



**The City of Roseville welcomes your participation.**

**Meeting Schedule:** Regular meetings of the Library Board are held on the fourth Monday of odd months at 6:00 p.m.

**Public Comment:** Speakers have three (3) minutes under Public Comment to address the Chair of the meeting on issues that are not listed on the agenda and are within the City’s jurisdiction. Please submit a yellow speaker card to the City Clerk before the item is heard if you wish to make a comment.

**Brown Act:** The Library Board cannot discuss or act on items not listed on the agenda.

**Agenda Items:** Speakers have five (5) minutes to address items that are listed on the agenda.



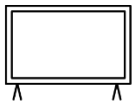
**Levine Act Provisions:** If you’ve made a campaign contribution totaling more than \$500 (\$250 prior to January 1, 2025) to City Council Members in the last twelve (12) months, you must disclose it before addressing an item on the agenda. Please visit [Levine Act – City of Roseville](#) for updated forms and information.

**Audio/Visual Presentations:** If making a presentation regarding an agenda item, audio/visual materials must be submitted to the Secretary for consideration at least 72 hours in advance.

**Americans with Disabilities Act:** If special assistance is required to participate in a meeting, including the need of auxiliary aids or services, please notify the City Clerk at least 72 hours in advance of the meeting.  
City Clerk 311 Vernon Street cityclerkroseville@roseville.ca.us 916-774-5263 TDD: 916-774-5220

**Security Measures:** All Roseville City Council meeting attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include but are not limited to firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/any weapons and/or dangerous devices of any kind, illegal drugs, and alcohol. (City Council Only)

**Viewing Options:** The City of Roseville provides three options for viewing meetings:

<p style="text-align: center;"><b>In person</b></p>  <p style="text-align: center;">Meetings take place at the City Council Chambers, 311 Vernon Street</p>	<p style="text-align: center;"><b>Online</b></p>  <p style="text-align: center;">Watch meetings live on the City's YouTube channel or at <a href="http://roseville.ca.us/watch">roseville.ca.us/watch</a>. Past meetings are also available on the City's YouTube channel.</p>	<p style="text-align: center;"><b>On TV</b></p>  <p style="text-align: center;">Watch live on government access channel (Comcast 14).</p>
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Kayla Scott, Chair  
Maria Fisk, Board Member  
Barbara Fullmer, Board Member  
Nora Parella, Board Member  
Eileen Speaker, Vice Chair  
Bianca Unidad, Youth Board Member  
Narinder Suri, Liaison  
Marisa Dunlap, Secretary

## **AGENDA**

### **Library Board Regular Meeting**

**May 19, 2025**

**6:00 PM**

**City Council Chambers, 311 Vernon Street**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

**5. PRESENTATIONS/REPORTS**

**5.1 Minutes - March 24, 2025 (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - LIBRARY)**

Summary: Approval of March 24, 2025, Minutes

CONTACT: Marisa Dunlap 916-746-1588 mdunlap@roseville.ca.us

The Library Board will consider the recommendation to:

**5.2 Library Fines & Fees (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - LIBRARY)**

Summary: City Librarian Narinder Sufi will provide an overview of the Library's current fees and fines policies and procedures.

CONTACT: Narinderpal Sufi 916-774-5234 nksufi@roseville.ca.us

The Library Board will consider the recommendation to:

**5.3 Library Summer Reading Program 2025 (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - LIBRARY)**

Summary: Library Supervisor Cambria Evans and Librarian Nathan Garcia will provide an overview of the Library's upcoming 2025 Summer Reading Program.

CONTACT: Cambria Evans 916-746-1213 cevans@roseville.ca.us

The Library Board will consider the recommendation to:

**5.4 Library Programs: Storytime** (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - LIBRARY)

Summary: Librarian Katrina Brady will provide an overview of the Library's all-time favorite Storytime program and share plans to enhance this program in FY26.

CONTACT: Katrina Brady

The Library Board will consider the recommendation to:

**5.5 Libraries & Culture Report** (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - LIBRARY)

Summary: City Librarian Narinder Sufi will provide updates on the Libraries & Culture Division operations, including libraries, Maidu Museum & Historic Site, and cultural arts efforts.

CONTACT: Narinderpal Sufi 916-774-5234 nksufi@roseville.ca.us

The Library Board will consider the recommendation to:

**6. ADJOURNMENT**



# Library Board Communication

Meeting Date: 5/19/2025  
Item #: 5.1  
File #:  
Item ID: 2025-276

<b>Title:</b>	Minutes - March 24, 2025
<b>Contact:</b>	Marisa Dunlap 916-746-1588 mdunlap@roseville.ca.us

SUMMARY

Approval of March 24, 2025, Minutes

RECOMMENDATION

Staff requests the Library Board approve the minutes of the March 24, 2025 Library Board meeting.

BACKGROUND

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,  
Marisa Dunlap, Library Technician

ATTACHMENTS:

1. Library Board Minutes 03.24.2024

REVIEWERS:

Marisa Dunlap, Parks, Recreation, and Libraries Department - Library  
 Narinderpal Sufi, Parks, Recreation, and Libraries Department - Library  
 Jill Geller, Parks, Recreation, and Libraries - All  
 Gretchen Hakala, City Attorney Department  
 Katrina Six, City Clerk Department  
 Ryan DeVore, City Manager Department - Assistant City Manager  
 Dennis Kauffman, City Manager Department - Assistant City Manager  
 Michelle Sheidenberger, City Attorney Department  
 Dominick Casey, City Manager Department - City Manager

Created -

Katrina Six, City Clerk Department



**MINUTES**  
March 24, 2025

LIBRARY BOARD MEETING  
6:00 p.m.  
Roseville City Council  
Chambers  
311 Vernon St.  
Roseville, California

**1. CALL TO ORDER**

Chair Scott called the March 24, 2025 Library Board Meeting to order at 6:00p.m.

**2. ROLL CALL**

Present: Fisk, Fullmer, Parella, Scott, Speaker, Unidad  
Absent:

**3. PLEDGE OF ALLEGIANCE**

Board member Fisk led all in the Pledge of Allegiance.

**4. PUBLIC COMMENTS**

**5. MINUTES**

5.1. Approval of January 27, 2025, Minutes.

Motion made by Fisk to approve the January 27, 2025 Library Board Meeting minutes. Seconded by Fullmer. All in favor, none opposed. Motion passed.

**6. REQUESTS/PRESENTATIONS**

6.1. Library Card Contest Winners

Librarian Nathan Garcia will present the four winning designs of the Library Card Art Contest hosted by the library. The winners will be receiving a framed print of

their submission as well as a copy of their winning library card from the Board Chair.

The Roseville Public Library held its first Library Card Design Contest in 2024. This contest allowed the community to provide artistic interpretation of libraries and the City of Roseville. It supported local artists and provided new limited-edition versions of library cards. Four winners were selected from over 100 submissions. A display featuring honorable mention and winning designs will be on display at the Downtown Library through April 14, 2025. The winning card designs will be available to choose for free for new Library account holders and \$2.00 for replacement cards, while supplies last. This contest was a huge success and will be revisited in future years.

## 6.2. Library Digital Technology Update

Library Supervisor Rachael Prouse and Librarian Allax Guillen will provide an update on progress with the library's automated materials handling installation project and other digital upgrades.

In 2024, 299,940 physical items were checked out from the Roseville Public Library with 88% being checked out by patrons using library self check-out equipment. The automated return system processed 257,055 items. This equipment has helped with accuracy and to free up staff. In addition, the library offers public computers, free wi-fi, remote printing, and security gates. The library has a new app called the Roseville Public Library app that allows patrons to check out items from their device. This app works together with library security gates to provide a seamless patron checkout experience. The library also has a more robust app from Aspen LiDA that provides access to the library catalog as well as ability to pay account fines and fees and place holds. The library catalog also features New York Times bestseller lists, reading recommendations for all ages, and local and national newspaper links.

## 6.3. Libraries & Culture Report

City Librarian Narinder Sufi will provide updates on the Libraries & Culture Division operations, including libraries, Maidu Museum & Historic Site, and cultural arts efforts.

California Library Services Act (CLSA) funding was reduced by 50% in the previous budget cycle and has been proposed to remain at that level. This funding helps small and rural libraries in California that face funding challenges. California Library Association (CLA) has requested additional funds be augmented to the current baseline. E-content, source funding, Lunch at the Library, and staff trainings have been impacted by these cuts. The State Librarian has informed libraries in California that an executive order has been received from the President that directs for minimal functions and services required by law for the Institution of Museums and Learning Services (IMLS). It is not yet clear what this means for federal funding for California libraries. The Roseville Public Library currently does not have any programs or grants funded through IMLS. Along with our Friends of the Library, we have applied for one grant for next year at this time.

Create at the Library saw hundreds of library Valentine's Day cards made by

children of the community. Over 200 cards were sent to seniors of our community and 80 to the city's Fifty and Better (FAB) club. About 300 participants enjoyed the Library's first ever Mario Party. The Spring Reading Challenge runs through the middle of April and is available to ages 4-12. National Library Week is from April 7-12, 2025.

**7. BOARD MEMBER / COMMISSIONER / STAFF REPORT**

**8. ADJOURNMENT**

Motion for adjournment made by Fisk. Seconded by Speaker. All in favor, none opposed. Chair Scott called the March 24, 2025 Library Board meeting adjourned at 6:43 p.m.



## Library Board Communication

Meeting Date: 5/19/2025  
Item #: 5.2  
File #:  
Item ID: 2025-286

<b>Title:</b> Library Fines & Fees
<b>Contact:</b> Narinderpal Sufi 916-774-5234 nksufi@roseville.ca.us

### SUMMARY

City Librarian Narinder Sufi will provide an overview of the Library's current fees and fines policies and procedures.

### RECOMMENDATION

An overview of the Library's current fees and fines policies and procedures.

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,  
Narinderpal Sufi, City Librarian

### ATTACHMENTS:

### REVIEWERS:

Marisa Dunlap, Parks, Recreation, and Libraries Department - Library  
Narinderpal Sufi, Parks, Recreation, and Libraries Department - Library  
Jill Geller, Parks, Recreation, and Libraries - All  
Gretchen Hakala, City Attorney Department  
Katrina Six, City Clerk Department  
Ryan DeVore, City Manager Department - Assistant City Manager  
Dennis Kauffman, City Manager Department - Assistant City Manager  
Michelle Sheidenberger, City Attorney Department  
Dominick Casey, City Manager Department - City Manager

Created -

Katrina Six, City Clerk Department



## Library Board Communication

Meeting Date: 5/19/2025  
Item #: 5.3  
File #:  
Item ID: 2025-273

<b>Title:</b> Library Summer Reading Program 2025
<b>Contact:</b> Cambria Evans 916-746-1213 cevans@roseville.ca.us

### SUMMARY

Library Supervisor Cambria Evans and Librarian Nathan Garcia will provide an overview of the Library's upcoming 2025 Summer Reading Program.

### RECOMMENDATION

An overview of the Library's upcoming 2025 Summer Reading Program.

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,  
Cambria Evans, Library Supervisor

### ATTACHMENTS:

### REVIEWERS:

Marisa Dunlap, Parks, Recreation, and Libraries Department - Library  
Narinderpal Sufi, Parks, Recreation, and Libraries Department - Library  
Jill Geller, Parks, Recreation, and Libraries - All  
Gretchen Hakala, City Attorney Department  
Katrina Six, City Clerk Department  
Ryan DeVore, City Manager Department - Assistant City Manager  
Dennis Kauffman, City Manager Department - Assistant City Manager  
Michelle Sheidenberger, City Attorney Department  
Dominick Casey, City Manager Department - City Manager

Created -

Katrina Six, City Clerk Department



## Library Board Communication

Meeting Date: 5/19/2025  
Item #: 5.4  
File #:  
Item ID: 2025-274

<b>Title:</b> Library Programs: Storytime
<b>Contact:</b> Katrina Brady

### SUMMARY

Librarian Katrina Brady will provide an overview of the Library's all-time favorite Storytime program and share plans to enhance this program in FY26.

### RECOMMENDATION

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,  
Katrina Brady

### ATTACHMENTS:

### REVIEWERS:

Marisa Dunlap, Parks, Recreation, and Libraries Department - Library  
Narinderpal Sufi, Parks, Recreation, and Libraries Department - Library  
Jill Geller, Parks, Recreation, and Libraries - All  
Gretchen Hakala, City Attorney Department  
Katrina Six, City Clerk Department  
Ryan DeVore, City Manager Department - Assistant City Manager  
Dennis Kauffman, City Manager Department - Assistant City Manager  
Michelle Sheidenberger, City Attorney Department  
Dominick Casey, City Manager Department - City Manager

Created -

Katrina Six, City Clerk Department



# Library Board Communication

Meeting Date: 5/19/2025  
Item #: 5.5  
File #:  
Item ID: 2025-275

<b>Title:</b>	Libraries & Culture Report
<b>Contact:</b>	Narinderpal Sufi 916-774-5234 nksufi@roseville.ca.us

SUMMARY

City Librarian Narinder Sufi will provide updates on the Libraries & Culture Division operations, including libraries, Maidu Museum & Historic Site, and cultural arts efforts.

RECOMMENDATION

BACKGROUND

FISCAL IMPACT

ENVIRONMENTAL REVIEW

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,  
Narinderpal Sufi, City Librarian

ATTACHMENTS:

REVIEWERS:

- Marisa Dunlap, Parks, Recreation, and Libraries Department - Library
- Narinderpal Sufi, Parks, Recreation, and Libraries Department - Library
- Jill Geller, Parks, Recreation, and Libraries - All
- Gretchen Hakala, City Attorney Department
- Katrina Six, City Clerk Department
- Ryan DeVore, City Manager Department - Assistant City Manager
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- Michelle Sheidenberger, City Attorney Department
- Dominick Casey, City Manager Department - City Manager

Created -

Katrina Six, City Clerk Department