



The City of Roseville welcomes your participation.

Meeting Schedule: Regular meetings of the Parks & Recreation Commission are held on the first Monday of the month at 6:00 p.m.

Public Comment: Speakers have three (3) minutes under Public Comment to address the Chair of the meeting on issues that are not listed on the agenda and are within the City’s jurisdiction. Please submit a yellow speaker card to the Secretary before the item is heard if you wish to make a comment.

Brown Act: The Parks & Recreation Commission cannot discuss or act on items not listed on the agenda.

Agenda Items: Speakers have five (5) minutes to address items that are listed on the agenda.



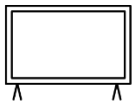
Levine Act Provisions: If you've made a campaign contribution totaling more than \$500 to a Park & Recreation commissioner in the last twelve (12) months, you must disclose it before addressing an item on the agenda. Please visit Levine Act – City of Roseville for updated forms and information.

Audio/Visual Presentations: If making a presentation regarding an agenda item, audio/visual materials must be submitted to the Secretary for consideration at least 72 hours in advance.

Americans with Disabilities Act: If special assistance is required to participate in a meeting including the need of auxiliary aids or services, please notify the City Clerk at least 72 hours in advance of the meeting.
City Clerk 311 Vernon Street cityclerkroseville@roseville.ca.us 916-774-5263 TDD: 916-774-5220

Security Measures: All Roseville meeting attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include but are not limited to firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/any weapons and/or dangerous devices of any kind, illegal drugs, and alcohol.

Viewing Options: The City of Roseville provides three options for viewing meetings:

<p style="text-align: center;">In person</p>  <p style="text-align: center;">Meetings take place at the City Council Chambers, 311 Vernon Street</p>	<p style="text-align: center;">Online</p>  <p style="text-align: center;">Watch meetings live on the City's YouTube channel or at roseville.ca.us/watch. Past meetings are also available on the City's YouTube channel.</p>	<p style="text-align: center;">On TV</p>  <p style="text-align: center;">Watch live on government access channel (Comcast 14).</p>
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Nick Alexander, Chair
Jeff Short, Vice Chair
Jason Blessinger, Commissioner
Renee Borowiak, Commissioner
Kevin Hernandez, Commissioner
Sandra Pollack-Cushing, Commissioner
Regina Soucek, Commissioner
Olive Bailey, Youth Commissioner
Mackenzie Gonzalez, Secretary
Jill Geller, Liaison

AGENDA

Parks & Recreation Commission Meeting

May 5, 2025

6:00 PM

City Council Chambers, 311 Vernon Street

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

5. REQUESTS/PRESENTATIONS

5.1 Approval of Minutes (PARKS, RECREATION, AND LIBRARIES - ADMINISTRATION)

Summary: Approve the draft meeting minutes of the April 7, 2025 Parks & Recreation Commission meeting.

CONTACT: Mackenzie Gonzalez 916-774-5131 msgonzalez@roseville.ca.us

5.2 JM-51 Neighborhood Park Master Plan (PARKS, RECREATION, AND LIBRARIES - PARK DEVELOPMENT)

Summary: Staff recommends approval of the JM-51 Neighborhood Park Master Plan and forward onto the City Council for formal approval, pending environmental clearance.

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

5.3 Aquatics Overview (PARKS, RECREATION, AND LIBRARIES - RECREATION)

Summary: Overview of Worlds Largest Swim Lesson, water safety and the anticipated opening of the newly renovated Johnson Pool.

CONTACT: Kelli Leffel, Jena Ovens

5.4 Spotlight on PRL's Golf Courses (PARKS, RECREATION, AND LIBRARIES - RECREATION)

Summary: Overview of Diamond Oaks Golf Course and Woodcreek Golf Club operations including events, programs, maintenance projects and trends.

CONTACT: Rob Nakamura 916-774-5135 rnakamura@roseville.ca.us

5.5 The Benefits of Vegetation Management within our Natural Areas

Summary: Overview of the benefits of vegetation management including the health of the natural areas and fire risk reduction.

CONTACT: Eric Dexter, Michael Bradley 916-746-1769, 916-774-5400 edexter@roseville.ca.us, mbradley@roseville.ca.us

5.6 Board Member / Commissioner / Staff Report

Summary: Time for Commissioners and staff to share information.

CONTACT: Jill Geller 916-774-5249 jageller@roseville.ca.us

6. ADJOURNMENT



COUNCIL COMMUNICATION

Meeting Date: 5/5/2025

Item #: 5.1

File #:

Item ID: 2025-178

Title: Approval of Minutes
Contact: Mackenzie Gonzalez 916-774-5131 msgonzalez@roseville.ca.us

SUMMARY

Approve the draft meeting minutes of the April 7, 2025 Parks & Recreation Commission meeting.

RECOMMENDATION

Approve the draft meeting minutes of the April 7, 2025 Parks & Recreation Commission meeting.

BACKGROUND

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,
Mackenzie Gonzalez, Administrative Assistant

Jill Geller, Parks Recreation and Libraries Director

ATTACHMENTS:

1. Minutes_2025_4_7_Meeting

REVIEWERS:

Mackenzie Gonzalez, Parks, Recreation, and Libraries - All

Created -



MINUTES
April 7, 2025

PARKS & RECREATION COMMISSION MEETING
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA

1. CALL TO ORDER

Chair Alexander called the April 7, 2025 Parks and Recreation Commission meeting to order at 6:00p.m.

2. ROLL CALL

Present: Alexander, Bailey, Blessinger, Borowaik, Hernandez, Pollack-Cushing, Soucek
Absent: Short

3. PLEDGE OF ALLEGIANCE

Commissioner Bailey led all in the Pledge of Allegiance.

4. PUBLIC COMMENTS

None.

5. APPROVAL OF MINUTES

5.1. Draft Meeting Minutes March Commission Meeting

Approve the draft meeting minutes of the March 3, 2025 Parks & Recreation Commission meeting.

Motion by Sandra Pollack-Cushing, seconded by Regina Soucek, Approve to approve March 3, 2025 meeting minutes. The Motion Passed.

Roll call vote: Ayes: Alexander, Bailey, Blessinger, Borowiak, Hernandez, Pollack-Cushing, Soucek

Absent: Short

6. REQUESTS/PRESENTATIONS

6.1. FD-50 Neighborhood Park Master Plan

Staff recommends approval of the FD-50 Neighborhood Park Master Plan and forward onto the City Council for formal approval, pending environmental clearance.

Park Planning and Development Manager Tara Gee provided the master plan for FD-50 Neighborhood Park based upon community public outreach and funding available.

Public Comment: None.

Motion by Regina Soucek, seconded by Renee Borowiak, to approve the FD-50 Neighborhood Park Master Plan, pending environmental review. The Motion Passed.

Roll call vote: Ayes: Alexander, Bailey, Blessinger, Borowiak, Hernandez, Pollack-Cushing, Soucek

Absent: Short

6.2. JM-52 Neighborhood Park Master Plan

Staff recommends approval of the JM-52 Neighborhood Park Master Plan and forward onto the City Council for formal approval, pending environmental clearance.

Park Planning and Development Manager Tara Gee provided the master plan for JM-52 Neighborhood Park based upon community public outreach and funding available.

Public Comment: None.

Motion by Regina Soucek, seconded by Jason Blessinger, to approve Motion. The Motion Passed.

Roll call vote: Ayes: Alexander, Bailey, Blessinger, Borowiak, Hernandez, Pollack-Cushing, Soucek

Absent: Short

6.3. Overview of the Natural Resources Section

Overview of the maintenance activities of our Natural Resources Section.

Michael Neumann, Urban Forester & Colleen Rhodes, Natural Resources Specialist, presented to the Commission an overview of the Parks Division's Natural Resources Section.

Public Comment: None.

7. BOARD MEMBER / COMMISSIONER / STAFF REPORT

Parks, Recreation & Libraries Director Jill Geller provided several exciting updates to the Commission. This week marks National Library Week, with Tuesday being National Library Workers Day—a chance to recognize and celebrate the contributions of our dedicated library staff. This Saturday at 10 a.m., the long-awaited re-dedication of Weber Park will take place, featuring special guests and a Sacramento Kings Junior Basketball Clinic to help mark the occasion. That same evening, the museum will host the opening reception for *Momím Wené* beginning at 5 p.m., with free admission for all attendees. Next week kicks off our popular Wine Down Wednesday series in Vernon Street Town Square. The following week, on April 23, we'll host the third annual Dinner on the Bridge, which is already sold out and promises to be another memorable event. At the end of the month, from April 27–29, we'll welcome the Accreditation Team, which includes three visitors from across the country. A report on their visit will be shared at the next Commission meeting. Looking ahead, the dedication of Denio Family Park is scheduled for May 17.

8. ADJOURNMENT

Motion by Sandra Pollack-Cushing, seconded by Kevin Hernandez, Approve to adjourn April 7, 2025 meeting. The Motion Passed.

Roll call vote: Ayes: Alexander, Bailey, Blessinger, Borowiak, Hernandez, Pollack-Cushing, Soucek

Absent: Short



COUNCIL COMMUNICATION

Meeting Date: 5/5/2025

Item #: 5.2

File #:

Item ID: 2025-204

Title:	JM-51 Neighborhood Park Master Plan
Contact:	Tara Gee 916-774-5253 tgee@roseville.ca.us

SUMMARY

Staff recommends approval of the JM-51 Neighborhood Park Master Plan and forward onto the City Council for formal approval, pending environmental clearance.

RECOMMENDATION

Staff recommends approval of the JM-51 Neighborhood Park Master Plan and forward onto the City Council for formal approval, pending environmental clearance.

BACKGROUND

Location

This 2.6 acre neighborhood park is located at Shimmer Falls Dr and Lakehaven in Sierra Vista. This park backs up to an open space area.

The budget for construction is ~ \$950,000.

Public Outreach

The public outreach included a virtual workshop, held in September 2024, where 22 residents attended. An in-person workshop was held in February 2025 with 4 residents in attendance. Due to the limited attendance, staff invited residents to provide feedback on the preliminary sketch via email. This feedback period was open for one week. Ten comments were received. Based on comments provided, the sketch was refined and a two-week write-in period opened in early April 2025 and closed mid-April.

As construction budgets are tight, we are approaching the master plan design differently than in the past. The designs identify additional amenities, should budget allow. For JM-51, this includes a larger turfgrass area and a half court for basketball with an activities area. Through the two-week write-in period, 18 people responded, with all supporting the plan and nine favoring the half court for basketball and nine preferring an expanded turfgrass area. There were definitely strong opinions on both preferences.

The cost of constructing a park is averaging about \$800,000 an acre. The current budget cannot support an \$800,000/acre design. Given the comments received, and since we are designing and bidding using add alternatives or a menu-style approach, we noted both the enlarged turfgrass area as well as the half court for basketball in the master plan “as budget allows”. Once the bids are received, we will make a recommendation to the Council on which features best fits the available budget.

Proposed Master Plan

The proposed master plan includes two turfgrass areas, a connected walkway that will link to a future bike trail, a children’s play area, a shaded picnic area, a half court for basketball with an activities space, a

natural trail, bark mulch areas with pockets of landscaping, irrigation and some undeveloped spaces.

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,
Tara Gee, Park Planning and Development Manager

Jill Geller, Parks Recreation and Libraries Director

ATTACHMENTS:

- 1. JM-51 Vicinity Map
- 2. JM-51 Master Plan

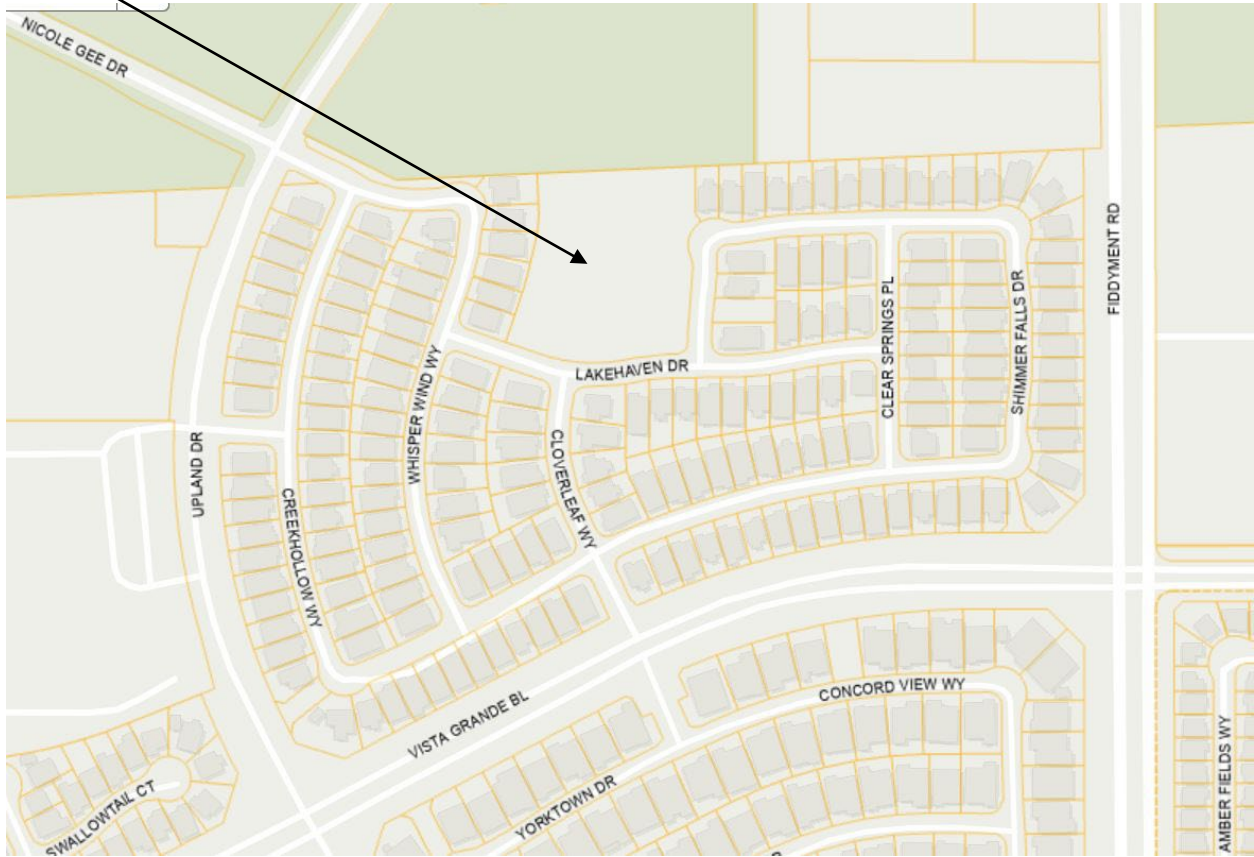
REVIEWERS:

Mackenzie Gonzalez, Parks, Recreation, and Libraries - All

Created -

Vicinity Map

JM-51



Park Site



COUNCIL COMMUNICATION

Meeting Date: 5/5/2025

Item #: 5.3

File #:

Item ID: 2025-202

Title: Aquatics Overview
Contact: Kelli Leffel, Jena Ovens

SUMMARY

Overview of Worlds Largest Swim Lesson, water safety and the anticipated opening of the newly renovated Johnson Pool.

RECOMMENDATION

This item is informational only.

BACKGROUND

Estimated 9,000+ participants take our swim lessons annually. Employing over 150 staff, managing three aquatic facilities, hundreds of swim lessons and thousands of patrons, the COR Aquatics program is massive. Learn about the inner workings of the programs and exciting plans for the coming year.

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,
Kelli Leffel
Jena Ovens

Jill Geller, Parks Recreation and Libraries Director

ATTACHMENTS:

None

REVIEWERS:

Mackenzie Gonzalez, Parks, Recreation, and Libraries - All

Created -



COUNCIL COMMUNICATION

Meeting Date: 5/5/2025

Item #: 5.4

File #:

Item ID: 2025-203

Title: Spotlight on PRL's Golf Courses
Contact: Rob Nakamura 916-774-5135 rnakamura@roseville.ca.us

SUMMARY

Overview of Diamond Oaks Golf Course and Woodcreek Golf Club operations including events, programs, maintenance projects and trends.

RECOMMENDATION

This item is informational only.

BACKGROUND

This spotlight on PRL's Golf Courses will provide an overview of the Diamond Oaks Golf Course and Woodcreek Golf Club's pro-shop and restaurant operations including programs and events such as the Mayors Cup Golf Tournament recap. Additionally, golf course maintenance updates and projects will be highlighted including a recent bunker renovation project at Woodcreek Golf Club.

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,
Rob Nakamura, Recreation Superintendent

Jill Geller, Parks Recreation and Libraries Director

ATTACHMENTS:

None

REVIEWERS:

Mackenzie Gonzalez, Parks, Recreation, and Libraries - All

Created -



COUNCIL COMMUNICATION

Meeting Date: 5/5/2025

Item #: 5.5

File #:

Item ID: 2025-212

Title:	The Benefits of Vegetation Management within our Natural Areas
Contact:	Eric Dexter, Michael Bradley 916-746-1769, 916-774-5400 edexter@roseville.ca.us, mbradley@roseville.ca.us

SUMMARY

Overview of the benefits of vegetation management including the health of the natural areas and fire risk reduction.

RECOMMENDATION

This item is informational only.

BACKGROUND

As part of the Parks Division, the Natural Resources section manages more than 4,000 acres of natural areas throughout the city. Our responsibilities include vegetation management strategies such as creating fire breaks, mowing, and targeted grazing with goats.

Tonight's presentation will provide a comprehensive overview of our vegetation management efforts and partnership with the Fire Department, highlighting the critical role in maintaining healthy habitats and enhancing fire safety within our community.

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,
Eric Dexter, Parks and Open Space Superintendent
Michael Bradley, Fire Division Chief

Jill Geller, Parks Recreation and Libraries Director

ATTACHMENTS:

None

REVIEWERS:



COUNCIL COMMUNICATION

Meeting Date: 5/5/2025

Item #: 5.6

File #:

Item ID: 2025-227

Title: Board Member / Commissioner / Staff Report
Contact: Jill Geller 916-774-5249 jageller@roseville.ca.us

SUMMARY

Time for Commissioners and staff to share information.

RECOMMENDATION

This item is informational only.

BACKGROUND

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,
Jill Geller, Parks Recreation and Libraries Director

ATTACHMENTS:

None

REVIEWERS:

Mackenzie Gonzalez, Parks, Recreation, and Libraries - All

Created -