.000
POL445430097	Police Officer/Police Trainee	Police Officer	1.000
POL445430096	Police Officer/Police Trainee	Police Officer	1.000
POL445430095	Police Officer/Police Trainee	Police Officer	1.000



Report as of Date:

1/18/2020

POL445430094	Police Officer/Police Trainee	Police Officer	1.000
POL445430093	Police Officer/Police Trainee	Police Officer	1.000
POL445430092	Police Officer/Police Trainee	Police Officer	1.000
POL445430091	Police Officer/Police Trainee	Police Officer	1.000
POL445430090	Police Officer/Police Trainee	Police Officer	1.000
POL445430089	Police Officer/Police Trainee	Police Officer	1.000
POL445430088	Police Officer/Police Trainee	Police Officer	1.000
POL445430087	Police Officer/Police Trainee	Police Officer	1.000
POL445430086	Police Officer/Police Trainee	Police Officer	1.000
POL445430085	Police Officer/Police Trainee	Police Officer	1.000
POL445430084	Police Officer/Police Trainee	Police Officer	1.000
POL445430083	Police Officer/Police Trainee	Police Officer	1.000
POL445430082	Police Officer/Police Trainee	Police Officer	1.000
POL445430081	Police Officer/Police Trainee	Police Officer	1.000
POL445430080	Police Officer/Police Trainee	Police Officer	1.000
POL445430079	Police Officer/Police Trainee	Police Officer	1.000
POL445430078	Police Officer/Police Trainee	Police Officer	1.000
POL445430077	Police Officer/Police Trainee	Police Officer	1.000
POL445430076	Police Officer/Police Trainee	Police Officer	1.000
POL445430075	Police Officer/Police Trainee	Police Officer	1.000
POL445430074	Police Officer/Police Trainee	Police Officer	1.000
POL445430073	Police Officer/Police Trainee	Police Officer	1.000
POL445430072	Police Officer/Police Trainee	Police Officer	1.000
POL445430071	Police Officer/Police Trainee	Police Officer	1.000
POL445430070	Police Officer/Police Trainee	Police Officer	1.000
POL445430069	Police Officer/Police Trainee	Police Officer	1.000
POL445430068	Police Officer/Police Trainee	Police Officer	1.000
POL445430067	Police Officer/Police Trainee	Police Officer	1.000
POL445430066	Police Officer/Police Trainee	Police Officer	1.000
POL445430065	Police Officer/Police Trainee	Police Officer	1.000
POL445430064	Police Officer/Police Trainee	Police Officer	1.000
POL445430063	Police Officer/Police Trainee	Police Officer	1.000
POL445430062	Police Officer/Police Trainee	Police Officer	1.000
POL445430061	Police Officer/Police Trainee	Police Officer	1.000
POL445430060	Police Officer/Police Trainee	Police Officer	1.000



Report as of Date:

1/18/2020

POL445430059	Police Officer/Police Trainee	Police Officer	1.000
POL445430058	Police Officer/Police Trainee	Police Officer	1.000
POL445430057	Police Officer/Police Trainee	Police Officer	1.000
POL445430056	Police Officer/Police Trainee	Police Officer	1.000
POL445430055	Police Officer/Police Trainee	Police Officer	1.000
POL445430054	Police Officer/Police Trainee	Police Officer	1.000
POL445430053	Police Officer/Police Trainee	Police Officer	1.000
POL445430052	Police Officer/Police Trainee	Police Officer	1.000
POL445430051	Police Officer/Police Trainee	Police Officer	1.000
POL445430050	Police Officer/Police Trainee	Police Officer	1.000
POL445430049	Police Officer/Police Trainee	Police Officer	1.000
POL445430048	Police Officer/Police Trainee	Police Officer	1.000
POL445430047	Police Officer/Police Trainee	Police Officer	1.000
POL445430046	Police Officer/Police Trainee	Police Officer	1.000
POL445430045	Police Officer/Police Trainee	Police Officer	1.000
POL445430044	Police Officer/Police Trainee	Police Officer	1.000
POL445430043	Police Officer/Police Trainee	Police Officer	1.000
POL445430042	Police Officer/Police Trainee	Police Officer	1.000
POL445430041	Police Officer/Police Trainee	Police Officer	1.000
POL445430040	Police Officer/Police Trainee	Police Officer	1.000
POL445430039	Police Officer/Police Trainee	Police Officer	1.000
POL445430038	Police Officer/Police Trainee	Police Officer	1.000
POL445430037	Police Officer/Police Trainee	Police Officer	1.000
POL445430036	Police Officer/Police Trainee	Police Officer	1.000
POL445430035	Police Officer/Police Trainee	Police Officer	1.000
POL445430034	Police Officer/Police Trainee	Police Officer	1.000
POL445430033	Police Officer/Police Trainee	Police Officer	1.000
POL445430032	Police Officer/Police Trainee	Police Officer	1.000
POL445430031	Police Officer/Police Trainee	Police Officer	1.000
POL445430030	Police Officer/Police Trainee	Police Officer	1.000
POL445430029	Police Officer/Police Trainee	Police Officer	1.000
POL445430028	Police Officer/Police Trainee	Police Officer	1.000
POL445430027	Police Officer/Police Trainee	Police Officer	1.000
POL445430026	Police Officer/Police Trainee	Police Officer	1.000
POL445430025	Police Officer/Police Trainee	Police Officer	1.000



Report as of Date:

1/18/2020

POL445430024	Police Officer/Police Trainee	Police Officer	1.000
POL445430023	Police Officer/Police Trainee	Police Officer	1.000
POL445430022	Police Officer/Police Trainee	Police Officer	1.000
POL445430021	Police Officer/Police Trainee	Police Officer	1.000
POL445430020	Police Officer/Police Trainee	Police Officer	1.000
POL445430019	Police Officer/Police Trainee	Police Officer	1.000
POL445430018	Police Officer/Police Trainee	Police Officer	1.000
POL445430017	Police Officer/Police Trainee	Police Officer	1.000
POL445430016	Police Officer/Police Trainee	Police Officer	1.000
POL445430015	Police Officer/Police Trainee	Police Officer	1.000
POL445430014	Police Officer/Police Trainee	Police Officer	1.000
POL445430013	Police Officer/Police Trainee	Police Officer	1.000
POL445430012	Police Officer/Police Trainee	Police Officer	1.000
POL445430011	Police Officer/Police Trainee	Police Officer	1.000
POL445430010	Police Officer/Police Trainee	Police Officer	1.000
POL445430009	Police Officer/Police Trainee	Police Officer	1.000
POL445430008	Police Officer/Police Trainee	Police Officer	1.000
POL445430007	Police Officer/Police Trainee	Police Officer	1.000
POL445430006	Police Officer/Police Trainee	Police Officer	1.000
POL445430005	Police Officer/Police Trainee	Police Officer	1.000
POL445430004	Police Officer/Police Trainee	Police Officer	1.000
POL445430003	Police Officer/Police Trainee	Police Officer	1.000
POL445430002	Police Officer/Police Trainee	Police Officer	1.000
POL445430001	Police Officer/Police Trainee	Police Officer	1.000
POL445434003	Police Property and Evidence Clerk I/II	Police Property and Evidence Clerk II	1.000
POL445434002	Police Property and Evidence Clerk I/II	Police Property and Evidence Clerk II	1.000
POL445434001	Police Property and Evidence Clerk I/II	Police Property and Evidence Clerk II	1.000
POL445429001	Police Property and Evidence Sup	Police Property & Evidence Sup	1.000
POL445440011	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440010	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440009	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440008	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440007	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440006	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440005	Police Records Clerk I/II	Police Records Clerk II	1.000



Report as of Date:

1/18/2020

POL445440004	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440003	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440002	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445440001	Police Records Clerk I/II	Police Records Clerk II	1.000
POL445494004	Police Scene Technician I/II	Police Scene Technician II	1.000
POL445494003	Police Scene Technician I/II	Police Scene Technician II	1.000
POL445494002	Police Scene Technician I/II	Police Scene Technician II	1.000
POL445494001	Police Scene Technician I/II	Police Scene Technician II	1.000
POL445470015	Police Sergeant	Police Sergeant	1.000
POL445470014	Police Sergeant	Police Sergeant	1.000
POL445470013	Police Sergeant	Police Sergeant	1.000
POL445470012	Police Sergeant	Police Sergeant	1.000
POL445470011	Police Sergeant	Police Sergeant	1.000
POL445470010	Police Sergeant	Police Sergeant	1.000
POL445470009	Police Sergeant	Police Sergeant	1.000
POL445470008	Police Sergeant	Police Sergeant	1.000
POL445470007	Police Sergeant	Police Sergeant	1.000
POL445470006	Police Sergeant	Police Sergeant	1.000
POL445470005	Police Sergeant	Police Sergeant	1.000
POL445470004	Police Sergeant	Police Sergeant	1.000
POL445470003	Police Sergeant	Police Sergeant	1.000
POL445470002	Police Sergeant	Police Sergeant	1.000
POL445470001	Police Sergeant	Police Sergeant	1.000
POL445489002	Police Services Administrator	Police Services Administrator	1.000
POL445489001	Police Services Administrator	Police Services Administrator	1.000
POL445485001	Police Social Services Administrator	Police Social Services Administrator	1.000
POL445657001	Public Safety Program Coordinator	Public Safety Program Coordinator	1.000
POL445710001	Rangemaster	Rangemaster	1.000
POL445748001	Records Supervisor	Records Supervisor	1.000

Total for Department:	POL Police Department	201.000
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Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
PRL580050001	Administrative Analyst I/II	Administrative Analyst II	1.000
PRL580050002	Administrative Analyst I/II	Administrative Analyst II	1.000
PRL580071001	Administrative Assistant	Administrative Assistant	1.000
PRL580084001	Administrative Technician	Administrative Technician	1.000
PRL580084002	Administrative Technician	Administrative Technician	1.000
PRL580084003	Administrative Technician	Administrative Technician	1.000
PRL580084004	Administrative Technician	Administrative Technician	1.000
PRL580084005	Administrative Technician	Administrative Technician	1.000
PRL580084006	Administrative Technician	Administrative Technician	1.000
PRL580376001	Assistant Child Care Site Coordinator	Assistant Child Care Site Coordinator	1.000
PRL580376002	Assistant Child Care Site Coordinator	Assistant Child Care Site Coordinator	1.000
PRL581225001	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581225002	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581225003	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581225004	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581225005	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581225006	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581225007	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581225008	Child Care Site Coordinator	Child Care Site Coordinator	1.000
PRL581278001	Parks Project Technician	Parks Project Technician	1.000
PRL581278002	Parks Project Technician	Parks Project Technician	1.000
PRL581278003	Parks Project Technician	Parks Project Technician	1.000
PRL581504001	Tree Trimmer I/II	Tree Trimmer II	1.000
PRL581641001	Youth Development Program Coordinator	Youth Development Program Coordinator	1.000
PRL581641002	Youth Development Program Coordinator	Youth Development Program Coordinator	1.000
PRL581641003	Youth Development Program Coordinator	Youth Development Program Coordinator	1.000
PRL581641004	Youth Development Program Coordinator	Youth Development Program Coordinator	1.000
PRL581641005	Youth Development Program Coordinator	Youth Development Program Coordinator	1.000
PRL583733001	Senior Interpretive Services Specialist	Senior Interpretive Services Specialist	1.000
PRL584152001	Librarian I/II	Librarian II	1.000
PRL584152002	Librarian I/II	Librarian II	1.000
PRL584152003	Librarian I/II	Librarian II	1.000
PRL584152004	Librarian I/II	Librarian II	1.000



Report as of Date:

1/18/2020

PRL584152005	Librarian I/II	Librarian II	1.000
PRL584152006	Librarian I/II	Librarian II	1.000
PRL584152007	Librarian I/II	Librarian II	0.500
PRL584210001	Library Assistant I/II	Library Assistant II	1.000
PRL584210002	Library Assistant I/II	Library Assistant II	1.000
PRL584210003	Library Assistant I/II	Library Assistant II	1.000
PRL584210004	Library Assistant I/II	Library Assistant II	1.000
PRL584210005	Library Assistant I/II	Library Assistant II	1.000
PRL584250001	Library Technician	Library Technician	1.000
PRL584250002	Library Technician	Library Technician	1.000
PRL584250003	Library Technician	Library Technician	1.000
PRL584517001	Marketing and Communication Analyst I/II	Marketing & Communication Analyst II	1.000
PRL584957001	Office Assistant I/II	Office Assistant II	1.000
PRL584957002	Office Assistant I/II	Office Assistant II	1.000
PRL584957003	Office Assistant I/II	Office Assistant II	1.000
PRL584957004	Office Assistant I/II	Office Assistant II	1.000
PRL584957005	Office Assistant I/II	Office Assistant II	1.000
PRL584957006	Office Assistant I/II	Office Assistant II	1.000
PRL584957007	Office Assistant I/II	Office Assistant II	1.000
PRL585022001	Park Development Analyst I/II	Park Development Analyst II	1.000
PRL585022002	Park Development Analyst I/II	Park Development Analyst II	1.000
PRL585024001	Parks Planning and Development Superintendent	Parks Planning & Development Superintendent	1.000
PRL585069001	Parks Supervisor	Parks Supervisor	1.000
PRL585069002	Parks Supervisor	Parks Supervisor	1.000
PRL585069003	Parks Supervisor	Parks Supervisor	1.000
PRL585075001	Irrigation Technician	Irrigation Technician	1.000
PRL585080001	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080002	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080003	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080004	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080005	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080006	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080007	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080008	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080009	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000



Report as of Date:

1/18/2020

PRL585080010	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080011	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080012	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080013	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080014	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080015	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080016	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585080017	Parks Maintenance Worker I/II	Parks Maintenance Worker II	1.000
PRL585082001	Parks Recreation and Libraries Director	Parks Recreation and Libraries Director	1.000
PRL587192001	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192002	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192003	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192004	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192005	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192006	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192007	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192008	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL587192009	Senior Parks Maintenance Worker	Senior Parks Maintenance Worker	1.000
PRL588300001	Arborist Technician	Arborist Technician	1.000
PRL588302001	Aquatics Maintenance Technician	Aquatics Maintenance Technician	1.000
PRL588304001	Recreation Leader	Recreation Leader	1.000
PRL588762001	Urban Forester	Urban Forester	1.000
PRL589543001	Parks Recreation and Libraries Coordinator I/II	Parks Recreation and Libraries Coordinator II	1.000
PRL589543002	Parks Recreation and Libraries Coordinator I/II	Parks Recreation and Libraries Coordinator II	1.000
PRL589543003	Parks Recreation and Libraries Coordinator I/II	Parks Recreation and Libraries Coordinator II	1.000
PRL589543004	Parks Recreation and Libraries Coordinator I/II	Parks Recreation and Libraries Coordinator II	1.000
PRL589543005	Parks Recreation and Libraries Coordinator I/II	Parks Recreation and Libraries Coordinator II	1.000
PRL589543006	Parks Recreation and Libraries Coordinator I/II	Parks Recreation and Libraries Coordinator II	1.000
PRL589543007	Parks Recreation and Libraries Coordinator I/II	Parks Recreation and Libraries Coordinator II	1.000
PRL589544001	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589544002	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589544003	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589544004	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589544005	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589544006	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000



Report as of Date:

1/18/2020

PRL589544007	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589544008	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589544009	Recreation and Library Supervisor	Recreation and Library Supervisor	1.000
PRL589545001	Natural Resources Specialist I/II	Natural Resources Specialist II	1.000
PRL589546001	Parks Recreation and Libraries Superintendent	Parks Recreation and Libraries Superintendent	1.000
PRL589546002	Parks Recreation and Libraries Superintendent	Parks Recreation and Libraries Superintendent	1.000
PRL589546003	Parks Recreation and Libraries Superintendent	Parks Recreation and Libraries Superintendent	1.000
PRL589546004	Parks Recreation and Libraries Superintendent	Parks Recreation and Libraries Superintendent	1.000
PRL589546005	Parks Recreation and Libraries Superintendent	Parks Recreation and Libraries Superintendent	1.000
PRL589547001	Parks Recreation and Libraries Manager	Parks Recreation and Libraries Manager	1.000
PRL589547002	Parks Recreation and Libraries Manager	Parks Recreation and Libraries Manager	1.000
PRL589547003	Parks Recreation and Libraries Manager	Parks Recreation and Libraries Manager	1.000
Total for Department:		PRL Parks Recreation and Libraries	114.500



Report as of Date:

1/18/2020

Position Code	Position Title	Job Name	Allocated FTE
PWD620050001	Administrative Analyst I/II	Administrative Analyst II	1.000
PWD620071001	Administrative Assistant	Administrative Assistant	1.000
PWD620084004	Administrative Technician	Administrative Technician	1.000
PWD620084003	Administrative Technician	Administrative Technician	1.000
PWD620084002	Administrative Technician	Administrative Technician	1.000
PWD620084001	Administrative Technician	Administrative Technician	1.000
PWD620088003	Alternative Transportation Analyst I/II	Alternative Transportation Analyst II	0.750
PWD620088002	Alternative Transportation Analyst I/II	Alternative Transportation Analyst II	1.000
PWD620088001	Alternative Transportation Analyst I/II	Alternative Transportation Analyst II	1.000
PWD620090001	Alternative Transportation Manager	Alternative Transportation Manager	1.000
PWD621005010	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005009	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005008	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005007	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005006	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005005	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005004	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005003	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005002	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621005001	Associate (PE)/Assistant/Junior Engineer	Associate Engineer (PE)	1.000
PWD621032005	Building Maintenance Worker I/II	Building Maintenance Worker II	1.000
PWD621032004	Building Maintenance Worker I/II	Building Maintenance Worker II	1.000
PWD621032003	Building Maintenance Worker I/II	Building Maintenance Worker II	1.000
PWD621032002	Building Maintenance Worker I/II	Building Maintenance Worker II	1.000
PWD621032001	Building Maintenance Worker I/II	Building Maintenance Worker II	1.000
PWD621401001	Community Relations Analyst	Community Relations Analyst	0.750
PWD621485005	Custodian	Custodian	1.000
PWD621485004	Custodian	Custodian	1.000
PWD621485003	Custodian	Custodian	1.000
PWD621485002	Custodian	Custodian	1.000
PWD621485001	Custodian	Custodian	1.000
PWD622385004	Electronics Technician I/II	Electronics Technician II	1.000



Report as of Date:

1/18/2020

PWD622385003	Electronics Technician I/II	Electronics Technician II	1.000
PWD622385002	Electronics Technician I/II	Electronics Technician II	1.000
PWD622385001	Electronics Technician I/II	Electronics Technician II	1.000
PWD621350001	Engineering Technician I/II	Engineering Technician II	1.000
PWD622565001	Equipment Maintenance Supervisor	Equipment Maintenance Supervisor	1.000
PWD622560004	Equipment Serviceworker	Equipment Serviceworker	1.000
PWD622560003	Equipment Serviceworker	Equipment Serviceworker	1.000
PWD622560002	Equipment Serviceworker	Equipment Serviceworker	1.000
PWD622560001	Equipment Serviceworker	Equipment Serviceworker	1.000
PWD623395001	Facilities Manager	Facilities Manager	1.000
PWD624321001	Facilities Supervisor	Facilities Supervisor	1.000
PWD623318001	Financial Analyst I/II	Financial Analyst II	1.000
PWD623319001	Fleet Management Technician	Fleet Management Technician	1.000
PWD623392001	Fleet Manager	Fleet Manager	1.000
PWD622214001	GIS Technician I/II	GIS Technician II	1.000
PWD624501008	Mechanic I/II	Mechanic II	1.000
PWD624501007	Mechanic I/II	Mechanic II	1.000
PWD624501006	Mechanic I/II	Mechanic II	1.000
PWD624501005	Mechanic I/II	Mechanic II	1.000
PWD624501004	Mechanic I/II	Mechanic II	1.000
PWD624501003	Mechanic I/II	Mechanic II	1.000
PWD624501002	Mechanic I/II	Mechanic II	1.000
PWD624501001	Mechanic I/II	Mechanic II	1.000
PWD624957005	Office Assistant I/II	Office Assistant II	0.750
PWD624957004	Office Assistant I/II	Office Assistant II	1.000
PWD624957003	Office Assistant I/II	Office Assistant II	1.000
PWD624957002	Office Assistant I/II	Office Assistant II	1.000
PWD624957001	Office Assistant I/II	Office Assistant II	1.000
PWD625519001	Preventative Maintenance Supervisor	Preventative Maintenance Supervisor	1.000
PWD625514001	Principal Engineer	Principal Engineer	1.000
PWD625560002	Project Coordinator	Project Coordinator	1.000
PWD625560001	Project Coordinator	Project Coordinator	1.000
PWD625635001	Public Works Director	Public Works Director	1.000
PWD627119001	Senior Building Maintenance Worker	Senior Building Maintenance Worker	1.000
PWD627170001	Senior Electronic Technician	Senior Electronic Technician	1.000



Report as of Date:

1/18/2020

PWD627142003	Senior Engineer	Senior Engineer	1.000
PWD627142002	Senior Engineer	Senior Engineer	1.000
PWD627142001	Senior Engineer	Senior Engineer	1.000
PWD627189002	Senior Mechanic	Senior Mechanic	1.000
PWD627189001	Senior Mechanic	Senior Mechanic	1.000
PWD627187006	Senior Street Maintenance Worker	Senior Street Maintenance Worker	1.000
PWD627187005	Senior Street Maintenance Worker	Senior Street Maintenance Worker	1.000
PWD627187004	Senior Street Maintenance Worker	Senior Street Maintenance Worker	1.000
PWD627187003	Senior Street Maintenance Worker	Senior Street Maintenance Worker	1.000
PWD627187002	Senior Street Maintenance Worker	Senior Street Maintenance Worker	1.000
PWD627187001	Senior Street Maintenance Worker	Senior Street Maintenance Worker	1.000
PWD627520001	Street Maintenance Superintendent	Street Maintenance Superintendent	1.000
PWD627522003	Street Maintenance Supervisor	Street Maintenance Supervisor	1.000
PWD627522002	Street Maintenance Supervisor	Street Maintenance Supervisor	1.000
PWD627522001	Street Maintenance Supervisor	Street Maintenance Supervisor	1.000
PWD627530019	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530018	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530017	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530016	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530015	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530014	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530013	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530012	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530011	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530010	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530009	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530008	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530007	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530006	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530005	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530004	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530003	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530002	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627530001	Street Maintenance Worker I/II	Street Maintenance Worker II	1.000
PWD627540005	Street Sweeper Operator	Street Sweeper Operator	1.000



Report as of Date:

1/18/2020

PWD627540004	Street Sweeper Operator	Street Sweeper Operator	1.000
PWD627540003	Street Sweeper Operator	Street Sweeper Operator	1.000
PWD627540002	Street Sweeper Operator	Street Sweeper Operator	1.000
PWD627540001	Street Sweeper Operator	Street Sweeper Operator	1.000
PWD622376002	Traffic Signal Maintenance Worker I/II	Traffic Signal Maintenance Worker II	1.000
PWD622376001	Traffic Signal Maintenance Worker I/II	Traffic Signal Maintenance Worker II	1.000
PWD628938001	Vehicle Maintenance Parts Buyer	Vehicle Maintenance Parts Buyer	1.000
PWD628940001	Vehicle Maintenance Servicewriter	Vehicle Maintenance Servicewriter	1.000
PWD628952001	Warehouse Worker I/II	Warehouse Worker II	1.000
Total for Department:		PWD Public Works	110.250
Total for All Departments			Allocated FTE
Citywide Total			1,188.725

ORDINANCE NO. 6181

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6173, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED
BY ROSEVILLE FIREFIGHTERS, LOCAL 1592, AS AMENDED BY APPENDIX "D", TO
BE EFFECTIVE JANUARY 18, 2020 AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6173, the Salary Ordinance for Roseville Firefighters, Local 1592, is hereby amended as shown on Appendix "D" for salary schedules A and B, attached hereto.

ADDITION OF CLASSIFICATION

<u>Classification No.</u>	<u>Position Title</u>	<u>Salary Range</u>
1022A/1022B	Fire and Environmental Inspection Supervisor	5602

DELETION OF CLASSIFICATION

<u>Classification No.</u>	<u>Position Title</u>	<u>Salary Range</u>
3382A/3382B	Fire Inspection Supervisor	5493
9551A/9551B	Fire and Environmental Safety Supervisor	5493

SECTION 2. Salary Schedule Effective Date.

A Classification Salary Plan adopted by this Ordinance shall be effective January 18, 2020 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 18, 2020. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20____, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

ATTEST:

MAYOR

City Clerk



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3320ZA	Fire Captain 8Hr-ZA	Step A	39.8186	3185.49	6901.89	82822.69
		Step B	41.8094	3344.75	7246.96	86963.55
		Step C	43.8999	3511.99	7609.32	91311.79
		Step D	46.0950	3687.60	7989.80	95877.60
		Step E	48.3997	3871.98	8389.28	100671.38
		Step F	50.8197	4065.58	8808.75	105704.98
		Step G	53.3606	4268.85	9249.17	110990.05
		Step H	56.0288	4482.30	9711.66	116539.90
3320A	Fire Captain-A	Step A	28.4416	3185.46	6901.83	82821.94
		Step B	29.8638	3344.75	7246.95	86963.39
		Step C	31.3571	3512.00	7609.32	91311.88
		Step D	32.9248	3687.58	7989.75	95877.02
		Step E	34.5713	3871.99	8389.30	100671.63
		Step F	36.2997	4065.57	8808.73	105704.73
		Step G	38.1147	4268.85	9249.17	110990.01
		Step H	40.0205	4482.30	9711.64	116539.70



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3340ZA	Fire Engineer 8Hr-ZA	Step A	34.2557	2740.46	5937.65	71251.86
		Step B	35.9687	2877.50	6234.57	74814.90
		Step C	37.7673	3021.38	6546.33	78555.98
		Step D	39.6555	3172.44	6873.62	82483.44
		Step E	41.6382	3331.06	7217.29	86607.46
		Step F	43.7203	3497.62	7578.19	90938.22
		Step G	45.9062	3672.50	7957.07	95484.90
		Step H	48.2018	3856.14	8354.98	100259.74
3340A	Fire Engineer-A	Step A	24.4683	2740.45	5937.64	71251.69
		Step B	25.6918	2877.48	6234.54	74814.52
		Step C	26.9764	3021.36	6546.27	78555.28
		Step D	28.3251	3172.41	6873.56	82482.69
		Step E	29.7414	3331.04	7217.25	86606.96
		Step F	31.2284	3497.58	7578.09	90937.10
		Step G	32.7899	3672.47	7957.02	95484.19
		Step H	34.4297	3856.13	8354.94	100259.29



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3380A	Fire Inspector I-A	Step A	31.1416	2491.33	5397.88	64774.53
		Step B	32.6990	2615.92	5667.83	68013.92
		Step C	34.3338	2746.70	5951.19	71414.30
		Step D	36.0505	2884.04	6248.75	74985.04
		Step E	37.8530	3028.24	6561.19	78734.24
		Step F	39.7457	3179.66	6889.25	82671.06
		Step G	41.7328	3338.62	7233.69	86804.22
		Step H	43.8197	3505.58	7595.41	91144.98
3385A	Fire Inspector II-A	Step A	34.2556	2740.45	5937.64	71251.65
		Step B	35.9685	2877.48	6234.54	74814.48
		Step C	37.7671	3021.37	6546.30	78555.57
		Step D	39.6554	3172.43	6873.60	82483.23
		Step E	41.6380	3331.04	7217.25	86607.04
		Step F	43.7198	3497.58	7578.10	90937.18
		Step G	45.9059	3672.47	7957.02	95484.27
		Step H	48.2016	3856.13	8354.94	100259.33



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1022A	Fire and Environmental Inspection Supervisor-A	Step A	39.8186	3185.49	6901.89	82822.69
		Step B	41.8095	3344.76	7246.98	86963.76
		Step C	43.9000	3512.00	7609.33	91312.00
		Step D	46.0951	3687.61	7989.82	95877.81
		Step E	48.3998	3871.98	8389.30	100671.58
		Step F	50.8198	4065.58	8808.77	105705.18
		Step G	53.3608	4268.86	9249.21	110990.46
		Step H	56.0289	4482.31	9711.68	116540.11
3375A	Fire and Environmental Safety Inspector I-A	Step A	31.1416	2491.33	5397.88	64774.53
		Step B	32.6990	2615.92	5667.83	68013.92
		Step C	34.3338	2746.70	5951.19	71414.30
		Step D	36.0505	2884.04	6248.75	74985.04
		Step E	37.8530	3028.24	6561.19	78734.24
		Step F	39.7457	3179.66	6889.25	82671.06
		Step G	41.7328	3338.62	7233.69	86804.22
		Step H	43.8197	3505.58	7595.41	91144.98



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3377A	Fire and Environmental Safety Inspector II-A	Step A	34.2556	2740.45	5937.64	71251.65
		Step B	35.9685	2877.48	6234.54	74814.48
		Step C	37.7671	3021.37	6546.30	78555.57
		Step D	39.6554	3172.43	6873.60	82483.23
		Step E	41.6380	3331.04	7217.25	86607.04
		Step F	43.7198	3497.58	7578.10	90937.18
		Step G	45.9059	3672.47	7957.02	95484.27
		Step H	48.2016	3856.13	8354.94	100259.33
3350A	Firefighter EMT I-A	Step A	21.9566	2459.14	5328.13	63937.62
		Step B	23.0545	2582.10	5594.56	67134.70
		Step C	24.2071	2711.20	5874.26	70491.08
		Step D	25.4175	2846.76	6167.98	74015.76
		Step E	26.6887	2989.13	6476.46	77717.49
		Step F	28.0228	3138.55	6800.20	81602.39
		Step G	29.4242	3295.51	7140.27	85683.27
		Step H	30.8954	3460.28	7497.28	89967.40



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3353ZA	Firefighter Paramedic I 8Hr-ZA	Step A	34.2557	2740.46	5937.65	71251.86
		Step B	35.9687	2877.50	6234.57	74814.90
		Step C	37.7673	3021.38	6546.33	78555.98
		Step D	39.6555	3172.44	6873.62	82483.44
		Step E	41.6382	3331.06	7217.29	86607.46
		Step F	43.7203	3497.62	7578.19	90938.22
		Step G	45.9062	3672.50	7957.07	95484.90
		Step H	48.2018	3856.14	8354.98	100259.74
3353A	Firefighter Paramedic I-A	Step A	24.4683	2740.45	5937.64	71251.69
		Step B	25.6918	2877.48	6234.54	74814.52
		Step C	26.9764	3021.36	6546.27	78555.28
		Step D	28.3251	3172.41	6873.56	82482.69
		Step E	29.7414	3331.04	7217.25	86606.96
		Step F	31.2284	3497.58	7578.09	90937.10
		Step G	32.7899	3672.47	7957.02	95484.19
		Step H	34.4297	3856.13	8354.94	100259.29



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3355ZA	Firefighter Paramedic II 8Hr-ZA	Step A	34.2557	2740.46	5937.65	71251.86
		Step B	35.9687	2877.50	6234.57	74814.90
		Step C	37.7673	3021.38	6546.33	78555.98
		Step D	39.6555	3172.44	6873.62	82483.44
		Step E	41.6382	3331.06	7217.29	86607.46
		Step F	43.7203	3497.62	7578.19	90938.22
		Step G	45.9062	3672.50	7957.07	95484.90
		Step H	48.2018	3856.14	8354.98	100259.74
3355A	Firefighter Paramedic II-A	Step A	24.4683	2740.45	5937.64	71251.69
		Step B	25.6918	2877.48	6234.54	74814.52
		Step C	26.9764	3021.36	6546.27	78555.28
		Step D	28.3251	3172.41	6873.56	82482.69
		Step E	29.7414	3331.04	7217.25	86606.96
		Step F	31.2284	3497.58	7578.09	90937.10
		Step G	32.7899	3672.47	7957.02	95484.19
		Step H	34.4297	3856.13	8354.94	100259.29



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3320ZB	Fire Captain 8Hr-ZB	Step A	39.4882	3159.06	6844.62	82135.46
		Step B	40.4755	3238.04	7015.75	84189.04
		Step C	41.4873	3318.98	7191.13	86293.58
		Step D	42.5246	3401.97	7370.93	88451.17
		Step E	43.5876	3487.01	7555.18	90662.21
		Step F	44.6773	3574.18	7744.07	92928.78
		Step G	45.7943	3663.54	7937.68	95252.14
		Step H	46.9391	3755.13	8136.11	97633.33
		Step I	48.1126	3849.01	8339.52	100074.21
		Step J	49.3154	3945.23	8548.00	102576.03



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3320B	Fire Captain-B	Step A	28.2058	3159.05	6844.61	82135.29
		Step B	28.9110	3238.03	7015.74	84188.83
		Step C	29.6338	3318.99	7191.14	86293.63
		Step D	30.3746	3401.96	7370.90	88450.84
		Step E	31.1340	3487.01	7555.18	90662.21
		Step F	31.9123	3574.18	7744.05	92928.62
		Step G	32.7101	3663.53	7937.65	95251.81
		Step H	33.5279	3755.12	8136.10	97633.24
		Step I	34.3661	3849.00	8339.51	100074.08
		Step J	35.2252	3945.22	8547.98	102575.78



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3340ZB	Fire Engineer 8Hr-ZB	Step A	36.1758	2894.06	6270.47	75245.66
		Step B	37.0802	2966.42	6427.23	77126.82
		Step C	38.0072	3040.58	6587.91	79054.98
		Step D	38.9574	3116.59	6752.62	81031.39
		Step E	39.9313	3194.50	6921.43	83057.10
		Step F	40.9296	3274.37	7094.46	85133.57
		Step G	41.9529	3356.23	7271.84	87262.03
		Step H	43.0017	3440.14	7453.63	89443.54
		Step I	44.0767	3526.14	7639.96	91679.54
		Step J	45.1786	3614.29	7830.96	93971.49



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3340B	Fire Engineer-B	Step A	25.8398	2894.06	6270.46	75245.50
		Step B	26.4859	2966.42	6427.25	77126.94
		Step C	27.1480	3040.58	6587.91	79054.98
		Step D	27.8267	3116.59	6752.61	81031.35
		Step E	28.5223	3194.50	6921.41	83056.94
		Step F	29.2354	3274.36	7094.46	85133.48
		Step G	29.9663	3356.23	7271.82	87261.87
		Step H	30.7154	3440.12	7453.60	89443.24
		Step I	31.4834	3526.14	7639.97	91679.66
		Step J	32.2704	3614.28	7830.95	93971.40



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3380B	Fire Inspector I-B	Step A	31.0167	2481.34	5376.23	64514.74
		Step B	31.7922	2543.38	5510.65	66127.78
		Step C	32.5870	2606.96	5648.41	67780.96
		Step D	33.4017	2672.14	5789.63	69475.54
		Step E	34.2367	2738.94	5934.36	71212.34
		Step F	35.0926	2807.41	6082.72	72992.61
		Step G	35.9699	2877.59	6234.78	74817.39
		Step H	36.8693	2949.54	6390.68	76688.14
		Step I	37.7910	3023.28	6550.44	78605.28
		Step J	38.7357	3098.86	6714.19	80570.26



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3385B	Fire Inspector II-B	Step A	34.1184	2729.47	5913.86	70966.27
		Step B	34.9714	2797.71	6061.71	72740.51
		Step C	35.8457	2867.66	6213.25	74559.06
		Step D	36.7418	2939.34	6368.58	76422.94
		Step E	37.6604	3012.83	6527.80	78333.63
		Step F	38.6019	3088.15	6691.00	80291.95
		Step G	39.5669	3165.35	6858.26	82299.15
		Step H	40.5561	3244.49	7029.72	84356.69
		Step I	41.5699	3325.59	7205.45	86465.39
		Step J	42.6092	3408.74	7385.59	88627.14



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1022B	Fire and Environmental Inspection Supervisor-B	Step A	39.2362	3138.90	6800.94	81611.30
		Step B	40.2170	3217.36	6970.95	83651.36
		Step C	42.2530	3380.24	7323.85	87886.24
		Step D	42.2530	3380.24	7323.85	87886.24
		Step E	43.3094	3464.75	7506.96	90083.55
		Step F	44.3921	3551.37	7694.63	92335.57
		Step G	45.5019	3640.15	7887.00	94643.95
		Step H	46.6395	3731.16	8084.18	97010.16
		Step I	47.8055	3824.44	8286.29	99435.44
		Step J	49.0006	3920.05	8493.44	101921.25



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3375B	Fire and Environmental Safety Inspector I-B	Step A	31.0167	2481.34	5376.23	64514.74
		Step B	31.7922	2543.38	5510.65	66127.78
		Step C	32.5870	2606.96	5648.41	67780.96
		Step D	33.4017	2672.14	5789.63	69475.54
		Step E	34.2367	2738.94	5934.36	71212.34
		Step F	35.0926	2807.41	6082.72	72992.61
		Step G	35.9699	2877.59	6234.78	74817.39
		Step H	36.8693	2949.54	6390.68	76688.14
		Step I	37.7910	3023.28	6550.44	78605.28
		Step J	38.7357	3098.86	6714.19	80570.26



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3377B	Fire and Environmental Safety Inspector II-B	Step A	34.1184	2729.47	5913.86	70966.27
		Step B	34.9714	2797.71	6061.71	72740.51
		Step C	35.8457	2867.66	6213.25	74559.06
		Step D	36.7418	2939.34	6368.58	76422.94
		Step E	37.6604	3012.83	6527.80	78333.63
		Step F	38.6019	3088.15	6691.00	80291.95
		Step G	39.5669	3165.35	6858.26	82299.15
		Step H	40.5561	3244.49	7029.72	84356.69
		Step I	41.5699	3325.59	7205.45	86465.39
		Step J	42.6092	3408.74	7385.59	88627.14



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3350B	Firefighter EMT I-B	Step A	21.8686	2449.28	5306.78	63681.36
		Step B	22.4154	2510.52	5439.47	65273.64
		Step C	22.9758	2573.29	5575.46	66905.53
		Step D	23.5501	2637.61	5714.82	68577.89
		Step E	24.1389	2703.56	5857.71	70292.48
		Step F	24.7424	2771.15	6004.16	72049.87
		Step G	25.3609	2840.42	6154.25	73850.94
		Step H	25.9950	2911.44	6308.12	75697.44
		Step I	26.6448	2984.22	6465.80	77589.66
		Step J	27.3110	3058.83	6627.47	79529.63



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3353ZB	Firefighter Paramedic I 8Hr-ZB	Step A	36.1758	2894.06	6270.47	75245.66
		Step B	37.0802	2966.42	6427.23	77126.82
		Step C	38.0072	3040.58	6587.91	79054.98
		Step D	38.9574	3116.59	6752.62	81031.39
		Step E	39.9313	3194.50	6921.43	83057.10
		Step F	40.9296	3274.37	7094.46	85133.57
		Step G	41.9529	3356.23	7271.84	87262.03
		Step H	43.0016	3440.13	7453.61	89443.33
		Step I	44.0767	3526.14	7639.96	91679.54
		Step J	45.1786	3614.29	7830.96	93971.49



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3353B	Firefighter Paramedic I-B	Step A	25.8398	2894.06	6270.46	75245.50
		Step B	26.4859	2966.42	6427.25	77126.94
		Step C	27.1480	3040.58	6587.91	79054.98
		Step D	27.8267	3116.59	6752.61	81031.35
		Step E	28.5223	3194.50	6921.41	83056.94
		Step F	29.2354	3274.36	7094.46	85133.48
		Step G	29.9663	3356.23	7271.82	87261.87
		Step H	30.7154	3440.12	7453.60	89443.24
		Step I	31.4834	3526.14	7639.97	91679.66
		Step J	32.2704	3614.28	7830.95	93971.40



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3355ZB	Firefighter Paramedic II 8Hr-ZB	Step A	36.1758	2894.06	6270.47	75245.66
		Step B	37.0802	2966.42	6427.23	77126.82
		Step C	38.0072	3040.58	6587.91	79054.98
		Step D	38.9574	3116.59	6752.62	81031.39
		Step E	39.9313	3194.50	6921.43	83057.10
		Step F	40.9296	3274.37	7094.46	85133.57
		Step G	41.9529	3356.23	7271.84	87262.03
		Step H	43.0016	3440.13	7453.61	89443.33
		Step I	44.0767	3526.14	7639.96	91679.54
		Step J	45.1786	3614.29	7830.96	93971.49



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/18/2020

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3355B	Firefighter Paramedic II-B	Step A	25.8398	2894.06	6270.46	75245.50
		Step B	26.4859	2966.42	6427.25	77126.94
		Step C	27.1480	3040.58	6587.91	79054.98
		Step D	27.8267	3116.59	6752.61	81031.35
		Step E	28.5223	3194.50	6921.41	83056.94
		Step F	29.2354	3274.36	7094.46	85133.48
		Step G	29.9663	3356.23	7271.82	87261.87
		Step H	30.7154	3440.12	7453.60	89443.24
		Step I	31.4834	3526.14	7639.97	91679.66
		Step J	32.2704	3614.28	7830.95	93971.40

ORDINANCE NO. 6182

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6172, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED
BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY
ENGINEERS, LOCAL 39, AS AMENDED BY APPENDIX "E" TO BE EFFECTIVE
JANUARY 18, 2020, AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6172, the Salary Ordinance for employees represented by Local 39, is hereby amended as shown on Appendix "E" for salary schedules A & B attached hereto.

DELETION OF CLASSIFICATION

<u>Classification No.</u>	<u>Position Title</u>	<u>Salary Range</u>
3616A/3616B	Information Technology Planning and Policy Technician	3374

SECTION 2. Salary Schedule Effective Date.

This Ordinance shall be effective January 18, 2020 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 18, 2020. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

ATTEST:

MAYOR

City Clerk



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name					
		Step Name	Hourly	Bi-Weekly	Monthly	Annual
0035A	Accountant I-A	Step A	28.9971	2319.77	5026.16	60313.97
		Step B	30.4470	2435.76	5277.48	63329.76
		Step C	31.9693	2557.54	5541.35	66496.14
		Step D	33.5677	2685.42	5818.40	69820.82
		Step E	35.2462	2819.70	6109.34	73312.10
		Step F	37.0084	2960.67	6414.79	76977.47
		Step G	38.8589	3108.71	6735.54	80826.51
		Step H	40.8018	3264.14	7072.31	84867.74
0040A	Accountant II-A	Step A	31.8968	2551.74	5528.78	66345.34
		Step B	33.4917	2679.34	5805.23	69662.74
		Step C	35.1662	2813.30	6095.47	73145.70
		Step D	36.9246	2953.97	6400.26	76803.17
		Step E	38.7708	3101.66	6720.27	80643.26
		Step F	40.7093	3256.74	7056.28	84675.34
		Step G	42.7448	3419.58	7409.10	88909.18
		Step H	44.8820	3590.56	7779.55	93354.56



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1003A	Administrative Supervisor-A	Step A	28.2888	2263.10	4903.39	58840.70
		Step B	29.7033	2376.26	5148.57	61782.86
		Step C	31.1885	2495.08	5406.01	64872.08
		Step D	32.7479	2619.83	5676.30	68115.63
		Step E	34.3853	2750.82	5960.12	71521.42
		Step F	36.1046	2888.37	6258.13	75097.57
		Step G	37.9098	3032.78	6571.03	78852.38
		Step H	39.8052	3184.42	6899.57	82794.82
0084A	Administrative Technician-A	Step A	24.5991	1967.93	4263.84	51166.13
		Step B	25.8290	2066.32	4477.03	53724.32
		Step C	27.1205	2169.64	4700.89	56410.64
		Step D	28.4765	2278.12	4935.93	59231.12
		Step E	29.9003	2392.02	5182.72	62192.62
		Step F	31.3953	2511.62	5441.85	65302.22
		Step G	32.9651	2637.21	5713.95	68567.41
		Step H	34.6133	2769.06	5999.64	71995.66



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
8302A	Aquatics Maintenance Technician-A	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	26.4668	2117.34	4587.58	55050.94
		Step C	27.7901	2223.21	4816.95	57803.41
		Step D	29.1795	2334.36	5057.78	60693.36
		Step E	30.6386	2451.09	5310.69	63728.29
		Step F	32.1704	2573.63	5576.20	66914.43
		Step G	33.7790	2702.32	5855.03	70260.32
		Step H	35.4679	2837.43	6147.77	73773.23
8300A	Arborist Technician-A	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	26.4668	2117.34	4587.58	55050.94
		Step C	27.7901	2223.21	4816.95	57803.41
		Step D	29.1795	2334.36	5057.78	60693.36
		Step E	30.6386	2451.09	5310.69	63728.29
		Step F	32.1704	2573.63	5576.20	66914.43
		Step G	33.7790	2702.32	5855.03	70260.32
		Step H	35.4679	2837.43	6147.77	73773.23



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
0376A	Assistant Child Care Site Coordinator-A	Step A	19.3664	1549.31	3356.84	40282.11
		Step B	20.3347	1626.78	3524.68	42296.18
		Step C	21.3514	1708.11	3700.91	44410.91
		Step D	22.4190	1793.52	3885.96	46631.52
		Step E	23.5400	1883.20	4080.27	48963.20
		Step F	24.7170	1977.36	4284.28	51411.36
		Step G	25.9528	2076.22	4498.49	53981.82
		Step H	27.2505	2180.04	4723.42	56681.04
0338A	Assistant Engineer-A	Step A	32.2271	2578.17	5586.03	67032.37
		Step B	33.8384	2707.07	5865.32	70383.87
		Step C	35.5303	2842.42	6158.59	73903.02
		Step D	37.3068	2984.54	6466.51	77598.14
		Step E	39.1722	3133.78	6789.85	81478.18
		Step F	41.1308	3290.46	7129.34	85552.06
		Step G	43.1873	3454.98	7485.80	89829.58
		Step H	45.3467	3627.74	7860.09	94321.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
0650A	Assistant Planner-A	Step A	27.5672	2205.38	4778.31	57339.78
		Step B	28.9455	2315.64	5017.22	60206.64
		Step C	30.3928	2431.42	5268.09	63217.02
		Step D	31.9124	2552.99	5531.48	66377.79
		Step E	33.5081	2680.65	5808.07	69696.85
		Step F	35.1834	2814.67	6098.46	73181.47
		Step G	36.9426	2955.41	6403.38	76840.61
		Step H	38.7897	3103.18	6723.55	80682.58
1005A	Associate Engineer (PE)-A	Step A	37.9611	3036.89	6579.92	78959.09
		Step B	39.8591	3188.73	6908.91	82906.93
		Step C	41.8521	3348.17	7254.36	87052.37
		Step D	43.9446	3515.57	7617.06	91404.77
		Step E	46.1419	3691.35	7997.93	95975.15
		Step F	48.4490	3875.92	8397.83	100773.92
		Step G	50.8714	4069.71	8817.71	105812.51
		Step H	53.4151	4273.21	9258.62	111103.41



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
0820A	Associate Engineer-A	Step A	36.1534	2892.27	6266.59	75199.07
		Step B	37.9611	3036.89	6579.92	78959.09
		Step C	39.8592	3188.74	6908.93	82907.14
		Step D	41.8521	3348.17	7254.36	87052.37
		Step E	43.9447	3515.58	7617.08	91404.98
		Step F	46.1420	3691.36	7997.95	95975.36
		Step G	48.4490	3875.92	8397.83	100773.92
		Step H	50.8715	4069.72	8817.73	105812.72
0900A	Associate Planner-A	Step A	31.7023	2536.18	5495.07	65940.78
		Step B	33.2873	2662.98	5769.80	69237.58
		Step C	34.9517	2796.14	6058.29	72699.54
		Step D	36.6992	2935.94	6361.19	76334.34
		Step E	38.5342	3082.74	6679.26	80151.14
		Step F	40.4610	3236.88	7013.24	84158.88
		Step G	42.4840	3398.72	7363.89	88366.72
		Step H	44.6082	3568.66	7732.09	92785.06



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1018A	Building Inspector I-A	Step A	27.0905	2167.24	4695.69	56348.24
		Step B	28.4450	2275.60	4930.47	59165.60
		Step C	29.8673	2389.38	5177.00	62123.98
		Step D	31.3607	2508.86	5435.85	65230.26
		Step E	32.9287	2634.30	5707.64	68491.70
		Step F	34.5751	2766.01	5993.02	71916.21
		Step G	36.3039	2904.31	6292.68	75512.11
		Step H	38.1191	3049.53	6607.31	79287.73
1019A	Building Inspector II-A	Step A	29.7996	2383.97	5165.26	61983.17
		Step B	31.2896	2503.17	5423.53	65082.37
		Step C	32.8540	2628.32	5694.69	68336.32
		Step D	34.4968	2759.74	5979.45	71753.34
		Step E	36.2216	2897.73	6278.41	75340.93
		Step F	38.0326	3042.61	6592.32	79107.81
		Step G	39.9343	3194.74	6921.95	83063.34
		Step H	41.9310	3354.48	7268.04	87216.48



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9425A	Building Maintenance Aide-A	Step A	18.6900	1495.20	3239.60	38875.20
		Step B	19.6245	1569.96	3401.58	40818.96
		Step C	20.6058	1648.46	3571.67	42860.06
		Step D	21.6361	1730.89	3750.26	45003.09
		Step E	22.7179	1817.43	3937.77	47253.23
		Step F	23.8538	1908.30	4134.66	49615.90
		Step G	25.0465	2003.72	4341.39	52096.72
		Step H	26.2988	2103.90	4558.46	54701.50
1030A	Building Maintenance Worker I-A	Step A	22.4280	1794.24	3887.52	46650.24
		Step B	23.5495	1883.96	4081.91	48982.96
		Step C	24.7270	1978.16	4286.01	51432.16
		Step D	25.9633	2077.06	4500.31	54003.66
		Step E	27.2615	2180.92	4725.33	56703.92
		Step F	28.6245	2289.96	4961.58	59538.96
		Step G	30.0558	2404.46	5209.67	62516.06
		Step H	31.5585	2524.68	5470.14	65641.68



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1032A	Building Maintenance Worker II-A	Step A	24.6709	1973.67	4276.29	51315.47
		Step B	25.9044	2072.35	4490.10	53881.15
		Step C	27.1997	2175.98	4714.61	56575.38
		Step D	28.5596	2284.77	4950.33	59403.97
		Step E	29.9876	2399.01	5197.85	62374.21
		Step F	31.4870	2518.96	5457.75	65492.96
		Step G	33.0613	2644.90	5730.63	68767.50
		Step H	34.7144	2777.15	6017.16	72205.95
1045A	Building Plans Examiner I-A	Step A	26.3841	2110.73	4573.24	54878.93
		Step B	27.7033	2216.26	4801.91	57622.86
		Step C	29.0884	2327.07	5041.99	60503.87
		Step D	30.5428	2443.42	5294.09	63529.02
		Step E	32.0700	2565.60	5558.80	66705.60
		Step F	33.6735	2693.88	5836.74	70040.88
		Step G	35.3571	2828.57	6128.56	73542.77
		Step H	37.1250	2970.00	6435.00	77220.00



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1047A	Building Plans Examiner II-A	Step A	29.0224	2321.79	5030.55	60366.59
		Step B	30.4736	2437.89	5282.09	63385.09
		Step C	31.9972	2559.78	5546.18	66554.18
		Step D	33.5971	2687.77	5823.50	69881.97
		Step E	35.2770	2822.16	6114.68	73376.16
		Step F	37.0408	2963.26	6420.41	77044.86
		Step G	38.8929	3111.43	6741.44	80897.23
		Step H	40.8376	3267.01	7078.52	84942.21
1361A	Business Systems Analyst I-A	Step A	28.4689	2277.51	4934.61	59215.31
		Step B	29.8922	2391.38	5181.31	62175.78
		Step C	31.3868	2510.94	5440.38	65284.54
		Step D	32.9562	2636.50	5712.41	68548.90
		Step E	34.6041	2768.33	5998.04	71976.53
		Step F	36.3343	2906.74	6297.95	75575.34
		Step G	38.1509	3052.07	6612.82	79353.87
		Step H	40.0585	3204.68	6943.47	83321.68



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1362A	Business Systems Analyst II-A	Step A	31.3159	2505.27	5428.09	65137.07
		Step B	32.8816	2630.53	5699.48	68393.73
		Step C	34.5256	2762.05	5984.44	71813.25
		Step D	36.2519	2900.15	6283.66	75403.95
		Step E	38.0645	3045.16	6597.85	79174.16
		Step F	39.9679	3197.43	6927.77	83133.23
		Step G	41.9661	3357.29	7274.12	87289.49
		Step H	44.0644	3525.15	7637.83	91653.95
1055A	Buyer I-A	Step A	23.7854	1902.83	4122.80	49473.63
		Step B	24.9747	1997.98	4328.95	51947.38
		Step C	26.2234	2097.87	4545.39	54544.67
		Step D	27.5346	2202.77	4772.66	57271.97
		Step E	28.9113	2312.90	5011.29	60135.50
		Step F	30.3569	2428.55	5261.86	63142.35
		Step G	31.8747	2549.98	5524.95	66299.38
		Step H	33.4685	2677.48	5801.21	69614.48



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1060A	Buyer II-A	Step A	26.1640	2093.12	4535.09	54421.12
		Step B	27.4721	2197.77	4761.83	57141.97
		Step C	28.8458	2307.66	4999.94	59999.26
		Step D	30.2880	2423.04	5249.92	62999.04
		Step E	31.8024	2544.19	5512.42	66148.99
		Step F	33.3926	2671.41	5788.05	69456.61
		Step G	35.0622	2804.98	6077.45	72929.38
		Step H	36.8153	2945.22	6381.32	76575.82
1225A	Child Care Site Coordinator-A	Step A	22.2713	1781.70	3860.36	46324.30
		Step B	23.3850	1870.80	4053.40	48640.80
		Step C	24.5542	1964.34	4256.06	51072.74
		Step D	25.7819	2062.55	4468.86	53626.35
		Step E	27.0710	2165.68	4692.31	56307.68
		Step F	28.4245	2273.96	4926.91	59122.96
		Step G	29.8458	2387.66	5173.27	62079.26
		Step H	31.3380	2507.04	5431.92	65183.04



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1226A	City Clerk Technician I-A	Step A	23.0365	1842.92	3992.99	47915.92
		Step B	24.1883	1935.06	4192.64	50311.66
		Step C	25.3977	2031.82	4402.27	52827.22
		Step D	26.6676	2133.41	4622.38	55468.61
		Step E	28.0010	2240.08	4853.51	58242.08
		Step F	29.4010	2352.08	5096.17	61154.08
		Step G	30.8712	2469.70	5351.01	64212.10
		Step H	32.4147	2593.18	5618.55	67422.58
1227A	City Clerk Technician II-A	Step A	25.3401	2027.21	4392.28	52707.41
		Step B	26.6072	2128.58	4611.91	55342.98
		Step C	27.9375	2235.00	4842.50	58110.00
		Step D	29.3344	2346.75	5084.63	61015.55
		Step E	30.8011	2464.09	5338.86	64066.29
		Step F	32.3412	2587.30	5605.81	67269.70
		Step G	33.9583	2716.66	5886.11	70633.26
		Step H	35.6562	2852.50	6180.41	74164.90



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1364A	Code Enforcement Inspector I-A	Step A	23.9712	1917.70	4155.01	49860.10
		Step B	25.1698	2013.58	4362.77	52353.18
		Step C	26.4283	2114.26	4580.91	54970.86
		Step D	27.7497	2219.98	4809.95	57719.38
		Step E	29.1372	2330.98	5050.45	60605.38
		Step F	30.5939	2447.51	5302.94	63635.31
		Step G	32.1236	2569.89	5568.09	66817.09
		Step H	33.7298	2698.38	5846.50	70157.98
1369A	Code Enforcement Inspector II-A	Step A	26.3683	2109.46	4570.51	54846.06
		Step B	27.6867	2214.94	4799.03	57588.34
		Step C	29.0711	2325.69	5038.99	60467.89
		Step D	30.5246	2441.97	5290.93	63491.17
		Step E	32.0508	2564.06	5555.47	66665.66
		Step F	33.6534	2692.27	5833.26	69999.07
		Step G	35.3360	2826.88	6124.91	73498.88
		Step H	37.1029	2968.23	6431.17	77174.03



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1401A	Community Relations Analyst-A	Step A	31.7526	2540.21	5503.78	66045.41
		Step B	33.3402	2667.22	5778.97	69347.62
		Step C	35.0072	2800.58	6067.91	72814.98
		Step D	36.7576	2940.61	6371.32	76455.81
		Step E	38.5954	3087.63	6689.87	80278.43
		Step F	40.5253	3242.02	7024.39	84292.62
		Step G	42.5515	3404.12	7375.59	88507.12
		Step H	44.6791	3574.33	7744.38	92932.53
1248A	Construction Inspection Supervisor-A	Step A	36.2164	2897.31	6277.51	75330.11
		Step B	38.0272	3042.18	6591.38	79096.58
		Step C	39.9286	3194.29	6920.96	83051.49
		Step D	41.9250	3354.00	7267.00	87204.00
		Step E	44.0212	3521.70	7630.34	91564.10
		Step F	46.2223	3697.78	8011.87	96142.38
		Step G	48.5334	3882.67	8412.46	100949.47
		Step H	50.9601	4076.81	8833.08	105997.01



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1432A	Construction Inspector I-A	Step A	26.0269	2082.15	4511.33	54135.95
		Step B	27.3282	2186.26	4736.89	56842.66
		Step C	28.6946	2295.57	4973.73	59684.77
		Step D	30.1293	2410.34	5222.41	62668.94
		Step E	31.6358	2530.86	5483.54	65802.46
		Step F	33.2176	2657.41	5757.72	69092.61
		Step G	34.8784	2790.27	6045.59	72547.07
		Step H	36.6224	2929.79	6347.88	76174.59
1434A	Construction Inspector II-A	Step A	28.6295	2290.36	4962.45	59549.36
		Step B	30.0610	2404.88	5210.57	62526.88
		Step C	31.5641	2525.13	5471.11	65653.33
		Step D	33.1423	2651.38	5744.67	68935.98
		Step E	34.7994	2783.95	6031.90	72382.75
		Step F	36.5394	2923.15	6333.50	76001.95
		Step G	38.3663	3069.30	6650.16	79801.90
		Step H	40.2846	3222.77	6982.66	83791.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1450A	Courier-A	Step A	16.0379	1283.03	2779.90	33358.83
		Step B	16.8399	1347.19	2918.92	35026.99
		Step C	17.6818	1414.54	3064.85	36778.14
		Step D	18.5659	1485.27	3218.09	38617.07
		Step E	19.4944	1559.55	3379.03	40548.35
		Step F	20.4689	1637.51	3547.94	42575.31
		Step G	21.4926	1719.41	3725.38	44704.61
		Step H	22.5669	1805.35	3911.60	46939.15
1485A	Custodian-A	Step A	17.7681	1421.45	3079.80	36957.65
		Step B	18.6565	1492.52	3233.79	38805.52
		Step C	19.5894	1567.15	3395.50	40745.95
		Step D	20.5687	1645.50	3565.24	42782.90
		Step E	21.5971	1727.77	3743.50	44921.97
		Step F	22.6769	1814.15	3930.66	47167.95
		Step G	23.8110	1904.88	4127.24	49526.88
		Step H	25.0015	2000.12	4333.59	52003.12



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1546A	Data Management Specialist I-A	Step A	29.8872	2390.98	5180.45	62165.38
		Step B	31.3816	2510.53	5439.48	65273.73
		Step C	32.9506	2636.05	5711.44	68537.25
		Step D	34.5981	2767.85	5997.00	71964.05
		Step E	36.3281	2906.25	6296.87	75562.45
		Step F	38.1445	3051.56	6611.71	79340.56
		Step G	40.0517	3204.14	6942.29	83307.54
		Step H	42.0543	3364.34	7289.41	87472.94
1548A	Data Management Specialist II-A	Step A	32.8759	2630.07	5698.49	68381.87
		Step B	34.5197	2761.58	5983.41	71800.98
		Step C	36.2458	2899.66	6282.61	75391.26
		Step D	38.0580	3044.64	6596.72	79160.64
		Step E	39.9609	3196.87	6926.56	83118.67
		Step F	41.9590	3356.72	7272.89	87274.72
		Step G	44.0569	3524.55	7636.53	91638.35
		Step H	46.2597	3700.78	8018.35	96220.18



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39 Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1551A	Database Analyst I-A	Step A	31.2666	2501.33	5419.54	65034.53
		Step B	32.8298	2626.38	5690.50	68285.98
		Step C	34.4715	2757.72	5975.06	71700.72
		Step D	36.1949	2895.59	6273.78	75285.39
		Step E	38.0047	3040.38	6587.48	79049.78
		Step F	39.9049	3192.39	6916.85	83002.19
		Step G	41.9002	3352.02	7262.70	87152.42
		Step H	43.9952	3519.62	7625.83	91510.02
1552A	Database Analyst II-A	Step A	34.3933	2751.46	5961.51	71538.06
		Step B	36.1129	2889.03	6259.57	75114.83
		Step C	37.9188	3033.50	6572.59	78871.10
		Step D	39.8146	3185.17	6901.20	82814.37
		Step E	41.8054	3344.43	7246.27	86955.23
		Step F	43.8957	3511.66	7608.59	91303.06
		Step G	46.0904	3687.23	7989.00	95868.03
		Step H	48.3947	3871.58	8388.41	100660.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1660A	Deputy City Clerk I-A	Step A	16.2783	1302.26	2821.57	33858.86
		Step B	17.0925	1367.40	2962.70	35552.40
		Step C	17.9470	1435.76	3110.81	37329.76
		Step D	18.8443	1507.54	3266.35	39196.14
		Step E	19.7866	1582.93	3429.68	41156.13
		Step F	20.7761	1662.09	3601.19	43214.29
		Step G	21.8148	1745.18	3781.23	45374.78
		Step H	22.9056	1832.45	3970.30	47643.65
1665A	Deputy City Clerk II-A	Step A	17.9062	1432.50	3103.74	37244.90
		Step B	18.8015	1504.12	3258.93	39107.12
		Step C	19.7415	1579.32	3421.86	41062.32
		Step D	20.7288	1658.30	3592.99	43115.90
		Step E	21.7651	1741.21	3772.62	45271.41
		Step F	22.8534	1828.27	3961.26	47535.07
		Step G	23.9961	1919.69	4159.32	49911.89
		Step H	25.1960	2015.68	4367.31	52407.68



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1282A	Development Services Analyst-A	Step A	31.4504	2516.03	5451.40	65416.83
		Step B	33.0230	2641.84	5723.99	68687.84
		Step C	34.6741	2773.93	6010.18	72122.13
		Step D	36.4078	2912.62	6310.69	75728.22
		Step E	38.2282	3058.26	6626.22	79514.66
		Step F	40.1397	3211.18	6957.55	83490.58
		Step G	42.1467	3371.74	7305.43	87665.14
		Step H	44.2540	3540.32	7670.69	92048.32
1670A	Development Technician I-A	Step A	22.4073	1792.58	3883.93	46607.18
		Step B	23.5278	1882.22	4078.15	48937.82
		Step C	24.7040	1976.32	4282.03	51384.32
		Step D	25.9394	2075.15	4496.16	53953.95
		Step E	27.2364	2178.91	4720.98	56651.71
		Step F	28.5983	2287.86	4957.04	59484.46
		Step G	30.0280	2402.24	5204.85	62458.24
		Step H	31.5295	2522.36	5465.11	65581.36



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1672A	Development Technician II-A	Step A	24.6480	1971.84	4272.32	51267.84
		Step B	25.8806	2070.45	4485.97	53831.65
		Step C	27.1745	2173.96	4710.25	56522.96
		Step D	28.5333	2282.66	4945.77	59349.26
		Step E	29.9599	2396.79	5193.05	62316.59
		Step F	31.4581	2516.65	5452.74	65432.85
		Step G	33.0309	2642.47	5725.36	68704.27
		Step H	34.6824	2774.59	6011.62	72139.39
9549A	ERP Business Analyst I-A	Step A	33.4888	2679.10	5804.73	69656.70
		Step B	35.1632	2813.06	6094.95	73139.46
		Step C	36.9214	2953.71	6399.71	76796.51
		Step D	38.7675	3101.40	6719.70	80636.40
		Step E	40.7058	3256.46	7055.67	84668.06
		Step F	42.7411	3419.29	7408.46	88901.49
		Step G	44.8782	3590.26	7778.89	93346.66
		Step H	47.1221	3769.77	8167.83	98013.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9550A	ERP Business Analyst II-A	Step A	36.8377	2947.02	6385.20	76622.42
		Step B	38.6796	3094.37	6704.46	80453.57
		Step C	40.6135	3249.08	7039.67	84476.08
		Step D	42.6442	3411.54	7391.66	88699.94
		Step E	44.7764	3582.11	7761.24	93134.91
		Step F	47.0152	3761.22	8149.30	97791.62
		Step G	49.3660	3949.28	8556.77	102681.28
		Step H	51.8343	4146.74	8984.61	107815.34
2466A	Energy Program Technician-A	Step A	24.5991	1967.93	4263.84	51166.13
		Step B	25.8290	2066.32	4477.03	53724.32
		Step C	27.1205	2169.64	4700.89	56410.64
		Step D	28.4765	2278.12	4935.93	59231.12
		Step E	29.9003	2392.02	5182.72	62192.62
		Step F	31.3953	2511.62	5441.85	65302.22
		Step G	32.9651	2637.21	5713.95	68567.41
		Step H	34.6133	2769.06	5999.64	71995.66



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1300A	Engineering Technician I-A	Step A	22.2711	1781.69	3860.32	46323.89
		Step B	23.3848	1870.78	4053.37	48640.38
		Step C	24.5540	1964.32	4256.03	51072.32
		Step D	25.7817	2062.54	4468.83	53625.94
		Step E	27.0708	2165.66	4692.27	56307.26
		Step F	28.4243	2273.94	4926.88	59122.54
		Step G	29.8456	2387.65	5173.24	62078.85
		Step H	31.3378	2507.02	5431.89	65182.62
1350A	Engineering Technician II-A	Step A	24.4983	1959.86	4246.37	50956.46
		Step B	25.7232	2057.86	4458.69	53504.26
		Step C	27.0093	2160.74	4681.61	56179.34
		Step D	28.3598	2268.78	4915.70	58988.38
		Step E	29.7778	2382.22	5161.49	61937.82
		Step F	31.2667	2501.34	5419.56	65034.74
		Step G	32.8301	2626.41	5690.55	68286.61
		Step H	34.4716	2757.73	5975.08	71700.93



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2542A	Environmental Compliance Specialist I-A	Step A	25.2853	2022.82	4382.79	52593.42
		Step B	26.5496	2123.97	4601.93	55223.17
		Step C	27.8771	2230.17	4832.03	57984.37
		Step D	29.2709	2341.67	5073.62	60883.47
		Step E	30.7345	2458.76	5327.31	63927.76
		Step F	32.2712	2581.70	5593.67	67124.10
		Step G	33.8848	2710.78	5873.37	70480.38
		Step H	35.5790	2846.32	6167.03	74004.32
2544A	Environmental Compliance Specialist II-A	Step A	27.8138	2225.10	4821.06	57852.70
		Step B	29.2046	2336.37	5062.13	60745.57
		Step C	30.6648	2453.18	5315.23	63782.78
		Step D	32.1980	2575.84	5580.99	66971.84
		Step E	33.8080	2704.64	5860.05	70320.64
		Step F	35.4983	2839.86	6153.04	73836.46
		Step G	37.2732	2981.86	6460.69	77528.26
		Step H	39.1369	3130.95	6783.73	81404.75



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
2560A	Equipment Serviceworker-A	Step A	20.5023	1640.18	3553.73	42644.78
		Step B	21.5274	1722.19	3731.42	44776.99
		Step C	22.6038	1808.30	3917.99	47015.90
		Step D	23.7339	1898.71	4113.88	49366.51
		Step E	24.9207	1993.66	4319.59	51835.06
		Step F	26.1667	2093.34	4535.56	54426.74
		Step G	27.4750	2198.00	4762.33	57148.00
		Step H	28.8488	2307.90	5000.46	60005.50
3334A	Finance Clerk I-A	Step A	17.0210	1361.68	2950.31	35403.68
		Step B	17.8720	1429.76	3097.81	37173.76
		Step C	18.7656	1501.25	3252.70	39032.45
		Step D	19.7039	1576.31	3415.34	40984.11
		Step E	20.6891	1655.13	3586.11	43033.33
		Step F	21.7236	1737.89	3765.42	45185.09
		Step G	22.8098	1824.78	3953.70	47444.38
		Step H	23.9503	1916.02	4151.39	49816.62



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3335A	Finance Clerk II-A	Step A	18.7231	1497.85	3245.34	38944.05
		Step B	19.6592	1572.74	3407.59	40891.14
		Step C	20.6422	1651.38	3577.98	42935.78
		Step D	21.6743	1733.94	3756.88	45082.54
		Step E	22.7580	1820.64	3944.72	47336.64
		Step F	23.8959	1911.67	4141.96	49703.47
		Step G	25.0907	2007.26	4349.05	52188.66
		Step H	26.3452	2107.62	4566.50	54798.02
3325A	Finance Technician I-A	Step A	19.5226	1561.81	3383.92	40607.01
		Step B	20.4987	1639.90	3553.11	42637.30
		Step C	21.5237	1721.90	3730.77	44769.30
		Step D	22.5999	1807.99	3917.32	47007.79
		Step E	23.7298	1898.38	4113.17	49357.98
		Step F	24.9163	1993.30	4318.83	51825.90
		Step G	26.1621	2092.97	4534.76	54417.17
		Step H	27.4703	2197.62	4761.52	57138.22



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3326A	Finance Technician II-A	Step A	21.4748	1717.98	3722.30	44667.58
		Step B	22.5486	1803.89	3908.42	46901.09
		Step C	23.6761	1894.09	4103.86	49246.29
		Step D	24.8599	1988.79	4309.05	51708.59
		Step E	26.1029	2088.23	4524.50	54294.03
		Step F	27.4080	2192.64	4750.72	57008.64
		Step G	28.7784	2302.27	4988.26	59859.07
		Step H	30.2173	2417.38	5237.67	62851.98
3314A	Finance Utility Billing Analyst I-A	Step A	33.4888	2679.10	5804.73	69656.70
		Step B	35.1632	2813.06	6094.95	73139.46
		Step C	36.9214	2953.71	6399.71	76796.51
		Step D	38.7675	3101.40	6719.70	80636.40
		Step E	40.7058	3256.46	7055.67	84668.06
		Step F	42.7411	3419.29	7408.46	88901.49
		Step G	44.8782	3590.26	7778.89	93346.66
		Step H	47.1221	3769.77	8167.83	98013.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3315A	Finance Utility Billing Analyst II-A	Step A	36.8377	2947.02	6385.20	76622.42
		Step B	38.6796	3094.37	6704.46	80453.57
		Step C	40.6135	3249.08	7039.67	84476.08
		Step D	42.6442	3411.54	7391.66	88699.94
		Step E	44.7764	3582.11	7761.24	93134.91
		Step F	47.0152	3761.22	8149.30	97791.62
		Step G	49.3660	3949.28	8556.77	102681.28
		Step H	51.8343	4146.74	8984.61	107815.34
3316A	Financial Analyst I-A	Step A	33.4888	2679.10	5804.73	69656.70
		Step B	35.1632	2813.06	6094.95	73139.46
		Step C	36.9214	2953.71	6399.71	76796.51
		Step D	38.7675	3101.40	6719.70	80636.40
		Step E	40.7058	3256.46	7055.67	84668.06
		Step F	42.7411	3419.29	7408.46	88901.49
		Step G	44.8782	3590.26	7778.89	93346.66
		Step H	47.1221	3769.77	8167.83	98013.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3318A	Financial Analyst II-A	Step A	36.8377	2947.02	6385.20	76622.42
		Step B	38.6796	3094.37	6704.46	80453.57
		Step C	40.6135	3249.08	7039.67	84476.08
		Step D	42.6442	3411.54	7391.66	88699.94
		Step E	44.7764	3582.11	7761.24	93134.91
		Step F	47.0152	3761.22	8149.30	97791.62
		Step G	49.3660	3949.28	8556.77	102681.28
		Step H	51.8343	4146.74	8984.61	107815.34
3319A	Fleet Management Technician-A	Step A	28.5289	2282.31	4945.01	59340.11
		Step B	29.9554	2396.43	5192.27	62307.23
		Step C	31.4532	2516.26	5451.89	65422.66
		Step D	33.0258	2642.06	5724.47	68693.66
		Step E	34.6771	2774.17	6010.70	72128.37
		Step F	36.4110	2912.88	6311.24	75734.88
		Step G	38.2315	3058.52	6626.79	79521.52
		Step H	40.1431	3211.45	6958.14	83497.65



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3410A	GIS Analyst I-A	Step A	27.0292	2162.34	4685.06	56220.74
		Step B	28.3807	2270.46	4919.32	59031.86
		Step C	29.7999	2383.99	5165.32	61983.79
		Step D	31.2898	2503.18	5423.57	65082.78
		Step E	32.8544	2628.35	5694.76	68337.15
		Step F	34.4969	2759.75	5979.46	71753.55
		Step G	36.2219	2897.75	6278.46	75341.55
		Step H	38.0328	3042.62	6592.35	79108.22
3412A	GIS Analyst II-A	Step A	29.9530	2396.24	5191.85	62302.24
		Step B	31.4506	2516.05	5451.44	65417.25
		Step C	33.0231	2641.85	5724.00	68688.05
		Step D	34.6741	2773.93	6010.18	72122.13
		Step E	36.4079	2912.63	6310.70	75728.43
		Step F	38.2284	3058.27	6626.26	79515.07
		Step G	40.1397	3211.18	6957.55	83490.58
		Step H	42.1467	3371.74	7305.43	87665.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2213A	GIS Technician I-A	Step A	21.5783	1726.26	3740.24	44882.86
		Step B	22.6571	1812.57	3927.23	47126.77
		Step C	23.7900	1903.20	4123.60	49483.20
		Step D	24.9795	1998.36	4329.78	51957.36
		Step E	26.2284	2098.27	4546.26	54555.07
		Step F	27.5400	2203.20	4773.60	57283.20
		Step G	28.9170	2313.36	5012.28	60147.36
		Step H	30.3628	2429.02	5262.89	63154.62
2214A	GIS Technician II-A	Step A	23.7361	1898.89	4114.26	49371.09
		Step B	24.9228	1993.82	4319.95	51839.42
		Step C	26.1690	2093.52	4535.96	54431.52
		Step D	27.4774	2198.19	4762.75	57152.99
		Step E	28.8514	2308.11	5000.91	60010.91
		Step F	30.2940	2423.52	5250.96	63011.52
		Step G	31.8087	2544.70	5513.51	66162.10
		Step H	33.3990	2671.92	5789.16	69469.92



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3401A	Housing Analyst I-A	Step A	27.2019	2176.15	4715.00	56579.95
		Step B	28.5621	2284.97	4950.76	59409.17
		Step C	29.9901	2399.21	5198.28	62379.41
		Step D	31.4895	2519.16	5458.18	65498.16
		Step E	33.0640	2645.12	5731.09	68773.12
		Step F	34.7174	2777.39	6017.68	72212.19
		Step G	36.4532	2916.26	6318.55	75822.66
		Step H	38.2759	3062.07	6634.49	79613.87
3402A	Housing Analyst II-A	Step A	29.9221	2393.77	5186.50	62237.97
		Step B	31.4183	2513.46	5445.84	65350.06
		Step C	32.9893	2639.14	5718.15	68617.74
		Step D	34.6386	2771.09	6004.02	72048.29
		Step E	36.3709	2909.67	6304.29	75651.47
		Step F	38.1893	3055.14	6619.48	79433.74
		Step G	40.0990	3207.92	6950.49	83405.92
		Step H	42.1036	3368.29	7297.96	87575.49



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3591A	Housing Technician I-A	Step A	22.3628	1789.02	3876.22	46514.62
		Step B	23.4810	1878.48	4070.04	48840.48
		Step C	24.6550	1972.40	4273.53	51282.40
		Step D	25.8878	2071.02	4487.22	53846.62
		Step E	27.1821	2174.57	4711.56	56538.77
		Step F	28.5413	2283.30	4947.16	59365.90
		Step G	29.9683	2397.46	5194.51	62334.06
		Step H	31.4667	2517.34	5454.23	65450.74
3592A	Housing Technician II-A	Step A	24.5991	1967.93	4263.84	51166.13
		Step B	25.8290	2066.32	4477.03	53724.32
		Step C	27.1205	2169.64	4700.89	56410.64
		Step D	28.4765	2278.12	4935.93	59231.12
		Step E	29.9003	2392.02	5182.72	62192.62
		Step F	31.3953	2511.62	5441.85	65302.22
		Step G	32.9651	2637.21	5713.95	68567.41
		Step H	34.6133	2769.06	5999.64	71995.66



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3604A	Industrial Waste Specialist-A	Step A	28.6881	2295.05	4972.60	59671.25
		Step B	30.1224	2409.79	5221.22	62654.59
		Step C	31.6285	2530.28	5482.27	65787.28
		Step D	33.2100	2656.80	5756.40	69076.80
		Step E	34.8705	2789.64	6044.22	72530.64
		Step F	36.6140	2929.12	6346.43	76157.12
		Step G	38.4448	3075.58	6663.77	79965.18
		Step H	40.3670	3229.36	6996.95	83963.36
3610A	Industrial Waste Technician-A	Step A	24.9436	1995.49	4323.56	51882.69
		Step B	26.1908	2095.26	4539.74	54476.86
		Step C	27.5004	2200.03	4766.74	57200.83
		Step D	28.8754	2310.03	5005.07	60060.83
		Step E	30.3191	2425.53	5255.31	63063.73
		Step F	31.8352	2546.82	5518.10	66217.22
		Step G	33.4269	2674.15	5794.00	69527.95
		Step H	35.0983	2807.86	6083.71	73004.46



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3793A	Information Technology Analyst I-A	Step A	29.8872	2390.98	5180.45	62165.38
		Step B	31.3816	2510.53	5439.48	65273.73
		Step C	32.9506	2636.05	5711.44	68537.25
		Step D	34.5981	2767.85	5997.00	71964.05
		Step E	36.3281	2906.25	6296.87	75562.45
		Step F	38.1445	3051.56	6611.71	79340.56
		Step G	40.0517	3204.14	6942.29	83307.54
		Step H	42.0543	3364.34	7289.41	87472.94
3794A	Information Technology Analyst II-A	Step A	32.8759	2630.07	5698.49	68381.87
		Step B	34.5197	2761.58	5983.41	71800.98
		Step C	36.2458	2899.66	6282.61	75391.26
		Step D	38.0580	3044.64	6596.72	79160.64
		Step E	39.9609	3196.87	6926.56	83118.67
		Step F	41.9590	3356.72	7272.89	87274.72
		Step G	44.0569	3524.55	7636.53	91638.35
		Step H	46.2597	3700.78	8018.35	96220.18



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3617A	Information Technology Technician I-A	Step A	22.1637	1773.10	3841.71	46100.50
		Step B	23.2720	1861.76	4033.81	48405.76
		Step C	24.4356	1954.85	4235.50	50826.05
		Step D	25.6573	2052.58	4447.27	53367.18
		Step E	26.9402	2155.22	4669.63	56035.62
		Step F	28.2872	2262.98	4903.11	58837.38
		Step G	29.7015	2376.12	5148.26	61779.12
		Step H	31.1867	2494.94	5405.69	64868.34
3618A	Information Technology Technician II-A	Step A	24.3801	1950.41	4225.88	50710.61
		Step B	25.5991	2047.93	4437.18	53246.13
		Step C	26.8790	2150.32	4659.03	55908.32
		Step D	28.2229	2257.83	4891.97	58703.63
		Step E	29.6341	2370.73	5136.58	61638.93
		Step F	31.1159	2489.27	5393.42	64721.07
		Step G	32.6716	2613.73	5663.08	67956.93
		Step H	34.3052	2744.42	5946.23	71354.82



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3730A	Interpretive Services Specialist I-A	Step A	22.2713	1781.70	3860.36	46324.30
		Step B	23.3850	1870.80	4053.40	48640.80
		Step C	24.5542	1964.34	4256.06	51072.74
		Step D	25.7819	2062.55	4468.86	53626.35
		Step E	27.0710	2165.68	4692.31	56307.68
		Step F	28.4245	2273.96	4926.91	59122.96
		Step G	29.8458	2387.66	5173.27	62079.26
		Step H	31.3380	2507.04	5431.92	65183.04
3732A	Interpretive Services Specialist II-A	Step A	24.4985	1959.88	4246.41	50956.88
		Step B	25.7234	2057.87	4458.72	53504.67
		Step C	27.0097	2160.78	4681.68	56180.18
		Step D	28.3601	2268.81	4915.75	58989.01
		Step E	29.7781	2382.25	5161.54	61938.45
		Step F	31.2670	2501.36	5419.61	65035.36
		Step G	32.8304	2626.43	5690.60	68287.23
		Step H	34.4719	2757.75	5975.13	71701.55



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5075A	Irrigation Technician-A	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	26.4668	2117.34	4587.58	55050.94
		Step C	27.7901	2223.21	4816.95	57803.41
		Step D	29.1795	2334.36	5057.78	60693.36
		Step E	30.6386	2451.09	5310.69	63728.29
		Step F	32.1704	2573.63	5576.20	66914.43
		Step G	33.7790	2702.32	5855.03	70260.32
		Step H	35.4679	2837.43	6147.77	73773.23
3792A	Junior Engineer-A	Step A	29.2990	2343.92	5078.49	60941.92
		Step B	30.7640	2461.12	5332.43	63989.12
		Step C	32.3022	2584.18	5599.05	67188.58
		Step D	33.9173	2713.38	5879.00	70547.98
		Step E	35.6132	2849.06	6172.95	74075.46
		Step F	37.3938	2991.50	6481.59	77779.10
		Step G	39.2635	3141.08	6805.67	81668.08
		Step H	41.2267	3298.14	7145.96	85751.54



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4010A	Laboratory Technician I-A	Step A	20.6308	1650.46	3576.01	42912.06
		Step B	21.6624	1732.99	3754.82	45057.79
		Step C	22.7454	1819.63	3942.54	47310.43
		Step D	23.8827	1910.62	4139.67	49676.02
		Step E	25.0769	2006.15	4346.66	52159.95
		Step F	26.3307	2106.46	4563.99	54767.86
		Step G	27.6473	2211.78	4792.20	57506.38
		Step H	29.0297	2322.38	5031.81	60381.78
4020A	Laboratory Technician II-A	Step A	22.6761	1814.09	3930.52	47166.29
		Step B	23.8099	1904.79	4127.05	49524.59
		Step C	25.0005	2000.04	4333.42	52001.04
		Step D	26.2505	2100.04	4550.09	54601.04
		Step E	27.5630	2205.04	4777.59	57331.04
		Step F	28.9411	2315.29	5016.46	60197.49
		Step G	30.3882	2431.06	5267.29	63207.46
		Step H	31.9076	2552.61	5530.65	66367.81



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4151A	Librarian I-A	Step A	24.9189	1993.51	4319.28	51831.31
		Step B	26.1648	2093.18	4535.23	54422.78
		Step C	27.4730	2197.84	4761.99	57143.84
		Step D	28.8467	2307.74	5000.09	60001.14
		Step E	30.2891	2423.13	5250.11	63001.33
		Step F	31.8036	2544.29	5512.62	66151.49
		Step G	33.3937	2671.50	5788.24	69458.90
		Step H	35.0634	2805.07	6077.66	72931.87
4152A	Librarian II-A	Step A	27.4107	2192.86	4751.19	57014.26
		Step B	28.7813	2302.50	4988.76	59865.10
		Step C	30.2204	2417.63	5238.20	62858.43
		Step D	31.7314	2538.51	5500.11	66001.31
		Step E	33.3179	2665.43	5775.10	69301.23
		Step F	34.9839	2798.71	6063.88	72766.51
		Step G	36.7331	2938.65	6367.07	76404.85
		Step H	38.5697	3085.58	6685.41	80224.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4200A	Library Assistant I-A	Step A	16.7201	1337.61	2898.15	34777.81
		Step B	17.5563	1404.50	3043.09	36517.10
		Step C	18.4340	1474.72	3195.23	38342.72
		Step D	19.3558	1548.46	3355.01	40260.06
		Step E	20.3235	1625.88	3522.74	42272.88
		Step F	21.3397	1707.18	3698.88	44386.58
		Step G	22.4066	1792.53	3883.81	46605.73
		Step H	23.5270	1882.16	4078.01	48936.16
4210A	Library Assistant II-A	Step A	18.3922	1471.38	3187.98	38255.78
		Step B	19.3119	1544.95	3347.40	40168.75
		Step C	20.2774	1622.19	3514.75	42176.99
		Step D	21.2912	1703.30	3690.47	44285.70
		Step E	22.3559	1788.47	3875.02	46500.27
		Step F	23.4736	1877.89	4068.76	48825.09
		Step G	24.6473	1971.78	4272.20	51266.38
		Step H	25.8797	2070.38	4485.81	53829.78



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4250A	Library Technician-A	Step A	22.4804	1798.43	3896.60	46759.23
		Step B	23.6045	1888.36	4091.45	49097.36
		Step C	24.7847	1982.78	4296.01	51552.18
		Step D	26.0239	2081.91	4510.81	54129.71
		Step E	27.3251	2186.01	4736.35	56836.21
		Step F	28.6913	2295.30	4973.16	59677.90
		Step G	30.1260	2410.08	5221.84	62662.08
		Step H	31.6323	2530.58	5482.93	65795.18
4516A	Marketing and Communication Analyst I-A	Step A	28.8660	2309.28	5003.44	60041.28
		Step B	30.3093	2424.74	5253.61	63043.34
		Step C	31.8248	2545.98	5516.30	66195.58
		Step D	33.4160	2673.28	5792.11	69505.28
		Step E	35.0867	2806.94	6081.69	72980.34
		Step F	36.8411	2947.29	6385.79	76629.49
		Step G	38.6831	3094.65	6705.07	80460.85
		Step H	40.6174	3249.39	7040.35	84484.19



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4517A	Marketing and Communication Analyst II-A	Step A	31.7526	2540.21	5503.78	66045.41
		Step B	33.3402	2667.22	5778.97	69347.62
		Step C	35.0072	2800.58	6067.91	72814.98
		Step D	36.7576	2940.61	6371.32	76455.81
		Step E	38.5954	3087.63	6689.87	80278.43
		Step F	40.5253	3242.02	7024.39	84292.62
		Step G	42.5515	3404.12	7375.59	88507.12
		Step H	44.6791	3574.33	7744.38	92932.53
4500A	Mechanic I-A	Step A	23.5777	1886.22	4086.80	49041.62
		Step B	24.7565	1980.52	4291.13	51493.52
		Step C	25.9943	2079.54	4505.68	54068.14
		Step D	27.2940	2183.52	4730.96	56771.52
		Step E	28.6588	2292.70	4967.53	59610.30
		Step F	30.0917	2407.34	5215.89	62590.74
		Step G	31.5963	2527.70	5476.69	65720.30
		Step H	33.1761	2654.09	5750.52	69006.29



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4501A	Mechanic II-A	Step A	25.9354	2074.83	4495.47	53945.63
		Step B	27.2321	2178.57	4720.23	56642.77
		Step C	28.5938	2287.50	4956.26	59475.10
		Step D	30.0234	2401.87	5204.06	62448.67
		Step E	31.5246	2521.97	5464.26	65571.17
		Step F	33.1009	2648.07	5737.49	68849.87
		Step G	34.7559	2780.47	6024.36	72292.27
		Step H	36.4937	2919.50	6325.57	75906.90
4540A	Meter Reader-A	Step A	19.8807	1590.46	3445.99	41351.86
		Step B	20.8748	1669.98	3618.30	43419.58
		Step C	21.9183	1753.46	3799.17	45590.06
		Step D	23.0143	1841.14	3989.15	47869.74
		Step E	24.1650	1933.20	4188.60	50263.20
		Step F	25.3734	2029.87	4398.06	52776.67
		Step G	26.6421	2131.37	4617.96	55415.57
		Step H	27.9743	2237.94	4848.88	58186.54



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4534A	Meter Service Worker-A	Step A	20.8746	1669.97	3618.26	43419.17
		Step B	21.9180	1753.44	3799.12	45589.44
		Step C	23.0141	1841.13	3989.11	47869.33
		Step D	24.1648	1933.18	4188.57	50262.78
		Step E	25.3731	2029.85	4398.00	52776.05
		Step F	26.6416	2131.33	4617.88	55414.53
		Step G	27.9736	2237.89	4848.76	58185.09
		Step H	29.3724	2349.79	5091.22	61094.59
9555A	Natural Resources Specialist I-A	Step A	24.0584	1924.67	4170.12	50041.47
		Step B	25.2613	2020.90	4378.63	52543.50
		Step C	26.5243	2121.94	4597.55	55170.54
		Step D	27.8505	2228.04	4827.42	57929.04
		Step E	29.2430	2339.44	5068.79	60825.44
		Step F	30.7052	2456.42	5322.23	63866.82
		Step G	32.2405	2579.24	5588.35	67060.24
		Step H	33.8525	2708.20	5867.77	70413.20



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9545A	Natural Resources Specialist II-A	Step A	26.4642	2117.14	4587.13	55045.54
		Step B	27.7874	2222.99	4816.48	57797.79
		Step C	29.1767	2334.14	5057.29	60687.54
		Step D	30.6357	2450.86	5310.19	63722.26
		Step E	32.1674	2573.39	5575.68	66908.19
		Step F	33.7758	2702.06	5854.47	70253.66
		Step G	35.4645	2837.16	6147.18	73766.16
		Step H	37.2378	2979.02	6454.55	77454.62
4870A	Natural Resources Worker I-A	Step A	18.9768	1518.14	3289.31	39471.74
		Step B	19.9258	1594.06	3453.81	41445.66
		Step C	20.9221	1673.77	3626.50	43517.97
		Step D	21.9682	1757.46	3807.82	45693.86
		Step E	23.0665	1845.32	3998.19	47978.32
		Step F	24.2200	1937.60	4198.13	50377.60
		Step G	25.4310	2034.48	4408.04	52896.48
		Step H	26.7024	2136.19	4628.42	55540.99



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4872A	Natural Resources Worker II-A	Step A	20.8748	1669.98	3618.30	43419.58
		Step B	21.9185	1753.48	3799.21	45590.48
		Step C	23.0144	1841.15	3989.16	47869.95
		Step D	24.1651	1933.21	4188.62	50263.41
		Step E	25.3735	2029.88	4398.07	52776.88
		Step F	26.6421	2131.37	4617.96	55415.57
		Step G	27.9743	2237.94	4848.88	58186.54
		Step H	29.3729	2349.83	5091.30	61095.63
4956A	Office Assistant I-A	Step A	16.0379	1283.03	2779.90	33358.83
		Step B	16.8399	1347.19	2918.92	35026.99
		Step C	17.6818	1414.54	3064.85	36778.14
		Step D	18.5659	1485.27	3218.09	38617.07
		Step E	19.4944	1559.55	3379.03	40548.35
		Step F	20.4689	1637.51	3547.94	42575.31
		Step G	21.4926	1719.41	3725.38	44704.61
		Step H	22.5669	1805.35	3911.60	46939.15



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4957A	Office Assistant II-A	Step A	17.6416	1411.33	3057.88	36694.53
		Step B	18.5238	1481.90	3210.79	38529.50
		Step C	19.4500	1556.00	3371.33	40456.00
		Step D	20.4225	1633.80	3539.90	42478.80
		Step E	21.4434	1715.47	3716.86	44602.27
		Step F	22.5157	1801.26	3902.72	46832.66
		Step G	23.6416	1891.33	4097.88	49174.53
		Step H	24.8236	1985.89	4302.76	51633.09
5070A	Parks Maintenance Worker I-A	Step A	18.0732	1445.86	3132.69	37592.26
		Step B	18.9771	1518.17	3289.36	39472.37
		Step C	19.9258	1594.06	3453.81	41445.66
		Step D	20.9222	1673.78	3626.51	43518.18
		Step E	21.9681	1757.45	3807.80	45693.65
		Step F	23.0664	1845.31	3998.18	47978.11
		Step G	24.2200	1937.60	4198.13	50377.60
		Step H	25.4310	2034.48	4408.04	52896.48



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5080A	Parks Maintenance Worker II-A	Step A	19.8807	1590.46	3445.99	41351.86
		Step B	20.8748	1669.98	3618.30	43419.58
		Step C	21.9183	1753.46	3799.17	45590.06
		Step D	23.0143	1841.14	3989.15	47869.74
		Step E	24.1650	1933.20	4188.60	50263.20
		Step F	25.3737	2029.90	4398.11	52777.30
		Step G	26.6421	2131.37	4617.96	55415.57
		Step H	27.9743	2237.94	4848.88	58186.54
1278A	Parks Project Technician-A	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	26.4668	2117.34	4587.58	55050.94
		Step C	27.7902	2223.22	4816.97	57803.62
		Step D	29.1797	2334.38	5057.81	60693.78
		Step E	30.6387	2451.10	5310.71	63728.50
		Step F	32.1706	2573.65	5576.24	66914.85
		Step G	33.7792	2702.34	5855.06	70260.74
		Step H	35.4681	2837.45	6147.80	73773.65



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9556A	Parks Recreation and Libraries Coordinator I-A	Step A	22.2713	1781.70	3860.36	46324.30
		Step B	23.3850	1870.80	4053.40	48640.80
		Step C	24.5542	1964.34	4256.06	51072.74
		Step D	25.7819	2062.55	4468.86	53626.35
		Step E	27.0710	2165.68	4692.31	56307.68
		Step F	28.4246	2273.97	4926.93	59123.17
		Step G	29.8458	2387.66	5173.27	62079.26
		Step H	31.3380	2507.04	5431.92	65183.04
9543A	Parks Recreation and Libraries Coordinator II-A	Step A	24.4985	1959.88	4246.41	50956.88
		Step B	25.7234	2057.87	4458.72	53504.67
		Step C	27.0096	2160.77	4681.66	56179.97
		Step D	28.3601	2268.81	4915.75	58989.01
		Step E	29.7781	2382.25	5161.54	61938.45
		Step F	31.2670	2501.36	5419.61	65035.36
		Step G	32.8304	2626.43	5690.60	68287.23
		Step H	34.4719	2757.75	5975.13	71701.55



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5045A	Parks Recreation and Libraries Technician-A	Step A	24.0929	1927.43	4176.10	50113.23
		Step B	25.2975	2023.80	4384.90	52618.80
		Step C	26.5624	2124.99	4604.15	55249.79
		Step D	27.8905	2231.24	4834.35	58012.24
		Step E	29.2851	2342.81	5076.08	60913.01
		Step F	30.7493	2459.94	5329.88	63958.54
		Step G	32.2867	2582.94	5596.36	67156.34
		Step H	33.9011	2712.09	5876.19	70514.29
9548A	Passport/Livescan Agent-A	Step A	16.0379	1283.03	2779.90	33358.83
		Step B	16.8397	1347.18	2918.88	35026.58
		Step C	17.6818	1414.54	3064.85	36778.14
		Step D	18.5659	1485.27	3218.09	38617.07
		Step E	19.4942	1559.54	3378.99	40547.94
		Step F	20.4689	1637.51	3547.94	42575.31
		Step G	21.4923	1719.38	3725.33	44703.98
		Step H	22.5669	1805.35	3911.60	46939.15



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39 Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5277A	Permit Technician I-A	Step A	22.4073	1792.58	3883.93	46607.18
		Step B	23.5278	1882.22	4078.15	48937.82
		Step C	24.7040	1976.32	4282.03	51384.32
		Step D	25.9394	2075.15	4496.16	53953.95
		Step E	27.2364	2178.91	4720.98	56651.71
		Step F	28.5983	2287.86	4957.04	59484.46
		Step G	30.0280	2402.24	5204.85	62458.24
		Step H	31.5295	2522.36	5465.11	65581.36
5279A	Permit Technician II-A	Step A	24.6480	1971.84	4272.32	51267.84
		Step B	25.8806	2070.45	4485.97	53831.65
		Step C	27.1745	2173.96	4710.25	56522.96
		Step D	28.5333	2282.66	4945.77	59349.26
		Step E	29.9599	2396.79	5193.05	62316.59
		Step F	31.4581	2516.65	5452.74	65432.85
		Step G	33.0309	2642.47	5725.36	68704.27
		Step H	34.6824	2774.59	6011.62	72139.39



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5560A	Project Coordinator-A	Step A	31.4925	2519.40	5458.70	65504.40
		Step B	33.0671	2645.37	5731.63	68779.57
		Step C	34.7204	2777.63	6018.20	72218.43
		Step D	36.4565	2916.52	6319.13	75829.52
		Step E	38.2793	3062.34	6635.08	79620.94
		Step F	40.1933	3215.46	6966.84	83602.06
		Step G	42.2030	3376.24	7315.19	87782.24
		Step H	44.3131	3545.05	7680.94	92171.25
8304A	Recreation Leader-A	Step A	17.6416	1411.33	3057.88	36694.53
		Step B	18.5238	1481.90	3210.79	38529.50
		Step C	19.4500	1556.00	3371.33	40456.00
		Step D	20.4225	1633.80	3539.90	42478.80
		Step E	21.4434	1715.47	3716.86	44602.27
		Step F	22.5157	1801.26	3902.72	46832.66
		Step G	23.6416	1891.33	4097.88	49174.53
		Step H	24.8236	1985.89	4302.76	51633.09



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6150A	Recycling and Organics Coordinator-A	Step A	29.2046	2336.37	5062.13	60745.57
		Step B	30.6648	2453.18	5315.23	63782.78
		Step C	32.1980	2575.84	5580.99	66971.84
		Step D	33.8080	2704.64	5860.05	70320.64
		Step E	35.4983	2839.86	6153.04	73836.46
		Step F	37.2732	2981.86	6460.69	77528.26
		Step G	39.1369	3130.95	6783.73	81404.75
		Step H	41.0937	3287.50	7122.91	85474.90
6225A	Refuse Maintenance Worker I-A	Step A	17.6939	1415.51	3066.94	36803.31
		Step B	18.5785	1486.28	3220.27	38643.28
		Step C	19.5076	1560.61	3381.32	40575.81
		Step D	20.4829	1638.63	3550.37	42604.43
		Step E	21.5071	1720.57	3727.90	44734.77
		Step F	22.5823	1806.58	3914.27	46971.18
		Step G	23.7115	1896.92	4109.99	49319.92
		Step H	24.8971	1991.77	4315.50	51785.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
6226A	Refuse Maintenance Worker II-A	Step A	20.8746	1669.97	3618.26	43419.17
		Step B	21.9180	1753.44	3799.12	45589.44
		Step C	23.0141	1841.13	3989.11	47869.33
		Step D	24.1648	1933.18	4188.57	50262.78
		Step E	25.3731	2029.85	4398.00	52776.05
		Step F	26.6416	2131.33	4617.88	55414.53
		Step G	27.9736	2237.89	4848.76	58185.09
		Step H	29.3724	2349.79	5091.22	61094.59
6302A	Refuse Truck Driver I-A	Step A	20.5638	1645.10	3564.39	42772.70
		Step B	21.5919	1727.35	3742.60	44911.15
		Step C	22.6716	1813.73	3929.74	47156.93
		Step D	23.8051	1904.41	4126.22	49514.61
		Step E	24.9954	1999.63	4332.54	51990.43
		Step F	26.2452	2099.62	4549.17	54590.02
		Step G	27.5574	2204.59	4776.62	57319.39
		Step H	28.9353	2314.82	5015.45	60185.42



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
6304A	Refuse Truck Driver II-A	Step A	22.5336	1802.69	3905.82	46869.89
		Step B	23.6603	1892.82	4101.12	49213.42
		Step C	24.8433	1987.46	4306.17	51674.06
		Step D	26.0855	2086.84	4521.49	54257.84
		Step E	27.3898	2191.18	4747.57	56970.78
		Step F	28.7593	2300.74	4984.95	59819.34
		Step G	30.1973	2415.78	5234.20	62810.38
		Step H	31.7071	2536.57	5495.90	65950.77
7117A	Senior Building Inspector-A	Step A	32.7795	2622.36	5681.78	68181.36
		Step B	34.4185	2753.48	5965.87	71590.48
		Step C	36.1395	2891.16	6264.18	75170.16
		Step D	37.9464	3035.71	6577.38	78928.51
		Step E	39.8437	3187.50	6906.24	82874.90
		Step F	41.8359	3346.87	7251.56	87018.67
		Step G	43.9277	3514.22	7614.13	91369.62
		Step H	46.1240	3689.92	7994.83	95937.92



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7119A	Senior Building Maintenance Worker-A	Step A	27.1380	2171.04	4703.92	56447.04
		Step B	28.4949	2279.59	4939.12	59269.39
		Step C	29.9196	2393.57	5186.06	62232.77
		Step D	31.4156	2513.25	5445.37	65344.45
		Step E	32.9863	2638.90	5717.63	68611.50
		Step F	34.6357	2770.86	6003.52	72042.26
		Step G	36.3674	2909.39	6303.68	75644.19
		Step H	38.1859	3054.87	6618.89	79426.67
7195A	Senior Building Plans Examiner-A	Step A	31.9247	2553.98	5533.61	66403.38
		Step B	33.5209	2681.67	5810.29	69723.47
		Step C	35.1970	2815.76	6100.81	73209.76
		Step D	36.9569	2956.55	6405.86	76870.35
		Step E	38.8047	3104.38	6726.15	80713.78
		Step F	40.7450	3259.60	7062.47	84749.60
		Step G	42.7822	3422.58	7415.58	88986.98
		Step H	44.9213	3593.70	7786.36	93436.30



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39 Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7139A	Senior Buyer-A	Step A	28.7804	2302.43	4988.60	59863.23
		Step B	30.2194	2417.55	5238.03	62856.35
		Step C	31.7303	2538.42	5499.92	65999.02
		Step D	33.3169	2665.35	5774.93	69299.15
		Step E	34.9827	2798.62	6063.67	72764.02
		Step F	36.7319	2938.55	6366.86	76402.35
		Step G	38.5685	3085.48	6685.21	80222.48
		Step H	40.4969	3239.75	7019.46	84233.55
7134A	Senior Code Enforcement Inspector-A	Step A	30.7018	2456.14	5321.65	63859.74
		Step B	32.2369	2578.95	5587.73	67052.75
		Step C	33.8489	2707.91	5867.14	70405.71
		Step D	35.5412	2843.30	6160.47	73925.70
		Step E	37.3183	2985.46	6468.51	77622.06
		Step F	39.1843	3134.74	6791.95	81503.34
		Step G	41.1435	3291.48	7131.54	85578.48
		Step H	43.2006	3456.05	7488.10	89857.25



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7121A	Senior Construction Inspector-A	Step A	31.4925	2519.40	5458.70	65504.40
		Step B	33.0671	2645.37	5731.63	68779.57
		Step C	34.7204	2777.63	6018.20	72218.43
		Step D	36.4565	2916.52	6319.13	75829.52
		Step E	38.2793	3062.34	6635.08	79620.94
		Step F	40.1933	3215.46	6966.84	83602.06
		Step G	42.2030	3376.24	7315.19	87782.24
		Step H	44.3131	3545.05	7680.94	92171.25
7144A	Senior Custodian-A	Step A	19.5449	1563.59	3387.78	40653.39
		Step B	20.5221	1641.77	3557.16	42685.97
		Step C	21.5481	1723.85	3735.00	44820.05
		Step D	22.6255	1810.04	3921.75	47061.04
		Step E	23.7567	1900.54	4117.83	49413.94
		Step F	24.9447	1995.58	4323.75	51884.98
		Step G	26.1919	2095.35	4539.93	54479.15
		Step H	27.5015	2200.12	4766.93	57203.12



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7162A	Senior Engineering Technician-A	Step A	26.9481	2155.85	4671.00	56052.05
		Step B	28.2956	2263.65	4904.57	58854.85
		Step C	29.7103	2376.82	5149.79	61797.42
		Step D	31.1958	2495.66	5407.27	64887.26
		Step E	32.7556	2620.45	5677.64	68131.65
		Step F	34.3934	2751.47	5961.52	71538.27
		Step G	36.1131	2889.05	6259.60	75115.25
		Step H	37.9188	3033.50	6572.59	78871.10
7146A	Senior Finance Clerk-A	Step A	20.5954	1647.63	3569.87	42838.43
		Step B	21.6252	1730.02	3748.37	44980.42
		Step C	22.7064	1816.51	3935.78	47229.31
		Step D	23.8417	1907.34	4132.56	49590.74
		Step E	25.0338	2002.70	4339.19	52070.30
		Step F	26.2856	2102.85	4556.17	54674.05
		Step G	27.5998	2207.98	4783.97	57407.58
		Step H	28.9798	2318.38	5023.17	60277.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7147A	Senior Finance Technician-A	Step A	23.6223	1889.78	4094.53	49134.38
		Step B	24.8035	1984.28	4299.27	51591.28
		Step C	26.0436	2083.49	4514.22	54170.69
		Step D	27.3458	2187.66	4739.94	56879.26
		Step E	28.7132	2297.06	4976.95	59723.46
		Step F	30.1488	2411.90	5225.79	62709.50
		Step G	31.6563	2532.50	5487.09	65845.10
		Step H	33.2391	2659.13	5761.44	69137.33
7148A	Senior Housing Technician-A	Step A	27.0590	2164.72	4690.23	56282.72
		Step B	28.4119	2272.95	4924.73	59096.75
		Step C	29.8325	2386.60	5170.97	62051.60
		Step D	31.3242	2505.94	5429.53	65154.34
		Step E	32.8904	2631.23	5701.00	68412.03
		Step F	34.5349	2762.79	5986.05	71832.59
		Step G	36.2617	2900.94	6285.36	75424.34
		Step H	38.0747	3045.98	6599.61	79195.38



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7149A	Senior Information Technology Technician-A	Step A	26.8180	2145.44	4648.45	55781.44
		Step B	28.1589	2252.71	4880.88	58570.51
		Step C	29.5669	2365.35	5124.93	61499.15
		Step D	31.0452	2483.62	5381.17	64574.02
		Step E	32.5975	2607.80	5650.23	67802.80
		Step F	34.2274	2738.19	5932.75	71192.99
		Step G	35.9387	2875.10	6229.37	74752.50
		Step H	37.7357	3018.86	6540.85	78490.26
3733A	Senior Interpretive Services Specialist-A	Step A	26.9492	2155.94	4671.19	56054.34
		Step B	28.2966	2263.73	4904.74	58856.93
		Step C	29.7114	2376.91	5149.98	61799.71
		Step D	31.1971	2495.77	5407.50	64889.97
		Step E	32.7569	2620.55	5677.86	68134.35
		Step F	34.3948	2751.58	5961.77	71541.18
		Step G	36.1145	2889.16	6259.85	75118.16
		Step H	37.9202	3033.62	6572.83	78874.02



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7189A	Senior Mechanic-A	Step A	28.5289	2282.31	4945.01	59340.11
		Step B	29.9554	2396.43	5192.27	62307.23
		Step C	31.4532	2516.26	5451.89	65422.66
		Step D	33.0258	2642.06	5724.47	68693.66
		Step E	34.6771	2774.17	6010.70	72128.37
		Step F	36.4110	2912.88	6311.24	75734.88
		Step G	38.2315	3058.52	6626.79	79521.52
		Step H	40.1431	3211.45	6958.14	83497.65
7200A	Senior Meter Service Worker-A	Step A	22.9620	1836.96	3980.08	47760.96
		Step B	24.1101	1928.81	4179.08	50149.01
		Step C	25.3153	2025.22	4387.99	52655.82
		Step D	26.5815	2126.52	4607.46	55289.52
		Step E	27.9104	2232.83	4837.80	58053.63
		Step F	29.3060	2344.48	5079.71	60956.48
		Step G	30.7712	2461.70	5333.67	64004.10
		Step H	32.3098	2584.78	5600.37	67204.38



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7154A	Senior Natural Resources Worker-A	Step A	23.0144	1841.15	3989.16	47869.95
		Step B	24.1652	1933.22	4188.63	50263.62
		Step C	25.3736	2029.89	4398.09	52777.09
		Step D	26.6422	2131.38	4617.98	55415.78
		Step E	27.9744	2237.95	4848.90	58186.75
		Step F	29.3731	2349.85	5091.34	61096.05
		Step G	30.8417	2467.34	5345.89	64150.74
		Step H	32.3837	2590.70	5613.17	67358.10
7192A	Senior Parks Maintenance Worker-A	Step A	21.9184	1753.47	3799.19	45590.27
		Step B	23.0144	1841.15	3989.16	47869.95
		Step C	24.1652	1933.22	4188.63	50263.62
		Step D	25.3738	2029.90	4398.13	52777.50
		Step E	26.6422	2131.38	4617.98	55415.78
		Step F	27.9744	2237.95	4848.90	58186.75
		Step G	29.3729	2349.83	5091.30	61095.63
		Step H	30.8418	2467.34	5345.91	64150.94



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1502A	Senior Permits Technician-A	Step A	27.1129	2169.03	4699.57	56394.83
		Step B	28.4686	2277.49	4934.56	59214.69
		Step C	29.8920	2391.36	5181.28	62175.36
		Step D	31.3866	2510.93	5440.34	65284.13
		Step E	32.9559	2636.47	5712.36	68548.27
		Step F	34.6037	2768.30	5997.97	71975.70
		Step G	36.3339	2906.71	6297.88	75574.51
		Step H	38.1506	3052.05	6612.77	79353.25
7129A	Senior Refuse Truck Driver-A	Step A	24.7807	1982.46	4295.32	51543.86
		Step B	26.0197	2081.58	4510.08	54120.98
		Step C	27.3208	2185.66	4735.61	56827.26
		Step D	28.6868	2294.94	4972.38	59668.54
		Step E	30.1212	2409.70	5221.01	62652.10
		Step F	31.6272	2530.18	5482.05	65784.58
		Step G	33.2086	2656.69	5756.16	69073.89
		Step H	34.8690	2789.52	6043.96	72527.52



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1279A	Senior Solid Waste Billing Technician-A	Step A	24.6961	1975.69	4280.66	51367.89
		Step B	25.9309	2074.47	4494.69	53936.27
		Step C	27.2274	2178.19	4719.42	56632.99
		Step D	28.5888	2287.10	4955.39	59464.70
		Step E	30.0182	2401.46	5203.15	62437.86
		Step F	31.5192	2521.54	5463.33	65559.94
		Step G	33.0952	2647.62	5736.50	68838.02
		Step H	34.7499	2779.99	6023.32	72279.79
7187A	Senior Street Maintenance Worker-A	Step A	25.5534	2044.27	4429.26	53151.07
		Step B	26.8311	2146.49	4650.72	55808.69
		Step C	28.1727	2253.82	4883.27	58599.22
		Step D	29.5813	2366.50	5127.43	61529.10
		Step E	31.0604	2484.83	5383.80	64605.63
		Step F	32.6134	2609.07	5652.99	67835.87
		Step G	34.2440	2739.52	5935.63	71227.52
		Step H	35.9563	2876.50	6232.43	74789.10



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7201A	Senior Tree Trimmer-A	Step A	22.9622	1836.98	3980.11	47761.38
		Step B	24.1103	1928.82	4179.12	50149.42
		Step C	25.3157	2025.26	4388.05	52656.66
		Step D	26.5817	2126.54	4607.49	55289.94
		Step E	27.9107	2232.86	4837.85	58054.26
		Step F	29.3063	2344.50	5079.76	60957.10
		Step G	30.7714	2461.71	5333.71	64004.51
		Step H	32.3102	2584.82	5600.43	67205.22
7203A	Senior Warehouse Worker-A	Step A	23.1108	1848.86	4005.87	48070.46
		Step B	24.2664	1941.31	4206.18	50474.11
		Step C	25.4797	2038.38	4416.48	52997.78
		Step D	26.7537	2140.30	4637.31	55647.70
		Step E	28.0914	2247.31	4869.18	58430.11
		Step F	29.4959	2359.67	5112.62	61351.47
		Step G	30.9707	2477.66	5368.25	64419.06
		Step H	32.5193	2601.54	5636.68	67640.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7324A	Solid Waste Billing Technician-A	Step A	21.4748	1717.98	3722.30	44667.58
		Step B	22.5486	1803.89	3908.42	46901.09
		Step C	23.6761	1894.09	4103.86	49246.29
		Step D	24.8599	1988.79	4309.05	51708.59
		Step E	26.1029	2088.23	4524.50	54294.03
		Step F	27.4080	2192.64	4750.72	57008.64
		Step G	28.7784	2302.27	4988.26	59859.07
		Step H	30.2173	2417.38	5237.67	62851.98
7525A	Street Maintenance Worker I-A	Step A	21.1185	1689.48	3660.54	43926.48
		Step B	22.1744	1773.95	3843.56	46122.75
		Step C	23.2832	1862.66	4035.75	48429.06
		Step D	24.4473	1955.78	4237.53	50850.38
		Step E	25.6697	2053.58	4449.41	53392.98
		Step F	26.9532	2156.26	4671.89	56062.66
		Step G	28.3009	2264.07	4905.49	58865.87
		Step H	29.7159	2377.27	5150.76	61809.07



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7530A	Street Maintenance Worker II-A	Step A	23.2303	1858.42	4026.59	48319.02
		Step B	24.3919	1951.35	4227.93	50735.15
		Step C	25.6115	2048.92	4439.33	53271.92
		Step D	26.8920	2151.36	4661.28	55935.36
		Step E	28.2367	2258.94	4894.36	58732.34
		Step F	29.6485	2371.88	5139.07	61668.88
		Step G	31.1310	2490.48	5396.04	64752.48
		Step H	32.6875	2615.00	5665.83	67990.00
7540A	Street Sweeper Operator-A	Step A	24.3919	1951.35	4227.93	50735.15
		Step B	25.6115	2048.92	4439.33	53271.92
		Step C	26.8920	2151.36	4661.28	55935.36
		Step D	28.2367	2258.94	4894.36	58732.34
		Step E	29.6485	2371.88	5139.07	61668.88
		Step F	31.1310	2490.48	5396.04	64752.48
		Step G	32.6875	2615.00	5665.83	67990.00
		Step H	34.3218	2745.74	5949.11	71389.34



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1503A	Tree Trimmer I-A	Step A	18.9768	1518.14	3289.31	39471.74
		Step B	19.9257	1594.06	3453.79	41445.46
		Step C	20.9220	1673.76	3626.48	43517.76
		Step D	21.9681	1757.45	3807.80	45693.65
		Step E	23.0664	1845.31	3998.18	47978.11
		Step F	24.2199	1937.59	4198.12	50377.39
		Step G	25.4308	2034.46	4408.01	52896.06
		Step H	26.7023	2136.18	4628.40	55540.78
1504A	Tree Trimmer II-A	Step A	20.8747	1669.98	3618.28	43419.38
		Step B	21.9182	1753.46	3799.15	45589.86
		Step C	23.0143	1841.14	3989.15	47869.74
		Step D	24.1649	1933.19	4188.58	50262.99
		Step E	25.3733	2029.86	4398.04	52776.46
		Step F	26.6420	2131.36	4617.95	55415.36
		Step G	27.9742	2237.94	4848.86	58186.34
		Step H	29.3726	2349.81	5091.25	61095.01



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8938A	Vehicle Maintenance Parts Buyer-A	Step A	23.1108	1848.86	4005.87	48070.46
		Step B	24.2664	1941.31	4206.18	50474.11
		Step C	25.4797	2038.38	4416.48	52997.78
		Step D	26.7537	2140.30	4637.31	55647.70
		Step E	28.0914	2247.31	4869.18	58430.11
		Step F	29.4959	2359.67	5112.62	61351.47
		Step G	30.9707	2477.66	5368.25	64419.06
		Step H	32.5193	2601.54	5636.68	67640.14
8940A	Vehicle Maintenance Servicewriter-A	Step A	28.5289	2282.31	4945.01	59340.11
		Step B	29.9554	2396.43	5192.27	62307.23
		Step C	31.4532	2516.26	5451.89	65422.66
		Step D	33.0258	2642.06	5724.47	68693.66
		Step E	34.6771	2774.17	6010.70	72128.37
		Step F	36.4110	2912.88	6311.24	75734.88
		Step G	38.2315	3058.52	6626.79	79521.52
		Step H	40.1431	3211.45	6958.14	83497.65



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
8426A	Video and Multimedia Technician-A	Step A	26.2425	2099.40	4548.70	54584.40
		Step B	27.5546	2204.37	4776.13	57313.57
		Step C	28.9325	2314.60	5014.97	60179.60
		Step D	30.3790	2430.32	5265.69	63188.32
		Step E	31.8980	2551.84	5528.99	66347.84
		Step F	33.4929	2679.43	5805.44	69665.23
		Step G	35.1675	2813.40	6095.70	73148.40
		Step H	36.9259	2954.07	6400.49	76805.87
8951A	Warehouse Worker I-A	Step A	19.0999	1527.99	3310.65	39727.79
		Step B	20.0549	1604.39	3476.18	41714.19
		Step C	21.0575	1684.60	3649.97	43799.60
		Step D	22.1105	1768.84	3832.49	45989.84
		Step E	23.2160	1857.28	4024.11	48289.28
		Step F	24.3768	1950.14	4225.31	50703.74
		Step G	25.5956	2047.65	4436.57	53238.85
		Step H	26.8754	2150.03	4658.40	55900.83



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
8952A	Warehouse Worker II-A	Step A	21.0098	1680.78	3641.70	43700.38
		Step B	22.0603	1764.82	3823.79	45885.42
		Step C	23.1633	1853.06	4014.97	48179.66
		Step D	24.3215	1945.72	4215.73	50588.72
		Step E	25.5376	2043.01	4426.52	53118.21
		Step F	26.8145	2145.16	4647.85	55774.16
		Step G	28.1552	2252.42	4880.23	58562.82
		Step H	29.5630	2365.04	5124.25	61491.04
9000A	Wastewater Treatment Plant Operator Grade I-A	Step A	22.2770	1782.16	3861.35	46336.16
		Step B	23.3908	1871.26	4054.41	48652.86
		Step C	24.5603	1964.82	4257.12	51085.42
		Step D	25.7883	2063.06	4469.97	53639.66
		Step E	27.0777	2166.22	4693.47	56321.62
		Step F	28.4316	2274.53	4928.14	59137.73
		Step G	29.8532	2388.26	5174.55	62094.66
		Step H	31.3459	2507.67	5433.29	65199.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9010A	Wastewater Treatment Plant Operator Grade II-A	Step A	24.5820	1966.56	4260.88	51130.56
		Step B	25.8111	2064.89	4473.92	53687.09
		Step C	27.1016	2168.13	4697.61	56371.33
		Step D	28.4566	2276.53	4932.48	59189.73
		Step E	29.8795	2390.36	5179.11	62149.36
		Step F	31.3735	2509.88	5438.07	65256.88
		Step G	32.9422	2635.38	5709.98	68519.78
		Step H	34.5893	2767.14	5995.48	71945.74
9020A	Wastewater Treatment Plant Operator Grade III 24Hr-A	Step A	22.9238	2567.47	5562.84	66754.11
		Step B	24.0700	2695.84	5840.99	70091.84
		Step C	25.2735	2830.63	6133.04	73596.43
		Step D	26.5372	2972.17	6439.69	77276.33
		Step E	27.8641	3120.78	6761.69	81140.26
		Step F	29.2573	3276.82	7099.77	85197.26
		Step G	30.7201	3440.65	7454.74	89456.93
		Step H	32.2561	3612.68	7827.48	93929.76



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9025A	Wastewater Treatment Plant Operator Grade III 8Hr-A	Step A	29.8543	2388.34	5174.75	62096.94
		Step B	31.3470	2507.76	5433.48	65201.76
		Step C	32.9144	2633.15	5705.16	68461.95
		Step D	34.5601	2764.81	5990.42	71885.01
		Step E	36.2881	2903.05	6289.94	75479.25
		Step F	38.1026	3048.21	6604.45	79253.41
		Step G	40.0076	3200.61	6934.65	83215.81
		Step H	42.0080	3360.64	7281.39	87376.64
9020ZA	Wastewater Treatment Plant Operator Grade III 8Hr-ZA	Step A	29.8543	2388.34	5174.75	62096.94
		Step B	31.3470	2507.76	5433.48	65201.76
		Step C	32.9144	2633.15	5705.16	68461.95
		Step D	34.5601	2764.81	5990.42	71885.01
		Step E	36.2881	2903.05	6289.94	75479.25
		Step F	38.1026	3048.21	6604.45	79253.41
		Step G	40.0076	3200.61	6934.65	83215.81
		Step H	42.0080	3360.64	7281.39	87376.64



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9030A	Wastewater Treatment Plant Operator Grade IV-A	Step A	35.9446	2875.57	6230.40	74764.77
		Step B	37.7418	3019.34	6541.91	78502.94
		Step C	39.6289	3170.31	6869.01	82428.11
		Step D	41.6103	3328.82	7212.45	86549.42
		Step E	43.6909	3495.27	7573.09	90877.07
		Step F	45.8755	3670.04	7951.75	95421.04
		Step G	48.1692	3853.54	8349.33	100191.94
		Step H	50.5777	4046.22	8766.80	105201.62
9200A	Water Treatment Plant Operator Grade I 24Hr-A	Step A	15.9121	1782.16	3861.34	46336.04
		Step B	16.7077	1871.26	4054.40	48652.82
		Step C	17.5430	1964.82	4257.10	51085.22
		Step D	18.4202	2063.06	4469.97	53639.62
		Step E	19.3412	2166.21	4693.46	56321.57
		Step F	20.3083	2274.53	4928.15	59137.77
		Step G	21.3237	2388.25	5174.55	62094.61
		Step H	22.3899	2507.67	5433.28	65199.39



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9232A	Water Treatment Plant Operator Grade I 8Hr-A	Step A	22.2770	1782.16	3861.35	46336.16
		Step B	23.3908	1871.26	4054.41	48652.86
		Step C	24.5603	1964.82	4257.12	51085.42
		Step D	25.7883	2063.06	4469.97	53639.66
		Step E	27.0777	2166.22	4693.47	56321.62
		Step F	28.4316	2274.53	4928.14	59137.73
		Step G	29.8532	2388.26	5174.55	62094.66
		Step H	31.3459	2507.67	5433.29	65199.47
9200ZA	Water Treatment Plant Operator Grade I 8Hr-ZA	Step A	22.2770	1782.16	3861.35	46336.16
		Step B	23.3908	1871.26	4054.41	48652.86
		Step C	24.5603	1964.82	4257.12	51085.42
		Step D	25.7883	2063.06	4469.97	53639.66
		Step E	27.0777	2166.22	4693.47	56321.62
		Step F	28.4316	2274.53	4928.14	59137.73
		Step G	29.8532	2388.26	5174.55	62094.66
		Step H	31.3459	2507.67	5433.29	65199.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9210A	Water Treatment Plant Operator Grade II 24Hr-A	Step A	17.5586	1966.56	4260.89	51130.64
		Step B	18.4367	2064.91	4473.97	53687.67
		Step C	19.3584	2168.14	4697.64	56371.66
		Step D	20.3264	2276.56	4932.54	59190.48
		Step E	21.3426	2390.37	5179.14	62149.65
		Step F	22.4099	2509.91	5438.14	65257.63
		Step G	23.5303	2635.39	5710.02	68520.23
		Step H	24.7068	2767.16	5995.52	71946.20
9234A	Water Treatment Plant Operator Grade II 8Hr-A	Step A	24.5822	1966.58	4260.91	51130.98
		Step B	25.8113	2064.90	4473.96	53687.50
		Step C	27.1019	2168.15	4697.66	56371.95
		Step D	28.4569	2276.55	4932.53	59190.35
		Step E	29.8797	2390.38	5179.15	62149.78
		Step F	31.3737	2509.90	5438.11	65257.30
		Step G	32.9425	2635.40	5710.03	68520.40
		Step H	34.5896	2767.17	5995.53	71946.37



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9210ZA	Water Treatment Plant Operator Grade II 8Hr-ZA	Step A	24.5822	1966.58	4260.91	51130.98
		Step B	25.8113	2064.90	4473.96	53687.50
		Step C	27.1019	2168.15	4697.66	56371.95
		Step D	28.4569	2276.55	4932.53	59190.35
		Step E	29.8797	2390.38	5179.15	62149.78
		Step F	31.3737	2509.90	5438.11	65257.30
		Step G	32.9425	2635.40	5710.03	68520.40
		Step H	34.5896	2767.17	5995.53	71946.37
9230A	Water Treatment Plant Operator Grade III 24Hr-A	Step A	22.3907	2507.76	5433.48	65201.72
		Step B	23.5102	2633.14	5705.14	68461.70
		Step C	24.6858	2764.81	5990.42	71885.05
		Step D	25.9201	2903.05	6289.94	75479.33
		Step E	27.2161	3048.20	6604.44	79253.28
		Step F	28.5769	3200.61	6934.66	83215.93
		Step G	30.0057	3360.64	7281.38	87376.60
		Step H	31.5060	3528.67	7645.46	91745.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9229A	Water Treatment Plant Operator Grade III 8Hr-A	Step A	29.8543	2388.34	5174.75	62096.94
		Step B	31.3470	2507.76	5433.48	65201.76
		Step C	32.9144	2633.15	5705.16	68461.95
		Step D	34.5601	2764.81	5990.42	71885.01
		Step E	36.2881	2903.05	6289.94	75479.25
		Step F	38.1026	3048.21	6604.45	79253.41
		Step G	40.0076	3200.61	6934.65	83215.81
		Step H	42.0080	3360.64	7281.39	87376.64
9230ZA	Water Treatment Plant Operator Grade III 8Hr-ZA	Step A	29.8543	2388.34	5174.75	62096.94
		Step B	31.3470	2507.76	5433.48	65201.76
		Step C	32.9144	2633.15	5705.16	68461.95
		Step D	34.5601	2764.81	5990.42	71885.01
		Step E	36.2881	2903.05	6289.94	75479.25
		Step F	38.1026	3048.21	6604.45	79253.41
		Step G	40.0076	3200.61	6934.65	83215.81
		Step H	42.0080	3360.64	7281.39	87376.64



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1641A	Youth Development Program Coordinator-A	Step A	24.4985	1959.88	4246.41	50956.88
		Step B	25.7234	2057.87	4458.72	53504.67
		Step C	27.0096	2160.77	4681.66	56179.97
		Step D	28.3601	2268.81	4915.75	58989.01
		Step E	29.7781	2382.25	5161.54	61938.45
		Step F	31.2670	2501.36	5419.61	65035.36
		Step G	32.8304	2626.43	5690.60	68287.23
		Step H	34.4719	2757.75	5975.13	71701.55



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

0035B	Accountant I-B	Step A	28.9969	2319.75	5026.13	60313.55
		Step B	29.7131	2377.05	5150.27	61803.25
		Step C	30.4468	2435.74	5277.45	63329.34
		Step D	31.1987	2495.90	5407.77	64893.30
		Step E	31.9692	2557.54	5541.33	66495.94
		Step F	32.7587	2620.70	5678.17	68138.10
		Step G	33.5676	2685.41	5818.38	69820.61
		Step H	34.3966	2751.73	5962.08	71544.93
		Step I	35.2461	2819.69	6109.32	73311.89
		Step J	36.1165	2889.32	6260.19	75122.32
		Step K	37.0084	2960.67	6414.79	76977.47
		Step L	37.9223	3033.78	6573.20	78878.38
		Step M	38.8589	3108.71	6735.54	80826.51
		Step N	39.8185	3185.48	6901.87	82822.48
		Step O	40.8018	3264.14	7072.31	84867.74



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0040B	Accountant II-B	Step A	31.8967	2551.74	5528.76	66345.14
		Step B	32.6843	2614.74	5665.28	67983.34
		Step C	33.4915	2679.32	5805.19	69662.32
		Step D	34.3186	2745.49	5948.56	71382.69
		Step E	35.1661	2813.29	6095.46	73145.49
		Step F	36.0345	2882.76	6245.98	74951.76
		Step G	36.9245	2953.96	6400.25	76802.96
		Step H	37.8363	3026.90	6558.29	78699.50
		Step I	38.7707	3101.66	6720.25	80643.06
		Step J	39.7281	3178.25	6886.20	82634.45
		Step K	40.7093	3256.74	7056.28	84675.34
		Step L	41.7146	3337.17	7230.53	86766.37
		Step M	42.7448	3419.58	7409.10	88909.18
		Step N	43.8004	3504.03	7592.07	91104.83
		Step O	44.8820	3590.56	7779.55	93354.56



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1003B	Administrative Supervisor-B	Step A	28.2888	2263.10	4903.39	58840.70
		Step B	28.9873	2318.98	5024.47	60293.58
		Step C	29.7032	2376.26	5148.55	61782.66
		Step D	30.4368	2434.94	5275.71	63308.54
		Step E	31.1884	2495.07	5405.99	64871.87
		Step F	31.9586	2556.69	5539.49	66473.89
		Step G	32.7478	2619.82	5676.29	68115.42
		Step H	33.5565	2684.52	5816.46	69797.52
		Step I	34.3852	2750.82	5960.10	71521.22
		Step J	35.2343	2818.74	6107.28	73287.34
		Step K	36.1045	2888.36	6258.11	75097.36
		Step L	36.9962	2959.70	6412.67	76952.10
		Step M	37.9098	3032.78	6571.03	78852.38
		Step N	38.8459	3107.67	6733.29	80799.47
		Step O	39.8052	3184.42	6899.57	82794.82



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0084B	Administrative Technician-B	Step A	24.5990	1967.92	4263.83	51165.92
		Step B	25.2065	2016.52	4369.13	52429.52
		Step C	25.8289	2066.31	4477.01	53724.11
		Step D	26.4668	2117.34	4587.58	55050.94
		Step E	27.1204	2169.63	4700.87	56410.43
		Step F	27.7902	2223.22	4816.97	57803.62
		Step G	28.4764	2278.11	4935.91	59230.91
		Step H	29.1797	2334.38	5057.81	60693.78
		Step I	29.9003	2392.02	5182.72	62192.62
		Step J	30.6387	2451.10	5310.71	63728.50
		Step K	31.3953	2511.62	5441.85	65302.22
		Step L	32.1706	2573.65	5576.24	66914.85
		Step M	32.9651	2637.21	5713.95	68567.41
		Step N	33.7792	2702.34	5855.06	70260.74
		Step O	34.6133	2769.06	5999.64	71995.66



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
8302B	Aquatics Maintenance Technician-B	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	25.8287	2066.30	4476.97	53723.70
		Step C	26.4666	2117.33	4587.54	55050.53
		Step D	27.1201	2169.61	4700.82	56409.81
		Step E	27.7900	2223.20	4816.93	57803.20
		Step F	28.4762	2278.10	4935.87	59230.50
		Step G	29.1794	2334.35	5057.76	60693.15
		Step H	29.9001	2392.01	5182.68	62192.21
		Step I	30.6385	2451.08	5310.67	63728.08
		Step J	31.3950	2511.60	5441.80	65301.60
		Step K	32.1703	2573.62	5576.19	66914.22
		Step L	32.9648	2637.18	5713.90	68566.78
		Step M	33.7789	2702.31	5855.01	70260.11
		Step N	34.6131	2769.05	5999.60	71995.25
		Step O	35.4679	2837.43	6147.77	73773.23



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8300B	Arborist Technician-B	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	25.8287	2066.30	4476.97	53723.70
		Step C	26.4666	2117.33	4587.54	55050.53
		Step D	27.1201	2169.61	4700.82	56409.81
		Step E	27.7900	2223.20	4816.93	57803.20
		Step F	28.4762	2278.10	4935.87	59230.50
		Step G	29.1794	2334.35	5057.76	60693.15
		Step H	29.9001	2392.01	5182.68	62192.21
		Step I	30.6385	2451.08	5310.67	63728.08
		Step J	31.3950	2511.60	5441.80	65301.60
		Step K	32.1703	2573.62	5576.19	66914.22
		Step L	32.9648	2637.18	5713.90	68566.78
		Step M	33.7789	2702.31	5855.01	70260.11
		Step N	34.6131	2769.05	5999.60	71995.25
		Step O	35.4679	2837.43	6147.77	73773.23



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

0376B	Assistant Child Care Site Coordinator-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	19.3663	1549.30	3356.83	40281.90
		Step B	19.8446	1587.57	3439.73	41276.77
		Step C	20.3347	1626.78	3524.68	42296.18
		Step D	20.8368	1666.94	3611.71	43340.54
		Step E	21.3514	1708.11	3700.91	44410.91
		Step F	21.8786	1750.29	3792.29	45507.49
		Step G	22.4189	1793.51	3885.94	46631.31
		Step H	22.9726	1837.81	3981.92	47783.01
		Step I	23.5399	1883.19	4080.25	48962.99
		Step J	24.1213	1929.70	4181.03	50172.30
		Step K	24.7170	1977.36	4284.28	51411.36
		Step L	25.3274	2026.19	4390.08	52680.99
		Step M	25.9528	2076.22	4498.49	53981.82
		Step N	26.5937	2127.50	4609.57	55314.90
		Step O	27.2505	2180.04	4723.42	56681.04



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0338B	Assistant Engineer-B	Step A	32.2271	2578.17	5586.03	67032.37
		Step B	33.0228	2641.82	5723.95	68687.42
		Step C	33.8383	2707.06	5865.31	70383.66
		Step D	34.6739	2773.91	6010.14	72121.71
		Step E	35.5302	2842.42	6158.57	73902.82
		Step F	36.4076	2912.61	6310.65	75727.81
		Step G	37.3067	2984.54	6466.49	77597.94
		Step H	38.2281	3058.25	6626.20	79514.45
		Step I	39.1721	3133.77	6789.83	81477.97
		Step J	40.1395	3211.16	6957.51	83490.16
		Step K	41.1307	3290.46	7129.32	85551.86
		Step L	42.1465	3371.72	7305.39	87664.72
		Step M	43.1873	3454.98	7485.80	89829.58
		Step N	44.2538	3540.30	7670.66	92047.90
		Step O	45.3467	3627.74	7860.09	94321.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0650B	Assistant Planner-B	Step A	27.5670	2205.36	4778.28	57339.36
		Step B	28.2478	2259.82	4896.29	58755.42
		Step C	28.9454	2315.63	5017.20	60206.43
		Step D	29.6602	2372.82	5141.10	61693.22
		Step E	30.3927	2431.42	5268.07	63216.82
		Step F	31.1432	2491.46	5398.15	64777.86
		Step G	31.9124	2552.99	5531.48	66377.79
		Step H	32.7004	2616.03	5668.07	68016.83
		Step I	33.5080	2680.64	5808.05	69696.64
		Step J	34.3355	2746.84	5951.49	71417.84
		Step K	35.1834	2814.67	6098.46	73181.47
		Step L	36.0523	2884.18	6249.07	74988.78
		Step M	36.9426	2955.41	6403.38	76840.61
		Step N	37.8549	3028.39	6561.52	78738.19
		Step O	38.7897	3103.18	6723.55	80682.58



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1005B	Associate Engineer (PE)-B	Step A	37.9611	3036.89	6579.92	78959.09
		Step B	38.8983	3111.86	6742.37	80908.46
		Step C	39.8590	3188.72	6908.89	82906.72
		Step D	40.8433	3267.46	7079.51	84954.06
		Step E	41.8519	3348.15	7254.33	87051.95
		Step F	42.8855	3430.84	7433.49	89201.84
		Step G	43.9445	3515.56	7617.05	91404.56
		Step H	45.0298	3602.38	7805.17	93661.98
		Step I	46.1418	3691.34	7997.91	95974.94
		Step J	47.2813	3782.50	8195.43	98345.10
		Step K	48.4489	3875.91	8397.81	100773.71
		Step L	49.6455	3971.64	8605.22	103262.64
		Step M	50.8714	4069.71	8817.71	105812.51
		Step N	52.1278	4170.22	9035.49	108425.82
		Step O	53.4151	4273.21	9258.62	111103.41



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0820B	Associate Engineer-B	Step A	36.1534	2892.27	6266.59	75199.07
		Step B	37.0460	2963.68	6421.31	77055.68
		Step C	37.9610	3036.88	6579.91	78958.88
		Step D	38.8985	3111.88	6742.41	80908.88
		Step E	39.8590	3188.72	6908.89	82906.72
		Step F	40.8434	3267.47	7079.52	84954.27
		Step G	41.8520	3348.16	7254.35	87052.16
		Step H	42.8855	3430.84	7433.49	89201.84
		Step I	43.9446	3515.57	7617.06	91404.77
		Step J	45.0299	3602.39	7805.18	93662.19
		Step K	46.1419	3691.35	7997.93	95975.15
		Step L	47.2814	3782.51	8195.44	98345.31
		Step M	48.4490	3875.92	8397.83	100773.92
		Step N	49.6455	3971.64	8605.22	103262.64
		Step O	50.8715	4069.72	8817.73	105812.72



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0900B	Associate Planner-B	Step A	31.7021	2536.17	5495.03	65940.37
		Step B	32.4850	2598.80	5630.73	67568.80
		Step C	33.2872	2662.98	5769.78	69237.38
		Step D	34.1093	2728.74	5912.28	70947.34
		Step E	34.9516	2796.13	6058.28	72699.33
		Step F	35.8147	2865.18	6207.88	74494.58
		Step G	36.6991	2935.93	6361.18	76334.13
		Step H	37.6055	3008.44	6518.29	78219.44
		Step I	38.5342	3082.74	6679.26	80151.14
		Step J	39.4858	3158.86	6844.21	82130.46
		Step K	40.4609	3236.87	7013.22	84158.67
		Step L	41.4601	3316.81	7186.42	86237.01
		Step M	42.4840	3398.72	7363.89	88366.72
		Step N	43.5331	3482.65	7545.74	90548.85
		Step O	44.6082	3568.66	7732.09	92785.06



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1018B	Building Inspector I-B	Step A	27.0903	2167.22	4695.65	56347.82
		Step B	27.7594	2220.75	4811.63	57739.55
		Step C	28.4449	2275.59	4930.45	59165.39
		Step D	29.1474	2331.79	5052.22	60626.59
		Step E	29.8672	2389.38	5176.98	62123.78
		Step F	30.6047	2448.38	5304.81	63657.78
		Step G	31.3606	2508.85	5435.84	65230.05
		Step H	32.1351	2570.81	5570.08	66841.01
		Step I	32.9286	2634.29	5707.62	68491.49
		Step J	33.7418	2699.34	5848.58	70182.94
		Step K	34.5751	2766.01	5993.02	71916.21
		Step L	35.4289	2834.31	6141.01	73692.11
		Step M	36.3039	2904.31	6292.68	75512.11
		Step N	37.2004	2976.03	6448.07	77376.83
		Step O	38.1191	3049.53	6607.31	79287.73



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1019B	Building Inspector II-B	Step A	29.7995	2383.96	5165.25	61982.96
		Step B	30.5353	2442.82	5292.79	63513.42
		Step C	31.2894	2503.15	5423.50	65081.95
		Step D	32.0621	2564.97	5557.43	66689.17
		Step E	32.8539	2628.31	5694.68	68336.11
		Step F	33.6653	2693.22	5835.32	70023.82
		Step G	34.4967	2759.74	5979.43	71753.14
		Step H	35.3486	2827.89	6127.09	73525.09
		Step I	36.2215	2897.72	6278.39	75340.72
		Step J	37.1160	2969.28	6433.44	77201.28
		Step K	38.0326	3042.61	6592.32	79107.81
		Step L	38.9718	3117.74	6755.11	81061.34
		Step M	39.9343	3194.74	6921.95	83063.34
		Step N	40.9204	3273.63	7092.87	85114.43
		Step O	41.9310	3354.48	7268.04	87216.48



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9425B	Building Maintenance Aide-B	Step A	18.6899	1495.19	3239.58	38874.99
		Step B	19.1515	1532.12	3319.59	39835.12
		Step C	19.6244	1569.95	3401.56	40818.75
		Step D	20.1091	1608.73	3485.58	41826.93
		Step E	20.6057	1648.46	3571.65	42859.86
		Step F	21.1146	1689.17	3659.86	43918.37
		Step G	21.6360	1730.88	3750.24	45002.88
		Step H	22.1704	1773.63	3842.87	46114.43
		Step I	22.7178	1817.42	3937.75	47253.02
		Step J	23.2789	1862.31	4035.01	48420.11
		Step K	23.8538	1908.30	4134.66	49615.90
		Step L	24.4428	1955.42	4236.75	50841.02
		Step M	25.0465	2003.72	4341.39	52096.72
		Step N	25.6650	2053.20	4448.60	53383.20
		Step O	26.2988	2103.90	4558.46	54701.50



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1030B	Building Maintenance Worker I-B	Step A	22.4279	1794.23	3887.50	46650.03
		Step B	22.9819	1838.55	3983.53	47802.35
		Step C	23.5494	1883.95	4081.90	48982.75
		Step D	24.1309	1930.47	4182.69	50192.27
		Step E	24.7269	1978.15	4286.00	51431.95
		Step F	25.3375	2027.00	4391.83	52702.00
		Step G	25.9632	2077.06	4500.29	54003.46
		Step H	26.6044	2128.35	4611.43	55337.15
		Step I	27.2614	2180.91	4725.31	56703.71
		Step J	27.9347	2234.78	4842.01	58104.18
		Step K	28.6245	2289.96	4961.58	59538.96
		Step L	29.3314	2346.51	5084.11	61009.31
		Step M	30.0558	2404.46	5209.67	62516.06
		Step N	30.7980	2463.84	5338.32	64059.84
		Step O	31.5585	2524.68	5470.14	65641.68



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1032B	Building Maintenance Worker II-B	Step A	24.6708	1973.66	4276.27	51315.26
		Step B	25.2800	2022.40	4381.87	52582.40
		Step C	25.9043	2072.34	4490.08	53880.94
		Step D	26.5440	2123.52	4600.96	55211.52
		Step E	27.1996	2175.97	4714.60	56575.17
		Step F	27.8712	2229.70	4831.01	57972.10
		Step G	28.5595	2284.76	4950.31	59403.76
		Step H	29.2649	2341.19	5072.58	60870.99
		Step I	29.9875	2399.00	5197.83	62374.00
		Step J	30.7281	2458.25	5326.20	63914.45
		Step K	31.4869	2518.95	5457.73	65492.75
		Step L	32.2646	2581.17	5592.53	67110.37
		Step M	33.0613	2644.90	5730.63	68767.50
		Step N	33.8778	2710.22	5872.15	70465.82
		Step O	34.7144	2777.15	6017.16	72205.95



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1045B	Building Plans Examiner I-B	Step A	26.3840	2110.72	4573.23	54878.72
		Step B	27.0355	2162.84	4686.15	56233.84
		Step C	27.7032	2216.26	4801.89	57622.66
		Step D	28.3873	2270.98	4920.47	59045.58
		Step E	29.0883	2327.06	5041.97	60503.66
		Step F	29.8067	2384.54	5166.49	61997.94
		Step G	30.5427	2443.42	5294.07	63528.82
		Step H	31.2970	2503.76	5424.81	65097.76
		Step I	32.0700	2565.60	5558.80	66705.60
		Step J	32.8619	2628.95	5696.06	68352.75
		Step K	33.6734	2693.87	5836.72	70040.67
		Step L	34.5050	2760.40	5980.87	71770.40
		Step M	35.3571	2828.57	6128.56	73542.77
		Step N	36.2304	2898.43	6279.94	75359.23
		Step O	37.1250	2970.00	6435.00	77220.00



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1047B	Building Plans Examiner II-B	Step A	29.0223	2321.78	5030.53	60366.38
		Step B	29.7391	2379.13	5154.78	61857.33
		Step C	30.4735	2437.88	5282.07	63384.88
		Step D	31.2260	2498.08	5412.51	64950.08
		Step E	31.9971	2559.77	5546.16	66553.97
		Step F	32.7873	2622.98	5683.13	68197.58
		Step G	33.5970	2687.76	5823.48	69881.76
		Step H	34.4268	2754.14	5967.31	71607.74
		Step I	35.2770	2822.16	6114.68	73376.16
		Step J	36.1481	2891.85	6265.67	75188.05
		Step K	37.0408	2963.26	6420.41	77044.86
		Step L	37.9556	3036.45	6578.97	78947.65
		Step M	38.8929	3111.43	6741.44	80897.23
		Step N	39.8534	3188.27	6907.92	82895.07
		Step O	40.8376	3267.01	7078.52	84942.21



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1361B	Business Systems Analyst I-B	Step A	28.4689	2277.51	4934.61	59215.31
		Step B	29.1717	2333.74	5056.43	60677.14
		Step C	29.8921	2391.37	5181.30	62175.57
		Step D	30.6303	2450.42	5309.25	63711.02
		Step E	31.3868	2510.94	5440.38	65284.54
		Step F	32.1619	2572.95	5574.73	66896.75
		Step G	32.9560	2636.48	5712.37	68548.48
		Step H	33.7700	2701.60	5853.47	70241.60
		Step I	34.6040	2768.32	5998.03	71976.32
		Step J	35.4585	2836.68	6146.14	73753.68
		Step K	36.3342	2906.74	6297.93	75575.14
		Step L	37.2315	2978.52	6453.46	77441.52
		Step M	38.1509	3052.07	6612.82	79353.87
		Step N	39.0931	3127.45	6776.14	81313.65
		Step O	40.0585	3204.68	6943.47	83321.68



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1362B	Business Systems Analyst II-B	Step A	31.3159	2505.27	5428.09	65137.07
		Step B	32.0889	2567.11	5562.08	66744.91
		Step C	32.8814	2630.51	5699.44	68393.31
		Step D	33.6934	2695.47	5840.19	70082.27
		Step E	34.5254	2762.03	5984.40	71812.83
		Step F	35.3780	2830.24	6132.19	73586.24
		Step G	36.2518	2900.14	6283.65	75403.74
		Step H	37.1470	2971.76	6438.81	77265.76
		Step I	38.0643	3045.14	6597.81	79173.74
		Step J	39.0043	3120.34	6760.75	81128.94
		Step K	39.9675	3197.40	6927.70	83132.40
		Step L	40.9546	3276.37	7098.80	85185.57
		Step M	41.9660	3357.28	7274.11	87289.28
		Step N	43.0024	3440.19	7453.75	89444.99
		Step O	44.0644	3525.15	7637.83	91653.95



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1055B	Buyer I-B	Step A	23.7853	1902.82	4122.79	49473.42
		Step B	24.3727	1949.82	4224.60	50695.22
		Step C	24.9745	1997.96	4328.91	51946.96
		Step D	25.5913	2047.30	4435.83	53229.90
		Step E	26.2233	2097.86	4545.37	54544.46
		Step F	26.8709	2149.67	4657.62	55891.47
		Step G	27.5345	2202.76	4772.65	57271.76
		Step H	28.2145	2257.16	4890.51	58686.16
		Step I	28.9112	2312.90	5011.27	60135.30
		Step J	29.6252	2370.02	5135.03	61620.42
		Step K	30.3569	2428.55	5261.86	63142.35
		Step L	31.1066	2488.53	5391.81	64701.73
		Step M	31.8747	2549.98	5524.95	66299.38
		Step N	32.6619	2612.95	5661.40	67936.75
		Step O	33.4685	2677.48	5801.21	69614.48



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1060B	Buyer II-B	Step A	26.1639	2093.11	4535.08	54420.91
		Step B	26.8099	2144.79	4647.05	55764.59
		Step C	27.4720	2197.76	4761.81	57141.76
		Step D	28.1505	2252.04	4879.42	58553.04
		Step E	28.8457	2307.66	4999.92	59999.06
		Step F	29.5580	2364.64	5123.39	61480.64
		Step G	30.2880	2423.04	5249.92	62999.04
		Step H	31.0360	2482.88	5379.57	64554.88
		Step I	31.8024	2544.19	5512.42	66148.99
		Step J	32.5878	2607.02	5648.55	67782.62
		Step K	33.3926	2671.41	5788.05	69456.61
		Step L	34.2172	2737.38	5930.98	71171.78
		Step M	35.0622	2804.98	6077.45	72929.38
		Step N	35.9281	2874.25	6227.54	74730.45
		Step O	36.8153	2945.22	6381.32	76575.82



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1225B	Child Care Site Coordinator-B	Step A	22.2712	1781.70	3860.34	46324.10
		Step B	22.8212	1825.70	3955.67	47468.10
		Step C	23.3849	1870.79	4053.38	48640.59
		Step D	23.9623	1916.98	4153.47	49841.58
		Step E	24.5541	1964.33	4256.04	51072.53
		Step F	25.1605	2012.84	4361.15	52333.84
		Step G	25.7819	2062.55	4468.86	53626.35
		Step H	26.4186	2113.49	4579.22	54950.69
		Step I	27.0710	2165.68	4692.31	56307.68
		Step J	27.7395	2219.16	4808.18	57698.16
		Step K	28.4245	2273.96	4926.91	59122.96
		Step L	29.1265	2330.12	5048.59	60583.12
		Step M	29.8458	2387.66	5173.27	62079.26
		Step N	30.5828	2446.62	5301.02	63612.22
		Step O	31.3380	2507.04	5431.92	65183.04



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1226B	City Clerk Technician I-B	Step A	23.0364	1842.91	3992.98	47915.71
		Step B	23.6053	1888.42	4091.59	49099.02
		Step C	24.1882	1935.06	4192.62	50311.46
		Step D	24.7855	1982.84	4296.15	51553.84
		Step E	25.3976	2031.81	4402.25	52827.01
		Step F	26.0248	2081.98	4510.97	54131.58
		Step G	26.6675	2133.40	4622.37	55468.40
		Step H	27.3262	2186.10	4736.54	56838.50
		Step I	28.0010	2240.08	4853.51	58242.08
		Step J	28.6924	2295.39	4973.35	59680.19
		Step K	29.4010	2352.08	5096.17	61154.08
		Step L	30.1271	2410.17	5222.03	62664.37
		Step M	30.8712	2469.70	5351.01	64212.10
		Step N	31.6335	2530.68	5483.14	65797.68
		Step O	32.4147	2593.18	5618.55	67422.58



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1227B	City Clerk Technician II-B	Step A	25.3400	2027.20	4392.27	52707.20
		Step B	25.9659	2077.27	4500.76	54009.07
		Step C	26.6071	2128.57	4611.90	55342.77
		Step D	27.2641	2181.13	4725.78	56709.33
		Step E	27.9374	2234.99	4842.48	58109.79
		Step F	28.6274	2290.19	4962.08	59544.99
		Step G	29.3343	2346.74	5084.61	61015.34
		Step H	30.0587	2404.70	5210.17	62522.10
		Step I	30.8011	2464.09	5338.86	64066.29
		Step J	31.5617	2524.94	5470.69	65648.34
		Step K	32.3412	2587.30	5605.81	67269.70
		Step L	33.1399	2651.19	5744.25	68930.99
		Step M	33.9582	2716.66	5886.09	70633.06
		Step N	34.7968	2783.74	6031.45	72377.34
		Step O	35.6562	2852.50	6180.41	74164.90



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1364B	Code Enforcement Inspector I-B	Step A	23.9711	1917.69	4154.99	49859.89
		Step B	24.5631	1965.05	4257.60	51091.25
		Step C	25.1697	2013.58	4362.75	52352.98
		Step D	25.7912	2063.30	4470.47	53645.70
		Step E	26.4282	2114.26	4580.89	54970.66
		Step F	27.0807	2166.46	4693.99	56327.86
		Step G	27.7496	2219.97	4809.93	57719.17
		Step H	28.4349	2274.79	4928.72	59144.59
		Step I	29.1371	2330.97	5050.43	60605.17
		Step J	29.8566	2388.53	5175.14	62101.73
		Step K	30.5939	2447.51	5302.94	63635.31
		Step L	31.3494	2507.95	5433.90	65206.75
		Step M	32.1236	2569.89	5568.09	66817.09
		Step N	32.9170	2633.36	5705.61	68467.36
		Step O	33.7298	2698.38	5846.50	70157.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1369B	Code Enforcement Inspector II-B	Step A	26.3682	2109.46	4570.49	54845.86
		Step B	27.0193	2161.54	4683.35	56200.14
		Step C	27.6866	2214.93	4799.01	57588.13
		Step D	28.3703	2269.62	4917.52	59010.22
		Step E	29.0710	2325.68	5038.97	60467.68
		Step F	29.7888	2383.10	5163.39	61960.70
		Step G	30.5246	2441.97	5290.93	63491.17
		Step H	31.2784	2502.27	5421.59	65059.07
		Step I	32.0508	2564.06	5555.47	66665.66
		Step J	32.8423	2627.38	5692.67	68311.98
		Step K	33.6533	2692.26	5833.24	69998.86
		Step L	34.4844	2758.75	5977.30	71727.55
		Step M	35.3360	2826.88	6124.91	73498.88
		Step N	36.2086	2896.69	6276.16	75313.89
		Step O	37.1029	2968.23	6431.17	77174.03



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1401B	Community Relations Analyst-B	Step A	31.7524	2540.19	5503.75	66044.99
		Step B	32.5365	2602.92	5639.66	67675.92
		Step C	33.3401	2667.21	5778.95	69347.41
		Step D	34.1634	2733.07	5921.66	71059.87
		Step E	35.0071	2800.57	6067.90	72814.77
		Step F	35.8716	2869.73	6217.74	74612.93
		Step G	36.7575	2940.60	6371.30	76455.60
		Step H	37.6652	3013.22	6528.63	78343.62
		Step I	38.5954	3087.63	6689.87	80278.43
		Step J	39.5485	3163.88	6855.07	82260.88
		Step K	40.5252	3242.02	7024.37	84292.42
		Step L	41.5260	3322.08	7197.84	86374.08
		Step M	42.5515	3404.12	7375.59	88507.12
		Step N	43.6023	3488.18	7557.73	90692.78
		Step O	44.6791	3574.33	7744.38	92932.53



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1248B	Construction Inspection Supervisor-B	Step A	36.2162	2897.30	6277.47	75329.70
		Step B	37.1106	2968.85	6432.50	77190.05
		Step C	38.0271	3042.17	6591.36	79096.37
		Step D	38.9662	3117.30	6754.14	81049.70
		Step E	39.9285	3194.28	6920.94	83051.28
		Step F	40.9145	3273.16	7091.85	85102.16
		Step G	41.9249	3353.99	7266.98	87203.79
		Step H	42.9602	3436.82	7446.43	89357.22
		Step I	44.0211	3521.69	7630.32	91563.89
		Step J	45.1083	3608.66	7818.77	93825.26
		Step K	46.2223	3697.78	8011.87	96142.38
		Step L	47.3638	3789.10	8209.73	98516.70
		Step M	48.5334	3882.67	8412.46	100949.47
		Step N	49.7320	3978.56	8620.21	103442.56
		Step O	50.9601	4076.81	8833.08	105997.01



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1432B	Construction Inspector I-B	Step A	26.0268	2082.14	4511.31	54135.74
		Step B	26.6695	2133.56	4622.71	55472.56
		Step C	27.3281	2186.25	4736.87	56842.45
		Step D	28.0029	2240.23	4853.84	58246.03
		Step E	28.6945	2295.56	4973.71	59684.56
		Step F	29.4032	2352.26	5096.55	61158.66
		Step G	30.1292	2410.34	5222.39	62668.74
		Step H	30.8733	2469.86	5351.37	64216.46
		Step I	31.6358	2530.86	5483.54	65802.46
		Step J	32.4170	2593.36	5618.95	67427.36
		Step K	33.2176	2657.41	5757.72	69092.61
		Step L	34.0379	2723.03	5899.90	70798.83
		Step M	34.8784	2790.27	6045.59	72547.07
		Step N	35.7398	2859.18	6194.90	74338.78
		Step O	36.6224	2929.79	6347.88	76174.59



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1434B	Construction Inspector II-B	Step A	28.6294	2290.35	4962.43	59549.15
		Step B	29.3365	2346.92	5084.99	61019.92
		Step C	30.0609	2404.87	5210.56	62526.67
		Step D	30.8032	2464.26	5339.22	64070.66
		Step E	31.5640	2525.12	5471.09	65653.12
		Step F	32.3434	2587.47	5606.19	67274.27
		Step G	33.1422	2651.38	5744.65	68935.78
		Step H	33.9606	2716.85	5886.50	70638.05
		Step I	34.7993	2783.94	6031.88	72382.54
		Step J	35.6587	2852.70	6180.84	74170.10
		Step K	36.5393	2923.14	6333.48	76001.74
		Step L	37.4417	2995.34	6489.89	77878.74
		Step M	38.3663	3069.30	6650.16	79801.90
		Step N	39.3138	3145.10	6814.39	81772.70
		Step O	40.2846	3222.77	6982.66	83791.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1450B	Courier-B	Step A	13.5414	1083.31	2347.18	28166.11
		Step B	13.8758	1110.06	2405.14	28861.66
		Step C	14.2184	1137.47	2464.52	29574.27
		Step D	14.5696	1165.57	2525.40	30304.77
		Step E	14.9295	1194.36	2587.78	31053.36
		Step F	15.2981	1223.85	2651.67	31820.05
		Step G	15.6759	1254.07	2717.16	32605.87
		Step H	16.0631	1285.05	2784.27	33411.25
		Step I	16.4597	1316.78	2853.01	34236.18
		Step J	16.8662	1349.30	2923.47	35081.70
		Step K	17.2827	1382.62	2995.67	35948.02
		Step L	17.7095	1416.76	3069.65	36835.76
		Step M	18.1469	1451.75	3145.46	37745.55
		Step N	18.5951	1487.61	3223.15	38677.81
		Step O	19.0543	1524.34	3302.75	39632.94



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1485B	Custodian-B	Step A	16.6886	1335.09	2892.69	34712.29
		Step B	17.1007	1368.06	2964.12	35569.46
		Step C	17.5229	1401.83	3037.30	36447.63
		Step D	17.9557	1436.46	3112.32	37347.86
		Step E	18.3991	1471.93	3189.18	38270.13
		Step F	18.8535	1508.28	3267.94	39215.28
		Step G	19.3191	1545.53	3348.64	40183.73
		Step H	19.7962	1583.70	3431.34	41176.10
		Step I	20.2851	1622.81	3516.08	42193.01
		Step J	20.7860	1662.88	3602.91	43234.88
		Step K	21.2994	1703.95	3691.90	44302.75
		Step L	21.8253	1746.02	3783.05	45396.62
		Step M	22.3644	1789.15	3876.50	46517.95
		Step N	22.9166	1833.33	3972.21	47666.53
		Step O	23.4826	1878.61	4070.32	48843.81



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1546B	Data Management Specialist I-B	Step A	29.8871	2390.97	5180.43	62165.17
		Step B	30.6251	2450.01	5308.35	63700.21
		Step C	31.3815	2510.52	5439.46	65273.52
		Step D	32.1564	2572.51	5573.78	66885.31
		Step E	32.9505	2636.04	5711.42	68537.04
		Step F	33.7643	2701.14	5852.48	70229.74
		Step G	34.5980	2767.84	5996.99	71963.84
		Step H	35.4525	2836.20	6145.10	73741.20
		Step I	36.3281	2906.25	6296.87	75562.45
		Step J	37.2252	2978.02	6452.37	77428.42
		Step K	38.1445	3051.56	6611.71	79340.56
		Step L	39.0865	3126.92	6774.99	81299.92
		Step M	40.0517	3204.14	6942.29	83307.54
		Step N	41.0408	3283.26	7113.74	85364.86
		Step O	42.0543	3364.34	7289.41	87472.94



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1548B	Data Management Specialist II-B	Step A	32.8758	2630.06	5698.47	68381.66
		Step B	33.6877	2695.02	5839.20	70070.42
		Step C	34.5196	2761.57	5983.40	71800.77
		Step D	35.3720	2829.76	6131.15	73573.76
		Step E	36.2455	2899.64	6282.55	75390.64
		Step F	37.1407	2971.26	6437.72	77252.66
		Step G	38.0579	3044.63	6596.70	79160.43
		Step H	38.9977	3119.82	6759.60	81115.22
		Step I	39.9608	3196.86	6926.54	83118.46
		Step J	40.9476	3275.81	7097.58	85171.01
		Step K	41.9589	3356.71	7272.88	87274.51
		Step L	42.9951	3439.61	7452.48	89429.81
		Step M	44.0569	3524.55	7636.53	91638.35
		Step N	45.1448	3611.58	7825.10	93901.18
		Step O	46.2597	3700.78	8018.35	96220.18



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1551B	Database Analyst I-B	Step A	29.4587	2356.70	5106.17	61274.10
		Step B	30.1862	2414.90	5232.27	62787.30
		Step C	30.9317	2474.54	5361.49	64337.94
		Step D	31.6955	2535.64	5493.89	65926.64
		Step E	32.4783	2598.26	5629.57	67554.86
		Step F	33.2803	2662.42	5768.59	69223.02
		Step G	34.1022	2728.18	5911.05	70932.58
		Step H	34.9443	2795.54	6057.01	72684.14
		Step I	35.8074	2864.59	6206.62	74479.39
		Step J	36.6916	2935.33	6359.88	76318.53
		Step K	37.5978	3007.82	6516.95	78203.42
		Step L	38.5263	3082.10	6677.89	80134.70
		Step M	39.4776	3158.21	6842.78	82113.41
		Step N	40.4525	3236.20	7011.77	84141.20
		Step O	41.4515	3316.12	7184.93	86219.12



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1552B	Database Analyst II-B	Step A	32.4046	2592.37	5616.80	67401.57
		Step B	33.2048	2656.38	5755.50	69065.98
		Step C	34.0248	2721.98	5897.63	70771.58
		Step D	34.8651	2789.21	6043.28	72519.41
		Step E	35.7261	2858.09	6192.52	74310.29
		Step F	36.6084	2928.67	6345.46	76145.47
		Step G	37.5125	3001.00	6502.17	78026.00
		Step H	38.4389	3075.11	6662.74	79952.91
		Step I	39.3881	3151.05	6827.27	81927.25
		Step J	40.3608	3228.86	6995.87	83950.46
		Step K	41.3575	3308.60	7168.63	86023.60
		Step L	42.3789	3390.31	7345.68	88148.11
		Step M	43.4254	3474.03	7527.07	90324.83
		Step N	44.4979	3559.83	7712.97	92555.63
		Step O	45.5967	3647.74	7903.43	94841.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1660B	Deputy City Clerk I-B	Step A	16.0379	1283.03	2779.90	33358.83
		Step B	16.4339	1314.71	2848.54	34182.51
		Step C	16.8397	1347.18	2918.88	35026.58
		Step D	17.2556	1380.45	2990.97	35891.65
		Step E	17.6818	1414.54	3064.85	36778.14
		Step F	18.1184	1449.47	3140.52	37686.27
		Step G	18.5658	1485.26	3218.07	38616.86
		Step H	19.0243	1521.94	3297.55	39570.54
		Step I	19.4941	1559.53	3378.98	40547.73
		Step J	19.9755	1598.04	3462.42	41549.04
		Step K	20.4689	1637.51	3547.94	42575.31
		Step L	20.9743	1677.94	3635.55	43626.54
		Step M	21.4924	1719.39	3725.35	44704.19
		Step N	22.0231	1761.85	3817.34	45808.05
		Step O	22.5669	1805.35	3911.60	46939.15



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1665B	Deputy City Clerk II-B	Step A	17.6416	1411.33	3057.88	36694.53
		Step B	18.0772	1446.18	3133.38	37600.58
		Step C	18.5237	1481.90	3210.77	38529.30
		Step D	18.9811	1518.49	3290.06	39480.69
		Step E	19.4498	1555.98	3371.30	40455.58
		Step F	19.9301	1594.41	3454.55	41454.61
		Step G	20.4224	1633.79	3539.88	42478.59
		Step H	20.9267	1674.14	3627.29	43527.54
		Step I	21.4435	1715.48	3716.87	44602.48
		Step J	21.9731	1757.85	3808.67	45704.05
		Step K	22.5156	1801.25	3902.70	46832.45
		Step L	23.0717	1845.74	3999.09	47989.14
		Step M	23.6415	1891.32	4097.86	49174.32
		Step N	24.2254	1938.03	4199.07	50388.83
		Step O	24.8236	1985.89	4302.76	51633.09



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1282B	Development Services Analyst-B	Step A	31.4504	2516.03	5451.40	65416.83
		Step B	32.2270	2578.16	5586.01	67032.16
		Step C	33.0229	2641.83	5723.97	68687.63
		Step D	33.8383	2707.06	5865.31	70383.66
		Step E	34.6740	2773.92	6010.16	72121.92
		Step F	35.5303	2842.42	6158.59	73903.02
		Step G	36.4077	2912.62	6310.67	75728.02
		Step H	37.3069	2984.55	6466.53	77598.35
		Step I	38.2281	3058.25	6626.20	79514.45
		Step J	39.1722	3133.78	6789.85	81478.18
		Step K	40.1396	3211.17	6957.53	83490.37
		Step L	41.1308	3290.46	7129.34	85552.06
		Step M	42.1467	3371.74	7305.43	87665.14
		Step N	43.1875	3455.00	7485.83	89830.00
		Step O	44.2540	3540.32	7670.69	92048.32



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	21.9025	1752.20	3796.43	45557.20
Step B	22.4434	1795.47	3890.19	46682.27
Step C	22.9977	1839.82	3986.27	47835.22
Step D	23.5656	1885.25	4084.70	49016.45
Step E	24.1475	1931.80	4185.57	50226.80
Step F	24.7439	1979.51	4288.94	51467.31
Step G	25.3549	2028.39	4394.85	52738.19
Step H	25.9811	2078.49	4503.39	54040.69
Step I	26.6227	2129.82	4614.60	55375.22
Step J	27.2802	2182.42	4728.57	56742.82
Step K	27.9539	2236.31	4845.34	58144.11
Step L	28.6442	2291.54	4964.99	59579.94
Step M	29.3516	2348.13	5087.61	61051.33
Step N	30.0764	2406.11	5213.24	62558.91
Step O	30.8191	2465.53	5341.98	64103.73



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1672B	Development Technician II-B	Step A	24.0928	1927.42	4176.09	50113.02
		Step B	24.6877	1975.02	4279.20	51350.42
		Step C	25.2974	2023.79	4384.88	52618.59
		Step D	25.9221	2073.77	4493.16	53917.97
		Step E	26.5623	2124.98	4604.13	55249.58
		Step F	27.2182	2177.46	4717.82	56613.86
		Step G	27.8904	2231.23	4834.34	58012.03
		Step H	28.5792	2286.34	4953.73	59444.74
		Step I	29.2850	2342.80	5076.07	60912.80
		Step J	30.0081	2400.65	5201.40	62416.85
		Step K	30.7493	2459.94	5329.88	63958.54
		Step L	31.5087	2520.70	5461.51	65538.10
		Step M	32.2867	2582.94	5596.36	67156.34
		Step N	33.0841	2646.73	5734.58	68814.93
		Step O	33.9011	2712.09	5876.19	70514.29



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9549B	ERP Business Analyst I-B	Step A	33.4887	2679.10	5804.71	69656.50
		Step B	34.3157	2745.26	5948.05	71376.66
		Step C	35.1631	2813.05	6094.94	73139.25
		Step D	36.0315	2882.52	6245.46	74945.52
		Step E	36.9213	2953.70	6399.69	76796.30
		Step F	37.8331	3026.65	6557.74	78692.85
		Step G	38.7674	3101.39	6719.68	80636.19
		Step H	39.7248	3177.98	6885.63	82627.58
		Step I	40.7058	3256.46	7055.67	84668.06
		Step J	41.7110	3336.88	7229.91	86758.88
		Step K	42.7411	3419.29	7408.46	88901.49
		Step L	43.7966	3503.73	7591.41	91096.93
		Step M	44.8782	3590.26	7778.89	93346.66
		Step N	45.9864	3678.91	7970.98	95651.71
		Step O	47.1221	3769.77	8167.83	98013.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9550B	ERP Business Analyst II-B	Step A	36.8375	2947.00	6385.17	76622.00
		Step B	37.7472	3019.78	6542.85	78514.18
		Step C	38.6794	3094.35	6704.43	80453.15
		Step D	39.6346	3170.77	6870.00	82439.97
		Step E	40.6134	3249.07	7039.66	84475.87
		Step F	41.6164	3329.31	7213.51	86562.11
		Step G	42.6441	3411.53	7391.64	88699.73
		Step H	43.6973	3495.78	7574.20	90890.38
		Step I	44.7763	3582.10	7761.23	93134.70
		Step J	45.8821	3670.57	7952.90	95434.77
		Step K	47.0152	3761.22	8149.30	97791.62
		Step L	48.1763	3854.10	8350.56	100206.70
		Step M	49.3660	3949.28	8556.77	102681.28
		Step N	50.5851	4046.81	8768.08	105217.01
		Step O	51.8343	4146.74	8984.61	107815.34



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2466B	Energy Program Technician-B	Step A	24.5990	1967.92	4263.83	51165.92
		Step B	25.2065	2016.52	4369.13	52429.52
		Step C	25.8289	2066.31	4477.01	53724.11
		Step D	26.4668	2117.34	4587.58	55050.94
		Step E	27.1204	2169.63	4700.87	56410.43
		Step F	27.7902	2223.22	4816.97	57803.62
		Step G	28.4764	2278.11	4935.91	59230.91
		Step H	29.1797	2334.38	5057.81	60693.78
		Step I	29.9003	2392.02	5182.72	62192.62
		Step J	30.6387	2451.10	5310.71	63728.50
		Step K	31.3953	2511.62	5441.85	65302.22
		Step L	32.1706	2573.65	5576.24	66914.85
		Step M	32.9651	2637.21	5713.95	68567.41
		Step N	33.7792	2702.34	5855.06	70260.74
		Step O	34.6133	2769.06	5999.64	71995.66



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1300B	Engineering Technician I-B	Step A	22.2710	1781.68	3860.31	46323.68
		Step B	22.8211	1825.69	3955.66	47467.89
		Step C	23.3847	1870.78	4053.35	48640.18
		Step D	23.9622	1916.98	4153.45	49841.38
		Step E	24.5539	1964.31	4256.01	51072.11
		Step F	25.1603	2012.82	4361.12	52333.42
		Step G	25.7816	2062.53	4468.81	53625.73
		Step H	26.4183	2113.46	4579.17	54950.06
		Step I	27.0708	2165.66	4692.27	56307.26
		Step J	27.7393	2219.14	4808.15	57697.74
		Step K	28.4243	2273.94	4926.88	59122.54
		Step L	29.1263	2330.10	5048.56	60582.70
		Step M	29.8456	2387.65	5173.24	62078.85
		Step N	30.5825	2446.60	5300.97	63611.60
		Step O	31.3378	2507.02	5431.89	65182.62



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1350B	Engineering Technician II-B	Step A	24.4982	1959.86	4246.35	50956.26
		Step B	25.1032	2008.26	4351.22	52214.66
		Step C	25.7231	2057.85	4458.67	53504.05
		Step D	26.3584	2108.67	4568.79	54825.47
		Step E	27.0093	2160.74	4681.61	56179.34
		Step F	27.6763	2214.10	4797.23	57566.70
		Step G	28.3598	2268.78	4915.70	58988.38
		Step H	29.0602	2324.82	5037.10	60445.22
		Step I	29.7778	2382.22	5161.49	61937.82
		Step J	30.5131	2441.05	5288.94	63467.25
		Step K	31.2667	2501.34	5419.56	65034.74
		Step L	32.0389	2563.11	5553.41	66640.91
		Step M	32.8301	2626.41	5690.55	68286.61
		Step N	33.6408	2691.26	5831.07	69972.86
		Step O	34.4716	2757.73	5975.08	71700.93



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
2542B	Environmental Compliance Specialist I-B	Step A	25.2852	2022.82	4382.77	52593.22
		Step B	25.9096	2072.77	4491.00	53891.97
		Step C	26.5495	2123.96	4601.91	55222.96
		Step D	27.2051	2176.41	4715.55	56586.61
		Step E	27.8770	2230.16	4832.01	57984.16
		Step F	28.5655	2285.24	4951.35	59416.24
		Step G	29.2709	2341.67	5073.62	60883.47
		Step H	29.9937	2399.50	5198.91	62386.90
		Step I	30.7344	2458.75	5327.30	63927.55
		Step J	31.4934	2519.47	5458.86	65506.27
		Step K	32.2711	2581.69	5593.66	67123.89
		Step L	33.0681	2645.45	5731.80	68781.65
		Step M	33.8848	2710.78	5873.37	70480.38
		Step N	34.7216	2777.73	6018.41	72220.93
		Step O	35.5790	2846.32	6167.03	74004.32



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2544B	Environmental Compliance Specialist II-B	Step A	27.8137	2225.10	4821.04	57852.50
		Step B	28.5006	2280.05	4940.10	59281.25
		Step C	29.2044	2336.35	5062.10	60745.15
		Step D	29.9256	2394.05	5187.10	62245.25
		Step E	30.6647	2453.18	5315.21	63782.58
		Step F	31.4220	2513.76	5446.48	65357.76
		Step G	32.1980	2575.84	5580.99	66971.84
		Step H	32.9931	2639.45	5718.80	68625.65
		Step I	33.8079	2704.63	5860.04	70320.43
		Step J	34.6427	2771.42	6004.73	72056.82
		Step K	35.4983	2839.86	6153.04	73836.46
		Step L	36.3749	2909.99	6304.98	75659.79
		Step M	37.2732	2981.86	6460.69	77528.26
		Step N	38.1936	3055.49	6620.22	79442.69
		Step O	39.1369	3130.95	6783.73	81404.75



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2560B	Equipment Serviceworker-B	Step A	20.5022	1640.18	3553.71	42644.58
		Step B	21.0085	1680.68	3641.47	43697.68
		Step C	21.5273	1722.18	3731.40	44776.78
		Step D	22.0590	1764.72	3823.56	45882.72
		Step E	22.6037	1808.30	3917.97	47015.70
		Step F	23.1619	1852.95	4014.73	48176.75
		Step G	23.7339	1898.71	4113.88	49366.51
		Step H	24.3200	1945.60	4215.47	50585.60
		Step I	24.9206	1993.65	4319.57	51834.85
		Step J	25.5361	2042.89	4426.26	53115.09
		Step K	26.1666	2093.33	4535.54	54426.53
		Step L	26.8129	2145.03	4647.57	55770.83
		Step M	27.4750	2198.00	4762.33	57148.00
		Step N	28.1535	2252.28	4879.94	58559.28
		Step O	28.8488	2307.90	5000.46	60005.50



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3334B	Finance Clerk I-B	Step A	17.0209	1361.67	2950.29	35403.47
		Step B	17.4412	1395.30	3023.14	36277.70
		Step C	17.8720	1429.76	3097.81	37173.76
		Step D	18.3133	1465.06	3174.31	38091.66
		Step E	18.7656	1501.25	3252.70	39032.45
		Step F	19.2290	1538.32	3333.03	39996.32
		Step G	19.7039	1576.31	3415.34	40984.11
		Step H	20.1904	1615.23	3499.67	41996.03
		Step I	20.6891	1655.13	3586.11	43033.33
		Step J	21.2000	1696.00	3674.67	44096.00
		Step K	21.7235	1737.88	3765.41	45184.88
		Step L	22.2600	1780.80	3858.40	46300.80
		Step M	22.8097	1824.78	3953.68	47444.18
		Step N	23.3730	1869.84	4051.32	48615.84
		Step O	23.9503	1916.02	4151.39	49816.62



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3335B	Finance Clerk II-B	Step A	18.7230	1497.84	3245.32	38943.84
		Step B	19.1853	1534.82	3325.45	39905.42
		Step C	19.6591	1572.73	3407.58	40890.93
		Step D	20.1446	1611.57	3491.73	41900.77
		Step E	20.6421	1651.37	3577.96	42935.57
		Step F	21.1519	1692.15	3666.33	43995.95
		Step G	21.6742	1733.94	3756.86	45082.34
		Step H	22.2095	1776.76	3849.65	46195.76
		Step I	22.7580	1820.64	3944.72	47336.64
		Step J	23.3200	1865.60	4042.13	48505.60
		Step K	23.8959	1911.67	4141.96	49703.47
		Step L	24.4861	1958.89	4244.26	50931.09
		Step M	25.0907	2007.26	4349.05	52188.66
		Step N	25.7104	2056.83	4456.47	53477.63
		Step O	26.3452	2107.62	4566.50	54798.02



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3325B	Finance Technician I-B	Step A	19.5225	1561.80	3383.90	40606.80
		Step B	20.0046	1600.37	3467.46	41609.57
		Step C	20.4987	1639.90	3553.11	42637.30
		Step D	21.0049	1680.39	3640.85	43690.19
		Step E	21.5236	1721.89	3730.76	44769.09
		Step F	22.0551	1764.41	3822.88	45874.61
		Step G	22.5998	1807.98	3917.30	47007.58
		Step H	23.1579	1852.63	4014.04	48168.43
		Step I	23.7298	1898.38	4113.17	49357.98
		Step J	24.3158	1945.26	4214.74	50576.86
		Step K	24.9163	1993.30	4318.83	51825.90
		Step L	25.5317	2042.54	4425.49	53105.94
		Step M	26.1621	2092.97	4534.76	54417.17
		Step N	26.8082	2144.66	4646.75	55761.06
		Step O	27.4703	2197.62	4761.52	57138.22



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3326B	Finance Technician II-B	Step A	21.4747	1717.98	3722.28	44667.38
		Step B	22.0051	1760.41	3814.22	45770.61
		Step C	22.5486	1803.89	3908.42	46901.09
		Step D	23.1054	1848.43	4004.94	48059.23
		Step E	23.6760	1894.08	4103.84	49246.08
		Step F	24.2607	1940.86	4205.19	50462.26
		Step G	24.8598	1988.78	4309.03	51708.38
		Step H	25.4737	2037.90	4415.44	52985.30
		Step I	26.1028	2088.22	4524.49	54293.82
		Step J	26.7474	2139.79	4636.22	55634.59
		Step K	27.4080	2192.64	4750.72	57008.64
		Step L	28.0848	2246.78	4868.03	58416.38
		Step M	28.7783	2302.26	4988.24	59858.86
		Step N	29.4891	2359.13	5111.44	61337.33
		Step O	30.2173	2417.38	5237.67	62851.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3314B	Finance Utility Billing Analyst I-B	Step A	33.4887	2679.10	5804.71	69656.50
		Step B	34.3157	2745.26	5948.05	71376.66
		Step C	35.1631	2813.05	6094.94	73139.25
		Step D	36.0315	2882.52	6245.46	74945.52
		Step E	36.9213	2953.70	6399.69	76796.30
		Step F	37.8331	3026.65	6557.74	78692.85
		Step G	38.7674	3101.39	6719.68	80636.19
		Step H	39.7248	3177.98	6885.63	82627.58
		Step I	40.7058	3256.46	7055.67	84668.06
		Step J	41.7110	3336.88	7229.91	86758.88
		Step K	42.7411	3419.29	7408.46	88901.49
		Step L	43.7966	3503.73	7591.41	91096.93
		Step M	44.8782	3590.26	7778.89	93346.66
		Step N	45.9864	3678.91	7970.98	95651.71
		Step O	47.1221	3769.77	8167.83	98013.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3315B	Finance Utility Billing Analyst II-B	Step A	36.8375	2947.00	6385.17	76622.00
		Step B	37.7472	3019.78	6542.85	78514.18
		Step C	38.6794	3094.35	6704.43	80453.15
		Step D	39.6346	3170.77	6870.00	82439.97
		Step E	40.6134	3249.07	7039.66	84475.87
		Step F	41.6164	3329.31	7213.51	86562.11
		Step G	42.6441	3411.53	7391.64	88699.73
		Step H	43.6973	3495.78	7574.20	90890.38
		Step I	44.7763	3582.10	7761.23	93134.70
		Step J	45.8821	3670.57	7952.90	95434.77
		Step K	47.0152	3761.22	8149.30	97791.62
		Step L	48.1763	3854.10	8350.56	100206.70
		Step M	49.3660	3949.28	8556.77	102681.28
		Step N	50.5851	4046.81	8768.08	105217.01
		Step O	51.8343	4146.74	8984.61	107815.34



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3316B	Financial Analyst I-B	Step A	33.4886	2679.09	5804.69	69656.29
		Step B	34.3156	2745.25	5948.04	71376.45
		Step C	35.1631	2813.05	6094.94	73139.25
		Step D	36.0315	2882.52	6245.46	74945.52
		Step E	36.9213	2953.70	6399.69	76796.30
		Step F	37.8331	3026.65	6557.74	78692.85
		Step G	38.7674	3101.39	6719.68	80636.19
		Step H	39.7248	3177.98	6885.63	82627.58
		Step I	40.7058	3256.46	7055.67	84668.06
		Step J	41.7110	3336.88	7229.91	86758.88
		Step K	42.7411	3419.29	7408.46	88901.49
		Step L	43.7966	3503.73	7591.41	91096.93
		Step M	44.8781	3590.25	7778.87	93346.45
		Step N	45.9864	3678.91	7970.98	95651.71
		Step O	47.1221	3769.77	8167.83	98013.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3318B	Financial Analyst II-B	Step A	36.8375	2947.00	6385.17	76622.00
		Step B	37.7472	3019.78	6542.85	78514.18
		Step C	38.6794	3094.35	6704.43	80453.15
		Step D	39.6346	3170.77	6870.00	82439.97
		Step E	40.6134	3249.07	7039.66	84475.87
		Step F	41.6164	3329.31	7213.51	86562.11
		Step G	42.6441	3411.53	7391.64	88699.73
		Step H	43.6973	3495.78	7574.20	90890.38
		Step I	44.7763	3582.10	7761.23	93134.70
		Step J	45.8821	3670.57	7952.90	95434.77
		Step K	47.0152	3761.22	8149.30	97791.62
		Step L	48.1763	3854.10	8350.56	100206.70
		Step M	49.3660	3949.28	8556.77	102681.28
		Step N	50.5851	4046.81	8768.08	105217.01
		Step O	51.8343	4146.74	8984.61	107815.34



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3319B	Fleet Management Technician-B	Step A	28.5288	2282.30	4944.99	59339.90
		Step B	29.2334	2338.67	5067.12	60805.47
		Step C	29.9553	2396.42	5192.25	62307.02
		Step D	30.6950	2455.60	5320.47	63845.60
		Step E	31.4531	2516.25	5451.87	65422.45
		Step F	32.2298	2578.38	5586.50	67037.98
		Step G	33.0257	2642.06	5724.45	68693.46
		Step H	33.8413	2707.30	5865.83	70389.90
		Step I	34.6770	2774.16	6010.68	72128.16
		Step J	35.5334	2842.67	6159.12	73909.47
		Step K	36.4109	2912.87	6311.22	75734.67
		Step L	37.3101	2984.81	6467.08	77605.01
		Step M	38.2315	3058.52	6626.79	79521.52
		Step N	39.1756	3134.05	6790.44	81485.25
		Step O	40.1431	3211.45	6958.14	83497.65



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3410B	GIS Analyst I-B	Step A	27.0292	2162.34	4685.06	56220.74
		Step B	27.6965	2215.72	4800.73	57608.72
		Step C	28.3805	2270.44	4919.29	59031.44
		Step D	29.0814	2326.51	5040.78	60489.31
		Step E	29.7997	2383.98	5165.28	61983.38
		Step F	30.5355	2442.84	5292.82	63513.84
		Step G	31.2896	2503.17	5423.53	65082.37
		Step H	32.0622	2564.98	5557.45	66689.38
		Step I	32.8542	2628.34	5694.73	68336.74
		Step J	33.6655	2693.24	5835.35	70024.24
		Step K	34.4968	2759.74	5979.45	71753.34
		Step L	35.3488	2827.90	6127.13	73525.50
		Step M	36.2217	2897.74	6278.43	75341.14
		Step N	37.1162	2969.30	6433.47	77201.70
		Step O	38.0328	3042.62	6592.35	79108.22



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3412B	GIS Analyst II-B	Step A	29.9530	2396.24	5191.85	62302.24
		Step B	30.6924	2455.39	5320.02	63840.19
		Step C	31.4503	2516.02	5451.39	65416.62
		Step D	32.2271	2578.17	5586.03	67032.37
		Step E	33.0229	2641.83	5723.97	68687.63
		Step F	33.8385	2707.08	5865.34	70384.08
		Step G	34.6741	2773.93	6010.18	72122.13
		Step H	35.5303	2842.42	6158.59	73903.02
		Step I	36.4078	2912.62	6310.69	75728.22
		Step J	37.3058	2984.46	6466.34	77596.06
		Step K	38.2282	3058.26	6626.22	79514.66
		Step L	39.1722	3133.78	6789.85	81478.18
		Step M	40.1396	3211.17	6957.53	83490.37
		Step N	41.1309	3290.47	7129.36	85552.27
		Step O	42.1467	3371.74	7305.43	87665.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2213B	GIS Technician I-B	Step A	21.5783	1726.26	3740.24	44882.86
		Step B	22.1110	1768.88	3832.57	45990.88
		Step C	22.6570	1812.56	3927.21	47126.56
		Step D	23.2166	1857.33	4024.21	48290.53
		Step E	23.7899	1903.19	4123.58	49482.99
		Step F	24.3774	1950.19	4225.42	50704.99
		Step G	24.9794	1998.35	4329.76	51957.15
		Step H	25.5963	2047.70	4436.69	53240.30
		Step I	26.2284	2098.27	4546.26	54555.07
		Step J	26.8761	2150.09	4658.52	55902.29
		Step K	27.5398	2203.18	4773.57	57282.78
		Step L	28.2200	2257.60	4891.47	58697.60
		Step M	28.9168	2313.34	5012.25	60146.94
		Step N	29.6311	2370.49	5136.06	61632.69
		Step O	30.3628	2429.02	5262.89	63154.62



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2214B	GIS Technician II-B	Step A	23.7361	1898.89	4114.26	49371.09
		Step B	24.3222	1945.78	4215.85	50590.18
		Step C	24.9227	1993.82	4319.93	51839.22
		Step D	25.5382	2043.06	4426.62	53119.46
		Step E	26.1690	2093.52	4535.96	54431.52
		Step F	26.8151	2145.21	4647.95	55775.41
		Step G	27.4774	2198.19	4762.75	57152.99
		Step H	28.1559	2252.47	4880.36	58564.27
		Step I	28.8513	2308.10	5000.89	60010.70
		Step J	29.5637	2365.10	5124.37	61492.50
		Step K	30.2938	2423.50	5250.93	63011.10
		Step L	31.0420	2483.36	5380.61	64567.36
		Step M	31.8085	2544.68	5513.47	66161.68
		Step N	32.5942	2607.54	5649.66	67795.94
		Step O	33.3990	2671.92	5789.16	69469.92



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3401B	Housing Analyst I-B	Step A	27.2019	2176.15	4715.00	56579.95
		Step B	27.8735	2229.88	4831.41	57976.88
		Step C	28.5620	2284.96	4950.75	59408.96
		Step D	29.2672	2341.38	5072.98	60875.78
		Step E	29.9900	2399.20	5198.27	62379.20
		Step F	30.7306	2458.45	5326.64	63919.65
		Step G	31.4895	2519.16	5458.18	65498.16
		Step H	32.2672	2581.38	5592.98	67115.78
		Step I	33.0641	2645.13	5731.11	68773.33
		Step J	33.8806	2710.45	5872.64	70471.65
		Step K	34.7173	2777.38	6017.67	72211.98
		Step L	35.5747	2845.98	6166.28	73995.38
		Step M	36.4532	2916.26	6318.55	75822.66
		Step N	37.3535	2988.28	6474.61	77695.28
		Step O	38.2759	3062.07	6634.49	79613.87



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3402B	Housing Analyst II-B	Step A	29.9221	2393.77	5186.50	62237.97
		Step B	30.6610	2452.88	5314.57	63774.88
		Step C	31.4183	2513.46	5445.84	65350.06
		Step D	32.1941	2575.53	5580.31	66963.73
		Step E	32.9892	2639.14	5718.13	68617.54
		Step F	33.8038	2704.30	5859.33	70311.90
		Step G	34.6386	2771.09	6004.02	72048.29
		Step H	35.4940	2839.52	6152.29	73827.52
		Step I	36.3706	2909.65	6304.24	75650.85
		Step J	37.2687	2981.50	6459.91	77518.90
		Step K	38.1892	3055.14	6619.46	79433.54
		Step L	39.1323	3130.58	6782.93	81395.18
		Step M	40.0986	3207.89	6950.42	83405.09
		Step N	41.0889	3287.11	7122.08	85464.91
		Step O	42.1036	3368.29	7297.96	87575.49



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3591B	Housing Technician I-B	Step A	22.3627	1789.02	3876.20	46514.42
		Step B	22.9150	1833.20	3971.93	47663.20
		Step C	23.4809	1878.47	4070.02	48840.27
		Step D	24.0607	1924.86	4170.52	50046.26
		Step E	24.6549	1972.39	4273.52	51282.19
		Step F	25.2638	2021.10	4379.06	52548.70
		Step G	25.8877	2071.02	4487.20	53846.42
		Step H	26.5270	2122.16	4598.01	55176.16
		Step I	27.1820	2174.56	4711.55	56538.56
		Step J	27.8534	2228.27	4827.92	57935.07
		Step K	28.5412	2283.30	4947.14	59365.70
		Step L	29.2460	2339.68	5069.31	60831.68
		Step M	29.9683	2397.46	5194.51	62334.06
		Step N	30.7084	2456.67	5322.79	63873.47
		Step O	31.4667	2517.34	5454.23	65450.74



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3592B	Housing Technician II-B	Step A	24.5990	1967.92	4263.83	51165.92
		Step B	25.2065	2016.52	4369.13	52429.52
		Step C	25.8289	2066.31	4477.01	53724.11
		Step D	26.4668	2117.34	4587.58	55050.94
		Step E	27.1204	2169.63	4700.87	56410.43
		Step F	27.7902	2223.22	4816.97	57803.62
		Step G	28.4764	2278.11	4935.91	59230.91
		Step H	29.1797	2334.38	5057.81	60693.78
		Step I	29.9003	2392.02	5182.72	62192.62
		Step J	30.6387	2451.10	5310.71	63728.50
		Step K	31.3953	2511.62	5441.85	65302.22
		Step L	32.1706	2573.65	5576.24	66914.85
		Step M	32.9651	2637.21	5713.95	68567.41
		Step N	33.7792	2702.34	5855.06	70260.74
		Step O	34.6133	2769.06	5999.64	71995.66



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3604B	Industrial Waste Specialist-B	Step A	28.6881	2295.05	4972.60	59671.25
		Step B	29.3964	2351.71	5095.38	61144.51
		Step C	30.1223	2409.78	5221.20	62654.38
		Step D	30.8662	2469.30	5350.14	64201.70
		Step E	31.6284	2530.27	5482.26	65787.07
		Step F	32.4095	2592.76	5617.65	67411.76
		Step G	33.2099	2656.79	5756.38	69076.59
		Step H	34.0300	2722.40	5898.53	70782.40
		Step I	34.8704	2789.63	6044.20	72530.43
		Step J	35.7316	2858.53	6193.48	74321.73
		Step K	36.6140	2929.12	6346.43	76157.12
		Step L	37.5182	3001.46	6503.15	78037.86
		Step M	38.4447	3075.58	6663.75	79964.98
		Step N	39.3941	3151.53	6828.31	81939.73
		Step O	40.3670	3229.36	6996.95	83963.36



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3610B	Industrial Waste Technician-B	Step A	24.9436	1995.49	4323.56	51882.69
		Step B	25.5595	2044.76	4430.31	53163.76
		Step C	26.1907	2095.26	4539.72	54476.66
		Step D	26.8376	2147.01	4651.85	55822.21
		Step E	27.5003	2200.02	4766.72	57200.62
		Step F	28.1794	2254.35	4884.43	58613.15
		Step G	28.8753	2310.02	5005.05	60060.62
		Step H	29.5884	2367.07	5128.66	61543.87
		Step I	30.3191	2425.53	5255.31	63063.73
		Step J	31.0678	2485.42	5385.09	64621.02
		Step K	31.8351	2546.81	5518.08	66217.01
		Step L	32.6213	2609.70	5654.36	67852.30
		Step M	33.4269	2674.15	5794.00	69527.95
		Step N	34.2524	2740.19	5937.08	71244.99
		Step O	35.0983	2807.86	6083.71	73004.46



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3793B	Information Technology Analyst I-B	Step A	29.8871	2390.97	5180.43	62165.17
		Step B	30.6251	2450.01	5308.35	63700.21
		Step C	31.3815	2510.52	5439.46	65273.52
		Step D	32.1564	2572.51	5573.78	66885.31
		Step E	32.9505	2636.04	5711.42	68537.04
		Step F	33.7643	2701.14	5852.48	70229.74
		Step G	34.5980	2767.84	5996.99	71963.84
		Step H	35.4525	2836.20	6145.10	73741.20
		Step I	36.3281	2906.25	6296.87	75562.45
		Step J	37.2252	2978.02	6452.37	77428.42
		Step K	38.1445	3051.56	6611.71	79340.56
		Step L	39.0865	3126.92	6774.99	81299.92
		Step M	40.0517	3204.14	6942.29	83307.54
		Step N	41.0408	3283.26	7113.74	85364.86
		Step O	42.0543	3364.34	7289.41	87472.94



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3794B	Information Technology Analyst II-B	Step A	32.8758	2630.06	5698.47	68381.66
		Step B	33.6877	2695.02	5839.20	70070.42
		Step C	34.5196	2761.57	5983.40	71800.77
		Step D	35.3720	2829.76	6131.15	73573.76
		Step E	36.2455	2899.64	6282.55	75390.64
		Step F	37.1407	2971.26	6437.72	77252.66
		Step G	38.0579	3044.63	6596.70	79160.43
		Step H	38.9977	3119.82	6759.60	81115.22
		Step I	39.9608	3196.86	6926.54	83118.46
		Step J	40.9476	3275.81	7097.58	85171.01
		Step K	41.9589	3356.71	7272.88	87274.51
		Step L	42.9951	3439.61	7452.48	89429.81
		Step M	44.0569	3524.55	7636.53	91638.35
		Step N	45.1448	3611.58	7825.10	93901.18
		Step O	46.2597	3700.78	8018.35	96220.18



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3617B	Information Technology Technician I-B	Step A	22.1637	1773.10	3841.71	46100.50
		Step B	22.7110	1816.88	3936.57	47238.88
		Step C	23.2719	1861.75	4033.80	48405.55
		Step D	23.8465	1907.72	4133.39	49600.72
		Step E	24.4355	1954.84	4235.49	50825.84
		Step F	25.0389	2003.11	4340.08	52080.91
		Step G	25.6572	2052.58	4447.25	53366.98
		Step H	26.2909	2103.27	4557.09	54685.07
		Step I	26.9402	2155.22	4669.63	56035.62
		Step J	27.6054	2208.43	4784.94	57419.23
		Step K	28.2872	2262.98	4903.11	58837.38
		Step L	28.9857	2318.86	5024.19	60290.26
		Step M	29.7015	2376.12	5148.26	61779.12
		Step N	30.4350	2434.80	5275.40	63304.80
		Step O	31.1867	2494.94	5405.69	64868.34



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3618B	Information Technology Technician II-B	Step A	24.3801	1950.41	4225.88	50710.61
		Step B	24.9820	1998.56	4330.21	51962.56
		Step C	25.5990	2047.92	4437.16	53245.92
		Step D	26.2312	2098.50	4546.74	54560.90
		Step E	26.8789	2150.31	4659.01	55908.11
		Step F	27.5427	2203.42	4774.07	57288.82
		Step G	28.2229	2257.83	4891.97	58703.63
		Step H	28.9199	2313.59	5012.78	60153.39
		Step I	29.6340	2370.72	5136.56	61638.72
		Step J	30.3659	2429.27	5263.42	63161.07
		Step K	31.1158	2489.26	5393.41	64720.86
		Step L	31.8842	2550.74	5526.59	66319.14
		Step M	32.6716	2613.73	5663.08	67956.93
		Step N	33.4784	2678.27	5802.92	69635.07
		Step O	34.3052	2744.42	5946.23	71354.82



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3730B	Interpretive Services Specialist I-B	Step A	22.2712	1781.70	3860.34	46324.10
		Step B	22.8212	1825.70	3955.67	47468.10
		Step C	23.3849	1870.79	4053.38	48640.59
		Step D	23.9623	1916.98	4153.47	49841.58
		Step E	24.5541	1964.33	4256.04	51072.53
		Step F	25.1605	2012.84	4361.15	52333.84
		Step G	25.7819	2062.55	4468.86	53626.35
		Step H	26.4186	2113.49	4579.22	54950.69
		Step I	27.0710	2165.68	4692.31	56307.68
		Step J	27.7395	2219.16	4808.18	57698.16
		Step K	28.4245	2273.96	4926.91	59122.96
		Step L	29.1265	2330.12	5048.59	60583.12
		Step M	29.8458	2387.66	5173.27	62079.26
		Step N	30.5828	2446.62	5301.02	63612.22
		Step O	31.3380	2507.04	5431.92	65183.04



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name				
		Hourly	Bi-Weekly	Monthly	Annual	
3732B	Interpretive Services Specialist II-B	Step A	24.4984	1959.87	4246.39	50956.67
		Step B	25.1034	2008.27	4351.26	52215.07
		Step C	25.7233	2057.86	4458.71	53504.46
		Step D	26.3586	2108.69	4568.82	54825.89
		Step E	27.0096	2160.77	4681.66	56179.97
		Step F	27.6765	2214.12	4797.26	57567.12
		Step G	28.3600	2268.80	4915.73	58988.80
		Step H	29.0604	2324.83	5037.14	60445.63
		Step I	29.7780	2382.24	5161.52	61938.24
		Step J	30.5135	2441.08	5289.01	63468.08
		Step K	31.2669	2501.35	5419.60	65035.15
		Step L	32.0391	2563.13	5553.44	66641.33
		Step M	32.8303	2626.42	5690.59	68287.02
		Step N	33.6411	2691.29	5831.12	69973.49
		Step O	34.4719	2757.75	5975.13	71701.55



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5075B	Irrigation Technician-B	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	25.8287	2066.30	4476.97	53723.70
		Step C	26.4666	2117.33	4587.54	55050.53
		Step D	27.1201	2169.61	4700.82	56409.81
		Step E	27.7900	2223.20	4816.93	57803.20
		Step F	28.4762	2278.10	4935.87	59230.50
		Step G	29.1794	2334.35	5057.76	60693.15
		Step H	29.9001	2392.01	5182.68	62192.21
		Step I	30.6385	2451.08	5310.67	63728.08
		Step J	31.3950	2511.60	5441.80	65301.60
		Step K	32.1703	2573.62	5576.19	66914.22
		Step L	32.9648	2637.18	5713.90	68566.78
		Step M	33.7789	2702.31	5855.01	70260.11
		Step N	34.6131	2769.05	5999.60	71995.25
		Step O	35.4679	2837.43	6147.77	73773.23



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3792B	Junior Engineer-B	Step A	29.2990	2343.92	5078.49	60941.92
		Step B	30.0225	2401.80	5203.90	62446.80
		Step C	30.7639	2461.11	5332.41	63988.91
		Step D	31.5236	2521.89	5464.09	65569.09
		Step E	32.3021	2584.17	5599.03	67188.37
		Step F	33.0998	2647.98	5737.30	68847.58
		Step G	33.9172	2713.38	5878.98	70547.78
		Step H	34.7548	2780.38	6024.17	72289.98
		Step I	35.6131	2849.05	6172.94	74075.25
		Step J	36.4926	2919.41	6325.38	75904.61
		Step K	37.3938	2991.50	6481.59	77779.10
		Step L	38.3172	3065.38	6641.65	79699.78
		Step M	39.2635	3141.08	6805.67	81668.08
		Step N	40.2331	3218.65	6973.74	83684.85
		Step O	41.2267	3298.14	7145.96	85751.54



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4010B	Laboratory Technician I-B	Step A	20.6308	1650.46	3576.01	42912.06
		Step B	21.1403	1691.22	3664.32	43971.82
		Step C	21.6623	1732.98	3754.80	45057.58
		Step D	22.1973	1775.78	3847.53	46170.38
		Step E	22.7454	1819.63	3942.54	47310.43
		Step F	23.3072	1864.58	4039.91	48478.98
		Step G	23.8827	1910.62	4139.67	49676.02
		Step H	24.4725	1957.80	4241.90	50902.80
		Step I	25.0769	2006.15	4346.66	52159.95
		Step J	25.6961	2055.69	4453.99	53447.89
		Step K	26.3307	2106.46	4563.99	54767.86
		Step L	26.9810	2158.48	4676.71	56120.48
		Step M	27.6473	2211.78	4792.20	57506.38
		Step N	28.3300	2266.40	4910.53	58926.40
		Step O	29.0297	2322.38	5031.81	60381.78



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4020B	Laboratory Technician II-B	Step A	22.6761	1814.09	3930.52	47166.29
		Step B	23.2360	1858.88	4027.57	48330.88
		Step C	23.8098	1904.78	4127.03	49524.38
		Step D	24.3978	1951.82	4228.95	50747.42
		Step E	25.0004	2000.03	4333.40	52000.83
		Step F	25.6178	2049.42	4440.42	53285.02
		Step G	26.2504	2100.03	4550.07	54600.83
		Step H	26.8987	2151.90	4662.44	55949.30
		Step I	27.5629	2205.03	4777.57	57330.83
		Step J	28.2435	2259.48	4895.54	58746.48
		Step K	28.9411	2315.29	5016.46	60197.49
		Step L	29.6558	2372.46	5140.34	61684.06
		Step M	30.3882	2431.06	5267.29	63207.46
		Step N	31.1386	2491.09	5397.36	64768.29
		Step O	31.9076	2552.61	5530.65	66367.81



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4151B	Librarian I-B	Step A	24.9188	1993.50	4319.26	51831.10
		Step B	25.5341	2042.73	4425.91	53110.93
		Step C	26.1647	2093.18	4535.21	54422.58
		Step D	26.8109	2144.87	4647.22	55766.67
		Step E	27.4729	2197.83	4761.97	57143.63
		Step F	28.1514	2252.11	4879.58	58554.91
		Step G	28.8467	2307.74	5000.09	60001.14
		Step H	29.5590	2364.72	5123.56	61482.72
		Step I	30.2890	2423.12	5250.09	63001.12
		Step J	31.0370	2482.96	5379.75	64556.96
		Step K	31.8034	2544.27	5512.59	66151.07
		Step L	32.5888	2607.10	5648.73	67784.70
		Step M	33.3936	2671.49	5788.22	69458.69
		Step N	34.2183	2737.46	5931.17	71174.06
		Step O	35.0634	2805.07	6077.66	72931.87



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4152B	Librarian II-B	Step A	27.4106	2192.85	4751.17	57014.05
		Step B	28.0876	2247.01	4868.52	58422.21
		Step C	28.7812	2302.50	4988.74	59864.90
		Step D	29.4919	2359.35	5111.93	61343.15
		Step E	30.2203	2417.62	5238.19	62858.22
		Step F	30.9665	2477.32	5367.53	64410.32
		Step G	31.7313	2538.50	5500.09	66001.10
		Step H	32.5149	2601.19	5635.92	67630.99
		Step I	33.3179	2665.43	5775.10	69301.23
		Step J	34.1407	2731.26	5917.72	71012.66
		Step K	34.9838	2798.70	6063.86	72766.30
		Step L	35.8477	2867.82	6213.60	74563.22
		Step M	36.7330	2938.64	6367.05	76404.64
		Step N	37.6402	3011.22	6524.30	78291.62
		Step O	38.5697	3085.58	6685.41	80224.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4200B	Library Assistant I-B	Step A	16.7201	1337.61	2898.15	34777.81
		Step B	17.1330	1370.64	2969.72	35636.64
		Step C	17.5561	1404.49	3043.06	36516.69
		Step D	17.9896	1439.17	3118.20	37418.37
		Step E	18.4339	1474.71	3195.21	38342.51
		Step F	18.8891	1511.13	3274.11	39289.33
		Step G	19.3557	1548.46	3354.99	40259.86
		Step H	19.8336	1586.69	3437.82	41253.89
		Step I	20.3235	1625.88	3522.74	42272.88
		Step J	20.8253	1666.02	3609.72	43316.62
		Step K	21.3396	1707.17	3698.86	44386.37
		Step L	21.8665	1749.32	3790.19	45482.32
		Step M	22.4066	1792.53	3883.81	46605.73
		Step N	22.9599	1836.79	3979.72	47756.59
		Step O	23.5270	1882.16	4078.01	48936.16



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4210B	Library Assistant II-B	Step A	18.3922	1471.38	3187.98	38255.78
		Step B	18.8463	1507.70	3266.69	39200.30
		Step C	19.3117	1544.94	3347.36	40168.34
		Step D	19.7887	1583.10	3430.04	41160.50
		Step E	20.2773	1622.18	3514.73	42176.78
		Step F	20.7781	1662.25	3601.54	43218.45
		Step G	21.2912	1703.30	3690.47	44285.70
		Step H	21.8170	1745.36	3781.61	45379.36
		Step I	22.3558	1788.46	3875.01	46500.06
		Step J	22.9079	1832.63	3970.70	47648.43
		Step K	23.4735	1877.88	4068.74	48824.88
		Step L	24.0533	1924.26	4169.24	50030.86
		Step M	24.6473	1971.78	4272.20	51266.38
		Step N	25.2560	2020.48	4377.71	52532.48
		Step O	25.8797	2070.38	4485.81	53829.78



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4250B	Library Technician-B	Step A	22.4803	1798.42	3896.59	46759.02
		Step B	23.0355	1842.84	3992.82	47913.84
		Step C	23.6044	1888.35	4091.43	49097.15
		Step D	24.1873	1934.98	4192.47	50309.58
		Step E	24.7846	1982.77	4296.00	51551.97
		Step F	25.3966	2031.73	4402.08	52824.93
		Step G	26.0238	2081.90	4510.79	54129.50
		Step H	26.6665	2133.32	4622.19	55466.32
		Step I	27.3250	2186.00	4736.33	56836.00
		Step J	27.9999	2239.99	4853.32	58239.79
		Step K	28.6913	2295.30	4973.16	59677.90
		Step L	29.3999	2351.99	5095.98	61151.79
		Step M	30.1260	2410.08	5221.84	62662.08
		Step N	30.8699	2469.59	5350.78	64209.39
		Step O	31.6323	2530.58	5482.93	65795.18



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4516B	Marketing and Communication Analyst I-B	Step A	28.8658	2309.26	5003.41	60040.86
		Step B	29.5787	2366.30	5126.97	61523.70
		Step C	30.3091	2424.73	5253.58	63042.93
		Step D	31.0576	2484.61	5383.32	64599.81
		Step E	31.8247	2545.98	5516.28	66195.38
		Step F	32.6106	2608.85	5652.50	67830.05
		Step G	33.4159	2673.27	5792.09	69505.07
		Step H	34.2411	2739.29	5935.12	71221.49
		Step I	35.0867	2806.94	6081.69	72980.34
		Step J	35.9532	2876.26	6231.89	74782.66
		Step K	36.8410	2947.28	6385.77	76629.28
		Step L	37.7509	3020.07	6543.49	78521.87
		Step M	38.6831	3094.65	6705.07	80460.85
		Step N	39.6385	3171.08	6870.67	82448.08
		Step O	40.6174	3249.39	7040.35	84484.19



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4517B	Marketing and Communication Analyst II-B	Step A	31.7524	2540.19	5503.75	66044.99
		Step B	32.5365	2602.92	5639.66	67675.92
		Step C	33.3401	2667.21	5778.95	69347.41
		Step D	34.1634	2733.07	5921.66	71059.87
		Step E	35.0071	2800.57	6067.90	72814.77
		Step F	35.8716	2869.73	6217.74	74612.93
		Step G	36.7575	2940.60	6371.30	76455.60
		Step H	37.6652	3013.22	6528.63	78343.62
		Step I	38.5954	3087.63	6689.87	80278.43
		Step J	39.5485	3163.88	6855.07	82260.88
		Step K	40.5252	3242.02	7024.37	84292.42
		Step L	41.5260	3322.08	7197.84	86374.08
		Step M	42.5515	3404.12	7375.59	88507.12
		Step N	43.6023	3488.18	7557.73	90692.78
		Step O	44.6791	3574.33	7744.38	92932.53



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4500B	Mechanic I-B	Step A	23.5776	1886.21	4086.78	49041.41
		Step B	24.1598	1932.78	4187.70	50252.38
		Step C	24.7564	1980.51	4291.11	51493.31
		Step D	25.3678	2029.42	4397.09	52765.02
		Step E	25.9942	2079.54	4505.66	54067.94
		Step F	26.6362	2130.90	4616.94	55403.30
		Step G	27.2939	2183.51	4730.94	56771.31
		Step H	27.9680	2237.44	4847.79	58173.44
		Step I	28.6587	2292.70	4967.51	59610.10
		Step J	29.3665	2349.32	5090.19	61082.32
		Step K	30.0917	2407.34	5215.89	62590.74
		Step L	30.8348	2466.78	5344.70	64136.38
		Step M	31.5963	2527.70	5476.69	65720.30
		Step N	32.3766	2590.13	5611.94	67343.33
		Step O	33.1761	2654.09	5750.52	69006.29



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4501B	Mechanic II-B	Step A	25.9353	2074.82	4495.45	53945.42
		Step B	26.5757	2126.06	4606.45	55277.46
		Step C	27.2320	2178.56	4720.21	56642.56
		Step D	27.9046	2232.37	4836.80	58041.57
		Step E	28.5937	2287.50	4956.24	59474.90
		Step F	29.2999	2343.99	5078.65	60943.79
		Step G	30.0233	2401.86	5204.04	62448.46
		Step H	30.7648	2461.18	5332.57	63990.78
		Step I	31.5246	2521.97	5464.26	65571.17
		Step J	32.3030	2584.24	5599.19	67190.24
		Step K	33.1008	2648.06	5737.47	68849.66
		Step L	33.9182	2713.46	5879.15	70549.86
		Step M	34.7558	2780.46	6024.34	72292.06
		Step N	35.6142	2849.14	6173.13	74077.54
		Step O	36.4937	2919.50	6325.57	75906.90



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4540B	Meter Reader-B	Step A	18.5403	1483.22	3213.65	38563.82
		Step B	18.9982	1519.86	3293.02	39516.26
		Step C	19.4673	1557.38	3374.33	40491.98
		Step D	19.9480	1595.84	3457.65	41491.84
		Step E	20.4406	1635.25	3543.04	42516.45
		Step F	20.9454	1675.63	3630.54	43566.43
		Step G	21.4627	1717.02	3720.20	44642.42
		Step H	21.9928	1759.42	3812.09	45745.02
		Step I	22.5358	1802.86	3906.21	46874.46
		Step J	23.0924	1847.39	4002.68	48032.19
		Step K	23.6626	1893.01	4101.52	49218.21
		Step L	24.2471	1939.77	4202.83	50433.97
		Step M	24.8458	1987.66	4306.61	51679.26
		Step N	25.4594	2036.75	4412.96	52955.55
		Step O	26.0882	2087.06	4521.95	54263.46



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4534B	Meter Service Worker-B	Step A	19.4673	1557.38	3374.33	40491.98
		Step B	19.9480	1595.84	3457.65	41491.84
		Step C	20.4406	1635.25	3543.04	42516.45
		Step D	20.9454	1675.63	3630.54	43566.43
		Step E	21.4627	1717.02	3720.20	44642.42
		Step F	21.9927	1759.42	3812.07	45744.82
		Step G	22.5358	1802.86	3906.21	46874.46
		Step H	23.0923	1847.38	4002.67	48031.98
		Step I	23.6626	1893.01	4101.52	49218.21
		Step J	24.2470	1939.76	4202.81	50433.76
		Step K	24.8458	1987.66	4306.61	51679.26
		Step L	25.4594	2036.75	4412.96	52955.55
		Step M	26.0881	2087.05	4521.94	54263.25
		Step N	26.7324	2138.59	4633.62	55603.39
		Step O	27.3926	2191.41	4748.05	56976.61



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9555B	Natural Resources Specialist I-B	Step A	24.0584	1924.67	4170.12	50041.47
		Step B	24.6523	1972.18	4273.07	51276.78
		Step C	25.2612	2020.90	4378.61	52543.30
		Step D	25.8850	2070.80	4486.73	53840.80
		Step E	26.5242	2121.94	4597.53	55170.34
		Step F	27.1793	2174.34	4711.08	56532.94
		Step G	27.8504	2228.03	4827.40	57928.83
		Step H	28.5382	2283.06	4946.62	59359.46
		Step I	29.2430	2339.44	5068.79	60825.44
		Step J	29.9652	2397.22	5193.97	62327.62
		Step K	30.7052	2456.42	5322.23	63866.82
		Step L	31.4635	2517.08	5453.67	65444.08
		Step M	32.2405	2579.24	5588.35	67060.24
		Step N	33.0367	2642.94	5726.36	68716.34
		Step O	33.8525	2708.20	5867.77	70413.20



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9545B	Natural Resources Specialist II-B	Step A	26.4642	2117.14	4587.13	55045.54
		Step B	27.1176	2169.41	4700.38	56404.61
		Step C	27.7873	2222.98	4816.47	57797.58
		Step D	28.4736	2277.89	4935.42	59225.09
		Step E	29.1766	2334.13	5057.28	60687.33
		Step F	29.8972	2391.78	5182.18	62186.18
		Step G	30.6355	2450.84	5310.15	63721.84
		Step H	31.3921	2511.37	5441.30	65295.57
		Step I	32.1674	2573.39	5575.68	66908.19
		Step J	32.9618	2636.94	5713.38	68560.54
		Step K	33.7757	2702.06	5854.45	70253.46
		Step L	34.6099	2768.79	5999.05	71988.59
		Step M	35.4645	2837.16	6147.18	73766.16
		Step N	36.3403	2907.22	6298.99	75587.82
		Step O	37.2378	2979.02	6454.55	77454.62



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4870B	Natural Resources Worker I-B	Step A	18.9768	1518.14	3289.31	39471.74
		Step B	19.4454	1555.63	3370.54	40446.43
		Step C	19.9257	1594.06	3453.79	41445.46
		Step D	20.4178	1633.42	3539.09	42469.02
		Step E	20.9220	1673.76	3626.48	43517.76
		Step F	21.4386	1715.09	3716.02	44592.29
		Step G	21.9681	1757.45	3807.80	45693.65
		Step H	22.5105	1800.84	3901.82	46821.84
		Step I	23.0665	1845.32	3998.19	47978.32
		Step J	23.6362	1890.90	4096.94	49163.30
		Step K	24.2199	1937.59	4198.12	50377.39
		Step L	24.8180	1985.44	4301.79	51621.44
		Step M	25.4309	2034.47	4408.02	52896.27
		Step N	26.0589	2084.71	4516.88	54202.51
		Step O	26.7024	2136.19	4628.42	55540.99



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4872B	Natural Resources Worker II-B	Step A	20.8748	1669.98	3618.30	43419.58
		Step B	21.3902	1711.22	3707.63	44491.62
		Step C	21.9184	1753.47	3799.19	45590.27
		Step D	22.4597	1796.78	3893.01	46716.18
		Step E	23.0144	1841.15	3989.16	47869.95
		Step F	23.5827	1886.62	4087.67	49052.02
		Step G	24.1651	1933.21	4188.62	50263.41
		Step H	24.7619	1980.95	4292.06	51504.75
		Step I	25.3735	2029.88	4398.07	52776.88
		Step J	26.0000	2080.00	4506.67	54080.00
		Step K	26.6421	2131.37	4617.96	55415.57
		Step L	27.3000	2184.00	4732.00	56784.00
		Step M	27.9743	2237.94	4848.88	58186.54
		Step N	28.6650	2293.20	4968.60	59623.20
		Step O	29.3729	2349.83	5091.30	61095.63



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4956B	Office Assistant I-B	Step A	16.0379	1283.03	2779.90	33358.83
		Step B	16.4339	1314.71	2848.54	34182.51
		Step C	16.8397	1347.18	2918.88	35026.58
		Step D	17.2556	1380.45	2990.97	35891.65
		Step E	17.6818	1414.54	3064.85	36778.14
		Step F	18.1184	1449.47	3140.52	37686.27
		Step G	18.5658	1485.26	3218.07	38616.86
		Step H	19.0243	1521.94	3297.55	39570.54
		Step I	19.4941	1559.53	3378.98	40547.73
		Step J	19.9755	1598.04	3462.42	41549.04
		Step K	20.4689	1637.51	3547.94	42575.31
		Step L	20.9743	1677.94	3635.55	43626.54
		Step M	21.4924	1719.39	3725.35	44704.19
		Step N	22.0231	1761.85	3817.34	45808.05
		Step O	22.5669	1805.35	3911.60	46939.15



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4957B	Office Assistant II-B	Step A	17.6416	1411.33	3057.88	36694.53
		Step B	18.0772	1446.18	3133.38	37600.58
		Step C	18.5237	1481.90	3210.77	38529.30
		Step D	18.9811	1518.49	3290.06	39480.69
		Step E	19.4498	1555.98	3371.30	40455.58
		Step F	19.9301	1594.41	3454.55	41454.61
		Step G	20.4224	1633.79	3539.88	42478.59
		Step H	20.9267	1674.14	3627.29	43527.54
		Step I	21.4435	1715.48	3716.87	44602.48
		Step J	21.9731	1757.85	3808.67	45704.05
		Step K	22.5156	1801.25	3902.70	46832.45
		Step L	23.0717	1845.74	3999.09	47989.14
		Step M	23.6415	1891.32	4097.86	49174.32
		Step N	24.2254	1938.03	4199.07	50388.83
		Step O	24.8236	1985.89	4302.76	51633.09



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5070B	Parks Maintenance Worker I-B	Step A	18.0732	1445.86	3132.69	37592.26
		Step B	18.5196	1481.57	3210.06	38520.77
		Step C	18.9768	1518.14	3289.31	39471.74
		Step D	19.4455	1555.64	3370.55	40446.64
		Step E	19.9258	1594.06	3453.81	41445.66
		Step F	20.4178	1633.42	3539.09	42469.02
		Step G	20.9221	1673.77	3626.50	43517.97
		Step H	21.4387	1715.10	3716.04	44592.50
		Step I	21.9682	1757.46	3807.82	45693.86
		Step J	22.5106	1800.85	3901.84	46822.05
		Step K	23.0665	1845.32	3998.19	47978.32
		Step L	23.6363	1890.90	4096.96	49163.50
		Step M	24.2200	1937.60	4198.13	50377.60
		Step N	24.8181	1985.45	4301.80	51621.65
		Step O	25.4310	2034.48	4408.04	52896.48



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5080B	Parks Maintenance Worker II-B	Step A	19.8807	1590.46	3445.99	41351.86
		Step B	20.3716	1629.73	3531.08	42372.93
		Step C	20.8748	1669.98	3618.30	43419.58
		Step D	21.3903	1711.22	3707.65	44491.82
		Step E	21.9184	1753.47	3799.19	45590.27
		Step F	22.4598	1796.78	3893.03	46716.38
		Step G	23.0144	1841.15	3989.16	47869.95
		Step H	23.5827	1886.62	4087.67	49052.02
		Step I	24.1651	1933.21	4188.62	50263.41
		Step J	24.7619	1980.95	4292.06	51504.75
		Step K	25.3735	2029.88	4398.07	52776.88
		Step L	26.0001	2080.01	4506.68	54080.21
		Step M	26.6421	2131.37	4617.96	55415.57
		Step N	27.3000	2184.00	4732.00	56784.00
		Step O	27.9743	2237.94	4848.88	58186.54



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1278B	Parks Project Technician-B	Step A	25.2065	2016.52	4369.13	52429.52
		Step B	25.8289	2066.31	4477.01	53724.11
		Step C	26.4667	2117.34	4587.56	55050.74
		Step D	27.1203	2169.62	4700.85	56410.22
		Step E	27.7901	2223.21	4816.95	57803.41
		Step F	28.4764	2278.11	4935.91	59230.91
		Step G	29.1796	2334.37	5057.80	60693.57
		Step H	29.9002	2392.02	5182.70	62192.42
		Step I	30.6386	2451.09	5310.69	63728.29
		Step J	31.3952	2511.62	5441.83	65302.02
		Step K	32.1705	2573.64	5576.22	66914.64
		Step L	32.9650	2637.20	5713.93	68567.20
		Step M	33.7791	2702.33	5855.04	70260.53
		Step N	34.6133	2769.06	5999.64	71995.66
		Step O	35.4681	2837.45	6147.80	73773.65



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9556B	Parks Recreation and Libraries Coordinator I-B	Step A	22.2712	1781.70	3860.34	46324.10
		Step B	22.8212	1825.70	3955.67	47468.10
		Step C	23.3849	1870.79	4053.38	48640.59
		Step D	23.9623	1916.98	4153.47	49841.58
		Step E	24.5541	1964.33	4256.04	51072.53
		Step F	25.1605	2012.84	4361.15	52333.84
		Step G	25.7819	2062.55	4468.86	53626.35
		Step H	26.4186	2113.49	4579.22	54950.69
		Step I	27.0710	2165.68	4692.31	56307.68
		Step J	27.7395	2219.16	4808.18	57698.16
		Step K	28.4245	2273.96	4926.91	59122.96
		Step L	29.1265	2330.12	5048.59	60583.12
		Step M	29.8458	2387.66	5173.27	62079.26
		Step N	30.5828	2446.62	5301.02	63612.22
		Step O	31.3380	2507.04	5431.92	65183.04



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9543B	Parks Recreation and Libraries Coordinator II-B	Step A	24.4984	1959.87	4246.39	50956.67
		Step B	25.1034	2008.27	4351.26	52215.07
		Step C	25.7233	2057.86	4458.71	53504.46
		Step D	26.3586	2108.69	4568.82	54825.89
		Step E	27.0096	2160.77	4681.66	56179.97
		Step F	27.6765	2214.12	4797.26	57567.12
		Step G	28.3600	2268.80	4915.73	58988.80
		Step H	29.0604	2324.83	5037.14	60445.63
		Step I	29.7780	2382.24	5161.52	61938.24
		Step J	30.5135	2441.08	5289.01	63468.08
		Step K	31.2669	2501.35	5419.60	65035.15
		Step L	32.0391	2563.13	5553.44	66641.33
		Step M	32.8303	2626.42	5690.59	68287.02
		Step N	33.6411	2691.29	5831.12	69973.49
		Step O	34.4719	2757.75	5975.13	71701.55



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5045B	Parks Recreation and Libraries Technician-B	Step A	24.0928	1927.42	4176.09	50113.02
		Step B	24.6877	1975.02	4279.20	51350.42
		Step C	25.2974	2023.79	4384.88	52618.59
		Step D	25.9221	2073.77	4493.16	53917.97
		Step E	26.5623	2124.98	4604.13	55249.58
		Step F	27.2182	2177.46	4717.82	56613.86
		Step G	27.8904	2231.23	4834.34	58012.03
		Step H	28.5792	2286.34	4953.73	59444.74
		Step I	29.2850	2342.80	5076.07	60912.80
		Step J	30.0081	2400.65	5201.40	62416.85
		Step K	30.7493	2459.94	5329.88	63958.54
		Step L	31.5087	2520.70	5461.51	65538.10
		Step M	32.2867	2582.94	5596.36	67156.34
		Step N	33.0841	2646.73	5734.58	68814.93
		Step O	33.9011	2712.09	5876.19	70514.29



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9548B	Passport/Livescan Agent-B	Step A	16.0379	1283.03	2779.90	33358.83
		Step B	16.4339	1314.71	2848.54	34182.51
		Step C	16.8397	1347.18	2918.88	35026.58
		Step D	17.2556	1380.45	2990.97	35891.65
		Step E	17.6818	1414.54	3064.85	36778.14
		Step F	18.1184	1449.47	3140.52	37686.27
		Step G	18.5658	1485.26	3218.07	38616.86
		Step H	19.0243	1521.94	3297.55	39570.54
		Step I	19.4941	1559.53	3378.98	40547.73
		Step J	19.9755	1598.04	3462.42	41549.04
		Step K	20.4689	1637.51	3547.94	42575.31
		Step L	20.9743	1677.94	3635.55	43626.54
		Step M	21.4924	1719.39	3725.35	44704.19
		Step N	22.0231	1761.85	3817.34	45808.05
		Step O	22.5669	1805.35	3911.60	46939.15



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5277B	Permit Technician I-B	Step A	21.1034	1688.27	3657.92	43895.07
		Step B	21.6246	1729.97	3748.26	44979.17
		Step C	22.1586	1772.69	3840.82	46089.89
		Step D	22.7059	1816.47	3935.69	47228.27
		Step E	23.2666	1861.33	4032.88	48394.53
		Step F	23.8411	1907.29	4132.46	49589.49
		Step G	24.4299	1954.39	4234.52	50814.19
		Step H	25.0332	2002.66	4339.09	52069.06
		Step I	25.6514	2052.11	4446.24	53354.91
		Step J	26.2848	2102.78	4556.03	54672.38
		Step K	26.9340	2154.72	4668.56	56022.72
		Step L	27.5991	2207.93	4783.84	57406.13
		Step M	28.2807	2262.46	4901.99	58823.86
		Step N	28.9792	2318.34	5023.06	60276.74
		Step O	29.6948	2375.58	5147.10	61765.18



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5279B	Permit Technician II-B	Step A	23.2137	1857.10	4023.71	48284.50
		Step B	23.7871	1902.97	4123.10	49477.17
		Step C	24.3745	1949.96	4224.91	50698.96
		Step D	24.9764	1998.11	4329.24	51950.91
		Step E	25.5932	2047.46	4436.15	53233.86
		Step F	26.2253	2098.02	4545.72	54548.62
		Step G	26.8729	2149.83	4657.97	55895.63
		Step H	27.5365	2202.92	4772.99	57275.92
		Step I	28.2165	2257.32	4890.86	58690.32
		Step J	28.9134	2313.07	5011.66	60139.87
		Step K	29.6274	2370.19	5135.42	61624.99
		Step L	30.3590	2428.72	5262.23	63146.72
		Step M	31.1088	2488.70	5392.19	64706.30
		Step N	31.8771	2550.17	5525.36	66304.37
		Step O	32.6642	2613.14	5661.79	67941.54



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5560B	Project Coordinator-B	Step A	31.4923	2519.38	5458.67	65503.98
		Step B	32.2701	2581.61	5593.48	67121.81
		Step C	33.0670	2645.36	5731.61	68779.36
		Step D	33.8836	2710.69	5873.16	70477.89
		Step E	34.7203	2777.62	6018.19	72218.22
		Step F	35.5779	2846.23	6166.84	74002.03
		Step G	36.4564	2916.51	6319.11	75829.31
		Step H	37.3567	2988.54	6475.16	77701.94
		Step I	38.2792	3062.34	6635.06	79620.74
		Step J	39.2246	3137.97	6798.93	81587.17
		Step K	40.1933	3215.46	6966.84	83602.06
		Step L	41.1858	3294.86	7138.87	85666.46
		Step M	42.2030	3376.24	7315.19	87782.24
		Step N	43.2452	3459.62	7495.83	89950.02
		Step O	44.3131	3545.05	7680.94	92171.25



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8304B	Recreation Leader-B	Step A	17.6416	1411.33	3057.88	36694.53
		Step B	18.0772	1446.18	3133.38	37600.58
		Step C	18.5237	1481.90	3210.77	38529.30
		Step D	18.9811	1518.49	3290.06	39480.69
		Step E	19.4498	1555.98	3371.30	40455.58
		Step F	19.9301	1594.41	3454.55	41454.61
		Step G	20.4224	1633.79	3539.88	42478.59
		Step H	20.9267	1674.14	3627.29	43527.54
		Step I	21.4435	1715.48	3716.87	44602.48
		Step J	21.9731	1757.85	3808.67	45704.05
		Step K	22.5156	1801.25	3902.70	46832.45
		Step L	23.0717	1845.74	3999.09	47989.14
		Step M	23.6415	1891.32	4097.86	49174.32
		Step N	24.2254	1938.03	4199.07	50388.83
		Step O	24.8236	1985.89	4302.76	51633.09



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
6150B	Recycling and Organics Coordinator-B	Step A	29.2044	2336.35	5062.10	60745.15
		Step B	29.9256	2394.05	5187.10	62245.25
		Step C	30.6646	2453.17	5315.20	63782.37
		Step D	31.4220	2513.76	5446.48	65357.76
		Step E	32.1979	2575.83	5580.97	66971.63
		Step F	32.9931	2639.45	5718.80	68625.65
		Step G	33.8079	2704.63	5860.04	70320.43
		Step H	34.6427	2771.42	6004.73	72056.82
		Step I	35.4983	2839.86	6153.04	73836.46
		Step J	36.3749	2909.99	6304.98	75659.79
		Step K	37.2732	2981.86	6460.69	77528.26
		Step L	38.1936	3055.49	6620.22	79442.69
		Step M	39.1368	3130.94	6783.71	81404.54
		Step N	40.1034	3208.27	6951.26	83415.07
		Step O	41.0937	3287.50	7122.91	85474.90



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6225B	Refuse Maintenance Worker I-B	Step A	17.6938	1415.50	3066.93	36803.10
		Step B	18.1308	1450.46	3142.67	37712.06
		Step C	18.5785	1486.28	3220.27	38643.28
		Step D	19.0373	1522.98	3299.80	39597.58
		Step E	19.5075	1560.60	3381.30	40575.60
		Step F	19.9892	1599.14	3464.79	41577.54
		Step G	20.4829	1638.63	3550.37	42604.43
		Step H	20.9887	1679.10	3638.04	43656.50
		Step I	21.5070	1720.56	3727.88	44734.56
		Step J	22.0381	1763.05	3819.94	45839.25
		Step K	22.5823	1806.58	3914.27	46971.18
		Step L	23.1401	1851.21	4010.95	48131.41
		Step M	23.7115	1896.92	4109.99	49319.92
		Step N	24.2971	1943.77	4211.50	50537.97
		Step O	24.8971	1991.77	4315.50	51785.97



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6226B	Refuse Maintenance Worker II-B	Step A	19.0142	1521.14	3295.79	39549.54
		Step B	19.4838	1558.70	3377.19	40526.30
		Step C	19.9649	1597.19	3460.58	41526.99
		Step D	20.4580	1636.64	3546.05	42552.64
		Step E	20.9632	1677.06	3633.62	43603.46
		Step F	21.4808	1718.46	3723.34	44680.06
		Step G	22.0113	1760.90	3815.29	45783.50
		Step H	22.5549	1804.39	3909.52	46914.19
		Step I	23.1119	1848.95	4006.06	48072.75
		Step J	23.6827	1894.62	4105.00	49260.02
		Step K	24.2675	1941.40	4206.37	50476.40
		Step L	24.8668	1989.34	4310.25	51722.94
		Step M	25.4809	2038.47	4416.69	53000.27
		Step N	26.1102	2088.82	4525.77	54309.22
		Step O	26.7550	2140.40	4637.53	55650.40



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6302B	Refuse Truck Driver I-B	Step A	20.5637	1645.10	3564.37	42772.50
		Step B	21.0715	1685.72	3652.39	43828.72
		Step C	21.5919	1727.35	3742.60	44911.15
		Step D	22.1251	1770.01	3835.02	46020.21
		Step E	22.6715	1813.72	3929.73	47156.72
		Step F	23.2314	1858.51	4026.78	48321.31
		Step G	23.8051	1904.41	4126.22	49514.61
		Step H	24.3929	1951.43	4228.10	50737.23
		Step I	24.9954	1999.63	4332.54	51990.43
		Step J	25.6127	2049.02	4439.53	53274.42
		Step K	26.2452	2099.62	4549.17	54590.02
		Step L	26.8933	2151.46	4661.51	55938.06
		Step M	27.5574	2204.59	4776.62	57319.39
		Step N	28.2379	2259.03	4894.57	58734.83
		Step O	28.9353	2314.82	5015.45	60185.42



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6304B	Refuse Truck Driver II-B	Step A	22.5335	1802.68	3905.81	46869.68
		Step B	23.0900	1847.20	4002.27	48027.20
		Step C	23.6602	1892.82	4101.10	49213.22
		Step D	24.2445	1939.56	4202.38	50428.56
		Step E	24.8433	1987.46	4306.17	51674.06
		Step F	25.4568	2036.54	4412.51	52950.14
		Step G	26.0854	2086.83	4521.47	54257.63
		Step H	26.7297	2138.38	4633.15	55597.78
		Step I	27.3897	2191.18	4747.55	56970.58
		Step J	28.0661	2245.29	4864.79	58377.49
		Step K	28.7593	2300.74	4984.95	59819.34
		Step L	29.4695	2357.56	5108.05	61296.56
		Step M	30.1973	2415.78	5234.20	62810.38
		Step N	30.9430	2475.44	5363.45	64361.44
		Step O	31.7071	2536.57	5495.90	65950.77



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7117B	Senior Building Inspector-B	Step A	32.7794	2622.35	5681.76	68181.15
		Step B	33.5889	2687.11	5822.08	69864.91
		Step C	34.4183	2753.46	5965.84	71590.06
		Step D	35.2683	2821.46	6113.17	73358.06
		Step E	36.1393	2891.14	6264.15	75169.74
		Step F	37.0318	2962.54	6418.85	77026.14
		Step G	37.9463	3035.70	6577.36	78928.30
		Step H	38.8834	3110.67	6739.79	80877.47
		Step I	39.8436	3187.49	6906.22	82874.69
		Step J	40.8276	3266.21	7076.78	84921.41
		Step K	41.8359	3346.87	7251.56	87018.67
		Step L	42.8690	3429.52	7430.63	89167.52
		Step M	43.9277	3514.22	7614.13	91369.62
		Step N	45.0124	3600.99	7802.15	93625.79
		Step O	46.1240	3689.92	7994.83	95937.92



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7119B	Senior Building Maintenance Worker-B	Step A	27.1379	2171.03	4703.90	56446.83
		Step B	27.8080	2224.64	4820.05	57840.64
		Step C	28.4948	2279.58	4939.10	59269.18
		Step D	29.1985	2335.88	5061.07	60732.88
		Step E	29.9195	2393.56	5186.05	62232.56
		Step F	30.6584	2452.67	5314.12	63769.47
		Step G	31.4155	2513.24	5445.35	65344.24
		Step H	32.1914	2575.31	5579.84	66958.11
		Step I	32.9863	2638.90	5717.63	68611.50
		Step J	33.8009	2704.07	5858.82	70305.87
		Step K	34.6357	2770.86	6003.52	72042.26
		Step L	35.4910	2839.28	6151.77	73821.28
		Step M	36.3674	2909.39	6303.68	75644.19
		Step N	37.2655	2981.24	6459.35	77512.24
		Step O	38.1859	3054.87	6618.89	79426.67



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7195B	Senior Building Plans Examiner-B	Step A	31.9246	2553.97	5533.60	66403.17
		Step B	32.7130	2617.04	5670.25	68043.04
		Step C	33.5208	2681.66	5810.27	69723.26
		Step D	34.3487	2747.90	5953.77	71445.30
		Step E	35.1969	2815.75	6100.80	73209.55
		Step F	36.0661	2885.29	6251.46	75017.49
		Step G	36.9568	2956.54	6405.85	76870.14
		Step H	37.8694	3029.55	6564.03	78768.35
		Step I	38.8046	3104.37	6726.13	80713.57
		Step J	39.7629	3181.03	6892.24	82706.83
		Step K	40.7449	3259.59	7062.45	84749.39
		Step L	41.7511	3340.09	7236.86	86842.29
		Step M	42.7821	3422.57	7415.56	88986.77
		Step N	43.8387	3507.10	7598.71	91184.50
		Step O	44.9213	3593.70	7786.36	93436.30



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7139B	Senior Buyer-B	Step A	28.7803	2302.42	4988.59	59863.02
		Step B	29.4910	2359.28	5111.77	61341.28
		Step C	30.2193	2417.54	5238.01	62856.14
		Step D	30.9655	2477.24	5367.35	64408.24
		Step E	31.7302	2538.42	5499.90	65998.82
		Step F	32.5139	2601.11	5635.74	67628.91
		Step G	33.3168	2665.34	5774.91	69298.94
		Step H	34.1396	2731.17	5917.53	71010.37
		Step I	34.9827	2798.62	6063.67	72764.02
		Step J	35.8465	2867.72	6213.39	74560.72
		Step K	36.7318	2938.54	6366.85	76402.14
		Step L	37.6390	3011.12	6524.09	78289.12
		Step M	38.5684	3085.47	6685.19	80222.27
		Step N	39.5209	3161.67	6850.29	82203.47
		Step O	40.4969	3239.75	7019.46	84233.55



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7134B	Senior Code Enforcement Inspector-B	Step A	30.7018	2456.14	5321.65	63859.74
		Step B	31.4599	2516.79	5453.05	65436.59
		Step C	32.2368	2578.94	5587.71	67052.54
		Step D	33.0330	2642.64	5725.72	68708.64
		Step E	33.8487	2707.90	5867.11	70405.30
		Step F	34.6846	2774.77	6012.00	72143.97
		Step G	35.5411	2843.29	6160.46	73925.49
		Step H	36.4188	2913.50	6312.59	75751.10
		Step I	37.3183	2985.46	6468.51	77622.06
		Step J	38.2399	3059.19	6628.25	79538.99
		Step K	39.1842	3134.74	6791.93	81503.14
		Step L	40.1518	3212.14	6959.65	83515.74
		Step M	41.1434	3291.47	7131.52	85578.27
		Step N	42.1595	3372.76	7307.65	87691.76
		Step O	43.2006	3456.05	7488.10	89857.25



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7121B	Senior Construction Inspector-B	Step A	31.4923	2519.38	5458.67	65503.98
		Step B	32.2701	2581.61	5593.48	67121.81
		Step C	33.0670	2645.36	5731.61	68779.36
		Step D	33.8836	2710.69	5873.16	70477.89
		Step E	34.7203	2777.62	6018.19	72218.22
		Step F	35.5779	2846.23	6166.84	74002.03
		Step G	36.4564	2916.51	6319.11	75829.31
		Step H	37.3567	2988.54	6475.16	77701.94
		Step I	38.2792	3062.34	6635.06	79620.74
		Step J	39.2246	3137.97	6798.93	81587.17
		Step K	40.1933	3215.46	6966.84	83602.06
		Step L	41.1858	3294.86	7138.87	85666.46
		Step M	42.2030	3376.24	7315.19	87782.24
		Step N	43.2452	3459.62	7495.83	89950.02
		Step O	44.3131	3545.05	7680.94	92171.25



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7144B	Senior Custodian-B	Step A	18.3574	1468.59	3181.95	38183.39
		Step B	18.8107	1504.86	3260.52	39126.26
		Step C	19.2753	1542.02	3341.05	40092.62
		Step D	19.7513	1580.10	3423.56	41082.70
		Step E	20.2391	1619.13	3508.11	42097.33
		Step F	20.7389	1659.11	3594.74	43136.91
		Step G	21.2510	1700.08	3683.51	44202.08
		Step H	21.7758	1742.06	3774.47	45293.66
		Step I	22.3136	1785.09	3867.69	46412.29
		Step J	22.8647	1829.18	3963.21	47558.58
		Step K	23.4292	1874.34	4061.06	48732.74
		Step L	24.0079	1920.63	4161.37	49936.43
		Step M	24.6007	1968.06	4264.12	51169.46
		Step N	25.2083	2016.66	4369.44	52433.26
		Step O	25.8308	2066.46	4477.34	53728.06



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7162B	Senior Engineering Technician-B	Step A	26.9480	2155.84	4670.99	56051.84
		Step B	27.6135	2209.08	4786.34	57436.08
		Step C	28.2955	2263.64	4904.55	58854.64
		Step D	28.9942	2319.54	5025.66	60307.94
		Step E	29.7102	2376.82	5149.77	61797.22
		Step F	30.4440	2435.52	5276.96	63323.52
		Step G	31.1957	2495.66	5407.25	64887.06
		Step H	31.9661	2557.29	5540.79	66489.49
		Step I	32.7556	2620.45	5677.64	68131.65
		Step J	33.5645	2685.16	5817.85	69814.16
		Step K	34.3934	2751.47	5961.52	71538.27
		Step L	35.2428	2819.42	6108.75	73305.02
		Step M	36.1131	2889.05	6259.60	75115.25
		Step N	37.0049	2960.39	6414.18	76970.19
		Step O	37.9188	3033.50	6572.59	78871.10



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7146B	Senior Finance Clerk-B	Step A	20.5953	1647.62	3569.85	42838.22
		Step B	21.1040	1688.32	3658.03	43896.32
		Step C	21.6251	1730.01	3748.35	44980.21
		Step D	22.1591	1772.73	3840.91	46090.93
		Step E	22.7064	1816.51	3935.78	47229.31
		Step F	23.2671	1861.37	4032.96	48395.57
		Step G	23.8417	1907.34	4132.56	49590.74
		Step H	24.4305	1954.44	4234.62	50815.44
		Step I	25.0338	2002.70	4339.19	52070.30
		Step J	25.6520	2052.16	4446.35	53356.16
		Step K	26.2855	2102.84	4556.15	54673.84
		Step L	26.9346	2154.77	4668.66	56023.97
		Step M	27.5998	2207.98	4783.97	57407.58
		Step N	28.2814	2262.51	4902.11	58825.31
		Step O	28.9798	2318.38	5023.17	60277.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7147B	Senior Finance Technician-B	Step A	23.6222	1889.78	4094.51	49134.18
		Step B	24.2056	1936.45	4195.64	50347.65
		Step C	24.8034	1984.27	4299.26	51591.07
		Step D	25.4159	2033.27	4405.42	52865.07
		Step E	26.0436	2083.49	4514.22	54170.69
		Step F	26.6867	2134.94	4625.69	55508.34
		Step G	27.3457	2187.66	4739.92	56879.06
		Step H	28.0211	2241.69	4856.99	58283.89
		Step I	28.7131	2297.05	4976.94	59723.25
		Step J	29.4222	2353.78	5099.85	61198.18
		Step K	30.1488	2411.90	5225.79	62709.50
		Step L	30.8933	2471.46	5354.84	64258.06
		Step M	31.6563	2532.50	5487.09	65845.10
		Step N	32.4380	2595.04	5622.59	67471.04
		Step O	33.2391	2659.13	5761.44	69137.33



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7148B	Senior Housing Technician-B	Step A	27.0589	2164.71	4690.21	56282.51
		Step B	27.7271	2218.17	4806.03	57672.37
		Step C	28.4118	2272.94	4924.71	59096.54
		Step D	29.1135	2329.08	5046.34	60556.08
		Step E	29.8324	2386.59	5170.95	62051.39
		Step F	30.5691	2445.53	5298.64	63583.73
		Step G	31.3240	2505.92	5429.49	65153.92
		Step H	32.0976	2567.81	5563.58	66763.01
		Step I	32.8904	2631.23	5701.00	68412.03
		Step J	33.7026	2696.21	5841.78	70101.41
		Step K	34.5349	2762.79	5986.05	71832.59
		Step L	35.3877	2831.02	6133.87	73606.42
		Step M	36.2617	2900.94	6285.36	75424.34
		Step N	37.1571	2972.57	6440.56	77286.77
		Step O	38.0747	3045.98	6599.61	79195.38



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7149B	Senior Information Technology Technician-B	Step A	26.8180	2145.44	4648.45	55781.44
		Step B	27.4802	2198.42	4763.23	57158.82
		Step C	28.1588	2252.70	4880.86	58570.30
		Step D	28.8542	2308.34	5001.39	60016.74
		Step E	29.5668	2365.34	5124.91	61498.94
		Step F	30.2969	2423.75	5251.46	63017.55
		Step G	31.0452	2483.62	5381.17	64574.02
		Step H	31.8118	2544.94	5514.05	66168.54
		Step I	32.5974	2607.79	5650.22	67802.59
		Step J	33.4024	2672.19	5789.75	69476.99
		Step K	34.2273	2738.18	5932.73	71192.78
		Step L	35.0725	2805.80	6079.23	72950.80
		Step M	35.9387	2875.10	6229.37	74752.50
		Step N	36.8262	2946.10	6383.21	76598.50
		Step O	37.7357	3018.86	6540.85	78490.26



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3733B	Senior Interpretive Services Specialist-B	Step A	26.9491	2155.93	4671.18	56054.13
		Step B	27.6146	2209.17	4786.53	57438.37
		Step C	28.2965	2263.72	4904.73	58856.72
		Step D	28.9953	2319.62	5025.85	60310.22
		Step E	29.7113	2376.90	5149.96	61799.50
		Step F	30.4451	2435.61	5277.15	63325.81
		Step G	31.1970	2495.76	5407.48	64889.76
		Step H	31.9674	2557.39	5541.02	66492.19
		Step I	32.7568	2620.54	5677.85	68134.14
		Step J	33.5658	2685.26	5818.07	69816.86
		Step K	34.3947	2751.58	5961.75	71540.98
		Step L	35.2441	2819.53	6108.98	73307.73
		Step M	36.1145	2889.16	6259.85	75118.16
		Step N	37.0064	2960.51	6414.44	76973.31
		Step O	37.9202	3033.62	6572.83	78874.02



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7189B	Senior Mechanic-B	Step A	28.5288	2282.30	4944.99	59339.90
		Step B	29.2334	2338.67	5067.12	60805.47
		Step C	29.9553	2396.42	5192.25	62307.02
		Step D	30.6950	2455.60	5320.47	63845.60
		Step E	31.4531	2516.25	5451.87	65422.45
		Step F	32.2298	2578.38	5586.50	67037.98
		Step G	33.0257	2642.06	5724.45	68693.46
		Step H	33.8413	2707.30	5865.83	70389.90
		Step I	34.6770	2774.16	6010.68	72128.16
		Step J	35.5334	2842.67	6159.12	73909.47
		Step K	36.4109	2912.87	6311.22	75734.67
		Step L	37.3101	2984.81	6467.08	77605.01
		Step M	38.2315	3058.52	6626.79	79521.52
		Step N	39.1756	3134.05	6790.44	81485.25
		Step O	40.1431	3211.45	6958.14	83497.65



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7200B	Senior Meter Service Worker-B	Step A	21.4140	1713.12	3711.76	44541.12
		Step B	21.9428	1755.42	3803.42	45641.02
		Step C	22.4847	1798.78	3897.35	46768.18
		Step D	23.0400	1843.20	3993.60	47923.20
		Step E	23.6090	1888.72	4092.23	49106.72
		Step F	24.1920	1935.36	4193.28	50319.36
		Step G	24.7894	1983.15	4296.83	51561.95
		Step H	25.4016	2032.13	4402.94	52835.33
		Step I	26.0289	2082.31	4511.68	54140.11
		Step J	26.6717	2133.74	4623.09	55477.14
		Step K	27.3304	2186.43	4737.27	56847.23
		Step L	28.0054	2240.43	4854.27	58251.23
		Step M	28.6969	2295.75	4974.13	59689.55
		Step N	29.4056	2352.45	5096.97	61163.65
		Step O	30.1318	2410.54	5222.85	62674.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7154B	Senior Natural Resources Worker-B	Step A	23.0144	1841.15	3989.16	47869.95
		Step B	23.5828	1886.62	4087.69	49052.22
		Step C	24.1651	1933.21	4188.62	50263.41
		Step D	24.7619	1980.95	4292.06	51504.75
		Step E	25.3735	2029.88	4398.07	52776.88
		Step F	26.0001	2080.01	4506.68	54080.21
		Step G	26.6421	2131.37	4617.96	55415.57
		Step H	27.3000	2184.00	4732.00	56784.00
		Step I	27.9743	2237.94	4848.88	58186.54
		Step J	28.6650	2293.20	4968.60	59623.20
		Step K	29.3729	2349.83	5091.30	61095.63
		Step L	30.0983	2407.86	5217.04	62604.46
		Step M	30.8417	2467.34	5345.89	64150.74
		Step N	31.6032	2528.26	5477.89	65734.66
		Step O	32.3837	2590.70	5613.17	67358.10



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7192B	Senior Parks Maintenance Worker-B	Step A	21.9184	1753.47	3799.19	45590.27
		Step B	22.4599	1796.79	3893.05	46716.59
		Step C	23.0145	1841.16	3989.18	47870.16
		Step D	23.5829	1886.63	4087.70	49052.43
		Step E	24.1652	1933.22	4188.63	50263.62
		Step F	24.7620	1980.96	4292.08	51504.96
		Step G	25.3736	2029.89	4398.09	52777.09
		Step H	26.0002	2080.02	4506.70	54080.42
		Step I	26.6422	2131.38	4617.98	55415.78
		Step J	27.3001	2184.01	4732.02	56784.21
		Step K	27.9744	2237.95	4848.90	58186.75
		Step L	28.6651	2293.21	4968.62	59623.41
		Step M	29.3732	2349.86	5091.35	61096.26
		Step N	30.0985	2407.88	5217.07	62604.88
		Step O	30.8418	2467.34	5345.91	64150.94



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1502B	Senior Permits Technician-B	Step A	25.5351	2042.81	4426.08	53113.01
		Step B	26.1657	2093.26	4535.39	54424.66
		Step C	26.8119	2144.95	4647.40	55768.75
		Step D	27.4741	2197.93	4762.18	57146.13
		Step E	28.1526	2252.21	4879.78	58557.41
		Step F	28.8478	2307.82	5000.29	60003.42
		Step G	29.5602	2364.82	5123.77	61485.22
		Step H	30.2902	2423.22	5250.30	63003.62
		Step I	31.0382	2483.06	5379.95	64559.46
		Step J	31.8047	2544.38	5512.81	66153.78
		Step K	32.5902	2607.22	5648.97	67787.62
		Step L	33.3950	2671.60	5788.47	69461.60
		Step M	34.2197	2737.58	5931.41	71176.98
		Step N	35.0648	2805.18	6077.90	72934.78
		Step O	35.9307	2874.46	6227.99	74735.86



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	24.7806	1982.45	4295.30	51543.65
Step B	25.3925	2031.40	4401.37	52816.40
Step C	26.0196	2081.57	4510.06	54120.77
Step D	26.6622	2132.98	4621.45	55457.38
Step E	27.3207	2185.66	4735.59	56827.06
Step F	27.9954	2239.63	4852.54	58230.43
Step G	28.6867	2294.94	4972.36	59668.34
Step H	29.3951	2351.61	5095.15	61141.81
Step I	30.1211	2409.69	5220.99	62651.89
Step J	30.8649	2469.19	5349.92	64198.99
Step K	31.6272	2530.18	5482.05	65784.58
Step L	32.4082	2592.66	5617.42	67409.06
Step M	33.2085	2656.68	5756.14	69073.68
Step N	34.0287	2722.30	5898.31	70779.70
Step O	34.8690	2789.52	6043.96	72527.52



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1279B	Senior Solid Waste Billing Technician-B	Step A	24.6960	1975.68	4280.64	51367.68
		Step B	25.3058	2024.46	4386.34	52636.06
		Step C	25.9308	2074.46	4494.67	53936.06
		Step D	26.5712	2125.70	4605.67	55268.10
		Step E	27.2274	2178.19	4719.42	56632.99
		Step F	27.8998	2231.98	4835.97	58031.58
		Step G	28.5888	2287.10	4955.39	59464.70
		Step H	29.2948	2343.58	5077.77	60933.18
		Step I	30.0182	2401.46	5203.15	62437.86
		Step J	30.7596	2460.77	5331.66	63979.97
		Step K	31.5192	2521.54	5463.33	65559.94
		Step L	32.2975	2583.80	5598.23	67178.80
		Step M	33.0952	2647.62	5736.50	68838.02
		Step N	33.9124	2712.99	5878.15	70537.79
		Step O	34.7499	2779.99	6023.32	72279.79



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7187B	Senior Street Maintenance Worker-B	Step A	25.5533	2044.26	4429.24	53150.86
		Step B	26.1844	2094.75	4538.63	54463.55
		Step C	26.8309	2146.47	4650.69	55808.27
		Step D	27.4936	2199.49	4765.56	57186.69
		Step E	28.1726	2253.81	4883.25	58599.01
		Step F	28.8683	2309.46	5003.84	60046.06
		Step G	29.5812	2366.50	5127.41	61528.90
		Step H	30.3117	2424.94	5254.03	63048.34
		Step I	31.0603	2484.82	5383.79	64605.42
		Step J	31.8273	2546.18	5516.73	66200.78
		Step K	32.6133	2609.06	5652.97	67835.66
		Step L	33.4187	2673.50	5792.57	69510.90
		Step M	34.2440	2739.52	5935.63	71227.52
		Step N	35.0897	2807.18	6082.21	72986.58
		Step O	35.9563	2876.50	6232.43	74789.10



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7201B	Senior Tree Trimmer-B	Step A	22.9622	1836.98	3980.11	47761.38
		Step B	23.5292	1882.34	4078.39	48940.74
		Step C	24.1103	1928.82	4179.12	50149.42
		Step D	24.7057	1976.46	4282.32	51387.86
		Step E	25.3158	2025.26	4388.07	52656.86
		Step F	25.9410	2075.28	4496.44	53957.28
		Step G	26.5817	2126.54	4607.49	55289.94
		Step H	27.2380	2179.04	4721.25	56655.04
		Step I	27.9106	2232.85	4837.84	58054.05
		Step J	28.5999	2287.99	4957.32	59487.79
		Step K	29.3063	2344.50	5079.76	60957.10
		Step L	30.0300	2402.40	5205.20	62462.40
		Step M	30.7715	2461.72	5333.73	64004.72
		Step N	31.5315	2522.52	5465.46	65585.52
		Step O	32.3102	2584.82	5600.43	67205.22



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7203B	Senior Warehouse Worker-B	Step A	23.1107	1848.86	4005.85	48070.26
		Step B	23.6815	1894.52	4104.79	49257.52
		Step C	24.2663	1941.30	4206.16	50473.90
		Step D	24.8655	1989.24	4310.02	51720.24
		Step E	25.4797	2038.38	4416.48	52997.78
		Step F	26.1089	2088.71	4525.54	54306.51
		Step G	26.7536	2140.29	4637.29	55647.49
		Step H	27.4143	2193.14	4751.81	57021.74
		Step I	28.0914	2247.31	4869.18	58430.11
		Step J	28.7851	2302.81	4989.42	59873.01
		Step K	29.4959	2359.67	5112.62	61351.47
		Step L	30.2243	2417.94	5238.88	62866.54
		Step M	30.9707	2477.66	5368.25	64419.06
		Step N	31.7355	2538.84	5500.82	66009.84
		Step O	32.5193	2601.54	5636.68	67640.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7324B	Solid Waste Billing Technician-B	Step A	21.4747	1717.98	3722.28	44667.38
		Step B	22.0051	1760.41	3814.22	45770.61
		Step C	22.5486	1803.89	3908.42	46901.09
		Step D	23.1054	1848.43	4004.94	48059.23
		Step E	23.6760	1894.08	4103.84	49246.08
		Step F	24.2607	1940.86	4205.19	50462.26
		Step G	24.8598	1988.78	4309.03	51708.38
		Step H	25.4737	2037.90	4415.44	52985.30
		Step I	26.1028	2088.22	4524.49	54293.82
		Step J	26.7474	2139.79	4636.22	55634.59
		Step K	27.4080	2192.64	4750.72	57008.64
		Step L	28.0848	2246.78	4868.03	58416.38
		Step M	28.7783	2302.26	4988.24	59858.86
		Step N	29.4891	2359.13	5111.44	61337.33
		Step O	30.2173	2417.38	5237.67	62851.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7525B	Street Maintenance Worker I-B	Step A	21.1184	1689.47	3660.52	43926.27
		Step B	21.6400	1731.20	3750.93	45011.20
		Step C	22.1743	1773.94	3843.55	46122.54
		Step D	22.7220	1817.76	3938.48	47261.76
		Step E	23.2831	1862.65	4035.74	48428.85
		Step F	23.8581	1908.65	4135.40	49624.85
		Step G	24.4473	1955.78	4237.53	50850.38
		Step H	25.0510	2004.08	4342.17	52106.08
		Step I	25.6697	2053.58	4449.41	53392.98
		Step J	26.3036	2104.29	4559.29	54711.49
		Step K	26.9531	2156.25	4671.87	56062.45
		Step L	27.6188	2209.50	4787.26	57447.10
		Step M	28.3009	2264.07	4905.49	58865.87
		Step N	28.9998	2319.98	5026.63	60319.58
		Step O	29.7159	2377.27	5150.76	61809.07



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name					
		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7530B	Street Maintenance Worker II-B	Step A	23.2302	1858.42	4026.57	48318.82
		Step B	23.8040	1904.32	4126.03	49512.32
		Step C	24.3918	1951.34	4227.91	50734.94
		Step D	24.9941	1999.53	4332.31	51987.73
		Step E	25.6114	2048.91	4439.31	53271.71
		Step F	26.2439	2099.51	4548.94	54587.31
		Step G	26.8920	2151.36	4661.28	55935.36
		Step H	27.5562	2204.50	4776.41	57316.90
		Step I	28.2366	2258.93	4894.34	58732.13
		Step J	28.9340	2314.72	5015.23	60182.72
		Step K	29.6485	2371.88	5139.07	61668.88
		Step L	30.3807	2430.46	5265.99	63191.86
		Step M	31.1310	2490.48	5396.04	64752.48
		Step N	31.8997	2551.98	5529.28	66351.38
		Step O	32.6875	2615.00	5665.83	67990.00



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7540B	Street Sweeper Operator-B	Step A	24.3918	1951.34	4227.91	50734.94
		Step B	24.9941	1999.53	4332.31	51987.73
		Step C	25.6114	2048.91	4439.31	53271.71
		Step D	26.2439	2099.51	4548.94	54587.31
		Step E	26.8919	2151.35	4661.26	55935.15
		Step F	27.5561	2204.49	4776.39	57316.69
		Step G	28.2366	2258.93	4894.34	58732.13
		Step H	28.9339	2314.71	5015.21	60182.51
		Step I	29.6485	2371.88	5139.07	61668.88
		Step J	30.3807	2430.46	5265.99	63191.86
		Step K	31.1310	2490.48	5396.04	64752.48
		Step L	31.8997	2551.98	5529.28	66351.38
		Step M	32.6875	2615.00	5665.83	67990.00
		Step N	33.4947	2679.58	5805.75	69668.98
		Step O	34.3218	2745.74	5949.11	71389.34



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1503B	Tree Trimmer I-B	Step A	18.9768	1518.14	3289.31	39471.74
		Step B	19.4454	1555.63	3370.54	40446.43
		Step C	19.9257	1594.06	3453.79	41445.46
		Step D	20.4177	1633.42	3539.07	42468.82
		Step E	20.9219	1673.75	3626.46	43517.55
		Step F	21.4386	1715.09	3716.02	44592.29
		Step G	21.9680	1757.44	3807.79	45693.44
		Step H	22.5105	1800.84	3901.82	46821.84
		Step I	23.0664	1845.31	3998.18	47978.11
		Step J	23.6361	1890.89	4096.92	49163.09
		Step K	24.2197	1937.58	4198.08	50376.98
		Step L	24.8179	1985.43	4301.77	51621.23
		Step M	25.4308	2034.46	4408.01	52896.06
		Step N	26.0588	2084.70	4516.86	54202.30
		Step O	26.7023	2136.18	4628.40	55540.78



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1504B	Tree Trimmer II-B	Step A	20.8747	1669.98	3618.28	43419.38
		Step B	21.3900	1711.20	3707.60	44491.20
		Step C	21.9181	1753.45	3799.14	45589.65
		Step D	22.4594	1796.75	3892.96	46715.55
		Step E	23.0141	1841.13	3989.11	47869.33
		Step F	23.5825	1886.60	4087.63	49051.60
		Step G	24.1649	1933.19	4188.58	50262.99
		Step H	24.7616	1980.93	4292.01	51504.13
		Step I	25.3732	2029.86	4398.02	52776.26
		Step J	25.9998	2079.98	4506.63	54079.58
		Step K	26.6417	2131.34	4617.89	55414.74
		Step L	27.2997	2183.98	4731.95	56783.38
		Step M	27.9740	2237.92	4848.83	58185.92
		Step N	28.6647	2293.18	4968.55	59622.58
		Step O	29.3726	2349.81	5091.25	61095.01



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8938B	Vehicle Maintenance Parts Buyer-B	Step A	23.1107	1848.86	4005.85	48070.26
		Step B	23.6815	1894.52	4104.79	49257.52
		Step C	24.2663	1941.30	4206.16	50473.90
		Step D	24.8655	1989.24	4310.02	51720.24
		Step E	25.4797	2038.38	4416.48	52997.78
		Step F	26.1089	2088.71	4525.54	54306.51
		Step G	26.7536	2140.29	4637.29	55647.49
		Step H	27.4143	2193.14	4751.81	57021.74
		Step I	28.0914	2247.31	4869.18	58430.11
		Step J	28.7851	2302.81	4989.42	59873.01
		Step K	29.4959	2359.67	5112.62	61351.47
		Step L	30.2243	2417.94	5238.88	62866.54
		Step M	30.9707	2477.66	5368.25	64419.06
		Step N	31.7355	2538.84	5500.82	66009.84
		Step O	32.5193	2601.54	5636.68	67640.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8940B	Vehicle Maintenance Servicewriter-B	Step A	28.5288	2282.30	4944.99	59339.90
		Step B	29.2334	2338.67	5067.12	60805.47
		Step C	29.9553	2396.42	5192.25	62307.02
		Step D	30.6950	2455.60	5320.47	63845.60
		Step E	31.4531	2516.25	5451.87	65422.45
		Step F	32.2298	2578.38	5586.50	67037.98
		Step G	33.0257	2642.06	5724.45	68693.46
		Step H	33.8413	2707.30	5865.83	70389.90
		Step I	34.6770	2774.16	6010.68	72128.16
		Step J	35.5334	2842.67	6159.12	73909.47
		Step K	36.4109	2912.87	6311.22	75734.67
		Step L	37.3101	2984.81	6467.08	77605.01
		Step M	38.2315	3058.52	6626.79	79521.52
		Step N	39.1756	3134.05	6790.44	81485.25
		Step O	40.1431	3211.45	6958.14	83497.65



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8426B	Video and Multimedia Technician-B	Step A	26.2424	2099.39	4548.68	54584.19
		Step B	26.8905	2151.24	4661.02	55932.24
		Step C	27.5545	2204.36	4776.11	57313.36
		Step D	28.2351	2258.81	4894.08	58729.01
		Step E	28.9324	2314.59	5014.95	60179.39
		Step F	29.6469	2371.75	5138.80	61665.55
		Step G	30.3789	2430.31	5265.68	63188.11
		Step H	31.1291	2490.33	5395.71	64748.53
		Step I	31.8979	2551.83	5528.97	66347.63
		Step J	32.6856	2614.85	5665.50	67986.05
		Step K	33.4929	2679.43	5805.44	69665.23
		Step L	34.3200	2745.60	5948.80	71385.60
		Step M	35.1675	2813.40	6095.70	73148.40
		Step N	36.0359	2882.87	6246.22	74954.67
		Step O	36.9259	2954.07	6400.49	76805.87



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8951B	Warehouse Worker I-B	Step A	19.0998	1527.98	3310.63	39727.58
		Step B	19.5714	1565.71	3392.38	40708.51
		Step C	20.0548	1604.38	3476.17	41713.98
		Step D	20.5500	1644.00	3562.00	42744.00
		Step E	21.0575	1684.60	3649.97	43799.60
		Step F	21.5775	1726.20	3740.10	44881.20
		Step G	22.1104	1768.83	3832.47	45989.63
		Step H	22.6565	1812.52	3927.13	47125.52
		Step I	23.2160	1857.28	4024.11	48289.28
		Step J	23.7893	1903.14	4123.48	49481.74
		Step K	24.3767	1950.14	4225.29	50703.54
		Step L	24.9787	1998.30	4329.64	51955.70
		Step M	25.5956	2047.65	4436.57	53238.85
		Step N	26.2277	2098.22	4546.13	54553.62
		Step O	26.8754	2150.03	4658.40	55900.83



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8952B	Warehouse Worker II-B	Step A	21.0097	1680.78	3641.68	43700.18
		Step B	21.5286	1722.29	3731.62	44779.49
		Step C	22.0602	1764.82	3823.77	45885.22
		Step D	22.6051	1808.41	3918.22	47018.61
		Step E	23.1633	1853.06	4014.97	48179.66
		Step F	23.7354	1898.83	4114.14	49369.63
		Step G	24.3214	1945.71	4215.71	50588.51
		Step H	24.9221	1993.77	4319.83	51837.97
		Step I	25.5376	2043.01	4426.52	53118.21
		Step J	26.1683	2093.46	4535.84	54430.06
		Step K	26.8144	2145.15	4647.83	55773.95
		Step L	27.4766	2198.13	4762.61	57151.33
		Step M	28.1552	2252.42	4880.23	58562.82
		Step N	28.8505	2308.04	5000.75	60009.04
		Step O	29.5630	2365.04	5124.25	61491.04



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9000B	Wastewater Treatment Plant Operator Grade I-B	Step A	22.2769	1782.15	3861.33	46335.95
		Step B	22.8269	1826.15	3956.66	47479.95
		Step C	23.3907	1871.26	4054.39	48652.66
		Step D	23.9683	1917.46	4154.51	49854.06
		Step E	24.5602	1964.82	4257.10	51085.22
		Step F	25.1667	2013.34	4362.23	52346.74
		Step G	25.7882	2063.06	4469.95	53639.46
		Step H	26.4251	2114.01	4580.35	54964.21
		Step I	27.0777	2166.22	4693.47	56321.62
		Step J	27.7464	2219.71	4809.38	57712.51
		Step K	28.4316	2274.53	4928.14	59137.73
		Step L	29.1337	2330.70	5049.84	60598.10
		Step M	29.8532	2388.26	5174.55	62094.66
		Step N	30.5905	2447.24	5302.35	63628.24
		Step O	31.3459	2507.67	5433.29	65199.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9010B	Wastewater Treatment Plant Operator Grade II-B	Step A	24.5818	1966.54	4260.85	51130.14
		Step B	25.1889	2015.11	4366.08	52392.91
		Step C	25.8109	2064.87	4473.89	53686.67
		Step D	26.4483	2115.86	4584.37	55012.46
		Step E	27.1016	2168.13	4697.61	56371.33
		Step F	27.7708	2221.66	4813.61	57763.26
		Step G	28.4566	2276.53	4932.48	59189.73
		Step H	29.1593	2332.74	5054.28	60651.34
		Step I	29.8794	2390.35	5179.10	62149.15
		Step J	30.6173	2449.38	5307.00	63683.98
		Step K	31.3734	2509.87	5438.06	65256.67
		Step L	32.1482	2571.86	5572.35	66868.26
		Step M	32.9422	2635.38	5709.98	68519.78
		Step N	33.7556	2700.45	5850.97	70211.65
		Step O	34.5893	2767.14	5995.48	71945.74



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	22.9237	2567.45	5562.82	66753.81
Step B	23.4898	2630.86	5700.19	68402.30
Step C	24.0699	2695.83	5840.96	70091.55
Step D	24.6644	2762.41	5985.23	71822.73
Step E	25.2734	2830.62	6133.01	73596.14
Step F	25.8975	2900.52	6284.46	75413.52
Step G	26.5372	2972.17	6439.69	77276.33
Step H	27.1925	3045.56	6598.71	79184.56
Step I	27.8640	3120.77	6761.66	81139.97
Step J	28.5521	3197.84	6928.64	83143.72
Step K	29.2572	3276.81	7099.75	85196.97
Step L	29.9798	3357.74	7275.10	87301.18
Step M	30.7201	3440.65	7454.74	89456.93
Step N	31.4788	3525.63	7638.86	91666.27
Step O	32.2561	3612.68	7827.48	93929.76



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9025B	Wastewater Treatment Plant Operator Grade III 8Hr-B	Step A	29.8542	2388.34	5174.73	62096.74
		Step B	30.5915	2447.32	5302.53	63630.32
		Step C	31.3469	2507.75	5433.46	65201.55
		Step D	32.1211	2569.69	5567.66	66811.89
		Step E	32.9143	2633.14	5705.15	68461.74
		Step F	33.7271	2698.17	5846.03	70152.37
		Step G	34.5600	2764.80	5990.40	71884.80
		Step H	35.4135	2833.08	6138.34	73660.08
		Step I	36.2881	2903.05	6289.94	75479.25
		Step J	37.1842	2974.74	6445.26	77343.14
		Step K	38.1025	3048.20	6604.43	79253.20
		Step L	39.0434	3123.47	6767.52	81210.27
		Step M	40.0076	3200.61	6934.65	83215.81
		Step N	40.9956	3279.65	7105.90	85270.85
		Step O	42.0080	3360.64	7281.39	87376.64



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9020ZB	Wastewater Treatment Plant Operator Grade III 8Hr-ZB	Step A	32.0932	2567.46	5562.82	66753.86
		Step B	32.8858	2630.86	5700.21	68402.46
		Step C	33.6979	2695.83	5840.97	70091.63
		Step D	34.5301	2762.41	5985.22	71822.61
		Step E	35.3828	2830.62	6133.02	73596.22
		Step F	36.2567	2900.54	6284.49	75413.94
		Step G	37.1520	2972.16	6439.68	77276.16
		Step H	38.0695	3045.56	6598.71	79184.56
		Step I	39.0096	3120.77	6761.66	81139.97
		Step J	39.9730	3197.84	6928.65	83143.84
		Step K	40.9602	3276.82	7099.77	85197.22
		Step L	41.9717	3357.74	7275.09	87301.14
		Step M	43.0083	3440.66	7454.77	89457.26
		Step N	44.0703	3525.62	7638.85	91666.22
		Step O	45.1586	3612.69	7827.49	93929.89



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9030B	Wastewater Treatment Plant Operator Grade IV-B	Step A	35.9444	2875.55	6230.36	74764.35
		Step B	36.8322	2946.58	6384.25	76610.98
		Step C	37.7417	3019.34	6541.89	78502.74
		Step D	38.6738	3093.90	6703.46	80441.50
		Step E	39.6288	3170.30	6868.99	82427.90
		Step F	40.6075	3248.60	7038.63	84463.60
		Step G	41.6102	3328.82	7212.43	86549.22
		Step H	42.6379	3411.03	7390.57	88686.83
		Step I	43.6908	3495.26	7573.07	90876.86
		Step J	44.7698	3581.58	7760.10	93121.18
		Step K	45.8754	3670.03	7951.74	95420.83
		Step L	47.0083	3760.66	8148.11	97777.26
		Step M	48.1691	3853.53	8349.31	100191.73
		Step N	49.3588	3948.70	8555.53	102666.30
		Step O	50.5777	4046.22	8766.80	105201.62



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9200B	Water Treatment Plant Operator Grade I 24Hr-B	Step A	15.9120	1782.14	3861.31	46335.74
		Step B	16.3050	1826.16	3956.68	47480.16
		Step C	16.7077	1871.26	4054.40	48652.82
		Step D	17.1202	1917.46	4154.50	49854.02
		Step E	17.5430	1964.82	4257.10	51085.22
		Step F	17.9762	2013.33	4362.22	52346.69
		Step G	18.4201	2063.05	4469.94	53639.33
		Step H	18.8751	2114.01	4580.36	54964.29
		Step I	19.3412	2166.21	4693.46	56321.57
		Step J	19.8189	2219.72	4809.39	57712.64
		Step K	20.3083	2274.53	4928.15	59137.77
		Step L	20.8098	2330.70	5049.84	60598.14
		Step M	21.3237	2388.25	5174.55	62094.61
		Step N	21.8503	2447.23	5302.34	63628.07
		Step O	22.3899	2507.67	5433.28	65199.39



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9232B	Water Treatment Plant Operator Grade I 8Hr-B	Step A	22.2769	1782.15	3861.33	46335.95
		Step B	22.8269	1826.15	3956.66	47479.95
		Step C	23.3907	1871.26	4054.39	48652.66
		Step D	23.9683	1917.46	4154.51	49854.06
		Step E	24.5602	1964.82	4257.10	51085.22
		Step F	25.1667	2013.34	4362.23	52346.74
		Step G	25.7882	2063.06	4469.95	53639.46
		Step H	26.4251	2114.01	4580.35	54964.21
		Step I	27.0777	2166.22	4693.47	56321.62
		Step J	27.7464	2219.71	4809.38	57712.51
		Step K	28.4316	2274.53	4928.14	59137.73
		Step L	29.1337	2330.70	5049.84	60598.10
		Step M	29.8532	2388.26	5174.55	62094.66
		Step N	30.5905	2447.24	5302.35	63628.24
		Step O	31.3459	2507.67	5433.29	65199.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9200ZB	Water Treatment Plant Operator Grade I 8Hr-ZB	Step A	22.2769	1782.15	3861.33	46335.95
		Step B	22.8269	1826.15	3956.66	47479.95
		Step C	23.3907	1871.26	4054.39	48652.66
		Step D	23.9683	1917.46	4154.51	49854.06
		Step E	24.5602	1964.82	4257.10	51085.22
		Step F	25.1667	2013.34	4362.23	52346.74
		Step G	25.7882	2063.06	4469.95	53639.46
		Step H	26.4251	2114.01	4580.35	54964.21
		Step I	27.0777	2166.22	4693.47	56321.62
		Step J	27.7464	2219.71	4809.38	57712.51
		Step K	28.4316	2274.53	4928.14	59137.73
		Step L	29.1337	2330.70	5049.84	60598.10
		Step M	29.8532	2388.26	5174.55	62094.66
		Step N	30.5905	2447.24	5302.35	63628.24
		Step O	31.3459	2507.67	5433.29	65199.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9210B	Water Treatment Plant Operator Grade II 24Hr-B	Step A	17.5586	1966.56	4260.89	51130.64
		Step B	17.9922	2015.13	4366.11	52393.29
		Step C	18.4366	2064.90	4473.95	53687.38
		Step D	18.8919	2115.89	4584.43	55013.21
		Step E	19.3584	2168.14	4697.64	56371.66
		Step F	19.8364	2221.68	4813.63	57763.60
		Step G	20.3263	2276.55	4932.52	59190.19
		Step H	20.8282	2332.76	5054.31	60651.72
		Step I	21.3426	2390.37	5179.14	62149.65
		Step J	21.8697	2449.41	5307.05	63684.57
		Step K	22.4098	2509.90	5438.11	65257.34
		Step L	22.9632	2571.88	5572.40	66868.84
		Step M	23.5303	2635.39	5710.02	68520.23
		Step N	24.1114	2700.48	5851.03	70212.40
		Step O	24.7068	2767.16	5995.52	71946.20



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9234B	Water Treatment Plant Operator Grade II 8Hr-B	Step A	24.5821	1966.57	4260.90	51130.77
		Step B	25.1892	2015.14	4366.13	52393.54
		Step C	25.8112	2064.90	4473.94	53687.30
		Step D	26.4486	2115.89	4584.42	55013.09
		Step E	27.1018	2168.14	4697.65	56371.74
		Step F	27.7711	2221.69	4813.66	57763.89
		Step G	28.4568	2276.54	4932.51	59190.14
		Step H	29.1596	2332.77	5054.33	60651.97
		Step I	29.8797	2390.38	5179.15	62149.78
		Step J	30.6176	2449.41	5307.05	63684.61
		Step K	31.3737	2509.90	5438.11	65257.30
		Step L	32.1485	2571.88	5572.41	66868.88
		Step M	32.9425	2635.40	5710.03	68520.40
		Step N	33.7559	2700.47	5851.02	70212.27
		Step O	34.5896	2767.17	5995.53	71946.37



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9210ZB	Water Treatment Plant Operator Grade II 8Hr-ZB	Step A	24.5821	1966.57	4260.90	51130.77
		Step B	25.1892	2015.14	4366.13	52393.54
		Step C	25.8112	2064.90	4473.94	53687.30
		Step D	26.4486	2115.89	4584.42	55013.09
		Step E	27.1018	2168.14	4697.65	56371.74
		Step F	27.7711	2221.69	4813.66	57763.89
		Step G	28.4568	2276.54	4932.51	59190.14
		Step H	29.1596	2332.77	5054.33	60651.97
		Step I	29.8797	2390.38	5179.15	62149.78
		Step J	30.6176	2449.41	5307.05	63684.61
		Step K	31.3737	2509.90	5438.11	65257.30
		Step L	32.1485	2571.88	5572.41	66868.88
		Step M	32.9425	2635.40	5710.03	68520.40
		Step N	33.7559	2700.47	5851.02	70212.27
		Step O	34.5896	2767.17	5995.53	71946.37



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9230B	Water Treatment Plant Operator Grade III 24Hr-B	Step A	22.3906	2507.75	5433.45	65201.43
		Step B	22.9435	2569.67	5567.62	66811.47
		Step C	23.5101	2633.13	5705.12	68461.41
		Step D	24.0907	2698.16	5846.01	70152.12
		Step E	24.6857	2764.80	5990.40	71884.76
		Step F	25.2953	2833.07	6138.33	73659.91
		Step G	25.9200	2903.04	6289.92	75479.04
		Step H	26.5601	2974.73	6445.25	77343.01
		Step I	27.2160	3048.19	6604.42	79252.99
		Step J	27.8882	3123.48	6767.54	81210.44
		Step K	28.5769	3200.61	6934.66	83215.93
		Step L	29.2825	3279.64	7105.89	85270.64
		Step M	30.0057	3360.64	7281.38	87376.60
		Step N	30.7467	3443.63	7461.20	89534.39
		Step O	31.5060	3528.67	7645.46	91745.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9229B	Water Treatment Plant Operator Grade III 8Hr-B	Step A	29.8542	2388.34	5174.73	62096.74
		Step B	30.5915	2447.32	5302.53	63630.32
		Step C	31.3469	2507.75	5433.46	65201.55
		Step D	32.1211	2569.69	5567.66	66811.89
		Step E	32.9143	2633.14	5705.15	68461.74
		Step F	33.7271	2698.17	5846.03	70152.37
		Step G	34.5600	2764.80	5990.40	71884.80
		Step H	35.4135	2833.08	6138.34	73660.08
		Step I	36.2881	2903.05	6289.94	75479.25
		Step J	37.1842	2974.74	6445.26	77343.14
		Step K	38.1025	3048.20	6604.43	79253.20
		Step L	39.0434	3123.47	6767.52	81210.27
		Step M	40.0076	3200.61	6934.65	83215.81
		Step N	40.9956	3279.65	7105.90	85270.85
		Step O	42.0080	3360.64	7281.39	87376.64



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9230ZB	Water Treatment Plant Operator Grade III 8Hr-ZB	Step A	29.8542	2388.34	5174.73	62096.74
		Step B	30.5915	2447.32	5302.53	63630.32
		Step C	31.3469	2507.75	5433.46	65201.55
		Step D	32.1211	2569.69	5567.66	66811.89
		Step E	32.9143	2633.14	5705.15	68461.74
		Step F	33.7271	2698.17	5846.03	70152.37
		Step G	34.5600	2764.80	5990.40	71884.80
		Step H	35.4135	2833.08	6138.34	73660.08
		Step I	36.2881	2903.05	6289.94	75479.25
		Step J	37.1842	2974.74	6445.26	77343.14
		Step K	38.1025	3048.20	6604.43	79253.20
		Step L	39.0434	3123.47	6767.52	81210.27
		Step M	40.0076	3200.61	6934.65	83215.81
		Step N	40.9956	3279.65	7105.90	85270.85
		Step O	42.0080	3360.64	7281.39	87376.64



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/18/2020

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1641B	Youth Development Program Coordinator-B	Step A	24.4984	1959.87	4246.39	50956.67
		Step B	25.1034	2008.27	4351.26	52215.07
		Step C	25.7233	2057.86	4458.71	53504.46
		Step D	26.3586	2108.69	4568.82	54825.89
		Step E	27.0096	2160.77	4681.66	56179.97
		Step F	27.6765	2214.12	4797.26	57567.12
		Step G	28.3600	2268.80	4915.73	58988.80
		Step H	29.0604	2324.83	5037.14	60445.63
		Step I	29.7780	2382.24	5161.52	61938.24
		Step J	30.5135	2441.08	5289.01	63468.08
		Step K	31.2669	2501.35	5419.60	65035.15
		Step L	32.0391	2563.13	5553.44	66641.33
		Step M	32.8303	2626.42	5690.59	68287.02
		Step N	33.6411	2691.29	5831.12	69973.49
		Step O	34.4719	2757.75	5975.13	71701.55



COUNCIL COMMUNICATION

CC #: 0550
File #: 0202-01

Title: Financial Reports for Fiscal Year Ended June 30, 2019
Contact: Jacquelyn Flickinger 916-774-5516 jflickinger@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.13.

RECOMMENDATION TO COUNCIL

This item requires no Council action and is for information only.

BACKGROUND

The following informational reports are included with this communication:

- Comprehensive Annual Financial Report (CAFR)
- Single Audit Report
- Independent Accountant's Report on Applying Agreed-Upon Procedures Related to the Article XIII-B Appropriations Limit for the year ended June 30, 2020
- Other-Post Employment Benefit (OPEB) Trust Fund Report
- Roseville Natural Gas Financing Authority (RNGFA) Report
- School-Age Child Care Report
- Environmental Utilities Enterprise Funds Report
- Auditors Letter to City Council

The City Charter requires that the City Council engage an independent certified public accounting firm to conduct the annual financial audit. Eide Bailly LLP, a certified public accounting firm, conducted the audits of the City's financial statements for the fiscal year ended June 30, 2019. The City received an unmodified (clean) opinion on the CAFR. The CAFR conforms to generally accepted accounting principles and the latest applicable Governmental Accounting Standards Board Statements. This report continues to reflect the financial stability and proper accounting practices of the City. In addition, the 2018 CAFR received the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. GFOA awarded this certificate to the City for the 16th consecutive year and it is included in the 2019 CAFR.

A Single Audit is required for any non-Federal entity that expends \$750,000 or more of federal awards during the non-Federal entity's fiscal year. There were no financial statement or compliance findings included in this year's report.

The Article XIII-B Appropriations Limit placed limits on the growth of expenditures for publicly

funded programs. The Independent Accountant's Report on Applying Agreed-Upon Procedures Related to the Article XIII-B Appropriations Limit for the year ended June 30, 2020 was performed to assist the City in meeting the requirements of Section 1.5 of the Article XIII-B which requires the annual calculation of the appropriations limit to be reviewed as part of an annual financial audit. One finding was included in the report related to the appropriations limit as the City Council approved an appropriations limit in the amount of \$174,424,400 for fiscal year 2019-20, whereas the calculation supported an appropriations limit in the amount of \$175,424,400. This finding was resolved on December 4, 2019 when the City Council approved a revised appropriations limit.

Separately issued financial statements are required to be completed for the OPEB Trust that detail activity in the current year and fiscal year end balances specific to the OPEB Trust. There were no financial statement or compliance findings included in this year's report.

Separately issued financial statements are required to be completed for the RNGFA that detail activity in the current year and fiscal year end balances specific to the RNGFA Fund. There were no financial statement or compliance findings included in this year's report.

Separately issued financial statements are required to be completed for the School-Age Child Care Fund (also referred to as the Youth Development Fund) that detail activity in the current year and fiscal year end balances specific to the School-Age Child Care Fund. There were two findings included in the report. Finding 2019-001 is a compliance finding and identified one eligibility form was not signed. Finding 2019-002 is a financial statement finding addressing an overstatement of revenue and accounts receivable related to grant-funded child accounts. Corrective action has taken place on both findings.

Separately issued financial statements are be completed for the Environmental Utilities Funds of Water, Wastewater, and Solid Waste that detail activity in the current year and fiscal year end balances specific to the those funds. Also presented in the report is sub-fund activity and balances that make up the Water, Wastewater, and Solid Waste Funds as it is presented in the City's CAFR. There were no financial statement or compliance findings included in this year's report.

The auditor's letter to the City Council is additional communication required by audit standards which conveys that there were no difficulties encountered performing the audit or disagreements between the auditors and City staff. The letter also includes information about significant estimates and footnote disclosures included in the financial statements and any misstatements noted. Included in the letter are two misstatements noted by the auditors that have been corrected in the respective financial statements.

FISCAL IMPACT

There is no fiscal impact as a result of these informational reports.

ENVIRONMENTAL REVIEW

This is not applicable as this is an informational report.

Respectfully Submitted,

Jacquelyn Flickinger, Controller

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

2019 City CAFR

2019 Single Audit Report

2019 GANN Limit Report

2019 OPEB Trust Report

2019 RNGFA Report

2019 School-Age Child Care Report

2019 Environmental Utilities Fund Report

Auditors Letter to Council at the Conclusion of the 2019 Audits



Comprehensive Annual Financial Report Fiscal Year Ended June 30, 2019



CITY OF ROSEVILLE, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2019

Prepared by

FINANCE DEPARTMENT

**CITY OF ROSEVILLE, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2019**

INTRODUCTORY SECTION

Table of Contents	i
Letter of Transmittal.....	v
Organization Chart	x
Elected Officials	xi
GFOA Certificate	xii

FINANCIAL SECTION

Independent Auditor's Report	1
Management's Discussion and Analysis	5
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Position	24
Statement of Activities	25
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet	28
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	29
Statement of Revenues, Expenditures and Changes in Fund Balances	30
Reconciliation of the Net Change in Fund Balances - Total Governmental Funds to the Statement of Activities	31
Proprietary Funds:	
Statement of Net Position	34
Statement of Revenues, Expenses and Changes in Fund Net Position	36
Statement of Cash Flows	38
Fiduciary Funds:	
Statement of Fiduciary Net Position	44
Statement of Changes in Fiduciary Net Position	45

**CITY OF ROSEVILLE, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2019**

FINANCIAL SECTION (CONTINUED)

Notes to the Basic Financial Statements

1. Summary of Significant Accounting Policies	47
2. Cash and Investments	58
3. Interfund Transactions	64
4. Accounts Receivable.....	68
5. Notes Receivable	68
6. Developer Permit Fees Receivable.....	71
7. Development Agreements and Land Held for Resale.....	71
8. Capital Assets.....	72
9. Long-Term Debt.....	74
10. Derivative Instruments.....	86
11. Net Position and Fund Balances.....	88
12. Pension Plans	90
13. Other Post-Employment Benefits	95
14. Post-Employment Benefits Trust Fund.....	99
15. Risk Management.....	101
16. Northern California Power Agency (NCPA)	103
17. South Placer Wastewater Authority.....	107
18. Municipal Solid Waste Landfill Closure and Post Closure Care Costs	107
19. Commitments and Contingent Liabilities	108
20. Gas Supply Acquisitions and Resale	110
21. Redevelopment Agency Dissolution and Successor Agency Activities	111
22. Subsequent Events.....	111

SUPPLEMENTAL INFORMATION SECTION

Required Supplementary Information

General Fund:

Schedule of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Non GAAP Legal Basis).....	119
Schedule of Changes in the Net Pension Liability and Related Ratios.....	120
Schedule of Contributions - Pensions.....	122
Schedule of Changes in the Net OPEB Liability and Related Ratios.....	124
Schedule of Contributions - OPEB.....	125
Modified Approach to Reporting Street Pavement Costs.....	126
Notes to Required Supplementary Information	127

**CITY OF ROSEVILLE, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2019**

SUPPLEMENTAL INFORMATION SECTION (CONTINUED)

Supplemental Information

Non-Major Governmental Funds:

Combining Balance Sheet	132
Combining Statement of Revenues, Expenditures and Changes in Fund Balances.....	138
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual	144

Non-Major Enterprise Funds

Combining Statement of Fund Net Position.....	154
Combining Statement of Revenues, Expenses and Changes in Fund Net Position	155
Combining Statement of Cash Flows.....	156

Internal Service Funds:

Combining Statement of Fund Net Position.....	158
Combining Statement of Revenues, Expenses and Changes in Fund Net Position	160
Combining Statement of Cash Flows.....	162

Private-Purpose Trust Funds:

Combining Statement of Net Position.....	166
Combining Statement of Changes in Net Position.....	167

Agency Funds:

Statement of Changes in Assets and Liabilities	171
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STATISTICAL SECTION

Net Position by Component – Last Ten Fiscal Years.....	177
Changes in Net Position – Last Ten Fiscal Years	178
Fund Balances of Governmental Funds – Last Ten Fiscal Years	180
Changes in Fund Balances of Governmental Funds – Last Ten Fiscal Years	181
Sales Tax Revenue – Last Ten Fiscal Years.....	182
Assessment Roll Values – Last Ten Fiscal Years	183
Property Tax Rates – Direct & Overlapping Governments - Last Ten Fiscal Years	184
Principal Property Tax Payers – Current Year and Nine Years Ago	185
Property Tax Levies and Collections – Last Ten Fiscal Years	186
Electric Customers and Revenues	187
Residential Energy Prices	188
Business Energy Prices	189
Ratio of Outstanding Debt by Type – Last Ten Fiscal Years	190

**CITY OF ROSEVILLE, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2019**

STATISTICAL SECTION (CONTINUED)

Revenue Bond Coverage:

2011 Refunding Fixed Rate-Wastewater Revenue Bonds – Series C – Last Nine Fiscal Years.....	191
2013 Refunding Variable Rate-Wastewater Revenue Bonds – Last Seven Fiscal Years.....	192
2017 Wastewater Revenue Bonds – Last Two Fiscal Year.....	193
2014 Redevelopment Tax Allocations Bonds – Last Five Fiscal Years	194
2016 Redevelopment Tax Allocation Bonds – Last Three Fiscal Years.....	195
Computation of Direct and Overlapping Debt.....	196
Computation of Legal Bonded Debt Margin	197
Demographic and Economic Statistics – Last Ten Fiscal Years.....	198
Principal Employers – Current Year and Nine Years Ago	199
Full-Time Equivalent City Employees by Function – Last Ten Fiscal Years.....	200
Operating Indicators by Function/Program – Last Ten Fiscal Years	201
Capital Asset Statistics by Function/Program – Last Ten Fiscal Years	202



December 18, 2019

Honorable Mayor and Members of the City Council:

We are pleased to present the Comprehensive Annual Financial Report (CAFR) of the City of Roseville (City) for the fiscal year ended June 30, 2019. The format and content of this CAFR complies with the principles and standards of accounting and financial reporting adopted by the Governmental Accounting Standards Board (GASB) and contains all information needed for readers to gain a reasonable understanding of the City's financial activities.

Management takes sole responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. The objective of internal controls is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

The City's financial statements have been audited by Eide Bailly, LLP, Certified Public Accountants. The goal of the audit is to obtain reasonable assurance that the financial statements are free of material misstatements and are fairly presented in conformity with generally accepted accounting principles (GAAP). The City's auditors have issued an unmodified ("clean") opinion on the City's financial statements for the fiscal year ended June 30, 2019. The independent auditors' report is presented as the first component of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complements this letter of transmittal and should be read in conjunction with it.

THE REPORTING ENTITY AND ITS SERVICES

Roseville is a charter law city in the State of California. The City was incorporated on April 10, 1909 and operates under a Council-Manager form of government. The City's political and legislative body is the City Council and is empowered by the City's charter to formulate citywide policy, including a fiscal program, City services, and appointment of the City Manager and City Attorney. There are five City Council members who are elected at large for staggered four-year terms, and the Mayor is determined by which member received the highest number of votes in the previous election.

Residents of the City may assist the City Council in formulating government policy by serving on a City commission, committee, or board. The commissions, committees, and boards act in an advisory capacity to the City Council. They are Hearing Examiners/Appeals Board, Charter Review Commission, Design

Committee, Economic Development Advisory Committee, Library Board, Local Sales Tax Citizens' Oversight Committee, Parks and Recreation Commission, Personnel Board, Placer Mosquito & Vector Control District, Planning Commission, Public Utilities Commission, Roseville Grants Advisory Commission, Senior Citizen Commission, Transportation Commission, and Youth Sports Coalition.

Roseville is a full-service City providing a full range of municipal utilities and services. These services include: police; fire; economic development and housing; parks, recreation and libraries; planning; building and public facility inspection; engineering; streets; electric; water, wastewater and solid waste utilities; and general administrative services.

The CAFR includes blended component units of the Roseville Finance Authority (Finance Authority), Roseville Natural Gas Financing Authority (RNGFA), Roseville Community Development Corporation (RCDC), the City of Roseville Housing Authority (Housing Authority), and fiduciary component units of the Successor Agency to the Redevelopment Agency (Successor Agency), and the City of Roseville Other Post-Employment Benefits Trust (OPEB Trust) which constitutes a single reporting entity. The Finance Authority, the Housing Authority, RNGFA, and OPEB Trust are separate legal entities from the City, but have the same governing board. RCDC has a separate governing board, however, the board members are appointed by the City Council. The Successor Agency has a governing board determined by State law that does not report to the City Council. RNGFA, RCDC, and the OPEB Trust issue separate component unit financial statements. Separate financial statements are not issued for the Finance Authority, the Housing Authority, or the Successor Agency.

MAJOR ACTIVITIES IN THE CITY

Many of the major activities undertaken in fiscal year 2019 are consistent with the City Council's direction to focus on projects and funding that provide economic stability and enhance the City's long-term financial condition while maintaining high levels of service to the older parts of the community. Major projects included:

- **Public Works:** The City has completed the following projects: Downtown Bridges Project and a new traffic signal at the intersection of Junction Boulevard with Park Regency. The City has also begun or continued design of the following projects: Washington "Andora" Underpass Widening; Pleasant Grove Changeable Message Sign; Oakridge Bridge Replacement; All America City Roundabout; and the 2018 Arterial Resurfacing Project. The City continues construction on the following projects: Hillcrest Drainage Project; 2018 Curb, Gutter, Sidewalk, and Ramp Project; Maidu Park Bike Trail Repair; a new traffic signal at the intersection of Vallejo Avenue with Junction Boulevard; and the 2018 Residential Resurfacing Project.
- **Water:** The City of Roseville worked with the U.S. Bureau of Reclamation to use excess winter surface water flows in 2019 to recharge the groundwater basin underlying Roseville with approximately 950 acre-feet of water, enough water to serve approximately 2,000 households in Roseville.

The City of Roseville was invited to the next phase of securing federally-backed infrastructure financing through the U.S. Environmental Protection Agency's Water Infrastructure Financing and Innovation Act (WIFIA) which will allow the City of Roseville to accelerate the development of six additional aquifer storage and recovery (ASR) wells over the next 3 years, doubling the City's ASR wells and greatly increasing Roseville's water supply reliability which is fundamental to Roseville's thriving economy and great standard of living.

Finally, Roseville is in the final stages of completing negotiations with the U.S. Bureau of Reclamation to convert its water service contract, which is typically a 40 year term contract, to a Repayment Water Service Contract which has an indefinite term and will secure Roseville's current federal water supply in perpetuity. Execution of this indefinite term water service contract is anticipated in February 2020. The conversion to an indefinite term water service contract was authorized by Congress under the Water Infrastructure Improvements for the Nation (WIIN) Act of 2016.

- **Wastewater:** The City has awarded the construction contracts for the Pleasant Grove Wastewater Treatment Plant Expansion Project and the Pleasant Grove Energy Recovery Project. This will increase the treatment capacity by 2.5 million gallons per day to accommodate growth within the South Placer Wastewater Authority service area through 2040, and will utilize gas from the Pleasant Grove Wastewater Treatment Plant to create compressed natural gas to fuel the City's solid waste fleet.
- **Electric:** The City continued ongoing expansion of its electric distribution system to serve new customers and rehabilitation of existing electric assets to maintain reliable service.
- **Parks, Recreation & Libraries:** The City completed the Johnson Pool structural upgrades, Weber Park Classroom upgrades, Sierra Crossing, Astill Family, Nela Luken Park at the Village Center, and Bev Bos parks. Construction has begun on the Pauline and Richard Roccucci, RG Phillips, Pistachio Regional and Harry Crabb parks. Central Park has been bid and awarded with groundbreaking scheduled for spring 2020.

The City has experienced an overall increase in total permit activity with 6,621 permits being issued, compared to 6,387 permits issued last fiscal year. Single-family residential permits decreased slightly compared to last fiscal year with 864 new single family and 1 new multi-family permit issued in 2019 as compared to 1,009 and 0, respectively, in fiscal year 2018. Several new development proposals should keep single-family and multi-family permits on the rise in the near future. The number of commercial permits decreased from 28 to 20, down by 8 permits, as compared to the prior year. The square footage of these buildings increased to 735,398 square feet from 582,455 square feet in the prior year. Of the new commercial permits, the largest permits were issued to Project 80 Bldg. 2 at 88,935 square feet for the construction of an office/warehouse building, retail pad building in Highland Village at 7,800 square feet, and Westpark Storage with manager residence and office at over 125,000 square feet.

The City has continued to grow toward the west, within the City's adopted Specific Plan areas. Most of this growth has occurred within the City's West Roseville and Sierra Vista Specific Plan areas, with the West Roseville Specific Plan area nearing buildout. Significant development has also occurred within the City's Campus Oaks Master Plan area, beginning with the mass grading of the entire planning area and the completion of most of the multi-family housing. The extension of Blue Oaks Boulevard is underway, which will facilitate development within the City's Creekview Specific Plan and Amoruso Ranch Specific Plan, both of which depend on this roadway extension. Construction within the Amoruso Ranch Specific Plan also depends on the extension of infrastructure through the Creekview Specific Plan area. A modification to the Creekview Specific Plan was approved in October 2019, and the property owner anticipates beginning construction within this planning area during 2020. As modified, the planning area includes 2,011 residential units and approximately 10 acres for commercial development. A modification to the Amoruso Ranch Specific Plan has also been submitted, to make minor adjustments consistent with the land use plan approved by the United States Army Corps of Engineers as part of the wetland permitting process.

LONG-TERM FINANCIAL PLANNING

The City of Roseville has consistently planned its budgets with an eye to the long-term needs of the City. This is accomplished through the establishment of several funds that serve to direct City revenues to long-term financial needs. This ensures that funding is available for needs as they arise. These funds include:

Operating Reserves: The City maintains an emergency reserve in its General Fund of 10 percent of operating expenditures. The Council adopted a policy on July 11, 2018, and revised it on November 7, 2018, to increase the operating reserve target up to 25 percent of operating expenditures.

Rate Stabilization Funds: The Electric Department maintains a rate stabilization fund targeted at a minimum policy level of 40 percent of operating expenses. This allows the City time to react with major changes to the cost of electricity without having to impose an emergency rate increase. The City also uses this fund as a reserve for the Electric utility. Rate stabilization funds are also used in the Environmental Utilities Funds, Water, Wastewater, and Solid Waste, to help ease the impacts of rate increases over a period of years.

Automotive Fund: The City funds the cost of replacement vehicles over the useful life of the vehicle. This ensures that money is available to keep the City's vehicle fleet operating properly and safely.

Strategic Improvement Fund: The City developed a fund that provides Council with funds that can be used for periodic, strategic investments on behalf of the City. This fund has been used to acquire land and fund improvements, primarily in redevelopment areas. This fund is included in the City's General Fund.

OPEB Trust: In fiscal year 2011, the City established an irrevocable trust to address the City's long-term liability for post-retirement health benefits and transferred \$34 million of accumulated resources into the OPEB Trust. The investments in the trust have performed well, achieving a return of 7.62% since inception. In fiscal year 2019, the OPEB plan assets grew to \$96.98 million. In fiscal year 2014, the City negotiated with labor groups to cap future liabilities by creating a Tier III benefit for new hires. Tier III employees are required to set aside a portion of their salary into a Retirement Health Savings account. In the long-term the OPEB unfunded liability should start decreasing with increased contributions and investment returns.

AWARDS AND ACKNOWLEDGMENTS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its CAFR for the fiscal year ended June 30, 2018. The organization of the City's CAFR follows the guidelines set forth by GFOA. This marks the fifteenth consecutive year the City has been recognized with this award.

In order to be awarded a Certificate of Achievement, the City must publish an easily readable and efficiently organized CAFR. The report must satisfy both generally accepted accounting principles and applicable legal requirements. We believe this CAFR also meets the requirements of the program and we will be submitting it to GFOA to determine its eligibility for the certificate.

The City of Roseville also received the Government Finance Officers Association's (GFOA) Distinguished Budget Award and the California Society of Municipal Finance Officer's (CSMFO) Operating Budget Excellence Award for the budget for the fiscal year 2018-19.

The Finance Department, in particular the Accounting Division, takes great pride in the preparation of the CAFR. The professionalism, commitment and effort of each employee of the Accounting Division have made this report possible. We also want to thank the other employees of the Finance Department as well as those in other City departments who contributed to the preparation of this report. Finally, we thank the Mayor and City Council for their support, interest, and integrity in directing the financial affairs of the City in a responsible, professional, and progressive manner.

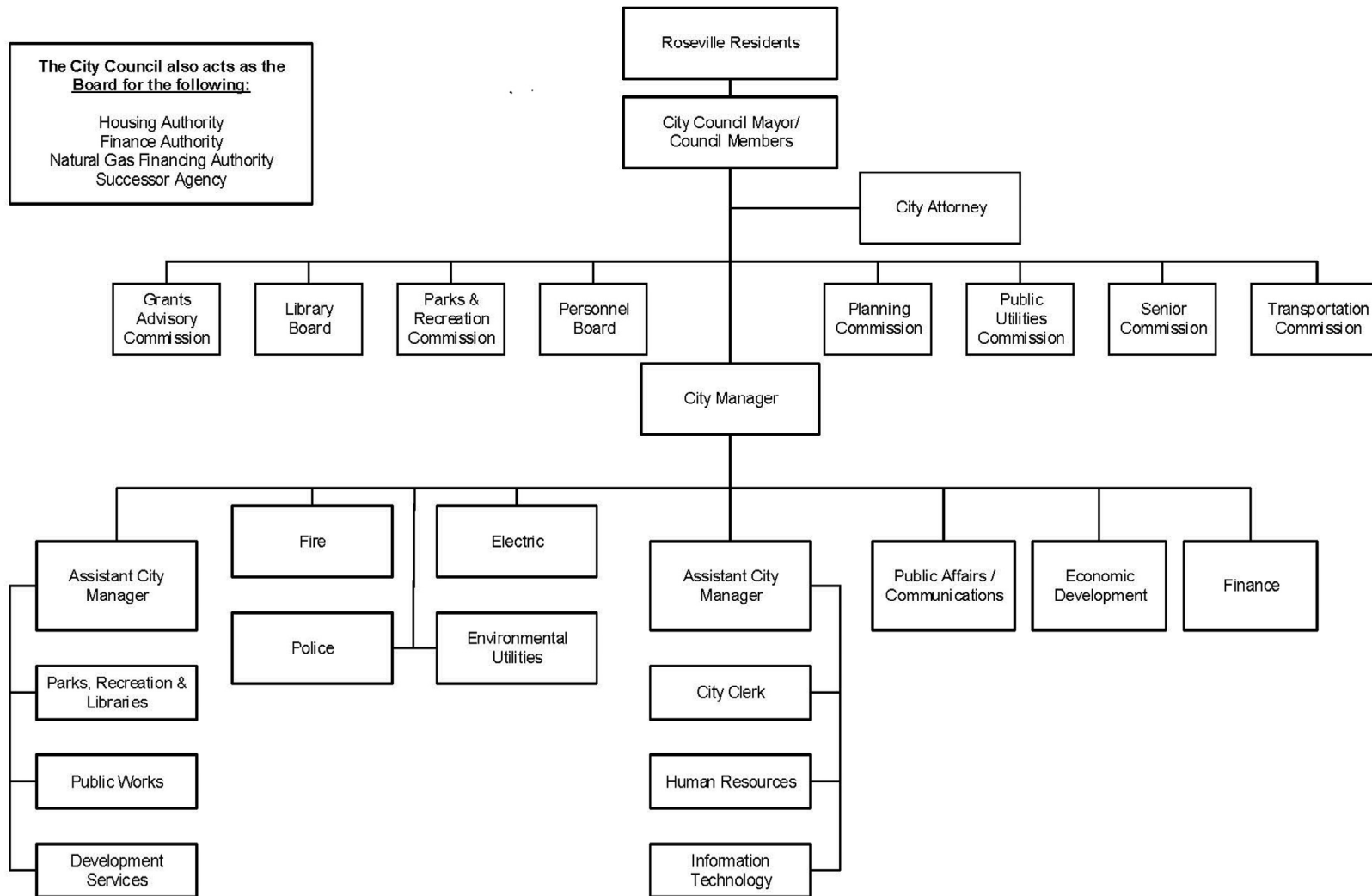
Respectfully submitted,



Dennis Kauffman, CPA
Chief Financial Officer



Jacquelyn Flickinger, CPA
Controller



City Wide Organization (1,190.73 FTE)

CITY OF ROSEVILLE
ELECTED OFFICIALS
JUNE 30, 2019

Mayor
Vice Mayor
Council Member
Council Member
Council Member

John B. Allard II
Krista Bernasconi
Scott Alvord
Bruce Houdesheldt
Pauline Roccucci



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Roseville
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2018

Christopher P. Morill

Executive Director/CEO



Independent Auditor's Report

To the City Council
City of Roseville, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, California (City) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules, and other post-employment benefits schedules as listed on the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods or preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

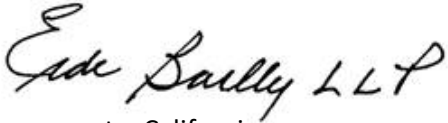
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2019 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019

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CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

The following discussion provides readers of the City of Roseville's (City) financial statements a narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2019. This document should be read in conjunction with the accompanying Letter of Transmittal and Basic Financial Statements.

FISCAL YEAR 2019 FINANCIAL HIGHLIGHTS

Financial highlights of fiscal year 2019 include the following:

- The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources as of June 30, 2019 by \$2,615 million, an increase of \$161.6 million or 6.6 percent from the prior year.
- The City's governmental funds reported a combined fund balance of \$269.3 million. Unassigned fund balances comprise \$33.7 million of this total, or 12.5% of the combined fund balance, which is available for use at the discretion of the City.

OVERVIEW OF THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL STATEMENT

The City's Comprehensive Annual Financial Report (CAFR) is divided into four sections:

- Introductory section, including the letter of transmittal, list of City elected officials, and the City's organization chart.
- Financial section, including the independent auditors' report, management's discussion and analysis, the basic financial statements, and the footnotes to the basic financial statements.
- Supplemental Information section, including the required supplementary information and supplemental information.
- Statistical section, comprised of unaudited data depicting 10 years of financial history about the City and information on its overlapping governmental debt.

The government-wide financial statements provide both long-term and short-term information about the City's overall financial status. The fund financial statements focus on individual parts of the City government, reporting the City's operations in more detail than the government-wide statements.

The notes to the basic financial statements provide additional information essential to understanding the data contained in the government-wide and fund financial statements. The statements and notes are followed by the Schedule of Changes in Net Pension Liability and Related Ratios, Schedule of Contributions for the City's pension plans, Schedule of Changes in Net OPEB Liability and Related Ratios, Schedule of Contributions for the OPEB and budgetary schedule for the General Fund, which are required supplementary information. In addition to these required elements, we have included combining statements and schedules that provide details about the City's non-major governmental funds, non-major enterprise funds, internal service funds, private purpose trust funds, and agency funds, each of which is presented in a column in the basic financial statements.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Government-wide Financial Statements

The government-wide statements report information about the City using accounting methods like those used by private-sector companies. The statement of net position includes all the City's assets and liabilities, as well as any deferred outflows or inflows of resources. The statement of activities includes all current year revenues and expenses regardless of when cash is received or paid. These government-wide statements report the City's net position and how the City's net position has changed during the fiscal year.

The government-wide financial statements of the City present information about the following:

- *Governmental Activities:* Most of the City's basic services are considered to be governmental activities. These services are supported by general City revenues such as taxes, and by specific program revenues such as user fees and charges.
- *Business-type Activities:* The City's enterprise activities of electric, water, wastewater, solid waste, natural gas, local transportation, and school-age child care are reported in this area. Unlike governmental activities, these services are supported by charges paid by users based on the amount of the service they use.

Fund Financial Statements

A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the City's largest funds, not the City as a whole.

The City has three types of fund financial statements:

- *Governmental funds:* Governmental fund statements provide information about how the general government services such as police, fire and public works were financed in the short-term as well as what remains for future spending. Most of the City's basic services are included in governmental funds, which focus on (1) short-term inflows and outflows of spendable resources, and (2) the remaining year-end balances available for spending. Because this information does not encompass the additional long-term focus of the government-wide statements, reconciliations that explain the relationship (or differences) between governmental funds and governmental activities follow the governmental fund statements.
- *Proprietary funds:* Proprietary fund statements provide information about the services for which customer fees are intended to finance the costs of operations are generally reported in proprietary funds. Proprietary fund statements, like the government-wide statements, provide short-term and long-term financial information about the activities the City operates like businesses, such as utility services.
- *Fiduciary funds:* Fiduciary fund statements provide information about the financial relationships in which the City acts solely as a trustee or agent for the benefit of others, to whom the resources belong. The City is the trustee or fiduciary. It is also responsible for other assets, reported in an investment trust fund, which because of trust agreements, can be used only for the trust beneficiaries. The City elected to serve as the successor agency for its former redevelopment agency which was dissolved by state law. The successor agency activity is accounted for in a private purpose trust fund. The City is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All the City's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. We exclude these activities from the City's government-wide financial statements because the City cannot use these resources to finance its operations.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE STATEMENTS

This analysis focuses on the City's net position and changes of its governmental and business-type activities for the fiscal year ending June 30, 2019.

Statement of Net Position - Primary Government
As of June 30, 2019 and 2018
(in millions)

	Governmental Activities		Business-type Activities		Government-wide Activities	
	2019	2018	2019	2018	2019	2018
Assets						
Cash and investments	\$ 305.0	\$ 259.3	\$ 429.4	\$ 378.2	\$ 734.4	\$ 637.5
Other assets	97.5	89.1	380.1	399.4	477.6	488.5
Capital assets	953.1	946.7	1,574.7	1,527.3	2,527.8	2,474.0
Total Assets	1,355.6	1,295.2	2,384.2	2,304.9	3,739.8	3,600.1
Deferred Outflows of Resources	52.1	55.7	58.0	58.2	110.1	113.9
Liabilities						
Long-term debt outstanding	27.2	28.8	477.1	497.8	504.3	526.6
Other liabilities	356.4	358.4	238.5	231.0	594.9	589.4
Total Liabilities	383.6	387.2	715.6	728.7	1,099.2	1,116.0
Deferred Inflows of Resources	32.0	28.1	103.7	116.6	135.7	144.6
Net Position						
Net investment in capital assets	938.6	930.4	1,231.5	1,174.5	2,170.1	2,104.8
Restricted	155.3	130.8	45.5	48.7	200.8	179.5
Unrestricted	(101.8)	(125.5)	345.9	294.6	244.1	169.1
Total Net Position	\$ 992.1	\$ 935.6	\$ 1,622.9	\$ 1,517.8	\$ 2,615.0	\$ 2,453.4

The largest portion of the City's net position is recorded in the net investment in capital asset category of \$2,169.5 million. This category reports capital assets less any related outstanding debt that was used to acquire those assets. The City uses these capital assets to provide services to its citizens.

The restricted portion of the City's net position of \$200.7 million represents resources that are restricted for use by external sources. The remaining net position of \$242.2 million is unrestricted and can be used to meet the ongoing obligations of the City.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Governmental Activities

Government Activities – Net Position

This analysis focuses on the net position and changes in net position of the City's governmental activities, presented in the Government-wide Statement of Net Position and Statement of Activities.

Statement of Net Position - Governmental Activities
As of June 30, 2019 and 2018
(in millions)

	2019	2018	Increase/ Decrease
Assets			
Cash and investments	\$ 305.0	\$ 259.3	\$ 45.7
Other assets	97.5	89.1	8.4
Capital assets	953.1	946.7	6.4
Total Assets	1,355.6	1,295.2	60.4
Deferred Outflows of Resources	52.1	55.7	(3.6)
Liabilities			
Long-term debt outstanding	27.2	28.8	(1.6)
Other liabilities	356.4	358.4	(2.0)
Total Liabilities	383.6	387.2	(3.6)
Deferred Inflows of Resources	32.0	28.1	3.9
Net Position			
Net investment in capital assets	938.6	930.4	8.2
Restricted	155.3	130.8	24.5
Unrestricted	(101.8)	(125.5)	23.7
Total Net Position	\$ 992.1	\$ 935.6	\$ 56.5

The City's governmental activities net position increased by \$56.5 million to \$992.1 million as of June 30, 2019, primarily due to the following:

- Cash and investments increased by \$42.5 million primarily due the issuance of two series of bonds to fund the cost of infrastructure in the Westbrook Community Facilities District 1, reported as restricted cash and investments with fiscal agents totaling \$24.7 million, and an increase in cash and investments in City Treasury in the General Fund of \$13.3 million from an increase in tax revenue, partially due to the new Measure B local sales tax.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Changes in Net Position - Governmental Activities
For the Years Ended June 30, 2019 and 2018
(in millions)

	<u>2019</u>	<u>2018</u>	<u>Increase/ Decrease</u>
Revenues			
Program Revenues			
Charges for services	\$ 39.7	\$ 39.4	\$ 0.3
Operating grants and contributions	16.9	17.2	(0.3)
Capital grants and contributions	40.7	27.8	12.9
Franchise Fees	2.3	2.4	
Total Program Revenues	<u>99.6</u>	<u>86.8</u>	<u>12.9</u>
General Revenues			
Taxes	117.6	103.7	13.9
Use of money and property	10.8	2.0	8.8
Miscellaneous	4.3	10.1	(5.8)
Total General Revenues	<u>132.7</u>	<u>115.9</u>	<u>16.8</u>
Total Revenues	<u>232.3</u>	<u>202.7</u>	<u>29.6</u>
Expenses			
General government	16.0	19.8	(3.8)
Development and operations	29.0	25.2	3.8
Public works	10.7	21.3	(10.6)
Police	51.7	46.7	5.0
Fire	42.9	38.3	4.6
Library	6.1	5.9	0.2
Parks and recreation	29.5	28.8	0.7
Housing assistance payments	4.7	4.2	0.5
Interest on long-term debt	1.3	4.8	(3.5)
Total Expenses	<u>191.9</u>	<u>195.1</u>	<u>(3.2)</u>
Changes in Net Position before Transfers	<u>40.4</u>	<u>7.5</u>	<u>32.9</u>
Transfers	16.1	16.7	(0.6)
Changes in Net Position after Transfers	<u>56.5</u>	<u>24.3</u>	<u>32.2</u>
Net Position-Beginning	<u>935.6</u>	<u>911.3</u>	<u>24.3</u>
Net Position-Ending	<u>\$ 992.1</u>	<u>\$ 935.6</u>	<u>\$ 56.5</u>

Program revenues are comprised of charges for services of \$39.7 million that include permit revenues, fees, and charges used to fund expenses incurred in providing services; \$16.9 million of operating grants and contributions which include housing, and police grants; and capital grants and contributions of \$40.7 million that consist mainly of street project grants and developer impact fees restricted for capital outlay.

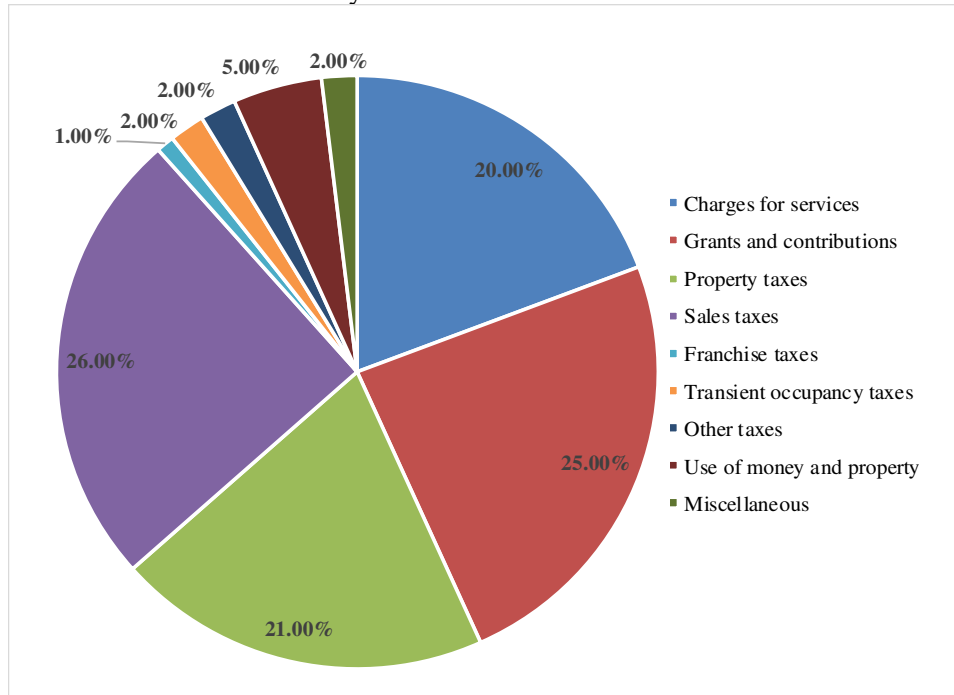
General revenues were mainly comprised of property and sales taxes totaling \$109.2 million. General revenues are not allocable to programs and are used to pay the net cost of governmental programs.

Total expenses remained relatively steady, decreasing by \$3.2 million compared to the prior year.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Governmental Activities – Revenues by Source

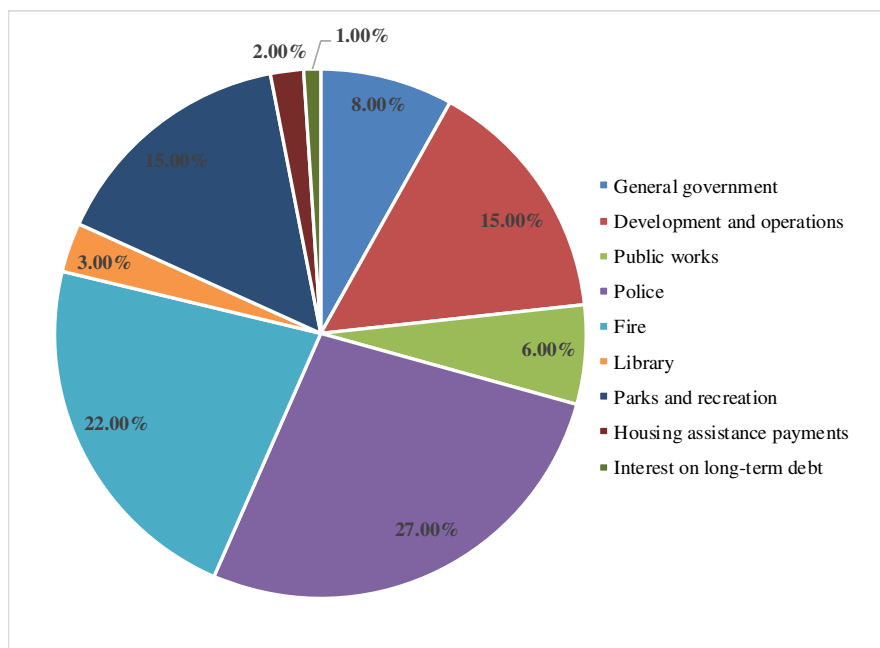
The chart below describes the revenues by source for Governmental Activities.



As the revenues chart reflects, 45% (\$99.6 million) of the City's fiscal year 2019 governmental activities revenue came from program revenues and 55% (\$132.7 million) came from general revenues such as taxes, interest, and miscellaneous revenues.

Governmental Activities – Functional Expenses

The functional expenses chart below includes only current year expenses for governmental activities.



CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Capital outlay is excluded from functional expenses as those expenses are added to the City's capital assets. As the chart reflects, police was 27% (\$51.7 million) of total governmental activities expenses; fire was 22% (\$42.9 million); parks and recreation was 15% (\$29.5 million); development and operations was 13% (\$29.0 million); public works was 6% (\$10.7 million); general government was 8% (\$16.0 million); and the remainder was for other governmental programs and functions, as shown above.

Business-type Activities

The Statement of Net Position and Statement of Activities present a summary of the City's business-type activities that are composed of the City's enterprise funds.

Statement of Net Position - Business-type Activities
As of June 30, 2019 and 2018
(in millions)

	2019	2018	Increase/ Decrease
Assets			
Cash and investments	\$ 429.4	\$ 378.2	\$ 51.2
Other assets	380.1	399.4	(19.3)
Capital assets	1,574.7	1,527.3	47.4
Total Assets	2,384.2	2,304.9	79.3
Deferred Outflows of Resources	58.0	58.2	(0.2)
Liabilities			
Long-term debt outstanding	477.1	497.8	(20.7)
Other liabilities	238.5	230.9	7.6
Total Liabilities	715.6	728.7	(13.1)
Deferred Inflows of Resources	103.7	116.6	(12.9)
Net Position			
Net investment in capital assets	1,230.9	1,174.5	56.4
Restricted	45.2	48.7	(3.5)
Unrestricted	346.8	294.6	52.2
Total Net Position	\$ 1,622.9	\$ 1,517.8	\$ 105.1

The net position of business-type activities amounted to \$1,622.9 million in fiscal year 2019, an increase of \$105.1 million from fiscal year 2018. The City's business-type activities net position increased due to the following:

- Cash and investments increased by \$51.2 million primarily due to increases in investment income and decreases in expenses.
- Capital assets increased by \$47.4 million primarily due to the addition of assets to the infrastructure systems of the Water and Wastewater systems.
- Long-term debt outstanding decreased by \$20.7 million due to scheduled retirements of outstanding debt.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Changes in Net Position - Business-type Activities
For the Years Ended June 30, 2019 and 2018
(in millions)

	<u>2019</u>	<u>2018</u>	<u>Increase/ Decrease</u>
Revenues			
Program Revenues			
Charges for services	\$ 294.2	\$ 285.9	\$ 8.3
Operating grants and contributions	24.3	12.6	11.7
Capital grants and contributions	74.9	78.8	(3.9)
Total Program Revenues	<u>393.4</u>	<u>377.3</u>	<u>16.1</u>
General Revenues			
Use of property and money	22.2	8.8	13.4
Miscellaneous	0.1	(0.5)	0.6
Total General Revenues	<u>22.3</u>	<u>8.3</u>	<u>14.0</u>
Total Revenues	<u>415.7</u>	<u>385.6</u>	<u>30.1</u>
Expenses			
Electric	140.0	149.3	(9.3)
Water	31.5	32.3	(0.8)
Wastewater	57.7	46.0	11.7
Solid waste	24.1	22.6	1.5
Natural gas	23.7	24.2	(0.5)
Local transportation	10.5	9.9	0.6
School-age child care	7.0	7.9	(0.9)
Total Expenses	<u>294.5</u>	<u>292.2</u>	<u>2.3</u>
Change in Net Position before Transfers	<u>121.2</u>	<u>93.4</u>	<u>27.8</u>
Transfers	(16.1)	(16.7)	0.6
Changes in Net Position after Transfers	<u>105.1</u>	<u>76.7</u>	<u>28.4</u>
Net Position-Beginning, as Restated	<u>1,517.8</u>	<u>1,441.1</u>	<u>76.7</u>
Net Position-Ending	<u>\$ 1,622.9</u>	<u>\$ 1,517.8</u>	<u>\$ 105.1</u>

Business-type program revenues and general revenues were \$393.4 million while business-type expenses and transfers out were \$310.6 million in 2019. Major-enterprise fund activity is discussed in the Proprietary Funds section below.

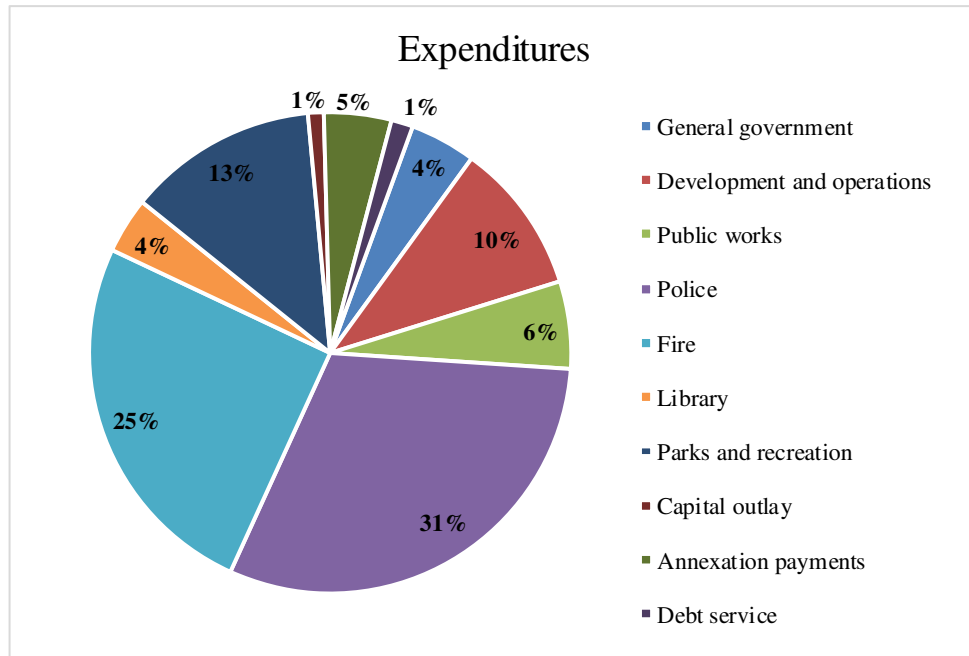
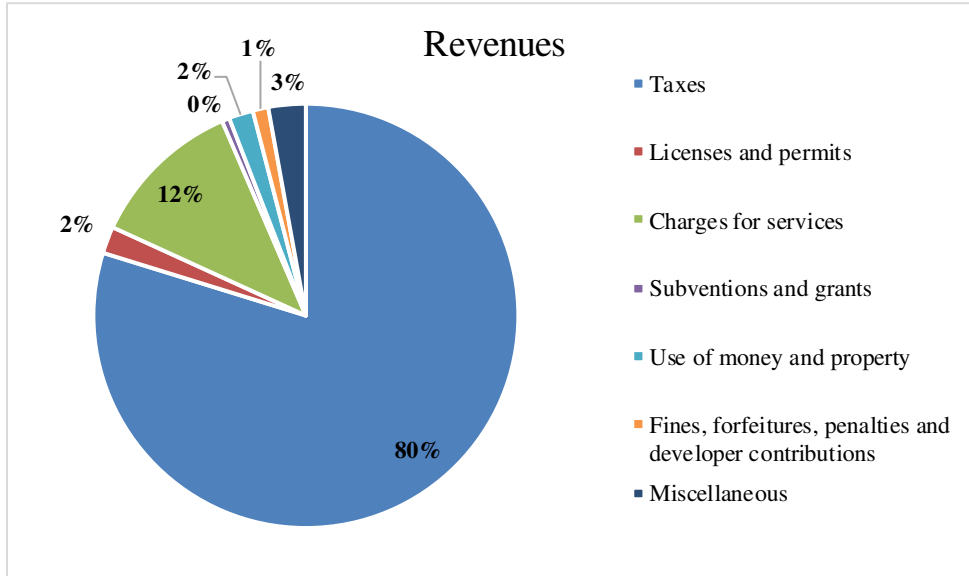
FINANCIAL ANALYSIS OF THE FUND STATEMENTS

Governmental Funds

The City's governmental funds provide information on near-term inflows, outflows, and balances of spendable resources.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

General Fund



CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

General Fund revenues increased by \$16.1 million from the prior year, primarily due to increases in taxes of \$14.2 million which includes revenue from the new Measure B local sales tax. Total actual revenues were more than the final budget by \$3.9 million, with the following major breakdown:

- Taxes were more than budget by \$7.8 million, primarily due unbudgeted Measure B local sales tax revenue collected from April through June 2019, property tax revenue growth higher than estimated, and the collection of 2018 taxes from prior year delays in distributing sales tax revenue by the California Department of Tax and Fee Administration.
- Use of money and property revenue was more than budget by \$1.1 million.
- Charges for services were less than budget by \$6.8 million.
- Miscellaneous revenues were more than budget by \$1.0 million primarily due to a less than expected full cost and consolidated full cost and consolidated billing expenditures.

General Fund expenditures were \$9.4 million less than budget primarily due to:

- Development Services Department expenditures less than budget of \$6.3 million primarily due to a less than expected full cost and consolidated billing expenditures.
- Parks, Recreation, and Libraries expenditures less than budget of \$0.9 million primarily due to salary savings due to vacancies during department re-organization and other operational savings in materials, services, and supplies.

As of June 30, 2019, the General Fund's fund balance totaled \$68.5 million, including \$12.3 million nonspendable primarily for notes receivable; \$14.1 committed for emergency reserves; \$4.0 million assigned to various contracts; and the balance of \$38.0 million considered unassigned. Only the unassigned portion of fund balance represents available resources, since the nonspendable and assigned portions of the fund balance is represented by non-cash assets, contracts, or open purchase orders. The unassigned fund balance includes the litigation reserve and strategic improvement funds.

Non-Major Governmental Funds

These funds are presented in the basic financial statements as non-major governmental funds. They are individually presented as supplemental information.

Proprietary Funds

Electric Fund

Net position of the Electric Fund increased \$43.6 million in fiscal year 2019 primarily due to an increase in cash and investments of \$29.5 million and a decrease in long-term debt of \$7.8 million as a result of scheduled debt payments. As of June 30, 2019, the fund's net position was \$395.4 million, of which \$225.1 million was invested in capital assets; \$16.1 million was restricted for debt service; \$19.7 million was restricted for the sustainable energy program; and \$134.5 million was unrestricted as to use.

Water Fund

Net position of the Water Fund increased \$33.2 million in fiscal year 2019 primarily due to an increases in cash and investments of \$15.6 million and capital assets of \$12.3 million. As of June 30, 2019, the fund's net position was \$563.2 million, of which \$467.8 million was invested in capital assets; \$4.1 million was restricted for debt service; and \$91.3 million was unrestricted as to use.

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Wastewater Fund

Net position of the Wastewater Fund increased \$14.4 million in fiscal year 2019, primarily due to increases in capital assets primarily offset by increases in net pension liability of \$2.3 million, net OPEB liability of \$2.0 million, and long-term debt of \$1.1 million. As of June 30, 2019, the fund's net position was \$624.0 million of which \$501.1 million was invested in capital assets; \$5.5 million was restricted for debt service; and \$118.2 million was unrestricted as to use.

Solid Waste Fund

Net Position of the Solid Waste Fund increased by \$2.1 million in fiscal year 2019, primarily due an increase in charges for services of \$1.2 million. As of June 30, 2019, the fund's net position was \$13.6 million, of which \$4.0 million was invested in capital assets and \$9.6 million was unrestricted as to use.

Roseville Natural Gas Financing Authority

This fund was created as the financing mechanism to purchase prepaid natural gas for the Roseville Energy Park, an electric power plant, through the issuance of revenue bonds. \$125.4 million remains due in bonds payable, while the prepaid natural gas was \$127.3 million. Net position of the Roseville Natural Gas Financing Authority Fund in fiscal year 2019 was \$3.9 million which is unrestricted as to use.

Non-Major Enterprise Funds

These funds are presented in the basic financial statements as non-major enterprise funds. They are individually presented as supplemental information.

CAPITAL ASSETS

In fiscal year 2002, the City started recording the cost of its infrastructure assets and computed the amount of accumulated depreciation for these assets based on their original acquisition dates. Infrastructure includes roads, bridges, signals and similar assets used by the entire population. The cost of infrastructure and other capital assets recorded on the City's financial statements was as shown in table below:

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Capital Assets
As of June 30, 2019 and 2018
(in millions)

	2019	2018	Increase/ Decrease
Governmental Activities			
Land	\$ 128.8	\$ 128.4	\$ 0.4
Streets (modified approach)	345.3	331.2	14.1
Construction in progress	24.8	35.4	(10.6)
Buildings	191.6	190.9	0.7
Improvements	21.7	21.7	(0.0)
Equipment	71.9	67.7	4.2
Parks	87.8	83.4	4.4
Landscaping	56.0	53.9	2.1
Bike paths	10.0	9.8	0.2
Bridges	75.0	73.2	1.8
Culverts	21.1	20.7	0.4
Curb, gutter, sidewalk, and median curbs	178.3	173.0	5.3
Drain inlets	22.0	22.0	0.0
Flood control improvements	20.6	20.6	0.0
Soundwall	41.5	41.3	0.2
Storm drains	103.5	99.8	3.7
Traffic Signals	0.3	0.0	0.3
Less: accumulated depreciation	(447.2)	(426.5)	(20.7)
Governmental Activity Capital Assets, Net	\$ 953.1	\$ 946.7	\$ 6.4
	2019	2018	Increase/ Decrease
Business-Type Activities			
Land	\$ 12.1	\$ 12.0	\$ 0.1
Streets (Modified)	2.3	0.7	1.6
Construction in progress	54.3	41.6	12.7
Buildings	23.3	22.9	0.4
Improvements	10.1	10.0	0.1
Vehicles and equipment	44.1	43.2	0.9
Landscaping	1.6	1.5	0.1
Bike paths	6.5	5.6	0.9
Bridges	11.1	1.7	9.4
Culverts	0.4	0.4	0.0
Curb, gutter, sidewalk, and median curbs	0.8	0.5	0.3
Drain Inlets	0.1	0.1	0.0
Flood control improvements	8.9	8.9	0.0
Storm Drains	0.2	0.1	0.1
Traffic signals	72.1	52.6	19.5
Plant and substations	378.8	372.5	6.3
Distribution	1,456.3	1,424.1	32.2
Generation	203.7	203.1	0.6
Less: accumulated depreciation	(712.0)	(673.4)	(38.6)
Business-Type Activity Capital Assets, Net	\$ 1,574.7	\$ 1,528.2	\$ 46.5

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Detail on capital assets, current year additions, construction in progress and depreciable lives can be found in Note 8 to the financial statements.

The City depreciates all its capital assets over their estimated useful lives, except for streets which are reported using the modified approach. The purpose of depreciation is to spread the cost of a capital asset over the years of its useful life so that an allocable portion of the cost of the asset is borne by all users. The modified approach requires the City to employ an asset management system that maintains a current inventory of these assets, estimates annual costs to maintain them, and assesses the condition of the assets in a replicable way.

The City uses a computerized pavement management system to track the condition levels of each of the street sections. The City's policy based on current funding is to maintain arterial and collector roadways at an average Pavement Quality Index (PQI) of 72 and residential roadways at an average PQI of 70. This policy allows for minor cracking and revealing of the pavement along with minor roughness that could be noticeable to drivers traveling at posted speed.

At June 30, 2019, the City's streets averaged 74 PQI for arterial and collector roadways and 69 PQI for residential roadways. The City expended \$12.4 million on preservation of its streets in fiscal year 2019, compared to the budgeted amount of \$3.1 million.

DEBT ADMINISTRATION

The City made all scheduled repayments of existing debt. Each of the City's debt issues is discussed in detail in Note 9 to the financial statements. As of June 30, 2019 the City's debt comprised:

CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019

Outstanding Debt
As of June 30, 2019 and 2018
(in millions)

	<u>2019</u>	<u>2018</u>	<u>Increase/ Decrease</u>
<u>Governmental Activity Debt</u>			
Lease			
2013 Public Facilities Refunding, 2.15%, due 8/1/25	\$ 8.8	\$ 10.1	\$ (1.3)
Loans			
Successor Agency	4.0	4.0	-
Certificates of Participation			
2015 316 Vernon Street Project, 2.00%-5.00%, due 2/1/34	13.7	13.9	(0.2)
Add: deferred debt premium	0.7	0.8	(0.1)
Total Governmental Activity Debt	<u>\$ 27.2</u>	<u>\$ 28.8</u>	<u>\$ (1.6)</u>
<u>Business-type Activity Debt</u>			
Direct Placement Certificates of Participation			
2012 Electric System Revenue Refunding, variable rate, due 2/1/35	90.0	90.0	\$ -
2013 Refunding Wastewater Revenue Bonds			
variable rate, due 11/1/35	38.3	36.5	\$ 1.8
Total direct placement debt	<u>128.3</u>	<u>126.5</u>	<u>\$ 1.8</u>
Certificates of Participation			
2009 Electric System Revenue Refunding, 2.00%-5.25%, due 2/1/24	\$ 1.2	\$ 3.0	\$ (1.8)
Revenue Bonds			
2015 Water Utility Revenue Refunding, 2.00%-5.00%, due 12/1/29	32.9	35.3	(2.4)
Add deferred bond premium	5.1	5.6	(0.5)
2007 Gas Revenue Bonds			
4.00%-5.00%, due 2/15/28	119.5	129.7	(10.2)
Add: deferred bond premium	5.9	6.6	(0.7)
2010 Electric System Revenue Refunding			
2.00%-5.00%, due 2/1/37	0.5	1.1	(0.6)
2013 Electric System Revenue Refunding			
2.00%-5.00%, due 2/1/29	30.2	34.9	(4.7)
Add: deferred bond premium	3.7	4.1	(0.4)
2011 Refunding Wastewater Revenue Bonds, Series C			
1.00%-5.25%, due 11/1/25	6.6	9.1	(2.5)
Add: deferred bond premium	0.3	0.5	(0.2)
2014 Refunding Electric System Revenue Bonds			
5.00%, due 2/1/34	16.5	16.5	
Add: deferred bond premium	1.6	1.7	(0.1)
2017A Electric System Revenue Refunding			
3.0%-5.00%, due 2/1/37	56.2	56.2	
Add: deferred bond premium	4.3	4.6	(0.3)
2017B Taxable Electric System Revenue Refunding			
1.03%-2.41%, due 2/1/22	5.9	6.1	(0.2)
2017 Wastewater Revenue Bonds			
5.00%, due 11/1/37	48.3	46.1	2.2
Add: deferred bond premium	10.1	10.1	-
Total Revenue Bonds	<u>348.8</u>	<u>371.2</u>	<u>(22.4)</u>
Total Business-type Activity Debt	<u>\$ 477.1</u>	<u>\$ 497.7</u>	<u>\$ (20.6)</u>

**CITY OF ROSEVILLE
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2019**

ECONOMIC CONDITION, OUTLOOK AND ACTIVITY

The economic condition of the City in fiscal year 2019 continued to improve. Overall, General Fund revenues increased from the prior year. The City continued its approach on the budgeting philosophy for the General Fund to more closely reflect anticipated expenses, leaving less unallocated at the end of the fiscal year. With the unspent funds, a General Fund Contingency, in addition to the General Fund's operating reserve, was created to allow more flexibility to address unanticipated needs that arise during the year.

The electric utility's count of customers grew 2.1% in fiscal year 2019. Energy sales and decreased 1% and operating revenue remained unchanged from the prior year. Operating expenses decreased 6.6% from the prior year and non-operating expenses decreased by 11% from last year. Anticipated new development will add residential and commercial customers. Issues that may impact future rates include state and federal mandates related to renewable energy and environmental concern as well as increasing distributed generation throughout the customer base.

The environmental utilities (water, wastewater, and solid waste) ended the year with positive changes in their net position. The water and waste water utilities debt instrument performed well during fiscal year 2019. The water utility debt is fixed rate; however, the wastewater utility includes some variable rate debt. The interest rates on this debt remained low through fiscal year 2019. In fiscal year 2020, water, waste water and solid waste rates will increase in total by approximately 4.0%.

The long-term outlook for the City's economy is promising. Building is continuing to increase for single family homes. New auto sales continued to increase compared to the prior year as the City continues to be a leader in the state.

On short-term basis, the City will need to continue controlling costs and payroll expansion to ensure operating revenues exceed operating expenses. In fiscal year 2019, the City continued with the five year funding plan to address unfunded liabilities associated with OPEB and the deferred maintenance and replacement of critical assets by increasing contribution to the respective funds. CalPERS costs increased, as expected, and are projected to continue to increase in future years.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is intended to provide citizens, taxpayers, customers, investors and creditors with a general overview of the City's finances. Questions about this report should be directed to the Finance Department of the City of Roseville at 311 Vernon Street, Roseville, California, 95678.

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BASIC FINANCIAL STATEMENTS

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STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES

The purpose of the Statement of Net Position and the Statement of Activities is to summarize the entire City's financial activities and financial position.

The Statement of Net Position reports the difference between the City's total assets and deferred outflows of resources and the City's total liabilities and deferred inflows of resources, including all the City's capital assets and all its long-term debt. The Statement of Net Position focuses the reader on the composition of the City's net position, by subtracting total liabilities and deferred inflows of resources from total assets and deferred outflows of resources and summarizes the financial position of all the City's governmental activities in a single column, and the financial position of all the City's business-type activities in a single column; these columns are followed by a total column that presents the financial position of the entire City.

The City's governmental activities include the activities of its General Fund, along with the special revenue, capital projects, debt service, and permanent funds. Since the City's internal service funds predominately service these funds, their activities are consolidated with governmental activities, after eliminating inter-fund transactions and balances. The City's business-type activities include activities of the enterprise funds. Fiduciary activities are excluded.

The Statement of Activities reports increases and decreases in the City's net position. It is also prepared on the full accrual basis, which means it includes all the City's revenues and all its expenses, regardless of when cash changes hands. This differs from the modified accrual basis used in the governmental fund financial statements, which reflect only current assets, current liabilities, available revenues and measurable expenditures.

The Statement of Activities and the Statement of Net Position include the financial activities of the City, the Roseville Finance Authority, the Roseville Natural Gas Financing Authority, the Roseville Community Development Corporation and the City of Roseville Housing Authority, which are legally separate, but are component units of the City because they are controlled by the City which is financially accountable for the activities of these entities.

See accompanying notes to basic financial statements.

CITY OF ROSEVILLE, CALIFORNIA
STATEMENT OF NET POSITION
JUNE 30, 2019

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and investments in City Treasury	\$ 280,295,131	\$ 394,065,854	\$ 674,360,985
Restricted cash and investments with fiscal agents	24,713,785	35,353,031	60,066,816
Receivables	35,665,538	40,591,565	76,257,103
Internal balances	733,632	(733,632)	-
Prepaid items and other assets	1,179,337	4,690,832	5,870,169
Developer permit fees receivable	1,201,758	-	1,201,758
Notes receivable	53,617,546	65,654	53,683,200
Inventories	1,103,928	15,166,907	16,270,835
Land held for resale	4,023,000	-	4,023,000
Prepaid purchased gas	-	127,291,580	127,291,580
Investment in NCPA reserves	-	5,218,609	5,218,609
Investment in SPWA reserves	-	92,028,632	92,028,632
Derivative at fair value	-	95,774,453	95,774,453
Capital assets:			
Capital assets not being depreciated	498,853,981	68,690,647	567,544,628
Capital assets being depreciated, net	454,216,169	1,505,988,966	1,960,205,135
Total Assets	<u>1,355,603,805</u>	<u>2,384,193,098</u>	<u>3,739,796,903</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amount on refunding	-	8,557,202	8,557,202
Accumulated decrease in fair value of hedging derivative	-	17,011,692	17,011,692
Deferred outflows related to OPEB	4,675,720	3,175,280	7,851,000
Deferred outflows related to pensions	47,437,956	29,253,574	76,691,530
Total Deferred Outflows of Resources	<u>52,113,676</u>	<u>57,997,748</u>	<u>110,111,424</u>
LIABILITIES			
Accounts payable	9,095,182	16,328,948	25,424,130
Accrued liabilities	4,765,820	6,552,736	11,318,556
Due to other governments	794,466	96,356	890,822
Deposits	8,080,755	7,368,644	15,449,399
Unearned revenues	1,347,445	5,765,467	7,112,912
Derivative at fair value	-	17,011,692	17,011,692
Compensated absences:			
Due within one year	4,834,448	3,396,762	8,231,210
Due in more than one year	11,277,227	5,669,407	16,946,634
Self-insurance claims payable and litigation settlement:			
Due within one year	1,869,257	-	1,869,257
Due in more than one year	8,337,531	-	8,337,531
Other long-term liabilities:			
Due within one year	1,595,547	24,000,073	25,595,620
Due in more than one year	25,619,476	453,113,912	478,733,388
Long-term liabilities due in more than one year:			
Landfill closure and post closure liability	-	1,404,323	1,404,323
Net OPEB liability	91,145,594	49,565,000	140,710,594
Net pension liability	214,839,404	125,369,266	340,208,670
Total Liabilities	<u>383,602,152</u>	<u>715,642,586</u>	<u>1,099,244,738</u>
DEFERRED INFLOWS OF RESOURCES			
Accumulated increase in fair value of hedging derivatives	-	95,774,453	95,774,453
Deferred inflows related to OPEB	18,251,720	4,866,280	23,118,000
Deferred inflows related to pensions	13,760,732	3,029,823	16,790,555
Total Deferred Inflows of Resources	<u>32,012,452</u>	<u>103,670,556</u>	<u>135,683,008</u>
NET POSITION			
Net investment in capital assets	938,614,328	1,231,485,112	2,170,099,440
Restricted for:			
Capital projects	122,359,426	-	122,359,426
Nonexpendable endowments	17,782,400	-	17,782,400
Debt service	11,050	25,749,935	25,760,985
Community development projects	15,094,688	-	15,094,688
Global warming prevention (AB 32)	-	19,719,400	19,719,400
Total Restricted	<u>155,247,564</u>	<u>45,469,335</u>	<u>200,716,899</u>
Unrestricted	(101,759,015)	345,923,257	244,164,242
Total Net Position	<u>\$ 992,102,877</u>	<u>\$ 1,622,877,704</u>	<u>\$ 2,614,980,581</u>

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE, CALIFORNIA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	
Governmental Activities:							
General government	\$ 16,000,782	\$ 4,426,702	\$ 1,318,106	\$ 601,604	\$ (9,654,370)	\$ -	\$ (9,654,370)
Development and operations	28,999,967	12,124,757	6,957,175	4,577,990	(5,340,045)	-	(5,340,045)
Public works	10,799,879	222,332	391,744	30,571,717	20,385,914	-	20,385,914
Police	51,686,063	1,535,265	2,160,699	-	(47,990,099)	-	(47,990,099)
Fire	42,893,789	2,619,760	502,245	-	(39,771,784)	-	(39,771,784)
Library	6,095,245	15,069	80,711	-	(5,999,465)	-	(5,999,465)
Parks and recreation	29,543,138	18,747,740	92,442	4,901,463	(5,801,493)	-	(5,801,493)
Housing assistance payments	4,673,530	-	5,448,163	-	774,633	-	774,633
Interest on long-term debt	1,304,195	-	-	-	(1,304,195)	-	(1,304,195)
Total governmental activities	191,996,588	39,691,625	16,951,285	40,652,774	(94,700,904)	-	(94,700,904)
Business-type Activities:							
Electric	140,049,539	168,047,418	-	16,356,475	-	44,354,354	44,354,354
Water	31,518,663	32,851,109	154,973	28,742,315	-	30,229,734	30,229,734
Wastewater	57,655,228	43,389,397	-	28,309,317	-	14,043,486	14,043,486
Solid Waste	24,131,176	25,227,177	-	661,662	-	1,757,663	1,757,663
Natural Gas	23,711,730	16,738,649	-	-	-	(6,973,081)	(6,973,081)
Local Transportation	10,441,459	1,114,798	23,678,979	878,790	-	15,231,108	15,231,108
School-Age Child Care	7,027,545	6,867,594	421,153	67,682	-	328,884	328,884
Total business-type activities	294,535,340	294,236,142	24,255,105	75,016,241	-	98,972,148	98,972,148
Total	\$ 486,531,928	\$ 333,927,767	\$ 41,206,390	\$ 115,669,015	(94,700,904)	98,972,148	4,271,244
General Revenues:							
Taxes:							
Sales taxes					60,574,316	-	60,574,316
Property taxes					48,647,608	-	48,647,608
Transient occupancy taxes					3,632,822	-	3,632,822
Other taxes					4,725,497	-	4,725,497
Franchise fees					2,280,503	-	2,280,503
Use of money and property					10,844,582	22,202,296	33,046,878
Miscellaneous revenues					2,823,273	-	2,823,273
Gain on sale of capital assets					1,523,918	65,452	1,589,370
Transfers					16,178,583	(16,178,583)	-
Total General Revenues and Transfers					151,231,102	6,089,165	157,320,267
Change in Net Position					56,530,198	105,061,313	161,591,511
Net Position - Beginning					935,572,679	1,517,816,391	2,453,389,070
Net Position - Ending					\$ 992,102,877	\$ 1,622,877,704	\$ 2,614,980,581

See accompanying notes to basic financial statements.

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FUND FINANCIAL STATEMENTS

Major funds are defined generally as having significant activities or balances in the current year.

The fund described below was determined to be major a fund by the City in fiscal year 2019. Individual non-major funds may be found in the supplemental information section.

GENERAL FUND

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in another fund.

CITY OF ROSEVILLE, CALIFORNIA
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2019

	General	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS:			
Cash and investments in City Treasury	\$ 42,228,837	\$ 181,588,618	\$ 223,817,455
Restricted cash and investments with fiscal agents	-	24,713,785	24,713,785
Receivables	17,808,929	15,209,688	33,018,617
Due from other funds	500,583	-	500,583
Advances to other funds	8,167,311	-	8,167,311
Prepays	88,688	-	88,688
Developer permit fees receivable	590,027	611,731	1,201,758
Notes receivable	11,991,518	40,962,667	52,954,185
Inventories	220,799	-	220,799
Land held for resale	-	4,023,000	4,023,000
Total Assets	<u>\$ 81,596,692</u>	<u>\$ 267,109,489</u>	<u>\$ 348,706,181</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
LIABILITIES:			
Accounts payable	\$ 1,424,897	\$ 5,979,274	\$ 7,404,171
Accrued liabilities	2,098,125	2,295,264	4,393,389
Due to other funds	-	642,296	642,296
Due to other government agencies	249	794,217	794,466
Advances from other funds	-	10,782,491	10,782,491
Unearned revenue	545,952	801,493	1,347,445
Deposits	7,468,255	612,500	8,080,755
Total Liabilities	<u>11,537,478</u>	<u>21,907,535</u>	<u>33,445,013</u>
DEFERRED INFLOWS OF RESOURCES:			
Unavailable revenue	<u>1,606,265</u>	<u>44,391,265</u>	<u>45,997,530</u>
FUND BALANCES:			
Nonspendable	12,301,005	17,782,400	30,083,405
Restricted	-	178,080,236	178,080,236
Committed	14,092,262	-	14,092,262
Assigned	4,018,080	9,255,262	13,273,342
Unassigned	<u>38,041,602</u>	<u>(4,307,209)</u>	<u>33,734,393</u>
Total Fund Balances	<u>68,452,949</u>	<u>200,810,689</u>	<u>269,263,638</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u><u>\$ 81,596,692</u></u>	<u><u>\$ 267,109,489</u></u>	<u><u>\$ 348,706,181</u></u>

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE, CALIFORNIA
RECONCILIATION OF THE GOVERNMENTAL
FUNDS BALANCE SHEET TO THE
STATEMENT OF NET POSITION
JUNE 30, 2019**

TOTAL FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ 269,263,638
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Amounts reported for governmental activities in the Statement of Net Position are different from those reported in the governmental funds above because of the following:

CAPITAL ASSETS

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds	822,746,604
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ALLOCATION OF INTERNAL SERVICE FUND NET POSITION

Internal service funds are used to charge the costs of certain activities such as insurance, post employment benefits, facility maintenance, and information technology. The net position of the internal service funds are therefore included in governmental activities in the statement of net position.	168,895,649
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LONG-TERM LIABILITIES

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:	
Long-term liabilities	(27,215,023)
Interest payable	(318,433)
Compensated absences	(14,347,175)
Net OPEB liability	(91,145,594)
Net pension liability	(190,646,380)

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

Deferred outflows related to pensions	35,563,839
Deferred inflows related to pensions	(13,115,778)
Deferred outflows related to OPEB	4,675,720
Deferred inflows related to OPEB	(18,251,720)
Unavailable revenue in the governmental funds is revenue in the governmental activities	45,997,530

NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ 992,102,877
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See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE, CALIFORNIA
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2019**

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 115,701,573	\$ 11,444,805	\$ 127,146,378
Licenses and permits	3,009,035	-	3,009,035
Charges for services	16,922,583	17,264,648	34,187,231
Subventions and grants	879,477	11,057,161	11,936,638
Use of money and property	2,693,478	10,569,888	13,263,366
Fines, forfeitures and penalties	954,866	310,896	1,265,762
Contributions from developers and others	707,310	29,271,953	29,979,263
Miscellaneous revenues	4,162,343	5,287,232	9,449,575
Total Revenues	<u>145,030,665</u>	<u>85,206,583</u>	<u>230,237,248</u>
EXPENDITURES			
Current:			
General government	6,007,860	2,129,765	8,137,625
Development and operations	13,738,869	5,006,539	18,745,408
Public works	7,936,998	457,151	8,394,149
Public safety:			
Police	41,385,796	36,826	41,422,622
Fire	34,056,248	-	34,056,248
Library	5,039,164	-	5,039,164
Parks and recreation	17,185,774	8,939,009	26,124,783
Housing assistance payments	-	4,673,530	4,673,530
Annexation payments	6,140,795	-	6,140,795
Capital outlay	1,439,023	37,877,160	39,316,183
Debt service:			
Principal retirement	1,114,738	446,643	1,561,381
Interest and fiscal charges	802,722	708,012	1,510,734
Total Expenditures	<u>134,847,987</u>	<u>60,274,635</u>	<u>195,122,622</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>10,182,678</u>	<u>24,931,948</u>	<u>35,114,626</u>
OTHER FINANCING SOURCES (USES)			
Proceeds from disposition of assets	-	1,521,727	1,521,727
Transfers in	12,320,426	18,621,259	30,941,685
Transfers out	(9,509,829)	(13,481,200)	(22,991,029)
Total Other Financing Sources (Uses)	<u>2,810,597</u>	<u>6,661,786</u>	<u>9,472,383</u>
NET CHANGES IN FUND BALANCES	12,993,275	31,593,734	44,587,009
FUND BALANCES - BEGINNING OF YEAR	<u>55,459,674</u>	<u>169,216,955</u>	<u>224,676,629</u>
FUND BALANCES - END OF YEAR	<u>\$ 68,452,949</u>	<u>\$ 200,810,689</u>	<u>\$ 269,263,638</u>

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE, CALIFORNIA
RECONCILIATION OF THE
NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS
TO THE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019**

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ 44,587,009
Amounts reported for governmental activities in the statement of activities are different from those reported in the governmental funds because of the following:	
CAPITAL ASSETS TRANSACTIONS	
Governmental funds report capital outlays as expenditures.	39,316,183
Non-capitalized capital outlay expenditures are reclassified to various governmental activities.	(12,668,776)
In the statement of activities the cost of capital assets is allocated over their estimated useful lives as depreciation expense (net of depreciation on internal service fund capital assets of \$8,846,067).	(14,416,435)
Reclassification of capital assets to land held for resale.	(4,023,000)
LONG TERM DEBT TRANSACTIONS	
Issuance of debt and repayment of principal is an other financing source and expenditure, respectively, in the governmental funds but in the statement of net position the transactions increase and reduce long term liabilities.	
Payment of debt principal	1,561,381
Amortization of premium	27,808
PENSION RELATED ITEMS	
Governmental funds report pension contributions as expenditures. However, in the Statement of Activities, pension expense is measured as the change in net pension liability and the amortization of deferred outflows and inflows related to pensions. This amount represents the net change in pension related amounts.	
	(1,141,855)
OPEB RELATED ITEMS	
Governmental funds report OPEB contributions as expenditures. However, in the Statement of Activities, OPEB expense is measured as the change in net OPEB liability and the amortization of deferred outflows and inflows related to OPEB. This amount represent the net change in OPEB related amounts	
	2,753,766
ACCRUAL OF NON-CURRENT ITEMS	
Certain amounts included in the Statement of Activities do not require the use of current financial resources and therefore are not reported as revenue or expenditures in governmental funds (net change):	
Compensated absences	1,124,511
Interest payable	178,731
UNAVAILABLE REVENUES	
Revenue and other resources not fund available to liabilities of the current period are not recognized in governmental funds. Revenue in the statement of activities is not limited by availability, so certain revenues need to be reduced by the amounts that were unavailable at the beginning of the year and increased by the amounts that were unavailable at the end of the year. This adjustment is the change between prior year's unavailable revenues and the current year unavailable revenues.	
	2,566,880
ALLOCATION OF INTERNAL SERVICE FUND ACTIVITY	
Internal Service Funds are used by management to charge the costs of certain activities, such as equipment acquisition, maintenance, and insurance to individual funds.	
The portion of the net revenue (expense) of these Internal Service Funds arising out of their transactions with Governmental Funds is reported with governmental activities, because they service those activities.	
	(3,336,005)
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	56,530,198

See accompanying notes to basic financial statements.

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PROPRIETARY FUNDS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges.

The City has identified the funds below as major enterprise funds in fiscal year 2019.

ELECTRIC FUND

This fund accounts for all financial transactions relating to the City's electric services. Services are on a user charge basis to residents and business owners located in the City.

WATER FUND

This fund accounts for all financial transactions relating to the City's water services. Services are on a user charge basis to residents and business owners located in the City.

WASTEWATER FUND

This fund accounts for all financial transactions relating to the City's wastewater collection and treatment services. Services are on a user charge basis to residents and business owners located in the City.

SOLID WASTE FUND

This fund accounts for all financial transactions relating to the City's solid waste service. Services are on a user charge basis to residents and business owners located in the City.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY

This fund accounts for financing and purchasing pre-paid natural gas for the generation of power for the Roseville Energy Park.

INTERNAL SERVICE FUNDS

These funds account for activities and services performed by a designated department for other departments in the City.

CITY OF ROSEVILLE, CALIFORNIA
PROPRIETARY FUNDS
STATEMENT OF NET POSITION
JUNE 30, 2019

	Business-Type Activities - Enterprise Funds				Roseville Natural Gas Financing Authority
	Electric	Water	Wastewater	Solid Waste	
ASSETS:					
Current Assets:					
Cash and investments in City Treasury	\$ 190,378,181	\$ 103,399,779	\$ 62,189,950	\$ 29,617,542	\$ 4
Restricted cash and investments with fiscal agents	16,930,221	9,593,495	-	-	8,829,315
Receivables	21,564,230	6,214,936	6,103,831	2,997,566	15,630
Prepays	4,690,832	-	-	-	-
Notes receivable	-	65,654	-	-	-
Due from other funds	-	-	-	-	-
Inventories	11,720,060	3,163,385	105,538	177,924	-
Total Current Assets	245,283,524	122,437,249	68,399,319	32,793,032	8,844,949
Non-Current Assets:					
Prepaid purchased gas	-	-	-	-	127,291,580
Investment in NCPA reserves	5,218,609	-	-	-	-
Investment in SPWA reserves	-	-	92,028,632	-	-
Advances to other funds	-	-	-	-	-
Derivative at fair value	-	-	-	-	95,774,453
Capital assets (Note 8):					
Land and construction in progress	19,100,441	6,683,310	36,675,071	1,077,095	-
Capital assets being depreciated, net	410,121,199	497,225,923	567,390,351	2,882,403	-
Total Non-Current Assets	434,440,249	503,909,233	696,094,054	3,959,498	223,066,033
Total Assets	679,723,773	626,346,482	764,493,373	36,752,530	231,910,982
DEFERRED OUTFLOWS OF RESOURCES:					
Deferred charge on refunding	6,106,812	1,874,512	575,878	-	-
Accumulated decrease in fair value of hedging derivatives	16,139,162	-	872,530	-	-
Deferred outflows related to OPEB	1,195,000	370,000	868,000	462,000	-
Deferred outflows related to pensions	15,057,636	5,110,046	4,123,784	2,373,192	-
Total Deferred outflows of resources	38,498,610	7,354,558	6,440,192	2,835,192	-
LIABILITIES:					
Current Liabilities:					
Accounts payable	7,824,150	1,042,333	4,316,558	777,244	5,894
Accrued liabilities	3,203,106	383,488	375,605	229,510	2,240,156
Due to other government agencies	96,356	-	-	-	-
Due to other funds	-	-	-	-	18,632
Current portion of compensated absences	1,634,303	456,259	706,413	361,227	-
Current portion of long-term liabilities	7,460,000	2,560,000	3,180,073	-	10,800,000
Deposits	2,661,839	85,000	-	-	4,621,575
Unearned revenue	47,869	627,321	24,321	27,470	-
Self-insurance claims payable	-	-	-	-	-
Total Current Liabilities	22,927,623	5,154,401	8,602,970	1,395,451	17,686,257
Long-term liabilities:					
Advances from other funds	-	-	-	-	-
Long-term liabilities, non-current portion	202,797,486	35,416,608	100,337,536	-	114,562,282
Landfill closure and post closure liability	-	-	-	1,404,323	-
Compensated absences	2,452,123	778,884	1,402,876	659,859	-
Self-insurance claims payable	-	-	-	-	-
Derivative at fair value	16,139,162	-	872,530	-	-
Net OPEB liability	18,900,000	5,865,000	11,159,000	9,376,000	-
Net pension liability	58,193,004	20,140,054	23,923,802	12,527,475	-
Total Long-Term Liabilities	298,481,775	62,200,546	137,695,744	23,967,657	114,562,282
Total Liabilities	321,409,398	67,354,947	146,298,714	25,363,108	132,248,539
DEFERRED INFLOWS OF RESOURCES:					
Accumulated increase in fair value of hedging derivatives	-	-	-	-	95,774,453
Deferred inflows related to OPEB	-	2,635,000	-	340,000	-
Deferred inflows related to pensions	1,447,263	498,391	594,706	309,635	-
Total Deferred inflows of resources	1,447,263	3,133,391	594,706	649,635	95,774,453
NET POSITION:					
Net investment in capital assets	225,070,966	467,807,137	501,123,691	3,959,498	-
Restricted for debt service	16,099,600	4,134,075	5,516,260	-	-
Restricted for local transportation	-	-	-	-	-
Restricted for sustainable energy programs (AB 32)	19,719,400	-	-	-	-
Unrestricted	134,475,756	91,271,490	117,400,194	9,615,481	3,887,990
TOTAL NET POSITION	\$ 395,365,722	\$ 563,212,702	\$ 624,040,145	\$ 13,574,979	\$ 3,887,990

See accompanying notes to basic financial statements.

Business-Type Activities Enterprise Funds		Governmental Activities
Non-Major Enterprise Funds		Internal Service Funds
Total	Totals	
\$ 8,480,398	\$ 394,065,854	\$ 56,477,676
-	35,353,031	-
3,695,372	40,591,565	2,646,921
-	4,690,832	1,090,649
-	65,654	663,361
-	-	215,345
-	15,166,907	883,129
12,175,770	489,933,843	61,977,081
-	127,291,580	-
-	5,218,609	-
-	92,028,632	-
-	-	3,275,180
-	95,774,453	-
5,154,730	68,690,647	1,655,949
28,369,090	1,505,988,966	128,667,597
33,523,820	1,894,992,887	133,598,726
45,699,590	2,384,926,730	195,575,807
-	8,557,202	-
-	17,011,692	-
280,280	3,175,280	-
2,588,916	29,253,574	11,874,117
2,869,196	57,997,748	11,874,117
2,362,769	16,328,948	1,691,011
120,871	6,552,736	53,998
-	96,356	-
55,000	73,632	-
238,560	3,396,762	572,779
-	24,000,073	-
230	7,368,644	-
5,038,486	5,765,467	-
-	-	1,869,257
7,815,916	63,582,618	4,187,045
660,000	660,000	-
-	453,113,912	-
-	1,404,323	-
375,665	5,669,407	1,191,721
-	-	8,337,531
-	17,011,692	-
4,265,000	49,565,000	-
10,584,931	125,369,266	24,193,024
15,885,596	652,793,600	33,722,276
23,701,512	716,376,218	37,909,321
-	95,774,453	-
1,891,280	4,866,280	-
179,828	3,029,823	644,954
2,071,108	103,670,556	644,954
33,523,820	1,231,485,112	130,323,546
-	25,749,935	-
572,538	572,538	-
-	19,719,400	-
(11,300,192)	345,350,719	38,572,103
\$ 22,796,166	\$ 1,622,877,704	\$ 168,895,649

**CITY OF ROSEVILLE, CALIFORNIA
PROPRIETARY FUNDS
STATEMENT OF REVENUE, EXPENSES
AND CHANGES IN FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019**

	Business-Type Activities - Enterprise Funds				Roseville Natural Gas Financing Authority
	Electric	Water	Wastewater	Solid Waste	
OPERATING REVENUES					
Charges for services	\$ 158,990,308	\$ 32,137,257	\$ 43,315,989	\$ 25,083,954	\$ 16,738,649
Other	9,057,111	713,852	73,408	143,223	-
Total Operating Revenues	168,047,419	32,851,109	43,389,397	25,227,177	16,738,649
OPERATING EXPENSES					
Power supply	68,809,718	-	-	-	18,133,391
Operations	27,365,899	17,192,514	24,368,030	21,200,501	-
Administration	13,704,871	2,612,178	4,886,026	2,686,995	6,127
Depreciation and amortization	22,560,224	9,690,889	12,135,623	243,680	(735,910)
Claims expense	-	-	-	-	-
Total Operating Expenses	132,440,712	29,495,581	41,389,679	24,131,176	17,403,608
Operating Income (Loss)	35,606,707	3,355,528	1,999,718	1,096,001	(664,959)
NON-OPERATING REVENUES (EXPENSES):					
Interest and rents revenue	7,355,272	3,880,914	2,556,854	1,140,857	6,965,496
Interest and fiscal charges (expenses)	(8,642,738)	(1,943,216)	(977,564)	-	(6,308,122)
Subventions and grants	-	154,973	-	-	-
Gain (loss) from sale of property	(552,832)	(79,866)	(258,763)	-	-
Increase (decrease) in JPA reserves	1,646,441	-	(15,029,222)	-	-
Total Nonoperating Revenues (Expenses)	(193,857)	2,012,805	(13,708,695)	1,140,857	657,374
Income (Loss) Before Contributions and Transfers	35,412,850	5,368,333	(11,708,977)	2,236,858	(7,585)
Contributions					
Capital contributions - connection/impact fees	1,277,446	8,465,028	9,430,111	520,910	-
Contributions in aid of construction	7,324,233	-	-	-	-
Capital contributions from developers and governmental activities	7,754,796	20,277,287	18,879,206	140,752	-
Transfers in	90,383	1,223,937	494,832	61,882	-
Transfers out	(8,248,598)	(2,113,184)	(2,689,537)	(779,921)	-
Change in net position	43,611,110	33,221,401	14,405,635	2,180,481	(7,585)
TOTAL NET POSITION - BEGINNING	351,754,612	529,991,301	609,634,510	11,394,498	3,895,575
TOTAL NET POSITION - ENDING	\$ 395,365,722	\$ 563,212,702	\$ 624,040,145	\$ 13,574,979	\$ 3,887,990

See accompanying notes to basic financial statements.

Business-Type Activities Enterprise Funds		Governmental Activities- Internal Service Funds
Non-Major Enterprise Funds		
Total	Totals	
\$ 7,570,711	\$ 283,836,868	\$ 43,997,267
411,681	10,399,275	232,012
7,982,392	294,236,143	44,229,279
-	86,943,109	-
14,527,698	104,654,642	46,273,465
1,247,614	25,143,811	-
1,681,329	45,575,835	8,846,067
-	-	5,347,748
17,456,641	262,317,397	60,467,280
(9,474,249)	31,918,746	(16,238,001)
302,903	22,202,296	2,259,036
(12,363)	(17,884,003)	-
24,100,132	24,255,105	-
5,754	(885,707)	369,685
-	(13,382,781)	-
24,396,426	14,304,910	2,628,721
14,922,177	46,223,656	(13,609,280)
-	-	2,045,348
-	19,693,495	-
-	7,324,233	-
946,472	47,998,513	-
585,401	2,456,435	8,906,633
(4,803,779)	(18,635,019)	(678,706)
11,650,271	105,061,313	(3,336,005)
11,145,895	1,517,816,391	172,231,654
\$ 22,796,166	\$ 1,622,877,704	\$ 168,895,649

CITY OF ROSEVILLE, CALIFORNIA
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019

	Business-Type Activities - Enterprise Funds				Roseville Natural Gas Financing Authority
	Electric	Water	Wastewater	Solid Waste	
CASH FLOWS FROM OPERATING ACTIVITIES					
Receipts from customers	\$ 156,660,175	\$ 33,502,908	\$ 44,060,746	\$ 25,053,394	\$ 16,748,647
Payments to suppliers	(100,296,521)	(19,729,035)	(23,458,910)	(21,372,604)	(7,088,174)
Payments to employees	(9,370,728)	(4,280,591)	(1,799,434)	(1,107,321)	-
Payments to OPEB trust	-	-	-	-	-
Claims paid	-	-	-	-	-
Other receipts	9,057,111	713,852	73,408	143,223	-
Net Cash provided by/(used for) Operating Activities	56,050,037	10,207,134	18,875,810	2,716,692	9,660,473
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES					
Subventions and grants	-	390,783	-	-	-
Increase/decrease in due from other funds	-	-	515,802	-	18,632
Increase/decrease in due to other funds	-	-	-	-	-
Increase/decrease in advance to other funds	-	-	-	-	-
Increase/decrease in advances from other funds	-	-	-	-	-
Transfers in	90,383	1,223,937	494,832	61,882	-
Transfers out	(8,248,598)	(2,113,184)	(2,689,537)	(779,921)	-
Net cash provided by/(used for) Noncapital Financing Activities	(8,158,215)	(498,464)	(1,678,903)	(718,039)	18,632
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Capital contributions	7,324,233	8,465,028	9,430,111	520,910	-
Acquisition and construction of capital assets	(17,753,122)	(1,801,046)	(14,571,088)	(76,241)	-
Change in restricted assets	(384,175)	176,537	-	-	(91,760)
Issuance of debt	-	-	4,831,668	-	-
Proceeds from sale of capital assets	59,698	-	-	-	-
Transfers to other governmental agencies	-	-	(3,283,334)	-	-
Principal payments on capital debt	(7,130,000)	(2,435,000)	(2,963,763)	-	(10,275,000)
Interest paid on capital debt	(7,317,886)	(2,234,770)	(2,281,982)	-	(6,308,123)
Issuance of notes receivable	-	8,754	-	-	-
Connection/impact fees	1,277,446	-	-	-	-
Net cash provided by/(used for) Capital and Related Financing Activities	(23,923,806)	2,179,503	(8,838,388)	444,669	(16,674,883)
CASH FLOWS FROM INVESTING ACTIVITIES					
Interest and rents received	7,146,936	3,760,827	2,529,778	1,115,844	6,950,149
Investment in JPA Reserves	(1,646,441)	-	(9,407,213)	-	-
Net cash provided by/(used for) Investing Activities	5,500,495	3,760,827	(6,877,435)	1,115,844	6,950,149
Net increase (decrease) in cash and cash equivalents	29,468,511	15,649,000	1,481,084	3,559,166	(45,629)
Cash and investments at beginning of period	160,909,670	87,750,779	60,708,866	26,058,376	45,633
Cash and investments at end of period	\$ 190,378,181	\$ 103,399,779	\$ 62,189,950	\$ 29,617,542	\$ 4

See accompanying notes to basic financial statements.

Business-Type Activities - Enterprise Funds Non-Major Enterprise Funds Total	Totals	Governmental Activities- Internal Service Funds
\$ 7,088,901	\$ 283,114,771	\$ 42,091,199
(10,660,908)	(182,606,152)	(16,153,569)
(5,904,179)	(22,462,253)	(10,993,179)
-	-	(15,728,302)
-	-	(3,556,844)
814,801	10,802,395	2,130,529
(8,661,385)	88,848,761	(2,210,166)
25,886,649	26,277,432	16,160
(14,582)	519,852	(19,121)
-	-	(663,361)
-	-	215,345
(40,000)	(40,000)	-
570,401	2,441,435	8,906,633
(4,803,779)	(18,635,019)	(678,706)
21,598,689	10,563,700	7,776,950
-	25,740,282	-
(12,455,999)	(46,657,496)	(4,582,657)
-	(299,398)	-
-	4,831,668	-
5,754	65,452	-
-	(3,283,334)	-
-	(22,803,763)	-
-	(18,142,761)	-
-	8,754	-
-	1,277,446	-
(12,450,245)	(59,263,150)	(4,582,657)
328,990	21,832,524	2,174,352
-	(11,053,654)	-
328,990	10,778,870	2,174,352
816,049	50,928,181	3,158,479
7,664,349	343,137,673	53,319,197
\$ 8,480,398	\$ 394,065,854	\$ 56,477,676

CITY OF ROSEVILLE, CALIFORNIA
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2019

	Business-Type Activities - Enterprise Funds				Roseville Natural Gas Financing Authority
	Electric	Water	Wastewater	Solid Waste	
Reconciliation of Operating Income (Loss)					
to Net Cash provided by/(used for) Operating Activities:					
Operating Income (Loss)	\$ 35,606,707	\$ 3,355,528	\$ 1,999,718	\$ 1,096,001	\$ (664,959)
Adjustments to Reconcile Operating Income					
to Net Cash Provided by Operating Activities:					
Depreciation and amortization	22,560,224	9,690,889	12,135,623	243,680	(735,910)
OPEB expense	(200,000)	(587,000)	(94,000)	(963,000)	-
Pension expense	4,173,989	(709,271)	3,273,969	1,103,922	-
Change in Assets and Liabilities:					
Receivables, net	356,819	711,330	720,436	(58,030)	113
Inventories	(425,356)	(2,674,148)	8,541	(3,966)	-
Prepays	(2,130,626)	-	-	-	-
Prepaid purchased gas	-	-	-	-	11,244,761
Accounts payable and other liabilities	(744,944)	(207,515)	831,523	1,270,615	(183,532)
Unearned revenue	(3,146,776)	627,321	-	27,470	-
Net Cash Provided by (Used for) Operating Activities	<u>\$ 56,050,037</u>	<u>\$ 10,207,134</u>	<u>\$ 18,875,810</u>	<u>\$ 2,716,692</u>	<u>\$ 9,660,473</u>
SCHEDULE OF NON-CASH CAPITAL AND RELATED FINANCING TRANSACTIONS					
Capital assets transferred from governmental activities	<u>\$ 635,388</u>	<u>\$ 197,056</u>	<u>\$ 180,358</u>	<u>\$ 140,751</u>	
Contributions of capital assets from developers	<u>\$ 7,119,408</u>	<u>\$ 20,080,231</u>	<u>\$ 18,698,848</u>		
Amortization of bond premium	<u>\$ 749,319</u>	<u>\$ 461,965</u>	<u>\$ 728,540</u>		<u>\$ 735,912</u>
Amortization of deferred amount on refunding	<u>\$ 427,730</u>	<u>\$ 170,410</u>			

See accompanying notes to basic financial statements.

Business-Type Activities - Enterprise Funds		Governmental Activities- Internal Service Funds
Non-Major Enterprise Funds Total	Totals	
\$ (9,474,249)	\$ 31,918,746	\$ (16,238,001)
1,681,328	45,575,834	8,846,067
1,103,000	(741,000)	-
(512,798)	7,329,811	4,739,683
(2,913,977)	(1,183,309)	(11,542)
-	(3,094,929)	131,060
-	(2,130,626)	2,220
-	11,244,761	-
1,455,311	2,421,458	320,347
-	(2,491,985)	-
\$ (8,661,385)	\$ 88,848,761	\$ (2,210,166)

\$ 868,791	\$ 2,022,344
\$ 10,000	\$ 45,908,487
	\$ 2,675,736
	\$ 598,140

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**CITY OF ROSEVILLE, CALIFORNIA
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2019**

FIDUCIARY FUNDS

Fiduciary funds are presented separately from the government-wide and fund financial statements. The City had the following types of fiduciary funds in fiscal year 2019:

Other Post-Employment Benefits Trust Fund is used to account for assets held by the City as a trustee agent for the members and beneficiaries of other post-employment benefit plan.

Private-Purpose Trust Funds are used to account for trust arrangements under which principal and income benefit private organizations or other governments.

Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, and other governments.

CITY OF ROSEVILLE, CALIFORNIA
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2019

	Other Post Employment Benefits Trust Fund	Private-Purpose Trust Funds	Agency Funds
ASSETS:			
Cash and investments in City Treasury	\$ -	\$ 5,710,936	\$ 156,528,028
Restricted cash and investments with fiscal agents	-	248,005	71,002,980
OPEB Plan Assets:			
Domestic equity funds	56,549,736	-	-
Fixed income securities	37,971,284	-	-
Real estate partnership	3,152,000	-	-
Cash equivalents	298,425	-	-
Receivables	682	652,540	17,672,820
Notes receivable	-	4,126,786	-
Capital Assets:			
Land	-	74,369	-
Total Assets	<u>97,972,127</u>	<u>10,812,636</u>	<u>\$ 245,203,828</u>
LIABILITIES:			
Accounts payable	12,721	-	\$ 2,604,575
Accrued liabilities	-	967,064	825,333
Due to other government agencies	-	-	62,833
Due to member agencies	-	-	166,803,805
Due to bondholders	-	-	64,240,767
Due to others	-	-	10,666,515
Long-term liabilities:			
Due in one year	-	1,888,898	-
Due in more than one year	-	46,588,201	-
Total Liabilities	<u>12,721</u>	<u>49,444,163</u>	<u>\$ 245,203,828</u>
NET POSITION (DEFICIT):			
Restricted for OPEB	<u>\$ 97,959,406</u>		
Held in trust for private purposes or for other governments		<u>\$ (38,631,527)</u>	

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE, CALIFORNIA
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019**

	Other Post Employment Benefits Trust Fund	Private-Purpose Trust Funds
ADDITIONS		
Property taxes, net of pass through payments	\$ -	\$ 3,228,802
Contributions from the City	15,342,178	-
Investment income	7,122,750	306,856
Miscellaneous Income	69,429	260,848
Total Additions	<u>22,534,357</u>	<u>3,796,506</u>
DEDUCTIONS		
General government	-	12,096
Community services	-	219,750
Retiree health plan benefits	8,550,000	-
Administrative expense	144,591	-
Interest and fiscal charges	-	1,115,149
Total Deductions	<u>8,694,591</u>	<u>1,346,995</u>
NET CHANGES IN NET POSITION		
CHANGE IN NET POSITION	13,839,766	2,449,511
NET POSITION		
NET POSITION (DEFICIT) - BEGINNING	<u>84,119,640</u>	<u>(41,081,038)</u>
NET POSITION (DEFICIT) - ENDING	<u><u>\$ 97,959,406</u></u>	<u><u>\$ (38,631,527)</u></u>

See accompanying notes to basic financial statements.

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CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Roseville (City) was incorporated on April 10, 1909 under provisions of Act 279, P.A. 1909, as amended (Home Rule City). The City operates under the Council Manager form of government and provides the following services: public safety (police and fire), streets, water, wastewater, solid waste, electric, local transportation, school-age child care, golf course, parks and recreation, public improvements, planning and zoning, library, general administration services, economic development, and housing.

The financial statements and accounting policies of the City conform with generally accepted accounting principles in the United States of America applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Significant accounting policies are summarized below:

A. *Reporting Entity*

The accompanying basic financial statements present the financial activity of the City, which is the primary government presented, along with the financial activities of its component units, which are entities for which the City is financially accountable. Although they are separate legal entities, blended component units are in substance part of the City's operations and are reported as an integral part of the City's financial statements. The City's component units which are described below are all blended.

The **Roseville Finance Authority** is a separate government entity whose purpose is to assist with the financing or refinancing of certain public capital facilities within the City. The Authority has the power to purchase bonds issued by any local agency at public or negotiated sale and may sell such bonds to public or private purchasers at public or negotiated sale. The Authority is controlled by the City and has the same governing body as the City, which also performs all accounting and administrative functions for the Authority. The financial activities of the Authority are included in the Roseville Finance Authority Debt Service Fund and Capital Projects Fund.

The **City of Roseville Housing Authority** is a separate government entity whose purpose is to assist with the housing for the City's extremely low and very low income residents. The Authority is controlled by the City and has the same governing body as the City, which also performs all accounting and administrative functions for the Authority. The financial activities of the Authority are included in the Housing Authority Housing Choice Voucher Special Revenue Fund.

The **Roseville Natural Gas Financing Authority** is a Joint Exercise Powers Agency created on December 6, 2006, for the purpose of acquiring, financing and supplying natural gas to the City of Roseville. The members of the Authority are the City of Roseville and the former City of Roseville Redevelopment Agency. The Roseville Natural Gas Financing Authority is governed by a five-member Board. City Council serves as the governing body of the Authority and officers of the Authority are employees of the City. The financial activities of the Authority have been included in these financial statements in the Roseville Natural Gas Financing Authority Enterprise Fund.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Reporting Entity (Continued)

The **Roseville Community Development Corporation** is a California 501(c)(3) nonprofit public benefit corporation formed in November 2010 by the City and the former Redevelopment Agency under the California Nonprofit Corporation Laws of the State of California. The Corporation was formed for the purpose of implementing the revitalization and economic goals of the City by securing private and public capital through development of both residential and commercial properties as well as developing affordable housing, redeveloping properties to create mixed-use, commercial and office projects, business recruitment and retention, commercial loans, and ongoing property management. As a separate legal entity and non-profit corporation, the corporation can secure funding that is not legally available to the former Redevelopment Agency and its activities can extend outside of the Redevelopment Plan areas.

The Corporation is governed by a volunteer five-member board appointed by the City Council. The members, all from the community, have development, financing and business operations related experience. The board has operations, management, budget approval and strategy implementation authority that are separate from the City Council.

The Corporation has established a service agreement with the City to utilize existing City staff to accomplish its initial goals. The financial activities of the Corporation are included in the Roseville Community Development Corporation Special Revenue Fund.

The **City of Roseville Other Post-Employment Benefits Trust** is governed by the City's Resolution 10-275 and is used to account for contributions and investment income restricted to pay medical benefits. Benefit and contribution provisions are established by the City Council. Eligibility, actuarial interest rates, administration and certain other tasks are the responsibility of the Council established by the above Resolution. The financial activities of the Plan have been included in these financial statements in the Other Post-Employment Benefits Trust Fund.

The **Successor Agency to the Redevelopment Agency of the City of Roseville (Successor Agency)** is a separate government entity which was created after the dissolution of the City of Roseville Redevelopment Agency (RDA) to serve as a custodian for assets and to wind down the affairs of the RDA. The City was designated to serve as the Successor Agency subject to control of an Oversight Board. The Oversight Board is comprised of seven members of the local agencies that serve the RDA project area: two appointed by the mayor, two by the County of Placer, one by the Placer County Superintendent of Schools, one by the Chancellor of Sierra Community College and one by the Cities of Rocklin and Newcastle and the Hold Hill Cemetery District. The financial activities of the Successor Agency are included in the Successor Agency to the Redevelopment Agency Private Purpose Trust Fund.

Financial statements for the Roseville Natural Gas Financing Authority and the Roseville Community Development Corporation, and the City of Roseville Other Post-Employment Benefits Trust may be obtained from the City of Roseville at 311 Vernon Street, Roseville, California, 95678. Separate financial statements for the Roseville Finance Authority, Roseville Housing Authority, and the Successor Agency are not issued.

The California Joint Powers Risk Management Authority, the Local Agency Workers' Compensation Excess Joint Powers Authority, the Highway 65 Joint Powers Authority, and the South Placer Wastewater Authority are not included in the accompanying basic financial statements because they do not meet the above financial accountability criteria as these entities are administered by governing boards separate from and wholly independent of the City.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation

Government-wide Statements: The Statement of Net Position and the Statement of Activities display information about the primary government, the City and its component units. These statements include the financial activities of the overall City government, excluding fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. However, the interfund services provided and used are not eliminated in the process of consolidation. These statements distinguish between the *governmental* and *business-type activities* of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a particular program and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. Certain indirect costs are included in the program expense reported for individual functions and activities. Indirect cost charges appear on the fund summaries that are paying for the services and reduce the expenditures of the departments providing the services on the fund summary for the General Fund. The purpose is to ensure that the General Fund is reimbursed for the services that it is providing throughout the City.

Fund Financial Statements: The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category—*governmental*, *proprietary*, and *fiduciary*—are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each of which is displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds in the supplemental section.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

C. Major Funds

Major funds are defined as funds that have either assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues or expenditures/expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The City may also select other funds it believes should be presented as major funds.

The City reported the following major governmental funds in the accompanying financial statements:

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Major Funds (Continued)

General Fund – This is used as the main operating governmental fund of the City to account for the general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in another fund.

The City reported the following enterprise funds as major funds in the accompanying financial statements:

Electric Fund – This fund accounts for all financial transactions relating to the City’s electric service. Services are on a user charge basis to residents and business owners located in the City.

Water Fund – This fund accounts for all financial transactions relating to the City’s water service. Services are on a user charge basis to residents and business owners located in the City.

Wastewater Fund – This fund accounts for all financial transactions relating to the City’s wastewater collection and treatment. Services are on a user charge basis to residents and business owners located in the City.

Solid Waste Fund – This fund accounts for all financial transactions relating to the City’s solid waste service. Services are on a user charge basis to residents and business owners located in the City.

Roseville Natural Gas Financing Authority – This fund accounts for financing and purchasing pre-paid natural gas for the generation of power for the Roseville Energy Park.

The City also reports the following funds:

Internal Service Funds – The funds account for automotive, facilities services, information technology, general equipment replacement, workers’ compensation, general liability, unemployment reserve, vision, dental, section 125, and post retirement; all of which are provided to other departments on a cost reimbursement basis.

Fiduciary Funds – These funds account for assets held by the City as an agent for various functions. The Endowment Private-Purpose Trust Fund is used to account for assets held by the City as an agent for various endowment funds for the benefits of certain private-purpose trust funds. The Successor Agency to the Redevelopment Agency Private-Purpose Trust Fund accounts for the accumulation of resources to be used for payments at appropriate amounts and times in the future. The Other Post-Employment Benefits Trust Fund accounts for the accumulation of resources to be used for retiree medical benefit payments at appropriate amounts and times in the future. The Agency Funds are used to account for assets held by the City as an agency for certain special assessment districts in the City, the City’s payroll revolving fund, various joint powers authorities, Dry Creek Drainage Basin, County Capital Facilities Fee, South Placer Wastewater Authority, Special Sewer Benefit Areas, South Placer County Tourism Business Improvement District (SPCTBID), South Placer County Safe Kids Coalition, South Placer Regional Traffic Fee, City/County Traffic Mitigation Fund, Placer County Air Pollution Control Fund, Sierra College Boulevard Fund, and other programs for the benefits of parties outside of the City. The financial activities of these funds are excluded from the government-wide financial statement but are presented in separate Fiduciary Fund financial statements.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basis of Accounting

The government-wide, proprietary, and fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable* and *available*. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within one hundred twenty (120) days after year-end with the exception of property and sales taxes which is considered available if collected within sixty (60) days. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Those revenues subject to accrual are property, sales tax, transient occupancy tax, franchise fees, certain other intergovernmental revenues, certain charges for services and interest revenue. Fines, licenses and permits, and charges for services are not subject to accrual because they are not measurable until received in cash.

Non-exchange transactions, in which the City gives or receives value without directly receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The City may fund programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

E. Cash, Cash Equivalents, and Investments

The City pools its available cash for investment purposes. The City considers pooled cash and investment amounts, with original maturities of three months or less, to be cash equivalents. Highly liquid market investments with maturities of one year or less at time of purchase are stated at amortized costs. All other investments are stated at fair market value. For purposes of reporting cash flows, the City considers each fund's share in the cash and investments pool to be cash and cash equivalents.

F. Revenue Recognition for Electric, Water, Wastewater, and Solid Waste Funds

Revenues are recognized based on services rendered to customers. All residential and commercial utility customers are billed once per month. There are twenty-three billing cycles per month which include all types of customers, based on their location within the City. Revenues for services provided but not billed at the end of a fiscal year are accrued. Contributions of cash or assets to proprietary funds from state and federal agencies, developers and others are recorded as revenue at acquisition value.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has four items that qualify for reporting in this category on the government-wide and proprietary fund statements of net position. They are the deferred amounts on refunding, accumulated decrease in fair value of hedging derivatives, deferred outflows related to other postemployment benefits (OPEB), and deferred outflows related to pensions. A deferred amount on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The accumulated decrease in fair value of hedging derivatives represents the change in fair value for the City's derivative liabilities that have been determined to be effective. The deferred outflows related to pensions and OPEB are described in Note 11 and Note 12 respectively.

In addition to liabilities, the statement of net position and balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The City has four types of these items reported in the government-wide and proprietary fund statements of net position and the governmental funds balance sheet. They are the accumulated increase in fair value of hedging derivatives, deferred inflows related to pensions, the deferred inflows related to OPEB, and unavailable revenues. The accumulated increase in fair value of hedging derivatives represents the change in fair value for the City's derivative assets that have been determined to be effective. The deferred inflows related to pensions and OPEB are described in Note 11 and 12 respectively. Unavailable revenue represents revenues which has been earned, but will not be collected within the City's period of availability as defined in note 1D.

In the governmental funds balance sheet, the unavailable revenue category arises only under a modified accrual basis of accounting. When amounts have been earned, but have not been received within the availability period, these amounts are deferred and recognized as revenue in the period that the amounts become available.

H. Property Tax

Placer County assesses properties and bills, collects, and distributes property taxes to the City. The County remits the entire amount levied and handles all delinquencies, retaining interest and penalties. Secured and unsecured property taxes are levied on July 1st of the preceding fiscal year.

Secured property tax is due in two installments, on November 1st and February 1st, and becomes a lien on those dates. It becomes delinquent on December 10th and April 10th, respectively. Unsecured property tax is due on July 1st and becomes delinquent on August 31st. Collection of delinquent accounts is the responsibility of the County, which retains all penalties.

The term "unsecured" refers to taxes on personal property other than real estate, land and buildings. These taxes are secured by liens on the property being taxed. Property tax revenues are recognized by the City in the fiscal year they are assessed provided they become available as defined above.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. Compensated Absences

Compensated absences comprise unused vacation leave, vested sick pay and certain compensated time off, which are accrued as earned. The City's liability for compensated absences is recorded in various governmental funds or proprietary funds as appropriate. The liability for compensated absences is determined annually. For all governmental funds, a liability of these amounts is reported only if they have matured, for example, as a result of employee resignations and retirements. The remaining portion is recorded as a liability in the statement of net position. Proprietary funds' liability for compensated absences is recorded in each proprietary fund.

The changes in compensated absence balances were as follows:

	Governmental Activities	Business-Type Activities	Total
Beginning Balance	\$ 17,311,589	\$ 8,418,440	\$ 25,730,029
Additions	3,634,534	2,438,607	6,073,141
Payments	(4,834,448)	(1,790,878)	(6,625,326)
Ending Balance	<u>\$ 16,111,675</u>	<u>\$ 9,066,169</u>	<u>\$ 25,177,844</u>
Current Portion	<u>\$ 4,834,448</u>	<u>\$ 3,396,762</u>	<u>\$ 8,231,210</u>

Compensated absences are liquidated by the fund that has recorded the liability. Governmental activities compensated absences are liquidated primarily by the General Fund.

J. Inventories

Inventories are valued at cost, using the weighted-average method. Inventories of the governmental funds consist of expendable supplies held for consumption. The cost is recorded as an expenditure in the governmental funds at the time individual inventory items are consumed. Inventories reported in governmental funds are equally offset by nonspendable fund balance which indicates that they do not constitute available spendable resources even though they are a component of net current assets. Inventories of the proprietary funds consist primarily of merchandise held for internal consumption.

K. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. In governmental funds, prepaid items are not in spendable form and are therefore included in nonspendable fund balance and recorded on the consumption method.

L. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employees Retirement System (CalPERS) plan and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. Other post-employment benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City of Roseville Retiree Healthcare Plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

O. Fair Value Measurement

The City categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

P. Net Position

Net Position is the excess of all the City's assets and deferred outflows of resources over all its liabilities and deferred inflows of resources, regardless of fund. Net Position is divided into three categories. These categories apply only to Net Position, which is determined only for proprietary funds and at the Government-wide level, and are described below:

Net investment in capital assets describes the portion of net position which is represented by the current net book value of the capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of net position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the City cannot unilaterally alter. These principally include developer fees received for use on capital projects (expended) or contributions received in permanent funds (unexpended), debt service requirements, and redevelopment funds restricted to low and moderate income purposes.

Unrestricted describes the portion of net position which is not restricted to use.

The City applies restricted resources when an expense is incurred for purposes which both restricted and unrestricted net position are available.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Q. Fund Balance

In the Fund financial statements, fund balances represent the net current assets of each fund. Net current assets generally represent a fund's assets and deferred outflows of resources, less its liabilities and deferred inflows of resources.

The City's fund balances are classified based on spending constraints imposed on the use of resources. For programs with multiple funding sources, the City prioritizes and expends funds in the following order: restricted, committed, assigned, and unassigned. Each category in the following hierarchy is ranked according to the degree of spending constraint:

Nonspendable represents balances set aside to indicate items do not represent available, spendable resources even though they are a component of assets. Fund balances required to be maintained intact, such as Permanent Funds, and assets not expected to be converted to cash, such as prepaids, notes receivable, and land held for redevelopment are included. However, if proceeds realized from the sale or collection of nonspendable assets are restricted, committed or assigned, then nonspendable amounts are required to be presented as a component of the applicable category.

Restricted fund balances have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the resources to be used only for a specific purpose. Encumbrances and nonspendable amounts subject to restrictions are included along with spendable resources.

Committed fund balances have constraints imposed by formal action of the City Council, such as an Ordinance, which may be altered only by the same formal action of the City Council. Encumbrances and nonspendable amounts subject to council commitments are included along with spendable resources.

Assigned fund balances are amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. Assignments may be made by the City Council or its designee, the Chief Financial Officer. Unlike commitments, assignments generally only exist temporarily. Thus, additional action does not normally have to be taken for the removal of an assignment.

Unassigned fund balance represents residual amounts that have not been restricted, committed, or assigned. This includes the residual General Fund balance and residual fund deficits, if any, of other governmental funds.

It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

R. Capital Assets

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated acquisition value on the date contributed. The City has recorded all its public domain (infrastructure) capital assets, which include roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

R. Capital Assets (Continued)

Capital assets with limited useful lives are depreciated over their estimated useful lives. Alternatively, the modified approach is used for certain capital assets. Depreciation is not provided under this approach, but all expenditures on these assets are expensed, unless they are additions or improvements.

The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets.

Depreciation is provided using the straight-line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The City has assigned the useful lives and capitalization thresholds listed below to capital assets:

	Useful Lives	Capitalization Thresholds
Buildings	20-40 years	no threshold
Improvements	40 years	no threshold
Machinery and Equipment	3-20 years	\$ 5,000
Bike Paths	20 years	no threshold
Bridges	90 years	no threshold
Culverts	75 years	no threshold
Curb, Gutter, Sidewalks and Median Curbs	20 years	no threshold
Drain Inlets	50 years	no threshold
Flood Control Improvements	75 years	no threshold
Soundwalls	35 years	no threshold
Stormdrains	75 years	no threshold
Traffic Signals	20 years	no threshold
Plants and Substations:		
Electric	10-120 years	no threshold
Sewer	15-60 years	no threshold
Water	15-75 years	no threshold
Distribution Systems:		
Electric	7-100 years	no threshold
Sewer	75 years	no threshold
Water	75 years	no threshold
Electric Generation	10-40 years	no threshold
Parks	25 years	no threshold
Landscaping	12 years	no threshold

Major outlays for capital assets and improvements are capitalized as projects are constructed.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

S. New Accounting Pronouncements

Effective in this Fiscal Year

GASB Statement No. 83 – In November 2016, GASB issued Statement No. 83, *Certain Asset Retirement Obligations*. The objective of this Statement is to provide financial statement users with information about asset retirement obligations that were not addressed in GASB Standards by establishing uniform accounting and financial reporting requirements for these obligations. This Statement is effective for reporting periods beginning after June 15, 2018. The City has implemented the requirements of this Statement as of July 1, 2018.

GASB Statement No. 88 – In March 2018, the GASB issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The objective of this Statement is to improve consistency in the information that is disclosed in the notes to government financial statements related to debt, including direct borrowings and direct placements, and to provide financial statement users with additional essential information about debt. This Statement is effective for reporting periods beginning after June 15, 2018. The City has implemented the requirements of this Statement as of July 1, 2018.

Effective in Future Fiscal Year

GASB Statement No. 84 – In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement is effective for reporting periods beginning after December 15, 2018. The City has not determined its effect on the financial statements.

GASB Statement No. 87 – In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases; enhancing the comparability of financial statements between governments; and also enhancing the relevance, reliability (representational faithfulness), and consistency of information about the leasing activities of governments. This Statement is effective for reporting periods beginning after December 15, 2019. The City has not determined its effect on the financial statements.

GASB Statement No. 89 – In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (a) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (b) to simplify accounting for certain interest costs. This Statement is effective for reporting periods beginning after December 15, 2019. The City has not determined its effect on the financial statements.

GASB Statement No. 90 – In September 2018, the GASB issued Statement No. 90, *Majority Equity Interests*, an amendment of GASB Statements No. 14 and No. 61. The objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The Statement is effective for reporting periods beginning after December 15, 2018. The City has not determined its effect on the financial statements.

GASB Statement No. 91 – In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*. The objectives of this statement are to provide a single method for reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The Statement is effective for reporting periods beginning after December 15, 2020. The City has not determined its effect on the financial statements.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 2 – CASH AND INVESTMENTS

The City pools cash from all sources and all funds, except certain specific investments within funds and cash with fiscal agents, so that it can be invested at the maximum yield, consistent with safety and liquidity, while individual funds can make expenditures at any time.

The City and its fiscal agents invest in individual investments and in investment pools. Individual investments are evidenced by specific identifiable pieces of paper called *securities instruments*, or by an electronic entry registering the owner in the records of the institution issuing the security, called the *book entry* system. Individual investments are generally made by the City's fiscal agents as required under its debt issues. In order to maximize security, the City employs the Trust Department of a bank as the custodian of all City managed investments, regardless of their form.

The City's investments are reported at fair value, as required by generally accepted accounting principles. The City adjusts the carrying value of its investments to reflect fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

A. Classification

Cash and investments are classified in the financial statements as shown below:

Primary Government:	
Cash and investments in City Treasury	\$ 674,360,985
Restricted cash and investments with fiscal agents	<u>60,066,816</u>
Total City cash and investments with primary government	734,427,801
Fiduciary Funds (separate statement):	
Cash and investments in City Treasury	162,238,964
Restricted cash and investments with fiscal agents	<u>71,250,985</u>
Total Cash and Investments	<u>\$ 967,917,750</u>

Cash and investments as of June 30, 2019, consist of the following:

Cash in bank and on hand	\$ 42,410,078
Investments	<u>925,507,672</u>
Total Cash and Investments	<u>\$ 967,917,750</u>

Cash and investments with original maturities of three months or less are treated as cash and equivalents for purpose of preparing Proprietary Fund statements of cash flows. Also, each Proprietary Fund's portion of the City's overall cash and investment pool is treated as cash and equivalents since these amounts are in substance demand deposits.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONTINUED)

B. Investments Authorized by the California Government Code and the City's Investment Policy

The City's Investment Policy and the California Government Code allow the City to invest in the following, provided the credit ratings of the issuers are acceptable to the City; and approved percentages and maturities are not exceeded. The table below also identifies certain provisions of the California Government Code or the City's Investment Policy where it is more restrictive:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
U.S. Treasury Obligations (A)	5 Years	None	None	None
U.S. Agency Securities (A)	5 Years	None	None	None
Forward Purchase Agreement	N/A	A	None	None
Local Agency Bonds	5 Years	None	None	None
Repurchase Agreements	1 Year	None	None	None
Bankers' Acceptances	180 days	None	40%	30%
Commercial Paper	270 days	A-1	25%	10% (B)
Medium-Term Notes (Corporate Notes)	5 Years	A	30%	None
Collateralized Time Deposits	5 Years	None	30%	None
Negotiable Certificates of Deposit	5 Years	A	30%	None
Local Agency Investment Fund	N/A	None	None	\$65 million/account
Insured Saving Accounts	N/A	None	None	None
Money Market Mutual Funds	N/A	None	20%	10%
California Asset Management Pool	N/A	None	None	None
Interest Rate Swaps (C)	N/A	None	None	None
Supranationals	5 Years	AA-	30%	None
Mortgage Pass-Through Securities	5 Years	AA	20%	None

(A) In specified fund accounts where liquidity is not the primary investment objective, the maximum maturity can be up to ten years with granted express authority by the City Council. Such investments cannot be made less than three months following the approval of extended investment terms. All longer-term investments must be Federal Treasury or Agency securities. The specified fund accounts are:

- City Pool, subject to 25%
- Citizens Benefit Permanent Fund
- Roseville Aquatics Complex Maintenance Permanent Fund
- Endowment Private-Purpose Trust Fund
- OPEB Trust Fund
- All future trust and/or endowment funds established by the City with no anticipated use of principal

(B) Eligible commercial paper may not represent more than 10% of the outstanding paper of an issuing corporation.

(C) Interest rate swaps may only be used in conjunction with enterprise fund debt or investments, not the General Fund. Pursuant to its function as custodian and investment manager of the South Placer Wastewater Authority (Authority), the City invested certain Authority funds in Forward Delivery Agreements which are investments with fixed maturities, and which bear interest at a variable rate. To hedge against changes in short-term interest rates, the Authority entered into a swap agreement to create a synthetic fixed interest rate on one of the Forward Delivery Agreements. Risks associated with the Forward Delivery Agreement and associated swap agreement are those of the Authority and not those of the City. Details of the swap agreement and associated risks may be found in the Basic Financial Statements of the Authority which may be obtained by contacting the City Finance Department at 311 Vernon Street, Roseville, California 95678.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONTINUED)

C. Investments Authorized by Debt Agreements

The City must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged reserves to be used if the City fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with City resolutions, bond indentures or State statutes. The table below identifies the investment types that are authorized for investments held by fiscal agents. The table also identifies certain provisions of these debt agreements:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality
U.S. Treasury Obligations	N/A	None
U.S. Agency Securities	N/A	None
Certificates of Deposit	30 days	None to A-1
Time Deposits	30 days	None to A-1
Repurchase Agreements	30 days	None to A
Bankers' Acceptances	270 days	None to A-1
Money Market Funds	N/A	None to Aam-G
Taxable Governmental Money Market Portfolio	N/A	None
Commercial Paper	180-270 days	A-1 to AA
Special Revenue Bonds	N/A	AA
Pre-refunded Municipal Obligations	N/A	AAA
Municipal Obligations	N/A	AAA
Common Law Trust	N/A	None
California Asset Management Pool	N/A	None
Lawful Investments	N/A	None
Investment Agreements	N/A	A+ to AA
Local Agency Investment Fund	N/A	None
Placer County Investment Pool	N/A	None
Supranationals	N/A	None
Mortgage Pass-Through Securities	N/A	None

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONTINUED)

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City also manages its interest rate risk by holding most investments to maturity.

Information about the sensitivity of the fair values of the City's investments (including investments held by bond trustees) to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity or earliest call date:

	Remaining Maturity (in Months)				Total
	12 months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months	
Federal Agency Securities	\$ 89,315,790	\$ 47,675,093	\$ 217,598,424	\$ 83,615,275	\$ 438,204,582
Forward Purchase Agreement	4,012,747	-	-	-	4,012,747
Commercial Paper	9,974,700	-	-	-	9,974,700
Corporate Notes	5,495,535	59,192,780	149,834,734	-	214,523,049
Money Market Mutual Funds	157,642,454	-	-	-	157,642,454
Supranationals	3,006,990	-	4,994,050	-	8,001,040
Guaranteed Investment Contracts (GIC)	-	-	-	6,068,862	6,068,862
Local Agency Investment Fund	86,254,271	-	-	-	86,254,271
California Asset Management Pool	825,967	-	-	-	825,967
Total	\$ 356,528,454	\$ 106,867,873	\$ 372,427,208	\$ 89,684,137	\$ 925,507,672

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The City reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. At June 30, 2019, the fair value was \$105,090 greater than the City's cost. The balance is available for withdrawal on demand and is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, United States Treasury Notes and Bills, and corporations. At June 30, 2019, these investments matured in an average of 173 days. LAIF is not registered with the Securities and Exchange Commission and is not rated.

The City is a participant in the California Asset Management Program (CAMP). CAMP is an investment pool offered by the California Asset Management Trust (Trust). The Trust is a joint powers authority and public agency created by the Declaration of Trust and established under the provisions of the California Joint Exercise of Powers Act (California Government Code Sections 6500 et seq., or the "Act") for the purpose of exercising the common power of its Participants to invest certain proceeds of debt issues and surplus funds. The Pool's investments are limited to investments permitted by subdivisions (a) to (n), inclusive, of Section 53601 of the California Government Code. The City reports its investments in CAMP at the fair value amounts provided by CAMP, which is the same as the value of the pool share. At June 30, 2019, the fair value approximated is the City's cost, and these investments had an average maturity of 35 days. CAMP is not registered with the Securities and Exchange Commission and is not rated.

Money market mutual funds were available for withdrawal on demand and at June 30, 2019 and had an average maturity of 17 days for the Dreyfus U.S. Treasury Money Market Fund and 20 days for the First American Money Market Fund.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONTINUED)

E. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the actual rating as of June 30, 2019, for each investment type as provided by Standard and Poor's investment rating system:

	AAA / AAAm	AA+ / AA / AA-	A+ / A / A-	A-1+/A-1	Total
Investments:					
Federal agency securities	\$ -	\$ 438,204,582	\$ -	\$ -	\$ 438,204,582
Forward purchase agreement	-	4,012,747	-	-	4,012,747
Commercial paper	-	-	-	9,974,700	9,974,700
Corporate notes	12,533,275	64,473,007	137,516,767	-	214,523,049
California Asset Management Program	825,967	-	-	-	825,967
Supranational	8,001,040	-	-	-	8,001,040
Total	<u>\$ 21,360,282</u>	<u>\$ 506,690,336</u>	<u>\$ 137,516,767</u>	<u>\$ 9,974,700</u>	<u>675,542,085</u>
Not Rated:					
Local Agency Investment Fund					86,254,271
Money Market Mutual Funds					157,642,454
Guaranteed Investment Contracts					6,068,862
Total Investments					<u>\$ 925,507,672</u>

F. Concentration of Credit Risk

Investments in any one issuer, other than U. S. Treasury securities, money market mutual funds, and investment pools that represent 5 percent or more of total entity-wide investments are as follows at June 30, 2019:

Issuer	Investment Type	Amount	% of Portfolio
Federal Home Loan Bank	Federal agency securities	169,547,265	18.32%
Federal Home Loan Mortgage Corporation	Federal agency securities	172,184,006	18.60%
Federal National Mortgage Association	Federal agency securities	58,644,458	6.34%

Investments in any one issuer that represent 5 percent or more of total investments by individual funds were as follows at June 30, 2019:

Fund	Issuer	Investment Type	Amount
Major Enterprise Funds:			
Roseville Natural Gas Financing Authority	Wells Fargo Bank	Forward Purchase Agreement	\$ 4,012,747
Water	FSA Security Assurance	Guaranteed Investment Contract	3,918,125

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONTINUED)

G. Fair Value Measurements

The City's Pool categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. These principles recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Investments reflect prices quoted for identical assets in active markets;
- Level 2: Investments reflect prices that are based on a similar observable inputs;
- Level 3: Investments reflect prices based on unobservable inputs.

The Pool has the following recurring fair value measurements as of June 30, 2019:

	Amount	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments at fair value				
Federal agency securities	\$ 438,204,582		\$ 438,204,582	\$ -
Commercial paper	9,974,700		9,974,700	
Corporate notes	214,523,049		214,523,049	-
Supranational	8,001,040		8,001,040	-
Forward purchase agreements	4,012,747		-	4,012,747
Money market mutual funds	157,642,454	157,642,454		-
Total Investments at fair value	832,358,572	\$ 157,642,454	\$ 670,703,371	\$ 4,012,747
Investments Measured at Amortized Cost				
Guaranteed Investment Contracts (GICs)	6,068,862			
Investments with uncategorized inputs				
Local Agency Investment Fund	86,254,271			
California Asset Management Program	825,967			
Total Investments Measured with uncategorized inputs	87,080,238			
Total Investments	\$ 925,507,672			

The City has a forward purchase agreement that is measured using level 3 inputs. This item is valued using the discounted cash flows approach.

Deposits and withdrawals in governmental investment pools, such as LAIF and CAMP Investment Pools, are made on the basis of \$1 and not fair value. Accordingly, the City's measured fair value of its proportionate share in these types of investments is based on uncategorized inputs not defined as a Level 1, Level 2, or Level 3 input.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 3 – INTERFUND TRANSACTIONS

A. Transfers Among Funds

With City Council approval, resources may be transferred from one City fund to another. Transfers between funds during the fiscal year ended June 30, 2019, were as follows:

Fund Receiving Transfer	Fund Making Transfer	Amount Transferred
General fund	State gasoline tax fund	\$ 3,689 (B)
	Landscaping and lighting and services districts fund	3,750,762 (A)
	Grants fund	758,037 (A)
	Development impact fund	16,699 (B)
	General fund capital projects fund	69,583 (B)
	Roadway fund	1,202,218 (B), (C)
	Electric fund	6,495,694 (B), (C)
	Solid waste fund	1,966 (B)
	Wastewater fund	9,853 (B)
	Water fund	9,916 (B)
	Automotive fund	2,009 (B)
	Total general fund	12,320,426
Open space fund	Landscaping and lighting and services districts fund	634,918 (A)
Roseville Community Development Corporation	General fund	55,000 (A)
Golf fund	General fund	2,205,668 (A)
Development impact fund	General fund	211,040 (B)
	Landscaping and lighting and services districts fund	124,650 (A)
	Local transportation fund	26,314 (B)
	Total development impact fund	362,004
Traffic mitigation fund	State gasoline tax fund	150,836 (B)
	Development impact fund	801,803 (B)
	Local transportation fund	18,298 (B)
	Total traffic mitigation fund	970,937
RFA capital fund	RFA debt service fund	866,019 (A)
General fund capital projects fund	General fund	1,072,656 (A),(B)
	State gasoline tax fund	6,090 (B)
	Grants fund	2,826 (B)
	Development impact fund	2,929 (B)
	Information technology fund	167,939 (B)
	Open space fund	5,255 (B)
	Low / Mod income housing asset	5,162 (B)
	Golf fund	12,489 (B)
	Affordable housing fund	425 (B)
	Facilities Maintenance Fund	64,451 (B)
	General liability fund	33,083 (B)
	Automotive fund	53,245 (B)
	Worker's compensation fund	45,119 (B)
	Electric fund	710,617 (B)
	Water fund	230,401 (B)
	Wastewater fund	192,209 (B)
	Solid waste fund	176,583 (B)
	Local transportation fund	189,963 (B)
	School-age childcare fund	67,682 (B)
	Total general fund capital projects fund	3,039,124

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 3 – INTERFUND TRANSACTIONS (Continued)

B. Transfers Among Funds (Continued)

Fund Receiving Transfer	Fund Making Transfer	Amount Transferred
Roadway fund	State gasoline tax fund	1,871,839 (B)
	Development impact fund	1,427,324 (B)
	Traffic mitigation fund	1,259,404 (B)
	Water fund	754,503 (C)
	Wastewater fund	686,545 (C)
	Solid waste fund	301,453 (C)
	Local transportation fund	4,186,522 (B)
	Total roadway fund	10,487,590
Electric fund	Water fund	90,383 (A)
Water fund	General Fund	1,237 (B)
	Electric fund	4,403 (B)
	Solid waste fund	1,468 (A)
	Wastewater fund	1,216,829 (E)
	Total water fund	1,223,937
Wastewater fund	Water fund	494,832 (A), (B), (C)
Solid waste fund	Water fund	36,883 (A),(B)
	Wastewater fund	24,999 (A),(E)
	Total solid waste fund	61,882
Local transportation fund	General fund	80,824 (A)
	Development impact fund	374,690 (B)
	Roadway fund	129,887 (B)
	Total nonmajor enterprise funds	585,401
Facility maintenance fund	Information technology fund	3,504 (B)
Post retirement fund	General fund	5,883,404 (D)
	Golf fund	3,666 (D)
	Facilities maintenance fund	13,217 (D)
	Information technology fund	101,789 (D)
	Automotive fund	194,350 (D)
	Electric fund	1,037,884 (D)
	Solid waste fund	298,451 (D)
	Water fund	496,266 (D)
	Wastewater fund	559,102 (D)
	Local transportation fund	84,321 (D)
	School-age childcare fund	230,679 (D)
	Total post retirement fund	8,903,129
Total interfund transfers		\$ 41,614,836

(A) Transfers to fund operations

(B) Transfers to fund various projects and/or pay debt service

(C) Transfers to fund in-lieu franchise fees

(D) Transfers to fund internal service funds for services provided

(E) Transfers of capital assets between Enterprise Funds

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 3 – INTERFUND TRANSACTIONS (CONTINUED)

C. Current Interfund Balances

Current interfund balances arise in the normal course of business and are expected to be repaid shortly after the end of the fiscal year. At June 30, 2019, interfund balances comprised the following:

Due to Other Funds	Due From Other Funds	Amount
Governmental Funds		
Special Revenue Funds:		
Golf fund	Automotive fund	\$ 127,000 (A)
Golf fund	General fund	72,909 (B)
Capital Projects Fund:		
Development impact fund	General fund	409,042 (A)
Development impact fund	Automotive fund	33,345 (A)
Enterprise Funds		
Roseville Natural Gas Financing Authority	General fund	18,632 (B)
School-age child care fund	Automotive fund	55,000 (A)
		<u>\$ 715,928</u>

(A) Current portion of the advances mentioned in 3C below.

(B) To cover negative cash balances as of June 30.

D. Long-Term Interfund Advances

At June 30, 2019, the funds below had made advances which were not expected to be repaid within the next year.

Fund Receiving Advance	Fund Making Advance	Amount of Advance
Governmental Funds		
Special Revenue Funds:		
Roseville Community Development Corporation	General fund	\$ 1,475,951
Golf fund	Automotive fund	2,115,000
Capital Projects Funds:		
Development impact fund	General fund	6,691,360
Development impact fund	Automotive fund	500,180
Enterprise Funds		
School-age child care fund	Automotive fund	660,000
	Total	<u>\$ 11,442,491</u>

Roseville Community Development Corporation advance from the General Fund bears interest at the average interest rate of the City's pooled investments plus one percent, adjusted every 5 years. Principal is deferred for the first ten years from the date of disbursement and is then payable in equal annual installments over ten years in the amount of \$147,595 beginning in fiscal year 2023 and ending in fiscal year 2032. Simple interest is deferred for the life of the loan and a lump-sum deferred interest payoff is due in fiscal year 2032. As of June 30, 2019, the accrued deferred interest not included in the advance amount in the table above is \$223,042.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 3 – INTERFUND TRANSACTIONS (CONTINUED)

D. Long-Term Interfund Advances (Continued)

Golf Course advance from the Automotive Fund bears interest at the prior fiscal year's average interest rate of the City's pooled investments. Principal is paid annually in the amount of \$127,000 with the final principal payment in fiscal year 2037. Simple interest is deferred for the life of the loan and a lump-sum deferred interest payoff is due in fiscal year 2037. As of June 30, 2019 the accrued deferred interest payable not included in the advance amount in the table above is \$2,235,040.

Development Impact has two advances from the General Fund that bears interest at the prior fiscal year's average interest rate of the City's pooled investments. The first advance has principal payments of \$409,042 and interest are being paid over the period beginning in fiscal year 2018 and ending in fiscal year 2028. The second advance has principal and interest that are deferred until fiscal year 2022. Deferred interest is added to the principal balance annually as incurred. Beginning in fiscal year 2022, principal of \$564,518 and interest are payable over seven years with final payment in fiscal year 2028.

Development Impact advance from the Automotive Fund bears interest at the prior fiscal year's average interest rate of the City's pooled investments plus one-half percent. Interest only payments were made the first three years of the advance beginning in fiscal year 2015. Principal payments of \$33,345 and interest are being paid over an 18 year term beginning in fiscal year 2018 and ending in fiscal year 2035.

School-Age Child Care advance from the Automotive Fund bears interest at the prior fiscal year's average interest rate of the City's pooled investments. In fiscal year 2018 two prior advances and one new \$300,000 advance were consolidated into one total advance. Principal and interest payments are being paid over a 15 year term beginning in fiscal year 2018 and ending in fiscal year 2032. Principal amount repayments are as follows: \$57,219 for fiscal 2019, and \$55,000 thereafter.

E. Internal Balances

Internal balances are presented in the City-wide financial statements only. They represent the net interfund receivables and payables remaining after the elimination of all such balances within governmental and business-type activities.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 4 – RECEIVABLES

The City nets its Accounts, Interest, and Due From Other Agency receivables together and presents this amount as Receivables in the financial statements. These separate receivables are classified below for the Governmental and Proprietary funds:

	General	Non-Major Governmental Funds	Total Governmental Funds	Governmental Activities Internal Service Funds	Total Governmental Activities
Interest receivable	\$ 898,763	\$ 3,437,047	\$ 4,335,810	\$ 2,593,759	\$ 6,929,569
Due from other agencies	118,191	7,746,238	7,864,429	1,269	7,865,698
Accounts receivables	16,534,235	3,082,385	19,616,620	51,893	19,668,513
Permits receivables	257,740	944,018	1,201,758	-	1,201,758
Total	<u>\$ 17,808,929</u>	<u>\$ 15,209,688</u>	<u>\$ 33,018,617</u>	<u>\$ 2,646,921</u>	<u>\$ 35,665,538</u>

Business-Type Activities - Enterprise Funds							
	Electric	Water	Wastewater	Solid Waste	Roseville Natural Gas Finance Authority	Non-Major Enterprise Funds Total	Totals
Interest receivable	\$ 1,059,797	\$ 552,263	\$ 322,767	\$ 153,193	\$ 15,630	\$ 21,790	\$ 2,125,440
Due from other agencies	-	32,348	-	-	-	579,922	612,270
Accounts receivables	20,378,492	4,027,874	4,351,877	2,772,213	-	3,086,975	34,617,431
Permits receivables	125,941	1,602,451	1,429,187	72,160	-	6,685	3,236,424
Total	<u>\$ 21,564,230</u>	<u>\$ 6,214,936</u>	<u>\$ 6,103,831</u>	<u>\$ 2,997,566</u>	<u>\$ 15,630</u>	<u>\$ 3,695,372</u>	<u>\$ 40,591,565</u>

NOTE 5 – NOTES RECEIVABLE

The City engages in programs designed to encourage business enterprises, construction or improvement in low-to-moderate income housing, or other projects. Under these programs, grants or loans are provided with favorable terms to businesses, homeowners or developers who agree to spend these funds in accordance with the City's terms. Although these notes are expected to be repaid in full, their balances have been offset in the fund financial statements by unavailable revenue, due to other government agencies or fund balance. Notes receivable were comprised of the following at June 30, 2019:

Flood Loan Notes	\$ 6,633
Housing Elevation Notes	10,000
Water Meter Notes Receivable	65,654
Tenant Improvement Notes Receivable	455,952
Flood Control Loan	601,397
First Time Home-Buyer Notes	14,858,437
Due From Successor Agency	18,302,724
Housing Rehabilitation and Affordable Housing Notes	19,382,403
Total	<u>\$ 53,683,200</u>

A. Flood Loan Notes Receivable

The City has provided notes to various homeowners and businesses for rehabilitation due to flood damage. The maximum note amount is \$5,000 carrying various interest rates and payment dates. The balance of these notes receivable at June 30, 2019 was \$6,633.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 5 – NOTES RECEIVABLE (CONTINUED)

B. Housing Elevation Notes Receivable

In fiscal year 1997, the Federal Emergency Management Agency (FEMA) approved Hazard Mitigation Grant Program funds to be used for residential home elevation projects in the City at a maximum of \$5,000 per household, with the total federal share not to exceed \$1,493,096. The City provided matching funds to each eligible household at a maximum of \$5,000 in the form of a zero percent, deferred loan payable upon sale, change of title or change of use. As of June 30, 2019, two notes funded through the FEMA Hazard Mitigation Grant Program were outstanding with a total balance of \$10,000.

C. Water Meter Notes Receivable

The City entered into an agreement with Stonesfair Management for Water Meter Installations at Windscape Apartments. The original note amount is payable in 120 monthly installments. The balance of note at June 30, 2019 was \$65,654.

D. Tenant Improvement Notes Receivable

The City entered into a tenant improvement notes receivable with the Sierra Joint Community College District for overages in their Tenant Improvement allowance for the 316 Vernon Street Office Building Project. The original note amount was for \$128,141 payable in 120 monthly installments. The balance of note at June 30, 2019 was \$104,965.

The Roseville Community Development Corporation (RCDC) entered into a lease agreement with a Tenant at 238 Vernon Street in Roseville. The First Amendment to the Lease dated March 23, 2017 resulted in a note receivable to the City in the original amount of \$250,000 and a transfer of capital assets with a book value of \$242,650 to the Tenant. The Second Amendment to the lease dated July 31, 2018 resulted in a deferment to the Lease for the months of July, August and September 2018 to be repaid over the course of sixteen (16) months commencing on October 1, 2018. Payments of \$2,582 are due monthly through January of 2020 and then \$2,174 through the term of then loan with the final payment scheduled in October 2025. There is no stated interest rate in the agreement. In addition, the RCDC entered into a payment plan for outstanding lease payments with the tenant at 238 Vernon Street for \$182,880. The balance of the two notes at June 30, 2019 is \$350,987.

E. Flood Control Loan

On May 10, 2017, the City entered into an agreement with the Placer County Flood Control and Water Conservation District to fund the Antelope Creek Flood Control project with a loan to be paid back with future development fees. The loan bears simple interest based on the Construction Cost Index. As of June 30, 2019, the balance of the loan was \$601,397.

F. First Time Home-Buyer Notes Receivable

The City engages in a first time home-buyer program designed to encourage home ownership among low-income residents. Under this program, grants are provided at no interest and are due upon sale or transfer of the property. Although these notes are expected to be repaid in full, their balance has been offset with the with a deferred inflow of resources, as they are not expected to be repaid during the next fiscal year and any repayments will be used to reduce future grant draw-downs by the City. The balance of the notes receivable arising from this program at June 30, 2019, was \$14,858,437.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 5 – NOTES RECEIVABLE (CONTINUED)

G. Successor Agency Loans

Prior to July 1, 2011, the former Redevelopment Agency had received various advances from various City funds. These advances bore interest at the average interest rate of the City's pooled investments. Principal and accrued interest on the advances totaled \$32,768,517 at July 1, 2011. During fiscal year 2012, the City and Redevelopment Agency determined that certain advances should have instead been funded by bond proceeds of the Agency. Therefore, the Redevelopment Agency repaid advances from the City in the amount of \$7,309,447 prior to the dissolution of the Agency on January 31, 2012.

With the dissolution of the Agency effective February 1, 2012, the Successor Agency assumed the balance of the obligation to repay the advances in the amount of \$25,603,129 for principal and accrued interest and recorded a notes payable to the Low and Moderate Income Housing Asset Fund equal to twenty percent of the balance of the notes. During fiscal year 2013, the State Department of Finance denied the prepaid advance and required the return of \$7,309,447 to the Successor Agency. The General Fund returned the cash to the Successor Agency during fiscal year 2013. The Successor Agency received its Finding of Completion in August 2013 determining that notes are enforceable obligations.

During fiscal year 2014, the Successor Agency completed its Long-Range Property Management Plan which was approved by the Department of Finance in May 2014 and as a result, the Successor Agency transferred land that was designated for governmental use to the City in the amount of \$7,107,581. As a result of the transfer, the City cancelled the notes that had been made to the former Redevelopment Agency for the purchase of those properties, including accrued interest, in the amount of \$5,902,331.

During fiscal year 2014, the Department of Finance clarified how the interest is to be calculated on each note to the Successor Agency. The City recalculated the interest due on the notes using the revised guidance and as a result the interest receivable was reduced by \$3,030,067. The principal balance of the notes as of June 30, 2019 is \$18,302,724.

H. Housing Rehabilitation and Affordable Housing Notes Receivable

The City engages in programs designed to encourage construction or improvement in low-to-moderate income housing or other projects. Under these programs, grants or notes are provided under favorable terms to homeowners or developers who agree to spend these funds in accordance with the City's or Agency's terms. Although these notes are expected to be repaid in full, their balance has been offset with a deferred inflow of resources as they are not expected to be repaid during the next fiscal year and any repayments will be used to reduce future grant draw-downs by the City. With the dissolution of the Agency effective February 1, 2012, the assets of the Low and Moderate Income Housing Fund, including affordable housing notes receivable, were assumed by the Low and Moderate Income Housing Asset Fund. The balance of the notes receivable arising from these programs at June 30, 2019, was \$19,382,403.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 6 – DEVELOPER PERMIT FEES RECEIVABLE

The City has entered into a number of agreements with developers to defer permit fees for various projects within the City. Although these fees are expected to be repaid in full, their balance has been offset by unavailable revenue in governmental funds, as they are not expected to be repaid early enough to be reported as a current asset. The receivable was valued at \$1,201,758 at June 30, 2019.

NOTE 7 – DEVELOPMENT AGREEMENTS AND LAND HELD FOR RESALE

A. Development Agreements

The City may enter into development agreements in an effort to provide incentives to develop new businesses and new tax revenues. The substance of these agreements is that developers or other public agencies will be paid a portion of future sales tax or traffic mitigation fee revenues produced by their developments. These payments are conditioned on the generation of sales tax revenues or traffic mitigation fee revenues by these developments and the City is not required to use any other resources to pay these amounts.

B. Land Held For Resale

On March 20, 2019, City Council approved an Exclusive Right to Negotiate Agreement between the City and West Roseville, LLC for the purchase and sale of substantially similar properties. The land identified in this deal is within the West Roseville Specific Plan, a portion of APN 492-012-004-000. As of June 30, 2019, the total fair value of the land held by the City was \$4,023,000.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 8 – CAPITAL ASSETS

A. Capital Asset Additions, Retirements and Transfers

Capital asset activity for the year ended June 30, 2019, was as follows:

	Balance at June 30, 2018	Additions	Retirements	Transfers	Balance at June 30, 2019
Governmental activities					
Capital assets, not being depreciated:					
Land	\$ 128,401,482	\$ 4,527,185	\$ (4,157,179)	\$ 50,006	\$ 128,821,494
Streets (modified)	331,174,359	2,788,054	-	11,304,847	345,267,260
Construction in progress	35,353,553	18,478,561	-	(29,066,887)	24,765,227
Total capital assets not being depreciated	494,929,394	25,793,800	(4,157,179)	(17,712,034)	498,853,981
Capital assets, being depreciated:					
Buildings	190,895,093	-	(877,933)	1,568,368	191,585,528
Improvements	21,713,160	206,786	(488,786)	234,545	21,665,705
Vehicles & equipment	67,737,018	4,312,165	(3,592,364)	3,404,681	71,861,500
Parks	83,417,155	1,001,969	-	3,432,274	87,851,398
Landscaping	53,902,047	174,024	-	1,851,301	55,927,372
Bike paths	9,838,037	21,058	-	145,988	10,005,083
Bridges	73,232,976	-	-	1,760,616	74,993,592
Culverts	20,746,285	-	-	331,082	21,077,367
Curb, gutter, sidewalk, and median curbs	173,040,665	1,733,561	-	3,506,783	178,281,009
Drain inlets	22,027,154	-	-	-	22,027,154
Flood control improvements	20,639,850	-	-	-	20,639,850
Soundwall	41,338,020	219,100	-	-	41,557,120
Storm drains	99,773,584	2,427,011	-	1,375,731	103,576,326
Traffic signals	-	304,005	-	71,313	375,318
Total capital assets being depreciated	878,301,044	10,399,679	(4,959,083)	17,682,682	901,424,322
Less accumulated depreciation for:					
Buildings	(68,603,339)	(4,562,119)	110,936	-	(73,054,522)
Improvements	(10,593,793)	(550,694)	100,297	(168,406)	(11,212,596)
Vehicles & equipment	(49,011,708)	(5,472,734)	3,494,659	197,758	(50,792,025)
Parks	(47,744,107)	(2,536,032)	-	-	(50,280,139)
Landscaping	(43,631,742)	(1,849,567)	-	-	(45,481,309)
Bike paths	(7,589,659)	(268,408)	-	-	(7,858,067)
Bridges	(13,524,801)	(815,330)	-	-	(14,340,131)
Culverts	(6,658,403)	(278,824)	-	-	(6,937,227)
Curb, gutter, sidewalk, and median curbs	(129,361,886)	(4,827,776)	-	-	(134,189,662)
Drain inlets	(10,347,509)	(440,543)	-	-	(10,788,052)
Flood control improvements	(4,334,216)	(275,199)	-	-	(4,609,415)
Soundwall	(14,865,062)	(1,179,038)	-	-	(16,044,100)
Storm drains	(20,253,658)	(1,355,125)	-	-	(21,608,783)
Traffic signals	-	(12,125)	-	-	(12,125)
Total accumulated depreciation	(426,519,883)	(24,423,514)	3,705,892	29,352	(447,208,153)
Net capital assets being depreciated	451,781,161	(14,023,835)	(1,253,191)	17,712,034	454,216,169
Governmental activities capital assets, net	\$ 946,710,555	\$ 11,769,965	\$ (5,410,370)	\$ -	\$ 953,070,150

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 8 – CAPITAL ASSETS (CONTINUED)

B. Capital Asset Additions, Retirements and Transfers (Continued)

	Balance at June 30, 2018	Additions	Retirements	Transfers	Balance at June 30, 2019
<i>Business-type activities</i>					
Capital assets, not being depreciated:					
Land	\$ 12,025,112	\$ -	\$ -	\$ 54,576	\$ 12,079,688
Streets (modified)	700,494	-	-	1,603,997	2,304,491
Construction in progress	41,564,611	48,000,209	-	(35,258,352)	54,306,468
Total capital assets not being depreciated	54,290,217	48,000,209	-	(33,599,779)	68,690,647
Capital assets, being depreciated:					
Buildings	22,922,451	-	-	378,439	23,300,890
Improvements	10,040,043	10,000	(1,064,732)	1,082,394	10,067,705
Vehicles & equipment	43,217,162	666,447	(1,074,221)	1,261,009	44,070,397
Landscaping	824,823	-	-	759,765	1,584,588
Bike paths	5,618,871	-	-	912,811	6,531,682
Bridges	1,702,403	-	-	9,418,143	11,120,546
Culverts	356,961	-	-	-	356,961
Curb, gutter, sidewalk, and median curbs	463,996	-	-	354,813	818,809
Drain inlets	63,958	-	-	49,893	113,851
Flood control improvements	8,830,439	-	-	-	8,830,439
Storm drains	85,960	-	-	92,950	178,910
Traffic signals	52,593,732	684,318	(8,130)	18,870,419	72,140,339
Plants and substations	372,522,215	-	(7,173,185)	13,422,959	378,771,989
Distribution	1,424,126,619	46,714,204	(879,639)	(13,621,130)	1,456,340,054
Generation	203,074,864	-	-	646,666	203,721,530
Total capital assets being depreciated	2,146,444,497	48,074,969	(10,199,907)	33,629,131	2,217,948,690
Less accumulated depreciation for:					
Buildings	(7,888,956)	(577,780)	-	(30,917)	(8,497,653)
Improvements	(2,687,425)	(281,389)	693,506	(57,823)	(2,333,131)
Vehicles & equipment	(23,727,352)	(3,714,246)	1,074,222	240,951	(26,126,425)
Landscaping	(589,164)	(22,902)	-	-	(612,066)
Bike paths	(2,410,560)	(294,487)	-	-	(2,705,047)
Bridges	(179,698)	(18,916)	-	-	(198,614)
Culverts	(44,691)	(4,759)	-	-	(49,450)
Curb, gutter, sidewalk, and median curbs	(101,560)	(25,486)	-	-	(127,046)
Drain inlets	(6,737)	(1,306)	-	-	(8,043)
Flood control improvements	(765,305)	(117,739)	-	-	(883,044)
Storm drains	(7,712)	(1,622)	-	-	(9,334)
Traffic signals	(29,704,646)	(2,465,736)	8,130	(7,650,887)	(39,813,139)
Plants and substations	(141,575,608)	(8,476,075)	6,772,197	(94,222)	(143,373,708)
Distribution	(352,869,613)	(20,920,484)	700,694	7,629,549	(365,459,854)
Generation	(110,889,180)	(10,807,987)	-	(66,003)	(121,763,170)
Total accumulated depreciation	(673,448,207)	(47,730,914)	9,248,749	(29,352)	(711,959,724)
Net capital assets being depreciated	1,472,996,290	344,055	(951,158)	33,599,779	1,505,988,966
Business-type activities capital assets, net	\$ 1,527,286,507	\$ 48,344,264	\$ (951,158)	\$ -	\$ 1,574,679,613

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 8 – CAPITAL ASSETS (CONTINUED)

C. Depreciation Allocation

Depreciation expense is charged to functions and programs based on their usage of the related assets. The amounts allocated to each function or program is as follows:

Governmental Activities

General government	\$ 966,748
Development & operations	216,622
Public works	10,736,797
Police	1,557,379
Fire	1,419,386
Library	775,349
Parks and recreation	6,259,778
Capital assets held by the City's internal service funds are charged to the various functions based on their usage of the assets	2,491,455
Total Governmental Activities	\$ 24,423,514

Business-Type Activities

Electric	\$ 22,881,809
Water	9,982,442
Wastewater	12,941,654
Solid waste	243,680
Local transportation	1,605,605
School-age child care	75,724
Total Business-Type Activities	\$ 47,730,914

D. Streets Covered By the Modified Approach

The City has elected to use the modified approach with respect to its streets. The City's policy based on current funding is to maintain the arterial and collector roadways at an average Pavement Quality Index (PQI) of 72 and residential roadways at an average PQI of 65, instead of providing depreciation. During fiscal year 2019, the City expended \$12,364,850 to preserve its streets. The City estimates that it will be required to expend approximately \$5,265,978 in fiscal year 2020 to maintain its roads at this condition level.

NOTE 9 – LONG-TERM DEBT

The City generally incurs long-term debt to finance projects or purchase assets, which will have useful lives equal to or greater than the related debt.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

For governmental fund types, bond premiums and discounts, as well as issuance costs, are recognized during the current period. Bond proceeds are reported as other financing sources gross of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures. For proprietary fund types included, bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Any differences between proprietary and government-wide refunded debt and the debt issued to refund it, is amortized over the remaining life of either the refunded debt or the refunding debt, whichever is shorter.

A. Current Year Transactions and Balances

	Original Issue Amount	Balance June 30, 2018	Additions	Retirements	Balance June 30, 2019	Current Portion
Governmental Activities Debt:						
Direct Placement Debt:						
Lease:						
2013 Public Facilities Refunding 2.15%, due 8/1/25	\$ 16,324,609	\$ 10,084,435	\$ -	\$ (1,289,313)	\$ 8,795,122	\$ 1,312,787
Loans:						
Successor Agency	4,072,574	3,981,145	-	(17,066)	3,964,079	17,760
Total Direct Placement	<u>20,397,183</u>	<u>14,065,580</u>	<u>-</u>	<u>(1,306,379)</u>	<u>12,759,201</u>	<u>1,330,547</u>
Certificates of Participation						
2015 316 Vernon Street Project 2.00%-5.25%, due 2/1/34 Add: debt premium	14,425,000 - 778,632	13,960,000 - 778,632	- - -	(255,000) - (27,810)	13,705,000 750,822	265,000 -
Total Governmental Activities Debt	<u>\$ 34,822,183</u>	<u>\$ 28,804,212</u>	<u>\$ -</u>	<u>\$ (1,589,189)</u>	<u>\$ 27,215,023</u>	<u>\$ 1,595,547</u>
Business-Type Activities Debt:						
Direct Placement Debt:						
Certificates of Participation						
2012 Electric System Revenue Refunding variable rate, due 2/1/35	\$ 90,000,000	\$ 90,000,000	\$ -	\$ -	\$ 90,000,000	\$ -
2013 Refunding Wastewater Revenue Bonds variable rate, due 11/1/35	36,582,878	36,582,878	1,726,503	-	38,309,381	-
Total Direct Placement Debt	<u>126,582,878</u>	<u>126,582,878</u>	<u>1,726,503</u>	<u>-</u>	<u>128,309,381</u>	<u>-</u>
Certificates of Participation						
2004 Electric System Revenue, 3.00%-5.25%, due 2/1/34 Less: bond discount	39,940,000 (728,254)	5,000 -	- -	- -	5,000 -	- -
2009 Electric System Revenue Refunding 2.00%-5.25%, due 2/1/24 Add: bond premium	27,010,000 396,611	3,010,000 34,958	- -	(1,795,000) (17,480)	1,215,000 17,478	1,215,000 -
Total Certificates of Participation	<u>66,618,357</u>	<u>3,049,958</u>	<u>-</u>	<u>(1,812,480)</u>	<u>1,237,478</u>	<u>1,215,000</u>
Revenue Bonds						
2007 Gas Revenue Bonds 4.00%-5.00%, due 2/15/20 Add: bond premium	209,350,000 15,454,116	129,750,000 6,623,194	- -	(10,275,000) (735,912)	119,475,000 5,887,282	10,800,000 -
2010 Electric System Revenue Refunding 2.0%-5.00%, due 2/1/37 Add: bond premium	55,845,000 2,764,207	1,050,000 30,465	- -	(505,000) (15,233)	545,000 15,232	545,000 -
2013 Electric System Revenue Refunding 2.0%-5.00%, due 2/1/29 Add: bond premium	48,780,000 5,899,513	34,890,000 4,055,913	- -	(4,695,000) (368,717)	30,195,000 3,687,196	4,920,000 -
2011 Refunding Wastewater Revenue Bonds, Series C 1.00%-5.25%, due 11/1/25 Add: bond premium	36,315,568 2,839,017	9,125,680 473,030	430,680 22,324	(2,963,763) (172,572)	6,592,597 322,782	3,180,073 -
2014 Refunding Electric System Revenue Bonds 5%, due 2/1/34 Add: bond premium	16,485,000 2,129,224	16,485,000 1,703,382	- -	- (106,464)	16,485,000 1,596,918	- -
2015 Water Utility Revenue Refunding 2.00%-5.00%, due 12/1/30 Add: bond premium	42,565,000 6,899,891	35,330,000 5,543,573	- -	(2,435,000) (461,965)	32,895,000 5,081,608	2,560,000 -
2017A Electric System Revenue Refunding 3.0%-5.00%, due 2/1/37 Add: bond premium	56,210,000 5,069,937	56,210,000 4,587,086	- -	- (241,425)	56,210,000 4,345,661	- -
2017B Taxable Electric System Revenue Refunding 1.03%-2.41%, due 2/1/22	6,265,000	6,075,000	-	(135,000)	5,940,000	780,000
2017 Wastewater Revenue Bonds 5.00%, due 11/1/37 Add: bond premium	46,109,348 10,618,219	46,109,348 10,087,307	2,176,098 476,063	- (555,966)	48,285,446 10,007,404	- -
Total Revenue Bonds	<u>569,599,040</u>	<u>368,128,978</u>	<u>3,105,165</u>	<u>(23,667,017)</u>	<u>347,567,126</u>	<u>22,785,073</u>
Total Business-Type Activities Debt:	<u>\$ 762,800,275</u>	<u>\$ 497,761,814</u>	<u>\$ 4,831,668</u>	<u>\$ (25,479,497)</u>	<u>\$ 477,113,985</u>	<u>\$ 24,000,073</u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

B. Direct Placement Debt

2013 Public Facilities Refunding Lease

On June 1, 2013, the City entered into a Lease and Sublease Agreement in the amount of \$16,324,609 to refund the outstanding 2003A Public Facilities Refunding Certificates of Participation (2003A COPs) and the 2003B Golf Course Refunding Certificates of Participation (2003B COPs). The 2003A and 2003B COPs were called on August 1, 2013. The Lease is repayable from any source of available funds of the City which includes the General Fund; however, the Golf Course Special Revenue Fund is expected to repay the portion of the lease related to the refunding of the 2003B Certificates of Participation. Principal and interest payments are payable semi-annually on February 1 and August 1 through 2025. The amount outstanding as of June 30, 2019 was \$8,795,122 in governmental activities.

Loans from the Successor Agency

The former Redevelopment Agency made a loan in the amount of \$3,469,049 in May 2011 to the Roseville Community Development Corporation, a component unit of the City. The Agency had entered into the agreement with the Corporation under which the Agency agreed to provide funding to the Corporation in the form of a start-up loan not to exceed five million dollars (\$5,000,000). The loan is a 20-year loan deferred for 10 years with accrued interest and principal due beginning January 1, 2021. A State Supreme Court decision on August 11, 2011 suspended all redevelopment activity effective June 28, 2011. However, the Successor Agency of the Redevelopment Agency continued to make disbursements related to the loan agreement after that date, because it had been approved by the Redevelopment Agency Board prior to the Court decision.

Under the provisions of Health and Safety Code Section 34171(d)(2), agreements between the City or any of its component units and the former Redevelopment Agency that were executed after December 31, 2010 are no longer enforceable obligations and Health and Safety Code Section 34167.5 requires that if the City or component unit is not contractually committed to a third party for the expenditure or encumbrance of those funds that they be returned to the Successor Agency.

The City continues to contend that the loan agreement was lawfully entered into at the time of its execution and therefore transactions executed with the Corporation prior to the dissolution of the redevelopment agency were not reversed in the current fiscal year and remain in the Corporation as of June 30, 2019.

Upon dissolution of the redevelopment agency, the note was transferred to the Successor Agency. The note accrues interest at a rate equal to the City's average interest earnings plus 1 percent, adjusted every five years. Principal and interest payments commence on June 30, 2021 and will be due annually with the final payment scheduled on June 30, 2030. As of June 30, 2019, the note bears interest of 2.288 percent with interest accrued of \$524,260. The principal amount outstanding as of June 30, 2019 was \$3,469,049.

During fiscal year 2014, the Roseville Community Development Corporation assumed a loan made by the former Redevelopment Agency of the City of Roseville to a developer in connection with the acquisition of 238 Vernon Street. The developer had been current on payments on the loan through June 2013, but defaulted on the loan when it had an outstanding balance of \$602,334. The loan bears interest of 4.00 percent and is repayable in monthly payments of \$3,103 from July 1, 2014 through August 1, 2024, with a final balloon payment of \$421,227 due on September 1, 2024. The amount outstanding at June 30, 2019 is \$495,030.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

B. Direct Placement Debt (Continued)

2012 Electric System Revenue Refunding Certificates of Participation

On November 7, 2012, the City entered into a direct placement agreement with U. S. Bank for the purchase of the 2012 bonds. The COPSs were issued to refund and retire the outstanding balance of the 2008A Electric System Revenue COPS. As of June 30, 2019, the City's outstanding debt from direct borrowing of \$90,000,000 are subject to special redemption prior to their respective stated date of maturity by the City upon written notice. There is no provision for early redemption by U.S. Bank (Purchaser).

The bonds are secured by a pledge of the net revenue of the Electric Department. The revenue may not be used for any other purpose while any of the bonds remain outstanding.

The continuing covenant agreement for the bonds includes a provision that in an event of default, the repayment of the outstanding principal plus any accrued interest becomes immediately due. The City is responsible for cost increases caused by the adoption of a law or rule applicable to the bonds, changes in the taxes or tax basis of the Purchaser or Credit Protection Provider.

The terms of this agreement were renewed on April 20, 2016, and will expire on November 1, 2019. The City originally entered into a 27-year interest rate swap agreement for the entire amount of the 2008A COPS, and the interest rate swap agreement remains outstanding after the refunding, but the notional amount of the swap is based on the notional amount of the 2008A COPS. The combination of the variable rate COPS and a floating rate swap creates synthetic fixed-rate debt for the City. The synthetic fixed rate for the COPS was 3.889 percent for the year ended June 30, 2019. The COPS are subject to mandatory prepayment annually beginning February 1, 2023 through 2035. The balance outstanding as of June 30, 2019 is \$90,000,000.

2013 South Placer Wastewater Authority Refunding Revenue Bonds

On April 1, 2013 the South Placer Wastewater Authority entered into a direct placement agreement with U.S. Bank for the purchase of the 2013 Bonds. As of June 30, 2019, the Authority's outstanding debt from direct borrowing of \$59,330,000 are subject to special redemption prior to their respective state date of maturity by the Authority upon written notice. There is no provision for early redemption by U.S. Bank. The City's share of this obligation as of June 30, 2019 is \$36,582,878.

The bonds are secured by a pledge of a portion revenue from the Authority's connection and impact fees paid by each of the Authority participants as a result of real estate development that is sufficient to pay the principal and interest on the debt. The Revenue may not be used for any other purpose while any of the bonds remain outstanding.

The continuing covenant agreement for the bonds includes a provision that in an event of default, the repayment of the outstanding principal plus any accrued interest becomes immediately due.

The terms of this agreement expire on April 1, 2020, at which time, the Authority may negotiate to renew the terms of the agreement, find an alternative security, or pay off the outstanding balance of the debt.

As described in more detail in Note 17, effective January 31, 2019, the City's proportionate share of the obligation increased to 64.57 percent. As a result, the City's share of the 2013 obligation increased by \$1,726,503. The City's share of the balance outstanding as of June 30, 2019 is \$38,309,381.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

B. Direct Placement Debt (Continued)

The 2013 Bonds were issued as variable rate securities with interest calculated monthly equal to the LIBOR Index Rate. The LIBOR Index Rate is defined in the Indenture to mean the per annum rate of interest established on each Computation Date (monthly) and effective on each related LIBOR Index Reset Date equal to the sum of the Applicable Spread (initially 0.625 percent, but adjustable based on the credit rating of the Roseville Finance Authority's long-term unenhanced debt secured or evidenced by a parity obligation) plus the product of the LIBOR Index multiplied by the Applicable Factor (initially 70.5 percent). The interest rate of the Bonds cannot exceed 12 percent per year and may be converted by the Authority into a Daily Rate, a Weekly Rate, a Long-Term Rate, a Commercial Paper Rate, or a subsequent Index Rate, subject to certain conditions defined in the Indenture. The interest rate at June 30, 2019 was 2.271 percent. The Bonds are subject to mandatory redemption annually beginning November 1, 2029 through 2035.

The Authority originally entered into a 19-year interest rate swap agreement for the entire amount of the 2008B Bonds, and as part of the issuance of the 2011 ABCD Bonds, the swap agreement was amended, but the notional amount of the swap is based on the notional amount of the 2008 B Bonds. The interest rate swap agreement remains outstanding after the refunding and issuance of the 2013 Bonds. The combination of the variable rate bonds and the floating rate swap creates a synthetic fixed-rate debt for the Authority. The synthetic fixed rate for the 2011C and 2013 Bonds was 4.183% for the year ended June 30, 2019. The balance outstanding as of June 30, 2019 is \$38,309,381.

C. Certificates of Participation

2015 316 Vernon Street Project Certificates of Participation

On July 14, 2015, the Roseville Finance Authority issued the Certificates of Participation, Series 2015 (316 Vernon Street Project), in the principal amount of \$14,425,000 to fund a portion of the acquisition and construction of an office building located at 316 Vernon Street. The Lease bears interest at 2.00 percent to 5.25 percent and are due semi-annually at February 1 and August 1 of each year. The Lease is repayable from any source of legally available funds of the City, including (but not limited to) amounts held by the City in its General Fund according to the Lease Agreement in the official statement. Principal payments are due annually on August 1 through 2032. The amount outstanding as of June 30, 2019 was \$13,705,000.

2004 Electric System Revenue Certificates of Participation

On July 1, 2004, the City issued \$39,940,000 of Certificates of Participation to finance capital improvements to the City's Electric System. The COPs are repayable from net revenue of the Electric Utility System. The COPs bear interest at 3.00 percent to 5.25 percent and are due semi-annually on February 1 and August 1 of each year beginning February 1, 2005. Principal payments are due annually on February 1 through February 2034. The COPs were partially refunded by the 2013 Electric System Revenue Refunding Bonds as discussed below. In August 2014, the 2004 Electric System Revenue Certificates of Participation were partially refunded by the 2014 Electric System Revenue Refunding Bonds leaving a par amount of \$5,000.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

C. Certificates of Participation (Continued)

2009 Electric System Revenue Refunding Certificates of Participation

On November 24, 2009, the City issued Certificates of Participation (COPs) in the original principal amount of \$27,010,000. The COPs were issued to refinance the remaining outstanding balance of the 2002 Electric System Revenue Certificates of Participation. The COPs bear interest at 2.00 percent to 5.25 percent and are due semi-annually on February 1 and August 1 of each year. In February 2017, the 2009 Electric System Revenue Refunding Certificates of Participation were partially refunded by the 2017 A and 2017 B Electric System Revenue Refunding Bonds as discussed in Note 9D. Principal payments are due annually through fiscal year 2020. The balance outstanding as of June 30, 2019 is \$1,215,000.

D. Revenue Bonds

2007 Roseville Natural Gas Financing Authority Gas Revenue Bonds

On January 24, 2007, the Authority issued \$209,350,000 of Gas Revenue Bonds, Series 2007 (the Bonds), to finance a lump sum prepayment to a Gas Supplier (See Note 20A) in order to acquire a supply of natural gas to be delivered over a period of twenty-years. The gas purchased by the Authority will be sold to the City pursuant to a Natural Gas Supply Agreement (See Note 20C) to produce revenues to be used for debt service on the Bonds.

Principal payments are due annually on February 15 through 2028 and interest is payable semiannually on February 15 and August 15. The balance outstanding as of June 30, 2019 is \$119,475,000. As of June 30, 2019, the total principal and interest to be paid on the bonds was \$151,301,000. For fiscal year 2019, net revenues amounted to \$23,698,017, which represented coverage of 143 percent over the \$16,569,844 in debt service.

2010 Electric System Revenue Refunding Bonds

On October 21, 2010, the City issued Revenue Bonds in the original principal amount of \$55,845,000. The Bonds were issued to refinance the remaining outstanding balance of the 2008 Electric System Revenue Refunding Certificates of Participation Series B. The Revenue Bonds bear interest at 2.00 percent to 5.00 percent and are due semi-annually on February 1 and August 1 of each year. In February 2017, the 2010 Electric System Revenue Refunding Bonds were partially refunded by the 2017 A and 2017 B Electric System Revenue Refunding Bonds. Principal payments are due annually on February 1 through 2020. The balance outstanding as of June 30, 2019 is \$545,000.

2013 Electric System Revenue Refunding Bonds

On November 14, 2013, the Roseville Finance Authority issued the Electric System Revenue Refunding Bonds, Series 2013, in the principal amount of \$48,780,000 to refund a portion of each of the 2004 Electric System Revenue and 2005 Electric System Revenue, Series A, Certificates of Participation. The Bonds bear interest at 2.00 percent to 5.00 percent and are due semi-annually on February 1 and August 1 of each year. The Bonds are repayable by a pledge of net revenue from the Electric System. Principal payments are due annually on February 1 through 2029. The balance outstanding as of June 30, 2019 is \$30,195,000.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

D. Revenue Bonds (Continued)

2011 South Placer Wastewater Authority Refunding Revenue Bonds, Series A, B, C, and D

On April 7, 2011, the South Placer Wastewater Authority (Authority) issued Variable Rate Demand Refunding Wastewater Revenue Bonds Series 2011A and 2011B in the original principal amounts of \$30,165,000 and \$30,160,000, respectively, and Revenue Refunding Bonds Series 2011C and 2011D (SIFMA Index Bonds) in the original principal amount of \$67,040,000 and \$30,000,000, respectively. The City's share of this obligation was determined to be 54.17 percent when the Bonds were issued. The Authority amended the Funding Agreement and the members entered into a Reallocation and Repayment Agreement during fiscal year 2012 which changed the proportionate share of the member obligations prospectively effective October 1, 2012. As a result, the City's share of the obligation increased to 61.66 percent and the liabilities for the 2011C and 2011D Bonds were increased \$4,819,815 and \$2,247,000, respectively.

The Series 2011ABCD Bonds were issued to refund the remaining outstanding balance of the 2008 South Placer Wastewater Authority Refunding Wastewater Revenue Bonds Series A and Series B. During fiscal year 2013, the 2011A and 2011B Bonds were refunded by the 2013 South Placer Wastewater Authority Refunding Wastewater Bonds. During fiscal year 2015, the 2011D Bonds were refunded by the Wastewater Revenue Refunding Bonds, Series 2014.

As described in more detail in Note 17, effective January 31, 2019 the City's proportionate share of the obligation increased to 64.57 percent. As a result, the City's share of the 2011C obligation increased by \$430,680. The remaining Series 2011C Bonds bear interest at 5.00 percent and are due semi-annually on May 1 and November 1 of each year. The Bonds are repayable solely from the Authority Revenues. Principal payments are due annually November 1 through 2020. The City's share of the balance outstanding as of June 30, 2019 is \$6,592,597.

Roseville Finance Authority Electric System Revenue Refunding Bonds, Series 2014

On July 24, 2014, the Roseville Finance Authority issued Electric System Revenue Refunding Bonds, Series 2014, in the amount of \$16,485,000 to refund the 2004 Electric System Revenue Certificates of Participation. The Bonds bear interest of 5 percent. Principal payments are due annually on February 1 beginning in 2030. Interest payments are due semi-annually on each August 1 and February 1, commencing on February 1, 2015 through February 1, 2034. The balance outstanding as of June 30, 2019 is \$16,485,000.

2015 Water Utility Revenue Refunding Certificates of Participation

On August 20, 2015, the Roseville Finance Authority issued the Water Revenue Certificates of Participation, Series 2015, in the principal amount of \$42,565,000 to refund the 2007 Water Utility Certificates of Participation. The Bonds bear interest at 2.00 percent to 5.00 percent and are due semi-annually on December 1 and June 1 of each year. The Bonds are repayable by a pledge of net revenue from the Water Utility System. Principal payments are due annually on December 1 through 2030.

As of June 30, 2019, the total principal and interest remaining to be paid on the bonds was \$41,815,225. As disclosed in the official statement, all net revenues of the Water Utility System are expected to provide coverage over debt service of 120 percent over the life of the Bonds. For fiscal year 2019, net revenues amounted to \$27,467,010 which represented coverage of 667 percent over the \$4,120,179 in debt service. The balance outstanding as of June 30, 2019 is \$32,895,000.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

D. Revenue Bonds (Continued)

2017A Electric System Revenue Refunding Bonds

On February 8, 2017, the City issued Revenue Bonds in the original principal amount of \$56,210,000. The Bonds were issued to refund a portion of the 2009 Electric System Revenue Refunding Certificates of Participation and the 2010 Electric System Revenue Refunding Bonds. The Revenue Bonds bear interest at 3.00 percent to 5.00 percent and are due semi-annually on February 1 and August 1 of each year. Principal payments are due annually on February 1 through 2037. The balance outstanding as of June 30, 2019 is \$56,210,000.

2017B Taxable Electric System Revenue Refunding Bonds

On February 8, 2017, the City issued Taxable Revenue Bonds in the original principal amount of \$6,265,000. The Bonds were issued to refund a portion of the 2009 Electric System Revenue Refunding Certificates of Participation and the 2010 Electric System Revenue Refunding Bonds. The Revenue Bonds bear interest at 1.03 percent to 2.41 percent and are due semi-annually on February 1 and August 1 of each year. Principal payments are due annually on February 1 through 2037. The balance outstanding as of June 30, 2019 is \$5,940,000.

Electric Bonds Net Revenue Summary

As of June 30, 2019, the total principal and interest remaining to be paid on the 2004 Electric System Revenue COPs, 2012 Electric System Revenue Refunding COPs, 2009 Electric System Revenue Refunding COPs, 2010 Electric System Revenue Refunding Revenue Bonds, the 2013 Electric System Revenue Refunding Bonds, the 2014 Electric System Revenue Refunding bonds, the 2017A Electric System Revenue Refunding bonds and the 2017B Electric System Revenue Refunding bonds was \$271,094,009. As disclosed in the official statements, all net revenues of the Electric System are expected to provide coverage over debt service of 110% over the lives of the Bonds. For fiscal year 2019, net revenues amount to \$51,450,566 which represents coverage of 327% over the \$15,730,147 in debt service.

South Placer Wastewater Authority Revenue Bonds, Series 2017

On September 28, 2017, the South Placer Wastewater Authority issued Revenue Bonds, Series 2017 in the amount of \$74,780,000 to partially refund the Authority's Wastewater Revenue Refunding Bonds, Series 2011C, fully refund the Authority's Wastewater Revenue Refunding Bonds, Series 2014 and partially finance the 2017 Project, Pleasant Grove Plant improvements. The City's share of this obligation was determined to be 61.66%, or \$46,109,348. As described in more detail in Note 17, effective January 31, 2019 the City's proportionate share of the obligation increased to 64.57%. As a result, the City's share of the 2017 obligation increased by \$2,176,098. The Revenue Bonds bear interest at 5.00% and are due semi-annually on May 1 and November 1 of each year. Principal payments are due annually on November 1 beginning 2021 through 2037. The City's share of the balance outstanding as of June 30, 2019 is \$48,285,446.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

D. Revenue Bonds (Continued)

Wastewater Bonds Net Revenue Summary

As of June 30, 2019, the total principal and interest remaining to be paid on the 2011 Series C, the 2013 Bonds and the 2017 Bonds was \$128,100,932. As disclosed in the Indenture, net revenues of the respective systems of the members are expected to provide coverage over debt service of 110% over the lives of the Bonds, however the Funding Agreement established a Rate Stabilization Account to be used for the payment of debt service on the Bonds and other costs of the Authority. As discussed in Note 17, the members' monthly contributions of regional connection fees are deposited into the Rate Stabilization Account, and the Authority pays the debt service and other costs from the Account, based on each member's proportionate share. For fiscal year 2019, \$6,447,773 in debt service was paid from the Rate Stabilization Account.

E. Interest Rate Swap Agreements

The City entered into interest rate swap agreements in connection with the 2008 Electric Revenue Certificates of Participation (COPs), Series A. Additionally, the South Placer Wastewater Authority (SPWA), in which the City has a 64.57 interest, entered into an interest rate swap agreement in connection with the 2008 Refunding Wastewater Revenue Bonds, Series B. The Authority amended the swap with the issuance of the 2013 Bonds, and then again with the issuance of the 2017 bonds.

These transactions allow the City to create synthetic fixed rates on the COPs and Revenue Bonds, protecting it against increases in short-term interest rates. The terms, fair value and credit risk of the swap agreements are disclosed below.

Terms. The terms, including the counterparty credit ratings of the outstanding swaps, as of June 30, 2019, are included below. The swap agreements contain scheduled reductions to the outstanding notional amount that are expected to follow scheduled reductions in the associated bond issues.

Related Bond Issue	Notional Amount	Effective Date	Counterparty	Credit Rating (B)	Fixed Rate Paid	Variable Rate Received	Termination Date
2012 Electric System Revenue Refunding COP (based on nominal amount of 2008 Electric System Revenue COP, Series A)	\$ 36,000,000	5/13/2008	Bank of America, N.A.	A+	3.364%	70.5% of 1m LIBOR	2/1/2035
2012 Electric System Revenue Refunding COP (based on notional amount of 2008 Electric System Revenue COP, Series A)	54,000,000	5/13/2008	Morgan Stanley Capital Services, Inc.	A+	3.321%	70.5% of 1m LIBOR	2/1/2035
2011 Refunding Wastewater Revenue Bonds, series C and D and 2013 Refunding Wastewater Revenue Bonds	16,581,576 ^(A)	9/6/2017	Morgan Stanley Capital Services Inc.	A+	3.665%	62% of 1m LIBOR plus 26 bps	11/1/2023
	<u>\$ 106,581,576</u>						

- (A) SPWA's swap agreement is based on the notional amount of \$25,680,000. The City's share is 64.57%, or \$16,581,576. Only the City's portion of the swap agreement is shown above, since the City was only obligated for that portion of SPWA's bonds.
- (B) Credit rating by Standard & Poor's Agency

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

E. Interest Rate Swap Agreements (Continued)

Based on the swap agreements, the City owes interest calculated at a fixed rate to the counterparty of the swap. In return, the counterparty owes the City interest based on the variable rate that approximates the rate required by the associated COPs and Bonds. Debt principal is not exchanged; it is only the basis on which the swap receipts and payments are calculated.

Fair value. Fair value of the swaps takes into consideration the prevailing interest rate environment, the specific terms and conditions of each transaction and any upfront payments that may have been received. Hedging derivative instruments are classified as Level 2 and are valued using a discounted cash flow technique, which calculates the future net settlement payments, assuming that current forward rates implied by the yield curve correctly anticipate future spot interest rates (LIBOR or SIFMA). The payments are then discounted using the spot rates (LIBOR or SIFMA) implied by the current yield curve for hypothetical zero-coupon bonds due on the date of each future net settlement on the swap. As of June 30, 2019, the fair value of the swaps was not in favor of the City as follows:

Related Bond Issue	Fair Value	
	2019	2018
2012 Electric System Revenue Refunding COP (based on notional amount of 2008 Electric System Revenue COP, Series A)		
Bank of America N.A.	\$ (6,538,818)	\$ (4,502,258)
Morgan Stanley Capital Services Inc.	(9,600,344)	(6,538,828)
	(16,139,162)	(11,041,086)
2013 SPWA Refunding Wastewater Revenue Bonds	(872,530)	(890,941)
	\$ (17,011,692)	\$ (11,932,027)

Credit Risk. Since the fair values of the swaps are negative, the City is not currently exposed to credit risk. The fair values may increase if interest rates increase in the future. Should interest rates increase to the point where the fair values become positive, the City would be exposed to credit risk on the outstanding swaps. The City will be exposed to interest rate risk only if a counterparty to a swap defaults or if the swap is terminated.

Basis Risk. Basis risk is the risk that the interest rate paid by the City on the underlying variable rate bonds to the bondholders temporarily differs from the variable swap rates received from the applicable counterparty. The City bears basis risk on the swaps. The swaps have basis risk since the City receives a percentage of the LIBOR Index to offset the actual variable bond rates the City pays on the underlying COPs and Bonds. The City is exposed to basis risk should the floating rate that it receives on a swap be less than the actual variable rate the City pays on the bonds. Depending on the magnitude and duration of any basis risk shortfall, the expected cost of the basis risk may vary.

Termination Risk. The City may terminate if the other party fails to perform under the terms of the contract. The City will be exposed to variable rates if the counterparty to the swap contract defaults or if the swap contract is terminated. A termination of the swap contract may also result in the City's making or receiving a termination payment based on market interest rates at the time of the termination. If at the time of termination, the swap has a negative fair value, the City would be liable to the counterparty for a payment equal to the swap's fair value.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

E. Interest Rate Swap Agreements (Continued)

Rollover Risk. Rollover risk is the risk that the swap associated with a debt issue matures or may be terminated prior to the maturity of the associated debt. When the swap terminates or a termination option is exercised by the counterparty, the City will be re-exposed to the risks being hedged by the swap. The swap originally based on the 2008 Refunding Wastewater Revenue Bonds, Series B, associated with the 2011 C Refunding Wastewater Revenue Bonds and the 2013 Refunding Wastewater Revenue Bonds exposes the City to rollover risk because the swap terminates on November 1, 2023 while the 2011 C Bonds mature on November 1, 2025 and the 2013 Bonds mature on November 1, 2020.

Swap payments and associated debt. Using rates as of June 30, 2019, debt service requirements of the City's outstanding swap-related variable-rate and fixed rate debt and net swap payments are as follows. As rates vary, variable-rate bond interest payments and net swap payments will vary. These payments below are included in the Debt Service Requirements at June 30, 2019:

For the Year Ending June 30	Variable-Rate Bonds		Interest Rate Swaps, Net	Total
	Principal	Interest		
2020	\$ -	\$ 2,874,887	\$ 1,757,572	\$ 4,632,459
2021	-	2,874,887	1,690,894	4,565,781
2022	-	2,874,887	1,621,738	4,496,625
2023	4,875,000	2,829,375	1,516,638	9,221,013
2024	5,700,000	2,712,444	1,377,765	9,790,209
2025-2029	32,000,000	11,511,335	5,308,874	48,820,209
2030-2034	64,729,740	6,108,645	2,412,582	73,250,967
2035-2036	21,004,641	346,310	83,376	21,434,327
Totals	<u>\$ 128,309,381</u>	<u>\$ 32,132,770</u>	<u>\$ 15,769,439</u>	<u>\$ 176,211,590</u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

F. Debt Service Requirements

Debt service requirements are shown below for the remaining long-term debt:

For the Year Ending June 30	Governmental Activities					
			Private Placement Lease and Loans		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	\$ 265,000	\$ 622,888	\$ 1,330,547	\$ 280,889	\$ 1,595,547	\$ 903,777
2021	275,000	610,713	1,356,883	251,803	1,631,883	862,516
2022	290,000	596,588	1,385,185	222,126	1,675,185	818,714
2023	305,000	581,713	2,181,677	191,817	2,486,677	773,530
2024	320,000	566,088	1,770,577	133,963	2,090,577	700,051
2025-2029	1,860,000	2,567,188	3,693,616	285,705	5,553,616	2,852,893
2030-2034	2,345,000	2,068,069	1,040,719	44,316	3,385,719	2,112,385
2035-2039	2,865,000	1,540,841	-	-	2,865,000	1,540,841
2040-2044	3,520,000	859,134	-	-	3,520,000	859,134
2045-2046	1,660,000	84,000	-	-	1,660,000	84,000
Totals	13,705,000	\$ 10,097,222	12,759,201	\$ 1,410,619	26,464,201	\$ 11,507,841
Reconciliation of long-term debt						
Add deferred bond premium	750,822		-		750,822	
Net long-term debt	\$ 14,455,822		\$ 12,759,201		\$ 27,215,023	

For the Year Ending June 30	Business-type Activities					
			Private Placement		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	\$ 24,000,073	\$ 15,115,536	\$ -	\$ 2,874,887	\$ 24,000,073	\$ 17,990,423
2021	25,292,525	13,941,548	-	2,874,887	25,292,525	16,816,435
2022	26,346,780	12,746,649	-	2,874,887	26,346,780	15,621,536
2023	22,873,603	11,484,662	4,875,000	2,874,887	27,748,603	14,359,549
2024	23,885,112	10,348,194	5,700,000	2,765,658	29,585,112	13,113,852
2025-2029	120,966,606	32,504,991	32,000,000	11,810,081	152,966,606	44,315,072
2030-2034	25,426,631	13,912,238	64,729,740	6,470,406	90,156,371	20,382,644
2035-2039	49,051,713	5,184,647	21,004,641	427,298	70,056,354	5,611,945
2040-2044	-	-	-	-	-	-
2045-2046	-	-	-	-	-	-
Totals	317,843,043	\$ 115,238,465	128,309,381	\$ 32,972,991	446,152,424	\$ 148,211,456
Reconciliation of long-term debt						
Add deferred bond premium	30,961,561		-		30,961,561	
Net long-term debt	\$ 348,804,604		\$ 128,309,381		\$ 477,113,985	

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 9 – LONG-TERM DEBT (CONTINUED)

G. Special Assessment Districts

Special Assessment Districts, including Mello Roos Districts, in various parts of the City have issued debt to finance infrastructure improvements and facilities within their boundaries. The City is the collecting and paying agent for the debt issued by these Districts but has no direct or contingent liability or moral obligation for the payment of this debt. Therefore, this debt is not recorded as long-term debt of the City. The outstanding balance of each of these issues as of June 30, 2019, is as follows:

	<u>Maturity Date</u>	<u>Outstanding Balance</u>
Roseville Fiddymont Ranch Community Facilities District #1, Series 2017	9/1/2036	\$ 45,135,000
Roseville Fiddymont Ranch Community Facilities District #5, Series 2017	9/1/2047	23,845,000
Highland Reserve North Community Facilities District #1, Series 2006	9/1/2027	15,748,000
Woodcreek East Community Facilities District #1, Series 2006	9/1/2027	3,355,000
Diamond Creek Community Facilities District #1, Series 2007	9/1/2037	5,375,000
Crocker Ranch Community Facilities District #1, Series 2007	9/1/2033	14,395,000
Stoneridge East Community Facilities District #1, Series 2007	9/1/2031	11,285,000
Stoneridge West Community Facilities District #1, Series 2007	9/1/2031	8,820,000
Stoneridge Parcel 1 Community Facilities District #1, Series 2007	9/1/2030	1,280,000
Fountains Community Facilities District No. 1 Special Tax Bonds Series 2016	9/1/2038	10,645,000
Northwest Community Facilities District #1, Series 2012	9/1/2020	4,190,000
Northeast Community Facilities District #2, Series 2012	9/1/2021	2,310,000
Longmeadow Parkside Community Facilities District #1 Special Tax Refunding Bonds, Series 2013	9/1/2036	6,905,000
Westbrook Community Facilities District #1 Special Tax Bonds, Series 2014	9/1/2044	14,150,000
Woodcreek West Community Facilities District #1 Refunding Bonds, Series 2015	9/1/2030	11,470,000
North Roseville Community Facilities District #1 Refunding Bonds, Series 2015	9/1/2023	6,760,000
Westpark Community Facilities District #1 Special Tax Refunding Bonds, Series 2015	9/1/2037	66,895,000
HP Campus Oaks Community Facilities District #1 Special Tax Bonds, Series 2016	9/1/2046	22,745,000
Stone Point Community Facilities District # 1 Special Tax Bonds, Series 2017	9/1/2028	5,225,000
Stone Point Community Facilities District # 5 Special Tax Bonds, Series 2017	9/1/2036	4,595,000
Placer Valley Sports Complex and Tourism Marketing District	8/5/2037	33,150,000
Westbrook Community Facilities District #1, Series 2018	9/1/2048	11,615,000
Westbrook Community Facilities District #1, Series 2019	9/1/2049	14,010,000
	Total	<u>\$ 343,903,000</u>

NOTE 10 – DERIVATIVE INSTRUMENTS

A. Summary of Notional Amounts and Fair Values

The City enters into contracts to hedge its price exposures to power and natural gas, and to procure energy supplies. These contracts are evaluated pursuant to GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, to determine whether they meet the definition of derivative instruments, and, if so, whether they effectively hedge the expected cash flows associated with interest rate and energy exposures.

The City applies hedge accounting for derivatives that are deemed effective hedges. Under hedge accounting, the increase (decrease) in the fair value of a hedge is reported as a deferred inflow or outflow of resources on the statement of net position. For the reporting period, all of the City's derivatives are considered effective hedges.

For energy derivatives, fair values are estimated by comparing contract prices to forward market prices quoted by third party market participants or provided in relevant industry publications.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 10 – DERIVATIVE INSTRUMENTS (CONTINUED)

A. Summary of Notional Amounts and Fair Values (Continued)

The following is a summary of the fair values and notional amounts of derivative instruments outstanding as of June 30, 2019.

	2019 Change in Fair Value		Fair Value, End of Fiscal Year 2019		Notional	Level
	Classification	Amount	Classification	Amount		
Effective Cash Flow Hedges						
Electric Fund						
Pay Fixed SWAP, Natural Gas	Deferred Outflow	\$ (2,036,560)	Derivative	\$ (6,538,818)	2,282,500 mmBtu	2
Pay Fixed SWAP, Natural Gas	Deferred Outflow	(3,061,516)	Derivative	(9,600,344)	342,000 MWh	2
				<u>\$ (16,139,162)</u>		
Roseville Natural Gas Financing Authority						
Pay Fixed SWAP, Natural Gas	Deferred Inflow	\$ (1,191,882)	Derivative	\$ 12,583,591	34,513,500 mmBtu	2
					76,000-372,000	
Receive Fixed SWAP, Natural Gas	Deferred Inflow	(7,802,704)	Derivative	83,190,862	monthly mmBtu	2
				<u>\$ 95,774,453</u>		

B. Objective and Terms of Hedging Derivative Instruments

The objectives and terms of the City's hedging derivative instruments that were outstanding at June 30, 2019, are summarized in the next table. The table is aggregated by the credit ratings of the City's counterparties. For counterparties having multiple ratings, the rating indicating the greatest degree of risk is used.

Objectives and terms of the City's hedging derivative instruments that were outstanding at June 30, 2019 are summarized in the table below:

Type and Objective	Notional Amount	Effective Date	Maturity Date	Terms	Counterparty	Counterparty Rating
Forward Contracts, Gas:						
Hedge Cash Flows on PG&E citygate Gas	152,500 mmBtu	8/1/2019	6/30/2020	Pay \$2.89; Receive NGI PG&E citygate price	ConocoPhillips	A3
Hedge Cash Flows on PG&E citygate Gas	610,000 mmBtu	1/1/2020	6/30/2022	Pay \$3.07; Receive NGI PG&E citygate price	EDF Trading North America	Baa2
Hedge Cash Flows on PG&E citygate Gas	3,800,000 mmBtu	8/1/2019	3/31/2022	Pay \$3.04; Receive NGI PG&E citygate price	J Aron & Company	A3
Hedge Cash Flows on PG&E citygate Gas	915,000 mmBtu	1/1/2020	12/31/2020	Pay \$3.13; Receive NGI PG&E citygate price	Shell Trading Risk Management	A2
Forward Contracts, Power:						
Hedge Cash Flows on NP15 Power	192,600 MWh	7/1/2019	12/31/2019	Average Cost/Unit at \$37.50	Conoco Phillips	A3
Hedge Cash Flows on NP15 Power	246,000 MWh	7/1/2019	12/31/2021	Average Cost/Unit at \$39.80	EDF Trading North	Baa2
Hedge Cash Flows on NP15 Power	123,000 MWh	7/1/2019	12/31/2020	Average Cost/Unit at \$38.25	Macquarie Energy	A2
Commodity Swaps, Gas:						
Prepayment 20-year supply of Natural Gas	20,426,500 mmBtu	1/1/2008	12/31/2027	Pay index minus 0.68; Receive NGI	Merrill Lynch	A
Hedge on Cash Flows on prepayment of 20-year supply of Natural Gas	From 75,000 to 372,000 mmBtu per month	1/24/2007	1/25/2028	Pay NGI PG&E citygate price; Receive \$7.7224 per MMBtu	JPMorgan Chase Bank, NA	A+

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 10 – DERIVATIVE INSTRUMENTS (CONTINUED)

C. Risks of Derivative Instruments

Credit risk – Credit risk is the risk of loss due to a counterparty defaulting on its obligations. The City seeks to minimize credit risk by transacting with creditworthy counterparties. Interest rate swap counterparties are evaluated at the time of transaction execution. The procedure prohibits the City from executing energy hedge transactions with counterparties rated lower than BBB by Standard & Poor's or Fitch rating services, or Baa2 by Moody's. Subsequent to entering into transactions, the credit ratings of one or more counterparties may deteriorate. If so, the City's credit risk management policies increase the amount of collateral that the counterparty must post with the City when the counterparty owes the City, thereby reducing credit risk associated with the decline in the counterparty's credit worthiness.

Termination risk – Termination risk is the risk that a derivative will terminate prior to its scheduled maturity due to a contractual event. Contractual events include bankruptcy, illegality, default, and mergers in which the successor entity does not meet credit criteria. One aspect of termination risk is that the City would lose the hedging benefit of a derivative that becomes subject to a termination event. Another aspect of termination risk is that, if at the time of termination, the mark-to-market value of the derivative was a liability to the City, the City could be required to pay that amount to the counterparty. Termination risk is associated with all of the City's derivatives up to the fair value amounts.

NOTE 11 – NET POSITION AND FUND BALANCES

A. Fund Balance and Net Position Deficits

The City reported the following deficit net position and fund balances:

The School-Age Child Care Fund had a deficit net position of at June 30, 2019 of \$8,293,737. The City is evaluating the operations of this fund to ensure that service rates are sufficient to cover operations.

The Golf Fund had a deficit fund balance as of June 30, 2019 of \$4,307,209. The City is expecting to eliminate this deficit with future program revenues and transfers from the general fund.

The Information Technology Fund had deficit net position at June 30, 2019 of \$3,315,147. The City is expecting to eliminate this deficit through future internal service rates.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 11 – NET POSITION AND FUND BALANCES (CONTINUED)

B. Classifications

Detailed classifications of the City's Fund Balances, as of June 30, 2019, are below:

Fund Balance Classifications	General Fund	Nonmajor Governmental Funds	Total
Nonspendable:			
Items not in spendable form:			
Prepays	\$ 88,688	\$ -	\$ 88,688
Notes receivable	11,991,518	-	11,991,518
Inventories	220,799	-	220,799
Subtotal	12,301,005	-	12,301,005
Amounts required to be maintained intact:			
Permanent funds	-	17,782,400	17,782,400
Total Nonspendable Fund Balances	12,301,005	17,782,400	30,083,405
Restricted for:			
Community facilities districts	-	31,513,713	31,513,713
Debt service	-	11,050	11,050
Landscape and lighting	-	13,955,492	13,955,492
Street projects	-	18,483,971	18,483,971
Affordable housing	-	15,701,348	15,701,348
Technology replacement	-	1,484,614	1,484,614
Local access television	-	1,439,541	1,439,541
Public safety services and projects	-	1,247,962	1,247,962
Open space maintenance	-	771,007	771,007
Traffic projects	-	25,683,477	25,683,477
Federal grant programs	-	1,447,421	1,447,421
Wildlife preservation	-	1,151,555	1,151,555
Community development	-	1,139,195	1,139,195
Tree propagation	-	2,298,386	2,298,386
Aquatics complex maintenance	-	20,202	20,202
Other capital projects	-	61,731,302	61,731,302
Total Restricted Fund Balances	-	178,080,236	178,080,236
Committed to:			
Emergency reserve	14,092,262	-	14,092,262
Total Committed Fund Balances	14,092,262	-	14,092,262
Assigned to:			
Open space maintenance	125,004	-	125,004
ADA compliance	76,777	-	76,777
Annual parks and recreation facility maintenance	385,199	-	385,199
Police operations and supplies	220,872	-	220,872
Fire operations and supplies	307,465	-	307,465
Development services	2,393,231	-	2,393,231
Public works projects	70,116	-	70,116
Various contracts	439,416	-	439,416
Building and general rehabilitation projects	-	9,255,262	9,255,262
Total Assigned Fund Balances	4,018,080	9,255,262	13,273,342
Unassigned:			
General fund	38,041,602	-	38,041,602
Other governmental fund deficit residuals	-	(4,307,209)	(4,307,209)
Total Unassigned Fund Balances	38,041,602	(4,307,209)	33,734,393
Total Fund Balances	\$ 68,452,949	\$ 200,810,689	\$ 269,263,638

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 12 – PENSION PLANS

Plan Descriptions – Substantially all full-time City employees are eligible to participate in the City’s separate Safety (police and fire) and Miscellaneous (all other) Plans, agent-multiple employer defined benefit pension plans administered by the California Public Employees Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plans are established by State statute and may be amended by City resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided – CalPERS provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

The Plans’ provisions and benefits in effect at June 30, 2019, are summarized as follows:

	Safety	
	Prior to January 1, 2013	After January 1, 2013
Hire date		
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	50 - 57
Monthly benefits, as a % of annual salary	3.000%	2.0% - 2.7%
Required employee contribution rates	9.000%	12.250%
Required employer contribution rates	23.172% + \$5,883,796	12.250%
	Miscellaneous	
	Prior to January 1, 2013	After January 1, 2013
Hire date		
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	52 - 67
Monthly benefits, as a % of annual salary	2.0% - 2.7%	1.0% - 2.5%
Required employee contribution rates	8.000%	6.250%
Required employer contribution rates	10.179% + \$13,873,846	6.250%

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 12 – PENSION PLANS (CONTINUED)

Employees Covered – At June 30, 2019, the following employees were covered by the benefit terms for each Plan:

	<u>Miscellaneous</u>	<u>Safety</u>
Inactive employees or beneficiaries currently receiving benefits	756	213
Inactive employees entitled to but not yet receiving benefits	746	76
Active employees	<u>1,015</u>	<u>220</u>
Total	<u><u>2,517</u></u>	<u><u>509</u></u>

Contributions – Section 20814(c) of the California Public Employees’ Retirement law requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rates of employees. The City made contributions of \$20,601,494 to the miscellaneous plan and \$12,920,861 to the safety plan during the year ended June 30, 2019.

Net Pension Liability

The City’s net pension liability for each Plan is measured as the total pension liability, less the pension plan’s fiduciary net position. The net pension liability of each of the Plans is measured as of June 30, 2018, using an annual actuarial valuation as of June 30, 2017 rolled forward to June 30, 2018. A summary of principal assumptions and methods used to determine the net pension liability is shown below.

Actuarial Assumptions – The total pension liabilities in the June 30, 2017 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
	Entry-Age Normal Cost
Actuarial Cost Method	Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Payroll Growth	3.0%
Projected Salary Increase	3.3% - 14.2% (1)
Investment Rate of Return	7.15% (2)
	Derived using CalPERS
Mortality	membership data

(1) Depending on age, service and type of employment

(2) Net of pension plan investment and administrative expenses, includes inflation

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 12 – PENSION PLANS (CONTINUED)

Net Pension Liability (Continued)

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2017 valuation were based on the results of a December 2017 actuarial experience study for the period of 1997 to 2015. Further details of the Experience Study can be found on the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return on pension plan investments, CalPERS took into account both short and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	Target Allocation	Real Return Years 1 - 10 ¹	Real Return Years 11+ ²
Global equity	50%	4.80%	5.98%
Fixed income	28%	1.00%	2.62%
Inflation assets	-	77.00%	1.81%
Private equity	8%	6.30%	7.23%
Real assets	13%	3.75%	4.93%
Liquidity	-	0.00%	-0.90%
Total	100%		

¹ An expected inflation of 2.0% used for this period

² An expected inflation of 2.92% used for this period

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 12 – PENSION PLANS (CONTINUED)

Discount rate - The discount rate used to measure the total pension liability was 7.15 percent for each plan. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that the district's contributions will be made at rates equal to the difference between actuarially determined contributions rates and the employee rate. Based on those assumptions, each pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the Net Pension Liability

The changes in the net pension liability for each Plan as of the measurement date of June 30, 2018 follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Miscellaneous Plan:			
Balance at June 30, 2018	<u>\$ 632,299,916</u>	<u>\$ 403,695,744</u>	<u>\$ 228,604,172</u>
Changes in the year:			
Service Cost	15,197,311	-	15,197,311
Interest on the total pension liability	44,939,359	-	44,939,359
Changes in Assumptions	(5,705,470)	-	(5,705,470)
Differences between expected and actual experience	8,065,105	-	8,065,105
Plan to Plan Resource Movement	-	(1,010)	1,010
Contribution - employer	-	19,671,137	(19,671,137)
Contribution - employee	-	6,408,266	(6,408,266)
Net Investment Income	-	34,705,395	(34,705,395)
Benefit payments, including refunds of employee contributions	(27,471,425)	(27,471,425)	-
Administrative expenses	-	(629,069)	629,069
Other Miscellaneous Income/(Expense)	-	(1,194,613)	1,194,613
Net changes	<u>35,024,880</u>	<u>31,488,681</u>	<u>3,536,199</u>
Balance at June 30, 2019	<u>667,324,796</u>	<u>435,184,425</u>	<u>232,140,371</u>
Safety Plan:			
Balance at June 30, 2018	<u>318,916,576</u>	<u>211,262,435</u>	<u>107,654,141</u>
Changes in the year:			
Service Cost	8,932,221	-	8,932,221
Interest on the total pension liability	22,591,319	-	22,591,319
Changes of Assumptions	(6,138,658)	-	(6,138,658)
Differences between expected and actual experience	5,319,784	-	5,319,784
Plan to Plan Resource Movement	-	(530)	
Contribution - employer	-	10,743,429	(10,743,429)
Contribution - employee	-	2,505,197	(2,505,197)
Net Investment Income	-	17,996,253	(17,996,253)
Benefit payments, including refunds of employee contributions	(13,202,641)	(13,202,641)	-
Administrative expenses	-	(329,205)	329,205
Other Miscellaneous Income/(Expense)	-	(625,166)	625,166
Net changes	<u>17,502,025</u>	<u>17,087,337</u>	<u>414,158</u>
Balance at June 30, 2019	<u>336,418,601</u>	<u>228,349,772</u>	<u>108,068,299</u>
Totals of both miscellaneous and safety plans	<u>\$ 1,003,743,397</u>	<u>\$ 663,534,197</u>	<u>\$ 340,208,670</u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 12 – PENSION PLANS (CONTINUED)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate – The following presents the net pension liability of the City for each Plan, calculated using the discount rate for each Plan, as well as what the City’s net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>Miscellaneous</u>	<u>Safety</u>	<u>Total</u>
1% Decrease	6.15%	6.15%	6.15%
Net Pension Liability	\$ 324,946,377	\$ 159,382,508	\$ 484,328,885
Current Discount Rate	7.15%	7.15%	7.15%
Net Pension Liability	\$ 232,140,371	\$ 108,068,299	\$ 340,208,670
1% Increase	8.15%	8.15%	8.15%
Net Pension Liability	\$ 155,548,804	\$ 66,517,363	\$ 222,066,167

Pension Plan Fiduciary Net Position – Detailed information about each pension plans’ fiduciary net position is available in the separately issued CalPERS financial reports.

Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended June 30, 2019, the City recognized pension expense of \$10,301,988 in the Miscellaneous Plan and \$4,187,890 in the Safety Plan. At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Miscellaneous</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 20,601,494	\$ -
Changes of assumptions	17,763,614	(4,313,892)
Differences between expected and actual experience	6,171,089	(1,727,323)
Net difference between projected and actual earnings on plan investments	175,226	-
Total	<u>\$ 44,711,423</u>	<u>\$ (6,041,215)</u>
	<u>Safety</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 12,920,861	\$ -
Changes of assumptions	12,755,658	(6,560,267)
Differences between expected and actual experience	5,914,689	(4,189,073)
Net difference between projected and actual earnings on plan investments	388,899	-
Total	<u>\$ 31,980,107</u>	<u>\$ (10,749,340)</u>
Total primary government	<u>\$ 76,691,530</u>	<u>\$ (16,790,555)</u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 12 – PENSION PLANS (CONTINUED)

The amount of \$20,601,494 in the miscellaneous plan and \$12,920,861 in the safety plan reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year ended June 30	Miscellaneous	Safety
2019	\$ 13,729,592	\$ 4,091,401
2020	9,084,425	2,448,811
2021	(3,601,212)	891,340
2022	(1,144,091)	909,848
2023	-	(31,494)
	\$ 18,068,714	\$ 26,378,620

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS

Plan Description

The City provides medical benefits to substantially all retirees under the City of Roseville Retiree Healthcare Plan (Plan), a sole employer defined benefit healthcare plan administered by the Trust Investment Review Committee. The City is responsible for establishing and amending the funding policy of the Plan. The Plan financial statements can be obtained at www.roseville.ca.us or by contacting the City of Roseville Accounting Division at 311 Vernon Street, Roseville, California 95678.

Benefits Provided –The Plan provides medical, dental, and vision insurance benefits to eligible retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the Plan. Benefit provisions are established and may be amended by City labor agreements, which are approved by the City Council.

Employees Covered By Benefit Terms – As of June 30, 2019, the following employees were covered by the benefit terms:

	Number of Covered Participants
Inactive employees currently receiving benefits	769
Inactive employees entitled to but not yet receiving benefits	45
Active employees	1,295
Total	2,109

Contributions – The contribution requirements of plan members and the City are established and may be amended by the City Council. The City Council establishes rates based on an actuarially determined rate. For the year ended June 30, 2019, the City contributed \$15,342,178 to the Plan.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

Net OPEB Liability

The City's net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017.

Actuarial Assumptions – The total OPEB liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Valuation Date	June 30, 2017
Measurement Date	June 30, 2019
Contribution Policy	Pre-Funded with pay-go plus a percent of pay which varies by employee group
Discount Rate	6.25%
Expected Long-Term Rate of Return	Same as discount rate - expected City contributions projected to keep sufficient plan assets to pay all benefits from trust
General Inflation	2.75% per annum
Mortality, Retirement, Disability, Termination	CalPERS 1997-2011 Experience Study
Mortality Improvement	Mortality projected fully generational with Scal MP-17
Salary Increases	Aggregate 3%
	Merit - CalPERS 1997-2011 Experience Study
Medical Trend	Non-Medicare - 7.5% for 2019, decreasing to an ultimate rate of 4.0% in 2076
	Medicare - 6.5% for 2019, decreasing to an ultimate rate of 4.0% in 2076
Healthcare participation	Tier 1: 100%
	Tier 2 & Tier 3 RFF: 80% at 50% of cap to 100% at 100% of cap
	Tier 3 Non-RFF & Tier 4: 60%

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class Component	Target Allocation	Expected Real Rate of Return¹
Domestic Equity	39%	4.80%
International Equity	21%	4.80%
Fixed Income	40%	1.50%
	<u>100%</u>	

(1) Assumed long-term rate of inflation: 2.75%

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

Net OPEB Liability (Continued)

Discount rate. The discount rate used to measure the total OPEB liability was 6.25 percent. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Changes In Net OPEB Liability

	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2018	<u>\$ 226,908,000</u>	<u>\$ 84,119,640</u>	<u>\$ 142,788,360</u>
Service Cost	6,021,000	-	6,021,000
Interest	14,291,000	-	14,291,000
Contributions - employer*	-	15,342,178	(15,342,178)
Net investment income	-	7,122,750	(7,122,750)
Benefit payments	(8,550,000)	(8,550,000)	-
Administrative expenses	-	(75,162)	75,162
Net changes	<u>11,762,000</u>	<u>13,839,766</u>	<u>(2,077,766)</u>
Balance at June 30, 2019	<u><u>\$ 238,670,000</u></u>	<u><u>\$ 97,959,406</u></u>	<u><u>\$ 140,710,594</u></u>

* Contributions to the trust of \$6,676,000 plus \$6,964,000 cash benefit payments and \$1,586,000 implied subsidy benefit payments by the City.

Sensitivity of the net OPEB liability to changes in the discount rate and healthcare cost trend rates – The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.25 percent) or 1 percentage point higher (7.25 percent) than the current discount rate:

	1% Decrease (5.25%)	Current Rate (6.25%)	1% Increase (7.25%)
Net OPEB Liability	<u>\$ 176,582,000</u>	<u>\$ 140,710,594</u>	<u>\$ 111,965,000</u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates – The following presents the net OPEB liability of the City, as well as what the City’s net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (6 percent decreasing to 4 percent) or 1 percentage point higher (8 percent decreasing to 6 percent) than the current healthcare cost trend rates:

	1% Decrease (6.5% decreasing to 3%)	Current Rate (7.5% decreasing to 4%)	1% Increase (8.5% decreasing to 5%)
Net OPEB Liability	\$ 114,563,000	\$ 140,710,594	\$ 166,596,000

OPEB plan fiduciary net position – Detailed information about the Plan’s fiduciary net position is available in the separately issued City of Roseville Other Post-Employment Benefits Trust financial report.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2019, the City recognized OPEB expense of \$3,514,000. At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$21,146,000
Changes in assumptions	7,851,000	-
Net difference between projected and actual earnings on plan investments	-	1,972,000
Total	\$ 7,851,000	\$ 23,118,000

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ending June 30	Deferred Outflows/(Inflows) of Resources
2020	\$ (3,314,000)
2021	(3,314,000)
2022	(3,312,000)
2023	(3,112,000)
2024	(2,215,000)
	\$ (15,267,000)

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 14 – POST-EMPLOYMENT BENEFITS TRUST

Plan Description

Plan administration –The City of Roseville Retiree Healthcare Plan (Plan) is a single-employer defined benefit healthcare plan that is used to provide postemployment benefits other than pensions (OPEB), including medical, dental and vision insurance benefits to eligible retirees. Management of the plan is vested with the Trust Investment Review Committee (Committee). The Committee consists of nine members appointed by the City Manager. It includes one member from each of the City’s employee labor bargaining groups (5), one retiree, one investment professional, the city Human Resource Director, and the City Treasurer (Chief Financial Officer). The City has delegated authority of the OPEB trust to PFM Asset Management LLC (PFM), per the trust agreement. Upon signing the agreement, PFM has been deemed to have executed the Trust and during the term of this Agreement, PFM further agreed to serve as a discretionary trustee, with fiduciary oversight and authority over the operations and management of the Trust.

Plan membership – At June 30, 2019, the Plan membership consisted of the following:

	Number of Covered Participants
Inactive employees currently receiving benefits	769
Inactive employees entitled to but not yet receiving benefits	45
Active employees	1,295
Total	<u>2,109</u>

Benefits Provided – The Plan provides medical, dental, and vision insurance benefits to eligible retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the Plan. Benefit provisions are established and may be amended by City labor agreements, which are approved by the City Council.

Contributions – The contribution requirements of plan members and the City are established and may be amended by the City Council. The Council establishes rates based on an actuarially determined rate. For the year ended June 30, 2019, the City made contributions of \$6,676,000 plus \$6,964,000 cash benefit payments and \$1,586,000 implied subsidy benefit payments by the City. Plan members receiving benefits contributed \$0.

Investments Authorized for the Other Post-Employment Benefits Trust Fund

The authorized investments for the Other Post-Employment Benefits Trust (Trust) were established pursuant to the Trust Agreement. The City, as trustee, has elected to invest the Trust assets in up to six months of cash, cash equivalent and/or money market funds for near term Trust benefits and expenses. All remaining assets will be invested in longer-term securities and shall be diversified with the intent to minimize the risk of long-term investment losses. Consequently, the total portfolio will be constructed and maintained to provide diversification with regard to the concentration of holdings in individual issues, issuers, countries, governments or industries. To achieve the Trust’s investment objectives and the best balance between risk and return for optimal diversification, assets will be invested in accordance with the targets for each asset class as follows to attempt to achieve a long-term average total annual rate of return that is equal to or greater than the Trust’s actuarial discount rate as described above.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 14 – POST-EMPLOYMENT BENEFITS TRUST (CONTINUED)

Investments Authorized for the Other Post-Employment Benefits Trust Fund (Continued)

<u>Asset Class Component</u>	<u>Target Allocation</u>	<u>Expected Real Rate of Return¹</u>
Domestic Equity	39%	4.80%
International Equity	21%	4.80%
Fixed Income	40%	1.50%
	<u>100%</u>	
Assumed Long-term Rate of Inflation		2.75%
Expected Long-Term Net Rate of Return, Rounded		6.25%

Rate of return – For the year ended June 30, 2019, the annual money-weighted rate of return on investments, net of investment expense, was 6.93 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net OPEB Liability of The City

The components of the net OPEB liability of the City at June 30, 2019, were as follows:

Total OPEB Liability	\$ 238,670,000
Plan fiduciary net position	<u>(97,959,406)</u>
City's net OPEB liability	<u>\$ 140,710,594</u>
Plan fiduciary net position as a percentage of the total OPEB liability	41.04%

Actuarial assumptions – The total OPEB liability was determined by an actuarial valuations as of June 30, 2019, using the following actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Actuarial Valuation Date	June 30, 2017
Measurement Date	June 30, 2019
Contribution Policy	Pre-Funded with pay-go plus a percent of pay which varies by employee group
Discount Rate	6.25%
Expected Long-Term Rate of Return	Same as discount rate - expected City contributions projected to keep sufficient plan assets to pay all benefits from trust
General Inflation	2.75% per annum
Mortality, Retirement, Disability, Termination	CalPERS 1997-2011 Experience Study
Mortality Improvement	Mortality projected fully generational with Scale MP-17
Salary Increases	Aggregate 3%
Medical Trend	Merit - CalPERS 1997-2011 Experience Study
	Non-Medicare - 7.5% for 2019, decreasing to an ultimate rate of 4.0% in 2076
	Medicare - 6.5% for 2019, decreasing to an ultimate rate of 4.0% in 2076
Healthcare participation	Tier 1: 100%
	Tier 2 & Tier 3 RFF: 80% at 50% of cap to 100% at 100% of cap
	Tier 3 Non-RFF & Tier 4: 60%

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 14 – POST-EMPLOYMENT BENEFITS TRUST (CONTINUED)

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of June 30, 2019 (see the discussion of the Plan's investment policy).

Sensitivity of the net OPEB liability to changes in the discount rate. The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (5.25 percent) or 1-percentage-point higher (7.25 percent) than the current discount rate:

	1% Decrease (5.25%)	Current Rate (6.25%)	1% Increase (7.25%)
Net OPEB Liability	\$ 176,582,000	\$ 140,710,594	\$ 111,965,000

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates - The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (6.00 percent decreasing to 4.00 percent) or 1-percentage-point higher (8.00 percent decreasing to 6.00 percent) than the current healthcare cost trend rates:

	1% Decrease (6% decreasing to 4%)	Current Rate (7% decreasing to 5%)	1% Increase (8% decreasing to 6%)
Net OPEB Liability	\$ 114,563,000	\$ 140,710,594	\$ 166,596,000

NOTE 15 – RISK MANAGEMENT

The City manages risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters by participating in the public entity risk pools described below and by retaining certain risks.

Public entity risk pools are formally organized and separate entities established under the Joint Exercise of Powers Act of the State of California. As separate legal entities, those entities exercise full powers and authorities within the scope of the related Joint Powers Agreements including the preparation of annual budgets, accountability for all funds, the power to make and execute contracts and the right to sue and be sued. Each risk pool is governed by a board consisting of representatives from member agencies. Each board controls the operations of the respective risk pool, including selection of management and approval of operating budgets, independent of any influence by member agencies beyond their representation on that board. Obligations and liabilities of these risk pools are not the City's responsibility.

The contributions made to the risk pools below equal the ratio of the respective member payrolls to the total payrolls of all entities participating in the same layer of each program, in each program year. Actual surpluses or losses are shared according to a formula developed from overall loss costs and spread to member entities on a percentage basis after a retrospective rating.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 15 – RISK MANAGEMENT (CONTINUED)

A. Risk Coverage

General Liability, Property and Boiler and Machinery

The City is a member of the California Joint Powers Risk Management Authority (CJPRMA) which covers general liability claims, property, and boiler and machinery losses. Once the City's SIR is met, CJPRMA becomes responsible for payment of all claims up to the limit. Financial statements for the risk pool and more information may be obtained from CJPRMA, 3201 Doolan Road, Suite 285, Livermore, California 94551.

General Liability Coverage

The City has a self-insured retention (SIR) of \$500,000 per claim up to a \$40,000,000 limit. The City's premium was \$829,689.

Property Coverage

CJPRMA has purchased commercial insurance against property damage, boiler and machinery claims. The City has a SIR of \$25,000 per claim up to a \$400,000,000 limit. The City's premium for coverage is \$370,651.

Roseville Energy Park Property Coverage

The City purchased commercial property insurance specifically to cover the Roseville Energy Park. The City has a SIR of \$250,000 per claim up to a \$200,000,000 limit. The City's premium for coverage is \$501,992.

Fiduciary Coverage

The City purchased fiduciary insurance specifically to cover the OPEB Trust. The SIR is \$25,000 per claim up to a \$3,000,000 limit. The City's premium for coverage is \$35,419.

Workers' Compensation

The City is also a member of the Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX), which covers workers' compensation claims up to \$5,000,000 and has excess coverage through CSAC-EIA up to the statutory limit. The City has a SIR of \$500,000 per claim. The total premium charged to the City was \$797,193.

Financial statements for the risk pool and more information may be obtained from LAWCX, 1750 Creekside Oaks Drive, Suite 200, Sacramento, California 95833.

B. Insurance Internal Service Funds

The Governmental Accounting Standards Board (GASB) requires municipalities to record their liability for uninsured claims and to reflect the current portion of this liability as an expenditure in their financial statements. As discussed above, the City has coverage for such claims, but it has retained the risk for the deductible or uninsured portion of these claims.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 15 – RISK MANAGEMENT (CONTINUED)

B. Insurance Internal Service Funds (Continued)

The change in the Workers' Compensation Internal Service Fund's claims liability, including claims incurred but not reported is based on an independent actuarial study prepared annually and was computed as follows for the years ended June 30:

	2019	2018
Claims liability, beginning of year	\$ 8,184,626	\$ 6,970,768
Current year claims	2,793,000	2,731,000
Change in prior year claims	1,538,644	870,926
Claims paid, current year claims	(492,996)	(409,357)
Claims paid, prior year claims	(3,418,234)	(1,978,711)
Claims liability, end of year	<u>\$ 8,605,040</u>	<u>\$ 8,184,626</u>
Current claims liabilities	<u>\$ 1,548,907</u>	<u>\$ 1,473,233</u>

The City's liability for uninsured general liability claims, including claims incurred but not reported is reported in the General Liability Internal Service Fund. The liability is based on an independent actuarial study prepared annually and was computed as follows for the years ended June 30:

	2019	2018
Claims liability, beginning of year	\$ 2,455,961	\$ 2,180,004
Current year claims	713,000	1,448,000
Change in prior year claims	(438,432)	(241,695)
Claims paid, current year claims	(83,885)	(100,987)
Claims paid, prior year claims	(1,044,896)	(829,361)
Claims liability, end of year	<u>\$ 1,601,748</u>	<u>\$ 2,455,961</u>
Current claims liabilities	<u>\$ 320,349</u>	<u>\$ 491,192</u>

Claims have not exceeded coverage during the last three years.

NOTE 16 – NORTHERN CALIFORNIA POWER AGENCY (NCPA)

A. General

The City participates in joint ventures through Joint Powers Authorities (JPAs) established under the Joint Exercise of Powers Act of the State of California. As separate legal entities, these JPAs exercise full powers and authorities within the scope of the related Joint Powers Agreement, including the preparation of annual budgets, accountability for all funds, the power to make and execute contracts and the right to sue and be sued. Obligations and liabilities of the JPAs are not those of the City.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 16 – NORTHERN CALIFORNIA POWER AGENCY (NCPA) (CONTINUED)

A. General (Continued)

Each JPA is governed by a board consisting of representatives from each member agency. Each board controls the operations of its respective JPA, including selection of management and approval of operating budgets, independent of any influence by member agencies beyond their representation on the Board.

The City is a member of NCPA, a joint powers agency which operates under a joint powers agreement among fifteen public agencies. The purpose of NCPA is to use the combined strength of its members to purchase, generate, sell and interchange electric energy and capacity through the acquisition and use of electrical generation and transmission facilities, and to optimize the use of those facilities and the member's position in the industry. Each agency member has agreed to fund a pro rata share of certain assessments by NCPA and certain members have entered into take-or-pay power supply contracts with NCPA. While NCPA is governed by its members, none of its obligations are those of its members unless expressly assumed by them.

The City receives no income from NCPA, and does not participate in all of its projects. Further, NCPA does not measure or determine the City's equity in NCPA as a whole. NCPA reports only the City's share of its General Operating Reserve, comprised of cash and investments, and the City's share of those Projects in which the City is a participant. These amounts are reflected in the financial statements as Investment in NCPA Reserve.

During the year ended June 30, 2019, the City incurred expenses totaling \$5,365,891 for purchased power, regulatory and legislature assessments, association dues and prepaid assets paid to NCPA.

The City's interest in certain NCPA Projects and Reserve, as computed by NCPA using unaudited information, is set forth below:

	<u>June 30, 2019</u>
General operating reserve (including advances)	\$ 2,553,066
Associated member services (including advances)	84,411
Undivided equity interest, at cost, in certain NCPA power projects:	
Geothermal projects	784,979
Calveras hydroelectric project	1,641,784
Combustion turbine project no. 2	154,369
	<u><u>\$ 5,218,609</u></u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 16 – NORTHERN CALIFORNIA POWER AGENCY (NCPA) (CONTINUED)

A. General (Continued)

The General Operating Reserve (GOR) is an additional operating reserve for non-budgeted items that are contingent or non-specific. Deposits to the GOR include items such as the City's portion of funds which resulted from the settlement with third parties of issues with financial consequences and reconciliations of prior years' budgets for programs. It is recognized that all the funds credited to the City are linked to the collection of revenue from the City's ratepayers, or to the settlement of disputes relating to electric power supply and that the money was collected from the City's ratepayers to pay power bills. Additionally, the NCPA Commission identified and approved the funding of specific reserves for working capital, accumulated employees post-retirement medical benefits, and billed property taxes for the geothermal project. The Commission also identified a number of contingent liabilities that may or may not be realized, the cost of which in most cases is difficult to estimate at this time. One such contingent liability is the steam field depletion which will require funding to cover debt service and operational costs in excess of the expected value of the electric power. The General Operating Reserve is intended to minimize the number and amount of individual reserves needed for each project, protect NCPA's financial condition and maintain its credit worthiness. These funds are available on demand, but the City maintains funds with NCPA as a reserve against these contingencies identified by NCPA.

Members of NCPA may participate in an individual project of NCPA without obligation for any other project. Member assessments collected for one project may not be used to finance other projects of NCPA without the member's permission.

B. Projects

Geothermal Projects

NCPA's Geothermal Project has experienced a greater than originally anticipated decline in steam production from geothermal wells on its leasehold property. NCPA will continue to monitor the wells while pursuing alternatives for improving and extending reservoir performance, including supplemental water reinjection, plant equipment modifications, and changes in operating methodology. NCPA, along with other steam field operators, has observed a substantial increase in steam production in the vicinity of reinjection wells and is attempting to increase water reinjection at strategic locations. NCPA, together with other steam developers and the Lake County Sanitation District, has completed the construction of a wastewater pipeline project that greatly increased the amount of water available for reinjection.

Based on an internal assessment of the melded costs of power from the Geothermal Project and all other resources available to the members, NCPA believes its members will continue to be able to operate their electric utilities on a competitive basis, when compared to local investor-owned utility rates, while meeting all electric system obligations including those to NCPA. In March 2009, NCPA issued \$35,610,000 Geothermal Project Number 3 Revenue Bonds (2009 Series A). The proceeds were used to finance and operate the two NCPA 110 MW geothermal steam powered generating plants, Plant Number 1 and Plant Number 2. In 2012, NCPA issued \$12,910,000 in bonds for Plant Number 1 turbine upgrades. The City is obligated to pay its contractual share of 7.883 percent of the operating costs and debt service until it is fully satisfied, regardless of resulting cost or availability of energy. At June 30, 2019, the book value of this Project's plant, equipment and other assets was \$81,731,597 while its long-term debt totaled \$24,520,000 and other liabilities totaled \$47,257,781. The City's share of the Project's long-term debt amounted to \$1,932,912 at that date.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 16 – NORTHERN CALIFORNIA POWER AGENCY (NCPA) (CONTINUED)

B. Projects (Continued)

On October 28, 2004, NCPA approved a resolution to finance the expansion and remodeling of the NCPA main office building located in Roseville. The expansion is included as part of the Geothermal Projects funded by the bonds mentioned above. The City will recover its 7.883 percent share of the cost of the expansion which was \$204,958, with a 5 percent return on the investment over a ten year period. As of June 30, 2019, the City paid in full.

Calaveras Hydroelectric Project

In July 1981, NCPA agreed with Calaveras County Water District to purchase the output of the North Fork Stanislaus River Hydroelectric Development Project and to finance its construction. Debt service payments to NCPA began in February 1990 when the project was declared substantially complete and power was delivered to the participants. Under its power purchase agreement with NCPA, the City is obligated to pay 12% of this Project's debt service and operating costs. In March 2018, NCPA refunded a portion of the outstanding Revenue Bonds with the \$70,215,000 2018 Hydroelectric Project Number One Revenue Bonds. The City's share of the 2018 bonds is 4.586%. In April 2019, NCPA refunded a portion of the outstanding Revenue Bonds with the \$39,250,000 2019 Hydroelectric Project Number One Revenue Bonds. At June 30, 2019 the book value of this Project's plant, equipment and other assets was \$348,828,156 while its long-term debt totaled \$294,937,994 and other liabilities totaled \$40,208,634. The City's share of the Project's long-term debt amounted to \$29,692,373 at that date.

Combustion Turbine Project No. 2 (Steam Injected Gas Turbine Project)

The City is a participant in a 49.8 megawatt Steam Injected Gas Turbine project which was built under turnkey contract near the City of Lodi and declared substantially complete on April 23, 1996. In October 1992, NCPA issued \$152,320,000 of Multiple Capital Facilities Revenue Bonds to finance this project. In January 2010, NCPA refinanced the outstanding Capital Facilities Revenue Bonds by the issuance of the \$55,120,000 Capital Facilities Revenue Bonds Series A (2010 Refunding Series A). Under the NCPA power purchase agreement, the City is obligated to pay 36.50 percent of the debt service and operating costs for the Lodi unit.

The City's participation in procurement of natural gas for fuel for existing and new combustion turbine units was approved in 1993. Although there is currently no additional debt financing, the City and NCPA have committed to long-term payments for gas transmission pipeline capacity, and entered a purchase contract for natural gas. The City is obligated to pay 17.9218 percent of the natural gas purchase contract.

At June 30, 2019, the book value of this Project's plant, equipment and other assets was \$32,501,996, while its long-term debt totaled \$30,064,966 and other liabilities totaled \$2,014,101. The City's share of the Project's long-term debt amounted to \$10,973,713 at that date.

C. NCPA Financial Information

NCPA's financial statements can be obtained from NCPA, 651 Commerce Drive, Roseville, California 95678.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 17 – SOUTH PLACER WASTEWATER AUTHORITY

The City is a member of the South Placer Wastewater Authority (SPWA), a joint powers agency which operates under a joint powers agreement among three public agencies, the City of Roseville, South Placer Municipal Utility District and Placer County. The purpose of SPWA is to provide for the planning, financing, acquisition, construction and operation of the Regional Wastewater Facilities. Under the terms of the amended and restated funding agreement, effective October 1, 2012, the City will own and operate the Regional Wastewater Facilities and the member agencies will share the operating costs of the Facilities after construction is complete. The Regional Wastewater Facilities include the Dry Creek Plant and the Pleasant Grove Plant.

Under the terms of the Reallocation and Repayment Agreement, effective October 1, 2012, the three agencies are responsible for the repayment of all the revenue bonds. The agreement was revised again on January 1, 2019 to update the percent of investments by agency. As of June 30, 2019, the City's share of this obligation is 64.57 percent. This portion of the debt was recorded on the City's financial statements, as discussed in Note 9.

During the year ended June 30, 2019, the City paid \$9,015,259 to SPWA based on connection fees collected during the fiscal year.

The City records its share of income and expenses from SPWA in the Wastewater Enterprise Fund and these changes are reflected in the Statement of Revenues, Expenses and Changes in Net Position. The City's investment in SPWA Reserves at June 30, 2019, was \$92,028,632, which includes the City's rate stabilization fund balance of \$67,218,265.

SPWA's financial statements can be obtained from the City of Roseville, 311 Vernon Street, Roseville, California, 95678.

NOTE 18 – MUNICIPAL SOLID WASTE LANDFILL CLOSURE AND POST CLOSURE CARE COSTS

State and federal laws and regulations require that the City perform certain maintenance and monitoring functions at the Roseville sanitary landfill site, which is closed, through the year 2024. Accordingly, the City has recorded a liability and expense in the Solid Waste Enterprise Fund for the estimated postclosure care cost. The recorded amount is based on applicable state and local laws and regulations concerning closure and postclosure care. If additional postclosure care requirements are determined (due to changes in technology or applicable laws or regulations, for example), these costs may result in increased charges to future landfill users or the usage of future tax revenues. During fiscal year 2019, the changes of landfill closure liabilities were as follows:

Beginning Balance	\$ 1,586,800
Deductions	<u>(182,477)</u>
Ending Balance	<u>\$ 1,404,323</u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 19 – COMMITMENTS AND CONTINGENT LIABILITIES

A. NCPA, Transmission Agency of Northern California, and Western Area Power Administration

Under the terms of its NCPA joint venture agreement, the City is contingently liable for a portion of the bonded indebtedness issued by these agencies under take-or-pay or similar agreements, as discussed in Note 16. The City's estimated share of such debt outstanding at June 30, 2019, was \$40,956,811. Under certain circumstances, the City may also be responsible for a portion of the costs of operating these entities. Under certain circumstances, such as default or bankruptcy of other participants, the City may also be liable to pay a portion of the debt of these joint ventures on behalf of the other participants.

The City is a member of the Transmission Agency of Northern California (TANC), a joint powers agency. The City is entitled to 2.1119 percent of TANC's share of transfer capability in the California-Oregon Transmission Project (approximately 29.35MW). The City is responsible for a share of debt service on debt issued by TANC under a take-or-pay agreement, approximately \$400,000 annually through 2039. The City's estimated share of debt outstanding at June 30, 2019, was \$4,416,410.

In addition, the City has a long-term obligation to the United States Department of Energy, Western Area Power Administration, for 4.58533 percent of the output of the Central Valley Project, California. This contract, also known as the Western Base Resource, obligates the City to make payments on a take-or-pay basis through December 31, 2024. The City expects to pay approximately \$4 million annually for the term of this contract. The City receives approximately 155,000 MWh of energy per year under average hydro and storage conditions.

B. Federal and State Grant Programs

The City participates in Federal and State grant programs. These programs have been audited by the City's independent accountants in accordance with the provisions of the federal Single Audit Act as amended and applicable State requirements. No cost disallowances were proposed as a result of these audits; however, these programs are still subject to further examination by the grantors and the amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. The City expects such amounts, if any, to be immaterial.

C. Litigation

The City is subject to litigation arising in the normal course of business. In the opinion of the City Attorney there is no pending litigation, other than disclosed above, which is likely to have a material adverse effect on the financial position of the City.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 19 – COMMITMENTS AND CONTINGENT LIABILITIES (CONTINUED)

D. Encumbrances

The City uses an encumbrance system as an extension of normal budgetary accounting for governmental funds. Under this system, purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of applicable appropriations. Encumbrances outstanding at year-end are recorded as restricted, committed or assigned fund balance, depending on the classification of the resources to be used to liquidate the encumbrance, since they do not constitute expenditures or liabilities. Outstanding encumbrances at year-end may be re-appropriated for the following year. Unencumbered and unexpended appropriations lapse at year-end. Encumbrances outstanding as of June 30, 2019, by individual major funds and non-major funds in total were as follows:

Major Governmental Funds:	
General Fund	\$ 3,698,158
Non-Major Governmental Funds	<u>5,064,904</u>
Total Encumbrances	<u><u>\$ 8,763,062</u></u>

E. Other Commitments

The City had the following outstanding significant commitments at June 30, 2019:

<u>Projects</u>	<u>(in millions)</u>
Roseville Energy Park long-term service agreement	\$ 25.4
Net power purchase contracts	56.3
Natural Gas Forward Obligations	57.9
Renewable power purchase obligations	44.9

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 20 – GAS SUPPLY ACQUISITIONS AND RESALE

The City operates certain electrical generating plants which provide power for sale to the public and needs reliable, economic supplies of natural gas to generate the needed electricity. In pursuit of that objective the City and its component unit, the former City of Roseville Redevelopment Agency formed the Roseville Natural Gas Financing Authority (Authority) for the purpose of acquiring, financing and supplying natural gas to the City. Summarized below are various agreements entered into by the Authority to achieve its purpose.

A. *Prepaid Gas Agreement*

Pursuant to an Agreement for the Purchase and Sale of Natural Gas dated January 24, 2007, the Authority used a portion of the proceeds of its \$209,350,000 of Gas Revenue Bonds, Series 2007 (the Bonds) to prepay Merrill Lynch Commodities, Inc. (Gas Supplier) for a twenty year supply of natural gas. Commencing January 1, 2008, and continuing through December 31, 2027, the Gas Supplier is obligated to deliver daily contract quantities of natural gas on a firm basis to the designated delivery point. Daily contract quantities vary from month to month but not from year to year. This commitment totals 2,352,000 MMBtus (millions of British thermal units) per year or 47,040,000 MMBtus for the twenty year contract period. The Authority has recorded a Prepaid Natural Gas asset which is to be amortized as daily contract quantities are delivered.

The agreement provides for payments to be made by the Gas Supplier if it fails to deliver the daily contract quantities and may be terminated by the Authority in the event of non-performance by the Supplier. The Agreement will automatically terminate if there is a termination of the Commodity Swap (See Note 20 D) which is not due to default by the Authority or if there is an event of default under the swap agreement entered into by the Gas Supplier and a third party. Upon early termination, whether due to the above or due to any other optional termination event as defined in the agreement, the Gas Supplier is required to make a termination payment to the Authority that is expected to be sufficient, together with other available funds, to redeem the Bonds. The Gas Supplier's commitments under this agreement are guaranteed by its parent company, Merrill Lynch & Co. Inc. under a guarantee agreement with the Authority.

As of June 30, 2019, the book value of prepaid gas under this agreement amounted to \$127,291,580.

B. *Funding Agreement*

Under certain conditions specified in a Funding and Assignment Agreement dated January 24, 2007 between the Authority and Gas Supplier, the Gas Supplier has agreed to advance funds to the Trustee to pay debt service when due or to redeem bonds in the event of early termination. Advances are required under covered swap deficiencies and covered termination deficiencies and optional advances may also be made. Advances are repayable from by the responsible party causing the deficiency requiring an advance under this agreement. This agreement is coterminous with the Bonds. The Gas Supplier's commitment under this agreement is guaranteed by its parent company, Merrill Lynch & Co. Inc. under a guarantee agreement with the Authority.

There were no advances outstanding as of June 30, 2019.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 20 – GAS SUPPLY ACQUISITIONS AND RESALE (CONTINUED)

C. Supply Agreement

Pursuant to a Natural Gas Supply Agreement dated February 1, 2007, the Authority has agreed to sell to the City a twenty-year supply of natural gas. This Supply Agreement is coterminous with and provides for the delivery of natural gas in quantities which are matched to the Prepaid Gas Agreement, discussed above. For each MMBtu delivered (sold) to the City, the Authority will receive a variable revenue stream based on a first of the month index for the delivery location. The Agreement terminates upon termination of the Prepaid Gas Agreement or upon the City's failure to make any required payment within two business days of the due date.

D. Commodity Swap Agreement

In order to have its gas price exposure consistent with prevailing market rates, the Authority entered into a natural gas Commodity Swap Agreement with JPMorgan Chase Bank (Counterparty). For the term of deliveries under the Prepaid Gas Agreement and the Supply Agreement, the Authority will pay an index price per MMBtu to the Counterparty, and the Counterparty will pay a fixed price to the Authority. The index price paid by the Authority is expected to approximate the price paid by the City under the Supply Agreement.

The monthly quantity and term of the Commodity Swap Agreement are matched to those of the Supply Agreement.

Detail of the commodity swap agreement is discussed in Note 10.

NOTE 21 – REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES

A. Redevelopment Dissolution

In an effort to balance its budget, the State of California adopted ABx1 26 on June 28, 2011, amended by AB1484 on June 27, 2012, which suspended all new redevelopment activities except for limited specified activities as of that date and dissolved redevelopment agencies on January 31, 2012.

The suspension provisions prohibited all redevelopment agencies from a wide range of activities, including incurring new indebtedness or obligations, entering into or modifying agreements or contracts, acquiring or disposing of real property, taking actions to adopt or amend redevelopment plans and other similar actions, except actions required by law or to carry out existing enforceable obligations, as defined in ABx1 26.

Effective January 31, 2012, the Redevelopment Agency was dissolved. Certain housing assets of the Redevelopment Agency were distributed to a Housing Successor; and all remaining Redevelopment Agency assets and liabilities were distributed to a Successor Agency.

Under the provisions of AB 1484, the City can elect to become the Housing Successor and retain the housing assets. The City elected to become the Housing Successor and on February 1, 2012, the housing assets were transferred to the City's Low and Moderate Income Housing Asset Special Revenue Fund. The activities of the Housing Successor are reported in the Low and Moderate Income Housing Assets Special Revenue Fund as the City has control of those assets, which may be used in accordance with the low and moderate income housing provisions of California Redevelopment Law.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

**NOTE 21 – REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES
(CONTINUED)**

A. Redevelopment Dissolution (Continued)

The City also elected to become the Successor Agency and on February 1, 2012 the Redevelopment Agency's remaining assets were distributed to and liabilities were assumed by the Successor Agency. ABx1 26 requires the establishment of an Oversight Board to oversee the activities of the Successor Agency and one was established in March 2012. The activities of the Successor Agency are subject to review and approval of the Oversight Board, which is comprised of seven members, including one member of City Council and one former Redevelopment Agency employee appointed by the Mayor.

The activities of the Successor Agency are reported in the Successor Agency to the Redevelopment Agency Private-Purpose Trust Fund as the activities are under the control of the Oversight Board. The City provides administrative services to the Successor Agency to wind down the affairs of the former Redevelopment Agency. With the dissolution of the Redevelopment Agency, pass-through payments to affected taxing entities become the responsibility of the County.

B. Cash and Investments

Cash and investments of the Successor Agency as of June 30, 2019 are included in the pooled cash and investments discussed in Note 2.

C. Notes Receivable

The Successor Agency assumed the non-housing loans receivable of the Redevelopment Agency as of February 1, 2012. The Redevelopment Agency engaged in programs designed to encourage construction of or improvement to low-to-moderate income housing. Under these programs, grants or loans were provided under favorable terms to homeowners, developers or others who agreed to expend these funds in accordance with the Agency's terms. The balances of the notes receivable were \$4,126,786 at June 30, 2019.

Included in the notes receivable above, is a loan to the Roseville Community Development Corporation in the amount of \$3,469,049. The Agency had entered into an agreement with the Corporation, a component unit of the City, under which the Agency agreed to provide funding to the Corporation in the form of a start-up loan not to exceed five million dollars (\$5,000,000). The loan is a 20 year loan deferred for 10 years with accrued interest and principal due beginning January 1, 2021. The Agency Board approved the execution of the loan agreement in May 2011. A State Supreme Court decision on August 11, 2011 suspended all redevelopment activity effective June 28, 2011. However, the Successor Agency continued to make disbursements related to the loan agreement after that date, because it had been approved by the Agency Board prior to the Court decision.

Under the provisions of Health and Safety Code Section 34171(d)(2), agreements between the City or any of its component units and the Agency that were executed after December 31, 2010 are no longer enforceable obligations and Health and Safety Code Section 34167.5 requires that if the City or component unit is not contractually committed to a third party for the expenditure or encumbrance of those funds that they be returned to the Successor Agency.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

**NOTE 21 – REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES
(CONTINUED)**

C. Notes Receivable (Continued)

The State Controller's Office, but not the State Department of Finance, has denied that this loan agreement is an enforceable obligation of the Successor Agency. The City continues to contend that the loan agreement was lawfully entered into at the time of its execution and therefore transactions executed with the Corporation prior to the dissolution were not reversed in the current fiscal year and remain as payable from the Corporation as of June 30, 2019.

Also included in the notes receivable above are two loans to one owner of two commercial businesses on Vernon Street for tenant improvements. These loans were made in 2011 by the former Redevelopment Agency and were assumed by the Successor Agency. The balance of the two loans as of June 30, 2019 was \$657,736.

D. Capital Assets

The Successor Agency assumed the capital assets of the Redevelopment Agency as of February 1, 2012. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair market value on the date contributed. The Successor Agency's policy is to capitalize all assets with costs exceeding certain minimum thresholds and with useful lives exceeding two years. Capital assets as of June 30, 2019 were comprised of land in the amount of \$74,369.

E. Long-Term Obligations

The Successor Agency assumed the long-term debt and loans of the Redevelopment Agency as of February 1, 2012. All of the long-term debt of the Successor Agency is comprised of Tax Allocation Bonds and loans issued by the Redevelopment Agency. The Bonds and Loans are special obligations of the Agency and are secured only by the Agency's tax increment revenues. Tax Allocation Bond and loan transactions were as follows:

	Balance June 30, 2018	Reductions	Balance June 30, 2019	Current Portion
Tax Allocation Bonds:				
2014 Redevelopment Project Taxable Tax Allocation				
2.00%-5.00%, due 9/1/33	\$ 9,425,000	\$ (465,000)	\$ 8,960,000	\$ 485,000
Add: bond premium	458,000	(28,625)	429,375	-
2016-T Redevelopment Project Taxable Tax Allocation				
1.02%-4.066%, due 9/1/40	21,180,000	(395,000)	20,785,000	410,000
Total Tax Allocation Bonds	31,063,000	(888,625)	30,174,375	895,000
Loans from the City	19,479,008	(1,176,284)	18,302,724	993,898
Total	<u>\$ 50,542,008</u>	<u>\$ (2,064,909)</u>	<u>\$ 48,477,099</u>	<u>\$ 1,888,898</u>

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

**NOTE 21 – REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES
(CONTINUED)**

E. Long-Term Obligations (Continued)

1. Debt Service Requirements

Debt service requirements are shown below for all long-term debt except the advance made to the Successor Agency, because the ultimate repayment terms cannot be determined at this time as discussed in the Loans from the City section below.

For the Year Ending June 30	Principal	Interest
2020	\$ 895,000	\$ 1,057,078
2021	920,000	1,031,246
2022	940,000	1,003,447
2023	975,000	973,811
2024	1,000,000	947,729
2025-2029	5,555,000	4,177,926
2030-2034	6,840,000	3,125,058
2035-2039	8,655,000	1,688,122
2040-2041	3,965,000	162,742
Total	\$ 29,745,000	\$ 14,167,159

2. 2014 Roseville Redevelopment Project Tax Allocation Refunding Bonds

On September 9, 2014, the Roseville Successor Agency issued the Series 2014 Refunding Bonds, in the amount of \$10,740,000 for the purpose of refunding the 2002 Tax Allocation Bonds. The Bonds bear interest at rates ranging from 2.00 percent to 5.00 percent. Principal payments are due annually on September 1. Interest payments are due semi-annually on each September 1 and March 1, commencing on September 1, 2015 through September 1, 2033.

3. 2016-T Roseville Redevelopment Project Tax Allocation Bonds

On July 19, 2016, the Roseville Successor Agency issued the Series 2016-T Refunding Bonds, in the amount of \$21,520,000 for the purpose of refunding the 2006 Series A, 2006 Series A-T and 2006 Series H-T Tax Allocation Bonds. The Bonds bear interest at rates ranging from 1.021 percent to 4.066 percent. Principal payments are due annually on September 1. Interest payments are due semi-annually on each September 1 and March 1, commencing on September 1, 2017 through September 1, 2040.

4. Loans from the City

Prior to July 1, 2011, the former Redevelopment Agency had received various advances from various City funds. These advances bore interest at the average interest rate of the City's pooled investments. Principal and accrued interest on the advances totaled \$32,768,517 at July 1, 2011. During fiscal year 2012, the City and Redevelopment Agency determined that certain advances should have instead been funded by bond proceeds of the Agency. Therefore, the Redevelopment Agency repaid advances from the City in the amount of \$7,309,447 prior to the dissolution of the Agency on January 31, 2012.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

**NOTE 21 – REDEVELOPMENT AGENCY DISSOLUTION AND SUCCESSOR AGENCY ACTIVITIES
(CONTINUED)**

E. Long-Term Obligations (Continued)

4. Loans from the City (Continued)

With the dissolution of the Agency effective February 1, 2012, the Successor Agency assumed the balance of the obligation to repay the advances in the amount of \$25,603,129 for principal and accrued interest and recorded a notes payable to the Low and Moderate Income Housing Asset Fund equal to twenty percent of the balance of the notes. During fiscal year 2013, the State Department of Finance denied the prepaid advance and required the return of \$7,309,447 to the Successor Agency. The General Fund returned the cash to the Successor Agency during fiscal year 2013. The Successor Agency received its Finding of Completion in August 2013 determining that notes are enforceable obligations.

During fiscal year 2014, the Successor Agency completed its Long-Range Property Management Plan which was approved by the Department of Finance in May 2014 and as a result, the Successor Agency transferred land that was designated for governmental use to the City in the amount of \$7,107,581. As a result of the transfer, the City cancelled the notes that had been made to the former Redevelopment Agency for the purchase of those properties, including accrued interest, in the amount of \$5,902,331.

During fiscal year 2014, the Department of Finance clarified how the interest is to be calculated on each note to the Successor Agency. The City recalculated the interest due on the notes using the revised guidance and as a result the interest receivable was reduced by \$3,030,067. The principal balance of the notes as of June 30, 2019 is \$18,302,724. Accrued interest on the notes as of June 30, 2019 is \$605,816.

NOTE 22 – SUBSEQUENT EVENTS

On November 1, 2019, the City entered into a direct placement agreement with U.S. Bank for the purchase of the 2012 Electric System Revenue Refunding Certificates of Participation (COPs) in the amount of \$54,000,000. The COPs were previously held by U.S. Bank under a direct placement agreement which expired on the same day.

The City used available cash in the Electric Fund to pay down \$36,000,000 of the COPs to reduce the balance from \$90,000,000 to \$54,000,000 and as a result, the City paid \$7,176,500 to terminate the associated interest rate swap with Bank of America Merrill Lynch.

The direct placement agreement will expire on May 1, 2023. Under this agreement, the City will pay 80 percent of the one-month LIBOR rate plus 60 basis points. The interest rate swap associated with the remaining balance of the COPs, held by Morgan Stanley, remains unchanged.

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REQUIRED SUPPLEMENTARY INFORMATION

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**CITY OF ROSEVILLE, CALIFORNIA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with
	Original	Final	Budgetary Basis	Final Budget Positive (Negative)
REVENUES:				
Taxes	\$ 107,223,620	\$ 107,881,135	\$ 115,701,573	\$ 7,820,438
Licenses and permits	2,791,864	2,800,189	3,009,035	208,846
Charges for services	20,866,367	23,706,925	16,922,583	(6,784,342)
Subventions and grants	446,601	926,559	879,477	(47,082)
Use of money and property	1,612,804	1,612,804	2,693,478	1,080,674
Fines, forfeitures and penalties	833,950	833,950	954,866	120,916
Contribution from developers	500,000	500,000	707,310	207,310
Miscellaneous revenues	1,848,249	2,989,347	4,162,343	1,172,996
TOTAL REVENUES	136,123,455	141,250,909	145,030,665	3,779,756
EXPENDITURES:				
Current:				
General Government:				
City Council	\$ 229,005	\$ 245,284	\$ 205,389	\$ 39,895
City Manager	1,287,869	1,294,026	1,155,872	138,154
Public Affairs / Communications	408,145	518,834	515,871	2,963
City Attorney	1,677,484	1,694,928	1,689,104	5,824
Human Resources	1,597,738	1,630,944	1,091,496	539,448
City Clerk	1,025,177	1,034,376	965,289	69,087
Finance	2,207,492	2,281,985	1,835,952	446,033
City Special Assessments	139,581	139,581	85,386	54,195
RFA Rentals	(1,536,499)	(1,536,499)	(1,536,499)	-
Development & Operations:				
Economic Development	814,076	814,076	539,852	274,224
Development Services	16,859,673	19,468,769	13,199,017	6,269,752
Public Works	7,871,233	7,956,251	7,936,998	19,253
Public Safety:				
Police	40,870,243	41,782,519	41,385,796	396,723
Fire	32,117,397	34,301,508	34,056,248	245,260
Parks, Recreation, and Libraries	22,911,376	23,150,477	22,224,938	925,539
Annexation payments	5,950,000	6,140,796	6,140,795	1
Debt Service:				
Principal retirement	1,114,739	1,114,739	1,114,738	1
Interest and fiscal charges	794,141	794,141	802,722	(8,581)
TOTAL EXPENDITURES	136,338,870	142,826,735	133,408,964	9,417,771
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(215,415)	(1,575,826)	11,621,701	13,197,527
OTHER FINANCING SOURCES (USES)				
Capital Lease	-	-	-	-
Transfers In	14,767,779	16,972,886	12,320,426	(4,652,460)
Transfers (Out)	(8,920,541)	(9,181,821)	(9,509,829)	(328,008)
Total Other Financing Sources (Uses)	5,847,238	7,791,065	2,810,597	(4,980,468)
NET CHANGE IN FUND BALANCE	\$ 5,631,823	\$ 6,215,239	14,432,298	\$ 8,217,059
Adjustment to budgetary basis:				
Capital outlay			1,439,023	
FUND BALANCE - BEGINNING			55,459,674	
FUND BALANCE - ENDING			\$ 68,452,949	

CITY OF ROSEVILLE, CALIFORNIA
SCHEDULE OF CHANGES IN THE NET PENSION
LIABILITY AND RELATED RATIOS
LAST TEN YEARS*

	2015		2016		2017	
	Miscellaneous	Safety	Miscellaneous	Safety	Miscellaneous	Safety
Total pension liability						
Service cost	\$ 12,410,363	\$ 7,979,496	\$ 12,377,311	\$ 7,650,925	\$ 12,872,902	\$ 7,764,644
Interest on total pension liability	35,999,301	17,970,776	38,106,634	18,851,867	40,468,522	20,340,470
Differences between expected and actual experience	-	-	(1,796,891)	(4,348,535)	316,698	3,415,651
Changes in assumptions	-	-	(9,697,397)	(5,162,388)	-	-
Benefit payments, including refunds of employee contributions	(18,188,166)	(9,003,224)	(19,339,004)	(9,908,333)	(21,009,168)	(11,124,582)
Net change in total pension liability	30,221,498	16,947,048	19,650,653	7,083,536	32,648,954	20,396,183
Total pension liability -- beginning	482,879,572	240,122,220	513,101,070	257,069,269	532,751,723	264,152,805
Total pension liability -- ending (a)	\$ 513,101,070	\$ 257,069,268	\$ 532,751,723	\$ 264,152,805	\$ 565,400,677	\$ 284,548,988
Plan fiduciary net position						
Plan to plan resource movement	\$ -	\$ -	\$ 3,810	\$ (26,514)	\$ (386)	\$ -
Contributions - employer	14,691,280	8,482,557	15,901,790	9,010,440	17,491,938	9,590,596
Contributions - employee	5,879,856	2,321,899	5,785,312	2,299,042	6,323,610	2,418,065
Net investment income	51,318,939	26,953,304	7,885,768	4,110,266	1,875,529	906,270
Benefit payments	(18,188,166)	(9,003,224)	(19,339,004)	(9,908,333)	(21,009,168)	(11,124,582)
Administrative expenses	-	-	(401,772)	(210,832)	(217,443)	(114,150)
Other Miscellaneous Income/(Expense)	-	-	-	-	-	-
Net change in fiduciary net position	53,701,909	28,754,536	9,835,904	5,274,069	4,464,080	1,676,199
Plan fiduciary net position -- beginning	293,249,174	153,271,540	346,951,083	182,026,076	356,786,987	187,300,145
Plan fiduciary net position -- ending (b)	\$ 346,951,083	\$ 182,026,076	\$ 356,786,987	\$ 187,300,145	\$ 361,251,067	\$ 188,976,344
Net pension liability -- ending (a) - (b)	\$ 166,149,987	\$ 75,043,192	\$ 175,964,736	\$ 76,852,660	\$ 204,149,610	\$ 95,572,644
Plan fiduciary net position as a percentage of the total pension liability	67.62%	70.81%	66.97%	70.91%	63.89%	66.41%
Covered payroll	\$ 67,642,462	\$ 25,304,421	\$ 70,574,246	\$ 25,172,485	\$ 74,134,013	\$ 26,276,305
Net pension liability as a percentage of covered payroll	245.63%	296.56%	249.33%	305.30%	275.38%	363.72%
Measurement date	June 30, 2014	June 30, 2014	June 30, 2015	June 30, 2015	June 30, 2016	June 30, 2016

* Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

CITY OF ROSEVILLE, CALIFORNIA
SCHEDULE OF CHANGES IN THE NET PENSION
LIABILITY AND RELATED RATIOS
LAST TEN YEARS*

	2018		2019	
	Miscellaneous	Safety	Miscellaneous	Safety
Total pension liability				
Service cost	\$ 14,861,538	\$ 9,405,915	\$ 15,197,311	\$ 8,932,221
Interest on total pension liability	42,476,046	21,361,661	44,939,359	22,591,319
Differences between expected and actual experience	(3,545,559)	(4,417,042)	8,065,105	5,319,784
Changes in assumptions	36,462,156	19,842,134	(5,705,470)	(6,138,658)
Benefit payments, including refunds of employee contributions	(23,354,942)	(11,825,080)	(27,471,425)	(13,202,641)
Net change in total pension liability	66,899,239	34,367,588	35,024,880	17,502,025
Total pension liability -- beginning	565,400,677	284,548,988	632,299,916	318,916,576
Total pension liability -- ending (a)	\$ 632,299,916	\$ 318,916,576	\$ 667,324,796	\$ 336,418,601
Plan fiduciary net position				
Plan to plan resource movement	\$ 7,316	\$ -	\$ (1,010)	\$ (530)
Contributions - employer	19,450,887	10,566,516	19,671,137	10,743,429
Contributions - employee	6,168,110	2,577,887	6,408,266	2,505,197
Net investment income	40,706,669	21,245,779	34,705,395	17,996,253
Benefit payments	(23,354,942)	(11,825,080)	(27,471,425)	(13,202,641)
Administrative expenses	(533,363)	(279,011)	(629,069)	(329,205)
Other Miscellaneous Income/(Expense)	-	-	(1,194,613)	(625,166)
Net change in fiduciary net position	42,444,677	22,286,091	31,488,681	17,087,337
Plan fiduciary net position -- beginning	361,251,067	188,976,344	403,695,744	211,262,435
Plan fiduciary net position -- ending (b)	\$ 403,695,744	\$ 211,262,435	\$ 435,184,425	\$ 228,349,772
Net pension liability -- ending (a) - (b)	\$ 228,604,172	\$ 107,654,141	\$ 232,140,371	\$ 108,068,829
Plan fiduciary net position as a percentage of the total pension liability	63.85%	66.24%	65.21%	67.88%
Covered payroll	\$ 74,964,348	\$ 26,613,359	\$ 77,213,278	\$ 27,411,760
Net pension liability as a percentage of covered payroll	304.95%	404.51%	300.65%	394.24%
Measurement date	June 30, 2017	June 30, 2017	June 30, 2018	June 30, 2018

* Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

**CITY OF ROSEVILLE, CALIFORNIA
SCHEDULE OF CONTRIBUTIONS – PENSIONS
LAST TEN YEARS***

	2015		2016		2017	
	<u>Miscellaneous</u>	<u>Safety</u>	<u>Miscellaneous</u>	<u>Safety</u>	<u>Miscellaneous</u>	<u>Safety</u>
Actuarially determined contributions	\$ 15,872,491	\$ 9,015,161	\$ 17,564,085	\$ 9,409,229	\$ 19,896,723	\$ 11,655,656
Contributions in relation to the actuarially determined contribution	15,872,491	9,015,161	17,564,085	9,409,229	19,896,723	11,655,656
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 70,574,246	\$ 25,172,485	\$ 74,134,013	\$ 26,276,305	\$ 74,964,348	\$ 26,613,359
Contributions as a percentage of covered-employee payroll	22.49%	35.81%	23.69%	35.81%	26.54%	43.80%
Notes to Schedule						
Valuation date:	6/30/2013	6/30/2013	6/30/2014	6/30/2014	6/30/2015	6/30/2015
Methods and assumptions used to determine contribution rates:						
Actuarial cost method	Entry age normal cost method					
Amortization method	Level percentage of payroll					
Asset valuation method	Market value					
Inflation	2.75%					
Salary Increase	3.3% to 14.2% depending on age, service, and type of employment					
Discount rate	7.50%					
Retirement age	50-57 for Safety; 50-67 for Miscellaneous					
Mortality	Derived using CalPERS membership data					

* Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

CITY OF ROSEVILLE, CALIFORNIA
SCHEDULE OF CONTRIBUTIONS – PENSIONS
LAST TEN YEARS*

	2018		2019	
	<u>Miscellaneous</u>	<u>Safety</u>	<u>Miscellaneous</u>	<u>Safety</u>
Actuarially determined contributions	\$ 18,499,075	\$ 11,936,348	\$20,601,494	\$12,920,861
Contributions in relation to the actuarially determined contribution	18,499,075	11,936,348	20,601,494	12,920,861
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 77,213,278	\$ 27,411,760	\$ 79,529,676	\$ 28,234,113
Contributions as a percentage of covered-employee payroll	23.96%	43.54%	25.90%	45.76%

Notes to Schedule

Valuation date:	6/30/2016	6/30/2016	6/30/2017	6/30/2017
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Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal cost method
Amortization method	Level percentage of payroll
Asset valuation method	Market value
Inflation	2.75%
Salary Increase	3.3% to 14.2% depending on age, service, and type of employment
Discount rate	7.15%
Retirement age	50-57 for Safety; 50-67 for Miscellaneous
Mortality	Derived using CalPERS membership data

* Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

CITY OF ROSEVILLE, CALIFORNIA
SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY AND RELATED RATIOS – OPEB
LAST TEN YEARS*

	2018	2019
Total OPEB liability		
Service cost	\$ 6,665,000	\$ 6,021,000
Interest on total OPEB liability	15,256,000	14,291,000
Differences between expected and actual experience	(29,958,000)	-
Changes in assumptions	11,123,000	-
Benefit payments, including refunds of employee contributions	(8,449,000)	(8,550,000)
Net change in total OPEB liability	(5,363,000)	11,762,000
Total OPEB liability -- beginning	232,271,000	226,908,000
Total OPEB liability -- ending (a)	<u>\$ 226,908,000</u>	<u>\$ 238,670,000</u>
 Plan fiduciary net position		
Contributions - employer	\$ 14,213,477	\$ 15,342,178
Miscellaneous revenue	-	69,429
Net investment income	5,902,312	7,122,750
Benefit payments	(8,449,000)	(8,550,000)
Administrative expenses	(210,775)	(144,591)
Net change in fiduciary net position	11,456,014	13,839,766
Plan fiduciary net position -- beginning	72,663,626	84,119,640
Plan fiduciary net position -- ending (b)	<u>\$ 84,119,640</u>	<u>\$ 97,959,406</u>
 Net OPEB liability -- ending (a) - (b)	<u>\$ 142,788,360</u>	<u>\$ 140,710,594</u>
 Plan fiduciary net position as a percentage of the total OPEB liability	37.07%	41.04%
 Covered payroll	113,276,000	122,503,000
 Net OPEB liability as a percentage of covered payroll	126.05%	114.86%
 Measurement date	June 30, 2018	June 30, 2019

* Fiscal year 2018 was the first year of implementation, therefore, only two years are shown.

**CITY OF ROSEVILLE, CALIFORNIA
SCHEDULE OF CONTRIBUTIONS – OPEB
LAST TEN YEARS***

	<u>2018</u>	<u>2019</u>
Actuarially determined contributions	\$ 15,132,000	\$ 15,342,000
Contributions in relation to the actuarially determined contribution	<u>14,213,000</u>	<u>15,226,000</u>
Contribution deficiency (excess)	<u>\$ 919,000</u>	<u>\$ 116,000</u>
 Covered-employee payroll	 \$ 113,273,000	 \$ 122,503,000
 Contributions as a percentage of covered- employee payroll	 12.55%	 12.43%

Notes to Schedule

Valuation date:	6/30/2017	6/30/2017
-----------------	-----------	-----------

Methods and assumptions used to determine
contribution rates:

Actuarial cost method	Entry age normal cost method
Amortization method	Level percentage of payroll
Asset valuation method	Market value
Inflation	2.75%
Salary Increase	Aggregate of 3.00%
Discount rate	6.25%
 Mortality	 Derived using CalPERS membership data

* Fiscal year 2018 was the first year of implementation, therefore, only two years are shown.

CITY OF ROSEVILLE, CALIFORNIA
MODIFIED APPROACH TO REPORTING STREET PAVEMENT COSTS
FOR THE YEAR ENDED JUNE 30, 2019

GASB Statement No. 34 allows the City to use the Modified Approach with respect to infrastructure assets instead of depreciating these assets. The Modified Approach may be used if two requirements are met:

- 1) The City must have an asset management system (AMS) with certain features:
 - It must maintain an up-to-date inventory of the infrastructure assets.
 - It must estimate the annual costs to maintain and preserve those assets at the condition level the City has established and disclosed through administrative or executive policy or legislative action.
 - The AMS must be used to assess the condition of the assets periodically, using a measurement scale.
 - The condition assessments must be replicable as those that are based on sufficiently understandable and complete measurement methods such that different measurers using the same methods would reach substantially similar results.
- 2) The City must document that the roads are being preserved approximately at or above the condition level the City has established and disclosed. This documentation must include the results of the three most recent complete condition assessments and must provide reasonable assurance that the assets are being preserved approximately at or above the intended condition level.

Street Pavement

The City has elected to use the Modified Approach to report street pavement costs. The City uses a computerized Pavement Management System to track the condition levels of each of the street sections.

The condition of the pavement is based on a weighted average of seven distress factors found in pavement surfaces. The pavement management system uses a measurement scale that is based on a condition index ranging from zero for a failed pavement to 100 for pavement with perfect condition. The condition index is used to classify pavement in good or better condition (70-100), fair condition (55-69), and substandard condition (less than 55).

The City's maintenance costs are budgeted to be \$5,265,978 in fiscal year 2020. The Pavement Quality Index (PQI) for the City's street pavement for the last five years is as follows:

Fiscal Year	PQI		Maintenance Budget	Actual Maintenance
	Arterial/ Collector	Residential		
2015	72	70	\$ 6,295,490	\$ 5,009,404
2016	71	70	15,242,792	6,220,458
2017	72	69	14,379,921	11,893,473
2018	72	70	3,491,657	5,154,352
2019	74	69	3,136,162	12,387,602

The City's policy based on current funding is to maintain arterial and collector roadways at an average Pavement Quality Index (PQI) of 72 and residential roadways at an average PQI of 65. This rating allows for minor cracking and releveling of the pavement along with minor roughness that could be noticeable to drivers traveling at posted speed. The City expended \$12,387,602 for street preservation in fiscal year 2019.

CITY OF ROSEVILLE, CALIFORNIA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2019

NOTE 1 – BUDGETS AND BUDGETARY ACCOUNTING

A. Budgeting Procedures

The City follows these procedures in establishing the budgetary data:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. The budget is legally enacted through passage of minute order and ordinance.
4. The City Manager or designee is authorized to apply prudent monitoring procedures to assure that actual expenditures/expenses of the City do not exceed the appropriations at the major summary categories (salaries and benefits, operating services and supplies, and capital outlay) by organization key within each fund in conformance with the adopted policies set by the City Council. Capital Improvement Projects, including annual projects, may not exceed budget at the total project level. Additional appropriations or interfund transfers not included in the original budget ordinance require approval by the City Council.
5. Expenditures may not legally exceed budgeted appropriations at the department by fund.
6. A formal budgetary process is employed as a management control device during the year.
7. Budgets are adopted for all governmental funds. In addition, the capital projects funds are budgeted on a project length basis and therefore are not comparable on an annual basis.

B. Adjustments to GAAP Basis from Budgetary Basis

City budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) except that capital projects expenditures are budgeted on a project length basis rather than a fiscal year. The effects of these differences are shown as capital outlay in the budget and actual statements.

C. Encumbrances

Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrance accounting is employed as an extension of formal budgetary integration in all budgeted funds. Encumbrances outstanding at year end are reported as restricted, committed or assigned fund balances, as applicable, since they do not constitute expenditures or liabilities and are reappropriated in the following year. Unexpended appropriations lapse at year end and must be carried forward to be reappropriated in the following year.

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NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Landscape and Lighting and Service Districts Fund. To account for the collection of assessment revenue from property owners for the maintenance of surrounding park and landscaping improvements within the boundaries of each district.

State Gasoline Tax Fund. To account for revenue apportioned to the City from the State-collected gas tax revenues and spent for construction and maintenance of City streets.

Traffic Safety Fund. To account for the City's share of fines generated from violations of the State Motor Vehicle Code.

Trench Cut Recovery Fund. To account for the collection of fees charged by the City for cutting trenches in paved roadway and spent for maintaining the street if useful life is decreased.

Technology Replacement Fund. To account for the activities related to the City's permit system funded by a 3 percent technology fee on permits.

Open Space Fund. To account for the accumulation of funding for the maintenance of the City's bike trails and open spaces.

Tree Propagation Fund. To account for fees assessed on oak tree removal and expended on the continuation and preservation of tree planting within the City.

Grants Fund. To account for monies various housing and police grants received from federal, state, and local grantors.

Housing Authority Housing Choice Voucher Fund. To account for monies received from the U.S. Department of Housing and Urban Development and expended for rental assistance to low income households within the Roseville and Rocklin areas.

Affordable Housing Fund. To account for monies received from property whose land use was changed from residential to commercial and from affordable housing agreements. These monies are then used to fund other affordable housing projects.

Low/Mod Income Housing Asset Fund. To account for the activities related to the assets assumed by the City as Housing Successor to the housing activities of the former Redevelopment Agency of the City of Roseville.

Cable TV PEG Fund. To account for activity related to Public, Educational, and Governmental Access TV Channels.

Police Evidence Fund. To account for confiscated property and evidence funds for the Police department.

NON-MAJOR GOVERNMENTAL FUNDS (CONTINUED)

Roseville Community Development Corporation Fund. To account for revenues and expenditures of the Corporation for economic development, affordable housing and other community programs.

Golf Fund. This fund accounts for all financial transactions associated relating to the development, operations, and maintenance of the City's public golf courses.

DEBT SERVICE FUND

Debt service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Roseville Finance Authority Fund. To account for the accumulation of resources from lease payments and the payment of long-term debt incurred by the Finance Authority.

CAPITAL PROJECTS FUNDS

Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

Traffic Mitigation Fund. To account for revenues and expenditures related to major roadways and related structures such as bridges or interchanges.

Al Johnson Wildlife Area Fund. To account for activity related to the maintenance of the AL Johnson Wildlife area.

Community Facilities District Projects Fund. This fund is used to account for specific public improvements such as streets, sewers, storm drains, sidewalks or other amenities funded by special taxes against benefited properties.

Roadway Fund. To account for non-Gas Tax grants and other restricted revenues to construct and or maintain City streets.

General Fund Capital Projects Rehabilitation Fund. To account for the approved rehabilitation of existing City property funded by the General Fund.

RFA Capital Projects Fund. To account for specific public improvements such as streets, sewers, storm drains, sidewalks or other amenities funded by special assessments against benefited properties.

Development Impact Fee Fund. To account for fees applied to new construction and expended for the development of public facilities for which it creates a need.

NON-MAJOR GOVERNMENTAL FUNDS (CONTINUED)

PERMANENT FUNDS

Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs—that is, for the benefit of the government or its citizenry.

Citizens Benefit Fund. A permanent fund established to account for the proceeds from the sale of any municipally owned Hospital and interest earnings expended for improving the quality of life for the citizens of the City of Roseville.

Roseville Aquatics Complex Maintenance Fund. A permanent fund established to account for contribution from the High School District. Only the interest earnings can be spent on helping maintain the Aquatics Complex.

CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2019

	SPECIAL REVENUE FUNDS			
	Landscape and Lighting and Service Districts	State Gasoline Tax	Traffic Safety	Trench Cut Recovery Fund
ASSETS:				
Cash and investments	\$ 13,980,134	\$ 13,575,159	\$ 983,366	\$ 156,032
Cash with fiscal agents	-	-	-	-
Receivables	476,861	512,477	13,293	833
Developer permit fees receivable	-	-	-	-
Notes receivable	-	2,098,900	-	-
Land held for resale	-	-	-	-
Total Assets	<u>\$ 14,456,995</u>	<u>\$ 16,186,536</u>	<u>\$ 996,659</u>	<u>\$ 156,865</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:				
Liabilities:				
Accounts payable	\$ 472,253	\$ 138,809	\$ 2,124	\$ -
Accrued liabilities	-	-	-	-
Due to other funds	-	-	-	-
Due to other government agencies	-	-	-	-
Advances from other funds	-	-	-	-
Deposits	-	-	-	-
Unearned revenue	29,250	-	-	-
Total Liabilities	<u>501,503</u>	<u>138,809</u>	<u>2,124</u>	<u>-</u>
Deferred Inflows of Resources:				
Unavailable revenue	-	-	-	-
Fund Balances:				
Nonspendable	-	-	-	-
Restricted	13,955,492	16,047,727	994,535	156,865
Assigned	-	-	-	-
Unassigned	-	-	-	-
Total Fund Balances (Deficit)	<u>13,955,492</u>	<u>16,047,727</u>	<u>994,535</u>	<u>156,865</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 14,456,995</u>	<u>\$ 16,186,536</u>	<u>\$ 996,659</u>	<u>\$ 156,865</u>

SPECIAL REVENUE FUNDS

Technology Replacement	Open Space	Tree Propagation	Grants	Housing Authority Housing Choice Voucher	Affordable Housing	Low/Mod Income Housing Asset
\$ 1,499,802	\$ 785,515	\$ 2,288,690	\$ 1,452,112	\$ 576,976	\$ 5,710,159	\$ 1,011,879
-	-	-	-	44,178	-	-
8,032	3,571	11,637	979,098	10,735	485,296	1,095,973
-	-	-	-	-	-	-
-	-	-	13,309,406	-	9,637,557	14,964,420
-	-	-	-	-	-	4,023,000
<u>\$ 1,507,834</u>	<u>\$ 789,086</u>	<u>\$ 2,300,327</u>	<u>\$ 15,740,616</u>	<u>\$ 631,889</u>	<u>\$ 15,833,012</u>	<u>\$ 21,095,272</u>
\$ 23,220	\$ 18,079	\$ 1,941	\$ 14,093	\$ 56,802	\$ 134,645	\$ -
-	-	-	-	44,178	16,077	-
-	-	-	-	-	-	-
-	-	-	-	1,668	316,423	476,126
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
<u>23,220</u>	<u>18,079</u>	<u>1,941</u>	<u>14,093</u>	<u>102,648</u>	<u>467,145</u>	<u>476,126</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>14,279,102</u>	<u>-</u>	<u>9,772,557</u>	<u>11,040,349</u>
-	-	-	-	-	-	-
1,484,614	771,007	2,298,386	1,447,421	529,241	5,593,310	9,578,797
-	-	-	-	-	-	-
-	-	-	-	-	-	-
<u>1,484,614</u>	<u>771,007</u>	<u>2,298,386</u>	<u>1,447,421</u>	<u>529,241</u>	<u>5,593,310</u>	<u>9,578,797</u>
<u>\$ 1,507,834</u>	<u>\$ 789,086</u>	<u>\$ 2,300,327</u>	<u>\$ 15,740,616</u>	<u>\$ 631,889</u>	<u>\$ 15,833,012</u>	<u>\$ 21,095,272</u>

(Continued)

CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2019

	SPECIAL REVENUE FUNDS			
	Cable TV PEG	Police Evidence	Roseville Community Development Corporation	Golf
ASSETS:				
Cash and investments	\$ 1,340,764	\$ 252,118	\$ 2,623,770	\$ -
Cash with fiscal agents	-	-	-	-
Receivables	99,344	1,309	24,680	387,566
Developer permit fees receivable	-	-	-	-
Notes receivable	-	-	350,987	-
Land held for resale	-	-	-	-
Total Assets	<u>\$ 1,440,108</u>	<u>\$ 253,427</u>	<u>\$ 2,999,437</u>	<u>\$ 387,566</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:				
Liabilities:				
Accounts payable	\$ 567	\$ -	\$ 20,804	\$ 144,828
Accrued liabilities	-	-	-	2,235,038
Due to other funds	-	-	-	199,909
Due to other government agencies	-	-	-	-
Advances from other funds	-	-	1,475,951	2,115,000
Deposits	-	-	12,500	-
Unearned revenue	-	-	-	-
Total Liabilities	<u>567</u>	<u>-</u>	<u>1,509,255</u>	<u>4,694,775</u>
Deferred Inflows of Resources:				
Unavailable revenue	<u>-</u>	<u>-</u>	<u>350,987</u>	<u>-</u>
Fund Balances:				
Nonspendable	-	-	-	-
Restricted	1,439,541	253,427	1,139,195	-
Assigned	-	-	-	-
Unassigned	-	-	-	(4,307,209)
Total Fund Balances (Deficit)	<u>1,439,541</u>	<u>253,427</u>	<u>1,139,195</u>	<u>(4,307,209)</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 1,440,108</u>	<u>\$ 253,427</u>	<u>\$ 2,999,437</u>	<u>\$ 387,566</u>

DEBT SERVICE FUND		CAPITAL PROJECTS FUNDS				
Roseville Finance Authority	Development Impact	Traffic Mitigation	Al Johnson Wildlife Area	Community Facilities District Projects	Roadway	General Fund Capital Projects
\$ 2,880	\$ 66,307,651	\$ 27,946,908	\$ 1,145,533	\$ 6,808,044	\$ 2,813,492	\$ 10,069,427
-	-	-	-	24,669,310	-	-
8,170	2,024,631	8,848,259	6,022	36,359	9,004	62,884
-	611,731	-	-	-	-	-
-	601,397	-	-	-	-	-
-	-	-	-	-	-	-
<u>\$ 11,050</u>	<u>\$ 69,545,410</u>	<u>\$ 36,795,167</u>	<u>\$ 1,151,555</u>	<u>\$ 31,513,713</u>	<u>\$ 2,822,496</u>	<u>\$ 10,132,311</u>
\$ -	\$ 616,125	\$ 3,068,683	\$ -	\$ -	\$ 386,252	\$ 877,049
-	-	-	-	-	-	-
-	442,387	-	-	-	-	-
-	-	-	-	-	-	-
-	7,191,540	-	-	-	-	-
-	-	-	-	-	-	-
-	464,378	307,865	-	-	-	-
-	8,714,430	3,376,548	-	-	386,252	877,049
-	1,213,128	7,735,142	-	-	-	-
-	-	-	-	-	-	-
11,050	59,617,852	25,683,477	1,151,555	31,513,713	2,436,244	-
-	-	-	-	-	-	9,255,262
-	-	-	-	-	-	-
<u>11,050</u>	<u>59,617,852</u>	<u>25,683,477</u>	<u>1,151,555</u>	<u>31,513,713</u>	<u>2,436,244</u>	<u>9,255,262</u>
<u>\$ 11,050</u>	<u>\$ 69,545,410</u>	<u>\$ 36,795,167</u>	<u>\$ 1,151,555</u>	<u>\$ 31,513,713</u>	<u>\$ 2,822,496</u>	<u>\$ 10,132,311</u>

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CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2019

	CAPITAL PROJECTS FUND		PERMANENT FUNDS	
	RFA Capital Projects	Citizens Benefit	Roseville Aquatics Complex Maintenance	Total Non-Major Governmental Funds
ASSETS:				
Cash and investments	\$ 1,955,870	\$ 17,685,585	\$ 616,752	\$ 181,588,618
Cash with fiscal agents	297	-	-	24,713,785
Receivables	389	99,815	3,450	15,209,688
Developer permit fees receivable	-	-	-	611,731
Notes receivable	-	-	-	40,962,667
Land held for resale	-	-	-	4,023,000
Total Assets	<u>\$ 1,956,556</u>	<u>\$ 17,785,400</u>	<u>\$ 620,202</u>	<u>\$ 267,109,489</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:				
Liabilities:				
Accounts payable	\$ -	\$ 3,000	\$ -	\$ 5,979,274
Accrued liabilities	(29)	-	-	2,295,264
Due to other funds	-	-	-	642,296
Due to other government agencies	-	-	-	794,217
Advances from other funds	-	-	-	10,782,491
Deposits	-	-	600,000	612,500
Unearned revenue	-	-	-	801,493
Total Liabilities	<u>(29)</u>	<u>3,000</u>	<u>600,000</u>	<u>21,907,535</u>
Deferred Inflows of Resources:				
Unavailable revenue	-	-	-	44,391,265
Fund Balances:				
Nonspendable	-	17,782,400	-	17,782,400
Restricted	1,956,585	-	20,202	178,080,236
Assigned	-	-	-	9,255,262
Unassigned	-	-	-	(4,307,209)
Total Fund Balances (Deficit)	<u>1,956,585</u>	<u>17,782,400</u>	<u>20,202</u>	<u>200,810,689</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 1,956,556</u>	<u>\$ 17,785,400</u>	<u>\$ 620,202</u>	<u>\$ 267,109,489</u>

**CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2019**

	SPECIAL REVENUE FUNDS			
	Landscape and Lighting and Service Districts	State Gasoline Tax	Traffic Safety	Trench Cut Recovery Fund
REVENUES:				
Taxes	\$ 11,444,805	\$ -	\$ -	\$ -
Charges for services	-	-	-	-
Subventions and grants	-	2,678,105	-	-
Use of money and property	490,685	437,143	-	6,493
Fines, forfeitures and penalties	-	-	222,328	-
Contributions from developers and others	-	-	-	-
Miscellaneous revenues	411	2,672,274	-	-
Total Revenues	11,935,901	5,787,522	222,328	6,493
EXPENDITURES:				
Current:				
General government	-	14,580	-	115
Development and operations	-	-	-	-
Public works	-	2,907	-	-
Public safety:				
Police	-	-	-	-
Parks and recreation	5,990,309	-	-	-
Housing assistance payments	-	-	-	-
Capital outlay	-	824,624	-	-
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total Expenditures	5,990,309	842,111	-	115
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	5,945,592	4,945,411	222,328	6,378
OTHER FINANCING SOURCES (USES):				
Proceeds from disposition of assets	-	-	-	-
Transfers in	-	-	-	-
Transfers out	(4,510,330)	(2,032,454)	-	-
Total Other Financing Sources (Uses)	(4,510,330)	(2,032,454)	-	-
Net change in fund balance	1,435,262	2,912,957	222,328	6,378
FUND BALANCES (DEFICIT) - BEGINNING	12,520,230	13,134,770	772,207	150,487
FUND BALANCES - ENDING	\$ 13,955,492	\$ 16,047,727	\$ 994,535	\$ 156,865

SPECIAL REVENUE FUNDS

Technology Replacement	Open Space	Tree Propagation	Grants	Housing Authority Housing Choice Voucher	Affordable Housing	Low/Mod Income Housing Asset
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533,759	4,266	240,133	-	-	889	-
-	-	-	2,178,831	5,448,163	430,200	-
39,001	26,559	85,322	73,171	-	313,982	64,096
-	-	-	-	-	-	-
-	-	-	-	-	412,277	4,023,000
-	12,096	-	499,503	129	192,576	61,729
572,760	42,921	325,455	2,751,505	5,448,292	1,349,924	4,148,825
1,522	9,766	6,824	391	-	7,747	5,987
231,970	-	-	1,196,758	641,216	2,202,894	291,149
-	-	-	-	-	-	-
-	-	-	36,826	-	-	-
-	512,826	140,282	-	-	-	-
-	-	-	-	4,673,530	-	-
-	-	-	111,210	-	277,430	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
233,492	522,592	147,106	1,345,185	5,314,746	2,488,071	297,136
339,268	(479,671)	178,349	1,406,320	133,546	(1,138,147)	3,851,689
-	-	-	-	-	-	-
-	634,918	-	-	-	-	-
-	(5,255)	-	(760,863)	-	(425)	(5,162)
-	629,663	-	(760,863)	-	(425)	(5,162)
339,268	149,992	178,349	645,457	133,546	(1,138,572)	3,846,527
1,145,346	621,015	2,120,037	801,964	395,695	6,731,882	5,732,270
\$ 1,484,614	\$ 771,007	\$ 2,298,386	\$ 1,447,421	\$ 529,241	\$ 5,593,310	\$ 9,578,797

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**CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2019**

	SPECIAL REVENUE FUNDS			
	Cable TV PEG	Police Evidence	Roseville Community Development Corporation	Golf
REVENUES:				
Taxes	\$ -	\$ -	\$ -	\$ -
Charges for services	-	-	-	1,873,054
Subventions and grants	-	-	57,500	-
Use of money and property	43,781	9,196	16,297	-
Fines, forfeitures and penalties	-	-	-	-
Contributions from developers and others	-	-	-	-
Miscellaneous revenues	373,414	28,593	37,690	6,001
Total Revenues	417,195	37,789	111,487	1,879,055
EXPENDITURES:				
Current:				
General government	77,694	-	-	-
Development and operations	-	-	382,230	-
Public works	-	-	-	-
Public safety:				
Police	-	-	-	-
Parks and recreation	-	-	-	2,124,400
Housing assistance payments	-	-	-	-
Capital outlay	-	-	-	-
Debt service:				
Principal retirement	-	-	17,066	429,577
Interest and fiscal charges	-	-	20,284	93,711
Total Expenditures	77,694	-	419,580	2,647,688
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	339,501	37,789	(308,093)	(768,633)
OTHER FINANCING SOURCES (USES):				
Proceeds from disposition of assets	-	-	1,232,674	-
Transfers in	-	-	55,000	2,205,668
Transfers out	-	-	-	(16,155)
Total Other Financing Sources (Uses)	-	-	1,287,674	2,189,513
Net change in fund balance	339,501	37,789	979,581	1,420,880
FUND BALANCES (DEFICIT) - BEGINNING	1,100,040	215,638	159,614	(5,728,089)
FUND BALANCES - ENDING	\$ 1,439,541	\$ 253,427	\$ 1,139,195	\$ (4,307,209)

DEBT SERVICE FUND		CAPITAL PROJECTS FUNDS				
Roseville Finance Authority	Development Impact	Traffic Mitigation	Al Johnson Wildlife Area	Community Facilities District Projects	Roadway	General Fund Capital Projects
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	10,560,357	4,051,245	945	-	-	-
-	-	121,259	-	-	143,103	-
2,400,229	2,829,020	1,241,271	108,316	443,189	53,963	595,054
-	-	-	-	-	-	88,568
-	47,119	355,999	-	24,433,558	-	-
-	223,869	-	-	-	107,559	43,498
2,400,229	13,660,365	5,769,774	109,261	24,876,747	304,625	727,120
1,102,750	450,059	31,556	-	-	5,344	-
-	60,322	-	-	-	-	-
-	62,245	126	-	-	2,053	389,820
-	-	-	-	-	-	-
-	122,807	-	48,385	-	-	-
-	-	-	-	-	-	-
-	7,455,221	8,372,301	-	3,731,325	9,527,904	7,577,145
-	-	-	-	-	-	-
523,168	70,849	-	-	-	-	-
1,625,918	8,221,503	8,403,983	48,385	3,731,325	9,535,301	7,966,965
774,311	5,438,862	(2,634,209)	60,876	21,145,422	(9,230,676)	(7,239,845)
-	-	-	-	-	-	289,053
-	362,004	970,937	-	-	10,487,590	3,039,124
(866,019)	(2,623,445)	(1,259,404)	-	-	(1,332,105)	(69,583)
(866,019)	(2,261,441)	(288,467)	-	-	9,155,485	3,258,594
(91,708)	3,177,421	(2,922,676)	60,876	21,145,422	(75,191)	(3,981,251)
102,758	56,440,431	28,606,153	1,090,679	10,368,291	2,511,435	13,236,513
\$ 11,050	\$ 59,617,852	\$ 25,683,477	\$ 1,151,555	\$ 31,513,713	\$ 2,436,244	\$ 9,255,262

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**CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2019**

	CAPITAL PROJECTS FUND	PERMANENT FUNDS		
	RFA Capital Projects	Citizens Benefit	Roseville Aquatics Complex Maintenance	Total Non-Major Governmental Funds
REVENUES:				
Taxes	\$ -	\$ -	\$ -	\$ 11,444,805
Charges for services	-	-	-	17,264,648
Subventions and grants	-	-	-	11,057,161
Use of money and property	3,278	1,276,200	13,642	10,569,888
Fines, forfeitures and penalties	-	-	-	310,896
Contributions from developers and others	-	-	-	29,271,953
Miscellaneous revenues	1,022,321	5,569	-	5,287,232
Total Revenues	1,025,599	1,281,769	13,642	85,206,583
EXPENDITURES:				
Current:				
General government	-	415,430	-	2,129,765
Development and operations	-	-	-	5,006,539
Public works	-	-	-	457,151
Public safety:				
Police	-	-	-	36,826
Parks and recreation	-	-	-	8,939,009
Housing assistance payments	-	-	-	4,673,530
Capital outlay	-	-	-	37,877,160
Debt service:				
Principal retirement	-	-	-	446,643
Interest and fiscal charges	-	-	-	708,012
Total Expenditures	-	415,430	-	60,274,635
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,025,599	866,339	13,642	24,931,948
OTHER FINANCING SOURCES (USES):				
Proceeds from disposition of assets	-	-	-	1,521,727
Transfers in	866,018	-	-	18,621,259
Transfers out	-	-	-	(13,481,200)
Total Other Financing Sources (Uses)	866,018	-	-	6,661,786
Net change in fund balance	1,891,617	866,339	13,642	31,593,734
FUND BALANCES (DEFICIT) - BEGINNING	64,968	16,916,061	6,560	169,216,955
FUND BALANCES - ENDING	\$ 1,956,585	\$ 17,782,400	\$ 20,202	\$ 200,810,689

**CITY OF ROSEVILLE, CALIFORNIA
BUDGETED NON-MAJOR FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019**

	LANDSCAPE AND LIGHTING SERVICE DISTRICTS			STATE GASOLINE TAX		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES:						
Taxes	\$ 13,084,831	\$ 11,444,805	\$ (1,640,026)	\$ -	\$ -	\$ -
Subventions and grants	-	-	-	3,462,162	2,678,105	(784,057)
Use of money and property	187,639	490,685	303,046	137,664	437,143	299,479
Fines, forfeitures and penalties	-	-	-	-	-	-
Miscellaneous revenues	-	411	411	2,256,231	2,672,274	416,043
Total Revenues	<u>13,272,470</u>	<u>11,935,901</u>	<u>(1,336,569)</u>	<u>5,856,057</u>	<u>5,787,522</u>	<u>(68,535)</u>
EXPENDITURES:						
Current:						
Operating services and supplies						
General government	-	-	-	-	14,580	(14,580)
Public works:						
Highway Users Tax Operations				44,030	2,907	41,123
Parks and recreation:						
Olympus Pointe Lld Zone A	213,530	135,928	77,602	-	-	-
Olympus Pointe Lld Zone D	72,584	52,799	19,785	-	-	-
Nwrld Zone A	620,632	576,888	43,744	-	-	-
Nwrld Zone B	24,479	21,396	3,083	-	-	-
Johnson Ranch Lld Zone A	5,055	4,981	74	-	-	-
Johnson Ranch Lld Zone B	2,257	2,215	42	-	-	-
Johnson Ranch Lld Zone C	2,611	2,552	59	-	-	-
Johnson Ranch Lld Zone D	324	132	192	-	-	-
Johnson Ranch Lld Zone E	3,726	3,707	19	-	-	-
Ncrld Zone A	507,827	486,933	20,894	-	-	-
Ncrld Zone B	148,437	120,924	27,513	-	-	-
Ncrld Zone F	22,998	18,582	4,416	-	-	-
Ncrld Zone G	28,814	20,208	8,606	-	-	-
Infill Lld Zone A	8,325	6,458	1,867	-	-	-
Infill Lld Zone B	19,975	6,572	13,403	-	-	-
Infill Lld Zone C	12,201	9,326	2,875	-	-	-
Nrcfd 2 Sd Zone A	54,311	39,193	15,118	-	-	-
Nrcfd 2 Sd Zone B	75,197	73,024	2,173	-	-	-
Nrcfd 2 Sd Zone C	180,842	164,915	15,927	-	-	-
Nrcfd 2 Sd Zone E	20,601	11,038	9,563	-	-	-
Historic District Lld	78,864	57,417	21,447	-	-	-
Riverside District Lld	71,869	47,937	23,932	-	-	-
Stone Point Cfd #4 (Sd)	59,212	46,296	12,916	-	-	-
Infill Cfd4-Wdcrk Oaks Preser	12,845	12,686	159	-	-	-
HP Campus Oaks Cfd #2	132,641	111,762	20,879	-	-	-
Northwest Roseville SP LLD	69,719	13,475	56,244	-	-	-
Westbrook SRV Dist CFDA	300,000	-	300,000	-	-	-
Stoneridge Cfd #1 Srv Dist	565,468	472,192	93,276	-	-	-
Stoneridge Parcel 1 Cfd #2 Sd	31,577	29,623	1,954	-	-	-
Woodcrk West - Services District	358,447	336,517	21,930	-	-	-
Crocker Ranch Services District	276,930	230,486	46,444	-	-	-
Highland Res north Srv Dist	530,637	465,979	64,658	-	-	-
Vernon St Lighting/Landscape	57,491	42,525	14,966	-	-	-
Woodcreek East Services Dist	154,181	127,683	26,498	-	-	-
Stone Point Cfd #2 Srv Dist	49,901	47,976	1,925	-	-	-
Westpark Cfd #2 Services Dist	1,024,984	962,691	62,293	-	-	-
Fiddymnt Ranch Cfd #2 Sd	1,076,878	889,262	187,616	-	-	-
Municipal Services Cfd #3	177,797	177,329	468	-	-	-
Longmeadow Cfd #2 Sd	139,635	114,825	24,810	-	-	-
Infill Services Cfd	49,748	45,877	3,871	-	-	-
Total Expenditures	<u>7,243,550</u>	<u>5,990,309</u>	<u>1,253,241</u>	<u>44,030</u>	<u>17,487</u>	<u>26,543</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>6,028,920</u>	<u>5,945,592</u>	<u>(83,328)</u>	<u>5,812,027</u>	<u>5,770,035</u>	<u>(41,992)</u>
OTHER FINANCING SOURCES (USES):						
Transfers in				4,552,480	-	(4,552,480)
Transfers out	(4,469,885)	(4,510,330)	(40,445)	(8,334,673)	(2,032,454)	6,302,219
Total Other Financing Sources (Uses)	<u>(4,469,885)</u>	<u>(4,510,330)</u>	<u>(40,445)</u>	<u>(3,782,193)</u>	<u>(2,032,454)</u>	<u>1,749,739</u>
NET CHANGE IN FUND BALANCE	<u>\$ 1,559,035</u>	<u>1,435,262</u>	<u>\$ (123,773)</u>	<u>\$ 2,029,834</u>	<u>3,737,581</u>	<u>\$ 1,707,747</u>
Adjustment to Budgetary Basis:						
Capital Outlay					(824,624)	
FUND BALANCE (DEFICIT) - BEGINNING		<u>12,520,230</u>			<u>13,134,770</u>	
FUND BALANCE - ENDING		<u>\$ 13,955,492</u>			<u>\$ 16,047,727</u>	

(Continued)

**CITY OF ROSEVILLE, CALIFORNIA
BUDGETED NON-MAJOR FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019**

	TECHNOLOGY REPLACEMENT			OPEN SPACE		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES:						
Charges for services	\$ 565,000	\$ 533,759	\$ (31,241)	\$ -	\$ 4,266	\$ 4,266
Subventions and grants	-	-	-	-	-	-
Use of money and property	7,317	39,001	31,684	6,355	26,559	20,204
Miscellaneous revenues	-	-	-	12,096	12,096	-
Total Revenues	<u>572,317</u>	<u>572,760</u>	<u>443</u>	<u>18,451</u>	<u>42,921</u>	<u>24,470</u>
EXPENDITURES:						
Current:						
General Government	96,281	1,522	94,759	-	9,766	(9,766)
Operating services and supplies:						
Rehabilitation Account	-	-	-	-	-	-
CDBG	-	-	-	-	-	-
HOME Investment Partnerships	-	-	-	-	-	-
Cal/Home	-	-	-	-	-	-
Begin Program	-	-	-	-	-	-
Development and Operations	461,931	231,970	229,961	-	-	-
Parks and recreation:						
Native Tree Projects	-	-	-	-	-	-
Non-native Tree Projects	-	-	-	-	-	-
Bike Trail Maintenance	-	-	-	666,670	512,826	153,844
Public safety:						
Police:						
Forfeited property	-	-	-	-	-	-
Federal Asset Seizure	-	-	-	-	-	-
Total Expenditures	<u>558,212</u>	<u>233,492</u>	<u>324,720</u>	<u>666,670</u>	<u>522,592</u>	<u>144,078</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>14,105</u>	<u>339,268</u>	<u>325,163</u>	<u>(648,219)</u>	<u>(479,671)</u>	<u>168,548</u>
OTHER FINANCING SOURCES (USES):						
Transfers in	-	-	-	556,163	634,918	78,755
Transfers out	(95,054)	-	95,054	(5,255)	(5,255)	-
Total Other Financing Sources (Uses)	<u>(95,054)</u>	<u>-</u>	<u>95,054</u>	<u>550,908</u>	<u>629,663</u>	<u>78,755</u>
NET CHANGE IN FUND BALANCE	<u>\$ (80,949)</u>	<u>339,268</u>	<u>\$ 420,217</u>	<u>\$ (97,311)</u>	<u>149,992</u>	<u>\$ 247,303</u>
Adjustment to Budgetary Basis:						
Capital Outlay		-			-	
FUND BALANCE (DEFIFICT) - BEGINNING		<u>1,145,346</u>			<u>621,015</u>	
FUND BALANCE - ENDING		<u>\$ 1,484,614</u>			<u>\$ 771,007</u>	

(Continued)

TREE PROPOGATION			GRANTS		
Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
\$ 32,000	\$ 240,133	\$ 208,133	\$ -	\$ -	\$ -
-	-	-	1,674,789	2,178,831	504,042
26,695	85,322	58,627	19,976	73,171	53,195
-	-	-	1,509,237	499,503	(1,009,734)
58,695	325,455	266,760	3,204,002	2,751,505	(452,497)
-	6,824	(6,824)	-	391	(391)
-	-	-	700,000	-	700,000
-	-	-	1,526,354	1,132,634	393,720
-	-	-	603,899	4,124	599,775
-	-	-	278,058	-	278,058
-	-	-	106,077	60,000	46,077
-	-	-	-	-	-
218,509	97,898	120,611	-	-	-
194,969	42,384	152,585	-	-	-
-	-	-	-	-	-
-	-	-	50,000	30,974	19,026
-	-	-	40,000	5,852	34,148
413,478	147,106	266,372	3,304,388	1,233,975	2,070,413
(354,783)	178,349	533,132	(100,386)	1,517,530	1,617,916
-	-	-	-	-	-
-	-	-	-	(760,863)	(760,863)
-	-	-	-	(760,863)	(760,863)
\$ (354,783)	178,349	\$ 533,132	\$ (100,386)	756,667	\$ 857,053
-	-	-	(111,210)	-	-
2,120,037	-	-	801,964	-	-
\$ 2,298,386	-	-	\$ 1,447,421	-	-

(Continued)

**CITY OF ROSEVILLE, CALIFORNIA
BUDGETED NON-MAJOR FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019**

	HOUSING AUTHORITY HOUSING CHOICE VOUCHERS			AFFORDABLE HOUSING		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES:						
Charges for services	\$ -	\$ -	\$ -	\$ -	\$ 889	\$ 889
Subventions and grants	4,855,881	5,448,163	592,282	125,000	430,200	305,200
Use of money and property	-	-	-	128,768	313,982	185,214
Contributions from developers	-	-	-	120,000	412,277	292,277
Miscellaneous revenues	-	129	129	67,000	192,576	125,576
Total Revenues	4,855,881	5,448,292	592,411	440,768	1,349,924	909,156
EXPENDITURES:						
Current:						
Salaries and benefits:						
Planning:						
Housing Authority	642,079	641,216	863	-	-	-
Operating services and supplies:						
General government	-	-	-	-	7,747	(7,747)
Development and operations	-	-	-	2,443,482	2,202,894	240,588
Housing assistance payments	4,200,849	4,673,530	(472,681)	-	-	-
Total Expenditures	4,842,928	5,314,746	(471,818)	2,443,482	2,210,641	232,841
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	12,953	133,546	120,593	(2,002,714)	(860,717)	1,141,997
OTHER FINANCING SOURCES (USES):						
Proceeds from the sale of property	-	-	-	(425)	(425)	-
Transfers out	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	(425)	(425)	-
NET CHANGE IN FUND BALANCE	\$ 12,953	133,546	\$ 120,593	\$ (2,003,139)	(861,142)	\$ 1,141,997
Adjustment to Budgetary Basis:						
Capital Outlay		-			(277,430)	
FUND BALANCE (DEFICIT) - BEGINNING		395,695			6,731,882	
FUND BALANCE - ENDING		\$ 529,241			\$ 5,593,310	

LOW/MOD INCOME HOUSING ASSET FUND			CABLE TV PEG		
Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
22,433	64,096	41,663	14,001	43,781	29,780
56,394	4,023,000	3,966,606	-	-	-
59,125	61,729	2,604	237,400	373,414	136,014
137,952	4,148,825	4,010,873	251,401	417,195	165,794
-	-	-	-	-	-
-	5,987	(5,987)	179,750	77,694	102,056
327,572	291,149	36,423	-	-	-
-	-	-	-	-	-
327,572	297,136	30,436	179,750	77,694	102,056
(189,620)	3,851,689	4,041,309	71,651	339,501	267,850
(5,162)	(5,162)	-	-	-	-
(5,162)	(5,162)	-	-	-	-
\$ (194,782)	3,846,527	\$ 4,041,309	\$ 71,651	339,501	\$ 267,850
-	-	-	-	-	-
	5,732,270			1,100,040	
	\$ 9,578,797			\$ 1,439,541	

**CITY OF ROSEVILLE, CALIFORNIA
BUDGETED NON-MAJOR FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019**

	POLICE EVIDENCE			ROSEVILLE COMMUNITY DEVELOPMENT CORPORATION		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES:						
Charges for services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subventions and grants	-	-	-	-	57,500	57,500
Use of money and property	3,011	9,196	6,185	-	16,297	16,297
Miscellaneous revenues	25,000	28,593	3,593	-	37,690	37,690
Total Revenues	28,011	37,789	9,778	-	111,487	111,487
EXPENDITURES:						
Current:						
Operating services and supplies:						
Planning:						
Roseville Community Development Corporation	-	-	-	-	382,230	(382,230)
Parks and recreation	-	-	-	-	-	-
Debt Service:						
Principal	-	-	-	-	17,066	(17,066)
Interest	-	-	-	-	20,284	(20,284)
Total Expenditures	-	-	-	-	419,580	(419,580)
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	28,011	37,789	9,778	-	(308,093)	(308,093)
OTHER FINANCING SOURCES (USES):						
Proceeds from sale of capital assets	-	-	-	-	1,232,674	1,232,674
Transfers in	-	-	-	-	55,000	55,000
Transfers out	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	1,287,674	1,287,674
NET CHANGE IN FUND BALANCE	\$ 28,011	37,789	\$ 9,778	\$ -	979,581	\$ 979,581
Adjustment to Budgetary Basis:						
Capital Outlay		-			-	
FUND BALANCE (DEFICT) - BEGINNING		215,638			159,614	
FUND BALANCE - ENDING		\$ 253,427			\$ 1,139,195	

GOLF COURSE		
Budget	Actual	Variance Positive (Negative)
\$ 2,000,000	\$ 1,873,054	\$ (126,946)
-	-	-
-	-	-
-	6,001	6,001
<u>2,000,000</u>	<u>1,879,055</u>	<u>(120,945)</u>
-	-	-
2,288,358	2,124,400	163,958
429,578	429,577	1
<u>58,533</u>	<u>93,711</u>	<u>(35,178)</u>
<u>2,776,469</u>	<u>2,647,688</u>	<u>128,781</u>
<u>(776,469)</u>	<u>(768,633)</u>	<u>7,836</u>
-	-	-
2,205,668	2,205,668	-
<u>143,349</u>	<u>(16,155)</u>	<u>(159,504)</u>
<u>2,349,017</u>	<u>2,189,513</u>	<u>(159,504)</u>
<u>\$ 1,572,548</u>	<u>1,420,880</u>	<u>\$ (151,668)</u>
-	-	-
	<u>(5,728,089)</u>	
	<u>\$ (4,307,209)</u>	

**CITY OF ROSEVILLE, CALIFORNIA
BUDGETED NON-MAJOR FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019**

	ROSEVILLE FINANCE AUTHORITY			CITIZENS BENEFIT		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES:						
Use of money and property	\$ 1,904,880	\$ 2,400,229	\$ 495,349	\$ 426,385	\$ 1,281,769	\$ 855,384
Total Revenues	<u>1,904,880</u>	<u>2,400,229</u>	<u>495,349</u>	<u>426,385</u>	<u>1,281,769</u>	<u>855,384</u>
EXPENDITURES:						
Current:						
Operating services and supplies						
General Government	-	-	-	450,909	415,430	35,479
Special Districts	1,114,739	1,102,750	11,989	-	-	-
Debt Service:						
Interest and fiscal charges	790,141	523,168	266,973	-	-	-
Total Expenditures	<u>1,904,880</u>	<u>1,625,918</u>	<u>278,962</u>	<u>450,909</u>	<u>415,430</u>	<u>35,479</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>774,311</u>	<u>774,311</u>	<u>(24,524)</u>	<u>866,339</u>	<u>890,863</u>
OTHER FINANCING SOURCES (USES):						
Transfers out	-	(866,019)	(866,019)	-	-	-
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>(91,708)</u>	<u>\$ (91,708)</u>	<u>\$ (24,524)</u>	<u>866,339</u>	<u>\$ 890,863</u>
FUND BALANCE (DEFICT) - BEGINNING		102,758			16,916,061	
FUND BALANCE - ENDING		<u>\$ 11,050</u>			<u>\$ 17,782,400</u>	

NON-MAJOR ENTERPRISE FUNDS

LOCAL TRANSPORTATION FUND

This fund accounts for the activities associated with the operations and maintenance of the City's public transit activities and has particular emphasis on serving the elderly and the handicapped.

SCHOOL-AGE CHILD CARE FUND

This fund accounts for the receipt of parent fees and State grants used to finance child development programs.

CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR ENTERPRISE FUNDS
COMBINING STATEMENT OF NET POSITION
JUNE 30, 2019

	Business-Type Activities - Enterprise Funds		
	Local Transportation	School-Age Child Care	Totals
ASSETS:			
Current Assets:			
Cash and investments in City Treasury	\$ 7,440,691	\$ 1,039,707	\$ 8,480,398
Receivables	3,499,808	195,564	3,695,372
Total Current Assets	10,940,499	1,235,271	12,175,770
Non-Current Assets:			
Land and construction in progress	4,996,660	158,070	5,154,730
Capital assets being depreciated, net	26,139,576	2,229,514	28,369,090
Total Non-Current Assets	31,136,236	2,387,584	33,523,820
Total Assets	42,076,735	3,622,855	45,699,590
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred outflows related to OPEB	114,280	166,000	280,280
Deferred outflows related to pensions	699,687	1,889,229	2,588,916
Total Deferred outflows of resources	813,967	2,055,229	2,869,196
LIABILITIES:			
Current Liabilities:			
Accounts payable	2,292,015	70,754	2,362,769
Accrued liabilities	26,940	93,931	120,871
Due to other funds	-	55,000	55,000
Current portion of compensated absences	86,713	151,847	238,560
Current portion of long-term debt	-	-	-
Deposits	230	-	230
Unearned revenue	5,038,486	-	5,038,486
Total Current Liabilities	7,444,384	371,532	7,815,916
Long-term liabilities:			
Advances from other funds	-	660,000	660,000
Compensated absences	116,830	258,835	375,665
Net OPEB liability	1,008,000	3,257,000	4,265,000
Net pension liability	3,028,595	7,556,336	10,584,931
Total Long-Term Liabilities	4,153,425	11,732,171	15,885,596
Total Liabilities	11,597,809	12,103,703	23,701,512
DEFERRED INFLOWS OF RESOURCES:			
Deferred inflows related to OPEB	128,280	1,763,000	1,891,280
Deferred inflows related to pensions	74,710	105,118	179,828
Total Deferred inflows of resources	202,990	1,868,118	2,071,108
NET POSITION:			
Net investment in capital assets	31,136,236	2,387,584	33,523,820
Restricted for local transportation	572,538	-	572,538
Unrestricted	(618,871)	(10,681,321)	(11,300,192)
TOTAL NET POSITION (DEFICIT)	\$ 31,089,903	\$ (8,293,737)	\$ 22,796,166

CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR ENTERPRISE FUNDS
COMBINING STATEMENT OF REVENUE, EXPENSES AND CHANGES
IN FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019

	Business-Type Activities - Enterprise Funds		
	Local Transportation	School-Age Child Care	Totals
OPERATING REVENUES			
Charges for services	\$ 943,779	\$ 6,626,932	\$ 7,570,711
Other	171,019	240,662	411,681
Total Operating Revenues	1,114,798	6,867,594	7,982,392
OPERATING EXPENSES			
Operations	7,966,130	6,561,568	14,527,698
Administration	869,724	377,890	1,247,614
Depreciation and amortization	1,605,605	75,724	1,681,329
Total Operating Expenses	10,441,459	7,015,182	17,456,641
Operating Income (Loss)	(9,326,661)	(147,588)	(9,474,249)
NON-OPERATING REVENUES (EXPENSES):			
Interest and rents revenue	269,028	33,875	302,903
Interest and fiscal charges (expenses)	-	(12,363)	(12,363)
Subventions and grants	23,678,979	421,153	24,100,132
Gain (loss) from sale of property	5,754	-	5,754
Total Nonoperating Revenues (Expenses)	23,953,761	442,665	24,396,426
Income (Loss) Before Contributions and Transfers	14,627,100	295,077	14,922,177
Capital contributions from developers and governmental activities	878,790	67,682	946,472
Transfer in	585,401	-	585,401
Transfer out	(4,505,418)	(298,361)	(4,803,779)
Change in net position	11,585,873	64,398	11,650,271
TOTAL NET POSITION (DEFICIT) - BEGINNING	19,504,030	(8,358,135)	11,145,895
TOTAL NET POSITION (DEFICIT) - ENDING	\$ 31,089,903	\$ (8,293,737)	\$ 22,796,166

**CITY OF ROSEVILLE, CALIFORNIA
NON-MAJOR ENTERPRISE FUNDS
COMBINING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019**

	Business-Type Activities - Enterprise Funds		
	Local Transportation	School-Age Child Care	Totals
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers	\$ 943,874	\$ 6,145,027	\$ 7,088,901
Payments to suppliers	(9,296,653)	(1,364,255)	(10,660,908)
Payments to employees	(721,536)	(5,182,643)	(5,904,179)
Other receipts	171,019	643,782	814,801
Net Cash provided by/(used for) Operating Activities	(8,903,296)	241,911	(8,661,385)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES			
Subventions and grants	25,465,496	421,153	25,886,649
Interest paid	-	(14,582)	(14,582)
Payments to other funds for long-term cash borrowings	-	(40,000)	(40,000)
Transfers in	585,401	(15,000)	570,401
Transfers out	(4,505,418)	(298,361)	(4,803,779)
Net cash provided by/(used for) Noncapital Financing Activities	21,545,479	53,210	21,598,689
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Acquisition and construction of capital assets	(12,133,966)	(322,033)	(12,455,999)
Proceeds from sale of capital assets	5,754	-	5,754
Net cash provided by/(used for) Capital and Related Financing Activities	(12,128,212)	(322,033)	(12,450,245)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest and rents received	295,116	33,874	328,990
Net increase (decrease) in cash and cash equivalents	809,087	6,962	816,049
Cash and investments at beginning of period	6,631,604	1,032,745	7,664,349
Cash and investments at end of period	\$ 7,440,691	\$ 1,039,707	\$ 8,480,398
Reconciliation of Operating Income (Loss) to Net Cash provided by/(used for) Operating Activities:			
Operating Income (Loss)	\$ (9,326,661)	\$ (147,588)	\$ (9,474,249)
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:			
Depreciation and amortization	1,605,605	75,723	1,681,328
OPEB expense	(8,000)	1,111,000	1,103,000
Pension expense	192,363	(705,161)	(512,798)
Change in Assets and Liabilities:			
Receivables, Net	(2,867,868)	(46,109)	(2,913,977)
Accounts payable and other liabilities	1,501,265	(45,954)	1,455,311
Net Cash Provided by (Used for) Operating Activities	\$ (8,903,296)	\$ 241,911	\$ (8,661,385)
NON-CASH TRANSACTIONS:			
Capital assets transferred from governmental activities	\$ 868,791	\$ -	\$ 868,791
Capital assets contributed from developer	\$ 10,000	\$ -	\$ 10,000

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis.

Financial reporting standards require that for the Statement of Activities, the net revenues or expenses of each internal service fund be eliminated by netting them against the operations of the other City departments which generated them. The remaining balance sheet items are consolidated with these same funds in the Statement of Net Position.

However, internal service funds are still presented separately in the Fund financial statements, including the funds below.

Automotive Fund. To account for the maintenance and replacement of vehicles used by City departments. Funds are received by means of a rental fee charged to the various departments.

Facilities Fund. To account for building maintenance and custodial services for City departments.

Information Technology Fund. To account for the City's IT infrastructure and related support services.

General Equipment Replacement Fund. To account for the replacement of equipment for City departments.

Post Retirement Fund. To account for the contributions and benefits paid in relation to accrued employee retirement compensation.

Worker's Compensation Fund. To account for the City's self-insurance program for Workers' Compensation benefits and for the administration of various preventative programs.

General Liability Fund. To account for the cost of claims and administrative costs of the City's self-insured general liability program.

Unemployment Reserve Fund. To account for State and Federal mandated unemployment insurance benefits for employees.

Vision Fund. To account for the City's insurance program for Vision benefits.

Dental Fund. To account for the City's insurance program for Dental benefits.

Section 125 Fund. To account for the assets and liabilities of the employer's flexible benefits plan established under Internal Revenue Code Section 125.

CITY OF ROSEVILLE, CALIFORNIA
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF NET POSITION
JUNE 30, 2019

	Automotive	Facilities	Information Technology	General Equipment Replacement
ASSETS				
Current Assets:				
Cash and Investments in City Treasury	\$ 33,316,242	\$ 1,583,634	\$ 1,591,156	\$ 604,573
Receivables	2,526,489	6,989	5,012	4,001
Due from other funds	215,345	-	-	-
Prepays	682,482	-	175,104	-
Notes receivable	663,361	-	-	-
Inventories	868,161	14,968	-	-
Total Current Assets	38,272,080	1,605,591	1,771,272	608,574
Non Current Assets:				
Advances to other funds	3,275,180	-	-	-
Capital assets:				
Construction in progress	1,011,324	64,451	501,972	-
Capital assets being depreciated, net	15,062,270	111,353,695	1,808,549	443,083
Total Assets	57,620,854	113,023,737	4,081,793	1,051,657
DEFERRED OUTFLOWS OF RESOURCES:				
Deferred outflows related to pensions	1,197,312	1,765,722	7,511,400	-
LIABILITIES				
Current Liabilities:				
Accounts payable	1,012,083	449,549	48,173	15,000
Accrued liabilities	48,800	3,942	(5,683)	-
Compensated absences	119,714	95,913	329,701	-
Self-insurance claims payable	-	-	-	-
Total Current Liabilities	1,180,597	549,404	372,191	15,000
Non-Current Liabilities:				
Compensated absences	222,358	213,213	686,424	-
Self-insurance claims payable	-	-	-	-
Net pension liability	4,933,563	3,202,947	13,528,162	-
Total Liabilities	6,336,518	3,965,564	14,586,777	15,000
DEFERRED INFLOWS OF RESOURCES:				
Deferred inflows related to pensions	176,001	76,120	321,563	-
NET POSITION				
Net investment in capital assets	16,073,594	111,418,146	2,310,521	443,083
Unrestricted	36,232,053	(670,371)	(5,625,668)	593,574
TOTAL NET POSITION (DEFICIT)	\$ 52,305,647	\$ 110,747,775	\$ (3,315,147)	\$ 1,036,657

Post Retirement	Self Insurance Funds						Total
	Worker's Compensation	General Liability	Unemployment Reserve	Vision	Dental	Section 125	
\$ -	\$ 11,840,148	\$ 5,457,970	\$ 1,041,219	\$ 280,693	\$ 660,075	\$ 101,966	\$ 56,477,676
-	62,282	26,682	5,562	1,849	7,496	559	2,646,921
-	-	-	-	-	-	-	215,345
-	-	-	-	-	169,800	63,263	1,090,649
-	-	-	-	-	-	-	663,361
-	-	-	-	-	-	-	883,129
-	11,902,430	5,484,652	1,046,781	282,542	837,371	165,788	61,977,081
-	-	-	-	-	-	-	3,275,180
-	45,119	33,083	-	-	-	-	1,655,949
-	-	-	-	-	-	-	128,667,597
-	11,947,549	5,517,735	1,046,781	282,542	837,371	165,788	195,575,807
-	1,315,964	83,719	-	-	-	-	11,874,117
-	-	33,207	-	-	114,018	18,981	1,691,011
-	3,602	3,337	-	-	-	-	53,998
-	14,246	13,205	-	-	-	-	572,779
-	1,548,908	320,349	-	-	-	-	1,869,257
-	1,566,756	370,098	-	-	114,018	18,981	4,187,045
-	35,523	34,203	-	-	-	-	1,191,721
-	7,056,132	1,281,399	-	-	-	-	8,337,531
-	2,085,721	442,631	-	-	-	-	24,193,024
-	10,744,132	2,128,331	-	-	114,018	18,981	37,909,321
-	50,850	20,420	-	-	-	-	644,954
-	45,119	33,083	-	-	-	-	130,323,546
-	2,423,412	3,419,620	1,046,781	282,542	723,353	146,807	38,572,103
\$ -	\$ 2,468,531	\$ 3,452,703	\$ 1,046,781	\$ 282,542	\$ 723,353	\$ 146,807	\$ 168,895,649

CITY OF ROSEVILLE, CALIFORNIA
INTERNAL SERVICE FUNDS
COMBINING STATEMENTS OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019

	Automotive	Facilities	Information Technology	General Equipment Replacement
OPERATING REVENUES				
Charges for services	\$ 13,746,188	\$ 4,980,191	\$ 10,021,140	\$ 194,213
Other	185,893	1,000	-	-
Total Operating Revenues	13,932,081	4,981,191	10,021,140	194,213
OPERATING EXPENSES				
Operations and maintenance	8,107,446	6,044,944	12,136,986	70,200
Depreciation and amortization	4,071,230	4,217,771	506,880	50,186
Claims expense	-	-	-	-
Total Operating Expenses	12,178,676	10,262,715	12,643,866	120,386
Operating Income (Loss)	1,753,405	(5,281,524)	(2,622,726)	73,827
NON-OPERATING REVENUE (EXPENSES)				
Interest and rents revenue	1,348,275	49,974	31,851	24,198
Gain (loss) on disposal	365,915	(50,125)	-	53,895
Total Non-Operating Revenue	1,714,190	(151)	31,851	78,093
Income (Loss) Before Contributions and transfers	3,467,595	(5,281,675)	(2,590,875)	151,920
Contributions	-	1,780,251	242,123	22,974
Transfers In	-	3,504	-	-
Transfers Out	(249,604)	(77,668)	(273,232)	-
Changes in Net Position	3,217,991	(3,575,588)	(2,621,984)	174,894
NET POSITION (DEFICIT) - BEGINNING	49,087,656	114,323,363	(693,163)	861,763
NET POSITION - ENDING	\$ 52,305,647	\$ 110,747,775	\$ (3,315,147)	\$ 1,036,657

Post Retirement	Self Insurance Funds						Total
	Worker's Compensation	General Liability	Unemployment Reserve	Vision	Dental	Section 125	
\$ 6,165,025	\$ 4,018,397 45,119	\$ 2,779,085	\$ 149,392	\$ 144,548	\$ 1,354,833	\$ 444,255	\$ 43,997,267 232,012
6,165,025	4,063,516	2,779,085	149,392	144,548	1,354,833	444,255	44,229,279
15,728,302	2,039,593	1,711,226	138,631	162,275	132,937	925	46,273,465
-	-	-	-	-	-	-	8,846,067
-	3,556,844	22,937	-	-	1,326,352	441,615	5,347,748
15,728,302	5,596,437	1,734,163	138,631	162,275	1,459,289	442,540	60,467,280
(9,563,277)	(1,532,921)	1,044,922	10,761	(17,727)	(104,456)	1,715	(16,238,001)
6,290	513,911	195,698	41,728	12,315	31,141	3,655	2,259,036
-	-	-	-	-	-	-	369,685
6,290	513,911	195,698	41,728	12,315	31,141	3,655	2,628,721
(9,556,987)	(1,019,010)	1,240,620	52,489	(5,412)	(73,315)	5,370	(13,609,280)
-	-	-	-	-	-	-	2,045,348
8,903,129	-	-	-	-	-	-	8,906,633
-	(45,119)	(33,083)	-	-	-	-	(678,706)
(653,858)	(1,064,129)	1,207,537	52,489	(5,412)	(73,315)	5,370	(3,336,005)
653,858	3,532,660	2,245,166	994,292	287,954	796,668	141,437	172,231,654
\$ -	\$ 2,468,531	\$ 3,452,703	\$ 1,046,781	\$ 282,542	\$ 723,353	\$ 146,807	\$ 168,895,649

CITY OF ROSEVILLE, CALIFORNIA
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019

	Automotive	Facilities	Information Technology	General Equipment
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers	\$ 13,717,179	\$ 4,980,199	\$ 10,021,140	\$ 194,213
Payments to suppliers	(6,974,509)	(3,468,385)	(3,394,554)	(121,922)
Payments to employees	38,234	(1,441,581)	(5,751,848)	-
Payments to OPEB trust	-	-	-	-
Claims paid	-	-	-	-
Other receipts (payments)	185,893	1,000	-	-
Net Cash Provided by (Used for) Operating Activities	6,966,797	71,233	874,738	72,291
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES				
Payments from other governmental agencies	16,160	-	-	-
Receipt of payments on notes receivables	(19,121)	-	-	-
Increase (decrease) in due to other funds	(663,361)	-	-	-
Increase (decrease) in advances to other funds	215,345	-	-	-
Transfers in	-	3,504	-	-
Transfers out	(249,604)	(77,668)	(273,232)	-
Net Cash Provided by (used for) Non-Capital Financing Activities	(700,581)	(74,164)	(273,232)	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition of capital assets, net	(3,734,787)	(118,181)	(235,087)	(416,400)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest received (paid)	1,276,492	47,122	29,851	21,904
Net Increase (Decrease) in Cash and Cash Equivalents	3,807,921	(73,990)	396,270	(322,205)
Cash and Investments at Beginning of Period	29,508,321	1,657,624	1,194,886	926,778
Cash and Investments at End of Period	\$ 33,316,242	\$ 1,583,634	\$ 1,591,156	\$ 604,573
Reconciliation of Operating Income (Loss)				
to Net Cash Provided by Operating Activities:				
Operating Income (Loss)	\$ 1,753,405	\$ (5,281,524)	\$ (2,622,726)	\$ 73,827
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:				
Depreciation	4,071,230	4,217,771	506,880	50,186
Pension expense	348,829	758,086	3,202,892	-
Change in Assets and Liabilities:				
Receivables, Net	(29,009)	-	-	-
Prepays	2,220	-	-	-
Inventories	(34,181)	165,241	-	-
Accounts payable and other liabilities	854,303	211,659	(212,308)	(51,722)
Net Cash Provided by (Used for) Operating Activities	\$ 6,966,797	\$ 71,233	\$ 874,738	\$ 72,291

Self Insurance Funds							
Post Retirement	Worker's Compensation	General Liability	Unemployment Reserve	Vision	Dental	Section 125	Total
\$ 6,165,025	\$ 4,066,022	\$ 2,797,785	\$ 149,392	\$ (287)	\$ (3,452)	\$ 3,983	\$ 42,091,199
-	(2,329)	(1,712,250)	(185,716)	(162,275)	(131,629)	-	(16,153,569)
-	(1,217,803)	(852,214)	-	-	(1,326,352)	(441,615)	(10,993,179)
(15,728,302)	-	-	-	-	-	-	(15,728,302)
-	(3,556,844)	-	-	-	-	-	(3,556,844)
-	-	-	-	144,548	1,354,833	444,255	2,130,529
(9,563,277)	(710,954)	233,321	(36,324)	(18,014)	(106,600)	6,623	(2,210,166)
-	-	-	-	-	-	-	16,160
-	-	-	-	-	-	-	(19,121)
-	-	-	-	-	-	-	(663,361)
-	-	-	-	-	-	-	215,345
8,903,129	-	-	-	-	-	-	8,906,633
-	(45,119)	(33,083)	-	-	-	-	(678,706)
8,903,129	(45,119)	(33,083)	-	-	-	-	7,776,950
-	(45,119)	(33,083)	-	-	-	-	(4,582,657)
6,290	514,916	190,524	40,845	12,207	30,745	3,456	2,174,352
(653,858)	(286,276)	357,679	4,521	(5,807)	(75,855)	10,079	3,158,479
653,858	12,126,424	5,100,291	1,036,698	286,500	735,930	91,887	53,319,197
\$ -	\$ 11,840,148	\$ 5,457,970	\$ 1,041,219	\$ 280,693	\$ 660,075	\$ 101,966	\$ 56,477,676
\$ (9,563,277)	\$ (1,532,921)	\$ 1,044,922	\$ 10,761	\$ (17,727)	\$ (104,456)	\$ 1,715	\$ (16,238,001)
-	-	-	-	-	-	-	8,846,067
-	407,286	22,590	-	-	-	-	4,739,683
-	2,506	18,700	-	(287)	(3,452)	-	(11,542)
-	-	-	-	-	-	-	2,220
-	-	-	-	-	-	-	131,060
-	412,175	(852,891)	(47,085)	-	1,308	4,908	320,347
\$ (9,563,277)	\$ (710,954)	\$ 233,321	\$ (36,324)	\$ (18,014)	\$ (106,600)	\$ 6,623	\$ (2,210,166)

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PRIVATE-PURPOSE TRUST FUNDS

Private-Purpose Trust funds are used to account for trust arrangements under which principal and income benefit private organizations or other governments.

Endowment Private-Purpose Trust Fund. To account for trust arrangements under which principal and income benefit private organizations.

Successor Agency to the Redevelopment Agency Private-Purpose Trust Fund. Established to account for the activities of the Successor Agency to the former Redevelopment Agency of the City of Roseville.

CITY OF ROSEVILLE, CALIFORNIA
PRIVATE-PURPOSE TRUST FUNDS
COMBINING STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2019

	Endowment Private-Purpose Trust	Successor Agency to the Redevelopment Agency Private-Purpose Trust	Total
ASSETS:			
Cash and investments in Treasury	\$ 1,920,887	\$ 3,790,049	\$ 5,710,936
Restricted cash and investments with fiscal agents	-	248,005	248,005
Receivables	10,430	642,110	652,540
Notes receivable	-	4,126,786	4,126,786
Capital assets:			
Land	-	74,369	74,369
Total Assets	<u>1,931,317</u>	<u>8,881,319</u>	<u>10,812,636</u>
LIABILITIES:			
Accrued liabilities	-	967,064	967,064
Long-term liabilities:			
Due in one year	-	1,888,898	1,888,898
Due in more than one year	-	46,588,201	46,588,201
Total Liabilities	<u>-</u>	<u>49,444,163</u>	<u>49,444,163</u>
NET POSITION (DEFICIT)			
Held in trust for private purposes or for other governments	<u>\$ 1,931,317</u>	<u>\$ (40,562,844)</u>	<u>\$ (38,631,527)</u>

**CITY OF ROSEVILLE, CALIFORNIA
PRIVATE-PURPOSE TRUST FUNDS
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019**

	Endowment Private-Purpose Trust	Successor Agency to the Redevelopment Agency Private-Purpose Trust	Total
ADDITIONS			
Property taxes	\$ -	\$ 3,228,802	\$ 3,228,802
Investment income	75,743	231,113	306,856
Miscellaneous income	-	260,848	260,848
Total Additions	75,743	3,720,763	3,796,506
DEDUCTIONS			
General government	12,096	-	12,096
Community services	-	219,750	219,750
Debt service:			
Interest and fiscal charges	-	1,115,149	1,115,149
Total Liabilities	12,096	1,334,899	1,346,995
Change in net position	63,647	2,385,864	2,449,511
NET POSITION (DEFICIT) - BEGINNING	1,867,670	(42,948,708)	(41,081,038)
NET POSITION (DEFICIT) - ENDING	\$ 1,931,317	\$ (40,562,844)	\$ (38,631,527)

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AGENCY FUNDS

Agency Funds account for assets held by the City as an agent for individuals, governmental entities, and non-public organizations. These funds include the following:

Special Assessments/Community Services Districts (CSDs)

These funds account for the monies collected and disbursed for land-based debt, where the City is not obligated for the debt.

Payroll Revolving Fund

This fund accounts for the payroll deductions and contributions that are held in transit.

Highway 65 JPA (Bizz Johnson JPA)

This JPA, which consists of the City, City of Rocklin and Placer County, was formed to fund interchanges off of Highway 65. The City acts as lead agency and treasurer. The fees are collected via building permits.

Dry Creek Drainage Basin

Fees are collected via building permits for the Dry Creek area and submitted quarterly to Placer County for drainage mitigation.

County Capital Facilities Fee

This fee was established by the County to fund future county capital facilities from development. It is collected via building permits and submitted quarterly to the County.

South Placer Wastewater Authority (SPWA)

SPWA is a Joint Powers Authority comprised of the City, Placer County and South Placer Public Utilities District. The City is acting as the treasurer and construction manager. This JPA was formed to issue debt to facilitate the construction of the regional wastewater infrastructure. The agencies collect regional wastewater connection fees and submit them to SPWA which is used for debt service payments and for the future expansion of facilities.

Special Sewer Benefit Area #3

This Sewer Special Benefit Area was established to reimburse from properties benefiting from certain sewer infrastructure and oversized pipelines in the northeast portion of the City. The reimbursements are made to various project participants.

Special Sewer Benefit Area #4

This Sewer Special Benefit Area was established to reimburse from properties benefiting from certain sewer infrastructure and oversized pipelines in the southeast portion of the City. The reimbursements are made to Southfork Partnership.

Westbrook Reimbursements

The Westbrook Area was established to finance improvements to the region to be reimbursed from properties benefiting from the improvements.

AGENCY FUNDS (CONTINUED)

South Placer County Tourism Business Improvement District (SPCTBID)

All hotels in the region are assessed fees for the purpose of promoting tourism in the area. These fees are forwarded to the City quarterly and then submitted quarterly to the SPCTBID.

South Placer County Safe Kids Coalition

The fees are collected for and submitted to an organization in Placer County for child safety programs.

South Placer Regional Traffic Fee

This fee is collected via building permits and submitted quarterly to Placer County Transportation Authority to fund regional traffic mitigation.

Placer County Traffic Mitigation Fund (TMF)

The fee is collected via building permits and submitted quarterly to Placer County to fund regional traffic mitigation due to new development.

Placer County Air Pollution Control Fund

The fee is collected to contribute towards construction of a future animal shelter in South Placer County.

Sierra College Boulevard Fund

To account for contributions to provide maintenance of bike trails and open space.

Special Assessment Collection Fees

To account for fees collected for Placer County's administration of the City's Special Assessments.

WRSP Reimbursements

To account for developer reimbursements in the West Roseville Specific Plan.

Sierra Vista Reimbursements

To account for developer reimbursements in the Sierra Vista Specific Plan.

HP Campus Oaks Reimbursements

To account for developer reimbursements in the HP Campus Oaks Specific Plan

Downtown Roseville PBID

To account for fees collected for the benefit of downtown Roseville.

CITY OF ROSEVILLE, CALIFORNIA
AGENCY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	Balance June 30, 2018	Additions	Reductions	Balance June 30, 2019
Special Assessments and Community Services Districts				
Cash and investments in City Treasury	\$ 23,350,058	\$ 25,831,751	\$ 23,350,058	\$ 25,831,751
Restricted cash and investments with fiscal agents	20,486,773	23,208,059	20,486,773	23,208,059
Receivables	13,111,914	15,212,254	13,111,914	15,212,254
Total Assets	<u>\$ 56,948,745</u>	<u>\$ 64,252,064</u>	<u>\$ 56,948,745</u>	<u>\$ 64,252,064</u>
Accounts payable	\$ 2,549	\$ 7,186	\$ 2,549	\$ 7,186
Accrued Liabilities	4,871	4,871	4,871	4,871
Due to others	27,948	-	27,948	-
Due to bondholders	56,913,377	64,240,007	56,913,377	64,240,007
Total Liabilities	<u>\$ 56,948,745</u>	<u>\$ 64,252,064</u>	<u>\$ 56,948,745</u>	<u>\$ 64,252,064</u>
Payroll Revolving				
Cash and investments in City Treasury	\$ 2,131,367	\$ -	\$ 2,131,367	\$ -
Accounts payable	\$ 2,131,367	\$ -	\$ 2,131,367	\$ -
Highway 65 JPA				
Cash and investments in City Treasury	\$ 4,291,903	\$ 354,228	\$ 4,291,903	\$ 354,228
Receivables	153,297	11,677	153,297	134,729
Total Assets	<u>\$ 4,445,200</u>	<u>\$ 488,957</u>	<u>\$ 4,445,200</u>	<u>\$ 488,957</u>
Accounts payable	\$ 149,588	165,275	\$ 149,588	\$ 165,275
Due to member agencies	4,295,612	323,682	4,295,612	323,682
Total Liabilities	<u>\$ 4,445,200</u>	<u>\$ 488,957</u>	<u>\$ 4,445,200</u>	<u>\$ 488,957</u>
Dry Creek Drainage Basin				
Cash and investments in City Treasury	\$ 20,343	\$ 25,432	\$ 20,343	\$ 25,432
Receivables	150	39	150	39
Total Assets	<u>\$ 20,493</u>	<u>\$ 25,471</u>	<u>\$ 20,493</u>	<u>\$ 25,471</u>
Accounts payable	\$ -	\$ 25,258	\$ -	\$ 25,258
Due to others	\$ 20,493	213	20,493	213
Total Liabilities	<u>\$ 20,493</u>	<u>\$ 25,471</u>	<u>\$ 20,493</u>	<u>\$ 25,471</u>
County Capital Facilities Fee				
Cash and investments in City Treasury	\$ 478,479	\$ 620,300	\$ 478,479	\$ 620,300
Receivables	4,979	2,236	4,979	2,236
Total Assets	<u>\$ 483,458</u>	<u>\$ 622,536</u>	<u>\$ 483,458</u>	<u>\$ 622,536</u>
Accounts payable	\$ 483,458	\$ 619,412	\$ 483,458	\$ 619,412
Due to others	-	3,124	-	3,124
Total Liabilities	<u>\$ 1,434,763</u>	<u>\$ 622,536</u>	<u>\$ 483,458</u>	<u>\$ 622,536</u>
South Placer Wastewater Authority				
Cash and investments in City Treasury	\$ 119,739,998	\$ 126,628,392	\$ 119,739,998	\$ 126,628,392
Restricted cash and investments with fiscal agents	38,286,793	39,728,329	38,286,793	39,728,329
Receivables	1,068,329	1,070,919	1,068,329	1,070,919
Total Assets	<u>\$ 159,095,120</u>	<u>\$ 167,427,640</u>	<u>\$ 159,095,120</u>	<u>\$ 167,427,640</u>
Accounts payable	\$ 579,310	\$ 127,055	\$ 579,310	\$ 127,055
Accrued liabilities	846,276	820,462	846,276	820,462
Due to member agencies	157,669,534	166,480,123	157,669,534	166,480,123
Total Liabilities	<u>\$ 159,095,120</u>	<u>\$ 167,427,640</u>	<u>\$ 159,095,120</u>	<u>\$ 167,427,640</u>
Special Sewer Benefit Area #3				
Cash and investments in City Treasury	\$ 1,804	\$ 70	\$ 1,804	\$ 70
Receivables	9	4	9	4
Total Assets	<u>\$ 1,813</u>	<u>\$ 74</u>	<u>\$ 1,813</u>	<u>\$ 74</u>
Due to others	<u>\$ 1,813</u>	<u>\$ 74</u>	<u>\$ 1,813</u>	<u>\$ 74</u>

(Continued)

CITY OF ROSEVILLE, CALIFORNIA
AGENCY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	Balance June 30, 2018	Additions	Reductions	Balance June 30, 2019
Special Sewer Benefit Area #4				
Cash and investments in City Treasury	\$ 186,852	\$ 194,860	\$ 186,852	\$ 194,860
Receivables	947	1,039	947	1,039
Total Assets	<u>\$ 187,799</u>	<u>\$ 195,899</u>	<u>\$ 187,799</u>	<u>\$ 195,899</u>
Due to others	<u>\$ 187,799</u>	<u>\$ 195,899</u>	<u>\$ 187,799</u>	<u>\$ 195,899</u>
South Placer County Tourism Business Improvement District (SPCTBID)				
Cash and investments in City Treasury	\$ 20,064	\$ 30,084	\$ 20,064	\$ 30,084
Restricted cash and investments with fiscal agents	-	8,066,592	-	8,066,592
Receivables	1,106,056	1,233,857	1,106,056	1,233,857
Total Assets	<u>\$ 1,126,120</u>	<u>\$ 9,330,533</u>	<u>\$ 1,126,120</u>	<u>\$ 9,330,533</u>
Accounts payable	\$ 788,460	\$ 730,841	\$ 788,460	\$ 730,841
Due to others	337,660	8,599,692	337,660	8,599,692
Total Liabilities	<u>\$ 1,126,120</u>	<u>\$ 9,330,533</u>	<u>\$ 1,126,120</u>	<u>\$ 9,330,533</u>
South Placer County Safe Kids Coalition				
Cash and investments in City Treasury	\$ 4,274	\$ 4,457	\$ 4,274	\$ 4,457
Receivables	22	24	22	24
Total Assets	<u>\$ 4,296</u>	<u>\$ 4,481</u>	<u>\$ 4,296</u>	<u>\$ 4,481</u>
Due to others	<u>\$ 4,296</u>	<u>\$ 4,481</u>	<u>\$ 4,296</u>	<u>\$ 4,481</u>
South Placer Regional Traffic Fee				
Cash and investments in City Treasury	\$ 373,101	\$ 735,828	\$ 373,101	\$ 735,828
Receivables	1,872,334	1,661	1,872,334	1,661
Total Assets	<u>\$ 2,245,435</u>	<u>\$ 737,489</u>	<u>\$ 2,245,435</u>	<u>\$ 737,489</u>
Accounts payable	\$ 501,227	\$ 721,375	\$ 501,227	\$ 721,375
Due to others	1,744,208	16,114	1,744,208	16,114
Total Liabilities	<u>\$ 2,245,435</u>	<u>\$ 737,489</u>	<u>\$ 2,245,435</u>	<u>\$ 737,489</u>
Placer County TMF				
Cash and investments in City Treasury	\$ 173,226	\$ 268,980	\$ 173,226	\$ 268,980
Receivables	-	1,160	-	1,160
Total Assets	<u>\$ 173,226</u>	<u>\$ 270,140</u>	<u>\$ 173,226</u>	<u>\$ 270,140</u>
Due to others	<u>\$ 173,226</u>	<u>\$ 270,140</u>	<u>\$ 173,226</u>	<u>\$ 270,140</u>
Placer County Air Pollution Control				
Cash and investments in City Treasury	<u>\$ 31,379</u>	<u>\$ 32,586</u>	<u>\$ 31,379</u>	<u>\$ 32,586</u>
Due to others	<u>\$ 31,379</u>	<u>\$ 32,586</u>	<u>\$ 31,379</u>	<u>\$ 32,586</u>
Sierra College Boulevard				
Cash and investments in City Treasury	<u>\$ 17,550</u>	<u>\$ 18,225</u>	<u>\$ 17,550</u>	<u>\$ 18,225</u>
Due to others	<u>\$ 17,550</u>	<u>\$ 18,225</u>	<u>\$ 17,550</u>	<u>\$ 18,225</u>
Special Assessment Collection Fees				
Cash and investments in City Treasury	<u>\$ 13,122</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,122</u>
Due to other governmental agencies	<u>\$ 13,122</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,122</u>
WRSP Reimbursements				
Cash and investments in City Treasury	\$ 601,162	\$ 218,543	\$ 601,162	\$ 218,543
Receivables	1,721	1,382	1,721	1,382
Total Assets	<u>\$ 602,883</u>	<u>\$ 219,925</u>	<u>\$ 602,883</u>	<u>\$ 219,925</u>
Accounts payable	\$ -	\$ 208,173	\$ -	\$ 208,173
Due to others	602,883	-	602,883	-
Due to other governmental agencies	-	11,752	-	11,752
Total Liabilities	<u>\$ 602,883</u>	<u>\$ 219,925</u>	<u>\$ 602,883</u>	<u>\$ 219,925</u>

(Continued)

CITY OF ROSEVILLE, CALIFORNIA
AGENCY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	Balance June 30, 2018	Additions	Reductions	Balance June 30, 2019
Sierra Vista Reimbursements				
Cash and investments in City Treasury	\$ 1,004,864	\$ 1,517,152	\$ 1,004,864	\$ 1,517,152
Receivables	3,773	6,672	3,773	6,672
Total Assets	<u>\$ 1,008,637</u>	<u>\$ 1,523,824</u>	<u>\$ 1,008,637</u>	<u>\$ 1,523,824</u>
Due to others	\$ 1,008,637	\$ 1,485,865	\$ 1,008,637	\$ 1,485,865
Due to other governmental agencies	-	37,959	-	37,959
Total Liabilities	<u>\$ 1,008,637</u>	<u>\$ 1,523,824</u>	<u>\$ 1,008,637</u>	<u>\$ 1,523,824</u>
HP Campus Oaks reimbursements				
Cash and investments in City Treasury	\$ 219	\$ 756	\$ 219	\$ 756
Receivables	100	4	100	4
Total Assets	<u>\$ 319</u>	<u>\$ 760</u>	<u>\$ 319</u>	<u>\$ 760</u>
Due to bondholders	<u>\$ 319</u>	<u>\$ 760</u>	<u>\$ 319</u>	<u>\$ 760</u>
Downtown Roseville PBID				
Cash and investments in City Treasury	\$ 95,707	\$ 63	\$ 95,707	\$ 63
Receivables	10,905	6,764	10,905	6,764
Total Assets	<u>\$ 106,612</u>	<u>\$ 6,827</u>	<u>\$ 106,612</u>	<u>\$ 6,827</u>
Due to others	<u>\$ 106,612</u>	<u>\$ 6,827</u>	<u>\$ 106,612</u>	<u>\$ 6,827</u>
Westbrook Reimbursements				
Cash and investments in City Treasury	\$ -	\$ 33,199	\$ -	\$ 33,199
Receivables	-	76	-	76
Total Assets	<u>\$ -</u>	<u>\$ 33,275</u>	<u>\$ -</u>	<u>\$ 33,275</u>
Due to others	<u>\$ -</u>	<u>\$ 33,275</u>	<u>\$ -</u>	<u>\$ 33,275</u>
Total Agency Funds				
Cash and investments in City Treasury	\$ 152,535,472	\$ 156,514,906	\$ 152,522,350	\$ 156,528,028
Restricted cash and investments with fiscal agents	58,773,566	71,002,980	58,773,566	71,002,980
Receivables	17,334,536	17,549,768	17,334,536	17,672,820
Total Assets	<u>\$ 228,643,574</u>	<u>\$ 245,190,706</u>	<u>\$ 228,630,452</u>	<u>\$ 245,203,828</u>
Accounts payable	\$ 4,635,959	\$ 2,604,575	\$ 4,635,959	\$ 2,604,575
Accrued liabilities	851,147	825,333	851,147	825,333
Due to other governmental agencies	13,122	49,711	-	62,833
Due to member agencies	161,965,146	166,803,805	161,965,146	166,803,805
Due to bondholders	56,913,696	64,240,767	56,913,696	64,240,767
Due to others	4,264,504	10,666,515	4,264,504	10,666,515
Total Liabilities	<u>\$ 228,643,574</u>	<u>\$ 245,190,706</u>	<u>\$ 228,630,452</u>	<u>\$ 245,203,828</u>

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STATISTICAL SECTION

This part of the City's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health. In contrast to the financial section, the statistical section information is not subject to independent audit.

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and wellbeing have changed over time:

1. Net Position by Component
2. Changes in Net Position
3. Fund Balances of Governmental Funds
4. Changes in Fund Balance of Governmental Funds

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue sources, the property tax and electric revenue:

1. Sales Tax Revenue
2. Assessed Value and Estimated Value of Taxable Property
3. Property Tax Rates, All Direct and Overlapping Governments
4. Principal Property Tax Payers
5. Property Tax Levies and Collections
6. Electric Customers and Revenues
7. Residential Energy Prices
8. Business Energy Prices

Debt Capacity

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future:

1. Ratio of Outstanding Debt by Type
2. Revenue Bond Coverage – 2011 Refunding Fixed Rate Wastewater Revenue Bonds – Series C
Revenue Bond Coverage – 2013 Refunding Variable Rate Wastewater Revenue Bonds
3. Revenue Bond Coverage – 2017 Wastewater Revenue Refunding Bonds
4. Bonded Debt Pledged Revenue Coverage – 2014 Redevelopment Tax Allocation Bonds
5. Bonded Debt Pledged Revenue Coverage – 2016 Redevelopment Tax Allocation Bonds
6. Computation of Direct and Overlapping Debt
7. Computation of Legal Bonded Debt Margin

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place:

1. Demographic and Economic Statistics
2. Principal Employers

STATISTICAL SECTION (Continued)

Operating Information

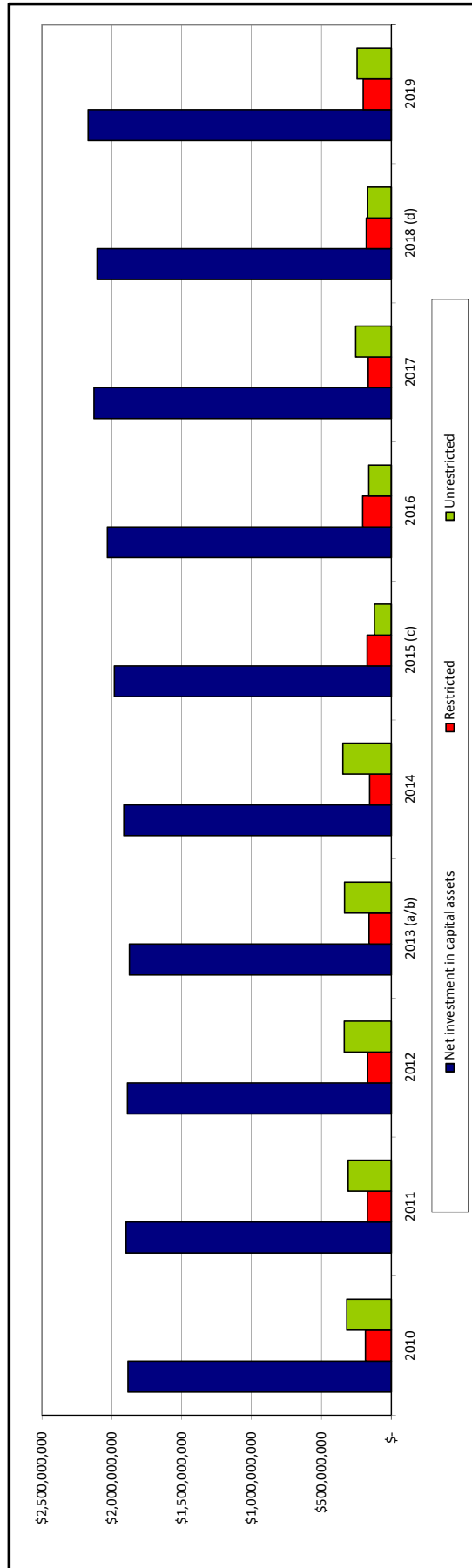
These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs:

1. Full-Time Equivalent City Government Employees by Function
2. Operating Indicators by Function/Program
3. Capital Asset Statistics by Function/Program

Sources

Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year.

CITY OF ROSEVILLE
NET POSITION BY COMPONENT
Last Ten Fiscal Years
(accrual basis of accounting)



	Fiscal Year Ended June 30,									
	2010	2011	2012	2013 (a/b)	2014	2015 (c)	2016	2017	2018 (d)	2019
Governmental activities										
Net investment in capital assets	\$821,029,885	\$827,793,866	\$834,840,748	\$837,323,692	\$828,800,273	\$844,036,089	\$874,967,712	\$963,416,426	\$930,356,095	\$938,614,328
Restricted	141,943,254	144,584,184	140,299,702	131,372,528	123,592,373	139,686,598	171,581,599	128,500,453	130,786,912	155,247,564
Unrestricted	100,170,093	84,860,426	94,429,280	90,617,991	75,908,251	(94,115,158)	(93,575,847)	(42,897,806)	(125,570,328)	(101,759,015)
Total governmental activities net position	\$1,063,143,232	\$1,057,238,476	\$1,069,569,730	\$1,059,314,211	\$1,028,300,897	\$889,607,529	\$952,973,464	\$1,049,019,073	\$935,572,679	\$992,102,877
Business-type activities										
Net investment in capital assets	\$1,063,903,341	\$1,070,888,251	\$1,053,701,396	\$1,036,619,532	\$1,084,782,351	1,137,488,311	1,156,762,308	1,164,442,267	1,174,477,350	1,231,485,112
Restricted	43,565,544	26,825,766	28,837,472	27,217,358	31,557,118	33,974,831	33,300,330	35,568,403	48,717,018	45,469,335
Unrestricted	219,151,174	224,337,296	241,020,358	243,176,781	270,348,547	214,253,723	255,100,345	298,014,583	294,622,023	345,923,257
Total business-type activities net position	\$1,326,620,059	\$1,322,051,313	\$1,323,559,226	\$1,307,013,671	\$1,386,688,016	\$1,385,716,865	\$1,445,162,983	\$1,498,025,253	\$1,517,816,391	\$1,622,877,704
Primary government										
Net investment in capital assets	\$1,884,933,226	\$1,898,682,117	\$1,888,542,144	\$1,873,943,224	\$1,913,582,624	\$1,981,524,400	\$2,031,730,020	\$2,127,858,693	\$2,104,833,445	\$2,170,099,440
Restricted	185,508,798	171,409,950	169,137,174	158,589,886	155,149,491	173,661,429	\$204,881,929	\$164,068,856	\$179,503,930	\$200,716,899
Unrestricted	319,321,267	309,197,722	335,449,638	333,794,772	346,256,798	120,138,565	\$161,524,498	\$255,116,777	\$169,051,695	\$244,164,242
Total primary government net position	\$2,389,763,291	\$2,379,289,789	\$2,393,128,956	\$2,366,327,882	\$2,414,988,913	\$2,275,324,394	\$2,398,136,447	\$2,547,044,326	\$2,453,389,070	\$2,614,980,581

(a) The City implemented the provisions of GASB Statement 63 in fiscal year 2013, which replaced the term "net assets" with the term "net position."
(b) The City restated certain balances in fiscal year 2014; the statistics prior to 2014 have not been restated.
(c) The City implemented the provisions of GASB Statements 68 and 71 in fiscal year 2015; the statistics prior to 2015 have not been restated.
(d) The City implemented the provisions of GASB Statements 75 in fiscal year 2018 and restated certain balances.

Source: City of Roseville's Comprehensive Annual Financial Report

CITY OF ROSEVILLE
CHANGES IN NET POSITION
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	2010	2011	2012	2013 (a)	2014	2015 (b)	2016	2017	2018 (c)	2019
Expenses										
Governmental Activities:										
General Government	\$31,596,121	\$30,387,717	\$35,564,864	\$36,146,055	\$42,359,074	\$33,259,988	\$24,156,228	\$23,477,949	\$19,793,110	\$16,000,782
Development and Operations	20,004,902	13,441,264	11,625,120	6,070,940	14,194,087	20,677,108	21,661,632	22,387,337	25,227,066	28,999,967
Public Works	33,143,591	30,932,981	32,524,417	42,655,128	26,482,643	17,191,405	12,786,495	15,499,737	21,316,464	10,732,197
Police	34,190,552	31,720,789	31,262,454	33,163,354	34,443,258	33,815,163	34,215,809	27,989,234	46,653,023	51,686,063
Fire	27,543,494	25,191,924	25,282,596	26,611,217	28,183,501	28,710,164	28,336,652	21,870,763	38,336,994	42,893,789
Library	4,692,455	3,933,549	4,631,691	4,557,528	4,634,202	4,728,411	4,675,146	3,356,937	5,888,252	6,095,245
Parks and recreation	18,358,870	17,664,088	20,209,935	22,032,310	13,939,153	21,676,006	21,289,788	19,273,481	28,848,599	29,543,138
Housing assistance payments	3,628,510	3,643,394	4,232,695	4,049,279	3,858,070	4,046,250	4,077,451	4,216,417	4,288,895	4,673,530
Interest on long-term debt	7,131,216	3,181,266	999,436	1,274,294	740,975	543,336	1,170,785	4,285,329	4,798,427	1,304,195
Total Governmental Activities Expenses	\$180,289,711	\$160,096,972	\$166,333,208	\$176,540,105	\$168,835,263	\$164,647,830	\$152,369,986	\$142,357,184	\$195,110,830	\$191,928,906
Business-Type Activities:										
Electric	\$172,512,453	\$148,271,687	\$144,985,608	\$144,141,500	\$144,616,552	\$139,307,833	\$141,831,457	\$150,984,130	\$149,337,786	\$140,049,539
Water	23,025,281	22,335,757	24,311,517	24,569,405	25,300,949	25,123,587	26,723,627	30,074,999	32,296,706	31,518,663
Wastewater	29,169,860	29,516,033	34,587,583	33,820,510	36,129,357	34,558,191	34,569,588	40,370,531	45,984,028	57,655,228
Solid Waste	15,172,092	14,979,891	15,855,280	16,173,643	17,028,410	17,028,218	17,778,385	18,307,460	22,628,907	24,131,176
Natural Gas	27,398,886	27,106,564	26,792,658	26,383,130	25,984,715	25,574,327	25,179,279	24,685,497	24,217,677	23,711,730
Golf Course	2,814,274	2,828,099	2,487,080	2,617,733	2,598,524	2,502,782	2,502,782	2,466,928	2,466,928	2,466,928
Local Transportation	7,084,490	6,609,048	6,727,985	7,909,058	7,482,689	8,918,391	7,985,912	8,195,699	9,895,357	10,441,459
School-age Child Care	4,258,304	4,277,245	4,461,235	4,691,235	4,496,871	3,664,376	5,251,976	5,794,022	7,866,178	7,027,545
Total Business-Type Activities Expenses	281,435,640	255,924,324	260,208,986	260,306,214	262,626,500	256,773,447	261,823,007	280,879,266	292,226,639	294,535,340
Total Primary Government Expenses	\$461,725,351	\$416,021,296	\$426,542,194	\$436,846,319	\$431,461,763	\$421,421,277	\$414,192,993	\$423,236,450	\$487,337,469	\$486,464,262
Program Revenues										
Governmental Activities:										
Charges for Services:										
General Government	\$2,655,834	\$2,914,657	\$2,778,080	\$2,650,873	\$2,519,443	\$4,151,967	\$4,097,453	\$5,153,373	\$5,688,733	\$4,426,702
Development and Operations	2,704,794	2,564,206	1,983,989	1,691,318	7,131,093	9,016,571	8,941,215	10,370,206	12,440,599	12,124,757
Public Works	2,841,931	2,913,603	2,919,180	3,124,557	224,389	207,635	30,618	518,117	158,610	222,332
Police	2,088,346	1,525,433	1,319,271	1,504,357	1,541,641	1,384,407	1,354,837	1,322,994	1,473,504	1,535,265
Fire	1,185,742	1,203,109	1,009,954	821,543	1,326,015	1,525,539	1,704,523	2,377,309	2,138,165	2,619,760
Library	216,064	228,343	339,589	297,467	332,387	137,575	128,689	24,085	18,361	15,069
Parks and recreation	9,843,940	10,057,346	10,242,291	12,574,853	11,391,414	13,361,020	13,093,192	14,657,957	17,469,661	18,747,740
Operating Grants and Contributions	12,354,931	10,943,019	2,984,979	9,609,400	10,996,049	12,420,283	18,730,677	21,033,377	17,220,739	16,951,285
Capital Grants and Contributions	27,053,063	11,716,689	19,862,713	21,787,386	22,489,470	29,838,252	38,641,052	35,523,510	27,774,425	40,652,774
Total Government Activities Program Revenues	60,944,645	44,066,405	43,440,046	54,061,754	57,951,901	72,043,249	86,722,256	90,980,928	84,382,997	97,295,684
Business-Type Activities:										
Charges for Services:										
Electric	163,315,149	163,234,969	160,141,372	159,002,035	162,182,048	168,349,951	167,160,777	166,006,839	168,559,762	168,047,418
Water	17,473,099	17,967,074	19,954,068	22,899,867	23,212,495	23,511,499	22,960,518	27,983,419	31,624,951	32,851,109
Wastewater	24,961,516	30,472,704	28,088,503	27,693,272	30,398,896	31,786,319	34,411,404	39,000,990	37,426,508	43,389,397
Solid Waste	20,082,492	20,682,638	20,903,993	21,437,536	21,806,830	22,002,869	22,403,352	23,111,497	24,257,746	25,227,177
Natural Gas	16,557,517	16,528,513	16,563,722	16,530,605	16,529,666	16,528,513	16,572,034	16,528,513	16,528,513	16,738,649
Golf Course	2,801,963	2,415,583	2,702,741	2,460,509	2,392,702	2,386,188	2,216,692	1,931,550	-	-
Local Transportation	861,730	949,192	974,344	1,075,864	1,141,354	1,201,224	1,177,935	1,396,957	1,138,726	1,114,798
School-age Child Care	4,358,762	4,296,761	4,047,021	4,475,225	4,780,848	4,273,030	5,475,945	5,680,237	6,396,920	6,867,594
Operating Grants and Contributions	6,327,458	6,174,016	13,729,467	7,175,122	13,286,509	14,272,710	5,878,612	10,640,845	12,614,825	24,255,105
Capital Grants and Contributions	26,604,588	16,234,957	12,323,429	17,501,234	43,539,243	50,670,825	55,809,279	61,026,801	78,824,553	74,948,559
Total Business-Type Activities Program Revenue	283,344,274	278,956,407	279,428,660	280,251,269	319,270,591	334,983,128	334,066,548	353,307,648	377,372,504	393,439,806
Total Primary Government Program Revenues	\$444,288,919	\$323,022,812	\$322,868,706	\$334,313,023	\$377,222,492	\$407,026,377	\$420,788,804	\$444,288,576	\$461,755,501	\$490,735,490
Net (Expense)/Revenue										
Governmental Activities	(\$119,345,066)	(\$116,030,567)	(\$122,893,162)	(\$122,478,351)	(\$110,883,362)	(\$92,604,581)	(\$65,647,730)	(\$51,376,256)	(\$110,727,833)	(\$94,633,222)
Business-Type Activities	1,908,634	23,032,083	19,219,674	19,945,055	56,644,091	78,209,681	72,243,541	72,428,382	85,145,865	98,904,466
Total Primary Government Net Expense	(\$117,436,432)	(\$92,998,484)	(\$103,673,488)	(\$102,533,296)	(\$54,239,271)	(\$14,394,900)	\$6,595,811	\$21,052,126	(\$25,581,968)	\$4,271,244
							(Continued)	(Continued)	(Continued)	(Continued)

Source: City of Roseville's Comprehensive Annual Financial Report.

CITY OF ROSEVILLE
CHANGES IN NET POSITION
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	2010	2011	2012	2013 (a)	2014	2015 (b)	2016	2017	2018 (c)	2019
General Revenues and Other Changes in Net Position										
Governmental Activities:										
Taxes:										
Property taxes	\$38,102,029	\$34,721,253	\$31,758,352	\$31,075,967	\$31,930,656	\$34,728,281	\$37,998,872	\$40,689,765	\$44,646,475	\$48,647,608
Sales taxes	32,139,544	37,332,222	38,129,931	43,002,643	46,591,961	48,094,824	52,993,394	51,646,625	50,710,102	60,574,316
Franchise taxes	1,615,166	1,735,495	1,822,869	1,874,700	2,037,189	2,057,707	2,168,413	2,310,192	2,363,377	2,280,503
Motor fuel taxes	2,909,176									
Motor vehicle in lieu (Intergovernmental- unrestricted)	332,224	523,609	122,230							
Transient occupancy taxes										
Other Taxes	2,779,885	2,936,778	6,626,071	6,465,560	7,465,472	7,186,709	7,745,155	7,104,703	3,534,479	3,632,822
Use of money and property	4,737,938	3,645,241	3,243,932	533,305	2,414,976	1,763,604	3,058,420	674,516	4,854,967	4,725,497
Miscellaneous revenues	1,934,366	1,089,608	1,511,125	2,113,638	420,959	414,279	191,255	18,688,013	2,008,801	10,844,582
Transfers	23,844,312	26,144,153	30,374,582	25,212,344	(11,480,648)	27,704,787	24,853,427	20,662,506	10,143,729	2,823,273
Extraordinary item:										
Gain/(Loss) from sales of capital assets					43,992	1,695,847	4,729	25,137	16,710,815	16,110,901
Assets transferred to/liabilities assumed by Successor Agency			34,223,315		7,107,581				3,522	1,523,918
Cancellation of loans receivable from Successor Agency					(5,847,668)					
Restructuring of interest on loans receivable from Successor Agency					(814,422)					
Total Government Activities	108,394,640	108,128,359	147,812,407	110,278,357	79,870,048	123,650,038	129,013,665	141,801,457	134,976,267	151,163,420
Business-Type Activities:										
Use of money and property	15,450,846	12,812,162	12,662,821	11,245,022	11,499,354	11,274,851	12,056,004	8,940,537	8,829,420	22,202,296
Miscellaneous revenues				150,119						
Transfers	(23,844,312)	(26,144,153)	(30,374,582)	(25,212,344)	11,480,648	(27,704,787)	(24,853,427)	(20,662,506)	(16,710,815)	(16,110,901)
Gain/(Loss) from sales of capital assets				(22,715,022)	50,252	(2,028,306)			(548,308)	65,452
Special Item				(36,532,225)						
Total Business-Type Activities	(8,393,466)	(13,331,991)	(17,711,761)	(36,532,225)	23,030,254	(18,458,242)	(12,797,423)	(11,721,969)	(8,429,703)	6,156,847
Total Primary Government	\$100,001,174	\$94,796,368	\$130,100,646	\$73,746,132	\$102,900,302	\$105,191,796	\$116,216,242	\$130,079,488	\$126,546,564	\$157,320,267
Change in Net Position										
Governmental Activities	(\$10,950,426)	(\$7,902,208)	\$24,919,245	(\$12,199,994)	(\$31,013,314)	\$31,045,457	\$63,365,935	\$90,425,201	\$24,248,434	\$56,530,198
Business-Type Activities	(6,484,852)	9,700,092	1,507,913	(16,587,170)	79,674,345	(59,751,439)	(59,446,118)	60,706,413	76,716,162	105,061,313
Total Primary Government	(\$17,435,288)	\$1,797,884	\$26,427,158	(\$28,787,164)	\$48,661,031	\$90,796,896	\$122,812,053	\$151,131,614	\$100,964,596	\$161,591,511

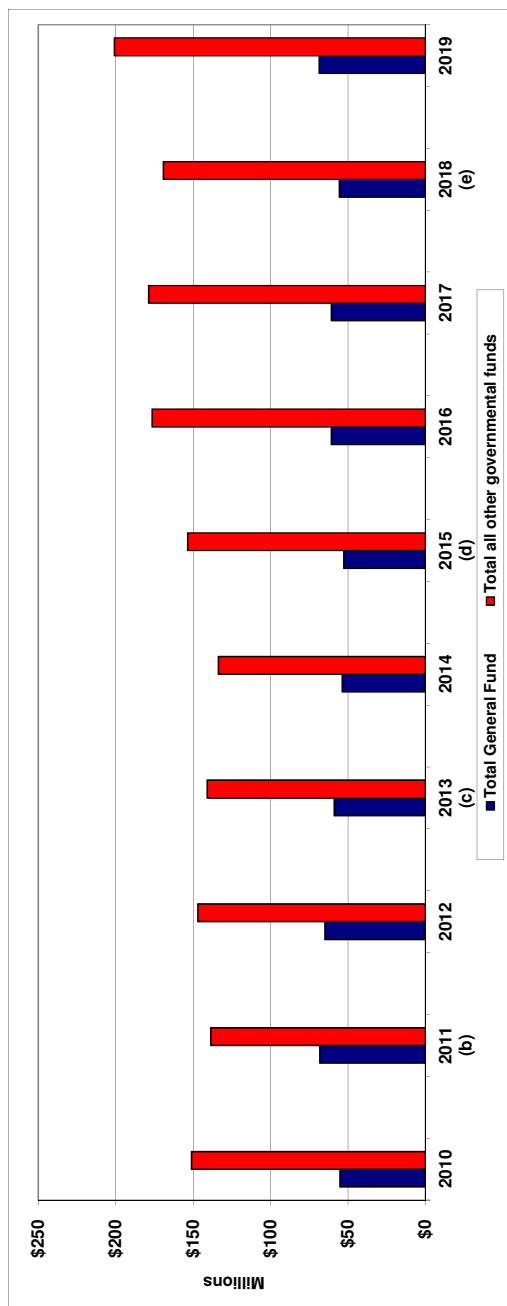
(a) The City implemented the provisions of GASB Statement 63 in fiscal year 2013, which replaced the term "net assets" with the term "net position."

(b) The City implemented the provisions of GASB Statements 68 and 71 in fiscal year 2015; the statistics prior to 2015 have not been restated.

(c) The City implemented the provisions of GASB Statements 75 in fiscal year 2018 and restated certain balances.

(d) Net (Expense)/Revenue and Use of money and Property for Business type activities for FY2018 have been updated to match with CAFR Statement of activities.

CITY OF ROSEVILLE
FUND BALANCES OF GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)



	2010	2011 (b)	2012	2013 (c)	2014	2015 (d)	2016	2017	2018 (e)	2019
General Fund										
Reserved	\$13,730,063									\$12,301,005
Unreserved	41,375,295									\$14,092,262
Nonspendable										4,018,080
Committed										38,041,602
Assigned										
Unassigned										
Total General Fund	\$55,105,358	\$68,131,555	\$44,796,255	\$31,488,665	\$38,187,768	\$35,469,686	\$45,358,414	\$41,115,763	\$38,352,989	\$68,452,949 (a)
All Other Governmental Funds										
Reserved	\$51,548,654									
Unreserved, reported in:										
Special Revenue Funds	64,422,284									
Capital Projects	16,542,186									
Permanent Funds	18,353,285									
Nonspendable										
Restricted										
Committed										
Assigned										
Unassigned										
Total all other governmental funds	\$150,866,409	\$138,642,517	\$146,765,434	\$140,930,351	\$133,672,722	\$153,381,582	\$176,393,082	\$178,559,329	\$169,216,955	\$200,810,689 (a)

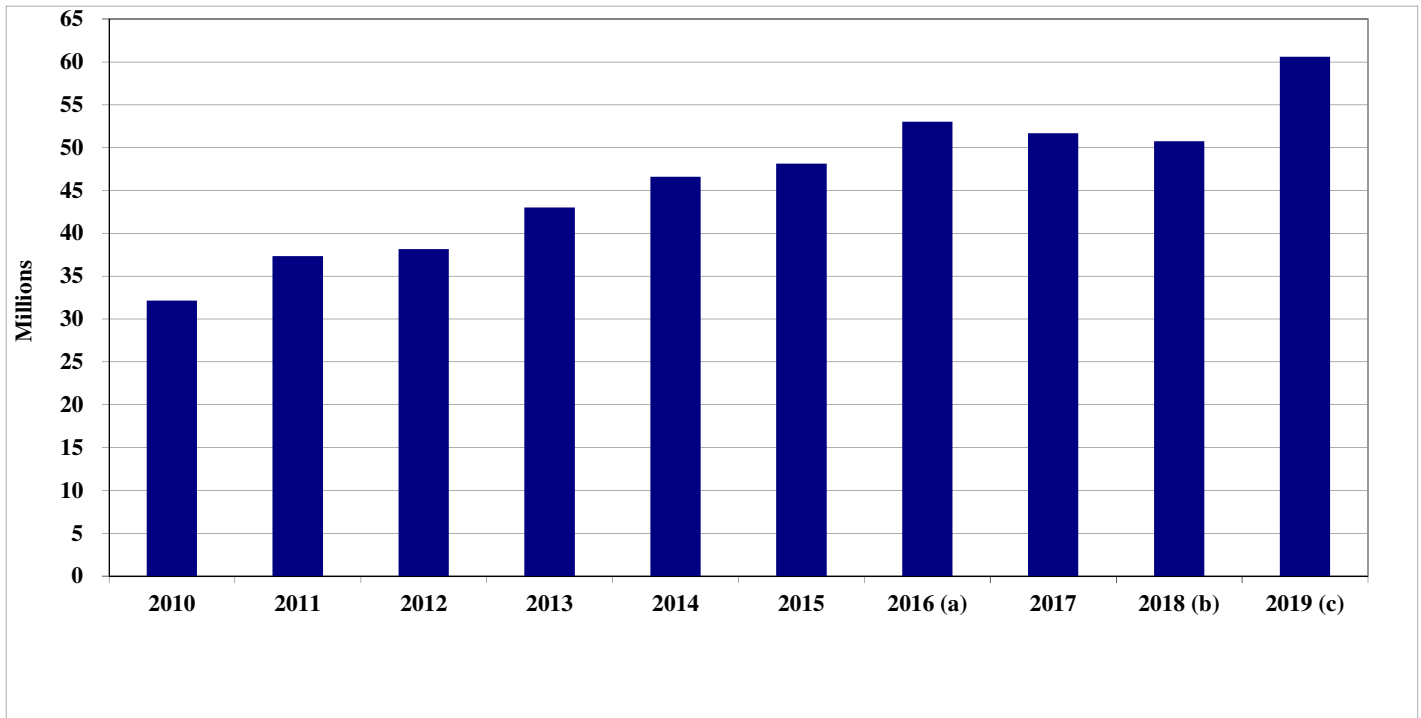
(a) The change in total fund balance for the General Fund and other governmental funds is explained in Management's Discussion and Analysis.
(b) The City implemented the provisions of GASB Statement 54 in fiscal year 2011; years prior to 2011 have not been restated to conform with the new presentation.
(c) The City restated certain balances in fiscal year 2014; the statistics prior to 2014 have not been restated.
(d) The City implemented GASB Statements 68 and 71 in fiscal year 2015; years prior to 2015 have not been restated to conform with the new presentation.
(e) The City implemented the provisions of GASB Statements 75 in fiscal year 2018 and restated certain balances.

CITY OF ROSEVILLE
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Revenues										
Taxes	\$79,623,097	\$82,023,333	\$80,584,812	\$85,621,989	\$90,692,294	\$96,055,076	\$106,209,940	\$106,882,600	\$111,838,688	\$127,146,378
Licenses and permits	1,624,422	1,651,822	1,756,255	1,805,452	2,066,744	2,684,169	2,723,234	3,268,160	3,001,719	3,009,035
Charges for services	18,080,957	17,111,034	17,222,182	20,613,195	23,145,058	27,624,928	28,398,884	36,270,061	44,541,860	34,187,231
Subventions and grants	22,554,411	13,612,705	11,835,085	17,307,222	14,081,767	15,082,197	10,662,888	17,814,381	12,925,977	11,936,638
Use of money and property	9,528,347	3,107,947	3,271,208	1,892,467	2,237,778	2,273,687	3,608,140	8,063,026	13,580,949	13,263,366
Fine, forfeitures and penalties	2,115,882	1,829,785	1,502,408	1,447,757	1,265,026	1,226,611	1,192,435	1,231,989	1,399,287	1,265,762
Contributions from property owners										
Contributions from developers and others	706,385	1,483,872	2,900,578	3,673,089	1,721,409	15,321,286	4,847,097	2,256,674	2,260,841	29,979,263
Miscellaneous revenues	5,991,250	3,032,677	2,458,788	3,409,782	4,247,829	8,323,382	24,820,495	24,799,603	6,022,224	9,449,575
Total Revenues	140,224,751	123,853,175	121,531,316	135,770,953	139,457,905	168,591,336	182,463,113	200,586,494	195,571,545	230,237,248
Expenditures										
Current:										
General government	21,737,861	21,840,332	23,676,727	25,215,600	23,438,473	25,135,288	26,308,369	31,494,060	15,296,075	8,137,625
Development and operations	17,310,689	10,229,425	7,303,223	6,095,964	11,300,917	14,979,353	16,042,793	21,992,856	16,435,711	18,745,408
Public works	10,700,041	11,013,467	10,597,421	10,746,489	6,698,390	5,972,942	6,069,793	7,060,201	8,138,529	8,326,467
Public safety:										
Police	28,564,889	27,411,509	28,650,241	29,638,540	30,695,155	31,917,720	34,565,899	35,785,791	39,817,024	41,422,622
Fire	23,349,639	23,264,497	23,573,792	25,041,187	25,530,503	27,328,554	28,792,370	30,357,023	32,689,465	34,056,248
Library	3,224,523	2,855,794	3,560,396	3,726,160	3,689,914	3,979,158	4,120,111	4,155,157	5,224,590	5,039,164
Parks and recreation	16,199,096	15,610,257	18,320,063	19,671,070	19,276,779	20,854,408	21,111,520	21,451,673	25,483,508	26,124,783
Housing assistance payments	3,628,510	3,643,394	4,232,695	4,049,279	3,858,070	4,046,250	4,077,451	4,216,417	4,248,895	4,673,530
Capital outlay	36,534,025	20,416,652	19,529,120	34,879,208	30,170,149	30,433,990	37,821,774	59,258,478	49,553,074	39,316,183
Payments under development agreements	1,445,960	1,146,915	880,852	567,619	567,619	567,619	567,619			
Annexation payments	2,131,802	2,045,843	2,228,371	2,302,077	2,932,924	3,596,777	4,076,406	4,734,193	5,775,035	6,140,795
Debt service:										
Principal retirement	1,397,222	1,402,625	2,694,645	802,821	2,125,278	844,490	863,892	1,098,509	1,532,317	1,561,381
Interest and fiscal charges	7,396,273	2,932,461	1,612,858	1,217,231	607,872	393,375	1,079,183	4,221,646	4,948,323	1,510,734
Total Expenditures	173,620,530	143,813,171	146,860,404	163,953,245	160,892,043	170,049,924	185,497,180	225,826,004	209,142,546	195,054,940
Excess (deficiency) of revenues over (under) expenditures	(33,395,779)	(19,959,996)	(25,329,088)	(28,182,292)	(21,434,138)	(1,458,588)	(3,034,067)	(25,239,510)	(13,571,001)	35,182,308
Other Financing Sources (Uses)										
Proceeds from capital lease					43,992	104,580				
Debt issued							14,425,000			
Premium on debt issued							862,056			
Proceeds from sale of property	10,000			159,482		516,821				
Proceeds from disposition of assets										1,521,727
Transfers in	42,615,799	44,206,780	43,818,402	38,821,810	41,542,969	38,238,578	53,202,949	43,364,097	28,539,336	30,941,685
Transfers out	(18,935,737)	(23,444,479)	(18,447,291)	(19,147,016)	(24,688,897)	(18,739,191)	(34,394,329)	(23,201,601)	(24,102,321)	(23,058,711)
Issuance of debt				11,549,031						
Payment to bond escrow agent				(12,756,326)						
Contributions from developers	2,831,250									
Total other financing sources (uses)	26,521,312	20,762,301	25,371,111	18,626,981	16,898,064	20,120,788	34,095,676	20,162,496	4,437,015	9,404,701
Net Change in fund balances before special and extraordinary items	(6,874,467)	802,305	42,023	(9,555,311)	(4,536,074)	18,662,200	31,061,609	(5,077,014)	(9,133,986)	44,587,009
Special and Extraordinary items										
Assets transferred to/liabilities assumed by Successor Agency/Housing Successor			4,727,309							
Increase in loan to the Successor Agency				(7,304,420)						
Change in classification of assets					(2,141,561)					
Cancellation of loans receivable from Successor Agency					(5,847,668)					
Net Change in fund balances	(\$6,874,467)	\$802,305	\$4,769,332	(\$16,859,731)	(\$12,525,303)	\$18,662,200	\$31,061,609	(\$5,077,014)	(\$9,133,986)	\$44,587,009
Debt service as a percentage of noncapital expenditures	6.4% *	3.5%	3.4%	1.6% *	2.1% *	0.9% *	1.3% *	3.2% *	4.1%	2.0%

* In FY2018, the City recalculated these percentages.

**CITY OF ROSEVILLE
SALES TAX REVENUE
Last Ten Fiscal Years**



<u>Fiscal Year</u>	<u>Amount</u>
2010	32,139,544
2011	37,332,222
2012	38,129,931
2013	43,002,643
2014	46,591,961
2015	48,094,824
2016 (a)	52,993,394
2017	51,646,625
2018 (b)	50,710,102
2019 (c)	60,574,316
TOTAL	<u>\$ 461,215,562</u>

(a) This amount includes a one-time payment for final quarter of the State Triple Flip.

(b) The sales tax decrease is due to a one-time delay in State processing sales tax payments as a result of implementation of a new tax collection system.

(c) The sales tax increase is partially due to an increase in sales tax rate from 7.25% to 7.75%.

CITY OF ROSEVILLE
ASSESSMENT ROLL VALUES
Last Ten Fiscal Years

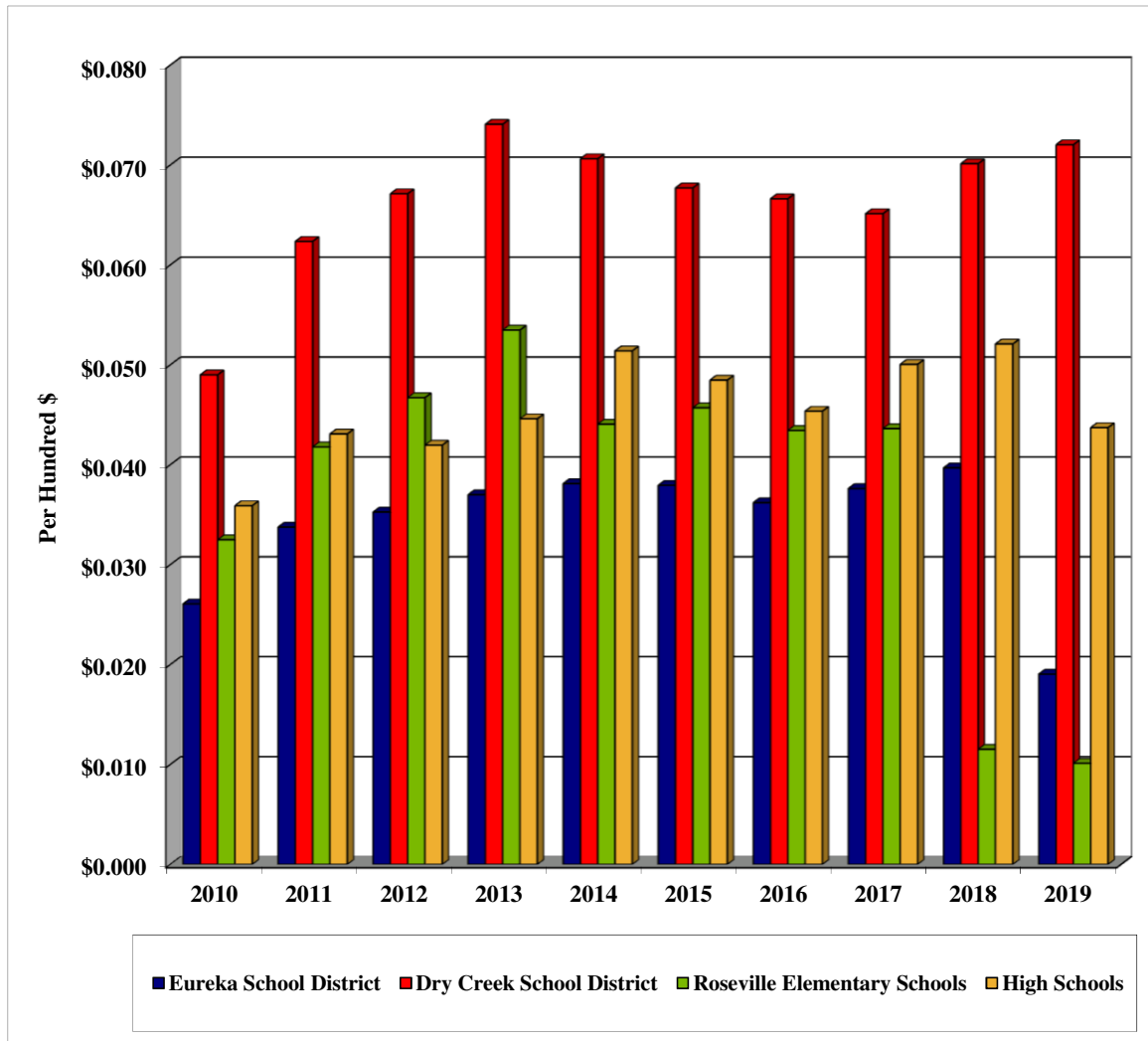
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Secured										
Land	\$ 4,702,676,886	\$ 4,258,240,370	\$ 4,138,902,907	\$ 4,139,152,114	\$ 4,416,998,220	\$ 4,811,588,559	\$ 5,038,592,302	\$ 5,343,255,434	\$ 5,619,414,445	\$ 5,929,903,660
Structure	12,095,007,943	11,439,696,023	10,859,970,035	10,942,930,883	11,732,698,206	12,621,412,601	13,670,305,499	14,619,778,326	15,565,619,635	16,427,163,485
Fixtures	121,330,197	122,138,875	86,539,606	86,949,612	85,175,780	86,169,588	72,381,116	54,816,121	71,994,553	71,059,765
Personal Property	397,416,205	398,032,391	195,128,458	185,441,743	197,939,682	199,577,920	176,564,870	173,880,661	128,012,551	146,059,048
Gross	17,316,431,231	16,218,107,659	15,280,541,006	15,354,474,352	16,432,811,888	17,718,748,668	18,957,843,787	20,191,730,542	21,385,041,184	\$ 22,574,185,958
Exemptions	(1,185,170,787)	(1,271,501,002)	(1,183,664,559)	(1,216,280,788)	(1,189,126,642)	(1,235,144,897)	(1,196,368,326)	(1,240,797,255)	(1,287,075,877)	(1,010,838,236)
Net Value	16,131,260,444	14,946,606,657	14,096,876,447	14,138,193,564	15,243,685,246	16,483,603,771	17,761,475,461	18,950,933,287	20,097,965,307	21,563,347,722
Unsecured										
Land	9,938,066	9,918,107	10,652,978	15,107,515	14,275,896	14,209,597	14,751,078	15,636,657	16,035,546	16,244,979
Structure	19,483,398	19,054,920	19,198,391	40,452,068	39,978,372	40,065,250	40,572,958	41,034,119	41,858,259	42,756,495
Fixtures	195,965,488	204,471,411	278,372,656	204,335,331	201,618,605	200,634,374	210,899,452	219,812,361	232,332,616	211,812,302
Personal Property	404,628,665	427,041,927	456,724,821	440,681,012	497,756,921	478,575,784	508,561,032	586,873,115	568,397,250	569,809,275
Gross	630,015,617	660,486,365	764,948,846	700,575,926	753,629,794	733,485,005	774,784,520	863,356,252	858,623,671	840,623,051
Exemptions	(69,496,206)	(98,512,303)	(88,790,688)	(92,879,612)	(86,500,375)	(61,105,400)	(93,563,794)	(114,427,098)	(112,467,389)	(109,637,206)
Net Value	560,519,411	561,974,062	676,158,158	607,696,314	667,129,419	672,379,605	681,220,726	748,929,154	746,156,282	730,985,845
Total Net Assessed Value (a)	\$ 16,691,779,855	\$ 15,508,580,719	\$ 14,773,034,605	\$ 14,745,889,878	\$ 15,910,814,665	\$ 17,155,983,376	\$ 18,442,696,187	\$ 19,699,862,441	\$ 20,844,121,589	\$ 22,294,333,567
Direct Tax Rate (b)	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%

(a) Article XIII A, added to the California Constitution by Proposition 13 in 1978 fixed the base for valuation of property subject to taxes at the full cash value which appeared on the Assessor's 1975/76 assessment roll. Thereafter, full cash value can be increased to reflect:

- annual inflation up to 2%; or
- market value at the time of ownership change; or
- market value for new construction.

(b) California cities do not set their own direct tax rate. The state constitution establishes the rate at 1% and allocates a portion of that amount, by an annual calculation, to all the taxing entities within a tax rate area.

**CITY OF ROSEVILLE
PROPERTY TAX RATES
DIRECT & OVERLAPPING GOVERNMENTS
Last Ten Fiscal Years**



Fiscal Year	Direct Rate	Overlapping Rates				Total (a)
	Basic County Wide Levy	Eureka School District	Dry Creek School District	Roseville Elementary Schools	High Schools	
2010	1.0000	0.0261	0.0490	0.0325	0.0359	1.0718
2011	1.0000	0.0338	0.0624	0.0418	0.0431	1.0890
2012	1.0000	0.0353	0.0671	0.0467	0.0420	1.0917
2013	1.0000	0.0370	0.0741	0.0535	0.0446	1.0995
2014	1.0000	0.0381	0.0706	0.0441	0.0514	1.1023
2015	1.0000	0.0379	0.0677	0.0457	0.0485	1.0989
2016	1.0000	0.0362	0.0666	0.0434	0.0454	1.0941
2017	1.0000	0.0376	0.0651	0.0436	0.0500	1.0988
2018	1.0000	0.0397	0.0701	0.0115	0.0521	1.0925
2019	1.0000	0.0190	0.0720	0.0101	0.0437	1.0774

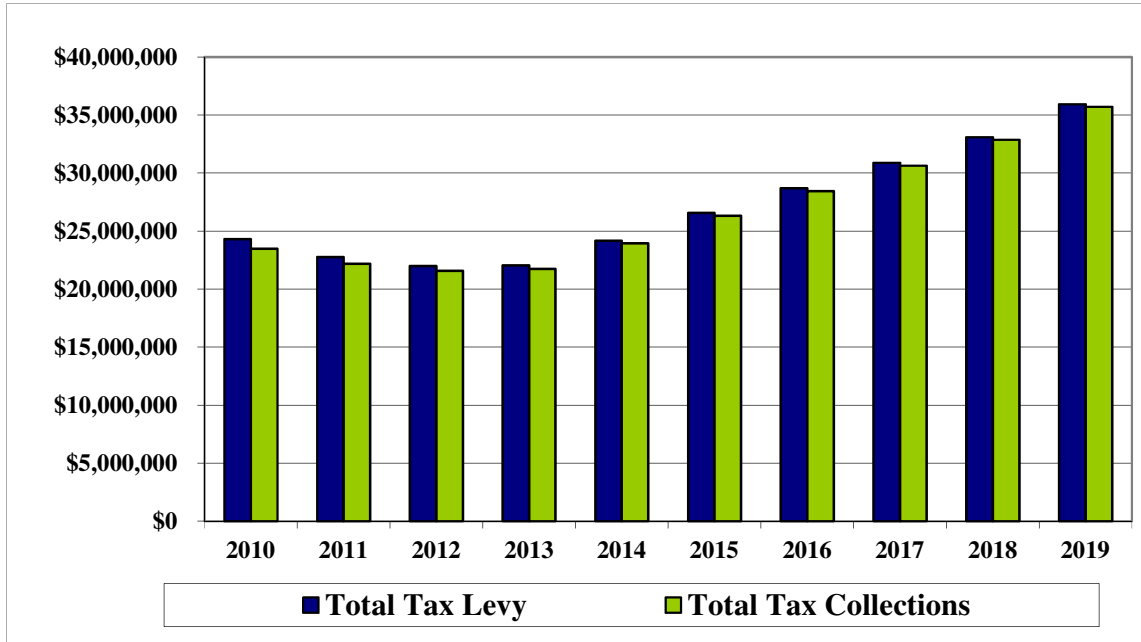
(a) Total Overlapping Rates uses an average of Eureka School District, Dry Creek School District and Roseville Elementary School

PRINCIPAL PROPERTY TAX PAYERS
Current Year and Nine Years Ago

Property Owner	Primary Land Use	Rank	2019		Rank	2010	
			Taxable Assessed Value	Percent of Total City Taxable Assessed Value		Taxable Assessed Value	Percent of Total City Taxable Assessed Value
Roseville Shoppingtown LLC	Shopping Center	1	\$441,396,856	2.03%	1	364,442,986	2.23%
8000 Foothills LLC	Office Building	2	\$107,202,000	0.49%			
Breit Wave MC SC Owner LLC	Apartments	3	\$104,526,912	0.48%			
DDR Creekside LP	Commercial	4	\$93,221,791	0.43%			
Walmart Stores Inc.	Commercial	5	\$85,530,004	0.39%			
Rosemeade Residential Holdings LLC	Apartments	6	\$84,640,737	0.39%			
Roseville Fountains LP	Shopping Center	7	\$70,822,270	0.33%			
CW FBI Sacramento LLC	Industrial Land	8	\$67,884,398	0.31%			
Oakmont Properties - Creekside LLC	Apartments	9	\$67,554,825	0.31%			
CPT Creekside Town Center LLC	Shopping Center	10	\$67,361,004	0.31%			
Eureka Development Company LLC	Commercial	11	\$62,009,318	0.29%			
Southall Group Holdings LLC	Industrial	12	\$61,350,987	0.28%			
Parkway Plaza CW LLC	Office Building	13	\$56,212,812	0.26%			
Safeway Inc.	Commercial	14	54,258,137	0.25%			
W2005 Fargo Hotels Pool C Realty LP	Hotel	15	54,215,399	0.25%	6	85,112,816	0.52%
Mourier Land Investment Corporation	Office Building	16	49,226,116	0.23%	9	63,850,100	0.39%
BBC Roseville Oaks LLC	Commercial/Commerical Land	17	48,363,529	0.22%			
John L. Sullivan Family LP	Auto Dealership	18	47,641,527	0.22%			
Forest Cove 388 LLC	Apartments	19	46,462,757	0.21%			
Terraces at Highland Property Owner LLC	Apartments	20	44,789,268	0.21%			
NEC Electronics USA Inc.					2	333,586,050	2.05%
Hewlett Packard Enterprise Company					3	254,714,369	1.56%
PL Roseville LLC					4	177,691,596	1.09%
Donahue Schriber Realty Group LP					5	89,764,954	0.55%
NNN Parkway Corporate Plaza LLC					7	70,274,731	0.43%
Pulte Home Corporation							
Hines Douglas Corporate Center LP					8	68,094,178	0.42%
Hines Summit at Douglas LP					10	63,776,518	0.39%
Total			\$1,714,670,647	7.89%		\$1,571,308,298	9.64%
2018-2019 Local Secured Assessed Valuation:			\$ 21,741,515,922			\$ 16,306,499,944	

Source: California Municipal Statistics, Inc.

**CITY OF ROSEVILLE
PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years**



Fiscal Year Ended June 30	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy	
		Amount	Percentage of Levy
2010	24,317,144	23,490,361	96.60%
2011	22,749,169	22,191,814	97.55%
2012	21,991,913	21,585,063	98.15%
2013	22,044,604	21,749,207	98.66%
2014	24,170,809	23,943,603	99.06%
2015	26,562,322	26,328,574	99.12%
2016	28,692,626	28,454,477	99.17%
2017	30,888,183	30,650,344	99.23%
2018	33,112,938	32,881,148	99.30%
2019	35,949,987	35,709,122	99.33%

Notes:

Current tax collections beginning in 1993 have been reduced by a mandatory tax reallocation imposed by the State of California.

Placer County uses an estimate for the delinquency rate and compiles delinquency as a lump sum.

Subsequent collections are not broken out by fiscal year from the County. This information is not available.

CITY OF ROSEVILLE
ELECTRIC CUSTOMERS AND REVENUES
Ten Largest Electric Customers as of June 30, 2019

Rank	Business Type (a)	kWh	Percent Total kWh	Revenue	Percent to Total Revenue
1	Manufacturing	97,731,000	8.52%	\$9,487,077	5.96%
2	Government and Utilities	40,305,582	3.51%	\$4,710,597	2.96%
3	Medical Care	31,450,438	2.74%	\$3,738,712	2.35%
4	Medical Care	28,635,044	2.50%	\$3,335,011	2.09%
5	Admin/Office/R&D	27,473,000	2.39%	\$2,879,837	1.81%
6	Retail and Property Management	15,286,443	1.33%	\$1,989,471	1.25%
7	Retail	12,490,057	1.09%	\$1,403,306	0.88%
8	Grocery	10,312,200	0.90%	\$1,331,124	0.84%
9	Real Estate/Investment	7,613,847	0.66%	\$1,066,845	0.67%
10	Logistics	7,532,692	0.66%	\$825,317	0.52%

Electric Sales Revenue as of June 30, 2019

Residential	\$ 69,551,457
Commercial	89,726,952
Total	<u>\$ 159,278,409</u>

(a) Customer's name not shown to follow the City's Administrative Regulation regarding confidentiality of customers.

Source: City of Roseville Electric Department

CITY OF ROSEVILLE
RESIDENTIAL ENERGY PRICES
Effective January 1, 2019

Residential	
Basic Service Charge (per meter, per month)	\$26.00
Energy Charge (\$/kWh)	
Tier 1- up to 500 kWh/month	\$0.0931
Tier 2- greater than 500 kWh/month	\$0.1435
Renewable Energy Surcharge (\$/kWh)	\$0.0056
Greenhouse Gas Surcharge (\$/kWh)	\$0.0002
Hydroelectric Adjustment (\$/kWh) ⁽¹⁾	\$0.00129
State Energy Surcharge (\$/kWh)	\$0.00030

Rates are prorated.

Solar Customer Buyback Rate

Net Energy Metering ⁽²⁾	
Surplus Energy Compensation Rate (\$/kWh)	\$0.0931
Roseville Solar 2.0 ⁽³⁾	
Surplus Energy Compensation Rate (\$/kWh)	\$0.0598

Special Residential Rates

Electric Rate Assistance Program

Residents meeting certain income criteria may be eligible for a 15% discount on electric service.

Medical Rate Assistance Program

Residents Meeting certain income and medical device use criteria may be eligible for a 50% discount on the first 500 kWh and 15% on all other kWh electric usage.

Medical Notification Program

Residents can notify the City of Roseville of the residential use of essential medical support equipment. This program allows the City to comply with the California Public Utility code 10010.

NOTES

1) There is a hydroelectric adjustment in effect from July 2018 through June 2019.

2) Rate closed October 1, 2018. Surplus energy compensation rates are subject to revision by City Council as energy prices and system requirements change.

3) The State of California allows electric utilities to implement a new solar buyback rate once solar exceeds 5% of the utility's system peak. Roseville Electric Utility now exceeds 5% solar. Per the City of Roseville Municipal Code, beginning October 1, 2018 customers will be enrolled in Roseville Solar 2.0. This change will not affect customers who installed solar before October 1, 2018 until 2028. Net Energy Metering customers will continue with net energy metering for up to 20 years (10 minimum) from the date of system interconnection. Surplus energy compensation rates are subject to revision by City Council as energy prices and system requirements change.

CITY OF ROSEVILLE
BUSINESS ENERGY PRICES
Effective January 1, 2019

Small General Service (GS-1) (Demand < 20 kW)	Winter	Summer
Basic Service Charge (per meter, per month)	\$38.00	\$38.00
Energy Charge (\$/kWh)	\$0.0974	\$0.1131
Renewable Energy Surcharge (\$/kWh)	\$0.0056	\$0.0056
Greenhouse Gas Surcharge (\$/kWh)	\$0.0002	\$0.0002
Hydroelectric Adjustment (\$/kWh)	\$0.00129	\$0.00129
State Energy Surcharge (\$/kWh)	\$0.00030	\$0.00030
Medium General Service (GS-2) (20 kW < Demand ≤ 500 kW)	Winter	Summer
Basic Service Charge (per meter, per month)	\$65.00	\$65.00
Demand Charge (\$/kW-month)	\$6.16	\$6.16
Energy Charge (\$/kWh)	\$0.1028	\$0.1235
Renewable Energy Surcharge (\$/kWh)	\$0.0056	\$0.0056
Greenhouse Gas Surcharge (\$/kWh)	\$0.0002	\$0.0002
Hydroelectric Adjustment (\$/kWh)	\$0.00129	\$0.00129
State Energy Surcharge (\$/kWh)	\$0.00030	\$0.00030
Large General Service (GS-3) (500 kW < Demand ≤ 1000 kW)	Winter	Summer
Basic Service Charge (per meter, per month)	\$521.00	\$521.00
Demand Charge (\$/kW-month)	\$6.60	\$11.57
Energy Charge		
Off Peak (\$/kWh)	\$0.0682	\$0.0890
On Peak (\$/kWh)	\$0.0890	\$0.1098
Super Peak (\$/kWh)	\$0.0890	\$0.1408
Renewable Energy Surcharge (\$/kWh)	\$0.0056	\$0.0056
Greenhouse Gas Surcharge (\$/kWh)	\$0.0002	\$0.0002
Hydroelectric Adjustment (\$/kWh)	\$0.00129	\$0.00129
State Energy Surcharge (\$/kWh)	\$0.00030	\$0.00030
Very Large General Service (GS-4) (Demand > 1000 kW)	Winter	Summer
Basic Service Charge (per meter, per month)	\$591.00	\$591.00
Demand Charge (\$/kW-month)	\$6.71	\$11.51
Energy Charge		
Off Peak (\$/kWh)	\$0.0674	\$0.0879
On Peak (\$/kWh)	\$0.0862	\$0.1067
Super Peak (\$/kWh)	\$0.0862	\$0.1397
Renewable Energy Surcharge (\$/kWh)	\$0.0056	\$0.0056
Greenhouse Gas Surcharge (\$/kWh)	\$0.0002	\$0.0002
Hydroelectric Adjustment (\$/kWh)	\$0.00129	\$0.00129
State Energy Surcharge (\$/kWh)	\$0.00030	\$0.00030

Note: General Service Customers include all commercial, industrial, governmental and other non-residential customers.

Time of Use (TOU) seasons, days, hours, holidays:

Winter - October through May // Summer - June through September

Off Peak: 10:00pm to 7:00am Monday through Friday (Except Holidays)

All Day Saturday, Sunday, and Holidays

On Peak: 7:00am to 4:00pm AND 7:00pm to 10:00pm

Monday through Friday (Except Holidays)

Super Peak: 4:00pm to 7:00pm Monday through Friday (Except Holidays)

Holidays are defined as: New Years Day, Martin Luther King Day, Presidents' Day, Memorial Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.

There is a hydroelectric adjustment in effect from July 2018 through June 2019.

The California State Energy Surcharge may change from time to time as specified in State law.

A 2% discount is available for primary service customers.

Rates are prorated.

CITY OF ROSEVILLE

Fiscal Year	Certificates of Participation [d]	Governmental Activities				Business-Type Activities				Total Primary Government [e]	Placer County Total Personal Income [a]	Debt Per Capita [a]
		Tax Allocation Bonds [c]	Installment Purchase Obligations	Capital Lease		Certificates of Participation	Revenue Bonds	Lease	Total Business-Type Activities			
				Lease	Loans							
2010	14,560,000	34,845,000	1,868,055			51,273,055	326,781,578	297,365,814	624,147,392	675,420,447	4.10%	5,834
2011	13,885,000	34,365,000	1,620,430			49,870,430	257,729,721	347,327,592	605,057,313	654,927,743	3.78%	5,431
2012	13,190,000		125,785			13,315,785	250,082,864	337,284,692	587,367,556	600,683,341	3.16%	4,921
2013			1,234,286			12,783,317	237,460,076	337,680,087	4,775,578	592,699,058	2.94%	4,770
2014					11,549,031	12,783,317	175,923,926	380,082,084	4,344,960	560,350,970	2.71%	4,530
2015					10,670,247	4,059,175	137,929,422	375,923,926	4,344,960	575,080,392	2.91%	4,295
2016					9,874,685	4,045,820	13,989,512	150,053,467	3,945,831	553,323,634	2.61%	4,122
2017					24,347,067	4,030,681	28,412,676	132,649,025	3,538,160	552,691,656	2.43%	4,122
2018					23,272,775	4,013,624	27,286,399	138,472,975	3,631,175,852	532,058,396	2.17%	3,916
2019					24,823,067	3,981,145	28,804,212	133,923,531	3,638,838,281	526,566,008	[b]	3,838
2019	14,455,822				8,795,122	3,964,079	27,215,023	129,546,859	347,567,126	504,329,026	[b]	3,612

[a] These ratios are calculated using personal income and population as shown on the Demographics and Economic Statistics schedule.

[b] Total personal income information is not available.

[c] The Redevelopment Agency was dissolved effective January 31, 2012 and its liabilities were assumed by the Successor Agency.

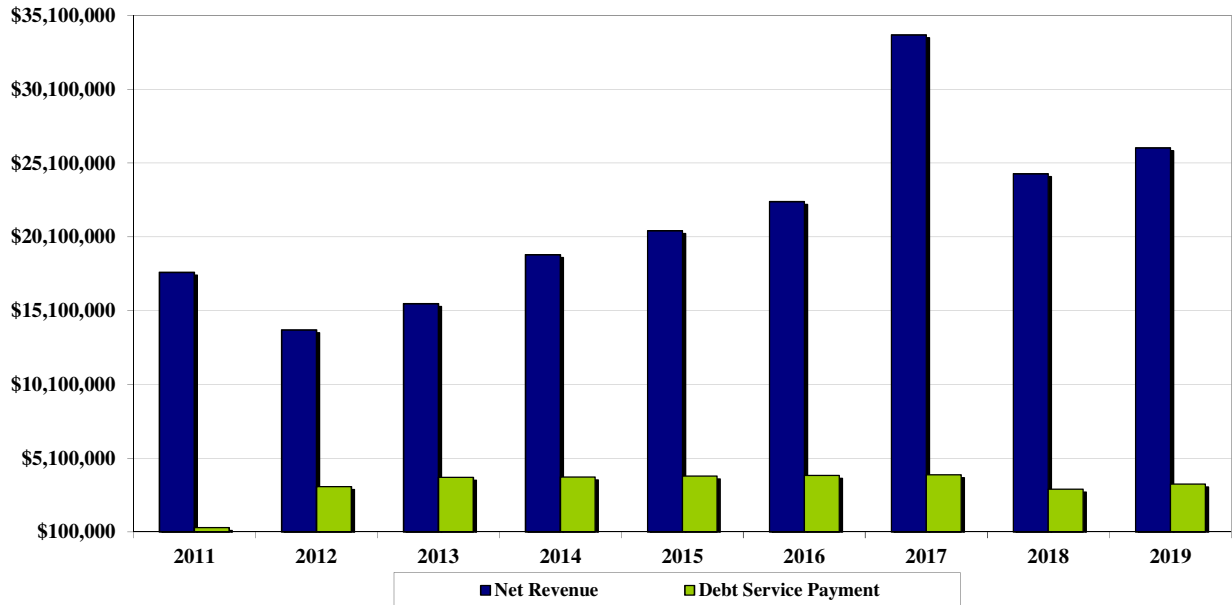
[d] In 2013 the Certificates of Participation were refunded by the 2013 Public Facilities Refunding lease.

[e] Long term debt was restated in fiscal year 2014; statistics prior to 2014 have not been restated.

Sources:

*The City's Comprehensive Annual Financial Reports
State of California, Department of Finance (population)
U.S. Department of Commerce, Bureau of Economic Analysis - Local Data (personal income)*

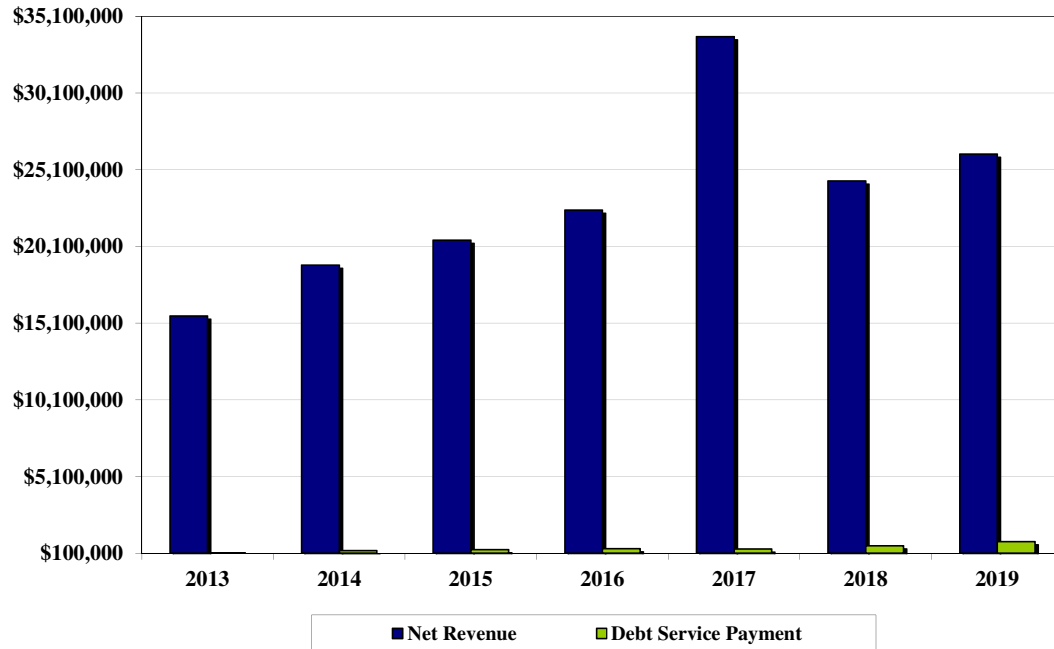
CITY OF ROSEVILLE
REVENUE BOND COVERAGE
2011 REFUNDING FIXED RATE WASTEWATER REVENUE BONDS SERIES C
Last Nine Fiscal Years ⁽¹⁾



Fiscal Year	Gross Revenue (2)	Operating Expenses (3)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2011	\$34,177,527	\$16,494,109	\$17,683,418		\$400,337	\$400,337	44.17
2012	32,738,613	18,957,898	13,780,715	\$1,457,173	1,721,010	3,178,183	4.34
2013	33,605,925	18,039,506	15,566,419	1,874,464	1,922,096	3,796,560	4.10
2014	37,294,549 (4)	18,408,939 (4)	18,885,610	1,988,535	1,840,952	3,829,487	4.93
2015	39,361,960	18,849,642	20,512,318	2,133,436	1,743,323	3,876,759	5.29
2016	41,852,947 (4)	19,373,759 (4)	22,479,188	2,287,586	1,638,543	3,926,129	5.73
2017	52,754,587 (4)	18,970,634 (4)	33,783,953	2,457,151	1,522,026	3,979,177	8.49
2018	49,676,755 (4)	25,317,067 (4)	24,359,688	2,635,965	351,385	2,987,350	8.15
2019	55,376,362	29,254,056	26,122,306	2,963,763	379,026	3,342,789	7.81

Notes: (1) Ten years of data are not available due to the bonds being issued on April 7, 2011
(2) Includes all wastewater operating revenues, non-operating interest revenue, and connection fees.
(3) Includes all wastewater operating expenses less depreciation and interest
(4) Restated

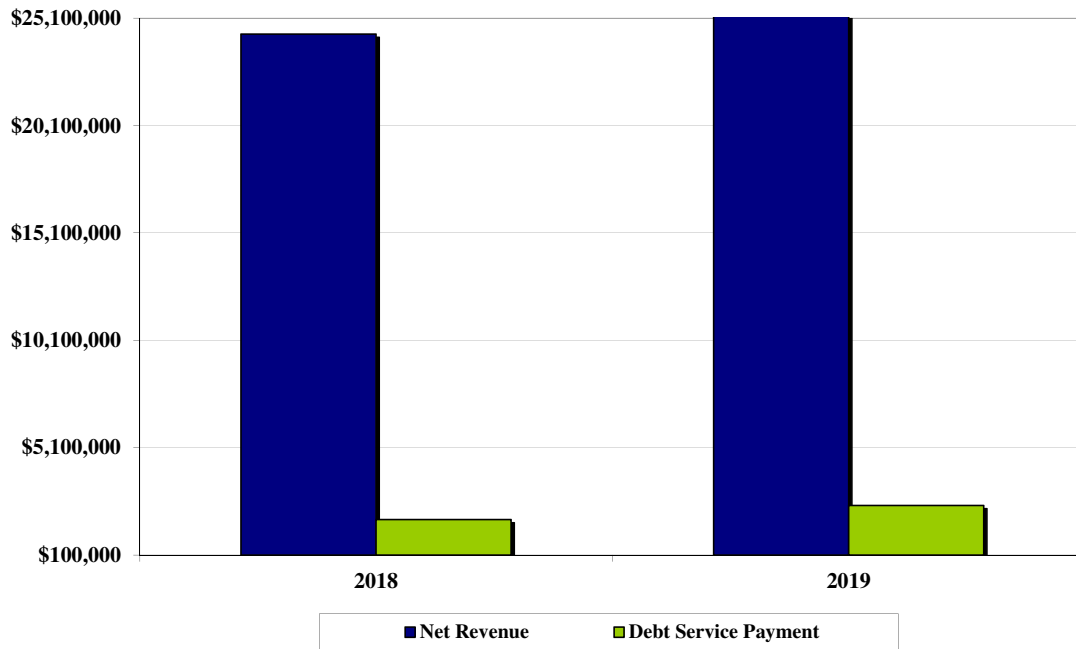
CITY OF ROSEVILLE
REVENUE BOND COVERAGE
2013 REFUNDING VARIABLE RATE WASTEWATER REVENUE BONDS
Last Seven Fiscal Years ⁽¹⁾



Fiscal Year	Gross Revenue (2)	Operating Expenses (3)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2013	\$ 33,605,925	\$ 18,039,506	\$ 15,566,419		\$ 112,244	\$ 112,244	138.68
2014	37,294,549 (4)	18,408,939 (4)	18,885,610		265,789	265,789	71.05
2015	39,361,960	18,849,642	20,512,318		346,131	346,131	59.26
2016	41,852,947 (4)	19,373,759 (4)	22,479,188		406,694	406,694	55.27
2017	52,754,587 (4)	18,970,634 (4)	33,783,953		380,118	380,118	88.88
2018	49,676,755 (4)	25,317,067 (4)	24,359,688		598,534	598,534	40.70
2019	55,376,362	29,254,056	26,122,306		855,319	855,319	30.54

Notes: (1) Ten years of data are not available due to the bonds being issued on April 1, 2013
(2) Includes all wastewater operating revenues, non-operating interest revenue, and connection fees.
(3) Includes all wastewater operating expenses less depreciation and interest
(4) Restated

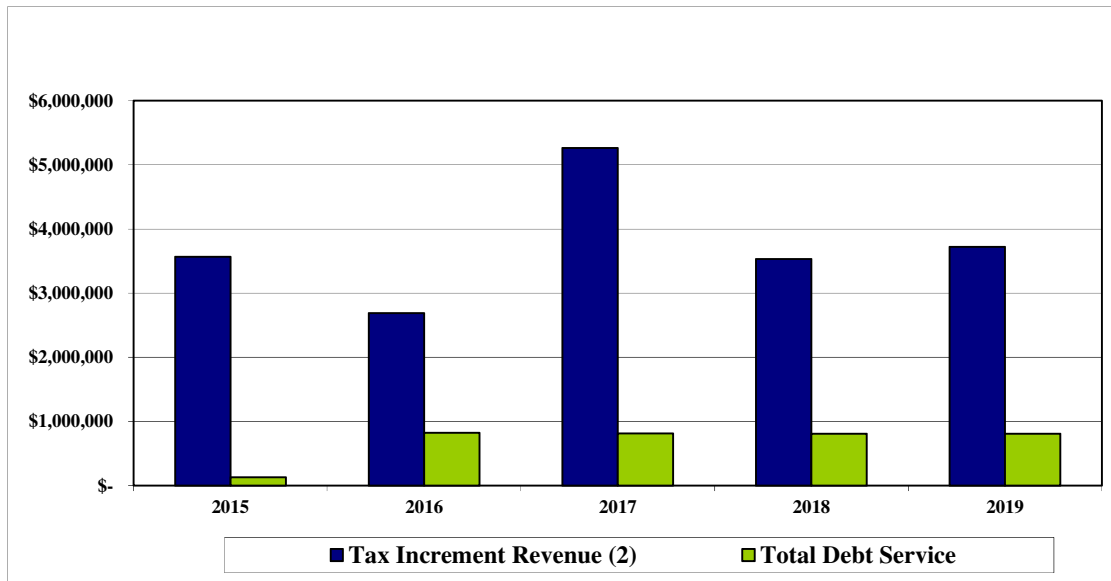
**CITY OF ROSEVILLE
REVENUE BOND COVERAGE
2017 WASTEWATER REVENUE REFUNDING BONDS
Last Two Fiscal Years ⁽¹⁾**



Fiscal Year	Gross Revenue (2)	Operating Expenses (3)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2018	49,676,755 (4)	\$ 25,317,067 (4)	\$ 24,359,688	\$ -	\$ 1,748,313	\$ 1,748,313	13.93
2019	55,376,362	29,254,056	\$ 26,122,306	\$ -	2,414,272	\$ 2,414,272	10.82

Notes: (1) Ten years of data are not available due to the bonds being issued on September 28, 2017
(2) Includes all wastewater operating revenues, non-operating interest revenue, and connection fees.
(3) Includes all wastewater operating expenses less depreciation and interest
(4) Restated

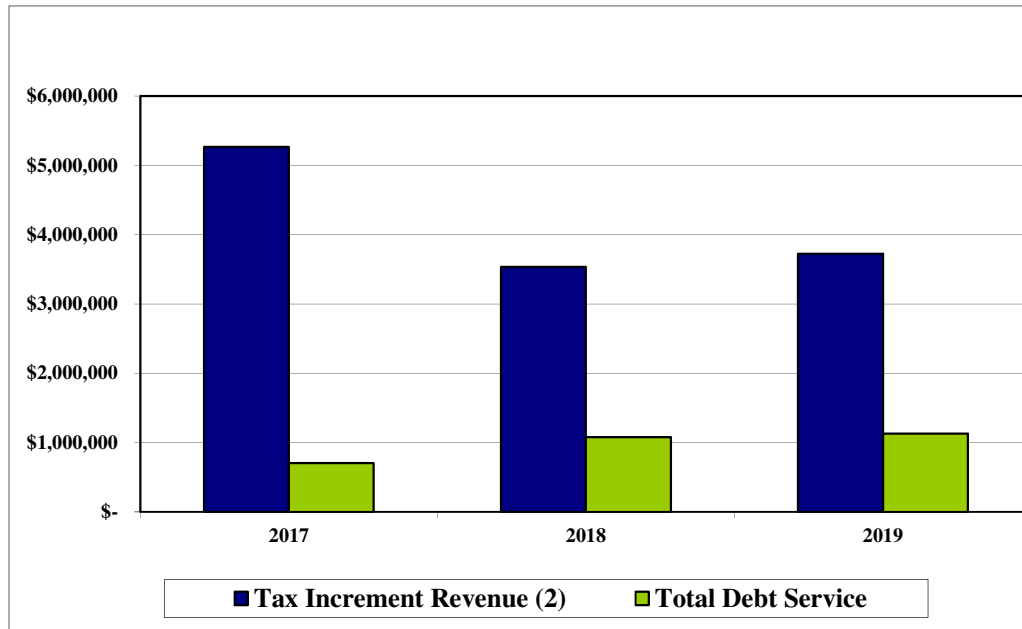
CITY OF ROSEVILLE
2014 REDEVELOPMENT PROJECT TAX ALLOCATION BONDS
Last Five Fiscal Years⁽¹⁾



Fiscal Year	Tax Increment Revenue (2)	Debt Service Requirements			Coverage
		Principal	Interest	Total Debt Service	
2015	\$3,566,262	\$ -	\$132,646	\$132,646	26.89
2016	2,692,154 (3)	435,000	390,688	\$825,688	3.26
2017	5,263,766	435,000	378,363	\$813,363	6.47
2018	3,534,361	445,000	365,063	\$810,063	4.36
2019	3,723,819	465,000	343,463	808,463	4.61

Notes: (1) Ten years of data are not available due to the bonds being issued on September 9, 2014
(2) Amounts reported include tax revenue and debt service of the Successor Agency.
(3) Restated

CITY OF ROSEVILLE
2016 REDEVELOPMENT PROJECT TAX ALLOCATION BONDS
Last Three Fiscal Years ⁽¹⁾



Fiscal Year	Tax Increment Revenue (2)	Debt Service Requirements			Coverage
		Principal	Interest	Total Debt Service	
2017	\$5,263,766	\$ -	\$703,884	\$703,884	7.48
2018	3,534,361	340,000	738,037	1,078,037	3.28
2019	3,723,819	395,000	733,439	1,128,439	3.30

Notes: (1) Ten years of data are not available due to the bonds being issued on July 19, 2016
(2) Amounts reported include tax revenue and debt service of the Successor Agency.

CITY OF ROSEVILLE
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
June 30, 2019

2018-19 Assessed Valuation: \$22,475,436,070

	Total Debt 06/30/2019	% Applicable (1)	City's Share of Debt 6/30/2019
<u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u>			
Roseville Joint Union High School District	\$136,440,358	75.520%	\$103,039,758
Roseville Joint Union High School District SFID No. 1	53,980,554	97.888%	52,840,485
Center Joint Unified School District	36,086,889	1.781%	642,707
Rocklin Unified School District	52,794,483	0.439%	231,768
Dry Creek Joint School District	33,209,895	56.392%	18,727,724
Eureka Union School District	853,338	34.442%	293,907
Roseville City School District	14,387,296	97.307%	13,999,846
City of Roseville Community Facilities Districts	311,088,000	100.000%	311,088,000
City of Roseville Placer Valley Sports Complex & Tourism Marketing Assessment District	33,150,000	100.000%	33,150,000
California Statewide Communities Development Authority Assessment Districts	8,223,802	100.000%	8,223,802
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			\$542,237,997
<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Placer County Certificates of Participation	\$25,490,000	29.628%	\$7,552,177
Placer County Office of Education Certificates of Participation	910,000	29.628%	269,615
Sierra Joint Community College District Certificates of Participation	3,726,000	22.436%	835,965
Center Joint Unified School District Certificates of Participation	431,544	1.781%	7,686
Rocklin Unified School District Certificates of Participation	20,630,000	0.439%	90,566
Eureka Union School District Certificates of Participation	3,135,000	34.442%	1,079,757
Roseville City School District Certificates of Participation	5,730,000	97.307%	5,575,691
Placer Mosquito and Vector Control District Certificates of Participation	2,925,000	29.628%	866,619
City of Roseville General Fund Obligation	22,500,122	100.000%	22,500,122
City of Roseville Debt Premium	750,822	100.000%	750,822
City of Roseville Successor Agency Loan	3,964,080	100.000%	3,964,080
TOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$43,493,100
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency):</u>	\$29,745,000	100.000%	\$29,745,000
TOTAL DIRECT DEBT			\$27,215,024
TOTAL OVERLAPPING DEBT			\$588,261,073
COMBINED TOTAL DEBT			\$615,476,097

- (1) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value.
Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.
- (2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

Ratios to 2018-2019 Assessed Valuation:

Total Overlapping Tax and Assessment Debt	2.41%
Total Direct Debt (\$27,215,024)	0.12%
Combined Total Debt	2.74%

Ratios to Redevelopment Successor Agency Incremental Valuation (\$976,778,805):

Total Overlapping Tax Increment Debt	3.05%
--------------------------------------	-------

CITY OF ROSEVILLE
COMPUTATION OF LEGAL BONDED DEBT MARGIN
June 30, 2019

ASSESSED VALUATION:

Secured property assessed value, net of exempt real property	\$21,741,515,922
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BONDED DEBT LIMIT (3.75% OF ASSESSED VALUE) (a)	\$815,306,847
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AMOUNT OF DEBT SUBJECT TO LIMIT:

Total Bonded Debt	\$500,364,929
Less bonded debt not subject to limit	(500,364,929)

Amount of debt subject to limit	-
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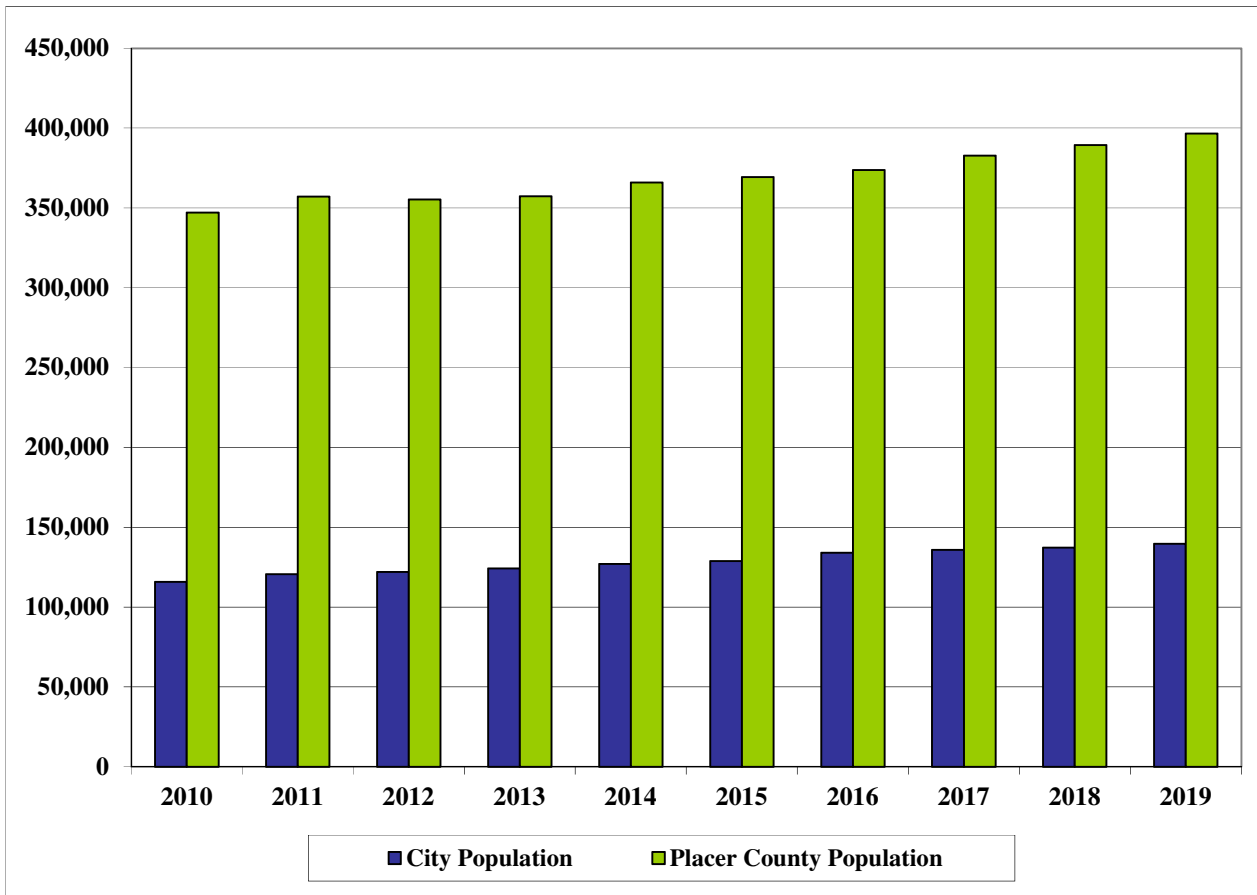
LEGAL BONDED DEBT MARGIN	\$815,306,847
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Fiscal Year	Debt Limit	Total Net Debt Applicable to Limit	Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2010	611,493,748	-	611,493,748	0.00%
2011	567,178,798	-	567,178,798	0.00%
2012	560,837,192	-	560,837,192	0.00%
2013	536,758,408	-	536,758,408	0.00%
2014	578,172,662	-	578,172,662	0.00%
2015	624,626,766	-	624,626,766	0.00%
2016	672,531,992	-	672,531,992	0.00%
2017	717,170,366	-	717,170,366	0.00%
2018	760,269,304	-	760,269,304	0.00%
2019	815,306,847	-	815,306,847	0.00%

(a) California Government Code, Section 43605 sets the debt limit at 15%.

The Code section was enacted prior to the change in basing assessed value to full market value when it was previously 25% of market value. Thus, the limit shown as 3.75% is one-fourth the limit to account for the adjustment of showing assessed valuation at full cash value.

**CITY OF ROSEVILLE
DEMOGRAPHIC AND ECONOMIC STATISTICS
Last Ten Fiscal Years**



Fiscal Year	City of Roseville Population	County Total Personal Income (in thousands)	County Per Capita Personal Income	City of Roseville Unemployment Rate (%)	Placer County Population	City Population % of County
2010	115,781	16,464,986	47,012	11.3%	347,102	33.36%
2011	120,593	17,312,666	48,476	11.4%	357,138	33.77%
2012	122,060	19,004,105	52,544	10.0%	355,328	34.35%
2013	124,255	20,174,068	54,924	7.5%	357,463	34.76%
2014	126,956	21,182,771	55,000	6.5%	366,000	34.69%
2015	128,832	21,240,299	57,000	5.3%	369,454	34.87%
2016	134,073	22,741,453	59,000	4.5%	373,796	35.87%
2017	135,868	24,527,289	63,000	3.8%	382,837	35.49%
2018	137,213	(a)	(a)	3.0%	389,532	35.23%
2019	139,643	(a)	(a)	3.5%	396,691	35.20%

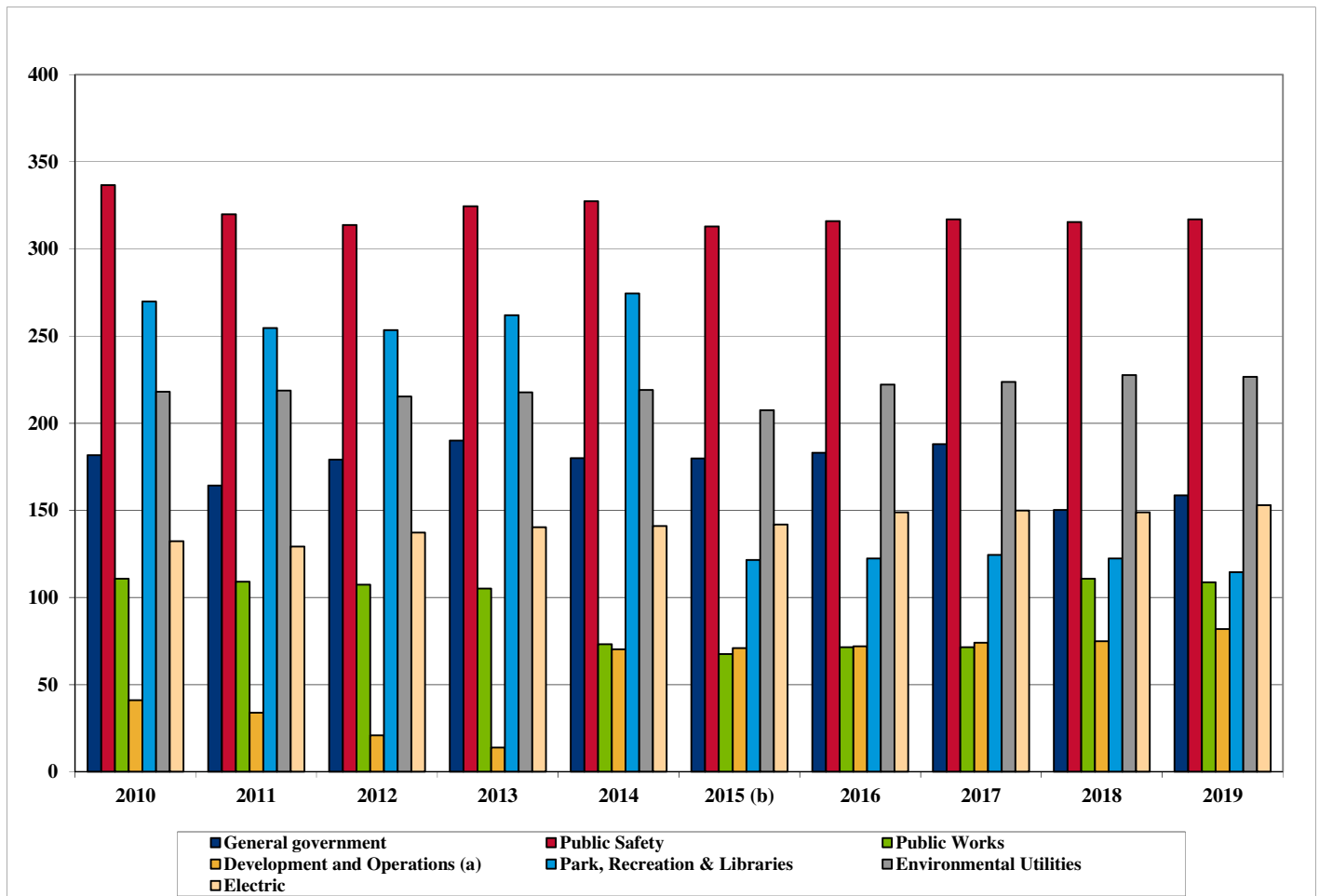
(a) Information not available

CITY OF ROSEVILLE
PRINCIPAL EMPLOYERS
Current Year and Nine Years Ago

Employer	2019			2010	
	Number of Employees	Rank	Percentage of Total City Employees	Number of Employees	Rank
The Permanente Medical Group & Foundation Group	5,794	1	6.54%	4,300	1
Sutter Roseville Medical Group	2,202	2	2.49%	1,922	4
City of Roseville	1,896	3	2.14%	1,291	5
Hewlett Packard	1,154	4	1.30%	3,200	2
Roseville City School District	1,154	4	1.30%	897	6
PRIDE Industries	1,062	6	1.20%	800	9
Roseville Joint Union High School	1,005	7	1.13%	803	8
Adventist Health	920	8	1.04%		
Union Pacific Railroad Company	569	9	0.64%	2,000	3
Wal-Mart	488	10	0.55%	862	7
Renasas (Formerly NEC)				800	9
Subtotal	<u>16,244</u>		<u>18.33%</u>	<u>16,875</u>	
Total Employment	<u>88,597</u> (a)			<u>74,000</u>	

(a) Total Employment as used above represents the total employment of all employees located within the City limits.

CITY OF ROSEVILLE
FULL-TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION
Last Ten Fiscal Years



Adopted for Fiscal Year Ended June 30,

	2010	2011	2012	2013	2014	2015 (b)	2016	2017	2018	2019
Function										
General government	181.75	164.38	179.09	190.14	180.10	179.81	183.11	187.98	150.23	158.73
Public Safety	336.75	319.90	313.78	324.59	327.42	313.00	316.00	317.00	315.50	317.00
Public Works	110.75	109.03	107.33	105.17	73.18	67.50	71.50	71.50	110.75	108.75
Development and Operations (a)	41.17	33.98	21.00	14.00	70.26	71.00	72.00	74.00	75.00	82.00
Park, Recreation & Libraries	269.89	254.65	253.43	262.00	274.61	121.50	122.50	124.50	122.50	114.50
Environmental Utilities	218.09	218.90	215.32	217.82	219.14	207.50	222.25	223.75	227.75	226.75
Electric	132.29	129.33	137.39	140.36	141.09	142.00	149.00	150.00	149.00	153.00
Total	1,290.69	1,230.17	1,227.34	1,254.08	1,285.80	1,102.31	1,136.36	1,148.73	1,150.73	1,160.73

(a) Community Development was renamed to Development and Operations in fiscal year 2014.

(b) Decrease in FTE for FY14-15 is due to no longer including FTEs attributable to temporary part-time staff.

Source: City of Roseville Annual Budget

CITY OF ROSEVILLE
OPERATING INDICATORS BY FUNCTION/PROGRAM
Last Ten Fiscal Years

Function/Program	Fiscal Year									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Public safety:										
Fire:										
Number of Haz-Mat alarms answered	192	172	199	201	214	228	204	224	239	278
Number of medical emergencies answered	7,485	7,836	8,429	9,045	9,995	11,015	10,694	10,545	10,993	11,078
Total calls for service	9,129	9,609	10,006	10,936	12,163	13,286	12,828	16,756	16,553	17,109
Police:										
Law violations: (Note 4)										
Physical arrests (adult and juvenile)	4,520	5,845	4,264	4,647	4,321	3,295	4,057	3,734	4,554	4,061
Traffic citations	19,033	6,404	4,826	4,470	2,207	1,839	2,702	3,036	4,187	3,180
Public works:										
Total building permits issued	3,884	4,078	4,338	4,131	5,796	5,715	5,854	6,226	6,387	6,621
Total square feet of street maintenance performed	4,501,241	4,342,272	3,375,318	4,275,981	4,452,658	1,971,986	3,468,666	12,190,840	1,564,362	2,866,227
Park and recreation:										
Community services:										
Total attendance in Youth/Adult/Senior programs	299,134	301,906	265,736	224,339	233,598	240,576	246,331	209,619	213,916	210,091
Total attendance to aquatic facilities (Note 1)	266,931	278,860	306,455	291,407	324,918	357,064	316,994	428,744	451,127	467,324
Library:										
Number of materials checked out (Note 2)	1,001,179	994,990	1,058,434	1,194,909	1,273,880	1,252,039	1,306,844	1,339,684	1,221,101	1,149,134
Water:										
Average daily consumption (in million gallons)	25.60	25.90	28.60	30.20	28.00	23.01	20.70	23.25	25.77	25.40
Number of backflow devices tested	4,895	4,965	4,558	3,862	4,520	4,854	5,093	5,183	5,200	5,054
Number of meters sold	807	497	555	770	569	824	848	1,044	1,100	914
Wastewater:										
Number of miles of sewer mains flushed	209	284	277	271	335	284	266	294	283	273
% of preventative work orders hours (Note 3)	48.0%	55%	n/a	40.2%	35.8%	41.3%	38.4%	46.4%	45.7%	48.1%
Solid waste:										
Tons of solid waste collected	87,446	89,125	87,336	87,946	92,101	94,308	101,794	117,594	115,548	139,501

Notes:

- 1 - Roseville Aquatics Center closed for pool repairs November 2007-January 2008.
- 2 - The Library totals include Downtown Library, Maidu Library and Riley Library. The Bookmobile was retired during winter 2008 and was replaced in April 2015.
FY18 was the first year the Libraries were closed on Fridays.
- 3 - Data not available for FY11-12 due to change in software (Maximo) used by the City.
- 4 - The City restated Police Law Violations number for FY16 and FY17.

CITY OF ROSEVILLE
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
Last Ten Fiscal Years

Function/Program	Fiscal Year									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Public safety:										
Fire stations	8	8	8	8	8	8	8	8	8	8
Police stations	1	1	1	1	1	1	1	1	1	1
Number of Police patrol vehicles (Note 2)	51	49	58	61	64	67	77	91	88	93
Public works:										
Miles of streets	429	432	438	440	440	458	465	470	478	480
Number of traffic signals	165	166	167	167	167	171	175	180	183	187
Park and recreation:										
Community services:										
Golf courses (18 holes)	2	2	2	2	2	2	2	2	2	2
Parks and recreation facilities	61	63	66	68	71	72	72	74	76	80
Miles of creek	60	60	60	60	60	60	60	75	75	75
Swimming pools (Note 1)	3	3	3	3	3	3	3	3	3	3
Tennis courts	16	16	16	16	18	18	18	18	18	18
Library:										
City libraries	3	3	3	3	3	3	3	3	3	3
Water:										
Miles of water mains	567	569	569	570	570	583	592	608	621	635
Fire hydrants	4,514	4,533	4,542	4,545	4,545	4,654	4,735	4,763	5,007	5,087
Wastewater:										
Miles of sanitary sewers	492	493	487	487	491	497	505	517	529	542
Miles of storm drain	382	348	349	351	344	353	366	372	381	390
Solid waste:										
Number of new residential refuse customers	750	522	537	768	475	601	787	822	1,068	926
Electric:										
Number of residential customers	46,400	47,021	47,611	48,387	49,013	49,851	50,784	51,638	52,789	53,868
Number of commercial customers	6,411	6,437	6,505	6,561	6,666	6,673	6,700	6,759	6,812	6,884

Notes:

1 - Beginning FY09-10, the swimming pool at Oakmont High School was no longer used by the City.

2 - Prior to FY16-17, the City only reported active patrol cars. In FY16-17 the City began reporting active patrol vehicles, which includes all police department vehicles that are patrolling the streets in one fashion or another, whether undercover, a community services officer, an animal control officer, or a citizen on patrol volunteer. No additional cars were purchased in FY16-17.



Single Audit Report
June 30, 2019

City of Roseville, California

CITY OF ROSEVILLE, CALIFORNIA

SINGLE AUDIT REPORT

FISCAL YEAR ENDING JUNE 30, 2019

Table of Contents

	<u>Page</u>
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1
Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	3
Schedule of Expenditures of Federal Awards	6
Notes to the Schedule of Expenditure of Federal Awards	8
Schedule of Findings and Questioned Costs	
I. Summary of Auditor's Results	9
II. Financial Statement Findings	10
III. Federal Awards Findings and Questioned Costs	11
Summary Schedule of Prior Audit Findings	12



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the City Council
City of Roseville, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, California (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 18, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City's internal control. Accordingly, we do not express an opinion on the effectiveness of City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019



Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

To the City Council
City of Roseville, California

Report on Compliance for Each Major Federal Program

We have audited the City of Roseville, California's (City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of City's major federal programs for the year ended June 30, 2019. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated December 18, 2019, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019

CITY OF ROSEVILLE, CALIFORNIA

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019**

Federal Grantor/ Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Grant Identification Number / Pass-Through Identification Number	Federal Expenditures	Amounts Provided to Subrecipients
<u>U. S. Department of Housing and Urban Development</u>				
<i>Direct Programs</i>				
Housing Voucher Cluster				
Section 8 Housing Choice Vouchers	14.871	CA128	\$ 5,320,651	
Mainstream Vouchers	14.879	CA128	3,161	
Total Housing Voucher Cluster			<u>5,323,812</u>	
CDBG - Entitlement Grants Cluster				
Community Development Block Grants/Entitlement Grants	14.218	B15MC060043	212,433	
Community Development Block Grants/Entitlement Grants	14.218	B17MC060043	678,974	
Community Development Block Grants/Entitlement Grants	14.218	B18MC060043	475,343	\$ 116,214
Community Development Block Grants/Entitlement Grants	14.218	Current year loans issued	793,503	
Mainstream Vouchers	14.218	Program Income	16,050	
Total CDBG - Entitlement Grants Cluster			<u>2,176,303</u>	<u>116,214</u>
<i>Passed through the California Department of Housing and Community Development</i>				
Home Investment Partnerships Program	14.239	14-HOME-10043	4,124	
Home Investment Partnerships Program	14.239	Program Income	352,890	
Total Home Investment Partnerships Program			<u>357,014</u>	
Total Department of Housing and Urban Development			<u>7,857,129</u>	<u>116,214</u>
<u>U. S. Department of Health and Human Services</u>				
<i>Passed through the California Department of Education</i>				
CCDF Cluster				
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	CCTR-8164	103,460	
Child Care and Development Block Grant	93.575	CCTR-8164	47,560	
Total CCDF Cluster			<u>151,020</u>	
<i>Passed through the California Department of Education</i>				
Foster Care (Title IV-E) - Administration - Commercially Sexually Exploited Children	93.658	CN005974	45,152	
Total Department of Health and Human Services			<u>196,172</u>	
<u>U. S. Department of Justice</u>				
<i>Direct Programs</i>				
Equitable Sharing Program	16.922	N/A	15,852	
Total Department of Justice			<u>15,852</u>	

See accompanying notes to the Schedule of Expenditures of Federal Awards.

CITY OF ROSEVILLE, CALIFORNIA

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019**

Federal Grantor/ Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Grant Identification Number / Pass-Through Identification Number	Federal Expenditures	Amounts Provided to Subrecipients
<u>U. S. Department of Transportation</u>				
Federal Transit Cluster				
<i>Direct Programs</i>				
Federal Transit Cluster				
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	Program Income	\$ 8,822	
<i>Passed through the California Department of Transportation</i>				
Highway Planning and Construction Cluster				
Highway Planning and Construction - 2017 Arterial ADA Ramps	20.205	CML 5182(075)	133,127	
Highway Planning and Construction - Bridge Preventative Maint Proj	20.205	BPMPL-5182(071)	9,976	
Highway Planning and Construction - Oak St Ext-Miners Ravine Trail	20.205	CML-5182(063)	7,278,018	
Highway Planning and Construction - Oakridge Bridge Replacement	20.205	BRLO-5182(057)	121,146	
Highway Planning and Construction - Safe Routes To School Cycle 3	20.205	SRTSLNI-5182(064)	92,905	
Total Highway Planning and Construction Cluster			<u>7,635,172</u>	
Transit Services Programs Cluster				
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	64AM16-00103	16,115	
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	64AM18-00749	31,886	
Total Transit Services Programs Cluster			<u>48,001</u>	
<i>Passed through the Placer County Transportation Planning Agency</i>				
Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research - FTA 5304	20.505	74A0799	77,430	
Total Department of Transportation			<u>7,769,425</u>	
<u>Department of Homeland Security</u>				
<i>Passed through the County of Placer</i>				
Homeland Security Grant Program	97.067	2018-0054	2,990	
Homeland Security Grant Program	97.067	2017-0083	14,492	
Total Homeland Security Grant Program			<u>17,482</u>	
Total Department of Homeland Security			<u>17,482</u>	
TOTAL FEDERAL EXPENDITURES			\$ 15,856,060	\$ 116,214

See accompanying notes to the Schedule of Expenditures of Federal Awards.

CITY OF ROSEVILLE, CALIFORNIA

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019**

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal award activity of the City of Roseville, California (City) under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting for the governmental funds and the accrual basis of accounting for the proprietary funds. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in the prior year.

NOTE 3 – INDIRECT COST RATE

The City has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

CITY OF ROSEVILLE, CALIFORNIA

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019**

I. SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Type of report the auditor issued on whether the financial statements
audited were prepared in accordance with GAAP:

Unmodified

Internal control over financial reporting

Material weakness(es) identified?

No

Significant deficiency(ies) identified?

None reported

Noncompliance material to financial statements noted?

No

FEDERAL AWARDS

Internal control over major federal programs:

Material weakness(es) identified?

No

Significant deficiency(ies) identified?

None reported

Type of auditor's report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance
with 2 CFR 200 section 200.516(a)?

No

Identification of major federal programs:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
<u>14.218</u>	<u>CDBG - Entitlements Grants Cluster</u>
<u>20.205</u>	<u>Highway Planning and Construction Cluster</u>

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

Yes

CITY OF ROSEVILLE, CALIFORNIA

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019**

II. FINANCIAL STATEMENT FINDINGS

None noted.

CITY OF ROSEVILLE, CALIFORNIA

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019**

III. FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

None noted.

CITY OF ROSEVILLE, CALIFORNIA
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 2019

None noted.



Independent Accountant's Report on Applying Agreed-Upon Procedures Related to the Article XIII-B Appropriations Limit Calculation

The Honorable Mayor and Members of City Council
City of Roseville, California

We have performed the procedures enumerated below, which were agreed to by the City of Roseville, California (City) (the specified party), to the appropriations limit calculation of the City prepared in accordance with Section 1.5 of Article XIII-B of the California Constitution, for the fiscal year ended June 30, 2020. The City's management is responsible for the appropriations limit calculation. The sufficiency of the procedures is solely the responsibility of the City. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the completed worksheets setting forth the calculations necessary to establish the City's appropriations limit and compared the 2019-2020 limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote of the City Council.

Finding: We noted that the City Council approved an appropriations limit in the amount of \$174,424,400 for fiscal year 2019-20, whereas the calculation supported an appropriations limit in the amount of \$175,424,400. No other exceptions were found as a result of this procedure.

2. We added last year's limit to the annual adjustment amount and compared the resulting amount to the 2019-2020 appropriations limit.

Finding: No exceptions were found as a result of this procedure.

3. We compared the current year information to the worksheets described in No. 1 above and to information provided by the California State Department of Finance.

Finding: No exceptions were found as a result of this procedure.

4. We agreed the prior year appropriations limit to the prior year appropriations limit adopted by the City Council.

Finding: No exceptions were found as a result of this procedure.

The agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not perform an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the appropriations limit calculation. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by Article XIII-B of the California Constitution.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019



Annual Financial Report
June 30, 2019

City of Roseville
Other Post-Employment Benefits Trust

**CITY OF ROSEVILLE
OTHER POST-EMPLOYMENT BENEFITS TRUST**

Fiscal Year Ended June 30, 2019

TABLE OF CONTENTS

Page

Independent Auditor's Report	1
---	----------

Basic Financial Statements:

Statement of Fiduciary Net Position.....	3
Statement of Changes in Fiduciary Net Position.....	4
Notes to the Basic Financial Statements	5

Required Supplementary Information:

Schedule of Changes in Net OPEB Liability and Related Ratios	11
Schedule of Employer Contributions	12
Schedule of Investment Returns.....	13

FINANCIAL SECTION



Independent Auditors' Report

To the City Council
Roseville, California

Report on the Financial Statements

We have audited the accompanying statement of fiduciary net position of the Roseville Other Postemployment Benefits Trust Fund (OPEB Trust), a retirement trust fund of the City of Roseville, California (City), as of June 30, 2019, and the related statement of changes in fiduciary net position for the year then ended, and the related notes to the financial statements, which collectively comprise the OPEB Trust's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the OPEB Trust, as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the schedule of changes in the net OPEB liability, schedule of employer contributions, and the schedule of investment returns as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California

December 18, 2019

BASIC FINANCIAL STATEMENTS

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2019

Assets

Cash and cash equivalents	\$ 298,425
Investments:	
Domestic equity funds	56,549,736
Fixed income security funds	37,971,284
Real estate investment partnership	3,152,000
Interest and dividends receivable	<u>682</u>
Total Assets	<u>97,972,127</u>

Liabilities

Accounts payable	<u>12,721</u>
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Net Position restricted for postemployment benefits other than pensions	<u><u>\$ 97,959,406</u></u>
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See accompanying notes to the basic financial statements.

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FISCAL YEAR ENDED JUNE 30, 2019**

Additions

Employer contributions	\$ 15,342,178
Investment income	7,122,750
Miscellaneous revenue	69,429
Total Additions	<u>22,534,357</u>

Deductions

Contract services	133,926
Professional services	10,665
Retiree health plan benefit payments	8,550,000
Total Deductions	<u>8,694,591</u>

Net increase in fiduciary net position	13,839,766
---	------------

Net Position restricted for postemployment benefits other than pensions

Beginning of year	84,119,640
End of year	<u>\$ 97,959,406</u>

See accompanying notes to the basic financial statements.

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Plan Description

The City of Roseville, California, (City) sponsors and administers a defined benefit other post-employment benefit plan (Plan) for benefits other than pension. The Plan is a single-employer system and an integral part of the City. The accompanying financial statements are included as an other post-employment benefits trust fund in the basic financial statements of the City.

Basis of Accounting

The Plan's financial statements are prepared using the accrual basis of accounting. Contributions are recognized when they become due. Trust maintenance and professional service fees are recognized when they are incurred.

Fair Value Measurement and Application

Fair value measurements are categorized within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Trust has the ability to access.

Level 2 – Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability; and
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement. Unobservable inputs reflect the Trust's own assumptions about the inputs market participants would use in pricing the asset or liability (including assumptions about risk).

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2019**

NOTE 2 – PLAN DESCRIPTION

The City provides medical benefits to substantially all retirees covered by the Plan. Authority to establish and amend the benefit terms with the Plan is granted to the City Council.

Plan Membership

Plan membership at June 30, 2019 consisted of the following:

Inactive plan members currently receiving benefits	769
Inactive plan members entitled to benefit payments	45
Active members	<u>1,295</u>
Total	<u><u>2,109</u></u>

Contributions

City Council has the authority to establish and amend contribution requirements. City Council establishes contributions based on actuarially determined amounts. For the year ended June 30, 2019 contributions to the Plan were \$15,342,178.

Benefits Provided

Benefits are provided pursuant to agreements with individual labor units, documented through memorandums of understanding and resolved by City Council. A summary of eligibility and benefits offered are shown on the following page:

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2019

NOTE 2 – PLAN DESCRIPTION (CONTINUED)

Eligibility	Retire directly from the City under CalPERS (age 50 (a) and 5 years of CalPERS service or disability retirement)	
Benefit	Tier 1	Tier 2
	Hired prior to January 1, 2004	Hired on or after January 1, 2004
	City paid premium, subject to the following caps:	Management/Confidential
	Group 2019	Roseville Police Association
	Management/Confidential \$ 1,347	Roseville Firefighters Association
	Roseville Police Association 1,347	International Brotherhood of Electrical Workers
	Roseville Firefighters Association 1,347	Hired on or after January 1, 2005
	International Brotherhood of Electrical Workers 1,347	Stationary Engineers Local 39
	Hired prior to January 1, 2005	Roseville Police Officers Association
	City paid premium, subject to the following caps:	Subject to vesting schedule
	Group 2019	CalPERS service Percent of Cap
	Stationary Engineers Local 39 \$ 1,347	Less than 10 years 0% (b)
	Roseville Police Officers Association 1,347	10 years 50%
	Tier 3 RFF	11 years 55%
	Hired after January 1, 2012 and before August 15, 2015	12 years 60%
	\$720/month - subject to Tier 2 vesting schedule based on City Service	13 years 65%
	Employees contribute percent of payroll to PFM trust starting 2012:	14 years 70%
	Years of City Service Payroll %	15 years 75%
	1 1%	16 years 80%
	2 2%	17 years 85%
	3 3%	18 years 90%
	4 4%	19 years 95%
	5+ 5%	20+ years 100%
	4 4%	
	5+ 5%	Five years City service required
	Tier 3 Non-RFF	100% vested if disabled
	Hired on or after January 1, 2014 (c)	Must retire from City to receive City health savings account contributions
	Stationary Engineers Local 39	Tier 4 RFF
	Management/Confidential	Hired after August 15, 2015
	International Brotherhood of Electrical Workers	PEMHCA minimum
	Roseville Police Officers Association	Roseville Health Savings Account:
	Hired on or after October 1, 2013 (c)	Employees contribute percent of payroll to health savings account
	Roseville Police Association	Years of City Service Payroll %
	PEMHCA minimum	1 1%
	Roseville Health Savings Account:	2 2%
	Employees contribute percent of payroll to health saving account	3 3%
	Years of City Service Payroll %	4 4%
	1 1%	5+ 5%
	2 2%	City contribution of \$100/month after 5 years City service.
	3 3%	10 years of City Service required.
	4 4%	
	5+ 5%	
	City contribution of \$100/month after 5 years City Service	
	10 years of City Service required	
Non-Represented	Eligible for PEMHCA minimum only	
Dental, Vision and Life	None	
Surviving Spouse Continuation	Retiree medical benefit continues to surviving spouse if retire elects CalPERS survivor annuity.	
	(a) Age 52 for Miscellaneous PEPRA employees. (b) City must pay at least the PEMHCA minimum (c) Eligible for PEMHCA minimum only	

The City of Roseville Other Post-Employment Benefit Plan reports the assets and activities of all benefit tiers in a trust fund. All assets accumulated for the payment of benefits may be used to pay benefits of any of the plan members or beneficiaries.

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2019

NOTE 3 – INVESTMENTS

Investment Policy

The Plan's policy regarding the allocation of invested assets is established and may be amended by the City Council by a majority vote of its members. It is the policy of the City Council to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The Plan's investment policy aims to achieve long-term growth of trust assets. The following was the adopted asset allocation policy as of June 30, 2019:

	Target
Domestic Equity	39%
International Equity	21%
Fixed Income	40%
	<u>100%</u>

Concentrations

The following investments were greater than 5% of the pool:

Investment Type	Fair Value	%
PFM Multi-Manager Fixed Income Fund	\$ 37,971,284	38.83%
PFM Multi-Manager International	20,517,251	20.98%
PFM Multi-Manager Domestic Equity	36,032,484	36.84%

Money-weighted rate of return

For the year ended June 30, 2019, the annual money-weighted rate of return on OPEB plan investments, net of OPEB plan investment expense, was 6.93%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Fair Value Measurements

The Trust has the following recurring fair value measurements as of June 30, 2019:

Investment by Fair Value Level	Balance at June 30, 2019	Level
Money Market Funds	\$ 298,425	Uncategorized
Mutual Funds - Equity	56,549,736	2
Mutual Funds - Fixed Income	37,971,284	2
Real Estate Investment Partnership	3,152,000	3
Total Investments by Fair Value Level	<u>\$ 97,971,445</u>	

The Money Market Funds are based on cost as the amounts are due within 90 days and are not traded on the market.

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2019

NOTE 4 – NET OPEB LIABILITY OF THE CITY

The components of the net OPEB liability of the City measured as of June 30, 2019 are shown below. The total OPEB liability is based on an actuarial valuation as of June 30, 2017, rolled forward to June 30, 2019.

Total OPEB Liability	\$ 238,670,000
Plan Fiduciary Net Position	(97,959,406)
City's Net OPEB Liability	<u>140,710,594</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>41%</u>

Actuarial assumptions

The total OPEB liability was determined by an actuarial valuation as of June 30, 2017, rolled forward to June 30, 2019, using the following actuarial assumptions, applied to all periods included in the measurement.

Inflation	2.75%
Payroll increase	3.0%
Investment rate of return	6.25%
Healthcare cost trend	7.5% for 2019 for non-Medicare, decreasing to 4.0% in 2076; 6.5% for 2019 for Medicare, decreasing to 4.0% in 2076

Mortality, withdrawal and disability rates for service retirements and beneficiaries were based on CalPERS 1997-2011 Mortality Table projected fully generational with Scale MP-17 modified to converge to ultimate improvement rates in 2022.

Long-term expected rate of return

The 6.25% long-term expected rate of return was derived based on the inflation assumption of 2.75% and long-term asset allocation of 39% domestic equities, 21% international equities, and 40% fixed income. The geometric real rates of return for each major asset class included in the Plan's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class Component</u>	<u>Expected Real Rate of Return</u>
Mutual Funds-Equity	4.80%
Mutual Funds-Fixed Income	1.50%

Discount rate

The discount rate was set equal to the long-term expected rate of return. The long-term expected rate of return of 6.25% was used since current assets, future City contributions, and future member contributions are projected to be sufficient to cover all future benefit payments and expenses.

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2019

Sensitivity of the net OPEB liability to changes in the discount rate

The following presents the net OPEB liability of the City, calculated using the discount rate of 6.25%, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.25%) or 1 percentage-point higher (7.25%) than the current rate:

	<u>1% decrease (5.25%)</u>	<u>Current Discount Rate (6.25%)</u>	<u>1% increase (7.25%)</u>
City's net OPEB liability	\$ 176,582,000	\$ 140,710,594	\$ 111,965,000

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rate

The following presents the net OPEB liability of the City, calculated using the healthcare cost trend rate of 7.5% with annual decreases from prior year decreasing to 4%, as well as what the City's net OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1 percentage point lower (6.5% with annual decreases from prior year decreasing to 3%) or 1 percentage point higher (8.5% with annual decreases from prior year decreasing to 5%):

	<u>1% decrease (6.5% decreasing to 3%)</u>	<u>Current Healthcare Cost Trend Rate (7.5% decreasing to 4%)</u>	<u>1% increase (8.5% decreasing to 5%)</u>
City's net OPEB liability	\$ 114,563,000	\$ 140,710,594	\$ 166,596,000

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS

LAST TEN FISCAL YEARS

	2017	2018	2019
Changes in total OPEB liability			
Service cost	\$ 6,814,000	\$ 6,665,000	\$ 6,021,000
Interest	14,435,000	15,256,000	14,291,000
Difference between expected and actual experience	-	(29,958,000)	-
Changes in assumptions	-	11,123,000	-
Benefit payments including refunds	(8,475,000)	(8,449,000)	(8,550,000)
Net changes in total OPEB liability	12,774,000	(5,363,000)	11,762,000
Total OPEB liability -- beginning	219,497,000	232,271,000	226,908,000
Total OPEB liability -- ending (a)	<u>\$ 232,271,000</u>	<u>\$ 226,908,000</u>	<u>\$ 238,670,000</u>
Plan fiduciary net position			
Contributions -- employer	\$ 12,129,300	\$ 14,213,477	\$ 15,342,178
Miscellaneous revenue	-	-	69,429
Net investment income	6,832,238	5,902,312	7,122,750
Benefits payments, including refunds of member contributions	(6,886,960)	(8,449,000)	(8,550,000)
Administrative expense	(183,025)	(210,775)	(144,591)
Net change in fiduciary net position	11,891,553	11,456,014	13,839,766
Plan fiduciary net position -- beginning	60,772,073	72,663,626	84,119,640
Plan fiduciary net position -- ending (b)	<u>\$ 72,663,626</u>	<u>\$ 84,119,640</u>	<u>\$ 97,959,406</u>
Net OPEB liability -- ending (a) - (b)	\$ 159,607,374	\$ 142,788,360	\$ 140,710,594
Plan fiduciary net position as a percentage of the total pension liability	31%	37%	41%
Covered-employee payroll	101,578,000	113,276,000	122,503,000
Net OPEB liability as a percentage of covered-employee payroll	157%	126%	115%

Notes to Schedule

Fiscal year 2017 was the first year of implementation, therefore, only three years are shown.

Changes of assumptions - In 2018, both the long-term rate of return and discount rate were reduced from 6.50% to 6.25%. Also, inflation was reduced from 3.0% to 2.75%. Payroll increase was reduced from 3.25% to 3.0%. The healthcare cost trend rates was revised from 7.0% until 2021 for all plans to 7.5% for 2019, decreasing to 4.0% in 2076 for non-Medicare and 6.5% for 2019, decreasing to 4.0% in 2076 for Medicare.

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

SCHEDULE OF EMPLOYER CONTRIBUTIONS

LAST TEN FISCAL YEARS

	2017	2018	2019
Actuarially determined contributions	\$ 16,740,000	\$ 15,132,000	\$ 15,226,000
Contributions in relation to the actuarially determined contribution	12,129,300	14,213,477	15,342,178
Contribution deficiency (excess)	\$ 4,610,700	\$ 918,523	\$ (116,178)
Covered-employee payroll	101,578	113,276	122,503
Contributions as a percentage of covered-employee payroll	11940.9%	12547.7%	12523.9%

Notes to Schedule

Fiscal year 2017 was the first year of implementation, therefore, only three years are shown.

Valuation date:

Actuarially determined contributions are calculated one year prior to the end of the fiscal year in which contributions are reported

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal		
Amortization method	Level percent of payroll over closed 24 year period		
Asset valuation method	Investment gains and losses spread over a 5-year rolling period. Not less than 80% nor greater than 120% of market value		
Inflation	3% 3.25% CPI plus merit	2.75% 3.0% CPI plus merit increases	2.75% 3.0% CPI plus merit increases
Salary increases	6.50%	6.25%	6.25%
Investment rate of return			

	CalPERS Hire		ERA
	Tiers	Age	
Retirement age	Misc.	32.9	57.9
	Police	25.7	54.0
	Fire	26.7	55.6
	Misc.	36.6	60.9
	Police	27.1	56.8
	Fire	27.0	57.6

Mortality

CalPERS 1997-2011 Mortality Tables with Scale MP-17

CITY OF ROSEVILLE OTHER POST-EMPLOYMENT BENEFITS TRUST

SCHEDULE OF INVESTMENT RETURNS

LAST TEN FISCAL YEARS

	2017	2018	2019
Annual money weighted rate of return, net of investment expense	2.05%	8.07%	6.93%

Notes to Schedule:

Fiscal year 2017 was the first year of implementation, therefore, only three years are shown.



Basic Financial Statements

June 30, 2019

Roseville Natural Gas Financing Authority

(A Component Unit of the City of Roseville, California)

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
(A Component Unit of the
City of Roseville, California)

BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

Table of Contents

	PAGE
Independent Auditor's Report	1
Basic Financial Statements:	
Statement of Net Position	3
Statement of Revenues, Expenses and Changes in Net Position	4
Statement of Cash Flows	5
Notes to the Basic Financial Statements	6
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	16



Independent Auditor's Report

To the Board of Directors
Roseville Natural Gas Financing Authority
City of Roseville, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Roseville Natural Gas Financing Authority (Authority), a component unit of the City of Roseville, California (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Authority as of June 30, 2019, and the respective changes in financial position, and, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter***Individual Fund Financial Statements***

As discussed in Note 1, the financial statements present only the Roseville Natural Gas Financing Authority Fund of the City and do not purport to, and do not, present fairly the financial position of the City, as of June 30, 2019, and the changes in its financial position and where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to the matter.

Other Matters***Required Supplementary Information***

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2019, on our consideration of the City's internal control over financial reporting as it relates to the Authority and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting as it relates to the Authority or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance as it relates to the Authority.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
STATEMENT OF NET POSITION
JUNE 30, 2019

ASSETS

Current Assets:

Cash and investments in City Treasury	\$ 4
Restricted cash and investments with fiscal agent	8,829,315
Accrued interest receivable	15,630

Total Current Assets	<u>8,844,949</u>
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Non-Current Assets:

Derivative instruments - fair value	95,774,453
Prepaid purchased gas	127,291,580

Total Non-Current Assets	<u>223,066,033</u>
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TOTAL ASSETS	<u>231,910,982</u>
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LIABILITIES

Current Liabilities:

Accounts payable	5,894
Due to City funds	18,632
Accrued interest payable	2,240,156
Revenue bonds - current	10,800,000
Deposits	4,621,575

Total Current Liabilities	<u>17,686,257</u>
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Long-term Liabilities:

Revenue bonds	<u>114,562,282</u>
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TOTAL LIABILITIES	<u>132,248,539</u>
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DEFERRED INFLOWS OF RESOURCES

Accumulated increase in fair value of hedging derivatives	<u>95,774,453</u>
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NET POSITION

Restricted for debt service	8,829,315
Unrestricted	<u>(4,941,325)</u>

Total Net Position	<u>\$ 3,887,990</u>
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See accompanying notes to the financial statements.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019

OPERATING REVENUES	
Gas supply revenue	<u>\$ 16,738,649</u>
OPERATING EXPENSES	
Natural gas purchases	18,133,391
Administration	<u>6,070</u>
Total Operating Expenses	<u>18,139,461</u>
Operating Income (Loss)	<u>(1,400,812)</u>
NONOPERATING REVENUES (EXPENSES):	
Interest revenue	6,965,438
Interest, fiscal charges (expense), and amortization	<u>(5,572,211)</u>
Total Nonoperating Revenues (Expenses)	<u>1,393,227</u>
CHANGE IN NET POSITION	(7,585)
Total Net Position - Beginning	<u>3,895,575</u>
Total Net Position - Ending	<u><u>\$ 3,887,990</u></u>

See accompanying notes to the financial statements.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019

CASH FLOW FROM OPERATING ACTIVITIES

Receipts from customers	\$ 16,748,647
Payments to suppliers	(6,895,460)
Net cash provided by operating activities	<u>9,853,187</u>

**CASH FLOWS FROM NONCAPITAL AND RELATED
FINANCING ACTIVITIES**

Transfers from City funds for short-term borrowings	18,632
Principal payment on noncapital debt	(10,275,000)
Interest and fiscal charges paid on noncapital debt	(6,500,779)
Net cash used for noncapital and related financing activities	<u>(16,757,147)</u>

CASH FLOWS FROM INVESTING ACTIVITIES:

Interest and dividends	<u>6,858,331</u>
Net decrease in cash and cash equivalents	(45,629)
Cash and cash equivalents at beginning of period	<u>45,633</u>
Cash and cash equivalents at end of period	<u>\$ 4</u>

**RECONCILIATION OF OPERATING INCOME (LOSS) TO
NET CASH PROVIDED BY OPERATING ACTIVITIES:**

Operating income (loss)	\$ (1,400,812)
Change in assets and liabilities:	
(Increase)/decrease in accounts receivables	113
(Increase)/decrease in prepaid purchased gas	11,244,761
Increase/(decrease) in accounts and deposits payables	<u>9,125</u>
Net Cash Provided by Operating Activities	<u>\$ 9,853,187</u>

NONCASH CAPITAL & FINANCING ACTIVITIES:

Change in the fair value of derivatives	<u>\$ (8,997,586)</u>
Amortization of bond premium	<u>\$ 735,911</u>

See accompanying notes to the financial statements.

**ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization and Purpose

The Roseville Natural Gas Financing Authority (Authority) is a Joint Exercise Powers Agency created on December 6, 2006, for the purpose of acquiring, financing and supplying natural gas to the City of Roseville (City).

The members of the Authority are the City of Roseville and the Successor Agency of the former City of Roseville Redevelopment Agency (RDA), a fiduciary fund of the City. The Redevelopment Agency was dissolved as of January 1, 2012, and the Successor Agency has succeeded the former RDA in this agreement. The City is governed by a five member City Council. City Council serves as the governing body of the Authority and officers of the Authority are employees of the City. The Authority is blended as a component unit of the City based on it having substantively the same governing body; also, the City has a financial benefit or burden relationship with the Authority.

The Authority is an integral part of the City and, accordingly, the accompanying financial statements are included as a component unit of the basic financial statements of the City. The accounting records of the Authority are maintained by the City.

These financial statements present only the activities of the Authority and are not intended to present the financial position of the City, or the results of its operations. The financial statements of the Authority are included as an enterprise fund in the City's financial statements.

B. Measurement Focus and Basis of Accounting

The Authority's basic financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

The Authority is a proprietary entity and it uses an enterprise fund format to report its activities for financial statement purposes. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The accrual basis of accounting is used whereby all assets, deferred outflows/inflows of resources and liabilities of the enterprise are recorded on its Statement of Net Position, and all revenues are recognized when earned and all expenses, including depreciation, are recognized when incurred.

The Authority distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Authority's operations. The principal operating revenue of the Authority is gas supply revenue. The principal operating expense of the Authority is natural gas purchases. Non-operating revenues and expenses consist of those revenues and expenses that are related to financing and investing activities and result from non-exchange transactions or ancillary activities. The principal non-operating revenue is interest revenue, and the principal non-operating expense is interest and fiscal charges related to the Authority's outstanding long-term liabilities. When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Cash and Cash Equivalents

Cash and investments with original maturities of three months or less are treated as cash and equivalents for the purpose of preparing the statement of cash flows. The Authority's portion of the City's overall cash and investment pool is treated as cash and equivalents since this amount is in substance a demand deposit.

D. Deferred Inflows of Resources

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Authority only has one item that qualifies for reporting in this category. It is the accumulated increase in the fair value of hedging derivatives. An accumulated increase in the fair value of hedging derivatives is equal to the fair value of the associated derivative instrument so long as the instrument is deemed an effective hedge.

E. Net Position

Net Position is the excess of all the Authority's assets and deferred outflows of resources over all its liabilities and deferred inflows of resources.

Restricted for debt services represents the portion of net position held in reserve in the event other resources of the Authority are not adequate to make required debt services payments.

Unrestricted describes the portion of net position which is not legally or contractually restricted as to use.

F. Fair Value Measurement

The Authority categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Authority's forward purchase agreement with Wells Fargo Bank is measured using Level 3 inputs, which requires verification from an outside party to validate the valuation.

G. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE 2 – CASH AND INVESTMENTS

Cash and Investment Composition

The Authority is a participant in the City-wide cash and investment pool (City Pool). The City Pool is an investment pool, is not rated and is not registered with the Securities Exchange Commission (SEC). The City Chief Financial Officer conducts City Pool oversight. Investments in the City Pool at June 30, 2019, are stated at fair value. The City Pool values participant shares on an amortized cost basis during the year and adjusts to fair value at year-end. The fair value adjustment at June 30, 2019 increased the Authority's investment income by \$8,448.

As of June 30, 2019, the Trustee was holding cash and investments totaling \$8,829,315 pursuant to the terms the Gas Revenue Bonds, Series 2007 Indenture. These cash and investments consisted of \$4,238,014 invested in a Dreyfus Institutional Reserve Treasury money market fund, \$578,554 invested in the California Asset Management Program (CAMP) investment pool, and \$4,012,747 invested in a forward purchase agreement with Wells Fargo Bank.

The Authority is a Participant in CAMP. CAMP is an investment pool offered by the California Asset Management Trust (Trust). The Trust is a joint powers authority created by the Declaration of Trust and established under the provisions of the California Joint Exercise of Powers Act (California Government Code Sections 6500 et seq., or the "Act") for the purpose of exercising the common power of its Participants to invest certain proceeds of debt issues and surplus funds. The Pool's investments are limited to investments permitted by subdivisions (a) to (n), inclusive, of Section 53601 of the California Government Code.

The Authority reports its investments in CAMP at fair value which is the same as the value of the pool share. At June 30, 2019, the fair value approximated is the Authority's cost, and these investments had an average maturity of 54 days.

Money market funds are available for withdrawal on demand and at June 30, 2019, had an average maturity of 15 days and the credit rating was AAAM as provided by Standard and Poor's investment rating system at June 30, 2019.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONTINUED)

A. Investments Authorized by Debt Agreement

The Authority must maintain required amounts of cash and investments with a trustee under the terms of the Gas Revenue Bonds, Series 2007 Indenture. These funds are unexpended bond proceeds or are pledged as reserves to be used if the Authority fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with the Authority's ordinance, bond indentures or State statute. The table below identifies the investment types that are authorized for investments held by fiscal agents.

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality
U.S. Treasury Obligations	5 Years	None
U.S. Agency Securities	5 Years	None
Forward Delivery Agreements	N/A	A
Local Agency Bonds	5 Years	None
Repurchase Agreements	30 days	None
Bankers' Acceptances	180 days	None
Commercial Paper	270 days	A-1
Medium-Term Notes	5 Years	A
Collateralized Time Deposits	5 Years	None
Negotiable Certificates of Deposit	5 Years	A
Local Agency Investment Fund (LAIF)	N/A	None
Insured Saving Accounts	N/A	None
Money Market Mutual Funds	N/A	None
Shares in a California Common Law Trust	N/A	None
Interest Rate Swaps	N/A	None
Supranationals	5 Years	AA-
Mortgage Pass-Through Securities	5 Years	AA
CAMP	N/A	None

B. Fair Value Measurement

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Authority's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

For the forward purchase agreement, fair value is estimated by comparing contract prices to forward market prices quoted by third party market participants or provided in relevant industry publications. Deposits and withdrawals from CAMP investment pool are made on the basis of \$1 and not fair value.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONTINUED)

B. Fair Value Measurement (Continued)

The following table summarizes the investments of the Authority for which fair values are determined on a recurring basis as of June 30, 2019:

Investments by fair value level	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Forward Purchase Agreement	\$ 4,012,747	\$ -	\$ -	\$ 4,012,747
Money Market Mutual Funds	4,238,014	-	4,238,014	-
	<u>8,250,761</u>	<u>\$ -</u>	<u>\$ 4,238,014</u>	<u>\$ 4,012,747</u>
Investments in City Pool - uncategorized	4			
CAMP - uncategorized	<u>578,554</u>			
Total investments	<u>\$ 8,829,319</u>			

NOTE 3 – GAS SUPPLY ACQUISITION AND RESALE

The City operates certain electrical generating plants which provide power for sale to the public and need reliable, economic supplies of natural gas to generate the necessary electricity. In pursuit of that objective the City and its component unit, the former City of Roseville Redevelopment Agency, formed the Authority for the purpose of acquiring, financing and supplying natural gas to the City. Summarized below are agreements entered into by the Authority to achieve its purpose.

A. Prepaid Purchased Gas Agreement

Pursuant to an Agreement for the Purchase and Sale of Natural Gas dated January 24, 2007, the Authority used a portion of the proceeds of its \$209,350,000 of Gas Revenue Bonds, Series 2007 (the Bonds) to prepay Merrill Lynch Commodities, Inc. (Gas Supplier) for a twenty year supply of natural gas. Commencing January 1, 2008, and continuing through December 31, 2027, the Gas Supplier is obligated to deliver daily contract quantities of natural gas on a firm basis to the designated delivery point. Daily contract quantities vary from month to month but not from year to year. This commitment totals 2,352,000 MMBtus (millions of British thermal units) per year or 47,040,000 MMBtus for the twenty year contract period. The Authority has recorded a Prepaid Natural Gas asset which is amortized as daily contract quantities are delivered.

The agreement provides for payments to be made by the Gas Supplier if it fails to deliver the daily contract quantities and may be terminated by the Authority in the event of non-performance by the Gas Supplier. The Agreement will automatically terminate if there is a termination of the Commodity Swap (See Note 3D) which is not due to default by the Authority or if there is an event of default under the swap agreement entered into by the Gas Supplier and a third party. Upon early termination, whether due to the above or due to any other optional termination event as defined in the agreement, the Gas Supplier is required to make a termination payment to the Authority that is expected to be sufficient, together with other available funds, to redeem the Bonds. The Gas Supplier's commitments under this agreement are guaranteed by its parent company, Merrill Lynch & Co. Inc., under a guarantee agreement with the Authority. As of June 30, 2019, prepaid gas under this agreement amounted to \$127,291,580.

**ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

NOTE 3 – GAS SUPPLY ACQUISITION AND RESALE (CONTINUED)

B. Funding Agreement

Under certain conditions specified in a Funding and Assignment Agreement dated January 24, 2007 between the Authority and Gas Supplier, the Gas Supplier has agreed to advance funds to the Trustee to pay debt service when due or to redeem bonds in the event of early termination. Advances are required under covered swap deficiencies and covered termination deficiencies and optional advances may also be made. Advances are repayable from by the responsible party causing the deficiency requiring an advance under this agreement. This agreement is coterminous with the Bonds. The Gas Supplier's commitment under this agreement is guaranteed by its parent company, Merrill Lynch & Co. Inc., under a guarantee agreement with the Authority. There were no advances outstanding as of June 30, 2019.

C. Supply Agreement

Pursuant to a Natural Gas Supply Agreement dated February 1, 2007, the Authority has agreed to sell to the City a twenty year supply of natural gas. This Supply Agreement is coterminous with and provides for the delivery of natural gas in quantities which are matched to the Prepaid Gas Agreement, discussed above. For each MMBtu delivered (sold) to the City, the Authority will receive a variable revenue stream based on a first of the month index for the delivery location.

The Agreement terminates upon termination of the Prepaid Gas Agreement or upon the City's failure to make any required payment within two business days of the due date.

D. Commodity Swap Agreement

In order to have its gas price exposure consistent with prevailing market rates, the Authority entered into a natural gas Commodity Swap Agreement with JPMorgan Chase Bank (Counterparty). For the term of deliveries under the Prepaid Gas Agreement and the Supply Agreement, the Authority will pay an index price per MMBtu to the Counterparty, and the Counterparty will pay a fixed price to the Authority. The index price paid by the Authority is expected to approximate the price paid by the City under the Supply Agreement.

The monthly quantity and term of the Commodity Swap Agreement are matched to those of the Supply Agreement.

Details of the commodity swap agreement are discussed in Note 5.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE 4 – LONG-TERM DEBT

A. Current Year Transactions and Balances

On January 24, 2007, the Authority issued \$209,350,000 of Gas Revenue Bonds, Series 2007, to finance a lump sum prepayment to a Gas Supplier (See Note 3A) in order to acquire a supply of natural gas to be delivered over a period of twenty years. The gas purchased by the Authority will be sold to the City pursuant to a Natural Gas Supply Agreement (See Note 3C) to produce revenues to be used for debt service on the Bonds.

Principal payments are due annually commencing on February 15, 2009 through 2028 and interest is payable semiannually on February 15 and August 15, commencing August 15, 2007. The current year transactions and balances related to the Bonds were as follows:

	Original Issue Amount	Balance June 30, 2018	Retirements	Balance June 30, 2019	Current Portion
Revenue Bonds:					
2007 Gas Revenue Bonds					
4.00-5.00%, due 2/15/28	\$ 209,350,000	\$ 129,750,000	\$ 10,275,000	\$ 119,475,000	\$ 10,800,000
Add: bond premium	15,454,116	6,623,193	735,911	5,887,282	-
Total Revenue Bonds	<u>\$ 224,804,116</u>	<u>\$ 136,373,193</u>	<u>\$ 11,010,911</u>	<u>\$ 125,362,282</u>	<u>\$ 10,800,000</u>

All revenues of the Authority are pledged for the repayment of the Bonds. The Authority's rights, title and interest in the Agreements are pledged as security for the Bonds. Annual debt service requirements for the Bonds are shown below:

Fiscal Year	Principal	Interest	Total
2020	\$ 10,800,000	\$ 5,973,750	\$ 16,773,750
2021	11,385,000	5,433,750	16,818,750
2022	11,920,000	4,864,500	16,784,500
2023	12,520,000	4,268,500	16,788,500
2024	13,155,000	3,642,500	16,797,500
2025-2028	59,695,000	7,643,000	67,338,000
	119,475,000	\$ 31,826,000	\$ 151,301,000
Reconciliation of long-term debt			
Add: bond premium	5,887,282		
Net long-term debt	<u>\$ 125,362,282</u>		

B. Original Issue Premiums

Bond premiums are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium.

ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE 5 – DERIVATIVE INSTRUMENTS

A. Summary of Notional Amounts and Fair Values

The Authority enters into contracts to hedge its price exposures to natural gas, and to procure energy supplies. These contracts are evaluated pursuant to GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, to determine whether they meet the definition of derivative instruments, and, if so, whether they effectively hedge the expected cash flows associated with interest rate and energy exposures.

The Authority applies hedge accounting for derivatives that are deemed effective hedges. Under hedge accounting, the increase (decrease) in the fair value of a hedge is reported as a deferred cash flow hedge on the statement of net position. For the reporting period, all of the Authority's derivatives meet the effectiveness tests.

For energy derivatives, fair values are estimated using Level 3 inputs, by comparing contract prices to forward market prices quoted by third party market participants or provided in relevant industry publications.

The following is a summary of the fair values and notional amounts of derivative instruments outstanding as of June 30, 2019.

	2019 Change in Fair Value		Fair Value, June 30, 2019		Notional
	Classification	Amount	Classification	Amount	
Effective Cash Flow Hedges					
Pay fixed SWAP, Natural Gas	Deferred Inflow	\$ (1,191,882)	Deferred Inflow	\$ 12,583,591	34,513,500 mmBtu
Receive Fixed SWAP, Natural Gas	Deferred Inflow	(7,805,704)	Deferred Inflow	83,190,862	76,000-372,000 monthly mmBtu
				<u>\$ 95,774,453</u>	

B. Objective and Terms of Hedging Derivative Instruments

The objectives and terms of the Authority's hedging derivative instruments that were outstanding at June 30, 2019, are summarized in the next table. The table is aggregated by the credit ratings of the Authority's counterparties. For counterparties having multiple ratings, the rating indicating the greatest degree of risk is used. Objectives and terms of the Authority's hedging derivative instruments that were outstanding at June 30, 2019 are summarized in the table below:

Type and Objective	Notional Amount	Effective Date	Maturity Date	Terms	Counterparty	Counterparty Rating
Commodity Swaps, Gas:						
Prepayment 20-year supply of Natural Gas	20,426,500 mmBtu	1/1/2008	12/31/2027	Pay index minus 0.68; Receive NGI	Merrill Lynch	A2
Hedge on Cash Flows on prepayment of 20-year supply of Natural Gas	From 75,000 to 372,000 mmBtu per month	1/24/2007	1/25/2028	Pay NGI PG&E citygate price; Receive \$7.7224 per mmBtu	JP Morgan Chase Bank, NA	Aa1

**ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

NOTE 5 – DERIVATIVE INSTRUMENTS (CONTINUED)

C. Risks of Derivative Instruments

Credit risk – Credit risk is the risk of loss due to a counterparty defaulting on its obligations. The Authority seeks to minimize credit risk by transacting with creditworthy counterparties. Interest rate swap counterparties are evaluated at the time of transaction execution. The procedure prohibits the Authority from executing energy hedge transactions with counterparties rated lower than BBB by Standard & Poor's or Fitch rating services, or Baa2 by Moody's. Subsequent to entering into transactions, the credit ratings of one or more counterparties may deteriorate. If so, the Authority's credit risk management policies increase the amount of collateral that the counterparty must post with the Authority when the counterparty owes the Authority, thereby reducing credit risk associated with the decline in the counterparty's credit worthiness.

Termination risk – Termination risk is the risk that a derivative will terminate prior to its scheduled maturity due to a contractual event. Contractual events include bankruptcy, illegality, default, and mergers in which the successor entity does not meet credit criteria. One aspect of termination risk is that the Authority would lose the hedging benefit of a derivative that becomes subject to a termination event. Another aspect of termination risk is that, if at the time of termination the mark-to-market value of the derivative was a liability to the Authority, the Authority could be required to pay that amount to the counterparty. Termination risk is associated with all of the Authority's derivatives up to the fair value amounts.

NOTE 6 – COMMITMENTS AND CONTINGENT LIABILITIES

The Authority is subject to litigation arising in the normal course of business. In the opinion of the Authority's attorney there is no pending litigation which is likely to have a material adverse effect on the financial position of the Authority.

NOTE 7 – EFFECT OF FUTURE GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) PRONOUNCEMENTS

GASB Statement No. 88 – In March 2018, the GASB issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The objective of this Statement is to improve consistency in the information that is disclosed in the notes to government financial statements related to debt, including direct borrowings and direct placements, and to provide financial statement users with additional essential information about debt. This Statement is effective for reporting periods beginning after June 15, 2018. The Authority implemented this Statement as of July 1, 2018.

GASB Statement No. 84 – In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement is effective for reporting periods beginning after December 15, 2018. The Authority has not determined its effect on the financial statements.

GASB Statement No. 87 – In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases; enhancing the comparability of financial statements between governments; and also enhancing the relevance, reliability (representational faithfulness), and consistency of information about the leasing activities of governments. This Statement is effective for reporting periods beginning after December 15, 2019. The Authority has not determined its effect on the financial statements.

**ROSEVILLE NATURAL GAS FINANCING AUTHORITY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

NOTE 7 – EFFECT OF FUTURE GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) PRONOUNCEMENTS (CONTINUED)

GASB Statement No. 89 – In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (a) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (b) to simplify accounting for certain interest costs. This Statement is effective for reporting periods beginning after December 15, 2019. The Authority has not determined its effect on the financial statements.

GASB Statement No. 90 – In September 2018, the GASB issues Statement No. 90, *Majority Equity Interests*, an amendment of GASB Statements No. 14 and No. 61. The objectives of this Statement are to improve the consistency and comparability of reporting a government’s majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The Statement is effective for reporting periods beginning after December 15, 2018. The Authority has not determined its effect on the financial statements.

GASB Statement No. 91 – In May 2019, the GASB issued Statement No. 90, *Conduit Debt Obligations*. The objectives of this statement are to provide a single method for reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The Statement is effective for reporting periods beginning after December 15, 2020. The Authority has not determined its effect on the financial statements.



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Directors of the
Roseville Natural Gas Financing Authority
City of Roseville, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Roseville Natural Gas Financing Authority (Authority), a component unit of the City of Roseville, California (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated December 18, 2019. Our report included an emphasis of matter that the financial statements present only the Roseville Natural Gas Financing Authority fund of the City and do not purport to, and do not, present fairly the financial position of the City, as of June 30, 2019, and the changes in its financial position or where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019



Annual Financial Report
June 30, 2019

City of Roseville
California Department of Education
School-Age Child Care Program
(An Enterprise Fund of the City of Roseville, California)

CITY OF ROSEVILLE
CALIFORNIA DEPARTMENT OF EDUCATION
SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

Table of Contents

	PAGE
Independent Auditor's Report	1
Basic Financial Statements	
Statement of Net Position	4
Statement of Revenues, Expenses and Changes in Net Position	5
Statement of Cash Flows	6
Notes to the Basic Financial Statements	7
Required Supplementary Information	
Schedule of the Program's Proportionate Share of the City's Net Pension Liability	19
Schedule of the Program's Contributions to the City's Net Pension Plan	20
Schedule of the Program's Proportionate Share of the City's Net OPEB Liability	21
Schedule of the Program's Contributions to the City's OPEB plan	22
Supplementary Information	
Schedule of Expenditures of State and Federal Awards	23
Combining Statement of Revenues, Expenses and Changes in Net Position	24
Schedule of Expenditures by State Categories	25
Schedule of Reimbursable Equipment Expenditures	26
Schedule of Reimbursable Expenditures for Renovation and Repair	26
Schedule of Reimbursable Administrative Costs	27
Audited Attendance and Fiscal Reports/Audited Fiscal Reports:	
CCTR-8164 – School-Age Child Care Program	28
Audited Reserve Account Activity Report	38
Compliance Report	
Independent Auditor's Report On Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	39
Schedule of Findings and Questioned Costs	41
Summary Schedule of Prior Audit Finding	43



Independent Auditor's Report

To the Members of the City Council
City of Roseville, California

Report on the Financial Statements

We have audited the accompanying financial statements of the City of Roseville School Age Child Care Program (Program), an enterprise fund of the City of Roseville, California (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Program, as of June 30, 2019, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter*Individual Fund Financial Statements*

As described in Note 1, the financial statements present only the Program, and do not purport to, and do not, present fairly the financial position of the City as of June 30, 2019, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension and other post-employment benefits schedules as listed on the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that the accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Program's financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and are not a required part of the financial statements.

The supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 13, 2019, on our consideration of the Program's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Program's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Program's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
November 13, 2019

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

STATEMENT OF NET POSITION
JUNE 30, 2019

ASSETS

Current Assets:

Cash and investments in City Treasury	\$ 1,039,707
Accounts receivable	159,167
Due from other governmental agencies	36,397
Total Current Assets	<u>1,235,271</u>

Noncurrent Assets:

Nondepreciable capital assets	158,070
Depreciable capital assets, net	2,229,514
Total Noncurrent Assets	<u>2,387,584</u>
Total Assets	<u>3,622,855</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows related to pensions	1,889,229
Deferred outflows related to OPEB	166,000
Total Deferred Outflows of Resources	<u>2,055,229</u>

LIABILITIES

Current Liabilities:

Accounts payable	70,754
Due to the City	55,000
Accrued liabilities	93,931
Compensated absences - due within one year	151,847
Total Current Liabilities	<u>371,532</u>

Noncurrent Liabilities:

Compensated absences	258,835
Advances from the City	660,000
Net OPEB liability	3,257,000
Net pension liability	7,556,336
Total Noncurrent Liabilities	<u>11,732,171</u>
Total Liabilities	<u>12,103,703</u>

DEFERRED INFLOWS OF RESOURCES

Deferred inflows related to pensions	105,118
Deferred outflows related to OPEB	1,763,000
Total Deferred Inflows of Resources	<u>1,868,118</u>

NET POSITION (DEFICIT)

Net investment in capital assets	1,672,584
Unrestricted	(9,966,321)
Total Net Position (Deficit)	<u>\$ (8,293,737)</u>

See accompanying notes to financial statements.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

OPERATING REVENUES:

Department of Education grants	\$ 421,153
Local grants and other revenues	240,662
Parent fees - certified children	28,475
Parent fees - noncertified children	6,598,457
Total Operating Revenues	7,288,747

OPERATING EXPENSES:

Salaries	4,183,347
Employee benefits	1,535,836
Books and supplies	341,425
Services and other operating expenses	878,850
Depreciation	75,723
Total Operating Expenses	7,015,181

Operating Income	273,566
------------------	---------

NONOPERATING REVENUES (EXPENSES):

Use of money and property	33,874
Interest and fiscal charges	(12,363)
Total Nonoperating Revenues (Expenses)	21,511

INCOME BEFORE TRANSFERS	295,077
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Transfers from the City	67,682
Transfers to the City	(298,361)
Total Transfers	(230,679)

CHANGE IN NET POSITION	64,398
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Total Net Position (Deficit) - Beginning	(8,358,135)
Total Net Position (Deficit) - Ending	\$ (8,293,737)

See accompanying notes to financial statements.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

CASH FLOW FROM OPERATING ACTIVITIES

Receipts from customers	\$ 6,566,180
Receipts from grants	643,782
Payments to employees	(5,334,490)
Payments to suppliers	(1,212,408)
Net Cash Provided by Operating Activities	<u>663,064</u>

CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES

Acquisition of capital assets	<u>(322,033)</u>
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CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Transfers to the City for payment on long-term borrowings	(57,219)
Interest paid	(12,363)
Transfers to the City	(298,361)
Net Cash Used By Noncapital Financing Activities	<u>(367,943)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest received	<u>33,874</u>
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Net Increase in cash and cash equivalents 6,962

Cash and cash equivalents at beginning of year	1,032,745
Cash and cash equivalents at end of year	<u><u>\$ 1,039,707</u></u>

RECONCILIATION OF OPERATING INCOME TO

NET CASH PROVIDED BY OPERATING ACTIVITIES

Operating income	\$ 273,566
Adjustments to reconcile operating income to cash flows from operating activities:	
Depreciation	75,723
Changes in pension related amounts	572,839
Changes in OPEB related amounts	(167,000)
(Increase) Decrease in accounts receivable	(28,076)
(Increase) Decrease in due from other governments	(18,033)
Increase (Decrease) in accounts payable	22,367
Increase (Decrease) in accrued liabilities	6,804
Increase (Decrease) in unearned revenues	(32,676)
Increase (Decrease) in deposits payable	(14,500)
Increase (Decrease) in compensated absences	(27,950)
Net Cash Provided by Operating Activities	<u><u>\$ 663,064</u></u>

Noncash Capital Financing Activities

Transfer of work in progress from governmental activities	<u><u>\$ 67,682</u></u>
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See accompanying notes to financial statements.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – ORGANIZATION

The City of Roseville (City) operates the School-Age Child Care Program (Program) encompassing 19 childcare centers within the City. Three of these centers provide day care services to subsidized families under the Child Development Program funded by the California Department of Education. The City is financially accountable for the activities of the Program. Costs incurred by the City to provide such services including compensation, retirement, and other benefit costs are reimbursed by the Program.

These basic financial statements present only the activities of the Program and are not intended to present the financial position of the City, or the results of its operations. The financial statements of the Program are included as an enterprise fund in the City's financial statements.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. *Basis of Accounting*

The School-Age Child Care Program Enterprise Fund is reported using the *economic resources measurement focus* and the *full accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place.

The principal operating revenues of the Program are state and local grants, parent fees, and miscellaneous revenues. Operating expenses include costs of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

B. *Net Position*

Net Position is the excess of all the Program's assets and deferred outflows of resources over its liabilities and deferred inflows of resources. Net Position is divided into the three classifications described below:

Net Investment in capital assets describes the portion of net position which is represented by the net book value of the Program's capital assets, less the outstanding balance of any debt issued to finance these assets, if any.

Restricted describes the amounts that is restricted by external creditors, grantors, contributors, laws or regulations of other governments, or other restrictions which the Program cannot unilaterally alter.

Unrestricted describes the portion of net position which is not restricted to use.

C. *Fair Value Measurement*

The Program categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Program held no investments outside of the City Pool as of June 30, 2019.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. *Compensated Absences*

Compensated absences comprise unused vacation leave, vested sick pay, and certain compensated time off, which are accrued as earned. Unused vacation time and personal holiday may be accumulated up to a specified maximum and are paid at the time of termination from Commission employment. The changes in compensated absence balances were as follows:

	Balance Beginning of Year	Increases	Decreases	Balance End of Year	Amount Due within one year
Compensated Absences	<u>\$ 453,132</u>	<u>\$ 127,519</u>	<u>\$ 169,969</u>	<u>\$ 410,682</u>	<u>\$ 151,847</u>

E. *Pensions*

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the Program's fiduciary net position in the City's California Public Employees Retirement System (CalPERS) plans and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

F. *Other Postemployment Benefits (OPEB)*

For purposes of measuring the net OPEB liability, deferred outflows of resources, deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's OPEB Plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefits payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

G. *Deferred Inflows of Resources and Deferred Outflows of Resources*

In addition to assets, the statement of net position will report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will *not* be recognized as an outflow of resources (expense) until then.

In addition to liabilities, the statement of net position will report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period and so will *not* be recognized as an inflow of resources (revenue) until that time.

The Program has two items that qualify for reporting in these categories relating to the net pension liability and net OPEB liability. These are described in Notes 7 and 8, respectively.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

H. Cash and Investments

The Program's cash and investments is included in the City's investment pool (City Pool), which is described in the City's Comprehensive Annual Financial Report (CAFR). The City, as a charter city, has adopted its own investment guidelines, which are consistent with the requirements of the California Government Code. The City Council and City's Chief Financial Officer provide oversight of the City Pool and reaffirm its investment policy on an annual basis. The City Pool is not rated and is not registered with the Securities and Exchange Commission (SEC).

The Program's position in the City Pool at June 30, 2019 is stated at fair value. The value of the pool shares that may be withdrawn at any time is determined on an amortized cost basis, which is different than the fair value of the Program's position in the pool. The City Pool values participant shares on an amortized cost basis during the year and adjusts to fair value at year-end. The fair value adjustment at June 30, 2019 increased the Program's investment income by \$13,858. For further information regarding the City Pool, refer to the City's CAFR on the internet at www.roseville.ca.us.

For the purposes of the statement of cash flows, the Program considers cash and cash equivalents to include all pooled cash and investments, including restricted assets, as these pooled balances have the general characteristics of a demand deposit.

I. Capital Assets

Capital assets are defined as assets with an initial, individual cost of more than \$5,000, and an estimate useful life greater than one year. Capital assets are recorded at historical cost. Contributions are recorded at acquisition cost. Depreciation of capital assets is provided on the straight-line method over estimated useful lives between 5 and 40 years.

J. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

NOTE 3 – CASH AND INVESTMENTS

The Program's cash and investments is included in a City Pool, the details of which is presented in the City's CAFR. The Program pools cash from all sources with the City so that it can be invested at the maximum yield, consistent with safety and liquidity, while individual funds can make expenditures at any time. The City's investment policy and the California Government Code permit investments in the City's Bonds, Securities of the U.S. Government or its agencies, Certificates of Deposit, Negotiable Certificates of Deposit, Banker's Acceptances, Commercial Paper, the State of California Local Authority Investment Fund (LAIF Pool), Repurchase Agreements, Passbook Savings Account Demand Deposits, and Interest Rate Swaps.

The Program's participation in the City Pool at June 30, 2019 was \$1,039,707, which was measured based on uncategorized inputs not defined as a Level 1, Level 2, or Level 3 input.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 4 – ADVANCE FROM THE CITY AND DUE TO THE CITY

The Program borrowed \$300,000 and \$205,000 from the City in fiscal years 2012 and 2014, respectively. The program borrowed an additional \$300,000 in fiscal year 2018 for the purpose of funding an additional site. The total balance due to the City as of June 30, 2019 is \$715,000. Interest on outstanding amounts accrued is based upon the City's prior year average annual pooled interest rate of return.

The Program recorded a due to the City of \$55,000 that represents the amount that will be paid in the next fiscal year. The remaining balance of \$660,000 will be repaid in accordance with the below payment schedule:

<u>Year ended June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
2020	\$ 55,000	\$ 11,447	\$ 66,447
2021	55,000	10,567	65,567
2022	55,000	9,686	64,686
2023	55,000	8,806	63,806
2024	55,000	7,925	62,925
2025-2029	275,000	26,416	301,416
2030-2032	165,000	5,283	170,283
Total	<u>\$ 715,000</u>	<u>\$ 80,130</u>	<u>\$ 795,130</u>

NOTE 5 – CAPITAL ASSETS

Capital assets activity is summarized below for the year ended June 30, 2019:

	<u>Balance June 30, 2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2019</u>
Capital Assets Not Being Depreciated				
Work in progress	<u>\$ 90,388</u>	<u>\$ 389,715</u>	<u>\$ (322,033)</u>	<u>\$ 158,070</u>
Capital Assets Being Depreciated:				
Building and improvements	2,788,962	322,033	-	3,110,995
Machinery and equipment	<u>11,644</u>	<u>-</u>	<u>-</u>	<u>11,644</u>
Subtotal	<u>2,800,606</u>	<u>322,033</u>	<u>-</u>	<u>3,122,639</u>
Accumulated Depreciation:				
Building and improvements	(805,758)	(75,723)	-	(881,481)
Machinery and equipment	<u>(11,644)</u>	<u>-</u>	<u>-</u>	<u>(11,644)</u>
Subtotal	<u>(817,402)</u>	<u>(75,723)</u>	<u>-</u>	<u>(893,125)</u>
Depreciable capital assets, net	<u>1,983,204</u>	<u>246,310</u>	<u>-</u>	<u>2,229,514</u>
Capital assets, net	<u>\$ 2,073,592</u>	<u>\$ 636,025</u>	<u>\$ (322,033)</u>	<u>\$ 2,387,584</u>

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 6 – CONTINGENCIES

The Program participates in State grant programs which are subject to in accordance with the provisions of applicable State requirements. Management is not aware of any cost differences; however, these programs are still subject to further examination by the grantors and the amount, if any, of expenses which may be disallowed by the granting agencies cannot be determined at this time. The Program expects such amounts, if any, to be immaterial.

NOTE 7 – DEFINED BENEFIT PENSION PLAN

Plan Description – Substantially all full-time Program employees are eligible to participate in the City's Miscellaneous Plan, agent multiple-employer defined benefit pension plan, administered by CalPERS, which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plan are established by State statute and may be amended by City resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website. For financial reporting purposes, the Program reports a proportionate share of the City's net pension liability. Accordingly, the disclosures and required supplementary information (RSI) has been reported for the Program as a cost-sharing participant.

Benefits Provided – CalPERS provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan's provisions and benefits in effect at June 30, 2019, are summarized as follows:

Hire date	Prior to January 1, 2013	After January 1, 2013
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	52 - 67
Monthly benefits, as a % of annual salary	2.0% - 2.7%	1.0% - 2.5%
Required employee contribution rates	8.000%	6.250%
Required employer contribution rates*	10.179%	12.820%

**There was an additional contribution amount related to the payment of the Unfunded Actuarial Liability (UAL). This amount is allocated by the City to the City's various funds.*

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in rate. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Program is required to contribute the difference between the actuarially determined rate and the contribution rates of employees.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 7 – DEFINED BENEFIT PENSION PLAN (Continued)

Employer contribution rates for the fiscal year ended June 30, 2019, were 10.179 percent for the Classic Plan Members and 12.820 percent for the PEPRA Plan members. The Program's proportionate share of the City's contributions to the Miscellaneous Plan was \$677,313 for the year ended June 30, 2019.

Pension Liability, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2019, the Program reported a net pension liability of \$7,556,336 for its proportionate share of the City's Miscellaneous Plan's net pension liability.

The net pension liability of the Plan was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2017 rolled forward to June 30, 2018. The Program's proportion of the City's Miscellaneous Plan's net pension liability was based on the Program's fiscal year 2018 contributions to the City's Miscellaneous Plan relative to the total contributions of the City as a whole. The Program's proportionate share of the City's Miscellaneous Plan net pension liability, measured as of June 30, 2018, was 3.18 percent, which was a decrease of 0.73 percent from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the Program recognized pension expense of \$572,839. At June 30, 2019, the Program reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions paid by the		
Program subsequent to measurement date	\$ 677,313	\$ -
Changes in assumptions	893,136	52,009
Changes in proportion and difference between the Program's		
contributions and proportionate share of contributions	3,951	-
Difference between expected and actual experience	265,740	53,109
Net differences between projected and		
actual earnings on pension plan investments	49,089	-
Total	<u>\$ 1,889,229</u>	<u>\$ 105,118</u>

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 7 – DEFINED BENEFIT PENSION PLAN (Continued)

The amount of \$677,313 reported in the fund as deferred outflows of resources related to pensions, resulting from the Program's contributions to the City's plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as a reduction to pension expense as follows:

Year ended June 30	
2020	\$ 1,007,618
2021	682,630
2022	(518,499)
2023	(64,951)
Total	<u>\$ 1,106,798</u>

Actuarial Assumptions – The Program's proportion of the City's total pension liability in the June 30, 2017, actuarial valuation was determined using the following actuarial assumptions:

	Miscellaneous
Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Payroll Growth	3.0%
Projected Salary Increase	3.3% - 14.2% (1)
Investment Rate of Return	7.50%
Mortality	Society of Actuaries Scale 90% of scale MP 2016

(1) Depending on age, service and type of employment

The mortality table used was developed based on CalPERS-specific data. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return on pension plan investments, CalPERS took into account both short and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 7 – DEFINED BENEFIT PENSION PLAN (Continued)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The target allocation shown was adopted by the Pension Board effective on July 1, 2015.

Asset Class	Target Allocation	Real Return Years 1 - 10 ¹	Real Return Years 11+ ²
Global Equity	50%	4.80%	5.98%
Global Fixed Income	28%	1.00%	2.66%
Inflation Sensitive	0%	0.77%	1.81%
Private Equity	8%	6.30%	7.23%
Real Estate	13%	3.75%	4.93%
Liquidity	1%	0.00%	-0.92%
Total	100%		

1 – An expected inflation of 2.0% used for this period

2 – An expected inflation of 2.92% used for this period

Discount Rate – The discount rate used to measure the total pension liability was 7.15 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that the Program's contributions will be made at rates equal to the difference between actuarially determined contributions rates and the employee rate. Based on those assumptions, each pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Program's proportionate share of the City's miscellaneous plan net Pension liability to changes in the discount rate – The following presents the Program's proportionate share of the net pension liability of the City's Miscellaneous Plan's net pension liability, calculated using the discount rate for the Plan, as well as what the Program's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Miscellaneous
1% Decrease	6.15%
Net Pension Liability	\$ 10,329,549
Current Discount Rate	7.15%
Net Pension Liability	\$ 7,556,336
1% Increase	8.15%
Net Pension Liability	\$ 4,944,659

Pension Plan Fiduciary Net Position – Detailed information about the City's collective net pension liability is available in the City's separately issued CAFR. The City's CAFR may be obtained on the internet at www.roseville.ca.us.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 8 – OTHER POST EMPLOYMENT BENEFITS (OPEB)

Plan Description – The City provides medical benefits to substantially all retirees under the City of Roseville Other Post Employment Benefit Plan (Plan), a single-employer defined benefit healthcare plan. The City is responsible for establishing and amending the funding policy of the Plan. Benefit provisions under the Plan are established by agreements between the City and its labor units. The plan financial statements can be obtained by contacting the City of Roseville Finance Department at 311 Vernon Street, Roseville, California 95678. For financial reporting purposes, the Program reports a proportionate share of the City’s net OPEB liability. Accordingly, the disclosures and required supplementary information (RSI) have been reported for the Program as a cost-sharing participant.

Benefits Provided – The Plan provides medical, dental, and vision insurance benefits to eligible retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the Plan.

Contributions – Contribution requirements of the Program are established and may be amended by the City Council. The Council establishes rates based on an actuarially determined rate. For the year ended June 30, 2019, the Program contributed \$336,000.

OPEB Liability, OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

As of June 30, 2019, the Program reported a net OPEB liability of \$3,257,000 for its proportionate share of the City’s net OPEB liability.

The net OPEB liability of the Plan was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017 rolled forward to June 30, 2019. The Program’s proportion of the Plan’s net OPEB liability was based on the Program’s fiscal year 2017 contributions to the Plan relative to the total contributions of the City as a whole. The Program’s proportionate share of the Plan’s net OPEB liability, measured as of June 30, 2019, was 2.32 percent, which was a decrease of 0.90 percent from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the Program recognized an OPEB credit of (\$167,000). At June 30, 2019, the Program reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in assumptions	\$ 166,000	\$ -
Changes in proportion	-	1,278,000
Difference between expected and actual experience	-	451,000
Net differences between projected and actual earnings on OPEB plan investments	-	34,000
Total	<u>\$ 166,000</u>	<u>\$ 1,763,000</u>

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 8 – OTHER POST EMPLOYMENT BENEFITS (Continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as a reduction to pension expense as follows:

Year ended June 30	
2020	\$ (257,366)
2021	(257,366)
2022	(257,366)
2023	(257,366)
2024	(223,856)
Thereafter	(343,680)
Total	<u>\$ (1,597,000)</u>

Actuarial Assumptions – The Program’s proportion of the City’s total OPEB liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions.

Valuation Date	June 30, 2017
Measurement Date	June 30, 2019
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.25%
Inflation	2.75%
Payroll Growth	3.0%
Projected Salary Increase	3.0%
Investment Rate of Return	6.25%
Healthcare cost trend rate	Non-medicare: 7.5% for 2018, decreasing to an ultimate rate of 4.0% in 2076 Medicare: 6.5% for 2019, decreasing to an ultimate rate of 4.0% in 2076
Mortality	CalPERS 1997-2011 Experience Study

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period of 1997 to 2011. Further details of the Experience Study can be found on the CalPERS website.

The long-term expected rate of return on OPEB plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 8 – OTHER POST EMPLOYMENT BENEFITS (Continued)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The target allocation shown was adopted by the City effective on July 1, 2018.

Asset Class	Target Allocation	Expected Real Return
Mutual Funds - Equity	39%	4.80%
Mutual Funds - Fixed Income	21%	4.80%
Real Estate Investment Trusts	40%	1.50%
Total	100%	

Assumed Long-Term Rate of Inflation is 2.75%

Discount Rate – The discount rate used to measure the total pension liability was 6.25 percent. The projection of cash flows used to determine the discount rate assumed that contributions will be made at the current contribution rate. Based on those assumptions, the Plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Program’s proportionate share of the Plan’s net OPEB liability to changes in the discount rate – The following presents the Program’s proportionate share of the net OPEB liability, calculated using the discount rate for the Plan, as well as what the Program’s proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	5.25%	Current 6.25%	7.25%
Program's net OPEB liability	\$ 4,082,683	\$ 3,257,000	\$ 2,588,699

Sensitivity of the Program’s proportionate share of the Plan’s net OPEB liability to changes in the healthcare cost trend rates – The following presents the Program’s proportionate share of the net OPEB liability, as well as what the Program’s proportionate share of the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease	Heathcare Cost Current Trend Rate	1% Increase
Program's net OPEB liability	\$ 2,648,766	\$ 3,257,000	\$ 3,851,801

OPEB Plan Fiduciary Net Position – Detailed information about the City’s collective net OPEB liability is available in the City’s separately issued CAFR. The City’s CAFR may be obtained on the internet at www.roseville.ca.us.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 10 – NEW AND FUTURE ACCOUNTING PRONOUNCEMENTS

Future Pronouncements

GASB Statement No. 84 – In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement is effective for reporting periods beginning after December 15, 2018. The City has not determined the effect on the Program's financial statements.

GASB Statement No. 87 – In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases; enhancing the comparability of financial statements between governments; and also enhancing the relevance, reliability (representational faithfulness), and consistency of information about the leasing activities of governments. This Statement is effective for reporting periods beginning after December 15, 2019. The City has not determined the effect on the Program's financial statements.

GASB Statement No. 89 – In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (a) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (b) to simplify accounting for certain interest costs. This Statement is effective for reporting periods beginning after December 15, 2019. The City has not determined the effect on the Program's financial statements.

GASB Statement No. 90 – In September 2018, the GASB issues Statement No. 90, *Majority Equity Interests*, an amendment of GASB Statements No. 14 and No. 61. The objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The Statement is effective for reporting periods beginning after December 15, 2018. The City has not determined the effect on the Program's financial statements.

GASB Statement No. 91 – In May 2019, the GASB issues Statement No. 91, *Conduit Debt Obligations*. The objectives of this Statement are to provide a single method of reporting conduit debt obligations and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures, by clarifying the existing definition of a conduit debt obligation. The Statement is effective for reporting periods beginning after December 15, 2020. The City has not determined the effect on the Program's financial statements.



REQUIRED SUPPLEMENTARY INFORMATION

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

**SCHEDULE OF THE PROGRAM'S PROPORTIONATE SHARE OF
THE CITY'S NET PENSION LIABILITY (MISCELLANEOUS PLAN)
LAST TEN YEARS***

	2015	2016	2017	2018	2019
Proportion of the City's Miscellaneous Plan net pension liability	2.28%	2.45%	2.88%	3.91%	3.18%
Proportionate share of the City's Miscellaneous Plan net pension liability	\$ 3,788,219	\$ 4,166,408	\$ 5,879,509	\$ 8,934,765	\$ 7,556,336
Covered payroll	\$ 1,968,152	\$ 2,053,457	\$ 2,157,033	\$ 2,385,506	\$ 2,457,071
Proportionate share of net pension liability as a percentage of covered payroll	192.48%	202.90%	272.57%	374.54%	307.53%
Plan fiduciary net position as a percentage of the total pension liability	67.62%	66.97%	63.89%	63.85%	65.21%
Measurement date	June 30, 2014	June 30, 2015	June 30, 2016	June 30, 2017	June 30, 2018

*Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SCHEDULE OF THE PROGRAM'S CONTRIBUTIONS TO THE CITY'S PENSION PLAN
LAST TEN YEARS*

	2015	2016	2017	2018	2019
Actuarially determined contributions	\$ 361,740	\$ 506,156	\$ 588,625	\$ 723,026	\$ 677,313
Contributions in relation to the actuarially determined contribution	361,740	506,156	588,625	723,026	677,313
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 2,053,457	\$ 2,157,033	\$ 2,385,506	\$ 2,457,071	\$ 2,400,674
Contributions as a percentage of covered payroll	17.62%	23.47%	24.68%	29.43%	28.21%

*Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

**SCHEDULE OF THE PROGRAM'S PROPORTIONATE SHARE OF
THE CITY'S NET OPEB LIABILITY
LAST TEN YEARS***

	2018	2019
Proportion of the City's net OPEB liability	3.22%	2.32%
Proportionate share of the City's net OPEB liability	\$ 4,589,000	\$ 3,257,000
Covered payroll	\$ 1,523,361	\$ 2,400,674
Proportionate share of net OPEB liability as a percentage of covered payroll	301.24%	135.67%
Plan fiduciary net position as a percentage of the total OPEB liability	63.85%	69.43%
Measurement date	June 30, 2018	June 30, 2019

*Fiscal year 2018 was the first year of implementation, therefore, only two years are shown.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SCHEDULE OF THE PROGRAM'S CONTRIBUTIONS TO
THE CITY'S OPEB PLAN
LAST TEN YEARS*

	2018	2019
Actuarially determined contributions	\$ 287,000	\$ 336,000
Contributions in relation to the actuarially determined contribution	287,000	336,000
Contribution deficiency (excess)	\$ -	\$ -
Covered payroll	\$ 1,523,361	\$ 2,400,674
Contributions as a percentage of covered payroll	18.84%	14.00%

*Fiscal year 2018 was the first year of implementation, therefore, only two years are shown.

SUPPLEMENTARY INFORMATION

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SCHEDULE OF EXPENDITURES OF STATE AND FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

<u>Grantor / Program</u>	<u>Pass-Through Grantor #</u>	<u>Award Amount</u>	<u>Revenue</u>	<u>Expenses</u>
State Awards				
Passed-through State of California Department of Education				
Child Development Division				
General Child Care and Development Program	CCTR-8164	<u>\$ 270,133</u>	<u>\$ 270,133</u>	<u>\$ 270,133</u>
Federal Awards				
Department of Health and Human Services				
CFDA # 93.575/93.596				
Passed-through State of California Department of Education				
Child Development Division				
CCDF Cluster				
General Child Care and Development Program	CCTR-8164	<u>\$ 151,020</u>	<u>\$ 151,020</u>	<u>\$ 151,020</u>

Footnote 1. Basis of Presentation

The *Schedule of Expenditures of State and Federal Awards* includes the expenditures of federal awards of the City. Expenditures are presented on the accrual basis of accounting. The federal information in this schedule is presented in accordance with the requirements of *Uniform Guidance*, 2 CFR Part 200, Subpart F. Thus, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the financial statements.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

**COMBINING STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	General Child Care and Development Program CCTR-8164	Total CDE CD Contract	Non-CDE Programs	Total
OPERATING REVENUES:				
Department of Education grants:				
Special Funds earning	\$ 421,153	\$ 421,153	\$ -	\$ 421,153
Local grants and other revenues	-	-	240,662	240,662
Parent fees - certified children	28,475	28,475	-	28,475
Parent fees - noncertified children	469,928	469,928	6,128,529	6,598,457
Total Operating Revenues	919,556	919,556	6,369,191	7,288,747
OPERATING EXPENSES:				
Salaries	629,897	629,897	3,553,450	4,183,347
Employee benefits	262,977	262,977	1,272,859	1,535,836
Books and supplies	15,458	15,458	325,967	341,425
Services and other operating expenses	130,213	130,213	748,637	878,850
Depreciation	-	-	75,723	75,723
Total Operating Expenses	1,038,545	1,038,545	5,976,636	7,015,181
OPERATING INCOME (LOSS)	(118,989)	(118,989)	392,555	273,566
NONOPERATING REVENUE (EXPENSE):				
Interest and rents revenue	-	-	33,874	33,874
Interest and fiscal charges	-	-	(12,363)	(12,363)
TOTAL NONOPERATING INCOME (LOSS)	-	-	21,511	21,511
INCOME BEFORE TRANSFERS	(118,989)	(118,989)	414,066	295,077
Transfers from the City	-	-	67,682	67,682
Transfers to the City	-	-	(298,361)	(298,361)
Change in Net Position	\$ (118,989)	\$ (118,989)	\$ 183,387	64,398
Total Net Deficit - Beginning				(8,358,135)
Total Net Deficit - Ending				\$ (8,293,737)

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SCHEDULE OF EXPENDITURES BY STATE CATEGORIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

EXPENDITURES	CDE Contract CCTR-8164
2000 Classified Salaries	\$ 629,897
3000 Employee Benefits	262,977
4000 Books and Supplies	15,458
5000 Services and Other Operating Expenses	130,213
Total expenses claimed for reimbursement	<u>\$ 1,038,545</u>

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SCHEDULE OF REIMBURSABLE EQUIPMENT EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Expenditures Under \$7,500		Expenditures Over \$7,500		Expenditures Over \$7,500	
Unit Cost		Unit Cost With CDD Approval		Unit Cost Without CDD Approval	
Cost	Item	Cost	Item	Cost	Item
	None		None		None

SCHEDULE OF REIMBURSABLE EXPENDITURES FOR RENOVATION AND REPAIRS
FOR THE YEAR ENDED JUNE 30, 2018

Expenditures Under \$10,000		Expenditures Over \$10,000		Expenditures Over \$10,000	
Unit Cost		Unit Cost With CDD Approval		Unit Cost Without CDD Approval	
Cost	Item	Cost	Item	Cost	Item
	None		None		None

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SCHEDULE OF REIMBURSABLE ADMINISTRATIVE COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	CDE Contract CCTR-8164
Administrative Salaries and Benefits	<u>\$ 145,020</u>
Total Administrative Costs	<u><u>\$ 145,020</u></u>

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 1 of 10 (06/19)

Fiscal Year Ending	June 30, 2019	
Contract Number	CCTR	8164
Vendor Code	2191	

Full Name of Contractor	City of Roseville School-Age Child Care
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Section 1 - Days of Enrollment Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
Infants (up to 18 months) Full-time-plus				2.4426	0
Infants (up to 18 months) Full-time				2.0700	0
Infants (up to 18 months) Three-quarters-time				1.5525	0
Infants (up to 18 months) One-half-time				1.1385	0
FCCH Infants (up to 18 months) Full-time-plus				2.2656	0
FCCH Infants (up to 18 months) Full-time				1.9200	0
FCCH Infants (up to 18 months) Three-quarters-time				1.4400	0
FCCH Infants (up to 18 months) One-half-time				1.0560	0
Toddlers (18 up to 36 months) Full-time-plus				1.8880	0
Toddlers (18 up to 36 months) Full-time				1.6000	0
Toddlers (18 up to 36 months) Three-quarters-time				1.2000	0
Toddlers (18 up to 36 months) One-half-time				0.8800	0
Three Years and Older Full-time-plus	1,335		1,335	1.1800	1,575.3
Three Years and Older Full-time	2,408	-1	2,407	1.0000	2,407
Three Years and Older Three-quarters-time	3,226		3,226	0.7500	2,419.5
Three Years and Older One-half-time	8,340		8,340	0.5500	4,587

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 2 of 10 (06/19)

Fiscal Year Ending	June 30, 2019	
Contract Number	CCTR	8164
Vendor Code	2191	

Full Name of Contractor	City of Roseville School-Age Child Care
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Section 1 - Days of Enrollment Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
Exceptional Needs Full-time-plus				1.6166	0
Exceptional Needs Full-time				1.3700	0
Exceptional Needs Three-quarters-time				1.0275	0
Exceptional Needs One-half-time				0.7535	0
Limited and Non-English Proficient Full-time-plus				1.2980	0
Limited and Non-English Proficient Full-time				1.1000	0
Limited and Non-English Proficient Three-quarters-time				0.8250	0
Limited and Non-English Proficient One-half-time				0.6050	0
At Risk of Abuse or Neglect Full-time-plus				1.2980	0
At Risk of Abuse or Neglect Full-time				1.1000	0
At Risk of Abuse or Neglect Three-quarters-time				0.8250	0
At Risk of Abuse or Neglect One-half-time				0.6050	0

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 3 of 10 (06/19)

Fiscal Year Ending

June 30, 2019

Contract Number

CCTR

8164

Vendor Code

2191

Full Name of Contractor City of Roseville School-Age Child Care

Section 1 - Days of Enrollment Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
Severely Disabled Full-time-plus				2.0237	0
Severely Disabled Full-time				1.7150	0
Severely Disabled Three-quarters-time				1.2863	0
Severely Disabled One-half-time				0.9433	0

Section 1 - Days of Enrollment Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
TOTAL DAYS OF ENROLLMENT	15,309	-1	15,308	N/A	10,988.8
DAYS OF OPERATION	246		246	N/A	N/A
DAYS OF ATTENDANCE	15,309	-1	15,308	N/A	N/A

☐ NO NON-CERTIFIED CHILDREN Check this box (omit pages 4-6) and continue to Revenue Section on page 7.

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 4 of 10 (06/19)

Fiscal Year Ending	June 30, 2019	
Contract Number	CCTR	8164
Vendor Code	2191	

Full Name of Contractor	City of Roseville School-Age Child Care
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Section 2 - Days of Enrollment Non-Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
Infants (up to 18 months) Full-time-plus				2.4426	0
Infants (up to 18 months) Full-time				2.0700	0
Infants (up to 18 months) Three-quarters-time				1.5525	0
Infants (up to 18 months) One-half-time				1.1385	0
FCCH Infants (up to 18 months) Full-time-plus				2.2656	0
FCCH Infants (up to 18 months) Full-time				1.9200	0
FCCH Infants (up to 18 months) Three-quarters-time				1.4400	0
FCCH Infants (up to 18 months) One-half-time				1.0560	0
Toddlers (18 up to 36 months) Full-time-plus				1.8880	0
Toddlers (18 up to 36 months) Full-time				1.6000	0
Toddlers (18 up to 36 months) Three-quarters-time				1.2000	0
Toddlers (18 up to 36 months) One-half-time				0.8800	0
Three Years and Older Full-time-plus	0		0	1.1800	0
Three Years and Older Full-time	4,202		4,202	1.0000	4,202
Three Years and Older Three-quarters-time	6,544		6,544	0.7500	4,908
Three Years and Older One-half-time	7,382		7,382	0.5500	4,060.1

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 5 of 10 (06/19)

Fiscal Year Ending	June 30, 2019	
Contract Number	CCTR	8164
Vendor Code	2191	

Full Name of Contractor	City of Roseville School-Age Child Care
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Section 2 - Days of Enrollment Non-Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
Exceptional Needs Full-time-plus				1.6166	0
Exceptional Needs Full-time				1.3700	0
Exceptional Needs Three-quarters-time				1.0275	0
Exceptional Needs One-half-time				0.7535	0
Limited and Non-English Proficient Full-time-plus				1.2980	0
Limited and Non-English Proficient Full-time				1.1000	0
Limited and Non-English Proficient Three-quarters-time				0.8250	0
Limited and Non-English Proficient One-half-time				0.6050	0
At Risk of Abuse or Neglect Full-time-plus				1.2980	0
At Risk of Abuse or Neglect Full-time				1.1000	0
At Risk of Abuse or Neglect Three-quarters-time				0.8250	0
At Risk of Abuse or Neglect One-half-time				0.6050	0

CALIFORNIA DEPARTMENT OF EDUCATION
 AUDITED ATTENDANCE AND FISCAL REPORT FOR
 CHILD DEVELOPMENT PROGRAMS
 A U D 9500 Page 6 of 10 (06/19)

Fiscal Year Ending	June 30, 2019	
Contract Number	CCTR	8164
Vendor Code	2191	

Full Name of Contractor City of Roseville School-Age Child Care

Section 2 - Days of Enrollment Non-Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
Severely Disabled Full-time-plus				2.0237	0
Severely Disabled Full-time				1.7150	0
Severely Disabled Three-quarters-time				1.2863	0
Severely Disabled One-half-time				0.9433	0

Section 2 - Days of Enrollment Non-Certified Children	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit	Column D Adjustment Factor	Column E Adjusted Days Per Audit
TOTAL NON-CERTIFIED DAYS OF ENROLLMENT	18,128		18,128	N/A	13,170.1

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 7 of 10 (06/19)

Fiscal Year Ending June 30, 2019
Contract Number CCTR 8164
Vendor Code 2191

Full Name of Contractor City of Roseville School-Age Child Care

Section 3 - Revenue	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit
Restricted Income - Child Nutrition Programs			
Restricted Income - County Maintenance of Effort (EC Section 8279)			
Restricted Income - Other:			
Restricted Income - Subtotal			
Transfer From Reserve			
Family Fees for Certified Children	28,475		28,475
Interest Earned on Child Development Apportionment Payments			
Unrestricted Income: Fees for Non-Certified Children	469,928		469,928
Unrestricted Income: Head Start			
Unrestricted Income - Other			
Total Revenue	498,403		498,403

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 8 of 10 (06/19)

Fiscal Year Ending
Contract Number
Vendor Code

Full Name of Contractor

Section 4 - Reimbursable Expenses	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit
Direct Payments to Providers (FCCH only)			
1000 Certificated Salaries			
2000 Classified Salaries	629,897		629,897
3000 Employee Benefits	262,977		262,977
4000 Books and Supplies	15,458		15,458
5000 Services and Other Operating Expenses	130,213		130,213
6100/6200 Other Approved Capital Outlay			
6400 New Equipment (program-related)			
6500 Equipment Replacement (program-related)			
Depreciation or Use Allowance			
Start-up Expenses (service level exemption)			
Budget Impasse Credit			
Indirect Costs (Include in Administrative Cost)			
Non-Reimbursable (State Use Only)			
Total Reimbursable Expenses	1,038,545		1,038,545
Total Administrative Cost (included in Section 4 above)	145,020		145,020

Approved Indirect Cost Rate:

Comments:

☐ NO SUPPLEMENTAL REVENUE Check this box and omit Page 9.

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 9 of 10 (06/19)

Fiscal Year Ending	June 30, 2019	
Contract Number	CCTR	8164
Vendor Code		

Full Name of Contractor	City of Roseville School-Age Child Care
-------------------------	---

Section 5 - Supplemental Revenue	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit
Enhancement Funding			
Other:			
Other:			
Total Supplemental Revenue			

Section 6 - Supplemental Expenses	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit
1000 Certificated Salaries			
2000 Classified Salaries			
3000 Employee Benefits			
4000 Books and Supplies			
5000 Services and Other Operating Expenses			
6000 Equipment/Capital Outlay			
Depreciation or Use Allowance			
Indirect Costs			
Non-reimbursable Expenses 6100-6500 Non-reimbursable Capital Outlay			
Total Supplemental Expenses			

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED ATTENDANCE AND FISCAL REPORT FOR
CHILD DEVELOPMENT PROGRAMS
A U D 9500 Page 10 of 10 (06/19)

Fiscal Year Ending
Contract Number
Vendor Code

Full Name of Contractor

Section 7 - Summary	Column A Cumulative CDNFS 9500	Column B Audit Adjustments	Column C Cumulative Per Audit
Total Certified Days of Enrollment	15,309	-1	15,308
Days of Operation	246		246
Days of Attendance	15,309	-1	15,308
Total Non-Certified Days of Enrollment	18,128		18,128
Restricted Program Income			
Transfer from Reserve			
Family Fees for Certified Children	28,475		28,475
Interest Earned on Apportionment Payments			
Direct Payments to Providers			
Start-up Expenses (service level exemption)			
Total Reimbursable Expenses	1,038,545		1,038,545
Total Administrative Cost	145,020		145,020

Total Certified Adjusted
Days of Enrollment

Total Non-Certified
Adjusted
Days of Enrollment

Independent Auditor's Assurances on Agency's Compliance with Contract Funding Terms and Conditions and Program Requirements of the California Department of Education, Early Learning and Care Division:

Eligibility, enrollment and attendance records are being maintained as required (check YES or NO): ☒ Yes ☐ No

Reimbursable expenses claimed on page 8 are eligible for reimbursement, reasonable, necessary, and adequately supported (check YES or NO): ☒ Yes ☐ No

Include any comments in the 'Comments' box on page 8. If necessary, attach additional sheets to explain adjustments.

CALIFORNIA DEPARTMENT OF EDUCATION
AUDITED RESERVE ACCOUNT ACTIVITY REPORT
A U D 9530-A Page 1 of 1 (06/19)

Fiscal Year End

June 30, 2019

Reserve Account Type

Center-Based

Vendor Code

312191

Full Name of Contractor CITY OF ROSEVILLE

Prior Year - Reserve Account Activity		Per 2017-18 AUD 9530-A	
1. Beginning Balance (2017-18 Ending Balance)		0	
2. Plus Transfers to Reserve Account:		Per CDNFS 9530	
Contract No.			
Contract No.			
Contract No.			
Contract No.			
Contract No.			
Contract No.			
Total Transferred from PY Contracts to Reserve			
3. Less Excess Reserve to be Billed			
4. Ending Balance on PY Post-Audit CDNFS 9530		0	
Current Year - Reserve Account Activity		Column A CDNFS 9530-A	Column B Audit Adjustments
5. Plus Interest Earned This Year on Reserve		113	113
6. Less Transfers to Contracts from Reserve:			
CSPP General-Contract No.			
CSPP General-Contract No.			
CSPP Professional Development-Contract No.			
CSPP Professional Development-Contract No.			
Subtotal CSPP Transfers			
Other Contract No.			
Other Contract No.			
Other Contract No.			
Other Contract No.			
Other Contract No.			
Subtotal Other Contract Transfers			
Total Transferred to Contracts from Reserve Account			
7. Ending Balance on June 30, 2019		113	113

COMMENTS - If necessary, attach additional sheets to explain adjustments.



**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters based on an Audit of Financial Statements Performed in Accordance
with *Government Auditing Standards***

To the Members of the City Council
City of Roseville, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the City of Roseville School-Age Child Care Program (Program), an enterprise fund of the City of Roseville, California (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Program's basic financial statements, and have issued our report thereon dated November 13, 2019. Our report also included an emphasis of matter stating that the financial statements do not purport to, and do not, present fairly the financial position of the City of Roseville, California, as of June 30, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Program's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Program's internal control. Accordingly, we do not express an opinion on the effectiveness of the Program's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the schedule of findings and questioned costs, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2019-002 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2019-001 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Program's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including requirements of the California Department of Education, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards*, and which is described in the accompanying schedule of findings and questioned costs as item 2019-001.

Program's Responses to Findings

The Program's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The Program's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
November 13, 2019

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019

FINDING 2019-001

Program: Child Care and Development Program

Award Year: 2018-2019

Compliance Requirement: Eligibility

Contract#: CCTR-8164

Criteria:

Per the California Department of Education (CDE) Audit Guide, Section C – *Eligibility*, eligibility of recipients need to be properly determined and documented according to eligibility program requirements.

Condition Found:

Significant Deficiency, Instances of Noncompliance – As a result of our audit procedures over eligibility, we noted that one (1) Services and certification of eligibility form out of 40 tested was not signed by an authorized agency representative.

Questioned Costs:

No questioned costs were found as a result of this finding.

Context:

We noted that the internal controls were not effective in ensuring that the proper documentation and approval was maintained.

Effect:

There is an increased risk of an inaccurate eligibility determination.

Cause:

The Program did not have a internal controls in place to verify all proper documentation and approval was maintained.

Recommendation:

We recommend the Program develop procedures to ensure that all eligibility forms are maintained and approved by the appropriate authorized agency personnel.

Views of Responsible Officials and Planned Corrective Actions:

The City agrees with the finding. After intake meetings, staff will provide the Services and certification of eligibility form to a supervisor for final review. The supervisor will sign each form once the review is complete.

**CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019**

FINDING 2019-002

ACCOUNTS RECEIVABLES CORRECTIONS

Criteria:

Internal controls should be established to ensure that subsidiary ledgers match the general ledger and that it is reviewed and approved on a timely basis.

Condition Found:

Material Weakness – As a result of our audit procedures over receivables and revenues, we noted that the subsidiary ledger utilized to track receivables and receipts from parents for child development was not reconciled to the City's general ledger system, resulting in an overstatement of \$216,808 in receivables and revenues and required adjustment

Context:

Through our testing of receivables, we noted that there were variances between the subsidiary ledger and the general ledger.

Effect:

Receivables and revenues were overstated.

Cause:

There are no reconciliations between the subsidiary ledger and City general ledger performed.

Recommendation:

We recommend the City develop procedures to ensure that all subsidiary systems are reconciled to the general ledger.

Views of Responsible Officials and Planned Corrective Actions:

The City agrees with the finding and has implemented a monthly reconciliation to ensure that the subsidiary ledger agrees with the general ledger.

CITY OF ROSEVILLE SCHOOL-AGE CHILD CARE PROGRAM
(An Enterprise Fund of the City of Roseville, California)

SUMMARY SCHEDULE OF PRIOR AUDIT FINDING
FOR THE YEAR ENDED JUNE 30, 2019

Finding No.	Description	Status of Corrective Action
2018-001	Child Care Development Program – Attendance	Implemented
2018-002	Child Care Development Program – Program Income	Implemented



**BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019
ENVIRONMENTAL UTILITIES
ENTERPRISE FUNDS
CITY OF ROSEVILLE, CALIFORNIA**

**CITY OF ROSEVILLE ENVIRONMENTAL
UTILITIES ENTERPRISE FUNDS**

BASIC FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2019

Table of Contents

<u>FINANCIAL SECTION</u>	PAGE
INDEPENDENT AUDITOR'S REPORT	1
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	4
Statement of Revenues, Expenses and Changes in Net Position	5
Statement of Cash Flows	6
Notes to the Basic Financial Statements	8
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of the Environmental Utilities Enterprise Funds' Proportionate Share of the City's Miscellaneous Plan Net Pension Liability	39
Schedule of Pension Contributions	40
Schedule of the Environmental Utilities Enterprise Funds' Proportionate Share of the City's Miscellaneous Plan Net OPEB Liability	41
Schedule of OPEB Contributions	42
SUPPLEMENTARY INFORMATION	
Combining Statement of Net Position	45
Combining Statement of Revenues, Expenses and Changes in Net Position	47
Combining Statement of Cash Flows	49
Independent Auditor's Report on Internal Control of Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	51



Independent Auditor's Report

Public Utilities Commission
Environmental Utilities Department
City of Roseville, California

Report on Financial Statements

We have audited the accompanying financial statements of Environmental Utilities Enterprise Funds (Funds) of the City of Roseville, California (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Environmental Utilities Enterprise Funds of the City, as of June 30, 2019, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

Fund Financial Statements

As discussed in note 1, the financial statements present only the Environmental Utilities Enterprise Funds of the City and do not purport to, and do not present fairly the financial position of the City as of June 30, 2019, the changes in its financial position, or where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the schedule of proportionate share of the City's Miscellaneous Plan net pension liability, schedule of pension contributions, the schedule of proportionate share of the City's net OPEB liability, and the schedule of OPEB contributions on pages 40 through 43 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

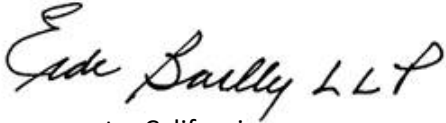
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Environmental Utilities Enterprise Funds' basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2019, on our consideration of the Funds' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Funds' internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**STATEMENT OF NET POSITION
JUNE 30, 2019**

	Enterprise Funds			
	Water	Wastewater	Solid Waste	Total
ASSETS				
Current Assets:				
Cash and investments in City Treasury	\$ 103,399,779	\$ 62,189,950	\$ 29,617,542	\$ 195,207,271
Restricted cash and investments with fiscal agents	9,593,495	-	-	9,593,495
Receivables:				
Accounts, net of allowance for doubtful accounts	5,630,326	5,781,064	2,844,373	14,255,763
Accrued interest	552,262	322,767	153,193	1,028,222
Due from other government agencies	32,348	-	-	32,348
Notes	65,654	-	-	65,654
Inventories	3,163,385	105,538	177,924	3,446,847
Total Current Assets	122,437,249	68,399,319	32,793,032	223,629,600
Noncurrent Assets:				
Investments in SPWA reserves	-	92,028,632	-	92,028,632
Capital assets:				
Land and construction in progress	6,683,310	36,675,071	1,077,095	44,435,476
Capital assets being depreciated, net	497,225,923	567,390,351	2,882,403	1,067,498,677
Total Noncurrent Assets	503,909,233	696,094,054	3,959,498	1,203,962,785
Total Assets	626,346,482	764,493,373	36,752,530	1,427,592,385
DEFERRED OUTFLOWS OF RESOURCES				
Deferred charge on refunding	1,874,512	575,878	-	2,450,390
Accumulated decrease in fair value of hedging derivative	-	872,530	-	872,530
Deferred outflows related to OPEB	370,000	868,000	462,000	1,700,000
Deferred outflows related to pensions	5,110,046	4,123,784	2,373,192	11,607,022
Total Deferred Outflows of Resources	7,354,558	6,440,192	2,835,192	16,629,942
LIABILITIES				
Current Liabilities:				
Accounts payable	1,042,333	4,316,558	777,244	6,136,135
Accrued liabilities	383,488	375,605	229,510	988,603
Due to other government agencies	-	-	-	-
Current portion of compensated absences	456,259	706,413	361,227	1,523,899
Current portion of long-term debt	2,560,000	3,180,073	-	5,740,073
Deposits	85,000	-	-	85,000
Unearned revenue	627,321	24,321	27,470	679,112
Total Current Liabilities	5,154,401	8,602,970	1,395,451	15,152,822
Long-Term Liabilities:				
Long-term debt, non-current portion	35,416,608	100,337,536	-	135,754,144
Landfill closure and post closure liability	-	-	1,404,323	1,404,323
Compensated absences	778,884	1,402,876	659,859	2,841,619
Derivative at fair value	-	872,530	-	872,530
Net OPEB liability	5,865,000	11,159,000	9,376,000	26,400,000
Net pension liability	20,140,054	23,923,802	12,527,475	56,591,331
Total Long-Term Liabilities	62,200,546	137,695,744	23,967,657	223,863,947
Total Liabilities	67,354,947	146,298,714	25,363,108	239,016,769
DEFERRED INFLOWS OF RESOURCES				
Deferred inflows related to OPEB	2,635,000	-	340,000	2,975,000
Deferred inflows related to pensions	498,391	594,706	309,635	1,402,732
Total Deferred Outflows of Resources	3,133,391	594,706	649,635	4,377,732
NET POSITION				
Net investment in capital assets	467,807,137	500,547,813	3,959,498	972,314,448
Restricted for debt service	4,134,075	5,516,260	-	9,650,335
Unrestricted	91,271,490	117,976,072	9,615,481	218,863,043
Total Net Position	\$ 563,212,702	\$ 624,040,145	\$ 13,574,979	\$ 1,200,827,826

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019**

	Enterprise Funds			
	Water	Wastewater	Solid Waste	Total
OPERATING REVENUES				
Charges for services	\$ 32,137,257	\$ 43,315,989	\$ 25,083,954	\$ 100,537,200
Other	713,852	73,408	143,223	930,483
Total Operating Revenues	<u>32,851,109</u>	<u>43,389,397</u>	<u>25,227,177</u>	<u>101,467,683</u>
OPERATING EXPENSES				
Operations	17,192,514	24,368,030	21,200,501	62,761,045
Administration	2,612,178	4,886,026	2,686,995	10,185,199
Depreciation and amortization	9,690,889	12,135,623	243,680	22,070,192
Total Operating Expenses	<u>29,495,581</u>	<u>41,389,679</u>	<u>24,131,176</u>	<u>95,016,436</u>
Operating Income (Loss)	<u>3,355,528</u>	<u>1,999,718</u>	<u>1,096,001</u>	<u>6,451,247</u>
NONOPERATING REVENUES (EXPENSES)				
Interest and rents revenue	3,880,914	2,556,854	1,140,857	7,578,625
Interest and fiscal charges (expense)	(1,943,216)	(977,564)	-	(2,920,780)
Gain (loss) from sale of property	(79,866)	(258,763)	-	(338,629)
Subventions and grants	154,973	-	-	154,973
Increase (decrease) in SPWA reserves	-	(15,029,222)	-	(15,029,222)
Net Nonoperating Revenues (Expenses)	<u>2,012,805</u>	<u>(13,708,695)</u>	<u>1,140,857</u>	<u>(10,555,033)</u>
Income (Loss) Before Contributions and Transfers	5,368,333	(11,708,977)	2,236,858	(4,103,786)
Capital contributions - connection/impact fees	8,465,028	9,430,111	520,910	18,416,049
Capital contributions from developers and governmental activities	20,277,287	18,879,206	140,752	39,297,245
Transfers in	1,223,937	494,832	61,882	1,780,651
Transfers (out)	(2,113,184)	(2,689,537)	(779,921)	(5,582,642)
Total contributions and transfers	<u>27,853,068</u>	<u>26,114,612</u>	<u>(56,377)</u>	<u>53,911,303</u>
Change in Net Position	33,221,401	14,405,635	2,180,481	49,807,517
Total net position-beginning	529,991,301	609,634,510	11,394,498	1,151,020,309
Total net position-ending	<u>\$ 563,212,702</u>	<u>\$ 624,040,145</u>	<u>\$ 13,574,979</u>	<u>\$ 1,200,827,826</u>

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019**

	Enterprise Funds			
	Water	Wastewater	Solid Waste	Total
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers	\$ 33,502,908	\$ 44,060,746	\$ 25,053,394	\$ 102,617,048
Payments to suppliers	(19,729,035)	(23,458,910)	(21,372,604)	(64,560,549)
Payments to employees	(4,280,591)	(1,799,434)	(1,107,321)	(7,187,346)
Other receipts	713,852	73,408	143,223	930,483
Net Cash Provided by Operating Activities	<u>10,207,134</u>	<u>18,875,810</u>	<u>2,716,692</u>	<u>31,799,636</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Subventions and grants	390,783	-	-	390,783
(Increase) decrease in advances from other funds	-	515,802	-	515,802
Transfers in	1,223,937	494,832	61,882	1,780,651
Transfers (out)	(2,113,184)	(2,689,537)	(779,921)	(5,582,642)
Net Cash Provided by (Used for) Noncapital Financing Activities	<u>(498,464)</u>	<u>(1,678,903)</u>	<u>(718,039)</u>	<u>(2,895,406)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition and construction of capital assets	(1,801,046)	(14,571,088)	(76,241)	(16,448,375)
Issuance of debt	-	4,831,668	-	4,831,668
Acquisition of restricted assets	176,537	-	-	176,537
Transfers to other governmental agencies	-	(3,283,334)	-	(3,283,334)
(Issuances) and payments on notes receivables	8,754	-	-	8,754
Principal paid on capital debt	(2,435,000)	(2,963,763)	-	(5,398,763)
Interest paid on capital debt	(2,234,770)	(2,281,982)	-	(4,516,752)
Connection fees	8,465,028	9,430,111	520,910	18,416,049
Net Cash Provided by (used for) Capital and Related Financing Activities	<u>2,179,503</u>	<u>(8,838,388)</u>	<u>444,669</u>	<u>(6,214,216)</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest income	3,760,827	2,529,778	1,115,844	7,406,449
Transfer of connection fees to SPWA	-	(9,407,213)	-	(9,407,213)
Cash Flows from Investing Activities	<u>3,760,827</u>	<u>(6,877,435)</u>	<u>1,115,844</u>	<u>(2,000,764)</u>
 Net increase in cash and cash equivalents	 15,649,000	 1,481,084	 3,559,166	 20,689,250
 Cash and cash equivalents at beginning of period	 <u>87,750,779</u>	 <u>60,708,866</u>	 <u>26,058,376</u>	 <u>174,518,021</u>
Cash and equivalents at end of period	<u>\$ 103,399,779</u>	<u>\$ 62,189,950</u>	<u>\$ 29,617,542</u>	<u>\$ 195,207,271</u>

(Continued)

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**STATEMENT OF CASH FLOWS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2019**

	Enterprise Funds			
	Water	Wastewater	Solid Waste	Total
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES				
Operating income	\$ 3,355,528	\$ 1,999,718	\$ 1,096,001	\$ 6,451,247
Adjustments to reconcile operating income to net cash provided by (used for) operating activities:				
Depreciation and amortization	9,690,889	12,135,623	243,680	22,070,192
OPEB expense	(587,000)	(94,000)	(963,000)	(1,644,000)
Pension expense	(709,271)	3,273,969	1,103,922	3,668,620
Changes in assets and liabilities:				
Receivables, net	711,330	720,436	(58,030)	1,373,736
Inventories	(2,674,148)	8,541	(3,966)	(2,669,573)
Accounts and other payables	(207,515)	807,202	1,270,615	1,870,302
Unearned revenues	627,321	24,321	27,470	679,112
Net Cash provided by Operating Activities	<u>\$ 10,207,134</u>	<u>\$ 18,875,810</u>	<u>\$ 2,716,692</u>	<u>\$ 31,799,636</u>
NONCASH TRANSACTIONS				
Changes in fair value of derivative		<u>\$ 18,411</u>		
Contributions of capital assets from governmental activities	<u>\$ 197,056</u>	<u>\$ -</u>	<u>\$ 140,751</u>	<u>\$ 337,807</u>
Contribution of Capital Assets	<u>\$ 20,080,231</u>	<u>\$ 18,698,848</u>		<u>\$ 38,779,079</u>
Amortization of bond premium	<u>\$ 461,964</u>	<u>\$ 728,540</u>		<u>\$ 1,190,504</u>
Amortization of deferred amount on refunding	<u>\$ (170,410)</u>			<u>\$ (170,410)</u>

See accompanying notes to basic financial statements.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 1 – Summary of Significant Accounting Policies

A. General

The City of Roseville – Environmental Utilities Enterprise Funds (Funds) are enterprise funds of the City of Roseville (City) that own and operate the water, wastewater, and solid waste systems and provide these services to the businesses and residents of the City. The Funds are under the policy control of the City Council. The accompanying financial statements only reflect the activity of the Funds. The Funds are an integral part of the City and the Funds' financial statements are included in the basic financial statements of the City.

The financial statements are intended to reflect the financial position and changes in financial position and cash flows of the Funds only. Accordingly, the financial statements do not purport to, and do not, present fairly the financial position of the City and changes in financial position, or, its cash flows thereof for the year then ended in conformity with generally accepted accounting principles in the United States of America.

B. Basis of Presentation

The financial statements of the Funds are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

The Funds include the following funds:

Water Funds – These funds account for all financial transactions relating to the City's Water service. Services are on a user charge basis to residents and business owners located in Roseville. The Water Funds include the Water Operations, Water Construction, Water Rehabilitation, Water Meter Retrofit, Water Rate Stabilization, Water Technical Services, and Utility Exploration Center Funds.

Wastewater Funds – These funds account for all financial transactions relating to the City's Wastewater Collection and Treatment. Services are on a user charge basis to residents and business owners located in Roseville. The Wastewater Funds include the Wastewater Operations, Wastewater Construction, Wastewater Rehabilitation and Wastewater Rate Stabilization Funds.

Solid Waste Funds – These funds account for all financial transactions relating to the City's Solid Waste service. Services are on a user charge basis to residents and business owners located in Roseville. The Solid Waste Funds include the Solid Waste Operations, Solid Waste Capital Purchases, Solid Waste Rehabilitation and Solid Waste Rate Stabilization Funds.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 1 – Summary of Significant Accounting Policies (Continued)

C. Basis of Accounting

The Funds are accounted for as enterprise funds (proprietary fund type). A fund is an accounting entity with a self-balancing set of accounts established to record the financial position and results of operations of a specific governmental activity. The activities of enterprise funds closely resemble those of the private sector in which the purpose is to conserve and add to economic resources. Enterprise funds account for operations that provide services on a continuous basis and are substantially financed by revenues derived from user charges.

The financial statements are reported using the *economic resources measurement focus* and the *full accrual basis* of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

When both restricted and unrestricted resources are available for use, it is the Fund's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Cash and Investments

Cash and investments with original maturities of three months or less are treated as cash and equivalents for purpose of preparing the statements of cash flows. Also, each Fund's portion of the City's overall cash and investment pool is treated as cash and equivalents since these amounts are in substance demand deposits. Further information related to the City's cash and investment pool can be found in the City's Comprehensive Annual Financial Report.

E. Inventories

Inventories are valued at cost, using the weighted-average method and consist primarily of merchandise held for internal consumption.

F. Deposits from Customers

Deposits from Customers may be required by the Funds from commercial and residential customers when they establish their account as specified in section 14.04.030 of the City's Municipal Code. Significant customer deposits may be held in the form of certificates of deposit, in the City's name with the interest paid to the customer.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 1 – Summary of Significant Accounting Policies (Continued)

G. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense) until then. The Funds have four items that qualify for reporting in this category. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The accumulated decrease in the fair value of hedging derivatives is equal to the fair value of the associated derivative instrument liability so long as the instrument is deemed effective under the provisions of GASB Statement No. 53. The deferred outflows related to pensions are described in note 6. The deferred outflows related to OPEB are described in note 7.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. Deferred inflows of resources represents an acquisition of net position or fund balance that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Funds have two items that qualify for reporting in this category. The deferred inflows related to pensions are described in note 6. The deferred inflows related to OPEB are described in note 7.

H. Revenue Recognition and Classification of Revenues

Revenues are recognized when earned based on cycle billings rendered to customers. All residential and commercial utility customers are billed once per month. There are twenty-two billing cycles per month which include all types of customers, based on their location within the City. Revenues for services provided but not billed at the end of a fiscal year are accrued.

Contributions of cash or assets to proprietary funds from state and federal agencies, developers and others are recorded as revenue when earned.

Operating revenues consist mainly of charges for services. Operating revenues are used to finance the cost of operations, including the cost of delivering and providing services, maintenance and recurring capital replacement. All other revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 1 – Summary of Significant Accounting Policies (Continued)

I. Compensated Absences

Compensated Absences including accumulated unpaid vacation, sick pay and other employee benefits are accounted for as expenses in the year earned.

Changes in compensated absences payable in the Funds consist of the following:

Beginning Balance	\$ 3,990,457
Additions	1,143,374
Payments	<u>(768,313)</u>
Ending Balance	<u>\$ 4,365,518</u>
Current Portion	<u><u>\$ 1,523,899</u></u>

J. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

K. Fair Value Measurement

The funds categorize the fair value measurements of their investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

L. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plan and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 1 – Summary of Significant Accounting Policies (Continued)

M. Other postemployment benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City of Roseville Retiree Healthcare Plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. Capital Assets

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated acquisition value on the date contributed. The City has recorded all its public domain (infrastructure) capital assets, which include roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.

Capital assets with limited useful lives are depreciated over their estimated useful lives. The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets.

Depreciation is calculated using the straight-line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The City has assigned the useful lives and capitalization thresholds listed below to capital assets:

	<u>Useful Lives</u>	<u>Capitalization Thresholds</u>
Buildings	20-40 years	no threshold
Improvements	40 years	no threshold
Machinery and Equipment	3-12 years	\$5,000
Flood Control Improvements	75 years	no threshold
Plants and Substations:		
Sewer	15-60 years	no threshold
Water	15-75 years	no threshold
Distribution Systems:		
Sewer	75 years	no threshold
Water	75 years	no threshold

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 1 – Summary of Significant Accounting Policies (Continued)

O. Net Position

Net Position is the excess of a fund's assets and deferred outflows of resources over all its liabilities and deferred inflows of resources. Net Position is divided into three categories described below:

Net investment in capital assets describes the portion of Net Position which is represented by the current net book value of the capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of Net Position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the City cannot unilaterally alter. Restricted for debt service represents the portion of net position held in reserve in the event other resources of the Authority are not adequate to make required debt service payments.

Unrestricted describes the portion of Net Position which is not restricted as to use.

P. New Accounting Pronouncements

Effective in Fiscal Year

GASB Statement No. 83 – In November 2016, GASB issued Statement No. 83, *Certain Asset Retirement Obligations*. The objective of this Statement is to provide financial statements users with information about asset retirement obligations that were not addressed in GASB Standards by establishing uniform accounting and financial reporting requirements for these obligations. This Statement is effective for reporting periods beginning after June 15, 2018. The City has implemented this Statement effective July 1, 2018.

GASB Statement No. 88 – In March 2018, the GASB issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The objective of this Statement is to improve consistency in the information that is disclosed in the notes to government financial statements related to debt, including direct borrowings and direct placements, and to provide financial statement users with additional essential information about debt. This Statement is effective for reporting periods beginning after June 15, 2018. The City has implemented this Statement effective July 1, 2019.

Effective in Future Fiscal Years

GASB Statement No. 84 – In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement is effective for reporting periods beginning after December 15, 2018. The City has not determined the effect on the financial statements.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 1 – Summary of Significant Accounting Policies (Continued)

P. New Accounting Pronouncements (Continued)

GASB Statement No. 87 – In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases; enhancing the comparability of financial statements between governments; and also enhancing the relevance, reliability (representational faithfulness), and consistency of information about the leasing activities of governments. This Statement is effective for reporting periods beginning after December 15, 2019. The City has not determined the effect on the financial statements.

GASB Statement No. 89 – In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (a) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (b) to simplify accounting for certain interest costs. This Statement is effective for reporting periods beginning after December 15, 2019. The City has not determined the effect on the financial statements.

GASB Statement No. 90 – In September 2018, the GASB issues Statement No. 90, *Majority Equity Interests*, an amendment of GASB Statements No. 14 and No. 61. The objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The Statement is effective for reporting periods beginning after December 15, 2018. The City has not determined the effect on the financial statements.

GASB Statement No. 91 – In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*. The objectives of this Statement are to provide a single method for reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The Statement is effective for reporting periods beginning after December 15, 2020. The City has not determined the effect on the financial statements.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 2 – Cash and Investments

The City pools cash from all sources and all funds, except certain specific investments within funds and cash with fiscal agents, so that it can be invested at the maximum yield, consistent with safety and liquidity, while individual funds can make expenditures at any time.

The City and its fiscal agents invest in individual investments and in investment pools. Individual investments are evidenced by specific identifiable pieces of paper called *securities instruments*, or by an electronic entry registering the owner in the records of the institution issuing the security, called the *book entry* system. Individual investments are generally made by the City's fiscal agents as required under its debt issues. In order to maximize security, the City employs the trust department of a bank as the custodian of all City managed investments, regardless of their form.

The City's investments are carried at fair value, as required by generally accepted accounting principles. The City adjusts the carrying value of its investments to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

Cash and investments in City Treasury	\$ 195,207,271
Restricted cash and investments with fiscal agent	9,593,495
Total Cash and Investments	<u>\$ 204,800,766</u>

A. Classification

Cash and investments of the Funds are classified in the financial statements as shown below, based on whether or not their use is restricted under the terms of City debt instruments or agreements.

Cash and investments as of June 30, 2019, consist of the following:

Cash on hand	\$ 600
City pooled cash and investments	195,206,671
Investments	9,593,495
Total Cash and Investments	<u>\$ 204,800,766</u>

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 2 – Cash and Investments (Continued)

B. Investments Authorized by the California Government Code and the City's Investment Policy

The City's Investment Policy and the California Government Code allow the City to invest in the following, provided the credit ratings of the issuers are acceptable to the City; and approved percentages and maturities are not exceeded. The table below also identifies certain provisions of the California Government Code or the City's Investment Policy where it is more restrictive:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality at Time of Purchase	Maximum Percentage Allowed	Maximum Investment In One Issuer
U.S. Treasury Obligations (A)	5 Years	None	None	None
U.S. Agency Securities(A)	5 Years	None	None	None
Mortgage Pass-Through Securities	5 Years	AA	20%	None
Forward Delivery Agreements	N/A	A	None	None
Local Agency Bonds	5 Years	None	None	None
Repurchase Agreements	1 Year	None	None	None
Bankers' Acceptances	180 days	None	40%	30%
Commercial Paper	270 days	A-1	25%	10% (B)
Medium-Term Notes	5 Years	A	30%	None
Collateralized Time Deposits	5 Years	None	30%	None
Negotiable Certificates of Deposit	5 Years	A	30%	None
Local Agency Investment Fund (LAIF)	N/A	None	None	\$65 million/account
Insured Saving Accounts	N/A	None	None	None
Money Market Mutual Funds	N/A	None	20%	10%
Shares in a California Common Law Trust	N/A	None	None	None
Interest Rate Swaps (C)	N/A	None	None	None
Supranationals	5 Years	AA	30%	None

(A) In specified fund accounts where liquidity is not the primary investment objective, the maximum maturity can be up to ten years with granted express authority by the City Council. Such investments cannot be made less than three months following the approval of extended investment terms. All longer-term investments must be Federal Treasury or Agency securities.

(B) Eligible Commercial Paper may not represent more than 10% of the outstanding paper of an issuing corporation.

(C) Interest rate swaps may only be used in conjunction with enterprise fund debt or investments, not the General Fund.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 2 – Cash and Investments (Continued)

C. Investments Authorized by Debt Agreements

The City must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged reserves to be used if the City fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with City resolutions, bond indentures or State statutes. The table below identifies the investment types that are authorized for investments held by fiscal agents. The table also identifies certain provisions of these debt agreements:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quantity
U.S. Treasury Obligations (A)	N/A	None
U.S. Agency Securities (A)	N/A	None
Money Market Funds	N/A	AAAm-G
Certificates of Deposit	360 days	None to A-1
Savings Accounts, Deposit Accounts (fully insured)	N/A	None
Investment Agreements	N/A	A+ to AA
State or Municipality Bonds/Notes	N/A	One of two highest rating categories
Federal Funds or Bankers' Acceptances	270 days	None to A-1
Commercial Paper (B)	270 days	A-1 to AA
Local Agency Investment Fund (LAIF)	N/A	None
California Asset Management Program	N/A	None

(A) Bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by the Agency, provided they are backed by the full faith and credit of the United States of America, as follows:

- a. Certificates of beneficial ownership of the Farmers Home Administration
- b. Federal Housing Administration debentures
- c. Participations certificates of the General Services Administration
- d. Guaranteed mortgage-backed bonds or guaranteed pass-through obligations of the Government National Mortgage Association
- e. Guaranteed Title XI financings of the U.S. Maritime Administration
- f. Project notes, local authority bonds, new communities debentures and U.S. public housing notes and bonds of the U.S. Department of Housing and Urban Development

(B) Bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by any of the following non-full faith and credit of the U.S. government agencies:

- a. Senior debt obligations of the Federal Home Loan Bank System
- b. Participation certificates and senior debt obligations of the Federal Home Loan Mortgage Corporation
- c. Mortgage-backed securities and senior debt obligations of the Federal National Mortgage Association
- d. Senior debt obligations of the Student Loan Marketing Association
- e. Obligations of the Resolution Funding Corporation
- f. Consolidated system-wide bonds and notes of the Farm Credit System

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 2 – Cash and Investments (Continued)

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City also manages its interest rate risk by holding most investments to maturity.

Information about the sensitivity of the fair values of the investments (including investments held by bond trustees) to market interest rate fluctuations is provided by the following table that shows the distribution of the investments by maturity or earliest call date:

	Remaining Maturity (in Months)	
	12 Months or Less	Total
Investments held with fiscal agent:		
Money Market Mutual Funds	\$ 9,593,495	\$ 9,593,495
Total Investments	<u>\$ 9,593,495</u>	<u>\$ 9,593,495</u>

E. Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

All of the City's investments in securities are held in the name of the City and held at the location of the City's third party custodian. Therefore, the City is not exposed to custodial credit risk.

F. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the actual rating as of June 30, 2019, for each investment type as provided by Standard and Poor's investment rating system:

	AAA/AAAm	Total
<i>Investments:</i>		
Money Market Mutual Funds	\$ 9,593,495	\$ 9,593,495
Total Investments		<u>\$ 9,593,495</u>

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 2 – Cash and Investments (Continued)

G. Fair Value Measurements

The Funds categorize their fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The City's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

The cash and investments held by the City are not categorized.

The Funds have the following recurring fair value measurements as of June 30, 2019:

	Level 2
Money Market Mutual Funds	\$ 9,593,495
Total Investments	\$ 9,593,495

Pooled cash and investments

The Funds' cash balance was pooled with various other City funds for deposit and investment purposes. The City's treasury is responsible for the cash management of the Fund's cash balance, which pools available cash for investment purposes. Each City fund owns a share of pooled cash and investments, which are separately maintained, and interest income was apportioned based on its average month-end cash balances to the total of the pooled cash and investments.

The Funds' pooled cash and investments balance at June 30, 2019 is \$195,206,671. The deposit and investment disclosures required by GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, are reported in the annual report of the City. The Fund recognizes its position in the City investment pool at fair value based on information provided by the City. Deposits and withdrawals to the pool are made on the basis of \$1 and not fair value. Accordingly, the inputs used to measure fair value are uncategorized and not defined as Level 1, Level 2 or Level 3. Additional information regarding interest rate risk, concentration of credit risk, custodial credit risk and fair value measurements of the City's pooled cash and investments is presented in the City's Comprehensive Annual Financial Report.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 3 – Interfund Transactions

A. Transfers Among Funds and with Other City Funds

With City Council approval, resources may be transferred from one fund to another. Transfers between funds during the fiscal year ended June 30, 2019, were as follows:

<u>Fund Receiving Transfers</u>	<u>Fund Making Transfers</u>	<u>Amount Transferred</u>	
Water Operations	City of Roseville - General Fund	\$ 1,237	(B)
	Water Construction	564,757	(B)
	Water Technical Services	6,183	(B)
	Utility Exploration Center	30,134	(B)
	Wastewater Operations	18,250	(A), (B), (C)
	Wastewater Rehabilitation	65,395	(B)
Water Construction	Water Operations	101,215	(B)
	Wastewater Rehabilitation	48,233	(B)
Water Rehabilitation	Water Operations	3,851,229	(D)
	Water Technical Services	25,000	(D)
	Wastewater Rehabilitation	1,084,951	(D)
	Solid Waste Rehabilitation	1,468	(D)
	City of Roseville - Electric Fund	4,403	(D)
Water Rate Stabilization	Water Operations	500,000	(B)
Wastewater Operations	Water Operations	7,191	(A)
	Utility Exploration Center	30,115	(A), (B)
	Wastewater Rehabilitation	128,205	(B)
Wastewater Rehabilitation	Water Rehabilitation	457,526	(D)
	Wastewater Operations	8,010,980	(D)
Wastewater Rate Stabilization	Wastewater Operations	1,250,000	(B)
Solid Waste Operations	Water Operations	6,749	(A)
	Utility Exploration Center	30,134	(A)
	Wastewater Operations	24,999	(A)
Solid Waste Rehabilitation	Solid Waste Operations	565,623	(A), (B)
Solid Waste Rate Stabilization	Solid Waste Operations	100,000	(B)
Gross Transfers In		<u>16,913,977</u>	
	Intrafund Eliminations	<u>(15,133,326)</u>	
	Total Transfers In	1,780,651	

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

NOTE 3 – INTERFUND TRANSACTIONS (Continued)

A. Transfers Among Funds and with Other City Funds (Continued)

<u>Fund Receiving Transfers</u>	<u>Fund Making Transfers</u>	<u>Amount Transferred</u>	
City of Roseville General Fund	Water Operations	439	(A), (B), (D)
	Water Construction	9,477	(A), (D)
	Wastewater Operations	4,344	(A), (B), (D)
	Wastewater Rehabilitation	5,509	(A), (C)
	Solid Waste Operations	1,966	(A), (B), (D)
City of Roseville Non-Major Governmental Funds	Water Operations	754,503	(C)
	Utility Exploration Center	13,439	(C)
	Water Rehabilitation	216,962	(C)
	Wastewater Operations	686,545	(C)
	Wastewater Rehabilitation	192,209	(C)
	Solid Waste Operations	301,453	(C)
	Solid Waste Rehabilitation	176,583	(C)
City of Roseville Electric Fund	Utility Exploration Center	90,383	(A)
City of Roseville Internal Service Funds	Water Operations	414,976	(A)
	Water Meter Retrofit	985	(A)
	Water Technical Services	80,305	(A)
	Wastewater Operations	559,102	(A)
	Solid Waste Operations	298,451	(A)
Gross Transfers Out		\$ 5,588,282	
	Less: Transfers In from City of Roseville Funds	(5,640)	
	Total net transfers out	<u>\$ 9,927,769</u>	

(A) To pay for indirect costs

(B) To fund utility impact reimbursement, indirect costs or capital projects

(C) To fund various projects and/or pay debt services

(D) To fund operations or indirect costs

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 3 – Interfund Transactions (Continued)

B. Current Interfund Balances

Current interfund balances arise in the normal course of business and are expected to be repaid shortly after the end of the fiscal year. At June 30, 2019, interfund balances comprised the following:

<u>Due from Other Funds</u>	<u>Due to Other Funds</u>	<u>Amount</u>
Water Construction	Water Operations	\$ 385,000
	Water Rehabilitation	261,390
		<u>646,390</u>
	Intrafund Eliminations	(646,390)
	Total	<u>\$ -</u>

These amounts are the current portion of the advances mentioned below.

Long-Term Interfund Advances

At June 30, 2019, the funds below had made advances which were not expected to be repaid within the next year.

<u>Fund Making Advance</u>	<u>Fund Receiving Advance</u>	<u>Amount</u>
Water Construction	Water Operations	\$ 3,845,000
	Water Rehabilitation	823,210
		<u>4,668,210</u>
	Intrafund Eliminations	(4,668,210)
	Total	<u>\$ -</u>

Water Rehabilitation advance bears interest of 2.42 percent. It will be repaid over a period of 20 years ending in 2023.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 4 – Capital Assets

A. Capital Asset Additions, Retirements, and Transfers

Capital assets at June 30, 2019 comprise:

	Balance at June 30, 2018	Additions	Retirements	Transfers	Balance at June 30, 2019
Capital assets, not being depreciated:					
Land	\$ 5,784,164	\$ -	\$ -	\$ -	\$ 5,784,164
Construction in progress	31,753,932	17,780,932	-	(10,883,552)	38,651,312
Total Capital Assets Not Being Depreciated	37,538,096	17,780,932	-	(10,883,552)	44,435,476
Capital assets, being depreciated:					
Buildings	4,501,670	-	-	-	4,501,670
Improvements	4,153,951	-	-	30,000	4,183,951
Machinery and equipment	9,441,325	270,909	-	775,052	10,487,286
Flood control	8,830,439	-	-	-	8,830,439
Plants and substations	294,695,528	-	(6,913,490)	9,774,194	297,556,232
Distribution	1,097,924,161	38,791,367	(161,431)	304,306	1,136,858,403
Total Capital Assets Being Depreciated	1,419,547,074	39,062,276	(7,074,921)	10,883,552	1,462,417,981
Less accumulated depreciation for:					
Buildings	(1,147,269)	(109,904)	-	-	(1,257,173)
Improvements	(751,160)	(115,654)	-	-	(866,814)
Machinery and equipment	(4,212,743)	(992,216)	-	-	(5,204,959)
Flood control	(765,304)	(117,740)	-	-	(883,044)
Plants and substations	(114,812,596)	(6,403,143)	6,677,426	-	(114,538,313)
Distribution	(256,798,744)	(15,429,123)	58,866	-	(272,169,001)
Total Accumulated Depreciation	(378,487,816)	(23,167,780)	6,736,292	-	(394,919,304)
Net Capital Assets Being Depreciated	1,041,059,258	15,894,496	(338,629)	10,883,552	1,067,498,677
Environmental Utilities Enterprise Funds Capital Assets, net	\$ 1,078,597,354	\$ 33,675,428	\$ (338,629)	\$ -	\$ 1,111,934,153

B. Depreciation Allocation

Depreciation expense is charged to individual enterprise funds based on their usage of the related assets. The amount allocated to each individual fund is as follows:

Water Operations	\$ 7,519,388
Water Construction	1,698,651
Water Rehabilitation	290,468
Water Meter Retrofit	472,025
Water Technical Services	1,914
Wastewater Operations	5,873,198
Wastewater Construction	6,353,744
Wastewater Rehabilitation	714,712
Solid Waste Operations	208,963
Solid Waste Capital Purchases	22,625
Solid Waste Rehabilitation	12,092
Total Environmental Utilities Enterprise Funds	<u>\$23,167,780</u>

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 5 – Long-Term Debt

The Funds generally incur long-term debt to finance projects or purchase assets, which will have useful lives equal to or greater than the related debt.

A. Current Year Transactions and Balances

	Original Issue Amount	Balance June 30, 2018	Additions	Retirements	Balance June 30, 2019	Current Portion
Certificates of Participation:						
2015 Water Utility Revenue						
2.00% - 5.00%, due 12/1/29	\$ 42,565,000	\$ 35,330,000	\$ -	\$ (2,435,000)	\$ 32,895,000	\$ 2,560,000
Add: bond premium	6,899,891	5,543,572	-	(461,965)	5,081,607	-
Total Certificates of Participation	49,464,891	40,873,572	-	(2,896,965)	37,976,607	2,560,000
Revenue Bonds:						
2011 Refunding Wastewater Revenue Bonds, Series C						
1.00-5.25%, due 11/1/25	36,315,568	9,125,680	430,680	(2,963,763)	6,592,597	3,180,073
Add: bond premium	2,839,017	473,030	22,324	(172,574)	322,780	-
2017 Refunding Wastewater Revenue Bonds						
5%, due 11/1/37	46,109,348	46,109,348	2,176,098	-	48,285,446	-
Add: bond premium	10,618,219	10,087,308	476,063	(555,965)	10,007,406	-
Total Revenue Bonds	95,882,152	65,795,366	3,105,165	(3,692,302)	65,208,229	3,180,073
Direct Placement Debt:						
2013 Refunding Wastewater Revenue Bonds						
variable rate, due 11/1/35	36,582,878	36,582,878	1,726,503	-	38,309,381	-
Total Environmental Utilities Enterprise Funds Debt:	<u>\$ 181,929,921</u>	<u>\$ 143,251,816</u>	<u>\$ 4,831,668</u>	<u>\$ (6,589,267)</u>	<u>\$ 141,494,217</u>	<u>\$ 5,740,073</u>

B. 2015 Water Utility Revenue Refunding Certificates of Participation

On August 20, 2015, the Roseville Finance Authority issued the Water Revenue Certificates of Participation, Series 2015, in the principal amount of \$42,565,000 to refund the 2007 Water Utility Certificates of Participation. The certificates bear interest at 2.00 percent to 5.00 percent and are due semi-annually on December 1 and June 1 of each year. The certificates are repayable by a pledge of net revenue from the Water Utility System. Principal payments are due annually on December 1 through 2030.

As of June 30, 2019, the total principal and interest remaining to be paid on the certificates was \$41,815,225. As disclosed in the official statement, all net revenues of the Water Utility System are expected to provide coverage over debt service of 120 percent over the life of the certificates. For fiscal year 2019 net revenues amounted to \$27,467,010 which represented coverage of 667 percent over the \$4,378,216 in debt service. The balance outstanding as of June 30, 2019, was \$32,895,000.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 5 – Long-Term Debt (Continued)

C. 2011 South Placer Wastewater Authority Refunding Revenue Bonds, Series A, B, C, and D

On April 7, 2011, the South Placer Wastewater Authority (Authority) issued Variable Rate Demand Refunding Wastewater Revenue Bonds Series 2011A and 2011B in the original principal amounts of \$30,165,000 and \$30,160,000, respectively, and Revenue Refunding Bonds Series 2011C and 2011D (SIFMA Index Bonds) in the original principal amount of \$67,040,000 and \$30,000,000, respectively. The City's share of this obligation was determined to be 54.17 percent when the bonds were issued. The Authority amended the Funding Agreement and the members entered into a Reallocation and Repayment Agreement during fiscal year 2012 which changed the proportionate share of the member obligations prospectively effective October 1, 2012. The Authority once again amended the funding agreement in January 2019 to update the percentage allocations. As a result, the City's share of the obligation increased to 64.57 percent and the liability for the 2011C Bonds were increased \$430,680.

The 2011C Bonds bear interest at 1.00 percent-5.25 percent and are due semi-annually on May 1 and November 1 of each year. The bonds are repayable solely from the Authority Revenues. Principal payments are due annually November 1 through 2025. The balance outstanding as of June 30, 2019 was \$6,592,597.

D. 2013 South Placer Wastewater Authority Refunding Revenue Bonds

On April 1, 2013, the Authority entered into a direct placement agreement with U.S. Bank for the purchase of the 2013 Bonds. As of June 30, 2019, the Authority's outstanding debt from direct borrowing of \$59,330,000 are subject to special redemption prior to their respective dates of maturity by the Authority upon written notice. There is no provision for early redemption by U.S. Bank.

The bonds are secured by a pledge of a portion revenue from the Authority's connection and impact fees paid by each of the Authority participants as a result of real estate development that is sufficient to pay the principal and interest on the debt. The revenues may not be used for any other purpose while any of the bonds remain outstanding. The continuing covenant agreement for the bonds includes a provision that in an event of default, the repayment of the outstanding principal plus any accrued interest becomes immediately due. The terms of this agreement expire on April 1, 2020, at which time, the Authority may negotiate to renew the terms of the agreement, find an alternative security, or pay off the outstanding balance of the debt. As described in more detail in Note 9, effective January 31, 2019, the City's proportionate share of the obligation increased to 64.57 percent. As a result, the City's share of the 2013 obligation increased by \$1,726,503. The City's share of the balance outstanding as of June 30, 2019, is \$38,309,381.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 5 – Long-Term Debt (Continued)

D. 2013 South Placer Wastewater Authority Refunding Revenue Bonds (Continued)

The 2013 Bonds were issued as variable rate securities with interest calculated monthly equal to the LIBOR Index Rate. The LIBOR Index Rate is defined in the Indenture to mean the per annum rate of interest established on each Computation Date (monthly) and effective on each related LIBOR Index Reset Date equal to the sum of the Applicable Spread (initially 0.625 percent, but adjustable based on the credit rating of the Roseville Finance Authority's long-term unenhanced debt secured or evidenced by a parity obligation) plus the product of the LIBOR Index multiplied by the Applicable Factor (initially 70.5 percent). The interest rate of the Bonds cannot exceed 12 percent per year and may be converted by the Authority into a Daily Rate, a Weekly Rate, a Long-Term Rate, a Commercial Paper Rate, or a subsequent Index Rate, subject to certain conditions defined in the Indenture. The interest rate at June 30, 2019 was 2.271 percent. The bonds are subject to mandatory redemption annually beginning November 1, 2029 through 2035.

The Authority originally entered into a 19 year interest rate swap agreement for the entire amount of the 2008 B Bonds, and as part of the issuance of the 2011 ABCD Bonds, the swap agreement was amended and remains in effect, but the notional amount of the swap was based on the notional amount of the 2008 B Bonds. The interest rate swap was again amended in September 2017 to reduce the notional amount. The combination of the variable rate bonds and the floating rate swap creates a synthetic fixed-rate debt for the Authority. The synthetic fixed rate for the 2011C and 2013 Bonds at June 30, 2019 was 4.183 percent.

E. South Placer Wastewater Authority Refunding Wastewater Revenue Bonds, Series 2017

On September 28, 2017, the South Placer Wastewater Authority issued Revenue Bonds, Series 2017 in the amount of \$74,780,000 to partially refund the Authority's Wastewater Revenue Refunding Bonds, Series 2011C, fully refund the Authority's Wastewater Revenue Refunding Bonds, Series 2014 and partially finance the 2017 Project, Pleasant Grove Plant improvements. The City's share of this obligation was determined to be 61.66 percent or \$46,109,348. As described in more detail in Note 9, effective January 31, 2019 the City's proportionate share of the obligation increased to 64.57%. As a result, the City's share of the 2017 obligation increased by \$2,176,098. The Revenue Bonds bear interest at 5.00% and are due semi-annually on May 1 and November 1 of each year. Principal payments are due annually on November 1 beginning 2021 through 2037. The City's share of the balance outstanding as of June 30, 2019 is \$48,285,446.

F. Wastewater Bonds Net Revenue Summary

As of June 30, 2019, the total principal and interest remaining to be paid on the 2011 Series C, the 2013 Bonds and the 2017 Bonds was \$93,187,424. As disclosed in the Indenture, net revenues of the respective systems of the members are expected to provide coverage over debt service of 110% over the lives of the Bonds, however the Funding Agreement established a Rate Stabilization Account to be used for the payment of debt service on the Bonds and other costs of the Authority. As discussed in Note 9, the members' monthly contributions of regional connection fees are deposited into the Rate Stabilization Account, and the Authority pays the debt service and other costs from the Account, based on each member's proportionate share. For fiscal year 2019, \$2,963,763 in debt service was paid from the Rate Stabilization Account.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 5 – Long-Term Debt (Continued)

G. Interest Rate Swap Agreement

The City has a 64.57 percent interest in the Authority which entered into an interest rate swap agreement in connection with the 2008 Refunding Wastewater Revenue Bonds, Series B. The Authority amended the swap with the issuance of the 2013 Bonds, and then again in 2017. The 2017 amendment resulted in a reduction of the notional amount to \$30,775,000, of which \$18,963,533 is the City's portion.

This transaction allows the Authority to create synthetic fixed rates on the Revenue Bonds, protecting it against increases in short-term interest rates. The terms, fair value and credit risk of the swap agreement are disclosed below.

Terms. The terms, including the counterparty credit ratings of the outstanding swap, as of June 30, 2019, are included below. The swap agreement contains scheduled reductions to the outstanding notional amount that are expected to follow scheduled reductions in the associated bond issue.

Related Bond Issue	Notional Amount ^(A)	Effective Date	Counterparty	Credit Rating	Fixed Rate Paid	Variable Rate Received	Termination Date
2011 Refunding Wastewater Revenue Bonds, Series C and D and 2013 Refunding Wastewater Revenue Bonds	\$ 18,581,576	9/6/2017	Morgan Stanley Capital Services, Inc.	A+	3.665%	62% of 1m LIBOR plus 26 bps	11/1/2023

(A) The Authority's swap agreement is based on the notional amount of \$25,680,000. The City's share of these notional is 64.57%, or \$18,581,576. Only the City's portion of the swap agreement is shown above, since the City was only obligated for that portion of the Authority's bonds.

Based on the swap agreements, the Authority owes interest calculated at a fixed rate to the counterparty of the swap. In return, the counterparty owes the Authority interest based on the variable rate that approximates the rate required by the associated bonds. Debt principal is not exchanged; it is only the basis on which the swap receipts and payments are calculated.

Fair value. Fair value of the swaps takes into consideration the prevailing interest rate environment, the specific terms and conditions of each transaction and any upfront payments that may have been received. Hedging derivative instruments are classified as Level 2 and are valued using a discounted cash flow technique, which calculates the future net settlement payments, assuming that current forward rates implied by the yield curve correctly anticipate future spot interest rates (LIBOR or SIMFA). The payments are then discounted using the spot rates (LIBOR or SIMFA) implied by the current yield curve for hypothetical zero-coupon bonds due on the date of each future net settlement on the swap. As of June 30, 2019, the fair value of the swaps was not in favor of the Funds as follows:

Related Bond Issue	Fair Value	
	2019	2018
2013 SPWA Refunding Wastewater Revenue Bonds	(A) \$ (872,530)	\$ (890,941)

(A) The Authority's swap agreement is based on the notional amount of \$25,680,000. The City share of the notional was 64.57%, or \$18,581,576. Only the City's portion of the fair value of the swap agreement is shown above, since the City is only obligated for that portion of the Authority's 2011 and 2013 bonds.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 5 – Long-Term Debt (Continued)

G. Interest Rate Swap Agreement (Continued)

Credit risk. Since the fair value of the swap is negative, the Authority is not currently exposed to credit risk. The fair value may increase if interest rates increase in the future. Should interest rates increase to the point where the fair value becomes positive, the Authority would be exposed to credit risk on the outstanding swap. The Authority will be exposed to interest rate risk only if counterparty to the swap defaults or if the swap is terminated.

Basis risk. The risk that the interest rate paid by the Authority on the underlying variable rate bonds to the bondholders temporarily differs from the variable swap rates received from the applicable counterparty. The Authority bears basis risk on the swap. The swap has basis risk since the Authority receives a percentage of the LIBOR Index to offset the actual variable bond rates the Authority pays on the underlying Bonds. The Authority is exposed to basis risk should the floating rate that it receives on a swap be less than the actual variable rate the Authority pays on the bonds. Depending on the magnitude and duration of any basis risk shortfall, the expected cost of the basis risk may vary.

A portion of this basis risk is tax risk. The Authority is exposed to tax risk when the relationship between the taxable LIBOR based swaps and tax-exempt variable rate bonds changes as a result of a reduction in federal and state income tax rates. Should the relationship between LIBOR and the underlying tax-exempt variable rate bonds converge the Authority is exposed to this basis risk.

Termination risk. The Authority may terminate if the other party fails to perform under the terms of the contract. The Authority will be exposed to variable rates if the counterparty to the swap contract defaults or if the swap contract is terminated. A termination of the swap contract may also result in the Authority's making or receiving a termination payment based on market interest rates at the time of the termination. If, at the time of termination, the swap has a negative fair value, the Authority would be liable to the counterparty for a payment equal to the swap's fair value.

Rollover risk. Rollover risk is the risk that the swap associated with a debt issue matures or may be terminated prior to the maturity of the associated debt. When the swap terminates or a termination option is exercised by the counterparty, the Authority will be re-exposed to the risks being hedged by the swap. The swap associated with the 2011C and D Refunding Wastewater Revenue Bonds and 2013 Refunding Wastewater Revenue Bonds, exposes the City to rollover risk because the swap terminates on November 1, 2023 while the 2011 C Bonds mature on November 1, 2025 and the 2011 D Bonds mature on November 1, 2014, and the 2013 Bonds mature on November 1, 2035.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 5 – Long-Term Debt (Continued)

G. Interest Rate Swap Agreement (Continued)

Swap payments and associated debt. Using rates as of June 30, 2019, debt service requirements of the City's outstanding swap-related variable-rate and fixed rate debt and net swap payments are as follows. As rates vary, variable-rate bond interest payments and net swap payments will vary. These payments below are included in the Debt Service Requirements at June 30, 2019:

For the Year Ending June 30,	Variable-Rate and Fixed Rate Bond		Interest Rate	
	Principal	Interest	Swap, Net	Total
2020	\$ -	\$ 858,356	\$ 274,723	\$ 1,133,079
2021	-	858,356	208,045	1,066,401
2022	-	858,356	138,889	997,245
2023	-	858,356	67,256	925,612
2024	-	858,356	14,368	872,724
2025-2029	-	4,291,781	-	4,291,781
2030-2034	25,979,740	2,827,767	-	28,807,507
2035-2036	12,329,641	232,927	-	12,562,568
Totals	<u>\$38,309,381</u>	<u>\$ 11,644,255</u>	<u>\$ 703,281</u>	<u>\$ 50,656,917</u>

Annual debt service requirements are shown below for all long-term debt of the Funds:

For the Year Ending June 30,	Certificates of Participation and Revenue Bonds	
	Principal	Interest
2020	\$ 5,740,073	\$ 4,234,850
2021	6,107,525	3,938,660
2022	6,311,780	3,628,178
2023	6,713,603	3,302,543
2024	7,125,112	2,956,575
2025-2029	41,196,606	8,930,647
2030-2034	1,696,631	3,257,695
2035-206	12,881,713	1,940,329
Totals	87,773,043	<u>\$ 32,189,477</u>

Reconciliation of long-term debt	
Add deferred bond premium	<u>15,411,793</u>
Net long-term debt	<u>\$ 103,184,836</u>

H. Original Issue Discounts and Premiums

Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 6 – Pension Plan

Plan Description – The Funds participate and contribute to the City’s Miscellaneous Plan (Plan), an agent multiple-employer defined benefit pension plan administered by the California Public Employees’ Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plan is established by State statute and may be amended by City resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website. For financial reporting purposes, the Funds report a proportionate share of the City’s net pension liability. Accordingly, the disclosures and required supplementary information (RSI) has been reported for the Funds as a cost-sharing participant.

Benefits Provided – CalPERS provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

Pension Liability, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

The Plan’s provisions and benefits in effect at June 30, 2019, are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	After January 1, 2013
Hire date	Prior to January 1, 2013	After January 1, 2013
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	52 - 67
Monthly benefits, as a % of annual salary	2.0% - 2.7%	1.0% - 2.5%
Required employee contribution rates	8.00%	6.25%
Required employer contribution rates	10.179% + \$13,873,846	6.25%

Contributions – Section 20814(c) of the California Public Employees’ Retirement law requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Funds are required to contribute the difference between the actuarially determined rate and the contribution rates of employees.

Employee contribution rates for the fiscal year ended June 30, 2019, were 8.0 percent for the Classic Plan Members and 6.25 percent for the PEPRA Plan members. The Funds’ proportionate share of the City’s contributions to the miscellaneous plan is \$4,962,133 for the year ended June 30, 2019.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 6 – Pension Plan (Continued)

Pension Liability, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

As of June 30, 2019, the Funds reported a combined net pension liability of \$59,591,331 for their proportionate share of the Plan's net pension liability.

The net pension liability of the Plan was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2017 rolled forward to June 30, 2018. The Funds' proportion of the Plan's net pension liability was based on the Funds' fiscal year 2018 contributions to the Plan relative to the total contributions of the City as a whole. The Funds' proportionate share of the City's miscellaneous pension plan net pension liability, measured as of June 30, 2018 was 24.38 percent, which is a 0.49 percent increase from the prior year.

For the year ended June 30, 2019, the Funds recognized pension expense of \$3,668,622. At June 30, 2019, the Funds reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to the measurement date	\$ 4,962,133	\$ -
Changes of assumptions	5,835,485	-
Differences between expected and actual experience	787,100	-
Changes in proportions	-	1,402,732
Net differences between projected and actual earnings on pension plan investments	22,304	-
Total	<u>\$ 11,607,022</u>	<u>\$ 1,402,732</u>

The amount of \$4,962,133 reported in the Funds as deferred outflows of resources related to pensions, resulting from the Funds' contributions to the Plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred inflows of resources related to pensions will be recognized as a reduction to pension expense as follows:

Year ended June 30	
2020	\$ 3,983,276
2021	2,635,604
2022	(1,044,796)
2023	(331,927)
Total	<u>\$ 5,242,157</u>

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 6 – Pension Plan (Continued)

Actuarial Assumptions – The Funds’ proportion of the City’s total pension liabilities in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions.

	<u>Miscellaneous</u>
Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Payroll Growth	3.0%
Projected Salary Increase	3.3% - 14.2% (1)
Investment Rate of Return	7.15%
Mortality	Derived using CalPERS membership data

(1) Depending on age, service and type of employment

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2016 valuation were based on the results of a December 2017 actuarial experience study for the period of 1997 to 2015. Further details of the experience study can be found on the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return on pension plan investments, CalPERS took into account both short and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds’ asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 6 – Pension Plan (Continued)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	Target Allocation	Real Return Years 1 - 10¹	Real Return Years 11+²
Global equity	50%	4.80%	5.98%
Fixed income	28%	1.00%	2.62%
Inflation assets	0%	0.77%	1.81%
Private equity	8%	6.30%	7.23%
Real assets	13%	3.75%	4.93%
Liquidity	1%	0.00%	-0.90%
Total	100%		

1 – An expected inflation of 2.0% used for this period

2 – An expected inflation of 2.92% used for this period

Discount Rate – The discount rate used to measure the total pension liability was 7.15 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that the Funds contributions will be made at rates equal to the difference between actuarially determined contributions rates and the employee rate. Based on those assumptions, each pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Funds' proportionate share of the City's Miscellaneous Plan Net Pension Liability to Changes in the Discount Rate – The following presents the Funds' proportionate share of the net pension liability of the Plan, calculated using the discount rate for the Plan, as well as what the Funds' proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Miscellaneous
1% Decrease	6.15%
Net Pension Liability	\$ 79,215,640
Current Discount Rate	7.15%
Net Pension Liability	\$ 56,591,331
1% Increase	8.15%
Net Pension Liability	\$ 37,919,789

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 6 – Pension Plan (Continued)

Pension Plan Fiduciary Net Position – Detailed information regarding the City's collective net pension liability is available in the City's separately issued Comprehensive Annual Financial Report (CAFR). The City's financial statements may be obtained by contacting the City of Roseville's Finance Department. That report may also be obtained on the internet at www.roseville.ca.us.

Note 7 – Postemployment Health Care Benefits

Plan Description

The City provides medical benefits to substantially all retirees under the City of Roseville Other Postemployment Benefit Plan (Plan), a single employer defined benefit healthcare plan administered by the Trust Investment Review Committee. The City is responsible for establishing and amending the funding policy of the Plan. The Plan financial statements can be obtained at www.roseville.ca.us or by contacting the City of Roseville Finance Department at 311 Vernon Street, Roseville, California 95678. For financial reporting purposes, the Funds reports a proportionate share of the City's net OPEB liability. Accordingly, the disclosures and required supplementary information (RSI) has been reported for the Funds as a cost-sharing participant.

Benefits Provided – The Plan provides medical, dental, and vision insurance benefits to eligible retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the Plan. Benefit provisions are established and may be amended by City labor agreements, which are approved by the City Council.

Contributions – The contribution requirements of plan members and the City are established and may be amended by the City Council. The City Council establishes rates based on actuarially determined rates. For the year ended June 30, 2019, the Funds contributed \$2,754,000 to the Plan.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2019, the Funds reported a liability of \$26,400,000 for its proportionate share of the City's net OPEB liability.

The net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017, rolled forward to June 30, 2019. The Funds' proportion of the net OPEB liability was based on the Fund's fiscal year 2019 contributions to the Plan relative to the total contributions of the City as a whole. At June 30, 2019, the Funds' proportion was 18.74 percent, which is a decrease of 0.09 percent from its proportion measured as of June 30, 2018.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 7 – Postemployment Health Care Benefits (Continued)

For the year ended June 30, 2019, the Funds recognized OPEB expense of \$545,000. At June 30, 2019, the Funds reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 2,975,000
Net differences between projected and actual earnings on pension plan investments	1,700,000	-
Total	<u>\$ 1,700,000</u>	<u>\$ 2,975,000</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as a reduction to OPEB expense as follows:

Year ended June 30	
2020	\$ 276,764
2021	276,764
2022	276,597
2023	259,894
2024	184,981
Total	<u>\$ 1,275,000</u>

Actuarial Assumptions - The total OPEB liability in the June 30, 2017, actuarial valuation was determined using the following actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Valuation Date	June 30, 2017
Measurement Date	June 30, 2019
Contribution Policy	Pre-funded with pay-go plus a percent of pay which varies by employee group.
Discount Rate	6.25%
Expected Long-Term Rate of Return	6.25%
Inflation	2.75%
Mortality, Retirement, Disability, Termination	CalPERS 1997-2011 Experience Study Mortality projected fully generational with Scale MP-17
Mortality Improvement	3%
Salary Increases	Non-Medicare - 7.5% for 2019, decreasing to an ultimate rate of 4.0% in 2076
Medical Trend	Medicare - 6.5% for 2019, decreasing to an ultimate rate of 4.0% in 2076
Healthcare participation	Tier 1: 100% Tier 2 & Tier 3 RFF: 80% at 50% of cap to 100% of cap Tier 3 Non-RFF & Tier 4: 60%

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 7 – Postemployment Health Care Benefits (Continued)

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Real Return¹
Domestic Equity	39%	4.80%
International Equity	21%	4.80%
Fixed Income	40%	1.50%
Total	100%	

1 – An expected inflation of 2.75% used

1 – Expected long-term net rate of return is 6.25%

Discount rate. The discount rate used to measure the total OPEB liability was 6.25 percent. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Sensitivity of the Environmental Funds' proportionate share of the net OPEB liability to changes in the discount rate

The following presents the Funds' proportionate share of the net OPEB liability, as well as what the Funds' proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.25 percent) or 1-percentage-point higher than the current discount rate:

	1% Decrease (5.25%)	Discount Rate (6.25%)	1% Increase (7.25%)
Net OPEB Liability	\$ 33,092,673	\$ 26,400,000	\$ 20,983,006

Sensitivity of the Environmental Funds' proportionate share of the net OPEB liability to changes in the healthcare cost trend rate

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Note 7 – Postemployment Health Care Benefits (Continued)

The following presents the Funds' proportionate share of the net OPEB liability, as well as what the Funds' proportionate share of the net OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower (6 percent decreasing to 4 percent) or 1-percentage-point higher (8 percent decreasing to 6 percent) than the current healthcare cost trend rates:

	1% Decrease (6.5% decreasing to 3%)	Discount Rate (7.5% decreasing to 4%)	1% Increase (8.5% decreasing to 5%)
Net OPEB Liability	\$ 21,469,889	\$ 26,400,000	\$ 31,221,228

OPEB plan fiduciary net position – Detailed information about the Plan's fiduciary net position is available in the separately issued City of Roseville Other Postemployment Benefits Trust financial report.

Note 8 – Risk Management

The Funds are included in the City's risk management program. The City is exposed to various risks of loss related to worker's compensation, torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the City self-insures and/or carries commercial insurance. Earthquake damage is not included in the property insurance coverage carried by the City. All funds of the City participate in the program and make payments to the Risk Management Internal Service Fund based on estimates of the amounts needed to pay operating costs, insurance premiums, and prior and current year claims.

Note 9 – South Placer Wastewater Authority

The City is a member of the South Placer Wastewater Authority (SPWA), a joint powers agency which operates under a joint powers agreement among three public agencies, the City of Roseville, South Placer Municipal Utility District and Placer County. The purpose of SPWA is to provide for the planning, financing, acquisition, construction and operation of the Regional Wastewater Facilities. Under the terms of the amended and restated funding agreement, effective October 1, 2012, the City will own and operate the Regional Wastewater Facilities and the member agencies will share the operating costs of the Facilities after construction is complete. The Regional Wastewater Facilities include the Dry Creek Plant and the Pleasant Grove Plant.

Under the terms of the Reallocation and Repayment Agreement, effective October 1, 2012, the three agencies are responsible for the repayment of all the revenue bonds. The City's share of this obligation was 61.66%, but with the second amendment to the funding agreement discussed below, the City's obligation is now 64.57%. This portion of the debt was recorded on the City's financial statements, as discussed in Note 5.

During the year ended June 30, 2019, the City paid \$9,084,559 to SPWA based on connection fees collected during the fiscal year.

CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2019

Note 9 – South Placer Wastewater Authority (Continued)

The City records its share of income and expenses from SPWA in the Wastewater Enterprise Fund and these changes are reflected in the Statement of Revenues, Expenses and Changes in Net Position. The City’s investment in SPWA Reserves at June 30, 2019, was \$92,028,632, which includes the City’s rate stabilization fund balance of \$67,224,722.

SPWA’s financial statements can be obtained from the City of Roseville, 311 Vernon Street, Roseville, California, 95678.

Note 10 – Municipal Solid Waste Landfill Closure and Post Closure Care Costs

State and federal laws and regulations require that the City perform certain maintenance and monitoring functions at the Roseville sanitary landfill site, which is closed, through the year 2024. Accordingly, the City has recorded a liability and expense in the Solid Waste Enterprise Fund for the estimated postclosure care cost. The recorded amount is based on applicable state and local laws and regulations concerning closure and postclosure care. If additional postclosure care requirements are determined (due to changes in technology or applicable laws or regulations, for example), these costs may result in increased charges to future landfill users or the usage of future tax revenues. During fiscal year 2019, the changes of landfill closure liabilities were as follows:

Beginning Balance	\$ 1,586,800
Deductions	<u>(182,477)</u>
Ending Balance	<u><u>\$ 1,404,323</u></u>

REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**SCHEDULE OF THE ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS' PROPORTIONATE
SHARE OF THE CITY'S MISCELLANEOUS PLAN NET PENSION LIABILITY
LAST TEN YEARS***

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Proportion of the City's miscellaneous plan net pension liability	23.04%	22.92%	22.24%	23.89%	24.38%
Proportionate share of the City's miscellaneous plan net pension liability	\$ 38,280,956	\$ 40,337,310	\$ 45,402,874	\$ 54,604,965	\$ 56,591,332
Covered payroll	\$ 15,090,600	\$ 15,784,820	\$ 16,538,824	\$ 18,089,649	\$ 18,623,338
Proportionate share of net pension liability as a percentage of payroll	253.67%	255.54%	274.52%	301.86%	303.87%
Miscellaneous plan fiduciary net position as a percentage of the total pension liability	67.62%	66.97%	63.89%	63.85%	63.85%
Measurement date	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018

*- Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**SCHEDULE OF PENSION CONTRIBUTIONS
LAST TEN YEARS***

	2015	2016	2017	2018	2019
Actuarially determined contributions	\$ 3,657,536	\$ 3,906,008	\$ 4,656,142	\$ 4,392,306	\$ 4,962,133
Contributions in relation to the actuarially determined contribution	3,657,536	3,906,008	4,656,142	4,392,306	4,962,133
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 15,784,820	\$ 16,538,824	\$ 18,089,649	\$ 18,632,338	\$ 16,513,256
Contributions as a percentage of covered payroll	23.17%	23.62%	25.74%	23.57%	30.05%

Notes to Schedule

Valuation date:	6/30/2013	6/30/2014	6/30/2015	6/30/2016	6/30/2017
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*- Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**SCHEDULE OF THE ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS' PROPORTIONATE
SHARE OF THE CITY'S NET OPEB LIABILITY
LAST TEN YEARS***

	2018	2019
Proportion of the City's miscellaneous plan net OPEB liability	17.65%	18.74%
Proportionate share of the City's miscellaneous plan net OPEB liability	\$ 25,203,000	\$ 26,400,000
Covered payroll	\$ 18,089,649	\$ 18,632,338
Proportionate share of net OPEB liability as a percentage of payroll	139.32%	141.69%
Miscellaneous plan fiduciary net position as a percentage of the total OPEB liability	37.07%	40.98%
Measurement date	6/30/2018	6/30/2019

*- Fiscal year 2018 was the first year of implementation, therefore, only two years are shown.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**SCHEDULE OF OPEB CONTRIBUTIONS
LAST TEN YEARS***

	2018	2019
Actuarially determined contributions	\$ 2,796,000	\$ 2,873,000
Contributions in relation to the actuarially determined contribution	2,796,000	2,873,000
Contribution deficiency (excess)	\$ -	\$ -
Covered payroll	\$ 18,089,649	\$ 18,632,338
Contributions as a percentage of covered payroll	15.46%	15.42%

Notes to Schedule

Valuation date:	6/30/2017	6/30/2017
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SUPPLEMENTARY INFORMATION

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF NET POSITION
JUNE 30, 2019**

WATER ENTERPRISE FUND:

Water Operations Fund – accounts for all revenues and expenses related to the operations of the City owned and operated water utility. This is funded primarily by customer user charges.

Water Construction Fund – accounts for water utility capital projects funded primarily by development fees and grants.

Water Rehabilitation Fund – accounts for water utility rehabilitation projects funded by customer user charges.

Water Meter Retrofit Fund – accounts for all revenues and expenses related to installing water meters.

Water Rate Stabilization Fund - accounts for all revenues and expenses related to maintaining the short-term and long-term financial health of the water utility and mitigating risks associated with financial exposures. This is funded primarily by customer user charges.

Water Technical Services Fund – accounts for all revenues and expenses related to providing engineering and technical services to the development community, water funds, wastewater funds, solid waste funds, and other City departments.

Utility Exploration Center Fund – accounts for the operations of the state-of-the-art Utilities Exploration Center.

WASTEWATER ENTERPRISE FUND:

Wastewater Operations Fund – accounts for all revenues and expenses related to the operations of the City owned and operated wastewater utility. This is funded primarily by customer user charges.

Wastewater Construction Fund – accounts for regional development fees and deferred development fees.

Wastewater Rehabilitation Fund – accounts for wastewater utility rehabilitation projects funded by customer user charges and local development fees.

Wastewater Rate Stabilization Fund – accounts for all revenues and expenses related to maintaining the short-term and long-term financial health of the wastewater utility and mitigating risks associated with financial exposures. This is funded primarily by customer user charges.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF NET POSITION
JUNE 30, 2019**

SOLID WASTE ENTERPRISE FUND:

Solid Waste Operations Fund – accounts for all revenues and expenses related to the operations of the City owned and operated solid waste utility. This is funded primarily by customer user charges.

Solid Waste Capital Purchase Fund – accounts for solid waste utility capital projects funded by development fees.

Solid Waste Rehabilitation Fund – accounts for solid waste utility rehabilitation projects funded by customer user charges.

Solid Waste Rate Stabilization Fund – accounts for all revenues and expenses related to maintaining the short-term and long-term financial health of the solid waste utility and mitigating risks associated with financial exposures. This is funded primarily by customer user charges.

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF NET POSITION
JUNE 30, 2019**

	Water Enterprise Fund								
	Operations	Construction	Rehabilitation	Meter Retrofit	Rate Stabilization	Technical Services	Utility Exploration Center	Interfund Eliminations	Total
ASSETS									
Current Assets:									
Cash and investments in City Treasury	\$ 30,157,839	\$ 49,823,839	\$ 15,329,742	\$ 1,148,844	\$ 9,092,796	\$ (2,153,281)	\$ -	\$ -	\$ 103,399,779
Restricted cash and investments with fiscal agents	-	9,593,495	-	-	-	-	-	-	9,593,495
Receivables:									
accounts	4,132,057	1,482,104	-	16,165	-	-	-	-	5,630,326
Accrued interest	159,996	263,723	75,595	5,866	47,082	-	-	-	552,262
Due from other government agencies	32,348	-	-	-	-	-	-	-	32,348
Notes	-	-	-	65,654	-	-	-	-	65,654
Due from other funds	-	646,390	-	-	-	-	-	(646,390)	-
Inventories	3,163,385	-	-	-	-	-	-	-	3,163,385
Total Current Assets	37,645,625	61,809,551	15,405,337	1,236,529	9,139,878	(2,153,281)	-	(646,390)	122,437,249
Noncurrent Assets:									
Investments in SPWA reserves	-	-	-	-	-	-	-	-	-
Advances to other funds	-	4,668,210	-	-	-	-	-	(4,668,210)	-
Capital assets:									
Land and construction in progress	1,516,416	3,463,670	1,703,224	-	-	-	-	-	6,683,310
Capital assets being depreciated, net	377,739,099	98,404,166	16,902,264	4,170,825	-	9,569	-	-	497,225,923
Total Noncurrent Assets	379,255,515	106,536,046	18,605,488	4,170,825	-	9,569	-	(4,668,210)	503,909,233
Total Assets	416,901,140	168,345,597	34,010,825	5,407,354	9,139,878	(2,143,712)	-	(5,314,600)	626,346,482
DEFERRED OUTFLOWS OF RESOURCES									
Deferred charge on refunding	-	1,874,512	-	-	-	-	-	-	1,874,512
Accumulated decrease in fair value of hedging derivative	-	-	-	-	-	-	-	-	-
Deferred outflows related to net OPEB liability	370,000	-	-	-	-	-	-	-	370,000
Deferred outflows related to pensions	5,110,046	-	-	-	-	-	-	-	5,110,046
Total Deferred Outflows of Resources	5,480,046	1,874,512	-	-	-	-	-	-	7,354,558
LIABILITIES									
Current Liabilities:									
Accounts payable	684,775	249,897	81,256	-	-	7,041	19,364	-	1,042,333
Accrued liabilities	245,468	136,203	-	4	-	-	1,813	-	383,488
Due to other government agencies	-	-	-	-	-	-	-	-	-
Due to other funds	385,000	-	261,390	-	-	-	-	(646,390)	-
Current portion of compensated absences	456,259	-	-	-	-	-	-	-	456,259
Current portion of long-term debt	-	2,560,000	-	-	-	-	-	-	2,560,000
Deposits	85,000	-	-	-	-	-	-	-	85,000
Unearned revenue	-	627,321	-	-	-	-	-	-	627,321
Total Current Liabilities	1,856,502	3,573,421	342,646	4	-	7,041	21,177	(646,390)	5,154,401
Long-Term Liabilities:									
Advances from other funds	3,845,000	-	823,210	-	-	-	-	(4,668,210)	-
Long-term debt, non-current portion	-	35,416,608	-	-	-	-	-	-	35,416,608
Landfill closure and post closure liability	-	-	-	-	-	-	-	-	-
Compensated absences	778,884	-	-	-	-	-	-	-	778,884
Derivative at fair value-liability	-	-	-	-	-	-	-	-	-
Net OPEB liability	5,865,000	-	-	-	-	-	-	-	5,865,000
Net pension liability	20,140,054	-	-	-	-	-	-	-	20,140,054
Total Long-Term Liabilities	30,628,938	35,416,608	823,210	-	-	-	-	(4,668,210)	62,200,546
Total Liabilities	32,485,440	38,990,029	1,165,856	4	-	7,041	21,177	(5,314,600)	67,354,947
DEFERRED INFLOWS OF RESOURCES									
Deferred outflows related to OPEB	2,635,000	-	-	-	-	-	-	-	2,635,000
Deferred inflows related to pensions	498,391	-	-	-	-	-	-	-	498,391
Total Deferred Outflows of Resources	3,133,391	-	-	-	-	-	-	-	3,133,391
NET POSITION									
Net investment in capital assets	379,255,515	65,765,740	18,605,488	4,170,825	-	9,569	-	-	467,807,137
Restricted for debt services	4,134,075	-	-	-	-	-	-	-	4,134,075
Unrestricted	3,372,765	65,464,340	14,239,481	1,236,525	9,139,878	(2,160,322)	(21,177)	-	91,271,490
Total Net Position (Deficit)	\$ 386,762,355	\$ 131,230,080	\$ 32,844,969	\$ 5,407,350	\$ 9,139,878	\$ (2,150,753)	\$ (21,177)	\$ -	\$ 563,212,702

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF NET POSITION
JUNE 30, 2019**

Wastewater Enterprise Fund						Solid Waste Enterprise Fund					
Operations	Construction	Rehabilitation	Rate Stabilization	Interfund Eliminations	Total	Operations	Capital Purchase	Rehabilitation	Rate Stabilization	Interfund Eliminations	Total
\$ 26,878,996	\$ 1,914,750	\$ 26,500,571	\$ 6,895,633	\$ -	\$ 62,189,950	\$ 20,928,132	\$ 4,023,249	\$ 2,568,729	\$ 2,097,432	\$ -	\$ 29,617,542
-	-	-	-	-	-	-	-	-	-	-	-
4,351,877	1,365,008	64,179	-	-	5,781,064	2,772,213	72,160	-	-	-	2,844,373
123,642	9,512	156,417	33,196	-	322,767	108,746	20,207	13,339	10,901	-	153,193
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
105,538	-	-	-	-	105,538	177,924	-	-	-	-	177,924
31,460,053	3,289,270	26,721,167	6,928,829	-	68,399,319	23,987,015	4,115,616	2,582,068	2,108,333	-	32,793,032
-	92,028,632	-	-	-	92,028,632	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
667,746	12,049,657	23,957,668	-	-	36,675,071	340,506	-	736,589	-	-	1,077,095
308,396,255	214,927,749	44,066,347	-	-	567,390,351	2,630,759	251,327	317	-	-	2,882,403
309,064,001	319,006,038	68,024,015	-	-	696,094,054	2,971,265	251,327	736,906	-	-	3,959,498
340,524,054	322,295,308	94,745,182	6,928,829	-	764,493,373	26,958,280	4,366,943	3,318,974	2,108,333	-	36,752,530
-	575,878	-	-	-	575,878	-	-	-	-	-	-
-	872,530	-	-	-	872,530	-	-	-	-	-	-
868,000	-	-	-	-	868,000	462,000	-	-	-	-	462,000
4,123,784	-	-	-	-	4,123,784	2,373,192	-	-	-	-	2,373,192
4,991,784	1,448,408	-	-	-	6,440,192	2,835,192	-	-	-	-	2,835,192
1,069,103	459,490	2,787,965	-	-	4,316,558	728,815	30,699	17,730	-	-	777,244
375,605	-	-	-	-	375,605	229,510	-	-	-	-	229,510
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
706,413	-	-	-	-	706,413	361,227	-	-	-	-	361,227
-	3,180,073	-	-	-	3,180,073	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	24,321	-	-	24,321	-	27,470	-	-	-	27,470
2,151,121	3,639,563	2,812,286	-	-	8,602,970	1,319,552	58,169	17,730	-	-	1,395,451
-	-	-	-	-	-	-	-	-	-	-	-
-	100,337,536	-	-	-	100,337,536	-	-	-	-	-	-
-	-	-	-	-	-	1,404,323	-	-	-	-	1,404,323
1,402,876	-	-	-	-	1,402,876	659,859	-	-	-	-	659,859
-	872,530	-	-	-	872,530	-	-	-	-	-	-
11,159,000	-	-	-	-	11,159,000	9,376,000	-	-	-	-	9,376,000
23,923,802	-	-	-	-	23,923,802	12,527,475	-	-	-	-	12,527,475
36,485,678	101,210,066	-	-	-	137,695,744	23,967,657	-	-	-	-	23,967,657
38,636,799	104,849,629	2,812,286	-	-	146,298,714	25,287,209	58,169	17,730	-	-	25,363,108
-	-	-	-	-	-	340,000	-	-	-	-	340,000
594,706	-	-	-	-	594,706	309,635	-	-	-	-	309,635
594,706	-	-	-	-	594,706	649,635	-	-	-	-	649,635
309,064,001	124,035,675	68,024,015	-	-	500,547,813	2,971,265	251,327	736,906	-	-	3,959,498
5,516,260	-	-	-	-	5,516,260	-	-	-	-	-	-
(8,295,928)	94,858,412	23,908,881	6,928,829	-	117,976,072	885,363	4,057,447	2,564,338	2,108,333	-	9,615,481
\$ 306,284,333	\$ 218,894,087	\$ 91,932,896	\$ 6,928,829	\$ -	\$ 624,040,145	\$ 3,856,628	\$ 4,308,774	\$ 3,301,244	\$ 2,108,333	\$ -	\$ 13,574,979

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019**

	Water Enterprise Fund								Total
	Operations	Construction	Rehabilitation	Meter Retrofit	Rate Stabilization	Technical Services	Utility Exploration Center	Interfund Eliminations	
OPERATING REVENUES									
Charges for services	\$ 32,027,207	\$ 43,739	\$ -	\$ 7,698	\$ -	\$ 37,836	\$ 20,777	\$ -	\$ 32,137,257
Other	189,130	513,442	-	-	-	10,672	608	-	713,852
Total Operating Revenues	32,216,337	557,181	-	7,698	-	48,508	21,385	-	32,851,109
OPERATING EXPENSES									
Operations	13,501,244	531,282	1,169,609	1,179	5,949	1,982,077	1,174	-	17,192,514
Administration	7,288,556	-	-	-	-	(4,676,378)	-	-	2,612,178
Depreciation and amortization	7,519,385	1,407,097	290,468	472,025	-	1,914	-	-	9,690,889
Total Operating Expenses	28,309,185	1,938,379	1,460,077	473,204	5,949	(2,692,387)	1,174	-	29,495,581
Operating Income (Loss)	3,907,152	(1,381,198)	(1,460,077)	(465,506)	(5,949)	2,740,895	20,211	-	3,355,528
NONOPERATING REVENUES (EXPENSES)									
Interest and rents revenue	1,038,123	1,880,099	551,550	42,447	356,225	10,512	1,958	-	3,880,914
Interest and fiscal charges (expense)	(230,750)	(1,688,576)	(23,890)	-	-	-	-	-	(1,943,216)
Cost of issuance	-	-	-	-	-	-	-	-	-
Gain (loss) from sale of property	(75,367)	(4,499)	-	-	-	-	-	-	(79,866)
Subventions and grants	98,535	56,438	-	-	-	-	-	-	154,973
Increase (decrease) in SPWA reserves	-	-	-	-	-	-	-	-	-
Net Nonoperating Revenues (Expenses)	830,541	243,462	527,660	42,447	356,225	10,512	1,958	-	2,012,805
Income (Loss) Before Contributions and Transfers	4,737,693	(1,137,736)	(932,417)	(423,059)	350,276	2,751,407	22,169	-	5,368,333
Capital contributions - connection/impact fees	-	8,384,889	-	80,139	-	-	-	-	8,465,028
governmental activities	18,365,262	1,714,969	197,056	-	-	-	-	-	20,277,287
Transfers in	685,956	149,448	4,967,051	-	500,000	-	-	(5,078,518)	1,223,937
Transfers (out)	(5,636,302)	(574,234)	(674,488)	(985)	-	(111,488)	(194,205)	5,078,518	(2,113,184)
Change in Net Position	18,152,609	8,537,336	3,557,202	(343,905)	850,276	2,639,919	(172,036)	-	33,221,401
Total net position (deficit)-beginning	368,609,746	122,692,744	29,287,767	5,751,255	8,289,602	(4,790,672)	150,859	-	529,991,301
Total net position (deficit)-ending	\$ 386,762,355	\$ 131,230,080	\$ 32,844,969	\$ 5,407,350	\$ 9,139,878	\$ (2,150,753)	\$ (21,177)	\$ -	\$ 563,212,702

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019**

Wastewater Enterprise Fund						Solid Waste Enterprise Fund					
Operations	Construction	Rehabilitation	Rate Stabilization	Interfund Eliminations	Total	Operations	Capital Purchase	Rehabilitation	Rate Stabilization	Interfund Eliminations	Totals
\$ 42,411,244	\$ -	\$ 904,745	\$ -	\$ -	\$ 43,315,989	\$ 25,083,954	\$ -	\$ -	\$ -	\$ -	\$ 25,083,954
28,541	44,867	-	-	-	73,408	143,223	-	-	-	-	143,223
42,439,785	44,867	904,745	-	-	43,389,397	25,227,177	-	-	-	-	25,227,177
23,544,640	(911,525)	1,731,702	3,213	-	24,368,030	20,856,423	100,059	244,019	-	-	21,200,501
4,886,026	-	-	-	-	4,886,026	2,686,995	-	-	-	-	2,686,995
5,873,198	5,547,713	714,712	-	-	12,135,623	208,963	22,625	12,092	-	-	243,680
34,303,864	4,636,188	2,446,414	3,213	-	41,389,679	23,752,381	122,684	256,111	-	-	24,131,176
8,135,921	(4,591,321)	(1,541,669)	(3,213)	-	1,999,718	1,474,796	(122,684)	(256,111)	-	-	1,096,001
877,225	83,396	1,364,543	231,690	-	2,556,854	809,508	147,898	102,642	80,809	-	1,140,857
-	(977,564)	-	-	-	(977,564)	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
(27,199)	(231,564)	-	-	-	(258,763)	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	(15,029,222)	-	-	-	(15,029,222)	-	-	-	-	-	-
850,026	(16,154,954)	1,364,543	231,690	-	(13,708,695)	809,508	147,898	102,642	80,809	-	1,140,857
8,985,947	(20,746,275)	(177,126)	228,477	-	(11,708,977)	2,284,304	25,214	(153,469)	80,809	-	2,236,858
-	9,015,260	414,851	-	-	9,430,111	-	520,910	-	-	-	520,910
18,698,848	-	180,358	-	-	18,879,206	-	-	140,752	-	-	140,752
165,511	-	8,468,506	1,250,000	(9,389,185)	494,832	61,882	-	565,623	100,000	(665,623)	61,882
(10,554,220)	-	(1,524,502)	-	9,389,185	(2,689,537)	(1,267,493)	-	(178,051)	-	665,623	(779,921)
17,296,086	(11,731,015)	7,362,087	1,478,477	-	14,405,635	1,078,693	546,124	374,855	180,809	-	2,180,481
288,988,247	230,625,102	84,570,809	5,450,352	-	609,634,510	2,777,935	3,762,650	2,926,389	1,927,524	-	11,394,498
\$ 306,284,333	\$ 218,894,087	\$ 91,932,896	\$ 6,928,829	\$ -	\$ 624,040,145	\$ 3,856,628	\$ 4,308,774	\$ 3,301,244	\$ 2,108,333	\$ -	\$ 13,574,979

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019**

	Water Enterprise Fund								Total
	Operations	Construction	Rehabilitation	Meter Retrofit	Rate Stabilization	Technical Services	Utility Exploration Center	Interfund Eliminations	
CASH FLOWS FROM OPERATING ACTIVITIES									
Receipts from customers	\$31,737,933	\$ 1,686,883	\$ -	\$ 19,495	\$ -	\$ 37,836	\$ 20,761	\$ -	\$ 33,502,908
Payments to suppliers	(18,514,032)	(612,918)	(1,103,921)	(1,392)	(5,949)	534,651	(25,474)	-	(19,729,035)
Payments to employees	(1,622,440)	-	-	-	-	(2,658,151)	-	-	(4,280,591)
Other receipts	189,130	513,442	-	-	-	10,672	608	-	713,852
Net Cash Provided (Used) by Operating Activities	11,790,591	1,587,407	(1,103,921)	18,103	(5,949)	(2,074,992)	(4,105)	-	10,207,134
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES									
Subventions and grants	390,783	-	-	-	-	-	-	-	390,783
Receipts from other funds	-	-	6,230	-	-	-	-	(6,230)	-
Advances to other funds	-	-	(261,390)	-	-	-	-	261,390	-
Payments (receipts) on advances to (from) other fu	(385,000)	646,390	-	-	-	-	-	(261,390)	-
Transfers in	685,956	149,448	4,967,051	-	500,000	-	-	(5,078,518)	1,223,937
Transfers (out)	(5,636,302)	(574,234)	(674,488)	(985)	-	(111,488)	(194,205)	5,078,518	(2,113,184)
Cash Flows from (used for) Noncapital Financing Activities	(4,944,563)	215,374	4,037,403	(985)	500,000	(111,488)	(194,205)	-	(498,464)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES									
Acquisition and construction of capital assets	(1,131,381)	(204,854)	(453,328)	-	-	(11,483)	-	-	(1,801,046)
Loss from sale of capital assets	-	-	-	-	-	-	-	-	-
Deferred charges on refunding	-	-	-	-	-	-	-	-	-
Issuance of debt	-	-	-	-	-	-	-	-	-
Acquisition of restricted assets	-	176,537	-	-	-	-	-	-	176,537
Transfers to other governmental agencies	-	-	-	-	-	-	-	-	-
Payments on notes receivables	-	-	-	8,754	-	-	-	-	8,754
Issuance costs	-	-	-	-	-	-	-	-	-
Principal paid on capital debt	-	(2,435,000)	-	-	-	-	-	-	(2,435,000)
Interest paid on capital debt	(230,750)	(1,980,130)	(23,890)	-	-	-	-	-	(2,234,770)
Capital contributions	-	8,384,889	-	80,139	-	-	-	-	8,465,028
Cash Flows from (used for) Capital and Related Financing Activities	(1,362,131)	3,941,442	(477,218)	88,893	-	(11,483)	-	-	2,179,503
CASH FLOWS FROM INVESTING ACTIVITIES									
Interest received (paid)	982,739	1,833,047	538,567	41,270	350,021	12,809	2,374	-	3,760,827
Transfer of connection fees to SPWA	-	-	-	-	-	-	-	-	-
Cash Flows from Investing Activities	982,739	1,833,047	538,567	41,270	350,021	12,809	2,374	-	3,760,827
Net increase (decrease) in cash and cash equivalents	6,466,636	7,577,270	2,994,831	147,281	844,072	(2,185,154)	(195,936)	-	15,649,000
Cash and investments at beginning of period	23,691,203	42,246,569	12,334,911	1,001,563	8,248,724	31,873	195,936	-	87,750,779
Cash and investments at end of period	<u>\$30,157,839</u>	<u>\$49,823,839</u>	<u>\$15,329,742</u>	<u>\$ 1,148,844</u>	<u>\$ 9,092,796</u>	<u>\$ (2,153,281)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 103,399,779</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES									
Operating income (loss)	\$ 3,907,152	\$ (1,381,198)	\$ (1,460,077)	\$ (465,506)	\$ (5,949)	\$ 2,740,895	\$ 20,211	\$ -	\$ 3,355,528
Adjustments to reconcile operating income to net cash provided by operating activities:									
Depreciation and amortization	7,519,385	1,407,097	290,468	472,025	-	1,914	-	-	9,690,889
Inventories	(2,674,148)	-	-	-	-	-	-	-	(2,674,148)
OPEB expense	(587,000)	-	-	-	-	-	-	-	(587,000)
Pension expense	3,755,466	-	-	-	-	(4,464,737)	-	-	(709,271)
Change in assets and liabilities:									
Receivables, net	(316,274)	1,015,823	-	11,797	-	-	(16)	-	711,330
Accounts and other payables	186,010	(81,636)	65,688	(213)	-	(353,064)	(24,300)	-	(207,515)
Unearned revenue	-	627,321	-	-	-	-	-	-	627,321
Net Cash provided by Operating Activities	<u>\$11,790,591</u>	<u>\$ 1,587,407</u>	<u>\$ (1,103,921)</u>	<u>\$ 18,103</u>	<u>\$ (5,949)</u>	<u>\$ (2,074,992)</u>	<u>\$ (4,105)</u>	<u>\$ -</u>	<u>\$ 10,207,134</u>
NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES									
Changes in fair value of derivative									
Contributions of capital assets	<u>\$18,365,262</u>	<u>\$ 1,714,969</u>							<u>\$ 20,080,231</u>
Capital contributions from governmental activities		<u>\$ 197,056</u>							<u>\$ 197,056</u>
Amortization of bond premium		<u>\$ 461,964</u>							<u>\$ 461,964</u>
Amortization of deferred amount on refunding		<u>\$ (170,410)</u>							<u>\$ (170,410)</u>

**CITY OF ROSEVILLE
ENVIRONMENTAL UTILITIES ENTERPRISE FUNDS**

**COMBINING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019**

Wastewater Enterprise Fund						Solid Waste Enterprise Fund					
Operations	Construction	Rehabilitation	Rate Stabilization	Interfund Eliminations	Total	Operations	Capital Purchase	Rehabilitation	Rate Stabilization	Interfund Eliminations	Total
\$42,890,287	\$ -	\$ 1,170,459	\$ -	\$ -	\$44,060,746	\$24,992,013	\$ 61,381	\$ -	\$ -	\$ -	\$ 25,053,394
(25,631,497)	4,194,859	(2,019,059)	(3,213)	-	(23,458,910)	(21,044,261)	(102,054)	(226,289)	-	-	(21,372,604)
(1,799,434)	-	-	-	-	(1,799,434)	(1,107,321)	-	-	-	-	(1,107,321)
28,541	44,867	-	-	-	73,408	143,223	-	-	-	-	143,223
15,487,897	4,239,726	(848,600)	(3,213)	-	18,875,810	2,983,654	(40,673)	(226,289)	-	-	2,716,692
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
515,802	-	-	-	-	515,802	-	-	-	-	-	-
165,511	-	8,468,506	1,250,000	(9,389,185)	494,832	61,882	-	565,623	100,000	(665,623)	61,882
(10,554,220)	-	(1,524,502)	-	9,389,185	(2,689,537)	(1,267,493)	-	(178,051)	-	665,623	(779,921)
(9,872,907)	-	6,944,004	1,250,000	-	(1,678,903)	(1,205,611)	-	387,572	100,000	-	(718,039)
(220,000)	(109,046)	(14,242,042)	-	-	(14,571,088)	(65,475)	(10,766)	-	-	-	(76,241)
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	4,831,668	-	-	-	4,831,668	-	-	-	-	-	-
-	(3,283,334)	-	-	-	(3,283,334)	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	(2,963,763)	-	-	-	(2,963,763)	-	-	-	-	-	-
-	(2,281,982)	-	-	-	(2,281,982)	-	-	-	-	-	-
(1,482,401)	10,497,660	414,852	-	-	9,430,111	-	520,910	-	-	-	520,910
(1,702,401)	6,691,203	(13,827,190)	-	-	(8,838,388)	(65,475)	510,144	-	-	-	444,669
846,638	82,712	1,376,804	223,624	-	2,529,778	791,379	144,179	101,318	78,968	-	1,115,844
-	(9,407,213)	-	-	-	(9,407,213)	-	-	-	-	-	-
846,638	(9,324,501)	1,376,804	223,624	-	(6,877,435)	791,379	144,179	101,318	78,968	-	1,115,844
4,759,227	1,606,428	(6,354,982)	1,470,411	-	1,481,084	2,503,947	613,650	262,601	178,968	-	3,559,166
22,119,769	308,322	32,855,553	5,425,222	-	60,708,866	18,424,185	3,409,599	2,306,128	1,918,464	-	26,058,376
\$26,878,996	\$ 1,914,750	\$26,500,571	\$ 6,895,633	\$ -	\$62,189,950	\$20,928,132	\$ 4,023,249	\$ 2,568,729	\$ 2,097,432	\$ -	\$ 29,617,542
\$ 8,135,921	\$ (4,591,321)	\$ (1,541,669)	\$ (3,213)	\$ -	\$ 1,999,718	\$ 1,474,796	\$ (122,684)	\$ (256,111)	\$ -	\$ -	\$ 1,096,001
5,873,198	5,547,713	714,712	-	-	12,135,623	208,963	22,625	12,092	-	-	243,680
8,541	-	-	-	-	8,541	(3,966)	-	-	-	-	(3,966)
(94,000)	-	-	-	-	(94,000)	(963,000)	-	-	-	-	(963,000)
3,273,969	-	-	-	-	3,273,969	1,103,922	-	-	-	-	1,103,922
(2,804,291)	3,283,334	241,393	-	-	720,436	(91,941)	33,911	-	-	-	(58,030)
1,094,559	-	(287,357)	-	-	807,202	1,254,880	(1,995)	17,730	-	-	1,270,615
-	-	24,321	-	-	24,321	-	27,470	-	-	-	27,470
15,487,897	4,239,726	(848,600)	(3,213)	-	18,875,810	2,983,654	(40,673)	(226,289)	-	-	2,716,692
	\$ 18,411				\$ 18,411						
18,698,848					18,698,848						
		\$ 180,358			\$ 180,358			\$ 140,751			\$ 140,751
	\$ 728,540				\$ 728,540						



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Public Utilities Commission
Environmental Utilities Department
City of Roseville, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Environmental Utilities Enterprise Funds (Funds) of the City of Roseville, California (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Funds' basic financial statements, and have issued our report thereon dated December 18, 2019. Our report included an emphasis of matter paragraph stating the Funds' financial statements do not purport to and do not, present fairly the financial position of the City as of June 30, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Funds' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Funds' internal control. Accordingly, we do not express an opinion on the effectiveness of the Funds' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

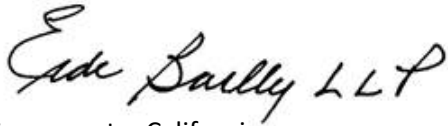
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Funds' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California
December 18, 2019



December 18, 2019

To the Members of the City Council
City of Roseville, California

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, California (City) as of and for the year ended June 30, 2019, and have issued our reports thereon dated as indicated below:

<u>Reporting Entity</u>	<u>Audit Report Date</u>
Comprehensive Annual Financial Report	December 18, 2019
Single Audit Report	December 18, 2019
Roseville Natural Gas Financing Authority	December 18, 2019
Environmental Utilities Enterprise Fund	December 18, 2019
Other Post-Employment Benefits Plan Report	December 18, 2019
School-Age Child Care Program Enterprise Fund	November 13, 2019

We are currently performing the audit of the City's Electric Enterprise Fund and plan to issue our report prior to February 14, 2020.

Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and *Government Auditing Standards*

As communicated in our letter dated March 29, 2019 our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the City solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2018. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements were:

Management's estimate of the allowance for doubtful accounts is based on the time period between earning the revenue and the financial statement date. Management's estimate of the depreciation of capital assets is based on use. Management's estimates of establishing self-insurance reserves, the net pension liability and related deferred inflows and outflows of resources, and the net other post-employment benefits (OPEB) liability and related deferred inflows and outflows of resources are based on actuarial valuations. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the City’s financial statements are:

Note 11 to the City’s financial statements regarding the City’s disclosure of the defined benefit pension plans, net pension liability and related deferred inflows of resources and deferred outflows of resources. As disclosed in Note 11, a 1% increase or decrease in the discount rate has a material effect on the City’s net pension liability.

Note 12 to the City’s financial statements regarding the City’s disclosure of the defined benefit OPEB plan, net OPEB liability and related deferred inflows of resources and deferred outflows of resources. As disclosed in Note 12, a 1% increase or decrease in the discount rate or the healthcare cost trend rate have a material effect on the City’s net OPEB liability.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.

The following misstatements that we identified as a result of our audit procedures were brought to the attention of, and corrected by, management:

School-Age Child Care Fund	
Revenues	\$217,539
Receivables	(\$217,539)
<i>*To remove revenues for which there was no support.</i>	
Electric Enterprise Fund	
Investment in JPA Reserves	\$3,292,882
Change in in JPA Reserves	(\$3,292,882)
<i>*To recognize change in JPA investment.</i>	

There were no uncorrected misstatements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management which are included in the management representation letter dated December 18, 2019.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the City, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City's auditors.

The financial statements include the financial statements of the Roseville Community Development Corporation (Corporation), a nonprofit organization and nonmajor special revenue fund of the City. For the purposes of our audit, we consider the City to be a significant component of the consolidated financial statements; however, we do not consider the Corporation to be a significant component of the consolidated financial statements. Consistent with the audit of the consolidated financial statements as a whole, our audit included obtaining an understanding of Corporation and their environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements of Corporation and completion of further audit procedures.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Eric Bailly LLP". The signature is written in a cursive, flowing style.

Sacramento, California



COUNCIL COMMUNICATION

CC #: 0537

File #: 0103-07-02

Title: Planning Commission Meeting Time Change
Contact: Helen Dreyer 916-774-5269 hdreyer@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 7.14.

RECOMMENDATION TO COUNCIL

Approve the requested change of the Planning Commission meeting start time to 6:30 p.m. from 6:00 p.m.

BACKGROUND

At their meeting of April 17, 2019, City Council elected to change the meeting time of the regular City Council meetings from 7:00 p.m. to 6:00 p.m. on the first and third Wednesday of each month. Soon thereafter, a majority of the City's boards and commissions chose to follow Council's action and changed their meeting start time to an hour earlier. Following a recommendation from the City Council, on October 2, 2019, the City's Planning Commission changed their meeting time from 7:00 p.m. to 6:00 p.m.

After two meetings with the new 6:00 p.m. start time, the six Planning Commissioners present voted unanimously to change the meeting start time from 6:00 p.m. to 6:30 p.m. Members cited various reasons for the later start time, but the main reason provided was the ability of members to arrive in a timely manner and be properly prepared.

FISCAL IMPACT

There is no fiscal impact associated with the request.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The change of board/commission meeting time meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Helen Dreyer, City Clerk Technician

Sonia Orozco, City Clerk

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line, positioned above a horizontal line.

Dominick Casey, City Manager



COUNCIL COMMUNICATION

CC #: 0538
File #: 0102-10

Title: Resolution - The Sunrise Lions Club
Contact: M. Bettencourt 916-774-5266 mbettencourt@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 7.15.

RECOMMENDATION TO COUNCIL

Commend the Sunrise Lions Club of Roseville on their 50 year anniversary and extend wishes for continued growth and prosperity.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonable foreseeable indirect physical change in the environment (CEQA Guidelines §15061(b)(3)). Ceremonial documents do not include the potential for a significant environmental effect, and therefore is not subject to CEQA.

Respectfully Submitted,

M. Bettencourt, Deputy City Clerk

Sonia Orozco, City Clerk



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution - the Sunrise Lions Club

CITY OF ROSEVILLE



OF

COMMENDATION

WHEREAS, Sunrise Lions Club of Roseville, District 4-C5, Multiple District 4, California and the International Association of Lions Club, chartered on June 3rd, 1969, as sponsored by the Roseville Host Lions Club and, in cooperation with the city, established, maintained, improved and provided the Lyman Leak Memorial Youth and Community Center for youth to use, free of charge for over 48 years and, also provided said building for self-help groups and community associations at a discount; and

WHEREAS, Roseville Sunrise Lions Club was involved in the renovation of the Carnegie Library and held fundraisers for the Railroad Depot to help preserve history in the community; and

WHEREAS, Roseville Sunrise Lions Club recognizing need, has provided countless Holiday food baskets, Shopping Sprees for children, and educational scholarships; and

WHEREAS, Roseville Sunrise Lions Club gives sight through free exams and glasses for countless people, assists in financing sight saving surgeries for many; and

WHEREAS, Roseville Sunrise Lions Club has been there in times of local disasters, both to give hands-on aid and monetary assistance to local flood and fire victims; and

WHEREAS, Roseville Sunrise Lions Club is invaluable in the continued success and operation of summer camps for Deaf and Hard of Hearing Youth since 1993; and

WHEREAS, Roseville Sunrise Lions Club has given support to local events and organizations as Peddle Safe, the Strawberry Festival, the Roseville REC Center, Salvation Army, Roseville Holiday Food Baskets, Canine Companions Crab Feed, etc; and

WHEREAS, Roseville Sunrise Lions Club's accomplishments have been recognized as the Lions District "Top Club" 12 times over the years; and

NOW, THEREFORE, I, JOHN B. ALLARD II, MAYOR OF THE CITY OF ROSEVILLE, CALIFORNIA, do hereby commend the **SUNRISE LIONS CLUB OF ROSEVILLE** on their 50 year anniversary and extend wishes for continued growth and prosperity.

SIGNED AND APPROVED this 15th day of January, 2020.

JOHN B. ALLARD II, MAYOR

ATTEST:

SONIA OROZCO, CITY CLERK
CITY OF ROSEVILLE, CALIFORNIA





COUNCIL COMMUNICATION

CC #: 0549
File #: 0800-03

Title: Electric Vehicle Dealership Engagement Program - Contract Purchase Agreement
Contact: Mark A. Riffey 916-746-1667 mriffey@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 8.1.

RECOMMENDATION TO COUNCIL

Recommend City Council adopt a resolution authorizing the City Manager to execute a contract purchase agreement with Plug In America to administer the Electric Vehicle Dealership Engagement program to provide education and promotion of electric vehicles through local auto dealers for the benefit of Roseville residents.

BACKGROUND

Roseville Electric Utility participates in the Low Carbon Fuel Standard (LCFS) program offered by the California Air Resources Board where the electric utility receives credits for providing low carbon replacement fuel, such as charging for electric vehicles in our service territory. These credits are sold, and the proceeds must be reinvested in the form of education and incentives to benefit current and future electric vehicle owners.

The Dealership Engagement Program offered by Plug In America is a regional program currently offered with 19 Sacramento area dealerships, including a number of dealers located in Roseville. The program partners with participating auto dealers to provide targeted education, marketing, and incentives associated with the sale of electric vehicles. Plug In America's services also include a robust online tool for research, education and online shopping to further assist potential electric vehicle buyers.

Participation in the program means that Plug in America's program offerings will also be co-branded with Roseville Electric Utility and draw customers to other electric vehicle programs offered by the utility. The Dealership Engagement Program aligns well with the broader scope of electric vehicle programs offered by Roseville Electric Utility and provides another mechanism for the electric utility to engage customers and develop new customer relationships. It also meets the requirements for use of LCFS proceeds. Due to the unique nature of the program and importance of continuity with other program participants, including the Sacramento Municipal Utility District, this contract was authorized as a Sole Source Agreement.

FISCAL IMPACT

The total contract value of the agreement with Plug In America is not to exceed \$200,000. Funding for this agreement comes from the proceeds of the sale of LCFS credits, and is included in Roseville Electric Utility's FY2019-20 budget approved by Council.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical changes in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15061(c)(3)) and §15378. The Dealership Engagement Program does not include the potential for a significant environmental effect, and therefore is not subject to CEQA.

Respectfully Submitted,

Mark A. Riffey, Sr. Energy Services Account Representative

Michelle Bertolino, Electric Utility Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-015

Plug In America Contract

RESOLUTION NO. 20-015

APPROVING A CONTRACT PURCHASE AGREEMENT BETWEEN THE CITY OF
ROSEVILLE AND PLUG IN AMERICA, AND AUTHORIZING THE CITY MANAGER TO
EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3000135) for the Electric Vehicle
Dealership Engagement Program, between the City of Roseville and Plug In America, has been
reviewed by the Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that
said contract purchase agreement is approved and that the City Manager is authorized to execute
it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of
_____, 2020, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3000135

Supplier Details:

Company Plug In America
Contact Eric Cahill
Address 6380 Wilshire Blvd.
Ste 1000
West Hollywood, CA 90048

Submit your response to:

Company City of Roseville
Contact Tiffany Valdez
Address Purchasing Division
2075 Hilltop Circle
Roseville, CA 95747
Phone (916) 774-5708
Fax (916) 774-5736
E-mail TValdez@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return (2) signed originals of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - By owner
Partnership - Any general partner

Corporation - Two options:

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are not corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3000135

Agreement	3000135
Agreement Date	04-NOV-2019
Revision	0
Agreement Amount	199,810.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **Plug In America**
6380 Wilshire Blvd.
Ste 1000
West Hollywood, CA 90048

Phone: (714) 625-6604

Fax: ()

Email: ecahill@pluginamerica.org

Description of Labor, equipment and/or materials Vendor shall implement and manage an electric vehicle dealership program in accordance with the attached Plug In America Proposal to Roseville Electric Utility to Join the Sacramento Regional Electric Vehicle (EV) Dealership Accreditation and Incentive Program.

START DATE: Executed Agreement

END DATE: 6/30/21

Please contact Mark Riffey at 916-746-1667 for questions regarding this agreement.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	14492	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
		Tiffany Valdez Phone 1-916-774-5708			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Consultant shall defend, indemnify, and save and hold harmless City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Consultant's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Consultant's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Consultant is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Consultant either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Consultant is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Consultant shall be entitled to all costs reasonably incurred prior to the date of termination. Consultant acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Consultant has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All fair employment practices must be adhered to.
10. Consultant agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Consultant shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Consultant shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.
 - c. Additional Insureds. Consultant shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of Consultant. The additional insured coverage

under the Consultant's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:

- (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Consultant shall provide ten (10) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
 - e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
 - f. Subconsultants. Consultant agrees to include in its contracts with all subconsultants the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subconsultants work. Furthermore, Consultant shall require its subconsultants to agree to be bound to Consultant and City in the same manner and to the same extent as Consultant is bound to City under this Agreement. Additionally, Consultant shall obligate its subconsultants to comply with these same provisions with respect to any tertiary subconsultant, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subconsultant or tertiary subconsultant upon request.
 - g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
 - h. Waiver of Subrogation. Consultant hereby agrees to waive subrogation which any insurer of Consultant may acquire from Consultant by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Consultant, its employees, agents and subconsultants.
 - i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Consultant of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.
11. Consultant shall comply with all federal, state and local laws and ordinances as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement.
 12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
 13. This Agreement may be executed in one or more counterparts, each of which shall be

deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. If the project referenced on this Agreement is a Public Works project, then the following shall apply. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. If the project referenced on this Agreement is a Public Works project, then the following shall apply: Contractor must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. _____

Contractor License No. _____

DIR Registration No. _____

Check mark the applicable company type below:

_____ Corporation

_____ Limited Liability Company

_____ Partnership

_____ Sole Proprietor

City Reserves the right to withhold any payments to consultant in the event of noncompliance with insurance requirements or if required by law.

Professional T&C

REV 5/3/18 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction:_____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional:_____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: X

Professional Liability:
\$1 Million/occurrence

IT Services:_____

Professional Liability:
\$1 Million/occurrence
No auto required

Hazardous Materials:_____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors:_____

No auto required
No workers' comp required

Professional Counseling/ Psychological:_____

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics: _____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution – \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

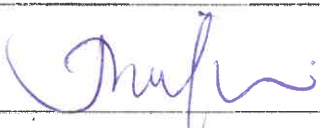
The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

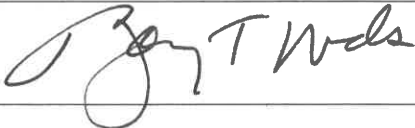
Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Supplier	
Signature:	
Print Name:	Jennifer Krill
Title:	President

Supplier	
Signature:	
Print Name:	
Title:	

City of Roseville, A Municipal Corporation	
Signature:	
Print Name:	Dominick Casey
Title:	City Manager

Supplier	
Signature:	
Print Name:	BARRY T. WOODS
Title:	TREASURER, PLUG IN AMERICA

Supplier	
Signature:	
Print Name:	
Title:	

City of Roseville, A Municipal Corporation	
Signature:	
Print Name:	Dominick Casey
Title:	City Manager

PROPOSAL TO ROSEVILLE ELECTRIC UTILITY TO JOIN THE SACRAMENTO REGIONAL ELECTRIC VEHICLE (EV) DEALERSHIP ACCREDITATION AND INCENTIVE PROGRAM

Services Description and Contractor Compensation

1. **Agreement Termination Date.** This Agreement shall terminate on June 30, 2021.
2. **Background.** ROSEVILLE ELECTRIC UTILITY will join an in-progress EV dealership incentive program covering the greater Sacramento metro area and administered by Plug In America ("PIA") ("Contractor"). The dealer EV sales incentive is made available to dealers accredited through Plug In America's PlugStar program, which provides turnkey dealer recruitment, training and support, including an EV support hotline and online tools for customers and participating dealers in the greater Sacramento metro area.

The program further encourages the sale of EVs by rewarding participating dealerships and their salespersons with a monetary incentive bonus or "spiff" for every EV sold by an accredited dealership. As part of this Agreement, ROSEVILLE ELECTRIC UTILITY will remit funds to compensate participating dealerships in the greater Sacramento metro area for spiffs, and Contractor for associated administrative fees, for sales of EVs to customers residing inside ROSEVILLE ELECTRIC UTILITY's service territory. Funding is to support payment of up to 150 dealer incentive claims for the 8-month term beginning in year one of the contract and up to 200 dealer incentive claims in year two of the contract, with a contract end date of June 30, 2021. Unused claims from Year One may carry over to Year Two of the contract.

ROSEVILLE ELECTRIC UTILITY further requests that PIA provides ongoing training and support to the six (6) Roseville-based dealerships currently participating in the program. Additionally, ROSEVILLE ELECTRIC UTILITY requests regular reporting of key performance metrics as currently delivered under the regional program but with break downs specific to ROSEVILLE ELECTRIC UTILITY's service territory or within the geographic limits of the City of Roseville, as able.

3. **Services.** The services include the following general categories:
 - a. Ongoing delivery of dealer and sales staff training on topics associated with the EV ecosystem (e.g., government incentives and charging) as well as the unique aspects of the sales/promotion of plug-in electric vehicles to consumers.
 - b. Administration of an EV sales incentive program (funded by ROSEVILLE ELECTRIC UTILITY, completely administrated by Proposer) for dealerships and sales staff.
 - c. Gathering, analysis, and reporting to ROSEVILLE ELECTRIC UTILITY of EV sales attribution data related to the Dealer Engagement program.
 - d. Consultation with ROSEVILLE ELECTRIC UTILITY, in coordination with regional partner activities, on development of effective program offerings and general support of ROSEVILLE ELECTRIC UTILITY's EV promotion activities,

including helping to enlist Dealer Engagement program participating dealers to support ROSEVILLE ELECTRIC UTILITY EV outreach activities.

4. DETAILED DESCRIPTION OF SERVICES

- a. In coordination with the program's 2020 kick-off meeting, schedule and lead a kickoff meeting attended at a minimum by Contractor personnel, ROSEVILLE ELECTRIC UTILITY and other regional partner program staff at the beginning of 2020.
- b. As part of the Sacramento regional program review, present a written/electronic (detailed PowerPoint is acceptable) EV dealer engagement plan to ROSEVILLE ELECTRIC UTILITY at the 2020 kick off meeting. This plan and meeting content will consist of at a minimum, but not limited to:
 - i. An overall description of the services Contractor is providing under the contract with emphasis on delivery of the Dealer Engagement program.
 - ii. Listing of Roseville-based dealerships already participating in the program.
 - iii. Timeline for ongoing delivery of all program components throughout the year, including general scheduling and frequency of formal training sessions and access to licensed support tool(s).
 - iv. Description of any modifications to training content (including training curriculum) or program policy. Contractor will provide to selected dealer staff and management.
 - v. Description of Contractor's ongoing support systems, tools, and processes outside of formal training available to ROSEVILLE ELECTRIC UTILITY and Dealer Engagement program participant staff (dealers and sales staff) supporting knowledge acquisition, technical inquiries, and EV sales promotion in general.
 - vi. Description of how Contractor is coordinating or will coordinate participating dealers to support ROSEVILLE ELECTRIC UTILITY outreach activities.
 - vii. Lessons learned, recommendations and discussion on design and administration of the dealer/salesperson incentive for selling EVs.
 - viii. Anticipated benefits resulting from delivery of individual and aggregated program components with emphasis on, but not limited to, the anticipated increase in PEV sales as a result of the training and overall program.
 - ix. Recommendations and discussion on the types of data and analysis, and frequency and format of reporting, that Contractor is gathering and will continue gathering and deliver to ROSEVILLE ELECTRIC UTILITY attributing the impacts of individual and aggregated components of the program.
 - x. The above plan will serve as a general blueprint for the Dealer Engagement program.
- c. Contractor will develop customized content featuring ROSEVILLE ELECTRIC UTILITY's EV rates and programs and continue delivery of comprehensive EV specific training curriculum/content to enrolled local auto dealerships which sell EVs recruited by Contractor.

- i. Training is designed to educate dealer sales staff in all components of EV ownership relevant to consumers (maintenance, cost, incentives, charging, range issues, environmental implications, etc.) and how to knowledgeably, confidently, and valuably promote EVs as a viable and preferable automobile option.
 - ii. Training will include detailed education on ROSEVILLE ELECTRIC UTILITY's EV incentives, rates, and program elements, and must also educate dealer staff on how to maximize effective participation in public events such as ride & drives.
 - d. Contractor will collaborate with ROSEVILLE ELECTRIC UTILITY's marketing department in creating ROSEVILLE ELECTRIC UTILITY branded program materials as needed.
 - i. This will include reasonable consultation as requested on ROSEVILLE ELECTRIC UTILITY's existing materials and resources available to customers to ensure consistency between Dealer Engagement and ROSEVILLE ELECTRIC UTILITY program content, and currency/relevance of ROSEVILLE ELECTRIC UTILITY EV content in the marketplace.
 - ii. Generally, ROSEVILLE ELECTRIC UTILITY will provide ROSEVILLE ELECTRIC UTILITY branded printed materials for Contractor from its own print shop and at ROSEVILLE ELECTRIC UTILITY's cost if not unusual in work scope or cost.
 - e. In such instances where the six (6) participating Roseville-based dealers disenroll by choice or are disenrolled due to noncompliance or other issues at the determination of Contractor in consultation with ROSEVILLE ELECTRIC UTILITY, whether by cause or choice, Contractor will recruit local auto dealerships which sell EVs to participate in the Dealer Engagement program to maintain 5-6 Roseville dealers in the Program.
 - i. The final number, and the actual dealerships, will be agreed upon by ROSEVILLE ELECTRIC UTILITY, within the 6-dealership limit. Additional dealerships may be added at the request of ROSEVILLE ELECTRIC UTILITY at a rate equal to \$8,500 per dealership per year.
 - ii. Roseville-based dealerships currently enrolled in good standing include:
 - John L. Sullivan Chevrolet
 - Roseville Toyota
 - Roseville Kia
 - Future Ford of Roseville
 - Future Nissan of Roseville
 - Autonation Honda of Roseville
 - f. Contractor will maintain staff and systems availability, e.g. online tools and resources which support dealer staff and ROSEVILLE ELECTRIC UTILITY customers and staff, and act as EV subject matter expert to support ROSEVILLE ELECTRIC UTILITY and program participant staff with regard to technical inquiries, general sales support, various components of program administration, ROSEVILLE ELECTRIC UTILITY/Contractor program administration issues/questions, etc.

- g. Contractor will design and administrate all aspects of a dealer/sales staff incentive program. Contractor will be provided with \$45,000 in pass-through funds for payment of dealer incentive claims in Year One of the program, and assuming contract extensions into subsequent years, \$60,000 for Year Two until contract end to be used exclusively to pay said incentives. Any unused funds at the end of the contract term shall be returned to ROSEVILLE ELECTRIC UTILITY.
 - i. All administration, e.g. receiving sales data, processing payments to dealership/sales staff, and reporting to ROSEVILLE ELECTRIC UTILITY, in coordination with SMUD reporting.
 - ii. Contractor must make thorough accounting and reporting of incentive payments to ROSEVILLE ELECTRIC UTILITY, on a regular basis not greater than once per quarter.
- h. Contractor will inform ROSEVILLE ELECTRIC UTILITY of impacts of Dealer Engagement program, as well as improve ROSEVILLE ELECTRIC UTILITY's current and future EV program offerings, and deliver this reporting to ROSEVILLE ELECTRIC UTILITY.
 - i. This will include, but not be limited to, gathering, aggregating and otherwise processing as appropriate, data related to the Dealer Engagement program offering, and analyzing and reporting periodically to ROSEVILLE ELECTRIC UTILITY in a clear and usable format, not greater than once per quarter.
 - ii. This reporting will give emphasis to increased EV sales attributable to the Dealer Engagement program, as able, and other influences, as well as any ancillary impacts and benefits that occur as a result of the program.
- i. Contractor will deliver all of the above deliverables in a timely manner as agreed by ROSEVILLE ELECTRIC UTILITY, not greater than once per quarter.

5. **Contractor Compensation.** Contractor's compensation under this Agreement shall not exceed \$94,810.

- a. Included in the above amount is \$50,310 in professional and licensing fees for ongoing training, certification and support of enrolled dealerships and for turnkey recruitment, training and support of new dealerships not currently enrolled up to the six (6) dealership limit.
- b. An additional amount of up to \$34,000 in professional and licensing fees for recruitment, training, certification and support of up to four (4) new dealers beyond the six (6) dealership limit is also included in Contractor Compensation.
- c. Also included in Contractor Compensation is a \$10,500 fee for administration of up to a total of 350 dealer incentive claims equal to \$30 per claim processed.
- d. In addition to Contractor compensation, ROSEVILLE ELECTRIC UTILITY will remit pass-through funds totaling \$105,000 for payment of incentive claims to participating dealers (equal to 350 claim disbursements at \$300 each). These will be disbursed to Contractor as two lump sum payments in the amount of \$45,000 for Year One of the program ending June 30, 2020 for up to 150 claims, followed by \$60,000 for distribution by the Contractor to the participating dealers for Year Two of the program ending June 30, 2021 for up to 200 claims. Unused claims from Year One may carry over to Year Two of the contract. These funds are to be used

exclusively for the purpose of providing incentives to dealers and dealer sales staff as determined by ROSEVILLE ELECTRIC UTILITY and Contractor and not for Contractor compensation or any other purpose. Contractor will return all undistributed incentive funding to ROSEVILLE ELECTRIC UTILITY at the end of the contract.

- e. The below table summarizes the individual costs to execute this project.

Item	Units	Per Unit Cost	Total
Dealer Incentives (per EV sold)	350	\$300	\$105,000
Incentive Administration Fee	350	\$30	\$10,500
Annual Professional and License Fees for Ongoing Training and Support of up to six (6) enrolled Roseville Dealers - 1st year prorated for 8 months of participation	1.667	\$30,180	\$50,310
Annual Professional and License Fees for Recruitment, Training and Support of Additional Dealers	4	\$8,500	\$34,000
TOTAL (not to exceed cost):			\$199,810

6. **Maximum Contractor Compensation.** Contractor's compensation under this Agreement shall not exceed \$94,810. This includes a not to exceed amount of \$10,500 in fees for incentive administration equal to \$30 each for up to 350 dealer incentive claims of up to \$300 each.
7. **Payment Schedule.** Payment for services rendered shall be remitted to Contractor according to the below schedule.
 - a. Upon Contract Execution:
 - i. \$20,130 in professional and licensing fees
 - ii. A lump sum deposit equal to \$45,000 in pass-through funds for payment of dealer incentive claims to be held in a separate account managed by Contractor.
 - b. Upon Initiation of Year Two of the program July 1, 2020:
 - i. \$30,180 in professional and licensing fees
 - ii. A lump sum deposit equal to \$60,000 in pass-through funds to be held in a separate account managed by Contractor.
 - c. Fees for claims administration based on actual claims disbursed to be billed quarterly upon contract execution.



COUNCIL COMMUNICATION

CC #: 0552
File #: 0800-02

Title: Project Water Service and Facilities Repayment
Contact: Sean Bigley 916-774-5513 sbigley@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 8.2.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council approve the attached resolution providing City Manager Dominick Casey or Environmental Utilities Director Richard Plecker authorization to execute the attached proposed Repayment Contract provided under authority granted by Congress under the Water Infrastructure Improvements for the Nation (WIIN) Act, Section 4011.

BACKGROUND

Beginning in 2016, the City of Roseville, along with Placer County Water Agency (PCWA), Sacramento Municipal Utilities District (SMUD), and the Sacramento County Water Agency (SCWA), have been working with the U.S. Bureau of Reclamation (Reclamation) to renew each agency's 40 year Long-Term Water Service Contracts (LTWSC).

LTWSCs are the long-term contracts between Reclamation and water service contractors that set the quantity of water that a contractor may receive from Reclamation facilities, as well as the relevant terms under which the contract water is provided. The City of Roseville's primary source of surface water is from Folsom Reservoir, a federal facility that is part of the Central Valley Project (CVP), which is owned and operated by Reclamation.

The City of Roseville's last 40 year LTWSC was executed on September 9, 1967, and was in effect from January 1971 through December 2010. Since the 2010 expiration, the City of Roseville has maintained its Reclamation water supplies by renewing its contract on a short-term basis with 2-year Interim Renewal Contracts (IRCs).

On December 16, 2016, Congress passed the Water Infrastructure Improvements for the Nation (WIIN) Act, which provided a limited-time opportunity for CVP contractors like Roseville to pursue permanent contracts by converting their existing Water Service Contracts to Repayment Contracts.

Repayment Contracts are generally similar to traditional CVP Long-Term Water Service Contracts, but differ primarily in the term, which is indefinite for a Repayment Contract, instead of a

typical 40-year term for a Long-Term Water Service Contract. To convert to a Repayment Contract, interested CVP contractors must repay their outstanding construction obligation related to the federal facility they receive water from.

For Roseville to explore the option of obtaining a repayment contract instead of renewing its LTWSC, staff sent a letter of interest as required by Section 4011 of the WIIN Act to Reclamation on May 21, 2018. Reclamation confirmed receipt of Roseville's letter on June 5, 2018.

On August 8, 2018, Reclamation provided a second letter to the City of Roseville, as required by the WIIN Act, confirming that the City of Roseville does not have an outstanding construction obligation for Folsom Reservoir and has, in fact, overpaid, and that the City of Roseville is owed a refund of \$365,764.

In September 2018, the City Council authorized Sean Bigley, Assistant Environmental Utilities Director, to serve as the City's primary contract negotiator with Rich Plecker, Environmental Utilities Director, as back-up negotiator. Jennifer Buckman, Roseville Water Utility's outside counsel, also served as legal counsel with the Roseville negotiation team.

Soon after that, Reclamation began negotiations with interested CVP contractors and over the last 15 months through CVP-wide, American River Division, and contractor-specific negotiations, the parties have developed the attached proposed Repayment Contract for the City of Roseville's consideration.

The attached proposed Repayment Contract reflects standard terms and basic elements of our existing water service contract, such as:

- An annual CVP water supply for the City of Roseville of 32,000 acre-feet;
- Delivery of water supply through Folsom Reservoir to the City's Barton Road Water Treatment Plant;
- Terms that make Roseville's CVP water supply subject to shortage provisions under Reclamation's Municipal and Industrial Shortage Policy, during dry or drought conditions;
- Carrying forward of existing water reporting requirements and water scheduling; and
- Terms for payment for water delivered to the City of Roseville.

Given that the proposed Repayment Contract provides a more favorable contract term (indefinite versus 40 year) and that it provides the same quantity and access to CVP water from Folsom Reservoir, staff recommends that the City Council provide City Manager Dominick Casey or Environmental Utilities Director Richard Plecker authorization to execute the attached proposed Repayment Contract provided under authority granted by Congress under the Water Infrastructure Improvements for the Nation (WIIN) Act, Section 4011.

The attached proposed Repayment Contract reflects the outcome of the negotiations between the City of Roseville's negotiation team and Reclamation. Notably, the key provisions of the repayment contract are the same as for the City's existing contract, because the WIIN Act directed Reclamation to convert the contracts without changing the substantive terms. The negotiations covered topics such as addressing the removal of Reclamation Reform Act restrictions upon completion of the conversion to a repayment contract, and updates to the method of payment, the equal employment opportunity, and other language in the standard articles

that Reclamation imposes in every water supply contract.

The attached proposed resolution recognizes that non-substantive corrections may occur from the time City Council takes action and the presentation of the proposed Repayment Contract for execution by the City of Roseville. The attached proposed resolution allows for execution of the draft Repayment Contract if, in the opinion of the City Attorney, any subsequent changes did not change the substantive terms of the contract, such as changes of a technical or clerical nature.

FISCAL IMPACT

Execution of the attached proposed Repayment Contract will allow the City of Roseville indefinite access to its CVP water supply from Folsom Reservoir. Funding for water purchases is currently budgeted in FY2019-20 in the Water Operations Fund which receives revenue through water utility service provided to Roseville customers. There are no additional costs related to execution of the attached proposed Repayment Contract. Execution of the Repayment Contract could result in future cost savings in that the City would not have to incur the environmental review and other expenses associated with future renewals of its Long-Term Water Service Contract.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) only applies to projects which have the potential to cause a significant effect on the environment. CEQA defines "project" to include only those activities that involve a direct or reasonably foreseeable indirect physical impact on the environment. Pub. Res. Code § 21065. An activity that does not satisfy this threshold criterion is not subject to CEQA and the agency can properly make a finding that the activity is exempt from CEQA. CEQA Guidelines § 15060(c). Organizational and financial activities do not constitute a project subject to CEQA review absent evidence the activities will trigger a change in the existing physical environment. Furthermore, where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. (CEQA Guidelines §15061(b)(3)). The proposed execution of the Repayment Contract for water service with the U.S. Bureau of Reclamation meets the above criteria and is not subject to CEQA. The proposed action is the conversion of contracts from long-term water service contracts to permanent contracts. No changes in the operations of the project or the delivery of water will be triggered by the proposed action. This is merely a legal and financial transaction that will not cause any physical impact on the environment. A Notice of Exemption has been prepared to that effect, and no additional environmental review is required.

Respectfully Submitted,

Sean Bigley, Assistant Director Environmental Utilities

Richard D. Plecker, Environmental Utilities Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution No. 20-007

City of Roseville WIIN Repayment Contract

Exhibit A

Exhibit B

Exhibit C

RESOLUTION NO. 20-007

APPROVING A CONTRACT BETWEEN THE UNITED STATES AND
THE CITY OF ROSEVILLE PROVIDING FOR PROJECT WATER SERVICE
AND FACILITIES REPAYMENT AND AUTHORIZING THE CITY MANAGER OR
ENVIRONMENTAL UTILITIES DIRECTOR TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, the “Contract Between the United States and the City of Roseville Providing for Project Water Service and Facilities Repayment” (hereafter, the “Repayment Contract”) has been reviewed by the City Council; and

WHEREAS, the City's conversion from a water service contract to a Repayment Contract does not increase the amount of water the City receives, nor does it change any water project operations or deliveries. This is merely a legal and financial transaction that will not cause any physical impact on the environment. Consequently, approval of this Repayment Contract does not trigger environmental review under the California Environmental Quality Act;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said Repayment Contract is hereby approved and that the City Manager or Environmental Utilities Director is authorized to execute it on behalf of the City of Roseville; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Council of the City of Roseville that non-substantive corrections may occur after the time City Council takes action on this item and before presentation of the proposed Repayment Contract for execution by the United States and that, if in the opinion of the City Attorney, any subsequent changes did not change substantive terms of the contract, such as changes of a technical or clerical nature, the City Attorney may make and approve such edits without further City Council action required.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

M&I Only

Contract No.
14-06-200-3474A-IR1-P

CCAO 11-15-2019
CCAO 11-20-2019
CCAO 12-03-2019
CCAO 12-11-2019
CCAO 12-16-2019

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
American River Division, Central Valley Project, California

CONTRACT BETWEEN THE UNITED STATES
AND
THE CITY OF ROSEVILLE
PROVIDING FOR PROJECT WATER SERVICE
AND FACILITITES REPAYMENT

Table of Contents

<u>Article No.</u>	<u>Title</u>	<u>Page No.</u>
	Preamble	1
	Explanatory Recitals	1
1	Definitions.....	7
2	Term of Contract.....	11
3	Water to be Made Available and Delivered to the Contractor.....	12
4	Time for Delivery of Water	16
5	Point of Diversion and Responsibility for Distribution of Water	17
6	Measurement of Water Within the Service Area.....	18
7	Rates, Method of Payment for Water and Accelerated Repayment of Facilities ..	20
8	Non-Interest Bearing Operation and Maintenance Deficits.....	27
9	Sales, Transfers, or Exchanges of Water	27
10	Application of Payments and Adjustments.....	29
11	Temporary Reductions--Return Flows	30
12	Constraints on the Availability of Water	31
13	Unavoidable Groundwater Percolation.....	32
14	Rules, Regulations and Determinations.....	32
15	Protection of Water and Air Quality	32
16	Water Acquired by the Contractor Other Than From the United States.....	32

Table of Contents - continued

<u>Article No.</u>	<u>Title</u>	<u>Page No.</u>
17	Opinions and Determinations	34
18	Coordination and Cooperation.....	35
19	Charges for Delinquent Payments	37
20	Equal Employment Opportunity	37
21	General Obligation--Benefits Conditioned Upon Payment	39
22	Compliance With Civil Rights Laws and Regulations	39
23	Privacy Act Compliance	40
24	Contractor to Pay Certain Miscellaneous Costs.....	10
25	Water Conservation	40
26	Existing or Acquired Water or Water Rights.....	42
27	Operation and Maintenance by the Operating Non-Federal Entity	42
28	Contingent on Appropriation or Allotment of Funds	42
29	Books, Records, and Reports	42
30	Assignment Limited--Successors and Assigns Obligated	43
31	Severability	43
32	Resolution of Disputes	44
33	Officials Not to Benefit.....	44
34	Changes in Contractor's Service Area	44
35	Federal Laws	45
36	Notices	45
37	Certification of Nonsegregated Facilities	46
38	Medium for Transmitting Payment.....	46
39	Contract Drafting Considerations	46
40	Confirmation of Contract.....	46
	Signature Page	47
	Exhibit A – Map of Contractor’s Service Area	
	Exhibit B – Rates and Charges	
	Exhibit C - Existing Capital Obligation	

1 UNITED STATES
2 DEPARTMENT OF THE INTERIOR
3 BUREAU OF RECLAMATION
4 American River Division, Central Valley Project, California

5 CONTRACT BETWEEN THE UNITED STATES
6 AND
7 THE CITY OF ROSEVILLE
8 PROVIDING FOR PROJECT WATER SERVICE
9 AND FACILITIES REPAYMENT

10 THIS CONTRACT, is made this ____ day of _____, 2020, in
11 pursuance generally of the Act of June 17, 1902 (32 Stat. 388), and acts amendatory or
12 supplementary thereto, including, but not limited to, the Acts of August 26, 1937 (50 Stat. 844),
13 as amended and supplemented, August 4, 1939 (53 Stat. 1187), as amended and supplemented,
14 June 21, 1963 (77 Stat. 68), October 12, 1982 (96 Stat. 1263), October 27, 1986 (100 Stat. 3050),
15 as amended, Title XXXIV of the Act of October 30, 1992 (106 Stat. 4706), and the Water
16 Infrastructure Improvements for the Nation Act (Public Law 114-322, 130 Stat. 1628), Section
17 4011 (a-d) and (f) ("WIIN Act"), all collectively hereinafter referred to as Federal Reclamation
18 law, between the UNITED STATES OF AMERICA, hereinafter referred to as the United States,
19 represented by the officer executing this Contract, hereinafter referred to as the Contracting
20 Officer, and the CITY OF ROSEVILLE, hereinafter referred to as the Contractor, a public
21 agency of the State of California, duly organized, existing, and acting pursuant to the laws
22 thereof,

23 WITNESSETH, That:

24 EXPLANATORY RECITALS

25 [1st] WHEREAS, the United States has constructed and is operating the Central Valley
26 Project (Project), California, for diversion, storage, carriage, distribution and beneficial use, for

flood control, irrigation, municipal, domestic, industrial, fish and wildlife mitigation, protection and restoration, generation and distribution of electric energy, salinity control, navigation and other beneficial uses, of waters of the Sacramento River, the American River, the Trinity River, and the San Joaquin River and their tributaries; and

[2nd] WHEREAS, the United States constructed Folsom Dam and Reservoir, hereinafter collectively referred to as the American River Division, which will be used in part for the furnishing of water to the Contractor pursuant to the terms of this Contract; and

[3rd] WHEREAS, the rights to Project Water were acquired by the United States pursuant to California law for operation of the Project; and

[4th] WHEREAS, the Contractor and the United States entered into Contract No. 14-06-200-3474A, dated September 9, 1967, which contract was amended on November 30, 1976 , which established terms for the annual delivery of up to 32,000 af to the Contractor of Project Water from the American River Division from January 1, 1971, through December 31, 2010; and

[5th] WHEREAS, the United States and the Contractor entered into Contract Number 14-06-200-3474A-IR1, and successive renewals of 14-06-200-3474A-IR1, hereinafter referred to as the Existing Contract, which established terms for the delivery of Project Water to the Contractor from the American River Division, in effect on the date the WIIN Act was enacted, and as may have been extended; and

[6th] WHEREAS, on December 16, 2016, the 114th Congress of the United States of America enacted the WIIN Act; and

[7th] WHEREAS, WIIN Act, Section 4011(a)(1) provides that “upon request of the contractor, the Secretary of the Interior shall convert any water service contract in effect on the

date of enactment of this subtitle and between the United States and a water users' association [Contractor] to allow for prepayment of the repayment contract pursuant to paragraph (2) under mutually agreeable terms and conditions.”; and

[8th] WHEREAS, WIIN Act, Section 4011(a)(1) further provides that “the manner of conversion under this paragraph shall be as follows: (A) Water service contracts that were entered into under section (e) of the Act of August 4, 1939 (53 Stat. 1196), to be converted under this section shall be converted to repayment contracts under section 9(d) of that Act (53 Stat. 1195)”; and “(B) Water service contracts that were entered under subsection (c)(2) of section 9 of the Act of August 4, 1939 (53 Stat. 1194), to be converted under this section shall be converted to a contract under subsection (c)(1) of section 9 of that Act (53 Stat. 1195).”; and

[9th] WHEREAS, WIIN Act, Section 4011(a)(4)(C) further provides all contracts entered into pursuant to WIIN Act, Section 4011(a)(1), (2), and (3) shall “not modify other water service, repayment, exchange and transfer contractual rights between the water users' association [Contractor], and the Bureau of Reclamation, or any rights, obligations, or relationships of the water users' association [Contractor] and their landowners as provided under State law.”; and

[10th] WHEREAS, WIIN Act, Section 4011(d)(3) and (4) provides that “implementation of the provisions of this subtitle shall not alter...(3) the priority of a water service or repayment contractor to receive water; or (4) except as expressly provided in this section, any obligations under the reclamation law, including the continuation of Restoration Fund charges pursuant to section 3407(d) (Public Law 102-575), of the water service and repayment contractors making prepayments pursuant to this section.”; and

[11th] WHEREAS, upon the request of the Contractor, the WIIN Act directs the Secretary to convert municipal and industrial (M&I) water service contracts into repayment

contracts, amend existing repayment contracts, and allow contractors to prepay their construction cost obligations pursuant to applicable Federal Reclamation law; and

[12th] WHEREAS, the Contractor requested that its Existing Contract be converted under the WIIN Act, and the United States and the Contractor have agreed to convert the Existing Contract into this repayment contract, consistent with the Federal Reclamation law; and

[13th] WHEREAS, consistent with the WIIN Act, in entering into this Contract, the parties do not intend to change or delete any terms or provisions of the Existing Contract except as expressly set forth in this Contract; and

[14th] WHEREAS, the United States has determined that the Contractor has fulfilled all of its obligations under the Existing Contract including the installation of facilities necessary to provide water to the Contractor at a rate of 150 cubic feet per second under Article 5(d) of the Existing Contract; and

[15th] WHEREAS, the Contractor has demonstrated to the satisfaction of the Contracting Officer that the Contractor has utilized the Project Water supplies available to it for reasonable and beneficial use and/or has demonstrated projected future demand for water use such that the Contractor has the capability and expects to utilize fully for reasonable and beneficial use the quantity of Project Water to be made available to it pursuant to this Contract; and

[16th] WHEREAS, water obtained from the Project has been relied upon by urban areas within California for more than 50 years, and is considered by the Contractor as an essential portion of its water supply; and

[17th] WHEREAS, the economies of regions within the Project, including the Contractor's, depend upon the continued availability of water, including water service from the Project; and

[17.1] WHEREAS, in the California Bay-Delta Authority (CALFED) Programmatic Record of Decision, dated August 28, 2000, the United States and the State of California adopted a general target of continuously improving Delta water quality for all uses. The CALFED Agencies' target for providing safe, reliable, and affordable drinking water in a cost-effective way, is to achieve either: "(a) average concentrations at Clifton Court Forebay and other southern and central Delta drinking water intakes of 50 ug/L bromide and 3.0 mg/L total organic carbon, or (b) an equivalent level of public health protection using a cost-effective combination of alternative source waters, source control and treatment technologies;" and

[18th] WHEREAS, the Secretary of the Interior (Secretary) intends through coordination, cooperation, and partnerships to pursue measures to improve water supply, water quality, and reliability of the Project for all Project purposes; and

[18.1] WHEREAS, the Contractor and the water users in its Service Area have improved and will continue to improve water use efficiency through water conservation, water reclamation, and other Best Management Practices; however, implementing these measures have reduced and continue to reduce the ability of the Contractor and the water users in its Service Area to withstand a Condition of Shortage; and

[19th] WHEREAS, the mutual goals of the United States and the Contractor include: to provide for reliable Project Water supplies; to control costs of those supplies; to achieve repayment of the Project as required by law; to guard reasonably against Project Water shortages; to achieve a reasonable balance among competing demands for use of Project Water; and to comply with all applicable environmental statutes, all consistent with the legal obligations of the United States relative to the Project; and

[20th] WHEREAS, the parties intend by this Contract to develop a more cooperative relationship in order to achieve their mutual goals; and

[20.1] WHEREAS, the Contractor is a signatory to the Water Forum Agreement, dated April 14, 2000, which has the co-equal objectives to (1) provide a reliable and safe water supply for the Sacramento region's economic health and planned development through the year 2030, and (2) preserve the fishery, wildlife, recreational and aesthetic values of the lower American River; and

[20.2] WHEREAS, the Contracting Officer is in support of the co-equal objectives of the Water Forum Agreement and intends to work cooperatively with the Contractor to investigate actions that they could take to implement the objectives of the Water Forum Agreement, which, if agreed to, would be the subject of a separate agreement between them; and

[20.3] WHEREAS, the Contractor has utilized or may utilize transfers, contract assignments, rescheduling and conveyance of non-project water under this Contract as tools to minimize the impacts of Conditions of Shortage and to maximize the beneficial use of Project Water; and

[20.4] WHEREAS, the parties desire and intend that this Contract not provide a disincentive to the Contractor in continuing to carry out the beneficial activities set out immediately above, and

[21st] WHEREAS, the United States and the Contractor agree that this Contract complies with WIIN Act, Section 4011.

NOW, THEREFORE, in consideration of the mutual and dependent covenants herein contained, it is hereby mutually agreed by the parties hereto as follows:

DEFINITIONS

1. When used herein unless otherwise distinctly expressed, or manifestly incompatible with the intent of the parties as expressed in this Contract, the term:

(a) “Calendar Year” shall mean the period January 1 through December 31, both dates inclusive;

(b) “Charges” shall mean the payments required by Federal Reclamation law in addition to the Rates specified in this Contract as determined annually by the Contracting Officer pursuant to this Contract;

(c) “Condition of Shortage” shall mean a condition respecting the Project during any Year such that the Contracting Officer is unable to deliver sufficient water to meet the Contract Total;

(d) “Contracting Officer” shall mean the Secretary’s duly authorized representative acting pursuant to this Contract or applicable Federal Reclamation law or regulation;

(e) “Contract Total” shall mean the maximum amount of water to which the Contractor is entitled under subdivision (a) of Article 3 of this Contract;

(f) “Contractor's Service Area” shall mean the area to which the Contractor is permitted to provide Project Water under this Contract as described in Exhibit “A” attached hereto, which may be modified from time to time in accordance with Article 34 of this Contract without amendment of this Contract;

(g) “CVPIA” shall mean the Central Valley Project Improvement Act, Title XXXIV of the Act of October 30, 1992 (106 Stat. 4706);

(h-i) Omitted;

(j) “Full Cost Rate” shall mean an annual rate as determined by the Contracting Officer that shall amortize the expenditures for construction properly allocable to the Project Irrigation or municipal and industrial (M&I) functions, as appropriate, of facilities in service including all operation and maintenance (O&M) deficits funded, less payments, over such periods as may be required under Federal Reclamation law or applicable contract provisions. Interest will accrue on both the construction expenditures and funded O&M deficits from October 12, 1982, on costs outstanding at that date, or from the date incurred in the case of costs arising subsequent to October 12, 1982, and shall be calculated in accordance with subsections 202(3)(B) and (3)(C) of the Reclamation Reform Act of 1982 (RRA). The Full-Cost Rate includes actual operation, maintenance, and replacement costs consistent with Section 426.2 of the Rules and Regulations for the RRA;

(k-l) Omitted;

(m) “Irrigation Water” shall mean the use of Project Water to irrigate land primarily for the production of commercial agricultural crops or livestock, and domestic and other uses that are incidental thereto;

(n) Omitted;

(o) “Municipal and Industrial Water” (“M&I Water”) shall mean the use of Project Water for municipal, industrial, and miscellaneous other purposes not falling under the definition of Irrigation Water or within another category of water use under an applicable Federal authority.

Water uses established before [effective date of Contract] and known to the Contracting Officer and the Contractor are deemed to be authorized uses of M&I Water;

(p) “M&I Full Cost Water Rate” shall mean the Full Cost Rate applicable to the delivery of M&I Water;

(q) “Operation and Maintenance” or “O&M” shall mean normal and reasonable care, control, operation, repair, replacement (other than capital replacement), and maintenance of Project facilities;

(r) Omitted;

(s) “Project” shall mean the Central Valley Project owned by the United States and managed by the Department of the Interior, Bureau of Reclamation;

(t) “Project Contractors” shall mean all parties who have contracts for water service for Project Water from the Project with the United States pursuant to Federal Reclamation law;

(u) “Project Water” shall mean all water that is developed, diverted, stored, or delivered by the Secretary in accordance with the statutes authorizing the Project and in accordance with the terms and conditions of water rights acquired pursuant to California law;

(v) “Rates” shall mean the payments determined annually by the Contracting Officer in accordance with the then-current applicable water ratesetting policies for the Project, as described in subdivision (a) of Article 7 of this Contract;

(w) “Recent Historic Average” shall mean the most recent five year average of the final forecast of Water Made Available to the Contractor pursuant to this Contract or its preceding contract(s).

(x) “Secretary” shall mean the Secretary of the Interior, a duly appointed successor, or an authorized representative acting pursuant to any authority of the Secretary and through any agency of the Department of the Interior;

(y) Omitted

(z) “Water Delivered” or “Delivered Water” shall mean Project Water diverted for use by the Contractor at the point(s) of delivery approved by the Contracting Officer;

(aa) “Water Made Available” shall mean the estimated amount of Project Water that can be delivered to the Contractor for the upcoming Year as declared by the Contracting Officer, pursuant to subdivision (a) of Article 4 of this Contract;

(bb) “Water Scheduled” shall mean Project Water made available to the Contractor for which times and quantities for delivery have been established by the Contractor and Contracting Officer, pursuant to subdivision (b) of Article 4 of this Contract;

(cc) “Year” shall mean the period from and including March 1 of each Calendar Year through the last day of February of the following Calendar Year;

(dd) “Additional Capital Obligation” shall mean construction costs or other capitalized costs incurred after [effective date of Contract] or not reflected in the Existing Capital Obligation as defined herein and in accordance with WIIN Act, Section 4011, subsection (a)(3)(B);

(ee) “Existing Capital Obligation” shall mean the remaining amount of construction costs or other capitalized costs allocable to the Contractor as described in Section 4011, subsection (a)(3)(A) of the WIIN Act, and as identified in the Central Valley Project Irrigation Water Rates and/or Municipal and Industrial Water Rates, respectively, dated Month/Day/Year [specify ratebook year for all contractors.], as adjusted to reflect payments not reflected in such schedule. The Contracting Officer has computed the Existing Capital Obligation and such amount is set forth in Exhibit C, which is incorporated herein by reference; and

(ff) “Repayment Obligation” shall mean the amount due and payable to the United States, pursuant to Section 4011(a)(3)(A) of the WIIN Act.

TERM OF CONTRACT

2. (a) This Contract shall be effective [effective date] and shall continue so long as the Contractor pays applicable Rates and Charges under this Contract, consistent with Section 9(d) or 9(c)(1) of the Act of August 4, 1939 (53 Stat. 1195) as applicable, and applicable law;

(1) Provided, That the Contracting Officer shall not seek to terminate this Contract for failure to fully or timely pay applicable Charges by the Contractor, unless the Contracting Officer has first provided at least sixty (60) calendar days written notice to the Contractor of such failure to pay and Contractor has failed to cure such failure to pay, or to diligently commence and maintain full curative payments satisfactory to the Contracting Officer within the sixty (60) calendar days’ notice period;

(2) Provided further, That the Contracting Officer shall not seek to suspend making water available or declaring Water Made Available pursuant to this Contract for non-compliance by the Contractor with the terms of this Contract or Federal law, unless the Contracting Officer has first provided at least thirty (30) calendar days written notice to the Contractor and the Contractor has failed to cure such non-compliance, or to diligently commence curative actions satisfactory to the Contracting Officer for a non-compliance that cannot be fully cured within the thirty (30) calendar days’ notice period. If the Contracting Officer has suspended making water available pursuant to this paragraph, upon cure of such noncompliance satisfactory to the Contracting Officer, the Contracting Officer shall resume making water available and declaring Water Made Available pursuant to this Contract;

(3) Provided further, That this Contract may be terminated at any time by mutual consent of the parties hereto.

(b) Upon complete payment of the Repayment Obligation by the Contractor, and notwithstanding any Additional Capital Obligation that may later be established, the acreage limitations, reporting, and the Full Cost pricing provisions of the Reclamation Reform Act of 1982 shall no longer be applicable to the Contractor pursuant to this Contract.

(c) Omitted.

(d) Notwithstanding any provision of this Contract, the Contractor reserves and shall have all rights and benefits, under the Act of June 21, 1963 (77 Stat. 68), to the extent allowed by law.

WATER TO BE MADE AVAILABLE AND DELIVERED TO THE CONTRACTOR

3. (a) During each Year, consistent with all applicable State water rights, permits, and licenses, Federal law, and subject to the provisions set forth in Articles 11 and 12 of this Contract, the Contracting Officer shall make available for delivery to the Contractor up to 32,000 acre-feet of Project Water for M&I purposes. Water Delivered to the Contractor in accordance with this subdivision shall be scheduled and paid for pursuant to the provisions of Articles 4 and 7 of this Contract.

(b) Because the capacity of the Project to deliver Project Water has been constrained in recent years and may be constrained in the future due to many factors including hydrologic conditions and implementation of Federal and State laws, the likelihood of the Contractor actually receiving the amount of Project Water set out in subdivision (a) of this Article in any given Year is uncertain. The Contracting Officer's modeling referenced in the programmatic environmental impact statement required by Section 3409 of the CVPIA,

projected that the Contract Total set forth in this Contract will not be available to the Contractor in many years. During the most recent five years, the Recent Historic Average of Water Made Available to the Contractor was 30,400 acre feet. Nothing in subdivision (b) of this Article shall affect the rights and obligations of the parties under any provision of this Contract.

(c) The Contractor shall utilize the Project Water in accordance with all applicable legal requirements.

(d) The Contractor shall make reasonable and beneficial use of all water furnished pursuant to this Contract. Groundwater recharge programs (direct, indirect, or in lieu), ground-water banking programs, surface water storage programs, and other similar programs utilizing Project Water or other water furnished pursuant to this Contract conducted within the Contractor's Service Area which are consistent with applicable State law and result in use consistent with Federal Reclamation law will be allowed; Provided, That any direct recharge program(s) is (are) described in the Contractor's water conservation plan submitted pursuant to Article 25 of this Contract; Provided, further, That such water conservation plan demonstrates sufficient lawful uses exist in the Contractor's Service Area so that using a long-term average, the quantity of Delivered Water is demonstrated to be reasonable for such uses and in compliance with Federal Reclamation law. Ground-water recharge programs, groundwater banking programs, surface water storage programs, and other similar programs utilizing Project Water or other water furnished pursuant to this Contract conducted outside the Contractor's Service Area may be permitted upon written approval of the Contracting Officer, which approval will be based upon environmental documentation, Project Water rights, and Project operational concerns. The Contracting Officer will address such concerns in regulations, policies, or guidelines.

(e) The Contractor shall comply with requirements applicable to the Contractor in biological opinion(s) prepared as a result of a consultation regarding the execution of this Contract undertaken pursuant to Section 7 of the Endangered Species Act of 1973 (ESA), as amended, that are within the Contractor's legal authority to implement. The Existing Contract, which evidences in excess of 30 years of diversions for M&I purposes of the quantities of water provided in subdivision (a) of Article 3 of this Contract, will be considered in developing an appropriate baseline for the biological assessment prepared pursuant to the ESA, and any other needed environmental review. Nothing herein shall be construed to prevent the Contractor from challenging or seeking judicial relief in a court of competent jurisdiction with respect to any biological opinion or other environmental documentation referred to in this Article.

(f) Following the declaration of Water Made Available under Article 4 of this Contract, the Contracting Officer will make a determination whether Project Water, or other water available to the Project, can be made available to the Contractor in addition to the Contract Total under Article 3 of this Contract during the Year without adversely impacting other Project Contractors. At the request of the Contractor, the Contracting Officer will consult with the Contractor prior to making such a determination. If the Contracting Officer determines that Project Water, or other water available to the Project, can be made available to the Contractor, the Contracting Officer will announce the availability of such water and shall so notify the Contractor as soon as practical. The Contracting Officer will thereafter meet with the Contractor and other Project Contractors capable of taking such water to determine the most equitable and efficient allocation of such water. If the Contractor requests the delivery of any quantity of such water, the Contracting Officer shall make such water available to the Contractor in accordance with applicable statutes, regulations, guidelines, and policies.

(g) The Contractor may request permission to reschedule for use during the subsequent Year some or all of the Water Made Available to the Contractor during the current Year, referred to as “carryover.” The Contractor may request permission to use during the current Year a quantity of Project Water which may be made available by the United States to the Contractor during the subsequent Year, referred to as “preuse.” The Contracting Officer’s written approval may permit such uses in accordance with applicable statutes, regulations, guidelines, and policies.

(h) The Contractor’s right pursuant to Federal Reclamation law and applicable State law to the reasonable and beneficial use of Water Delivered pursuant to this Contract shall not be disturbed, and this Contract shall continue so long as the Contractor pays applicable Rates and Charges under this Contract consistent with Section 9(d) or 9(c)(1) of the Act of August 4, 1939 (53 Stat. 1195) as applicable, and applicable law. Nothing in the preceding sentence shall affect the Contracting Officer’s ability to impose shortages under Article 11 or subdivision (b) of Article 12 of this Contract.

(i) Project Water furnished to the Contractor pursuant to this Contract may be delivered for purposes other than those described in subdivision (o) of Article 1 of this Contract upon written approval by the Contracting Officer in accordance with the terms and conditions of such approval.

(j) The Contracting Officer shall make reasonable efforts to protect the water rights necessary for the Project and to provide the water available under this Contract. The Contracting Officer shall not object to participation by the Contractor, in the capacity and to the extent permitted by law, in administrative proceedings related to the Project Water rights; Provided, That the Contracting Officer retains the right to object to the substance of the

Contractor's position in such a proceeding; Provided further, That in such proceedings the Contracting Officer shall recognize the Contractor has a legal right under the terms of this Contract to use Project Water.

TIME FOR DELIVERY OF WATER

4. (a) On or about February 20 of each Calendar Year, the Contracting Officer shall announce the Contracting Officer's expected declaration of the Water Made Available. Such declaration will be expressed in terms of both Water Made Available and the Recent Historic Average and will be updated monthly, and more frequently if necessary, based on then-current operational and hydrologic conditions and a new declaration with changes, if any, to the Water Made Available will be made. The Contracting Officer shall provide forecasts of Project operations and the basis of the estimate, with relevant supporting information, upon the written request of the Contractor. Concurrently with the declaration of the Water Made Available, the Contracting Officer shall provide the Contractor with the updated Recent Historic Average.

(b) On or before each March 1 and at such other times as necessary, the Contractor shall submit to the Contracting Officer a written schedule, satisfactory to the Contracting Officer, showing the monthly quantities of Project Water to be delivered by the United States to the Contractor pursuant to this Contract for the Year commencing on such March 1. The Contracting Officer shall use all reasonable means to deliver Project Water according to the approved schedule for the Year commencing on such March 1.

(c) The Contractor shall not schedule Project Water in excess of the quantity of Project Water the Contractor intends to put to reasonable and beneficial use within the

Contractor's Service Area or to sell, transfer, or exchange pursuant to Article 9 of this Contract during any Year.

(d) Subject to the conditions set forth in subdivision (a) of Article 3 of this Contract, the United States shall deliver Project Water to the Contractor in accordance with the initial schedule submitted by the Contractor pursuant to subdivision (b) of this Article, or any written revision(s), satisfactory to the Contracting Officer, thereto submitted within a reasonable time prior to the date(s) on which the requested change(s) is/are to be implemented.

POINT OF DIVERSION AND RESPONSIBILITY FOR DISTRIBUTION OF WATER

5. (a) Project Water scheduled pursuant to subdivision (b) of Article 4 of this Contract shall be delivered to the Contractor at the outlet from the 84-inch pipeline leading from Folsom pumping plant to the Hinkle Wye and any additional point or points of delivery either on Project facilities or another location or locations mutually agreed to in writing by the Contracting Officer and the Contractor.

(b) The Contracting Officer shall make all reasonable efforts to maintain sufficient flows and levels of water in Project Facilities to deliver Project Water to the Contractor at the point or points of delivery established pursuant to subdivision (a) of this Article.

(c) The Contractor shall not deliver Project Water to land outside the Contractor's Service Area unless approved in advance by the Contracting Officer.

(d) All Water Delivered to the Contractor pursuant to this Contract shall be measured and recorded with equipment furnished, installed, operated, and maintained by the United States, or other appropriate entity as designated by the Contracting Officer (hereafter "other appropriate entity") at the point or points of delivery established pursuant to subdivision (a) of this Article. Upon the request of either party to this Contract, the Contracting

Officer shall investigate, or cause to be investigated, the accuracy of such measurements and shall take any necessary steps to adjust any errors appearing therein. For any period of time when accurate measurements have not been made, the Contracting Officer shall consult with the Contractor prior to making a final determination of the quantity delivered for that period of time.

(e) The Contracting Officer shall not be responsible for the control, carriage, handling, use, disposal, or distribution of Water Delivered to the Contractor pursuant to this Contract beyond the delivery points specified in subdivision (a) of this Article. The Contractor shall indemnify the United States, its officers, employees, agents, and assigns on account of damage or claim of damage of any nature whatsoever for which there is legal responsibility, including property damage, personal injury, or death arising out of or connected with the control, carriage, handling, use, disposal, or distribution of such Water Delivered beyond such delivery points, except for any damage or claim arising out of: (i) acts or omissions of the Contracting Officer or any of its officers, employees, agents, or assigns with the intent of creating the situation resulting in any damage or claim; (ii) willful misconduct of the Contracting Officer or any of its officers, employees, agents, or assigns; (iii) negligence of the Contracting Officer or any of its officers, employees, agents, or assigns; or (iv) damage or claims resulting from a malfunction of facilities owned and/or operated by the United States.

MEASUREMENT OF WATER WITHIN THE SERVICE AREA

6. (a) The Contractor shall ensure that, unless the Contractor establishes an alternative measurement program satisfactory to the Contracting Officer, all surface water delivered for M&I purposes is measured at each M&I service connection. The water measuring devices or water measuring methods of comparable effectiveness must be acceptable to the Contracting Officer. The Contractor shall be responsible for installing, operating, and

maintaining and repairing all such measuring devices and implementing all such water measuring methods at no cost to the United States. The Contractor shall use the information obtained from such water measuring devices or water measuring methods to ensure its proper management of the water, to bill water users for water delivered by the Contractor; and, if applicable, to record water delivered for M&I purposes by customer class as defined in the Contractor's water conservation plan provided for in Article 25 of this Contract. Nothing herein contained, however, shall preclude the Contractor from establishing and collecting any charges, assessments, or other revenues authorized by California law. The Contractor shall include a summary of all its annual surface water deliveries in the annual report described in subdivision (c) of Article 25.

(b) To the extent the information has not otherwise been provided, upon execution of this Contract, the Contractor shall provide to the Contracting Officer a written report describing the measurement devices or water measuring methods being used or to be used to implement subdivision (a) of this Article and identifying the M&I service connections or alternative measurement programs approved by the Contracting Officer, at which such measurement devices or water measuring methods are being used, and, if applicable, identifying the locations at which such devices and/or methods are not yet being used including a time schedule for implementation at such locations. The Contracting Officer shall advise the Contractor in writing within 60 days as to the adequacy and necessary modifications, if any, of the measuring devices or water measuring methods identified in the Contractor's report and if the Contracting Officer does not respond in such time, they shall be deemed adequate. If the Contracting Officer notifies the Contractor that the measuring devices or methods are inadequate, the parties shall within 60 days following the Contracting Officer's response,

commence to negotiate in good faith how, and the earliest practicable date by which, the Contractor shall modify said measuring devices and/or measuring methods as required by the Contracting Officer to ensure compliance with subdivision (a) of this Article.

(c) All new surface water delivery systems installed within the Contractor's Service Area after the effective date of this Contract shall also comply with the measurement provisions described in subdivision (a) of this Article.

(d) The Contractor shall inform the Contracting Officer and the State of California in writing by April 30 of each Year of the monthly volume of surface water delivered within the Contractor's Service Area during the previous Year.

(e) The Contractor shall inform the Contracting Officer on or before the 20th calendar day of each month of the quantity of M&I Water taken during the preceding month.

RATES, METHOD OF PAYMENT FOR WATER
AND ACCELERATED REPAYMENT OF FACILITIES

7. (a) Notwithstanding the Contractor's full prepayment of the Repayment Obligation pursuant to Section 4011, subsection (a)(3)(A) of the WIIN Act, as set forth in Exhibit C, and any payments required pursuant to Section 4011, subsection (b) of the WIIN Act, to reflect the adjustment for the final cost allocation as described in this Article, subsection (b), the Contractor's Project construction and other cost obligations shall be determined in accordance with: (i) the Secretary's ratesetting policy for Irrigation Water adopted in 1988 and the Secretary's then-existing ratesetting policy for M&I Water, consistent with the WIIN Act, and such ratesetting policies shall be amended, modified, or superseded only through a public notice and comment procedure; (ii) applicable Federal Reclamation law and associated rules and regulations, or policies; and (iii) other applicable provisions of this Contract. Payments shall be made by cash transaction, electronic funds transfer, or any other mechanism as may be agreed to

in writing by the Contractor and the Contracting Officer. The Rates and Charges applicable to the Contractor upon execution of this Contract are set forth in Exhibit “B,” as may be revised annually.

(1) The Contractor shall pay the United States as provided for in this Article of this Contract for all Delivered Water at Rates and Charges in accordance with policies for M&I Water. The Contractor’s Rates shall be established to recover its estimated reimbursable costs included in the operation & maintenance component of the Rate and amounts established to recover deficits and other charges, if any, including construction costs as identified in the following subdivisions.

(2) In accordance with the WIIN Act, the Contractor’s allocable share of Project construction costs will be repaid pursuant to the provisions of this Contract.

(A) The amount due and payable to the United States, pursuant to the WIIN Act, shall be the Repayment Obligation. The Repayment Obligation has been computed by the Contracting Officer in a manner consistent with the WIIN Act and is set forth as a lump sum payment as set forth in Exhibit C. The Repayment Obligation is due in lump sum within 60 days of the effective date of this Contract as provided by the WIIN Act.

Notwithstanding any Additional Capital Obligation that may later be established, receipt of the Contractor’s payment of the Repayment Obligation to the United States shall fully and permanently satisfy the Existing Capital Obligation.

(B) Additional Capital Obligations that are not reflected in the schedules referenced in Exhibit C and are properly assignable to the Contractor shall be repaid as prescribed by the WIIN Act without interest except as required by law. Consistent with Federal Reclamation law, interest shall continue to accrue on the M&I portion of the Additional Capital

Obligation assigned to the Contractor until such costs are paid. Increases or decreases in the Additional Capital Obligation assigned to the Contractor caused solely by annual adjustment of the Additional Capital Obligation assigned to each Project Contractor by the Secretary shall not be considered in determining the amounts to be paid pursuant to this subdivision (a)(2)(B), however, such increases or decreases will be considered under subdivision (b) of this Article. A separate agreement shall be established by the Contractor and the Contracting Officer to accomplish repayment of the Additional Capital Obligation assigned to the Contractor within the timeframe prescribed by the WIIN Act, subject to the following:

(1) If the collective Additional Capital Obligation properly assignable to the contractors exercising conversion under Section 4011 of the WIIN Act is less than five million dollars (\$5,000,000), then the portion of such costs properly assignable to the Contractor shall be repaid not more than five (5) years after the Contracting Officer notifies the Contractor of the Additional Capital Obligation; Provided, That the reference to the amount of five million dollars (\$5,000,000) shall not be a precedent in any other context.

(2) If the collective Additional Capital Obligation properly assignable to the contractors exercising conversion under Section 4011 of the WIIN Act is equal to or greater than five million dollars (\$5,000,000), then the portion of such costs properly assignable to the Contractor shall be repaid as provided by applicable Federal Reclamation law and Project ratesetting policy; Provided, That the reference to the amount of five million dollars (\$5,000,000) shall not be a precedent in any other context.

(b) In the event that the final cost allocation referenced in Section 4011(b) of the WIIN Act determines that the costs properly assignable to the Contractor are greater than what has been paid by the Contractor, the Contractor shall be obligated to pay the remaining

allocated costs. The term of such additional repayment contract shall be not less than one (1) year and not more than ten (10) years, however, mutually agreeable provisions regarding the rate of repayment of such amount may be developed by the Contractor and Contracting Officer. In the event that the final cost allocation indicates that the costs properly assignable to the Contractor are less than what the Contractor has paid, the Contracting Officer shall credit such overpayment as an offset against any outstanding or future obligations of the Contractor, with the exception of Restoration Fund charges pursuant to Section 3407(d) of Public Law 102-575.

(c) The Contracting Officer shall notify the Contractor of the Rates and Charges, as follows:

(1) Prior to July 1 of each Calendar Year, the Contracting Officer shall provide the Contractor an estimate of the Charges for Project Water that will be applied to the period October 1, of the current Calendar Year, through September 30, of the following Calendar Year, and the basis for such estimate. The Contractor shall be allowed not less than two months to review and comment on such estimates. On or before September 15 of each Calendar Year, the Contracting Officer shall notify the Contractor in writing of the Charges to be in effect during the period October 1 of the current Calendar Year, through September 30, of the following Calendar Year, and such notification shall revise Exhibit "B."

(2) Prior to October 1 of each Calendar Year, the Contracting Officer shall make available to the Contractor an estimate of the Rates for Project Water for the following Year and the computations and cost allocations upon which those Rates are based. The Contractor shall be allowed not less than two months to review and comment on such computations and cost allocations. By December 31 of each Calendar Year, the Contracting

Officer shall provide the Contractor with the final Rates to be in effect for the upcoming Year, and such notification shall revise Exhibit "B."

(d) At the time the Contractor submits the initial schedule for the delivery of Project Water for each Year pursuant to subdivision (b) of Article 4 of this Contract, the Contractor shall make an advance payment to the United States equal to the total amount payable pursuant to the applicable Rate(s) set under subdivision (a) of this Article, for the Project Water scheduled to be delivered pursuant to this Contract during the first two calendar months of the Year. Before the end of the first month and before the end of each calendar month thereafter, the Contractor shall make an advance payment to the United States, at the Rate(s) set under subdivision (a) of this Article, for the Water Scheduled to be delivered pursuant to this Contract during the second month immediately following. Adjustments between advance payments for Water Scheduled and payments at Rates due for Water Delivered shall be made before the end of the following month; Provided, That any revised schedule submitted by the Contractor pursuant to Article 4 of this Contract which increases the amount of Water Delivered pursuant to this Contract during any month shall be accompanied with appropriate advance payment, at the Rates then in effect, to assure that Project Water is not delivered to the Contractor in advance of such payment. In any month in which the quantity of Water Delivered to the Contractor pursuant to this Contract equals the quantity of Water Scheduled and paid for by the Contractor, no additional Project Water shall be delivered to the Contractor unless and until an advance payment at the Rates then in effect for such additional Project Water is made. Final adjustment between the advance payments for the Water Scheduled and payments for the quantities of Water Delivered during each Year pursuant to this Contract shall be made as soon as practicable but no later than April 30th of the following Year, or 60 days after the delivery of Project Water carried

over under subdivision (g) of Article 3 of this Contract if such water is not delivered by the last day of February.

(e) The Contractor shall also make a payment in addition to the Rate(s) in subdivision (d) of this Article to the United States for Water Delivered, at the Charges then in effect, before the end of the month following the month of delivery. The payments shall be consistent with the quantities of M&I Water Delivered as shown in the water delivery report for the subject month prepared by the Operating Non-Federal Entity(ies) or, if there is no Operating Non-Federal Entity(ies), by the Contracting Officer. The water delivery report shall be deemed a bill for the payment of Charges for Water Delivered. Adjustment for overpayment or underpayment of Charges shall be made through the adjustment of payments due to the United States for Charges for the next month. Any amount to be paid for past due payment of Charges shall be computed pursuant to Article 19 of this Contract.

(f) The Contractor shall pay for any Water Delivered under subdivision (a), (f), or (g) of Article 3 of this Contract as determined by the Contracting Officer pursuant to applicable statutes, associated regulations, any applicable provisions of guidelines or ratesetting policies; Provided, That the Rate for Water Delivered under subdivision (f) of Article 3 of this Contract shall be no more than the otherwise applicable Rate for M&I Water under subdivision (a) of this Article.

(g) Payments to be made by the Contractor to the United States under this Contract may be paid from any revenues available to the Contractor.

(h) All revenues received by the United States from the Contractor relating to the delivery of Project Water or the delivery of non-Project water through Project facilities shall

be allocated and applied in accordance with Federal Reclamation law and the associated rules or regulations, and the then-current Project ratesetting policy for M&I Water.

(i) The Contracting Officer shall keep its accounts pertaining to the administration of the financial terms and conditions of its long-term contracts, in accordance with applicable Federal standards, so as to reflect the application of Project costs and revenues. The Contracting Officer shall, each Year upon request of the Contractor, provide to the Contractor a detailed accounting of all Project and Contractor expense allocations, the disposition of all Project and Contractor revenues, and a summary of all water delivery information. The Contracting Officer and the Contractor shall enter into good faith negotiations to resolve any discrepancies or disputes relating to accountings, reports, or information.

(j) The parties acknowledge and agree that the efficient administration of this Contract is their mutual goal. Recognizing that experience has demonstrated that mechanisms, policies, and procedures used for establishing Rates and Charges, and/or for making and allocating payments, other than those set forth in this Article may be in the mutual best interest of the parties, it is expressly agreed that the parties may enter into agreements to modify the mechanisms, policies, and procedures for any of those purposes while this Contract is in effect without amending this Contract.

(k) Omitted.

(l) Rates under the respective ratesetting policies will be established to recover only reimbursable O&M (including any deficits) and capital costs of the Project, as those terms are used in the then-current Project ratesetting policies, and interest, where appropriate, except in instances where a minimum Rate is applicable in accordance with the relevant Project ratesetting policy. Changes of significance in practices which implement the Contracting

Officer's ratesetting policies will not be implemented until the Contracting Officer has provided the Contractor an opportunity to discuss the nature, need, and impact of the proposed change.

(m) Except as provided in subsections 3405(a)(1)(B) and 3405(f) of the CVPIA, the Rates for Project Water transferred by the Contractor shall be the Contractor's Rates adjusted upward or downward to reflect the changed costs, if any, incurred by the Contracting Officer in the delivery of the transferred Project Water to the transferee's point of delivery in accordance with the then-applicable Project ratesetting policy.

(n) Omitted.

(o) Omitted.

NON-INTEREST BEARING OPERATION AND MAINTENANCE DEFICITS

8. Omitted.

SALES, TRANSFERS, OR EXCHANGES OF WATER

9. (a) The right to receive Project Water provided for in this Contract may be sold, transferred, or exchanged to others for reasonable and beneficial uses within the State of California if such sale, transfer, or exchange is authorized by applicable Federal and State laws, and applicable guidelines or regulations then in effect. No sale, transfer, or exchange of Project Water under this Contract may take place without the prior written approval of the Contracting Officer, except as provided for in subdivision (b) of this Article, and no such sales, transfers, or exchanges shall be approved absent all appropriate environmental documentation, including but not limited to, documents prepared pursuant to the National Environmental Policy Act (NEPA) and ESA. Such environmental documentation should include, as appropriate, an analysis of ground-water impacts and economic and social effects, including environmental justice, of the proposed water transfers on both the transferor and transferee.

(b) In order to facilitate efficient water management, among Project Contractors located within the same geographical area, by means of water transfers and to allow the Contractor to participate in an accelerated water transfer program during the term of this Contract, the Contracting Officer shall prepare, as appropriate, all necessary environmental documentation including, but not limited to, documents prepared pursuant to NEPA and ESA analyzing annual transfers within such geographical areas and the Contracting Officer shall determine whether such transfers comply with applicable law. Following the completion of the environmental documentation, such transfers addressed in such documentation shall be conducted with advance notice to the Contracting Officer, but shall not require prior written approval by the Contracting Officer. Such environmental documentation and the Contracting Officer's compliance determination shall be reviewed every five years and updated, as necessary, prior to the expiration of the then-existing five-year period. All subsequent environmental documentation shall include an alternative to evaluate not less than the quantity of Project Water historically transferred within the same geographical area.

(c) For a water transfer to qualify under subdivision (b) of this Article, such water transfer must: (i) be for irrigation purposes for lands irrigated within the previous three years, for M&I use, ground-water recharge, water banking or similar groundwater activities, surface water storage or fish and wildlife resources, not lead to land conversion; and be delivered to established cropland, wildlife refuges, ground-water basins or M&I use, or for fish and wildlife purposes; (ii) occur within a single Year; (iii) occur between a willing seller and a willing buyer; (iv) convey water through existing Project facilities with no new construction or modifications to Project facilities and be between existing Project Contractors and/or the Contractor and the United States, Department of the Interior; and (v) comply with all applicable

Federal, State, and local or tribal laws and requirements imposed for protection of the environment and Indian Trust Assets, as defined under Federal law.

(d) Solely for the purpose of determining whether Section 3405(a)(1)(M) of the CVPIA applies to the Contractor as a transferor or transferee of Project Water, the Contracting Officer acknowledges that the Contractor is within a county, watershed or other area of origin, as those terms are utilized under California law, of water that constitutes the natural flow of the American River and its tributaries above the confluence of the American and Sacramento Rivers.

APPLICATION OF PAYMENTS AND ADJUSTMENTS

10. (a) The amount of any overpayment by the Contractor of the Contractor's O&M, capital, and deficit (if any) obligations for the Year shall be applied first to any current liabilities of the Contractor arising out of this Contract then due and payable. Overpayments of more than \$1,000 shall be refunded at the Contractor's request. In lieu of a refund, any amount of such overpayment, at the option of the Contractor, may be credited against amounts to become due to the United States by the Contractor. With respect to overpayment, such refund or adjustment shall constitute the sole remedy of the Contractor or anyone having or claiming to have the right to the use of any of the Project Water supply provided for herein. All credits and refunds of overpayments shall be made within 30 days of the Contracting Officer obtaining direction as to how to credit or refund such overpayment in response to the notice to the Contractor that it has finalized the accounts for the Year in which the overpayment was made.

(b) All advances for miscellaneous costs incurred for work requested by the Contractor pursuant to Article 24 of this Contract shall be adjusted to reflect the actual costs when the work has been completed. If the advances exceed the actual costs incurred, the

difference will be refunded to the Contractor. If the actual costs exceed the Contractor's advances, the Contractor will be billed for the additional costs pursuant to Article 24.

TEMPORARY REDUCTIONS--RETURN FLOWS

11. (a) Subject to: (i) the authorized purposes and priorities of the Project and the requirements of Federal law and (ii) the obligations of the United States under existing contracts, or renewals thereof, providing for water deliveries from the Project, the Contracting Officer shall make all reasonable efforts to optimize Project Water deliveries to the Contractor as provided in this Contract.

(b) The Contracting Officer may temporarily discontinue or reduce the quantity of Water Delivered to the Contractor as herein provided for the purposes of investigation, inspection, maintenance, repair, or replacement of any of the Project facilities or any part thereof necessary for the delivery of Project Water to the Contractor, but so far as feasible the Contracting Officer will give the Contractor due notice in advance of such temporary discontinuance or reduction, except in case of emergency, in which case no notice need be given; Provided, That the United States shall use its best efforts to avoid any discontinuance or reduction in such service. Upon resumption of service after such reduction or discontinuance, and if requested by the Contractor, the United States will, if possible, deliver the quantity of Project Water which would have been delivered hereunder in the absence of such discontinuance or reduction.

(c) The United States reserves the right to all seepage and return flow water derived from Water Delivered to the Contractor hereunder which escapes or is discharged beyond the Contractor's Service Area; Provided, That this shall not be construed as claiming for the United States any right to seepage or return flow being put to reasonable and beneficial use

pursuant to this Contract within the Contractor's Service Area by the Contractor or those claiming by, through, or under the Contractor.

CONSTRAINTS ON THE AVAILABILITY OF WATER

12. (a) In its operation of the Project, the Contracting Officer will use all reasonable means to guard against a Condition of Shortage in the quantity of water to be made available to the Contractor pursuant to this Contract. In the event the Contracting Officer determines that a Condition of Shortage appears probable, the Contracting Officer will notify the Contractor of said determination as soon as practicable.

(b) If there is a Condition of Shortage because of inaccurate runoff forecasting or other similar operational errors affecting the Project; drought and other physical or natural causes beyond the control of the Contracting Officer; or actions taken by the Contracting Officer to meet current and future legal obligations then, except as provided in subdivision (a) of Article 17 of this Contract, no liability shall accrue against the United States or any of its officers, agents, or employees for any damage, direct or indirect, arising therefrom.

(c) Omitted.

(d) Project Water furnished under this Contract will be allocated in accordance with the then-existing Project M&I Water Shortage Policy. Such policy shall be amended, modified, or superseded only through a public notice and comment procedure.

(e) By entering into this Contract, the Contractor does not waive any legal rights or remedies it may have to file or participate in any administrative or judicial proceeding contesting (i) the sufficiency of the manner in which any Project M&I Water Shortage Policy adopted after the effective date of this Contract was promulgated; (ii) the substance of such a policy; or (iii) the applicability of such a policy. By agreeing to the foregoing, the Contracting Officer does not waive any legal defenses or remedies that it may then have to assert in such a proceeding.

UNAVOIDABLE GROUNDWATER PERCOLATION

13. Omitted.

RULES, REGULATIONS AND DETERMINATIONS

14. (a) The parties agree that the delivery of Project Water or the use of Federal facilities pursuant to this Contract is subject to Federal Reclamation law, as amended and supplemented, and the rules and regulations promulgated by the Secretary of the Interior under Federal Reclamation law.

(b) The Contracting Officer shall have the right to make determinations necessary to administer this Contract that are consistent with its expressed and implied provisions, the laws of the United States and the State of California, and the rules and regulations promulgated by the Secretary of the Interior. Such determinations shall be made in consultation with the Contractor.

PROTECTION OF WATER AND AIR QUALITY

15. (a) The United States will care for, operate and maintain reserved works in a manner that preserves the quality of the water at the highest level possible as determined by the Contracting Officer. The United States does not warrant the quality of the water delivered to the Contractor and is under no obligation to furnish or construct water treatment facilities to maintain or improve the quality of water delivered to the Contractor.

(b) The Contractor will comply with all applicable water and air pollution laws and regulations of the United States and the State of California, and will obtain all required permits or licenses from the appropriate Federal, State, or local authorities necessary for the delivery of water by the Contractor; and shall be responsible for compliance with all Federal, State, and local water quality standards applicable to surface and subsurface drainage and/or discharges generated through the use of Federal or Contractor facilities or Project Water provided by the Contractor within its Project Water Service Area.

WATER ACQUIRED BY THE CONTRACTOR
OTHER THAN FROM THE UNITED STATES

16. (a) Omitted.

(b) Water or water rights now owned or hereafter acquired by the Contractor, other than from the United States may be stored, conveyed, and/or diverted through Project facilities, subject to the completion of appropriate environmental documentation, with the approval of the Contracting Officer and the execution of any contract determined by the Contracting Officer to be necessary, consistent with the following provisions:

(1) The Contractor may introduce non-Project water into Project facilities and deliver said water to lands within the Contractor's Service Area, subject to payment to the United States of an appropriate rate as determined by the applicable Project ratesetting policy and the Project use power policy, if such Project use power policy is applicable, each as amended, modified, or superseded from time to time. In addition, if electrical power is required to pump non-Project water through the facilities, the Contractor shall be responsible for obtaining the necessary power and paying the necessary charges therefore.

(2) Delivery of such non-Project water in and through Project facilities shall only be allowed to the extent such deliveries do not: (i) interfere with other Project purposes as determined by the Contracting Officer; (ii) reduce the quantity or quality of water available to other Project Contractors; (iii) interfere with the delivery of contractual water entitlements to any other Project Contractors; or (iv) interfere with the physical maintenance of the Project facilities; Provided, that nothing in this Article is intended to preclude the United States from passing the Contractor's water rights water through Project storage facilities to the extent required to satisfy the Contractor's water rights that are senior to those of the Project under the applicable provisions of California water law. Provided further, that the United States has determined that the delivery of non-Project water in and through Project facilities pursuant to Warren Act Contract No. 02-WC-20-2217 between the United States and the Contractor, as it now exists and may be amended, extended, or renewed in the future, satisfies the requirements of this Article.

(3) The United States shall not be responsible for control, care, or distribution of the non-Project water before it is introduced into or after it is delivered from the Project facilities. The Contractor hereby releases and agrees to defend and indemnify the United

States and their respective officers, agents, and employees, from any claim for damage to persons or property, direct or indirect, resulting from the acts of the Contractor, or its officers, employees, agents or assigns, in (i) extracting or diverting non-Project water from any source, or (ii) diverting such non-Project water into Project facilities.

(4) Diversion of such non-Project water into Project facilities shall be consistent with all applicable laws, and if involving groundwater, consistent with any applicable ground-water management plan for the area from which it was extracted.

(5) After Project purposes are met, as determined by the Contracting Officer, the United States and the Contractor shall share priority to utilize the remaining capacity of the facilities declared to be available by the Contracting Officer for conveyance and transportation of non-Project water prior to any such remaining capacity being made available to non-Project Contractors.

OPINIONS AND DETERMINATIONS

17. (a) Where the terms of this Contract provide for actions to be based upon the opinion or determination of either party to this Contract, said terms shall not be construed as permitting such action to be predicated upon arbitrary, capricious, or unreasonable opinions or determinations. Both parties, notwithstanding any other provisions of this Contract, expressly reserve the right to seek relief from and appropriate adjustment for any such arbitrary, capricious, or unreasonable opinion or determination. Each opinion or determination by either party shall be provided in a timely manner. Nothing in subdivision (a) of Article 17 of this Contract is intended to or shall affect or alter the standard of judicial review applicable under Federal law to any opinion or determination implementing a specific provision of Federal law embodied in statute or regulation.

COORDINATION AND COOPERATION

18. (a) In order to further their mutual goals and objectives, the Contracting Officer and the Contractor shall communicate, coordinate, and cooperate with each other, and with other affected Project Contractors, in order to improve the operation and management of the Project. The communication, coordination, and cooperation regarding operations and management shall include, but not be limited to, any action which will or may materially affect the quantity or quality of Project Water supply, the allocation of Project Water supply, and Project financial matters including, but not limited to, budget issues. The communication, coordination, and cooperation provided for hereunder shall extend to all provisions of this Contract. Each party shall retain exclusive decision making authority for all actions, opinion, and determinations to be made by the respective party.

(b) Within 120 days following the effective date of this Contract, the Contractor, other affected Project Contractors, and the Contracting Officer shall arrange to meet with interested Project Contractors to develop a mutually agreeable, written Project-wide process, which may be amended as necessary separate and apart from this Contract. The goal of this process shall be to provide, to the extent practicable, the means of mutual communication and interaction regarding significant decisions concerning Project operation and management on a real-time basis.

(c) In light of the factors referred to in subdivision (b) of Article 3 of this Contract, it is the intent of the Secretary to improve water supply reliability. To carry out this intent:

(1) The Contracting Officer will, at the request of the Contractor, assist in the development of integrated resource management plans for the Contractor. Further,

the Contracting Officer will, as appropriate, seek authorizations for implementation of partnerships to improve water supply, water quality, and reliability.

(2) The Secretary will, as appropriate, pursue program and project implementation and authorization in coordination with Project Contractors to improve the water supply, water quality, and reliability of the Project for all Project purposes.

(3) The Secretary will coordinate with Project Contractors and the State of California to seek improved water resource management.

(4) The Secretary will coordinate actions of agencies within the Department of the Interior that may impact the availability of water for Project purposes.

(5) The Contracting Officer shall periodically, but not less than annually, hold division level meetings to discuss Project operations, division level water management activities, and other issues as appropriate.

(d) Without limiting the contractual obligations of the Contracting Officer under the other Articles of this Contract, nothing in this Article shall be construed to limit or constrain the Contracting Officer's ability to communicate, coordinate, and cooperate with the Contractor or other interested stakeholders or to make decisions in a timely fashion as needed to protect health, safety, or the physical integrity of structures or facilities.

CHARGES FOR DELINQUENT PAYMENTS

19. (a) The Contractor shall be subject to interest, administrative and penalty charges on delinquent payments. If a payment is not received by the due date, the Contractor shall pay an interest charge on the delinquent payment for each day the payment is delinquent beyond the due date. If a payment becomes 60 days delinquent, the Contractor shall pay, in addition to the interest charge, an administrative charge to cover additional costs of billing and processing the delinquent payment. If a payment is delinquent 90 days or more, the Contractor shall pay, in addition to the interest and administrative charges, a penalty charge for each day the payment is delinquent beyond the due date, based on the remaining balance of the payment due at the rate of 6 percent per year. The Contractor shall also pay any fees incurred for debt collection services associated with a delinquent payment.

(b) The interest charge rate shall be the greater of the rate prescribed quarterly in the Federal Register by the Department of the Treasury for application to overdue payments, or the interest rate of 0.5 percent per month prescribed by Section 6 of the Reclamation Project Act of 1939 (Public Law 76-260). The interest rate charged will be determined as of the due date and remain fixed for the duration of the delinquent period.

(c) When a partial payment on a delinquent account is received, the amount received shall be applied first to the penalty charges, second to the administrative charges, third to the accrued interest, and finally to the overdue payment.

EQUAL EMPLOYMENT OPPORTUNITY

20. During the performance of this Contract, the Contractor agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Contracting Officer setting forth the provisions of this nondiscrimination clause.

(b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without discrimination because of race, color, religion, sex, sexual orientation, gender identity, or national origin.

(c) The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicant as part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(d) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Contracting Officer, advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order 11246 of September 24,

1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(e) The Contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(f) The Contractor will furnish all information and reports required by amended Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the Contracting Agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(g) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended, in whole or in part, and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in amended Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(h) The Contractor will include the provisions of paragraphs (a) through (h) in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of amended Executive Order No 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

GENERAL OBLIGATION--BENEFITS CONDITIONED UPON PAYMENT

21. (a) The obligation of the Contractor to pay the United States as provided in this Contract is a general obligation of the Contractor notwithstanding the manner in which the obligation may be distributed among the Contractor's water users and notwithstanding the default of individual water users in their obligations to the Contractor.

(b) The payment of charges becoming due pursuant to this Contract is a condition precedent to receiving benefits under this Contract. The United States shall not make water available to the Contractor through Project facilities during any period in which the Contractor is in arrears in the advance payment of water rates due the United States. The Contractor shall not deliver water under the terms and Conditions of this Contract for lands or parties that are in arrears in the advance payment of water rates as levied or established by the Contractor.

(c) With respect to subdivision (b) of this Article, the Contractor shall have no obligation to require advance payment for water rates which it levies.

COMPLIANCE WITH CIVIL RIGHTS LAWS AND REGULATIONS

22. (a) The Contractor shall comply with Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352; 42 U.S.C. § 2000d), the Rehabilitation Act of 1973 (Pub. L. 93-112, Title V, as amended; 29 U.S.C. § 791, et seq.), the Age Discrimination Act of 1975 (Pub. L. 94-135, Title III; 42 U.S.C. § 6101, et seq.), Title II of the Americans with Disabilities Act of 1990 (Pub. L. 101-336; 42 U.S.C. § 12131, et seq.), and any other applicable civil rights laws, and with the applicable implementing regulations and any guidelines imposed by the U.S. Department of the Interior and/or Bureau of Reclamation.

(b) These statutes prohibit any person in the United States from being excluded from participation in, being denied the benefits of, or being otherwise subjected to discrimination under any program or activity receiving financial assistance from the Bureau of Reclamation on the grounds of race, color, national origin, disability, or age. By executing this Contract, the Contractor agrees to immediately take any measures necessary to implement this obligation, including permitting officials of the United States to inspect premises, programs, and documents.

(c) The Contractor makes this agreement in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property discounts, or other Federal financial assistance extended after the date hereof to the Contractor by the Bureau of Reclamation, including installment payments after such date on account of arrangements for Federal financial assistance which were approved before such date. The Contractor recognizes and agrees that such Federal assistance will be extended in reliance on the representations and agreements made in this Article, and that the United States reserves the right to seek judicial enforcement thereof.

(d) Complaints of discrimination against the Contractor shall be investigated by the Contracting Officer's Office of Civil Rights.

PRIVACY ACT COMPLIANCE

23. Omitted.

CONTRACTOR TO PAY CERTAIN MISCELLANEOUS COSTS

24. In addition to all other payments to be made by the Contractor pursuant to this Contract, the Contractor shall pay to the United States, within 60 days after receipt of a bill and detailed statement submitted by the Contracting Officer to the Contractor for such specific items of direct cost incurred by the United States for work requested by the Contractor associated with this Contract plus indirect costs in accordance with applicable Bureau of Reclamation policies and procedures. All such amounts referred to in this Article shall not exceed the amount agreed to in writing in advance by the Contractor. This Article shall not apply to costs for routine contract administration.

WATER CONSERVATION

25. (a) Prior to the delivery of water provided from or conveyed through federally constructed or federally financed facilities pursuant to this Contract, the Contractor shall develop a water conservation plan, as required by subsection 210(b) of the Reclamation Reform Act of 1982 and 43 C.F.R. 427.1 (Water Conservation Rules and Regulations). Additionally, an effective water conservation and efficiency program shall be based on the Contractor's water conservation plan that has been determined by the Contracting Officer to meet the conservation and efficiency criteria for evaluating water conservation plans established under Federal law. The water conservation and efficiency program shall contain definite water conservation objectives, appropriate economically feasible water conservation measures, and time schedules for meeting those objectives. Continued Project Water delivery pursuant to this Contract shall be contingent upon the Contractor's continued implementation of such water conservation program. In the event the Contractor's water conservation plan or any revised water

conservation plan completed pursuant to subdivision (d) of Article 25 of this Contract have not yet been determined by the Contracting Officer to meet such criteria, due to circumstances which the Contracting Officer determines are beyond the control of the Contractor, water deliveries shall be made under this Contract so long as the Contractor diligently works with the Contracting Officer to obtain such determination at the earliest practicable date, and thereafter the Contractor immediately begins implementing its water conservation and efficiency program in accordance with the time schedules therein.

(b) Should the amount of M&I Water delivered pursuant to subdivision (a) of Article 3 of this Contract equal or exceed 2,000 acre-feet per Year, the Contractor shall implement the Best Management Practices identified by the time frames issued by the Mid-Pacific Region's then-existing conservation and efficiency criteria for such M&I Water unless any such practice is determined by the Contracting Officer to be inappropriate for the Contractor.

(c) The Contractor shall submit to the Contracting Officer a report on the status of its implementation of the water conservation plan on the reporting dates specified in the then-existing conservation and efficiency criteria established under Federal law.

(d) Prior to the expiration of the currently approved water conservation plan, and thereafter at five-year intervals, the Contractor shall revise its water conservation plan to reflect the then-existing conservation and efficiency criteria for evaluating water conservation plans established under Federal law and submit such revised water conservation plan to the Contracting Officer for review and evaluation. The Contracting Officer will then determine if the water conservation plan meets the Bureau of Reclamation's then-existing conservation and efficiency criteria for evaluating water conservation plans established under Federal law.

(e) If the Contractor is engaged in direct ground-water recharge, such activity shall be described in the Contractor's water conservation plan.

EXISTING OR ACQUIRED WATER OR WATER RIGHTS

26. Except as specifically provided in Article 16 of this Contract, the provisions of this Contract shall not be applicable to or affect non-Project water or water rights now owned or hereafter acquired by the Contractor or any user of such water within the Contractor's Service Area. Any such water shall not be considered Project Water under this Contract. In addition, this Contract shall not be construed as limiting or curtailing any rights which the Contractor or any water user within the Contractor's Service Area acquires or has available under any other contract pursuant to Federal Reclamation law.

OPERATION AND MAINTENANCE BY THE OPERATING NON-FEDERAL ENTITY

27. Omitted.

CONTINGENT ON APPROPRIATION OR ALLOTMENT OF FUNDS

28. The expenditure or advance of any money or the performance of any obligation of the United States under this Contract shall be contingent upon appropriation or allotment of funds. Absence of appropriation or allotment of funds shall not relieve the Contractor from any obligations under this Contract. No liability shall accrue to the United States in case funds are not appropriated or allotted.

BOOKS, RECORDS, AND REPORTS

29. (a) The Contractor shall establish and maintain accounts and other books and records pertaining to administration of the terms and conditions of this Contract, including the Contractor's financial transactions; water supply data; project operation, maintenance, and replacement logs; project land and rights-of-way use agreements; the water users' land-use (crop census), land-ownership, land-leasing, and water-use data; and other matters that the Contracting Officer may require. Reports shall be furnished to the Contracting Officer in such form and on such date or dates as the Contracting Officer may require. Subject to applicable Federal laws and regulations, each party to this Contract shall have the right during office hours to examine and make copies of the other party's books and records relating to matters covered by this Contract.

(b) Notwithstanding the provisions of subdivision (a) of this Article, no books, records, or other information shall be requested from the Contractor by the Contracting Officer unless such books, records, or information are reasonably related to the administration or performance of this Contract. Any such request shall allow the Contractor a reasonable period of time within which to provide the requested books, records, or information.

ASSIGNMENT LIMITED--SUCCESSORS AND ASSIGNS OBLIGATED

30. (a) The provisions of this Contract shall apply to and bind the successors and assigns of the parties hereto, but no assignment or transfer of this Contract or any right or interest therein shall be valid until approved in writing by the other party.

(b) The assignment of any right or interest in this Contract by either party shall not interfere with the rights or obligations of the other party to this Contract absent the written concurrence of said other party.

(c) The Contracting Officer shall not unreasonably condition or withhold approval of any proposed assignment.

SEVERABILITY

31. In the event that a person or entity who is neither (i) a party to a Project contract, nor (ii) a person or entity that receives Project Water from a party to a Project contract, nor (iii) an association or other form of organization whose primary function is to represent parties to Project contracts, brings an action in a court of competent jurisdiction challenging the legality or enforceability of a provision included in this Contract and said person, entity, association, or organization obtains a final court decision holding that such provision is legally invalid or unenforceable and the Contractor has not intervened in that lawsuit in support of the plaintiff(s), the parties to this Contract shall use their best efforts to (i) within 30 days of the date of such final court decision identify by mutual agreement the provisions in this Contract which must be

revised and (ii) within three months thereafter promptly agree on the appropriate revision(s). The time periods specified above may be extended by mutual agreement of the parties. Pending the completion of the actions designated above, to the extent it can do so without violating any applicable provisions of law, the United States shall continue to make the quantities of Project Water specified in this Contract available to the Contractor pursuant to the provisions of this Contract which were not found to be legally invalid or unenforceable in the final court decision.

RESOLUTION OF DISPUTES

32. Should any dispute arise concerning any provisions of this Contract, or the parties' rights and obligations thereunder, the parties shall meet and confer in an attempt to resolve the dispute. Prior to the Contractor commencing any legal action, or the Contracting Officer referring any matter to Department of Justice, the party shall provide to the other party 30-days' written notice of the intent to take such action; Provided, That such notice shall not be required where a delay in commencing an action would prejudice the interests of the party that intends to file suit. During the 30-day notice period, the Contractor and the Contracting Officer shall meet and confer in an attempt to resolve the dispute. Except as specifically provided, nothing herein is intended to waive or abridge any right or remedy that the Contractor or the United States may have.

OFFICIALS NOT TO BENEFIT

33. No Member of or Delegate to Congress, Resident Commissioner, or official of the Contractor shall benefit from this Contract other than as a water user or landowner in the same manner as other water users or landowners.

CHANGES IN CONTRACTOR'S SERVICE AREA OR ORGANIZATION

34. (a) While this Contract is in effect, no change may be made in the Contractor's Service Area or organization, by inclusion or exclusion of lands or by any other changes which may affect the respective rights, obligations, privileges, and duties of either the

United States or the Contractor under this Contract, including, but not limited to, dissolution, consolidation, or merger, except upon the Contracting Officer's written consent.

(b) Within 30 days of receipt of a request for such a change, the Contracting Officer will notify the Contractor of any additional information required by the Contracting Officer for processing said request, and both parties will meet to establish a mutually agreeable schedule for timely completion of the process. Such process will analyze whether the proposed change is likely to: (i) result in the use of Project Water contrary to the terms of this Contract; (ii) impair the ability of the Contractor to pay for Project Water furnished under this Contract or to pay for any Federally-constructed facilities for which the Contractor is responsible; and (iii) have an impact on any Project Water rights applications, permits, or licenses. In addition, the Contracting Officer shall comply with NEPA and ESA. The Contractor will be responsible for all costs incurred by the Contracting Officer in this process, and such costs will be paid in accordance with Article 24 of this Contract.

FEDERAL LAWS

35. By entering into this Contract, the Contractor does not waive its rights to contest the validity or application in connection with the performance of the terms and conditions of this Contract of any Federal law or regulation; Provided, That the Contractor agrees to comply with the terms and conditions of this Contract unless and until relief from application of such Federal law or regulation to the implementing provision of the Contract is granted by a court of competent jurisdiction.

NOTICES

36. Any notice, demand, or request authorized or required by this Contract shall be deemed to have been given, on behalf of the Contractor, when mailed, postage prepaid, or delivered to the Area Manager, Bureau of Reclamation, 7794 Folsom Dam Road, Folsom, California 95630-1799, and on behalf of the United States, when mailed, postage prepaid, or delivered to the City Manager of the City of Roseville, 2005 Hilltop Circle, Roseville, California

95747. The designation of the addressee or the address may be changed by notice given in the same manner as provided in this Article for other notices.

CERTIFICATION OF NONSEGREGATED FACILITIES

37. Omitted

MEDIUM FOR TRANSMITTING PAYMENTS

38. (a) All payments from the Contractor to the United States under this Contract shall be by the medium requested by the United States on or before the date payment is due. The required method of payment may include checks, wire transfers, or other types of payment specified by the United States.

(b) The Contractor shall furnish the Contracting Officer with the Contractor's taxpayer's identification number (TIN). The purpose for requiring the Contractor's TIN is for collecting and reporting any delinquent amounts arising out of the Contractor's relationship with the United States.

CONTRACT DRAFTING CONSIDERATIONS

39. This amended Contract has been, negotiated and reviewed by the parties hereto, each of whom is sophisticated in the matters to which this amended Contract pertains. The double-spaced Articles of this amended Contract have been drafted, negotiated, and reviewed by the parties, and no one party shall be considered to have drafted the stated articles. Single-spaced articles are standard articles pursuant to Reclamation policy.

CONFIRMATION OF CONTRACT

40. Omitted

1140 IN WITNESS WHEREOF, the parties hereto have executed this Contract as of
1141 the day and year first above written.

1142 UNITED STATES OF AMERICA

1143 By: _____
1144 Regional Director, Mid-Pacific
1145 Bureau of Reclamation

1146 CITY OF ROSEVILLE

1147 By: _____
1148 (SEAL) City Manager

1149 Approved as to form

1150 By: _____
1151 City Attorney

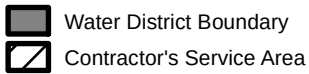
1152 Attest:

1153 By: _____
1154 City Clerk

EXHIBIT A

[Map or Description of Service Area]

EXHIBIT B
2011 Rates and Charges
(Placeholder)



Contract No. 14-06-200-3474A-IR3
EXHIBIT A

353-202-37

A number line from 0 to 2 with a tick mark at 1. A white segment is highlighted between 0.5 and 1.



Exhibit B
CITY OF ROSEVILLE
2019 Rates and Charges
(Per Acre-Foot)

M&I Water	
COST-OF-SERVICE (COS) RATE	
Construction Component	\$0.00
O&M Component	
Water Marketing	\$7.34
Storage	\$15.90
Deficit Cost Component	\$0.00
TOTAL COS RATE	\$23.24
CHARGES AND ASSESSMENTS <i>(Payments in Addition to Rates)</i>	
P.L. 102-575 Surcharges (Restoration Fund Payments) ¹	\$21.26
P.L. 106-377 Assessment (Trinity Public Utilities District) ²	\$0.30

EXPLANATORY NOTES

- 1 The surcharges were determined pursuant to Title XXXIV of P.L. 102-575. Restoration Fund surcharges under P.L.102-575 are determined on a fiscal year basis (10/1-9/30).
- 2 The Trinity Public Utilities District Assessment is applicable to each acre-foot of water delivered from 3/1/2019-2/28/2020 and is adjusted annually.

The Historical Use, as defined in the CVP M&I Water Shortage Policy, is TBD acre-feet.

This Exhibit template is unchanged from existing Contract and is updated annually. Rate Schedules may be found at: <https://www.usbr.gov/mp/cvpwaterrates/ratebooks/index.html>

Exhibit C

Repayment Obligation - Current Calculation under the WIIN Act, Section 4011 (a) (2)

Unpaid Construction Cost from the 2020 Water Rate Books*

Contractor: City of Roseville
Facility: Folsom D&R
Contract: 14-06-200-3474D

Irrigation Construction Cost (2020 Irrigation Ratebook, Schedule A-2Ba and A-2Bc)		
	Unpaid Cost	Discount
Construction Cost (Excludes Intertie):	\$ -	
2019 Repayment (Estimate) **	\$ -	
Adjusted Construction Cost (Excludes Intertie):	\$ -	\$ -
Intertie Construction Cost:	\$ -	\$ -
Total	\$ -	\$ -
If Paid in Installments (Used 20 yr CMT)		
Due		
Payment 1 N/A		\$ -
Payment 2 N/A		\$ -
Payment 3 N/A		\$ -
Payment 4 N/A		\$ -
Total Installment Payments		\$ -
20 yr CMT Rates		N/A
Discount Rate (1/2 of the Treasury Rate per the WIIN Act, Section 4011(a)(2)(A))		N/A

M&I Construction Cost (2020 M&I Ratebook, Sch A-2Ba)	
	Unpaid Cost
Construction Cost:	\$ (627,375)
2019 Repayment (Estimate) **	\$ -
Adjusted Construction Cost***:	\$ (627,375)

Calculation Support: Irrigation Lump Sum or First Payment Due Date N/A
Days Until the End of the Fiscal Year N/A

Fiscal Yr	Unpaid Allocated Construction Cost			Unpaid Intertie Construction Cost			Total
	Beginning Balance	Straight Line Repayment	Present Value	Beginning Balance	Straight Line Repayment	Present Value	Present Values
2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2031-63				\$ -	\$ -	\$ -	\$ -
Total, Lump Sum Payment			\$ -			\$ -	\$ -

Amount of Reduction, Lump Sum \$ - \$ - \$ -

* Costs are assumed to be paid and all charges are assumed to be accurate. If at a later date charges are determined to need update, they are still required. Also, unpaid charges are still a requirement under contract.

** 2019 Repayment is based on a conservative estimate. If not sufficient, the remainder will be billed.

*** Excludes Interest to payment date as Interest will be computed as an annual expense as usual.



COUNCIL COMMUNICATION

CC #: 0543

File #: 0502

Title: Campaign Finance Ordinance Amendments
Contact: Audrey Byrnes 916-774-5268 abyernes@roseville.ca.us
M.Sheidenberger 916-774-5325 msheidenberger@roseville.ca.us
Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 9.1.

RECOMMENDATION TO COUNCIL

Recommend the City Council simultaneously:

1. Introduce for first reading a regular ORDINANCE; and
2. Adopt urgency ORDINANCE NO. 6183 amending sections 2.60.020, 2.60.045, 2.60.065 and 2.60.100 of Chapter 2.60 of Title 2 of the Roseville Municipal Code regarding campaign finance disclosure, repealing Chapter 2.90 of Title 2 of the Roseville Municipal Code regarding campaign expenditures, and declaring the ordinance to be effective January 15, 2020 as an urgency ordinance.

Amendments to Chapter 2.60 and repeal of Chapter 2.90 of the Roseville Municipal Code are proposed due to research conducted following Roseville's change from at-large elections to by-district elections enacted by adoption of Ordinance No. 1661 at the December 4, 2019 City Council meeting. The proposed changes require a reassessment of campaign contribution amounts and the repeal of expenditure limits. The proposed amendments will support the intent of the City of Roseville Campaign Finance Disclosure section of the Roseville Municipal Code and adhere to laws and regulations related to limiting campaign expenditure limits. Given the important changes in law regarding limiting campaign expenditures, cities who have previously enacted campaign finance reform ordinances limiting expenditures are considering updates to minimize the risk of potential litigation. There is no fiscal impact associated with the proposed amendments.

BACKGROUND

Roseville Municipal Code Chapters 2.60 and 2.90 stipulate the intent, definitions, contribution and expenditure limits, reporting requirements, and violation provisions for Campaign Finance Disclosure for City Council candidates. Due to the City Council approved transition from at-large elections to district elections, it is necessary to consider amendments to established campaign requirements.

The intent of Roseville Municipal Code Chapter 2.60 is to conduct elections in a consistent

manner and uphold community values by lowering campaign costs and implementing comprehensive campaign finance reforms.

In past elections, candidates for City Council had the option to either accept or reject the campaign expenditure finance limits. Candidates who elected to accept the campaign limits were eligible to receive \$500 from an individual source. Candidates who did not accept the campaign limits were only eligible to accept \$250 per individual source. Limiting contributions as such was intended to reflect a meaningful distinction by the candidates and the public with the objective of encouraging fair elections free from the perceived negative effects of excessive campaign financing. Per Section 2.90.010, the expenditure limits were calculated using the number of registered voters in Roseville as determined by the Secretary of State on the first day of the campaign period, multiplied by \$1.50. In the 2018 election, candidates who accepted the campaign expenditure limits had to cap their campaign expenditures to \$113,211. The amount was calculated at \$1.50 for each registered voter as certified by the Secretary of State in February 2017 to be 75,474.

After review of election and campaign finance laws, it has been determined that limiting campaign expenditures via a voluntary expenditure statement could potentially be legally problematic, as the United States Supreme Court has stressed that they have "never upheld the constitutionality of a law that imposes different contribution limits for candidates who are competing against each other." Unlike contribution limits, laws enacted to limit campaign expenditures result in far greater restraints on the constitutional guarantees of freedom of speech and association. Specifically, the Supreme Court has found that expenditure limits lead to substantial restraints on the quantity and diversity of political speech, such as the "issues discussed, the depth of their exploration and the size of the audience reached," since communicating ideas almost always requires the expenditure of money. Therefore, a complete repeal of Municipal Code Section 2.90 is recommended.

AB 571, which will go into effect January 1, 2021, establishes local campaign contribution limits at \$3,000 per person. However, the bill specifically provides that cities can adopt lower contribution limits. Staff is recommending that campaign contribution limits be established at \$500 per person for all candidates.

The Political Reform Act authorizes cities and other agencies to create additional local requirements on campaign conduct. However, cities cannot create filing requirements additional to or different from the Political Reform Act for local elections, unless the requirements apply only to local candidates, their controlled committees, committees that primarily exist to support or oppose a local candidate or local ballot measure, and to local general purpose committees. Local agencies that create, amend or repeal campaign ordinances or other rules must file a copy with the Fair Political Practices Commission.

The basic plan of limiting political contributions is to lower the total amount of money spent on elections. Justification includes combatting corruption, or the appearance of corruption, and reducing the skyrocketing cost of political campaigns.

Restricting contribution limits serves three distinct, but complementary purposes. First, they provide voters with information on how funds are donated and spent, which aids voters in evaluating candidates. Second, it deters corruption and its appearance by shedding light on large contributions. Finally, based on reporting regulations, such regulations aid in detecting violations of contribution limits.

Roseville enacted campaign regulation provisions in 2000 as a result of findings in the November 1998 election. A number of candidates received contributions ranging from \$1,000 to \$4,000 per contribution from a single source or entity. Due to the amount of funds amassed, the candidates who received the higher contribution amounts had the opportunity to conduct massive outreach via

campaign mailers and campaign events. The amounts raised by said candidates were in far comparison to the other candidates in the election. This resulted in the candidates that raised the most contributions being elected to office regardless of their experience or political platform. Once the Roseville campaign finance ordinance was adopted, the ceiling on contributions was \$500 and is proposed to remain at \$500.

Candidate contribution limits must not be so low as to prevent the mounting of an effective campaign. In municipal elections, candidates incur standard costs including paying personnel such as treasurers, website designers, and political consultants. A majority of candidates also incur costs for cybersecurity, direct mailers and postage, advertising in print and social media, yard signs, television marketing, and rental costs for facilities for campaign events. In order to conduct an adequate campaign, \$500 from a single source or entity is the amount listed in the proposed ordinance(s). The \$500 amount will be adjusted in January of every odd-numbered year by following the same methodology set forth in California Government Code Section 83124, as it may be amended. Based on Council districts, a typical election should cost approximately \$50,000 to \$60,000 and the \$500 contribution per single source or entity is adequate to support such costs.

Additionally, campaign ordinances cannot limit the spending of a candidate's personal funds. Limits on a candidate's personal expenditures may impose substantial restraints on speech. Courts have rejected the governmental interest in combating corruption and its appearance since those concerns are less pronounced when funds come from candidates or their immediate family. Roseville candidates for Districts 1, 3, and 5 in the November 2020 election may begin fundraising on February 3, 2020. The request to set the contribution limit to \$500 will enable staff to prepare information and reporting requirements for candidates.

FISCAL IMPACT

There is no fiscal impact.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The proposed changes to the Municipal Code meet the above criteria and are not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Audrey Byrnes, Assistant City Clerk

Sonia Orozco, City Clerk



Dominick Casey, City Manager

ATTACHMENTS:

Description

Campaign Finance Ordinance

Ordinance No. 6183

ORDINANCE NO. ____

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS
2.60.020, 2.60.045, 2.60.065 AND 2.60.100 OF CHAPTER 2.60 OF TITLE 2 OF THE
ROSEVILLE MUNICIPAL CODE REGARDING CAMPAIGN FINANCE DISCLOSURE,
REPEALING CHAPTER 2.90 OF TITLE 2 OF THE ROSEVILLE MUNICIPAL CODE
REGARDING CAMPAIGN EXPENDITURES

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 2.60.020 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.020 Findings, purpose and intent.

The purpose of this chapter is to enact, as authorized by California Government Code Section 85702.5, an ordinance imposing limits on contributions to candidates for elective city offices that differ from the limits set forth in California Government Code Section 85301(d).

High costs and large campaign contributions associated with campaigns for local elective office can undermine the public's trust and confidence in the electoral process and lead to unfair competition between candidates. It is the intent of this chapter to promote the small town atmosphere of local elections consistent with community values and to end the fundraising "arms race" by lowering campaign costs and slowing the increase in campaign spending by implementing comprehensive campaign finance reforms including ~~a voluntary expenditure ceiling~~, mandatory contribution limits, and an effective enforcement mechanism.

SECTION 2. Section 2.60.045 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.045 Officeholder accounts.

A. Following the end of the campaign period, any candidate or controlled committee may retain campaign funds in an amount not to exceed \$5,000.00 in an account established pursuant to California Government Code Section 85201, subject to the provisions of this title.

B. All funds so retained shall be expended solely for legal or accounting expenses, charitable events, donations to any bona fide charitable, educational, civic, religious, or similar tax-exempt, nonprofit organization and expenditures associated with holding office, where no substantial part of the proceeds will have a material financial effect on the former candidate or elected officer, any member of his or her immediate family, or his or her campaign treasurer.

C. 1. The candidate shall not be allowed to accept contributions to replenish the account authorized in subsection A of this section. At no time shall the account exceed \$5,000.00.

2. Any candidate or incumbent officeholder who has been subject to the contribution limits of Section 2.60.065 shall be subject to the same contribution limits for each contribution period.

~~3. Any incumbent officeholder who has not previously been subject to the contribution limits of Section 2.60.065 shall be subject to the contribution limits of Section 2.60.065(C) for each contribution period.~~

D. No funds from the campaign or officeholder accounts shall be used to pay any fine or penalty arising from a criminal conviction. In no event shall any funds from the campaign or officeholder accounts be used to institute or prosecute litigation against the City of Roseville, including, but not limited to, claims for defense or indemnification.

E. Upon leaving office, any funds remaining in the officeholder account may be used solely for donations to any bona fide charitable, educational, civic, religious, or similar tax-exempt, nonprofit organization, where no substantial part of the proceeds will have a material financial effect on the former elected official, any member of his or her immediate family, or his or her campaign treasurer.

SECTION 3. Section 2.60.065 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.065 Mandatory contribution limits.

A. ~~Specific Findings Regarding Two-Tiered Contribution Limits. The contribution limits set forth herein are based on the following specific findings:~~ A person shall not make to a candidate for elective city office, and a candidate for elective city office shall not accept from a person, a contribution totaling more than \$500.00 per election, as that amount is adjusted by the city clerk pursuant to subsection E of this section.

~~1. Individual contributions in excess of \$500.00 result in the reasonable perception by the public of the appearance of undue influence on successful candidates by larger-~~

~~contributors. Limiting contributions below this level for candidates accepting the voluntary expenditure limits of this chapter will bolster the public's trust in the local electoral process.~~

~~2. Limiting contributions to \$250.00 for candidates who do not accept voluntary campaign limits represents a reasonable incentive for candidates to accept voluntary expenditure limits without reducing any candidate's ability to effectively campaign or to reasonably raise adequate campaign funds.~~

~~3. The difference between the alternative contribution limits is not calculated to deny any candidate the option of not accepting expenditure limits. Rather it is intended to reflect a meaningful distinction to be appreciated by both candidates and the public encouraging fair elections free from the perceived negative effects of excessive campaign spending.~~

B. Each candidate and controlled committee shall, before accepting any contributions, file with the city clerk, on a form provided by the clerk, a statement ~~either accepting or rejecting the voluntary expenditure limits established pursuant to Section 2.90.010~~acknowledging the contribution limits established by this section.

C. Candidates or controlled committees ~~who agree to limit their campaign expenditures pursuant to Section 2.90.010~~ may retain no more than \$500.00, as adjusted, in cumulative contributions per campaign period from any single contributor. Any amount in excess of \$500.00, as adjusted, received from any single contributor shall be returned to the contributor within 15 business days of the candidate's or controlled committee's receipt of the excess contribution.

~~D. Candidates or controlled committees who do not agree to limit their campaign expenditures pursuant to Section 2.90.010 may retain no more than \$250.00 in cumulative~~

~~contributions per campaign period from any single contributor. Any amount in excess of \$250.00 received from any single contributor by any candidate or controlled committee who did not agree to limit their campaign expenditures shall be returned within 15 business days of the candidate's or controlled committee's receipt of the excess contribution.~~

~~E.D.~~ Contributions to a candidate and contributions to a candidate's controlled committee shall be cumulated for the purposes of the mandatory contribution limits of this chapter.

E. The city clerk shall adjust the contribution limits in January of every odd-numbered year by following the same methodology for adjustments set forth in California Government Code Section 83124, as it may be amended.

SECTION 4. Section 2.60.100 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.100 Effect of violation on outcome of election.

If, after his or her election, a candidate is convicted of a violation of any provision of this chapter, the election to office of such candidate shall be void and such office shall become vacant immediately thereupon, or on the date upon which the candidate, if he or she is not an incumbent, would otherwise take office, whichever occurs later. In such event, the vacancy shall be filled in accordance with the procedures set forth in the city charter for the filling of vacant city offices. If a candidate is convicted of a violation of this chapter at any time prior to his or her election, his or her candidacy shall be terminated immediately and he or she shall be no longer

eligible for election. Any person convicted of a violation of this chapter shall be ineligible to hold city elective office for a period of three (3) years from and after the date of his or her conviction.

SECTION 5. Chapter 2.90 of Title 2 of the Roseville Municipal Code is hereby repealed in its entirety.

SECTION 6. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 7. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

ORDINANCE NO. 6183

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 2.60.020, 2.60.045, 2.60.065 AND 2.60.100 OF CHAPTER 2.60 OF TITLE 2 OF THE ROSEVILLE MUNICIPAL CODE REGARDING CAMPAIGN FINANCE DISCLOSURE, REPEALING CHAPTER 2.90 OF TITLE 2 OF THE ROSEVILLE MUNICIPAL CODE REGARDING CAMPAIGN EXPENDITURES, AND DECLARING THIS ORDINANCE TO BE EFFECTIVE JANUARY 15, 2020 AS AN URGENCY ORDINANCE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 2.60.020 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.020 Findings, purpose and intent.

The purpose of this chapter is to enact, as authorized by California Government Code Section 85702.5, an ordinance imposing limits on contributions to candidates for elective city offices that differ from the limits set forth in California Government Code Section 85301(d). High costs and large campaign contributions associated with campaigns for local elective office can undermine the public's trust and confidence in the electoral process and lead to unfair competition between candidates. It is the intent of this chapter to promote the small town atmosphere of local elections consistent with community values and to end the fundraising "arms race" by lowering campaign costs and slowing the increase in campaign spending by implementing comprehensive campaign finance reforms including mandatory contribution limits and an effective enforcement mechanism.

SECTION 2. Section 2.60.045 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.045 Officeholder accounts.

A. Following the end of the campaign period, any candidate or controlled committee may retain campaign funds in an amount not to exceed \$5,000.00 in an account established pursuant to California Government Code Section 85201, subject to the provisions of this title.

B. All funds so retained shall be expended solely for legal or accounting expenses, charitable events, donations to any bona fide charitable, educational, civic, religious, or similar tax-exempt, nonprofit organization and expenditures associated with holding office, where no substantial part of the proceeds will have a material financial effect on the former candidate or elected officer, any member of his or her immediate family, or his or her campaign treasurer.

C. 1. The candidate shall not be allowed to accept contributions to replenish the account authorized in subsection A of this section. At no time shall the account exceed \$5,000.00.

2. Any candidate or incumbent officeholder who has been subject to the contribution limits of Section 2.60.065 shall be subject to the same contribution limits for each contribution period.

D. No funds from the campaign or officeholder accounts shall be used to pay any fine or penalty arising from a criminal conviction. In no event shall any funds from the campaign or officeholder accounts be used to institute or prosecute litigation against the City of Roseville, including, but not limited to, claims for defense or indemnification.

E. Upon leaving office, any funds remaining in the officeholder account may be used solely for donations to any bona fide charitable, educational, civic, religious, or similar tax-exempt, nonprofit organization, where no substantial part of the proceeds will have a material financial effect on the former elected official, any member of his or her immediate family, or his or her campaign treasurer.

SECTION 3. Section 2.60.065 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.065 Mandatory contribution limits.

A. A person shall not make to a candidate for elective city office, and a candidate for elective city office shall not accept from a person, a contribution totaling more than \$500.00 per election, as that amount is adjusted by the city clerk pursuant to subsection E of this section.

B. Each candidate and controlled committee shall, before accepting any contributions, file with the city clerk, on a form provided by the clerk, a statement acknowledging the contribution limits established by this section.

C. Candidates or controlled committees may retain no more than \$500.00, as adjusted, in cumulative contributions per campaign period from any single contributor. Any amount in excess of \$500.00, as adjusted, received from any single contributor shall be returned to the contributor within 15 business days of the candidate's or controlled committee's receipt of the excess contribution.

D. Contributions to a candidate and contributions to a candidate's controlled committee shall be cumulated for the purposes of the mandatory contribution limits of this chapter.

E. The city clerk shall adjust the contribution limits in January of every odd-numbered year by following the same methodology for adjustments set forth in California Government Code Section 83124, as it may be amended.

SECTION 4. Section 2.60.100 of Chapter 2.60 of Title 2 is hereby amended to read as follows:

2.60.100 Effect of violation on outcome of election.

If, after his or her election, a candidate is convicted of a violation of any provision of this chapter, the election to office of such candidate shall be void and such office shall become vacant immediately thereupon, or on the date upon which the candidate, if he or she is not an incumbent, would otherwise take office, whichever occurs later. In such event, the vacancy shall be filled in accordance with the procedures set forth in the city charter for the filling of vacant city offices. If a candidate is convicted of a violation of this chapter at any time prior to his or her election, his or her candidacy shall be terminated immediately and he or she shall be no longer eligible for election. Any person convicted of a violation of this chapter shall be ineligible to hold city elective office for a period of three (3) years from and after the date of his or her conviction.

SECTION 5. Chapter 2.90 of Title 2 of the Roseville Municipal Code is hereby repealed in its entirety.

SECTION 6. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 15, 2020. A statement of urgency is as follows:

On December 4, 2019, the City Council unanimously adopted Ordinance No. 6161, amending the Roseville Municipal Code to establish a by-district election system by dividing the City into five electoral districts. Candidates running for Council seats in November 2020 are authorized to start raising campaign funds on February 3, 2020. It is necessary to immediately amend portions of Chapter 2.60, the Campaign Finance Disclosure Ordinance, in order to establish contribution limits by February 3. In addition, it is also necessary to immediately repeal Chapter 2.90, the Campaign Expenditures Ordinance, in order to come into compliance with current law by February 3. These actions are taken for the orderly and necessary continuance of operations of the City.

SECTION 7. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2020, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



COUNCIL COMMUNICATION

CC #: 0542

File #: 0201 & 0201-01

Title: Fiscal Year 2018-19 Year-End Report and Budget Adjustment

Contact: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 9.2.

RECOMMENDATION TO COUNCIL

This item includes a presentation regarding a year-end version of the quarterly report for FY2018-19 and a recommendation to Council to adopt an ordinance to approve the attached FY2019-20 budget adjustment.

BACKGROUND

This report includes a year-end version of the quarterly report that provides the Council with information regarding the financial performance of the City of Roseville from July 1, 2018, through June 30, 2019 (Fiscal Year (FY) 2018-19). It includes a series of tables and charts displaying financial data for FY2018-19 for (1) the General Fund, (2) the enterprise operating funds, and (3) revenues in other selected funds. It also includes an explanation of significant variations.

This report also includes a recommendation to transfer \$4.2 million in Measure B revenues received in FY2018-19 to the Economic Stabilization Reserve, the appropriation of \$8.5 million in one-time FY2018-19 General Fund resources, and the appropriation of \$100,000 for Police Department conducted electrical weapons (i.e., Tasers) funded by Citizens Option for Public Safety funding. The \$8.5 million of year-end General Fund results consists of \$3.8 million in revenues received over budget, \$4.7 million in expenditure savings primarily associated with salary savings from vacant positions, and \$97,000 in non-operating savings. Below is a chart summarizing the FY2018-19 General Fund results. Following the chart are descriptions of the recommended appropriations.

FY2018-19 General Fund Results

Sales Tax – Measure B /Transfer to Economic Stabilization Reserve

\$ 4,219,000

Available Year-End Resources

Sales Tax – Bradley Burns	560,000
Property Tax	2,520,000

Other Revenues	685,000
Subtotal Revenue Variance	\$ 3,765,000
Operating Expenditure Savings	\$ 4,688,000
Non-Operating Savings	\$ 97,000
Total General Fund Resources Available	\$ 8,550,000

Recommended Appropriations

Corridor Planning	\$ 1,200,000
Replacement Fire Engines	854,000
Self Contained Breathing Apparatus (SCBAs)	810,000
Maidu Soccer Turf Renovation	400,000
Recreation Management System Replacement	200,000
Road Resurfacing	160,000
Civic Center Boiler Replacement	59,000
Additional Transfer to Stabilization Reserve	4,867,000
Total Appropriations	\$ 8,550,000

Recommended Appropriation Descriptions

Corridor Planning (\$1,200,000)

Staff has identified several commercial corridors highly suitable for updated planning, which connect to each other, the City's downtown, the Riverside Gateway and Downtown Specific Plan areas, and vital transportation hubs. Though inter-connected, each area has unique challenges and opportunities. The corridors are Atlantic Street, Douglas and Harding Boulevards, and Douglas and Sunrise Boulevards. Using the Riverside Gateway and Downtown Specific Plans as models, staff propose to develop separate but related specific plans for each of the corridor areas, to streamline and incentivize redevelopment.

The proposed planning activities include preparing a specific plan for each corridor, which would consist of more flexible land use and zoning designations (such as Commercial Mixed Use), streamlined planning approval processes, and policies to incentivize infill residential development and to reduce barriers to all infill development (using strategies from the Riverside Gateway and Downtown Specific Plans as examples). Staff is proposing to prepare a single Environmental Impact Report to cover all three corridors, which will identify infrastructure constraints and provide environmental streamlining.

Although a full scope of work has not been completed and presented to the Council, the estimated cost of this effort will require a project budget of \$1.5 million. On November 20, 2019, the Council adopted a resolution authorizing staff to apply for a State Senate Bill (SB) 2 Planning Grant, which preserves the ability of the City to access \$310,000 in reimbursable grant funding for this planning effort.

The recommended appropriation of an additional \$1.2 million is expected to fully fund the project. Staff will continue to seek additional grant funding to minimize the project's impact on the General Fund. A completed scope of work and budget is projected to be forwarded to Council in the spring of 2020.

Replacement Fire Engines (\$854,000)

The Fire Department has four type one engines that require replacement in FY2020-21. The primary purpose of these engines is transporting firefighter/paramedics to the scene, providing a limited supply of water (500 gallons) with which to fight fires, and carrying tools, equipment, and hoses. The most crucial aspect of engines is their pre-connected hose lines attached to the engine's onboard water supply which allow firefighters to fight a fire as soon as they arrive on the scene. When the built-in water supply runs out, the engine connects to a more permanent source such as a fire hydrant. Standard tools found on all fire engines include ladders, saws, floodlights, fire hose, nozzles, fire extinguishers, SCBAs, and thermal imaging cameras.

Currently, these four vehicles do not have all of the required funds accrued in the Automotive Replacement Fund (4005). The funding shortfall is \$213,500 per engine for a total of \$854,000. The current engines will have been in service over 15 years once the replacements arrive, well past their expected life of 13 years.

SCBAs (\$810,000)

During the current fiscal year, the Fire Department replaced \$481,202 in aging SCBA equipment using a combination of Assistance to Firefighters Grant (AFG) and General Fund matching funds. This funding allowed the Fire Department to place a new SCBA in each riding position on all Fire apparatus but was not enough to replace all of the SCBA equipment department-wide. Staff recommends the complete changeover of reserve, training, and Special Operations (Hazardous Materials Task Force and Rescue Task Force) breathing apparatus components within the Fire Department, to prevent any potential safety issues associated with having an inconsistent SCBA platform. The cost to complete the replacement of all SCBA equipment department-wide is \$810,000.

Maidu Soccer Turf Renovation (\$400,000)

The soccer fields at Maidu Regional Park is the largest multi-field complex in the City. These soccer fields serve thousands of Roseville youth, and host tournaments that attract teams from throughout the region. The existing turf needs replacement, and \$400,000 will partially fund the conversion to Bermuda hybrid turf. The Bermuda hybrid mix is more durable and drought tolerant than the current turf commonly used at sports complexes. It is conducive to higher use and more desirable for competitive play. Irrigation and minor grading will also be part of the project. The total estimated cost of the project is \$900,000. The remaining \$500,000 in funding is anticipated to come from partners such as youth sports clubs, the Youth Sports Coalition, and others. This turf conversion will improve safety, enhance the user experience, attract more regional and statewide tournaments, and increase revenues both in-field use and economic impact for the City.

Recreation Management System Replacement (\$200,000)

In 2016, the Parks, Recreation & Libraries Department replaced their recreation management software system to fulfill the business-critical processes of course registration, facility booking, and point of sale needs. A new recreation management system will drive further staff efficiency, improve data reliability, and enhance customer service.

Road Resurfacing (\$160,000)

This request will offset unplanned costs associated with addressing severe road cracking in the Sun City community. Staff has prioritized resurfacing within the Sun City community due to the severity of the cracking and has hired a geotechnical consultant to help determine the cause of the cracking and develop a remediation plan. This recommended budget adjustment will offset the costs associated with this unplanned work and includes \$50,000 for crack filling operations,

\$50,000 for consultant services, and \$60,000 in staff time for road repair and resurfacing design.

Civic Center Boiler Replacement (\$59,000)

The boilers that produce hot water for heating at the Civic Center are at the end of their expected life and many of the parts are no longer available. Staff recommends replacing both boilers, associated pumps and equipment to ensure there is no disruption during the heating season.

Additional Transfer to the Economic Stabilization Reserve (\$4,867,000)

Staff recommends that the City Council transfer approximately \$4.9 million, all of the remaining FY2018-19 General Fund savings, to the Economic Stability Reserve. This transfer, in addition to the \$4.2 million in FY2018-19 Measure B revenues and \$6.8 million included in the FY2019-20 budget, will bring the total balance in the Economic Stabilization Reserve to \$15.9 million. The Council-approved policy goal for the Economic Stabilization Reserve is 15% of General Fund expenditures, or approximately \$22.5 million in FY2019-20.

In addition, staff recommends utilizing \$100,000 in available Citizens Option for Public Safety funds to replace 77 conducted electronic weapons (CEW) that have reached the end of their useful life and are no longer supported by the manufacturer. The manufacturer of the Police Department's standard-issue CEW is Taser. The Taser product is the department's primary less-than-lethal force option for confronting and controlling assaultive subjects, allowing for rapid de-escalation and resulting in increased safety for Police Officers and subjects.

FISCAL IMPACT

The recommended budget adjustment transfers \$4.2 million in Measure B revenues received in FY2018-19 to the Economic Stabilization Reserve, appropriates \$8.5 million in one-time FY2018-19 General Fund resources, and appropriates \$100,000 for Police Department conductive electronic weapons funded by Citizens Option for Public Safety funding. The \$8.5 million of General Fund resources recommended for appropriation includes one-time investments in high-priority needs totaling \$3.6 million and an additional \$4.9 million transfer to the Economic Stabilization Reserve. There are adequate resources available in the General Fund and Citizens Option for Public Safety Fund to fund the identified appropriations.

ENVIRONMENTAL REVIEW

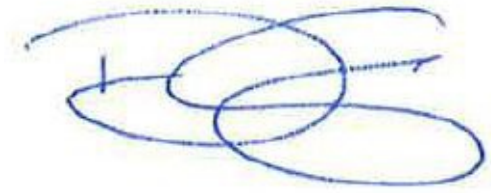
The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378.

The recommended items included in the recommended budget adjustment meets the above criteria and is not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Scott Pettingell, Budget Manager

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance No. 6178

Budget Adjustment

FY20194 Report

ORDINANCE NO. 6178

AN ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2019-20 BUDGET
AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY
EFFECTIVE AS AN APPROPRIATION MEASURE

THE CITY COUNCIL OF THE CITY OF ROSEVILLE DOES ORDAIN AS FOLLOWS:

SECTION 1. The City of Roseville Annual Budget, Fiscal Year 2019-20, is hereby amended by transferring an additional appropriation to and from the activities indicated below:

Year-End Budget Adjustments, as listed on attached list.

SECTION 2. This ordinance is hereby declared to be an appropriation measure, immediately effective pursuant to the provisions of Section 5.03 of the Charter.

SECTION 3. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three conspicuous locations in the City and shall immediately after such posting enter in the ordinance book, under the record of the ordinance, a certificate under her hand stating the time and place of such publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this ____ day of _____, 20__, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



REQUEST FOR BUDGET ADJUSTMENT

REQUESTER NAME & TITLE: Scott Pettingell, Budget Manager FISCAL YEAR: FY2019-20
 PREPARER NAME & TITLE: Scott Pettingell, Budget Manager COUNCIL DATE (if applicable): 1/15/2020
 DEPARTMENT/DIVISION: Finance/Budget ORDINANCE: _____

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
1001	6801	10001		4,219,000	Transfer Out - Operating Stabilization Reserve Fund Measure B
1001	6801	10001		4,867,000	Transfer Out - Operating Stabilization Reserve Fund
1001	5301	84001	500088	1,200,000	Professional Services Corridor Planning
1001	5512	48030		854,000	Automotive Replacement Replacement Fire Engines (Vehicles: 06-438, 06-439, 06-440, 06,441)
1001	5530	48030		810,000	Equipment Replacement Self Contained Breathing Apparatus (SCBA)
1001	6801	10001		400,000	Transfer Out - Operating Parks, Recreation & Libraries Capital Fund PRL Capital Fund - Maidu Soccer Field
1001	6801	10001		200,000	Transfer Out - Operating Parks, Recreation & Libraries Capital Fund Recreation Management System Replacement
1001	5053	62101		60,000	Temporary - 1500 Hr Salaries Street Paving
1001	5411	62320		30,000	Repairs and Maintenance - General Street Paving
1001	5053	62320		20,000	Temporary - 1500 Hr Salaries Street Paving
1001	5301	62101		50,000	Professional Services Street Paving
1001	5528	62530		59,000	Facility - Rehab - Fixed 311 Vernon Street Replacement Boilers
4031	6550	48030		810,000	Capital Outlay - Equipment Self Contained Breathing Apparatus (SCBA)
3130	6587	84001		400,000	Capital Outlay - CIP Projects Maidu Soccer Field
3130	5393	84001		200,000	Software Recreation Management System Replacement
4065	5411	84001	500089	59,000	Repairs and Maintenance - General 311 Vernon Street Replacement Boilers
2240	5395	44040		100,000	Equipment Under \$5,000 Replacement Conducted Electrical Weapon (e.g.,Taser)
TOTAL				14,338,000	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
1011	4801	10001		4,219,000	Transfer In - Operating General Fund Measure B
1011	4801	10001		4,867,000	Transfer In - Operating General Fund
4005	4251	10001		854,000	Internal Service Charges - Rates Replacement Fire Engines (Vehicles: 06-438, 06-439, 06-440, 06,441)
4031	4251	10001		810,000	Internal Service Charges - Rates SCBA
3130	4801	10001		400,000	Transfer In - Operating General Fund Maidu Soccer Field
3130	4801	10001		200,000	Transfer In - Operating General Fund Recreation Management System Replacement
3110	4251	10001		59,000	Internal Service Charges - Rates 311 Vernon Street Replacement Boilers
TOTAL				11,409,000	

NET ADJUSTMENT	2,929,000
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FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
1001				(12,769,000)	Decrease in General Fund balance
1011				9,086,000	Increase in Economic Stability Reserve Fund balance
4005				854,000	Increase in Fleet Replacement Fund balance
2240				(100,000)	Decrease in Supplemental Law Enforcement Services Fund balance
TOTAL				(2,929,000)	

Justification for Budget Adjustment:

This recommended budget adjustment will transfer \$4.2 million in Measure B revenues received in FY2018-19 to the Economic Stabilization Reserve per City Council direction, appropriate \$8.5 million in FY2018-19 General Fund resources, and appropriate \$100,000 for Police Department conducted electrical weapons (e.g.,Taser) funded by Citizens Option for Public Safety funding. The \$8.5 million of General Fund resources recommended for appropriation includes one-time investments in high-priority needs totaling \$3.6 million and an additional \$4.9 million transfer to the Economic Stabilization Reserve. There are adequate resources available in the General Fund and Citizens Option for Public Safety Fund to fund the identified appropriations.

REQUIRED APPROVALS:			
 REQUESTING DEPARTMENT HEAD / DESIGNEE		 BUDGET MANAGER / DESIGNEE	
12/17/19 DATE		12/17/19 DATE	
 CHIEF FINANCIAL OFFICER / DESIGNEE		CITY MANAGER / DESIGNEE	
12/17/19 DATE		DATE	
BUDGET DEPARTMENT USE ONLY:			
POSTED BY		DATE	

Revised: June 24, 2019



Fourth Quarter Report Fiscal Year 2018-19



Fourth Quarter Report

Fiscal Year 2018-19

Introduction

This financial report provides an overview of the City's financial position through the fourth quarter of fiscal year (FY) 2018-19 (July 1, 2018, through June 30, 2019) for (1) the General Fund, (2) the major enterprise operating funds, and (3) revenues in other selected funds. Notable cumulative fourth quarter to fourth quarter and budget to actual comparisons are included in this report.

General Fund: Operating Revenues

The following table includes cumulative revenue comparisons through the fourth quarter of FY2017-18 and FY2018-19 and a revenue budget to actual comparison for FY2018-19.

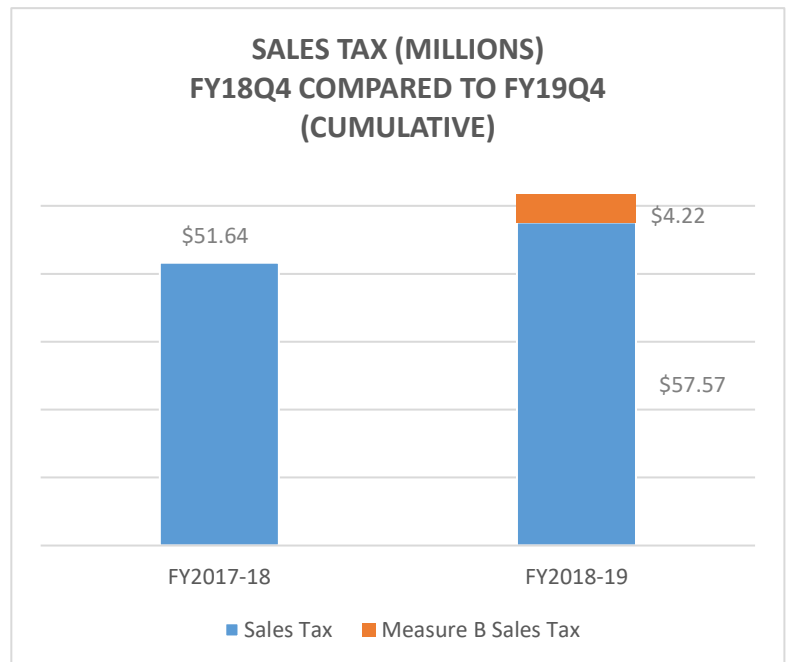
	Cumulative fourth quarter actual comparison (July 1 – June 30)				Budget to actual comparison		
	FY2017-18	FY2018-19	\$ Variance	% Variance	FY2018-19 Amended Budget	\$ Variance	% of budget
Sales Tax	\$ 51,642,443	\$ 57,569,302	\$ 5,926,859	11%	\$ 56,947,700	\$ 621,602	101%
Measure B Sales Tax	-	4,218,788	4,218,788		-	4,218,788	
Property Tax	44,250,221	48,299,132	4,048,911	9%	45,382,760	2,916,372	106%
Parks, Recreation & Libraries Programs	3,789,976	3,834,265	44,289	1%	4,053,321	(219,056)	95%
Building Permits	2,377,841	2,343,329	(34,512)	-1%	2,216,300	127,029	106%
Plan Check Fees	2,105,830	1,965,845	(139,985)	-7%	2,306,822	(340,977)	85%
Engineering Inspection Fees	167,902	176,970	9,068	5%	171,880	5,090	103%
Grants	176,069	466,521	290,452	165%	391,557	74,964	119%
Other Revenues	18,116,066	19,497,523	1,381,457	8%	18,564,129	933,394	105%
Transfers/Franchise Fee	11,102,186	12,685,284	1,583,098	14%	13,038,586	(353,302)	97%
Encumbrance Carryover	963,728	664,304	(299,424)	-31%	664,304	-	100%
Total	\$134,692,262	\$ 151,721,263	\$17,029,001	13%	\$ 143,737,359	\$ 7,983,904	106%

General Fund operating revenues through the fourth quarter are \$17 million, or 13 percent above the same period in FY2017-18. Revenues through the fourth quarter exceeded the FY2018-19 estimates by 6% overall. The revenue growth is primarily attributed to the collection of the first quarter of Measure B tax dollars as well as increases in property tax and other revenues. The following is an explanation of the notable variances:

- The City's Bradley Burns sales tax revenues exceeded last year's cumulative fourth quarter by 11 percent or \$5.9 million. Approximately \$1.6 million of this increase is due to a delay in processing \$800,000 in sales tax remittances caused by the implementation of a new software system at the California Department of Tax and Fee Administration. This delay decreased FY2017-18 actuals by \$800,000 and increased FY2018-19 actuals by the same amount, resulting in a \$1.6 million swing in sales tax revenues. The remaining \$4.3 million of the \$5.9 million is attributed to growth in sales tax revenues as compared to the prior year.

Overall, the Bradley Burns sales tax revenues came in approximately \$622,000 over budget. It is worth noting that if the City had not received the \$800,000 million in prior year revenues in FY2018-19, sales tax revenues would have come in \$200,000 under budget. Staff is closely monitoring this revenue stream and will return to City Council with updates in future quarterly reports.

- Measure B sales tax revenue totaling \$4.2 million were collected during the fourth quarter of FY2018-19. This revenue is the first disbursement from the Measure B sales tax measure that was approved by voters in November 2018 and went into effect on April 1, 2019.
- Property tax revenues exceeded budget estimates by \$2.9 million at \$48.3 million, which is 9% or \$4 million above last year's cumulative fourth quarter. This increase is attributed to continued growth in the housing market, both in number of parcels and assessed values of property.

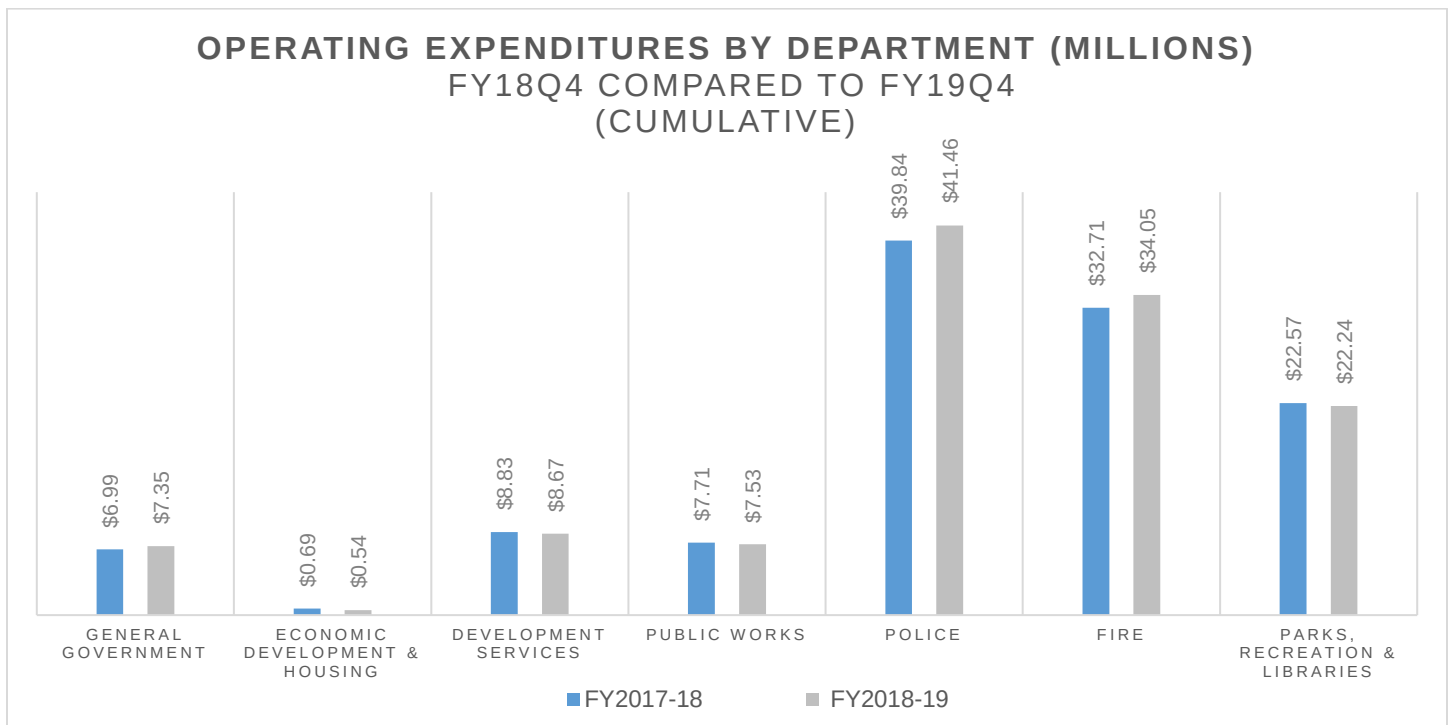


- Engineering Inspection Fees increased 5% during the fourth quarter due to more significant improvement projects (e.g. subdivision maps & commercial development), while building permit revenues and plan check fees decreased due to the timing of development activity , as compared to the same period of FY2017-18. Except for plan check fees, the revenues generated by the Development Services Department met and exceeded the budget target for the fiscal year.
- Other revenues increased by 8% or \$1.4 million. The significant factors contributing to this variance include increased hotel/motel room tax revenues, business license tax revenues, rental revenues, reimbursements from the State for a fire strike team, development reimbursement activity, and workers' compensation reimbursements.

General Fund: Department Operating Expenditures

The following table includes cumulative fourth quarter actual expenditure comparisons for FY2017-18 and FY2018-19 and an expenditure budget to actual comparison for FY2018-19.

	Cumulative fourth quarter actual comparison (July 1 – June 30)				Budget to actual comparison		
	FY2017-18	FY2018-19	\$ Variance	% Variance	FY2018-19 Amended Budget	\$ Variance	% of budget
General Government	\$ 6,986,082	\$ 7,350,267	\$ 364,185	5%	\$ 8,700,378	\$1,350,111	84%
Economic Development & Housing	691,351	539,851	(151,500)	-22%	814,076	274,225	66%
Development Services	8,834,848	8,670,999	(163,849)	-2%	9,969,898	1,298,899	87%
Public Works	7,712,740	7,525,672	(187,068)	-2%	7,956,251	430,579	95%
Police	39,840,858	41,462,588	1,621,730	4%	41,782,519	319,931	99%
Fire	32,707,019	34,050,542	1,343,523	4%	34,301,508	250,966	99%
Parks, Recreation & Libraries	22,571,309	22,239,244	(332,065)	-1%	23,150,477	911,233	96%
Annexation Payments	5,775,035	6,140,796	365,761	6%	6,140,794	(2)	100%
City Special Assessments	130,321	85,387	(44,934)	-34%	139,581	54,194	61%
Other	1,136,623	1,259,253	122,630	11%	1,351,660	92,407	93%
Transfers Out	6,310,951	7,226,324	915,373	15%	7,065,539	(160,785)	102%
Contingency	-	-	-		522,061	522,061	
Total	\$ 132,697,137	\$ 136,550,923	\$3,853,786	3%	\$ 141,894,742	\$5,343,819	96%
Encumbrance Carryover						(655,823)	
Total Operating Expenditure Savings						\$ 4,687,996	97%



Overall, cumulative fourth quarter General Fund expenditures increased 3 percent compared to the prior year. The spending for General Government (which includes Human Resources, Finance, City Clerk, etc.) rose 5 percent from the previous year. This increase is in alignment with the FY2018-19 budget and primarily driven by personnel, materials, services, and supplies costs.

Economic Development & Housing shows a decrease in expenditures compared to the fourth quarter of the previous year because of a Development Analyst position being vacant during most of the year. Public Works Department expenditures decreased by 2% due to the allocation of indirect costs within the Department and reduced Internal Service Fund charges. Police and Fire Departments' expenses increased by 4% due to higher budget requirements to maintain service levels. Spending in all of the remaining General Fund Departments for the fourth quarter of FY2018-19 was similar to the prior-year quarter.

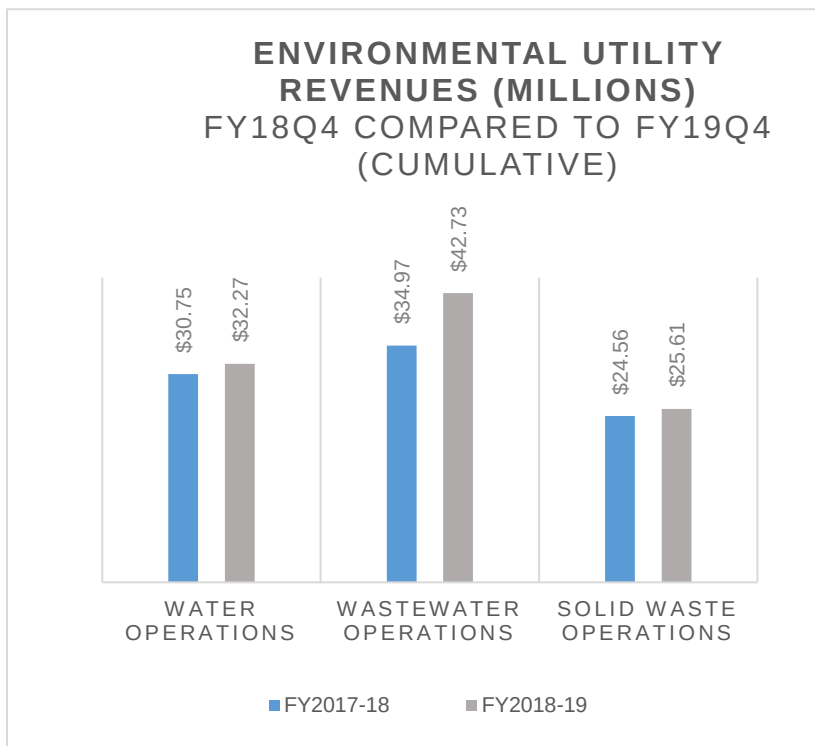
Year-end results for FY2018-19 reflect a 3% or \$4.7 million savings in General Fund expenditures primarily because of vacancies, labor charges allocated to the Enterprise Resource Planning (ERP) replacement project, and changes in the allocation of costs.

Enterprise Funds: Operating Revenue

The table below includes cumulative fourth quarter actual revenue comparisons for FY2017-18 and FY2018-19 and a revenue budget to actual comparison for FY2018-19 for the Enterprise Funds.

	Cumulative fourth quarter actual comparison (July 1 – June 30)				Budget to actual comparison		
	FY2017-18	FY2018-19	\$ Variance	% Variance	FY2018-19 Amended Budget	\$ Variance	% of budget
Electric Operations	\$ 162,547,605	\$ 164,718,594	\$ 2,170,989	1%	\$ 164,273,925	\$ 444,669	100%
Water Operations	30,753,432	32,265,854	1,512,422	5%	30,440,666	1,825,188	106%
Wastewater Operations	34,967,826	42,728,477	7,760,651	22%	38,394,809	4,333,668	111%
Solid Waste Operations	24,562,323	25,606,241	1,043,918	4%	23,270,158	2,336,083	110%
Transit	6,508,786	7,729,711	1,220,925	19%	10,918,918	(3,189,207)	71%
Transportation	3,571,754	9,363,977	5,792,223	162%	2,839,055	6,524,922	330%
Youth Development	6,381,160	7,308,762	927,602	15%	6,780,998	527,764	108%

Electric revenues are similar to the prior year, with a 1 percent increase or \$2.2 million. Overall revenues for FY2018-19 exceeded budget by \$445,000. These results included a \$3.4 million reduction in revenues compared to FY2017-18 due to lower large customer electric usage during the year. The utility offset the loss of sales revenue with mutual aid reimbursements from other agencies related to wildfires and an increase in greenhouse gas proceeds and low carbon fuel credits.



Water, Wastewater, and Solid Waste revenues are higher compared to last year due to increased rates and utility sales. Wastewater revenues increased significantly more than the other environmental utility funds, due to receiving reimbursements and reallocations from the South Placer Municipal Utility District from prior years.

The quarter to quarter increase of 20% in the Transit Fund is in alignment with the FY2018-19 revenue budget. The budget to actual variance of \$3.2 million is primarily attributed to receiving \$2.9 million less from the Local Transportation Fund (LTF) to spend down fund balance as required by the

Transportation Development Act (TDA). An additional contributing factor was decreased levels of transit ridership, which tracked with industry-wide declines in transit ridership.

The \$5.8 million quarter to quarter increase and \$6.5 million budget variance in the Transportation Fund are due to receiving reimbursements from LTF for the Downtown Bridges project.

The Youth Development Fund revenues increased 15% compared to FY2017-18 due to a higher demand for childcare programs and the opening of the Orchard Ranch site.

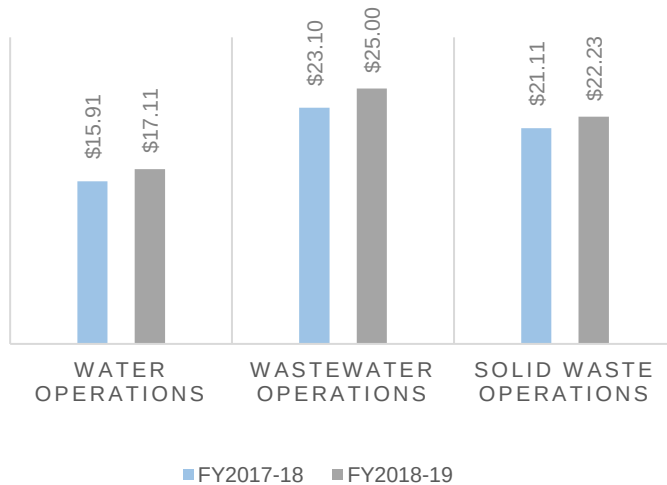
Enterprise Funds: Operating Expenditures

The following table includes cumulative fourth quarter actual expenditure comparisons for FY2017-18 and FY2018-19 and an expenditure budget to actual comparison for FY2018-19.

	Cumulative fourth quarter actual comparison (July 1 – June 30)				Budget to actual comparison		
	FY2017-18	FY2018-19	\$ Variance	% Variance	FY2018-19 Amended Budget	\$ Variance	% of budget
Electric Operations	\$ 108,386,914	\$ 101,465,863	\$(6,921,051)	-6%	\$ 120,938,568	\$ 19,472,705	84%
Water Operations	15,911,651	17,113,377	1,201,726	8%	23,833,117	6,719,740	72%
Wastewater Operations	23,100,543	25,000,643	1,900,100	8%	29,630,897	4,630,254	84%
Solid Waste Operations	21,108,390	22,230,334	1,121,944	5%	24,961,391	2,731,057	89%
Transit	5,704,628	5,743,891	39,263	1%	6,740,931	997,040	85%
Transportation	1,096,768	1,186,796	90,028	8%	1,502,289	315,493	79%
Youth Development	6,489,073	6,537,865	48,792	1%	6,547,179	9,314	100%

Most of the enterprise funds experienced increased expenditures during FY2018-19. These increases were anticipated and are in alignment with the FY2018-19 budget and are mainly driven by personnel, material, service, and supply costs. The variance in the Electric Fund is the result of lower purchased power market prices and reduced customer energy usage, resulting in a 6% or \$6.9 million decrease in expenditures as compared to the prior year.

**ENVIRONMENTAL UTILITIES
EXPENDITURES (MILLIONS)
FY18Q4 COMPARED TO FY19Q4
(CUMULATIVE)**



An additional factor contributing to increased Water, Wastewater and Solid Waste spending was the change from budgeted transfers to reimbursed expenditures for the Utility Exploration Center, Environmental Utilities administration and outreach, and utility billing.

Overall, expenditures for all of the Enterprise Funds ended the year below or on budget. The following is an explanation of the factors contributing to these variances:

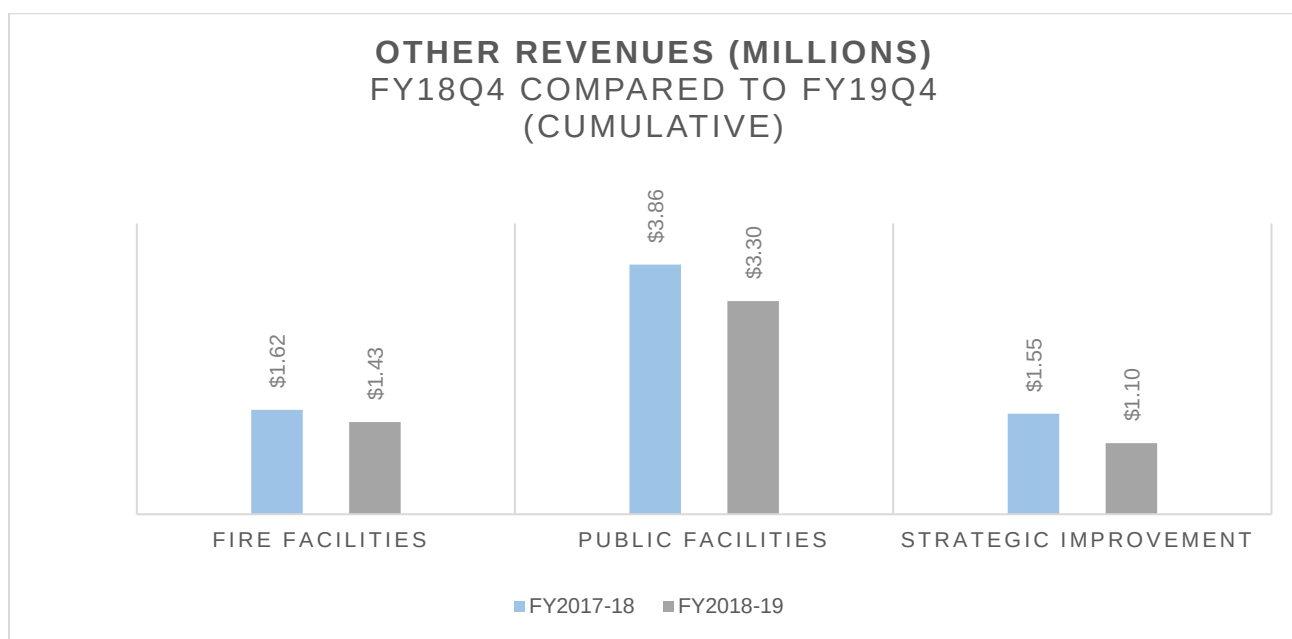
- Electric expenditures ended the fiscal year under budget by \$19.5 million due to lower than anticipated market prices for natural gas.
- The expenditures for Water, Wastewater, and Solid Waste Departments were lower than budget because of salary savings from vacant positions.
- Transportation and Transit expended 85% and 79% of their operating budgets, respectively. The major contributing factors to these variances are salary savings from vacant positions and unspent materials, services, and supply funding.
- Spending in the Youth Development Fund was similar to the prior year and aligned with budget estimates.

Other Revenue

The table below shows revenues in the Fire Facilities Fund, Public Facilities Fund, and Strategic Improvement Fund through the fourth quarter of FY2018-19. The fourth quarter improved over the third quarter (Third quarter actual comparison: Fire Facilities: -18%; Public Facilities: -29%; and Strategic Improvement: -37%) but continued to trend lower than FY2017-18. These reductions are due to less development activity as compared to the same period of the previous fiscal year.

Overall, the Fire Facilities, Public Facilities and Strategic Improvement funds all came in above budget, despite less revenue as compared to the previous year. These results are attributed to the City historically taking a conservative approach when budgeting these revenues because of the volatile nature of development.

	Cumulative fourth quarter actual comparison (July 1 – June 30)				Budget to actual comparison		
	FY2017-18	FY2018-19	\$ Variance	% Variance	FY2018-19 Amended Budget	\$ Variance	% of budget
Fire Facilities	\$ 1,616,108	\$ 1,426,675	\$ (189,433)	-11.7%	\$ 1,388,251	\$ 38,424	102.8%
Public Facilities	3,861,843	3,297,088	(564,755)	-14.6%	2,828,181	468,907	116.6%
Strategic Improvement	1,554,389	1,098,741	(455,648)	-29.3%	962,784	135,957	114.1%





COUNCIL COMMUNICATION

CC #: 0534
File #: 0103-28

Title: Charter Review Commission Member Vacancy
Contact: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

Meeting Date: 1/15/2020
Item #: 10.1.

RECOMMENDATION TO COUNCIL

Recommend the City Council leave the unscheduled vacancy on the Charter Review Commission unfilled due to the voluminous content to bring a new member up to speed, and the limited time remaining for the Commission to complete its objective and present a complete report to the City Council for their consideration of the 2020 ballot items.

BACKGROUND

Nine members were appointed to the Charter Review Commission in February 2019. One member has since vacated a seat as the individual moved outside the city limits. Staff recommends the City Council not fill the vacancy due to the voluminous content to bring a new member up to speed, and the limited time remaining for the Commission to complete its objective and present a complete report for Council consideration of the 2020 ballot items.

FISCAL IMPACT

There is no fiscal impact associated with this recommendation.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonable foreseeable indirect physical change in the environment (CEQA Guidelines §15061(b)(3)). The vacancy does not include the potential for a significant environmental effect, and therefore is not subject to CEQA.

Respectfully Submitted,

Sonia Orozco, City Clerk

A handwritten signature in blue ink, consisting of several overlapping loops and a small vertical stroke on the left side.

Dominick Casey, City Manager



COUNCIL COMMUNICATION

CC #: 0533

File #: 0215

Title: Development Impact Fee Reports for the Fiscal Year Ended June 30, 2019

Contact: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Meeting Date: 1/15/2020

Item #: 10.2.

RECOMMENDATION TO COUNCIL

Accept the following informational Development Impact Fee Reports prepared for the fiscal year ended June 30, 2019.

BACKGROUND

In California, state legislation sets certain legal and procedural parameters for the charging of development impact fees ("DIFs"). This legislation was passed as AB1600 by the State Legislature and is now codified as California Government Code Sections (GC §) 66000 through 66008 ("Mitigation Fee Act"). (GC §) 66006(b) states the following requirements as pertains to the DIFs:

For each separate account or fund established, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

1. A brief description of the type of fee in the account or fund.
2. The amount of the fee.
3. The beginning and ending balance of the account or fund.
4. The amount of the fees collected and interest earned.
5. An identification of each public improvement on which fees were expended.
6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
7. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
8. The amount of refunds made (as pursuant to GC § 66001(e)) due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of

reallocation of funds made (as pursuant to GC § 66001(f)) due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

The attached Development Impact Fee Reports are for informational purposes. They are also posted on the City's website.

FISCAL IMPACT

There is no impact to the City's General Fund.

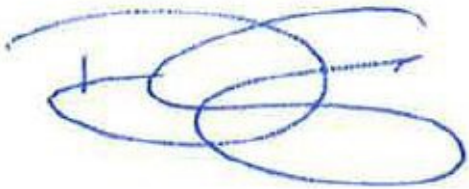
ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. These informational reports meet the above criteria and are not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Jeannine Thrash, Administrative Analyst

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Roseville Annual Development Impact Fee Report

JPA and SPWA Annual Development Impact Fee Report

Annual Development Impact Fee Report



Fiscal Year Ended June 30, 2019

Table of Contents

Reporting Requirements for Development Impact Fees	2
Description of Development Impact Fees.....	3
<u>Fund Balance and Project Descriptions</u>	
Drainage Fees.....	7
Public Facilities.....	9
Local Sewer Connections Fees.....	11
Water Connection Fees.....	12
Traffic Mitigation Fees.....	14
Downtown Specific Plan In-Lieu Parking Fee.....	15
Parks Fees.....	16
Electric Backbone Impact Fee.....	20
Solid Waste Impact Fee.....	21
Development Agreements Imposed Since 2004.....	22
Attachment 1.....	28

Reporting Requirements for Development Impact Fees

In California, State legislation sets certain legal and procedural parameters for the charging of development impact fees ("DIFs"). This legislation was passed as AB1600 by the California Legislature and is now codified as California Government Code Sections (GC §) 66000 through 66008 ("Mitigation Fee Act"). This State law went into effect on January 1, 1989.

GC § 66006(b) states the following requirements as pertains to DIFs:

For each separate account or fund established, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- (A) A brief description of the type of fee in the account or fund.
- (B) The amount of the fee.
- (C) The beginning and ending balance of the account or fund.
- (D) The amount of the fees collected and interest earned.
- (E) An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees.
- (F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
- (G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
- (H) The amount of refunds made (as pursuant to GC § 66001(e)) due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made (as pursuant to GC § 66001(f)) due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

GC § 65865(e) also requires that in any development agreement entered into on or after January 1, 2004, the City shall comply with GC § 66006 with respect to any fee it receives or cost it recovers.

Description of Development Impact Fees

Drainage Fees

The Drainage Fee is established pursuant to Roseville Municipal Code Chapters 4.48 and 4.49. Drainage fees are required for all new construction that occurs within the Dry Creek Watershed mitigation zone or the Pleasant Grove/Curry Creek Watershed mitigation zones. These mitigation zones are further broken down into sub-zones or sub-areas for which fees vary.

New development, and the expansion of existing development, within the City imposes a burden on the creeks and drainage infrastructure within the Dry Creek watershed and the Pleasant Grove and Curry Creek watershed by adding additional impervious surface, thereby adding more runoff, and by changing discharge rates. Some of the worst burdens imposed by development are on properties located within the Dry Creek watershed and Pleasant Grove and Curry Creek watershed downstream from the City, where additional run-off poses a threat of severe flooding and is a danger to life and property.

The drainage fees have been calculated so as to pay for those facilities listed in the capital improvement program. The fee is to be collected for public improvements and facilities for which an account has been established and funds appropriated, and for which a proposed construction schedule has been adopted.

Public Facilities Fee

The Public Facilities Fee is established pursuant to Roseville Municipal Code Chapter 4.52. New development and the expansion of existing development within the City imposes burdens on existing public facilities and creates a need for additional public facilities. Such burdens may vary by the type of land use. The Public Facilities Fee is applied to new development and expansion of existing development to ensure adequate levels of public services and facilities are maintained. This fee spreads the costs of public facilities to development which creates the need for such public facilities, without generating any surplus to the general fund.

Sewer Connection Fees

Sewer connection fees are established pursuant to Roseville Municipal Code Chapter 14.16. Additional fees may be applicable to properties within sewer special benefit assessment areas.

- *Local Sewer Connection Fee* - The local sewer connection fee is charged for each sewer unit required within the Roseville City limits connected to the City-owned public sewer.

Water Connection Fee

Water connection fees are established pursuant to Roseville Municipal Code Chapter 14.08 and are applicable to all new water service connections within the City limits. This fee ensures the sharing of the costs associated with maintenance and expansion of the City's raw water supply, water treatment, storage, and distribution facilities by those who receive the benefits thereof.

Traffic Mitigation Fees

In 1988 the City of Roseville adopted a city-wide Traffic Mitigation Fee Program, requiring new development within the City to pay traffic impact fees. The fees collected through this program, in addition to other funding sources, allows the City to construct transportation improvements identified in its Capital Improvement Program (CIP). The fee program assesses fair-share costs to each jurisdiction based on their impact on the individual roadways from new development.

City / County Traffic Mitigation Fee - The City of Roseville and Placer County entered into a joint fee program for the purpose of funding improvements on Baseline Road and Walerga Road. The fee program assesses fair-share costs to other jurisdictions based on their impact on the individual improvements from new development. The fees associated with this fee program were originally collected by Roseville and Placer County. Fees collected by Roseville were remitted to Placer County quarterly to be held in one account. Effective July 2013, Fiddlyment Road was removed from the program and individual agencies became responsible for holding the fees they *collect in two separate accounts, one with Roseville and one with Placer County.*

Downtown Specific Plan In-Lieu Parking Fee

This fee is established pursuant to Roseville Municipal Code Chapter 19.31. Within the designated Commercial Mixed Use, Old Town and Central Business districts, a parking requirement serving nonresidential uses and residential uses, where a minimum of one space per unit is provided on-site for the residential units, may be met by a cash in-lieu payment to the City prior to issuance of a building permit, or a certificate of occupancy if no building permit is required. The fee is dedicated for use to offset the cost of public off-street parking within the Downtown Specific Plan area in the form of garages or public parking lots.

Park Fees- (Although Park fees were adopted pre- AB1600, they are still being included in this report.)

Park fees are authorized pursuant to Roseville Municipal Code Chapters 4.37 and 4.38. There are two different types of park fees applicable to all residential projects. The City-wide Park Fee funds park and recreation facilities intended to serve the entire community, and the Neighborhood and Community Park Fees fund park and recreation facilities intended to serve neighborhood areas. Park fees may vary based on fees and credits that a parcel may be subject to. City-wide Park Credits are granted to all parcels within specific plan areas that have entered into a Development Agreement with the City. Certain parcels may be subject to additional City-wide credits. These additional credits are typically granted for park property dedication above City standards, or other park obligations that were paid for by the original land developers.

Electric Backbone Impact Fee

The Electric Backbone Impact Fee applies to all new customers served by the City's Electric Department and any customer requesting a special service or capacity increase. Fees are based upon a per lot/unit charge and collected upon issuance of the building permit fees. Fees are authorized pursuant to Roseville Municipal Code Chapter 4.54.

Solid Waste Impact Fee

The Solid Waste Impact Fee applies to all new single-family and duplex units. This fee is paid to the Solid Waste Division of the Environmental Utilities Department to set-up solid waste service. Typically, this fee is paid by the developer during the time of construction so that service will be available upon move-in by the homeowner. Fees are authorized pursuant to Roseville Municipal Code Chapter 9.12.

Development Agreement Fees Imposed Since 2004 (GC §65865(e))

- *Sierra Vista Specific Plan Mitigation Fee Program* –
 - *City Park Land Fee/Improvements Fee* - These fees provide a funding mechanism for Sierra Vista landowners to be reimbursed by other Sierra Vista landowners for various public improvements and public land dedications (e.g., park, school, fire station, etc.) on one landowner's property that benefits other landowner's property.
 - *Administration* - Establishment of the fee is for the purpose of equitably sharing the costs and burdens of administration of the SVSP Fee program throughout the specific plan with each landowner.
- *Watt Avenue and Vista Grande Boulevard Extension Traffic Mitigation Fee* – This fee provides fair share funding for extensions of Watt Avenue between the Regional University Specific Plan and future Placer Parkway and “Road B” west of the Sierra Vista Specific Plan boundary to Baseline Road. This fee remains in effect until a city-wide funding mechanism is adopted in cooperation with Placer County.
- *Water Meter Retrofit / Conservation Program* – This fee is established pursuant to Roseville Municipal Code Chapter 14.08 for the maintenance and testing of water meters and installation of Encoder Receiver Transmitter (ERT) devices.
- *Traffic Signal Coordination Fee* – This fee provides funding for the West Roseville Traffic Signal Interconnect project.
- *Bike Trail Fee* – This fee funds construction of Class 1 bike trails through new development areas.
- *City-Wide Park In-Lieu Fee* – This fee is paid as an alternative to dedication of City-wide park land, as specified in individual development agreements.
- *Fire Tax Equivalent Fee* – This fee applies to new growth areas and replaces the Fire Service Facilities Tax that expired in 2009. This fee provides funding for capital fire facilities and related equipment required to serve new growth areas.
- *Public Benefit Fee (AKA Community Benefit Fee)* – This fee applies to new residential growth areas and properties rezoned from non-residential to residential land uses. This fee ensures that new residential growth areas will benefit current and future residents of Roseville through investment in various public infrastructure projects and activities.
- *Air Quality Mitigation Fee (applies to West Roseville Specific Plan)* – This fee provides funding to the Placer County Air Pollution Control District to mitigate impacts to air quality resulting from new residential development.

- *Transit Shuttle Service Fee (applies to West Roseville Specific Plan)* – This fee provides funding for a shuttle service between the West Roseville Specific Plan area and the 180/Watt Avenue light rail station.
- *Downtown Benefit Fee* – Offsets the fiscal impacts associated with the unit increase within the applicable the Specific Plan.
- *Westpark Drive off-site road fee* – Developer's fee will fund the construction cost of Westpark Drive north of the Pleasant Grove Wastewater Treatment Plant.
- *Blue Oaks Boulevard Off-Site Road Fee* – Developer's pro-rata share of the cost obligation dedicated to segments 3 and 4 of the Blue Oaks Boulevard off-site improvements.

Fund Balance Summary

Drainage Fee										
Pleasant Grove/Curry Creek Watershed Drainage Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.48		Ordinance No. 5933	\$9,286,069	701,265	171,955	(1,427,324)	(302,944)			
	Pleasant Grove Retention Basin						(2,543)		No	100%
								\$8,426,478		
*Transfers out: \$1,427,324 for Capital/debt to the Roadway Fund.										

Drainage Project Descriptions

Pleasant Grove Retention Basin (Project # 029001) - Costs associated with annexing the Reason Farms and Warnick properties.

Drainage Fee										
Dry Creek Watershed Drainage Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.49		Ordinance No. 2617	-	-	-	-	-	-	-	-
Nothing has been collected for this fee yet.										

Public Facilities Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.52		Ordinance No. 5515	\$6,486,445	3,164,000	133,087	(1,357,122)	(504,156)			
	WRSP Community Center & Pistachio						(285,597)		No	100%
	Oak Street Parking Garage						(658,866)		Complete	30%
	Downtown Building-316 Vernon Street (Civic Center Expansion)						(441,355)		No	30%
								\$6,536,437		
*Transfers in: Capital/debt: \$217 from the Transportation Fund; \$272,102 from the City-Wide Park Fund-WRSP; \$95,054 for loan from Technology Fee-Loan purpose: New permitting system (Interest rate of 1.60% in FY19; matured 6/30/19). Transfers out: Capital/debt; \$16,699 to the Strategic Improvement Fund for east radio Site relocation, \$801,803 to the Traffic Mitigation Fund for the Junction Vallejo intersection, \$87,776 to the City-Wide Park Fund for the Fiddymont Houses, \$1,141 to the General CIP Rehab Fund for Enterprise Resource Planning (ERP) Project, \$374,690 to the Transportation Fund for Oak St Ext.-Miner's Ravine Trail. Loan payment of \$33,345 for principal reduction of the loan to pay back the Automotive Replacement Fund-Loan purpose: Funding of design & construction for Oak Street Parking Garage. (Interest rate of 2.10% in FY19; matures 6/30/35); Loan payment of \$409,041 for principal reduction of the loan to pay back the Strategic Improvement Fund-Loan purpose: Funding of the 316 Vernon Building Project 151002 (Interest rate of 1.60% in FY19; matures 6/30/27).										

Public Facilities Fee Project Descriptions

WRSP Community Center-Pistachio Regional park (Project#091003) – This project is located in the WRSP Park Site F-56, adjacent to the historic Fiddymont House and joint use high school site. It includes design and construction of the master plan (FY2016-17), construction/document preparation (FY2017-18), and Phase 1 construction (FY2018)

Oak Street Parking Garage (Project #151001) - Design and Construction of multi-story, 400-500 space parking garage between Oak Street and Vernon Street's 200 block. Will initially provide free public parking for the downtown community. Improvements should include pedestrian connections between facility and Oak, Lincoln, and Vernon Streets.

Downtown Bldg. 316 Vernon St. (Civic Center Expansion) (Project #151002) - The 316 Vernon Street project consists of ±80,000 sq. ft., four-story building on the site of the former City Hall Annex. The building will provide downtown office space necessary to meet the City's needs through 2025. The building will provide short-term instructional space for Sierra College, which would be converted to additional City office space in the future. Ground floor retail will also be provided, as required by the Downtown Code.

Local Sewer Connection Fees										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned/ Other	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 14.16		Ordinance No. 6100	\$5,882,794	414,851	107,709	(196,857)				
								\$6,208,497		
Transfers out: \$192,209 to General CIP Rehab Fund; \$4,629 Wastewater technology replacement, \$19 indirect costs.										

Water Connection Fees										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 14.08		Ordinance No. 6100	\$44,996,619	10,713,476	1,111,503	435,895	(5,879,490)			
	Long term water contract						(41,403)		Yes-Started 2019	25%
	Groundwater management plan						(96,446)		Yes-Started 2005	28%
	Integrated resources plan						(96,466)		Yes-Started 2019	50%
	West side tank/pump Stn Proj						(679,947)		Yes-Started 2006	100%
								\$50,463,743		
(1)Total includes \$8,384,889 from connection fees, \$56,438 from grants, and the remainder from reimbursements and capital contributions.										
*Transfers in: \$58,350 from the Water Fund for Folsom Pump Station; \$48,233 from the Wastewater Rehabilitation Fund for the Integrated Resources Plan; \$42,865 from the Water Fund for Groundwater Management Plan; \$255,160 for loan payment from Water Rehab Fund-Loan purpose: Water Tank Rehabilitation (Fixed rate of 2.42%; Loan matures 6/30/2023); \$385,000 for loan payment from Water Operations Fund-Loan purpose: Advanced Metering Project (Interest rate 5.00% in FY19; Loan matures 6/30/30). Transfers out for Capital/Debt: \$9,478 to the General Fund for Enterprise Asset Management (EAM); \$344,235 to the Water Fund for Advanced Metering Infrastructure (AMI)										

Water Connection Fees Project Descriptions

Groundwater management plan (Project# 053005) - Implement and maintain an SB 1938 compliant Groundwater Management Plan required to maintain future California state grant funding eligibility and implement elements of the Groundwater Management Plan with other agencies.

Integrated Resources Plan (Project#500018)- The goal of this planning is to develop a cohesive and implementable Integrated Resource Plan (IRP) for providing reliable and low-cost utility services to City's residents and businesses. The project also includes the development of a recommended water supply and resources portfolio to 2050.

Long Term Water Contract (Project#500019)- Cost for environmental consulting and other costs related to the renewal of the 40 year water service contract for Roseville, Placer County Water Agency, Sacramento County Water Agency and Sacramento Municipal Utilities District. Roseville is acting as designated business agent on behalf of these American River Division Contractors per the Letter of Agreement (LOA) approved by the Roseville City Council and the Bureau of Reclamation in December 2017. A cost share agreement is in place with the other three ARD contractors.

West side tank/pump Stn Proj (Project#063001) - Design and construct a six million gallon water storage tank, pump station, and chemical addition facility at the City's 5.1 acre site located in the West Roseville Specific Plan. The work will include site master planning to accommodate two six million gallon tanks and satellite facility for Water Distribution operations.

City/ County Traffic Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.45	Misc. Road Improv .	Ordinance No. 5203	\$3,728,249	842,748	74,361	-	-	\$4,645,358	No	Unknown at this time

Downtown Specific Plan In-Lieu Parking Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 19.31	Misc. Downtown Parking Improv.	Resolution No. 09-124; Ordinance No. 5428	\$74,395	-	1,135	-	-	\$75,530	No	Unknown at this time

Park Fees – (Although Park fees were adopted pre- AB1600, they are still being included in this report.)										
Neighborhood and Community Park Fees										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.37		Ordinance Nos. 2178, 2969, and 3033	\$20,329,235	1,961,782	359,936	(841,694)	(17,022)			
	WRSP Parcel W-81 Bike Trail. 1						(530)		Completed Reimb. due developers	100
	Civic Plaza at Royer Park						(9,526)		Completed	100
	Stizzo F-50 Park						(44,894)		Yes-Started April 2017	100
	Harry Crabb Park						(128,338)		Yes-Started Phase 2 July 2019	100
	RG Phillips Park						(147,646)		Yes-Started June 2019	100
	Richard & Pauline Roccucci Park						(491,545)		Yes-Started May 2019	100
	Astill Neighborhood Improvement						(763,108)		Yes-Started June 2018	100
	Sierra Crossing Park (W-50A)						(1,118,531)		Yes-Started July 2018	100
								\$19,088,120		
1) Includes Neighborhood Park Fees, Bike Trail Fees and Paseo Fees. *Transfers in for capital/debt: \$123,337 from the City-Wide Park Fund for Harry Crabb Park development. Transfers out for capital/debt: \$80,000 to the City-wide Park Fund for Fiddymont House; \$885,031 to the City-Wide Park Fund-WRSP for Nela Luken Park at the Village Center;										

Neighborhood and Community Park Fees Project Descriptions

Civic Plaza at Royer Park (Project# 175004) - Design and construct a civic plaza at the end of the new main pedestrian bridge at Royer Park.

Harry Crabb Park (SSP-29) (Project# 035003) - Current phase is for the planning and construction of park amenities, which may include two baseball fields, a soccer field, a splash pad water feature, a group picnic area, basketball courts, tennis courts and expansion of an off-street parking lot.

Stizzo F-50 Park (Project# 155001) - Park design and improvements.

Sierra Crossing Park (W-50A) (Project# 175003) - This project funds the design and development of this West Roseville School/Park Site.

Astill Neighborhood Improvement (Project# 175007) - Construction of a 1.5 acre neighborhood park in West Roseville. Costs include reimbursement to the Developer for design, construction document preparation and permits as well as costs associated with construction and inspection.

WRSP Parcel W-81 Bike Trail, 1 (Project# 179007) - Developer reimbursement for construction of a segment of bike trail in West Roseville.

Richard & Pauline Roccucci Park (Project#185001) - Design and construct 12 acre neighborhood park in West Roseville.

RG Phillips Park (Project# 185002) - Design and construct 8.9 acre neighborhood park in West Roseville.

City-wide Park Fee - (Although Park fees were adopted pre-AB1600, they are still being included in this report.)										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.38		Ordinance No. 2424	\$19,662,261	1,549,324	367,415	868,408	(15,619)			
	Sports Park Complex						(905)		No	12
	Central Park						(62,538)		Yes-Started Spring 2020	100
	Fiddymment Houses						(231,170)		Yes-Started July 2018	-
	Nela Luken Park at the Village						(2,234,506)		Yes-Started Aug. 2018	100
								\$19,902,671		
⁽¹⁾ Includes Park Construction Fees and In-Lieu Fees.										
*Transfers in for capital/debt: \$87,776 for Fiddymment Houses from the Public Facilities Fund; \$59,360 from General CIP Rehab Fund and \$151,680 from Strategic Improvement Fund and \$885,031 from the City-Wide Park Fund-WRSP for Nela Luken Park at the Village Center; \$80,000 from the City-Wide Park Fund for Fiddymment Houses; \$272,102 from Public Facilities Fund for WRSP Community Center & park master plan. Transfers out for capital/debt: \$123,337 to the Park Development Fund for the Harry Crabb Park development. \$272,102 to Public Facilities Fund for WRSP Community Center-Pistachio Regional park.										

City-wide Park Fee Project Descriptions

Sports Park Complex (Project# 155006) - Sports complex at Blue Oaks Blvd/Phillip Road/Hayden Parkway. Current phase is for the planning of amenities, which may include multiple lighted synthetic long fields, restrooms, storage facilities, children's playground area(s), shaded picnic area(s), and pedestrian pathway through landscaped area. Scope is dependent on funding availability.

Central Park-Phase One (HRN 52) (Project# 045001) - Improvements to Central Park.

Fiddymment Houses (Project#165002) - Demolition, security fencing and historical assessment to preserve the Historical Fiddymment Homestead on Fiddymment Road.

Nela Luken Park at the Village Center- (Project# 185004) - The 3 acre park is under construction. Costs include design, construction document preparation, permits, inspections and construction.

Electric Backbone Impact Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.54	Sierra Vista Substation	Ordinance No. 6097	\$7,962,503	1,277,446	154,782	-	(6,007,619)	\$3,387,112	Yes- Started Nov. 2016	75%

Sierra Vista Substation (Project#174105) - Construct a new substation with an initial capacity of 46 MVA to supply power to new development in the Sierra Vista and Westbrook specific plans.

Solid Waste Impact Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 9.12	Solid Waste Services Set Up	Ordinance No. 4380	\$3,570,811	520,910	69,428	-	(133,449)	\$4,027,700	No	Unknown at this time

DA Fees Imposed Since 2004

Sierra Vista Specific Plan Infrastructure Fees (Administration Fees)

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Sierra Vista Specific Plan		Ord. No. 4932	\$114,649	152,432	2,371	-	(62,245)	\$207,207	-	-

Note: Currently the balance only applies to Administration. No other fees have been collected.

Watt Avenue and Vista Grande Boulevard Extension Traffic Mitigation Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Creekview and Sierra Vista DA		Per DA	-	-	-	-	-	-	-	-

Note: The fee will be based on a fair share allocation. No fee will be established until there is a need to extend the road past city limits.

Water Meter Retrofit/ Conservation Program

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 14.07	Maint. and Testing of Water Meters and ERT Installs	Ord. No. 4001	\$1,054,289	87,837	20,086	(985)	(473,204)	\$688,024	No	Unknown at this time

*Transfer out: \$985 for post-retirement payoffs.

Please refer to the Development Agreements on the City of Roseville's website: [Development Agreements](#)

DA Fees Imposed Since 2004, continued

Traffic Signal Coordination Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	West Roseville Traffic Signal Interconn.	Per individual DA	\$2,462,423	50,333	46,724	-	(1,800)	\$2,557,679	No	Unknown at this time

Bike Trail Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Misc. Class 1 Bike Trails	Per individual DA	\$297,867	350	5,645	122,862	(119,501)	\$307,223	No	Unknown at this time

⁽¹⁾\$363,812 in bike trail fees were collected through various Park Development Funds which are included with the Neighborhood and Community Park Fees. This is reporting the Bike Trail Maintenance Fund.

*Transfers in: \$124,650 from various Community Facilities Districts for bike trail maintenance.
Transfers out: \$1,788 for capital/debt for the Enterprise Resource Planning (ERP) project.

City-Wide Park In-Lieu Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Sierra Vista Specific Plan	Misc. Park Projects per DA	Per individual DA	\$22,332	-	419	-	(31)	\$22,720	No	Unknown at this time

Please refer to the Development Agreements on the City of Roseville's website: [Development Agreements](#)

DA Fees Imposed Since 2004, continued										
Fire Tax Equivalent Fee										
Document Establishing Fee ⁽¹⁾	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Municipal Code Chapter 4.46		Per individual DA's after Dec. 2009	\$1,707,494	1,388,188	38,487	26,314	-			
	Fire Station 1 Relocation						(483,480)		Yes-start date 6/1/2015	39%
								\$2,677,003		
⁽¹⁾ Roseville Municipal code 4.46 had a sunset date of December 31, 2009. Individual DA's reference a fee 'equivalent to' this original fire service construction tax fee. *Transfers in: \$26,314 from the Transportation Fund for Fire Station #1 relocation project. *Please refer to the Development Agreements on the City of Roseville's website: Development Agreements										

Fire Tax Equivalent Fee Project Description

Fire Station 1 Relocation (Project# 121001) - Relocation of Fire Station #1 from its current location to a new facility on the northeast side of the intersection of Oak and Grant.

DA Fees Imposed Since 2004, continued										
Public/Community Benefit Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
All DA's since 2004		Per individual DA	\$11,390,394	1,341,546	277,480	(1,813,069)	(233,275)			
	East Radio Site Relocation						(59,645)		No	Unknown at this time
	Passport Center						(90,114)		Project complete	
								\$10,813,318		
*Transfers in; Capital \$16,699 from the Public Facilities fund for the east radio site relocation. \$80,000 for loan payment received from the General Fund-Loan purpose: To cover costs related to the preparation of the Citywide Qualified Climate Action Plan, General Plan Update. (Interest rate: 1.60% in FY19; matures 6/30/29). \$409,041 for loan payment received from Public Facilities Fund- Loan purpose: Funding of the 316 Vernon Building Project 151002 (Interest rate of 1.60% in FY19; matures 6/30/27). Transfers out; \$2,005,668 for General Fund contributions. \$211,040 to the City-Wide Park Fund-WRSP for Nela Luken Park at the Village Center; \$2,101 to the General CIP Rehab Fund for the Enterprise Resource Planning (ERP) Project. \$100,000 to the General Fund for Town Square;										
Please refer to the Development Agreements on the City of Roseville's website: Development Agreements										

Public/Community Benefit Fee Project Description

East Radio Site Relocation (Project# 179001) - The City's current east radio site has many limitations including emergency power, coverage, capacity and a risky building lease status. These limitations increase the level of risk to provide clear and reliable communications in East Roseville. This CIP is designed to relocate the site to a location that will provide for sustainable high levels of communication services.

Passport Center (Project#500031) - The U.S. Department of State designates the City Clerk Department as an authorized Passport Acceptance Facility. Celebrating fifteen years of processing, the City Clerk Department will be opened a standalone regional passport processing center at 316 Vernon Street. Services include Live Scan, hazmat endorsement, TSA Prev, and Transportation Worker Identification Credentialing. The facility will offer a convenient location for members of the community and the surrounding region to submit passport applications and take care of their fingerprinting needs.

DA Fees Imposed Since 2004, continued

Air Quality Mitigation Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Mitigating Impacts to Air Quality	Per DA	\$101,125	41,157	1,201	-	(44,470)	\$99,013	No	Unknown at this time

Transit Shuttle Service Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Shuttle Service between WRSP and I80/Watt Ave Light Rail Station	Per DA	\$273,645	34,620	5,947	-	(38,370)	\$275,842	No	Unknown at this time

Please refer to the Development Agreements on the City of Roseville's website: [Development Agreements](#)

DA Fees Imposed Since 2004, continued

Downtown Benefit Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
5 th Amend. DA relative to West Roseville Specific Plan		Per DA	\$229	-	2	-	-	\$231	No	Unknown at this time

Westpark Drive off-site road fee/ Blue Oaks Boulevard Off-Site Road Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
5 th Amend. DA relative to West Roseville Specific Plan	Blue Oaks Blvd. Project	Per DA	\$2,205,666	263,523	41,990	-	-	\$396,638	No	Unknown at this time

Please refer to the Development Agreements on the City of Roseville's website: [Development Agreements](#)

Attachment 1:
Fee Ordinances, Resolutions and
Development Agreements

Drainage Fees:

Pleasant Grove/Curry Creek Watershed Drainage Mitigation Fee

Ordinance No. 5933

Dry Creek Watershed Drainage Mitigation Fee

Ordinance No. 2617

ORDINANCE NO. 5933

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS
4.48.020, 4.48.050, 4.48.070 AND 4.48.140 OF CHAPTER 4.48 OF TITLE 4 OF THE
ROSEVILLE MUNICIPAL CODE REGARDING PLEASANT GROVE/CURRY CREEK
WATERSHED DRAINAGE MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.48.020 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.48.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. “Building permit” means the permit issued or required by the city for construction of any structure pursuant to and as defined by the building code.
- B. “Capital improvement program” means that list of proposed drainage facilities, improvements, or infrastructure totaling \$23,576,744.69 (in 2017 dollars) included in the study.
- C. “Department” means the department of development services.
- D. “Director” means the director of the department.
- E. “Facilities” means those public drainage facilities or infrastructure shown and included on the capital improvement program.
- F. “Fee” or “drainage mitigation fee” means the fee established by this chapter. The fee shall be collected prior to the approval of any building permit. The fee shall be used solely to finance the facilities.
- G. “Improvement plan” means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.
- H. “Study” means the reports entitled “Pleasant Grove/Curry Creek Watershed Mitigation Fee Report Amended Hydrology Project Report for Fee Revisions” dated May 2017 by Civil Engineering Solutions, Inc. The study is on file in the offices of the director and the city clerk.
- I. “Drainage mitigation fund” means that special interest-bearing fund established pursuant to Section 4.49.030.

SECTION 2. Section 4.48.050 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is here amended to read as follows:

4.48.050 Watershed and soil boundaries.

The boundaries of the Pleasant Grove and Curry Creek watershed are established as shown on Exhibit PG-2 within the Study entitled “PGWMF Land Use Areas Contributing to Impact” dated March 2017 which is on file in the office of the city clerk and the director and is incorporated herein by this reference.

SECTION 3. Section 4.48.070 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.48.070 Drainage mitigation fee.

The fee within the Pleasant Grove and Curry Creek watersheds shall be:

Land Use Category	Fees
Low Density Residential (LDR): less than 7 units/acre	\$494.93/unit
Medium Density Residential (MDR): 7 to 12.9 units/acre	\$494.93/unit
High Density Residential (HDR): 13 units/acre or higher	\$408.23/unit
Neighborhood Commercial (NC)	\$6,423.12/acre
Community Commercial (CC)	\$6,423.12/acre
Regional Commercial (RC)	\$6,423.12/acre
Business Professional (BP)	\$6,423.12/acre
Light Industrial (LI)	\$6,423.12/acre
General Industrial (IND)	\$6,423.12/acre

SECTION 4. Section 4.48.140 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.48.140 Inflationary adjustments.

The Construction Cost Index (CCI) inflationary fee adjustment shall become effective July 1, 2013. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2018 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 5. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 6. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 7th day of February, 2018, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Gore, Alvord, Herman, Allard, Rohan
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	None



MAYOR

ATTEST:


City Clerk

ORDINANCE NO. 2617

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
ADDING CHAPTER 4.49 TO TITLE 4 OF THE ROSEVILLE
MUNICIPAL CODE, RELATING TO THE DRY CREEK
WATERSHED DRAINAGE MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Chapter 4.49 is hereby added to Title 4 of the Roseville Municipal Code to read as follows:

CHAPTER 4.49

DRY CREEK WATERSHED DRAINAGE MITIGATION FEE

4.49.010 Purpose.

The City Council finds and declares that the purpose of this chapter is as follows:

A. The General Plan of the City requires that the city be provided, in a time frame related to its development, with an adequate level of drainage infrastructure so as to not adversely impact other areas.

B. New development, and the expansion of existing development, within the City imposes a burden on the creeks and drainage infrastructure within the Dry Creek watershed by adding additional impervious surface, thereby adding more runoff and changing discharge rates. This creates a need for new drainage infrastructure and improvements. Such burdens may vary by the type of land use and location within the City. Some of the worst impacts imposed by development are on properties located within the Dry Creek watershed downstream from the City, where additional runoff poses a threat to severe flooding and is a danger to life and property.

C. Analysis of the land use expected at buildout of the City pursuant to the General Plan and Specific Plans make it possible to estimate the amount of additional runoff generated by different types of land use, to analyze the drainage infrastructure or facilities necessary to mitigate that runoff, and to determine which land uses will require which portions of such infrastructure. It is therefore possible to charge a fee, based on land use and location, which equitably shares the burden of providing drainage infrastructure or facilities within the Dry Creek watershed among those who will create the need for them. It is the intent of this chapter to create such a fee without generating any surplus to the general fund. It is the further purpose of the chapter to implement the General Plan and Specific Plans by assuring that adequate public facilities are financed and provided to serve the City.

D. The Fee established by this chapter has been calculated in the manner set forth in the Study so as to pay for those Facilities listed in the Capital Improvement Program.

E. The Fee established by this chapter is in addition to any other fees or charges required by law as a condition of development.

F. The Fee established by this chapter is to be collected for public improvements and facilities for which an account has been established and funds appropriated, and for which a proposed construction schedule has been adopted.

G. That the failure to impose conditions and regulations of this chapter relating to payment of the Fee on building permits would jeopardize both residents of the community and those outside the community within the Dry Creek watershed, in that it would permit construction to proceed without adequate drainage infrastructure or means of financing said infrastructure.

H. The requirement of this chapter to pay the Fee is necessary in order to assure compliance with the applicable Zoning Ordinance, Specific Plans, and General Plan requirements for the infrastructure funded by this chapter.

I. That for a period of greater than 10 days prior to adoption of this chapter, data has been available to the public and to developers and their representatives indicating the cost or estimated cost of all the infrastructure to be funded, the revenue sources anticipated, and the means of sharing these costs.

J. That the City Council has considered the effect of the Fee imposed by this chapter with respect to the housing needs of the City as a whole and of the region, particularly as required by the Housing Element of the General Plan, and the City Council finds that this chapter does not unduly adversely affect the City's ability to provide such needs.

K. That the establishment of the Fee is for the purpose of obtaining funds for capital projects, necessary to maintain service required by the General Plan within existing service areas and existing portions of the City which are developed or for which land use has already been granted.

4.49.020 Definitions.

The following words are defined for purposes of this chapter as follows:

A. "Building Permit" means the permit issued or required by the City for construction of any structure pursuant to and as defined by the Building Code.

B. "Capital Improvement Program" means that list of proposed drainage facilities, improvements, or infrastructure totaling \$5,248,700 (in 1991 dollars, Roseville projects only) included in the Study.

C. "Department" means the Department of Public Works.

D. "Director" means the Director of the Department.

E. "Facilities" means those public drainage facilities or infrastructure shown and included on the Capital Improvement Program.

F. "Fee" or "Drainage Mitigation Fee" means the Fee established by this chapter. The Fee shall be collected prior to the approval of any building permit. The Fee shall be used solely to finance the Facilities.

G. "Improvement Plan" means a site plan of property proposed for development showing all required improvements that must be approved by the City prior to the issuance of a Building Permit for the property.

H. "Study" means both the report entitled "Dry Creek Watershed Flood Control Plan" dated April 1992 by James M. Montgomery Consulting Engineers, and the report of the Director entitled "Adoption of Interim Dry Creek Watershed Flood Control Plan and Drainage Mitigation Fee" dated June 4, 1992, taken together. The Study is on file in the Offices of the Director and the City Clerk.

I. "Dry Creek Drainage Mitigation Fund" means that special interest-bearing fund established pursuant to Section 4.49.030.

4.49.030 Establishment and Administration of Dry Creek Drainage Mitigation Fund.

The Finance Director is hereby directed to establish a special interest-bearing fund entitled the Dry Creek Drainage Mitigation Fund. All Fees collected pursuant to this chapter shall be deposited in the Dry Creek Drainage Mitigation Fund and expended solely to finance the Facilities.

4.49.040 Payment of Drainage Mitigation Fee.

Except as otherwise provided by this chapter, the Fee imposed pursuant to this chapter shall be paid at or prior to the issuance of any Building Permit within the Dry Creek Watershed. Calculation of the Fee shall be determined in accordance with the Study and this chapter depending upon where within the City development occurs, the type of development, and the extent of development.

4.49.045 Payment of Drainage Mitigation Fee Where Building Permits are not Issued by the City.

Where Building Permits are issued by an individual or agency other than the City, the Fee imposed pursuant to this chapter shall be paid at or prior to a request for electric, water, or sewer service, whichever is first. The fee shall be calculated in the same manner as any other Fee imposed pursuant to this chapter.

4.49.050 Watershed and Subarea Boundaries.

The boundaries of the Dry Creek Watershed and its subareas are hereby established as shown on that certain map entitled Dry Creek Watershed Subarea Map which is on file in the Office of the City Clerk and the Director and is incorporated herein by reference.

4.49.060 [Reserved]

4.49.070 Drainage Mitigation fee -- Main Stem.

The Fee in that portion of the Dry Creek Watershed which is in the Main Stem subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,125.00/acre
High-density Residential (More than 4.0 units per acre)	\$94.00/unit
Low-density Residential (4.0 or less units per acre)	\$148.00/unit

4.49.080 Drainage Mitigation fee -- Antelope Creek.

The Fee in that portion of the Dry Creek Watershed which is in the Antelope Creek subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,350.00/acre
High-density Residential (More than 4.0 units per acre)	\$113.00/unit
Low-density Residential (4.0 or less units per acre)	\$274.00/unit

4.49.090 Drainage Mitigation fee -- Miner's Ravine.

The Fee in that portion of the Dry Creek Watershed which is in the Miner's Ravine subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,699.00/acre
High-density Residential (More than 4.0 units per acre)	\$142.00/unit
Low-density Residential (4.0 or less units per acre)	\$508.00/unit

4.49.100 Drainage Mitigation fee -- Strap Ravine.

The Fee in that portion of the Dry Creek Watershed which is in the Strap Ravine subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,277.00/acre
High-density Residential (More than 4.0 units per acre)	\$106.00/unit
Low-density Residential (4.0 or less units per acre)	\$215.00/unit

4.49.110 Drainage Mitigation fee -- Linda Creek North.

The Fee in that portion of the Dry Creek Watershed which is in the Linda Creek North subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,215.00/acre
High-density Residential (More than 4.0 units per acre)	N/A

Low-density Residential (4.0 or less units per acre)	\$163.00/unit
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4.49.120 Drainage Mitigation fee -- Linda Creek South.

The Fee in that portion of the Dry Creek Watershed which is in the Linda Creek South subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,371.00/acre
High-density Residential (More than 4.0 units per acre)	\$114.00/unit

Low-density Residential (4.0 or less units per acre)	\$194.00/unit
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4.49.130 Drainage Mitigation fee -- Secret Ravine.

The Fee in that portion of the Dry Creek Watershed which is in the Secret Ravine subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,427.00/acre
High-density Residential (More than 4.0 units per acre)	\$119.00/unit

Low-density Residential (4.0 or less units per acre)	\$311.00/unit
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4.49.140 Reserved.

4.49.150 Existing Development.

No Fee pursuant to this chapter shall be charged for already existing development or for projects which rebuild or remodel without increasing the impervious area, except as provided in this section.

Where any development or project expands or remodels, it shall be charged the appropriate Fee as provided by Sections 4.49.050 through 4.49.140; provided, however, that the Fee shall be calculated only as to that portion of the development or project which is expanded or remodeled.

4.49.160 Fee Adjustments.

A. A developer of any project subject to the Fee established by this chapter may apply to the Director for a reduction or adjustment to the Fee based on the absence of any reasonable relationship or nexus between the impacts of the project and either the amount of the Fee or the Facilities to be financed by the Fee. The application shall be made in writing and filed with the Director not later than twenty (20) calendar days after notification of the amount of the Fee. The application shall state in detail the factual basis for the claim of reduction or adjustment and the amount of the proposed reduction or adjustment. The Director shall consider the application and render his decision in writing not later than forty-five (45) calendar days after the filing of the Fee adjustment request. Any person aggrieved by the decision of the Director may, within twenty (20) calendar days thereafter, appeal the decision in writing to the City Council by filing an appeal with the City Clerk. The City Council shall consider such appeals within forty-five (45) calendar days after filing. The decision of the City Council shall be final. No Building Permit shall be considered final or complete for purposes of the Permit Streamlining Act (Government Code Section 65920, et seq.), or any other purpose, until a final decision pursuant to this section has been made.

B. Notwithstanding the provisions of Subsection A, a project proponent or applicant may pay the Fee "under protest" and receive a Building Permit. Provided, however, that the application for reduction or adjustment shall thereafter be filed within ten (10) calendar days or any objection shall be deemed waived. If a reduction or adjustment is received after payment pursuant to this subsection is made, a refund to the applicant shall be made of that amount by which the Fee is reduced or adjusted.

C. The project proponent or applicant applying for a reduction or adjustment shall have the burden of proof, by a preponderance of the evidence, that a reasonable relationship or nexus is lacking between the Fee, or the Facilities to be financed by the Fee, and the particular project.

D. In the event of any reduction or adjustment in the Fee granted pursuant to this section, any later change in the use, zoning, or land use designation for the property involved shall subject the then owner to payment of the then applicable Fee for new uses, zoning, or land use designation, whether or not a Building Permit is required.

4.49.170 Inflationary Adjustments.

The Fee established by this chapter shall automatically be adjusted on January 1 of each calendar year by a percentage equal to the inflation rate for the prior year for construction costs as determined by the Director on December 1 of each calendar year. The Director's determination shall be based on the

Engineering News Record, Construction Cost Index for the calendar year as of December 1.

Further the Director shall, during the first meeting in February of every odd-numbered year beginning in 1993, report to the City Council as to the inflation of land costs in the area where the Facilities are intended to be constructed. The council shall at that time adjust the Fee for such inflation.

4.49.180 Adoption in Compliance.

When monies in the Dry Creek Drainage Mitigation Fund are disbursed for use, the Fees shall be used to finance the Facilities. To the extent sufficient Fees are available, all Facilities financed by the Fees shall be constructed or acquired in accordance with the priorities established in the Capital Improvement Program.

4.49.190 Chapter is Severable.

If any provision of this chapter or the application thereof to any person or circumstance held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or its application, and to this end the provisions of this chapter are severable.

SECTION 2. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 1st day of July, 1992, by the following vote on roll call:

AYES COUNCILMEMBERS: Pauline Roccucci, Fred M. Jackson, Harry Crabb, Jr.,
Mel Hamel, Bill Santucci

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

Dee Santucci
MAYOR

ATTEST:

Dee Florence
City Clerk

Public Facilities Fee
Ordinance No. 5515

ORDINANCE NO. 5515

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 4.52.020, 4.52.050, 4.52.060, 4.52.070, 4.52.080 AND 4.52.140 OF CHAPTER 4.52 OF TITLE 4 AND ADDING SECTION 4.52.090 TO CHAPTER 4.52 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE REGARDING PUBLIC FACILITIES FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.52.020 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended as follows:

4.52.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. "Building permit" means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- B. "Director" means the administrative services director/city treasurer of the City of Roseville.
- C. "Facilities" mean those public facilities, improvements or infrastructure shown and included in the study, including ancillary uses and appurtenances.
- D. "Improvement plan" means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.
- E. "Fee" or "public facilities fee" means the fee established by this chapter. The fee shall be collected prior to the approval of any building permit. The fee shall be used solely to finance the facilities.
- F. "Public facilities fund" means that special interest-bearing fund established pursuant to Section 4.52.030.
- G. "Public facilities" mean buildings or other improvements owned by the City of Roseville or Placer County.
- H. "Study" means the "Public Facilities Fee Impact Study" prepared by MuniFinancial and dated November 20, 2003, and the Public Facilities Fee Impact Fee Update prepared by MuniFinancial and dated November 7, 2007, and the Public Facilities Fee Update prepared by Economic & Planning Systems, Inc. prepared for the fee increase effective October 1, 2015. The Study and Fee Update are on file in the office of the city clerk.

SECTION 2. Section 4.52.050 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended as follows:

4.52.050 Public facilities fee—Residential.

The fee for residential development shall be \$1.32 per square foot of dwelling unit. Effective October 1, 2015, the fee for residential development shall be:

Low density residential (LDR) shall be \$2,925 per dwelling unit;

Medium density residential (MDR) shall be \$2,709 per dwelling unit;

Single-Family Age-Restricted shall be \$1,950 per dwelling unit.

SECTION 3. Section 4.52.060 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended as follows:

4.52.060 Public facilities fee—Commercial.

The fee for commercial or unspecified development shall be \$0.63 per square foot of structure. Effective October 1, 2015, the fee for commercial development shall be \$.056 per square foot of structure.

SECTION 4. Section 4.52.070 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended as follows:

4.52.070 Public facilities fee—Industrial.

The fee for industrial development shall be \$0.42 per square foot of structure. Effective October 1, 2015, the fee for light industrial development shall be \$0.37 per square foot of structure and for general industrial the fee shall be \$0.22 per square foot of structure.

SECTION 5. Section 4.52.080 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended as follows:

4.52.080 Public facilities fee—Business/professional.

The fee for business/professional development shall be \$0.83 per square foot of structure. Effective October 1, 2015, the fee for business/professional and central business district development shall be \$0.74 per square foot of structure.

SECTION 6. Section 4.52.140 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended as follows:

4.52.140 Inflationary adjustments.

The Construction Cost Index (CCI) inflationary fee adjustment shall become effective July 1, 2013. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2013 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure. Notwithstanding the foregoing, the inflationary adjustment for July 1, 2015, is hereby suspended for one year.

SECTION 7. Section 4.52.090 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby added as follows:

4.52.090 Public facilities fee Multifamily-HDR and HDR-Age-Restricted (Reserved)

Effective October 1, 2015 the fee for multifamily development shall be \$1,950 per dwelling unit. Effective October 1, 2015 the fee for multifamily age restricted development shall be \$1,625 per dwelling unit.

SECTION 8. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 9. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 15th day of July, 20 15, by the following vote on roll call:

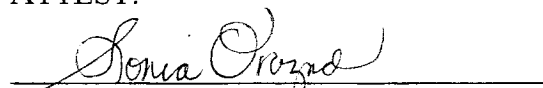
AYES COUNCILMEMBERS: Gore, Rohan, Herman, Roccucci, Garcia

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None


MAYOR

ATTEST:


City Clerk

Local Sewer Connection Fees

Water Connection Fees

Ordinance No. 6100

ORDINANCE NO. 6100

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 9.12.100 OF CHAPTER 9.12 OF TITLE 9, AMENDING SECTIONS 14.08.025, 14.08.090, 14.08.091, AND 14.08.100 OF CHAPTER 14.08 OF TITLE 14, DELETING SECTION 14.08.091 OF CHAPTER 14.08 OF TITLE 14, AND AMENDING SECTIONS 14.16.060, 14.16.080, 14.16.200 AND 14.16.201 OF CHAPTER 4.16 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING GARBAGE, WATER AND WASTEWATER RATES AND SERVICES

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 9.12.100 of Chapter 9.12 of Title 9 of the Roseville Municipal Code is hereby amended to read as follows:

9.12.100 Charges for collection.

A. Residential.

1. Each and every householder or tenant occupying any dwelling, house, or residence, shall pay to the city, or its authorized agent, a fixed minimum charge as set forth in this section as a refuse fee. Such fixed minimum is based upon service of one call per week, irrespective of whether there is any refuse to remove from any premises.

2. Ninety-Gallon Automated Container Service. For each premises assigned city-owned 90-gallon containers (one for household garbage and one for yard clippings and green waste) and serviced by automated collection, all garbage, and green waste for collection must be contained within the 90-gallon container(s) with the lid closed and must fall freely from container when dumped. Each such premises shall be provided weekly collection for trash; green waste will be collected every other week.

3. Refuse service may be discontinued upon request for a period of no less than two months when a dwelling, house, or residence will be unoccupied. The minimum time of discontinuing service will be two months. A service charge equal to two months' refuse charge will be charged to the utility user for the removal and redelivery of the assigned automated container when service has been temporarily discontinued. This service charge will be paid at the time service is discontinued. Upon occupancy of a dwelling, house or residence, the utility user must contact the city to restart service and will be charged an associated restart fee. If the occupant of a dwelling, house, or residence does not contact the city to restart service, the city may bill back to the discontinuance of service all monthly charges.

4. For collection of additional containers beyond those covered by the fixed minimum charges established in this chapter, the collection charge shall be that identified in this section.

5. An additional or special pickup may be requested beyond the minimum service required by this chapter. Each such additional or special pickup shall be subject to a fixed fee.

6. Rates for Residential Collection. Effective July 5, 2019, and July 1, 2020, the residential rates on billings shall be as follows:

Residential Refuse Service	Effective 7/5/2019	Effective 7/1/2020
Fixed refuse monthly charge (one trash container and one green waste container as identified in Section 9.12.100(A)(2))	\$25.57	\$26.85
Additional empty of a 60- or 90-gallon refuse container	\$16.72	\$17.55
Each additional green waste container	\$9.28	\$9.75
Each additional 90-gallon refuse container	\$17.48	\$18.36
Additional empty of a green waste container	\$12.29	\$12.90
Refuse 60- or 90-gallon replacement charge	\$74.69	\$78.42
Fixed fee for the return of a confiscated green waste container due to contamination	\$119.41	\$125.38
Temporary removal of a residential service	\$51.12	\$53.68
Move in box pick-up	\$90.39	\$94.91
Temporary dumpster delivery and removal and per yard charge (6 yards only)	\$125.30	\$131.56

Residential Special Services	Effective 7/5/2019	Effective 7/1/2020
Restart Service (per occurrence)	\$25.00	\$26.25
Green/Waste Contamination Fee (per occurrence)	\$25.00	\$26.25
Overloaded Cart (per occurrence)	\$10.00	\$10.50
Return Trip Charge Same day (per occurrence)	\$10.00	\$10.50
Return Trip Charge Off day (per occurrence)	\$25.00	\$26.25
Cart Exchange (in excess of 1x/12 months)	\$25.00	\$26.25

B. Commercial.

1. A landlord, property owner, or property manager or management company of each and every store, shop, apartment, house, rooming house, factory or other nonresidential use that has a commercial dumpster shall pay to the city, or its authorized agent, a fixed minimum charge as set forth by the city council as a refuse fee. Such fixed minimum is based upon service of one call per week, irrespective of whether there is any refuse to remove from any premises.

A landlord, property owner, property manager or management company with multiple tenants who must share a commercial dumpster shall be responsible for the refuse utility bill of the tenants.

2. Commercial Dumpster, Roll-On, and Additional Services. The environmental utilities director may approve the placing of garbage or rubbish in containers other than 30-gallon cans or 90-gallon automated cans (such as dumpsters or roll-on containers) as provided in Section 9.12.060. The fixed fee and additional service charges are established by subsections (A)(6) and (B)(7). In such cases, the environmental utilities director shall cause a study of the service to be made, and charges will be established based on the cost of performing the service. Such charge shall include all costs to the city, including, but not limited to, labor, equipment operation, maintenance and depreciation, administrative overhead, recycling, landfill closure and landfill operation costs. Standard commercial charges for basic hand-pickup dumpsters and roll-on containers may be established by the environmental utilities director subject to the approval of the city council.

An additional or special pick up may be requested beyond the minimum service required by this chapter. Each such additional or special pick up shall be subject to a fixed fee.

Temporary commercial services must be charged to a City of Roseville customer utility account. A "garbage only" account may be requested for temporary services. See Chapter 14.04 Utility Customer Billing, Accounting and Collections for information about establishing a new account.

Timeframe for temporary customer service. Temporary dumpsters for commercial use must be serviced weekly and removed within a 90 day period. It is the customer's responsibility to schedule services. If a temporary dumpster is not emptied within seven consecutive days of its delivery or last collection, the account shall be assessed a weekly rental fee per Section 9.12.100(B7): Rates for Commercial Collection.

3. Commercial customers that fall into the following categories are required by state law to subscribe to organics recycling services.

a. On and after April 1, 2016, a business that generates eight cubic yards or more of organic waste per week shall arrange for recycling services specifically for organic waste.

b. On and after January 1, 2017, a business that generates four cubic yards or more of organic waste per week shall arrange for recycling services specifically for organic waste.

c. On and after January 1, 2019, a business that generates four cubic yards or more of commercial solid waste, as defined in Section 42649.1, per week, shall arrange for recycling services specifically for organic waste.

4. On or after January 1, 2020, if the department determines that statewide disposal of organic waste has not been reduced to 50 percent of the level of disposal during 2014, a business that generates two cubic yards or more per week of commercial solid waste shall arrange for the organic waste recycling services specified in subsection (B)(3), unless the department determines that this requirement will not result in significant additional reductions of organics disposal.

5. Multifamily dwellings will not be required to recycle food waste, but will need to provide proof to the city that other organics such as green waste are being recycled or diverted from the landfill in an appropriate manner. The city can also provide green waste services, if necessary.

The city will be the primary collector of all organic waste materials, unless a business had services in place before September 28, 2014, the date AB 1826 was approved. Any business with a collection contract before this date can continue with providers until the contract expires. Once the contract expires the business will default to city service.

6. An additional or special pickup may be requested beyond the minimum service required by this chapter. Each such additional or special pickup shall be subject to a fixed fee.

7. Rates for Commercial Collection. Effective July 5, 2019, and July 1, 2020, the commercial rates on billings shall be as follows:

Frontloader and Rearloader Commercial Services*	Effective 7/5/2019	Effective 7/1/2020
Frontloader and rearloader commercial dumpster and sidewalk can per yard charge *Plus premium for rearloader services (more detail below)	\$10.49	\$11.01
Frontloader and rearloader compactor per yard charge	\$18.90	\$19.85
Frontloader cardboard dumpster and compactor per yard charge	\$13.93	\$14.63

Commercial Special Services	Effective 7/5/2019	Effective 7/1/2020
Rear Loader Service Premium (this will be an additional charge equivalent to an associated percentage of the monthly base rate)	25%	25%
Recyclable Material Contamination Fee (per occurrence)	\$25.00	\$26.25
Green/Waste Contamination Fee (per occurrence)	\$25.00	\$26.25
Overloaded Container (per occurrence)	\$25.00	\$26.25
Lock Service – Admin Set up (per occurrence)	\$15.00	\$15.75
Lock Service – Lock Cost (per occurrence)	\$15.00	\$15.75
Lock Service – Per Month	\$10.00	\$10.50
Push/Pull Charges (per container month)	\$15.00	\$15.75
Extra Pickup Charge (of monthly rate per pickup + return trip charge)	25%	25%
Exchange Cart (per cart)	\$25.00	\$26.25
Exchange Bin (per occurrence)	\$75.00	\$78.75
Return Trip Charge Same day (per occurrence)	\$10.00	\$10.50
Return Trip Charge Off day (per occurrence)	\$25.00	\$26.25

Additional Commercial Service Rates	Effective 7/5/2019	Effective 7/1/2020
Roll-Off Return Charge (per occurrence)	\$30.00	\$31.50
Relocation Charge/Trip Charge(per event – includes roll-off return charge)	\$50.00	\$52.50

Roll-Off Commercial Open Top and Compactor Services*	Effective 7/5/2019	Effective 7/1/2020
Minimum charge per haul (base rate) without tonnage* All sizes	\$312.43	\$328.05
Roll-off 100% recycling bin	\$171.08	\$179.63

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority. With city department head approval, some entities may pay tonnage charges directly to Western Placer Waste Management Authority.

Temporary Frontloader, Rearloader and Roll-Off Charges*	Effective 7/5/2019	Effective 7/1/2020
Frontloader and rearloader temporary dumpster delivery and removal charge	\$62.38	\$65.50
Frontloader and rearloader temporary dumpster per yard charge (plus trip fee for extra pickups)	\$10.49	\$11.01
Frontloader and rearloader temporary dumpster rental fee per week	\$59.38	\$62.35
Roll-off temporary dumpster minimum charge per haul (base rate)	\$312.43	\$328.05
Tonnage (per ton charge)*		
Roll-off temporary dumpster rental fee per week	\$107.82	\$113.22
Roll-Off temporary 100% recycling bin	\$171.08	\$179.63

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority.

Additional Commercial Service Rates*	Effective 7/5/2019	Effective 7/1/2020
Standby service charge per occurrence (in 15 minute increments)	\$60.00	\$63.00
Solid Waste Minimum Charge	\$28.68	\$30.11
Emergency after hours call out service charge per occurrence	\$161.46	\$169.53
Fixed monthly minimum commercial charge	\$28.68	\$30.11
60- or 90-gallon automated container monthly charge	\$25.57	\$26.85
Commercial bin assistance charge per occurrence	\$45.17	\$47.43
Fixed fee for additional pick-up of a city owned 60- or 90-gallon automated container	\$16.72	\$17.55
Compactor cleaning	Minimum 2.5 hours labor cost	
Compactor lock replacement	0.5 hours of labor cost plus \$8.00 lock replacement	

* The amounts billed to commercial customers will vary with the types of service and the number of pickups in a billing period.

** Green waste containers available only in limited areas.

A. **Shared Compactor Rates.** Shared compactor rates are applicable to the City of Roseville downtown specific plan area. Exact rates are determined on a site-specific basis based on the following criteria:

	Cost per 1,000 square feet of building area or per dwelling unit	Cost per 1,000 square feet of building area or per dwelling unit	
	Effective 7/5/2019	Effective 7/1/2020	
Below are the square footage rates for shared compactors. If a customer's site-specific charge does not exceed the fixed minimum charge, they will be subject to the monthly fixed minimum charge.			

Monthly Minimum (Fixed)	\$28.68	\$30.11	
Tier 1: Cost per 1,000 square feet of building area or per dwelling unit	\$5.99	\$6.28	Tier 1 includes business types that are determined low use by the environmental utilities director. Typical examples of low use are retail and office establishments and small apartment units.
Tier 2: Cost per 1,000 square feet of building area	\$24.16	\$25.37	Tier 2 includes business types that are determined medium use by the environmental utilities director. Typical examples of medium use are relatively smaller establishments such as bars and grills, coffee shops and delis; selling or serving food but not considered a full-service restaurant.
Tier 3: Cost per 1,000 square feet of building area	\$51.04	\$53.59	Tier 3 includes business types that are determined high use by the environmental utilities director. A typical example of high use is full-service restaurants, restaurant/bakeries, and similar establishments. Full-service restaurants are defined as primarily dine-in establishments with established menus, and a minimum of two meals per day (e.g., lunch and dinner).

B. Shared Compactor Organic Tiers. Organics tiers are applicable to some shared compactor units depending on compactor tier and usage type. Exact rates are determined on a site-specific basis based on the following criteria:

Commercial Shared Compactor Organic Tiers	Effective 7/5/2019	Effective 7/1/2020
Tier 1	\$0.00	\$0.00
Tier 2	\$81.93	\$86.03
Tier 3	\$163.81	\$172.00

C. Rates for Commercial Organic Waste Collection. Effective July 5, 2019 and July 1, 2020, the commercial organic waste collection rates on billings shall be as follows:

Organic Waste Collection Rates	Minimum Monthly Charge (Effective 7/5/2019)	Minimum Monthly Charge (Effective 7/1/2020)
0-2 yards	\$81.93	\$86.03
0-4 yards	\$163.81	\$172.00
5 yards	\$204.77	\$215.01
6 yards	\$245.69	\$257.97
7 yards	\$286.77	\$301.10
8 yards	\$327.62	\$344.00
9 yards	\$368.53	\$386.96
10 yards	\$409.49	\$429.96
11 yards	\$450.57	\$473.09
12 yards	\$491.37	\$515.94
Extra pickup for one yard bin or cart equivalent	\$61.45	\$64.52
Extra pickup for two yard bin or cart equivalent	\$81.93	\$86.03

SECTION 2. Section 14.08.025 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.025 Water connection fees.

A. In order that appropriate provision be made for sharing the costs of the maintenance and expansion of the raw water supply, water treatment, storage, and distribution facilities of the city by those who receive the benefits thereof, there are established connection fees to such facilities, which fees shall be imposed in addition to the service connection costs charged pursuant to Section 14.08.020. Such additional water connection fees include a “standard connection fee” and an “irrigation connection fee.” The fees shall be set so that they are equal to, but not greater than, the cost of service.

B. The water connection fees shall be based upon the applicable “dwelling unit equivalent” (“DUE”) and density assignment. The fee for one DUE shall be \$9,363.00 (per LDR unit), \$5,618.00 (per MDR unit), \$3,636.00 (per HDR unit) and \$9,363.00 (per Non Residential unit) on July 1, 2018.

C. The connection fee amount set forth above shall be adjusted annually on July 1st of each year by three percent or by a percentage equal to the inflation rate for the prior year for construction costs as determined by the environmental utilities director in the preceding June, whichever is greater. The director’s determination of the percentage equal to the inflation rate for the prior year for construction costs shall be based upon the Engineering News Record, Construction Cost Index for the prior 12 months ending in May. The environmental utilities director shall report the amount of the adjustment in percentage terms and the dollar amount due per DUE to the city council annually at the first regular meeting of the council following the adjustment of the fee.

D. Except as otherwise provided, all water connection fees established by this chapter shall be payable upon issuance of a building permit. Connection fees will be determined using the amount in effect on the date of building permit issuance.

SECTION 3. Section 14.08.090 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.090 Service charges for metered service.

There shall be due and payable the following monthly charges, upon submission of the bill by the city to the owner of the property supplied with service, for all treated water measured by meters for residential, commercial, industrial and manufacturing or other purposes:

A. Monthly Quantity Rates. Effective July 5, 2019 and July 1, 2020, the monthly quantity rates on billings shall be as follows:

	Effective 7/5/2019	Effective 7/1/2020
Potable water usage (per 100 cubic feet)	\$1.30	\$1.34
Recycled water usage (per 100 cubic feet)	\$0.65	\$0.67

*

B. Monthly Service Charges. Effective July 5, 2019 and July 1, 2020, the monthly service charges on billings shall be as follows:

Meter Size (inches)	Peak Flow Rate (gallons per minute)	Effective 7/5/2019	Effective 7/1/2020
Up to 3/4	30	\$27.26	\$28.08
1	50	\$42.07	\$43.34
1-1/2	100	\$79.09	\$81.47
2	160	\$123.51	\$127.22
3	350	\$264.20	\$272.13
4	630	\$471.52	\$485.67
6	1300	\$967.61	\$996.64
8	2800	\$2,078.26	\$2,140.61
10	4200	\$3,114.89	\$3,208.31

C. The total amount due and payable shall be the sum of the monthly service charge plus the quantity rate. The monthly service charge is due and payable regardless of whether water has been consumed. The service charge shall be the greater of the charge based on the meter size or flow rate, with the following exceptions:

1. No service charge shall be made for fire service that has backflow prevention with detector check devices approved by the environmental utilities director.

2. No service charge shall be made for recycled water utility back-up systems that are required for reliability only and have backflow prevention and metering approved by the environmental utilities director. This exclusion does not extend to systems that are regularly required as part of normal operation. The recycled water operation shall be responsible for water volumetric charges for these services and any costs associated with meter maintenance.

D. For purposes of charging for treated water measured by meters:

1. A residential account is defined as a single metered water service which serves three or less dwelling units.

2. A nonresidential account is defined as a single metered water service which serves more than three dwelling units, or serves commercial, industrial, manufacturing, irrigation or other nonresidential land uses.

E. For single-family residential services that require automatic fire protection systems pursuant to Section 16.16.120, the increased meter size will not be assessed an additional charge associated with the fire protection system requirement. Service charges shall be based on the required service size as determined by the Uniform Plumbing Code without consideration for any fire protection system required by Section 16.16.120.

SECTION 4. Section 14.08.091 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby deleted in its entirety:

14.08.091 Service charge outside city water service area.

SECTION 5. Section 14.08.100 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.100 Flat water rates.

The following service charges shall apply to flat rate consumers that the environmental utilities director determines are not cost effective to assign metered rates. The environmental utilities director shall conduct a water use study for consumers whom he or she determines may not be reasonably metered, and the director shall assign such consumers to an appropriate service rate level as set forth in this section. Water service rates for flat rate residential consumers shall be due and payable on a monthly basis according to the appropriate grouping set out in this section.

Effective July 5, 2019, and July 1, 2020, the flat rates on billings shall be as follows:

Nonmetered or Flat Service Charges	Effective 7/5/2019	Effective 7/1/2020
Single-family lots under 4,900 square feet; each mobile home unit not within a park maintaining its own distribution system and service; each dwelling unit of duplexes, triplexes, fourplexes, unmetered apartments and other multiple living units; other detached living units; and offices and stores with less than peak use of 250 gallons per day	\$37.38	\$38.51
Single-family lots 4,901 to 8,900 square feet	\$42.13	\$43.40
Single-family lots 8,901 to 12,000 square feet	\$45.79	\$47.17
Single-family lots 12,001 to 15,000 square feet	\$49.36	\$50.85
Single-family lots existing before July 1, 1977, which are in excess of 15,000 square feet	\$54.36	\$58.16
Mobile home parks, per living unit	34.47	35.51
All those single-family lots over 15,000 square feet, created on or after July 1, 1977, shall be metered pursuant to Section 14.08.105		

SECTION 6. Section 14.16.060 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.060 Local sewer connection fee.

- A. A local sewer connection fee shall be charged in accordance with Section 14.16.010 for each connection to the city-owned public sewer.
- B. The local sewer connection fee shall be \$363.00 per sewer unit.
- C. The Construction Cost Index (CCI) inflationary fee adjustment shall become effective July 1, 2013. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2013 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 7. Section 14.16.080 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.080 Regional sewer connection fee.

A. A regional sewer connection fee shall be charged in accordance with Section 14.16.010 for each sewer unit connected to the city-owned public sewer.

B. The regional sewer connection fee shall be \$7,854.00.

C. The fee established by this chapter shall be adjusted annually on July 1st by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 8. Section 14.16.200 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.200 Monthly unit sewer service charge established.

Except as otherwise provided in this chapter, a monthly unit sewer service charge shall be paid by each user connected to the city-owned public sewer. The monthly unit sewer service charge on billings shall be:

A. The monthly sewer charge shall be \$40.55 per sewer unit, effective on billings as of July 5, 2019, and \$42.18 per sewer unit, effective on billings as of July 1, 2020.

B. The monthly sewer service charges for those located outside of the city limits shall be 10 percent higher than the monthly sewer charges for those located inside city limits.

SECTION 9. Section 14.16.201 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.201 Sacramento Regional County Sanitation District monthly unit sewer service charge established.

Except as otherwise provided in this chapter, a monthly unit sewer service charge shall be paid by each user connected to the Sacramento Regional County District's sewer system and located within Roseville city limits. Effective July 5, 2019, the monthly sewer charge shall be \$40.55 per sewer unit. Effective July 1, 2020, the monthly sewer charge shall be \$42.18.

SECTION 10. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption or on July 5, 2019, whichever occurs later.

SECTION 11. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance

to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this 15th day of May, 2019, by the following vote on roll call:

AYES COUNCILMEMBERS: Bernasconi, Alvord, Roccucci, Houdesheldt

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



MAYOR

ATTEST:



City Clerk

City/County Traffic Mitigation Fee
Ordinance No. 5203

ORDINANCE NO. 5203

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
SECTIONS 4.45.020, 4.45.030 AND 4.45.050 OF CHAPTER 4.45 OF TITLE 4 OF THE
ROSEVILLE MUNICIPAL CODE REGARDING TRAFFIC MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Sections 4.45.020, 4.45.030 and 4.45.050 of Chapter 4.45 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.45.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. "Building permit" means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- B. "Covered improvements" means those traffic and circulation facilities, improvements, or infrastructure listed in that document entitled "2013 City/County Traffic Impact Fee Program Update" prepared by Fehr & Peers Transportation Consultants and dated March 15, 2013. Said covered improvements list is on file in the office of the director and the city clerk.
- C. "Department" means the department of development services.
- D. "Director" means the director of the department.
- E. "Dwelling Unit Equivalents" or "D.U.E.'s" means the number of single family dwellings to which a particular type of development or use is equivalent in terms of expected or estimated p.m. peak hour traffic impact.
- F. "Dwelling unit equivalent rates or D.U.E. rates" means multiplication factors used to convert a particular type of development or use to dwelling unit equivalents. D.U.E. rates shall be expressed as the number of D.U.E.'s per unit of a particular use.
- G. "Facilities" means those public traffic and circulation facilities, improvements or infrastructure shown and included on the covered improvements list.
- H. "Improvement plan" means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.
- I. "Fee" or "traffic mitigation fee" means the fee established by this Chapter 4.45. The fee shall be collected prior to the approval and issuance of any building permit, or as provided otherwise in this chapter. The fee shall be used solely to finance the covered improvements.
- J. "Traffic mitigation fund" means that special interest-bearing fund established pursuant to Section 4.45.030.

K. "Study" means that certain document entitled "2013 City/County Traffic Impact Fee Program Update," dated March 15, 2013. The study is on file in the offices of the director and city clerk.

L. "Infill area" means that portion of the city not within the Northeast, North Central, Northwest, Highland Reserve North, North Roseville, Stoneridge, Southeast, West Roseville, Del Webb, Creekview, or Sierra Vista specific plan areas, nor within the North Industrial Area.

4.45.030 Establishment and administration of traffic mitigation fund.

The finance director is directed to establish a special interest-bearing fund entitled the Baseline/Walerga traffic mitigation fund. All fees collected pursuant to this chapter shall be deposited in the Baseline/Walerga traffic mitigation fund and expended solely to finance the facilities.

4.45.050 Traffic mitigation fee per dwelling unit equivalent by area.

The net traffic mitigation fee for the various areas within the city, as defined in the general plan, shall be:

Area	Amount of Fee (per D.U.E.)
Southeast Roseville Specific Plan Area	\$57.00
Northeast Roseville Specific Plan Area	\$57.00
North Central Roseville Specific Plan Area	\$343.00
Northwest Roseville Specific Plan Area	\$343.00
North Industrial Plan Area	\$343.00
Infill Areas	\$57.00
Del Webb Specific Plan Area	\$343.00
Highland Reserve North Specific Plan Area	\$343.00

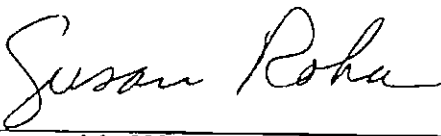
North Roseville Specific Plan Area	\$343.00
Stoneridge Specific Plan Area	\$57.00
West Roseville Specific Plan Area	\$770.00
Sierra Vista Specific Plan Area	\$1,350.00
Creekview Specific Plan Area	\$616.00

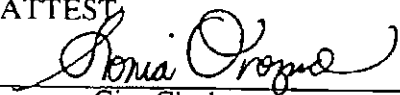
SECTION 2. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 19th day of June, 2013, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Roccucci, Garcia, Gore, Rohan
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	Herman


MAYOR

ATTEST

City Clerk

Downtown Specific Plan In-Lieu Parking Fee

Resolution No. 09-124

Ordinance No. 5428

Downtown Code 3.0-Regulatory Incentives

RESOLUTION NO. 09-124

ADOPTING A PARKING IN LIEU FEE
FOR THE DOWNTOWN SPECIFIC PLAN

WHEREAS, as part of the Downtown Specific Plan, the City desires to implement a parking in lieu fee; and

WHEREAS, the initial parking in lieu fee will be \$8,000 per parking space and will be automatically adjusted on July 1st of each calendar year by a percentage equal to the inflation rate for the prior year for construction costs as determined by the Planning and Redevelopment Director in the preceding June; and

WHEREAS, the Director's determination shall be based upon the Engineering News Record, Construction Cost Index for the prior 12 months ending in June;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the parking in lieu fee and the annual adjustment based on the Construction Cost Index is hereby approved.

PASSED AND ADOPTED by the Council of the City of Roseville this 1st day of April, 2009 by the following vote on roll call:

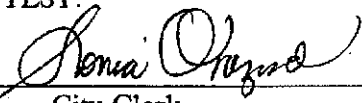
AYES COUNCILMEMBERS: Allard, Gray, Garcia, Roccucci, Garbolino

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None


MAYOR

ATTEST:


City Clerk

ORDINANCE NO. 4728

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE ADDING SECTION 17.04.235 OF CHAPTER 17.04; DELETING SECTION 17.04.490 OF CHAPTER 17.04; AND AMENDING SECTIONS 17.06.180 AND 17.06.310 OF CHAPTER 17.06 OF TITLE 17; AND AMENDING SECTIONS 19.08.030, 19.08.080 AND 19.08.090 OF CHAPTER 19.08; 19.10.045 OF CHAPTER 19.10; 19.12.010, 19.12.020 AND 19.12.030 OF CHAPTER 19.12; 19.18.030 OF CHAPTER 19.18; 19.49.030 OF CHAPTER 19.49; 19.74.010 OF CHAPTER 19.74; AND ADDING CHAPTER 19.31 OF TITLE 19 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ZONING

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 17.04.235 of Chapter 17.04 of Title 17 of the Roseville Municipal Code is hereby added to read as follows:

17.04.235 Downtown specific plan area.

"Downtown specific plan area" means a 176 acre area encompassing historic old town, Vernon Street, and Royer and Saugstad Parks. This area is further defined in the Downtown Specific Plan.

SECTION 2. Section 17.04.490 of Chapter 17.04 of Title 17 of the Roseville Municipal Code is hereby deleted in its entirety.

SECTION 3. Sections 17.06.180 and 17.06.310 of Chapter 17.06 of Title 17 of the Roseville Municipal Code are hereby amended to read as follows:

17.06.180 Projecting signs in the Riverside Gateway Specific Plan area.

- A. Number. In addition to other signs permitted by this Title, establishments located in the Riverside Gateway Specific Plan area, in a building immediately adjacent to the public sidewalk, will be permitted one (1) projecting sign.
- B. Location.
 - 1. A projecting sign may extend over the sidewalk a maximum of six (6) feet, subject to an encroachment permit whenever the sidewalk is open to the public or part of the public right of way;
 - 2. A projecting sign may not extend onto or over the street;
 - 3. A projecting sign shall have a minimum vertical clearance of eight (8) feet from the sidewalk to the bottom of the sign;
 - 4. A projecting sign may not extend above the roof line; and
 - 5. The sign shall be located on the Riverside Avenue side even if the building entrance is located on a side street.
- C. Area. The area of a projecting sign shall be included in calculating the permitted area for wall signs.

- D. Encroachment Permit. A permanent encroachment permit which includes insurance certificates and/or bonds pursuant to Roseville Municipal Code Chapter 13.28 shall be required for all signs projecting over the public right-of-way.

Article 3. Downtown Specific Plan Area.

17.06.310 Downtown Specific Plan Signs.

Uses located in the Downtown Specific Plan area are permitted signage that is consistent with, and enhances the historic character of that area. The Downtown Code, adopted in Chapter 19.31 of the Roseville Municipal Code, sets forth the criteria, design guidelines and standards for signs located in the Downtown Specific Plan area.

SECTION 4. Sections 19.08.030(C), 19.08.080(D), (H), (I), (J), (K) and (L), and 19.08.090(E), (L), (O) and (V) of Chapter 19.08 Title 19 of the Roseville Municipal Code are hereby amended to read as follows:

Section 19.08.030(C) - Listing of Use Classifications

C. Residential Use Types

Caretaker/Employee Housing
Community Care Facility, Small
Community Care Facility, Large
Dwelling
 Multi-Family
 Single Family
 Two-Family
Efficiency Units
Family Day Care Homes, Small
Family Day Care Homes, Large
Live/Work
Mobile Home Park
Rooming and Boarding Houses
Second Dwelling Unit
Single Room Occupant

Section 19.08.080(D), (H), (I), (J), (K) and (L) - Residential Use Types

- D. Efficiency units, includes a room or group of internally connected rooms that have independent sleeping, cooking, eating and sanitation facilities, which constitutes an independent housekeeping unit, occupied by or intended for one household on a long-term basis.
- H. Live/Work, includes units that are occupied by business operators who live in the same structure that contains commercial activity. The units function primarily as a workspace with incidental residential accommodations.
- I. **Mobile Home Park**, includes any site that is planned and improved to accommodate two or more mobile homes used for residential purposes, or on which two or more mobile home lots are rented, leased, or held out for rent or lease, or were formerly held out for rent or lease and later converted to a subdivision, cooperative,

condominium, or other form of resident ownership, to accommodate mobile homes used for residential purposes. (Also see Chapter 19.48.)

- J. **Rooming and Boarding Houses**, includes the renting of individual bedrooms within a dwelling by a property owner or other manager in residence to three or more people, whether or not meals are provided; or a single-family dwelling occupied by six (6) or more unrelated people, living together as a single housekeeping unit; by prearrangement for definite periods, with compensation.
- K. **Second Dwelling Unit**, a dwelling unit, attached or detached, with permanent provisions for independent living, sleeping, eating, cooking and sanitation within the unit and includes a separate entrance from the primary unit. (Also see Chapter 19.60.)
- L. **Single Room Occupant**, lodging establishments providing a room(s) which does not include a kitchen or bathroom. These establishments include a communal bathroom and may have a communal kitchen and/or living area. This is not a temporary or transitional housing type and is typically found on the second story above a retail use.

Section 19.08.090(E), (L), (O), (V) - Commercial Use Types

- E. **Bars and Drinking Places**, includes establishments within a building where alcoholic beverages are sold for on-site consumption, that are not part of a restaurant. Includes bars, taverns, pubs, brew pubs, wine bars and similar establishments where any food service is subordinate to the sale of alcoholic beverages. Dance floors are not permitted.
- L. **Eating and Drinking Establishments**, includes establishments primarily engaged in the sale of prepared food and beverages for on-premise consumption, but excludes those uses classified under the "Bars and Drinking Places" and "Nightclubs." Music, live or recorded, may be allowed provided that any such music and floor space for dancing is accessory and incidental to the sale of prepared food and beverages (i.e. jukeboxes, open microphone, mariachi, etc.). Fixed seating or chairs are provided for the seating of each patron or customer at all times. Eating and Drinking Establishment use types include:
 - 1. **Fast Food with Drive Through**, includes establishments primarily engaged in the preparation and retail sale of food and beverages at a walk up counter and at a drive through window, and may include seating.
 - 2. **Convenience**, includes establishments primarily engaged in the preparation and retail sale of food and beverages, at a walk up counter and which does not include a drive through or provide for ordering at the tables, if any. Typical uses include pizza parlors, ice cream parlors, and sandwich shops.
 - 3. **Full Service**, includes establishments primarily engaged in the preparation and retail sale of food and beverages, where food is ordered and served at a table, and which may include sales of alcoholic beverages as an accessory or secondary service. Typical uses include full service restaurants.
- O. **Lodging Services**, includes establishments primarily engaged in the provision of commercial lodging on a less than monthly basis to the general public. Lodging Services includes incidental food, drink, and other sales and services intended for the convenience of guests. Typical uses include hotels, motels, and bed-and-breakfasts.
- V. **Offices, Professional**, includes professional or government offices including:
 - Accounting, auditing and bookkeeping services;
 - Advertising agencies;
 - Architectural, engineering, interior design, and surveying services;
 - Attorneys;

- Call and telemarketing centers;
- Computer software designers;
- Court reporting services;
- Data processing and computer services;
- Detective agencies and similar services;
- Secretarial and word processing services;
- Government offices including agency and administrative office facilities;
- Insurance agencies;
- Management, public relations and consulting services;
- Real estate agencies; and
- Writers, photographers and artists offices outside the home.

SECTION 5: Section 19.10.045(A) of Chapter 19.10 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.10.045(A) - Design Review Required for Compact Residential Development

- A. Applicability.** Design review shall be required for Compact Residential Development projects that qualify under either of the following:
1. Attached or detached single-family housing units on property with a General Plan land use designation of Medium Density Residential or higher (seven dwelling units per acre or higher, as depicted on the General Plan Land Use Map) (except for properties within the Downtown Specific Plan area), or
 2. Residential projects of any density on a parcel or parcels zoned Small Lot Residential (RS) where modifications to the RS Supplemental Design Standards are requested.

SECTION 6: Section 19.12.010(I), 19.12.020 and 19.12.030(B) of Chapter 19.12 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.12.010(I) - Purpose

- I. Old Town Historic (HD) District.** The Old Town Historic district is intended to be applied to the original commercial core of Roseville to acknowledge its historic and architectural significance. The HD zoning district is intended to ensure that new land uses and development within the district further the rehabilitation, revitalization, and preservation of the architectural, aesthetic, historic and economic health of the district. Each parcel within the Historic District shall be subject to the specific Historic District design guidelines contained within the Downtown Code which has been adopted in Chapter 19.31 of the Roseville Municipal Code..

Section 19.12.020 - Permitted Use Types

Primary uses are permitted in commercial zones subject to the requirements of this Title as designated below:

- A.** Principally permitted use, designated as "P";
- B.** Conditionally permitted use, designated as "CUP"; and
- C.** Administratively permitted use, designated as "A".

Permitted uses within the CBD and HD zones are contained within the Downtown Code.

COMMERCIAL ZONE DISTRICTS PERMITTED USES

AGRICULTURE AND OPEN SPACE USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Resource Protection and Restoration	CUP	CUP	CUP	CUP	CUP	CUP		P	
Resource Related Recreation	P	P	P	P	P	CUP		P	

CIVIC USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Community Assembly	CUP	P	P	P	-	-		P	
Community Services	P	CUP	P	P	P	P		P	
Essential Services	P	P	P	P	P	P		P	
Hospital Services									
General Hospital Services	-	-	CUP	CUP	-	-		P	
Psychiatric Hospital Services	-	-	CUP	CUP	-	-		P	
Libraries and Museums, Private	-	CUP	P	P	P	P		-	
Public Parking Services	P	P	P	P	P	P		P	
Schools									
College and University	A	-	P	P	-	P		P	
Elementary and Secondary	P	P	P	P	P	P		P	
Private Elementary and Secondary	-	CUP	CUP	CUP	-	-		P	
Social Services									
Food Distribution ⁽²⁾	-	-	-	A/CUP	A/CUP	-		A/CUP	
Food Service ⁽³⁾	-	-	-	A/CUP	A/CUP	-		A/CUP	
Temporary Resident Shelter ⁽⁴⁾	-	-	-	A/CUP	A/CUP	-		A/CUP	
Power Generating Facilities (8)									
Emergency	A	A	A	A	A	A		A	
Supplemental / Individual Use	CUP	CUP	CUP	CUP	CUP	CUP		CUP	

Passive Power	P	P	P	P	P	P		P	
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RESIDENTIAL TYPES	USE	BP	NC	CC	GC	HC	RC		CMU	
Caretaker/Employee Housing		-	CUP	CUP	CUP	CUP	CUP		P	
Dwelling										
Multi-Family		-	CUP	CUP	-	-	-		P	
Single-Family		-	CUP	CUP	CUP	CUP	-		P	
Two-Family		-	CUP	CUP	CUP	CUP	-		P	
Family Day Care Home, Small		P	P	P	P	-	P		P	
Family Day Care Home, Large		CUP	CUP	CUP	CUP	-	CUP		P	
Single Room Occupant		-	-	-	-	-	-		CUP	

COMMERCIAL TYPES	USE	BP	NC	CC	GC	HC	RC		CMU	
Adult Oriented Businesses (1)		-	-	-	P	-	P		P	
Animal Sales and Service										
Grooming and Pet Stores		-	P	P	P	-	P		P	
Kennels		-	-	-	-	-	-		P	
Veterinary Clinic		-	CUP	P	P	-	-		P	
Veterinary Hospital		-	-	CUP	CUP	-	-		P	
Automotive and Equipment										
Automotive Body and Equipment Repair		-	-	-	CUP	-	CUP		CUP	
Automotive Rentals		-	-	-	P	P	P		P	
Automotive Repairs		-	-	CUP	P	P	P		P	
Automotive Sales		-	-	CUP	P	-	P		P	
Car Wash and Detailing		-	-	CUP	P	-	P		P	
Commercial		P	-	-	P	P	-		P	

Parking								
Heavy Equipment Rental and Sales	-	-	-	P	-	P		P
Gasoline Sales	CUP	P	P	P	P	P		P

COMMERCIAL USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Banks and Financial Services	P	P	P	P	-	P		P	
Bars and Drinking Places	-	-	P	P	-	P		P	
Broadcasting and Recording Studios	P	-	-	P	-	-		P	
Building Material Stores	-	-	CUP	P	-	P		P	
Business Support Services	P	-	P	P	-	-		P	
Commercial Recreation									
Amusement Center	-	CUP	P	P	-	P		P	
Indoor Entertainment	-	-	P	P	-	P		P	
Indoor Sports and Recreation	-	-	P	P	-	P		P	
Outdoor Entertainment	-	-	-	CUP	-	CUP		P	
Outdoor Sports and Recreation	-	-	-	P	CUP	P		P	
Large Amusement Complexes	-	-	-	CUP	CUP	P		P	
Community Care Facility	P	P	P	P	-	-		P	
Day Care Center	P	P	P	P	-	P		P	
Eating and Drinking Establishments									
Fast Food with Drive Through	-	-	P	P	P	P		P	
Convenience	P	P	P	P	P	P		P	
Full Service	P	P	P	P	P	P		P	
Food and Beverage Retail Sales	-	-	P	P	-	-		P	
Funeral and Internment Services	-	-	P	P	-	-		P	
Lodging Services	-	-	P	P	P	P		P	

Long Term Care Facility	CUP	CUP	P	P	-	-		P	
Maintenance and Repair	-	P	P	P	-	-		P	
Medical Services, General	P	P	P	P	P	P		P	
Neighborhood Commercial	P	P	-	-	-	-		P	
Nightclubs ⁽⁵⁾	-	-	CUP	CUP	-	CUP		CUP	
Nursery, Retail	-	-	-	P	-	P		P	

COMMERCIAL USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Offices, Professional	P	P	P	P	-	P		P	
Personal Services	P	P	P	P	P	P		P	
Retail Sales and Services	-	-	P	P	P	P		P	
Specialized Education and Training									
Vocational Schools	-	-	P	P	-	-		P	
Specialty Schools	-	CUP	P	P	-	P		P	
Storage, Personal Storage Facility	-	-	CUP	P	-	-		P	
INDUSTRIAL USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Laundries, Commercial	-	-	CUP	CUP	-	-		P	
Printing & publishing	-	-	-	CUP	-	-		P	
Research Services	-	-	-	P	-	-		P	
Wholesaling and Distribution, Light	-	-	-	P	-	-		P	

TRANSPORTATION AND COMMUNICATION USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Telecommunication Facilities ⁽⁶⁾	P/A/ CUP	P/A/ CUP	P/A/ CUP	P/A/ CUP	P/A/ CUP	P/A/ CUP		P/A/ CUP	
Heliport	CUP	CUP	CUP	CUP	CUP	CUP		P	
Intermodal Facilities ⁽⁷⁾	CUP	CUP	CUP	CUP	CUP	CUP		P	

Notes:

- (1) Additional Requirements are contained in Chapter 19.32.
- (2) Additional Requirements are contained in Chapter 19.40.
- (3) Additional Requirements are contained in Chapter 19.39.
- (4) Additional Requirements are contained in Chapter 19.38.
- (5) Additional Requirements are contained in Chapter 19.49.
- (6) Additional Requirements are contained in Chapter 19.34.
- (7) Additional Requirements are contained in Chapter 19.36.
- (8) Additional Requirements are contained in Chapter 19.55.

Section 19.12.030(B) - Commercial Zone General Development Standards

- A. General.** Permitted uses and structures shall comply with the City's adopted Community Design Guidelines, applicable Specific Plans, approved Design Review Permit and any other applicable requirements of this Title.
- B. Maximum Height.** Notwithstanding the requirements referred to in A, maximum height limits in the Commercial zoning districts are as follows unless otherwise modified by an approved Design Review Permit or Specific Plan:

Zoning District	Height Limit
Business Professional (BP)	50'
Neighborhood Commercial (NC)	35'
Community Commercial (CC)	50'
General Commercial (GC)	50'
Highway Commercial (HC)	50'
Regional Commercial (RC)	50'
Central Business District (CBD)	50'
Commercial Mixed Use (CMU)	50'
Historic District (HD)	50'

SECTION 7: Section 19.18.030(D) of Chapter 19.18 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.18.030(D) - Special Area (SA) District

- D. Designation on the Zoning Map.** A SA, Special Area district shall be established with approval of a Zoning Ordinance Amendment as specified in Chapter 19.86, and shall be designated on the Zoning Map with the underlying zone district by the symbol "/SA," followed by the ordinance number. The ordinance number shall refer to the ordinance which adopted the SA district. If a SA is within a Specific Plan, no ordinance number need be specified provided however, a reference to that Specific Plan is identified as follows: -SE (Southeast Roseville Specific Plan); -NE (Northeast Roseville Specific Plan); -NW (Northwest Roseville Specific Plan); -NC (North Central Roseville Specific

Plan); -DW (Del Webb Specific Plan), -NR (North Roseville Specific Plan), -HR (Highland Reserve Specific Plan), -SR (Stoneridge Specific Plan), -WR (West Roseville Specific Plan), RG (Riverside Gateway), and DT (Downtown Specific Plan).

SECTION 8: Section 19.49.030 of Chapter 19.49 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.49.030 - General Standards

The following requirement applies to nightclubs where permitted within any zone district (except for nightclubs located within the Downtown Specific Plan area):

- A. Nightclubs are prohibited to be located within 500 feet of a residential zone district as measured from the residential zone district boundary to the structure where the nightclub use is proposed.

SECTION 9: Section 19.74.010(C) of Chapter 19.74 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.74.010(C)(2)(a) - Permit Requirements

C. 2. Approving Authority:

a. Administrative Process.

- I. The Planning Director may approve, conditionally approve or deny a Minor Design Review Permit provided the improvement complies with the following:
 - 1) There has been no previous Design Review Permit for the building/site;
 - 2) The improvement is limited to facade improvements;
 - 3) The improvement consists of a color change;
 - 4) The improvement consists of a modification to or the introduction of a new exterior building material; or
 - 5) The project is within the Downtown Specific Plan area and is consistent with the design guidelines and regulations outlined within the Downtown Code.
- II. The Planning Director may approve, conditionally approve or deny a Minor Design Review Permit pursuant to the Administrative Permit procedures, except those identified as required by this Title, to be reviewed by the Design Committee or Planning Commission. Design Review Permits approved by the Planning Director shall be in substantial conformance with adopted Specific Plan.

If in the opinion of the Planning Director, a project is not in substantial conformance with applicable, adopted design guidelines, prior conditions of approval, or if the Planning Director determines that, because of location, size or design that the public hearing should not be waived, the Planning Director shall refer the project for public hearing by the Design

Committee or the Planning Commission. The Director shall determine whether the project is to be heard by the Design Committee or the Planning Commission.

The Planning Director may approve:

- 1) Design Review Permit extensions and modifications, including changes in project phasing.
- 2) Design Review Permits for projects within a master or specific plan area where the applicable plan provides for an administrative process.
- 3) Within specific plan areas, subsequent Design Review Permits following Design Committee approval of the first Design Review Permit as provided for in Sub Section b. 2) of this Section.
- 4) Within infill areas, subsequent Design Review Permits following Planning Commission approval of the first Design Review permit as provided in Sub Section c2) of this Section.

SECTION 10: Chapter 19.32 heading is hereby amended to read as follows:

CHAPTER 19.32 – LOCATION AND AMORTIZATION OF ADULT ORIENTED BUSINESSES

19.32.010 – Purpose

19.32.020 – Definitions

19.32.030 – Minimum Proximity Requirements

19.32.040 – Amortization of Nonconforming Adult-Oriented Business Uses

19.32.050 – Extension of Time for Termination of Nonconforming Use

SECTION 11: Chapter 19.31 of Title 19 of the Roseville Municipal Code is hereby added to read as follows:

**Chapter 19.31
DOWNTOWN SPECIFIC PLAN DOWNTOWN CODE**

Sections:

- | | |
|-----------|--------------------------|
| 19.31.010 | Purpose. |
| 19.31.020 | Definition. |
| 19.31.030 | Downtown Code - Adopted. |
| 19.31.040 | Conflicts. |
| 19.31.050 | Violations. |
- 19.31.010 Purpose.**

The purpose of the Downtown Specific Plan Downtown Code is to direct public and private development consistent with the community vision for the Downtown Specific Plan area. Redevelopment within the older areas of the City of Roseville presents unique development challenges. The Downtown Specific Plan Downtown Code is therefore a comprehensive document for the Downtown Specific Plan area that provides detailed performance criteria and development standards that are intended to facilitate development while recognizing the area's

unique character. Key elements addressed in the Downtown Specific Plan Downtown Code include:

- A. Permitted and conditionally permitted uses for various zone districts.
- B. Prescriptive development standards including setbacks, height requirements, parking standards, and floor area ratios.
- C. Development guidelines addressing buffers and adjacency issues, landscaping, entry monumentation, and public realm improvements.
- D. Entitlement processes that vary from applications throughout the remainder of the City of Roseville.
- E. Downtown sign regulations.
- F. Details that define the character of the Downtown Specific Plan area.
- G. Downtown Specific Plan area incentives.
- H. Parcel specific considerations.

The Downtown Specific Plan Downtown Code is consistent with the City of Roseville's goals, policies and applicable regulations and is intended to be the primary resource for development review within the Downtown Specific Plan area.

19.31.020 Definition.

"Downtown Specific Plan area" means a 176 acre area encompassing historic old town, Vernon Street, and Royer and Saugstad Parks. This area is further defined in the Downtown Specific Plan.

19.31.030 Downtown Code - Adopted.

The Downtown Specific Plan Downtown Code, as amended by the City Council from time to time, is hereby adopted and is incorporated into this Chapter by reference as though it were fully set forth herein. A copy of the Downtown Specific Plan Downtown Code is available for use and examination by the public in the City of Roseville's Planning Department and the City Clerk's Office, and can be found on the City of Roseville's web site.

19.31.040 Conflicts.

In the event of any conflict between the provisions of the Downtown Specific Plan Downtown Code and the provisions of the Roseville Municipal Code, the provisions of the Downtown Specific Plan Downtown Code shall prevail. However, with regard to topics that the Downtown Specific Plan Downtown Code does not address, the provisions of the Roseville Municipal Code shall prevail.

19.31.050 Violations.

A violation of the requirements of the Downtown Specific Plan Downtown Code is punishable as an infraction.

SECTION 12. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

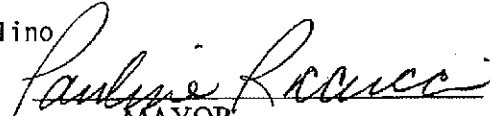
SECTION 13. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 15th day of April, 2009, by the following vote on roll call:

AYES COUNCILMEMBERS: Allard, Gray, Garcia, Roccucci

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: Garbolino


MAYOR

ATTEST:


City Clerk

624728

3.6 Regulatory Incentives

3.5 Fee Incentives

3.5.1 Park Dedication Strategy

Based on the number of new residential units within the Plan Area, the park dedication acreage is approximately 29 acres. An important goal of the Specific Plan is to encourage the development of residential units to promote activity and potential consumers on a constant basis. Based on this desire, the plan exempts future residential units from having to dedicate land or pay an in-lieu fee.

Assuming that land values are approximately \$20 per square foot, on average, exempting residential projects from park dedication would amount to a savings of approximately \$19,800 per residential unit. Based on 1,020 new dwelling units, this is a savings benefit of nearly \$20 million in park land acquisition and dedication costs.

Park fees will still be collected in order to fund park improvements, but these fees will be specifically allocated to improvements in the Downtown. Approximately \$1,949,220 in new city-wide park fees, and \$1,042,440 in neighborhood park fees will be generated and specifically allocated to Downtown park improvements.

3.5.2 Parking In lieu Fee



To create a “Park-Once” philosophy within the Downtown, the **Downtown Code** establishes a parking in lieu fee program. With the adoption of the **Downtown Code**, the City Council has approved a parking in lieu fee that allows non-residential uses to meet their parking demand through the public realm parking provided within the Plan Area.

The initial fee shall be determined by the City Council and updated once yearly, based on the construction cost to the City and adjustments to the Construction Cost Index. Future yearly updates will be set by the Director. The fee is intended to be an incentive and will not necessarily recoup the cost of developing parking within the Downtown. The fee is to be paid to satisfy parking requirements in-lieu of providing any or all spaces on-site and shall be further discounted according to Table 3.5.1.

Parking In lieu Fee

Table 3.5.1

Required Parking Spaces	Fee for Parking Space
First Stall	10% of the in-lieu fee
Second Stall	25% of the in-lieu fee
Third Stall	50% of the in-lieu fee
Fourth Stall	75% of the in-lieu fee
Fifth Stall and beyond	100% of the in-lieu fee



Other provisions associated with the payment of the parking in-lieu fee program include:

- 1) Prior to issuance of a building permit, the developer shall enter into a parking in-lieu fee agreement to be reviewed and approved by the Director.
- 2) Before approving payment of a fee for in-lieu of providing off-street parking, the Director shall find:
 - a. That there is adequate capacity within the existing or planned public parking resources to accommodate the requested parking in-lieu off-site, and
 - b. The project benefiting from this approval is furthering the goals and policies of the Downtown Specific Plan and the General Plan relative to uses, revitalization, pedestrian amenities and design.
- 3) Funds collected by the city from in-lieu payment shall be deposited in a special fund and used only by the City to acquire and/or develop on-street or off-street parking and related facilities which are determined to alleviate the need for parking spaces in the Specific Plan Area.
- 4) Such parking will be available to the public and shall be developed per the provisions of the Downtown Specific Plan.
- 5) Funds paid to the City for in-lieu of parking shall not be refundable, except as otherwise provided by State law.
- 6) All in-lieu of parking fees shall be paid prior to the issuance of certificate of occupancy. In the case of multi-tenant buildings, the fees shall be calculated based on, and paid prior to, the issuance of certificate of occupancy for each individual tenant space.

3.6 Process Incentives

3.6.1 Review Process

Chapter 9 of the Specific Plan establishes the various approval processes that are being established in order to streamline the development process. As part of the fiscal analysis associated with the Visioning for Downtown, reducing the timeframes associated with processing projects was a key strategy identified to implement a successful revitalization effort. The following outlines the various modifications to the City's current review process that are meant to streamline the development process.



Park Fees:

Neighborhood and Community Park Fees

Ordinances No. 2178, 2969 and 3033

Citywide Park Fee

Ordinance No. 2424

ORDINANCE NO. 2178

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
ADDING CHAPTER 4.37 TO TITLE 4 OF THE ROSEVILLE
MUNICIPAL CODE, RELATING TO THE NEIGHBORHOOD AND COMMUNITY
PARK FEE
(URGENCY ORDINANCE)

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Chapter 4.37 is hereby added to Title 4 of the
Roseville Municipal Code to read as follows:

CHAPTER 4.37

NEIGHBORHOOD AND COMMUNITY PARK FEE

4.37.010 Purpose.

The City Council finds and declares that the purpose of this chapter is as follows:

A. The General Plan of the City requires that the City be provided, in a time frame related to its development, with an adequate level of neighborhood and community park and recreation facilities so as to maintain 4 acres of developed neighborhood and community parks per 1,000 population.

B. New development, and the expansion of existing development, within the City imposes a burden on the existing park and recreation facilities by adding additional population and by creating a need for new neighborhood and community parks and recreation facilities. The cost of such facilities may vary by the location of the new development within the City.

C. Analysis of the land use expected at buildout of the City pursuant to the General Plan makes it possible to estimate the number of dwelling units to be generated, and the population generated by those dwelling units. It is also possible to determine which dwelling units will utilize which portions of such park and recreation infrastructure. It is therefore possible to construct a fee, based on dwelling unit generation, which equitably spreads the burden of neighborhood and community park and recreation facilities to those who will create the need for them and utilize them. It is the intent of this chapter to create such a fee, spreading costs of neighborhood and community park and recreation facilities to those who create the need for such facilities, without generating any surplus to the general fund. It is the further purpose of this chapter to implement the General Plan by assuring that adequate neighborhood and community park and recreation facilities are financed and provided to serve the City.

D. The Fee established by this chapter has been calculated in the manner set forth in the Study so as to pay for those Facilities listed in the Capital Improvement Program.

E. The Fee established by this chapter is in addition to any other fees or charges, or taxes, required by law as a condition of development, including, but not limited to, the Residential Construction Tax levied by Chapter 4.36 or any

[December 21, 1988 Revision]

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[Urgency Version]

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subsequent fee established for City-wide park and recreation facilities.

F. The Fee established by this chapter is to be collected for public improvements and facilities for which an account has been established and funds appropriated, and for which a proposed construction schedule has been adopted.

G. That the failure to impose the conditions and regulations of this chapter relating to payment of the Fee on building permits would jeopardize residents of the community, in that it would permit construction to proceed without adequate infrastructure or means of financing said infrastructure.

H. The requirement of this chapter to pay the Fee is necessary in order to assure compliance with the applicable Zoning Ordinance and General Plan requirements for the infrastructure funded by this chapter.

I. That for a period of greater than 10 days prior to adoption of this chapter, data has been available to the public and to developers and their representatives indicating the cost or estimated cost of all the infrastructure to be funded, the revenue sources anticipated and the means of spreading these costs.

J. That the City Council has considered the effect of the Fee imposed by this chapter with respect to the housing needs of the City as a whole and of the region, particularly as required by the Housing Element of the General Plan, and the City Council finds that this chapter does not unduly adversely affect the City's ability to provide for such needs.

K. That the establishment of the Fee is for the purpose of obtaining funds for capital projects, necessary to maintain service required by the General Plan within existing service areas and existing portions of the City which are developed or for which land use has already been granted.

16.37.020 Definitions.

The following words are defined for purposes of this chapter as follows:

A. "Building Permit" means the permit issued or required by the City for the construction of any dwelling unit pursuant to and as defined by the Building Code.

B. "Capital Improvement Program" means that list of proposed neighborhood and community park and recreation facilities, improvements, or infrastructure totaling \$8,434,276 (in 1988 dollars) prepared by the Department and attached to the Study as Exhibit "A".

C. "Department" means the Department of Parks and Recreation.

D. "Director" means the Director of the Department.

E. "Facilities" means those public neighborhood and community park and recreation facilities, land, improvements, or infrastructure shown and included on the Capital Improvement Program.

F. "Fee" or "Neighborhood and Community Park Fee" means the Fee established by this Chapter 4.37. The Fee shall be collected prior to the approval of any Building Permit. The Fee shall be used solely to finance the Facilities.

G. "Neighborhood and Community Park Funds" means those special interest-bearing funds established pursuant to Section 4.37.030.

H. "Study" means the study entitled "Proposed Park Fees for Specific Plan Areas" dated December 14, 1988 by the Director. The Study is on file in the Offices of the Director and the City Clerk. The Study includes a discussion of the Fee in the Infill and North Industrial Areas.

I. "Infill Area" means that portion of the City not within the Northeast, Northcentral, Northwest, or Southeast Roseville Specific Plan Areas, nor within the North Industrial Area.

J. "Dwelling Unit" means a building or part of a building designed for occupancy as a residence by one family.

K. "Single Family Dwelling" means a building designed for occupancy as a residence by one family, including without limitation, mobile homes.

L. "Multiple Family Dwelling" means a building designed for occupancy as a residence by two or more families, living independently of each other. Provided, that multiple family dwelling also includes forms of congregate living, including, without limitation, senior citizen homes, retirement homes, or boarding homes.

4.37.030 Establishment and Administration of Neighborhood and Community Park Funds.

The Finance Director is hereby directed to establish special interest-bearing funds entitled the Neighborhood and Community Park Funds. One such fund shall be established for each Specific Plan Area. In addition, one such fund shall be established for both the North Industrial Area and the Infill Area. All Fees collected pursuant to this chapter shall be deposited in the Neighborhood and Community Park Fund for the area from which it was collected and shall be expended solely to finance the Facilities planned for that area.

4.37.040 Payment of Neighborhood and Community Park Fee.

Except as otherwise provided by this chapter, the Fee imposed pursuant to this chapter shall be paid at or prior to the issuance of any Building Permit for a dwelling unit. Calculation of the Fee shall be determined in accordance with the Study and this chapter depending upon the location of the City in which development occurs, the type of development, and the extent of development.

4.37.050 Neighborhood and Community Park Fee -- Southeast Roseville Specific Plan Area.

The Fee in the Southeast Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$265.00 per dwelling unit
Residential, Multiple Family Dwelling	\$198.00 per dwelling unit

4.37.060 Neighborhood and Community Park Fee -- Northeast Roseville Specific Plan Area.

The Fee in the Northeast Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$293.00 per dwelling unit
Residential, Multiple Family Dwelling	\$216.00 per dwelling unit

4.37.070 Neighborhood and Community Park Fee -- Northcentral Roseville Specific Plan Area. [reserved]

4.37.080 Neighborhood and Community Park Fee -- Northwest Roseville Specific Plan Area.

The Fee in the Northwest Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$124.00 per dwelling unit
Residential, Multiple Family Dwelling	\$104.00 per dwelling unit

4.37.090 [Reserved]

4.37.100 Neighborhood and Community Park Fee -- North Industrial and Infill Areas.

The Fee in the North Industrial and Infill Areas shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$240.00 per dwelling unit
Residential, Multiple Family Dwelling	\$165.00 per dwelling unit

4.37.110 [Reserved]

4.37.120 Existing Development.

No Fee shall be charged for already existing development or for projects which rebuild or remodel without increasing the number of dwelling units.

4.37.130 Fee Adjustments.

A. A developer of any project subject to the Fee established by this chapter may apply to the Director for a reduction or adjustment to the Fee based upon the absence of any reasonable relationship or nexus between the impacts of the project and either the amount of the Fee or the Facilities to be financed by the Fee. The application shall be made in writing and filed with the Director not later than twenty (20) calendar days after notification of the amount of the Fee. The application shall state in detail the factual basis for the claim of reduction or adjustment and the amount of the proposed reduction or adjustment. The Director shall consider the application and render his decision in writing not later than

forty-five (45) calendar days after the filing of the Fee adjustment request. Any person aggrieved by the decision of the Director may, within twenty (20) calendar days thereafter, appeal the decision in writing to the City Council by filing an appeal with the City Clerk. The City Council shall consider such appeals within forty-five (45) calendar days after filing. The decision of the City Council shall be final. No Building Permit shall be issued for the project until the final decision pursuant to this section has been made. No application for a project shall be considered final or complete for purposes of the Permit Streamlining Act (Government Code Section 65920, et seq.), or any other purpose, until a final decision pursuant to this section has been made.

B. Notwithstanding the provisions of Subsection A, a project proponent or applicant may pay the Fee "under protest" and receive a Building Permit. Provided, however, that the application for reduction or adjustment shall thereafter be filed within ten (10) calendar days or any objection shall be deemed waived. If a reduction or adjustment is received after payment pursuant this subsection is made, a refund to the applicant shall be made of that amount by which the Fee is reduced or adjusted.

C. The project proponent or applicant applying for a reduction or adjustment shall have the burden of proof, by a preponderance of the evidence, that a reasonable relationship or nexus is lacking between the Fee, or the Facilities to be financed by the Fee, and the particular project.

D. In the event of any reduction or adjustment in the Fee granted pursuant to this section, any later change in the use, zoning, or land use designation for the property involved shall subject the then owner to payment of the then applicable Fee for such new uses, zoning, or land use designation, whether or not a Building Permit is required.

4.37.140 Inflationary Adjustments.

The Fee established by this chapter shall automatically be adjusted on January 1 of each calendar year by a percentage equal to the inflation rate for the prior year for construction costs as determined by the Director on December 1 of each calendar year. The Director's determination shall be based upon the Engineering News Record, Construction Cost Index for the calendar year as of December 1.

4.37.150 Adoption in Compliance with Capital Improvement Plan.

When the monies in the Neighborhood and Community Park Funds are disbursed for use, the Fees shall be used to finance the Facilities. To the extent sufficient Fees are available, all Facilities financed by the Fees shall be constructed or acquired in accordance with the priorities established in the Capital Improvement Program.

4.37.160 Chapter is Severable.

If any provision of this chapter or the application thereof to any person or circumstances held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provisions or its application, and to this end the provisions of this chapter are severable.

SECTION 2. Ordinance is Severable.

If any provision of this ordinance or the application thereof to any person or circumstances held invalid, such invalidity shall not affect the other provisions of this ordinance which can be given effect without the invalid provisions or its application, and to this end the provisions of this ordinance are severable.

SECTION 3. City-wide Park Fee. The City Council hereby declares its intention to adopt a fee to recover the costs of providing city-wide park and recreation facilities required by the General Plan. No building permit for a dwelling unit shall be issued unless the applicant shall agree, in writing, to be subject to such a City-wide Park Fee up to the amount of \$735.00 if it is adopted within one hundred and twenty (120) days of the effective date of this ordinance.

SECTION 4. Urgency Ordinance. This ordinance is declared to be an urgency measure, immediately necessary for the public peace, health and safety. It shall take effect immediately upon its adoption. A statement of urgency is as follows:

The extraordinarily rapid pace of development within the City necessitates immediate imposition of fees to fund the infrastructure to serve that development. Delay in adoption or the effective date of this ordinance would result in hundreds of building permits being issued without those permits bearing their fair share of costs.

SECTION 5. Posting. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations within the City and she shall immediately after such posting enter in the Ordinance Book, under the record of the ordinance, a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 4th day of January, 1989, by the following vote on roll call:

AYES COUNCILMEMBERS: Tom Chambliss, Phil Ozenick, John M. Byouk,
Mel Hamel, Bill Santucci

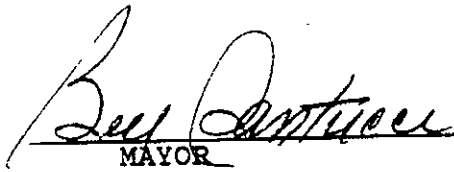
NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

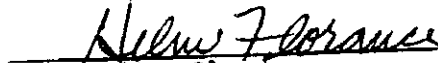
[December 21, 1988 Revision]

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[Urgency Version]


MAYOR

ATTEST:


City Clerk

This Ordinance amends the
Roseville Municipal Code. Case
fasten in codebook until
next update.

ORDINANCE NO. 2424

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AMENDING SECTIONS 4.38.020 AND 4.38.050 OF CHAPTER 4.38
OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE, RELATING
TO CITY-WIDE PARK FEES

THE CITY OF ROSEVILLE ORDAINS:

Section 1: Sections 4.38.020 and 4.38.050 of Chapter 4.38
of Title 4 of the Roseville Municipal Code are hereby amended to
read as follows:

4.38.020 Definitions.

The following words are defined for purposes of this chapter
as follows:

A. "Building Permit" means the permit issued or required by
the City for the construction of any Dwelling Unit pursuant to
and as defined by the Building Code.

B. "Capital Improvement Program" means that list of
proposed City-wide park and recreation facilities, improvements,
or infrastructure totaling \$35,660,062 (in 1991 dollars) prepared
by the Department and attached to the Study as Exhibit "A".

C. "Department" means the Department of Parks and
Recreation.

D. "Director" means the Director of the Department.

E. "Facilities" means those city-wide park and recreation
facilities, land, improvements, or infrastructure shown and
included on the Capital Improvement Program.

F. "Fee" or "City-Wide Park Fee" means the Fee established
by this Chapter 4.38. The Fee shall be collected prior to the
approval of any Building Permit. The Fee shall be used solely to
finance the Facilities.

G. "City-Wide Park Fund" means the special interest-bearing
fund established pursuant to Section 4.38.030.

H. "Study" means both the study entitled "Proposed City-
wide Park Fees" dated March 3, 1989 and the study entitled
"Increase of the City-Wide Park Fee" dated March 14, 1991 by the
Director. The Study is on file in the Offices of the Director
and the City Clerk.

I. "Dwelling Unit" means a building or part of a building
designed for occupancy as a residence by one family.

J. "Single Family Dwelling" means a building designed for
occupancy as a residence by one family, including without
limitation, mobile homes.

K. "Multiple Family Dwelling" means a building designed for
occupancy as a residence by two or more families, living
independently of each other. Provided, that multiple family
dwelling also includes forms of congregate living, including,
without limitation, senior citizen homes, retirement homes, or
boarding homes.

L. "Credit" means a reduction in the Fee representing the pro-rata share of City-wide park lands already dedicated during approval or development of a development agreement for a specific plan.

4.38.050 Amount of City-Wide Park Fee.

The Fee shall be:

Land Use Category

Amount of Fee

Residential, Single Family Dwelling

\$1,195.50 per Dwelling
Unit

Residential, Multiple Family Dwelling

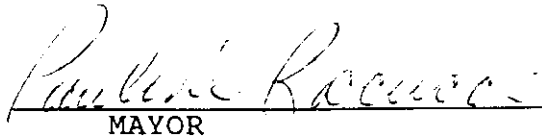
\$1,195.50 per Dwelling
Unit

SECTION 2. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

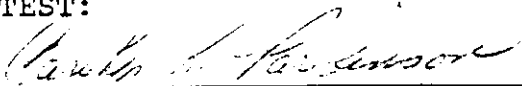
SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 15th day of May, 1991, by the following vote on roll call:

AYES COUNCILMEMBERS: Bill Santucci, Harry Crabb, Jr., John Byouk,
Mel Hamel, Pauline Roccucci
NOES COUNCILMEMBERS: None
ABSENT COUNCILMEMBERS: None


MAYOR

ATTEST:


ASSISTANT City Clerk

**ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AMENDING SECTIONS 4.37.050, 4.37.060, 4.37.070 AND 4.37.100 OF CHAPTER 4.37
AND REPEALING CHAPTER 4.36 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL
CODE, RELATING TO SOUTHEAST, NORTHEAST AND NORTHCENTRAL
ROSEVILLE SPECIFIC PLAN AREAS AND NORTH INDUSTRIAL AND INFILL AREAS
NEIGHBORHOOD AND COMMUNITY PARK FEES AND RESIDENTIAL
CONSTRUCTION TAX**

SECTION 1: Sections 4.37.050, 4.37.060, 4.37.070 and 4.37.100 of Chapter 4.37 of Title 4 of the Roseville Municipal Code are hereby amended to read as follows:

<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
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Residential, multiple-family dwelling	\$ 704.00
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<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
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Residential, multiple-family dwelling	\$483.00
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<u>Land Use Category</u>	<u>Amount of Fee (per dwelling unit)</u>
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Residential, multiple-family dwelling	\$574.00
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The NCRSP Neighborhood Park Fees set forth above reflect the park fees which remain to be paid after reductions have been made in the fees to reflect appropriate credits for those portions of the fees which have been prepaid by NCRSP landowners in accordance with their development agreements with the City. The total NCRSP Neighborhood Park Fees for single-family dwellings and multiple-family dwellings, including those portions which have been prepaid, are \$1,185 and \$769, respectively.

4.37.100 North Industrial and Infill Areas.

The fee in the North Industrial and Infill Areas shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
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Residential, single-family dwelling	\$672.00
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Residential, multiple-family dwelling	\$432.00
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SECTION 2. Chapter 4.36 of Title 4 of the Roseville Municipal Code is hereby repealed.

SECTION 3. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

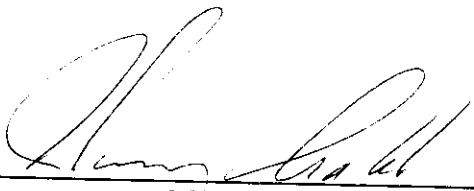
SECTION 4. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 21st day of February, 1996, by the following vote on roll call:

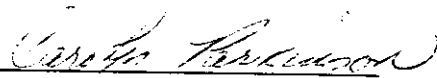
AYES COUNCILMEMBERS: Mel Hamel, Claudia Gamar, Randolph Graham, Pauline Roccucci, Harry Crabb

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None


MAYOR

ATTEST:


City Clerk

ORDINANCE NO. 3033

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AMENDING SECTION 4.37.080 OF CHAPTER 4.37
OF TITLE 4 OF THE ROSEVILLE MUNICIPAL
CODE, RELATING TO THE NORTHWEST ROSEVILLE SPECIFIC PLAN AREA
NEIGHBORHOOD AND COMMUNITY PARK FEES AND RESIDENTIAL
CONSTRUCTION TAX

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Section 4.37.080 of Chapter 4.37 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.37.080 Northwest Roseville Specific Plan Area.

The fee in the Northwest Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
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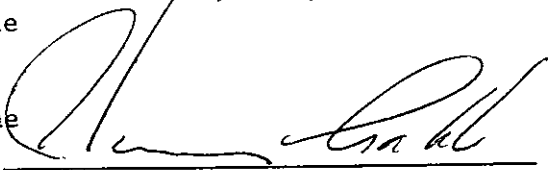
Residential, single-family dwelling	\$578.00
Residential, multiple-family dwelling	\$389.00

SECTION 2. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 4th day of September, 1996, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Mel Hamel, Claudia Gamar, Randolph Graham, Pauline Roccucci, Harry Crabb
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	None


MAYOR

ATTEST:


City Clerk

**Electric Backbone Impact
Fee Ordinance No. 6097**

ORDINANCE NO. 6097

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 4.54.020 AND 4.54.050 OF CHAPTER 4.54 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRIC BACKBONE MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.54.020 of Chapter 4.54 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.54.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. “Building permit” means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- B. “Capital improvement program” means that list of proposed electric system facilities, improvements, or infrastructure totaling \$28,650,000 referenced in the 2019 UFS Study.
- C. “Department” means the electric utility department.
- D. “Director” means the director of the department.
- E. “Facilities” mean those electric system facilities or infrastructure shown and included on the capital improvement program.
- F. “Improvement plan” means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.
- G. “Fee” or “electric backbone mitigation fee” or “backbone fee” means the fee established by this Chapter 4.54. The fee shall be collected prior to the approval of any building permit. The fee shall be used solely to finance the facilities. The fee as codified in this chapter has previously been imposed for the same purposes, pursuant to motion of the city council.
- H. “Study” or “System Study” means the 2019 UFS Consultant Study. The Study is on file in the office of the city clerk.

SECTION 2. Section 4.54.050 of Chapter 4.54 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.54.050 Electric backbone mitigation fee.

The electric backbone mitigation fee shall be:

Type of Development	Amount of Fee
Apartments, condominiums, townhouses and mobile homes	\$360.95 per dwelling unit
Other residential units including single-family homes	\$496.31 per dwelling unit
General service (all other commercial/office/industrial)	\$90.24 per kVA

SECTION 3. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

SECTION 4. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this 15th day of May, 2019, by the following vote on roll call:

AYES COUNCILMEMBERS: Bernasconi, Alvord, Roccucci, Houdesheldt

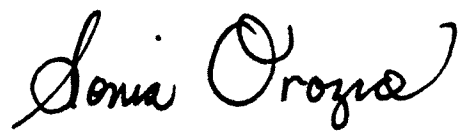
NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



 MAYOR

ATTEST:



 City Clerk

Solid Waste Impact Fee
Ordinance No. 4380

ORDINANCE NO. 4380

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION
9.12.101 OF CHAPTER 9.12 OF TITLE 9 OF THE ROSEVILLE MUNICIPAL CODE
REGARDING SOLID WASTE IMPACT FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 9.12.101 of Chapter 9.12 of Title 9 of the Roseville Municipal Code is hereby amended to read as follows:

Section 9.12.101 Solid Waste Impact Fees.

A. Solid Waste Impact Fee Established. Each residential dwelling unit and/or commercial/industrial development to be serviced by City-owned containers collection shall pay a Solid Waste Impact Fee upon issuance of a building permit as described below. The fee is based on a "study" (Solid Waste Impact Fee Model), which is attached to the Council Communication, dated February 15, 2006, entitled Solid Waste Impact Fee.. Containers shall be delivered upon issuance of a certificate of occupancy for the unit/development by the chief building inspector.

1. Non-Commercial
 - a) Single Family Residential Dwelling Unit: \$410 per unit
 - b) Multi-Family Residential Dwelling Unit: \$139 per unit
2. Commercial/Industrial Development: \$0.34 per square foot

B. Ownership. The City shall retain ownership of the refuse containers. Persons owning or renting property served by such containers are responsible for the security of the containers. In the event of fire, theft, or other disappearance of container from the property a replacement container will be obtained from the City upon payment of the fee established in subsection A of this section. Persons owning or renting property served by such containers shall, upon vacating the premises, leave the primary container for the next occupant in a secure location upon the premises. Persons who have ordered an extra container shall, upon vacating the premises, call the City to have the extra container removed. Persons owning or renting property served by such containers are responsible for the appearance and cleanliness of the container.

C. Replacement Containers. A replacement container may be obtained upon payment of the fee established in subsection A of this section. Replacement of a container no longer usable due to normal wear shall not be subject to a replacement fee.

SECTION 2. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 19th day of
April, 2006, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Gray, Allard, Roccucci, Rockholm, Garbolino
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	None


MAYOR

ATTEST:


City Clerk

**Development Agreement Fees
Imposed Since 2004**

Water Meter Retrofit/Conservation Program

Ordinance No. 4001

ORDINANCE NO. 4001

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE ADDING SECTION 14.04.100 OF CHAPTER 14.04, AND CHAPTER 14.07, AMENDING SECTIONS 14.08.020, 14.08.090, 14.08.091, 14.08.105, 14.08.106, 14.08.125, AND 14.08.126 OF CHAPTER 14.08, AND SECTION 14.16.100 OF CHAPTER 14.16 AND DELETING SECTION 14.08.110 OF CHAPTER 14.08 OF TITLE 14 RELATING TO WATER AND WASTEWATER ISSUES AND THE WATER METER RETROFIT PROGRAM

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 14.04.100 of Chapter 14.04 of Title 14 of the Roseville Municipal Code is hereby added to read as follows:

Section 14.04.100 Billing for metered water services on multi-family parcels

As part of the meter retrofit program, billing for water services will be as follows:

- A. Multiple dwelling units on a single assessor parcel operating off of a single water service line.
 - 1. For a water service feeding three or less dwelling units, a monthly service charge based on the meter size will be established for each connection and residential metered water rates will be used to bill commodity charges.
 - 2. For a water service feeding more than three dwelling units, a monthly service charge based on meter size will be established and non-residential metered water rates will be used to bill commodity charges.
- B. Multiple water services serving a single dwelling unit, or multiple parcels maintained as a single residence.
 - 1. A monthly service charge based on the meter size will be established for each connection.
 - 2. Residential metered water rates will be used to bill commodity charges.
- C. Multiple units on multiple assessor parcels operating off of a single water service line.
 - 1. In the event a water service line serves two or more dwelling units on two or more parcels, the billing charges will be determined by the Environmental Utilities Director.
- D. Multiple privately owned units operating off of a common water system (such as, but not limited to, condominiums).
 - 1. Each owner unit will receive a flat-rate water bill. The flat rate will be calculated based on the amount due for the prior year's usage for the entire complex (not limited to a building or unit within the complex). The Environmental Utilities Director has the authority to calculate the rate each June using the prior twelve months of usage ending in April. The amount will be calculated as follows:
 - i. A monthly service charge based on the meter size for each connection.
 - ii. Non-residential water rates will be used to calculate commodity charges.

- iii. The monthly amount billed to each unit will be the total amount due for all meters and backflow maintenance and repair for the complex for the prior year, divided by the total number of units, divided by 12 months.
 - iv. If an owner (or owners) is/are delinquent, the unpaid balance will be collected through the use of all available legal means.
 - v. The water rates used will be the rates in effect on June 1st.
 - 2. The usage used to calculate the flat rate will include all usage to the complex including landscape irrigation, pools and common areas.
 - 3. The City will not adjust the rate to accommodate differences in dwelling size or occupancy.
 - 4. Each property owner, whether the dwelling is occupied or vacant, is required to maintain water service.
- E. Mobile home parks with a private on-site water system and metered as part of the retrofit program.
- 1. Each dwelling owner will receive a flat-rate water bill. The flat rate will be calculated based on the amount due for the park for the prior year's usage. The Environmental Utilities Director will calculate the rate each June using the prior twelve months of usage ending in April. The amount will be calculated as follows:
 - i. A monthly service charge based on the meter size for each connection.
 - ii. Non-residential water rates will be used to calculate commodity charges.
 - iii. The monthly amount billed to each unit will be the total amount due for all meters and backflow maintenance and repair for the park for the prior year, divided by the total number of mobile home pads, divided by 12 months.
 - iv. If a bill recipient is delinquent, the unpaid balance will be collected through the use of all available legal means.
 - v. The water rates used will be the rates in effect on June 1st.
 - 2. The usage used to calculate the flat rate will include all usage to the park including landscape irrigation, pools and common areas.
 - 3. The City will not adjust the rate to accommodate differences in dwelling size or occupancy.
 - 4. The dwelling owner, if the dwelling is vacant, is required to maintain water service. If the mobile home pad is not leased, the bill will be the responsibility of the owner of the mobile home park.
- F. Apartment complexes with a private on-site water system.
- 1. A monthly service charge based on the meter size will be established for each connection.
 - 2. Non-residential metered water rates will be used to bill commodity charges.
 - 3. The City will not provide individual water bills or allocate bills to individual occupants/users.

SECTION 2. Chapter 14.07 of Title 14 of the Roseville Municipal Code is hereby added to read as follows:

Chapter 14.07 Water Meter Retrofit Program

Section 14.07.010 Definitions

For the purposes of this chapter, the following are defined as:

- A. "Director" means the Environmental Utilities Director of the City.
- B. "Single-family parcel" means a single dwelling unit with one water service line and only one service connection point on a single assessor's parcel.
- C. "Multi-family parcel" means more than one dwelling unit operating off of one or more shared water service lines on a single assessor's parcel. (Excludes apartments, condominiums, and mobile home parks).
- D. "Apartment complex" means a complex where multiple dwelling units are located on a single parcel and dwelling units are not owned individually.
- E. "Condominium complex" means a complex where dwelling units are individually owned.
- F. "Private water system" means a water system where the service lines and related equipment are owned and maintained by the property owner.
- G. "Public water system" means a water system where the service lines and related equipment are owned and maintained by the City.
- H. "Master meter" means a meter that services more than one dwelling unit on a private water system.
- I. "Sub-metering" means breaking a master meter into components based on individual on-site meters.

Section 14.07.020 General meter retrofit installation provisions

- A. Installation of a water meter will be made at the separation of the public and private system within the public easement.
- B. City will install meter sized to meet anticipated demands based on owner direction.
- C. Meter installation work will be completed by the City of Roseville.
- D. The owner of the real property served by the City shall be charged with, and personally responsible for, all associated costs related to the installation of a water meter, or meters, on owned property and for any subsequent water meter surcharge.
- E. Each parcel shall have at least one metered service connection regardless of the number of dwelling units served.
- F. If owner chooses to abandon a water service line the City will disconnect it from the City's system.
- G. Sub-meters will not be utilized for billing by the City.

Section 14.07.030 Multi-family parcel meter installations

- A. Multiple units on a single assessor parcel operating off of a single water service line.
 - 1. A single meter will be installed on the existing water service line within the right of way (at existing curb stop).
 - 2. If requested by owner, the City can install additional meters at the property line within the public utility easement. Owner will be responsible for additional meter

installations. Full payment of meter installation cost is due upon installation. A ten-year repayment plan may be authorized by the Director, as provided in 14.07.050.

3. If multiple water services exist, the owner may combine the services to a single water service. The owner is responsible for combining the services and abandoning on site services where no meter will be installed.
 4. If multiple surcharges are currently being billed, but fewer meter installations are actually installed, a refund (up to a maximum of 12 months) will be made for surcharges paid over and above the number of actual installations made.
- B. Multiple water services serving a single dwelling unit, or multiple parcels owned by a single owner and maintained as a single residence.
1. Connections at each parcel will be verified by City.
 2. The owner shall identify which connection(s) a meter will be installed on.
 3. If multiple water services exist, the owner may combine the services to a single water service. The owner is responsible for combining the on-site services and abandoning on site services where no meter will be installed.
 4. If multiple connections exist, the installation will be evaluated for cross connection control. Meter setters with dual check assemblies may be required, requiring the owner to install a thermal expansion relief to the system.
 5. If property owner requests additional services, full payment of meter installation costs for these additional services is due upon installation. An alternate payment plan may be authorized by the Finance Director.
- C. Multiple units on multiple assessor parcels operating off of a single water service line.
1. A single meter will be installed on the existing service line and additional meters, one for each parcel, will be installed at the property line within the public utility easement.
 2. The property owner will be required to connect additional service lines and make whatever separation is required on site (including obtaining the proper building permit).
 3. If separation is not completed, the owner of the property served through the adjacent parcel will be required to separate the on-site services upon any improvements to the property that would result in a water/sewer tenant improvement or upon sale of the property.
 4. A ten-year repayment plan may be authorized by the Director, as provided in 14.07.050.
- D. Multiple privately owned units operating off of a common (either public or private) water system (such as, but not limited to, condominiums).
1. One or more master meters will be installed at the separation between the public and private systems but within the existing public utilities easement.
 2. Multiple points of connection will require multiple meter installations.
 3. Cross connection surveys will be completed by City to determine the degree of hazard involved. Appropriate backflow prevention shall be installed by City with the meter improvements. This may require the owner to install a pressure relief feature on the water system.
 4. A surcharge will be calculated based on the actual cost of metering and cross connection control. The total cost will be amortized over 10 years using the 5-

year average City pooled investment interest rate. The annual amount due will be divided on a per unit basis and billed to each unit owner monthly.

- E. Mobile home parks with a private on-site water system.
 - 1. One or more master meters will be installed at the separation between the public and private systems but within the existing public utilities easement.
 - 2. Multiple points of connection will require multiple meter installations.
 - 3. Cross connection surveys will be completed by City to determine the degree of hazard involved. Appropriate backflow prevention shall be installed by City with meter improvements. This may require the owner to install a pressure relief feature on the water system.
 - 4. Mobile home park owner is responsible for the cost of meter installation and system modification, if required.
 - 5. Payment terms for meter installation services will be arranged between the owner and the Finance Director.
- F. Apartment complexes with a private on-site water system.
 - 1. One or more master meters will be installed at the separation between the public and private systems but within the existing public utilities easement.
 - 2. Multiple points of connection will require multiple meter installations.
 - 3. Cross connection surveys will be completed by City to determine the degree of hazard involved. Appropriate backflow prevention shall be installed by City with meter improvements. This may require the owner to install a pressure relief feature on the water system.
 - 4. Mobile home park owner is responsible for the cost of meter installation and system modification, if required.
 - 5. Payment terms for meter installation services will be arranged between the owner and the Finance Director.

Section 14.07.050 Meter Retrofit Program.

- A. Surcharges for the meter retrofit program shall be imposed on each single-family and multi-family parcel based on the number of meters installed.
- B. The water meter surcharge and related water bill is the responsibility of the property owner.
- C. In order to account for the cost of retrofitting meters throughout the community, pursuant to federal mandate, the following rates are hereby imposed:
 - 1. Already metered: \$0.00/mo.
 - 2. Meter-ready: \$1.58/mo.
 - 3. Full meter retrofit: \$7.20/mo.
 - 4. Nonresidential customers: \$0.00/mo./DUE.
 - 5. Under certain circumstances, the surcharge will be based on actual cost of meter installation as identified within this chapter.
- D. For the purposes of this section "meter-ready" shall mean those services which have been made meter-ready by installation of a meter box and meter setter per city standards. Services made meter-ready by the city shall be charged according to the full meter retrofit rate.

E. For purposes of this section, "non-residential customers" shall be defined as commercial, industrial, manufacturing, or other non-residential land uses including residential complexes. Actual costs associated with meter installation will be due from these "non-residential customers" upon meter installation.

Section 14.07.060 Low-income meter retrofit surcharge reduction.

- A. Effective July 1, 2001, any household with total income no greater than that specified by the U.S. Department of Housing and Urban Development as "very low income" may apply for a fifty percent reduction in the water meter retrofit surcharge as charged under the provisions of Section 14.08.106. Applications for a reduced surcharge shall be on forms supplied by the City. All information required to be given on such forms shall be supplied by the applicant on behalf of the household under penalty of perjury.
- B. A reduced surcharge shall be granted a qualifying household which files applications with the Finance Director. A change of address terminates the reduction provided in this section, but a new application at a new address may be made and the reduced surcharge rate shall be allowed, if the requirements set out in this section are satisfied.
- C. For the purposes of this section, a "qualifying household" is defined as any household which owns and currently resides at the address for which application is made, with a verifiable gross household income no greater than that specified by the U.S. Department of Housing and Urban Development as "Very Low Income" for Placer County.
- D. The reduced surcharge will apply to future utility bills for the premises occupied by the applicant at the time of application. The reduction will not be applied retroactively.
- E. The reduction provided in this section may be allowed in addition to the senior citizen rate reduction provided under Section 14.08.120.

Section 14.07.070 Prepayment of meter retrofit surcharge.

- A. Effective with the inclusion of the meter retrofit surcharge on the monthly utility bill as provided in Section 14.08.106, the remaining meter retrofit surcharge due may be paid in full. The prepayment will be in accordance with a schedule discounting the monthly surcharge using a five and five tenths percent (5.5%) discount rate.
- B. The prepayment will apply to the balance of the surcharge assigned to a premises. A change of address will not result in a credit for prior prepayment. If a surcharge has been assigned to the new premises, it will not be affected by a prepayment on a prior premises.
- C. Prepayments may not be required as a result of sale or exchange of a residence.
- D. Prepayments will be made to the utility billing office of the finance department.

SECTION 3: Sections 14.08.020, 14.08.090, 14.08.091, 14.08.105, 14.08.106, 14.08.110, 14.08.125 and 14.08.126 of Chapter 14.08 of Title 14 of the Roseville Municipal Code are hereby amended to read as follows:

Section 14.08.020 Service connections-Application-Costs.

- A. The water division shall install service connections and lay service pipes up to the coterminous of the public easement or interest in land and the property of the applicant, except in

the case of improvements installed pursuant to the subdivision regulations, all of which improvements shall be the sole responsibility of the developer. Ordinarily, such service pipes shall terminate within two feet in back of a sidewalk. Where there is no sidewalk, the location of the terminal of the service pipes shall be determined by the Environmental Utilities Director based upon where a sidewalk would ordinarily be located. The responsibility of the city with respect to maintenance of such service connections and service pipes shall not extend, in any case, beyond the terminal of the service pipes or located of the water meter if one is installed.

B. The size of such service connections and pipes shall be determined by the applicant by reference to the Uniform Plumbing Code. The Environmental Utilities Director is not responsible for verifying the calculations and is not responsible for any pressure problems related to improperly sized services.

C. Prior to the installation of such service connections and pipes, the applicant shall pay to the city the estimated costs of installation.

D. The cost of installation shall be established by the Environmental Utilities Director or his designee, based upon the estimated costs of labor, materials, equipment costs and rentals, and administrative costs. Upon the completion of an installation and approving inspection of any connection, the director or his designee shall refund any amounts collected with the application which exceed the actual costs.

Section 14.08.090 Service charges for metered service

There shall be due and payable the following monthly charges, upon submission of the bill by the City to the owner of the property supplied with service, for all treated water measured by meters for residential, commercial, industrial and manufacturing or other purposes:

A. Monthly Quantity Rates.

		Inside City	Outside City
1.	Residential Accounts		
	First 1,200 cu. ft.	0.22 per 100 cu. ft.	.35 per 100 cu. ft.
	Next 3,800 cu. ft.	0.44 per 100 cu. ft.	.71 per 100 cu. ft.
	Over 5,000 cu. ft.	0.66 per 100 cu. ft.	1.05 per 100 cu. ft.
2.	Non-residential Accounts		
	All water use	0.44 per 100 cu. ft.	.71 per 100 cu. ft.

B. Monthly Service Charges.

Meter Size (Inches)	Peak Flow Rate (gallons per minute)	Inside City	Outside City
5/8	20	\$ 10.35	\$ 16.60
3/4	30	10.35	16.60
1	50	16.70	26.70
1-1/2	100	32.20	51.50
2	160	50.85	81.40
3	350	94.55	151.30
4	600	157.40	251.80
6	1250	312.30	499.70
8	1800	500.20	800.30
10	2900	718.60	1149.70
12	4300	1342.00	2147.20

C. The total amount due and payable shall be the sum of the monthly service charge plus the quantity rate. The monthly service charge is due and payable regardless of whether water has been consumed. The service charge shall be the greater of the charge based on the meter size or flow rate. No service charge shall be made for fire service that has backflow prevention with detector check devices approved by the Environmental Utilities Director.

D. For purposes of charging for treated water measured by meters:

1. A residential account is defined as a single metered water service which serves three or less dwelling units.
2. A nonresidential account is defined as a single metered water service which serves more than three dwelling units, or serves commercial, industrial, manufacturing, irrigation or other nonresidential land uses.

Section 14.08.091 Service charge outside city limits.

Charges for water service delivered outside the corporate limits of the city will be at a rate 60% higher than the customers residing within City of Roseville City limits.

Section 14.08.105 Installation of water meters-New Construction

- A. New Construction. A water meter shall be required for all residential dwelling units for which a building permit was issued after January 1, 1992.
- B. Installation and Location.

1. All water meters and metering equipment will be supplied and installed by the City upon the service premises at a location approved by the Environmental Utilities Director.
 2. The following charges for water meter installation shall be made:
 - a. A seventy-five dollar (\$75.00) labor charge for installation shall be paid by the applicant for service prior to installation. The labor charge shall be increased by the Finance Director as labor costs increase, as reflected in the adoption of the City's salary ordinances.
 - b. A meter supply charge shall be paid by the applicant for service prior to installation. The meter supply charge shall be equal to the per meter amount of the most recent water meter bid awarded by the City.
 - c. In addition to the direct meter supply charge, additional charges any apply for meter appurtenances as required by the Environmental Utilities Director. This includes, but is not limited to, features required to make meter ready for remote reading.
 - d. A seventy-five dollar (\$75.00) water quantity charge per unit for water use during construction of residential units shall be paid by the applicant prior to meter installation. The water quantity charge shall be increased by the Environmental Utilities Director to reflect increases in water supply rates.
 3. All water meters shall be safely accessible to authorized employees of the City at all times for inspection, testing and reading.
 4. The City may require a customer to relocate a metering installation, at customer's expense, if any existing water meter location becomes inaccessible or for other operational needs.
 5. Property owners of condominium and apartment complexes are liable for costs to install meters on their property upon receipt of bill for such services.
- C. Rights of Access.
1. The City shall have the right of access to the customer's premises, at all reasonable hours for any purpose related to the furnishing of water service including, but not limited to meter reading, testing, inspection, construction, maintenance and repair of meter.
 2. Service may be refused or disconnected if permanent safe accessibility is not provided by the customer.
 3. Upon termination of service, the City shall have the right of access to the service premises to remove the water meter.
- D. Customer Responsibilities.
- It shall be the duty of each customer upon whose premises the city has installed a water meter to ensure that such meters are not damaged, destroyed or interfered with and, in the case of any defect in any such meter, to notify the city. The customer is also responsible for keeping the meter box clear and accessible for reading and maintenance by keeping landscape and other improvements from covering or encroaching over the meter box.
- E. Metered Water Rate.
- New services installed after January 1, 2002 will be placed on a metered water rate.

SECTION 4. Section 14.08.110 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby deleted.

Ord. 4001

SECTION 5. Sections 14.16.100.2 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

Section 14.16.100.2 Low strength-low quantity commercial or industrial users.

A. For commercial or industrial users described in subsection A of Section 14.16.100.1, sewer units are as follows:

1. Special low-density use, one per five employees or fraction:
 - a. Parking garages,
 - b. Warehouses,
 - c. Storage facilities;
2. Low-density users, one-sixth per one thousand square feet:
 - a. Churches (without kitchen, meeting hall),
 - b. Low-usage retail stores:
 - Hardware stores
 - Appliance stores
 - Furniture stores
3. Medium-density users, one-third per one thousand square feet:
 - a. Theaters,
 - b. Offices,
 - c. Auditoriums, halls, lodges,
 - d. Retail stores,
 - e. Schools (without cafeterias or gymnasiums),
 - f. Banks, financial offices,
 - g. Bowling/entertainment centers (without kitchen);
4. High-density users, two-thirds per one thousand square feet:
 - a. Barber/beauty shops (with lavatories),
 - b. Bars,
 - c. Medical/dental offices,
 - d. Schools (with cafeterias or gymnasiums),
 - e. Service stations,
 - f. Sports/fitness centers;
5. Special commercial users:
 - a. Carwashes (per automatic washing stall), eight units,
 - b. Carwashes (per self-service stall), two units,
 - c. Laundromats, two-thirds per washer,
 - d. Markets (without disposal), two-thirds per one thousand square feet,
 - e. Markets (with disposal), two per one thousand square feet,
 - f. Restaurants, bakeries, cafes, two per one thousand square feet,
 - g. Mortuaries two per one thousand square feet,
 - h. Hospitals, one-half per licensed bed,
 - i. Resthome/convalescent hospital, one-third per licensed bed;
6. Other commercial or industrial users, based on study by the Environmental Utilities Director.

B. General Regulations:

1. Not less than one connection per building.
2. Special provisions can be made within each category where, in the judgment of the city Environmental Utilities Director, application of ordinance produces inequities or irregularities requiring revision.
3. Prescribed connection charges apply only to the particular uses listed; where multiple uses, within the meaning of the connection charge ordinance, are contained in the same structure, the city Environmental Utilities Director, at his discretion, will allocate the respective square footage or employment dedicated to each use, and will determine a composite collection charge composed of the respective collection charges for each such use.
4. Classification of shell buildings having no use when connecting to the sewage system shall be determined based on the judgment of the city Environmental Utilities Director based on building permit data, applicable zoning, and plans of the developer. Subsequent modifications to such buildings may result in reclassification and the assessment of additional incremental charges. No refunding of previously paid connection charges will be made where modifications are made to any structure which place it in a classification with a lower connection charge rates.

SECTION 6. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

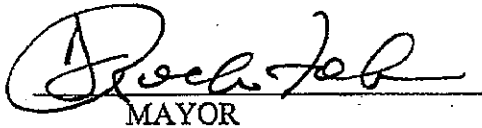
SECTION 7. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 5th day of November, 2003, by the following vote on roll call:

AYES COUNCILMEMBERS: John Allard, Richard Roccucci, Jim Gray, Gina Garbolino, Rocky Rockholm

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None


MAYOR

ATTEST:


City Clerk

**Sierra Vista Specific Plan Infrastructure Fee
Ordinance No. 5392**

ORDINANCE NO. 4932

**ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
ADDING CHAPTER 4.47 TO TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE
RELATING TO THE SIERRA VISTA SPECIFIC PLAN MITIGATION FEE**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Chapter 4.47 of Title 4 of the Roseville Municipal Code is hereby added to read as follows:

Chapter 4.47

Sierra Vista Specific Plan Mitigation Fee

4.47.010	Purpose.
4.47.020	Definitions.
4.47.030	Establishment and Administration of SVSP Mitigation Fund.
4.47.040	Payment of SVSP Mitigation Fee.
4.47.050	Sierra Vista Plan Area and Owner Subarea Boundaries.
4.47.060	Residential Land Uses
4.47.070	SVSP Fee—CG Barbaccia Trust.
4.47.080	SVSP Fee—MILLC (Connely).
4.47.090	SVSP Fee—DF Properties.
4.47.100	SVSP Fee—Westpark Federico/MILLC.
4.47.110	SVSP Fee—MILLC (Bagley).
4.47.120	SVSP Fee—MILLC (Computer).
4.47.130	SVSP Fee—MILLC (Wealth).
4.47.140	SVSP Fee—Baseline P&R LLC.
4.47.150	SVSP Fee—Baybrook LP.
4.47.160	(Reserved.)
4.47.170	Existing development.
4.47.180	Fee challenges.
4.47.190	Annual Fee adjustments.
4.47.200	Adoption in compliance.
4.47.210	Chapter is severable.

Section 4.47.010 Purpose.

The City Council finds and declares that the purpose of this chapter is as follows:

- A. The General Plan of the City requires that new development within the City be provided, in a time frame related to its development, with an adequate level of public infrastructure so as to maintain adequate levels of public services and not adversely impact other areas.

- B. Development within newly approved specific plan areas of the City creates a need for additional public improvements to serve such specific plans. Such burdens may vary by the type of land use. Such burdens should be shared equitably between the areas of a specific plan approved for development.
- C. Analysis of the approved land uses within the Sierra Vista Specific Plan ("SVSP" or "Specific Plan") makes it possible to estimate the burden or need for various public improvements generated by different types of land uses. Analysis of the land use expected at buildout within the SVSP pursuant to the SVSP and the General Plan makes it possible to estimate the type and amount of public improvements and dedicated City park land necessary to support that additional land use. It is therefore possible to construct a fee, imposed on new development within the SVSP (excluding the portion thereof designated as Urban Reserve, for which no land use entitlements have been approved), which equitably spreads the burden of public improvements and park land dedication to development within the SVSP which creates the need for them. It is the intent of this chapter to create such a fee, spreading costs of public improvements and City Park Land dedication equitably to development within the SVSP which creates the need for such required public improvements and park land dedication, without generating any surplus to the general fund.
- D. The Fee established by this chapter has been calculated in the manner set forth in the Study, as hereinafter defined, so as to pay for those required public improvements and City park land dedication listed and identified in the Study and equitably allocate the costs and burdens thereof throughout the areas approved for development within the SVSP (excluding the portion thereof designated as Urban Reserve).
- E. The Fee established by this chapter is in addition to any other fees or charges required by law as a condition of development.
- F. The Fee established by this chapter is to be collected for public improvements, City park land dedication, and administration of the Fee, for which an account, with separate sub-accounts, has been established.
- G. That the failure to impose the conditions and regulations of this chapter relating to payment of the Fee on building permits (or small-lot final maps for single-family development, when applicable) would jeopardize the purpose of this Fee to equitably spread the costs and burdens of providing the required public improvements and City park land dedication throughout the Specific Plan, which will promote development of the Specific Plan as planned to the benefit of the future residents of the Specific Plan.
- H. The requirement of this chapter to pay the Fee for new development within the SVSP is necessary in order to assure compliance with the applicable zoning ordinance and general plan requirements for the public improvements and dedicated City park land funded by this chapter.

- I. That for a period of greater than 10 days prior to adoption of this chapter, data has been available to the public and to developers and their representatives indicating the cost or estimated cost of all the required public improvements and dedicated City park land to be funded, the revenue sources anticipated, and the means of spreading these costs.
- J. That the City Council has considered the effect of the Fee imposed by this chapter with respect to the housing needs of the City as a whole and of the region, particularly as required by the housing element of the General Plan, and the City Council finds that this chapter does not unduly adversely affect the City's ability to provide for such needs.
- K. That the establishment of the Fee is for the purpose of equitably sharing the costs and burdens of development throughout the Specific Plan, thereby promoting the financing of the capital projects necessary to provide and maintain the facilities required by the SVSP and the General Plan to serve the portion of the SVSP for which land use has been granted by the City.

Section 4.47.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. "Administration" means the administration of this Fee by the City and/or its consultants in accordance with the Study and this chapter.
- B. "Administrator" means the administrator employed or retained by the City of Roseville for organizing, monitoring and administering this Fee.
- C. "Building permit" means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- D. "City Park Land" means the approximately 40-acre property within the Specific Plan to be dedicated to the City for a community park.
- E. "Fee" or "SVSP Fee" means the fee established by this Chapter 4.47. The Fee shall be collected prior to the approval of any building permit, or, if any Fee Reimbursements are then outstanding, prior to the approval of any Small-Lot Final Map for any single family residential development. The Fee shall be used solely to finance the Improvements and the City Park Land.
- F. "Fee Credit and Reimbursement Agreement" means an agreement between an SVSP developer and the City to provide Fee credits and/or Fee Reimbursements, to be funded solely by the Fee, in exchange for the construction of Improvements by the developer.
- G. "Fee Reimbursement" means a reimbursement to be paid to a developer from the Fee for financing the construction of Improvements pursuant to a Fee Credit and Reimbursement Agreement.

- H. "Improvements" means those public improvements or infrastructure shown and included in the Study, including ancillary appurtenances.
- I. "Public Facilities" means buildings or other improvements owned or to be owned by the City of Roseville, Placer County, school district, or other public entity or utility.
- J. "SVSP Mitigation Fund" means that special interest-bearing fund, including the sub-accounts thereof dedicated to fund the costs of Administration, City Park Land, and Improvement, established pursuant to Section 4.47.030.
- K. "Small-Lot Final Map" means a final subdivision map recorded in accordance with the Subdivision Map Act that creates lots upon which Building permits may be issued for the construction of single-family homes.
- L. "Study" means the "Sierra Vista Specific Plan Fee Program Nexus Study" prepared by Economic and Planning Systems, Inc., and dated March 2011, as may be updated from time to time by the City to support adjustments to the Fee. The Study and any fee update(s) are and shall be maintained on file in the office of the city clerk.

Section 4.47.030 Establishment and Administration of SVSP Mitigation Funds.

The finance director is directed to establish a special interest-bearing fund entitled the SVSP Mitigation Fund and to establish three (3) separate sub-accounts thereof to fund the costs of Administration, Improvements and City Park Land. All Fees collected pursuant to this chapter shall be deposited in the appropriate sub-accounts of the SVSP Mitigation Fund and expended solely to finance Administration, Improvements and City Park Land, as applicable.

Section 4.47.040 Payment of SVSP Mitigation Fee.

Except as otherwise provided by this chapter, the Fee imposed pursuant to this chapter shall be paid at or prior to the issuance of any building permit within the SVSP. If a Fee Reimbursement is then outstanding pursuant to a Fee Credit and Reimbursement Agreement when an owner seeks to record a Small-Lot Final Map for single-family development, the Fee imposed pursuant to this chapter shall be paid at or prior to the recordation of such Small-Lot Final Map, in accordance with the Study.

Calculation of the Fee shall be determined in accordance with the Study and this chapter depending upon where within the SVSP such development occurs, the type of development, and the extent of development. Descriptions of land use categories in this chapter, except as otherwise noted in the Study or the SVSP, are utilized in the same manner as in the General Plan. Portions of the Specific Plan planned for Public Facilities and for church use are exempt from the Fee.

Section 4.47.050 Sierra Vista Plan Area and Owner Subarea Boundaries.

The boundaries of the Sierra Vista Plan Area, excluding the portion thereof designated as Urban Reserve, and the Owner Subareas thereof responsible for payment of the Fee, are established as shown on that certain map entitled "Sierra Vista Specific Plan Owner Subarea Map," which is on file in the office of the city clerk and the Administrator and is incorporated herein by reference.

Section 4.47.060 Residential Land Uses

Consistent with the designations in the Specific Plan for the different types of residential uses within the Specific Plan, the abbreviations applied to the residential uses in the Fee Tables below mean the following: LDR: 0.5 to 6.9 units/acre; MDR: 7.0 to 12.9 units/acre; HDR: 13.0 or more units/acre; and MU: residential units within mixed use developments.

Section 4.47.070 SVSP Mitigation Fee — CG Barbaccia Trust.

The Fee in that portion of the SVSP which is in the CG Barbaccia Trust Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU [1]	CC [1]	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,963	\$13,242	\$8,262	\$7,763	\$15.17	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,172	\$14,282	\$9,073	\$8,579	\$15.47	\$16.34	\$15.47

"Fee_CGB"

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.080 SVSP Mitigation Fee — MILLC (Connely).

The Fee in that portion of the SVSP which is in the MILLC (Connely) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU [1]	CC	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$11,003	\$9,672	\$7,480	\$7,763	\$12.82	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$12,212	\$10,712	\$8,291	\$8,579	\$13.12	\$16.34	\$15.47

"Fee_ML"

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.090 SVSP Mitigation Fee — DF Properties.

The Fee in that portion of the SVSP which is in the DF Properties Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR [1]	MU [1]	CC	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,876	\$13,214	\$7,480	\$7,763	\$16.60	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,085	\$14,254	\$8,291	\$8,579	\$16.90	\$16.34	\$15.47

fee_DF

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.100 SVSP Mitigation Fee — Westpark Federico/MILLC.

The Fee in that portion of the SVSP which is in the Westpark Federico/MILLC Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU	CC	BP [1]	MU
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$11,988	\$10,442	\$6,310	\$6,593	\$13.10	\$16.02	\$13.10
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$13,197	\$11,482	\$7,121	\$7,409	\$13.40	\$16.34	\$13.40

fee_FED

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.110 SVSP Mitigation Fee — MILLC (Bagley).

The Fee in that portion of the SVSP which is in the MILLC (Bagley) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR [1]	MU	CC [1]	BP [1]	MU
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,941	\$13,128	\$7,480	\$8,586	\$15.17	\$16.02	\$15.91
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,150	\$14,168	\$8,291	\$9,402	\$15.47	\$16.34	\$16.21

fee_BAG

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.120 SVSP Mitigation Fee — MILLC (Computer).

The Fee in that portion of the SVSP which is in the MILLC (Computer) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU	CC	BP	MU
		[1]		[1]	[1]		[1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,562	\$12,146	\$7,990	\$7,763	\$15.17	\$16.89	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$15,771	\$13,186	\$8,801	\$8,579	\$15.47	\$17.21	\$15.47

"Fee_COMP"

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.130 SVSP Mitigation Fee — MILLC (Wealth).

The Fee in that portion of the SVSP which is in the MILLC (Wealth) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU	CC	BP	MU
			[1]	[1]	[1]	[1]	[1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$13,847	\$12,379	\$7,480	\$7,763	\$15.17	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$15,056	\$13,419	\$8,291	\$8,579	\$15.47	\$16.34	\$15.47

"Fee_WEALTH"

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.140 SVSP Mitigation Fee — Baseline P&R LLC.

The Fee in that portion of the SVSP which is in the Baseline P&R LLC Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU	CC	BP	MU
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,828	\$13,073	\$8,199	\$8,482	\$16.05	\$16.90	\$16.05
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,037	\$14,113	\$9,010	\$9,298	\$16.35	\$17.22	\$16.35

"Fee_BASE"

Section 4.47.150 SVSP Mitigation Fee — Baybrook LP.

The Fee in that portion of the SVSP which is in the Baybrook LP Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR [1]	HDR [1]	MU	CC [1]	BP [1]	MU
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$9,695	\$12,146	\$7,480	\$4,959	\$15.17	\$16.02	\$11.66
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$10,904	\$13,186	\$8,291	\$5,775	\$15.47	\$16.34	\$11.96

fee_BAY

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.160 (Reserved.)

Section 4.47.170 Existing development.

No Fee pursuant to this chapter shall be charged for already existing development or for projects which rebuild or remodel without increasing the number of residential units and/or square footage of non-residential development, except as provided in this section. Where any development or project expands or remodels, it shall be charged the appropriate Fee as provided by Sections 4.47.070 through 4.47.150; provided, however, that the Fee shall be calculated only as to that portion of the development or project which is expanded or remodeled.

Section 4.47.180 Fee challenges.

- A. In their development agreements with the City for the development of the SVSP, the owners requested that the City adopt and administer this Fee to be applied to all projects within the SVSP. When this Fee is adopted, and as and when the Fee is updated, any owner within the SVSP may apply to the Administrator for a reduction or adjustment to the Fee as applied to its Owner Subarea based on the absence of any reasonable relationship or nexus between the impacts of the owner's project and the amount of the Fee or based on any alleged errors in the calculation of the Fee consistent with the Study. The application shall be made in writing and filed with the Administrator not later than 20 calendar days after adoption of the Fee or any update or annual adjustment of the Fee by the City. The application shall state in detail the factual basis for the claim of reduction or adjustment and the amount of the proposed reduction or adjustment. The Administrator shall consider the application and render his decision in writing not later than 45 calendar days after the filing of the fee adjustment request. Any person aggrieved by the decision of the Administrator may, within 20 calendar days thereafter, appeal the decision in writing to the City Council by filing an appeal with the city clerk. The City

Council shall consider such appeals within 45 calendar days after filing. The decision of the City Council shall be final. No building permit shall be considered final or complete for purposes of the Permit Streamlining Act (Government Code Section 65920, et seq.), or any other purpose, until a final decision pursuant to this section has been made.

- B. Notwithstanding the provisions of subsection A, a project proponent or applicant with an application timely pending pursuant to subsection A may pay the Fee "under protest" and receive a building permit or approval to record a Small-Lot Final Map. If a reduction or adjustment is approved after payment pursuant to this subsection is made, a refund to the applicant shall be made of that amount by which the fee is reduced or adjusted.
- C. The project proponent or applicant applying for a reduction or adjustment shall have the burden of proof, by a preponderance of the evidence, that a reasonable relationship or nexus is lacking between the Fee and the project, or that the calculation of the Fee is incorrect and inconsistent with the Study and this chapter.
- D. In the event of any reduction or adjustment in the Fee granted pursuant to this section, any later change in the use, zoning, or land use designation for the property involved shall subject the then owner to payment of the then applicable fee for new uses, zoning, or land use designation, whether or not a building permit is required.

Section 4.47.190 Annual Fee adjustments.

The Fee established by this chapter shall be adjusted annually on July 1st in accordance with the provisions of the Study. Such adjustments may include percentage changes based on general changes in construction costs over the prior year and/or based on actual cost experiences and/or revised cost estimates for the Improvements, as determined by the Administrator. The Administrator's determination of general changes in annual construction costs may be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. Adjustments to the portion of the Fee for the City Park Land (and for adjustments based on dedications of land for the Improvements) shall be based on re-appraisals and/or updated appraisals of land values. The resultant Fee shall be rounded to the nearest dollar figure.

Section 4.47.200 Adoption in compliance.

When monies in the SVSP Mitigation Fund are disbursed for use, the Fees shall be used to finance the acquisition of the City Park Land, the construction of the Improvements and the administration of the Fee Program. To the extent sufficient Fees are available, all Improvements financed by the Fees shall be constructed or acquired in accordance with the priorities established in the Study and any Fee Credit and Reimbursement Agreements.

Section 4.47.210 Chapter is severable.

If any provision of this chapter or the application thereof to any person or circumstance held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or its application, and to this end the provisions of this chapter are severable.

SECTION 2. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

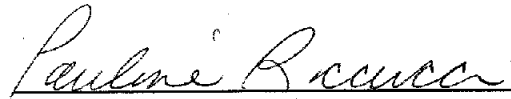
SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 20th day of April, 2011, by the following vote on roll call:

AYES: COUNCILMEMBERS: Allard, Herman, Garcia, Rohan, Roccucci

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None


MAYOR

ATTEST:


City Clerk

Development Agreements

Please refer to the Development Agreements on the
City of Roseville's website:

<http://www.roseville.ca.us/cms/One.aspx?portalId=7964922&pageId=8774576>

Annual Development Impact Fee Report
(JPA and SPWA Funds)



Fiscal Year Ended June 30, 2019

Table of Contents

Reporting Requirements for Development Impact Fees	1
Description of Development Impact Fees.....	2
<u>Fund Balance and Project Descriptions</u>	
Sewer Connection Fees.....	3
Traffic Mitigation Fees	4
Attachment 1	6

Reporting Requirements for Development Impact Fees

In California, State legislation sets certain legal and procedural parameters for the charging of development impact fees (“DIFs”). This legislation was passed as AB1600 by the California Legislature and is now codified as California Government Code Sections (GC §) 66000 through 66008 (“Mitigation Fee Act”). This State law went into effect on January 1, 1989.

GC § 66006(b) states the following requirements as pertains to DIFs:

For each separate account or fund established, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- (A) A brief description of the type of fee in the account or fund.
- (B) The amount of the fee.
- (C) The beginning and ending balance of the account or fund.
- (D) The amount of the fees collected and interest earned.
- (E) An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees.
- (F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
- (G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
- (H) The amount of refunds made (as pursuant to GC § 66001(e)) due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made (as pursuant to GC § 66001(f)) due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

GC § 65865(e) also requires that any development agreement entered into on or after January 1, 2004, the City shall comply with GC § 66006 with respect to any fee it receives or cost it recovers.

Description of Development Impact Fees

Sewer Connection Fees

Sewer connection fees are established pursuant to Municipal Code Chapter 14.16. Two sewer connection fees are collected when development occurs – a regional sewer connection fee and a local sewer connection fee. The local sewer connection fee is reported in the City of Roseville's Annual Development Impact Fee Report. Additional fees may be applicable to properties within sewer special benefit assessment areas.

- *Regional Sewer Connection Fees* - The regional sewer connection fee is charged for each sewer unit required within the Regional Treatment Plan Service Area connected to the city-owned public sewer. The service area includes the City of Roseville and portions of Placer County and South Placer Municipal Utility District.

Traffic Mitigation Fees

In 1988 the City of Roseville adopted a citywide Traffic Mitigation Fee Program, requiring new development within the City to pay traffic impact fees. The fees collected through this program, in addition to other funding sources, allows the City to construct transportation improvements identified in its Capital Improvement Program (CIP). The fee program assesses fair-share costs to other jurisdictions based on their impact on the individual roadways from new development.

This fee applies to all new development in the City. The developers in Specific Plan Areas have built, or will construct, more than the minimum amount of improvements from their funds and will receive a credit for those improvements. Additional fees collected by the City on behalf of regional fee programs:

- *Highway 65 Joint Powers Authority Fee Program* – The cities of Roseville and Rocklin, along with Placer County, formed a joint powers authority for the purpose of funding four interchanges on Highway 65. The interchanges include Stanford Ranch Road/Galleria Boulevard, Pleasant Grove Boulevard, Blue Oaks Boulevard and Sunset Boulevard. The fee program assesses fair-share costs to each jurisdiction based on their impact on the individual improvements from new development. City of Roseville serves as staff to the JPA and administers the fee program.

Fund Balance Summary

Sewer Connection Fees										
Regional Sewer Connection Fees										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapters 14.16		Ordinance 4739 § 11, 2009	\$121,093,290	14,580,889	2,170,075	-	(10,814,518)			
	WW System Evaluation Update						(105,725)		Yes-Started 2019	100%
	Pleasant Grove WWTP Exp						(927,810)		Yes-Started 2015	100%
								\$125,996,202		

Regional Sewer Connection Project Fee Project Descriptions

WW System Evaluation Update (Project# 500028) – Update wastewater system evaluation.

Pleasant Grove WWTP Exp (Project# 153507) - Expand wastewater treatment plant capacity.

Traffic Mitigation Fees										
Highway 65 Joint Powers Authority Fee Program										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2019	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Resolution No. 90-312		Joint Powers Agreement Oct, 15, 1990; Amended Aug. 18, 1992	(\$6,018,888)	787,278	62,673	-	(12,554)			
	Highway 65- Galleria/ Stanford						(4,753,478)		No	100%
								(\$9,934,950)*		
*The deficit balance is due to reimbursements owed to the Cities of Roseville and Rocklin and the County of Placer.										

The Highway 65 Joint Powers Authority Board approved a plan for funding the construction of various Highway 65 Interchange Projects that included the commitment of funds from the Authority along with funds from the Cities of Roseville and Rocklin and the County of Placer. The participants remitted funds to the Authority in advance of the construction. In addition, the City of Roseville constructed projects using City of Roseville funds. The projects were dedicated to the Authority through a reimbursement agreement. Pursuant to the agreement, the cities and the County will be reimbursed through future traffic mitigation fees collected by the Authority. The deficit balance is due to reimbursements owed to the Cities of Roseville and Rocklin and the County of Placer.

Traffic Mitigation Fee Project Descriptions

Highway 65-Galleria/Stanford (Project# 152515) –The proposed project would modify the SR 65 NB ramps at the Galleria Boulevard/Stanford Ranch Road interchange as well as reconfigure the lanes along Galleria Boulevard/Stanford Ranch Road. The project would construct the following:

- Dual left turn lanes onto the NB SR 65 slip on-ramp.
- Protected median left turn pockets at the NB and SB ramp intersections, eliminating the inside trap lanes.

- Right turn pocket for the SB approach along Stanford Ranch Road to the NB slip on-ramp.
- Widened NB SR 65 to NB Stanford Ranch Road slip off-ramp from one to two lanes at the ramp terminus. Off-ramp will include a signalized intersection at Stanford Ranch Road.
- Widened NB slip on-ramp to two metered general purpose lanes plus an HOV preferential lane.
- Modified terminus of the NB loop off-ramp to reduce speeds and enhance safety for all modes utilizing the facility.

Attachment 1:
Fee Ordinances, Resolutions and
Agreements

Sewer Connection Fees:

Regional Sewer Connection Fees

Ordinance No. 4739

ORDINANCE NO. 4739

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 4.37.140 OF CHAPTER 4.37; 4.38.090 OF CHAPTER 4.38; 4.44.140 OF CHAPTER 4.44, 4.45.140 OF CHAPTER 4.5; 4.48.140 OF CHAPTER 4.48; 4.49.170 OF CHAPTER 4.49; 4.52.140 OF CHAPTER 4.52; 4.53.140 OF CHAPTER 4.53; 4.54.140 OF CHAPTER 4.54 OF TITLE 4; SECTIONS 14.08.031 OF CHAPTER 14.08; 14.16.060, 14.16.070 AND 14.16.080 OF CHAPTER 14.16 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING INFLATIONARY ADJUSTMENTS

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.37.140 of Chapter 4.37 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.37.140 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 2. Section 4.38.090 of Chapter 4.38 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.38.090 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 3. Section 4.44.140 of Chapter 4.44 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.44.140 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as

published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 4. Section 4.45.140 of Chapter 4.45 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.45.140 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually on July 1st by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 5: Section 4.48.140 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.48.140 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 6. Section 4.49.170 of Chapter 4.49 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.49.170 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually on July 1st by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 7. Section 4.52.140 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.52.140 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 8. Section 4.53.140 of Chapter 4.53 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.53.140 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 9. Section 4.54.140 of Chapter 4.54 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.54.140 Inflationary adjustments.

The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 10. Section 14.08.031 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.031 Special area water connection fee.

A. A special area water connection fee (for example, but not limited to, water pressure zone, waterline reimbursement and water benefit fees) shall be charged for each water unit connected to the city-owned public water system for infrastructure for areas of special

benefit as identified and in amounts as set forth by the city council by resolution, from time to time.

B. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 11. Sections 14.16.060, 14.16.070 and 14.16.080 of Chapter 14.16 of Title 14 of the Roseville Municipal Code are hereby amended to read as follows:

14.16.060 Local sewer connection fee.

A. A local sewer connection fee shall be charged in accordance with Section 14.16.010 for each connection to the city-owned public sewer.

B. The local sewer connection fee shall be \$200.00 per sewer unit.

C. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2010 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

14.16.070 Special area sewer connection fee.

A. A special area sewer connection fee (for example, but not limited to, special benefit fees) shall be charged in accordance with Section 14.16.010 for each sewer unit connected to the city-owned public sewer for sewer line replacement, enlargement, lift stations or other improvements for areas of special benefit as identified and in amounts as set forth by the city council by resolution, from time to time.

B. The fee established by this chapter shall be adjusted annually on July 1st by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

14.16.080 Regional sewer connection fee.

A. Regional sewer connection fee shall be charged in accordance with Section 14.16.010 for each sewer unit connected to the city-owned public sewer.

B. The regional sewer connection fee shall be \$5,500.00.

C. The fee established by this chapter shall be adjusted annually on July 1st by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for twenty cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar (\$1.00) figure.

SECTION 12. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

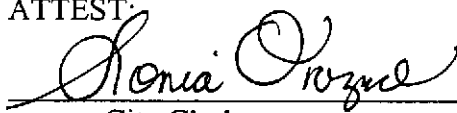
SECTION 13. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 20th day of May, 2009, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Allard, Gray, Garbolino
NOES	COUNCILMEMBERS:	Roccucci
ABSENT	COUNCILMEMBERS:	Garcia


MAYOR

ATTEST:


City Clerk

Traffic Mitigation Fees

Highway 65 Joint Powers Authority Fee Program

Joint Powers Agreement

October 15, 1990

As Amended August 18, 1992

9169

JOINT POWERS AGREEMENT FOR THE FINANCING AND
CONSTRUCTION OF INTERCHANGES ON STATE HIGHWAY 65
CITY OF ROCKLIN CITY OF ROSEVILLE
COUNTY OF PLACER

This Agreement is entered into as of October 15, 1990 by and between the County of Placer, a political subdivision of the State ("County"), and the City of Rocklin and the City of Roseville, municipal corporations organized and existing under the laws of the State of California ("Cities").

RECITALS

1. The County and Cities have the common powers to acquire real property and, with the consent and cooperation of the California State Department of Transportation, to finance and construct freeway interchanges.

2. The County and Cities have determined that the public interest will be served by the joint exercise of these powers through this Agreement and the creation of a joint powers authority to plan for, finance, and construct four interchanges on State Highway 65 to serve their respective jurisdictions and spheres of influence.

AGREEMENT

3. Authority and Purpose.

This Agreement is made pursuant to Chapter 5 of Division 7 of the Title 1 of the California Government Code (commencing with section 6500) (the "Law") relative to the joint exercise of powers common to the County and Cities. The purpose of this Agreement is to provide for the planning, financing, and construction of four interchanges to State Highway 65 located in the jurisdictions of the County and Cities through the creation of a joint powers authority. The four interchanges and their approximate location are shown on Exhibit A attached to this Agreement and incorporated herein.

4. Creation of Authority and Jurisdiction.

There is hereby created the "Bizz Johnson" Highway Interchange Joint Powers Authority ("Authority") a public entity separate from the County and Cities, whose

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CITY OF ROSEVILLE
BY ma

jurisdiction is as shown and described in Exhibit B, attached hereto and by this reference incorporated herein.

5. Term and Termination.

This Agreement shall be effective as of that date first stated above. It shall remain in effect until the purpose stated in paragraph 3 is fully accomplished and all bonds or other instruments of indebtedness issued by the Authority, if any, have been paid, or until terminated by the unanimous agreement of the respective governing bodies of the County and Cities in accordance with the law.

6. Powers

The Authority shall have all powers necessary or reasonably convenient to carry out the purpose stated in paragraph 3, including but not limited to the following:

A. Administration:

- 1) to secure administrative office space and furnishings;
- 2) to contract for or employ administrative, technical, and support staff;
- 3) to acquire, operate, maintain, and dispose of materials, supplies, equipment and insurance of all types to effect or facilitate achievement of the Authority's purpose;
- 4) all powers incidental to the foregoing.

B. Interchange Construction:

- 1) To develop a plan or formula for determining the timing and sequence of construction of the four interchanges;
- 2) to contract for or employ staff to conduct studies and surveys; to prepare reports; to prepare plans, specifications, and other bid documents; to administer construction contracts; and to coordinate the construction projects with all affected governmental agencies;
- 3) to lease, acquire or dispose of real property by negotiation, dedication, or eminent domain;

4) to lease, acquire, operate, maintain and dispose of materials, supplies, and equipment of all types to effect the construction of the four interchanges;

5) to construct or cause to be constructed the four interchanges and all related or appurtenant structures;

6) all powers incidental to the foregoing.

C. Financing:

1) to accept, hold, invest (pursuant to section 6509.5 of the Law), manage, and expend monies for administrative purposes and for construction of the interchanges;

2) to levy fees and taxes, enter into lease-purchase agreements, and to issue bonds and incur other forms of indebtedness as provided in sections 6547.1, 6547.5, and 6547.6 of the Law to fund the construction of the interchanges and all related costs, including all administrative costs;

3) to form a special assessment district under the Improvement Act of 1911, the Municipal Improvement Act of 1913, the Improvement Bond Act of 1915, or any other authority that exists now or in the future;

4) to form a special tax district under the Mello-Ross Community Facilities District Act or any other authority that may exists now or in the future;

5) to negotiate and enter into reimbursement agreements when monies to construct one or more interchanges are advanced;

6) to develop and adopt an interchange construction financing plan that may include a mechanism for borrowing funds collected for one interchange to fund another;

7) all powers incidental to the foregoing.

7. Duties.

The Authority shall have the duty to do the following within the times specified or, if no time is specified, within a reasonable time:

A. to retain legal counsel for all Authority business, including litigation;

B. to secure liability and errors and omission insurance;

C. to develop and adopt, within 12 months of the date of this Agreement, a plan or formula for determining the timing and sequence of construction of the four interchanges, and an interchange construction financing plan. The plan or formula for determining the timing and sequence of construction shall provide that the Harding Boulevard interchange shall be the first to be constructed. The construction financing plan shall acknowledge the payment of any fees transferred to the Authority under paragraph 8.D.6) and any reimbursement obligations relating thereto, and shall incorporate the relevant terms and conditions of any agreement entered into by the County or either member City with a landowner under which funds were advanced for the construction of one or more of the four interchanges, or a waiver of protest rights was made.

8. Administration.

A. Governing Board -- Membership. The Authority shall be administered by a board of directors ("Board") consisting of three directors and three alternates. One director and one alternate shall be current members of the County's Board of Supervisors; one director and one alternate shall be current members of the Rocklin City Council; and one director and one alternate shall be current members of the Roseville City Council. Each director and each alternate shall be appointed by the Board of Supervisors or the City Council of which he or she is a member and shall serve at the pleasure of the appointing body. Alternates shall serve as directors in the absence of the director representing the same jurisdiction as the alternate.

B. Meetings.

1) Regular Meetings. The Board shall by resolution establish the number of regular

meetings to be held each year and the date, hour, and location at which such regular meetings shall be held; provided, however, that the resolution shall provide for at least one (1) regular meeting quarterly.

2) Special Meetings. Special meetings of the Board may be called in accordance with the provisions of section 54956 of the California Government Code.

3) Conduct of Meetings. All meetings of the Board shall be held in accordance with Chapter 9 of Part 1 of Division 2 of Title 5 of the California Government Code (commencing with 54950) (California Open Meeting Law).

4) Minutes. The Secretary of the Authority shall cause minutes of all meetings of the Board to be kept and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each member of the Board and to the County and Cities.

5) Quorum. Two (2) directors of the Board shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. Except as provided in paragraph 9, actions of the Board shall require the affirmative vote of a majority of the entire Board.

C. Procedures.

1) The Board shall elect a Chair from among its membership to preside at meetings and shall select a Secretary who may, but need not, be a member of the Board.

2) The Board may adopt by resolution rules of procedure not inconsistent with the provisions of this Agreement to govern the conduct of its meetings.

3) Members of the Board of Directors shall comply with Title 9 of the California Government Code (commencing with 81000) (Political Reform Act of 1974).

D. Fiscal Matters.

1) Treasurer and Auditor.

a) Except as provided in b) below, the treasurer and auditor of County are designated the treasurer and auditor of the Authority with the powers, duties, and responsibilities specified in section 6505 and 6505.5 of the Law.

b) In lieu of the designations in a), above, the Board may appoint one or more of its employees to either or both of the positions of treasurer or auditor as provided in section 6505.6 of the Law. Such appointment shall supersede the designation made in a), above. The persons or persons appointed by the Board under this paragraph shall have the powers, duties and responsibilities specified in sections 6505 and 6505.5 of the Law.

2) Custodian of Property. The treasurer and auditor of the Authority shall be the public officers who have charge of, handle, and have access to the Authority's property and shall file with the Authority an official bond in the amount fixed by the County and Cities.

3) Accounts and Reports. The Board shall establish and maintain such funds and accounts as may be required by good accounting practice. The books and records of the Authority shall be open to inspection at all reasonable times to the County and Cities and their respective representatives. The Authority, within 120 days after the close of each fiscal year, shall give a complete written report of all financial activities for such fiscal year to the County and Cities. The accounts shall be prepared and maintained by the treasurer and auditor of the Authority. The written reports shall be prepared by an independent certified public accountant employed by the Authority.

4) Budgets. The Board shall adopt a budget no later than 90 days after the effective date of this Agreement and no later than June 30 of each year thereafter.

5) Contributions. Within 90 days of the effective date of this Agreement the County and Cities shall contribute to the Authority start-up funds in the amounts determined by the Board. The Board may request additional amounts to be contributed in the future from the County and the Cities which amounts shall be allocated proportionately among the County and Cities based on the traffic trip ends contained in the report entitled "Final Report Interagency Plan for the Financing of Highway 65 Interchange Improvements" dated July 1, 1988 and prepared by Ralph Andersen & Associates or based on another allocation method adopted by the Board. The Board may provide for the reimbursement of all funds contributed by the County and Cities under this Agreement from funds collected for the interchange construction projects.

6) Assignment and Transfer of Funds. Within 90 days of the effective date of this Agreement, the County and each member City shall assign or otherwise transfer to the Authority its rights and obligations relating to the financing and construction of one or more of the four interchanges in connection with the payment of any fee or under any agreement with a landowner under which funds were advanced for the construction of one or more of the four interchanges or a waiver of protest rights was made. The County and each member City shall, concurrent with the assignment or other method of transfer, transfer to the Authority any funds received from a landowner.

9. Voting.

Notwithstanding paragraph 8.B.5), the following actions require three votes of the Board, with each director or alternate voting in accordance with the direction given by his or her appointing body:

- A. To acquire real property by eminent domain;
- B. To levy a tax;
- C. To order formation of an assessment or special tax district;
- D. To authorize the sale of bonds;
- E. To award contracts in excess of \$1,000,000.00;

F. To approve the annual budget.

G. To make a financial commitment with a term of more than one year;

H. To establish limits of liability and errors and omissions insurance;

I. To adopt or amend the plan or formula for determining the timing and sequence of construction of the four interchanges, or to approve construction that is at variance with the approved plan or formula;

J. To determine the amount of the initial contributions of start-up funds, and to adopt or to amend the method of allocating contribution obligations under paragraph 8.D.5).

10. Exercise of Powers.

The powers and duties described in this Agreement shall be exercised and carried out subject only to such restrictions upon the manner of exercising such powers or carrying out such duties as are imposed upon the City of Roseville in the exercise of similar powers or in carrying out similar duties as provided in section 6509 of the law.

11. Debts and Liabilities.

The debts, liabilities and obligations of the Authority shall not constitute a debt, liability or responsibility of the County or the Cities, either jointly or individually.

12. Liberal Construction.

The provisions of the Agreement, and in particular the provisions of paragraphs 6, 7 and 8, shall be liberally construed as necessary or reasonably convenient to achieve the purposes of the Authority.

13. Disposition of Property.

Prior to termination under paragraph 5 the Authority shall dispose of all of its property in a manner determined by the Authority to be most beneficial to the parties hereto. The proceeds of such disposal and any other surplus money shall be distributed to the parties in the same proportion as their original contribution.

14. Severability.

Should any part, term, or provisions of this Agreement be decided by the courts to be illegal or in conflict with any law of the State of California, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

15. Successor and Assignment.

This agreement shall be binding upon and shall inure to the benefit of the successors of the parties. No party may assign any right or obligation hereunder without the consent of the others.

16. Amendments.

This Agreement may be amended only by the unanimous agreement of the County and Cities.

The parties have executed and attested this Agreement as of the date first above written.

COUNTY OF PLACER

By *Alfred Ferreira*
Chair, Board of Supervisors

ATTEST:

Georgia Hake
Clerk Placer County

10.3.89

CITY OF ROCKLIN
A MUNICIPAL CORPORATION

By *Carlos Dominguez*
Mayor

ATTEST:

Andrea Bidwell
City Clerk, City of Rocklin

CITY OF ROSEVILLE
A MUNICIPAL CORPORATION

By *Alex Vannon*
City Manager

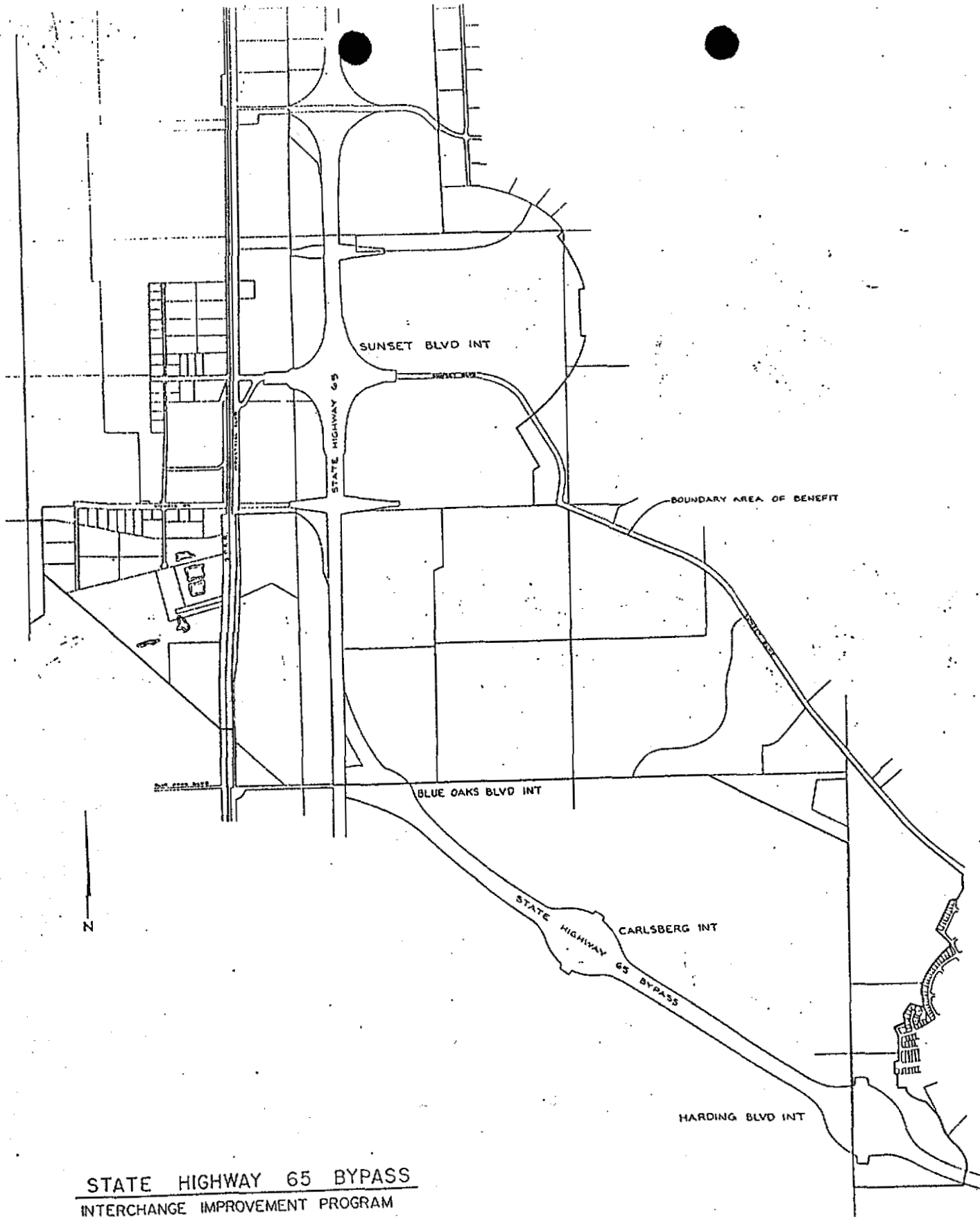
ATTEST:

Helene Florence
City Clerk, City of Roseville

JPAAGRMT092009

Michael Dees
CITY ATTORNEY
City of Roseville, Calif.

Date 12/4/90



STATE HIGHWAY 65 BYPASS
INTERCHANGE IMPROVEMENT PROGRAM

EXHIBIT A

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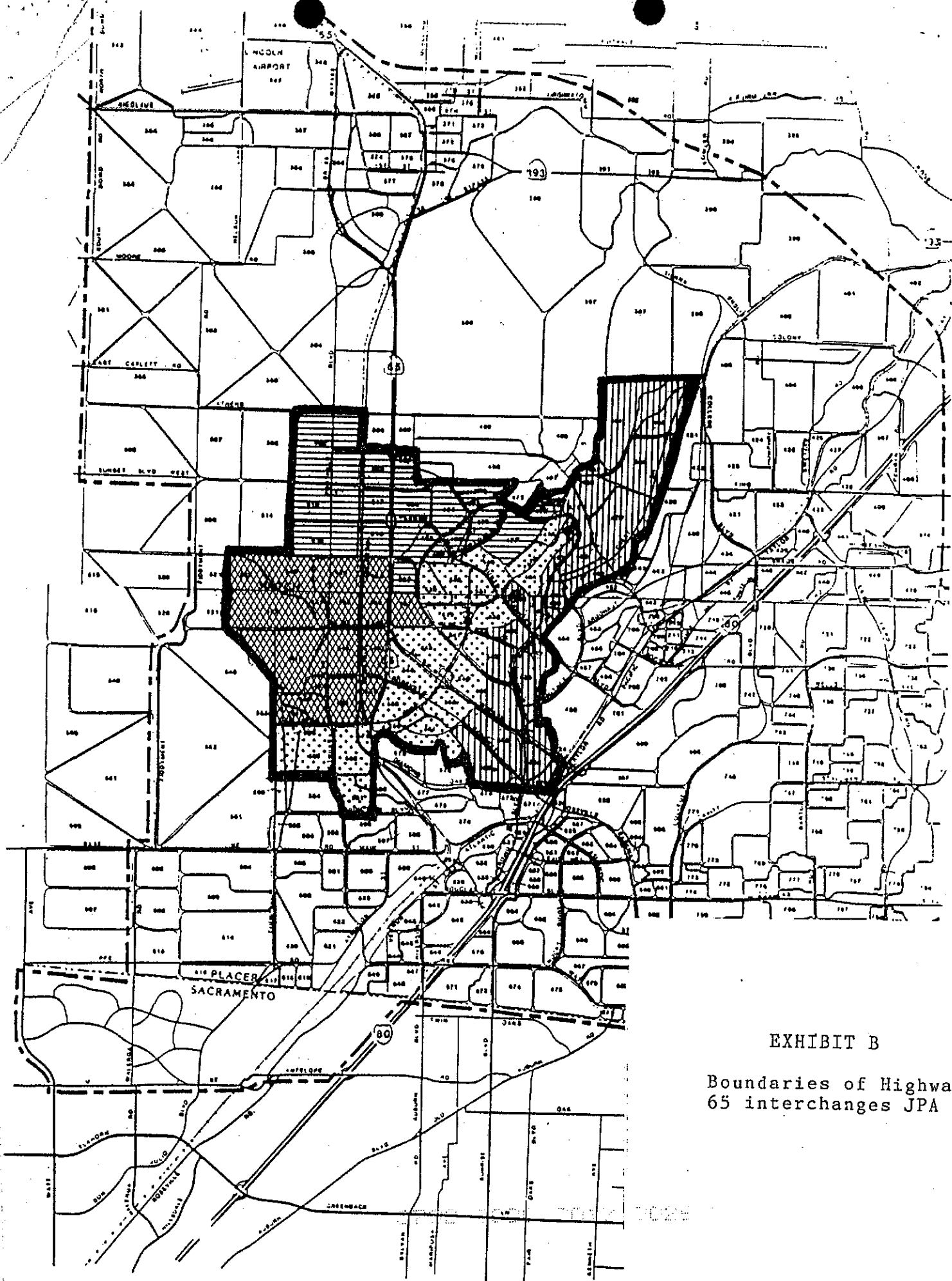


EXHIBIT B

Boundaries of Highway
65 interchanges JPA

RESOLUTION NO. 90-302

RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ROCKLIN APPROVING AND AUTHORIZING
THE MAYOR TO EXECUTE A JOINT
POWERS AUTHORITY AGREEMENT
FOR THE HIGHWAY 65 INTERCHANGES

BE IT RESOLVED by the City Council of the City of
Rocklin as follows:

Section 1. The City Council of the City of Rocklin
hereby approves and authorizes the Mayor to execute a Joint
Powers Authority Agreement for the Highway 65 Interchanges,
in the form attached hereto as Exhibit A and by this
reference incorporated herein.

PASSED AND ADOPTED this 25th day of September, 1990, by
the following roll call vote:

AYES: Councilmembers: Hill, Lund, Huson, Mitchell,
Dominguez
NOES: Councilmembers: None
ABSENT: Councilmembers: None
ABSTAIN: Councilmembers: None

Leanne Dominguez
Mayor

ATTEST:

B. L. L. L.
City Clerk

CERTIFICATION OF RESOLUTION NO. 90-302

I hereby certify that the foregoing is a full, true and
correct copy of Resolution No. 90-302 passed
and adopted by the City Council of Rocklin at a regular
meeting thereof, held 25 Sept. 1990

B. L. L. L.
City Clerk of the City of Rocklin

RESOLUTION NO. 90-312

RESOLUTION OF THE COUNCIL OF THE CITY OF ROSEVILLE
APPROVING A JOINT POWERS AGREEMENT WITH THE CITY OF
ROCKLIN AND COUNTY OF PLACER FORMING THE BIZZ JOHNSON
HIGHWAY INTERCHANGE JOINT POWERS AUTHORITY, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF
OF THE CITY OF ROSEVILLE

WHEREAS, a joint powers agreement between the Cities of Roseville and Rocklin and the County of Placer ("the JPA") for the purpose of forming the Bizz Johnson Highway Interchange Joint Powers Authority ("the Authority") has been prepared and reviewed by the City Council, and

WHEREAS, the City Council has previously approved and authorized the City Manager to execute said JPA in October, 1989 and said JPA has now been executed by the other public agencies who will be members of the Authority, and

WHEREAS, the City Council now desires to re-approve the said JPA, thereby signifying its continued support and approval of the Authority,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that the said JPA forming the Bizz Johnson Highway Interchange Joint Powers Authority is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this 12th day of December, 1990, by the following vote on roll call:

AYES COUNCILMEMBERS: Bill Santucci, Harry Crabb, Jr., John Byouk
Mel Hamel, Pauline Roccucci

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

Pauline Roccucci
MAYOR

ATTEST:

Helene Florence
City Clerk

The foregoing instrument is a correct copy of the original on file in this office.

ATTEST
City Clerk of the City of Roseville, California
Elly Ortiz
DEPUTY CLERK

Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION APPROVING
AND AUTHORIZING EXECUTION OF A
JOINT POWERS AUTHORITY (JPA)
AGREEMENT FOR FUNDING AND
CONSTRUCTION OF INTERCHANGES
ALONG STATE HIGHWAY 65

Resol. No: 89-358

Ord. No:

First Reading:

The following RESOLUTION was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held October 3, 1989,
by the following vote on roll call:

Ayes: MAHAN, BELAND, HOGG, FLUTY, FERREIRA

Noes: NONE

Absent: NONE

Signed and approved by me after its passage.

Attest:
Clerk of said Board

Georgia Hake

Alfredo Ferreira
Chairman, Board of Supervisors

BE IT HEREBY RESOLVED by the Board of Supervisors, County of
Placer, State of California, that this Board approves and
directs the Chairman to sign the attached Joint Powers Authority
(JPA) Agreement for Funding and Construction of Interchanges
Along State Highway 65.

FIRST AMENDMENT TO JOINT POWERS AGREEMENT
FOR THE FINANCING AND CONSTRUCTION OF
INTERCHANGES ON STATE HIGHWAY 65
 CITY OF ROCKLIN CITY OF ROSEVILLE
 COUNTY OF PLACER

This First Amendment to the Joint Powers Agreement for the Financing and Construction of Interchanges on State Highway 65 ("Joint Powers Agreement"), dated October 15, 1990, by and between the County of Placer, a political subdivision of the State ("County"), and the City of Rocklin and the City of Roseville, municipal corporations organized and existing under the laws in the State of California ("Cities"), is entered into as of August 18, 1992.

RECITALS

WHEREAS, County and Cities desire to amend the Joint Powers Agreement; and

WHEREAS, County and Cities have determined that the jurisdiction of the Joint Powers Authority should be larger than initially agreed by the County and Cities, the County and Cities desire to revise and amend the area of jurisdiction, to include all of the city limits of Roseville, and Rocklin and parts of Placer County shown and described on Exhibit B, to the original Joint Powers Agreement for the financing and construction of interchanges on State Highway 65.

WITNESSETH: NOW, THEREFORE, County and Cities do mutually agree as follows;

Section 1: Exhibit B to the Joint Powers Agreement for the Financing and Construction of Interchanges on State Highway 65, dated October 15, 1990, is hereby deleted in its entirety and substituted with a new Exhibit B, which is attached hereto and, by this reference, incorporated herein.

Section 2: All remaining provisions of the Joint Powers Agreement shall remain the same and in full force and effect.

IN WITNESSETH WHEREOF, the parties have entered into this agreement as of the date and year above provided.

COUNTY OF PLACER

By



8-18-92

Chair, Board of Supervisors

ATTEST:

Georgia Pike
Clerk, Placer County

CITY OF ROCKLIN
A MUNICIPAL CORPORATION

By [Signature]
Mayor

ATTEST:

[Signature]
City Clerk, City of Rocklin

CITY OF ROSEVILLE
A MUNICIPAL CORPORATION

By [Signature]
City Manager

ATTEST:

Helene Florence
City Clerk, City of Roseville

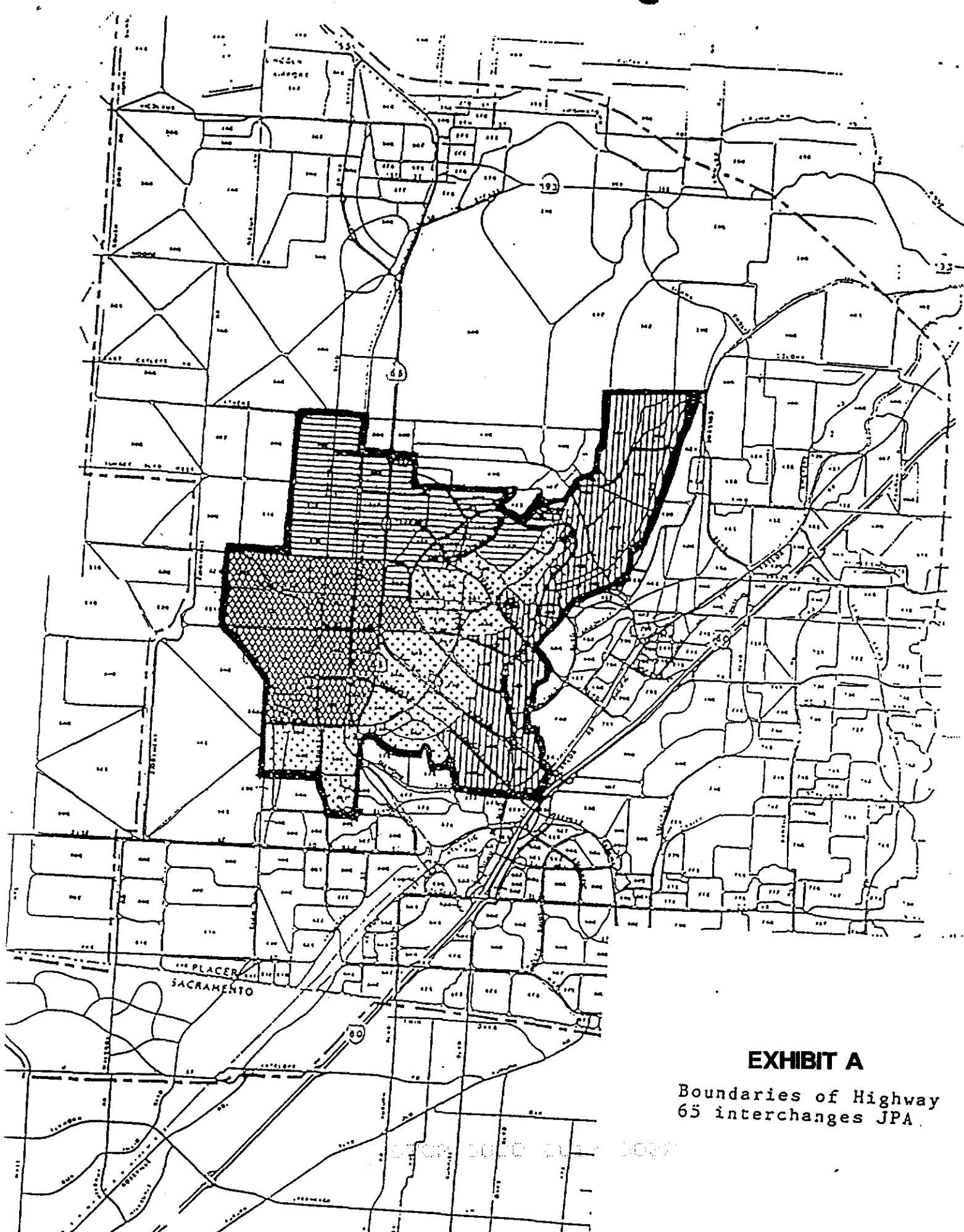


EXHIBIT A

Boundaries of Highway
65 interchanges JPA.

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BOUNDARIES OF HIGHWAY 65 INTERCHANGE JPA

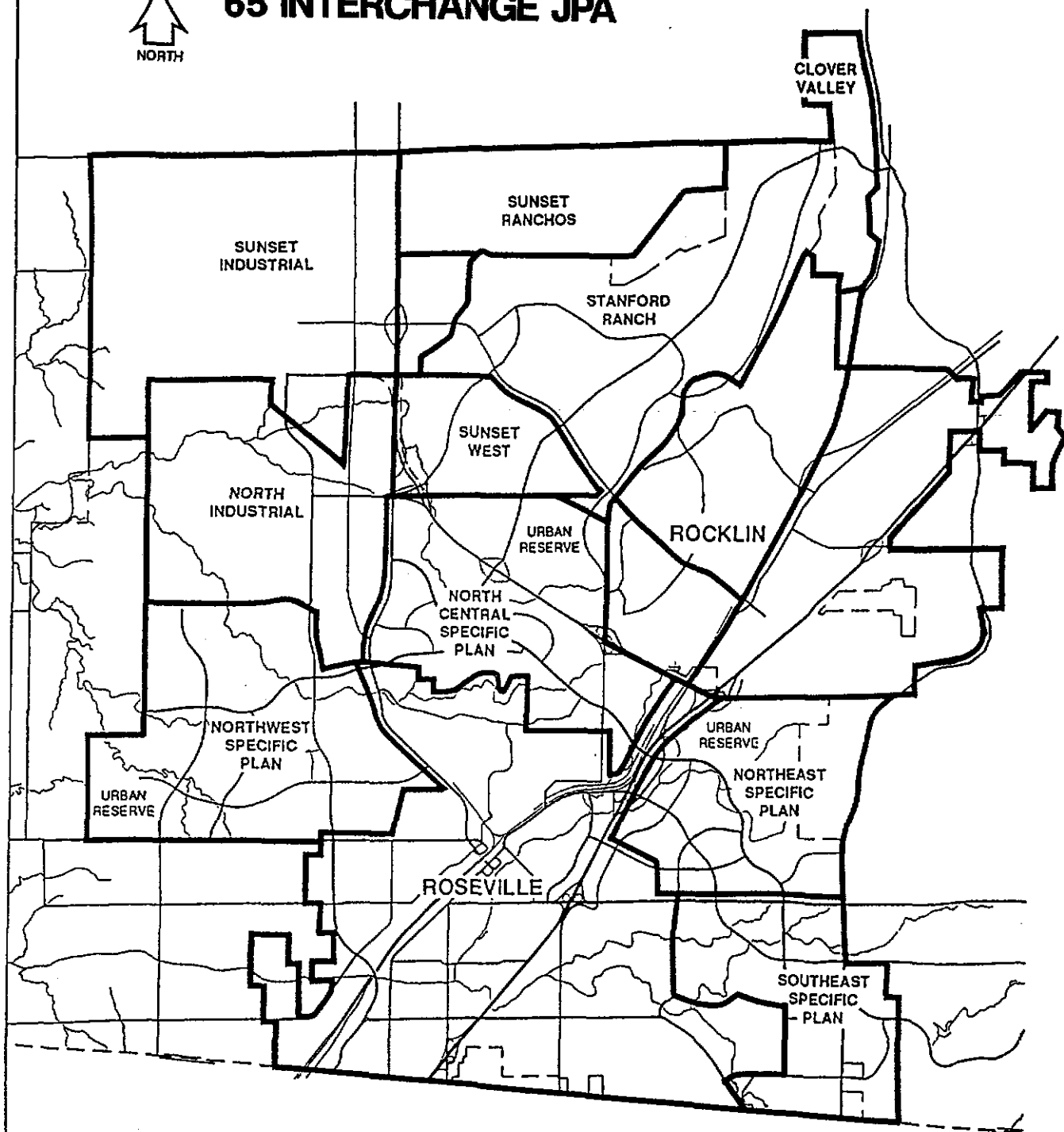


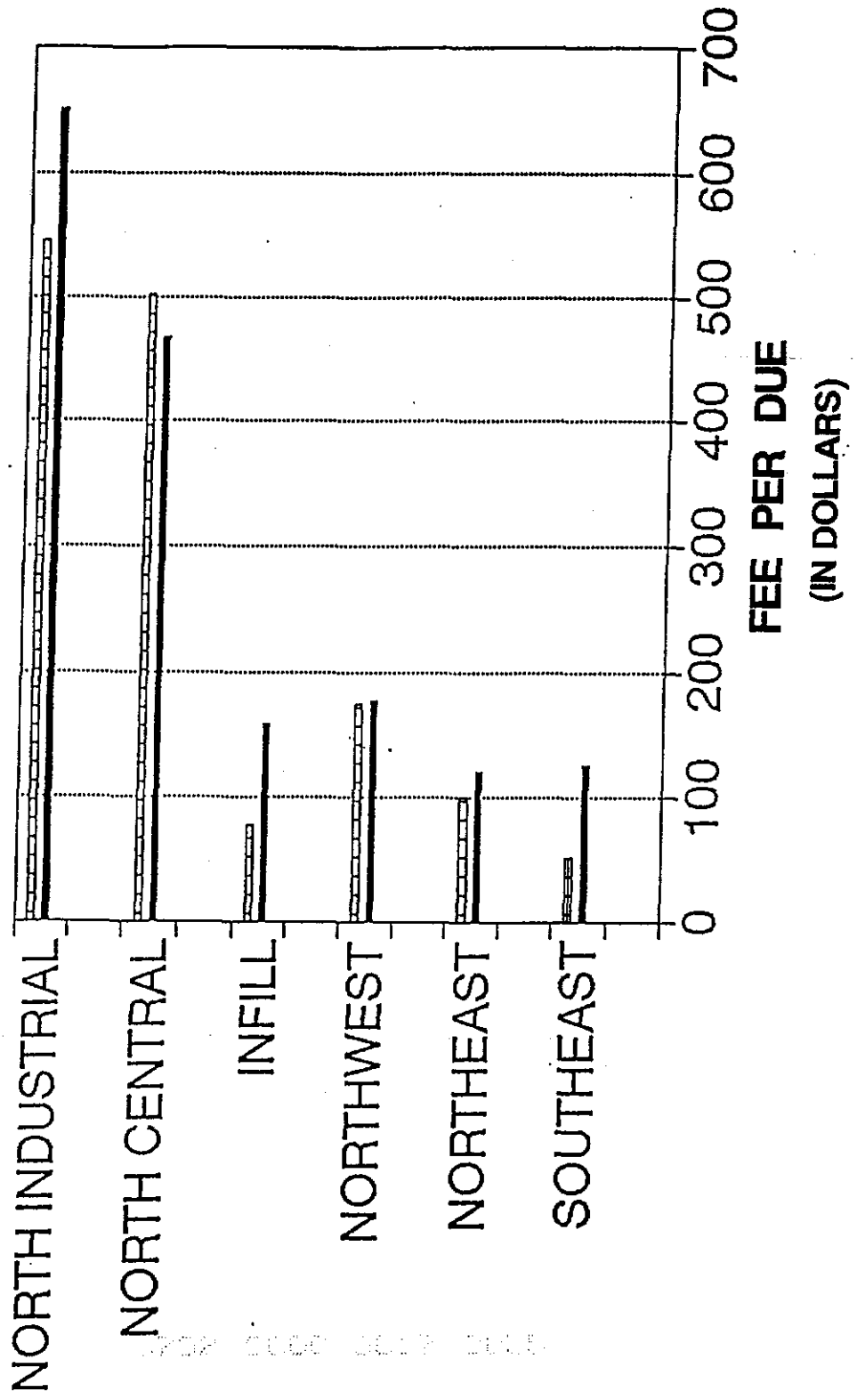
EXHIBIT B

NOTE: The boundaries of the JPA shall include
all of the city limits of Roseville and Rocklin.

PROPOSED JPA FEES

Summary of Costs Per DUE		
Jurisdiction	Fee District	Cost Per DUE
Roseville	Infill	\$101
	Northeast	112
	Southeast	69
	Northwest	220
	North Central	534
	North Industrial	<u>722</u>
	<i>Average</i>	<i>\$307</i>
Rocklin	Stanford Ranch/Clover Valley	\$514
	Sunset West	891
	South of Sunset	246
	North of Sunset	269
	East of SPRR	<u>127</u>
	<i>Average</i>	<i>\$441</i>
Placer County	Sunset Industrial	\$532
	Sunset Ranchos	762
	Atherton Tech	<u>696</u>
	<i>Average</i>	<i>\$618</i>
Overall Average		\$368

COMPARISON OF EXISTING TMF V.S. PROPOSED JPA FEES



EXISTING PROPOSED

RESOLUTION NO. 92-161

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF ROCKLIN APPROVING AND AUTHORIZING THE
MAYOR TO EXECUTE A FIRST AMENDMENT
TO JOINT POWERS AGREEMENT FOR THE FINANCING
AND CONSTRUCTION OF INTERCHANGES ON HIGHWAY 65

BE IT RESOLVED by the City Council of the City of
Rocklin as follows:

Section 1. The City Council of the City of Rocklin
hereby approves and authorizes the Mayor to execute a First
Amendment to Joint Powers Agreement for financing and
construction of interchanges on Highway 65, in the form
attached hereto as Exhibit A and by this reference
incorporated herein.

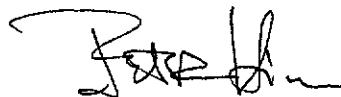
PASSED AND ADOPTED this 14th day of July, 1992, by the
following roll call vote:

AYES: Councilmembers: Lund, Huson, Magnuson, Hill

NOES: Councilmembers: None

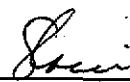
ABSENT: Councilmembers: Dominguez

ABSTAIN: Councilmembers: None



Mayor

ATTEST:



City Clerk

The foregoing instrument is a
correct copy of the original document
on file in this office.

Attest: 

City Clerk, City of Rocklin

RESOLUTION NO. 92-205

RESOLUTION OF THE COUNCIL OF THE CITY OF ROSEVILLE APPROVING
AN AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND COUNTY OF
PLACER AND THE CITY OF ROCKLIN
AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF
THE CITY OF ROSEVILLE

WHEREAS, an agreement -- First Amendment to Joint Powers
Agreement for the Financing and Construction of Interchanges on
State Highway 65
has been prepared and has been reviewed by the Council;

NOW THEREFORE, BE IT RESOLVED by the Council of the City
of Roseville that said agreement is approved and that the
City Manager is authorized to execute it on behalf of the
City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville
this 8th day of July , 1992, by the following vote
on roll call:

AYES COUNCILMEMBERS: Pauline Roccucci, Fred M. Jackson, Harry Crabb, Jr.,
Bill Santucci
NOES COUNCILMEMBERS: None
ABSENT COUNCILMEMBERS: Mel Hamel

Bill Santucci
MAYOR

ATTEST:

Helen Florance
City Clerk

The foregoing instrument is a correct copy of the
original on file in this office.

ATTEST:
City Clerk of the City of Roseville, California
Elly Ortiz
DEPUTY CLERK