



MINUTES

January 17, 2024

CITY COUNCIL
AND
HOUSING AUTHORITY
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA
www.roseville.ca.us

1. CALL TO ORDER

Mayor Bruce Houdesheldt called the meeting to order at 6:02 p.m.

2. ROLL CALL

Present: Vice Mayor Krista Bernasconi, Councilmember Scott Alvord, Councilmember Pauline Rocucci, Councilmember Tracy Mendonsa, Mayor Bruce Houdesheldt.

Roseville High School Students led the Pledge of Allegiance.

3. MEETING PROCEDURES

City Clerk Carmen Avalos announced the procedures for addressing the City Council.

4. PRESENTATIONS

4.1. Roseville Chamber of Commerce - SPLASH Proceeds

Presentation to the City Parks, Recreation and Libraries Department of the proceeds from the 2023 SPLASH event to benefit youth programs within the City.

CONTACT: Rana Ghadban 916-783-8136 rana@rosevilleareachamber.com

Roseville Chamber of Commerce Chief Executive Officer Rana Ghadban

presented a check to the City in the amount of \$20,000 to fund Parks, Recreation & Libraries youth programs.

5. PUBLIC COMMENTS

No public comment received.

6. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Tracy Mendonsa, seconded by Krista Bernasconi, to approve the Consent Calendar with Councilmember Pauline Roccucci recusing herself from Item 6.9 and Councilmember Scott Alvord recusing himself from Item 6.12. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

Minutes

6.1. Minutes of Prior Meetings

Memo from City Clerk Technician Melissa Lipp and City Clerk Carmen Avalos recommending the City Council approve the minutes of the December 6, 2023 Closed Session Meeting, December 6, 2023 City Council, Housing Authority, and Housing Successor Meeting and the December 20, 2023 City Council Meeting.

CC #: 3152

File #: 0102-03

CONTACT: Melissa Lipp 916-774-5268 mllipp@roseville.ca.us

Bids / Purchases / Services

6.2. Heating, Ventilation and Air Conditioning Maintenance and Repair Services - Contract Purchase Agreement Amendment

Memo from Administrative Technician Darci Carpenter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-012 APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT #1, BY AND BETWEEN THE CITY OF ROSEVILLE AND ACCO ENGINEERING SYSTEMS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3002795). Staff requests Council approve an amendment with ACCO Engineering Systems (ACCO) to increase the contract by \$184,500, from \$400,000 to \$584,500. This amendment is required to provide capacity on the existing agreement with ACCO for the replacement of the air-cooled chiller at the Downtown Library. Funding for this amendment is included in the FY2022-23 PRL Facilities - Renovation and Rehabilitation Project budget in the Facility Rehabilitation Fund.

CC #: 3138

File #: 0203-07

CONTACT: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

6.3. On-Call General Construction Services – Contract Purchase Agreements

Memo from Administrative Technician Darci Carpenter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-014 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CARTER/KELLY INCORPORATED, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3003420); and adopt RESOLUTION NO. 24-015 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND KINGSLEY BUILDERS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3003423). Staff requests Council approve a contract purchase agreement with Carter-Kelly Inc. and Kingsley Builders Inc. to provide on-call general construction services. The estimated value of the initial agreement with Carter-Kelly Inc. is \$600,000 and Kingsley Builders Inc. is \$600,000. Staff also requests authorization to utilize the four optional renewal years at one-year intervals without further Council approvals until the agreements expire or until City staff determines that continuing with the same vendors is not in the City's best interest. Funding for this year is included in the Facility Services Division FY2023-24 budget and will be included in the proposed FY2024-25 budget.

CC #: 3140

File #: 0203-04

CONTACT: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

6.4. 15kV Metal-Clad Switchgear (RFQ 10-3355) - Contract Purchase Agreement and Budget Adjustment

Memo from Buyer Sue Jessup and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-004 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CROWN TECHNICAL SYSTEMS, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3003432); and adopt ORDINANCE NO. 6777 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2023-24 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a contract purchase agreement with Crown Technical Systems, Inc. as the lowest responsive and responsible bidder. The Electric Department will use this equipment for labor, materials, delivery, and installation for the Cirby Substation 12kV Switchgear Replacement Project. The total amount of the products and services is \$1,702,915.65. Funding is included in the Electric Fund. Additionally, staff requests authority for the City Manager or his designee to approve change orders not to exceed ten percent (10%) for a total of \$1,873,207.22. Staff also requests approval of a budget adjustment in the amount of \$150,000 for the project, increasing the total project budget from \$1,060,000 to \$1,210,000.

CC #: 3127

File #: 0203-07

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

6.5. Distribution Utility Poles - Sole Source Purchase Order

Memo from Assistant Electric Utility Director Tom Pontes and Electric Utility Director Dan Beans recommending the City Council approve a sole source purchase order with Conrad Forest Products for distribution power poles for the 2025 American Public Power Lineworkers Rodeo for a total amount not to exceed \$150,000. Funding is included in the Electric Department's FY2023-24 budget in the Electric Fund.

CC #: 3131

File #: 0203-07

CONTACT: Tom Pontes 916-774-5550 tpontes@roseville.ca.us

6.6. Substation Remote Terminal Unit Equipment (RFQ 10-3361) - Purchase Order

Memo from Buyer Sue Jessup and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-016 APPROVING A PURCHASE ORDER FOR THE PURCHASE OF SUBSTATION REMOTE TERMINAL UNIT EQUIPMENT. Staff recommends Council approve a purchase order with Grid Solutions, LLC as the lowest responsive and responsible bidder for the purchase of substation Remote Terminal Unit (RTU) equipment in response to Request for Quotes No. 10-3361. The Electric Department will use this contract for ongoing substation project needs including replacement of RTUs, relays, and accessories. Funding is included in the Electric Fund budget. The total spend for the initial contract period and optional renewal years through December 2028 is \$625,000.

CC #: 3143

File #: 0203-07

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

6.7. Weber Park Renovation Project - Approval of Plans and Specifications and Authorization to Call for Bids

Memo from Park Development Project Manager Kelly Appier and Parks, Recreation & Libraries Director Jill Geller recommending the City Council approve the plans and specifications for the Weber Park Renovation project and authorize staff to call for bids. The Weber Park Renovation Project is located at 310 Circuit Drive. Funding of \$5.3 million was allocated and approved in the FY2022-23 and FY2023-24 budgets from the American Rescue Plan Act. There will be no increase in General Fund maintenance costs.

CC #: 3120

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

Resolutions

6.8. Childcare Services Funding – Grant Application

Memo from Parks, Recreations, & Libraries Manager Jeff Nereson and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-007 APPROVING A GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF SOCIAL SERVICES FOR CONTINUED CHILDCARE SERVICES FUNDING, AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ALL RELATED FORMS AND AGREEMENTS ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the application to the California Department of Social Services for the purpose of providing child care services for FY2024-25. Pending an accepted application, the City can receive a maximum reimbursable amount of \$477,607 in FY2024-25 to offset direct program expenses. There is no General Fund impact as the program is funded in the Youth Development Fund.

CC #: 3130

File #: 0704 & 0214

CONTACT: Jeff Nereson 916-774-5974 jnereson@roseville.ca.us

6.9. Roseville Historical Society - Joint Use Agreement

Memo from Parks, Recreations, & Libraries Manager Natasha Martin and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-010 APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE ROSEVILLE HISTORICAL SOCIETY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an agreement with the Roseville Historical Society (RHS) to operate the City's Carnegie Library Building as the Carnegie Museum, serving as a local history museum and research center. This agreement updates and supersedes all existing agreements, the last of which was amended in 2014. The new agreement outlines the responsibilities of the City in maintaining the physical building, and outlines the responsibilities of RHS in the operation of a free local history museum and research center. The City agrees to provide an annual stipend of \$10,000 to RHS to support paid staff at the Museum. Funds for this payment shall be included in the Parks, Recreation & Libraries annual budget in the General Fund.

CC #: 3135

File #: 0716

CONTACT: Natasha Martin 916-774-5234 nmartin@roseville.ca.us

6.10. Cirby Elementary School - Portable Facility Lease Agreement Amendment

Memo from Parks, Recreation & Libraries Superintendent Rob Nakamura and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-009 APPROVING THE FIRST AMENDMENT TO LEASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND PLACER COMMUNITY ACTION COUNCIL, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF

ROSEVILLE. Staff requests Council approve a three (3) year lease agreement with Placer Community Action Council, Inc. for the portable facility located at Cirby Elementary School, terminating December 31, 2026. The City will receive \$7,500 per the length of the agreement. The City shall have no obligations to maintain or repair the leased facility. There is no General Fund impact.

CC #: 3134

File #: 0704

CONTACT: Rob Nakamura 916-774-5135 makamura@roseville.ca.us

6.11. The Courts at Gibson Park Project - Notice of Completion

Memo from Park Development Project Manager Heather Buck and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-002 ACCEPTING THE PUBLIC WORK KNOWN AS THE COURTS AT GIBSON PARK PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PARKS, RECREATION AND LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department has made a final inspection of the Courts at Gibson Park Project and has found that all contract work has been completed in accordance with the improvement plans and specifications. The project is now ready for acceptance. Funding for the first phase of the project was approved in the FY2020-21 CIP budget using the Citywide Park and North Central Roseville Neighborhood Park Funds. Maintenance costs will be approximately \$50,000/year and will be funded through the General Fund.

CC #: 3124

File #: 0704-01

CONTACT: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

6.12. Placer Valley Tourism - 2024 Strategic Plan and 2024 Budget

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-008 APPROVING THE 2024 PLACER VALLEY TOURISM STRATEGIC PLAN AND THE 2024 PLACER VALLEY TOURISM BUDGET. Staff requests Council approve the 2024 Placer Valley Tourism Strategic Plan and the 2024 Placer Valley Tourism Budget. The South Placer County Tourism Corporation, dba Placer Valley Tourism (PVT), promotes and supports tourism efforts that generate overnight stays within the region. Funding for these PVT activities is derived from room night assessments for all hotels in the cities of Lincoln, Rocklin and Roseville and has no impact to the City's General Fund. These assessments were voted on and approved by all of the affected hotel owners in 2014. There is no fiscal impact associated with this recommendation.

CC #: 3133

File #: 0110-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

6.13. Transmission Agency of Northern California Long-Term Layoff - Agreement

Amendment

Memo from Assistant Utility Director William Forsythe and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-017 APPROVING AMENDMENT NO. 3 TO THE LONG-TERM LAYOFF AGREEMENT BY AND AMONG THE CITY OF ROSEVILLE AND TRANSMISSION AGENCY OF NORTHERN CALIFORNIA AND CERTAIN OF ITS MEMBERS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests approval of a third amendment to the Long-Term Layoff Agreement with certain members of the Transmission Agency of Northern California. The amendment extends Roseville's layoff of its South of Tesla transmission rights for an additional ten years to January 31, 2034. There is no fiscal impact associated with the amendment.

CC #: 3144

File #: 0800-03

CONTACT: William Forsythe 916-774-5619 wforsythe@roseville.ca.us

6.14. International Swaps and Derivatives Association - Master Agreement Amendment

Memo from Electric Resources Planner Glenn Hoffman and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-011 APPROVING AN AMENDMENT TO THE INTERNATIONAL SWAPS AND DERIVATIVES ASSOCIATION MASTER AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND BP ENERGY COMPANY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the amendment to the International Swaps and Derivatives Association Master Agreement (ISDA), incorporating a Gas Annex with BP Energy Company. The Gas Annex is an industry standard addition to the ISDA contract which allows the City additional flexibility in managing risk by contracting for long term physically settled natural gas. There is no fiscal impact associated with the execution of the amendment to the ISDA Agreement.

CC #: 3137

File #: 0800-03

CONTACT: Glenn Hoffman 916-746-1670 ghoffman@roseville.ca.us

6.15. Oracle Guided Learning - Subscription Amendment

Memo from Enterprise Resource Planning Program Manager Lisa Green and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-024 APPROVING AN INCREASE TO THE PUBLIC SECTOR AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ORACLE AMERICA, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE ORDERING DOCUMENT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an increase to an existing agreement with Oracle America, Inc. for a guided learning software subscription by \$40,800/annually. Oracle Guided Learning will support the management and publication of city-specific training

guides and process documentation within the Oracle Cloud Enterprise Resource Planning system, used for the City's finance and human resources/payroll functions. The Finance Department has adequate General Fund resources available to absorb the \$40,800 for the remainder of the fiscal year 2023-24.

CC #: 3151

File #: 0203-06

CONTACT: Lisa Green 916-774-5154 greenlisa@roseville.ca.us

6.16. Baseline Road Segment 4 Project - Notice of Completion

Memo from Senior Construction Inspector Andrew Druck and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-001 ACCEPTING THE PUBLIC WORK KNOWN AS BASELINE ROAD SEGMENT 4 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING A PORTION OF THE DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3119

File #: 0400-04-12-1

CONTACT: Andrew Druck 916-223-7577 adruck@roseville.ca.us

6.17. Solaire Phase 6 - Village 5 Project - Notice of Completion

Memo from Construction Inspector Matt Shields and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-003 ACCEPTING THE PUBLIC WORK KNOWN AS SOLAIRE PHASE 6 – VILLAGE 5 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3126

File #: 0400-04-12-1

CONTACT: Matt Shields 916-223-7109 mshields@roseville.ca.us

6.18. Roseville Housing Authority Housing Choice Voucher Rental Assistance Program - Agreement Amendment

Memo from Housing Manager Trisha Isom and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 1-24

APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROCKLIN AND THE HOUSING AUTHORITY OF THE CITY OF ROSEVILLE, AND AUTHORIZING THE ROSEVILLE HOUSING AUTHORITY EXECUTIVE DIRECTOR TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Roseville Housing Authority currently administers rental assistance to an average of 750 households annually within the cities of Roseville and Rocklin with approximately 20% of households residing in the city limits of Rocklin. The City of Rocklin agreed to continue a contract with the Roseville Housing Authority for the administration of the Housing Choice Voucher Rental Assistance Program and to reimburse the proportionate share of the administrative subsidy needed to administer the vouchers leased in their jurisdiction. The annual reimbursement from the City of Rocklin, between \$20,000 and \$40,000, will help to cover a portion of the deficit in the Housing Authority budget. There is no impact to the City of Roseville's General Fund.

CC #: 3136

File #: 0709-01

CONTACT: Trisha Isom 916-746-1239 tisom@roseville.ca.us

Suzi Cook-Turner 916-774-5414 smcook-turner@roseville.ca.us

6.19. Dry Creek Wastewater Treatment Plant Foul Air Collection System and Biofilter Rehabilitation Project – Professional Design Services Agreement

Memo from Preventative Maintenance Supervisor Jeremy Snyder and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-019 APPROVING A PROFESSIONAL DESIGN SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAROLLO ENGINEERS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a professional design services agreement with Carollo Engineers to provide the design and engineering services during construction for the Dry Creek Wastewater Treatment Plant Foul Air Collection System and Biofilter Rehabilitation Project for a not-to-exceed amount of \$895,900. Funding for this agreement is provided by the Wastewater Regional Rehabilitation Fund.

CC #: 3147

File #: 0900-02-02-1

CONTACT: Jeremy Snyder 916-746-1829 jsnyder@roseville.ca.us

6.20. California Office of Traffic Safety - Grant Application

Memo from Public Information Officer Chris Ciampa and Police Chief Troy Bergstrom recommending the City Council adopt RESOLUTION NO. 24-005 APPROVING A GRANT APPLICATION TO THE CALIFORNIA OFFICE OF TRAFFIC SAFETY, AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ALL RELATED FORMS AND AGREEMENTS ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval to submit a grant application to the California Office of Traffic Safety (OTS) for increased education, enforcement, and outreach related to traffic safety. The grant application requests \$174,672 of federal grant funds through OTS. If the

requested amount is awarded in FY2024-25, \$127,152 will be appropriated to officer overtime, \$22,070 to equipment/equipment maintenance and \$19,033 to training and development. There is no impact to the City's General Fund.

CC #: 3128

File #: 0323 & 0214

CONTACT: Chris Ciampa 916-774-5088 cciampa@roseville.ca.us

Mark Peinado 916-774-5021 mcpeinado@roseville.ca.us

6.21.2018 Regional Surface Transportation Program Arterial Resurfacing Project - Increase in Change Order Authority

Memo from Associate Engineer Jesse Khatkar and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-005 APPROVING AN INCREASE IN CHANGE ORDER AUTHORITY. Staff requests Council approve an increase in change order authority by approximately 4.63% (\$297,000) for the 2018 Regional Surface Transportation Program Arterial Resurfacing Project, bringing the project change order authority up to 19.63% of the total contract price of \$1,256,663 due to unexpected cost increases associated with the project being unexpectedly suspended and continued to a second season at a time of unprecedented cost increases. The project resurfaced approximately 70 lane miles of roadway throughout the City and was funded by Regional Surface Transportation Program Grant Funds, Highway User Tax Funds, and Roadway Funds. No General Fund resources were used for this project.

CC #: 3129

File #: 0900-04-01

CONTACT: Jesse Khatkar 916-774-5434 jschatkar@roseville.ca.us

6.22.Fair Political Practices Commission Conflict of Interest Code Amendment

Memo from City Clerk Technician Blair Hutchison and City Clerk Carmen Avalos recommending the City Council adopt RESOLUTION NO. 24-018 READOPTING CONFLICT OF INTEREST CODE AND REPEALING RESOLUTION NO. 22-042. The Fair Political Practices Commission requires local government agencies to adopt and implement a conflict of interest code which establishes categories of public officials and employees who must disclose their personal financial interests. Filing of Statements of Economic Interest (Form 700) enables the organization to identify areas of potential conflicts so that government officials and employees can refrain from making or participating in government decisions that have a reasonably foreseeable material financial effect on his or her personal interests. The California Government Code requires each local agency to review its code at least every even-numbered year. Council adopted the last update in February 2022. There is no fiscal impact.

CC #: 3146

File #: 0503-02

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

6.23. Chemical Detection Equipment - Grant Award and Budget Adjustment

Memo from Battalion Chief Eric Sanchez and Fire Chief Rick Bartee recommending the City Council adopt RESOLUTION NO. 24-023 ACCEPTING A GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY THROUGH THE CITY OF SACRAMENTO FOR CHEMICAL DETECTION EQUIPMENT; and adopt ORDINANCE NO. 6779 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2023-24 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve the acceptance of a grant from the U.S. Department of Homeland Security through the City of Sacramento in the amount of \$31,000 and approve a budget adjustment in the same amount to purchase chemical detection equipment. No matching funds are required and there is no impact to the General Fund.

CC #: 3150

File #: 0324 & 0201-01 & 0214

CONTACT: Eric Sanchez 916-774-5827 esanchez@roseville.ca.us

6.24. IBM Maximo Licenses - Budget Adjustment

Memo from Information Technology Program Manager Alex Vergara and Chief Information Officer Hong Sae recommending the City Council adopt ORDINANCE NO. 6778 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2023-24 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a budget adjustment for Electric, Environmental Utilities, and Information Technology to adjust their budgets for the purchase of IBM Maximo licenses. The recommended budget adjustment appropriates funds in the Electric Operations Fund in the amount of \$60,080, Wastewater Operations Fund in the amount of \$27,605, and Information Technology Operations Fund in the amount of \$59,280. These adjustments will not impact the General Fund.

CC #: 3148

File #: 0201-01

CONTACT: Alex Vergara 916-746-1168 ajvergara@roseville.ca.us

Ordinances (for second reading and adoption)

6.25. Second Reading - West Roseville Specific Plan Parcel F-22 (5251 Fiddymont Road) - Development Agreement Amendment

ORDINANCE NO. 6776 ADOPTING AN ELEVENTH AMENDMENT OF THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND JEN CALIFORNIA 15, LLC, TAYLOR MORRISON OF CALIFORNIA, LLC, AND WEST ROSEVILLE DEVELOPMENT COMPANY, INC. RELATIVE TO THE WEST ROSEVILLE SPECIFIC PLAN AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE, for second reading and adoption.

CC #: 3118

File #: 0400-04-09-01

CONTACT: Kinarik Shallow 916-746-1309 kshallow@roseville.ca.us

6.26. Second Reading - 2023 Speed Limit Update - Roseville Municipal Code Amendment

ORDINANCE NO. 6775 AMENDING SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SPEED LIMITS, for second reading and adoption.

CC #: 3117

File #: 0316-04

CONTACT: Jana Cervantes 916-774-5498 jcervantes@roseville.ca.us

Reports / Requests

6.27. Environmental Utilities Project Cancellations

Memo from Principal Engineer Tracie Mueller and Environmental Utilities Director Richard Plecker recommending the City Council approve the cancellation of the following three Environmental Utilities Wastewater Projects: the Pleasant Grove Wastewater Treatment Plant Filter Replacement Project, Maximo/Granite XP Integration Database Migration, and the Pure Water Roseville Project. The cancellations return \$896,481 of available resources to the Wastewater Regional Rehabilitation Fund, and \$564,795 of available resources to the Wastewater Rehabilitation Fund.

CC #: 3145

File #: 0800-02

CONTACT: Tracie Mueller 916-774-5688 trmueller@roseville.ca.us

6.28. Staffing Changes

Memo from Human Resources Manager Macy Dippert and Human Resources Director Stacey Peterson recommending the City Council approve the citywide allocation schedule effective January 27, 2024, which reflects the addition of one (1) position, the conversion of one (1) limited-term position to a regular position, and the deletion of two (2) positions (one vacated by a promotional process and one replaced by a new position). As part of an ongoing assessment of the appropriate staffing levels to provide a high level of service to the community, staff requests that City Council approve the citywide staffing allocation schedule reflecting the addition of one (1) position, the conversion of one (1) limited-term position to a regular position, and the deletion of two (2) positions (one vacated by a promotional process and one replaced by a new position). For the remainder of FY2023-24, the only cost of these position changes is \$93,258 for the Environmental Utilities Department, Wastewater Operations Fund. This can be absorbed by existing appropriations, so no budget adjustment is requested.

CC #: 3123

File #: 0600-01

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

Ceremonial Documents

6.29. Resolution - Lisa Green

Commend Lisa Green for her 11 years of outstanding service and dedication to the City of Roseville, congratulate her on her many accomplishments, and wish her a long, healthy, and enjoyable retirement.

CC #: 3142

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

END OF CONSENT CALENDAR

7. RESOLUTIONS

7.1. Natural Gas Supply Services - Purchase Agreement Amendment

Memo from Administrative Technician Darci Carpenter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 23-013 APPROVING A NATURAL GAS PURCHASE AGREEMENT AMENDMENT, BY AND BETWEEN COMMERCIAL ENERGY OF MONTANA, INC. DBA COMMERCIAL ENERGY OF CALIFORNIA AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council award a purchase agreement amendment with Commercial Energy of Montana for the supply of natural gas to City facilities in accordance with Request for Proposals No. 01-070, utilizing PG&E infrastructure for transmission. Funding for natural gas is included in each divisions' FY2023-24 budget, and will be included in the proposed FY2024-25 budget in an estimated amount of \$1,100,000.

CC #: 3139

File #: 0203-04

CONTACT: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

Public Works Engineering Manager Stefanie Kemen made the presentation to the City Council.

No public comment received.

Motion by Pauline Roccucci, seconded by Scott Alvord, to adopt RESOLUTION NO. 23-013 APPROVING A NATURAL GAS PURCHASE AGREEMENT AMENDMENT, BY AND BETWEEN COMMERCIAL ENERGY OF MONTANA, INC. DBA COMMERCIAL ENERGY OF CALIFORNIA AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

8. SPECIAL REQUESTS/REPORTS/PRESENTATION

8.1. Out-of-Country Travel - Greater Sacramento Economic Council Industry Market Visit

Memo from Economic Development Director Melissa Anguiano recommending the City Council approve an out-of-country travel request for two City Councilmembers and three Department Directors to attend a regional delegation to Germany to conduct an industry market visit, led by the Greater Sacramento Economic Council. This travel is in preparation for Robert Bosch Semiconductor LLC's (Bosch) expansion in Roseville and is intended to build connectivity between Greater Sacramento and Germany to drive additional investment and jobs into our community. The cost of travel, airfare, lodging, and per diem are estimated to be \$5,500 per attendee, for a total of \$27,500. There are sufficient funds available in the FY2023-24 General Fund and Electric Fund budgets to cover this cost.

CC #: 3141

File #: 0600-02

CONTACT: Melissa Anguiano 916-774-5284 mvanguiano@roseville.ca.us

Economic Development Director Melissa Anguiano made the presentation to the City Council.

No public comment received.

Motion by Pauline Roccucci, seconded by Scott Alvord, to approve Mayor Bruce Houdesheldt, Vice Mayor Krista Bernasconi, Development Services Director Mike Isom, Electric Utility Director Dan Beans and Economic Development Director Melissa Anguiano to attend a regional delegation to Germany to conduct an industry market visit, led by the Greater Sacramento Economic Council. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

8.2. Report and Request for Direction Regarding Fireworks Enforcement

Memo from Assistant City Attorney Joseph Speaker recommending the City Council provide direction on future action related to illegal fireworks enforcement. There is no fiscal impact associated with this particular request.

CC #: 3122

File #: 0102

CONTACT: Joseph Speaker 916-774-5325 jspeaker@roseville.ca.us

The City Council gave guidance on Option 1 and Option 2 to include technology and education outreach. Option 1 and Option 2 will have to come back to Council for approval of action for possible Ordinance amendments.

Assistant City Attorney Joe Speaker made the presentation to the City Council.

Assistant City Attorney Joe Speaker introduced Fire Chief Rick Bartee and Police Chief Troy Bergstrom, who provided clarification.

Dennis Revell spoke in support of Option 1.

Don McDonald spoke in support of an enforcement/abatement plan.

8.3. Section 115 Trust for Pension and Other Post-Employment Benefits (OPEB) - Professional Services Agreement and OPEB Trust Investment Portfolio Performance Update

Memo from Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-020 APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND PFM ASSET MANAGEMENT, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-021 APPROVING A SECTION 115 TRUST AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND U.S. BANK NATIONAL ASSOCIATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-022 THE CITY OF ROSEVILLE OPEB TRUST INVESTMENT REVIEW COMMITTEE. Staff recommends Council approve a professional services agreement with PFM Asset Management LLC (PFM) for managing the City's pension and other post-employment benefits (OPEB) trust investment portfolios. The professional services agreement includes exhibits with a revised OPEB Trust Investment Policy Statement and a new Pension Trust Investment Statement. Staff also recommends Council approve the Section 115 Trust Agreement with U.S. Bank National Association. This new agreement updates and replaces the January 19, 2011, Post-Employment Welfare Benefits Program Trust Agreement for the City's OPEB trust. Lastly, staff recommends approval to update and clarify the roles and responsibilities of the OPEB Trust Investment Review Committee, and accept the summary of FY2022-23 OPEB Trust Fund investment portfolio performance results through June 30, 2023. The estimated cost of the investment management services is approximately \$245,000 per year based on the current portfolio balances, with a fee cap of \$220,000 for the first year. PFM and U.S. Bank fees are assessed based upon assets under management. There will be no fiscal impact to the General Fund from these agreements, as the fees will be paid directly by the trust accounts.

CC #: 3149

File #: 0600-04

CONTACT: Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the City Council.

No public comment received.

Motion by Scott Alvord, seconded by Tracy Mendonsa, to adopt RESOLUTION NO. 24-020 APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND PFM ASSET MANAGEMENT, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-021 APPROVING A SECTION 115 TRUST AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND U.S. BANK NATIONAL ASSOCIATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-022 THE CITY OF ROSEVILLE OPEB TRUST INVESTMENT REVIEW COMMITTEE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

8.4. Development Impact Fee Reports for Fiscal Year Ended June 30, 2023

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council accept the Development Impact Fee Report. California state legislation sets certain legal and procedural parameters for the charging of development impact fees. The report is for informational purposes only. There is no impact to the City's General Fund.

CC #: 3121

File #: 0215

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the City Council.

No public comment received.

For information only. No action required.

8.5. Fiscal Year 2022-23 Year-End Financial Report

Memo from Assistant Finance Director Scott Pettingell and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council accept a year-end report for FY2022-23 for the General Fund, the enterprise operating funds, and revenues in select other funds. Staff anticipate delivering recommendations for a spending plan related to the FY2022-23 Year-End General Fund surplus to the City Council after the completion of the City Council strategic plan. These recommendations will detail the proposed utilization of the surplus to address the established priorities in the plan.

CC #: 3132

File #: 0202

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the City Council.

Assistant Finance Director Scott Pettingell continued the presentation to the City Council.

No public comment received.

For information only. No action required.

9. COUNCIL REPORTS / PUBLIC COMMENTS

No public comment received.

Northern California Power Agency Strategic Plan Workshop - Councilmember Pauline Roccucci reported on attendance.

Councilmember Pauline Roccucci reported on numerous community activities.

Roseville Police Athletic League Meeting - Councilmember Tracy Mendonsa reported on attendance.

Councilmember Tracy Mendonsa reported on numerous community activities.

Councilmember Scott Alvord reported on numerous community activities.

Western Placer Waste Management Authority Meeting - Councilmember Scott Alvord reported on attendance.

Councilmember Krista Bernasconi reported on numerous community activities.

Mayor Bruce Houdesheldt reported on numerous community activities.

10. ADJOURNMENT

Mayor Bruce Houdesheldt adjourned the meeting at 8:09 p.m.