



Civic Center, 316 Vernon Street 3rd Floor

[roseville.ca.us](http://roseville.ca.us)

**The City of Roseville welcomes your participation.**

**Meeting Schedule:** Regular meetings of the Personnel Board are held as needed, including if there are appeals to be heard.

**Public Comment:** Speakers have three (3) minutes under Public Comment to address the Chair of the meeting on issues that are not listed on the agenda and are within the City’s jurisdiction. Please submit a yellow speaker card to the Secretary before the item is heard if you wish to make a comment.

**Brown Act:** The Personnel Board cannot discuss or act on items not listed on the agenda.

**Agenda Items:** Speakers have five (5) minutes to address items that are listed on the agenda.



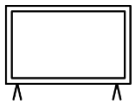
**Levine Act Provisions:** If you’ve made a campaign contribution totaling more than \$500 (\$250 prior to January 1, 2025) to City Council Members in the last twelve (12) months, you must disclose it before addressing an item on the agenda. Please visit [Levine Act – City of Roseville](#) for updated forms and information.

**Audio/Visual Presentations:** If making a presentation regarding an agenda item, audio/visual materials must be submitted to the Secretary for consideration at least 72 hours in advance.

**Americans with Disabilities Act:** If special assistance is required to participate in a meeting including the need of auxiliary aids or services, please notify the City Clerk at least 72 hours in advance of the meeting.  
City Clerk 311 Vernon Street cityclerkroseville@roseville.ca.us 916-774-5263 TDD: 916-774-5220

**Security Measures:** All Roseville meeting attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include but are not limited to firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/any weapons and/or dangerous devices of any kind, illegal drugs, and alcohol.

**Viewing Options:** The City of Roseville provides three options for viewing meetings: **(IN PERSON ONLY FOR PERSONNEL BOARD MEETINGS – CHECK NOTICE LOCATION)**

<p><b>In person</b></p>  <p>Meetings take place at the City Council Chambers, 311 Vernon Street</p>	<p><b>Online</b></p>  <p>Watch meetings live on the City's YouTube channel or at <a href="http://roseville.ca.us/watch">roseville.ca.us/watch</a>. Past meetings are also available on the City's YouTube channel.</p>	<p><b>On TV</b></p>  <p>Watch live on government access channel (Comcast 14).</p>
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Robert Brittany, Board Member  
Jason Douglas, Board Member  
David Jacques, Board Member  
Prabhakar Maramreddy, Board Member  
Cheri Polan, Board Member  
Evelyn Bowers, Secretary  
Stacey Peterson, Liaison

## **AGENDA**

**Personnel Board Meeting**

**May 30, 2025**

**4:00 PM**

**Civic Center, 316 Vernon Street 3rd Floor**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENTS**
- V. REQUESTS/PRESENTATIONS**
  - 1. Approval of Minutes from November 18, 2024**
  - 2. Staff and Board Introductions**
  - 3. Brown Act and Meeting Rules Training**
  - 4. Election of the Personnel Board Chair**
  - 5. Election of the Personnel Board Vice-Chair**
- VI. ADJOURNMENT**



## Personnel Board Communication

Meeting Date: 5/30/2025  
Item #: V.1  
File #:  
Item ID: 2025-305

<b>Title:</b> Approval of Minutes from November 18, 2024
<b>Contact:</b>

### SUMMARY

### RECOMMENDATION

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,

### ATTACHMENTS:

1. November 18 2024 Minutes

### REVIEWERS:

Evelyn Bowers, Human Resources Department

Created -



**MINUTES**  
November 18, 2024

**THE PERSONNEL BOARD MEETING**  
3:00 p.m.  
Civic Center Meeting Rooms 1 & 2  
311 Vernon Street  
Roseville, CA

**1. CALL TO ORDER**

Assistant to the Board Katrina Six called the meeting to order at 3:00 p.m.

**2. ROLL CALL**

Present: Board Member Robert Brittany, Board Member David Jacques, Board Member Thomas Lamb, Board Member Herb Long, Sr., and Board Member Charles Sandoval.

Staff: Human Resources Director Stacey Peterson, Assistant Human Resources Director Janie Carduff, Assistant to the Board Katrina Six, Attorney to the Board Jonathan Levy, and Outside Legal Counsel to the Board Scott Holbrook.

**3. PUBLIC COMMENTS**

No public comment was received.

**4. MINUTES**

**4.1. Approval of Minutes from September 10, 2018**

Motion to approve the minutes of the September 10, 2018 Personnel Board meeting.

Motion by Charles Sandoval, seconded by David Jacques, Approve Motion.  
The Motion Passed.

Roll call vote: Ayes: Brittany, Jacques, Lamb, Long, Sr. , Sandoval

## **5. REQUESTS/PRESENTATIONS**

### **5.1. Staff and Board Introductions**

Board Members and Staff introduced themselves one at a time sharing a little about themselves and why they serve.

### **5.2. Brown Act and Meeting Rules Training**

Senior Deputy City Attorney Jonathan Levy gave a brief overview of the Brown Act and Meeting Rules.

### **5.3. Election of the Personnel Board Chair**

Board Member Charles Sandoval was appointed as Chair.

Motion by David Jacques, seconded by Thomas Lamb, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Brittany, Jacques, Lamb, Long, Sr. , Sandoval

### **5.4. Election of the Personnel Board Vice-Chair**

Board Member Herb Long, Sr. was appointed as Vice-Chair.

Motion by David Jacques, seconded by Thomas Lamb, Approve Motion. The Motion Passed.

Roll call vote: Ayes: Brittany, Jacques, Lamb, Long, Sr. , Sandoval

## **6. ADJOURNMENT**

Assistant to the Board Katrina Six adjourned the meeting at 3:25 p.m.



## Personnel Board Communication

Meeting Date: 5/30/2025  
Item #: V.2  
File #:  
Item ID: 2025-301

<b>Title:</b> Staff and Board Introductions
<b>Contact:</b>

### SUMMARY

### RECOMMENDATION

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,

### ATTACHMENTS:

### REVIEWERS:

Evelyn Bowers, Human Resources Department

Created -



## Personnel Board Communication

Meeting Date: 5/30/2025  
Item #: V.3  
File #:  
Item ID: 2025-302

<b>Title:</b> Brown Act and Meeting Rules Training
<b>Contact:</b>

### SUMMARY

### RECOMMENDATION

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,

### ATTACHMENTS:

### REVIEWERS:

Evelyn Bowers, Human Resources Department

Created -



## Personnel Board Communication

Meeting Date: 5/30/2025  
Item #: V.4  
File #:  
Item ID: 2025-303

<b>Title:</b> Election of the Personnel Board Chair
<b>Contact:</b>

### SUMMARY

### RECOMMENDATION

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,

### ATTACHMENTS:

### REVIEWERS:

Evelyn Bowers, Human Resources Department

Created -



## Personnel Board Communication

Meeting Date: 5/30/2025  
Item #: V.5  
File #:  
Item ID: 2025-304

<b>Title:</b> Election of the Personnel Board Vice-Chair
<b>Contact:</b>

### SUMMARY

### RECOMMENDATION

### BACKGROUND

### FISCAL IMPACT

### ENVIRONMENTAL REVIEW

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,

### ATTACHMENTS:

### REVIEWERS:

Evelyn Bowers, Human Resources Department

Created -