



AGENDA

December 18, 2024

**CITY COUNCIL
HOUSING AUTHORITY
HOUSING SUCCESSOR**
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA
www.roseville.ca.us

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Levine Act Provisions - The Levine Act requires a Party (or its agent (s)) to a Proceeding before the City of Roseville that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officers (including Councilmembers, Planning Commissioners, and members of other City boards and commissions) totaling more than \$250 within the 12 months before the City decision.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Security procedures are in place to attend Roseville City Council meetings. All attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include, but are not limited to: firearms (even with valid CCW),

knives, pepper spray/mace, explosives of any kind/ any weapons and/or dangerous devices of any kind, illegal drugs and alcohol.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MEETING PROCEDURES

5. PRESENTATIONS

5.1. Roseville Chamber of Commerce - SPLASH Proceeds

Presentation to the City Parks, Recreation and Libraries Department of the proceeds from the 2024 SPLASH event to benefit youth programs within the City.

CONTACT: Rana Ghadban 916-783-8136 rana@rosevilleareachamber.com

5.2. Resolution - Soroptimist 70th Anniversary

Congratulate Soroptimist International of Roseville on their 70th anniversary and commend them for their success as an organization and their contributions to the Roseville community.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

5.3. Resolution - Rick Bartee

Commend Rick Bartee for his 9 years of outstanding service and dedication to the City of Roseville and the Roseville Fire Department, congratulate him for his many accomplishments and wish him a long, healthy, and enjoyable retirement.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

5.4. Resolution - Richard Plecker

Commend Richard Plecker for his 10 years of outstanding service and dedication to the City of Roseville and the Environmental Utilities Department, congratulate him for his many accomplishments and wish him a long, healthy, and enjoyable retirement.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

6. PUBLIC COMMENTS

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Minutes

7.1. Minutes of Prior Meetings

Memo from City Clerk Technician Melissa Lipp and City Clerk Carmen Avalos

recommending the City Council approve the minutes of the November 6, 2024 and November 20, 2024 City Council Meetings.

CC #: 3691

File #: 0102-03

CONTACT: Melissa Lipp 916-774-5268 mllipp@roseville.ca.us

Bids / Purchases / Services

7.2. Agenda Management Software - New Capital Improvement Project Approval, Contract Purchase Agreement and Budget Adjustment

Memo from Business Systems Analyst Sydney Finch and Chief Information Officer Hong Sae recommending the City Council adopt RESOLUTION NO. 24-431 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CIVICPLUS, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004289); and adopt ORDINANCE NO. 6906 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE(3004289). Staff requests Council approve a contract purchase agreement with CivicPlus LLC for the replacement of the City's existing Agenda Management Software program, Novus Agenda, in the amount of \$104,088.55. Additionally, staff requests the Council authorize the City Manager or his designee to approve change orders up to an additional 10% to cover unexpected changes to the project costs or changes to the City's information technology environment for the term of the agreement. The project costs include system implementation, training, data migration, and annual software subscription. The recommended budget adjustment will appropriate \$53,890 to the project for the first year of licensing and internal labor costs. Funding for the budget adjustment comes from the Information Technology Replacement Fund and funds from other City departments. Funding for licensing in subsequent years will be budgeted in the Information Technology Operations Fund.

CC #: 3698

File #: 0203-06 & 0201-01

CONTACT: Sydney Finch 916-774-1175 smfinch@roseville.ca.us

7.3. Wanish Park Shade Structure Replacement Project - Contract Purchase Agreement

Memo from Park Development Project Manager Kelly Appier and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-410 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROSS RECREATION EQUIPMENT COMPANY, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004212). Staff requests Council approve a contract purchase agreement with Ross Recreation Equipment, Inc. for \$109,423.01 to replace the shade structure at Wanish Park. Staff further requests authority to approve change orders, consistent with the contract terms, provided that the net cost of all change

orders shall not exceed ten percent (10%) of the contract amount. The funding for this shade structure replacement was approved by Council in the FY2024-25 Capital Improvement Program using the Parks, Recreation and Library Capital Projects Fund. Maintenance is funded by the General Fund and will not increase.

CC #: 3671

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

7.4. Ninja Fitness Course - Contract Purchase Agreement

Memo from Park Development Project Manager Joel De Jong and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-413 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND GREENFIELDS OUTDOOR FITNESS, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004258). Staff requests Council approve a contract purchase agreement with Greenfields Outdoor Fitness, Inc. The Council-approved master plan included elements that were unable to be constructed during the initial phase of construction by the developer due to budget constraints. This included the ninja fitness course as well as a skate track and bike track. This project aims to complete the ninja fitness course portion of Campus Oaks Park. The contract amount for the ninja fitness course is \$362,805.67. Staff also requests authority to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount. Funding for this project is provided by American Rescue Plan Act Funds allocated to the Campus Oaks Park Phase 2 Project in FY2024-25. This is a Citywide park, currently utilizing the General Fund for maintenance. It is expected that the addition of the ninja course will create a slight increase in maintenance costs.

CC #: 3675

File #: 0704-01

CONTACT: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

7.5. Industrial Valve Services and Materials - Sole Source Contract Purchase Agreement

Memo from Power Generation Superintendent Nathan Ribordy and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-412 APPROVING A SOLE SOURCE CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CALTROL, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004163). Staff requests Council approve a sole source contract purchase agreement with Caltrol, Inc. to provide equipment, parts, and services to Roseville Electric Utility. Caltrol, Inc. is the sole authorized sales channel for Emerson Process Management equipment, which is used at the three natural-gas fired power plants operated by the City. This purchase agreement is for a one-year term for spending authority up to \$300,000 per contract year and allows for up to four optional one-year renewals. Staff requests authorization to

continue utilizing optional renewal years without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest. Funding is included in the Electric Department's FY2024-25 budget in the Electric Fund. Funding for future years is contingent on approval of the respective years' budgets.

CC #: 3674

File #: 0203-07

CONTACT: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

7.6. Roseville Energy Park Centrifuge Dewatering Equipment - Sole Source Purchase Order

Memo from Power Plant Engineer Michael Zasso and Electric Utility Director Daniel Beans recommending the City Council adopt RESOLUTION NO. 24-419 APPROVING A SOLE SOURCE PURCHASE ORDER FOR CENTRIFUGE DEWATERING EQUIPMENT FOR THE ROSEVILLE ENERGY PARK. Staff requests Council approve a sole source purchase order with Siebtechnik Tema for centrifuge dewatering equipment at the Roseville Energy Park (REP) and to approve change order authority for unforeseen change orders up to 10% of the cost. After onsite engineering and operational testing conducted at the REP by several vendors, the centrifuge technology by Siebtechnik Tema was the only vendor successful in processing the slurry and meeting all of the design requirements. The total cost of the equipment with a 10% contingency is \$561,332.98. Funding is included in the Electric Department's FY2024-25 Budget in the Electric Fund.

CC #: 3683

File #: 0203-14

CONTACT: Michael Zasso 916-746-1665 mzasso@roseville.ca.us

7.7. Waste Hauling Services - Contract Purchase Agreement Amendment

Memo from Power Generation Superintendent Nathan Ribordy and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-423 APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT NO. 2, BY AND BETWEEN THE CITY OF ROSEVILLE AND ADVANCED CHEMICAL TRANSPORT, LLC DBA ACTENVIRO, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3001218). Staff requests Council approve an increase in spending authority to the agreement with Advanced Chemical Transport, LLC dba ACTenviro, to provide hazardous and non-hazardous waste disposal. This increase in spending authority will increase the not-to-exceed amount under the contract from \$2 million to \$3.5 million. Current funding is included in the Electric Department's FY2024-25 budget in the Electric Fund. Future funding is subject to future year budget approvals.

CC #: 3687

File #: 0203-07

CONTACT: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

7.8. Oracle Guided Learning - Subscription Amendment

Memo from Enterprise Resource Planning Program Manager Lindsay Collishaw and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-403 APPROVING AN INCREASE TO THE PUBLIC SECTOR AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ORACLE AMERICA, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE ORDERING DOCUMENT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an increase to the existing agreement with Oracle America, Inc. by \$4,080 for the FY2024-25 renewal of the Oracle Guided Learning software subscription which supports managing and publishing of city-specific training guides within the City's Oracle enterprise resource planning application, used for finance and human resources/payroll functions. Staff also requests approval to enter into future renewals provided that adequate funds are included in the City Council approved budget each year. The original agreement with Oracle America, Inc. for OGL was at an annual cost of \$40,800. Oracle has informed the City of a 10% increase, bringing the cost to \$44,880. The Finance Department has sufficient General Fund resources available to cover the additional \$4,080 for the remainder of FY2024-25, and ongoing future costs will be integrated into the Finance Department's operating budget in the General Fund.

CC #: 3666

File #: 0203-06

CONTACT: Lindsay Collishaw 916-774-5199 lcollishaw@roseville.ca.us

7.9. Basketball Court Renovations (RFQ 10-3402) - Contract Purchase Agreement

Memo from Buyer Sue Jessup and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-432 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ECLIPSE PRO DBA RESILIENT BUILDERS AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004277). Staff recommends Council approve a contract purchase agreement with Eclipse Pro dba Resilient Builders as the lowest responsive and responsible bidder for Request for Quotations No. 10-3402 for the basketball court renovations project. The Parks, Recreation, & Libraries Department has a requirement to replace the aging basketball court surfaces at Silverado Oaks Park and Santucci Park. The total cost of the renovation is \$210,664. Additionally, staff recommends Council approve change order authority for a 10% contingency, for a total contract not-to-exceed amount of \$231,730.40. Funding is included in the Basketball Court Replacement project in the Parks, Recreation and Library Capital Projects Fund.

CC #: 3699

File #: 0203-10 & 0201-01

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

7.10. Fuel and Lubricants (SACOG RFP 2023-24-10) - Contract Purchase Agreement

Memo from Purchasing Supervisor Becky Philipp and Assistant City

Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-401 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND HUNT AND SONS LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004223). Staff recommends Council approval of a contract purchase agreement with Hunt & Sons LLC as the selected bidder of Sacramento Area Council of Governments Request for Proposals No. 2023-24-10 for the supply and delivery of fuel for various City departments. The initial contract through August 31, 2027 is for \$12,850,000 and funding is included in various City department budgets. The bid allowed for two optional renewal years at one-year intervals. Staff requests authorization to continue utilizing the remaining optional renewal years of the bid without further Council approvals until the contract expires or until City staff determines that continuing with the same vendor is not in the City's best interest.

CC #: 3661

File #: 0203-02

CONTACT: Becky Philipp 916-746-1110 bphilipp@roseville.ca.us

7.11. Restoration and Remediation Management Services (RFP 01-079) - Contract Purchase Agreement

Memo from Administrative Technician Darci Carpenter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-409 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ATI RESTORATION LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004256). Staff requests approval of a contract purchase agreement with ATI Restoration LLC to provide on-call restoration and remediation management services in the amount of \$125,000. The agreement will provide the City with emergency remediation and management services on an as-needed basis. Staff requests authorization to utilize the four optional renewal years of the contract without further Council approvals until the contract expires, contingent upon budget approval each year, or until City staff determines that continuing with the same vendor is not in the City's best interest. Funding for this year is included in the Building Maintenance and Facility Rehabilitation Division FY2024-25 budget in the Facility Services Fund.

CC #: 3670

File #: 0203-04

CONTACT: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

7.12. Dry Creek Wastewater Treatment Plant and Pleasant Grove Wastewater Treatment Plant Biosolids Handling – Contract Purchase Agreements

Memo from Wastewater Operations Superintendent Jason Fick and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-415 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SYNAGRO-WWT, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF

ROSEVILLE (3004281); and adopt RESOLUTION NO. 24-416 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SYNAGRO-WWT, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004282). Staff requests Council approval and award of two (2) contract purchase agreements including four (4) additional one-year renewals with Synagro-WWT, Inc. to provide biosolids handling services to the Dry Creek Wastewater Treatment Plant and Pleasant Grove Wastewater Treatment Plants. The estimated total cost of the two contract purchase agreements is \$2,650,000, and the total not-to-exceed cost including the renewals for both agreements is \$14,850,000. Funding will be provided from the Environmental Utilities Department's annual operating budgets in the Wastewater Operations Fund.

CC #: 3680

File #: 0800-02

CONTACT: Jason Fick 916-746-1940 jfick@roseville.ca.us

7.13. Biosolids Handling Services – Contract Purchase Agreement Amendment

Memo from Wastewater Operations Superintendent Jason Fick and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-400 APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT NO. 1, BY AND BETWEEN THE CITY OF ROSEVILLE AND SYNAGRO WWT, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3003486). Staff requests Council approval of an amendment to the contract purchase agreement with Synagro WWT, Inc. to increase the agreement total not-to-exceed amount from \$785,000 to \$1,145,000 to cover the cost of biosolids handling services at the Dry Creek Wastewater Treatment Plant through December 31, 2024. Funding for this purchase will be provided from the Environmental Utilities Department's FY2024-25 budget in the Wastewater Operations Fund.

CC #: 3658

File #: 0800-02

CONTACT: Jason Fick 916-746-1940 jfick@roseville.ca.us

Resolutions

7.14. Roseville Transit Safety Plan Update

Memo from Alternative Transportation Manager Ed Scofield and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-420 APPROVING THE 2025 ROSEVILLE TRANSIT AGENCY SAFETY PLAN, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the 2025 Roseville Transit Safety Plan. This item will not result in a direct fiscal impact. However, having an updated Agency Safety Plan allows the City to maintain compliance with Federal Transit Administration requirements to receive funding under 49 U.S.C. Chapter 53.

CC #: 3684

File #: 0721

CONTACT: Ed Scofield 916-774-5449 ecscofield@roseville.ca.us

7.15. Historic Old Town Parking Lot Improvements Project - Agreement Amendment, Quitclaim Deed and Assignment & Assumptions Agreement

Memo from Assistant Engineer Brian Gulewich and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-428 APPROVING A FIRST AMENDMENT TO LETTER OF UNDERSTANDING, BY AND BETWEEN UNION PACIFIC RAILROAD COMPANY AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-435 APPROVING A QUITCLAIM DEED AND ASSIGNMENT AND ASSUMPTION AGREEMENT, BY AND BETWEEN UNION PACIFIC RAILROAD COMPANY AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of an Amendment to the Letter of Understanding Agreement, a Quitclaim Deed and an Assignment and Assumption Agreement for the purchase of 1.68 acres of land from Union Pacific Railroad Company for the Historic Old Town Parking Lot Improvements for the agreed-upon purchase price of \$800,000. Funding for this acquisition is from the Strategic Improvement Fund and there are adequate funds in the project budget for the purchase. No General Fund resources are being used.

CC #: 3694

File #: 0900-04

CONTACT: Brian Gulewich 916-746-1376 bcgulewich@roseville.ca.us

7.16. Campus Oaks Park Skate Park - Design-Build Construction Agreement

Memo from Park Development Project Manager Joel De Jong and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-411 APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND AMERICAN RAMP COMPANY, AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE, AND AUTHORIZING STAFF TO APPROVE CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED 10% OF THE CONTRACTED AMOUNT. Staff requests Council award a Design-Build Construction agreement to American Ramp Company with a total contract award amount of \$650,000 for the design and construction of the Campus Oaks Park Skate Park. The Council-approved master plan included elements that were unable to be constructed during the initial phase of construction by the developer due to budget constraints. This included the skate track and bike track as well as a ninja fitness course. This project aims to complete the skate and bike track portion of Campus Oaks Park. Funding for the skate track and bike track was originally approved and allocated using American Rescue Plan Act (ARPA) funds in FY2024-25. A separate budget adjustment re-allocating and augmenting the ARPA funds for this project is recommended in a separate American Rescue Plan Act Budget Adjustment agenda item. There are sufficient funds allocated for this project. Funding for maintenance is a General Fund obligation.

CC #: 3678

File #: 0704-01

CONTACT: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

7.17. Basketball Courts Renovation Project - Notice of Completion

Memo from Park Development Project Manager Kelly Appier and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION 24-399 ACCEPTING THE PUBLIC WORK KNOWN AS BASKETBALL COURTS RENOVATION PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PARKS, RECREATION AND LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department has made a final inspection of the Basketball Courts Renovation Project and has found that all contract work has been completed in accordance with the improvement plans and specifications. The project is now ready for acceptance. In accordance with City specifications, the contractor shall guarantee the installation of these improvements for a period of twelve (12) months from the date of this Notice of Completion. The project was approved in FY2023-24 using funds from the Parks, Recreation & Libraries Capital Rehabilitation Fund. There will be no increase in maintenance or other General Fund costs.

CC #: 3657

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

7.18. Parks and Landscape Maintenance Services - Professional Services Agreements

Memo from Parks & Open Space Superintendent Eric Dexter and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-405 APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND EMTS, INC. DBA ELITE MAINTENANCE & TREE SERVICE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-406 APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND NEW IMAGE LANDSCAPE COMPANY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-407 APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAGWIN & DORWARD, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an agreement with Elite Maintenance and Tree Service with a not-to-exceed amount of \$5,263,725, an agreement with New Image Landscape Company with a not-to-exceed amount of \$9,679,011, and an agreement with Cagwin & Dorward Landscape Contractors with a not-to-exceed amount of \$11,790,391. Each agreement has a base term of four years, with

three optional two-year extensions. The funds for the initial year of the contracts are included in FY2024-25 operating budgets for Parks, Recreation & Libraries; Public Works; Environmental Utilities; Roseville Electric; community facilities districts; and landscape and lighting districts. Funding for future years will be requested through the annual budget process.

CC #: 3668

File #: 0704

CONTACT: Eric Dexter 916-746-1769 edexter@roseville.ca.us

7.19. Western Placer Groundwater Sustainability Agency - Agreement Amendments

Memo from Principal Engineer Janice Gainey and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-424 APPROVING AMENDMENT NO. 1 TO THE MEMORANDUM OF AGREEMENT ESTABLISHING THE WEST PLACER GROUNDWATER SUSTAINABILITY AGENCY; and adopt RESOLUTION NO. 24-425 APPROVING AMENDMENT NO. 1 TO THE PARTICIPATION AGREEMENT BETWEEN THE WEST PLACER GROUNDWATER SUSTAINABILITY AGENCY AND CALIFORNIA-AMERICAN WATER COMPANY. Staff requests Council approve a first amendment to the Memorandum of Agreement for the Western Placer Groundwater Sustainability Agency and approve the first amendment to the Participation Agreement with California American Water Company. The amendments are needed to ensure that certain actions required by the Groundwater Sustainability Plan are properly performed, and to clarify the responsibilities related to shared assets. There is no cost associated with the approval of the proposed amendments.

CC #: 3688

File #: 0800-02

CONTACT: Janice Gainey 916-774-5535 jrgainey@roseville.ca.us

7.20. Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project – Professional Design Services Agreement

Memo from Preventative Maintenance Supervisor Jeremy Snyder and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-427 APPROVING A PROFESSIONAL DESIGN SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAROLLO ENGINEERS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of the award of the Professional Design Services Agreement with Carollo Engineers to provide the design and engineering services during construction for the Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project for a not-to-exceed amount of \$5,532,400. Funding for this agreement is provided by the South Placer Wastewater Authority.

CC #: 3690

File #: 0900-02-02-1

CONTACT: Jeremy Snyder 916-746-1829 jsnyder@roseville.ca.us

- 7.21. Creekview Ranch Subdivision - Summary Vacation of Water Channel Easement
Memo from Associate Planner Shelby Maples and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-426 ORDERING SUMMARY VACATION OF A WATER CHANNEL EASEMENT ON PARCEL WITH APN 474-100-001, LOCATED IN UNINCORPORATED PLACER COUNTY, ADJACENT TO 1800 BOOTH ROAD. Staff requests Council approval of the summary vacation for a portion of the water channel easement on APN 474-100-001 in unincorporated Placer County to allow for relocation of the easement and facilitate future development of the parcel. There will be no fiscal impact to the City.

CC #: 3689

File #: 0400-04-13-1 & 1002-06

CONTACT: Shelby Maples 916-746-1347 smaples@roseville.ca.us

- 7.22. Parcel F-22, The Crawford - Affordable Rental Housing Agreement

Memo from Housing Analyst Suzanne Acrell and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-404 APPROVING AN AFFORDABLE RENTAL HOUSING AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROSEVILLE HARVEY 715, LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of the agreement for The Crawford, a USA Properties' affordable housing project in the West Roseville Specific Plan with Roseville Harvey 715, L.P. The agreement will support the City's General Plan in meeting the affordable housing goals. No General Fund resources will be used in the development of this project.

CC #: 3667

File #: 0709

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

- 7.23. HOUSING SUCCESSOR/CITY COUNCIL - Fiscal Year 2023-2024 Annual Report of the Low and Moderate Income Housing Asset Fund

Memo from Management Analyst Claudia Carreno and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-402 APPROVING THE ANNUAL REPORT FOR THE LOW AND MODERATE INCOME HOUSING ASSET FUND FOR FISCAL YEAR 2023-24. Staff requests that the City Council, acting as the Housing Successor, approve the Fiscal Year 2023-24 Annual Report for the Low and Moderate Income Housing Asset Fund. The Roseville Housing Successor Agency must produce a report of housing activities annually stating the fund balance and use of the funds. The Housing Successor Agency funds used for development of local affordable housing units and homeless prevention and services reduces impacts on the General Fund.

CC #: 3663

File #: 0709-02

CONTACT: Claudia Carreno 916-774-5476 ccarreno@roseville.ca.us
Trisha Isom 916-746-1239 tisom@roseville.ca.us

7.24. Customer Information System - Sole Source Master Professional Services Agreement and Support and Maintenance Agreement

Memo from Utility Business Systems Administrator Caitlin Ornelas and Electric Utility Director Dan Beans recommending City Council adopt RESOLUTION NO. 24-417 APPROVING A SOLE SOURCE MASTER PROFESSIONAL SERVICES AGREEMENT AND SUPPORT AND MAINTENANCE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAYENTA, A DIVISION OF N. HARRIS COMPUTER CORPORATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of a sole source Master Services Agreement and Support and Maintenance Agreement with Cayenta, a Division of N. Harris Computer Corporation. Cayenta is the sole provider to deliver the necessary licensing, support, and maintenance services for the customer information system, which is integral to the billing of utility services for the City of Roseville. The cost of this agreement in FY2024-25 is \$215,862.22. Funding is included in both the Electric and Environmental Utilities FY2024-25 operating budgets. This recommendation will not impact the General Fund.

CC #: 3681

File #: 0800-02 & 0800-03

CONTACT: Caitlin Ornelas 916-774-5178 cornelas@roseville.ca.us

7.25. Sole Source Operational Software Maintenance and Support Services - General Terms and Conditions

Memo from Assistant Electric Utility Director Tom Pontes and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-421 APPROVING GENERAL TERMS AND CONDITIONS, BY AND BETWEEN AVEVA SOFTWARE, LLC AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the General Terms and Conditions with AVEVA Software, LLC. for sole source software maintenance and support services. Roseville Electric Utility utilizes a specialized software system to capture, process, and visualize operational data from its distribution and generation industrial control systems. AVEVA Software is the sole provider of this service. The total cost of the agreement is \$262,424.92. Funding is included in the Electric Department's FY2024-25 budget in the Electric Fund. Funding for future years will be contingent on approval of the respective budgets.

CC #: 3685

File #: 0800-03

CONTACT: Tom Pontes 916-774-5550 tpontes@roseville.ca.us

7.26. Western Area Power Administration Network Integrated Transmission Service – Agreement

Memo from Electric Resource Planner Brian Schinstock and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-434 APPROVING A SERVICE AGREEMENT FOR NETWORK

INTEGRATION TRANSMISSION SERVICE, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE UNITED STATES DEPARTMENT OF ENERGY, SIERRA NEVADA REGION OF WESTERN AREA POWER ADMINISTRATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a contract renewal with the United States Department of Energy, Western Area Power Administration (WAPA) for Network Integrated Transmission Services that establishes the terms and conditions under which WAPA will provide transmission service. This contract renewal will extend the transmission services Roseville receives for ten years. There is no fiscal impact associated with the contract renewal.

CC #: 3701

File #: 0800-02

CONTACT: Brian Schinstock 916-746-1658 bschinstock@roseville.ca.us

7.27. Placer Valley Tourism - 2025 Strategic Plan and 2025 Budget

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-408 APPROVING THE 2025 PLACER VALLEY TOURISM STRATEGIC PLAN AND THE 2025 PLACER VALLEY TOURISM BUDGET. Staff requests Council approve the 2025 Placer Valley Tourism Strategic Plan and the 2025 Placer Valley Tourism Budget. The South Placer County Tourism Corporation, dba Placer Valley Tourism (PVT), promotes and supports tourism efforts that generate overnight stays within the region. Funding for these PVT activities is derived from room night assessments for all hotels in the cities of Lincoln, Rocklin and Roseville and has no impact to the City's General Fund. These assessments were voted on and approved by all of the affected hotel owners in 2014. There is no fiscal impact associated with this recommendation.

CC #: 3669

File #: 0110-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

7.28. City Council/Boards, Commissions, & Committees Administrative Standards Updates

Memo from Assistant City Clerk Helen Dreyer and City Clerk Carmen Avalos recommending the City Council adopt RESOLUTION NO. 24-414 APPROVING THE CITY COUNCIL/BOARDS, COMMISSIONS, AND COMMITTEES ADMINISTRATIVE STANDARDS UPDATES. Staff requests Council approve updates to the City Council/Boards, Commissions, & Committees Administrative Standards. Section 4.06 of the Roseville City Charter authorizes the City Council to establish its own meeting procedures. Prior to 2019, the City Council and the then thirteen boards, commissions, and committees had their own separate meeting procedures. On February 20, 2019, the City Council adopted a resolution to consolidate the individual meeting procedures into one Administrative Standards document with a version to be used by Council/boards/commissions/committee members and a version to be used by staff. The requested updates consolidate the members' and staff versions of the Administrative Standards, address areas currently

not addressed in the standards, and improve the overall flow of the document. There is no fiscal impact associated with this request.
CC #: 3679

File #: 0102-04 & 0103

CONTACT: Helen Dreyer 916-774-5356 hdreyer@roseville.ca.us

Ordinances (for introduction and first reading)

7.29. Purchase of Motor Vehicles Ordinance

Memo from Fleet Manager Brandy LeBeau and Public Works Director Jason Shykowski recommending the City Council introduce for first reading an ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE GRANTING THE PURCHASING OFFICER AUTHORITY TO MAKE PURCHASES OF MOTOR VEHICLES EQUAL TO OR GREATER THAN THE BID AMOUNT ESTABLISHED IN THE CITY CHARTER FOR A PERIOD OF TWO YEARS. Staff requests Council approve an uncodified ordinance for Fleet Services purchases, granting the Purchasing Officer authority to purchase motor vehicles equal to or greater than the bid amount established in the City Charter for a period of two years. There is no fiscal impact to the General Fund. Funding for all purchases is included in the approved fiscal year budgets.

CC #: 3673

File #: 0800-04

CONTACT: Brandy LeBeau 916-774-5531 blebeau@roseville.ca.us

7.30. 2024 Speed Limit Update - Roseville Municipal Code Amendment

Memo from Senior Engineer Jana Cervantes and Public Works Director Jason Shykowski recommending the City Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SPEED LIMITS. Staff requests Council approve the speed limits on certain roads in the City and approve the speed limit ordinance. Staff is required to justify a posted speed limit other than 65 mph that is radar enforceable. Local jurisdictions are required to conduct and approve an engineering and traffic survey every seven to fourteen years, or when there is a major change to a roadway. The cost of changing the speed limit signs is included in existing operating budgets.

CC #: 3655

File #: 0316-04

CONTACT: Jana Cervantes 916-774-5498 jcervantes@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.31. Homeland Security Grant Program - Approval of New Capital Improvement Project, Grant Award and Budget Adjustment

Memo from Battalion Chief Josh Marone and Fire Chief Rick Bartee recommending the City Council adopt RESOLUTION NO. 24-433

ACCEPTING A GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUBAWARDEE GRANT AGREEMENT AND ANY REQUIRED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6903 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve the establishment of a new Capital Improvement Project, accept a 2022 grant from the Department of Homeland Security, and approve a budget adjustment increasing appropriations for the grant award in the Grants Fund for the project. The funds will be used to purchase a \$20,000 mercury detector and \$20,000 for two training classes for the Type I Hazardous Materials Team. The total combined cost is estimated to be \$40,000 and will be reimbursed through an equivalent grant award with no expected City share of the cost. There is no net effect on the General Fund. The department will continue to seek grants to purchase this type of equipment as technology improves and the equipment reaches its end of life as well as provide additional training to keep and maintain skills for the service of the community.

CC #: 3700

File #: 0324 & 0201-01

CONTACT: Josh Marone 916-774-5400 jmarone@roseville.ca.us

7.32. Cirby Way Water Pipeline Repair Project - Capital Improvement Project Approval and Budget Adjustment

Memo from Principal Engineer Janice Gainey and Environmental Utilities Director Richard Plecker recommending the City Council adopt ORDINANCE NO. 6891 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a new Capital Improvement Project, the Cirby Way Water Pipeline Repair Project. Staff also recommend approval of a budget adjustment of \$170,000 using available funds in the Water Rehabilitation fund for the project.

CC #: 3659

File #: 0800-02 & 0201-01

CONTACT: Janice Gainey 916-774-5535 jrgainey@roseville.ca.us

7.33. Homeless Resource Council of the Sierras - Non-Capital Project Approval, Grant Award, and Budget Adjustment

Memo from Management Analyst Mark Peinado and Police Chief Troy Bergstrom recommending the City Council approve a new non-capital project (Homeless Resource Council of the Sierras); and adopt RESOLUTION NO. 24-418 ACCEPTING A GRANT AWARD FROM THE HOMELESS RESOURCE COUNCIL OF THE SIERRAS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE GRANT AGREEMENT AND ANY REQUIRED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6893 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND

DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council accept a grant award from the Homeless Resource Council of the Sierras and approve a budget adjustment appropriating \$19,000 in the Grants Fund. The grant will be used to support the Police Department's Social Service Unit with providing outreach and case management services to unsheltered individuals in Roseville.

CC #: 3682

File #: 0323 & 0214 & 0201-01

CONTACT: Mark Peinado 916-774-5021 mcpeinado@roseville.ca.us

7.34. Staffing Changes

Memo from Human Resources Manager Macy Dippert and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6904 AMENDING ORDINANCE NO. 6873, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES, AS AMENDED BY APPENDIX "G" TO BE EFFECTIVE DECEMBER 28, 2024, AS AN URGENCY MEASURE. As part of an ongoing assessment of the appropriate staffing levels to provide a high level of service to the community, staff recommends that the City Council approve the Management A & B salary schedules reflecting the addition of a Finance Director and an Organizational Performance Program Administrator, retitling the Development Services Administrator to the Development Services Business Systems Administrator, and updates to the City's position allocation schedule that includes three (3) new full-time positions of Police Officer/Police Trainee, Organizational Performance Program Administrator, and Human Resources Analyst I/II; and two (2) reclassifications from Assistant City Manager to Finance Director, and Management Assistant I/II to Administrative Assistant. For the remainder of FY2024-25, the financial impact of the recommendations to the General Fund is \$197,614. All net budget increases can be covered by the General Fund contingency, so no budget adjustments are requested at this time.

CC #: 3702

File #: 0600-01

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

7.35. Labor Market Adjustments, General Wage Increases, Temporary Salary Schedule Updates with Minimum Wage Increases, and Side Letter Agreements with Roseville Police Officers' Association and Roseville Firefighters, Local 1592

Memo from Human Resources Manager Macy Dippert and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6894 AMENDING ORDINANCE NO. 6841, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS, LOCAL 39, AS AMENDED BY APPENDIX "E" TO BE EFFECTIVE JANUARY 11, 2025, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6895 AMENDING ORDINANCE NO. 6798, THE SALARY ORDINANCE FOR NON-SWORN EMPLOYEES

REPRESENTED BY THE ROSEVILLE POLICE ASSOCIATION, AS AMENDED BY APPENDIX "C" TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6896 AMENDING ORDINANCE NO. 6771, THE SALARY ORDINANCE FOR CONFIDENTIAL EMPLOYEES, AS AMENDED BY APPENDIX "B" TO BE EFFECTIVE JANUARY 11, 2025, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6897 AMENDING ORDINANCE NO. 6873, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES, AS AMENDED BY APPENDIX "H" TO BE EFFECTIVE JANUARY 11, 2025, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6900 AMENDING ORDINANCE NO. 6831 THE SALARY ORDINANCE FOR CITY COUNCIL APPOINTED POSITIONS, AS AMENDED BY APPENDIX "S" TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6898 AMENDING ORDINANCE NO. 6766, THE SALARY ORDINANCE FOR SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE OFFICERS' ASSOCIATION, AS AMENDED BY APPENDIX "D" TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6899 AMENDING ORDINANCE NO. 6767, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY ROSEVILLE FIREFIGHTERS, LOCAL 1592, AS AMENDED BY APPENDIX "D", TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt RESOLUTION NO. 24-429 APPROVING A SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY ROSEVILLE FIREFIGHTERS, LOCAL 1592, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-430 APPROVING A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING FOR SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE OFFICERS' ASSOCIATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6901 AMENDING ORDINANCE NO. 6854, THE SALARY ORDINANCE FOR SEASONAL/TEMPORARY EMPLOYEES, AS AMENDED BY APPENDIX "W" TO BE EFFECTIVE DECEMBER 28, 2024, AS AN URGENCY MEASURE. The current labor agreements and terms, conditions, and understandings with International Union of Operating Engineers, Stationary Engineers, Local 39 (Local 39), Roseville Police Association (RPA), and Management and Confidential Employees, and City Council Appointed Positions, include an approved two and a half percent (2.5%) general wage increase for all classifications in these groups effective January 11, 2025. Staff is recommending Council approve the new Local 39, RPA, Confidential and Management, and City Council Appointed Positions, A and B salary schedules. In accordance with current labor agreements, staff recommends Council approve the updated Roseville Police Officer's Association (RPOA) and Roseville Firefighters, Local 1592 (RFF) A and B salary schedules reflecting labor market adjustments to bring classifications to the 55% percentile effective January 11, 2025. Staff also requests Council approve the City Council Appointed Positions salary schedule. Staff also requests Council approve the Temporary salary schedule and additional changes to temporary classifications to meet the City's business needs, and an

increase from \$16.00 to \$16.50 per hour for forty-three (43) temporary classifications to meet the statewide minimum wage increase certified and effective January 1, 2025. Staff also recommends authorizing the City Manager to execute two side letter agreements concerning and clarifying certain terms and conditions of employment. The Local 39, RPA, Management and Confidential, and City Council Appointed Position general wage increases will cost \$1,321,000 for the remaining 12 pay periods of the fiscal year, which was included in the FY2024-25 budget, with the General Fund portion totaling \$677,000. The total cost to the General Fund for the labor market increase for RPOA and RFF for the remainder of FY2024-25 is \$1,133,200. There are adequate resources available in the General Fund contingency to cover this increase for the remainder of FY2024-25. Temporary pay rate increases due to the minimum wage change will be absorbed by available resources in the FY2024-25 budget. The fiscal impact is approximately \$5,600 to the Youth Development Fund and approximately \$38,000 to the General Fund. The cost of the RPOA side letter adding shift differential pay is estimated to be \$27,000 annually to the General Fund, with \$13,500 estimated for the current fiscal year. The costs of the other provisions included in the side letters are captured in the costing above or are current pay practices already included in the budget. Overall, the annual estimated ongoing cost of the general wage increases, labor market adjustments, temporary salary schedule updates, and RPOA shift pay update is approximately \$5.4 million citywide, with approximately \$4 million attributed to the General Fund.

CC #: 3695

File #: 0600-01

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

Ordinances (for second reading and adoption)

7.36. Second Reading - Electric Backbone Mitigation Fee - Roseville Municipal Code Amendment

ORDINANCE NO. 6906 AMENDING SECTIONS 4.54.010, 4.54.020, 4.54.040 AND 4.54.050 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRIC BACKBONE MITIGATION FEE, for second reading and adoption.

CC #: 3703

File #: 0800-03

CONTACT: Joanna Cucchi 916-746-1609 jcucchi@roseville.ca.us

Reports / Requests

7.37. Appointment of Youth Board Member and Youth Commissioners

Memo from City Clerk Technician Katrina Six and City Clerk Carmen Avalos recommending the City Council appoint Daniel Zeman as the Grants Advisory Commission Youth Commissioner to a term ending December 31, 2025; and appoint Bianca Unidad as the Library Board Youth Member to a term ending December 31, 2025; and appoint Olive Bailey as the Parks and Recreation Commission Youth Commissioner to a term ending December 31, 2025; and

appoint Tannishtha Mondal as the Transportation Commission Youth Commissioner to a term ending December 31, 2025.

CC #: 3704

File #: 0103-04-02 & 0103-05-02 & 0103-13-02 & 0103-34-02

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

7.38.FY2023/24 Grants Advisory Commission Year End Summary Report

Memo from Management Analyst Tobi Thomas and Deputy City Manager Megan Scheid recommending the City Council accept, for informational purposes, the Citizens Benefit Fund, American Rescue Plan Act, and Roseville Employees Annual Charitable Hearts year-end summary report highlighting non-profit accomplishments for the grant funding cycle of FY2023-24. The annual Grants Advisory Commission summary report has no fiscal impact on the City's General Fund.

CC #: 3654

File #: 0103-34-02

CONTACT: Tobi Thomas 916-746-1368 tthomas@roseville.ca.us

7.39.Local Agency Special Tax Bond Accountability Act Reports

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council accept the informational reports as required by Senate Bill 165, the Local Agency Special Tax and Bond Accountability Act, which requires an annual report containing specified information concerning the use of proceeds of any local special tax/local bond measure subject to voter approval. There is no fiscal impact to the City's General Fund.

CC #: 3664

File #: 0210

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

7.40.HOUSING AUTHORITY/CITY COUNCIL - Quarterly Status Update 3rd Quarter 2024

Memo from Housing Analyst Danielle O'Connell and Economic Development Director Melissa Anguiano recommending the City Council receive a quarterly report on the Housing Authority's Housing Choice Voucher Program. This report is for informational purposes only and has no impact on the City's General Fund.

CC #: 3662

File #: 0709-01

CONTACT: Danielle O'Connell 916-774-5277 doconnell@roseville.ca.us

Suzi Cook-Turner 916-774-5414 smcook-turner@roseville.ca.us

Trisha Isom 916-746-1239 tisom@roseville.ca.us

7.41.North Central Roseville Specific Plan Parcel 49 - Parcel 3 of Lot 9 Parcel Map

Memo from Associate Engineer Jeff Hendrix and Development Services Director Mike Isom recommending the City Council approve the North Central Roseville Specific Plan Parcel 49 – Lot 9 / Parcel 3, Parcel Map. Engineering

has completed its review of the parcel map and found that it is in compliance with the approved tentative map. This map will subdivide Lot 9 / Parcel 3 to create 2 parcels. The actions requested have no fiscal impact to the General Fund.

CC #: 3665

File #: 0400-04-04 & 0400-07

CONTACT: Jeff Hendrix 916-774-5463 jhendrix@roseville.ca.us

Ceremonial Documents

7.42. Resolution - Terry Bradley

Commend Terry Bradley for her 18 years of outstanding service and dedication to the City of Roseville and the Finance Department, congratulate her for her accomplishments and wish her a long, healthy, and enjoyable retirement.

CC #: 3694

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

END OF CONSENT CALENDAR

8. SPECIAL REQUESTS/REPORTS/PRESENTATION

8.1. Renewables Procurement Standard Procurement Plan and Renewables Portfolio Standard Enforcement Program Update

Memo from Power Supply and Portfolio Administrator Petra Wallace and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-422 APPROVING THE UPDATED ROSEVILLE RENEWABLES PORTOLIO STANDARD PROCUREMENT PLAN AND ROSEVILLE RENEWABLES PORTFOLIO STANDARD ENFORCEMENT PROGRAM. Staff requests Council approve updates to the Renewable Portfolio Standard (RPS) Procurement Plan and the RPS Enforcement Program, collectively the RPS Program, to address market price volatility and ensure compliance with California's RPS mandates. This update to the RPS Program would set expenditure limits for renewable energy credit (REC) procurements for the three-year period of 2025 through 2027 to those costs that are in the current electric rates in the City Municipal Code approved in June 2024, and it would cap annual budgeted REC cost increases at no more than 3% annually thereafter. There is no immediate fiscal impact associated with adopting these updates. The proposed cost limitation provision will help mitigate future financial risks by capping rate increases due to renewable mandates.

CC #: 3686

File #: 0800-03

CONTACT: Petra Wallace 916-774-5510 pwallace@roseville.ca.us

8.2. Development Impact Fee Reports for Fiscal Year Ended June 30, 2024

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council accept the annual Development Impact Fee Report. California state legislation sets certain legal and procedural parameters for the charging of development impact fees. The report is for informational purposes only. There is no impact to the City's General Fund.

CC #: 3660

File #: 0215

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

8.3. America Rescue Plan Act - Budget Adjustment

Memo from Assistant Finance Director Scott Pettingell and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt ORDINANCE NO. 6892 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve an adjustment to the FY2024-25 budget: 1) reducing American Rescue Plan Act (ARPA) funding allocated to projects by \$5,419,997; 2) offsetting \$5,419,997 in Police and Fire Department General Fund expenditures with an equivalent amount of ARPA funds; 3) re-establishing project budgets totaling \$5,360,924 in the General Fund, which includes the realignment of \$300,000 from the Weber Park Renovations project to the Campus Oaks Park project to address anticipated project overages; and 4) increasing the General Fund contingency budget by \$59,073 to address potential project overruns.

CC #: 3677

File #: 0300 & 0201-01

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

9. **APPOINTMENTS**

9.1. Board and Commissions Bi-Annual Vacancies

Memo from City Clerk Technician Katrina Six and City Clerk Carmen Avalos recommending the City Council appoint five (5) individuals to the Board of Appeals to terms expiring December 31, 2028 from the applications received from: Jason Douglas, Brandi Kohlhorst, Robert Powell, Howard Rudd, Charles Sandoval, Louise Santiago, Andrea Seminer, and Sandeep Upamaka; and appoint two (2) individuals to the Library Board to terms expiring December 31, 2026 from the applications received from: Jennifer Krupp, Nora Parella, Kayla Scott, and Vicki Whitlock; and appoint four (4) individuals to the Parks & Recreation Commission to terms expiring December 31, 2026 from the applications received from: Nick Alexander, Charles Aquino, Khosrow Azad, Jason Blessinger, Matthew Click, Sandra Pollack-Cushing, Kevin Hernandez, Venu Mallesara, Nora Parella, Stephen Stromberg, Laxmi Rao, and Sandeep Upamaka; and appoint three (3) individuals to the Personnel Board to terms expiring December 31, 2028 from the applications received from: Robert Brittany, Jason Douglas, Prabhakar Maramreddy, and Howard Rudd; and

appoint three (3) individuals to the Senior Commission to terms expiring December 31, 2026 from the applications received from: Kat Janisch, Marsha Keller, Brandi Kohlhorst, Laxmi Rao, and Hannah Wagner; and appoint two (2) individuals to the Transportation Commission to terms expiring December 31, 2028 from the applications received from Keenan Finney, Jason Probst, Anthony Sabathia, and Stephen Stromberg.

CC #: 3676

File #: 0103 & 0103-04-03 & 0103-05-03 & 0103-06-03 & 0103-12-03 & 0103-13-03 & 0103-41-03 &

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

10. COUNCIL REPORTS / PUBLIC COMMENTS

11. ADJOURNMENT



COUNCIL COMMUNICATION

CC #: 3697
File #: 0102-10

Title: Resolution - Soroptimist 70th Anniversary
Contact: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 5.2.

RECOMMENDATION TO COUNCIL

Congratulate Soroptimist International of Roseville on their 70th anniversary and commend them for their success as an organization and their contributions to the Roseville community.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Ceremonial documents meet the above criteria and are not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Respectfully Submitted,

Blair Hutchison, City Clerk Technician

Carmen Avalos, City Clerk



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution - Soroptimist 70th Anniversary

Resolution

WHEREAS, Soroptimist International of Roseville is part of an international organization whose members volunteer to improve the lives of women and girls through programs leading to social and economic empowerment, with a focus on education, putting an end to domestic violence and human trafficking; and

WHEREAS, for 70 years the women of Soroptimist International of Roseville have been working on City, regional, and global projects to serve women and children in the community and the world, and the membership of Soroptimist International of Roseville has many leaders from Roseville businesses and the community including some women mayors and city councilmembers; and

WHEREAS, Soroptimist International of Roseville offers several awards annually recognizing individuals whose contributions make a difference including the Signature Awards “Live Your Dream” and a scholarship awarded to one senior from each high school within the Roseville Unified High School District, and the “Dream It Be It” program; and

WHEREAS, a few of the Roseville community programs supported by Soroptimist of Roseville are the Annual Christmas Basket, RP Activities Center, Lost But Not Forgotten, Royal Stage, and funding for the police and fire departments; and

WHEREAS, regionally, Soroptimist International of Roseville has worked with Stand Up Placer and Acres of Hope, chartered Soroptimist of Citrus Heights, and globally they have provided assistance to other countries with “Dress a Girl International” and Clearing Land Mines; and

WHEREAS, Soroptimist International of Roseville is uniquely qualified to tackle the challenges facing today’s women and girls, and does this by organizing events to raise funds, one in the fall and one in spring, for programs suited to the benefit of women and girls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSEVILLE, CALIFORNIA, that the Soroptimist International of Roseville be congratulated on their 70th anniversary and be commended for their success as an organization and their contributions to the Roseville community.

SIGNED and APPROVED this 18th day of December 2024.



KRISTA BERNASCONI, MAYOR



COUNCIL COMMUNICATION

CC #: 3692
File #: 0102-10

Title: Resolution - Rick Bartee
Contact: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 5.3.

RECOMMENDATION TO COUNCIL

Commend Rick Bartee for his 9 years of outstanding service and dedication to the City of Roseville and the Roseville Fire Department, congratulate him for his many accomplishments and wish him a long, healthy, and enjoyable retirement.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Ceremonial documents meet the above criteria and are not subject to CEQA. No additional environmental review is required.

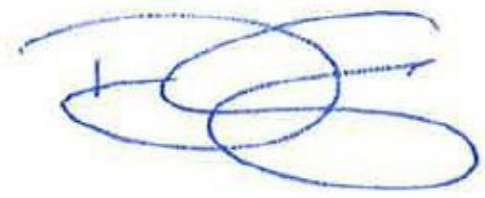
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Blair Hutchison, City Clerk Technician

Carmen Avalos, City Clerk

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Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution - Rick Bartee

Resolution

WHEREAS, Rick Bartee joined the Roseville Fire Department in November 2015 as Fire Chief; and

WHEREAS, Chief Bartee firmly believed in the principle that unity fosters strength, and diligently worked to establish a labor-management alliance; and

WHEREAS, Chief Bartee has actively encouraged and promoted succession planning for internal staff development; and

WHEREAS, Chief Bartee acknowledged the necessity of a comprehensive Peer Support Program and has been a staunch advocate for its advancement, ensuring members have access to essential resources; and

WHEREAS, Chief Bartee recognized the demand for additional battalion coverage in Roseville's rapidly expanding community and creatively utilized existing resources to activate Battalion 2, enhancing coverage on the west side; and

WHEREAS, Chief Bartee recognized the need and actively advocated for Fire Station 8, the Campus Oaks Fire Station, slated to open later this year; and

WHEREAS, Chief Bartee was a passionate supporter of the Roseville community, regularly participating in local events and making a positive impact on those he met; and

WHEREAS, Chief Bartee collaborated with Union Pacific and Cal OES to improve the hazardous materials training capabilities at the Fire Training Center, yielding benefits on a statewide level; and

WHEREAS, Chief Bartee has partnered with city leadership to ensure that the Roseville Fire Department is equipped with state-of-the-art frontline apparatus while anticipating and advocating for future needs; and

WHEREAS, during his tenure with Roseville, Chief Bartee has served as President of the Western Placer Chiefs Association and as an Area Director with the Cal Fire Chiefs Association; and

WHEREAS, during his tenure as Fire Chief, Chief Bartee also held the position of National Task Force Representative for all 28 FEMA/USAR Task Forces, a role elected by the Task Force Representatives until May 2021; and

WHEREAS, during his tenure as Fire Chief, Chief Bartee was appointed the Leader of the FEMA/USAR Blue Incident Support Team in the Fall of 2021. He has led FEMA Task Force responses to natural disaster events, including the 2021 Mayfield Kentucky tornado, Eastern Kentucky Floods 2022, the fire in Lahaina, Maui 2023, and several Florida hurricanes including Hurricane Helene 2024; and

WHEREAS, the impact of Chief Bartee's vision and leadership will surely resonate for generations, guaranteeing that the department is well-prepared to advance into the future; and

WHEREAS, on December 27, 2024, we wish Chief Bartee a fond farewell and best wishes for a healthy and long retirement after a career spanning 43 years in the fire service and 9 years in Roseville.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSEVILLE, CALIFORNIA, that **RICK BARTEE** be commended for his 9 years of outstanding service and dedication to the City of Roseville and the Roseville Fire Department, congratulated for his many accomplishments and wished a long, healthy, and enjoyable retirement.

SIGNED and APPROVED this 18th day of December 2024.



KRISTA BERNASCONI, MAYOR





COUNCIL COMMUNICATION

CC #: 3696
File #: 0102-10

Title: Resolution - Richard Plecker
Contact: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 5.4.

RECOMMENDATION TO COUNCIL

Commend Richard Plecker for his 10 years of outstanding service and dedication to the City of Roseville and the Environmental Utilities department, congratulate him for his many accomplishments and wish him a long, healthy, and enjoyable retirement.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Ceremonial documents meet the above criteria and are not subject to CEQA. No additional environmental review is required.

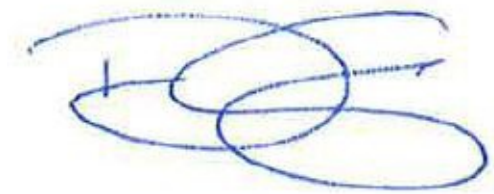
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Blair Hutchison, City Clerk Technician

Carmen Avalos, City Clerk

A handwritten signature in blue ink, consisting of several overlapping loops and a vertical stroke on the left side.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution - Richard Plecker

Resolution

WHEREAS, Richard Plecker has dedicated 10 years of exemplary service to the City of Roseville as the Environmental Utilities Director; and

WHEREAS, during his tenure, Rich has demonstrated unwavering commitment to the sustainable management of our natural resources, ensuring a resilient and environmentally responsible future for our community; and

WHEREAS, Rich successfully secured a long-term water contract with the Bureau of Reclamation, effectively guaranteeing Roseville's water supply indefinitely into the future, thereby safeguarding this vital resource for residents and businesses alike; and

WHEREAS, Rich has been instrumental in establishing long-term planning strategies and brokering partnerships with regional water suppliers, fostering a collaborative approach that enhances the reliability and sustainability of the City's water resources; and

WHEREAS, Rich has played a pivotal role in formulating a comprehensive strategy for the diversification of material processing and waste disposal, significantly improving the efficiency and effectiveness of the City's environmental utilities; and

WHEREAS, Rich's leadership and innovative vision have not only advanced the City's environmental goals, but have also inspired his colleagues and the community to prioritize sustainability and resource conservation; and

WHEREAS, Rich's dedication to public service, collaborative spirit, and professionalism have earned him respect and admiration of his peers, the City Council, and residents of Roseville; and

WHEREAS, the City expresses its sincere gratitude for his leadership, innovation, and commitment to enhancing the quality of life for all residents of Roseville through his work in Environmental Utilities; and

WHEREAS, this resolution is presented to Rich Plecker as a token of appreciation and recognition for his invaluable service to the City of Roseville.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSEVILLE, CALIFORNIA, that **RICHARD PLECKER** be commended for his 10 years of outstanding service and dedication to the City of Roseville and the Environmental Utilities department, congratulated for his many accomplishments and wished a long, healthy, and enjoyable retirement.

SIGNED and APPROVED this 18th day of December 2024.



KRISTA BERNASCONI, MAYOR



COUNCIL COMMUNICATION

CC #: 3691
File #: 0102-03

Title: Minutes of Prior Meetings
Contact: Melissa Lipp 916-774-5268 mllipp@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.1.

RECOMMENDATION TO COUNCIL

Approve the minutes of the November 6, 2024 and November 20, 2024 City Council Meeting.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

There is no fiscal impact associated with this request.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The City Council minutes are not subject to CEQA. No additional environmental review is required.

Respectfully Submitted,

Melissa Lipp, City Clerk Technician

Carmen Avalos, City Clerk



Dominick Casey, City Manager

ATTACHMENTS:

Description

November 6, 2024

November 20, 2024



MINUTES

November 6, 2024

CITY COUNCIL
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA
www.roseville.ca.us

1. CALL TO ORDER

Mayor Bruce Houdesheldt called the meeting to order at 6:01 p.m.

2. ROLL CALL

Present: Vice Mayor Krista Bernasconi, Councilmember Scott Alvord, Councilmember Pauline Roccucci, Councilmember Tracy Mendonsa, Mayor Bruce Houdesheldt

3. PLEDGE OF ALLEGIANCE

Christie Holderegger lead the Pledge of Allegiance.

4. MEETING PROCEDURES

City Clerk Carmen Avalos announced the procedures for addressing the City Council.

5. PRESENTATIONS

5.1. Resolution - Boy Scout Troop 11 100th Anniversary

Commend the Boy Scout Troop 11 on celebrating their 100th anniversary and extend best wishes for continued success in the future.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Councilmember Tracy Mendonsa made the presentation to Scoutmaster John Clark, who responded.

5.2. Proclamation - Global Entrepreneurship Week November 18-24, 2024

Proclaim November 18-24, 2024 as Global Entrepreneurship Week and encourage the community to support our local entrepreneurs and small business innovators by recognizing the value they bring to our community.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Vice Mayor Krista Bernasconi made the presentation to Economic Development Manager Wayne Wiley, Monique Brown representing Roseville Venture Lab and Cameron Law with the Carlson Center (Sacramento State), who responded.

6. PUBLIC COMMENTS

Gary Adams spoke on a proposal regarding utility bill fees.

Brian Faircloth, Robert Dobbins, and Laura Burns with United Sovereign Americans spoke in support of the City listing a resolution on the agenda.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Scott Alvord, seconded by Pauline Roccucci, to remove Item 7.16 from the Consent Calendar for a separate discussion, and approve all other items as recommended.. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

Minutes

7.1. Minutes of Prior Meeting

Memo from City Clerk Technician Melissa Lipp and City Clerk Carmen Avalos recommending the City Council approve the minutes of the October 16, 2024 City Council Meeting.

CC #: 3609

File #: 0102-03

CONTACT: Melissa Lipp 916-774-5268 mllipp@roseville.ca.us

Bids / Purchases / Services

7.2. Maidu Community Center Roof Replacement Project (RFQ 10-3396) - Reject All Bids

Memo from Buyer Tiffany Valdez and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-366 REJECTING ALL BIDS FOR THE MAIDU COMMUNITY CENTER ROOF REPLACEMENT PROJECT. Staff requests Council approve a

request to reject all bids received for Request for Quotes (RFQ) 10-3396 for the materials and labor to repair and/or replace the designated roof areas at the Maidu Community Center located at 1550 Maidu Dr., Roseville, CA 95661. The bid amounts are over the Facility Rehabilitation Project's available budget. Staff plans to revise the specifications and issue a new RFQ at a future date. There is no fiscal impact at this time since there will be no award.

CC #: 3605

File #: 0203-21

CONTACT: Tiffany Valdez 916-746-1109 tvaldez@roseville.ca.us

7.3. 405 Vernon Elevator Upgrade (RFQ 10-3394) – Contract Purchase Agreement

Memo from Buyer Tiffany Valdez and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-369 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SPECIALIZED ELEVATOR SERVICES, LLC DBA ELEVATOR INDUSTRIES AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004220). Staff requests Council approve a contract purchase agreement with Specialized Elevator Services LLC dba Elevator Industries as the lowest responsive and responsible bidder for Request for Quotations No. 10-3394 for the 405 Vernon Elevator Upgrade. The cost of the agreement is \$100,885. Additionally, staff recommends authorizing the Public Works Director or designee to approve change order requests for this project up to ten percent 10% or \$10,088.50 as a construction contingency, for a total of \$110,973.50. Funding is included in the FY2024-25 Parking Garage Elevator Rehabilitation Project budget in the General Fund.

CC #: 3612

File #: 0203-04

CONTACT: Tiffany Valdez 916-746-1109 tvaldez@roseville.ca.us

7.4. Refuse Bins and Parts (RFQ 10-3384) - Purchase Order Increase

Memo from Buyer Sue Jessup and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council authorize an amendment for purchase orders with Wastequip, LLC dba Confab Manufacturing Company, LLC increasing the FY2024-25 spending authority from \$200,000 to \$300,000. The Environmental Utilities Department has identified a need in response to the growth of multi-family housing and commercial businesses throughout the City. The estimated total annual cost is \$300,000 for FY2024-25. The original estimates for the optional renewal years will remain unchanged. Funding is included in the FY2024-25 budgets for the Waste Services Capital Purchase Fund and Waste Services Rehabilitation Fund.

CC #: 3614

File #: 0203-04

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

7.5. Historical Data Repository Licensing and Support - Purchase Order

Memo from Administrative Technician Audrey Ficker and Environmental Utilities Director Richard Plecker recommending the City Council approve a purchase order with Mythics, LLC dba Mythics VIII, LLC utilizing OMNIA Partners Cooperative Contract No. R190801 for the purchase of Oracle licensing and support services for the Supervisory Control and Data Acquisition network's Historical Data Repository of the Environmental Utilities Department. The total for the purchase order is \$119,737.43. Funding will be provided from the Environmental Utilities Department's annual operating budgets in the Water and Wastewater Operations Funds.

CC #: 3611

File #: 0203-09

CONTACT: Audrey Ficker 916-746-1865 agficker@roseville.ca.us

Resolutions

7.6. Sacramento Suburban Water District - Mutual Aid and Assistance Agreement and Cost Sharing, Ownership, Operation and Maintenance of Interties Agreement

Memo from Water Utility Manager George Hanson and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-375 APPROVING A MUTUAL AID AND ASSISTANCE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SACRAMENTO SUBURBAN WATER DISTRICT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-376 APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SACRAMENTO SUBURBAN WATER DISTRICT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a Mutual Aid and Assistance Agreement and a Cost Sharing, Ownership, Operation and Maintenance of Interties Agreement with Sacramento Suburban Water District (SSWD). This does not result in any fiscal impact. In the event of an emergency, costs of materials, staff, and water that SSWD provides would be paid from the Water Operations Fund, which would require a separate Council action.

CC #: 3620

File #: 0800-02

CONTACT: George Hanson 916-746-1764 ghanson@roseville.ca.us

7.7. Construction Paving Services – On-Call Construction Services Agreement

Memo from Senior Engineer Inderpreet Chaggar and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-368 APPROVING AN ON-CALL CONSTRUCTION SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND B&M BUILDERS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of an On-Call Construction Services Agreement with a not-to-exceed cost for the services of \$500,000 per year, for up to three years. These projects may be funded

from the Environmental Utilities Department's rehabilitation program, operating budgets, or capital improvement program, at no cost to the General Fund.

CC #: 3610

File #: 0800-02

CONTACT: Inderpreet K Chaggar 916-774-5553 ikchaggar@roseville.ca.us

7.8. Western Area Power Administration – Confidentiality and Non-Disclosure Agreement Amendment

Memo from Electric Resource Planner Brian Schinstock and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-380 APPROVING AMENDMENT 2 TO WESTERN AREA POWER ADMINISTRATION CONTRACT 12-SNR-01632, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval to execute the second amendment to the Confidentiality and Non-Disclosure Agreement with the Western Area Power Administration which protects certain non-public, confidential business sensitive information, or critical energy infrastructure information. This amendment extends the term from December 2024 to December 2028 and updates the designated coordinators to current staff members. There is no fiscal impact associated with the amendment.

CC #: 3626

File #: 0800-03

CONTACT: Brian Schinstock 916-746-1658 bschinstock@roseville.ca.us

7.9. Environmental Energy Products - Brokerage Enabling Agreements

Memo from Electric Resource Planner Glenn Hoffman and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-382 APPROVING A BROKERAGE ENABLING AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND AMEREX BROKERS, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-383 APPROVING A BROKERAGE ENABLING AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND STX COMMODITIES, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-384 APPROVING A BROKERAGE ENABLING AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND EQUUS ENERGY GROUP, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve brokerage agreements for environmental energy products with Amerex Brokers, LLC, STX Commodities, LLC, and Equus Energy Group, LLC. There is no fiscal impact associated with these agreements.

CC #: 3630

File #: 0800-03

CONTACT: Glenn Hoffman 916-746-1670 ghoffman@roseville.ca.us

7.10. Energy Risk Management Policies Update

Memo from Electric Resource Planner Glenn Hoffman and Electric Utility Director Daniel Beans recommending the City Council adopt RESOLUTION NO. 24-367 REAFFIRMING THE ENERGY HEDGE POLICY AND ADOPTING THE ELECTRIC UTILITY RISK MANAGEMENT POLICY, THE ENERGY CREDIT RISK POLICY, AND THE ENERGY TRADING AUTHORITY POLICY. Staff requests Council approve a resolution to approve updates to the Electric Utility Risk Management Policy, Energy Credit Risk Policy, and Energy Trading Authority Policy, while reaffirming the Energy Hedge Policy as required every two years by Roseville's internal risk policy. There is no fiscal impact associated with these policy changes.

CC #: 3606

File #: 0800-03

CONTACT: Glenn Hoffman 916-746-1670 ghoffman@roseville.ca.us

7.11. Roseville Electric - Generation - Owner's Engineer Services - On-Call Professional Design Services Agreement Amendment

Memo from Power Generation Superintendent Nathan Ribordy and Electric Utility Director Dan Beans recommending City Council adopt RESOLUTION NO. 24-370 APPROVING A FIRST AMENDMENT TO ON-CALL PROFESSIONAL DESIGN SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND INTEGRATED ENGINEERS AND CONTRACTORS CORPORATION (DBA IEC CORPORATION), AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of an amendment to the on-call professional design services agreement with Integrated Engineers and Contractors Corporation dba IEC Corporation for engineering support services at Roseville's power plants. Staff requests an additional \$750,000 in spending authority, bringing the total not-to-exceed cost to \$2,000,000 over the five-year period. Funding for the current year of the agreement is included in the Electric Department's FY2024-25 budget in the Electric Fund. Future year spending is subject to approval of future year budgets.

CC #: 3615

File #: 0800-03

CONTACT: Nathan Ribordy 916-746-1673 nr Ribordy@roseville.ca.us

7.12. Transmission Planning Services - Master Professional Services Agreement and Data Exchange Agreement

Memo from Sr. Power Engineer Ozro Corulli and Electric Utility Director Daniel Beans recommending the City Council adopt RESOLUTION NO. 24-371 APPROVING A MASTER PROFESSIONAL SERVICES AGREEMENT AND DATA EXCHANGE AGREEMENT, BY AND BETWEEN THE SACRAMENTO MUNICIPAL UTILITY DISTRICT AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of a Master Professional Services Agreement and Data Sharing Agreement with the

Sacramento Municipal Utility District to perform transmission planning services with an annual not-to-exceed amount of \$95,000. Funds are available in the Electric Department's FY2024-25 budget in the Electric Fund. Future funding will be included in the respective years' budget requests and contingent on City Council approval.

CC #: 3616

File #: 0800-03

CONTACT: Ozro Corulli 916-774-5586 ocorulli@roseville.ca.us

7.13. Infill Parcel 188 (300 N Sunrise Ave.) - Summary Vacation of Public Utility Easement

Memo from Associate Planner Kinarik Shallow and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-365 ORDERING SUMMARY VACATION OF A PORTION OF A PUBLIC UTILITY EASEMENT AT 300 N. SUNRISE AVENUE. Staff requests Council approval of the summary vacation for a 10-foot-wide portion of a Public Utility Easement for a Quick Quack Car Wash project at 300 N. Sunrise Avenue. There will be no fiscal impact to the City.

CC #: 3604

File #: 0800-06

CONTACT: Kinarik Shallow 916-746-1309 kshallow@roseville.ca.us

7.14. 2024-25 State and Local Cybersecurity Grant Program - Grant Application

Memo from Information Security Administrator Cesar Gamez and Chief Information Officer Hong Sae recommending the City Council adopt RESOLUTION NO. 24-377 APPROVING A GRANT APPLICATION TO THE CALIFORNIA OFFICE OF EMERGENCY SERVICES STATE AND LOCAL PROJECTS UNIT FOR THE 2024-25 STATE AND LOCAL CYBERSECURITY GRANT - LOCAL AND TRIBAL, AND AUTHORIZING THE CHIEF INFORMATION OFFICER OR HIS DESIGNEE TO EXECUTE ALL RELATED FORMS AND AGREEMENTS ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests that the Council approve an application for the 2024-25 State and Local Cybersecurity Grant for \$250,000 and, if awarded the grant, to execute any required grant agreements and other relevant documents to comply with all grant terms and conditions. Staff also requests authorization to apply for this grant two additional times when additional funds become available. The grant funds would be used to improve the City's capabilities to detect and mitigate cybersecurity weaknesses and threats, reducing risks and strengthening the City's cybersecurity posture. If awarded the grant, the Information Technology Department will utilize approximately \$48,000 of existing staff resources to implement the award.

CC #: 3621

File #: 0800-05 & 0214

CONTACT: Cesar Gamez 916-774-5408 pcgamez@roseville.ca.us

7.15. Creekview Phase 4 Village 20 - Notice of Completion

Memo from Construction Inspector Pablo Macias and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-362 ACCEPTING THE PUBLIC WORK KNOWN AS CREEKVIEW - PHASE 4 - VILLAGE 20 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. Staff requests Council approval accepting Creekview Phase 4 Village 20, CWJ# 190910 as complete and authorizing the City Engineer to execute the Notice of Completion. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3601

File #: 0400-04-13-1

CONTACT: Pablo Macias 916 751-9196 pmacias@roseville.ca.us

7.16. Consolidation of the Parks & Recreation Commission, Library Board, and Senior Commission

Memo from Deputy City Attorney My Tien Doan and Parks, Recreation & Libraries Director Jill Geller recommending that the City Council approve the consolidation of the Parks & Recreation Commission, Library Board, and Senior Commission into a single Parks, Recreation & Libraries Commission effective January 1, 2027, and recommending any appointments made to these three Boards/Commissions between now and January 1, 2027 shall be for a term ending December 31, 2026.

CC #: 3613

File #: 0103-05-02 & 0103-04-02 & 0103-12-02

CONTACT: Jill Geller 916-774-5249 jageller@roseville.ca.us

Councilmember Pauline Roccucci removed the item from the Consent Calendar for discussion.

Parks, Recreation & Libraries Director Jill Geller made the presentation to the City Council.

No public comment received.

Motion by Tracy Mendonsa, seconded by Pauline Roccucci, Approve the consolidation of the Parks & Recreation Commission, Library Board, and Senior Commission into a single Parks, Recreation & Libraries Commission effective January 1, 2027, and recommending any appointments made to these three Boards/Commissions between now and January 1, 2027 shall be for a term ending December 31, 2026. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.17. Roseville Venture Lab - Program Agreement Amendment and Budget Adjustment

Memo from Economic Development Project Manager Wayne Wiley and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-374 APPROVING A FIRST AMENDMENT TO THE PROGRAM AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE GROWTH FACTORY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6882 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a budget adjustment for \$21,907 from the American Rescue Plan Act (ARPA) revenue replacement funds in the Federal Stimulus Reserve - ARPA Fund to the Roseville Venture Lab Multi-Year Project to cover the costs associated with the creation of additional entrepreneurial programming focused on the creative economy and a resolution authorizing the City Manager to execute the First Amendment to the Roseville Venture Lab Program Agreement.

CC #: 3619

File #: 1006-01 & 0201-01

CONTACT: Wayne Wiley 916-774-5283 wwiley@roseville.ca.us

7.18. State of California Office of Traffic Safety, Selective Traffic Enforcement Program - Non-Capital Project Approval, Grant Award, and Budget Adjustment

Memo from Management Analyst Mark Peinado and Police Chief Troy Bergstrom recommending the City Council adopt RESOLUTION NO. 24-381 ACCEPTING A GRANT AWARD FROM THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY, SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP); and adopt ORDINANCE NO. 6884 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff recommends Council accept a grant award from the California Office of Traffic Safety and adopt an ordinance to approve a budget adjustment appropriating \$150,000 in the Grants Fund. The grant will fund education, enforcement, and outreach related to traffic safety.

CC #: 3627

File #: 0214 & 0201-01

CONTACT: Mark Peinado 916-774-5021 mcpeinado@roseville.ca.us
Courtney Scurria 916-774-5079 cscurria@roseville.ca.us
Chris Ciampa 916-774-5088 cciampa@roseville.ca.us

7.19. Dry Creek Greenway East Trail Phase 1 - Budget Adjustment

Memo from Associate Transportation Planner Susan Engelke and Public Works Director Jason Shykowski recommending the City Council adopt ORDINANCE

NO. 6881 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a budget adjustment in the amount of \$264,242 for the Dry Creek Greenway East Trail Phase 1 in the Transportation Fund. This budget is needed to reflect the updated Federal Congestion Mitigation Air Quality award. The existing project budget is \$34,799,239 and the revised budget will be \$35,063,481. There is no impact to the General Fund.

CC #: 3618

File #: 0721 & 0201-01

CONTACT: Suzanne Engelke 916-746-1289 sengelke@roseville.ca.us

Reports / Requests

7.20.Sierra Vista - Estia - Parcel Map

Memo from Assistant Engineer Robert Medina and Development Services Director Mike Isom recommending the City Council approve the Sierra Vista - Estia parcel map. Engineering has completed its review of the parcel map and found that it is in compliance with the approved tentative map. This map will create three parcels for future development and one open space parcel. The actions requested have no fiscal impact to the City's General Fund.

CC #: 3607

File #: 0400-04-12-1

CONTACT: Robert Medina 916-774-5517 rmedina@roseville.ca.us

Ceremonial Documents

7.21.Resolution - Lisa Hogan

Commend Lisa Hogan for her 22 years of outstanding service and dedication to the City of Roseville, congratulate her on her many accomplishments, and wish her a long, healthy, and enjoyable retirement.

CC #: 3629

File #:0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

7.22.Resolution - Stephanie Taylor

Commend Stephanie Taylor for her 18 years of outstanding service and dedication to the City of Roseville, congratulate her on her many accomplishments, and wish her a long, healthy, and enjoyable retirement.

CC #: 3623

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

7.23. Resolution - Natasha Martin

Commend Natasha Martin for her 13 years of outstanding service and dedication to the City of Roseville, congratulate her on her many accomplishments, and wish her a long, healthy, and enjoyable retirement.

CC #: 3625

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

END OF CONSENT CALENDAR

8. SPECIAL REQUESTS/REPORTS/PRESENTATION

8.1. Council Discretionary Funds - Kaseberg Elementary

Memo from Executive Assistant Heather Blanco and City Clerk Carmen Avalos requesting the City Council consider a request for a donation in any amount from Council Discretionary Funds for Kaseberg Elementary School to celebrate and honor the huge accomplishment of achieving the 2024 National Blue Ribbon award which, in the over 40-year history of this award, only four schools in Placer County have earned this distinction. There is no fiscal impact to the City's General Fund.

CC #: 3600

File #: 0102

CONTACT: Heather Blanco 916-746-1171 hblanco@roseville.ca.us

Vice Mayor Krista Bernasconi declared a conflict of interest as the school district is a client, and left the dais.

City Clerk Carmen Avalos made the presentation to the City Council.

Kaseberg Elementary School Teacher Kristen Fayter spoke in support of the item.

Motion by Scott Alvord, seconded by Tracy Mendonsa, to approve a donation in the amount of \$1500 from the Council Discretionary Funds for Kaseberg Elementary school to celebrate achieving the 2024 National Blue Ribbon Award event. The Motion Passed.

Roll call vote: Ayes: Alvord, Houdesheldt, Mendonsa, Roccucci

Absent: Bernasconi

8.2. Council Discretionary Funds - Roseville Joint Union High School District

Memo from Executive Assistant Heather Blanco and City Clerk Carmen Avalos recommending the City Council consider a request for \$3,000 from Council Discretionary Funds for Roseville Joint Union High School District for the Local Scholarship Program. The district would use the funds to award \$1,000 each to three Class of 2025 students in May of 2025. There is no fiscal impact to the City's General Fund.

CC #: 3608

File #: 0102-16

CONTACT: Heather Blanco 916-746-1171 hblanco@roseville.ca.us

Vice Mayor Krista Bernasconi remained away from the dais due to a conflict of interest as she does work for the district.

City Clerk Carmen Avalos made the presentation to the City Council.

Roseville School District Scholarship Program Marketing & Communications Coordinator Janelle Lott spoke in support of the item.

Motion by Pauline Roccucci, seconded by Tracy Mendonsa, to approve a request for \$3,000 from Council Discretionary Funds for Roseville Joint Union High School District for the Local Scholarship Program. The Motion Passed.

Roll call vote: Ayes: Alvord, Houdesheldt, Mendonsa, Roccucci

Absent: Bernasconi

Vice Mayor Krista Bernasconi returned to the dais.

9. RESOLUTIONS

9.1. 2024 Prohousing Incentive Pilot Program - Application for Funding

Memo from Housing Analyst Sara Thornton-Garcia and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-361 AUTHORIZING APPLICATION FOR, AND RECEIPT OF, PROHOUSING INCENTIVE PILOT PROGRAM FUNDS. Staff requests Council approve an application to the State of California Housing and Community Development Department for the Prohousing Incentive Program (PIP) in the amount of \$1,210,000 to assist with affordable housing development and to execute the necessary application, standard agreement and relevant documents for the PIP grant program from the California Housing and Community Development Department. The recommended action does not impact the City's General Fund.

CC #: 3599

File #: 0709

CONTACT: Sara Thornton-Garcia 916-774-5295 srthornton@roseville.ca.us

Economic Development Director Melissa Anguiano made the presentation to the City Council.

No public comment received.

Motion by Krista Bernasconi, seconded by Pauline Roccucci, to adopt RESOLUTION NO. 24-361 AUTHORIZING APPLICATION FOR, AND

RECEIPT OF, PROHOUSING INCENTIVE PILOT PROGRAM FUNDS.. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

10. ORDINANCES

10.1. Homeless Prevention and Rapid Rehousing Services - Grant Agreement and Budget Adjustment

Memo from Housing Manager Trisha Isom and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-364 APPROVING A GRANT AGREEMENT FOR HOMELESS PREVENTION AND RAPID REHOUSING SERVICES, BY AND BETWEEN THE CITY OF ROSEVILLE AND VOLUNTEERS OF AMERICA NORTHERN CALIFORNIA AND NORTHERN NEVADA, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6883 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a grant agreement with Volunteers of America in the amount of \$150,000 for continued Homeless Prevention and Rapid Rehousing services. The grant will be funded by the City's allocation of American Rescue Plan Act (ARPA) funding in the Federal Stimulus Reserve - ARPA Fund that must be spent by December 2026. Staff also requests Council adopt an ordinance approving a budget adjustment to increase the grants expenditure budget in the Federal Stimulus Reserve – ARPA fund by \$150,000. The recommended action will not result in costs to the City's General Fund.

CC #: 3603

File #: 0709-05 & 0214 & 0201-01

CONTACT: Trisha Isom 916-746-1239 tisom@roseville.ca.us

Melissa Anguiano 916-774-5284 mvanguiano@roseville.ca.us

Economic Development Director Melissa Anguiano made the presentation to the City Council.

Voice of America President & CEO of Northern California and Northern Nevada Christie Holderegger spoke in support of the item.

Motion by Tracy Mendonsa, seconded by Krista Bernasconi, to adopt RESOLUTION NO. 24-364 APPROVING A GRANT AGREEMENT FOR HOMELESS PREVENTION AND RAPID REHOUSING SERVICES, BY AND BETWEEN THE CITY OF ROSEVILLE AND VOLUNTEERS OF AMERICAN NORTHERN CALIFORNIA AND NORTHERN NEVADA, INC., AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6883 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND

DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

11. PUBLIC HEARING

11.1. West Roseville Specific Plan Parcel F-22 at 1130 Harvey Way - Fee Deferral

Memo from Economic Development Analyst Gina McColl and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-379 APPROVING FEE DEFERRALS FOR THE WEST ROSEVILLE SPECIFIC PLAN PARCEL F-22 AT 1130 HARVEY WAY PROJECT. Staff requests a fee deferral for West Roseville Specific Plan Parcel F-22 at 1130 Harvey Way, a 265-unit multi-family affordable apartment complex, in an amount of approximately \$5,906,585, until final of building permit/building occupancy. An annual interest rate equivalent to the City's ten-year pooled interest rate will be charged on the monies deferred to cover the City's cost of loss of interest income on the fee deferrals and an administrative processing fee is to be charged to each building permit.

CC #: 3624

File #: 0215-07

CONTACT: Gina McColl 916-774-5452 gmccoll@roseville.ca.us

Mayor Bruce Houdesheldt opened the public hearing at 7:10 p.m.

Economic Development Project Manager Wayne Wiley introduced Economic Development Analyst Gina McColl, who made the presentation to the City Council.

Kris Steward on behalf of USA Properties spoke in support of the item.

Mayor Bruce Houdesheldt closed the public hearing at 7:14 p.m.

Motion by Tracy Mendonsa, seconded by Pauline Roccucci, to adopt RESOLUTION NO. 24-379 APPROVING FEE DEFERRALS FOR THE WEST ROSEVILLE SPECIFIC PLAN PARCEL F-22 AT 1130 HARVEY WAY PROJECT. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

11.2. Sierra Vista Specific Plan Parcel WB-42 - General Plan Amendment. Specific Plan Amendment, Rezone, and Development Agreement Amendment

Memo from Associate Planner Sean Morales and Development Services Director Mike Isom recommending the City Council consider the Thirteenth Addendum to the Sierra Vista Specific Plan EIR; adopt RESOLUTION NO. 24-372 AMENDING THE GENERAL PLAN TO CHANGE THE LAND USE DESIGNATIONS ON CERTAIN REAL PROPERTY IN THE CITY OF ROSEVILLE; adopt RESOLUTION NO. 24-373 AMENDING THE SIERRA

VISTA SPECIFIC PLAN; adopt the two (2) findings of fact and introduce for first reading an ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE CHANGING THE ZONING OF CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF ROSEVILLE; and adopt the five (5) findings of fact and introduce for first reading an ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE ADOPTING A FIFTH AMENDMENT OF THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND WESTPARK S.V. 400, LLC RELATIVE TO A CERTAIN PORTION OF THE PROPERTY COMMONLY KNOWN AS SVSP PARCEL WB-42 AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The proposed project will reconfigure SVSP Parcel WB-42 from two parcels (6 acres and 8.5 acres, respectively) into two parcels WB-42A to the north (7 acres) and WB-42B to the south (7.5 acres). A Rezone, General Plan Amendment (GPA), and Specific Plan Amendment are requested to change the zoning of Parcel WB-42B from Community Commercial (CC) to Residential Small Lot/Development Standards (RS/DS) and the land use designation from CC to Medium Density Residential at 7 units/acre (MDR-7). A Fifth Amendment to the SVSP Westbrook Development Agreement, is requested to reflect the proposed land use change. A Tentative Subdivision Map is requested to create fifty-three (53) single-family residential lots on parcel WB-42B. According to the Fiscal Analysis completed by Economic & Planning Systems, Inc., the proposed project, which includes rezoning approximately half of the site to residential, would create approximately half of the revenue of a project under the existing zoning. The proposed project is not expected to have a negative fiscal impact on the General Fund.

CC #: 3617

File #: 0400-02-12-2 & 0400-03 & 0400-04

CONTACT: Sean Morales 916-774-5282 smorales@roseville.ca.us

Mayor Bruce Houdesheldt opened the public hearing at 7:17 p.m.

Planning Manager Greg Bitter introduced Associate Planner Sean Morales, who made the presentation to the City Council.

Marcus Lo Duca spoke in support of the project.

Jeannette Serrano, Pam Katros, and Bob Waters spoke in support of the rezone.

Kate Rosenlich spoke in opposition of the rezone.

Marcus Lo Duca responded to issues raised.

Mayor Bruce Houdesheldt closed the public hearing at 7:47 p.m.

Motion by Krista Bernasconi, seconded by Tracy Mendonsa, to consider the Thirteenth Addendum to the Sierra Vista Specific Plan EIR; adopt RESOLUTION NO. 24-372 AMENDING THE GENERAL PLAN TO CHANGE THE LAND USE DESIGNATIONS ON CERTAIN REAL PROPERTY IN THE CITY OF ROSEVILLE; adopt RESOLUTION NO. 24-373 AMENDING THE SIERRA

VISTA SPECIFIC PLAN ; adopt the two (2) findings of fact and introduce for first reading an ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE CHANGING THE ZONING OF CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF ROSEVILLE; and adopt the five (5) findings of fact and introduce for first reading an ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE ADOPTING A FIFTH AMENDMENT OF THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND WESTPARK S.V. 400, LLC RELATIVE TO A CERTAIN PROTION OF THE PROPERTY COMMONLY KNOWN AS SVSP PARCEL WB-42 AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes Alvord, Bernasconi, Houdesheldt, Mendonsa
Nays: Roccucci

11.3. Electric Backbone Mitigation Fee - Roseville Municipal Code Amendment

This public hearing was continued to the meeting of November 20, 2024.

CONTACT: Patrick Zanardelli 916-774-5673 pzanardellie@roseville.ca.us

12. COUNCIL REPORTS / PUBLIC COMMENTS

No public comment received.

Councilmember Pauline Roccucci reported on various community activities.

Northern California Water Association Meeting - Councilmember

Pauline Roccucci reported on attendance.

Northern California Power Association Meeting - Councilmember

Pauline Roccucci reported on attendance.

Risk Oversight Committee Meeting - Councilmember Pauline Roccucci

reported on attendance.

Councilmember Tracy Mendonsa reported on various community events.

Councilmember Scott Alvord reported on various community events.

Vice Mayor Krista Bernasconi reported on various community events.

Mayor Bruce Houdesheldt reported on various community events.

13. ADJOURNMENT

Mayor Bruce Houdesheldt adjourned the meeting at 8:33 p.m.



MINUTES

November 20, 2024

CITY COUNCIL
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA
www.roseville.ca.us

1. CALL TO ORDER

Mayor Bruce Houdesheldt called the meeting to order at 6:01 p.m.

2. ROLL CALL

Present: Vice Mayor Krista Bernasconi, Councilmember Scott Alvord, Councilmember Pauline Roccucci, Councilmember Tracy Mendonsa, Mayor Bruce Houdesheldt.

3. PLEDGE OF ALLEGIANCE

Liam Walsh led the Pledge of Allegiance.

4. MEETING PROCEDURES

City Clerk Carmen Avalos announced the procedures for addressing the City Council.

5. PUBLIC COMMENTS

Nick Bryant spoke on concerns of speeding on City streets and in support of public transit.

6. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Scott Alvord, seconded by Pauline Roccucci, to approve the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

Bids / Purchases / Services

6.1. Landscape Bark and Playground Engineered Wood Fiber - Contract Purchase Agreement Amendment

Memo from Parks, Recreation & Libraries Manager Brian Castelluccio and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-390 APPROVING AN AMENDMENT #1 TO CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND APPLIED LANDSCAPE MATERIALS, INC. DBA NORCAL WHOLESALE BARK AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3003856). Staff requests Council approval to amend the contract purchase agreement with Applied Landscapes Materials, Inc. dba Norcal Wholesale Bark for the purchase and installation of bark mulch and engineered playground wood fiber. The total cost of the service is not to exceed \$850,000. Funding is included in the FY2024-25 Parks, Recreation & Libraries; Community Facilities Districts; and Lighting and Landscaping Districts budgets.

CC #: 3641

File #: 0203-10

CONTACT: Brian Castelluccio 916-746-1755 bcastelluccio@roseville.ca.us

6.2. Five Star Intertie Improvement Project - Approval of Plans and Specifications and Authorization to Call for Bids

Memo from Assistant Engineer William Montz and Environmental Utilities Director Richard Plecker recommending the City Council approve the Five Star Intertie Improvement Project construction plans and specifications, and authorization to advertise the Five Star Intertie Improvement Project for contractor bidding and accept bids. The total cost for this construction project is estimated to be \$800,000. Funding is provided by the Water Construction Fund, which is funded by water connection fees paid for by developers.

CC #: 3647

File #: 0203-09

CONTACT: William "Bill" Montz 916-774-5545 wlmontz@roseville.ca.us

Resolutions

6.3. California Integrated Transit Project - User Agreement

Memo from Assistant Transportation Planner Zachary Presley and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-395 APPROVING A USER AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND KUBA, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the Kuba user agreement for Roseville Transit's

hardware procurement for the California Integrated Transit Project. This project will provide a consistent and contactless fare payment option across all transit agencies in the Sacramento/Placer area. Capital costs for this project have been assessed at \$123,649.89 and will be funded using Transit and Intercity Rail Capital Program funding that was secured in a grant submitted by the Sacramento Area Council of Governments. The initial three years of operating costs for this project have been assessed at \$59,535 and are being funded with Local Transportation Funds. There is no impact to the General Fund.

CC #: 3649

File #: 0721

CONTACT: Zach Presley 916-774-5365 zpresley@roseville.ca.us

6.4. California-Oregon Transmission Project - Entitlement Transfer

Memo from Assistant Electric Utility Director William Forsythe and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-396 APPROVING ACQUISITION AGREEMENTS FOR AN ENTITLEMENT TO CAPACITY ON THE CALIFORNIA-OREGON TRANSMISSION PROJECT AND ASSIGNMENT TO THE TRANSMISSION AGENCY OF NORTHERN CALIFORNIA, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests approval of three agreements between the City and certain owners of entitlements on the California-Oregon Transmission Project (COTP). The result of executing these three agreements will be the City of Roseville will acquire an additional 1MW of transmission rights on the COTP and will assign this right to be managed with Roseville's existing 29MW right to the Transmission Agency of Northern California. The cost of acquiring an additional 1MW of transmission rights on the COTP is a one-time cost of \$150,000, which is included in the current FY2024-25 Electric Fund budget.

CC #: 3650

File #: 0800-03

CONTACT: William Forsythe 916-774-5619 wforsythe@roseville.ca.us

6.5. Western Area Power Administration – Network Integrated Transmission Service Amendment

Memo from Electric Resource Planner Brian Schinstock and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-394 APPROVING AMENDMENT 2 TO WESTERN AREA POWER ADMINISTRATION CONTRACT 14-SNR-01857, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval to execute the second amendment to the Network Integrated Transmission Service with Western Area Power Administration which allows Roseville to import electricity into our service territory. This amendment updates Roseville's network behind the meter generation resources to reflect the recently acquired RPEAK units. There is no fiscal impact associated with this amendment.

CC #: 3648

File #: 0800-03

CONTACT: Brian Schinstock 916-746-1658 bschinstock@roseville.ca.us

6.6. Crimson Ridge Park Upgrade Project - Notice of Completion

Memo from Park Development Project Manager Kelly Appier and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-386 ACCEPTING THE PUBLIC WORK KNOWN AS CRIMSON RIDGE PARK UPGRADE PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PARKS, RECREATION AND LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department has made a final inspection of the Crimson Ridge Park Upgrade Project and has found that all contract work has been completed in accordance with the improvement plans and specifications. In accordance with City specifications, the contractor shall guarantee the installation of these improvements for a period of twelve (12) months from the date of this Notice of Completion. Funding of \$450,000 was allocated from the FY2022-23 General Fund year-end budget surplus. Maintenance costs are provided through the HP Campus Oaks Community Facilities District No. 2 (Public Services).

CC #: 3636

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

6.7. 2023 Power Source Disclosure Reports and 2023 Power Content Labels

Memo from Assistant Electric Analyst Matt Helgeson and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-385 APPROVING THE 2023 ANNUAL POWER SOURCE DISCLOSURE REPORTS AND THE 2023 POWER CONTENT LABELS, AND ATTESTING TO THE VERACITY OF THE ANNUAL REPORTS. Staff requests Council approval of the 2023 Power Source Disclosure Reports and 2023 Power Content Labels are state mandated reports detailing Roseville Electric Utility's 2023 energy supply. There is no fiscal impact with the approval of the 2023 Power Source Disclosure Reports and 2023 Power Content Labels.

CC #: 3632

File #: 0800-03

CONTACT: Matthew Helgeson 916-774-5654 mjhelgeson@roseville.ca.us

6.8. Pleasant Grove Pump Station Variable Frequency Drive Upgrade and Valve Automation Project - Notice of Completion

Memo from Assistant Engineer William Montz and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-387 ACCEPTING THE PUBLIC WORK KNOWN AS THE PLEASANT GROVE PUMP STATION VARIABLE FREQUENCY DRIVE UPGRADE AND VALVE AUTOMATION PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE ENVIRONMENTAL UTILITIES

DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of the Notice of Completion for the Pleasant Grove Pump Station Variable Frequency Drive Upgrade and Valve Automation Project. The total cost of the construction contract including all change orders was \$573,334. The project was funded by the Water Rehabilitation Fund.

CC #: 3637

File #: 0900-02

CONTACT: William Montz 916-774-5545 wlmontz@roseville.ca.us

6.9. Northwest Roseville Specific Plan Parcel 27 - Workout and Settlement Agreement Amendment

Memo from Assistant City Attorney Joe Speaker and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-397 AUTHORIZING THE EIGHTH AMENDMENT TO THE WORKOUT AND SETTLEMENT AGREEMENT REGARDING DELINQUENT SPECIAL TAXES AND SPECIAL ASSESSMENTS LEVIED UPON NWRSP PARCEL 27. Staff requests Council approval of the Eighth Amendment to the Workout and Settlement Agreement with CC Drive, LLC, regarding delinquent special taxes and special assessments levied upon Northwest Roseville Specific Plan Parcel 27. The original agreement was designed to cure the tax defaulted status of this parcel, which is located in the Northwest Roseville Community Facilities District No. 1. The purpose of the proposed eighth amendment is to provide the landowner with additional time to make a lump sum payment of back taxes owed on the property by extending the payment due date from December 10, 2024 to December 10, 2026. The agreement will delay payment of back taxes for Parcel 27A but will not negatively impact bond payments nor increase special taxes for other properties located within the same district. This agenda item has no General Fund impact.

CC #: 3651

File #: 0400-04-03-1

CONTACT: Mike Isom 916-774-5256 misom@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

6.10. Community Development Block Grant Fund - Budget Adjustment

Memo from Housing Analyst Kristine Faelz and Economic Development Director Melissa Anguiano recommending the City Council adopt ORDINANCE NO. 6886 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approval of a budget adjustment for the FY2024-25 Community Development Block Grant Fund to increase expenditures by \$195,480 and revenues by \$63,237 for awarded grant funding, unexpended entitlement funding, and estimated program income. This budget adjustment uses Community Development Block Grant funds and will not impact the City's General Fund.

CC #: 3635

File #: 0709-03 & 0201-01

CONTACT: Kristine Faelz 916-774-5451 kpfaelz@roseville.ca.us
Claudia Carreno 916-774-5476 ccarreno@roseville.ca.us

6.11.Fiscal Year 2024-25 Budget Adjustments

Memo from Budget Manager Nancy Rothlisberger and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt ORDINANCE NO. 6888 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff recommends Council approve budget adjustments to the FY2024-25 budget as follows: (1) increase the expenditure budget in the Citizens Benefit Fund by \$10,000 for REACH funds disbursed in July 2024, (2) correct a grant allocation by decreasing the state grants revenue budget in the Housing Successor Low/Mod Fund for the Permanent Local Housing Allocation Grant project, (3) transfer \$592,868 from the Affordable Housing in Lieu and Program Equity Fund to the Housing Trust Fund to facilitate the closure of the Affordable Housing in Lieu and Program Equity Fund, (4) increase the property tax revenue budget in the Successor Agency to the Former RDA Fund and use the revenue to make additional payments on outstanding loan obligations, and (5) align the budget with the revised funding plan for the Baseline Traffic Signals project and adjust the loan transfer to account for project costs in FY2023-24. The recommended budget adjustments have no fiscal impact on the General Fund.

CC #: 3644

File #: 0201 & 0201-01

CONTACT: N. Rothlisberger 916-774-5314 nrothlisberger@roseville.ca.us

6.12.Electric RPEAK CTs Upgrade - Budget Adjustment

Memo from Assistant Electric Utility Director Chris Porter and Electric Utility Director Dan Beans recommending the City Council adopt ORDINANCE NO. 6885 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a budget adjustment to the Electric RPEAK CTs Upgrade project for \$1,200,000, with an equivalent offsetting decrease to the Electric RPEAK Phase 2 Upgrade project budget resulting in no net impact to the Electric Fund.

CC #: 3633

File #: 0800-03 & 0201-01

CONTACT: Chris Porter 916-774-5615 cporter@roseville.ca.us

6.13.Traffic Model Update - Professional Service Agreement and Budget Adjustment

Memo from Management Analyst Stacie Marchetti and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-388 APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND FEHR & PEERS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF

THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6887 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approval of a Professional Services Agreement with Fehr & Peers for a comprehensive Traffic Model Update. The total cost of the service is \$495,000. The cost of this service is entirely funded by Traffic Mitigation Funds. Additionally, staff requests approval of a budget adjustment to allocate additional resources in the amount of \$250,000 to the existing City Traffic Model Update capital improvement project.

CC #: 3638

File #: 0800-06 & 0201-01

CONTACT: Stacie Marchetti 916-774-5278 smarchetti2@roseville.ca.us

Reports / Requests

6.14.2023 Development Agreement Review

Memo from Management Analyst Stacie Marchetti and Development Services Director Mike Isom recommending the City Council accept the City's development agreement review for the period of January 1, 2023 through December 31, 2023. Staff has determined that all parties are in compliance with their respective agreements for the 2023 review period. As stipulated by the development agreements, the annual review is performed by staff on a reimbursable time and materials basis. There is no impact on the General Fund.

CC #: 3643

File #: 0400-05

CONTACT: Stacie Marchetti 916-774-5278 smarchetti2@roseville.ca.us

END OF CONSENT CALENDAR

7. RESOLUTIONS

7.1. Creekview Community Facilities District No. 1 - Improvement Area No. 2 - Series 2024 Bond Issuance

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-391 A RESOLUTION AUTHORIZING THE ISSUANCE OF SPECIAL TAX BONDS FOR AND ON BEHALF OF IMPROVEMENT AREA NO. 2 OF THE CITY OF ROSEVILLE CREEKVIEW COMMUNITY FACILITIES DISTRICT NO. 1 (PUBLIC FACILITIES), APPROVING AND DIRECTING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO FISCAL AGENT AGREEMENT AND A BOND PURCHASE AGREEMENT, APPROVING THE FORM OF PRELIMINARY OFFICIAL STATEMENT, APPROVING SALE OF SUCH BONDS, AND APPROVING OTHER RELATED DOCUMENTS AND ACTIONS. Staff requests Council approval of certain items based on the developer's request to issue Series 2024 Bonds in order to (i) construct and/or acquire certain authorized public facilities,

(ii) provide for a deposit to a debt service reserve account for the 2024 Bonds, and
(iii) pay capitalized interest on the 2024 Bonds. This is the second series of bonds to be issued for Improvement Area No. 2. The Series 2024 Bond proceeds are not to exceed \$17,000,000. The Community Facilities District (CFD) will generate special taxes that will be paid by the property owners sufficient to pay the costs of the debt service, CFD administration, and any authorized pay-as-you-go facilities, as well as provide funding in the future for maintenance/replacement of constructed facilities. The issuance of these bonds will not impact the City's General Fund.

CC #: 3642

File #: 0206-03-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the City Council.

No public comment received.

Motion by Tracy Mendonsa, seconded by Scott Alvord, to adopt RESOLUTION NO. 24-391 A RESOLUTION AUTHORIZING THE ISSUANCE OF SPECIAL TAX BONDS FOR AND ON BEHALF OF IMPROVEMENT AREA NO. 2 OF THE CITY OF ROSEVILLE CREEKVIEW COMMUNITY FACILITIES DISTRICT NO. 1 (PUBLIC FACILITIES), APPROVING AND DIRECTING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO FISCAL AGENT AGREEMENT AND A BOND PURCHASE AGREEMENT, APPROVING THE FORM OF PRELIMINARY OFFICIAL STATEMENT, APPROVING SALE OF SUCH BONDS, AND APPROVING OTHER RELATED DOCUMENTS AND ACTIONS. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

8. SPECIAL REQUESTS/REPORTS/PRESENTATION

8.1. Priority Legislation Signed or Vetoed by the Governor for 2024

Memo from Government Relations Administrator Mark Wolinski and Deputy City Manager Megan Scheid with an overview on priority bills that the Governor has signed or vetoed and that the Government Relations Team has tracked and advocated on during the legislative session. The bills focus primarily on priority legislation that has implications for the following City departments or divisions: Police, Fire, Building, Housing, Planning, City Clerk, City Attorney, Public Works, Electric and Environmental Utilities. The costs of these activities are contained within the City's current budget.

CC #: 3634

File #: 0114

CONTACT: Mark Wolinski 916-774-5179 mwolinski@roseville.ca.us

Government Relations Administrator Mark Wolinski introduced Department Public Information Officer Rob Baquera, Utility Government Relations Administrator Noelle Mattock, and Senior Electric Business Analyst Amber Blixt.

Government Relations Administrator Mark Wolinski made the presentation to the City Council.

Department Public Information Officer Rob Baquera continued the presentation.

Electric Business Analyst Amber Blixt continued the presentation.

Utility Government Relations Administrator Noelle Mattock continued the presentation.

No public comment received.

For Information only. No action required.

9. PUBLIC HEARING

9.1. Tax and Equity Fiscal Responsibility Act Hearing - Crawford Project

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-392 APPROVING A PLAN OF FINANCE INCLUDING THE ISSUANCE OF REVENUE BONDS BY THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY IN AN AGGREGATE OUTSTANDING PRINCIPAL AMOUNT NOT TO EXCEED \$75,000,000 TO FINANCE AND REFINANCE A QUALIFIED RESIDENTIAL RENTAL PROJECT FOR THE BENEFIT OF ROSEVILLE HARVEY 715, L.P., A CALIFORNIA LIMITED PARTNERSHIP (OR AN AFFILIATE), AND CERTAIN OTHER MATTERS RELATING THERETO. Staff requests that Council conducts a public hearing and adopts a resolution approving the issuance of the Bonds by the California Municipal Finance Authority ("CMFA") for the benefit of Roseville Harvey 715, L.P., a California limited partnership (the "Borrower"), or an affiliate, who has requested that the CMFA adopt a plan of financing providing for the issuance of multifamily housing revenue notes or bonds (the "Bonds") in one or more series at no time to exceed \$75,000,000 in outstanding aggregate principal amount, to finance the acquisition, construction, improvement and equipping of a 265-unit qualified residential rental project, The Crawford, located at 1130 Harvey Way, Roseville. The Board of Directors of the California Foundation for Stronger Communities, a California non-profit public benefit corporation (the "Foundation"), acts as the Board of Directors for the CMFA. Through its conduit debt issuance activities, the CMFA shares a portion of the issuance fees it receives with its member communities and donates a portion of these issuance fees to the Foundation for the support of local charities. With respect to Roseville, it is expected that 25% of the issuance fee, or approximately \$20,700, will be granted by the CMFA to the General Fund of the City. Such grant may be used for any lawful purpose of the City.

CC #: 3645

File #: 0201

CONTACT: Jeannine Thrash 916-774-5743 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Mayor Bruce Houdesheldt opened the public hearing at 6:34 p.m.

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the City Council.

No public comment received.

Mayor Bruce Houdesheldt closed the public hearing at 6:37 p.m.

Motion by Krista Bernasconi, seconded by Scott Alvord, to adopt RESOLUTION NO. 24-392 APPROVING A PLAN OF FINANCE INCLUDING THE ISSUANCE OF REVENUE BONDS BY THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY IN AN AGGREGATE OUTSTANDING PRINCIPAL AMOUNT NOT TO EXCEED \$75,000.00 TO FINANCE AND REFINANCE A QUALIFIED RESIDENTIAL RENTAL PROJECT FOR THE BENEFIT OF ROSEVILLE HARVEY 715, L.P., A CALIFORNIA LIMITED PARTNERSHIP (OR AN AFFILIATE), AND CERTAIN OTHER MATTERS RELATING THERETO.. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

9.2. Electric Backbone Mitigation Fee - Roseville Municipal Code Amendment

Memo from Electric Utility Financial Administrator Joanna Cucchi and Electric Utility Director Dan Beans recommending the City Council introduce for first reading an ORDINANCE AMENDING SECTIONS 4.54.010, 4.54.020, 4.54.040 AND 4.54.050 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRIC BACKBONE MITIGATION FEE. Staff requests Council approve amendments to the Roseville Municipal Code to adjust the Electric Backbone Mitigation Fee, as outlined in the nexus study. The proposed fee adjustments will result in approximately \$600,000 in additional revenue (\$82 increase for single-family unit and \$58 increase per multi-family unit) in connection and impact fees over the next 5 years. The proposed change aligns the revenues collected from developers with the costs of operating the utility to maintain financial strength and stability, consistent with City Council priorities.

CC #: 3640

File #: 0800-03

CONTACT: Joanna Cucchi 916-746-1609 jcucchi@roseville.ca.us

Mayor Bruce Houdesheldt opened the public hearing at 6:38 p.m.

Electric Utility Chief Operating Officer Shawn Matchim introduced Electric Utility Financial Administrator Joanna Cucchi, who made the presentation to the City Council.

No public comment received.

Mayor Bruce Houdesheldt closed the public hearing at 6:45 p.m.

Motion by Krista Bernasconi, seconded by Pauline Roccucci, to introduce for first reading an ORDINANCE AMENDING SECTIONS 4.5.010, 4.54.020, 4.54.040, AND 4.54.050 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRIC BACKBONE MITIGATION FEE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

9.3. Downtown Specific Plan, Old Town Pizza - Economic Development Incentive Agreement

Memo from Economic Development Manager Wayne Wiley and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-393 APPROVING A CITY OF ROSEVILLE ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND OLD TOWN ROSEVILLE PIZZA, LLC WHOLESALE CORPORATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an Economic Development Incentive Agreement with Old Town Roseville Properties, LLC to offset remediation costs associated with the development of an Old Town Pizza restaurant at a previously City-owned site at 324 Vernon Street. A budget adjustment was approved in October of 2019 allocating \$275,000 from the Strategic Improvement Fund to the Vernon Street Sale Preparation capital improvement project to cover due diligence items and remediation costs associated with the sale of the property to Lennox Hill Interiors, LLC. To date, there is a remaining balance of \$240,000 and the proposed \$100,000 incentive will come from the existing CIP. There will be no impact to the City's General Fund.

CC #: 3646

File #: 0110

CONTACT: Wayne Wiley 916-774-5283 wwiley@roseville.ca.us

Mayor Bruce Houdesheldt opened the public hearing at 6:45 p.m.

Economic Development Project Manager Wayne Wiley made the presentation to the City Council.

Old Town Pizza CEO and Chief Financial Officer Dawn Cederlund spoke in support of the project.

Mayor Bruce Houdesheldt closed the public hearing at 7:00 p.m.

Motion by Scott Alvord, seconded by Tracy Mendonsa, to adopt RESOLUTION NO. 24-393 APPROVING A CITY OF ROSEVILLE ECONOMIC

DEVELOPMENT INCENTIVE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND OLD TOWN PIZZA, LLC WHOLESALE CORPORATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

10. COUNCIL REPORTS / PUBLIC COMMENTS

No public comment received.

Regional Water Authority Meeting - Councilmember Pauline Roccucci reported on attendance.

Northern California Power Association Meeting - Councilmember Pauline Roccucci reported on attendance.

Councilmember Pauline Roccucci reported on various community events.

Councilmember Tracy Mendonsa reported on various community events.

Councilmember Scott Alvord reported on various community events.

Vice Mayor Krista Bernasconi reported on various community events.

Mayor Bruce Houdesheldt reported on various community events.

Capitol Corridor Joint Powers Authority Meeting - Mayor Bruce Houdesheldt reported on attendance.

Sacramento Area Council of Governments Meeting - Mayor Bruce Houdesheldt reported on attendance.

11. ADJOURNMENT

Mayor Bruce Houdesheldt adjourned the meeting at 7:24 p.m.



COUNCIL COMMUNICATION

CC #: 3698

File #: 0203-06 & 0201-01

Title: Agenda Management Software - New Capital Improvement Project Approval, Contract Purchase Agreement and Budget Adjustment

Contact: Sydney Finch 916-774-1175 smfinch@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.2.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council:

- 1) Approve the establishment of a new Capital Improvement Project - Agenda Management Software (the "Project");
- 2) Adopt a resolution to approve a Contract Purchase Agreement with CivicPlus, LLC for the replacement of the City's existing Agenda Management Software for a total cost of \$104,088.55 and authorize the City Manager to execute it, as well as authority for the City Manager or his designee to approve change orders up to an additional 10% to cover unexpected changes to the project costs or changes to the City's information technology environment for the term of the agreement; and
- 3) Adopt an ordinance to approve a budget adjustment appropriating \$53,890 to the project for the first year of licensing and internal labor costs.

BACKGROUND

The current Agenda Management System, Novus Agenda, has been in use by the City since 2015. Novus Agenda is nearing end-of-life and requires immediate replacement. City staff released Request for Proposals (RFP) No. 12-034 and, from that solicitation, CivicPlus, LLC was selected. The Agenda Management System provides workflow functions which organizes and streamlines creation of the City's public meeting agendas and supporting documents. It also provides historical search functions as well as providing video archives of public meetings which fosters greater citizen engagement and transparency for public meetings.

FISCAL IMPACT

The recommended budget adjustment will appropriate \$53,890 to the project for the first year of licensing and internal labor costs. Funding for the budget adjustment comes from the Information Technology Replacement Fund and funds from other City departments. As a citywide project, this

will be funded by: \$30,502 from the IT Replacement Fund, \$970 from the Fleet Replacement Fund, \$808 from the Facility Rehab Fund, \$8,191 from the Electric Fund, \$3,611 from the Water Rehab Fund, \$5,173 from the Wastewater Rehab Fund, \$4,095 from the Waste Services Rehab Fund, \$270 from the Transit Fund, and \$270 from the Transportation Fund, along with corresponding revenue in the Transit and Transportation Funds. Funding for licensing in subsequent years will be budgeted in the Information Technology Operations Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. This software purchase meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Goal E - Deliver exceptional city services

Respectfully Submitted,

Sydney Finch, Business Systems Analyst

Hong Sae, Chief Information Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-431

Contract Purchase Agreement

RESOLUTION NO. 24-431

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CIVICPLUS, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3004289) to provide agenda management software, by and between the City of Roseville and CivicPlus, LLC, has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said contract purchase agreement is approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004289

Supplier Details:

Company CivicPlus LLC
Contact Gabby Bond
Address 302 South 4th St Ste 500

Manhattan, KS 66502

Submit your response to:

Company City of Roseville
Contact Erica Kaminski
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1108
Fax (916) 746-1115
E-mail enkaminski@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**
Partnership - **Any general partner**
Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004289

Agreement	3004289
Agreement Date	06-DEC-2024
Revision	0
Agreement Amount	104,088.55 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **CivicPlus LLC**
 302 South 4th St Ste 500

Manhattan, KS 66502

Phone: (785) 789-4281
Fax: (785) 5878951
Email: Gabriel.Bond@civicplus.com

Description of Labor, equipment and/or materials THE VENDOR SHALL PROVIDE THE SERVICES CALLED FOR UNDER THE CITY OF ROSEVILLE REQUEST FOR PROPOSAL (RFP) 12-034 FOR AGENDA MANAGEMENT SOFTWARE AND CONTRACTOR'S PROPOSAL THERETO TITLED "RFP (#12-034) AGENDA MANAGEMENT SOFTWARE" (HEREINAFTER "PROPOSAL") DATED 8/21/24. THE TERMS AND SCOPE OF WORK OF CITY OF ROSEVILLE RFP 12-034 AND CONTRACTOR'S PROPOSAL ARE HEREIN MADE PART OF THIS AGREEMENT AND FULLY INCORPORATED BY REFERENCE. ADDITIONALLY, THE ATTACHED CIVICPLUS LLC STATEMENT OF WORK DATED 7/30/24, CIVICPLUS STATEMENT ON IT SECURITY DATED 11/25/24, CIVICPLUS MASTER SERVICES AGREEMENT DATED MAY 2024, AND AGENDA MEETINGS AND MANAGEMENT (CIVICCLERK AND MUNICODE MEETINGS) TERMS DATED 11/14/24 ARE FULLY INCORPORATED BY REFERENCE ONTO THIS AGREEMENT.

START DATE: EXECUTED AGREEMENT

END DATE: 60 MONTHS FROM DATE OF EXECUTED AGREEMENT

PLEASE CONTACT GEETA DUGGIN IN THE INFORMATION TECHNOLOGY DEPARTMENT AT 916-774-5183 OR GMDUGGIN@ROSEVILLE.CA.US FOR ANY QUESTIONS REGARDING THIS AGREEMENT.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	16291	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
		Erica Kaminski Phone 1-916-746-1108			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Purchase Agreement 3004289

Contract Terms and Conditions

1. To the fullest extent allowed by law, Consultant agrees to indemnify, including the cost to defend City, and its officers, agents, employees and volunteers from any and all third party claims, demands, costs or liability to the extent caused by the negligence, recklessness, or willful misconduct of Consultant and its agents in the performance of services under this contract, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by City or the agents, servants, or independent contractors who are directly responsible to City, or arising from the active negligence of City. Consultant's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Consultant is an independent contractor, and shall not be considered an officer, agent, or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Consultant either in whole or in part. Notwithstanding the foregoing, Consultant may assign and transfer all of its rights and obligations under this Agreement by a sale of a majority of its assets or merger.
4. Time is of the essence of this Agreement. Notwithstanding the foregoing, Consultant will not be liable or responsible for any delay in the time or completion of the Services due to the action or inaction of the City.
5. At any time during the term of this Agreement, either Party has the right to terminate this Agreement, provided the other Party is given sixty (60) days written notice. Consultant acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement. Notwithstanding the foregoing, in the event of termination due to non-appropriation, any unpaid invoices for work already completed shall become due immediately.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Consultant has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement. Any work product created for City pursuant to this Agreement is deemed owned by City.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address:
<http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Consultant agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Consultant shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect

Contract Purchase Agreement 3004289

during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.

- b. Form. Consultant shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.
- c. Additional Insureds. Consultant shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage, except for Workers' Compensation. Such insurance shall specifically cover the contractual liability of Consultant. The additional insured coverage under the Consultant's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Consultant shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subconsultants. Consultant agrees to include in its contracts with all subconsultants the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subconsultants work. Furthermore, Consultant shall require its subconsultants to agree to be bound to Consultant and City in the same manner and to the same extent as Consultant is bound to City under this Agreement. Additionally, Consultant shall obligate its subconsultants to comply with these same provisions with respect to any tertiary subconsultant, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subconsultant or tertiary subconsultant upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Consultant hereby agrees to waive subrogation which any insurer of Consultant may acquire from Consultant by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees, and volunteers for all work performed by Consultant, its

Contract Purchase Agreement 3004289

employees, agents, and sub consultants.

- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Consultant of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.
11. Consultant shall comply with all federal, state, local laws, ordinances, and policies as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. Consultant agrees that any and all information furnished by City shall be deemed proprietary and confidential. All such information, to the extent previously, presently, or subsequently disclosed to Consultant and/or processed and derived by Consultant services is the property of City and such property shall be deemed and treated as "Confidential Information" of City. Consultant acknowledges that such Confidential Information may contain information provided and/or generated by third-parties. Consultant agrees that such Confidential Information shall not be disclosed to any third party without written permission from City, except as required by law. Consultant shall not use the Confidential Information except to perform Consultant's services as directed by City.
19. Consultant shall report to City any data compromise or unauthorized access to Confidential Information within seventy-two (72) hours after Consultant discovers such data compromise or unauthorized access. Consultant will take commercially reasonable measures to address any such data compromise or unauthorized access in a timely manner. Except as otherwise required by law, Consultant will not provide notice to end users or other entities of any such data compromise or unauthorized access without written permission from City. If Consultant reasonably determines that it caused any data compromise or unauthorized access to Confidential Information, Consultant will promptly reimburse City in full for all fees and costs incurred by City in any investigation, remediation or litigation resulting from any such

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data compromise or unauthorized access, including identity protection and restoration services for each person, who in the City's sole discretion, could be impacted by identity theft.

20. Consultant may not advertise that City is a client, list City as a reference or otherwise use City's name, logos, trademarks, or service marks without prior written permission from City.
21. Consultant acknowledges that services rendered under this agreement (including but not limited to service levels and operational levels) shall be performed in accordance with industry standards.
22. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
23. Consultant certifies that Consultant, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
24. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
25. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
26. CONSULTANT and CITY agree that: (a) CONSULTANT is free from the control and direction of CITY in connection with the performance of the work; (b) CONSULTANT is providing services directly to CITY; (c) CONSULTANT has and will maintain at all relevant times a business license; (d) CONSULTANT maintains a business location that is separate from CITY; (e) CONSULTANT is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONSULTANT actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONSULTANT advertises and holds itself out to the public as available to provide the same or similar services; (h) CONSULTANT provides its own tools, vehicles, and equipment to perform the services; (i) CONSULTANT has negotiated its own rates; (j) CONSULTANT set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONSULTANT has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Contract Purchase Agreement 3004289

Roseville Business License No. _____

Contractor License No. n/a _____

DIR Registration No. n/a _____

Check mark the applicable company type below:

_____ Corporation

 X Limited Liability Company

_____ Partnership

_____ Sole Proprietor

City reserves the right to withhold any payments to Consultant in the event of noncompliance with insurance requirements or if required by law.
Information Technology T&C (Negotiated for CivicPlus LLC)
REV 12/5/24 MC

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**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: X _____

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials: _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Contract Purchase Agreement 3004289

Pyrotechnics: _____

General Liability:

\$5 Million/occurrence

\$10 Million aggregate

Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:

\$3 Million/occurrence

\$6 Million aggregate

Pollution - \$2 Million/Occurrence

Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Contract Purchase Agreement 3004289

Supplier

Signed by:
Signature: Amy Vikander
4AEC254EEF49472...
Print Name: Amy Vikander
Title: SVP of Customer Success
Date: 12/9/2024

Supplier

Signed by:
Signature: Amy Vikander
4AEC254EEF49472...
Print Name: Amy Vikander
Title: Senior VP of Customer Success
Date: 12/9/2024

City of Roseville, A Municipal Corporation

Signature: _____
Print Name: **Dominick Casey**
Title: **City Manager**
Date: _____

DocuSign Envelope ID: 4749B558-6FCA-43A5-91D4-B595639FE9FA



April, 2022

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Vendor:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more you must report to the City of Roseville your compliance with economic sanctions including steps you have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Sincerely,

DocuSigned by:
Shannon Wiest
A3035660A19747F...

4/25/2022

Shannon Wiest
City of Roseville
Purchasing and Warehouse Manager



agenda and meeting
management

SELECT

RFP (#12-034)

Agenda Management Software

City of Roseville, California

PRESENTED BY:

Gabby Bond, Account Executive

August 21, 2024



**Powering and Empowering
Government**

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Cover Letter





August 21, 2024

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678
Submitted via email: cityclerkroseville@roseville.ca.us

RE: RFP (#12-034) Agenda Management Software

Dear Selection Committee:

Saving time, effort, and delivering access to public meeting information is essential to run an efficient and transparent government. Every interaction between a member of your community and your local government is an opportunity to create a positive civic experience. At CivicPlus, LLC (CivicPlus), our mission is to help make local governments work better. To do that, we build technology solutions to empower you and your staff to create digital interactions that are personalized, frictionless, and expedited.

CivicPlus Agenda and Meeting Management Select (Select), is a robust, flexible, and easy-to-use suite of cloud-based tools built specifically for local governments, like Roseville, to help you completely transform your agenda and meeting management process. By partnering with CivicPlus, you'll be able to:

- Work from anywhere with Select's secure, cloud-based hosting and browser-based access
- Reduce manual effort with time-saving features and fully integrated modules
- Invest in a solution that is designed to grow with you as your processes and needs change
- Leverage tools such as cross-departmental teams and flexible workflows to collaborate on agenda items
- Tailor user access with custom permission settings
- Ensure internal transparency and accountability using built-in audit trails, task tracking, and versioning
- Build custom, ad hoc reports with your Select data
- Effortlessly create and distribute meeting materials to residents, internal users, and elected officials

Our Select solution innovators have the experience and expertise to help any administration, whether in a community of one thousand or one million, save time and money. It's why we've hired former municipal clerks to help us build an agenda and meeting management solution that is designed exclusively for local governments and the needs of their clerks and departmental stakeholders.

CivicPlus Headquarters: 302 S 4th Street, Suite 500, Manhattan, KS 66502

CivicPlus Statement: By submitting this proposal, CivicPlus acknowledges all requirements described in the RFP. As of August 20, 2024, there was no addendum posted.

We are excited to assist you in expanding your existing partnership with CivicPlus and leveraging solutions we have already implemented.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Gabriel Bond'.



GABRIEL BOND

Account Executive

gabriel.bond@civicplus.com

785.789.4281

Signature Requirements



Limited Liability Company Signature

Since the RFP states that "Proposals which are submitted on behalf of a Limited Liability Company ("LLC") shall be signed by the person or persons authorized to bind the LLC under the LLC's articles of organization", we have included our Senior VP of Customer Success, Amy Vikander's, signature below.



AMY VIKANDER

Senior VP of Customer Success

(authorized to bind CivicPlus, LLC, a Limited Liability Company)



Tab A: Firm's Qualifications



Statement of Qualifications

Having a company that is dedicated to web solutions for government is key for your project's success, both initially and through the upcoming years. CivicPlus, headquartered in Manhattan, Kansas, has more than 850 staff members and continues to implement new technologies and services to maintain the highest standards of excellence and efficiency for our more than 10,000 customers with over 100,000 users and over 340 million visitors (and counting!).

In addition to a great solution, great people are key for a successful project. CivicPlus is a company that's about amazing people doing amazing things. During your project, a dedicated project team lead by your implementation consultant will assist you throughout the development process to ensure your project's success and your complete satisfaction.

After the Go Live of your CMS, your Customer Success Manager, will continue to work with you to help you optimize your system. They will provide you with further information on how to engage your residents, utilizing the tools that CivicPlus has put into place.

When your staff has technical questions, our technical support engineers are ready to provide answers and ensure their confidence in using our system. When you choose CivicPlus, our knowledgeable staff is available from 7 a.m. to 7 p.m. (CST) to field your calls and emails, and emergency services are available after regular hours with our on-call staff 24-hours a day.

Subcontractors

Because all services required for a successful project are performed in-house, no aspect of the development or implementation of your project will be outsourced or subcontracted.

Staffing Levels

CivicPlus has more than 850 staff members who continue to implement new technologies and services to maintain the highest standards of excellence and efficiency for our more than 10,000 customers with over 100,000 users and over 340 million visitors and counting! While we are based in Kansas, we have staff working remotely across the U.S. and have developed websites for local government customers in all 50 states and Canada.

CivicPlus always has multiple customers in progress in different phases of development at any given time. CivicPlus' proven development process of not assigning your team until contract signing ensures our customers have an available and dedicated team throughout their project.



Company Organizational Chart



Tab B: Experience and References



CivicPlus History

CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.

Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.



Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

EXPERIENCE

25+ Years
10,000+ Customers
850+ Employees

RECOGNITION

Inc. 5000 11-time Honoree
GovTech 2024 Top 100 Company
Stevie® Awards Multiple Global Awards for Service Excellence



Contact
Gabriel Bond
Account Executive
gabriel.bond@civicplus.com
785.789.4281

Primary Office
302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233 | Fax: 785.587.8951
civicplus.com



Experience Implementing Similar Services

CivicPlus' Select Agenda and Meeting Management solution delivers years of experience in agenda and meeting management software as a service technology that has been designed specifically to meet the needs of municipalities and their staff and officials. Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a world leader in government web technology. We consider it a privilege to partner with our customers and provide them with a solution that will serve their needs today and well into the future.

Included are some experiences our customers have had working with Select (formerly CivicClerk).

"The training was seamless. Personally, I was not nervous about starting to use CivicClerk, but I know people can be uncomfortable with change, so we held three different live training sessions for the different departments that would be heavily using the system. Everyone could choose the training session that fit their schedule. Every employee who left the training session felt like, 'I can do that. It's easy.'"

— **Ronda Cole, Clerk of the Mayor,
Council, Gulfport, MS**

"It's been a great process; very smooth.

It's been easy to communicate what we're asking for with our implementation team. We explain what we're trying to accomplish, and they help show us how to use the software to accomplish our goals. It's been wonderful how flexible the product is and how we can tailor it to fit our current processes. With CivicClerk, we don't have to change everything we do. We can keep the core of our workflows the same for the most part."

— **Angie Johnson, PHR, Deputy
Assistant City Recorder, Franklin, TN**



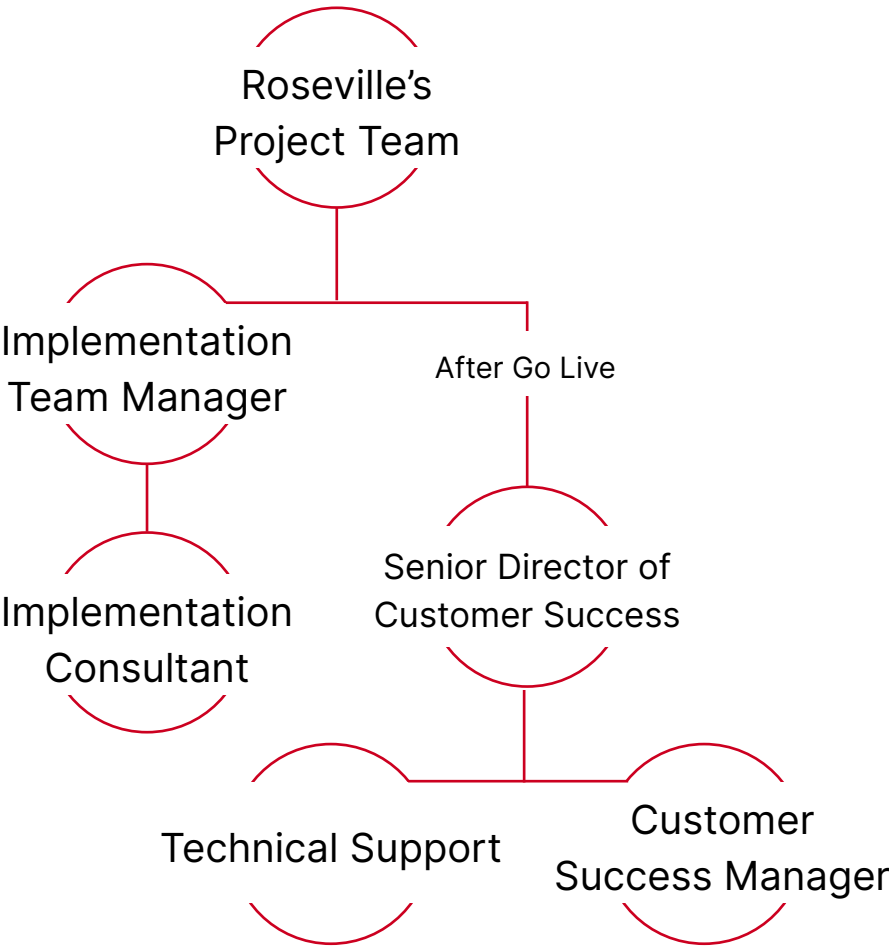
Tab C: Qualifications of Team



Project Team

From project management to technical support, a team of accountable and knowledgeable Select experts will assist you at every step to ensure your project's success and your complete satisfaction. We will assign your individual, dedicated implementation consultant before kickoff to work directly with you throughout the implementation process.

Once your system configuration is complete, your implementation consultant will ensure that you and your staff are thoroughly trained on your Select solution. After go-live, your dedicated customer success manager and our award-winning Technical Support team will support your strategic goals long term.



Tab D: Project Understanding



Our Understanding

Our project understanding is centered around delivering a robust Agenda Management Software solution that meets the City's needs for improved efficiency and streamlined administrative processes. Currently, the City uses a tool that is not fully meeting its requirements, and the goal is to transition to a more intuitive system that enhances workflow across all departments. The new software will aim to reduce procedural complexities by minimizing the steps required to create an agenda and will support increased engagement and participation in council meetings. This solution will drive smoother operations, quicker decision-making, and ultimately boost the overall productivity and effectiveness of the City's administrative framework.

CHALLENGES

Our Professional Services team is committed to driving on-time implementations in line with customer expectations and satisfaction. We understand that our customers' key staff members are often required to balance daily duties and council meetings for approvals, which can affect decision making and project timelines. Further, ensuring that all of stakeholders feel valued and heard can be a challenge when working on a complex project.

To ensure project success, our dedicated team of professionals work hand in hand with our customers' staff and leadership. This consultative approach of our time-tested and refined implementation process ensures stakeholders are aligned in objectives and target outcome of project. We learn from every implementation, both the great aspects and the challenges, to consistently innovate our process and resources to ease the path for our customers.



CivicPlus Strengths

Civic Experience

We have the first and only Civic Experience Platform. It enables local governments to drive more revenue, operate more efficiently, and generate positive recognition for the many services they provide every day.

Experience

We bring over 25 years of experience helping our customers work better and smarter through their web environment.

Design Process

Our process combines the creativity of our in-house designers with proven functionality to reach the perfect end result.

Navigation

We've helped hundreds of customers effectively organize their website taxonomy and content structure. Your redesigned site will provide your residents with an intuitive, user-friendly architecture.

Live Edit

Web Central's Live Edit feature allows you to view your webpages and see how the information looks before publishing to your public.

Community

Web Central users have their own network, ENGAGEXCHANGE, to connect with other government entities on the same platform to share ideas, ask questions, and much more.

Training

After your initial instruction in the system, we offer continued training and resources through the CivicPlus Help Center that help you and your staff remain fresh and up-to-date with our system.

Future

Our development staff will stay by your side, rolling out new features, new applications, and new suggestions so you can better serve your community.



Tab E: Project Plan



Implementation of the Project

Please note: Timelines may vary in duration dependent on customer, CivicPlus Team, and resource availability, the pace at which deliverables and approvals are submitted, add-ons, and the CivicPlus Team. For additional information regarding customer time commitment, please review the [Customer Work Expectations](#) Help Center article.

Task	When	Task Owner
Initiate		
Project Deliverables	Week 1	Customer
Project Initiation	Week 2	CivicPlus Team
Project Kickoff Meeting (45 minutes – 1 hour)	Weeks 2-3	CivicPlus Team & Customer
Project Timeline Approval	Weeks 2-3	Customer
Analyze		
Production Site Creation	Weeks 3-4	CivicPlus Team
Template Review Meeting (45 minutes – 1 hour)	Week 5	CivicPlus Team & Customer
Alternate Board/Committee Deliverables	Weeks 5-7	Customer
Design & Configure		
Initial Site Configuration	Weeks 6-7	CivicPlus Team
Configure Additional Boards (up to 7 boards)	Week 11	CivicPlus Team
Optimize		
First Look Meeting (1.5 hours)	Week 7	CivicPlus Team & Customer
First Look Homework	Weeks 7-8	Customer
Project Consulting (2 hours)	Weeks 7-9	CivicPlus Team & Customer
Design Check Meeting (1 hour)	Week 9	CivicPlus Team & Customer
Design Configuration Approval	Weeks 9-10	Customer
Staff User Import	Week 12	CivicPlus Team
Educate (up to 4 hours)		
Admin Training	Week 13	CivicPlus Team & Customer
User Training	Weeks 14-15	CivicPlus Team & Customer



Task	When	Task Owner
Agenda Manager Training	Week 16	CivicPlus Team & Customer
Minutes Training	Week 17	CivicPlus Team & Customer
Integration Audit	Week 18	CivicPlus Team
Launch		
Prep for Launch	Week 19	CivicPlus Team
Launch Meeting (30 minutes)	Week 20	CivicPlus Team & Customer
Portal Launch and First Live Meeting	Weeks 21-23	Customer
Project Close Procedures	Week 24	CivicPlus Team
Post – Launch Survey (AskNicely)	Week 24	Customer

ADD-ONS	
Task	Additional Weeks Added to Timeline
Custom IdP Integration	0 Weeks
CivicPlus Media	~1 Week

IMPLEMENTATION METHODOLOGY

CivicPlus and Roseville will jointly develop a detailed schedule and implementation plan as your project kicks off, complete with milestones and deadlines. This serves as your implementation process flow and any changes can be addressed throughout the process. Once your system is launched you will continue to receive both technical and consultative support from our Support and Customer Success teams. We meet with all our customers virtually through email, phone, video conferencing, or if the customer prefers, we will be on-site. Because of the nature of our technology industry, working remotely is the “norm” and of no project concern for the development of your solution.

EQUIPMENT

There are no required third party products, hardware, or applications needed to support Select.

MIGRATION

Select can import past PDF files (agendas, packets and minutes). File imports will be indexed with optical character recognition (OCR) upon import for searchability. Videos and audio can be imported in MP4 format. The client will be responsible for renaming the files in the necessary format for our import tool (MeetingType_FileType_MM_DD_YY - file type would be Agenda, Packet, Minutes, Audio, or Video).



Premium Implementation Plan

Implementation & Support Experience Designed for You

Agenda and Meeting Management Select has the experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for automating manual or inefficient agenda and meeting processes. It is designed for organizations with less than 50 internal users and a desire for a guided implementation experience. A dedicated and knowledgeable Implementation consultant will manage your project from end-to-end—consulting and collaborating with your team, configuring the system to automate your process, and delivering live virtual training to your user groups. Key project staff will have online access to the timeline and all expected checkpoints and deliverables for a fully transparent implementation.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning Technical Support team.

CONSULTING

Up to Two Hours of Virtual Consultation

During this consulting session, your implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your custom template designs and discuss the configurations that will be made to ensure your workflows match your current agenda and meeting processes.

DESIGN

We will design up to seven custom templates to ensure consistency in system-generated meeting documents: Agendas, Item/Staff Report, Minutes, Agenda Script.

CONFIGURATION

Our team will configure your solution with Premium customization options to map existing processes to our Agenda and Meeting Management Select solution. Additional custom configurations can be made by administrative users at any time using Help Center resources.

TRAINING

Up to Four Hours of Virtual Training

Your implementation consultant will guide user groups through live, virtual training sessions using your custom configured Agenda and Meeting Management Select solution. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.



Tab F: System Features and Functionality



Features & Functionality

Agenda and Meeting Management Select Solution

CivicPlus' Agenda and Meeting Management Select software is the fastest, most intuitive way to streamline the entire agenda management process — from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with Select is easy with customized workflows, version tracking, and built-in communication tools.

Our innovators designed it to offer configuration flexibility so that the solution can be scaled from the simplest agenda process to the most complex. Built-in integrations and a suite of APIs make working with other internal applications easy. Agenda and Meeting Management Select's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

Fully Integrated, Cloud-Based Software Suite

- User-friendly, modern interface
- Unlimited users
- Unlimited storage
- Highly configurable to your agenda and meeting management processes
- Adaptable permission settings
- Confidential attachments
- Field-level versioning
- Integrated code of ordinances
- Built-in integrations with Dropbox, Microsoft's One Drive, Google Drive, Laserfiche, Zoom, and API availability (additional fees may apply)
- Single sign-on through the CivicPlus Platform
- Secure Cloud-Based Hosting
- Automatic Updates
- Customer-Defined Roadmap
- Enhanced Analytics for Data Visibility

Part of the Integrated CivicPlus Platform

Our powerful CivicPlus Platform is the foundation on which all our CivicPlus solutions are built, allowing them to work seamlessly and securely, leveraging existing data, and reducing information silos so your administrative staff can collaborate efficiently. Administrators can take advantage of authentication using our identity provider integrations to provide a single sign-on experience for internal users. The entire solution is cloud-based, eliminating the need for internal application management. Agenda and Meeting Management Select is hosted in Microsoft's Azure cloud service, providing a stable multi-user environment while ensuring high availability and uptime. CivicPlus is also the only technology provider that offers an integration between our agenda & meetings software and an online code of ordinances—with Municode Codification.



Agenda Management

FLEXIBLE, CUSTOMIZED TEMPLATES

Standardized templates throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

EFFICIENTLY MANAGE AGENDA PACKETS OF ANY SIZE

The software compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.



Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

CONVENIENT, ANYTIME AGENDA MODIFICATIONS

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically renumber everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

CREATE AGENDA ITEMS IN SECONDS

An easy-to-use item entry allows staff members to enter agenda items, upload attachments, and send through the workflow with a few clicks. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for Select to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

AUTOMATE YOUR APPROVALS PROCESS

The workflow engine streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

CUSTOM TAGS TO GROUP LIKE AGENDA ITEMS

Administrators can set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.



Meeting Management

AUTOMATED MINUTES SETUP

A fully integrated minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the minutes module with a single click.

KEEP UP WITH THE MEETING ACTION

Meetings move fast. Agenda and Meeting Management Select's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.



SPEAKER MANAGER

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

EASY, INTUITIVE MINUTES-TAKING

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

If using CivicPlus Media's integrated video streaming and video-on-demand service, you can also create bookmarks for the accompanying video during the live meeting.



Board Portal

FLEXIBLE ACCESS

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, OneDrive, Google Drive, or post to the Board Portal. It is optimized for all devices, including desktops, laptops, and tablets. No separate application required.

A PERSONAL MEETING REPOSITORY

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

FIND WHAT YOU NEED- FASTER

Agenda and Meeting Management Select automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate past items, attachments, minutes, and agendas by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.



Public Resident Portal

CONTENT ACCESSIBILITY

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video.

CONTENT TRANSPARENCY

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.



Public Resident Portal

- Resident portal to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Side-by-side agenda and video display with CivicPlus Media live streaming and on-demand video service
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Mobile-responsive
- Custom branding
- Integrated live or on-demand video with bookmarks to easily jump to desired content
- Optional public commenting forum
- Easily jump to past, current, upcoming events with an embedded calendar and continuous scrolls



The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Local governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs to better connect your administration's processes and applications
- A centralized data store with robust data automation and integration capabilities

CIVICPLUS PORTAL

CivicPlus Portal empowers residents to be more engaged and informed about progress in your community. Portal streamlines the resident user experience as they interact with the CivicPlus products leveraged by you – driving revenue, trust, and satisfaction.

With a single username and password, they can watch a public meeting recording, submit a public works request, pay a utility bill, or register for an upcoming event. The result is more engaged and informed voters and fewer phone calls, walk-ins, or emails to your department asking how to find documents or submit records requests.

INTEGRATION HUB

Integration Hub is a tool that can help you unify your disparate cloud-based solutions and your CivicPlus solutions, assemble powerful workflows, and set up complex automations—without the need for a developer. With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus solutions or with third parties (for an additional fee) saving your staff's valuable time. The possibilities are endless with Integration Hub, but here are a few examples of integrations you can create with Select today:

- Automatically add agenda or minute files to the Document Center to be displayed on a CivicPlus Municipal Websites Central (Web Central) after they are published in Select
- Set-up a workflow to post in the Web Central News Flash once you've published your Select meeting documents

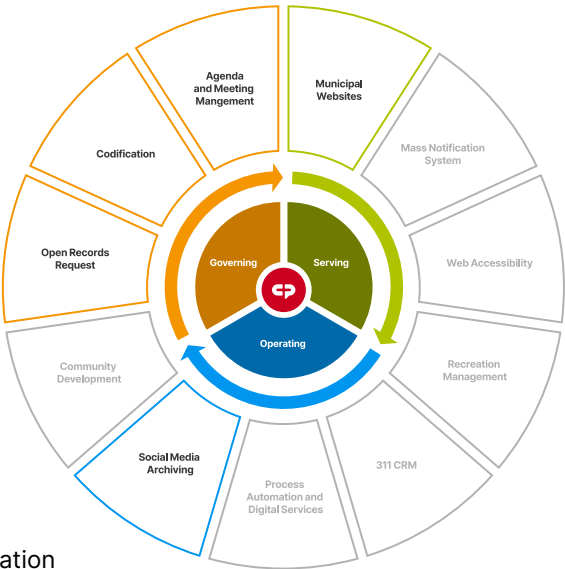
Shorten your pre-meeting to-do list and send your meeting information instantly with a custom integration using the Integration Hub.



Integrated Code of Ordinances & Web

As the only local government software provider with an integrated codification, agenda and meeting management, and municipal website solution offering, our suite allows for digital transformation of the entire legislative process - from the start of the agenda process to the final online publishing of the newly adopted legislation.

If you are a customer of CivicPlus' codification services, the cutting-edge integration between your meetings & agenda management and code of ordinances reduces the manual steps associated between your agenda management and codification processes. As an example, you can send ordinances directly to CivicPlus for codification by our team of legal editors. When pushed from Agenda and Meeting Management Select, this uncoded legislation will be visible on the landing page of our Online Code Hosting platform nearly instantaneously. You can also take this to the next level by integrating our Municipal Website solutions with our Online Code Hosting solution, allowing for one-stop search capabilities. With this integration, the public can instantly access your code, meetings, packets, and agendas in one simple search straight from your municipal website.



EXAMPLES OF MEANINGFUL CIVIC EXPERIENCE INTEGRATIONS

The following are examples of integrations between the CivicPlus Agenda and Meeting Management Select with other CivicPlus solutions and tools. If you have yet to experience all that CivicPlus can provide, please reach out for additional information and a quote.

Municipal Websites Central (Web Central)	• Set-up a workflow to post in Web Central's News Flash once you've published your meeting documents. • Automatically add agenda or minute files to Web Central's Document Center to be displayed on your website after they are published in Select. • Meeting information and dates are automatically integrated to the Web Central's Calendar. • Meeting files are automatically included in the website's search results.
Codification	• Send adopted ordinances to the Codification Legal Team in one click. • Send ordinances straight to your online code portal as "Adopted and Not Yet Codified". • Instantly link your online code to the meeting content produced within Select.
CivicPlus Media	• Share high-definition, on-demand video or live video feeds of your meetings directly from Select and CivicPlus Media, seamlessly integrated with your meeting agendas and equipped with clear bookmarking and navigation.
Integration Hub	• Third-party integrations examples include integrations with Zoom, Webex, and GoToMeetings, and with Laserfiche, Google Drive, Dropbox, and other APIs.

Attachment E: Requirements Matrix

Attachment E
Attachment E REQUIREMENTS MATRIX
(Please download electronic file on PublicPurchase.com)

The Requirements Matrix ("Matrix") is categorized by various desired features. This Matrix will be used to determine the compatibility of proposer's software to the requirements of the Agenda Management System. In the Fourth column from the left, please enter the response to the requirement based on the possible responses below. An omitted response or deviation from the alpha responses provided below will be construed to be a "NO" – not supported and/or is not provided as part of the proposal. If you need to add any comments to further clarify your response, please do so in the column specified.

Response Code	Definition
Y (YES)	The proposed system can meet this requirement with no modifications or additional products necessary
C (CUSTOM)	This requirement can be met with customization to the proposed system (the cost of such customization must be included in the proposal)
N (NO)	The proposed system cannot meet this requirement

C-1 Agenda Management

No.	Description	Status	Response Code	Comments
FUNCTIONAL REQUIREMENTS				
FUN-001	Ability to customize meeting types internally without reaching out to support.	Required	Y	
FUN-002	Ability to customize agenda templates internally without reaching out to support.	Required	Y	
FUN-003	Ability to track and auto-populate resolution, ordinance, and item numbers in the system and have them start over each year (e.g. 24-001 or CC-24-001)	Optional	N	Select allows for the manual assignment of resolution and ordinance numbers, and they can restart each year.
FUN-004	Ability to create recurring meetings.	Optional	Y	Select will manage your entire calendar of meetings inside our events module. When new agendas are created, they are either linked to existing events, or a one-time event can be created.
FUN-005	Ability to limit access to what items users can view within their department queue.	Optional	Y	Select's user permissions can limit item access and access to documents based off a variety of criteria, so Select can meet this requirement. Item access can be restricted by current approver, departments, board, or committee, etc.
FUN-006	Ability to search and filter by meeting date, type, approved or pending items.	Required	Y	
FUN-007	Customizable search columns on agenda view.	Required	N	Though Select doesn't offer this exact functionality in agenda view, the Analytics Module offers robust search and reporting capabilities.
FUN-008	Ability to push an item to agenda and bypass the workflow.	Required	Y	
FUN-009	The system should have ability to manage job aids.	Optional	N	Job aid management is not available in Select. However, All Select customers have access to self-serve training resources via a comprehensive, online Help Center with articles and walk-through tutorials and imbedded in-application guides. The Help Center is updated as new features or enhancements are released.
FUN-010	Ability to delete agenda mid-creation.	Required	Y	
FUN-011	The system should include a cover sheet (preview page) to be able to preview the council communication/staff reports with hyperlinks to the attachments included in the item.	Required	N	Select's cover pages don't include hyperlinks to attachments. However, Select can offer a full build of the cover sheet that includes a list of attachments.
FUN-012	The system should include drop downs to pre-populate text in staff report sections.	Optional	Y	
FUN-013	Customizable staff report fields.	Required	Y	
FUN-014	Insertable signature snippets (images).	Required	Y	
FUN-015	The system should have agenda item number tracking.	Required	Y	
FUN-016	All attachments should have date and time stamp.	Required	Y	This information is available in Select's Item Timeline.

FUN-017	There should be a complete version history of attachments with titles, detailed description of the changes with the username of who made them, date, and time.	Required	N	Documents uploaded in Select must be downloaded to make changes. Documents attached via OneDrive and Google Drive integrations allow the user to insert in Select a link to the document in the shared file service folder. If a user wants to edit that file, they can simply click the link to the document in Select and edit via the shared file service. Both shared file services indicate on a file what users are active in the document. Revisions would have to be tracked outside of the system. However, within Select as changes are made to an item via the item fields (that feed into the staff report), revisions are tracked within the system. At any time, revisions can be reviewed by other approvers or the creator. Users with appropriate permissions can also revert a field to a prior version and lock the field to prevent further changes. Within the item timeline, users can see the full history of activity on the item and add comments using the in-application messaging feature.
FUN-018	Ability to create different users and user types in the system who can see administrative or city- wide views.	Required	Y	
FUN-019	The system should enable controlled access for designated users, such as Project Managers and Resource Managers, to assign and unassign workflows as necessary.	Required	Y	
FUN-020	Ability to make attachment documents public or private within an item.	Required	Y	
FUN-021	Ability to upload both PDF and word documents.	Required	Y	
FUN-022	Ability to download/convert the final minutes template to a word document.	Required	Y	
FUN-023	Ability to move the order of attachments with ease.	Required	Y	
FUN-024	Ability to see whose workflow an item is in on one column on the screen.	Required	Y	There are several ways within Select to see the status of agenda items. Item status can easily be seen via the progress tracker, which tracks the completion percentage of the approval process. This is viewable in the agenda outline and MyClerk dashboard views. Authorized users can click on the progress tracker to view more information on who has approved it, when and who remains to approve it. Additionally, a report can be viewed in Analytics showing this information.
FUN-025	Archive old items and meetings so that they don't live on your home screen.	Required	Y	
FUN-026	Ability to copy an item from one agenda to the other and "move" an item to another meeting.	Required	Y	
FUN-027	Ability to publish the agenda to the website and send to the public with one click.	Required	Y	
FUN-028	Ability to reject an item and select who you need it to go back to.	Required	N	In Select, when an item is denied, it is returned to the original creator.
FUN-029	Unlimited size for attachments.	Required	N	The file size limit for PDFs is 300 MB. For non-PDF attachments like Word, Excel, etc., the limit is 25 MB. However, Select allows for an unlimited number of attachments.
FUN-030	When you select a meeting date, that item you created automatically gets added to the agenda.	Required	Y	
FUN-031	Ability to access the webpage from anywhere (web based).	Required	Y	
FUN-032	When staff enters an agenda item on a specific meeting date, all information entered goes directly to that agenda without any extra steps to "push it".	Required	Y	
FUN-033	Ability to upload and save a redline strikethrough document in Word without it accepting changes.	Required	Y	
FUN-034	Ability to open a toggle screen for a large view when entering data into each of the fields.	Optional	Y	
FUN-035	Ability to sort items by "Needs action", "Show Submitted/Approved Items", etc.	Required	Y	This functionality is available in Select's Analytics Module.
FUN-036	Ability to have agenda headings only populate if there is something added to the agenda for that category.	Required	N	In Select, the heading would have to be manually removed.

FUN-037	Ability to integrate with Word for templates.	Optional	N	At this time, Select has no integration with Outlook or Word. However, Select is compatible with Microsoft Office as users can copy/paste from Office products and upload all Office file types as attachments. Additionally, no specific integration or version of Microsoft Office is required to use Select.
FUN-038	System automatically closes agenda in the program once the agenda submission date has passed.	Optional	Y	
VIDEO STREAMING REQUIREMENTS				
VID-001	Ability to stream and record full HD (1920 X 1080) video	Required	Y	CivicPlus Media supports HD video streaming (up to 1080p). The recording of the video would be a function of the City's chosen encoder.
VID-002	Ability to interface with Epiphan's Pearl 2 encoder for streaming using RTMP stream	Optional	Y	Any hardware or software encoder that is capable of generating an authenticated RTMP stream can be used with our CivicPlus Media video service.
VID-003	Provide an encoder if RTMP streaming is unavailable	Required	N	For our video streaming services, CivicPlus Media, we do not provide an encoder.
VID-004	Ability to connect to streaming interface remotely.	Required	Y	
VID-005	Ability to connect video to agenda once the meeting is completed	Required	Y	
VID-006	Ability to upload or replace completed video without contacting support	Required	Y	
VID-007	Ability to create captions for video: English and Spanish.	Optional	Y	
VID-008	Ability to calculate the number of views for videos	Optional	Y	
VID-009	Searchable meeting videos achieve.	Required	Y	
VID-010	Visual video stream verification when livestream is active	Optional	Y	
VID-011	Ability to create video chapter makers for agenda items	Required	Y	These are called, "Timestamps" in CivicPlus Media.
VID-012	Ability to view completed meeting videos to check for quality	Required	Y	
INTEGRATION & COMPATABILITY REQUIREMENTS				
INT-001	The system should have the ability to integrate with other systems. (Please provide integration matrix)	Optional	Y	Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments. Efficiently deliver packets of any size by Dropbox, OneDrive or Google Drive. Select has a direct integration with Laserfiche that allows customers to automatically send documents (agenda, packet, and/or minutes) into Laserfiche when they are published to Select's public portal. These documents would be sent over in PDF format and would stay OCR'd after delivery. This integration requires customers to use Laserfiche's cloud hosting. The integration does not work with the on-prem hosting version of Laserfiche. The Municode-NEXT integration allows users to push legislation from their Select solution items directly into their Municode code library. Once activated and configured, the Send to Code functionality becomes available on the Item Files page for items on configured Meeting Types. While the integration does prepopulate some fields in the Send to Code pop-up with item data, to increase efficiency, the user has the ability to modify the data before sending the request. Quote can be provided upon request. CivicPlus Media has a direct integration with Zoom and YouTube.
INT-002	Outlook integration	Optional	N	Select currently does not offer a direct integration to Microsoft Outlook. For calendar events, the Select API can be used to pass information like calendar events from Select to Outlook.
INT-003	Microsoft 365 integrations	Required	N	Users may upload attachments via OneDrive for easy collaboration. At this time, Select does not have an integration with Office 365.



REPORTING REQUIREMENTS				
RPT-001	Ability to generate a report for a specified date range or meeting.	Required	Y	
RPT-002	Ability to generate a report of all users filtered by department.	Required	Y	
RPT-003	Ability to generate a report that calculates the number of items a department has produced.	Required	Y	
RPT-004	Ability to generate a report that calculates the number of meetings a meeting type has held.	Required	Y	
RPT-005	Ability to generate a report that shows all items on a meeting date.	Required	Y	
SECURITY & COMPLIANCE REQUIREMENTS				
SEC-001	For City staff logons solution integrates with City SSO solution, PingID, for user accounts using SAML 2.0 standard	Required	N	Select does not support PingID. However, the City may utilize an external custom Identity Provider (IdP). CivicPlus offers custom integrations with the following identity providers (IdP) for authentication: • Microsoft's Entra ID • Microsoft's Active Directory Federated Services (ADFS) version 4.0 and 5.0 • Okta
SEC-001.1	For local accounts the City is able to control and adjust password policies not limited to expiration, password complexity and account lockouts	Optional	N	The CivicPlus Platform will lock out a user if they reach five (5) failed login attempts. Once the account locks, it will remain locked for 30 minutes. The user may wait 30 minutes to try again, or reset the password for faster access. The user can use the Forgot a Password feature to reset the password.
SEC-001.2	For logons non-integrated with SSO, system will allow staff to reset passwords and password is not viewable - self-service is preferred. MFA required with local accounts.	Optional	N	The CivicPlus Platform supports two factor authentication with a secondary email address. Staff will not be able to reset passwords on behalf of users. The password reset process is self-service.
SEC-002	All system data will be stored on servers located solely within the continental United States	Required	Y	
SEC-003	All system data will be segregated from other customers.	Required	Y	Every Select customer's data is stored securely independently from each other in Microsoft Azure. Each customer's data is encrypted with a unique key, and it is encrypted in transit and at rest. Role Based Access Control (RBAC) policies prevent unauthorized users from modifying or deleting data. Soft delete is enabled to prevent the malicious removal of data, systems are regularly patched, and at least annual penetration testing of the application is done to help identify and remediate vulnerabilities.
SEC-004	The vendor shall provide a third-party audit report(s) (ie. SOC type II/III) as evidence that all facilities used to store and process city and end user data will implement and maintain administrative, physical, technical and procedural safeguards and best practices at a level sufficient to secure such data from unauthorized access, destruction, use, modification or disclosure	Required	N	We do not have SOC2 Type II on the Select; however, it is hosted in Azure. Microsoft Azure has achieved SOC 1 Type 2, SOC 2 Type 2, and SOC 3 reports. The availability of SOC 1 and SOC 2 reports is restricted to customers who have signed nondisclosure agreements with Microsoft. Where the customer would need to sign an NDA with Microsoft, the process can be found here { https://learn.microsoft.com/en-us/azure/compliance/offerings/offering-soc-2 }
SEC-005	All data will be encrypted in transmission (including via web interface) at a level equivalent to or stronger than 128-bit level encryption	Required	Y	Select uses SSL 256-bit encryption. Data is encrypted both at rest and in transmission.
SEC-006	All data that meets Federal criteria for Personally Identifiable Information (PII), PCI, or HIPAA will be encrypted in storage (database/data files) at a level equivalent to or stronger than 128-bit level encryption	Required	N	Select does not protect PII and is not HIPAA-compliant. Please do not collect or enter this type of information in Select.
SEC-007	Vendor has network firewalls and security in place to protect hosted customers from internet threats	Required	Y	Our Azure SQL Server has security and firewall rules in place to prevent unauthorized access to customer data.
SEC-008	Vendor will notify the City of Cyber breach that affects the Vendor's product or City's data	Required	Y	CivicPlus has not been part of a known breach.



SEC-009	Vendor provides redundancy for all systems and data.	Optional	Y	Azure, Microsoft's cloud computing platform, prioritizes redundancy and resiliency in its Internet service provider (ISP) and carrier relationships as well as its connections to and from the Azure network. Azure employs a multi-pronged approach, featuring diverse ISP partnerships and multiple carrier connections to ensure uninterrupted service. By strategically distributing its data centers across regions and availability zones, Azure mitigates potential single points of failure. Moreover, Azure's global network is designed to automatically reroute traffic in the event of a network disruption, offering a highly redundant infrastructure that enhances service reliability and minimizes downtime for its customers. This redundancy is a critical element in Azure's commitment to providing a dependable and robust cloud computing environment. https://azure.microsoft.com/en-us/explore/global-infrastructure .
TECHNICAL REQUIREMENTS				
TEC-001	Vendor will retain data in an end user's account, including attachments, until the end user deletes them or for the time period mutually agreed upon by the parties to the agreement	Required	Y	
TEC-002	Vendor will regularly and reliably back up cloud hosted data at least daily and retain immutable copies of such backups for a mutually agreed- upon time period.	Required	Y	Customer files are replicated to a secondary Azure region. The Select server is backed up daily and backups are saved for 30 days. The Recovery Point Objective, the maximum amount of data loss after an incident has occurred, can be up to 24 hours because back ups are only taken once a day. Therefore, if the failure occurs 1 hour before the next backup is taken, there would be 23 hours of loss.
TEC-003	Vendor has geographically diverse hosting facilities that provide redundancy for the system	Required	Y	
TEC-004	Vendor has a disaster recovery plan and tests it on a regular basis.	Required	Y	Select uses Azure Site Recovery (ASR) as our DRaaS (Disaster Recovery as a Service). In the event of an outage, we failover to a secondary Azure Region.
USER EXPERIENCE REQUIREMENTS				
UEX-001	The system should offer unlimited users.	Required	Y	
UEX-002	Create and modify workflows using a graphical user interface, preferably without requiring third- party software	Required	Y	
UEX-003	The system should offer ability to search and locate documents.	Required	Y	
WORKFLOW REQUIREMENTS				
WKF-001	The system should be able to identify who's currently responsible for the next action with notification for users and/or team(s).	Required	Y	
WKF-002	The system should offer the ability to design custom workflows (e.g. design workflow for approvals).	Required	Y	
WKF-004	The system should have the ability to prepare task workflows.	Optional	N	At this time, staff may assign tasks in Select but there no workflows associated with them.
WKF-005	The system should have the ability to streamline and automate the manual project agenda initiation and approval workflow process	Required	Y	
WKF-006	Ability to assign change management items to multiple resources for review and approval. For example, when an item is moved to another department for review.	Required	Y	
WKF-007	Ability to delegate task to another user for review.	Required	Y	
WKF-008	Ability to have unlimited workflows setup during implementation by vendor.	Required	N	During implementation, 10 workflows will be set up in the City's instance of Select. Staff will be trained on how to create additional workflows. The implementation team may set up additional workflows will an additional fee.
WKF-009	Hierarchy of users with various workflow types. Example: Creator, Reviewer, and Approver	Required	Y	
WKF-010	Ability for users to edit item up until a certain step in the approval process.	Required	Y	
WKF-011	Customizable dashboards for workflow and categories based on users.	Optional	Y	
WKF-012	Notification emails to staff when they need to review and approve an item.	Required	Y	

Tab G: Vendor and Technology Requirements



City's Role & Responsibilities

Standard users will need basic knowledge of using an internet browser to navigate a website. Administrators can function with basic knowledge of using an internet browser, but will need moderate to advanced knowledge of Roseville's agenda process. We estimate the total project to take 20-30 hours of effort from the City's team over the duration of your implementation.

CITY'S RESPONSIBILITIES PER PHASE

PHASE 1: INITIATE	• Complete Implementation Questionnaire • Provide Word Versions of Agendas, Item Reports, & Minutes • Attend Kickoff & Consulting Session • Review & Approve Project Timeline & Key Dates
PHASE 2: ANALYZE	• Provide List of Your Users & Board/Council Members • Provide Feedback on Any Needed Changes
PHASE 3: OPTIMIZE	• Attend Template Review Meeting • Provide Any Additional Feedback & Changes • Provide Completed Import Template • Approve Templates & Site Configuration
PHASE 4: EDUCATE	• Attend Admin Training (complete practice items) • Attend User Training (complete practice items)
PHASE 5: LAUNCH	• Publish Your New Solution! • Confirm Confidence of Live Product • Complete Post-Launch Satisfaction Survey

Software Updates

Select works in three-week development sprints to roll out updates and enhancements every two weeks. As Select is cloud-based there is no need to manually install the updates and there is no downtime. In the case where an enhancement will have a major business impact, you will be notified in advance and invited to attend a webinar or will receive specific training information. For features and enhancements that have a minor business impact, an in-app notification will highlight the new feature and provide links to help center documentation.

Browser Requirements

There are no hardware or software requirements for Select. Supported browsers on a PC are the latest versions of Edge, Firefox and Chrome. Supported browsers on a Mac are the latest versions of Safari, Firefox, and Chrome.



Tab H: Training and Support



Training

Our training team provides multiple training sessions along with testing access to ensure your team is positioned for a seamless transition to an electronic agenda management process.

Basic Administrative Training: The initial training available to system administrators provides a high-level walkthrough of the agenda process and available tools. This session provides system administrators with the baseline knowledge needed to manage agendas.

Advanced Administrative Training: The follow-up administrative training builds on the basic training session. We provide in-depth explanations on system capabilities and discussion of other available functions.

Standard User/Approver Training: The user training session will prepare your staff for using the electronic management tools, which includes item management and approval workflows.

Video Tutorials: The video repository includes tutorials covering several commonly asked questions and basic functions within the system. All users can access video content directly through the module.

We find that hands-on experience with the system, prior to your go-live date, is the best way to ensure that administrators and users are comfortable with the electronic management process. Your staff will be given the opportunity to access the system and manage a mock-agenda.

Support is available throughout all implementation phases and after your go-live date.

CivicPlus Help Center

CivicPlus maintains an online Help Center that customers can search, browse, or print from as they wish. Our Help Center is continually monitored and updated by our dedicated team of support specialists to ensure we are providing the information and resources you need to optimize your solution.

With CivicPlus Help Center, you can:

- Access online training manuals and videos to learn the tips, tricks, and processes to become the expert at using your solution
- Attend webinar series for refresher trainings or for sneak peeks at the newest features and functionality in development
- Share ideas and contribute to bettering our community through opinion polls, surveys, and group discussions
- Stay up to date on the latest trends in web technology, design, and government processes through blogs, webinars, and informational updates tailored to local government professionals
- Access our always-available online support center for our customers that is easy to navigate with predictive search
- Sign up to be a part of the CivicPlus beta testers to get your hands on the newest features and functionality first



Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence.



AWARD-WINNING

Over the past six years, CivicPlus Technical Support has been recognized by the globally respected Stevie® Awards for Sales and Customer Service. CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie®

Awards, and eight Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1,000 Employees and 100 or More Employees, Most Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, Remote Customer Service Innovation of the Year, and Achievement in Customer Experience. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

CONTINUING PARTNERSHIP

We won't disappear after your solution is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

Support at a Glance

- Technical support engineers available 8 a.m. – 6 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)

Maintenance

- Regular review of site logs, error messages, servers, router activity, and the internet in general
- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Operating system patches
- Testing and development



Hosting & Security

Redundant power sources and internet access ensure consistent and stable connections. We invest over \$1M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site are unparalleled.

CLOUD-HOSTING WITH AZURE

The infrastructure is fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model. Using a mix of Azure Virtual Machines and Storage Accounts, all processing and data storage is done within this environment. All users need is a web browser to access and utilize the application. Your system is monitored 24/7/365 with a 99.9% guaranteed up-time (excluding maintenance). Additional details regarding our hosting and security services can be provided upon request.

DISASTER RECOVERY

Agenda and Meeting Management Select utilizes Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions. All data is written to a GRS account, which creates copies of that data in data centers across multiple Azure regions, so access to the data is always available. Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines.

System Uptime/Availability

Select will use commercially reasonable efforts to make the Select product available with a monthly uptime percentage of at least 99.9%.

Required Maintenance Windows

Our maintenance window is overnight on Sunday evenings. Any additional scheduled maintenance downtime is posted to the CivicPlus Status website and will also be communicated to you with as much advance warning as possible.

Geographical Location of Support Team

Support Engineers are all located in the Domestic United States and support hours are from 8:00 am to 6:00 pm Central with 24/7/365 emergency support. Any reported concerns are addressed in a priority order established by CivicPlus' technical teams based on severity and impact.

Support Organizational Structure

Select Implementation Consultants work directly with a product dedicated development and hosting/security team.



Escalation Process

Select has two methods of self-serve technical support available to all users - a comprehensive, online Help Center with articles and walk-through tutorials and imbedded in-application guides. Additionally, users can contact Select technical support via phone, email, and live chat. The Select support team is available from 8 a.m. to 6 p.m. CST with emergency support available 24/7/365. Expected email ticket first response times for business hours are within 4-hours. Reported concerns are addressed in a priority order established by CivicPlus' technical teams based on severity and impact. Any ongoing tickets are available online to track the status.

Select Technical Support operates on a two-tiered support system. In the event an inquiry or support ticket needs to be escalated to another CivicPlus team, the Technical Support Team will update your Support Ticket and communicate our findings directly to you.

Regular Support Hours

Support hours are from 8 a.m. to 6 p.m. Central with 24/7/365 emergency support.

Service Level Agreement

Details on CivicPlus' service level commitments are found in our Master Services Agreement. The pertinent paragraphs outlining these commitments are as follows:

27. CivicPlus will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards, including maintaining Services availability 24 hours a day, 7 days a week with 99.9% uptime. Customer will have 24/7 access to the online CivicPlus Help Center to review use articles and software best practices, receive maintenance release notes, as well as submit and monitor omni-channel support tickets, and access solution-specific support contact methods.

28. CivicPlus provides live support engineers based in the domestic United States to respond to basic questions concerning use and configuration, to diagnose software code-related errors, and proactively identify potential systems issues. CivicPlus support engineers serve a preliminary function in the agile development process and escalate defects to software developers or architects for remediation. For security purposes, CivicPlus support engineers are not permitted to modify user accounts, and permissions nor distribute access outside of accounts established by means of a support interaction for testing. Customer delegated Users may receive tutorials and guidance on account modifications but will perform the action themselves.

29. CivicPlus support hours span between the hours of 7 am to 7 pm CST but may vary by product. Customer may access the CivicPlus Help Center (civicplus.help) to obtain each product's support hours. After hours support is available by toll-free phone call only. Non-emergency support requested outside of support hours will be subject to additional fees, such fees will be quoted to Customer at the time of the request and will be subject to Customer



acceptance and invoiced the next business day following the non-emergency support. CivicPlus shall have the sole discretion to determine in good faith whether support requests qualify as an emergency, exceed reasonable use or are outside the scope of services outlined in any SOW.

30. If a reported problem cannot be solved during the first support interaction, Customer will be provided a ticket number that will be used as communication method throughout ticket escalation until a solution is provided. Support service does not include support for errors caused by third-party products or applications for which CivicPlus is not responsible.



Tab I: Cost Proposal



Cost of Services

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing are valid for 90 days from August 21, 2024.

Features & Functionality

- Unlimited Users
- Unlimited Storage
- Agenda Management
 - Unlimited Boards
 - Unlimited Templates
 - System-Generated Staff Reports
- Minutes Management
 - Record Minutes Including Motions, Votes, Speakers, and Discussion
- Analytics Module Access
 - Create and Save Custom Individual Views and Organizational Views
 - Export Views as .XLS and .CSV Files
- Google Drive, OneDrive, and Dropbox Integrations
- Board Portal
- Public Resident Portal
- CivicPlus Media with Unlimited Storage
 - Up to 3 Concurrent Streams
- Custom IdP Integration

Premium Implementation

- Typical Project Timeline – 20 to 24 Weeks
- Creation of up to 7 Boards
- Creation of Custom - Developed Templates (2 Agenda Templates, 1 Item Report Template, 1 Minutes Template, 1 Agenda Script Template)
- Up to 2 Hours Virtual Consulting
- Up to 4 Hours Virtual Training

Annual Recurring Services

- Hosting & Security
- Software Maintenance Including Service Patches & System Enhancements
- 24/7 Technical Support
- Dedicated Customer Success Manager

Roseville’s Investment	
Total Investment - Initial Term (includes one-time fees and Initial Term annual services)	\$25,698.00
Annual Recurring Services (subject to uplift)	\$19,233.00



CivicPlus Project Pricing & Invoicing

CivicPlus has endeavored to meet Roseville's needs and expectations for your new CivicPlus Agenda and Meeting Management Select solution based on the information provided. The investment proposal included is subject to change should additional functionality, custom development, or project enhancements, outside of the included scope, be added before contract signing.

CivicPlus prices on a per-project, all-inclusive basis. This type of pricing structure eliminates surprise costs, the uncertainty of paying by the hour, and is overall more cost-effective for our customers. It provides you with a price based on the products and features listed in this proposal that only varies if additional functionality of work, outside of the original project scope, is requested. We understand local governments must look beyond just functionality and that multiple factors come into play when determining which vendor can meet not only your functional needs but also your budgetary requirements.

CIVICPLUS OFFERS:

Standard Invoicing

- 100% of Initial Term invoiced upon signature date
- First-year Annual Services is included with your total Initial Term cost
- Subsequent annual invoicing occurs on the anniversary of the contract signing date, and is subject to a 5% technology fee uplift each year starting in year 2 of your contract

Customized Billing/Invoicing

- Other billing options can be discussed before contract signing and, if feasible, a plan developed that works for all parties
- Not available with all CivicPlus products—please contact your customer success manager for more details

We will work with you before contract signing to determine which of our billing processes will meet both your needs for budget planning and our accounting processes.



Tab J: Required Statements/ Documents



Designated Members of the Team

CivicPlus' proven development process of not assigning your team until contract signing ensures our customers have an available and dedicated team throughout their project.

Conflict of Interest

CivicPlus has no conflicts or perceived conflicts of interest with Roseville.

CivicPlus performs fully comprehensive engagement with each customer. There are several points of contact in many different departments during the contracting and implementation phases. If one point of contact determines a conflict of interest exists, they would escalate to the proper individuals in the company to shed light on the conflict of interest.

Indemnification and Insurance Requirements

CivicPlus has included their exceptions to both documents on pages 62-65.

Proprietary Information

CivicPlus takes all reasonable measures to protect its customer contact information, references, partners, and employee resume information ("Confidential Information"). CivicPlus is in a highly competitive market and the Confidential Information, which is not generally known, can be used by third party competitors to disadvantage CivicPlus through poaching, misappropriating, or disparaging. CivicPlus has marked pages in this Proposal containing Confidential Information as "Confidential", in the event Roseville receives an open records request for this Proposal, CivicPlus reserves the right to redact its Confidential Information.



Proof of Registration with California Secretary of State



Home

Search

Forms

Help

Business

UCC

Business Search

The California Business Search provides access to available information for **corporations, limited liability companies and limited partnerships** of record with the California Secretary of State, with **free PDF copies** of over 17 million imaged business entity documents, including the most recent imaged Statements of Information filed for Corporations and Limited Liability Companies.

Currently, information for Limited Liability Partnerships (e.g. law firms, architecture firms, engineering firms, public accountancy firms, and land survey firms), General Partnerships, and other entity types are **not contained** in the California Business Search. If you wish to obtain information about LLPs and GPs, submit a Business Entities Order paper form to request copies of filings for these entity types. *Note: This search is not intended to serve as a name reservation search. To reserve an entity name, select Forms on the left panel and select Entity Name Reservation / Corporation, LLC, LP.*

Basic Search

- A Basic search can be performed using an entity name or entity number. When conducting a search by an entity number, where applicable, **remove "C"** from the entity number. **Note, a basic search will search only ACTIVE entities** (Corporations, Limited Liability Companies, Limited Partnerships, Cooperatives, Name Reservations, Foreign Name Reservations, Unincorporated Common Interest Developments, and Out of State Associations). The basic search performs a contains?keyword? search. The Advanced search allows for a ?starts with? filter. To search entities that have a status other than active or to refine search criteria, use the **Advanced** search feature.

Advanced Search

- An Advanced search is required when searching for publicly traded disclosure information or a status other than active.
- An Advanced search allows for searching by specific entity types (e.g., Nonprofit Mutual Benefit Corporation) or by entity groups (e.g., All Corporations) as well as searching by ?begins with? specific search criteria.

Disclaimer: Search results are limited to the 500 entities closest matching the entered search criteria. If your desired search result is not found within the 500 entities provided, please refine the search criteria using the Advanced search function for additional results/entities. The California Business Search is updated as documents are approved. The data provided is not a complete or certified record.

Although every attempt has been made to ensure that the information contained in the database is accurate, the Secretary of State's office is not responsible for any loss, consequence, or damage resulting directly or indirectly from reliance on the accuracy, reliability, or timeliness of the information that is provided. All such information is provided "as is." To order certified copies or certificates of status, (1) locate an entity using the search; (2) select Request Certificate in the right-hand detail drawer; and (3) complete your request online.

CivicPlus LLC

Advanced

Entity Information	Initial Filing Date	Status	Entity Type	Formed In	Agent
CIVICPLUS, LLC (201927410156)	09/30/2019	Active	Limited Liability Company - Out of State	KANSAS	CSC - LAWYERS INCORPORATING SERVICE

CIVICPLUS, LLC (201927410156)

Request Certificate

Initial Filing Date

09/30/2019

Status

Active

Standing - SOS

Good

Standing - FTB

Good

Standing - Agent

Good

Standing - VCFCF

Good

Formed In

KANSAS

Entity Type

Limited Liability Company - Out of State

Principal Address

302 S 4TH STREET, STE 500
MANHATTAN, KS 66502

Mailing Address

3102 S 4TH STREET, STE 500
MANHATTAN, KS 66502

Statement of Info Due Date

09/30/2025

Agent

1505 Corporation
CSC - LAWYERS
INCORPORATING SERVICE

CA Registered Corporate (1505) Agent Authorized Employee(s)

BECKY DEGEORGE
2710 GATEWAY OAKS DRIVE,
SACRAMENTO, CA

NICOLE STAUSS
2710 GATEWAY OAKS DRIVE,
SACRAMENTO, CA

JENN BAUTISTA
2710 GATEWAY OAKS DRIVE,
SACRAMENTO, CA

REBECCA VANG
2710 GATEWAY OAKS DRIVE,
SACRAMENTO, CA

© 2024 CA Secretary of State

civicplus.com

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Proposer's Certification

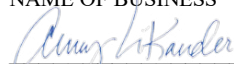
Attachment A

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

CivicPlus, LLC
 NAME OF BUSINESS

 SIGNATURE
 Amy Vikander, Senior VP of Customer Success
 NAME & TITLE, TYPED OR PRINTED
 302 S 4th Street, Suite 500, Manhattan, KS 66502
 MAILING ADDRESS
 888.228.2233
 TELEPHONE NUMBER
 bids@civicplus.com
 EMAIL

Type of Organization:

☐ Sole Proprietorship ☐ Corporation ☐ State of Incorporation
☐ Partnership ☒ Limited Liability Company



Levine Act Disclosure Statement

Attachment B

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES _____ NO X _____

If yes, please identify the City Officer(s): _____

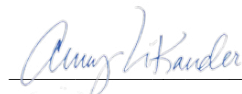
2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES _____ NO X _____

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

<u>7/30/2024</u>	<u>Amy Vikander, Senior VP of Customer Success</u>	<u>CivicPlus, LLC</u>
(Date)	(Printed Name/Title of Authorized Representative)	(Name of business/legal entity)


(Signature)

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

Non-Collusion Declaration

Attachment C

NONCOLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

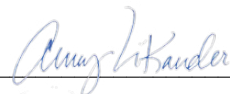
The undersigned declares:

I am the Senior VP of Customer Success of CivicPlus, LLC, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 8/19/2024 [date], at Manhattan [city], Kansas [state].


(Signature of Declarant)



Tab K: Exceptions



Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal (including all supporting, technical, or specification documents required for submittal with the current RFP) is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements as provided in the RFP before a final agreement is reached. Subject to the terms of the final controlling agreement, CivicPlus requires its standard Master Services and Solutions and Service Terms to be incorporated and linked in the final agreement. For reference, the CivicPlus standard Master Services and Solutions and Service Terms can be found online at civicplus.help/hc/en-us/sections/10985404533271. We look forward to developing a mutually beneficial contract with Roseville.

Included below are our exceptions to the General terms and Sample Contract included with the RFP. Consider these as our reservations thereto and a starting point for negotiations of a final agreement with Roseville.

GENERAL TERMS & CONDITIONS

10.2 Non-Appropriation. ~~The City may terminate any resulting contract at the end of any fiscal year, June 30th, without further liability other than payment of debt incurred during such fiscal year, should funds not be appropriated by its governing body to continue services for which the contract was intended.~~ Notwithstanding the foregoing, in the event of termination due to non-funding, Customer is still responsible for any invoices covering the initial Project Development fees and all such amounts owed shall become due immediately.

~~10.6 Indemnification & Insurance Requirements~~

Strike entire paragraph.

10.27 No Assignment or Modifications. This awarded contract is to be binding on the successors and assigns of the parties hereto. The services called for herein are deemed unique and except as provided herein Consultant shall not assign, transfer, subcontract, or otherwise substitute its interest in the agreement or any of its obligations herein without the written consent of the City. The Agreement may be modified only by a written amendment signed by the parties. Notwithstanding the foregoing, CivicPlus may assign and transfer all of its rights and obligations under this Agreement by a sale of a majority of its assets or merger.

Contract Purchase Agreement: Terms and Conditions

1. Strike entire paragraph.

3. Insert at the end: Notwithstanding the foregoing, CivicPlus may assign and transfer all of its rights and obligations under this Agreement by a sale of a majority of its assets or merger.

4. Insert at the end: Notwithstanding the foregoing, CivicPlus will not be liable or responsible for any delay in the time or completion of the Services due to the action or inaction of Customer.

5. At any time during the term of this Agreement, ~~the City~~ either Party has the right to terminate this Agreement,



provided ~~Consultant either Party~~ is given ~~thirty (30)~~ **sixty (60)** days written notice. ~~City's termination shall be without further liability to City; however, Consultant shall be entitled to all costs reasonably incurred prior to the date of termination.~~ Consultant acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement. **Notwithstanding the foregoing, in the event of termination due to non-funding, Customer is still responsible for any invoices covering the initial Project Development fees and all such amounts owed shall become due immediately.**

7. Strike entire sentence.

10. c. Additional Insureds. Consultant shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage, except for Workers' Compensation ~~and Professional Liability.~~

...

12. Strike entire sentence.

19. Strike entire paragraph.

20. Strike entire sentence.

21. Strike entire paragraph.

22. Consultant shall report to City any data compromised or unauthorized access to Confidential Information within ~~twenty-four (24)~~ **seventy-two (72) business** hours after the Consultant discovers such data compromise or unauthorized access. Consultant will take commercially reasonable measure to address any such data compromise or unauthorized access in a timely manner. Except as otherwise required by law, Consultant will not provide notice to end users or other entities of any such data compromise or unauthorized access without written permission from City. ~~Consultant will promptly reimburse City in full for all fees and costs incurred by City in any investigation, remediation or litigation resulting from any such data compromise or unauthorized access, including identity protection and restoration services for each person, who in the City's sole discretion, could be impacted by identity theft.~~

25. Strike entire paragraph.

26. Strike entire paragraph.

28. Consultant certifies that Consultant, its employees, directors, officers, agents, ~~subcontractors, vendors, and volunteers~~ are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.

31. Strike entire paragraph.



Last Page:

Check mark the applicable company type below:

☐ Corporation

☐ Limited Liability Company

☐ Partnership

☐ Sole Proprietor

~~City reserves the right to withhold any payments to Consultant in the event of noncompliance with Insurance requirements or if required by law.~~



Tab L: Competency of Proposers



Litigation with Wrongful Termination

The only litigation that CivicPlus has been involved in within the past seven years was litigation over a wrongful termination claim. The EEOC ruled in CivicPlus' favor, then the Plaintiff filed in district court, which was then settled outside of court. We have not had any litigation with a customer, current or previous, since then.

Terminating Contract

CivicPlus currently has more than 10,000 customers with active contracts. We have not had a contract terminated for non-performance nor legal action with any customer in the last five years.

Because we mainly work with the public sector, there have been multiple occasions where contracts have required termination for convenience by our customers in the last five years. Reasons have included changes in budget, department organization, and priorities.





CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-80101-1
7/30/2024 1:49 PM
12/31/2024

Client:
City of Roseville, CA

Bill To:
ROSEVILLE, CALIFORNIA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Gabby Bond		gabriel.bond@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	CivicPlus Media: Implementation Fee	CivicPlus Media: Implementation Fee
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template
2.00	AMM Select: Virtual Training/ Consulting Fee	Includes 1 hour of virtual training or consulting
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours
4.00	AMM Select: Virtual Training/ Consulting Fee	Includes 1 hour of virtual training or consulting
1.00	AMM Select: Historical Import Fee with Videos (500 - 750)	Historical import of between 500 and 750 meetings; Volume is calculated based on number of meetings being imported; Import does include video files

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	CivicPlus Media: Annual Fee	CivicPlus Media Annual Fee: Unlimited storage, unlimited users, up to 3 concurrent streams

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee

Initial Term	Beginning at signing and ending 60 months from the date of signature. Renewing annually on the date of signature.
Initial Term Invoice Schedule	Year One Annual Total invoiced upon the signature date of this Agreement, subject to proration if the term begins at signing. Subsequent Annual Totals invoiced every 12 months.

	Annual Subscription	One Time Fees	Annual Total
Year One	USD 17,500.00	USD 7,390.00	USD 24,890.00
Year Two	USD 18,375.00		USD 18,375.00
Year Three	USD 19,293.75		USD 19,293.75
Year Four	USD 20,258.44		USD 20,258.44
Year Five	USD 21,271.36		USD 21,271.36
Subtotal			USD 104,088.55
Annual Recurring Services Starting Year 6			USD 22,334.93
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date		
Annual Uplift	5% to be applied in year 2		

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Special Terms:

Multiyear Agreements - The initial contract will be from date of award for five years. The City reserves the right to renew the contract for three additional years, one year at a time at its sole discretion. The Consultant receiving the contract award for the initial contract will retain that contract award throughout the life of the contract, including the optional renewal years.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

By (please sign):

Printed Name:

Title:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus

By (please sign):

Printed Name:

Title:

Date:



ABOUT > Security

CivicPlus® Statement on IT Security

CivicPlus is committed to the highest level of ongoing digital security and cybercrime protections. We continually monitor our customers' digital properties and annually invest in our cybersecurity infrastructure, staff training, and software protection capabilities.



Hi. I'm the CivicPlus ChatBot.
How can I help you today?





Your Trusted Partner for Compliance and Security

CivicPlus is a leader in compliance tools for government with world-class protection designed to safeguard systems and infrastructure, including the personal privacy of individuals. We are the number one compliance leader in social media archiving and invest \$12 million annually in cybersecurity.

Communities never sleep, which means your systems need continual monitoring and access. To ensure your residents can always access your digital tools, we maintain 99.9% up-time of our solutions and offer 24/7/365 emergency support.

How to Submit Security Questions or Report a Concern and Guidance for Responsible Reporting

We appreciate and value our customers, partners, and the security research community—those who proactively and responsibly communicate with us to help maintain stringent security standards across our shared industry.

To protect our customers and systems, CivicPlus does not disclose or discuss security questions or concerns until we have conducted our internal research and evaluation.

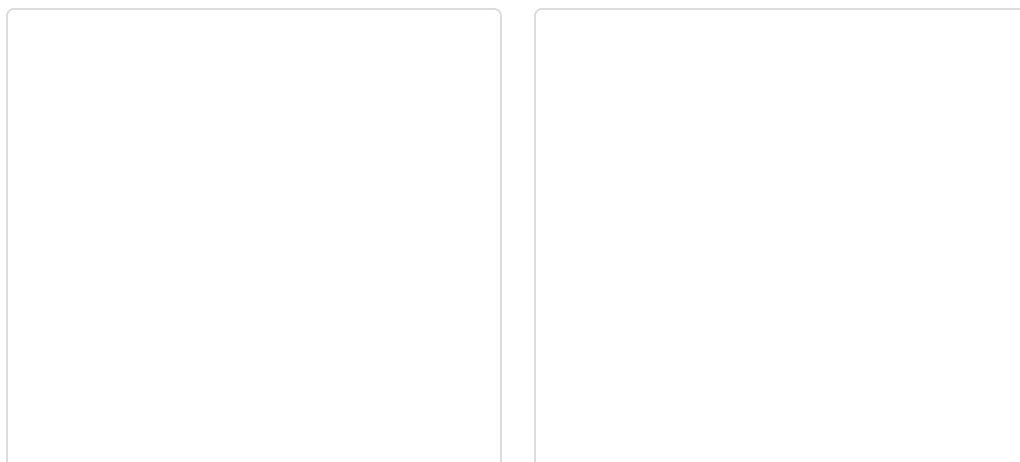
By submitting a question or reporting a concern, you agree to abide by the following guidelines:

- Allow CivicPlus a reasonable timeframe to investigate and respond.
- To not publicly share reported information before CivicPlus provides a response and mitigation activities, if necessary.
- Make a good faith effort to avoid creating privacy infringement, destruction, or service disruption to CivicPlus applications or data.

We are committed to working with our customers, partners, and third parties to ensure the highest digital security level. We will act quickly to address all submissions within these guidelines.

We request that our customers, partners, and members of the media use the following secure channels to privately submit inquiries to our Information Security Team for their response.

For More Information





CivicPlus Customers

If you are a CivicPlus customer looking for technical support, visit your

[CIVICPLUS HELP CENTER](#) ›



Third Party Partners

If you have questions about our security capabilities, contact our

[SECURITY AND HOSTING TEAM](#) ›



Media Members

If you are a media member and would like to contact CivicPlus, please submit

[AN INQUIRY REQUEST HERE](#) ›



Ongoing Risk Mitigation Efforts

Cybercrime is an ongoing threat to local government operations. We are confident our systems and infrastructure stringently safeguard our customers' digital content. To mitigate the risk of the ongoing threats to our customers, our software and hosting solutions team have the following security controls and safeguards in place:

- All customer websites are monitored 24/7/365

- An outside entity regularly performs system vulnerability assessments
- We follow strict development practices, which include writing secure code that protects our software and websites from cross-site scripting (XSS), SQL Injection, and other means of unauthorized access
- We leverage only PCI-compliant payment solutions
- We consistently run third-party scans to mitigate security vulnerabilities
- We do not permit questionable accounts to be validated and systematically delete them

Ready to Connect?

Talk with a technology specialist.

[CONTACT US](#)



LOCATION

302 South 4th Street, Suite 500 Manhattan, Kansas 66502

888-228-2233

AWARDS & RECOGNITION



PRODUCTS

Overview page

SERVING

Municipal Websites

Web Accessibility

Recreation Management

Mass Notification System

OPERATING

Social Media Archiving

311 CRM System

Process Automation and Digital Services

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Community Development

Agenda and Meeting Management

Codification

ADDITIONAL TOOLS

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CivicPlus Pay

CivicPlus Chatbot

CivicPlus Media

CivicPlus Mobile

Integration Hub

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BY DEPARTMENT

Admin

Clerk

Communications

Elected Officials

IT

Parks and Recreation

Planning and Development

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Webinars

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Fact Sheets

ABOUT

About CivicPlus

Careers

Contact Us

News & Press

Security

History

Tool Kits

Infographics

Videos

© 2024 CivicPlus. CivicPlus Chatbot is powered by Frase.

Careers | [Terms of Use](#) | [Privacy Policy](#) | Security



CivicPlus Master Services Agreement

This Master Services Agreement (this “Agreement”) governs all Statements of Work (“SOW”) entered into by and between CivicPlus, LLC (“CivicPlus”) and the customer entity identified on the SOW (“Customer”). This Agreement governs the use and provision of any Services purchased by Customer, as described in any signed SOW, and the effective date of this Agreement shall commence on the date of signature of the SOW (“Effective Date”). If a SOW has not been executed, then the Effective Date shall be determined as the start date of implementation of any software solution by CivicPlus for Customer. CivicPlus and Customer referred to herein individually as “Party” and jointly as “Parties”.

Recitals

I. WHEREAS, CivicPlus is engaged in the business of developing and providing access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services (the “Services”); and

II. WHEREAS, Customer wishes to engage CivicPlus for the procurement of the Services and/or receive a license subscription for the ongoing use of the Services, as set forth in the SOW;

NOW, THEREFORE, Customer and CivicPlus agree as follows:

Agreement

Term & Termination

1. This Agreement shall commence on the Effective Date and shall remain in full force and effect for as long as any SOW is in effect between CivicPlus and Customer, or Services are being provided by CivicPlus to Customer, unless terminated in accordance with this §1 or as otherwise provided in this Agreement (the “Term”). Either Party may terminate this Agreement or any SOW as set forth in such SOW, or at its discretion, effective immediately upon written notice to the other Party, if the other Party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days after receiving notice of such breach. A delinquent Customer account remaining past due for longer than 90 days is a material breach by Customer and is grounds for CivicPlus termination. CivicPlus reserves the right to withhold, remove and/or discard Customer Data without notice for any breach, including, without limitation, Customer’s non-payment. Upon termination for Customer’s breach, Customer’s right to access or use Customer Data immediately ceases, and CivicPlus shall have no obligation to maintain or forward any Customer Data.

2. Upon termination of this Agreement or any SOW for any reason, (a) the licenses granted for such relevant SOW by §11 below will terminate and Customer shall cease all use of the CivicPlus Property and Services associated with the terminated SOW and (b) any amounts owed to CivicPlus for work performed prior to termination shall immediately become due in full and payable. If Customer has paid in advance for the Services, and this Agreement terminates due to material breach of this Agreement by CivicPlus, CivicPlus shall refund Customer a prorated amount of any amount already paid. Upon termination by Customer for convenience or due to material breach by Customer, in addition to any remedy



provided in this Agreement or provided in law or equity, CivicPlus shall be entitled to retain any amounts already paid. Sections 7, 8, 10, 14, 15, 18, 32 -34, 40, and 42 will survive any expiration or termination of this Agreement.

3. At any time during the Term, CivicPlus may, immediately upon notice to Customer, suspend Customer and any of its Users access to any Service due to a threat to the technical security or technical integrity of the Services.

Invoicing & Payment Terms

4. Customer will pay the amounts owed to CivicPlus for the development and implementation of the Customer's Services, as defined in the SOW ("Project Development"), subscription and licensing, and annual hosting, support and maintenance services ("Annual Recurring Services") in accordance with the payment schedule set forth on the applicable SOW. Invoices shall be sent electronically to the individual/entity designated in the SOW's contact sheet that is required to be filled out and submitted by Customer (the "Contact Sheet"). Customer shall provide accurate, current and complete information of Customer's legal business name, address, email address, and phone number in the Contact Sheet upon submission of a signed SOW. Customer will maintain and promptly update the Contact Sheet information if it should change. Upon Customer's request, CivicPlus will mail hard-copy invoices for a \$5.00 convenience fee to be added to the mailed invoice.

5. Each SOW will state the amount of days from date of invoice payment is due. Unless otherwise limited by law, a finance charge of 1.5 percent (%) per month or the maximum rate permitted by applicable law, whichever is less, will be added to past due accounts from due date until paid. Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s). If the Customer's account exceeds 60 days past due, support will be discontinued until the Customer's account is made current. If the Customer's account exceeds 90 days past due, CivicPlus may suspend in progress Project Development and Annual Recurring Services will be discontinued, and the Customer will no longer have access to the Services until the Customer's account is made current. Customer will be given 15 days' notice prior to discontinuation of Services for non-payment.

6. During the performance of Project Development, if Customer requests a change that requires repeated efforts to previously approved work product and such change causes CivicPlus to incur additional expenses (i.e. airline change fees, resource hours, consultant fees, Customer does not show up for scheduled meetings or trainings), Customer agrees to reimburse CivicPlus for such additional expenses. CivicPlus shall notify Customer prior to incurring such expenses and shall only incur those expenses which are approved by Customer.

Ownership & Content Responsibility

7. Upon full and complete payment of amounts owed for Project Development under the applicable SOW, Customer will own any website graphic designs, Services content, module content, importable/exportable data, and archived information ("Customer Content") created by CivicPlus on behalf of Customer pursuant to this Agreement. "Customer Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which Customer provides to CivicPlus for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. Customer Content excludes any content in the public domain and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise.

8. Upon completion of the Project Development, Customer will take over the management and control of the Services and Customer will assume full responsibility for Customer Content maintenance and administration. Customer, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and



intellectual property ownership or right to use of all Customer Content. Customer hereby grants CivicPlus a worldwide, non-exclusive right and license to reproduce, distribute and display the Customer Content as necessary to provide the Services. Customer represents and warrants that Customer owns all Customer Content or that Customer has permission from the rightful owner to use each of the elements of Customer Content and that Customer has all rights necessary for CivicPlus to use the Customer Content in connection with providing the Services. Customer agrees that CivicPlus shall not be responsible or liable for the content of messages created by Customer or by Customer's Users or end-users who access Service. Notwithstanding the foregoing, CivicPlus retains the right, but not the obligation, to remove any Customer Content that is libelous, harassing, abusive, fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

9. At any time during the term of the applicable SOW, Customer will have the ability to download the Customer Content and export the data that is processed through the Services ("Customer Data"). Customer may request CivicPlus to perform the export of Customer Data and provide the Customer Data to Customer in a commonly used format, at any time, for a fee to be quoted at time of request and approved by Customer. Upon termination of the applicable SOW for any reason, whether or not Customer has retrieved or requested the Customer Data, CivicPlus reserves the right to permanently and definitively delete the Customer Content and Customer Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, Customer will not have access to the Services.

10. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Customer Content. Customer shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Customer, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; (v) make any attempt to gain unauthorized access to the Services and/or any of CivicPlus' systems or networks; or (vi) access any CivicPlus Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11. Provided Customer complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CivicPlus hereby grants Customer a limited, nontransferable, nonexclusive, non-assignable license to access and use the CivicPlus Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that Customer is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar product of CivicPlus. Customer hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

12. All CivicPlus helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CivicPlus and can be accessed through the CivicPlus "Help Center". CivicPlus does not provide paper copies of its Documentation. Customer and its Users are granted a limited license to access Documentation as needed. Customer shall not copy, download, distribute, or make derivatives of the Documentation.

13. Customer acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Customer ongoing



innovation to the Services, in the form of new features and functionalities. CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Customer at no additional charge. In the event that CivicPlus creates new products or significant enhancements to the Services ("New Services"), and Customer desires these New Services, then Customer will have to pay CivicPlus the appropriate fee for the access to and use of the New Services. CivicPlus shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes Customer to lose substantial functionality of the Services.

14. CivicPlus in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by Customer to CivicPlus in connection with its access to and use of the Services (all reports, comments and suggestions provided by Customer hereunder constitute, collectively, the "Feedback"). Customer hereby grants to CivicPlus a worldwide, non-exclusive, irrevocable, perpetual, royalty-free right and license to incorporate the Feedback in the CivicPlus products and services.

Indemnification

15. CivicPlus will defend at its expense or settle any third-party claim against Customer alleging that the Services provided under this Agreement infringe intellectual property rights. CivicPlus will pay infringement claim defense costs, CivicPlus-negotiated settlement amounts, and damages finally awarded by a court. CivicPlus has no obligation for any claim of infringement arising from Customer's use of the Services for purposes not contemplated by this Agreement. CivicPlus's indemnification obligations under this Section 15 are conditioned upon the Customer (i) promptly notifying the CivicPlus of any claim in writing; (ii) cooperating with CivicPlus in the defense of the claim; and (iii) granting CivicPlus sole control of the defense or settlement of the claim. The indemnification obligations of CivicPlus herein shall not apply to any claims of intellectual property infringement related to Customer Content.

Responsibilities of the Parties

16. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier, licensor or other third-party service provider whose facilities or services are used in furnishing any portion of the Service received by the Customer.

17. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Customer or any entity employed/contracted on the Customer's behalf. During Project Development, Customer will be responsive and cooperative with CivicPlus to ensure the Project Development is completed in a timely manner.

18. Customer agrees that it is solely responsible for the end-user's personal data that Customer decides to solicit, collect, store, or otherwise use in connection with any Service provided by CivicPlus. Customer understands and agrees that CivicPlus provides certain solutions with increased security measures for the solicitation and storage of any sensitive data, and it is Customer's responsibility to determine whether the data it solicits and collects should be stored in such solutions. Customer understands and agrees that CivicPlus does not have knowledge or control over what type of data Customer solicits therefore CivicPlus has no responsibility for the use or storage of end-users' personal data in connection with the Services or the consequences of the solicitation, collection, storage, or other use by Customer or by any third party of any personal data. Customer has the sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Customer shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's intellectual property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.



19. Customer is responsible for all activity that occurs under Customer's accounts by or on behalf of Customer. Customer agrees to (a) be solely responsible for all designated and authorized individuals chosen by Customer ("User") activity, which must be in accordance with this Agreement and the CivicPlus Terms of Use; (b) be solely responsible for Customer Data; (c) obtain and maintain during the term all necessary consents, agreements and approvals from end-users, individuals or any other third parties for all actual or intended uses of information, data or other content Customer will use in connection with the Services; (d) use commercially reasonable efforts to prevent unauthorized access to, or use of, any User's log-in information and the Services, and notify CivicPlus promptly of any known unauthorized access or use of the foregoing; (e) use commercially reasonable efforts to prevent unauthorized access to or use of the Services and CivicPlus Property and shall promptly notify CivicPlus of any unauthorized access or use of the Services and/or CivicPlus Property and any loss or theft or unauthorized use of any n User's password or username and/or personal information; and (f) use the Services only in accordance with applicable laws and regulations.

20. The Parties shall comply with all applicable local, state, and federal laws, treaties, regulations, and conventions in connection with its use and provision of any of the Services or CivicPlus Property.

21. CivicPlus shall not be responsible for any act or omission of any third-party vendor or service provider that Customer has selected to integrate any of its Services with.

22. Customer understands that CivicPlus must fastidiously allocate resources across all of its customers and specifically reserves necessary resources for Customer's Project Development. If any professional services, such as consulting or training, purchased by Customer are not used during the Project Development phase solely due to the inaction or unresponsiveness of Customer, then these services shall expire 30 days after completion of Project Development. The Customer may re-schedule any unused professional services during this 30-day period as mutually agreed upon by the Parties. Any professional services that have not been used or rescheduled shall be marked as complete and closed upon the expiration of the 30-day period.

Data Security

23. CivicPlus shall, at all times, comply with the terms and conditions of its [Privacy Policy](#). CivicPlus will maintain commercially reasonable administrative, physical, and technical safeguards designed to protect the security and confidentiality of Customer Data. CivicPlus will not modify Customer Data or disclose Customer Data, except (a) in order to provide the Services; (b) to prevent or address service or technical problems in connection with support matters; (c) as specifically directed or expressly permitted in writing by Customer, (d) in compliance with our [Privacy Policy](#); or (f) if compelled by law. Notwithstanding the foregoing, CivicPlus reserves the right to delete, suspend, or block known malicious accounts without Customer authorization. Customer understands that CivicPlus has no obligation to provide the Services or maintain the Customer Data, information or other material if Customer's accounts are past due and unpaid as set forth in this Agreement.

24. Customer acknowledges and agrees that CivicPlus utilizes third-party service providers to host and provide the Services and store Customer Data and the protection of such data will be in accordance with such third party's safeguards for the protection and the security and confidentiality of Customer's Data. Notwithstanding anything to the contrary, CivicPlus shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and CivicPlus will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other CivicPlus offerings.

25. CivicPlus may offer Customer the ability to use third-party applications in combination with the Services. Any such third-party application will be subject to acceptance by Customer. In connection with any such third-party application



agreed to by Customer, Customer acknowledges and agrees that CivicPlus may allow the third-party providers access to Customer Data as required for the interoperation of such third-party application with the Services. The use of a third-party application with the Services may also require Customer to agree to a separate agreement or terms and conditions with the provider of the third-party application, which will govern Customer's use of such third-party application.

26. In the event of a security breach due to the sole negligence, malicious actions, omissions, or misconduct of CivicPlus, CivicPlus, as the data custodian, will comply with all remediation efforts as required by applicable federal and state law.

CivicPlus Support

27. CivicPlus will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards, including maintaining Services availability 24 hours a day, 7 days a week with 99.9% uptime. Customer will have 24/7 access to the online CivicPlus Help Center ([civicplus.help](https://www.civicplus.help/hc/en-us/requests/new)) to review use articles, software best practices, receive maintenance release notes, as well as submit and monitor omni-channel support tickets and access solution specific support contact methods (<https://www.civicplus.help/hc/en-us/requests/new>).

28. CivicPlus provides live support engineers based in the domestic United States to respond to basic questions concerning use and configuration, to diagnose software code-related errors, and proactively identify potential systems issues. CivicPlus support engineers serve a preliminary function in the agile development process and escalate defects to software developers or architects for remediation. For security purposes, CivicPlus support engineers are not permitted to modify user accounts, and permissions nor distribute access outside of accounts established by means of a support interaction for testing. Customer delegated Users may receive tutorials and guidance on account modifications but will perform the action themselves.

29. CivicPlus support hours span between the hours of 7 am to 7 pm CST, but may vary by product. Customer may access the CivicPlus Help Center ([civicplus.help](https://www.civicplus.help)) to obtain each product's support hours. After hours support is available by toll-free phone call only. Non-emergency support requested outside of support hours will be subject to additional fees, such fees will be quoted to Customer at the time of the request and will be subject to Customer acceptance and invoiced the next business day following the non-emergency support. CivicPlus shall have the sole discretion to determine in good faith whether support requests qualify as an emergency, exceed reasonable use or are outside the scope of services outlined in any SOW.

30. If a reported problem cannot be solved during the first support interaction, Customer will be provided a ticket number that will be used as communication method throughout ticket escalation until a solution is provided. Support service does not include support for errors caused by third party products or applications for which CivicPlus is not responsible.

Marketing

31. Customer hereby authorizes CivicPlus to include CivicPlus's name and logo inconspicuously within the Customer's instance of the Services. Customer may publicly refer to itself as a customer of the CivicPlus Services, including on Customer's website and in sales presentations. Notwithstanding the foregoing, each Party hereby grants the other a limited, worldwide, license to use the other's logo in conformance with such Party's trademark usage guidelines and solely for the purposes of providing the Services. In no event will either Party issue a press release publicly announcing this relationship without the approval of the other Party, such approval not to be unreasonably withheld.



Limitation of Liability

32. CivicPlus' liability arising out of or related to this Agreement, or any associated SOW, will not exceed the amounts paid by Customer for the Annual Recurring Services in the year prior to such claim of liability.

33. In no event will CivicPlus be liable to Customer for any consequential, indirect, special, incidental, or punitive damages arising out of or related to this Agreement.

34. The liabilities limited by Section 32 and 33 apply: (a) to liability for negligence; (b) regardless of the form of action, whether in contract, tort, strict product liability, or otherwise; (c) even if Customer is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and (d) even if Customer's remedies fail of their essential purposes. If applicable law limits the application of the provisions of this Limitation of Liability section, CivicPlus' liability will be limited to the maximum extent permissible.

Warranties and Disclaimer

35. Each person signing the SOW, or otherwise agreeing to the terms of this Agreement, represents and warrants that he or she is duly authorized and has legal capacity to execute and bind the respective Party to the terms and conditions of the SOW and this Agreement. Each Party represents and warrants to the other that the execution and delivery of the SOW and the performance of such Party's obligations thereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. Customer represents and warrants that Customer has not provided any false information to gain access to the Service and that Customer's billing information provided on the Contact Sheet is correct; and it has all necessary rights in the Customer Content to permit Customer's use of the Service and to grant the licenses contained in this Agreement without infringing the intellectual property or other rights of any third parties, violating any applicable laws, or violating the terms of any license or agreement to which it is bound.

36. CivicPlus warrants that the Services will perform substantially in accordance with documentation and marketing proposals, and free of any material defect. CivicPlus warrants to the Customer that, upon notice given to CivicPlus of any defect in design or fault or improper workmanship, CivicPlus will remedy any such defect. CivicPlus makes no warranty regarding, and will have no responsibility for, any claim arising out of: (i) a modification of the Services made by anyone other than CivicPlus, even in a situation where CivicPlus approves of such modification in writing; or (ii) use of the Services in combination with a third-party service, web hosting service, or server not authorized by CivicPlus.

37. The Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by CivicPlus or by third-party providers, or because of other causes beyond CivicPlus's reasonable control, but CivicPlus shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, SERVICE PROVIDER DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT FOR THE EXPRESS WARRANTIES IN THIS AGREEMENT, THE SERVICES ARE PROVIDED "AS IS AND CIVICPLUS HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM A PRIOR COURSE OF DEALING.

38. EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY CIVICPLUS TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN



THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT.

Force Majeure

39. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, pandemic, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of public enemy, internet service provider failure or delay, third party application failure, denial of service attack, or other cause of similar or dissimilar nature beyond its control.

Taxes

40. The amounts owed for the Services exclude, and Customer will be responsible for, all sales, use, excise, withholding and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity in connection with the Services (excluding taxes based solely on CivicPlus's income). If the Customer is tax-exempt, the Customer must provide CivicPlus proof of their tax-exempt status, within fifteen (15) days of contract signing, and the fees owed by Customer under this Agreement will not be taxed. If such exemption certificate is challenged or held invalid by a taxing authority then Customer agrees to pay for all resulting fines, penalties and expenses.

Other Documents

41. This Agreement, including all exhibits, amendments, and addenda hereto and all SOWs, constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement or any SOW will be effective unless in writing and signed by each Party. However, to the extent of any conflict or inconsistency between the provision in the body of this Agreement and any exhibit, amendment, or addenda hereto or any SOW, the terms of such exhibit, amendment, addenda or SOW will prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in a Customer purchase order or other order documentation (excluding SOWs) will be incorporated into or form any part of this Agreement, all such terms or conditions will be null and void, unless such term is to refer and agree to this Agreement.

Interlocal Purchasing Consent/ Cooperative Purchasing

42. With the prior approval of CivicPlus, which may be withheld for any or no reason within CivicPlus's sole discretion, this Agreement and any SOW may be extended to any public entity in Customer's home-state to purchase at the SOW prices and specifications in accordance with the terms stated herein.

43. To the extent permitted by law, the terms of this Agreement and set forth in one or more SOW(s) may be extended for use by other local government entities upon execution of a separate agreement, SOW, or other duly signed writing by and between CivicPlus and such entity, setting forth all of the terms and conditions for such use, including applicable fees and billing terms.



Miscellaneous Provisions

44. The invalidity or unenforceability, in whole or in part, of any provision of this Agreement shall not void, affect the validity or enforceability of any other provision of this Agreement.

45. The Parties negotiated this Agreement with the opportunity to receive the aid of counsel and, accordingly, intend this Agreement to be construed fairly, according to its terms, in plain English, without constructive presumptions against the drafting Party. The headings of Sections of this Agreement are for convenience and are not to be used in interpreting this Agreement. As used in this Agreement, the word “including” means “including but not limited to.”

46. The Parties will use reasonable, good faith efforts to resolve any dispute between them in good faith prior to initiating legal action.

47. This Agreement and any SOW, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person. The Parties agree that an electronic signature is the legal equivalent of its manual signature on this Agreement and any SOW. The Parties agree that no certification authority or other third party verification is necessary to validate its electronic signature and that the lack of such certification of third party verification will not in any way affect the enforceability of the Parties’ electronic signature or any resulting agreement between CivicPlus and Customer.

48. Due to the rapidly changing nature of software as a service and digital communications, CivicPlus may unilaterally update this Agreement from time to time. In the event CivicPlus believes such change is a material alteration of the terms herein, CivicPlus will provide Customer with written notice describing such change via email or through its website. Customer’s continued use of the Services following such updates constitutes Customer’s acceptance of the same. In the event Customer rejects the update to the terms herein, Customer must notify CivicPlus of its objection within ten (10) days receipt of notice of such update.



Sign in (/hc/en-us/signin?return_to=https%3A%2F%2Fwww.civicplus.help%2Fhc%2Fen-us%2Farticles%2F10990270686615-Agenda-Meetings-and-Management-CivicClerk-and-Municode-Meetings-Terms)



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Supporting Articles



Articles in this section

Agenda Meetings and Management (CivicClerk and Municode Meetings) Terms

10 months ago · Updated

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The Customer shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. The Customer shall not provide to CivicPlus or allow to be provided to CivicPlus any content that:

1. infringes or violates any third party's Intellectual Property rights, rights of publicity, or rights of privacy,
2. contains any defamatory material, or
3. violates any federal, state, local, or foreign laws, regulations, or statutes.

The scope of the initial implementation services to be delivered by CivicPlus at the time of signing a Statement of Work ("SOW") are as listed in the applicable SOW. The Customer is responsible for providing all information required for the configuration of the services in accordance with the scope and project timeline. Upon the making of the Customer's instance of the Services live and accessible on the internet to the intended audience ("Go-live"), any unused implementation services (ie: board configuration) will expire. Any configuration of additional boards by CivicPlus after Go-Live may incur additional one-time charges based on the scope of the desired configuration, design, and training services.

Completion of implementation services will be determined by Go Live status. The parties agree to cooperate in a timely manner to complete all implementation tasks and deliverables in order to obtain Go-Live status of the Services in a timely manner. CivicPlus will make reasonable efforts to confirm Go Live status with the Customer, but reserves the right to deem the Customer's use of the Services in the intended course of business as Go Live.

CivicPlus Media

Close Captioning, Transcription, and Translation services may be selected in the Services at the applicable and published rates displayed in the Services.

The Customer is responsible for requesting and initiating the Close Captioning Services, including the specific Category of Services desired, as set forth above, on the Customer's production site. CivicPlus will use commercially reasonable efforts to provide the completed Work Product (as defined below) to the Customer within 4 business days of Customer initiation, with regard to Transcriptionist-Based Closed Captioning, and within 24 hours of Customer initiation, with regard to Machine-Based Closed Captioning. CivicPlus will use commercially reasonable efforts to provide the Services in a manner consistent with applicable industry standards.

The Customer is responsible for requesting and initiating the Translation Services, including the specific Category of Services desired, as set forth above, on the Customer's production site. CivicPlus will use commercially reasonable efforts to provide the completed Work Product (as defined below) to the Customer within 5 business days of Customer initiation, with regard to Human Translation service, and within 24 hours of Customer initiation, with regard to Machine Translation service. CivicPlus will use commercially reasonable efforts to provide the Services in a manner consistent with applicable industry standards.

By initiating the Services on the production site, the Customer is agreeing to all associated costs for its use of the Services. The Fees for the Services used by the Customer shall be invoiced by CivicPlus on a monthly basis, in arrears. Such invoice to include: the Category of the Services used; the duration, in minutes (rounded to the nearest minute), each category of Services was used in the prior month; and the total amount owed to CivicPlus by the Customer for the Services used in the month prior. If, at any time, the Customer's account is past due, CivicPlus may refuse to provide the Services until the Customer's account is brought up to date and all unpaid amounts owed are paid.

All human-based translation services shall have a 3.5 minute minimum requirement for review.

Upon full and total payment, the Customer shall own the certain transcription and captioning work product produced by the Services (the “Work Product”). The Customer understands and agrees that the audio characteristics may increase transcription pricing, the Rates for the Services provided above assumes the audio is reasonably clear and good, good audio is any media that is clearly recorded in a controlled environment with one person talking at a time with minimal background noise and no media defects. The format must be recorded in the specific formats required and communicated to the Customer by CivicPlus. CivicPlus does endeavor to provide an accurate Work Product; however, The Customer should be aware that any audio that does not meet the criteria above may impact the quality of the Work Product and cause it to drop in accuracy. Accuracy is defined as:

1. words are spelled correctly;
2. phrases and sentences make sense in a standalone document; and
3. text is near exact replication of spoken words. The Work Product will not include unintended speech such as “ums” and “uhs”, stuttered speech, or difficult proper nouns.

The Services and Work Product are provided on an “as is” basis, and the Customer’s use of the Services is at its own risk. CivicPlus does not warrant that the Services or the Work Product will be uninterrupted or error-free or unaffected by force majeure events.

Boards and Committees Applications

The Boards and Committees Application is solely intended for the display of board positions, applications thereto, and approval workflow for applicants to such boards (the "Intended Use"). Customer shall not create additional forms, workflows, workflow events, or boards, nor allow users to utilize the Board and Committees Application for any purposes not related to the Intended Use.

Customer will not solicit for sensitive PII to be stored in the Boards and Committees Application. Customer shall remain responsible for the type and treatment of data stored in the Boards and Committees Application in compliance with applicable law.

Supplemental Articles

- [CivicPlus's Master Services Agreement \(https://www.civicplus.help/hc/en-us/articles/10989047390487\)](https://www.civicplus.help/hc/en-us/articles/10989047390487)
- [CivicPlus Privacy Policy \(https://www.civicplus.help/hc/en-us/articles/11080149398039\)](https://www.civicplus.help/hc/en-us/articles/11080149398039)
- [CivicPlus Product Terms \(/hc/en-us/sections/11726451593367\)](https://www.civicplus.help/hc/en-us/sections/11726451593367)

Was this article helpful?

Yes

No

0 out of 0 found this helpful

Have more questions? [Submit a request \(/hc/en-us/requests/new\)](#)

[Return to top](#) ^

Comments

Let us know what was helpful or not helpful about the article.
0 comments

Article is closed for comments.



COUNCIL COMMUNICATION

CC #: 3671
File #: 0704-01

Title: Wanish Park Shade Structure Replacement Project - Contract Purchase Agreement
Contact: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.3.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve contract purchase agreement (#3004212) with Ross Recreation Equipment, Inc. for \$109,423.01 and authorize the City Manager to execute it on behalf of the City of Roseville. Staff further requests authority to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount.

BACKGROUND

The existing wooden shade structure was installed in 1994. The wood has become rotted and is past its useful life, creating an unstable structure and safety concern.

This Contract Purchase Agreement with Ross Recreation is to remove the existing wooden shade structure, purchase and install a new metal shade structure through a piggy-back agreement, using National Purchasing Partners Government contract #PS21070, in order to utilize a competitively procured contract for the lowest cost for the improvement. Delivery of this shade structure is expected in summer 2025.

FISCAL IMPACT

The funding for this shade structure replacement was approved by Council in the FY 2024-25 Capital Improvement Program using the Parks, Recreation and Library Capital Projects Fund. Maintenance is funded by the General Fund and will not increase.

ENVIRONMENTAL REVIEW

The proposed project involves the replacement of minor structures accessory to existing commercial, industrial, or institutional facilities. This activity is categorically exempt from CEQA as a Class 11 Exemption (State CEQA Guidelines Section 15311). The Exemption has been

prepared and no further CEQA action is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Goal C - Maintain a safe and healthy community

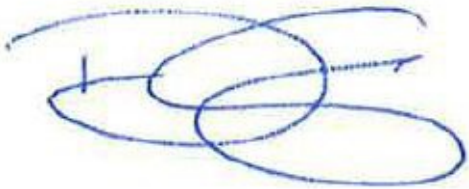
Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Kelly Appier, Park Development Project Manager

Jill Geller, Director of Parks, Recreation & Libraries



Dominick Casey, City Manager

ATTACHMENTS:

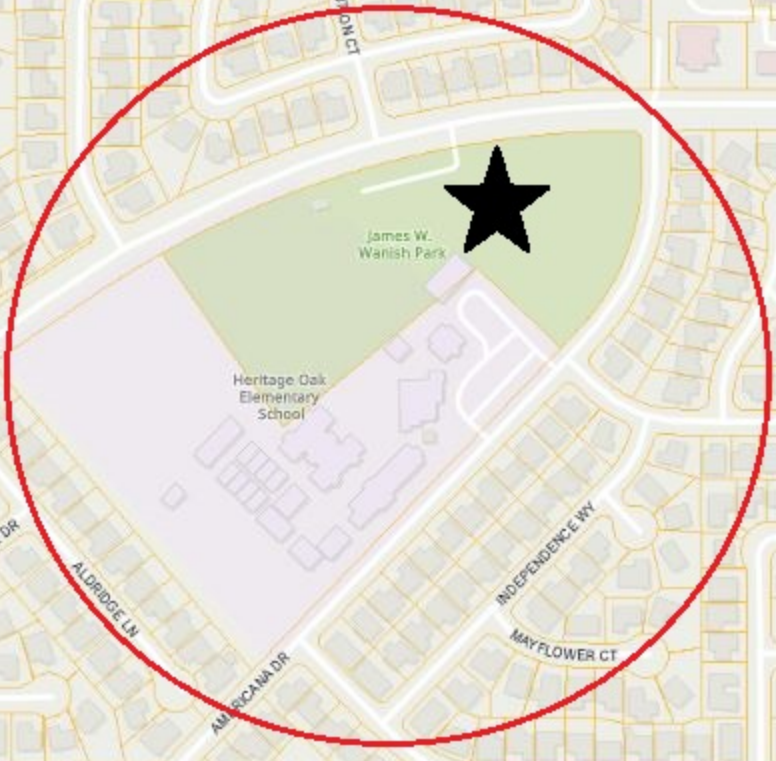
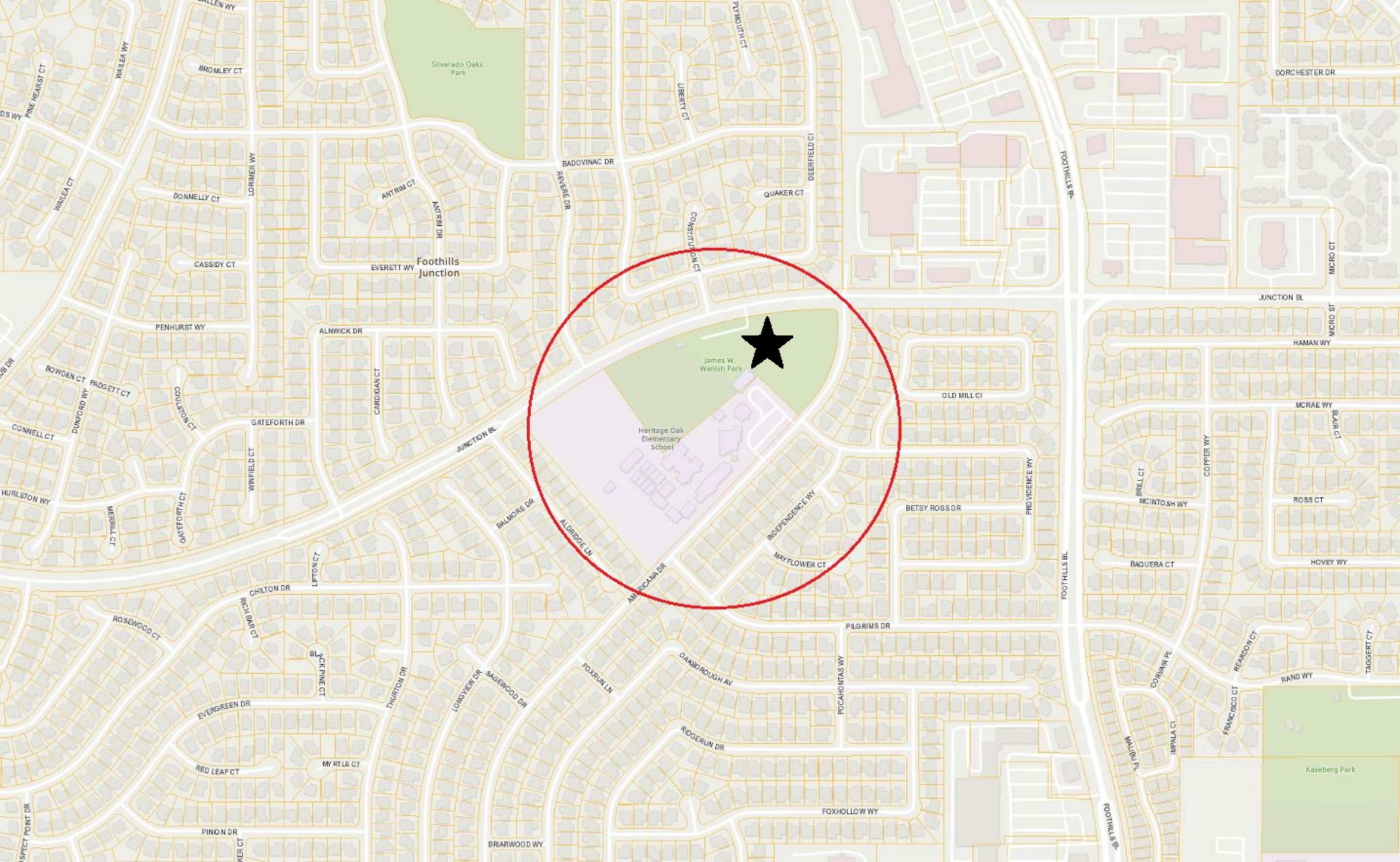
Description

Vicinity Map

Resolution 24-410

Contract Purchase Agreement

CEQA Exemption



RESOLUTION NO. 24-410

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY
OF ROSEVILLE AND ROSS RECREATION EQUIPMENT COMPANY, INC. AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, Contract Purchase Agreement (3004212) for the Wanish Park Shade
Structure Replacement project, by and between the City of Roseville and Ross Recreation
Equipment Company, Inc., has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that
said contract purchase agreement is approved and that the City Manager is authorized to execute
it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to
approve change orders, consistent with the contract terms, provided that the net cost of all change
orders shall not exceed ten percent (10%) of the contract amount.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of
_____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004212

Supplier Details:

Company Ross Recreation Equipment Company Inc
Contact Nicole Nowak
Address 100 Brush Creek Rd
#206
Santa Rosa, CA 95404

Submit your response to:

Company City of Roseville
Contact Sue Jessup
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1107
Fax (916) 746-1115
E-mail SJessup@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**
Partnership - **Any general partner**
Corporation - **Two options:**

- (1) A signature from the President and the corporate seal; **OR**
(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are not corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004212

Agreement	3004212
Agreement Date	01-OCT-2024
Revision	0
Agreement Amount	109,423.01 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678
Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **Ross Recreation Equipment Company Inc**
100 Brush Creek Rd
#206
Santa Rosa, CA 95404
Phone: (855) 892-3240
Fax: ()
Email: nicolen@rossrec.com

Description of Labor, equipment and/or materials The vendor shall provide and install playground shade structure at Wanish Park in accordance with the attached Ross Recreation Equipment Company, Inc. quote numbers 00045389 titled 'Wanish Park Shade Shelter Option 2-2' (v7) and 00045473 titled 'Wanish Park - Classic Rec Shade Shelter Calcs' (v2) dated 9/18/2024 utilizing the NPP contract PS21070.

Start Date: Executed Agreement
End Date: Upon Final Payment

Please contact the following staff in the Parks, Recreation and Libraries Department for questions on this agreement:
Alexis Priest at 916-746-1588 or APriest@roseville.ca.us;
Kelly Appier at 916-938-0859 or KSAppier@roseville.ca.us

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	10319	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
		Sue Jessup Phone 1-916-746-1107			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. *The parties intend that this provision shall be broadly construed.* Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance

written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

- c. **Additional Insureds.** Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. **Cancellation/Modification.** Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. **Umbrella/Excess Insurance.** The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. **Subcontractors.** Contractor agrees to include in its contracts with all subcontractors *the same requirements and provisions of this Agreement*, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. *A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.*
- g. **Self-Insured Retentions.** All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. **Waiver of Subrogation.** Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. **Liability/Remedies.** Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances *may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.*
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. *In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.*
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. *Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.*
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such

claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. 00828095
Contractor License No. 520752
DIR Registration No. 1000003500

Check mark the applicable company type below:

☒ Corporation
☐ Limited Liability Company
☐ Partnership
☐ Sole Proprietor

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.
Construction T&C
REV 3/21/24 JS

ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: __X__

General Liability:

\$2 Million/occurrence

\$4 Million aggregate

Design Professional: _____

General Liability:

\$2 Million/occurrence

\$4 Million aggregate

Professional Liability:

\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:

\$1 Million/occurrence

IT Services: _____

Professional Liability:

\$1 Million/occurrence

No auto required

Cyber Liability:

\$1 Million/occurrence

Hazardous Materials:_____

Pollution Liability:

\$1 Million/occurrence

Special Events/Caterers-Vendors:_____

No auto required

No workers' comp required

Professional Counseling/ Psychological:_____

Professional Liability:

\$1 Million/occurrence

No auto required

Pyrotechnics:_____

General Liability:

\$5 Million/occurrence

\$10 Million aggregate

Auto - \$2 Million/occurrence

Chemical/Environmental:_____

General Liability:

\$3 Million/occurrence

\$6 Million aggregate

Pollution - \$2 Million/Occurrence

Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

CALIFORNIA AIR RESOURCES BOARD REGULATION COMPLIANCE

Please indicate whether the Contractor is subject to, and/or in compliance with, the following regulations of the California Air Resources Board.

In-Use Off-Road Diesel-Fueled Fleets Regulation

- 1) Will vehicles subject to Cal. Code Regs., tit. 13, §§ 2449 et seq. be used for the project? This includes, but is not limited to:
 - a) Vehicles with a diesel-fueled or alternative diesel fueled off-road compression-ignition engine with maximum power (max hp) of 25 horsepower (hp) or greater provided that the vehicle cannot be registered and driven safely on-road or was not designed to be driven on-road, even if it has been modified so that it can be driven safely on-road
 - b) Workover rigs
 - c) Certain two-engine vehiclesYes ☐ No ☒
- 2) If you answered "Yes" to 1), you **must** submit a valid Certificate of Reported Compliance to the City as provided in Cal. Code Regs., tit. 13, § 2449(n).

Advanced Clean Fleets Regulation

Pursuant to Cal. Code Regs., tit. 13, § 2013(i)(1), the Contractor shall submit to the City a document evidencing that it is listed on the CARB Advanced Clean Fleets webpage as a compliant fleet **OR** a signed statement stating that it is not subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6.

The High Priority Fleets regulation applies to, without limitation, entities with more than \$50 million in gross annual revenues and/or which own, operate, or direct the operation of 50 or more vehicles in the total fleet.

- 1) Is the Contractor subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6? Yes ☒ No ☐
- 2) If you answered "Yes" to 1), you **must** submit a document evidencing that you are listed on the CARB Advanced Clean Fleets webpage as a compliant fleet.

Signature: Adam Irvin

Title: Independent Agent, Shippers Resource Center, Inc

Supplier

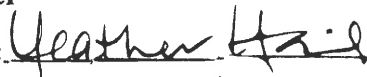
Signature: 

Print Name: Nick Philbin

Title: General Manager/President

Date: 10/8/2024

Supplier

Signature: 

Print Name: Heather Hailey

Title: Contract Administrator

Date: 10/11/2024

City of Roseville, A Municipal Corporation

Signature: _____

Print Name: **Dominick Casey**

Title: **City Manager**

Date: _____



April, 2022

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Vendor:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more you must report to the City of Roseville your compliance with economic sanctions including steps you have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Sincerely,

DocuSigned by:
Shannon Wiest 4/25/2022
A3035660A1B747F
Shannon Wiest
City of Roseville
Purchasing and Warehouse Manager



**National
Purchasing
Partners
Government**

ALL PURCHASE ORDERS, CONTRACTS, AND
CHECKS TO BE MADE OUT TO:
Ross Recreation Equipment, Inc.
100 Brush Creek Road, #206
Santa Rosa, CA. 95404
707.538.3800 - accounting@rossrec.com

PS21070

Prepared For:

Contact Name	Kelly Appier	Phone	(916) 774-5985
Bill To Name	City of Roseville	Ship To Name	City of Roseville
Bill To	311 Vernon Street Roseville, California 95678 United States	Ship To	Central Receiving Dept 2075 Hilltop Drive Roseville, California 95747 United States
Quote Number	00045389	Quote Date	9/30/2024
Opportunity Name	Wanish Park Shade	Quote Exp Date	10/30/2024
Quote Name	Wanish Park Shade Shelter Option 2-2	Est Lead Time	Check with Sales Rep

Quantity	Product	Product Description	Sales Price	Total Price
1.00	Bond	Bond - Standard 3% on total project amount including tax and freight. (Pricing also includes engineered drawings and calculations found on quote # 00045473)	\$3,187.00	\$3,187.00
1.00	Classic Recreation	Classic Recreation 25'x35'x8' Orlando Shade Shelter w/ 1 Tier, Roof Type: Mega-Rib, Fascia: 24 Ga. Trim, Roof Pitch: 4:12, No. of Columns: 6, Column Mounting Type: Sub-Surface Mount, Frame: Zinc Rich Primer w/ TGIC Powder Coat. Includes Chord Beams on both ends of shelter. Note, shade structure materials do not include anchor bolts nor rebar cages.	\$41,562.00	\$41,562.00
1.00	Demolition	Demolition, removal and disposal of existing shade shelter and 6 footers. Project DIR # needed for State Prevailing Wage _____ *Installation price quoted for favorable working conditions. If rock, poor soil conditions, a high water table and/or other unforeseen site conditions exist requiring additional materials and labor, additional charges may be incurred.	\$16,000.00	\$16,000.00
1.00	Install - Shade	Installation of Classic Rec 25'x35'x8' Orlando Shade Shelter w/ 6 columns, 1-Bolt, Surface Mount, Spread Footings 3' dia x 1'-6" deep w/ Baseplate (Rebar Not Included. Provided by Other.) Frame Color: TBD, Roof Color: TBD. Prevailing Wages. Project DIR # needed for State Prevailing Wage _____ **Installation price quoted for favorable working conditions. If rock, poor soil conditions, a high water table and/or other unforeseen site conditions exist requiring additional materials and labor, additional charges may be incurred.	\$40,627.00	\$40,627.00
1.00	NPP Ross Discount	NPP Discount on Classic Recreation Materials. Please Provide Customer NPP #	-\$2,078.00	-\$2,078.00
1.00	Rentals	National Construction Temp. Fencing Rental (6 months)	\$895.00	\$895.00

Credit Terms

Net 30 On Materials Shipment

Materials Amount

\$39,484.00

Tax Amount

\$3,060.01

Labor/Fee Amount

\$60,709.00

Freight Amount

\$5,035.00

Total

\$108,288.01

Notes to Customer

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY ROSS RECREATION EQUIPMENT, INC. CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL.

New Section

Signature _____

Name _____

Title _____

Date _____

Note to Customer
(Install)

Thank you for the opportunity to quote your upcoming project. PLEASE NOTE: Quote does not include installation, offload, payment and performance bonds, engineering calculations, security, storage, permits, inspections or safety surfacing, or any other materials or labor unless otherwise noted. Unless noted, freight costs are based on semi-truck access and do not include a lift-gate.

Deposits may be required before an order can be placed depending on customer credit terms. Your purchase is subject to the terms and conditions of this quote. Approval of this quote agrees to those terms.

If ordering materials after the quoted Expiration Date, please contact your sales representative for current pricing. Ross Recreation cannot hold pricing past the stated Expiration Date on this quote. To secure current pricing, Ross Recreation will require the following:

- PO, signed quote or contract with approval for the order.
- Deposit if required by credit terms.
- Color selections and/or approved submittals.
- Acceptance of delivery when materials or equipment is ready to ship. Products cannot be held nor stored by Ross Recreation nor the manufacturer.

If this is a bid, it is the responsibility of the General Contractor to adjust their bid and pricing to accommodate for anticipated, future pricing based on the project's timeline.

Sales tax will be based on the current rate at the time of shipping, not the order date. Customer will be required to pay for any changes to sales taxes.

Ross Recreation will provide labor using a subcontractor for all installation and labor quoted. Neither Ross Recreation, nor our subcontractors, are signatory to any unions; however, compliance with prevailing wage rate requirements will occur.

Installation of equipment only, and as outlined and quoted. Installation includes layout of the equipment, footing excavation, assembly of equipment and concrete for footings, unless stated otherwise. Installation quoted includes standard manufacturer provided footing details; if different and/or engineered footing details are provided by the contractor/owner/specifier, a change order will be required.

Labor costs quoted and contracted are valid for six months. If the duration and/or timeline of the project and Ross Recreation's start date is extended beyond six months from the time of an executed contract, additional costs may be incurred to reflect current labor costs and pricing. It is the responsibility of the General Contractor to adjust their bid and project pricing to accommodate for the anticipated project's timeline.

KROSS

Recreation Equipment

Building Community since 1973

Quote Number 00045473
 Quote Date 9/18/2024
 Quote Exp Date 10/18/2024
 Est Lead Time 6-8 weeks

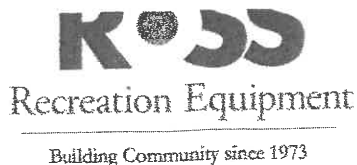
Bill To Name City of Roseville
 Bill To 311 Vernon Street
 Roseville, California 95678
 United States

Ship To Name City of Roseville
 Ship To City of Roseville Central Receiving Dept
 Attn: Kelly Appier/Wanish Park
 2075 Hilltop Drive
 Roseville, California 95747
 United States

Quantity	Product	Product Description	Sales Price	Total Price
1.00	Engineering Fees	<i>Structural Engineering Calculations for Classic Recreation Classic Recreation 25'x35'x8' Orlando Shade Shelter w/ 1 Tier, Roof Type: Mega-Rib, Fascia: 24 Ga. Trim, Roof Pitch: 4:12, No. of Columns: 6, Column Mounting Type: Sub-Surface Mount, Frame: Zine Rich Primer w/ TGIC Powder Coat. Includes Chord Beams on both ends of shelter. Note, shade structure materials do not include anchor bolts nor rebar cages.</i> May take 4-6 weeks to complete engineering. Soils report is helpful if available, but not required. Customer must approve before fabrication can begin. Revisions to engineering calculations may require a change order. Lead time for equipment/materials will not begin until receipt of approved engineering to ensure proper manufacturing per engineering specifications. Please provide the following: 1. FedEx Address to send engineering: Digital Drawings Acceptable 2. Address of Structure: 1351 Junction Blvd, Roseville, CA 95747 3. Required Building Code: 2019 CBC 4. Wind Load: CBC Basic Wind Speeds: 88 mph for Risk Category I; 95 mph for Risk Category II; 101 mph for Risk Category III; and 105 mph for Risk Category IV. CRC ultimate wind speed: 110mph. 5. Exposure Category - C, unless site complies w/ exposure B. 5. Snow Load: Zero NOTE: NPP Contract and Payment & Performance Bonds included on the Materials Quote #00045389	\$1,135.00	\$1,135.00

Total Quote Amounts			
County/ City Tax	Placer County/ Roseville	Materials Amount	\$0.00
Tax Rate	7.7500%	Tax Amount	\$0.00
Credit Terms	Net 30 On Materials Shipment	Labor/Fee Amount	\$1,135.00
		Freight Amount	\$0.00
		Total	\$1,135.00

Prepared By Nicole Nowak
 Email nicolen@krossrec.com



Quote Number 00045473
Quote Date 9/18/2024
Quote Exp Date 10/18/2024
Est Lead Time 6-8 weeks

Bill To Name City of Roseville
Bill To 311 Vernon Street
Roseville, California 95678
United States

Ship To Name City of Roseville
Ship To City of Roseville Central Receiving Dept
Attn: Kelly Appier/Wanish Park
2075 Hilltop Drive
Roseville, California 95747
United States

Notes to Customer

Thank you for the opportunity to quote your upcoming project.

Deposits may be required before an order can be placed depending on customer credit terms. Your purchase is subject to the terms and conditions of this quote. Approval of this quote agrees to those terms.

If ordering materials after the quoted Expiration Date, please contact your sales representative for current pricing. Ross Recreation cannot hold pricing past the stated Expiration Date on this quote. To secure current pricing, Ross Recreation will require the following:

- PO, signed quote or contract with approval for the order.
- Deposit if required by credit terms.
- Color selections and/or approved submittals.
- Acceptance of delivery when materials or equipment is ready to ship. Products cannot be held nor stored by Ross Recreation nor the manufacturer.

Sales tax will be based on the current rate at the time of shipping, not the order date. Customer will be required to pay for any changes to sales taxes.

Signature _____

Name _____

Title _____

Date _____



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Wanish Park Shade Structure Replacement

Project Location(s): 1351 Junction Boulevard (APN 476-140-002-000), Roseville, CA 95747

Project Description: The Parks, Recreation and Libraries (PRL) Department is proposing to remove an existing wooden shade structure located at Wanish Park and replace it with a new metal structure. There are no sensitive resources in the surrounding area, and the replacement structure would serve the same purpose as the existing shade structure.

Public Agency Approving Project: Roseville City Council

Agency/Individual Carrying Out Project: City of Roseville Parks, Recreation and Libraries Department

Reason why this Project is Exempt: This project qualifies for a Class 11 Exemption as described in Section 15311 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 11 involves the construction of....minor structures accessory to existing public facilities ..."

The project would replace an existing wooden shade structure with a new metal structure at a city park, would serve the same purpose, and would not expand use beyond existing levels. Furthermore, no environmentally sensitive resources are located within or near the project site; and therefore the Class 11 Exemption is applicable to the proposed project.

Lead Agency Contact Person: Kelly Appier, Parks, Recreation and Libraries Department, 316 Vernon Street, Roseville, CA 95678. (916) 774-5927.

Signature: _____

A handwritten signature in cursive script, appearing to read "Jessica Lynch", written over a horizontal line.

Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 9/18/2024



COUNCIL COMMUNICATION

CC #: 3675
File #: 0704-01

Title: Ninja Fitness Course - Contract Purchase Agreement
Contact: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.4.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve contract purchase agreement (#3004258) with Greenfields Outdoor Fitness, Inc. for \$362,805.67 and authorize the City Manager to execute it.

Staff also requests authority to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount.

BACKGROUND

Campus Oaks Park is an 8.7-acre park located off of Roseville Parkway and Blue Dog Drive in the Campus Oaks area of Roseville. The park is west of Foothills Boulevards and adjacent to the former Hewlett Packard campus. Construction of Campus Oaks Park was completed in 2024 by the developer on behalf of the City. The Council-approved master plan included elements that were unable to be constructed during the initial phase of construction by the Developer due to budget constraints. This included the ninja fitness course as well as a skate track and bike track. Additional funding has been secured to allow the City to complete construction of these elements. This project aims to complete the ninja fitness course portion of Campus Oaks Park.

This Contract Purchase Agreement with Greenfields Outdoor Fitness is to furnish and install the Campus Oaks Park Ninja Fitness Course through a piggy-back agreement, using Sourcewell contract #010721-GRN, in order to utilize a competitively procured contract at the lowest cost for the improvement. Installation of the Ninja Course is expected in spring/summer 2025.

FISCAL IMPACT

Funding for this project is provided by American Rescue Plan Act (ARPA) Funds allocated to the Campus Oaks Park Phase 2 Project in FY2024-25. This is a citywide park, currently utilizing the General Fund for maintenance. It is expected that the addition of the ninja course will create a

slight increase in maintenance.

ENVIRONMENTAL REVIEW

Development of the Campus Oaks Park (formerly Parcel 64/HP park site) was previously evaluated in the 4th Addendum to the Hewlett Packard Master Plan EIR (SCH No.95112022 and amended by City Council on May 20,2020, Resolution No. 20-168), and identified in the associated Third Amended Hewlett-Packard Campus Oaks Master Plan. Construction of the Campus Oaks Park Ninja Fitness Course Project is found to be within the scope of the project covered by the 4th Addendum to the Hewlett Packard Master Plan EIR. As discussed in the Master Plan EIR, the EIR provides environmental analyses of community infrastructure and facilities, including parks, pedestrian bridges, and bike trails, to the extent applicable. Because the project is consistent with the Third Amended Hewlett-Packard Campus Oaks Master Plan, no new effects would be expected to occur and all applicable mitigation measures from the Hewlett Packard Master Plan EIR will be implemented during the design and construction of the Campus Oaks Park Ninja Fitness Course Project. Because the proposed project meets the requirements identified in Section 15183 of the State CEQA Guidelines, no additional CEQA review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Goal C - Maintain a safe and healthy community

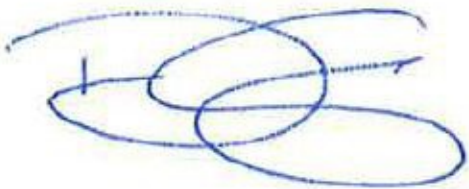
Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Joel De Jong, Park Development Project Manager

Jill Geller, Parks, Recreation & Libraries Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-413

Contract Purchase Agreement

Vicinity Map

RESOLUTION NO. 24-413

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND GREENFIELDS OUTDOOR FITNESS, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3004258) to provide and install a ninja fitness course at Campus Oaks Park, by and between the City of Roseville and Greenfields Outdoor Fitness, Inc., has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said contract purchase agreement is approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004258

Supplier Details:

Company Greenfields Outdoor Fitness Inc
Contact Sam Mendelsohn
Address 2617 West Woodland Dr

Anaheim, CA 92801

Submit your response to:

Company City of Roseville
Contact Sue Jessup
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1107
Fax (916) 746-1115
E-mail SJessup@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004258

Agreement	3004258
Agreement Date	01-NOV-2024
Revision	0
Agreement Amount	362,805.67 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **Greenfields Outdoor Fitness Inc**
2617 West Woodland Dr

Anaheim, CA 92801

Phone: (888) 315-9037
Fax: (866) 308-9719
Email: sam@greenfieldsfitness.com

Description of Labor, equipment and/or materials THE VENDOR SHALL PROVIDE AND INSTALL NINJA COURSE AT CAMPUS OAKS PARK FOR THE ROSEVILLE PARKS RECREATION AND LIBRARIES DEPARTMENT (PRL) IN ACCORDANCE WITH THE ATTACHED GREENFIELDS OUTDOOR FITNESS, INC. ORDER NUMBER S27906 DATED 10/31/2024 UTILIZING THE SOURCEWELL CONTRACT #010721-GRN.

LOCATION: CAMPUS OAKS PARK

START DATE: EXECUTED AGREEMENT
END DATE: UPON FINAL PAYMENT

CONTACT ALEXIS PRIEST THE PRL DEPARTMENT AT (916) 746-1588 OR EMAIL APRIEST@ROSEVILLE.CA.US FOR QUESTIONS REGARDING THIS AGREEMENT.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	15289	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
Sue Jessup Phone 1-916-746-1107					

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent, or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

and the City Attorney.

- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim

resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. _____

Contractor License No. **License: 756794**

DIR Registration No. **DIR#: 1000008376**

Check mark the applicable company type below:

☒ Corporation

_____ Limited Liability Company

_____ Partnership

_____ Sole Proprietor

Contract Purchase Agreement 3004258

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.
Construction T&C
REV 3/21/24 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Hazardous Materials: _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics: _____

General Liability:

\$5 Million/occurrence

\$10 Million aggregate

Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:

\$3 Million/occurrence

\$6 Million aggregate

Pollution - \$2 Million/Occurrence

Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

CALIFORNIA AIR RESOURCES BOARD REGULATION COMPLIANCE

Please indicate whether the Contractor is subject to, and/or in compliance with, the following regulations of the California Air Resources Board.

In-Use Off-Road Diesel-Fueled Fleets Regulation

- 1) Will vehicles subject to Cal. Code Regs., tit. 13, §§ 2449 et seq. be used for the project?
This includes, but is not limited to:
 - a) Vehicles with a diesel-fueled or alternative diesel fueled off-road compression-ignition engine with maximum power (max hp) of 25 horsepower (hp) or greater provided that the vehicle cannot be registered and driven safely on-road or was not designed to be driven on-road, even if it has been modified so that it can be driven safely on-road
 - b) Workover rigs
 - c) Certain two-engine vehicles

Yes ☐ No ☒
- 2) If you answered "Yes" to 1), you **must** submit a valid Certificate of Reported Compliance to the City as provided in Cal. Code Regs., tit. 13, § 2449(n).

Advanced Clean Fleets Regulation

Pursuant to Cal. Code Regs., tit. 13, § 2013(i)(1), the Contractor shall submit to the City a document evidencing that it is listed on the CARB Advanced Clean Fleets webpage as a compliant fleet **OR** a signed statement stating that it is not subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6.

The High Priority Fleets regulation applies to, without limitation, entities with more than \$50 million in gross annual revenues and/or which own, operate, or direct the operation of 50 or more vehicles in the total fleet.

- 1) Is the Contractor subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6?
Yes ☐ No ☒
- 2) If you answered "Yes" to 1), you **must** submit a document evidencing that you are listed on the CARB Advanced Clean Fleets webpage as a compliant fleet.

Signature: 

Title: Sam Mendelsohn - President & CEO

Supplier	
Signature:	
Print Name:	Sam Mendelsohn
Title:	President & CEO

Supplier	
Signature:	
Print Name:	Sam Mendelsohn
Title:	Secretary

City of Roseville, A Municipal Corporation	
Signature:	
Print Name:	Dominick Casey
Title:	City Manager

Bond No. _____
Premium \$ _____

**PUBLIC WORKS
FAITHFUL PERFORMANCE BOND**

(Project: _____)

WHEREAS, the City of Roseville ("CITY") has awarded a bid and contract to _____ as contractor ("PRINCIPAL") for the public work described as _____ (the "WORK"). The contract ("AGREEMENT"), for the public work described above, and all of its terms and conditions are incorporated by reference and made a part hereof; and

WHEREAS, the PRINCIPAL is required to furnish a bond in connection with the AGREEMENT guaranteeing its faithful performance; and

NOW, THEREFORE, we the undersigned PRINCIPAL and _____, a _____, admitted and duly authorized to transact business under the laws of the State of California, as SURETY ("SURETY"), are held and firmly bound unto the CITY or its successors and assigns in the sum of _____ dollars (\$ _____) (which amount is not less than 100% of the AGREEMENT price) to be paid to the CITY or its successors and assigns; and for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns jointly and severally, firmly by these presents.

The condition of this obligation is such that if the PRINCIPAL, or its heirs, executors, administrators, successors or assigns, shall abide by, and in all respects promptly and faithfully perform the covenants, conditions and provisions in said AGREEMENT and any alteration thereof made as therein provided, notice of which alterations to Surety being hereby waived, on its part to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless CITY, its officers, agents, employees, volunteers as therein stipulated, then this obligation shall be null and void; otherwise, this obligation shall be and remain in full force and effect.

As condition precedent to the satisfactory completion of the contract, the obligation of the PRINCIPAL and SURETY under this Bond shall remain in effect for a period of one (1) year after the completion and acceptance of the WORK. During that time, if the PRINCIPAL, its heirs, executors, administrators, successors or assigns fails to make full, complete and satisfactory repair and replacement or totally protect the CITY from any loss or damage made evident during that year which results from or is caused by either defective materials or faulty workmanship in the prosecution of the WORK, then the obligation shall remain in full force and effect. However, anything in

this paragraph to the contrary notwithstanding, the obligation of the SURETY shall continue so long as any obligation of the PRINCIPAL remains.

No prepayment or delay in payments, and no change, extension, addition or alteration of any provision of the AGREEMENT or in the specifications agreed to between the PRINCIPAL and the CITY, or any forbearance on the part of the CITY shall operate to relieve the SURETY. The SURETY hereby waives the provisions of Section 2819 of the California Civil Code. The SURETY waives all rights of subrogation against the CITY or any person employed by the CITY. If the contract price increases by the issuance of change orders, the amount specified in this bond shall increase by the same amount.

Whenever PRINCIPAL shall be and declared by CITY to be in default under the AGREEMENT, SURETY shall promptly remedy the default, or shall promptly do one of the follow at CITY's election:

1. Undertake through its agents or independent contractors, reasonably acceptable to CITY, to complete the AGREEMENT in accordance with its terms and conditions and to pay and perform all obligations of PRINCIPAL under the AGREEMENT, including without limitation, all obligations with respect to warranties, guarantees, and the payment of liquidated damages.
2. Reimburse CITY for all costs CITY incurs in completing the AGREEMENT, and in correcting, repairing or replacing defects in materials or workmanship and/or materials and workmanship which do not conform to the specifications in the AGREEMENT.

SURETY's obligations hereunder are independent of the obligations of any other surety for the performance of the AGREEMENT, and suit may be brought against SURETY and such other sureties, jointly and severally, or against any one or more of them, or against less than all of them without impairing CITY's rights against the others.

No right of action shall accrue on this bond to or for the use of any person or corporation other than CITY or its successors or assigns.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by CITY in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

[SIGNATURES NEXT PAGE]

IN WITNESS WHEREOF, this instrument has been duly executed by the
PRINCIPAL and SURETY above-named, on the ____ day of _____,
20____.

PRINCIPAL:

SURETY:

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

AND

MAILING ADDRESS:

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

*(Notarization by Surety and copy of
Power of Attorney required.)*

APPROVED AS TO FORM:

BY: _____
City Attorney

Bond No. _____
Premium \$ _____

**PUBLIC WORKS
LABOR AND MATERIALS PAYMENT BOND**

(Project: _____)

WHEREAS, the City of Roseville ("CITY"), has awarded a bid and contract to _____ as contractor ("PRINCIPAL"), for the public work described as _____ (the "WORK"). The contract ("AGREEMENT"), for the public work described above, and all of its terms and conditions are incorporated by reference and made a part hereof; and

WHEREAS, the PRINCIPAL is required to furnish a bond in connection with the AGREEMENT guaranteeing payment of persons who provide labor and material; and

NOW, THEREFORE, we the undersigned PRINCIPAL and _____, a _____, admitted and duly authorized to transact business under the laws of the State of California, as SURETY ("SURETY"), are held and firmly bound unto the CITY or its successors and assigns in the sum of _____ dollars (\$ _____) (which amount is not less than 100% of the AGREEMENT price) to be paid to the CITY or its successors and assigns; and for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns jointly and severally, firmly by these presents.

The condition of the obligation is such that if the PRINCIPAL, its subcontractors, heirs, executors, administrators, successors or assigns fails to pay any of the persons named in Section 8004 or 9100 of the Civil Code of the State of California, or the amounts due under the Unemployment Insurance Code of the State of California, or any amounts required to be deducted, withheld and paid over to the Employment Development Department from the wages of employees of the PRINCIPAL and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to work or labor performed by any such claimant, that the SURETY will pay for the same, in an amount not exceeding the sum specified in this bond, and also, in case suit is brought upon the bond, shall pay reasonable attorneys' fees, to be fixed by the Court.

This bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file a Stop Payment Notice pursuant to the provisions of Section 9350 et seq. of the Civil Code of the State of California, so as to give a right of action to them or their assigns in any suit brought upon this bond.

No prepayment or delay in payments, and no change, extension, addition or alteration of any provision of the AGREEMENT or in the specifications agreed to between the PRINCIPAL and the CITY, or any forbearance on the part of the CITY shall operate to relieve the SURETY. The SURETY hereby waives the provisions of Section 2819 of the California Civil Code. The SURETY waives all rights of subrogation against the CITY or any person employed by the CITY. If the contract price increases by the issuance of change orders, the amount specified in this bond shall increase by the same amount.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by CITY in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

IN WITNESS WHEREOF, this instrument has been duly executed by the PRINCIPAL and SURETY above-named, on the _____ day of _____, 20__.

PRINCIPAL:

SURETY:

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

AND

MAILING ADDRESS:

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

*(Notarization by Surety and copy of
Power of Attorney required.)*

APPROVED AS TO FORM:

BY: _____
City Attorney



April, 2022

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Vendor:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more you must report to the City of Roseville your compliance with economic sanctions including steps you have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Sincerely,

DocuSigned by:

Shannon Wiest

4/25/2022

A3035660A19747F

Shannon Wiest

City of Roseville

Purchasing and Warehouse Manager



Estimate

Greenfields Outdoor Fitness, Inc

2617 West Woodland Drive

Anaheim, CA 92801

Phone: 888-315-9037

Fax: 866-308-9719

Email: orders@greenfieldsfitness.com

Order #	Date
S27906	10/31/2024



Bill To:	Ship To:
CA - City of Roseville - Campus Oaks Park City of Roseville 2005 Hilltop Circle Roseville, CA 95747	CA - City of Roseville - Campus Oaks Park Campus Oaks Park 580 Roseville Pkwy Roseville, CA 95747
Customer: CA - City of Roseville - Campus Oaks Park	Contact: CA - City of Roseville - Campu

Notes: PROJECT: CA - Roseville - Campus Oaks Park V3

Sales Rep	Payment Terms	FOB Point	Carrier	Date Scheduled
AAP	NET 30	Origin	Freight	10/31/2024

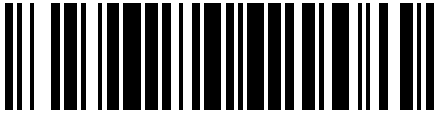
Item #	Number	Description	Color	Unit Price	Qty	Total Price
1	Sourcewell Contract #	Sourcewell Contract# 010721-GRN City of Roseville Sourcewell Member ID#2420		\$0.00	1 ea	\$ 0.00
2		IN GROUND INSTALLATION METHOD				
3	NJC3	CUSTOMIZED Ninja Course#3 - Long S-Shaped Ninja Course AS PER DRAWING V3 - 2024-09-04	White / Red	\$296,495.00	1 ea	\$ 296,495.00
4	SGR105-09KIG	IN GROUND Customized Announcement Sign (formerly SGR2005-1-105)	White	\$1,795.00	2 ea	\$ 3,590.00
7		IN GROUND RETROFIT				
8	P00125-09	Ninja Extension - 6 hole base 28" long	White	\$225.00	41 ea	\$ 9,225.00
9	P00351-09	Ninja Extension 8 hole base 28" long for Lateral Jump	N/A	\$300.00	4 ea	\$ 1,200.00
10	P00122-00	in ground rebar	N/A	\$6.00	89 ea	\$ 534.00
11		Subtotal				\$ 311,044.00
12	Sourcewell Member Discount	Sourcewell Member Discount 7%				-\$ 21,773.08
13		Subtotal				\$ 289,270.92
14	Shipping & Handling	Ships in large crates - forklift is needed to unload		\$9,500.00	1 ea	\$ 9,500.00
15	IG Installation	All units will be retrofitted for In-Ground Direct Bury installation method.	N/A	\$0.00	1 ea	\$ 0.00



Greenfields Outdoor Fitness, Inc

2617 West Woodland Drive
Anaheim, CA 92801
Phone: 888-315-9037
Fax: 866-308-9719
Email: orders@greenfieldsfitness.com

Order #	Date
S27906	10/31/2024



Item #	Number	Description	Color	Unit Price	Qty	Total Price
16	Installation	Installation Scope of Work INCLUDED IN OUR SCOPE OF WORK 1. Greenfields X-Treme Ninja Course V3 Installation only of owner provided Greenfields X-Treme Ninja Course V3 per Version3-Rev1 dated 04/09/2024 to manufacturer inground recommendations through soil. Footing spoils disposed off-site. WILL DONE BY OTHERS 1. Excavate 4362 SF 17" 230 CY Excavate and disposal approx 230 CY existing lawn/soil at 17" depth, area 4362 SF. 2 Concrete Curbs 274 LF Provide labor and materials to pour 8" wide x 12" high x 274 LF typical gray color #4 horizontal rebar medium broom finish concrete Play Area Concrete Curbs per Roseville Spec PK-36 dated July 2023. 3. Drainage System 4362 SF Provide labor and materials to install(3) 12" x 12" Pre Cast Drain Box w/Grate tie-in onto existing DI, 125 LF 6" SDR Drain Pipe, 60 TN drain rock spread evenly at 3" depth and approx 4362 SF Filter Fabric, area 89'-4" x 48'-10". 4. Play Area Access Ramp Provide labor and materials to pour(1) Play Area Access Ramp per Roseville Spec PK-34 dated July 2023. 5. Concrete Walkway 90' x 5' Provide labor and materials to pour 90' Long x 5' Wide Concrete Paving per Roseville Spec PK-31 & 32 dated July 2023 6. EWF will be done by others as well. Special Instructions: State Prevailing wages applied Trucking and Bobcat access required	N/A	\$40,880.00	1 ea	\$ 40,880.00
17						

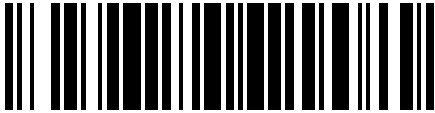


Greenfields Outdoor Fitness, Inc

2617 West Woodland Drive
Anaheim, CA 92801
Phone: 888-315-9037
Fax: 866-308-9719
Email: orders@greenfieldsfitness.com

Estimate

Order #	Date
S27906	10/31/2024



Prices are valid for 60 days from the Estimate date.
~~CUSTOMER APPROVAL: I hereby approve this order, the item selection, color selection, and overall Terms & Conditions. I understand should collection of this agreement become necessary, I agree to pay all collection fees and attorney fees/ court costs, etc. The undersigned customer authorizes Greenfields to ship items on this estimate and pay Greenfields the amount specified per payment terms listed on this estimate.~~

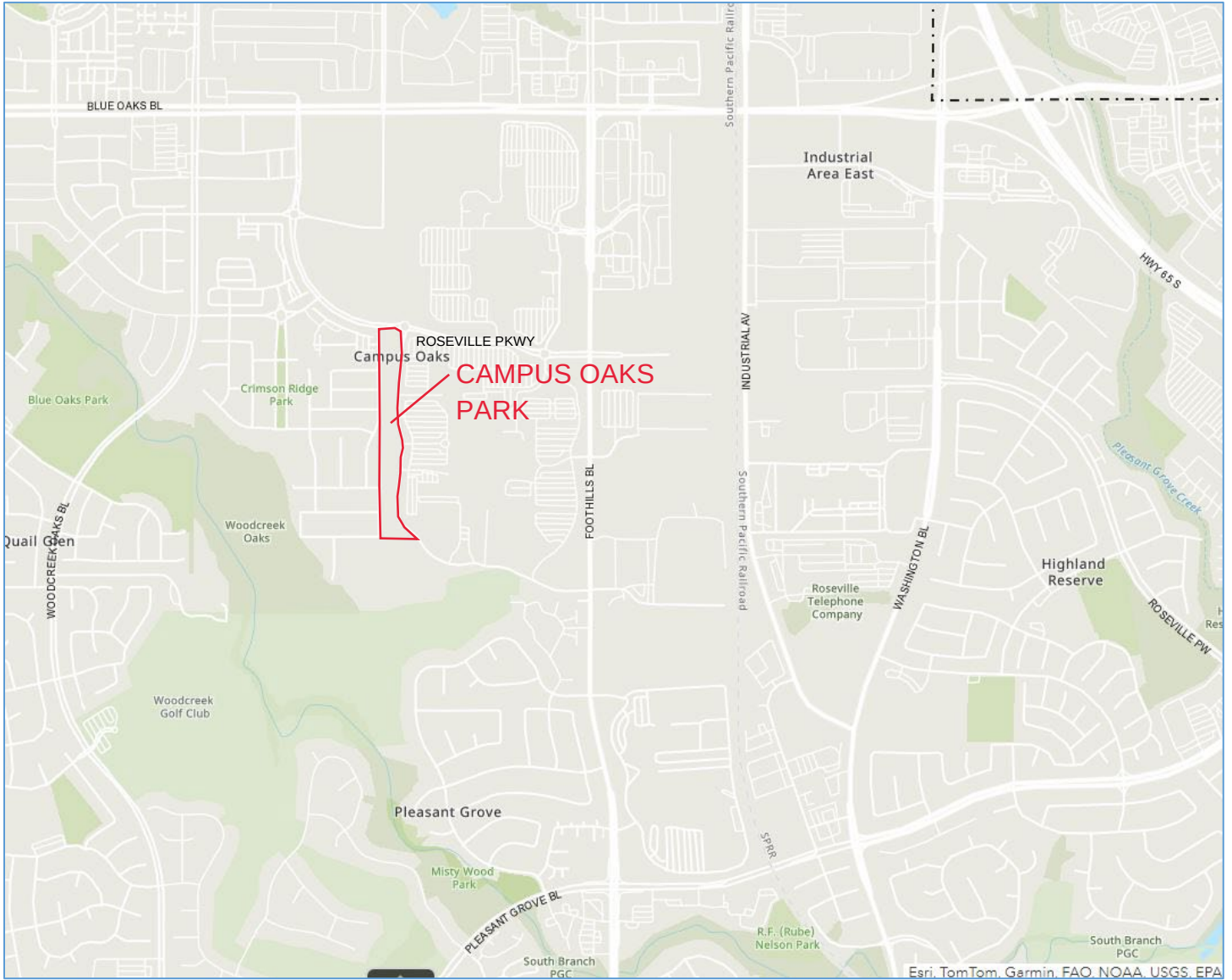
Subtotal:	\$339,650.92
Sales Tax:	\$23,154.75
Total:	\$362,805.67

Approval signature: : _____ Date: _____

Signed by (print name) _____

Campus Oaks Park

Vicinity Map





COUNCIL COMMUNICATION

CC #: 3674
File #: 0203-07

Title: Industrial Valve Services and Materials - Sole Source Contract Purchase Agreement
Contact: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.5.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute a sole source contract purchase agreement with Caltrol, Inc. to provide equipment, parts, and services to Roseville Electric Utility. This purchase agreement is for a one-year term and allows for up to four optional one-year renewals. Staff also requests authorization to continue utilizing optional renewal years without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

BACKGROUND

The City operates three natural-gas fired power plants that utilize equipment supplied by Emerson Process Management. The equipment includes control valves and actuators, regulator technologies, and certain pressure relief valves. Caltrol, Inc. is the sole authorized sales channel for Emerson Process Management equipment. This sole source agreement will enable staff to have access to equipment, spare parts, and services as needed to support continued safe and efficient operation of the generation facilities. The purchase agreement is for a one-year term and allows for up to four optional one-year renewals.

FISCAL IMPACT

The total annual costs under the contract are not to exceed \$300,000. Funding is included in the Electric Department's FY2024-25 Budget in the Electric Fund. Funding for future years is contingent on approval of the respective years' budgets.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The purchase of specialty chemicals and support services meets the

above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Nathan Ribordy, Power Generation Superintendent

Dan Beans, Electric Utility Director

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line extending to the right.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-412

Contract Purchase Agreement 3004163

RESOLUTION NO. 24-412

APPROVING A SOLE SOURCE CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CALTROL, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a sole source contract purchase agreement (3004163) for industrial valve services and materials, by and between the City of Roseville and Caltrol, Inc., has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to execute four (4) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

Contract Purchase Agreement 3004163

Supplier Details:

Company Caltrol Inc
Contact Monique Trusty
Address 1385 Pama Ln Ste 111

Las Vegas, NV 89119

Submit your response to:

Company City of Roseville
Contact "Becky" Rebecca Philipp
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1110
Fax (916) 746-1115
E-mail BPhilipp@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - By owner

Partnership - Any general partner

Corporation - Two options:

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004163

Agreement	3004163
Agreement Date	12-SEP-2024
Revision	0
Agreement Amount	300,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **Caltrol Inc**
 1385 Pama Ln Ste 111

Las Vegas, NV 89119

Phone: (925) 493-9456

Fax: ()

Email: Eric.Daugherty@caltrol.com

Description of Labor, equipment and/or materials VENDOR SHALL PROVIDE PARTS AND SERVICES ON EMERSON PRODUCT LINES REFERENCED IN THE ATTACHED EMERSON AUTOMATION SOLUTIONS LETTER DATED 2/3/24 FOR EQUIPMENT AT THE ROSEVILLE GENERATING FACILITIES ON AN AS NEEDED BASIS.

ALL WORK MUST BE QUOTED AND APPROVED BY AN AUTHORIZED MEMBER OF ELECTRIC BEFORE WORK CAN BEGIN.

START DATE: UPON EXECUTED AGREEMENT

END DATE: 12 MONTHS FROM DATE OF EXECUTED AGREEMENT

PLEASE CONTACT EDDIE VASQUEZ IN ELECTRIC AT (916) 746-1683 OR EVASQUEZ@ROSEVILLE.CA.US FOR QUESTIONS REGARDING THIS AGREEMENT.

*The total agreement amount is an approximation only. The City does not guarantee whatsoever the actual value of this contract.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	11497	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date		Confirm To		
"Becky" Rebecca Philipp Phone 1-916-746-1110					

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent, or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

and the City Attorney.

- c. **Additional Insureds.** Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. **Cancellation/Modification.** Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. **Umbrella/Excess Insurance.** The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. **Subcontractors.** Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. **Self-Insured Retentions.** All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. **Waiver of Subrogation.** Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. **Liability/Remedies.** Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim

resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. 00842915

Contractor License No. 991953

DIR Registration No. 1000032797

Check mark the applicable company type below:

- ☒ Corporation
☐ Limited Liability Company
☐ Partnership
☐ Sole Proprietor

Contract Purchase Agreement 3004163

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.
Construction T&C
REV 3/21/24 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional:

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant:

Professional Liability:
\$1 Million/occurrence

IT Services:

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials:

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors:

No auto required
No workers' comp required

Professional Counseling/ Psychological:

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics: _____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution - \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Asbestos-Containing Materials in City-Owned Buildings

California Health and Safety Code Section 25915 requires that all City of Roseville employees, contractors and lessees be notified annually of the presence of asbestos in City-owned buildings constructed prior to 1979. Please post this notice in an area(s) accessible to all employees, contractors and lessees. Contact Facility Maintenance & Operations at (916) 774-5740 for more information about Asbestos Containing Materials (ACMs) in specific City-owned buildings. For more information about asbestos refer to the OSHA website.

The City of Roseville is committed to maintaining a safe and healthy work environment. The City's Facility Maintenance & Operations staff conducts ongoing inspections to identify and safely manage previously installed asbestos-containing products. Renovation of City-owned buildings **MUST** be reviewed in advance by Facility Maintenance & Operations to ensure the City is in compliance with building codes, Americans with Disabilities Act and that no ACMs are disturbed without proper safeguards. Work that requires removal or repair of ACMs is restricted to trained and qualified persons only. **Facility Maintenance & Operations will need to approve the qualified contractors.**

Use the following measures to protect you and others from exposure to airborne asbestos:

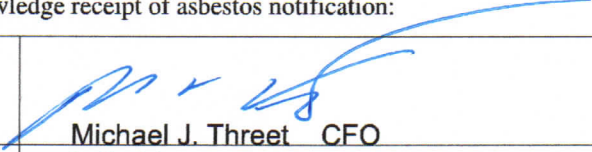
- Presume all building materials contain asbestos until determined otherwise by Facility Maintenance & Operations.
- Do not install walls, closets, cabinets, ceilings.
- Do not remove, cut, drill, sand, grind or otherwise disturb any material in the buildings, including carpet and tile.
- Do not paint (this includes any walls, ceilings, floors and electrostatic painting of office furniture).
- Do not remove any items nailed or screwed to the walls (this includes pictures, cabinets, electrical, etc.).
- Do not go above ceilings, behind walls or into building spaces such as attics and crawlspaces unless these areas have been inspected and cleared by Facility Maintenance & Operations.
- Do not pull cable or wiring through above-ceiling spaces with asbestos.
- Do not install screws, pins, nails or hangers into asbestos ceiling or wall plaster.
- Be careful not to damage walls, ceilings or floors when moving furniture or equipment. It is recommended that Facility Maintenance & Operations be contacted prior to moving furniture or equipment.
- Do not brush, sweep or vacuum textured asbestos ceiling plaster or plaster debris.
- Immediately report any damage or deterioration of suspect building materials to Facility Maintenance & Operations or Risk Management.

It is important to note that the presence of asbestos does not mean you have been exposed. Exposure results when friable asbestos particles are inhaled or ingested. Asbestos becomes friable when material containing asbestos is drilled, sanded or disturbed by remodeling or demolition work or when the ACM has deteriorated. Intact, bonded, sealed or undisturbed asbestos does not pose a hazard.

Employees may review the asbestos survey reports, results of bulk sampling or air monitoring conducted in City-owned buildings. All asbestos data will be available by appointment with Facility Maintenance & Operations.

Facilities Built Pre 1979 That May Contain Asbestos	Year Built
Downtown Library - 225 Taylor Street 95678	1974
Carnegie Museum - 557 Lincoln Street 95678	1912
Tower Theatre - 415 Vernon Street 95678	1940
Fire Station #3 - 1300 Cirby Way 95661	1963
Old Corp Yard - 100 Old Corp Yard Road 95678	1940
Water Treatment Plant Operations Bldg.- 9595 Barton Road 95746	1965
Waste Water Treatment Plant Operations Bldg.- 1800 Booth Road 95747	1962
Royer Recreation Bldg. - 190 Park Drive 95678	1950
Fire Museum - 400 Lincoln Street 95678	1930
Diamond Oaks Golf - 349 Diamond Oaks Road 95678	1965
Johnson Pool, 4th & D Street	1950
330 Vernon Street	1940
107 Sutter Avenue	1962

Sign to acknowledge receipt of asbestos notification:

SIGNATURE	 Michael J. Threet CFO
COMPANY NAME	Caltrol Inc.
DATE	September 18, 2024

Asbestos
Rev 01/16/19

CALIFORNIA AIR RESOURCES BOARD REGULATION COMPLIANCE

Please indicate whether the Contractor is subject to, and/or in compliance with, the following regulations of the California Air Resources Board.

In-Use Off-Road Diesel-Fueled Fleets Regulation

- 1) Will vehicles subject to Cal. Code Regs., tit. 13, §§ 2449 et seq. be used for the project?
This includes, but is not limited to:
 - a) Vehicles with a diesel-fueled or alternative diesel fueled off-road compression-ignition engine with maximum power (max hp) of 25 horsepower (hp) or greater provided that the vehicle cannot be registered and driven safely on-road or was not designed to be driven on-road, even if it has been modified so that it can be driven safely on-road
 - b) Workover rigs
 - c) Certain two-engine vehicles

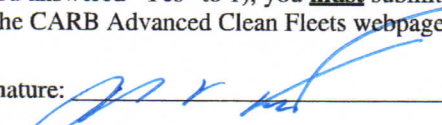
Yes ☐ No ☒
- 2) If you answered "Yes" to 1), you **must** submit a valid Certificate of Reported Compliance to the City as provided in Cal. Code Regs., tit. 13, § 2449(n).

Advanced Clean Fleets Regulation

Pursuant to Cal. Code Regs., tit. 13, § 2013(i)(1), the Contractor shall submit to the City a document evidencing that it is listed on the CARB Advanced Clean Fleets webpage as a compliant fleet **OR** a signed statement stating that it is not subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6.

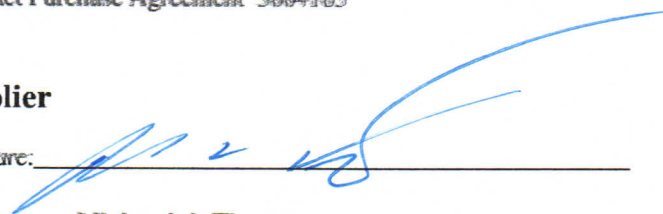
The High Priority Fleets regulation applies to, without limitation, entities with more than \$50 million in gross annual revenues and/or which own, operate, or direct the operation of 50 or more vehicles in the total fleet.

- 1) Is the Contractor subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6?
Yes ☐ No ☒
- 2) If you answered "Yes" to 1), you **must** submit a document evidencing that you are listed on the CARB Advanced Clean Fleets webpage as a compliant fleet.

Signature:  Michael J. Threet

Title: Chief Financial Officer

Supplier

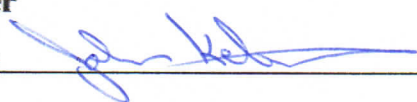
Signature: _____

Print Name: Michael J. Threet

Title: Chief Financial Officer

Date: September 18, 2024

Supplier

Signature: _____

Print Name: John Ketelsen

Title: Vice President

Date: September 18, 2024

City of Roseville, A Municipal Corporation

Signature: _____

Print Name: **Dominick Casey**

Title: **City Manager**

Date: _____



Bethanne Slaughter
West Area Vice President

Emerson Automation
Solutions
13705 Compark Blvd.
Englewood, CO 80112
USA

February 3, 2023

Dear Valued Customer,

This letter is to confirm that Caltrol, Inc. is the authorized sales channel for Emerson Automation Solutions in California, Arizona and Western Nevada. As our Impact Partner, Caltrol is the sole authorized representative for certain Emerson Automation Solutions products and services in these regions. A complete list of Emerson brands represented by Caltrol in California, Arizona and Western Nevada is included in the attachment.

Emerson Automation Solutions does not authorize any other company claiming that they are the Emerson's representative for the listed products and services in these regions.

Thank you for your business.

Sincerely,

A handwritten signature in cursive script that reads "Bethanne Slaughter".

Bethanne Slaughter
Vice President Sales – West Area
Emerson Automation Solutions
Attachment



Bethanne Slaughter
West Area Vice President

Emerson Automation
Solutions
13705 Compark Blvd.
Englewood, CO 80112
USA

Caltrol, Inc. – Representation for California, Arizona and Western Nevada

Caltrol's sales and service scope includes (but is not necessarily limited to) the following product/offering categories under the Emerson Automation Solutions group of businesses, including spare parts. For more information on Emerson Automation Solutions portfolio, please visit <https://www.emerson.com/en-ca/automation-solutions>. If a product or service is not referenced in the body of this letter, please consult with your Emerson Impact Partner for clarification of their representation.

Valves, Actuators, Regulators, Accessories and associated parts & service:

- Fisher control valves and actuators
- Fisher regulator technologies
- Baumann control valves
- Posi-Seal butterfly valves
- TopWorx valve monitors
- KTM Valves
- Biffi actuation products
- El-O-Matic pneumatic and electric actuators
- Keystone butterfly and knife gate valves
- Crosby / Anderson Greenwood / Kunkle Pressure relief valves
- Dewrance
- Fasansi / Sempell, Raimondai Raisteam gate globe and check valves
- Clarkson knife gate valves
- Vanessa butterfly valves
- Neotecha Lined valves

Plant and Field Automation and associated parts & service:

- DeltaV and DeltaV SIS control systems
- Energy & Transportation Solutions including ROC/FloBoss field automation (including former Bristol)
- Asset Management Solutions (AMS) Systems including associated devices
- Machinery Health Management (CSi) Systems including associated devices

Digital Transformation technologies, services & support:

- Plantweb™ digital ecosystem products, solutions and services
- Knet Machine Learning & Artificial Intelligence software suite
- Zedi Cloud SCADA
- iSolutions data management technologies and services
- Emerson Digital Twin solutions



Bethanne Slaughter
West Area Vice President

Emerson Automation
Solutions
13705 Compark Blvd.
Englewood, CO 80112
USA

Important note:

For the following products and solutions, Emerson Automation Solutions has a direct sales channel that services California, Arizona and Western Nevada. These products are sold and serviced through our direct sales team. To support our local customers, Emerson works in close collaboration with Caltrol for solutions or services that span multiple product lines/business units, including those listed below.

Measurement, Flow and Analytical Devices and parts & service:

(Supported by direct sales channel, not through Caltrol)

- Magtech level
- Micro Motion flow
- Daniel
- Rosemount Analytical
- Rosemount Tank Gauging
- Rosemount Measurement
- Rosemount Flow
- Rosemount Wireless field instruments

Plant and Field Automation and associated parts & service:

(Supported by direct sales channel, not through Caltrol)

- Ovation control systems for power and water

Emerson Automation Solutions through its local business partner, Caltrol, appreciates your business and commitment to Emerson.



COUNCIL COMMUNICATION

CC #: 3683
File #: 0203-14

Title: Roseville Energy Park Centrifuge Dewatering Equipment - Sole Source Purchase Order
Contact: Michael Zasso 916-746-1665 mzasso@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.6.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve a sole source purchase order to Siebtechnik Tema for centrifuge dewatering equipment and to approve change order authority for staff to approve unforeseen change orders up to 10% of the cost.

BACKGROUND

The Roseville Energy Park (REP) utilizes a Zero Liquid Discharge (ZLD) system to make demineralized water and treat process waste streams. The final treatment step in the ZLD is dewatering slurry from two crystallizers to produce a dry salt cake that is hauled to the local landfill. The dewatering treatment step is currently performed by a single belt press originally installed during the ZLD construction in 2006.

The existing belt press is a single point of failure and offers no redundancy when failure often occurs. It is severely undersized, restricting ZLD processing capacity; it inefficiently dewateres slurry in batch feeds rather than a continuous feed; and, after many repairs and improvements, the belt press is at end of life.

Staff identified the belt press's shortcomings and sought new dewatering technology. The requirements of the new technology are increasing processing capacity to eliminate the need for hauling off liquid waste, allowing for efficient continuous feed and eliminating the single point of failure by providing redundancy, while keeping cost, consumables, and new auxiliary equipment to a minimum.

In order to determine a more suitable technology for a replacement for the belt press, staff sent samples of the slurry to six different vendors that specialize in various dewatering technologies. Only three of the six vendors were capable of processing the slurry and all three brought their equipment to REP for onsite testing. Through the rigorous engineering and operational testing conducted onsite at the REP, the centrifuge technology by Siebtechnik Tema was the only vendor successful in processing the slurry and meeting all of the design requirements. A quote from

Siebtechnik Tema was obtained for their specialized proprietary equipment to process the crystallizer slurry with the required exotic stainless-steel alloys that can resist the REP slurry corrosion and erosion.

FISCAL IMPACT

The total cost of one centrifuge, estimated import fees/duties, estimated freight, and sales tax is \$510,302.71. An additional 10% contingency is requested for unforeseen change orders of \$51,030.27, for a total requested budget authority of \$561,332.98. Funding is included in the Electric Department's FY2024-25 budget in the Electric Fund.

ENVIRONMENTAL REVIEW

The proposed project involves operational minor alterations of an existing facility. This activity is categorically exempt from CEQA as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption has been prepared and no further CEQA action is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

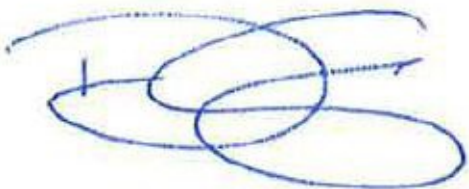
Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Michael Zasso, Power Plant Engineer

Daniel Beans, Electric Utility Director

A handwritten signature in blue ink, appearing to read 'Dominick Casey', with a horizontal line extending to the right.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-419

Vendor Quote

CEQA Exemption

RESOLUTION NO. 24-419

APPROVING A SOLE SOURCE PURCHASE ORDER FOR CENTRIFUGE DEWATERING
EQUIPMENT FOR THE ROSEVILLE ENERGY PARK

WHEREAS, a sole source purchase order with Siebtechnik Tema for centrifuge dewatering equipment for the Roseville Energy Park, has been reviewed by the City Council; and

WHEREAS, staff is requesting a contingency of ten percent (10%) of the contract price, or fifty-one thousand, thirty dollars and twenty-seven cents (\$51,030.27) to account for unforeseen change orders; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said sole source purchase order is hereby approved; and

BE IT FURTHER RESOLVED that a contingency of ten percent (10%) of the contract price, or fifty-one thousand, thirty dollars and twenty-seven cents (\$51,030.27), to account for unforeseen change orders is hereby approved.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



SIEBTECHNIK TEMA

Project Crystallizer System, US

Short Bowl Decanter centrifuges SBD 500K for
separation of Sodium chloride / Sodium sulfate crystals

Quotation

47881 Rev02-A

Client:

IEC for Roseville Electric Utility

Customer Ref.:

Date:

29.08.2024

Supplier:

SIEBTECHNIK TEMA

7806 Redsky Drive Cincinnati, OH 45245

Contact:

Gary Folger

Tel:

513-489-7811 ext: 131

Mobile:

513-288-8822

E-mail:

g.folger@siebtechnik-tema.net



Automatically and continuously operating

Short Bowl Decanter centrifuge type SBD 500K

**Designed for separation of solids out of suspension
Based on Siebtechnik Quality Plan according to European Standards**

Delivery time app. 11 - 12 months	
FCA Delivery with Sea-worthy packing (option)	
Country of origin:	Germany/EU (machine)
Manufacturing Standard:	Siebtechnik Quality Plan based on European Standards, CE conform
Offer valid until:	18.10.2024

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1. Centrifuge Price

DECANTER CENTRIFUGES				
Item	Qty	Description	Unit Price	Subtotal
1.	1	Short Bowl Decanter SBD 500K	\$455,135.00	\$455,135.00

Following items included in price:

Item	Qty	Description
1.	1	Sea-worthy packing
2.	1	Flexibles & compensators
3.	1	Centrate chute (square flange to ASME flange)
4.	1	Spartes (v-belts and proximity switch)
5.	1	Base frame, bearing housing in 1.4301 (SS 304)
6.	1	Scroll flights abrasion protection: Surface-layer welding

2. Spares

2-YEAR OPERATION SPARES				
Item	Qty	Description	Unit Price	Subtotal
1.	1	V-belts (set)	\$304.00	\$304.00
2.	1	Scraper knives ring (pc)	\$3,125.00	\$3,125.00
Total for decanter centrifuge and spare parts				\$458,564.00

3. Import fees/Duties, Freight, and Taxes

FREIGHT DUTY and TAX Fees *These are estimates and will be billed at actual cost*				
Item	Qty	Description		Subtotal
1.	1	Import Fees/Duties		\$6,200.00
2.	1	Freight EXW Mulheim, Germany to 5778 Phillips Rd, Roseville, CA 95747		\$10,000.00
3.		Taxes (7.75% City of Roseville) for centrifuge & spares		\$35,538.71
Grand total for centrifuge, spares, fees/duties, freight & taxes				\$510,302.71

3. Scope of supply Short Bowl Decanter SBD 500K

PRODUCT WETTED SIDE

- Product housing
- Feed assembly & product distribution
- Drum and scroll
- Rinsing device for the drum
- Rinsing nozzles for solid discharge area
- Discharge channel with scrapers
- Sealing for gas-tight design

DRIVE END SIDE

- Base frame with vibration isolation and corrosion protection
- Bearing housing with bearings / gearbox
- Oil circulation system
- One set of instruments
- Drive motor
- Gear input shaft motor
- Oil pump motor

FURTHER SCOPE OF DELIVERY

- Set of special maintenance tools
- Documentation (English, 1 x digital format, max. 3 x paper format on request)

OPTIONS

- Sea-worthy packing
- Flexibles & compensators
- Centrate chute
- Thermal insulation
- Base frame, bearing housing in 1.4301 (SS 304)
- Scroll flights abrasion protection
- Spares

4. Site installation check, mechanical test run and final site acceptance test

Factory Acceptance Test (FAT)

The FAT in the SIEBTECHNIK workshop is carried out according to the SIEBTECHNIK Quality Plan. The corresponding test report Q3034-D-E must contain all measured data. This document shall be signed by authorized SIEBTECHNIK personnel and shall be part of Quality Manual, delivered with the centrifuge.

Detailed test reports of all unwitnessed tests will be provided by us for review.

The certification documents of the unwitnessed tests and inspections shall be reviewed by the customer.

For all electrical equipment we will provide IEC certificates.

Both our company and all our sub-suppliers work according to their quality plans. SIEBTECHNIK is DIN EN ISO 9001 certified.

We grant the buyer the opportunity to visit our production site in Germany and participate the inspections and the FAT procedure.

The on-site presence time is limited due to the inspection time/ FAT of the machine.

Site Acceptance Test (SAT)

Storage before installation

Before installation purchaser shall ensure a storage and handling of the equipment as per manual by qualified personnel. The location shall be free from dust and dirt, humidity, free of ferrites. Special attention shall be given to the regular moving of the rotor assembly according to maintenance manual.

This includes (1) Siebtechnik Tema employee on site for start-up for up to two days at no charge. They are there to answer questions, make suggestion, and observe. If installation or programming is required that will be done on our standard shop rates.

Site Installation

Purchaser shall install the equipment according to instructions and data of SIEBTECHNIK by qualified personnel. The ground shall be designed for given dynamic and static loads. Sufficient and orderly hoist or cranes shall be available. All connections shall be realized as per SIEBTECHNIK instructions. Media shall be connected flexible. Electrical connections shall be realized according to documents and connection lists. The control – if not supplied by SIEBTECHNIK – shall be executed as per SIEBTECHNIK logic diagram. Purchaser shall have finished successfully the loop check. Intermediate maintenance is supposed to be made according to manual by purchaser. An installation protocol is mandatory and will be provided by the purchaser.

Site Installation check

SIEBTECHNIK shall finalize the installation phase together with the customer by inspecting the installed equipment in detail. The inspection check shall be completed by both parties. Details and deficiencies shall be indicated clearly. These deficiencies shall be rectified by customer upon short notice.

An installation check protocol is mandatory.

Start-up

For the start-up of the equipment customer shall ensure sufficient availability of qualified personnel. Continuous operation of up-stream and down-stream equipment must be ensured together with supply of raw material and media in agreed quality and quantity.

The start-up is successfully finished when processing minimum 80% of the agreed solid feed in a continuous operation by reaching separation results with a tolerance of +/- 20%.

Customer shall allow SIEBTECHNIK specialists access to all necessary measuring results and allow the support for optimizing plant's parameters.

After a successful start-up the delivery is understood as complete and with the orderly functioning of the equipment the guarantee period starts.

A start-up protocol is mandatory.

Process optimization

Before starting the final acceptance test the operation of the centrifuge shall be optimized by SIEBTECHNIK centrifuge specialists. Customer's comprehensive support is mandatory. Centrifuge Specialists access to the site and to the equipment is ensured.

A process optimization protocol is mandatory.

Site Acceptance Test

Customer shall inform SIEBTECHNIK about his readiness for the final Site Acceptance Test. Then he shall supply sufficient raw material and media in the contractually defined quality and quantity. SIEBTECHNIK defines the adjustments of the centrifuges for this SAT. When a constant and stable production has been reached, the Acceptance Test starts. The duration of the test is 72 hours.

Customer shall operate the plant continuously with qualified and trained personnel. Machine settings are defined by SIEBTECHNIK specialists and shall not be changed by purchaser.

Before starting the SAT SIEBTECHNIK has the right to request the maintenance of the centrifuge and also the exchange of wear parts, related costs are borne by purchaser. A SAT protocol is mandatory.

Sample Taking and Analysis

Once a shift samples shall be taken by customer, he shall ensure an orderly and qualified sample taking. SIEBTECHNIK has the right to observe this sample taking.

To be sampled and measured are:

- all defined and agreed feed parameters together with
- all defined and guaranteed operation and separation parameters.

The sample analysis shall be performed by customer in suitable laboratories with qualified personnel in reasonable short time. SIEBTECHNIK specialists have the right to accompany the analysis with full access to the laboratory and related documentation.

A sample taking and sample analysis protocol is mandatory.

Evaluation

For each defined, agreed, or guaranteed value (both feed and operation / separation performance) the arithmetical average of all samples taken is calculated. For these values a tolerance of +/- 5% applies.

Acceptance

When all values comply with the contractual guarantees, the equipment is accepted, and a Site Acceptance Test protocol is issued.

If the Acceptance Test cannot be performed at all due to reasons beyond SIEBTECHNIK responsibility the equipment is deemed accepted the latest 24 months after delivery date.

In case guarantee values cannot be reached due to reasons beyond SIEBTECHNIK control, such as feed not complying to defined and agreed parameters, up/down stream failures, etc, customer shall adjust his frame conditions and invite SIEBTECHNIK again, to repeat the test. If the frame conditions cannot be corrected and reached by customer for more than two times the equipment is deemed accepted.

In case guarantee values cannot be reached although defined feed parameters are achieved, SIEBTECHNIK has the right to modify and adjust the centrifuge. After modification SIEBTECHNIK shall inform customer to repeat the Acceptance Test as described above. Customer shall allow a reasonable time for modification, taking in consideration that some major parts of centrifuges have long manufacturing times. SIEBTECHNIK shall have the right to repeat this Acceptance Test.

In case guarantee values are not reached after maximum three repeated tests, the contractually agreed penalties apply. Any further claims are excluded.
An acceptance protocol is mandatory.

SIEBTECHNIK is confirming explicitly to support purchaser in optimizing production results.

5. General Conditions

Mechanical Warranty:

The Goods shall be free of defects in workmanship and materials for a period of twelve (12) months from the date of Commissioning or eighteen (18) months after Seller's notification that the Goods are ready for delivery, whichever occurs first. Normal wear and tear is excluded.

Limited Liability:

No Consequential Damages

Whether due to delay, breach of contract or warranty, (including negligence and strict liability) or otherwise, neither Seller nor its subcontractors or agents of any tier shall be liable for any special, indirect, incidental, or consequential damages of any nature, including, without limitation, Customer's loss of actual or anticipated profits or revenues, loss by reason of shutdown, non-operation, or increased expense of manufacturing or operation, loss of use, cost of capital, damage to or loss of property or equipment of Customer or claims of customers of Customer.

Maximum liability

Except for personal injuries caused by the wilful misconduct or gross negligence of Seller, the aggregate liability of Seller or its subcontractors or agents of any tier to Customer whether in contract, warranty, tort (including negligence and strict liability) or otherwise for the performance or breach of the Contract or anything done in connection therewith shall not exceed one hundred percent (100%) of the amount paid Seller hereunder.

Scope of supply:

Included within the scope of supply is only the equipment mentioned in this offer. All further material as piping, tubes, cables, electrical components and distribution, are not included and have to be supplied and installed by the Buyer. Necessary technical specifications will be supplied by SIEBTECHNIK. The offered equipment is built according to the laws, norms and regulations of the EU. Exceptions hereof only apply if they are mentioned explicitly in our offer.



Terms of Delivery / Price Basis

FCA Mülheim/Ruhr, according to Incoterms 2020 of the International Chamber of Commerce.

Excluding packing, without duty, without clearance charges, without any taxes in the country of consignee, without any other dues, without installation and without commissioning. All taxes in the country of consignee are to be paid by the Buyer, all taxes in the Federal Republic of Germany are to be paid by the Seller.

The total price does not include the cost for any official applications, examinations, inspections and approvals which may be necessary for the plant or parts thereof. These will be paid by the Buyer.

The price level of this quotation is according the date of the quotation. Should raw material prices be subject to increase prior to delivery, the Seller reserves the right to charge for the proportional extra costs.

Terms of Payment:

30% with purchase order

30% 60 days after receipt of order

30% at shipment

10% net 90 days after shipment

Commercial Terms

SIEBTECHNIK TEMA General Terms and Conditions of Sale –
Centrifuges



Sanctions

- (1) The Importer/Buyer shall not sell, export or re—export, directly or indirectly, to the Russian Federation or for use in the Russian Federation any goods supplied under or in connection with this Agreement that fall under the scope of Article 129 of Council Regulation (EU) No 833/2014.
- (2) The Importer/Buyer shall undertake its best efforts to ensure that the purpose of paragraph (1) is not frustrated by any third parties further down the commercial chain, including by possible resellers.
- (3) The Importer/Buyer shall set up and maintain an adequate monitoring mechanism to detect conduct by any third parties further down the commercial chain, including by possible resellers, that would frustrate the purpose of paragraph (1).
- (4) Any violation of paragraphs (1), (2) or (3) shall constitute a material breach of an essential element of this Agreement, and Siebtechnik GmbH shall be entitled to seek appropriate remedies, including, but not limited to:
 - i. termination of this Agreement; and
 - ii. a penalty of 20% of the total value of this Agreement or price of the goods exported, whichever is higher.
- (5) The Importer/Buyer shall immediately inform Siebtechnik GmbH about any problems in applying paragraphs (1), (2) or (3), including any relevant activities by third parties that could frustrate the purpose of paragraph (1). The Importer/Buyer shall make available to Siebtechnik GmbH information concerning compliance with the obligations under paragraph (1), (2) and (3) within two weeks of the simple request of such information.

Export Control

The supplies and services (fulfilment of contract) shall be subject to the provision that contract fulfilment will not be impaired by obstacles on the grounds of national or international rules and regulations, in particular export control regulations as well as embargos or any other restrictions.

The contracting partners shall undertake to provide all the information and documents being required for export/transfer/import.

Delays caused by export controls or by licensing procedures being required by export law shall annul deadlines and delivery times. In case required licenses are not granted, the contract shall be considered as non-concluded with regard to the affected parts. Thus, damage claims, in particular due to non-fulfilment and due to the aforementioned exceeding of deadlines, shall be excluded.



SIEBTECHNIK TEMA

Other

This quotation is subject to confirmation in case of order.

The pictures/drawings in this quotation are examples and for visualization of the principal functions only. The delivered machine might vary from the pictures/drawings shown or delivered with this quotation.

SIEBTECHNIK TEMA

10-20 gpm = 7200 lb/hr minimum
and 14400 lb/hr maximum of feed

(Assuming SG of 1.449 from
report page 3)

6. Product & process data per centrifuge SBD 500K

PRODUCT	Sodium chloride / sodium sulfate			
	Min.	Nom.	Max.	Unit
FEED	Slurry (mother liquor with crystals / solids)			
Feed flow total			3.093 6.818	kg/h lb/h
Solids concentration		66.17%		wt.-%
Feed flow solids	300 lb/h		272 600	kg/h lb/h
Temperature		120 248		°C °F
Particle size d50 ¹⁾		53.4		µm
Residual moisture ²⁾				wt.-%
Solids in centrate ³⁾				wt.-%
SOLID COMPOSITION				
NaCl				wt.-%
Na ₂ SO ₄				wt.-%
				wt.-%
Solid density	2.000		2.760	kg/m ³
LIQUID COMPOSITION				
NaCl		3		wt.-%
Na ₂ SO ₄				wt.-%
CaCO ₃				wt.-%
SiO ₂				
PO ₃ - / PO ₄ -				
K ⁺ / Mg ⁺				
H ₂ O	Bal.	Bal.	Bal.	wt.-%
Liquid density ⁴⁾		1.300		kg/m ³
pH		7		-
Viscosity		n/a		cP
1) d50 53.4 µm 2) Visual estimation equal or better than existing belt filter 3) Visual estimation equal to existing belt filter 4) Estimated mother liquor density				

7. Ambient conditions

AMBIENT CONDITIONS	
Site location	Roseville, CA, USA
Ambient temperature outdoor	62 degrees F (17 C)
Height above sea level	97 ft AMSL
Humidity	n.a.
Seismic	n.a.
Installation type	n.a.

8. Design data SBD 500K

TECHNICAL DATA		
inside diameters of the drum(s)	500	mm
Noise pressure level (DIN 45635)	< 85	dB(A)
Gear type	218	-
oil quantity	20	Litre
oil viscosity	68	mm²/s
Flange type	ASME B16.5	-
Cover type	Bolted cover	-
Inspection opening	Bolted	-
Pulleys for speed change (static)	none (VFD)	-
MAIN DIMENSIONS & WEIGHTS		
Length	1.860	mm
Width	2.140	mm
Height	1.700	mm
Installation weight	3.320	kg
MATERIAL OF CONSTRUCTION FOR PRODUCT WETTED PARTS		
Product housing	1.4529 (AL-6XN)	
Drum	1.4529 (AL-6XN)	
Scroll	1.4529 (AL-6XN)	
Racetrack & scrapers	1.4529 (AL-6XN)	
Surface treatment product housing	pickling/ passivate or glass bead blasted	
Comments:		
Material test report EN 10204 Type 3.1. only for the basket / other parts EN 10204 Type 2.2 or PMI (positive material identification) or equivalent.		

MATERIAL OF CONSTRUCTION BASE FRAME & BEARINGS			
Base frame	Carbon steel painted / Option 1.4301 (SS 304)		
Bearing housing	Carbon steel painted / Option 1.4301 (SS 304)		
COLOR SYSTEM			
Colour for all protection hoods	RAL 2004 (pure orange)		
Colour for motors	RAL 7043 (traffic grey)		
Colour for base frame	RAL 7043 (traffic grey)		
Alloy & Stainless-steel parts	not painted		
PAINTING SYSTEM 9: EXTRA-HEAVY DUTY CORROSION PROTECTION FOR FERRITIC STEELS C5H acc. ISO 12944			
SBTE Standard N00006-D-E	Primer	Intermediate coating	Finish
Designation	Epoxy resin (2 comp)	Epoxy resin (2 comp)	polyurethane
Corrosion protection pigment	zinc phosphate	micaceous iron oxide	-
Thickness of dry coat	1 x 80 µm	2 x 80 µm	1 x 80 µm
SURFACE QUALITY OF PARTS IN CONTACT WITH THE PRODUCT			
Company standard QII			
• The parts must be de-burred			
• Finish of the weld seams according to ISO 5817-C or ISO 13919-C, but arc strikes (ISO 5817, order-no. 601) and welding splashes (ISO 5817, order-no. 602 or ISO 13919, order-no. 602) are non-permissible.			
• For all weld seams, the surface discolouration and layers of scale must be completely removed.			
• Ra <= 4 µm or Rz <= 16 µm (not for weld seams).			

9. Electrical and instrumentation data SBD 500K

Motors

TECHNICAL DATA			
	Drive Motor	Gear input shaft mptpr	Oil pump motor
Rated power	30 kW	15 kW	0,37 kW
Voltage	480	480	480 V
Mounting type	B3	B3	V1
Frequency	60	60	60 Hz
Thermal motor protection	PTC	PTC	none
Start/Operation mode	VFD	VFD	DOL
Space heaters	no	no	no
Ex protection	none	none	none
Painting acc. ISO 12944	Min. C4M	Min. C4M	Min. C4M
Additional independent fan	No	No	No
Motor enclosure protection	IP 55	IP 55	IP 56
Motor cooling	IC 411 / TEFC	IC 411 / TEFC	IC 411 / TEFC
Motor class	IE 3	IE 3	IE 3
Manufacturer	WEG	WEG	WEG

Instruments

Vibration monitoring and drum speed monitoring on our centrifuges must be carried out in accordance with the Machinery Directive (2006/42/EC), the centrifuge standard (DIN EN 12547:2014 - Centrifuges - General safety requirements) and the risk assessment carried out in the following safety levels:

Vibration monitoring PLr = d (S2, F2, P1)

Drum speed at FU operation PLr = d (S2, F2, P1)

The sensors are PLr = d / SIL 2 compliant.

The operator must take this safety classification into account when integrating the machine/sensors into the overall system.

INSTRUMENTATION			
	Designation	Type	Function
Oil level reservoir	LI	Gauge	visual
Oil level reservoir	LSL	Level switch	electrical
Oil pressure	PI	Gauge	visual
Oil temperature reservoir	TI	Gauge	visual
Oil temperature reservoir	TAH / TSH	Heater	electrical
Flow meter oil flow	FI	Gear wheel flow meter	visual / mechanical
Vibration guard (PLr = d)	XZH / XAH	Vibration sensor	electrical
Speed sensor rotor *) (PLr = d)	SZH / SAH	Namur sensor	electrical
Speed sensor input gear shaft *)	SSL / SSH	Namur sensor	electrical
Speed sensor coupling *)	SSH	Namur sensor	electrical
Temperature rotor motor	TSH	PTC	electrical
Temperature gear input shaft motor	TSH	PTC	electrical
Temperature oil pump motor	none	none	none
Front cover lock /sensor	none	none	none
Inspection cover lock / sensor	none	none	None
Cabling	Electrical instruments in battery limits connected to the junction box		
Protection class electrical instruments	IP 65		
Ex protection	none		
Comments: *) = instrument includes transmitter (4-20 mA) to be installed in centrifuge junction box.			

JUNCTION BOXES		
	Description	Signals to DCS
Junction box	Stainless steel / IP 65	digital / 4 – 20 mA

10. Document submittal schedule

ITEM	DESCRIPTION	Due Date
	Technical Documentation	
1	Dimensioned Installation Drawings with Foundation requirements, loads, and support/anchor bolt details	PO + 4W
2	P&ID	PO + 4W
3	Transportation/Lifting Drawing	PO + 4W
4	Logic Diagram	PO + 4W
5	Complete Parts List	Final documentation
	Documents on measurement and control technology	
6	Electrical Wiring Schematics	PO + 4W
7	Supplier Instrument Data Sheets	PO + 4W
8	Supplier Motor Data Sheets	PO + 4W
9	I&C Layout	PO + 4W
10	Instrument/Motor List	PO + 4W
	Quality documents	
11	Supplier Inspection and Test Plan (ITP)	PO + 4W
12	FAT/SAT Protocol	PO + 4W
13	Mechanical Test Results	PO + 4W
14	Certified Material Test Reports (where applicable)	PO + 4W
15	Dynamic Balance Reports	PO + 4W
16	CE Certificate of Conformity	PO + 4W
	Other documents	
17	Operation & Maintenance Instructions incl. transport, storage and installation instructions	Final documentation
18	SIEBTECHNIK TEMA Procedure/ Specification	PO + 4W
19	Production Schedule	-
20	Centrifuge Data Sheet	Final documentation
21	Recommended Spare Parts List (Priced)	Final documentation

PO : Purchase Order

11. Quality, Codes and Standards

TECHNICAL DIRECTIVES / CODES / STANDARDS	
The offered machine complies with the following standards (if applicable):	
2006/42/EG 2006/42/EC	Maschinenrichtlinie und Leitfaden zur Anwendung der Maschinenrichtlinie 2. Ed. - Juni 2010 Machinery Directive and guide for application of the Machinery Directive 2. Ed. - June 2010 Directive machines et lignes directrices pour l'application de la directive machine, 2ème édition – juin 2010
2014/30/EU	EMV – Richtlinie / EMC – Directive / Directive CEM
2014/35/EU	Niederspannungsrichtlinie / Low Voltage Directive / Directive Basse tension
DIN EN ISO 12100:2010	Sicherheit von Maschinen / Safety of Machinery / Sécurité des machines
DIN EN 60204	Sicherheit von Maschinen - Elektrische Ausrüstung von Maschinen / Safety of Machinery – Electrical Equipment of Machines / Sécurité des machines - Équipement électrique des machines
DIN EN 12547:2014	Zentrifugen - Allgemeine Sicherheitsanforderungen / Centrifuges - Common safety requirements / Centrifugeuses - Prescriptions communes de sécurité
Internal company standards	SIEBTECHNIK TEMA standards for the production process of the centrifuge valid from design to manufacturing / testing until the final delivery.
All our machines are manufactured according to the codes, standards, and regulations of European Union. SIEBTECHNIK TEMA centrifuges are built under strict CE-Conformity and EN / DIN standards. This refers also but not only to welding procedures, which are followed according to related European norms (EN/DIN). The design and manufacturing of the centrifuge itself is based on related European Norms and Standards or other explicitly named in our offer such as IEC/ISO. Integral part of this quotation is our Quality Plan.	
CERTIFICATIONS	
Siebtechnik GmbH is certified according to the following standards:	
• ISO 9001 (Quality) • ISO 14001 (Environment) • ISO 45001 (Occupational Health & Safety) • ISO 50001 (Energy)	

12. Exclusions:

EXCLUSIONS IN SCOPE OF SUPPLY, UNLESS OTHERWISE STATED IN THE OFFER

The scope of supply and services by Siebtechnik is determined and limited by the description in this quotation.

All other required equipment and services not included in this quotation are excluded.

Examples are:

- Lubricating oil and grease for operation
- Compensators for feed, solid and liquid discharges
- Insulation against noise / thermal insulation
- Material for the installation on site / supervision of the installation (Option)
- DCS connection, local control panel and switch gear for the motor control center incl. frequency converters.
- Beam above the centrifuge with chain pulley for maintenance.
- Risk assessments, method statements and HAZOP studies
- PID's deviating from SBTE standard / Customer tags will be added on request.
- Civil works and civil engineering, platforms, scaffolding.
- Any NON European Standard, except for interfaces such as flanges.

Deviations to your inquiry acc. to attached deviation lists commercial & technical:

- SIEBTECHNIK Quality Plan based on European Standards applies.

The pictures shown in this offer are examples and for visualization of the principal functions only. The delivered machine might vary from the pictures shown in this offer.

Attachments

- SBD 500K - Installation plan_example



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Roseville Energy Park Centrifuge Dewatering Equipment

Project Location(s): 5120 Phillip Road, Roseville, CA 95747. Assessor's Parcel Numbers 017-101-020-000 and 017-101-021-000.

Project Description: Roseville Electric staff seeks a sole source purchase order with Siebtechnik Tema for centrifuge dewatering equipment at the Roseville Energy Park (REP). The existing equipment used is a Zero Liquid Discharge (ZLD) system using a Single Belt Filter Press. The Belt Press has been determined to be inefficient, undersized, and at its end of life. Staff determined that based on the Belt Press's shortcomings, a new dewatering technology should replace the existing equipment to improve efficiency, provide redundancy, eliminate the single point of failure, and keep cost, consumables, and new auxiliary equipment to a minimum. The new technology selected is a proprietary centrifuge technology by Siebtechnik Tema. Installation and use of the new equipment and technology would not result in an expansion of use or capacity.

Public Agency Approving Project: Roseville City Council

Agency/Individual Carrying Out Project: Roseville Electric Utility

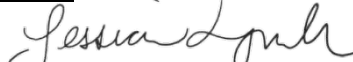
Reason why this Project is Exempt: The project qualifies for a Class 1 Categorical Exemption as described in Section 15301 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 1 consists of the operation, repair, maintenance,...or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use... Examples include, but are not limited to: (b) Existing facilities of both investor and publicly owned utilities used to provide electrical power, natural gas, sewerage, or other public utility services..."

The project consists of replacing the existing dewatering equipment with a new centrifuge technology at the REP because the existing equipment is inefficient and has reached end of life. The project would not result in expansion of use. Consequently, the Class 1 Categorical Exemption applies.

Lead Agency Contact Person: Michael Zasso, Roseville Electric (916-746-1665).

Signature:



Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 11/19/2024



COUNCIL COMMUNICATION

CC #: 3687
File #: 0203-07

Title: Waste Hauling Services - Contract Purchase Agreement Amendment
Contact: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.7.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute contract purchase agreement amendment #2 to increase the spending authority with Advanced Chemical Transport, LLC dba ACTenviro to provide hazardous and non-hazardous waste disposal services.

BACKGROUND

Roseville Electric Utility solicited proposals through Request for Proposals (RFP) 07-781 for hazardous and non-hazardous waste disposal related to the operation of the utility's generating facilities. Multiple vendors responded to the RFP. Fremouw Environmental Services, Inc., now Advanced Chemical Transport, LLC dba ACTenviro, was found to be the most suitable vendor to provide the requested scope of services based on their safety, quality, demonstrated experience, completeness of proposal, and price.

The initial multi-year professional services agreement was for a period of four years, with an optional one-year extension if mutually agreed upon at the conclusion of the initial 4-year term. Total costs were not to exceed \$2 million based on an assumed average cost of \$400,000 per year over the initial four year period term and optional one-year extension. However, increasing costs of services, increased waste disposal facility fees, and higher than expected operational waste output from Roseville's generation facilities will require additional spending authority of \$1.5 million for the remaining 18 months of the five-year term, bringing the total spending authority under this professional services agreement to \$3.5 million.

FISCAL IMPACT

This contract amendment will increase the not-to-exceed contract amount from \$2,000,000 to \$3,500,000. Current funding is included in the Electric Department's FY2024-25 budget in the Electric Fund. Future funding is subject to future year budget approvals.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. An agreement for waste hauling services meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Nathan Ribordy, Power Generation Superintendent

Dan Beans, Electric Utility Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-423

Contract Purchase Agreement

RESOLUTION NO. 24-423

APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT NO. 2, BY AND BETWEEN THE CITY OF ROSEVILLE AND ADVANCED CHEMICAL TRANSPORT, LLC DBA ACTENVIRO, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, Contract Purchase Agreement Amendment No. 2 (3001218) for additional waste hauling services, between the City of Roseville and Advanced Chemical Transport, LLC dba ACTenviro, has been reviewed by the Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said amendment is approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3001218

Supplier Details:

Company Advanced Chemical Transport LLC dba ACTenviro
Contact Rob Boal
Address 6940 Tremont Rd

Dixon, CA 95620

Submit your response to:

Company City of Roseville
Contact Sue Jessup
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1107
Fax (916) 746-1115
E-mail SJessup@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**
Partnership - **Any general partner**
Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3001218

Agreement	3001218
Agreement Date	03-JUN-2021
Change Order	4
Change Order Date	12-NOV-2024
Revision	2
Agreement Amount	2,700,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **Advanced Chemical Transport LLC dba ACTenviro**
6940 Tremont Rd

Dixon, CA 95620
Phone: (707) 448-3700
Fax: ()
Email: rboal@actenviro.com

Description of Labor, equipment and/or materials **AMENDMENT #2**
Contract Purchase Agreement 3001218, which was executed on 7/7/2021 and amended on 9/4/2024, is hereby modified as follows:

The agreement amount is modified from \$2,000,000.00 to \$2,700,000.00. The purpose of this modification is to allow for additional hazardous & non-hazardous waste disposal as called for under City of Roseville Request for Proposal 07-781.

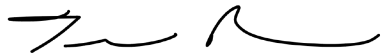
All other provisions of the Agreement shall remain unchanged and in full force and effect.

Please contact Tony Johnson at (916) 746-1656 or AJohnson@roseville.ca.us for questions regarding this agreement.

*The total agreement amount is an approximate value only. The City cannot guarantee whatsoever the actual value of this contract.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	11541	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
08-Jul-2021	30-Jun-2025	Sue Jessup Phone 1-916-746-1107			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Supplier	
Signature:	
Print Name:	Tremaine Roots
Title:	General Manager

Supplier	
Signature:	
Print Name:	
Title:	

City of Roseville, A Municipal Corporation	
Signature:	
Print Name:	Dominick Casey
Title:	City Manager



COUNCIL COMMUNICATION

CC #: 3666
File #: 0203-06

Title: Oracle Guided Learning - Subscription Amendment
Contact: Lindsay Collishaw 916-774-5199 lcollishaw@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.8.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to increase the existing agreement with Oracle America, Inc. for the Oracle Guided Learning (OGL) software subscription by \$4,080 raising the amount from \$40,800 to \$44,880, or from \$605,818 to \$609,898 for the overall Oracle enterprise resource planning (ERP) Agreement.

Additionally, staff recommends that the City Council authorize the City Manager to approve OGL renewals without further Council approval, provided that adequate funds are included in the City Council approved budget each year, until the contract expires or until City staff determines that continuing with the product is not in the City's best interest.

BACKGROUND

In January 2024, the City Council authorized the City Manager to increase the City's agreement with Oracle for Enterprise Resource Planning (ERP) subscription services to include an additional service, Oracle Guided Learning (OGL), at an annual cost of \$40,800. OGL supports the creation and management of city-specific training guides within the ERP system, enhancing communication for finance and human resources/payroll functions. This has led to improved data quality, adherence to process flows, and reduced staff time on correcting procedural errors and handling repetitive support requests. Recognizing the benefits of OGL, staff recommends renewing the OGL service for an additional year. Oracle America, Inc. has advised that the annual renewal rate includes a 10% increase of \$4,080, raising the OGL cost from \$40,800 to \$44,880. If approved, this adjustment will bring the total estimated cost of the City's Oracle subscription agreement to \$609,898.

FISCAL IMPACT

The original agreement with Oracle America, Inc. for Oracle Guided Learning (OGL) was at an annual cost of \$40,800. Oracle has informed the City of a 10% increase, bringing the cost to \$44,880. The Finance Department has sufficient General Fund resources available to cover the

additional \$4,080 for the remainder of FY2024-25, and ongoing future costs will be integrated into the Finance Department's operating budget. Staff projects that future costs for OGL will continue to rise by 10% annually for the remainder of the agreement term. The estimated total costs of the Oracle subscription agreement, including OGL, are as follows: FY2024-25 at \$609,898; FY2025-26 at \$636,985; FY2026-27 at \$671,302; and FY2027-28 at \$707,583.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of an amended ordering agreement for Oracle cloud subscription meets the above criteria and is not subject to CEQA. No additional environmental review is required.

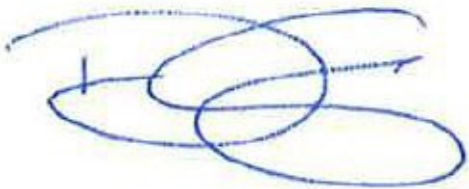
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal E – Deliver exceptional city services

Respectfully Submitted,

Lindsay Collishaw, ERP Program Manager

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-403

Oracle Guided Learning Ordering Document

RESOLUTION NO. 24-403

APPROVING AN INCREASE TO THE PUBLIC SECTOR AGREEMENT, BY AND
BETWEEN THE CITY OF ROSEVILLE AND ORACLE AMERICA, INC., AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE ORDERING DOCUMENT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Public Sector Agreement for Oracle Cloud services was approved by the City Council in 2022; and

WHEREAS, in January 2024, staff added Oracle Guided Learning services to the current agreement, at an annual cost of \$40,800; and

WHEREAS, Oracle America, Inc. has advised that the annual renewal rate includes a 10% increase of \$4,080, raising the OGL cost from \$40,800 to \$44,880; and

WHEREAS, the Ordering Document, by and between the City of Roseville and Oracle America, Inc., has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said Ordering Document is hereby approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to execute three (3) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



ORDERING DOCUMENT

Oracle America, Inc.
500 Oracle Parkway
Redwood Shores, CA
94065

Name	CITY OF ROSEVILLE	Contact	Lindsay Collishaw
Address	311 Vernon St Roseville CA 95678	Phone Number	(916) 774-5199
		Email Address	LCollishaw@roseville.ca.us

Renew/Extend Term: 22-Jan-2025 to 21-Jan-2026

Services Period: 12 months					
Cloud Services	Data Center Region	Quantity	Term	Unit Net Price	Net Fee
B109602 - EDU Fusion ERPM Cloud Guided Learning Service - Hosted Employee	NORTH AMERICA	2200	12 mo	1.26	33,264.00
B109604 - EDU Fusion HCM Cloud Guided Learning Service - Hosted Employee	NORTH AMERICA	2200	12 mo	0.44	11,616.00
Subtotal					44,880.00

Fee Description	Net Fee
Cloud Services Fees	44,880.00
Net Fees	44,880.00
Total Fees	44,880.00

A. Terms of Your Order

1. Applicable Agreement:

a. Public Sector Agreement for Cloud Services US-CSA-CPQ-2394342 effective 12-MAY-2022

2. Cloud Payment Terms:

a. Net 30 days from invoice date

3. Cloud Payment Frequency:

a. Quarterly in Arrears

4. Currency:

a. US Dollars

5. Offer Valid through:

a. 23-JAN-2025

6. Service Specifications

a. The Service Specifications applicable to the Cloud Services and the Consulting/Professional Services ordered may be accessed at <http://www.oracle.com/contracts>.

7. Services Period

a. The Services Period for the Services commences on the date stated in this order. If no date is specified, then the "Cloud Services Start Date" for each Service will be the date that you are issued access that enables you to activate your Services, and the "Consulting/Professional Services Start Date" is the date that Oracle begins performing such services.

B. Additional Order Terms

1. No Auto-Renewal

Notwithstanding any statement to the contrary in the Service Specifications, the parties expressly agree that the Services acquired under this order will not Auto-Renew.

CITY OF ROSEVILLE		Oracle America, Inc.		DocuSigned by: <i>James Medrano</i> 6F9B0E33A0F9454...
Signature		Signature		
Name		Name	James Medrano	
Title		Title	Contract Specialist	
Signature Date		Signature Date	30-oct-2024 7:16 AM PDT	

BILL TO / SHIP TO INFORMATION

Bill To		Ship To	
Customer Name	CITY OF ROSEVILLE	Customer Name	CITY OF ROSEVILLE
Customer Address	311 Vernon St Roseville CA 95678	Customer Address	311 Vernon St Roseville CA 95678
Contact Name	Lindsay Collishaw	Contact Name	Lindsay Collishaw
Contact Phone	1-916-774-5199	Contact Phone	(916) 774-5199
Contact Email	LCollishaw@roseville.ca.us	Contact Email	LCollishaw@roseville.ca.us



COUNCIL COMMUNICATION

CC #: 3699

File #: 0203-10 & 0201-01

Title: Basketball Court Renovations (RFQ 10-3402) - Contract Purchase Agreement

Contact: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.9.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve contract purchase agreement (3004277) with Eclipse Pro dba Resilient Builders and authorize the City Manager to execute the agreement on behalf of the City of Roseville. Additionally, staff recommends Council approve change order authority for a 10% contingency.

BACKGROUND

As part of the City's commitment to provide a safe and useable park experience, the Parks, Recreation & Libraries Department (PRL) must repair and/or replace older park features. Staff recommends renovating and repairing the basketball court surfaces at Silverado Oaks Park and Santucci Park to ensure a safe and enjoyable experience for our residents.

The basketball courts needing repair have developed large cracks, creating an uneven playing surface causing safety hazards. The cracks also allow water to penetrate below the concrete resulting in greater surface separation. Not repairing the identified sites will ultimately lead to non-usability and accelerate the destruction of play surfaces.

A formal bid was issued with the following responses:

<u>Bidder</u>	<u>Grand Total</u>
Eclipse Pro dba Resilient Builders Elk Grove, CA	\$305,496.00
TJR Resources, Inc. Rancho Cordova, CA	\$320,410.00
TW Concrete Loomis, CA	\$333,500.00
Swierstok Enterprise Inc, dba Pro Builders	\$426,000.00

Orangevale, CA

Frontline General Engineering Construction, Inc. San Lorenzo, CA	\$522,803.78
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BRCO Constructors, Inc. Rocklin, CA	\$635,000.00
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RBH Construction, Inc. Folsom, CA	\$742,506.00
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Vendors were asked to quote a total of 3 basketball court renovations; however, the City has elected to only replace 2 basketball courts at this time.

FISCAL IMPACT

The total amount for the renovations is \$210,664. A 10% contingency will bring the total contract authority to a not-to-exceed amount of \$231,730.40. Funding is included in the Basketball Court Replacement project in the Parks, Recreation and Library Capital Projects Fund.

ENVIRONMENTAL REVIEW

The proposed project involves the repair of an existing facility. This activity is categorically exempt from CEQA as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption has been prepared and no further CEQA action is required.

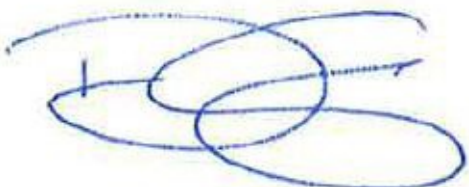
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Sue Jessup, Buyer

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-432

Signed CPA

CEQA Exemption

RESOLUTION NO. 24-432

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ECLIPSE PRO DBA RESILIENT BUILDERS AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3004277) to provide basketball court renovation labor, equipment and services at the Silverado Park and Santucci Park, by and between the City of Roseville and Eclipse Pro dba Resilient Builders, has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said contract purchase agreement is approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004277

Supplier Details:

Company Eclipse Pro dba Resilient Builders
Contact Jamal Khan
Address 9255 Survey Unit 8

Elk Grove, CA 95624

Submit your response to:

Company City of Roseville
Contact Sue Jessup
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1107
Fax (916) 746-1115
E-mail SJessup@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - By owner

Partnership - Any general partner

Corporation - Two options:

(1) A signature from the President and the corporate seal; OR

(2) One signature from the Chairman of the Board, President, or any Vice President AND one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

***General Manager, Office Manager and/or Sales Manager are not corporate officer titles.** The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004277

Agreement	3004277
Agreement Date	12-NOV-2024
Change Order	1
Change Order Date	13-NOV-2024
Revision	1
Agreement Amount	210,664.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **Eclipse Pro dba Resilient Builders**
 9255 Survey Unit 8

Elk Grove, CA 95624
Phone: ()
Fax: ()
Email: jamal@resilientbuildersinc.com

Description of Labor, equipment and/or materials VENDOR SHALL PROVIDE BASKETBALL COURT RENOVATION LABOR, EQUIPMENT AND SERVICES AT THE SILVERADO PARK, AND SANTUCCI PARK IN ACCORDANCE WITH ALL TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS, AND ADDENDA OF RFQ 10-3402.

START DATE: EXECUTED AGREEMENT
 END DATE: UPON FINAL PAYMENT

CONTACT THE FOLLOWING STAFF IN THE PARKS, RECREATION AND LIBRARIES DEPARTMENT FOR QUESTIONS REGARDING THIS AGREEMENT:

ALEXIS PRIEST AT (916) 746-1588 OR APRIEST@ROSEVILLE.CA.US
 KELLY APIER AT (916) 774-5927 OR KSAPPIER@ROSEVILLE.CA.US

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	16314	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
Sue Jessup Phone 1-916-746-1107					

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent, or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

and the City Attorney.

- c. **Additional Insureds.** Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. **Cancellation/Modification.** Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. **Umbrella/Excess Insurance.** The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. **Subcontractors.** Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. **Self-Insured Retentions.** All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. **Waiver of Subrogation.** Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. **Liability/Remedies.** Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim

resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. 00852679

Contractor License No. 1064040

DIR Registration No. 1000832577

Check mark the applicable company type below:

☒ Corporation

☐ Limited Liability Company

☐ Partnership

☐ Sole Proprietor

Contract Purchase Agreement 3004277

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.
Construction T&C
REV 3/21/24 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: _____

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials: _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics: _____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution - \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

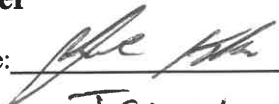
How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Supplier

Signature: 

Print Name: Jamal Khan

Title: president

Date: 11/25/24

Supplier

Signature: 

Print Name: Jamal Khan

Title: Chief Financial Officer

Date: 11/25/24

City of Roseville, A Municipal Corporation

Signature: _____

Print Name: **Dominick Casey**

Title: **City Manager**

Date: _____



April, 2022

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Vendor:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more you must report to the City of Roseville your compliance with economic sanctions including steps you have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Sincerely,

DocuSigned by:

Shannon Wiest

4/25/2022

A3035660A19747F

Shannon Wiest

City of Roseville

Purchasing and Warehouse Manager



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Basketball Courts Renovation Project 2025

Project Location(s): Silverado Oaks Park, 1430 Badovinac Drive, Roseville CA 95747 (APN 476-080-056-000), and Santucci Park, 1831 Morningstar Drive, Roseville, CA 95747 (APN 017-162-070-000).

Project Description: The project would approve a contract for the repair of aging basketball courts at Silverado Oaks Park and Santucci Park. The basketball courts developed large cracks, which create an uneven playing surface causing safety hazards. The concrete surfaces must be removed and replaced to ensure continued usability of the courts. The renovation will replace the existing outdoor basketball court surfaces so that they provide safe playing surfaces. All work will occur within the existing footprint of the basketball courts, and there are no environmentally sensitive resources located onsite.

Public Agency Approving Project: Roseville City Council

Agency/Individual Carrying Out Project: City of Roseville Parks, Recreation and Libraries Department

Reason why this Project is Exempt: This project qualifies for a Class 1 Exemption as described in Section 15301 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 1 consists of the....repair...of existing public or private structures, facilities... involving negligible or no expansion of existing or former use..."

The project is a repair of the existing basketball courts at Silverado Oaks Park and Santucci Park and would not expand use beyond existing levels. Furthermore, no environmentally sensitive resources are located within the project sites; therefore, the Class 1 Exemption is applicable to the proposed project.

Lead Agency Contact Person: Kelly Appier, Parks, Recreation and Libraries Department, 316 Vernon Street, Roseville, CA 95678. (916) 774-5927

Signature:

A handwritten signature in cursive script, appearing to read "Jessica Lynch".

Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 11/13/2024



COUNCIL COMMUNICATION

CC #: 3661
File #: 0203-02

Title: Fuel and Lubricants (SACOG RFP 2023-24-10) - Contract Purchase Agreement
Contact: Becky Philipp 916-746-1110 bphilipp@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.10.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve contract purchase agreement (3004223) with Hunt & Sons LLC as the selected bidder for Sacramento Area Council of Governments (SACOG) Request for Proposals No. 2023-24-10 (RFP) for the supply and delivery of fuel to various City departments and authorize the City Manager to execute it on behalf of the City of Roseville.

The bid allowed for two optional renewal years at one-year intervals. Staff further requests authorization to continue utilizing the remaining optional renewal years of the bid contract without further Council approvals, provided that the applicable budget is approved by the City Council each year, or until the contract expires, or until City staff determines that continuing with the same vendor is not in the City's best interest.

BACKGROUND

Various City departments have recurring demands for bulk automotive fuels used in ongoing operations to operate City vehicles and equipment.

In May 2024, the City participated in a regional RFP led by the SACOG. The RFP was for the purchase of bulk automotive fuels, renewable diesel fuel, commercial cardlock automotive fuels, automotive oil and lubrication products and other related products on an as-needed basis. SACOG is an association of local governments representing six counties, twenty-two cities, as well as special districts and school districts in the Sacramento Region. The regional consolidation of fuel and lubricant purchases into a single bid resulted in significant cost savings to the City.

FISCAL IMPACT

The initial contract through August 31, 2027 is \$12,850,000. Funding is included in departmental budgets in various City funds. Future spending is contingent upon Council approval of the City budget. The estimated spending for the optional renewal years, by fiscal year, is as follows:

FY2027-28, \$4,476,996; FY2028-29, \$4,496,000: FY2029-30 \$749,833.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment (CEQA Guidelines §15061(b)(3)). The hauling and delivery of hazardous substances is regulated by the state. Hazardous material transport consistent with applicable safety regulations should not result in a significant environmental effect. Therefore, the proposed contract purchase agreement does not include the potential for significant environmental effect and is not subject to CEQA.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Respectfully Submitted,

Becky Philipp, Purchasing Supervisor

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-401

Contract Purchase Agreement

RESOLUTION NO. 24-401

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND HUNT AND SONS LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3004223) for fuel and lubricants, by and between the City of Roseville and Hunt and Sons LLC, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to execute two (2) additional one (1) year renewal without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004223

Supplier Details:

Company Hunt & Sons LLC
Contact Lindsey Grant
Address 5725 Alder Ave

Sacramento, CA 95828

Submit your response to:

Company City of Roseville
Contact "Becky" Rebecca Philipp
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1110
Fax (916) 746-1115
E-mail BPhilipp@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004223

Agreement	3004223
Agreement Date	30-OCT-2024
Change Order	1
Change Order Date	30-OCT-2024
Revision	1
Agreement Amount	12,850,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **Hunt & Sons LLC**
 5725 Alder Ave

Sacramento, CA 95828

Phone: ()

Fax: ()

Email: Lindsey.Grant@p66.com

Description of Labor, equipment and/or materials THE SERVICES CALLED FOR UNDER SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) REQUEST FOR PROPOSAL FOR COOPERATIVE PURCHASING AGREEMENT FOR FUELS AND LUBRICANTS RFP 2023-24-10 AND CONTRACTOR'S PROPOSAL THERETO TITLED HUNT & SONS, LLC SACOG - BULK GASOLINE, DIESEL FUEL & RELATED PRODUCTS (HEREINAFTER "PROPOSAL") THE TERMS AND SCOPE OF WORK OF SACRAMENTO AREA COUNCIL OF GOVERNMENT (SACOG) FOR RFP 2023-24-10 AND CONTRACTOR'S PROPOSAL ARE HEREIN MADE PART OF THIS CONTRACT PURCHASE AGREEMENT AND FULLY INCORPORATED BY REFERENCE.

START DATE: UPON EXECUTED AGREEMENT

END DATE: 8/31/27

PLEASE CONTACT AMY KEEMA IN THE FLEET DIVISION AT (916) 774-1730 OR AKEEMA@ROSEVILLE.CA.US FOR QUESTIONS REGARDING THIS AGREEMENT.

*The total agreement amount is an approximation only. The City does not guarantee whatsoever the actual value of this contract.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	16068	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date		Confirm To		
"Becky" Rebecca Philipp Phone 1-916-746-1110					

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Purchase Agreement 3004223

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All fair employment practices must be adhered to. In addition, if the project referenced on this service agreement is a Public Works project, all prevailing wage laws must be complied with. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

Contract Purchase Agreement 3004223

and the City Attorney.

- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage, except for Workers' Compensation. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
 - d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
 - e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
 - f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
 - g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
 - h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
 - i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.
11. Contractor shall comply with all federal, state, and local laws and ordinances, including

Contract Purchase Agreement 3004223

but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.

12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original hereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. If the project referenced on this agreement is a Public Works project, then the following shall apply: No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. If the project referenced on this agreement is a Public Works project, then the following

Contract Purchase Agreement 3004223

shall apply: Contractor must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. 00849709

Contractor License No. NA

DIR Registration No. NA

Check mark the applicable company type below:

- ☐ Corporation
- ☒ Limited Liability Company
- ☐ Partnership
- ☐ Sole Proprietor

Contract Purchase Agreement 3004223

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.
General T&C
REV 3/21/24 JS

Contract Purchase Agreement 3004223

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: _____

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials: _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Contract Purchase Agreement 3004223

Pyrotechnics: _____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental: X

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution - \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Contract Purchase Agreement 3004223

CALIFORNIA AIR RESOURCES BOARD REGULATION COMPLIANCE

Please indicate whether the Contractor is subject to, and/or in compliance with, the following regulations of the California Air Resources Board.

In-Use Off-Road Diesel-Fueled Fleets Regulation

- 1) Will vehicles subject to Cal. Code Regs., tit. 13, §§ 2449 et seq. be used for the project?
This includes, but is not limited to:
 - a) Vehicles with a diesel-fueled or alternative diesel fueled off-road compression-ignition engine with maximum power (max hp) of 25 horsepower (hp) or greater provided that the vehicle cannot be registered and driven safely on-road or was not designed to be driven on-road, even if it has been modified so that it can be driven safely on-road
 - b) Workover rigs
 - c) Certain two-engine vehicles

Yes ☐ No ☒
- 2) If you answered "Yes" to 1), you **must** submit a valid Certificate of Reported Compliance to the City as provided in Cal. Code Regs., tit. 13, § 2449(n).

Advanced Clean Fleets Regulation

Pursuant to Cal. Code Regs., tit. 13, § 2013(i)(1), the Contractor shall submit to the City a document evidencing that it is listed on the CARB Advanced Clean Fleets webpage as a compliant fleet **OR** a signed statement stating that it is not subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6.

The High Priority Fleets regulation applies to, without limitation, entities with more than \$50 million in gross annual revenues and/or which own, operate, or direct the operation of 50 or more vehicles in the total fleet.

- 1) Is the Contractor subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6?
Yes ☐ No ☒
- 2) If you answered "Yes" to 1), you **must** submit a document evidencing that you are listed on the CARB Advanced Clean Fleets webpage as a compliant fleet.

Signed by:
Signature: Lindsey Grant
812CAED4C0F64BF...
Title: General Manager

CARB Compliance
Rev 2/15/24 MC

Contract Purchase Agreement 3004223

Supplier

Signed by:
Signature: Lindsey Grant
812CAED4C0F64BF...
Print Name: Lindsey Grant
Title: General Manager
Date: 11/1/2024

Supplier

Signature: _____
Print Name: _____
Title: _____
Date: _____

City of Roseville, A Municipal Corporation

Signature: _____
Print Name: **Dominick Casey**
Title: **City Manager**
Date: _____



April, 2022

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Vendor:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more you must report to the City of Roseville your compliance with economic sanctions including steps you have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Sincerely,

DocuSigned by:

Shannon Wiest

4/25/2022

A3035660A19747F

Shannon Wiest

City of Roseville

Purchasing and Warehouse Manager



ASSISTANT SECRETARY'S CERTIFICATE

I, Eunice Fuentes, Assistant Secretary, Hunt & Sons LLC, a limited liability company organized and existing under and by virtue of the laws of the State of Delaware, United States of America (the "Company"), hereby certify that I am duly authorized to execute this Certificate on behalf of the Company, and on behalf of the Company certify that:

1. As Assistant Secretary, I have access to the books and records of the Company.
2. Phillips 66 Company is the Sole Member of Hunt & Sons LLC and, as Sole Member, has authority to manage the business and affairs of the Company.
3. Attached hereto as *Exhibit A* is a true copy of resolutions, adopted by Phillips 66 Company, by unanimous written consent on December 15, 2022. Said resolutions have not been amended, revoked or rescinded and remain in full force and effect as of the date hereof.
4. Lindsey Grant is and has been, at all times since December 13, 2023, the duly appointed, qualified and acting Vice President of the Company.

IN WITNESS WHEREOF, I have hereunto set my hand as Assistant Secretary and affixed the corporate seal of said Company this 13th day of December 2023.



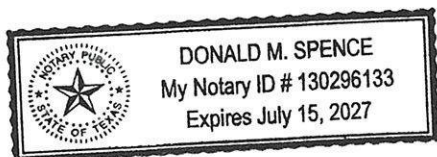
Eunice Fuentes
Assistant Secretary
Hunt & Sons LLC

STATE OF TEXAS

COUNTY OF HARRIS

§
§

This instrument was acknowledged before me on December 13, 2023, by Eunice Fuentes, Assistant Secretary of Hunt & Sons LLC, a Delaware limited liability company, on behalf of the Company.



Notary Public

EXHIBIT A
ASSISTANT SECRETARY'S CERTIFICATE
HUNT & SONS LLC

RESOLUTIONS

December 15, 2022

Officer Execution Authority

RESOLVED, that the president and vice presidents of this Company be, and each of them hereby is, authorized to execute and deliver on behalf of this Company any and all agreements, deeds, mortgages, assignments, leases, releases, bids, offers, applications, powers of attorney and other legal documents and instruments which may be necessary or expedient in, or incident to, the conduct of the ordinary business of this Company, with the exception of letters of credit, guarantees, bonds, and other matters addressed in the global banking resolutions adopted by this Company effective December 15, 2022.

FURTHER RESOLVED, that the secretary and the assistant secretaries of this Company be, and each of them hereby is, authorized to affix the corporate seal of this Company, if required, to any such document or instrument and to attest said seal when the same is so affixed.



COUNCIL COMMUNICATION

CC #: 3670
File #: 0203-04

Title: Restoration and Remediation Management Services (RFP 01-079) - Contract Purchase Agreement
Contact: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.11.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute a contract purchase agreement with ATI Restoration LLC to provide on-call restoration and remediation management services.

Staff also requests authority for the City Manager or his designee to execute four (4) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

BACKGROUND

In August of 2024, the Public Works Department issued Request for Proposals No. 01-079 for Restoration and Remediation Management Services, seeking proposals to provide on-demand emergency remediation, restoration, and reconstruction services in response to various emergency situations. These services include water extraction, mitigation, and restoration; fire, smoke, and water damage mitigation and restoration; vandalism cleanup; biohazard cleanup; sewage decontamination; deodorization; mold remediation; and debris removal. Additionally, the contract covers emergency construction for damage mitigation (limited to the repair of preexisting facilities, with no new construction) and the abatement of asbestos-containing materials.

Eight companies submitted proposals. The proposals were evaluated on qualifications, experience, cost and the overall proposal. ATI Restoration LLC was rated the highest, and staff is recommending ATI Restoration be awarded a contract.

FISCAL IMPACT

The value of the initial agreement is \$125,000 for the remainder of FY2024-25, not to exceed annual budgeted amounts. Funding for this year is included in the Building Maintenance and Facility Rehabilitation Division FY2024-25 budget in the Facility Services Fund. The funds will be

encumbered one year at a time pending Council approval of the budget for each year. Projected spending for the optional renewal years is as follows: FY2025-26, \$150,000, FY2026-27, \$175,000, FY2027-28, \$200,000 and FY2028-29, \$225,000.

ENVIRONMENTAL REVIEW

The proposed project involves maintenance, repair or minor tenant improvements to existing City facilities. These activities are categorically exempt from the California Environmental Quality Act (CEQA) as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption has been prepared, is on file with the City Clerk's Office, and no further CEQA action is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

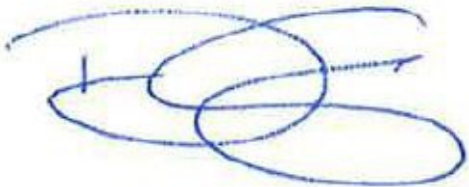
Goal C - Maintain a safe and healthy community

Goal E - Deliver exceptional city services

Respectfully Submitted,

Darci Carpenter, Administrative Technician

Jason Shykowski, Public Works Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-409

CPA 3004256 - ATI Restoration LLC

CEQA EXEMPTION 1 - ATI (RFP 01-079)

RESOLUTION NO. 24-409

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ATI RESTORATION LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3004256) for restoration and remediation management services, by and between the City of Roseville and ATI Restoration LLC, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to execute four (4) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004256

Supplier Details:

Company ATI Restoration LLC
Contact Justin Moore
Address 2965 Ramco St

West Sacramento, CA 95691

Submit your response to:

Company City of Roseville
Contact Tiffany Valdez
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1109
Fax (916) 746-1115
E-mail TValdez@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**
Partnership - **Any general partner**
Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are not corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004256

Agreement	3004256
Agreement Date	31-OCT-2024
Revision	0
Agreement Amount	125,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **ATI Restoration LLC**
 2965 Ramco St

West Sacramento, CA 95691

Phone: ()

Fax: ()

Email: Justin.Chandler-Moore@atirestoration.com

Description of Labor, equipment and/or materials THE SERVICES CALLED FOR UNDER CITY OF ROSEVILLE REQUEST FOR PROPOSAL #01-079 AND CONTRACTOR'S PROPOSAL THERETO TITLED PROPOSAL IN RESPONSE TO THE CITY OF ROSEVILLE RFP #01-079 ON-CALL RESTORATION AND REMEDIATION MANAGEMENT SERVICES DATED 9/25/24 (HEREINAFTER "PROPOSAL"). THE TERMS AND SCOPE OF WORK OF CITY OF ROSEVILLE REQUEST FOR PROPOSAL #01-079 AND CONTRACTOR'S PROPOSAL ARE HEREIN MADE PART OF THIS CONTRACT PURCHASE AGREEMENT AND FULLY INCORPORATED BY REFERENCE.

ALL WORK MUST BE QUOTED AND APPROVED BY JAMES KREMKO OR ERIK DIAB BEFORE WORK CAN BEGIN.

PLEASE CONTACT DARCI CARPENTER IN THE PUBLIC WORKS DEPARTMENT AT 916-774-5702 OR BY EMAIL AT DRCARPENTER@ROSEVILLE.CA.US FOR QUESTIONS REGARDING THIS AGREEMENT.

*The total agreement amount is an approximation only. The City does not guarantee whatsoever the actual value of this agreement.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	11686	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
01-Jan-2025	31-Dec-2025	Tiffany Valdez Phone 1-916-746-1109			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent, or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

and the City Attorney.

- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim

resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. 00826130
Contractor License No. 1075543
DIR Registration No. 1000750223

Check mark the applicable company type below:

☐ Corporation
☒ Limited Liability Company
☐ Partnership
☐ Sole Proprietor

Contract Purchase Agreement 3004256

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.
Construction T&C
REV 3/21/24 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional:

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant:

Professional Liability:
\$1 Million/occurrence

IT Services:

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials:

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors:

No auto required
No workers' comp required

Professional Counseling/ Psychological:

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics: _____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution – \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Asbestos-Containing Materials in City-Owned Buildings

California Health and Safety Code Section 25915 requires that all City of Roseville employees, contractors and lessees be notified annually of the presence of asbestos in City-owned buildings constructed prior to 1979. Please post this notice in an area(s) accessible to all employees, contractors and lessees. Contact Facility Maintenance & Operations at (916) 774-5740 for more information about Asbestos Containing Materials (ACMs) in specific City-owned buildings. For more information about asbestos refer to the OSHA website.

The City of Roseville is committed to maintaining a safe and healthy work environment. The City's Facility Maintenance & Operations staff conducts ongoing inspections to identify and safely manage previously installed asbestos-containing products. Renovation of City-owned buildings **MUST** be reviewed in advance by Facility Maintenance & Operations to ensure the City is in compliance with building codes, Americans with Disabilities Act and that no ACMs are disturbed without proper safeguards. Work that requires removal or repair of ACMs is restricted to trained and qualified persons only. **Facility Maintenance & Operations will need to approve the qualified contractors.**

Use the following measures to protect you and others from exposure to airborne asbestos:

- Presume all building materials contain asbestos until determined otherwise by Facility Maintenance & Operations.
- Do not install walls, closets, cabinets, ceilings.
- Do not remove, cut, drill, sand, grind or otherwise disturb any material in the buildings, including carpet and tile.
- Do not paint (this includes any walls, ceilings, floors and electrostatic painting of office furniture).
- Do not remove any items nailed or screwed to the walls (this includes pictures, cabinets, electrical, etc.).
- Do not go above ceilings, behind walls or into building spaces such as attics and crawlspaces unless these areas have been inspected and cleared by Facility Maintenance & Operations.
- Do not pull cable or wiring through above-ceiling spaces with asbestos.
- Do not install screws, pins, nails or hangers into asbestos ceiling or wall plaster.
- Be careful not to damage walls, ceilings or floors when moving furniture or equipment. It is recommended that Facility Maintenance & Operations be contacted prior to moving furniture or equipment.
- Do not brush, sweep or vacuum textured asbestos ceiling plaster or plaster debris.
- Immediately report any damage or deterioration of suspect building materials to Facility Maintenance & Operations or Risk Management.

It is important to note that the presence of asbestos does not mean you have been exposed. Exposure results when friable asbestos particles are inhaled or ingested. Asbestos becomes friable when material containing asbestos is drilled, sanded or disturbed by remodeling or demolition work or when the ACM has deteriorated. Intact, bonded, sealed or undisturbed asbestos does not pose a hazard.

Employees may review the asbestos survey reports, results of bulk sampling or air monitoring conducted in City-owned buildings. All asbestos data will be available by appointment with Facility Maintenance & Operations.

Facilities Built Pre 1979 That May Contain Asbestos	Year Built
Downtown Library - 225 Taylor Street 95678	1974
Carnegie Museum - 557 Lincoln Street 95678	1912
Tower Theatre - 415 Vernon Street 95678	1940
Fire Station #3 - 1300 Cirby Way 95661	1963
Old Corp Yard - 100 Old Corp Yard Road 95678	1940
Water Treatment Plant Operations Bldg.- 9595 Barton Road 95746	1965
Waste Water Treatment Plant Operations Bldg. - 1800 Booth Road 95747	1962
Royer Recreation Bldg. - 190 Park Drive 95678	1950
Fire Museum - 400 Lincoln Street 95678	1930
Diamond Oaks Golf - 349 Diamond Oaks Road 95678	1965
Johnson Pool, 4th & D Street	1950
330 Vernon Street	1940
107 Sutter Avenue	1962

Sign to acknowledge receipt of asbestos notification:

SIGNATURE	
COMPANY NAME	ATI Restoration, LLC
DATE	11/1/24

Asbestos
Rev 01/16/19

Supplier

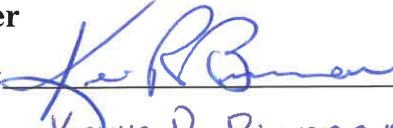
Signature: _____

Print Name: Diona Simoneit

Title: VP - Corporate Controller

Date: 11/1/24

Supplier

Signature: _____

Print Name: Kevin R. Brennan

Title: CFO

Date: 11/11/24

City of Roseville, A Municipal Corporation

Signature: _____

Print Name: **Dominick Casey**

Title: **City Manager**

Date: _____



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Restoration & Remediation Management Services – Contract Purchase Agreements

Project Location(s): City-owned and operated facilities

Project Description: Public Works staff recommends Council approves a contract purchase agreement to provide on-demand emergency remediation, restoration, and reconstruction services in response to various emergency situations at City-owned and operated facilities. These services include, but are not limited to, water extraction, mitigation, and restoration; fire, smoke, and water damage mitigation and restoration; vandalism cleanup; biohazard cleanup; sewage decontamination; deodorization; mold remediation; and debris removal. Additionally, the contract covers emergency construction for damage mitigation (limited to the repair of pre-existing facilities, with no new construction) and the abatement of asbestos-containing materials to provide on-call restoration and remediation management services. The agreement would also authorize up to four optional renewal years of the contract without further Council action. This project would provide for ongoing building and facility maintenance and would not result in an expansion of use or capacity.

Public Agency Approving Project: Roseville City Council

Agency/Individual Carrying Out Project: City of Roseville Public Works Department

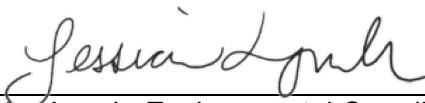
Reason why this Project is Exempt: This project qualifies for a Class 1 Exemption as described in Section 15301 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 1 consists of the Repair, maintenance, ... or minor alteration of existing public facilities,involving negligible or no expansion of existing or former use.... Examples include but are not limited to: (a) Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances..."

The project is generally confined to within existing City facilities and on City property and would not result in expansion of use. No environmentally sensitive resources are located within any of the properties; therefore the Class 1 exemption is applicable to the proposed project.

Lead Agency Contact Person: Darci Carpenter, Public Works Department – Facility Services, 2005 Hilltop Circle, Roseville, CA 95747. (916) 774-5702.

Signature: _____


Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 11/18/2024



COUNCIL COMMUNICATION

CC #: 3680
File #: 0800-02

Title: Dry Creek Wastewater Treatment Plant and Pleasant Grove Wastewater Treatment Plant Biosolids Handling – Contract Purchase Agreements
Contact: Jason Fick 916-746-1940 jfick@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.12.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt two resolutions to approve Contract Purchase Agreements #3004281 and #3004282 with Synagro-WWT, Inc. to provide biosolids handling services to the Dry Creek Wastewater Treatment Plant and Pleasant Grove Wastewater Treatment Plant, respectively, and authorize the City Manager to execute them on behalf of the City of Roseville

Additionally, staff requests authority for the City Manager or his designee to execute four (4) additional one (1) year renewals for both contract purchase agreements without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendors is not in the City's best interest.

BACKGROUND

The City of Roseville, Environmental Utilities Department (City) owns and operates two regional wastewater treatment plants that treat wastewater flow from customers within the City's limits, and from two other regional partners including South Placer Municipal Utility District (SPMUD), and unincorporated areas of Placer County. The two regional plants are the Dry Creek Wastewater Treatment Plant (DCWWTP) and the Pleasant Grove Wastewater Treatment Plant (PGWWTP). Both plants produce biosolids that need to be disposed of within the established regulatory requirements, pollutant limits, management practices, and operational standards outlined in Title 40 of Code of Federal Regulations Part 503 (40 CFR 503) for the use or disposal of sewage sludge.

DCWWTP produces approximately 11,500 wet tons of Class B, 40 CFR 503 compliant, biosolids annually. PGWWTP produces approximately 11,000 wet tons of Class B, 40 CFR 503 compliant, biosolids annually.

On September 16, 2024, the Environmental Utilities Department (EUD) released a Request for Proposals (RFP) #08-148, looking for qualified firms to provide a comprehensive biosolids

handling services for both DCWWTP and PGWWTP.

One (1) proposal from Synagro-WWT, Inc. was received by the City Clerk's office for review and consideration. Based upon review of the proposal by EUD's Proposal Evaluation Committee, it was determined to be acceptable based on the evaluation criteria outlined in the RFP including cost, qualifications, and experience.

FISCAL IMPACT

The estimated total cost for the services for the two contract purchase agreements is \$2,650,000 for year one; \$2,850,000 for year two; \$3,050,000 for year three; \$3,150,000 for year four; and \$3,150,000 for year five. The total not-to-exceed cost for the two agreements including the four additional one (1) year renewals is \$14,850,000. Funding will be provided from the Environmental Utilities Department's annual operating budgets in the Wastewater Operations Fund.

ENVIRONMENTAL REVIEW

The proposed project involves the operation of two existing facilities. This activity is categorically exempt from CEQA as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption has been prepared and no further CEQA action is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

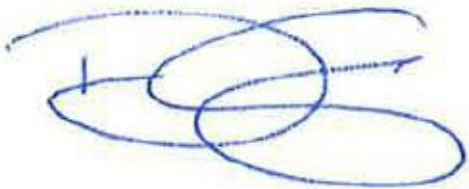
Goal C - Maintain a safe and healthy community

Goal E - Deliver exceptional city services

Respectfully Submitted,

Jason Fick, Wastewater Operations Superintendent

Richard D. Plecker, Environmental Utilities Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-415

Contract Purchase Agreement 3004281 (Dry Creek WWTP)

Resolution 24-416

Contract Purchase Agreement 3004282 (Pleasant Grove WWTP)

Successful Proposal

Notice of Exemption (CEQA)

RESOLUTION NO. 24-415

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN
THE CITY OF ROSEVILLE AND SYNAGRO-WWT, INC., AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3004281) to provide biosolids handling services to the Dry Creek Wastewater Treatment Plant, by and between the City of Roseville and Synagro-WWT, Inc., has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to execute four (4) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004281

Supplier Details:

Company Synagro WWT Inc
Contact John Pugliaresi
Address 435 Williams Ct Ste 100

Baltimore, MD 21220

Submit your response to:

Company City of Roseville
Contact Sue Jessup
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1107
Fax (916) 746-1115
E-mail SJessup@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004281

Agreement	3004281
Agreement Date	13-NOV-2024
Change Order	1
Change Order Date	14-NOV-2024
Revision	1
Agreement Amount	1,350,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **Synagro WWT Inc**
 435 Williams Ct Ste 100

Baltimore, MD 21220

Phone: ()

Fax: ()

Email: JPugliaresi@SYNAGRO.com

Description of Labor, equipment and/or materials The services called for under City of Roseville Request for Proposal and contractor's proposal thereto titled 'Dry Creek and Pleasant Grove Wastewater Treatment Plants Biosolids Handling' dated 10/8/2024 (hereinafter "Proposal"). The terms and scope of work of City of Roseville Request for Proposal and contractor's Proposal are herein made part of this Agreement and fully incorporated by reference.

Please contact Alexandria Alvarez in the Environmental Utilities Department for questions on this agreement at (916) 746-1814 or AAlvarez@roseville.ca.us.

*Total agreement is an approximate value only. The City does not guarantee whatsoever the actual amount to be spent.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	15003	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
01-Jan-2025	31-Dec-2025	Sue Jessup Phone 1-916-746-1107			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Purchase Agreement 3004281

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All fair employment practices must be adhered to. In addition, if the project referenced on this service agreement is a Public Works project, all prevailing wage laws must be complied with. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance

Contract Purchase Agreement 3004281

coverage.

- b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.
- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage, except for Workers' Compensation. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or

Contract Purchase Agreement 3004281

Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.

- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.
11. Contractor shall comply with all federal, state, and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original hereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. If the project referenced on this agreement is a Public Works project, then the following shall apply: No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca>.

Contract Purchase Agreement 3004281

gov/our-work/programs/advanced-clean-fleets.

20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. If the project referenced on this agreement is a Public Works project, then the following shall apply: Contractor must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.
22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of

Contract Purchase Agreement 3004281

- accomplishing the result desired and exercises its own expert independent judgement.
26. Force Majeure. Neither Party shall be liable to the other Party for breach or for failure or delay in the performance of its obligations hereunder caused by any act or occurrence beyond its reasonable control, including, but not limited to: fires; floods; strikes (except any strikes involving a Party's personnel); a change in Federal, State, or local law or ordinance; orders or judgments of any Federal, State or local court, administrative agency or governmental body; change in permit conditions or requirements; accidents; extreme weather conditions including, for example, hurricanes, tornadoes, unusually high amounts of precipitation, unusual extremes of temperature or wind, or unusually extended periods of adverse weather conditions; acts of war, aggression or terrorism (foreign or domestic); equipment failure (other than due to the inadequate maintenance thereof); and acts of God. It is specifically understood that, without limitation, none of the following acts, events or circumstances shall constitute an act or occurrence beyond a Party's reasonable control: (i) reasonably anticipated weather conditions normal for the region in which the work is performed or (ii) any failure to pay any sums in accordance with the terms of this Agreement. Whenever the provisions of this Section are believed to apply, the Party relying thereon shall give prompt notice to the other Party of the circumstances, the basis for applicability of this Section and the time required to cure such breach or delay and Contractor and Customer shall use reasonable best efforts to agree on appropriate mitigating actions under the circumstances. This provision provides performance (including schedule) and financial relief if a Force Majeure event interferes with the Contractor's performance.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. N/A

Contractor License No. 801688

DIR Registration No. 1000006919

Check mark the applicable company type below:

☒ Corporation

☐ Limited Liability Company

☐ Partnership

☐ Sole Proprietor

*City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.
General T&C
REV 3/21/24 JS*

Contract Purchase Agreement 3004281

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Hazardous Materials: X _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Contract Purchase Agreement 3004281

Pyrotechnics: _____

General Liability:

\$5 Million/occurrence

\$10 Million aggregate

Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:

\$3 Million/occurrence

\$6 Million aggregate

Pollution - \$2 Million/Occurrence

Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Contract Purchase Agreement 3004281

CALIFORNIA AIR RESOURCES BOARD REGULATION COMPLIANCE

Please indicate whether the Contractor is subject to, and/or in compliance with, the following regulations of the California Air Resources Board.

In-Use Off-Road Diesel-Fueled Fleets Regulation

- 1) Will vehicles subject to Cal. Code Regs., tit. 13, §§ 2449 et seq. be used for the project?
This includes, but is not limited to:
 - a) Vehicles with a diesel-fueled or alternative diesel fueled off-road compression-ignition engine with maximum power (max hp) of 25 horsepower (hp) or greater provided that the vehicle cannot be registered and driven safely on-road or was not designed to be driven on-road, even if it has been modified so that it can be driven safely on-road
 - b) Workover rigs
 - c) Certain two-engine vehicles

Yes ☒ No ☐
- 2) If you answered "Yes" to 1), you **must** submit a valid Certificate of Reported Compliance to the City as provided in Cal. Code Regs., tit. 13, § 2449(n).

Advanced Clean Fleets Regulation

Pursuant to Cal. Code Regs., tit. 13, § 2013(i)(1), the Contractor shall submit to the City a document evidencing that it is listed on the CARB Advanced Clean Fleets webpage as a compliant fleet **OR** a signed statement stating that it is not subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6.

The High Priority Fleets regulation applies to, without limitation, entities with more than \$50 million in gross annual revenues and/or which own, operate, or direct the operation of 50 or more vehicles in the total fleet.

- 1) Is the Contractor subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6?
Yes ☒ No ☐
- 2) If you answered "Yes" to 1), you **must** submit a document evidencing that you are listed on the CARB Advanced Clean Fleets webpage as a compliant fleet.

DocuSigned by:
Signature: Rhylee Callan
4536346CB93844B...
Title: Contract Administration Manager

CARB Compliance
Rev 2/15/24 MC

Contract Purchase Agreement 3004281

Supplier

DocuSigned by:
Signature: Rhylee Callan
4536346CB93844B...
Print Name: Rhylee Callan
Title: Contract Administration Manager
Date: 11/21/2024

Supplier

DocuSigned by:
Signature: Emil Kneis
D15D1AD1BCD047F...
Print Name: Emil Kneis
Title: Sales Support Manager
Date: 11/21/2024

City of Roseville, A Municipal Corporation

Signature: _____
Print Name: **Dominick Casey**
Title: **City Manager**
Date: _____



April, 2022

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Vendor:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more you must report to the City of Roseville your compliance with economic sanctions including steps you have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Sincerely,

DocuSigned by:

Shannon Wiest

4/25/2022

A3035660A19747F

Shannon Wiest

City of Roseville

Purchasing and Warehouse Manager

435 Williams Court, Suite 100
Baltimore, MD 21220
www.synagro.com

SYNAGRO

August 15, 2024

Delegation of Authority

Rhylee Callan

I, **Kaivan Desai**, President & Chief Financial Officer of Synagro Technologies, Inc. and **all** its affiliates and subsidiaries, hereby delegate to you, Rhylee Callan, **Contracts Manager**, authority to sign as an officer or as an authorized person binding bids, awarded contracts, contract renewals, contract extensions, bid bonds and performance bonds. Also, I delegate to you the authority to sign as an officer or as an authorized person any business-related applications and other agreements as necessary to provide uninterrupted service to current and new customers.

Such authority does not alter our internal approval processes. This delegation of authority is valid from the date of this letter until revoked by me.



Kaivan Desai

President & CFO

435 Williams Court, Suite 100
Baltimore, MD 21220
www.synagro.com



August 12, 2024

Delegation of Authority

Emil Kneis

I, Kaivan Desai, President and Chief Financial Officer of Synagro Technologies, Inc., and all its affiliates and subsidiaries, hereby delegate to Emil Kneis, Sales Support Manager, authority to sign as an officer or as an authorized signatory/person binding proposals, awarded contracts, contract renewals, contract extensions, bid bonds and performance/payment bonds. Also, I delegate to Emil Kneis the authority to sign as an officer or as any authorized signatory/person any business-related applications and other agreements as necessary to provide uninterrupted service to current and new customers.

Such authority does not alter Synagro's internal approval processes. This delegation of authority is valid from the date of this letter until revoked by me.



Kaivan Desai

President and Chief Financial Officer



RESOLUTION NO. 24-416

APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN
THE CITY OF ROSEVILLE AND SYNAGRO-WWT, INC., AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a contract purchase agreement (3004282) to provide biosolids handling services to the Pleasant Grove Wastewater Treatment Plant, by and between the City of Roseville and Synagro-WWT, Inc., has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to execute four (4) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3004282

Supplier Details:

Company Synagro WWT Inc
Contact John Pugliaresi
Address 435 Williams Ct Ste 100

Baltimore, MD 21220

Submit your response to:

Company City of Roseville
Contact Sue Jessup
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1107
Fax (916) 746-1115
E-mail SJessup@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**
Partnership - **Any general partner**
Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3004282

Agreement	3004282
Agreement Date	13-NOV-2024
Change Order	1
Change Order Date	14-NOV-2024
Revision	1
Agreement Amount	1,300,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **Synagro WWT Inc**
 435 Williams Ct Ste 100

Baltimore, MD 21220

Phone: ()

Fax: ()

Email: JPugliaresi@SYNAGRO.com

Description of Labor, equipment and/or materials The services called for under City of Roseville Request for Proposal and contractor's proposal thereto titled 'Dry Creek and Pleasant Grove Wastewater Treatment Plants Biosolids Handling' dated 10/8/2024 (hereinafter "Proposal"). The terms and scope of work of City of Roseville Request for Proposal and contractor's Proposal are herein made part of this Agreement and fully incorporated by reference.

Please contact Danika Spain in the Environmental Utilities Department for questions on this agreement at (916) 746-1914 or DMSpain@roseville.ca.us.

*Total agreement is an approximate value only. The City does not guarantee whatsoever the actual amount to be spent.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	15003	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
01-Jan-2025	31-Dec-2025	Sue Jessup Phone 1-916-746-1107			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Purchase Agreement 3004282

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All fair employment practices must be adhered to. In addition, if the project referenced on this service agreement is a Public Works project, all prevailing wage laws must be complied with. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance

Contract Purchase Agreement 3004282

coverage.

- b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.
- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage, except for Workers' Compensation. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or

Contract Purchase Agreement 3004282

Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.

- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.
11. Contractor shall comply with all federal, state, and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original hereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. If the project referenced on this agreement is a Public Works project, then the following shall apply: No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca>.

Contract Purchase Agreement 3004282

gov/our-work/programs/advanced-clean-fleets.

20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. If the project referenced on this agreement is a Public Works project, then the following shall apply: Contractor must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.
22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension, or ineligibility by any federal, state, or local department or agency.
23. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to City elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the City decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by Contractor and/or its agent(s), Contractor is responsible for compliance, including for its disclosure obligations, if any, as further described at: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
24. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
25. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of

Contract Purchase Agreement 3004282

- accomplishing the result desired and exercises its own expert independent judgement.
26. Force Majeure. Neither Party shall be liable to the other Party for breach or for failure or delay in the performance of its obligations hereunder caused by any act or occurrence beyond its reasonable control, including, but not limited to: fires; floods; strikes (except any strikes involving a Party's personnel); a change in Federal, State, or local law or ordinance; orders or judgments of any Federal, State or local court, administrative agency or governmental body; change in permit conditions or requirements; accidents; extreme weather conditions including, for example, hurricanes, tornadoes, unusually high amounts of precipitation, unusual extremes of temperature or wind, or unusually extended periods of adverse weather conditions; acts of war, aggression or terrorism (foreign or domestic); equipment failure (other than due to the inadequate maintenance thereof); and acts of God. It is specifically understood that, without limitation, none of the following acts, events or circumstances shall constitute an act or occurrence beyond a Party's reasonable control: (i) reasonably anticipated weather conditions normal for the region in which the work is performed or (ii) any failure to pay any sums in accordance with the terms of this Agreement. Whenever the provisions of this Section are believed to apply, the Party relying thereon shall give prompt notice to the other Party of the circumstances, the basis for applicability of this Section and the time required to cure such breach or delay and Contractor and Customer shall use reasonable best efforts to agree on appropriate mitigating actions under the circumstances. This provision provides performance (including schedule) and financial relief if a Force Majeure event interferes with the Contractor's performance.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. N/A

Contractor License No. 801688

DIR Registration No. 1000006919

Check mark the applicable company type below:

☒ X Corporation

☐ Limited Liability Company

☐ Partnership

☐ Sole Proprietor

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.

General T&C

REV 3/21/24 JS

Contract Purchase Agreement 3004282

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Hazardous Materials: X _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Contract Purchase Agreement 3004282

Pyrotechnics: _____

General Liability:

\$5 Million/occurrence

\$10 Million aggregate

Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:

\$3 Million/occurrence

\$6 Million aggregate

Pollution - \$2 Million/Occurrence

Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Contract Purchase Agreement 3004282

CALIFORNIA AIR RESOURCES BOARD REGULATION COMPLIANCE

Please indicate whether the Contractor is subject to, and/or in compliance with, the following regulations of the California Air Resources Board.

In-Use Off-Road Diesel-Fueled Fleets Regulation

- 1) Will vehicles subject to Cal. Code Regs., tit. 13, §§ 2449 et seq. be used for the project?
This includes, but is not limited to:
 - a) Vehicles with a diesel-fueled or alternative diesel fueled off-road compression-ignition engine with maximum power (max hp) of 25 horsepower (hp) or greater provided that the vehicle cannot be registered and driven safely on-road or was not designed to be driven on-road, even if it has been modified so that it can be driven safely on-road
 - b) Workover rigs
 - c) Certain two-engine vehicles

Yes X No
- 2) If you answered "Yes" to 1), you **must** submit a valid Certificate of Reported Compliance to the City as provided in Cal. Code Regs., tit. 13, § 2449(n).

Advanced Clean Fleets Regulation

Pursuant to Cal. Code Regs., tit. 13, § 2013(i)(1), the Contractor shall submit to the City a document evidencing that it is listed on the CARB Advanced Clean Fleets webpage as a compliant fleet **OR** a signed statement stating that it is not subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6.

The High Priority Fleets regulation applies to, without limitation, entities with more than \$50 million in gross annual revenues and/or which own, operate, or direct the operation of 50 or more vehicles in the total fleet.

- 1) Is the Contractor subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6?

Yes X No
- 2) If you answered "Yes" to 1), you **must** submit a document evidencing that you are listed on the CARB Advanced Clean Fleets webpage as a compliant fleet.

DocuSigned by:
Signature: Rhylee Callan
4536346CB93844B...
Title: Contract Administration Manager

CARB Compliance
Rev 2/15/24 MC

Contract Purchase Agreement 3004282

Supplier

DocuSigned by:
Signature: Rhylee Callan
4536346CB93844B...
Print Name: Rhylee Callan
Title: Contract Administration Manager
Date: 11/22/2024

Supplier

DocuSigned by:
Signature: Emil Kneis
D15D1AD1BCD047F...
Print Name: Emil Kneis
Title: Sales Support Manager
Date: 11/22/2024

City of Roseville, A Municipal Corporation

Signature: _____
Print Name: **Dominick Casey**
Title: **City Manager**
Date: _____



April, 2022

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Vendor:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more you must report to the City of Roseville your compliance with economic sanctions including steps you have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Sincerely,

DocuSigned by:

Shannon Wiest

4/25/2022

A3035660A19747F

Shannon Wiest

City of Roseville

Purchasing and Warehouse Manager

435 Williams Court, Suite 100
Baltimore, MD 21220
www.synagro.com

SYNAGRO

August 15, 2024

Delegation of Authority

Rhylee Callan

I, **Kaivan Desai**, President & Chief Financial Officer of Synagro Technologies, Inc. and **all** its affiliates and subsidiaries, hereby delegate to you, Rhylee Callan, **Contracts Manager**, authority to sign as an officer or as an authorized person binding bids, awarded contracts, contract renewals, contract extensions, bid bonds and performance bonds. Also, I delegate to you the authority to sign as an officer or as an authorized person any business-related applications and other agreements as necessary to provide uninterrupted service to current and new customers.

Such authority does not alter our internal approval processes. This delegation of authority is valid from the date of this letter until revoked by me.



Kaivan Desai

President & CFO

435 Williams Court, Suite 100
Baltimore, MD 21220
www.synagro.com



August 12, 2024

Delegation of Authority

Emil Kneis

I, Kaivan Desai, President and Chief Financial Officer of Synagro Technologies, Inc., and all its affiliates and subsidiaries, hereby delegate to Emil Kneis, Sales Support Manager, authority to sign as an officer or as an authorized signatory/person binding proposals, awarded contracts, contract renewals, contract extensions, bid bonds and performance/payment bonds. Also, I delegate to Emil Kneis the authority to sign as an officer or as any authorized signatory/person any business-related applications and other agreements as necessary to provide uninterrupted service to current and new customers.

Such authority does not alter Synagro's internal approval processes. This delegation of authority is valid from the date of this letter until revoked by me.

A handwritten signature in blue ink, appearing to read "Kaivan Desai", is written over a horizontal line.

Kaivan Desai
President and Chief Financial Officer



Proposal for
RFP 08-148
Dry Creek and Pleasant Grove Wastewater Treatment
Plants Biosolids Handling

to the



Submitted on
October 8, 2024



435 Williams Court, Suite 100
Baltimore, MD 21220
synagro.com



OCTOBER 7, 2024

City of Roseville
City Clerk Department
311 Vernon Street
Roseville, CA 95678

Re: RFP 08-148; Dry Creek and Pleasant Grove Wastewater Treatment Plants Biosolids Handling

Ladies and Gentlemen:

Synagro-WWT, Inc. (Synagro) is pleased to respond to the City of Roseville's Request for Proposals for Anaerobic Digester Cleaning and have enclosed our proposal for your review.

Our key contact for the City is:

Mr. John Pugliaresi, Sr. Area Sales Manager
Synagro-WWT, Inc.
3110 Gold Canal Drive, Suite E, Rancho Cordova, CA 95670
jpugliaresi@synagro.com
(916) 862-9306 office; (650) 333-0729 mobile; (916) 853-2065 fax

Synagro will perform the services and adhere to the requirements described in the RFP, including Addendum 1, posted September 25, 2024; Addendum 2, posted September 30, 2024; and all answers to questions posted to the City's procurement portal.

Having provided biosolids management services for the City in the past, we are intimately familiar with the WWTP operations, personnel and biosolids management needs and look forward to working with your staff on this project.

Synagro appreciates this opportunity. Should you have any questions regarding our submittal, please contact me at by phone or e-mail. We look forward to hearing from you soon.

Warm regards,

John Pugliaresi

John Pugliaresi
Senior Area Sales Manager
JP:sh

August 12, 2024

Delegation of Authority

Emil Kneis

I, Kaivan Desai, President and Chief Financial Officer of Synagro Technologies, Inc., and all its affiliates and subsidiaries, hereby delegate to Emil Kneis, Sales Support Manager, authority to sign as an officer or as an authorized signatory/person binding proposals, awarded contracts, contract renewals, contract extensions, bid bonds and performance/payment bonds. Also, I delegate to Emil Kneis the authority to sign as an officer or as any authorized signatory/person any business-related applications and other agreements as necessary to provide uninterrupted service to current and new customers.

Such authority does not alter Synagro's internal approval processes. This delegation of authority is valid from the date of this letter until revoked by me.



Kaivan Desai

President and Chief Financial Officer



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A: Firm's Qualifications

Founded in 1986, Synagro's core business is the environmentally sound and economically viable management of municipal biosolids, including project development, operations and biosolids product distribution. Through this focus, Synagro has grown to be North America's leading provider of high-quality, cost-effective biosolids management and beneficial use solutions. We have been successfully meeting the biosolids management needs of hundreds of generators for more than 45 years. Synagro's experience in all areas of biosolids management is unparalleled.



Synagro annually manages more than 14 million tons of wastewater biosolids and other organic by-products. Synagro employs a team of 1000+ professional engineers, soil scientists, agronomists, construction managers, financial managers and the largest, most diverse operational staff in the industry. Our team is dedicated to working with our clients to find the right solution to their organic residuals management challenges. Synagro, and its subsidiaries, are at the forefront of the environmental movement to safely process and market organic residual materials for beneficial uses.

Synagro owns no proprietary technology which enables us to offer nearly all commercially viable processing options and product marketing channels for biosolids and organic residuals and allows us to develop projects that fit a municipality's unique needs. Our breadth of experience developing, building, financing as necessary, and operating and maintaining the complete range of biosolids options listed below is unique to Synagro.

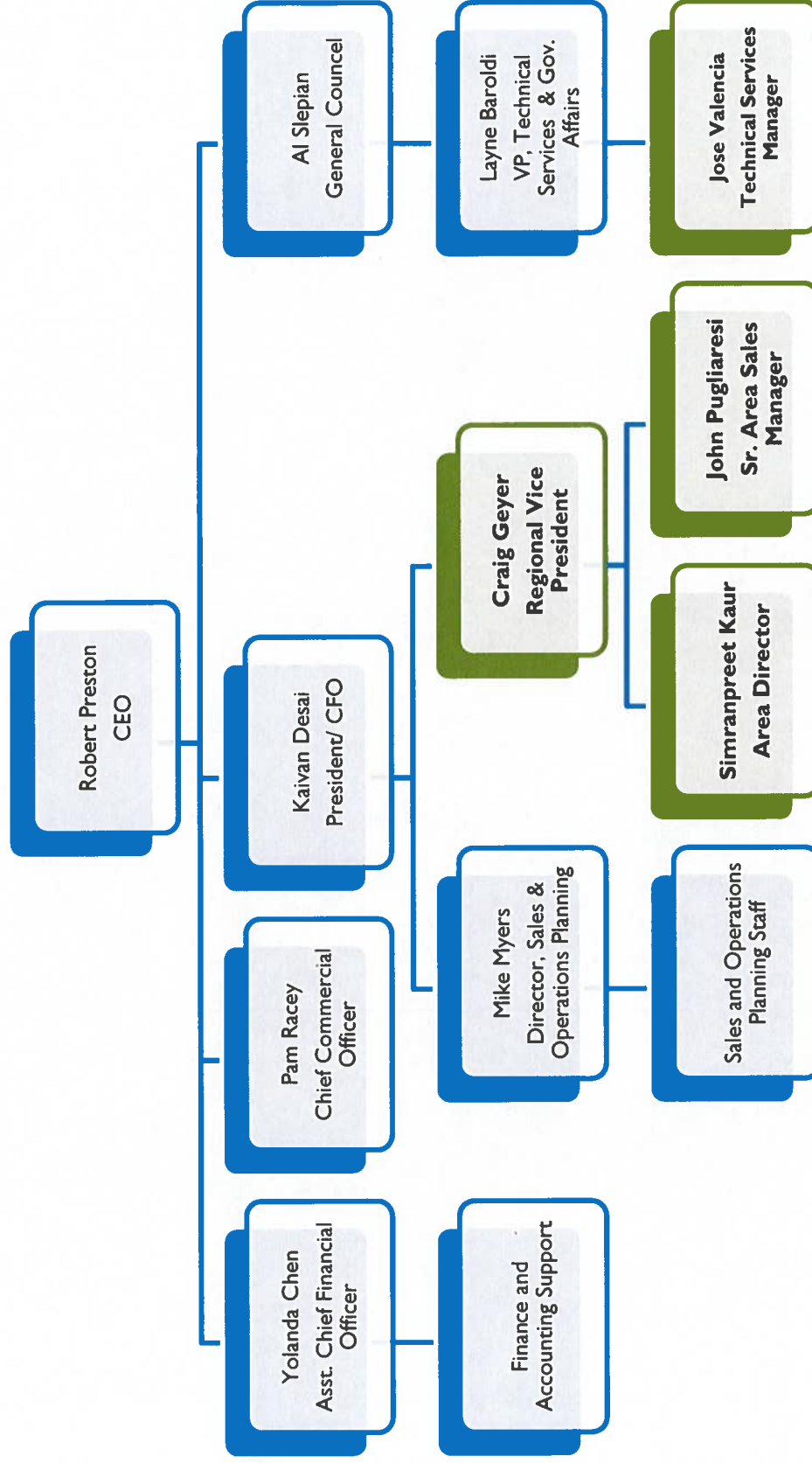
- Heat-drying and pelletization
- Composting
- Incineration
- Digestion
- Product marketing
- Dewatering (installation and operation)
- Mobile dewatering
- Land application and reclamation
- Lagoon and digester cleaning
- Alkaline stabilization
- Rail transportation



Synagro currently operates 19 heat-drying facilities, three thermal processing facilities serving multiple regional generators, 9 composting facilities (8 of which provide an outlet for numerous generators), more than a dozen alkaline stabilization facilities, and in excess of 75 permanent and mobile dewatering facilities.

In addition, we provide final product distribution as a key component of many of these projects. Our Product Sales and Marketing team is responsible for successfully managing approximately 300,000 tons per year of AllGro[®] compost and 170,000 tons of Granulite[®] fertilizer pellets (heat-dried biosolids). We have unrivalled understanding of the markets for these products and continuously work to broaden the suite of outlets for these materials. As an example, Synagro pioneered the use of heat-dried biosolids as an alternative fuel resource in cement manufacturing. When Synagro operates a facility, we include product distribution services in our operation; however, we also work with municipally operated facilities to assist in managing their products.

In December 2020, Synagro was acquired by West Street Infrastructure Partners III, an infrastructure investment fund managed by Goldman Sachs Merchant Banking Division. Founded in 1869, The Goldman Sachs Group, Inc. is a leading global investment banking, securities, and investment management firm. Goldman Sachs Merchant Banking Division (MBD) is the primary center for the firm's long-term principal investing activity. MBD is one of the leading private capital investors in the world with investments across private equity, infrastructure, private debt, growth equity and real estate.





B: Experience and References

Synagro is one of the largest providers of in plant solids handling and removal services for the municipal water and wastewater sector as well as numerous industrial sectors, such as food and beverage and pulp and paper. Synagro maintains a fleet of more than 50 mobile dewatering units (belt presses and centrifuges) and more than a dozen mobile dredges to service clients in approximately 35 states. These services include the cleaning of digesters, primary and secondary clarifiers, oxidation channels and sludge lagoons of all sizes. Synagro's Northern California services operation, with its regional office in Rancho Cordova, California, supports all of the in-plant services that are performed in the company's West Region.

The proximity of the in-plant services hub is critical to the support of a project such as Roseville's in that the project can be resupplied or equipment replaced within hours without impacting limited storage area on the City's plant site.

Project References

City of Stockton

2500 Navy Drive, Stockton, CA 95206

Contact: Ali Gharegozloo, P.E.

209-937-8787; agharegozloo@stocktonca.gov

Project description: transport and disposal or end use of biosolids

Project date: 7/1/98-present

East Bay Municipal Utilities District

2020 Wake Ave., Oakland, CA 94607

Contact: Rebecca Overacre

510-853-4968; Rebecca.overacre@ebmud.com

Project description: transport and disposal or end use of class b biosolids

Project date: January 2018-present

Union Sanitary District

5072 Benson Rd., Union City, CA 94587

Contact Name: Marcus Lee

510-477-7568; marcusl@unionsanitary.ca.gov

Project description: transport and disposal or end use of class b biosolids

Project date: July 1991-present



Additional Biosolids Management Qualifications and Experience

Synagro offers virtually all commercially viable processing options and product marketing channels for biosolids and organic residuals including: heat drying and pelletization, incineration, composting, alkaline stabilization, digestion, dewatering, land application, and more. This ability to offer the complete range of biosolids options is unique to Synagro and allows us to develop projects that fit a municipality's unique needs. In addition, this breadth of experience provides us with an in-depth understanding of biosolids that other companies simply do not possess.

As the industry leader in providing various forms of project delivery options, we have extensive experience developing and managing biosolids facility design-build-own-operate (DBOO) projects. We currently operate nine heat-drying facilities, three thermal processing facilities, four composting facilities, over a dozen alkaline stabilization facilities, and approximately 70 permanent and mobile dewatering facilities.

Synagro has industry-leading biosolids processing facility development and operating experience, as evidenced with over 100 collective years of successfully operating drying/pelletizing and composting facilities. Synagro has more experience in operating dryer facilities than any other company. Synagro's extensive operational experience helps us to continually improve on the planning, design, construction and operation of successful biosolids drying and pelletization systems. Currently, Synagro operates municipal biosolids dryers at ten municipalities including Philadelphia, Pennsylvania; Baltimore, Maryland (2); Sacramento, California; Honolulu, Hawaii; Pinellas County, Florida; Stamford, Connecticut; Hagerstown, Maryland, Camden County, New Jersey and North Andover, Massachusetts. Each of these drying facilities was delivered on time and within budget.

In short, Synagro has more specialized expertise developing and managing large biosolids treatment facilities than any other company in North America. We have \$1 billion in committed long-term contract revenues at our 16 operating biosolids processing facilities. These projects totaled approximately \$500 million in capital infrastructure value.



California Secretary of State Registration

10/2/2024

SYNAGRO-WWT, INC. (1629886)



**Request
Certificate**

<i>Initial Filing Date</i>	12/22/1988
<i>Status</i>	Active
<i>Standing - SOS</i>	Good
<i>Standing - FTB</i>	Good
<i>Standing - Agent</i>	Good
<i>Standing - VCFCF</i>	Good
<i>Formed In</i>	MARYLAND
<i>Entity Type</i>	Stock Corporation - Out of State - Stock
<i>Principal Address</i>	435 WILLIAMS COURT, SUITE 100 BALTIMORE, MD 21220
<i>Mailing Address</i>	435 WILLIAMS COURT, SUITE 100 BALTIMORE, MD 21220
<i>Statement of Info Due Date</i>	12/31/2024
<i>Agent</i>	1505 Corporation C T CORPORATION SYSTEM
<i>CA Registered Corporate (1505) Agent Authorized Employee(s)</i>	AMANDA GARCIA 330 N BRAND BLVD, GLENDALE, CA GABRIELA SANCHEZ 330 N BRAND BLVD, GLENDALE, CA DAISY MONTENEGRO 330 N BRAND BLVD, GLENDALE, CA BEATRICE CASAREZ-BARRIENTEZ 330 N BRAND BLVD, GLENDALE, CA JESSIE GASTELUM 330 N BRAND BLVD, GLENDALE, CA



C: Qualifications of Team

Synagro directs and manages its projects using experienced people in key positions. Managers have full responsibility and authority to assign, direct and monitor Synagro resources for successful completion of a project. Synagro's key personnel for the City of Roseville's biosolids are:

Craig Geyer, Regional Vice President – see attached resume

Simaranpreet Kaur, Area Direction – see attached resume

John Pugliaresi, Sr. Area Sales Manager

John Pugliaresi has a combined 30+ years' experience in the environmental management field with Norcal Solid Waste Systems, USA Waste Services, Waste Management and Synagro Technologies. His areas of expertise include finance/accounting, operations management and sales. As part of his duties with Synagro, John has prepared applications for changes in refuse collection and disposal rates for the City and County of San Francisco and implemented operations performance-monitoring programs. He is responsible for the development of all Synagro service projects throughout the West Region of the United States. John has a Bachelor of Science Degree in Accounting and received his Certified Public Accountant certification in 1982. His extensive experience in finance has enhanced his ability in operational planning and management.

Jose Valencia, Technical Services Manager

Jose Valencia has been an integral member of Synagro's Technical Services group for more than five years. He is responsible for all aspects of management and permitting related to biosolids beneficial use and disposal throughout California. This includes site permitting, establishing, and maintaining grower and regulatory relationships, managing land application operations, QA/QC of biosolids data, and ensuring compliance with local, state, and federal biosolids rules. Prior to his Technical Services role, Jose worked in project setup and development where he procured necessary equipment and established costs and budgetary schedules for biosolids management projects.



Craig Geyer

REGIONAL VICE PRESIDENT

Synagro Technologies, Inc.

Regional Vice President, August 2021 to Present

Responsible for management of all operational aspects of the Southwest Region for its scope of services which includes land application of liquid and cake biosolids, fixed facility and mobile dewatering, heat drying and pelletization, composting, lagoon and digester cleaning and the marketing of Class A biosolids products.

Area Plant Director, January 2010 to 2021

Responsible for management of Synagro's biosolids management service contract and compost facility operations in the southwestern United States to include daily haul, composting, event operations.

Senior Operations Manager, January 2005 – December 2009

Responsible for management of Synagro's Arizona operations to include operations at the Arizona Soils Compost Facility and California and Arizona daily haul operations.

Operations Manager, October 2002 to December 2004

Responsible for management of the day-to-day operations of Synagro's projects with the City of Phoenix, the City of Mesa, City of Avondale, Arizona City and City of Casa Grande in Southern Arizona.

Gilbert Pump

Construction Superintendent, 2001 to 2002

Supervised construction for water facilities.

Camp, Dresser and McKee

Construction Superintendent, 1999 to 2001

Supervised construction for water and wastewater treatment plants.

Latigo, Inc.

Manager, 1989 to 1999

Assisted with the management and operation of a family-owned business specializing in truck transportation and construction.

EDUCATION

Coursework in
Agriculture Business
University of Arizona

CERTIFICATIONS

State of Arizona Class A
General Contractor's
License



Simranpreet Kaur

Area Operations Director

Synagro Technologies, Inc.

Technical Services Manager- 2016-2022

Area Director 2022 to Present

Responsibilities include operations management of current projects and to provide strategic growth for the business by developing most cost-efficient planning and solutions; maintain strong relationships with current and future customers; prepare permit applications, nutrient management plan and maps for land-application sites; and understand the needs of customers, farmers, regulators and sub-contractors on daily basis for successful operations of the projects, land application of biosolids and create best possible solutions.

University of Nebraska - Lincoln

Graduate Research Assistant, 2013 to 2015

Provided assistance with: planning and conducting research experiments in field and in greenhouse across various location in Nebraska including preparing protocols for field layout, mixing and spraying pesticides, data collection, analysis and interpretation; developing Integrated Pest Management techniques to control glyphosate-resistant Giant Ragweed (*Ambrosia Trifida*) throughout the growing season; technical information to farmers about latest developments in pesticide-industry; participation in Field Days organized by universities and private companies; research presentation in professional meetings and conferences organized by North Central Weed Science Society of America; and supervising lab assistants and giving them directions on conducting experiments.

EDUCATION

UNIVERSITY OF
NEBRASKA - LINCOLN
M.S. in Agronomy, 2015

PANJAB
AGRICULTURAL
UNIVERSITY (India)
B.S. in Crop Science, 2012

ACCOMPLISHMENTS

- Published 5 research papers on MS research in renowned journals
- Permitted ~600 acres in Solano County for land application of biosolids
- Increased capacity by improving PAN rates for crops at Silva Ranch by ~50% and at Solano by 25%
- Increased profit by 10% and dollar amount by \$236,000 by diverting East Bay MUD to Silva Ranch from landfills
- Supported in preparing Conditional Use Permit (CUP) and Report of Waste Discharge (RWD) for Silva Ranch



D: Project Understanding

Synagro's project understanding is as follows:

The City of Roseville operates two wastewater treatment facilities each producing approximately 11,000 tons per year of class b biosolids. The safe, reliable, cost-effective, and environmentally sustainable transport and beneficial use of this material is an integral part of the plants' operations.

It is further understood that maintaining the agreed upon schedule for pick-up and transport of biosolids is an essential to the plants. In order to meet these expectations, Synagro has a fleet of subcontractors and multiple end use locations to ensure the class b biosolids are used in agronomic beneficial manner (class b land application). Additionally, Synagro is providing pricing for composting of biosolids that may not meet class b pathogen requirements but are otherwise non-hazardous as well as backup landfill pricing for material that may otherwise meet land application or composting requirements but are suitable for disposal in a sanitary landfill.

Synagro has demonstrated its understanding by providing the City with quality service and adapting with the changes in Federal, State and local regulations since 2005. Synagro has adapted its service offerings as the needs of the City has changed over the last 20 years, including the addition of the compost component and taking on the Pleasant Grove plant as it transitioned from subclass b to class b biosolids.



E: Service Plan

Synagro's service plan will be identical to the one that is currently in use.

Currently, the Pleasant Grove plant is serviced on a preset schedule. The personnel will notify Jess Ranch Trucking if there are any one time, temporary or permanent schedule changes required. The preset schedule allows both the plant and our transporter to take advantage of the hopper storage to keep the program running smoothly.

The Dry Creek plant does not possess storage hoppers. As a result, Synagro provides staged trailers and a California Air Resources Board compliant yard goat for use by plant personnel to move loaded and empty trailers as needed. Each afternoon, Jess Ranch Trucking will contact plant personnel to determine the load count for the following day.

The primary destinations for the class b biosolids are the land application sites that are permitted and operated by Synagro. Synagro operates a large land application site in southern Sacramento County and several other sites in Merced County that receive Roseville material. It is essential for us to maintain multiple end use options to ensure continuity of service if one of the sites is temporarily unavailable.

The key personnel and their roles are as follows:

Dispatch and Transportation – Jerrod Jess, Jess Ranch Trucking

Technical Services/Environmental Compliance – Jose Valencia, Area Technical Services Manager, Supported by Bruce MacLeod, Region Technical Services Director

Billing and administrative – Briana Crofoot

Operational Issues – Simi Kaur, Area Director of Operations

Contract management – John Pugliaresi, Senior Area Sales Manager



Equipment and training requirements

Synagro provides the following staged equipment:

Pleasant Grove – no staged equipment, this site is loaded by hopper.

Dry Creek

One 2 axle yard tractor (yard goat) with hydraulic 5th wheel

Three staged trailers

Synagro has briefed plant personnel on the safe operation of the yard goat while moving empty or full trailers



F: Cost Proposal

	Unit of Measure	Units	Unit Price	Extended
Load, transport and beneficial use through land application-Pleasant Grove Plant	Per ton	11,000	\$94.00	\$1,034,000.00
Load, transport and beneficial use through land application-Dry Creek Plant	Per ton	11,500	\$90.00	\$1,035,000.00
Yard goat rental	Per month	12	\$3,000.00	\$ 36,000.00
Total				\$2,105,000.00



G: Required Statements/Documents

Include statements of assurance regarding the following requirements in the proposal:

- Non-substitution for the designated members of the team without approval by City staff (Section 5.0)

Synagro assures that the designated project team, including subcontractors, will be used for this project. Should it become necessary to reassign or substitute any member of the project team, or subcontractor, Synagro will obtain written approval of the City.

- The absence of a conflict of interest (Section 10.4)

Synagro warrants that no official or employee of the City has an interest, has been employed or retained to solicit or aid in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City.

- Indicate your ability and agreement to fulfill the indemnification and insurance requirements contained in the sample contract (Section 10.7). (Please note that actual certificates of insurance are not required as part of your submittal.)

Synagro is able and agrees to fulfill indemnification and insurance requirements contained in the sample contract.

- A statement that nothing contained in the submitted proposal will be proprietary. (Section 10.23)

Nothing contained in Synagro's proposal is proprietary.



The following documents are attached to this section:

- Executed copy of Proposer's Certification (**Attachment B**)
- Levine Act Disclosure Statement Form (**Attachment C**)
- Executed copy of Non-collusion Declaration (**Attachment G**)
- Contractor's Licenses (**Attachment D**)
- Subcontractor List (**Attachment E**)
- Valid Certificate of Report Compliance with CA Air Resources Board (**Attachment H**)

Attachment B

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Synagro-WWT, Inc.

NAME OF BUSINESS



SIGNATURE

Emil Kneis, Sales Support Manager

NAME & TITLE, TYPED OR PRINTED

435 Williams Court, Suite 100, Baltimore, MD 21220

MAILING ADDRESS

410-688-4438

TELEPHONE NUMBER

ekneis@synagro.com

EMAIL

Type of Organization:

☐ Sole Proprietorship

☒ Corporation

MD State of Incorporation

☐ Partnership

☐ Limited Liability Company

Attachment C

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES _____ NO ☒

If yes, please identify the City Officer(s): _____

2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES _____ NO ☒

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

October 7, 2024 Emil Kneis, Sales Support Manager

Synagro-WWT, Inc.

(Date)

(Printed Name/Title of Authorized Representative)

(Name of business/legal entity)



(Signature)

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

Term	Definition	Law
Covered "proceedings"	A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purely ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchisee granted by the agency to the party, other than a contract that is competitively bid , a labor contract , or a personal employment contract .	FPPC Reg 18438.2(a)
Party	Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.	Gov. Code 84308(a)(1)
Participant	Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.	Gov. Code 84308(a)(2) FPPC Reg 18438.4
Agent	A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding. See FPPC Reg 18438.3 for exceptions for certain consultants.	FPPC Reg 18438.3
Competitively Bid	A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid.	FPPC Reg 18438.2(a)(3)(A)
Labor Contract	A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, including a project labor agreement entered under Public Contract Code Section 2500.	FPPC Reg 18438.2(a)(3)(B)
Personal Employment Contract	A contract for employment, including the terms and conditions of employment, between the agency and an agency employee.	FPPC Reg 18438.2(a)(3)(C)-(D)

	A contract with an independent contractor is NOT a personal employment contract.	
--	--	--

A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(Gov. Code, § 84308, emphasis added.)

Attachment G

NONCOLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the Sales Support Manager of Synagro-WWT, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on October 7, 2024 [date], at Baltimore [city], Maryland [state].



(Signature of Declarant) Emil Kneis

Attachment D

CONTRACTOR LICENSES

List the licenses held by your company and/or employees. The following representations are made under penalty of perjury:

CA State Lic. No.	Name on License	Class/Type	Expiration Date
<u>801688</u>	<u>Synagro-WWT, Inc.</u>	<u>A</u>	<u>12/31/2025</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Do you have a City of Roseville Business License? Yes No ✓

License #

***For Public Works Projects (SB854):** Contractors must register with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5. The Contractor shall provide proof of current registration with the Department of Industrial Relations for both itself and all listed subcontractors with their proposal. Contractors may register at: <http://www.dir.ca.gov/public-works/publicworks.html>

DIR contractor registration number and expiration date:

* 1000006919 6/30/2027



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **801688**

Entity **CORP**

Business Name **SYNAGRO - W W T INC**

Classification **A**

Expiration Date **12/31/2025**

www.cslb.ca.gov





APPLICATION FOR PUBLIC WORKS CONTRACTOR REGISTRATION

Registration Information

Type: Public Works

Period: 07/01/2024 06/30/2027

Contractor Information

Contractor Name: SYNAGRO-WWT, INC

Trade Name:

License Type Number: 1000006919

Contractor Physical Address

Physical Business Country: United States of America

Physical Business City/ Province: BALTIMORE

Province:

Physical Business Address: 435 WILLIAMS COURT, SUITE 100

Physical Business State: MD

Physical Business Postal Code: 21220

Contractor Mailing Address

Mailing Country: United States of America

Mailing City /Province: BALTIMORE

Mailing Address: 435 WILLIAMS COURT, SUITE 100

Mailing State: MD

Mailing Postal Code: 21220

Contact Info

Daytime Phone:

Daytime Phone Ext.:

Mobile Phone:

Business Email: ekneis@synagro.com

Applicant's Email: ekneis@synagro.com

Workers' Compensation

Professional Employer Organization (PEO)

Do you lease employees through Professional Employer Organization? No

Workers' Compensation Overview

Carrier: AMERICAN GUARANTEE &
LIABILITY INS. CO.

Inception Date: 08/01/2023

Policyholder Name: Synagro Technologies, Inc

Expiration Date: August 1, 2024

Policy Number: WC924396112

Certification

Yes I certify that I do not have any delinquent liability to an employee or the state for any assessment of back wages or related damages, interest, fines, or penalties pursuant to any final judgment, order, or determination by a court or any federal, state, or local administrative agency, including a confirmed arbitration award

Yes I certify that the contractor is not currently debarred under Section 1777.1 or under any other federal or state law providing for the debarment of contractors from public works.

Yes I certify that one of the following is true: (1) I am licensed by the Contractors State License Board (CSLB) in accordance with Chapter 9 (commencing with Section 7000) of the Business and Professions Code; or (2) my business or trade is not subject to licensing by the CSLB.

I understand refunds are not authorized

I, Emil Kneis, the undersigned, am , SYNAGRO-WWT, INC with the authority to act for and on behalf of the above named contractor. I certify under penalty of perjury that all of the above information provided is true and correct. I further acknowledge that any untruthful information provided in this application could result in the certification being canceled.

I certify this on: 10:23 AM

Legal Entity Information

Legal Entity Type: Corporation

Name: SYNAGRO-WWT, INC

Attachment E

SUBCONTRACTOR LIST

If subcontractors will not be used, proposer must write "NONE". For construction contracts, in accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, Contractors must list the name and business address of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or who will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (0.5%) of the prime contractor's total bid, or in the case of bids or offers for the construction of streets and highways, including bridges, in excess of one-half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars (\$10,000) whichever is greater.

Company Name	Jess Ranch Trucking
Principal	Jerrold Jess
Address	1886 Northgate Dr.
City	Manteca, CA 95336
Phone	209-825-4150
Job capacity	Hauling and residuals
Percentage of total work	20%
Licenses and numbers	US DOT 1878280
DIR Contractor Registration Number & Expiration Date	1000007356; 6/30/2025

Company Name	
Principal	
Address	
City	
Phone	
Job capacity	
Percentage of total work	
Licenses and numbers	
DIR Contractor Registration Number & Expiration Date	

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Attachment H

CALIFORNIA AIR RESOURCES BOARD REGULATION COMPLIANCE

Please indicate whether the Contractor is subject to, and/or in compliance with, the following regulations of the California Air Resources Board.

In-Use Off-Road Diesel-Fueled Fleets Regulation

1) Will vehicles subject to Cal. Code Regs., tit. 13, §§ 2449 et seq. be used for the project? This includes, but is not limited to:

- a) Vehicles with a diesel-fueled or alternative diesel fueled off-road compression-ignition engine with maximum power (max hp) of 25 horsepower (hp) or greater provided that the vehicle cannot be registered and driven safely on-road or was not designed to be driven on-road, even if it has been modified so that it can be driven safely on-road
- b) Workover rigs
- c) Certain two-engine vehicles

Yes ☒ No ☐

2) If you answered "Yes" to 1), you **must** submit with your proposal a valid Certificate of Reported Compliance to the City as provided in Cal. Code Regs., tit. 13, § 2449(n).

Advanced Clean Fleets Regulation

Pursuant to Cal. Code Regs., tit. 13, § 2013(i)(1), the Contractor shall submit to the City a document evidencing that it is listed on the CARB Advanced Clean Fleets webpage as a compliant fleet **OR** a signed statement stating that it is not subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6.

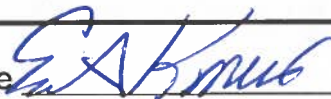
The High Priority Fleets regulation applies to, without limitation, entities with more than \$50 million in gross annual revenues and/or which own, operate, or direct the operation of 50 or more vehicles in the total fleet.

1) Is the Contractor subject to the High Priority and Federal Fleets regulation of title 13, CCR section 2015 through 2015.6? Answering "No" constitutes a statement of exemption as required in Tab G.

Yes ☐ No ☒

If you answered "Yes" to 1), you **must** submit with your proposal a document evidencing that you are listed on the CARB Advanced Clean Fleets webpage as a compliant fleet.

Signature



Emil Kneis

Title Sales Support Manager



Affirmation of Fleet Wide Compliance

Certification ID: 97994

This certificate affirms that

**Entity ID: E66576
Synagro West Inc
14479 Cougar Rd
Helendale, CA 92342**

has attested in the Clean Truck Check electronic reporting system to report a complete list of vehicles subject to Heavy-Duty Inspection and Maintenance (HD I/M) Regulation and the California Air Resources Board (CARB) hereby verifies that as of 10/2/2024, all of the attested vehicles are compliant with the Clean Truck Check.*

A complete list of the attested vehicles is listed in the following page(s).

***This Affirmation of Fleet Wide Compliance shall be used for the fleet's purposes of proving their fleet compliance status with their freight contractors and brokers. This Affirmation of Fleet Wide Compliance shall not constitute proof of a vehicle compliance with the Clean Truck Check beyond the issued date.**

California Environmental Protection Agency
Air Resources Board

January 1, 2024

**CERTIFICATE OF REPORTED COMPLIANCE
OFF-ROAD DIESEL VEHICLE REGULATION**

is issued to

SYNAGRO WEST, LLC

This certificate indicates that the fleet listed above has reported off-road diesel vehicles to the California Air Resources Board and has certified they are in compliance with title 13 CCR, section 2449. All applicable vehicles owned by the individual, company, or agency must be reported and labeled, as specified in Section 2449, with all possible completeness, else this certificate is null and void **Certificate expires 2/28/2025**


Jack Kitowski
Chief, Mobile Source Control Division
California Air Resources Board

Off-road Diesel Fleet Identification

7480

To verify the authenticity of this certificate, enter this number at
http://www.arb.ca.gov/doors/compliance_cert1.html

All equipment utilized by Synagro-WWT, Inc. is under the ownership of Synagro West, LLC, which is an affiliate of Synagro-WWT, Inc. Both entities are owned by the same parent company, Synagro Technologies, Inc.



H: Exceptions

Synagro-WWT, Inc. has no exceptions to the scope of services or other requirements of the RFP. Synagro would like to incorporate the following items into the contract if selected as the respondent of choice by the City of Roseville. Synagro understands that these are subject to negotiation.

Force Majeure. Neither Party shall be liable to the other Party for breach or for failure or delay in the performance of its obligations hereunder caused by any act or occurrence beyond its reasonable control, including, but not limited to: fires; floods; strikes (except any strikes involving a Party's personnel); a change in Federal, State, or local law or ordinance; orders or judgments of any Federal, State or local court, administrative agency or governmental body; change in permit conditions or requirements; accidents; extreme weather conditions including, for example, hurricanes, tornadoes, unusually high amounts of precipitation, unusual extremes of temperature or wind, or unusually extended periods of adverse weather conditions; acts of war, aggression or terrorism (foreign or domestic); equipment failure (other than due to the inadequate maintenance thereof); and acts of God. It is specifically understood that, without limitation, none of the following acts, events or circumstances shall constitute an act or occurrence beyond a Party's reasonable control: (i) reasonably anticipated weather conditions normal for the region in which the work is performed or (ii) any failure to pay any sums in accordance with the terms of this Agreement. Whenever the provisions of this Section are believed to apply, the Party relying thereon shall give prompt notice to the other Party of the circumstances, the basis for applicability of this Section and the time required to cure such breach or delay and Contractor and Customer shall use reasonable best efforts to agree on appropriate mitigating actions under the circumstances. This provision provides performance (including schedule) and financial relief if a Force Majeure event interferes with the Contractor's performance.

Price adjustments. 4. Section 4.12 - Would the City consider modifying the conditions of Section 4.13 to make Annual cost increases, commensurate with the CPI for the geographic area where the work is being performed, automatically included with each successive renewal term as approved by the City? This will eliminate the need for annual renegotiation and administrative work, making performance and compliance more efficient and cost projections / revenues more calculable.

Additionally, will the City consider a fuel surcharge adjustment, up or down, that reflects the actual cost of the fuel component. Fuel currently ranges between \$5.00 per ton and \$10.00 per ton depending on the destination as opposed to the \$1.00 per ton example in the Request For Proposal.

Several agencies have adopted a matrix that allows for 80% of the price adjustment to be based on the CPI and 20% on the change in the diesel fuel price index.



I: Competency of Proposers

In the ordinary course of business, Synagro-WWT, Inc. has received claims related to property damage (including automobile accidents), personal injury (including workers compensation) and employment-related matters. All such claims were covered by insurance and no claims, historical or pending, would adversely affect Synagro-WWT, Inc.'s ability to perform the Project. No contracts have been terminated for breach and there are no pending bankruptcies.

IMPORTANT

DATE: September 25, 2024

TO: Proposers

FROM: Jason Fick, Environmental Utilities Department

**RE: RFP #08-148 (Dry Creek and Pleasant Grove Wastewater Treatment
Plants Biosolids Handling)**

*****ADDENDUM ONE*****

Please note the following revision:

Revision to Page 4 – “PREVAILING WAGE NOTIFICATION”

~~This is a prevailing wage work. Accordingly, all prevailing wage and fair employment laws and regulations shall be adhered to. For prevailing wage contracts over \$25,000.00, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the Department of Industrial Relations and/or the following website address:~~

~~<http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>~~

Prevailing wages are not required for this type of work.

You must acknowledge receipt of this addendum by including a signed copy with your proposal submittal.

I acknowledge receipt of Addendum One

Name EMIL KNEIS

Signature 

Company SYNAGRO-WWT, INC.

Date 10/7/24

IMPORTANT

DATE: September 30, 2024

TO: Proposers

FROM: Jason Fick, Environmental Utilities Department

RE: RFP #08-148 (Dry Creek and Pleasant Grove Wastewater Treatment
Plants Biosolids Handling)

*****ADDENDUM TWO*****

Please see the attached report showing the most recent PFAS analytical
results for the Dry Creek and Pleasant Grove Wastewater Treatment Plants.

**You must acknowledge receipt of this addendum by including a
signed copy with your proposal submittal.**

I acknowledge receipt of Addendum One

Name EMIL KNEIS

Signature EA Kneis

Company SYNAGRO-WWT, INC. Date 10/7/24



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Dry Creek and Pleasant Grove Wastewater Treatment Plants Biosolids Handling – Contract Purchase Agreements

Project Location(s): 1800 Booth Road (APNs 474-080-009-000, 474-110-001-000, 474-110-002-000, 473-080-000-000, and 473-080-002-000) and 5051 Westpark Drive (APN 017-101-025-000, Roseville, CA 95747.

Project Description: Environmental Utilities (EU) staff requests approval and award of two (2) contract purchase agreements including four (4) additional one-year renewals with Synagro WWT, Inc. to provide biosolids handling services to the Dry Creek and Pleasant Grove Wastewater Treatment Plants (DCWWTP and PGWWTP). The hauling of biosolids is part of ongoing operation of the facilities and would not result in an expansion of use.

Public Agency Approving Project: Roseville City Council

Agency/Individual Carrying Out Project: City of Roseville Environmental Utilities Department

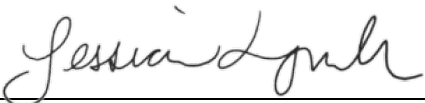
Reason why this Project is Exempt: The project qualifies for a Class 1 Categorical Exemption as described in Section 15301 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 1 (Existing Facilities) consists of the operation... of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use.

The project consists of two contracts with Synagro to haul biosolids from the DCWWTP and PGWWTP. This is consistent with standard ongoing operation practices for wastewater treatment facilities and would not result in expansion of use. Consequently, the Class 1 Categorical Exemption applies.

Lead Agency Contact Person: Jason Fick, Roseville Department of Environmental Utilities (916-746-1940).

Signature:



Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 11/20/2024



COUNCIL COMMUNICATION

CC #: 3658
File #: 0800-02

Title: Biosolids Handling Services – Contract Purchase Agreement Amendment
Contact: Jason Fick 916-746-1940 jfick@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.13.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the Contract Purchase Agreement (CPA 3003486) with Synagro WWT, Inc. to increase the agreement total not-to-exceed amount from \$785,000 to \$1,145,000 to cover the cost of biosolids handling services at the Dry Creek Wastewater Treatment Plant (DCWWTP) through December 31, 2024.

BACKGROUND

The Environmental Utilities Department, Wastewater Division released Request for Proposal (RFP) No. 08-056 on June 11, 2019 for the Dry Creek Wastewater Treatment Plant Biosolids Handling to solicit proposals to provide comprehensive biosolids management services to the DCWWTP. A contract purchase agreement (CPA 3000009) resulted from this RFP and was approved by the City Council under Resolution No. 19-505. The same resolution also authorized the City Manager or his designee to execute four (4) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest. Contract Purchase Agreement (CPA 3003486) is the fourth and final renewal that was approved under Resolution No. 19-505.

Environmental Utilities staff proposes to amend the CPA 3003486 to increase the agreement not-to-exceed amount from \$785,000 to \$1,145,000 to cover the cost of biosolids handling services at the Dry Creek Wastewater Treatment Plant (DCWWTP) through December 31, 2024. Over the past year, several factors contributed to the increase in both the quantity and cost of biosolids requiring disposal.

This year, Dry Creek WWTP underwent routine maintenance, scheduled every 5 to 7 years, which involved emptying a digester for inspection. The resulting solids from this routine maintenance needed to be processed and disposed. A portion of these solids did not meet the quality standards for Class B biosolids but was considered otherwise non-hazardous and was either suitable for composting or disposal in a sanitary landfill. These alternative methods of disposal are

subject to a higher cost under the current contract terms and conditions.

Additionally, over the past year, operations staff implemented a new control strategy for the aeration basins. This strategy involves maintaining a lower microbial population within the process. Reducing the number of organisms promotes competition and activity, leading to a more controllable process, improved effluent quality, and decreased energy consumption. However, this approach results in the production of more biosolids at the end of the treatment process. Operations staff are currently evaluating the long-term viability of this change.

FISCAL IMPACT

The total cost of this amendment is \$360,000 and the amended total not-to-exceed amount of the agreement is \$1,145,000. Funding for this purchase will be provided from the Environmental Utilities Department's FY2024-25 budget in the Wastewater Operations Fund.

ENVIRONMENTAL REVIEW

Goal C - Maintain a safe and healthy community

Goal E - Deliver exceptional city services

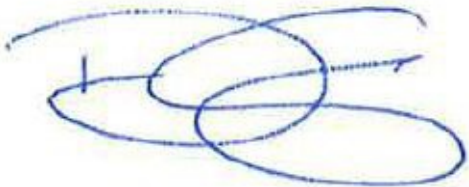
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

The proposed project involves the operation of an existing facility. This activity is categorically exempt from CEQA as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption has been prepared and no further CEQA action is required.

Respectfully Submitted,

Jason Fick, Wastewater Operations Superintendent

Richard D. Plecker, Environmental Utilities Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-400

Amendment No. 1 to CPA 3003486

Notice of Exemption (CEQA)

RESOLUTION NO. 24-400

APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT NO. 1, BY AND
BETWEEN THE CITY OF ROSEVILLE AND SYNAGRO WWT, INC., AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, Contract Purchase Agreement Amendment No. 1 (3003486) for additional biosolids handling services, between the City of Roseville and Synagro WWT, Inc., has been reviewed by the Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said amendment is approved and the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Contract Purchase Agreement 3003486

Supplier Details:

Company Synagro WWT Inc
Contact John Pugliaresi
Address 435 Williams Ct Ste 100

Baltimore, MD 21220

Submit your response to:

Company City of Roseville
Contact Sue Jessup
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1107
Fax (916) 746-1115
E-mail SJessup@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - By owner

Partnership - Any general partner

Corporation - Two options:

(1) A signature from the President and the corporate seal; OR

(2) One signature from the Chairman of the Board, President, or any Vice President AND one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

***General Manager, Office Manager and/or Sales Manager are not corporate officer titles.** The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3003486

Agreement	3003486
Agreement Date	02-FEB-2024
Change Order	2
Change Order Date	06-NOV-2024
Revision	1
Agreement Amount	1,145,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **Synagro WWT Inc**
 435 Williams Ct Ste 100
 Baltimore, MD 21220

Phone: ()
Fax: ()
Email: JPugliaresi@SYNAGRO.com

Description of Labor, equipment and/or materials **AMENDMENT#1**
 Contract Purchase Agreement 3003486, which was executed 1/1/2024, is hereby modified as follows:

The agreement amount is modified from \$785,000.00 to \$1,145,000.00. The purpose of this modification is to allow additional biosolids handling services.

All other provisions of the Agreement shall remain unchanged and in full force and effect.

Please contact Alexandria Alvarez in the Environmental Utilities Department for questions on this agreement at (916) 746-1814 or AAlvarez@roseville.ca.us.

*Total agreement is an approximate value only. The City does not guarantee whatsoever the actual amount to be spent.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	15003	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
01-Jan-2024	31-Dec-2024	Sue Jessup Phone 1-916-746-1107			

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Supplier	
Signature:	
Print Name:	Emil Kneis
Title:	Sales Support Manager

Supplier	
Signature:	
Print Name:	Stephanie Callan
Title:	Contract Admin. Manager

City of Roseville, A Municipal Corporation	
Signature:	
Print Name:	Dominick Casey
Title:	City Manager

August 15, 2024

Delegation of Authority

Rhylee Callan

I, **Kaivan Desai**, President & Chief Financial Officer of Synagro Technologies, Inc. and all its affiliates and subsidiaries, hereby delegate to you, Rhylee Callan, **Contracts Manager**, authority to sign as an officer or as an authorized person binding bids, awarded contracts, contract renewals, contract extensions, bid bonds and performance bonds. Also, I delegate to you the authority to sign as an officer or as an authorized person any business-related applications and other agreements as necessary to provide uninterrupted service to current and new customers.

Such authority does not alter our internal approval processes. This delegation of authority is valid from the date of this letter until revoked by me.



Kaivan Desai
President & CFO

August 12, 2024

Delegation of Authority
Emil Kneis

I, Kaivan Desai, President and Chief Financial Officer of Synagro Technologies, Inc., and all its affiliates and subsidiaries, hereby delegate to Emil Kneis, Sales Support Manager, authority to sign as an officer or as an authorized signatory/person binding proposals, awarded contracts, contract renewals, contract extensions, bid bonds and performance/payment bonds. Also, I delegate to Emil Kneis the authority to sign as an officer or as any authorized signatory/person any business-related applications and other agreements as necessary to provide uninterrupted service to current and new customers.

Such authority does not alter Synagro's internal approval processes. This delegation of authority is valid from the date of this letter until revoked by me.



Kaivan Desai
President and Chief Financial Officer



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Biosolids Hauling Services – Sole Source Contract Purchase Agreement

Project Location(s): Dry Creek Wastewater Treatment Plant, 1800 Booth Road, Roseville, CA 95747. (APNs 474-080-009-000, 474-110-001-000, 474-110-002-000, 473-080-000-000, and 473-080-002-000).

Project Description: Environmental Utilities (EU) staff proposes the approval of Amendment No. 1 of the Contract Purchase Agreement (3003486) with Synagro WWT to cover the cost of biosolids handling at the Dry Creek Wastewater Treatment Plant (DCWWTP). The original contract for biosolids handling was approved by the City Council under Resolution No. 19-505. The increase in cost was due to two major factors: routine but relatively infrequent maintenance which involved emptying a digester for inspection and required additional biosolids processing and disposal, and a minor change to the fundamental treatment process to improve overall water quality but resulted in a slight increase in biosolids production. The proposed action only increases the contract amount: it does not result in any changes to the project itself. The hauling of biosolids is part of ongoing operation of the DCWWTP and would not result in an expansion of use.

Public Agency Approving Project: Roseville City Council

Agency/Individual Carrying Out Project: City of Roseville Environmental Utilities Department

Reason why this Project is Exempt: The project qualifies for a Class 1 Categorical Exemption as described in Section 15301 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 1 (Existing Facilities) consists of the operation...of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use.

The project consists of an amendment to an existing contract for the hauling of biosolids from the DCWWTP, which is considered standard operation of a WWTP and would not result in expansion of use. Consequently, the Class 1 Categorical Exemption applies.

Lead Agency Contact Person: Jason Fick, Roseville Department of Environmental Utilities (916-746-1940).

Signature:

A handwritten signature in cursive script, appearing to read "Jessica Lynch".

Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 11/20/2024



COUNCIL COMMUNICATION

CC #: 3684

File #: 0721

Title: Roseville Transit Safety Plan Update
Contact: Ed Scofield 916-774-5449 ecscofield@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.14.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve the 2025 Roseville Transit Safety Plan and authorize the City Manager to execute it on behalf of the City of Roseville.

BACKGROUND

On August 19, 2020, the City Council approved Roseville Transit's Agency Safety Plan. This plan was developed in response to the passage of the Moving Ahead for Progress in the 21st Century (MAP-21) Act, which required recipients of 49 U.S.C. Chapter 53 funding to develop and implement a Public Transportation Agency Safety Plan (PTASP). The City continues to receive transit funding under the following Chapter 53 programs:

- Urbanized Area Formula Program (5307 Funds)
- Buses and Bus Facilities Program (5339 Funds)

The purpose of the PTASP is to improve public transportation safety by guiding transit agencies to manage safety risks more effectively and proactively in their systems.

Since approval of Roseville Transit's Agency Safety Plan in 2020, staff provides regular reviews of the document to ensure accuracy and inclusion of the most updated information. On December 20, 2023, the City Council approved the latest version of the PTASP to satisfy additional requirements that were established for the PTASP, as part of the Bipartisan Infrastructure Law signed into law on November 15, 2021. Through the PTASP regulation (49 C.F.R. § 673), the Federal Transit Administration (FTA) requires transit agencies to form a safety committee to implement a safety management system to manage safety risk, and to help agencies maintain or improve their safety performance. As part of this process, the Bipartisan Infrastructure Law requires transit agencies to review and seek annual approval of the latest PTASP from its governing body, which in this case is the Roseville City Council.

The Safety Committee, which is comprised of Roseville staff and employees from MV Transit, Roseville's transit operations contractor, reviewed the current version of the PTASP and did not have any changes from the version that the Council approved last January. However, because the

PTASP is considered a living document, staff plans to update the document next year to include the latest information from the Federal Transit Administration's Safety Management System process. Updates will include information on the following:

- The creation of Performance Targets for the 14 general safety performance measures identified by the Federal Transit Administration.
- A plan describing how front-line workers will receive De-escalation Training.
- A plan describing how to minimize infectious disease exposure to front-line workers.

Staff is seeking Council approval of the attached PTASP to satisfy the annual update requirement for 2025. If approved, the City Manager will sign the document as the Accountable Executive.

FISCAL IMPACT

This item will not result in a direct fiscal impact. However, having an updated Agency Safety Plan allows the City to maintain compliance with FTA requirements to receive funding under 49 U.S.C. Chapter 53.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) only applies to projects which have the potential to cause a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. (CEQA Guidelines §15061(b)(3)).

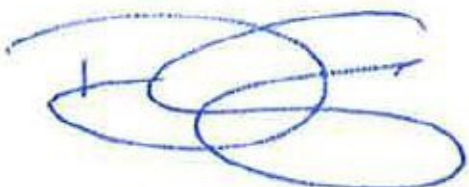
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world
Goal C - Maintain a safe and healthy community

Respectfully Submitted,

Ed Scofield, Alternative Transportation Manager

Jason Shykowski, Public Works Director

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-420

2025 Roseville Transit Safety Plan

RESOLUTION NO. 24-420

APPROVING THE 2025 ROSEVILLE TRANSIT AGENCY SAFETY PLAN, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, on August 19, 2020, the City Council approved Roseville Transit's Agency Safety Plan; and

WHEREAS, this plan was developed in response to the passage of the Moving Ahead for Progress in the 21st Century (MAP-21) Act, which required recipients of 49 U.S.C. Chapter 53 funding to develop and implement a Public Transportation Agency Safety Plan (PTASP); and

WHEREAS, staff provides regular reviews of the document to ensure accuracy and inclusion of the most updated information; and

WHEREAS, on December 20, 2023, the City Council approved the latest version of the PTASP to satisfy additional requirements that were established for the PTASP, as part of the Bipartisan Infrastructure Law signed into law on November 15, 2021; and

WHEREAS, the 2025 Roseville Transit Agency Safety Plan has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said 2025 Roseville Transit Agency Safety Plan is hereby approved and the City Manager is hereby authorized to execute it as the Accountable Executive on behalf of the City of Roseville.

BE IT FURTHER RESOLVED, that the City Manager is authorized to approve future minor and non-substantive changes to this document without further City Council approval.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



CITY OF ROSEVILLE

ROSEVILLE TRANSIT

AGENCY SAFETY PLAN



City of Roseville
316 Vernon Street, Suite 150
Roseville, CA 95678

Roseville Transit
Agency Safety Plan
Adopted: 8/19/2020
Amended: 12/18/2024

Signature of Accountable Executive

Date

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Executive Summary

Moving Ahead for Progress in the 21st Century (MAP-21) grants the Federal Transit Administration (FTA) the authority to establish and enforce a comprehensive framework to oversee the safety of public transportation throughout the United States. As a component of this safety oversight framework, MAP-21 requires recipients of FTA Chapter 53 funding to develop and implement a Public Transportation Agency Safety Plan (PTASP) based on the Safety Management Systems (SMS) approach. As a recipient of FTA Chapter 53 funding, the City of Roseville is required to develop and implement a PTASP.

This document serves as the City of Roseville's PTASP required by 49 U.S.C. § 5329. The purpose of this PTASP is to be a comprehensive agency safety plan that is consistent with FTA's PTASP final rule under 49 C.F.R. § 673. The plan includes the following requirements:

- ✓ An approval by the agency's Accountable Executive and the City Council;
- ✓ The designation of a Chief Safety Officer;
- ✓ The documented processes of the City's SMS, including the City's Safety Management Policy (SMP) and processes for Safety Risk Management (SRA), Safety Assurance (SA), and Safety Promotion (SP);
- ✓ An Employee Safety Reporting Program (ESRP);
- ✓ Performance targets based on the safety performance measures established in FTA's National Public Transportation Safety Plan (NSP);
- ✓ Criteria to address all applicable requirements and standards set forth in FTA's Public Transportation Safety Program and the NSP; and
- ✓ A process and timeline for conducting an annual review and update of the safety plan.

1. Transit Agency Information

Transit Agency Name	City of Roseville			
Transit Agency Address	316 Vernon Street, Suite 150, Roseville, CA 95678			
Name and Title of Accountable Executive	Dominick Casey, City Manager			
Name of Chief Safety Officer	Dominick Casey, City Manager – Delegated to the Alternative Transportation Manager			
Mode(s) of Service Covered by This Plan	Fixed Route Bus Service (Commuter & Local), Complementary Paratransit and Demand Response Service	List All FTA Funding Types	5307, 5339(a), 5339(b), 5310	
Mode(s) of Service Provided by the Transit Agency (Directly operated or contracted service)	Fixed Route Bus Service (inclusive of Local and Commuter Service), Complementary Paratransit and Demand Response Service (Transit operation services are contracted.)			
Does the agency provide transit services on behalf of another transit agency or entity?	Yes ☐	No ☒	Description of Arrangement(s)	N/A
Name and Address of Transit Agency(ies) or Entity(ies) for Which Service Is Provided	N/A			

2. Plan Development, Approval, and Updates

Name of Entity That Drafted This Plan	City of Roseville, Public Works Department – Alternative Transportation Division	
Signature by the Accountable Executive	Signature of Accountable Executive	Date of Signature
	See page #1	See page #1
Approval by the Board of Directors or an Equivalent Authority	Name of Entity That Approved This Plan	Date of Approval
	Roseville City Council	See Attachment #1
	Relevant Documentation (Title and Location)	
	Resolution is found in Attachment #1	
Certification of Compliance	Name of Entity That Certified This Plan	Date of Certification
	City of Roseville	See Attachment #2
	Relevant Documentation (Title and Location)	
	Annual Certs & Assurances is located in FTA Transit Award Management System (TrAMS)	

Version Number and Updates			
Version Number	Section/Pages Affected	Reason for Change	Date Issued
Rev. 2	Minor Edits Section 6-Safety Committee Attachment 3	Update includes Safety Committee information and an updated Attachment 3 (City of Roseville Injury and Illness Prevention Program).	1/18/23
	No changes	Annual Council Approval	12/20/23
	No changes	Annual Council Approval	12/18/24

Annual Review and Update of the Roseville Transit Agency Safety Plan

This plan addresses all applicable requirements and standards as set forth in FTA's Public Transportation Safety Program and the National Public Transportation Safety Plan.

This Plan will be jointly reviewed and updated by key staff with the assistance of subject matter experts, each year. Beginning in 2023, the Safety Committee will approve the plan and any changes annually, then forward to the Accountable Executive and the City Council for approval.

In addition to the annual review and update process, the Roseville Transit Agency Safety Plan is also reviewed or updated on an ad-hoc basis when there is a determination made that the approaches in this plan are ineffective in mitigating safety deficiencies, there are significant changes to service delivery, there are new processes or procedures implemented that impact safety, there is a substantial change in financial resources available to the City of Roseville, and/or there is a significant change in the City's organizational structure.

The Roseville Transit Agency Safety Plan is a living document that is updated annually and incorporates by reference the following City policies and procedures:

- City of Roseville Injury and Illness Prevention Program (Attachment #3)
- [Chapter 3.16](#) of the Roseville Municipal Code

The City of Roseville's contracted transit operator, MV Transportation, Inc. (MV), has established safety policies and procedures, identified in its Safety Policy Manual (Attachment #4).

3. Safety Performance Targets

The City of Roseville has developed Safety Performance Targets consistent with performance measures established by FTA in the National Public Transportation Safety Plan. In the most recent version, the 2017 NSP3, FTA adopted four initial Safety Performance Measures: (1) Fatalities, (2) Injuries, (3) Safety Events, and (4) System Reliability. These targets were developed based data specific to Roseville, the region, and the state of California.

The Roseville Short Range Transit Plan 2018-2025 (SRTP) identifies safety performance goals, objectives and standards related to Safety Performance Targets. The SRTP identifies the following standards under the goal to provide safe, reliable, and high quality transportation:

- passenger injuries = <1 per 100K boardings (~ 250,000 Vehicle Revenue Miles (VRM))
- all accidents = < 1 per 25K miles
- reliable transit service = >10,000 miles per road call

Per the California State Highway Safety Report (2018) the State target is 0.995 traffic fatalities per 100M vehicle miles traveled.

This information was used to develop the Safety Performance Targets below.

Safety Performance Targets for all Roseville Transit modes						
Fatalities		Injuries		Safety Events		System Reliability
Total	Rate	Total	Rate	Total	Rate	
0	<1 per 100,000,000 VRM	0	< 1 per 250,000 VRM	0	< 1 per 25,000 VRM	>10,000 miles between major mechanical failures
Fatalities & Injuries: transit customers, transit employees, and any public involved in related safety events. Safety Events: Collisions (vehicle-to-vehicle, vehicle-to-person, vehicle-to-object), Fires, and Evacuations for life safety reasons. Major Mechanical System Failures: Major mechanical system failures prevent a vehicle from completing or starting a scheduled revenue trip because actual movement is limited or because of safety concerns. Examples of major bus failures include breakdowns of brakes, doors, engine cooling systems, steering, axles, and suspension.						

The contracted transit operator provides monthly Incident Report Logs and Daily Breakdown Logs to the City of Roseville Alternative Transportation Division. This information is available on an internal shared drive and the Alternative Transportation Division reviews this data and reports safety performance measures to the National Transit Database (NTD) as required. The current

safety measures reported to NTD include number of fatalities, injuries and safety events for all Roseville modes.

Safety Performance Target Coordination		
<u>MPO Coordination:</u> The Sacramento Area Council of Governments (SACOG), the City's MPO, receives and reviews the City of Roseville's Transit Asset Management (TAM) Plan annually, which includes performance targets related to safety. The TAM Plan must also be approved and adopted by the City of Roseville. The City's Alternative Transportation Manager attends bimonthly SACOG meetings where SACOG staff are updated regarding safety performance targets on an as-needed basis. <u>State DOT Coordination:</u> The California DOT conducts regular audits of the City of Roseville related to public transportation safety. These include: Motor Carrier Unit of the California Highway Patrol (CHP) annual Safety Compliance Report (CHP-343), and State of California Department of Motor Vehicles "Driver Pull Notice Program".		
Targets Transmitted to the State	State Entity Name	Date Targets Transmitted
	CA DOT	_____ <i>Targets will be shared with the State Annually/Upon Request.</i>
Targets Transmitted to the Metropolitan Planning Organization	Metropolitan Planning Organization Name	Date Targets Transmitted
	SACOG	_____ <i>Targets will be shared with the MPO Annually/Upon Request.</i>

4. Safety Management Policy

Safety Management Policy Statement

The City of Roseville is committed to public transportation safety. We will continue to implement, develop, and improve strategies, management systems, and processes to ensure that all our public transportation activities uphold the highest level of safety performance and meet required safety standards.

We will develop and embed a safety culture in all our activities that recognizes the importance and value of effective safety management and acknowledges at all times that safety is paramount.

We will clearly explain for all staff their accountabilities and responsibilities for the development and operation of the Safety Management System (SMS).

For passengers and employees, we will minimize the safety risk associated with transit service to as low as reasonably practicable and we will work to comply with all legislative and regulatory requirements and standards. We also will work to ensure that all employees are provided with adequate and appropriate safety information and training, are competent in safety matters, and are only allocated tasks commensurate with their skills.

We have established safety performance targets to help us measure the overall effectiveness of our processes and ensure we meet our safety objectives. We will keep employees informed about safety performance goals and objectives to ensure continuous safety improvement.

Safety Management Policy Communication

During the initial implementation of the Roseville Transit Agency Safety Plan, the Safety Management Policy will be communicated to all transit-involved employees, including contract staff, to explain the agency's safety culture and describe how the SMS works under the plan.

The City's Injury and Illness Prevention Program and safety culture is communicated upon hire, and is assigned and tracked through RoseU, the City's online training platform.

The Chief Safety Officer, or designee, is the resource person for providing a transit agency-wide perspective on the City's approach to safety management policy communication. The extent of the safety training needs will depend on the safety responsibilities of the individual staff members and the nature of tasks performed.

Authorities, Accountabilities, and Responsibilities	
Accountable Executive	<u>City Manager</u> - As established under RMC Sec. 2.10, the City manager shall supervise the administrative affairs of the City. The City manager shall be charged with the preservation of the public peace and health, the safety of persons and properties, the enforcement of law, and the development and utilization of the City's resources. The City manager shall keep the council informed of the condition and needs of the City and shall make such reports and recommendations as the City manager may deem desirable and perform such other duties as may be prescribed by the City charter or required by ordinance or resolution of the council not inconsistent with the charter. The City Manager serves as the Accountable Executive, meeting the requirements of 49 C.F.R. §673.5 and §673.23(d)(1). This individual: • has the responsibility for carrying out the Roseville Transit Agency Safety Plan (ASP) and Transit Asset Management (TAM) Plan; • has control or direction over the human and capital resources needed to develop and maintain both the Roseville Transit ASP, in accordance with 49 U.S.C. 5329(d), and the Roseville's TAM Plan in accordance with 49 U.S.C. 5326; and • is accountable for ensuring that the Roseville Transit Safety Management System (SMS) is effectively implemented, and action is taken, as necessary, to address substandard performance in Roseville Transit's SMS. The City Manager may delegate specific responsibilities, but the ultimate accountability for the City of Roseville's transit safety performance cannot be delegated and always rests with the City Manager.
Chief Safety Officer	The City Manager serves as the Chief Safety Officer, meeting the requirements of 49 C.F.R. §673.5 and §673.23(d)(2). This individual has the authority and responsibility for day-to-day implementation and operation of Roseville Transit's SMS. The City Manager has designated responsibilities of this role to the Alternative Transportation Manager, which holds a direct line of reporting to the Accountable Executive.
Agency Leadership and Executive Management	<u>City Council</u> - The City of Roseville is a Council-Manager form of government in which responsibilities are vested in the City Council and the City Manager. In this form of government, the City Council's role is that of a legislative policy-making body which determines not only the local laws

	that regulate community life, but also determines public policy and gives direction to the City Manager. <u>Transportation Commission</u> – This eight-member commission is established by the City Council to study various issues that affect Roseville residents. The Transportation Commission reviews and makes recommendations to the City Council related to the community’s transportation needs. The Transportation Commission also reviews Roseville Transit’s performance measures.
Key Staff	<u>City Attorney</u> - plans, organizes, directs and reviews the activities and operations of the City Attorney’s Office including civil and criminal matters; to coordinate assigned activities with other departments and outside agencies; and to provide highly responsible and complex legal support to the City Council, boards and commissions, the City Manager and City department heads. <u>Human Resources Director</u> - plans, organizes, and directs the City’s Human Resources Department services in the areas of recruitment and selection, classification and compensation, employee and labor relations including collective bargaining, organizational and employee development, policy development and administration, benefits, legal compliance, and risk management; provides expert professional assistance to City Executives and departmental management in areas of responsibility; and coordinates assigned activities with other departments, outside agencies, and the community. The Human Resources Director is designated as the Program Administrator of the City’s Injury and Illness Prevention Program (IIPP). <u>Public Works Director</u> - plans, organizes, directs and reviews the activities and operations of the Public Works Department including the City’s Engineering Division, Street Maintenance Division, Fleet Services Division Facilities Services Division, and Alternative Transportation Division; coordinates assigned activities with other departments and outside agencies; and provides highly responsible and complex administrative support to the Assistant City Manager. <u>Alternative Transportation Manager</u> - plans, organizes, directs and coordinates the public transportation activities of the Alternative Transportation Division with the Public Works Department. <u>Transit Operations Supervisor (previously known as the Alternative Transportation Analyst)</u> - provides highly responsible administrative and technical duties for development, administration, and implementation of transit-related programs. <u>Fleet Manager</u> - plans, organizes, directs and coordinates the activities of the Fleet Services Division within the Public Works Department and coordinates fleet maintenance activities with other divisions and departments.

	<u>Risk Manager</u> - plans, organizes, directs and coordinates the activities of the Risk Management Division within the Human Resources Department including safety, liability, property, workers' compensation and unemployment programs. <u>Public Information Officer</u> - plans, organizes, coordinates and implements City-wide communications program operations within the Public Affairs & Communications Department; serves in Emergency Operations Center public information section in the event of emergency in Roseville; directs communication content with print, electronic, video, and news media. <u>Transit Operator - General Manager (Contractor)</u> - provides overall management and supervision of transit operations under the terms of the transit operator contract. <u>Transit Operator - Safety & Training Manager (Contractor)</u> - ensures agency safety compliance and regulations are met on behalf of the contracted transit operator. <u>Occupational Health and Safety (OHS) Committee</u> - a working group of management employees that recommend policy direction, provide oversight on the implementation of established procedures and identify safety related resources within individual departments to be used throughout the organization.
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Employee Safety Reporting Program

Per City's Injury and Illness Prevention Program (IIPP), employees are encouraged to promptly report any and all hazards and/or safety issues to management in order to assure that hazards and safety issues are addressed and corrected in a timely manner. It is the intent of the City to encourage and solicit employee input and participation in the Safety Program by identifying hazards and safety issues without fear of reprisal. However, should employees wish to remain anonymous, the City has provided mechanisms by which employees can report hazards or safety issues without identifying themselves.

Confidential hazard reporting can be accomplished through written reports. Anonymous reporting can be mailed to the Chief Safety Officer, or designee, via internal mail or regular mail.

The City's Anti-Reprisal Policy, per the Injury and Illness Prevention Program, states that employees shall not be discharged or discriminated against in any manner for reporting of health and safety hazards to the City of Roseville or to appropriate governmental agencies. Managers and supervisors shall inform employees of this policy and encourage reporting of workplace hazards to management.

Roseville Municipal Code [Chapter 3.16](#) outlines the City's personnel discipline policy and describes employee behaviors that may result in disciplinary action.

The City's contracted transit operator provides policies and procedures for employee safety reporting in its employee handbook. Employees are encouraged to promptly report safety concerns to

appropriate management, who then are responsible to communicate the concerns to the Chief Safety Officer, or designee.

Key city management and transit operator management communicate safety concerns on a continued basis, which include bi-monthly transit coordination meetings and vehicle coordination meetings.

5. Safety Risk Management

Safety Risk Management Process

Safety Hazard Identification

FTA defines a hazard in 49 C.F.R. § 673.5 as “any real or potential condition that can cause injury, illness, or death; damage to or loss of the facilities, equipment, rolling stock, or infrastructure of a public transportation system; or damage to the environment.” Employing this terminology for this PTASP, the City of Roseville uses both external and internal sources to identify safety hazards.

External Sources

State: External sources from the State of California include CHP reports and DMV driver pull reports. These reports are reviewed by the Chief Safety Officer, or designee, and oversight agencies.

FTA: Key Staff review safety guidance published by the FTA such as general directives, safety advisories, and safety bulletins and make recommendations to the Chief Safety Officer or designee, Accountable Executive and Agency Leadership as necessary.

Other: Other external hazard identification sources include reports from the public, regional alerts, and information from the industry and oversight authorities.

Internal Sources

The City of Roseville uses the following internal safety hazard identification methods:

- Employee Safety Reporting
- Safety Coordination Meetings
- The City of Roseville Website & City Alerts (Traffic, Transit, Roadway, Weather, Flood, Special Events, etc.)
- Individual Vehicle Records & Inspection Reports
- Road Operation Reports – Spot Checks and Ride Checks
- Facility Inspection Records
- On-board Radio Communication System
- On-board Video System
- Real-time and Historical Operational Performance Monitoring
- Dispatch/Breakdown Logs
- Equipment Inspection Records

- Drug and Alcohol Testing Procedures
- Training Records
- Intelligent Transportation System Monitoring (Street cameras)
- Investigation Reports

Hazards shall be prioritized and corrected when observed or discovered. Hazards that cannot be corrected with the resources available to managers or supervisors shall be reported to the Chief Safety Officer, or designee, and may be recorded in a Hazard Log.

Any identified hazard that poses an immediate risk to transit operations, the health and safety of employees or the public, or equipment must immediately be brought to the attention of the Chief Safety Officer, or designee, and placed through the Safety Risk Management process for safety risk assessment and mitigation. Otherwise, hazards that do not pose an immediate safety risk will be evaluated through the Safety Risk Management process.

The Chief Safety Officer, or designee, will investigate hazards per the procedures outlined in the City's Injury and Illness Prevention Program (IIPP).

Safety Risk Assessment

Once hazards have been identified, the Chief Safety Officer, or designee, will conduct an assessment to determine potential consequences and risk level. Factors to be considered are the likelihood of occurrence, the severity of the consequences should there be an occurrence, and the level of exposure to the hazard. The Chief Safety Officer, or designee, will assess risks subjectively by experienced personnel using a Safety Risk Assessment Matrix.

The following hazard severity levels apply:

- Catastrophic (1) - Could Result in one or more of the following: death, permanent total disability, irreversible significant environmental impact, or monetary loss equal to or exceeding \$10M.
- Critical (2) - Could result in one or more of the following: permanent partial disability, injuries or occupational illness that may result in hospitalization of at least three personnel, reversible significant environmental impact, or monetary loss equal to or exceeding \$1M but less than \$10M.
- Marginal (3) - Could result in one or more of the following: injuries or occupational illness resulting in one or more lost work day(s), reversible moderate environmental impact, or monetary loss equal to or exceeding \$100k but less than \$1M.
- Negligible (4) - Could result in one or more of the following: injuries or occupational illness not resulting in lost work day, minimum environmental impact. Or monetary loss less than \$100k.

Safety Risk probability and Safety Risk severity are combined into the Safety Risk Assessment Matrix to help prioritize safety risks according to the following Safety Risk Assessment Matric table.

Safety Risk Assessment Matrix				
Likelihood/ Severity	Catastrophic (1)	Critical (2)	Marginal (3)	Negligible (4)

Frequent (A)	HIGH	HIGH	HIGH	MEDIUM
Probable (B)	HIGH	HIGH	MEDIUM	MEDIUM
Occasional (C)	HIGH	MEDIUM	MEDIUM	LOW
Remote (D)	MEDIUM	MEDIUM	LOW	LOW
Improbable (E)	LOW	LOW	LOW	LOW

Safety Risk Index	Criteria by Index
HIGH	<u>Unacceptable – Action Required:</u> Safety risk must be mitigated or eliminated.
MEDIUM	<u>Undesirable – Management Decision:</u> Executive management must decide whether to accept safety risk with monitoring or require additional action.
LOW	<u>Acceptable with Review:</u> Safety risk is acceptable pending management review.

Safety Risk Mitigation

The City of Roseville will use the results of safety risk assessments to help prioritize safety risks. Results of the risk assessment process will help determine whether the risk is being appropriately managed or controlled. If the risks are acceptable, the hazard will simply need monitoring. If the risks are unacceptable, steps will be taken to lower the risk to an acceptable or tolerable level, or to remove or avoid the hazard. The level of risk can be lowered by reducing the severity of the potential consequences, by reducing the likelihood of occurrence and/or by reducing the exposure to that risk.

Key strategies to minimize the types of risks that potentially exist include:

- Development and deployment of policies and procedures that address known hazards and risks,
- Discussion of other actions, strategies and procedures that might help safeguard against unknown/unforeseen risks,
- Training of drivers and other agency staff on all safety policies and procedures,
- Training of drivers and other agency staff on methodologies for handling emergencies, and
- Training of drivers and staff on proper and effective use of emergency equipment and communication technologies and protocol.

6. Safety Assurance

Safety Performance Monitoring and Measurement

As part of the Safety Assurance Process, the City of Roseville:

- **Monitors Safety Management System Compliance through:**
 - Safety audits,
 - Informal inspections,
 - Regular review of on-board camera footage to assess drivers and specific incidents,
 - Employee safety reporting program,
 - Employee accountability processes,
 - Investigation of safety occurrences,
 - Safety review prior to the launch or modification of any facet of service,
 - Daily data gathering and monitoring of data relating to the delivery of service,
 - Regular vehicle inspections and preventative maintenance, and
 - Continuous feedback between leadership at all levels of the agency.
- **Develops Effective Safety Risk Mitigations by:**
 - Monitoring safety risk mitigations to determine if they have been implemented and are effective, appropriate, and working as intended;
 - Establishing mechanisms for monitoring safety risk mitigations as part of the mitigation implementation process and assigns monitoring activities to the appropriate director, manager, or supervisor;
 - Reviews the performance of safety risk mitigations during bimonthly safety coordination meetings and determines if specific safety risk mitigation is not implemented or performing as intended;
 - Implementing actions to modify mitigations not performing as intended;
 - Monitoring transit operations on a large scale to identify mitigations that may be ineffective or not implemented as intended by:
 - Reviewing results from accident, incident, and occurrence investigations,
 - Monitoring employee safety reporting,
 - Reviewing results of internal safety audits and inspections, and
 - Analyzing operational and safety data to identify emerging safety concerns.
- **Conducts investigations of safety events to identify causal factors by:**
 - Maintaining documented policies and procedures for conducting safety investigations for events (accidents, incidents, and occurrences, as identified by FTA) ;
 - Reviewing existing mitigation measures in place at the time of an event per investigation policies;
 - Maintaining documentation of results of investigations, including determination of whether:
 - The accident was preventable or non-preventable,
 - Personnel requiring discipline or retraining;

- Casual factors indicate that a safety hazard contributed or was present; and
- The safety event was appeared to involve an underlying organization casual factor beyond individual employee behavior.

- **Monitors Information Reported through Internal Safety Reporting Programs.**

- Key Staff routinely review safety data captured in employee safety reports, safety meeting minutes, customer complaints, and other safety communication channels. When necessary, the Chief Safety Officer, or designee, ensure that the issues and concerns are investigated or analyzed through the safety risk assessment process.
- Key staff also review the results of internal and external reviews, including audits and assessments, with findings affecting safety performance, compliance with operations and maintenance procedures, or the effectiveness of safety risk mitigations. Key staff and the Chief Safety Officer, or designee, discuss relevant safety issues and concerns with the Accountable Executive and executive management and documents the results of these reviews in the Hazard Log.

Safety Committee

The Safety Committee approves the agency's PTASP and any updates to this document. This approval must occur before Roseville's City Council approves any PTASP updates.

The Safety Committee will be responsible for the following:

1. Identifying and recommending risk-based mitigations and strategies necessary to reduce the likelihood and severity of consequences identified through Roseville's risk assessment process.
2. Identifying mitigations or strategies that may be ineffective, inappropriate, or were not implemented as intended.
3. Identifying safety deficiencies for purposes of continuous improvement.

Appointments to the Safety Committee have been coordinated with our local labor organizations. The Committee will consist of an equal number of management/supervisory positions with frontline workers. The following positions have been assigned to Roseville's Safety Committee: Alternative Transportation Manager, Transit Operations Supervisor, Transportation Technician, Vehicle Maintenance Servicewriter. Staff may also reach out to MV Transit for participation in this committee.

Fatalities

In the event of a fatality, the City of Roseville complies with all FTA drug and alcohol requirements.

In California, every driver involved in an accident that results in death, injury, or property damage over \$1000, effective January 1, 2017, must report the accident on a Report of Traffic Accident Occurring in California (SR 1) form to DMV. The report forms are available at www.dmv.ca.gov, by calling 1-800-777-0133, and at CHP and DMV offices. Also, under California Vehicle Code §16002(b) the driver of a vehicle that is owned or operated by a publicly owned or operated transit system, or that is operated under contract with a publicly owned or operated transit system, and that is used to provide regularly scheduled transportation to the general public or for other official business of the system shall, within 10 days of the occurrence of the accident, report to the transit system any accident of a type otherwise required to be reported pursuant to subdivision (a) of Section 16000. MV requires driver notification to MV Dispatch immediately in the event of an accident and maintains records of any report filed

pursuant to this paragraph. The MV General Manager notifies the City of Roseville immediately, or within 24 hours, based on the severity of the event.

Management of Change

The City of Roseville is a Small Public Transportation Provider and, therefore, is not required to have a management of change process.

Continuous Improvement

The City of Roseville is a Small Public Transportation Provider and, therefore, is not required to have a continuous improvement process.

7. Safety Promotion

Competencies and Training

The Chief Safety Officer, or designee, ensures that all employees receive the training provided to understand their specific roles and responsibilities for the implementation of the Safety Management System (SMS).

All employees are required to acquire the competencies and knowledge for the consistent application of their skills as they relate to safety performance objectives. The City of Roseville dedicates resources to conduct effective safety-related skill training. The scope of the safety training is appropriate to each employee's individual safety-related job responsibilities and their role in SMS. The City's Injury and Illness Prevention Program (IIPP) describes the City's Safety Training Program for City Employees. The City may have additional training requirements for contractors, which are described in any agreements between the City and the contractor. This includes training as described in the contract between the City of Roseville and the transit operator and identified in the transit operator's Safety Policy Manual. The contracted transit operator provides ongoing training, retraining, and safety education for all safety sensitive positions, including but not limited to vehicle operators, dispatchers, and supervisory personnel, which conform to regulation agency requirements, e.g., Federal and State Departments of Transportation, California Highway Patrol and other applicable agencies.

Vehicle maintenance safety-related skill training includes the following:

- Ongoing skill training
- Hazardous material spill prevention & control
- Training provided by vendors
- Heat illness prevention
- Back injury prevention
- Equipment safety training, including but not limited to:
 - Forklift
 - Aerial
 - Crane
- Traffic control & flagging
- Welding safety
- Fire extinguisher
- Injury & Illness prevention
- Bloodborne pathogen exposure control
- Outdoor smoke protection plan
- Drug & alcohol recognition
- Fall protection
- CPR/AED & first aid
- Hearing conservation

The operations skill training for safety-sensitive positions, provided by the contracted transit operator, includes the following:

- New-hire bus vehicle operator classroom and hands-on skill training, including but not limited to:
 - Hazard communication,
 - Drug and alcohol policies and procedures,
 - Pre-trip and post trip inspections,
 - Lift operations and securement systems,
 - Onboard video systems,
 - Defensive driving and road safety,
 - Vehicle operations,
 - Accident and emergency procedures,
 - Fatigue management,
 - Bloodborne pathogens,
 - Road safety, and
 - Americans with Disabilities Act
- Driver refresher training, under the following conditions:
 - Return To Work (from inactive status) – Required when a driver/operator returns from “inactive” status (from a period of 30 days or more). In these cases, the driver must receive a one-day/8 hours “general purpose” refresher training designed to remind the driver of the general standards and defensive driving guidelines and to ensure his/her proficiency.
 - Post Accident / For cause – Required after every “preventable” accident, or whenever mandated by management for retraining / corrective purposes.
 - Seasonal – Required annually at all divisions operating in seasonal adverse weather environments (i.e.: Winter driving, onset of adverse weather, etc.).
 - Biannually – At a minimum of every two years, each driver/operator shall receive a “general purpose” refresher training.
- Ongoing training for drug & policy procedures for safety sensitive positions.
- Ongoing training for dispatchers, operations supervisors and managers.
- Other safety-related training, including:
 - System, security & emergency preparedness plan,
 - Heat illness prevention plan,
 - Injury prevention program, and
 - Hazardous materials safety data sheets.

Safety Communication

The primary goal of safety promotion at the City of Roseville is to develop a positive safety culture that allows the SMS to succeed. A positive safety culture of the City of Roseville is one which is clearly communicated throughout the organization. This approach will foster informed employees that understand safety risks and are provided with the necessary knowledge, training, and resources that allow them to work continuously to identify risks and enhance safety.

The City of Roseville uses communication tools tailored to meet the needs of the public, employees, and contractors. Some of the tools the City of Roseville uses to communicate safety messages include:

- Email
- Bulletin board postings

- Posters
- Public service announcements
- Staff meetings
- Public meetings
- Social media posts
- City of Roseville website
- Internal employee website (HUB)
- Newsletters

Roseville Transit's Public Participation Plan of the City of Roseville Title VI Program provides further guidance for public involvement associated with specified FTA funded activities. Additional information on employee safety communication is included in the IIPP.

The contracted transit operator may use the tools listed above or use other tools tailored specifically to meet the needs of the contracted transit employees to communicate safety messages.

8. Additional Information

The City of Roseville maintains documentation related to the implementation of its SMS; the programs, policies, and procedures used to carry out this ASP; and the results from its SMS processes and activities for three years after creation. They will be available to the FTA or other Federal or oversight entity upon request.

9. Definitions

Accident means an Event that involves any of the following: a loss of life; a report of a serious injury to a person; a collision of public transportation vehicles; and an evacuation for life safety reasons.

Accountable Executive means a single, identifiable person who has ultimate responsibility for carrying out the PTASP; responsibility for carrying out the agency's Transit Asset Management (TAM) Plan; and control or direction over the human and capital resources needed to develop and maintain both the agency's PTASP, in accordance with **49 U.S.C. 5329(d)**, and the City's TAM Plan in accordance with **49 U.S.C. 5326**.

Chief Safety Officer means an individual who has responsibility for safety and meets the requirements specified at 49 C.F.R. §673.5 and §673.23(d)(2).

Event means any Accident, Incident, or Occurrence.

FTA means the Federal Transit Administration, an operating administration within the United States Department of Transportation.

Hazard means any real or potential condition that can cause injury, illness, or death; damage to or loss of the facilities, equipment, rolling stock, or infrastructure of a public transportation system; or damage to the environment.

Incident means an event that involves any of the following: a personal injury that is not a serious injury; one or more injuries requiring medical transport; or damage to facilities, equipment, rolling stock, or infrastructure that disrupts the operations of Roseville Transit.

Investigation means the process of determining the causal and contributing factors of an accident, incident, or hazard, for the purpose of preventing recurrence and mitigating risk.

National Public Transportation Safety Plan means the plan to improve the safety of all public transportation systems that receive Federal financial assistance under **49 U.S.C. Chapter 53**.

National Transit Database: means Nation's source for information and statistics on the transit systems of the United States.

Occurrence means an Event without any personal injury in which any damage to facilities, equipment, rolling stock, or infrastructure does not disrupt the operations of Roseville Transit.

Performance Measure means an expression based on a quantifiable indicator of performance or condition that is used to establish targets and to assess progress toward meeting the established targets.

Performance Target means a quantifiable level of performance or condition, expressed as a value for the measure, to be achieved within a time period required by the Federal Transit Administration (FTA).

Public Transportation Agency Safety Plan means the documented comprehensive agency safety plan for a transit agency that is required by **49 U.S.C. 5329**.

Risk means the composite of predicted severity and likelihood of the potential effect of a hazard.

Risk Mitigation means a method or methods to eliminate or reduce the effects of hazards.

Roseville Transit Agency Safety Plan means the City of Roseville's Public Transportation Agency Safety Plan.

Safety Assurance means processes within the City's Safety Management System that functions to ensure the implementation and effectiveness of safety risk mitigation, and to ensure that the City meets or exceeds its safety objectives through the collection, analysis, and assessment of information.

Safety Management Policy means the City's documented commitment to safety, which defines the City's safety objectives and the accountabilities and responsibilities of its employees in regard to public transportation safety.

Safety Management System (SMS) means the formal, top-down, organization-wide approach to managing safety risk and assuring the effectiveness of the City's public transportation safety risk mitigation. SMS includes systematic procedures, practices, and policies for managing risks and hazards.

Safety Performance Target means a Performance Target related to safety management activities.

Safety Promotion means a combination of training and communication of safety information to support SMS as applied to the transit agency's public transportation system.

Safety Risk Assessment means the formal activity whereby the City determines Safety Risk Management priorities by establishing the significance or value of its public transportation safety risks.

Safety Risk Management means a process within the City's Public Transportation Agency Safety Plan for identifying hazards and analyzing, assessing, and mitigating safety risk.

Serious Injury means any injury which:

- Requires hospitalization for more than 48 hours, commencing within 7 days from the date of the injury was received;
- Results in a fracture of any bone (except simple fractures of fingers, toes, or noses);
- Causes severe hemorrhages, nerve, muscle, or tendon damage;
- Involves any internal organ; or
- Involves second- or third-degree burns, or any burns affecting more than 5 percent of the body surface.

Small Public Transportation Provider means a recipient or subrecipient of Federal financial assistance under **49 U.S.C. 5307** that has one hundred (100) or fewer vehicles in peak revenue service and does not operate a rail fixed guideway public transportation system.

State Safety Oversight Agency means an agency established by a State that meets the requirements and performs the functions specified by **49 U.S.C. 5329(e)** and the regulations set forth in **49 CFR part 674**.

Transit Asset Management Plan means the strategic and systematic practice of procuring, operating, inspecting, maintaining, rehabilitating, and replacing transit capital assets to manage their performance, risks, and costs over their life cycles, for the purpose of providing safe, cost-effective, and reliable public transportation, as required by **49 U.S.C. 5326** and **49 CFR part 625**.

Vehicle Revenue Miles means the hours that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue hours include: Layover / recovery time. Vehicle revenue hours exclude: Deadhead; Operator training; Vehicle maintenance testing; and School bus and charter services.

10. Attachments

1. City Council Approval (2020 & 2022)
2. Certification of Compliance (2022)
3. City of Roseville Injury and Illness Prevention Program (2019)
4. MV Safety Policy Manual

[insert Resolution]

[Insert Certification of Compliance]



COUNCIL COMMUNICATION

CC #: 3694
File #: 0900-04

Title: Historic Old Town Parking Lot Improvements Project - Agreement Amendment, Quitclaim Deed and Assignment & Assumptions Agreement
Contact: Brian Gulewich 916-746-1376 bcgulewich@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.15.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council:

1. Adopt a resolution authorizing the City Manager to execute a First Amendment to Letter of Understanding (LOU) Agreement with Union Pacific Railroad (UPRR) extending the closing date from December 31, 2024 to March 31, 2025;
2. Adopt a resolution authorizing the City Manager to execute a Quitclaim Deed to accept 1.68 acres of real property, located east of Historic Old Town Roseville, from UPRR, authorizing the City Manager to execute an Assignment and Assumption Agreement as well as all other related escrow and purchase documents, and authorizing the City Attorney to make minor, non-substantive edits to any escrow and purchase documents.

BACKGROUND

In 2017, a parking analysis was completed to evaluate the parking impact in response to the Capitol Corridor Third Track Project. In the analysis, a parking shortfall of approximately 90 to 160 spaces was identified at peak times. A vacant Union Pacific Railroad (UPRR) parcel in Historic Old Town Roseville was identified as an ideal property to construct a parking lot to address the shortage. This property was also identified for a potential parking lot by the Downtown Specific Plan, adopted in 2009.

At their September 4, 2024 meeting, Council approved entering into a Letter of Understanding (LOU) agreement with UPRR to acquire the UPRR property, pending due diligence. City staff are currently completing the appropriate due diligence in advance of property acquisition, which includes environmental testing, surveys, and title report review. Should any of the due diligence deem the acquisition of the property for the agreed-upon purchase price undesirable to the goals of the City, the City Manager can terminate the LOU. The original closing date identified in the LOU is December 31, 2024. Due to the timing of the December Council meeting, and the ongoing due diligence, UPRR and the City would like to extend the closing date to March 31, 2025.

Approval and execution of an Assignment and Assumption Agreement and a Quitclaim Deed are also necessary to acquire the property for the agreed-upon purchase price (\$800,000). The Assignment and Assumption Agreement transfers certain pipeline obligations on the subject property from UPRR to the City. The obligations will not affect the planned parking projects, nor are they expected to have a fiscal impact to the City. The quitclaim deed defines the property UPRR is transferring to the City, and will be executed by UPRR prior to the closing date.

FISCAL IMPACT

There are sufficient funds included in the project budget from the Strategic Improvement Fund (SIF) to fully fund the property acquisition. No General Fund resources are proposed for this project.

ENVIRONMENTAL REVIEW

Development of the Historic Old Town Parking Lot Improvements Project was previously evaluated in the Downtown Roseville Specific Plan EIR (March 16, 2009) (SCH: 2007102090) and identified in the associated City of Roseville Downtown Specific Plan. As discussed in the Specific Plan EIR, the EIR provides environmental analyses of community infrastructure and facilities, including parking facilities, like the proposed project. Because the project is consistent with the Downtown Roseville Specific Plan Final EIR and Specific Plan, no new effects would be expected to occur and all applicable mitigation measures from the Downtown Roseville Specific Plan EIR will be implemented during the design and construction of the Historic Old Town Parking Lot Improvements Project. Because the proposed project meets the requirements identified in Section 15183 of the State CEQA Guidelines, no additional CEQA review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Brian Gulewich, Assistant Engineer

Jason Shykowski, Public Works Director

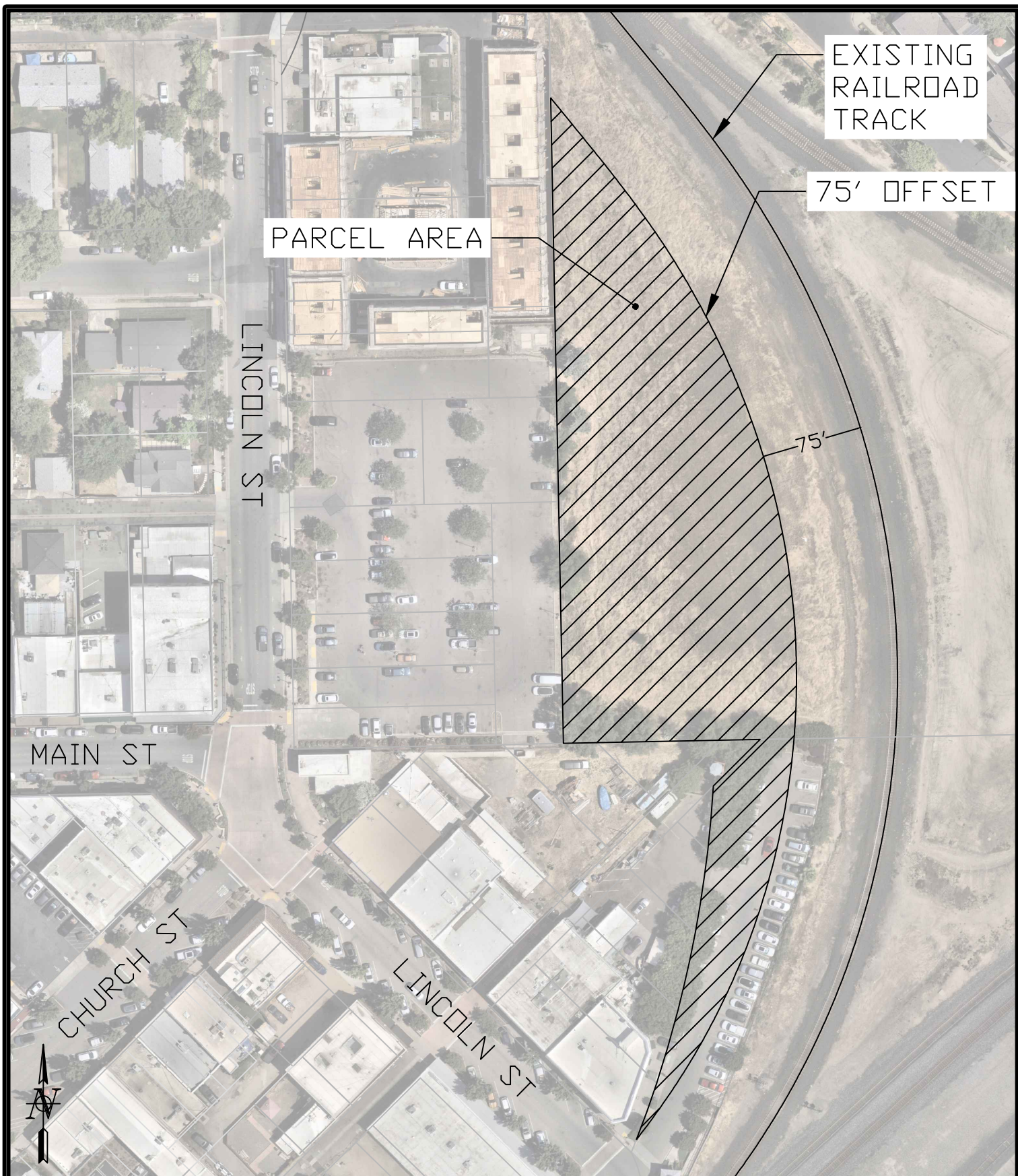
A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line, positioned above a horizontal line.

Dominick Casey, City Manager

ATTACHMENTS:

Description

- Project Location
- Resolution 24-428
- Amendment to Letter of Understanding
- Resolution 24-435
- Quitclaim Deed
- Assignment & Assumption Agreement
- Reference Agreement for Assignment & Assumptions



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

EXHIBIT 1 - 75' OFFSET OF THE RAILROAD TRACK
CENTERLINE AND EXISTING PARCEL LIMITS

DRAWN: B.GULEWICH

DATE: AUGUST 2024

SCALE: 1/8" = 1'-0"

RESOLUTION NO. 24-428

APPROVING A FIRST AMENDMENT TO LETTER OF UNDERSTANDING, BY AND
BETWEEN UNION PACIFIC RAILROAD COMPANY AND THE CITY OF ROSEVILLE,
AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, in 2017, a parking analysis was completed to evaluate the parking impact in response to the Capitol Corridor Third Track Project and a parking shortfall of approximately 90 to 160 spaces was identified at peak times; and

WHEREAS, a parcel of land owned by the Union Pacific Railroad Company (UPRR) was identified as an ideal property to construct a parking lot to address the shortage; and

WHEREAS, at their September 4, 2024 meeting, Council approved entering into a Letter of Understanding (LOU) agreement with UPRR to acquire the UPRR property, pending due diligence; and

WHEREAS, due to the timing of tonight's meeting, and the ongoing due diligence, UPRR and the City would like to extend the closing date to March 31, 2025; and

WHEREAS, a First Amendment to Letter of Understanding for the purchase of real property, has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said First Amendment to Letter of Understanding is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

FIRST AMENDMENT TO LETTER OF UNDERSTANDING

THIS AMENDMENT TO LETTER OF UNDERSTANDING (the "First Amendment") is made and entered into as of the ____ day of _____, 2024, by and between **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation ("Seller"), and **CITY OF ROSEVILLE** ("Buyer"), and amends that certain Letter of Understanding dated September 4, 2024 (the "Agreement"), for the sale and purchase of certain real property, located in Roseville, California, more particularly described therein (the "Property").

IT IS MUTUALLY AGREED by and between Seller and Buyer as follows:

Section 1. Defined Terms. The defined terms in the Agreement shall apply and have the same meaning in this First Amendment as if fully set forth herein.

Section 2. Closing - Default. Article 8A of the Agreement shall be amended as follows:

Closing will occur on or before March 31, 2025.

Section 3. Facsimile or E-mail Execution. This First Amendment may be executed in counterparts which shall be effective as an original and each counterpart may be delivered by one party to the other by either facsimile transmission or scanned image sent by e-mail.

Section 4. Amendment Supplemental. All of the terms of the Agreement remain in full force and effect except as specifically amended by this First Amendment. If there is any conflict between the terms of this First Amendment and the terms of the Agreement, the terms of this First Amendment will control.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the date first above written.

SELLER:

**UNION PACIFIC RAILROAD COMPANY,
a Delaware corporation**

By: _____

Name: _____

Title: _____

BUYER:

CITY OF ROSEVILLE

By: _____

Print Name: _____

Title: _____

RESOLUTION NO. 24-435

APPROVING A QUITCLAIM DEED AND ASSIGNMENT AND ASSUMPTION AGREEMENT, BY AND BETWEEN UNION PACIFIC RAILROAD COMPANY AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, at the September 4, 2024, the Roseville City Council approved entering into a Letter of Understanding Agreement with Union Pacific Railroad Company (UPRR) to acquire a parcel in Historic Old Town Roseville to be used for parking; and

WHEREAS, approval and execution of an Assignment and Assumption Agreement and a Quitclaim Deed are also necessary to acquire the property for the agreed-upon purchase price of eight hundred thousand dollars (\$800,000); and

WHEREAS, the Assignment and Assumption Agreement transfers certain pipeline obligations on the subject property from UPRR to the City, which will not affect the planned parking projects, nor are they expected to have a fiscal impact to the City; and

WHEREAS, the Quitclaim Deed and the Assignment and Assumption Agreement, have been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the City Manager is hereby authorized to execute a Quitclaim Deed as well as the Assignment and Assumption Agreement necessary to acquire property from UPRR, as well as any other related escrow and purchase documents on behalf of the City.

BE IT FURTHER RESOLVED that the City Attorney is hereby authorized to make minor, non-substantive edits to any escrow and purchase documents.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to record the Quitclaim Deed at the Placer County Recorder's Office on behalf of the City of Roseville once UPRR executes it.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES	COUNCILMEMBERS:
NOES	COUNCILMEMBERS:
ABSENT	COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

**RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:**

City of Roseville
311 Vernon Street
Roseville, California 95678

MAIL TAX STATEMENTS TO:

City of Roseville
311 Vernon Street
Roseville, California 95678

(Space Above Line for Recorder's Use Only)

APN(s): _____

DOCUMENTARY TRANSFER TAX \$ _____

____ Computed on the full value of the property conveyed

____ Computed on the full value less liens and
encumbrances remaining at the time of sale

____ Not a sale (Rev. & Tax. Code Section 11927(a))

Signature of Declarant or Agent Determining Tax

Project No. 0785727

QUITCLAIM DEED

UNION PACIFIC RAILROAD COMPANY, a Delaware corporation (formerly known as Southern Pacific Transportation Company, a Delaware corporation, successor in interest to Southern Pacific Company, a Delaware corporation, successor in interest to Central Pacific Railway Company, a Utah corporation) ("Grantor"), in consideration of the sum of Eight Hundred Thousand Dollars (\$800,000.00), and other valuable consideration to it duly paid, the receipt whereof is hereby acknowledged, does hereby REMISE, RELEASE and forever QUITCLAIM unto **CITY OF ROSEVILLE**, a municipal corporation of the State of California ("Grantee"), and unto its successors and assigns forever, all of Grantor's right, title, interest, estate, claim and demand, both at law and in equity, of, in, and to the real estate ("Property") situated in Placer County, State of California, described in **Exhibit A**, attached hereto and made a part hereof.

EXCEPTING FROM THIS QUITCLAIM AND RESERVING UNTO GRANTOR, its successors and assigns, forever, the following:

(a) All minerals and all mineral rights of every kind and character now known to exist or hereafter discovered underlying the Property, including, without

limiting the generality of the foregoing, oil and gas and rights thereto, together with the sole, exclusive and perpetual right to explore for, remove and dispose of said minerals by any means or methods suitable to Grantor, its successors and assigns, but without entering upon or using the surface of the Property, and in such manner as not to damage the surface of the Property, or to interfere with the use thereof by Grantee, its successors or assigns; and

(b) Exclusive PERPETUAL EASEMENTS ten feet (10') in width measured from the centerline of the Fiber Optic Improvements (as defined below), in, on, over, under and across the Property ("Fiber Optics Easement Property"), in which areas Grantor (and its easement holders, lessees, sublessees, licensees, successors or assigns) shall have the right to own, construct, reconstruct, maintain, operate, use and/or remove existing and/or future communication systems, lines and facilities of every kind and nature, including, but not limited to, all existing facilities, telephone, telegraph, television and fiber optic lines and related equipment ("Fiber Optics Improvements"). Grantor does further reserve unto itself, its successors and assigns, a limited right-of-way and right of access to the Fiber Optics Easement Property over and across the Property, for the purposes of the use, enjoyment, maintenance, operation and access to the Fiber Optics Easement Property. All Fiber Optics Improvements presently existing on or hereafter constructed on the Fiber Optics Easement Property shall remain the personal property of Grantor (or the grantee under any applicable agreement). Grantor shall be entitled to all revenues derived from all current and future agreements to which Grantor is a party affecting the Fiber Optics Easement Property. No permanent building, structure or fence, and no material or obstruction of any kind or character shall be stored or maintained on the Fiber Optics Easement Property which would obstruct or interfere with the use and enjoyment of rights herein reserved without the prior written consent of the grantee under the applicable agreement.

The Property is quitclaimed by Grantor subject to the following covenants, conditions, and restrictions which Grantee, by the acceptance of this instrument, covenants for itself, its successors and assigns, faithfully, to keep, observe and perform:

(a) Restriction on Use. The Property must not be used for (i) residential, (ii) lodgings or accommodations (including, without limitation, hotels, motels, boarding houses, dormitories, hospitals, nursing homes, or retirement centers), or (iii) educational or child-care facilities (including, without limitation, schools, kindergartens or day-care centers).

(b) Fence. Grantee, at its sole cost and expense, shall install, and thereafter maintain fencing or other barriers to prevent access to or encroachment on the railroad right-of-way of Grantor adjacent to the trackside boundary of the Property as a first order of work prior to occupying the Property for purposes of construction and use. The fencing or barrier must be of a design and type satisfactory to Grantor, and in compliance with applicable building codes. Grantor

agrees that a standard six foot (6') tall chain link fence will be acceptable. Grantee shall submit the plans for the fencing or barrier construction to:

Union Pacific Railroad Company
Attn: Real Estate Sales (Project No. 0785727)
1400 Douglas Street, Mail Stop 1690
Omaha, Nebraska 68179

for review and approval. Grantor shall complete such review and make appropriate response to Grantee within twenty (20) days after receipt of such plans by Grantor. Grantor shall not unreasonably withhold its approval of such plans. Such approval does not constitute a guarantee or warranty that such plans comply with applicable governmental laws, rules, regulations or ordinances, or that the fence as constructed will be structurally sound.

(c) Railroad Proximity.

(i) Grantee acknowledges that the property abutting the Easterly boundary line of the Property is dedicated and used for railroad purposes, that railroad operations may create noise, vibrations, emissions, fumes and odors twenty-four (24) hours a day, and that the amount, nature and intensity of railroad operations may increase or change (collectively, the "Permitted Effects"). Grantee accepts the Property subject to the existence of the Permitted Effects. By acceptance of the Property, Grantee agrees that, at Grantee's sole cost and expense, as part of the development of the Property, Grantee shall design and install and/or construct and thereafter maintain improvements to reduce or limit the Permitted Effects and to comply with all governmental requirements, if any, which may be imposed as a condition to the development and use of the Property because of the Permitted Effects.

(ii) Grantee shall not, and hereby waives all rights to, (A) institute legal proceedings against Grantor to reduce or lessen the Permitted Effects, and (B) directly or indirectly participate in petition drives, lobbying efforts or other activities seeking the enactment of federal, state or local laws or ordinances to reduce or lessen the Permitted Effects. Any party breaching such covenant shall reimburse Grantor for all costs incurred by Grantor to comply with any such orders, laws or ordinances, including, without limitation, attorney fees and court costs.

(iii) If Grantee sells or leases all or any portion of the Property, Grantee shall require all purchasers and tenants to acknowledge the location of the railroad operations abutting the Property and the existence of the Permitted Effects, and to agree in writing, for the benefit of Grantor, to comply with the above covenants.

The foregoing and following covenants, conditions, and restrictions shall run with the Property, the burdens of which will be binding on the successors and assigns of Grantee and the benefits of which will inure to the successors and assigns of Grantor. A breach of the foregoing and following covenants, conditions and restrictions, or the continuance thereof, may, at the option of Grantor, its successors or assigns, be enjoined, abated, or remedied by appropriate proceedings.

Environmental Covenants:

(a) “As Is” Sale. Grantee, for itself, its successors and assigns, including any successor owner of any interest in the Property, acknowledges and agrees that the Property is quitclaimed by Grantor and accepted by Grantee in an “as is” condition with all faults, and that the Property was used for railroad, commercial and industrial purposes. Grantor does not make any representations or warranties of any kind whatsoever, either express or implied, with respect to the Property or any of such related matters; in particular, but without limitation, Grantor makes no representations or warranties with respect to the use, condition, title, occupation or management of the Property, compliance with applicable statutes, laws, codes, ordinances, regulations or requirements relating to leasing, zoning, subdivision, planning, building, fire, safety, health or environmental matters (including but not limited to the existence of hazardous materials in, on, under, or emanating to or from the Property), compliance with covenants, conditions and restrictions (whether or not of record), other local, municipal, regional, state or federal requirements, or other statutes, laws, codes, ordinances, regulations or requirements (collectively, “Condition of the Property”). Grantee acknowledges that it is entering into this Agreement on the basis of Grantee’s own investigation of the physical and environmental conditions of the Property, including the subsurface conditions and Grantee assumes the risk that adverse physical and environmental conditions may not have been revealed by its investigation.

(b) Release. GRANTEE, FOR ITSELF, ITS SUCCESSORS AND ASSIGNS, INCLUDING ANY SUCCESSOR OWNER OF ANY INTEREST IN THE PROPERTY, HEREBY WAIVES, RELEASES, REMISES, ACQUITS AND FOREVER DISCHARGES GRANTOR, GRANTOR’S EMPLOYEES, AGENTS, OR ANY OTHER PERSON ACTING ON BEHALF OF GRANTOR, OF AND FROM ANY CLAIMS, LIABILITIES, ACTIONS, CAUSES OF ACTION, DEMANDS, RIGHTS, DAMAGES, COSTS, EXPENSES, PENALTIES, FINES OR COMPENSATION WHATSOEVER, DIRECT OR INDIRECT, WHICH GRANTEE NOW HAS OR WHICH GRANTEE MAY HAVE IN THE FUTURE ON ACCOUNT OF OR IN ANY WAY ARISING OUT OF OR IN CONNECTION WITH THE CONDITION OF THE PROPERTY, INCLUDING, WITHOUT LIMITATION, THE KNOWN OR UNKNOWN PHYSICAL OR ENVIRONMENTAL CONDITION OF THE PROPERTY (INCLUDING, WITHOUT LIMITATION, ANY CONTAMINATION IN, ON, UNDER, ADJACENT OR EMANATING FROM OR TO THE PROPERTY BY ANY HAZARDOUS MATERIALS), OR ANY FEDERAL, STATE OR LOCAL LAW,

ORDINANCE, RULE, REQUIREMENT, DIRECTIVE, ORDER OR REGULATION APPLICABLE THERETO, INCLUDING, WITHOUT LIMITATION, THE TOXIC SUBSTANCES CONTROL ACT, THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION AND LIABILITY ACT, AND THE RESOURCE CONSERVATION AND RECOVERY ACT. THE FOREGOING APPLIES REGARDLESS OF ANY NEGLIGENCE OR STRICT LIABILITY OF GRANTOR, ITS AFFILIATES, THEIR EMPLOYEES, AGENTS, OFFICERS, SUCCESSORS OR ASSIGNS. WITH RESPECT TO THE FOREGOING RELEASE, GRANTEE EXPRESSLY WAIVES THE BENEFITS AND PROTECTIONS OF SECTION 1542 OF THE CIVIL CODE OF THE STATE OF CALIFORNIA, WHICH READS AS FOLLOWS:

1542. Certain Claims Not Affected by General Release. A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor.

(c) Indemnity. FROM AND AFTER THE DATE OF THIS INSTRUMENT, GRANTEE SHALL, TO THE MAXIMUM EXTENT PERMITTED BY LAW, INDEMNIFY, DEFEND AND SAVE HARMLESS GRANTOR, ITS AFFILIATES, THEIR EMPLOYEES, AGENTS, OFFICERS, SUCCESSORS AND ASSIGNS, FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, CAUSES OF ACTION, LEGAL OR ADMINISTRATIVE PROCEEDINGS, CLAIMS, DEMANDS, FINES, PUNITIVE DAMAGES, LOSSES, COSTS, LIABILITIES AND EXPENSES, INCLUDING ATTORNEY'S FEES, IN ANY WAY ARISING OUT OF OR CONNECTED WITH THE CONDITION OF THE PROPERTY, INCLUDING, WITHOUT LIMITATION, THE KNOWN OR UNKNOWN PHYSICAL OR ENVIRONMENTAL CONDITION OF THE PROPERTY (INCLUDING, WITHOUT LIMITATION, ANY CONTAMINATION IN, ON, UNDER, ADJACENT OR EMANATING FROM OR TO THE PROPERTY BY ANY HAZARDOUS MATERIALS), OR ANY FEDERAL, STATE OR LOCAL LAW, ORDINANCE, RULE OR REGULATION APPLICABLE THERETO, INCLUDING, WITHOUT LIMITATION, THE TOXIC SUBSTANCES CONTROL ACT, THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION AND LIABILITY ACT, AND THE RESOURCE CONSERVATION AND RECOVERY ACT. THE FOREGOING APPLIES REGARDLESS OF ANY NEGLIGENCE OR STRICT LIABILITY OF GRANTOR, ITS AFFILIATES, THEIR EMPLOYEES, AGENTS, OFFICERS, SUCCESSORS OR ASSIGNS.

(d) General Allocation of Environmental Responsibility. With respect to any existing or future presence of any hazardous materials in, under or emanating to or from the Property, from and after the date of this instrument, Grantee, for itself, its successors and assigns, including any successor owner of any interest in the Property, at no cost to Grantor, agrees to be solely responsible

for conducting any investigation, monitoring, remediation, removal, response or other action required by any governmental agency, court order, law or regulation or which may otherwise be necessary to make the Property suitable for Grantee's use of the Property.

(Remainder of page intentionally left blank.)

Grantee hereby accepts this instrument and agrees for itself, its successors and assigns, to be bound by the covenants set forth herein.

Dated this _____ day of _____, 2024.

**CITY OF ROSEVILLE,
a municipal corporation of the State of
California**

By: _____
Printed Name: _____
Title: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

STATE OF CALIFORNIA)
) ss.
COUNTY OF PLACER)

On _____, 2024, before me, _____,
Notary Public, personally appeared _____, who proved
to me on the basis of satisfactory evidence to be the person whose name is subscribed to the
within instrument and acknowledged to me that he/she executed the same in his/her authorized
capacity, and that by his/her signature on the instrument the person, or the entity upon behalf of
which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California
that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public

(Seal)

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

All that property situate in the City of Roseville, County of Placer, State of California, being a portion of Section 35, Township 11 North, Range 6 East, M.D.M. and a portion of the lands in Section 2, Township 10 North, Range 6 East as shown on the "Plan of the Town of Roseville", filed in Book A of Maps at Page 30 and "Map of a ReSurvey of a Part of the Original Plat of Roseville" filed in Book C, Page 33, Official Records of Placer County, more particularly described as follows:

COMMENCING at the intersection of the centerline of Lincoln Street (recorded as Sheridan St) and the south line of said Section 34, as shown on the "Map of McRAE'S Addition, Town of Roseville, filed in Book A, Page 38;

thence South $89^{\circ}51'11''$ East 230.00 feet to the southwest corner of said Section 35, being the **POINT OF BEGINNING**;

thence North $00^{\circ}01'08''$ East 478.59 feet along the easterly line of said McRAE'S Addition, also being the accepted Section line between said Sections 34 and 35, to its intersection with a line being 75 feet Southwesterly of the existing Union Pacific Railroad track centerline;

thence along said 75 foot offset line the following three (3) courses:

- 1) South $37^{\circ}39'48''$ East 61.96 feet to the beginning of a tangent curve to the right having a radius of 778.00 feet;
- 2) thence along said curve through a central angle of $7^{\circ}24'00''$ an arc distance of 100.48 feet to the beginning of a compound curve to the right having a radius of 574.96 feet;
- 3) thence along said curve through a central angle of $23^{\circ}01'53''$ an arc distance of 231.12 feet;

thence South $07^{\circ}13'56''$ East 51.53 feet to the beginning of a tangent curve to the right having a radius of 412.00 feet;

thence along said curve through a central angle of $30^{\circ}00'54''$ an arc distance of 215.83 feet;

thence South $22^{\circ}46'58''$ West 175.43 feet;

thence South $30^{\circ}04'45''$ West 23.86 feet to the northerly right of way line of Lincoln Street (70 foot wide);

thence North $44^{\circ}07'27''$ West 34.52 feet along said line of Lincoln Street to the southeast corner of the lands of 302 Lincoln, described in Document number 2021-0138634-00, recorded Nov. 9,

2021, Placer County Recorder, and the beginning of a non-tangent curve to the left having a radius of 879.37 feet and a radial bearing of North 65°25'20" West;

thence along the easterly line of said lands of 302 Lincoln on said curve through a central angle of 18°00'20" an arc distance of 276.35 feet to the southeasterly line of a 20 foot wide alley;

thence along said southeasterly line North 46°25'12" East 37.43 feet to the south line of said Section 35;

thence North 89°51'11" West 142.58 feet along said south line of Section 35 to the **POINT OF BEGINNING**.

Bearings used in the above description are based on the bearings for Lincoln Street and Main Street, shown on Record of Survey #1405, filed in Book 11 of Surveys, Page 103, and established by found monuments shown hereon.

Distances are ground distances. To obtain GRID distances, divide by a scale factor of 0.999928.

This real property description has been prepared at Mark Thomas & Company Inc. by me or under my direction in conformance with the Professional Land Surveyor's Act.

Mark Thomas & Company, Inc.

Union Pacific Railroad Company
Real Estate Department, Omaha, NE
Date 09-24-2024
Project No. 07857-27
RRM

CERTIFICATION OF NON-FOREIGN STATUS

Under Section 1445(e) of the Internal Revenue Code, a corporation, partnership, trust, or estate must withhold tax with respect to certain transfers of property if a holder of an interest in the entity is a foreign person. To inform the transferee, CITY OF ROSEVILLE, that no withholding is required with respect to the transfer of a U.S. real property interest by UNION PACIFIC RAILROAD COMPANY, the undersigned hereby certifies the following on behalf of UNION PACIFIC RAILROAD COMPANY:

1. UNION PACIFIC RAILROAD COMPANY is not a foreign corporation, foreign partnership, foreign trust, or foreign estate (as those terms are defined in the Internal Revenue Code and Income Tax Regulations);
2. UNION PACIFIC RAILROAD COMPANY is not a disregarded entity as defined in Section 1.445.2(b)(2)(iii) of the Internal Revenue Code;
3. UNION PACIFIC RAILROAD COMPANY'S U.S. employer identification number is 94-6001323; and
4. UNION PACIFIC RAILROAD COMPANY'S office address is 1400 Douglas Street, Omaha, Nebraska 68179, and place of incorporation is Delaware.

UNION PACIFIC RAILROAD COMPANY agrees to inform the transferee if it becomes a foreign person at any time during the three year period immediately following the date of this notice.

UNION PACIFIC RAILROAD COMPANY understands that this certification may be disclosed to the Internal Revenue Service by the transferee and that any false statement contained herein could be punished by fine, imprisonment, or both.

Under penalties of perjury I declare that I have examined this Certification and to the best of my knowledge and belief it is true, correct and complete, and I further declare that I have authority to sign this document on behalf of UNION PACIFIC RAILROAD COMPANY.

**UNION PACIFIC RAILROAD COMPANY,
a Delaware corporation**

By: _____
Printed Name: Michael S. Wohlwend
Title: Assistant Vice President – Real Estate
Date: _____

ASSIGNMENT AND ASSUMPTION AGREEMENT

FOR VALUE RECEIVED, **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation (“Assignor”), acting by and through its duly authorized officers, has ASSIGNED AND TRANSFERRED, and by these presents does ASSIGN AND TRANSFER unto **CITY OF ROSEVILLE**, a municipal corporation of the State of California (“Assignee”), all of Assignor's right, title and interest in and to that certain Southern Pacific Pipe Lines, Inc. Agreement, dated November 1, 1982, identified in Assignor’s records as Audit No. S198317, including any amendments or supplements thereto or assignments thereof (“Identified Agreement”), to the extent the Identified Agreement affects that certain real property located in Placer County, State of California, described in **Exhibit A**, attached hereto and made a part hereof (“Property”).

TO HAVE AND TO HOLD the Identified Agreements unto Assignee, its successors and assigns. This Assignment and Assumption Agreement (“Agreement”) is made and accepted without recourse against Assignor as to the performance by any party under such Identified Agreement.

Assignee agrees to (a) perform all of the obligations of Assignor pursuant to the Identified Agreement as they relate to the Property accruing on and after the Effective Date (defined below), and (b) indemnify and hold Assignor harmless from and against any and all claims, causes of actions and expenses (including attorney's fees) incurred by Assignor and arising out of (1) Assignee's failure to comply with terms of the Identified Agreement as they relate to the Property on and after the Effective Date, or (2) claims under the Identified Agreement as they relate to the Property by the licensees named in the Identified Agreement accruing on and after the Effective Date.

This Agreement will inure to and be binding upon the parties, their successors and assigns.

(Remainder of page intentionally left blank.)

Dated the _____ day of _____, 2024 (“Effective Date”).

Assignor:

**UNION PACIFIC RAILROAD COMPANY,
a Delaware corporation**

By: _____

Printed Name: Michael S. Wohlwend

Title: Assistant Vice President – Real Estate

Assignee:

**CITY OF ROSEVILLE,
a municipal corporation of the State of
California**

By: _____

Printed Name: _____

Title: _____

EXHIBIT A

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thence South 89°51'11" East 230.00 feet to the southwest corner of said Section 35, being the **POINT OF BEGINNING**;

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thence along said 75 foot offset line the following three (3) courses:

- 1) South 37°39'48" East 61.96 feet to the beginning of a tangent curve to the right having a radius of 778.00 feet;
- 2) thence along said curve through a central angle of 7°24'00" an arc distance of 100.48 feet to the beginning of a compound curve to the right having a radius of 574.96 feet;
- 3) thence along said curve through a central angle of 23°01'53" an arc distance of 231.12 feet;

thence South 07°13'56" East 51.53 feet to the beginning of a tangent curve to the right having a radius of 412.00 feet;

thence along said curve through a central angle of 30°00'54" an arc distance of 215.83 feet;

thence South 22°46'58" West 175.43 feet;

thence South 30°04'45" West 23.86 feet to the northerly right of way line of Lincoln Street (70 foot wide);

thence North 44°07'27" West 34.52 feet along said line of Lincoln Street to the southeast corner of the lands of 302 Lincoln, described in Document number 2021-0138634-00, recorded Nov. 9,

2021, Placer County Recorder, and the beginning of a non-tangent curve to the left having a radius of 879.37 feet and a radial bearing of North 65°25'20" West;

thence along the easterly line of said lands of 302 Lincoln on said curve through a central angle of 18°00'20" an arc distance of 276.35 feet to the southeasterly line of a 20 foot wide alley;

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Distances are ground distances. To obtain GRID distances, divide by a scale factor of 0.999928.

This real property description has been prepared at Mark Thomas & Company Inc. by me or under my direction in conformance with the Professional Land Surveyor's Act.

Mark Thomas & Company, Inc.

Union Pacific Railroad Company
Real Estate Department, Omaha, NE
Date 09-24-2024
Project No. 07857-27
RRM

UNION PACIFIC
DOCUMENT COVER SHEET

ISI

AGREEMENT NUMBER 198.317

F/W #

PARTY NAME Southern Pacific Pipe Lines, Inc.

CITY Roseville STATE CA.

MILE POST 106.046 to 109.712

AGREEMENT TYPE pipeline

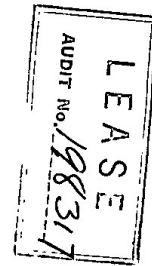
COMPANY CODE 01

BOX NUMBER 7981

BATCH ID NUMBER 3

DOCUMENT COVER

LINE SECTION 48

**NOTICE**

This document must be kept intact. No check marks or notations of any kind should be made on the instruments.

It is important that integrity of this document be preserved and care should be taken to avoid disarrangement or loss of papers included herein.

Should inspection or copying of any instrument require its removal from the file, permission for such removal must be obtained from Manager, Equipment and Miscellaneous Accounting (Document Custody Bureau).

This document must be given fire protection overnight.

Return the document promptly to Manager, Equipment and Miscellaneous Accounting (Document Custody Bureau).

198317
One time charge
Agreement

O.L. OSNESS

JUL 11 1988



Southern Pacific Pipe Lines, Inc.

888 South Figueroa Street
Los Angeles, California 90017
213/486-7760

16-0 (SPTCO)

J. M. Engelhardt
Vice President
Engineering

June 30, 1988

F/W
FILED WITH
198317N

Southern Pacific Transportation Company
Southern Pacific Building
One Market Plaza
San Francisco, CA 94105

RE: Property Leased by Southern Pacific Pipe Lines, Inc.

Pursuant to California legislation, lessees of property are required to notify the owner of the property if and when the lessee knows, or reasonably believes, "hazardous substances" are present in or on the property.

As you are aware, Southern Pacific Pipe Lines is in the business of transporting certain products which fall within the definition of "hazardous substances". Incidental to this transportation service, these products are stored on a temporary basis, therefore, "hazardous substances" are located on the property leased from you by our company.

We at Southern Pacific Pipe Lines will continue to perform our operations in a safe manner and in accordance with applicable federal, state and local laws. We have no reason to believe that any hazardous substances are likely to be released or that they present any significant threat to health or to the environment.

We will continue to comply with our obligations under the lease and will comply with our duty regarding clean-up of the property at termination of the lease.

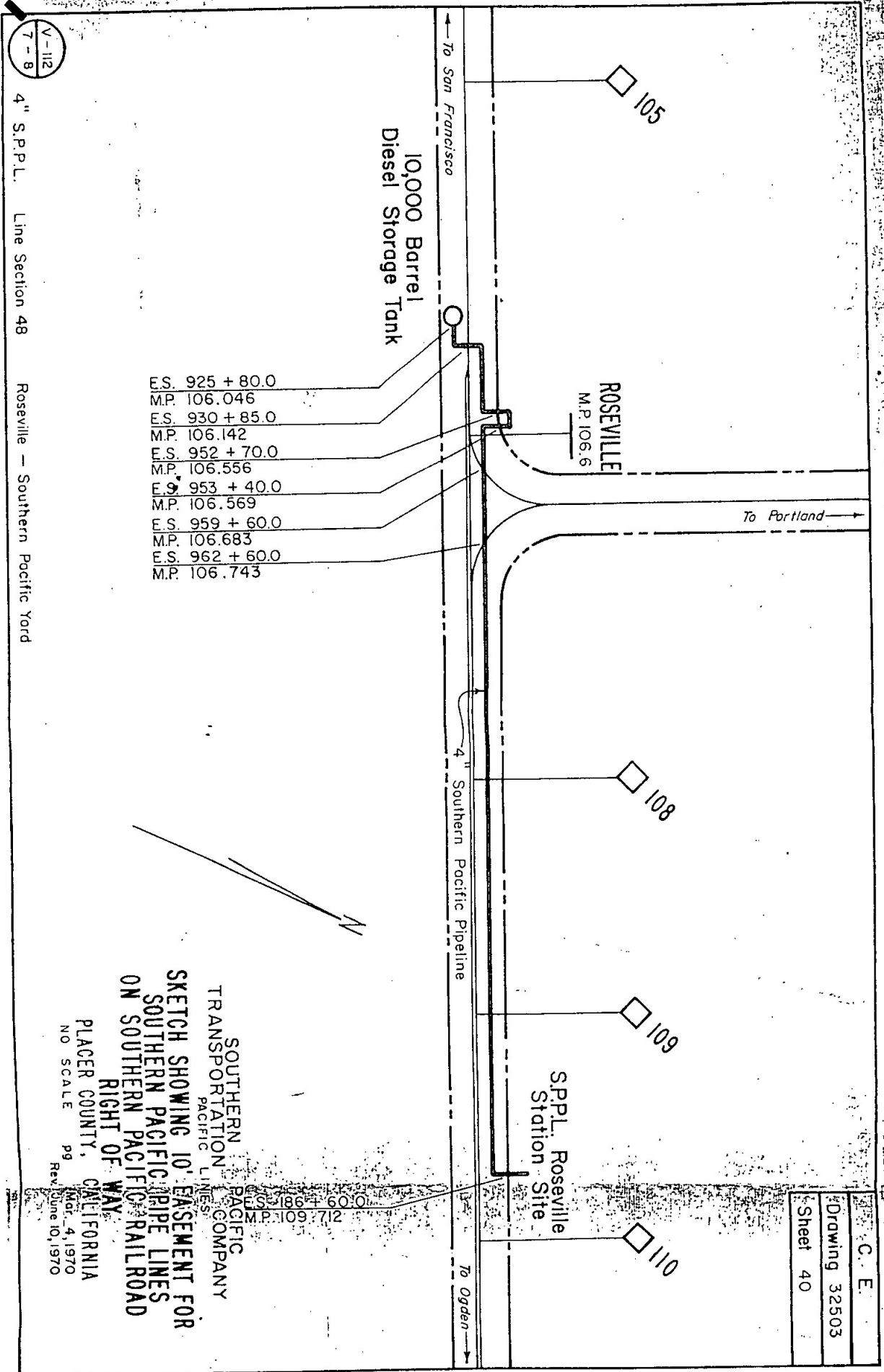
Very truly yours,

JM Engelhardt / JAB
J. M. Engelhardt

JAB
File

JFS
Should have a copy
of this filed with
each SPPC lease

O.L. OSNESS
JUL 11 1988



V-112
7-8

4" S.P.P.L. Line Section 48 Roseville - Southern Pacific Yard

SOUTHERN PACIFIC
TRANSPORTATION COMPANY
PACIFIC LINES
SKETCH SHOWING 10' EASEMENT FOR
SOUTHERN PACIFIC PIPE LINES
ON SOUTHERN PACIFIC RAILROAD
RIGHT OF WAY
PLACER COUNTY, CALIFORNIA
NO SCALE P9
Mar. 4, 1970
Rev. June 10, 1970

C. E.
Drawing 32503
Sheet 40

Approved as to Form
by General Counsel
April 1, 1979

C.S. 3400

RELMIS M.P.C-106.046-L to M.P. C-109.712-R

198317

THIS AGREEMENT, made this 1st day of November, 1982,
by and between SOUTHERN PACIFIC TRANSPORTATION COMPANY,
a corporation (Licensor), and SOUTHERN PACIFIC PIPE LINES, INC., a corporation,
(Licensee) address: 610 South Main Street, Los Angeles, California 90014,

WITNESSETH:

1. **Grant of Rights:** Licensor hereby grants to Licensee the right to construct, reconstruct, maintain and operate, subject to the terms of this agreement, one (1) four-inch (4") diameter diesel fuel pipeline,

(herein called "structure"),

at or near Roseville Station, County of Placer, State of California, in the location shown on the attached print of Licensor's Drawing C. E. 32503, Sheet No. 40, as revised June 10, 1970, attached and made a part hereof,

This grant is subject and subordinate to the prior and continuing right of Licensor, its successors and assigns, to use all of its property in the conduct of its business, Licensor reserving full rights, consistent with the rights herein granted, to construct, reconstruct, maintain and operate existing and additional transportation, communication, pipeline and power facilities upon, over and beneath its premises.

2. **Identifying Markers:** Markers in form and size satisfactory to Licensor shall be installed and constantly maintained by Licensee at Licensor's property lines or such locations as Licensor shall designate and shall be relocated or removed by Licensee upon request of Licensor. The absence of markers does not constitute a warranty by Licensor that there are no subsurface installations.

Two Hundred Dollars (\$200)

3. **Costs:** Licensee shall pay Licensor ~~One hundred Twenty five dollars (\$125.00)~~ partially to defray the cost of handling.

Licensee shall bear the entire cost of constructing, reconstructing, maintaining and operating said structure on Licensor's premises, and will not allow any mechanics' or materialmen's liens to be enforced against Licensor's premises by reason of any such work. Licensee shall reimburse Licensor for all cost and expense to Licensor in furnishing any materials or performing any labor in connection with such work, including, but not limited to, installation of falsework and other protection beneath or along Licensor's tracks, and furnishing such watchmen, flagmen and inspectors as Licensor deems necessary.

4. **Construction and Maintenance:** Said structure shall be constructed, reconstructed and maintained in accordance with plans approved by Licensor. Approval by Licensor shall not constitute a warranty by Licensor that such plans conform with federal, state and/or local codes and regulations applicable thereto. All work upon or in connection with said structure shall be done to Licensor's satisfaction at such times and in such manner as not to interfere with Licensor's operations. In the construction, reconstruction and maintenance of said structure, Licensee shall keep Licensor's premises in a neat and safe condition, failing which Licensor may do so at Licensee's expense. If required by Licensor in its use of Licensor's premises, Licensee shall reconstruct, relocate or alter said structure. Except in emergencies, Licensee shall give Licensor five (5) days' written notice of the day and hour it proposes to do any work on said structure. Licensee shall be responsible to Licensor for all work on or in connection with said structure, unless performed by an independent contractor who shall have Licensor's written permission before entering upon Licensor's premises.

Licensee shall cooperate with Licensor in making any tests it requires of any installation or condition which in its judgment may have adverse effect on any of the facilities of Licensor. All costs incurred by the tests, or any corrections thereafter, shall be borne by Licensee.

In the event of leakage or spillage from said structure, Licensee shall, at its own expense, promptly clean Licensor's premises to the satisfaction of Licensor, the Environmental Protection Agency and/or any public body having jurisdiction in the matter. Any expense of required compliance with federal, state or local environmental regulations incurred by Licensor or Licensee shall be borne by Licensee, including any fines and judgments levied against Licensor or its property.

No change shall be made by Licensee in the commodity being conveyed through said structure without Licensor's prior written approval.

5. **Indemnification:** Licensee agrees to release and indemnify Licensor from and against all liability, cost and expense for loss of or damage to property, and for injury to or death of persons (including, but not limited to, the property and employees of each of the parties hereto) when arising or resulting from:

- (a) use of said premises by Licensee, its agents, employees or invitees; or
- (b) the construction, reconstruction, maintenance, presence, use or removal of said structure; or
- (c) breach of the contract by Licensee,

whether or not caused or contributed to by any act or omission, negligent or otherwise, of any employee of Licensor.

~~If required by Licensor, Licensee shall provide evidence of insurance coverage in form and amount satisfactory to Licensor insuring Licensee's liability hereunder.~~

The term "Licensor", as used in this section, shall include the lessors, successors, assigns and affiliated companies of Licensor/and any railroad company lawfully operating upon Licensor's tracks.
except, Licensee,

6. **Condemnation:** In the event all or any portion of Licensor's premises shall be condemned or taken for public use, Licensee shall receive compensation only for the taking and damaging of said structure. Any compensation or damages for taking said premises or Licensee's interest therein, shall be assigned to Licensor.

7. **Termination:** This agreement shall terminate:

- (a) upon abandonment of said structure or discontinuance of the use thereof; or
- (b) upon failure of Licensee to correct any default hereunder promptly after receipt of notice from Licensor; or
- (c) upon thirty (30) days' written notice by Licensor to Licensee; or
- (d) upon thirty (30) days' written notice by Licensee to Licensor.

Upon termination of this agreement, Licensee shall remove said structure and restore the premises to Licensor's satisfaction, failing which Licensor may arrange to do so at Licensee's expense.

8. **Non-assignability:** This agreement is not assignable, in whole or in part, by Licensee without Licensor's prior written consent., which consent will not be unreasonably withheld.

9. The structure shall conform to the specifications set forth on Licensor's Form C. S. 1742, also attached hereto and made a part hereof.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed in duplicate the day and year first herein written.

LICENSOR

By
(Title)

R. E. Mesick
R. E. Mesick

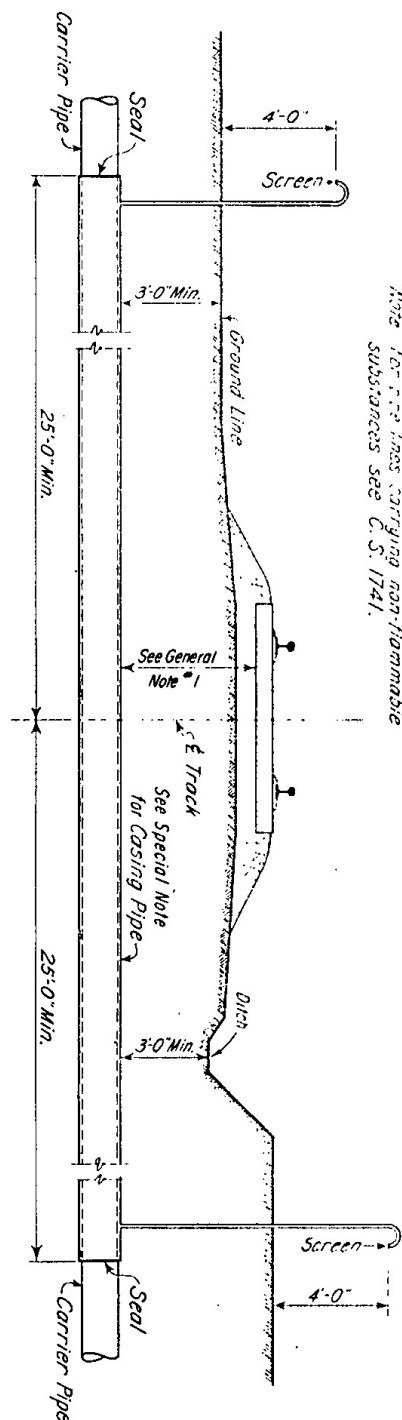
Asst. Gen. Mgr., Real Estate

LICENSEE

By
(Title)

[Signature]
PRESIDENT AND GENERAL MANAGER

Note: For C.P. lines carrying non-flammable substances see C.S. 1741.



RULES GOVERNING THE INSTALLATION OF PIPE LINES TRANSMITTING FLAMMABLE SUBSTANCES WHEN CROSSING UNDER TRACKS:

GENERAL

1. Distance from bottom of the top of pipe or casing, or from bottom of ditch or existing ground line to top of pipe or casing, shall be not less than 3'-0" (See exception in General Note #3).
2. If carrier pipe does not have sufficient strength to support the track, it shall be encased in a larger pipe or conduit coated the casing pipe, in accordance with these specifications and as indicated in sketch above.
3. When practicable, casings and carrier pipes may be installed by the jacking or boring methods. If these methods are used, the minimum depth from bottom of the top of pipe or bore must be 3'-0" or one pipe diameter, whichever is greater, however, where there is good cohesive soil the depth may be less than one pipe diameter, but not less than 3'-0", with special permission of the Chief Engineer. If installed by turning or boring, the space around casing or carrier pipe must be backfilled with grout or sand.
4. Pipe lines shall be located, where practicable, to cross tracks at approximately right angles thereto. Pipe lines placed under railway bridges or viaducts shall be set to any portion of a railroad bridge must be buried deeply in the support and casing and approved casing must be buried.
5. Crossings where possible shall be located where the ground surface slopes downward away from the railway.
6. Any replacement of a carrier pipe or a casing pipe shall be considered a new installation, subject to the requirements of these specifications.

CASINGS

1. The casing pipe and joints shall be of metal and shall be of rigid, leak-proof construction. Thickness of pipe shall conform to the requirements of Table I and shall have joints of either screw, welded or riveted type. Casing shall be galvanized or shall be dipped in preservative material and thoroughly coated inside and outside. If preservative material cannot be used on inside of casing, then the casing shall be at least one gauge or the thicker than otherwise required.
2. The inside diameter of the casing pipe shall be at least 2 inches greater than the largest outside diameter of the carrier pipe, joints or couplings. It shall, in all cases, be great enough to allow the carrier pipe to be removed subsequently without disturbing the casing pipe or roadbed.

3. Casing will extend a minimum distance of 25 feet on each side of center line of track, measured at right angles, or to 100 feet of fill where fill extends beyond 25 feet, unless otherwise authorized by the Chief Engineer. If additional tracks are constructed in the future, the casing shall be extended correspondingly.
4. Casing shall be so installed as to prevent formation of waterway under the railway. It shall have even bearing throughout its length and shall slope toward one end.
5. Casing pipe shall be so constructed as to prevent leakage of any matter from the casing throughout its length under track and right of way, except at ends of casing where ends are left open, or through vent pipes when ends are sealed to outside of carrier pipe.
6. Where ends of casing are at or above ground surface and above high water level they may be left open, provided drainage is afforded in such a manner that leakage will be conducted away from railway tracks or structure. Where proper drainage is not provided, the ends of casing shall be sealed.
7. Where ends of casing are below ground they shall be suitably sealed to outside of carrier pipe.
8. Casing pipe, when sealed, shall be properly vented at both ends with vent pipes of sufficient diameter to permit free evaporation of water or moisture and to prevent internal pressures, but in no case shall they be less than 2 inches in diameter. Vent pipes shall be welded to top of casing and shall extend not less than 4 feet above ground surface as shown in sketch. The outlets at the top shall be properly screened.

TABLE I
THICKNESS OF PIPE CASINGS
FOR SUPPORTING TRACK

Inside Diameter Inches	Corrugated Iron Pipe U.S. Std. Gage No.	Smooth Steel Pipe Min. Thickness Inches
4 to 10	14	3/16
12	14	3/16
15, 18	14	1/4
21, 24	12	1/4
30, 36	10	5/16

Special Note: Encasement will not be required if carrier pipe is of sufficient strength to structurally support the railroad load.

SOUTHERN PACIFIC LINES
COMMON STANDARD
PIPE LINES
FOR FLAMMABLE SUBSTANCES
CROSSING UNDER TRACK

NO SCALE
ADOPTED FEB. 8, 1935
REVISED JAN. 5, 1970

11/24/82

198317

RELIMS LEASE INPUT DATA

C.S.1376
PAGE 490

CURRENT DATE 11/24/82
COMPANY 01
LESSEE NO 1049977
LEASE NO 198317N

-----LESSEE NAME AND ADDRESS (11 - 16)-----

11 INIT -----LESSEE NAME OR COMPANY NAME-----
SOUTHERN PACIFIC PIPE LINES, INC.

12 STREET ADDRESS
610 S. MAIN ST. GROUP BILL ? X

13 LESSEE CITY AND STATE ZIP CODE
LOS ANGELES, CA 90014

GROUP BILL

14 ATTN INIT -----ATTN LAST NAME OR COMPANY NAME-----
0

ATTN STREET ADDRESS

ATTN CITY & STATE

ATTN ZIP

-----LEASE LOCATION / DESCRIPTION / INSURANCE (31 - 35)-----

31 LEASE DATE 11/01/82 BILL DATE 11/01/82 TERM DATE 00/00/00 CLASS TYPE 61 1 F
LEASE PERIOD FREQ YEARS

32 CITY OF LEASE CITY CD COUNTY OF LEASE
ROSEVILLE PLACER

COUNTY CD STATE CD
04

33 DESCRIPTION OF USE
4-INCH DIESEL FUEL PIPELINE

35 INSURANCE REQUIREMENTS
TYPE REQ POLICY AMOUNT EXP DATE
LIABILITY / /
HAZARD / /
ENVIRONMENTAL / /

NOTE MBCJ BILLED BY RE

-----LEASE RATES / ACCOUNT DISTRIBUTION / TERMS (41 - 45)-----

41 ESCAL RATES EFF DATE
1. 0.00 11/01/82
2. 0.00 / /
3. 0.00 / /
4. 0.00 / /
5. 0.00 / /

ADJUSTMENTS DATE DATE RETRO RETRO
AMOUNT FROM TO BILL AMT CODE
0.00 / / 0.00 Y

ACCOUNT DISTRIBUTION
ACCOUNT NO PER CENT

43 1.
2.
3.
4.
5.

45 LEASE TERMS REVISION DEED TAXED TAXED ON
DIGITS UNITS DATE COND N

ASSESSMNT PER CENT CONDEMN SUBTENANCY
N Y N

PGTGE LEASE PER CENT OFFICE AGENT CPI MONTH
N 2 07 61

ROUTE MILE POST POSITION DIVISION
C 1060.46 L B
GOVT/POST BILL COLL STATUS STATUS DATE
N / /

RELMIS BRIEF NEW AGREEMENTS / SUPPLEMENTS

Record
Type

[11]
1,2

1. Co. Code 01 Lessee No. 1049977 Lease No. 198317 ^(N)
3 4 5 11 12 18
2. Name: (5) SOUTHERN PACIFIC PIPE LINES, INC. (40)
20 (Initials) 24 33 72
① 3 Attention: (5) (40)
73 74 (Initials) 78 79 118

[22] 4. Address: 610 S. MAIN ST. (30) LOS ANGELES, CA (30)
3 35 64
5. Zip 90014 *Group Billing Date 74 *Group Billing (X)
69 73 74 79 99

[32] 6. Location: City ROSEVILLE (20) City Code (2) County PLACER (18)
3 22 33 34 35 52
7. State 04 (2) Lease Date 110182 Eff. Date 110182 *Class Code 61
67-68 (Code) 74 79 80 85 92 93
8. Bill Frequency F Period of Years (2) Type ① 2 3 **
94 95 96 100

[42] 9. Description of Use 4-INCH DIESEL FUEL PIPELINE (30)
3 32 35 64

Liability: Required (Y/N/S) (N) (1) Amount (5) Expiration Date (6)
68 (000) 72 73 78
Hazard: Required (Y/N/S) (N) (1) Amount (5) Expiration Date (6)
79 80 (000) 84 85 90
Environmental: Required (Y/N/S) (N) (1) Amount (5) Expiration Date (6)
91 92 (000) 96 97 102

[53] 11. Rental Rate: \$ 0 (7) Date: 110182 (6)
3 9 10 15

Show Retro Calculations Here

2nd Escl. \$ 16 22 23 28
3rd Escl. \$ 29 35 36 41
4th Escl. \$ 42 48 49 54
5th Escl. \$ 55 61 62 67

OFFICE CODE 2 (1) Agent Code 07 (2)
72 73 74

CPI Month Code 61 (2) Deed Conditions (1)
75 76 77

12. Retro Amount (7) From Adj. Date (6) Thru Adj. Date (6)
78 84 85 90 91 96

13. Retro Code Y/N Lease Term (4) Last Revision Date 110182 (6) Plus Tax Yes/No (N) L I B
97 98 101 102 107 108 109

14. Assessment Yes/No (N) % (11) Condemnation Clause (Yes)/No (115) Subtenancy Yes/No (N)
110 111 114 115 116

15. Percentage Lease Yes/No (N) Percentage Factor (4)
117 118 121

[64] 16. *1st Acct. No. 2nd Acct. No. 3rd Acct. No. 4th Acct. No. 5th Acct. No.
% % % % %
3 1 8 9 13 14 19 20 24 25 30 33 37 38 43 44 48 49 54 55 59

17. *Collection Status (4) Date (6)
87 90 91 96

18. Location Route C (4) Pos. L M.P. 106.046 (6) Division B Arrears Billing Y/N (N)
97 100 101 102 107 108 109

[72] 19. REMARKS WBCJ Billed by RE (30)
3 32 35 64

Form number, letter date, etc.
Individual/office responsible for information
Previous Lease No.
Rental Submitted:

Pass Credit

Shown on Expiration of Documents List on:

*Information to be provided by Central Services Bureau
**Circle "1" for Real Estate Matters; "2" or "3" for track agreements

J. F. J.
NOV 3 1982

4

SPPL-Roseville-S-6

November 3, 1982

Mr. W. T. Eskew
SPHL

Reference is made to your letter dated October 28, 1982,
File: ENG 16-1 (Roseville). Attached is a fully executed
counterpart of SPTCo. Lease Audit No. 198317 effective November 1,
1982, covering premises at Roseville, California, for a four-inch
diameter diesel fuel pipeline.

The \$200 one-time consideration is now due and should be
transmitted to this office.

S. A. Sutfin

Attachment

cc: Mr. A. W. Coulter - Copy of agreement attached.
Mr. W. B. Curtis, Sacramento - NFR - Copy of agreement attached.
→ RETURN TO MKJ

JFJ

1983/7

THIS AGREEMENT, made this 1st day of MAY, 1963,
by and between SOUTHERN PACIFIC PIPE LINES, INC., a corporation, hereinafter called "SPPL", and SOUTHERN PACIFIC COMPANY, a corporation, hereinafter called "SP":

RECITALS:

SP desires delivery and storage of diesel fuel at its train yard at Roseville, California. SPPL is agreeable to constructing a pipeline connecting SPPL's Roseville Station with SP's train yard and to transporting diesel fuel to said train yard for storage in SP's diesel fuel tankage. The parties have entered into this agreement to set forth their understanding with respect to transportation and storage of said diesel fuel.

AGREEMENT:

NOW, THEREFORE, it is mutually agreed by and between the parties as follows:

1. SPPL shall construct at its own expense a four (4) inch pipe line from SPPL's Roseville Station to SP's diesel fuel tankage located in SP's Roseville train yard within the said city of Roseville, California, a distance of approximately twenty-one thousand five hundred (21,500) feet. Said pipe line shall be constructed on SP right of way. Specific location and construction and maintenance details shall be subjects of separate agreements between the parties.
2. As and when requested by SP, SPPL shall transport diesel fuel through pipe line to storage tank and shall be compensated for such transportation at rate of nine (9) cents per barrel. Records of fuel handled under this agreement shall be determined in a manner mutually agreeable to the parties.
3. SPPL shall render monthly bill for services performed hereunder, and SP shall make payments in accordance with its usual method of vouchering accounts.

SPPL-866

4. This agreement shall take effect as of the 5th day of April, 1962, and shall remain in effect thereafter until terminated upon thirty (30) days' written notice by either party.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the day and year first hereinabove written.

SOUTHERN PACIFIC PIPE LINES, INC.

By /s/ B. K. Smith
Vice President and General Manager

SOUTHERN PACIFIC COMPANY

By /s/ W. M. Jackie
Assistant Vice President

*Approved as to
Form by
E. D. Yeomans*

E.T.S.
APR 24 1963
R.R.M.
APR 24 1963

*MPM
4-24-64*

THIS SUPPLEMENTAL AGREEMENT, dated this 10th day of JULY, 1974,
by and between SOUTHERN PACIFIC PIPE LINES, INC., a corporation, hereinafter called
"SPP", and SOUTHERN PACIFIC TRANSPORTATION COMPANY (formerly SOUTHERN PACIFIC COMPANY),
a corporation, hereinafter called "SP";

WITNESSETH:

WHEREAS, the parties hereto entered into an agreement dated May 1, 1963, covering
the storage and handling of diesel fuel at SP's train yard at Roseville, California,
and

WHEREAS, the parties hereto desire to amend said agreement dated May 1, 1963
to provide for an increase in transportation rate;

NOW, THEREFORE, for and in consideration of the mutual and dependent promises
and agreements herein contained, the parties hereto do hereby agree as follows:

1. Effective May 1, 1974, Item 2 of said agreement dated May 1, 1963, shall
be removed in its entirety and there shall be inserted in its place and stead the
following:

"2. As and when requested by SP, SPP shall transport diesel fuel through
pipelines to storage tank and shall be compensated for such transportation at rate of
seventeen and four-tenths (17.4¢) cents per barrel. Records of fuel handled under
this agreement shall be determined in a manner mutually agreeable to the parties."

2. Except as provided hereinabove, all of the terms, covenants and conditions
of said agreement dated May 1, 1963 shall be and remain in full force and effect,
subject to termination as provided therein.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed
in duplicate by their respective officers thereunto duly authorized, and their re-
spective corporate seals to be hereunto affixed, as of the day and year first herein
written.

SOUTHERN PACIFIC TRANSPORTATION COMPANY

By

Attest:

Assistant Secretary

SOUTHERN PACIFIC PIPE LINES, INC.

By

Attest:



COUNCIL COMMUNICATION

CC #: 3678
File #: 0704-01

Title: Campus Oaks Park Skate Park - Design-Build Construction Agreement
Contact: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.16.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council:

- 1) Award the project to the highest-ranking proposer, American Ramp Company for the Campus Oaks Park Skate Park; and
- 2) Adopt a resolution to authorize the City Manager to execute the agreement with American Ramp Company in the amount of \$650,000; and
- 3) Authorize staff to approve change order requests in an amount not to exceed 10% of the contracted amount.

BACKGROUND

Campus Oaks Park is an 8.7-acre park located off of Roseville Parkway and Blue Dog Drive in the Campus Oaks area of Roseville. The park is west of Foothills Boulevard and adjacent to the former Hewlett Packard campus. Construction of Campus Oaks Park was completed in 2024 by the developer on behalf of the City. The Council-approved master plan included a skate park, a BMX track, and a ninja fitness course that were unable to be constructed during the initial phase of construction by the Developer due to budget constraints. This project aims to complete the skate and bike track portion of Campus Oaks Park. Additional funding has been identified to allow the City to complete construction of these elements. Development of the skate and bike track elements is being performed as a Design-Build contract. This method of delivery was chosen in order to achieve a high level of cost controls, be more efficient in ensuring timelines for completion and to ensure a highly qualified designer and builder of the very specialized skate and bike park elements is hired.

A Request for Proposals (RFP) for a design-build contractor was issued August 22, 2024 for the skate track, and an addendum was issued requesting the additional design and construction of the bike track element. Proposals for the RFP were received September 18, 2024. Four (4) firms submitted proposals, which were then ranked based on contractor qualifications and experience; project understanding and project plan; and cost. American Ramp Company was the top ranked firm. After negotiations, a Guaranteed Maximum Price of \$650,000 was identified for the design and construction of both the skate and bike track elements.

FISCAL IMPACT

Funding for the skate track and bike track was originally approved and allocated using American Rescue Plan Act (ARPA) funds in FY2024-25. A separate budget adjustment re-allocating and augmenting the ARPA funds for this project is recommended in a separate American Rescue Plan Act Budget Adjustment agenda item. There are sufficient funds allocated for this project. Funding for maintenance is a General Fund obligation.

ENVIRONMENTAL REVIEW

Development of the Campus Oaks Park (formerly Parcel 64/HP park site) was previously evaluated in the 4th Addendum to the Hewlett Packard Master Plan EIR (SCH No.95112022 and amended by City Council on May 20,2020, Resolution No. 20-168), and identified in the associated Third Amended Hewlett-Packard Campus Oaks Master Plan. Construction of the Campus Oaks Park Skate and Bike Tracks Project is found to be within the scope of the project covered by the 4th Addendum to the Hewlett Packard Master Plan EIR. As discussed in the Master Plan EIR, the EIR provides environmental analyses of community infrastructure and facilities, including parks, pedestrian bridges, and bike trails, to the extent applicable. Because the project is consistent with the Third Amended Hewlett-Packard Campus Oaks Master Plan, no new effects would be expected to occur and all applicable mitigation measures from the Hewlett Packard Master Plan EIR will be implemented during the design and construction of the Campus Oaks Park Skate and Bike Tracks Project. Because the proposed project meets the requirements identified in Section 15183 of the State CEQA Guidelines, no additional CEQA review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world
Goal C - Maintain a safe and healthy community
Goal E - Deliver exceptional city services
Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Joel De Jong, Park Development Project Manager

Jill Geller, Parks, Recreation & Libraries Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

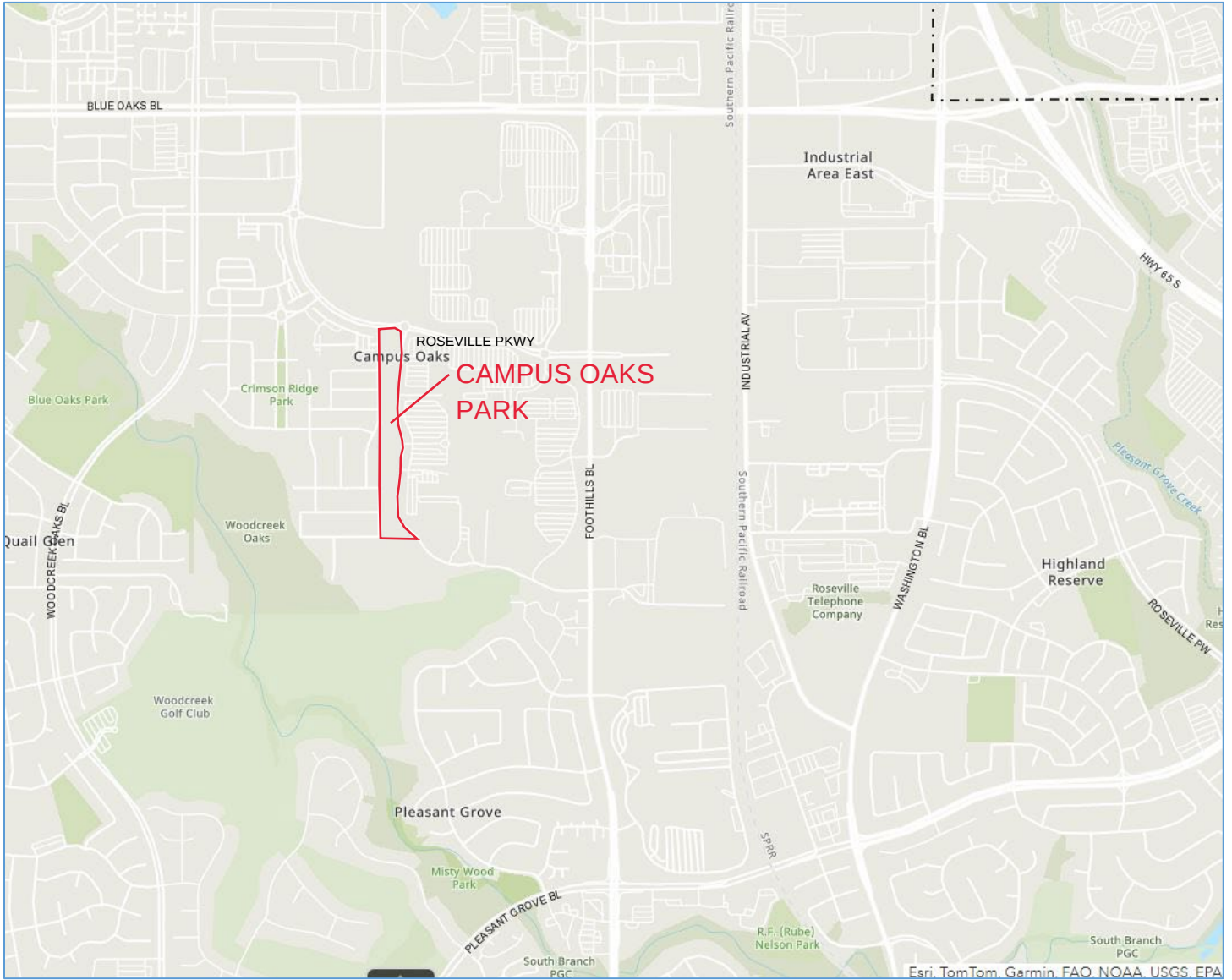
Vicinity Map

Resolution 24-411

Design Build Agreement

Campus Oaks Park

Vicinity Map



RESOLUTION NO. 24-411

APPROVING A DESIGN-BUILD CONSTRUCTION AGREEMENT, BY AND BETWEEN AMERICAN RAMP COMPANY AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Design-Build Construction Agreement for the Campus Oaks Park Skate Park project, by and between American Ramp Company and the City of Roseville, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

**DESIGN-BUILD CONSTRUCTION AGREEMENT
(PROJECT: CAMPUS OAKS PARK SKATE PARK)**

This Design-Build Construction Agreement ("Agreement") is made and entered into this ____ day of _____, 20 __, by and between the City of Roseville, a municipal corporation ("CITY") and American Ramp Company, a Missouri corporation ("CONTRACTOR").

RECITALS

WHEREAS, CITY has issued a Request for Proposals pursuant to which CITY solicited proposals from design-build contractors to construct the Campus Oaks Park Skate Park project ("Project"); and

WHEREAS, CONTRACTOR has submitted a Proposal, dated September 18, 2024, attached hereto and made a part hereof as Exhibit F, and CITY has selected CONTRACTOR to provide design and construction services as set forth in this Agreement; and

WHEREAS, CONTRACTOR is ready, willing and able to perform the aforementioned services required in accordance with the terms and conditions of this Agreement; and

NOW, THEREFORE, CITY and CONTRACTOR agree as follows:

ARTICLE 1

DEFINITIONS

1.1 "Applicable Laws" means all laws, codes, ordinances, rules and regulations of governmental authorities having jurisdiction over the Site and/or the Work.

1.2 "Application for Payment" means the document prepared by CONTRACTOR and submitted to CITY showing CONTRACTOR's entitlement to progress payments, the requirements of which are more fully described in Section 5.3 hereof.

1.3 "Architect/Engineer" means a licensed professional(s) (and/or entity(ies)) retained by CONTRACTOR, with the approval of CITY, who provides architectural, design and/or engineering services as may be required by the Work. The Architect/Engineer shall be registered in the State of California and the architect and/or engineer of record for the Work pursuant to their design responsibilities. The Architect/Engineer shall be the Architect/Engineer(s) stated in the Proposal, unless substituted by CONTRACTOR based upon CITY's written pre-approval.

1.4 "Authorized Representatives" means the Design-Build Team and those individuals appointed by CITY and CONTRACTOR from time to time in accordance with the provisions of Section 3.1.1.

1.5 "Business Day" means any day when the office of the City Clerk of the City of Roseville is open for business.

1.6 "Certificate of Substantial Completion" means a certificate prepared by CONTRACTOR in accordance with Section 5.12 and forwarded to CITY.

1.7 "Certificate of Final Completion" means a certificate prepared by CONTRACTOR and forwarded to CITY stating that the Project is finally complete and that CONTRACTOR is entitled to Final Payment in accordance with Article 5 hereof.

1.8 "Change Directive" means a written order signed by CITY directing a change in the Work. A Change Directive shall state a proposed basis for adjustment, if any, in the GMP or Schedule. CITY may order changes in the Work within the general scope of the Contract, and a Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

1.9 "Change Order" means a written order signed by CONTRACTOR and CITY authorizing a change in the Work, which also may adjust the GMP and/or the Schedule, and which shall constitute a Modification. The GMP and/or Schedule may be changed only by Change Order.

1.10 "Change Proposal" means a proposal for a Change Order submitted by CONTRACTOR to CITY, either at the request of CITY, or at CONTRACTOR's own initiative.

1.11 "Construction Allowance Items" [reserved]

1.12 "Construction Documents" means the plans and specifications prepared by the Design-Build Team for the Project, approved by CITY, and incorporated into this Agreement by reference after such approval, to be used to construct the Project. The Construction Documents shall set forth in detail all items necessary to complete the construction of the Project in accordance with the Contract Documents (subject to their completion following commencement of the Construction Phase). All amendments and modifications to the Plans and Specifications must be approved by CITY prior to incorporation into this Agreement. CONTRACTOR's attention is hereby directed to the confidentiality requirements of Section 2.2.

1.13 "Construction Notice to Proceed" means the notice given by CITY to CONTRACTOR stating that the Site is available to CONTRACTOR and directing CONTRACTOR to commence construction of the Project in accordance with Section 4.2.1.

1.14 "Construction Phase" means the period beginning with the issuance of the Construction Notice to Proceed and ending on the date of Final Completion of the Project.

1.15 "Construction Work" means that portion of the Work consisting of the provision of labor, materials, equipment and services in connection with the construction of the Project as set forth in the Contract Documents.

1.16 "Contingency Costs" means those items of Cost of the Work attributable to a contingency for which CITY is responsible and which are payable by CITY to CONTRACTOR pursuant to a Change Order as provided in Article 6.

1.17 "Contract Documents" means this 1) Agreement, 2) its Exhibits, and 3) the Construction Documents, all of which, together with this Agreement, form the entire integrated agreement between CITY and CONTRACTOR. In the event of a conflict between any of these documents, this Agreement controls, followed by its Exhibits.

1.18 "Contract" or "Agreement" means this Design-Build Construction Agreement, its exhibits, and all amendments and/or modifications hereto executed by the parties.

1.19 "Contract Time" means the period of time, including authorized adjustments, allotted in the Schedule for the Final Completion of the Work.

1.20 "CONTRACTOR" means the individual or entity identified in the preamble to this Agreement.

1.21 "CONTRACTOR Event of Default" shall have the meaning set forth in Section 12.1 hereof.

1.22 "Cost of the Work" consists of those items of Work, which are paid for by CITY to CONTRACTOR, and consist of those categories of costs set forth as allowable on Exhibit A.

1.23 "CPM" means a critical path method schedule in the form of precedents, networks and time sequences.

1.24 "Day" or "Days" means calendar days.

1.25 "Delay Costs" means those items of Cost of the Work attributable to an Excusable Delay for which CITY is responsible and which are payable by CITY to CONTRACTOR pursuant to a Change Order as provided in Article 6.

1.26 "Design-Build Team" includes the following: Architect/Engineer; CONTRACTOR; and/or others as coordinated by CONTRACTOR and CITY.

1.27 "Design Development Documents" means the drawings, specifications and other documents prepared by the Design-Build Team for CITY's review and approval prior to the preparation of the Construction Documents. The Design Development Documents shall illustrate the scale and relationship of Project components, outline the nature and structural exterior and three dimensional scale of the Project and shall fix and describe in detail the configuration and character of the Project concerning all items of the Project necessary for the complete and final preparation of the Construction Documents in accordance with the requirements of the Contract Documents, including architectural and electrical systems, materials and such other elements as may be appropriate. CONTRACTOR's attention is hereby directed to the confidentiality requirements of Section 2.2.

1.28 "Design Materials" means any and all documents, shop drawings, electronic information, data, plans, drawings, sketches, illustrations, specifications, descriptions, models and other information developed, prepared, furnished, delivered or required to be delivered by CONTRACTOR to CITY under the Contract Documents or developed or prepared by CONTRACTOR specifically to discharge its duties under the Contract Documents. CONTRACTOR's attention is hereby directed to the confidentiality requirements of Section 2.2.

1.29 "Design Work" means that portion of the Work consisting of the design services required to be provided in connection with the design of the Project as set forth in the Contract Documents, which shall be performed consistent with the standards of professional care set forth herein.

1.30 "Excusable Delay" shall have the meaning set forth in Section 4.4.2 hereof.

1.31 "Fee", if applicable, means the fee payable to CONTRACTOR pursuant to this Contract and as part of the GMP, if shown on Exhibit A attached hereto.

1.32 "Final Completion" means the point at which the Work has been completed in accordance with the terms and conditions of the Contract Documents, including completion of all Punch list items.

1.33 "Force Majeure" means labor dispute (excluding labor shortage), fire, unusual delay in transportation or delivery, unavoidable casualty, flood (assuming CONTRACTOR has taken reasonable precautions), earthquake, epidemic, civil disturbance, war, freight embargo, riot, sabotage (by persons other than CONTRACTOR or Subcontractors), material shortage or any other similar act or condition, in each case only to the extent the event in question is beyond the reasonable control of and without the fault or negligence of CONTRACTOR.

1.34 "Governmental Approvals" means those CITY approvals necessary for the completion of the Project, including, but not limited to, modification of existing zoning, vacation of certain streets and/or alleys, and modifications to or variances from applicable building or zoning regulations.

1.35 "Guaranteed Maximum Price" or "GMP" means the amount set forth on Exhibit A hereto, which may be increased or decreased in accordance with the provisions of the Contract Documents.

1.36 "Hazardous Materials" means those items identified on Exhibit C hereto.

1.37 "Indemnified Parties" includes, but is not limited to, CITY, its agents, officers, employees, and volunteers.

1.38 "Liquidated Damages" means the damages payable by CONTRACTOR to CITY in the event CONTRACTOR does not achieve Final Completion of the Project by the date required on the Schedule, as adjusted, as more fully described in Section 4.6 hereof.

1.39 "Modification" means an amendment to this Agreement executed by the parties after the date hereof.

1.40 "Party" shall mean CITY or CONTRACTOR individually, and **"Parties"** shall mean CITY and CONTRACTOR collectively.

1.41 "Payment and Performance Bonds" means the payment bond and performance bond issued by an admitted Surety covering the faithful performance and completion of the Construction Work, including payment for all materials and labor furnished or supplied in connection with the Construction Work, by CONTRACTOR. Such bonds shall be in the form described in Exhibit E.

1.42 "Project" means the design and construction of the project described in the Recitals, together with all on-site infrastructure, site improvements and appurtenances to be designed, if any, constructed and installed in connection therewith, as more fully set forth and described in the Contract Documents and as required thereby or reasonably inferred therefrom.

1.43 "Project Manager" means the person assigned by the director of the CITY administering department to monitor the Project and Work.

1.44 "Punch List" means those minor items of Work to be completed after Substantial Completion and prior to Final Completion, which do not prevent the Project from being used for the purpose for which it is intended and which will not prevent beneficial occupancy or use.

1.45 "Retention" means the amount withheld from progress payments from CITY to CONTRACTOR from time to time, as more fully described in Article 5 hereof.

1.46 "Schedule" means the schedule pursuant to the Proposal and/or other Contract Documents to which CONTRACTOR has agreed to complete the Work. The Schedule shall be adjusted pursuant to the provisions of the Contract Documents. In the event the Schedule is not contained within the Proposal, then CONTRACTOR shall provide to CITY, within fifteen (15) days of issuance of a notice to proceed by CITY, with a complete milestone schedule identifying, among other things, critical paths (if any) and total calendar days until Substantial and Final Completion. In the event the Schedule is contained in the Proposal, the start of the Schedule shall be adjusted by the CONTRACTOR to reflect the date of the Notice To Proceed.

1.47 "Scheduled Date of Substantial Completion" means the date CONTRACTOR has agreed to achieve Substantial Completion of the Project in accordance with the Schedule, as adjusted.

1.48 "Scope Change Costs" means those items of Cost of the Work attributable to changes in scope of the Work and payable by CITY to CONTRACTOR pursuant to a Change Order, as provided in Article 6.

1.49 "Separate Contractors" means those individuals or entities (including, but not limited to, concessionaires) who have entered into arrangements with CITY for the provision of labor, materials or other services in connection with the Project.

1.50 "Site" is the real property on which the Project will be located.

1.51 "Subcontract" means an agreement between CONTRACTOR and another person or entity engaged to perform a portion of the Work.

1.52 "Subcontractor" means an individual or entity who has entered into an agreement with CONTRACTOR or another Subcontractor for the provision of labor, materials or other services required to be performed by CONTRACTOR under the Contract Documents.

1.53 "Substantial Completion" means the stage in the progress of the Work when the Work or a designated portion thereof is sufficiently complete in accordance with the Contract Documents so that CITY may use the Project for its intended purpose.

1.54 "Surety" means one or more issuers of the Payment and Performance Bonds, each of which shall be admitted and licensed to do business in the State of California.

1.55 "Unexcusable Delay" shall have the meaning set forth in Section 4.4.

1.56 "Work" or "Scope of Work" means the Project, inclusive of all labor, materials and services required to be performed or provided by CONTRACTOR officers, employees, agents, Subcontractors or Suppliers pursuant to the provisions of this Agreement and its Exhibits (including, the entirety of Exhibit F).

ARTICLE 2 SCOPE OF WORK / PROJECT REQUIREMENTS

2.1 Performance of Work. CONTRACTOR shall perform the Work in accordance with this Agreement. CONTRACTOR covenants and agrees that it shall be responsible for performing and completing, and for causing all Subcontractors (including Architect/Engineer) to perform and complete, the Work in accordance with the Contract Documents, standard professional and trade practices, and Applicable Laws. CONTRACTOR will retain an Architect/Engineer for design services required by the Work and the Architect/Engineer shall be the engineer of record. CONTRACTOR covenants that the Work and the materials provided thereunder shall be appropriate for the purposes stated in the Request for Proposal and Proposal. Although it is the responsibility of CONTRACTOR to conform the Work to Applicable Laws at all times, to the extent there is a change in one or more Applicable Laws after the date of execution of this Contract, and such change has the effect of increasing the cost or time of performance of the Work, such change may be the subject of a Change Order under the provisions of Article 6 hereof.

2.1.1. Noise and Night Work. CONTRACTOR shall comply with CITY's noise ordinance.

2.2 Professional Standard; Ownership of Documents.

2.2.1 Standards of Performance. The Work shall be performed by CONTRACTOR in accordance with the professional standards applicable to projects, buildings or work of complexity, quality and scope comparable to the Work and the Project. CONTRACTOR may make such additions or substitutions to personnel and responsibilities as it deems necessary or appropriate in order to carry out its responsibilities hereunder, provided such personnel shall be suitably qualified. Nothing in this Agreement shall be construed to create any contractual liability with CITY toward any Subcontractor.

2.2.2 Design Documents and Materials, and Confidentiality.

2.2.2.1 CITY shall have unlimited rights to copy and use in connection with the Project all Design Materials, including the right to use same on the Project at no additional cost to CITY, regardless of degree of completion, provided that said services performed have been fully paid for as required by the terms of this Agreement. CONTRACTOR and its Subcontractors shall keep all design documents confidential, and shall not disclose such documents except as may be required in performance of the Work or pursuant to legal process.

2.3 Local Conditions; Environmental Site Conditions.

2.3.1 Local Conditions. CONTRACTOR represents that it has taken steps reasonably necessary to ascertain the nature and location of the Work, and that it has investigated and satisfied itself as to the general and local conditions which are applicable to the Work such as (a) conditions bearing on transportation, disposal, handling and storage of materials; (b) the availability of labor, water, power and roads; (c) normal weather conditions; (d) observable physical conditions at the Site; (e) the surface conditions of the ground; and (f) the character of equipment and facilities needed prior to and during the performance of the Work. To the extent CONTRACTOR encounters subsurface or concealed conditions which differ materially from that actually known by CONTRACTOR on the date of this Agreement or from those ordinarily found to exist and generally recognized as inherent in the activities of the character provided in the Contract Documents; then CONTRACTOR shall give notice to CITY promptly before conditions are disturbed and in no event later than two (2) Days after the first observance of the conditions if a Change Order is contemplated by CONTRACTOR due to such condition. Such materially different conditions may entitle CONTRACTOR to an equitable adjustment in the GMP and/or Schedule pursuant to the Change Order provisions of this Agreement.

2.3.2 Hazardous Materials. The Parties' agreement as to the handling of Hazardous Materials discovered at the Site (and not brought there by CONTRACTOR or any Subcontractor) is set forth in Exhibit C hereto, and the only duties and responsibilities of CONTRACTOR in connection therewith are as therein specified, notwithstanding any other provision of this Agreement.

2.4 Design Development Documents and Construction Documents.

2.4.1 General. The Design-Build Team understands that all construction documents, working drawings and specifications ("Submittals") must be coordinated with, and approved by, CITY prior to construction. CONTRACTOR shall allow CITY a minimum of fourteen (14) days for review of Submittals and corrections made thereto. CONTRACTOR shall work with the Design-Build Team to prepare, for the approval of CITY, working drawings and specifications setting forth in detail the requirements for the construction of the Project in its entirety including the necessary bidding information. CITY's review of the Design Development Documents and the Construction Documents shall not relieve CONTRACTOR from its responsibilities under this Agreement, or be deemed to be an approval or waiver by CITY of any deviation from, or of CONTRACTOR's failure to comply with, any provision or requirement of the Contract Documents, unless such deviation or failure has been identified as such in writing in the document submitted for approval by CONTRACTOR and approved by CITY. CONTRACTOR shall comply with all CITY construction standards as deemed applicable by the CITY. CONTRACTOR shall provide CITY with a complete, accurate, full size, and current set of as-built drawings in a hard copy acceptable to City prior to Final Completion.

2.4.2 Reliance on Approvals. CONTRACTOR shall be entitled to rely on the approvals of CITY with respect to the Design Materials. If CITY revokes, modifies or otherwise changes in a material way its approval of a given system after such system has been designed and approved, or modifies the original Scope of Work in a material manner requiring modification to one or more systems which have been designed and approved, CONTRACTOR shall be entitled to a Change Order in accordance with the provisions of Article 6 hereof, provided that prior to such approval CONTRACTOR has made CITY aware of future design decisions which may be affected by such approval. No Change Order shall be issued to the extent such modification is due to the fault or neglect of CONTRACTOR.

2.4.3 Review of Contract Documents and Field Conditions. CONTRACTOR shall take field measurements and verify field conditions and shall carefully compare such field conditions and other information known to CONTRACTOR with the Contract Documents before commencing activities. CONTRACTOR shall perform the Work in accordance with the Contract Documents and submittals approved in accordance with the procedures set forth in this Agreement.

2.5 Legal Requirements. CONTRACTOR shall comply with Applicable Laws, and shall give applicable notices pertaining thereto. Except with respect to Governmental Approvals, CONTRACTOR shall prepare and file all documents required to obtain the necessary approvals of governmental authorities having jurisdiction over the Work and/or the Project and shall secure and pay for permits and governmental fees, licenses and inspections necessary for the proper execution of the Work and completion of the Project. Notwithstanding the foregoing, CITY has informed CONTRACTOR that fees in connection with building permits, street use permits, and similar permits relating to construction will be waived and are not to be included in the GMP. If and to the extent charges in the future for such permits are imposed in the future, such charges shall be paid by CITY, or shall be the subject of a Change Order to the Contract in accordance with the Change Order provisions of this Agreement.

2.6 Services and Facilities.

2.6.1 General. CONTRACTOR shall provide everything required for the orderly progress and proper execution and completion of the Work and the Project in accordance with the requirements of the Contract Documents, whether temporary or permanent and whether or not incorporated or to be incorporated into the Work, including, but not limited to, services, labor, materials, equipment, furnishings, tools, construction equipment and machinery, utilities, transportation and other facilities and services.

2.6.2 Supervision. CONTRACTOR shall supervise and direct the Work in accordance with its best skill and attention. CONTRACTOR shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures. CONTRACTOR shall be responsible to CITY for the acts and omissions of, and whenever this Contract refers to the negligence, fault or omission of CONTRACTOR, such term shall include the negligence, fault or omission of, CONTRACTOR's employees, Subcontractors and their agents and employees, and other persons performing portions of the Work under an agreement with CONTRACTOR. CONTRACTOR shall not be relieved of obligations to perform the Work in accordance with the Contract Documents by tests, inspections or approvals required or performed by persons other than CONTRACTOR.

2.6.3 Coordination. CONTRACTOR shall coordinate construction requirements with governmental agencies, utilities, and all other parties either involved in infrastructure improvements or otherwise affected by the design and construction requirements.

2.6.3.1 Design-Build Development Coordination. CONTRACTOR understands and agrees that all Design Development Documents and time schedules prepared by Architect/Engineer must be coordinated with CONTRACTOR and CITY. CONTRACTOR shall participate and provide recommendations in the development of the drawings and other documents to fix and describe the size and character of the Project in its entirety as to structural, and electrical systems, materials and other essentials as may be necessary according to good engineering and architectural practice.

2.6.3.2 Construction Documents Coordination. [reserved]

2.6.4. Cooperation. CONTRACTOR shall cooperate with the Architect/Engineer, and CITY's financial, design and construction consultants and all other designated representatives during the design and construction of the Project.

2.6.5 Management. CONTRACTOR shall implement suitable management systems and work plans for the Project relative to Project safety, quality assurance and managing and controlling the Work.

2.6.6 Reports. CONTRACTOR shall prepare and submit to CITY monthly progress reports on the Work accomplished during the previous monthly period, which reports shall be prepared in a manner and in a format reasonably acceptable to CITY. Such reports shall be

furnished at the time of submission of each monthly Application for Payment. As part of such report, CONTRACTOR shall provide an updated Schedule, including CPM, if any, illustrating the progress that has been made, by reference to the initial CPM, and specifying whether the Work is on schedule or behind schedule and actions being taken to correct Schedule slippage. The monthly report shall also set forth CONTRACTOR's projected progress for the forthcoming month.

2.7 Warranty. CONTRACTOR warrants to CITY that any and all materials, equipment and furnishings incorporated in the Work will be of good quality and new unless otherwise required or permitted by the Contract Documents, that the Work will be free from defects not inherent in the quality required or permitted, and that the Work will conform with the requirements of the Contract Documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective by CITY at its sole discretion.

CONTRACTOR shall warranty the Work for a period of one-year commencing upon recording of the notice of completion. If within this one-year warranty period any of the Work is found to be defective or not in accordance with the requirements of the Contract Documents, CONTRACTOR shall correct it promptly after receipt of written notice from CITY to do so. CITY shall give such notice promptly after discovery of the condition. CONTRACTOR shall bear the cost of correction.

CONTRACTOR's attention is directed to Section 9.3 below regarding Warranty Bond requirements.

2.8 Taxes. CONTRACTOR shall pay, as Cost of the Work, all existing and future applicable federal, state and local sales, consumer, use and similar taxes, whether direct or indirect, relating to, or incurred in connection with, the performance of the Work (excluding taxes based on CONTRACTOR's income). In the event CONTRACTOR is obligated to pay any new or increased taxes or duties adopted after the date hereof, the amount of such new or increased taxes shall increase the GMP pursuant to the Change Order provisions of this Contract. In the event CONTRACTOR receives the benefit of a tax exemption or tax reduction taking effect after the date hereof, the amount of such exemption or reduction shall decrease the GMP pursuant to the Change Order provisions of this Contract

2.9 Access by CITY. CONTRACTOR shall afford CITY and its authorized designees access to the Project Site at all times, subject to reasonable prior notice for access outside of normal business hours.

2.10 Use of Site. CITY shall be permitted beneficial use of the Work.

2.11 Patents, Trademarks, Copyrights. CONTRACTOR shall pay, as a Cost of the Work, all-applicable royalties and license fees on any matters arising in connection with the Work. CONTRACTOR shall defend all suits or claims for infringement of patent, trademark, and copyrights against the Indemnified Parties, and shall save the Indemnified Parties harmless from loss on account thereof for any and all matters arising in connection with the Work or the Project (such costs to be paid as Cost of the Work), except with respect to any particular design process

or the product of a particular manufacturer or manufacturers specified and required by CITY, other than pursuant to the recommendation or suggestion of CONTRACTOR or a subcontractor; provided however, if CONTRACTOR has reason to believe that the design, process or product so specified is an infringement of a patent, CONTRACTOR shall be responsible for any loss resulting unless CONTRACTOR has provided CITY with prompt written notice of CONTRACTOR's belief, and CITY has nevertheless elected to go forward with such design, process or product so specified.

2.12 Rubbish; Debris; Cleanup. During the performance of all on-site Work, CONTRACTOR shall at all times, as a Cost of the Work, keep the Site and adjacent streets, properties and sidewalks reasonably free from waste materials, debris and/or rubbish, and shall employ adequate dust control measures. If accumulation of such materials, debris, rubbish or dust constitutes a nuisance or safety hazard or is otherwise objectionable in the reasonable opinion of CITY, CONTRACTOR shall promptly remove them. Upon Substantial Completion of the Work, or any portion or component thereof, CONTRACTOR shall remove from the Site, or applicable portion thereof, all tools, construction equipment, machinery, surplus materials, waste materials and rubbish and shall leave the Site in a "broom clean" condition. If CONTRACTOR fails to clean up as provided in the Contract Documents, CITY may do so and the cost thereof shall be charged to CONTRACTOR as a Cost of the Work.

2.13 Permits, Fees and Notices. Unless otherwise provided in the Contract Documents, and subject to the provisions of Section 2.5 hereof, CONTRACTOR shall secure all permits, governmental fees, licenses and inspections necessary for the proper execution and completion of the Work. To the extent there is a change in the type or cost of any of such permits, fees, licenses or inspection occurring after execution of this Agreement, there shall be an equitable adjustment in the GMP and Schedule on account of such change in accordance with the Change Order provisions. CONTRACTOR shall comply with and give notices required by Applicable Laws.

2.14 Shop Drawings, Product Data, Samples and Other Submittals.

2.14.1 Documents and Samples at the Site. From and after commencement of the Construction Work, CONTRACTOR shall maintain at the site one record copy of the Construction Documents, and any and all amendments thereto, in good order and marked to record changes and selections made during the Construction Phase. In addition, CONTRACTOR shall maintain at the site approved shop drawings, product data, samples and similar required submittals. These shall be provided to CITY upon completion of the Work.

2.14.2 Shop Drawings, Product Data, Samples and Other Submittals.

2.14.2.1 Shop Drawings are drawings, diagrams, schedules and other data specially prepared for the Work by CONTRACTOR, a Subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.

2.14.2.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams and other information furnished by CONTRACTOR to illustrate materials or equipment for some portion of the Work.

2.14.2.3 Samples are physical examples, which illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.

2.14.2.4 Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents. The purpose of their submittal is to demonstrate for those portions of the Work for which submittals are required the way CONTRACTOR proposes to conform the construction to the Construction Documents.

2.14.2.5 Submission of items listed in section 2.14.2.4. [reserved]

2.14.3 Responsibility. CONTRACTOR shall not be relieved of responsibility for the deviations from requirements of the Contract Documents by CITY's approval of Shop Drawings, Product Data, Samples or similar submittals unless CONTRACTOR has specifically informed CITY of such deviation at the time of the submittal and CITY has given written approval to the specific deviation. CONTRACTOR shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples or similar submittals by CITY's approval thereof.

2.15 Tests and Inspections

2.15.1 Initial Tests and Inspections. Tests, inspections and approvals of portions of the Construction Work shall be made as required by the Contract Documents, Applicable Laws or normal construction practices and/or as directed by CITY. Unless otherwise provided, CONTRACTOR shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to CITY, or with the appropriate public authority. The costs of such tests, inspections and approvals shall be a cost paid by CONTRACTOR. CONTRACTOR shall give CITY timely notice of when and where tests and inspections are to be made so that CITY may observe such procedures. All costs of tests, inspections or approvals imposed upon CONTRACTOR by changes in Applicable Laws occurring after execution of this Agreement shall be an increase to the GMP in accordance with the Change Order provisions herein.

2.15.2 Additional Tests and Inspections. If CITY, or any other public authority having jurisdiction, determines that portions of the Construction Work require additional testing, inspection or approval beyond that required by subsection 2.15.1, CITY will instruct CONTRACTOR to make arrangements for such additional testing, inspection or approval by an entity acceptable to CITY, and CONTRACTOR shall give timely notice to CITY of when and where tests and inspections are to be made so CITY may observe such procedures. If such additional tests and/or inspections reveal failure of the portions of the Work to comply with the requirements of the Contract Documents, the costs of such tests and required correction shall be paid as a Cost of the Work, subject to the limitations set forth in Section 2.22 hereof. If the additional tests and/or inspections show that the portions of the Work comply with the

requirements of the Contract Documents, the costs thereof shall be an increase to the GMP in accordance with the Change Order provisions of this Agreement.

2.15.3 Required Certificates. Required certificates of testing, inspection or approval shall, unless otherwise required by the Contract Documents, be secured by CONTRACTOR and promptly delivered to CITY.

2.15.4 Timing of Testing. Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

2.16 Execution, Correlation and Intent.

2.16.1 Execution of Agreement. Execution of this Agreement by CONTRACTOR is a representation that CONTRACTOR has visited the Site, become familiar with the local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

2.16.2 Intent of Contract Documents. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by CONTRACTOR. The Contract Documents are complementary and what is required by one shall be as binding as if required by all; performance by CONTRACTOR shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the intended results.

2.16.3 Organization of Materials. Organization of the Design Materials into divisions, sections and articles, and arrangement of drawings does not necessarily control CONTRACTOR in dividing the Construction Work among Subcontractors or in establishing the extent of Construction Work performed by any trade.

2.16.4 Meaning of Words. Unless otherwise stated in this Agreement, words which have well-known technical or construction industry meanings are used in accordance with such recognized meanings.

2.17 Labor and Materials; Liens (Stop Payment Notice Claims); Indemnity. Unless otherwise provided in the Contract Documents, CONTRACTOR shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. CONTRACTOR shall enforce strict discipline and good order among CONTRACTOR's employees, subcontractors, and other persons carrying out the Work. CONTRACTOR shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

CONTRACTOR shall not permit any Subcontractor, materialman, or laborer to place liens on the Project covering any portion of the Work for which CITY has made payment to CONTRACTOR. If any liens (e.g., stop payment notice claims) are imposed, CITY may

withhold payment in the amount of 125% of the claim until such time an unconditional release is provided in a form satisfactory to CITY. CONTRACTOR shall indemnify, defend, and hold harmless CITY regarding any claim or lien that proceeds to, or is the subject of litigation. CITY may withhold payment(s) pending compliance with this provision.

2.18 Cutting and Patching.

2.18.1 Cutting and Patching of the Work. CONTRACTOR shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

2.18.2 Damage to Work of CITY or Separate Contractors. CONTRACTOR shall not damage or endanger a portion of the completed Work, fully or partially completed construction of CITY, or work or construction by Separate Contractor(s) by cutting, patching or otherwise altering such construction or work, or by excavation. CONTRACTOR shall not cut or otherwise alter such construction by CITY or a Separate Contractor except with written consent of CITY and of such Separate Contractor, such consent not to be unreasonably withheld.

2.19 Uncovering of Construction Work.

2.19.1 Uncovering. If a portion of the Construction Work is covered contrary to CITY's written request to observe such work prior to it being covered or contrary to requirements of the Contract Documents, it must, if directed in writing by CITY, be uncovered for CITY's observation and be replaced without change in the Schedule or GMP. The costs of such uncovering and replacement shall be Cost of the Work, subject to the limitation set forth in Section 2.22 hereof.

2.19.2 Covering of Work Requested to be Observed. If a portion of the Construction Work has been covered which CITY has not specifically requested to observe prior to it's being covered, CITY may request to see such Construction Work and it shall be uncovered by CONTRACTOR. If such Construction Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be charged to CITY and shall increase the GMP. An appropriate time extension shall also be given. If such Construction Work is not in accordance with the Contract Documents, CONTRACTOR shall pay such costs as Cost of the Work, unless such condition was caused by CITY or a Separate Contractor in which event CITY shall be responsible for payment of such costs by appropriate Change Order, and an appropriate time extension shall also be given.

2.20 Correction of Work.

2.20.1 Work Rejected by CITY. CONTRACTOR shall promptly correct Construction Work rejected by CITY or failing to conform to the requirements of the Contract Documents, whether observed before or after Substantial Completion and whether or not fabricated, installed or completed. CONTRACTOR shall bear the costs of correcting such rejected Construction Work, as a Cost of the Work, including additional testing and inspection and compensation for services and expenses of CITY made necessary thereby.

2.20.2 [Intentionally deleted].

2.20.3 Removal of Work. CONTRACTOR shall remove from the Site portions of the Construction Work, which are not in accordance with the requirements of the Contract Documents and are neither corrected by CONTRACTOR nor accepted by CITY. The costs incurred in removing such Work shall be a Cost of the Work, subject to the limitation set forth in Section 2.22 hereof.

2.20.4 Failure to Correct Nonconforming Work. If CONTRACTOR fails to correct nonconforming Construction Work within a reasonable time, CITY may correct it in accordance with the terms of this Agreement. If CONTRACTOR does not proceed with correction of such nonconforming Construction Work within a reasonable time fixed by written notice from CITY, CITY may remove it and store the salvageable materials or equipment at CONTRACTOR's expense. If CONTRACTOR does not pay costs of such removal and storage within ten (10) Days after written notice, CITY may, upon ten (10) additional Days written notice, sell such materials and equipment at auction or at private sale and shall account for the proceeds thereof, after deducting costs and damages that should have been borne by CONTRACTOR, including compensation for services and expenses made necessary thereby. If such proceeds of sale do not cover costs which CONTRACTOR should have borne, CONTRACTOR shall pay such excess to CITY. If such proceeds are in excess of the costs which CONTRACTOR should have borne, such excess shall be paid by CITY to CONTRACTOR. If such costs arise during the performance of the Work, such costs shall be charged against the Cost of the Work. If such costs arise after Substantial Completion, such costs shall be payable as provided in Section 5.1.

2.20.5 Damaged or Destroyed Work. CONTRACTOR shall bear the cost of correcting destroyed or damaged construction, whether completed or partially completed, of CITY or Separate Contractors caused by CONTRACTOR's correction or removal of Construction Work which is not in accordance with the requirements of the Contract Documents. If such costs arise during the performance of the Work, such costs shall be charged against the Cost of the Work. If such costs arise after Substantial Completion, such costs shall be payable as provided in Section 5.1.

2.20.6 No Limitation. Nothing contained in this section 2.20 shall be construed to establish a period of limitation with respect to other obligations which CONTRACTOR might have under the Contract Documents.

2.21 Value Engineering. CONTRACTOR shall suggest to CITY value engineering to reduce the cost of the Project, which CITY may accept at its sole discretion.

2.21.1 Subcontractors Bids. CONTRACTOR shall use its best effort to choose the highest quality of materials, equipment, component systems and types of construction for the most reasonable prices for inclusion in the Construction Documents, and make reasonable adjustments in the scope of the Project so that the total cost bid by the bidding Subcontractors will not exceed the estimate.

2.22 Acceptance of Nonconforming Work. If CITY prefers to accept Work, which is not in accordance with the requirements of the Contract Documents, CITY may do so instead of requiring its removal and correction, in which case the GMP will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

2.23 Contractor Registration. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this Contract, CONTRACTOR and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. CONTRACTOR is hereby notified that this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

ARTICLE 3 CITY'S RIGHTS AND RESPONSIBILITIES

3.1. Information and Services Required of CITY.

3.1.1 CITY Designation of Authorized Representative. Both Parties shall designate, from time to time, one or more representatives authorized to act on their behalf with respect to the Project, together with the scope of his/her respective authority. CONTRACTOR shall not be entitled to rely on directions from anyone outside the scope of that person's authority as set forth in written delegations pursuant to this Agreement. Directions and decisions made by Authorized Representative(s) of CITY shall be subject to any further approval(s) required by any provisions of CITY's Charter or the Roseville Municipal Code.

3.1.2 Communication. During the term of this Contract, CITY shall communicate with Subcontractors, suppliers and others performing any part of the Work only through CONTRACTOR's Authorized Representative.

3.1.3 Governmental Approvals. CITY shall be responsible for obtaining the Governmental Approvals. Any delay in obtaining the Governmental Approvals may entitle CONTRACTOR to an equitable adjustment in the Schedule and GMP in accordance with the Change Order provisions of this Agreement, except to the extent such delay is due to the fault or neglect of CONTRACTOR.

3.2 [Intentionally deleted.]

3.3 [Intentionally deleted.]

3.4 Activities on the Site by CITY or Separate Contractors.

3.4.1 CITY's Right to Award Separate Contracts. CITY reserves the right to perform work or operations related to the Project, with CITY's own forces, and to award separate contracts to Separate Contractors in connection with other portions of the Project.

3.4.2 Integration of the Work with Separate Contractors. Following the request of CITY, CONTRACTOR shall prepare a plan in order to integrate the work performed by Separate Contractors with the performance of the Work, and shall submit such plan to CITY for approval. The plan shall be fair and reasonable for CONTRACTOR and the Separate Contractors, and CONTRACTOR shall work with the Separate Contractors to reach agreement on such plan. CONTRACTOR shall arrange the performance of the Work so that the Work and the work of the Separate Contractors are, to the extent applicable, properly integrated, jointed in an acceptable manner, and performed in the proper sequence so that any disruption or damage to the Work or to any work of Separate Contractors is avoided.

3.4.3 Coordination. CONTRACTOR shall provide for the coordination of the activities of CONTRACTOR and its Subcontractors with the activities of the Separate Contractors. CONTRACTOR shall participate with all Separate Contractors and CITY in reviewing and coordinating the schedules of the Separate Contractors with the Schedule. CONTRACTOR shall make any revisions to the Schedule deemed necessary to properly incorporate the work of the Separate Contractors with the Work. To the extent (a) the date of Substantial Completion is extended by such Schedule revision; (b) CONTRACTOR is required to perform its Work materially out of sequence, and in a manner which is not as efficient or cost effective as originally planned; or (c) the Scope of Work is increased, an equitable adjustment in the GMP and the Schedule shall be made in accordance with the Change Order provisions of this Agreement.

3.4.4 Use of Site. CONTRACTOR shall afford CITY and all Separate Contractors reasonable opportunity for storage of materials and equipment and performance of their work. CONTRACTOR shall also connect and coordinate its Work and operations with CITY and all Separate Contractors' operations as required by the Contract Documents. CITY shall direct the Separate Contractors to cooperate with CONTRACTOR and to avoid actions or omissions, which could interfere with or delay the activities of CONTRACTOR.

3.4.5 Deficiency in Work of Contractors. If part of CONTRACTOR's Work depends upon proper execution or results upon construction or operations by CITY or a Separate Contractor, CONTRACTOR shall, prior to proceeding with that portion of the Work, promptly report to the Separate Contractor and CITY apparent discrepancies or defects in such other construction that would render it unsuitable for proper execution and results by CONTRACTOR. CONTRACTOR and the Separate Contractor shall use good faith efforts to resolve any such discrepancies or defects or any disagreements relating thereto. Failure of CONTRACTOR to report such discrepancies or defects shall constitute acceptance by CONTRACTOR of the work of Separate Contractors as fit and proper to receive CONTRACTOR's Work (except as to those defects or discrepancies that are not apparent).

3.4.6 Claims Involving Separate Contractors. In the event that CONTRACTOR unnecessarily and unreasonably delays the work of Separate Contractors by not cooperating with them as required hereby, or by not affording them reasonable opportunity to perform their work as stated herein, CONTRACTOR shall, in such event, pay, as Cost of the Work, all reasonable direct incremental costs and expenses incurred by such Separate Contractors due to any such delays. If any Separate Contractor shall assert a claim or bring an action against CITY alleging

damage due to the fault or neglect of CONTRACTOR, CITY shall immediately notify CONTRACTOR, who shall defend such claim. If it is determined that CONTRACTOR was at fault, CONTRACTOR shall pay all costs of defense, including attorney's fees, as well as any resulting judgment or settlement, as a Cost of the Work.

3.5 Assignment of Separate Contracts. If CITY determines that it wishes to assign to CONTRACTOR one or more contracts between CITY and a Separate Contractor, it shall give CONTRACTOR written notice of such desire, including in such notice a copy of such contract for CONTRACTOR's review and approval. The Separate Contractor shall be fully qualified to perform the work under the to-be-assigned contract, shall possess the financial capability to perform its obligations under such to-be-assigned contract, and shall provide one hundred percent (100%) payment and performance bonds covering such work from sureties meeting the standards set forth in Section 1.53 hereof. Such contract shall contain provisions similar to those contained in CONTRACTOR's agreements with its Subcontractors with respect to liability, indemnification, retention, payment, labor, warranty, and other material items. Upon CONTRACTOR's approval of the assignment of such contract, which approval shall not be unreasonably withheld, delayed or conditioned, such Separate Contractor shall cease to be a Separate Contractor and shall thereafter be deemed to be a Subcontractor of CONTRACTOR, and the GMP shall be increased by Change Order in the amount of (a) such assigned contract, and (b) the additional Fee pursuant to the provisions of Section 6.5.1.

3.6 CITY's Right to Stop the Work. If CONTRACTOR persistently fails to correct Work which is not in accordance with the requirements of the Contract Documents and this Agreement or persistently fails to carry out the Work in accordance with the Contract Documents, CITY, by written order signed by CITY, may deliver a notice to CONTRACTOR setting forth that such a persistent and material failure is occurring and has occurred, and demanding that CONTRACTOR commence a cure of such persistent and material failure within twenty (20) Days and diligently pursue such cure thereafter. In the event that the cure is not commenced and pursued diligently, CITY may, by written notice to CONTRACTOR, order CONTRACTOR to stop the Work, or any portion thereof, until the use for such order has been eliminated; provided, however, that the right of CITY to stop the Work shall not give rise to a duty on the part of CITY to exercise this right for the benefit of CONTRACTOR or any other person or entity and shall not give rise to any liability of CITY to CONTRACTOR resulting from any delay (except to the extent that such order is found to be improper).

3.7 CITY's Right to Carry out the Work. If CONTRACTOR defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven (7) Day period after receipt of written notice from CITY to commence and diligently continue correction of such default or neglect with diligence and promptness, CITY may after such seven (7) Day period give CONTRACTOR a second written notice to correct such deficiencies within such second seven (7) Day period. If CONTRACTOR within such second seven (7) Day period after receipt of such second notice fails to commence and diligently continue to correct any deficiencies, CITY, without prejudice to other remedies CITY may have, may correct such deficiencies. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due to CONTRACTOR the cost of correcting such deficiencies, including Compensation for additional services and expenses made necessary by such default, neglect or

failure. If payments then or thereafter due to CONTRACTOR are insufficient to cover such amounts, CONTRACTOR shall pay the difference to CITY.

ARTICLE 4 TIME

4.1. Progress and Completion. Time limits stated in the Contract Documents are of the essence of this Agreement. By executing this Agreement, CONTRACTOR confirms that the Contract Time is a reasonable period of time for achieving Final Completion of the Work.

4.2 Schedule Obligations.

4.2.1 Contract Schedule and Notice To Proceed. CONTRACTOR shall provide a schedule as stated in Section 1.46. CONTRACTOR shall begin work pursuant to this Agreement and in accordance with the Schedule (as described in Exhibit F) within fifteen (15) calendar Days of the date of issuance of a Notice To Proceed by CITY, unless extended at the request made to and at the sole discretion of City. CONTRACTOR shall update said schedule to commence from the date of this Agreement, and the overall timeline shall remain consistent with the original schedule. CITY may issue the Notice To Proceed within fifteen (15) Days of full execution of this Agreement.

4.2.2 Prosecution of the Work. CONTRACTOR shall prosecute the Work so that the portion of the Work completed at any point in time shall be not less than as required by the Schedule. If the rate of progress is such that the total amount of Work and/or the degree of completion of the Project accomplished by CONTRACTOR within any time period required by the Schedule is less than the amount therein specified, CONTRACTOR shall so notify CITY. If the delay is an Unexcused Delay, CONTRACTOR shall prepare a recovery schedule for CITY's review and approval, showing how CONTRACTOR will compensate for the delays and achieve Final Completion by the date shown on the Schedule. If CONTRACTOR is unable to demonstrate how it will overcome Unexcused Delays, CONTRACTOR shall employ such extraordinary measures as are necessary to bring the Work into conformity with the Final Completion Date set forth therein, the costs of which shall be a Cost of the Work and not exceed the GMP. If the delay is an Excusable Delay, CITY shall either (a) authorize an equitable extension in the Schedule to account for such delay, and equitably adjust the GMP on account of such delay, to the extent permitted by Article 6; or (b) request that CONTRACTOR prepare a recovery schedule showing how (if possible) CONTRACTOR can achieve Substantial Completion by the date shown on the Schedule (as modified), and equitably adjust the GMP in accordance with the Change Order provisions of this Agreement on account of any extraordinary activities required of CONTRACTOR on account of such recovery schedule. Schedule float (total float) shall be owned by CITY. As float is an expiring resource, if the Work is delayed on the critical path due to a delay caused by the CONTRACTOR and/or Architect/Engineer, the CONTRACTOR may not use any float created by such a delay on any other path without the express written approval of CITY.

4.3 Pre-construction Activities. Within thirty (30) Days after execution of this Agreement, CONTRACTOR shall submit to CITY for review a detailed schedule of pre-construction

activities, by expanding the pre-construction activities set forth on the Schedule. This pre-construction schedule shall be prepared using the CPM, and shall show in sufficient detail the starting and completion times sequences of Subcontract award activities of CONTRACTOR, and identify all interface activities of CITY.

4.4 Extensions of Time.

4.4.1 General. An extension in the scheduled date of Final Completion will only be granted in the event of Excusable Delays affecting Work activities on the critical path.

4.4.2 Excusable Delays. Subject to 4.4.1 and 4.5.2, to the extent any of the following events results in an actual delay in the Work affecting Work activities on the critical path, such shall constitute an "**Excusable Delay**" (to the extent not set forth below, a delay will be considered an "**Inexcusable Delay**").

4.4.2.1 Failure or inability of CITY to make available any or all of the Site in accordance with the requirements of the Schedule.

4.4.2.2 Failure or inability of CITY or CONTRACTOR to obtain necessary zoning changes, variances, code changes, permits or approvals from any governmental authority, or failure to obtain any street or alley vacations required for the performance of the Work, except to the extent due to the fault or neglect of CONTRACTOR.

4.4.2.3 Delays resulting solely from the acts or omissions of Separate Contractors; provided however, only to the extent Separate Contractors perform their work improperly and not in accordance with any applicable critical path schedule.

4.4.2.4 Delays resulting from Force Majeure.

4.4.2.5 Differing, unusual or concealed site conditions that could not reasonably have been anticipated by CONTRACTOR in preparing the Schedule.

4.4.2.6 Delays resulting from the existence or discovery of Hazardous Materials on the Site not brought to the site by CONTRACTOR or any Subcontractor.

4.4.2.7 Delays resulting from changes in Applicable Laws occurring after the date of execution of this Agreement.

4.4.2.8 Delays occurring solely due to the acts or omissions of CITY and those within the control of CITY, including, but not limited to, Separate Contractors.

4.4.2.9 Delays resulting from weather conditions, which shall be determined as follows: Should CONTRACTOR prepare to begin work at the regular starting time of any working day on which inclement weather, or the conditions resulting from the weather, prevents the Work from beginning at the usual starting time and the crew is dismissed as a result thereof and CONTRACTOR does not proceed with at least 75% of the normal labor and equipment force engaged in the current operations for at least 60% of the total daily time being spent,

CONTRACTOR will not be charged for a working day, even if the conditions change during the course of the day. At the start of such days, CONTRACTOR shall notify CITY if CONTRACTOR believes that inclement weather or conditions resulting from the weather exist. A non-working day determination of such conditions shall be made by CITY, who will immediately notify CONTRACTOR.

4.4.2.10 Delays resulting from unproductive work days, which shall be determined as follows: When CONTRACTOR is prevented from working on current operations due to site conditions, CITY action, or force majeure for at least 60% of the total daily time on the controlling operations. Controlling operations are determined by the critical path method schedule described in the applicable CITY construction standards. The critical path schedule used in this determination shall be no more than thirty (30) days old. CONTRACTOR shall notify CITY if CONTRACTOR believes an unproductive work day exists upon discovery of such condition. A non-working day determination of such conditions shall be made by CITY, who will immediately notify CONTRACTOR.

4.4.3 Requirements for Schedule Amendment due to Excusable Delays. In order to obtain an extension of time due to an Excusable Delay, CONTRACTOR shall comply with the following requirements:

4.4.3.1 CONTRACTOR shall notify CITY of the Excusable Delay as soon as practicable, but in no event more than four (4) Business Days after CONTRACTOR becomes aware of the occurrence of the Excusable Delay. Such notice shall describe the Excusable Delay and shall state the approximate number of Days CONTRACTOR expects to be delayed. After the cessation of the Excusable Delay, CONTRACTOR shall notify CITY of the number of Days CONTRACTOR believes that its activities were in fact delayed by the Excusable Delay. In the event that the delay arises as a result of a Change Order request by CITY, the request for an extension of time contained in the resulting Change Order proposal shall be deemed sufficient for purposes of this subsection.

4.4.3.2 CONTRACTOR shall demonstrate to the satisfaction of CITY that the Excusable Delay in fact delayed the critical path for performance of the Work (by use of CPM analysis). Any delay that impacts the CPM will be presented to the Project Manager at the monthly meeting, and prior to completion of each activity.

4.4.4 Decision by CITY. Within thirty (30) Days after cessation of an event giving rise to either an Excusable Delay or Inexcusable Delay, the parties will use good faith efforts to agree on the extent to which the Work has been delayed and whether the delay is an Excusable Delay or an Inexcusable Delay. In the absence of agreement between the parties as to the then current status of Excusable Delays and Inexcusable Delays, CITY will provide CONTRACTOR with written notice of CITY's determination of the respective number of Days of Excusable Delay and/or Unexcusable Delay within ten (10) Days after receipt by CITY of CONTRACTOR's written request for such determination. The issuance by CITY of such a determination shall not, however, be deemed a concurrence by CONTRACTOR of the matters set forth therein, and CONTRACTOR may invoke the dispute resolution procedures with respect to such determination. Pending completion of dispute resolution procedures, CONTRACTOR may take such acceleration or other measures required on account of CITY's determination of

Inexcusable Delay, and if completion of the dispute resolution procedures results in CITY's determination being changed to Excusable Delay, the costs associated with such measures shall be paid by CITY as an increase to the GMP in accordance with the Change Order provisions of this Agreement.

4.5 Adjustment in GMP on Account of Extensions of Time.

4.5.1 Certain Excusable Delays. Section 4.5 governs the extent to which CONTRACTOR is entitled to an extension of time due to Excusable Delays. Provisions governing the payment of additional compensation on account of such Excusable Delays, (if any) are set forth in Article 6.

4.5.2 Concurrent Delays. To the extent CONTRACTOR is entitled to an extension of time due to an Excusable Delay, but the performance of the Work would have been suspended, delayed or interrupted by the fault or neglect of CONTRACTOR, any subcontractor and/or by an Inexcusable Delay, CONTRACTOR shall not be entitled to any additional costs for the period of such concurrency.

4.6 Liquidated Damages.

4.6.1 General. CONTRACTOR and CITY acknowledge that in the event that CONTRACTOR fails to achieve Final Completion of the Project by the date established, CITY will incur substantial damages that shall be incapable of accurate measurement. Nonetheless, the parties acknowledge that on the date of this Agreement, the amount of liquidated damages set forth below represents a good faith estimate as to the actual potential damages that CITY would incur as a result of late Completion of the Project. Such liquidated damages shall be in-lieu of actual damages resulting from late completion. The amount of the liquidated damages calculated hereunder does not include any penalty.

4.6.2 Amount of Liquidated Damages. If CONTRACTOR fails to achieve Final Completion of the Work on or before the Notice of Completion date, as adjusted for Excusable Delays, CONTRACTOR shall pay to CITY liquidated damages in the amount of \$500.00 (five hundred dollars) per Day for each calendar day the date of Final Completion is unexcusably delayed. Payment of liquidated damages shall be made contemporaneously with CITY's required payment to CONTRACTOR, and such payments may be offset against each other.

ARTICLE 5 PAYMENT AND COMPLETION

5.1 Guaranteed Maximum Price ("GMP") and GMP Shared Savings. CITY shall pay for CONTRACTOR's performance under this Agreement the Cost of the Work and Fee (as described in Exhibit A hereto); provided, however, that the sum of the Cost of the Work and the Fee shall not exceed the GMP, as adjusted by Change Order/Directive in accordance with the Contract Documents. CONTRACTOR bears the risk of its increased costs due to market price increases (including escalating costs for materials).

5.1.1 Shared Savings. CONTRACTOR shall be compensated for actual work completed based on the Cost of Work and Fee up to the amount of the GMP. If CONTRACTOR's actual total Cost of the Work and Fee is less than the GMP, upon Final Completion, the CONTRACTOR shall be entitled to receive forty percent (40%) of the GMP Savings. "GMP" Savings shall mean the positive difference, if any, when the actual Total Cost of the Work and Fee is subtracted from the GMP; provided, however, that unused contingency monies, if any, shall not be subject to shared savings.

5.2 Schedule of Values. Before the first Application for Payment, CONTRACTOR shall submit to CITY, and CITY shall approve, a schedule of values, setting forth the various portions of the Work, and the portions of the GMP allocated to each portion. This schedule of values shall be used as a basis for payment.

5.3 Applications for Payment. CONTRACTOR shall deliver to CITY not more than once each month an Application for Payment covering the Cost of Work and Fee applicable to the Work performed during the immediately preceding month. With each Application for Payment CONTRACTOR shall submit such evidence as may be necessary to demonstrate costs incurred on account of Cost of the Work during such month and the percentage of completion of each category of Work. CITY may reject requests for payment, or portions thereof, for Work, or portions thereof, not performed or completed.

5.4 Amount of Progress Payments. CITY shall pay CONTRACTOR the actual Cost of the Work and Fee, if any, through the period covered by the Application for Payment, less Retention as set forth in Section 5.5 below, provided that the aggregate payment amount before retention will not exceed the percentage of completion of the Work multiplied by the GMP (excluding items of the GMP not subject to retention). CITY may additionally withhold from progress payments such amounts pursuant to stop payment notice claims as required by law and CITY administrative regulation 4.01.

5.5 Retention; Escrow Agreement; Final Payment. Five percent (5%) Retention shall be withheld from each progress payment until the expiration of thirty-five (35) days following the recordation of the notice of completion; provided however, City shall continue to retain such amount as required by law and/or CITY administrative regulation 4.01. CONTRACTOR may elect to establish an escrow account for securities in-lieu of the five percent (5%) Retention in a form of escrow agreement compliant with law and subject to approval by the City Attorney (form of escrow agreement is attached as Exhibit D). Release of Retention monies shall constitute the Final Payment.

5.6 Early Release of Subcontractor Retention. [reserved]

5.7 Payment for On-Site and Off-Site Stored Materials. [reserved]

5.8 Title to Construction Work. CONTRACTOR warrants that title to all Construction Work covered by an Application for Payment shall pass to CITY no later than the time of payment. CONTRACTOR further warrants that upon submittal of an Application for Payment,

all Construction Work for which Applications for Payment have been previously issued and payments received from CITY shall, to the best of CONTRACTOR's knowledge, information and belief, be free and clear of liens, claims, security interests or encumbrances in favor of CONTRACTOR, Subcontractors, material suppliers, or other persons or entities making a claim by reason of having provided labor, materials or equipment relating to the Construction Work.

5.9 Withholding of Payment. CITY may withhold payment on account of an Application for Payment if required or authorized by any Applicable Law, or to the extent necessary to protect CITY from loss because of:

5.9.1 defective Work not remedied;

5.9.2 third party claims filed or reasonable evidence indicating probable filing of such claims;

5.9.3 failure of CONTRACTOR to make payments of undisputed amounts to Subcontractors for labor, materials or equipment;

5.9.4 damage to CITY or a Separate Contractor caused by the fault or neglect of CONTRACTOR to the extent not reimbursed by insurance; or

5.9.5 reasonable evidence that the Work will not be Substantially Completed within the Contract Time due to Inexcusable Delay, and that the unpaid balance of the GMP would not be adequate to cover liquidated damages for the anticipated Inexcusable Delay.

5.10 Failure of Payment; Interest. In accordance with Public Contract Code §20104.50, CITY shall pay CONTRACTOR interest on any progress payment, which is made by CITY more than thirty (30) days after CITY receives an undisputed and properly submitted written payment request. Said interest shall be equal to the rate set forth in Code of Civil Procedure §685.010(a), and shall begin to accrue upon the expiration of said thirty (30) day period. Any written request for a progress payment which CITY determines to be disputed, improper or not suitable for payment for any reason shall be returned to CONTRACTOR within seven (7) days after receipt by CITY, along with a written statement of the reason or reasons why such request is disputed, improper or not suitable for payment.

5.11 Occupancy by CITY Prior to Acceptance. CITY reserves the right to Beneficial Occupancy and without charge by CONTRACTOR. In those areas of the Work which are completed, CITY may store materials, equipment, and supplies, and may perform partial operation.

5.12 Substantial Completion. When CONTRACTOR considers the entire Work complete and ready for its intended use, CONTRACTOR shall certify in writing to CITY that the entire Work is substantially complete by providing CITY with a Certificate of Substantial Completion. Within a reasonable time thereafter, CITY and CONTRACTOR shall make an inspection of the Work to determine the status of completion. If CITY does not consider the Work substantially complete, CITY will notify CONTRACTOR in writing giving reasons therefor. If CITY

considers the Work substantially complete, CITY will accept a corresponding partial Certificate of Substantial Completion. There shall be attached to the Certificate a Punch List of items to be completed or corrected before Final Acceptance and Final Payment.

5.13 Final Completion. When the Work is fully completed, CONTRACTOR shall provide CITY with a Certificate of Final Completion and shall request final inspection in writing. Additionally, CONTRACTOR shall provide legally effective releases or waivers satisfactory to CITY of all lien rights arising out of or liens filed in connection with the Work. Within ten (10) calendar days of receipt of such completed request form, CITY shall make final inspection. If following final inspection CITY determines that the Work (including all Punch List items) has been fully completed, CITY will process a Notice of Completion. If CITY determines that the Work is not complete after receipt of certification from CONTRACTOR, CONTRACTOR shall be notified in writing of deficiencies. After the deficiencies have been corrected, the procedure for final inspection as set forth above shall again be initiated by CONTRACTOR. In the event CITY determines the Work is fully completed, CITY shall initiate process of attaining a notice of completion.

5.13.1 Waiver of Claims at Final Payment. Acceptance of final payment by CONTRACTOR shall constitute a waiver of all claims by CONTRACTOR, except those previously made in writing and identified as unsettled at the time of final payment.

5.14 Construction Allowance Items. [reserved]

5.15 Superintendent. CONTRACTOR shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Construction Work. The superintendent shall represent CONTRACTOR, and communications given to the superintendent shall be as binding as if given to CONTRACTOR.

5.16 Documents and Samples at the Site. CONTRACTOR shall maintain at the site for CITY one record copy of the drawings, specifications, addenda, Change Order and other Modifications, in good order and marked currently to record changes and selections made during construction, and in addition approved Shop Drawings, Product Data, Samples and similar required submittals. CONTRACTOR shall also prepare one reproducible set of as-built drawings. These shall be provided to CITY upon completion of the Work.

5.17 Contingency. [reserved]

ARTICLE 6 CHANGES IN THE WORK; CLAIMS

6.1 Changes. Changes in the Work shall be performed under applicable provisions of the Contract Documents. If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are so changed in a proposed Change Order or Change Directive that application of such unit prices to quantities of Work proposed will cause substantial inequity to CITY or CONTRACTOR, the applicable unit prices for such change

order/directive shall be equitably adjusted. No GMP adjustment on account of a Change Order shall include CONTRACTOR's or Subcontractor's profit, Fee, home office overhead or a formula allocation of indirect costs unless otherwise specifically allowed hereunder.

6.2 Change Directives. The following procedures shall apply with respect to Change Directives:

6.2.1 Upon receipt of a Change Directive signed by CITY, CONTRACTOR shall promptly proceed with the change in the Work involved and advise CITY of CONTRACTOR's agreement or disagreement with the method, if any, provided in the Change Directive for determining the proposed adjustment in the GMP or the Schedule. If CONTRACTOR receives a written communication signed by CITY which CONTRACTOR believes is a Change Directive but is not so identified, it shall not proceed with the change in the Work until it receives from CITY a written confirmation that such communication is in fact a Change Directive.

6.2.2 A Change Directive signed by CONTRACTOR indicates the agreement of CONTRACTOR with the contents thereof, and shall convert the Change Directive to a Change Order.

6.2.3 If CONTRACTOR does not respond promptly or disagrees with the method for adjustment in the GMP or Schedule, the method and adjustment shall be determined as provided in Sections 6.5 or 6.10 below, as applicable. In such case, CONTRACTOR shall keep and present, in such form as CITY may request, an itemized accounting, together with appropriate supporting data.

6.2.4 Pending final determination of cost to CITY, amounts not in dispute shall be included in Applications for Payment. The amount of credit to be allowed by CONTRACTOR to CITY for a deletion or change which results in a net decrease in the GMP shall be actual net cost. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for Fee shall be figured on the basis of net increase, if any, with respect to that change.

6.2.5 If CITY and CONTRACTOR do not agree with the adjustment in the Schedule or the GMP, such disagreement shall be submitted for dispute resolution in accordance with the provisions of this Contract.

6.3 Change Proposals. If CITY requests CONTRACTOR to submit a Change Proposal which would entitle CONTRACTOR to an increase in the GMP for costs of preparation of such Change Proposal pursuant to the provisions of this Section 6.3, CONTRACTOR shall first estimate the costs of preparing such Change Proposal and inform CITY in writing of such costs. CITY shall then direct CONTRACTOR either to proceed with the Change Proposal or cancel the Change Proposal. If CITY directs CONTRACTOR to proceed with the Change Proposal and then elects not to proceed with the Change Order contemplated therein, a Change Order shall be issued to reimburse CONTRACTOR for costs reasonably incurred by CONTRACTOR on account of such Change Proposal, but only to the extent the Change Order contemplated by such Change Proposal involves a material change to the scope of the Work requiring modification to

one or more systems which have been designed and approved in accordance with the standards set forth in the technical specifications. To the extent the preparation of such Change Proposal impacts the Schedule (e.g., other Work is suspended pending a decision on such Change Proposal or the Design Work is delayed due to the preparation of the Change Proposal), an equitable adjustment in the Schedule shall be made.

6.4 Claims. CONTRACTOR shall submit any claims for additional compensation to CITY in writing. The claim shall set forth the reason(s) that CONTRACTOR believes additional compensation will or may be due, the nature of the costs involved, and insofar as possible, the amount of the potential claim. The notice must be given to the Project Manager prior to the time that CONTRACTOR shall have performed the work giving rise to the potential work for additional compensation, if based on an act or failure to act by CITY, or in all other cases within fifteen (15) calendar days after happening of the event, thing or occurrence giving rise to the potential claim. Any and all Claims not presented as required herein shall be waived.

6.5 Change Orders Increasing or Decreasing Scope.

6.5.1 Increased Scope. With respect to Change Orders which increase the Scope of Work described on Exhibit F, are not due to the errors or omissions of CONTRACTOR and are not attributable to Excusable Delays or the contingencies set forth in Section 6.6 below, the GMP shall be increased by the following "Scope Change Costs":

6.5.1.1 Construction Work and Mark Ups.

6.5.1.1.1 The estimated increase in the Cost of the Work attributable to the Change Order and which would not have been incurred but for the Change Order and/or Work Directive. In addition, CONTRACTOR may add a markup of up to ten percent (10%), subject to the discretion of the Project Manager, to the increase in the Cost of the Work due to the Change Order. This markup shall constitute full compensation for all delay costs, overhead costs and profit. The GMP shall be revised accordingly.

6.5.1.1.2 When Change Order work is performed by a Subcontractor(s), each Subcontractor may add a markup of up to ten percent (10%), subject to the discretion of the Project Manager, to their direct costs for labor, materials and equipment used in performing the Change Order work. The GMP shall be revised accordingly.

6.5.2 Decreased Scope. With respect to Change Orders, which decrease the Scope of Work described on Exhibit F, the GMP shall be decreased by the Cost of Work attributable to such Change Order and/or Work Directive. Furthermore, if the Change Order deletes a part of the Scope of Work, CONTRACTOR shall be entitled to retain a value of five percent (5%) of the full value of the reduction in Cost of Work attributable only to the portion of the Scope of Work deleted from the Scope of Work. The GMP shall be revised accordingly.

6.6 Change Orders on Account of Contingencies. With respect to Change Orders which are attributable to the following contingencies, the GMP shall be adjusted (increased or decreased) by the following "Contingency Costs," consisting of the following:

6.6.1 With respect to new or increased taxes arising after the date of this Agreement (other than taxes assessed based on the income of CONTRACTOR), the Change Order shall consist of the incremental amount of such new or increased taxes only. With respect to reductions in taxes arising after the date of this Agreement (other than taxes assessed based on the income of CONTRACTOR), the Change Order shall consist of the incremental amount of such reduced taxes only.

6.6.2 With respect to increases or decreases in fees for permits or other governmental certificates or instruments arising after the date of this Agreement, the Change Order shall consist of the incremental amount of such increases or decreases. To the extent this Agreement states that a permit or certificate is not required and CONTRACTOR is later required to procure such permit or certificate, all out-of-pocket costs reasonably associated therewith shall be included in the Change Order.

6.7 Change Orders on Account of Excusable Delay. With respect to Change Orders, which are attributable to Excusable Delays, and subject to the exceptions set forth in Section 6.7.3 below, the GMP shall be increased by the following "Delay Costs":

6.7.1 Construction Work.

6.7.1.1 Increased allowable labor costs resulting from wage increases paid due to the delay;

6.7.1.2 Premiums for overtime and extra shifts incurred in accelerating the Work, but only if acceleration is required in advance by CITY:

6.7.1.3 Proven increased material costs;

6.7.1.4 Additional general conditions costs which would not have been incurred but for the delay (itemized, and not based on a formula allocation);

6.7.1.5 Demobilization and remobilization costs; and

6.7.1.6 Additional items of Cost of the Work attributable to the Excusable Delay and which would not have been incurred but for the Excusable Delay.

6.7.2 Intentionally left blank.

6.7.3 Exceptions. The following exceptions to the provisions of Section 6.7.1 above shall apply:

6.7.3.1 With respect to the Excusable Delay described in Section 4.4.2.1, the cost described in Section 6.7.1 shall not be compensable delay costs if such Excusable Delay occurs prior to the commencement of the Construction Work.

6.7.3.2 With respect to the Excusable Delay described in Section 4.4.2.2, the cost described in Section 6.7.1 shall not be compensable delay costs if such Excusable Delay occurs prior to the commencement of the Construction Work.

6.7.3.3 With respect to the Excusable Delay described in Section 4.4.2.4, costs incurred in connection with such delay are chargeable against the Cost of the Work but shall not increase the GMP.

6.7.3.4 With respect to the Excusable Delay described in Section 4.4.2.5, in addition to the compensation provided in Section 6.7.1, CONTRACTOR shall be entitled to the additional costs set forth in Section 6.10.

6.7.3.5 With respect to the Excusable Delay described in Section 4.4.2.7, additional compensation shall only be paid if the change in Applicable Law is not a change in law of general application (e.g., CAL/OSHA), but is a change in law specifically affecting the Project.

6.8 Force Majeure. There shall be no additional compensation to CONTRACTOR on account of Force Majeure.

6.9 Intentionally left blank.

6.10 Change Orders on Account of Differing Site Conditions. If CONTRACTOR encounters conditions described in Section 4.4 which constitute Excusable Delay, in addition to the increase in the GMP on account of delay costs incurred by CONTRACTOR (as described in Section 6.7.1), the GMP shall also be increased by the additional Cost of the Work attributable to such conditions which would not have been incurred but for such conditions.

6.11 Time Extensions on Account of Change Orders. CONTRACTOR shall be entitled to a time extension in connection with any Change Order to the extent its time of performance is extended due to such Change Order. CONTRACTOR shall present to CITY a CPM analysis showing how the Change Order affects the critical path of the Work.

ARTICLE 7 CORRECTION OF WORK

7.1 Correction of Work Prior to Completion. Prior to the date of Final Completion, CONTRACTOR shall correct Work which (a) CITY reasonably rejects as being defective or nonconforming to the requirements of the Contract Documents in a written notice delivered to CONTRACTOR or (b) CONTRACTOR recognizes is defective or nonconforming to the Contract Documents. If other portions of the Work are adversely affected by or are damaged by such defective Work, CONTRACTOR shall also correct, repair or replace such affected or damaged Work, as well as any other property of CITY or others damaged by such defective or nonconforming Work. Prior to the date of Final Completion, the cost of correcting any damaged or defective work shall be paid as a Cost of the Work.

7.2 Correction of Work After Completion. For defects identified by CITY and for which CITY has notified CONTRACTOR within a period of twelve (12) months after the date of Final Completion, or within such longer period as may be provided by special warranties contained in the Contract Documents, CONTRACTOR shall re-execute, correct, repair or replace all Work found to be defective or nonconforming to the Contract Documents (whether arising from a design or construction defect, error, omission or deficiency). If other portions of the Work are adversely affected by or damaged by such defective Work, CONTRACTOR shall also correct, repair or replace such affected or damaged Work, as well as any other property of CITY or others damaged by such defective or nonconforming Work.

7.3 Acceptance of Nonconforming Work. If CITY prefers to accept Work, which is not in accordance with the requirements of the Contract Documents, CITY may do so instead of requiring its removal and correction, in which case the GMP will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

7.4 No Effect on Limitations. Nothing contained in this Article shall be construed to establish a period of limitation with respect to other obligations, which CONTRACTOR may have under the Contract Documents.

ARTICLE 8 SUBCONTRACTORS

8.1 Subcontracts

8.1.1 Incorporation of Contract Documents. CONTRACTOR may enter into Subcontracts with various Subcontractors for portions of the Work. The Subcontracts shall require each Subcontractor, to the extent of the Work to be performed by such Subcontractor, to assume towards CONTRACTOR all the obligations and responsibilities which CONTRACTOR assumes towards CITY. All Subcontracts shall incorporate the terms of this Agreement and the Contract Documents to the extent applicable to the Work to be performed by the Subcontractor.

8.1.2 Approval of Subcontractors. Those portions of the Construction Work that the CONTRACTOR does not intend to perform with CONTRACTOR's own personnel shall be performed under Subcontracts. A proposed list of Subcontractors shall be submitted to CITY for approval. Proposed Subcontractors will be deemed accepted unless CITY objects in writing within five (5) days after submission by CONTRACTOR.

ARTICLE 9 INSURANCE AND BONDS; INDEMNIFICATION

9.1 Insurance to be provided by CONTRACTOR:

A. Evidence of Coverage. CONTRACTOR shall, at all times, maintain in full force and effect at a minimum the insurance required by this section; and CONTRACTOR shall not allow any subcontractor to commence Work until similar insurance required of the subcontractor has been obtained and filed. An original Certificate of Insurance, and copies of all required endorsements, all in a form approved by the Risk Manager, evidencing all required coverage or policies shall be filed after the award of the bid and prior to approval of the Contract by the City Council. CONTRACTOR shall provide ten (10) Days prior written notice to CITY of any reduction of coverage limits or cancellation of the coverage or policies shall be given to the City of Roseville as Certificate holder.

B. Qualifying Insurers. With the exception of the State Compensation Insurance Fund, all required insurance policies shall be issued by companies licensed to do business in the State of California and who hold a current policy holders alphabetic and financial size category rating of not less than AVII according to the most recent issue of Best's Insurance Reports.

C. Insurance Required. Commercial General Liability, automobile liability, and worker's compensation insurance shall be maintained as follows:

- | | | |
|----|------------------------------------|-----------------------------|
| 1. | Commercial General Liability | \$2,000,000 each occurrence |
| | Minor Construction Project | \$4,000,000 aggregate |
| | (Projects under \$1,000,000) | |
| | | Personal Injury: |
| | | \$2,000,000 each occurrence |
| | | \$4,000,000 aggregate |
| | Commercial General Liability for | \$5,000,000 each occurrence |
| | Major Construction Projects | \$10,000,000 aggregate |
| | (Projects over \$1,000,000) | Personal Injury: |
| | | \$5,000,000 each occurrence |
| | | \$10,000,000 aggregate |
| 2. | Professional Liability (errors and | \$2,000,000 per claim |
| | omissions) | \$4,000,000 aggregate |

The Commercial General Liability policy shall include coverage or endorsements for:

- a. Completed operations.
- b. Losses related to independent contractors, products and equipment.
- c. Explosion, collapse and underground hazards.

The Commercial General Liability Insurance shall include the following, copies of which shall be provided:

- a. Inclusion of the City of Roseville, and its officers, agents, employees and volunteer, as additional insured (except for workers' compensation as respects services or operations under the Contract. The additional insured endorsement for

the general liability policy shall be at least as broad as the Insurance Services Office ("ISO") CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsements must include coverage for on-going and completed operations. Endorsements shall cover the City of Roseville, its officers, agents, employees, and volunteers.

- b. Cross liability and severability of interest clauses providing that the insurance applies separately to each insured except with respect to the limits of liability.
- c. Stipulation that the insurance is primary and noncontributory, as evidenced by a separate endorsement (CG 20 01 04 13 or an equivalent) or section of the policy, and that neither CITY nor its insurers will be called upon to contribute to a loss.
- d. Such insurance shall specifically cover the contractual liability of the CONTRACTOR.
- e. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- f. Waiver of subrogation endorsement.
- g. CONTRACTOR shall furnish a certificate for the period covered.

SPECIAL NOTICE - CLAIMS MADE COVERAGE:

Liability insurance coverage may not be written on a "claims made" basis. The Certificate of Insurance must clearly provide that the coverage is on an "occurrence" basis.

2. Comprehensive Automobile Liability for bodily injury (including death) and property damage which provides total limits of not less than One Million Dollars (\$1,000,000) combined single limits per accident, applicable to all owned, non-owned, and hired vehicles.

3. Statutory Workers' Compensation and Employer's Liability Insurance, including a waiver of subrogation endorsement and a Broad Form "All-States" Endorsement for all employees engaged in services or operations under the Contract. The employer's liability insurance shall provide limits of not less than One Million Dollars (\$1,000,000) per occurrence. Both the worker's compensation and employer's liability policies shall contain the Insurer's waiver of subrogation in favor of CITY, its officers, agents, employees, and volunteers.

4. Intentionally deleted.

D. Other Insurance Provisions.

1. The requirements of the Contract Conditions as to types and limits of insurance coverage to be maintained by CONTRACTOR, and any approval of insurance by CITY, are not intended to, and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONTRACTOR pursuant to the Contract, including, but not limited to, the provisions concerning indemnification, nor preclude CITY from taking any other action available to it under any other provision of the Contract or law.

2. CITY acknowledges that some insurance requirements contained in the Contract Conditions may be fulfilled by self-insurance on the part of CONTRACTOR. However, this shall not in any way limit liabilities assumed by CONTRACTOR under the Contract. Any self-insurance must be approved in writing by CITY, in its sole discretion and shall not reduce the limits of liability. Any deductibles or self-insured retentions ("SIR") must be declared on the certificate of insurance and approved by CITY in writing. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

3. CONTRACTOR agrees to include in its contracts with all subcontractors the same requirements and provisions of this Contract, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONTRACTOR shall require its subcontractors to agree to be bound to CONTRACTOR and CITY in the same manner and to the same extent as CONTRACTOR is bound to CITY under this Contract. Additionally, CONTRACTOR shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request. Alternatively, CONTRACTOR may insure subcontractor(s) under its own policy.

4. CITY, its officers, agents, employees and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of CONTRACTOR; and with respect to liability arising out of work or operations performed by or on behalf of CONTRACTOR including materials, parts or equipment furnished in connection with such work or operations. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under California Insurance Code Section 11580.04. In addition, the insurance policy may not contain language which prohibits additional insureds or other insurers from satisfying the self-insured retention or deductible.

5. The limits of insurance required in this Contract may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before the CITY's own insurance shall be called upon to protect it as a named insured.

6. Unless provided by CONTRACTOR, CONTRACTOR shall require its Architect/Engineer to provide professional liability (errors and omissions) insurance (certificate and additional insured endorsement).

7. CITY RESERVES THE RIGHT TO WITHHOLD ANY PROGRESS PAYMENTS TO CONTRACTOR IN THE EVENT OF NONCOMPLIANCE WITH ANY INSURANCE REQUIREMENTS.

9.2 Insurance to be provided by CITY. [not applicable]

9.3 Payment, Performance and Warranty Bonds. CONTRACTOR shall furnish and deliver to CITY Performance, Labor & Materials, and Warranty Bonds issued by a surety prior to, and as a condition precedent to, commencement of the Construction Work on the Site; provided, however, the Warranty Bond shall be waived if such bond is not required pursuant to CITY's request for proposals for the Project. The Payment and Performance Bonds shall be in a penal sum equal to one hundred percent (100%) of the GMP, and the Warranty Bond shall be in the penal sum equal to ten percent (10%) of the GMP. All bonds shall be in the form as set forth in Exhibit E hereto. All premiums for the Performance, Labor & Materials, and Warranty Bonds shall be a Cost of the Work. CITY shall have the right to withhold any payment(s) under this Agreement until CONTRACTOR has fully complied with this sub-section.

9.4 Indemnification. To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify, and hold harmless, CITY, its officers, employees, agents, and volunteers, and each and every one of them, from and against all actions, damages, claims, losses, expenses or other liabilities of every type and description, including reasonable attorney fees, to which they may be subjected or put, by reason of, or resulting from, the performance of the Work, whether upon or off the Work, including the loss of use thereof, that is caused in whole or in part by willful or reckless misconduct and/or any negligent or wrongful act or omission of CONTRACTOR, any Subcontractor, and anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, whether or not it is caused in part by a party indemnified hereunder, except for such claims arising from the sole or active negligence of CITY. The parties intend that this provision shall be broadly construed.

CONTRACTOR's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

10.1 Safety Precautions and Programs.

10.1.1 Site Safety. CONTRACTOR shall be responsible for initiating, maintaining and providing supervision of safety precautions and programs in connection with the Work, and shall also comply with any and all insurance carrier-mandated safety requirements and programs.

10.1.2 Safety Notices. In connection with the performance of the Work, CONTRACTOR shall provide notices and comply with all Applicable Laws bearing on the safety of persons and property and their protection from damage, injury or loss.

10.2 Safety of Persons and Property.

It is the intent of the parties that CITY is not an exposing, creating, controlling, or correcting employer under California Labor Code Section 6400. In accordance with generally accepted fabrication and construction practices and all applicable Laws and Standards and Codes, CONTRACTOR shall have the authority and be solely and completely responsible for the safety of all property utilized and all persons performing under this Agreement. Moreover, the CONTRACTOR shall be the controlling employer and has the authority and responsibility to enforce safety for all fabrication, construction work, and Work performed under this Agreement. The services of CITY's contract administrator, if any, in conducting a review of CONTRACTOR's performance under this Agreement is not intended to include a review of the adequacy of CONTRACTOR's work methods, equipment or safety measures. If CITY and/or its contract administrator observes a safety violation related to the CONTRACTOR's performance under this Agreement, then CITY and/or its contract administrator will report the violation to the CONTRACTOR who is then responsible for assuring the violation is abated.

CONTRACTOR is hereby informed that work on this Project could be hazardous. CONTRACTOR shall carefully instruct all personnel performing under this Agreement in potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property.

All Equipment, Work and materials provided under this Agreement shall be in strict accordance with all applicable Laws and Standards and Codes, and attention is drawn to the requirements of CAL/OSHA.

CONTRACTOR shall perform under this Agreement so as not to expose personnel to, or to discharge into the atmosphere from any materials brought to the Site by CONTRACTOR, smoke, dust, asbestos, toxic chemicals or other air contaminants in violation of applicable Laws and Standards and Codes.

10.2.1 Reasonable Precautions. CONTRACTOR shall take all precautions and implement all safety measures and requirements imposed by any Applicable Law. Without limiting the generality of the foregoing, CONTRACTOR shall take necessary precautions for the safety of, and shall provide necessary protection to prevent damage, injury or loss to:

10.2.1.1 Employees on the Work and other persons who may be affected thereby;

10.2.1.2 The Work and materials and equipment to be incorporated therein, whether in storage on or off the Site under care, custody or control of CONTRACTOR; and

10.2.1.3 Other property at the Site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of the Construction Work.

10.2.2 Safeguards. CONTRACTOR shall erect and maintain, as required by existing conditions and performance of the Work, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety

regulations and notifying CITY and users of adjacent sites and utilities, and shall comply fully with the requirements of CAL/OSHA.

10.2.3 Use of Explosives. Use of explosives is prohibited, unless approved in advance in writing by CITY. CITY may impose reasonable conditions on the use of explosives.

10.2.4 Remedy of Damage. CONTRACTOR shall promptly remedy damage and loss to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by CONTRACTOR, or anyone employed by or in control of CONTRACTOR, or any Subcontractor. All costs incurred by CONTRACTOR in connection with its obligations under this Section shall be cost of the Work, but shall not increase the GMP.

10.2.5 Designation of Safety Coordinator. [reserved]

10.2.6 Loads. CONTRACTOR shall not load or permit any part of the Construction Work or the Site to be loaded so as to endanger its safety.

10.3 Security. CONTRACTOR shall take any and all precautions that may be reasonably necessary to render all portions of the Work, the Site and any adjacent areas affected by the Work secure in all material respects, to decrease the likelihood of accidents, and to avoid vandalism and other contingencies which are liable to delay the Work or give rise to claims or liabilities. CONTRACTOR shall furnish and install all necessary facilities to provide safe means of access to all points where Work is being performed. CONTRACTOR shall take all precautions and measures as may be reasonably necessary to secure the Project at all hours, including evenings, holidays and non-work hours. Such precautions may include provision of security guards.

10.4 Damage to Property at the Site. CONTRACTOR shall be responsible for any and all damage or loss to property at the Site, except to the extent caused by the acts or omissions of CITY or its representatives, agents or employees. If such damage or loss is caused by CONTRACTOR, payment of such costs as Cost of the Work shall be limited by the provisions of Section 2.20.5 hereof.

10.5 Damage to Property of Others. CONTRACTOR shall avoid damage, as a result of CONTRACTOR's operations, to existing sidewalks, curbs, streets, alleys, pavements, utilities, adjacent property, the work of Separate Contractors and the property of CITY. CONTRACTOR shall repair any such damage caused by the operations of CONTRACTOR.

10.6 Failure of CONTRACTOR to Repair Damage. If CONTRACTOR fails to commence the repair of damage to property as set forth in this Article, and/or diligently pursue such repair, then CITY, after ten (10) Days prior written notice to CONTRACTOR (provided CONTRACTOR has not commenced such repair during such ten (10) Day period), may elect to repair such damages with its own forces and to deduct from payments due or to become due to CONTRACTOR amounts paid or incurred by CITY in correcting such damage.

10.7 Emergencies. In an emergency affecting the safety of persons or property, CONTRACTOR shall act, at CONTRACTOR's discretion, to prevent threatened damage, injury or loss. Additional costs or extensions of time caused by CONTRACTOR on account of an emergency not caused by the fault or neglect of CONTRACTOR shall be determined as provided in Section 6.2 hereof.

ARTICLE 11 DISPUTES

11.1 Disputes between CITY and CONTRACTOR. In the event of any dispute arising between CITY and CONTRACTOR regarding any part of the Contract or the Contract Documents, or the Parties' obligations or performance thereunder, and subject to any claims presentation requirements set forth in the Contract Documents, either Party may institute the dispute resolution procedures set forth herein. The Parties shall continue performance of their respective obligation hereunder notwithstanding the existence of a dispute.

11.2 Dispute Resolution Procedures. CONTRACTOR must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to CITY by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the Work and will be handled in accordance with the procedures set forth in Section 9204 of the Public Contract Code.

ARTICLE 12 EVENTS OF DEFAULT AND REMEDIES; TERMINATION

12.1 CONTRACTOR Events of Default. The following shall be considered "CONTRACTOR Events of Default":

12.1.1 If CONTRACTOR fails or neglects to carry out the Work in accordance with the provisions of the Contract Documents, and fails, after seven (7) Days notice from CITY, to commence a cure to correct such failure or neglect and thereafter diligently pursue such cure to completion;

12.1.2 If CONTRACTOR materially breaches this Agreement and fails, after seven (7) Days notice from CITY, to commence a cure to correct such breach and thereafter diligently pursue such cure to completion (such breach to include, but not be limited to, failure to make payment to Subcontractors for materials or labor in accordance with the respective agreements between CONTRACTOR and the Subcontractors or violation of Applicable Laws);

12.1.3 If a custodian, trustee or receiver is appointed for CONTRACTOR, or if CONTRACTOR becomes insolvent or bankrupt, is generally not paying its debts as they become due or makes an assignment for the benefit of creditors, or CONTRACTOR causes or suffers an order for relief to be entered with respect to it under applicable bankruptcy law or applies for or

consents to the appointment of a custodian, trustee or receiver for CONTRACTOR, or bankruptcy, reorganization, arrangement or insolvency proceedings, or other proceedings for relief under any bankruptcy or similar law or laws for the relief of debtors, are instituted by or against CONTRACTOR, and in any of the foregoing cases such action is not discharged or terminated within sixty (60) Days of its institution.

12.2 Remedies of CITY upon a CONTRACTOR Event of Default.

12.2.1 Termination of Contract. Upon the occurrence of a CONTRACTOR Event of Default, CITY shall have the right to terminate this Contract upon an additional seven (7) Days written notice to CONTRACTOR, provided that CONTRACTOR has not commenced a cure within such seven (7) Day period. Without prejudice to any other rights or remedies of CITY, CITY may:

12.2.1.1 Take possession of the Site and of all materials, equipment, tools and construction equipment thereon owned by CONTRACTOR;

12.2.1.2 Accept assignment of Subcontracts; and

12.2.1.3 Finish the Work by whatever reasonable method CITY may deem expedient.

12.2.1.4 When CITY terminates the Contract as aforesaid, CONTRACTOR shall not be entitled to receive further payment until the Work is finished. If the unpaid balance of the GMP exceeds costs incurred in finishing the Work, such excess shall be paid to CONTRACTOR, up to the amount due CONTRACTOR for work performed prior to termination. If such costs exceed the unpaid balance of the GMP, CONTRACTOR shall pay the difference to CITY.

12.2.2 Recourse to Payment and Performance Bonds. Upon the occurrence of a CONTRACTOR Event of Default and termination of this Contract by CITY, CITY may call upon the Surety to perform its/their obligations under the Payment and Performance Bonds, if applicable.

12.3 Remedies not Exclusive. Except as otherwise provided in this Agreement, no remedy hereunder is intended to be exclusive of any other remedy, but each and every such remedy shall be cumulative and shall be in addition to any other available legal or equitable remedy, existing now or hereafter. No delay or omission to exercise any right or power accruing shall impair any such right or power nor shall it be construed to be a waiver of any Event of Default or acquiescence therein, and every such right and power may be exercised from time to time as often as may be deemed expedient.

12.4 Termination or Suspension for Convenience.

12.4.1 Termination for Convenience. CITY may, without cause, terminate this Contract, or any portion of Work to be performed hereunder at any time by a notice in writing

from CITY to CONTRACTOR for CITY's convenience. In such case, CITY shall pay to CONTRACTOR all funds due CONTRACTOR for work performed up to the date of termination, plus all demobilization and close-out costs, including, but not limited to, any amounts payable to Subcontractors for early termination, plus reasonable overhead and profit on Work performed. All funds due hereunder, including unpaid Retention, shall be released within thirty (30) Days of termination of the Contract for convenience, subject to any withholding required or authorized by any Applicable Law. In no event shall such amounts owed to CONTRACTOR exceed the GMP.

12.4.2 Suspension for Convenience. CITY may, without cause, order CONTRACTOR in writing to suspend, delay or interrupt the Work in whole or in part for such period of time as CITY may determine. An adjustment shall be made for increases in the cost of performance of the Work, including Fee on the increased cost of performance, caused by the suspension, delay or interruption, in accordance with the Change Order provisions of this Contract. No adjustment shall be made to the extent (1) the performance is, was or would have been so suspended, delayed or interrupted by another cause for which CONTRACTOR is responsible or (2) that an equitable adjustment to the GMP and/or Schedule is made or denied under another provision of this Contract. Adjustments made in the cost of performance may have a mutually agreed fixed or percentage Fee.

ARTICLE 13 MISCELLANEOUS PROVISIONS

13.1 Governing Law. This Contract shall be construed with and governed by the laws of the State of California.

13.2 Successors and Assigns. CITY and CONTRACTOR respectively bind themselves, their partners, shareholders, successors, assigns and legal representatives to the other Party hereto and to shareholders, successors, assigns and legal representatives of such other Party in respect to covenants, agreements and obligations contained in the Contract Documents. Neither Party shall assign the Contract without the prior written consent of the other.

13.3 Notice. Any notices to Parties required by this Agreement shall be delivered or mailed, U.S. first class, postage prepaid, addressed as follows:

If to CITY:

Joel De Jong
Park Development Project Manager
316 Vernon Street
Roseville, CA 95678

If to CONTRACTOR:

John Hunter
Owner/CEO
601 McKinley Ave
Joplin, Missouri 64801

Address for Notice may be changed by Notice to the other Party.

13.4 Prevailing Wages. For purposes of this Agreement, CONTRACTOR and its Subcontractors shall comply with all applicable prevailing wage laws, e.g., but not limited to, California Labor Code Sections 1770 et seq. In accordance with said Section 1775, CONTRACTOR shall forfeit as a penalty to CITY Two Hundred Dollars (\$200) for each calendar Day or portion thereof for each worker paid less than the prevailing rates for such work or craft in which such worker is employed for any work done on-Site under the Agreement by CONTRACTOR or by any Subcontractor in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar Day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by CONTRACTOR or the applicable Subcontractor.

Pursuant to the provisions of California Labor Code Section 1773, the Department of Industrial Relations has identified the source, stated below, of the General Prevailing Rate of Wages applicable to the work to be done, for straight time, overtime, and holiday work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>, which is a part of this Agreement.

Pursuant to Labor Code Section 1773.2, the General Prevailing Wage Rates set forth above by the Department of Industrial Relations, which form a part of this Agreement, shall be posted by CONTRACTOR at a prominent place at the Site.

13.5 Modifications. No Modifications or Change Orders shall be valid unless in writing and signed by CITY and CONTRACTOR.

13.6 Interpretation. Any and all headings of this Agreement are for convenience of reference only and do not modify, define or limit the provisions thereof. Words of any gender shall be deemed and construed to include correlative words of the other gender. Words importing the singular number shall include the plural number and vice versa, unless the context shall otherwise be deemed to include all supplements and/or amendments to any such exhibits or documents entered into in accordance with the terms hereof and thereof. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms of this Agreement. Where reference is made in this Agreement to another Contract Document, the reference refers to that provision as amended or supplemented by the other provisions of the Contract Documents. In the event of any conflict between or among the Contract Documents, the provisions of this Agreement shall govern.

13.7 Severability. If any provision of this Agreement is held to be inoperative or unenforceable as applied in any particular case because it conflicts with any other provision hereof or any constitution, statute, ordinance, rule of law or public policy, or for any other reason, such holding shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case, or of rendering any other provision herein contained

inoperative or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part hereof, and they shall otherwise remain in full force and effect.

13.8 Whole Agreement. This Agreement, the Exhibits hereto and the Contract Documents, specifications and Drawings shall constitute the entire agreement between the Parties, and no inducements, considerations, promises or other references shall be implied in this Agreement that are not expressly addressed herein

13.9 Accounting Records. CONTRACTOR shall keep full and detailed accounts and exercise such controls as may be necessary for proper financial management under this Agreement; the accounting and control systems shall be reasonably satisfactory to CITY. CITY and CITY's accountants shall be afforded access to CONTRACTOR's records, books, correspondence, instructions, drawings, receipts, Subcontracts, vouchers, memoranda and other data relating to this Agreement, and CONTRACTOR shall preserve these for a period of three (3) years after final payment, or for such longer period as may be required by law.

13.10 Intentionally left blank.

13.11 No Waiver. Neither the inspection by CITY or its agents, nor any order or certificate for payment of money, nor payment for, nor acceptance of the whole or any part of the work by CITY, nor any extensions of time, nor any position taken by CITY or its agents shall operate as a waiver of any provision of this Agreement or of any power herein reserved to CITY or any right to damages herein provided, nor shall any waiver of any breach of this Agreement be held to be a waiver of any other or subsequent breach.

13.12 CONTRACTOR Shall Assume Risks. Until the Final Completion or acceptance by CITY of all Work under this Contract, the Work shall be under CONTRACTOR's responsible care and charge. CONTRACTOR shall rebuild, repair, restore and make good all injuries, damages, corrections, and repairs occasioned or rendered necessary by accidental causes of any nature, to all or any portions of the Work, except as otherwise stipulated.

13.13 General Liability of CONTRACTOR. Except as otherwise herein expressly stipulated, CONTRACTOR shall perform all the work and furnish all the labor, materials, tools power and light, and appliances, necessary or proper for performing and completing the Work herein required in the manner within the time herein specified. The mention of any specific duty or liability of CONTRACTOR shall not be construed as a limitation or restriction of any general liability or duty of CONTRACTOR and, any reference to any specific duty or liability shall be construed to be the purpose of explanation.

13.14 Attorney's Fees and Venue. If either Party commences any legal action against the other Party arising out of this Agreement or the performance thereof, the prevailing Party shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorney's fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie.

To the extent permitted by applicable law, each Party waives any defense that it may have based on lack of *in personam* jurisdiction or *forum nonconveniens*.

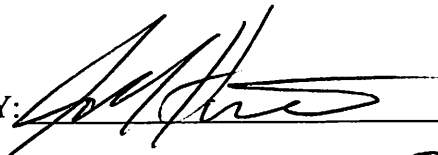
13.15 Third Party Beneficiaries. There are no third party beneficiaries to this Agreement.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20____, and CONTRACTOR has caused this Agreement to be executed.

CITY OF ROSEVILLE, a
municipal corporation:

BY: _____
DOMINICK CASEY
City Manager

AMERICAN RAMP COMPANY, a
Missouri corporation:

BY: 
its: Chairman of the Board

(SIGNATURES CONTINUED ON NEXT PAGE)

ATTEST:

BY: _____
CARMEN AVALOS
City Clerk

and

BY:  _____
its: CFO

APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE:

By: _____
JILL GELLER
Parks, Recreation & Libraries Director

LIST OF EXHIBITS:

- | | |
|------------------|---|
| Exhibit A | Guaranteed Maximum Price |
| Exhibit B | Construction Allowance Items [reserved] |
| Exhibit C | Hazardous Materials |
| Exhibit D | In Lieu of Securities Escrow Agreement |
| Exhibit E | Performance, Labor & Materials, and Warranty Bonds
(Note: Warranty Bond may be waived at the option of CITY) |
| Exhibit F | CONTRACTOR's Proposal |

EXHIBIT A

GUARANTEED MAXIMUM PRICE, FEE, AND COST OF WORK

A. GUARANTEED MAXIMUM PRICE: The **Guaranteed Maximum Price** as of the date of execution of this Agreement is six hundred fifty thousand dollars (\$650,000), U.S. Currency.

B. FEE AND CONTINGENCY: The Fee and Contingency amounts, if any, are as stated in the Proposal.

C. COST OF THE WORK:

1. "Cost of the Work." The term "Cost of the Work" shall mean costs incurred by CONTRACTOR in the performance of the Work, that do not exceed the GMP. The following are categories of cost and expense to be paid by CITY to CONTRACTOR as Cost of the Work:

2. Construction Costs.

2.1 Labor Costs.

2.1.1 Wages of construction workers directly employed by CONTRACTOR to perform the construction of the Work at the Site or, with CITY's agreement, at off-site workshops.

2.1.2 Wages or salaries of CONTRACTOR's supervisory and administrative personnel when stationed at the Site and wages, salaries and other costs of project management, pre-construction services, form design, foundation engineering, manpower planning, purchasing, estimating and data processing, whether performed at the Site or in CONTRACTOR's offices, including, but not limited to services rendered during the Design Phase of the Project.

2.1.3 Wages and salaries of CONTRACTOR's supervisory or administrative personnel engaged at factories, workshops or on the road, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

2.1.4 Costs paid or incurred by CONTRACTOR for taxes, insurance, contributions, assessments and benefits required by law or collective bargaining agreements and, for personnel not covered by such agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in subsections 2.1.1 through 2.1.3 above.

2.2 Subcontract Costs. Amounts due Subcontractors for work, excluding Change Order work, in accordance with the requirements of the Subcontracts.

2.3 Costs of Materials and Equipment Incorporated in the Completed Construction. Costs, including transportation, of materials and equipment incorporated or to be incorporated in the completed construction.

2.4 Costs of other Materials and Equipment, Temporary Facilities, and Related Items.

2.4.1 Costs, including transportation, installation, maintenance, dismantling and removal of materials, supplies, temporary facilities, machinery, equipment and hand tools not customarily owned by the construction workers, which are provided by CONTRACTOR at the Site and fully consumed in the performance of the Work; and cost, less salvage value, on such items if not fully consumed, whether sold to others or retained by CONTRACTOR. Costs for items previously used by CONTRACTOR shall mean fair market value.

2.4.2 Rental charges for temporary facilities, machinery, equipment and hand tools not customarily owned by the construction workers, which are provided by CONTRACTOR at the Site, whether rented from CONTRACTOR or others, and costs of transportation, installation, minor repairs and replacements, dismantling and removal thereof. Rental charges for equipment owned by CONTRACTOR shall be at then prevailing rates.

2.4.3 Costs of removal of debris from the Site.

2.4.4 Costs of facsimiles, telegrams and long distance telephone calls, postage and delivery charges (whether originating at the Site or at the offices of CONTRACTOR or CONTRACTOR), telephone service at the Site and reasonable petty cash expenses of the Site office.

2.5 Premiums; Taxes; Fees; Royalties.

2.5.1 That portion directly attributable to this Agreement of premiums for insurance and the Payment and Performance Bonds.

2.5.2 Sales, use, gross receipts or similar taxes imposed by a governmental authority, which are related to the Work and for which CONTRACTOR is liable.

2.5.3 Fees and assessments for any permits, licenses and inspections required by the Contract Documents.

2.5.4 Fees of testing laboratories for tests required by the Contract Documents or government authorities.

2.5.5 Royalties and license fees paid for the use of a particular design, process or product required by the Contract Documents. The costs of defending suits or claims for infringement of patent rights arising from such requirement by the Contract Documents; payments made in accordance with legal judgments against CONTRACTOR or CONTRACTOR resulting from such suits or claims and payments of settlements in connection therewith.

2.5.6 Deposits lost for cause other than CONTRACTOR's negligence.

2.6 Emergencies. Costs incurred in taking action to prevent threatened damage, injury or loss in case of emergency affecting the safety of persons and property, as provided in Section 10.7 of this Agreement.

2.7 Other Costs. Other costs incurred in the performance of the Work, if and to the extent approved in writing by CITY, which approval shall not be unreasonably withheld.

3. Items not Included in Cost of the Work.

3.1 Salaries and other compensation of CONTRACTOR's personnel stationed at CONTRACTOR's principal office or offices other than the Site, except as specifically provided in subsections 2.1.2 and 2.1.3 above.

3.2 Expenses of CONTRACTOR's principal office and offices, other than the Site office.

3.3 Overhead and general expenses, except as may be included in Sections 1 and 2 above.

3.4 The capital expenses of CONTRACTOR, including interest on capital employed for the Work.

3.5 Costs that would cause the GMP to be exceeded.

EXHIBIT B
CONSTRUCTION ALLOWANCE ITEMS

(reserved)

EXHIBIT C
HAZARDOUS MATERIALS

1. Certain Definitions.

1.1 "Hazardous Materials" means any substance:

1.1.1 the presence of which requires investigation or remediation under federal, state or local law, statute, regulation, ordinance, order, action, policy or common law;

1.1.2 which is or becomes defined as a "hazardous waste," "hazardous substance," pollutant or contaminant under any federal, state or local law, statute, regulation, rule or ordinance or amendments thereto, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act, 42 USC §§9601 et seq. ("CERCLA"), as amended, or the Resource, Conservation and Recovery Act, as amended, 42 USC §§6901 et seq. ("RCRA");

1.1.3 which is petroleum, including crude oil or any fraction thereof not otherwise designated as a "hazardous substance" under CERCLA, including without limitation gasoline, diesel fuel or other petroleum hydrocarbons;

1.1.4 which is toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic, mutagenic, or otherwise hazardous and is or becomes regulated by any governmental authority or instrumentality;

1.1.5 the presence of which on the Site causes or threatens to cause a nuisance upon the Site or to the adjacent properties or poses or threatens to pose a hazard to the health or safety of persons on or about the Site; or

1.1.6 the presence of which on adjacent properties could constitute a trespass by CONTRACTOR or CITY.

1.2 "Underground Storage Tank" shall have the definition assigned to that term by RCRA §9001, 42 USC §6991, and also shall include:

1.2.1 any tank of 1,100 gallons or less capacity used for storing motor fuel;

1.2.2 any tank used for storing heating oil for consumption on the premises where stored;

1.2.3 any septic tank; and

1.2.4 any pipes connected to items 1.2.1-1.2.3.

1.3 "Environmental Requirements" means all Applicable Laws, statutes, regulations, rules, ordinances, codes, licenses, permits, orders and similar items of all federal, state or local governmental agencies or other instrumentalities and all applicable judicial, administrative and regulatory decrees, judgments and orders relating to the protection of human health or the environment, including, without limitation:

1.3.1 all requirements, including but not limited to, those pertaining to reporting, licensing, permitting, investigation and remediation of emissions, discharges, releases or threatened releases of Hazardous Materials into the air, surface water, ground water or land, or relating to the manufacture, processing, distribution, use, treatment, storage, disposal, transport or handling of Hazardous Materials; and

1.3.2 all requirements pertaining to the protection of the health and safety of employees or the public.

1.4 "Environmental Damages" means all claims, judgments, damages, losses, penalties, fines, liabilities, encumbrances, liens, costs and expenses of investigation and defense of any claim, including, without limitation, attorney's fees, which are incurred at any time as a result of the existence of Hazardous Materials upon, about or beneath the Site or migrating or threatening to migrate to or from the Site, and including, without limitation:

1.4.1 damages for personal injury, or injury to property or to natural resources occurring upon or off the Site;

1.4.2 fees incurred for the services of attorneys, consultants, CONTRACTOR, experts, laboratories and all other costs incurred in connection with the investigation or remediation of such Hazardous Materials or violation of Environmental Requirements; and

1.4.3 liability to any third party or governmental agency or political subdivision to indemnify such party, agency or political subdivision for costs expended in connection with the items listed in subparagraph 1.4.2.

1.5 "Environmental Conditions" means collectively, Hazardous Materials and Underground Storage Tanks existing on the Site and not brought there by CONTRACTOR or any Subcontractor.

2. Investigation of Site.

2.1 Upon written notice from CITY, CONTRACTOR shall prepare for approval and execution by CITY, one or more contracts ("Environmental Contracts") with suitably qualified consultants and/or engineers ("Environmental Engineers"), for purposes of performing an investigation and analysis of the Site prior to demolition and excavation activities, to determine the presence of any Environmental Conditions on, in or under the Site. The Environmental Contracts shall provide for a commercially reasonable scope of investigation approved by CITY, and may provide for conducting the investigation and testing in phases acceptable to CITY. The Environmental Contracts shall also provide that the Environmental Engineers shall begin their

tests and inspections at the Site as soon as CITY is able to arrange access to the Site, or any portions thereof, for such purposes. The Environmental Contracts shall provide that CONTRACTOR, acting as agent of CITY, shall coordinate the activities of the Environmental Engineers.

2.2 The Environmental Contracts shall provide that the Environmental Engineers shall prepare such reports, feasibility studies and remedial plans ("Environmental Assessments") as may be reasonably necessary in order to identify and explain the quantity, scope and nature of the Environmental Conditions found to exist at the Site. The Environmental Assessments shall contain a detailed analysis of the Environmental Conditions discovered, and the actions ("Remedial Actions") required for the response, removal, cleanup or remediation of such Environmental Conditions (i) which are required by Environmental Requirements, or (ii) which are reasonably necessary to mitigate Environmental Damages.

2.3 The Environmental Contracts shall provide that the Environmental Engineers shall promptly provide CITY and CONTRACTOR with a copy of each Environmental Assessment, together with any other reports and test results generated pursuant to the Environmental Contracts. CONTRACTOR shall, promptly after receipt of the foregoing matters from the Environmental Engineers, prepare and submit to CITY a written report setting forth CONTRACTOR's understanding of whether and to what extent any recommended Remedial Actions may result in an amendment to the Schedule and the progress of the Work.

2.4 The Environmental Contracts shall provide that it shall be the responsibility of the Environmental Engineers to give any necessary notice to the appropriate regulatory agency or agencies of the presence of any Environmental Conditions; to pursue all necessary negotiations with such agencies concerning preparation and approval of a plan for clean-up to the extent required; and to obtain all necessary permits to perform any Remedial Actions.

3. Remedial Actions.

3.1 If so instructed by CITY, based upon the results of the Environmental Assessments, CONTRACTOR shall, as agent for CITY, obtain bids from remediation contractors ("Remediation Contractors") suitably qualified and approved by CITY, to perform the Remedial Actions selected by CITY and shall submit such bids to CITY, together with CONTRACTOR's recommendation of the Remediation Contractor(s) to be retained. If CITY elects to go forward with all or any portion of the Remedial Actions covered by the bids submitted, CITY will so advise CONTRACTOR in a written notice on or before the date which is sixty (60) Days after receipt of the foregoing matters from CONTRACTOR. Promptly after receipt of such notice, CONTRACTOR shall prepare for CITY's execution remediation contracts ("Remediation Contracts") with the Remediation Contractors identified in such notice.

3.2 CONTRACTOR, as agent for CITY, shall be responsible for coordinating the work and services performed by the Remediation Contractors, and coordinating such remediation work with the Work.

3.3 If in the course of performance of the Work, CONTRACTOR encounters on the Site any Hazardous Materials not previously disclosed and remediated by the Environmental Engineers or the Remediation Contractors, CONTRACTOR shall immediately suspend the Work in the area affected and promptly thereafter report the condition to CITY.

4. Payments: Liability of CONTRACTOR.

4.1 All payments due under the Environmental Contracts and the Remediation Contracts shall be made by CITY directly to the Environmental Engineers and the Remediation Contractors. Such payments will be based on requisitions, which requisitions shall be approved by CONTRACTOR prior to submission to CITY.

4.2 All payments due under the Environmental Contracts, the Remediation Contracts and for Environmental Damages, shall not be a part of the GMP, and shall be the sole responsibility of CITY, except as expressly provided otherwise in Section 5 hereof.

4.3 It is understood and agreed that with respect to any Environmental Conditions existing on the Site, CONTRACTOR is not, and shall not be deemed to be, a generator, arranger, operator, treater, storer, transporter or disposer of, or otherwise responsible for, any such Environmental Conditions. It is understood and agreed that CONTRACTOR shall have no right to direct the means or methods of performance of any Environmental Engineer or Remediation Contractor.

4.4 CITY shall indemnify, defend and hold harmless CONTRACTOR, from and against any Environmental Damages asserted against or sustained by CONTRACTOR as a result of CONTRACTOR being deemed or determined to be a generator, arranger, operator, treater, storer, transporter or disposer of, or otherwise responsible for, any such Environmental Conditions.

5. Environmental Responsibilities of CONTRACTOR.

5.1 CITY acknowledges and agrees that CONTRACTOR shall not commence or continue any demolition or construction activities on any portion of the Site on or in which Remedial Actions are to be performed until such Remedial Actions are to the point where construction activities will not interfere with such Remedial Actions, as evidenced by appropriate certification by the applicable Environmental Engineer and/or Remediation CONTRACTOR and any required approval of any applicable government agency. CONTRACTOR agrees to use good faith diligent efforts to adjust and reschedule its activities at the Site so as to minimize, to the extent reasonably practical, the adverse effect on the progress of the Work resulting from any Remedial Actions.

5.2 CONTRACTOR shall not bring Hazardous Materials to the Site, and shall not include Hazardous Materials in any construction materials, unless permitted by Environmental Requirements. CONTRACTOR shall comply, and shall cause all Subcontractors to comply, with all Environmental Requirements regarding the generation, handling, storage, treatment and disposal of Hazardous Materials.

5.3 CONTRACTOR shall indemnify, defend and hold harmless the Indemnified Parties from and against any Environmental Damages asserted against or sustained by such parties as a result of any Environmental Conditions caused or created by CONTRACTOR or any Subcontractor, or of any violation by CONTRACTOR or the Subcontractors, of any Environmental Requirement arising out of the performance of the Work.

EXHIBIT D

IN LIEU OF SECURITIES ESCROW AGREEMENT

**(form of agreement follows this page)
(use is optional by Contractor)**

ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

(Project: _____)

THIS ESCROW AGREEMENT is made and entered into on this ____ day of _____, 20__ by and between the:

City of Roseville, whose address is:

311 Vernon Street
Roseville, CA 95678

(hereinafter called "CITY"); and

_____, whose address is:

(hereinafter called "CONTRACTOR"); and

_____, whose address is:

(hereinafter called "ESCROW AGENT").

For the consideration hereinafter set forth, CITY, CONTRACTOR, and ESCROW AGENT agree as follows:

1. Pursuant to Section 22300 of the Public Contract Code of the State of California, CONTRACTOR has the option to deposit securities, subject to prior approval of CITY, with ESCROW AGENT, as a substitute for retention earnings required to be withheld by CITY pursuant to the contract for public works entered into between the CITY and CONTRACTOR for the Project in the amount of _____

_____ dollars (\$ _____) dated _____, (hereinafter referred to as the "Contract"). Alternatively, on written request of CONTRACTOR, CITY shall make payments of the retention earnings directly to the ESCROW AGENT.

When CONTRACTOR deposits the securities as a substitute for Contract earnings, the ESCROW AGENT shall notify CITY within ten (10) days of the deposit. The market value of the securities at the time of the substitution shall be at least equal to the cash amount then required to be withheld as retention under the terms of the Contract between CITY and CONTRACTOR. Securities shall be held in the name of ESCROW AGENT, and shall designate CONTRACTOR as the beneficial owner, and shall be limited to those types of acceptable securities as described in Public Contract Code Section 22300.

2. CITY shall make progress payments to CONTRACTOR for those funds which otherwise would be withheld from progress payments pursuant to the Contract provisions, provided that ESCROW AGENT holds securities in the form and amount specified above.

3. When CITY makes payment of retentions earned directly to ESCROW AGENT, ESCROW AGENT shall hold them for the benefit of CONTRACTOR until the time that the escrow created under this Agreement is terminated. CONTRACTOR may direct the investment of the payments into securities. All terms and conditions of this Agreement and the rights and responsibilities of the parties shall be equally applicable and binding when CITY pays ESCROW AGENT directly.

4. CONTRACTOR shall be responsible for paying all fees for the expenses incurred by ESCROW AGENT in administering the Escrow Account and all expenses of CITY. These expenses and payment terms shall be determined by CITY, CONTRACTOR, and ESCROW AGENT.

5. The interest earned on the securities or the money market accounts held in escrow and all interest earning on that interest shall be for the sole account of CONTRACTOR and shall be subject to withdrawal by CONTRACTOR at any time and from time to time without notice to CITY.

6. CONTRACTOR shall have the right to withdraw all or any part of the principal in the Escrow Account only by written notice to ESCROW AGENT accompanied by written authorization from CITY to ESCROW AGENT that CITY consents to the withdrawal of the amount sought to be withdrawn by CONTRACTOR.

7. CITY shall have a right to draw upon the securities in the event of default by CONTRACTOR. Upon seven (7) days' written notice to ESCROW AGENT from CITY of the default, ESCROW AGENT shall immediately convert the securities to cash and shall distribute the cash as instructed by CITY.

8. Only upon receipt of written notification from CITY certifying that the Contract is final and complete, and that CONTRACTOR has complied with all requirements and procedures applicable to the Contract, ESCROW AGENT shall release to CONTRACTOR all securities and interest on deposit less escrow fees and charges of the Escrow Account. The escrow shall be closed immediately upon disbursement of all moneys and securities on deposit and payments of fees and charges.

9. ESCROW AGENT shall rely on the written notifications from CITY and CONTRACTOR pursuant to Sections (5) to (8), inclusive, of this Agreement and CONTRACTOR shall hold ESCROW AGENT harmless from ESCROW AGENT's release and disbursement of the securities and interest as set forth above.

10. The parties hereto mutually agree that this Agreement is substantially similar to the form under Public Contracts Code Section 22300.

11. The names of the persons who are authorized to give written notice or to receive written notice on behalf of CITY and on behalf of CONTRACTOR in connection with the foregoing, and exemplars of their respective signatures are as follows:

On behalf of CITY:

Title

Name

Signature

Address

On behalf of CONTRACTOR:

Title

Name

Signature

Address

On behalf of ESCROW AGENT:

Title

Name

Signature

Address

12. At the time the Escrow Account is opened, CITY and CONTRACTOR shall deliver to ESCROW AGENT a fully executed counterpart of this Agreement.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement by its City Manager and attestation by its City Clerk under the authority of Resolution No. 87-141, adopted by the Council of the City of Roseville on the 5th day of August, 1987, and CONTRACTOR and ESCROW AGENT have authorized the execution of this Agreement.

CITY OF ROSEVILLE, a
municipal corporation:

CONTRACTOR:
_____, a

BY: _____
DOMINICK CASEY
City Manager

BY: _____
its: _____

ATTEST:

and

BY: _____

BY: _____
CARMEN AVALOS
City Clerk

its: _____

ESCROW AGENT:

APPROVED AS TO FORM:

BY: _____

its: _____

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

and

BY: _____

APPROVED AS TO SUBSTANCE:

its: _____

BY: _____
DENNIS KAUFFMAN
Assistant City Manager/Chief Financial Officer

ACKNOWLEDGED BY ADMINISTERING DEPARTMENT:

BY: _____



COUNCIL COMMUNICATION

CC #: 3657
File #: 0704-01

Title: Basketball Courts Renovation Project - Notice of Completion
Contact: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.17.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council accept the Basketball Courts Renovation Project as complete and adopt a resolution authorizing the Parks, Recreation & Libraries Director to execute the attached Notice of Completion.

BACKGROUND

The Parks, Recreation & Libraries Department has made a final inspection of the Basketball Courts Renovation Project and has found that all contract work has been completed in accordance with the approved plans and specifications. The project is now ready for acceptance.

The project consisted of three basketball courts with one court at each of three parks: Maidu Regional Park, Elliott Park, and Woodbridge Park. These basketball court surfaces were identified as aging, cracked, and not suitable for play. The project scope of work included removing the existing courts, preparing the base by leveling and compacting to standards, pouring new concrete, and court striping.

FISCAL IMPACT

The project was approved in FY2023-24 using funds from the Parks, Recreation & Libraries Capital Rehabilitation Fund. There will be no increase in maintenance or other General Fund costs.

ENVIRONMENTAL REVIEW

The proposed project involves the repair of an existing facility. This activity is categorically exempt from CEQA as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption has been prepared and no further CEQA action is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B – Support community engagement and advocacy

Goal C – Maintain a safe and healthy community

Goal E – Deliver exceptional city services

Goal F – Invest in well-planned infrastructure and growth

Respectfully Submitted,

Kelly Appier, Project Manager, Park Development

Jill Geller, Director, Parks, Recreation & Libraries



Dominick Casey, City Manager

ATTACHMENTS:

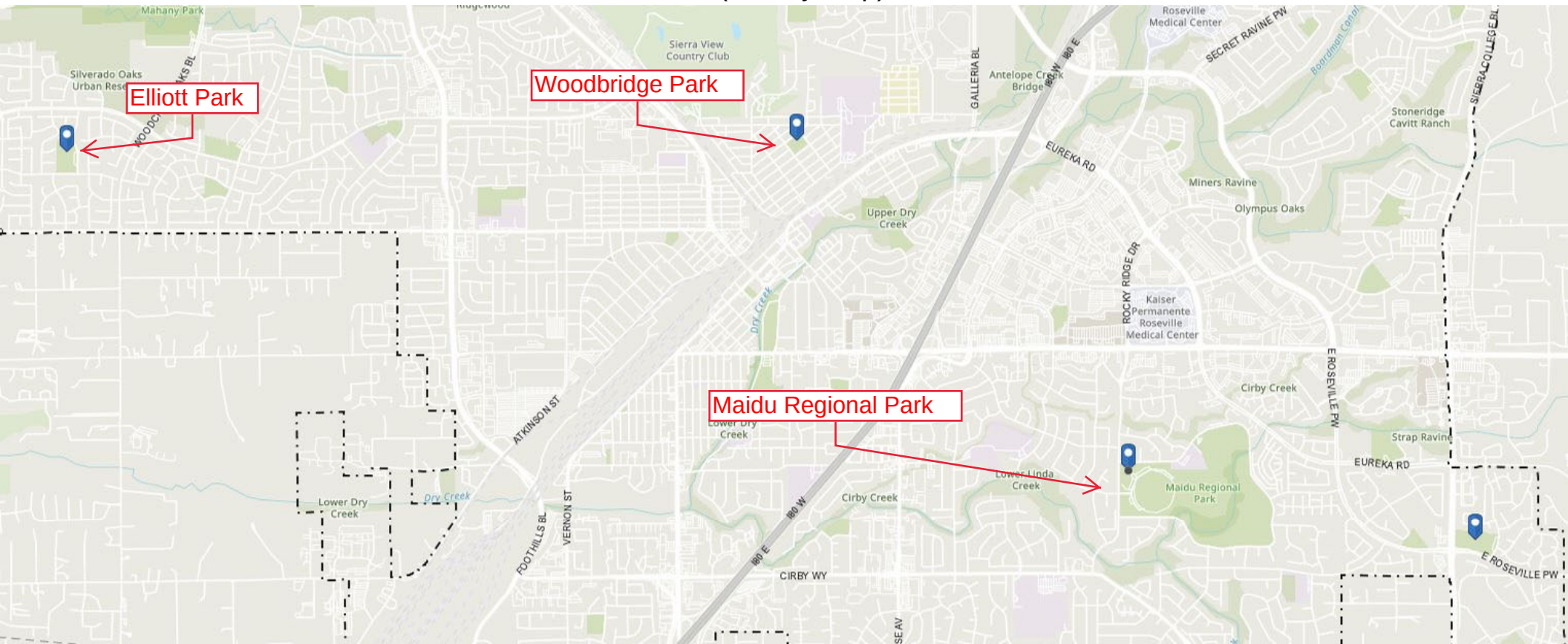
Description

Vicinity Map

Resolution 24-399

NOC

Basketball Court Renovation Project (Vicinity Map)



RESOLUTION NO. 24-399

ACCEPTING THE PUBLIC WORK KNOWN AS BASKETBALL COURTS RENOVATION PROJECT, APPROVING THE “NOTICE OF COMPLETION”, AND AUTHORIZING THE PARKS, RECREATION AND LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE

BE IT RESOLVED by the City Council of the City of Roseville as follows:

1. The “Notice of Completion” on file in the City Clerk’s Department relative to that public work known as Basketball Courts Renovation Project, has been approved and the public work accepted.
2. The Parks, Recreation and Libraries Director is hereby authorized and directed to execute said Notice on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

RECORDING REQUESTED BY AND WHEN
RECORDED MAIL TO:

CITY CLERK
CITY OF ROSEVILLE
311 VERNON STREET
ROSEVILLE, CA 95678

Exempt from recording fees
Pursuant to Gov't Code §27383

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the public work of improvement known as the
Basketball Courts Renovation Project was completed and
accepted by the City of Roseville on TJR Resources, Inc.. The location is
situated in the City of Roseville, County of Placer, State of California and is indicated on the
attached map, marked as Exhibit "A" and incorporated herein by this reference. The real
property herein described is owned by the City of Roseville, 311 Vernon Street, Roseville CA
95678.

The direct/general contractor on said project was TJR Resources, Inc..

The surety on said project was Ohio Casualty Insurance Company

Jill Geller

Parks, Recreation & Libraries - Director
City of Roseville
Owner

ATTEST:

Carmen Avalos, City Clerk

State of California)
County of Placer)

I, Jill Geller, being first duly sworn, depose and say: I am the
Parks, Recreation & Libraries - Director of the City of Roseville, a municipal
corporation in the State of California, owner of the property described in the above Notice. I am duly
authorized to make this verification for and on behalf of the City of Roseville. I have read the Notice
of Completion and know its contents and the facts stated therein are true.

Jill Geller
Parks, Recreation & Libraries - Director
City of Roseville

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

State of California)
County of Placer)

Subscribed and sworn to (or affirmed) before
me on this ____ day of _____,
20____, Jill Geller
proved to me on the basis of satisfactory
evidence to be the person(s) who appeared
before me.

Place Notary Seal and/or Stamp Above

Signature of Notary Public

Exhibit A-1

Maidu Regional Park
1550 Maidu Dr., Roseville, CA 95661

The project scope of work includes demolition of existing basketball court surfacing, preparation of concrete base material, new concrete, and sports striping of the new concrete.

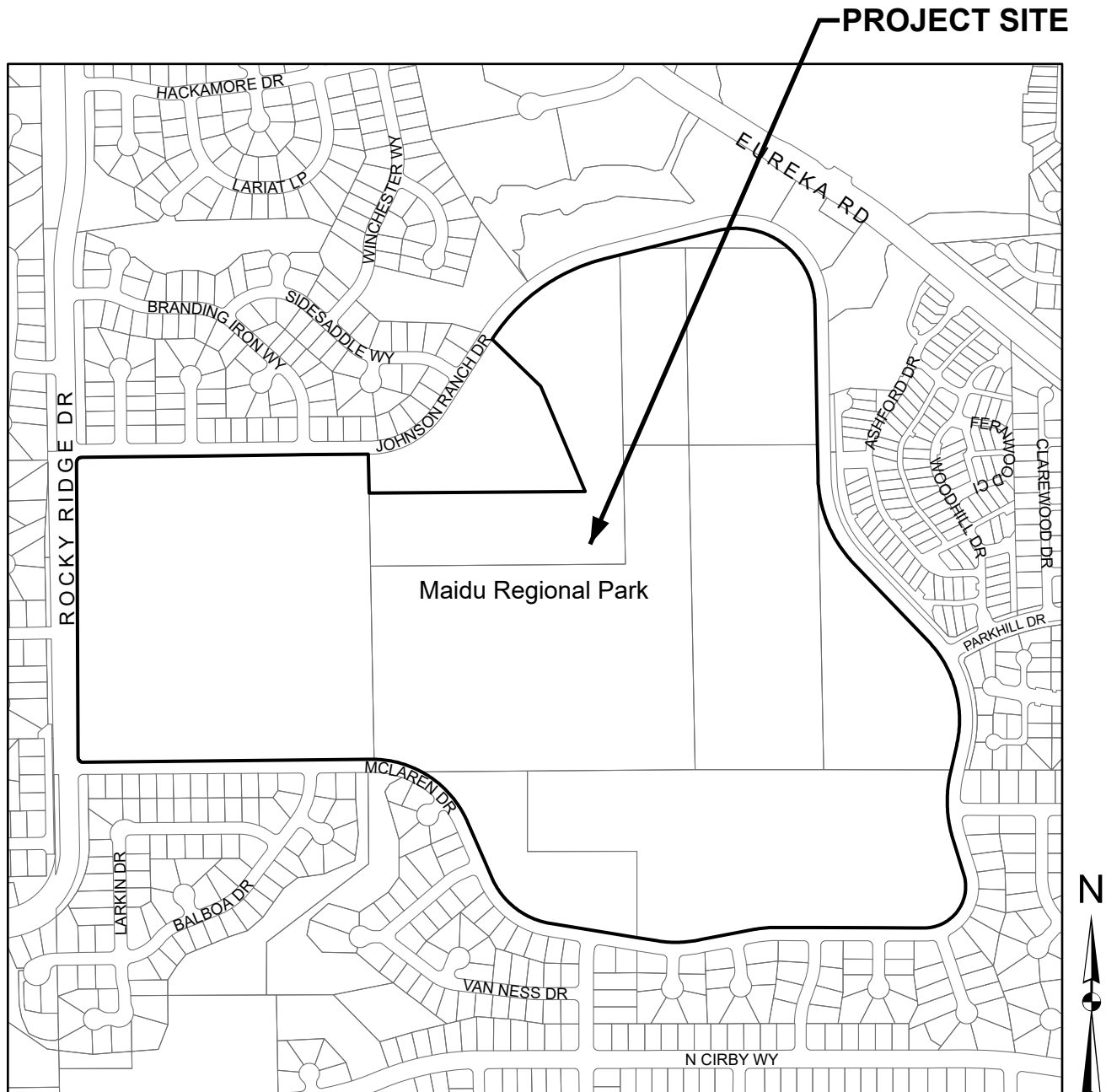




Exhibit A-2

H.C. Elliot Park 1421 Cushendall Dr., Roseville, CA 95747

The project scope of work includes demolition of existing basketball court surfacing, preparation of concrete base material, new concrete, and sports striping of the new concrete.

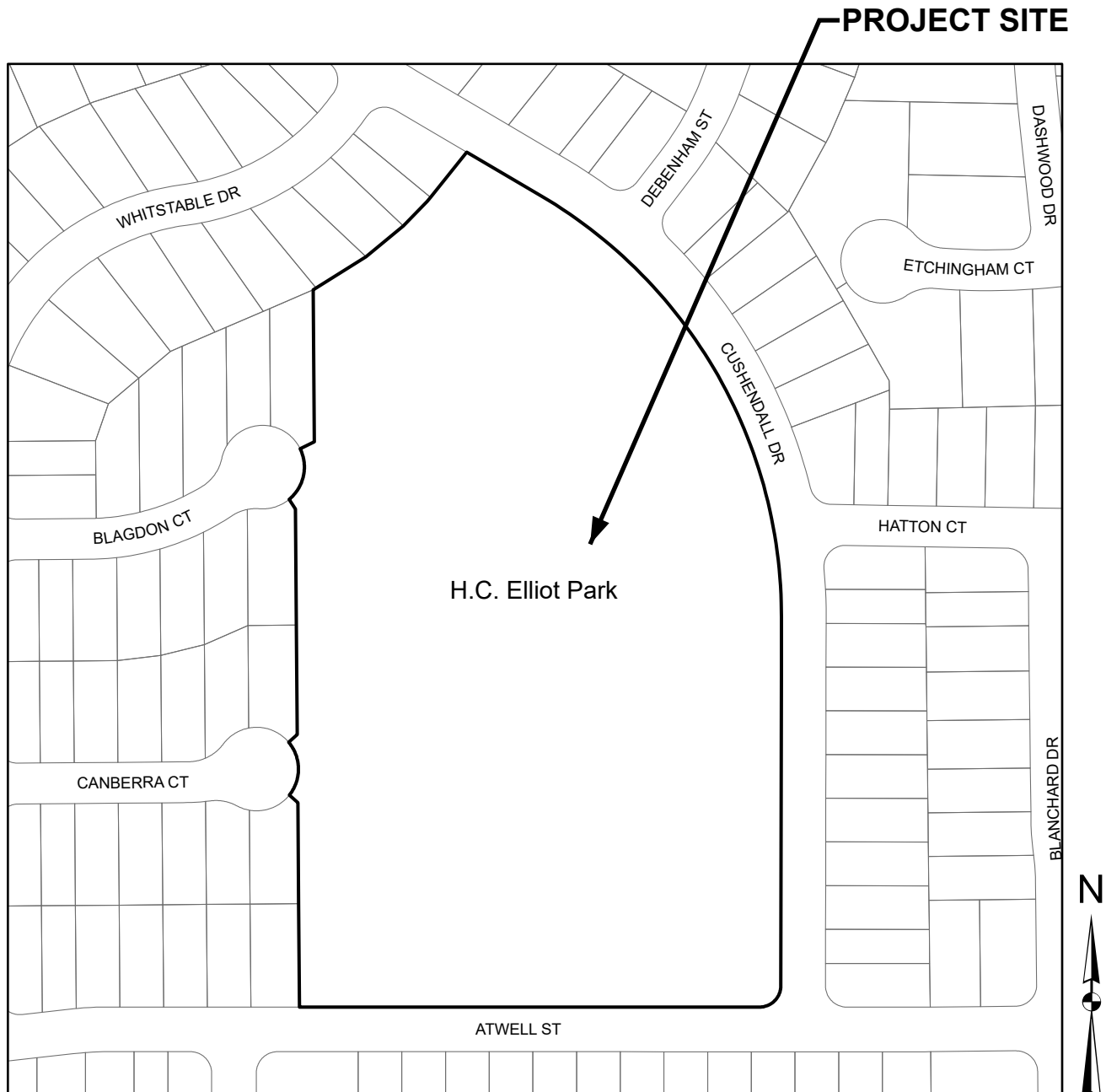
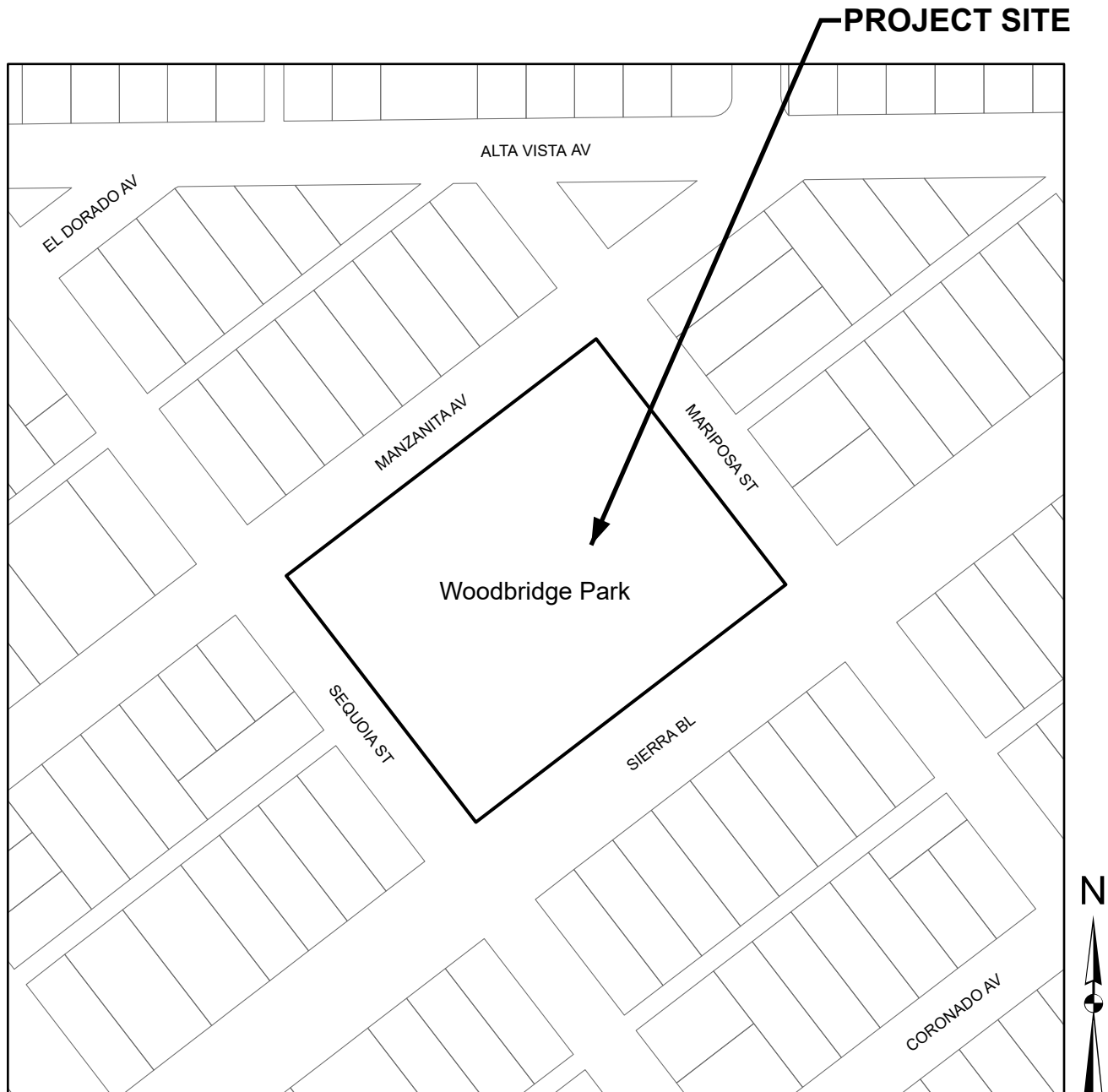




Exhibit A-3

Woodbridge Park 415 Sierra Blvd., Roseville, CA 95678

The project scope of work includes demolition of existing basketball court surfacing, preparation of concrete base material, new concrete, and sports striping of the new concrete.





COUNCIL COMMUNICATION

CC #: 3668

File #: 0704

Title: Parks and Landscape Maintenance Services - Professional Services Agreements

Contact: Eric Dexter 916-746-1769 edexter@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.18.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt resolutions authorizing the City Manager to execute Park and Landscape Maintenance Services Agreements with Elite Maintenance and Tree Service, New Image Landscape Company, and Cagwin & Dorward Landscape Contractors.

BACKGROUND

The Parks, Recreation & Libraries (PRL) department has an ongoing requirement to maintain parks and landscapes throughout the City. This work is completed with a combination of internal staff and external contractors. PRL also collaborates with the Environmental Utilities, Roseville Electric and Public Works Departments as partners on the parks and landscape maintenance services contracts to meet their specific landscaping needs. The maintenance of parks, streetscapes and facility landscaping enhances the Roseville community as well as provides a safe environment for the public.

On May 29, 2024, a Request for Proposal (RFP) was released for parks and landscape maintenance services for City parks, streetscapes and facility landscaping. The RFP consisted of service level standards, various exhibits and bid maps. Every area of the city was broken down by district and funding source. Costs for parks were detailed to include base costs for turf care, pruning, and irrigation. The goal of this RFP was to identify the most efficient and effective way to provide services to the residents.

The City received six (6) proposals and all six (6) met the minimum requirements set forth in the RFP. A selection committee of staff in the PRL department evaluated, analyzed and scored each proposal based on the criteria published in the RFP. The committee invited four (4) proposers to move forward in the interview process. At the completion of the interviews, the committee is recommending three (3) companies based on their project understanding, demonstrated performance and ability, customer service, quality and proposed cost. Staff recommends awarding three (3) contracts as a result of this RFP process to: Elite Maintenance and Tree Service, New Image Landscape Company, and Cagwin & Dorward Landscape Contractors.

FISCAL IMPACT

The recommended contracts reflect a decrease of scope compared to FY2023-24 for similar service levels. This decrease is due to the maintenance responsibilities for 22 parks, previously included in the park and landscape maintenance services contracts, being performed by City staff beginning on January 1, 2025.

The total cost of the agreements over the initial four-year contract term shall not exceed as follows:

- Elite Maintenance and Tree Service: \$5,263,725
- New Image Landscape Company: \$9,679,011
- Cagwin & Dorward Landscape Contractors: \$11,790,391

The not-to-exceed amounts account for routine maintenance work, extra work, and projects including future parks, streetscapes, and facilities.

The funding for each year's annual maintenance contract will be included in the Parks, Recreation and Libraries; Public Works; Roseville Electric; Environmental Utilities; and community facilities district (CFD) and landscape and lighting district (LLD) operating budgets. Contract authority will be limited to amounts as approved in each fiscal year's budget.

ENVIRONMENTAL REVIEW

The proposed project involves the minor alteration of existing facilities. This activity is categorically exempt from CEQA as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption was prepared as part of the RFP and no further CEQA action is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world
Goal C - Maintain a safe and healthy community
Goal E - Deliver exceptional city services
Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Eric Dexter, Parks & Open Space Superintendent

Jill Geller, Parks, Recreation & Libraries Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-405

Elite Maintenance and Tree Service Contract & RFP

Resolution 24-406

New Image Contract & RFP

Resolution 24-407

Cagwin & Doward Contract & RFP

CEQA

RESOLUTION NO. 24-405

APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT,
BY AND BETWEEN THE CITY OF ROSEVILLE AND EMTS, INC. DBA ELITE
MAINTENANCE & TREE SERVICE, AND AUTHORIZING THE CITY MANAGER TO
EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Park and Landscape Maintenance Services Agreement for Parks,
Recreation & Libraries, by and between the City of Roseville and EMTS, Inc. dba Elite
Maintenance & Tree Service, has been reviewed by the Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that
said Agreement is hereby approved and that the City Manager is authorized to execute it on
behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of
_____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

**PARK AND LANDSCAPE MAINTENANCE
SERVICES AGREEMENT**

Parks, Recreation & Libraries

THIS AGREEMENT is made and entered into this ____ day of _____, 20__,
by and between the City of Roseville, a municipal corporation ("CITY"), and EMTS, Inc. dba
Elite Maintenance & Tree Service, a California corporation ("CONTRACTOR"); and

W I T N E S S E T H:

WHEREAS, CITY issued a Request for Proposals (RFP) for Park and Landscape
Maintenance Services; and

WHEREAS, CONTRACTOR has prepared a proposal dated July 07, 2024, which
describes the scope of work to be performed by CONTRACTOR, the budget for the work, and
the schedule for performance of the work; and

WHEREAS, CONTRACTOR is qualified and experienced to provide park and landscape
maintenance services.

NOW, THEREFORE, the parties agree as follows:

1. Term. The initial term of this Agreement shall be four (4) years, commencing on
January 1, 2025 and expiring on December 31, 2028. CITY may elect to extend the term, at its
sole discretion, for up to three (3) additional two (2) year terms by giving written notice to
CONTRACTOR no later than sixty (60) days before the initial or renewed term ends. If CITY

elects to extend the term, the compensation payable to CONTRACTOR under Sections 3 and 4 may be adjusted as set forth in this Agreement.

2. Services. CONTRACTOR shall perform, at the direction of City, the scope of services ("Work") as described in EXHIBIT "A," (CONTRACTOR's Proposal) in accordance with the specifications set forth in EXHIBIT "B" (CITY's Request for Proposals), both of which are attached hereto and incorporated herein by this reference, for the areas of responsibility highlighted in EXHIBIT "C" (CONTRACTOR's Cost Proposal), also attached hereto and incorporated herein by this reference. CITY reserves the right to modify CONTRACTOR's areas of responsibility in its sole discretion without amendment to this Agreement. In the event CITY exercises its option to modify CONTRACTOR's areas of responsibility, CITY will provide notice to CONTRACTOR of the change(s) within five (5) business days.

3. Compensation. For its services provided hereunder, CONTRACTOR shall be compensated on a time and expense basis in accordance with the budget estimate as described in EXHIBIT "C." Compensation for the Work for the term of this Agreement shall not exceed four million, five hundred seventy-seven thousand, one hundred fifty-two dollars (\$4,577,152) subject to adjustments for changes in the Work as may be directed in writing by CITY pursuant to Section 6. Compensation for changes in the Work for the term of this Agreement shall not exceed six hundred eighty-six thousand, five hundred seventy-three dollars (\$686,573). Total compensation for the entire Agreement shall not exceed five million, two hundred sixty-three thousand, seven hundred twenty-five dollars (\$5,263,725).

CONTRACTOR shall submit monthly invoices for its services. Invoices for monthly base bid services shall indicate the area, the contract line item, and the exact monthly amount. Invoices for "Extra Work" shall be delineated by task, the person performing the services, and

the hourly rate, which shall be stated in time increments of not greater than one-tenth (1/10) hours. CITY shall pay invoices within thirty (30) days after receipt, if the services specified in the invoice have been satisfactorily completed as outlined in Section 5 of this Agreement.

4. Annual Pricing Adjustments. CONTRACTOR agrees to perform the described Work and any additional work requested by CITY for the prices indicated in its proposal (EXHIBIT "C") and any markup stipulated in this Agreement, or as negotiated by CITY, for a period of eighteen (18) months. At the request of CONTRACTOR, CITY and CONTRACTOR will meet in January of each year to revise prices which will be effective for the next fiscal year (July 1 – June 30). This increase shall not exceed five percent (5%) in any one year, including any extensions in the term of this Agreement, unless the CITY agrees in writing to increase this amount due to unforeseen and uncontrollable circumstances including, but not limited to, fuel price increases, changes in workers' compensation rates, and prevailing wage changes. CITY also agrees to adjust payments to reflect changes in work quantities and to pay for new work assigned to CONTRACTOR at the contract rates then in effect. Adjustments to quantities may be requested by either party and is subject to field verification by CITY.

In the event CONTRACTOR and CITY cannot come to a mutually agreed upon annual price adjustment, this Agreement will continue at the current pricing for the remainder of the then current calendar year and will be considered mutually terminated on December 31 of such year.

5. Performance Based Payments.

5.1. CONTRACTOR shall make work sites accessible at all reasonable times for inspection by CITY. CITY will regularly inspect CONTRACTOR's work and rate it according to the maintenance standards and inspection criteria, attached as Exhibits A – H to

CITY's Request for Proposals (EXHIBIT "B"). CONTRACTOR will be paid for work rated as "meets standards." CONTRACTOR will not be paid for work rated as "below standard" until conditions improve and rate as "meet standards" if the below standard work is attributed to neglect on the part of CONTRACTOR. If an area does not meet CITY standards, it will be considered "below standard." CONTRACTOR will not be paid additional amounts for remedial work required to improve "below standard" areas if the below standard work is attributed to neglect on the part of CONTRACTOR. CITY staff will work closely with CONTRACTOR to achieve the results described in the standards and inspection criteria. However, responsibility for meeting standards rests with CONTRACTOR.

5.2. During the first three (3) months of this Agreement, CONTRACTOR will receive one hundred percent (100%) of the monthly contract payment as set forth in EXHIBIT "C." During this period, CONTRACTOR will inspect the sites at least monthly and will discuss inspections with CITY. Following this period, CONTRACTOR shall perform quality assurance inspections a minimum of every month, or more frequently if deemed necessary by the CONTRACTOR.

5.3. CONTRACTOR will provide electronic versions of the monthly inspections to CITY by the 10th of the following month as to each site's compliance with CITY standards. An action plan with deadlines must be provided to CITY to indicate when corrections will be made if an area is deemed "below standard." Failure to turn in inspections by the deadline will result in monthly payments being withheld until inspections are turned in.

5.4. CONTRACTOR agrees that CITY will suffer damages if any scheduled use, (including, but not limited to, special events or recreation programs) of CITY facilities are impacted by neglect on CONTRACTOR's part. Any costs associated with re-scheduling the

event/activity/program will be the responsibility of CONTRACTOR. Such costs include, but are not limited to, staffing costs (e.g., officials' salaries, part-time staff salaries, stand by salaries), light costs, costs associated with preparation of fields (e.g., dragging, watering and lining of fields), and mowing costs.

5.5. For any site that fails to meet CITY standards as a result of some action that is CONTRACTOR's responsibility, CONTRACTOR is to notify CITY immediately and develop a plan to bring the site into compliance as outlined in Section 5.3. Should CITY discover a site(s) that does not meet CITY standards, and CITY has not been notified by CONTRACTOR, CONTRACTOR will be put on notice in writing to bring the site back into compliance. The following penalty will result:

(a) The monthly payment for the specific site(s) will be withheld by CITY until the site is back in conformance with CITY standards.

(b) If conformance is reached within thirty (30) days of notice, CITY will release one hundred percent (100%) of the payment.

If CITY is required to send a notice to CONTRACTOR a second time at the same site within twelve (12) months of the initial notice, the following penalty will occur:

(a) CITY will withhold the monthly payment for the site. If conformance is reached within thirty (30) days of CITY's notice, CITY will release eighty percent (80%) of the payment, keeping twenty percent (20%) as a penalty.

If CONTRACTOR does not bring the site into conformance within thirty (30) days of CITY's notice, the following penalty will occur:

(a) CITY will keep the monthly payment as a penalty and withhold the next month's payment following the above-mentioned conditions until conformance is reached or this Agreement is terminated.

5.6. The parties will observe the following problem resolution process:

- (a) Written notice of the problem.
- (b) Field conference with inspector/CONTRACTOR's field representative to identify problem and agree on solution as presented by CONTRACTOR.
- (c) Conference between CITY's representative and CONTRACTOR's principal.
- (d) Imposition of penalties and/or correcting defect at CONTRACTOR's cost.
- (e) Termination of the Agreement.

6. Changes in Work.

6.1. CITY may, from time to time, request changes to this Agreement or the Work as provided in Section 4.2.32 of EXHIBIT "B". All such work shall be performed pursuant to the terms of this Agreement, unless specifically provided otherwise at the time the change is ordered. Requests for changes in work shall be made in writing by the applicable Parks Manager or their designee and shall describe in detail the proposed additions, deletions, or modifications to the Work. CONTRACTOR shall respond to such request in writing, with a statement of the costs, expenses, and time required to perform the requested work. Neither the CITY's request nor the CONTRACTOR's response shall constitute a modification of this Agreement. Any modification shall be contained in a written amendment to this Agreement signed by an authorized representative on behalf of CITY. CITY's execution of the amendment

shall constitute authorization to proceed with the changed work and will specify: (1) the work to be done in connection with the change to be made; (2) the amount of the adjustment of the contract price, if any, and the basis for compensation for the work ordered; and (3) the extent of the adjustment in the contract time, if any.

6.2. Except in the case of an emergency, CONTRACTOR shall make no changes in the Work or perform additional work without a written amendment to this Agreement. CONTRACTOR shall not be compensated for any work performed without any such written amendment. In no event shall CITY pay for additional work made necessary by CONTRACTOR's errors or oversights. In the case of an emergency and upon receipt of a written directive by the CITY's Parks Manager or their designee, CONTRACTOR shall proceed with the ordered work and CITY will prepare a written contract amendment as soon thereafter as practicable.

6.3. If CITY directs CONTRACTOR in writing to make changes in the Work that materially affect the cost of performing the Work, the contract price will be adjusted based on one or more of the following methods in the order of precedence listed below:

- (a) Unit price previously agreed upon in this Agreement.
- (b) An agreed lump sum.
- (c) CONTRACTOR's actual cost for labor, direct overhead, materials, supplies, equipment, and other services necessary to complete the extra work.
- (d) Reduction or addition of tasks and/or parcels.

6.4. Disagreement by CONTRACTOR with CITY's determination of the need for, or amount of, an adjustment in contract price or contract time associated with an approved

contract amendment, or disagreement by CONTRACTOR with CITY's determination that a change has not occurred and no contract amendment is needed, shall not, under any circumstances, relieve CONTRACTOR from its obligation to promptly begin and diligently complete the work, including the change, as described in the approved contract amendment.

6.5. In the event CONTRACTOR encounters any unanticipated conditions or contingencies that may affect the Work and would result in an adjustment in the amount of the contract, CONTRACTOR shall so advise CITY in writing immediately upon notice of such condition or contingency. The written notice shall explain the circumstances giving rise to the unforeseen condition or contingency and shall set forth the proposed adjustment in compensation resulting thereof. No adjustment in contract price will be made except by a written amendment to this Agreement.

7. Claims. If any dispute shall arise between CITY and CONTRACTOR regarding performance of the Work, or any alleged change in the Work, CONTRACTOR shall timely perform the disputed work and shall give written notice of a claim for additional compensation to CITY within ten (10) days after commencement of the disputed work. CONTRACTOR's failure to give written notice within the ten (10) day period constitutes an agreement by CONTRACTOR that it will receive no extra compensation for the disputed work.

8. Stop Notices. CITY may withhold payment under this Agreement pursuant to stop notices, if any, as required by law and CITY's Administrative Regulation 4.01.

9. Prevailing Wages. For purposes of this Agreement, CONTRACTOR and its Subcontractors shall comply with all applicable prevailing wage laws, e.g., but not limited to, California Labor Code Sections 1770 et seq. In accordance with said Section 1775, CONTRACTOR shall forfeit as a penalty to the City Two Hundred Dollars (\$200) for each

calendar day or portion thereof for each worker paid less than the prevailing rates for such work or craft in which such worker is employed for any work done on-Site under the Agreement by CONTRACTOR or by any Subcontractor in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by CONTRACTOR or the applicable Subcontractor.

Pursuant to the provisions of California Labor Code Sections 1773, the Public Works Department has identified the source, stated below, of the General Prevailing Rate of Wages applicable to the work to be done, for straight time, overtime, and holiday work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.

Pursuant to Labor Code Section 1773.2, General Prevailing Wage Rates set forth above, which forms a part of this Agreement, shall be posted by CONTRACTOR at a prominent place at the site. Prevailing wage rates to be posted at the site will be furnished by the Department. The possibility of wage increases is one of the elements to be considered by CONTRACTOR in determining its Proposal, and will not under any circumstances be considered as the basis of a claim against CITY or the Agreement.

10. Contractor Registration. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor

Code section 1725.5. During the performance of this Contract, CONTRACTOR and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. CONTRACTOR is hereby notified that this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

11. Bonds. For all work under this Agreement, CONTRACTOR shall furnish and deliver to CITY a Faithful Performance Bond and a Labor and Materials Bond on CITY supplied forms issued by an admitted surety prior to, and as a condition precedent to, commencement of services. Such bond shall remain in effect during the entire term of this Agreement or may be renewed on an annual basis.

12. Licensing Laws. CONTRACTOR shall comply with all licensing laws as set forth in Exhibit B. CONTRACTOR shall be deemed in automatic and immediate breach of this Agreement for failure to comply with licensing laws.

13. Indemnification. To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify, and save and hold harmless CITY, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of CONTRACTOR 's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from CITY's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed.

CONTRACTOR's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by

law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

14. Hazardous Chemicals and Wastes.

14.1. CONTRACTOR shall bear full and exclusive responsibility for any release of hazardous or non-hazardous chemicals or substances during the course of performance of this Agreement. CONTRACTOR shall immediately report any such release to CITY. CONTRACTOR shall be solely responsible for all claims and expenses associated with the response to, removal and remediation of the release, including, without limit, payment of any fines or penalties levied against CITY by any agency as a result of such release and shall hold harmless, indemnify and defend CITY from any claims arising from such release. For purposes of this section only, the term "claims" shall include: (i) all notices, orders, directives, administrative or judicial proceedings, fines, penalties, fees or charges imposed by any governmental agency with jurisdiction, and (ii) any claim, cause of action, or administrative or judicial proceeding brought against CITY, its officials, or employees, or for any loss, cost (including reasonable attorney's fees), damage or liability, sustained or suffered by any person or entity, including CITY.

14.2. If the performance of the services outlined by this Agreement creates any hazardous wastes, those wastes shall be properly disposed of according to federal, state and local laws, at the expense of CONTRACTOR. CONTRACTOR shall dispose of the wastes under its own Environmental Protection Agency Generator Number. In no event shall CITY be identified as the generator. CONTRACTOR shall notify CITY of any such hazardous wastes and CITY reserves the right to a copy of the results of any tests conducted on the wastes and, at its cost, to perform additional tests or examine those wastes, prior to its disposition. CONTRACTOR shall

hold harmless, indemnify and defend CITY from any claims arising from the disposal of the hazardous wastes, regardless of the absence of negligence or other malfeasance by CONTRACTOR.

15. Insurance. CONTRACTOR agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

<u>COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Workers' Compensation	Statutory
Commercial General Liability	\$1,000,000 each occurrence \$2,000,000 aggregate Personal Injury: \$1,000,000 each occurrence \$2,000,000 aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability (errors and omissions)	\$1,000,000 per claim \$2,000,000 aggregate

a. Form. CONTRACTOR shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. CONTRACTOR shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of CONTRACTOR. The additional insured coverage under CONTRACTOR's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy,

and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. CONTRACTOR shall provide ten (10) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subcontractors. CONTRACTOR agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONTRACTOR shall require its subcontractors to agree to be bound to CONTRACTOR and CITY in the same manner and to the same extent as CONTRACTOR is bound to CITY under this Agreement. Additionally, CONTRACTOR shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor,

regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. CONTRACTOR hereby agrees to waive subrogation which any insurer of CONTRACTOR may acquire from CONTRACTOR by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees, and volunteers for all work performed by CONTRACTOR, its employees, agents and subcontractors.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve CONTRACTOR of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

CITY may withhold any payment under this Agreement at any time CONTRACTOR fails to comply with this section.

16. Risk of Loss. All loss or damage arising from any unforeseen obstruction or difficulties, either natural or artificial, which may be encountered in the execution of the Work,

or the furnishing of the supplies, materials, or equipment, or from any action of the elements prior to final written acceptance of the Work, or of the supplies, materials or equipment, or from any act or omission not authorized by this Agreement on the part of the CONTRACTOR or any agent or person employed by it, shall be sustained and borne solely by the CONTRACTOR.

17. Records/Audits.

17.1. CONTRACTOR and its subcontractors shall establish and maintain records pertaining to this Agreement. CONTRACTOR's and subcontractors' accounting systems shall conform to generally accepted accounting principles and all records shall provide a breakdown of total costs charged under this Agreement, including properly executed payrolls, time records, invoices and vouchers.

17.2. CONTRACTOR shall permit CITY and its authorized representatives to inspect and examine CONTRACTOR's books, records, accounts, and any and all data relevant to this Agreement at any reasonable time for the purpose of auditing and verifying statements, invoices, or bills submitted by CONTRACTOR pursuant to this Agreement and shall provide such assistance as may be reasonably required in the course of such inspection. CITY further reserves the right to examine and re-examine said books, records, accounts, and data during the three (3) year period following the termination of this Agreement. CONTRACTOR shall in no event dispose of, destroy, alter, or mutilate said books, records, accounts, and data in any manner whatever for this three-year period.

18. Time is of the Essence. Time is of the essence of this Agreement.

19. Compliance with Laws.

19.1. CONTRACTOR shall comply with all federal, state and local laws and ordinances as may be applicable to the performance of services under this Agreement.

CONTRACTOR shall, if requested by CITY, provide certification and evidence of such compliance.

19.2. CONTRACTOR must insure that employees and applicants for employment are not discriminated against on the basis of age, color, race, national origin, ancestry, religion, sex, sexual preference or marital status, and shall comply with the Americans with Disabilities Act.

20. Ability to Perform. CONTRACTOR agrees and represents that it has the time, ability and professional expertise to perform the services required under this Agreement.

21. Governing Agreement. In the event of any conflict between this Agreement and its EXHIBITS, the provisions of this Agreement shall govern. In the event of a conflict between EXHIBIT "A" and EXHIBIT "B," EXHIBIT "B" shall prevail. In the event of a conflict between EXHIBIT "A" and EXHIBIT "C," EXHIBIT "C" shall prevail.

22. Assignment. CONTRACTOR is employed to perform unique personal services. CONTRACTOR shall not assign this Agreement without the prior written consent of City. CONTRACTOR shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of CITY.

23. Independent Contractor. CONTRACTOR shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

24. Representation and Warranties.

24.1. CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working for CONTRACTOR, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other

than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to terminate as void this Agreement, without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

24.2. CONTRACTOR covenants that neither it, nor any officer or principal of its firm, has, or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of CITY or which would in any way affect CONTRACTOR's performance of Work under this Agreement. CONTRACTOR further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of CITY. CONTRACTOR agrees to at all times avoid conflicts of interest, or the appearance of any conflicts of interest, with the interests of CITY in the performance of this Agreement.

24.3. Contractor also warrants to CITY, its successors, and assigns that the title to the materials, supplies or equipment covered by this Agreement, when delivered to CITY or to its successors or assigns, is free from all liens and encumbrances. Furthermore, CONTRACTOR warrants that all materials, supplies and products furnished meet the requirements and conditions of this Agreement and are fit for the purposes intended.

25. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

26. Termination of Agreement. CITY may terminate this Agreement without cause by giving CONTRACTOR thirty (30) days advance written notice. In the event of termination

through no fault of CONTRACTOR, CITY shall compensate CONTRACTOR for services performed as of the date of termination, upon the release to CITY of all documents, papers, maps, photos, drawings, and reports prepared hereunder, in any and all media or formats in which such materials have been created or are maintained. CONTRACTOR acknowledges that CITY may terminate this Agreement in its sole discretion should funds not be appropriated by its governing body to continue services under this Agreement. CONTRACTOR may terminate this Agreement without cause by giving CITY ninety (90) days advance written notice.

27. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

28. Notices. Any notices to parties required by this Agreement shall be delivered personally or mailed, U.S. first class postage prepaid, addressed as follows:

CITY OF ROSEVILLE

Brian Castelluccio
Parks Manager
316 Vernon Street, Ste. 400
Roseville, CA 95678

CONTRACTOR

Darin Sherlock
Regional Operations Manager
2972 Larkin Avenue
Clovis, CA 93612

Either party may amend its address for notice by giving notice to the other party in writing.

29. Severability. In the event that any covenant, condition or other provision of this Agreement is held to be invalid, void or illegal by any court of competent jurisdiction, the same

shall be deemed severable from the remainder of this Agreement and shall in no way affect, impair or invalidate any other covenant, condition or other provision of this Agreement.

30. Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

31. The Levine Act Disclosure. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to CITY elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the CITY decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by CONSULTANT and/or its agent(s), CONSULTANT is responsible for compliance, including for its disclosure obligations, if any, as further described at

https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.”

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20__, and CONTRACTOR has caused this Agreement to be executed.

(SIGNATURES ON NEXT PAGE)

CITY OF ROSEVILLE, a
municipal corporation

BY: _____
DOMINICK CASEY
City Manager

ATTEST:

BY: _____
CARMEN AVALOS
City Clerk

APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE

BY: _____
JILL GELLER
Parks, Recreation & Libraries Director

EMTS, INC. DBA ELITE MAINTENANCE
& TREE SERVICE, a California
corporation

BY: _____
its: President

and

BY: _____
its: Secretary

EXHIBIT “A”
Contractor’s Proposal



July 7, 2024

City of Roseville
311 Vernon Street
Roseville, CA 95678

RE: RFQ 13-146 PARKS AND LANDSCAPE MAINTENANCE SERVICES

Attn: City Clerk Department

Enclosed is EMTS, Inc. (Elite's) Business Proposal for the above referenced project. Elite has been servicing municipal public works since the mid-90's in the Central Valley and with our now 225+ team members, we are in the right position to provide the professional landscape management you need. We provide professional landscape management for multiple types of businesses including but not limited to HOA's, health care, industrial, multi-family, retail facilities and municipalities.

We are headquartered at 2972 Larkin Avenue, Clovis, CA 93612, with five branches serving Central and Northern California territories and additional satellite Yards. Your assigned dispatch Facility is located at 8100 Sunrise Blvd., Citrus Heights, CA 95610. All crews and Management will be based here.

For all communications during the bidding process, please contact myself and Luis:

Darin Sherlock | Manager | 209.316.2915 | darins@eliteteamoffices.com

Luis Villarruel | Operations | 559.765.8560 | luisv@eliteteamoffices.com

We understand how important it is to maintain a safe, sanitary and healthy living environment for the City of Roseville, your visitors and residents. Thank you for your consideration, I am looking forward to working with you and your team.

Sincerely,

A handwritten signature in dark ink, appearing to read "Darin", with a stylized flourish extending to the right.

Darin Sherlock
Regional Operations Manager



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TAB A: Firm's Qualifications

Enclosed is EMTS, Inc. (Elite's) Business Proposal for the above referenced project.

We are EMTS, Inc. ("Elite") under the parent company ETO, Inc. Today we celebrate over 35 years of business since the establishment of what began as a small home-based landscape maintenance company in 1987. The Elite Team of Companies includes Elite Landscape Construction, EMTS, Elite Private Landscape, Stockbridge General Contracting, Live Action General Engineering, SRVC, Lokes Rental Equipment, and Stock Five Development. Elite has been servicing municipal public works since the mid-90's in the Central Valley and with our now 225+ team members, we are in the right position to provide the professional landscape management you need. We provide professional landscape management for multiple types of businesses including but not limited to HOA's, health care, industrial, multi-family, retail facilities, and municipalities for cities such as but not limited to City Visalia, County of Fresno Clovis, Paso Robles, Kern County, Bakersfield, Modesto, Madera, Merced, Ceres, and Reedley.

We are a California Corporation and are headquartered at 2972 Larkin Avenue, Clovis, CA 93612, with five branches serving Central and Northern California territories and additional satellite Yards. Your assigned dispatch Facility is located at 8100 Sunrise Blvd., Citrus Heights, CA 95610. All crews and Management will be based here. Supervisory staff is headed by Benjamin Canterbury-Branch Manager. Please see *attached "key staff"* for additional team members and roles. Elite will perform the necessary work in-house and does not anticipate the onboarding of Subcontractors.

For all communications during the bidding process, please maintain communications with:

Darin Sherlock | Manager | 209.316.2915 | darins@eliteteamoffices.com
Luis Villarruel | Operations | 559.765.8560 | luisv@eliteteamoffices.com

COPRORATE OFFICERS: Heins Pedersen – CEO, Derik Jakusz – President, Tom Spradling – CFO, Ron Kerr – Vice President of Finance



Key Staff and Operations Team

63 Parks - Routine Work Exhibit B

Darin Sherlock
Regional Operations Manager
Operations

Luis Villarruel
Divisional Operations Manager
Operations Support

Benjamin Canterbury
Branch Manager - North Valley
Branch and Facilities Management

Miguel Alvarez 8hr
Production Manager
Communicates with Client and Staff,
Oversees operations, progress and
staff performance

Alejandro Castañeda 8hr
Account Supervisor
Communicates with Client and Staff,
Oversees operations, progress and staff
performance

Mow Crew 1

1 LEADMAN 40hr 2
LABORERS 40hr

Detail Crew 2

1 LEADMAN 40hr 2
LABORERS 40hr

Detail Crew 2

1 LEADMAN 40hr
2 LABORERS 40hr

Mow Crew 2

1 LEADMAN 40hr 2
LABORERS 40hr

Irrigation

TECH 40hr
ASSISTANT 40hr



Key Staff and Operations Team

25 Parks -Routine Work Add Alternate

Darin Sherlock
Regional Operations Manager

Operations

Luis Villarruel
Divisional Operations Manager

Operations Support

Benjamin Canterbury
Branch Manager - North Valley

Branch and Facilities Management

Miguel Alvarez 8hr
Production Manager
Communicates with Client and Staff.
Oversees operations, progress and
staff performance

Alejandro Castañeda 8hr
Account Supervisor
Communicates with Client and Staff.
Oversees operations, progress and staff
performance

Mow Crew 1

1 LEADMAN 40hr 2
LABORERS 40hr

Detail Crew 2

1 LEADMAN 40hr 2
LABORERS 40hr

Detail Crew 2

1 LEADMAN 40hr
2 LABORERS 40hr

Mow Crew 2

1 LEADMAN 40hr 2
LABORERS 40hr

Irrigation

TECH 40hr
ASSISTANT 40hr



Darin Sherlock

Regional Operations Manager

Professional Experience

Darin got his start in the beverage industry. He worked in customer service, merchandising, and sales. His understanding of the product and sales funnel made him a perfect fit as Operations Supervisor. In 1998, he became a sales manager in the auto industry to balance his passion for both sales and operations.

After eight years, Darin ventured into consultant work. Which proved so lucrative he was convinced to join the landscape industry in 2007. This introduction led to the rest of his career. Darin's resume encompasses fertigation, business development, and operations and branch management.

Darin built crews and relationships over his fifteen years in the industry. This allowed his growth plan to deliver \$20+ million in services. In 2022, Darin transitioned to EMTS. As Regional Operations Manager, Darin can combine his passion for developing relationships and maximizing efficiencies.

Experience

15+ Years - Landscape

30+ Years - Operations Mngmt.





Luis Villarruel

Divisional Operations Manager

Professional Experience

Luis' family owned a residential landscape maintenance company that introduced him to the landscape industry. Over the weekends, Luis shadowed his dad to learn about the business before transitioning into providing maintenance. Luis worked alongside his family for eight years before deciding to join a national landscape provider as an Enhancement Foreman.

Luis was dedicated to the trade, in lieu of college, and in 2018 was promoted to Irrigation Tech, where he earned his QWEL certification, then to Account Manager. In 2022, Luis switched companies to become a Branch Manager which led to his recent move to EMTS Divisional Operations Manager.

Joining EMTS required relocation to the Central Valley and adapting to a new culture, both of which were what captured Luis' attention in the first place. His belief in the growth opportunities provided by the landscape industry is what makes him such a great fit to serve EMTS' team and clients.

Experience

10+ Years

Certifications

QWEL - Qualified Water
Efficient Landscaper





Benjamin Canterbury

General Manager - North Valley

Professional Experience

Upon graduating high school, Ben got a landscape maintenance job at a Country Club. After three years, Ben changed careers to expand his knowledge. He welded/paved for two years before establishing it was time to return to landscape.

Ben joined a construction and maintenance company where he started as a laborer and was quickly promoted to Foreman, building schools and operating equipment. This cemented Ben's passion for the industry. After seven years, he was promoted to Service Tech then Maintenance Supervisor, and spent 10 years troubleshooting and managing large contracts.

In 2019, Ben became an Account Manager and covered the Fresno to Sacramento area. After two years of consistent travel, Ben joined EMTS to be a part of a team while being close to home. Ben's work with his crews to maintain the Northern Valley's landscape lead to his promotion to General Manager

Experience

25+ Years

Certifications

First Aid/CPR Certified





Alejandro Castaneda

EMTS Account Supervisor

Professional Experience

Alejandro got an early start on the landscape industry in 2008 when he was given the opportunity to work on a small private landscape company. This early first-hand exposure in landscape helped him expand his knowledge on which would later become the career he would focus on.

After three years of working for the same business, Alejandro decided to move into a larger landscape company to collect further experience on wider projects and teams. Alejandro focused on learning new skills and moving up the ranks; from a Laborer to a Crew Leader, an Irrigator and finally a Supervisor within the ten years that he remained there.

Alejandro Joined EMTS in 2021 as a Maintenance Supervisor. His extensive knowledge of both labor and planning adds great value to the team. He is highly motivated to do a great work which is the cornerstone of his success.

Experience

15+ Years

Certification

Irrigation Specialist





TAB B: Experience and References

1	CLIENT City of Clovis Parks Department ADDRESS 155 N. Sunnyside, Clovis, CA 93611 PROJECT NAME City of Clovis Maintenance, Clovis, CA Project Description Responsible for maintaining LMD Zone 1,2,3, LMD Loma Vista & Fire Stations, General Fund Right of Way and LMD Zone Heritage Grove. Maintenance consist of Irrigation, Trees, Shrub/Planter beds, Turf/lawns, street medians, trails, graffiti removal and Weed Abatement.	CONTACT NAME Karyn Chilpigan work start/end 2014 - Present title Parks Leadworker value \$1.5Million / Annual phone t. 559-324-2651 email karens@ci.clovis.ca.us
2	CLIENT City of Paso Robles ADDRESS 625 Riverside Ave., Paso Robles, CA 93446 PROJECT NAME Maintenance Area 4 and 1 Project Description Complete landscape maintenance services of zones known as Landscape and Lighting District Maintenance Area 4 and Area 1, inclusive parkways, medians, slopes and open space landscape maintenance and irrigation system maintenance.	CONTACT NAME Nate Wyatt work start/end June 1, 2023 - Present title Trees/ Medians/ Landscape & Lighting Supervisor value \$338,940 / Annual phone t. (805) 391-0947 email NWyatt@prcity.com
3	CLIENT County of Kern Public Works ADDRESS 1115 Truxtun Ave., 3rd Floor GS, Bakersfield, CA 93301 PROJECT NAME Kern County Parks and Facilities Project Description Landscape maintenance services for 35 Parks and various county facilities. Services consist of Irrigation, Ball field, Tot lot, BBQ, Basketball, parking lot maintenance and weed control.	CONTACT NAME Cynthia Nicholson work start/end 2014 - Present title CPPB value \$680,000 / Annual phone t. 661.858.3017 email cnicholson@kerncounty.com
4	CLIENT City of Bakersfield Public Works ADDRESS 1600 Truxtun Ave., City Hall North 3rd. floor, Bakersfield, CA 93301 PROJECT NAME Citywide Streetscape Services Project Description Responsible for Weed Abatement and servicing all streetscapes parkways and medians. Maintenance consist of Irrigation, Trees, Shrub/Planter beds, Turf/lawns, street medians, trails and weed control.	CONTACT NAME Darin Budak work start/end 2019-Present title Assistant Director Recreation and Parks Department value \$650K / Annual phone t. 661.326.3866 email dbudak@bakersfieldcity.us www.bakersfieldparks.us



TAB C: Staffing, Resources and Service Description

Resources

Our crew will possess the most current and up-to-date tools available, as to best service this project. Our crew will have a fully stocked Ford F-250 truck, complete with shovels, brooms, pitch forks, rakes, pruners, wheelbarrow, hoes, chainsaws, leaf blowers, burlaps, etc. to manicure each site thoroughly. As demonstrated in our Equipment Table *see attached* we will equip some of these trucks with trailers that will hold our mowers and other specialized equipment for renovations and athletic fields if needed. Our shears, trimmers, mowers, and blades are constantly sharpened for the best cutting edge possible, so as to not damage the plants. To ensure timely management, should a piece of equipment fail our crews have access to both our mobile and in-house mechanic to make the necessary repairs as well as access to our in-house equipment rental service, Lokes, to prevent any services from stalling or fulfill extra work if any additional heavy equipment is needed.

Staffing

Crews identified in the custom work flow chart *attached under "Tab A"* will provide turf care service to all the parks, including mowing, leaf abatement, hazard checks, hardscape blowing, and all detailing. Two of our top Irrigation teams will be out on specific routes. We have experienced spray technicians who will work independently at the direction of the field supervisor to perform chemical and non chemical weed control efforts. In addition from our dispatch yard we manage an enhancement team for installation and renovations or any large projects like weed abatement and turf renovation. We have these enhancement crews separate from our maintenance crews to perform extra billable work.

We offer training for entry-level employees and a career path for growth to all levels of employees. New hires are given LEVEL 1 training which covers: onboarding, safety, quality, technical skills, and equipment training/certification. With ongoing training and coaching they will acquire new skills and develop professionally and grow in their careers at Elite

We maintain a commitment to cross-training team members and keeping up- to-date records. Record maintenance allows EMTS to compare various skill sets of team members with required abilities so we can perform all work and fill operating personnel roles should anyone become unavailable. This program not only increases team member satisfaction and retention, it also ensures the delivery of ready, trained, safe and enabled crews who provide consistent, quality service to our customers.

Approach

We will work with the City of Roseville in advance to discover any new events and immediate needs of the sites to be taken over. Through a constructive dialog that will carry over as the project is transitioned from the departing contractor our expert Supervisors will mobilize various crews as demonstrated by the custom designed work flow chart *attached under "Tab A"*. We will prepare a landscape horticultural analysis of the existing landscape using the objective of the landscape master plan. The first step would be photo documentation to illustrate existing conditions and assist with the determination of specification for



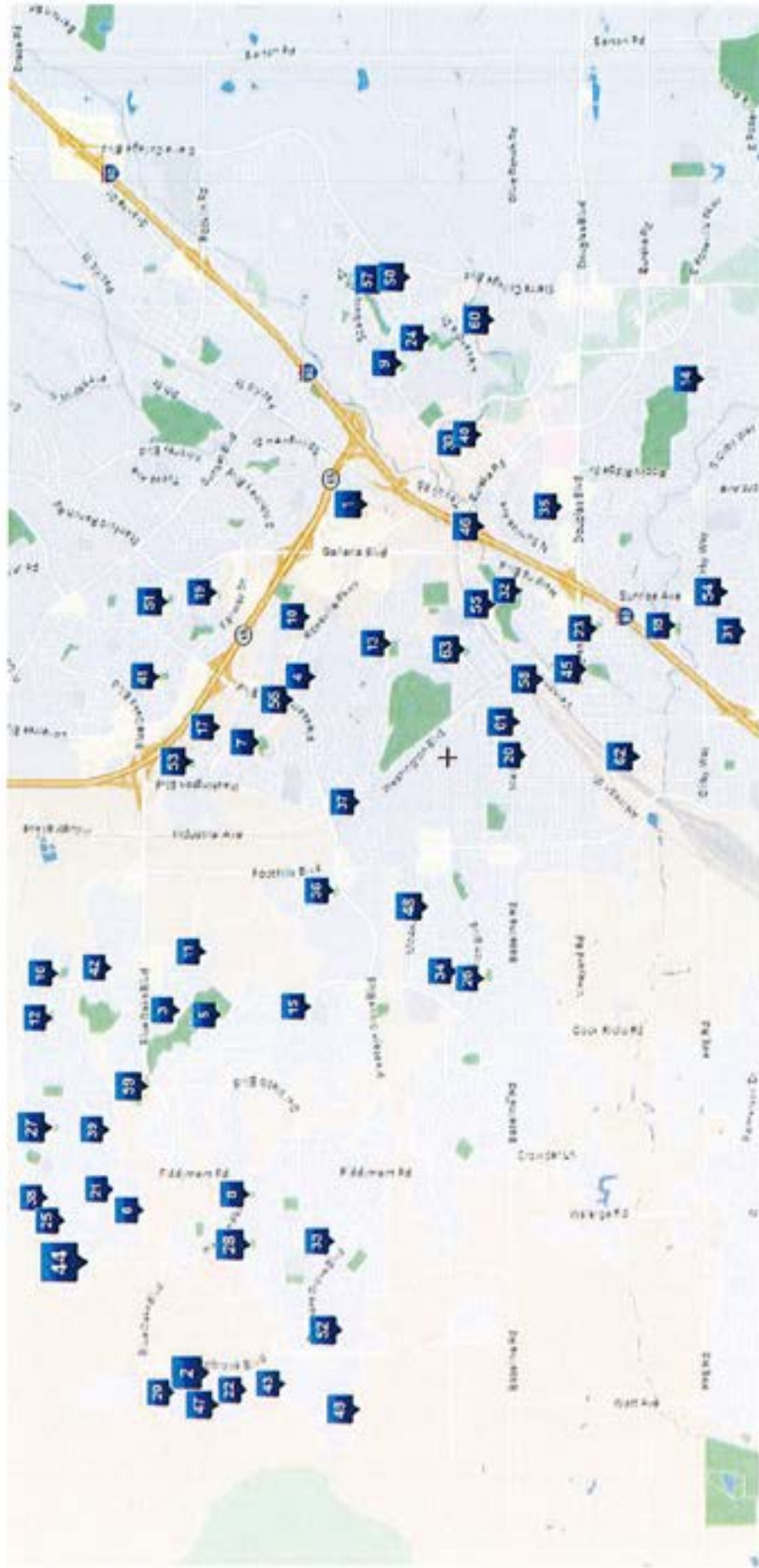
improvement. Improvement areas will be designated as those areas impacting site safety, the status of the irrigation system, shrubs, hedges, and groundcover. Also, safety inspections of the entire job sites regarding possible hazards and safety concerns. Such inspections will result in our thorough knowledge and understanding of all the sites conditions, requirements and areas that need improvement.

Yearly Maintenance Schedules are prepared at the onset of the contract for a yearly basis per the scope of work, for seasonal tasks. Weekly Schedules of each type of work activity will be submitted to the Contract Manager at the specified due date. They will include the maintenance date for each location and time slot. Any changes will be submitted to the Contract Manager five working days prior. In our 90 day start up we will submit a watering and irrigation system checks schedule, routed for all the parks. Mow crew and Detail crew schedule will include a path of travel, so that the county personnel knows at all times where the crews will be. Proper routing will reduce wasted time, inefficient service, lower use of fuel for the vehicles and minimize accident rates. *See proposed mow crew route attached*

Our methodology for keeping up with the Parks maintenance operations will be executed by various teams distributed by carefully designed routes. One full-time Field Supervisor with well over five (5) years experience in municipality work will be head of our team and complete the Monthly self-Inspection forms and compile the other necessary reporting forms. One certified spray tech will work throughout the entire designated properties to manage pesticide and herbicide applications and complete Monthly chemical reports.

At 65 facilities under the category "Parks" two (2) Mow Crews comprised of (2) two-laborers and one(1) crew-leader **each**, will work together to accomplish all Mow Work, Edging and Inspections. Two (2) Detail Crews comprised of (2) two-laborers and one(1) crew-leader **each**, will work together to manage all hardscape, trails, shrubs and plant beds, litter and inspections. The Irrigation and water management will be managed by two (2) top Irrigation technicians, who are proficient in ICC pro and Calsense central control systems, they will expertly complete the Daily Irrigation Punch List and reports. Weed control and Inspections is everybody's responsibility; it will be our supervisor's role to be directly involved in the planning and implementation of a Weed Program an IPM uniquely designed for the city.

Crew Leadmen are capable, well experienced in municipal contracts of this size, are proficient in best horticultural practice and California natives. They will work throughout the entire designated properties to manage pesticide and herbicide applications and complete Monthly chemical reports. At this level they will all have the technical skills and training to operate equipment and organize and manage safe traffic control and will be responsible for completing the daily/weekly communications with the city. We can also provide our in-house Certified Arborist should the need arise, he too has the responsibility of providing annual training to our crews.

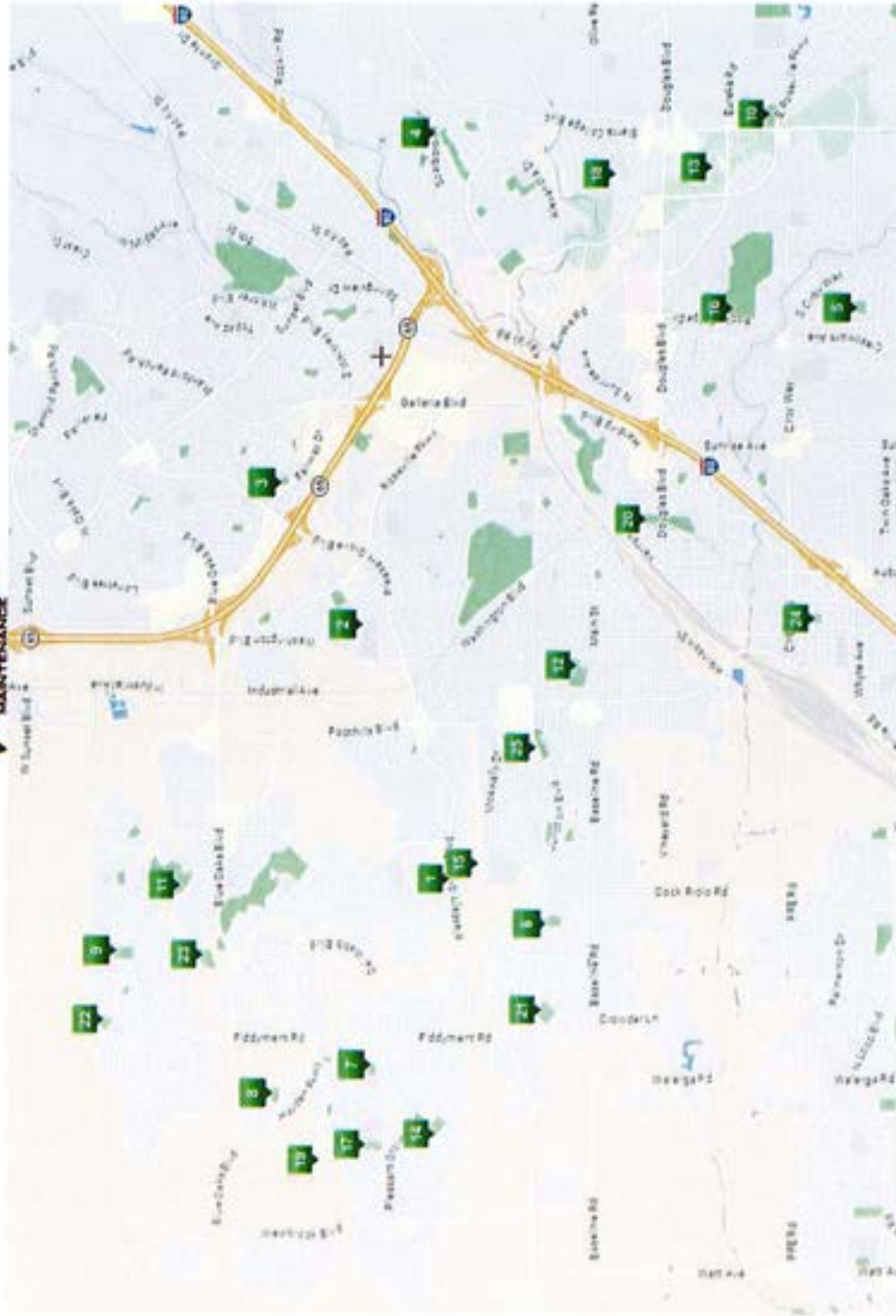


Service rotation will be managed by two crews organized into East and West areas respectively. Through a constructive dialog that will carry over as the project is transitioned from the departing contractor our expert team will mobilize various crews as demonstrated by the custom designed matrix [attached](#)

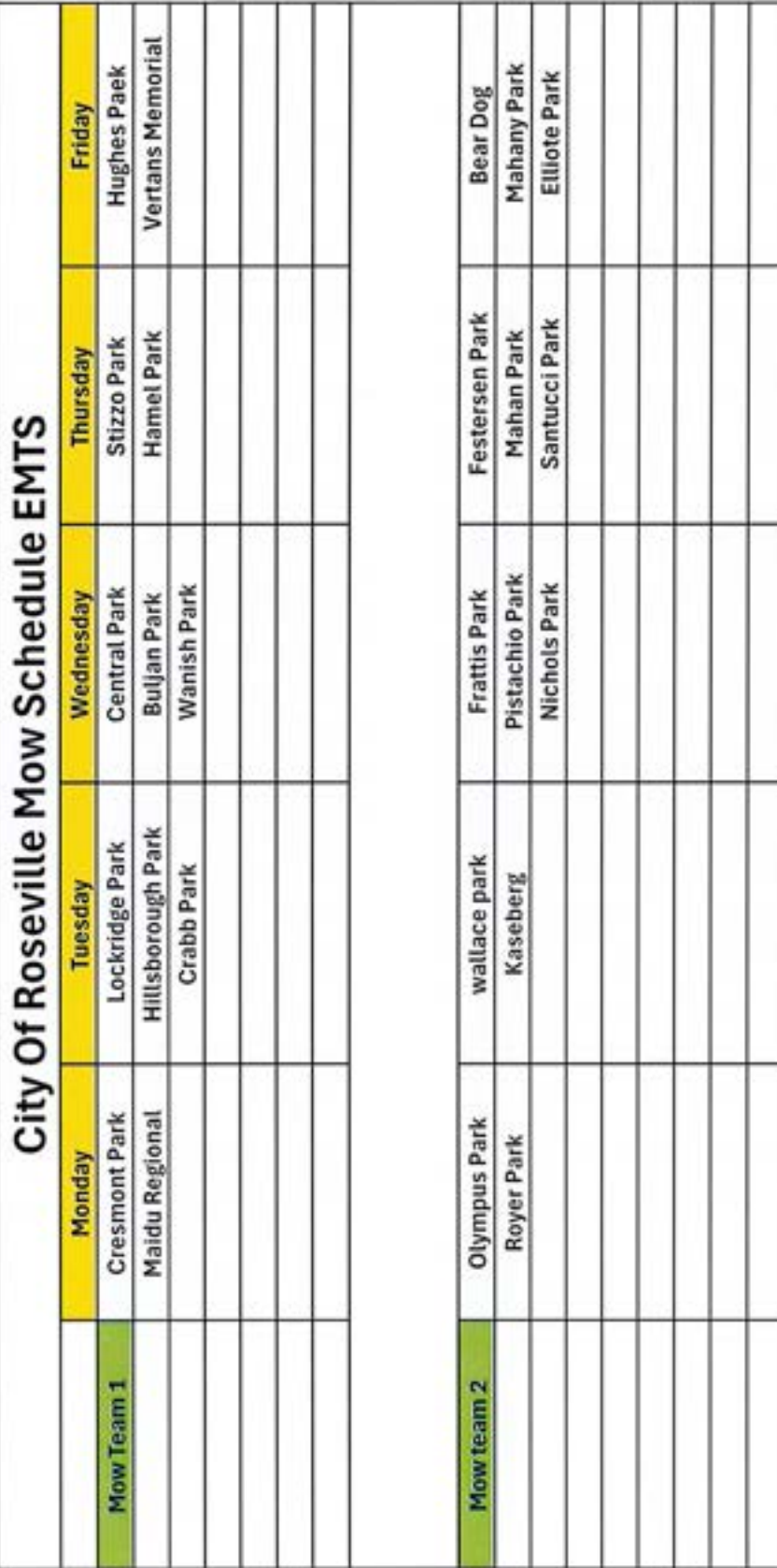


City Of Roseville Mow Schedule EMTS

	Monday	Tuesday	Wednesday	Thursday	Friday
Mow Team 1	Dietrich Park	Ferretti Park	Solaire Park	Sullivan Park	Hall Park
	Sunrise Corridor	Weber park	Roccucci Park	Lukon Park	Lunardi Park
	Kenwood Oaks Park	Lincoln Estate Park	Four Corners	Heridia Park	Silverado Oaks Park
	Eastwood Park	Taylor Park	Sierra Crossing Park	Burner Park	Misty Wood Park
	Marco Dog Park	Woodbrigdge Park	Huisking Park	Doyle Park	Nelson Park
	White park	Diamond Oaks Park	Astill Family Park		Kenndy Park
	Vernon Sreet Town				Piches Park
Mow team 2	Garbolino Park	Sculpture Park	Veterans Memorial	Summerhill Park	Besana Park
	Saugstad Park	sakamoto Park	Davis Park	Duran Park	Courts
		Gray Park	Dugan Park	Brown Park	Apollo Park
		North Hayen Park	Rickey Park	Pineschi Park	Cambria Park
		Bos Park	Basquera Park	Stephenson Park	Goto Park
		Fiddymment park	Blue oaks Park	Erven Park	Uribe Park
		Harrigan Greens Park	Crimson Ridge	Twinwood Park	SSP 48
		Phillips Park			Wattrip Park



Service rotation will be managed by two crews organized into East and West areas respectively. Through a constructive dialog that will carry over as the project is transitioned from the departing contractor our expert team will mobilize various crews as demonstrated by the custom designed matrix **attached**





63 Parks
EQUIPEMENT LIST

Mow (1&2) Team		
Truck F-250	2	
Trailer	2	
60" Mower	1	EXMARK
72" Mower	2	EXMARK
96" Mower	1	EXMARK LAZER Diesel
Stick Edger	4	
String trimmer	4	
Leaf Blower	4	
Detail Crew 1		
Leaf Blower	2	
Trimmer	3	
Trash Bin	4	
Loopers	2	
Rakes	4	
stick chain saw 12"	1	
Trailer	1	
Truck F-250	1	
Igloo	1	
Gas tank 2.5 Gal	2	
Diesel Tank 5 Gal	2	
First Aid Kit	1	
Detail Crew (2)		
String Trimmer	2	
Leaf Blower	2	
Trimmer	3	
Trash Bin	4	
Loopers	2	
rakes	4	
Chainsaw 12"	1	
Trailer	1	
Truck F-250	1	
Igloo	1	
Gas tank 2.5	2	
Diesel Tank 5 Gal	2	
First Aid Kit	1	
Irrigation Tech		
F-150	1	
Igloo	1	
First Aid Kid	1	



Additional Parks EQUIPEMENT LIST

Mow (1&2) Team		
Truck F-250	2	
Trailer	2	
60" Mower	1	
72" Mower	2	QTY 1 - EXMARK
96" Mower	1	QTY 3 - EXMARK LAZER Diesel
Stick Edger	4	
String trimmer	4	
Leaf Blower	4	
Detail Crew 1		
Leaf Blower	2	
Trimmer	3	
Trash Bin	4	
Loopers	2	
Rakes	4	
stick chain saw 12"	1	
Trailer	1	
Truck F-250	1	
Igloo	1	
Gas tank 2.5 Gal	2	
Diesel Tank 5 Gal	2	
First Aid Kit	1	
Detail Crew (2)		
String Trimmer	2	
Leaf Blower	2	
Trimmer	3	
Trash Bin	4	
Loopers	2	
rakes	4	
Chainsaw 12"	1	
Trailer	1	
Truck F-250	1	
Igloo	1	
Gas tank 2.5	2	
Diesel Tank 5 Gal	2	
First Aid Kit	1	
Irrigation Tech		
F-150	1	
Igloo	1	
First Aid Kid	1	



TAB D: Project Understanding

Our goal is to maintain properties in pristine condition and provide our clients the best value through Operating Standards and our Core Values:

Our standards by which we make decisions:	Key behaviors that define what is important to Elite and our team members:
• Safety • Quality • Image • Efficiency	• Adaptable • Integrity • Perseverance • Teamwork

Safety

Safety will be our utmost priority and we emphasize that our crews ensure jobsites are protected/safeguarded before leaving the property. Elite has safety equipment, signs, extinguishers and a PPE incentive program in place (see attached "Incentive" handout). Taking part in Weekly Occupational health and safety tailgate meetings is required for all field level staff. We cover refreshers in topics of safety to the public, team and person as well as quality control measures and infectious disease safety. When accidents have occurred, we re-enact the incident to educate other employees by demonstrating how the accident occurred and what we could do to prevent it from occurring again. When no incidents have taken place every 90 days we reward the team with lunches or prizes.

In regard to supplies and chemicals, the QAL trains his personnel how to effectively and safely apply and dispose of chemicals used in the field as well as emergency procedures established by our IIPP guide, such as prevention as to avoid getting hurt or being exposed to toxic materials. [see attached "Safety Program Support Documents"](#) All Elite teams follow safety measures according to California State Law and likewise we will observe the local authority code. We employ OSHA certified Safety Manager, Zack Jakusz, that oversees all branches receive continuous updates and teams are following the appropriate steps; additionally, he is responsible for our reporting status.

Turf Management

We train our field team the importance of water efficiency, weed control and fertilizer requirements. They understand the difference between a quality mowing by maintaining proper height and sharp blades on our mowers. We also distribute quality job aids to our Crew in conjunction with their training, ensuring the highest quality standards.



Elite especially recognizes that the City's sports fields are a highly valued and highly trafficked landscape attribute for which we have well trained staff that do the work professionally, effectively, and beyond the expectations of those using these areas. Our teams will be trained by our field supervisor to assist us in getting even coverage and proper application of fertilizer

Leaf season can be a challenge and we can offer the city equipment to handle it in a timely manner. We have multiple leaf vacuums, grinders and large dump trucks for quick and efficient loading of the leaves. When the leaf fall is not significant the mow crew mulches the leaves into the grass.

The mowing is scheduled and geographically routed. For the 65 park price schedule we calculate approximately 8-10 acres will be covered on a Daily. For the Alternate Parks we aim to cover 12 acres daily with the help of larger equipment. [See equipment list under Tab C](#). Crews will provide turf care service to all the parks and open space areas, including mowing, leaf abatement, hazard checks, hardscape blowing, and all detailing.

Weed and Pest Control

To ensure a healthy and well-kept plant community, we will implement preventative measures and when the need arises will take active measures to ensure quality flora. Foremen are trained on a regular basis and will notify the Supervisor of any pest or disease that is present. We are always on the lookout for *Target Pests*, and seasons will always be a consideration.

All field staff are trained annually on safe and proper handling of pesticides. Not every person is expected to spray, but we want to ensure that the staff knows how to handle it in case of an emergency.

When action is necessary QAL certified personnel will inspect, assess, and select proper chemicals and if possible, recommend environmentally sound organic products for this purpose. On approval of the City our crew will proceed with proper application and certified personnel supervision.



INJURY & ILLNESS PREVENTION PROGRAM (IIPP)

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INJURY & ILLNESS PREVENTION PROGRAM

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COMPLIANCE WITH SAFETY POLICY

The Safety Representative and Managers are responsible for ensuring that the policies in the IIPP are clearly communicated and understood by all applicable team members. Managers and supervisors are expected to enforce the IIPP policy and procedures to meet EMTS' safety objectives. All team members are expected to comply with the IIPP as well as applicable safety regulations. Compliance efforts will include but are not limited to:

The Safety Representative and Managers shall:

- Provide guidance, advice, and information to all team members regarding our IIPP
- Develop clear safety responsibilities for job descriptions that team members are evaluated by
- Develop policy and procedure that ensure effective compliance with the IIPP
- Coordinate training for workers whose safety performance is deficient
- Ensure scheduled periodic safety inspections are performed in compliance with regulatory requirements and assist management staff in identifying unsafe or unhealthful conditions
- Ensure safety and health training programs comply with regulatory requirements and company policy
- Maintain safety and health records consistent with the requirements of this IIPP and regulatory mandates
- Ensure program audits are performed as required by scheduled processes, equipment or personnel change, or Safety Policy and Procedures mandate
- Interpret existing or pending safety and health legislation and recommend appropriate compliance strategies to Management and team members
- Conduct at least an annual review of this document, implement revisions as needed, and make the current revision available on the company Intranet
- Ensure continuous improvement of the Safety Policy and Procedures, training methods, and communication to meet changing work environments and eliminate hazardous exposure

Managers and Supervisors shall:

- Develop and maintain Area/Job specific safety procedures
- Establish and enforce clearly outlined safety responsibilities for their team members
- Conduct and document preliminary investigations of all reported industrial injuries and illnesses
- Provide and document on the job specific safety training
- Maintain current Safety Data Sheets (SDS) for all hazardous materials used in their specific Areas
- Ensure that all hazardous materials are properly labeled, stored and, as appropriate, identified for disposal
- Conduct and document periodic safety inspections of facilities, jobsites, equipment and projects to identify unsafe conditions and practices
- Ensure that all team members are provided with appropriate personal protective equipment (PPE) and are trained on the proper use and maintenance of such equipment
- Follow training and safety and health recordkeeping requirements as specified by this IIPP and supporting documents
- Evaluate safety performance of all workers
- Recognize team members who perform safe and healthful work practices
- Discipline workers for failure to comply with safe and healthful work practices

Team members shall:

- Never perform any work for which they have not been properly trained and equipped or which they feel is unsafe
- Implement established safe work practices at all times while performing their duties. This also includes accountability for using required PPE for protection against identified hazards
- Report all injuries and near misses, no matter how minor, to their Supervisor
- Report all unsafe conditions to their immediate supervisor
- Comply with all applicable company safety and health policies and procedures

SAFETY COMMUNICATION

Open, two-way safety communication is essential to the success of this program. Our system of communication is designed to facilitate a continuous flow of information covering workplace hazards, safe working conditions, safe work practices, and use of personal protective equipment.

The following communications are provided in support of this IIPP to communicate matters of occupational safety and health, and help ensure our team members are capable of identifying, evaluating and controlling work place hazards.

All Safety Representatives, Managers and Supervisors are responsible for communicating with all workers about occupational safety and health, including safety training, in a language that is understood by the team member. Our communication system encourages all workers to inform their managers and supervisors about workplace hazards without fear of reprisal.

Safety communication will be provided by the following:

- New worker orientation, including a discussion of this IIPP and company safety policies and procedures.
- Team member safety training for regular and specialized duties or tasks.
- Periodic reviews of safety policies and procedures.
- Workplace safety and health training programs.
- Regularly scheduled safety meetings.
- Posted and/or distributed safety information.
- A system for workers to anonymously inform management about workplace hazards.



Safety is Always First at Elite

SAFETY INCENTIVE PROGRAM

PURPOSE

The purpose of this program is to promote workplace safety through positive reinforcement of observed safe behaviors and voluntary participation in various safety/risk programs.

OBJECTIVE AND SCOPE

Elite Team Offices is committed to providing a safe workplace and has implemented this program to motivate and reward team members for proactive safety actions.

Our goal is to promote open discussion about safety at all levels of management, leading to safer workplace behaviors, a reduction in workplace injuries, and laying the foundation to build a better safety culture at Elite Team Offices; overall resulting in fewer workplace accidents and injuries.

ELIGIBILITY

All permanent, full-time, Elite team members are eligible to participate in the Safety Incentive Program.

DURATION

The incentive program period will be on a month-to-month basis (first through the end of each month).

Team members can only become disqualified from the Individual Safety Incentive Award under the following circumstances: (disqualification is only valid for the month in which the circumstance occurs)

- Lack of reporting an accident or willfully attempting to hide an accident
- Not wearing the proper PPE to perform work tasks as required
- Missing any required safety training/s

COIN SYSTEM

Always wearing P.P.E. is what we are looking to accomplish.

- Reporting qualified job site hazards (e.g. loose electrical wires, dangerous or life-threatening hazards)
- Submitting safety recommendations (e.g. new lifting techniques, new program/policy suggestions)
- Proof of completion of the daily safety inspection form of vehicle/trailer during safety checks

Supervisors can also provide coins for quality work and a positive, safe work environment.

COIN EXCHANGE

Once team members have received enough coins for their desired item, they can exchange their safety coins with the safety department to receive their prize.

ONLY COINS GIVEN TO YOU 10/9/23 AND ON WILL BE ACCEPTED!



Safety is Always First at Elite

WHAT TO DO IF YOU ARE INVOLVED IN AN ACCIDENT

1. Call the police (911), regardless of whether there are injuries
2. Call your Supervisor to report the accident, if there is no answer:
 - A. Leave a message
 - B. Then try calling the Safety Department
 - When reporting the accident, include:
 - A. Your name
 - B. Company you work for (e.g. EMTS)
 - C. Location of the accident
3. Gather and document the following information:
 - A. Number and type of vehicles involved, including license plate numbers
 - B. Name, address, and phone number of the other driver(s)
 - C. Take photographs of the other driver's registration card, proof of insurance, and driver's license
 - D. Take photographs of the other driver, any passengers, damage to all vehicles, and any property damage

Safety Department
559-558-4742



**BE
SAFE**



How to Report an Accident

PURPOSE: The purpose of this instruction is to standardize the process for reporting an accident for all the Elite companies. For Elite Team Offices to ensure the Elite companies are successful, we need to ensure that reporting an accident is implemented efficiently.

POLICY: The proper way to report an accident will result in contacting the police, contacting the current supervisor, and gathering all documentation needed to complete the incident form.

RESPONSIBLE TEAM MEMBERS:

- Safety – Owner of this instruction
- Human Resources Manager

****ALL ACCIDENTS MUST BE REPORTED WITHIN 4 HOURS OF INCIDENT****

Procedure:

1. Call the Police (911)
2. Team Member will call their supervisor to report the accident.
 - a. If the Supervisor does not answer they will leave a message and call the Safety Coordinator @ 559.558.4742.
 - b. Alcohol screens will be given on all accidents.
 - c. Drug Test
3. When reporting the accident please include:
 - a. Team Members' name
 - b. The Company they work for (e.g., EMTS)
 - c. Location of the accident
 - d. Date and Time of accident
4. Gather and document the following information.
 - a. Fill out accident/incident investigation form.
 - i. Please give copies to the HR Manager and Safety
 - b. Vehicle Info
 - i. Number and type of vehicles involved, including license plate numbers.
 - ii. Name, address, and phone number of the other driver(s)
 - iii. Take photographs of the other driver's registration card, proof of insurance, and driver's license
 - iv. Take photographs of the damage to all vehicles and any property damage



How to Report an Injury

PURPOSE: The purpose of this instruction is to standardize how to report any injury to our Safety Department. For Elite Team Offices to ensure the Elite companies are successful, we need to ensure the injury instruction is implemented efficiently.

POLICY: An Elite injury must be reported to the safety manager as well as human resources with every incident.

RESPONSIBLE TEAM MEMBERS:

- Human Resources Manager
- Safety – Owner of this instruction
- Current supervisor

****ALL INJURIES MUST BE REPORTED WITHIN 4 HOURS OF INCIDENT****

Preparation: We are NOT sending any team members to the hospital unless it is a life-threatening emergency. Please make sure all team members understand the importance of reaching out to a supervisor right away when an injury occurs. At that point the supervisor determines the severity of the injury and will reach out to onsite right away.

Procedure:

1. Notify Safety or your Current Supervisor of the injury and/or accident that has occurred.
 - a. Safety or Supervisor MUST make the first contact NOT the employee.
 - i. Onsite 24/7 at 866-998-2750
 - b. Make sure to give On-Site our customer ID, protocol ID, and specify which company you work for (i.e., EMTS, ETO, etc.)
2. Supervisor must email the HR Manager the following information:
 - a. Employee name
 - b. Type of injury
 - c. A specific timeline of events on how the injury happened, for example:
 - i. Incident happened on 7/14/23 at 7:30am
 - ii. Witnesses were Jesus & Ernie
 - iii. Jesus fell off a ladder, cutting a tree and twisted his ankle.
3. Onsite will be dispatched directly to the site location.
 - a. Onsite will provide a report to Elite Team Offices
 - i. First aid response
 - ii. Drug & Alcohol test is a must!
4. Any employee sent to Concentra must have APPROVAL from the HR Manager.
5. If employees refuse medical treatment, please have the employee fill out medical refusal form.
6. The supervisor needs to take photos of the injury and what caused the injury.
7. The supervisor will fill out all Accident/Investigation forms.
8. Send Human Resources Manager an email with the copy of the DWC-1 form and investigation form.
9. In case of injury → ****For all life-threatening injuries call 911****
 - a. Please Refer to Onsite Safety form for injury descriptions.



TAB E: Customer Service and Quality Assurance

Elite uses an organized, proactive and productive approach to maintain our client's landscape. We have in place Multilayers of quality assurance which include our Internal assurance checks that are performed by the Crew Leaders and secondly the Account Supervisors. The additional quality control layer is handled by a second group Supervisory personnel (several eyes from the outside) who oversee multiple property types to keep a fresh eye and perspective on each project.

Elite offers training for entry level individuals, also a career path for growth to all levels of employees. With ongoing training our employees acquire new skills and develop professionally and grow in their careers at Elite. We maintain a commitment to cross-training team members and keeping up-to-date records. Record maintenance allows the project manager to compare various skill sets of team members with the required abilities in their craft so we can perform all the work and fill the operating personnel roles should anyone become unavailable. Taking part in Weekly tailgate meetings is required for all field level staff where we cover refreshers in topics of safety and quality control measures.

We employ OSHA certified Safety Manager, Zack Jakusz, that oversees all branches receive continuous updates and teams are following the appropriate steps; additionally, he is responsible for our reporting status and our IIPP employee handout.

We have the resources and assets at our disposal to better serve our customers. Our crew will possess the most current and up-to-date tools available, as to best service this project. We operate with minimal corporate overhead; this means more cost savings for our clients and faster reaction to concerns and requests. Our bonding capability is \$20M per contract and \$40M Aggregate and we can provide bank letters and other creditor letters of good standing. We are California Incorporated and as such EMTS also has established vendor-client relationships with several local landscape suppliers to accommodate all landscape maintenance supply needs.

Crew Leaders and Supervisors are equipped with I-phones and I-pads with web-based programs that allow for site inspections at each of our sites. All crews are to provide a minimum of one detailed report per month per job.

"BOSS ensures that all our customers are always in the know. "

This system allows our staff to map/ track a site's attributes and track personnel data, payroll, workorder assignments, and email communications. EMTS prides itself on being on the edge of cutting technology. All office and field personnel carry I-phones and I-



pads and all hours are captured and reconciled electronically which ensures proper labor and material coding to each job or project being completed. Elite's CRM system is a full encompassing CRM that allows for faster turnaround and ensures accurate information being relayed to our clients.

SCREENSHOT BOSS:



Click into Drive time



To ensure timely management, should a piece of equipment fail our crews have access to Mobile Mechanic Services in addition to our in-house mechanic to make the necessary repairs as well as access to rental equipment to prevent any services from stalling. We have several tractors and flail attachments for large weed abatement projects, tree trimming truck should the need arise and in-house equipment rental service, Lakes, if any additional heavy equipment is needed.

EMTS is part of Elite family of companies and we have additional resources all over California and through the United States in various fields of Landscape Maintenance, Landscape Construction, solar, and equipment rental.





TAB F: Chemicals

Desired results have historically been the driving force behind product choice and usage. Elite understands that results are what sets us apart from the competition. Our clients are very important to us but not all clients are the same. We use products that fit the needs and desired results of our client. Our first attempt at control of any pest is always changing cultural practices. Cultural practices usually are the least expensive option, they cause the least harm to the immediate environment and tend to have the best results; however, cultural changes also tend to take more time to achieve results. As the needs change from client to client and so do their expectation of the result or how to achieve it, cultural changes are always our first attempt. Changes can be made to watering times, amounts or even mowing heights and trimming practices to control pests of many kinds. Some cultural or environmental conditions cannot be changed like weather. Introduction of beneficial predators are considered when applicable. When an application of a product is needed the desired results are considered when choosing a method.

Prevention is our first consideration. When we are dealing with a post emerged situation and time is not available in the control method then an application of a product is appropriate. Our first attempt is to use or even test a "Green" product. If the desired results are not found, then a chemical option is considered. Cost, usage amount, and consumption in addition to desired results are considered when choosing a pest control product.

We will be using Cheetah pro for control of all weeds in hardscapes and tree wells. Speedzone Southern herbicide will be use for weed control in all turf and Semera Sc. Pre-emergent to help us with a longer hold on weed control. [See attached chemical sheet and sample reports.](#)



SAFETY DATA SHEET

EMERGENCY CALL: 1-800-424-9300 (CHEMTREC)

1. IDENTIFICATION

PRODUCT NAME: Semera SC
DESCRIPTION: Liquid herbicide
EPA Reg. No.: 91234-204
COMPANY IDENTIFICATION: Atticus, LLC
 5000 CentreGreen Way, Suite 100
 Cary, NC 27513

2. HAZARD IDENTIFICATION

WARNING

Suspected of damaging fertility or the unborn child (P361)
 May cause damage to bone marrow through prolonged or repeated exposure (P373)
 Very toxic to aquatic life with long lasting effects (P400+P410)



HAZARD CLASSIFICATION

Health Hazards	Category	Physical Hazards	Category
Reproductive toxicity	2	None	-
Specific target organ toxicity (repeated exposure)	2	Environmental Hazards	Category
		Hazardous to the aquatic environment short-term	1
		Hazardous to the aquatic environment long-term	1

HAZARDS NOT REQUIRING CLASSIFICATION

Do not mix or allow coming in contact with oxidizing agents. Hazardous chemical reaction may occur.

PRECAUTIONARY STATEMENTS

Do not handle until all safety precautions have been read and understood. Wear protective clothing as described in Section 8 of this document. (P202+P280)

IF exposed or concerned: Get medical advice / attention. Get medical advice/attention if you feel unwell. (P308+P313+P314)

Do not breathe fume/mists/vapors/spray. (P260)

Avoid release to the environment not in accordance with the product label. (P273)

Collect spillage. (P501)

Store locked up. (P403)

Dispose of contents / container in accordance with local regulations. Refer to the product label for specific disposal instructions. (P501)

3. COMPOSITION / INFORMATION ON INGREDIENTS

Common Name	Chemical Name	CAS #	Composition
Fumoxazin	1H-indole-1,3(2H)-dione, 4,5,6,7-tetrahydro-2-(7-fluoro-3,4-dihydro-3-oxo-4-(2-propenyl)-2H-1,4-benzoxazin-6-yl)-	103361-09-7	41.4%
Propylene glycol	1,2-Propanediol	57-55-6	5-8%

NOTE: Ingredients not precisely identified are proprietary or non-hazardous. Values are not product specifications.

4. FIRST AID MEASURES

Have the product container or label with you when calling a poison control center or doctor or going for treatment. For emergency medical assistance, call SafetyCall: 1-844-685-9173. For chemical emergency: spill, leak, fire, exposure or accident, call CHEMTREC: 1-800-424-9300.

5. FIREFIGHTING MEASURES

Flash Point: >110°C (>230°F)

Fire and Explosion Hazards: None known.

Extinguishing Medium: Water fog, carbon dioxide, foam, and dry chemical.

Fire Fighting Equipment: Firefighters should wear full protective clothing and self-contained breathing apparatus.

Fire Fighting Instructions: As in any fire, wear self-contained breathing apparatus pressure-demand, MSHA/NIOSH approved (or equivalent) and full protective gear. Evacuate area and fight fire upwind from a safe distance to avoid hazardous vapors and decomposition products. Dike and collect water used to fight fire to prevent environmental damage due to run off.

Hazardous Combustion Products: Thermal decomposition or combustion may produce harmful/irritant gas or fumes such as nitrogen oxides, carbon oxides, hydrogen fluoride or organic compounds.

NFPA Ratings: Health - 1 / Flammability - 1 / Reactivity - 0

Product and Mix Ratios	oz. per 100 Gal	oz. per 1 Gal	Product and Mix Ratios	oz. per 100 Gal	oz. per 1 Gal

Tank Mix		Rate per acre up to	
Product	Rate	Product	Rate
1. 2,4-D	1.00	1. 2,4-D	1.00
2. Atrazine	1.00	2. Atrazine	1.00
3. Roundup	1.00	3. Roundup	1.00
4. Glyphosate	1.00	4. Glyphosate	1.00
5. Paraquat	1.00	5. Paraquat	1.00
6. Alachlor	1.00	6. Alachlor	1.00
7. Simazine	1.00	7. Simazine	1.00
8. Fluazifop	1.00	8. Fluazifop	1.00
9. Sulfentrazone	1.00	9. Sulfentrazone	1.00
10. Metolachlor	1.00	10. Metolachlor	1.00
11. Bromoxynil	1.00	11. Bromoxynil	1.00
12. Clopyralid	1.00	12. Clopyralid	1.00
13. Picloram	1.00	13. Picloram	1.00
14. Trifluralin	1.00	14. Trifluralin	1.00
15. Fluazifop	1.00	15. Fluazifop	1.00
16. Sulfentrazone	1.00	16. Sulfentrazone	1.00
17. Metolachlor	1.00	17. Metolachlor	1.00
18. Bromoxynil	1.00	18. Bromoxynil	1.00
19. Clopyralid	1.00	19. Clopyralid	1.00
20. Picloram	1.00	20. Picloram	1.00
21. Trifluralin	1.00	21. Trifluralin	1.00
22. Fluazifop	1.00	22. Fluazifop	1.00
23. Sulfentrazone	1.00	23. Sulfentrazone	1.00
24. Metolachlor	1.00	24. Metolachlor	1.00
25. Bromoxynil	1.00	25. Bromoxynil	1.00
26. Clopyralid	1.00	26. Clopyralid	1.00
27. Picloram	1.00	27. Picloram	1.00
28. Trifluralin	1.00	28. Trifluralin	1.00
29. Fluazifop	1.00	29. Fluazifop	1.00
30. Sulfentrazone	1.00	30. Sulfentrazone	1.00
31. Metolachlor	1.00	31. Metolachlor	1.00
32. Bromoxynil	1.00	32. Bromoxynil	1.00
33. Clopyralid	1.00	33. Clopyralid	1.00
34. Picloram	1.00	34. Picloram	1.00
35. Trifluralin	1.00	35. Trifluralin	1.00
36. Fluazifop	1.00	36. Fluazifop	1.00
37. Sulfentrazone	1.00	37. Sulfentrazone	1.00
38. Metolachlor	1.00	38. Metolachlor	1.00
39. Bromoxynil	1.00	39. Bromoxynil	1.00
40. Clopyralid	1.00	40. Clopyralid	1.00
41. Picloram	1.00	41. Picloram	1.00
42. Trifluralin	1.00	42. Trifluralin	1.00
43. Fluazifop	1.00	43. Fluazifop	1.00
44. Sulfentrazone	1.00	44. Sulfentrazone	1.00
45. Metolachlor	1.00	45. Metolachlor	1.00
46. Bromoxynil	1.00	46. Bromoxynil	1.00
47. Clopyralid	1.00	47. Clopyralid	1.00
48. Picloram	1.00	48. Picloram	1.00
49. Trifluralin	1.00	49. Trifluralin	1.00
50. Fluazifop	1.00	50. Fluazifop	1.00
51. Sulfentrazone	1.00	51. Sulfentrazone	1.00
52. Metolachlor	1.00	52. Metolachlor	1.00
53. Bromoxynil	1.00	53. Bromoxynil	1.00
54. Clopyralid	1.00	54. Clopyralid	1.00
55. Picloram	1.00	55. Picloram	1.00
56. Trifluralin	1.00	56. Trifluralin	1.00
57. Fluazifop	1.00	57. Fluazifop	1.00
58. Sulfentrazone	1.00	58. Sulfentrazone	1.00
59. Metolachlor	1.00	59. Metolachlor	1.00
60. Bromoxynil	1.00	60. Bromoxynil	1.00
61. Clopyralid	1.00	61. Clopyralid	1.00
62. Picloram	1.00	62. Picloram	1.00
63. Trifluralin	1.00	63. Trifluralin	1.00
64. Fluazifop	1.00	64. Fluazifop	1.00
65. Sulfentrazone	1.00	65. Sulfentrazone	1.00
66. Metolachlor	1.00	66. Metolachlor	1.00
67. Bromoxynil	1.00	67. Bromoxynil	1.00
68. Clopyralid	1.00	68. Clopyralid	1.00
69. Picloram	1.00	69. Picloram	1.00
70. Trifluralin	1.00	70. Trifluralin	1.00
71. Fluazifop	1.00	71. Fluazifop	1.00
72. Sulfentrazone	1.00	72. Sulfentrazone	1.00
73. Metolachlor	1.00	73. Metolachlor	1.00
74. Bromoxynil	1.00	74. Bromoxynil	1.00
75. Clopyralid	1.00	75. Clopyralid	1.00
76. Picloram	1.00	76. Picloram	1.00
77. Trifluralin	1.00		

[illegible]

Granular Apps.

[illegible]

End of day check list

	a. Vehicle type, make, model or brand and all other required reports	b. Turn truck report in to Product Applications Manager	c. Receive and/or secure all safety/seepage/decontamination items
Truck reports must be filled out and turned in daily. Fill tank for next day if product and schedule is available.			

inches.

EMTS Product Usage Report (Route Trucks)

ISSUED BY _____ TOTAL OUNCES _____ EMTS SOUTH VALLEY _____

DATE _____

APPLICATOR		Truck Number		Other Increments			
Property	City	County	Product	OZ. Used	GAL. Used	LB. Used	Other Increments
Product and Mix Ratios		oz. per Backpack (4 gal)					
Dimension 2EW		2 oz					
Diquat Spike		2 oz					
Forfeit 280 (Cheetah Pro)		8 oz					
Gallery Sc		2 oz					
Granular Fertilizer		4-5 lbs. per 1000 sqft					
Granular Pre Emergent		3-4 lbs. per 1000 sqft					
LI700 (any sticker)		1 oz					
Nutrien Liq. Fert		51.2 oz					
Pendulum Aqua Cap		8 oz					
Resolute		2 oz					
Round Up Pro Con.		8 oz					
Specticle Flo		1 oz					
Speedzone Southern		6 oz					
Sureguard		1 oz					



TAB G: Irrigation

We will be providing our expert irrigation technicians to ensure the plants are getting an adequate amount of water, and that watering clocks are set to the proper specifications. Our irrigation technicians recognize that water conservation is crucial to everyone and having an efficient water practice is the key to optimizing water usage. To ensure that this is achieved we will diligently submit report and cost proposal to the city staff if items do not fall under base services per section 4.2.24.4, at that time we will rely on the client's approval for repairs to the irrigation system within an appropriate time frame so we may take the necessary steps and responsibilities. Per scope of work All repairs shall be guaranteed for 90 days after repair is complete, unless vandalism occurs or force Majeure

One of the first processes Elite implements on new contract is a water audit. Our water audit ensures that the irrigation system is running properly which will cut down on water costs, while making sure proper absorption is occurring in the plant soil. This works to our advantage with the city job start requirements; the city's needs and our job start procedures work hand in hand so that we can *"complete irrigation check of all heads, valves, quick couplers, etc. for every irrigation system before system start up; no later than April 1st."* Project Manager, along with crew Lead Men, will be visiting the job site to ensure all the standards are being met. If needed, they will create punch-lists for the city for anything that needs attention. Using this proactive method of control enables the team to keep your facilities in excellent condition. As specified in the scope of work Elite will provide Monthly Irrigation schedule as outlined in section 4.2.24.1. Qualified Irrigation Technicians will run maintenance checks at the specified service levels per Attachment A, and manage the day-to-day visual inspections supported by our other service crews who are also visiting the properties. They will have fully stocked Ford Ranger trucks with all the brand name parts and fittings so they can apply urgent solutions and maintain an uninterrupted watering system. *See sample report forms attached*



IRRIGATION INSPECTION SHEET

Job Number :

Tech Name :

Date :

Station #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Station OK ALL																														
Pop ups BROKEN																														
Plugged Nozzle																														
LOW POP UP																														
HIGH POP UP																														
BROKEN Lateral																														
BROKEN Main																														
Leaking Valve																														
Valve Solenoid																														
2" Valve																														
1" 1/2 Valve																														
1" Valve																														

Landscape Condition

Too Wet																														
Too Dry																														
Stress Landscape																														
ADD TIME																														
ADD DAYS																														

COMMENTS :

Front 5500

Controller A

Clock 1

Station	Area	Watering Time	Start Time	Watering Days	Repairs
Program A					
7	Brookhurst Frontage, NW of Rec.				
8	NW of Rec. building flag pole				
10	NW of Rec. strip @ Flagpole				
15	Island @NE of Rec. Building				
19	Brookhurst Frontage W of Rec.				
20	W of Rec. building sloped area				
22	Frontage of Brookhurst w of BB crts N				
23	Frontage of Brookhurst w of BB crts S				
24	Strip N of BB court				
25	Slope NW corner of BB Cr.				
27	Slope W corner of BB Cr				
28	BB center turf strip				
29	SW slope corner of BB Cr				
31	Flat area BB Cr				
36	South of Clock A B B1				
37	South of Clock A B B1				
38	South of Clock A B B1				
40	E of BB Cr turf strip				
Program B					
1	N Rec. planter ligustrums				
2	NE parking Lot Corner Slope				
3	N of Rec parking lot entrance				
4	Parking lot medians				
5					
6	Parking lot medians West				
7	NE Rec. building Sloped area				
9	NE Rec. building slope Area				
11	Flagstone planter Brookhurst				
12	N of Rec. Building Flag Pole (Jasmin)				
13	N of Rec. Building Flag Pole (Roses)				
16	N of Rec. Building Flag Pole (Roses and Lily)				
17	W of rec Building Slope				
18	W of rec Building Slope (Ligustrum)				
24	W of BB Cr Slope				
26	W of BB Cr Ligustrum				
30	S of BB Cr Honeysuckle				
32	N Entrance Gazania				
35	S of Clock A B B1				
39	E entrance planter of BB Cr				

EXHIBIT C

City of Roseville Parks & Landscape Maintenance Services

BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	\$45.00
Skilled Labor (Irrigation Tech)	Hourly	\$65.00
Enhancements Labor	Hourly	\$47.00
Field Supervisor	Hourly	\$85.00
Emergency/Off Hour Response	Hourly	\$125.00
Other (describe):		
Directed Extra Work (Labor, materials & equipment)		Unit Cost
Mowing, Edging/Blowing	Per Acre	\$400.00
Fertilization- Parks	Per Acre	\$365.00
Fertilization- Streetscape	Per Acre	\$300.00
Chemical Application - Parks	Per Acre	\$600.00
Chemical Application - Streetscapes	Per Acre	\$400.00
Core Aerification and Clean-up- Parks	Per Acre	\$475.00
Core Aerification and Clean-up - Streetscapes	Per Acre	\$385.00
Disking	Per Acre	\$320.00
Rough mowing	Per Acre	\$350.00
Shrub planting- 5 Gallon	Each	\$32.50
Shrub planting- 1 Gallon	Each	\$17.50
Sod preparation and installation	per square foot	\$4.50
Overseeding	Per Acre	\$670.00
Mulch installation - small areas (up to 10 Cubic yards)	Per yard	\$100.00
Mulch installation - large areas (over 10 CY)	Per yard	\$90.00
Post & Cable replacement	Per linear foot	\$190.00
Tree planting 15 Gallon w/stakes	Each	\$230.00
Tree planting 24" Box	Each	\$450.00
Tree planting 36" Box	Each	\$1,200.00



TAB H: Liability Issues

After discovery of damages or theft the employee knows to report this to the crew leader who will assess the urgency of the problem and either add it to the daily punch list that will be brought to the city's attention or if urgent an immediate phone call followed with photograph documentation will be forwarded to the city representative. Our Operations Supervisor keeps all of these records and is the link of all communications with field staff, office staff and city officers to ensure the situation is addressed in the best fit manner.



TAB I: Billing and Invoicing

Typical payment term is Net 30. We also have the capacity to do ACH transfer. After the client is set up in our system we have the ability to customize invoices for the City of Roseville. Our AP relies on the Supervisor to submit to the department all reports that must accompany the invoice in addition to the seasonal services and "Extra Work" that must be itemized for the month. The billing department contact is **Liliana Plaza**|Accounts Receivable Supervisor| 2972 Larkin Ave., Clovis, CA 93612| D: (559) 558-4733 | LilianaP@eliteteamoffices.com

See attached sample invoice



2972 Larkin Ave
Clovis, CA 93612

Phone: 559-292-2900
Fax: 559-292-7756

INVOICE 09201532
INVOICE DATE 05/31/2024

BILL TO

Paso Robles City
c/o City of Paso Robles
1000 Spring Street
Paso Robles, CA 93446

Phone:

PROPERTY ADDRESS

Paso Robles City
1000 Spring Street
Paso Robles, CA 93446

INVOICE	TERMS	Account Owner
05/31/2024	30 Days	Jose Luis Banuelos Silva
DESCRIPTION		PRICE
05/31/2024: WORK ORDER: 4499 "OPEN SPACE WEED ABATEMENT" Maintenance Area 4 Zone 9 14- 3 men 8 hrs (weed abatement \$50 hourly) \$1,200.00 5/15- 3 men 8 hrs (weed abatement \$50 hourly) \$1,200.00 5/16- 3 men 8 hrs (weed abatement \$50 hourly) \$1,200.00 5/20- 2 men 8 hrs (weed abatement/cleanup \$50 hourly) \$800.00 Material- Green waste Loads \$185.00 Total- \$4,585.00		\$4,585.00
Customer Notice: A surcharge of 3.99% will be added to all payments made by credit card transaction.		
Payment Code: 36SQFE72	INVOICE GRAND TOTAL	\$4,585.00

PROPERTY
607

AMOUNT
\$4,585.00

INVOICE
09201532

INVOICE DATE
05/31/2024

2972 Larkin Ave
Clovis, CA 93612





2972 Larkin Ave
Clovis, CA 93612

Phone: 559-292-2900
Fax: 559-292-7756

INVOICE 03205191
INVOICE DATE 07/01/2024

BILL TO

City of Clovis
155 N Sunnyside
Clovis, CA 93611

Phone: 559-355-2960

PROPERTY ADDRESS

LMD Zone 1 City of Clovis
155 N Sunnyside
Clovis, CA 93611

INVOICE	TERMS	Account Owner
07/01/2024	30 Days	Alan I. Pena Ortiz
DESCRIPTION		PRICE
JULY BILLING Monthly Maintenance		\$51,416.28
Customer Notice: A surcharge of 3.99% will be added to all payments made by credit card transaction.		
Payment Code: KAR5Z433	INVOICE GRAND TOTAL	\$51,416.28

PROPERTY
186

AMOUNT
\$51,416.28

INVOICE
03205191

INVOICE DATE
07/01/2024

2972 Larkin Ave
Clovis, CA 93612



Cost Proposal Bid Sheet--Routine Work Add Alternate

Parks Add Alternate

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details. Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at landscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Bear Dog Park	1565 Pleasant Grove Blvd	30,131.00		18,325.00	3	\$ 1,481.15	\$ 713.59	\$ 686.09	\$ 2,880.83
Budjan Park	150 Hallissy Dr	339,236.40		19,409.10	2	\$ 11,757.24	\$ 523.84	\$ 3,841.03	\$ 16,122.11
Central Park	10200 Fairway Dr	50,493.39	113,023.43	118,567.67	2	\$ 9,050.31	\$ 3,666.85	\$ 4,495.82	\$ 17,212.98
Crabb Park	10000 Scarborough Dr	50,845.66	294,016.13	197,331.88	2	\$ 16,949.76	\$ 5,762.20	\$ 8,052.67	\$ 30,764.63
Crestmont Park	15000 Champion Oaks Dr	139,497.00		32,181.90	2	\$ 6,857.54	\$ 1,047.67	\$ 2,549.77	\$ 10,454.98
Elliott Park	1421 Cushman Rd	270,399.80		30,281.30	2	\$ 13,289.46	\$ 1,047.67	\$ 4,465.70	\$ 18,802.83
Festerson Park	2150 Villages Green Dr	240,208.10		54,975.20	2	\$ 11,808.31	\$ 1,571.51	\$ 4,384.51	\$ 17,764.33
Fratis Park	2400 Corn Dr	183,927.70		18,482.60	2	\$ 9,138.84	\$ 523.84	\$ 3,035.63	\$ 12,698.31
Hamel Park	10080 Crocker Ranch Rd	262,359.50		96,091.60	2	\$ 12,894.49	\$ 2,619.18	\$ 5,323.48	\$ 20,837.15
Hillsborough Park	1001 Hillsborough Dr	223,420.40		78,135.40	2	\$ 10,980.91	\$ 2,095.34	\$ 4,478.80	\$ 17,555.05
Hughes Park	1600 Parkside Way	391,240.00		19,326.10	2	\$ 19,231.07	\$ 523.84	\$ 6,097.45	\$ 25,852.36
Kaslober Park	1151 Rand Way	507,292.20		20,908.10	2	\$ 24,934.33	\$ 523.84	\$ 7,845.75	\$ 33,303.92
Lockridge Park	2601 Eureka Rd	147,858.50		25,793.80	2	\$ 7,266.13	\$ 523.84	\$ 2,578.58	\$ 10,368.55
Mahan Park	1095 Armitage Dr	236,216.20		94,516.80	2	\$ 11,610.82	\$ 2,619.18	\$ 4,912.27	\$ 19,142.27
Mahany Park	1545 Pleasant Grove Blvd	326,193.40		252,743.34	3	\$ 16,044.05	\$ 6,999.62	\$ 8,267.31	\$ 31,310.98
Maidu Regional Park	1550 Maidu Dr	253,164.73	886,792.76	362,749.00	3	\$ 56,045.21	\$ 10,142.64	\$ 21,987.88	\$ 88,175.73
Nichols Park	4525 Bob Doyle Dr	103,421.00		34,159.00	2	\$ 5,083.57	\$ 1,047.67	\$ 2,042.96	\$ 8,174.20
Olympus Park	2551 La Crosse Dr	225,894.60		60,737.70	2	\$ 11,103.49	\$ 1,571.51	\$ 4,257.48	\$ 16,932.48
Pontachio Park	4150 Westpark Drive	36,146.15	229,467.88	52,983.63	2	\$ 13,057.92	\$ 1,571.51	\$ 4,731.55	\$ 19,360.98
Royer Park	190 Park Dr	245,329.50		24,629.00	2	\$ 12,060.28	\$ 523.84	\$ 4,009.96	\$ 16,594.08
Santucci Park	1831 Monningstar Dr	394,019.30		22,837.40	2	\$ 19,367.26	\$ 523.84	\$ 6,191.74	\$ 26,082.84
Sozzo Park	4141 Brick Mason Ct	208,018.10		122,768.10	2	\$ 10,225.02	\$ 3,666.85	\$ 4,913.58	\$ 18,805.45
Volcan's Memorial Park North	10021 Crocker Ranch Rd	339,687.20		8,952.40	2	\$ 16,697.80	\$ -	\$ 5,178.12	\$ 21,875.92
Wallace Park (at Cresthaven)	401 Community Dr	99,081.00		21,054.10	2	\$ 4,899.70	\$ 523.84	\$ 1,792.83	\$ 7,216.37
Wenish Park	1151 Junction Bl	206,353.30		51,652.70	2	\$ 10,143.30	\$ 1,571.51	\$ 3,831.86	\$ 15,546.67
Square Footage Totals		5,383,291.13	1,543,900.20	1,823,267.82		\$ 341,977.96	\$ 51,905.22	\$ 129,952.82	\$ 523,836.00
Acres		123.58	35.44	41.81					

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA-1: Pruning	AA-2: Irrigation	Annual Cost
Apollo Dog Park	1280 Antelope Creek	0.00		18,769.49	3	N/A	\$ 372.57	\$ 279.47	\$ 652.04
Astori Family Park	1401 Grand Junction Way	765.60		29,459.10	2	\$ 57.64	\$ 742.24	\$ 610.28	\$ 1,410.16
Baqueria Park	1100 Painted Desert Ct	43,077.20		43,492.60	2	\$ 3,332.79	\$ 1,095.37	\$ 1,748.48	\$ 6,176.84
Besana Park	1051 Trehowell Dr	132,417.20		41,751.30	2	\$ 10,242.48	\$ 1,051.55	\$ 3,519.52	\$ 14,813.55
Blue Oaks Park	8001 Woodcreek Oaks Bl	63,305.30		3,101.30	2	\$ 4,895.78	\$ 78.24	\$ 1,341.83	\$ 6,315.85
Bos Park	2323 Cumberland Dr.	32,308.30		13,992.50	2	\$ 2,498.74	\$ 352.60	\$ 934.98	\$ 3,786.32
Brown Park	260 Trestle Rd	195,496.70		26,256.80	2	\$ 15,124.69	\$ 661.39	\$ 4,480.58	\$ 20,266.66
Burner Park	2196 Eastwood Dr	65,446.40		24,638.10	2	\$ 5,061.91	\$ 620.71	\$ 1,820.40	\$ 7,503.02
Cambria Park	1781 Poppy Field Dr	98,647.30		583.70	2	\$ 7,631.85	\$ 14.60	\$ 2,005.57	\$ 9,652.02
Courts @ Gibson	201 Gibson Dr	0.00	0.00	6,131.00	2	\$ -	\$ 154.39	\$ 123.88	\$ 278.27
Crimson Ridge Park	6169 Campus Pkwy	0.00		84,042.63	2	\$ -	\$ 2,116.67	\$ 1,697.82	\$ 3,814.49
Davis Park	1460 Northpark Dr	125,365.80		17,271.60	2	\$ 9,700.01	\$ 435.02	\$ 2,881.86	\$ 13,016.89
Diamond Oaks Park	400 Diamond Oaks Rd	173,318.80		59,925.90	2	\$ 13,409.13	\$ 1,509.52	\$ 4,712.69	\$ 19,631.34
Dieckrich Park	1201 Stonery Point Dr	43,744.10		5,977.60	2	\$ 3,383.65	\$ 150.74	\$ 1,004.09	\$ 4,538.48
Doyle Park	1701 Calle Campana	131,330.30		20,897.90	2	\$ 10,161.11	\$ 926.30	\$ 3,076.16	\$ 13,763.57
Dugan Park	1432 Diamond Woods Ct	138,092.30		15,658.20	2	\$ 10,683.23	\$ 394.33	\$ 3,106.15	\$ 14,183.71
Duran Park	944 Pleasant Grove Bl	33,007.70		35,846.30	2	\$ 2,552.99	\$ 902.90	\$ 1,391.38	\$ 4,847.27
Eastwood Park	950 Madden Ln	77,193.40		13,710.30	2	\$ 5,970.54	\$ 345.30	\$ 1,837.35	\$ 8,153.19
Erven Park	6201 Grand Canyon Dr	39,978.40		12,639.60	2	\$ 3,992.07	\$ 318.18	\$ 1,062.77	\$ 4,473.02
Ferretti Park	601 Circuit Dr	5,178.90		71.00	2	\$ 400.07	\$ 1.56	\$ 105.62	\$ 507.25
Fiddymint Park	1200 Makerway St	26,555.90		16,900.60	2	\$ 2,054.60	\$ 425.63	\$ 877.60	\$ 3,357.83
Four Corners	6101 Garland Way	26,008.80		4,378.46	2	\$ 2,010.52	\$ 110.06	\$ 614.19	\$ 2,734.77
Garbolino Park	1015 Camelia Av	123,745.60		0.00	2	\$ 9,574.56	\$ -	\$ 2,401.09	\$ 12,075.65
Goto Park	1851 Oak Crest Dr	62,394.10		159,553.80	2	\$ 4,827.97	\$ 4,018.96	\$ 4,484.49	\$ 13,331.42
Gray Park	2565 Provincetown Way	32,183.75		22,908.05	2	\$ 2,488.57	\$ 576.89	\$ 1,113.62	\$ 4,179.08
Hall Park	1411 Raeburn Way	79,474.40		88,836.10	2	\$ 6,146.84	\$ 2,237.68	\$ 3,400.86	\$ 11,785.38
Harrigan Greens Park	4051 Parkland Way	34,055.80		36,083.00	2	\$ 2,634.36	\$ 908.63	\$ 1,417.46	\$ 4,960.45
Heredia Park	2201 Spring Grove Dr	88,950.20		11,458.70	2	\$ 6,882.56	\$ 288.45	\$ 2,029.94	\$ 9,200.05

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Huisking Park	6485 Garland Way	29,459.43		9,868.99	2	\$	2,278.37	\$	248.81	\$	794.14	\$	3,321.32
Kennedy Park	4025 Vittorio Dr	31,499.80		29,091.00	2	\$	2,990.29	\$	732.85	\$	1,264.89	\$	4,588.03
Kenwood Oaks Park	1022 Tanzania Dr	5,787.70		28,100.90	2	\$	447.34	\$	707.82	\$	684.61	\$	1,839.97
Lincoln Estates Park	331 James Dr	97,904.60		7,450.90	2	\$	7,574.21	\$	187.78	\$	2,129.45	\$	9,891.44
Lunken Park	2350 Pleasant Grove Blvd	54,909.00		50,550.60	2	\$	4,248.20	\$	1,273.24	\$	2,130.75	\$	7,652.19
Lunardi Park	2501 Country Club Dr	16,166.50		64,068.30	2	\$	1,251.07	\$	1,613.84	\$	1,620.88	\$	4,485.79
Marco Dog Park	1800 Sierra Gardens Dr	52,703.20		0.00	1	\$	4,192.78	\$	-	\$	1,165.38	\$	5,358.16
Misty Wood Park	1501 Misty Wood Dr	43,135.70		23,623.40	2	\$	3,336.18	\$	595.15	\$	1,348.35	\$	5,279.68
Nelson Park	1213 S Bluff Wy	9,240.40		35,994.90	2	\$	715.38	\$	966.55	\$	914.11	\$	2,536.04
North Hayden Park	3200 Adelaide Ln	22,344.12		12,189.96	2	\$	1,729.12	\$	307.22	\$	697.65	\$	2,733.99
Phillips Park	1200 Old Coach Dr	302,766.00		95,755.40	2	\$	7,950.55	\$	2,411.90	\$	4,011.13	\$	14,373.58
Piches Park	1471 Stone Point Dr	1,998.20		10,413.50	2	\$	152.57	\$	262.37	\$	250.37	\$	665.31
Pierich Park	9501 Highland Park Dr	125,474.00		31,474.40	2	\$	9,706.79	\$	792.84	\$	3,171.35	\$	13,670.98
Rickey Park	1475 Parkside Wy	67,818.50		43,362.60	2	\$	5,244.99	\$	1,092.24	\$	2,246.81	\$	8,584.04
Rocucci Park	2110 Symphony Ave	98,569.00		65,571.60	2	\$	7,703.05	\$	1,651.40	\$	3,336.96	\$	12,691.41
Sakamoto Park	8160 Challis Circle	13,864.36		28,756.47	2	\$	1,071.37	\$	724.51	\$	860.65	\$	2,656.53
Saugstad Park	1000 Bolton Dr	381,940.40		3,983.60	2	\$	29,547.56	\$	160.15	\$	7,797.98	\$	37,445.69
Sculpture Park	350 N Sunrise Av	2,410.90		0.00	2	\$	186.47	\$	-	\$	48.25	\$	234.72
Sierra Crossing Park	4251 Brookstone Dr	178,002.30		22,393.60	2	\$	13,771.91	\$	563.85	\$	4,048.95	\$	18,384.71
Sierrado Oaks Park	1430 Baderine Dr	209,813.00		30,896.40	2	\$	16,233.36	\$	778.23	\$	4,863.96	\$	21,875.55
Solaire Park	4601 Solaire Dr	117,453.30		44,785.30	2	\$	9,086.34	\$	1,128.23	\$	3,278.28	\$	13,492.85
SSP48	2232 Dorrington Dr	0.00		16,325.80	2	\$	-	\$	411.02	\$	329.91	\$	740.93
Stephenson Park	6665 Maple Creek Dr	80,230.00		18,954.90	2	\$	6,207.87	\$	477.27	\$	2,004.26	\$	8,689.40
Sullivan Park	4000 Solaire Dr	110,312.63		57,202.09	2	\$	8,540.48	\$	1,440.67	\$	3,386.51	\$	13,367.66
Sunnichill Park	648 Grenada Pass Dr	76,957.10		25,412.00	2	\$	5,953.59	\$	640.01	\$	2,068.16	\$	8,661.76
Sunrise Corridor	1100's Sunrise Bl	179,360.70		350,602.90	2	\$	13,877.01	\$	8,830.76	\$	10,708.53	\$	33,416.30
Taylor Park	700 Perry St	13,343.90		18,109.90	2	\$	1,030.69	\$	436.40	\$	635.05	\$	2,122.14
Twinned Park	575 Twinned Ln	27,884.40		4,320.30	2	\$	2,156.31	\$	199.02	\$	650.70	\$	2,916.03
Unile Park	3051 Empingham Wy	111,180.80		41,596.70	2	\$	8,603.51	\$	1,047.90	\$	3,086.59	\$	12,736.00
Vernon Street Town Square	311 Vernon St	4,346.50		11,027.90	2	\$	328.87	\$	278.00	\$	309.05	\$	915.93
Veteran's Memorial Park	1750 Blue Oaks Bl	60,087.00		39,697.20	2	\$	4,648.27	\$	999.91	\$	2,016.00	\$	7,664.18
Waltrip Park	3800 Milers Ravine	31,088.40		16,130.20	2	\$	2,403.81	\$	406.33	\$	954.54	\$	3,764.68

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Weber Park	320 Circuit Dr	54,437.60		9,011.90	2	\$	4,210.91	\$	226.90	\$	1,281.84	\$	5,719.65
White Park	504 Sixth St	7,457.40		6,836.40	2	\$	576.37	\$	172.13	\$	288.19	\$	1,036.69

Woodbridge Park	415 Sierra Bl	87,586.00		2,932.70	2	\$	6,777.46	\$	74.59	\$	1,829.93	\$	8,681.58
Square Footage Totals				0.00			2,070,848.44	\$	329,140.91	\$	52,060.37	\$	138,393.19
Acres				0.00			47.54						521,605.48



TAB K: Required Statements/Documents

EMTS, Inc. Acknowledges and will comply with the following criteria:

- Per **Section 5.0** Non-substitution for the designated members of the team without approval by City staff.
- Per Section 10.4 We warrant no Conflict of Interest.
- Per **Section 10.7** We have the ability and agree to fulfill the indemnification and insurance requirements contained in the sample contract.
- Per **Section 10.23** nothing contained in the submitted proposal will be proprietary.



SUPPORT DOCUMENTS

Question: There are no termination rights for the contractor. Is the City willing to negotiate and consider including a mutual termination clause in the contract?

The contract included in the RFP was a sample. The actual contract would be negotiated between the contractor and the City if awarded.

Question: Can you clarify the scope of work in the weed-free boundary around the bio-filters?

The areas around the bio-filters must be kept weed free in the gravel areas.

Question: Will fingerprinting and background checks be upheld and if so, how often?

Yes, information must be available upon request.

Question: RFP section 6.2 Question: Please confirm that an "authorized officer, for signing authority, can be the Director of Contracts as per the PRIDE Board of Directors Resolution, delegation of signature authority.

That would need to be discussed when awarding contract.

You must acknowledge receipt of this addendum by including a signed copy with your proposal submittal.

I acknowledge receipt of Addendum One Name

Darin Sherlock - Regional Operations Manager

Signature



Company EMTS, Inc. dba Elite Maintenance & Tree Services Date 7/07/2024

IMPORTANT

06/27/2024

TO: Proposers

FROM: Eric Dexter, Parks, Recreation & Libraries

RE: RFP Parks and Landscape Maintenance Services

ADDENDUM ONE

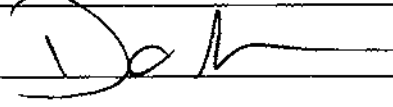
Please note the following revisions, which represent one attachment:

**Cost Proposal Bid Sheets - Routine Work
Natural Areas including scope of work.**

You must acknowledge receipt of this addendum by including a signed copy with your proposal submittal.

I acknowledge receipt of Addendum One

Name Darin Sherlock - Regional Operations Manager

Signature 

Company EMTS, Inc. dba Elite Maintenance & Tree Services Date 7/7/2024

Attachment A

PROPOSER'S CERTIFICATION

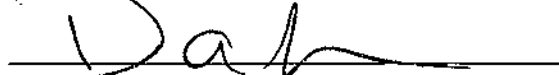
I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

EMTS, Inc dba Elite Maintenance & Tree Services

NAME OF BUSINESS


SIGNATURE

Darin Sherlock - Regional Operations Manager

NAME & TITLE, TYPED OR PRINTED

2972 Larkin Ave., Clovis, CA 93612

MAILING ADDRESS

Darin Sherlock (209) 316-2915

Luis Villarruel (559) 765-8560 | Main O. (559) 292-2900 | Fax (559) 292-7756

TELEPHONE NUMBER

Darin Sherlock | darins@eliteteamoffices.com

Luis Villarruel | luisv@eliteteamoffices.com

EMAIL

Type of Organization:

☐ Sole Proprietorship

☒ Corporation

☒ State of Incorporation

☐ Partnership

☐ Limited Liability Company

Attachment B

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ☐ NO ☒

If yes, please identify the City Officer(s): _____

2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ☐ NO ☒

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

7/7/2024

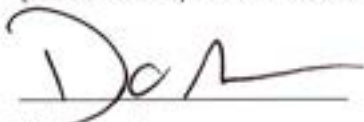
(Date)

Darin Sherlock - Regional Operations Manager

(Printed Name/Title of Authorized Representative)

EMTS, Inc.

(Name of business/legal entity)


(Signature)

NOT APPLICABLE

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

Term	Definition	Law
Covered "proceedings"	A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purely ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchisee granted by the agency to the party, other than a contract that is competitively bid , a labor contract , or a personal employment contract .	FPPC Reg 18438.2(a)
Party	Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.	Gov. Code 84308(a)(1)
Participant	Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.	Gov. Code 84308(a)(2) FPPC Reg 18438.4
Agent	A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding. See FPPC Reg 18438.3 for exceptions for certain consultants.	FPPC Reg 18438.3
Competitively Bid	A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid.	FPPC Reg 18438.2(a)(3)(A)
Labor Contract	A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, including a project labor agreement entered under Public Contract Code Section 2500.	FPPC Reg 18438.2(a)(3)(B)

Personal Employment Contract	A contract for employment, including the terms and conditions of employment, between the agency and an agency employee. A contract with an independent contractor is NOT a personal employment contract.	FPPC Reg 18438.2(a)(3)(C)-(D)
---	--	---

A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(Gov. Code, § 84308, emphasis added.)

Attachment C

CONTRACTOR LICENSES

List the licenses held by your company and/or employees. The following representations are made under penalty of perjury:

CA State Lic No.	Name on License	Class/Type	Expiration Date
<u>11565</u>	<u>Derik Jakusz</u>	<u>C27</u>	<u>2/28/2026</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Do you have a City of Roseville Business License? Yes ☐ No ☒

License # Will obtain should it be announced
we are the selected bidder

***For Public Works Projects (SB854):** Contractors must register with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5. The Contractor shall provide proof of current registration with the Department of Industrial Relations for both itself and all listed subcontractors with their proposal. Contractors may register at: <http://www.dir.ca.gov/public-works/publicworks.html>

DIR contractor registration number and expiration date:

* 1000008208 Expiration Date: 06/30/2024

Attachment D

SUBCONTRACTOR LIST

If subcontractors will not be used, proposer must write "NONE". For construction contracts, in accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, Contractors must list the name and business address of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or who will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (0.5%) of the prime contractor's total bid, or in the case of bids or offers for the construction of streets and highways, including bridges, in excess of one-half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars (\$10,000) whichever is greater.

Company Name NONE
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Attachment E

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

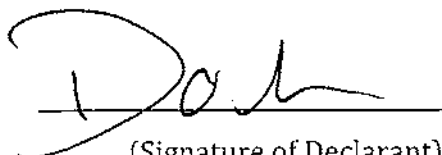
The undersigned declares:

I am the ^{Regional Operations} Manager of EMTS, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 7/7/2024 [date], at Clovis [city], CA [state].


(Signature of Declarant)



BA20240970667



STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CORPORATION

California Secretary of State
1500 11th Street
Sacramento, California 95814
(916) 657-5448

For Office Use Only

-FILED-

File No.: BA20240970667

Date Filed: 5/17/2024

B2744-8306 05/17/2024 9:12 AM Received by California Secretary of State

Entity Details				
Corporation Name		EMTS, INC.		
Entity No.		3023111		
Formed In		CALIFORNIA		
Street Address of Principal Office of Corporation				
Principal Address		2972 LARKIN AVE. CLOVIS, CA 93612		
Mailing Address of Corporation				
Mailing Address		2972 LARKIN AVE. CLOVIS, CA 93612		
Attention		Ranisa Wells		
Street Address of California Office of Corporation				
Street Address of California Office		2972 LARKIN AVE. CLOVIS, CA 93612		
Officers				
Officer Name		Officer Address	Position(s)	
■ GUY STOCKBRIDGE		2972 LARKIN AVE. CLOVIS, CA 93612	Chief Executive Officer, Chief Financial Officer	
■ Darin Sherlock		2972 LARKIN AVE. CLOVIS, CA 93613	Secretary	
Additional Officers				
Officer Name		Officer Address	Position	Stated Position
None Entered				
Directors				
Director Name		Director Address		
GUY STOCKBRIDGE		2972 LARKIN AVE. CLOVIS, CA 93612		
The number of vacancies on Board of Directors is: 0				
Agent for Service of Process				
Agent Name		GUY STOCKBRIDGE		
Agent Address		2972 LARKIN AVE. CLOVIS, CA 93612		
Type of Business				
Type of Business		YARD MAINTENANCE		
Email Notifications				
Opt-in Email Notifications		Yes, I opt-in to receive entity notifications via email.		
Labor Judgment				

No Officer or Director of this Corporation has an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code.

Electronic Signature

☒ By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.

Guy Stockbridge

Signature

05/17/2024

Date



TAB L: Exceptions

EMTS, Inc. has reviewed the information in the bid package for **RFP13-146 Parks and Landscape Maintenance Services** and takes no exceptions to Attachment F – Sample Contract.



TAB M: Competency of Proposers

We are EMTS, Inc. ("Elite") under the parent company ETO, Inc. Today we celebrate over 35 years of business since the establishment of what began as a small home-based landscape maintenance company in 1987. The Elite Team of Companies includes Elite Landscape Construction, EMTS, Elite Private Landscape, Stockbridge General Contracting, Live Action General Engineering, SRVC, Lokes Rental Equipment, and Stock Five Development.

Pertaining to the firm's operations in California, EMTS, Inc. currently has no pending bankruptcies, liens, stop payment notices, judgments, lawsuits, arbitrations, mediations, foreclosures, and any similar actions filed or resolved in the past seven (7) years.

NAME	CASE	COURT JURISDICTION	JUDGEMENT DATE

Furthermore no EMTS, Inc. client has terminated a contract with our firm for breach.

Currently our EMTS, Inc. Maintenance Division's workload is \$26Million; over 40% is a result of Public Works contracts and 60% is private, commercial and HOA contracts respectively. Our current bonding capability is \$20M per contract and \$40M Aggregate and we can provide bank letters and other creditor letters of good standing. We poses all the necessary licensing requirements, including C27 contractor license, DIR registration, Gardener Pest Control License, and the capability to fulfill the Insurance criteria and coverage amounts. *See reference letter attached*

Zurich North America Surety
San Francisco Branch
525 Market Street Suite 2900
San Francisco, CA 94105

Phone (925) 787-4880
Fax (415) 538-7366



December 18, 2023

Re: EMTS, Inc. - Bonding Capacity

To Whom it May Concern,

Fidelity and Deposit Company of Maryland is privileged to act as surety for EMTS, Inc. Fidelity and Deposit Company of Maryland enjoys the A.M. Best's Guide rating of A+XV and is licensed to transact surety business in the State of California.

Fidelity and Deposit Company of Maryland has established a surety program for EMTS, Inc. of \$20,000,000 million single contract, subject to a \$40,000,000 million aggregate. No claims have been made upon any bond written for EMTS, Inc.

As always, Fidelity and Deposit Company of Maryland reserves the right to perform normal underwriting at the time of any bond request, including, without limitation, prior review and approval of relevant contract documents, bond forms, and project financing. We assume no liability to you or any other third parties if for any reason we do not execute such bonds. No claims have ever been made against the surety.

Very truly yours,

Fidelity and Deposit Company of Maryland

Kim Wilson
Attorney-in-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

Civil Code § 1189

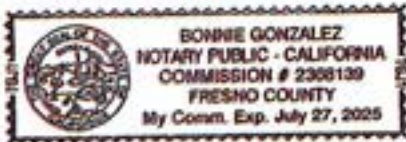
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss
County of Fresno)

On December 18, 2023 before me, Bonnie Gonzalez, Notary Public, personally appeared Kim Wilson, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

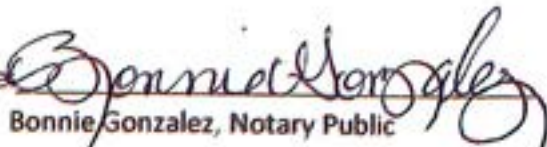
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



(Seal)

Signature


Bonnie Gonzalez, Notary Public

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Steven P. EDWARDS, Trey BUSCH, Kim WILSON, Lyn GENITO, Bonnie GONZALEZ of Fresno, California, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

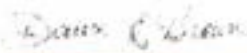
The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 31st day of October, A.D. 2023.



ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND


By: Robert D. Murray
Vice President


By: Dawn E. Brown
Secretary

**State of Maryland
County of Baltimore**

On this 31st day of October, A.D. 2023, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY MD
My Commission Expires JANUARY 27, 2025



Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies.
this 18 day of December, 2023



Thomas O. McClellan

Thomas O. McClellan
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reports@claims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



911565 CORP

E M T S INC DBA ELITE
LANDSCAPE MAINTENANCE & TREE
SERVICE

C27

02/26/2026

www.cslb.ca.gov



Contractor Information

Legal Entity Name
EMTS, INC.
Legal Entity Type
Corporation
Status
Active
Registration Number
100008208
Registration effective date
07/01/24
Registration expiration date
06/30/25
Mailing Address
2972 LARKIN AVENUE CLOVIS 93612 CA United States of America
Physical Address
2972 LARKIN AVENUE CLOVIS 93612 CA United States of America
Email Address
lucyr@eliteteamoffices.com
Trade Name/DBA
Elite Maintenance & Tree Service
License Number (s)
CSLB:911565
CSLB:911565

Registration History

Effective Date	Expiration Date
06/25/18	06/30/19
07/03/17	06/30/18
06/09/16	06/30/17
06/23/15	06/30/16
02/03/15	06/30/15
07/01/19	06/30/20
07/01/20	06/30/21
07/01/21	06/30/22
07/01/22	06/30/23
07/01/23	06/30/24
07/01/24	06/30/25

Legal Entity Information

Corporation Entity Number: 911565
President Name: Guy Stockbridge

Agency for Service:

Agent of Service Name: Guy Stockbridge
2972 Larkin Avenue Clovis 93612 CA United States of America

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?: No

Insured by Carrier
Policy Holder Name: EMTS, Inc.
NATIONAL CASUALTY COMPANY
WCC334010A
01/01/24
01/01/25



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Ins. Center 1390 Willow Pass Road, Suite 800 Lic#0B29370 Concord CA 94520	CONTACT NAME: Teryn Burkhardt PHONE (A/C, No, Ext): 775-954-0402 E-MAIL: teryn.burkhardt@epicbrokers.com ADDRESS: teryn.burkhardt@epicbrokers.com	FAX (A/C, No): 775-313-9653
INSURED EMTS, Inc. 2972 Larkin Ave Clovis CA 93612	INSURER(S) AFFORDING COVERAGE	NAIC #
ELITEAM	INSURER A: National Casualty Company	11991
	INSURER B: National Fire Insurance Co of Hartford	20478
	INSURER C: The Continental Insurance Company	35289
	INSURER D: Travelers Property Casualty Co of Amer	25674
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 943264984

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC ☐ OTHER:	Y	Y	7034346627	11/15/2023	11/15/2024
						EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
						MED EXP (Any one person) \$ 15,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 3,000,000
						PRODUCTS - COMP/OP AGG \$ 3,000,000
						\$
C	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	Y	Y	7034346630	11/15/2023	11/15/2024
						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
D	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$			CUP5X20364023	11/15/2023	11/15/2024
						EACH OCCURRENCE \$ 10,000,000
						AGGREGATE \$ 10,000,000
						\$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	Y	WCC334010A	1/1/2024	1/1/2025
						☒ PER STATUTE ☐ OTHER
						E.L. EACH ACCIDENT \$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Rented/Leased Equip			7034344991	11/15/2023	11/15/2024
						Rented/Leased Equip Deductible \$1,000,000 \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence Of Insurance

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Evidence of Insurance
USA

AUTHORIZED REPRESENTATIVE

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Elite Team Offices, Inc
Named Insured Schedule
11/15/2023-11/15/2024

- Elite Team Offices, Inc.
- Elite Landscape Construction Inc.
- EMTS, Inc.
- EMTS, Inc. dba Greenscapes
- EMTS, Inc. dba Paysage Landscape
- EMTS, Inc. dba Elite Maintenance & Tree Service
- Elite Private Landscape, Inc.
- Elite Private Landscape, Inc. dba Sunrise Landscape Services
- Stockbridge General Contracting, Inc.
- Steven Seibert
- Stock Five Holdings
- Grassmasters
- SE Phillip & Holland
- Lokes, Inc.
- 369 Equipment, Inc.
- Lokes Heavy Equipment Rental, Inc.
- Lokes Water Trucks, Inc.



Contractors' General Liability Extension Endorsement

It is understood and agreed that this endorsement amends the **COMMERCIAL GENERAL LIABILITY COVERAGE PART** as follows. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement with respect to such provision do not apply.

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1. **Additional Insureds**
2. **Additional Insured - Primary And Non-Contributory To Additional Insured's Insurance**
3. **Bodily Injury – Expanded Definition**
4. **Broad Knowledge of Occurrence/ Notice of Occurrence**
5. **Broad Named Insured**
6. **Broadened Liability Coverage For Damage To Your Product And Your Work**
7. **Contractual Liability - Railroads**
8. **Electronic Data Liability**
9. **Estates, Legal Representatives and Spouses**
10. **Expected Or Intended Injury – Exception for Reasonable Force**
11. **General Aggregate Limits of Insurance – Per Project**
12. **In Rem Actions**
13. **Incidental Health Care Malpractice Coverage**
14. **Joint Ventures/Partnership/Limited Liability Companies**
15. **Legal Liability – Damage To Premises / Alienated Premises / Property In The Named Insured's Care, Custody or Control**
16. **Liquor Liability**
17. **Medical Payments**
18. **Non-owned Aircraft Coverage**
19. **Non-owned Watercraft**
20. **Personal And Advertising Injury – Discrimination or Humiliation**
21. **Personal And Advertising Injury - Contractual Liability**
22. **Property Damage - Elevators**
23. **Supplementary Payments**
24. **Unintentional Failure To Disclose Hazards**
25. **Waiver of Subrogation – Blanket**
26. **Wrap-Up Extension: OCIP CCIP, or Consolidated (Wrap-Up) Insurance Programs**

CCNA74705XX (1-15)

Insured Name: Elite Team Offices, Inc

Effective: 11/15/23

Policy # 7034346627





CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION

1801 I STREET

SACRAMENTO, CALIFORNIA 95814

ISSUED: January 01, 2023
EXPIRES: December 31, 2024

Maintenance Gardener Pest Cont
LICENSE

LICENSE NO. 37177

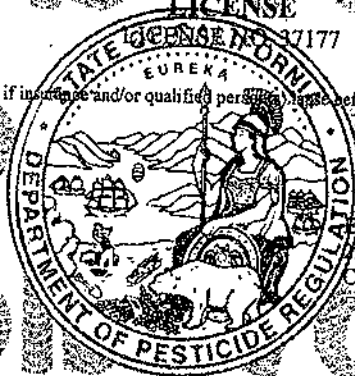
Invalid if insurance and/or qualified person's name before expiration date.

Mailing Address:

EMTS, INC.
2972 LARKIN AVE
CLOVIS, CA 93612

Business Location

EMTS, INC.
2972 LARKIN AVE
CLOVIS, CA 93612



POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW
THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
EMTS, Inc.

2 Business name/disregarded entity name, if different from above
dba Elite Maintenance & Tree Service

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☒ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Notes: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts established outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2972 Larkin Avenue

6 City, state, and ZIP code
Clovis, CA 93612

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

OR

Employer identification number

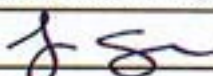
2	6	-	0	8	6	0	4	1	5
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ 1-5-23

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

EXHIBIT “B”
City’s Request for Proposals



REQUEST FOR PROPOSALS

(13-146)

Parks and Landscape Maintenance Services

DUE: July 11, 2024

3:00 PM

Deliver to:

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

OR

Email: cityclerkroseville@roseville.ca.us

CITY OF ROSEVILLE
NOTICE FOR PROPOSALS
RFP (13-146)

NOTICE IS HEREBY GIVEN that proposals for Parks and **Landscape Maintenance Services** will be received by the City of Roseville. Proposals will be accepted **ONLY** at the office of the **City Clerk, Civic Center, 311 Vernon Street, Roseville, CA 95678** or submitted via electronic mail to CityClerkroseville@roseville.ca.us, until 3:00 p.m., **July 11th, 2024**. Said proposals will be evaluated and results will be made public after completion of the negotiation process with the selected contractor. The City reserves the right to reject any or all proposals and to waive any informalities or irregularities in any proposal or in the proposal process.

May 29, 2024

Date

Eric Dexter
Parks and Open Space Superintendent

IMPORTANT!!!

The City is not responsible for misdelivered proposals, and the proposer is strictly liable for its chosen method of delivery. It is the proposer's sole responsibility to make sure that proposals arrive at the proper location. Any proposal which does not actually arrive in the City Clerk's Office by the RFP due date and time will be rejected as non-responsive, even if properly addressed or delivered to another City Department.

Your proposal **MUST** be addressed and delivered as follows:

**City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678**

The proposer is also directed to include the attached "Sealed Proposal" label on the outside of the package or envelope, so that it is visible when delivered to the City.

Or emailed to:
cityclerkroseville@roseville.ca.us

Note: Email submissions are limited to 25 megabytes.

City of Roseville RFP
PREVAILING WAGE NOTIFICATION

This is a prevailing wage project. Accordingly, all prevailing wage and fair employment laws and regulations shall be adhered to. For prevailing wage contracts over \$25,000.00, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the Department of Industrial Relations and/or the following website address:

<http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>

(RFP # 13-146, Park and Landscape Maintenance Services)

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EXHIBITS A - G	60-90

1.0 INTRODUCTION

The City of Roseville (hereinafter “City”), is soliciting proposals for a Park and Landscape Maintenance Services. This will be a competitive negotiation process. Qualified individuals, firms, contractors, consultants or entities (hereinafter “Contractor(s)”), that meet the requirements set forth in this Request for Proposals (hereinafter “RFP”) and are capable of providing the services requested are encouraged to participate.

1.1 BACKGROUND

The City of Roseville encompasses approximately 84 developed parks and facilities, 355 acres of landscape area adjacent to roadways and neighborhoods, 4200 acres of open space, two golf courses, two community centers, three swimming pool facilities, the Maidu Museum and Historic Site, 21 childcare facilities, and three libraries. The City continues to grow in parks, facilities, programs, and attendance and is focused on sustaining standards, services levels, and prioritizing core services.

The areas within this proposal will be divided into three (3) district zones in geographical areas and streetscapes, faculties school mowing and extra work will be included. The Parks will be grouped separately, even though they are in these geographical zones. It has been Roseville’s past practice and intent to award contract s, by zones and Park groups to a least two (2) qualified bidders.

The City of Roseville considers this to be an outcome-based Request for Proposals. Generally, determinations for specific frequencies of service will be at the discretion of the contractor. There are exceptions that are noted throughout this document and the associated exhibits.

1.2 CITY OVERVIEW

The City of Roseville is an incorporated city with a population of more than 145,000 residents, located in Placer County off Interstate 80, approximately 16 miles northeast of Sacramento, California. The City of Roseville is a Charter city operating under the City Council/City Manager form of government.

1.3 PROPOSAL SUBMITTAL

RFP proposal submittals may be delivered to the Office of the City Clerk, Civic Center, 311 Vernon St., Roseville, CA 95678 via common carrier, hand delivered, **or** submitted via electronic mail to cityclerkroseville@roseville.ca.us by the specified proposal due date and time. Complete and attach the “Sealed Proposal” label to the outside of the proposal packaging if delivering or hand carrying a hard copy of the proposal, so it is visible to the City Clerk. If submitting a proposal via electronic mail, then include the RFP title and RFP number in the subject line of the email.

1.4 CALIFORNIA SECRETARY OF STATE REGISTRATION

The City requires all corporations, limited liability companies and limited partnerships to be registered to do business in the State of California. On a separate sheet of paper, please include a screenshot of your “ACTIVE” status with your proposal submittal, which can be obtained by accessing this link: <https://bizfileonline.sos.ca.gov/search/business>. All proposers must be registered with the Secretary of State or have a valid exemption by the time of award.

1.5 INSTRUCTIONS

This RFP includes a description of the scope of services, proposal requirements, and instructions for submitting your proposal. Failure to follow these instructions may result in rejection of your proposal.

No oral representations or interpretations will be made to any proposer as to the meaning of this RFP.

Direct all inquiries regarding this RFP in writing to Parks, Recreation & Libraries Department, Eric Dexter by accessing the RFP from the City's website at:

https://www.roseville.ca.us/business/procurement_services/bids_rfps by no later than June 27, 2024.

Do not contact other individuals or City departments in this regard. Information provided by anyone other than the above contact may be invalid, and proposals which are submitted in accordance with such information may be declared non-responsive.

In the event that it becomes necessary to revise any part of this RFP, written addenda will be issued. Any amendment to this RFP is valid only if it is in writing and issued by the City department issuing the RFP. No oral interpretations or answers shall bind the City unless confirmed by the City in writing.

All addenda for this RFP will be distributed through [PublicPurchase.com](https://www.PublicPurchase.com) to proposers who have registered with PublicPurchase.com and who have downloaded the RFP. Additionally, the Notice of Intent to Award will be posted on [PublicPurchase.com](https://www.PublicPurchase.com). **It is the proposer's sole responsibility to monitor PublicPurchase.com for possible addenda to this RFP and for the Notice of Intent to Award.** Failure of proposer to retrieve addenda or the Notice of Intent to Award from [PublicPurchase.com](https://www.PublicPurchase.com) shall not relieve him/her of the requirements contained therein or the timelines associated therewith. Additionally, failure of proposer to return a signed addendum, when required, may be cause for rejection of his/her proposal.

2.0 TENTATIVE SCHEDULE

The following represents the tentative schedule for this RFP. Any change in the scheduled dates for the Pre-Proposal Conference, Deadline for Final Questions, or Proposal Submission Deadline will be advertised in the form of an addendum to this RFP. The schedule for the evaluation process and other future dates may be adjusted without notice.

RFP Released by the City.....	May 29, 2024
Mandatory Pre-Proposal Conference.....	June 11, 2024
Deadline for Final Questions.....	June 20, 2024
City Responses to Written Questions.....	June 27, 2024
Proposal Submission Deadline.....	July 11, 2024
Contractor Interviews as needed.....	July 24, 2024
Contract Negotiations.....	August-September 2024
Contract Approval by City Council.....	November 2024
Commencement of Services.....	January 01, 2025

3.0 MANDATORY PRE-PROPOSAL CONFERENCE

A **mandatory** pre-proposal conference/job walk has been scheduled for **Tuesday, June 11th, 2024, 9:00am**. Attendance will be taken prior to the job walk.

Location: City of Roseville Offices
311 Vernon St. 1st floor
Roseville, CA 95678

Prospective proposers must pre-register by June 10th, 2024, with Shelby Craig at scraig@roseville.ca.us. The conference will last approximately 30-60 minutes. Registrants will be asked to provide the name of the attendee(s), company name, phone number, and email address(es).

Proposals from Contractors who do not attend the **mandatory** pre-proposal conference will be rejected. The pre-proposal conference will begin at the designated start time. **Attendance for the entire pre-proposal conference is required, and tardiness may be grounds for disqualification.**

Interested firms will have an opportunity to submit questions regarding the requirements outlined in this RFP. In order to make the meeting more effective for all participants, attendees should read this document thoroughly prior to the meeting.

Substantial clarifications or changes required as a result of the meeting will be issued in the form of a written addendum to the RFP. A list of attendees will be distributed upon request.

4.0 SCOPE OF SERVICES AND GENERAL CONDITIONS

4.0 SCOPE OF SERVICES

The Parks and Landscape Maintenance Contract ("Contract") is an outcome-based contract where the City has established specific park and landscape standards as outcomes. The Contractor is responsible for developing a base bid necessary to maintain the expected outcome standards. The City will inspect the work of the Contractor against the stated standards to determine compliance and payment.

The work to be performed under the Contract consists of the furnishing of all labor, insurance, materials, and equipment needed to perform park and landscape maintenance services.

The Contractor is being asked to provide bids for the following types of work:

- A. Park Turf and Landscape Maintenance
- B. Streetscape Landscape Maintenance
- C. Facility Landscape Maintenance
- D. School Mowing
- E. Extra Work

Prospective contractors shall provide the highest quality of landscape maintenance services to parks, streetscapes, schools, and various other facilities. In addition to turf care (mowing, blowing, and edging), the landscaping activities encompass tree, shrub, and ground cover pruning and trimming, debris and leaf removal, fertilization, soil deficiency remediation, weed control, weed abatement, and pest control. Irrigation systems operations include the maintenance, adjustment, installation, and repair of a variety of components, such as irrigation controllers, valves, moisture sensing devices, and sprinkler heads of a variety of manufactured brands and models.

The scope of services includes all work to perform landscape maintenance at numerous landscape sites described in the General Conditions (Section 4.2) and the Parks & Landscape Maintenance Standards (Exhibit A). This document will become part of the executed agreement.

4.1 GENERAL CONDITIONS

4.2.1 Normal Hours and Days of Maintenance Services

Contractor shall perform the required maintenance services between the hours of 7:00 am and 7:00 pm, Monday through Friday. Weekend work requires City approval with service hours between 8:00 am- 7:00 pm No maintenance function that generates excessive noise which would cause annoyance to residents of the area shall be commenced before 8:00 am

On weekdays, school sites must be mowed before or after school hours. If started in the morning all mowing shall start no earlier than 7:00 am and finish no later than 8:00 am. It is an option for school sites to be mowed on Saturday in coordination with the City. The Contractor shall also work with staff at individual sites to make any adjustments to site mowing and timing.

The Contractor shall always conduct work in a manner that will not interfere with normal recreation programs, school programs, pedestrian traffic on adjacent sidewalks, or vehicular traffic on adjacent streets.

Contractor will supply weekly work plans for each type of work activity (i.e., mowing, pruning, weed control, etc.) to designated City staff. Any modification in the hours and days of maintenance services as stated in the Contractor's weekly schedule is subject to approval by the City.

Park and Facility scheduled service days must meet frequencies by service level identified by the City from the Parks & Landscape Maintenance Standards (Exhibit A).

4.2.2 Outcome Based Contract and Inspections

The Contractor shall be responsible for maintaining parks and landscapes as outlined in the General Conditions (Section 4.2) in the Parks & Landscape Maintenance Standards (Exhibit A) and the cost of maintaining those areas, to the designated standard, shall be included in the base bid unless otherwise called out specifically as "extra work" in this Request for Proposals.

The City will regularly inspect the Contractor's work and meet compliance, in its sole discretion, according to the Parks & Landscape Maintenance Standards (Exhibit A).

Contractor will only be paid for work rated as "meets standards." If Contractor's work does not meet City standards, it shall be considered "below standard." Contractor will not be paid for work rated as "below standard" until such work is improved to "meets standards."

Contractor shall not be paid additional amounts for remedial work required to improve "below standard." City staff will work closely with Contractor 's representatives to achieve the results described in the standards and inspection criteria. However, responsibility for meeting standards rests with the Contractor.

During the first three (3) months of the Contract, the Contractor shall identify any pre-existing conditions or issues that may inhibit it from meeting the standards required by the Contract. This timeframe will allow the Contractor and City to work together on a solution. Contractor shall inspect all areas at least monthly and will discuss inspections with City during regular scheduled meetings. Following the initial three (3) month period, the Contractor shall continue to inspect all assigned areas at least monthly and discuss inspections with the City during ongoing meetings.

The Contractor shall provide electronic versions of monthly inspection quality assurance reports to the City by the 10th of the following month as to each site's compliance with City standards. An action plan with deadlines must be provided to the City to indicate when corrections will be made if an area is deemed "below standard." Failure to turn in inspection reports by the deadline will result in monthly payment being withheld until inspections are turned in. Contractor shall provide an example of the report to be utilized for City review and approval.

At the beginning of every year a mowing schedule shall be provided to the City for review. Schedule adjustments shall be made throughout the year based on environmental factors, sporting events or City's direction. Adjustments to the schedule shall be provided to the City for review and approval ten (10) business days prior to making the adjustments.

Turf shall be mechanically edged at the following areas: all grass along infrastructure such as walls, fences, foundations, curbs, sidewalks, shrubs, poles, guy wires, irrigation boxes, utility boxes, drain grates and any other object within or immediately adjacent to the turf areas.

Edging should not create gaps no wider than 1/4" around infrastructure.

Every effort shall be made to reduce the amount of string trimming required while still protecting City assets. String trimming around valve boxes or drain inlets must be done using a vertical cut and not a flat cut. String trimming shall not be used around the base of trees as chemical control is the preferred method. Trees found to be scarred by maintenance activities may require replacement at the direction of City staff at the cost of the contractor.

Turf around irrigation heads shall be mowed to the appropriate height to provide maximum water coverage. Clippings shall be removed from all adjacent walkways and other paved surfaces immediately after each mowing/edging.

Seed heads on no-mow turf shall be removed on an annual basis. No-mow turf shall be edged as needed to keep from encroaching on walls, fences, sidewalks, etc.

Contractor shall remove litter or debris from the area to be mowed prior to mowing.

The contractor shall inform the City of any issues with the turf within one (1) business day of discovery.

The contractor shall inform the City immediately when irrigation is damaged through the course of mowing. Issues related to overwatering, that prevent mowing, shall be brought to the City's attention immediately.

Issues caused by mowing are the responsibility of the Contractor to repair. Trees found to be scarred by mowers shall be replaced by the Contractor at the request of the City.

The contractor shall perform seeding/sod replacement as needed to meet standards with the approval of the City.

There will be a financial impact on the Contract if any scheduled use (including, but not limited to, special events or recreation programs) of City facilities are impacted by neglect on the Contractor's part. Any costs associated with re-scheduling the event/activity/program will be the responsibility of the Contractor for time, staffing and costs, including, but not limited to, officials' salaries, part-time staff salaries, maintenance call out person salaries (stand by), light costs, and preparation of fields (which can include a drag, watering, and lining of the field), mowing, etc.

For any area that fails to meet City standards because of action that is the Contractor's responsibility, the Contractor shall notify the City immediately and develop a plan to bring the area back to compliance. Should the City discover an area that does not meet the City standards, and the City has not been notified by the Contractor, the Contractor will be put on notice in writing to bring the area back into compliance. The following penalty will result:

- A.** The monthly payment for the specific area identified on each map page (Attachment J) will be withheld by the City until the area within the map page is back in conformance with City standards.
- B.** If conformance is reached within thirty (30) days of notice, the City will release one hundred percent (100%) of the payment.
- C.** If at any time during a notice by the City, the Contractor does not bring the area into conformance within thirty (30) days, the City will keep the monthly payment as a penalty and withhold the next month's payment following the above-mentioned conditions until conformance is reached or the Contract is terminated.

If the City must give notice to the Contractor a second time for the same specific map page within twelve (12) months of the initial notice, the contract may be terminated.

The parties will observe the following problem resolution process:

- 1. Written notice of the problem.
- 2. Field conference with inspector/Contractor's field representative to identify problem and agree on solution as presented by Contractor.

3. Conference between City's representative and Contractor's principal.
4. Imposition of penalties and/or correcting defect at Contractor's cost.
5. Termination of Contract.

In addition, the Contractor shall inspect areas weekly, at a minimum, for insects and disease. General inspections of turf and plant materials shall be completed at a minimum of weekly for signs of stress or damage. Upon request, the Contractor will walk with the City's representative for the purpose of determining compliance with the specifications or to discuss required work. The Contractor's representative must be authorized to sign documents and make changes to the work.

All corrective work required because of a regular inspection, or any additional inspection shall be accomplished to the satisfaction of the City within thirty (30) days of the authorization to repair the deficiencies, except in the case of a broken/leaking irrigation with must be repaired within twenty-four (24) hours and prior to the next watering event.

Contractor shall provide the City with written confirmation of all corrective work and may be asked to provide additional photo documentation. Should there be a temporary suspension of work in a specific area of more than one month, the monthly invoices shall be adjusted accordingly to reflect actual work performed.

4.2.3 School Sites

If weekday mowing occurs on school property a strict schedule must be followed to accommodate school schedules and student safety. School sites must be mowed before or after school hours. If started in the morning all mowing shall start no earlier than 7:00 am and finish no later than 8:00 am The Contractor shall be responsible for all mowing.

The Contractor shall not be responsible for edging or for work requiring a string trimmer at School sites.

4.2.4 Turf Aeration

The Contractor shall perform core aerations of turf as part of the base bid. For a specific number of applications per year refer to specific service levels in the Parks & Landscape Maintenance Standards (Exhibit A). All aerations shall conform to the City's agronomic calendar. Additional turf aerations may be proposed as "Extra Work" by the Contractor, to meet the designated service level.

All proposals, and costs, must be approved by the City prior to additional turf aerations occurring. The Contractor can do more aeration, with City approval, at their own cost to relieve summer stress on turf.

Aeration plugs shall be properly destroyed to not pose a safety issue or interfere with the use of parks and facilities.

Any damage incurred is the responsibility of the Contractor, including valve boxes and irrigation components.

4.2.5 Shrubs and Landscape

All plants shall be maintained in a healthy and attractive condition. Landscaping shall also be maintained to provide secondary functions such as natural barriers, pollution/dust control and/or erosion control. All plant beds shall be maintained free of trash and debris.

4.2.6 Trimming

All plants that require pruning shall be pruned as needed to meet the intent of the landscape design per the assigned service level in the Parks & Landscape Maintenance Standards (Exhibit A). In general, to grow in a natural shape without excessive amounts of pruning. Shrubs growing along fences and walls shall be maintained at the height of the fence or wall. Clearances against walls and fences may be required to allow access for wall/fence maintenance and/or irrigation maintenance.

Shrubs and vines shall be pruned to always prevent encroachment over sidewalks or onto private property, and to maintain line of site visibility at select intersections. Vegetation in front of all signs shall be pruned regularly so signage is always visible. Vegetation should not obscure or block any drainage inlets.

A. Pruning Frequencies

Pruning shall be completed as described in the Parks & Landscape Maintenance Standards (Exhibit A). Most areas require pruning to be completed at least three (3) times per year. Some plant materials may need to be pruned more frequently depending on the species to prevent clearance issues. Additionally, some areas may require less pruning due to plant species or budget restrictions. The Contractor shall provide a schedule showing planned dates of completion for all areas. In general, the pruning cycles are designated as January- April, May- August, and September- December. Pruning for each area shall be completed by the end of each pruning cycle. If pruning is not complete, payment for the specific area or map page (Exhibit G may be withheld as outlined in Section 4.2.2.)

B. Growth Regulators

Using plant growth regulators is an approved substitute for one pruning cycle when approved by the city.

4.2.7 Facility Grounds Maintenance

All facility grounds shall be maintained as described in Section 4.2 and to service level 2 as described in the Parks Landscape Maintenance Standards (Exhibit A).

The Pleasant Grove Wastewater Treatment Plant (PGWWTP), the Solid Waste Recycle Plant and the Barton Water Plant require additional maintenance indicated here:

- Bio-filters shall be maintained always weed free.
- Pre and post emergent herbicides shall be applied to pond slopes and chip sealed/gravel roadways a minimum of two (2) times per year.
- Native/wild grasses shall be mowed and trimmed annually.

- Pre and post emergent herbicides shall be applied to gravel areas a minimum of two (2) times per year. Remove emerged weeds within thirty (30) days of discovery.
- Pre and post emergent herbicides shall be applied to barked areas a minimum of two (2) times per year. Remove emerged weeds within thirty (30) days of discovery.
- Westpark Drive and Phillips Road locations: Pre and post emergent herbicides shall be applied to all bark areas, tree rings, and shrub rings annually.

4.2.8 Service Levels

SERVICE LEVELS

The chart below outlines differences in allowable tolerances based on the three service levels. Each park or streetscape is assigned a service level, and the Contractor is expected to provide maintenance at that level unless otherwise noted. Tasks not listed in the chart below shall be maintained at the basic maintenance level described in the Parks & Landscape Maintenance Standards (Exhibit A).

	1	2	3
Turf Care			
Maintained between:			
Warm season (Bermuda)	1"-2"	1"-2"	1"-2.5"
Cool season (Fescue & Bluegrass)	2"-3.5"	2"-3.5"	2"-4"
Bare Areas	Up to 5%	up to 10%	Up to 35%
Edging	Weekly	Every other week	Once per month
Weeds	None (Street frontages, play/picnic areas, etc.)	No more than 20%	No more than 60%
Aeration	2x/year (minimum)	1x/year & as needed	As requested,
Landscaping & Trees			
Hedge pruning	Within 1' under top of wall/fence	Within 1' under top of all/fence	No more than 1' over top of fence/wall
Missing plant material (includes trees)	None within high visibility areas	In limited areas (up to 10%)	Acceptable
Weeds	None within high visibility areas	In limited areas (up to 10%)	Acceptable, 1-4 applications per year as budget allows
Pruning Shrubs	More than 3/x year (Minimum)	3/x year (Minimum)	2/x per year

4.2.9 Refuse Disposal

Disposal of refuse (litter and green waste) shall be delivered by the Contractor, or its service provider, to the Materials Recovery Facility (MRF)/Western Placer Waste Management Authority facility. If necessary waste may be placed in a dumpster serviced by the City of Roseville, with advanced notice.

4.2.10 Traffic Control

Traffic control shall conform to the latest Caltrans Standards to ensure the safe flow of traffic and the safety of workers in traffic zones. All traffic control costs shall be included in the prices paid for the various contract items of work and no additional compensation will be allowed. A master traffic control plan shall be submitted and approved by the City's Traffic Engineering Department prior to work starting.

Access to driveways shall be always maintained. When entering or leaving roadways which bear public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic.

4.2.11 Fingerprinting and Background Checks

Contractor, at its expense, must conduct a background check for each of its employees, as well as for the employees of its subcontractors, who will provide services to the City of Roseville.

Background checks are to be conducted via a request with the Department of Justice and the Federal Bureau of Investigations. Contractor shall maintain records for background checks and provide documentation if requested.

4.2.12 Fines and Fees

Fines or penalties levied against the city because of maintenance practices by the Contractor will be borne solely by the Contractor.

4.2.13 Meetings and Reporting

The City and the Contractor shall have an annual meeting once per year held in January to discuss any changes, contract cost and an overall evaluation of work performance over the previous year.

The City and the Contractor shall meet monthly to discuss and review ongoing work, work schedules and timelines for projects.

The Contractor shall be required to complete and provide reports to the City, including a maintenance schedule, as approved by the City, which shall include mowing, fertilization, aeration, pesticide applications, tree minimum clearance and pruning schedules. This schedule shall be finalized and approved by the City and shall reflect the ongoing maintenance schedules for work to be performed.

4.2.14 Performance During Inclement Weather

During periods of excessive rainfall that hinder normal operations, the Contractor shall adjust its workforce to accomplish those activities that are not affected by weather. The

prime factors in assigning work shall be the safety of the workforce and damage to turf and landscaping.

4.2.15 Acceptance

Acceptance by the City of any services furnished under the Contract shall occur only after the final review of authorized employees of the City.

The City shall reject and refuse to pay for, all non-conforming services. Nothing in this section shall limit or restrict the warranty and remedy obligations of the Contractor specified in the Park and Landscape Maintenance Services Contract.

4.2.16 Safety

Safety provisions shall conform to Cal-OSHA Safety Orders, and all other applicable federal, state, county, and local laws, ordinances, codes, and regulations in performing the work under this Contract. Where any of these are in conflict, the more stringent requirement shall be followed. The Contractor's failure to thoroughly familiarize itself with the safety provisions shall not relieve it from compliance with the obligations and penalties set forth therein. The Contractor shall develop and maintain for the duration of the Contract, a safety program that will effectively incorporate and implement all required safety provisions. The Contractor shall appoint an employee who is qualified and authorized to supervise and enforce compliance with the safety program. The Contractor shall take all precautions required by applicable regulations of the State Department of Industrial Relations.

4.2.17 Response Time

Contractor supervision shall be immediately available at all times Contractor employees are working on sites and must be available between 7:00 am and 10:00 pm each working day via phone or mobile device and must respond to an emergency/major discrepancy in the Contract within two (2) hours of initial contact.

4.2.18 Qualified Contractor Supervision

Contractor must dedicate one point of contact for each geographic zone who shall oversee the contract in its entirety for the assigned geographic zone, including any Extra Work assigned. The point of contact shall facilitate all work and activities occurring with assigned City staff.

All Contractor's supervisors must be qualified, proficient in English, trained and capable of providing adequate supervision and direction of all Contractor's employees and must demonstrate verbal and written communication skills sufficient for the work required herein.

4.2.19 Contractor's Employees

This Contract is intended to be a "partnership" between the City and the Contractor. The quality of the Contractor's work reflects directly upon the City. Only

Contractor's employees and subcontractors are allowed on City property where work is being performed.

The City reserves the right to direct Contractor to remove from assignment to City facilities such employees of Contractor or subcontractors deemed incompetent, careless, insubordinate, or in any way objectionable by City, including any personnel whose actions are deemed by the City to be contrary to the public interest or inconsistent with the best interests of the City.

Contractor's employees and subcontractors shall not use any tobacco product in any city park or within twenty (20) feet of any entrance to a public building.

4.2.20 Employee Uniforms

The Contractor shall provide each of its employees with uniforms. At all times, personnel shall wear uniforms. Uniform apparel shall be kept neat, clean, and in good repair. All uniforms shall include the Contractor's name and logo.

4.2.21 Contractor's Equipment

The on-site supervisor shall ensure that all contractor-supplied equipment is in good working order. Any damaged equipment or equipment in need of repair shall be removed from the site. Contractor shall be responsible for any damage to the work sites, City or private property, or any injuries caused by Contractor's equipment or personnel.

All Contractor vehicles must be neat, clean, well maintained and labeled with the company name.

4.2.22 Locks and Keys

The Contractor shall be responsible for the series of keys assigned to it and shall assign these keys to its personnel for use in maintaining the facilities. The Contractor shall properly use and keep safe all keys or locks issued by the City to the Contractor.

The Contractor shall report all lost or stolen keys or locks to the City within twenty-four (24) hours of discovery. The Contractor shall reimburse the City for the total cost of replacement keys and/or locks that have been lost.

Upon termination or cancellation of the Contract, the Contractor shall immediately return all keys, access cards, remotes, etc. to the City.

4.2.23 Vandalism and Damage

Contractor shall notify the City of all vandalism, defects, and/or safety items within one (1) business day of discovery to Park Maintenance at (916) 774-5748.

All damage to landscaping, irrigation equipment, real property or any related structures caused by Contractor during its performance of the Contract shall be the responsibility of the Contractor. Repairs to turf shall be made with sod.

The city may request quotes from Contractor for vandalism repairs, which would be awarded as “Extra Work.” Commencement of work will proceed only after City approval.

4.2.24 Irrigation

4.2.24.1 Irrigation Program Management

All required scheduling and operation of the irrigation controllers reflecting weather changes and water needs will be covered under this Contract. The contractor shall make all adjustments and setting of controllers to establish the frequency and length of watering periods. Any malfunction of controllers including communication failures must be reported immediately to the City along with a proposal for correction with costs. The City’s Irrigation Technician can assist with troubleshooting controller issues after power has been verified and physical connections have been inspected.

Controller programs shall incorporate the following conditions:

- Meet all City and State ordinances including where applicable the [Water Efficient Landscape Ordinance \(WELO\)](#).
- Program around parks, sports fields and facility use and events.
- Reflect actual requirements of soil and plants.
- Avoid runoff onto streets, sidewalks, fences, walls, and other non- target areas.
- Maximize public use of City property.

Monthly from March through November at the City’s request, the Contractor shall provide the irrigation schedule to the City’s Irrigation Technician by the 10th of the month. This report shall include the following information:

- All irrigation programs set on controllers.
- Irrigation schedules start times for each irrigation program.
- Irrigation run days for each irrigation program.
- Irrigation cycle length, in minutes for each station in an irrigation program.
- Number of repeat cycles for each station in an irrigation program.

For any controller schedule not supplied by the 10th day of the current month by Contractor in any month during season per the City’s request, a \$50.00 penalty per controller may be assessed. Contractor shall have the penalty deducted from the monthly payment for the District, Park, and/or Facility financially responsible for that irrigation controller. Each station shall be adjusted to meet the needs of the

specific area unless authorized by the City, as well as, adjusted due to weather conditions and run off.

Maintain a minimum of two qualified user/programmers for both ICC pro and Calsense central control systems.

4.2.24.2 Irrigation Schedule

An irrigation schedule is developed based on current controller settings, visual observation, and the results of moisture probing. Adjustments shall be made to the controller when the soil moisture profile is found to be too dry or too wet. Adjustments shall also be made as needed to ensure plant health.

Adjustments to the schedule shall occur as needed to accommodate changes in area use and/or environmental changes to individual areas.

4.2.24.3 Soil Moisture Testing

Soil probing shall be conducted regularly in all areas to ensure proper soil moisture levels to meet plant water requirements.

4.2.24.4 Irrigation Repair & System Checks

The Contractor shall perform a complete irrigation check of all heads, valves, quick couplers, etc. for every irrigation system before system start up and no later than April 1st. The Contractor shall supply the City with a written report of every irrigation check as it is completed. Needed repairs shall occur throughout that same period, with the approval of the City, to ensure a fully operational system at the beginning of each spring. System evaluations, and repairs shall be made as outlined in Parks & Landscape Maintenance Standards (Exhibit A).

Contractor is responsible to replace batteries annually on battery operated valves or controllers.

Irrigation system repairs shall occur and be compensated as stated below:

All repairs will be completed prior to the next scheduled watering event. If this is not possible, the City should be contacted. Loss of plant material due to delay of repairs is the responsibility of the Contractor.

Irrigation system repair will be the responsibility of the Contractor. All replacement materials are to be with new original types and models and consistent with Park construction standards unless a substitute is approved by the City. The Contractor shall implement repairs in accordance with all effective warranties, and no separate payment shall be made for repairs on equipment covered by warranties. All repairs shall be guaranteed for 90 days after repair is complete.

Maintenance, repair, and replacement of malfunctioning irrigation heads and quick couplers, including risers and/or swing joints, shall be covered in the Contractor's base bid. The Contractor shall provide labor for the above items at no extra charge and shall bill the City for the required parts with a maximum mark up of 10% over the actual cost.

Replacement of valves, filters, valve boxes, and wiring shall be considered “Extra Work” in their entirety. Decisions regarding repair versus replacement will be made by the Contractor and the City jointly. If there is a disagreement with regards to how to proceed the City’s choice will prevail.

Maintenance and regular cleaning of reclaimed mainline filters shall be covered in the Contractor’s base bid. These filters are located at the point of connection of reclaimed water systems in the following Districts: Sierra Vista, Creekview, West Park Westbrook and parts of Fiddymont. They should be cleaned regularly as needed to supply adequate water for irrigation.

Repair and replacement of lateral lines, main lines, check valves, and controllers shall be considered “Extra Work” in their entirety.

Repairs and replacements of any irrigation component or property damaged by the Contractor or because of negligence, error, or omission by the Contractor shall not be submitted to the City for payment and are the responsibility of the Contractor.

Repair and replacement of any irrigation components or property that is a result of vandalism, or unintentional damage, caused by the public shall be considered “Extra Work” in its entirety. All vandalized components must be reported to the City within one (1) working day with photos of the area. Photos of the repair or replacement must be reported for the Contractor to be compensated. If the vandalized components are not reported within one (1) working day the Contractor will be paid based on the above stated criteria for repair and replacement.

When the Contractor observes or is notified of water waste due to excessive overspray, overwatering for irrigation system malfunction, Contractor shall respond within twenty- four (24) hours. Repairs/adjustments shall be made prior to the next watering event. Any fines or fees incurred due to non-compliance with WELO shall be the responsibility of the Contractor.

In all streetscapes, system checks shall be done in accordance with the service levels outlined in the Parks & Landscape Maintenance Standards (Exhibit A).

4.2.24.5 Recycled Water

Recycled water is used in areas of the City parks and landscapes. Contractor's staff shall be trained in the proper techniques for working with recycled water and it is the responsibility of the Contractor to ensure compliance with all safety and health precautions.

The Environmental Utilities Department may request to observe system checks on recycled water systems. This shall be coordinated through the Parks Division.

4.2.24.6 Other Irrigation Conditions

City will provide all the water and electricity necessary for the Contractor to perform the services except instances where excessive costs are incurred by the City due to water/electricity waste or negligence by the Contractor.

- A. If the City determines that excessive utility costs due to waste or negligence have occurred and are a result of Contractor's actions, the City may withhold from payment to the Contractor those funds necessary to reimburse the City for these additional costs.
- B. If there is a difference of opinion between the City and the Contractor as to whether there has been waste due to the negligence of the Contractor, the opinion of the City will prevail.
- C. At the City's request the Contractor may be required to attend a monthly water conservation meeting with the city and the City's other partners. This meeting is designed to discuss best management practices, water usage to date, mandated restrictions, and City goals. This group is required to work as a team to accomplish City-wide irrigation goals.

4.2.25 Plant Loss

It is one of the Contractor's prime responsibilities to prevent loss of plants caused by pests, diseases, insects, soil conditions, nutrient, micro-climatic conditions, improper planting, or improper irrigation practices.

Contractor shall be continuously alert in locating and defining problems and will exercise prompt and proper corrective action. Contractor must report to the City any findings of damage to plants in writing with photo documentation and will be held responsible for replacement if failure to identify a problem and notify the City in writing prior to plant failure. Within thirty (30) days of the execution of the Contract a preliminary written report shall be submitted for major corrective problems not covered in the Contract along with the costs.

Contractor shall replace, at the Contractor's cost, any dead, stunted, or damaged plantings that are the result of the Contractor's negligence that are not addressed. Plants lost from Contractor's negligence shall be replaced, at the Contractor's expense, within thirty (30) days of discovery by City staff. Replacement plants shall be comparable in size to the lost plant up to a maximum size of a thirty-six (36) inch box, or if smaller, the size shall be approved by the City. Planting time frame will be at the discretion of the City and must be approved prior to work being performed.

The Contractor shall not be held responsible for plant losses due to maladies beyond the Contractor's control; this includes, but is not limited to, disease or insect attack for which there is no legal recommended control, acts of vandalism, earthquakes, fires, storms, freezing/frost, and related events. Contractor shall report all such conditions to the City in writing within seventy-two (72) hours of occurrence and submit a proposal for the work or repairs along with the costs. The Contractor shall obtain City's authorization prior to proceeding with the work. Failure to notify the City within seventy-two (72) hours of occurrence will result in replacement at the Contractor's cost as if the cause was Contractor negligence.

Plants in a state of decline shall be documented and brought to the City's attention for inspection immediately and before removal. The City shall pay labor and material for plant replacement not caused by Contractor negligence, as deemed by the City, on an actual time and material basis. Plants removed without notification to the City will be the Contractor's responsibility to replace.

The City shall approve all replacement plants that differ in species. However, replacing plants shall not be used by the Contractor as a substitute for proper care. The City will

consider Contractor negligence a breach of contract with full responsibility for costs and losses.

It shall be understood that new plantings may have different irrigation requirements than established plantings, and it shall be the Contractor's responsibility to ensure that new plantings have appropriate irrigation scheduling, and at no additional cost to the City. This includes plantings performed by Contractor as "Extra Work", as replacement plants, or those plants that may be installed by City staff or other third party, provided that the Contractor has received proper notification that such plantings have occurred.

Upon termination of the Contract, the City reserves the sole right to withhold final payment(s) in the amount necessary to replace any damaged or dying plant material that is a result of Contractor negligence, or to restore any site which is in a condition that is worse than when the Contract was executed.

4.2.26 Pesticide Use

Many federal and state agencies have jurisdiction over pest control activities related to use of pesticides, vegetation management, worker safety, hazardous material disposal, impacts of pesticide use on air and water quality and on wildlife. Primary pesticide regulation is by the US Environmental Protection Agency (EPA) with additional regulation and enforcement by the California Environmental Protection Agency. The California Department of Pesticide Regulation (DPR) is the regulatory arm of California EPA. Local enforcement of pesticide regulations performed by the Placer County Department of Agriculture.

Any pesticides used must be on the City's approved list for use. Contractor is responsible for acquiring a recommendation from a State of California licensed Pest Control Advisor and safety training of contract employees. Any damage to plants or other property due to pesticide use is the responsibility of the contractor.

Pesticides applications shall be excluded at School sites/property unless requested by the City.

4.2.26.1 Notification

Contractor shall notify the City at least one week prior to date of application of any pesticide, so irrigation schedule can be adjusted. The City will follow the same procedure when notifying the Contractor at sites where the contractor manages the irrigation schedule.

4.2.26.2 Reports

Contractor shall submit all pesticide applications through a pesticide use report to the County of Placer Agricultural Commissioner monthly. A copy of the monthly pesticide use reports shall be submitted to the City indicating

each site that has been treated the previous month and listing all chemicals used.

4.2.26.3 Storm Water

The City has a General Storm water Permit called the [State Water Resources Control Board, Water Quality Order No. 2013-001-DWQ, National Pollutant Discharge Elimination System \(NPDES\), General Permit No. CAS 000004](#). The intent of the permit is to reduce the discharge of pollutants in storm water to the maximum extent practicable, and in a manner designed to achieve compliance with water quality standards and objectives, and effectively prohibit non- storm water discharges into the municipal storm drain system and watercourses within the City and State. The Contractor is responsible for ensuring all landscape maintenance activities adhere to guidelines identified in the permit.

All fertilizers shall be kept out of the gutter and off the sidewalks. Fertilizer deposited onto the gutters, sidewalks or streets during application is to be blown back onto the landscape area immediately. Blowing of lawn clippings, leaves or other landscape debris into the gutter or storm drain inlets is strictly prohibited. No drains shall be obstructed by plant material or bark/mulch. During irrigation repairs, all mud and water is to remain in the landscape area. No turbid discharge is allowed into the gutter or drains.

4.2.27 Fertilization

The Contractor will be responsible for performing fertilizations of turf and landscape in parks, streetscapes, and designated facilities at the City's direction within specific time frames.

All fertilizations shall be considered "Extra Work" and shall not be included in the base bid. The City reserves the right to purchase all fertilizer products and have those products delivered to the Contractor. Timing of such deliveries and quantities will be determined jointly by the city and the Contractor.

The City also reserves the right to have the Contractor purchase the product directly and to include the product price in a quote for service. All major fertilizations shall conform to the City's agronomic calendar plan and City approved products.

4.2.28 Agronomic Calendar

On an annual basis the City establishes an agronomic calendar for the upcoming year. This calendar includes timing for pre and post emergent herbicide applications, fertilizer applications, aerification schedules, etc.

If requested by the City, the Contractor shall provide input on the yearly agronomic calendar. The calendar is a guiding tool for maintenance practices each year. The Contractor is expected to be able to perform requested

applications within specified timelines, except for uncontrollable circumstances such as weather. The Contractor shall notify the City in writing of such circumstances. The city will provide or approve products to be used throughout the city. The city understands that specific areas may require specific needs. Those needs may fall outside of the agronomic calendar and will be addressed on a case-by-case basis.

4.2.29 Bark Mulch

The Contractor shall notify the City when areas need new bark mulch. The City reserves the right to have the bark installed in any manner that it sees fit and by whomever it sees fit. If the city requests that new bark mulch, be added by the Contractor, it will be considered "Extra Work" in its entirety.

4.2.30 Clearance Tree Pruning

The Contractor shall prune trees for clearance as part of the base bid per current Parks & Landscape Maintenance Service Levels (Exhibit B).

4.2.31 Turf Management

Turf mowing and edging shall be performed as needed to meet the City parks and landscape service levels. Edging should not create gaps no wider than 1/4" around infrastructure.

When turf cannot be cut on the scheduled day due to rain, turf shall be cut as soon as weather and ground conditions permit. Sports field mowing should be done later in the week to provide the best possible playing surface on weekends. Any schedule change should be reported immediately.

4.2.32 Additional Work

Contractor shall agree to accept Additional Work assigned by City during each contract period, at the costs quoted in the proposal or at adjusted costs for succeeding annual periods. "Additional Work" is defined as future work or landscape maintenance in areas yet to be established, such as new park sites or new streetscapes.

4.2.33 Extra Work and Improvement Work

Extra Work and Improvement Work are not included as part of the base bid. Contractors shall provide a cost proposal for Extra Work. Improvement Work is described for reference only and does not require a cost proposal currently.

4.2.33.1 Extra Work

"Extra Work" is defined as those services and tasks specifically pertaining to Landscape Maintenance, as defined by the Department of Industrial Relations (DIR), either Routine or Complex, but beyond the service levels described herein. Any Extra Work will be considered additional requests above and beyond the base service levels identified in the Parks & Landscape Maintenance Standards (Exhibit A).

Below is a non-exhaustive list of items the City will deem Extra Work, provided they are not required because of Contractor's negligence or failure to perform its contracted duties:

- Repair of damaged or faulty irrigation (as described in Section 4.2.24.4)
- All fertilizations
- Seasonal turf renovation including de-thatching, over-seeding, and sod patching.
- Additional turf aerations beyond the assigned service level
- Replacement of plant material
- Replacement of seasonal color flowers
- Herbicide / pesticide application beyond the assigned service level
- Installation of bark / mulch / playground fiber
- Weed abatement, weed mowing, installation of firebreaks.
- Cleaning / repair of vandalism
- Any additional landscape maintenance work, at the City's sole discretion, that is not already described above and is not already a part of the contract scope.

Bid requests for hourly rates, unit costs, markups, etc. can be found in the Cost Proposal Bid Sheet for Extra Work (Exhibit C).

If tree pruning beyond basic clearance pruning is assigned as "Extra Work," the Contractor shall follow the tree pruning standards as described in the Parks & Landscape Maintenance Standards (Exhibit A). Additionally, the City maintains a current electronic inventory of every City owned tree. If any tree work is performed ranging from beyond basic clearance pruning to removal, the City's Urban Forester must be notified prior to work, and at the conclusion of work, so that proper records can be maintained.

The Contractor shall identify the tree on an aerial map with notes of the species and measured diameter at breast height (DBH) and provide the map to the Urban Forester. The Contractor shall be required to work with City staff to notify residents living near the tree work location will be completed prior to commencement of the work.

Emergency items, such as storm damage, do not require advanced notification.

Prior to the Contractor performing any Extra Work, the Contractor shall prepare and submit a written description of why the Extra Work is required, what type of work is proposed, and a cost estimate for the Extra Work as stated in the Cost Proposal Bid Sheet for Extra Work (Exhibit C). The cost estimate shall not exceed unit prices provided on the Cost Proposal Bid Sheet for Extra Work form, if applicable, unless otherwise agreed upon by the City that extenuating circumstances or field conditions warrant such adjustment.

No work shall commence without written authorization from the Parks Superintendent, or his designee.

Notwithstanding the above authorization, when a condition exists where there is imminent danger of injury to the public or damage to property, the Parks

Superintendent or his designee may verbally authorize the Extra Work to be performed upon receiving a verbal estimate from the Contractor. However, within twenty-four (24) hours after receiving a verbal authorization, the Contractor shall submit a written estimate to the Parks Superintendent for approval.

The cost estimate for Extra Work shall consist of the following elements:

- Unit costs, if applicable, or anticipated labor hours at appropriate rates provided in the Cost Proposal Bid Sheet for Extra Work (Exhibit C), unless certain higher wage rates are required for specific tasks.
- Actual cost of materials with negotiated percentage increase for overhead and profit, with a maximum markup of 10% over actual cost.

Materials may be provided by the City of Roseville.

All Extra Work shall commence on the specified date established and shall diligently proceed until completion.

Upon completion of the Extra Work the Parks Superintendent, or his designee shall be notified so that the work may be verified.

Contractor shall submit an invoice for compensation with the approved Cost Proposal Bid Sheet for Extra Work (Exhibit C). Photocopies of original invoices for materials shall be made available upon request of the City. If Contractor is using parts from its stock, an itemized list of parts used with unit prices shall accompany the invoice. Compensation shall not exceed the written estimate.

The Contractor's invoice shall be subject to audit and review by the City prior to payment.

The City reserves the right to repair and/or contract with a third party to perform Extra Work.

4.2.33.2 Improvement Work

Included for reference only, Improvement Work is defined as landscape-related services, tasks, or projects that require prevailing wage trade categories not covered by DIR under Landscape Maintenance and will be performed under a separate contract. This includes new landscape construction and renovation work.

Below is a non-exhaustive list of items the City will deem Improvement Work:

- New landscape construction projects.
- Large scale landscape conversions and renovations.
- Irrigation system conversions.
- New drainage installation.
- Concrete / hardscape / fence repair and installation.

2.1 Multiyear Agreements The initial contract will be from date of award through December 2028 with up to 3 renewals, two years each. .

The City reserves the right to renew the contract for additional years, two (2) years at a time at its sole discretion. The vendor receiving the contract award for the initial contract will retain that contract award throughout the life of the contract, including the optional renewal years.

The initial contract will be awarded based on the prices determined through the initial contract negotiation process. Sixty days prior to the expiration date of the current contract, the City is willing to re-negotiate out-year pricing (increases and/or decreases) based on market fluctuations. The pricing for each renewal year will be evaluated based on what the City deems to be fair and reasonable pricing. Any requests made by the vendor for a price increase must be fully documented utilizing an appropriate Consumer or Producer Price Index or other relevant market data to justify a price change. In its request for price increases Seller shall cite sources, specific conditions, and document how those conditions affect the cost. The City of Roseville is also willing to re-negotiate pricing if it is affected by catastrophic circumstances (example: unforeseen national/world crisis or acts of God).

Price adjustments will not be automatic. They must be mutually agreed upon by both the City and the vendor. The City will review the proposed pricing and determine if it is allowable, fair, reasonable, and in the best interest of the City to extend the agreement.

5.0 **ASSURANCE OF DESIGNATED PROJECT TEAM**

Proposer shall assure that the designated project team, including sub-consultants or sub-contractors (if any), is used for this project. Departure or reassignment of, or substitution for, any member of the designated project team, sub-consultant(s) or sub-contractor(s) shall not be made without the prior written approval of the City.

6.0 **PROPOSAL FORMAT REQUIREMENTS**

Each response to this RFP shall include the information described in this section. Provide the information in the specified order. Failure to include all of the information specified may be cause for rejection. Additional information may be provided but should be succinct and relevant to the goals of this RFP. Any additional information that a proposing Contractor wishes to include that is not specifically requested should be included in an appendix to the proposal.

Contractors are encouraged to keep the proposals brief and to the point, but sufficiently detailed to allow evaluation of the project approach. Unauthorized conditions, omissions, limitations or provisions attached to a proposal may render the proposal non-responsive and may cause its rejection.

Proposers are warned against making erasures or alterations of any kind, without initialing each and every such change. Proposals that contain erasures or irregularities of any kind, without such initialing, or omissions, may be rejected.

If provided via regular mail, the proposal should be bound or contained in a loose-leaf binder. Document pages shall be 8-1/2 inches by 11 inches in size or folded to such a size. Use section dividers, tabbed in accordance with this section as specified below.

6.1 **Cover Letter** with the following information:

- Title of this RFP

- Name and Mailing Address of Firm (include physical location if mailing address is a PO Box)
- Contact Person, Telephone Number, Fax Number, and Email Address
- A statement that the submitting Contractor will perform the services and adhere to the requirements described in this RFP, including any addenda (reference the addenda by date and/or number).

6.2 **Signature Requirements** - The attached Proposer's Certification (**Attachment A**) shall be executed by an official(s) legally authorized to bind the Contractor which states that the proposal is valid for ninety (90) days. Include the executed copy of the Proposer's Certification under Tab G. Note: This is ninety (90) days following the closing date for the receipt of all proposals.

- Proposals submitted on behalf of a Partnership shall be signed in the firm name by a partner or the Attorney-in-Fact. If signed by the Attorney-in-Fact, there shall be attached to the proposal a Power-of-Attorney evidencing authority to sign proposals, dated the same date as the proposal and executed by all partners of the firm.
- Proposals which are submitted on behalf of a Corporation shall have the correct corporate name thereon and the actual signature of the authorized officer of the corporation written (not typed) below the corporate name. The title of the office held by the person signing for the corporation shall appear below the signature of the officer.
- Proposals which are submitted on behalf of a Limited Liability Company ("LLC") shall be signed by the person or persons authorized to bind the LLC under the LLC's articles of organization.
- Proposals which are submitted by an Individual Doing Business under a firm name ("dba") shall be signed in the name of the individual doing business under the proper firm name and style.

6.3 **TAB A: Firm's Qualifications** – Describe your firm and provide a statement of your firm's qualifications for performing the requested services. Identify the services which would be completed by your firm's staff and those that would be provided by sub-consultants or sub-contractors, if any. Identify any sub-consultants or sub-contractors you propose to utilize to supplement your firm's staff. Include the firm's organizational chart, including its constituent parts, and size variation of staffing levels in the past five (5) years.

6.4 **TAB B: Experience and References** – Provide a summary of your firm's experience in providing these or similar services. Provide a minimum of three (3) references for projects or services similar in nature and scope that your firm's team members have completed in the last five (5) years. Include brief descriptions of the projects, dates, client names and contact persons' names, addresses and telephone numbers. Public sector references are preferred.

6.5 **TAB C: Staffing, Resources and Service Description**– Provide details of your company's approach to the successful management of this contract based on the General Conditions in Section 4 and the Parks & Landscape Maintenance Standards (Exhibit A). Include detailed descriptions regarding your company's approach to the following operational items:

- Resources and methodology that will be used to complete each element of the requested services.
- Describe how your company will make available the equipment and

supplies (i.e., machinery, signs, cones, tools, chemicals, etc.) needed to perform all work and where equipment will be stored.

- Communication methods between supervisors, office staff and field staff.
- Systems your company uses to assign, track, and evaluate work performed by employees.
- Staffing and work plans that include work strategies needed to maintain each park, district, or area throughout all seasons of the year.
- Describe your company's employee retention program and philosophy. Include an overview of employee benefits packages for all employee categories to be assigned to this contract, including supervisors, full-time line staff and part-time line staff for each area in the bid.

- 6.6 **TAB D: Project Understanding** – Based on the available information, supplemental research, field observations, and experience with similar projects, provide a narrative describing your understanding of the services requested in this RFP, your general approach and any major challenges to achieving the City's stated goals. Include any issues that you believe will require special consideration for this project. Also identify any unique approaches or strengths that your firm may have related to this project. City staff will assess your understanding of all aspects of the project based on the overview.
- 6.7 **TAB E: Customer Service and Quality Assurance** – Discuss your company's vision of customer service and quality assurance. Describe steps your company takes to ensure all staff will provide an exceptional experience to the public and the City of Roseville. Provide details and methodology on how your company performs quality control and measures taken to correct items not meeting the City of Roseville standards identified in General Conditions (Section 4.2) and in the Parks & Landscape Maintenance Standards (Exhibit A). Exhibit F provides a sample quality assurance document used by the City of Roseville. Please provide samples of documents your company uses to facilitate thorough quality assurance checks.
- 6.8 **TAB F: Chemicals** -- List the chemicals proposed for use in this Contract. Describe how each will be used and methods used to comply with the Department of Pesticide Regulation.
- 6.9 **TAB G: Irrigation**- Describe your company's plan and strategy for maintaining irrigation systems and preventative measures taken to ensure maximum efficiency and water conservation. Discuss experience with any centralized irrigation systems, specifically Motorola and Calsense. Include any strategies used in designating the responsibilities of the Contractor and the City and how it differs from a non-centrally controlled system.
- 6.10 **TAB H: Liability Issues**- Discuss how your company handles damage or theft claims from the public. What is the process you follow to ensure claims are handled in a timely manner?
- 6.11 **TAB I: Billing and Invoicing**- The City requires billing and invoices to meet the needs of our accounting and budgeting structure. Bills and invoices must be presented to the City in a timely manner. Invoices shall include district or general fund area name, if it is a Park, Landscape or Facility, Purchase Order Service Agreement number, Purchase Order Service Agreement line number and monthly cost or individual amount for specific work. In addition, "Extra Work"

invoices shall include a description of work performed, billable hours, cost for any parts, and grouping of work performed within a district or general fund area.

- Exhibits D and E provides sample invoices that shows the variety of districts, contracts and account information required on all billing invoices and a sample extra work invoice. Describe your company's ability to provide similar invoices or other options that will meet the needs as shown.

6.12 TAB J: Cost Proposal- The Parks and Landscape Maintenance Services RFP is formulated for the Contractor to provide a proposal for specific District zones in two geographical areas, Facilities, Schools sites, Non-Parks, Recreation & Libraries locations and Parks (Exhibit B) within the City of Roseville. This proposal can be for one area or all locations. The City reserves the right to award individual geographic zones to different contractors and/or negotiate cost proposals. Additionally, the City reserves the right to adjust the geographic zones and bid locations as needed.

Base bid prices shall include everything necessary for the completion of and fulfillment of the Contract, including but not limited to, furnishing all transportation, materials, equipment, and all management, supervision, permits, labor, and services, to comply with the designated service level, for each area, unless otherwise identified as "Extra Work" within this document.

Proposal prices shall include all applicable federal, state, and local taxes. The prices should be listed by yearly lump sums. The basis of payment shall be on a monthly fixed price basis or as otherwise agreed to in writing by the City.

All proposers must complete the Cost Proposal Bid Sheet for Routine Work (Exhibit B). Please provide a total cost to complete all services at each park, streetscape, school, and facility listed to meet the standard service level, unless otherwise noted, described in the Parks & Landscape Maintenance Standards (Exhibit A). Additionally, the Contractor shall provide pricing for the add alternatives as listed to allow the contracted services to be selected as needed to meet budgets in certain districts.

All proposers must complete the Cost Proposal Bid Sheet for Extra Work (Exhibit C). "Extra Work" is described in Section 4.2.27.1 and will not be considered part of the routine maintenance or base bid prices. Additionally, indicate what your material markup is over wholesale price.

The Parks and Landscape Maintenance Services RFP reflects consistent maintenance service levels across the City. Depending on proposal prices submitted and the current funding status, the City may be required to lower or increase services to individual zones or areas based on funding availability.

Examples of possible reductions include mowing less frequently, or no fertilization or aeration. Possible increases could include adding an additional pruning cycle, additional weed management or more mowing. The City will only award a contract if the cost of the agreement is at or below the approved funding allotment for specific areas, parks, and districts.

The initial proposed pricing must be in effect for eighteen (18) months based on the time period of the initial contract. At the request of the Contractor, City and Contractor will meet and revise prices to be effective for the next fiscal year (July 1– June 30) in January of each year. This increase shall not exceed 3% in any one year, including any extensions in the term

of the Agreement. City also agrees to adjust payments to reflect changes in work quantities and to pay for new work assigned to Contractor at the contract rates then in effect. Adjustments to quantities may be requested by either party and is subject to field verification by City.

- 6.13 **TAB K: Required Statements/Documents** – Include statements of assurance regarding the following requirements in the proposal:
- Non-substitution for the designated members of the team without approval by City staff **(Section 5.0)**
 - The absence of a conflict of interest **(Section 10.4)**
 - Indicate your ability and agreement to fulfill the indemnification and insurance requirements contained in the sample contract **(Section 10.7)**. (Please note that actual certificates of insurance are not required as part of your submittal.)
 - A statement that nothing contained in the submitted proposal will be proprietary. **(Section 10.23)**

Submit the following documents with proposal:

- Proof of registration with California Secretary of State. **Note:** All proposers must be registered with the Secretary of State or have a valid exemption by the time of award.
 - Executed copy of Proposer's Certification **(Attachment A)**
 - Levine Act Disclosure Statement Form **(Attachment B)**
 - Contractor Licenses **(Attachment C)**
 - Subcontractor List **(Attachment D)**
 - Executed copy of Non-collusion Declaration **(Attachment E)**
- 6.14 **TAB H: Exceptions** – Describe any and all proposed exceptions, alterations or amendments to the Scope of Services or other requirements of this RFP, including the Sample Contract **(Attachment F)**. The nature and scope of your proposed exceptions may negatively affect the evaluation of your submittal and the City's determination of whether it is possible to successfully negotiate a contract with your firm.
- 6.15 **TAB I: Competency of Proposers** – The City wants to ensure that the successful Contractor has the necessary facilities, ability, experience, and financial resources to provide the services specified herein in a satisfactory and timely manner. Please list and explain any pending bankruptcies, liens, stop payment notices, judgments, lawsuits, arbitrations, mediations, foreclosures, and any similar actions filed or resolved in the past seven (7) years. Please indicate whether a client has ever terminated a contract with your firm for breach, and if so, please explain. Also, furnish a statement of financial resources demonstrating that the Contractor has the ability to maintain a staff of regular employees, sub-consultants or sub-contractors adequate to ensure continuous performance of work, and demonstrating that the equipment for the work contemplated is sufficient, adequate and suitable.

7.0 SUBMITTAL INSTRUCTION

- 7.1 Your submittal package shall include the following:
If mailing, the below guidelines apply.

- **One (1) original and four (4) printed copies** of your proposal; and
- **One (1) electronic copy** of your proposal in PDF format on a flash drive or other electronic media

OR

If submitting your proposal via electronic mail, then send one (1) copy of the proposal to cityclerkroseville@roseville.ca.us. The file size limit is 25 megabytes.

- 7.2 Proposals shall be submitted not later than the time and date indicated on the cover page of this RFP. If mailing the proposal, then it shall be submitted in a sealed envelope or container and clearly marked with the RFP title on the outside of the parcel. **Complete and attach the “Sealed Proposal” label to the outside of the envelope or package containing your proposal.**

- 7.3 Proposals shall be delivered to:

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

Or electronically mailed to: cityclerkroseville@roseville.ca.us

- 7.4 The City shall not be responsible for proposals delivered to a person or location other than that specified herein.
- 7.5 Postmarks will not be accepted, and proposals received after the deadline date and time will not be accepted or considered. **No exceptions.**
- 7.6 The City reserves the right to waive minor defects and/or irregularities in proposals and shall be the sole judge of the materiality of any such defect or irregularity.
- 7.7 All costs associated with proposal preparation shall be borne by the proposer.

8.0 EVALUATION CRITERIA

The following evaluation criteria and rating schedule will be used to determine the most highly qualified firm(s).

<u>Evaluation Criteria</u>	<u>Maximum Points Possible</u>
A. Experience and qualifications of firm and proposed staff/sub-consultants/sub-contractors	15

(per Sections 6.3 - 6.5)	
B. Understanding of the Project – Proposed Project Plan (per Section 6.6 – 6.7)	35
C. Proposed Cost (per Section 6.8)	25
D. Performance and Ability	15
E. Customer Service and Quality	10
Total Possible Points:	100

9.0 SELECTION PROCESS

- 9.1 Award of the RFP shall be made to the responsible proposer whose proposal is determined, through a formal evaluation panel process, to be the most advantageous to the City after the evaluation panel has taken into consideration the evaluation factors set forth in the RFP. A master score sheet shall be created based on the evaluation panel's initial evaluation. Proposals shall be scored according to the criteria stated in the RFP.
- 9.2 Proposals submitted will be reviewed by a selection committee. Contractors that have submitted the best and most complete proposals may be invited to an interview. The number of Contractors invited to an interview may vary depending upon the number of proposals submitted.
- 9.3 Should the City elect to conduct interviews with any proposers, the following criteria shall be considered and each proposer ranked by the evaluation panel during the interview process: a) Quality of presentation, b) Ability to meet the City's business goals, c) Communication style.
- 9.4 The City reserves the right to make a selection after review of the proposals without oral interviews; therefore, the proposal should be submitted initially on the most favorable terms that the Contractor might propose.
- 9.5 A contract will be negotiated with the Contractor considered best meeting the City's need for this project. In the event a mutually satisfactory contract cannot be negotiated with the City's first choice, negotiations may be terminated and commenced with the Contractor considered next best in meeting the City's needs for this particular project.
- 9.6 The selected Contractor will be required to execute a City prepared contract. The contract may further refine the scope of services and will provide for the terms and conditions of employment.
- 9.7 The award of any contract is expressly contingent upon City Council approval and the availability of funds. City staff may not legally bind the City to a contract.

- 9.8 The City reserves the right to reject any or all proposals, or to waive minor irregularities in said proposals, or to negotiate minor deviations with the successful Contractor(s). In the case of differences between written words and figures in a proposal, the amount stated in written words shall govern. In the case of a difference in unit price versus the extended figure, the unit price shall govern.
- 9.9 The City reserves the right to seek clarification on any or all proposal submittals to ensure the RFP specifications are met. Proposals may be rejected from any proposer who does not comply with the City's request for clarification.
- 9.10 Once a decision has been made to award the contract, then a formal notice of the intent to award to the recommended proposer(s) shall be made by the Department.
- 9.11 A City of Roseville business license as well as all applicable permits, licenses and certifications required by local, state or federal law are required before the award of contract.

10.0 GENERAL TERMS & CONDITIONS

- 10.1 **Standard Contract.** Upon completion of the evaluation and recommendation for award, the selected Contractor will be required to execute an agreement prepared by the City, a sample of which is included as **Attachment F**.
- 10.2 **Independent Contractor.** At all times the Contractor shall represent himself/herself to be an independent contractor offering such services to the general public and shall not represent himself/herself, or his/her employees, to be an employee of the City. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save, and hold the City, its officers, agents, and employees, harmless from and against, any and all loss, cost (including attorneys' fees), and damage of any kind related to such matters.
- 10.3 **Non-Appropriation.** The City may terminate any resulting contract at the end of any fiscal year, June 30th, without further liability other than payment of debt incurred during such fiscal year, should funds not be appropriated by its governing body to continue services for which the contract was intended.
- 10.4 **Conflict of Interest.** The Contractor shall warrant that no official or employee of the City has an interest, has been employed or retained to solicit or aid in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City. Contractors submitting a proposal in response to this RFP must disclose any actual, apparent, direct, indirect, or potential conflicts of interest that may exist with respect to the Contractor or the Contractor's management or employees relative to the services to be provided to the City. Conflict of interest issues may require consultation with legal counsel. If a Contractor has no conflicts of interest, a statement to that effect must be included in the proposal.

Violation of this section shall be a material breach of the contract entitling the City to any and all remedies by law or in equity.

- 10.5 **Undue Influence.** The Contractor shall warrant via an executed Proposer's Certification (**Attachment A**) that no undue influence or pressure is used against or in concert with any officer or employee of the City in connection with the award or terms of the contract that will be executed as a result of this RFP, including any method of coercion, confidential financial arrangement or financial inducement. No officer or employee of the City shall receive compensation, directly or indirectly, from the Contractor, or from any officer, employee or agent of the Contractor, in connection with the award of the contract or any work to be conducted as a result of this RFP. Violation of this section shall be a material breach of the contract entitling the City to any and all remedies by law or in equity. Additionally, the Contractor shall provide a completed Levine Act Disclosure Statement form (**Attachment B**). A party to a proceeding before an agency involving a license, permit, or other entitlement for use, including contracts not competitively bid and awarded to the lowest responsible bidder with a responsive bid shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent to a City official/campaign. (Gov. Code, § 84308.) For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
- 10.6 **Non-Collusion.** Contractors submitting proposals shall warrant via an executed Proposer's Certification (**Attachment A**) that their offer is made without any previous understanding, agreement or connection with any person, firm or corporation submitting a separate proposal for the same project and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. This condition shall not apply to proposals which are submitted by firms who have partnered with others to submit a cooperative proposal that clearly identifies a primary contractor and the associated sub-consultants or sub-contractors. Proposers shall also submit a properly completed and executed "Non-collusion Declaration" which is attached as **Attachment E**.
- 10.7 **Indemnification & Insurance Requirements.** The City's standard indemnification and insurance requirements are provided in the sample contract, included in **Attachment F**. All costs of complying with the insurance requirements shall be as included in your pricing. The selected Contractor shall provide complete and valid insurance certificates within ten (10) days of the City's written request. Failure to provide the documents within the time stated may result in rejection of the Contractor's proposal. If a proposer takes exception to the indemnification and insurance requirements, then the nature and scope of the proposed exceptions may negatively affect the evaluation of that proposer's submittal and the City's determination of whether it is possible to successfully negotiate a contract with that firm. Submitting exceptions are at the proposer's own risk.
- 10.8 **Cost of Preparing Proposal.** The City will not pay any costs incurred by any Contractor in preparing or submitting a proposal in response to this RFP.
- 10.9 **Proposals Property of the City.** All documents or materials submitted with or in conjunction with any proposal, including but not limited to electronic files, shall become

the property of the City after the proposal submission deadline. No submission documents will be returned. During negotiations, the scope of services may be amended by the City and negotiated based upon ideas provided by other proposers or any other source.

10.10 Proposals are Public Records. All proposals submitted are subject to the public disclosure requirements under the laws of the State of California, unless the City identifies and exercises a right or obligation to exempt any record from public disclosure. However, proposals will not be disclosed until negotiations are complete and a recommendation for selection and award is made.

10.11 Protests.

(a) Protest Requirements

(1) Any proposer who is aggrieved in connection with the solicitation or award of a contract may file a protest with the City Clerk's office. The protest must be received in writing by the City Clerk's office within seven (7) calendar days after such aggrieved proposer 1) knows or should have known of the facts giving rise thereto or 2) the date of the notice of intent to award, whichever is sooner. In no event shall a protest be allowed after an award has been made by City Council. If the seventh calendar day falls on a weekend or City holiday, the protesting party may submit the protest prior to close of business on the first business day following such weekend or holiday. Failure to submit a timely protest shall bar consideration of a protest.

(b) Grounds for Protest

(1) The alleged grounds for protest shall be limited to the following: (a) computation errors, (b) violations of local, state, or federal law, or (c) the City failed to follow the procedures specified in this Policy.

(2) The protest shall state all grounds claimed for the protest and include supporting documentation. Failure to clearly state the grounds for the protest and provide supporting documentation shall be deemed a waiver of all protest rights.

(c) Administrative Review

Upon receipt of the protest and after determining the protest was properly filed, the Department Director shall provide a copy of the protest to other proposers who might become aggrieved as a result of the protest and issue a written decision within fourteen (14) calendar days after receipt of the protest. The protest will be evaluated by the Department Director, the City Attorney's Office, and the Purchasing Manager. The protesting proposer shall promptly provide any information requested by City staff as part of such investigation. The decision shall either deny or uphold the protest and include reasons for the decision. The written decision shall be final.

(d) Stay of Action During a Protest

In the event a protest is filed under Section 10.11, the City shall not proceed further with the award of the contract until the protest is resolved, unless:

(1) The City Manager or designee makes a determination that the award of the contract without delay is necessary to protect a substantial interest of the City, or

(2) The City decides to reject all proposals and issue a new RFP.

- 10.12 **Rejection of RFP.** The City reserves the right to reject any or all proposals, to waive defects or irregularities in any proposal or in the RFP process, and to offer to negotiate or contract with any Contractor in response to any RFP. This RFP does not constitute any form of offer to contract.
- 10.13 **Multiple Award.** The City reserves the right to award the contract to multiple contractors when applicable.
- 10.14 **Increasing/Decreasing Portions of RFP.** The City reserves the right to increase or decrease the amount of any portions of the work represented in the RFP and/or to omit portions of said work, as may be deemed necessary by the City.
- 10.15 **Rejection as Non-Responsive.** Proposals may be rejected as non-responsive at the City's sole discretion if there are alterations of form, the proposal is conditional or the proposal is incomplete.
- 10.16 **Modifying RFP.** The City reserves the right to modify any portion of, or to postpone or cancel this RFP at any time, and/or reject any and all submissions without indicating any reason.
- 10.17 **If no proposal is accepted,** the City may elect to have the services performed in some other manner.
- 10.18 **Rejecting Team Members, Firms or Sub-contractors.** The City reserves the right to reject individual team members, firms, sub-consultants or sub-contractors and request substitution prior to contract award.
- 10.19 **Local Business, Small Business, Minority and Women Owned Business.** Although no preferences will be given, the City highly encourages submission of proposals by local businesses, by small business owners, and by minority and women-owned businesses.
- 10.20 **Withdrawal of Proposals.** Proposals may be withdrawn prior to the date and time specified for proposal submission with a formal written notice by an authorized representative of the proposer delivered to the City Clerk's Office. Proposals submitted will become property of the City after the proposal submission deadline.

Proposals may not be withdrawn for ninety (90) days after the due date unless the City enters into a contract with another Contractor prior to the expiration of that ninety (90) day period.

- 10.21 **Prohibited Transmittals.** No telephone or facsimile proposals will be accepted. If a photocopy is submitted, the proposal must be signed in ink.
- 10.22 **Proposal Postponement and Amendment.** The City reserves the right to revise or amend the RFP or specifications up to the time set for opening of the proposals. Such revisions and amendments, if any, shall be announced by amendments to this RFP through the City's web site. Copies of such amendments shall be furnished to all prospective proposers. Prospective proposers are defined as those proposers who have registered and are on the City's RFP list for this material/service. If revisions and amendments require changes in quantities, prices or scope of services, the date set for opening of the proposals may be postponed by such number of days as in the opinion of the City shall enable proposers to revise their proposals. Proposals which fail to acknowledge a substantive addendum to the RFP, as determined by the City Attorney's Office, on the City supplied addendum form will be rejected as non-responsive. Any revisions or amendments to the RFP will become incorporated into any contract awarded pursuant to the RFP.
- 10.23 **Proprietary Information.** Proposers submitting a proposal in response to this RFP must provide a statement that nothing contained in the submitted proposal will be proprietary. However, if a proposer desires to claim a privilege against public disclosure for a trade secret or other proprietary information, such information must be submitted with the proposal in a separate envelope marked "confidential." The City Attorney's Office will determine if the information is in fact proprietary, based on state and federal law. Note that under California law, a price proposal to a public agency is not a trade secret. The Contractor shall defend, indemnify and hold harmless the City regarding any claim by any third party for the public disclosure of the "confidential" portion of the proposal.
- 10.24 **Right to Request Additional Information.** During the evaluation process, the City reserves the right, where it may serve the best interests of the City, to request additional information and clarifications from proposers. Such information will be requested in writing to the specific proposer. This information will become a part of the original proposal submitted by the specific proposer and will be used by the City in evaluating the proposal and will not be shared with other proposers during the evaluation and negotiation process.
- 10.25 **Modification of Proposals.** Modification of a proposal already received will be considered only if the modification is received prior to the deadline date for receiving proposals. All modifications shall be made in writing, executed, and submitted in the same form and manner as the original proposal.
- 10.26 **Examination of Contract Documents.** Each proposer shall thoroughly examine and be familiar with the terms of this RFP, the sample contract attached as **Attachment F**, legal and procedural documents, general conditions, specifications, and addenda (if any), which will constitute the contract documents. Submission of a proposal shall constitute

acknowledgement, upon which the City may rely, that the proposer has thoroughly examined and is familiar with the contract documents. Failure or neglect of a proposer to receive or examine any of the contract documents shall in no way relieve the proposer of any obligation with respect to their proposal or to the contract. No claim for additional compensation will be allowed which is based upon lack of knowledge of any contract document.

- 10.27 **Non-Discrimination.** The City maintains various policies related to contractual service providers. Among these is an anti-discrimination policy, which requires that the City's contractors not discriminate in hiring on the basis of gender, race, religion, sexual orientation, medical condition, and all other categories protected by law. Upon acceptance of a proposal, the City may request that the selected Contractor sign a statement affirming its compliance with this policy.
- 10.28 **No Assignment or Modifications.** This awarded contract is to be binding on the successors and assigns of the parties hereto. The services called for herein are deemed unique and except as provided herein Contractor shall not assign, transfer, subcontract, or otherwise substitute its interest in the agreement or any of its obligations herein without the written consent of the City. The Agreement may be modified only by a written amendment signed by the parties.
- 10.29 **Bankruptcy.** Upon filing for any bankruptcy or insolvency proceeding whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assignee for the benefit of creditors, the Contractor must notify the City immediately. Upon learning the actions herein identified, the City reserves the right, at its sole discretion, to cancel the contract.
- 10.30 **Debarment.** Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, consultants, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.

Attachment A

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

NAME OF BUSINESS

SIGNATURE

NAME & TITLE, TYPED OR PRINTED

MAILING ADDRESS

TELEPHONE NUMBER

EMAIL

Type of Organization:

☐ Sole Proprietorship

☐ Corporation

☐ State of Incorporation

☐ Partnership

☐ Limited Liability Company

Attachment B

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ____

If yes, please identify the City Officer(s): _____

2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ____

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

(Date)

(Printed Name/Title of Authorized Representative)

(Name of business/legal entity)

(Signature)

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

Term	Definition	Law
Covered "proceedings"	A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purely ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchisee granted by the agency to the party, other than a contract that is competitively bid , a labor contract , or a personal employment contract .	FPPC Reg 18438.2(a)
Party	Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.	Gov. Code 84308(a)(1)
Participant	Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.	Gov. Code 84308(a)(2) FPPC Reg 18438.4
Agent	A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding. See FPPC Reg 18438.3 for exceptions for certain consultants.	FPPC Reg 18438.3
Competitively Bid	A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid.	FPPC Reg 18438.2(a)(3)(A)
Labor Contract	A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, including a project labor agreement entered under Public Contract Code Section 2500.	FPPC Reg 18438.2(a)(3)(B)

Personal Employment Contract	A contract for employment, including the terms and conditions of employment, between the agency and an agency employee. A contract with an independent contractor is NOT a personal employment contract.	FPPC Reg 18438.2(a)(3)(C)-(D)
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A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(Gov. Code, § 84308, emphasis added.)

Attachment C

CONTRACTOR LICENSES

List the licenses held by your company and/or employees. The following representations are made under penalty of perjury:

CA State Lic No.	Name on License	Class/Type	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you have a City of Roseville Business License? Yes___ No___

License #_____

***For Public Works Projects (SB854):** Contractors must register with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5. The Contractor shall provide proof of current registration with the Department of Industrial Relations for both itself and all listed subcontractors with their proposal. Contractors may register at: <http://www.dir.ca.gov/public-works/publicworks.html>

DIR contractor registration number and expiration date:

* _____

Attachment D

SUBCONTRACTOR LIST

If subcontractors will not be used, proposer must write "NONE". For construction contracts, in accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, Contractors must list the name and business address of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or who will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (0.5%) of the prime contractor's total bid, or in the case of bids or offers for the construction of streets and highways, including bridges, in excess of one-half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars (\$10,000) whichever is greater.

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Attachment E

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

(Signature of Declarant)

Attachment F
SAMPLE CONTRACT



Contract Purchase Agreement 3003457

Supplier Details:

Company Sample Company
Contact Fred Sample
Address 111 Sample Dr.

Roseville, CA 95678

Submit your response to:

Company City of Roseville
Contact
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1100
Fax (916) 746-1115
E-mail

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3003457

Agreement	3003457
Agreement Date	15-FEB-2024
Revision	0
Agreement Amount	0.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **Sample Company**
 111 Sample Dr.

Roseville, CA 95678

Phone: (916)111-1111
Fax: (916)111-2222
Email: samplecompany@sample.org

Description of Labor,
 equipment
 and/or materials **This is a SAMPLE agreement for illustration purposes only.**

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	11028	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
01-Jul-2023	30-Jun-2024				

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

and the City Attorney.

- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim

resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.
23. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
24. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. _____

Contractor License No. _____

DIR Registration No. _____

Check mark the applicable company type below:

_____Corporation

_____Limited Liability Company

_____Partnership

_____Sole Proprietor

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.

Construction T&C
REV 2/14/24 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional:

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant:

Professional Liability:
\$1 Million/occurrence

IT Services:

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials:

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors:

No auto required
No workers' comp required

Professional Counseling/ Psychological:

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics:_____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental:_____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution – \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Asbestos-Containing Materials in City-Owned Buildings

California Health and Safety Code Section 25915 requires that all City of Roseville employees, contractors and lessees be notified annually of the presence of asbestos in City-owned buildings constructed prior to 1979. Please post this notice in an area(s) accessible to all employees, contractors and lessees. Contact Facility Maintenance & Operations at (916) 774-5740 for more information about Asbestos Containing Materials (ACMs) in specific City-owned buildings. For more information about asbestos refer to the OSHA website.

The City of Roseville is committed to maintaining a safe and healthy work environment. The City's Facility Maintenance & Operations staff conducts ongoing inspections to identify and safely manage previously installed asbestos-containing products. Renovation of City-owned buildings **MUST** be reviewed in advance by Facility Maintenance & Operations to ensure the City is in compliance with building codes, Americans with Disabilities Act and that no ACMs are disturbed without proper safeguards. Work that requires removal or repair of ACMs is restricted to trained and qualified persons only. **Facility Maintenance & Operations will need to approve the qualified contractors.**

Use the following measures to protect you and others from exposure to airborne asbestos:

- Presume all building materials contain asbestos until determined otherwise by Facility Maintenance & Operations.
- Do not install walls, closets, cabinets, ceilings.
- Do not remove, cut, drill, sand, grind or otherwise disturb any material in the buildings, including carpet and tile.
- Do not paint (this includes any walls, ceilings, floors and electrostatic painting of office furniture).
- Do not remove any items nailed or screwed to the walls (this includes pictures, cabinets, electrical, etc.).
- Do not go above ceilings, behind walls or into building spaces such as attics and crawlspaces unless these areas have been inspected and cleared by Facility Maintenance & Operations.
- Do not pull cable or wiring through above-ceiling spaces with asbestos.
- Do not install screws, pins, nails or hangers into asbestos ceiling or wall plaster.
- Be careful not to damage walls, ceilings or floors when moving furniture or equipment. It is recommended that Facility Maintenance & Operations be contacted prior to moving furniture or equipment.
- Do not brush, sweep or vacuum textured asbestos ceiling plaster or plaster debris.
- Immediately report any damage or deterioration of suspect building materials to Facility Maintenance & Operations or Risk Management.

It is important to note that the presence of asbestos does not mean you have been exposed. Exposure results when friable asbestos particles are inhaled or ingested. Asbestos becomes friable when material containing asbestos is drilled, sanded or disturbed by remodeling or demolition work or when the ACM has deteriorated. Intact, bonded, sealed or undisturbed asbestos does not pose a hazard.

Employees may review the asbestos survey reports, results of bulk sampling or air monitoring conducted in City-owned buildings. All asbestos data will be available by appointment with Facility Maintenance & Operations.

Facilities Built Pre 1979 That May Contain Asbestos	Year Built
Downtown Library - 225 Taylor Street 95678	1974
Carnegie Museum - 557 Lincoln Street 95678	1912
Tower Theatre - 415 Vernon Street 95678	1940
Fire Station #3 - 1300 Kirby Way 95661	1963
Old Corp Yard - 100 Old Corp Yard Road 95678	1940
Water Treatment Plant Operations Bldg.- 9595 Barton Road 95746	1965
Waste Water Treatment Plant Operations Bldg. - 1800 Booth Road 95747	1962
Royer Recreation Bldg. - 190 Park Drive 95678	1950
Fire Museum - 400 Lincoln Street 95678	1930
Diamond Oaks Golf - 349 Diamond Oaks Road 95678	1965
Johnson Pool, 4th & D Street	1950
330 Vernon Street	1940
107 Sutter Avenue	1962

Sign to acknowledge receipt of asbestos notification:

SIGNATURE	
COMPANY NAME	
DATE	

Asbestos
Rev 01/16/19

Supplier

Signature: _____

Print Name: _____

Title: _____

Date: _____

Supplier

Signature: _____

Print Name: _____

Title: _____

Date: _____

City of Roseville, A Municipal Corporation

Signature: _____

Print Name: **Dominick Casey**

Title: **City Manager**

Date: _____

EXHIBIT A

Parks & Landscape Maintenance Standards

File is separate from main document

EXHIBIT B

Cost Proposals Monthly Maintenance and Service Levels

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details. Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed. Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges. Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Apollo Dog Park	1280 Antelope Creek	0.00		18,769.49	3				
Astillo Family Park	1401 Grand Junction Way	766.60		29,459.10	2				
Bajura Park	100 Painted Desert Ct	43,077.20		43,492.60	2				
Besana Park	1061 Trehowell Dr	132,417.20		41,751.20	2				
Blue Oaks Park	8001 Woodcreek Oaks Bl	63,305.30		3,101.30	2				
Bos Park	2323 Cumberland Dr.	32,308.30		13,992.50	2				
Brown Park	260 Trestle Rd	195,496.70		26,256.80	2				
Burner Park	2196 Eastwood Dr	65,446.40		24,638.10	2				
Cambria Park	1781 Poppy Field Dr	98,647.30		583.70	2				
Courts @ Gibson	201 Gibson Dr	0.00	0.00	6,131.00	2				
Crimson Ridge Park	6169 Campus Pkwy	0.00		84,042.63	2				
Davis Park	1460 Northpark Dr	125,365.80		17,271.60	2				
Diamond Oaks Park	400 Diamond Oaks Rd	173,318.80		59,925.90	2				
Dietrich Park	1201 Stoney Point Dr	43,744.10		5,977.60	2				
Doyle Park	1701 Calle Campana	131,330.30		20,897.90	2				
Dugan Park	1432 Diamond Woods Ci	138,092.30		15,658.20	2				
Eastwood Park	944 Pleasant Grove Bl	33,007.70		35,846.30	2				
Erven Park	950 Madden Ln	77,193.40		13,710.30	2				
Ferretti Park	6201 Grand Canyon Dr	39,978.40		12,639.60	2				
Fiddymment Park	601 Circuit Dr	5,178.90		71.00	2				
Four Corners	1200 Makeway St	26,555.90		16,900.60	2				
Garbolino Park	6101 Garland Way	26,008.80		4,378.46	2				
Goto Park	1015 Camelia Av	123,745.60		0.00	2				
Gray Park	1851 Oak Crest Dr	62,394.10		159,553.80	2				
Hall Park	2565 Provincetown Way	32,183.75		22,908.05	2				
Harrian Greens Park	1411 Raeburn Wy	79,474.40		88,836.10	2				
Heredia Park	4051 Parkland Way	34,055.80		36,083.00	2				
Huisking Park	2201 Saring Grove Dr	88,950.20		11,458.70	2				
Kennedy Park	6485 Garland Way	29,459.43		9,868.99	2				
Kenwood Oaks Park	4025 Vittorio Dr	33,499.80		29,091.00	2				
Lincoln Estates Park	1022 Tanzania Dr	5,787.70		28,100.90	2				
Luken Park	331 James Dr	97,904.60		7,450.90	2				
Lunardi Park	2350 Pleasant Grove Blvd	54,909.00		50,550.60	2				
	2501 Country Club Dr	16,166.50		64,068.30	2				

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details. Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Marco Dog Park	1800 Sierra Gardens Dr	52,703.20		0.00	1				
Misty Wood Park	1501 Misty Wood Dr	43,135.70		23,623.40	2				
Nelson Park	1213 S Bluff Wy	9,240.40		35,994.90	2				
North Hayden Park	3200 Adelaide Ln	22,344.12		12,189.96	2				
Phillips Park	1200 Old Coach Dr	102,766.00		95,755.40	2				
Piches Park	1471 Stone Point Dr	1,958.20		10,413.50	2				
Pineschi Park	9501 Highland Park Dr	125,474.00		31,474.40	2				
Rickey Park	1475 Parkside Wy	67,818.50		43,362.60	2				
Roccucci Park	2110 Symphony Ave	99,569.00		65,571.60	2				
Sakamoto Park	8160 Challis Circle	13,864.36		28,756.47	2				
Saugstad Park	100 Buljan Dr	381,940.40		3,983.60	2				
Sculpture Park	350 N Sunrise Av	2,410.90		0.00	2				
Sierra Crossing Park	4251 Brookstone Dr,	178,002.30		22,393.60	2				
Silverado Oaks Park	1430 Badovinac Dr	209,813.00		30,896.40	2				
Solaire Park	4601 Solaire Dr	117,453.30		44,785.50	2				
SSP48	2232 Dorrington Dr	0.00		16,325.80	2				
Stenhenson Park	6655 Maple Creek Dr	80,230.00		18,954.90	2				
Sullivan Park	4000 Solaire Dr	110,382.63		57,202.09	2				
Sumnerhill Park	648 Grenada Pass Dr	76,957.10		25,412.00	2				
Sunrise Corridor	1100's Sunrise Bl	179,360.70		350,602.90	2				
Taylor Park	700 Parry St	13,343.90		18,109.90	2				
Twinwood Park	575 Twinwood Ln	27,884.40		4,320.30	2				
Uribe Park	3051 Empingham Wy	111,180.80		41,596.70	2				
Vernon Street Town Square	311 Vernon St	4,246.50		11,027.90	2				
Veteran's Memorial Park	1750 Blue Oaks Bl	60,087.00		39,697.20	2				
Waltrip Park	3800 Miners Ravine	31,088.40		16,130.20	2				
Weber Park	320 Circuit Dr	54,437.60		9,011.90	2				
White Park	504 Sixth St	7,457.40		6,836.40	2				
Woodbridge Park	415 Sierra Bl	87,586.00		2,952.70	2				

Square Footage Totals		4,382,506.09	0.00	2,070,848.44					
Acres		100.61	0.00	47.54					

Cost Proposal Bid Sheet--Routine Work Add Alternate

Parks Add Alternate

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details. Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Bear Dog Park	1565 Pleasant Grove Blvd	30,133.00		38,525.00	3				
Buñian Park	150 Hallissy Dr	239,226.40		19,409.10	2				
Central Park	10200 Fairway Dr	50,493.39	133,623.43	118,567.67	2				
Crabb Park	1000 Scarborough Dr	50,845.66	294,016.13	197,331.88	2				
Crestmont Park	1500 Champion Oaks Dr	139,497.00		32,181.90	2				
Elliott Park	1421 Cushtendall Dr	270,399.80		30,281.30	2				
Festerson Park	2150 Villages Green Dr	240,206.10		54,975.20	2				
Frat's Park	2400 Corin Dr	185,927.70		18,482.60	2				
Hamel Park	10080 Crocker Ranch Rd	262,359.50		96,091.60	2				
Hillsborough Park	1001 Hillsborough Dr	223,420.40		78,135.40	2				
Hughes Park	1600 Parkside Way	391,240.00		19,326.10	2				
Kasaberg Park	1151 Rand Way	507,292.20		20,908.10	2				
Lockridge Park	2601 Eureka Rd	147,858.50		25,793.80	2				
Mahan Park	1095 Armington Dr	236,216.20		94,516.80	2				
Mahany Park	1545 Pleasant Grove Blvd	326,393.40		252,743.34	3				
Maidu Regional Park	1550 Maidu Dr	253,364.73	886,792.76	362,749.00	3				
Nichols Park	4525 Bob Doyle Dr	103,421.00		34,159.00	2				
Olympus Park	2551 La Croix Dr	225,894.60		60,737.70	2				
Pistachio Park	4350 Westpark Drive	36,146.15	229,467.88	52,983.63	2				
Royer Park	190 Park Dr	245,329.50		24,629.00	2				
Santucci Park	1831 Morningstar Dr	394,019.30		22,837.40	2				
Stizzo Park	4141 Brick Mason Ci	208,018.10		122,768.10	2				
Veteran's Memorial Park North	10021 Crocker Ranch Rd	339,687.20		8,952.40	2				
Wallace Park (at Cresthaven)	401 Community Dr	99,681.00		21,054.10	2				
Wanish Park	1351 Junction Bl	206,353.30		51,652.70	2				
Square Footage Totals		5,383,291.13	1,543,900.20	1,821,267.82					
Acres		123.58	35.44	41.81					

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2008 Northwest Zone A				
2008-Map-01	7,928	17,544	3	
2008-Map-02	9,841	33,863	3	
2008-Map-03	72,461	47,957	3	
2008-Map-04	41,957	57,651	3	
2008-Map-05	12,711	13,673	3	
2008-Map-06	20,310	48,973	3	
2008-Map-07	51,792	75,554	3	
2008-Map-08	35,753	86,176	3	
2008-Map-09	5,474	63,855	3	
2008-Map-10	32,074	33,975	3	
2008-Map-11	28,387	56,612	3	
2008-Map-12	50,526	97,309	3	
2008-Map-13	83,399	135,817	3	
2008-Map-14	5,177	34,101	3	
2008-Map-15	8,610	99,167	3	
2008-Map-16	0	39,741	3	
2008-Map-17	0	22,693	3	
2008-Map-18	0	4,245	3	
2008-Map-19	0	6,063	3	
2008-Map-20	0	1,891	3	
2008-Map-21	10,139	78,838	3	
2008-Map-22	0	9,156	3	
2008-Map-23	0	948	3	
2008-Map-24	0	2,621	3	
2008-Map-25	0	0	3	
2008-Map-26	0	4,179	3	
2008-Map-27	12,673	33,327	3	
TOTAL	489,210	1,105,927		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2009 Northwest Zone B				
2009-Map-01	14,137	25,642	3	
2009-Map-02	0	32,621	3	
TOTAL	14,137	58,263		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111 Fiddlyment				
2111-Map-01	38,273	35,299	2	
2111-Map-02	56,958	76,947	2	
2111-Map-03	98,020	156,111	2	
2111-Map-04	24,197	20,978	2	
2111-Map-05	15,032	131,741	2	
2111-Map-06	54,446	151,929	2	
2111-Map-07	0	131,551	2	
2111-Map-08	55,656	143,548	2	
2111-Map-09	47,661	67,469	2	
2111-Map-10	6,418	116,748	2	
2111-Map-11	0	157,511	2	
2111-Map-12	0	83,974	2	
2111-Map-13	3,297	69,968	2	
2111-Map-14	0	22,302	2	
2111-Map-15	0	29,212	2	
2111-Map-16	0	61,087	2	
2111-Map-17	0	55,253	2	
2111-Map-18	0	59,085	2	
2111-Map-19	0	61,896	2	
2111-Map-20	0	26,164	2	
2111-Map-21	0	19,643	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111-Map-22	0	30,548	2	
2111-Map-23	0	49,776	2	
TOTAL	399,957	1,758,739		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2113 Westpark				
2113-Map-01	34,693	169,194	2	
2113-Map-02	64,145	136,642	2	
2113-Map-03	27,236	132,036	2	
2113-Map-04	10,259	78,128	2	
2113-Map-05	31,179	50,566	2	
2113-Map-06	17,621	46,256	2	
2113-Map-07	10,354	77,282	2	
2113-Map-08	14,861	36,316	2	
2113-Map-09	43,968	260,027	2	
2113-Map-10	0	32,911	2	
2113-Map-11	15,938	122,101	2	
2113-Map-12	23,795	288,185	2	
2113-Map-13	0	37,078	2	
2113-Map-14	0	38,206	2	
2113-Map-15	0	0	2	
2113-Map-16	0	0	2	
TOTAL	294,048	1,504,927		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2119 Westbrook				
2119-Map-01	8,365	124,718	2	
2119-Map-02	0	167,852	2	
2119-Map-03	0	94,551	2	
2119-Map-04	0	37,049	2	
2119-Map-05	0	127,615	2	
2119-Map-06	0	44,249	2	
2119-Map-07	0	63,692	2	
2119-Map-08	0	41,419	2	
2119-Map-09	0	64,027	2	
2119-Map-10	0	0	2	
2119-Map-11	0	55,826	2	
TOTAL	8,365	820,998		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2121 Creekview Village				
2121-Map-01	0	70,669	2	
2121-Map-02	0	25,732	2	
2121-Map-03	0	71,852	2	
2121-Map-04	0	12,989	2	
2121-Map-05	0	150,787	2	
2121-Map-06	0	41,190	2	
2121-Map-07	0	17,463	2	
2121-Map-08	0	37,411	2	
TOTAL	0	428,093		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2122 Sierra Vista				
2122-Map-01	6,210	65,593	2	
2122-Map-02	22,420	154,961	2	
2122-Map-03	4,673	40,702	2	
2122-Map-04	0	16,320	2	
2122-Map-05	0	84,579	2	
2122-Map-06	0	17,843	2	
2122-Map-07	0	99,514	2	
2122-Map-08	0	71,325	2	
2122-Map-09	0	57,619	2	
2122-Map-10	0	61,628	2	
2122-Map-11	0	52,596	2	
2122-Map-12	0	22,660	2	
2122-Map-13	0	56,923	2	
2122-Map-14	0	32,377	2	
2122-Map-15	0	48,641	2	
2122-Map-16	0	50,790	2	
2122-Map-17	0	98,645	2	
2122-Map-18	0	14,103	2	
2122-Map-19	0	63,466	2	
2122-Map-20	0	277,725	2	
2122-Map-21	0	68,386	2	
2122-Map-22	0	29,185	2	
2122-Map-23	0	47,921	2	
2122-Map-24	0	28,580	2	
2122-Map-25	0	20,758	2	
2122-Map-26	0	11,526	2	
2122-Map-27	0	17,433	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2122-Map-28	0	0	2	
TOTAL	33,303	1,611,797		\$0.00
TOTAL SQ FT	1,308,689	7,531,941	TOTAL COST	\$0.00
ACRES	30	173		

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
1001 General Fund				
1001/IV-Map-01	0	72,483	2	
1001/IV-Map-02	0	2,134	2	
1001/IV-Map-03	0	29,365	2	
1001/IV-Map-04	0	248,078	2	
1001/IV-Map-05	0	29,365	2	
1001/IV-Map-06	0	18,280	2	
1001/IV-Map-07	44,319	69,927	2	
1001/IV-Map-08	0	25,697	2	
1001/IV-Map-09	0	29,610	2	
1001/IV-Map-10	0	42,814	2	
1001/IV-Map-11	0	10,524	2	
1001/IV-Map-12	0	24,566	2	
1001/IV-Map-13	0	10,632	2	
1001/IV-Map-14	0	12,778	2	
1001/IV-Map-15	31,922	6,223	2	
1001/IV-Map-16	0	3,180	2	
1001/IV-Map-17	0	35,780	2	
IV- SUBTOTAL	76,242	671,435		
1001/NC-Map-01	7,511	11,732	2	
1001/NC-Map-02	0	1,209	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
NC-SUBTOTAL	7,511	12,942		
1001/NW-Map-01	0	786	2	
1001/NW-Map-02	106	13,072	2	
1001/NW-Map-03	2,451	4,135	2	
1001/NW-Map-04	0	21,189	2	
1001/NW-Map-05	0	0	2	
1001/NW-Map-06	0	3,652	2	
1001/NW-Map-07	0	27,416	2	
NW- SUBTOTAL	2,557	70,251		
TOTAL	86,309	754,628		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2006 Olympus Pointe -Zone A LLD				
2006-Map-01	0	21,489	2	
2006-Map-02	0	36,292	2	
2006-Map-03	1,577	17,096	2	
2006-Map-04	0	24,745	2	
2006-Map-05	0	14,920	2	
2006-Map-06	0	29,486	2	
TOTAL	1,577	144,026		\$0.00

2007 Olympus Pointe -Zone D LLD				
2007-Map-01	37,526	65,849	2	
2007-Map-02	14,267	47,862	2	
TOTAL	51,793	113,711		\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2010 North Central District Wide Zone					
2010-Map-01	54,351	83,587	2		
2010-Map-02	119,697	123,133	2		
2010-Map-03	49,669	68,474	2		
2010-Map-04	41,017	74,485	2		
2010-Map-05	3,701	9,460	2		
2010-Map-06	28,608	77,783	2		
2010-Map-07	48,642	111,717	2		
2010-Map-08	0	41,349	2		
TOTAL	345,685	589,989			\$0.00
2011 North Central-Local Benefit Zone					
2011-Map-01	0	97,605	2		
2011-Map-02	30,794	20,718	2		
2011-Map-03	15,914	23,472	2		
2011-Map-04	27,139	31,921	2		
2011-Map-05	12,123	21,315	2		
2011-Map-06	24,874	29,207	2		
2011-Map-07	3,815	41,489	2		
2011-Map-08	0	5,353	2		
2011-Map-09	0	1,574	2		
2011-Map-10	27,709	0	2		
2011-Map-11	0	0	2		
TOTAL	142,367	272,652			\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2012 North Central Zone F (Diamond Oaks 10) LLD				
2012-Map-01	27,909	23,814	2	
2012-Map-02	0	0	2	
TOTAL	27,909	23,814		\$0.00
2013 North Central Zone G (Diamond Oaks 10) LLD				
2013-Map-01	5,752	14,858	2	
TOTAL	5,752	14,858		\$0.00
2014 Infill Zone A (Pheasant Run) LLD				
2014-Map-01	0	8,592	2	
TOTAL	0	8,592		\$0.00
2015 Infill Zone B (Cirby Oaks II) LLD				
2015-Map-01	0	5,073	2	
TOTAL	0	5,073		\$0.00
2017 Infill Zone C (Reuter Ranch) LLD				
2017-Map-01	0	24,774	2	
TOTAL	0	24,774		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2019 Vernon Infill				
2019-Map-01	0	9,711	2	
TOTAL	0	9,711		\$0.00
Streetscape District and Map				
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2021 Historic District LLD				
2021-Map-01	0	32,261	2	
TOTAL	0	32,261		\$0.00
Streetscape District and Map				
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2023 Riverside LLD				
2023-Map-01	0	8,424	2	
2023-Map-02	0	6,195	2	
2023-Map-03	0	6,124	2	
TOTAL	0	20,742		\$0.00
Streetscape District and Map				
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2102 North Roseville Zone B				
2102-Map-01	19,503	19,178	2	
2102-Map-02	15,169	19,549	2	
TOTAL	34,672	38,727		\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2103 North Roseville Zone C					
2103-Map-01	20,941	50,671	2		
2103-Map-02	2,754	46,825	2		
2103-Map-03	3,406	13,462	2		
2103-Map-04	0	31,641	2		
TOTAL	27,101	142,599			\$0.00
2103 North Roseville Zone D					
2103-Map-01	18,608	57,226	2		
2103-Map-02	20,424	42,184	2		
2103-Map-03	16,071	199,036	2		
2103-Map-04	15,089	41,910	2		
TOTAL	70,193	340,356			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2105 Stoneridge Parcel 1 CFD					
2105-Map-01	32,224	38,451	2		
TOTAL	32,224	38,451			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2106 Woodcreek West					
2106-Map-01	115,723	69,925	2		
2106-Map-02	208,754	48,674	2		
2106-Map-03	16,432	25,157	2		
2106-Map-04	15,647	40,281	2		
2106-Map-05	33,458	41,490	2		
2106-Map-06	16,843	52,079	2		
2106-Map-07	28,436	34,800	2		
2106-Map-08	35,835	33,778	2		
2106-Map-09	0	8,839	2		
2106-Map-10	0	41,622	2		
TOTAL	471,128	396,645			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2107 Highland Reserve North					
2107-Map-01	5,893	99,170	2		
2107-Map-02	17,924	136,217	2		
2107-Map-03	26,358	85,839	2		
2107-Map-04	14,524	129,891	2		
TOTAL	64,699	451,117			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2109 Woodcreek East					
2109-Map-01	28,546	263,526	2		
TOTAL	28,546	263,526			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
<i>Provide cost for streetscapes based on the service level assigned.</i>					
<i>Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.</i>					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2110 Stone Point CFD 2					
2110-Map-01	1,768	10,580	2		
TOTAL	1,768	10,580			\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2114 Longmeadow					
2114-Map-01	10,666	62,155	2		
2114-Map-02	12,550	76,292	2		
TOTAL	23,216	138,447			\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2115 Infill 4					
2115-Map-01 (Rosepark)	13,121	18,652	2		
2115-Map-02 (Church)	0	7,180	2		
2115-Map-03 (Woodlake)	18,022	14,599	2		
2115-Map-04 (American Dream)	0	21,973	2		
2115-Map-05 (Old Auburn Spahn Ranch)	0	17,261	2		
TOTAL	31,142	79,665			\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2117 Stone Point CFD 4					
2117-Map-01	0	27,743	2		
TOTAL	0	27,743			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2118 North Roseville Zone E					
2118-Map-01	0	11,594	2		
2118-Map-02	1,231	8,880	2		
TOTAL	1,231	20,474			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2120 Campus Oaks					
2120-Map-01	0	72,619	2		
2120-Map-02	0	26,908	2		
2120-Map-03	0	22,161	2		
2120-Map-04	0	23,570	2		
2120-Map-05	0	18,931	2		
2120-Map-06	0	9,851	2		
2120-Map-07	0	106,840	2		
2120-Map-08	0	7,914	2		
2120-Map-09	0	0	2		
2120-Map-10	0	41,352	2		
TOTAL	0	330,146			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2124 Amoruso Ranch					
2124-Map-01	0	0	2		
	0	0	2		
TOTAL	0	0			\$0.00
TOTAL SQ FT	1,447,310	4,293,306	TOTAL COST		\$0.00
ACRES	33	99			

Cost Proposal Bid Sheet--Routine Work

Landscapes C

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps. For Service Level 1 cost only include pruning as the additional cost for the higher service level

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2104 Stoneridge CFD						
2104-Map-01	4,594	103,121	1	2		
2104-Map-02	25,453	63,565	1	2		
2104-Map-03	7,473	30,684	1	2		
2104-Map-04	1,266	146,090	1	2		
2104-Map-05	11,194	155,219	1	2		
2104-Map-06	4,604	63,912	1	2		
2104-Map-07	0	2,687	1	2		
2104-Map-08	38,632	76,567	1	2		
2104-Map-09	6,543	29,362	1	2		
2104-Map-10	0	20,259	1	2		
2104-Map-11	0	95,432	1	2		
TOTAL	99,758	786,898			\$0.00	\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2108 Crocker Ranch						
2108-Map-01	7,166	61,738	2	1		
2108-Map-02	20,033	71,590	2	1		
2108-Map-03	15,992	38,586	2	1		
2108-Map-04	7,837	38,695	2	1		
2108-Map-05	18,642	32,587	2	1		
TOTAL	69,669	243,196			\$0.00	\$0.00
TOTAL SQ FT	169,427	1,030,094	TOTAL COST		\$0.00	\$0.00
ACRES	4	24				

Cost Proposal Bid Sheet--Routine Work

Facility Grounds--Bid at Service Level assigned.

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Weed Free Area Sq Ft	Annual Cost
Post Office	116 S Grant St	0.00	1,620.50	2		
316 Vernon St	316 Vernon St	0.00	2,163.10	2		
Barton Water Treatment Plant	9595 Barton Rd, Granite Bay	20,153.80	77,466.60	2	117,154.00	
Carnegie Museum	557 Lincoln St	1,877.60	4,602.40	2		
Civic Center	311 Vernon St	0.00	9,164.20	2		
Corporation Yard	2005 Hilltop Cir	8,482.18	197,234.96	2		
Downtown Library	225 Taylor St	0.00	14,484.40	2		
Dry Creek Waster Water Treatment Plant	1800 Booth Rd	138,810.90	37,368.70	2	284,724.60	
Fire Station # 1	80 Lincoln St	0.00	18,548.10	2		
Fire Station # 2	1398 Junction Bl	2,566.60	1,224.30	2		
Fire Station # 3	1300 Cirby Wy	2,874.20	1,405.40	2		
Fire Station # 4	1900 Eureka Rd	0.00	20,066.00	2		
Fire Station #5	1565 Pleasant Grove Blvd	4,292.10	2,970.10	2		
Fire Station # 6	1430 E Roseville Pkwy	0.00	14,759.30	2		
Fire Station # 7	911 Highland Pointe Dr	34,644.80	33,769.70	2		
Fire Station # 8	7951 Painted Desert Dr			2		
Fire Station # 9	2451 Hayden Pkwy	0.00	62,953.10	2		
Johnson Pool	100 D St	3,677.40	2,629.90	2		
Louis Orlando Bus Transfer Station	110 Louis Ln	0.00	7,922.40	2		
Oak St. Parking Garage	200 Oak St	0.00	1,620.00	2		
Old Taylor Street Courthouse	300 Taylor St	0.00	2,895.30	2		
Pleasant Grove Waste Water Treatment Plant	5051 Westpark	0.00	378,558.10	2	3,168,810.30	
Roseville Electric	2090 Hilltop Cir	0.00	33,172.10	2		
Roseville Police Department	1051 Junction Bl	3,436.70	49,264.40	2		
Solid Waste Recycle Site	4475 Westpark Dr	0.00	12,286.60	2		
U.S. Post Office	320 Vernon St	0.00	2,354.00	2		
Vernon Street Parking Garage	405 Vernon St	0.00	2,319.30	2		
Woodcreek Oaks Parking Lot	5880 Woodcreek Oaks			2		
Square Footage Totals		220,816.28	992,822.96		3,570,688.90	
Acres		5.07	22.79		81.97	

Cost Proposal Bid Sheet--Routine Work

Schools

Provide cost for mowing only 1x a week.

Please refer to details in the RFP for school sites.

Irrigation work includes programming 2x/week and systems check 1x/week

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Irrigation	Weed Free Area Sq Ft	Annual Cost
Buljan Middle School	100 Hallissy Dr	239,699.70	0.00	2			
Chilton Middle School	4501 Bob Doyle DR	290,139.70	0.00	2			
Cirby Elementary	814 Darling Wy	47,537.40	0.00	2			
Cooley Middle School	9300 Prairie Woods Wy	363,837.80	0.00	2			
Diamond Creek Elementary	3151 Hopscotch Wy	33,914.90	0.00	2			
Elch Middle School		223,500.40	0.00				
Heritage Oaks Elementary	2271 Americana Dr	138,205.80	0.00	2			
Junction Elementary	2150 Ellison Dr	91,363.30	0.00	2			
Olympus Junior High School	2625 La Croix Dr	82,121.00	0.00	2			
Orchard Ranch Middle School	4375 Brookstone Dr	30,050.10	0.00	2			
Quail Glen Elementary	1250 Canevari Dr	119,292.60	0.00				
Rex Fortune Elementary	4601 Upland Dr		0.00	2			
Riego Creek Elementary	3255 Pruett Dr.	52,500.00	0.00	2			
Sargeant Elementary	1200 Ridgecrest Wy	172,391.30	0.00	2			
Spanger Elementary	699 Shasta St	81,917.20	0.00	2			
Stoneridge Elementary	2501 Alexandra Dr	244,652.60	0.00	2			
Thomas Jefferson Elementary	750 Central Park Dr	106,511.40	0.00	2			
Woodbridge Elementary	515 Niles St	52,527.00	0.00	2			
Square Footage Totals		2,370,162.20					
Acres		54.41					

Cost Proposal Bid Sheet--Routine Work

Non-PRL Locations

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Service Level	Square Footage of Turf	Square Footage of Landscaping	Weed Free Area Sq Ft	Annual Cost
Bakkie	10300 Woodcreek Oaks Blvd	2				
Baseline	1400 Baseline Rd	2				
Fiddlyment	6821 Fiddlyment Rd	2				
Hardrock	1498 Rocky Ridge Dr	2				
Park	801 Gibson Dr	2				
Southeast	1781 E Roseville Pkwy	2				
Vernon St	110 E Street	2				
Westplan	2200 Blue Oaks Blvd	2				
Blue Oaks #12	1745 Blue Oaks Blvd	2				
Pleasant Grove Pump	1589 Pleasant Grove Blvd	2				
Stoneridge	3332 Halverson Way	2				
Maidu	1950 Johnson Ranch Rd	2				
Olympus	2625 La Croix Dr	2				
Excelsior	2701 Eureka Rd	2				
Square Footage Totals						

EXHIBIT C

City of Roseville Parks & Landscape Maintenance Services

BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	
Skilled Labor (Irrigation Tech)	Hourly	
Enhancements Labor	Hourly	
Field Supervisor	Hourly	
Emergency/Off Hour Response	Hourly	
Other (describe):		
Directed Extra Work (Labor, materials & equipment)		Unit Cost
Mowing, Edging/Blowing	Per Acre	
Fertilization- Parks	Per Acre	
Fertilization- Streetscape	Per Acre	
Chemical Application - Parks	Per Acre	
Chemical Application - Streetscapes	Per Acre	
Core Aerification and Clean-up- Parks	Per Acre	
Core Aerification and Clean-up - Streetscapes	Per Acre	
Disking	Per Acre	
Rough mowing	Per Acre	
Shrub planting- 5 Gallon	Each	
Shrub planting- 1 Gallon	Each	
Sod preparation and installation	per square foot	
Overseeding	Per Acre	
Mulch installation - small areas {up to 10 Cubic yards}	Per yard	
Mulch installation - large areas {over 10 CY}	Per yard	
Post & Cable replacement	Per linear foot	
Tree planting 15 Gallon w/stakes	Each	
Tree planting 24" Box	Each	
Tree planting 36" Box	Each	

Exhibit D

SAMPLE BILLING MONTHLY INVOICE

Company Letterhead

Address
City, St, Zip

City of Roseville
Park Operations
2005 Hilltop Cir
Roseville, CA 95747

January Landscape Maintenance
Invoice # 1234
Period/Date: 1/1/2024-1/31/2024

Areas	Service Agreement #	Monthly Line #	Monthly Amount
Creekview - Landscape	9012345	1	\$1
Creekview - Parks	9012345	2	\$1
Total			\$2

Exhibit E

SAMPLE BILLING EXTRA WORK INVOICE

Company Letterhead

Address

City, St, Zip

City of Roseville
Park Operations
2005 Hilltop Cir
Roseville, CA 95747

Extra Work
Invoice # 1234
Period/Date: 1/1/2024-1/31/2024
Job number or description

Landscape Services**Description of Work:** (1) 15 gallon crepe myrtle tree at 1234 City St. Work completed week ending 1/25/24**Labor:**

Item	Description	Hours/Rate	Rate	Amount
12-345	Common Labor	\$1.00	\$15.00	\$15.00
12-567	Irrigation Tech	\$0.50	\$60.00	\$30.00

Materials:

Item	Description	Cost	Quantity	Amount
123-56	Sprinklers	\$3.00	1	\$3.00

Invoice Total:				\$48.00
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Exhibit F
SAMPLE QUALITY ASSURANCE DOCUMENT

LLD/ CFD/ General Fund Landscape & Medians Quality Assurance Inspection

M or B: Meets or Below Standards
X: Neglect by Responsible Party

DATE: _____ LOCATION: _____
 SERVICE LEVEL _____ INSPECTOR: _____
 2 NOTICE: _____ DATE: _____

Comments: Specific on area. Document map # to specify area below standard

CATEGORY	RATING	X	COMMENTS
Water Management			
Moisture			
Systems			
Turf			
Health			
Maintained			
Planter Beds			
Pruned			
Health			
Trees			
Health			
Staking			
Clearance			
Line of Site			
Hardscape			
Amenities			
Access Restrictions			
Walls & Monuments			
Misc.			
Vandalism			
Open Space			
ADDITIONAL COMMENTS:			

EXHIBIT G

Area Maps

File is separate from main document

SEALED PROPOSAL



**IMPORTANT
NOTICE TO
PROPOSER**

The envelope containing your proposal **MUST** have:
1. Your name and address in the **UPPER** left corner.
2. This label on the **LOWER** left corner.

RFP NAME

PROPOSAL DUE DATE

PROPOSAL DUE TIME

_____ A.M. _____ P.M.
PROPOSAL FOR

**TIME SENSITIVE. DELIVER TO
CITY CLERK IMMEDIATELY.**

EXHIBIT “C”
Pricing

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Apollo Dog Park	1280 Antelope Creek	0.00		18,769.49	3				967
Astill Family Park	1401 Grand Junction Way	766.60		29,459.10	2				1,932
Baquera Park	100 Painted Desert Ct	43,077.20		43,492.60	2				8,463
Besana Park	1061 Trehowell Dr	132,417.20		41,751.20	2				20,297
Blue Oaks Park	8001 Woodcreek Oaks Bl	63,305.30		3,101.30	2				8,654
Bos Park	2323 Cumberland Dr.	32,308.30		13,992.50	2				5,188
Brown Park	260 Trestle Rd	195,496.70		26,256.80	2				27,769
Burner Park	2196 Eastwood Dr	65,446.40		24,638.10	2				10,281
Cambria Park	1781 Poppy Field Dr	98,647.30		583.70	2				13,225
Central Park	10200 Fairway Dr	189,055.00		0.00	2				1,674
Courts @ Gibson	201 Gibson Dr	0.00	0.00	6,131.00	2				381
Crimson Ridge Park	6169 Campus Pkwy	0.00		84,042.63	2				5,227
Davis Park	1460 Northpark Dr	125,365.80		17,271.60	2				17,836
Diamond Oaks Park	400 Diamond Oaks Rd	173,318.80		59,925.90	2				26,899
Dietrich Park	1201 Stoney Point Dr	43,744.10		5,977.60	2				6,219
Doyle Park	1701 Calle Campana	131,330.30		20,897.90	2				18,859
Dugan Park	1432 Diamond Woods Ci	138,092.30		15,658.20	2				19,434
Duran Park	944 Pleasant Grove Bl	33,007.70		35,846.30	2				6,642
Eastwood Park	950 Madden Ln	77,193.40		13,710.30	2				11,171
Erven Park	6201 Grand Canyon Dr	39,978.40		12,639.60	2				6,129
Ferretti Park	601 Circuit Dr	5,178.90		71.00	2				695
Fiddymment Park	1200 Makeway St	26,555.90		16,900.60	2				4,601
Four Corners	6101 Garland Way	26,008.80		4,378.46	2				3,747
Garbolino Park	1015 Camelia Av	123,745.60		0.00	2				16,546
Goto Park	1851 Oak Crest Dr	62,394.10		159,553.80	2				18,267
Gray Park	2565 Provincetown Way	32,183.75		22,908.05	2				5,726
Hall Park	1411 Raeburn Wy	79,474.40		88,836.10	2				16,148
Harrigan Greens Park	4051 Parkland Way	34,055.80		36,083.00	2				6,797
Heredia Park	2201 Spring Grove Dr	88,950.20		11,458.70	2				12,606
Huisking Park	6485 Garland Way	29,459.43		9,868.99	2				4,551
Kennedy Park	4025 Vittorio Dr	33,499.80		29,091.00	2				6,286
Kenwood Oaks Park	1022 Tanzania Dr	5,787.70		28,100.90	2				2,521
Lincoln Estates Park	331 James Dr	97,904.60		7,450.90	2				13,553
Luken Park	2350 Pleasant Grove Blvd	54,909.00		50,550.60	2				10,485
Lunardi Park	2501 Country Club Dr	16,166.50		64,068.30	2				6,146
Marco Dog Park	1800 Sierra Gardens Dr	52,703.20		0.00	1				7,248
Misty Wood Park	1501 Misty Wood Dr	43,135.70		23,623.40	2				7,234
Nelson Park	1213 S Bluff Wy	9,240.40		35,994.90	2				3,475
North Hayden Park	3200 Adelaide Lp	22,344.12		12,189.96	2				3,746
Phillips Park	1200 Old Coach Dr	102,766.00		95,755.40	2				19,695
Piches Park	1471 Stone Point Dr	1,958.20		10,413.50	2				912

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Pineschi Park	9501 Highland Park Dr	125,474.00		31,474.40	2				18,732
Rickey Park	1475 Parkside Wy	67,818.50		43,362.60	2				11,762
Roccucci Park	2110 Symphony Ave	99,569.00		65,571.60	2				17,390
Sakamoto Park	8160 Challis Circle	13,864.36		28,756.47	2				3,640
Saugstad Park	100 Buljan Dr	381,940.40		3,983.60	2				51,308
Sculpture Park	350 N Sunrise Av	2,410.90		0.00	2				322
Sierra Crossing Park	4251 Brookstone Dr,	178,002.30		22,393.60	2				25,191
Silverado Oaks Park	1430 Badovinac Dr	209,813.00		30,896.40	2				29,974
Solaire Park	4601 Solaire Dr	117,453.30		44,785.50	2				18,488
SSP48	2232 Dorrington Dr	0.00		16,325.80	2				1,015
Stephenson Park	6665 Maple Creek Dr	80,230.00		18,954.90	2				11,906
Sullivan Park	4000 Solaire Dr	110,382.63		57,202.09	2				18,316
Summerhill Park	648 Grenada Pass Dr	76,957.10		25,412.00	2				11,868
Sunrise Corridor	1100's Sunrise Bl	179,360.70		350,602.90	2				45,787
Taylor Park	700 Parry St	13,343.90		18,109.90	2				2,908
Twinwood Park	575 Twinwood Lp	27,884.40		4,320.30	2				3,996
Uribe Park	3051 Empingham Wy	111,180.80		41,596.70	2				17,451
Vernon Street Town Square	311 Vernon St	4,246.50		11,027.90	2				1,255
Veteran's Memorial Park	1750 Blue Oaks Bl	60,087.00		39,697.20	2				10,501
Waltrip Park	3800 Miners Ravine	31,088.40		16,130.20	2				5,158
Weber Park	320 Circuit Dr	27,478.20		28,684.20	2				7,837
White Park	504 Sixth St	7,457.40		6,836.40	2				1,420
Woodbridge Park	415 Sierra Bl	87,586.00		2,952.70	2				11,895
TOTALS		4,651,762.09	0.00	2,163,135.14					716,350
ACRES		106.79	0.00	49.66					

Cost Proposal Bid Sheet--Routine Work

Facility Grounds--Bid at Service Level assigned.

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Weed Free Area Sq Ft	Annual Cost
Post Office	330 Vernon St	0.00	1,620.50	2		236
316 Vernon St	316 Vernon St	0.00	2,163.10	2		316
Carnegie Museum	557 Lincoln St	1,877.60	4,602.40	2		1,884
Civic Center	311 Vernon St	0.00	9,164.20	2		1,336
Corporation Yard	2005 Hilltop Cir	0.00	205,717.20	2		34,238
Downtown Library	225 Taylor St	0.00	14,484.40	2		2,112
Fire Station # 1	80 Lincoln St	0.00	18,548.10	2		2,704
Fire Station # 2	1398 Junction Bl	2,566.60	1,224.30	2		1,835
Fire Station # 3	1300 Cirby Wy	2,874.20	1,405.40	2		2,062
Fire Station # 4	1900 Eureka Rd	0.00	20,066.00	2		2,926
Fire Station #5	1565 Pleasant Grove Blvd	4,292.10	2,970.10	2		3,205
Fire Station # 6	1430 E Roseville Pkwy	0.00	14,759.30	2		2,153
Fire Station # 7	911 Highland Pointe Dr	34,644.80	33,769.70	2		27,297
Fire Station # 9	2451 Hayden Pkwy	0.00	62,953.10	2		9,180
Johnson Pool	100 D St	3,677.40	2,629.90	2		2,758
Louis Orlando Bus Transfer Station	110 Louis Ln	0.00	7,922.40	2		1,155
Oak St. Parking Garage	200 Oak St	0.00	1,620.00	2		236
Roseville Police Department	1051 Junction Bl	3,436.70	49,264.40	2		9,403
Vernon Street Parking Garage	405 Vernon St	0.00	2,319.30	2		339
Square Footage Totals		212,334.10	1,001,305.20		3,570,688.90	105,375
Acres		4.87	22.99		81.97	

Cost Proposal Bid Sheet--Routine Work

Schools

Provide cost for mowing only 1x a week.

Please refer to details in the RFP for school sites.

Irrigation work includes programming 2x/week and systems check 1x/week

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Irrigation	Weed Free Area Sq Ft	Annual Cost
Thomas Jefferson Elementary	750 Central Park Dr	106,511.40	0.00	2			7,926
Square Footage Totals		2,370,162.20					7,926
Acre		54.41					

City of Roseville
BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	\$45.00
Skilled Labor (Irrigation Tech)	Hourly	\$65.00
Enhancements Labor	Hourly	\$47.00
Field Supervisor	Hourly	\$85.00
Emergency/Off Hour Response	Hourly	\$125.00
Other (describe):		
Directed Extra Work		Unit Cost
Mowing, Edging/Blowing	Per Acre	\$400.00
Fertilization- Parks	Per Acre	\$365.00
Fertilization- Streetscape	Per Acre	\$300.00
Chemical Application - Parks	Per Acre	\$600.00
Chemical Application -	Per Acre	\$400.00
Core Aerification and Clean-up-	Per Acre	\$475.00
Core Aerification and Clean-up -	Per Acre	\$385.00
Disking	Per Acre	\$320.00
Rough mowing	Per Acre	\$350.00
Shrub planting- 5 Gallon	Each	\$32.50
Shrub planting- 1 Gallon	Each	\$17.50
Sod preparation and installation	per square foot	\$4.50
Overseeding	Per Acre	\$670.00
Mulch installation - small areas	Per yard	\$100.00
Mulch installation - large areas	Per yard	\$90.00
Post & Cable replacement	Per linear foot	\$190.00
Tree planting 15 Gallon w/stakes	Each	\$230.00
Tree planting 24" Box	Each	\$450.00
Tree planting 36" Box	Each	\$1,200.00

RESOLUTION NO. 24-406

APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT,
BY AND BETWEEN THE CITY OF ROSEVILLE AND NEW IMAGE LANDSCAPE
COMPANY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Park and Landscape Maintenance Services Agreement for Parks,
Recreation & Libraries, by and between the City of Roseville and New Image Landscape
Company, has been reviewed by the Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that
said Agreement is hereby approved and that the City Manager is authorized to execute it on
behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of
_____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

**PARK AND LANDSCAPE MAINTENANCE
SERVICES AGREEMENT**

Parks, Recreation & Libraries

THIS AGREEMENT is made and entered into this ____ day of _____, 20__,
by and between the City of Roseville, a municipal corporation ("CITY"), and New Image
Landscape Company, a California corporation ("CONTRACTOR"); and

W I T N E S S E T H:

WHEREAS, CITY issued a Request for Proposals (RFP) for Park and Landscape
Maintenance Services; and

WHEREAS, CONTRACTOR has prepared a proposal dated July 11, 2024, which
describes the scope of work to be performed by CONTRACTOR, the budget for the work, and
the schedule for performance of the work; and

WHEREAS, CONTRACTOR is qualified and experienced to provide park and landscape
maintenance services.

NOW, THEREFORE, the parties agree as follows:

1. Term. The initial term of this Agreement shall be four (4) years, commencing on
January 1, 2025 and expiring on December 31, 2028. CITY may elect to extend the term, at its
sole discretion, for up to three (3) additional two (2) year terms by giving written notice to
CONTRACTOR no later than sixty (60) days before the initial or renewed term ends. If CITY

elects to extend the term, the compensation payable to CONTRACTOR under Sections 3 and 4 may be adjusted as set forth in this Agreement.

2. Services. CONTRACTOR shall perform, at the direction of City, the scope of services (“Work”) as described in EXHIBIT “A,” (CONTRACTOR’s Proposal) in accordance with the specifications set forth in EXHIBIT “B” (CITY’s Request for Proposals), both of which are attached hereto and incorporated herein by this reference, for the areas of responsibility highlighted in EXHIBIT “C” (CONTRACTOR’s Cost Proposal), also attached hereto and incorporated herein by this reference. CITY reserves the right to modify CONTRACTOR’s areas of responsibility in its sole discretion without amendment to this Agreement. In the event CITY exercises its option to modify CONTRACTOR’s areas of responsibility, CITY will provide notice to CONTRACTOR of the change(s) within five (5) business days.

3. Compensation. For its services provided hereunder, CONTRACTOR shall be compensated on a time and expense basis in accordance with the budget estimate as described in EXHIBIT “C.” Compensation for the Work for the term of this Agreement shall not exceed eight million, seven hundred ninety-six thousand, three hundred seventy-four dollars (\$8,796,374) subject to adjustments for changes in the Work as may be directed in writing by CITY pursuant to Section 6. Compensation for changes in the Work for the term of this Agreement shall not exceed eight hundred seventy-nine thousand, six hundred thirty-eight dollars (\$879,638). Total compensation for the entire Agreement shall not exceed nine million, six hundred seventy-six thousand, eleven dollars (\$9,676,011).

CONTRACTOR shall submit monthly invoices for its services. Invoices for monthly base bid services shall indicate the area, the contract line item, and the exact monthly amount. Invoices for “Extra Work” shall be delineated by task, the person performing the services, and

the hourly rate, which shall be stated in time increments of not greater than one-tenth (1/10) hours. CITY shall pay invoices within thirty (30) days after receipt, if the services specified in the invoice have been satisfactorily completed as outlined in Section 5 of this Agreement.

4. Annual Pricing Adjustments. CONTRACTOR agrees to perform the described Work and any additional work requested by CITY for the prices indicated in its proposal (EXHIBIT "C") and any markup stipulated in this Agreement, or as negotiated by CITY, for a period of eighteen (18) months. At the request of CONTRACTOR, CITY and CONTRACTOR will meet in January of each year to revise prices which will be effective for the next fiscal year (July 1 – June 30). This increase shall not exceed five percent (5%) in any one year, including any extensions in the term of this Agreement, unless the CITY agrees in writing to increase this amount due to unforeseen and uncontrollable circumstances including, but not limited to, fuel price increases, changes in workers' compensation rates, and prevailing wage changes. CITY also agrees to adjust payments to reflect changes in work quantities and to pay for new work assigned to CONTRACTOR at the contract rates then in effect. Adjustments to quantities may be requested by either party and is subject to field verification by CITY.

In the event CONTRACTOR and CITY cannot come to a mutually agreed upon annual price adjustment, this Agreement will continue at the current pricing for the remainder of the then current calendar year and will be considered mutually terminated on December 31 of such year.

5. Performance Based Payments.

5.1. CONTRACTOR shall make work sites accessible at all reasonable times for inspection by CITY. CITY will regularly inspect CONTRACTOR's work and rate it according to the maintenance standards and inspection criteria, attached as Exhibits A – H to

CITY's Request for Proposals (EXHIBIT "B"). CONTRACTOR will be paid for work rated as "meets standards." CONTRACTOR will not be paid for work rated as "below standard" until conditions improve and rate as "meet standards" if the below standard work is attributed to neglect on the part of CONTRACTOR. If an area does not meet CITY standards, it will be considered "below standard." CONTRACTOR will not be paid additional amounts for remedial work required to improve "below standard" areas if the below standard work is attributed to neglect on the part of CONTRACTOR. CITY staff will work closely with CONTRACTOR to achieve the results described in the standards and inspection criteria. However, responsibility for meeting standards rests with CONTRACTOR.

5.2. During the first three (3) months of this Agreement, CONTRACTOR will receive one hundred percent (100%) of the monthly contract payment as set forth in EXHIBIT "C." During this period, CONTRACTOR will inspect the sites at least monthly and will discuss inspections with CITY. Following this period, CONTRACTOR shall perform quality assurance inspections a minimum of every month, or more frequently if deemed necessary by the CONTRACTOR.

5.3. CONTRACTOR will provide electronic versions of the monthly inspections to CITY by the 10th of the following month as to each site's compliance with CITY standards. An action plan with deadlines must be provided to CITY to indicate when corrections will be made if an area is deemed "below standard." Failure to turn in inspections by the deadline will result in monthly payments being withheld until inspections are turned in.

5.4. CONTRACTOR agrees that CITY will suffer damages if any scheduled use, (including, but not limited to, special events or recreation programs) of CITY facilities are impacted by neglect on CONTRACTOR's part. Any costs associated with re-scheduling the

event/activity/program will be the responsibility of CONTRACTOR. Such costs include, but are not limited to, staffing costs (e.g., officials' salaries, part-time staff salaries, stand by salaries), light costs, costs associated with preparation of fields (e.g., dragging, watering and lining of fields), and mowing costs.

5.5. For any site that fails to meet CITY standards as a result of some action that is CONTRACTOR's responsibility, CONTRACTOR is to notify CITY immediately and develop a plan to bring the site into compliance as outlined in Section 5.3. Should CITY discover a site(s) that does not meet CITY standards, and CITY has not been notified by CONTRACTOR, CONTRACTOR will be put on notice in writing to bring the site back into compliance. The following penalty will result:

(a) The monthly payment for the specific site(s) will be withheld by CITY until the site is back in conformance with CITY standards.

(b) If conformance is reached within thirty (30) days of notice, CITY will release one hundred percent (100%) of the payment.

If CITY is required to send a notice to CONTRACTOR a second time at the same site within twelve (12) months of the initial notice, the following penalty will occur:

(a) CITY will withhold the monthly payment for the site. If conformance is reached within thirty (30) days of CITY's notice, CITY will release eighty percent (80%) of the payment, keeping twenty percent (20%) as a penalty.

If CONTRACTOR does not bring the site into conformance within thirty (30) days of CITY's notice, the following penalty will occur:

(a) CITY will keep the monthly payment as a penalty and withhold the next month's payment following the above-mentioned conditions until conformance is reached or this Agreement is terminated.

5.6. The parties will observe the following problem resolution process:

- (a) Written notice of the problem.
- (b) Field conference with inspector/CONTRACTOR's field representative to identify problem and agree on solution as presented by CONTRACTOR.
- (c) Conference between CITY's representative and CONTRACTOR's principal.
- (d) Imposition of penalties and/or correcting defect at CONTRACTOR's cost.

(e) Termination of the Agreement.

6. Changes in Work.

6.1. CITY may, from time to time, request changes to this Agreement or the Work as provided in Section 4.2.32 of EXHIBIT "B". All such work shall be performed pursuant to the terms of this Agreement, unless specifically provided otherwise at the time the change is ordered. Requests for changes in work shall be made in writing by the applicable Parks Manager or their designee and shall describe in detail the proposed additions, deletions, or modifications to the Work. CONTRACTOR shall respond to such request in writing, with a statement of the costs, expenses, and time required to perform the requested work. Neither the CITY's request nor the CONTRACTOR's response shall constitute a modification of this Agreement. Any modification shall be contained in a written amendment to this Agreement signed by an authorized representative on behalf of CITY. CITY's execution of the amendment

shall constitute authorization to proceed with the changed work and will specify: (1) the work to be done in connection with the change to be made; (2) the amount of the adjustment of the contract price, if any, and the basis for compensation for the work ordered; and (3) the extent of the adjustment in the contract time, if any.

6.2. Except in the case of an emergency, CONTRACTOR shall make no changes in the Work or perform additional work without a written amendment to this Agreement. CONTRACTOR shall not be compensated for any work performed without any such written amendment. In no event shall CITY pay for additional work made necessary by CONTRACTOR's errors or oversights. In the case of an emergency and upon receipt of a written directive by the CITY's Parks Manager or their designee, CONTRACTOR shall proceed with the ordered work and CITY will prepare a written contract amendment as soon thereafter as practicable.

6.3. If CITY directs CONTRACTOR in writing to make changes in the Work that materially affect the cost of performing the Work, the contract price will be adjusted based on one or more of the following methods in the order of precedence listed below:

- (a) Unit price previously agreed upon in this Agreement.
- (b) An agreed lump sum.
- (c) CONTRACTOR's actual cost for labor, direct overhead, materials, supplies, equipment, and other services necessary to complete the extra work.
- (d) Reduction or addition of tasks and/or parcels.

6.4. Disagreement by CONTRACTOR with CITY's determination of the need for, or amount of, an adjustment in contract price or contract time associated with an approved

contract amendment, or disagreement by CONTRACTOR with CITY's determination that a change has not occurred and no contract amendment is needed, shall not, under any circumstances, relieve CONTRACTOR from its obligation to promptly begin and diligently complete the work, including the change, as described in the approved contract amendment.

6.5. In the event CONTRACTOR encounters any unanticipated conditions or contingencies that may affect the Work and would result in an adjustment in the amount of the contract, CONTRACTOR shall so advise CITY in writing immediately upon notice of such condition or contingency. The written notice shall explain the circumstances giving rise to the unforeseen condition or contingency and shall set forth the proposed adjustment in compensation resulting thereof. No adjustment in contract price will be made except by a written amendment to this Agreement.

7. Claims. If any dispute shall arise between CITY and CONTRACTOR regarding performance of the Work, or any alleged change in the Work, CONTRACTOR shall timely perform the disputed work and shall give written notice of a claim for additional compensation to CITY within ten (10) days after commencement of the disputed work. CONTRACTOR's failure to give written notice within the ten (10) day period constitutes an agreement by CONTRACTOR that it will receive no extra compensation for the disputed work.

8. Stop Notices. CITY may withhold payment under this Agreement pursuant to stop notices, if any, as required by law and CITY's Administrative Regulation 4.01.

9. Prevailing Wages. For purposes of this Agreement, CONTRACTOR and its Subcontractors shall comply with all applicable prevailing wage laws, e.g., but not limited to, California Labor Code Sections 1770 et seq. In accordance with said Section 1775, CONTRACTOR shall forfeit as a penalty to the City Two Hundred Dollars (\$200) for each

calendar day or portion thereof for each worker paid less than the prevailing rates for such work or craft in which such worker is employed for any work done on-Site under the Agreement by CONTRACTOR or by any Subcontractor in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by CONTRACTOR or the applicable Subcontractor.

Pursuant to the provisions of California Labor Code Sections 1773, the Public Works Department has identified the source, stated below, of the General Prevailing Rate of Wages applicable to the work to be done, for straight time, overtime, and holiday work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.

Pursuant to Labor Code Section 1773.2, General Prevailing Wage Rates set forth above, which forms a part of this Agreement, shall be posted by CONTRACTOR at a prominent place at the site. Prevailing wage rates to be posted at the site will be furnished by the Department. The possibility of wage increases is one of the elements to be considered by CONTRACTOR in determining its Proposal, and will not under any circumstances be considered as the basis of a claim against CITY or the Agreement.

10. Contractor Registration. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor

Code section 1725.5. During the performance of this Contract, CONTRACTOR and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. CONTRACTOR is hereby notified that this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

11. Bonds. For all work under this Agreement, CONTRACTOR shall furnish and deliver to CITY a Faithful Performance Bond and a Labor and Materials Bond on CITY supplied forms issued by an admitted surety prior to, and as a condition precedent to, commencement of services. Such bond shall remain in effect during the entire term of this Agreement or may be renewed on an annual basis.

12. Licensing Laws. CONTRACTOR shall comply with all licensing laws as set forth in Exhibit B. CONTRACTOR shall be deemed in automatic and immediate breach of this Agreement for failure to comply with licensing laws.

13. Indemnification. To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify, and save and hold harmless CITY, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of CONTRACTOR 's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from CITY's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed.

CONTRACTOR's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by

law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

14. Hazardous Chemicals and Wastes.

14.1. CONTRACTOR shall bear full and exclusive responsibility for any release of hazardous or non-hazardous chemicals or substances during the course of performance of this Agreement. CONTRACTOR shall immediately report any such release to CITY. CONTRACTOR shall be solely responsible for all claims and expenses associated with the response to, removal and remediation of the release, including, without limit, payment of any fines or penalties levied against CITY by any agency as a result of such release and shall hold harmless, indemnify and defend CITY from any claims arising from such release. For purposes of this section only, the term "claims" shall include: (i) all notices, orders, directives, administrative or judicial proceedings, fines, penalties, fees or charges imposed by any governmental agency with jurisdiction, and (ii) any claim, cause of action, or administrative or judicial proceeding brought against CITY, its officials, or employees, or for any loss, cost (including reasonable attorney's fees), damage or liability, sustained or suffered by any person or entity, including CITY.

14.2. If the performance of the services outlined by this Agreement creates any hazardous wastes, those wastes shall be properly disposed of according to federal, state and local laws, at the expense of CONTRACTOR. CONTRACTOR shall dispose of the wastes under its own Environmental Protection Agency Generator Number. In no event shall CITY be identified as the generator. CONTRACTOR shall notify CITY of any such hazardous wastes and CITY reserves the right to a copy of the results of any tests conducted on the wastes and, at its cost, to perform additional tests or examine those wastes, prior to its disposition. CONTRACTOR shall

hold harmless, indemnify and defend CITY from any claims arising from the disposal of the hazardous wastes, regardless of the absence of negligence or other malfeasance by CONTRACTOR.

15. Insurance. CONTRACTOR agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

<u>COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Workers' Compensation	Statutory
Commercial General Liability	\$1,000,000 each occurrence \$2,000,000 aggregate Personal Injury: \$1,000,000 each occurrence \$2,000,000 aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability (errors and omissions)	\$1,000,000 per claim \$2,000,000 aggregate

a. Form. CONTRACTOR shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. CONTRACTOR shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of CONTRACTOR. The additional insured coverage under CONTRACTOR's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy,

and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. CONTRACTOR shall provide ten (10) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subcontractors. CONTRACTOR agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONTRACTOR shall require its subcontractors to agree to be bound to CONTRACTOR and CITY in the same manner and to the same extent as CONTRACTOR is bound to CITY under this Agreement. Additionally, CONTRACTOR shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor,

regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. CONTRACTOR hereby agrees to waive subrogation which any insurer of CONTRACTOR may acquire from CONTRACTOR by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees, and volunteers for all work performed by CONTRACTOR, its employees, agents and subcontractors.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve CONTRACTOR of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

CITY may withhold any payment under this Agreement at any time CONTRACTOR fails to comply with this section.

16. Risk of Loss. All loss or damage arising from any unforeseen obstruction or difficulties, either natural or artificial, which may be encountered in the execution of the Work,

or the furnishing of the supplies, materials, or equipment, or from any action of the elements prior to final written acceptance of the Work, or of the supplies, materials or equipment, or from any act or omission not authorized by this Agreement on the part of the CONTRACTOR or any agent or person employed by it, shall be sustained and borne solely by the CONTRACTOR.

17. Records/Audits.

17.1. CONTRACTOR and its subcontractors shall establish and maintain records pertaining to this Agreement. CONTRACTOR's and subcontractors' accounting systems shall conform to generally accepted accounting principles and all records shall provide a breakdown of total costs charged under this Agreement, including properly executed payrolls, time records, invoices and vouchers.

17.2. CONTRACTOR shall permit CITY and its authorized representatives to inspect and examine CONTRACTOR's books, records, accounts, and any and all data relevant to this Agreement at any reasonable time for the purpose of auditing and verifying statements, invoices, or bills submitted by CONTRACTOR pursuant to this Agreement and shall provide such assistance as may be reasonably required in the course of such inspection. CITY further reserves the right to examine and re-examine said books, records, accounts, and data during the three (3) year period following the termination of this Agreement. CONTRACTOR shall in no event dispose of, destroy, alter, or mutilate said books, records, accounts, and data in any manner whatever for this three-year period.

18. Time is of the Essence. Time is of the essence of this Agreement.

19. Compliance with Laws.

19.1. CONTRACTOR shall comply with all federal, state and local laws and ordinances as may be applicable to the performance of services under this Agreement.

CONTRACTOR shall, if requested by CITY, provide certification and evidence of such compliance.

19.2. CONTRACTOR must insure that employees and applicants for employment are not discriminated against on the basis of age, color, race, national origin, ancestry, religion, sex, sexual preference or marital status, and shall comply with the Americans with Disabilities Act.

20. Ability to Perform. CONTRACTOR agrees and represents that it has the time, ability and professional expertise to perform the services required under this Agreement.

21. Governing Agreement. In the event of any conflict between this Agreement and its EXHIBITS, the provisions of this Agreement shall govern. In the event of a conflict between EXHIBIT "A" and EXHIBIT "B," EXHIBIT "B" shall prevail. In the event of a conflict between EXHIBIT "A" and EXHIBIT "C," EXHIBIT "C" shall prevail.

22. Assignment. CONTRACTOR is employed to perform unique personal services. CONTRACTOR shall not assign this Agreement without the prior written consent of City. CONTRACTOR shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of CITY.

23. Independent Contractor. CONTRACTOR shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

24. Representation and Warranties.

24.1. CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working for CONTRACTOR, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other

than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to terminate as void this Agreement, without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

24.2. CONTRACTOR covenants that neither it, nor any officer or principal of its firm, has, or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of CITY or which would in any way affect CONTRACTOR's performance of Work under this Agreement. CONTRACTOR further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of CITY. CONTRACTOR agrees to at all times avoid conflicts of interest, or the appearance of any conflicts of interest, with the interests of CITY in the performance of this Agreement.

24.3. Contractor also warrants to CITY, its successors, and assigns that the title to the materials, supplies or equipment covered by this Agreement, when delivered to CITY or to its successors or assigns, is free from all liens and encumbrances. Furthermore, CONTRACTOR warrants that all materials, supplies and products furnished meet the requirements and conditions of this Agreement and are fit for the purposes intended.

25. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

26. Termination of Agreement. CITY may terminate this Agreement without cause by giving CONTRACTOR thirty (30) days advance written notice. In the event of termination

through no fault of CONTRACTOR, CITY shall compensate CONTRACTOR for services performed as of the date of termination, upon the release to CITY of all documents, papers, maps, photos, drawings, and reports prepared hereunder, in any and all media or formats in which such materials have been created or are maintained. CONTRACTOR acknowledges that CITY may terminate this Agreement in its sole discretion should funds not be appropriated by its governing body to continue services under this Agreement. CONTRACTOR may terminate this Agreement without cause by giving CITY ninety (90) days advance written notice.

27. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

28. Notices. Any notices to parties required by this Agreement shall be delivered personally or mailed, U.S. first class postage prepaid, addressed as follows:

CITY OF ROSEVILLE

Brian Castelluccio
Parks Manager
316 Vernon Street, Ste. 400
Roseville, CA 95678

CONTRACTOR

Jeffrey Suzuki
General Manager
3250 Darby Common
Fremont, CA 94539

Either party may amend its address for notice by giving notice to the other party in writing.

29. Severability. In the event that any covenant, condition or other provision of this Agreement is held to be invalid, void or illegal by any court of competent jurisdiction, the same

shall be deemed severable from the remainder of this Agreement and shall in no way affect, impair or invalidate any other covenant, condition or other provision of this Agreement.

30. Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

31. The Levine Act Disclosure. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to CITY elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the CITY decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by CONSULTANT and/or its agent(s), CONSULTANT is responsible for compliance, including for its disclosure obligations, if any, as further described at

https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.”

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20____, and CONTRACTOR has caused this Agreement to be executed.

(SIGNATURES ON NEXT PAGE)

CITY OF ROSEVILLE, a
municipal corporation

NEW IMAGE LANDSCAPE COMPANY,
a California corporation

BY: _____
DOMINICK CASEY
City Manager

BY: _____
its: VP

and

ATTEST:

BY: _____
its: CFO

BY: _____
CARMEN AVALOS
City Clerk

APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE

BY: _____
JILL GELLER
Parks, Recreation & Libraries Director

EXHIBIT “A”
Contractor’s Proposal



Bid Prepared for:



City of Roseville

13-146

**CONTRACT for
RFP**

Parks and Landscape Maintenance Services

Proposals Due: July 11th, 2024 at 3:00PM

Submitted by:

New Image Landscape Company
3250 Darby Common, Fremont, CA 94539
License # 719106
DIR # 1000004914



New Image Landscape Company

3250 Darby Common, Fremont, CA 94539 | (510)226-9191 | License # 719106

July 11th, 2024

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

RE: Parks and Landscape Maintenance Services (13-146)

On behalf of New Image Landscape Company, please accept the attached documents as our proposal for the City of Roseville Parks and Landscape Maintenance Services project. We have reviewed the scope of work and as providers of high-quality landscape maintenance services, we are sure to be able to execute all, including Addendum One, Two, and Three. We are particularly proud of the commitment and dedication of our professional staff and our ability to partner with municipalities to better, not only their landscape, but the community and environment as well.

New Image Landscape Company was first incorporated by California Corporation in 1996 and the President/CEO is Brian Takehara. As of this date, we currently have about 250 employees, across our 9 Northern California branches, ranging from Sacramento all the way to Salinas/Monterey County.

Person of Contact:

- Jeffrey Suzuki
- Address: 3250 Darby Common, Fremont, CA 94539
- Phone Number: (510) 980-1177
- Fax: (510) 226-1298
- Email: jsuzuki@newimagelandscape.com

Thank you for the opportunity to provide you with a comprehensive landscape maintenance service proposal. We look forward to the opportunity to work with you on this project. Please do not hesitate to call with any questions.

Sincerely,
New Image Landscape Company

Jeffrey Suzuki
Jeffrey Suzuki
General Manager



Firm's Qualifications

Statement of Qualifications

New Image Landscape Company prides itself as a landscape management firm that dedicates itself to an elevated level of customer and landscape management service. NILC was incorporated in Fremont, California on January 1, 1996 and continue to remain headquartered there with our sister company Sansei Gardens, Inc., a landscape construction firm. Since our beginning 23 years ago, we have established nine branches throughout the Northern California region to better support our geographically diverse clientele. We currently employ over 250 employees, including garden and office staff.

New Image Landscape Company can provide a wide variety of landscape maintenance services for our diversified clientele. Our staff is trained for the proper care of trees, shrubbery, ground cover, and turf. New Image's irrigation technicians are well-versed in the installation and repairing of irrigation systems. To maintain the highest level of plant health and appearance, our staff is proficient in the application of various pesticides, herbicides, and other chemicals, as well as compliance with regulatory requirements.

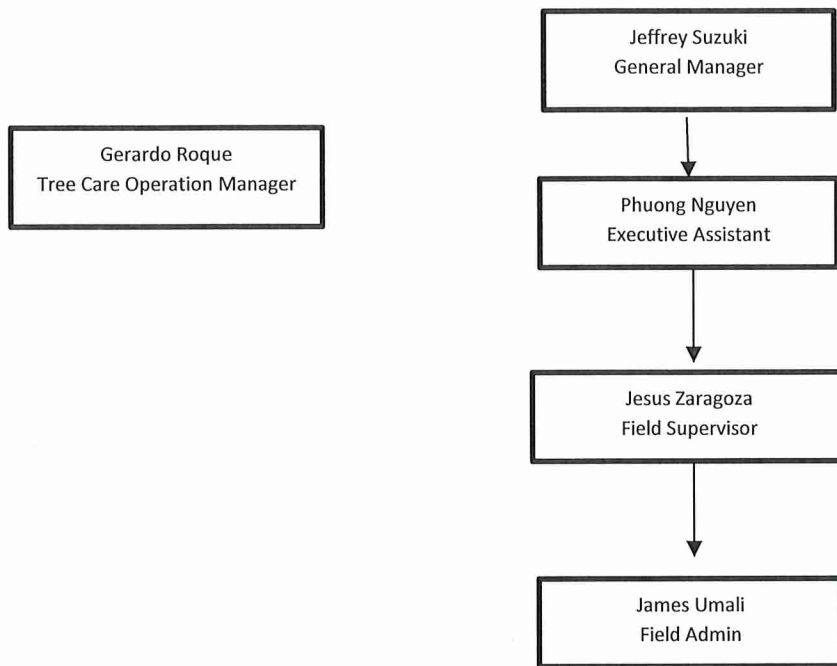
New Image has over 5 years of experience in municipal landscape maintenance and currently manages over 3 different municipal jurisdictions. Proposer has no prior or ongoing contract failures, civil or criminal litigation or pending investigation. Currently maintain a C-27 Contractor's License. New Image Landscape Company has a 24-hour Emergency Hotline in case of an after-hours emergency, that contacts the PoC to dispatch a crew and address the issue in a timely manner.

We are hopeful that your consideration of New Image Landscape Company will allow us to display our professionalism, consistently dependable maintenance, timely response to inquiries and requests, as well as expertise in our field. We are confident the quality of our work surpasses that of our competitors. We show this through our attention to detail, prompt responses to work orders, highly trained employees, commitment to safety, and by staying up to date on current and upcoming trends within the landscape industry.



Firm's Qualifications

Branch Organizational Chart



Support Staff	Title/Position	Role within [Municipality] Contract
Jeffrey Suzuki	General Manager	Oversees all landscape operations
Phuong Nguyen	Executive Assistant	Assists General Manager with all landscape operations
Jesus Zaragoza	Field Supervisor	On-Site Inspections/Supervision/Quality Reports
James Umali	Field Admin	Assists managers with day-to-day maintenance reporting and issues
Rogelio Olivares	Irrigation Technician	Irrigation System Checks/Repairs/Maintenance
Gerardo Roque	Tree Care Operation Manager	Overall Tree Care/Pesticide Application/Pruning/Demolition



Staffing, Resources and Service Description

City of Roseville Parks and Landscape Maintenance Services

(1) Scope of Services: Description

The City of Roseville has taken great pride in the landscapes that make up its parks, schools, and streetscapes. New Image Landscape Company will take equally great pride in the opportunity to service these locations and the city organization as part of this service agreement. We feel that our team has the knowledge of the requirements it takes to get the job done with the highest standard of quality, but likewise would be very open to feedback if there was any on how we can provide the best level of service to the City of Roseville.

(2) The NILC Landscape Management Program includes various service components with the intent on delivering an inclusive, comprehensive maintenance plan that meets and exceeds the scope of work requirements provided in this RFP, and also to provide the communication and management personnel to have a successful relationship with the City and its staff. The Landscape Management Program services include, but are not limited to:

- Turf Mowing/Edging and Power Blowing
- Weed Control (Pesticide Application/Integrated Pest Management – IPM)
- Irrigation Repair Services and Irrigation System Diagnostic Checks
- Irrigation/Water Management
- Basic Tree Care
- Plant/Shrub Trimming and Care
- Storm Water Treatment Measures

We have provided a summary of each service category below, but we believe the strongest element of our Landscape Management Program is our people. We make it a high priority to meet with each individual and best understand their goals and expectations of the contract.

New Image Landscape Company believes in the retention of our employees. We offer benefits of Health, Dental, Vacation Pay, Sick Pay, 401(k), and more to accommodate the needs of our employees.

We will set up an initial meeting with the City of Roseville team, making a dedicated effort to review our implementation schedule and any expectations the City may have on this contract. Ideally, we would like to continue with monthly production meetings to follow up on progress and ensure that quality control levels are continuously met.

We feel very grateful to have this opportunity and are very equipped to handle all City of Roseville projects.



Implementation Schedule (First 30 Days)

- Initial Meeting with NILC Landscape Account Manager and City of Roseville Team.
- Initial Meeting will cover:
 - Review of Implementation Schedule
 - Reviewing any modifications to current Service Schedule as well as additions of new areas to schedule
 - Schedule Irrigation System Checks with City Personnel
 - Outline Extra Work/Enhancement Goals for Year
- First 2 Weeks: Intensive Review and Inspection of NILC Service Team and Service Schedule
 - Field Supervisors and Landscape Managers will work closely with the City POC and NILC Service Team to ensure optimal scheduling/routing and to review current conditions of the working areas.
- Irrigation System Checks
 - NILC Irrigation Team will conduct initial checks of all irrigation systems per schedule developed by NILC Account Manager and City of Roseville Team
 - Please see Irrigation section for complete detail on Irrigation Scope of Work
- 30 Day Follow Up Meeting
 - NILC Landscape Account Manager to review first 30 days progress with City of Roseville team requesting feedback on services performed.
 - Schedule recurring monthly meetings for continuous feedback and goal setting.

New Image Landscape Company: Operational Policies.

NILC shall furnish all supervision, labor, tools, equipment, and material to properly maintain the landscaped areas in an attractive condition throughout the term of the contract as described in the specifications herein.

- All landscape workers shall be under the on-site supervision of an experienced maintenance Foreman/Crew Leader and Field Supervisor.
- It is against the policy of New Image Landscape Company for the company or employees of the company to enter into agreements with individual homeowners to maintain their properties.
- Upon request, the supervisor will notify the City Landscape Manager/POC when work or specific tasks are performed.
- All work will be performed in accordance with standard horticultural practices using procedures accepted by the industry.
- All work shall be scheduled to assure that horticultural tasks are undertaken at the proper time.
- Schedules may vary throughout the year as weather conditions dictate.
- Optional services are available and considered extra work with related charges.
- New Image Landscape Company recognizes the following holidays: New Year's Day, Presidents Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day. If the service day for your account falls on one of these holidays, service will be postponed until the following scheduled service day.
- Landscape maintenance will be done based on the appearance of the landscape and not on a per hour basis.
- **24-Hour Emergency Hotline Service available at 1 (888) 399 – 8594.**



Inspections

New Image Landscape Company will, in the presence of the City Landscape Manager/POC, conduct a pre-startup inspection to list any observed problems or inadequacies on the site such as tree, shrub, ground cover conditions, irrigation deficiencies, and the general overall appearance. The list will help to determine what will be the routine responsibility of New Image and show where improvement, repair, and/or upgrades may be required.

Should a clean-up of the property be needed prior to the contract start-up, additional manpower separate from the regular maintenance field personnel will be brought in to bring the property up to the level at which it will be maintained at an additional cost.

The maintenance supervisor and City Landscape Manager/POC may walk the project site together once each month to review maintenance practices and plant condition.

Irrigation

During the first month of service, New Image will conduct an irrigation evaluation to determine the current condition of the system. This inspection will include controllers, remote control valves and valve boxes, sprinkler heads and risers, piping, and wiring (if necessary). This evaluation will identify any adjustments, alterations, and/or repairs that may be necessary. The irrigation system will be checked per contract term or more often if the need arises.

The scope of the irrigation check will include:

- Adjust the programming of controllers to apply water in accordance with plant requirements based on weather and soil conditions while minimizing water runoff.
- Clean and adjust the sprinkler heads and nozzles as needed. Adjust spray patterns to ensure proper coverage and prevent any over-spray onto paved areas or buildings.
- Remote control valves will be checked for proper operation. Valve boxes to be cleared of debris.
- Water and electricity for controllers are to be supplied by the customer.
- Emergency repairs that are critical or necessary to the continued operation of the irrigation system are deemed authorized without the necessity of extra work authorization.
- All damage done to the irrigation system due to contractor's negligence shall be the responsibility of the contractor and must be repaired within 48 hours at the contractor's expense.
- If the existing irrigation system consists of a drip-system component, there may be an additional charge for any irrigation run-through's.

Optional services as an extra work charge include:

- Certified water audits.
- Water budget record keeping.
- Hand watering.
- Repairs, modifications, alterations, or additions to the irrigation system.



Weed Control

The objective is to maintain all landscaped areas including turf, ground cover, and shrub areas essentially in a weed-free condition. Weeds shall not be allowed to be present for more than 30 days or to reach a size of more than six inches at any time. Weeds may be controlled by chemical or mechanical means where necessary, as well as hand weeding. Open weed abatement areas may be maintained by mowing.

Optional services as an extra work charge include:

- Weed abatement of open areas.
- Eradication of established invasive plants e.g. Bermuda grass, bent grass, Kikuyu grass, etc.

Turf Management

Turf Management shall consist of mowing, trimming, fertilization, pest control, and any other procedure consistent with good horticultural practices to ensure normal, vigorous, and healthy growth of turf areas. During the first month of service, New Image will conduct a survey of all lawn areas to determine the current condition of the turf. The survey will determine if there are any problem areas that may need more than normal maintenance such as renovation, re-seeding / re-sodding, dethatching, aeration, selective weed, insect, fungus, or disease control and header replacement / removal. Once any problem areas are identified and a resolution is determined, we can make recommendations and schedule the work at an additional cost during the appropriate season.

The scope of turf management plan:

- All turf areas will be mowed on a weekly scheduled basis during the growing season from March 1st through October 31st, bi-weekly in November and February, and once per month in December and January, or as needed during the winter months.
- Lawns will be mowed to a height of 2" to 2 1/2".
- Edging along sidewalks and curbs shall be performed at every mowing.
- Lawns bordering ground cover areas shall be edged monthly to prevent grasses from spreading into ground cover areas.
- After mowing and edging, all clippings will be removed from the sidewalks, driveways, and curbs and removed from the site.
- Mulching of lawn clipping to re-incorporate organic material back into the turf may occur.
- Fertilization Program in line with Contract Requirements – type of fertilization will be determined by the season and any specific nutritional needs of the lawn, as agreed upon with municipality.
- Minor pesticide application is defined as spot spraying, or individual application of herbicide, fungicide or insecticide chemicals. Usually applied from a hand sprayer or manually applied. Pesticides are lawfully applied when necessary, to control plant material damage by pests.



Chemicals

For this contract, New Image Landscape Company intends to use Ranger Pro and Pendulum.

Shrubs and Groundcover

Shrubs and ground cover will be checked on a continual basis throughout the term of the contract duration. Shrubs should be checked for appropriate pruning and thinning, shearing or hedging, and compatibility within the areas in which they are planted. Hard pruning or cutting back will be done in the winter to allow new growth or flushing out during the oncoming spring season. Ground cover will be checked for appropriate selection and suitability for the areas required, proper coverage within the planting areas, and for general health and condition.

The scope of shrub and ground cover care:

- Shrub pruning, thinning, and trimming shall be accomplished on a regular basis to maintain a neat appearance.
- Shrubs shall be pruned to promote strength and accentuate the shrubs' natural forms and features, minimize balling, shearing, etc.
- Plant material shall be fertilized on a regular basis before showing any sign of nutritional deficiencies.
- Minor pesticide application.

Liability Issues

New Image Landscape Company takes incidents that occur in the field with high urgency. For any incidents or claims, you should notify the company immediately and report any claims. Once reported, New Image Landscape Company will begin their investigation process with the Safety department and HR department. A detailed investigation will be followed through the same day. The safety manager will investigate with all parties involved to get a clear understanding of the incident. For any damage or theft claims, New Image Landscape Company will reimburse the appropriate party appropriately if deemed responsible under the fault of New Image Landscape Company.



Customer Service/Quality Control

At New Image Landscape Company, we understand the importance of efficient and organized work order processing to deliver exceptional landscaping services. Our process for approaching work orders is made simple to ensure that client requests are received, assessed, and executed with precision and timeliness.

1. All work order requests can be emailed to workorders@newimagelandscap.com. Upon receiving a work order, our work order team will process and review the request to assess its scope, requirements, and any specific details provided by the client.
2. After the work order is received, the work order will be promptly entered into our CRM system, Aspire. Through Aspire, the client will begin to receive live status notifications via email on behalf of New Image Landscape Company. These notifications will help provide real-time status updates to the client, i.e. time/date the work order was initially received/processed, notes from the field team in regard to the work order, photos, and time/date of completion status.

Transparent communication is important in our work order processing. We encourage constant communication with clients, providing updates on the status of their requests, any additional needs identified during inspections, and estimated completion timelines. Work orders are prioritized based on factors such as urgency, client preferences, and project dependencies.

New Image Landscape Company maintains internal documentation of each work order, including project details, notes from client and field team, and completion status. We aim to have a systemic approach to professionally and efficiently processing work orders to enhance the customer experience.

Billing and Invoicing

New Image Landscape Company bills monthly via mail or email, depending on customer preference. If requested, New Image Landscape company can provide detailed pricing breakdowns on your invoice. Please contact our Accounts Receivable team by phone or email for assistance.

Phone: (510) 226-9191

Email: ar@newimagelandscap.com



Additional Services:

Water Management:

1. New Image Landscape seeks to prevent waste and ensure reasonable use of water supplied by the City's water distribution system.
2. Water use limitations will be designed to promote the use of drip irrigation and other low volume irrigation methods that reduce outdoor water use by applying water more efficiently than traditional irrigation methods.
3. Reduction of water demands through water conservation will reduce the per capita amount of water used by city customers and will also reduce the city's costs for electrical energy, equipment and chemicals utilized to pump and treat water supplied to the City's water distribution system.
4. Reduction of water use through water conservation protects and promotes the public health, safety, and welfare by conserving a vital resource that is subject to ever-increasing demands.

Tree Management Services

1. New Image Landscape Company also utilizes a Tree Care Division which is assigned to each large tree project that has been assigned.
2. NILC's Tree Division is well-tasked to remove, replace and/or transplant large trees in addition to applying any pesticides or herbicides deemed necessary by Tree Division Manager.



Experiences and References

1. Project Name: City of Vacaville
 - a. Contact Name: David Jacobson
 - b. Contact Phone: (707) 469-6530
 - c. Contact Email: David.Jacobson@cityofvacaville.com
 - d. Address: 1001 Allison Dr. Vacaville, CA 95687
 - e. Description of Project, Scope of Work Performed: Landscape Maintenance for city parks
 - f. Contract Value: \$83,244.00 per year
 - g. Date of Performance: 2021 – Current
2. Project Name: City of Sacramento
 - a. Contact Name: Cheryl Farinias
 - b. Contact Phone: (916) 808-4959
 - c. Contact Email: sfarinias@cityofsacramento.org
 - d. Address: City of Sacramento Corporate Yard
 - e. Description of Project, Scope of Work Performed: Provide streetscape maintenance services for several contracts
 - f. Contract Value: \$636,755.04 per year
 - g. Date of Performance: 2019 – Current
3. Project Name: City of Santa Rosa
 - a. Contact Name: Tracy Vera
 - b. Contact Phone: (707) 543-3708
 - c. Contact Email: tvera@srcity.org
 - d. Address: 635 1st Street, 2nd Floor Santa Rosa, CA 95404
 - e. Description of Project, Scope of Work Performed: Citywide landscape maintenance services
 - f. Contract Value: \$2,004,012.00 per year
 - g. Date of Performance: 2018 – Current

Cost Proposal Bid Sheet--Routine Work

Facility Grounds--Bid at Service Level assigned.

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Weed Free Area Sq Ft	Annual Cost
Post Office	116 S Grant St	0.00	1,620.50	2		\$ 580.00
316 Vernon St	316 Vernon St	0.00	2,163.10	2		\$ 680.00
Barton Water Treatment Plant	9595 Barton Rd, Granite Bay	20,159.80	77,466.60	2	117,154.00	\$ 23,090.00
Carnegie Museum	557 Lincoln St	1,877.60	4,602.40	2		\$ 1,760.00
Civic Center	311 Vernon St	0.00	9,164.20	2		\$ 2,230.00
Corporation Yard	2005 Hilltop Cir	8,482.18	197,234.96	2		\$ 44,950.00
Downtown Library	225 Taylor St	0.00	14,484.40	2		\$ 3,310.00
Dry Creek Waster Water Treatment Plant	1800 Booth Rd	138,810.90	37,368.70	2	284,724.60	\$ 51,520.00
Fire Station # 1	80 Lincoln St	0.00	16,548.10	2		\$ 4,140.00
Fire Station # 2	1398 Junction Bl	2,566.60	1,224.30	2		\$ 1,280.00
Fire Station # 3	1300 Kirby Wy	2,874.20	1,405.40	2		\$ 1,410.00
Fire Station # 4	1900 Eureka Rd	0.00	20,066.00	2		\$ 4,440.00
Fire Station # 5	1565 Pleasant Grove Blvd	4,292.10	2,970.10	2		\$ 2,160.00
Fire Station # 6	1430 E Roseville Pkwy	0.00	14,759.30	2		\$ 3,370.00
Fire Station # 7	911 Highland Pointe Dr	34,844.80	33,769.70	2		\$ 18,150.00
Fire Station # 8	7951 Painted Desert Dr	0	18000	2		\$ 4,020.00
Fire Station # 9	2451 Hayden Pkwy	0.00	62,953.10	2		\$ 13,640.00
Johnson Pool	100 D St	3,677.40	2,629.90	2		\$ 1,900.00
Louis Orlando Bus Transfer Station	110 Louis Ln	0.00	7,922.40	2		\$ 1,860.00
Oak St. Parking Garage	200 Oak St	0.00	1,620.00	2		\$ 580.00
Old Taylor Street Courthouse	300 Taylor St	0.00	2,895.30	2		\$ 840.00
Pleasant Grove Waste Water Treatment Plant	5051 Westpark	0.00	378,558.10	2	3,168,810.30	\$ 83,940.00
Roseville Electric	2090 Hilltop Cir	0.00	33,172.10	2		\$ 7,350.00
Roseville Police Department	1051 Junction Bl	3,436.70	49,264.40	2		\$ 11,790.00
Solid Waste Recycle Site	4475 Westpark Dr	0.00	12,286.60	2		\$ 2,870.00
U.S. Post Office	320 Vernon St	0.00	2,354.00	2		\$ 730.00
Vernon Street Parking Garage	405 Vernon St	0.00	2,319.30	2		\$ 720.00
Woodcreek Oaks Parking Lot	5880 Woodcreek Oaks			2		\$ 240.00
Square Footage Totals		220,816.28	992,822.96		3,570,688.90	\$ 293,550.00
Acres		5.07	22.79		81.97	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2008 Northwest Zone A				
2008-Map-01	7,928	17,544	3	\$ 4,830.00
2008-Map-02	9,841	33,863	3	\$ 7,970.00
2008-Map-03	72,461	47,957	3	\$ 22,410.00
2008-Map-04	41,957	57,651	3	\$ 18,200.00
2008-Map-05	12,711	13,673	3	\$ 4,970.00
2008-Map-06	20,310	48,973	3	\$ 12,620.00
2008-Map-07	51,792	75,554	3	\$ 23,190.00
2008-Map-08	35,753	86,176	3	\$ 21,930.00
2008-Map-09	5,474	63,855	3	\$ 12,290.00

2008-Map-10	32,074	33,975	3	\$	12,250.00
2008-Map-11	28,387	56,612	3	\$	15,490.00
2008-Map-12	50,526	97,309	3	\$	26,740.00
2008-Map-13	83,399	135,817	3	\$	39,750.00
2008-Map-14	5,177	34,101	3	\$	7,140.00
2008-Map-15	8,610	99,167	3	\$	19,000.00
2008-Map-16	0	39,741	3	\$	7,090.00
2008-Map-17	0	22,693	3	\$	4,190.00
2008-Map-18	0	4,245	3	\$	940.00
2008-Map-19	0	6,063	3	\$	1,240.00
2008-Map-20	0	1,891	3	\$	560.00
2008-Map-21	10,139	78,838	3	\$	15,840.00
2008-Map-22	0	9,156	3	\$	1,870.00
2008-Map-23	0	948	3	\$	400.00
2008-Map-24	0	2,621	3	\$	670.00
Cost Proposal Bid Sheet--Routine Work					

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2008-Map-25	0	0	3		
2008-Map-26	0	4,179	3	\$	930.00
2008-Map-27	12,673	33,327	3	\$	8,410.00
TOTAL	489,210	1,105,927		\$	290,920.00

2009 Northwest Zone B

2009-Map-01	14,137	25,642	3	\$	7,310.00
2009-Map-02	0	32,621	3	\$	5,810.00
TOTAL	14,137	58,263		\$	13,120.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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2111 Fiddymont

2111-Map-01	38,273	35,299	2	\$	19,570.00
2111-Map-02	56,958	76,947	2	\$	34,330.00
2111-Map-03	98,020	156,111	2	\$	63,890.00
2111-Map-04	24,197	20,978	2	\$	12,240.00
2111-Map-05	15,032	131,741	2	\$	32,920.00
2111-Map-06	54,446	151,929	2	\$	49,520.00
2111-Map-07	0	131,551	2	\$	28,300.00
2111-Map-08	55,656	143,548	2	\$	48,060.00
2111-Map-09	47,661	67,469	2	\$	29,320.00
2111-Map-10	6,418	116,748	2	\$	27,120.00
2111-Map-11	0	157,511	2	\$	33,820.00
2111-Map-12	0	83,974	2	\$	18,150.00
2111-Map-13	3,297	69,968	2	\$	16,190.00
2111-Map-14	0	22,302	2	\$	5,020.00
Cost Proposal Bid Sheet--Routine Work					

Landscapes A						
Streetscapes--Bid according to Service Level assigned.						
<i>Provide cost for streetscapes based on the service level assigned.</i>						
2111-Map-15	0	29,212	2	\$	6,430.00	
2111-Map-16	0	61,087	2	\$	13,270.00	
2111-Map-17	0	55,253	2	\$	11,960.00	
2111-Map-18	0	59,085	2	\$	12,860.00	
2111-Map-19	0	61,896	2	\$	13,420.00	
2111-Map-20	0	26,164	2	\$	5,800.00	
2111-Map-21	0	19,643	2	\$	4,360.00	
2111-Map-22	0	30,548	2	\$	6,700.00	
2111-Map-23	0	49,776	2	\$	10,850.00	
TOTAL	399,957	1,758,739		\$	504,100.00	
Streetscape District and Map						
	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost	
2113 Westpark						
2113-Map-01	34,693	169,194	2	\$	47,000.00	
2113-Map-02	64,145	136,642	2	\$	49,240.00	
2113-Map-03	27,236	132,036	2	\$	36,820.00	
2113-Map-04	10,259	78,128	2	\$	20,090.00	
2113-Map-05	31,179	50,566	2	\$	20,620.00	
2113-Map-06	17,621	46,256	2	\$	15,500.00	
2113-Map-07	10,354	77,282	2	\$	19,950.00	
2113-Map-08	14,861	36,316	2	\$	12,520.00	
2113-Map-09	43,968	260,027	2	\$	69,130.00	
2113-Map-10	0	32,911	2	\$	7,170.00	
2113-Map-11	15,938	122,101	2	\$	31,240.00	
2113-Map-12	23,795	288,185	2	\$	68,940.00	
2113-Map-13	0	37,078	2	\$	8,140.00	
2113-Map-14	0	38,206	2	\$	8,370.00	
Cost Proposal Bid Sheet--Routine Work						
Landscapes A						
Streetscapes--Bid according to Service Level assigned.						
<i>Provide cost for streetscapes based on the service level assigned.</i>						
2113-Map-15	0	0	2			
2113-Map-16	0	0	2			
TOTAL	294,048	1,504,927		\$	414,730.00	
Streetscape District and Map						
	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost	
2119 Westbrook						
2119-Map-01	8,365	124,718	2	\$	29,340.00	
2119-Map-02	0	167,852	2	\$	36,040.00	
2119-Map-03	0	94,551	2	\$	20,420.00	
2119-Map-04	0	37,049	2	\$	8,140.00	

2119-Map-05	0	127,615	2	\$	27,380.00
2119-Map-06	0	44,249	2	\$	9,600.00
2119-Map-07	0	63,692	2	\$	13,790.00
2119-Map-08	0	41,419	2	\$	9,030.00
2119-Map-09	0	64,027	2	\$	13,860.00
2119-Map-10	0	0	2		
2119-Map-11	0	55,826	2	\$	12,070.00
TOTAL	8,365	820,998		\$	179,670.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2121 Creekview Village				
2121-Map-01	0	70,669	2	\$ 15,330.00
2121-Map-02	0	25,732	2	\$ 5,720.00
2121-Map-03	0	71,852	2	\$ 15,570.00
2121-Map-04	0	12,989	2	\$ 3,010.00
Cost Proposal Bid Sheet--Routine Work				

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2121-Map-05	0	150,787	2	\$	32,330.00
2121-Map-06	0	41,190	2	\$	8,980.00
2121-Map-07	0	17,463	2	\$	3,920.00
2121-Map-08	0	37,411	2	\$	8,210.00
TOTAL	0	428,093		\$	93,070.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2122 Sierra Vista				
2122-Map-01	6,210	65,593	2	\$ 16,070.00
2122-Map-02	22,420	154,961	2	\$ 40,250.00
2122-Map-03	4,673	40,702	2	\$ 10,310.00
2122-Map-04	0	16,320	2	\$ 3,680.00
2122-Map-05	0	84,579	2	\$ 18,270.00
2122-Map-06	0	17,843	2	\$ 4,000.00
2122-Map-07	0	99,514	2	\$ 21,430.00
2122-Map-08	0	71,325	2	\$ 15,460.00
2122-Map-09	0	57,619	2	\$ 12,560.00
2122-Map-10	0	61,628	2	\$ 13,370.00
2122-Map-11	0	52,596	2	\$ 11,420.00
2122-Map-12	0	22,660	2	\$ 5,090.00
2122-Map-13	0	56,923	2	\$ 12,300.00
2122-Map-14	0	32,377	2	\$ 7,070.00
2122-Map-15	0	48,641	2	\$ 10,610.00
2122-Map-16	0	50,790	2	\$ 11,050.00
2122-Map-17	0	98,645	2	\$ 21,250.00
2122-Map-18	0	14,103	2	\$ 3,240.00

2122-Map-19	0	63,466	2	\$	13,750.00
Cost Proposal Bid Sheet--Routine Work					
Landscapes A					
Streetscapes--Bid according to Service Level assigned.					
<i>Provide cost for streetscapes based on the service level assigned.</i>					
2122-Map-20	0	277,725	2	\$	59,320.00
2122-Map-21	0	68,386	2	\$	14,740.00
2122-Map-22	0	29,185	2	\$	6,420.00
2122-Map-23	0	47,921	2	\$	10,470.00
2122-Map-24	0	28,580	2	\$	6,290.00
2122-Map-25	0	20,758	2	\$	4,590.00
2122-Map-26	0	11,526	2	\$	2,710.00
2122-Map-27	0	17,433	2	\$	3,920.00
2122-Map-28	0	36,807.3	2	\$	8,090.00
TOTAL	33,303	1,648,605		\$	367,730.00
TOTAL SQ FT	1,308,689	7,568,748	TOTAL COST	\$	1,863,340.00
ACRES	30	174			
Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
<i>Provide cost for streetscapes based on the service level assigned.</i>					
<i>Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.</i>					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost
1001 General Fund					
1001/IV-Map-01	0	72,483	2	\$	15,700.00
1001/IV-Map-02	0	2,134	2	\$	680.00
1001/IV-Map-03	0	29,365	2	\$	6,460.00
1001/IV-Map-04	0	248,078	2	\$	52,940.00
1001/IV-Map-05	0	29,365	2	\$	6,460.00
1001/IV-Map-06	0	18,280	2	\$	4,090.00
1001/IV-Map-07	44,319	69,927	2	\$	28,810.00
1001/IV-Map-08	0	25,697	2	\$	5,710.00
1001/IV-Map-09	0	29,610	2	\$	6,510.00
1001/IV-Map-10	0	42,814	2	\$	9,310.00
1001/IV-Map-11	0	10,524	2	\$	2,510.00
1001/IV-Map-12	0	24,566	2	\$	5,480.00
1001/IV-Map-13	0	10,632	2	\$	2,530.00
1001/IV-Map-14	0	12,778	2	\$	2,970.00
1001/IV-Map-15	31,922	6,223	2	\$	11,480.00
1001/IV-Map-16	0	3,180	2	\$	900.00
1001/IV-Map-17	0	35,780	2	\$	7,880.00
IV- SUBTOTAL	76,242	671,435		\$	170,420.00
1001/NC-Map-01	7,511	11,732	2	\$	5,040.00
1001/NC-Map-02	0	1,209	2	\$	500.00

NC-SUBTOTAL	7,511	12,942		\$	5,540.00
1001/NW-Map-01	0	786	2	\$	410.00
1001/NW-Map-02	106	13,072	2	\$	3,050.00
1001/NW-Map-03	2,451	4,135	2	\$	1,840.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

1001/NW-Map-04	0	21,189	2	\$	4,800.00
1001/NW-Map-05	0	0	2		
1001/NW-Map-06	0	3,652	2	\$	990.00
1001/NW-Map-07	0	27,416	2	\$	6,060.00
NW- SUBTOTAL	2,557	70,251		\$	17,150.00
TOTAL	86,309	754,628		\$	193,110.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2006 Olympus Pointe -Zone A LLD				
2006-Map-01	0	21,489	2	\$ 4,850.00
2006-Map-02	0	36,292	2	\$ 7,980.00
2006-Map-03	1,577	17,096	2	\$ 4,330.00
2006-Map-04	0	24,745	2	\$ 5,510.00
2006-Map-05	0	14,920	2	\$ 3,410.00
2006-Map-06	0	29,486	2	\$ 6,480.00
TOTAL	1,577	144,026		\$ 32,560.00

2007 Olympus Pointe -Zone D LLD

2007-Map-01	37,526	65,849	2	\$	25,910.00
2007-Map-02	14,267	47,862	2	\$	14,810.00
TOTAL	51,793	113,711		\$	\$40720.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

2010 North Central District Wide Zone					
2010-Map-01	54,351	83,587	2	\$	34,880.00
2010-Map-02	119,697	123,133	2	\$	63,550.00
2010-Map-03	49,669	68,474	2	\$	30,260.00
2010-Map-04	41,017	74,485	2	\$	28,840.00
2010-Map-05	3,701	9,460	2	\$	3,420.00

2010-Map-06	28,608	77,783	2	\$	25,610.00
2010-Map-07	48,642	111,717	2	\$	39,090.00
2010-Map-08	0	41,349	2	\$	9,020.00
TOTAL	345,685	589,989		\$	234,670.00
2011 North Central-Local Benefit Zone					
2011-Map-01	0	97,605	2	\$	21,050.00
2011-Map-02	30,794	20,718	2	\$	14,200.00
2011-Map-03	15,914	23,472	2	\$	10,110.00
2011-Map-04	27,139	31,921	2	\$	15,490.00
2011-Map-05	12,123	21,315	2	\$	8,510.00
2011-Map-06	24,874	29,207	2	\$	14,130.00
2011-Map-07	3,815	41,489	2	\$	10,200.00
2011-Map-08	0	5,353	2	\$	1,340.00
2011-Map-09	0	1,574	2	\$	570.00
2011-Map-10	27,709	0	2	\$	8,810.00
2011-Map-11	0	720	2	\$	390.00
TOTAL	142,367	272,652		\$	104,800.00
2012 North Central Zone F (Diamond Oaks 10) LLD					
Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
2012-Map-01	27,909	23,814	2	\$	13,950.00
2012-Map-02	0	0	2		
TOTAL	27,909	23,814		\$	13,950.00
2013 North Central Zone G (Diamond Oaks 10) LLD					
2013-Map-01	5,752	14,858	2	\$	5,140.00
TOTAL	5,752	14,858		\$	5,140.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost
2014 Infill Zone A (Pheasant Run) LLD					
2014-Map-01	0	8,592	2	\$	2,000.00
TOTAL	0	8,592		\$	2,000.00
2015 Infill Zone B (Girby Oaks II) LLD					
2015-Map-01	0	5,073	2	\$	1,280.00
TOTAL	0	5,073		\$	1,280.00
2017 Infill Zone C (Reuter Ranch) LLD					
2017-Map-01	0	24,774	2	\$	5,530.00
TOTAL	0	24,774		\$	5,530.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Cost Proposal Bid Sheet--Routine Work				
Landscapes B				
Streetscapes--Bid according to Service Level assigned.				
Provide cost for streetscapes based on the service level assigned.				
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.				
2019 Vernon Infill				
2019-Map-01	0	9,711	2	\$ 2,340.00
TOTAL	0	9,711		\$ 2,340.00
Streetscape District and Map				
2021 Historic District LLD				
2021-Map-01	0	32,261	2	\$ 7,050.00
TOTAL	0	32,261		\$ 7,050.00
Streetscape District and Map				
2023 Riverside LLD				
2023-Map-01	0	8,424	2	\$ 1,970.00
2023-Map-02	0	6,195	2	\$ 1,510.00
2023-Map-03	0	6,124	2	\$ 1,490.00
TOTAL	0	20,742		\$ 4,970.00
Streetscape District and Map				
2102 North Roseville Zone B				
2102-Map-01	19,503	19,178	2	\$ 10,330.00
2102-Map-02	15,169	19,549	2	\$ 9,080.00
TOTAL	34,672	38,727		\$ 19,410.00
Cost Proposal Bid Sheet--Routine Work				
Landscapes B				
Streetscapes--Bid according to Service Level assigned.				
Provide cost for streetscapes based on the service level assigned.				
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.				
2103 North Roseville Zone C				
2103-Map-01	20,941	50,671	2	\$ 17,530.00
2103-Map-02	2,754	46,825	2	\$ 11,080.00
2103-Map-03	3,406	13,462	2	\$ 4,140.00
2103-Map-04	0	31,641	2	\$ 6,920.00
TOTAL	27,101	142,599		\$ 39,670.00

2103 North Roseville Zone D					
2103-Map-01	18,608	57,226	2	\$	18,150.00
2103-Map-02	20,424	42,184	2	\$	15,530.00
2103-Map-03	16,071	199,036	2	\$	47,630.00
2103-Map-04	15,089	41,910	2	\$	13,840.00
TOTAL	70,193	340,356		\$	95,150.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost
2105 Stoneridge Parcel 1 CFD					
2105-Map-01	32,224	-38,451	2	\$	18,360.00
TOTAL	32,224	38,451		\$	18,360.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost
2106 Woodcreek West					
Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
2106-Map-01	115,723	69,925	2	\$	50,930.00
2106-Map-02	208,754	48,674	2	\$	75,320.00
2106-Map-03	16,432	25,157	2	\$	10,730.00
2106-Map-04	15,647	40,281	2	\$	13,680.00
2106-Map-05	33,458	41,490	2	\$	19,470.00
2106-Map-06	16,843	52,079	2	\$	16,560.00
2106-Map-07	28,436	34,800	2	\$	16,470.00
2106-Map-08	35,835	33,778	2	\$	18,520.00
2106-Map-09	0	8,839	2	\$	2,050.00
2106-Map-10	0	41,622	2	\$	9,070.00
TOTAL	471,128	396,645		\$	232,800.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost
2107 Highland Reserve North					
2107-Map-01	5,893	99,170	2	\$	23,160.00
2107-Map-02	17,924	136,217	2	\$	34,830.00
2107-Map-03	26,358	85,839	2	\$	26,690.00
2107-Map-04	14,524	129,891	2	\$	32,390.00
TOTAL	64,699	451,117		\$	117,070.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level		Annual Cost
2109 Woodcreek East					

2109-Map-01	28,546	263,526	2	\$	65,140.00
TOTAL	28,546	263,526		\$	65,140.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2110 Stone Point CFD 2				
2110-Map-01	1,768	10,580	2	\$ 3,050.00
TOTAL	1,768	10,580		\$ 3,050.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2114 Longmeadow				
2114-Map-01	10,666	62,155	2	\$ 16,730.00
2114-Map-02	12,550	76,292	2	\$ 20,420.00
TOTAL	23,216	138,447		\$ 37,150.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2115 Infill 4				
2115-Map-01 (Rosepark)	13,121	18,652	2	\$ 8,280.00
2115-Map-02 (Church)	0	7,180	2	\$ 1,710.00
2115-Map-03 (Woodlake)	18,022	14,599	2	\$ 8,950.00
2115-Map-04 (American Dream)	0	21,973	2	\$ 4,950.00
2115-Map-05 (Old Auburn Spahn Ranch)	0	17,261	2	\$ 3,880.00
TOTAL	31,142	79,665		\$ 27,770.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2117 Stone Point CFD 4				
2117-Map-01	0	27,743	2	\$ 6,120.00
TOTAL	0	27,743		\$ 6,120.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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2118 North Roseville Zone E						
2118-Map-01		0	11,594	2	\$	2,730.00
2118-Map-02		1,231	8,880	2	\$	2,550.00
TOTAL		1,231	20,474		\$	5,280.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2120 Campus Oaks				
2120-Map-01	0	72,619	2	\$ 15,730.00
2120-Map-02	0	26,908	2	\$ 5,950.00
2120-Map-03	0	22,161	2	\$ 4,990.00
2120-Map-04	0	23,570	2	\$ 5,280.00
2120-Map-05	0	18,931	2	\$ 4,220.00
2120-Map-06	0	9,851	2	\$ 2,370.00
2120-Map-07	0	106,840	2	\$ 23,040.00
2120-Map-08	0	7,914	2	\$ 1,850.00
2120-Map-09	0	0	2	
2120-Map-10	0	0	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

TOTAL	0	288,794		\$	63,430.00
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Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2124 Amoruso Ranch				
2124-Map-01	0	0	2	
	0	0	2	
TOTAL	0	0		\$ -

TOTAL SQ FT	1,447,310	4,251,954	TOTAL COST	\$	1,378,520.00
ACRES	33	98			

Cost Proposal Bid Sheet--Routine Work

Landscapes C

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps. For Service Level 1 cost only include pruning as the additional cost for the higher service level

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2104 Stoneridge CFD						
2104-Map-01	4,594	103,121	1	2	\$ 28,700.00	\$ 23,680.00
2104-Map-02	25,453	63,565	1	2	\$ 29,170.00	\$ 21,640.00
2104-Map-03	7,473	30,684	1	2	\$ 11,810.00	\$ 9,130.00
2104-Map-04	1,266	146,090	1	2	\$ 37,850.00	\$ 31,770.00
2104-Map-05	11,194	155,219	1	2	\$ 45,160.00	\$ 36,760.00
2104-Map-06	4,604	63,912	1	2	\$ 18,700.00	\$ 15,240.00

2104-Map-07	0	2,687	1	2	\$	900.00	\$	800.00
2104-Map-08	38,632	76,567	1	2	\$	39,160.00	\$	28,540.00
2104-Map-09	6,543	29,362	1	2	\$	10,900.00	\$	8,450.00
2104-Map-10	0	20,259	1	2	\$	5,300.00	\$	4,490.00
2104-Map-11	0	95,432	1	2	\$	24,410.00	\$	20,600.00
TOTAL	95,758	786,898			\$	252,060.00	\$	201,100.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2108 Crocker Ranch						
2108-Map-01	7,166	61,738	2	1	\$ 15,580.00	\$ 19,450.00
2108-Map-02	20,093	71,590	2	1	\$ 21,750.00	\$ 28,520.00
2108-Map-03	15,992	38,586	2	1	\$ 13,450.00	\$ 18,120.00
2108-Map-04	7,837	38,695	2	1	\$ 10,860.00	\$ 13,950.00
2108-Map-05	18,642	32,587	2	1	\$ 12,920.00	\$ 17,860.00
TOTAL	69,669	243,196			\$ 74,560.00	\$ 97,900.00

TOTAL SQ FT	169,427	1,030,094	TOTAL COST		\$ 326,620.00	\$ 299,000.00
ACRES	4	24				

Cost Proposal Bid Sheet--Routine Work

Non-PRL Locations

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Service Level	Square Footage of Turf	Square Footage of Landscaping	Weed Free Area Sq Ft	Annual Cost
Bakkie	10300 Woodcreek Oaks Blvd	2	0	1600		\$140.00
Baseline	1400 Baseline Rd	2	0	5000		\$420.00
Fiddymont	5821 Fiddymont Rd	2	0	118500		\$9,860.00
Hardrock	1498 Rocky Ridge Dr	2	0	1800		\$150.00
Park	801 Gibson Dr	2	45000	13000		\$1,090.00
Southeast	1781 E Roseville Pkwy	2	0	4800		\$400.00
Vernon St	110 E Street	2	0	2500		\$210.00
Westplan	2200 Blue Oaks Blvd	2	0	11000		\$920.00
Blue Oaks #12	1745 Blue Oaks Blvd	2	0	6000		\$500.00
Pleasant Grove Pump	1589 Pleasant Grove Blvd	2	0	3000		\$250.00
Stoneridge	3332 Halverson Way	2	0	4000		\$340.00
Maidu	1950 Johnson Ranch Rd	2	42000	23000		\$1,920.00
Olympus	2625 La Croix Dr	2	72000	45000		\$3,750.00
Excelsior	2701 Eureka Rd	2	31000	27000		\$2,250.00
Square Footage Totals						\$22,200.00

Cost Proposal Bid Sheet--Routine Work Add Alternate

Parks Add Alternate

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA-1: Pruning	AA-2: Irrigation	Annual Cost
Best Dog Park	1565 Pleasant Grove Blvd	30,133,000		38,525.00	3	\$ 8,820.00	\$ 3,090.00	\$ 720.00	\$ 12,630.00
Bulan Park	150 Hallsby Dr	239,226.40		19,409.10	2	\$ 74,530.00	\$ 2,330.00	\$ 1,560.00	\$ 78,420.00
Central Park	10200 Fairway Dr	50,493.39	133,623.43	118,567.67	2	\$ 65,980.00	\$ 14,230.00	\$ 2,280.00	\$ 82,490.00
Crab Park	1000 Scarborough Dr	50,445.66	294,016.13	197,331.88	2	\$ 121,520.00	\$ 23,680.00	\$ 3,840.00	\$ 149,040.00
Crestmont Park	1500 Champion Oaks Dr	139,497.00		32,181.90	2	\$ 45,200.00	\$ 3,870.00	\$ 1,200.00	\$ 50,270.00
Ellis Park	1421 Cushman Dr	270,399.80		30,281.30	2	\$ 84,930.00	\$ 3,640.00	\$ 1,920.00	\$ 90,490.00
Festerson Park	2150 Villages Green Dr	240,206.10		54,975.20	2	\$ 77,780.00	\$ 6,600.00	\$ 1,320.00	\$ 86,300.00
Fritz Park	2400 Corin Dr	185,927.70		18,482.60	2	\$ 58,210.00	\$ 2,220.00	\$ 1,320.00	\$ 61,750.00
Hamel Park	10080 Crocker Ranch Rd	262,393.50		96,091.60	2	\$ 87,960.00	\$ 9,380.00	\$ 2,400.00	\$ 101,900.00
Hillsborough Park	1001 Hillsborough Dr	223,420.40		78,135.40	2	\$ 74,590.00	\$ 9,380.00	\$ 2,160.00	\$ 86,130.00
Hughes Park	1500 Parkside Way	391,240.00		19,376.10	2	\$ 120,850.00	\$ 2,320.00	\$ 2,280.00	\$ 125,450.00

Kasaberg Park	11151 Rand Way	507,292.20			20,908.10	2	\$ 156,340.00	\$ 2,510.00	\$ 2,880.00	\$ 161,730.00
Lockridge Park	2601 Eureka Rd	147,858.50			25,793.80	2	\$ 47,210.00	\$ 3,100.00	\$ 1,200.00	\$ 51,510.00
Mahan Park	1095 Arnington Dr	236,215.20			94,516.80	2	\$ 79,860.00	\$ 11,350.00	\$ 2,280.00	\$ 93,490.00
Melham Park	1545 Pleasant Grove Blvd	316,993.40			292,743.34	3	\$ 81,820.00	\$ 20,220.00	\$ 4,200.00	\$ 106,240.00
Meludi Regional Park	1550 Meludi Dr	253,364.73			886,792.76	3	\$ 242,530.00	\$ 29,020.00	\$ 9,120.00	\$ 280,670.00
Nichols Park	4825 Bob Doyle Dr	103,421.00			34,159.00	2	\$ 34,370.00	\$ 4,100.00	\$ 1,080.00	\$ 39,550.00
Olympus Park	2351 La Croix Dr	225,894.60			60,787.70	2	\$ 73,900.00	\$ 7,290.00	\$ 1,920.00	\$ 83,110.00
Pisachio Park	4350 Westpark Drive	36,146.15			52,983.63	2	\$ 85,360.00	\$ 6,360.00	\$ 2,040.00	\$ 93,760.00
Reyer Park	180 Park Dr	245,329.50			24,629.00	2	\$ 76,820.00	\$ 2,960.00	\$ 1,680.00	\$ 81,460.00
Sartucci Park	1831 Morningstar Dr	394,019.30			22,837.40	2	\$ 121,980.00	\$ 2,750.00	\$ 2,280.00	\$ 127,010.00
Stizzo Park	4141 Brick Mason Ct	208,018.10			127,168.10	2	\$ 73,610.00	\$ 14,740.00	\$ 2,400.00	\$ 90,750.00
Veteran's Memorial Park North	10021 Croeder Ranch Rd	339,687.20			8,952.40	2	\$ 104,270.00	\$ 1,080.00	\$ 2,040.00	\$ 107,390.00
Wallace Park (at Creehaven)	401 Community Dr	99,681.00			21,054.10	2	\$ 32,140.00	\$ 2,530.00	\$ 960.00	\$ 35,630.00
Wanich Park	1351 Junction Bl	206,353.30			51,652.70	2	\$ 67,190.00	\$ 6,200.00	\$ 1,800.00	\$ 75,190.00

Square Footage Totals	5,383,291.13	1,543,900.20			1,821,267.82					\$ 2,352,360.00
Acres	123.58	35.44			41.81					

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Apollo Dog Park	1280 Antelope Creek	0.00		18,769.49	3	\$ 1,570.00	\$ 1,510.00	\$ 360.00	\$ 3,440.00
Astill Family Park	1401 Grand Junction Way	766.60		29,459.10	2	\$ 2,690.00	\$ 3,540.00	\$ 480.00	\$ 6,710.00
Baqueria Park	100 Painted Desert Ct	43,077.20		43,492.60	2	\$ 16,750.00	\$ 5,220.00	\$ 840.00	\$ 22,810.00
Besana Park	1061 Trehowell Dr	132,417.20		41,751.20	2	\$ 43,830.00	\$ 5,020.00	\$ 1,320.00	\$ 50,170.00
Blue Oak Park	8001 Woodcreek Oaks Bl	63,305.30		3,101.30	2	\$ 19,560.00	\$ 380.00	\$ 600.00	\$ 20,540.00
Bos Park	2323 Cumberland Dr.	32,308.30		13,992.50	2	\$ 11,020.00	\$ 1,680.00	\$ 480.00	\$ 13,180.00
Brown Park	260 Treistle Rd	195,496.70		26,256.80	2	\$ 61,770.00	\$ 3,160.00	\$ 1,440.00	\$ 66,370.00
Burner Park	2196 Eastwood Dr	65,445.40		24,638.10	2	\$ 22,000.00	\$ 2,960.00	\$ 840.00	\$ 25,800.00
Cambria Park	1781 Poppy Field Dr	98,647.30		583.70	2	\$ 30,120.00	\$ 80.00	\$ 720.00	\$ 30,920.00
Courts @ Gibson	201 Gibson Dr	0.00	0.00	6,131.00	2	\$ 520.00	\$ 740.00	\$ 240.00	\$ 1,500.00
Crimson Ridge Park	6169 Campus Pkwy	0.00		84,042.63	2	\$ 7,000.00	\$ 10,090.00	\$ 1,080.00	\$ 18,170.00
Davis Park	1460 Northpark Dr	125,365.80		17,271.60	2	\$ 39,650.00	\$ 2,080.00	\$ 960.00	\$ 42,690.00
Diamond Oaks Park	400 Diamond Oaks Rd	173,318.80		59,925.90	2	\$ 57,810.00	\$ 7,200.00	\$ 1,680.00	\$ 66,690.00
Dietrich Park	1201 Stoney Point Dr	43,744.10		5,977.60	2	\$ 13,830.00	\$ 720.00	\$ 480.00	\$ 15,030.00
Doyle Park	1701 Calle Campana	131,330.30		20,897.90	2	\$ 41,770.00	\$ 2,510.00	\$ 1,080.00	\$ 45,360.00
Dugan Park	1432 Diamond Woods Ct	138,092.30		15,658.20	2	\$ 43,390.00	\$ 1,880.00	\$ 1,080.00	\$ 46,350.00
Duran Park	944 Pleasant Grove Bl	33,007.70		35,846.30	2	\$ 13,050.00	\$ 4,310.00	\$ 720.00	\$ 18,080.00
Eastwood Park	950 Madden Ln	77,193.40		13,710.30	2	\$ 24,670.00	\$ 1,650.00	\$ 720.00	\$ 27,040.00
Erven Park	6201 Grand Canyon Dr	39,578.40		12,659.60	2	\$ 13,240.00	\$ 1,520.00	\$ 480.00	\$ 15,240.00
Ferretti Park	601 Circuit Dr	5,178.90		71.00	2	\$ 1,590.00	\$ 10.00	\$ 240.00	\$ 1,840.00
Fiddymont Park	1200 Makeway St	26,555.90		16,900.60	2	\$ 9,500.00	\$ 2,030.00	\$ 480.00	\$ 12,010.00
Four Corners	6101 Garland Way	26,008.80		4,378.46	2	\$ 8,300.00	\$ 530.00	\$ 360.00	\$ 9,190.00
Garbolino Park	1015 Camella Av	123,745.60		0.00	2	\$ 37,720.00	\$ -	\$ 840.00	\$ 38,560.00
Goto Park	1851 Oak Crest Dr	62,394.10		159,553.80	2	\$ 32,290.00	\$ 19,150.00	\$ 2,160.00	\$ 53,600.00
Gray Park	2565 Provincetown Way	32,183.75		22,908.05	2	\$ 11,720.00	\$ 2,750.00	\$ 600.00	\$ 15,070.00
Hall Park	1411 Raeburn Wy	79,474.40		88,836.10	2	\$ 31,620.00	\$ 10,670.00	\$ 1,440.00	\$ 43,730.00
Harrigan Greens Park	4051 Parkland Way	34,055.80		36,083.00	2	\$ 13,390.00	\$ 4,330.00	\$ 720.00	\$ 18,440.00
Heredia Park	2201 Spring Grove Dr	88,950.20		11,458.70	2	\$ 28,070.00	\$ 1,380.00	\$ 720.00	\$ 30,170.00

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Huisking Park	6485 Garland Way	29,459.43			2	9,868.99	\$	9,800.00	\$	1,190.00	\$	480.00	\$	11,470.00
Kennedy Park	4025 Vittorio Dr	33,499.80			2	29,091.00	\$	12,630.00	\$	3,500.00	\$	720.00	\$	16,850.00
Kenwood Oaks Park	1022 Tanzania Dr	5,787.70			2	28,100.90	\$	4,110.00	\$	3,380.00	\$	480.00	\$	7,970.00
Lincoln Estates Park	331 James Dr	97,904.60			2	7,450.90	\$	30,460.00	\$	900.00	\$	720.00	\$	32,080.00
Lukens Park	2350 Pleasant Grove Blvd	54,909.00			2	50,550.60	\$	20,940.00	\$	6,070.00	\$	960.00	\$	27,970.00
Lunardi Park	2501 Country Club Dr	16,166.50			2	64,068.30	\$	10,260.00	\$	7,690.00	\$	960.00	\$	18,910.00
Marco Dog Park	1800 Sierra Gardens Dr	52,703.20			1	0.00	\$	26,370.00	\$	-	\$	480.00	\$	26,850.00
Misty Wood Park	1501 Misty Wood Dr	43,135.70			2	23,623.40	\$	15,120.00	\$	2,840.00	\$	720.00	\$	18,680.00
Nelson Park	3213 S Bluff Wy	9,240.40			2	35,994.90	\$	5,820.00	\$	4,320.00	\$	600.00	\$	10,740.00
North Hayden Park	3200 Adelaide Ln	22,344.12			2	12,189.96	\$	7,830.00	\$	1,470.00	\$	480.00	\$	9,780.00
Phillips Park	1200 Old Coach Dr	102,766.00			2	95,755.40	\$	39,290.00	\$	11,500.00	\$	1,680.00	\$	52,470.00
Piches Park	1471 Stone Point Dr	1,958.20			2	10,413.50	\$	1,470.00	\$	1,250.00	\$	360.00	\$	3,080.00
Pineschi Park	9501 Highland Park Dr	125,474.00			2	31,474.40	\$	40,860.00	\$	3,780.00	\$	1,200.00	\$	45,840.00
Rickey Park	1475 Parkside Wy	67,818.50			2	43,362.60	\$	24,280.00	\$	5,210.00	\$	960.00	\$	30,450.00
Rocucci Park	2110 Symphony Ave	99,569.00			2	65,571.60	\$	35,800.00	\$	7,870.00	\$	1,320.00	\$	44,990.00
Sakamoto Park	8160 Challis Circle	13,864.36			2	28,756.47	\$	6,620.00	\$	3,460.00	\$	600.00	\$	10,680.00
Saugstad Park	100 Bullan Dr	381,940.40			2	3,983.60	\$	116,730.00	\$	480.00	\$	2,160.00	\$	119,370.00
Sculpture Park	350 N Sunrise Av	2,410.90			2	0.00	\$	740.00	\$	-	\$	240.00	\$	980.00
Sierra Crossing Park	4251 Brookstone Dr	178,002.30			2	22,393.60	\$	36,120.00	\$	2,690.00	\$	1,320.00	\$	60,130.00
Silverado Oaks Park	1430 Badovinac Dr	209,813.00			2	30,896.40	\$	66,520.00	\$	3,710.00	\$	1,560.00	\$	71,790.00
Solair Park	4601 Solaire Dr	117,453.90			2	44,785.50	\$	39,530.00	\$	5,380.00	\$	1,200.00	\$	46,110.00
SSP48	2232 Dorrington Dr	0.00			2	16,325.80	\$	1,360.00	\$	1,960.00	\$	360.00	\$	3,680.00
Stephenson Park	6665 Maple Creek Dr	80,230.00			2	18,954.90	\$	26,030.00	\$	2,280.00	\$	840.00	\$	29,150.00
Sullivan Park	4000 Solaire Dr	110,382.63			2	57,202.09	\$	38,400.00	\$	6,870.00	\$	1,320.00	\$	46,590.00
Summerhill Park	648 Grenada Pass Dr	76,957.10			2	25,412.00	\$	25,570.00	\$	3,050.00	\$	840.00	\$	29,460.00
Sunrise Corridor	1100's Sunrise Bl	179,360.70			2	350,602.90	\$	83,840.00	\$	42,080.00	\$	4,440.00	\$	130,360.00
Taylor Park	700 Parry St	13,343.90			2	18,109.90	\$	5,580.00	\$	2,180.00	\$	480.00	\$	8,240.00
Twinwood Park	575 Twinwood Ln	27,884.40			2	4,320.30	\$	8,860.00	\$	520.00	\$	360.00	\$	9,740.00
Uribe Park	3051 Empingham Wy	111,180.80			2	41,596.70	\$	37,350.00	\$	5,000.00	\$	1,200.00	\$	43,550.00
Vernon Street Town Square	311 Vernon St	4,246.50			2	11,027.90	\$	2,220.00	\$	1,330.00	\$	360.00	\$	3,910.00
Veteran's Memorial Park	1750 Blue Oaks Bl	60,087.00			2	39,697.20	\$	21,620.00	\$	4,770.00	\$	960.00	\$	27,350.00
Waltrip Park	3800 Miners Ravine	31,088.40			2	16,130.20	\$	10,820.00	\$	1,940.00	\$	480.00	\$	13,240.00

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Weber Park	320 Circuit Dr	54,437.60			2	9,011.90	\$	17,340.00	\$	1,090.00	\$	600.00	\$	19,030.00
White Park	504 Sixth St	7,457.40			2	6,836.40	\$	2,850.00	\$	830.00	\$	360.00	\$	4,040.00
Woodbridge Park	415 Sierra Bl	87,586.00			2	2,952.70	\$	26,940.00	\$	360.00	\$	720.00	\$	28,020.00
Square Footage Totals						0.00	\$	2,070,848.44	\$		\$		\$	1,922,250.00

Acres			100.61	0.00	47.54				
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Cost Proposal Bid Sheet--Routine Work

Schools

Provide cost for mowing only 1x a week.

Please refer to details in the RFP for school sites.

Irrigation work includes programming 2x/week and systems check 1x/week

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Irrigation	Weed Free Area Sq Ft	Annual Cost
Bullian Middle School	100 Halliday Dr	239,699.70	0.00	2			\$ 73,050.00
Chilton Middle School	4501 Bob Doyle Dr	290,135.70	0.00	2			\$ 88,430.00
Clity Elementary	814 Darling Wy	47,537.40	0.00	2			\$ 14,490.00
Cooley Middle School	9900 Prairie Woods Wy	963,837.80	0.00	2			\$ 110,890.00
Diamond Creek Elementary	3151 Hopscotch Wy	33,914.90	0.00	2			\$ 10,340.00
Elch Middle School		223,500.40	0.00				\$ 68,120.00
Heritage Oaks Elementary	2271 Americana Dr	138,205.80	0.00	2			\$ 42,120.00
Junction Elementary	2150 Ellison Dr	91,363.30	0.00	2			\$ 27,850.00
Olympus Junior High School	2625 La Croix Dr	82,121.00	0.00	2			\$ 25,030.00
Orchard Ranch Middle School	4378 Brookstone Dr	30,050.10	0.00	2			\$ 9,160.00
Quail Glen Elementary	1250 Canewell Dr	119,292.60	0.00				\$ 36,360.00
Rex Fortune Elementary	4601 Upland Dr		0.00	2			\$ -
Riego Creek Elementary	3255 Pruett Dr	52,500.00	0.00	2			\$ 16,000.00
Sargeant Elementary	1200 Ridgcrest Wy	172,391.30	0.00	2			\$ 52,540.00
Spangler Elementary	699 Sherida St	81,517.20	0.00	2			\$ 24,970.00
Stoneridge Elementary	2501 Alexandra Dr	244,652.60	0.00	2			\$ 74,560.00
Thomas Jefferson Elementary	750 Central Park Dr	106,511.40	0.00	2			\$ 32,460.00
Woodbridge Elementary	515 Niles St	52,527.00	0.00	2			\$ 16,010.00
Square Footage Totals		2,370,162.20					\$ 722,380.00
Acres		54.41					



Required Statements/Documents

New Image Landscape Company assures that the designated project team is used for this project. Departure or reassignment of, or substitution for, any member of the designated project team shall not be made without the prior written approval of the City.

New Image Landscape Company has no conflicts of interest with this RFP.

New Image Landscape Company agrees to fulfill the indemnification and insurance requires contained in the same contract. If awarded, New Image Landscape Company will provide a certificate of insurance.

New Image Landscape Company agrees that nothing contained in the submitted proposal will be proprietary.



Exceptions

New Image Landscape Company does not have any exceptions to the Scope of Services or other requirements of this RFP.



Competency of Proposers

New Image Landscape Company is well-equipped with the facilities, equipment, staff, and decades of experience to successfully complete the contract requirements.

We have not had any terminations of contracts for breach.

New Image Landscape Company will provide a financial statement upon award.

Contractor Information

Legal Entity Name

NEW IMAGE LANDSCAPE COMPANY

Legal Entity Type

Corporation

Status

Active

Registration Number

1000004914

Registration effective date

07/01/22

Registration expiration date

06/30/25

Mailing Address

3250 DARBY COMMON FREMONT 94539 CA United St...

Physical Address

3250 DARBY COMMON FREMONT 94539 CA United St...

Email Address

ibriggs@newimagelandscape.com

Trade Name/DBA**License Number (s)**

CSLB:719106

CSLB:719106

Registration History

Effective Date	Expiration Date
----------------	-----------------

06/22/18	06/30/19
----------	----------

06/19/17	06/30/18
----------	----------

07/01/16	06/30/17
----------	----------

07/08/15	06/30/16
----------	----------

01/07/15	06/30/15
----------	----------

07/01/19	06/30/20
----------	----------

07/01/20	06/30/22
----------	----------

07/01/22	06/30/25
----------	----------

Legal Entity Information

Corporation Entity Number:

C1956483

Federal Employment Identification Number:

943235925

President Name:

Brian Takehara

Vice President Name:

Russell Takehara

Treasurer Name:

Irene Briggs

Secretary Name:

Brian Jamison

CEO Name:Agency for Service:**Agent of Service Name:**

Brian Takehara

Agent of Service Mailing Address:

3250 Darby Common Fremont 94539 CA United States of America

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?:

No

Please provide your current worker's compensation insurance information below:

PEO	PEO	PEO
PEO InformationName	Phone	Email

Insured by Carrier

Policy Holder Name:

NEW IMAGE LANDSCAPE COMPANY

Insurance Carrier:

Arch Insurance Company

Policy Number:

ZAWCI9430103

Inception date:

04/01/22

Expiration Date:

04/01/23



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **719106**

Entity **CORP**

Business Name **NEW IMAGE LANDSCAPE COMPANY**

Classification(s) **C27 C61/D49**

Expiration Date **02/28/2026**

www.cslb.ca.gov



Attachment A

PROPOSER'S CERTIFICATION

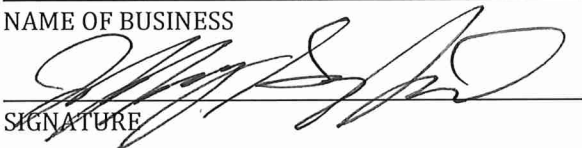
I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

New Image Landscape Company

NAME OF BUSINESS



Jeffrey Suzuki, General Manager

NAME & TITLE, TYPED OR PRINTED

3250 Darby Common Fremont, CA 94539

MAILING ADDRESS

(510) 226-9191

TELEPHONE NUMBER

jsuzuki@newimagelandscape.com

EMAIL

Type of Organization:

☐ Sole Proprietorship

☒ Corporation

☐ State of Incorporation

☐ Partnership

☐ Limited Liability Company

Attachment B

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ☒

If yes, please identify the City Officer(s): _____

2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ☒

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

7/11/24

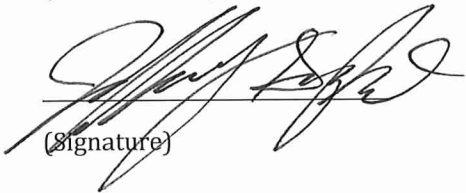
(Date)

Jeffrey Suzuki, General Manager

(Printed Name/Title of Authorized Representative)

New Image Landscape Company

(Name of business/legal entity)


(Signature)

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

LEVINE ACT DISCLOSURE STATEMENT
(The completed form submitted to the City of Roseville is a public record.)

Term	Definition	Law
Covered "proceedings"	A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purely ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchisee granted by the agency to the party, other than a contract that is competitively bid , a labor contract , or a personal employment contract .	FPPC Reg 18438.2(a)
Party	Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.	Gov. Code 84308(a)(1)
Participant	Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.	Gov. Code 84308(a)(2) FPPC Reg 18438.4
Agent	A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding. See FPPC Reg 18438.3 for exceptions for certain consultants.	FPPC Reg 18438.3
Competitively Bid	A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid.	FPPC Reg 18438.2(a)(3)(A)
Labor Contract	A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, including a project labor agreement entered under Public Contract Code Section 2500.	FPPC Reg 18438.2(a)(3)(B)

Personal Employment Contract	A contract for employment, including the terms and conditions of employment, between the agency and an agency employee. A contract with an independent contractor is NOT a personal employment contract.	FPPC Reg 18438.2(a)(3)(C)-(D)
---	--	---

A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(Gov. Code, § 84308, emphasis added.)

Attachment C

CONTRACTOR LICENSES

List the licenses held by your company and/or employees. The following representations are made under penalty of perjury:

CA State Lic No.	Name on License	Class/Type	Expiration Date
<u>719106</u>	<u>New Image Landscape Company</u>	<u>C-27</u>	<u>02-28-2026</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Do you have a City of Roseville Business License? Yes___ No ☒

License # Will apply if awarded

***For Public Works Projects (SB854):** Contractors must register with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5. The Contractor shall provide proof of current registration with the Department of Industrial Relations for both itself and all listed subcontractors with their proposal. Contractors may register at: <http://www.dir.ca.gov/public-works/publicworks.html>

DIR contractor registration number and expiration date:

* 1000004914 Expires 06/30/2025

Attachment D

SUBCONTRACTOR LIST

If subcontractors will not be used, proposer must write "NONE". For construction contracts, in accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, Contractors must list the name and business address of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or who will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (0.5%) of the prime contractor's total bid, or in the case of bids or offers for the construction of streets and highways, including bridges, in excess of one-half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars (\$10,000) whichever is greater.

Company Name	NONE
Principal	
Address	
City	
Phone	
Job capacity	
Percentage of total work	
Licenses and numbers	
DIR Contractor Registration Number & Expiration Date	

Company Name	
Principal	
Address	
City	
Phone	
Job capacity	
Percentage of total work	
Licenses and numbers	
DIR Contractor Registration Number & Expiration Date	

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Attachment E

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

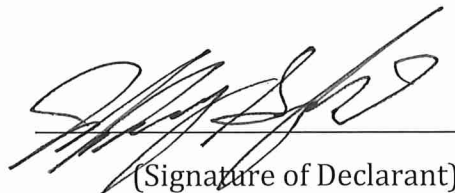
The undersigned declares:

I am the General Manager of New Image Landscape Company, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on July 22nd 2024 [date], at Fremont [city], California [state].


(Signature of Declarant)

IMPORTANT

06/27/2024

TO: Proposers

FROM: Eric Dexter, Parks, Recreation & Libraries

RE: RFP Parks and Landscape Maintenance Services

ADDENDUM ONE

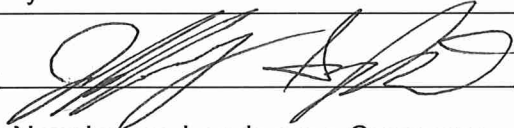
Please note the following revisions, which represent one attachment:

**Cost Proposal Bid Sheets - Routine Work
Natural Areas including scope of work.**

You must acknowledge receipt of this addendum by including a signed copy with your proposal submittal.

I acknowledge receipt of Addendum One

Name Jeffrey Suzuki

Signature 

Company New Image Landscape Company

Date 7/11/24

Cost Proposal Bid Sheet--Routine Work

Park Natural Areas

Weeds cut back or spray application shall be 2' away from all developed right-of-way, post & cable, and sidewalks. Tree wells must be maintained around trees in natural areas within the park. Sites with irrigation shall be managed to the irrigation standards. The vegetation management (mowing/stringing trimming) of the entire area must be done up to twice annually in coordination with the Parks team. Parks marked in house will have weed abatement completed by internal staff, goats or contractor.

Site Location	Address	Square Footage of Natural Area	Tree Wells	Annual Cost
Apollo Dog Park		193,292.39		In house
Baquera Park		6,014.80		\$ 340.00
Blue Oaks Park		1,703,839.40		In house
Vencil Brown Park		164,146.90		In house
Dugan Park		666,065.70		\$ 35,540.00
Duran Park		46,839.60		\$ 2,500.00
Eastwood Park		68,973.10		In house
Erven Park		57,594.90		In house
Fratis Park		34,567.30		\$ 1,860.00
Hughes Park		789,434.90		In house
Lincoln Estates Park		91,809.30		In house
Lockridge Park		380,075.50		In house
Lunardi Park		103,684.50		\$ 5,540.00
Mahany Park		2,677,642.76		In house
Maidu Park		4,030,377.10		In house
Marco Dog Park		115,625.30		\$ 6,180.00
Misty Wood Park		216,093.00		In house
Nichols Park		152,958.90		In house
Phillips Park		42,228.70		\$ 2,260.00
Piches Park		51,139.60		In house
Pistachio Park		194,859.00		In house
Roccucci Park		36,739.90		\$ 1,960.00
Royer Park		131,220.40		In house
Saugstad Park		293,194.10		In house
Sculpture Park		27,921.40		\$ 1,500.00
Solaire Park		166,729.30		\$ 8,900.00
SSP48		63,867.10		In house
Sunrise Corridor		350,603.00		\$ 18,700.00
Taylor Park		520,580.00		In house
Veterans Park North		109,784.30		In house
Veterans Park		160,349.80		In house
Waltrip Park		264,115.20		\$ 14,100.00
Square Footage Totals		13,912,367.15		\$ 99,380.00
Acre		319.38		

IMPORTANT

TO: Proposers

FROM: Eric Dexter, Parks, Recreation & Libraries

RE: RFP Parks and Landscape Maintenance Services

**** ADDENDUM TWO ****

Please note the following revisions, which represent one attachment:

Question: Does the city retain an arborist/ urban forester for large established trees that need structural pruning if the awarded contractor cannot take on such work or would the contractor need to supply a sub-contractor for this type of extra work?

[In this contract you will not be asked to perform structural pruning on established trees. We are asking for clearance pruning of 8' over sidewalks and 14' over right of ways.](#)

Question: The requirement states: "Include the executed copy of the Proposer's Certification (Attachment A) under Tab G." Currently, Tab G requires responses in the area of irrigation. The completed Attachment A is also listed under Tab K: Required Statements/Documents. Will the city please clarify where our executed Attachment A should be included?

[Please include Proposer's Certification in Tab K. And Include appropriate information in Tab G related to irrigation.](#)

Question: The requirement states: "Contractor must dedicate one point of contact for each geographic zone who shall oversee the contract in its entirety for the assigned geographic zone, including any Extra Work assigned." Will the city please clarify if the point of contact for each geographic zone must be a different person for each zone or is it acceptable for the point of contact to be shared between multiple zones?

[It is acceptable to have a shared point of contact. However, please include your action plan on how the contract would be managed with one point of contact over multiple areas.](#)

Question: There are duplicate Tabs for H and I within the RFP. Would you like proposer's to just continue to use these duplicate Tab's or will there be a corrected RFP issued with re-organized/re-labeled sections?

[Inadvertently duplicated Tab H and Tab I. Tab H will now be known as Tab L and Tab I will now be known as Tab M.](#)

Question: Can you confirm this is a fixed price agreement through it's expiration December 2028

[The first 18 months of the contract will be at the fixed price agreement. Renewal will be negotiated each year after that.](#)

Question: Does the contractor have to bid all line items to be considered for award?
At minimum we are looking for bids to be per area. Example: you would need to bid all of Landscape A or all Parks, etc.

Question: At the Prebid meeting the City stated it is very possible that more than one contractor may be awarded work. How does the City anticipate splitting up the work areas? Would it be geographical? or by the categories on the bid sheets such as "Parks" or "Landscape A" ...etc.?
By categories on the bid sheets

Question: On the Bid Sheets you reference Linear Footage of turf and landscape. Can you clarify what that measurement represents? Length of the area? Perimeter?
The bids should come in using the square footage on the bid sheets.

Question: Please clarify the Tree Work Specifications. It is understood that the City has a tree contractor (West Coast Arborist) that performs the major tree pruning, thinning, and balancing of the trees, and that this is not included in this contract. Correct?
In this contract you will not be asked to perform structural pruning on established trees. We are asking for clearance pruning of 8' over sidewalks and 14' over right of ways.

Question: The City provided Bid Sheets in 2 files ... "Parks Landscape Maintenance RFP" and "RFP Bid Sheets". There are some minor differences in the sheets. Which file should be used for the final bid?
There have been some minor changes with the bid sheets. We added maps to; Sierra Vista 2122-Map-28 36,807 sq ft; Campus Oaks 2120-Map-10 41,352 sq ft.

Question: Seasonal Color (or Annual Color). Is this included in any locations throughout the contract? If so, where? And how many rotations? or is it considered Extra Work?
Currently there are no locations that require seasonal color. If added later, it would be considered extra work.

Question: Contractor: The RFP states "litter and green waste are to be delivered by Contractor to Western Placer Waste Management Authority facility and if necessary, waste may be placed in a dumpster serviced by the City of Roseville, with advanced notice."

Can you clarify if the City is paying for any portion of disposal? or providing any containers free of charge as part of this contract?
No, that would be part of the contract cost.

Question: What is the current contract(s) pricing?
Contract is not to exceed \$13,295,000.00.

Question: RFP section 4.0 A-D: Question: How many Irrigation Techs are required to maintain A through D in the scope of work?

That would be up to the contractor who is awarded the bid.

Question: How many contractor mow crews are there currently for parks? Also, how many people are within each crew?

That would be up to the contractor who is awarded the bid. It could be dependent upon equipment used.

Question: RFP section Tab J: Question: Please confirm that proposers can submit a bid/proposal on only 3 of the 5 areas rather than propose on the full scope of services?

Yes, that is correct.

Question: Scope specifies using WPWMA for green waste disposal. Can we use other facilities?

Currently the requirement is for debris must be taken to this location. This can be discussed during negotiations if awarded the contract.

Question: The RFP does not include square footages or maps for the non-PRL locations. Can these be provided?

This has been answered in a previous question.

Question: Should parking lots and hardscape in parks or other areas within facilities or streets be included in the base bid price? If so what is the scope?

Yes, sidewalks, parking lots and hardscapes should be controlled for weeds and clear of debris as needed. For landscape areas sidewalks should be weed free from landscape to gutter.

Question: Are Water Features included? If so what is the scope?

No, they are taken care of in-house.

Question: Are sports fields/courts included? If so, what is the scope?

Sports fields and courts should be controlled for weeds and clear of debris as needed.

Question: Please clarify the scope of work (if any) to be included in natural and community areas. If scope varies from one area to another, please clarify.

Please see addendum # 2 for natural areas.

Question: Are Playgrounds included? If so, what is the scope?

No, they are taken care of in-house.

Question: Please confirm quick coupler repairs are included in the base bid price as stated in the RFP section 4.2.24.4.

Correction: Quick coupler repairs should be considered extra work.

Question: There are no termination rights for the contractor. Is the City willing to negotiate and consider including a mutual termination clause in the contract?
The contract included in the RFP was a sample. The actual contract would be negotiated between the contractor and the City if awarded.

Question: Can you clarify the scope of work in the weed-free boundary around the bio-filters?
The areas around the bio-filters must be kept weed free in the gravel areas.

Question: Will fingerprinting and background checks be upheld and if so, how often?
Yes, information must be available upon request.

Question: RFP section 6.2 Question: Please confirm that an "authorized officer, for signing authority, can be the Director of Contracts as per the PRIDE Board of Directors Resolution, delegation of signature authority.
That would need to be discussed when awarding contract.

You must acknowledge receipt of this addendum by including a signed copy with your proposal submittal.

I acknowledge receipt of Addendum One Name

Jeffrey Suzuki

Signature



Company New Image Landscape Company

Date

7/11/24

IMPORTANT

06/28/2024

TO: Proposers

FROM: Eric Dexter, Parks, Recreation & Libraries

RE: RFP Parks and Landscape Maintenance Services

*****ADDENDUM THREE*****

Please note the following revisions, which represent one attachment:

Question: Can the City please confirm if any type of bond is required pre or post award?

The successful Contractor will be required to provide a 100% Faithful Performance Bond and a 100% Labor and Materials Bond using the City's forms.

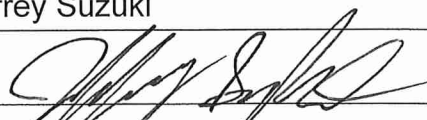
SAMPLE BONDS

Included in this addendum

You must acknowledge receipt of this addendum by including a signed copy with your proposal submittal.

I acknowledge receipt of Addendum One

Name Jeffrey Suzuki

Signature 

Company New Image Landscape Company

Date 7/11/24

Bond No. _____
Premium \$ _____

**PUBLIC WORKS
FAITHFUL PERFORMANCE BOND**

(Project: _____)

WHEREAS, the City of Roseville ("CITY") has awarded a bid and contract to _____ as contractor ("PRINCIPAL") for the public work described as _____ (the "WORK"). The contract ("AGREEMENT"), for the public work described above, and all of its terms and conditions are incorporated by reference and made a part hereof; and

WHEREAS, the PRINCIPAL is required to furnish a bond in connection with the AGREEMENT guaranteeing its faithful performance; and

NOW, THEREFORE, we the undersigned PRINCIPAL and _____, a _____, admitted and duly authorized to transact business under the laws of the State of California, as SURETY ("SURETY"), are held and firmly bound unto the CITY or its successors and assigns in the sum of _____ dollars (\$_____) (which amount is not less than 100% of the AGREEMENT price) to be paid to the CITY or its successors and assigns; and for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns jointly and severally, firmly by these presents.

The condition of this obligation is such that if the PRINCIPAL, or its heirs, executors, administrators, successors or assigns, shall abide by, and in all respects promptly and faithfully perform the covenants, conditions and provisions in said AGREEMENT and any alteration thereof made as therein provided, notice of which alterations to Surety being hereby waived, on its part to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless CITY, its officers, agents, employees, volunteers as therein stipulated, then this obligation shall be null and void; otherwise, this obligation shall be and remain in full force and effect.

As condition precedent to the satisfactory completion of the contract, the obligation of the PRINCIPAL and SURETY under this Bond shall remain in effect for a period of one (1) year after the completion and acceptance of the WORK. During that time, if the PRINCIPAL, its heirs, executors, administrators, successors or assigns fails to make full, complete and satisfactory repair and replacement or totally protect the CITY from any loss or damage made evident during that year which results from or is caused by either defective materials or faulty workmanship in the prosecution of the WORK, then the obligation shall remain in full force and effect. However, anything in

this paragraph to the contrary notwithstanding, the obligation of the SURETY shall continue so long as any obligation of the PRINCIPAL remains.

No prepayment or delay in payments, and no change, extension, addition or alteration of any provision of the AGREEMENT or in the specifications agreed to between the PRINCIPAL and the CITY, or any forbearance on the part of the CITY shall operate to relieve the SURETY. The SURETY hereby waives the provisions of Section 2819 of the California Civil Code. The SURETY waives all rights of subrogation against the CITY or any person employed by the CITY. If the contract price increases by the issuance of change orders, the amount specified in this bond shall increase by the same amount.

Whenever PRINCIPAL shall be and declared by CITY to be in default under the AGREEMENT, SURETY shall promptly remedy the default, or shall promptly do one of the follow at CITY's election:

1. Undertake through its agents or independent contractors, reasonably acceptable to CITY, to complete the AGREEMENT in accordance with its terms and conditions and to pay and perform all obligations of PRINCIPAL under the AGREEMENT, including without limitation, all obligations with respect to warranties, guarantees, and the payment of liquidated damages.
2. Reimburse CITY for all costs CITY incurs in completing the AGREEMENT, and in correcting, repairing or replacing defects in materials or workmanship and/or materials and workmanship which do not conform to the specifications in the AGREEMENT.

SURETY's obligations hereunder are independent of the obligations of any other surety for the performance of the AGREEMENT, and suit may be brought against SURETY and such other sureties, jointly and severally, or against any one or more of them, or against less than all of them without impairing CITY's rights against the others.

No right of action shall accrue on this bond to or for the use of any person or corporation other than CITY or its successors or assigns.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by CITY in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

[SIGNATURES NEXT PAGE]

IN WITNESS WHEREOF, this instrument has been duly executed by the
PRINCIPAL and SURETY above-named, on the ____ day of _____,
20____.

PRINCIPAL:

SURETY:

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

AND

MAILING ADDRESS:

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

*(Notarization by Surety and copy of
Power of Attorney required.)*

APPROVED AS TO FORM:

BY: _____
City Attorney

Bond No. _____
Premium \$ _____

**PUBLIC WORKS
LABOR AND MATERIALS PAYMENT BOND**

(Project: _____)

WHEREAS, the City of Roseville ("CITY"), has awarded a bid and contract to _____ as contractor ("PRINCIPAL"), for the public work described as _____ (the "WORK"). The contract ("AGREEMENT"), for the public work described above, and all of its terms and conditions are incorporated by reference and made a part hereof; and

WHEREAS, the PRINCIPAL is required to furnish a bond in connection with the AGREEMENT guaranteeing payment of persons who provide labor and material; and

NOW, THEREFORE, we the undersigned PRINCIPAL and _____, a _____, admitted and duly authorized to transact business under the laws of the State of California, as SURETY ("SURETY"), are held and firmly bound unto the CITY or its successors and assigns in the sum of _____ dollars (\$_____) (which amount is not less than 100% of the AGREEMENT price) to be paid to the CITY or its successors and assigns; and for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns jointly and severally, firmly by these presents.

The condition of the obligation is such that if the PRINCIPAL, its subcontractors, heirs, executors, administrators, successors or assigns fails to pay any of the persons named in Section 8004 or 9100 of the Civil Code of the State of California, or the amounts due under the Unemployment Insurance Code of the State of California, or any amounts required to be deducted, withheld and paid over to the Employment Development Department from the wages of employees of the PRINCIPAL and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to work or labor performed by any such claimant, that the SURETY will pay for the same, in an amount not exceeding the sum specified in this bond, and also, in case suit is brought upon the bond, shall pay reasonable attorneys' fees, to be fixed by the Court.

This bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file a Stop Payment Notice pursuant to the provisions of Section 9350 et seq. of the Civil Code of the State of California, so as to give a right of action to them or their assigns in any suit brought upon this bond.

No prepayment or delay in payments, and no change, extension, addition or alteration of any provision of the AGREEMENT or in the specifications agreed to between the PRINCIPAL and the CITY, or any forbearance on the part of the CITY shall operate to relieve the SURETY. The SURETY hereby waives the provisions of Section 2819 of the California Civil Code. The SURETY waives all rights of subrogation against the CITY or any person employed by the CITY. If the contract price increases by the issuance of change orders, the amount specified in this bond shall increase by the same amount.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by CITY in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

IN WITNESS WHEREOF, this instrument has been duly executed by the PRINCIPAL and SURETY above-named, on the _____ day of _____, 20__.

PRINCIPAL:

SURETY:

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

AND

MAILING ADDRESS:

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

*(Notarization by Surety and copy of
Power of Attorney required.)*

APPROVED AS TO FORM:

BY: _____
City Attorney

EXHIBIT “B”
City’s Request for Proposals



REQUEST FOR PROPOSALS

(13-146)

Parks and Landscape Maintenance Services

DUE: July 11, 2024

3:00 PM

Deliver to:

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

OR

Email: cityclerkroseville@roseville.ca.us

CITY OF ROSEVILLE
NOTICE FOR PROPOSALS
RFP (13-146)

NOTICE IS HEREBY GIVEN that proposals for Parks and **Landscape Maintenance Services** will be received by the City of Roseville. Proposals will be accepted **ONLY** at the office of the **City Clerk, Civic Center, 311 Vernon Street, Roseville, CA 95678** or submitted via electronic mail to CityClerkroseville@roseville.ca.us, until 3:00 p.m., **July 11th, 2024**. Said proposals will be evaluated and results will be made public after completion of the negotiation process with the selected contractor. The City reserves the right to reject any or all proposals and to waive any informalities or irregularities in any proposal or in the proposal process.

May 29, 2024

Date

Eric Dexter
Parks and Open Space Superintendent

IMPORTANT!!!

The City is not responsible for misdelivered proposals, and the proposer is strictly liable for its chosen method of delivery. It is the proposer's sole responsibility to make sure that proposals arrive at the proper location. Any proposal which does not actually arrive in the City Clerk's Office by the RFP due date and time will be rejected as non-responsive, even if properly addressed or delivered to another City Department.

Your proposal **MUST** be addressed and delivered as follows:

**City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678**

The proposer is also directed to include the attached "Sealed Proposal" label on the outside of the package or envelope, so that it is visible when delivered to the City.

Or emailed to:
cityclerkroseville@roseville.ca.us

Note: Email submissions are limited to 25 megabytes.

City of Roseville RFP
PREVAILING WAGE NOTIFICATION

This is a prevailing wage project. Accordingly, all prevailing wage and fair employment laws and regulations shall be adhered to. For prevailing wage contracts over \$25,000.00, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the Department of Industrial Relations and/or the following website address:

<http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>

(RFP # 13-146, Park and Landscape Maintenance Services)

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1.0 INTRODUCTION

The City of Roseville (hereinafter “City”), is soliciting proposals for a Park and Landscape Maintenance Services. This will be a competitive negotiation process. Qualified individuals, firms, contractors, consultants or entities (hereinafter “Contractor(s)”), that meet the requirements set forth in this Request for Proposals (hereinafter “RFP”) and are capable of providing the services requested are encouraged to participate.

1.1 BACKGROUND

The City of Roseville encompasses approximately 84 developed parks and facilities, 355 acres of landscape area adjacent to roadways and neighborhoods, 4200 acres of open space, two golf courses, two community centers, three swimming pool facilities, the Maidu Museum and Historic Site, 21 childcare facilities, and three libraries. The City continues to grow in parks, facilities, programs, and attendance and is focused on sustaining standards, services levels, and prioritizing core services.

The areas within this proposal will be divided into three (3) district zones in geographical areas and streetscapes, faculties school mowing and extra work will be included. The Parks will be grouped separately, even though they are in these geographical zones. It has been Roseville’s past practice and intent to award contract s, by zones and Park groups to a least two (2) qualified bidders.

The City of Roseville considers this to be an outcome-based Request for Proposals. Generally, determinations for specific frequencies of service will be at the discretion of the contractor. There are exceptions that are noted throughout this document and the associated exhibits.

1.2 CITY OVERVIEW

The City of Roseville is an incorporated city with a population of more than 145,000 residents, located in Placer County off Interstate 80, approximately 16 miles northeast of Sacramento, California. The City of Roseville is a Charter city operating under the City Council/City Manager form of government.

1.3 PROPOSAL SUBMITTAL

RFP proposal submittals may be delivered to the Office of the City Clerk, Civic Center, 311 Vernon St., Roseville, CA 95678 via common carrier, hand delivered, **or** submitted via electronic mail to cityclerkroseville@roseville.ca.us by the specified proposal due date and time. Complete and attach the “Sealed Proposal” label to the outside of the proposal packaging if delivering or hand carrying a hard copy of the proposal, so it is visible to the City Clerk. If submitting a proposal via electronic mail, then include the RFP title and RFP number in the subject line of the email.

1.4 CALIFORNIA SECRETARY OF STATE REGISTRATION

The City requires all corporations, limited liability companies and limited partnerships to be registered to do business in the State of California. On a separate sheet of paper, please include a screenshot of your “ACTIVE” status with your proposal submittal, which can be obtained by accessing this link: <https://bizfileonline.sos.ca.gov/search/business>. All proposers must be registered with the Secretary of State or have a valid exemption by the time of award.

1.5 INSTRUCTIONS

This RFP includes a description of the scope of services, proposal requirements, and instructions for submitting your proposal. Failure to follow these instructions may result in rejection of your proposal.

No oral representations or interpretations will be made to any proposer as to the meaning of this RFP.

Direct all inquiries regarding this RFP in writing to Parks, Recreation & Libraries Department, Eric Dexter by accessing the RFP from the City's website at:

https://www.roseville.ca.us/business/procurement_services/bids_rfps by no later than June 27, 2024.

Do not contact other individuals or City departments in this regard. Information provided by anyone other than the above contact may be invalid, and proposals which are submitted in accordance with such information may be declared non-responsive.

In the event that it becomes necessary to revise any part of this RFP, written addenda will be issued. Any amendment to this RFP is valid only if it is in writing and issued by the City department issuing the RFP. No oral interpretations or answers shall bind the City unless confirmed by the City in writing.

All addenda for this RFP will be distributed through [PublicPurchase.com](https://www.PublicPurchase.com) to proposers who have registered with PublicPurchase.com and who have downloaded the RFP. Additionally, the Notice of Intent to Award will be posted on [PublicPurchase.com](https://www.PublicPurchase.com). **It is the proposer's sole responsibility to monitor PublicPurchase.com for possible addenda to this RFP and for the Notice of Intent to Award.** Failure of proposer to retrieve addenda or the Notice of Intent to Award from [PublicPurchase.com](https://www.PublicPurchase.com) shall not relieve him/her of the requirements contained therein or the timelines associated therewith. Additionally, failure of proposer to return a signed addendum, when required, may be cause for rejection of his/her proposal.

2.0 TENTATIVE SCHEDULE

The following represents the tentative schedule for this RFP. Any change in the scheduled dates for the Pre-Proposal Conference, Deadline for Final Questions, or Proposal Submission Deadline will be advertised in the form of an addendum to this RFP. The schedule for the evaluation process and other future dates may be adjusted without notice.

RFP Released by the City.....	May 29, 2024
Mandatory Pre-Proposal Conference.....	June 11, 2024
Deadline for Final Questions.....	June 20, 2024
City Responses to Written Questions.....	June 27, 2024
Proposal Submission Deadline.....	July 11, 2024
Contractor Interviews as needed.....	July 24, 2024
Contract Negotiations.....	August-September 2024
Contract Approval by City Council.....	November 2024
Commencement of Services.....	January 01, 2025

3.0 MANDATORY PRE-PROPOSAL CONFERENCE

A **mandatory** pre-proposal conference/job walk has been scheduled for **Tuesday, June 11th, 2024, 9:00am**. Attendance will be taken prior to the job walk.

Location: City of Roseville Offices
311 Vernon St. 1st floor
Roseville, CA 95678

Prospective proposers must pre-register by June 10th, 2024, with Shelby Craig at scraig@roseville.ca.us. The conference will last approximately 30-60 minutes. Registrants will be asked to provide the name of the attendee(s), company name, phone number, and email address(es).

Proposals from Contractors who do not attend the **mandatory** pre-proposal conference will be rejected. The pre-proposal conference will begin at the designated start time. **Attendance for the entire pre-proposal conference is required, and tardiness may be grounds for disqualification.**

Interested firms will have an opportunity to submit questions regarding the requirements outlined in this RFP. In order to make the meeting more effective for all participants, attendees should read this document thoroughly prior to the meeting.

Substantial clarifications or changes required as a result of the meeting will be issued in the form of a written addendum to the RFP. A list of attendees will be distributed upon request.

4.0 SCOPE OF SERVICES AND GENERAL CONDITIONS

4.0 SCOPE OF SERVICES

The Parks and Landscape Maintenance Contract ("Contract") is an outcome-based contract where the City has established specific park and landscape standards as outcomes. The Contractor is responsible for developing a base bid necessary to maintain the expected outcome standards. The City will inspect the work of the Contractor against the stated standards to determine compliance and payment.

The work to be performed under the Contract consists of the furnishing of all labor, insurance, materials, and equipment needed to perform park and landscape maintenance services.

The Contractor is being asked to provide bids for the following types of work:

- A. Park Turf and Landscape Maintenance
- B. Streetscape Landscape Maintenance
- C. Facility Landscape Maintenance
- D. School Mowing
- E. Extra Work

Prospective contractors shall provide the highest quality of landscape maintenance services to parks, streetscapes, schools, and various other facilities. In addition to turf care (mowing, blowing, and edging), the landscaping activities encompass tree, shrub, and ground cover pruning and trimming, debris and leaf removal, fertilization, soil deficiency remediation, weed control, weed abatement, and pest control. Irrigation systems operations include the maintenance, adjustment, installation, and repair of a variety of components, such as irrigation controllers, valves, moisture sensing devices, and sprinkler heads of a variety of manufactured brands and models.

The scope of services includes all work to perform landscape maintenance at numerous landscape sites described in the General Conditions (Section 4.2) and the Parks & Landscape Maintenance Standards (Exhibit A). This document will become part of the executed agreement.

4.1 GENERAL CONDITIONS

4.2.1 Normal Hours and Days of Maintenance Services

Contractor shall perform the required maintenance services between the hours of 7:00 am and 7:00 pm, Monday through Friday. Weekend work requires City approval with service hours between 8:00 am- 7:00 pm No maintenance function that generates excessive noise which would cause annoyance to residents of the area shall be commenced before 8:00 am

On weekdays, school sites must be mowed before or after school hours. If started in the morning all mowing shall start no earlier than 7:00 am and finish no later than 8:00 am. It is an option for school sites to be mowed on Saturday in coordination with the City. The Contractor shall also work with staff at individual sites to make any adjustments to site mowing and timing.

The Contractor shall always conduct work in a manner that will not interfere with normal recreation programs, school programs, pedestrian traffic on adjacent sidewalks, or vehicular traffic on adjacent streets.

Contractor will supply weekly work plans for each type of work activity (i.e., mowing, pruning, weed control, etc.) to designated City staff. Any modification in the hours and days of maintenance services as stated in the Contractor's weekly schedule is subject to approval by the City.

Park and Facility scheduled service days must meet frequencies by service level identified by the City from the Parks & Landscape Maintenance Standards (Exhibit A).

4.2.2 Outcome Based Contract and Inspections

The Contractor shall be responsible for maintaining parks and landscapes as outlined in the General Conditions (Section 4.2) in the Parks & Landscape Maintenance Standards (Exhibit A) and the cost of maintaining those areas, to the designated standard, shall be included in the base bid unless otherwise called out specifically as "extra work" in this Request for Proposals.

The City will regularly inspect the Contractor's work and meet compliance, in its sole discretion, according to the Parks & Landscape Maintenance Standards (Exhibit A).

Contractor will only be paid for work rated as "meets standards." If Contractor's work does not meet City standards, it shall be considered "below standard." Contractor will not be paid for work rated as "below standard" until such work is improved to "meets standards."

Contractor shall not be paid additional amounts for remedial work required to improve "below standard." City staff will work closely with Contractor 's representatives to achieve the results described in the standards and inspection criteria. However, responsibility for meeting standards rests with the Contractor.

During the first three (3) months of the Contract, the Contractor shall identify any pre-existing conditions or issues that may inhibit it from meeting the standards required by the Contract. This timeframe will allow the Contractor and City to work together on a solution. Contractor shall inspect all areas at least monthly and will discuss inspections with City during regular scheduled meetings. Following the initial three (3) month period, the Contractor shall continue to inspect all assigned areas at least monthly and discuss inspections with the City during ongoing meetings.

The Contractor shall provide electronic versions of monthly inspection quality assurance reports to the City by the 10th of the following month as to each site's compliance with City standards. An action plan with deadlines must be provided to the City to indicate when corrections will be made if an area is deemed "below standard." Failure to turn in inspection reports by the deadline will result in monthly payment being withheld until inspections are turned in. Contractor shall provide an example of the report to be utilized for City review and approval.

At the beginning of every year a mowing schedule shall be provided to the City for review. Schedule adjustments shall be made throughout the year based on environmental factors, sporting events or City's direction. Adjustments to the schedule shall be provided to the City for review and approval ten (10) business days prior to making the adjustments.

Turf shall be mechanically edged at the following areas: all grass along infrastructure such as walls, fences, foundations, curbs, sidewalks, shrubs, poles, guy wires, irrigation boxes, utility boxes, drain grates and any other object within or immediately adjacent to the turf areas.

Edging should not create gaps no wider than 1/4" around infrastructure.

Every effort shall be made to reduce the amount of string trimming required while still protecting City assets. String trimming around valve boxes or drain inlets must be done using a vertical cut and not a flat cut. String trimming shall not be used around the base of trees as chemical control is the preferred method. Trees found to be scarred by maintenance activities may require replacement at the direction of City staff at the cost of the contractor.

Turf around irrigation heads shall be mowed to the appropriate height to provide maximum water coverage. Clippings shall be removed from all adjacent walkways and other paved surfaces immediately after each mowing/edging.

Seed heads on no-mow turf shall be removed on an annual basis. No-mow turf shall be edged as needed to keep from encroaching on walls, fences, sidewalks, etc.

Contractor shall remove litter or debris from the area to be mowed prior to mowing.

The contractor shall inform the City of any issues with the turf within one (1) business day of discovery.

The contractor shall inform the City immediately when irrigation is damaged through the course of mowing. Issues related to overwatering, that prevent mowing, shall be brought to the City's attention immediately.

Issues caused by mowing are the responsibility of the Contractor to repair. Trees found to be scarred by mowers shall be replaced by the Contractor at the request of the City.

The contractor shall perform seeding/sod replacement as needed to meet standards with the approval of the City.

There will be a financial impact on the Contract if any scheduled use (including, but not limited to, special events or recreation programs) of City facilities are impacted by neglect on the Contractor's part. Any costs associated with re-scheduling the event/activity/program will be the responsibility of the Contractor for time, staffing and costs, including, but not limited to, officials' salaries, part-time staff salaries, maintenance call out person salaries (stand by), light costs, and preparation of fields (which can include a drag, watering, and lining of the field), mowing, etc.

For any area that fails to meet City standards because of action that is the Contractor's responsibility, the Contractor shall notify the City immediately and develop a plan to bring the area back to compliance. Should the City discover an area that does not meet the City standards, and the City has not been notified by the Contractor, the Contractor will be put on notice in writing to bring the area back into compliance. The following penalty will result:

- A.** The monthly payment for the specific area identified on each map page (Attachment J) will be withheld by the City until the area within the map page is back in conformance with City standards.
- B.** If conformance is reached within thirty (30) days of notice, the City will release one hundred percent (100%) of the payment.
- C.** If at any time during a notice by the City, the Contractor does not bring the area into conformance within thirty (30) days, the City will keep the monthly payment as a penalty and withhold the next month's payment following the above-mentioned conditions until conformance is reached or the Contract is terminated.

If the City must give notice to the Contractor a second time for the same specific map page within twelve (12) months of the initial notice, the contract may be terminated.

The parties will observe the following problem resolution process:

- 1. Written notice of the problem.
- 2. Field conference with inspector/Contractor's field representative to identify problem and agree on solution as presented by Contractor.

3. Conference between City's representative and Contractor's principal.
4. Imposition of penalties and/or correcting defect at Contractor's cost.
5. Termination of Contract.

In addition, the Contractor shall inspect areas weekly, at a minimum, for insects and disease. General inspections of turf and plant materials shall be completed at a minimum of weekly for signs of stress or damage. Upon request, the Contractor will walk with the City's representative for the purpose of determining compliance with the specifications or to discuss required work. The Contractor's representative must be authorized to sign documents and make changes to the work.

All corrective work required because of a regular inspection, or any additional inspection shall be accomplished to the satisfaction of the City within thirty (30) days of the authorization to repair the deficiencies, except in the case of a broken/leaking irrigation with must be repaired within twenty-four (24) hours and prior to the next watering event.

Contractor shall provide the City with written confirmation of all corrective work and may be asked to provide additional photo documentation. Should there be a temporary suspension of work in a specific area of more than one month, the monthly invoices shall be adjusted accordingly to reflect actual work performed.

4.2.3 School Sites

If weekday mowing occurs on school property a strict schedule must be followed to accommodate school schedules and student safety. School sites must be mowed before or after school hours. If started in the morning all mowing shall start no earlier than 7:00 am and finish no later than 8:00 am The Contractor shall be responsible for all mowing.

The Contractor shall not be responsible for edging or for work requiring a string trimmer at School sites.

4.2.4 Turf Aeration

The Contractor shall perform core aerations of turf as part of the base bid. For a specific number of applications per year refer to specific service levels in the Parks & Landscape Maintenance Standards (Exhibit A). All aerations shall conform to the City's agronomic calendar. Additional turf aerations may be proposed as "Extra Work" by the Contractor, to meet the designated service level.

All proposals, and costs, must be approved by the City prior to additional turf aerations occurring. The Contractor can do more aeration, with City approval, at their own cost to relieve summer stress on turf.

Aeration plugs shall be properly destroyed to not pose a safety issue or interfere with the use of parks and facilities.

Any damage incurred is the responsibility of the Contractor, including valve boxes and irrigation components.

4.2.5 Shrubs and Landscape

All plants shall be maintained in a healthy and attractive condition. Landscaping shall also be maintained to provide secondary functions such as natural barriers, pollution/dust control and/or erosion control. All plant beds shall be maintained free of trash and debris.

4.2.6 Trimming

All plants that require pruning shall be pruned as needed to meet the intent of the landscape design per the assigned service level in the Parks & Landscape Maintenance Standards (Exhibit A). In general, to grow in a natural shape without excessive amounts of pruning. Shrubs growing along fences and walls shall be maintained at the height of the fence or wall. Clearances against walls and fences may be required to allow access for wall/fence maintenance and/or irrigation maintenance.

Shrubs and vines shall be pruned to always prevent encroachment over sidewalks or onto private property, and to maintain line of site visibility at select intersections. Vegetation in front of all signs shall be pruned regularly so signage is always visible. Vegetation should not obscure or block any drainage inlets.

A. Pruning Frequencies

Pruning shall be completed as described in the Parks & Landscape Maintenance Standards (Exhibit A). Most areas require pruning to be completed at least three (3) times per year. Some plant materials may need to be pruned more frequently depending on the species to prevent clearance issues. Additionally, some areas may require less pruning due to plant species or budget restrictions. The Contractor shall provide a schedule showing planned dates of completion for all areas. In general, the pruning cycles are designated as January- April, May- August, and September- December. Pruning for each area shall be completed by the end of each pruning cycle. If pruning is not complete, payment for the specific area or map page (Exhibit G may be withheld as outlined in Section 4.2.2.)

B. Growth Regulators

Using plant growth regulators is an approved substitute for one pruning cycle when approved by the city.

4.2.7 Facility Grounds Maintenance

All facility grounds shall be maintained as described in Section 4.2 and to service level 2 as described in the Parks Landscape Maintenance Standards (Exhibit A).

The Pleasant Grove Wastewater Treatment Plant (PGWWTP), the Solid Waste Recycle Plant and the Barton Water Plant require additional maintenance indicated here:

- Bio-filters shall be maintained always weed free.
- Pre and post emergent herbicides shall be applied to pond slopes and chip sealed/gravel roadways a minimum of two (2) times per year.
- Native/wild grasses shall be mowed and trimmed annually.

- Pre and post emergent herbicides shall be applied to gravel areas a minimum of two (2) times per year. Remove emerged weeds within thirty (30) days of discovery.
- Pre and post emergent herbicides shall be applied to barked areas a minimum of two (2) times per year. Remove emerged weeds within thirty (30) days of discovery.
- Westpark Drive and Phillips Road locations: Pre and post emergent herbicides shall be applied to all bark areas, tree rings, and shrub rings annually.

4.2.8 Service Levels

SERVICE LEVELS

The chart below outlines differences in allowable tolerances based on the three service levels. Each park or streetscape is assigned a service level, and the Contractor is expected to provide maintenance at that level unless otherwise noted. Tasks not listed in the chart below shall be maintained at the basic maintenance level described in the Parks & Landscape Maintenance Standards (Exhibit A).

	1	2	3
Turf Care			
Maintained between:			
Warm season (Bermuda)	1"-2"	1"-2"	1"-2.5"
Cool season (Fescue & Bluegrass)	2"-3.5"	2"-3.5"	2"-4"
Bare Areas	Up to 5%	up to 10%	Up to 35%
Edging	Weekly	Every other week	Once per month
Weeds	None (Street frontages, play/picnic areas, etc.)	No more than 20%	No more than 60%
Aeration	2x/year (minimum)	1x/year & as needed	As requested,
Landscaping & Trees			
Hedge pruning	Within 1' under top of wall/fence	Within 1' under top of all/fence	No more than 1' over top of fence/wall
Missing plant material (includes trees)	None within high visibility areas	In limited areas (up to 10%)	Acceptable
Weeds	None within high visibility areas	In limited areas (up to 10%)	Acceptable, 1-4 applications per year as budget allows
Pruning Shrubs	More than 3/x year (Minimum)	3/x year (Minimum)	2/x per year

4.2.9 Refuse Disposal

Disposal of refuse (litter and green waste) shall be delivered by the Contractor, or its service provider, to the Materials Recovery Facility (MRF)/Western Placer Waste Management Authority facility. If necessary waste may be placed in a dumpster serviced by the City of Roseville, with advanced notice.

4.2.10 Traffic Control

Traffic control shall conform to the latest Caltrans Standards to ensure the safe flow of traffic and the safety of workers in traffic zones. All traffic control costs shall be included in the prices paid for the various contract items of work and no additional compensation will be allowed. A master traffic control plan shall be submitted and approved by the City's Traffic Engineering Department prior to work starting.

Access to driveways shall be always maintained. When entering or leaving roadways which bear public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic.

4.2.11 Fingerprinting and Background Checks

Contractor, at its expense, must conduct a background check for each of its employees, as well as for the employees of its subcontractors, who will provide services to the City of Roseville.

Background checks are to be conducted via a request with the Department of Justice and the Federal Bureau of Investigations. Contractor shall maintain records for background checks and provide documentation if requested.

4.2.12 Fines and Fees

Fines or penalties levied against the city because of maintenance practices by the Contractor will be borne solely by the Contractor.

4.2.13 Meetings and Reporting

The City and the Contractor shall have an annual meeting once per year held in January to discuss any changes, contract cost and an overall evaluation of work performance over the previous year.

The City and the Contractor shall meet monthly to discuss and review ongoing work, work schedules and timelines for projects.

The Contractor shall be required to complete and provide reports to the City, including a maintenance schedule, as approved by the City, which shall include mowing, fertilization, aeration, pesticide applications, tree minimum clearance and pruning schedules. This schedule shall be finalized and approved by the City and shall reflect the ongoing maintenance schedules for work to be performed.

4.2.14 Performance During Inclement Weather

During periods of excessive rainfall that hinder normal operations, the Contractor shall adjust its workforce to accomplish those activities that are not affected by weather. The

prime factors in assigning work shall be the safety of the workforce and damage to turf and landscaping.

4.2.15 Acceptance

Acceptance by the City of any services furnished under the Contract shall occur only after the final review of authorized employees of the City.

The City shall reject and refuse to pay for, all non-conforming services. Nothing in this section shall limit or restrict the warranty and remedy obligations of the Contractor specified in the Park and Landscape Maintenance Services Contract.

4.2.16 Safety

Safety provisions shall conform to Cal-OSHA Safety Orders, and all other applicable federal, state, county, and local laws, ordinances, codes, and regulations in performing the work under this Contract. Where any of these are in conflict, the more stringent requirement shall be followed. The Contractor's failure to thoroughly familiarize itself with the safety provisions shall not relieve it from compliance with the obligations and penalties set forth therein. The Contractor shall develop and maintain for the duration of the Contract, a safety program that will effectively incorporate and implement all required safety provisions. The Contractor shall appoint an employee who is qualified and authorized to supervise and enforce compliance with the safety program. The Contractor shall take all precautions required by applicable regulations of the State Department of Industrial Relations.

4.2.17 Response Time

Contractor supervision shall be immediately available at all times Contractor employees are working on sites and must be available between 7:00 am and 10:00 pm each working day via phone or mobile device and must respond to an emergency/ major discrepancy in the Contract within two (2) hours of initial contact.

4.2.18 Qualified Contractor Supervision

Contractor must dedicate one point of contact for each geographic zone who shall oversee the contract in its entirety for the assigned geographic zone, including any Extra Work assigned. The point of contact shall facilitate all work and activities occurring with assigned City staff.

All Contractor's supervisors must be qualified, proficient in English, trained and capable of providing adequate supervision and direction of all Contractor's employees and must demonstrate verbal and written communication skills sufficient for the work required herein.

4.2.19 Contractor's Employees

This Contract is intended to be a "partnership" between the City and the Contractor. The quality of the Contractor's work reflects directly upon the City. Only

Contractor's employees and subcontractors are allowed on City property where work is being performed.

The City reserves the right to direct Contractor to remove from assignment to City facilities such employees of Contractor or subcontractors deemed incompetent, careless, insubordinate, or in any way objectionable by City, including any personnel whose actions are deemed by the City to be contrary to the public interest or inconsistent with the best interests of the City.

Contractor's employees and subcontractors shall not use any tobacco product in any city park or within twenty (20) feet of any entrance to a public building.

4.2.20 Employee Uniforms

The Contractor shall provide each of its employees with uniforms. At all times, personnel shall wear uniforms. Uniform apparel shall be kept neat, clean, and in good repair. All uniforms shall include the Contractor's name and logo.

4.2.21 Contractor's Equipment

The on-site supervisor shall ensure that all contractor-supplied equipment is in good working order. Any damaged equipment or equipment in need of repair shall be removed from the site. Contractor shall be responsible for any damage to the work sites, City or private property, or any injuries caused by Contractor's equipment or personnel.

All Contractor vehicles must be neat, clean, well maintained and labeled with the company name.

4.2.22 Locks and Keys

The Contractor shall be responsible for the series of keys assigned to it and shall assign these keys to its personnel for use in maintaining the facilities. The Contractor shall properly use and keep safe all keys or locks issued by the City to the Contractor.

The Contractor shall report all lost or stolen keys or locks to the City within twenty-four (24) hours of discovery. The Contractor shall reimburse the City for the total cost of replacement keys and/or locks that have been lost.

Upon termination or cancellation of the Contract, the Contractor shall immediately return all keys, access cards, remotes, etc. to the City.

4.2.23 Vandalism and Damage

Contractor shall notify the City of all vandalism, defects, and/or safety items within one (1) business day of discovery to Park Maintenance at (916) 774-5748.

All damage to landscaping, irrigation equipment, real property or any related structures caused by Contractor during its performance of the Contract shall be the responsibility of the Contractor. Repairs to turf shall be made with sod.

The city may request quotes from Contractor for vandalism repairs, which would be awarded as “Extra Work.” Commencement of work will proceed only after City approval.

4.2.24 Irrigation

4.2.24.1 Irrigation Program Management

All required scheduling and operation of the irrigation controllers reflecting weather changes and water needs will be covered under this Contract. The contractor shall make all adjustments and setting of controllers to establish the frequency and length of watering periods. Any malfunction of controllers including communication failures must be reported immediately to the City along with a proposal for correction with costs. The City’s Irrigation Technician can assist with troubleshooting controller issues after power has been verified and physical connections have been inspected.

Controller programs shall incorporate the following conditions:

- Meet all City and State ordinances including where applicable the [Water Efficient Landscape Ordinance \(WELO\)](#).
- Program around parks, sports fields and facility use and events.
- Reflect actual requirements of soil and plants.
- Avoid runoff onto streets, sidewalks, fences, walls, and other non- target areas.
- Maximize public use of City property.

Monthly from March through November at the City’s request, the Contractor shall provide the irrigation schedule to the City’s Irrigation Technician by the 10th of the month. This report shall include the following information:

- All irrigation programs set on controllers.
- Irrigation schedules start times for each irrigation program.
- Irrigation run days for each irrigation program.
- Irrigation cycle length, in minutes for each station in an irrigation program.
- Number of repeat cycles for each station in an irrigation program.

For any controller schedule not supplied by the 10th day of the current month by Contractor in any month during season per the City’s request, a \$50.00 penalty per controller may be assessed. Contractor shall have the penalty deducted from the monthly payment for the District, Park, and/or Facility financially responsible for that irrigation controller. Each station shall be adjusted to meet the needs of the

specific area unless authorized by the City, as well as, adjusted due to weather conditions and run off.

Maintain a minimum of two qualified user/programmers for both ICC pro and Calsense central control systems.

4.2.24.2 Irrigation Schedule

An irrigation schedule is developed based on current controller settings, visual observation, and the results of moisture probing. Adjustments shall be made to the controller when the soil moisture profile is found to be too dry or too wet. Adjustments shall also be made as needed to ensure plant health.

Adjustments to the schedule shall occur as needed to accommodate changes in area use and/or environmental changes to individual areas.

4.2.24.3 Soil Moisture Testing

Soil probing shall be conducted regularly in all areas to ensure proper soil moisture levels to meet plant water requirements.

4.2.24.4 Irrigation Repair & System Checks

The Contractor shall perform a complete irrigation check of all heads, valves, quick couplers, etc. for every irrigation system before system start up and no later than April 1st. The Contractor shall supply the City with a written report of every irrigation check as it is completed. Needed repairs shall occur throughout that same period, with the approval of the City, to ensure a fully operational system at the beginning of each spring. System evaluations, and repairs shall be made as outlined in Parks & Landscape Maintenance Standards (Exhibit A).

Contractor is responsible to replace batteries annually on battery operated valves or controllers.

Irrigation system repairs shall occur and be compensated as stated below:

All repairs will be completed prior to the next scheduled watering event. If this is not possible, the City should be contacted. Loss of plant material due to delay of repairs is the responsibility of the Contractor.

Irrigation system repair will be the responsibility of the Contractor. All replacement materials are to be with new original types and models and consistent with Park construction standards unless a substitute is approved by the City. The Contractor shall implement repairs in accordance with all effective warranties, and no separate payment shall be made for repairs on equipment covered by warranties. All repairs shall be guaranteed for 90 days after repair is complete.

Maintenance, repair, and replacement of malfunctioning irrigation heads and quick couplers, including risers and/or swing joints, shall be covered in the Contractor's base bid. The Contractor shall provide labor for the above items at no extra charge and shall bill the City for the required parts with a maximum mark up of 10% over the actual cost.

Replacement of valves, filters, valve boxes, and wiring shall be considered “Extra Work” in their entirety. Decisions regarding repair versus replacement will be made by the Contractor and the City jointly. If there is a disagreement with regards to how to proceed the City’s choice will prevail.

Maintenance and regular cleaning of reclaimed mainline filters shall be covered in the Contractor’s base bid. These filters are located at the point of connection of reclaimed water systems in the following Districts: Sierra Vista, Creekview, West Park Westbrook and parts of Fiddymont. They should be cleaned regularly as needed to supply adequate water for irrigation.

Repair and replacement of lateral lines, main lines, check valves, and controllers shall be considered “Extra Work” in their entirety.

Repairs and replacements of any irrigation component or property damaged by the Contractor or because of negligence, error, or omission by the Contractor shall not be submitted to the City for payment and are the responsibility of the Contractor.

Repair and replacement of any irrigation components or property that is a result of vandalism, or unintentional damage, caused by the public shall be considered “Extra Work” in its entirety. All vandalized components must be reported to the City within one (1) working day with photos of the area. Photos of the repair or replacement must be reported for the Contractor to be compensated. If the vandalized components are not reported within one (1) working day the Contractor will be paid based on the above stated criteria for repair and replacement.

When the Contractor observes or is notified of water waste due to excessive overspray, overwatering for irrigation system malfunction, Contractor shall respond within twenty- four (24) hours. Repairs/adjustments shall be made prior to the next watering event. Any fines or fees incurred due to non-compliance with WELO shall be the responsibility of the Contractor.

In all streetscapes, system checks shall be done in accordance with the service levels outlined in the Parks & Landscape Maintenance Standards (Exhibit A).

4.2.24.5 Recycled Water

Recycled water is used in areas of the City parks and landscapes. Contractor's staff shall be trained in the proper techniques for working with recycled water and it is the responsibility of the Contractor to ensure compliance with all safety and health precautions.

The Environmental Utilities Department may request to observe system checks on recycled water systems. This shall be coordinated through the Parks Division.

4.2.24.6 Other Irrigation Conditions

City will provide all the water and electricity necessary for the Contractor to perform the services except instances where excessive costs are incurred by the City due to water/electricity waste or negligence by the Contractor.

- A. If the City determines that excessive utility costs due to waste or negligence have occurred and are a result of Contractor's actions, the City may withhold from payment to the Contractor those funds necessary to reimburse the City for these additional costs.
- B. If there is a difference of opinion between the City and the Contractor as to whether there has been waste due to the negligence of the Contractor, the opinion of the City will prevail.
- C. At the City's request the Contractor may be required to attend a monthly water conservation meeting with the city and the City's other partners. This meeting is designed to discuss best management practices, water usage to date, mandated restrictions, and City goals. This group is required to work as a team to accomplish City-wide irrigation goals.

4.2.25 Plant Loss

It is one of the Contractor's prime responsibilities to prevent loss of plants caused by pests, diseases, insects, soil conditions, nutrient, micro-climatic conditions, improper planting, or improper irrigation practices.

Contractor shall be continuously alert in locating and defining problems and will exercise prompt and proper corrective action. Contractor must report to the City any findings of damage to plants in writing with photo documentation and will be held responsible for replacement if failure to identify a problem and notify the City in writing prior to plant failure. Within thirty (30) days of the execution of the Contract a preliminary written report shall be submitted for major corrective problems not covered in the Contract along with the costs.

Contractor shall replace, at the Contractor's cost, any dead, stunted, or damaged plantings that are the result of the Contractor's negligence that are not addressed. Plants lost from Contractor's negligence shall be replaced, at the Contractor's expense, within thirty (30) days of discovery by City staff. Replacement plants shall be comparable in size to the lost plant up to a maximum size of a thirty-six (36) inch box, or if smaller, the size shall be approved by the City. Planting time frame will be at the discretion of the City and must be approved prior to work being performed.

The Contractor shall not be held responsible for plant losses due to maladies beyond the Contractor's control; this includes, but is not limited to, disease or insect attack for which there is no legal recommended control, acts of vandalism, earthquakes, fires, storms, freezing/frost, and related events. Contractor shall report all such conditions to the City in writing within seventy-two (72) hours of occurrence and submit a proposal for the work or repairs along with the costs. The Contractor shall obtain City's authorization prior to proceeding with the work. Failure to notify the City within seventy-two (72) hours of occurrence will result in replacement at the Contractor's cost as if the cause was Contractor negligence.

Plants in a state of decline shall be documented and brought to the City's attention for inspection immediately and before removal. The City shall pay labor and material for plant replacement not caused by Contractor negligence, as deemed by the City, on an actual time and material basis. Plants removed without notification to the City will be the Contractor's responsibility to replace.

The City shall approve all replacement plants that differ in species. However, replacing plants shall not be used by the Contractor as a substitute for proper care. The City will

consider Contractor negligence a breach of contract with full responsibility for costs and losses.

It shall be understood that new plantings may have different irrigation requirements than established plantings, and it shall be the Contractor's responsibility to ensure that new plantings have appropriate irrigation scheduling, and at no additional cost to the City. This includes plantings performed by Contractor as "Extra Work", as replacement plants, or those plants that may be installed by City staff or other third party, provided that the Contractor has received proper notification that such plantings have occurred.

Upon termination of the Contract, the City reserves the sole right to withhold final payment(s) in the amount necessary to replace any damaged or dying plant material that is a result of Contractor negligence, or to restore any site which is in a condition that is worse than when the Contract was executed.

4.2.26 Pesticide Use

Many federal and state agencies have jurisdiction over pest control activities related to use of pesticides, vegetation management, worker safety, hazardous material disposal, impacts of pesticide use on air and water quality and on wildlife. Primary pesticide regulation is by the US Environmental Protection Agency (EPA) with additional regulation and enforcement by the California Environmental Protection Agency. The California Department of Pesticide Regulation (DPR) is the regulatory arm of California EPA. Local enforcement of pesticide regulations performed by the Placer County Department of Agriculture.

Any pesticides used must be on the City's approved list for use. Contractor is responsible for acquiring a recommendation from a State of California licensed Pest Control Advisor and safety training of contract employees. Any damage to plants or other property due to pesticide use is the responsibility of the contractor.

Pesticides applications shall be excluded at School sites/property unless requested by the City.

4.2.26.1 Notification

Contractor shall notify the City at least one week prior to date of application of any pesticide, so irrigation schedule can be adjusted. The City will follow the same procedure when notifying the Contractor at sites where the contractor manages the irrigation schedule.

4.2.26.2 Reports

Contractor shall submit all pesticide applications through a pesticide use report to the County of Placer Agricultural Commissioner monthly. A copy of the monthly pesticide use reports shall be submitted to the City indicating

each site that has been treated the previous month and listing all chemicals used.

4.2.26.3 Storm Water

The City has a General Storm water Permit called the [State Water Resources Control Board, Water Quality Order No. 2013-001-DWQ, National Pollutant Discharge Elimination System \(NPDES\), General Permit No. CAS 000004](#). The intent of the permit is to reduce the discharge of pollutants in storm water to the maximum extent practicable, and in a manner designed to achieve compliance with water quality standards and objectives, and effectively prohibit non- storm water discharges into the municipal storm drain system and watercourses within the City and State. The Contractor is responsible for ensuring all landscape maintenance activities adhere to guidelines identified in the permit.

All fertilizers shall be kept out of the gutter and off the sidewalks. Fertilizer deposited onto the gutters, sidewalks or streets during application is to be blown back onto the landscape area immediately. Blowing of lawn clippings, leaves or other landscape debris into the gutter or storm drain inlets is strictly prohibited. No drains shall be obstructed by plant material or bark/mulch. During irrigation repairs, all mud and water is to remain in the landscape area. No turbid discharge is allowed into the gutter or drains.

4.2.27 Fertilization

The Contractor will be responsible for performing fertilizations of turf and landscape in parks, streetscapes, and designated facilities at the City's direction within specific time frames.

All fertilizations shall be considered "Extra Work" and shall not be included in the base bid. The City reserves the right to purchase all fertilizer products and have those products delivered to the Contractor. Timing of such deliveries and quantities will be determined jointly by the city and the Contractor.

The City also reserves the right to have the Contractor purchase the product directly and to include the product price in a quote for service. All major fertilizations shall conform to the City's agronomic calendar plan and City approved products.

4.2.28 Agronomic Calendar

On an annual basis the City establishes an agronomic calendar for the upcoming year. This calendar includes timing for pre and post emergent herbicide applications, fertilizer applications, aerification schedules, etc.

If requested by the City, the Contractor shall provide input on the yearly agronomic calendar. The calendar is a guiding tool for maintenance practices each year. The Contractor is expected to be able to perform requested

applications within specified timelines, except for uncontrollable circumstances such as weather. The Contractor shall notify the City in writing of such circumstances. The city will provide or approve products to be used throughout the city. The city understands that specific areas may require specific needs. Those needs may fall outside of the agronomic calendar and will be addressed on a case-by-case basis.

4.2.29 Bark Mulch

The Contractor shall notify the City when areas need new bark mulch. The City reserves the right to have the bark installed in any manner that it sees fit and by whomever it sees fit. If the city requests that new bark mulch, be added by the Contractor, it will be considered "Extra Work" in its entirety.

4.2.30 Clearance Tree Pruning

The Contractor shall prune trees for clearance as part of the base bid per current Parks & Landscape Maintenance Service Levels (Exhibit B).

4.2.31 Turf Management

Turf mowing and edging shall be performed as needed to meet the City parks and landscape service levels. Edging should not create gaps no wider than 1/4" around infrastructure.

When turf cannot be cut on the scheduled day due to rain, turf shall be cut as soon as weather and ground conditions permit. Sports field mowing should be done later in the week to provide the best possible playing surface on weekends. Any schedule change should be reported immediately.

4.2.32 Additional Work

Contractor shall agree to accept Additional Work assigned by City during each contract period, at the costs quoted in the proposal or at adjusted costs for succeeding annual periods. "Additional Work" is defined as future work or landscape maintenance in areas yet to be established, such as new park sites or new streetscapes.

4.2.33 Extra Work and Improvement Work

Extra Work and Improvement Work are not included as part of the base bid. Contractors shall provide a cost proposal for Extra Work. Improvement Work is described for reference only and does not require a cost proposal currently.

4.2.33.1 Extra Work

"Extra Work" is defined as those services and tasks specifically pertaining to Landscape Maintenance, as defined by the Department of Industrial Relations (DIR), either Routine or Complex, but beyond the service levels described herein. Any Extra Work will be considered additional requests above and beyond the base service levels identified in the Parks & Landscape Maintenance Standards (Exhibit A).

Below is a non-exhaustive list of items the City will deem Extra Work, provided they are not required because of Contractor's negligence or failure to perform its contracted duties:

- Repair of damaged or faulty irrigation (as described in Section 4.2.24.4)
- All fertilizations
- Seasonal turf renovation including de-thatching, over-seeding, and sod patching.
- Additional turf aerations beyond the assigned service level
- Replacement of plant material
- Replacement of seasonal color flowers
- Herbicide / pesticide application beyond the assigned service level
- Installation of bark / mulch / playground fiber
- Weed abatement, weed mowing, installation of firebreaks.
- Cleaning / repair of vandalism
- Any additional landscape maintenance work, at the City's sole discretion, that is not already described above and is not already a part of the contract scope.

Bid requests for hourly rates, unit costs, markups, etc. can be found in the Cost Proposal Bid Sheet for Extra Work (Exhibit C).

If tree pruning beyond basic clearance pruning is assigned as "Extra Work," the Contractor shall follow the tree pruning standards as described in the Parks & Landscape Maintenance Standards (Exhibit A). Additionally, the City maintains a current electronic inventory of every City owned tree. If any tree work is performed ranging from beyond basic clearance pruning to removal, the City's Urban Forester must be notified prior to work, and at the conclusion of work, so that proper records can be maintained.

The Contractor shall identify the tree on an aerial map with notes of the species and measured diameter at breast height (DBH) and provide the map to the Urban Forester. The Contractor shall be required to work with City staff to notify residents living near the tree work location will be completed prior to commencement of the work.

Emergency items, such as storm damage, do not require advanced notification.

Prior to the Contractor performing any Extra Work, the Contractor shall prepare and submit a written description of why the Extra Work is required, what type of work is proposed, and a cost estimate for the Extra Work as stated in the Cost Proposal Bid Sheet for Extra Work (Exhibit C). The cost estimate shall not exceed unit prices provided on the Cost Proposal Bid Sheet for Extra Work form, if applicable, unless otherwise agreed upon by the City that extenuating circumstances or field conditions warrant such adjustment.

No work shall commence without written authorization from the Parks Superintendent, or his designee.

Notwithstanding the above authorization, when a condition exists where there is imminent danger of injury to the public or damage to property, the Parks

Superintendent or his designee may verbally authorize the Extra Work to be performed upon receiving a verbal estimate from the Contractor. However, within twenty-four (24) hours after receiving a verbal authorization, the Contractor shall submit a written estimate to the Parks Superintendent for approval.

The cost estimate for Extra Work shall consist of the following elements:

- Unit costs, if applicable, or anticipated labor hours at appropriate rates provided in the Cost Proposal Bid Sheet for Extra Work (Exhibit C), unless certain higher wage rates are required for specific tasks.
- Actual cost of materials with negotiated percentage increase for overhead and profit, with a maximum markup of 10% over actual cost.

Materials may be provided by the City of Roseville.

All Extra Work shall commence on the specified date established and shall diligently proceed until completion.

Upon completion of the Extra Work the Parks Superintendent, or his designee shall be notified so that the work may be verified.

Contractor shall submit an invoice for compensation with the approved Cost Proposal Bid Sheet for Extra Work (Exhibit C). Photocopies of original invoices for materials shall be made available upon request of the City. If Contractor is using parts from its stock, an itemized list of parts used with unit prices shall accompany the invoice. Compensation shall not exceed the written estimate.

The Contractor's invoice shall be subject to audit and review by the City prior to payment.

The City reserves the right to repair and/or contract with a third party to perform Extra Work.

4.2.33.2 Improvement Work

Included for reference only, Improvement Work is defined as landscape-related services, tasks, or projects that require prevailing wage trade categories not covered by DIR under Landscape Maintenance and will be performed under a separate contract. This includes new landscape construction and renovation work.

Below is a non-exhaustive list of items the City will deem Improvement Work:

- New landscape construction projects.
- Large scale landscape conversions and renovations.
- Irrigation system conversions.
- New drainage installation.
- Concrete / hardscape / fence repair and installation.

2.1 Multiyear Agreements The initial contract will be from date of award through December 2028 with up to 3 renewals, two years each. .

The City reserves the right to renew the contract for additional years, two (2) years at a time at its sole discretion. The vendor receiving the contract award for the initial contract will retain that contract award throughout the life of the contract, including the optional renewal years.

The initial contract will be awarded based on the prices determined through the initial contract negotiation process. Sixty days prior to the expiration date of the current contract, the City is willing to re-negotiate out-year pricing (increases and/or decreases) based on market fluctuations. The pricing for each renewal year will be evaluated based on what the City deems to be fair and reasonable pricing. Any requests made by the vendor for a price increase must be fully documented utilizing an appropriate Consumer or Producer Price Index or other relevant market data to justify a price change. In its request for price increases Seller shall cite sources, specific conditions, and document how those conditions affect the cost. The City of Roseville is also willing to re-negotiate pricing if it is affected by catastrophic circumstances (example: unforeseen national/world crisis or acts of God).

Price adjustments will not be automatic. They must be mutually agreed upon by both the City and the vendor. The City will review the proposed pricing and determine if it is allowable, fair, reasonable, and in the best interest of the City to extend the agreement.

5.0 **ASSURANCE OF DESIGNATED PROJECT TEAM**

Proposer shall assure that the designated project team, including sub-consultants or sub-contractors (if any), is used for this project. Departure or reassignment of, or substitution for, any member of the designated project team, sub-consultant(s) or sub-contractor(s) shall not be made without the prior written approval of the City.

6.0 **PROPOSAL FORMAT REQUIREMENTS**

Each response to this RFP shall include the information described in this section. Provide the information in the specified order. Failure to include all of the information specified may be cause for rejection. Additional information may be provided but should be succinct and relevant to the goals of this RFP. Any additional information that a proposing Contractor wishes to include that is not specifically requested should be included in an appendix to the proposal.

Contractors are encouraged to keep the proposals brief and to the point, but sufficiently detailed to allow evaluation of the project approach. Unauthorized conditions, omissions, limitations or provisions attached to a proposal may render the proposal non-responsive and may cause its rejection.

Proposers are warned against making erasures or alterations of any kind, without initialing each and every such change. Proposals that contain erasures or irregularities of any kind, without such initialing, or omissions, may be rejected.

If provided via regular mail, the proposal should be bound or contained in a loose-leaf binder. Document pages shall be 8-1/2 inches by 11 inches in size or folded to such a size. Use section dividers, tabbed in accordance with this section as specified below.

6.1 **Cover Letter** with the following information:

- Title of this RFP

- Name and Mailing Address of Firm (include physical location if mailing address is a PO Box)
- Contact Person, Telephone Number, Fax Number, and Email Address
- A statement that the submitting Contractor will perform the services and adhere to the requirements described in this RFP, including any addenda (reference the addenda by date and/or number).

6.2 **Signature Requirements** - The attached Proposer's Certification (**Attachment A**) shall be executed by an official(s) legally authorized to bind the Contractor which states that the proposal is valid for ninety (90) days. Include the executed copy of the Proposer's Certification under Tab G. Note: This is ninety (90) days following the closing date for the receipt of all proposals.

- Proposals submitted on behalf of a Partnership shall be signed in the firm name by a partner or the Attorney-in-Fact. If signed by the Attorney-in-Fact, there shall be attached to the proposal a Power-of-Attorney evidencing authority to sign proposals, dated the same date as the proposal and executed by all partners of the firm.
- Proposals which are submitted on behalf of a Corporation shall have the correct corporate name thereon and the actual signature of the authorized officer of the corporation written (not typed) below the corporate name. The title of the office held by the person signing for the corporation shall appear below the signature of the officer.
- Proposals which are submitted on behalf of a Limited Liability Company ("LLC") shall be signed by the person or persons authorized to bind the LLC under the LLC's articles of organization.
- Proposals which are submitted by an Individual Doing Business under a firm name ("dba") shall be signed in the name of the individual doing business under the proper firm name and style.

6.3 **TAB A: Firm's Qualifications** – Describe your firm and provide a statement of your firm's qualifications for performing the requested services. Identify the services which would be completed by your firm's staff and those that would be provided by sub-consultants or sub-contractors, if any. Identify any sub-consultants or sub-contractors you propose to utilize to supplement your firm's staff. Include the firm's organizational chart, including its constituent parts, and size variation of staffing levels in the past five (5) years.

6.4 **TAB B: Experience and References** – Provide a summary of your firm's experience in providing these or similar services. Provide a minimum of three (3) references for projects or services similar in nature and scope that your firm's team members have completed in the last five (5) years. Include brief descriptions of the projects, dates, client names and contact persons' names, addresses and telephone numbers. Public sector references are preferred.

6.5 **TAB C: Staffing, Resources and Service Description**– Provide details of your company's approach to the successful management of this contract based on the General Conditions in Section 4 and the Parks & Landscape Maintenance Standards (Exhibit A). Include detailed descriptions regarding your company's approach to the following operational items:

- Resources and methodology that will be used to complete each element of the requested services.
- Describe how your company will make available the equipment and

supplies (i.e., machinery, signs, cones, tools, chemicals, etc.) needed to perform all work and where equipment will be stored.

- Communication methods between supervisors, office staff and field staff.
- Systems your company uses to assign, track, and evaluate work performed by employees.
- Staffing and work plans that include work strategies needed to maintain each park, district, or area throughout all seasons of the year.
- Describe your company's employee retention program and philosophy. Include an overview of employee benefits packages for all employee categories to be assigned to this contract, including supervisors, full-time line staff and part-time line staff for each area in the bid.

- 6.6 **TAB D: Project Understanding** – Based on the available information, supplemental research, field observations, and experience with similar projects, provide a narrative describing your understanding of the services requested in this RFP, your general approach and any major challenges to achieving the City's stated goals. Include any issues that you believe will require special consideration for this project. Also identify any unique approaches or strengths that your firm may have related to this project. City staff will assess your understanding of all aspects of the project based on the overview.
- 6.7 **TAB E: Customer Service and Quality Assurance** – Discuss your company's vision of customer service and quality assurance. Describe steps your company takes to ensure all staff will provide an exceptional experience to the public and the City of Roseville. Provide details and methodology on how your company performs quality control and measures taken to correct items not meeting the City of Roseville standards identified in General Conditions (Section 4.2) and in the Parks & Landscape Maintenance Standards (Exhibit A). Exhibit F provides a sample quality assurance document used by the City of Roseville. Please provide samples of documents your company uses to facilitate thorough quality assurance checks.
- 6.8 **TAB F: Chemicals** -- List the chemicals proposed for use in this Contract. Describe how each will be used and methods used to comply with the Department of Pesticide Regulation.
- 6.9 **TAB G: Irrigation**- Describe your company's plan and strategy for maintaining irrigation systems and preventative measures taken to ensure maximum efficiency and water conservation. Discuss experience with any centralized irrigation systems, specifically Motorola and Calsense. Include any strategies used in designating the responsibilities of the Contractor and the City and how it differs from a non-centrally controlled system.
- 6.10 **TAB H: Liability Issues**- Discuss how your company handles damage or theft claims from the public. What is the process you follow to ensure claims are handled in a timely manner?
- 6.11 **TAB I: Billing and Invoicing**- The City requires billing and invoices to meet the needs of our accounting and budgeting structure. Bills and invoices must be presented to the City in a timely manner. Invoices shall include district or general fund area name, if it is a Park, Landscape or Facility, Purchase Order Service Agreement number, Purchase Order Service Agreement line number and monthly cost or individual amount for specific work. In addition, "Extra Work"

invoices shall include a description of work performed, billable hours, cost for any parts, and grouping of work performed within a district or general fund area.

- Exhibits D and E provides sample invoices that shows the variety of districts, contracts and account information required on all billing invoices and a sample extra work invoice. Describe your company's ability to provide similar invoices or other options that will meet the needs as shown.

6.12 TAB J: Cost Proposal- The Parks and Landscape Maintenance Services RFP is formulated for the Contractor to provide a proposal for specific District zones in two geographical areas, Facilities, Schools sites, Non-Parks, Recreation & Libraries locations and Parks (Exhibit B) within the City of Roseville. This proposal can be for one area or all locations. The City reserves the right to award individual geographic zones to different contractors and/or negotiate cost proposals. Additionally, the City reserves the right to adjust the geographic zones and bid locations as needed.

Base bid prices shall include everything necessary for the completion of and fulfillment of the Contract, including but not limited to, furnishing all transportation, materials, equipment, and all management, supervision, permits, labor, and services, to comply with the designated service level, for each area, unless otherwise identified as "Extra Work" within this document.

Proposal prices shall include all applicable federal, state, and local taxes. The prices should be listed by yearly lump sums. The basis of payment shall be on a monthly fixed price basis or as otherwise agreed to in writing by the City.

All proposers must complete the Cost Proposal Bid Sheet for Routine Work (Exhibit B). Please provide a total cost to complete all services at each park, streetscape, school, and facility listed to meet the standard service level, unless otherwise noted, described in the Parks & Landscape Maintenance Standards (Exhibit A). Additionally, the Contractor shall provide pricing for the add alternatives as listed to allow the contracted services to be selected as needed to meet budgets in certain districts.

All proposers must complete the Cost Proposal Bid Sheet for Extra Work (Exhibit C). "Extra Work" is described in Section 4.2.27.1 and will not be considered part of the routine maintenance or base bid prices. Additionally, indicate what your material markup is over wholesale price.

The Parks and Landscape Maintenance Services RFP reflects consistent maintenance service levels across the City. Depending on proposal prices submitted and the current funding status, the City may be required to lower or increase services to individual zones or areas based on funding availability.

Examples of possible reductions include mowing less frequently, or no fertilization or aeration. Possible increases could include adding an additional pruning cycle, additional weed management or more mowing. The City will only award a contract if the cost of the agreement is at or below the approved funding allotment for specific areas, parks, and districts.

The initial proposed pricing must be in effect for eighteen (18) months based on the time period of the initial contract. At the request of the Contractor, City and Contractor will meet and revise prices to be effective for the next fiscal year (July 1– June 30) in January of each year. This increase shall not exceed 3% in any one year, including any extensions in the term

of the Agreement. City also agrees to adjust payments to reflect changes in work quantities and to pay for new work assigned to Contractor at the contract rates then in effect. Adjustments to quantities may be requested by either party and is subject to field verification by City.

- 6.13 **TAB K: Required Statements/Documents** – Include statements of assurance regarding the following requirements in the proposal:
- Non-substitution for the designated members of the team without approval by City staff **(Section 5.0)**
 - The absence of a conflict of interest **(Section 10.4)**
 - Indicate your ability and agreement to fulfill the indemnification and insurance requirements contained in the sample contract **(Section 10.7)**. (Please note that actual certificates of insurance are not required as part of your submittal.)
 - A statement that nothing contained in the submitted proposal will be proprietary. **(Section 10.23)**

Submit the following documents with proposal:

- Proof of registration with California Secretary of State. **Note:** All proposers must be registered with the Secretary of State or have a valid exemption by the time of award.
 - Executed copy of Proposer's Certification **(Attachment A)**
 - Levine Act Disclosure Statement Form **(Attachment B)**
 - Contractor Licenses **(Attachment C)**
 - Subcontractor List **(Attachment D)**
 - Executed copy of Non-collusion Declaration **(Attachment E)**
- 6.14 **TAB H: Exceptions** – Describe any and all proposed exceptions, alterations or amendments to the Scope of Services or other requirements of this RFP, including the Sample Contract **(Attachment F)**. The nature and scope of your proposed exceptions may negatively affect the evaluation of your submittal and the City's determination of whether it is possible to successfully negotiate a contract with your firm.
- 6.15 **TAB I: Competency of Proposers** – The City wants to ensure that the successful Contractor has the necessary facilities, ability, experience, and financial resources to provide the services specified herein in a satisfactory and timely manner. Please list and explain any pending bankruptcies, liens, stop payment notices, judgments, lawsuits, arbitrations, mediations, foreclosures, and any similar actions filed or resolved in the past seven (7) years. Please indicate whether a client has ever terminated a contract with your firm for breach, and if so, please explain. Also, furnish a statement of financial resources demonstrating that the Contractor has the ability to maintain a staff of regular employees, sub-consultants or sub-contractors adequate to ensure continuous performance of work, and demonstrating that the equipment for the work contemplated is sufficient, adequate and suitable.

7.0 SUBMITTAL INSTRUCTION

- 7.1 Your submittal package shall include the following:
If mailing, the below guidelines apply.

- **One (1) original and four (4) printed copies** of your proposal; and
- **One (1) electronic copy** of your proposal in PDF format on a flash drive or other electronic media

OR

If submitting your proposal via electronic mail, then send one (1) copy of the proposal to cityclerkroseville@roseville.ca.us. The file size limit is 25 megabytes.

- 7.2 Proposals shall be submitted not later than the time and date indicated on the cover page of this RFP. If mailing the proposal, then it shall be submitted in a sealed envelope or container and clearly marked with the RFP title on the outside of the parcel. **Complete and attach the “Sealed Proposal” label to the outside of the envelope or package containing your proposal.**

- 7.3 Proposals shall be delivered to:

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

Or electronically mailed to: cityclerkroseville@roseville.ca.us

- 7.4 The City shall not be responsible for proposals delivered to a person or location other than that specified herein.
- 7.5 Postmarks will not be accepted, and proposals received after the deadline date and time will not be accepted or considered. **No exceptions.**
- 7.6 The City reserves the right to waive minor defects and/or irregularities in proposals and shall be the sole judge of the materiality of any such defect or irregularity.
- 7.7 All costs associated with proposal preparation shall be borne by the proposer.

8.0 EVALUATION CRITERIA

The following evaluation criteria and rating schedule will be used to determine the most highly qualified firm(s).

<u>Evaluation Criteria</u>	<u>Maximum Points Possible</u>
A. Experience and qualifications of firm and proposed staff/sub-consultants/sub-contractors	15

(per Sections 6.3 - 6.5)	
B. Understanding of the Project – Proposed Project Plan (per Section 6.6 – 6.7)	35
C. Proposed Cost (per Section 6.8)	25
D. Performance and Ability	15
E. Customer Service and Quality	10
Total Possible Points:	100

9.0 SELECTION PROCESS

- 9.1 Award of the RFP shall be made to the responsible proposer whose proposal is determined, through a formal evaluation panel process, to be the most advantageous to the City after the evaluation panel has taken into consideration the evaluation factors set forth in the RFP. A master score sheet shall be created based on the evaluation panel's initial evaluation. Proposals shall be scored according to the criteria stated in the RFP.
- 9.2 Proposals submitted will be reviewed by a selection committee. Contractors that have submitted the best and most complete proposals may be invited to an interview. The number of Contractors invited to an interview may vary depending upon the number of proposals submitted.
- 9.3 Should the City elect to conduct interviews with any proposers, the following criteria shall be considered and each proposer ranked by the evaluation panel during the interview process: a) Quality of presentation, b) Ability to meet the City's business goals, c) Communication style.
- 9.4 The City reserves the right to make a selection after review of the proposals without oral interviews; therefore, the proposal should be submitted initially on the most favorable terms that the Contractor might propose.
- 9.5 A contract will be negotiated with the Contractor considered best meeting the City's need for this project. In the event a mutually satisfactory contract cannot be negotiated with the City's first choice, negotiations may be terminated and commenced with the Contractor considered next best in meeting the City's needs for this particular project.
- 9.6 The selected Contractor will be required to execute a City prepared contract. The contract may further refine the scope of services and will provide for the terms and conditions of employment.
- 9.7 The award of any contract is expressly contingent upon City Council approval and the availability of funds. City staff may not legally bind the City to a contract.

- 9.8 The City reserves the right to reject any or all proposals, or to waive minor irregularities in said proposals, or to negotiate minor deviations with the successful Contractor(s). In the case of differences between written words and figures in a proposal, the amount stated in written words shall govern. In the case of a difference in unit price versus the extended figure, the unit price shall govern.
- 9.9 The City reserves the right to seek clarification on any or all proposal submittals to ensure the RFP specifications are met. Proposals may be rejected from any proposer who does not comply with the City's request for clarification.
- 9.10 Once a decision has been made to award the contract, then a formal notice of the intent to award to the recommended proposer(s) shall be made by the Department.
- 9.11 A City of Roseville business license as well as all applicable permits, licenses and certifications required by local, state or federal law are required before the award of contract.

10.0 GENERAL TERMS & CONDITIONS

- 10.1 **Standard Contract.** Upon completion of the evaluation and recommendation for award, the selected Contractor will be required to execute an agreement prepared by the City, a sample of which is included as **Attachment F**.
- 10.2 **Independent Contractor.** At all times the Contractor shall represent himself/herself to be an independent contractor offering such services to the general public and shall not represent himself/herself, or his/her employees, to be an employee of the City. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save, and hold the City, its officers, agents, and employees, harmless from and against, any and all loss, cost (including attorneys' fees), and damage of any kind related to such matters.
- 10.3 **Non-Appropriation.** The City may terminate any resulting contract at the end of any fiscal year, June 30th, without further liability other than payment of debt incurred during such fiscal year, should funds not be appropriated by its governing body to continue services for which the contract was intended.
- 10.4 **Conflict of Interest.** The Contractor shall warrant that no official or employee of the City has an interest, has been employed or retained to solicit or aid in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City. Contractors submitting a proposal in response to this RFP must disclose any actual, apparent, direct, indirect, or potential conflicts of interest that may exist with respect to the Contractor or the Contractor's management or employees relative to the services to be provided to the City. Conflict of interest issues may require consultation with legal counsel. If a Contractor has no conflicts of interest, a statement to that effect must be included in the proposal.

Violation of this section shall be a material breach of the contract entitling the City to any and all remedies by law or in equity.

- 10.5 **Undue Influence.** The Contractor shall warrant via an executed Proposer's Certification (**Attachment A**) that no undue influence or pressure is used against or in concert with any officer or employee of the City in connection with the award or terms of the contract that will be executed as a result of this RFP, including any method of coercion, confidential financial arrangement or financial inducement. No officer or employee of the City shall receive compensation, directly or indirectly, from the Contractor, or from any officer, employee or agent of the Contractor, in connection with the award of the contract or any work to be conducted as a result of this RFP. Violation of this section shall be a material breach of the contract entitling the City to any and all remedies by law or in equity. Additionally, the Contractor shall provide a completed Levine Act Disclosure Statement form (**Attachment B**). A party to a proceeding before an agency involving a license, permit, or other entitlement for use, including contracts not competitively bid and awarded to the lowest responsible bidder with a responsive bid shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent to a City official/campaign. (Gov. Code, § 84308.) For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
- 10.6 **Non-Collusion.** Contractors submitting proposals shall warrant via an executed Proposer's Certification (**Attachment A**) that their offer is made without any previous understanding, agreement or connection with any person, firm or corporation submitting a separate proposal for the same project and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. This condition shall not apply to proposals which are submitted by firms who have partnered with others to submit a cooperative proposal that clearly identifies a primary contractor and the associated sub-consultants or sub-contractors. Proposers shall also submit a properly completed and executed "Non-collusion Declaration" which is attached as **Attachment E**.
- 10.7 **Indemnification & Insurance Requirements.** The City's standard indemnification and insurance requirements are provided in the sample contract, included in **Attachment F**. All costs of complying with the insurance requirements shall be as included in your pricing. The selected Contractor shall provide complete and valid insurance certificates within ten (10) days of the City's written request. Failure to provide the documents within the time stated may result in rejection of the Contractor's proposal. If a proposer takes exception to the indemnification and insurance requirements, then the nature and scope of the proposed exceptions may negatively affect the evaluation of that proposer's submittal and the City's determination of whether it is possible to successfully negotiate a contract with that firm. Submitting exceptions are at the proposer's own risk.
- 10.8 **Cost of Preparing Proposal.** The City will not pay any costs incurred by any Contractor in preparing or submitting a proposal in response to this RFP.
- 10.9 **Proposals Property of the City.** All documents or materials submitted with or in conjunction with any proposal, including but not limited to electronic files, shall become

the property of the City after the proposal submission deadline. No submission documents will be returned. During negotiations, the scope of services may be amended by the City and negotiated based upon ideas provided by other proposers or any other source.

10.10 Proposals are Public Records. All proposals submitted are subject to the public disclosure requirements under the laws of the State of California, unless the City identifies and exercises a right or obligation to exempt any record from public disclosure. However, proposals will not be disclosed until negotiations are complete and a recommendation for selection and award is made.

10.11 Protests.

(a) Protest Requirements

(1) Any proposer who is aggrieved in connection with the solicitation or award of a contract may file a protest with the City Clerk's office. The protest must be received in writing by the City Clerk's office within seven (7) calendar days after such aggrieved proposer 1) knows or should have known of the facts giving rise thereto or 2) the date of the notice of intent to award, whichever is sooner. In no event shall a protest be allowed after an award has been made by City Council. If the seventh calendar day falls on a weekend or City holiday, the protesting party may submit the protest prior to close of business on the first business day following such weekend or holiday. Failure to submit a timely protest shall bar consideration of a protest.

(b) Grounds for Protest

(1) The alleged grounds for protest shall be limited to the following: (a) computation errors, (b) violations of local, state, or federal law, or (c) the City failed to follow the procedures specified in this Policy.

(2) The protest shall state all grounds claimed for the protest and include supporting documentation. Failure to clearly state the grounds for the protest and provide supporting documentation shall be deemed a waiver of all protest rights.

(c) Administrative Review

Upon receipt of the protest and after determining the protest was properly filed, the Department Director shall provide a copy of the protest to other proposers who might become aggrieved as a result of the protest and issue a written decision within fourteen (14) calendar days after receipt of the protest. The protest will be evaluated by the Department Director, the City Attorney's Office, and the Purchasing Manager. The protesting proposer shall promptly provide any information requested by City staff as part of such investigation. The decision shall either deny or uphold the protest and include reasons for the decision. The written decision shall be final.

(d) Stay of Action During a Protest

In the event a protest is filed under Section 10.11, the City shall not proceed further with the award of the contract until the protest is resolved, unless:

(1) The City Manager or designee makes a determination that the award of the contract without delay is necessary to protect a substantial interest of the City, or

(2) The City decides to reject all proposals and issue a new RFP.

- 10.12 **Rejection of RFP.** The City reserves the right to reject any or all proposals, to waive defects or irregularities in any proposal or in the RFP process, and to offer to negotiate or contract with any Contractor in response to any RFP. This RFP does not constitute any form of offer to contract.
- 10.13 **Multiple Award.** The City reserves the right to award the contract to multiple contractors when applicable.
- 10.14 **Increasing/Decreasing Portions of RFP.** The City reserves the right to increase or decrease the amount of any portions of the work represented in the RFP and/or to omit portions of said work, as may be deemed necessary by the City.
- 10.15 **Rejection as Non-Responsive.** Proposals may be rejected as non-responsive at the City's sole discretion if there are alterations of form, the proposal is conditional or the proposal is incomplete.
- 10.16 **Modifying RFP.** The City reserves the right to modify any portion of, or to postpone or cancel this RFP at any time, and/or reject any and all submissions without indicating any reason.
- 10.17 **If no proposal is accepted,** the City may elect to have the services performed in some other manner.
- 10.18 **Rejecting Team Members, Firms or Sub-contractors.** The City reserves the right to reject individual team members, firms, sub-consultants or sub-contractors and request substitution prior to contract award.
- 10.19 **Local Business, Small Business, Minority and Women Owned Business.** Although no preferences will be given, the City highly encourages submission of proposals by local businesses, by small business owners, and by minority and women-owned businesses.
- 10.20 **Withdrawal of Proposals.** Proposals may be withdrawn prior to the date and time specified for proposal submission with a formal written notice by an authorized representative of the proposer delivered to the City Clerk's Office. Proposals submitted will become property of the City after the proposal submission deadline.

Proposals may not be withdrawn for ninety (90) days after the due date unless the City enters into a contract with another Contractor prior to the expiration of that ninety (90) day period.

- 10.21 **Prohibited Transmittals.** No telephone or facsimile proposals will be accepted. If a photocopy is submitted, the proposal must be signed in ink.
- 10.22 **Proposal Postponement and Amendment.** The City reserves the right to revise or amend the RFP or specifications up to the time set for opening of the proposals. Such revisions and amendments, if any, shall be announced by amendments to this RFP through the City's web site. Copies of such amendments shall be furnished to all prospective proposers. Prospective proposers are defined as those proposers who have registered and are on the City's RFP list for this material/service. If revisions and amendments require changes in quantities, prices or scope of services, the date set for opening of the proposals may be postponed by such number of days as in the opinion of the City shall enable proposers to revise their proposals. Proposals which fail to acknowledge a substantive addendum to the RFP, as determined by the City Attorney's Office, on the City supplied addendum form will be rejected as non-responsive. Any revisions or amendments to the RFP will become incorporated into any contract awarded pursuant to the RFP.
- 10.23 **Proprietary Information.** Proposers submitting a proposal in response to this RFP must provide a statement that nothing contained in the submitted proposal will be proprietary. However, if a proposer desires to claim a privilege against public disclosure for a trade secret or other proprietary information, such information must be submitted with the proposal in a separate envelope marked "confidential." The City Attorney's Office will determine if the information is in fact proprietary, based on state and federal law. Note that under California law, a price proposal to a public agency is not a trade secret. The Contractor shall defend, indemnify and hold harmless the City regarding any claim by any third party for the public disclosure of the "confidential" portion of the proposal.
- 10.24 **Right to Request Additional Information.** During the evaluation process, the City reserves the right, where it may serve the best interests of the City, to request additional information and clarifications from proposers. Such information will be requested in writing to the specific proposer. This information will become a part of the original proposal submitted by the specific proposer and will be used by the City in evaluating the proposal and will not be shared with other proposers during the evaluation and negotiation process.
- 10.25 **Modification of Proposals.** Modification of a proposal already received will be considered only if the modification is received prior to the deadline date for receiving proposals. All modifications shall be made in writing, executed, and submitted in the same form and manner as the original proposal.
- 10.26 **Examination of Contract Documents.** Each proposer shall thoroughly examine and be familiar with the terms of this RFP, the sample contract attached as **Attachment F**, legal and procedural documents, general conditions, specifications, and addenda (if any), which will constitute the contract documents. Submission of a proposal shall constitute

acknowledgement, upon which the City may rely, that the proposer has thoroughly examined and is familiar with the contract documents. Failure or neglect of a proposer to receive or examine any of the contract documents shall in no way relieve the proposer of any obligation with respect to their proposal or to the contract. No claim for additional compensation will be allowed which is based upon lack of knowledge of any contract document.

- 10.27 **Non-Discrimination.** The City maintains various policies related to contractual service providers. Among these is an anti-discrimination policy, which requires that the City's contractors not discriminate in hiring on the basis of gender, race, religion, sexual orientation, medical condition, and all other categories protected by law. Upon acceptance of a proposal, the City may request that the selected Contractor sign a statement affirming its compliance with this policy.
- 10.28 **No Assignment or Modifications.** This awarded contract is to be binding on the successors and assigns of the parties hereto. The services called for herein are deemed unique and except as provided herein Contractor shall not assign, transfer, subcontract, or otherwise substitute its interest in the agreement or any of its obligations herein without the written consent of the City. The Agreement may be modified only by a written amendment signed by the parties.
- 10.29 **Bankruptcy.** Upon filing for any bankruptcy or insolvency proceeding whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assignee for the benefit of creditors, the Contractor must notify the City immediately. Upon learning the actions herein identified, the City reserves the right, at its sole discretion, to cancel the contract.
- 10.30 **Debarment.** Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, consultants, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.

Attachment A

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

NAME OF BUSINESS

SIGNATURE

NAME & TITLE, TYPED OR PRINTED

MAILING ADDRESS

TELEPHONE NUMBER

EMAIL

Type of Organization:

☐ Sole Proprietorship

☐ Corporation

☐ State of Incorporation

☐ Partnership

☐ Limited Liability Company

Attachment B

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ____

If yes, please identify the City Officer(s): _____

2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ____

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

(Date)

(Printed Name/Title of Authorized Representative)

(Name of business/legal entity)

(Signature)

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

Term	Definition	Law
Covered "proceedings"	A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purely ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchisee granted by the agency to the party, other than a contract that is competitively bid , a labor contract , or a personal employment contract .	FPPC Reg 18438.2(a)
Party	Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.	Gov. Code 84308(a)(1)
Participant	Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.	Gov. Code 84308(a)(2) FPPC Reg 18438.4
Agent	A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding. See FPPC Reg 18438.3 for exceptions for certain consultants.	FPPC Reg 18438.3
Competitively Bid	A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid.	FPPC Reg 18438.2(a)(3)(A)
Labor Contract	A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, including a project labor agreement entered under Public Contract Code Section 2500.	FPPC Reg 18438.2(a)(3)(B)

Personal Employment Contract	A contract for employment, including the terms and conditions of employment, between the agency and an agency employee. A contract with an independent contractor is NOT a personal employment contract.	FPPC Reg 18438.2(a)(3)(C)-(D)
-------------------------------------	--	---

A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(Gov. Code, § 84308, emphasis added.)

Attachment C

CONTRACTOR LICENSES

List the licenses held by your company and/or employees. The following representations are made under penalty of perjury:

CA State Lic No.	Name on License	Class/Type	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you have a City of Roseville Business License? Yes___ No___

License #_____

***For Public Works Projects (SB854):** Contractors must register with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5. The Contractor shall provide proof of current registration with the Department of Industrial Relations for both itself and all listed subcontractors with their proposal. Contractors may register at: <http://www.dir.ca.gov/public-works/publicworks.html>

DIR contractor registration number and expiration date:

* _____

Attachment D

SUBCONTRACTOR LIST

If subcontractors will not be used, proposer must write "NONE". For construction contracts, in accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, Contractors must list the name and business address of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or who will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (0.5%) of the prime contractor's total bid, or in the case of bids or offers for the construction of streets and highways, including bridges, in excess of one-half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars (\$10,000) whichever is greater.

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Attachment E

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

(Signature of Declarant)

Attachment F
SAMPLE CONTRACT



Contract Purchase Agreement 3003457

Supplier Details:

Company Sample Company
Contact Fred Sample
Address 111 Sample Dr.

Roseville, CA 95678

Submit your response to:

Company City of Roseville
Contact
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1100
Fax (916) 746-1115
E-mail

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3003457

Agreement	3003457
Agreement Date	15-FEB-2024
Revision	0
Agreement Amount	0.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **Sample Company**
111 Sample Dr.

Roseville, CA 95678

Phone: (916)111-1111

Fax: (916)111-2222

Email: samplecompany@sample.org

Description of Labor,
equipment
and/or materials **This is a SAMPLE agreement for illustration purposes only.**

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	11028	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
01-Jul-2023	30-Jun-2024				

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

and the City Attorney.

- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim

resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.
23. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
24. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. _____

Contractor License No. _____

DIR Registration No. _____

Check mark the applicable company type below:

_____Corporation

_____Limited Liability Company

_____Partnership

_____Sole Proprietor

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.

Construction T&C
REV 2/14/24 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: _____

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials: _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics:_____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental:_____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution – \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Asbestos-Containing Materials in City-Owned Buildings

California Health and Safety Code Section 25915 requires that all City of Roseville employees, contractors and lessees be notified annually of the presence of asbestos in City-owned buildings constructed prior to 1979. Please post this notice in an area(s) accessible to all employees, contractors and lessees. Contact Facility Maintenance & Operations at (916) 774-5740 for more information about Asbestos Containing Materials (ACMs) in specific City-owned buildings. For more information about asbestos refer to the OSHA website.

The City of Roseville is committed to maintaining a safe and healthy work environment. The City's Facility Maintenance & Operations staff conducts ongoing inspections to identify and safely manage previously installed asbestos-containing products. Renovation of City-owned buildings **MUST** be reviewed in advance by Facility Maintenance & Operations to ensure the City is in compliance with building codes, Americans with Disabilities Act and that no ACMs are disturbed without proper safeguards. Work that requires removal or repair of ACMs is restricted to trained and qualified persons only. **Facility Maintenance & Operations will need to approve the qualified contractors.**

Use the following measures to protect you and others from exposure to airborne asbestos:

- Presume all building materials contain asbestos until determined otherwise by Facility Maintenance & Operations.
- Do not install walls, closets, cabinets, ceilings.
- Do not remove, cut, drill, sand, grind or otherwise disturb any material in the buildings, including carpet and tile.
- Do not paint (this includes any walls, ceilings, floors and electrostatic painting of office furniture).
- Do not remove any items nailed or screwed to the walls (this includes pictures, cabinets, electrical, etc.).
- Do not go above ceilings, behind walls or into building spaces such as attics and crawlspaces unless these areas have been inspected and cleared by Facility Maintenance & Operations.
- Do not pull cable or wiring through above-ceiling spaces with asbestos.
- Do not install screws, pins, nails or hangers into asbestos ceiling or wall plaster.
- Be careful not to damage walls, ceilings or floors when moving furniture or equipment. It is recommended that Facility Maintenance & Operations be contacted prior to moving furniture or equipment.
- Do not brush, sweep or vacuum textured asbestos ceiling plaster or plaster debris.
- Immediately report any damage or deterioration of suspect building materials to Facility Maintenance & Operations or Risk Management.

It is important to note that the presence of asbestos does not mean you have been exposed. Exposure results when friable asbestos particles are inhaled or ingested. Asbestos becomes friable when material containing asbestos is drilled, sanded or disturbed by remodeling or demolition work or when the ACM has deteriorated. Intact, bonded, sealed or undisturbed asbestos does not pose a hazard.

Employees may review the asbestos survey reports, results of bulk sampling or air monitoring conducted in City-owned buildings. All asbestos data will be available by appointment with Facility Maintenance & Operations.

Facilities Built Pre 1979 That May Contain Asbestos	Year Built
Downtown Library - 225 Taylor Street 95678	1974
Carnegie Museum - 557 Lincoln Street 95678	1912
Tower Theatre - 415 Vernon Street 95678	1940
Fire Station #3 - 1300 Cirby Way 95661	1963
Old Corp Yard - 100 Old Corp Yard Road 95678	1940
Water Treatment Plant Operations Bldg.- 9595 Barton Road 95746	1965
Waste Water Treatment Plant Operations Bldg. - 1800 Booth Road 95747	1962
Royer Recreation Bldg. - 190 Park Drive 95678	1950
Fire Museum - 400 Lincoln Street 95678	1930
Diamond Oaks Golf - 349 Diamond Oaks Road 95678	1965
Johnson Pool, 4th & D Street	1950
330 Vernon Street	1940
107 Sutter Avenue	1962

Sign to acknowledge receipt of asbestos notification:

SIGNATURE	
COMPANY NAME	
DATE	

Asbestos
Rev 01/16/19

Supplier

Signature: _____

Print Name: _____

Title: _____

Date: _____

Supplier

Signature: _____

Print Name: _____

Title: _____

Date: _____

City of Roseville, A Municipal Corporation

Signature: _____

Print Name: **Dominick Casey**

Title: **City Manager**

Date: _____

EXHIBIT A

Parks & Landscape Maintenance Standards

File is separate from main document

EXHIBIT B

Cost Proposals Monthly Maintenance and Service Levels

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details. Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Apollo Dog Park	1280 Antelope Creek	0.00		18,769.49	3				
Astili Family Park	1401 Grand Junction Way	766.60		29,459.10	2				
Baquera Park	100 Painted Desert Ct	43,077.20		43,492.60	2				
Besana Park	1061 Trehowell Dr	132,417.20		41,751.20	2				
Blue Oaks Park	8001 Woodcreek Oaks Bl	63,305.30		3,101.30	2				
Bos Park	2323 Cumberland Dr.	32,308.30		13,992.50	2				
Brown Park	260 Trestle Rd	195,496.70		26,256.80	2				
Burner Park	2196 Eastwood Dr	65,446.40		24,638.10	2				
Cambria Park	1781 Poppy Field Dr	98,647.30		583.70	2				
Courts @ Gibson	201 Gibson Dr	0.00	0.00	6,131.00	2				
Crimson Ridge Park	6169 Campus Pkwy	0.00		84,042.63	2				
Davis Park	1460 Northpark Dr	125,365.80		17,271.60	2				
Diamond Oaks Park	400 Diamond Oaks Rd	173,318.80		59,925.90	2				
Dietrich Park	1201 Stoney Point Dr	43,744.10		5,977.60	2				
Doyle Park	1701 Calle Campana	131,330.30		20,897.90	2				
Dugan Park	1432 Diamond Woods Ci	138,092.30		15,658.20	2				
Duran Park	944 Pleasant Grove Bl	33,007.70		35,846.30	2				
Eastwood Park	950 Madden Ln	77,193.40		13,710.30	2				
Erven Park	6201 Grand Canyon Dr	39,978.40		12,639.60	2				
Ferretti Park	601 Circuit Dr	5,178.90		71.00	2				
Fiddymment Park	1200 Makeway St	26,555.90		16,900.60	2				
Four Corners	6101 Garland Way	26,008.80		4,378.46	2				
Garbolino Park	1015 Camelia Av	123,745.60		0.00	2				
Goto Park	1851 Oak Crest Dr	62,394.10		159,553.80	2				
Gray Park	2565 Provincetown Way	32,183.75		22,908.05	2				
Hail Park	1411 Raeburn Wy	79,474.40		88,836.10	2				
Harrigan Greens Park	4051 Parkland Way	34,055.80		36,083.00	2				
Heredia Park	2201 Spring Grove Dr	88,950.20		11,458.70	2				
Huisking Park	6485 Garland Way	29,459.43		9,868.99	2				
Kennedy Park	4025 Vittorio Dr	33,499.80		29,091.00	2				
Kenwood Oaks Park	1022 Tanzania Dr	5,787.70		28,100.90	2				
Lincoln Estates Park	331 James Dr	97,904.60		7,450.90	2				
Luken Park	2350 Pleasant Grove Blvd	54,909.00		50,550.60	2				
Lunardi Park	2501 Country Club Dr	16,166.50		64,068.30	2				

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Marco Dog Park	1800 Sierra Gardens Dr	52,703.20		0.00	1				
Misty Wood Park	1501 Misty Wood Dr	43,135.70		23,623.40	2				
Nelson Park	1213 S Bluff Wy	9,240.40		35,994.90	2				
North Hayden Park	3200 Adelaide Lp	22,344.12		12,189.96	2				
Phillips Park	1200 Old Coach Dr	102,766.00		95,755.40	2				
Piches Park	1471 Stone Point Dr	1,958.20		10,413.50	2				
Pineschi Park	9501 Highland Park Dr	125,474.00		31,474.40	2				
Rickey Park	1475 Parkside Wy	67,818.50		43,362.60	2				
Roccucci Park	2110 Symphony Ave	99,569.00		65,571.60	2				
Sakamoto Park	8160 Challis Circle	13,864.36		28,756.47	2				
Saugstad Park	100 Buljan Dr	381,940.40		3,983.60	2				
Sculpture Park	350 N Sunrise Av	2,410.90		0.00	2				
Sierra Crossing Park	4251 Brookstone Dr,	178,002.30		22,393.60	2				
Silverado Oaks Park	1430 Badovinac Dr	209,813.00		30,896.40	2				
Solaire Park	4601 Solaire Dr	117,453.30		44,785.50	2				
SSP48	2232 Dorrington Dr	0.00		16,325.80	2				
Stephenson Park	6665 Maple Creek Dr	80,230.00		18,954.90	2				
Sullivan Park	4000 Solaire Dr	110,382.63		57,202.09	2				
Summerhill Park	648 Grenada Pass Dr	76,957.10		25,412.00	2				
Sunrise Corridor	1100's Sunrise Bl	179,360.70		350,602.90	2				
Taylor Park	700 Parry St	13,343.90		18,109.90	2				
Twinwood Park	575 Twinwood Lp	27,884.40		4,320.30	2				
Uribe Park	3051 Empingham Wy	111,180.80		41,596.70	2				
Vernon Street Town Square	311 Vernon St	4,246.50		11,027.90	2				
Veteran's Memorial Park	1750 Blue Oaks Bl	60,087.00		39,697.20	2				
Waltrip Park	3800 Miners Ravine	31,088.40		16,130.20	2				
Weber Park	320 Circuit Dr	54,437.60		9,011.90	2				
White Park	504 Sixth St	7,457.40		6,836.40	2				
Woodbridge Park	415 Sierra Bl	87,586.00		2,952.70	2				
Square Footage Totals		4,382,506.09	0.00	2,070,848.44					
Acres		100.61	0.00	47.54					

Cost Proposal Bid Sheet--Routine Work Add Alternate

Parks Add Alternate

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the REP for details. Additionally, provide add alternate costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Bear Dog Park	1565 Pleasant Grove Blvd	30,133.00		38,525.00	3				
Buljian Park	150 Hallissy Dr	239,226.40		19,409.10	2				
Central Park	10200 Fairway Dr	50,493.39	133,623.43	118,567.67	2				
Crabb Park	1000 Scarborough Dr	50,845.66	294,016.13	197,331.88	2				
Crestmont Park	1500 Champion Oaks Dr	139,497.00		32,181.90	2				
Elliott Park	1421 Cushendall Dr	270,399.80		30,281.30	2				
Festersen Park	2150 Villages Green Dr	240,206.10		54,975.20	2				
Frat's Park	2400 Corin Dr	185,927.70		18,482.60	2				
Hamel Park	10080 Crocker Ranch Rd	262,359.50		96,091.60	2				
Hillsborough Park	1001 Hillsborough Dr	223,420.40		78,135.40	2				
Hughes Park	1600 Parkside Way	391,240.00		19,326.10	2				
Kaseberg Park	1151 Rand Way	507,292.20		20,908.10	2				
Lockridge Park	2601 Eureka Rd	147,858.50		25,793.80	2				
Mahan Park	1095 Amington Dr	236,216.20		94,516.80	2				
Mahany Park	1545 Pleasant Grove Blvd	326,393.40		252,743.34	3				
Maidu Regional Park	1550 Maidu Dr	253,364.73	886,792.76	362,749.00	3				
Nichols Park	4525 Bob Doyle Dr	103,421.00		34,159.00	2				
Olympus Park	2551 La Croix Dr	225,894.60		60,737.70	2				
Pistachio Park	4350 Westpark Drive	36,146.15	229,467.88	52,983.63	2				
Royer Park	190 Park Dr	245,329.50		24,629.00	2				
Santucci Park	1831 Morningstar Dr	394,019.30		22,837.40	2				
Stizzo Park	4141 Brick Mason Ci	208,018.10		122,768.10	2				
Veteran's Memorial Park North	10021 Crocker Ranch Rd	339,687.20		8,952.40	2				
Wallace Park (at Cresthaven)	401 Community Dr	99,681.00		21,054.10	2				
Wanish Park	1351 Junction Bl	206,353.30		51,652.70	2				
Square Footage Totals		5,383,291.13	1,543,900.20	1,821,267.82					
Acres		123.58	35.44	41.81					

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2008 Northwest Zone A				
2008-Map-01	7,928	17,544	3	
2008-Map-02	9,841	33,863	3	
2008-Map-03	72,461	47,957	3	
2008-Map-04	41,957	57,651	3	
2008-Map-05	12,711	13,673	3	
2008-Map-06	20,310	48,973	3	
2008-Map-07	51,792	75,554	3	
2008-Map-08	35,753	86,176	3	
2008-Map-09	5,474	63,855	3	
2008-Map-10	32,074	33,975	3	
2008-Map-11	28,387	56,612	3	
2008-Map-12	50,526	97,309	3	
2008-Map-13	83,399	135,817	3	
2008-Map-14	5,177	34,101	3	
2008-Map-15	8,610	99,167	3	
2008-Map-16	0	39,741	3	
2008-Map-17	0	22,693	3	
2008-Map-18	0	4,245	3	
2008-Map-19	0	6,063	3	
2008-Map-20	0	1,891	3	
2008-Map-21	10,139	78,838	3	
2008-Map-22	0	9,156	3	
2008-Map-23	0	948	3	
2008-Map-24	0	2,621	3	
2008-Map-25	0	0	3	
2008-Map-26	0	4,179	3	
2008-Map-27	12,673	33,327	3	
TOTAL	489,210	1,105,927		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2009 Northwest Zone B				
2009-Map-01	14,137	25,642	3	
2009-Map-02	0	32,621	3	
TOTAL	14,137	58,263		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111 Fiddymont				
2111-Map-01	38,273	35,299	2	
2111-Map-02	56,958	76,947	2	
2111-Map-03	98,020	156,111	2	
2111-Map-04	24,197	20,978	2	
2111-Map-05	15,032	131,741	2	
2111-Map-06	54,446	151,929	2	
2111-Map-07	0	131,551	2	
2111-Map-08	55,656	143,548	2	
2111-Map-09	47,661	67,469	2	
2111-Map-10	6,418	116,748	2	
2111-Map-11	0	157,511	2	
2111-Map-12	0	83,974	2	
2111-Map-13	3,297	69,968	2	
2111-Map-14	0	22,302	2	
2111-Map-15	0	29,212	2	
2111-Map-16	0	61,087	2	
2111-Map-17	0	55,253	2	
2111-Map-18	0	59,085	2	
2111-Map-19	0	61,896	2	
2111-Map-20	0	26,164	2	
2111-Map-21	0	19,643	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111-Map-22	0	30,548	2	
2111-Map-23	0	49,776	2	
TOTAL	399,957	1,758,739		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2113 Westpark				
2113-Map-01	34,693	169,194	2	
2113-Map-02	64,145	136,642	2	
2113-Map-03	27,236	132,036	2	
2113-Map-04	10,259	78,128	2	
2113-Map-05	31,179	50,566	2	
2113-Map-06	17,621	46,256	2	
2113-Map-07	10,354	77,282	2	
2113-Map-08	14,861	36,316	2	
2113-Map-09	43,968	260,027	2	
2113-Map-10	0	32,911	2	
2113-Map-11	15,938	122,101	2	
2113-Map-12	23,795	288,185	2	
2113-Map-13	0	37,078	2	
2113-Map-14	0	38,206	2	
2113-Map-15	0	0	2	
2113-Map-16	0	0	2	
TOTAL	294,048	1,504,927		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2119 Westbrook				
2119-Map-01	8,365	124,718	2	
2119-Map-02	0	167,852	2	
2119-Map-03	0	94,551	2	
2119-Map-04	0	37,049	2	
2119-Map-05	0	127,615	2	
2119-Map-06	0	44,249	2	
2119-Map-07	0	63,692	2	
2119-Map-08	0	41,419	2	
2119-Map-09	0	64,027	2	
2119-Map-10	0	0	2	
2119-Map-11	0	55,826	2	
TOTAL	8,365	820,998		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2121 Creekview Village				
2121-Map-01	0	70,669	2	
2121-Map-02	0	25,732	2	
2121-Map-03	0	71,852	2	
2121-Map-04	0	12,989	2	
2121-Map-05	0	150,787	2	
2121-Map-06	0	41,190	2	
2121-Map-07	0	17,463	2	
2121-Map-08	0	37,411	2	
TOTAL	0	428,093		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map				
2122 Sierra Vista				
2122-Map-01	6,210	65,593	2	
2122-Map-02	22,420	154,961	2	
2122-Map-03	4,673	40,702	2	
2122-Map-04	0	16,320	2	
2122-Map-05	0	84,579	2	
2122-Map-06	0	17,843	2	
2122-Map-07	0	99,514	2	
2122-Map-08	0	71,325	2	
2122-Map-09	0	57,619	2	
2122-Map-10	0	61,628	2	
2122-Map-11	0	52,596	2	
2122-Map-12	0	22,660	2	
2122-Map-13	0	56,923	2	
2122-Map-14	0	32,377	2	
2122-Map-15	0	48,641	2	
2122-Map-16	0	50,790	2	
2122-Map-17	0	98,645	2	
2122-Map-18	0	14,103	2	
2122-Map-19	0	63,466	2	
2122-Map-20	0	277,725	2	
2122-Map-21	0	68,386	2	
2122-Map-22	0	29,185	2	
2122-Map-23	0	47,921	2	
2122-Map-24	0	28,580	2	
2122-Map-25	0	20,758	2	
2122-Map-26	0	11,526	2	
2122-Map-27	0	17,433	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2122-Map-28	0	0	2	
TOTAL	33,303	1,611,797		\$0.00
TOTAL SQ FT	1,308,689	7,531,941	TOTAL COST	\$0.00
ACRES	30	173		

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
1001 General Fund				
1001/IV-Map-01	0	72,483	2	
1001/IV-Map-02	0	2,134	2	
1001/IV-Map-03	0	29,365	2	
1001/IV-Map-04	0	248,078	2	
1001/IV-Map-05	0	29,365	2	
1001/IV-Map-06	0	18,280	2	
1001/IV-Map-07	44,319	69,927	2	
1001/IV-Map-08	0	25,697	2	
1001/IV-Map-09	0	29,610	2	
1001/IV-Map-10	0	42,814	2	
1001/IV-Map-11	0	10,524	2	
1001/IV-Map-12	0	24,566	2	
1001/IV-Map-13	0	10,632	2	
1001/IV-Map-14	0	12,778	2	
1001/IV-Map-15	31,922	6,223	2	
1001/IV-Map-16	0	3,180	2	
1001/IV-Map-17	0	35,780	2	
IV- SUBTOTAL	76,242	671,435		
1001/NC-Map-01	7,511	11,732	2	
1001/NC-Map-02	0	1,209	2	

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
NC-SUBTOTAL	7,511	12,942			
1001/NW-Map-01	0	786	2		
1001/NW-Map-02	106	13,072	2		
1001/NW-Map-03	2,451	4,135	2		
1001/NW-Map-04	0	21,189	2		
1001/NW-Map-05	0	0	2		
1001/NW-Map-06	0	3,652	2		
1001/NW-Map-07	0	27,416	2		
NW- SUBTOTAL	2,557	70,251			
TOTAL	86,309	754,628			\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2006 Olympus Pointe -Zone A LLD					
2006-Map-01	0	21,489	2		
2006-Map-02	0	36,292	2		
2006-Map-03	1,577	17,096	2		
2006-Map-04	0	24,745	2		
2006-Map-05	0	14,920	2		
2006-Map-06	0	29,486	2		
TOTAL	1,577	144,026			\$0.00
2007 Olympus Pointe -Zone D LLD					
2007-Map-01	37,526	65,849	2		
2007-Map-02	14,267	47,862	2		
TOTAL	51,793	113,711			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2010 North Central District Wide Zone					
2010-Map-01	54,351	83,587	2		
2010-Map-02	119,697	123,133	2		
2010-Map-03	49,669	68,474	2		
2010-Map-04	41,017	74,485	2		
2010-Map-05	3,701	9,460	2		
2010-Map-06	28,608	77,783	2		
2010-Map-07	48,642	111,717	2		
2010-Map-08	0	41,349	2		
TOTAL	345,685	589,989			\$0.00
2011 North Central-Local Benefit Zone					
2011-Map-01	0	97,605	2		
2011-Map-02	30,794	20,718	2		
2011-Map-03	15,914	23,472	2		
2011-Map-04	27,139	31,921	2		
2011-Map-05	12,123	21,315	2		
2011-Map-06	24,874	29,207	2		
2011-Map-07	3,815	41,489	2		
2011-Map-08	0	5,353	2		
2011-Map-09	0	1,574	2		
2011-Map-10	27,709	0	2		
2011-Map-11	0	0	2		
TOTAL	142,367	272,652			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2012 North Central Zone F (Diamond Oaks 10) LLD					
2012-Map-01	27,909	23,814	2		
2012-Map-02	0	0	2		
TOTAL	27,909	23,814			\$0.00
2013 North Central Zone G (Diamond Oaks 10) LLD					
2013-Map-01	5,752	14,858	2		
TOTAL	5,752	14,858			\$0.00
Streetscape District and Map					
2014 Infill Zone A (Pheasant Run) LLD					
2014-Map-01	0	8,592	2		
TOTAL	0	8,592			\$0.00
2015 Infill Zone B (Cirby Oaks II) LLD					
2015-Map-01	0	5,073	2		
TOTAL	0	5,073			\$0.00
2017 Infill Zone C (Reuter Ranch) LLD					
2017-Map-01	0	24,774	2		
TOTAL	0	24,774			\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

*Provide cost for streetscapes based on the service level assigned.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.*

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2019 Vernon Infill				
2019-Map-01	0	9,711	2	
TOTAL	0	9,711		\$0.00
Streetscape District and Map				
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2021 Historic District LLD				
2021-Map-01	0	32,261	2	
TOTAL	0	32,261		\$0.00
Streetscape District and Map				
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2023 Riverside LLD				
2023-Map-01	0	8,424	2	
2023-Map-02	0	6,195	2	
2023-Map-03	0	6,124	2	
TOTAL	0	20,742		\$0.00
Streetscape District and Map				
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2102 North Roseville Zone B				
2102-Map-01	19,503	19,178	2	
2102-Map-02	15,169	19,549	2	
TOTAL	34,672	38,727		\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2103 North Roseville Zone C					
2103-Map-01	20,941	50,671	2		
2103-Map-02	2,754	46,825	2		
2103-Map-03	3,406	13,462	2		
2103-Map-04	0	31,641	2		
TOTAL	27,101	142,599			\$0.00
2103 North Roseville Zone D					
2103-Map-01	18,608	57,226	2		
2103-Map-02	20,424	42,184	2		
2103-Map-03	16,071	199,036	2		
2103-Map-04	15,089	41,910	2		
TOTAL	70,193	340,356			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2105 Stoneridge Parcel 1 CFD					
2105-Map-01	32,224	38,451	2		
TOTAL	32,224	38,451			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2106 Woodcreek West					
2106-Map-01	115,723	69,925	2		
2106-Map-02	208,754	48,674	2		
2106-Map-03	16,432	25,157	2		
2106-Map-04	15,647	40,281	2		
2106-Map-05	33,458	41,490	2		
2106-Map-06	16,843	52,079	2		
2106-Map-07	28,436	34,800	2		
2106-Map-08	35,835	33,778	2		
2106-Map-09	0	8,839	2		
2106-Map-10	0	41,622	2		
TOTAL	471,128	396,645			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2107 Highland Reserve North					
2107-Map-01	5,893	99,170	2		
2107-Map-02	17,924	136,217	2		
2107-Map-03	26,358	85,839	2		
2107-Map-04	14,524	129,891	2		
TOTAL	64,699	451,117			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2109 Woodcreek East					
2109-Map-01	28,546	263,526	2		
TOTAL	28,546	263,526			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
<i>Provide cost for streetscapes based on the service level assigned.</i>					
<i>Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.</i>					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2110 Stone Point CFD 2					
2110-Map-01	1,768	10,580	2		
TOTAL	1,768	10,580			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2114 Longmeadow					
2114-Map-01	10,666	62,155	2		
2114-Map-02	12,550	76,292	2		
TOTAL	23,216	138,447			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2115 Infill 4					
2115-Map-01 (Rosepark)	13,121	18,652	2		
2115-Map-02 (Church)	0	7,180	2		
2115-Map-03 (Woodlake)	18,022	14,599	2		
2115-Map-04 (American Dream)	0	21,973	2		
2115-Map-05 (Old Auburn Spahn Ranch)	0	17,261	2		
TOTAL	31,142	79,665			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2117 Stone Point CFD 4					
2117-Map-01	0	27,743	2		
TOTAL	0	27,743			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2118 North Roseville Zone E					
2118-Map-01	0	11,594	2		
2118-Map-02	1,231	8,880	2		
TOTAL	1,231	20,474			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2120 Campus Oaks					
2120-Map-01	0	72,619	2		
2120-Map-02	0	26,908	2		
2120-Map-03	0	22,161	2		
2120-Map-04	0	23,570	2		
2120-Map-05	0	18,931	2		
2120-Map-06	0	9,851	2		
2120-Map-07	0	106,840	2		
2120-Map-08	0	7,914	2		
2120-Map-09	0	0	2		
2120-Map-10	0	41,352	2		
TOTAL	0	330,146			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2124 Amoruso Ranch					
2124-Map-01	0	0	2		
	0	0	2		
TOTAL	0	0			\$0.00
TOTAL SQ FT					
	1,447,310	4,293,306	TOTAL COST		\$0.00
ACRES	33	99			

Cost Proposal Bid Sheet--Routine Work

Landscapes C

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps. For Service Level 1 cost only include pruning as the additional cost for the higher service level

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2104 Stoneridge CFD						
2104-Map-01	4,594	103,121	1	2		
2104-Map-02	25,453	63,565	1	2		
2104-Map-03	7,473	30,684	1	2		
2104-Map-04	1,266	146,090	1	2		
2104-Map-05	11,194	155,219	1	2		
2104-Map-06	4,604	63,912	1	2		
2104-Map-07	0	2,687	1	2		
2104-Map-08	38,632	76,567	1	2		
2104-Map-09	6,543	29,362	1	2		
2104-Map-10	0	20,259	1	2		
2104-Map-11	0	95,432	1	2		
TOTAL	99,758	786,898			\$0.00	\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2108 Crocker Ranch						
2108-Map-01	7,166	61,738	2	1		
2108-Map-02	20,033	71,590	2	1		
2108-Map-03	15,992	38,586	2	1		
2108-Map-04	7,837	38,695	2	1		
2108-Map-05	18,642	32,587	2	1		
TOTAL	69,669	243,196			\$0.00	\$0.00
TOTAL SQ FT	169,427	1,030,094	TOTAL COST		\$0.00	\$0.00
ACRES	4	24				

Cost Proposal Bid Sheet--Routine Work

Facility Grounds--Bid at Service Level assigned.

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Weed Free Area Sq Ft	Annual Cost
Post Office	116 S Grant St	0.00	1,620.50	2		
316 Vernon St	316 Vernon St	0.00	2,163.10	2		
Barton Water Treatment Plant	9595 Barton Rd, Granite Bay	20,153.80	77,466.60	2	117,154.00	
Carnegie Museum	557 Lincoln St	1,877.60	4,602.40	2		
Civic Center	311 Vernon St	0.00	9,164.20	2		
Corporation Yard	2005 Hilltop Cir	8,482.18	197,234.96	2		
Downtown Library	225 Taylor St	0.00	14,484.40	2		
Dry Creek Waster Water Treatment Plant	1800 Booth Rd	138,810.90	37,368.70	2	284,724.60	
Fire Station # 1	80 Lincoln St	0.00	18,548.10	2		
Fire Station # 2	1398 Junction Bl	2,566.60	1,224.30	2		
Fire Station # 3	1300 Cirby Wy	2,874.20	1,405.40	2		
Fire Station # 4	1900 Eureka Rd	0.00	20,066.00	2		
Fire Station #5	1565 Pleasant Grove Blvd	4,292.10	2,970.10	2		
Fire Station # 6	1430 E Roseville Pkwy	0.00	14,759.30	2		
Fire Station # 7	911 Highland Pointe Dr	34,644.80	33,769.70	2		
Fire Station # 8	7951 Painted Desert Dr			2		
Fire Station # 9	2451 Hayden Pkwy	0.00	62,953.10	2		
Johnson Pool	100 D St	3,677.40	2,629.90	2		
Louis Orlando Bus Transfer Station	110 Louis Ln	0.00	7,922.40	2		
Oak St. Parking Garage	200 Oak St	0.00	1,620.00	2		
Old Taylor Street Courthouse	300 Taylor St	0.00	2,895.30	2		
Pleasant Grove Waste Water Treatment Plant	5051 Westpark	0.00	378,558.10	2	3,168,810.30	
Roseville Electric	2090 Hilltop Cir	0.00	33,172.10	2		
Roseville Police Department	1051 Junction Bl	3,436.70	49,264.40	2		
Solid Waste Recycle Site	4475 Westpark Dr	0.00	12,286.60	2		
U.S. Post Office	320 Vernon St	0.00	2,354.00	2		
Vernon Street Parking Garage	405 Vernon St	0.00	2,319.30	2		
Woodcreek Oaks Parking Lot	5880 Woodcreek Oaks			2		
Square Footage Totals		220,816.28	992,822.96		3,570,688.90	
Acres		5.07	22.79		81.97	

Cost Proposal Bid Sheet--Routine Work

Schools

Provide cost for mowing only 1x a week.

Please refer to details in the RFP for school sites.

Irrigation work includes programming 2x/week and systems check 1x/week

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Irrigation	Weed Free Area Sq Ft	Annual Cost
Buljian Middle School	100 Hallissy Dr	239,699.70	0.00	2			
Chilton Middle School	4501 Bob Doyle DR	290,139.70	0.00	2			
Cirby Elementary	814 Darling Wy	47,537.40	0.00	2			
Cooley Middle School	9300 Prairie Woods Wy	363,837.80	0.00	2			
Diamond Creek Elementary	3151 Hopscotch Wy	33,914.90	0.00	2			
Eich Middle School		223,500.40	0.00				
Heritage Oaks Elementary	2271 Americana Dr	138,205.80	0.00	2			
Junction Elementary	2150 Ellison Dr	91,363.30	0.00	2			
Olympus Junior High School	2625 La Croix Dr	82,121.00	0.00	2			
Orchard Ranch Middle School	4375 Brookstone Dr	30,050.10	0.00	2			
Quail Glen Elementary	1250 Canevari Dr	119,292.60	0.00				
Rex Fortune Elementary	4601 Upland Dr		0.00	2			
Riego Creek Elementary	3255 Pruett Dr.	52,500.00	0.00	2			
Sargeant Elementary	1200 Ridgecrest Wy	172,391.30	0.00	2			
Spanger Elementary	699 Shasta St	81,917.20	0.00	2			
Stoneridge Elementary	2501 Alexandra Dr	244,652.60	0.00	2			
Thomas Jefferson Elementary	750 Central Park Dr	106,511.40	0.00	2			
Woodbridge Elementary	515 Niles St	52,527.00	0.00	2			
Square Footage Totals		2,370,162.20					
Acre		54.41					

Cost Proposal Bid Sheet--Routine Work

Non-PRL Locations

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Service Level	Square Footage of Turf	Square Footage of Landscaping	Weed Free Area Sq Ft	Annual Cost
Bakkie	10300 Woodcreek Oaks Blvd	2				
Baseline	1400 Baseline Rd	2				
Fiddlyment	6821 Fiddlyment Rd	2				
Hardrock	1498 Rocky Ridge Dr	2				
Park	801 Gibson Dr	2				
Southeast	1781 E Roseville Pkwy	2				
Vernon St	110 E Street	2				
Westplan	2200 Blue Oaks Blvd	2				
Blue Oaks #12	1745 Blue Oaks Blvd	2				
Pleasant Grove Pump	1589 Pleasant Grove Blvd	2				
Stoneridge	3332 Halverson Way	2				
Maidu	1950 Johnson Ranch Rd	2				
Olympus	2625 La Croix Dr	2				
Excelsior	2701 Eureka Rd	2				
Square Footage Totals						

EXHIBIT C

City of Roseville Parks & Landscape Maintenance Services

BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	
Skilled Labor (Irrigation Tech)	Hourly	
Enhancements Labor	Hourly	
Field Supervisor	Hourly	
Emergency/Off Hour Response	Hourly	
Other (describe):		
Directed Extra Work (Labor, materials & equipment)		Unit Cost
Mowing, Edging/Blowing	Per Acre	
Fertilization- Parks	Per Acre	
Fertilization- Streetscape	Per Acre	
Chemical Application - Parks	Per Acre	
Chemical Application - Streetscapes	Per Acre	
Core Aerification and Clean-up- Parks	Per Acre	
Core Aerification and Clean-up - Streetscapes	Per Acre	
Disking	Per Acre	
Rough mowing	Per Acre	
Shrub planting- 5 Gallon	Each	
Shrub planting- 1 Gallon	Each	
Sod preparation and installation	per square foot	
Overseeding	Per Acre	
Mulch installation - small areas {up to 10 Cubic yards}	Per yard	
Mulch installation - large areas {over 10 CY}	Per yard	
Post & Cable replacement	Per linear foot	
Tree planting 15 Gallon w/stakes	Each	
Tree planting 24" Box	Each	
Tree planting 36" Box	Each	

Exhibit D

SAMPLE BILLING MONTHLY INVOICE

Company Letterhead

Address
City, St, Zip

City of Roseville
Park Operations
2005 Hilltop Cir
Roseville, CA 95747

January Landscape Maintenance
Invoice # 1234
Period/Date: 1/1/2024-1/31/2024

Areas	Service Agreement #	Monthly Line #	Monthly Amount
Creekview - Landscape	9012345	1	\$1
Creekview - Parks	9012345	2	\$1
Total			\$2

Exhibit E

SAMPLE BILLING EXTRA WORK INVOICE

Company Letterhead

Address

City, St, Zip

City of Roseville
Park Operations
2005 Hilltop Cir
Roseville, CA 95747

Extra Work
Invoice # 1234
Period/Date: 1/1/2024-1/31/2024
Job number or description

Landscape Services**Description of Work:** (1) 15 gallon crepe myrtle tree at 1234 City St. Work completed week ending 1/25/24**Labor:**

Item	Description	Hours/Rate	Rate	Amount
12-345	Common Labor	\$1.00	\$15.00	\$15.00
12-567	Irrigation Tech	\$0.50	\$60.00	\$30.00

Materials:

Item	Description	Cost	Quantity	Amount
123-56	Sprinklers	\$3.00	1	\$3.00

Invoice Total:				\$48.00
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Exhibit F
SAMPLE QUALITY ASSURANCE DOCUMENT

LLD/ CFD/ General Fund Landscape & Medians Quality Assurance Inspection

M or B: Meets or Below Standards
X: Neglect by Responsible Party

DATE: _____ LOCATION: _____
 SERVICE LEVEL _____ INSPECTOR: _____
 2 NOTICE: _____ DATE: _____

Comments: Specific on area. Document map # to specify area below standard

CATEGORY	RATING	X	COMMENTS
Water Management			
Moisture			
Systems			
Turf			
Health			
Maintained			
Planter Beds			
Pruned			
Health			
Trees			
Health			
Staking			
Clearance			
Line of Site			
Hardscape			
Amenities			
Access Restrictions			
Walls & Monuments			
Misc.			
Vandalism			
Open Space			
ADDITIONAL COMMENTS:			

EXHIBIT G

Area Maps

File is separate from main document

SEALED PROPOSAL



**IMPORTANT
NOTICE TO
PROPOSER**

The envelope containing your proposal **MUST** have:
1. Your name and address in the **UPPER** left corner.
2. This label on the **LOWER** left corner.

RFP NAME

PROPOSAL DUE DATE

PROPOSAL DUE TIME

A.M. ____ P.M.
PROPOSAL FOR

**TIME SENSITIVE. DELIVER TO
CITY CLERK IMMEDIATELY.**

EXHIBIT “C”
Pricing

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2113 Westpark				
2113-Map-01	34,693	169,194	2	\$ 48,192.00
2113-Map-02	64,145	136,642	2	\$ 50,432.00
2113-Map-03	27,236	132,036	2	\$ 38,012.00
2113-Map-04	10,259	78,128	2	\$ 21,282.00
2113-Map-05	31,179	50,566	2	\$ 21,812.00
2113-Map-06	17,621	46,256	2	\$ 16,692.40
2113-Map-07	10,354	77,282	2	\$ 21,140.00
2113-Map-08	14,861	36,316	2	\$ 13,710.00
2113-Map-09	43,968	260,027	2	\$ 70,320.00
2113-Map-10	0	32,911	2	\$ 8,360.00
2113-Map-11	15,938	122,101	2	\$ 32,430.00
2113-Map-12	23,795	288,185	2	\$ 70,130.00
2113-Map-13	0	37,078	2	\$ 9,330.00
2113-Map-14	0	38,206	2	\$ 9,560.00
2113-Map-15	0	0	2	\$ -
2113-Map-16	0	0	2	\$ -
TOTAL	294,048	1,504,927		\$ 431,402.40

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2119 Westbrook				
2119-Map-01	8,365	124,718	2	\$ 31,138.00
2119-Map-02	0	167,852	2	\$ 37,838.00
2119-Map-03	0	94,551	2	\$ 22,218.00
2119-Map-04	0	37,049	2	\$ 9,937.00
2119-Map-05	0	127,615	2	\$ 29,176.00
2119-Map-06	0	44,249	2	\$ 11,396.00
2119-Map-07	0	63,692	2	\$ 15,586.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2119-Map-08	0	41,419	2	\$ 10,826.00
2119-Map-09	0	64,027	2	\$ 15,656.00
2119-Map-10	0	0	2	\$ -
2119-Map-11	0	55,826	2	\$ 13,866.00
TOTAL	8,365	820,998		\$ 197,637.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2121 Creekview Village				
2121-Map-01	0	70,669	2	\$ 14,550.00
2121-Map-02	0	25,732	2	\$ 4,940.00
2121-Map-03	0	71,852	2	\$ 14,792.80
2121-Map-04	0	12,989	2	\$ 2,232.00
2121-Map-05	0	150,787	2	\$ 31,552.00
2121-Map-06	0	41,190	2	\$ 8,202.00
2121-Map-07	0	17,463	2	\$ 3,142.00
2121-Map-08	0	37,411	2	\$ 7,432.00
2121-Map-09	0	0	2	\$ -
TOTAL	0	428,093		\$ 86,842.80

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2122 Sierra Vista				
2122-Map-01	6,210	65,593	2	\$ 15,910.00
2122-Map-02	22,420	154,961	2	\$ 40,090.00
2122-Map-03	4,673	40,702	2	\$ 10,150.00
2122-Map-04	0	16,320	2	\$ 3,518.40
2122-Map-05	0	84,579	2	\$ 18,109.00
2122-Map-06	0	17,843	2	\$ 3,839.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2122-Map-07	0	99,514	2	\$	21,269.00
2122-Map-08	0	71,325	2	\$	15,299.00
2122-Map-09	0	57,619	2	\$	12,399.00
2122-Map-10	0	61,628	2	\$	13,209.00
2122-Map-11	0	52,596	2	\$	11,259.00
2122-Map-12	0	22,660	2	\$	4,929.00
2122-Map-13	0	56,923	2	\$	12,139.00
2122-Map-14	0	32,377	2	\$	6,909.00
2122-Map-15	0	48,641	2	\$	10,449.00
2122-Map-16	0	50,790	2	\$	10,889.00
2122-Map-17	0	98,645	2	\$	21,089.00
2122-Map-18	0	14,103	2	\$	3,079.00
2122-Map-19	0	63,466	2	\$	13,589.00
2122-Map-20	0	277,725	2	\$	59,159.00
2122-Map-21	0	68,386	2	\$	14,579.00
2122-Map-22	0	29,185	2	\$	6,259.00
2122-Map-23	0	47,921	2	\$	10,309.00
2122-Map-24	0	33,769	2	\$	6,129.00
2122-Map-25	0	20,758	2	\$	4,429.00
2122-Map-26	0	11,526	2	\$	2,549.00
2122-Map-27	0	17,433	2	\$	3,759.00
2122-Map-28	0	36,807	2	\$	7,929.00
TOTAL	33,303	1,653,794		\$	363,224.40
TOTALS	335,716	4,407,812	TOTAL COST	\$	1,079,106.60
ACRES	8	101			

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2006 Olympus Pointe -Zone A LLD				
2006-Map-01	0	21,489	2	\$ 4,001.00
2006-Map-02	0	36,292	2	\$ 7,130.00
2006-Map-03	1,577	17,096	2	\$ 3,482.00
2006-Map-04	0	24,745	2	\$ 4,662.00
2006-Map-05	0	14,920	2	\$ 2,562.00
2006-Map-06	0	29,486	2	\$ 5,632.00
TOTAL	1,577	144,026		\$ 27,469.00
2007 Olympus Pointe -Zone D LLD				
2007-Map-01	37,526	65,849	2	\$ 23,766.00
2007-Map-02	14,267	47,862	2	\$ 12,666.00
TOTAL	51,793	113,711		\$ 36,432.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2019 Vernon Infill				
2019-Map-01	0	9,711	2	\$ 5,172.00
TOTAL	0	9,711		\$ 5,172.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2021 Historic District LLD				
2021-Map-01	0	32,261	2	\$ 13,452.00
TOTAL	0	32,261		\$ 13,452.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2023 Riverside LLD				
2023-Map-01	0	8,424	2	\$ 3,199.20

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

2023-Map-02	0	6,195	2	\$ 2,740.00
2023-Map-03	0	6,124	2	\$ 2,720.00
TOTAL	0	20,742		\$ 8,659.20

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2105 Stoneridge Parcel 1 CFD				
2105-Map-01	32,224	38,451	2	\$ 10,612.80
TOTAL	32,224	38,451		\$ 10,612.80

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2107 Highland Reserve North				
2107-Map-01	5,893	99,170	2	\$ 19,342.00
2107-Map-02	17,924	136,217	2	\$ 31,012.00
2107-Map-03	26,358	85,839	2	\$ 22,872.00
2107-Map-04	14,524	129,891	2	\$ 28,572.40
TOTAL	64,699	451,117		\$ 101,798.40

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2110 Stone Point CFD 2				
2110-Map-01	1,768	10,580	2	\$ 3,088.80
TOTAL	1,768	10,580		\$ 3,088.80

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2117 Stone Point CFD 4				
2117-Map-01	0	27,743	2	\$ 7,801.20
TOTAL	0	27,743		\$ 7,801.20

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2120 Campus Oaks				
2120-Map-01	0	72,619	2	\$ 15,730.00
2120-Map-02	0	26,908	2	\$ 5,950.00
2120-Map-03	0	22,161	2	\$ 4,990.00
2120-Map-04	0	23,570	2	\$ 5,280.00
2120-Map-05	0	18,931	2	\$ 4,220.00
2120-Map-06	0	9,851	2	\$ 2,370.00
2120-Map-07	0	106,840	2	\$ 23,040.00
2120-Map-08	0	7,914	2	\$ 1,850.00
TOTAL	0	330,146		\$ 63,430.00
TOTALS	152,061	1,178,489	TOTAL COST	\$ 277,915.40
ACRES	3	27		

Cost Proposal Bid Sheet--Routine Work

Landscapes C

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps. For Service Level 1 cost only include pruning as the additional cost for the higher service level

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost
2104 Stoneridge CFD					
2104-Map-01	4,594	103,121	1	2	\$ 27,233.00
2104-Map-02	25,453	63,565	1	2	\$ 27,703.00
2104-Map-03	7,473	30,684	1	2	\$ 10,345.00
2104-Map-04	1,266	146,090	1	2	\$ 36,383.00
2104-Map-05	11,194	155,219	1	2	\$ 43,693.00
2104-Map-06	4,604	63,912	1	2	\$ 17,235.00
2104-Map-07	0	2,687	1	2	\$ 900.00
2104-Map-08	38,632	76,567	1	2	\$ 37,695.00
2104-Map-09	6,543	29,362	1	2	\$ 9,435.00
2104-Map-10	0	20,259	1	2	\$ 3,835.00
2104-Map-11	0	95,432	1	2	\$ 22,945.00
TOTAL	99,758	786,898			\$ 237,402.00
TOTALS	169,427	1,030,094	TOTAL COST		\$ 237,402.00
ACRES	4	24			

EXHIBIT C

**City of Roseville
Parks & Landscape Maintenance Services**

BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	\$75.00
Skilled Labor (Irrigation Tech)	Hourly	\$95.00
Enhancements Labor	Hourly	\$75.00
Field Supervisor	Hourly	\$105.00
Emergency/Off Hour Response	Hourly	\$450 flat fee (2 hr min). \$200 per hour after 2 hours
Other (describe):		
Directed Extra Work (Labor, materials & equipment)		Unit Cost
Mowing, Edging/Blowing	Per Acre	\$400.00
Fertilization- Parks	Per Acre	\$400.00
Fertilization- Streetscape	Per Acre	\$400.00
Chemical Application - Parks	Per Acre	\$460.00
Chemical Application - Streetscapes	Per Acre	\$460.00
Core Aerification and Clean-up- Parks	Per Acre	\$525.00
Core Aerification and Clean-up - Streetscapes	Per Acre	\$780.00
Disking	Per Acre	\$425.00
Rough mowing	Per Acre	\$450.00
Shrub planting- 5 Gallon	Each	\$60.00
Shrub planting- 1 Gallon	Each	\$45.00
Sod preparation and installation	per square foot	\$4.75
Overseeding	Per Acre	\$7,200.00
Mulch installation - small areas (up to 10 Cubic yards)	Per yard	\$120.00
Mulch installation - large areas (over 10 CY)	Per yard	\$100.00
Post & Cable replacement	Per linear foot	N/A
Tree planting 15 Gallon w/stakes	Each	\$300.00
Tree planting 24" Box	Each	\$600.00
Tree planting 36" Box	Each	Quote based on tree and area

RESOLUTION NO. 24-407

APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT,
BY AND BETWEEN THE CITY OF ROSEVILLE AND CAGWIN & DORWARD, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Park and Landscape Maintenance Services Agreement for Parks,
Recreation & Libraries, by and between the City of Roseville and Cagwin & Dorward, has been
reviewed by the Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that
said Agreement is hereby approved and that the City Manager is authorized to execute it on
behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of
_____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

**PARK AND LANDSCAPE MAINTENANCE
SERVICES AGREEMENT**

Parks, Recreation & Libraries

THIS AGREEMENT is made and entered into this 8th day of November, 2024, by and between the City of Roseville, a municipal corporation ("CITY"), and Cagwin & Dorward, a California limited liability company ("CONTRACTOR"); and

W I T N E S S E T H:

WHEREAS, CITY issued a Request for Proposals (RFP) for Park and Landscape Maintenance Services; and

WHEREAS, CONTRACTOR has prepared a proposal dated July 11, 2024, which describes the scope of work to be performed by CONTRACTOR, the budget for the work, and the schedule for performance of the work; and

WHEREAS, CONTRACTOR is qualified and experienced to provide park and landscape maintenance services.

NOW, THEREFORE, the parties agree as follows:

1. Term. The initial term of this Agreement shall be four (4) years, commencing on January 1, 2025 and expiring on December 31, 2028. CITY may elect to extend the term, at its sole discretion, for up to three (3) additional two (2) year terms by giving written notice to CONTRACTOR no later than sixty (60) days before the initial or renewed term ends. If CITY

elects to extend the term, the compensation payable to CONTRACTOR under Sections 3 and 4 may be adjusted as set forth in this Agreement.

2. Services. CONTRACTOR shall perform, at the direction of City, the scope of services (“Work”) as described in EXHIBIT “A,” (CONTRACTOR’s Proposal) in accordance with the specifications set forth in EXHIBIT “B” (CITY’s Request for Proposals), both of which are attached hereto and incorporated herein by this reference, for the areas of responsibility highlighted in EXHIBIT “C” (CONTRACTOR’s Cost Proposal), also attached hereto and incorporated herein by this reference. CITY reserves the right to modify CONTRACTOR’s areas of responsibility in its sole discretion without amendment to this Agreement. In the event CITY exercises its option to modify CONTRACTOR’s areas of responsibility, CITY will provide notice to CONTRACTOR of the change(s) within five (5) business days.

3. Compensation. For its services provided hereunder, CONTRACTOR shall be compensated on a time and expense basis in accordance with the budget estimate as described in EXHIBIT “C.”. Compensation for the Work for the term of this Agreement shall not exceed ten million, seven hundred eighteen thousand, five hundred thirty-seven dollars (\$10,718,537) subject to adjustments for changes in the Work as may be directed in writing by CITY pursuant to Section 6. Compensation for changes in the Work for the term of this Agreement shall not exceed one million, seventy-one thousand, eight hundred fifty-four dollars (\$1,071,854). Total compensation for the entire Agreement shall not exceed eleven million, seven hundred ninety thousand, three hundred ninety-one dollars (\$11,790,391).

CONTRACTOR shall submit monthly invoices for its services. Invoices for monthly base bid services shall indicate the area, the contract line item, and the exact monthly amount. Invoices for “Extra Work” shall be delineated by task, the person performing the services, and

the hourly rate, which shall be stated in time increments of not greater than one-tenth (1/10) hours. CITY shall pay invoices within thirty (30) days after receipt, if the services specified in the invoice have been satisfactorily completed as outlined in Section 5 of this Agreement.

4. Annual Pricing Adjustments. CONTRACTOR agrees to perform the described Work and any additional work requested by CITY for the prices indicated in its proposal (EXHIBIT "C") and any markup stipulated in this Agreement, or as negotiated by CITY, for a period of eighteen (18) months. At the request of CONTRACTOR, CITY and CONTRACTOR will meet in January of each year to revise prices which will be effective for the next fiscal year (July 1 – June 30). This increase shall not exceed five percent (5%) in any one year, including any extensions in the term of this Agreement, unless the CITY agrees in writing to increase this amount due to unforeseen and uncontrollable circumstances including, but not limited to, fuel price increases, changes in workers' compensation rates, and prevailing wage changes. CITY also agrees to adjust payments to reflect changes in work quantities and to pay for new work assigned to CONTRACTOR at the contract rates then in effect. Adjustments to quantities may be requested by either party and is subject to field verification by CITY.

In the event CONTRACTOR and CITY cannot come to a mutually agreed upon annual price adjustment, this Agreement will continue at the current pricing for the remainder of the then current calendar year and will be considered mutually terminated on December 31 of such year.

5. Performance Based Payments.

5.1. CONTRACTOR shall make work sites accessible at all reasonable times for inspection by CITY. CITY will regularly inspect CONTRACTOR's work and rate it according to the maintenance standards and inspection criteria, attached as Exhibits A – H to

CITY's Request for Proposals (EXHIBIT "B"). CONTRACTOR will be paid for work rated as "meets standards." CONTRACTOR will not be paid for work rated as "below standard" until conditions improve and rate as "meet standards" if the below standard work is attributed to neglect on the part of CONTRACTOR. If an area does not meet CITY standards, it will be considered "below standard." CONTRACTOR will not be paid additional amounts for remedial work required to improve "below standard" areas if the below standard work is attributed to neglect on the part of CONTRACTOR. CITY staff will work closely with CONTRACTOR to achieve the results described in the standards and inspection criteria. However, responsibility for meeting standards rests with CONTRACTOR.

5.2. During the first three (3) months of this Agreement, CONTRACTOR will receive one hundred percent (100%) of the monthly contract payment as set forth in EXHIBIT "C." During this period, CONTRACTOR will inspect the sites at least monthly and will discuss inspections with CITY. Following this period, CONTRACTOR shall perform quality assurance inspections a minimum of every month, or more frequently if deemed necessary by the CONTRACTOR.

5.3. CONTRACTOR will provide electronic versions of the monthly inspections to CITY by the 10th of the following month as to each site's compliance with CITY standards. An action plan with deadlines must be provided to CITY to indicate when corrections will be made if an area is deemed "below standard." Failure to turn in inspections by the deadline will result in monthly payments being withheld until inspections are turned in.

5.4. CONTRACTOR agrees that CITY will suffer damages if any scheduled use, (including, but not limited to, special events or recreation programs) of CITY facilities are impacted by neglect on CONTRACTOR's part. Any costs associated with re-scheduling the

event/activity/program will be the responsibility of CONTRACTOR. Such costs include, but are not limited to, staffing costs (e.g., officials' salaries, part-time staff salaries, stand by salaries), light costs, costs associated with preparation of fields (e.g., dragging, watering and lining of fields), and mowing costs.

5.5. For any site that fails to meet CITY standards as a result of some action that is CONTRACTOR's responsibility, CONTRACTOR is to notify CITY immediately and develop a plan to bring the site into compliance as outlined in Section 5.3. Should CITY discover a site(s) that does not meet CITY standards, and CITY has not been notified by CONTRACTOR, CONTRACTOR will be put on notice in writing to bring the site back into compliance. The following penalty will result:

(a) The monthly payment for the specific site(s) will be withheld by CITY until the site is back in conformance with CITY standards.

(b) If conformance is reached within thirty (30) days of notice, CITY will release one hundred percent (100%) of the payment.

If CITY is required to send a notice to CONTRACTOR a second time at the same site within twelve (12) months of the initial notice, the following penalty will occur:

(a) CITY will withhold the monthly payment for the site. If conformance is reached within thirty (30) days of CITY's notice, CITY will release eighty percent (80%) of the payment, keeping twenty percent (20%) as a penalty.

If CONTRACTOR does not bring the site into conformance within thirty (30) days of CITY's notice, the following penalty will occur:

(a) CITY will keep the monthly payment as a penalty and withhold the next month's payment following the above-mentioned conditions until conformance is reached or this Agreement is terminated.

5.6. The parties will observe the following problem resolution process:

- (a) Written notice of the problem.
- (b) Field conference with inspector/CONTRACTOR's field representative to identify problem and agree on solution as presented by CONTRACTOR.
- (c) Conference between CITY's representative and CONTRACTOR's principal.
- (d) Imposition of penalties and/or correcting defect at CONTRACTOR's cost.
- (e) Termination of the Agreement.

6. Changes in Work.

6.1. CITY may, from time to time, request changes to this Agreement or the Work as provided in Section 4.2.32 of EXHIBIT "B". All such work shall be performed pursuant to the terms of this Agreement, unless specifically provided otherwise at the time the change is ordered. Requests for changes in work shall be made in writing by the applicable Parks Manager or their designee and shall describe in detail the proposed additions, deletions, or modifications to the Work. CONTRACTOR shall respond to such request in writing, with a statement of the costs, expenses, and time required to perform the requested work. Neither the CITY's request nor the CONTRACTOR's response shall constitute a modification of this Agreement. Any modification shall be contained in a written amendment to this Agreement signed by an authorized representative on behalf of CITY. CITY's execution of the amendment

shall constitute authorization to proceed with the changed work and will specify: (1) the work to be done in connection with the change to be made; (2) the amount of the adjustment of the contract price, if any, and the basis for compensation for the work ordered; and (3) the extent of the adjustment in the contract time, if any.

6.2. Except in the case of an emergency, CONTRACTOR shall make no changes in the Work or perform additional work without a written amendment to this Agreement. CONTRACTOR shall not be compensated for any work performed without any such written amendment. In no event shall CITY pay for additional work made necessary by CONTRACTOR's errors or oversights. In the case of an emergency and upon receipt of a written directive by the CITY's Parks Manager or their designee, CONTRACTOR shall proceed with the ordered work and CITY will prepare a written contract amendment as soon thereafter as practicable.

6.3. If CITY directs CONTRACTOR in writing to make changes in the Work that materially affect the cost of performing the Work, the contract price will be adjusted based on one or more of the following methods in the order of precedence listed below:

- (a) Unit price previously agreed upon in this Agreement.
- (b) An agreed lump sum.
- (c) CONTRACTOR's actual cost for labor, direct overhead, materials, supplies, equipment, and other services necessary to complete the extra work.
- (d) Reduction or addition of tasks and/or parcels.

6.4. Disagreement by CONTRACTOR with CITY's determination of the need for, or amount of, an adjustment in contract price or contract time associated with an approved

contract amendment, or disagreement by CONTRACTOR with CITY's determination that a change has not occurred and no contract amendment is needed, shall not, under any circumstances, relieve CONTRACTOR from its obligation to promptly begin and diligently complete the work, including the change, as described in the approved contract amendment.

6.5. In the event CONTRACTOR encounters any unanticipated conditions or contingencies that may affect the Work and would result in an adjustment in the amount of the contract, CONTRACTOR shall so advise CITY in writing immediately upon notice of such condition or contingency. The written notice shall explain the circumstances giving rise to the unforeseen condition or contingency and shall set forth the proposed adjustment in compensation resulting thereof. No adjustment in contract price will be made except by a written amendment to this Agreement.

7. Claims. If any dispute shall arise between CITY and CONTRACTOR regarding performance of the Work, or any alleged change in the Work, CONTRACTOR shall timely perform the disputed work and shall give written notice of a claim for additional compensation to CITY within ten (10) days after commencement of the disputed work. CONTRACTOR's failure to give written notice within the ten (10) day period constitutes an agreement by CONTRACTOR that it will receive no extra compensation for the disputed work.

8. Stop Notices. CITY may withhold payment under this Agreement pursuant to stop notices, if any, as required by law and CITY's Administrative Regulation 4.01.

9. Prevailing Wages. For purposes of this Agreement, CONTRACTOR and its Subcontractors shall comply with all applicable prevailing wage laws, e.g., but not limited to, California Labor Code Sections 1770 et seq. In accordance with said Section 1775, CONTRACTOR shall forfeit as a penalty to the City Two Hundred Dollars (\$200) for each

calendar day or portion thereof for each worker paid less than the prevailing rates for such work or craft in which such worker is employed for any work done on-Site under the Agreement by CONTRACTOR or by any Subcontractor in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by CONTRACTOR or the applicable Subcontractor.

Pursuant to the provisions of California Labor Code Sections 1773, the Public Works Department has identified the source, stated below, of the General Prevailing Rate of Wages applicable to the work to be done, for straight time, overtime, and holiday work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.

Pursuant to Labor Code Section 1773.2, General Prevailing Wage Rates set forth above, which forms a part of this Agreement, shall be posted by CONTRACTOR at a prominent place at the site. Prevailing wage rates to be posted at the site will be furnished by the Department. The possibility of wage increases is one of the elements to be considered by CONTRACTOR in determining its Proposal, and will not under any circumstances be considered as the basis of a claim against CITY or the Agreement.

10. Contractor Registration. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor

Code section 1725.5. During the performance of this Contract, CONTRACTOR and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. CONTRACTOR is hereby notified that this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

11. Bonds. For all work under this Agreement, CONTRACTOR shall furnish and deliver to CITY a Faithful Performance Bond and a Labor and Materials Bond on CITY supplied forms issued by an admitted surety prior to, and as a condition precedent to, commencement of services. Such bond shall remain in effect during the entire term of this Agreement or may be renewed on an annual basis.

12. Licensing Laws. CONTRACTOR shall comply with all licensing laws as set forth in Exhibit B. CONTRACTOR shall be deemed in automatic and immediate breach of this Agreement for failure to comply with licensing laws.

13. Indemnification. To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify, and save and hold harmless CITY, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of CONTRACTOR 's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from CITY's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed.

CONTRACTOR's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by

law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

14. Hazardous Chemicals and Wastes.

14.1. CONTRACTOR shall bear full and exclusive responsibility for any release of hazardous or non-hazardous chemicals or substances during the course of performance of this Agreement. CONTRACTOR shall immediately report any such release to CITY. CONTRACTOR shall be solely responsible for all claims and expenses associated with the response to, removal and remediation of the release, including, without limit, payment of any fines or penalties levied against CITY by any agency as a result of such release and shall hold harmless, indemnify and defend CITY from any claims arising from such release. For purposes of this section only, the term “claims” shall include: (i) all notices, orders, directives, administrative or judicial proceedings, fines, penalties, fees or charges imposed by any governmental agency with jurisdiction, and (ii) any claim, cause of action, or administrative or judicial proceeding brought against CITY, its officials, or employees, or for any loss, cost (including reasonable attorney’s fees), damage or liability, sustained or suffered by any person or entity, including CITY.

14.2. If the performance of the services outlined by this Agreement creates any hazardous wastes, those wastes shall be properly disposed of according to federal, state and local laws, at the expense of CONTRACTOR. CONTRACTOR shall dispose of the wastes under its own Environmental Protection Agency Generator Number. In no event shall CITY be identified as the generator. CONTRACTOR shall notify CITY of any such hazardous wastes and CITY reserves the right to a copy of the results of any tests conducted on the wastes and, at its cost, to perform additional tests or examine those wastes, prior to its disposition. CONTRACTOR shall

hold harmless, indemnify and defend CITY from any claims arising from the disposal of the hazardous wastes, regardless of the absence of negligence or other malfeasance by CONTRACTOR.

15. Insurance. CONTRACTOR agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

<u>COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Workers' Compensation	Statutory
Commercial General Liability	\$1,000,000 each occurrence \$2,000,000 aggregate Personal Injury: \$1,000,000 each occurrence \$2,000,000 aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability (errors and omissions)	\$1,000,000 per claim \$2,000,000 aggregate

a. Form. CONTRACTOR shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. CONTRACTOR shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of CONTRACTOR. The additional insured coverage under CONTRACTOR's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy,

and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. CONTRACTOR shall provide ten (10) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subcontractors. CONTRACTOR agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONTRACTOR shall require its subcontractors to agree to be bound to CONTRACTOR and CITY in the same manner and to the same extent as CONTRACTOR is bound to CITY under this Agreement. Additionally, CONTRACTOR shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor,

regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. CONTRACTOR hereby agrees to waive subrogation which any insurer of CONTRACTOR may acquire from CONTRACTOR by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees, and volunteers for all work performed by CONTRACTOR, its employees, agents and subcontractors.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve CONTRACTOR of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

CITY may withhold any payment under this Agreement at any time CONTRACTOR fails to comply with this section.

16. Risk of Loss. All loss or damage arising from any unforeseen obstruction or difficulties, either natural or artificial, which may be encountered in the execution of the Work,

or the furnishing of the supplies, materials, or equipment, or from any action of the elements prior to final written acceptance of the Work, or of the supplies, materials or equipment, or from any act or omission not authorized by this Agreement on the part of the CONTRACTOR or any agent or person employed by it, shall be sustained and borne solely by the CONTRACTOR.

17. Records/Audits.

17.1. CONTRACTOR and its subcontractors shall establish and maintain records pertaining to this Agreement. CONTRACTOR's and subcontractors' accounting systems shall conform to generally accepted accounting principles and all records shall provide a breakdown of total costs charged under this Agreement, including properly executed payrolls, time records, invoices and vouchers.

17.2. CONTRACTOR shall permit CITY and its authorized representatives to inspect and examine CONTRACTOR's books, records, accounts, and any and all data relevant to this Agreement at any reasonable time for the purpose of auditing and verifying statements, invoices, or bills submitted by CONTRACTOR pursuant to this Agreement and shall provide such assistance as may be reasonably required in the course of such inspection. CITY further reserves the right to examine and re-examine said books, records, accounts, and data during the three (3) year period following the termination of this Agreement. CONTRACTOR shall in no event dispose of, destroy, alter, or mutilate said books, records, accounts, and data in any manner whatever for this three-year period.

18. Time is of the Essence. Time is of the essence of this Agreement.

19. Compliance with Laws.

19.1. CONTRACTOR shall comply with all federal, state and local laws and ordinances as may be applicable to the performance of services under this Agreement.

CONTRACTOR shall, if requested by CITY, provide certification and evidence of such compliance.

19.2. CONTRACTOR must insure that employees and applicants for employment are not discriminated against on the basis of age, color, race, national origin, ancestry, religion, sex, sexual preference or marital status, and shall comply with the Americans with Disabilities Act.

20. Ability to Perform. CONTRACTOR agrees and represents that it has the time, ability and professional expertise to perform the services required under this Agreement.

21. Governing Agreement. In the event of any conflict between this Agreement and its EXHIBITS, the provisions of this Agreement shall govern. In the event of a conflict between EXHIBIT "A" and EXHIBIT "B," EXHIBIT "B" shall prevail. In the event of a conflict between EXHIBIT "A" and EXHIBIT "C," EXHIBIT "C" shall prevail.

22. Assignment. CONTRACTOR is employed to perform unique personal services. CONTRACTOR shall not assign this Agreement without the prior written consent of City. CONTRACTOR shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of CITY.

23. Independent Contractor. CONTRACTOR shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

24. Representation and Warranties.

24.1. CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working for CONTRACTOR, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other

than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to terminate as void this Agreement, without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

24.2. CONTRACTOR covenants that neither it, nor any officer or principal of its firm, has, or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of CITY or which would in any way affect CONTRACTOR's performance of Work under this Agreement. CONTRACTOR further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of CITY. CONTRACTOR agrees to at all times avoid conflicts of interest, or the appearance of any conflicts of interest, with the interests of CITY in the performance of this Agreement.

24.3. Contractor also warrants to CITY, its successors, and assigns that the title to the materials, supplies or equipment covered by this Agreement, when delivered to CITY or to its successors or assigns, is free from all liens and encumbrances. Furthermore, CONTRACTOR warrants that all materials, supplies and products furnished meet the requirements and conditions of this Agreement and are fit for the purposes intended.

25. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

26. Termination of Agreement. CITY may terminate this Agreement without cause by giving CONTRACTOR thirty (30) days advance written notice. In the event of termination

through no fault of CONTRACTOR, CITY shall compensate CONTRACTOR for services performed as of the date of termination, upon the release to CITY of all documents, papers, maps, photos, drawings, and reports prepared hereunder, in any and all media or formats in which such materials have been created or are maintained. CONTRACTOR acknowledges that CITY may terminate this Agreement in its sole discretion should funds not be appropriated by its governing body to continue services under this Agreement. CONTRACTOR may terminate this Agreement without cause by giving CITY ninety (90) days advance written notice.

27. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

28. Notices. Any notices to parties required by this Agreement shall be delivered personally or mailed, U.S. first class postage prepaid, addressed as follows:

CITY OF ROSEVILLE

Brian Castelluccio
Parks Manager
316 Vernon Street, Ste. 400
Roseville, CA 95678

CONTRACTOR

Zeke Sevier
Regional Vice President
P.O. Box 1600
Novato, CA 94948

Either party may amend its address for notice by giving notice to the other party in writing.

29. Severability. In the event that any covenant, condition or other provision of this Agreement is held to be invalid, void or illegal by any court of competent jurisdiction, the same

shall be deemed severable from the remainder of this Agreement and shall in no way affect, impair or invalidate any other covenant, condition or other provision of this Agreement.

30. Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

31. The Levine Act Disclosure. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to CITY elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the CITY decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by CONSULTANT and/or its agent(s), CONSULTANT is responsible for compliance, including for its disclosure obligations, if any, as further described at

https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.”

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. _____, adopted by the Council of the City of Roseville on the ____ day of _____, 20__, and CONTRACTOR has caused this Agreement to be executed.

(SIGNATURES ON NEXT PAGE)

CITY OF ROSEVILLE, a
municipal corporation

CAGWIN & DORWARD, LLC, a
California limited liability company

BY: _____
DOMINICK CASEY
City Manager

BY:
its: CEO

and

ATTEST:

BY:
its: Chief Financial Officer

BY: _____
CARMEN AVALOS
City Clerk

APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE

BY:
JILL GELLER
Parks, Recreation & Libraries Director

Park and Landscape Maintenance Services Agreement - Cagwin Dorward_KKA Edit (3)

Final Audit Report

2024-11-09

Created:	2024-11-08
By:	cassie perez (cassie.perez@cagwin.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAPL3o9TRAXy7SkRb4UnW5GeZ04K23QZb4

"Park and Landscape Maintenance Services Agreement - Cagwin Dorward_KKA Edit (3)" History

-  Document created by cassie perez (cassie.perez@cagwin.com)
2024-11-08 - 9:26:58 PM GMT
-  Document emailed to Jeff Berg (jberg@sperbercompanies.com) for signature
2024-11-08 - 9:27:27 PM GMT
-  Document emailed to Bill Bergstrom (bbergstrom@sperbercompanies.com) for signature
2024-11-08 - 9:27:28 PM GMT
-  Email viewed by Bill Bergstrom (bbergstrom@sperbercompanies.com)
2024-11-09 - 1:05:53 AM GMT
-  Document e-signed by Bill Bergstrom (bbergstrom@sperbercompanies.com)
Signature Date: 2024-11-09 - 1:10:47 AM GMT - Time Source: server
-  Email viewed by Jeff Berg (jberg@sperbercompanies.com)
2024-11-09 - 1:33:21 AM GMT
-  Document e-signed by Jeff Berg (jberg@sperbercompanies.com)
Signature Date: 2024-11-09 - 1:34:07 AM GMT - Time Source: server
-  Agreement completed.
2024-11-09 - 1:34:07 AM GMT

EXHIBIT “A”
Contractor’s Proposal



Proposal for:
City of Roseville

July 11, 2024

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July 11, 2024
City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, Ca 95678

RE: RFP# 13-146 -Parks and Landscape Maintenance

Thank you for the opportunity to provide our landscape maintenance services proposal for the City of Roseville. Cagwin & Dorward has truly enjoyed working for the City of Roseville for the past 18 years and looks forward to continuing our relationship. We have worked hard to ensure your expectations are consistently being met and that our partnership is mutually beneficial and reflects an environment of teamwork and clarity.

Cagwin & Dorward will perform the services and adhere to the requirements described in this Parks and Landscape Maintenance RFP, including Addendum #1 issued on June 27, 2024, Addendum #2 issued on June 27, 2024 & Addendum #3 issued on June 28, 2024.

We appreciate your consideration and look forward to the possibility of continuing to serve the City of Roseville.

Respectfully submitted,



Zeke Sevier
Regional Vice President

Requested information:

Local Office:
300 Berry Street, Roseville, Ca 95678

Mailing Address:
P.O. Box 6004, Petaluma, CA 94955

Proposers Key Contact:
Contact Person: Dave Diffenderfer
Direct: 916.200.5644
Office: 800.891.7710
Fax: 925.605.3301
Email: dave.diffenderfer@cagwin.com



Attachment A

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Cagwin & Dorward
NAME OF BUSINESS

Delanie Boss
SIGNATURE

Delanie Boss, Controller
NAME & TITLE, TYPED OR PRINTED

P.O. Box 6004 Petaluma, CA 94955
MAILING ADDRESS

707-771-7710
TELEPHONE NUMBER

customer.service@cagwin.com
EMAIL

Type of Organization:

☐ Sole Proprietorship ☐ Corporation ☐ State of Incorporation
☐ Partnership ☒ Limited Liability Company



About Cagwin & Dorward



Rooted in Excellence

Crafting Beautiful and Sustainable Landscapes

Who We Are

Cagwin & Dorward is a landscape company built by gardeners. Locally operated in Northern California since 1955, we strive to be the area's premier landscape company by working closely with our clients to improve their properties.

We strive to bring innovations into our work, honor our customers and employees and enhance our communities and the environment safely.

What We Do

When partnering with Cagwin & Dorward, you're not just hiring a service provider, you're receiving and experience. Our vision is to provide an extraordinary customer experience, created by outstanding people. Our goal is to make your job easier while taking care of your all your landscaping needs.

The Cagwin & Dorward Difference includes:

- Align with Customer Needs
- Extraordinary Customer Service
- Experience & Services
- 12 Locations of Resources & Skilled Staff
- Outstanding People
- Eco Friendly
- Focus on Safety

Our Services

- LANDSCAPE MAINTENANCE
- LANDSCAPE DESIGN & INSTALL
- LANDSCAPE CONSTRUCTION
- ENHANCEMENTS
- WATER MANAGEMENT
- TREE SERVICES
- EROSION CONTROL
- ENVIRONMENTAL RESTORATION
- SUSTAINABLE LANDSCAPING
- MASTER PLANNING
- LANDSCAPE IMPROVEMENT PROGRAMS
- SINGLE POINT OF CONTACT
- EMERGENCY RESPONSE
- REGULAR SITE WALKS
- COMMENCEMENT OF SERVICES PLAN (30,60,90)

“

“Good work - good price - available for emergencies - quality arborists - responsive and dedicated staff. I wish I had heard of them 10 years ago”

”



6.3 Firms Qualifications



Cagwin & Dorward is a full-service landscape contractor with over 550 employees dispatching out of twelve local service centers located throughout Northern California. From our Roseville branch we offer landscape maintenance, landscape construction, tree care and water management services, all managed and performed by in-house employees. All services described in this proposal will be performed by Cagwin & Dorward employees without the assistance of subcontractors.

Cagwin & Dorward was founded in 1955 by Tom Cagwin and Dave Dorward. Over the last 69 years, we have grown from a small, owner-operated construction company to a leader in the California landscaping industry with over 1,500 landscape maintenance accounts and \$70 Million in annual revenue. Our service region stretches from Sonoma County in the north, east through the Sacramento metropolitan area, and south through Merced and the Monterey Bay region. In 2021, Cagwin & Dorward was acquired by Sperber Landscape Companies. While maintaining local leadership and control, Cagwin & Dorward now has additional resources available through our partnership with Sperber Landscape Companies.

Certifications and Licenses Include:

- C-27 Landscape Contractors License
- A-General Engineering License
- C-61/D-49 Tree Service License
- QAL - Qualified Applicators License
- CLCA - Certified Water Managers
- ISA Certified Arborists

Cagwin & Dorward has the resources and experience to provide the necessary staffing, management, tools, equipment and expertise to perform all of the services outlined in the RFP scope and specifications. None of the work would be subcontracted. We are currently providing landscape maintenance service to the City of Roseville and therefore have a firm understanding of the staff and equipment required to provide landscape services to the entire City of Roseville. We have recently added key staff members to better accommodate the current contract. This includes bolstering our management team with additional leadership from Kurt Oberbruner, our Vice President of Operations, and significantly increasing our skilled labor positions and crews. Since March of this year, we have increased our field manpower by 30% and we intend to keep the current ratio of manpower throughout the year.

Cagwin & Dorward strives to be the employer of choice in the industry and has proven to earn that reputation. Over the past 5 years, the organization has grown from approximately 400 employees to over 550 employees. In the temperate climate of Northern California, our staffing levels remain steady throughout the year, providing our customers with continuity of service and the benefits that come from seasoned employees.

The Roseville Branch has experienced strong employee growth over this time period, constantly adding new, talented employees as the business grows. The branch has also retained the majority of its most valuable contributors and promoted several individuals to higher levels of leadership, even during the challenging post-COVID years.



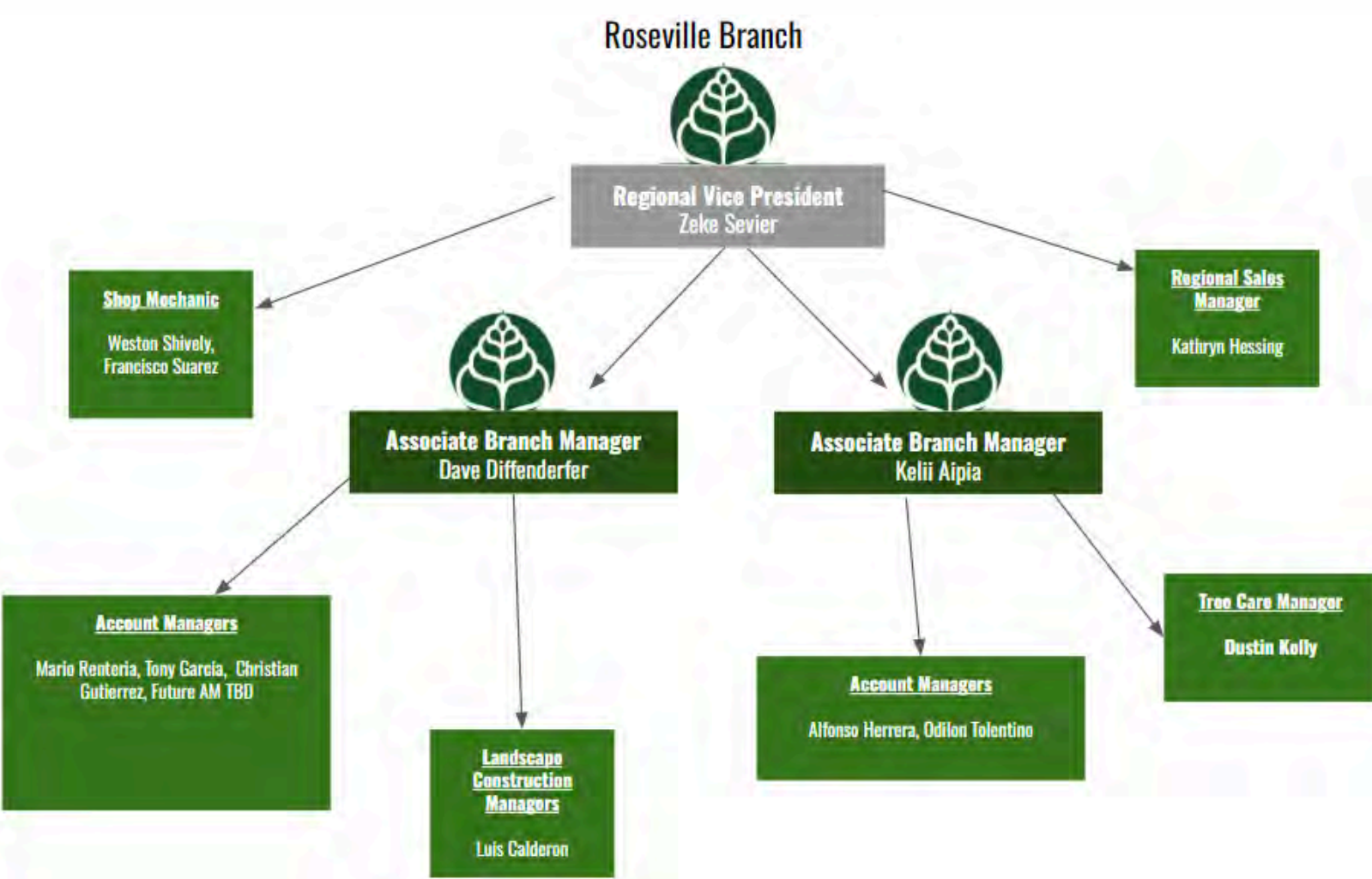
Licenses & Certifications



Maintenance - Irrigation - Construction



6.3 Organization Chart



Experience & References



Placer County Parks

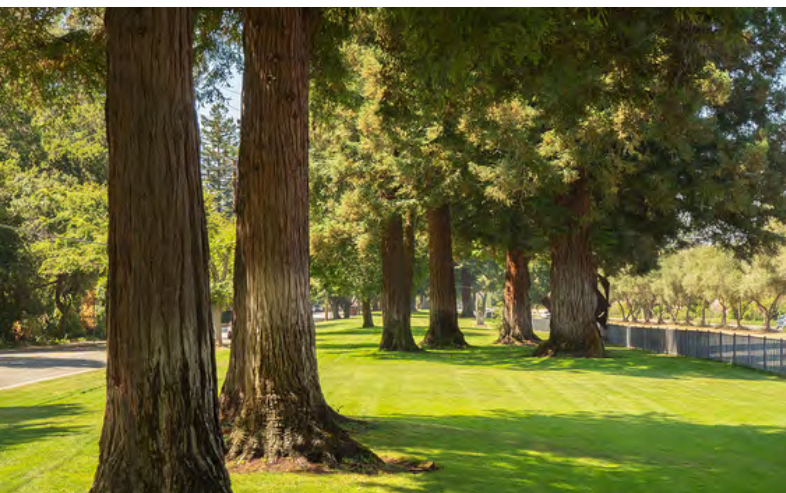
Matt Williams | Manager | 530-889-6808

C/O County of Placer

2815 2nd Street Auburn, CA 94583

Years on Property: 10+ years

In our 10+ years working with Placer County, our extensive experience includes providing high-quality landscape maintenance services, such as mowing, pruning, fertilizing, and weed control, to ensure the parks remain safe, clean, and aesthetically pleasing. We also manage and repair various irrigation systems to promote efficient water usage and healthy plant growth. Additionally, we estimate and execute extra work projects to enhance park features and amenities, adhering to Placer County's standards and requirements.



City of Lincoln

Scott Boynton | Manager | 916-434-3245

C/O The City of Lincoln

600 6th Street, Lincoln, CA 95648

Years on Property: 2 Years

Our company has successfully partnered with the City of Lincoln to provide comprehensive maintenance services across various city properties. Our work includes regular landscape maintenance, such as mowing, pruning, and weed control, ensuring that public spaces remain inviting and well-kept. We manage and repair irrigation systems to optimize water usage and maintain healthy plant life. Additionally, we handle and execute enhancement projects that align with the city's standards, contributing to the overall safety and aesthetic appeal of Lincoln's parks and public areas.



Stanly Ranch

Laura McIver | General Manager | 970-708-9979

C/O Auberge Resorts

200 Stanly Cross Road, Napa, CA, 94559

Years on Property: 3 Years

Our company has played a pivotal role in the maintenance and construction of the prestigious Stanly Ranch Resort. We provided comprehensive landscape maintenance services to ensure the resort grounds remained pristine and welcoming. This included regular mowing, pruning, fertilizing, and weed control. In addition to maintenance, we were integral in the construction phase, contributing to the development of lush gardens, walking paths, and other landscape features that enhance the resort's luxurious ambiance. Our work ensures that Stanly Ranch Resort offers a visually stunning and impeccably maintained environment for its guests.



Staffing Resources and Service Description



At Cagwin and Dorward, we are firm believers in the necessity for effective systems, exceptional employees, continuous improvement and constant learning. We regularly utilize tried and true performance and leadership practices with our teams, such as:

- PDCA (Plan Do Check Adjust)
- 4M (Measure, Monitor, Manage, Mentor)
- SMART Goal Setting (Specific, Measurable, Achievable, Realistic, Timed)
- DCOM (Direction, Competency, Opportunity, Motivation)
- SSIP Feedback (Specific, Sincere, Immediate, Personal).

Focused team and one-one-one collaboration, coupled with effective systems, policies and processes, are essential for managing our work and providing the highest degree of customer service.

In addition, and perhaps most importantly, we are firm believers in the importance of taking ownership of our work, holding ourselves and each other accountable for excellence, admitting and learning from our mistakes and making it right when errors occur. We consider every opportunity an honor and we are dedicated to upholding our company mission at all times: bring innovation to our work, honor our customers and fellow employees, enhance our communities and the environment safely. This is our mission every day.

Being an established organization for nearly 70 years, Cagwin and Dorward has developed and obtained the resources and methodologies required to provide each customer with an exceptional landscape experience. Our strategic planning models, strong industry partnerships and sound business practices enable us to source the facilities, equipment, supplies and personnel required to perform the work.

Our in-house recruiting department works closely with our office and field teams to actively recruit, hire and onboard new, skilled employees. Account Managers and Branch Managers work closely with Regional Vice Presidents to assess needs for employees and equipment, budget for resources accordingly, and obtain necessary resources in a timely manner.

Our office team uses innovative software, specifically designed for landscape maintenance, to effectively schedule and manage our crews. Morning dispatch meetings are held daily to ensure crews are clear on the tasks and plans for the day. Managers and Field Supervisors ensure that crews are working safely and productively by spending the day in the field observing and supporting their teams, documenting activities and communicating with City staff as needed. When crews and equipment are safely back in the yard at the end of the day, managers ensure all equipment is in proper functioning condition, assess the activities completed in the day, and tend to any remaining customer items.



Staffing Resources and Service Description

In our Roseville office location, we are able to safely store and maintain all of the equipment and supplies necessary to manage the City of Roseville contract. Through our partnerships with top industry suppliers and vendors throughout the country, we are able to procure any necessary piece of equipment, tool or safety item within a matter of days.

Clear communication between Supervisors, office staff and field team members is critical. Every Crew Leader has a company smart phone for communication with office staff as needed. Issues and incidents are reported immediately by field staff to their supervisor. Photographs are often utilized to clearly indicate the specific location, description and severity of the issue. Action plans are determined based on severity and plans are implemented within the appropriate timeframe. Managers verify that tasks have been completed according to plan by walking the area or video conferencing with the field through smart phones.

Effective collaboration between the Account Managers assigned to the contract, as well as Construction Managers, Tree Care Managers, Field Supervisors and Branch Managers is essential. These managers meet formally once per week to report out any currently open action items and schedules for the upcoming week. Any concerns and/or needs related to our people, customers and safety are also reviewed in detail. Staffing and work plans are developed by the managers and reviewed regularly to ensure we are following a consistent and systematic process to obtain the desired results for the contract.

Work schedules and project tracking sheets are prepared by the managers and delivered to the City weekly or monthly to ensure we are on track in all areas. Quality Assurance Inspections are also performed by managers to document and log our performance internally. Daily safe starts, weekly vehicle and equipment inspections and weekly tailgate meetings are performed to ensure our people, equipment and tools are all working in a safe manner. Crew Leader meetings are held monthly to discuss important topics around safety, productivity, communication and customer service.



Performance Evaluations are held with each employee at least annually and more frequently as needed or requested. We continuously ask our employees for feedback about how we can improve as a team. Open communication and collaboration is encouraged at all times. Through our Employee Engagement and Appreciation Program, we are able to recognize positive behavior and encourage our employees to feel safe, cared for and appreciated for their efforts. This program involves specific recognition for going above and beyond, working safely, communicating clearly and showing innovation in their work.

Our Human Resources department tracks employee retention, including performance feedback and suggestions for improving our workplace environment. We offer a comprehensive benefits package to all employees, including health, dental, vision, paid time off, paid vacation, 401(k), and a variety of free support services. We offer competitive wages and conduct annual wage reviews for every employee. We always strive to train, develop and promote from within whenever possible. Many of our senior field employees, managers and upper management staff have been with the company for 10+ years and have been promoted numerous times throughout their career at Cagwin & Dorward. We take great pride in developing our employees and seeing them grow in both technical and leadership roles.

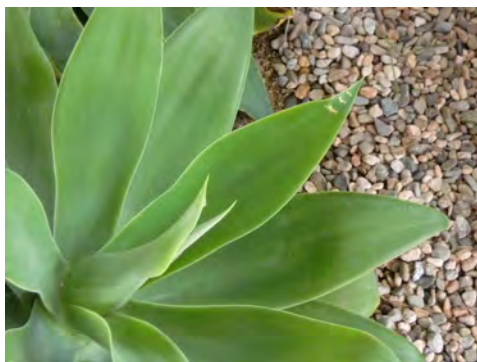
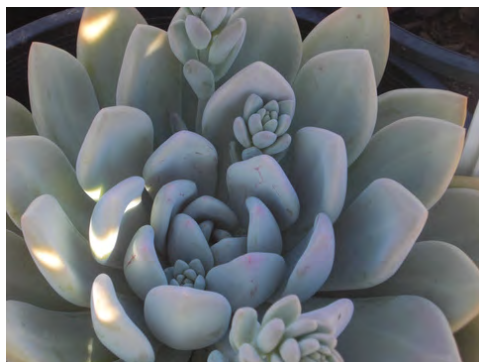


Project Understanding

General Understanding:

Cagwin & Dorward has reviewed the information provided in the RFP and has extensive knowledge of the sites and requirements from many years of partnership with the City of Roseville. Our general understanding of the services are outlined below.

- Provide a consistent and systematic approach to effectively manage and enhance City parks, streets, facilities and schools
- Have a clear plan to provide sufficient resources for managing the contract (equipment, manpower, leadership) at all times
- Proactively identify and address issues within the landscape before they arise, including irrigation issues, signs of pests or disease, declining plant and tree health and weed control issues
- Consistently communicate work plans and schedules with City staff to ensure we are aligned on priorities and scope of work, and plan accordingly for every season. Implement those plans and communicate any deviations promptly.
- Provide consistent reporting of current activities, prune cycles, mowing schedules, irrigation system programming, irrigation system repairs, chemical applications, fertilizing and turf aeration, based on an agronomic calendar
- Maintain proper functionality of irrigation control systems throughout the City
- Manage and adjust irrigation schedules throughout the year to maintain optimal plant health and water conservation
- Demonstrate keen understanding and knowledge of central irrigation systems including Calsense and Motorola.
- Act as a resource to the City, being your eyes and ears on-site, proactively solving landscape issues before they become problems.



General Approach and Challenges

Cagwin & Dorward will consistently seek to improve our approach to managing the City contract. One challenge that we have faced recently is maintaining a consistent level of service throughout all districts due to turnover and lack of oversight from management and upper management. This has enabled some areas to fall short of the expectations laid out in the contract.

By evaluating the situation and revisiting our approach, we have identified several opportunities to improve our processes:

- Ensure all management staff has an extremely clear understanding of the scope and specifications for their areas
- Ensure field crews are consistently and properly trained on the tasks they have been assigned to perform
- Ensure management staff are providing all applicable reporting documents (quality assurance inspections, mow schedules, prune cycle schedules, seasonal service schedules, irrigation programming and system check schedules and an agronomic calendar of seasonal supplemental services such as fertilizing, aeration, pre-post emergent applications)
- Ensure internal scheduling aligns with the City's approved schedules
- Organize field staff to effectively fulfill contract service expectations by assigning additional specialists (spray, irrigation, etc.) to certain districts in accordance with the priority requirements and service levels of that area.
- Hold regular meetings with Cagwin & Dorward management staff to ensure our Landscape Construction and Tree Care teams are outfitted with the necessary resources to support our landscape maintenance teams
- Leadership walk sites regularly and check in with City representatives at least monthly to ensure quality and service meets or exceed expectations
- Establish regular meetings with City inspectors and staff to ensure:
 - Known issues are addressed quickly
 - New issues are brought to the attention of the City proactively
 - Projects and changing priorities can be reviewed to ensure alignment between City of Roseville staff and Cagwin & Dorward managers



Special Considerations for this Project:

As an active partner with the City, Cagwin & Dorward is committed to finding a solution to every issue that arises. We have outlined some specific items below.

Priorities

- Site Quality - Implement a new quality assurance program and require managers to conduct and document site quality checks at regular intervals
- Irrigation Management - Designate two teams of Irrigation Specialists: one team to focus on system checks, programming and communications, and a second team to focus on proactively identifying and repairing issues included in the contract.
- Irrigation Training - Collaborate with internal and City resources as well as outside consultants to obtain consistent training for our personnel
- Weed Prevention and Control - Assign one full-time Pest Control Operator (PCO) to each Account Manager. Designate one centrally-managed PCO responsible for pre & post emergent applications in the medians, streets and parks. Refine our annual pre-emergent program based on learnings from the last 2 years regarding liquid and granular products, application ratios and methodology
- Oversight and Leadership Support - Provide additional operational support from our VP of Operations and Senior Leadership team. Focus on continuous improvement methods, operational strategic planning, communication, manager and crew training and development, work plans, routing and labor management, irrigation management and weed control methodology

Firm's strengths and unique approaches:

- Historical Knowledge and Learning - Cagwin & Dorward has the advantage of historical information and experience with the COR contract. We have worked on the contract for nearly 2 decades and have employees who have been working with us since the beginning. More importantly, we have learned from our mistakes, and discovered from experience what is needed to be successful
- Maintenance Manpower - Our depth of manpower allows us to provide a complete landscape service without the use of sub-contractors. Our size also allows for flexibility. When employees are off, sick or on vacation, we have the staff available to cover missing shifts. This flexibility also allows us to crosstrain employees, providing more employees a deeper skillset and ultimately providing better service.
- Irrigation and Water Management Resources - Utilize our resources in water management, water usage budgeting and irrigation systems analysis
- Ancillary Support - Our Roseville yard employs a robust landscape construction and tree care operation that supports our maintenance team. Cagwin & Dorward (Roseville) currently employs 12-15 full time landscape construction employees, 3-4 fulltime tree care employees and almost 100 laborers & skilled tradesmen. Our ancillary crews support our maintenance operation with extra work and support to the landscape maintenance crews in routine maintenance. Our account managers can call on these departments for support or assistance at any time



Customer Service & Quality Assurance

Vision of Customer Service and Quality Assurance:

Our company is committed to delivering exceptional customer service and maintaining the highest quality standards in all our projects. We believe that superior customer service and rigorous quality assurance are fundamental to achieving long-term success and fostering positive relationships with our clients. Our vision is to exceed the expectations of the City of Roseville and its residents by providing reliable, responsive, and high-quality landscape maintenance services.

Steps to Ensure Exceptional Experience:

1. Comprehensive Training Program:

- All staff undergo extensive training that covers customer service best practices, technical skills, safety protocols, and company standards. This ensures that every team member is well-prepared to provide exceptional service.
- Regular refresher courses and continuous education programs keep staff updated on the latest industry trends and customer service techniques.

2. Clear Communication Channels:

- We establish clear communication channels between our team, the City of Roseville, and the public to ensure timely and effective communication.
- Dedicated account managers act as the primary point of contact, ensuring all inquiries and concerns are addressed promptly and professionally.

3. Proactive Issue Resolution:

- We empower our staff to take immediate action to resolve any issues that arise, ensuring minimal disruption to services.
- A robust feedback system allows for continuous improvement based on client and public input.
- Quality Control Methodology:
 - Regular Inspections and Audits: Our quality assurance team conducts regular inspections and audits of all sites to ensure compliance with the City of Roseville standards and our internal benchmarks.
 - Inspections are documented using detailed checklists and reports to track performance and identify areas for improvement.

4. Performance Metrics and KPIs:

- We use key performance indicators (KPIs) to measure the effectiveness of our services. These include response times, completion rates, customer satisfaction scores, and adherence to maintenance schedules.
- Monthly and quarterly reviews of these metrics help us identify trends and take corrective actions as needed.
- Corrective Action Plans: For any items not meeting the City of Roseville standards, we implement corrective action plans to address the issue promptly.
- These plans are documented and include specific steps, timelines, and responsible parties to ensure accountability and resolution.



By carefully selecting and responsibly applying chemicals based on weather, season and site conditions, our company ensures effective landscape management while adhering to the Department of Pesticide Regulation guidelines. Our approach emphasizes safety, environmental stewardship, and regulatory compliance, ensuring a sustainable and effective maintenance program for the City of Roseville.

Chemical List:

- Atrimmec- Plant Growth Regulator
- Cheetah Pro- Herbicide
- Lesco Dimension Turf and Ornamental Herbicide
- Dimension Ultra 40WP- Specialty Herbicide
- Florel -Growth Regulator
- Fusilade- Turf and Ornamental Herbicide
- Gallery 75 Dry Flowable – Specialty Herbicide
- Gallery SC- Specialty Herbicide
- Garlon 4 Ultra- Herbicide
- Lifeline- Herbicide
- Lontrel- Turf and Ornamental Herbicide
- Pendulum- Granular Turf and Ornamental Herbicide
- Pendulum Aqua Cap- Herbicide
- Prosecutor Pro max- Herbicide
- Roundup Pro Concentrate- Herbicide
- Roundup Promax- Herbicide
- Roundup Quick Pro- Herbicide
- Roundup Pro- Herbicide
- Sedge Hammer- Selective Herbicide
- Snapshot 2.5 TG- Specialty Herbicide
- Speed Zone Southern- Broadleaf Herbicide
- Site Pro- Dimension Plus Fertilizer- Specialty Herbicide
- Turflon Easter Ultra- Specialty Herbicide
- Merit F2- Insecticide

Compliance with Department of Pesticide Regulation:

- Certified Applicators: Ensure all chemical applications are performed by certified pesticide applicators who have completed required training and hold valid licenses.
- Proper Documentation: Maintain detailed records of all chemical applications, including the type of chemical used, application rates, areas treated, and weather conditions.
- Environmental Safety: Follow guidelines for safe handling, storage, and disposal of chemicals to prevent contamination of soil, water, and non-target organisms.
- Integrated Pest Management (IPM): Implement IPM practices to reduce reliance on chemical treatments, using them only as a last resort after considering mechanical, cultural, and biological control methods.
- Regular Audits and Training: Conduct regular audits to ensure compliance with regulatory standards and provide ongoing training to staff on safe application practices and regulatory updates.



Irrigation

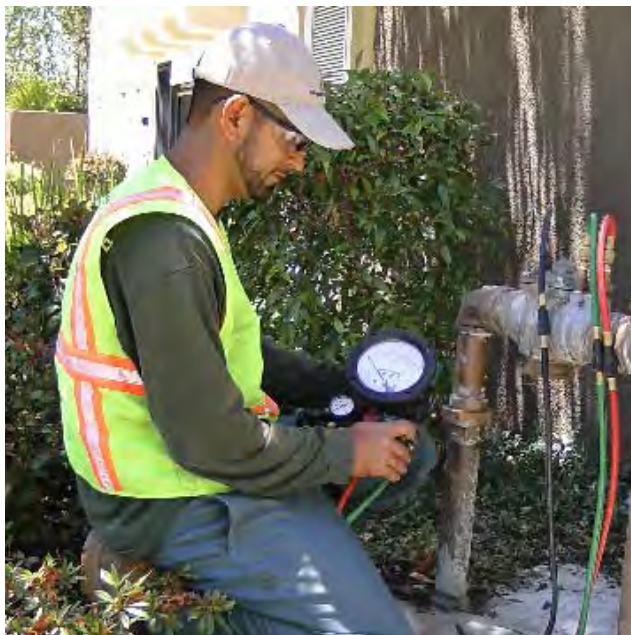


Irrigation is undoubtedly one of the most, if not the most critical component of a successfully-maintained landscape. This is especially true in Roseville where the summers are hot and dry, with temperatures often exceeding 100 degrees for multiple days between June and September. The abundant shade trees, diverse planting and large amounts of recreational turf throughout the city are great assets that must be preserved and protected properly.

Being the current landscape contractor for the City of Roseville, we are very familiar with the irrigation systems throughout the city, including the central control systems. We are also keenly aware of the challenges that can occur when a system is not managed properly or when issues are not identified and mitigated quickly. We recognize that having the proper team, systems and processes in place is critical to the overall success of any landscape maintenance program.

Our qualified team of irrigators and water managers are trained and equipped to ensure that all irrigation systems, including the Motorola and Calsense systems, are operating efficiently. Our goal is always to ensure that the systems are functioning properly, while proactively making improvements or repairs as needed to prevent potential issues before they arise and optimize water efficiency for the plant material being irrigated.

We will utilize a team of certified water managers to oversee and manage the irrigation systems in collaboration with the city's water management specialists. We will also utilize a team of Irrigation Specialists devoted full-time to observing, testing and maintaining the systems in the field. System maintenance includes a variety of tasks, such as cleaning filters, checking the system for worn parts or coverage issues, and replacing, relocating or adding parts as necessary to ensure a safe and efficiently functioning system.



Irrigation



Our proactive approach to water management and water conservation involves routine system checks and controller adjustments at specific intervals throughout the year. Our system checks include a thorough inspection of the system and its operating functionality. Our findings are captured clearly in the field, then transferred to a computer software program that will ensure the necessary repairs are accurately identified, implemented and logged. Irrigation controller schedules are reviewed and adjusted throughout the year based on the season. These seasonal watering frequency and duration adjustments take into consideration seasonal climate, soil, slope, plant and irrigation system conditions in order to most accurately and efficiently irrigate the associated planting area.

Timely responsiveness to issues is also a key component of our strategic approach to irrigation. When issues do arise, we will bring them to the City's attention and see that the necessary repairs are addressed within the required 30-day or 24-hour period, depending on the situation. Malfunctioning controllers, including communication errors, will be communicated to the City immediately.

Documentation and communication between our managers and the city is also a critical component to the successful management of irrigation systems. Documentation and maps of system components such as controllers, control valves and irrigation zones will be kept on file and updated as necessary. Response to issues raised by the City will be timely and efficient. Regular communication by managers shall include written updates and reports as outlined in the scope of work in addition to continuous collaboration with the City Technician. We appreciate the support of the City Technicians with regard to troubleshooting, identifying and solving complex challenges.

Lastly, we will ensure that our technicians and managers receive the ongoing training necessary to continuously improve their skills and knowledge. We recognize that technical and practical knowledge of irrigation systems and specific plant needs is extremely vast, and we are constantly learning. In past discussions with the City, we have identified the opportunity for more training and we are currently making this a priority company-wide. All of our Irrigation Technicians are currently being evaluated based on their knowledge of irrigation systems and their ability to perform various tasks. We have developed specific training modules that will be implemented throughout the year in small groups based on their greatest need. Training topics include Irrigation Repairs, Scheduling and Programming, 2-Wire Systems, ET Controllers, Central Control Systems, and many others. We also have partnerships and training programs associated with several irrigation Organizations such as Irrigation Association, QWEL and CLCA. We look forward to collaborating and developing specific training programs with the City as well!





Our company takes damage and theft claims from the public very seriously and has a structured process to ensure all claims are handled efficiently, fairly, and in a timely manner. As soon as a claim is reported, our customer service team acknowledges receipt within 24 hours, providing a reference number and outlining the next steps in the process. A dedicated claims manager is assigned to each case, acting as the main point of contact for the claimant throughout the resolution process. The claims manager collects all relevant information from the claimant, including detailed descriptions, photographs, and any supporting documentation related to the damage or theft. If necessary, a site inspection is conducted to assess the extent of the damage or verify the theft claim. This inspection is performed by a qualified staff member who documents their findings thoroughly.

The claims manager coordinates with our operations and legal teams to determine the extent of our responsibility and evaluate the claim's validity. Interviews with staff members who were present at the time of the incident may be conducted to gather additional insights and perspectives. Depending on the nature of the claim, we offer appropriate compensation or arrange for repairs. If the claim involves theft, we work closely with law enforcement and insurance companies to address the issue. The claimant is provided with a written explanation of our findings and the proposed resolution, including a detailed breakdown of the steps we will take to address their claim.

We prioritize swift action to resolve claims, aiming to complete the entire process within 30 days. For more complex cases, regular updates are provided to the claimant to keep them informed of the progress. The claims manager monitors the implementation of the resolution plan to ensure that repairs are completed or compensation is processed promptly. After resolving the claim, we follow up with the claimant to ensure their satisfaction with the outcome and address any remaining concerns. We actively seek feedback on the claims process to identify areas for improvement and to enhance our customer service practices.

To minimize the risk of damage or theft occurring in the first place, we conduct regular training sessions for our staff on best practices for handling equipment, securing sites, and interacting with the public. We continually review and update our policies and procedures based on feedback and lessons learned from past claims to prevent recurrence. Our company is committed to handling damage and theft claims from the public with the utmost care and professionalism. Through prompt acknowledgement, thorough investigation, timely resolution, and continuous improvement, we ensure that claims are managed effectively and to the satisfaction of the affected parties. Our structured process reflects our dedication to accountability, transparency, and excellence in customer service.



Billing and Invoicing

Cagwin & Dorward has a proven track record of successfully managing billing and invoicing for the City of Roseville, adhering to their specific policies and billing instructions. We understand the importance of submitting bills and invoices in a timely manner, and ensuring they meet the City's accounting requirements.



Our invoices consistently include all necessary details, such as the district or general fund area name, designation as a Park, Landscape, or Facility, the Purchase Order Service Agreement number, Purchase Order Service Agreement line number, and the monthly cost or individual amount for specific work. Additionally, our "Extra Work" invoices provide a comprehensive description of the work performed within a district or general fund area, as outlined in the City's requirements. Our Accounting Staff has an excellent working relationship with the City Finance team. They work collaboratively to resolve any billing questions that may arise.

We are familiar with the sample invoices provided in Exhibits D and E, which illustrate the variety of districts, contracts, and account information required. We are committed to maintaining this high standard of accuracy and detail in our billing practices. Should there be any updates or changes in the City's invoicing requirements, we are fully prepared to adapt our processes accordingly to continue meeting the City's needs efficiently and effectively.



Required Statements & Documents

- 1. Non-Substitution for Designated Team Members:** We assure that no substitution of designated team members will occur without prior approval by City staff, in strict adherence to Section 5.0 of the proposal requirements. Our team composition is carefully selected to meet the specified qualifications and expertise outlined in our proposal, ensuring continuity and quality in service delivery.
- 2. Absence of Conflict of Interest:** We affirm that there is no conflict of interest that would compromise our ability to fulfill the terms of the contract, as stipulated in Section 10.4. Our company maintains rigorous internal policies and procedures to identify and mitigate potential conflicts of interest, ensuring transparency and ethical conduct in all business dealings with the City of Roseville.
- 3. Indemnification and Insurance Requirements:** We confirm our ability and commitment to fulfill the indemnification and insurance requirements outlined in the sample contract, as detailed in Section 10.7. Our company maintains comprehensive insurance coverage that meets or exceeds the City's requirements, providing adequate protection against liabilities and risks associated with our services. While actual certificates of insurance are not required with this submittal, we are prepared to provide them upon request and prior to contract execution.
- 4. Non-Proprietary Submission:** We certify that nothing contained in our submitted proposal will be proprietary under Section 10.23. We understand and respect the City of Roseville's need for transparency and openness in evaluating proposals, and we commit to providing information that can be freely evaluated and considered in the review process.

Documents Submitted with Proposal:

- 1. Proof of Registration with California Secretary of State:** We have attached proof of our registration with the California Secretary of State, demonstrating our compliance with state regulations. This registration ensures our legal standing to operate and enter into contracts within the state.
- 2. Executed Copy of Proposer's Certification (Attachment A):** Our proposal includes an executed copy of Proposer's Certification (Attachment A), affirming our understanding of and compliance with the terms and conditions set forth in the RFP.
- 3. Levine Act Disclosure Statement Form (Attachment B):** We have completed and included the Levine Act Disclosure Statement Form (Attachment B), providing required disclosures regarding campaign contributions.
- 4. Contractor Licenses (Attachment C):** Attached are copies of our current contractor licenses (Attachment C), demonstrating our authorization to perform the required services in the state of California.
- 5. Subcontractor List (Attachment D):** We have included a comprehensive Subcontractor List (Attachment D), detailing the subcontractors who will be involved in fulfilling the contract obligations, if applicable.
- 6. Executed Copy of Non-Collusion Declaration (Attachment E):** Our proposal includes an executed copy of the Non-Collusion Declaration (Attachment E), confirming that our proposal has been prepared independently and without collusion with other proposers.

These statements and documents collectively attest to our commitment to compliance, transparency, and readiness to meet the requirements set forth by the City of Roseville. We appreciate the opportunity to submit our proposal and look forward to the possibility of working together.





Cagwin & Dorward

LANDSCAPE CONTRACTORS • ESTD 1955

P.O. Box 6004, Petaluma, CA 94955
PHONE (800) 891-7710
LICENSE #1091179
www.cagwin.com

CAGWIN & DORWARD, LLC
(202112010404)



Request
Certificate

Initial Filing Date	01/16/1961
Status	Active
Standing - SOS	Good
Standing - FTB	Good
Standing - Agent	Good
Standing - VCFCF	Good
Formed In	CALIFORNIA
Entity Type	Limited Liability Company - CA



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **1091179**

Entity **LLC**

Business Name **CAGWIN & DORWARD LLC**

Classification(s) **A C27 C61/D49**

Expiration Date **05/31/2026**

www.cslb.ca.gov



BUSINESS LICENSE CERTIFICATE

*"For Services Provided in the
City of Roseville, California Only"*



8839 N Cedar Ave #212
Fresno, CA 93720-1832
License Division - (916) 774-5310

BUSINESS NAME: CAGWIN & DORWARD LANDSCAPE CONTRACTORS
BUSINESS LOCATION: 1565 S NOVATO BLVD STE B
NOVATO, CA 94947-4143
BUSINESS OWNER: STEVE GLENNON

DESCRIPTION: STATE CONTRACTOR A, C27,
D49

Special Conditions: CONTRACTOR - GENERAL

CAGWIN & DORWARD LANDSCAPE CONTRACTORS
PO BOX 6004
PETALUMA, CA 94955-6004

Business License Number: 00801091
Effective Date: January 01, 2022
Expiration Date: December 31, 2022

TO BE POSTED IN A CONSPICUOUS PLACE

NOT TRANSFERABLE

CAGWIN & DORWARD LANDSCAPE CONTRACTORS:

Thank you for your payment on your City of Roseville Business License. **ALL CERTIFICATES MUST BE AVAILABLE FOR INSPECTION UPON REQUEST.** If you have questions concerning your business license, contact the Business Support Center via email at Roseville@hdlgov.com or by telephone at (916) 774-5310.

Keep this portion for your license separate in case you need a replacement for any lost, stolen, or destroyed license. A fee may be charged for a replacement or duplicate license.

Starting January 1, 2021, Assembly Bill 1607 requires the prevention of gender-based discrimination of business establishments. A full notice is available in English or other languages by going to: <https://www.dca.ca.gov/publications/>



BUSINESS LICENSING
8839 N CEDAR AVE # 212
FRESNO, CA 93720-1832



CITY OF ROSEVILLE
BUSINESS TAX CERTIFICATE

CAGWIN & DORWARD LANDSCAPE
CONTRACTORS
PO BOX 6004
PETALUMA, CA 94955-6004

License Number: 00801091
Date of Issue: 01/01/2022

Attachment A

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Cagwin & Dorward, LLC
NAME OF BUSINESS

Delanie Boss
SIGNATURE

Delanie Boss, Controller
NAME & TITLE, TYPED OR PRINTED

P.O. Box 6004 Petaluma, CA 94955
MAILING ADDRESS

707-771-7710
TELEPHONE NUMBER

customer.service@cagwin.com
EMAIL

Type of Organization:

☐ Sole Proprietorship ☐ Corporation ☐ State of Incorporation

☐ Partnership ☒ Limited Liability Company

Attachment B

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO X

If yes, please identify the City Officer(s): _____

2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO X

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

July 11, 2024

Delanie Boss, Controller

Cagwin & Dorward, LLC

(Date)

(Printed Name/Title of Authorized Representative)

(Name of business/legal entity)

Delanie Boss

(Signature)

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

Term	Definition	Law
Covered "proceedings"	A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purely ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchisee granted by the agency to the party, other than a contract that is competitively bid , a labor contract , or a personal employment contract .	FPPC Reg 18438.2(a)
Party	Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.	Gov. Code 84308(a)(1)
Participant	Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.	Gov. Code 84308(a)(2) FPPC Reg 18438.4
Agent	A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding. See FPPC Reg 18438.3 for exceptions for certain consultants.	FPPC Reg 18438.3
Competitively Bid	A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid.	FPPC Reg 18438.2(a)(3)(A)
Labor Contract	A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, including a project labor agreement entered under Public Contract Code Section 2500.	FPPC Reg 18438.2(a)(3)(B)

Personal Employment Contract	A contract for employment, including the terms and conditions of employment, between the agency and an agency employee. A contract with an independent contractor is NOT a personal employment contract.	FPPC Reg 18438.2(a)(3)(C)-(D)
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A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(Gov. Code, § 84308, emphasis added.)

Attachment C

CONTRACTOR LICENSES

List the licenses held by your company and/or employees. The following representations are made under penalty of perjury:

CA State Lic No.	Name on License	Class/Type	Expiration Date
<u>1091179</u>	<u>Cagwin & Dorward, LLC</u>	<u>A C27 C61/D49</u>	<u>05/31/2026</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
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Do you have a City of Roseville Business License? Yes X No

License # 00801091

***For Public Works Projects (SB854):** Contractors must register with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5. The Contractor shall provide proof of current registration with the Department of Industrial Relations for both itself and all listed subcontractors with their proposal. Contractors may register at: <http://www.dir.ca.gov/public-works/publicworks.html>

DIR contractor registration number and expiration date:

* 1000001669 EX: 06/30/25

Attachment D

SUBCONTRACTOR LIST

If subcontractors will not be used, proposer must write "NONE". For construction contracts, in accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, Contractors must list the name and business address of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or who will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (0.5%) of the prime contractor's total bid, or in the case of bids or offers for the construction of streets and highways, including bridges, in excess of one-half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars (\$10,000) whichever is greater.

Company Name	_____
Principal	_____
Address	_____
City	_____
Phone	_____
Job capacity	_____
Percentage of total work	_____
Licenses and numbers	_____
DIR Contractor Registration Number & Expiration Date	_____

NONE

Company Name	_____
Principal	_____
Address	_____
City	_____
Phone	_____
Job capacity	_____
Percentage of total work	_____
Licenses and numbers	_____
DIR Contractor Registration Number & Expiration Date	_____

NONE

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

NONE

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

NONE

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

NONE

Attachment E

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

The undersigned declares:

I am the Controller of Cagwin & Dorward, LLC, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on July 11, 2024 [date], at Petaluma [city], California [state].



(Signature of Declarant)

Exception & Competency of Proposers

Exceptions:

Our proposal is based on the Scope of Services and all requirements outlined in the RFP and Sample Contract (Attachment F). Our approach ensures compliance with the City of Roseville's expectations, operational standards, and performance metrics, without proposing alterations or amendments to the stated scope or requirements.

Our proposal reflects our dedication to meeting the criteria set forth in the RFP and Sample Contract, ensuring alignment with the City's goals, and demonstrating our capability to deliver exceptional service in accordance with established standards. We look forward to the opportunity to contribute to the City of Roseville's objectives and serve the community with excellence.

Competency of Proposers:

Cagwin & Dorward maintains a strong track record of financial stability, operational competence, and client satisfaction, demonstrating our ability to fulfill the requirements outlined in the RFP. Over the past seven (7) years, we have had no pending bankruptcies, liens, stop payment notices, judgments, lawsuits, arbitrations, mediations, foreclosures, or similar actions filed or resolved against us. We affirm that there have been no client terminations of contracts with our firm due to breach of contract.

We are capable of maintaining a staff of regular employees sufficient to ensure continuous performance of the scope of work outlined in this RFP. Additionally, we maintain a fleet of equipment that is sufficient for the scope of work contemplated under this contract.



Cagwin & Dorward, LLC
Statement of Profit and Loss
2022-2023

(Dollars in Thousands)	2023	2022	Total Change
Revenues	\$ 61,875	\$ 57,096	8.37%
Maintenance	34,970	33,114	5.60%
Ancillary Services	26,906	23,982	12.19%
Cost of Good Sold	26,922	26,993	-0.26%
Maintenance	15,496	15,814	-2.01%
Ancillary Services	11,426	11,178	2.21%
Gross Margin	34,954	30,104	16.11%
Maintenance	19,474	17,300	12.56%
Ancillary Services	15,480	12,804	20.90%
 Indirect Costs	 15,033	 12,455	 20.70%
SG&A Costs	11,089	10,543	5.17%
EBITDA	<u>8,844</u>	<u>7,126</u>	24.10%
 Depreciation	 2,464	 1,847	 33.40%
 Total Operating Profit	 <u><u>\$ 6,380</u></u>	 <u><u>\$ 5,279</u></u>	 20.85%

Additional financial statements available upon request

EXHIBIT C

**City of Roseville
Parks & Landscape Maintenance Services**

BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	\$55.00
Skilled Labor (Irrigation Tech)	Hourly	\$75.00
Enhancements Labor	Hourly	\$60.00
Field Supervisor	Hourly	\$75.00
Emergency/Off Hour Response	Hourly	\$75.00
Other (describe):		
Directed Extra Work (Labor, materials & equipment)		Unit Cost
Mowing, Edging/Blowing	Per Acre	\$200.00
Fertilization- Parks	Per Acre	\$400.00
Fertilization- Streetscape	Per Acre	\$500.00
Chemical Application - Parks	Per Acre	\$250.00
Chemical Application - Streetscapes	Per Acre	\$350.00
Core Aerification and Clean-up- Parks	Per Acre	\$300.00
Core Aerification and Clean-up - Streetscapes	Per Acre	\$300.00
Disking	Per Acre	\$225.00
Rough mowing	Per Acre	\$450.00 (Brush Cat)
Shrub planting- 5 Gallon	Each	\$40.00
Shrub planting- 1 Gallon	Each	\$21.00
Sod preparation and installation	per square foot	\$1.00
Overseeding	Per Acre	Varies
Mulch installation - small areas {up to 10 Cubic yards}	Per yard	\$105.00
Mulch installation - large areas {over 10 CY}	Per yard	\$90.00
Post & Cable replacement	Per linear foot	Varies
Tree planting 15 Gallon w/stakes	Each	\$265.00
Tree planting 24" Box	Each	\$490.00
Tree planting 36" Box	Each	\$1,300.00

Cost Proposal Bid Sheet--Routine Work

Facility Grounds--Bid at Service Level assigned.

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Weed Free Area Sq Ft	Annual Cost
Post Office	116 S Grant St	0.00	1,620.50	2		\$ 509.00
316 Vernon St	316 Vernon St	0.00	2,163.10	2		\$ 679.00
Barton Water Treatment Plant	9595 Barton Rd, Granite Bay	20,153.80	77,466.60	2	117,154.00	\$ 37,702.00
Carnegie Museum	557 Lincoln St	1,877.60	4,602.40	2		\$ 1,593.00
Civic Center	311 Vernon St	0.00	9,164.20	2		\$ 2,878.00
Corporation Yard	2005 Hilltop Cir	8,482.18	197,234.96	2		\$ 37,920.00
Downtown Library	225 Taylor St	0.00	14,484.40	2		\$ 4,549.00
Dry Creek Waster Water Treatment Plant	1800 Booth Rd	138,810.90	37,368.70	2	284,724.60	\$ 36,936.00
Fire Station # 1	80 Lincoln St	0.00	18,548.10	2		\$ 5,065.00
Fire Station # 2	1398 Junction Bl	2,566.60	1,224.30	2		\$ 932.00
Fire Station # 3	1300 Cirby Wy	2,874.20	1,405.40	2		\$ 1,052.00
Fire Station # 4	1900 Eureka Rd	0.00	20,066.00	2		\$ 7,089.00
Fire Station #5	1565 Pleasant Grove Blvd	4,292.10	2,970.10	2		\$ 1,785.00
Fire Station # 6	1430 E Roseville Pkwy	0.00	14,759.30	2		\$ 6,953.00
Fire Station # 7	911 Highland Pointe Dr	34,644.80	33,769.70	2		\$ 14,217.00
Fire Station # 8	7951 Painted Desert Dr			2		No Data Provided
Fire Station # 9	2451 Hayden Pkwy	0.00	62,953.10	2		\$ 14,204.00
Johnson Pool	100 D St	3,677.40	2,629.90	2		\$ 1,550.00
Louis Orlando Bus Transfer Station	110 Louis Ln	0.00	7,922.40	2		\$ 2,488.00
Oak St. Parking Garage	200 Oak St	0.00	1,620.00	2		\$ 509.00
Old Taylor Street Courthouse	300 Taylor St	0.00	2,895.30	2		\$ 909.00
Pleasant Grove Waste Water Treatment Plant	5051 Westpark	0.00	378,558.10	2	3,168,810.30	\$ 52,832.00
Roseville Electric	2090 Hilltop Cir	0.00	33,172.10	2		\$ 12,445.00
Roseville Police Department	1051 Junction Bl	3,436.70	49,264.40	2		\$ 12,953.00
Solid Waste Recycle Site	4475 Westpark Dr	0.00	12,286.60	2		\$ 3,858.00
U.S. Post Office	320 Vernon St	0.00	2,354.00	2		\$ 739.00
Vernon Street Parking Garage	405 Vernon St	0.00	2,319.30	2		\$ 728.00
Woodcreek Oaks Parking Lot	5880 Woodcreek Oaks			2		\$ 8,244.00
Square Footage Totals		220,816.28	992,822.96		3,570,688.90	\$ 271,318.00
Acres		5.07	22.79		81.97	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all

Streetscape District and Map		Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2008 Northwest Zone		Square Footage of			
2008-Map-01		7,928	17,544	3	\$ 5,912.00
2008-Map-02		9,841	33,863	3	\$ 10,144.00
2008-Map-03		72,461	47,957	3	\$ 10,481.00
2008-Map-04		41,957	57,651	3	\$ 18,785.00
2008-Map-05		12,711	13,673	3	\$ 3,827.00
2008-Map-06		20,310	48,973	3	\$ 16,081.00
2008-Map-07		51,792	75,554	3	\$ 29,558.00
2008-Map-08		35,753	86,176	3	\$ 28,301.00
2008-Map-09		5,474	63,855	3	\$ 16,092.00
2008-Map-10		32,074	33,975	3	\$ 15,330.00
2008-Map-11		28,387	56,612	3	\$ 19,729.00
2008-Map-12		50,526	97,309	3	\$ 34,375.00
2008-Map-13		83,399	135,817	3	\$ 39,863.00
2008-Map-14		5,177	34,101	3	\$ 9,117.00
2008-Map-15		8,610	99,167	3	\$ 25,725.00
2008-Map-16		0	39,741	3	\$ 7,038.00
2008-Map-17		0	22,693	3	\$ 4,019.00
2008-Map-18		0	4,245	3	\$ 752.00
2008-Map-19		0	6,063	3	\$ 1,074.00
2008-Map-20		0	1,891	3	\$ 335.00
2008-Map-21		10,139	78,838	3	\$ 20,652.00
2008-Map-22		0	9,156	3	\$ 1,621.00
2008-Map-23		0	948	3	\$ 168.00
2008-Map-24		0	2,621	3	\$ 464.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2008-Map-25	0	0	3	No Data Provided
2008-Map-26	0	4,179	3	\$ 740.00
2008-Map-27	12,673	33,327	3	\$ 10,677.00
TOTAL	489,210	1,105,927		\$330,860.00

2009 Northwest Zone B

2009-Map-01	14,137	25,642	3	\$ 5,886.00
2009-Map-02	0	32,621	3	\$ 3,683.00
TOTAL	14,137	58,263		\$9,569.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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2111 Fiddymment

2111-Map-01	38,273	35,299	2	\$ 17,077.00
2111-Map-02	56,958	76,947	2	\$ 31,080.00
2111-Map-03	98,020	156,111	2	\$ 44,858.00
2111-Map-04	24,197	20,978	2	\$ 10,485.00
2111-Map-05	15,032	131,741	2	\$ 34,067.00
2111-Map-06	54,446	151,929	2	\$ 47,901.00
2111-Map-07	0	131,551	2	\$ 23,296.00
2111-Map-08	55,656	143,548	2	\$ 46,237.00
2111-Map-09	47,661	67,469	2	\$ 26,722.00
2111-Map-10	6,418	116,748	2	\$ 28,588.00
2111-Map-11	0	157,511	2	\$ 37,855.00
2111-Map-12	0	83,974	2	\$ 14,871.00
2111-Map-13	3,297	69,968	2	\$ 17,005.00
2111-Map-14	0	22,302	2	\$ 3,949.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2111-Map-15	0	29,212	2	\$ 5,173.00
2111-Map-16	0	61,087	2	\$ 10,818.00
2111-Map-17	0	55,253	2	\$ 9,785.00
2111-Map-18	0	59,085	2	\$ 10,463.00
2111-Map-19	0	61,896	2	\$ 10,961.00
2111-Map-20	0	26,164	2	\$ 4,633.00
2111-Map-21	0	19,643	2	\$ 3,479.00
2111-Map-22	0	30,548	2	\$ 5,410.00
2111-Map-23	0	49,776	2	\$ 8,815.00
TOTAL	399,957	1,758,739		\$453,528.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2113 Westpark				
2113-Map-01	34,693	169,194	2	\$ 30,169.00
2113-Map-02	64,145	136,642	2	\$ 32,725.00
2113-Map-03	27,236	132,036	2	\$ 23,567.00
2113-Map-04	10,259	78,128	2	\$ 13,078.00
2113-Map-05	31,179	50,566	2	\$ 12,096.00
2113-Map-06	17,621	46,256	2	\$ 9,452.00
2113-Map-07	10,354	77,282	2	\$ 12,967.00
2113-Map-08	14,861	36,316	2	\$ 7,573.00
2113-Map-09	43,968	260,027	2	\$ 44,982.00
2113-Map-10	0	32,911	2	\$ 3,715.00
2113-Map-11	15,938	122,101	2	\$ 20,425.00
2113-Map-12	23,795	288,185	2	\$ 46,163.00
2113-Map-13	0	37,078	2	\$ 4,186.00
2113-Map-14	0	38,206	2	\$ 4,313.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2113-Map-15	0	0	2	No Data Provided
2113-Map-16	0	0	2	No Data Provided
TOTAL	294,048	1,504,927		\$265,411.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2119 Westbrook				
2119-Map-01	8,365	124,718	2	\$ 30,889.00
2119-Map-02	0	167,852	2	\$ 41,277.00
2119-Map-03	0	94,551	2	\$ 16,744.00
2119-Map-04	0	37,049	2	\$ 6,561.00
2119-Map-05	0	127,615	2	\$ 22,599.00
2119-Map-06	0	44,249	2	\$ 7,836.00
2119-Map-07	0	63,692	2	\$ 11,279.00
2119-Map-08	0	41,419	2	\$ 7,335.00
2119-Map-09	0	64,027	2	\$ 11,338.00
2119-Map-10	0	0	2	No Data Provided
2119-Map-11	0	55,826	2	\$ 9,886.00
TOTAL	8,365	820,998		\$165,744.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2121 Creekview Village				
2121-Map-01	0	70,669	2	\$ 7,978.00
2121-Map-02	0	25,732	2	\$ 2,905.00
2121-Map-03	0	71,852	2	\$ 8,112.00
2121-Map-04	0	12,989	2	\$ 1,466.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2121-Map-05	0	150,787	2	\$ 17,023.00
2121-Map-06	0	41,190	2	\$ 4,650.00
2121-Map-07	0	17,463	2	\$ 1,971.00
2121-Map-08	0	37,411	2	\$ 4,223.00
TOTAL	0	428,093		\$48,328.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2122 Sierra Vista				
2122-Map-01	6,210	65,593	2	\$ 20,832.00
2122-Map-02	22,420	154,961	2	\$ 51,464.00
2122-Map-03	4,673	40,702	2	\$ 13,165.00
2122-Map-04	0	16,320	2	\$ 3,613.00
2122-Map-05	0	84,579	2	\$ 18,722.00
2122-Map-06	0	17,843	2	\$ 3,950.00
2122-Map-07	0	99,514	2	\$ 22,028.00
2122-Map-08	0	71,325	2	\$ 15,788.00
2122-Map-09	0	57,619	2	\$ 12,755.00
2122-Map-10	0	61,628	2	\$ 13,642.00
2122-Map-11	0	52,596	2	\$ 11,643.00
2122-Map-12	0	22,660	2	\$ 5,016.00
2122-Map-13	0	56,923	2	\$ 12,600.00
2122-Map-14	0	32,377	2	\$ 7,167.00
2122-Map-15	0	48,641	2	\$ 10,767.00
2122-Map-16	0	50,790	2	\$ 11,243.00
2122-Map-17	0	98,645	2	\$ 21,836.00
2122-Map-18	0	14,103	2	\$ 3,122.00
2122-Map-19	0	63,466	2	\$ 14,049.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

2122-Map-20	0	277,725	2	\$ 48,292.00
2122-Map-21	0	68,386	2	\$ 15,138.00
2122-Map-22	0	29,185	2	\$ 6,460.00
2122-Map-23	0	47,921	2	\$ 10,608.00
2122-Map-24	0	28,580	2	\$ 6,326.00
2122-Map-25	0	20,758	2	\$ 4,595.00
2122-Map-26	0	11,526	2	\$ 2,551.00
2122-Map-27	0	17,433	2	\$ 3,859.00
2122-Map-28	0	36,807.3	2	\$ 8,148.00
TOTAL	33,303	1,648,605		\$379,379.00
TOTAL SQ FT	1,308,689	7,568,748	TOTAL COST	\$1,652,819.00
ACRES	30	174		

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
1001 General Fund				
1001/IV-Map-01	0	72,483	2	\$ 8,183.00
1001/IV-Map-02	0	2,134	2	\$ 241.00
1001/IV-Map-03	0	29,365	2	\$ 3,315.00
1001/IV-Map-04	0	248,078	2	\$ 21,683.00
1001/IV-Map-05	0	29,365	2	\$ 3,315.00
1001/IV-Map-06	0	18,280	2	\$ 2,064.00
1001/IV-Map-07	44,319	69,927	2	\$ 16,905.00
1001/IV-Map-08	0	25,697	2	\$ 2,901.00
1001/IV-Map-09	0	29,610	2	\$ 3,343.00
1001/IV-Map-10	0	42,814	2	\$ 4,833.00
1001/IV-Map-11	0	10,524	2	\$ 1,188.00
1001/IV-Map-12	0	24,566	2	\$ 2,773.00
1001/IV-Map-13	0	10,632	2	\$ 1,200.00
1001/IV-Map-14	0	12,778	2	\$ 1,443.00
1001/IV-Map-15	31,922	6,223	2	\$ 5,644.00
1001/IV-Map-16	0	3,180	2	\$ 359.00
1001/IV-Map-17	0	35,780	2	\$ 4,039.00
IV- SUBTOTAL	76,242	671,435		\$ 83,429.00
1001/NC-Map-01	7,511	11,732	2	\$ 2,847.00
1001/NC-Map-02	0	1,209	2	\$ 136.00
NC-SUBTOTAL	7,511	12,942		\$ 2,983.00
1001/NW-Map-01	0	786	2	\$ 89.00
1001/NW-Map-02	106	13,072	2	\$ 1,950.00
1001/NW-Map-03	2,451	4,135	2	\$ 975.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

1001/NW-Map-04	0	21,189	2	\$ 2,392.00
1001/NW-Map-05	0	0	2	\$ 9,620.00
1001/NW-Map-06	0	3,652	2	\$ 412.00
1001/NW-Map-07	0	27,416	2	\$ 3,095.00
NW- SUBTOTAL	2,557	70,251		\$ 18,533.00
TOTAL	86,309	754,628		\$104,945.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2006 Olympus Pointe -Zone A LLD				
2006-Map-01	0	21,489	2	\$ 2,426.00
2006-Map-02	0	36,292	2	\$ 4,097.00
2006-Map-03	1,577	17,096	2	\$ 2,763.00
2006-Map-04	0	24,745	2	\$ 2,794.00
2006-Map-05	0	14,920	2	\$ 1,684.00
2006-Map-06	0	29,486	2	\$ 3,329.00
TOTAL	1,577	144,026		\$17,093.00

2007 Olympus Pointe -Zone D LLD

2007-Map-01	37,526	65,849	2	\$ 15,296.00
2007-Map-02	14,267	47,862	2	\$ 9,193.00
TOTAL	51,793	113,711		\$24,489.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

2010 North Central District Wide Zone

2010-Map-01	54,351	83,587	2	\$ 20,410.00
2010-Map-02	119,697	123,133	2	\$ 29,800.00
2010-Map-03	49,669	68,474	2	\$ 17,481.00
2010-Map-04	41,017	74,485	2	\$ 17,091.00
2010-Map-05	3,701	9,460	2	\$ 1,947.00
2010-Map-06	28,608	77,783	2	\$ 15,742.00
2010-Map-07	48,642	111,717	2	\$ 23,728.00
2010-Map-08	0	41,349	2	\$ 4,668.00
TOTAL	345,685	589,989		\$130,867.00

2011 North Central-Local Benefit Zone

2011-Map-01	0	97,605	2	\$ 13,261.00
2011-Map-02	30,794	20,718	2	\$ 7,622.00
2011-Map-03	15,914	23,472	2	\$ 5,828.00
2011-Map-04	27,139	31,921	2	\$ 8,739.00
2011-Map-05	12,123	21,315	2	\$ 4,948.00
2011-Map-06	24,874	29,207	2	\$ 8,002.00
2011-Map-07	3,815	41,489	2	\$ 6,704.00
2011-Map-08	0	5,353	2	\$ 604.00
2011-Map-09	0	1,574	2	\$ 178.00
2011-Map-10	27,709	0	2	\$ 4,100.00
2011-Map-11	0	0	2	\$ 168.00
TOTAL	142,367	272,652		\$60,154.00

2012 North Central Zone F (Diamond Oaks 10) LLD				
Cost Proposal Bid Sheet--Routine Work				
Landscapes B				
Streetscapes--Bid according to Service Level assigned.				
<i>Provide cost for streetscapes based on the service level assigned.</i>				
<i>Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.</i>				
2012-Map-01	27,909	23,814	2	\$ 7,653.00
2012-Map-02	0	0	2	\$ 4,054.00
TOTAL	27,909	23,814		\$11,707.00
2013 North Central Zone G (Diamond Oaks 10) LLD				
2013-Map-01	5,752	14,858	2	\$ 3,050.00
TOTAL	5,752	14,858		\$3,050.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2014 Infill Zone A (Pheasant Run) LLD				
2014-Map-01	0	8,592	2	\$ 970.00
TOTAL	0	8,592		\$970.00
2015 Infill Zone B (Cirby Oaks II) LLD				
2015-Map-01	0	5,073	2	\$ 573.00
TOTAL	0	5,073		\$573.00
2017 Infill Zone C (Reuter Ranch) LLD				
2017-Map-01	0	24,774	2	\$ 2,797.00
TOTAL	0	24,774		\$2,797.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Cost Proposal Bid Sheet--Routine Work				
Landscapes B				

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

2019 Vernon Infill

2019-Map-01	0	9,711	2	\$ 1,096.00
TOTAL	0	9,711		\$1,096.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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2021 Historic District LLD

2021-Map-01	0	32,261	2	\$ 37,706.00
TOTAL	0	32,261		\$37,706.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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2023 Riverside LLD

2023-Map-01	0	8,424	2	\$ 951.00
2023-Map-02	0	6,195	2	\$ 699.00
2023-Map-03	0	6,124	2	\$ 691.00
TOTAL	0	20,742		\$2,341.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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2102 North Roseville Zone B

2102-Map-01	19,503	19,178	2	\$ 5,724.00
2102-Map-02	15,169	19,549	2	\$ 5,137.00
TOTAL	34,672	38,727		\$10,861.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

2103 North Roseville Zone C

2103-Map-01	20,941	50,671	2	\$ 10,596.00
2103-Map-02	2,754	46,825	2	\$ 7,336.00
2103-Map-03	3,406	13,462	2	\$ 2,496.00
2103-Map-04	0	31,641	2	\$ 3,572.00
TOTAL	27,101	142,599		\$24,000.00

2103 North Roseville Zone D

2103-Map-01	18,608	57,226	2	\$ 11,221.00
2103-Map-02	20,424	42,184	2	\$ 9,264.00
2103-Map-03	16,071	199,036	2	\$ 31,829.00
2103-Map-04	15,089	41,910	2	\$ 8,434.00
TOTAL	70,193	340,356		\$60,748.00

Streetscape District and Map

**Square Footage of
Turf**

**Square Footage of
Landscaping**

Service Level

Annual Cost

2105 Stoneridge Parcel 1 CFD

2105-Map-01	32,224	38,451	2	\$ 10,458.00
TOTAL	32,224	38,451		\$10,458.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2106 Woodcreek West				
Cost Proposal Bid Sheet--Routine Work				
Landscapes B				
Streetscapes--Bid according to Service Level assigned.				
<i>Provide cost for streetscapes based on the service level assigned.</i>				
<i>Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.</i>				
2106-Map-01	115,723	69,925	2	\$ 18,623.00
2106-Map-02	208,754	48,674	2	\$ 21,015.00
2106-Map-03	16,432	25,157	2	\$ 6,154.00
2106-Map-04	15,647	40,281	2	\$ 8,276.00
2106-Map-05	33,458	41,490	2	\$ 11,090.00
2106-Map-06	16,843	52,079	2	\$ 10,198.00
2106-Map-07	28,436	34,800	2	\$ 9,357.00
2106-Map-08	35,835	33,778	2	\$ 10,300.00
2106-Map-09	0	8,839	2	\$ 998.00
2106-Map-10	0	41,622	2	\$ 4,699.00
TOTAL	471,128	396,645		\$100,710.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2107 Highland Reserve North				
2107-Map-01	5,893	99,170	2	\$ 15,546.00
2107-Map-02	17,924	136,217	2	\$ 22,808.00
2107-Map-03	26,358	85,839	2	\$ 16,602.00
2107-Map-04	14,524	129,891	2	\$ 21,369.00
TOTAL	64,699	451,117		\$76,325.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2109 Woodcreek East				
2109-Map-01	28,546	263,526	2	\$ 43,217.00
TOTAL	28,546	263,526		\$43,217.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2110 Stone Point CFD 2				
2110-Map-01	1,768	10,580	2	\$ 1,827.00
TOTAL	1,768	10,580		\$1,827.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2114 Longmeadow				
2114-Map-01	10,666	62,155	2	\$ 10,775.00
2114-Map-02	12,550	76,292	2	\$ 13,146.00
TOTAL	23,216	138,447		\$23,921.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2115 Infill 4				
2115-Map-01 (<i>Rosepark</i>)	13,121	18,652	2	\$ 4,701.00
2115-Map-02 (<i>Church</i>)	0	7,180	2	\$ 811.00
2115-Map-03 (<i>Woodlake</i>)	18,022	14,599	2	\$ 4,827.00
2115-Map-04 (<i>American Dream</i>)	0	21,973	2	\$ 2,481.00
2115-Map-05 (<i>Old Auburn Spahn Ranch</i>)	0	17,261	2	\$ 1,949.00
TOTAL	31,142	79,665		\$14,769.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2117 Stone Point CFD 4				
2117-Map-01	0	27,743	2	\$ 3,132.00
TOTAL	0	27,743		\$3,132.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2118 North Roseville Zone E				
2118-Map-01	0	11,594	2	\$ 1,309.00
2118-Map-02	1,231	8,880	2	\$ 1,496.00
TOTAL	1,231	20,474		\$2,805.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2120 Campus Oaks				
2120-Map-01	0	72,619	2	\$ 8,198.00
2120-Map-02	0	26,908	2	\$ 3,038.00
2120-Map-03	0	22,161	2	\$ 2,502.00
2120-Map-04	0	23,570	2	\$ 2,661.00
2120-Map-05	0	18,931	2	\$ 2,137.00
2120-Map-06	0	9,851	2	\$ 1,112.00
2120-Map-07	0	106,840	2	\$ 1,315.00
2120-Map-08	0	7,914	2	\$ 893.00
2120-Map-09	0	0	2	\$ 9,048.00
2120-Map-10	0	0	2	No Data Provided

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

TOTAL	0	288,794		\$30,904.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2124 Amoruso Ranch				
2124-Map-01	0	0	2	No Data Provided
	0	0	2	
TOTAL	0	0		\$0.00
TOTAL SQ FT	1,447,310	4,251,954	TOTAL COST	801,465
ACRES	33	98		

Cost Proposal Bid Sheet--Routine Work

Landscapes C

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps. For Service Level 1 cost only include pruning as the additional cost for the higher service level

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2104 Stoneridge CFD						
2104-Map-01	4,594	103,121	1	2	\$ 26,103.00	\$ 16,826.77
2104-Map-02	25,453	63,565	1	2	\$ 20,032.00	\$ 13,232.58
2104-Map-03	7,473	30,684	1	2	\$ 9,247.00	\$ 5,960.72
2104-Map-04	1,266	146,090	1	2	\$ 35,710.00	\$ 23,019.31
2104-Map-05	11,194	155,219	1	2	\$ 40,328.00	\$ 25,996.31
2104-Map-06	4,604	63,912	1	2	\$ 16,604.00	\$ 10,703.27
2104-Map-07	0	2,687	1	2	\$ 491.00	\$ 320.25
2104-Map-08	38,632	76,567	1	2	\$ 25,659.00	\$ 16,859.88
2104-Map-09	6,543	29,362	1	2	\$ 8,701.00	\$ 5,608.92
2104-Map-10	0	20,259	1	2	\$ 3,703.00	\$ 2,414.59
2104-Map-11	0	95,432	1	2	\$ 16,370.00	\$ 10,987.11
TOTAL	99,758	786,898			\$ 202,948.00	\$ 131,929.73
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2108 Crocker Ranch						
2108-Map-01	7,166	61,738	2	1	\$ 15,993.00	\$ 24,810.10
2108-Map-02	20,033	71,590	2	1	\$ 21,793.00	\$ 32,771.11
2108-Map-03	15,992	38,586	2	1	\$ 12,668.00	\$ 19,651.77
2108-Map-04	7,837	38,695	2	1	\$ 10,800.00	\$ 16,754.66
2108-Map-05	18,642	32,587	2	1	\$ 11,891.00	\$ 18,445.90
TOTAL	69,669	243,196			\$ 73,145.00	\$ 112,433.53
TOTAL SQ FT	169,427	1,030,094	TOTAL COST		\$276,093.00	\$244,363.26
ACRES	4	24				

Cost Proposal Bid Sheet--Routine Work

Non-PRL Locations

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Service Level	Square Footage of Turf	Square Footage of Landscaping	Weed Free Area Sq Ft	Annual Cost
Bakkie	10300 Woodcreek Oaks Blvd	2				\$ 5,025.00
Baseline	1400 Baseline Rd	2				\$ 1,570.00
Fiddymment	6821 Fiddymment Rd	2				\$ 37,214.00
Hardrock	1498 Rocky Ridge Dr	2				\$ 5,653.00
Park	801 Gibson Dr	2				\$ 4,301.00
Southeast	1781 E Roseville Pkwy	2				\$ 1,507.00
Vernon St	110 E Street	2				\$ 785.00
Westplan	2200 Blue Oaks Blvd	2				\$ 3,454.00
Blue Oaks #12	1745 Blue Oaks Blvd	2				\$ 1,884.00
Pleasant Grove Pump	1589 Pleasant Grove Blvd	2				\$ 942.00
Stoneridge	3332 Halverson Way	2				\$ 1,256.00
Maidu	1950 Johnson Ranch Rd	2				\$ 20,768.00
Olympus	2625 La Croix Dr	2				\$ 20,129.00
Excelsior	2701 Eureka Rd	2				\$ 19,244.00
Square Footage Totals						\$ 123,732.00

Cost Proposal Bid Sheet--Routine Work Add Alternate

Parks Add Alternate

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Bear Dog Park	1565 Pleasant Grove Blvd	30,133.00		38,525.00	3	\$ 2,116.26	1742.10	1,500.64	\$ 5,359.00
Buljan Park	150 Hallissy Dr	239,226.40		19,409.10	2	\$ 11,025.34	3510.72	5,652.94	\$ 20,189.00
Central Park	10200 Fairway Dr	50,493.39	133,623.43	118,567.67	2	\$ 7,884.09	21446.52	11,406.39	\$ 40,737.00
Crabb Park	1000 Scarborough Dr	50,845.66	294,016.13	197,331.88	2	\$ 6,337.95	35693.39	16,345.66	\$ 58,377.00
Crestmont Park	1500 Champion	139,497.00		32,181.90	2	\$ 3,827.59	5821.06	3,752.35	\$ 13,401.00
Elliott Park	1421 Cushendall Dr	270,399.80		30,281.30	2	\$ 11,421.80	5477.28	6,571.92	\$ 23,471.00
Festersen Park	2150 Villages Green	240,206.10		54,975.20	2	\$ 6,646.37	9943.91	6,451.71	\$ 23,042.00
Fratiss Park	2400 Corin Dr	185,927.70		18,482.60	2	\$ 8,406.58	3343.13	4,569.29	\$ 16,319.00
Hamel Park	10080 Crocker Ranch	262,359.50		96,091.60	2	\$ 2,765.37	17381.05	7,834.58	\$ 27,981.00
Hillsborough Park	1001 Hillsborough Dr	223,420.40		78,135.40	2	\$ 2,814.83	14133.13	6,591.04	\$ 23,539.00
Hughes Park	1600 Parkside Way	391,240.00		19,326.10	2	\$ 19,429.78	5064.64	10,807.58	\$ 35,302.00
Kaseberg Park	1151 Rand Way	507,292.20		20,908.10	2	\$ 18,768.44	5426.40	14,832.16	\$ 39,027.00
Lockridge Park	2601 Eureka Rd	147,858.50		25,793.80	2	\$ 5,093.94	4665.58	3,795.48	\$ 13,555.00
Mahan Park	1095 Amington Dr	236,216.20		94,516.80	2	\$ 1,492.04	17096.20	7,228.76	\$ 25,817.00
Mahany Park	1545 Pleasant Grove	326,393.40		252,743.34	3	\$ 21,119.89	11429.05	12,658.06	\$ 45,207.00
Maidu Regional Park	1550 Maidu Dr	253,364.73	886,792.76	362,749.00	3	\$ 68,064.80	16403.51	32,848.69	\$ 117,317.00
Nichols Park	4525 Bob Doyle Dr	103,421.00		34,159.00	2	\$ 1,553.27	6178.68	3,007.05	\$ 10,739.00
Olympus Park	2551 La Croix Dr	225,894.60		60,737.70	2	\$ 5,122.91	10986.24	6,264.86	\$ 22,374.00
Pistachio Park	4350 Westpark Drive	36,146.15	229,467.88	52,983.63	2	\$ 8,322.80	9583.68	6,963.52	\$ 24,870.00
Royer Park	190 Park Dr	245,329.50		24,629.00	2	\$ 10,717.68	4454.89	5,900.42	\$ 21,073.00
Santucci Park	1831 Morningstar Dr	394,019.30		22,837.40	2	\$ 12,099.88	5426.40	7,958.72	\$ 25,485.00
Stizzo Park	4141 Brick Mason Ci	208,018.10		122,768.10	2	\$ 9,847.33	22206.29	12,465.38	\$ 44,519.00
Veteran's Memorial Park	10021 Crocker Ranch	339,687.20		8,952.40	2	\$ 17,975.55	1619.31	7,620.14	\$ 27,215.00
Wallace Park (at	401 Community Dr	99,681.00		21,054.10	2	\$ 2,977.85	3808.27	2,638.88	\$ 9,425.00
Wanish Park	1351 Junction Bl	206,353.30		51,652.70	2	\$ 5,157.88	9342.94	5,639.18	\$ 20,140.00
Square Footage Totals		5,383,291.13	1,543,900.20	1,821,267.82		\$ 270,990.23	252184.38	211,305.39	\$ 734,480.00
Acres		123.58	35.44	41.81					

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Apollo Dog Park	1280 Antelope Creek	0.00		18,769.49	3.00	\$ 1,956.06	\$ 848.756	\$ 859.180	\$ 3,664.00
Astill Family Park	1401 Grand Junction Way	766.60		29,459.10	2.00	\$ 2,035.71	\$ 5,328.562	\$ 2,863.726	\$ 10,228.00
Baquera Park	100 Painted Desert Ct	43,077.20		43,492.60	2.00	\$ 1,323.04	\$ 7,866.941	\$ 3,574.016	\$ 12,764.00
Besana Park	1061 Trehowell Dr	132,417.20		41,751.20	2.00	\$ 8,855.45	\$ 7,551.957	\$ 6,380.596	\$ 22,788.00
Blue Oaks Park	8001 Woodcreek Oaks Bl	63,305.30		3,101.30	2.00	\$ 5,695.26	\$ 560.963	\$ 2,432.782	\$ 8,689.00
Bos Park	2323 Cumberland Dr.	32,308.30		13,992.50	2.00	\$ 1,830.82	\$ 2,530.963	\$ 1,696.213	\$ 6,058.00
Brown Park	260 Trestle Rd	195,496.70		26,256.80	2.00	\$ 7,648.28	\$ 6,511.680	\$ 5,969.040	\$ 20,129.00
Burner Park	2196 Eastwood Dr	65,446.40		24,638.10	2.00	\$ 4,029.25	\$ 4,456.540	\$ 3,300.213	\$ 11,786.00
Cambria Park	1781 Poppy Field Dr	98,647.30		583.70	2.00	\$ 9,242.13	\$ 105.580	\$ 3,635.291	\$ 12,983.00
Courts @ Gibson	201 Gibson Dr	0.00	0.00	6,131.00	2.00	\$ 1,082.07	\$ 1,108.975	\$ 851.957	\$ 3,043.00
Crimson Ridge Park	6169 Campus Pkwy	0.00		84,042.63	2.00	\$ 1,178.29	\$ 15,201.631	\$ 6,370.078	\$ 22,750.00
Davis Park	1460 Northpark Dr	125,365.80		17,271.60	2.00	\$ 10,312.44	\$ 3,124.087	\$ 5,225.469	\$ 18,662.00
Diamond Oaks Park	400 Diamond Oaks Rd	173,318.80		59,925.90	2.00	\$ 11,132.77	\$ 10,839.397	\$ 8,544.835	\$ 30,517.00
Dietrich Park	1201 Stoney Point Dr	43,744.10		5,977.60	2.00	\$ 3,602.24	\$ 1,081.228	\$ 1,821.536	\$ 6,505.00
Doyle Park	1701 Calle Campana	131,330.30		20,897.90	2.00	\$ 10,560.16	\$ 3,780.012	\$ 5,576.825	\$ 19,917.00
Dugan Park	1432 Diamond Woods Ci	138,092.30		15,658.20	2.00	\$ 16,682.59	\$ 2,832.255	\$ 7,589.156	\$ 27,104.00
Duran Park	944 Pleasant Grove Bl	33,007.70		35,846.30	2.00	\$ 1,182.05	\$ 6,483.879	\$ 2,981.072	\$ 10,647.00
Eastwood Park	950 Madden Ln	77,193.40		13,710.30	2.00	\$ 6,083.86	\$ 2,479.919	\$ 3,330.224	\$ 11,894.00
Erven Park	6201 Grand Canyon Dr	39,978.40		12,639.60	2.00	\$ 2,670.11	\$ 2,286.251	\$ 1,927.641	\$ 6,884.00
Ferretti Park	601 Circuit Dr	5,178.90		71.00	2.00	\$ 1,010.24	\$ 12.842	\$ 397.920	\$ 1,421.00
Fiddymment Park	1200 Makeway St	26,555.90		16,900.60	2.00	\$ 1,037.01	\$ 3,056.981	\$ 1,592.013	\$ 5,686.00
Four Corners	6101 Garland Way	26,008.80		4,378.46	2.00	\$ 2,070.80	\$ 791.976	\$ 1,113.226	\$ 3,976.00
Garbolino Park	1015 Camelia Av	123,745.60		0.00	2.00	\$ 11,657.63	\$ - .0	\$ 4,533.375	\$ 16,191.00
Goto Park	1851 Oak Crest Dr	62,394.10		159,553.80	2.00	\$ 3,583.87	\$ 28,860.091	\$ 12,617.038	\$ 45,061.00
Gray Park	2565 Provincetown Way	32,183.75		22,908.05	2.00	\$ 1,046.12	\$ 4,143.608	\$ 2,018.268	\$ 7,208.00
Hall Park	1411 Raeburn Wy	79,474.40		88,836.10	2.00	\$ 5,800.51	\$ 16,068.674	\$ 8,504.819	\$ 30,374.00
Harrigan Greens Park	4051 Parkland Way	34,055.80		36,083.00	2.00	\$ 4,865.12	\$ 6,526.693	\$ 4,430.189	\$ 15,822.00
Heredia Park	2201 Spring Grove Dr	88,950.20		11,458.70	2.00	\$ 7,385.91	\$ 2,072.650	\$ 3,678.443	\$ 13,137.00

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Huisking Park	6485 Garland Way	29,459.43		9,868.99	2.00	\$ 1,920.11	\$ 1,785.103	\$ 1,440.782	\$ 5,146.00
Kennedy Park	4025 Vittorio Dr	33,499.80		29,091.00	2.00	\$ 1,346.29	\$ 5,261.980	\$ 2,569.731	\$ 9,178.00
Kenwood Oaks Park	1022 Tanzania Dr	5,787.70		28,100.90	2.00	\$ 1,522.50	\$ 5,082.891	\$ 2,568.613	\$ 9,174.00
Lincoln Estates Park	331 James Dr	97,904.60		7,450.90	2.00	\$ 8,577.62	\$ 1,347.719	\$ 3,859.660	\$ 13,785.00
Luken Park	2350 Pleasant Grove Blvd	54,909.00		50,550.60	2.00	\$ 1,989.65	\$ 9,143.593	\$ 4,329.755	\$ 15,463.00
Lunardi Park	2501 Country Club Dr	16,166.50		64,068.30	2.00	\$ 2,793.31	\$ 11,588.674	\$ 5,593.011	\$ 19,975.00
Marco Dog Park	1800 Sierra Gardens Dr	52,703.20		0.00	1.00	\$ 5,838.59	\$ - .0	\$ 2,270.410	\$ 8,109.00
Misty Wood Park	1501 Misty Wood Dr	43,135.70		23,623.40	2.00	\$ 2,016.30	\$ 4,273.001	\$ 2,445.695	\$ 8,735.00
Nelson Park	1213 S Bluff Wy	9,240.40		35,994.90	2.00	\$ 1,204.18	\$ 6,510.758	\$ 3,000.065	\$ 10,715.00
North Hayden Park	3200 Adelaide Lp	22,344.12		12,189.96	2.00	\$ 1,047.94	\$ 2,204.920	\$ 1,265.143	\$ 4,518.00
Phillips Park	1200 Old Coach Dr	102,766.00		95,755.40	2.00	\$ 1,699.96	\$ 17,320.237	\$ 7,396.806	\$ 26,417.00
Piches Park	1471 Stone Point Dr	1,958.20		10,413.50	2.00	\$ 1,130.25	\$ 1,883.594	\$ 1,172.154	\$ 4,186.00
Pineschi Park	9501 Highland Park Dr	125,474.00		31,474.40	2.00	\$ 9,092.16	\$ 5,693.089	\$ 5,749.747	\$ 20,535.00
Rickey Park	1475 Parkside Wy	67,818.50		43,362.60	2.00	\$ 2,630.49	\$ 7,843.427	\$ 4,073.079	\$ 14,547.00
Roccucci Park	2110 Symphony Ave	99,569.00		65,571.60	2.00	\$ 3,973.62	\$ 11,860.591	\$ 6,157.789	\$ 21,992.00
Sakamoto Park	8160 Challis Circle	13,864.36		28,756.47	2.00	\$ 1,721.46	\$ 5,201.470	\$ 2,692.066	\$ 9,615.00
Saugstad Park	100 Buljan Dr	381,940.40		3,983.60	2.00	\$ 32,059.96	\$ 813.960	\$ 7,416.080	\$ 40,290.00
Sculpture Park	350 N Sunrise Av	2,410.90		0.00	2.00	\$ 1,132.47	\$ - .0	\$ 440.535	\$ 1,573.00
Sierra Crossing Park	4251 Brookstone Dr,	178,002.30		22,393.60	2.00	\$ 14,827.01	\$ 4,050.554	\$ 7,341.431	\$ 26,219.00
Silverado Oaks Park	1430 Badovinac Dr	209,813.00		30,896.40	2.00	\$ 12,168.96	\$ 6,692.560	\$ 6,059.480	\$ 24,921.00
Solaire Park	4601 Solaire Dr	117,453.30		44,785.50	2.00	\$ 8,441.87	\$ 8,100.801	\$ 6,433.324	\$ 22,976.00
SSP48	2232 Dorrington Dr	0.00		16,325.80	2.00	\$ 1,024.21	\$ 2,953.011	\$ 1,546.784	\$ 5,524.00
Stephenson Park	6665 Maple Creek Dr	80,230.00		18,954.90	2.00	\$ 5,914.84	\$ 3,428.562	\$ 3,633.603	\$ 12,977.00
Sullivan Park	4000 Solaire Dr	110,382.63		57,202.09	2.00	\$ 5,439.88	\$ 10,346.714	\$ 6,139.405	\$ 21,926.00
Summerhill Park	648 Grenada Pass Dr	76,957.10		25,412.00	2.00	\$ 5,047.22	\$ 4,596.523	\$ 3,750.255	\$ 13,394.00
Sunrise Corridor	1100's Sunrise Bl	179,360.70		350,602.90	2.00	\$ 18,161.08	\$ 63,417.053	\$ 31,724.870	\$ 113,303.00
Taylor Park	700 Parry St	13,343.90		18,109.90	2.00	\$ 1,832.56	\$ 3,275.719	\$ 1,986.722	\$ 7,095.00
Twinwood Park	575 Twinwood Lp	27,884.40		4,320.30	2.00	\$ 2,252.74	\$ 781.456	\$ 1,179.807	\$ 4,214.00
Uribe Park	3051 Empingham Wy	111,180.80		41,596.70	2.00	\$ 6,868.04	\$ 7,524.011	\$ 5,596.948	\$ 19,989.00
Vernon Street Town	311 Vernon St	4,246.50		11,027.90	2.00	\$ 1,726.10	\$ 1,994.727	\$ 1,447.169	\$ 5,168.00
Veteran's Memorial Park	1750 Blue Oaks Bl	60,087.00		39,697.20	2.00	\$ 2,220.01	\$ 7,180.430	\$ 3,655.558	\$ 13,056.00
Waltrip Park	3800 Miners Ravine	31,088.40		16,130.20	2.00	\$ 3,525.70	\$ 2,917.631	\$ 2,505.672	\$ 8,949.00

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.

Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and

14.6' height over roads, and trimming of groundcover at hardscape edges.

Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Weber Park	320 Circuit Dr	54,437.60		9,011.90	2.00	\$ 4,347.48	\$ 1,630.072	\$ 2,324.449	\$ 8,302.00
White Park	504 Sixth St	7,457.40		6,836.40	2.00	\$ 1,084.59	\$ 1,236.568	\$ 902.842	\$ 3,224.00
Woodbridge Park	415 Sierra Bl	87,586.00		2,952.70	2.00	\$ 7,995.06	\$ 534.084	\$ 3,316.852	\$ 11,846.00
Square Footage Totals		4,382,506.09	0.00	2,070,848.44		\$ 330,133.99	\$ 374,988.572	\$ 267,801.437	\$ 972,924.00
Acres		100.61	0.00	47.54					

Cost Proposal Bid Sheet--Routine Work

Schools

Provide cost for mowing only 1x a week.

Please refer to details in the RFP for school sites.

Irrigation work includes programming 2x/week and systems check 1x/week

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Irrigation	Weed Free Area Sq Ft	Annual Cost
Buljan Middle School	100 Hallissy Dr	239,699.70	0.00	2			19,379.00
Chilton Middle School	4501 Bob Doyle DR	290,139.70	0.00	2			22,132.00
Cirby Elementary	814 Darling Wy	47,537.40	0.00	2			3,843.00
Cooley Middle School	9300 Prairie Woods Wy	363,837.80	0.00	2			28,165.00
Diamond Creek Elementary	3151 Hopscotch Wy	33,914.90	0.00	2			2,742.00
Eich Middle School		223,500.40	0.00				18,070.00
Heritage Oaks Elementary	2271 Americana Dr	138,205.80	0.00	2			11,174.00
Junction Elementary	2150 Ellison Dr	91,363.30	0.00	2			7,387.00
Olympus Junior High School	2625 La Croix Dr	82,121.00	0.00	2			7,217.00
Orchard Ranch Middle School	4375 Brookstone Dr	30,050.10	0.00	2			2,429.00
Quail Glen Elementary	1250 Canevari Dr	119,292.60	0.00				9,645.00
Rex Fortune Elementary	4601 Upland Dr		0.00	2			No Data Provided
Riego Creek Elementary	3255 Pruett Dr.	52,500.00	0.00	2			4,245.00
Sargeant Elementary	1200 Ridgecrest Wy	172,391.30	0.00	2			13,937.00
Spanger Elementary	699 Shasta St	81,917.20	0.00	2			6,623.00
Stoneridge Elementary	2501 Alexandra Dr	244,652.60	0.00	2			18,301.00
Thomas Jefferson Elementary	750 Central Park Dr	106,511.40	0.00	2			8,611.00
Woodbridge Elementary	515 Niles St	52,527.00	0.00	2			4,247.00
Square Footage Totals		2,370,162.20					188,147.00
Acre		54.41					

Safety

We are committed to the well being and safety of every team member at Cagwin & Dorward and the residents of properties we maintain. Working safely is at the core of everything we do, from daily task planning to active work activities, safety is always #1 on our list.

Whether planning for the day's activities in the daily huddle or keeping required safety documentation up to date, no detail is considered too small. Everyone at Cagwin has safety as a required metric. We watch out for each other every day to make sure that everyone returns home safely to their families.

KEY SAFETY PROGRAM COMPONENTS

- Company Code of Safe Practices
- Safety Metrics Across All Team Members
- Designated Safety Supervisors for Every Project
- Safety Committee
- Safety Orientation & Training
- Morning Huddle / Stretch & Flex Every Day
- Weekly Tailgate Safety Topic at Jobsite
- Equipment Shut Down Procedures Near Residents
- Drug-Free Workplace
- Period Safety Reviews
- Driver Safety
- Accident Alerts
- Personal Protective Equipment (PPE)

SAMPLE SAFETY TAILGATES



Tree Care

Our Tree Care Managers are Certified Arborists with an average of 20 years' experience in the tree-care industry. They have the training and experience to ensure effective and safe tree care. We are Tree Care Industry Association Members (TCIA) and our Managers are certified by the International Society of Arboriculture (ISA).

Our conscientious and respectful staff strives to avoid disruptions on your property. We realize the importance of responding quickly and being flexible. We can adjust our schedule as your needs change. Our staff will work with you to ensure tree care services are carefully coordinated and efficient. We will leave your property in better condition than when we arrived.



We provide all the Tree services you need to help your Trees thrive:

- Tree Pruning
- Stump Grinding
- Tree Cabling
- Tree Removal
- Disease & Pest Control
- Deep Root Fertilization
- Plant Health Care (PHC)
- Free Estimates
- Arborist Reports & Consultation
- 24-Hour Emergency Service



Landscape Construction



Our Vision

Our collaborative approach ensures that your landscape vision is realized within your budget and timeline. We provide accurate bidding and scheduling from the start to prevent unexpected costs and delays.

Construction Services

We build landscapes for estate, commercial, and public projects. Managing both plans/specifications and design build. Our services include:

- Master-Planning & Design-Build
- Budgeting & Planning
- Hardscape, Water Features & Carpentry
- Planting, Irrigation and Drainage
- Sustainable Strategies
- Bay-Friendly Landscaping
- Environmental Restoration
- Bioswales & Rainwater Catchment
- Professional Project Management
- Value Engineering



Design-Build Services

Design-build services offer advantages for your landscape renovation. Collaboration between the design team and the contractor ensures that your design will more closely match specific site conditions and your budget requirements. Benefits include:

- Budgeting to align with owners goals.
- Conceptual designs to minimize expense and reduce total project cost.
- Schedule - flexible and responsive to deadlines.
- Plant palettes to comply with the water efficient landscape ordinance.
- Value engineering for cost-effective landscape renovations.
- Diverse experience including edible gardens, fertigation, and dog parks.
- Return on investment calculations - water and maintenance savings help pay for renovations.



Drought Landscaping



Cagwin & Dorward is a leader in water conservation, and we have already reduced landscape water use for many of our customers. We always focus on efficient landscape water-use and understand the responsibility of carefully managing your landscape investment.

Step 1 - Understand your priorities and unique needs of your landscape. We will work with you to identify:

- Valuable assets, such as heritage or mature trees
- Focal areas, such as entry ways and monument signs.
- Low visibility or low priority areas where water reductions can be made

Step 2 - Implement site-specific water conservation and drought strategy which can include:

- Mulch in Planting Beds
- Smart Controllers
- Meter Reading & Monitoring
- Flow Sensors
- Water Budgets
- Drip Irrigation
- Irrigation Audits
- Turf Conversion

Step 3 - Maintain We provide the following services for our customers:

- Bi-Annual System Checks and Recommended Repairs
- Seasonal Controller Programming Adjustments
- Ongoing Visual Inspections CLCA Certified Water
- Managers Long-Term Landscape Planning



Irrigation Maintenance & Repair

Irrigation Maintenance - Regular irrigation system maintenance saves time and water!

An irrigation system check at least once a year will help ensure your irrigation system is operating at peak efficiency. A poorly maintained system usually means that much of the water is being wasted. Water is often lost to runoff, evaporation, and overspray.

An irrigation system check often identifies minor repairs that need to be addressed before becoming major repairs.

Irrigation Repair - Time is Money when it comes to making repairs to your irrigation system!

Approving minor repairs quickly can reduce water waste and save you money in the long run. Additionally, addressing minor issues before they become major issues can help keep repair costs lower.

The following table illustrates how much water and money can be wasted by deferring repairs to your irrigation system:

Irrigation Problem	Estimated Gallons per Minute	Minutes per Week	Gallons per Week	3 Month Cost @ \$3.96 per 748 gallons.
Broken Sprinkler Head	10	30	3,900	\$20
Broken 1st Lateral Line Mainline Break	40	30	15,600	\$83
(Continuous Leak)	1	10,080	131,040	\$694



Water Management Case Study

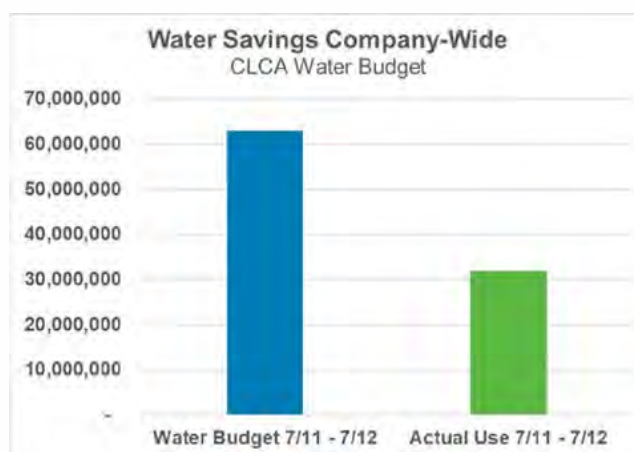
Cagwin & Dorward and the CLCA Certified Water Manager Program Lead in Water Management

The California Landscape Contractors Association (CLCA) Certified Water Manager program trains landscape professionals to reduce water use by watering to a site specific budget.

Cagwin & Dorward employs over **25 CLCA Certified Water Managers**. They have proven they can save water and money. Our customers often see up to a **20% reduction in water** use through **intelligent irrigation programming** alone, and up to **50% reduction after system upgrades**.

Cagwin & Dorward Annual Results:

- Over 30,700,000 gallons of water saved for our customers by watering under budget. That is enough water to meet the needs of 90 families of 4 for a year!
- Watered 49% below budget company-wide in different microclimates, irrigating different plant varieties and property types Greenhouse gas emissions reduced by over 55,900 pounds*



To Achieve Certification, Participants Must:

- Pass a written test and submit an irrigation audit
- Manage at least one property to a water budget for one year
- Maintain certification by watering at least one property to a budget and tracking water use

*Approximately one-fifth of the electricity and one-third of the non-power plant natural gas consumed in the state are associated with water delivery, treatment and use, so efficient use also can reduce water related energy demands and associated greenhouse gas emissions. - California's 20x2020 Water Conservation Plan



**WATER
MANAGEMENT
CERTIFICATION
PROGRAM**

A WaterSense Labeled Program



Water Management & Irrigation Control

Persistent droughts, changes in weather patterns, growing populations and aging water infrastructure have lead to the price of water is rising all over California. Consumers are facing tiered pricing and mandatory water budgets.

As much as 50% of annual landscape maintenance costs are spent on water. Cagwin & Dorward has helped many customers manage their landscape water usage and control their costs. Many of our clients have seen up to a **20% reduction in water** use through **intelligent irrigation programming** alone, and up to **69% reduction** after **system upgrades**.

Cagwin & Dorward Solutions:

Certified professionals help cut water costs with the latest innovations and high-efficiency techniques. We have over 25 California Landscape Contractors Association (CLCA) Certified Water Managers on staff to help with all your water management and irrigation needs we can help with:

- Existing Irrigation Systems
- Irrigation System & Landscape Upgrades
- Budget Planning
- Backflow Testing & Repair
- Consulting Services
- Turf Conversions
- Drought Tolerant Landscaping



Water - Total Cost & Fact Sheet

The total cost of your landscape is the combination of costs for landscape service and the water used on your landscape. Water costs can be up to 50% of your total landscape service costs, and water rates are rising significantly faster than maintenance costs. Cagwin & Dorward's CLCA Certified Water Managers are ready to help you save water and money.

CIMIS ZONES & ETO

Evapo Transpiration (ETo) is a calculation that uses CIMIS data to approximate how much irrigation water is required to replace moisture lost via plant growth and evaporation in a given area. CIMIS, the California Irrigation Management Information System, is a network of almost 125 weather stations placed at key locations throughout California. CIMIS data, average ETo and water rates are used to estimate annual water costs for shrubs and turf in northern California's diverse microclimates.

CIMIS Zone & Location	Average Annual ETo	Average Cost of Water Per Unit	Approx. Annual Cost of Irrigating 1 Acre if Turf	Approx. Annual Cost of Irrigating 1 Acre of Shrubs
Zone 1: West coast line and inland areas adjacent to the bay - Oakland, Berkeley, Pacifica, San Francisco and Sausalito.	33 Inches	\$4.50	\$6K - \$7K	\$4K - \$5K
Zone 3: Inland bay areas - Hercules, Pinole, Brisbane and Vallejo.	39 Inches	\$3.50	\$6K - \$7K	\$4K - \$5K
Zone 3: Bay side of the Peninsula - Burlingame, San Mateo.	46.3 Inches	\$8.00	\$14K - \$15K	\$7K - \$8K
Zone 5: Marin and Sonoma Counties and parts of Napa County	43.9 Inches	\$5.00	\$10K - \$11K	\$5K - \$6K
Zone 6: Southern part of the Bay Area -Hayward, Fremont, Redwood City and Milpitas.	49.5 Inches	\$3.50	\$7.5K - \$8.5K	\$5K - \$6K
Zone 8: Eastern part of the East Bay extending up into Solano County and down into the San Jose area - Fairfield, San Ramon, San Jose and Martinez.	49.5 Inches	\$3.50	\$7.5K - \$8.5K	\$5K - \$6K
Zone 14: Inland Valley areas and parts of the Central Valley - Sacramento, Roseville, Livermore, and Tracy.	57 Inches	\$1.50	\$3K - \$4K	\$2K - \$3K





Turf Management

At Cagwin & Dorward, our team of seasoned professionals is committed to delivering top-notch turf management services to ensure your property looks its best. We can handle all your turf needs, whether it's turf renovation, conversion, fertilization, or aeration and overseeding—we've got it covered. Our comprehensive turf management services are designed to maintain and enhance the health, appearance, and functionality of various turf areas, including parks, sports fields, golf courses, residential community areas and commercial landscapes. These services are expertly provided by experienced turf management specialists and landscaping companies.

Our Turf Management Services Include:

- Mowing, Edging and Trimming
- Weed Control
- Turf Renovation
- Turf Conversions
- Drought Tolerant Landscaping
- Sod & Plant Installation
- Fertilization
- Disease Control
- Seasonal Color
- Irrigation Control



"Cagwin & Dorward (Ollie) and his crew have been great! They are always very nice and get the job done. Whenever something needs to be done, Ollie is right there to go over it with me. I highly recommend them."





Master Planning

Creating a Master Plan

A Master Plan creates a vision for your landscape, and is used as a guide that reflects your preferences, goals and budget. Master Plans are useful for long-range planning and maintaining consistency through leadership and management changes.

The Master Plan can be comprehensive, or simple and inexpensive. We use digital imaging, conceptual planting plans, and plant palettes, which help visualize the potential of your landscape.

We will collaborate with the project stakeholders to create a plan that will guide the renovation and maintenance of your landscape. The suggested improvements can be implemented right away, or as phased-projects over many years.



Master Plan Goals

The Master Plan will include the following elements to help ensure a uniform and attractive plan for your landscape:

PLANT PALETTE

We will provide a variety of recommended plants and other materials, presented with photos, to create a common theme throughout the property.

SUSTAINABLE APPROACH

Bay-Friendly guidelines, or other sustainable approaches, can be recommended for the design, installation, and maintenance of the property. Our horticulturist and sustainability manager is a great resource.

RETURN ON INVESTMENT (ROI)

Often, upgrades to the landscape and irrigation systems deliver a return on the investment. Savings in water, landscape maintenance and rebates can pay an ROI in as little as 2 years.

TURF AREAS

We will evaluate the turf to determine if it can be reduced in areas not used for recreation. Replacing turf with low water-use plants and drip irrigation can provide visual interest and reduce water use by up to 70%.

WATER-WISE

Water-efficient solutions will be recommended at all steps in the process from the plant palette, to renovating the irrigation system.

BUDGETING

We will present budget pricing prior to, and in conjunction with, plans and design concepts. Our pricing will align with your budget goals.

FERTIGATION

Automatic fertilizer application through an irrigation system reduces labor, provides a means to apply organic pest control, reduces water-use, and creates healthier soil biology through the use of bio-stimulants.



Enhancements

Our mission is to go beyond vendor status and become your trusted partner. We first work to understand your commercial landscape needs and then deliver excellence through our full lifecycle service offerings. At Cagwin & Dorward, we aim to transform your ideas into a professional design and deliver the final result within the specified budget and timeline. Additionally, we provide various seasonal enhancement services to maintain the landscape's appearance, functionality, and efficiency.

Landscape Improvement Plan (LIP)

Our landscape improvement plan (LIP) is a proactive program we can create for our customers. Our landscape installation team works with you to develop a LIP that reflects your preferences, goals and budget. The LIP can then be used as a guide to make systematic upgrades to your landscape, and is a useful tool for long-range planning and maintaining consistency through board and management changes.

Digital Enhancements

Digitally enhanced pictures can be an excellent tool to visualize the potential of your landscape. Our Landscape Installation team can provide our customers with proposals that include “after” pictures to reflect the suggested enhancements to your landscape.



Thank You



Local. Passionate. Experts.

EXHIBIT “B”
City’s Request for Proposals



REQUEST FOR PROPOSALS

(13-146)

Parks and Landscape Maintenance Services

DUE: July 11, 2024

3:00 PM

Deliver to:

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

OR

Email: cityclerkroseville@roseville.ca.us

CITY OF ROSEVILLE
NOTICE FOR PROPOSALS
RFP (13-146)

NOTICE IS HEREBY GIVEN that proposals for Parks and **Landscape Maintenance Services** will be received by the City of Roseville. Proposals will be accepted **ONLY** at the office of the **City Clerk, Civic Center, 311 Vernon Street, Roseville, CA 95678** or submitted via electronic mail to CityClerkroseville@roseville.ca.us, until 3:00 p.m., **July 11th, 2024**. Said proposals will be evaluated and results will be made public after completion of the negotiation process with the selected contractor. The City reserves the right to reject any or all proposals and to waive any informalities or irregularities in any proposal or in the proposal process.

May 29, 2024

Date

Eric Dexter
Parks and Open Space Superintendent

IMPORTANT!!!

The City is not responsible for misdelivered proposals, and the proposer is strictly liable for its chosen method of delivery. It is the proposer's sole responsibility to make sure that proposals arrive at the proper location. Any proposal which does not actually arrive in the City Clerk's Office by the RFP due date and time will be rejected as non-responsive, even if properly addressed or delivered to another City Department.

Your proposal **MUST** be addressed and delivered as follows:

**City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678**

The proposer is also directed to include the attached "Sealed Proposal" label on the outside of the package or envelope, so that it is visible when delivered to the City.

Or emailed to:
cityclerkroseville@roseville.ca.us

Note: Email submissions are limited to 25 megabytes.

City of Roseville RFP
PREVAILING WAGE NOTIFICATION

This is a prevailing wage project. Accordingly, all prevailing wage and fair employment laws and regulations shall be adhered to. For prevailing wage contracts over \$25,000.00, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the Department of Industrial Relations and/or the following website address:

<http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>

(RFP # 13-146, Park and Landscape Maintenance Services)

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1.0 INTRODUCTION

The City of Roseville (hereinafter “City”), is soliciting proposals for a Park and Landscape Maintenance Services. This will be a competitive negotiation process. Qualified individuals, firms, contractors, consultants or entities (hereinafter “Contractor(s)”), that meet the requirements set forth in this Request for Proposals (hereinafter “RFP”) and are capable of providing the services requested are encouraged to participate.

1.1 BACKGROUND

The City of Roseville encompasses approximately 84 developed parks and facilities, 355 acres of landscape area adjacent to roadways and neighborhoods, 4200 acres of open space, two golf courses, two community centers, three swimming pool facilities, the Maidu Museum and Historic Site, 21 childcare facilities, and three libraries. The City continues to grow in parks, facilities, programs, and attendance and is focused on sustaining standards, services levels, and prioritizing core services.

The areas within this proposal will be divided into three (3) district zones in geographical areas and streetscapes, faculties school mowing and extra work will be included. The Parks will be grouped separately, even though they are in these geographical zones. It has been Roseville’s past practice and intent to award contract s, by zones and Park groups to a least two (2) qualified bidders.

The City of Roseville considers this to be an outcome-based Request for Proposals. Generally, determinations for specific frequencies of service will be at the discretion of the contractor. There are exceptions that are noted throughout this document and the associated exhibits.

1.2 CITY OVERVIEW

The City of Roseville is an incorporated city with a population of more than 145,000 residents, located in Placer County off Interstate 80, approximately 16 miles northeast of Sacramento, California. The City of Roseville is a Charter city operating under the City Council/City Manager form of government.

1.3 PROPOSAL SUBMITTAL

RFP proposal submittals may be delivered to the Office of the City Clerk, Civic Center, 311 Vernon St., Roseville, CA 95678 via common carrier, hand delivered, **or** submitted via electronic mail to cityclerkroseville@roseville.ca.us by the specified proposal due date and time. Complete and attach the “Sealed Proposal” label to the outside of the proposal packaging if delivering or hand carrying a hard copy of the proposal, so it is visible to the City Clerk. If submitting a proposal via electronic mail, then include the RFP title and RFP number in the subject line of the email.

1.4 CALIFORNIA SECRETARY OF STATE REGISTRATION

The City requires all corporations, limited liability companies and limited partnerships to be registered to do business in the State of California. On a separate sheet of paper, please include a screenshot of your “ACTIVE” status with your proposal submittal, which can be obtained by accessing this link: <https://bizfileonline.sos.ca.gov/search/business>. All proposers must be registered with the Secretary of State or have a valid exemption by the time of award.

1.5 INSTRUCTIONS

This RFP includes a description of the scope of services, proposal requirements, and instructions for submitting your proposal. Failure to follow these instructions may result in rejection of your proposal.

No oral representations or interpretations will be made to any proposer as to the meaning of this RFP.

Direct all inquiries regarding this RFP in writing to Parks, Recreation & Libraries Department, Eric Dexter by accessing the RFP from the City's website at:

https://www.roseville.ca.us/business/procurement_services/bids_rfps by no later than June 27, 2024.

Do not contact other individuals or City departments in this regard. Information provided by anyone other than the above contact may be invalid, and proposals which are submitted in accordance with such information may be declared non-responsive.

In the event that it becomes necessary to revise any part of this RFP, written addenda will be issued. Any amendment to this RFP is valid only if it is in writing and issued by the City department issuing the RFP. No oral interpretations or answers shall bind the City unless confirmed by the City in writing.

All addenda for this RFP will be distributed through [PublicPurchase.com](https://www.PublicPurchase.com) to proposers who have registered with PublicPurchase.com and who have downloaded the RFP. Additionally, the Notice of Intent to Award will be posted on [PublicPurchase.com](https://www.PublicPurchase.com). **It is the proposer's sole responsibility to monitor PublicPurchase.com for possible addenda to this RFP and for the Notice of Intent to Award.** Failure of proposer to retrieve addenda or the Notice of Intent to Award from [PublicPurchase.com](https://www.PublicPurchase.com) shall not relieve him/her of the requirements contained therein or the timelines associated therewith. Additionally, failure of proposer to return a signed addendum, when required, may be cause for rejection of his/her proposal.

2.0 TENTATIVE SCHEDULE

The following represents the tentative schedule for this RFP. Any change in the scheduled dates for the Pre-Proposal Conference, Deadline for Final Questions, or Proposal Submission Deadline will be advertised in the form of an addendum to this RFP. The schedule for the evaluation process and other future dates may be adjusted without notice.

RFP Released by the City.....	May 29, 2024
Mandatory Pre-Proposal Conference.....	June 11, 2024
Deadline for Final Questions.....	June 20, 2024
City Responses to Written Questions.....	June 27, 2024
Proposal Submission Deadline.....	July 11, 2024
Contractor Interviews as needed.....	July 24, 2024
Contract Negotiations.....	August-September 2024
Contract Approval by City Council.....	November 2024
Commencement of Services.....	January 01, 2025

3.0 MANDATORY PRE-PROPOSAL CONFERENCE

A **mandatory** pre-proposal conference/job walk has been scheduled for **Tuesday, June 11th, 2024, 9:00am**. Attendance will be taken prior to the job walk.

Location: City of Roseville Offices
311 Vernon St. 1st floor
Roseville, CA 95678

Prospective proposers must pre-register by June 10th, 2024, with Shelby Craig at scraig@roseville.ca.us. The conference will last approximately 30-60 minutes. Registrants will be asked to provide the name of the attendee(s), company name, phone number, and email address(es).

Proposals from Contractors who do not attend the **mandatory** pre-proposal conference will be rejected. The pre-proposal conference will begin at the designated start time. **Attendance for the entire pre-proposal conference is required, and tardiness may be grounds for disqualification.**

Interested firms will have an opportunity to submit questions regarding the requirements outlined in this RFP. In order to make the meeting more effective for all participants, attendees should read this document thoroughly prior to the meeting.

Substantial clarifications or changes required as a result of the meeting will be issued in the form of a written addendum to the RFP. A list of attendees will be distributed upon request.

4.0 SCOPE OF SERVICES AND GENERAL CONDITIONS

4.0 SCOPE OF SERVICES

The Parks and Landscape Maintenance Contract ("Contract") is an outcome-based contract where the City has established specific park and landscape standards as outcomes. The Contractor is responsible for developing a base bid necessary to maintain the expected outcome standards. The City will inspect the work of the Contractor against the stated standards to determine compliance and payment.

The work to be performed under the Contract consists of the furnishing of all labor, insurance, materials, and equipment needed to perform park and landscape maintenance services.

The Contractor is being asked to provide bids for the following types of work:

- A. Park Turf and Landscape Maintenance
- B. Streetscape Landscape Maintenance
- C. Facility Landscape Maintenance
- D. School Mowing
- E. Extra Work

Prospective contractors shall provide the highest quality of landscape maintenance services to parks, streetscapes, schools, and various other facilities. In addition to turf care (mowing, blowing, and edging), the landscaping activities encompass tree, shrub, and ground cover pruning and trimming, debris and leaf removal, fertilization, soil deficiency remediation, weed control, weed abatement, and pest control. Irrigation systems operations include the maintenance, adjustment, installation, and repair of a variety of components, such as irrigation controllers, valves, moisture sensing devices, and sprinkler heads of a variety of manufactured brands and models.

The scope of services includes all work to perform landscape maintenance at numerous landscape sites described in the General Conditions (Section 4.2) and the Parks & Landscape Maintenance Standards (Exhibit A). This document will become part of the executed agreement.

4.1 GENERAL CONDITIONS

4.2.1 Normal Hours and Days of Maintenance Services

Contractor shall perform the required maintenance services between the hours of 7:00 am and 7:00 pm, Monday through Friday. Weekend work requires City approval with service hours between 8:00 am- 7:00 pm No maintenance function that generates excessive noise which would cause annoyance to residents of the area shall be commenced before 8:00 am

On weekdays, school sites must be mowed before or after school hours. If started in the morning all mowing shall start no earlier than 7:00 am and finish no later than 8:00 am. It is an option for school sites to be mowed on Saturday in coordination with the City. The Contractor shall also work with staff at individual sites to make any adjustments to site mowing and timing.

The Contractor shall always conduct work in a manner that will not interfere with normal recreation programs, school programs, pedestrian traffic on adjacent sidewalks, or vehicular traffic on adjacent streets.

Contractor will supply weekly work plans for each type of work activity (i.e., mowing, pruning, weed control, etc.) to designated City staff. Any modification in the hours and days of maintenance services as stated in the Contractor's weekly schedule is subject to approval by the City.

Park and Facility scheduled service days must meet frequencies by service level identified by the City from the Parks & Landscape Maintenance Standards (Exhibit A).

4.2.2 Outcome Based Contract and Inspections

The Contractor shall be responsible for maintaining parks and landscapes as outlined in the General Conditions (Section 4.2) in the Parks & Landscape Maintenance Standards (Exhibit A) and the cost of maintaining those areas, to the designated standard, shall be included in the base bid unless otherwise called out specifically as "extra work" in this Request for Proposals.

The City will regularly inspect the Contractor's work and meet compliance, in its sole discretion, according to the Parks & Landscape Maintenance Standards (Exhibit A).

Contractor will only be paid for work rated as "meets standards." If Contractor's work does not meet City standards, it shall be considered "below standard." Contractor will not be paid for work rated as "below standard" until such work is improved to "meets standards."

Contractor shall not be paid additional amounts for remedial work required to improve "below standard." City staff will work closely with Contractor 's representatives to achieve the results described in the standards and inspection criteria. However, responsibility for meeting standards rests with the Contractor.

During the first three (3) months of the Contract, the Contractor shall identify any pre-existing conditions or issues that may inhibit it from meeting the standards required by the Contract. This timeframe will allow the Contractor and City to work together on a solution. Contractor shall inspect all areas at least monthly and will discuss inspections with City during regular scheduled meetings. Following the initial three (3) month period, the Contractor shall continue to inspect all assigned areas at least monthly and discuss inspections with the City during ongoing meetings.

The Contractor shall provide electronic versions of monthly inspection quality assurance reports to the City by the 10th of the following month as to each site's compliance with City standards. An action plan with deadlines must be provided to the City to indicate when corrections will be made if an area is deemed "below standard." Failure to turn in inspection reports by the deadline will result in monthly payment being withheld until inspections are turned in. Contractor shall provide an example of the report to be utilized for City review and approval.

At the beginning of every year a mowing schedule shall be provided to the City for review. Schedule adjustments shall be made throughout the year based on environmental factors, sporting events or City's direction. Adjustments to the schedule shall be provided to the City for review and approval ten (10) business days prior to making the adjustments.

Turf shall be mechanically edged at the following areas: all grass along infrastructure such as walls, fences, foundations, curbs, sidewalks, shrubs, poles, guy wires, irrigation boxes, utility boxes, drain grates and any other object within or immediately adjacent to the turf areas.

Edging should not create gaps no wider than 1/4" around infrastructure.

Every effort shall be made to reduce the amount of string trimming required while still protecting City assets. String trimming around valve boxes or drain inlets must be done using a vertical cut and not a flat cut. String trimming shall not be used around the base of trees as chemical control is the preferred method. Trees found to be scarred by maintenance activities may require replacement at the direction of City staff at the cost of the contractor.

Turf around irrigation heads shall be mowed to the appropriate height to provide maximum water coverage. Clippings shall be removed from all adjacent walkways and other paved surfaces immediately after each mowing/edging.

Seed heads on no-mow turf shall be removed on an annual basis. No-mow turf shall be edged as needed to keep from encroaching on walls, fences, sidewalks, etc.

Contractor shall remove litter or debris from the area to be mowed prior to mowing.

The contractor shall inform the City of any issues with the turf within one (1) business day of discovery.

The contractor shall inform the City immediately when irrigation is damaged through the course of mowing. Issues related to overwatering, that prevent mowing, shall be brought to the City's attention immediately.

Issues caused by mowing are the responsibility of the Contractor to repair. Trees found to be scarred by mowers shall be replaced by the Contractor at the request of the City.

The contractor shall perform seeding/sod replacement as needed to meet standards with the approval of the City.

There will be a financial impact on the Contract if any scheduled use (including, but not limited to, special events or recreation programs) of City facilities are impacted by neglect on the Contractor's part. Any costs associated with re-scheduling the event/activity/program will be the responsibility of the Contractor for time, staffing and costs, including, but not limited to, officials' salaries, part-time staff salaries, maintenance call out person salaries (stand by), light costs, and preparation of fields (which can include a drag, watering, and lining of the field), mowing, etc.

For any area that fails to meet City standards because of action that is the Contractor's responsibility, the Contractor shall notify the City immediately and develop a plan to bring the area back to compliance. Should the City discover an area that does not meet the City standards, and the City has not been notified by the Contractor, the Contractor will be put on notice in writing to bring the area back into compliance. The following penalty will result:

- A.** The monthly payment for the specific area identified on each map page (Attachment J) will be withheld by the City until the area within the map page is back in conformance with City standards.
- B.** If conformance is reached within thirty (30) days of notice, the City will release one hundred percent (100%) of the payment.
- C.** If at any time during a notice by the City, the Contractor does not bring the area into conformance within thirty (30) days, the City will keep the monthly payment as a penalty and withhold the next month's payment following the above-mentioned conditions until conformance is reached or the Contract is terminated.

If the City must give notice to the Contractor a second time for the same specific map page within twelve (12) months of the initial notice, the contract may be terminated.

The parties will observe the following problem resolution process:

- 1. Written notice of the problem.
- 2. Field conference with inspector/Contractor's field representative to identify problem and agree on solution as presented by Contractor.

3. Conference between City's representative and Contractor's principal.
4. Imposition of penalties and/or correcting defect at Contractor's cost.
5. Termination of Contract.

In addition, the Contractor shall inspect areas weekly, at a minimum, for insects and disease. General inspections of turf and plant materials shall be completed at a minimum of weekly for signs of stress or damage. Upon request, the Contractor will walk with the City's representative for the purpose of determining compliance with the specifications or to discuss required work. The Contractor's representative must be authorized to sign documents and make changes to the work.

All corrective work required because of a regular inspection, or any additional inspection shall be accomplished to the satisfaction of the City within thirty (30) days of the authorization to repair the deficiencies, except in the case of a broken/leaking irrigation with must be repaired within twenty-four (24) hours and prior to the next watering event.

Contractor shall provide the City with written confirmation of all corrective work and may be asked to provide additional photo documentation. Should there be a temporary suspension of work in a specific area of more than one month, the monthly invoices shall be adjusted accordingly to reflect actual work performed.

4.2.3 School Sites

If weekday mowing occurs on school property a strict schedule must be followed to accommodate school schedules and student safety. School sites must be mowed before or after school hours. If started in the morning all mowing shall start no earlier than 7:00 am and finish no later than 8:00 am The Contractor shall be responsible for all mowing.

The Contractor shall not be responsible for edging or for work requiring a string trimmer at School sites.

4.2.4 Turf Aeration

The Contractor shall perform core aerations of turf as part of the base bid. For a specific number of applications per year refer to specific service levels in the Parks & Landscape Maintenance Standards (Exhibit A). All aerations shall conform to the City's agronomic calendar. Additional turf aerations may be proposed as "Extra Work" by the Contractor, to meet the designated service level.

All proposals, and costs, must be approved by the City prior to additional turf aerations occurring. The Contractor can do more aeration, with City approval, at their own cost to relieve summer stress on turf.

Aeration plugs shall be properly destroyed to not pose a safety issue or interfere with the use of parks and facilities.

Any damage incurred is the responsibility of the Contractor, including valve boxes and irrigation components.

4.2.5 Shrubs and Landscape

All plants shall be maintained in a healthy and attractive condition. Landscaping shall also be maintained to provide secondary functions such as natural barriers, pollution/dust control and/or erosion control. All plant beds shall be maintained free of trash and debris.

4.2.6 Trimming

All plants that require pruning shall be pruned as needed to meet the intent of the landscape design per the assigned service level in the Parks & Landscape Maintenance Standards (Exhibit A). In general, to grow in a natural shape without excessive amounts of pruning. Shrubs growing along fences and walls shall be maintained at the height of the fence or wall. Clearances against walls and fences may be required to allow access for wall/fence maintenance and/or irrigation maintenance.

Shrubs and vines shall be pruned to always prevent encroachment over sidewalks or onto private property, and to maintain line of site visibility at select intersections. Vegetation in front of all signs shall be pruned regularly so signage is always visible. Vegetation should not obscure or block any drainage inlets.

A. Pruning Frequencies

Pruning shall be completed as described in the Parks & Landscape Maintenance Standards (Exhibit A). Most areas require pruning to be completed at least three (3) times per year. Some plant materials may need to be pruned more frequently depending on the species to prevent clearance issues. Additionally, some areas may require less pruning due to plant species or budget restrictions. The Contractor shall provide a schedule showing planned dates of completion for all areas. In general, the pruning cycles are designated as January- April, May- August, and September- December. Pruning for each area shall be completed by the end of each pruning cycle. If pruning is not complete, payment for the specific area or map page (Exhibit G may be withheld as outlined in Section 4.2.2.)

B. Growth Regulators

Using plant growth regulators is an approved substitute for one pruning cycle when approved by the city.

4.2.7 Facility Grounds Maintenance

All facility grounds shall be maintained as described in Section 4.2 and to service level 2 as described in the Parks Landscape Maintenance Standards (Exhibit A).

The Pleasant Grove Wastewater Treatment Plant (PGWWTP), the Solid Waste Recycle Plant and the Barton Water Plant require additional maintenance indicated here:

- Bio-filters shall be maintained always weed free.
- Pre and post emergent herbicides shall be applied to pond slopes and chip sealed/gravel roadways a minimum of two (2) times per year.
- Native/wild grasses shall be mowed and trimmed annually.

- Pre and post emergent herbicides shall be applied to gravel areas a minimum of two (2) times per year. Remove emerged weeds within thirty (30) days of discovery.
- Pre and post emergent herbicides shall be applied to barked areas a minimum of two (2) times per year. Remove emerged weeds within thirty (30) days of discovery.
- Westpark Drive and Phillips Road locations: Pre and post emergent herbicides shall be applied to all bark areas, tree rings, and shrub rings annually.

4.2.8 Service Levels

SERVICE LEVELS

The chart below outlines differences in allowable tolerances based on the three service levels. Each park or streetscape is assigned a service level, and the Contractor is expected to provide maintenance at that level unless otherwise noted. Tasks not listed in the chart below shall be maintained at the basic maintenance level described in the Parks & Landscape Maintenance Standards (Exhibit A).

	1	2	3
Turf Care			
Maintained between:			
Warm season (Bermuda)	1"-2"	1"-2"	1"-2.5"
Cool season (Fescue & Bluegrass)	2"-3.5"	2"-3.5"	2"-4"
Bare Areas	Up to 5%	up to 10%	Up to 35%
Edging	Weekly	Every other week	Once per month
Weeds	None (Street frontages, play/picnic areas, etc.)	No more than 20%	No more than 60%
Aeration	2x/year (minimum)	1x/year & as needed	As requested,
Landscaping & Trees			
Hedge pruning	Within 1' under top of wall/fence	Within 1' under top of all/fence	No more than 1' over top of fence/wall
Missing plant material (includes trees)	None within high visibility areas	In limited areas (up to 10%)	Acceptable
Weeds	None within high visibility areas	In limited areas (up to 10%)	Acceptable, 1-4 applications per year as budget allows
Pruning Shrubs	More than 3/x year (Minimum)	3/x year (Minimum)	2/x per year

4.2.9 Refuse Disposal

Disposal of refuse (litter and green waste) shall be delivered by the Contractor, or its service provider, to the Materials Recovery Facility (MRF)/Western Placer Waste Management Authority facility. If necessary waste may be placed in a dumpster serviced by the City of Roseville, with advanced notice.

4.2.10 Traffic Control

Traffic control shall conform to the latest Caltrans Standards to ensure the safe flow of traffic and the safety of workers in traffic zones. All traffic control costs shall be included in the prices paid for the various contract items of work and no additional compensation will be allowed. A master traffic control plan shall be submitted and approved by the City's Traffic Engineering Department prior to work starting.

Access to driveways shall be always maintained. When entering or leaving roadways which bear public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic.

4.2.11 Fingerprinting and Background Checks

Contractor, at its expense, must conduct a background check for each of its employees, as well as for the employees of its subcontractors, who will provide services to the City of Roseville.

Background checks are to be conducted via a request with the Department of Justice and the Federal Bureau of Investigations. Contractor shall maintain records for background checks and provide documentation if requested.

4.2.12 Fines and Fees

Fines or penalties levied against the city because of maintenance practices by the Contractor will be borne solely by the Contractor.

4.2.13 Meetings and Reporting

The City and the Contractor shall have an annual meeting once per year held in January to discuss any changes, contract cost and an overall evaluation of work performance over the previous year.

The City and the Contractor shall meet monthly to discuss and review ongoing work, work schedules and timelines for projects.

The Contractor shall be required to complete and provide reports to the City, including a maintenance schedule, as approved by the City, which shall include mowing, fertilization, aeration, pesticide applications, tree minimum clearance and pruning schedules. This schedule shall be finalized and approved by the City and shall reflect the ongoing maintenance schedules for work to be performed.

4.2.14 Performance During Inclement Weather

During periods of excessive rainfall that hinder normal operations, the Contractor shall adjust its workforce to accomplish those activities that are not affected by weather. The

prime factors in assigning work shall be the safety of the workforce and damage to turf and landscaping.

4.2.15 Acceptance

Acceptance by the City of any services furnished under the Contract shall occur only after the final review of authorized employees of the City.

The City shall reject and refuse to pay for, all non-conforming services. Nothing in this section shall limit or restrict the warranty and remedy obligations of the Contractor specified in the Park and Landscape Maintenance Services Contract.

4.2.16 Safety

Safety provisions shall conform to Cal-OSHA Safety Orders, and all other applicable federal, state, county, and local laws, ordinances, codes, and regulations in performing the work under this Contract. Where any of these are in conflict, the more stringent requirement shall be followed. The Contractor's failure to thoroughly familiarize itself with the safety provisions shall not relieve it from compliance with the obligations and penalties set forth therein. The Contractor shall develop and maintain for the duration of the Contract, a safety program that will effectively incorporate and implement all required safety provisions. The Contractor shall appoint an employee who is qualified and authorized to supervise and enforce compliance with the safety program. The Contractor shall take all precautions required by applicable regulations of the State Department of Industrial Relations.

4.2.17 Response Time

Contractor supervision shall be immediately available at all times Contractor employees are working on sites and must be available between 7:00 am and 10:00 pm each working day via phone or mobile device and must respond to an emergency/ major discrepancy in the Contract within two (2) hours of initial contact.

4.2.18 Qualified Contractor Supervision

Contractor must dedicate one point of contact for each geographic zone who shall oversee the contract in its entirety for the assigned geographic zone, including any Extra Work assigned. The point of contact shall facilitate all work and activities occurring with assigned City staff.

All Contractor's supervisors must be qualified, proficient in English, trained and capable of providing adequate supervision and direction of all Contractor's employees and must demonstrate verbal and written communication skills sufficient for the work required herein.

4.2.19 Contractor's Employees

This Contract is intended to be a "partnership" between the City and the Contractor. The quality of the Contractor's work reflects directly upon the City. Only

Contractor's employees and subcontractors are allowed on City property where work is being performed.

The City reserves the right to direct Contractor to remove from assignment to City facilities such employees of Contractor or subcontractors deemed incompetent, careless, insubordinate, or in any way objectionable by City, including any personnel whose actions are deemed by the City to be contrary to the public interest or inconsistent with the best interests of the City.

Contractor's employees and subcontractors shall not use any tobacco product in any city park or within twenty (20) feet of any entrance to a public building.

4.2.20 Employee Uniforms

The Contractor shall provide each of its employees with uniforms. At all times, personnel shall wear uniforms. Uniform apparel shall be kept neat, clean, and in good repair. All uniforms shall include the Contractor's name and logo.

4.2.21 Contractor's Equipment

The on-site supervisor shall ensure that all contractor-supplied equipment is in good working order. Any damaged equipment or equipment in need of repair shall be removed from the site. Contractor shall be responsible for any damage to the work sites, City or private property, or any injuries caused by Contractor's equipment or personnel.

All Contractor vehicles must be neat, clean, well maintained and labeled with the company name.

4.2.22 Locks and Keys

The Contractor shall be responsible for the series of keys assigned to it and shall assign these keys to its personnel for use in maintaining the facilities. The Contractor shall properly use and keep safe all keys or locks issued by the City to the Contractor.

The Contractor shall report all lost or stolen keys or locks to the City within twenty-four (24) hours of discovery. The Contractor shall reimburse the City for the total cost of replacement keys and/or locks that have been lost.

Upon termination or cancellation of the Contract, the Contractor shall immediately return all keys, access cards, remotes, etc. to the City.

4.2.23 Vandalism and Damage

Contractor shall notify the City of all vandalism, defects, and/or safety items within one (1) business day of discovery to Park Maintenance at (916) 774-5748.

All damage to landscaping, irrigation equipment, real property or any related structures caused by Contractor during its performance of the Contract shall be the responsibility of the Contractor. Repairs to turf shall be made with sod.

The city may request quotes from Contractor for vandalism repairs, which would be awarded as “Extra Work.” Commencement of work will proceed only after City approval.

4.2.24 Irrigation

4.2.24.1 Irrigation Program Management

All required scheduling and operation of the irrigation controllers reflecting weather changes and water needs will be covered under this Contract. The contractor shall make all adjustments and setting of controllers to establish the frequency and length of watering periods. Any malfunction of controllers including communication failures must be reported immediately to the City along with a proposal for correction with costs. The City’s Irrigation Technician can assist with troubleshooting controller issues after power has been verified and physical connections have been inspected.

Controller programs shall incorporate the following conditions:

- Meet all City and State ordinances including where applicable the [Water Efficient Landscape Ordinance \(WELO\)](#).
- Program around parks, sports fields and facility use and events.
- Reflect actual requirements of soil and plants.
- Avoid runoff onto streets, sidewalks, fences, walls, and other non- target areas.
- Maximize public use of City property.

Monthly from March through November at the City’s request, the Contractor shall provide the irrigation schedule to the City’s Irrigation Technician by the 10th of the month. This report shall include the following information:

- All irrigation programs set on controllers.
- Irrigation schedules start times for each irrigation program.
- Irrigation run days for each irrigation program.
- Irrigation cycle length, in minutes for each station in an irrigation program.
- Number of repeat cycles for each station in an irrigation program.

For any controller schedule not supplied by the 10th day of the current month by Contractor in any month during season per the City’s request, a \$50.00 penalty per controller may be assessed. Contractor shall have the penalty deducted from the monthly payment for the District, Park, and/or Facility financially responsible for that irrigation controller. Each station shall be adjusted to meet the needs of the

specific area unless authorized by the City, as well as, adjusted due to weather conditions and run off.

Maintain a minimum of two qualified user/programmers for both ICC pro and Calsense central control systems.

4.2.24.2 Irrigation Schedule

An irrigation schedule is developed based on current controller settings, visual observation, and the results of moisture probing. Adjustments shall be made to the controller when the soil moisture profile is found to be too dry or too wet. Adjustments shall also be made as needed to ensure plant health.

Adjustments to the schedule shall occur as needed to accommodate changes in area use and/or environmental changes to individual areas.

4.2.24.3 Soil Moisture Testing

Soil probing shall be conducted regularly in all areas to ensure proper soil moisture levels to meet plant water requirements.

4.2.24.4 Irrigation Repair & System Checks

The Contractor shall perform a complete irrigation check of all heads, valves, quick couplers, etc. for every irrigation system before system start up and no later than April 1st. The Contractor shall supply the City with a written report of every irrigation check as it is completed. Needed repairs shall occur throughout that same period, with the approval of the City, to ensure a fully operational system at the beginning of each spring. System evaluations, and repairs shall be made as outlined in Parks & Landscape Maintenance Standards (Exhibit A).

Contractor is responsible to replace batteries annually on battery operated valves or controllers.

Irrigation system repairs shall occur and be compensated as stated below:

All repairs will be completed prior to the next scheduled watering event. If this is not possible, the City should be contacted. Loss of plant material due to delay of repairs is the responsibility of the Contractor.

Irrigation system repair will be the responsibility of the Contractor. All replacement materials are to be with new original types and models and consistent with Park construction standards unless a substitute is approved by the City. The Contractor shall implement repairs in accordance with all effective warranties, and no separate payment shall be made for repairs on equipment covered by warranties. All repairs shall be guaranteed for 90 days after repair is complete.

Maintenance, repair, and replacement of malfunctioning irrigation heads and quick couplers, including risers and/or swing joints, shall be covered in the Contractor's base bid. The Contractor shall provide labor for the above items at no extra charge and shall bill the City for the required parts with a maximum mark up of 10% over the actual cost.

Replacement of valves, filters, valve boxes, and wiring shall be considered “Extra Work” in their entirety. Decisions regarding repair versus replacement will be made by the Contractor and the City jointly. If there is a disagreement with regards to how to proceed the City’s choice will prevail.

Maintenance and regular cleaning of reclaimed mainline filters shall be covered in the Contractor’s base bid. These filters are located at the point of connection of reclaimed water systems in the following Districts: Sierra Vista, Creekview, West Park Westbrook and parts of Fiddymont. They should be cleaned regularly as needed to supply adequate water for irrigation.

Repair and replacement of lateral lines, main lines, check valves, and controllers shall be considered “Extra Work” in their entirety.

Repairs and replacements of any irrigation component or property damaged by the Contractor or because of negligence, error, or omission by the Contractor shall not be submitted to the City for payment and are the responsibility of the Contractor.

Repair and replacement of any irrigation components or property that is a result of vandalism, or unintentional damage, caused by the public shall be considered “Extra Work” in its entirety. All vandalized components must be reported to the City within one (1) working day with photos of the area. Photos of the repair or replacement must be reported for the Contractor to be compensated. If the vandalized components are not reported within one (1) working day the Contractor will be paid based on the above stated criteria for repair and replacement.

When the Contractor observes or is notified of water waste due to excessive overspray, overwatering for irrigation system malfunction, Contractor shall respond within twenty- four (24) hours. Repairs/adjustments shall be made prior to the next watering event. Any fines or fees incurred due to non-compliance with WELO shall be the responsibility of the Contractor.

In all streetscapes, system checks shall be done in accordance with the service levels outlined in the Parks & Landscape Maintenance Standards (Exhibit A).

4.2.24.5 Recycled Water

Recycled water is used in areas of the City parks and landscapes. Contractor's staff shall be trained in the proper techniques for working with recycled water and it is the responsibility of the Contractor to ensure compliance with all safety and health precautions.

The Environmental Utilities Department may request to observe system checks on recycled water systems. This shall be coordinated through the Parks Division.

4.2.24.6 Other Irrigation Conditions

City will provide all the water and electricity necessary for the Contractor to perform the services except instances where excessive costs are incurred by the City due to water/electricity waste or negligence by the Contractor.

- A. If the City determines that excessive utility costs due to waste or negligence have occurred and are a result of Contractor's actions, the City may withhold from payment to the Contractor those funds necessary to reimburse the City for these additional costs.
- B. If there is a difference of opinion between the City and the Contractor as to whether there has been waste due to the negligence of the Contractor, the opinion of the City will prevail.
- C. At the City's request the Contractor may be required to attend a monthly water conservation meeting with the city and the City's other partners. This meeting is designed to discuss best management practices, water usage to date, mandated restrictions, and City goals. This group is required to work as a team to accomplish City-wide irrigation goals.

4.2.25 Plant Loss

It is one of the Contractor's prime responsibilities to prevent loss of plants caused by pests, diseases, insects, soil conditions, nutrient, micro-climatic conditions, improper planting, or improper irrigation practices.

Contractor shall be continuously alert in locating and defining problems and will exercise prompt and proper corrective action. Contractor must report to the City any findings of damage to plants in writing with photo documentation and will be held responsible for replacement if failure to identify a problem and notify the City in writing prior to plant failure. Within thirty (30) days of the execution of the Contract a preliminary written report shall be submitted for major corrective problems not covered in the Contract along with the costs.

Contractor shall replace, at the Contractor's cost, any dead, stunted, or damaged plantings that are the result of the Contractor's negligence that are not addressed. Plants lost from Contractor's negligence shall be replaced, at the Contractor's expense, within thirty (30) days of discovery by City staff. Replacement plants shall be comparable in size to the lost plant up to a maximum size of a thirty-six (36) inch box, or if smaller, the size shall be approved by the City. Planting time frame will be at the discretion of the City and must be approved prior to work being performed.

The Contractor shall not be held responsible for plant losses due to maladies beyond the Contractor's control; this includes, but is not limited to, disease or insect attack for which there is no legal recommended control, acts of vandalism, earthquakes, fires, storms, freezing/frost, and related events. Contractor shall report all such conditions to the City in writing within seventy-two (72) hours of occurrence and submit a proposal for the work or repairs along with the costs. The Contractor shall obtain City's authorization prior to proceeding with the work. Failure to notify the City within seventy-two (72) hours of occurrence will result in replacement at the Contractor's cost as if the cause was Contractor negligence.

Plants in a state of decline shall be documented and brought to the City's attention for inspection immediately and before removal. The City shall pay labor and material for plant replacement not caused by Contractor negligence, as deemed by the City, on an actual time and material basis. Plants removed without notification to the City will be the Contractor's responsibility to replace.

The City shall approve all replacement plants that differ in species. However, replacing plants shall not be used by the Contractor as a substitute for proper care. The City will

consider Contractor negligence a breach of contract with full responsibility for costs and losses.

It shall be understood that new plantings may have different irrigation requirements than established plantings, and it shall be the Contractor's responsibility to ensure that new plantings have appropriate irrigation scheduling, and at no additional cost to the City. This includes plantings performed by Contractor as "Extra Work", as replacement plants, or those plants that may be installed by City staff or other third party, provided that the Contractor has received proper notification that such plantings have occurred.

Upon termination of the Contract, the City reserves the sole right to withhold final payment(s) in the amount necessary to replace any damaged or dying plant material that is a result of Contractor negligence, or to restore any site which is in a condition that is worse than when the Contract was executed.

4.2.26 Pesticide Use

Many federal and state agencies have jurisdiction over pest control activities related to use of pesticides, vegetation management, worker safety, hazardous material disposal, impacts of pesticide use on air and water quality and on wildlife. Primary pesticide regulation is by the US Environmental Protection Agency (EPA) with additional regulation and enforcement by the California Environmental Protection Agency. The California Department of Pesticide Regulation (DPR) is the regulatory arm of California EPA. Local enforcement of pesticide regulations performed by the Placer County Department of Agriculture.

Any pesticides used must be on the City's approved list for use. Contractor is responsible for acquiring a recommendation from a State of California licensed Pest Control Advisor and safety training of contract employees. Any damage to plants or other property due to pesticide use is the responsibility of the contractor.

Pesticides applications shall be excluded at School sites/property unless requested by the City.

4.2.26.1 Notification

Contractor shall notify the City at least one week prior to date of application of any pesticide, so irrigation schedule can be adjusted. The City will follow the same procedure when notifying the Contractor at sites where the contractor manages the irrigation schedule.

4.2.26.2 Reports

Contractor shall submit all pesticide applications through a pesticide use report to the County of Placer Agricultural Commissioner monthly. A copy of the monthly pesticide use reports shall be submitted to the City indicating

each site that has been treated the previous month and listing all chemicals used.

4.2.26.3 Storm Water

The City has a General Storm water Permit called the [State Water Resources Control Board, Water Quality Order No. 2013-001-DWQ, National Pollutant Discharge Elimination System \(NPDES\), General Permit No. CAS 000004](#). The intent of the permit is to reduce the discharge of pollutants in storm water to the maximum extent practicable, and in a manner designed to achieve compliance with water quality standards and objectives, and effectively prohibit non- storm water discharges into the municipal storm drain system and watercourses within the City and State. The Contractor is responsible for ensuring all landscape maintenance activities adhere to guidelines identified in the permit.

All fertilizers shall be kept out of the gutter and off the sidewalks. Fertilizer deposited onto the gutters, sidewalks or streets during application is to be blown back onto the landscape area immediately. Blowing of lawn clippings, leaves or other landscape debris into the gutter or storm drain inlets is strictly prohibited. No drains shall be obstructed by plant material or bark/mulch. During irrigation repairs, all mud and water is to remain in the landscape area. No turbid discharge is allowed into the gutter or drains.

4.2.27 Fertilization

The Contractor will be responsible for performing fertilizations of turf and landscape in parks, streetscapes, and designated facilities at the City's direction within specific time frames.

All fertilizations shall be considered "Extra Work" and shall not be included in the base bid. The City reserves the right to purchase all fertilizer products and have those products delivered to the Contractor. Timing of such deliveries and quantities will be determined jointly by the city and the Contractor.

The City also reserves the right to have the Contractor purchase the product directly and to include the product price in a quote for service. All major fertilizations shall conform to the City's agronomic calendar plan and City approved products.

4.2.28 Agronomic Calendar

On an annual basis the City establishes an agronomic calendar for the upcoming year. This calendar includes timing for pre and post emergent herbicide applications, fertilizer applications, aerification schedules, etc.

If requested by the City, the Contractor shall provide input on the yearly agronomic calendar. The calendar is a guiding tool for maintenance practices each year. The Contractor is expected to be able to perform requested

applications within specified timelines, except for uncontrollable circumstances such as weather. The Contractor shall notify the City in writing of such circumstances. The city will provide or approve products to be used throughout the city. The city understands that specific areas may require specific needs. Those needs may fall outside of the agronomic calendar and will be addressed on a case-by-case basis.

4.2.29 Bark Mulch

The Contractor shall notify the City when areas need new bark mulch. The City reserves the right to have the bark installed in any manner that it sees fit and by whomever it sees fit. If the city requests that new bark mulch, be added by the Contractor, it will be considered "Extra Work" in its entirety.

4.2.30 Clearance Tree Pruning

The Contractor shall prune trees for clearance as part of the base bid per current Parks & Landscape Maintenance Service Levels (Exhibit B).

4.2.31 Turf Management

Turf mowing and edging shall be performed as needed to meet the City parks and landscape service levels. Edging should not create gaps no wider than 1/4" around infrastructure.

When turf cannot be cut on the scheduled day due to rain, turf shall be cut as soon as weather and ground conditions permit. Sports field mowing should be done later in the week to provide the best possible playing surface on weekends. Any schedule change should be reported immediately.

4.2.32 Additional Work

Contractor shall agree to accept Additional Work assigned by City during each contract period, at the costs quoted in the proposal or at adjusted costs for succeeding annual periods. "Additional Work" is defined as future work or landscape maintenance in areas yet to be established, such as new park sites or new streetscapes.

4.2.33 Extra Work and Improvement Work

Extra Work and Improvement Work are not included as part of the base bid. Contractors shall provide a cost proposal for Extra Work. Improvement Work is described for reference only and does not require a cost proposal currently.

4.2.33.1 Extra Work

"Extra Work" is defined as those services and tasks specifically pertaining to Landscape Maintenance, as defined by the Department of Industrial Relations (DIR), either Routine or Complex, but beyond the service levels described herein. Any Extra Work will be considered additional requests above and beyond the base service levels identified in the Parks & Landscape Maintenance Standards (Exhibit A).

Below is a non-exhaustive list of items the City will deem Extra Work, provided they are not required because of Contractor's negligence or failure to perform its contracted duties:

- Repair of damaged or faulty irrigation (as described in Section 4.2.24.4)
- All fertilizations
- Seasonal turf renovation including de-thatching, over-seeding, and sod patching.
- Additional turf aerations beyond the assigned service level
- Replacement of plant material
- Replacement of seasonal color flowers
- Herbicide / pesticide application beyond the assigned service level
- Installation of bark / mulch / playground fiber
- Weed abatement, weed mowing, installation of firebreaks.
- Cleaning / repair of vandalism
- Any additional landscape maintenance work, at the City's sole discretion, that is not already described above and is not already a part of the contract scope.

Bid requests for hourly rates, unit costs, markups, etc. can be found in the Cost Proposal Bid Sheet for Extra Work (Exhibit C).

If tree pruning beyond basic clearance pruning is assigned as "Extra Work," the Contractor shall follow the tree pruning standards as described in the Parks & Landscape Maintenance Standards (Exhibit A). Additionally, the City maintains a current electronic inventory of every City owned tree. If any tree work is performed ranging from beyond basic clearance pruning to removal, the City's Urban Forester must be notified prior to work, and at the conclusion of work, so that proper records can be maintained.

The Contractor shall identify the tree on an aerial map with notes of the species and measured diameter at breast height (DBH) and provide the map to the Urban Forester. The Contractor shall be required to work with City staff to notify residents living near the tree work location will be completed prior to commencement of the work.

Emergency items, such as storm damage, do not require advanced notification.

Prior to the Contractor performing any Extra Work, the Contractor shall prepare and submit a written description of why the Extra Work is required, what type of work is proposed, and a cost estimate for the Extra Work as stated in the Cost Proposal Bid Sheet for Extra Work (Exhibit C). The cost estimate shall not exceed unit prices provided on the Cost Proposal Bid Sheet for Extra Work form, if applicable, unless otherwise agreed upon by the City that extenuating circumstances or field conditions warrant such adjustment.

No work shall commence without written authorization from the Parks Superintendent, or his designee.

Notwithstanding the above authorization, when a condition exists where there is imminent danger of injury to the public or damage to property, the Parks

Superintendent or his designee may verbally authorize the Extra Work to be performed upon receiving a verbal estimate from the Contractor. However, within twenty-four (24) hours after receiving a verbal authorization, the Contractor shall submit a written estimate to the Parks Superintendent for approval.

The cost estimate for Extra Work shall consist of the following elements:

- Unit costs, if applicable, or anticipated labor hours at appropriate rates provided in the Cost Proposal Bid Sheet for Extra Work (Exhibit C), unless certain higher wage rates are required for specific tasks.
- Actual cost of materials with negotiated percentage increase for overhead and profit, with a maximum markup of 10% over actual cost.

Materials may be provided by the City of Roseville.

All Extra Work shall commence on the specified date established and shall diligently proceed until completion.

Upon completion of the Extra Work the Parks Superintendent, or his designee shall be notified so that the work may be verified.

Contractor shall submit an invoice for compensation with the approved Cost Proposal Bid Sheet for Extra Work (Exhibit C). Photocopies of original invoices for materials shall be made available upon request of the City. If Contractor is using parts from its stock, an itemized list of parts used with unit prices shall accompany the invoice. Compensation shall not exceed the written estimate.

The Contractor's invoice shall be subject to audit and review by the City prior to payment.

The City reserves the right to repair and/or contract with a third party to perform Extra Work.

4.2.33.2 Improvement Work

Included for reference only, Improvement Work is defined as landscape-related services, tasks, or projects that require prevailing wage trade categories not covered by DIR under Landscape Maintenance and will be performed under a separate contract. This includes new landscape construction and renovation work.

Below is a non-exhaustive list of items the City will deem Improvement Work:

- New landscape construction projects.
- Large scale landscape conversions and renovations.
- Irrigation system conversions.
- New drainage installation.
- Concrete / hardscape / fence repair and installation.

2.1 Multiyear Agreements The initial contract will be from date of award through December 2028 with up to 3 renewals, two years each. .

The City reserves the right to renew the contract for additional years, two (2) years at a time at its sole discretion. The vendor receiving the contract award for the initial contract will retain that contract award throughout the life of the contract, including the optional renewal years.

The initial contract will be awarded based on the prices determined through the initial contract negotiation process. Sixty days prior to the expiration date of the current contract, the City is willing to re-negotiate out-year pricing (increases and/or decreases) based on market fluctuations. The pricing for each renewal year will be evaluated based on what the City deems to be fair and reasonable pricing. Any requests made by the vendor for a price increase must be fully documented utilizing an appropriate Consumer or Producer Price Index or other relevant market data to justify a price change. In its request for price increases Seller shall cite sources, specific conditions, and document how those conditions affect the cost. The City of Roseville is also willing to re-negotiate pricing if it is affected by catastrophic circumstances (example: unforeseen national/world crisis or acts of God).

Price adjustments will not be automatic. They must be mutually agreed upon by both the City and the vendor. The City will review the proposed pricing and determine if it is allowable, fair, reasonable, and in the best interest of the City to extend the agreement.

5.0 ASSURANCE OF DESIGNATED PROJECT TEAM

Proposer shall assure that the designated project team, including sub-consultants or sub-contractors (if any), is used for this project. Departure or reassignment of, or substitution for, any member of the designated project team, sub-consultant(s) or sub-contractor(s) shall not be made without the prior written approval of the City.

6.0 PROPOSAL FORMAT REQUIREMENTS

Each response to this RFP shall include the information described in this section. Provide the information in the specified order. Failure to include all of the information specified may be cause for rejection. Additional information may be provided but should be succinct and relevant to the goals of this RFP. Any additional information that a proposing Contractor wishes to include that is not specifically requested should be included in an appendix to the proposal.

Contractors are encouraged to keep the proposals brief and to the point, but sufficiently detailed to allow evaluation of the project approach. Unauthorized conditions, omissions, limitations or provisions attached to a proposal may render the proposal non-responsive and may cause its rejection.

Proposers are warned against making erasures or alterations of any kind, without initialing each and every such change. Proposals that contain erasures or irregularities of any kind, without such initialing, or omissions, may be rejected.

If provided via regular mail, the proposal should be bound or contained in a loose-leaf binder. Document pages shall be 8-1/2 inches by 11 inches in size or folded to such a size. Use section dividers, tabbed in accordance with this section as specified below.

6.1 Cover Letter with the following information:

- Title of this RFP

- Name and Mailing Address of Firm (include physical location if mailing address is a PO Box)
- Contact Person, Telephone Number, Fax Number, and Email Address
- A statement that the submitting Contractor will perform the services and adhere to the requirements described in this RFP, including any addenda (reference the addenda by date and/or number).

- 6.2 **Signature Requirements** - The attached Proposer's Certification (**Attachment A**) shall be executed by an official(s) legally authorized to bind the Contractor which states that the proposal is valid for ninety (90) days. Include the executed copy of the Proposer's Certification under Tab G. Note: This is ninety (90) days following the closing date for the receipt of all proposals.
- Proposals submitted on behalf of a Partnership shall be signed in the firm name by a partner or the Attorney-in-Fact. If signed by the Attorney-in-Fact, there shall be attached to the proposal a Power-of-Attorney evidencing authority to sign proposals, dated the same date as the proposal and executed by all partners of the firm.
 - Proposals which are submitted on behalf of a Corporation shall have the correct corporate name thereon and the actual signature of the authorized officer of the corporation written (not typed) below the corporate name. The title of the office held by the person signing for the corporation shall appear below the signature of the officer.
 - Proposals which are submitted on behalf of a Limited Liability Company ("LLC") shall be signed by the person or persons authorized to bind the LLC under the LLC's articles of organization.
 - Proposals which are submitted by an Individual Doing Business under a firm name ("dba") shall be signed in the name of the individual doing business under the proper firm name and style.
- 6.3 **TAB A: Firm's Qualifications** – Describe your firm and provide a statement of your firm's qualifications for performing the requested services. Identify the services which would be completed by your firm's staff and those that would be provided by sub-consultants or sub-contractors, if any. Identify any sub-consultants or sub-contractors you propose to utilize to supplement your firm's staff. Include the firm's organizational chart, including its constituent parts, and size variation of staffing levels in the past five (5) years.
- 6.4 **TAB B: Experience and References** – Provide a summary of your firm's experience in providing these or similar services. Provide a minimum of three (3) references for projects or services similar in nature and scope that your firm's team members have completed in the last five (5) years. Include brief descriptions of the projects, dates, client names and contact persons' names, addresses and telephone numbers. Public sector references are preferred.
- 6.5 **TAB C: Staffing, Resources and Service Description**– Provide details of your company's approach to the successful management of this contract based on the General Conditions in Section 4 and the Parks & Landscape Maintenance Standards (Exhibit A). Include detailed descriptions regarding your company's approach to the following operational items:
- Resources and methodology that will be used to complete each element of the requested services.
 - Describe how your company will make available the equipment and

supplies (i.e., machinery, signs, cones, tools, chemicals, etc.) needed to perform all work and where equipment will be stored.

- Communication methods between supervisors, office staff and field staff.
- Systems your company uses to assign, track, and evaluate work performed by employees.
- Staffing and work plans that include work strategies needed to maintain each park, district, or area throughout all seasons of the year.
- Describe your company's employee retention program and philosophy. Include an overview of employee benefits packages for all employee categories to be assigned to this contract, including supervisors, full-time line staff and part-time line staff for each area in the bid.

- 6.6 **TAB D: Project Understanding** – Based on the available information, supplemental research, field observations, and experience with similar projects, provide a narrative describing your understanding of the services requested in this RFP, your general approach and any major challenges to achieving the City's stated goals. Include any issues that you believe will require special consideration for this project. Also identify any unique approaches or strengths that your firm may have related to this project. City staff will assess your understanding of all aspects of the project based on the overview.
- 6.7 **TAB E: Customer Service and Quality Assurance** – Discuss your company's vision of customer service and quality assurance. Describe steps your company takes to ensure all staff will provide an exceptional experience to the public and the City of Roseville. Provide details and methodology on how your company performs quality control and measures taken to correct items not meeting the City of Roseville standards identified in General Conditions (Section 4.2) and in the Parks & Landscape Maintenance Standards (Exhibit A). Exhibit F provides a sample quality assurance document used by the City of Roseville. Please provide samples of documents your company uses to facilitate thorough quality assurance checks.
- 6.8 **TAB F: Chemicals** -- List the chemicals proposed for use in this Contract. Describe how each will be used and methods used to comply with the Department of Pesticide Regulation.
- 6.9 **TAB G: Irrigation**- Describe your company's plan and strategy for maintaining irrigation systems and preventative measures taken to ensure maximum efficiency and water conservation. Discuss experience with any centralized irrigation systems, specifically Motorola and Calsense. Include any strategies used in designating the responsibilities of the Contractor and the City and how it differs from a non-centrally controlled system.
- 6.10 **TAB H: Liability Issues**- Discuss how your company handles damage or theft claims from the public. What is the process you follow to ensure claims are handled in a timely manner?
- 6.11 **TAB I: Billing and Invoicing**- The City requires billing and invoices to meet the needs of our accounting and budgeting structure. Bills and invoices must be presented to the City in a timely manner. Invoices shall include district or general fund area name, if it is a Park, Landscape or Facility, Purchase Order Service Agreement number, Purchase Order Service Agreement line number and monthly cost or individual amount for specific work. In addition, "Extra Work"

invoices shall include a description of work performed, billable hours, cost for any parts, and grouping of work performed within a district or general fund area.

- Exhibits D and E provides sample invoices that shows the variety of districts, contracts and account information required on all billing invoices and a sample extra work invoice. Describe your company's ability to provide similar invoices or other options that will meet the needs as shown.

6.12 TAB J: Cost Proposal- The Parks and Landscape Maintenance Services RFP is formulated for the Contractor to provide a proposal for specific District zones in two geographical areas, Facilities, Schools sites, Non-Parks, Recreation & Libraries locations and Parks (Exhibit B) within the City of Roseville. This proposal can be for one area or all locations. The City reserves the right to award individual geographic zones to different contractors and/or negotiate cost proposals. Additionally, the City reserves the right to adjust the geographic zones and bid locations as needed.

Base bid prices shall include everything necessary for the completion of and fulfillment of the Contract, including but not limited to, furnishing all transportation, materials, equipment, and all management, supervision, permits, labor, and services, to comply with the designated service level, for each area, unless otherwise identified as "Extra Work" within this document.

Proposal prices shall include all applicable federal, state, and local taxes. The prices should be listed by yearly lump sums. The basis of payment shall be on a monthly fixed price basis or as otherwise agreed to in writing by the City.

All proposers must complete the Cost Proposal Bid Sheet for Routine Work (Exhibit B). Please provide a total cost to complete all services at each park, streetscape, school, and facility listed to meet the standard service level, unless otherwise noted, described in the Parks & Landscape Maintenance Standards (Exhibit A). Additionally, the Contractor shall provide pricing for the add alternatives as listed to allow the contracted services to be selected as needed to meet budgets in certain districts.

All proposers must complete the Cost Proposal Bid Sheet for Extra Work (Exhibit C). "Extra Work" is described in Section 4.2.27.1 and will not be considered part of the routine maintenance or base bid prices. Additionally, indicate what your material markup is over wholesale price.

The Parks and Landscape Maintenance Services RFP reflects consistent maintenance service levels across the City. Depending on proposal prices submitted and the current funding status, the City may be required to lower or increase services to individual zones or areas based on funding availability.

Examples of possible reductions include mowing less frequently, or no fertilization or aeration. Possible increases could include adding an additional pruning cycle, additional weed management or more mowing. The City will only award a contract if the cost of the agreement is at or below the approved funding allotment for specific areas, parks, and districts.

The initial proposed pricing must be in effect for eighteen (18) months based on the time period of the initial contract. At the request of the Contractor, City and Contractor will meet and revise prices to be effective for the next fiscal year (July 1– June 30) in January of each year. This increase shall not exceed 3% in any one year, including any extensions in the term

of the Agreement. City also agrees to adjust payments to reflect changes in work quantities and to pay for new work assigned to Contractor at the contract rates then in effect. Adjustments to quantities may be requested by either party and is subject to field verification by City.

- 6.13 **TAB K: Required Statements/Documents** – Include statements of assurance regarding the following requirements in the proposal:
- Non-substitution for the designated members of the team without approval by City staff **(Section 5.0)**
 - The absence of a conflict of interest **(Section 10.4)**
 - Indicate your ability and agreement to fulfill the indemnification and insurance requirements contained in the sample contract **(Section 10.7)**. (Please note that actual certificates of insurance are not required as part of your submittal.)
 - A statement that nothing contained in the submitted proposal will be proprietary. **(Section 10.23)**

Submit the following documents with proposal:

- Proof of registration with California Secretary of State. **Note:** All proposers must be registered with the Secretary of State or have a valid exemption by the time of award.
 - Executed copy of Proposer's Certification **(Attachment A)**
 - Levine Act Disclosure Statement Form **(Attachment B)**
 - Contractor Licenses **(Attachment C)**
 - Subcontractor List **(Attachment D)**
 - Executed copy of Non-collusion Declaration **(Attachment E)**
- 6.14 **TAB H: Exceptions** – Describe any and all proposed exceptions, alterations or amendments to the Scope of Services or other requirements of this RFP, including the Sample Contract **(Attachment F)**. The nature and scope of your proposed exceptions may negatively affect the evaluation of your submittal and the City's determination of whether it is possible to successfully negotiate a contract with your firm.
- 6.15 **TAB I: Competency of Proposers** – The City wants to ensure that the successful Contractor has the necessary facilities, ability, experience, and financial resources to provide the services specified herein in a satisfactory and timely manner. Please list and explain any pending bankruptcies, liens, stop payment notices, judgments, lawsuits, arbitrations, mediations, foreclosures, and any similar actions filed or resolved in the past seven (7) years. Please indicate whether a client has ever terminated a contract with your firm for breach, and if so, please explain. Also, furnish a statement of financial resources demonstrating that the Contractor has the ability to maintain a staff of regular employees, sub-consultants or sub-contractors adequate to ensure continuous performance of work, and demonstrating that the equipment for the work contemplated is sufficient, adequate and suitable.

7.0 SUBMITTAL INSTRUCTION

- 7.1 Your submittal package shall include the following:
If mailing, the below guidelines apply.

- **One (1) original and four (4) printed copies** of your proposal; and
- **One (1) electronic copy** of your proposal in PDF format on a flash drive or other electronic media

OR

If submitting your proposal via electronic mail, then send one (1) copy of the proposal to cityclerkroseville@roseville.ca.us. The file size limit is 25 megabytes.

- 7.2 Proposals shall be submitted not later than the time and date indicated on the cover page of this RFP. If mailing the proposal, then it shall be submitted in a sealed envelope or container and clearly marked with the RFP title on the outside of the parcel. **Complete and attach the “Sealed Proposal” label to the outside of the envelope or package containing your proposal.**

- 7.3 Proposals shall be delivered to:

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

Or electronically mailed to: cityclerkroseville@roseville.ca.us

- 7.4 The City shall not be responsible for proposals delivered to a person or location other than that specified herein.
- 7.5 Postmarks will not be accepted, and proposals received after the deadline date and time will not be accepted or considered. **No exceptions.**
- 7.6 The City reserves the right to waive minor defects and/or irregularities in proposals and shall be the sole judge of the materiality of any such defect or irregularity.
- 7.7 All costs associated with proposal preparation shall be borne by the proposer.

8.0 EVALUATION CRITERIA

The following evaluation criteria and rating schedule will be used to determine the most highly qualified firm(s).

<u>Evaluation Criteria</u>	<u>Maximum Points Possible</u>
A. Experience and qualifications of firm and proposed staff/sub-consultants/sub-contractors	15

(per Sections 6.3 - 6.5)	
B. Understanding of the Project – Proposed Project Plan (per Section 6.6 – 6.7)	35
C. Proposed Cost (per Section 6.8)	25
D. Performance and Ability	15
E. Customer Service and Quality	10
Total Possible Points:	100

9.0 SELECTION PROCESS

- 9.1 Award of the RFP shall be made to the responsible proposer whose proposal is determined, through a formal evaluation panel process, to be the most advantageous to the City after the evaluation panel has taken into consideration the evaluation factors set forth in the RFP. A master score sheet shall be created based on the evaluation panel's initial evaluation. Proposals shall be scored according to the criteria stated in the RFP.
- 9.2 Proposals submitted will be reviewed by a selection committee. Contractors that have submitted the best and most complete proposals may be invited to an interview. The number of Contractors invited to an interview may vary depending upon the number of proposals submitted.
- 9.3 Should the City elect to conduct interviews with any proposers, the following criteria shall be considered and each proposer ranked by the evaluation panel during the interview process: a) Quality of presentation, b) Ability to meet the City's business goals, c) Communication style.
- 9.4 The City reserves the right to make a selection after review of the proposals without oral interviews; therefore, the proposal should be submitted initially on the most favorable terms that the Contractor might propose.
- 9.5 A contract will be negotiated with the Contractor considered best meeting the City's need for this project. In the event a mutually satisfactory contract cannot be negotiated with the City's first choice, negotiations may be terminated and commenced with the Contractor considered next best in meeting the City's needs for this particular project.
- 9.6 The selected Contractor will be required to execute a City prepared contract. The contract may further refine the scope of services and will provide for the terms and conditions of employment.
- 9.7 The award of any contract is expressly contingent upon City Council approval and the availability of funds. City staff may not legally bind the City to a contract.

- 9.8 The City reserves the right to reject any or all proposals, or to waive minor irregularities in said proposals, or to negotiate minor deviations with the successful Contractor(s). In the case of differences between written words and figures in a proposal, the amount stated in written words shall govern. In the case of a difference in unit price versus the extended figure, the unit price shall govern.
- 9.9 The City reserves the right to seek clarification on any or all proposal submittals to ensure the RFP specifications are met. Proposals may be rejected from any proposer who does not comply with the City's request for clarification.
- 9.10 Once a decision has been made to award the contract, then a formal notice of the intent to award to the recommended proposer(s) shall be made by the Department.
- 9.11 A City of Roseville business license as well as all applicable permits, licenses and certifications required by local, state or federal law are required before the award of contract.

10.0 GENERAL TERMS & CONDITIONS

- 10.1 **Standard Contract.** Upon completion of the evaluation and recommendation for award, the selected Contractor will be required to execute an agreement prepared by the City, a sample of which is included as **Attachment F**.
- 10.2 **Independent Contractor.** At all times the Contractor shall represent himself/herself to be an independent contractor offering such services to the general public and shall not represent himself/herself, or his/her employees, to be an employee of the City. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save, and hold the City, its officers, agents, and employees, harmless from and against, any and all loss, cost (including attorneys' fees), and damage of any kind related to such matters.
- 10.3 **Non-Appropriation.** The City may terminate any resulting contract at the end of any fiscal year, June 30th, without further liability other than payment of debt incurred during such fiscal year, should funds not be appropriated by its governing body to continue services for which the contract was intended.
- 10.4 **Conflict of Interest.** The Contractor shall warrant that no official or employee of the City has an interest, has been employed or retained to solicit or aid in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City. Contractors submitting a proposal in response to this RFP must disclose any actual, apparent, direct, indirect, or potential conflicts of interest that may exist with respect to the Contractor or the Contractor's management or employees relative to the services to be provided to the City. Conflict of interest issues may require consultation with legal counsel. If a Contractor has no conflicts of interest, a statement to that effect must be included in the proposal.

Violation of this section shall be a material breach of the contract entitling the City to any and all remedies by law or in equity.

- 10.5 **Undue Influence.** The Contractor shall warrant via an executed Proposer's Certification (**Attachment A**) that no undue influence or pressure is used against or in concert with any officer or employee of the City in connection with the award or terms of the contract that will be executed as a result of this RFP, including any method of coercion, confidential financial arrangement or financial inducement. No officer or employee of the City shall receive compensation, directly or indirectly, from the Contractor, or from any officer, employee or agent of the Contractor, in connection with the award of the contract or any work to be conducted as a result of this RFP. Violation of this section shall be a material breach of the contract entitling the City to any and all remedies by law or in equity. Additionally, the Contractor shall provide a completed Levine Act Disclosure Statement form (**Attachment B**). A party to a proceeding before an agency involving a license, permit, or other entitlement for use, including contracts not competitively bid and awarded to the lowest responsible bidder with a responsive bid shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent to a City official/campaign. (Gov. Code, § 84308.) For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.
- 10.6 **Non-Collusion.** Contractors submitting proposals shall warrant via an executed Proposer's Certification (**Attachment A**) that their offer is made without any previous understanding, agreement or connection with any person, firm or corporation submitting a separate proposal for the same project and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. This condition shall not apply to proposals which are submitted by firms who have partnered with others to submit a cooperative proposal that clearly identifies a primary contractor and the associated sub-consultants or sub-contractors. Proposers shall also submit a properly completed and executed "Non-collusion Declaration" which is attached as **Attachment E**.
- 10.7 **Indemnification & Insurance Requirements.** The City's standard indemnification and insurance requirements are provided in the sample contract, included in **Attachment F**. All costs of complying with the insurance requirements shall be as included in your pricing. The selected Contractor shall provide complete and valid insurance certificates within ten (10) days of the City's written request. Failure to provide the documents within the time stated may result in rejection of the Contractor's proposal. If a proposer takes exception to the indemnification and insurance requirements, then the nature and scope of the proposed exceptions may negatively affect the evaluation of that proposer's submittal and the City's determination of whether it is possible to successfully negotiate a contract with that firm. Submitting exceptions are at the proposer's own risk.
- 10.8 **Cost of Preparing Proposal.** The City will not pay any costs incurred by any Contractor in preparing or submitting a proposal in response to this RFP.
- 10.9 **Proposals Property of the City.** All documents or materials submitted with or in conjunction with any proposal, including but not limited to electronic files, shall become

the property of the City after the proposal submission deadline. No submission documents will be returned. During negotiations, the scope of services may be amended by the City and negotiated based upon ideas provided by other proposers or any other source.

10.10 Proposals are Public Records. All proposals submitted are subject to the public disclosure requirements under the laws of the State of California, unless the City identifies and exercises a right or obligation to exempt any record from public disclosure. However, proposals will not be disclosed until negotiations are complete and a recommendation for selection and award is made.

10.11 Protests.

(a) Protest Requirements

(1) Any proposer who is aggrieved in connection with the solicitation or award of a contract may file a protest with the City Clerk's office. The protest must be received in writing by the City Clerk's office within seven (7) calendar days after such aggrieved proposer 1) knows or should have known of the facts giving rise thereto or 2) the date of the notice of intent to award, whichever is sooner. In no event shall a protest be allowed after an award has been made by City Council. If the seventh calendar day falls on a weekend or City holiday, the protesting party may submit the protest prior to close of business on the first business day following such weekend or holiday. Failure to submit a timely protest shall bar consideration of a protest.

(b) Grounds for Protest

(1) The alleged grounds for protest shall be limited to the following: (a) computation errors, (b) violations of local, state, or federal law, or (c) the City failed to follow the procedures specified in this Policy.

(2) The protest shall state all grounds claimed for the protest and include supporting documentation. Failure to clearly state the grounds for the protest and provide supporting documentation shall be deemed a waiver of all protest rights.

(c) Administrative Review

Upon receipt of the protest and after determining the protest was properly filed, the Department Director shall provide a copy of the protest to other proposers who might become aggrieved as a result of the protest and issue a written decision within fourteen (14) calendar days after receipt of the protest. The protest will be evaluated by the Department Director, the City Attorney's Office, and the Purchasing Manager. The protesting proposer shall promptly provide any information requested by City staff as part of such investigation. The decision shall either deny or uphold the protest and include reasons for the decision. The written decision shall be final.

(d) Stay of Action During a Protest

In the event a protest is filed under Section 10.11, the City shall not proceed further with the award of the contract until the protest is resolved, unless:

(1) The City Manager or designee makes a determination that the award of the contract without delay is necessary to protect a substantial interest of the City, or

(2) The City decides to reject all proposals and issue a new RFP.

- 10.12 **Rejection of RFP.** The City reserves the right to reject any or all proposals, to waive defects or irregularities in any proposal or in the RFP process, and to offer to negotiate or contract with any Contractor in response to any RFP. This RFP does not constitute any form of offer to contract.
- 10.13 **Multiple Award.** The City reserves the right to award the contract to multiple contractors when applicable.
- 10.14 **Increasing/Decreasing Portions of RFP.** The City reserves the right to increase or decrease the amount of any portions of the work represented in the RFP and/or to omit portions of said work, as may be deemed necessary by the City.
- 10.15 **Rejection as Non-Responsive.** Proposals may be rejected as non-responsive at the City's sole discretion if there are alterations of form, the proposal is conditional or the proposal is incomplete.
- 10.16 **Modifying RFP.** The City reserves the right to modify any portion of, or to postpone or cancel this RFP at any time, and/or reject any and all submissions without indicating any reason.
- 10.17 **If no proposal is accepted,** the City may elect to have the services performed in some other manner.
- 10.18 **Rejecting Team Members, Firms or Sub-contractors.** The City reserves the right to reject individual team members, firms, sub-consultants or sub-contractors and request substitution prior to contract award.
- 10.19 **Local Business, Small Business, Minority and Women Owned Business.** Although no preferences will be given, the City highly encourages submission of proposals by local businesses, by small business owners, and by minority and women-owned businesses.
- 10.20 **Withdrawal of Proposals.** Proposals may be withdrawn prior to the date and time specified for proposal submission with a formal written notice by an authorized representative of the proposer delivered to the City Clerk's Office. Proposals submitted will become property of the City after the proposal submission deadline.

Proposals may not be withdrawn for ninety (90) days after the due date unless the City enters into a contract with another Contractor prior to the expiration of that ninety (90) day period.

- 10.21 **Prohibited Transmittals.** No telephone or facsimile proposals will be accepted. If a photocopy is submitted, the proposal must be signed in ink.
- 10.22 **Proposal Postponement and Amendment.** The City reserves the right to revise or amend the RFP or specifications up to the time set for opening of the proposals. Such revisions and amendments, if any, shall be announced by amendments to this RFP through the City's web site. Copies of such amendments shall be furnished to all prospective proposers. Prospective proposers are defined as those proposers who have registered and are on the City's RFP list for this material/service. If revisions and amendments require changes in quantities, prices or scope of services, the date set for opening of the proposals may be postponed by such number of days as in the opinion of the City shall enable proposers to revise their proposals. Proposals which fail to acknowledge a substantive addendum to the RFP, as determined by the City Attorney's Office, on the City supplied addendum form will be rejected as non-responsive. Any revisions or amendments to the RFP will become incorporated into any contract awarded pursuant to the RFP.
- 10.23 **Proprietary Information.** Proposers submitting a proposal in response to this RFP must provide a statement that nothing contained in the submitted proposal will be proprietary. However, if a proposer desires to claim a privilege against public disclosure for a trade secret or other proprietary information, such information must be submitted with the proposal in a separate envelope marked "confidential." The City Attorney's Office will determine if the information is in fact proprietary, based on state and federal law. Note that under California law, a price proposal to a public agency is not a trade secret. The Contractor shall defend, indemnify and hold harmless the City regarding any claim by any third party for the public disclosure of the "confidential" portion of the proposal.
- 10.24 **Right to Request Additional Information.** During the evaluation process, the City reserves the right, where it may serve the best interests of the City, to request additional information and clarifications from proposers. Such information will be requested in writing to the specific proposer. This information will become a part of the original proposal submitted by the specific proposer and will be used by the City in evaluating the proposal and will not be shared with other proposers during the evaluation and negotiation process.
- 10.25 **Modification of Proposals.** Modification of a proposal already received will be considered only if the modification is received prior to the deadline date for receiving proposals. All modifications shall be made in writing, executed, and submitted in the same form and manner as the original proposal.
- 10.26 **Examination of Contract Documents.** Each proposer shall thoroughly examine and be familiar with the terms of this RFP, the sample contract attached as **Attachment F**, legal and procedural documents, general conditions, specifications, and addenda (if any), which will constitute the contract documents. Submission of a proposal shall constitute

acknowledgement, upon which the City may rely, that the proposer has thoroughly examined and is familiar with the contract documents. Failure or neglect of a proposer to receive or examine any of the contract documents shall in no way relieve the proposer of any obligation with respect to their proposal or to the contract. No claim for additional compensation will be allowed which is based upon lack of knowledge of any contract document.

- 10.27 **Non-Discrimination.** The City maintains various policies related to contractual service providers. Among these is an anti-discrimination policy, which requires that the City's contractors not discriminate in hiring on the basis of gender, race, religion, sexual orientation, medical condition, and all other categories protected by law. Upon acceptance of a proposal, the City may request that the selected Contractor sign a statement affirming its compliance with this policy.
- 10.28 **No Assignment or Modifications.** This awarded contract is to be binding on the successors and assigns of the parties hereto. The services called for herein are deemed unique and except as provided herein Contractor shall not assign, transfer, subcontract, or otherwise substitute its interest in the agreement or any of its obligations herein without the written consent of the City. The Agreement may be modified only by a written amendment signed by the parties.
- 10.29 **Bankruptcy.** Upon filing for any bankruptcy or insolvency proceeding whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assignee for the benefit of creditors, the Contractor must notify the City immediately. Upon learning the actions herein identified, the City reserves the right, at its sole discretion, to cancel the contract.
- 10.30 **Debarment.** Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, consultants, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.

Attachment A

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

NAME OF BUSINESS

SIGNATURE

NAME & TITLE, TYPED OR PRINTED

MAILING ADDRESS

TELEPHONE NUMBER

EMAIL

Type of Organization:

☐ Sole Proprietorship

☐ Corporation

☐ State of Incorporation

☐ Partnership

☐ Limited Liability Company

Attachment B

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any "Officer" (elected or appointed officer, any alternate thereto, and any candidate for elective office) from participating in any consideration or action related to a proceeding if they receive political contribution(s) from a party, or its agent(s), totaling more than \$250 within the previous twelve (12) months, while a proceeding is pending, and for twelve (12) months following the date of a final decision in a proceeding concerning a license, permit, other entitlement for use, franchise, or contract (collectively "license, permit, or contract"). For additional information: https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

City Officers are listed at the following sites:

- The Members of City Council - https://www.roseville.ca.us/government/city_council/meet_council
- Boards & Commission Members - https://www.roseville.ca.us/government/boards_commissions

Parties and their Agents are responsible for reviewing and disclosing their applicable contributions to City Officers on the record of a proceeding.

1. Have you or your entity, or any agent on behalf of you or your entity, made any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months preceding the date of the submission of your license, permit, or contract, or the anticipated date of any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ____

If yes, please identify the City Officer(s): _____

2. Do you or your entity, or any agent on behalf of you or your entity, anticipate or plan to make any political contribution(s) totaling more than \$250 to any City Officer in the twelve (12) months following any City Council, Board, or Commission consideration or action related to this license, permit, or contract?

YES ____ NO ____

If yes, please identify the City Officer(s): _____

Answering yes to either of the two questions above does not preclude the City of Roseville from considering and/or taking action on a license, permit, or contract. It does, however, potentially preclude the identified City Officers from participating in consideration of and in taking any actions related to the license, permit, or contract. Please accurately complete and sign this form, under the penalty of perjury:

(Date)

(Printed Name/Title of Authorized Representative)

(Name of business/legal entity)

(Signature)

You must submit a supplemental form if you make any new reportable contribution(s) while the contract, license, permit, or other entitlement is being considered. If this form has not previously been submitted in connection with a contracting, licensing, entitlement or permitting process, please provide the completed form to the Office of the City Clerk for appropriate departmental routing, at: City Clerk, 311 Vernon St., Roseville, CA 95678, CityClerkRoseville@roseville.ca.us

LEVINE ACT DISCLOSURE STATEMENT

(The completed form submitted to the City of Roseville is a public record.)

Term	Definition	Law
Covered "proceedings"	A proceeding to grant, deny, revoke, restrict, or modify a license, permit or other entitlement for use, that does not solely involve purely ministerial decisions and is: (1) Applied for by the party; (2) Formally or informally requested by the party; or (3) A contract between the agency and the party or a franchisee granted by the agency to the party, other than a contract that is competitively bid , a labor contract , or a personal employment contract .	FPPC Reg 18438.2(a)
Party	Any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.	Gov. Code 84308(a)(1)
Participant	Any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.	Gov. Code 84308(a)(2) FPPC Reg 18438.4
Agent	A person who represents a party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding. See FPPC Reg 18438.3 for exceptions for certain consultants.	FPPC Reg 18438.3
Competitively Bid	A contract required by law to be awarded to the lowest responsible bidder with a responsive bid, or, if the successful bidder refuses or fails to execute the contract, to the next lowest bidder with a responsive bid.	FPPC Reg 18438.2(a)(3)(A)
Labor Contract	A contract or agreement reached through collective bargaining or with a representative group regarding the salary, benefits, or terms and conditions under an employment or retirement policy for employees or retirees, including a project labor agreement entered under Public Contract Code Section 2500.	FPPC Reg 18438.2(a)(3)(B)

Personal Employment Contract	A contract for employment, including the terms and conditions of employment, between the agency and an agency employee. A contract with an independent contractor is NOT a personal employment contract.	FPPC Reg 18438.2(a)(3)(C)-(D)
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A **party** to a proceeding before an agency involving a license, permit, or other entitlement for use **shall disclose on the record of the proceeding** any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

A **party, or agent to a party**, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding **shall not make a contribution** of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(Gov. Code, § 84308, emphasis added.)

Attachment C

CONTRACTOR LICENSES

List the licenses held by your company and/or employees. The following representations are made under penalty of perjury:

CA State Lic No.	Name on License	Class/Type	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you have a City of Roseville Business License? Yes___ No___

License #_____

***For Public Works Projects (SB854):** Contractors must register with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5. The Contractor shall provide proof of current registration with the Department of Industrial Relations for both itself and all listed subcontractors with their proposal. Contractors may register at: <http://www.dir.ca.gov/public-works/publicworks.html>

DIR contractor registration number and expiration date:

* _____

Attachment D

SUBCONTRACTOR LIST

If subcontractors will not be used, proposer must write "NONE". For construction contracts, in accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, Contractors must list the name and business address of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or who will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (0.5%) of the prime contractor's total bid, or in the case of bids or offers for the construction of streets and highways, including bridges, in excess of one-half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars (\$10,000) whichever is greater.

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Company Name _____
Principal _____
Address _____
City _____
Phone _____
Job capacity _____
Percentage of total work _____
Licenses and numbers _____
DIR Contractor Registration Number & Expiration Date _____

Attachment E

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

(Signature of Declarant)

Attachment F
SAMPLE CONTRACT



Contract Purchase Agreement 3003457

Supplier Details:

Company Sample Company
Contact Fred Sample
Address 111 Sample Dr.

Roseville, CA 95678

Submit your response to:

Company City of Roseville
Contact
Address Purchasing Division
311 Vernon St
Roseville, CA 95678
Phone (916) 746-1100
Fax (916) 746-1115
E-mail

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return signed copies of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are **not** corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3003457

Agreement	3003457
Agreement Date	15-FEB-2024
Revision	0
Agreement Amount	0.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488
Fax: (916) 784-3796
Email: accountspayable@roseville.ca.us

Supplier **Sample Company**
 111 Sample Dr.

Roseville, CA 95678
Phone: (916)111-1111
Fax: (916)111-2222
Email: samplecompany@sample.org

Description of Labor, equipment and/or materials **This is a SAMPLE agreement for illustration purposes only.**

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	11028	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
01-Jul-2023	30-Jun-2024				

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless the City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole or active negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All prevailing wages and fair employment practices must be adhered to. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. In compliance with Labor Code Section 1773.2, as may be amended from time to time, Contractor shall cause a copy of this website to be posted at each jobsite, as applicable.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.
 - b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management

and the City Attorney.

- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage (except Workers' Compensation) and for ongoing and completed operations. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide thirty (30) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.
- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.

11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. Vehicles with a gross vehicle weight rating (GVWR) greater than 8,500 lbs. and light-duty package delivery vehicles operated in California may be subject to the California Air Resources Board (CARB) Advanced Clean Fleets regulations. Such vehicles may therefore be subject to requirements to reduce emissions and air pollutants. For more information, visit the CARB Advanced Clean Fleet webpage at <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.
20. Contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications, if any, shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.
21. Contractor must submit all claims as defined in and in accordance with the claim

resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

22. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.
23. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.
24. CONTRACTOR agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONTRACTOR and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONTRACTOR and CITY agree that: (a) CONTRACTOR is free from the control and direction of CITY in connection with the performance of the work; (b) CONTRACTOR is providing services directly to CITY; (c) CONTRACTOR has and will maintain at all relevant times a business license; (d) CONTRACTOR maintains a business location that is separate from CITY; (e) CONTRACTOR is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONTRACTOR actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONTRACTOR advertises and holds itself out to the public as available to provide the same or similar services; (h) CONTRACTOR provides its own tools, vehicles, and equipment to perform the services; (i) CONTRACTOR has negotiated its own rates; (j) CONTRACTOR set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONTRACTOR has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. _____

Contractor License No. _____

DIR Registration No. _____

Check mark the applicable company type below:

_____Corporation

_____Limited Liability Company

_____Partnership

_____Sole Proprietor

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.

Construction T&C
REV 2/14/24 JS

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: X

General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: _____

General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: _____

Professional Liability:
\$1 Million/occurrence

IT Services: _____

Professional Liability:
\$1 Million/occurrence
No auto required
Cyber Liability:
\$1 Million/occurrence

Hazardous Materials: _____

Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: _____

No auto required
No workers' comp required

Professional Counseling/ Psychological: _____

Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics:_____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental:_____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution – \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Asbestos-Containing Materials in City-Owned Buildings

California Health and Safety Code Section 25915 requires that all City of Roseville employees, contractors and lessees be notified annually of the presence of asbestos in City-owned buildings constructed prior to 1979. Please post this notice in an area(s) accessible to all employees, contractors and lessees. Contact Facility Maintenance & Operations at (916) 774-5740 for more information about Asbestos Containing Materials (ACMs) in specific City-owned buildings. For more information about asbestos refer to the OSHA website.

The City of Roseville is committed to maintaining a safe and healthy work environment. The City's Facility Maintenance & Operations staff conducts ongoing inspections to identify and safely manage previously installed asbestos-containing products. Renovation of City-owned buildings **MUST** be reviewed in advance by Facility Maintenance & Operations to ensure the City is in compliance with building codes, Americans with Disabilities Act and that no ACMs are disturbed without proper safeguards. Work that requires removal or repair of ACMs is restricted to trained and qualified persons only. **Facility Maintenance & Operations will need to approve the qualified contractors.**

Use the following measures to protect you and others from exposure to airborne asbestos:

- Presume all building materials contain asbestos until determined otherwise by Facility Maintenance & Operations.
- Do not install walls, closets, cabinets, ceilings.
- Do not remove, cut, drill, sand, grind or otherwise disturb any material in the buildings, including carpet and tile.
- Do not paint (this includes any walls, ceilings, floors and electrostatic painting of office furniture).
- Do not remove any items nailed or screwed to the walls (this includes pictures, cabinets, electrical, etc.).
- Do not go above ceilings, behind walls or into building spaces such as attics and crawlspaces unless these areas have been inspected and cleared by Facility Maintenance & Operations.
- Do not pull cable or wiring through above-ceiling spaces with asbestos.
- Do not install screws, pins, nails or hangers into asbestos ceiling or wall plaster.
- Be careful not to damage walls, ceilings or floors when moving furniture or equipment. It is recommended that Facility Maintenance & Operations be contacted prior to moving furniture or equipment.
- Do not brush, sweep or vacuum textured asbestos ceiling plaster or plaster debris.
- Immediately report any damage or deterioration of suspect building materials to Facility Maintenance & Operations or Risk Management.

It is important to note that the presence of asbestos does not mean you have been exposed. Exposure results when friable asbestos particles are inhaled or ingested. Asbestos becomes friable when material containing asbestos is drilled, sanded or disturbed by remodeling or demolition work or when the ACM has deteriorated. Intact, bonded, sealed or undisturbed asbestos does not pose a hazard.

Employees may review the asbestos survey reports, results of bulk sampling or air monitoring conducted in City-owned buildings. All asbestos data will be available by appointment with Facility Maintenance & Operations.

Facilities Built Pre 1979 That May Contain Asbestos	Year Built
Downtown Library - 225 Taylor Street 95678	1974
Carnegie Museum - 557 Lincoln Street 95678	1912
Tower Theatre - 415 Vernon Street 95678	1940
Fire Station #3 - 1300 Cirby Way 95661	1963
Old Corp Yard - 100 Old Corp Yard Road 95678	1940
Water Treatment Plant Operations Bldg.- 9595 Barton Road 95746	1965
Waste Water Treatment Plant Operations Bldg. - 1800 Booth Road 95747	1962
Royer Recreation Bldg. - 190 Park Drive 95678	1950
Fire Museum - 400 Lincoln Street 95678	1930
Diamond Oaks Golf - 349 Diamond Oaks Road 95678	1965
Johnson Pool, 4th & D Street	1950
330 Vernon Street	1940
107 Sutter Avenue	1962

Sign to acknowledge receipt of asbestos notification:

SIGNATURE	
COMPANY NAME	
DATE	

Asbestos
Rev 01/16/19

Supplier

Signature: _____

Print Name: _____

Title: _____

Date: _____

Supplier

Signature: _____

Print Name: _____

Title: _____

Date: _____

City of Roseville, A Municipal Corporation

Signature: _____

Print Name: **Dominick Casey**

Title: **City Manager**

Date: _____

EXHIBIT A

Parks & Landscape Maintenance Standards

File is separate from main document

EXHIBIT B

Cost Proposals Monthly Maintenance and Service Levels

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details. Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Apollo Dog Park	1280 Antelope Creek	0.00		18,769.49	3				
Astili Family Park	1401 Grand Junction Way	766.60		29,459.10	2				
Baquera Park	100 Painted Desert Ct	43,077.20		43,492.60	2				
Besana Park	1061 Trehowell Dr	132,417.20		41,751.20	2				
Blue Oaks Park	8001 Woodcreek Oaks Bl	63,305.30		3,101.30	2				
Bos Park	2323 Cumberland Dr.	32,308.30		13,992.50	2				
Brown Park	260 Trestle Rd	195,496.70		26,256.80	2				
Burner Park	2196 Eastwood Dr	65,446.40		24,638.10	2				
Cambria Park	1781 Poppy Field Dr	98,647.30		583.70	2				
Courts @ Gibson	201 Gibson Dr	0.00	0.00	6,131.00	2				
Crimson Ridge Park	6169 Campus Pkwy	0.00		84,042.63	2				
Davis Park	1460 Northpark Dr	125,365.80		17,271.60	2				
Diamond Oaks Park	400 Diamond Oaks Rd	173,318.80		59,925.90	2				
Dietrich Park	1201 Stoney Point Dr	43,744.10		5,977.60	2				
Doyle Park	1701 Calle Campana	131,330.30		20,897.90	2				
Dugan Park	1432 Diamond Woods Ci	138,092.30		15,658.20	2				
Duran Park	944 Pleasant Grove Bl	33,007.70		35,846.30	2				
Eastwood Park	950 Madden Ln	77,193.40		13,710.30	2				
Erven Park	6201 Grand Canyon Dr	39,978.40		12,639.60	2				
Ferretti Park	601 Circuit Dr	5,178.90		71.00	2				
Fiddymment Park	1200 Makeway St	26,555.90		16,900.60	2				
Four Corners	6101 Garland Way	26,008.80		4,378.46	2				
Garbolino Park	1015 Camelia Av	123,745.60		0.00	2				
Goto Park	1851 Oak Crest Dr	62,394.10		159,553.80	2				
Gray Park	2565 Provincetown Way	32,183.75		22,908.05	2				
Hail Park	1411 Raeburn Wy	79,474.40		88,836.10	2				
Harrigan Greens Park	4051 Parkland Way	34,055.80		36,083.00	2				
Heredia Park	2201 Spring Grove Dr	88,950.20		11,458.70	2				
Huisking Park	6485 Garland Way	29,459.43		9,868.99	2				
Kennedy Park	4025 Vittorio Dr	33,499.80		29,091.00	2				
Kenwood Oaks Park	1022 Tanzania Dr	5,787.70		28,100.90	2				
Lincoln Estates Park	331 James Dr	97,904.60		7,450.90	2				
Luken Park	2350 Pleasant Grove Blvd	54,909.00		50,550.60	2				
Lunardi Park	2501 Country Club Dr	16,166.50		64,068.30	2				

Cost Proposal Bid Sheet--Routine Work Exhibit B

Parks

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.
 Additionally, provide add alternative costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges along walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Marco Dog Park	1800 Sierra Gardens Dr	52,703.20		0.00	1				
Misty Wood Park	1501 Misty Wood Dr	43,135.70		23,623.40	2				
Nelson Park	1213 S Bluff Wy	9,240.40		35,994.90	2				
North Hayden Park	3200 Adelaide Lp	22,344.12		12,189.96	2				
Phillips Park	1200 Old Coach Dr	102,766.00		95,755.40	2				
Piches Park	1471 Stone Point Dr	1,958.20		10,413.50	2				
Pineschi Park	9501 Highland Park Dr	125,474.00		31,474.40	2				
Rickey Park	1475 Parkside Wy	67,818.50		43,362.60	2				
Roccucci Park	2110 Symphony Ave	99,569.00		65,571.60	2				
Sakamoto Park	8160 Challis Circle	13,864.36		28,756.47	2				
Saugstad Park	100 Buljan Dr	381,940.40		3,983.60	2				
Sculpture Park	350 N Sunrise Av	2,410.90		0.00	2				
Sierra Crossing Park	4251 Brookstone Dr,	178,002.30		22,393.60	2				
Silverado Oaks Park	1430 Badovinac Dr	209,813.00		30,896.40	2				
Solaire Park	4601 Solaire Dr	117,453.30		44,785.50	2				
SSP48	2232 Dorrington Dr	0.00		16,325.80	2				
Stephenson Park	6665 Maple Creek Dr	80,230.00		18,954.90	2				
Sullivan Park	4000 Solaire Dr	110,382.63		57,202.09	2				
Sumnerhill Park	648 Grenada Pass Dr	76,957.10		25,412.00	2				
Sunrise Corridor	1100's Sunrise Bl	179,360.70		350,602.90	2				
Taylor Park	700 Parry St	13,343.90		18,109.90	2				
Twinwood Park	575 Twinwood Lp	27,884.40		4,320.30	2				
Uribe Park	3051 Empingham Wy	111,180.80		41,596.70	2				
Vernon Street Town Square	311 Vernon St	4,246.50		11,027.90	2				
Veteran's Memorial Park	1750 Blue Oaks Bl	60,087.00		39,697.20	2				
Waltrip Park	3800 Miners Ravine	31,088.40		16,130.20	2				
Weber Park	320 Circuit Dr	54,437.60		9,011.90	2				
White Park	504 Sixth St	7,457.40		6,836.40	2				
Woodbridge Park	415 Sierra Bl	87,586.00		2,952.70	2				

Square Footage Totals		4,382,506.09	0.00	2,070,848.44					
Acres		100.61	0.00	47.54					

Cost Proposal Bid Sheet--Routine Work Add Alternate

Parks Add Alternate

Provide cost for all parks listed based on assigned Service Level. Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the REP for details. Additionally, provide add alternate costs for each column per the description below and refer to the Parks & Landscape Service Levels as needed.
 Add Alternative #1: Pruning shall include shearing shrub hedges alongs walls, tree limb pruning to ensure 8' height clearance over sidewalks and 14.6' height over roads, and trimming of groundcover at hardscape edges.
 Add Alternative #2: Irrigation shall include routine irrigation checks and schedule adjustments.

Parks	Address	Square Footage of Turf	Bermuda	Square Footage of Landscaping	Service Level	Mow, Edge, Blow	AA- 1: Pruning	AA-2: Irrigation	Annual Cost
Bear Dog Park	1565 Pleasant Grove Blvd	30,133.00		38,525.00	3				
Buljian Park	150 Hallissy Dr	239,226.40		19,409.10	2				
Central Park	10200 Fairway Dr	50,493.39	133,623.43	118,567.67	2				
Crabb Park	1000 Scarborough Dr	50,845.66	294,016.13	197,331.88	2				
Crestmont Park	1500 Champion Oaks Dr	139,497.00		32,181.90	2				
Elliott Park	1421 Cushendall Dr	270,399.80		30,281.30	2				
Festersen Park	2150 Villages Green Dr	240,206.10		54,975.20	2				
Frat's Park	2400 Corin Dr	185,927.70		18,482.60	2				
Hamel Park	10080 Crocker Ranch Rd	262,359.50		96,091.60	2				
Hillsborough Park	1001 Hillsborough Dr	223,420.40		78,135.40	2				
Hughes Park	1600 Parkside Way	391,240.00		19,326.10	2				
Kaseberg Park	1151 Rand Way	507,292.20		20,908.10	2				
Lockridge Park	2601 Eureka Rd	147,858.50		25,793.80	2				
Mahan Park	1095 Amington Dr	236,216.20		94,516.80	2				
Mahany Park	1545 Pleasant Grove Blvd	326,393.40		252,743.34	3				
Maidu Regional Park	1550 Maidu Dr	253,364.73	886,792.76	362,749.00	3				
Nichols Park	4525 Bob Doyle Dr	103,421.00		34,159.00	2				
Olympus Park	2551 La Croix Dr	225,894.60		60,737.70	2				
Pistachio Park	4350 Westpark Drive	36,146.15	229,467.88	52,983.63	2				
Royer Park	190 Park Dr	245,329.50		24,629.00	2				
Santucci Park	1831 Morningstar Dr	394,019.30		22,837.40	2				
Stizzo Park	4141 Brick Mason Ci	208,018.10		122,768.10	2				
Veteran's Memorial Park North	10021 Crocker Ranch Rd	339,687.20		8,952.40	2				
Wallace Park (at Cresthaven)	401 Community Dr	99,681.00		21,054.10	2				
Wanish Park	1351 Junction Bl	206,353.30		51,652.70	2				
Square Footage Totals		5,383,291.13	1,543,900.20	1,821,267.82					
Acres		123.58	35.44	41.81					

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2008 Northwest Zone A				
2008-Map-01	7,928	17,544	3	
2008-Map-02	9,841	33,863	3	
2008-Map-03	72,461	47,957	3	
2008-Map-04	41,957	57,651	3	
2008-Map-05	12,711	13,673	3	
2008-Map-06	20,310	48,973	3	
2008-Map-07	51,792	75,554	3	
2008-Map-08	35,753	86,176	3	
2008-Map-09	5,474	63,855	3	
2008-Map-10	32,074	33,975	3	
2008-Map-11	28,387	56,612	3	
2008-Map-12	50,526	97,309	3	
2008-Map-13	83,399	135,817	3	
2008-Map-14	5,177	34,101	3	
2008-Map-15	8,610	99,167	3	
2008-Map-16	0	39,741	3	
2008-Map-17	0	22,693	3	
2008-Map-18	0	4,245	3	
2008-Map-19	0	6,063	3	
2008-Map-20	0	1,891	3	
2008-Map-21	10,139	78,838	3	
2008-Map-22	0	9,156	3	
2008-Map-23	0	948	3	
2008-Map-24	0	2,621	3	
2008-Map-25	0	0	3	
2008-Map-26	0	4,179	3	
2008-Map-27	12,673	33,327	3	
TOTAL	489,210	1,105,927		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2009 Northwest Zone B				
2009-Map-01	14,137	25,642	3	
2009-Map-02	0	32,621	3	
TOTAL	14,137	58,263		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111 Fiddymont				
2111-Map-01	38,273	35,299	2	
2111-Map-02	56,958	76,947	2	
2111-Map-03	98,020	156,111	2	
2111-Map-04	24,197	20,978	2	
2111-Map-05	15,032	131,741	2	
2111-Map-06	54,446	151,929	2	
2111-Map-07	0	131,551	2	
2111-Map-08	55,656	143,548	2	
2111-Map-09	47,661	67,469	2	
2111-Map-10	6,418	116,748	2	
2111-Map-11	0	157,511	2	
2111-Map-12	0	83,974	2	
2111-Map-13	3,297	69,968	2	
2111-Map-14	0	22,302	2	
2111-Map-15	0	29,212	2	
2111-Map-16	0	61,087	2	
2111-Map-17	0	55,253	2	
2111-Map-18	0	59,085	2	
2111-Map-19	0	61,896	2	
2111-Map-20	0	26,164	2	
2111-Map-21	0	19,643	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111-Map-22	0	30,548	2	
2111-Map-23	0	49,776	2	
TOTAL	399,957	1,758,739		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2113 Westpark				
2113-Map-01	34,693	169,194	2	
2113-Map-02	64,145	136,642	2	
2113-Map-03	27,236	132,036	2	
2113-Map-04	10,259	78,128	2	
2113-Map-05	31,179	50,566	2	
2113-Map-06	17,621	46,256	2	
2113-Map-07	10,354	77,282	2	
2113-Map-08	14,861	36,316	2	
2113-Map-09	43,968	260,027	2	
2113-Map-10	0	32,911	2	
2113-Map-11	15,938	122,101	2	
2113-Map-12	23,795	288,185	2	
2113-Map-13	0	37,078	2	
2113-Map-14	0	38,206	2	
2113-Map-15	0	0	2	
2113-Map-16	0	0	2	
TOTAL	294,048	1,504,927		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2119 Westbrook				
2119-Map-01	8,365	124,718	2	
2119-Map-02	0	167,852	2	
2119-Map-03	0	94,551	2	
2119-Map-04	0	37,049	2	
2119-Map-05	0	127,615	2	
2119-Map-06	0	44,249	2	
2119-Map-07	0	63,692	2	
2119-Map-08	0	41,419	2	
2119-Map-09	0	64,027	2	
2119-Map-10	0	0	2	
2119-Map-11	0	55,826	2	
TOTAL	8,365	820,998		\$0.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2121 Creekview Village				
2121-Map-01	0	70,669	2	
2121-Map-02	0	25,732	2	
2121-Map-03	0	71,852	2	
2121-Map-04	0	12,989	2	
2121-Map-05	0	150,787	2	
2121-Map-06	0	41,190	2	
2121-Map-07	0	17,463	2	
2121-Map-08	0	37,411	2	
TOTAL	0	428,093		\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map				
2122 Sierra Vista				
2122-Map-01	6,210	65,593	2	
2122-Map-02	22,420	154,961	2	
2122-Map-03	4,673	40,702	2	
2122-Map-04	0	16,320	2	
2122-Map-05	0	84,579	2	
2122-Map-06	0	17,843	2	
2122-Map-07	0	99,514	2	
2122-Map-08	0	71,325	2	
2122-Map-09	0	57,619	2	
2122-Map-10	0	61,628	2	
2122-Map-11	0	52,596	2	
2122-Map-12	0	22,660	2	
2122-Map-13	0	56,923	2	
2122-Map-14	0	32,377	2	
2122-Map-15	0	48,641	2	
2122-Map-16	0	50,790	2	
2122-Map-17	0	98,645	2	
2122-Map-18	0	14,103	2	
2122-Map-19	0	63,466	2	
2122-Map-20	0	277,725	2	
2122-Map-21	0	68,386	2	
2122-Map-22	0	29,185	2	
2122-Map-23	0	47,921	2	
2122-Map-24	0	28,580	2	
2122-Map-25	0	20,758	2	
2122-Map-26	0	11,526	2	
2122-Map-27	0	17,433	2	

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2122-Map-28	0	0	2	
TOTAL	33,303	1,611,797		\$0.00
TOTAL SQ FT	1,308,689	7,531,941	TOTAL COST	\$0.00
ACRES	30	173		

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
1001 General Fund				
1001/IV-Map-01	0	72,483	2	
1001/IV-Map-02	0	2,134	2	
1001/IV-Map-03	0	29,365	2	
1001/IV-Map-04	0	248,078	2	
1001/IV-Map-05	0	29,365	2	
1001/IV-Map-06	0	18,280	2	
1001/IV-Map-07	44,319	69,927	2	
1001/IV-Map-08	0	25,697	2	
1001/IV-Map-09	0	29,610	2	
1001/IV-Map-10	0	42,814	2	
1001/IV-Map-11	0	10,524	2	
1001/IV-Map-12	0	24,566	2	
1001/IV-Map-13	0	10,632	2	
1001/IV-Map-14	0	12,778	2	
1001/IV-Map-15	31,922	6,223	2	
1001/IV-Map-16	0	3,180	2	
1001/IV-Map-17	0	35,780	2	
IV- SUBTOTAL	76,242	671,435		
1001/NC-Map-01	7,511	11,732	2	
1001/NC-Map-02	0	1,209	2	

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
NC-SUBTOTAL	7,511	12,942			
1001/NW-Map-01	0	786	2		
1001/NW-Map-02	106	13,072	2		
1001/NW-Map-03	2,451	4,135	2		
1001/NW-Map-04	0	21,189	2		
1001/NW-Map-05	0	0	2		
1001/NW-Map-06	0	3,652	2		
1001/NW-Map-07	0	27,416	2		
NW- SUBTOTAL	2,557	70,251			
TOTAL	86,309	754,628			\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2006 Olympus Pointe -Zone A LLD					
2006-Map-01	0	21,489	2		
2006-Map-02	0	36,292	2		
2006-Map-03	1,577	17,096	2		
2006-Map-04	0	24,745	2		
2006-Map-05	0	14,920	2		
2006-Map-06	0	29,486	2		
TOTAL	1,577	144,026			\$0.00
2007 Olympus Pointe -Zone D LLD					
2007-Map-01	37,526	65,849	2		
2007-Map-02	14,267	47,862	2		
TOTAL	51,793	113,711			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2010 North Central District Wide Zone					
2010-Map-01	54,351	83,587	2		
2010-Map-02	119,697	123,133	2		
2010-Map-03	49,669	68,474	2		
2010-Map-04	41,017	74,485	2		
2010-Map-05	3,701	9,460	2		
2010-Map-06	28,608	77,783	2		
2010-Map-07	48,642	111,717	2		
2010-Map-08	0	41,349	2		
TOTAL	345,685	589,989			\$0.00
2011 North Central-Local Benefit Zone					
2011-Map-01	0	97,605	2		
2011-Map-02	30,794	20,718	2		
2011-Map-03	15,914	23,472	2		
2011-Map-04	27,139	31,921	2		
2011-Map-05	12,123	21,315	2		
2011-Map-06	24,874	29,207	2		
2011-Map-07	3,815	41,489	2		
2011-Map-08	0	5,353	2		
2011-Map-09	0	1,574	2		
2011-Map-10	27,709	0	2		
2011-Map-11	0	0	2		
TOTAL	142,367	272,652			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2012 North Central Zone F (Diamond Oaks 10) LLD					
2012-Map-01	27,909	23,814	2		
2012-Map-02	0	0	2		
TOTAL	27,909	23,814			\$0.00
2013 North Central Zone G (Diamond Oaks 10) LLD					
2013-Map-01	5,752	14,858	2		
TOTAL	5,752	14,858			\$0.00
Streetscape District and Map					
2014 Infill Zone A (Pheasant Run) LLD					
2014-Map-01	0	8,592	2		
TOTAL	0	8,592			\$0.00
2015 Infill Zone B (Cirby Oaks II) LLD					
2015-Map-01	0	5,073	2		
TOTAL	0	5,073			\$0.00
2017 Infill Zone C (Reuter Ranch) LLD					
2017-Map-01	0	24,774	2		
TOTAL	0	24,774			\$0.00

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2019 Vernon Infill				
2019-Map-01	0	9,711	2	
TOTAL	0	9,711		\$0.00
Streetscape District and Map				
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2021 Historic District LLD				
2021-Map-01	0	32,261	2	
TOTAL	0	32,261		\$0.00
Streetscape District and Map				
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2023 Riverside LLD				
2023-Map-01	0	8,424	2	
2023-Map-02	0	6,195	2	
2023-Map-03	0	6,124	2	
TOTAL	0	20,742		\$0.00
Streetscape District and Map				
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2102 North Roseville Zone B				
2102-Map-01	19,503	19,178	2	
2102-Map-02	15,169	19,549	2	
TOTAL	34,672	38,727		\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2103 North Roseville Zone C					
2103-Map-01	20,941	50,671	2		
2103-Map-02	2,754	46,825	2		
2103-Map-03	3,406	13,462	2		
2103-Map-04	0	31,641	2		
TOTAL	27,101	142,599			\$0.00
2103 North Roseville Zone D					
2103-Map-01	18,608	57,226	2		
2103-Map-02	20,424	42,184	2		
2103-Map-03	16,071	199,036	2		
2103-Map-04	15,089	41,910	2		
TOTAL	70,193	340,356			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2105 Stoneridge Parcel 1 CFD					
2105-Map-01	32,224	38,451	2		
TOTAL	32,224	38,451			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2106 Woodcreek West					
2106-Map-01	115,723	69,925	2		
2106-Map-02	208,754	48,674	2		
2106-Map-03	16,432	25,157	2		
2106-Map-04	15,647	40,281	2		
2106-Map-05	33,458	41,490	2		
2106-Map-06	16,843	52,079	2		
2106-Map-07	28,436	34,800	2		
2106-Map-08	35,835	33,778	2		
2106-Map-09	0	8,839	2		
2106-Map-10	0	41,622	2		
TOTAL	471,128	396,645			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2107 Highland Reserve North					
2107-Map-01	5,893	99,170	2		
2107-Map-02	17,924	136,217	2		
2107-Map-03	26,358	85,839	2		
2107-Map-04	14,524	129,891	2		
TOTAL	64,699	451,117			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2109 Woodcreek East					
2109-Map-01	28,546	263,526	2		
TOTAL	28,546	263,526			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
<i>Provide cost for streetscapes based on the service level assigned.</i>					
<i>Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.</i>					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2110 Stone Point CFD 2					
2110-Map-01	1,768	10,580	2		
TOTAL	1,768	10,580			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2114 Longmeadow					
2114-Map-01	10,666	62,155	2		
2114-Map-02	12,550	76,292	2		
TOTAL	23,216	138,447			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2115 Infill 4					
2115-Map-01 (Rosepark)	13,121	18,652	2		
2115-Map-02 (Church)	0	7,180	2		
2115-Map-03 (Woodlake)	18,022	14,599	2		
2115-Map-04 (American Dream)	0	21,973	2		
2115-Map-05 (Old Auburn Spahn Ranch)	0	17,261	2		
TOTAL	31,142	79,665			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2117 Stone Point CFD 4					
2117-Map-01	0	27,743	2		
TOTAL	0	27,743			\$0.00

Cost Proposal Bid Sheet--Routine Work					
Landscapes B					
Streetscapes--Bid according to Service Level assigned.					
Provide cost for streetscapes based on the service level assigned.					
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.					
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2118 North Roseville Zone E					
2118-Map-01	0	11,594	2		
2118-Map-02	1,231	8,880	2		
TOTAL	1,231	20,474			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2120 Campus Oaks					
2120-Map-01	0	72,619	2		
2120-Map-02	0	26,908	2		
2120-Map-03	0	22,161	2		
2120-Map-04	0	23,570	2		
2120-Map-05	0	18,931	2		
2120-Map-06	0	9,851	2		
2120-Map-07	0	106,840	2		
2120-Map-08	0	7,914	2		
2120-Map-09	0	0	2		
2120-Map-10	0	41,352	2		
TOTAL	0	330,146			\$0.00
Streetscape District and Map					
	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost	
2124 Amoruso Ranch					
2124-Map-01	0	0	2		
	0	0	2		
TOTAL	0	0			\$0.00
TOTAL SQ FT					
	1,447,310	4,293,306	TOTAL COST		\$0.00
ACRES	33	99			

Cost Proposal Bid Sheet--Routine Work

Landscapes C

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps. For Service Level 1 cost only include pruning as the additional cost for the higher service level

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2104 Stoneridge CFD						
2104-Map-01	4,594	103,121	1	2		
2104-Map-02	25,453	63,565	1	2		
2104-Map-03	7,473	30,684	1	2		
2104-Map-04	1,266	146,090	1	2		
2104-Map-05	11,194	155,219	1	2		
2104-Map-06	4,604	63,912	1	2		
2104-Map-07	0	2,687	1	2		
2104-Map-08	38,632	76,567	1	2		
2104-Map-09	6,543	29,362	1	2		
2104-Map-10	0	20,259	1	2		
2104-Map-11	0	95,432	1	2		
TOTAL	99,758	786,898			\$0.00	\$0.00
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2108 Crocker Ranch						
2108-Map-01	7,166	61,738	2	1		
2108-Map-02	20,033	71,590	2	1		
2108-Map-03	15,992	38,586	2	1		
2108-Map-04	7,837	38,695	2	1		
2108-Map-05	18,642	32,587	2	1		
TOTAL	69,669	243,196			\$0.00	\$0.00
TOTAL SQ FT	169,427	1,030,094	TOTAL COST		\$0.00	\$0.00
ACRES	4	24				

Cost Proposal Bid Sheet--Routine Work

Facility Grounds--Bid at Service Level assigned.

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Weed Free Area Sq Ft	Annual Cost
Post Office	116 S Grant St	0.00	1,620.50	2		
316 Vernon St	316 Vernon St	0.00	2,163.10	2		
Barton Water Treatment Plant	9595 Barton Rd, Granite Bay	20,153.80	77,466.60	2	117,154.00	
Carnegie Museum	557 Lincoln St	1,877.60	4,602.40	2		
Civic Center	311 Vernon St	0.00	9,164.20	2		
Corporation Yard	2005 Hilltop Cir	8,482.18	197,234.96	2		
Downtown Library	225 Taylor St	0.00	14,484.40	2		
Dry Creek Waster Water Treatment Plant	1800 Booth Rd	138,810.90	37,368.70	2	284,724.60	
Fire Station # 1	80 Lincoln St	0.00	18,548.10	2		
Fire Station # 2	1398 Junction Bl	2,566.60	1,224.30	2		
Fire Station # 3	1300 Cirby Wy	2,874.20	1,405.40	2		
Fire Station # 4	1900 Eureka Rd	0.00	20,066.00	2		
Fire Station #5	1565 Pleasant Grove Blvd	4,292.10	2,970.10	2		
Fire Station # 6	1430 E Roseville Pkwy	0.00	14,759.30	2		
Fire Station # 7	911 Highland Pointe Dr	34,644.80	33,769.70	2		
Fire Station # 8	7951 Painted Desert Dr			2		
Fire Station # 9	2451 Hayden Pkwy	0.00	62,953.10	2		
Johnson Pool	100 D St	3,677.40	2,629.90	2		
Louis Orlando Bus Transfer Station	110 Louis Ln	0.00	7,922.40	2		
Oak St. Parking Garage	200 Oak St	0.00	1,620.00	2		
Old Taylor Street Courthouse	300 Taylor St	0.00	2,895.30	2		
Pleasant Grove Waste Water Treatment Plant	5051 Westpark	0.00	378,558.10	2	3,168,810.30	
Roseville Electric	2090 Hilltop Cir	0.00	33,172.10	2		
Roseville Police Department	1051 Junction Bl	3,436.70	49,264.40	2		
Solid Waste Recycle Site	4475 Westpark Dr	0.00	12,286.60	2		
U.S. Post Office	320 Vernon St	0.00	2,354.00	2		
Vernon Street Parking Garage	405 Vernon St	0.00	2,319.30	2		
Woodcreek Oaks Parking Lot	5880 Woodcreek Oaks			2		
Square Footage Totals		220,816.28	992,822.96		3,570,688.90	
Acres		5.07	22.79		81.97	

Cost Proposal Bid Sheet--Routine Work

Schools

Provide cost for mowing only 1x a week.

Please refer to details in the RFP for school sites.

Irrigation work includes programming 2x/week and systems check 1x/week

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Irrigation	Weed Free Area Sq Ft	Annual Cost
Buljian Middle School	100 Hallissy Dr	239,699.70	0.00	2			
Chilton Middle School	4501 Bob Doyle DR	290,139.70	0.00	2			
Cirby Elementary	814 Darling Wy	47,537.40	0.00	2			
Cooley Middle School	9300 Prairie Woods Wy	363,837.80	0.00	2			
Diamond Creek Elementary	3151 Hopscotch Wy	33,914.90	0.00	2			
Eich Middle School		223,500.40	0.00				
Heritage Oaks Elementary	2271 Americana Dr	138,205.80	0.00	2			
Junction Elementary	2150 Ellison Dr	91,363.30	0.00	2			
Olympus Junior High School	2625 La Croix Dr	82,121.00	0.00	2			
Orchard Ranch Middle School	4375 Brookstone Dr	30,050.10	0.00	2			
Quail Glen Elementary	1250 Canevari Dr	119,292.60	0.00				
Rex Fortune Elementary	4601 Upland Dr		0.00	2			
Riego Creek Elementary	3255 Pruett Dr.	52,500.00	0.00	2			
Sargeant Elementary	1200 Ridgecrest Wy	172,391.30	0.00	2			
Spanger Elementary	699 Shasta St	81,917.20	0.00	2			
Stoneridge Elementary	2501 Alexandra Dr	244,652.60	0.00	2			
Thomas Jefferson Elementary	750 Central Park Dr	106,511.40	0.00	2			
Woodbridge Elementary	515 Niles St	52,527.00	0.00	2			
Square Footage Totals		2,370,162.20					
Acre		54.41					

Cost Proposal Bid Sheet--Routine Work

Non-PRL Locations

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.
Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Service Level	Square Footage of Turf	Square Footage of Landscaping	Weed Free Area Sq Ft	Annual Cost
Bakkie	10300 Woodcreek Oaks Blvd	2				
Baseline	1400 Baseline Rd	2				
Fiddlyment	6821 Fiddlyment Rd	2				
Hardrock	1498 Rocky Ridge Dr	2				
Park	801 Gibson Dr	2				
Southeast	1781 E Roseville Pkwy	2				
Vernon St	110 E Street	2				
Westplan	2200 Blue Oaks Blvd	2				
Blue Oaks #12	1745 Blue Oaks Blvd	2				
Pleasant Grove Pump	1589 Pleasant Grove Blvd	2				
Stoneridge	3332 Halverson Way	2				
Maidu	1950 Johnson Ranch Rd	2				
Olympus	2625 La Croix Dr	2				
Excelsior	2701 Eureka Rd	2				
Square Footage Totals						

EXHIBIT C

City of Roseville Parks & Landscape Maintenance Services

BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	
Skilled Labor (Irrigation Tech)	Hourly	
Enhancements Labor	Hourly	
Field Supervisor	Hourly	
Emergency/Off Hour Response	Hourly	
Other (describe):		
Directed Extra Work (Labor, materials & equipment)		Unit Cost
Mowing, Edging/Blowing	Per Acre	
Fertilization- Parks	Per Acre	
Fertilization- Streetscape	Per Acre	
Chemical Application - Parks	Per Acre	
Chemical Application - Streetscapes	Per Acre	
Core Aerification and Clean-up- Parks	Per Acre	
Core Aerification and Clean-up - Streetscapes	Per Acre	
Disking	Per Acre	
Rough mowing	Per Acre	
Shrub planting- 5 Gallon	Each	
Shrub planting- 1 Gallon	Each	
Sod preparation and installation	per square foot	
Overseeding	Per Acre	
Mulch installation - small areas {up to 10 Cubic yards}	Per yard	
Mulch installation - large areas {over 10 CY}	Per yard	
Post & Cable replacement	Per linear foot	
Tree planting 15 Gallon w/stakes	Each	
Tree planting 24" Box	Each	
Tree planting 36" Box	Each	

Exhibit D

SAMPLE BILLING MONTHLY INVOICE

Company Letterhead

Address
City, St, Zip

City of Roseville
Park Operations
2005 Hilltop Cir
Roseville, CA 95747

January Landscape Maintenance
Invoice # 1234
Period/Date: 1/1/2024-1/31/2024

Areas	Service Agreement #	Monthly Line #	Monthly Amount
Creekview - Landscape	9012345	1	\$1
Creekview - Parks	9012345	2	\$1
Total			\$2

Exhibit E

SAMPLE BILLING EXTRA WORK INVOICE

Company Letterhead

Address

City, St, Zip

City of Roseville
Park Operations
2005 Hilltop Cir
Roseville, CA 95747

Extra Work
Invoice # 1234
Period/Date: 1/1/2024-1/31/2024
Job number or description

Landscape Services**Description of Work:** (1) 15 gallon crepe myrtle tree at 1234 City St. Work completed week ending 1/25/24**Labor:**

Item	Description	Hours/Rate	Rate	Amount
12-345	Common Labor	\$1.00	\$15.00	\$15.00
12-567	Irrigation Tech	\$0.50	\$60.00	\$30.00

Materials:

Item	Description	Cost	Quantity	Amount
123-56	Sprinklers	\$3.00	1	\$3.00

Invoice Total:				\$48.00
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Exhibit F
SAMPLE QUALITY ASSURANCE DOCUMENT

LLD/ CFD/ General Fund Landscape & Medians Quality Assurance Inspection

M or B: Meets or Below Standards
X: Neglect by Responsible Party

DATE: _____ LOCATION: _____
 SERVICE LEVEL _____ INSPECTOR: _____
 2 NOTICE: _____ DATE: _____

Comments: Specific on area. Document map # to specify area below standard

CATEGORY	RATING	X	COMMENTS
Water Management			
Moisture			
Systems			
Turf			
Health			
Maintained			
Planter Beds			
Pruned			
Health			
Trees			
Health			
Staking			
Clearance			
Line of Site			
Hardscape			
Amenities			
Access Restrictions			
Walls & Monuments			
Misc.			
Vandalism			
Open Space			
ADDITIONAL COMMENTS:			

EXHIBIT G

Area Maps

File is separate from main document

SEALED PROPOSAL



**IMPORTANT
NOTICE TO
PROPOSER**

- The envelope containing your proposal **MUST** have:
1. Your name and address in the **UPPER** left corner.
 2. This label on the **LOWER** left corner.

RFP NAME

PROPOSAL DUE DATE

PROPOSAL DUE TIME

_____ A.M. _____ P.M.
PROPOSAL FOR

**TIME SENSITIVE. DELIVER TO
CITY CLERK IMMEDIATELY.**

EXHIBIT “C”
Pricing

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2008 Northwest Zone A				
2008-Map-01	7,928	17,544	3	\$2,879.00
2008-Map-02	9,841	33,863	3	\$4,872.00
2008-Map-03	72,461	47,957	3	\$4,482.00
2008-Map-04	41,957	57,651	3	\$9,214.00
2008-Map-05	12,711	13,673	3	\$1,788.00
2008-Map-06	20,310	48,973	3	\$7,828.00
2008-Map-07	51,792	75,554	3	\$14,389.00
2008-Map-08	35,753	86,176	3	\$13,776.00
2008-Map-09	5,474	63,855	3	\$7,833.00
2008-Map-10	32,074	33,975	3	\$7,463.00
2008-Map-11	28,387	56,612	3	\$9,604.00
2008-Map-12	50,526	97,309	3	\$16,704.00
2008-Map-13	83,399	135,817	3	\$24,356.00
2008-Map-14	5,177	34,101	3	\$4,439.00
2008-Map-15	8,610	99,167	3	\$12,135.00
2008-Map-16	0	39,741	3	\$4,491.00
2008-Map-17	0	22,693	3	\$2,564.00
2008-Map-18	0	4,245	3	\$480.00
2008-Map-19	0	6,063	3	\$685.00
2008-Map-20	0	1,891	3	\$214.00
2008-Map-21	10,139	78,838	3	\$10,053.00
2008-Map-22	0	9,156	3	\$1,035.00
2008-Map-23	0	948	3	\$107.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2008-Map-24	0	2,621	3	\$296.00
2008-Map-25	0	0	3	\$0.00
2008-Map-26	0	4,179	3	\$740.00
2008-Map-27	12,673	33,327	3	\$9,546.00
TOTAL	489,210	1,105,927		\$171,973.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2009 Northwest Zone B				
2009-Map-01	14,137	25,642	3	\$5,886.00
2009-Map-02	0	32,621	3	\$3,683.00
TOTAL	14,137	58,263		\$9,569.00

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111 Fiddymont				
2111-Map-01	38,273	35,299	2	\$18,422.00
2111-Map-02	56,958	76,947	2	\$33,528.00
2111-Map-03	98,020	156,111	2	\$49,503.00
2111-Map-04	24,197	20,978	2	\$11,311.00
2111-Map-05	15,032	131,741	2	\$36,750.00
2111-Map-06	54,446	151,929	2	\$51,673.00
2111-Map-07	0	131,551	2	\$25,701.00
2111-Map-08	55,656	143,548	2	\$49,878.00

Cost Proposal Bid Sheet--Routine Work

Landscapes A

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2111-Map-09	47,661	67,469	2	\$28,827.00
2111-Map-10	6,418	116,748	2	\$30,839.00
2111-Map-11	0	157,511	2	\$40,734.00
2111-Map-12	0	83,974	2	\$16,406.00
2111-Map-13	3,297	69,968	2	\$18,344.00
2111-Map-14	0	22,302	2	\$4,357.00
2111-Map-15	0	29,212	2	\$5,707.00
2111-Map-16	0	61,087	2	\$11,935.00
2111-Map-17	0	55,253	2	\$10,795.00
2111-Map-18	0	59,085	2	\$11,543.00
2111-Map-19	0	61,896	2	\$12,092.00
2111-Map-20	0	26,164	2	\$5,111.00
2111-Map-21	0	19,643	2	\$3,838.00
2111-Map-22	0	30,548	2	\$5,968.00
2111-Map-23	0	49,776	2	\$9,725.00
TOTAL	399,957	1,758,739		\$492,987.00
TOTALS	1,308,689	7,573,937	TOTAL COST	\$674,529.00
ACRES	30	174		

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
1001 General Fund				
1001/IV-Map-01	0	72,483	2	16,616
1001/IV-Map-02	0	2,134	2	489
1001/IV-Map-03	0	29,365	2	6,732
1001/IV-Map-04	0	248,078	2	50,546
1001/IV-Map-05	0	29,365	2	6,732
1001/IV-Map-06	0	18,280	2	4,191
1001/IV-Map-07	44,319	69,927	2	30,197
1001/IV-Map-08	0	25,697	2	5,891
1001/IV-Map-09	0	29,610	2	6,788
1001/IV-Map-10	0	42,814	2	9,814
1001/IV-Map-11	0	10,524	2	2,412
1001/IV-Map-12	0	24,566	2	5,631
1001/IV-Map-13	0	10,632	2	2,437
1001/IV-Map-14	0	12,778	2	2,930
1001/IV-Map-15	31,922	6,223	2	10,082
1001/IV-Map-16	0	3,180	2	729
1001/IV-Map-17	0	35,780	2	8,202
IV- SUBTOTAL	76,242	671,435		170,419
1001/NC-Map-01	7,511	11,732	2	2,847
1001/NC-Map-02	0	1,209	2	136
NC-SUBTOTAL	7,511	12,942		2,983
1001/NW-Map-01	0	786	2	89
1001/NW-Map-02	106	13,072	2	1,950
1001/NW-Map-03	2,451	4,135	2	975
1001/NW-Map-04	0	21,189	2	2,392
1001/NW-Map-05	0	0	2	9,620

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
1001/NW-Map-06	0	3,652	2	412
1001/NW-Map-07	0	27,416	2	3,095
NW- SUBTOTAL	2,557	70,251		18,533
TOTAL	86,309	754,628		191,935

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2010 North Central District Wide Zone				
2010-Map-01	54,351	83,587	2	30,236
2010-Map-02	119,697	123,133	2	47,098
2010-Map-03	49,669	68,474	2	25,897
2010-Map-04	41,017	74,485	2	25,319
2010-Map-05	3,701	9,460	2	2,885
2010-Map-06	28,608	77,783	2	23,321
2010-Map-07	48,642	111,717	2	35,151
2010-Map-08	0	41,349	2	7,613
TOTAL	345,685	589,989		197,520

2011 North Central-Local Benefit Zone

2011-Map-01	0	97,605	2	16,319
2011-Map-02	30,794	20,718	2	9,236
2011-Map-03	15,914	23,472	2	7,062
2011-Map-04	27,139	31,921	2	10,589
2011-Map-05	12,123	21,315	2	5,996
2011-Map-06	24,874	29,207	2	9,696
2011-Map-07	3,815	41,489	2	8,123
2011-Map-08	0	5,353	2	772

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2011-Map-09	0	1,574	2	227
2011-Map-10	27,709	0	2	4,968
2011-Map-11	0	0	2	168
TOTAL	142,367	272,652		73,156

2012 North Central Zone F (Diamond Oaks 10) LLD

2012-Map-01	27,909	23,814	2	11,642
2012-Map-02	0	0	2	4,054
TOTAL	27,909	23,814		15,696

2013 North Central Zone G (Diamond Oaks 10) LLD

2013-Map-01	5,752	14,858	2	4,246
TOTAL	5,752	14,858		4,246

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
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2014 Infill Zone A (Pheasant Run) LLD

2014-Map-01	0	8,592	2	1,487
TOTAL	0	8,592		1,487

2015 Infill Zone B (Cirby Oaks II) LLD

2015-Map-01	0	5,073	2	2,167
TOTAL	0	5,073		2,167

2017 Infill Zone C (Reuter Ranch) LLD

2017-Map-01	0	24,774	2	4,246
TOTAL	0	24,774		4,246

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2102 North Roseville Zone B				
2102-Map-01	19,503	19,178	2	8,547
2102-Map-02	15,169	19,549	2	7,960
TOTAL	34,672	38,727		16,507
2103 North Roseville Zone C				
2103-Map-01	20,941	50,671	2	11,815
2103-Map-02	2,754	46,825	2	8,180
2103-Map-03	3,406	13,462	2	2,783
2103-Map-04	0	31,641	2	4,110
TOTAL	27,101	142,599		26,888
2103 North Roseville Zone D				
2103-Map-01	18,608	57,226	2	14,781
2103-Map-02	20,424	42,184	2	12,203
2103-Map-03	16,071	199,036	2	41,928
2103-Map-04	15,089	41,910	2	11,110
TOTAL	70,193	340,356		80,022
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2106 Woodcreek West				
2106-Map-01	115,723	69,925	2	34,452
2106-Map-02	208,754	48,674	2	42,964

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2106-Map-03	16,432	25,157	2	9,700
2106-Map-04	15,647	40,281	2	13,045
2106-Map-05	33,458	41,490	2	17,480
2106-Map-06	16,843	52,079	2	16,075
2106-Map-07	28,436	34,800	2	14,749
2106-Map-08	35,835	33,778	2	16,235
2106-Map-09	0	8,839	2	1,752
2106-Map-10	0	41,622	2	8,248
TOTAL	471,128	396,645		174,700

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2109 Woodcreek East				
2109-Map-01	28,546	263,526	2	51,912
TOTAL	28,546	263,526		51,912

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2114 Longmeadow				
2114-Map-01	10,666	62,155	2	12,901
2114-Map-02	12,550	76,292	2	15,739
TOTAL	23,216	138,447		28,640

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2115 Infill 4				
2115-Map-01 (Rosepark)	13,121	18,652	2	3,988

Cost Proposal Bid Sheet--Routine Work

Landscapes B

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps.

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2115-Map-02 (Church)	0	7,180	2	650
2115-Map-03 (Woodlake)	18,022	14,599	2	4,095
2115-Map-04 (American Dream)	0	21,973	2	1,988
2115-Map-05 (Old Auburn Spahn Ranch)	0	17,261	2	1,561
TOTAL	31,142	79,665		12,282
Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Annual Cost
2118 North Roseville Zone E				
2118-Map-01	0	11,594	2	3,930
2118-Map-02	1,231	8,880	2	3,781
TOTAL	1,231	20,474		7,711
TOTALS	1,447,310	4,293,306	TOTAL COST	889,115
ACRES	33	99		

Cost Proposal Bid Sheet--Routine Work

Landscapes C

Streetscapes--Bid according to Service Level assigned.

Provide cost for streetscapes based on the service level assigned.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details and Exhibit G for all maps. For Service Level 1 cost only include pruning as the additional cost for the higher service level

Streetscape District and Map	Square Footage of Turf	Square Footage of Landscaping	Service Level	Service Level Option 2	Annual Cost	Annual Cost Option 2
2108 Crocker Ranch						
2108-Map-01	7,166	61,738	2	1		\$15,993.00
2108-Map-02	20,033	71,590	2	1		\$21,793.00
2108-Map-03	15,992	38,586	2	1		\$12,668.00
2108-Map-04	7,837	38,695	2	1		\$10,800.00
2108-Map-05	18,642	32,587	2	1		\$11,891.00
TOTAL	69,669	243,196			\$0.00	\$73,145.00
TOTAL SQ FT	169,427	1,030,094	TOTAL COST		\$0.00	\$73,145.00
ACRES	4	24				

Cost Proposal Bid Sheet--Routine Work

Facility Grounds--Bid at Service Level assigned.

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Weed Free Area Sq Ft	Annual Cost
Post Office	116 S Grant St	0.00	1,620.50	2		412
Barton Water Treatment Plant	9595 Barton Rd, Granite Bay	20,153.80	77,466.60	2	117,154.00	31,881
Dry Creek Waster Water Treatment Plant	1800 Booth Rd	138,810.90	37,368.70	2	284,724.60	26,431
Pleasant Grove Waste Water Treatment Plant	5051 Westpark	0.00	378,558.10	2	3,168,810.30	30,260
Roseville Electric	2090 Hilltop Cir	0.00	33,172.10	2		10,467
Woodcreek Oaks Parking Lot	5880 Woodcreek Oaks			2		8,244
TOTALS		212,334.10	1,001,305.20		3,570,688.90	107,695
ACRES		4.87	22.99		81.97	

Cost Proposal Bid Sheet--Routine Work

Schools

Provide cost for mowing only 1x a week.

Please refer to details in the RFP for school sites.

Irrigation work includes programming 2x/week and systems check 1x/week

Site Location	Address	Square Footage of Turf	Square Footage of Landscaping	Service Level	Irrigation	Weed Free Area Sq Ft	Annual Cost
Chilton Middle School	4501 Bob Doyle DR	290,139.70	0.00	2	n/a	n/a	19,368
Cirby Elementary	814 Darling Wy	47,537.40	0.00	2	n/a	n/a	3,390
Cooley Middle School	9300 Prairie Woods Wy	363,837.80	0.00	2	n/a	n/a	24,699
Diamond Creek Elementary	3151 Hopscotch Wy	33,914.90	0.00	2	n/a	n/a	2,419
Eich Middle School		223,500.40	0.00	2	n/a	n/a	15,941
Junction Elementary	2150 Ellison Dr	91,363.30	0.00	2	n/a	n/a	6,517
Orchard Ranch Middle School	4375 Brookstone Dr	30,050.10	0.00	2	n/a	n/a	2,143
Quail Glen Elementary	1250 Canevari Dr	119,292.60	0.00	2	2	n/a	8,509
Riego Creek Elementary	3255 Pruett Dr.	52,500.00	0.00	2	n/a	n/a	3,745
Sargeant Elementary	1200 Ridgecrest Wy	172,391.30	0.00	2	n/a	n/a	12,295
Spanger Elementary	699 Shasta St	81,917.20	0.00	2	n/a	n/a	5,843
Stoneridge Elementary	2501 Alexandra Dr	244,652.60	0.00	2	n/a	n/a	15,970
Woodbridge Elementary	515 Niles St	52,527.00	0.00	2	n/a	n/a	3,747
TOTALS		2,370,162.20					124,585
ACRES		54.41					

Cost Proposal Bid Sheet--Routine Work

Non-PRL Locations

Provide base cost for maintenance as outlined on the corresponding maps in Attachment J.

Please refer to the Parks & Landscape Standards (Exhibit A) and Service Levels in the RFP for details.

Site Location	Address	Service Level	Square Footage of Turf	Square Footage of Landscaping	Weed Free Area Sq Ft	Annual Cost
Bakkie	10300 Woodcreek Oaks Blvd	2	0	16,000		5,025
Baseline	1400 Baseline Rd	2	0	5,000		1,570
Fiddymment	6821 Fiddymment Rd	2	0	118,500		11,983
Hardrock	1498 Rocky Ridge Dr	2	0	18,000		5,653
Park	801 Gibson Dr	2	4,500	13,000		4,301
Southeast	1781 E Roseville Pkwy	2	0	4,800		1,507
Vernon St	110 E Street	2	0	2,500		785
Westplan	2200 Blue Oaks Blvd	2	0	11,000		3,454
Maidu	1950 Johnson Ranch Rd	2	42,000	23,000		20,768
Olympus	2625 La Croix Dr	2	72,000	45,000		20,129
Excelsior	2701 Eureka Rd	2	31,000	27,000		19,244
TOTALS			149,500	296,800		94,419

**City of Roseville
Parks & Landscape Maintenance Services**

BID SHEET "EXTRA WORK"

Labor	Unit	Unit Cost
Landscape Maintenance Labor	Hourly	\$55.00
Skilled Labor (Irrigation Tech)	Hourly	\$75.00
Enhancements Labor	Hourly	\$60.00
Field Supervisor	Hourly	\$75.00
Emergency/Off Hour Response	Hourly	\$75.00
Other (describe):		
Directed Extra Work (Labor, materials & equipment)		Unit Cost
Mowing, Edging/Blowing	Per Acre	\$200.00
Fertilization- Parks	Per Acre	\$400.00
Fertilization- Streetscape	Per Acre	\$500.00
Chemical Application - Parks	Per Acre	\$250.00
Chemical Application - Streetscapes	Per Acre	\$350.00
Core Aerification and Clean-up- Parks	Per Acre	\$300.00
Core Aerification and Clean-up - Streetscapes	Per Acre	\$300.00
Disking	Per Acre	\$225.00
Rough mowing	Per Acre	\$450.00 (Brush Cat)
Shrub planting- 5 Gallon	Each	\$40.00
Shrub planting- 1 Gallon	Each	\$21.00
Sod preparation and installation	per square foot	\$1.00
Overseeding	Per Acre	Varies
Mulch installation - small areas (up to 10 Cubic yards)	Per yard	\$105.00
Mulch installation - large areas (over 10 CY)	Per yard	\$90.00
Post & Cable replacement	Per linear foot	Varies
Tree planting 15 Gallon w/stakes	Each	\$265.00
Tree planting 24" Box	Each	\$490.00
Tree planting 36" Box	Each	\$1,300.00



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: 2024 Parks and Landscape Maintenance Services RFP

Project Location(s): Within City-owned and managed park sites, Roseville, CA.

Project Description: The project is a Request for Proposals (RFP) by the Parks, Recreation and Libraries Department to contract for park and landscape maintenance and repair services. The contract would authorize up to four optional renewal years of the contract without further Council action. This would provide for ongoing park maintenance and equipment repairs and would not result in an expansion of use or capacity.

Public Agency Approving Project: Roseville City Council

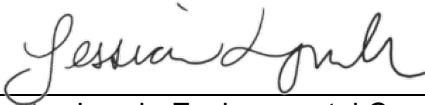
Agency/Individual Carrying Out Project: City of Roseville Parks, Recreation & Libraries Department

Reason why this Project is Exempt: This project qualifies for a Class 1 Exemption as described in Section 15301 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 1 consists of themaintenance,...of existing public facilities,...involving negligible or no expansion of existing or former use.... Examples include but are not limited to: (d) Restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety... and (h) Maintenance of existing landscaping..."

The project involves landscape maintenance and repairs to existing equipment. No environmentally sensitive resources are located within any of the properties; therefore the Class 1 exemption is applicable to the proposed project.

Lead Agency Contact Person: Eric Dexter, Parks & Open Space Superintendent, Parks, Recreation & Libraries Department Services, 316 Vernon Street, Roseville, CA 95678. (916) 746-1769.

Signature: 
Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 11/6/2024



COUNCIL COMMUNICATION

CC #: 3688
File #: 0800-02

Title: Western Placer Groundwater Sustainability Agency - Agreement Amendments
Contact: Janice Gainey 916-774-5535 jrgainey@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.19.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council:

1. Adopt a resolution approving the First Amendment to the Western Placer Groundwater Sustainability Agency (WPGSA) Memorandum of Agreement and authorizing the City Manager to execute it; and
2. Adopt a resolution approving the First Amendment to the Participation Agreement with California-American Water Company and authorizing the City Manager to execute it.

BACKGROUND

In 2014, the California Legislature passed the Sustainable Groundwater Management Act (SGMA), which became effective on January 1, 2015. The primary requirements of SGMA include that:

- Groundwater Sustainability Agencies (GSAs) be formed by June 30, 2017, and
- Groundwater Sustainability Plans (GSPs) for high and medium priority basins be submitted by January 31, 2022.

The North American Subbasin (NASb or Subbasin) underlies portions of Placer, Sacramento, and Sutter counties and is classified as a high priority basin. In May 2017, City Council approved a Memorandum of Agreement (MOA) with the cities of Roseville and Lincoln, the Placer County Water Agency, and the Nevada Irrigation District to form the West Placer Groundwater Sustainability Agency (WPGSA) to manage groundwater in the Placer County portion of the Subbasin. In July 2017, City Council approved a Participation Agreement with California-American Water Company to participate in the WPGSA. In January 2019, the WPGSA agencies executed a Memorandum of Agreement (MOA) with the four other GSAs in the Subbasin (Reclamation District 1001 GSA, Sacramento Groundwater Authority GSA, South Sutter Water District GSA, and Sutter County GSA) to jointly fund, develop, and submit a single basin-wide Groundwater Sustainability Plan (GSP). The final GSP was adopted by the NASb GSAs and submitted to the California Department of Water Resources (DWR) in January 2022. DWR approved that GSP in July 2023.

In 2022, the NASb GSAs executed a MOA to jointly fund ongoing implementation of the GSP. Since then, the WPGSA and NASb GSAs have been implementing the GSP by monitoring the Subbasin, completing projects and management actions to further the sustainability of the Subbasin, and reporting annually to the State. Through implementation, it has become apparent that updates to the WPGSA MOA and Participation Agreement are needed to ensure that certain GSP-required actions are properly performed, and to clarify the responsibilities related to shared assets. The items that have been incorporated into the First Amendments to the WPGSA MOA and Participation Agreement are as follows:

- The Nevada Irrigation District (NID), which was an initial member agency of the WPGSA, formally withdrew from the WPGSA in June of 2022 (NID Resolution 2021-37). The Amendment removes NID as a member agency of the WPGSA.
- The GSP (and SGMA) requires that if certain conditions exist (e.g., lowering groundwater levels that exceed minimum thresholds or cause undesirable results) an investigation must be performed to determine the cause and identify potential mitigation measures, if warranted. However, neither the GSP nor SGMA provide much detail as to the process. The Amendments enforce the requirement to conduct an investigation and provide a process for completing the investigation.
- The WPGSA agencies independently or jointly own and operate groundwater monitoring wells, and related equipment, utilized for SGMA compliance. There is a need to ensure joint responsibility for the maintenance of those assets (e.g., well maintenance, well destruction, parts replacement, etc.) and any other assets acquired as part of SGMA implementation. The Amendments specify that the WPGSA members shall share the operating and maintenance costs of the shared assets, via the WPGSA annual budget process, and maintain a list of those shared assets covered by the MOA, which will be amended from time to time as assets are acquired.
- Other minor language and formatting modifications have been made to incorporate the sections added by the Amendment.

Following the approval of the First Amendment to these agreements, similar language will be utilized for an amendment to the NASb GSP Implementation MOA between the NASb GSAs. Staff expects that amendment to be brought back for Council's approval in 2025.

FISCAL IMPACT

There is no cost associated with this action. The WPGSA MOA and Participation Agreement obligate the member and participating agencies to fund their fair share portion of general operating and administrative costs of the WPGSA, as required by the original MOAs and established by the annual budget process, subject to approval by those agencies. The City's share of WPGSA costs on an annual basis has been between \$30,000 to \$50,000 per year. Staff expects that to remain similar in future years. Funds for the City's contribution under the MOA are included in the current FY2024-25 budget and will be included in the FY2025-26 budget and each annual budget during these SGMA responsibilities.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not

considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Agreement amendments do not result in direct or indirect changes in the environment. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

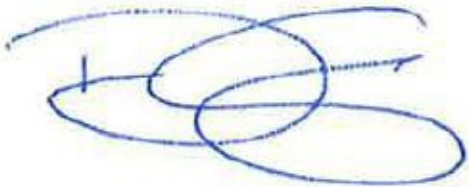
Goal B - Support community engagement and advocacy

Goal E - Deliver exceptional city services

Respectfully Submitted,

Janice Gainey, Principal Engineer

Richard Plecker, Environmental Utilities Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-424

First Amendment to the WPGSA Memorandum of Agreement

Resolution 24-425

First Amendment to the Participation Agreement with California American Water Company

RESOLUTION NO. 24-424

APPROVING AMENDMENT NO. 1 TO THE MEMORANDUM OF AGREEMENT
ESTABLISHING THE WEST PLACER GROUNDWATER SUSTAINABILITY AGENCY

WHEREAS, on June 30, 2017, City Council approved the Memorandum of Agreement establishing the West Placer Groundwater Sustainability Agency (WPGSA); and

WHEREAS, the members of the WPGSA wish to amend said agreement to ensure that certain Groundwater Sustainability Plan required actions are properly performed, and to clarify the responsibilities related to shared assets; and

WHEREAS, Amendment No. 1 to the Memorandum of Agreement establishing the West Placer Groundwater Sustainability Agency has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City, that said amendment is hereby approved and that the City Manager is authorized to execute behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

**Amendment No. 1 to the Memorandum of Agreement Establishing the West Placer
Groundwater Sustainability Agency (WPGSA)**

WHEREAS, on June 30, 2017 the City of Lincoln, a municipal corporation, City of Roseville, a municipal corporation, the Nevada Irrigation District, a California irrigation district (NID), the Placer County Water Agency, a special district (PCWA), and the County of Placer, a political subdivision of the state of California (all hereafter known individually as a “Member” and collectively “Members”) entered into that agreement titled Memorandum of Agreement Establishing the West Placer Groundwater Sustainability Agency (“Agreement”); and

WHEREAS, on November 10, 2021, Nevada Irrigation District submitted notice to the other Members withdrawing from the Agreement; and

WHEREAS, such withdrawal of NID became effective as of June 6, 2022 (Note: it is 180 days after written notice is provided) pursuant to subsection C of section VI of the Agreement; and

WHEREAS, the Members have begun to implement the Groundwater Sustainability Plan (GSP) to comply with the Sustainable Groundwater Management Act; and

WHEREAS, the remaining Members now desire to amend the Agreement pursuant to this Amendment No. 1.

THEREFORE, in consideration of the mutual obligations set forth herein, the Members hereby agree as follows:

1. Adding new sections under III. FORMATION, PURPOSE AND POWERS to include the following.

E. Enforcement of Sustainability Obligation. Each member shall strive to avoid any groundwater related action(s) that could cause a condition that interferes or conflicts with the Sustainable Management Criteria (SMC), as defined in Section 8 of the North American Subbasin (NASb) GSP, such as the exceedance of any Minimum Thresholds (MTs) that may lead to undesirable results as defined by the Sustainable Groundwater Management Act (SGMA). The process for this is defined in Exhibit C.

F. Shared Assets. The WPGSA’s assets, known as Shared Assets, have been created or acquired by joint funding by the Member Agencies or grants. These Shared Assets are deemed required for the SGMA related monitoring or reporting activities within the WPGSA as defined in the NASb GSP (Section 7, Monitoring Networks) or they can be infrastructure projects that the Member Agencies of the WPGSA decide to develop and build to support the sustainability of the WPGSA portion of the subbasin. These existing and future assets shall be maintained by the WPGSA members and are defined in Exhibit

D and periodically updated as they come on-line. Members shall share in the operating and maintenance costs of the Shared Assets, via the WPGSA annual budget process, including well maintenance, well destruction, replacement of transducers, and one barometric probe per well. Shared Assets will not include wells or other equipment that are not primary to the NASb GSP and are used consistently (over 75%) for other individual Member activities (such as an Agency production well that is also used for monitoring data).

2. Modifying sections under III. FORMATION, PURPOSE AND POWERS to include updating the numbering system and minor wording changes for the following.

G. Appointment and Actions of the Administrator. The Members hereby initially appoint Placer County to be the Administrator of this Agreement. The Members and California American Water Company (CAWC) may change the Administrator with a request by any agency that leads to a majority vote of the Members and CAWC. The Administrator will be responsible for confirming and communicating to all other Members and CAWC, in writing, the actions approved by the Members and CAWC from time to time. In carrying out its duties under this Agreement, the Administrator shall comply with the legal and regulatory requirements applicable to the Administrator (e.g., procurement procedures). The Administrator shall have the authority to take the following actions to the extent they are consistent with the approved Budget, the terms of this Agreement and the agreed upon scope of activities developed by the Member and CAWC Representatives:

1. To undertake or arrange for approved activities in accordance with the provisions of this Agreement;
2. To apply for, receive and disburse Funds for use in carrying out the purposes of this Agreement;
3. To accumulate Funds for the purposes herein mentioned,
4. To make and enter into contracts reasonably necessary to carry out the purpose of this Agreement, consistent with the approved Budget and agreed upon scope of activities. All Member agencies shall be given the option to be part of any procurement item associated with the WPGSA.

H. Duties of Individual Members. Each Member agrees to undertake activities and reasonable actions as feasible and within their jurisdictional authority to carry out the purposes of SGMA within the WPGSA portion of the Subbasin.

1. The City of Roseville will be the Member implementing SGMA and the GSP within the limits of the City of Roseville.

2. The City of Lincoln will be the Member implementing SGMA and the GSP within the limits of the City of Lincoln.
3. The County of Placer will be the Member, implementing SGMA and the GSP within the limits of the WPGSA Boundary including that portion of the Nevada Irrigation District within Placer County, excluding the limits of the Cities of Lincoln and Roseville.
4. The Placer County Water Agency will be the Member implementing SGMA and the GSP within the limits of the WPGSA Boundary, excluding the limits of the Cities of Lincoln and Roseville and the boundary of the Nevada Irrigation District.
5. Each Member agrees to undertake such additional proceedings or actions within each Member's jurisdictional limits as may be necessary in order to carry out the terms and intent of this Agreement and SGMA. The support of each Member is required for the success of the Agency. This support will involve the following types of actions:
 - i. Each Member will provide support to its fellow Member Representative and any third party facilitating the development of the GSP by making available staff time, information, and facilities within available resources.
 - ii. Policy support shall be provided by the Members to either approve, or respond quickly to, any recommendations made as to funding shares, operational decisions, and other policy areas.
 - iii. Each Member shall contribute its share of operational fund allocations, as established by the Member Representatives in the annual Budget, subject to the approval of the individual Members.
6. Contributions of public funds and of personnel, services, equipment, or property may be made to the Agency by any Member for any of the purposes of this Agreement provided that no repayment will be made for such contributions unless otherwise agreed by the Members.

I. Amendments. This Agreement may be amended from time to time by a unanimous vote of the Members. Any amendment shall be approved by each governing body.

J. Duties of California American Water. Through a separate Participation Agreement, the Members expect that California American Water will agree to undertake activities and actions to carry out the purposes of SGMA within the GSA portion of the Sub basin, including actions similar to those of Members as set forth in Section H.4., above.

K. Term. This Agreement shall be effective as of the Effective Date and shall remain in effect until terminated in accordance with Article VI of this Agreement.

L. Boundaries of the Agency. The geographic boundaries of the Agency and that portion of the North American Sub basin that will be managed by the Agency pursuant to SGMA are depicted in Exhibit A.

3. Adding clarifying language to sections within IV. GOVERNANCE to include support of the new sections of Enforcement of Sustainability Obligation and Shared Assets.

A. Member and CAWC Representatives. Agency activities shall be carried out by the Member and CAWC Representatives, subject to the terms of the Participation Agreement with CAWC.

1. Actions of the Member Representatives. Upon approval of this Agreement by the governing body of each Member, each Member shall appoint a staff member and an alternate to act as its Member Representative. A Member Representative shall have authority to take action under this Agreement on behalf of the Member that he or she represents, in accordance with that Member's permissions afforded by action of the governing body, executive leadership, existing policy, or municipal code, consistent with agreed upon scope of activities and the Budget.
2. CAWC Representative. Subject to the terms of a separate Participation Agreement, CAWC shall appoint a staff member and an alternate to act as its CAWC Representative. The CAWC Representative shall have authority to take action under this Agreement on behalf of CAWC, consistent with agreed upon scope of activities and the Budget.
3. Member and CAWC Representatives may take action contemplated by this Agreement at a regular monthly meeting or other means unanimously approved by the Member and CAWC Representatives from time to time, in writing.
4. All activities undertaken pursuant to this Agreement as part of the Joint Effort shall be agreed upon as provided in Section IV.C.
5. Within 30 days of the effective date of this Agreement, the Member and CAWC Representatives will develop a scope of proposed activities consistent with the Budget.

B. Quorum. A majority of the total membership of the Members and CAWC Representatives will constitute a quorum of the Agency.

C. Voting. Except as to actions identified in Sections D, E, and F, below, as applicable, the Members and CAWC, through their Member and CAWC Representatives, will conduct all business by majority vote of the total membership. Prior to voting, the Member and CAWC Representatives shall endeavor in good faith to reach consensus on the matters to be determined such that any subsequent vote shall be to confirm the consensus of the Member and CAWC Representatives. If any Member or CAWC Representative strongly objects to a consensus-based decision prior to a vote being cast, the Representative shall work in good faith to reasonably resolve such strong objection, and, if the same is not resolved collaboratively, then the matter will proceed to a vote for final resolution.

D. Unanimous Vote Requirement for Certain Actions. The following actions will require a unanimous vote by the Member and CAWC Representatives:

1. Approval of the Agency's annual budget.
2. Decisions related to any recommendation to the individual Members with respect to levying assessments or imposing property-related fees and charges for the purposes set forth in this Agreement.

E. Vote and Approval Reserved to Members. The following actions will require the approval of the governing body of individual Members:

1. Decisions to provide the funds developed in the Agency's annual budget, as approved by the Member and CAWC Representatives.
2. Decisions related to the expenditure of funds by the Agency beyond expenditures approved in the Agency's annual budget.
3. Decisions related to the establishment of the Members' percentage obligations for payment of the Agency's operating and administrative costs.
4. Approval of a GSP.
5. Decisions related to levying assessments or imposing property-related fees and charges.
6. Decisions related to regulatory matters provided for in the GSP.
7. Decisions related to the sustainability obligation of the NASb Parties, the WPGSA, or a combination of both, to identify and correct action(s) causing MT exceedance/undesirable result(s) within the Subbasin, as identified by the investigation process.

8. Decisions related to participation in State, federal, local, or private company grants.
9. Any other actions as may be determined appropriate by the Member and CAWC Representatives.

F. Vote and Approval Reserved to California American Water. Subject to a separate Participation Agreement with California American Water, the following actions will require the approval of California American Water:

1. Decisions to provide the funds developed in the Agency's annual budget, as approved by the Member and CAWC Representatives.
 2. Decisions related to the expenditure of funds by the Agency beyond expenditures approved in the Agency's annual budget.
 3. Decisions related to the establishment of the California American Water's percentage obligation for payment of the Agency's operating and administrative costs.
 4. Any other actions as may be determined appropriate by the Member and CAWC Representatives.
 5. Decisions related to the sustainability obligation of the NASb Parties, the WPGSA, or a combination of both, to identify and correct action(s) causing MT exceedance/undesirable result(s) within the Subbasin, as identified by the investigation process.
4. Adding clarifying language to sections within V. FINANCIAL PROVISIONS to include support of the new sections of Enforcement of Sustainability Obligation and Shared Assets.

A. Contributions and Expenses: Members and, subject to a separate Participation Agreement, California American Water, shall share in the general operating and administrative costs of operating the Agency in accordance with the percentages set forth in Exhibit B attached hereto and incorporated herein. Members and, subject to a separate Participation Agreement, California American Water, shall share in the operating and maintenance costs, via the WPGSA annual budget process, including well maintenance, well destruction, replacement of transducers, and one barometric probe for those Shared Assets that were originally funded by grants or other joint funding means to support the related reporting activities within the WPGSA as defined in the NASb GSP. Those shared assets are defined in Exhibit D and shall be updated as shared assets are increased or destroyed. Shared assets will not include wells or other

equipment that are not primary to the GSP and are used consistently (over 75%) for other individual Member activities (such as an Agency production well that is also used for monitoring data).

B. Initial Contributions. Upon execution of this Agreement, each of the Members, and, subject to a separate Participation Agreement, California American Water shall each contribute the amounts specified in Exhibit B to the Agency for initial costs. Such funds may be used in the discretion of the Member and CAWC Representatives to fund the activities of the Agency including, without limitation, engineering services.

C. Budget. The Agency's fiscal year shall run from July 1 through June 30. Each fiscal year, the Member and CAWC Representatives shall prepare and agree upon a Budget for the Agency for the ensuing fiscal year. The annual budget shall include funding a reserve account which will be proposed and voted on each year, to be maintained by the Administering Agency Member, for the purpose of funding potential Shared Asset costs.

Within ninety (90) days of the effective date of this Agreement, the Member and CAWC Representatives shall prepare and agree upon a Budget. Thereafter, a Budget shall be agreed upon no later than May 31 of the preceding fiscal year. The Budget must be agreed upon by unanimous vote of the Member and CAWC Representatives and approved by the governing body of the individual Members and by California American Water.

D. Alternate Funding Sources. The Agency may obtain State of California, federal, local, or private company grants but shall not create any indebtedness without approval of all of the individual Members and California American Water.

E. Accounting of Funds. At the request of any Member or CAWC, the Administrator shall provide for an accounting of funds collected and disbursed for the current or prior fiscal year.

5. Adding clarifying language to sections within VI. CHANGES TO MEMBERSHIP, WITHDRAWAL AND TERMINATION to include support of the new sections of Enforcement of Sustainability Obligation and Shared Assets.

A. Termination. The Members may agree in writing to terminate this Agreement prior to the expiration date. Prior to termination of this Agreement, the Members and CAWC will work in good faith to ensure that a GSA will continue to implement SGMA and the GSP within the GSA Boundary. The Members recognize and acknowledge that the failure to ensure a GSA will continue to implement SGMA and the GSP may result in regulation of the Subbasin by the California State Water Resources Control Board. Any shared assets shall be offered to Member Agencies for ownership, if no Member Agency desires to accept any of the Shared Assets then they shall be

assigned to the California State Water Resources Control Board or other DWR approved SGMA entity for the area under the WPGSA boundary.

- B. Disposition of Property Upon Expiration or Termination. Upon expiration or termination of this Agreement, any surplus Funds will be returned to the Members and/or California American Water in proportion to the contributions made by them except for any Funds obligated to pay for expenses incurred prior to the date of termination. Any Shared Assets that were being operated and maintained shall be offered to Member Agencies for ownership, if no Member Agency desires to accept any of the Shared Assets, then they shall be assigned to California State Water Resources Control Board or other DWR approved SGMA entity for the area under the WPGSA boundary.
- C. Withdrawal of a Member. Any Member may withdraw from this Agreement effective upon one hundred eighty (180) day's written notice to all other Members and California American Water. The withdrawing Member and the Administrator, on behalf of the remaining Members, shall execute an amendment to this Agreement memorializing the withdrawal. A withdrawing Member shall be responsible for its share of financial obligations incurred under this Agreement prior to the effective date of the withdrawal. Upon notice of the withdrawal of a Member, the withdrawing Member and the remaining Members will negotiate in good faith to ensure a GSA retains regulatory authority over the GSA Boundary. If the withdrawing Member Agency is maintaining a shared asset, then that asset maintenance shall be transferred to another Member Agency of the WPGSA with no compensation other than what is budgeted for that asset maintenance.
- D. Use of Data. Upon withdrawal, any Member shall be entitled to use any data or other information developed by the Agency during its time as a Member. Further, should a Member withdraw from the Agency after completion of the GSP, and in the event that Member becomes the GSA for that area of the Subbasin within its legal boundary, it shall be entitled to utilize the GSP for future implementation of SGMA within its legal boundary.

- 6. Adding a new Exhibit for (Exhibit C) the Enforcement of Sustainability Obligation Process
- 7. Adding a new Exhibit for (Exhibit D) the Descriptions and Map of Shared Assets of the WPGSA

All other terms and conditions of the original Agreement shall remain in full force and effect.

IN WITNESS THEREOF, the Members have executed this Amendment No. 1 to the Agreement, and it is effective as of the date of the last signatory written below.

[SIGNATURE PAGES TO FOLLOW]

COUNTY OF PLACER

BY: _____
Daniel Chatigny, County Executive Officer

Date: _____

APPROVED AS TO FORM:

BY: _____
Eric Brumfield, County Counsel

CITY OF LINCOLN, a municipal corporation

BY: _____
Sean Scully, City Manager

Date: _____

ATTEST:

BY: _____
Gwendolyn Scanlon, City Clerk

CITY OF ROSEVILLE, a municipal corporation

BY: _____
Dominick Casey, City Manager

Date: _____

ATTEST:

BY: _____
Carmen Avalos, City Clerk

APPROVED AS TO FORM:

BY: _____
Michelle Sheidenberger, City Attorney

APPROVED AS TO SUBSTANCE:

BY: _____
Richard Plecker, Environmental Utilities Director

PLACER COUNTY WATER AGENCY

BY: _____
Andrew Fecko, General Manager

Date: _____

ATTEST:

BY: _____
Lori Young, Clerk to the Board

APPROVED AS TO FORM:

BY: _____
Dan Kelly, Staff Counsel

Exhibit C Enforcement of Sustainability Obligation Process

The following defines the general process the WPGSA will undertake after the initial detection of an MT exceedance as documented in section 8 the Sustainable Management Criteria of the 2021 adopted NASb GSP.

“After the initial detection of an MT exceedance, the WPGSA will:

- *Take confirmation measurements.*
- *If the exceedance is confirmed, initiate an investigation to assess the cause of the exceedance.*
- *Identify if there are impacts as a result of the MT exceedance and possible mitigation measures, if impacts are noted.”*

The below outlined process provides the framework and actions that may be necessary to address conditions interfering or conflicting with the NASb GSP. The additional process shall be followed by the WPGSA to encourage continued sustainable groundwater management of the NASb in accordance with the SGMA.

A minimum threshold (MT) exceedance means that a measurement taken officially by the WPGSA or their designated consultant /agent under the course of GSP exceeds (i.e., worse) then the MT level established in the most current adopted version of the NASb GSP. If an MT exceedance occurs the following actions shall be taken:

1. For any **single or initial MT exceedance within the WPGSA**, meaning the measurement exceeds the established MT level which did not follow a prior MT exceedance in accordance with the timeframe established in the GSP, the WPGSA or WPGSA’s designated consultant or other responsible agent shall:
 - a. Within 4 weeks of the initial measurement, measure and record a confirmation measurement collected consistent with the monitoring standards and requirements documented in the GSP.
 - i. If the confirmation measurement is also in exceedance of the MT level, the WPGSA and then the NASb GSAs shall discuss the significance of the difference of the measurement in comparison to the MT level, general trend of water levels at this location and local area, and other factors such as significance of this trend in context of beneficial uses and users at the location and area to determine if any immediate action is recommended.
 - ii. If the confirmation measurement does not exceed the MT level, the WPGSA shall inform the other NASb GSAs of the time and value of the

reading. The measurement shall be provided to the GSAs so it can be properly documented in the NASb GSP Annual Report.

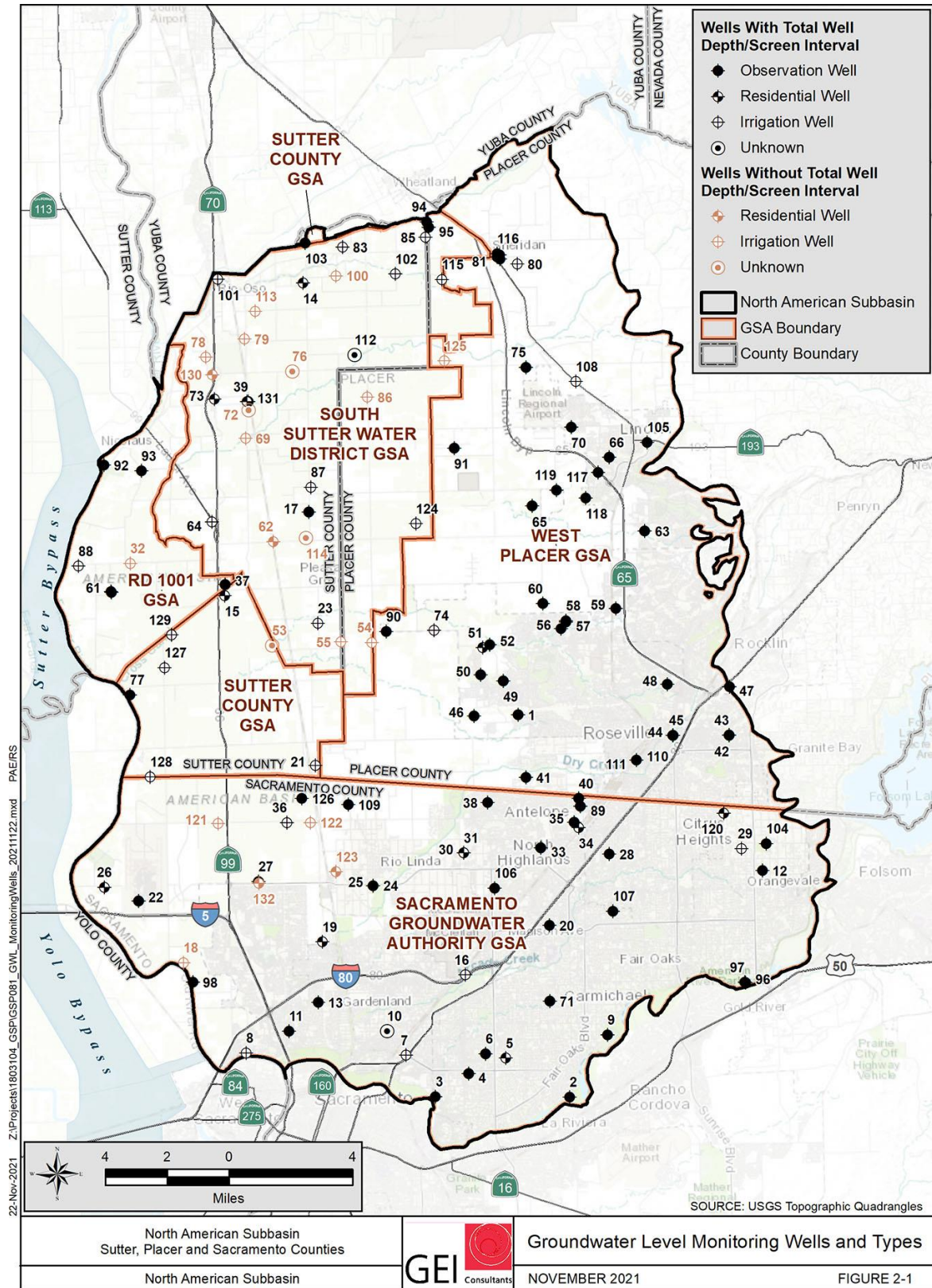
2. For any **two consecutive fall (autumn) MT exceedances** (not occurring in drought years), the following actions shall occur.
 - a. Within 4 weeks of the second sample collection, a confirmation measurement shall be measured and recorded consistent with the monitoring standards and requirements documented in the GSP.
 - i. If the confirmation measurement is also in exceedance of the MT level, the WPGSA and then the NASb GSAs shall discuss the significance of the difference of the measurement in comparison to the MT level, general trend of water levels at this location and local area, and other factors such as significance of this trend in context of beneficial uses and users at the location and area will be discussed by to determine if any immediate action is recommended. Additionally, the NASb Coordination Committee shall discuss and potentially create actions in accordance with item 3.
 - ii. If the confirmation measurement does not exceed the MT level, the WPGSA shall collect an additional measurement at a different time of day approximately 1 week later. If that measurement results in an MT exceedance the WPGSA and then the NASb Coordination Committee shall discuss and potentially create actions in accordance with item 3 below. If that measurement does not exceed the MT level, it will be determined that a validation of two consecutive fall MT exceedances did not occur.
3. If the confirmation measurement for two consecutive fall MT exceedances is also in exceedance, the WPGSA and then the NASb Coordination Committee shall discuss and potentially develop actions.
 - a. The NASb GSA shall vote at the next NASb GSA coordination meeting to decide if an investigation of the MT exceedance is warranted. The vote shall occur according to the requirements defined in the NASb MOA. A majority of NASb GSA votes of a quorum shall be required.
 - b. If the NASb GSAs vote affirmatively that an investigation is necessary, at a minimum, the investigate shall include:
 - i. A limited study of the potential impacts to beneficial uses and users (as defined in SGMA) as a result of the MT exceedance(s).
 1. If negative effects to beneficial uses and users, as defined under SGMA, were observed, and confirmed based on the results of the investigation, the identifying cause(s) (e.g. – including, but not limited to, changes in land use, pumping, water transfers), and the resulting negative effects will be brought back to the NASb Coordination Committee to review investigation results. Through

a majority vote, identify a plan of action to address MT exceedance and/or undesirable results within the Subbasin.

- ii. The investigation process shall be funded by the WPGSA if the exceedance(s) occurred within the WPGSA.
- iii. If MT exceedance investigations are required at multiple representative monitoring points, they can be combined in the same study.

If the results from the investigation determine that a Member or Member's groundwater related action(s) are causing negative effects to the sustainability of the Subbasin, as defined in Section 8 of the GSP, and findings from the investigation have been reviewed and voted on by the NASb Coordination Committee, then that Member (or Members) is/are responsible for funding and implementing a solution. The Member (or Members) shall have two years to implement activities to mitigate the effects of ongoing MT exceedances or eliminate the MT exceedance within five years.

Exhibit D Descriptions and Map of Shared Assets of the WPGSA



Map No.	CASGEM ID	Monitoring Well Local Name	Latitude	Longitude	Monitoring Entity/Land Owner/WPGSA Location/Jurisdictional Area	GSA Area	Total Depth (ft bgs)
Shared Assets - Wells Constructed using Grant Funding since 2012 with Matching Funds from West Placer Agencies							
49	387786N1213737W002	WPMW-1B	38.778603	-121.3737	City of Roseville	WP	480
49	387786N1213737W001	WPMW-1A	38.778603	-121.3737	City of Roseville	WP	120
49	387786N1213737W003	WPMW-1C	38.778602	-121.3737	City of Roseville	WP	545
63	388476N1212872W001	WPMW-3A	38.847609	-121.28719	PCWA	WP	53
63	388476N1212872W002	WPMW-3B	38.847609	-121.28719	PCWA	WP	140
48	387755N1212753W001	WPMW-4A	38.775536	-121.27525	City of Roseville	WP	145
48	387755N1212753W002	WPMW-4B	38.775535	-121.27526	City of Roseville	WP	300
41	387331N1213610W001	WPMW-5A	38.733106	-121.36099	CalAm	WP	100
41	387331N1213610W002	WPMW-5B	38.733106	-121.36099	CalAm	WP	650
47	387739N1212382W001	WPMW-6A	38.7739	-121.23818	PCWA	WP	65
43	387512N1212390W001	WPMW-7A	38.751194	-121.239	City of Roseville	WP	45
42	387510N1212390W001	WPMW-8A	38.750989	-121.23895	City of Roseville	WP	50
42	387510N1212390W002	WPMW-8B	38.750989	-121.23895	City of Roseville	WP	115
45	387517N1212727W001	WPMW-9A	38.751667	-121.27266	City of Roseville	WP	36
44	387515N1212725W001	WPMW-10A	38.751494	-121.27251	City of Roseville	WP	36
44	387515N1212725W002	WPMW-10B	38.751494	-121.27251	City of Roseville	WP	100
44	387515N1212725W003	WPMW-10C	38.751494	-121.27251	City of Roseville	WP	260
90	388026N1214432W002	WPMW-12A	38.802639	-121.44322	City of Roseville	WP	300
90	388026N1214432W004	WPMW-12B	38.802639	-121.44322	City of Roseville	WP	550
91	388882N1214005W002	WPMW-11A	38.888164	-121.40046	Placer County	WP	162
91	388882N1214005W004	WPMW-11B	38.888164	-121.40046	Placer County	WP	309
94	389950N1214148W002	RDMW-103	38.99461	-121.41479	Placer County	SSWD	48
95	389919N1214141W002	RDMW-104	38.99195	-121.4135	Placer County	SSWD	48
	Proposed New Well	CLGWL MW-100			Placer County	SSWD	
	Proposed New Well	Amrosua (emergency well)			Placer County	WP	
Historical Shared Assets - Wells Constructed using Grant Funding since 2012 with Matching Funds from West Placer Agencies -DESTROYED							
60	Destroyed	WPMW-2A	38.814497	-121.34914	PCWA	WP	230
60	Destroyed	WPMW-2B	38.814497	-121.34914	PCWA	WP	425

Map No.	Well Name	Transducer Type	Transducers Approximate Purchase Date	Year Recommended for Replacement
To be Maintained				
63	WPMW 3A	Level	2015	2024
75	MW 2-3	Level + Salinity	2003	2024
45	WPMW-9A	Level	2015	2024
44	WPMW-10A	Level	2015	2024
105	MW 4	Level + Salinity	2018	2025
70	MW 3-2	Level + Salinity	2015	2024
43	WPMW-7A	Level	2015	2024
42	WPMW-8A	Level	2015	2024
91	WPMW-11A	Level	2019	2027
91	WPMW-11B	Level	2019	2027
92	WPMW-12B	Level	2019	2027
90	WPMW-12B	Level	2019	2027
66	MW-5-2	Level	2003	2024
94	RDMW-103	Level	2019	2027
95	RDMW-104	Level	2019	2027
116	Old Well #2	Level	2015	2024
	Baroprobe		2019	2030

RESOLUTION NO. 24-425

APPROVING AMENDMENT NO. 1 TO THE PARTICIPATION AGREEMENT BETWEEN
THE WEST PLACER GROUNDWATER SUSTAINABILITY AGENCY AND
CALIFORNIA-AMERICAN WATER COMPANY

WHEREAS, on August 14, 2017, City Council approved a Participation Agreement between the West Placer Groundwater Sustainability Agency (WPGSA) and the California-American Water Company; and

WHEREAS, the WPGSA and the California-American Water Company wish to amend said agreement to ensure that certain Groundwater Sustainability Plan required actions are properly performed, and to clarify the responsibilities related to shared assets; and

WHEREAS, Amendment No. 1 to the Participation Agreement between the California-American Water Company and the West Placer Groundwater Sustainability Agency has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City, that said amendment is hereby approved and that the City Manager is authorized to execute behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

Amendment No. 1 to the Participation Agreement between the West Placer Groundwater Sustainability Agency (WPGSA) and California-American Water Company

WHEREAS, on June 30, 2017 the City of Lincoln, a municipal corporation, City of Roseville, a municipal corporation, the Nevada Irrigation District, a California irrigation district (NID), the Placer County Water Agency, a special district (PCWA), and the County of Placer, a political subdivision of the state of California (all hereafter known individually as a “Member” and collectively “Members”) entered into that agreement titled Memorandum of Agreement Establishing the West Placer Groundwater Sustainability Agency (“WPGSA MOA”); and

WHEREAS, on August 14, 2017 the Members entered into that agreement titled Participation Agreement between the West Placer Groundwater Sustainability Agency (WPGSA) and California-American Water Company (CAWC) (“Participation Agreement”); and

WHEREAS, on November 10, 2021, Nevada Irrigation District submitted notice to the other Members withdrawing from the MOA; and

WHEREAS, such withdrawal of NID became effective as of June 6, 2022 (Note: it is 180 days after written notice is provided) pursuant to subsection C of section VI of the MOA; and

WHEREAS, the Members have begun to implement the Groundwater Sustainability Plan (GSP) to comply with the Sustainable Groundwater Management Act; and

WHEREAS, the Members have amended the WPGSA MOA pursuant to Amendment No. 1; and

WHEREAS, the Members and CAWC (collectively “Parties”) wish to amend the Participation Agreement to incorporate Amendment No. 1 to the WPGSA MOA and to remove the Nevada Irrigation District from the Participation Agreement.

THEREFORE, in consideration of the mutual obligations herein set forth, the Parties agree as follows:

1. Amendment No. 1 to the WPGSA MOA, a copy of which is attached to this Amendment, is hereby attached to the Participation Agreement and incorporated therein.
2. All references to the WPGSA MOA in the Participation Agreement shall mean the amended WPGSA MOA as described in paragraph 1.
3. Section IV. MISCELLANEOUS PROVISIONS, Subsection A. Notice, is amended to remove the Nevada Irrigation District.

Except as specifically modified above, all remaining terms and conditions of the Participation Agreement shall remain and continue in full force and effect.

IN WITNESS THEREOF, the Parties have executed this Amendment, and it is effective as of the date of the last signatory written below.

ATTACHMENT:

Amendment No. 1 to the WPGSA MOA

[SIGNATURE PAGES TO FOLLOW]

CALIFORNIA AMERICAN WATER COMPANY

BY: _____
S. Audie Foster, Director of Operations

Date: _____

COUNTY OF PLACER

BY: _____
Daniel Chatigny, County Executive Officer

Date: _____

APPROVED AS TO FORM:

BY: _____
Eric Brumfield, County Counsel

CITY OF LINCOLN, a municipal corporation

BY: _____
Sean Scully, City Manager

Date: _____

ATTEST:

BY: _____
Gwendolyn Scanlon, City Clerk

CITY OF ROSEVILLE, a municipal corporation

BY: _____
Dominick Casey, City Manager

Date: _____

ATTEST:

BY: _____
Carmen Avalos, City Clerk

APPROVED AS TO FORM:

BY: _____
Michelle Sheidenberger, City Attorney

APPROVED AS TO SUBSTANCE:

BY: _____
Richard Plecker, Environmental Utilities Director

PLACER COUNTY WATER AGENCY

BY: _____
Andrew Fecko, General Manager

Date: _____

ATTEST:

BY: _____
Lori Young, Clerk to the Board

APPROVED AS TO FORM:

BY: _____
Dan Kelly, Staff Counsel



COUNCIL COMMUNICATION

CC #: 3690

File #: 0900-02-02-1

Title: Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project – Professional Design Services Agreement

Contact: Jeremy Snyder 916-746-1829 jsnyder@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.20.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution approving a professional design services agreement with Carollo Engineers, Inc. for the Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project for a not-to-exceed amount of \$5,532,400 and authorizing the City Manager to execute it on behalf of the City of Roseville.

BACKGROUND

The Pleasant Grove Wastewater Treatment Plant (PGWWTP) has undergone many large construction projects in the recent years including the PGWWTP Expansion Project and Energy Recovery Project (ERP) between 2020 and 2023, and an expansion of the plant's Ultra-violet Disinfection System between 2023 and 2024. Based on all these changes, staff decided to update the electrical assessment and findings in Technical Memorandum (TM9) and the Facilities Plan (TM14), originally drafted in 2010. The "Electrical Power System Capacity Evaluation" was finalized in October of 2022. Due to the results of this evaluation, the City has determined that the initiation of a project to improve the electrical power system is necessary. This determination was based on the following three separate triggering events:

- 1.) Projected exceedance of the existing 4 mega-watt (MW) power feed capacity from Roseville Electric, thus requiring a new 12 kilovolt (kV) service feed in the 8-10 MW range.
- 2.) Projected exceedance of the existing standby generation capacity. An upgraded standby power system connected to the new 12kV switchgear will eliminate the current manual load control requirement to keep the standby load demand below the rating of the two existing generators.
- 3.) Eliminate an existing condition of excessive fault current at the 480-volt switchgear during closed transition operation of the generators with the electric utility.

This Project includes design of a new Electric Building #3, that will accommodate a new 12kV switchgear line-up that will receive and distribute the new 10MW feed from Roseville Electric. The switchgear allows flexibility for maintenance with redundancy and safety protection options from failures. The building will also house the new 12kV emergency back-up generators that will give immediate capacity of 5MW, and also provide space for two equipment pads for future generators

at build out. Sound abatement due to the close proximity of neighbors, exhaust abatement of the generators pending discussions with the Air Resources Board and an environmental study due to this new structure being built on undeveloped land will all be part of Carollo Engineers' scope. The design engineer is to provide a comprehensive design submittal to 100% including drawings and specifications, contractor procurement assistance, and engineering services during construction, including assisting with start-up, testing, and commissioning of the new equipment.

FISCAL IMPACT

The Professional Design Services Agreement with Carollo Engineers is for a not-to-exceed cost of \$5,532,400. This contract will be paid for with the available resources in the Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project, which is funded by the South Placer Wastewater Authority.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) only applies to projects which have the potential to cause a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. (CEQA Guidelines §15061(b)(3)). The action under consideration authorizes the funding of a professional services agreement, which includes work to prepare CEQA documentation for the design of improvements to the Electrical Power System at the Pleasant Grove Wastewater Treatment Plant. The CEQA document prepared will analyze the project design, which will then be brought to the City Council for consideration and approval at a later date.

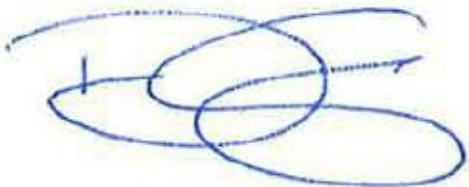
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal C - Maintain a safe and healthy community
Goal E - Deliver exceptional city services
Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Jeremy Snyder, Preventative Maintenance Supervisor

Richard D. Plecker, Environmental Utilities Director

A handwritten signature in blue ink, consisting of several overlapping loops and a final horizontal stroke.

Dominick Casey, City Manager

ATTACHMENTS:

Description

- Resolution 24-427
- Professional Design Services Agreement
- Successful Proposal, Cost Proposal, and Scope Addendum

RESOLUTION NO. 24-427

APPROVING A PROFESSIONAL DESIGN SERVICES AGREEMENT, BY AND BETWEEN
THE CITY OF ROSEVILLE AND CAROLLO ENGINEERS, INC., AND AUTHORIZING
THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a professional design services agreement for Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project Design services, by and between the City of Roseville and Carollo Engineers, Inc., has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

PROFESSIONAL DESIGN SERVICES AGREEMENT

Pleasant Grove Wastewater Treatment Plant Electrical Power System

Capacity Expansion Project Design Services

THIS AGREEMENT is made and entered into this ____ day of _____, 20__,
by and between the City of Roseville, a municipal corporation (“CITY”), and Carollo Engineers,
Inc., a Delaware corporation (“CONSULTANT”); and

W I T N E S S E T H:

WHEREAS, CITY desires professional design services consisting of design services for
the Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion
Project; and

WHEREAS, CONSULTANT has prepared a proposal dated July 31, 2024, which
describes the scope of work to be performed by CONSULTANT, the budget for the work, and
the schedule for performance of the work; and

WHEREAS, CONSULTANT is qualified and experienced to provide such professional
design services.

NOW, THEREFORE, the parties agree as follows:

1. Services. CONSULTANT shall perform, at the direction of CITY, the scope of
services as described in EXHIBIT “A,” attached hereto and incorporated herein by this
reference.

2. Compensation. For its services provided hereunder, CONSULTANT shall be compensated on a time and expense basis in accordance with the budget estimate as described in EXHIBIT “B,” attached hereto and incorporated herein by this reference. Total compensation shall not exceed five million, five hundred thirty-two thousand, four hundred dollars (\$ 5,532,400).

CONSULTANT shall submit monthly invoices for its services. Such invoices shall be delineated by task, the person performing the services, and the hourly rate, which shall be stated in time increments of not greater than one-tenth (1/10) hours. CITY shall pay invoices within thirty (30) days after receipt, if the services specified in the invoice have been satisfactorily completed.

3. Indemnification. To the fullest extent allowed by law, CONSULTANT agrees to indemnify, including the cost to defend CITY, and its officers, agents, employees and volunteers from any and all claims, demands, costs or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT and its agents in the performance of services under this contract, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by CITY or the agents, servants, or independent contractors who are directly responsible to CITY, or arising from the active negligence of CITY. Notwithstanding any terms of this section, indemnification and defense obligations shall conform to California Civil Code Section 2782.8.

CONSULTANT agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that

CONSULTANT and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONSULTANT's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

4. Insurance. CONSULTANT agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

<u>COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Workers' Compensation	Statutory
Commercial General Liability	\$2,000,000 each occurrence \$4,000,000 aggregate Personal Injury: \$2,000,000 each occurrence \$4,000,000 aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability (errors and omissions)	\$2,000,000 per claim \$4,000,000 aggregate

a. Form. CONSULTANT shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. CONSULTANT shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation

and Professional Liability. Such insurance shall specifically cover the contractual liability of CONSULTANT. The additional insured coverage under the CONSULTANT's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. CONSULTANT shall provide ten (10) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subcontractors. CONSULTANT agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONSULTANT shall require its subcontractors to agree to be bound to CONSULTANT and CITY in the same manner and to the same extent as CONSULTANT is

bound to CITY under this Agreement. Additionally, CONSULTANT shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. CONSULTANT hereby agrees to waive subrogation which any insurer of CONSULTANT may acquire from CONSULTANT by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees and volunteers for all work performed by CONSULTANT, its employees, agents and subcontractors.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve CONSULTANT of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

5. Records. CONSULTANT and its subcontractors shall maintain all files and records relating to the services performed hereunder during the term of this Agreement and for a

period of not less than one (1) year after the date of termination or expiration. Provided, however, that in the event of litigation or settlement of claims arising from the performance of this Agreement, CONSULTANT and its subcontractors shall maintain all files and records until such litigation, appeals or claims are resolved. Duly authorized representatives of CITY shall have right of access during normal business hours and after reasonable notice to CONSULTANT's and subcontractors' files and records relating to the services performed hereunder and may review and copy the files and records at appropriate stages during performance of the services and during the one (1) year period following termination or expiration of this Agreement. CONSULTANT shall include this provision in its contracts with all subcontractors.

6. Time is of the Essence. Time is of the essence of this Agreement.

7. Prevailing Wages. When applicable, for purposes of this Agreement, CONSULTANT and its subcontractors shall comply with all applicable prevailing wage laws, e.g., but not limited to, California Labor Code Sections 1770 et seq. In accordance with said Section 1775, CONSULTANT shall forfeit as a penalty to the City two hundred dollars (\$200) for each calendar day or portion thereof for each worker paid less than the prevailing rates for such work or craft in which such worker is employed for any work done on-site under the Agreement by CONSULTANT or by any subcontractor in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by CONSULTANT or the applicable subcontractor.

Pursuant to the provisions of California Labor Code Section 1773, the contracting department has identified the source, stated below, of the general prevailing rate of wages applicable to the site to be done, for straight time, overtime, and holiday work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.

Pursuant to Labor Code Section 1773.2, general prevailing wage rates set forth above, which forms a part of this Agreement, shall be posted by CONSULTANT at a prominent place at the work site. Prevailing wage rates to be posted at the work site will be furnished by the contracting department. The possibility of wage increases is one of the elements to be considered by CONSULTANT in determining its proposal and will not under any circumstances be considered as the basis of a claim against CITY or the Agreement.

8. Contractor Registration. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this Agreement, CONSULTANT and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. CONSULTANT is hereby notified that this Agreement is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

9. Compliance with Laws. CONSULTANT shall comply with all federal, state and local laws, ordinances and policies as may be applicable to the performance of services under this Agreement.

10. Public Contracts: Conflicts of Interest. CONSULTANT's duties and services under this Agreement shall not include preparing or assisting CITY with any portion of the CITY's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with CITY. CITY shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. CONSULTANT's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. CONSULTANT shall cooperate with CITY to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by CONSULTANT pursuant to this Agreement.

11. Ability to Perform. CONSULTANT agrees and represents that it has the time, ability and professional expertise to perform the services required under this Agreement.

12. The Levine Act Disclosure. The Levine Act (Govt. Code, Section 84308) requires a Party (and its agent(s), if any) to a Proceeding before the City of Roseville that involves any action or consideration related to their contract, license, permit, or other entitlement for use, to disclose any campaign contributions made to CITY elected or appointed officers totaling more than \$250 within the twelve (12) months prior to the CITY decision and while a proceeding is pending, and includes certain prohibitions on contribution activity thereafter. If applicable campaign contributions have been made by CONSULTANT and/or its agent(s), CONSULTANT is responsible for compliance, including for its disclosure obligations, if any, as further described at:

https://www.roseville.ca.us/government/departments/city_clerk/transparency/levine_act.

13. Governing Agreement. In the event of any conflict between this Agreement and its EXHIBITS, the provisions of this Agreement shall govern. In the event of any conflict between any of the EXHIBITS, the provisions of the first in order of attachment shall govern.

14. Assignment. CONSULTANT is employed to perform unique personal services. CONSULTANT shall not assign this Agreement without the prior written consent of CITY. CONSULTANT shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of CITY.

15. Independent Contractor. CONSULTANT, inclusive of its agents, officers, employees, volunteers, independent contractors, and subcontractors, shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

CONSULTANT and CITY agree that: (a) CONSULTANT is free from the control and direction of CITY in connection with the performance of the work; (b) CONSULTANT is providing services directly to CITY; (c) CONSULTANT has and will maintain at all relevant times a business license; (d) CONSULTANT maintains a business location that is separate from CITY; (e) CONSULTANT is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONSULTANT actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONSULTANT advertises and holds itself out to the public as available to provide the same or similar services; (h) CONSULTANT provides its own tools, vehicles, and equipment to perform the services; (i) CONSULTANT has negotiated its own rates; (j) CONSULTANT set its own hours and location

of work in accomplishing CITY's on-call needs; and (k) CONSULTANT has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

16. Representation and Warranties. CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working for CONSULTANT, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to terminate as void this Agreement, without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

17. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

18. Copyright, Ownership and Use of Materials. All tangible materials ("Material") created or delivered pursuant to this Agreement is considered a work made for hire under the Copyright Act. To the extent such Material does not qualify as a work made for hire, CONSULTANT hereby assigns to CITY all right, title, and interest, including but not limited to all copyrights, in all Material created by CONSULTANT in its performance under this Agreement. Material constitutes the scope of work outlined in Exhibit A and attached hereto, and all written and other tangible expressions, including but not limited to, drawings, papers, documents, reports, surveys, renderings, exhibits, sketches, maps, models, prints, paintings or photographs, in any and all media or formats in which such materials have been created or are

maintained. All Material furnished by CONSULTANT is, and shall remain, the property of CITY.

CONSULTANT shall execute any documents necessary to effectuate such assignment. In the event that CONSULTANT uses, employs, designates, or retains any person or entity who is not an employee of CONSULTANT, to perform any work required of it pursuant to this Agreement, CONSULTANT shall require said person or entity to execute an agreement containing the preceding paragraph.

19. Termination of Agreement. The City may terminate this Agreement without cause by giving CONSULTANT ten (10) days advance written notice from the City Manager. CONSULTANT may terminate this Agreement without cause by giving CITY thirty (30) days advance written notice. In the event of termination through no fault of CONSULTANT, CITY shall compensate CONSULTANT for services performed as of the date of termination, upon the release to CITY of all Material hereunder, in any and all media or formats in which such materials have been created or are maintained. CITY retains the right to receive and use any Material, notwithstanding any termination or any dispute regarding the amount to be paid.

20. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

21. Modification. This Agreement and each provision contained herein may be waived, amended, supplemented or eliminated only by mutual written agreement of the parties.

22. Severability. If any of the provisions contained in this Agreement is for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.

23. Notices. Any notices to parties required by this Agreement shall be delivered personally or mailed, U.S. first class postage prepaid, addressed as follows:

CITY OF ROSEVILLE

Jeremy Snyder
Preventative Maintenance Supervisor
1800 Booth Road
Roseville, CA 95747

CONSULTANT

Beverly Hann, PE, PMP
Project Manager
2880 Gateway Oaks Drive, Suite 300
Sacramento, CA 95833

Either party may amend its address for notice by giving notice to the other party in writing.

24. Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No._____, adopted by the Council of the City of Roseville on the____day of_____, 20_, and CONSULTANT has caused this Agreement to be executed.

SIGNATURES ON FOLLOWING PAGE

CITY OF ROSEVILLE, a
municipal corporation

Carollo Engineers, Inc, a
Delaware Corporation

BY: _____
DOMINICK CASEY
City Manager

BY: Beverly Hamm
its: Beverly Hamm, Vice President

and

ATTEST:

BY: Anne Prudhel
its: Anne Prudhel, Executive Vice President

BY: _____
CARMEN AVALOS
City Clerk

APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE:

BY: Richard D. Plecker
RICHARD D. PLECKER
Environmental Utilities Director

EXHIBIT “A”

EXHIBIT “B”

Attachment F

SEALED PROPOSAL LABEL

SEALED PROPOSAL	
	IMPORTANT NOTICE TO PROPOSER
The envelope containing your proposal MUST have: 1. Your name and address in the UPPER left corner. 2. This label on the LOWER left corner.	
RFP NAME _____ PROPOSAL DUE DATE _____ PROPOSAL DUE TIME _____ _____ A.M. _____ P.M. PROPOSAL FOR _____	
TIME SENSITIVE. DELIVER TO CITY CLERK IMMEDIATELY.	



PROPOSAL

.....

Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project Design Services

July 2024



2880 Gateway Oaks Drive
Suite 300
Sacramento, California 95833
916.565.4888
carollo.com

July 31, 2024

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678

ELECTRONICALLY SUBMITTED TO cityclerkroseville@roseville.ca.us



PRIMARY CONTACT:

Beverly Hann, PE, PMP
Vice President
Tel: 916-565-4888
Email: bhann@carollo.com

Subject: Proposal for Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project Design Services, RFP 08-127

Dear Selection Panel:

The electrical power system at the Pleasant Grove Wastewater Treatment Plant (PGWWTP) has reached three critical triggers, requiring system improvement and additional electrical capacity to maintain reliable electrical service at the plant. The City is looking for an engineering partner to support the design-assist delivery of this capacity expansion project. This support is best provided by a dedicated team that is already up to speed on the project and has already demonstrated its passion for collaboration and innovation. Carollo is committed to the City and your delivery team. We offer:

- **A thoughtful approach to facility design that prioritizes the City's most pressing needs.** We have developed an approach for project delivery that (1) prioritizes redundancy and electrical consolidation within the facility design for enhanced system resilience and flexibility, (2) provides options for the City's consideration to maximize scope within available project budget, (3) will address operational, environmental, and regulatory needs to minimize related impacts during construction, and (4) embraces collaborative working sessions for efficient and ongoing transfer of knowledge to/from the City's team.
- **Collaborative partnership that the City can trust.** Our team has worked in collaboration with the City to deliver several recent projects including the evaluation that identified the need for this work. We provide valuable team continuity with Beverly Hann, Jamshid "JD" Dorafsha, and Jeff West (all currently working with the City's team to deliver electrical improvement projects at the Dry Creek WWTP and the Barton Road WTP) and several other team members who are currently working with the City's team to complete design improvements for design-assist delivery at the Dry Creek WWTP.
- **Proven electrical expertise.** Our local design experience is supplemented with technical expertise from Chris Heger, Erik Bahnamen, and Marissa Petty, all with project-specific expertise in medium voltage design, backup generation design with all levels of emissions abatement, and various in-plant distribution loop configurations.

Carollo will perform the services and adhere to the requirements of your RFP. We look forward to continuing our record of quality service to the City of Roseville and we look forward to the opportunity to continue our record of quality service to the City.

Sincerely,
CAROLLO ENGINEERS, INC.


Beverly Hann, PE, PMP
Senior Project Manager
Vice President


Jamshid Dorafsha, PE
Principal Lead Electrical Engineer
Associate Vice President

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TAB C: QUALIFICATIONS OF TEAM

TAB D: PROJECT UNDERSTANDING

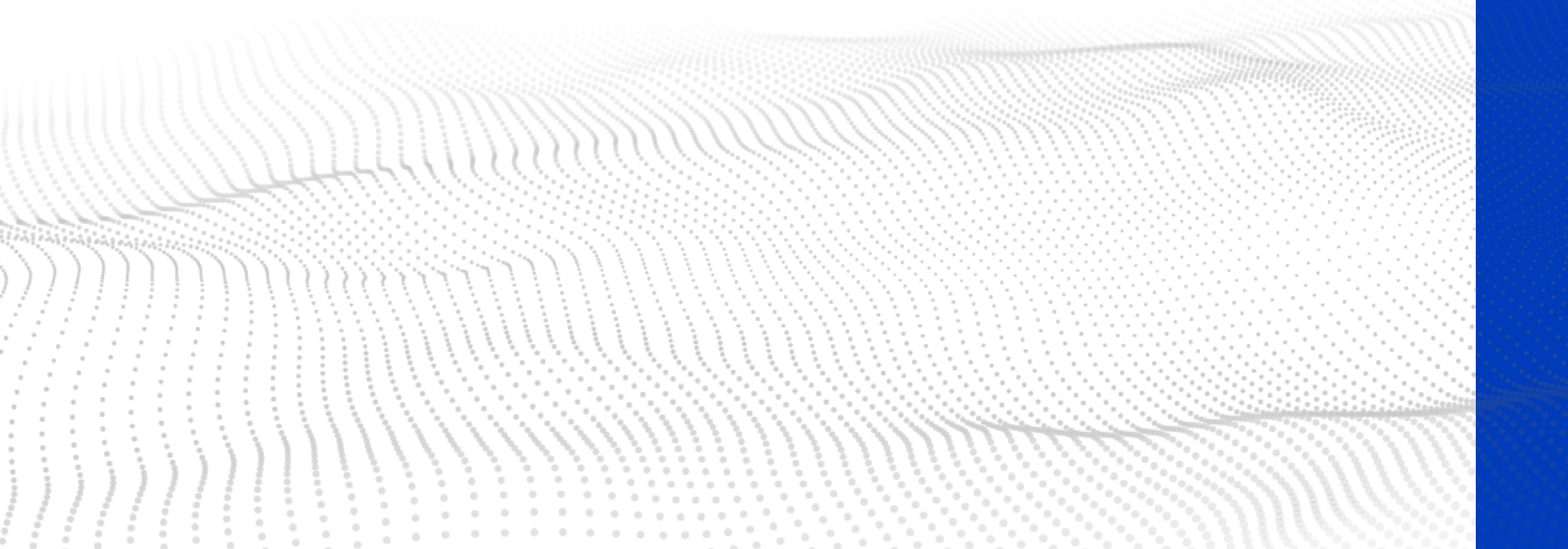
TAB E: PROJECT PLAN

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Tab A: Firm's Qualifications

Tab A: Firm's Qualifications

Carollo offers you reliable experience with effective cost management strategies, a top-notch team, and proven results.

From 50+ offices across North America, Carollo employees have provided planning and design and construction services for more than 2,000 public agencies across the United States.

CAROLLO ENGINEERS, INC.

For 91 years, cities, utilities, and special districts of all sizes have counted on Carollo to help navigate increasingly complex water-related challenges. We work with our clients to cost-effectively and sustainably protect the environment and public health while meeting regulatory requirements and public expectations.

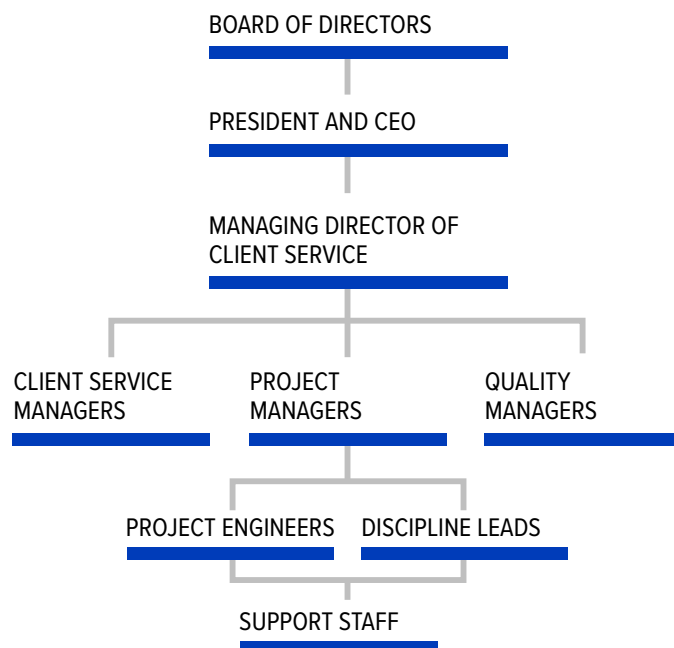
Water is all we do. While Carollo's focus is water, an integral part of all water projects are the electrical and instrumentation components of the facilities. To this end, Carollo has one of the largest electrical and instrumentation groups in the country dedicated to providing safe, reliable, and user friendly power and control systems.

FIRM ORGANIZATION

Carollo is a privately held corporation owned solely by our shareholders, who are all full-time employees of the firm. Of those shareholders, a select few form our Board of Directors, which governs the company. Our organization chart for all our projects is built on a foundation of strong client service and superior quality and project management. Successful project execution is achieved through a collaborative team of discipline leads, support staff, and subconsultants.



Established	1933
Organization	Corporation
Number of Offices	50+ offices in North America
Number of Employees	1,400+ nationally



Corporate Organization Chart

SERVICES TO BE PROVIDED

By Carollo

Carollo will complete all design, contractor procurement support, on-site engineering, and engineering during construction activities with in-house team members proposed herein.

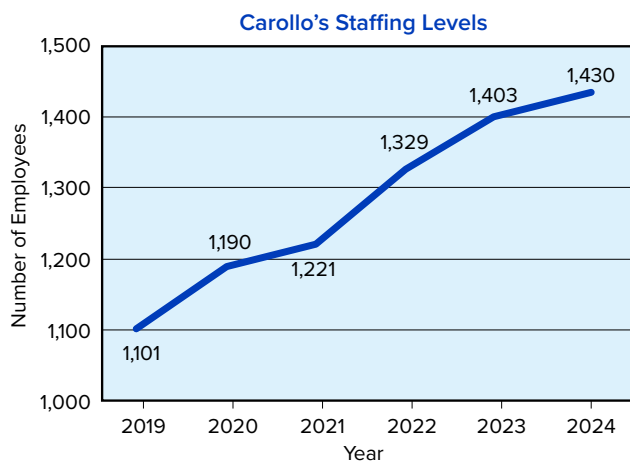
By Subconsultants

Subconsultants will provide:

- Geotechnical – Fugro USA Land, Inc
- Surveying – CTA Engineering & Surveying
- Potholing – Arrow Construction
- Environmental/CEQA Services – Ascent Environmental
- Emission Abatement Permitting – Mizutani Environmental
- Arc Flash and Electrical Testing – ERS
- Fire Protection/Suppression – Jensen Hughes

CAROLLO STAFFING LEVELS

Carollo has consistently grown in size over the last ten years, attracting new industry talent focused on water-related engineering. Carollo's growth is completely organic and has not been achieved through acquisitions. The value to Roseville is clear. We have a healthy and growing group of committed technical staff ready to help the City with this and future projects.



WE ARE LEADERS IN EI&C SERVICES

We're an industry leader in the planning, design, and implementation of EI&C and computerized SCADA/telemetry systems for water and wastewater agencies. As a water-focused process treatment consulting firm we know how facilities operate and understand how to integrate the design of a new electrical system into treatment processes. Our clients range from small municipalities to some of the largest utilities in the country with treatment plants that range in size from under 1 mgd to more than 600 mgd with power distribution systems from 480V to 115kV.

We Provide a Wide Range of Design Services

Carollo offers a full suite of design services focused on electrical engineering, including planning and analysis, design, and implementation.

- Electrical, Controls, and Instrumentation Condition Assessment.
- Power System Design (voltages from 480V to 115kV).
- Standby Power Generation at 480V to 115kV, with both open and closed transition.
- Tier 2 and Tier 4 power generation systems complete with emissions treatment.
- Coordination with electrical utility power and protective relay requirements.
- Safety by design to limit incident energy and remove staff from directly interacting with power equipment.
- Duct bank system designs including, radial, loop, and double loop in-plant distribution systems.
- Instrumentation Design (P&IDs, Advanced Networks, Installation Drawings, Calibration, Testing).
- Electrical System Studies: Fault Current, Protective Device Coordination, and Arc Flash for both existing and new facilities.
- Engineering Services During Construction.
- Startup, Training, Commissioning.

CAROLLO BY THE NUMBERS

91

Years in Business

2800+

Electrical Projects
in the last 10 years

135+

EI&C Experts

26+

Years working with
the City of Roseville

23+

CA Licensed Electrical
and Control System
Engineers

Our EI&C and SCADA Services are EPIC!

Our Equation is Simple: Best-in-class

Electrical + Programming + Instrumentation + Control = EPIC® Solutions

CORE SERVICES



ELECTRICAL

Power system designs focus on energy reliability, power savings, and sustainability. Our approach incorporates “safety by design”, to minimize incident energy levels and shock hazards throughout the design period.



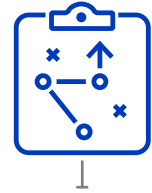
INSTRUMENTATION AND CONTROL

From the simplistic to the cutting edge, our I&C designs are customized to provide reliable, optimized control of the power systems.



PROGRAMMING

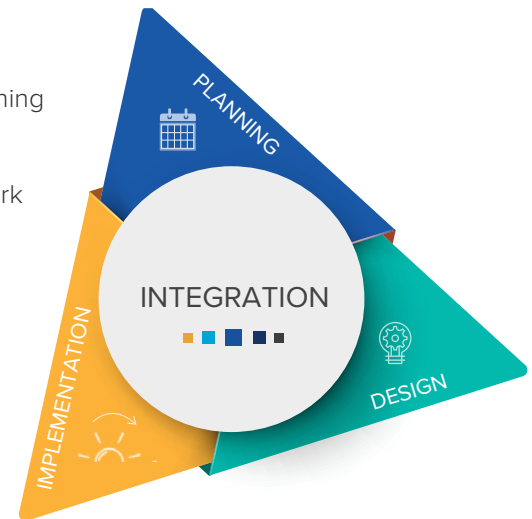
Our programming group is available to assist Roseville's programming efforts for monitoring and control of the power system for optimal performance.



STRATEGIC SERVICES

Carollo's staff regularly works with Client's IT departments to design system that are compatible and consistent with the client's HMI systems. Carollo can also provide third party Cybersecurity designs and penetration testing.

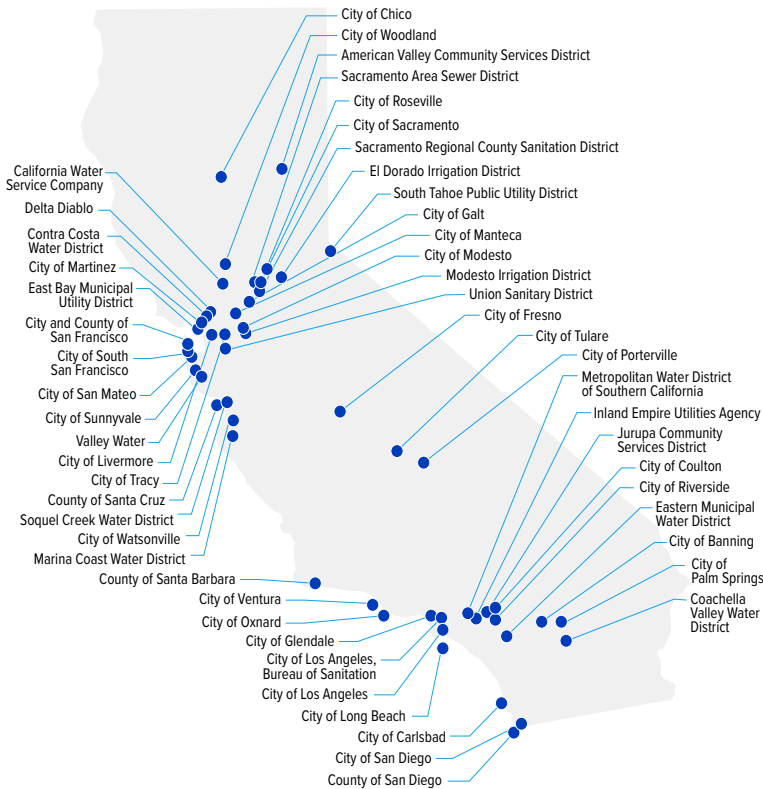
➔ **EPIC®** provides a one-stop shop for an array of electrical, programming, instrumentation, and control services from the planning phases to design and through implementation. These services include master plans; electrical systems and electrical system studies; full-service electrical and I&C design; control and business systems network design; electrical safety programs; Cybersecurity program development; HMI and PLC migration; programming standards development; and PLC, DCS, and HMI programming. Our engineers and programmers use a unique collection of tools and methodologies to get stakeholder input and generate ideas that gain support and are financially defensible. With these plans, we help our clients manage their assets, migrate to new systems, and update their critical infrastructure so they can face the challenges that lie ahead.



← We leverage innovative tools such as **RESERVOIR®**, an information management system, to efficiently coordinate cross-discipline efforts, document assets, and minimize risk through database management. We base our selection on which tools are right for your project, on the project's unique challenges and needs. We do not provide “cookie cutter” designs. The purpose of our tools is to automate the minutiae so we can focus on our client's specific needs.

The Right Experience to Deliver Your Project

Carollo's EI&C group consists of more than 135 engineers and technicians, making this group one of the largest in the water industry. This group of dedicated electrical and instrumentation engineers and technicians, along with our process, mechanical, structural, architectural, and civil engineering groups are exceptionally qualified to provide the wide variety of technical skills required to plan, design, and implement your project.



*Carollo has delivered hundreds of electrical-related projects for clients throughout California. Our **electrical, programming, instrumentation, and control services (EPIC®)** engineers work with these clients to provide planning, studies, design, and construction services on their water-related projects.*



After 20+ years working with the City, we know your facilities, staff, procedures, and standards

We bring a proven working relationship with City staff, a thorough understanding of your project delivery requirements, and a strong track record working seamlessly with your teams to produce quality projects. Recent project examples include:

■ PGWWTP Electrical System Evaluation.

Carollo completed the updated electrical system capacity analysis for the Pleasant Grove WWTP, which identified the capacity upgrades necessary for reliable operation and included in the Electrical Power System Capacity Expansion Project.

■ PGWWTP Design and Construction Projects.

- » Carollo delivered the first project at Pleasant Grove—design and construction-phase services for the \$100-million, 12-mgd greenfield facility in 2005.
- » Carollo completed the first major PGWWTP expansion to upgrade the secondary process, provide new primary and solids processes, and convert the facility to UV disinfection.
- » Carollo completed design for the UV Disinfection System Addition Project and is working with the City during construction of improvements via design-assist contract.

■ Electrical Projects.

Carollo is working with the City and our lead design-builder, Auburn Constructors, to deliver the following electrical projects via design-build:

- » Dry Creek WWTP MCC and Switchgear Replacement Project.
- » Barton Road WTP MCC Replacement Project.

Tab B: Experience and References

Tab B: Experience and References

PROJECT EXPERIENCE

When it comes to electrical system safety, planning, design, replacement, constructability, and start up services for electrical distribution systems, experience matters. Our team of experts, will help you achieve your goals for this project.

Client and Project	Electrical Design	Standby Power	Switchgear	Motor Control Centers	Low- and/or Medium-Voltage Distribution	Instrumentation Design	Arc Flash Mitigation	Engineering Services During Construction	Documentation, Startup, Training
Regional San, CA – Echewater TTF/NST/RAS	✓		✓	✓	✓	✓	✓	✓	✓
Portland Bureau of Environmental Services, OR – Blower System and Building Rehabilitation	✓	✓	✓		✓			✓	
San Francisco Public Utilities Commission, CA – Southeast Plant Headworks	✓		✓	✓	✓	✓	✓	✓	✓
City of Oklahoma City, OK – Draper Water Treatment Plant Power Generator Facilities WT-0138	✓	✓	✓	✓	✓	✓	✓	✓	✓
American Valley, CA –WWTP Improvements Project	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean Water Services, Portland, OR – PPS-1 15kV Switchgear Replacement	✓	✓	✓		✓		✓	✓	✓
Orange County Sanitation District, CA – Headworks Rehabilitation and Expansion	✓	✓	✓		✓			✓	
City of Tacoma, WA, – Central Treatment Plant Electrical Upgrades	✓	✓	✓	✓	✓	✓			
City of Martinez, CA – Electrical Upgrade Project	✓	✓	✓	✓	✓		✓	✓	✓
City of Livermore, CA – Primary and Secondary Improvements	✓	✓	✓	✓	✓	✓		✓	
City of Arcata, CA – WWTP Improvements	✓	✓	✓	✓	✓	✓	✓	✓	
Town of Gilbert, AZ – Greenfield Water Reclamation Plant, Phase III Expansion	✓	✓	✓	✓	✓	✓	✓	✓	✓
Albuquerque Bernalillo County Water Utility Authority, NM – On-Call Services	✓	✓	✓	✓	✓	✓		✓	✓
West County Wastewater, CA – Electrical Improvements Project, 12KV Switchgear and 480V MCCs	✓	✓	✓	✓	✓			✓	✓
City of Sunnyvale, CA – Primary Treatment Upgrades	✓	✓	✓		✓	✓		✓	✓
City of Fresno, CA – Southeast WTF Design	✓	✓	✓	✓	✓	✓		✓	✓
Valley Water, CA – Rinconada Electrical Upgrades	✓	✓	✓	✓	✓	✓	✓	✓	✓
City of Aurora, CO – Wemlinger WPF Improvements	✓	✓		✓	✓				✓
Kern County, CA – WTP Upgrade	✓	✓	✓	✓	✓	✓		✓	✓
San Diego, CA – North City Pure Water Facility	✓	✓	✓	✓	✓	✓		✓	✓
City of Oceanside, CA – Weese Filtration Plant Major Improvements	✓		✓	✓	✓	✓			✓
City of Daytona Beach, FL – Westside Regional WRF Emergency Generator Updates	✓	✓	✓	✓	✓	✓		✓	✓



EchoWater Program

Sacramento Area Sewer District, CA

Carollo provided design, construction phase support, and commissioning assistance on four of the seven projects that made up Sac Sewer's \$1.7 billion EchoWater Project, three of which included significant electrical power distribution upgrades described below.

Tertiary Treatment Facilities: This project included a 330-mgd filter influent pump station, 217 mgd of granular media filters, and ancillary pumping, storage, and chemical treatment facilities. New electrical facilities included two (2) new 12kV substations that feed three (3) 12kV double-ended transformer sets (all housed in/around 4 new electrical buildings).

Nitrifying Sidestream Treatment: Project included nitrifying sequencing batch reactors for ammonia reduction in the solids treatment system supernatant. New electrical facilities included two (2) new 12kV substations feeding 480V switchgear and MCC for power distribution to new facilities (all housed in/around new electrical building).

Return Activated Sludge Pumping: Project replaced 48 return activated sludge pumps (210-mgd total capacity) and all associated piping. Associated electrical improvements included modifications to existing MCC lineups, new MCCs, and harmonic filters and new VFDs for all 48 RAS pumps.

Relevance:

- Medium voltage power distribution in WWTP.
- Arc flash incident energy protection for all new switchgear.
- Remote switchgear racking through PLC control.

REFERENCE

Mr. Nate Cullen, Wastewater Treatment Department Director
503-547-8176
cullenn@cleanwaterservices.org

PROJECT DATES

2013 to Ongoing

TEAM MEMBERS

Beverly Hann - PIC, JD Dorafsha - Electrical, Erik Bahneman - Electrical,
Daniel Robinson - I&C, James Doering - Structural,
Ryan Hook - Technical Advisor



PPS-1 15kV Switchgear Replacement

Clean Water Services, Portland, OR

Carollo initially completed an evaluation of the power distribution system at the Rock Creek Advanced Wastewater Treatment Facility as part of an Electrical Master Plan, which ultimately identified the replacement of existing 15kV switchgear PPS-1, existing 15kV switchgear 100SWGR-1A/1B, and existing 480V switchboard SWBD-4.

Carollo completed preliminary design and worked with the utility to prepare a pre-purchase package for the new 15kV PPS-1 switchgear. The final facility also included relocation of secondary unit substation transformers TU-3 and TU-4, demolition and rerouting of 15KV duct bank and existing electrical gear, and a detailed sequence of work to avoid service interruptions during commissioning.

JD worked closely with the contractor during construction as approximately half of the facility loads were transferred from PPS-1 to new electrical facilities without any significant facility shutdowns.

Relevance:

- Implementation of dual utility power feeds for additional redundancy and resilience.
- Medium voltage power distribution.
- Detailed construction sequencing to minimize facility shutdowns.

REFERENCE

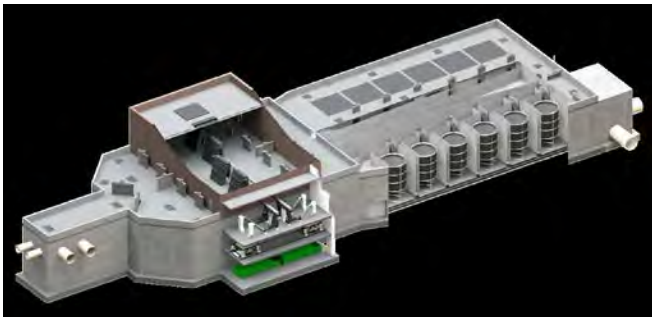
Mr. Nate Cullen, Wastewater Treatment Department Director
503-547-8176
cullenn@cleanwaterservices.org

PROJECT DATES

2022 to Ongoing

TEAM MEMBERS

JD Dorafsha - Electrical, James Doering - Structural



Southeast Water Pollution Control Plant 020 Headworks

City and County of San Francisco, CA

Carollo designed a new 250-mgd headworks facility to replace two existing aging headworks facilities. The new facility significantly increases screening and grit removal and provides increased reliability in an urban environment with very limited site space. The headworks facilities include an influent junction structure, multi-rake bar screens, screenings handling, grit basins, grit handling using Coanda grit classifiers, flow splitting/distribution structures, odor control scrubbers, and electrical/control buildings. The project will also retrofit and rehabilitate new electrical facilities, an existing influent lift station, and major structural modifications to the pier supported structure to address current seismic design requirements. Controls for the new and retrofit facilities will tie-in to the existing plant DCS and provide full remote automatic control for dry weather and wet weather operation.

The new electrical facilities include two double-ended substations with medium voltage step-down transformers. One substation serves the headworks and one substation services the odor control facility. Both substations are installed in prefabricated electrical enclosures (powerhouse) and installed at an elevation above projected sea level rise. Equipment monitoring is done by power meters on the main breakers networked to the DCS and SEL power meters networked to an electrical monitoring system.

Relevance:

- Double-ended substations with medium voltage step-down transformers.
- Networked power metering.
- Design, construction support, and commissioning.

REFERENCE

Jignesh Desai
Senior Project Manager
415-200-8749
jjdesai@sfgwater.org

PROJECT DATES

2017 to Ongoing

TEAM MEMBER

Erik Bahneman - El&C, James Doering - Structural



Draper Water Treatment Plant Power Generator Facilities WT-0138

City of Oklahoma City, OK

This project consisted of the design of three-2725 kW Tier 4-Final diesel generators that operate in parallel with the utility to provide backup for 100-150 mgd of treatment capacity at the Draper WTP.

Carollo closely coordinated the electrical system studies and power availability studies during design to confirm that the system would meet the safety and operational needs of the plant during design and into construction. Carollo applied arc-flash stickers and safety training for staff at the conclusion of the project.

The project involved an aggressive schedule and extensive coordination with Oklahoma City Water Utilities Trust and OG&E to incorporate FEMA and CDBG Federal grant funding sources. Carollo teamed with the City, a pre-purchase contractor, and building/installation contractor to complete the work successfully, without affecting plant operations.

Carollo designed 4.16kV generator paralleling switchgear and a generator building, with provisions to add one additional 2725 kW prime diesel engine generator in the future, including all connections to interface with the existing Auxiliary High Service Pump Station service switchgear. Additionally, the design included a sound-attenuated structure rated for EF-2 tornado wind speeds to house the generators, switchgear, and auxiliary systems for Tier 4 system operation.

Relevance:

- New electrical and generator building to house electrical gear, Tier 4 standby generators, and ancillary emission treatment systems.
- Sound attenuation for generators.
- Short Circuit Analysis/Arc Flash Studies.

REFERENCE

Mr. Sam Samandi
505-280-8935
clea@abcwua.org

PROJECT DATES

2015 to 2018

TEAM MEMBERS

Chris Heger - Lead electrical engineer, Marissa Petty - Electrical design



Blower System and Building Rehabilitation

Portland Bureau of Environmental Services, OR

Carollo is leading the Blower System and Building Rehabilitation project for Portland BES. Carollo's approach will help BES increase process reliability, efficiency, and sustainability.

This project presents a significant opportunity for the Bureau to not only replace the blowers, but to permanently reduce its power cost and carbon footprint using a holistic view of the associated aeration system, electrical power distribution system, and the buildings housing these components. Carollo is developing an approach to incorporate improved performance and cost savings into this project.

Carollo is designing an upgraded electrical system to replace the existing 5KV 1,500HP blowers with new 5KV 2,000HP blowers. The electrical modifications required for the upgrade will include replacement of existing 12KV switchgear, 5KV blower starters, 480V motor control center, and redistribution of the 15KV distribution loop originating from the 15KV arc-resistant switchgear to feed the new 12KV-480V substation transformer for the blower building.

Facility design is scheduled for completion by end of 2025, with planned contractor bidding in early 2026.

Relevance:

- Cost/benefit analysis for project alternatives.
- Medium voltage power distribution.
- Arc-resistant switchgear replacement.

REFERENCE

Mr. Yang Zhang, Project Engineer
503-823-7633
yang.zhang@portlandoregon.gov

PROJECT DATES

2022 to Ongoing (2027)

TEAM MEMBER

JD Dorafsha - El&C



Headworks Rehabilitation and Expansion

Orange County Sanitation District, CA

The existing electrical systems providing power to Plant 1 headworks had to be brought up to current OC San design standards for critical "water in/water out" facilities. Through close collaboration with OC San staff, Carollo's El&C team evaluated a series of alternatives to accomplish the client's objectives. We collectively established solid concepts to replace all of the existing power distribution equipment at Power Building 3A with new equipment, strategically located in separate buildings/rooms for improved reliability and constructability that included paralleling 4 new -2500kW, 3,125kVA, 12.47kV engine generators using hybrid grounding for better protection of the synchronous alternators.

We have already identified several components of a detailed construction sequencing plan that will be critical to maintaining electrical reliability at all times during construction, provide the ability to fully test all new equipment and systems, and transfer loads safely and efficiently.

Relevance:

- Overlapping zones of high-impedance differential protection to provide equipment protection and reduce the arc-flash incident energy levels.
- Paralleled generators with hybrid grounding for synchronous alternator protection.
- Maintaining Level-3 power to existing headworks loads during transfer of existing standby generators.

REFERENCE

Mr. Donald Cutler, Engineering Supervisor
714-593-7803
dcutler@ocsd.com

PROJECT DATES

2022 to Present (est. 2027)

TEAM MEMBERS

Jeff West - Electrical



Central Treatment Plant Electrical Upgrades

City of Tacoma, WA

Carollo provided engineering services to replace and add reliability to the aging medium voltage electrical distribution system at the Central Treatment Plants.

The project included the replacement of the plant's main 15kV service entrance switchgear and repowering the existing transformers and load centers from the new switchgear. The Carollo team added more than 3,000 lineal feet of concrete encased reinforced duct bank, installed over 20 miles of medium voltage electrical cables, constructed a 3,400 square-foot building for storing and operating the new electrical equipment, and installed a new 15kV switchgear with pad-mounted transformers.

Carollo led technical conversations with Tacoma Power to coordinate a new primary service connection to the Central Treatment Plant and provided permitting and easement support.

Carollo also provided technical on-site/office support during construction and startup/commissioning assistance. Carollo's electrical advisor/inspector provided training of City inspector personnel and part-time field observation of medium voltage infrastructure installation for activities, such as setting up electrical inspection protocols, identifying critical project junctures, and minor deviations to field routing.

Relevance:

- New primary service connection from power utility.
- Radial medium voltage distribution with full redundancy for all critical process areas.
- Major electrical upgrades to increase plant reliability.

REFERENCE

Mr. Max Drathman, PE
Senior Engineering Project Manager
253-502-2276
mdrathman@cityoftacoma.org

PROJECT DATES

2022 to Ongoing

TEAM MEMBERS

JD Dorafsha - Electrical, James Doering - Structural



WWTP Improvements Project

American Valley Community Service District, CA

Carollo completed design and provided engineering services during construction and full-time on-site construction management and inspection services for the American Valley WWTP Improvements project. The project included new headworks facilities, new secondary treatment facilities, solids digestion and dewatering facilities, disinfection and chemical system improvements, and ancillary storage basin and effluent outfall pipeline improvements.

New electrical facilities were required to support improvements including an upsized electrical service, new power distribution facilities, a new backup power generator, and a new SCADA system for full facility operation.

Relevance:

- Coordination with power supplier for new/upsized power feed for increased WWTP power capacity.
- New power distribution facilities, housed in new Title24 compliant building.
- Full service support from design through training and O&M Manual development.

REFERENCE

Mrs. Katie Nunn, General Manager
530-283-0836
katie@americanvalleycsd.com

PROJECT DATES

2019 to 2023

TEAM MEMBERS

Beverly Hann - Project manager, JD Dorafsha - Electrical, Daniel Robinson - I&C, James Doering - Structural, Ryan Hook - Civil, Chad Green - Mechanical, Michele Hollenbaugh - Architect, Arrow Construction - Potholing, Ascent Environmental, Inc. - Environmental/CEQA

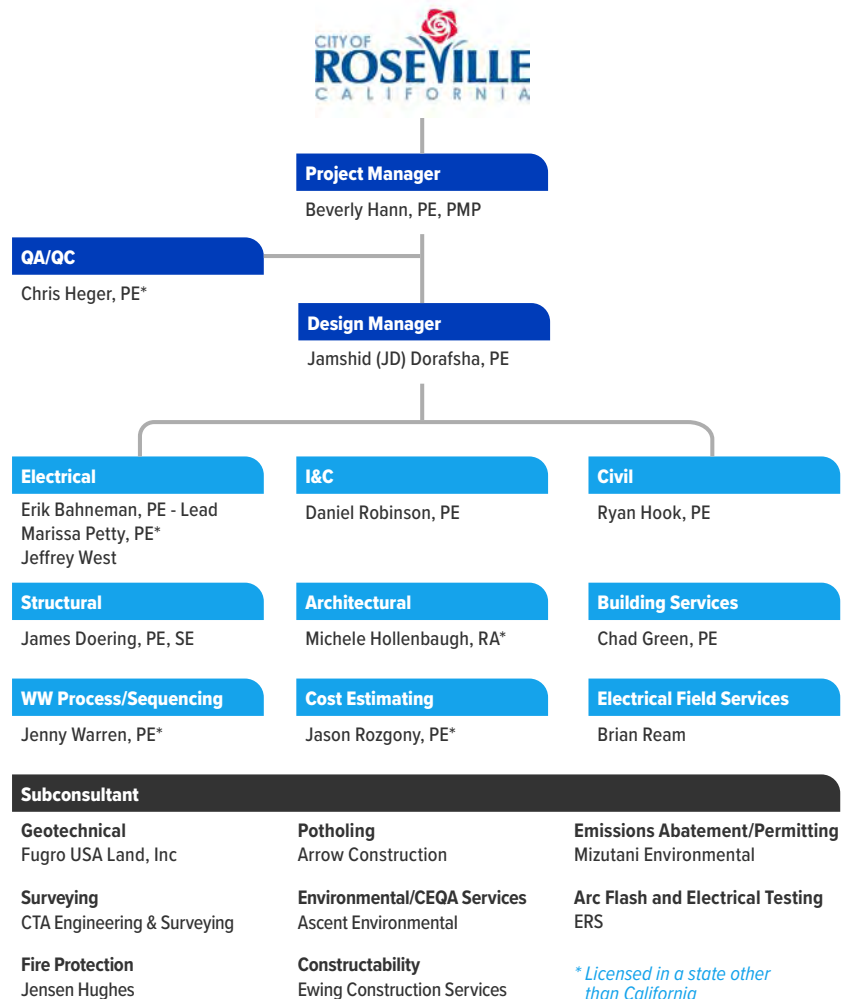
Tab C: Qualifications of Team

Tab C: Qualifications of Team

The benefit of Carollo's team is familiarity with your facilities, procedures, and staff, as well as experience spanning numerous electrical upgrade projects.

THE RIGHT TEAM FOR ROSEVILLE

We have assembled an optimal team based on a simple but powerful principle—put the most qualified people in the roles essential to help you make sound decisions and deliver a successful project. Our team consists of local and familiar individuals supplemented with technical experts to address the specific needs of your project. The individuals shown in the organization chart below will be committed to this project from start to finish.



Beverly will manage your project from our local office in Sacramento with participation of several key staff from our nearby office in Walnut Creek and a strong bench of supplemental in-house EPIC®, structural, and architectural staff.

Proposed Team Members



**Beverly
Hann, PE, PMP**
PROJECT
MANAGER

OFFICE LOCATION: Sacramento
YEARS WITH CAROLLO: 19
TOTAL YEARS OF EXPERIENCE: 21
AVAILABILITY: 25%

Beverly is a Carollo Senior Project Manager bringing 21 years of experience in all aspects of water and wastewater treatment facilities from planning to construction, with the last 5 years working closely with the City of Roseville on several projects. She has successfully led a diverse range of projects – everything from headworks for municipal wastewater treatment plants to industrial water recycling facilities. She knows how to best leverage technical expertise within the company to get projects done.



**JD
Dorafsha, PE**
DESIGN MANAGER

OFFICE LOCATION: Walnut Creek
YEARS WITH CAROLLO: 18
TOTAL YEARS OF EXPERIENCE: 32
AVAILABILITY: 50%

JD is Carollo's EPIC Regional Lead for Northern California and brings 32 years of experience designing, managing, and providing electrical and instrumentation engineering services for municipal, institutional, and government projects. JD has extensive design expertise in both medium and high-voltage electrical distribution systems, as well as preparation of arc-flash and coordination studies, short circuit studies, and condition assessment of electrical systems.



**Chris
Heger, PE***
QA/QC

OFFICE LOCATION: Denver
YEARS WITH CAROLLO: 16
TOTAL YEARS OF EXPERIENCE: 16
AVAILABILITY: 15%

Chris serves as Carollo's Electrical Chief and brings 16 years of experience in electrical and instrumentation design for both water and wastewater treatment facilities. He has extensive experience in medium voltage design, including design of power generation systems and automatic controls, and P&ID development. Chris' experience includes protective device coordination studies, extensive field investigation of electrical and instrumentation equipment and development of power availability studies.



**Erik
Bahneman, PE**
ELECTRICAL LEAD

OFFICE LOCATION: Walnut Creek
YEARS WITH CAROLLO: 12
TOTAL YEARS OF EXPERIENCE: 16
AVAILABILITY: 40%

Erik is a lead electrical engineer with 16 years of experience in design and construction support of electrical and control systems for water and wastewater facilities, as well as design of switchgear, motor controls, instrumentation, and SCADA systems. The City will benefit from Erik's ability to coordinate his electrical designs with civil, structural, and mechanical disciplines during both the design and construction phases of the project.



**Daniel
Robinson, PE**
I&C

OFFICE LOCATION: Sacramento
YEARS WITH CAROLLO: 11
TOTAL YEARS OF EXPERIENCE: 24
AVAILABILITY: 40%

Daniel has 23 years of I&C experience in the water/wastewater industry, including 480VAC electrical distribution systems; variable frequency drives, reduced voltage soft starters, and full-voltage motor control design; PLC and control panel design; process instrumentation; UL, NEC, NEMA, and NFPA 70E requirements; and relay/ladder logic.



**Ryan
Hook, PE**
CIVIL LEAD

OFFICE LOCATION: Sacramento
YEARS WITH CAROLLO: 21
TOTAL YEARS OF EXPERIENCE: 22
AVAILABILITY: 40%

Ryan has 23 years of civil engineering experience. He has served as construction manager, lead inspector, design engineer, project engineer, and civil engineer. Ryan's engineering expertise includes planning, analysis, design, and construction of wastewater treatment facilities, wastewater pump stations and pipelines, and potable water pump stations and pipelines, as well as preparation and review of plans and specifications.

* Licensed in a state other than California



**Marissa
Petty, PE***
ELECTRICAL
DESIGN

OFFICE LOCATION: Albuquerque
YEARS WITH CAROLLO: 16
TOTAL YEARS OF EXPERIENCE: 16
AVAILABILITY: 50%

Marissa specializes in electrical and instrumentation design and construction management of wastewater treatment facilities. Her electrical experience includes power distribution, lighting, motor controls, high voltage, and grounding. She is also experienced in the coordination of electrical and instrumentation work with civil, structural, and mechanical work during design and construction. Her diverse experience has given her an opportunity to work with multiple clients and contractors directly in the field to identify and solve issues.



**Jeffrey
West**
ELECTRICAL
DESIGN

OFFICE LOCATION: Denver
YEARS WITH CAROLLO: 4
TOTAL YEARS OF EXPERIENCE: 12
AVAILABILITY: 50%

Jeff joined Carollo in 2019 as an electrical engineer and has experience with water and wastewater projects. He has been responsible for the development of 100 percent electrical design and specifications, as well as engineering services during construction. His recent electrical work includes several projects for Alameda County Flood Control and Water Conservation District, Orange County Sanitation District, Veolia Water/City of Richmond, and the City of Roseville.



**James
Doering,
PE, SE**
STRUCTURAL
LEAD

OFFICE LOCATION: Orange County
YEARS WITH CAROLLO: 23
TOTAL YEARS OF EXPERIENCE: 31
AVAILABILITY: 25%

James has 31 years of experience in structural analysis, design, seismic retrofit, rehabilitation, review, and assessment for a variety of structures, such as wastewater and water treatment facilities, pump stations, reservoirs, tanks, clarifiers, large pipe supports, retaining walls, and operations and maintenance facilities. He is Carollo's structural lead engineer.



**Michele
Hollenbaugh,
RA***
ARCHITECTURAL
LEAD

OFFICE LOCATION: Phoenix
YEARS WITH CAROLLO: 9
TOTAL YEARS OF EXPERIENCE: 23
AVAILABILITY: 40%

Michele is a detail-oriented professional architect with 23 years of experience in the design, delivery, construction, and management of water and wastewater treatment plants. Her work experience includes renovation to existing construction, plant design, administration buildings, laboratories, maintenance buildings, operational buildings, pump stations, and tenant improvements.



**Jenny
Warren, PE***
WW PROCESS
AND SEQUENCING

OFFICE LOCATION: Reno
YEARS WITH CAROLLO: 3
TOTAL YEARS OF EXPERIENCE: 21
AVAILABILITY: 25%

Jenny is a Design Manager and process engineer with expertise in all aspects of wastewater engineering, including project management, design, permitting, studies, and construction administration. Jenny has completed multiple wastewater treatment plant process improvement projects in each phase of treatment for plants up to 50 mgd.



**Brian
Ream**
ELECTRICAL FIELD
SERVICES

OFFICE LOCATION: Fort Collins
YEARS WITH CAROLLO: 10
TOTAL YEARS OF EXPERIENCE: 30+
AVAILABILITY: 25%

Brian is a master electrician specializing in electrical and control systems for water and wastewater facilities. He brings expertise in EI&C designs, constructability reviews, and experience in I&C inspection. Brian's experience as field operations manager for an electrical contractor provides him with the right balance of design and construction experience to provide electrical support in the sequencing of equipment installation and potential cost benefits that may result from sequencing alternatives.



**Jason
Rozgony, PE***
COST ESTIMATING

OFFICE LOCATION: Denver
YEARS WITH CAROLLO: 6
TOTAL YEARS OF EXPERIENCE: 29
AVAILABILITY: 25%

Jason's experience has focused on cost estimating for engineering projects and "at-risk," CMAR, design-build, and hard-bid projects. He has developed corporate estimating standards and has managed estimating staff across the United States. Jason has prepared discipline-level estimates and has led complete estimates for more than 250 design and fixed price construction projects requiring collaboration with design engineers, vendors, and subcontractors from preliminary through final design.



**Chad
Green, PE**
BUILDING
SERVICES

OFFICE LOCATION: Dallas
YEARS WITH CAROLLO: 11
TOTAL YEARS OF EXPERIENCE: 15
AVAILABILITY: 25%

Chad is an associate vice president and principal building mechanical engineer with Carollo. He manages Carollo's Building Services Group and supervises all aspects of design services and quality control for the company related to building mechanical. Chad is well-known for developing innovative recommendations for facility upgrades and design options and possesses in-depth background performing generator system designs and planning for wastewater facilities.

* Licensed in a state other than California

SUBCONSULTANTS



Ronald L. Bajuniemi, PE*
GEOTECHNICAL
Fugro USA Land, Inc.

OFFICE LOCATION: Sacramento
TOTAL YEARS OF EXPERIENCE: 50+

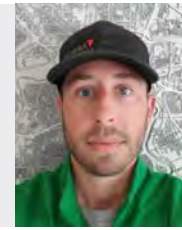
Mr. Bajuniemi brings vast experience in water and wastewater treatment plant projects covering a wide range of services for new site investigation, expansion projects. He has led Fugro's work on previous geotechnical assessments at the City's Pleasant Grove Wastewater Treatment Plant. Mr. Bajuniemi supervises and guides the activities of the geotechnical engineers and geologists during the design phase of all projects. His extensive geotechnical work has been effective in delivering timely and cost-effective geotechnical investigations.



Damon Burns, PLS
SURVEYING
CTA Engineering and Surveying

OFFICE LOCATION: Sacramento
TOTAL YEARS OF EXPERIENCE: 39

Mr. Burns has been involved with various aspects of the surveying, mapping and construction profession in the Greater Sacramento region. Previous work experience has provided him the opportunity to successfully complete projects throughout the State of California. As Surveyor/Survey Manager, Mr. Burns draws on this experience, his knowledge of technologies and his project management skills to ensure that projects are successfully completed, on time and on budget. Damon is currently supporting Carollo on the Dry Creek WWTP Biofilter Replacement Project.



Will Wegener
POTHOLING
Arrow Construction

OFFICE LOCATION: Sacramento
TOTAL YEARS OF EXPERIENCE: 9

Will brings 9 years of experience as a project manager and estimator. He has managed many projects of this scope, size, and complexity, including advertising, estimating, RFI's, cost and data analysis, report formatting for management or customer review, vetting out contract verbiage, and also the Project Management side of the operation, including submittals, tracking and managing costs, developing deliverables to meet the specific needs of the given customer, scheduling, updating budgets, coordinating directly with superintendents, inspectors, and municipalities.



Stephanie Rasmussen
ENVIRONMENTAL/
CEQA SERVICES
Ascent Environmental

OFFICE LOCATION: Sacramento
TOTAL YEARS OF EXPERIENCE: 20

Stephanie has assisted with preparation of CEQA and NEPA, documents, habitat conservation plans, resource management plans, and permit packages. Her project experience includes work on public and private sector projects, including wastewater treatment, public facilities, water resources, flood control, and development projects. Stephanie's responsibilities include project management and coordination as well as writing, editing, and compiling the various sections of environmental documents. She understands the regulatory guidelines and legal requirements, as well as the fundamentals of preparing and delivering these documents.

**Licensed in a state other than California*



Courtney Mizutani
EMISSIONS ABATEMENT/
PERMITTING
Mizutani Environmental

OFFICE LOCATION: Concord
TOTAL YEARS OF EXPERIENCE: 33

Courtney has 33 years of engineering experience. Her primary area of expertise is regulatory, with an emphasis on air permitting and regulatory evaluations for municipal facilities in the Bay Area Air Quality Management District, Placer County Air Pollution Control District, San Joaquin Valley Air Pollution Control District, and South Coast Air Quality Management District. Courtney is currently supporting Carollo on the Dry Creek WWTP Biofilter Replacement Project.

To complete our Team, we have our friends from ERS, Jensen Hughes, and Ewing Construction Services.

For more than 50 years, **ERS'** team of NETA certified engineers and technicians have dedicated their time and shared their expertise to foster a safe and reliable world. ERS is an electrical engineering and testing company that will provide arc flash and electrical testing services to reduce risk and secure regulatory compliance for your project.

Jensen Hughes, an industry leader in their field, will provide fire protection consulting and bid-level design services for the project.

Ewing Construction has more than 40 years of construction experience with particular emphasis in planning and construction of water/wastewater treatment plants and other water resource/recovery projects and will provide constructability reviews for our team.

Ewing CONSTRUCTION SERVICES
Ingenuity from Concept through Completion

ERS
ELECTRICAL RELIABILITY SERVICES
A VERTIV COMPANY

JENSEN HUGHES
Advancing the Science of Safety

Tab D: Project Understanding



Tab D: Project Understanding

Carollo's recent evaluation of your electrical power system identified the deficiencies that trigger this capacity expansion project.

Carollo worked with the City's team to evaluate the capacity of the electrical power system at the WWTP, updating our previous electrical planning projections based on completed and in-process construction of new facilities and measured electrical maximum demand power usage. This evaluation resulted in three events that triggered this project:

Projected exceedance of the existing 4 mega-watt (MW) electric service capacity.	Projected exceedance of the existing standby generation capacity.	Excessive fault current at the switchgear during closed-transition operation of the standby generators.
☒ This will be addressed with an upsized power service to PGWWTP.	☒ This will be addressed through (1) the addition of two new 12KV, 2.5MW standby generators connected to a new 12KV service switchgear, and (2) the removal of the existing 480V generators from the electrical distribution system (since the need for load shedding during power outages will be eliminated).	☒ This will also be addressed by the addition of the new standby generators since the closed transition switching operation will be implemented at the new 12KV service switchgear.

The City has decided to include future (buildout) electrical loads in this electrical expansion project, thus expanding the overall facility plan presented in the 2022 Carollo evaluation. This will require additional effort to determine the best approach for upsizing the power feed to the WWTP to incorporate redundancy, how to maximize the overall scope within the budget available for the project, and how to navigate the various operational, environmental, and regulatory needs with minimized impact at the plant.

Our approach summarizes several critical factors for the project that will require strong collaboration between the Carollo and City project teams for project success:

 Right-sizing the new electrical system for future loads.	 Maintaining the existing 4MW power service to increase the long-term capacity and resilience of the WWTP's power supply.	 Balancing redundancy against cost for in-plant electrical distribution.
 Designing your facility for safety, efficiency, ease of O&M, and future expansion.	 Planning for anticipated emission treatment requirements now to save money in the future.	 Minimizing plant shutdowns with informed construction sequencing.



Right-sizing the new electrical system for future loads.

With the expectation that a treatment capacity upgrade may be necessary at the WWTP in the near-term and given the overall cost/complexity of electrical system upgrades, it is logical for the City to design the electrical power feed and distribution facilities for the ultimate build-out condition. Sizing the system adequately now for future needs is a critical factor for long-term success of the project.

We completed a preliminary estimate for the electrical capacity requirements for the WWTP based on current plus expected future electrical need for systems and equipment master planned for the build-out condition. Our preliminary evaluation resulted in a connected load demand of approximately 763 amps, or 405 amps (7.9MW) using the demand factor of 0.53.

A new 1,200 amp, 12KV switchgear will have sufficient capacity to supply power to plant loads through the future expansions (34% loaded at build out condition). Additionally, per the 2022 Carollo TM, the existing 480V switchgears are between 25% to 60% loaded during the worst-case scenario condition (when the switchgears tie breakers are closed). As a result, existing 480V switchgears located downstream of the new electrical facilities proposed for this project can remain in place and handle the addition of 480V loads in their vicinity in future.

We are ready to hit the floor running! One of our first orders of business will be to work with the City to confirm the findings of this preliminary evaluation so that we can complete other alternative evaluations and move efficiently into design.

New MVSA-A/B 12KV Switchgear Demand Projection

Equipment	Capacity/ Rating	Calculated Connected Load Demand (Amps)	Estimated/Metered Demand (Amps)		% Loaded (Ratio of Existing Loads to Total Capacity)	
		2022	DF ⁽⁵⁾	Meter	DF	Meter
Existing 12KV MVSA(1)	1,200	473	251	158	21	13
Build-out Loads (1)(2)	-	290(3)	154	-	-	-
New MVS-A/B ⁽⁴⁾	1,200	763	405	N/A ⁽⁵⁾	34	N/A ⁽⁵⁾

(1) Values from Electrical Power System Capacity Evaluation TM (2022).

(2) Estimated additional electrical demand for build-out condition.

(3) Based on estimated future load of 6,000 horsepower for future projects.

(4) Based on the demand factor (DF) of 0.53 calculated in the Electrical Power System Capacity Evaluation TM Carollo's 2022).

(5) N/A – Not Available

Preliminary estimates for projected electrical demand indicate that a minimum electrical service size of 763 amps (approximately 8MW) will be required for the build-out condition at the WWTP.



Maintaining the existing 4MW power service to increase the long-term capacity and resilience of the WWTP's power supply.



The City is considering an 8 to 10 MW service, depending on utility substation available capacity. This range should provide the necessary power supply but will be mostly encumbered when the build-out condition occurs (i.e. a build-out demand of 7.9MW will reach 100% capacity if a new 8MW service is installed and 80% of capacity of a new 10MW service is installed). Given this, it would be prudent for the City to pursue an option to keep the existing 4MW service as an alternate/supplemental power service.

If found feasible in discussion with Roseville Electric, the City could install the necessary provisions for the new 8 to 10MW service on City's property while the existing 4MW service and 12KV switchgear continue to supply power to the plant (thus, avoiding power interruptions during construction). Ultimately, the existing 4MW service could be rerouted to connect to the new 12KV switchgear after the construction of the new electrical building and 12KV switchgear is completed to increase the capacity, redundancy, and resilience of the overall electrical supply to the plant.



JD worked with Clean Water Services to evaluate (and ultimately implement) two separate utility services for the PPS-1 15KV Switchgear Replacement Project. Two underground utility services were intercepted and rerouted to the new PPS-1 switchgear to provide additional resiliency, redundancy, and reliability to the Rockcreek WWTP.



Balancing redundancy against cost for in-plant electrical distribution

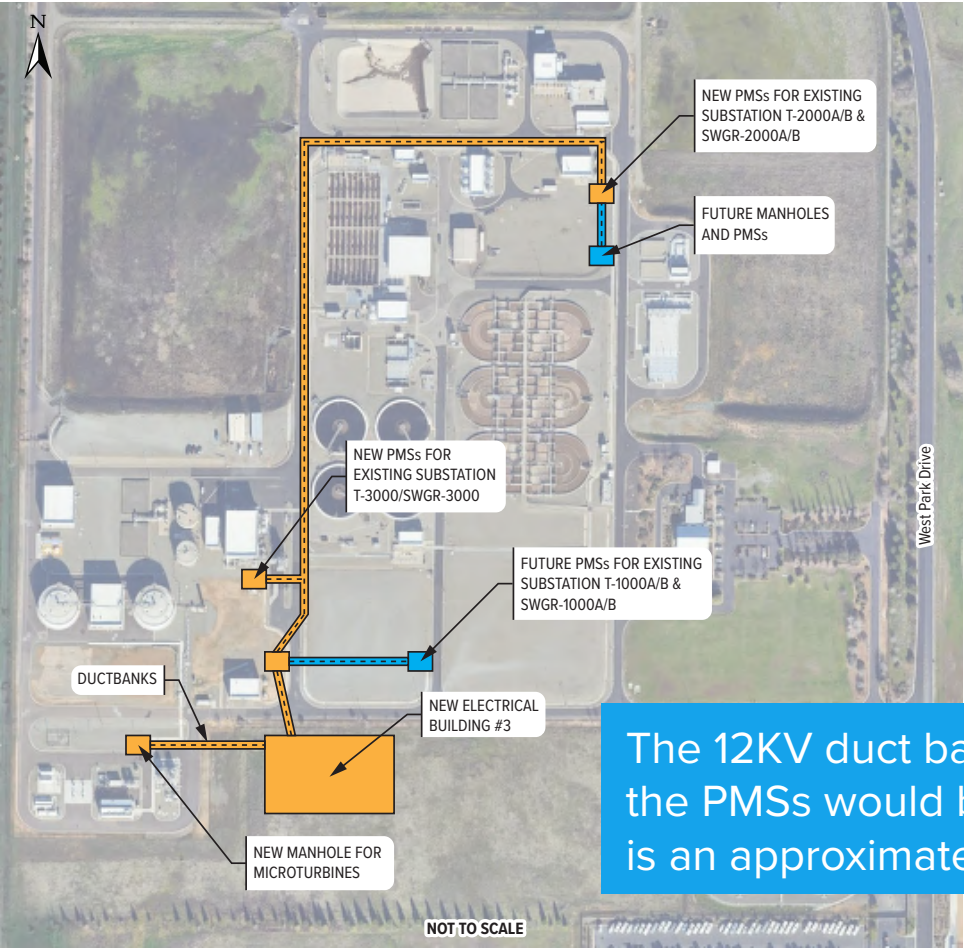
It will also be important to work with the City’s team to evaluate different options for in-plant electrical distribution so that the final design meets the City’s goals for redundancy without unnecessary overspending. Our team has developed some preliminary options for the City’s consideration, all which assume that (1) the existing 4MW utility service is maintained and (2) the new 12KV utility service is routed through the Blue Oaks substation.

Alternative 1: Primary (12KV) radial distribution with each double-ended substation transformer connected directly to bus A or bus B of the new 12KV switchgear.

The new switchgear will have four separate busses; bus A and bus B on either end and standby and cogen busses in the middle. With this alternative, single and/or double-ended substation transformers would be connected directly to busses A and B with new 12KV feeder cables. New and future standby diesel generators would be connected to the standby bus, and the existing and new microturbine cogeneration units would be connected to the Cogen bus.

Possible Duct Bank Routing at PGWWTP

This configuration allows the standby generators and/or the microturbines to supply power to the plant from either bus A or bus B for greater resiliency and redundancy.



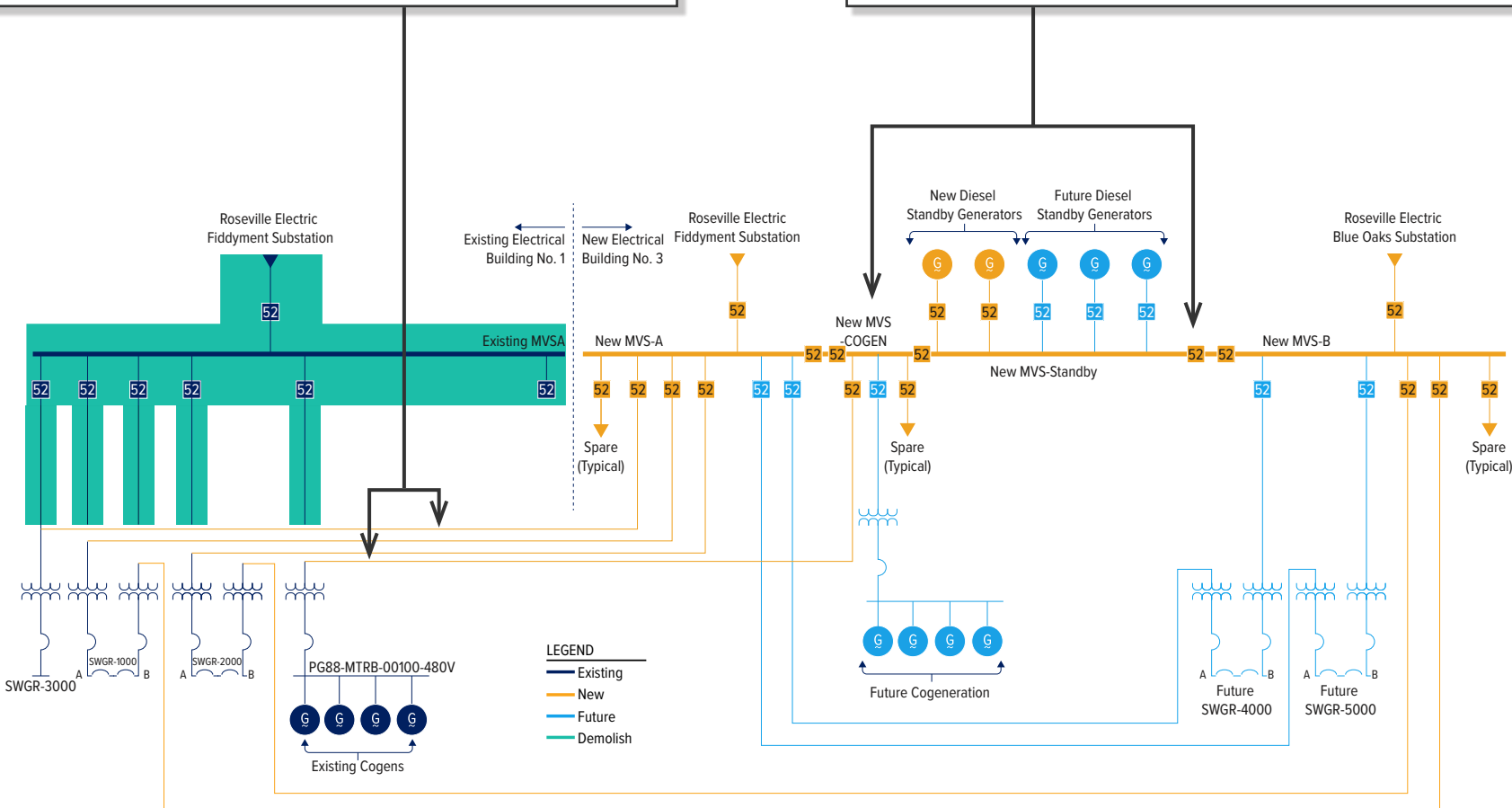
The 12KV duct bank routing shown here would work for all Alternatives, noting that the PMSs would be used for Alternatives 2 and 3 only and the future routing shown is an approximate representation of how Alternative 3 could be implemented.

BENEFIT

Dedicated 12KV feeders for substation transformers will provide good redundancy but will be an expensive option.

BENEFIT

Added flexibility with standby generator and/or microturbine power supply to the plant from either bus A or bus B.



Preliminary one-line diagram for Alternative 1



Balancing redundancy against cost for in-plant electrical distribution

Alternative 2: Primary (12KV) selective distribution system with multiple loops.

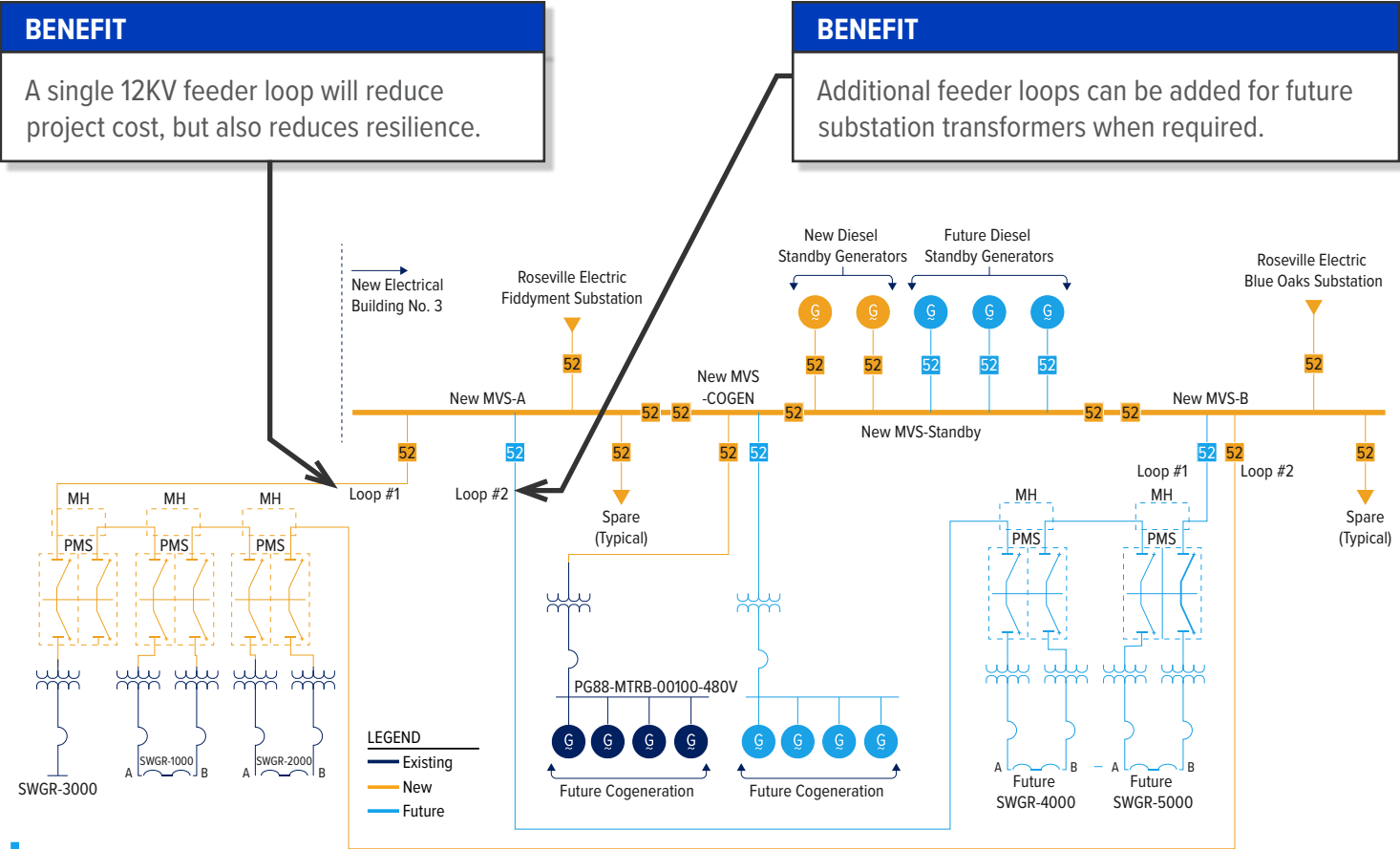
This alternative uses the same 12KV switchgear bus arrangement as that described for Alternative 1 but uses a single 12KV loop routed through the plant to supply power to existing substation transformers and switchgears 1000, 2000, and 3000 via pad-mounted switches (PMSs). The advantage of this alternative is the cost savings for running a single 12KV loop and duct bank through the plant as compared to the cost for individual 12KV feeders for each substation transformer (Alternative 1). Additional feeder loops can be added for future substation transformers when required.

Alternative 3: Single 12KV loop primary selective distribution system.

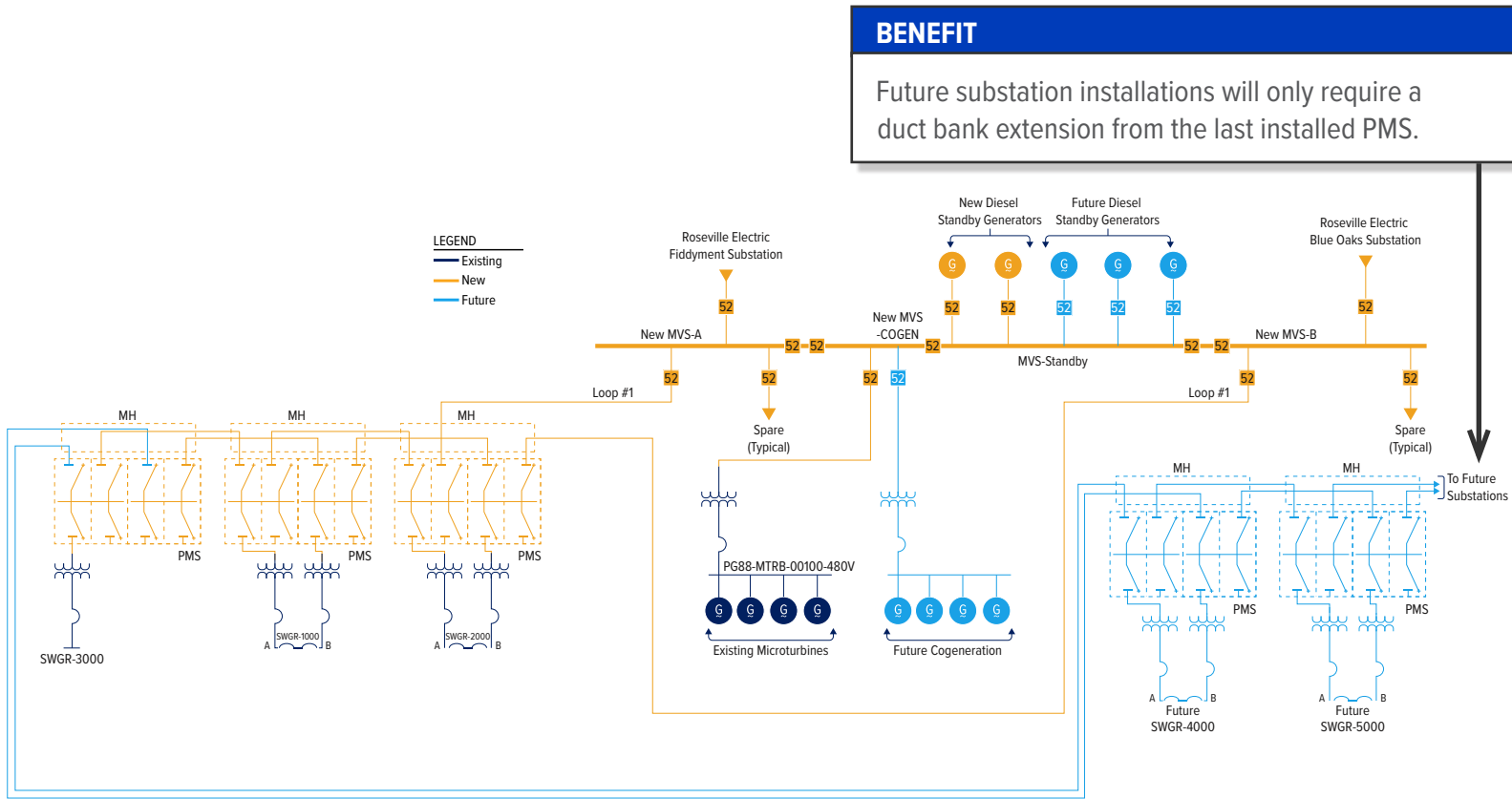
This alternative uses the same 12KV switchgear bus arrangement as Alternatives 1 and 2, but uses a single 12KV loop to supply power to existing and future substations via PMSs. Additional PMSs would be required for this alternative as part of the current project, but the long-term cost would be less than Alternative 2 since additional 12KV loops would not be required to supply power to future substations. With the addition of future substations, the City could add a single set of 12KV loop feeder cables and extend the duct banks from the last PMS to new PMSs to supply power to the future substations.

PROOF

Carollo evaluated options for in-plant distribution of power at the San Leandro WPCP, ultimately recommending a two-loop 12KV system to replace the existing radial system. This is similar to Alternative 2 presented herein, but in this case both 12KV loops were installed at the same time and the existing substations equally divided between the two loops. The approach ultimately saved the City money through avoidance of multiple routings.



Preliminary one-line diagram for Alternative 2



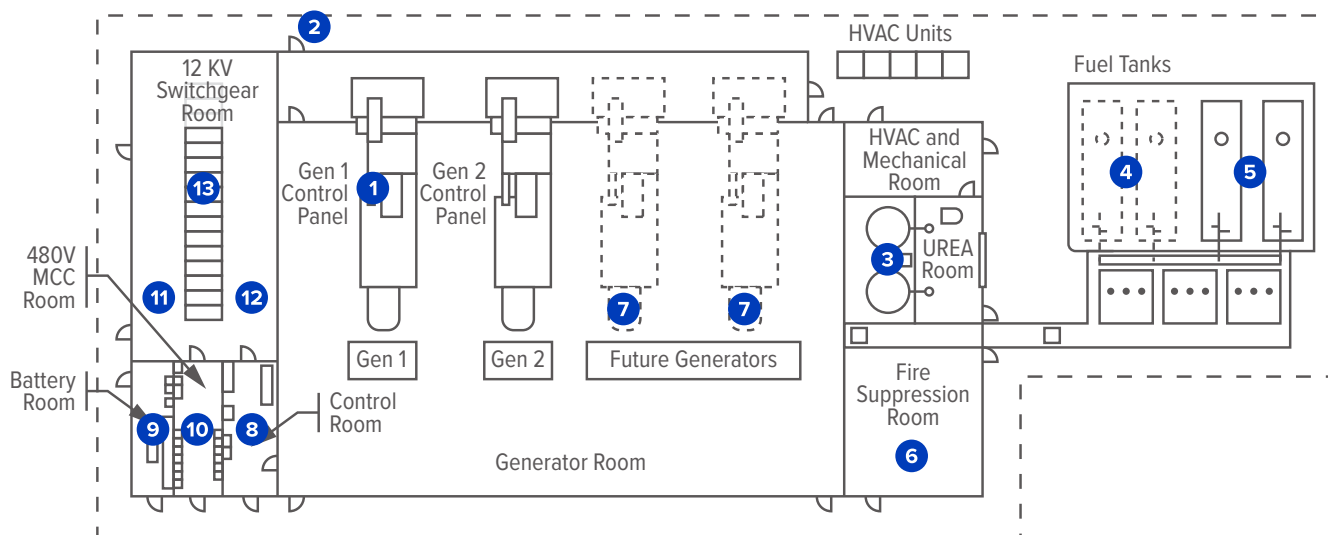
Preliminary one-line diagram for Alternative 3



Designing your facility for safety, efficiency, ease of O&M, and future expansion.

Carollo takes pride in designing facilities that are safe, efficient, easy to operate, and well-planned for future expansion. We will work with your team to review comparable projects, highlighting the advantages and disadvantages of differing approaches, so that the City is well-equipped to make design decisions early on.

An example floor plan for your new Electrical Building No. 3, with several separate rooms (per base scope) and best-in-class design considerations for ancillary facilities.



1. Installation of exhaust silencers and acoustical silencer assemblies at the intake and radiator discharge to reduce generator noise level to dB ratings established for the project.
2. Ingress/egress designed to meet operator needs and simplify movement throughout the building.
3. Urea facilities with proper mixing systems to maintain the quality of urea supply, with controls that are well coordinated with generator controls.
4. Space for future fuel storage tanks with common slab and containment area.
5. Fuel facilities located close to the building (eliminating the need for day tank facilities) and close to the main plant road for easy fuel delivery (fill stations not shown).
6. A separate fire suppression room should only be required if there is not adequate water pressure (and flow volume) available for tie in on-site.
7. Building design with ample space for future standby generators (including equipment pads, electrical routing, space for controls, and installation/removal access).
8. Separate Control Room with an operator desk and SCADA screens.
9. A dedicated, well ventilated, Battery Room to remove risk of battery off-gas impacting other rooms.
10. Separate low voltage (MCC Room) with separate access and clearly posted arc flash details.
11. Several options for enhanced arc flash safety, like arc-resistant gear, arc-flash detection relays, maintenance mode switches, flash guard type MCCs, remote racking capability, and remote breaker control panels. Preventive safety features could include I/R inspection windows, absence/presence of voltage detectors, and thermal monitoring.
12. Viewing window between the SWGR Room and the Control Room (located outside of arc flash zone) to facilitate safe visual confirmation of breakers unracked remotely. A camera in front of the switchgear with video feed of the SWGR Room in the Control Room is another good option for this.
13. Separate medium voltage (SWGR Room) with separate access.



Planning for anticipated emission treatment requirements now to save money in the future.

Making sure that your generators will meet emission requirements when they are installed (3 years +/- from start of design) is critical to the operational reliability and future compliance of your standby power system.

The current minimum emissions requirements applicable to standby generators of this size and use in Placer County is Tier 2, which requires no after treatment for generator exhaust. However, there are a few reasons that Tier 4 generators could be required before this project is fully constructed permitted:

- The Placer County Air Pollution Control District (APCD) does not currently have Tier 4 best available control technology (BACT) requirements for standby diesel generators. They currently base compliance with CARB's Air Toxic Control Measure to determine acceptability, but this could change quickly if the APCD were challenged about how they determine BACT.
- Tier 4 emission limits could also be required based on health risk. The health risk concern would be driven by diesel PM, the size of the engine, and the nearness of sensitive receptors (like a school).
- Additionally, Tier 4 generators will likely be required if the City pursues the inclusion of storm avoidance and demand peak shaving capabilities in the generator controls in the final project (as required by the RFP).

Tier 4 emission abatement requirements will be very costly to implement (regardless) but will come with extra expense and complication if the City doesn't plan for Tier 4 and it is subsequently required.

Proactive pursuit of project-specific emission requirements will help the City with early design decisions.

Our approach to helping the City navigate this issue includes:

1. Early discussions with the City to evaluate goals for storm avoidance and demand peak shaving against probable Tier 4 requirements and associated costs.
2. If Tier 4 requirements seem likely based on the findings of the above step, we will work with the City to approach the APCD with a request for Health Risk Assessment (HRA). This will determine whether or not Tier 4 is required for health reasons (because of impact to nearby receptors).
3. If ultimately required to meet Tier 4 requirements, we will work with the City to determine the compliance approach that best meets the City's needs (Certified vs. Compliant – see sidebar).

Tier 4 emission abatement will increase the cost of new building significantly due to increased ceiling heights required to accommodate emission after treatment systems, costly platforms for O&M access of taller systems, and dedicated space and facilities for selective catalytic reduction (SCR) and urea injection.

If Tier 4 treatment is ultimately required for this project, we will help the City evaluate options to possibly reduce project costs (i.e. housing the generators in separate enclosures versus dedicated space in the new building).



Tier 4 standby generators installed at the Draper WTP in Oklahoma City required a ceiling height of 35 feet and a full room working platform for O&M access of the emission treatment equipment.

Tier 4 Compliance Options

The EPA classifies Tier 4 Generators in two compliance levels, Certified and Compliant. While both levels meet the Tier 4 requirements, each has advantages and disadvantages that should be considered:

Certified: A Tier 4 Certified generator has had the emissions aftertreatment equipment tested and pre-approved by the EPA as meeting all emissions requirements.

- **Advantages:** No source testing during startup or afterward.
- **Disadvantages:** Higher cost, minimal customization/modifications available, and associated "Inducement Shutdowns", which are a legal requirement on Certified generators, occur in the event of a system fault or failure in the emissions aftertreatment system, and involve a series of derating and shutdown steps if not properly addressed at start of inducement.

Compliant: A Tier 4 Compliant Generator has similar emissions aftertreatment equipment as the Tier 4 Certified generator, however the aftertreatment equipment is fitted by an aftermarket company (not the generator manufacturer).

- **Advantages:** Lower overall system cost and no Inducement Shutdown requirements.
- **Disadvantages:** Additional source testing requirements at equipment startup, as well as subsequent periodic testing required for the life of the generator. Source testing is typically required every 3 years for the life of the generator.



Minimizing plant shutdowns with informed construction sequencing.

Minimizing plant shutdowns is paramount to the success of this project – this is true for our team as much as it is for yours.

Our approach highlights the benefits of maintaining the existing 4MW service as a permanent redundant power source. Whether feasible (or not) as a permanent connection to plant's electrical system, this service will be useful for temporary power during construction. Using this as a high-level basis for construction, we prepared a preliminary sequencing plan. We will work with your team to solidify details during design so that operational impacts can be minimized during construction.

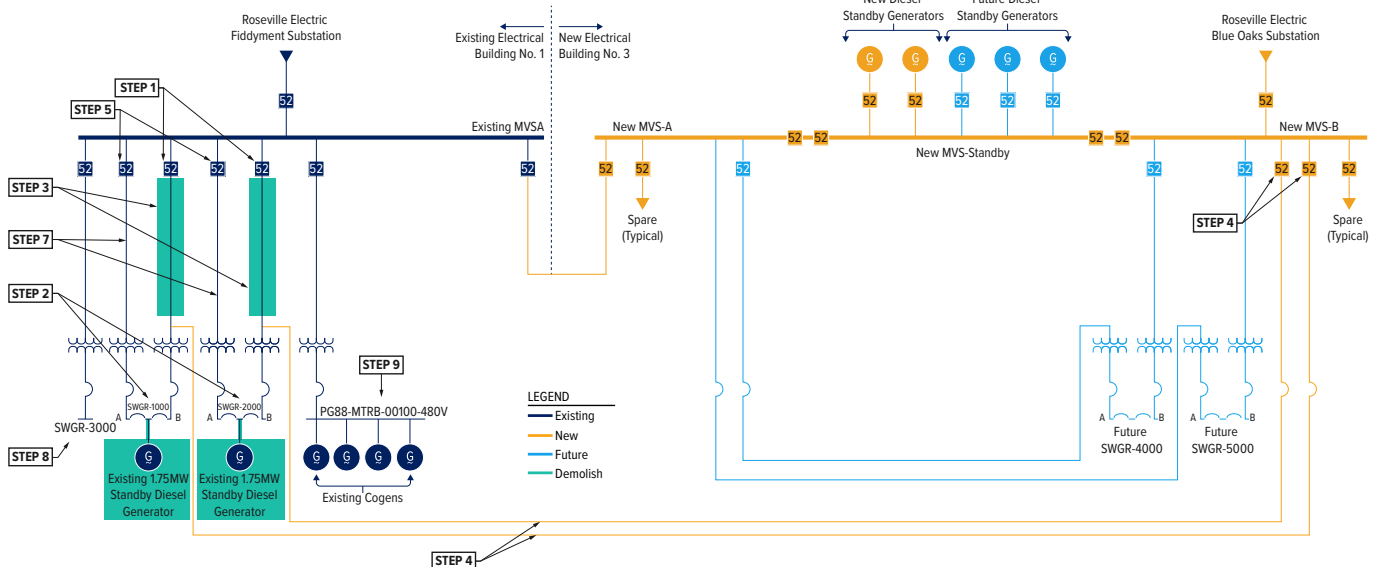
Preliminary Sequencing Plan:

1. Procure new electrical equipment including switchgear, motor control centers, transformers, and generators as needed.
2. Construct the new electrical building.
3. Electrical equipment delivery/installation/testing startup.
4. Transfer of plant loads to the new system once the new 12KV switchgear, standby generators, and ancillary building electrical equipment have been tested and commissioned.

With this sequencing plan it is possible to transfer all loads except SWGR-3000 and the microturbines.

Steps for Transferring Loads:

- **Step 1:** Open 12KV breakers feeding side B of SWGR-1000 and 2000.
- **Step 2:** Close tie breakers in SWGR-1000 and 2000 so the entire switchgear is fed from side A.
- **Step 3:** Disconnect the side B feeder cables for one transformer from the SWGR-1000 and SWGR-2000 double-ended substations.
- **Step 4:** Connect side B of SWGR-1000 and 2000 to side B of the new 12KV switchgear with new 12KV feeder cables.
- **Step 5:** Open side A breakers in existing 12KV switchgear feeding side A of SWGR-1000 and 2000.
- **Step 6:** Close side B breakers in the new 12KV switchgear to feed side B of SWGR-1000 and 2000
- **Step 7:** Both SWGR-1000 and 2000 are now supplied with power from the new 12KV switchgear. Therefore, side A feeder cables for these switchgears can be disconnected from the existing 12KV switchgear to the new 12KV switchgear.
- **Step 8:** Transfer of SWGR-3000 will require a shutdown since it is a single-ended substation transformer.
- **Step 9:** Transfer and reconnection of the microturbines the new 12KV switchgear will require the shutdown of that system. Note: a new interconnection agreement application will be required for paralleling the microturbines with the utility and the implementation of closed-transition operation for the new standby generators.



Tab E: Project Plan

Tab E: Project Plan

Our approach is simple and straightforward—plan the work and work the plan. Our commitment to always keeping the end goal in mind has allowed us to continually meet or exceed client expectations.

WORK PLAN

The development of the Project Plan is based on work plans successfully implemented elsewhere. Key components for project success include:

- An organized schedule of events, deliverables, and review workshops.
- Ongoing collaboration with City staff.
- QA/QC reviews by senior staff not otherwise involved in the project.

This process is well defined and repeatable, enabling ongoing team engagement, key stakeholder feedback, informed design documents, and quality constructed facilities. A schematic that depicts the simplified work plan for the project is presented on the next page. The work plan is supported by the detailed Scope of Work, summarized herein, and a Project Schedule developed for all phases of work through construction.

STAFF ASSIGNED TO EACH TASK

The following core team members will work on every project task:

- Beverly Hann (Project Manager)
- Chris Heger (QA/QC)
- JD Dorafsha (Design Manager)
- Erik Bahneman (Electrical Lead)
- Marissa Petty (Electrical Support)
- Jeffrey West (Electrical Support)
- Daniel Robinson (I&C Lead)
- Ryan Hook (Civil Lead)
- Jenny Warren (WW Process/Sequencing)
- Brian Ream (Electrician)
- James Doering (Structural Lead)
- Michele Hollenbaugh (Architectural Lead)
- Jason Rozgony (Cost Estimating)
- Chad Green (Building Services)

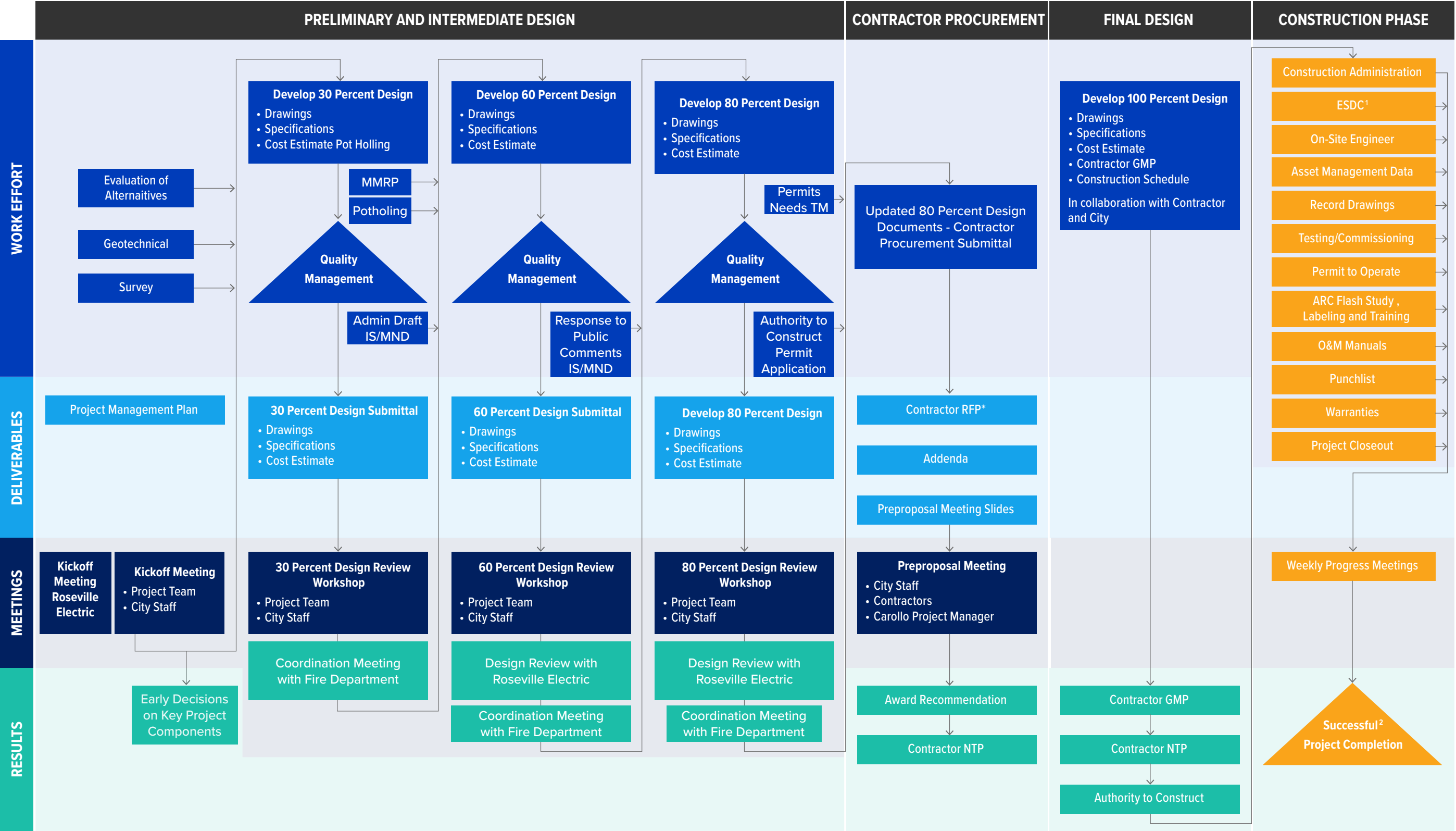
Subconsultants will provide:

- Fugro USA Land, Inc – Geotechnical
- CTA Engineering & Surveying – Surveying
- Arrow Construction – Potholing
- Ascent Environmental – Environmental/CEQA Services
- Mizutani Environmental – Emission Abatement/Permitting
- ERS – Arc Flash Study and Electrical Testing
- Jensen Hughes – Fire Protection/Suppression
- Ewing Construction Services – Constructability Review

A detailed breakdown of staff hours for each task and sub-task is provided in the Cost Proposal, which has been submitted separately.

WORK PLAN

Our delivery plan is enhanced with quality reviews by senior staff, ongoing collaboration with City staff through project completion, and a strong plan for partnership with the City's hired contractor during construction of facility improvements.



Notes: ¹ ESDC = Engineering Services During Construction. ESDC includes office engineering for submittal and RFI reviews, preparation of design clarifications, and assistance with change order preparation.
² Warranty period not shown.

SCOPE OF WORK

This Scope of Work is based on the information presented in the Request for Proposal (RFP), our understanding of the project as discussed with City staff, and experience with similar projects.

CONSULTANT will provide comprehensive design, procurement support, engineering services during construction (ESDC), and on-site engineering for design-assist delivery of the Electrical Power System Capacity Expansion Project (Project), which includes the following improvements at the Pleasant Grove Wastewater Treatment Plant (PGWWTP):

- A new 12kV utility feed from Roseville Electric to replace the existing 4MW feed.
- Two (2) new 12kV standby generators (2.5 MW each) connected to the 12kV switchgear with incorporation of design details for:
 - » Eliminating open-transition switching and load shedding requirements during power outages.
 - » Eliminating fault current rating exceedances for closed-transition switching and back transfer to Roseville Electric.
 - » Proper generator emission treatment to meet Placer County Air Pollution Control District (APCD) requirements and for storm avoidance and demand control.
- The switchgear equipment, generator building, and controls will be designed to accommodate spare capacity for two future 2.5MW generators.
- A new 12kV switchgear line-up (with customer metering with communication to SCADA).
- New Electric Building #3 to house the new 12kV switchgear, the new standby generators, and spare pads for two (2) future standby generators. Electrical Building #3 will be designed with the following improvements (at minimum):
 - » HVAC/mechanical and storage room.
 - » Battery room.
 - » Electrical control room including breaker switching and racking of medium voltage breakers for safety/ARC flash protection, PCM control panel, network cabinet, etc.
 - » Medium Voltage (12KV) Switchgear room.
 - » Low voltage (480V) motor control center room.
 - » Urea room for Tier 4 emissions.
 - » Fire suppression/protection.
 - » Sound abatement for the generators.
- Associated duct banks, cable, wiring, and ancillary items.

The Project also includes the following efforts, as defined herein:

- Geotechnical, topographic survey, and other field investigations necessary for the development of design.
- CEQA/environmental documentation and permitting support.
- Roseville Electric, Placer County Air Pollution Control District, and Roseville Fire Department coordination.
- System testing, including the verification/validation of appropriate operation.
- Preparation of electrical system studies including Short Circuit, Coordination, and ARC Flash studies, with ARC-Flash labels for the entirety of the plant.
- Fire protection/suppression design.
- Sound abatement analysis and design.

TASK 1 – PROJECT MANAGEMENT AND MEETINGS

1.1 – Project Management During Design

CONSULTANT's Project Manager will maintain scope, schedule, and budget for the duration of the Project, develop effective and regular communication with the City's Project Manager, work to minimize change orders and amendments through strong communication, innovative ideas, and quality and collaborative team efforts, and streamline the project timeline with development of effective teaming relationships with all project stakeholders.

As part of Task 1.1, CONSULTANT's Project Manager will prepare written monthly invoice showing the percentage of work completed and billed, a summary of the work completed during the month, and a projection for work to be completed during the following month. CONSULTANT's Project Manager will also maintain decision and action logs throughout the project to record the decisions made during technical workshops and project meetings, as well as project decisions or action items resulting from telephone conversations or by email. This task assumes completion of final design within 24 months of receipt of Notice to Proceed. This design schedule includes approximately 7 months for City procurement of a contractor partner between 80% and final design.

1.2 – Project Management Plan

CONSULTANT will prepare a project management plan that covers key design activities. The plan will define the personnel, project schedule, scope of services, QA/QC control plan, communication protocol, and other procedures.

1.3 – Project Kickoff Meeting

CONSULTANT will conduct a Project Kickoff Meeting to address the overall approach to managing the project tasks for scope, schedule, and budget, as well as communication and project team roles/responsibilities. This meeting will also include a review of the City's goals and objectives for the project. CONSULTANT will prepare meeting notes with accurate recording of project activities, action items, and decisions.

1.4 – Meetings with Roseville Electric

CONSULTANT will participate in a pre-design meeting with Roseville Electric and the City's project leads, and design review meetings.

1.4.1 – Predesign Meeting with Roseville Electric

CONSULTANT will participate in a pre-design meeting with Roseville Electric and the City's project leads to discuss project objectives, service conductor and conduit sizing, and design options and to request feedback about utility-specific requirements for the new electrical service feed. The fee associated with this task assumes a 2-hour, in-person meeting attended by up to three (3) members of CONSULTANT's team.

1.4.2 – Design Coordination Meetings with Roseville Electric

CONSULTANT will participate in up to two (2) design coordination meetings with Roseville Electric and the City's project leads to coordinate timing and design details between CONSULTANT's design of the WWTP electrical facilities and Roseville Electric's design of the new electrical service feed. The fee associated with this task assumes 2-hour, in-person meetings attended by up to three (3) members of CONSULTANT's team.

1.5 – Monthly Progress Meetings during Design

CONSULTANT will conduct monthly progress meetings (MS Teams) during the design phase of the project to maintain effective and regular communication. At a minimum, the following will be reviewed at the monthly progress meetings: current project status, action and decision logs, information needs, and the project look-ahead schedule.

TASK 1 MEETINGS

- » Project Kickoff Meeting.
- » Pre-Design Meeting with Roseville Electric.
- » Design Review Meetings with Roseville Electric.
- » Monthly Progress Meetings.

TASK 1 DELIVERABLES

- » Project Management Plan.
- » Agenda and Meeting Minutes for Kickoff Meeting.
- » Agenda and Meeting Minutes for Pre-Design Meeting with Roseville Electric.
- » Agenda and Meeting Minutes for Design Review Meetings with Roseville Electric.
- » Agendas and Minutes from Monthly Progress Meetings.

TASK 2 – FIELD INVESTIGATIONS

2.1 – Geotechnical Investigation

Under this task, subconsultant Fugro USA Land, Inc. will conduct a geotechnical investigation and prepare a project geotechnical report to define geotechnical conditions as required for construction of the proposed improvements. This scope assumes the following:

- Preparation of a site-specific Health and Safety Plan.
- Review of previously prepared geotechnical reports for the site.
- Field preparation activities including the coordination of boring locations and notification of Underground Service Alert (USA).
- Drilling permit application and fees.
- Field exploration, including drilling up to five (5) bores using a hollow-stem auger with four (4) up to depths of 20-30 feet and one (1) to a depth of 50 feet (for determination of liquefaction potential).
- Standard penetration resistance testing.
- Geotechnical laboratory testing of soil samples to provide soil index properties and assess corrosion potential of existing soils.
- Analysis and recommendations for earthwork and foundations for the project

A Draft Geotechnical Report will be prepared to summarize the methodologies, findings, and recommendations for City review. Comments received from the City will be incorporated into a final version of the report.

2.2 – Site Survey

CONSULTANT will manage the efforts of the site survey subconsultant (CTA Engineering & Surveying) to perform a field survey of the site using the appropriate vertical and horizontal plant datum to produce a topographic mapping for use in the preparation of design drawings. The survey will be developed with spot elevations every 50 feet, all surface features surveyed, and manholes and catch basin rims and invert elevations measured.

2.3 – Potholing

CONSULTANT will manage the efforts of the potholing subcontractor (Arrow Construction) to complete potholing necessary for location of underground utilities. Early efforts to accurately locate existing facilities can significantly reduce the risk of change orders due to unforeseen conditions. The fee associated with this task assumes the following:

- Coordination of appropriate USA markings and removal (as required by the City).
- Five (5) days of field crew efforts to pothole existing utilities on-site.
- Core drilling of asphalt and/or concrete cap surfaces at up to ten (10) locations.
- Soil off haul and disposal.
- Imported HMA material for backfilling pothole cores, and restoration of pothole surface.
- One (1) day of field crew effort for completion of ground penetrating radar (GPR) survey.

TASK 2 MEETINGS

- » Informal, as needed.

TASK 2 DELIVERABLES

- » Geotechnical Report (draft and final).
- » Topographic mapping file.

TASK 3 – PERMITTING

3.1 – Initial Study/Mitigated Negative Declaration

CONSULTANT will manage the efforts of our environmental subconsultant (Ascent Environmental, Inc.), in collaboration with the City's environmental team, to complete the necessary California Environmental Quality Act (CEQA) documentation and associated environmental permitting for the new Electrical Building No. 3, which will be located within the PGWWTP perimeter, but on undeveloped land.

The fee associated with this task assumes that an IS/MND will be the appropriate level of CEQA documentation required for this project, under which all potential environmental impacts would be mitigable to less-than-significant levels. This is based on effort completed by Ascent during the PGWWTP Expansion and Energy Recovery Project, and the findings and recommendations of the West Roseville Specific Plan (which covers the Southern Expansion Area at PGWWTP where the new electrical building will be located). An amendment to the contract will be required if additional environmental effort (above the IS/MDN level) is required.

3.1.1 – Admin Draft IS/MND

This task includes preparation of an Initial Study (IS) in full compliance with CEQA and the State CEQA Guidelines. We anticipate completing the CEQA Environmental Checklist with explanations and analysis for each response, including "No Impact" responses. The level of analysis and degree of impact will vary depending upon the environmental topic but will be sufficient to provide substantial evidence to support the conclusions, consistent with CEQA requirements. For each environmental issue, the IS will describe existing conditions, assess potential environmental impacts, and recommend feasible mitigation measures, as needed.

All issue areas included in Appendix G of the State CEQA Guidelines will be addressed, with emphasis on those issues with the potential for substantial changes compared to existing conditions, including air quality, noise, and biological resources. Construction emissions will be estimated, and noise will be calculated. This task also includes budget for a biologist to visit the site to document any sensitive resource conditions.

An Administrative Draft IS/MND will be prepared for City review along with a draft Notice of Intent (NOI) to adopt the Mitigated Negative Declaration (MND). This task includes up to one (1) meeting with Ascent to discuss content/findings in the Admin Draft IS MND.

3.1.2 – IS/MND for Public Review

Comments received on the Administrative Draft IS/MND and Draft NOI will be incorporated into final versions of each for public review. The IS/MND will be circulated for a 30-day public review period and with the NOI posted in parallel. It is assumed that City staff will distribute the documents and notices.

3.1.3 – Mitigation Monitoring and Reporting Program

This task includes the preparation of draft and final versions of the Mitigation Monitoring and Reporting Program (MMRP). The MMRP will include the information necessary to determine when a mitigation measure is complete or whether ongoing mitigation or monitoring is to be implemented in conformance with the IS/MND. Such information includes implementing party, timing, monitoring agent, and other pertinent measure-specific details.

A draft version of the MMRP will be submitted for City review, and comments received on the Draft MMRP will be incorporated into a Final MMRP. This task includes up to one (1) meeting with Ascent to discuss content/findings in the draft MMRP.

3.1.4 – Response to IS/MND Comments TM

Upon completion of the public review period for the IS/MND, a compilation of any comments received on the public draft IS/MND will be prepared along with a technical memorandum (TM) responding to comments that raise environmental issues. Though written responses to comments are not strictly required by CEQA for an IS/MND, it is recommended as a best practice to provide evidence that comments were public and agency comments were meaningfully considered by the lead agency prior to action on the project.

Upon adoption of the MND and approval of the project, a Notice of Determination (NOD) will be prepared and filed with the State Clearinghouse and County Clerk.

3.2 – Permit Needs TM

The City received permits under Section 404 of the Clean Water Act for fill of wetlands at and adjacent to the PGWWTP site for construction of the existing PGWWTP and development under the West Roseville Specific Plan. In addition, US Fish and Wildlife Services issued a biological opinion and exempted incidental take of vernal pool fairy shrimp and vernal pool tadpole shrimp from development activities associated with the West Roseville Specific Plan, which covers the project area. It is assumed that potential impacts to wetlands and listed species would be covered by these previous permits and no further permitting or compensatory mitigation would be required for the proposed project.

Under this task, we will complete a review of previous permits and CEQA documents covering development in the project area to confirm whether any additional project-specific permitting would be required and prepare a memo summarizing the recommendations for permitting based on this updated review. A Draft Permit TM will be prepared for City review, and any comments received will be incorporated into a final version of the document.

3.3 - Air Quality Permitting

CONSULTANT will manage the overall efforts associated with air quality permitting for the project, including the determination of emissions abatement needs and the Authority to Construct.

3.3.1 – Determination of Emissions Abatement Level Required for Project

CONSULTANT will work with the City, our hired air permitting subconsultant (Mizutani Environmental), and the Placer County Air Pollution Control District (APCD) to determine the level of emissions abatement needed for the project. The budget associated with this task assumes up to three (3) hybrid meetings (2 hours each) with the APCD, attended by two (2) management level CONSULTANT staff (and includes preparation time for CONSULTANT team and for the overall CONSULTANT/City project team).

3.3.2 – Authority to Construct

CONSULTANT will manage the preparation of a permit application for an Authority to Construct (ATC) from the Placer County Air Pollution Control District (APCD) for new Electrical Building No. 3 and associated equipment. This work will include:

- » Confirmation that equipment and facility design parameters comply with regulatory requirements.
- » Compiling and evaluating data and specifications for the development of emission estimates for the project (Task 3.3.1).
- » Interacting with APCD permitting staff during the application process prior to the initial submittal (phone/online).
- » Preparing APCD application for ATC. Deliverables include a draft application packet for City review and final application packet for City submittal to APCD.
- » Following up with APCD to address any questions following application submittal.

The budget associated with this task assumes that the Project will require only one permit application.

3.4 – Fire Department Coordination

A building permit is not required by the City for this project, but effort is needed to determine fire suppression requirements for the new building. CONSULTANT will coordinate with the City and the Roseville Fire Department to determine fire suppression requirements for the Project. This task includes:

- Participation in a Design Initiation Meeting with the Roseville Fire Department to preview project scope and collect initial feedback regarding possible fire suppression requirements.
- Participation in Design Review Meetings with the Roseville Fire Department at the 30%, 60%, and 80% design level to discuss design details and collect feedback.
- Associated coordination for design package submittals, meeting scheduling and preparation, and preparation of meeting agendas and minutes.

TASK 3 MEETINGS

- » Admin Draft IS/MND Review Meeting.
- » Draft MMRP Review Meeting.
- » Meetings with the Placer County APCD to discuss air permitting and emission abatement levels.
- » Meetings with Roseville Fire Department.

TASK 3 DELIVERABLES

- » Draft Administrative Draft IS/MND and Draft NOI to Adopt MND.
- » Agenda and Meeting Minutes for Admin Draft IS/MND Review Meeting.
- » Public Draft IS/MND.
- » Mitigation Monitoring and Reporting Program (draft and final).
- » Agenda and Meeting Minutes for Draft MMRP Review Meeting.
- » Response to IS/MND Comments TM (draft and final).
- » Notice of Determination.
- » Permit Needs TM (draft and final).
- » Authority to Construct Permit Application (draft and final).
- » Agenda and Meeting Minutes for APCD meetings.
- » Agenda and Meeting Minutes for Roseville Fire Department meetings.

TASK 4 – EVALUATION OF ALTERNATIVES

To facilitate key decisions required for efficient progression of design, CONSULTANT will work with the City to complete the alternative evaluations discussed herein.

4.1 – New Electrical Service Feed Alternatives Analysis

CONSULTANT's coordination of design details (meetings) for the new electrical service feed with Roseville Electric is covered under Task 1.4. This task includes budget hours for documentation of options, City's (and/or Roseville Electric's) selected alternative, and requirements for connected facilities based on the selected alternative. This analysis will include comparison of up to four (4) feasible alternatives, with the following as possible options:

- Single 8-10MW service feed routed from substation at Fiddymont.
- Single 8-10MW service feed routed from substation at Blue Oaks.
- Underground vs. overhead service feeds.
- Feasibility of maintaining the existing 4 MW service feed as an secondary power service.
- Other, as deemed potentially feasible by the City or Roseville Electric.

CONSULTANT will complete an evaluation of feasible alternatives available for new/upsized electrical service from Roseville Electric, prepare planning level 5 cost estimates for price comparisons of each, lead a workshop with the City to discuss draft findings, and document findings and recommendations in an Electrical Service Feed Alternatives Analysis TM.

A draft version of the Electrical Service Feed Alternatives Analysis TM will be submitted for City review, and comments received on the draft will be incorporated into a Final Electrical Service Feed Alternatives Analysis TM.

4.2 – In-Plant Electrical Distribution Alternatives Analysis

CONSULTANT will work with the City to evaluate options for in-plant electrical power distribution. This analysis will include comparison of up to four (4) feasible alternatives, with the following as possible options:

- Primary (12KV) radial distribution system connecting substation transformers directly to the switchgear busses.
- Primary (12KV) selective distribution system with multiple 12KV loops routed through the plant to supply power to existing and future substation transformers via pad-mounted switches (PMS).
- Primary (12KV) selective distribution system with a single 12KV loop routed through the plant to supply power to existing and future substation transformers via PMSs.
- Other, as deemed potentially feasible by the City.

CONSULTANT will complete an evaluation of alternatives for electrical distribution routing in the plant, prepare planning level I 4 cost estimates for price comparisons of each, lead a workshop with the City to discuss draft findings, and document findings and recommendations in an In-Plant Electrical Distribution Alternatives Analysis TM.

A draft version of the In-Plant Electrical Distribution Alternatives Analysis TM will be submitted for City review, and comments received on the draft will be incorporated into a Final In-Plant Electrical Distribution Alternatives Analysis TM.

4.3 - Standby Generator Configuration and Emissions Abatement Options

CONSULTANT will work with the City and our hired subconsultant (Mizutani Environmental) to evaluate option for standby configuration and emissions abatement based on project goals, feedback from Placer County APCD, experience with similar projects, and availability of project funds. This analysis will include comparison of up to four (4) feasible alternatives, with the following as possible options:

- Tier 2 generators, if permits are available by APCD.
- Tier 4 generators
 - » Certified Tier 4 generators – with emissions aftertreatment equipment tested and pre-approved by the EPA.
 - » Compliant Tier 4 generators – with aftertreatment equipment provided by an aftermarket supplier (not the generator manufacturer)

- In-building generator installation versus separate enclosure installation.
- Other, as deemed potentially feasible by the City or APCD.

CONSULTANT will complete an evaluation of options for standby generator configuration and emissions abatement, prepare planning level I 4 cost estimates for price comparisons of each, lead a workshop with the City to discuss draft findings, and document findings and recommendations in a Standby Power Configuration and Emissions Abatement Options TM.

A draft version of the Standby Power Configuration and Emissions Abatement Options TM will be submitted for City review, and comments received on the draft will be incorporated into a Final Standby Power Configuration and Emissions Abatement Options TM.

4.4 – Electrical Building No. 3 Layout Options Workshop

CONSULTANT will conduct a workshop with the City to discuss various options and for Electrical Building No. 3 including building sizing/configuration based on room layout, safety options, sound abatement options, HVAC layout options, architectural detailing, ingress/egress and equipment access, building automation options, fire protection/suppression options, fuel storage options (with/without day tank), and control room design (at minimum).

CONSULTANT will explain advantages and disadvantages of various options with relative cost comparison (low, medium, high), and collect feedback for City preference for preliminary design

TASK 4 MEETINGS

- » Electrical Building No. 3 Layout Options Workshop.

TASK 4 DELIVERABLES

- » Electrical Service Feed Alternatives Analysis TM (draft and final).
- » In-Plant Electrical Distribution Alternatives Analysis TM (draft and final).
- » Standby Power Configuration and Emissions Abatement Options TM (draft and final).

TASK 5 – COMPREHENSIVE DESIGN

CONSULTANT will design facilities and equipment outlined herein in collaboration with the City's team, develop design plans and specifications to be incorporated into the City's Design-Assist

procurement documents, and develop Contract Documents for construction based on input from the City's project team and the Contractor team chosen by the City during procurement.

Construction drawings will include applicable general, architectural, civil, fire protection, structural, mechanical, electrical, instrumentation and control, fire protection/suppression, and demolition drawings. All work items, definitions, references, inspections, testing, repair and replacements will comply with the latest edition of the American National Standards Institute/International Electrical Testing Association (ANSI/NETA). Maintenance Testing Specifications (MTS).

The City's Front End Contract Documents will be used for this project, coordinated with CONSULTANT's technical specifications in collaboration with the City team.

CONSULTANT will prepare construction cost estimates for each design deliverable, except the 100 Percent Design Documents (which will be estimated by the City's Design-Assist Contractor). Estimates will be based on available quantity take-offs, manufacturer's quotes, and experience incorporating similar project elements at other treatment facilities and will be escalated to the mid-point of construction. Project cost estimates will be prepared to a level of detail consistent with the standards of AACE International.

The fee associated with the detailed design phase is based on the number of drawings included in the Preliminary Drawing List (attached), based on the following general design assumptions:

5.1 – 30% Design Documents

Consultant will prepare 30% Design Documents for City review. The 30 percent design will include drawings, key technical specifications, and an AACE Class 3 cost estimate.

5.2 – 30% Design Review Workshop

A workshop will be held to review the 30% Design Documents and receive comments to be incorporated into the 60% design submittal. This task assumes hybrid attendance for up to four (4) CONSULTANT staff attending a four-hour workshop.

5.3 – 60% Design Documents

Incorporating comments received from the City on the 30% design review package, and in evolution of the design consistent with standard industry practice, CONSULTANT will develop and submit 60% Design Documents for City review. The 60% design submittal

will include drawings, key technical specifications, and an AACE Class 2 cost estimate.

5.4 – 60% Design Review Workshop

A workshop will be held to review the 60% design submittal and receive comments to be incorporated into the 80% design submittal. This task assumes hybrid attendance for up to four (4) CONSULTANT staff attending a four-hour workshop.

5.5 – 80% Design Documents

Added tasks 5.5.2 and 5.5.3 will facilitate City review and feedback on the final 80% Design Document submittal prior to release for public Contractor bidding.

5.5.1 – 80% Design Submittal

Incorporating comments received from the City on the 60% design review package, and in evolution of the design consistent with standard industry practice, CONSULTANT will prepare and submit a draft version of the 80% Design Documents for City review. The 80% design will include drawings, specifications, and an updated AACE Class 2 cost estimate.

5.5.2 – 80% Design Submittal Review Workshop

A workshop will be held to review the 80% design submittal and receive comments to be incorporated into the final Contractor procurement set. This task assumes hybrid attendance for up to four (4) CONSULTANT staff attending a four-hour workshop.

5.5.3 – Updated 80% Design Documents - Contractor Procurement Submittal

CONSULTANT will prepare an updated 80% design submittal to incorporate comments received from the City team during the 80% Design Submittal Review Workshop (task 5.5.2). The updated 80% Design Documents will be used to assist the City with procurement of a Contractor partner for the Design-Assist team. The fee associated with this task assumes that feedback received from the City's review will not result in significant design changes.

Quality Assurance/Quality Control

Quality Assurance/Quality Control (QA/QC) will be ongoing throughout the design process and will be discussed at regularly scheduled meetings. As with all Carollo projects, detailed technical reviews of each design deliverable will be performed by senior technical experts that are not otherwise involved in the project design. This will provide the City with an expert and objective review.

Constructability Reviews

CONSULTANT will coordinate third-party constructability reviews of the 30%, 60%, and 80% Design Documents in parallel with internal QA/QC reviews. Constructability reviews will be completed by Dave Ewing Construction Services to identify construction challenges, validate construction sequencing plans, and identify options to ease the overall construction process through proactive engineered solutions.

TASK 5 MEETINGS

- » 30% Design Review Workshop.
- » 60% Design Review Workshop.
- » 80% Design Review Workshop.

TASK 5 DELIVERABLES

- » 30% Design Documents.
- » 60% Design Documents.
- » 80% Design Documents (City Review Submittal).
- » 80% Design Documents (Contractor Procurement Submittal).
- » Agenda and Meeting Minutes for 30%, 60%, and 80% Design Review Workshops.

TASK 6 – PROCUREMENT SERVICES

CONSULTANT will assist the City during the procurement process for a Contractor partner, who will join the City's Design-Assist team during completion of design and who will ultimately lead the construction of the resulting Project.

6.1 – Pre-Proposal Meeting

CONSULTANT will prepare presentation slides for the pre-proposal meeting and present at the meeting. CONSULTANT's Project Manager will attend the pre-proposal conference and assist the City with describing the project and answering general questions that do not require technical interpretation. CONSULTANT's Project Manager will also attend a site walk with the bidders to help provide a general description of the project and highlight information that is readily available in the 80 Percent Design Submittal. Bidders will be advised that only written questions submitted to the City during the bidding period will be answered via addenda response to all potential bidders (Task 6.2).

6.2 – Prepare Addenda

CONSULTANT will answer proposing Contractor's questions directed to us by the City and prepare addenda as required. This task assumes up to three (3) addenda and a forty-five (45) day bidding period.

6.3 – Review Contractor Proposals

CONSULTANT will assist the City's team with review of Contractor proposals received from prospective bidders. The fee associated with this task assumes that up to two (2) members of CONSULTANT's management level team participate in the review and scoring of up to six (6) Contractor proposals (in accordance with requirements and scoring criterion developed by the City), and a review meeting with the City team for Contractor selection.

6.4 – Contractor Interviews and/or Contract Negotiations

CONSULTANT will assist the City with Contractor interviews and/or contract negotiations. The fee associated with this task assumes that up to two (2) members of CONSULTANT's management level team participate in the following Task 6.4 activities:

- Up to three (3) in-person interviews at the City's facilities (assumed to occur on the same day), and
- Up to two (2) hybrid contract negotiation meetings with the selected Contractor.

TASK 6 MEETINGS

- » Pre-Proposal Meeting.
- » Prospective Contractor Interviews.
- » Contract Review Meetings with Selected Contractor.

TASK 6 DELIVERABLES

- » Pre-Proposal Meeting Presentation.
- » Addenda, as required.
- » Contractor Proposal Scoring Summary.

TASK 7 – FINAL DESIGN

7.1 – Contractor Design Coordination Workshop

CONSULTANT will host a workshop with the selected Contractor and the City to review the 80 Percent Design Documents and coordinate Contractor and City feedback for the development of the 100 Percent Design Documents. This includes budget for the participation of up to four (4) CONSULTANT staff in a four (4) hour in-person workshop (including preparation and follow-up time).

7.2 – 100% Design Documents

CONSULTANT will develop and submit 100% Design Documents with the Contractor's and the City's input incorporated. The 100% design will include the full set of project drawings and all front-end and technical specifications.

TASK 7 MEETINGS

- » Contractor Design Coordination Workshop.

TASK 7 DELIVERABLES

- » 100% Design Documents (final).
- » Agenda and Meeting Minutes for Contractor Design Coordination Workshop.

TASK 8 – ENGINEERING SERVICES DURING CONSTRUCTION

CONSULTANT will provide comprehensive engineering services during construction (ESDC) as defined herein. The budget associated with this task assumes that the City will perform construction management and inspection, will directly receive and log submittals and shop drawings from the Contractor, and will submit them to CONSULTANT in electronic format for review.

8.1 – Project Management During Construction

This task includes budget for CONSULTANT's Project Management efforts during the construction phase. During this phase, CONSULTANT will continue to make staffing assignments, review work progress, communicate progress to the Owner, and manage the Project budget, schedule, and invoicing. This task assumes completion of all services included herein within 36 months of Contractor's receipt of Notice to Proceed (not counting Warranty Period services).

8.2 – Coordination Meetings During Construction

CONSULTANT will participate in various coordination meetings, including progress meetings, field meetings, and regular Project Manager status meetings throughout completion of construction to coordinate with Contractor and City on innovative design solutions in the design assist model. This task assumes hybrid one-hour-long, biweekly meetings attended by up to three (3) CONSULTANT staff (on average).

8.3 – Submittal Reviews

CONSULTANT will review Contractor and vendor equipment and material submittals, equipment O&M submittals, Contractor sequencing and testing submittals, vendor training submittals, and other project submittals as requested by the City's team. CONSULTANT will provide detailed, discipline-specific reviews to confirm compliance with the design intent of the project and the requirements stipulated in the 100 Percent Design Document. Written responses to each submittal will be provided

on Carollo's standard submittal response form, delivered electronically to the City.

As part of this task, CONSULTANT will prepare a live list of required spare parts with any adjustments made during construction.

The budget associated with this task assumes CONSULTANT's review of 350 submittals at six (6) hours per submittal (on average), including resubmittals.

8.4 – RFI Responses

CONSULTANT will respond to Contractor and client requests for information (RFIs). This task assumes 150 RFIs at four hours per RFI (on average).

8.5 – Design Changes or Modifications

CONSULTANT will prepare design changes and/or design modifications (DCMs). This task assumes 24 DCMs at eight hours per DCM (on average).

8.6 – On-Site Field Engineer

CONSULTANT will provide an on-site engineer during construction to assist the City and the Contractor in coordinated delivery of the Project and provide the following on-site support (at minimum):

- Participation in City and/or Contractor provided safety sessions and regular construction progress meetings.
- Assistance with as-needed inspection activities.
- Coordination of as-needed/in-field design changes with the City and the Contractor and prepare associated documentation.
- Provide support during testing, start-up, and commissioning activities.
- Assist with manufacturer training for plant personnel.
- Coordination of data transfer between the Contractor's team and the City's SCADA team (including the preparation of a data points list for the SCADA team's use).

The fee associated with this task assumes full-time/on-site participation of one (1) engineer for an average of three (3) days per week during active construction (fee estimate assumes 24 months of active construction within the overall 36-month construction period). Engineer's on-site time will be applied less regularly (0-1 days per week) during low construction periods so save budget for more regular participation (4-5 days per week) during heavy construction periods.

8.7 – O&M Services

CONSULTANT will prepare an updated Operations and Maintenance (O&M) Manual to reflect all changes to the electrical system at the PGWWTP, as impacted by the Project, and will provide training to summarize O&M Manual updates to Operations and Maintenance staff identified by the City's Project Manager. This task assumes that the existing O&M Manual is current with respect to all facility improvements (operational and construction improvements) and that O&M Manual chapters are available for electronic editing (via MS Word or similar) without necessary regulatory or formatting updates. The budget associated with this task also assumes that O&M training can be accomplished within six (6) – four (4) sessions lead by one (1) CONSULTANT staff member.

A Draft O&M Manual update will be submitted to the City for review in the form of "tracked changes". Comments received on the Draft O&M Manual edits will be incorporated into a final version for the City's use/files.

8.8 – Asset Management

CONSULTANT will collect the City's required asset management data from Contractor and submit finalized data spreadsheets to the City for input into Maximo.

8.9 – As-Built Drawings

CONSULTANT will prepare and submit as-built drawings to the City upon completion of construction. As-Built Drawings will include above-grade and below-grade changes from the original design drawings. Changes reflecting as-installed conditions will be made in the same level of detail and to the same degree of drafting quality as the original design drawings. The budget associated with this task assumes a total of 213 drawings, submittal of a Draft As-Built Drawing set for City review, and completion of a Final As-Built Drawing set that incorporates requested edits provided by the City in a single markup file.

TASK 8 MEETINGS

- » Biweekly Coordination Meetings.

TASK 8 DELIVERABLES

- » Agenda and Meeting Minutes for Biweekly Coordination Meetings.
- » Submittal review comments.
- » Responses to RFIs.
- » Project DCMs.
- » Updated O&M Manual (draft and final).
- » Asset Management Data Sheets.

- » As-Built Drawings (draft and final).

TASK 9 – TESTING, VALIDATION, AND COMMISSIONING

CONSULTANT will coordinate with Contractor, manufacturers, and the City during the testing, validation, and commissioning of the new electrical system and its associated components.

9.1 – Electrical Studies (Short Circuit, Coordination, and ARC Flash Studies)

CONSULTANT will manage the efforts of our subconsultant (ERS) for the completion of a Short Circuit Analysis and ARC Flash Study for the PGWWTP in compliance with associated requirements from the National Fire Protection Association (NFPA) 70E (Standard for Electrical Safety in the Workplace) and the National Electric Code (NEC).

This task includes updating City's latest SKM model for the plant to include the new facilities associated with this project. CONSULTANT will prepare a draft Short Circuit Analysis and ARC Flash Study Report for City review. Following the City's review of this report, a Protective Device Coordination and Arc Flash Mitigation Meeting will be conducted with the City to evaluate available options for mitigating protective device mis-coordination and arc flash incidences.

CONSULTANT will incorporate feedback received from the City during the Protective Device Coordination and Arc Flash Mitigation Meeting and the City's review of the Draft Short Circuit Analysis and Arc Flash Study Report and prepare a Final Short Circuit Analysis and ARC Flash Study Report. With delivery of the final report, CONSULTANT will prepare arc flash labels/stickers, place them in appropriate locations, and perform associated staff training.

9.2 – Testing, Validation, and Commissioning

CONSULTANT will attend acceptance testing (factory and field), review manufacturer test plans and results, review Contractor commissioning plans, and provide associated feedback.

This task assumes that testing of electrical safety devices (maintenance mode, breaker trip settings, safety relays, power monitors, overloads, switchgear/utility safety relays, remote racking, remote breaker transitions, etc.) will be completed by the Contractor hired to complete construction.

This task also assumes that the provision of start-up test reports, calibration information, and related calculations will be completed by the Contractor hired to complete construction, or their testing subcontractor.

TASK 9 MEETINGS

- » Protective Device Coordination and Arc Flash Mitigation Meeting.
- » Arc Flash Training Seminar.

TASK 9 DELIVERABLES

- » Short Circuit Analysis and Arc Flash Study Report (draft and final).
- » Arc Flash model files (native .skm file format on thumb drive).
- » Arc flash hazard labels.
- » Training seminar materials.
- » Certificates of completion of arc flash training.

ASSUMPTIONS

The following project assumptions apply, in addition to others outlined herein.

- The total Project duration (design through construction) will be 60 months.
- City's front-end (Division 0-1) specifications will be used.
- CONSULTANT's standard technical specifications (Divisions 02 through 17) will be used.
- CONSULTANT's standard CAD software, templates, and symbols will be used in the development of the drawings.
- The City will provide a current tagging system for incorporation into the Contract Documents.
- Electronic (pdf) delivery of all project submittals.
- Design of the electrical power feed facilities between Roseville Electric and the PGWWTP entrance will be completed by Roseville Electric (or other). CONSULTANT can complete these services with contract amendment if desired by Roseville Electric and the City.
- The City will provide source water and disposal for all geotechnical drilling operations.
- Soil in the Project area does contain contaminants.
- Onsite storage of geotechnical drilling spoils, cuttings/drilling mud, etc.
- Geotechnical borings backfilled with ordinary Portland cement bentonite grout.
- The CEQA environmental checklist will be addressed with readily available information from previous reports without the need for modeling, field visits, or other technical analyses.
- The new building will not be founded on any deep foundation systems or ground-improved soils.
- The new building will not be provided with a basement.
- Routing of conduits will not result in utility conflicts or require significant modifications to existing structures.
- Routing of conduits will be by sufficiently buried and protected duct banks (no shallow duct banks or elevated conduit racks).
- The City will provide an updated SKM model that incorporates all existing facilities.

PRELIMINARY DRAWING LIST

A preliminary drawing list is presented here summarizing the anticipated drawings that will be included in the design plan sets.

Preliminary Drawing List

GENERAL SHEETS	
G-0	COVER SHEET, VICINITY MAP, AND LOCATION MAP
G-1	DRAWING LIST
G-2	SITE PLAN
G-3	DESIGN CRITERIA
G-4	GENERAL NOTES, SYMBOLS, AND LEGENDS
G-5	ABBREVIATIONS
G-6	GENERAL MECHANICAL NOTES AND SYMBOLS
G-7	GENERAL STRUCTURAL NOTES - 1
G-8	GENERAL STRUCTURAL NOTES - 2
TYPICAL DETAILS	
TG01	TYPICALS DETAILS GENERAL 1
TG02	TYPICALS DETAILS GENERAL 2
TA01	TYPICALS DETAILS - ARCHITECTURAL 1
TA02	TYPICALS DETAILS - ARCHITECTURAL 2
TA03	TYPICALS DETAILS - ARCHITECTURAL 3
TA04	TYPICALS DETAILS - ARCHITECTURAL 4
TC01	TYPICALS DETAILS CIVIL 1
TC02	TYPICALS DETAILS CIVIL 2
TC03	TYPICALS DETAILS CIVIL 3
TC04	TYPICALS DETAILS CIVIL 4
TS01	TYPICAL DETAILS STRUCTURAL 1
TS02	TYPICAL DETAILS STRUCTURAL 2
TS03	TYPICAL DETAILS STRUCTURAL 3
TS04	TYPICAL DETAILS STRUCTURAL 4
TS05	TYPICAL DETAILS STRUCTURAL 5
TS06	TYPICAL DETAILS STRUCTURAL 6
TH01	TYPICALS DETAILS HVAC 1
TH02	TYPICALS DETAILS HVAC 2
TH03	TYPICALS DETAILS HVAC 3
TP01	TYPICALS DETAILS PIPING/MECHANICAL 1
TP02	TYPICALS DETAILS PIPING/MECHANICAL 2
TP03	TYPICALS DETAILS PIPING/MECHANICAL 3
TE01	TYPICALS DETAILS ELECTRICAL - 1
TE02	TYPICALS DETAILS ELECTRICAL - 2
TE03	TYPICALS DETAILS ELECTRICAL - 3
TE04	TYPICALS DETAILS ELECTRICAL - 4
TE05	TYPICALS DETAILS ELECTRICAL - 5
TE06	TYPICALS DETAILS ELECTRICAL - 6
TE07	TYPICALS DETAILS ELECTRICAL - 7
TN01	TYPICALS DETAILS INSTRUMENTATION - 1
TN02	TYPICALS DETAILS INSTRUMENTATION - 2
TN03	TYPICALS DETAILS INSTRUMENTATION - 3
DEMOLITION	
D01	GENERAL DEMOLITION SITE PLAN
D02	GENERAL DEMOLITION SITE AREA PLAN - 1
D03	GENERAL DEMOLITION SITE AREA PLAN - 2
D05	GENERAL DEMOLITION SECTIONS AND DETAILS - 1
D06	GENERAL DEMOLITION SECTIONS AND DETAILS - 2
CIVIL	
C01	CIVIL SITE PLAN AND SURVEY NOTES
C02	OVERALL GRADING PLAN
C03	ENLARGED GRADING AND SITE PLAN
C04	YARD PIPING PLAN 1
C05	YARD PIPING PROFILES 1
C06	CIVIL SECTIONS
C07	CIVIL DETAILS
C08	FIRE LINE PLAN AND PROFILE
ARCHITECTURAL	
GA01	BUILDING CODE ANALYSIS AND SCHEDULES
A01	OVERALL PLAN
A02	FLOOR PARTIAL PLAN 1
A03	FLOOR PARTIAL PLAN 2
A04	ROOF PARTIAL PLAN 1
A05	ROOF PARTIAL PLAN 2
A06	NORTH AND EAST ELEVATIONS
A07	SOUTH AND WEST ELEVATIONS
A08	ENLARGED AREA PLAN 1

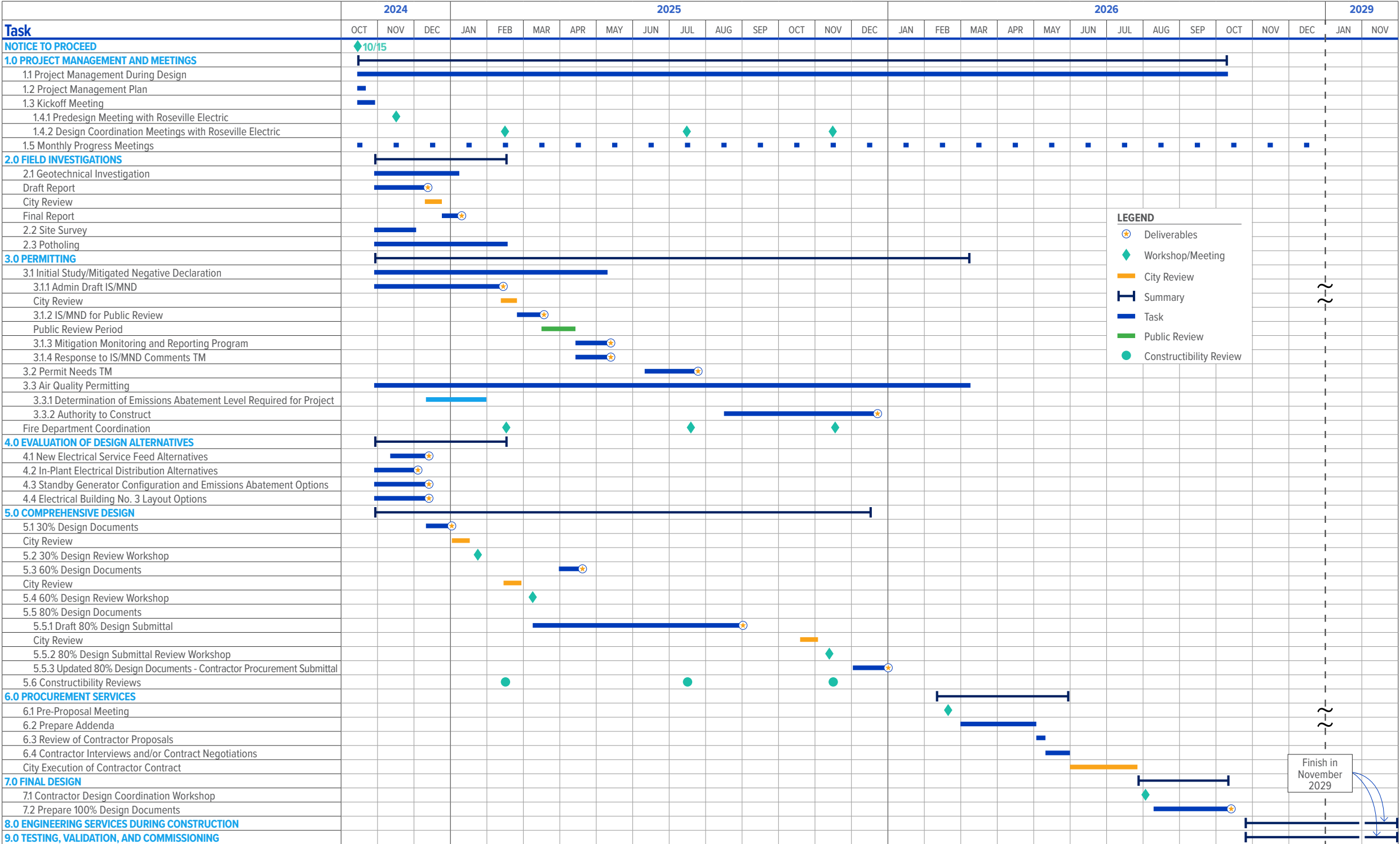
ARCHITECTURAL (continued)	
A09	ENLARGED AREA PLAN 2
A10	INTERIOR ELEVATION 1
A11	INTERIOR ELEVATION 2
A12	INTERIOR ELEVATION 3
STRUCTURAL	
S01	OVERALL PLAN
S02	FOUNDATION PARTIAL PLAN 1
S03	FOUNDATION PARTIAL PLAN 2
S04	FLOOR PARTIAL PLAN 1
S05	FLOOR PARTIAL PLAN 2
S06	ROOF FRAMING PARTIAL PLAN 1
S07	ROOF FRAMING PARTIAL PLAN 2
S08	UREA AREA PLAN, SECTIONS, AND DETAILS
S09	GENERATOR ROOM PLATFORM PLAN
S10	SECTIONS AND DETAILS 1
S11	SECTIONS AND DETAILS 2
S12	SECTIONS AND DETAILS 3
S13	SECTIONS AND DETAILS 4
S14	SECTIONS AND DETAILS 5
S15	SECTIONS AND DETAILS 6
S16	DIESEL FUEL TANK PLAN AND SECTIONS
MECHANICAL	
M01	OVERALL PLAN
M02	LOWER PARTIAL PLAN 1
M03	LOWER PARTIAL PLAN 2
M04	UPPER PARTIAL PLAN 1
M05	LOWER PARTIAL PLAN 2
M06	GENERATOR ROOM SECTIONS AND DETAILS - 1
M07	GENERATOR ROOM SECTIONS AND DETAILS - 2
M08	GENERATOR ROOM SECTIONS AND DETAILS - 3
M09	GENERATOR ROOM AFTER TREATMENT SECTIONS AND DETAILS
M10	GENERATOR ROOM FUEL SYSTEM SCHEMATIC
M11	GENERATOR ROOM FUEL SYSTEM PLAN AND SECTIONS
M12	GENERATOR ROOM DIESEL EXHAUST FLUID SYSTEM SCHEMATIC
M13	GENERATOR ROOM DIESEL EXHAUST FLUID SYSTEM PLAN AND SECTIONS
M14	PLUMBING PLAN
FIRE PROTECTION	
F01	FIRE PROTECTION PLAN
F02	FIRE PROTECTION SECTIONS AND DETAILS
F03	FIRE PROTECTION SECTIONS AND DETAILS
HVAC	
GH01	HVAC GENERAL SHEET
GH02	HVAC SCHEDULES
H01	OVERALL PLAN
H02	GENERATOR ROOM PLAN
H03	CONTROL ROOM PLAN
H04	BATTERY ROOM PLAN
H05	UREA ROOM PLAN
H06	HVAC AND MECHANICAL ROOM
H07	AIRFLOW SCHEMATIC
ELECTRICAL	
EG01	LEGEND & SYMBOLS
EG02	ABBREVIATIONS
EG03	TITLE 24 COMPLIANCE
EP01	ELECTRICAL OVERALL SITE PLAN
EP02	PARTIAL ELECTRICAL PLAN - 1
EP03	PARTIAL ELECTRICAL PLAN - 2
EP04	PARTIAL ELECTRICAL PLAN - 3
EP05	PARTIAL ELECTRICAL PLAN - 4
EP06	PARTIAL ELECTRICAL PLAN - 5
E01	DUCTBANK SECTIONS
E02	DUCTBANK SECTIONS
E03	DUCTBANK SECTIONS
E04	DUCTBANK SECTIONS
E05	OVERALL ONE-LINE DIAGRAM - 1
E06	OVERALL ONE-LINE DIAGRAM - 2
E07	MEDIUM VOLTAGE SWGR ELEVATION

ELECTRICAL (continued)	
E08	MEDIUM VOLTAGE SWITCHGEAR MVS-A ONE-LINE DIAGRAM - 1
E09	MEDIUM VOLTAGE SWITCHGEAR MVS-STANDBY ONE-LINE DIAGRAM - 2
E10	MEDIUM VOLTAGE SWITCHGEAR MVS-B ONE-LINE DIAGRAM - 3
E11	LOW VOLTAGE MCC ELEVATION
E12	LOW VOLTAGE MCC ONE-LINE DIAGRAM - 1
E13	PANELBOARD SCHEDULES - 1
E14	PANELBOARD SCHEDULES - 2
E15	ELECTRICAL LUMINAIRE SCHEDULE
E16	ELECTRICAL MANHOLE/HANDHOLE SCHEDULE
E17	ELECTRICAL DISCONNECT SCHEDULE
E18	POWER AND CONTROL - ELECTRICAL CONTROL ROOM
E19	POWER AND CONTROL - HVAC & MECHANICAL ROOM
E20	POWER AND CONTROL - STATION BATTERY ROOM
E21	POWER AND CONTROL - SWITCHGEAR ROOM
E22	POWER AND CONTROL - GENERATOR ROOM LOWER - 1
E23	POWER AND CONTROL - GENERATOR ROOM LOWER - 2
E24	POWER AND CONTROL - GENERATOR ROOM LOWER - 3
E25	POWER AND CONTROL - GENERATOR ROOM UPPER - 1
E26	POWER AND CONTROL - GENERATOR ROOM UPPER - 2
E27	POWER AND CONTROL - GENERATOR ROOM UPPER - 3
E28	POWER AND CONTROL - UREA TANK ROOM
E29	POWER AND CONTROL - ROOF - 1
E30	POWER AND CONTROL - ROOF - 2
E31	LIGHTING, RECEPTACLES, & GROUNDING - HVAC & MECHANICAL ROOM
E32	ELECTRICAL BUILDING NO. 3 LIGHTING, RECEPTACLES, & GROUNDING - 1
E33	ELECTRICAL BUILDING NO. 3 LIGHTING, RECEPTACLES, & GROUNDING - 2
E34	ELECTRICAL BUILDING NO. 3 LIGHTING, RECEPTACLES, & GROUNDING - 3
E35	ELECTRICAL BUILDING NO. 3 LIGHTING, RECEPTACLES, & GROUNDING - 4
E36	ELECTRICAL BUILDING NO. 3 LIGHTING, RECEPTACLES, & GROUNDING - 5
E37	ELECTRICAL BUILDING NO. 3 LIGHTING, RECEPTACLES, & GROUNDING - 6
E38	COMMUNICATION, SECURITY, FIRE DETECTION - 1
E39	COMMUNICATION, SECURITY, FIRE DETECTION - 2
E40	COMMUNICATION, SECURITY, FIRE DETECTION - 3
E41	ELECTRICAL SECTIONS - 1
E42	ELECTRICAL SECTIONS - 2
E43	ELECTRICAL SECTIONS - 3
E44	ELECTRICAL SECTIONS - 4
E45	POWER AND CONTROL / FUEL TANKS
E46	LIGHTING, RECEPTACLES, & GROUNDING / FUEL TANKS
E47	POWER & CONTROL / PMS - 1000
E48	POWER & CONTROL / PMS - 2000
E49	DEMOLITION - EXISTING 12KV ELECTRICAL BUILDING / SWITCHGEAR ONE-LINE
E50	DEMOLITION - EXISTING 12KV ELECTRICAL BUILDING / SWITCHGEAR ROOM
E51	DEMOLITION - EXISTING 12KV ELECTRICAL BUILDING / GENERATOR ROOM
E52	DEMOLITION - EXISTING 12KV ELECTRICAL BUILDING / EXISTING FUEL TANK
E53	DEMOLITION - EXISTING 12KV ELECTRICAL BUILDING / DETAIL - 1
E54	DEMOLITION - EXISTING 12KV ELECTRICAL BUILDING / DETAIL - 2
E55	DEMOLITION - EXISTING 12KV ELECTRICAL BUILDING / DETAIL - 3
INSTRUMENTATION	
N01	SYMBOLS AND ABBREVIATIONS - 1
N02	SYMBOLS AND ABBREVIATIONS - 2
N03	SYMBOLS AND ABBREVIATIONS - 3
N04	SYMBOLS AND ABBREVIATIONS - 4
N05	SCHEMATIC SYMBOLS
N06	SAMPLE LOOP DRAWING
N07	DIGITAL NETWORK TABLE - 1
N08	DIGITAL NETWORK TABLE - 2
N09	DIGITAL NETWORK TABLE - 3
N10	PANEL ELEVATION/WIRING - PLC AND INSTRUMENT POWER
N11	PCM PANEL ELEVATION INTERNAL
N12	PCM PANEL ELEVATION EXTERNAL
N13	NETWORK RACK ELEVATION - 1
N14	NETWORK RACK ELEVATION - 2
N15	PCS SITE PLAN
N16	SYSTEM ARCHITECTURE DIAGRAM
N17	OVERALL NETWORK TOPOLOGY DIAGRAM
N18	FIBER DISTRIBUTION

INSTRUMENTATION (continued)	
N19	FIELD NETWORK - 1
N20	FIELD NETWORK - 2
N21	FIBER PINOUT DRAWINGS - 1
N22	FIBER PINOUT DRAWINGS - 2
N23	FIBER PINOUT DRAWINGS - 3
N24	FIBER PINOUT DRAWINGS - 4
N25	CONTROL SCHEMATICS - 1
N26	CONTROL SCHEMATICS - 2
N27	CONTROL SCHEMATICS - 3
N28	CONTROL SCHEMATICS - 4
N29	CONTROL SCHEMATICS - 5
N30	CONTROL SCHEMATICS - 6
N31	CONTROL SCHEMATICS - 7
N32	CONTROL SCHEMATICS - 8
N33	GENERATOR 1 P&ID
N34	GENERATOR 1 ANCILLARY P&ID
N35	GENERATOR 1 ANCILLARY P&ID
N36	GENERATOR 1 ANCILLARY P&ID
N37	GENERATOR 2 P&ID
N38	GENERATOR 2 ANCILLARY P&ID
N39	GENERATOR 2 ANCILLARY P&ID
N40	GENERATOR 2 ANCILLARY P&ID
N41	MV SWITCHGEAR P&ID
N42	PCM P&ID
N43	MISC. EQUIPMENT P&ID
N44	MISC. EQUIPMENT P&ID
N45	MISC. EQUIPMENT P&ID

PRELIMINARY SCHEDULE

We have developed a preliminary project schedule based on our understanding of the RFP and the proposed scope of services included in our proposal. This schedule illustrates the major tasks, task durations, major milestones, key meetings, and deliverables. We will refine the project schedule based on input received from the City throughout the project, and use this schedule as an ongoing tool to help facilitate timely decisions and completion of the project.



Tab F: Cost Proposal

Tab F: Cost Proposal

Submitted separately.

Tab G: Required Statements/Documents

Tab G: Required Statements/Documents

STATEMENTS OF ASSURANCE

Team Member Non-Substitution

Designated project team members will be used for the duration of the project. Carollo will not substitute any of these team members without prior written approval from the City.

Conflict of Interest

Carollo is familiar with applicable conflict of interest laws and requirements. Neither our firm nor any of its employees involved with this project are aware of any conflict of interest that would preclude working on this project. Carollo, at all times, conducts its professional and business activities in a manner to prohibit conflict of interest on the part of the firm and its employees. We foresee no circumstances in which a conflict could arise.

Indemnification and Insurance Requirements

Indemnification

Carollo agrees with the City of Roseville's indemnification requirements as set forth in the Sample Contract.

Insurance

Carollo maintains insurance to protect both our client and our firm against the types of claims that may be alleged to result from our services on this project. Our current insurance coverage meets the minimum required by the City's Sample Contract.

Proprietary Statement

Carollo Engineers does not consider any of the information contained in this proposal to be proprietary. This proposal does not contain copyrighted material, trade secrets, or other proprietary information claimed as exempt from disclosure under the Public Records Act.

REQUIRED DOCUMENTS

As requested in the RFP, the documents below are provided on the following pages.

- Proof of registration with California Secretary of State (Att A)
- Proposer's Certification (Att B)
- Non-collusion Declaration (Att C)
- Sample Contract (Att D)
- Subcontractor List (Att E) - N/A
- Levine Act Disclosure Statement Form (Att G)

Tab H: Exceptions

Tab H: Exceptions

After careful review of the RFP documents and requirements, scope of work, and the City's sample contract, Carollo Engineers has no exceptions, alterations, or amendments to the documents.

Tab I: Competency of Proposers

Tab I: Competency of Proposers

Carollo has never been the subject of bankruptcy, lien, stop payment notice and/or foreclosure. Additionally, Carollo has not had a client terminate a contract for breach.

Carollo has been involved in the following filed and/or resolved lawsuits, arbitrations, and/or mediations in the past seven years.

- In 2017, Carollo was brought into a lawsuit between a client and the construction contractor claiming project delays related to the construction of a new wastewater treatment plant. The matter went to trial and Carollo was subsequently found to have no liability for any of the claims.
- In 2018, Carollo, the construction contractor, and a client were the subject of a lawsuit filed by property owners along a sewer interceptor realignment project where construction operations extended beyond the originally projected construction completion date. The matter was submitted to mediation and thereafter settled with no admission of fault by Carollo.
- In 2019, Carollo and several other large water engineering firms doing business in Florida were sued by a private citizen who has a history of suing governmental entities (i.e., his most recent lawsuit was against the Federal Reserve). The overall allegations of the citizen center around claims that Carollo was working with the other noted water firms to hide an alleged underground water source on the plaintiff's/citizen's property from our Florida clients. The lawsuit was subsequently dismissed.
- In 2020, Carollo and their joint venture partner were the subject of a lawsuit filed by a client related to tank corrosion as part of a design-build project completed in 2005. Carollo denies responsibility for any of the claims. The matter was submitted to mediation and thereafter settled with no admission of fault by Carollo.
- In 2021, Carollo was the subject of a lawsuit filed by a client related to the replacement of trickling filter media as part of a wastewater treatment plant rehabilitation project. The complaint alleges professional negligence, breach of contract and breach of express and implied warranty. Carollo denies all the allegations. The lawsuit is in progress.
- In 2021, Carollo and the construction contractor were the subject of a lawsuit filed on behalf of a client via subrogation by their insurance carrier related to ozone equipment installed as part of a new surface water treatment plant project. The complaint alleges breach of contract and negligence. The lawsuit was dismissed, without prejudice.

Appendix





Beverly J. Hann, PE, PMP

Beverly Hann, a vice president with Carollo Engineers, has experience in permitting, design, and construction of water and wastewater treatment facilities. She has completed a diverse list of projects – everything from headworks for municipal wastewater treatment plants to industrial water recycling facilities. This experience has allowed her to focus on project delivery and client service as her main career goals – she knows how to best leverage technical expertise within the company to get projects done right.

Education

MS Environmental Engineering, University of California, Davis, 2005

BS Civil Engineering, California State University, Chico, 2003

Licenses

Civil Engineer, California

Certification

Project Management Professional, Project Management Institute, California, 4/8/2017

Competent Person Training, Safety Center Incorporated, California, 4/19/2007

CPR/First Aid, Safety Center Incorporated, California, 4/17/2007

10-Hour Construction Safety and Health, Occupational Safety and Health Administration, California, 6/1/2007

Professional Affiliations

California Water Environment Association

California Association of Sanitation Agencies Regulatory Group (formerly Tri-TAC) Water Committee

Water Environment Federation

California League of Food Processors

Manufacturer's Council of the Central Valley

Relevant Experience

→ Project manager for the City of Roseville, California, Dry Creek Wastewater Treatment Plant Biofilter Evaluation. The project included analysis of the foul odor collection and treatment systems currently in place for the WWTP's screening, grit, and primary clarification areas to identify issues and develop options for upgrade and/or replacement. This effort included the development of lifecycle and capital costs (for comparison of options), staff coordination to review advantages/disadvantages of the various options, and preparation of a final report summarizing efforts and findings of the analysis.

→ Project Manager for the City of Roseville Potable Reuse Regulatory Support team supporting the City's Pure Water Roseville program. In line with the City's Water Future Initiative, the goal of this program is to strengthen the City's water supply portfolio through application of non-RO based indirect potable reuse.

→ Principal-in-charge for the City of Roseville, Aquifer Storage and Recovery (ASR) Well and Pump Station design. The project involves design, permitting, and construction of six new ASR wells injecting treated water from Folsom Lake. The goal of the project is to provide water supply resiliency during times of drought when the Folsom Lake supply may not provide the desired reliability.

→ Project manager for the City of Roseville, California, Tertiary Filter Replacement. The project includes an assessment of options for replacing the continuous backwash filter units at the City's Pleasant Grove Wastewater Treatment Plant and predesign of the selected replacement project.

→ Principle-in-charge for the City of Roseville, California, Barton Road Water Treatment Plant Condition Assessment. The project involves conducting visual assessments of treatment plant assets (Phase 1) followed by more detailed, invasive inspection of facilities. Assessment results will be incorporated into an asset management framework to prioritize rehabilitation and replacement needs. The project also includes integrating the asset management results with the City's Maximo® maintenance management system.

→ Commissioning Plan development manager for the Sacramento Regional County Sanitation District, California, EchoWater Project Tertiary Treatment Facilities Project Commissioning Plan. The project involved development of a detailed plan for commissioning new facilities during design of the new tertiary treatment facilities at the Sacramento Regional Wastewater Treatment Plant, including dry equipment testing (mechanical, electrical, and control system function), wet system testing (development of individual test plans and strategic water supply/discharge option for each system within the overall project, including the 343-mgd filter influent pump station, granular media filters, waste filter backwash system, disinfection contact basins, effluent observation structure, chemicals storage and feed systems, and miscellaneous pumping stations), and full facility testing (which required complex cutover strategies as new systems were integrated with existing systems).

→ Project manager for the City of Martinez, California, 2014 Electrical Power Distribution Upgrades. Responsible for interfacing with City staff, water treatment plant personnel, and design team to confirm the design meets the City's needs; tracking budget and

Awards

Feather River Branch Professional Award, American Society of Civil Engineers, 2003.

Civil Engineering Alumni Recognition Award, California State University, Chico, 2003

Beverly J. Hann, PE, PMP

schedule throughout the effort; and coordinating scoping and design review meetings. Preliminary and final design included replacement of major electrical distribution equipment (PG&E main service transformer, main switchboard, four in-plant motor control centers, 100 kVA transformer) and associated feeder conductors and conduit. The project also involved complex sequencing to reduce facility downtime and ongoing City, PG&E, and contractor coordination.

→ Principal-in-charge for the City of Martinez, California, Webster Drive Pump Station Improvements. The project involved predesign, design, and bid-phase services for replacement of the Webster Drive Pump Station for distribution of potable water to upstream customers. Work included replacement of hydropneumatic tanks and pumps, associated piping to and from the service main, electrical and control facilities, and pump station housing, as well as addition of a standby generator. Efforts also included preliminary design activities (surveying and geotechnical), coordination with the City's hydraulic modeler, air quality permit assistance, and design of a portable trailer pump skid for use in bypass pumping during facility shutdown for construction (and for future City use with existing City-Contra Costa Water District interties).

→ Project manager for engineering services during construction and construction management assistance for the City of Martinez, California, 2014 Electrical Power Distribution System Upgrades. Duties included interfacing with City staff, water treatment plant personnel, onsite contractor, PG&E, and design team members to support the City's construction manager during construction of project facilities. The project scope included submittal reviews, responses to requests for information, preparation and review of design clarifications and change orders, regular and specialty inspection, and attendance at biweekly construction progress meeting.

→ Project manager for the South Tahoe Public Utility District, California, Pressure Reducing Valve (PRV) Upgrades. The project involved identification of feasible water sys-

tem efficiency upgrades (through collection/use of flow and pressure data) at 19 of the 25 existing PRV stations located throughout the District's service area. Improvements for the first PRV upgrade site (Pine Valley) included new PRV and piping (due to condition) in the existing vault, pressure transmitters upstream and downstream of the existing PRV, valve controller (with position indicator) for flow monitoring, hydroelectric generator and associated electronics as the sole means of power supply, cellular modem, above-grade control panel, and temporary bypass pumping during construction.

→ Principal-in-charge for the City of Chico, California, Thickened Sludge Pump Station Improvements. This project involved demolition of the pump station building structure (with facilities still in use), miscellaneous piping, electrical, and control system improvements, and design and construction of an open-walled structurally integrated shade structure with pump removal hoists. All systems previously supported on pump station walls and ceilings were relocated to the new superstructure ceiling and/or independent control stands.

→ Project manager for the American Valley Community Services District, California, Wastewater Treatment Plant Improvements. The project includes headworks upgrades, secondary treatment system upgrades (nitrification-denitrification), new effluent pipeline to an existing outfall, ancillary pumping stations, solids digestion and dewatering facilities, new electrical service and backup power provisions, new motor control centers, and SCADA improvements to accommodate new facilities.

→ Principal-in-charge for the El Dorado Irrigation District, California, Folsom Lake Intake Improvements Construction Management and Inspection Services. The project involves rehabilitation of aging pump station infrastructure and electrical systems on Folsom Lake. Responsible for contract implementation and coordination with the engineering team to provide the District as-needed support.



Jamshid (JD) Dorafsha, PE

Jamshid (JD) Dorafsha is an associate vice president and the electrical & instrumentation design manager with Carollo. JD brings 30 years of experience in designing, managing, and providing electrical and instrumentation engineering services for municipal, institutional, and government projects. He has managed and designed a number of switchgear and substation replacement projects, as well as provided electrical improvements to water and wastewater clients throughout his career.

Education

BS Electrical Engineering,
San Francisco State
University, 1992

Licenses

Electrical Engineer,
Oregon, California

Professional Affiliations

Institute of Electrical and
Electronics Engineers

International Society of
Automation

Relevant Experience

→ Project manager for the City of Roseville, California, Dry Creek Wastewater Treatment Plant MCC and Switchgear Replacements Design-Build project. The project includes replacement of five motor control centers and one switchgear at the City's Dry Creek Wastewater Treatment Plant. Carollo is providing design and engineering services during construction to the lead design-builder, Auburn Constructors.

→ Electrical engineer for the City of Roseville, California, \$20 million Pleasant Grove Wastewater Treatment Plant Phase I Expansion, which added new medium- and high-voltage equipment for power distribution to new process areas. The expansion included design of a UV disinfection system, fine screens, primary clarifier, and oxidation ditches, as well as evaluation of two existing 1,500kW standby generators.

→ Project manager for the City of Roseville, California, Dry Creek Wastewater Treatment Plant Short Circuit Coordination and Arc Flash Mitigation Studies. Responsible for site inspections, evaluation of safety hazards, and identification of electrical components presenting potential short circuit and arc flash risks. Work included evaluation and mitigation of arc flash hazard levels for electrical equipment throughout the plant using SKM PowerTools® analysis software. The evaluation included consideration for changing existing protective device settings, potential hardware changes, equipment-specific mitigation measures, and preparation of a plantwide mitigation implementation plan to lower arc flash hazard risk levels. Carollo also reviewed Roseville's compliance with the applicable NEC, NFPA-TOE, IEEE 1584A, and OSHA arc flash standards.

→ Electrical engineer for the City of Roseville, California, Pleasant Grove Wastewater Treatment Plant Short Circuit, Coordination,

and Arc Flash Studies. The project involved review of a short circuit, coordination, and arc flash studies using SKM PowerTools® for the electrical distribution system. The electrical system consists of two double-ended 12kV, 480V unit substations with two 1,500kW standby diesel generators connected to the 480V switchgears in a main-tie-main arrangement.

→ Electrical engineer for the City of Roseville, California, Bioassay and Reclaimed Water Pump Station Upgrade at the Dry Creek Wastewater Treatment Plant. Responsible for design of the electrical, instrumentation, and PLC system. The project included detailed design and layout of an Ethernet network connection of two new PLCs to an existing plant SCADA system using fiber optics as communication media.

→ Electrical engineer for the City of Roseville, California, Reclaimed Water Pump Station and Reservoir. Responsible for design of the electrical, instrumentation, and PLC system. The project included design and layout of PLC cabinet and radio communication system to the existing plant SCADA system. The pump station and reservoir served to mitigate the flow of water between the City's south pressure zone, Dry Creek and Pleasant Grove Wastewater Treatment Plants, and north pressure zone.

→ Electrical engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Flow Equalization Project (FEQ). The \$130-million FEQ will provide 110 MG of additional storage capacity and includes roller-compacted concrete lined basins, spillways and interconnections structures, 84-inch final effluent distribution pipeline, underdrain pump station, and basin washdown system with manual and automated water cannons for washdown of over 60 acres of basin area.

Jamshid (JD) Dorafsha, PE

→ Electrical engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Nitrifying Sidestream Treatment Project (NST). This \$50 million project will use nitrifying sequencing batch reactors to reduce ammonia in the solids treatment system supernatant necessary to meet interim permit conditions. It will also produce nitrate-rich effluent for odor control. NST includes influent and effluent pumping and lime addition.

→ Project engineer for the Clean Water Services, Oregon, PPS-1 Odor Control System Relocation, which included an evaluation of the power distribution system as part of the Electrical Master Plan. The project involved replacement of 15kV switchgear PPS-1, 15kV switchgear 1 OOSWGR-1A/1B, and 480V switchboard SWBD-4, as well as relocation of transformers TU-3 and TU-4, duct-bank construction, and demolition of existing electrical gear.

→ Electrical distribution and control design for medium voltage (MV), 5kV, 900-hp motors for complete rehabilitation and upgrade of the East Bay Municipal Utility District's new No. 2 Pump Station in Danville, California. Design included demolition of existing MV switches and gears and rerouting of PG&E's 21kV power source for feeding the new pump station. Also designed the security system for the pump station and generator building.

→ Electrical design lead for preliminary design of the City of Oak Harbor, Washington, Wastewater Treatment Plant. Participated in a preliminary design CAMP® and prepared 30% electrical, instrumentation, and control drawings for the preliminary treatment system, aeration/equalization basin, membrane system, UV disinfection/effluent equalization, solids handling, chemical system, odor control, administration building, electrical building, and standby generator for the Dawson Creek Pump Station.

→ Electrical engineer for the City of Livermore, California, Fuel Cell Cogeneration and 1500kW Standby Generator. The project involved an assessment of the existing electrical distribution system and equipment, including a plant-wide short circuit analysis

using SKM PowerTools®. As a result of this study, Carollo prepared drawings and procurement specifications to replace the existing single-ended 480V substation with a 21kV, 480V unit substation transformer and double-ended main-tie-tie-main 480V switchgear. Carollo then connected the fuel cell cogeneration units to the plant's electrical system.

→ Electrical engineer for design of the electrical distribution system for four new water pump stations for the South San Joaquin Irrigation District, California. Two pump stations were for the City of Manteca, one for the City of Lathrop, and one for the City of Tracy. Design included adjustable frequency drive motors with a range between 150 hp for Manteca and 400 hp for Tracy. Tracy's electrical system also included a permanent standby generator with an automatic transfer switch.

→ Project engineer for the City of Martinez, California, Electrical Power Distribution Upgrades. The project included replacement of the PG&E main service transformer, plant switchgear, four motor control centers, and associated lower voltage site transformers, as well as connection of feeder conductors and conduit for all replaced electrical components and downstream connected loads. The project also involved implementation of a load-shedding scheme for the facility; complex sequencing and ongoing coordination with the City, PG&E, and the contractor to reduce facility downtime during service transformer replacement; and continued coordination with the City's system integration team.

→ Electrical engineer for the West County Wastewater District, California, Electrical Replacement. Designed the replacement and relocation of an existing 480V switchgear lineup serving the majority of the plant's motor control centers. Developed a detailed construction sequencing plan designed to minimize the disruption to plant operations, and contributed to a plan for replacing the majority of the plant's motor control centers.



Christopher A. Heger, PE

Chris Heger joined Carollo in 2008, gaining experience in construction management and electrical and instrumentation design for both water and wastewater treatment facilities. Chris has experience in medium voltage and low voltage design, including development of conduit plans, design of power generation systems and automatic controls, P&ID development, and experience on many water and wastewater projects.

Education

MS Electrical Engineering,
Colorado School of
Mines, 2012

BS Electrical Engineering,
Colorado School of
Mines, 2008

Licenses

Professional Engineer,
Colorado, Oklahoma,
Wisconsin, Minnesota,
New Jersey, New York,
North Carolina, South
Carolina

Professional Affiliations

Institute of Electrical and
Electronics Engineers

Lightning Protection
Institute

Relevant Experience

→ Lead electrical and instrumentation engineer and project engineer for the City of Oklahoma City, Oklahoma Draper Water Treatment Plant Electrical Distribution System Upgrades. The existing plant distribution was designed around a radial feed. The project replaced the existing electrical system with a loop feed that is capable of supporting future processes and plant capacity expansions in the future. The design documents included, one-lines, elevations, detailed conduit plans, P&IDs, network drawings, and site duct bank routing with profiles.

→ Lead electrical engineer for South Platte Renew, Colorado, Electrical Replacement project. The project included the replacement of two low voltage automatic transfer switchgear and the replacement on of one low voltage automatic transfer switchboard. Design documentation included specifications, one-lines, conduit and duct bank routing, sequencing plan, digital network drawings, schematics, and control descriptions.

→ Lead electrical and instrumentation engineer for the City of Greeley, Colorado, Wastewater Treatment Plant, Regulation 85 Improvements project. The project includes a new south secondary electrical building, VFD starters for new process pumps, and full automated control of upgraded aeration basins. Design documentation included specifications, one-lines, detailed conduit and duct bank routing, and sequencing plan.

→ Electrical lead for the City of Aurora, Colorado, Wemlinger Water Purification Facility Electrical and Communications Improvements. Carollo was selected for this design-bid-build project, which included \$21.3 million of improvements to the existing 80-mgd Wemlinger WPF. A significant element of the project involved modifying structures

to accommodate a new generator. This project included replacement of existing 12.47 kV service entrance gear with new 12.47 kV service entrance automatic transfer switchgear with standby diesel generators to provide back-up power to the entire facility. The Carollo team developed layouts and sequences to help transfer loads between the existing service entrance switchgear and the new service entrance switchgear, avoiding extended service interruptions and reliance on temporary diesel generators for extended periods of time.

→ Electrical engineer for the Colorado Springs Utilities, Colorado, Southern Delivery Project. The design project for the new 50-mgd Water Treatment Facility included a medium voltage loop feed distribution system, with two standby generators, and a finished water pump station containing four 700-hp pumps, two 400-hp pumps, and two 150-hp pumps. Three low voltage, arc flash rated switchgears were utilized for distribution and all circuit breakers, power monitoring, and motor starters were networked using Devicenet and Ethernet TCP/IP. The processes utilized in the treatment facility include flocculation, sedimentation, filters, chemical addition, and ozone injection. The design documents included one-lines, elevations, conduit development plans, cable tray routing plans, security and fire alarm plans, and site duct bank routing.

→ Electrical engineer for the Santa Fe Irrigation District, Rancho Santa Fe, California, R.E. Badger Water Filtration Plant Electrical Distribution System Replacement project. The project includes replacement of the 12 kV service entrance equipment, 4.16 kV switchgear with hydroelectric generator synchronizing equipment, low voltage emergency generator, low voltage distribution switchgear, 7 MCCs, and all lighting/distribution panels. As part of the replacement of the MCCs, the existing controls and power

Christopher A. Heger, PE

cables were re-used, which required significant coordination between Carollo, the contractor, and the manufacturer of the MCCs. Installation of the new switchgear also required the construction of a new electrical building where an isolated control room was provided to remove the staff from arc flash hazards.

→ QA/QC for the Oklahoma City, Oklahoma, North Canadian WWTP Master Plan and Improvements project. The project includes the design of a system-wide 12.47 kV electrical loop system, site-wide fiber optic system upgrades, and multiple improvements to rehabilitate critical electrical equipment (medium voltage switchgear, low voltage switchgear, MCC's, panels, etc.) at the site. The project includes improvements to the City's 12.47 kV and 4.16 kV generation systems to establish improved generator backup capabilities in the system, while providing a master plan for additional future power backup to establish increased redundancy and reliability system-wide.

→ Lead electrical engineer for the City of Grand Junction, Colorado, Master Plan and Electrical System Study. The project included a field investigation, master plan report with recommended improvements and associated cost estimates, load study, shock hazard analysis, arc flash hazard analysis, and protective device coordination studies for the City's Persigo Wastewater Treatment Plant. The plant includes dual Utility power to a loop fed medium voltage distribution system with local low voltage distribution at each process facility.

→ Electrical engineer for the City of Aurora, Colorado, Electrical System Study. The project included a field investigation as well as a load study, shock hazard analysis, arc flash hazard analysis, and protective device coordination studies for 33 of their pumping and distribution facilities. The facilities range from single pump installations up to eight 800-hp medium voltage pumps.

→ Electrical engineer for the Los Angeles Department of Water and Power, California, Electrical System Study for the Los Angeles Aqueduct Water Filtration Plant. The project included the full field investigation as well as

a load study, shock hazard analysis, arc flash hazard analysis, and protective device coordination studies for the 650-mgd Water Plant. The electrical system includes redundant service transformers to their medium voltage distribution switchgear, and 12-unit substations for their low voltage distribution.

→ Electrical engineer and project engineer for the City of Oklahoma City, Oklahoma, Electrical System Study. The project included a field investigation as well as a load study, shock hazard analysis, arc flash hazard analysis, and protective device coordination studies for 8 treatment facilities, and over 60 remote facilities in their pumping and distribution system. The facilities range from single pump installations up to 10 >1,000-hp medium voltage pumps.

→ Construction management services during construction for the Colorado Springs Utilities, Colorado, Edward W. Bailey Southern Delivery System (SDS) project. The design project for the new 50-mgd water treatment facility included a medium voltage loop feed distribution system, with two standby generators, and a finished water pump station containing four 700-hp pumps, two 400-hp pumps, and two 150-hp pumps. Three low voltage, arc flash rated switchgears were utilized for distribution and all circuit breakers, power monitoring, and motor starters were networked using Devicenet and Ethernet TCP/IP. The processes utilized in the treatment facility include flocculation, sedimentation, filters, chemical addition, and ozone injection. Construction responsibilities included submittal reviews, design changes, site inspections, and as-built drawings.

→ QA/QC for the City of Oklahoma City, Oklahoma, Hefner Water Treatment Plant Electrical Loop Improvements. The project consists of adding a medium voltage electrical service to the plant and interconnecting the electrical loop system to achieve enhanced redundancy and reliability. Finally, the project includes master planning for a future substation, permanent generator system, and future essential electrical equipment upgrades.



Erik M. Bahneman, PE

Erik Bahneman is experienced in the design of electrical, instrumentation, and control systems for water and wastewater projects, including switchgear, motor controls, instrumentation, and supervisory control and data acquisition (SCADA) systems. His experience includes the coordination of electrical work with civil, structural, and mechanical work, during both the design and construction phases of a project.

Education

BS Electrical and Electronic Engineering, California State University, Sacramento, 2008

Licenses

Electrical Engineer, California

Professional Affiliations

Institute of Electrical and Electronic Engineers

Relevant Experience

→ Electrical and instrumentation engineer for the South Tahoe Public Utility (STPUD) Tahoe Keys and Upper Truckee Pump Stations Replacement. Carollo designed the new pump station wet well, submersible pump installation, and seismic retrofits and developed a construction sequencing plan that minimized the amount of time required for bypass pumping.

→ Instrumentation engineer for the Placer County Sewer Maintenance District, California, Wastewater Treatment Plant Upgrade and Expansion. Designed instrumentation upgrades for most of the plant facility, including new facilities for biological removal of nutrients and a new ultraviolet disinfection system. Authored specifications including complete, detailed control strategies for plant processes, and wrote addendums for electrical specifications.

→ Electrical engineer for the West County Wastewater, California, Carriage Hills, D'Avila, La Honda, and Tara Hills Lift Stations Upgrades. Various improvements at each lift station included upgrades to electrical system including service modifications, new standby generators, sequencing evaluations, hazardous area evaluations, ventilation, pump and variable frequency drive replacement, new electrical gear replacement, site security communication system, and instrumentation.

→ Electrical engineer for the Sacramento Area Sewer District, California, Sailor Bar Pump Station Rehabilitation. The project involved replacement of a wet-pit/dry-pit wastewater pump station with a new submersible station. A configuration of two separate wet wells and four pumps was selected to increase redundancy in an environmentally sensitive location. Other challenges included liquefiable soils, high turn-down ratios between average and peak

flows, dual force mains, transient surge protection, location in the 100-year floodplain, and construction sequencing to limit bypass pumping requirements.

→ Electrical and instrumentation engineer for the City of Arcata, California Arcata Wastewater Treatment Plant Improvements Final Design, Phase I. The project consisted of the final design for replacement and new treatment processes including headworks, pond improvements, wetlands improvements, pump stations, a new oxidation ditch and secondary clarifiers for nutrient removal, and a new UV disinfections step.

→ Lead electrical and instrumentation engineer for the City of Woodland, California, Well Replacement. Designed the power distribution system, motor control center, and process controls for the new well site. Worked with the City to integrate site particulars with existing city standards. Coordinated new service connections with PG&E.

→ Lead electrical engineer for the Sacramento Regional County Sanitation District (Regional San), California, N19 Arden Pump Station Wet Well Assessment and Remediation. In order to help Regional San maintain this valuable asset and restore its working life to an acceptable level, Carollo thoroughly assessed the condition and structural integrity of the wet well structure and its components during this initial project.

→ Lead electrical engineer for the City of Menlo Park, California, Sharon Heights Pump Station Replacement. The project entailed replacing a 50-year old pump station that is the only source of water for the Sharon Heights area of Menlo Park. As such, the pump station could not be removed from service, and its site was severely constrained being surrounded by multi-million dollar homes. The project entailed coordination with the local community to build consent for the appearance of the new pump station. The design of the new pump

Erik M. Bahneman, P E

station includes extensive sound control measures, and the construction of a temporary pump station to maintain service while the new pump station is being built.

→ Electrical engineer for the Santa Clara Valley Water District, California, Penitencia Delivery Main and Force Main Seismic Retrofit. The project involved replacement of existing 60-inch, 66-inch, and 72-inch diameter pipelines with new steel and earthquake resistant ductile iron pipe material

→ Lead electrical engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project \$400 million Tertiary Treatment Facilities Project (TTF). TTF will provide filtration and disinfection of secondary effluent to a level equivalent to Title 22 requirements for tertiary disinfected recycled water for unrestricted reuse. TTF includes a 330-mgd filter influent pump station, 217 mgd of granular media filters, backwash equalization and treatment, chemical feed systems, covered disinfection contact basin, three electrical substations, and a new area control center.

→ Electrical engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project \$130 million Flow Equalization Project (FEQ). FEQ will provide an additional 110 MG of storage capacity for the facility. Additional features include roller-compacted concrete lined basins, spillways and interconnections structures, an 84-inch diameter final effluent distribution pipeline, underdrain pump station, and a basin washdown system. The washdown system consists of manual and automated water cannons for efficient washdown of 60 acres of basin area.

→ Lead electrical engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project \$50 million Nitrifying Sidestream Treatment Project (NST). NST will use nitrifying sequencing batch reactors to reduce ammonia in the solids treatment system supernatant necessary to meet interim permit conditions. It will also produce nitrate-rich effluent for odor control. NST includes influent and effluent pumping and lime addition. The project was accelerated to save \$1.1 million per year in avoided sodium hypochlorite costs.

→ Electrical engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Return Activated Sludge Pumping Project (RAS). To meet new 2010 requirements for the State of California, the District implemented the \$2 billion EchoWater Program. Carollo designed the \$28.8 million RAS Project that replaced 48 activated sludge pumps (210 mgd of total capacity), designed to deliver the higher flow and head conditions required by the new biological nutrient removal process. The project also included above-ground piping, valves, and flow meter replacement; pump cans and underground piping replacement; and mixed liquor channel improvements. RAS received the 2020 Project of the Year Award from the Sacramento Chapter of the American Public Works Association in the Environmental category.

→ Lead electrical engineer for the West County Wastewater District, California, Electrical Replacement. Designed the replacement and relocation of an existing 480V switchgear lineup serving the majority of the plant's motor control centers. Developed a detailed construction sequencing plan designed to minimize the disruption to plant operations, and contributed to a plan for replacing the majority of the plant's motor control centers.

→ Lead electrical engineer for the Napa Sanitation District, California, Phase I Recycled Water Expansion. Designed the power distribution systems, motor controls for a secondary effluent pump station, pond pump station, chlorine contact basin modifications, new dissolved air floatation clarifier with support facilities, two new filters, and filter facilities expansion.

→ Lead electrical and instrumentation engineer for the City of South San Francisco, California, Water Quality Control Plant Capital Improvements. Designed power distribution systems, motor controls, a fiber optic communications network, and PLC-based process automation systems for a new secondary clarifier, return activated sludge pumps, storm water pump stations, and gates at three flow splitting structures.



Education

BS Mechanical
Engineering Technology,
California State
University, Sacramento,
2000

Licenses

Electrical Engineer,
California

Daniel S. Robinson, PE

Daniel Robinson has 24 years of electrical and control systems experience in the water and wastewater industry. His experience includes supervising engineering teams, training new engineers, and developing engineering standards. Along with proficiency in AutoCAD Electric, Excel, Access, and SharePoint, Mr. Robinson's engineering skills include 480VAC electrical distribution systems; variable frequency drives (VFDs), reduced voltage soft starter (RVSS), and full-voltage (FV) motor control design; programmable logic controller (PLC) and industrial control panel design; control system architecture; serial, Ethernet, and radio communication; process instrumentation requirements; water/wastewater treatment processes; project management; UL, NEC, NEMA, and NFPA 70E requirements; and relay and ladder logic.

Mr. Robinson's primary responsibilities have included review of contractor plans and specifications and development of equipment packages to meet requirements; negotiation of changes, schedules, and equipment with customers, vendors, and end users; design of switchgear, motor control centers (MCCs), PLC panels, and instrumentation, control, and communication systems; creation of interconnection diagrams for power and control wiring between project equipment; creations of input/output (I/O) lists, loop diagrams, training documents, and factory and field test documentation; and development of control system descriptions, operations and maintenance (O&M) manuals, and load, thermal, and sizing calculations.

Mr. Robinson managed a design team to create, implement, and train an entire engineering department for transitioning to an electronic submittal process. He has been responsible for hundreds of projects as an engineering manager/supervisor.

Relevant Experience

→ Instrumentation and controls engineer for the City of Roseville, California, Dry Creek Wastewater Treatment Plant MCC and Switchgear Replacement Design-Build project. The project includes replacement of five motor control centers and one switchgear at the City's Dry Creek Wastewater Treatment Plant. Carollo is providing design and engineering services during construction to the lead design-builder, Auburn Constructors.

→ Instrumentation and controls engineer (I&C) for the City of Roseville, California, Aquifer Storage and Recovery (ASR) Wells. The project involves design, permitting, and construction of six new ASR wells injecting treated water from Folsom Lake. The goal of the project is to provide water supply resiliency during times of drought when the Folsom Lake supply may not provide the desired reliability. Assisted the lead I&C engineer with the initial phase of the I&C design, attended local meetings, attended the factory testing, and assisted with responses to requests for information and submittal review.

→ Instrumentation and controls engineer (I&C) for the City of Roseville, California, Pleasant Grove Wastewater Treatment Plant UV Replacement. The project included evaluation of UV alternatives, CFD modeling, design, engineering services during construction, start up and commissioning, and regulatory support and permit modifications for Title 22 recycled water production and wet weather discharge to surface water. Responsible for assisting the lead I&C engineer with the initial phase of the I&C design, attending local meetings, and site inspection.

→ Instrumentation and controls engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Nitrifying Sidestream Treatment Project (NST). NST uses sequencing batch reactors to treat high ammonia loads being returned to the Sacramento Regional Wastewater Treatment Plant from the solids storage basins. The high nitrate NST effluent will then be used for odor control in the influent interceptor to offset the cost of sodium hypochlorite. The project includes influent and effluent pumping, sequencing batch reactors, effluent flow equalization, lime feed for

Daniel S. Robinson, PE

alkalinity control, aeration blowers, and associated electrical and instrumentation systems. NST must interface with several other EchoWater projects, including Site Preparation, Flow Equalization, Disinfection Chemical Storage, and Biological Nutrient Removal/Primary Effluent Pump Station.

→ Instrumentation and controls engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Tertiary Treatment Facilities Project (TTF). TTF will provide filtration and disinfection of secondary effluent to a level equivalent to Title 22 requirements for tertiary disinfected recycled water for unrestricted reuse. Tertiary facilities include a 330-mgd filter influent pump station, 217 mgd of granular media filters, backwash equalization and treatment, chemical feed systems, covered disinfection contact basin, and new area control center.

→ Instrumentation and controls engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Flow Equalization Project (FEQ). The \$158 million FEQ involves increasing the storage capacity of the existing emergency storage basins (ESBs) by 110 MG, lining the ESBs with roller compacted concrete, and installing new 84-inch-diameter basin interconnection piping, basin washdown system with an 8,000 gpm pump station and washdown monitors, and basin underdrain system and associated pump station to protect the liner from groundwater uplift.

→ Instrumentation and controls engineer for the Clean Water Services, Oregon, Rock Creek Advanced Wastewater Treatment Facility Centrifuge Replacement Final Design. This project finalizes the design and provides bidding and permitting services for the installation of the two new centrifuges as well as improvements to the odor control system. The design included replacement of existing belt filter presses with dewatering centrifuges. Included voluntary seismic retrofit of the solids handling building to keep operators safe.

→ Electrical and instrumentation engineer for the Clear Water Services, Oregon, Hillsboro and Forest Grove Wastewater

Treatment Plant UV Disinfection Systems Upgrades. Carollo provided engineering services to replace the District's aging medium pressure UV disinfection system. Ultra-high intensity low pressure lamps were selected to maintain a small number of lamps and small footprint while dramatically improving energy efficiency and performance. The Calgon Carbon C3500D system was selected through a competitively evaluated bid process.

→ Instrumentation and controls engineer for the City of Livermore, California, Primary and Secondary Treatment Improvements. Design and construction services for replacement of various older existing power distribution components such as MCCs, panelboards, lighting transformer transformers, controls panels, and instrumentation. This project also included major upgrade to power, control and communication circuits across the plant.

→ Electrical/instrumentation engineer for the City of Martinez, California, 2014 Electrical Power Distribution Upgrades. This project includes replacement of major electrical distribution equipment, including PG&E main service transformer and associated service conductors on the transformer secondary, main switchboard, four in-plant MCCs and associated feeder conductors and conduit, 100-kVA transformer, and feeder conductors and conduit between the main switchboard and downstream MCCs and equipment. The project also includes implementation of a load-shedding scheme and complex sequencing to reduce facility downtime and ongoing City, PG&E, and contractor coordination.

→ Instrumentation and controls engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Return Activated Sludge Pumping Project (RAS). This \$32 million project will replace existing RAS pumps with new pumps designed to deliver the higher flow and head conditions required by the new BNR process. The RAS pumping system will have a capacity of over 200 mgd and includes 48 pumps located at 24 secondary sedimentation tanks.





Ryan A. Hook, PE

Ryan Hook has more than 21 years of civil engineering work experience, including planning, design, and construction of wastewater treatment facilities, wastewater pump stations and pipelines, potable water pump stations and pipelines, structural design of buildings, and soil percolation testing for septic systems.

Education

MS Civil Engineering,
California State
University, Sacramento,
2006

BS Civil Engineering,
California State
University, Sacramento,
2002

AS General Science, Yuba
Community College, 1999

Licenses

Civil Engineer, California,
Hawaii

Certification

Project Management
Bootcamp, PSMJ
Resources, Inc.

Professional Affiliations

American Public Works
Association

Relevant Experience

→ Construction manager for the City of Roseville, California, Pleasant Grove Wastewater Treatment Plant Design Assist Aeration Improvements. The project consisted of installing new 30-HP and 75-HP aerators to the existing oxidation ditches. Additional improvements included a new charging station for the City's electric vehicles, new jockey pump and automatic strainer for the Recycled Water system, two new electrical buildings to accommodate the increased electrical draw from the new aerators, new submersible pumps for the emergency storage basins, new treadplate covers over various process areas, and miscellaneous paving, grading, piping, and site electrical improvements to accommodate the new changes. Construction management duties included part-time field inspection, review of pay requests and proposed contract changes, coordination between the City, contractor, and Carollo design staff, and leading weekly meetings.

→ Project manager for the West County Wastewater, California, Carriage Hills, D'Avila, La Honda, and Tara Hills Lift Station Upgrades. Various improvements at each lift station included pump replacement, wet well concrete rehabilitation, evaluation of bypass capabilities, pump hoist systems, new standby generators, electrical system upgrades, ventilation, site security communication system, and instrumentation.

→ Project engineer for the City of Folsom, California, Zone 2 and Zone 3 Cimmaron Pump Station Improvements. The project included replacing three vertical turbine pumps, installing four new pumps, installing new cement mortar-lined steel pipe up to 36 inches in diameter, installing two new surge tanks, and making modifications to two steel tank reservoirs. Designed and developed plans, specifications, and cost estimates for the civil and mechanical aspects of the project. Also responsible for

coordinating work between the civil, mechanical, and electrical engineering disciplines. Performed civil and mechanical submittal review and answered requests for information during construction. Attended meetings with the City, construction manager, and contractor to expedite solutions to issues that arose during construction.

→ Lead civil engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Nitrifying Sidestream Treatment Project (NST). NST uses sequencing batch reactors to treat high ammonia loads being returned to the Sacramento Regional Wastewater Treatment Plant from the solids storage basins. The high nitrate NST effluent will then be used for odor control in the influent interceptor to offset the cost of sodium hypochlorite. The project includes influent and effluent pumping, sequencing batch reactors, effluent flow equalization, lime feed for alkalinity control, aeration blowers, and associated electrical and instrumentation systems.

→ Design engineer for preliminary design of the Sausalito-Marín City Sanitary District, California, Pump Station Reliability Improvements. The project increases the firm capacity of the District's Main Street Pump Station to accommodate anticipated peak wet weather flows by addition of a portable, 400 horsepower, diesel driven, standby pump and replaces two existing 250-horsepower, motor-driven pumps with new equipment. The project also improves the reliability of three other collection system pump stations by providing connections for portable standby pumps. Responsibilities included developing the predesign concepts to improve the reliability of the three collection system pump stations.

→ Project engineer for pump station preliminary design for the City of Modesto, California, River Trunk Realignment, Beard Brook Siphon and Cannery Segregation Line (CSL) Improvements. The City's wastewater

Ryan A. Hook, PE

collection and treatment system is divided into two separate systems: the domestic water system and the segregated cannery process water system. The main objectives of the project are to address capacity and structural deficiencies in the Sutter and River Trunk systems, as well as capacity and operations and maintenance (O&M) issues associated with the Beard Brook Siphon. During conceptual development, additional objectives were identified: address CSL peak flow limitations, improve River Trunk O&M access, and mitigate vulnerability of river washout. Eight pipeline reaches were evaluated and designed to address the main objectives of project. New 54- to 84-inch-diameter sewers in excess of 30 feet deep were evaluated to relocate the River Trunk sewer out of the Tuolumne River floodplain. In addition to the gravity sewer relocation, a new 54.5-mgd pump station approximately 80 feet deep was designed.

→ Design engineer for Santa Cruz County Sanitation District, California, Noble Gulch Trunkline Relocation Project. As part of an On-call Sewer Improvements contract, the project included the relocation of an existing trunk line following Noble Gulch into nearby roads to reduce environmental impacts and improve accessibility. The project included upsizing 6,600 feet of gravity pilot tube auger boring and CIPP. The existing trunk sewer was upsized from 12 to 15 inches to eliminate capacity constraints. Responsibilities included developing plans to achieve the desired slope of the sewer and layout of the boring pits.

→ Project engineer for the Nevada Irrigation District, California, Elizabeth George/Loma Rica Intertie Pump Station. The project included construction of a new 2.6-mgd booster pump station to pump potable water during high demand periods between the District's two water treatment plants' finished water storage tanks thereby increasing the treatment plant capacity. Project elements included three vertical turbine pumps, propane standby generator, and concrete masonry unit building to protect the pumps and generator. Responsible for pump selection, pump station layout design,

coordination with other disciplines and sub-consultants, and project meetings.

→ Design engineer for the Sacramento Regional County Sanitation District, California, EchoWater Project Return Activated Sludge Pumping Project (RAS). Assisted with development of project sequencing for the \$32 million RAS, which replaces existing return activated sludge pumps with new pumps designed to deliver the higher flow and head conditions required by the new biological nutrient removal (BNR) process. RAS will have a capacity of more than 200 mgd and includes 48 pumps located at 24 secondary sedimentation tanks. Preliminary design included an in-depth implementation plan to allow construction of improvements while minimizing the impact on the operation of the existing plant, as well as a completion schedule to allow timely commissioning of the new BNR facility.

→ Civil engineering discipline technical advisor for the Sacramento Regional County Sanitation District, California, EchoWater Project Flow Equalization Project (FEQ). The \$130 million FEQ will provide an additional 110 MG of storage capacity for the Sacramento Regional Wastewater Treatment Plant. Additional features include roller-compacted concrete lined basins, spillways and interconnections structures, 84-inch-diameter final effluent distribution pipeline, underdrain pump station, and basin washdown system. The washdown system consists of manual and automated water cannons for efficient washdown of the over 60 acres of basin area.

→ Project engineer for the El Dorado Irrigation District, California, El Dorado Hills Wastewater Treatment Plant Phase III Expansion, which increased the capacity of the treatment plant to 8.4 mgd. The project consisted of numerous modifications and additions to the existing treatment facility, including adding two biological nutrient removal basins and two aeration basins. Responsible for the biological nutrient removal and aeration basin designs. Assigned tasks to subordinate engineers and drafters and coordinated work with other consultants and subconsultants.



Marissa J. Petty, PE

Marissa Petty has 16 years of experience in electrical and instrumentation design and construction management of water and wastewater treatment facilities. Her electrical experience includes power distribution, lighting, motor controls, grounding, and electrical system studies. Marissa's instrumentation experience includes the development of process and instrumentation diagrams (P&IDs). She is also experienced in the coordination of electrical and instrumentation work with civil, structural, and mechanical work during design and construction. Marissa specializes in the replacement of existing electrical equipment, construction sequencing, and master planning.

Education

MS Engineering Systems,
Colorado School of
Mines, 2012

BS Electrical Engineering,
Colorado School of
Mines, 2008

Licenses

Professional Engineer,
Arizona, Florida,
Colorado, New Mexico

Professional Affiliations

Institute of Electrical and
Electronics Engineers

Certified
Designer/Inspector,
Lightning Protection
Institute

Relevant Experience

→ Electrical design engineer for the Upper Blue Sanitation District, Breckenridge, Colorado – Farmers Korner North Plant. The expansion of this wastewater treatment plant included upgrading the existing headworks, and the addition of aeration basins, secondary clarification, filters, chemical feed system, and high-rate flocculation and sedimentation. Design responsibilities included electrical distribution, lighting design, motor controls, and grounding. ESDC were also performed including submittal reviews, design changes, and as-built drawings.

→ Electrical and instrumentation design engineer for San Joaquin County, California – Two Distribution Pump Stations for the Mountain House Wastewater Treatment Plant. The project included the electrical distribution, standby generation system, and instrumentation and control design for two remote wastewater pump stations being added to the Mountain House wastewater distribution system.

→ Lead EI&C field engineer for the Metro Wastewater Reclamation District, Denver, Colorado – PAR 1085 South Secondary Improvements. Responsibilities included oversight of all EI&C submittal reviews, response to request for information, design changes, and as-built drawings. Other responsibilities included development of startup and testing plans for electrical and instrumentation; coordination of Owner performed work, assisting with troubleshooting of protective relays; electrical system training; and oversight of electrical and instrumentation inspections. Electrical equipment included medium voltage switchgear, low voltage Switchgear, substation transformers, MCCs with smart overloads, RVSS, and VFDs.

→ Project manager for the Albuquerque Bernalillo County Water Utility Authority (ABCWUA), New Mexico – Multiple Electrical Projects at Southside Wastewater Reclamation Plant. The projects include multiple medium voltage loop improvements, including MCC and SWGR Replacement, Re-use Building Loop 3 Power Design and the Loop A & B project, as well as the Electrical Master Plan and the Electrical System Reliability Studies. The projects will provide increased maintainability, safety, reliability, code compliance, and replacement of aging equipment that is strategically sequenced to target the most critical projects and also to confirm all new installation complies with the Water Authority's standards.

→ Lead EI&C design engineer for the City of Oklahoma City – WT-0108 Low Lift Pump Station Improvements at the Hefner WTP. The project included preliminary study, final design, and construction. Study included evaluating medium voltage loop, condition assessment, construction sequencing, and pre-design for the new Low Lift Pump Station including two new PLC cabinets. Final design elements included preparation of detailed drawings and specifications. Construction included oversight of all EI&C submittal reviews, response to RFI, design changes, and as-built drawings.

→ Project manager for the Metro Wastewater Reclamation District, Denver, Colorado – PAR 1247 Electrical Transformer Replacement Project. This project included the replacement of two 4.16 kV to 13.2 kV substation transformers with low resistance and zig-zag transformer grounding, two 13.2 kV to 480 V substation transformers with high resistance grounding, and a 480 V load center. The design included extensive

Marissa J. Petty, PE

sequencing, construction of temporary facilities, schedule coordination, and liquidated damages.

→ Project engineer for the City of Riverside, California – Switchgear Assessment Study. The project included switchgear assessment to evaluate condition and prioritize replacement to provide flexibility for future plant expansion. The project evaluated automatic transfer to generator issues and utilized technicians to repair the non-functioning critical system. The project was also expanded to master plan upgrades to the 15 kV underground electrical distribution system.

→ Electrical engineer for the City of Peoria, Arizona – Beardsley WRF Expansion Project. The capacity of the Beardsley Road WRF was increased from 4 to 6 mgd. The project elements included upgrades to headworks, grit removal, aeration basins, blowers, filtration, disinfection, and odor control systems. The design also added new secondary clarifiers, RAS/ WAS pumping, upgrades to new UV disinfection equipment, and added a new reclaimed water pump station serving offsite reuse customers. In addition to electrical upgrades associated with the process improvements, the electrical distribution system nearing capacity was expanded, upgraded, and master planned to accommodate future expansion and allow equipment reaching end of useful life to be replaced.

→ Electrical engineer for the American Valley Community Services District, Quincy, California, American Valley WWTP Improvements. Project included the addition of new headworks, AerMod system, blower building, and dewatering building. New electrical equipment includes substation transformers, outdoor generator, automatic transfer switchgear, motor control centers, and low voltage electrical distribution for each building.

→ Electrical engineer for the City of Mesa, Arizona – Greenfield Water Reclamation Plant Phase III Expansion. Carollo was retained to provide engineering services during construction. Responsibilities include oversight of all EI&C submittal reviews, response to request for information, design

changes, and as-built drawings. Other responsibilities include ensuring Owner standards are being followed by the Contractor.

→ Project manager for the Clifton Water District, Colorado – Arc Flash Study. The project included electrical system studies, including short circuit, coordination, and arc flash. Field investigation was performed to document all electrical equipment, cable sizes, code issues, and equipment conditions issues. Additionally, a computer model, report, and pictorial one-line were created, along with conducting arc flash training.

→ Lead EI&C engineer for the City of Sedona, Arizona – Wastewater Collection System Improvements Design. Project included design of two lift stations including radio communication, utility coordination, motor control, standby generators, portable generator connections, and instrumentation. In addition, detailed sequencing was developed to maintain the lift stations throughout construction.

→ Lead EI&C engineer for the Metro Wastewater Reclamation District, Denver, Colorado – PAR 1259 Digester Complex Rehabilitation Project. This work involved design and construction of digester modifications to improve system reliability, redundancy, and maintainability. Responsibilities included conduit routing and network design to add multiple motorized valves to the Digesters.

→ Lead EI&C engineer for the Metro Wastewater Reclamation District, Denver, Colorado – PAR 1225 South Headworks and Grease Processing Improvements. This project includes addition and modification of all south headworks components including screening, screening handling, grit removal and grit handling and replacement of the grease processing building. Responsibilities included lighting design, conduit routing, P&ID development, network design, and 480V power distribution, including substation transformers, a load center, MCCs, and unitized distribution substations.



Education

BS Engineering, Colorado
School of Mines, 2012

Jeffrey L. West

Jeffrey West joined Carollo in 2019 as an electrical engineer and has experience with water and wastewater projects. Prior to joining Carollo, he served as a project engineer, where he planned and executed capital improvement projects in the steel, food and beverage, and plastic manufacturing industries.

Wastewater Treatment

→ Electrical engineer for the City of Roseville, California, Dry Creek Wastewater Treatment Plant MCC and Switchgear Replacement Design-Build project. The project includes replacement of five motor control centers and one switchgear at the City's Dry Creek Wastewater Treatment Plant. Carollo is providing design and engineering services during construction to the lead design builder, Auburn Constructors.

→ Electrical engineer for the Orange County Sanitation District, California, P1-105 Headworks Rehabilitation and Plant 1 Expansion. This project will expand the capacity at Plant 1 from 280 mgd to 320 mgd. The project included comprehensive rehabilitation and expansion of influent flow metering and diversion, bar screens, screenings handling, influent pumping, grit handling, primary flow splitting and metering, odor scrubbers, and electrical buildings. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.

→ Electrical engineer for the City of Meridian, Idaho, Side Stream Phosphorous Recovery project. The project involved the addition of a new building and phosphorus (struvite) recovery process. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.

→ Electrical engineer for the Milwaukee Metropolitan Sewerage District, Wisconsin, S02015 Aeration Diffuser Replacement Project at the South Shore Water Reclamation Facility. The project will retrofit 28 aeration basins at the 300-mgd facility with a new aeration system. The project includes new diffusers, new droplegs, aeration control and valves, and selector

zones and baffle walls to improve the secondary process reliability at the facility. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.

→ Electrical engineer for Clean Water Services, Washington, Forest Grove UV Replacement project. The project involved replacement of existing UV equipment with a new UV facility. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.

→ Electrical engineer for the Veolia Water Critical Improvements Project at the City of Richmond, California, Wastewater Treatment Plant. The project consisted of major process upgrades, including a new screening/grit removal facility, aeration upgrades, and secondary clarifier replacement.

Water Treatment

→ Electrical engineer for the Collier County, Florida, Isle of Capri Surge Control System engineering services during construction. The project involved design and installation of a hydropneumatic surge control system located at the Isle of Capri Water Pump Station. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.

→ Electrical engineer for the Collier County, Florida, North County Regional Water Treatment Plant Surge Control System engineering services during construction. The project involved design and installation of a hydropneumatic surge control system located at the North County Regional Water Treatment Plant. Responsible for development of the 100 percent electrical design and specifications, as well



Awards

Other Accomplishments

Open for Quote

Jeffrey L. West

as engineering services during construction.

→ Electrical engineer for the Alameda County Flood Control and Water Conservation District, California, Mocho Groundwater Demineralization Plant Concentrate Conditioning System. The project included replacement of the critical reverse osmosis concentrate pumps and construction of a new sulfuric acid chemical building. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.

→ Electrical engineer for the Centennial Water and Sanitation District, Colorado, Joseph Blake Water Treatment Plant Phase 1A Improvements. The project involved replacement of all rapid mix, flocculation, and sedimentation equipment and installation of a new chemical storage and feed facility for the 40-mgd plant. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.

→ Electrical engineer for the Centennial Water and Sanitation District, Colorado, Joseph Blake Water Treatment Plant Phase 1B Improvements. The project involved construction of a new chemical building and replacement of the existing 480V main distribution and standby generation equipment. Responsible for development of the 100 percent electrical design and specifications, as well as engineering services during construction.



James A. Doering, PE, SE

James Doering, a registered structural and civil engineer, is Carollo's structural lead engineer in Southern California. He manages structural design and evaluations for large and small projects. He has 30 years of experience in structural analysis, design, seismic retrofit, rehabilitation, review, and assessment for a variety of structures, such as wastewater and water treatment facilities, pump stations, reservoirs, tanks, clarifiers, large pipe supports, retaining walls, operations and maintenance facilities, office buildings, parking structures, post tensioned concrete structures, retail shopping centers, and warehouses.

Education

MS Civil Engineering,
University of California,
Berkeley, 1994

BS Civil Engineering,
University of California,
Irvine, 1993

Licenses

Structural Engineer,
California, Oregon, Utah,
Washington

Civil/Structural Engineer,
South Dakota

Civil Engineer, California,
Colorado

Professional Affiliations

American Concrete
Institute

American Institute of
Steel Construction

Relevant Experience

→ Structural engineer for the Rock Creek Wastewater Treatment Plant Centrifuge Replacement, Clean Water Services, Oregon. This project finalizes the design and provides bidding and permitting services for the installation of the two new centrifuges as well as improvements to the odor control system. The design included replacement of existing belt filter presses with dewatering centrifuges. Included was also an ASCE 41-17 seismic evaluation and voluntary retrofit of the multi-story solids handling building to keep operators safe. Retrofit items included addition of new steel braced frames, strengthening of gusset connections, and addition of column anchorage to the foundation.

→ Structural engineer for the City of Wilsonville, Oregon, Wastewater Treatment Facilities Plan 2020. A seismic evaluation using ASCE 41-17 for the buildings and ACI 350 for water-bearing structures was performed to assess whether facilities at the City's wastewater treatment plant are capable of meeting state of Oregon resiliency goals considering a M9.0 Cascadia Subduction Zone (CSZ) earthquake. Vulnerabilities and mitigation recommendations were summarized in a technical memorandum.

→ Lead structural engineer for the County of San Luis Obispo Los Osos Water Reclamation Facility. The project included a new 3-mgd wastewater treatment plant with headworks, oxidation ditch, secondary clarifiers, equalization pond, digester, solids handling, blower building, electrical building, and administrative/maintenance facilities. Challenges at the site included high seismicity and expansive soils.

→ Structural engineer for the City of Simi Valley, California, WQCP Electrical Motor

Control Center Replacement. This project replaced most of the 480-volt electrical distribution system including: the main service entrance switchboard, two lineups of fused disconnect distribution switchgear, one automatic transfer switch, and two motor control centers.

→ Structural engineer for the City of Tacoma, Washington, Electrical Distribution Design project. The design included replacing CTP's main 15 kV switchgear and re-powering the existing transformers and load centers from the new switchgear. The project adds more than 3,000 lineal feet of concrete encased reinforced duct bank, installs over 20 miles of MV electrical cables, constructs a 3,400 square foot building for storing and operating the new electrical equipment, and installs a new 15-kV switchgear with pad-mounted transformers.

→ Structural engineer for West Basin Municipal Water District, Pall Microfiltration Expansion at the Edward C. Little Water Recycling Facility in El Segundo, California. The project provides a 3 mgd capacity expansion. Structural work includes expansion of steel-framed canopies, pipe supports, and anchorage of critical equipment.

→ Structural engineer for the Veolia Water West Operating Services/City of Palm Springs, California, Wastewater Treatment Plant Upgrade. The project included a new 22 mgd capacity headworks with Parshall flume and influent pump station, two new 100-ft diameter primary clarifiers with FRP launders, a primary sludge pump station, an elevated sludge dewatering facility, odor control, replacement of the existing Digester No. 2 floating steel dome with a new fixed steel dome, and an electrical building.



Open for Quote

"Without a doubt James Doering added a tremendous value to the Carollo team and was absolutely a contributing factor to the overall success of these critical projects at the EWPCF."

*- James Kearns,
Capital Projects
Manager, Encina
Wastewater
Authority, referring to
the EWPCF Influent
Junction Structure
Rehab and Ocean
Outfall-Landfall
Inspection projects*

James A. Doering, PE, SE

→ Structural engineer for El Estero Wastewater Treatment Plant Digester Nos. 1 and 2 Rehabilitation for the City of Santa Barbara, California. The project included identification of cracks at the interior of the digesters requiring repairs/sealing and preparation of associated details and repair procedures. The interior concrete was also repaired and coated with a polyurethane spray-on liner.

→ Value engineering team member for the Phase III Wastewater Treatment Plant Expansion for the Victor Valley Water Reclamation Authority, Victorville, California. The project involved the design of a \$110-million expansion to the existing wastewater treatment plant. Facilities proposed included a membrane bioreactor (MBR) facility comprised of ultraviolet (UV) Disinfection and Membrane Trains with associated tankage and a maintenance/control building. The MBR facility was an outdoor facility with a saw-tooth shaped steel-framed canopy with overhead bridge cranes in three bays. Tasks included the development of value engineering proposals for the structural and architectural elements of the project.

→ Structural engineer for engineering services during construction for the \$192 million Headworks Replacement project for the 340-mgd Orange County Sanitation District Wastewater Treatment Plant No. 2 in Huntington Beach, California. The project included facilities for metering, bar screening, screenings handling, grit removal, grit handling, odor control, chemical handling, and power distribution. The project also included an elevated 84-inch welded steel pipe for temporary bypass to facilitate construction

→ Structural engineer for the Post Point Wastewater Treatment Plant Improvements for the City of Bellingham, Washington. The project included modifications to the existing primary effluent pump station to facilitate the flow of an elevated hydraulic grade line. The design includes two aeration basins, a 120-foot diameter secondary clarifier on auger-cast piles with a wagon wheel feature roof structure, a blower building, and retrofit of an existing high-purity oxygen basin.

→ Structural engineer for the J.B. Latham Wastewater Treatment Plant Digester No. 3 Upgrades for the South Orange County Wastewater Authority, California. The project included rebuilding of the interior concrete surface at the upper walls and bottom of the roof slab with shotcrete and the provision of a protective liner.

→ Structural engineer for the Phase II Wastewater Treatment Plant Expansion for the City of Santa Maria, California. Facility additions included a 145-foot diameter primary clarifier, trickling filter, anaerobic digester, digester control building, sludge drying beds, and a bar screen addition to the existing headworks.

→ Structural engineer for the La Salina Wastewater Treatment Plant Upgrades for the City of Oceanside, California. The project included rehabilitation and upgrades to the following facilities: headworks, primary clarifiers, aeration basin/secondary clarifier, digestion, dissolved air flotation thickener, and administration building.

→ Structural engineer for the 2007 Water Distribution System Assessment for the City of Garden Grove, California. Completed facilities assessments consisting of 18 sites, which included 10 wells, 5 reservoirs, and 5 pressure-reducing stations, along with associated pumping stations, mechanical, structural, and electrical systems.

→ Structural engineer for the City of Oceanside, California, San Luis Rey Water Reclamation Plant Expansion. The project included a flash mix pump station for chemical addition, chemical storage and pumping facility, and pump station design for process feed water, drainage pump stations, and plant water reuse pumps. A new electrical and controls building was designed to house the new electrical equipment and provide controls and monitoring to match and communicate with the existing SCADA system.



Education

BARC in Architecture,
Norwich University, 2001

Licenses

Registered Architect,
Arizona, New Mexico,
Nebraska, Texas, Utah,
Idaho, North Dakota,
South Dakota,
Minnesota, Hawaii, Iowa,
Virginia

Certifications

LEED Accredited
Professional BD+C, U.S.
Green Building Council,
2011

LEED Accredited
Professional, U.S. Green
Building Council, 2006

Professional Affiliations

U.S. Green Building
Council, Arizona Chapter

Michele E. Hollenbaugh, RA, LEED AP

Michele Hollenbaugh is a detail-oriented professional architect with 22 years of experience in the design, delivery, construction, and management of water and wastewater treatment plants. Her work experience includes renovation to existing construction, plant design, administration buildings, laboratories, maintenance buildings, operational buildings, pump stations, and tenant improvements. Ms. Hollenbaugh has extensive knowledge of the International Code Council's Publications, ADA, ASTM, ANSI, and NFPA standards. In addition, her experience encompasses working with federal, state, and local authorities having jurisdiction. She is skilled in developing detailed construction documents, drafting utilizing Autodesk and Bentley Suite products, producing specifications using Microsoft applications, and cost estimating. Ms. Hollenbaugh also possesses experience with construction methods and building materials utilized locally and nationally, and provided construction services through RFI's, RFA's, engineers clarifications, submittal review, punch list, on-site inspections, and as-built construction drawings.

Relevant Experience

→ Lead architect for the City of Richmond, California, Wastewater Treatment Plant (WWTP) Critical Improvements Project. This project features major process upgrades that improve the overall reliability and condition of the WWTP including plant-wide seismic evaluations. A project element the architectural team assisted with was the Blower Building with an electrical room design and construction.

→ Project architect for the Los Angeles County Sanitation District, California, Valencia Advanced Wastewater Treatment Facility (AWTF). Ms. Hollenbaugh assisted the team with the completion the design for a 7-mgd AWTF project to remove chloride from the Santa Clarita Valley Sanitation District's Valencia Water Reclamation Plant before it is discharged to the Santa Clarita River. The project is currently under construction includes a prefabricated metal building to house the ultraviolet disinfection, microfiltration, nanofiltration, electrical building, and a control room with a restroom.

→ Project architect for the San Francisco Public Utilities Commission, California, Treasure Island Recycled Water Plant Expansion. Carollo has been retained to address aging infrastructure, ensure regulatory compliance and to satisfy wastewater and recycled water needs for future development on the island. Development of the plant included new structures for process and electrical needs and included an Operations and Operations and Maintenance building for

the plant staff. The plans developed for these buildings will be provided as part of the bridging documents for the Design Build team. Additionally, we assist with the Civic Design Review portion of the project to align the look of the plant with the master plan for the islands redevelopment and industrial construction embraced by the review board.

→ Project architect for the City of Woodland, California, ASR Wells 29 & 30. This project involved design, coordination, and bid phase services for two building to house the ASR Wells, Wastewater lineup, sodium hypochlorite dosing system, and the generator at Well 30. Coordination of the disciplines included internal and external sub consultants. Review of the documents was completed by a third-party consultant and required additional coordination and revisions, RFI's, and RFA's, and assistance during the construction phase.

→ Project architect for the Elsinore Valley Municipal Water District, California, Regional Water Reclamation Facility Program Management project. The project included administration building rehabilitation (office, laboratory, staff breakroom, and storage room), site visits, review of existing drawings, and programming of new spaces with the issuance of contract documents. Michele also assisted with bid, submittal review and RFI's during construction.

→ Project architect for the City of San Diego, California, Assessment of the Alvarado and NTC Laboratory Complexes to manage



Michele E. Hollenbaugh, RA, LEED AP

a condition assessment for the City's laboratory complexes at their Alvarado and NTC facilities. Project included alternatives to improve the City's existing facilities. Alternatives included building expansions, reorganization of spaces and finish updates.

→ Project architect for the City of Logan, Utah, Wastewater Treatment Facilities. The purpose of this project was to provide wastewater treatment facilities capable of complying with EPA's environmental effluent standards for phosphorus and ammonia. The project involved design and construction administration services for a three-stage Bardenpho™ bio-reactor mechanical treatment facility. Project elements included: a headworks facility basin; influent pump station building; eight bio-reactor basins; eight secondary clarifier basins; solids return and waste pump station building; two solids holding tanks; tertiary filter building; solids dewatering building; odor control building; administration building housing office space, training rooms, laboratory, public area; and electrical building.

→ Project architect for the San Jacinto River Authority, Woodlands, Texas, Wastewater Treatment Facility No. 2 Disinfection System Improvements. This project was initiated due to operational and hydraulic limitations of the existing facility's ultraviolet (UV) disinfection system. The objectives of the project were to replace the UV system with a chlorine gas disinfection system including the associated mechanical, electrical, and SCADA improvements. The new facilities will comply with applicable building, fire, environmental codes and regulations, and will provide safe and secure facilities for the new disinfection storage feed system.

→ Project architect for the Delta Diablo Sanitation District, Antioch, California, Treatment Wide Color Scheme. This project involved repainting the exterior of Delta Diablo's major facilities and process structures at its wastewater treatment plant to provide a more modern and contemporary look. The aesthetically pleasing color schemes were incorporated into guidelines for future design improvement projects for these facilities and structures.

→ Project architect for the Snyderville Basin Water Reclamation District, Park City, Utah, Silver Creek Water Reclamation Facility Expansion. This project was the second facility constructed by the Snyderville Basin Water Reclamation District and was designed to complement the first plant's architectural design, including pitched asphalt shingled roofs, HVAC units internal to the spaces, concrete masonry unit construction, and interior finishes. Existing materials and design details were integrated with current building, fire, and energy conservation codes and included compliance with COMcheck. In addition, seismic requirements were an integral design consideration and had to be coordinated with compliance, as outlined in the energy conservation code. The design of these eight buildings was a team effort including the process design layouts working within these constraints, incorporating electrical, and HVAC with the new energy conservation code. Color renderings of the buildings were provided to the client as part of this process. Ms. Hollenbaugh provided assistance from the preliminary design phase through construction administration. During the project she worked with the Client Services Manager, Project Manager, Discipline Leads, and the Field Engineer to assist in the delivery of this project, which is currently under construction.

→ Project architect for the Jordan Valley Conservancy District, Utah, Jordan Valley Water Treatment Facility Filter and Chemical Feed Upgrades. To support growing peak day demands and enable treatment of a new water supply, the District is expanding the JWTP from its current 180 mgd capacity to a future capacity of 255 mgd. The project modifies and re-rates the existing filters to achieve plant expansion and provides new and expanded operator-friendly chemical feed systems. The project includes preliminary design, final design, and construction services. Ms. Hollenbaugh provided assistance from the preliminary design phase through construction administration. During the project she worked with the Client Services Manager, Project Manager, Discipline Leads, and the Field Engineer to assist in the delivery of this project, which is currently under construction.



Jennifer Warren, PE

Jennifer Warren is an environmental engineer with more than 15 years of experience. She excels in various aspects of water and wastewater engineering, including project management, design, permitting, water quality analysis, technical writing, and construction administration. Jennifer is detail-oriented and diligent with excellent interpersonal skills and a constant focus on the budget and deadline of a project.

Education

MS Environmental Engineering, University of California, Davis, 2008

BS Civil Engineering, University of Texas at Austin, 2003

Licenses

Professional Engineer, Alaska, Montana

Professional Affiliations

Water Environment Federation (WEF)

WEF Delegate for State of Alaska

Alaska Water and Wastewater Management Association, Past President, Vice President, and Trustee

Awards

Civil Engineering Robert S. Braden Technical Communication Award, University of Texas at Austin

Department of Civil Engineering Leadership Award, University of Texas at Austin

Relevant Experience

→ Design manager for City of Roseville, California, Dry Creek Wastewater Treatment Plant's Foul Air Collection System and Biofilter Rehabilitation Project, which is occurring under the design assist construction model. The project includes re-placement of the existing foul air collection system in the WWTP's screening, grit, and primary clarification areas and re-placement of the existing biofilter.

→ Process engineer for the City of Roseville, California, Pleasant Grove Wastewater Treatment Plant 30-mgd UV Design Assist Project, which entailed conversion from chlorination to ultraviolet for disinfection. Responsibilities included pipeline design and layout for revisions to a non-potable water system, drainage for the UV basin and utility trenches, and evaluation of existing air compressor and air receiver for operation of upflow sand filters and pneumatic valves. Provided engineering services during construction.

→ Project engineer for the City of Roseville, California, Pleasant Grove Wastewater Treatment Plant 30-mgd UV Design Assist Project. Designed the conversion of the chlorine contact basin to a recycled water storage basin and expansion of the coarse bubble channel aeration system and in-line screens for filtration of neutrally buoyant plastics.

→ Design engineer for the City of Roseville, California, Pleasant Grove Wastewater Treatment Plant Phase I Expansion, which involved increasing the flow from 12 mgd to 15 mgd. Duties included conducting design calculations and preparing plans and specifications for a pumped mixing system for the influent to the primary clarifiers and a fine screen facility.

→ Design Manager and Project Engineer for South Tahoe Public Utilities District, California, Wastewater Treatment Plant RAS Pump Station (PS) Building Rehabilitation Project, which encompasses rehabilitating the existing sludge PS due to the age of the pumps and electrical components, issues with process control of the existing pumping strategy, and seismic vulnerability of the building. An alternatives analysis was conducted that utilized hydraulic analysis, structural analysis, process optimization evaluation, and cost estimating to determine the optimal alternative between replace in kind, a decentralized RAS pumping scenario, and a new centralized RAS/WAS PS. Currently developing 30% design submittal of the recommended alternative, the new centralized RAS/WAS PS with new electrical building.

→ Project engineer for South Tahoe Public Utilities District, California, Wastewater Treatment Plant Recycled Water Strategic Plan. Responsibilities include development of conceptual level sizing of treatment trains for nutrient removal and corresponding cost estimates for various recycle disposal alternatives.

→ Project engineer for the California Department of Corrections and Rehabilitation California Men's Colony Wastewater Treatment Plant Disinfection Upgrade (5.2 mgd). Designed the ultraviolet disinfection system, tertiary treatment system, pump stations, effluent storage structure, effluent metering vault, and sodium hypochlorite dosing for recycled water and potable water. Conducted design calculations for UV system, pump sizing, and tertiary treatment system hydraulic calculations. Prepared plans and specifications.

→ Project engineer for the City of Galt, California, NPDES Permit Renewal Assistance. Provided regulatory assistance for the Wastewater Treatment Plant and Reclamation Facility during the permitting process to

Other Accomplishments

National Institute of Health Biotechnology Fellow at University of California, Davis.

2003 National Science Foundation-funded research assistant at the Montana State University Center for Biofilm Engineering on project using continuous flow reactors to evaluate oxidative species for disinfection.

2002 National Science Foundation-funded research assistant at the University of Colorado, Boulder, Environmental Engineering Department on project evaluating enhanced in-situ bioremediation.

Jennifer Warren, PE

obtain an NPDES permit. Prepared multiple letters to the Regional Water Quality Control Board and reports, including a Compliance Schedule Justification Statement and Analytical Methods Report.

→ Process engineer for the California Department of Corrections and Rehabilitation Deuel Vocational Institution Wastewater Treatment Plant. Assisted with the preparation of an NPDES permit application and Report of Waste Discharge. Provided regulatory assistance, including preparation of a Toxicity Reduction Evaluation Work Plan and coordination with the Regional Water Quality Control Board to relocate sampling locations.

→ Process engineer for the City of Chico Water Pollution Control Plant (12 mgd) Permit Assistance. Prepared an NPDES permit application and Report of Waste Discharge, including Technical Report. Worked with the Regional Water Quality Control Board to obtain accurate effluent limits in accordance with state and federal regulations. Assisted with writing technical reports for permit compliance, including a Project Performance Certification Report to satisfy the requirements of the State Revolving Fund Loan Program.

→ Project engineer for Lucero Olive Oil, LLC, California, Report of Waste Discharge (ROWD) Technical Report Assistance. Prepared the ROWD for land application of process waters and worked with the Regional Water Quality Control Board to obtain Waste Discharge Requirements. Performed calculations to determine appropriate application rates to meet regulatory nutrient loading limits and conducted an evaluation of the stormwater runoff containment. Prepared process schematics and liquid and solid mass balances for the ROWD.

→ Project engineer for the California Olive Ranch, Report of Waste Discharge (ROWD) Technical Report Assistance. Prepared the ROWD for land application of process waters and worked with the Regional Water Quality Control Board to obtain Waste Discharge Requirements.

→ Process engineer for the Quincy Community Services District, California, Regula-

tory Support. Provided regulatory assistance for permit compliance for the District, including preparation of a Toxicity Reduction Evaluation Workplan, Ammonia Compliance Workplan, Antidegradation Analysis, and Salinity Evaluation and Minimization Plan.

→ Design engineer for the State of California Statewide Program Environmental Impact Report for Anaerobic Digestion Facilities for Dairy Waste. Responsible for preparing risk assessment.

→ Process engineer for field commissioning testing conducted on the City of Roseville, California, Pleasant Grove Wastewater Treatment Plant's 30-mgd ultraviolet (UV) disinfection system. Testing was conducted to demonstrate the performance of the system as observed during original validation testing in order to obtain approval from the California Department of Public Health. This approval would allow the UV disinfection system to produce recycled water for unrestricted reuse applications.

→ Process engineer for field commissioning testing conducted on the City of Roseville, California, Dry Creek Wastewater Treatment Plant's 45-mgd ultraviolet disinfection system. Testing was conducted to demonstrate the performance of the system to obtain approval from the California Department of Public Health to produce recycled water for unrestricted reuse applications.

→ Process engineer for the El Dorado Irrigation District, California, Deer Creek Wastewater Treatment Plant checkpoint bioassay testing conducted at the existing Ozonia Aquaray® 40HO ultraviolet (UV) disinfection system. Testing was conducted to quantify system performance at higher UV light.

→ Senior engineer for the State of Montana Department of Environmental Quality (DEQ) Effluent Reuse Program. Served as DEQ's technical representative. Responsible for providing procedural guidance to applicants in meeting state regulations to implement wastewater effluent reuse.



Brian J. Ream

Brian Ream has 29 years of experience in the electrical industry for water and wastewater facilities. His recent experience includes project site inspections, constructability review, engineer cost estimates, and electrical, instrumentation and control designs.

Prior to joining Carollo, Mr. Ream managed the field operations for an electrical contractor. His experience includes business planning, staff development, master planning, design reviews, estimating, proposals, contracts, budgeting, schedules, electrical/ instrumentation, SCADA procurement and installations, commissioning, start-ups and client trainings.

Education

Independent Electrical Contractors Rocky Mountain Electrical Trade Career College, 1998

Licenses

Master Electrician, Colorado

Certification

International Code Council, Colorado

Professional Affiliations

International Association of Electrical Inspectors

Relevant Experience

→ Electrical designer for the City of Aurora, Colorado, Arc Flash Reduction Design. Project included electrical system study and design of new service entrance equipment at eleven remote sites.

→ Electrical engineer cost estimator for the City of Tacoma, Washington, Owner's Representative Treatment Plant System Upgrade. Services included upgrade/replacement of control system for the City's Central Treatment Plant (CTP) and North End Treatment Plant (NETP). The core of the existing control system comprises an ABB System Six distributed control system (DCS) with six Distributed Control Units (DCUs) located at the CTP and a single DCU located at the NETP. Auxiliary control systems included twelve PLCs that are interconnected to the DCUs, eleven PLC's that are stand-alone systems, and approximately nineteen remote IO cabinets.

→ Electrical, instrumentation and controls inspector for Metro Water Recovery, Colorado, PAR 1085 South Secondary Improvements Construction Services. Project included modifying and upgrading the South Secondary Treatment Facilities to treat 114 million gallons of wastewater per day. Project included design of electrical, instrumentation, and control elements for successful integration into facility SCADA system.

→ Electrical, instrumentation, and controls auditor for the Metro Water Recovery, Colorado, Owner's Advisor PAR 1088 Northern Treatment Plant Program Construction Services. The Owner's Advisor assisted the District in the management of the 7-year Program for all planning, procurement, con-

struction, and start-up services for the implementation of a 24-mgd advanced treatment facility, a 7-mile interceptor, and the 11-mile effluent pump back system. The Owner's Advisor was co-located with District staff for the delivery of the \$475-million Program. The Program includes the largest, constructed PDB project to date in the U.S. water/wastewater industry, and has been referenced by the Water Design-Build Council and Design-Build Institute of America as an example for best value, qualifications-based procurement.

→ Electrical constructability reviewer, field advisor and inspector for the construction of new medium voltage underground electrical distribution infrastructure for the City of Tacoma, Washington, Central Treatment Plant (CTP). This project included construction of a new switchgear building and replacement of CTP's main 15 kilovolt service entrance switchgear. It also involved the replacement of other aging electrical assets at the plant

→ Electrical designer for the City of Aurora, Colorado, System Wide UPS Replacement project. Tasks included field investigations, workshops with client, and design of 43 remote pump station site UPS systems.

→ Electrical designer for the City of Oceanside's Major Plant Automation Upgrades, Oceanside, California. Provided design assistance, software standards template development, control strategy review, and cost estimating assistance.

→ Electrical designer for the City of Aurora, Colorado, Sand Creek Water Reclamation Facility (WRF) Arc Flash Design. Project included electrical system study and design of

Brian J. Ream

new electrical distribution equipment at four locations at the Sand Creek WRF.

→ Instrumentation and controls designer and on-site inspector for the Metro Water Recovery, Colorado, PAR 1225 South Headworks and Grease Process Improvements. This work involved extensive modifications to the existing screening, grit removal, and grease processing facilities for the 100-mgd South plant.

→ Instrumentation designer for the City of Aurora, Colorado, Second Creek Interceptor Segment 1E Design. Project included a new wastewater vault with flow metering and communication equipment.

→ Electrical engineer cost estimator for the City of Fort Collins, Colorado, Electrical Master Plan.

→ Electrical engineer cost estimator for the City of Fresno, California, Water Treatment Design.

→ Electrical engineer cost estimator for the City of San Mateo, California, Wastewater Treatment Plant PCS Design.

→ Electrical engineer cost estimator for the City of Salem's Willow Lake Water Pollution Control Facility Gravity Thickeners/Sludge Degritting Improvements, Salem, Oregon.

→ Electrical engineer cost estimator for the City of Longmont, Colorado, Sludge Control Building Modifications.

→ Electrical engineer cost estimator for the Albuquerque Bernalillo County Water Utility, New Mexico, SWRP MCC and Switchgear Replacement. The project scope involved replacement of critical 480V switchgear to provide automatic transfer to the plants' existing 2MW generator. The scope also included the installation and interconnection of a new owner procured 4160V, 3MW generator, and the upgrade of an existing 480V switchgear to convert to automatic transfer to a 750kW generator.

→ Electrical inspector for the City of Edmond, Oklahoma, Coffee Creek Water Resource Recovery Facility Expansion. Carollo provided study, design, and construction phase services for expansion of Edmond's Water Resource Recovery Facility to treat an

average flow of 12 mgd (36 mgd peak) and to meet upcoming nitrate and future phosphorus effluent limits. This is the first large permanent power generation facility for Edmond, so the study phase included evaluation of several generator types and utility connections.

→ Electrical inspector for the City of Edmond, Oklahoma, Arcadia Lake Water Treatment Plant Expansion. Carollo performed a comprehensive condition assessment and, along with City staff, determined that the most cost-effective approach was to construct a new 30-mgd treatment plant then decommission the existing processes, allowing their space to be used for the ultimate 65-mgd future expansion.

→ Electrical inspector for the City of Sioux Falls, South Dakota, Water Reclamation Facility Expansion and Improvements. Carollo performed an electrical system and equipment evaluation to assess service equipment, backup generation, medium voltage distribution equipment and cables and process area low voltage equipment. Most existing plant equipment was 40 years old and had passed the expected useful age. Replacement alternatives were suggested for each process area based on equipment capacity, added loads, available space and detailed condition assessment. Value engineering was performed with the contractor to maximize equipment replacement benefit to meet the project budget.

→ Electrical, instrumentation and controls inspector for the Metro Water Recovery, Colorado, PAR 1247 Electrical Transformer Replacement Project and PAR 1259 Digester Complex Rehabilitation Project. Project included replacement of two 4.16 kV to 13.2 kV substation transformers with low resistance and zig-zag transformer grounding, two 13.2 kV to 480 V substation transformers with high resistance grounding, and a 480 V load center.



Education

BS Civil Engineering,
South Dakota School of
Mines and Technology,
1995

Licenses

Professional Engineer,
Colorado

S. Jason Rozgony, PE

Jason Rozgony has 29 years of experience specializing in cost estimating for water and wastewater treatment plants, pump stations, and distribution systems. He manages Carollo's company-wide cost estimating standards and has extensive experience with Construction Manager at Risk delivery. Jason completed more than 150 cost estimates for design and fixed-price construction projects and successfully navigated large, unique, and complex change orders and provides independent estimates and support during the negotiation of requested changes to comply with contract documents.

Prior to his cost estimating experience, Jason worked as a project engineer, superintendent, and construction manager on a variety of water treatment and remediation projects in Illinois, Texas, Michigan, Iowa, Missouri, Connecticut, Colorado, Utah, and Wyoming. Since transitioning from a construction operations role to cost estimating, he and his teams have developed at-risk bids and guaranteed maximum price proposals exceeding \$2 billion for water/wastewater treatment plant work while producing over 500 opinions of probable cost estimates.

Relevant Experience

→ Cost estimator for the City of Oklahoma City, Oklahoma, WC-1006 Water System Hydraulic Evaluation Citywide. Carollo is updating the City's distribution system model and performing a master plan. The project team is performing modeling and preliminary routing and connection analysis; developing flushing and disinfection practices for the Hefner-Draper Interconnect project, developing water demand projections, updating the hydraulic model demands with recent billing data and allocate future demand, calibrating the model, evaluating the existing and future system, and identifying improvements.

→ Estimator for the City of Sunnyvale, California, Water Pollution Control Plant Secondary Treatment and Dewatering Facilities Design. This project included expanding the secondary treatment process to a conventional activated sludge (CAS) process, adding dewatering and thickening facilities for sludge handling, and adding sidestream ammonia treatment. The CAS process will remove nitrogen in anticipation of upcoming nutrient regulations in the San Francisco Bay. Construction value estimated at \$50 million.

→ Estimator for the City of Richmond, California, Veolia Wastewater Treatment Plant (WWTP) Critical Improvement project. Carollo provided design and engineering

services during construction for Veolia Water's Critical Improvements to the Richmond WWTP. The project included grit removal, fine screen, and odor control system upgrades at the headworks; aeration basin diffuser improvements; secondary effluent splitter box modifications; a new blower building; and secondary clarifier mechanism replacement for early implementation of critical facility components in parallel with the Facility Plan. The construction value is estimated at \$34 million.

→ Estimator for the City of Odessa, Texas, Water Quality Improvements – Phase III. This 55-mgd surface water treatment project included a new 20 mgd high rate flocculation/sedimentation facility which replaced existing facilities. This project included the Water Treatment Plant Rehabilitation and Miscellaneous Upgrades in which Carollo conducted a process evaluation to improve the water quality, which has high levels of hardness and total dissolved solids (TDS). The improvement project includes structural rehabilitation, new chemical and electrical facilities with advanced water treatment in mind, city-wide SCADA upgrades, and the construction of new plate settlers in lieu of aging flocculation and sedimentation basins. Construction value estimated at \$154 million.



S. Jason Rozgony, PE

→ Cost estimator for the City of Aurora, Colorado, North Campus Electrical Phase II. In order to improve electrical safety and standardize on control across the North Campus Well Field, Carollo provided the design for the electrical, control, and programming replacement for 17 wells. This included the separation of power from control for arc flash safety and the re-programming of each well to provide consistency across the wellfield as well as the City. Control narratives were developed to simplify and optimize operation based on experience from historical production.

→ QA/QC for the Metro Vancouver, British Columbia, Canada, Northwest Langley Wastewater Treatment Plant Upgrade Program. Carollo led an integrated Metro Vancouver/Consultant team of over 50 design and construction professionals that provided program management and effective project delivery support for the NLWWTP Program, a \$2.3 billion group of five major projects: pump station, SSO storage tank, large-diameter HDD installed force main, large-scale seismic ground improvements, 85MLD WWTP, and river outfall. Participated in a week-long Design CAMP® process to identify cost reduction measures to simplify and produce cost effective savings without compromising operations.

→ Estimator for Pasco County Utilities, Florida, Southeast Wastewater Treatment Plant Expansion – Phase 1. The Phase 1 engineering services included a condition assessment, process evaluation, capacity analysis report, and facility plan for the expansion and improvements of the Southeast WWTP. The scope also included a force main and route analysis for two force mains coming into the plant.

→ Estimator for the Eagle River Water and Sanitation District, Colorado, Avon Wastewater Treatment Facility Nutrient Upgrades. This project included improvements to the Avon Wastewater Treatment Facility secondary treatment process to meet Regulation 85 nutrient limits. The recommended process configuration included an Anaerobic/Anoxic/Oxic (A2O) process with

flexibility to operate in the 5-Stage Bardenpho configuration. Design elements included expanded and modified aeration basins, secondary pumping, a new secondary clarifier, and condition assessment improvements to screening, grit removal, primary sedimentation, and equalization basins. The project was delivered via a CMAR delivery model to include construction sequence and constructability approach in the design process. Construction value estimated at \$50 million.

→ Estimator for the City of Kansas City, Missouri, Blue River Wastewater Treatment Plant Biosolids Upgrades. This project includes the preliminary and conceptual design of a new THP system and necessary improvements for processing biosolids from three of the City's wastewater treatment facilities. Project included providing assistance to the City for procurement strategy development, packaging evaluations, development of preliminary design of the THP system, comprehensive evaluation of proposal submittals, and negotiation of a long-term service contract. Construction value estimated at \$155 million.

→ Estimator for the North Texas Municipal Water District, Texas, South Mesquite Regional Wastewater Treatment Plant Solids Handling Improvements. The project involved providing a new solids dewatering facility to process solids for the current 33-mgd plant capacity and including consideration for future equipment to process solids for the 41-mgd plant capacity. Construction value estimated at \$31 million.

→ Cost estimator for the City of Aurora, Colorado, Sand Creek WRF PLC Conversion and Improvements. Provided cost estimating support for the PLC conversion. The project included redesign of the PLC and SCADA infrastructure, including network block diagram, control cabinet and server rack design, P&IDs, control descriptions redevelopment, and PLC and SCADA hardware and software specifications. Construction value estimated at \$2.6 million.



Chad A. Green, PE

Chad Green, an associate vice president and principal building mechanical engineer, has 15 years of engineering experience. He manages Carollo's Building Services Group and supervises all aspects of design services and quality control related to building mechanical services. He has extensive knowledge and experience with designing heating, ventilation, air conditioning, controls, refrigeration systems, plumbing systems, fire protection systems, odor treatment, and fuel systems. His knowledge and experience are used to develop both client standards and corporate standards. He has an in-depth background performing generator system designs and planning for water facilities and is well-known for developing innovative recommendations for facility upgrades and design options.

Education

BS Mechanical Engineering, University of Texas, Arlington, 2009

Licenses

Professional Engineer, Arkansas, Colorado, District of Columbia, Florida, Illinois, Kentucky, Maryland, New Jersey, New Mexico, New York, North Dakota, Oklahoma, Oregon, Texas, Utah, Virginia, Washington, Georgia, Tennessee, Iowa, North Carolina, South Carolina, Wisconsin, New Jersey

Mechanical Engineer, Arizona, California, Minnesota, Nebraska, Nevada, South Dakota

Professional Affiliations

American Society of Heating, Refrigeration, and Air Conditioning Engineers

Relevant Experience

→ 0138 Draper Water Treatment Plant Power Generation Facilities, City of Oklahoma City, Oklahoma. Carollo provided HVAC/plumbing for the new power generation facility, which featured a switchgear room, motor control center room, battery room, control room, generator room, storage room, and urea storage tank room. This project team also installed three 2.75-MW Tier 4 generators. Oversaw the mechanical designs for after-treatment exhaust systems, fuel systems, urea systems, and compressed air system design.

→ Lead building mechanical engineer for the Sobrante Water Treatment Plant Ozone Systems Improvements, East Bay Municipal Utility District, California. The scope consisted of the existing ozone generation building and ozone destruct building. The ozone generation building included an ozone generation room, cooling pump room, air prep room, public gallery, switchgear room, control room, PSU room, and storage rooms. The project also included fire protection design, calculations, and code reviews for the ozone generation building.

→ Lead building mechanical engineer for the Upper San Leandro Water Treatment Plant Ozone Systems Improvements, East Bay Municipal Utility District, California. HVAC improvements were completed at the existing ozone generation building and ozone destruct building. The ozone generation building included an ozone generation room, cooling pump room, air

prep room, public gallery, switchgear room, control room, PSU room, and storage rooms. The improvements involved fire protection design, calculations, and code reviews for the ozone generation building.

→ Lead building mechanical engineer for the Draper Water Treatment Plant High Auxiliary Pump Station Yard Piping and Hydraulics, City of Oklahoma City, Oklahoma. This new pump station project included the design of a pump room, surge tank room, variable frequency drive room, motor control center room, switchgear room, control room, battery room, storage room, and restroom.

→ Lead building mechanical engineer for the Big Cottonwood Water Treatment Plant Flocculation/Sedimentation Basin Rebuild Design and Construction Management, Salt Lake City Public Utilities, Utah. The HVAC components of the project were completed at the flash mix/flocculation/sedimentation superstructure and new main electrical building that houses a new generator. Oversaw the HVAC group for plumbing and generator fuel system designs, calculations, code reviews, drawings, specifications, and construction phase services.

→ Lead building mechanical engineer for the Bee Ridge Water Reclamation Facility Expansion and Conversion to Advanced Water Treatment, Sarasota County Environmental Services, Florida. The project scope consisted of a headworks, generator building, membrane bioreactor (MBR) basins, biological nutrient removal (BNR) basins, blower building, electrical buildings, operations building, visitor/security building,



Chad A. Green, PE

and chemical buildings. The scope also included the design of diesel fuel systems, combustion, radiator intake/discharge with sound mitigation measures. This project involved the application of NFPA 820 standards.

→ Lead building mechanical engineer for the Arcadia Lake Water Treatment Plant Expansion, City of Edmond, Oklahoma. The HVAC scope consisted of a filter building, pre-ozone building, ozone generation building, post-ozone contactor building, granular activated carbon building, chemical building, lime building, recycle pump station, thickened sludge pump station, dewatering building, high lift pump station, low lift pump station, and generator building. Geothermal ground-source cooling was utilized on this project for all cooling and heating of facilities. The project team also provided fire protection designs for the pre-ozone building, ozone generation building, post-ozone contactor building, chemical building, and lime building.

→ Lead building mechanical engineer for the Water Quality Control Plant Electrical Motor Control Center Replacement, City of Simi Valley, California. Led the HVAC designs for the blower building and headworks.

→ Lead building mechanical engineer for the Cogeneration Building Structural Repair, Encina Wastewater Authority, California. Carollo provided repair designs for the existing cogeneration building and screening room.

→ Lead building mechanical engineer for the Roberto R. Bustamante Wastewater Treatment Plant Headworks Improvements, El Paso Water, Texas. This project involves a new influent pump station, headworks, electrical building, existing grit facility, and foul air duct routing.

→ Lead building mechanical engineer for the Southwest Water Treatment Plant Ion Exchange System and Improvements, City of Sunrise, Florida. Provided HVAC calculations, designs, code reviews, drawings, and construction services for the generator room.

→ Lead building mechanical engineer for the Paul M. Neal Water Treatment Plant Ozone System Replacement, Central Lake County Joint Action Water Agency, Illinois. Provided HVAC calculations, designs, code reviews, drawings, and construction services for the ozone generator room and VSA gallery.

→ Project manager for the David L. Tippin Water Treatment Plant Master Plan Improvements Design-Build, TO-11 Electrical and Site Improvements, City of Tampa, Florida. This task order encompassed the design of a new TECO House Building and new standby generators with support appurtenances, including a fuel storage and feed area, diesel exhaust fluid system, electrical room, and sitewide ductbanks.

→ Lead building mechanical engineer for the David L. Tippin Water Master Plan Improvements Design-Build, TO-10 Ozone Improvements, City of Tampa, Florida. This task order includes the design of a new TECO House Building and new standby generators with support appurtenances, made up of a fuel storage and feed area, diesel exhaust fluid system, electrical room, and sitewide ductbanks.

→ Technical Advisor for the Joseph Blake Water Treatment Plant Phase 1B Improvements, Centennial Water and Sanitation District, Colorado. This project included a new chemical building with sodium hypochlorite, sodium hydroxide, coagulation aid polymer, ferric sulfate, ammonium sulfate, sodium permanganate, flocculation aid polymer, mechanical/electrical rooms, and new utility corridor to the existing pretreatment building. Modifications also included updating HVAC systems at portions of the pretreatment building.

→ Technical Advisor for the WT-0253 Draper Water Treatment Plant Existing High Service Pump Station (HSPS) Electrical Improvements, City of Oklahoma City, Oklahoma. The project included adding a new water source heat pump unit in the existing auxiliary HSPS building.

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COUNCIL COMMUNICATION

CC #: 3689

File #: 0400-04-13-1 & 1002-06

Title: Creekview Ranch Subdivision - Summary Vacation of Water Channel Easement

Contact: Shelby Maples 916-746-1347 smaples@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.21.

RECOMMENDATION TO COUNCIL

Staff requests that the City Council adopt a resolution to summarily vacate the Water Channel Easement.

BACKGROUND

The project site is located in unincorporated Placer County on a parcel with APN 474-100-001, on the north side of PFE Rd., abutting the City boundary at the northeast corner of the parcel. This property is identified as a future subdivision known as Creekview Ranch. A portion of Lower Dry Creek is located within the northern portion of the parcel, and the City currently possesses an easement to access the water channel. The easement, dedicated to the City by the Schellhaus family in 1962 (Resolution 66-22) is isolated to the northeast corner of the parcel, and connects to City-owned property at 1800 Booth Rd. (The Dry Creek Wastewater Treatment Facility). The easement is approximately 565 feet long and 125 feet wide and covers a portion of Lower Dry Creek.

The current request includes the abandonment of the 125-wide easement for the water channel. The project will also include the dedication of a revised access easement, though that action does not require Council approval.

Government Code Section 8300 et. seq. (Streets and Highways Code) states that an easement may be terminated (vacated) by adopting a resolution of vacation. There are two pathways for vacation: summary or general. An abandonment request for an easement is eligible for the simpler summary vacation when any one of the three potential conditions applies:

- 1) The easement has not been used for the purpose for which it was dedicated or acquired or five consecutive years immediately preceding the proposed abandonment,
- 2) The easement has been in place for less than five years (making it ineligible for condition 1 above), but has been in place for at least a year and has not been used for the purpose for which it was dedicated or acquired, or
- 3) The need for the easement has been superseded by relocation, and there are no other public facilities in the easement.

The existing easement for the water channel will be superseded by relocation, meeting the third condition above. No public facilities are located in the existing easement. The proposed easement vacation was routed to all utilities which could be affected by the project, and no objections were received. For these reasons, staff concludes that Condition 3 (as described above) for a summary vacation applies, and recommends approval of the vacation request.

FISCAL IMPACT

There will be no fiscal impact to the City of Roseville.

ENVIRONMENTAL REVIEW

The Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15305. The proposed project involves minor alteration in land use limitations in areas with an average slope of less than 20%, which do not result in any changes in land use or density. The project is not located in a particularly sensitive environment, and therefore no further CEQA action is required.

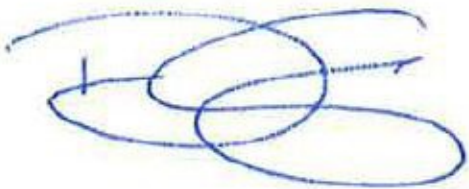
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Shelby Maples, Associate Planner

Mike Isom, Development Services Director



Dominick Casey, City Manager

ATTACHMENTS:

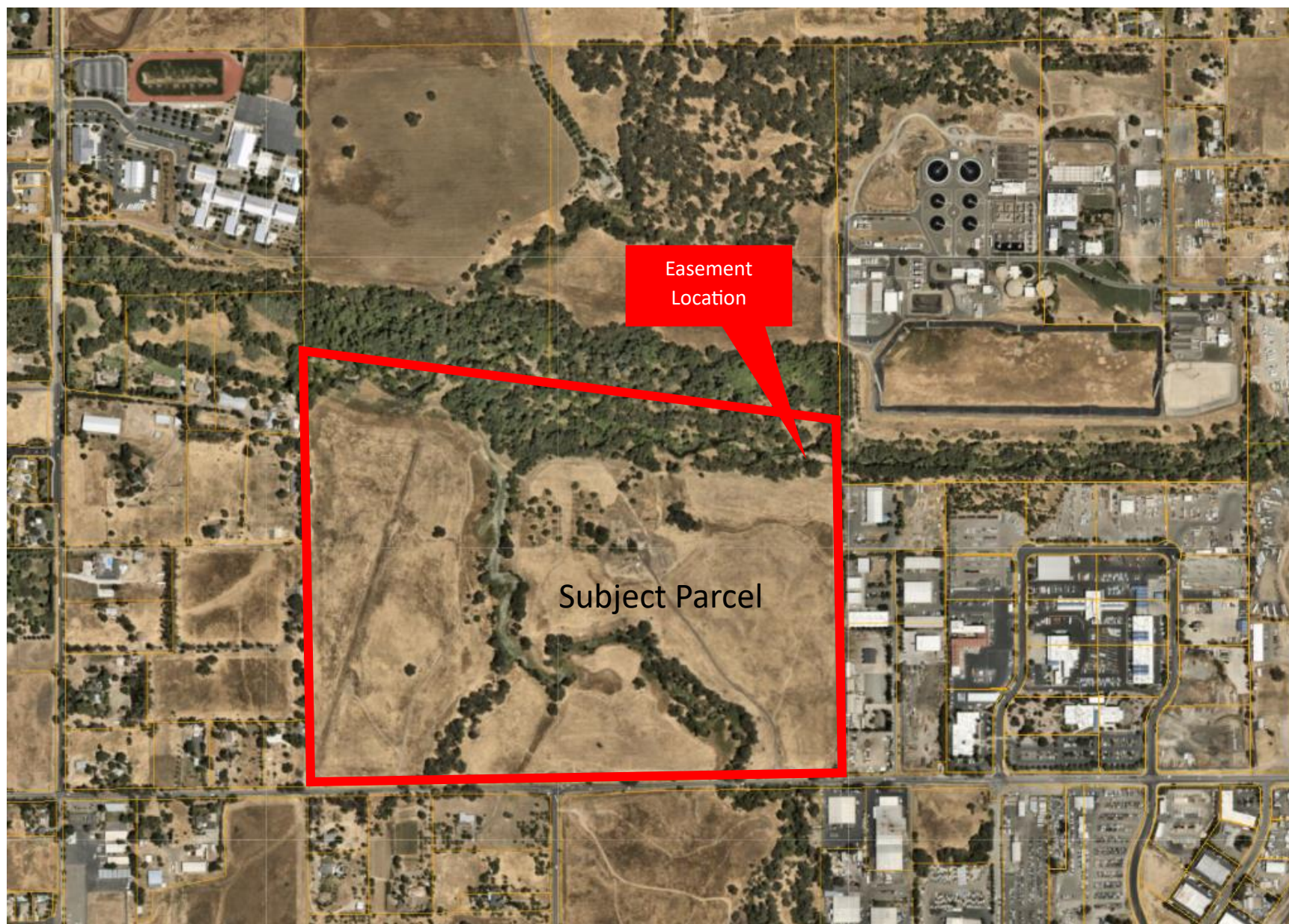
Description

Vicinity Map

Resolution 24-426

Exemption

PL24-0826 – 1800 Booth Rd -- Vicinity Map



RESOLUTION NO. 24-426

ORDERING SUMMARY VACATION OF A WATER CHANNEL EASEMENT ON PARCEL
WITH APN 474-100-001, LOCATED IN UNINCORPORATED PLACER COUNTY, ADJACENT
TO 1800 BOOTH ROAD

BE IT RESOLVED by the City Council of the City of Roseville as follows:

WHEREAS, in accordance with the provisions of section 8330, et seq., of the Streets and Highways Code (Chapter 4, Summary Vacation), it is hereby found that a water channel easement APN 474-100-001 in unincorporated Placer County, described in Exhibit “A” and depicted in Exhibit “B”, which is attached hereto and incorporated herein by reference, is no longer needed; and

WHEREAS, the need for the easement has been superseded by relocation, and there are no other public facilities in the easement; and

IT IS HEREBY ORDERED:

1. That the public utility easement at APN 474-100-001 described in Exhibit “A” and depicted in Exhibit “B” is hereby vacated pursuant to Streets and Highways Code section 8335, and shall, as of the date of adoption of this resolution, no longer constitute a water channel easement; and
2. The City Manager is hereby authorized to execute any other documents required to effectuate the conveyance of the abandoned/vacated easement to the respective property owners; and
3. The City Clerk is hereby directed to cause a certified copy of this Resolution and Order, attested to by said Clerk under the seal of the City of Roseville, to be recorded in the Office of the County Recorder, and take any other actions necessary to effectuate the intent of this Resolution and Order.

PASSED AND ADOPTED by the Council of the City of Roseville this 18th day of December 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

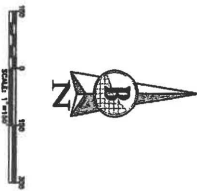
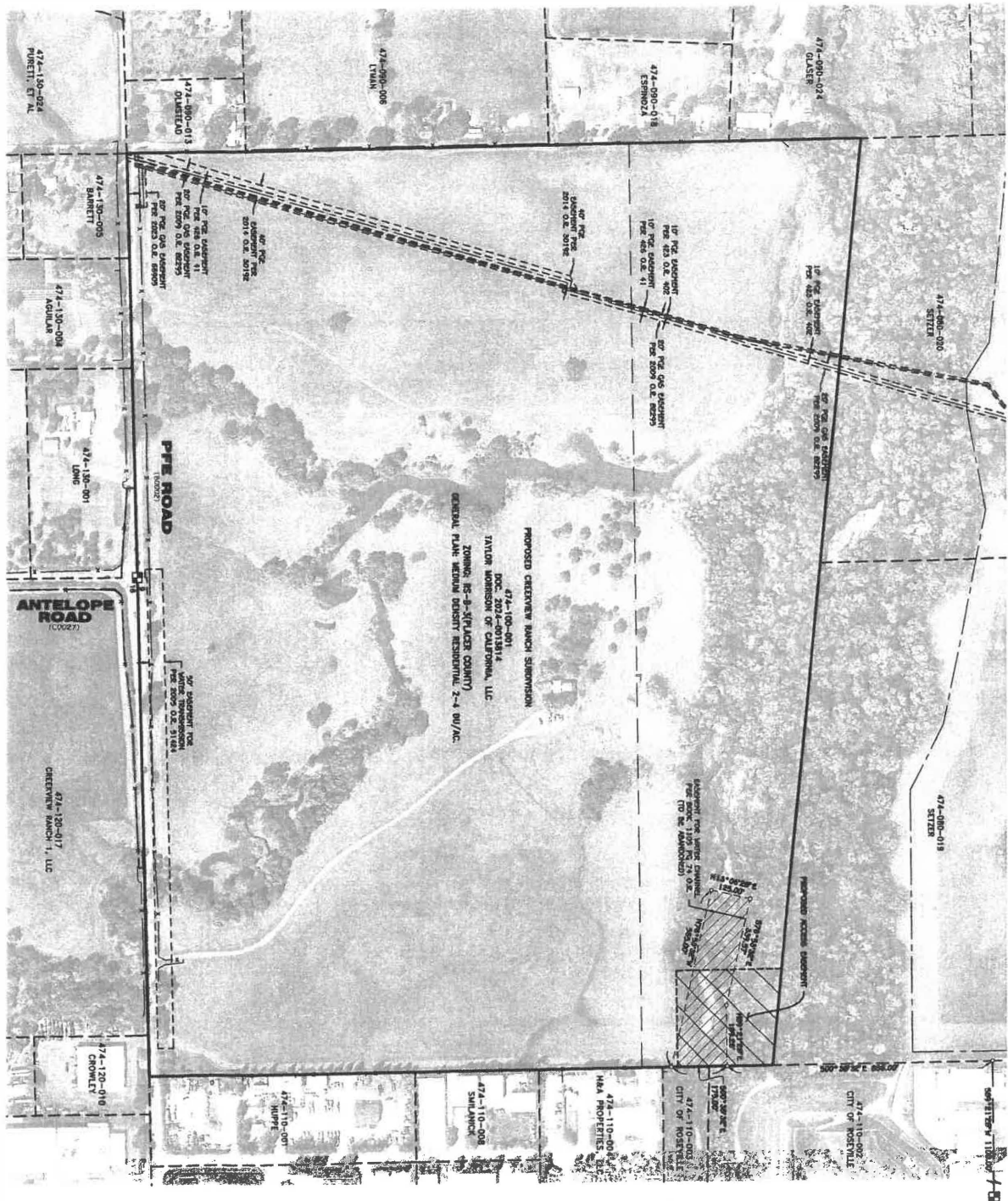
City Clerk

Exhibit A – Legal Description

All that real property in the County of Placer, State of California, described as follows:

All that portion of the Southeast quarter of Section 9, Township 10 North, Range 6 East, M.D.B. & M., described as follows:

Beginning at the quarter corner common to Sections 9 and 10, Township 10 North, Range 6 East, M.D.B. & M.; thence West 1100 feet; thence South 836 feet to the TRUE POINT OF BEGINNING; thence continuing South 175 feet; thence North 76° 15' West 565 feet; thence North 13° 45' East 125 feet; thence South 76° 15' East 339.57 feet; thence East 189.26 feet to the TRUE POINT OF BEGINNING. Bearings refer to E line of Section 9 which is North and South.



RETURNED TO SENDER
1 2 3 4 5 6 7 8 9 10 11 12

BASEMENT ABANDONMENT PLAN

APN: 474-100-001

2360 PFE ROAD

COUNTY OF LOS ANGELES

SAN GABRIEL

B

BURRELL CONSULTING GROUP, INC.

10000 Wilshire Blvd, Suite 200, Los Angeles, CA 90024 (310) 754-0000

ELEVATION: _____
DESCRIPTION: _____

REV. NO. _____
DATE: _____

DESCRIPTION: _____

ENGR. NO. _____
CITY _____
STATE _____

ACCEPTANCE BY _____
DATE _____

CHECKED BY: JCL

SCALE: 1" = 250'

HORIZ. N/A

VERT. N/A



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Creekview Ranch Subdivision – Vacation of Water Channel Easement

Project Location: An easement within an approximately 141-acre parcel located within unincorporated Placer County (APN 474-100-001), adjacent to the Dry Creek Wastewater Treatment Plant (DCWWTP) located at 1800 Booth Road, Roseville, CA 95747.

Project Description: Development Services staff requests approval of the summary vacation for a portion of the water channel easement on APN 474-100-001 in unincorporated Placer County to allow for relocation of the easement and facilitate future development of the parcel. This property is identified as a future subdivision known as Creekview Ranch. A portion of Lower Dry Creek is located within the northern portion of the parcel, and the City currently possesses an easement located in the northeast corner of the parcel adjacent to the DCWWTP property. The project meets Streets and Highways Code criteria, allowing termination of an easement, as the easement will be superseded by relocation, and there are no public facilities located in the easement.

Public Agency Approving Project: Roseville City Council

Agency/Individual Carrying Out Project: City of Roseville Development Services Department

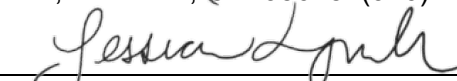
Reason why this Project is Exempt: This project qualifies for a Class 5 exemption as described in Section 15305 of the California Environmental Quality Act (CEQA) guidelines which states:

“Class 5 consists of minor alterations in land use limitations in areas with an average slope of less than 20%, which do not result in any changes in land use or density...”

The proposed summary vacation is consistent with the above criteria, and therefore a Class 5 exemption applies to the project.

Lead Agency Contact Person: Shelby Maples, Development Services Department, 311 Vernon Street, Roseville, CA 95678. (916) 746-1347.

Signature: _____


Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 12/6/2024



COUNCIL COMMUNICATION

CC #: 3667

File #: 0709

Title: Parcel F-22, The Crawford - Affordable Rental Housing Agreement

Contact: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.22.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve an Affordable Rental Housing Agreement for an affordable housing project with Roseville Harvey 715, L.P., and authorize the City Manager to execute the agreement.

BACKGROUND

On April 21, 2021, City Council adopted a resolution to establish the Objective Design Standards (ODS) to streamline the construction of qualified affordable housing projects. The ODS were adopted in order to comply with State housing legislation. Qualified projects that comply with the ODS are subject to a non-discretionary ministerial permit process and can bypass the standard design review process as well as the public notification and hearing process and proceed directly to engineering and building permit review. A qualifying project is a housing development project where no less than 20% of the units are affordable to lower-income households.

On June 19, 2024, the City ministerially approved an affordable housing project located at 5251 Fiddymont Road in the West Roseville Specific Plan, using the Objective Design Standards process. Parcel F-22 project, known as The Crawford and developed by USA Properties, will include two hundred sixty-five (265) units, with 262 affordable units. The affordable units will be broken down as follows, 27 units at extremely low- (30% Area Median Income), 64 units at very low- (50% Area Median Income), and 171 at low-income (60% to 80% Area Median Income). The three market rate units will be reserved for use by on-site management staff.

The West Roseville Specific Plan Development Agreement requires development of 91 units for very low-income (50% of AMI and below) and 93 units for low-income (80% of AMI and below) households. The Affordable Rental Housing Agreement will ensure these requirements are met. The remaining 81 units developed in this project will be rented to low-income (80% of AMI and below) households, but will not be regulated by this agreement.

The purpose of this agreement is to regulate and restrict the occupancy, rents, operation, ownership, and management of the project for the benefit of the occupants and residence. These affordable units will serve a range of local housing needs, including members of the local

workforce, families, young couples, single households, and seniors with low and very low incomes. Workers in these units could hold jobs ranging from employment in the service industry, local teachers, office assistants, custodians, store clerks, and others who are likely to have job opportunities in Roseville. The recommended agreement before Council will continue to support the City's General Plan in meeting the City of Roseville affordable housing goals.

FISCAL IMPACT

No General Fund resources will be used for the implementation of the Affordable Rental Housing Agreement for The Crawford, a USA Properties' affordable rental housing project.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of an Affordable Renting Housing Agreement meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal C - Maintain a safe and healthy community

Respectfully Submitted,

Suzanne Acrell, Housing Analyst

Melissa Anguiano, Economic Development Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-404

F-22 The Crawford ARHA

RESOLUTION NO. 24-404

APPROVING AN AFFORDABLE RENTAL HOUSING AGREEMENT, BY AND BETWEEN
THE CITY OF ROSEVILLE AND ROSEVILLE HARVEY 715, LP, AND AUTHORIZING
THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, an Affordable Rental Housing Agreement regarding the real property located at 5251 Fiddymment Road in the West Roseville Specific Plan, Roseville, CA (The Crawford), by and between the City of Roseville and Roseville Harvey 715, LP, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said Affordable Rental Housing Agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to record the Affordable Rental Housing Agreement at the Placer County Recorder's Office on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

NO FEE DOCUMENT

PER GOVT. C. §27383

RECORDING REQUESTED BY

AND WHEN RECORDED, MAIL TO:

City of Roseville
CITY Clerk
311 Vernon Street
Roseville, CA 95678

AFFORDABLE RENTAL HOUSING AGREEMENT

(Project: The Crawford – Harvey Way)

This Affordable Rental Housing Agreement (“AGREEMENT”) is made this _____ day of _____, 2024 (“Effective Date”), by and between the City of Roseville, a municipal corporation (“CITY”), and Roseville Harvey 715, L.P., a California limited partnership (“OWNER/DEVELOPER”).

RECITALS

A. On August 18, 2021, CITY approved the updated Housing Element of the General Plan which applies ten percent (10%) affordability requirement to all new specific plan areas or properties for which zoning is amended to change residential density.

B. The OWNER/DEVELOPER is receiving the benefit of land entitlements either through the Specific Plan and Development Agreement process or by amendment of the zoning of the property to change residential density.

C. On June 19, 2024, CITY ministerially approved the qualified affordable housing project using the Objective Design Standards process (PL23-0360) (the “Project”).

D. The conditions of approval of the Project require OWNER/DEVELOPER to enter into an affordable housing rental agreement to the satisfaction of City Attorney of CITY, implementing the affordable housing obligations of OWNER/DEVELOPER.

E. OWNER/DEVELOPER and CITY enter into this AGREEMENT in order to implement OWNER/DEVELOPER’S affordable housing obligations.

F. OWNER/DEVELOPER has secured the possession of real property located at 1130 Harvey Way, Roseville, California, 95747, also referred to as Parcel F-22 of the West Roseville Specific Plan (as more particularly described in **Exhibit A** (the “Property”)). OWNER/DEVELOPER proposes to develop and construct a two hundred sixty-five (265) unit multi-family rental housing apartment project (the “Project”) on the Property, a portion of which shall be rented at rents that are affordable to Low and Very

Low-income households (the “Regulated Units”) as set forth herein. The Project is intended to serve as a community resource by providing decent, safe, and sanitary housing for households which would otherwise be unable to afford such housing. Development of the property is governed by the West Roseville Specific Plan.

G. OWNER/DEVELOPER intends to transfer the fee interest in the Property to Safehold Inc. or an affiliate thereof (“Ground Lessor”), and Ground Lessor intends to concurrently ground lease the leasehold interest in the Property to OWNER/DEVELOPER pursuant to a certain ground lease agreement (“Ground Lease”).

H. On November 6, 2024, by Resolution No. 24-379 of the Roseville CITY Council, the CITY agreed to the deferral of certain development impact fees related to construction of the Project in the approximate amount of five million, nine-hundred six thousand, five-hundred eighty-five dollars (\$5,906,585) for building permit final/certificate of occupancy permit.

- I. The purpose of this AGREEMENT is to regulate and restrict the occupancy, rents, operation, ownership, and management of the Project for the benefit of Project occupants and the people of the City of Roseville. The covenants in this AGREEMENT are intended to run with the land and be binding on OWNER/DEVELOPER and OWNER/DEVELOPER’s successors in interest for the full term of this AGREEMENT.

NOW, THEREFORE, OWNER/DEVELOPER and the CITY hereby agree as follows:

DEFINITIONS

The following terms have the meanings set forth in herein wherever used in this AGREEMENT or attached exhibits.

1. **“CITY”** means the City of Roseville, a municipal corporation.
2. **“AREA MEDIAN INCOME”** (referred to herein as “AMI”) means the median income for Placer County, which includes the City of Roseville, with adjustments for household size, as published annually by the State of California Housing and Community Development (“HCD”). If HCD should cease making such determination, the City may designate another method of calculation of area median income used by any federal or state agency and applicable to the City of Roseville.
3. **“OWNER/DEVELOPER”** means Roseville Harvey 715, L.P., a California limited partnership, together with its permitted successors and assigns.
4. **“PROJECT”** means the development, construction and operation of a residential, multi-family rental apartment project on the Property, to be rented at rents that are affordable to Low and Very Low income households.

5. **“PROPERTY”** means the real property located at 1130 Harvey Way, Roseville, California, 95747 identified and described in **Exhibit A**, attached hereto and incorporated into this AGREEMENT by this reference, and any buildings or improvements now or hereafter situated on such real property.

6. **“QUALIFYING HOUSEHOLD”** means a household in which household income does not exceed the percentage of Area Median Income prescribed for the applicable housing unit by the terms of this AGREEMENT.

7. **“QUALIFYING RENT”** means the maximum monthly rent allowed under **Exhibit B** “adjusted for family size appropriate to the unit” (as such term is defined by the California Tax Credit Allocation Committee – currently 1.5 persons per bedroom) including a reasonable allowance for tenant-paid utilities (also known as Utility Allowance). During the period a regulatory agreement governing the allocation and award of any federal tax credits is in effect, Qualifying Rent may be determined in accordance with such regulatory agreement and 26 U.S.C., Section 42.

8. **“REGULATED UNITS”** means one hundred eighty-four (184) rental dwelling units of the two hundred sixty-five (265) rental dwelling units on the Property constructed for the Project, (if applicable), that shall be rented at rents that are affordable to Low and Very Low income households and having the following composition: forty-six (46) one (1) bedroom units, ninety-two (92) two (2) bedroom units, and forty-six (46) three (3) bedroom units.

9. **“SENIOR LENDERS”** means the lenders of a construction or permanent loan on the Property and their successors and assigns.

OWNER/DEVELOPER’S OBLIGATIONS

10. **TERM OF AGREEMENT.** This AGREEMENT shall commence upon the Effective Date and shall remain in full force and effect for fifty-five (55) years after the date OWNER/DEVELOPER obtains a Certificate of Occupancy from CITY for the Project or, in the event the Project has multiple buildings or structures, a Certificate of Occupancy for the last habitable building or structure for the Project. The obligations in this AGREEMENT shall remain effective and fully binding on OWNER/DEVELOPER for this full term regardless of any expiration of the term of any loan, any payment, or prepayment of any loan, any assignment of a note, any reconveyance of a deed of trust, or any sale, assignment, transfer, or conveyance of the Property (other than certain transfers by foreclosure, deed in lieu of foreclosure, exercise of the power of sale or other similar transfer), unless terminated earlier by the CITY in a recorded writing.

11. **LEGAL INTEREST IN PROJECT.** OWNER/DEVELOPER represents that is has legal interest in the Subject Property and that all other persons holding legal or equitable interests in the Subject Property have signed an “Acknowledgement and Consent Certificate”, in a form approved by the City Attorney of the CITY,

acknowledging and consenting to the terms of this AGREEMENT. All persons holding any legal or equitable interest in the Subject Property shall be bound by this AGREEMENT.

PROJECT OCCUPANCY AND RENTS

12. **OCCUPANCY OF PROJECT.** OWNER/DEVELOPER shall limit, for the full term of this AGREEMENT identified in paragraph 8., above, the rental of Regulated Units to Qualifying Households according to the schedule contained in **Exhibit B** herein, which is hereby incorporated by reference into this AGREEMENT. The income levels and other qualifications of applicants shall be certified prior to initial occupancy in conformance with the Final Management Plan identified in paragraph 18 below, and the City of Roseville's rules governing income certification, as these rules may be amended from time to time by California law or as required in order to comply with California law. Specifically, OWNER/DEVELOPER covenants and agrees that for the full term of this Agreement it shall reserve for occupancy: (i) twenty-two (22) one-bedroom, forty-six (46) two-bedroom, and twenty-three (23) three-bedroom Regulated Units for households whose income does not exceed fifty percent (50%) of AMI (a "Very Low Income Household"), and (ii) twenty-four (24) one-bedroom, forty-six (46) two-bedroom, and twenty-three (23) three-bedroom Regulated Units for households whose income does not exceed eighty percent (80%) of AMI (a "Low Income Household"). Three (3) of the remaining eighty-one (81) unregulated units shall be two (2) two-bedroom units and one (1) three-bedroom unit reserved for use by on-site Project management staff.

The Project shall be owned, managed and operated as a single, multi-family residential rental project, which may be comprised of several buildings and structures, each consisting of more than one residential dwelling unit, together with facilities functionally related and subordinate thereto, in accordance with the applicable provisions of the Internal Revenue Code and applicable California law, as the same may be amended from time to time. All of the residential dwelling units in the Project will be similarly constructed and shall contain separate and complete facilities for living, sleeping, eating, cooking and sanitation for a single person or family, including sleeping area, bathing and sanitation facilities and cooking facilities equipped with a cooking range, refrigerator and sink. None of the residential dwelling units shall be utilized, at any time, on a transient basis. Neither the Project, nor any portion thereof, shall ever be used as a hotel, dormitory, fraternity house, sorority house, rooming house, hospital, nursing home, sanitarium, rest home or trailer park or court.

13. **PROJECT RENTS.** Rents for Regulated Units shall be limited to Qualifying Rents as set forth in **Exhibit B** as the same may be revised from time to time in accordance with this AGREEMENT and applicable federal or state laws and regulations. Rent shall be no greater than considered "affordable rent" for the applicable household pursuant to Section 50053 of the California Health and Safety Code, as amended, or any successor statute thereto. Nothing in this AGREEMENT shall prevent OWNER/DEVELOPER from charging lower rents.

14. RENTAL INCREASES FOR EXISTING TENANTS ON THE PROPERTY.

Irrespective of when income limits are published under Tax Credit Law, rents for Regulated Units may be adjusted no more frequently than: (a) twelve (12) months following the date of initial occupancy or (b) every twelve (12) months following the last permissible date of recorded rental adjustment. Rents for Regulated Units may be adjusted annually to coincide with the increases in the Annual Adjustment Factors ("AAFs") as published by the United States Department of Housing and Urban Development (HUD) for the West Region, however, in no event shall rents exceed the amount permitted under the Tax Credit Law.

In the event that HUD terminates publication of the AAFs, rents shall be adjusted annually to coincide with the State Department of Housing and Community Development ("HCD") State Income Limits, using the limits established for Placer County, adjusted for household size, unit type and affordability.

If OWNER/DEVELOPER does not agree with the adjustment factors provided herein, OWNER/DEVELOPER may, within fifteen (15) calendar days of notification by the CITY's Economic Development Director or successor ("the EDD") of that year's adjustment, present to the EDD information on which it wishes to base its annual rent adjustment. The EDD will review this information and decide on which adjustment factor OWNER/DEVELOPER shall base its annual rent increase. The decision of the EDD shall be final.

15. CONDOMINIUM CONVERSION PROHIBITED. OWNER/DEVELOPER shall not convert Project units, including Regulated Units and/or any unregulated units, to condominium or cooperative ownership or sell condominium or cooperative conversion rights to the Project units.

16. NONDISCRIMINATION.

A. OWNER/DEVELOPER herein covenants by and for itself, its subcontractors, its successors and assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, nor denial of the benefits of this AGREEMENT to, any person or group of persons, on the basis of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, sex, gender or self-identified gender, gender expression, sexual orientation, marital status, age, mental disability, physical disability or medical condition (including cancer, HIV and AIDS), genetic information, military or veteran status, familial status, source of income, or political affiliation or belief, nor any unlawful discrimination against any employee or applicant for employment because of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, sex, gender or self-identified gender, gender expression, sexual orientation, marital status, age (over 40), mental disability, physical disability or medical condition (including cancer, HIV and AIDS), use of family care leave, genetic information, military or veteran status, familial status, source of income, or political affiliation or belief. OWNER/DEVELOPER shall ensure that the evaluation and treatment of employees and applicants for employment are free

of such discrimination or harassment. In addition to the foregoing general obligations, OWNER/DEVELOPER shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900, et seq.), the regulations promulgated thereunder (Title 2, California Code of Regulations, Section 10000, et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Sections 11135-11139.5) and any state or local regulations adopted to implement any of the foregoing, as such statutes and regulations may be amended from time to time. To the extent this AGREEMENT subcontracts to OWNER/DEVELOPER services or works required of the CITY by the State of California pursuant to agreement between the CITY and the State, the applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a) through (f), set forth in Subchapter 5 of Division 4.1 of Title 2 of the California Code of Regulations are expressly incorporated into this Regulatory Agreement by reference and made a part hereof as if set forth in full, and OWNER/DEVELOPER and any of its subcontractors shall give written notice of their obligations thereunder to labor organizations with which they have collective bargaining or other agreements.

B. The provisions of paragraph (A) shall further apply to the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the Project, and OWNER/DEVELOPER and any person claiming under or through the OWNER/DEVELOPER, shall not establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, sublessees, subtenants, or vendees in the Project.

C. OWNER/DEVELOPER shall include the provisions contained in this section in all contracts and subcontracts related to the Project.

17. **MANAGEMENT RESPONSIBILITIES.** OWNER/DEVELOPER is specifically responsible, subject to its obligations herein, for all management functions with respect to the Property, including, without limitation, the selection of tenants, certification and recertification of household size and income, evictions, collection of rents and deposits, maintenance, landscaping, routine and extraordinary repairs, replacement of capital items, and security. The CITY shall have no responsibility over management of the Property.

18. **MANAGEMENT ENTITY.** The CITY shall have the right to review and approve the management entity chosen by OWNER/DEVELOPER for the Property and, with the prior written consent of the Senior Lenders, Ground Lessor, and the tax credit investor (if applicable), shall have the right to require a change in the management agent for the Project in the event OWNER/DEVELOPER is in default under the AGREEMENT. Any contracting of management services by OWNER/DEVELOPER shall not relieve OWNER/DEVELOPER of its primary responsibilities for proper performance of management duties. The CITY approves of the use of USA Multifamily Management, Inc., a California corporation, engaged in the provision of multi-family residential and commercial property management services, as the designated initial management entity for the Project.

19 **DRAFT AND FINAL MANAGEMENT PLANS.**

A. **DRAFT MANAGEMENT PLAN.** OWNER/DEVELOPER shall prepare and submit to CITY a Draft Management Plan for CITY's review and approval. The Draft Management Plan shall be submitted to CITY at least one hundred eighty (180) calendar days prior to the anticipated date for completion of construction of the Project. The Draft Management Plan shall contain, but is not limited to, specific statement as to (1) the identity, experience and duties regarding operation of the Project of any non-profit, public benefit corporation who is a partner of OWNER/DEVELOPER; (2) marketing policies and strategies; (3) tenancy occupancy rules and regulations; (4) rental procedures and tenant income limitation; (5) eviction procedures; (6) operating policies and guidelines; (7) reserve account policies; (8) maintenance and capital improvement policies; and (9) shall provide as an exhibit thereto a sample form of lease agreement. Other than pursuant to the Ground Lease, or in connection with a foreclosure, deed in lieu of foreclosure, or other remedial action lawfully taken by any Senior Lender holding a security interest in the Property, upon transfer of the Project of OWNER/DEVELOPER'S interest in the Project, the party to who the Project is transferred shall, as a condition of such transfer, provide CITY with a copy of such party's Management Plan for the Project, which plan shall provide statements as called for herein.

B. **CITY REVIEW OF DRAFT MANAGEMENT PLAN.** Upon submittal of the Draft Management Plan by OWNER/DEVELOPER to CITY the CITY shall review the Draft Management Plan and provide written comments to OWNER/DEVELOPER within ninety (90) calendar days or as soon thereafter as is practicable.

C. **FINAL MANAGEMENT PLAN.** Prior to issuance of any Certificate of Occupancy for the Project, OWNER/DEVELOPER shall submit a Final Management Plan to the CITY for its review and final approval no later than thirty (30) calendar days prior to the anticipated date for completion of construction of the Project.

Notwithstanding the foregoing and subject to the rights of Senior Lenders and Ground Lessor, the CITY shall have the right to review and approve any proposed amendments to OWNER/DEVELOPER's contract with its management firm, or any new management contracts, during the term of this AGREEMENT; provided, however, that the CITY's approval shall not be required for a renewal of the initial management contract.

20. **MANAGEMENT AGENT.** The Project shall at all times be managed by an experienced Management Agent reasonably acceptable to CITY, with demonstrated ability to operate residential facilities like the Project in a manner that will provide decent, safe and sanitary housing. During the monitoring as described in Section 26, CITY will assess Management Agent's ability to operate the Project in a decent, safe and sanitary manner. One factor CITY will use to make its assessment will be a

comparison of calls for police and fire services with other senior (if applicable) rental complexes in Roseville which offer similar services.

OWNER/DEVELOPER shall submit for CITY's approval the identity of any proposed Management Agent. OWNER/DEVELOPER shall also submit such additional information about the background, experience, and financial condition of any proposed Management Agent as is reasonably necessary for CITY to determine whether the proposed Management Agent meets the standards for a qualified Management Agent set forth above.

If the proposed Management Agent meets the standards for a qualified Management Agent set forth above, CITY shall approve the proposed Management Agent by notifying OWNER/DEVELOPER in writing. Unless the proposed Management Agent is disapproved by CITY within thirty (30) days of said submission of identity and qualifications of proposed Management Agent, which disapproval shall state reasonable specificity the basis for disapproval it shall be deemed approved. USA Multifamily Management, Inc., a California corporation is hereby approved by the CITY as the initial Management Agent.

21. DISMISSAL OF MANAGEMENT AGENT. If CITY determines in its reasonable judgment that the Project is not being operated and managed in accordance with the terms of this Agreement, CITY shall deliver notice to OWNER/DEVELOPER of its intention to cause replacement of the Management Agent, including the reasons therefor, subject to the rights of Senior Lenders and Ground Lessor. Within fifteen (15) days of receipt by OWNER/DEVELOPER of such written notice, CITY staff and OWNER/DEVELOPER shall meet in good faith to consider methods for improving the operating status of the Project, including, without limitation, replacement of the Management Agent, which will be in OWNER/DEVELOPER's discretion subject to the rights of Senior Lenders and Ground Lessor.

22. MAINTENANCE AND SECURITY. OWNER/DEVELOPER shall at its own cost and expense maintain the Property in good condition, in good repair, and in decent, safe, sanitary, habitable, and tenantable living condition for the benefit of Project occupants. OWNER/DEVELOPER shall not commit or permit any waste on or to the Property, and shall prevent and/or rectify any physical deterioration of the Property. OWNER/DEVELOPER shall provide adequate ongoing security equipment and services for Project occupants. OWNER/DEVELOPER shall maintain the Property in conformance with all applicable state, federal, and local laws, ordinances, codes, and regulations and the Management Plan; but OWNER/DEVELOPER's maintenance obligations shall not be limited only to the standards contained in these laws or the Management Plan.

In the event the OWNER/DEVELOPER fails to maintain the Property in accordance with the foregoing standards, and after at least seven (7) calendar days' prior written notice to OWNER/DEVELOPER, Ground Lessor, and the Senior Lenders, the CITY or its agent may, but shall be under no obligation to, enter upon the Property,

make such repairs or replacements as are deemed necessary in CITY's reasonable discretion (with the prior written consent of the Senior Lenders and the Ground Lessor), and provide for payment thereof. Any amount advanced by CITY to make such repairs, together with the maximum legal interest rate thereon from the date of such shall become an additional obligation of OWNER/DEVELOPER to CITY shall be immediately due and payable to CITY.

23. **UNIT VACANCIES.** OWNER/DEVELOPER shall use its best efforts to fill vacancies in Regulated Units as quickly as possible.

24 **INSPECTION AND RECORDS.** OWNER/DEVELOPER shall maintain records which clearly document OWNER/DEVELOPER's performance of its obligations to operate the Property and the Project under the terms of this AGREEMENT. OWNER/DEVELOPER shall submit any records to the CITY within ten (10) business days of CITY's request. OWNER/DEVELOPER shall permit CITY to enter and inspect the Property and the Project for compliance with obligations under this AGREEMENT upon twenty-four (24) hours advance notice of such visit by CITY to OWNER/DEVELOPER or OWNER/DEVELOPER's management agent and to tenants of any inspected Project units, subject to the provisions of the lease regarding inspection and entry rights, which provisions must otherwise be consistent with state law.

25. **ANNUAL REPORT.** OWNER/DEVELOPER shall submit an annual report to CITY as required by California Health and Safety Code Section 33418, which shall include at a minimum for each Regulated Unit the rental rate and the income and household size of the occupants. The income information required under this report shall be supplied by the tenant in a certified statement on a form provided by CITY. CITY may request additional information be included in the annual report.

26. **MONITORING/NON-COMPLIANCE/CURE.** OWNER/DEVELOPER'S compliance with the provisions of this AGREEMENT shall be reviewed at least annually, and at such other times as CITY may require, upon thirty (30) days prior written notice from CITY. During any such review, OWNER/DEVELOPER shall bear the burden of proof to demonstrate good faith compliance with the terms of this AGREEMENT. If, as a result of such review, CITY finds and determines that OWNER/DEVELOPER has not complied in good faith with the terms and conditions of this AGREEMENT, CITY shall give written notice to OWNER/DEVELOPER of its findings and of the exact nature of OWNER/DEVELOPER'S non-compliance. OWNER/DEVELOPER shall be given a period of sixty (60) days after delivery of any such notice in which to cure, to the reasonable satisfaction of CITY, any non-compliance. In the event CITY fails to give OWNER/DEVELOPER notice of any non-compliance at or before the annual review, OWNER/DEVELOPER shall not be held responsible for any failure to comply with the terms and conditions of this AGREEMENT during the year covered by the annual review.

27. CITY REMEDIES FOR BREACH. If OWNER/DEVELOPER is unable or otherwise fails to cure any non-compliance within sixty (60) days after CITY delivers notice of non-compliance pursuant to Section 26, CITY may, in addition to any other remedy provided by law or equity, modify or terminate this AGREEMENT, seek liquidated damages in accordance with this AGREEMENT, or take any other action available to it under this AGREEMENT.

In particular, and without limitation by reason of enumeration, OWNER/DEVELOPER acknowledges and agrees that failure to cure any non-compliance under this AGREEMENT, whether by OWNER/DEVELOPER or any successor, shall, at the option of the CITY, constitute a breach and default under this AGREEMENT as to all other property within the Project.

In the event of any breach/default or violation of any agreement, obligation, or warranty under this AGREEMENT, CITY shall give written notice to OWNER/DEVELOPER, with copies to the Senior Lenders, Ground Lessor, and the limited partners of OWNER/DEVELOPER, specifying: (a) the nature of the breach or violation, (b) the action required to cure the breach or violation, and (c) a date, which shall not be less than thirty (30) calendar days from the date of the notice, by which such action to cure must be taken. If OWNER/DEVELOPER fails to cure the breach or violation within the time frame specified in the notice CITY additionally has the right, at its sole election, to:

A. Bring an action for equitable relief seeking the specific performance by OWNER/DEVELOPER of the terms and conditions of this AGREEMENT, and/or enjoining, abating, or preventing any violation of said terms and conditions, and/or seeking declaratory relief;

B. Intentionally deleted.

C. After notice provided for herein, make such repairs or replacements to the Property as are necessary and provide for payment thereof;

D. For violations of OWNER/DEVELOPER's obligations with respect to occupancy restrictions, Project maintenance, and unit vacancies, impose as liquidated damages a charge upon OWNER/DEVELOPER in an amount of THREE HUNDRED DOLLARS (\$300) per day for each Project unit that is not operated in compliance with this AGREEMENT; Prior to the imposition of liquidated damages, OWNER/DEVELOPER shall be given a period of thirty (30) days after delivery of written notice from CITY in which to cure, to the reasonable satisfaction of CITY, any such violations;

E. For violations of OWNER/DEVELOPER's obligations with respect to Project rents, impose as liquidated damages a charge upon OWNER/DEVELOPER in an amount equal to the actual amount OWNER/DEVELOPER has collected from any Qualifying Household in excess of the Qualifying Rent;

F. Pursue any other remedy allowed at law or in equity.

CITY's rights hereunder shall be in addition to, and not in lieu of, every other right or remedy provided for herein or now or hereafter existing at law or in equity by statute or otherwise, including, but not limited to injunctive relief, specific performance and damages. The exercise or beginning of exercise by CITY of any one or more rights or remedies, provided herein or now or hereafter existing at law or in equity by statute or otherwise, shall not preclude the simultaneous or later exercise by CITY of any or all other rights or remedies provided for in this AGREEMENT or now or hereafter existing at law or in equity or by statute or otherwise. All such rights and remedies shall be considered cumulative and nonexclusive.

The parties agree that the sums and formulas designated herein as liquidated damages represent a reasonable approximation of the damages CITY is likely to suffer from violations of the respective terms. OWNER/DEVELOPER agrees to pay in full any accrued liquidated damages to CITY within ten (10) calendar days of a written demand by CITY for such payment.

Notwithstanding anything to the contrary herein, the Tax Credit Investor has the right, but not the obligation, to cure any Event of Default or other default hereunder. CITY agrees that any cure of an Event of Default or other default by the Tax Credit Investor shall be deemed a cure by OWNER/DEVELOPER and shall be accepted or rejected on the same basis as if made by OWNER/DEVELOPER. CITY agrees to provide written notice of any Event of Default or other default to the Tax Credit Investor as provided herein concurrently with the provision of such notice to OWNER/DEVELOPER. As to the Tax Credit Investor, the cure period(s) specified herein shall commence upon the date of delivery of such notice to the Tax Credit Investor.

Notwithstanding anything to the contrary herein, CITY shall not exercise its rights under 26(C) or seek any money damages under this Agreement until the expiration of a 90-day period (the "Stand Still Period") following Senior Lender's and Ground Lessor's receipt from CITY of notice of a default under this Agreement; provided, however, the Stand Still Period shall be automatically extended for such period of time as (i) Senior Lender is diligently pursuing remedies for an Event of Default under Senior Lender's loan documents secured by the Property, or (ii) Ground Lessor is diligently pursuing remedies for an Event of Default under the Ground Lease. During the Stand Still Period, however, CITY shall be entitled to pursue specific performance and/or injunctive relief against OWNER/DEVELOPER for those rights and remedies under this Agreement relating to income, rent, or affordability restrictions. Senior Lender and Ground Lessor shall have the right, but not the obligation, to cure a default under this Agreement during the Stand Still Period. Following a Transfer of the Property in connection with a foreclosure, deed in lieu of foreclosure, or other remedial action lawfully taken by any Senior Lender holding a security interest in the Property, the

transferee shall not be liable under this Section 27 for any money damages that arose prior to the transferee having actual possession of the Property.

28. **FEES, TAXES, AND OTHER LEVIES.** OWNER/DEVELOPER shall be responsible for payment of all fees, assessments, taxes, charges, and levies imposed by any public authority or utility company with respect to the Property and the Project, and shall pay such charges prior to delinquency. However, OWNER/DEVELOPER shall not be required to pay any such charge so long as (a) the legality thereof is being contested in good faith and by appropriate proceedings, and (b) OWNER/DEVELOPER maintains reserves adequate to pay any contested liabilities.

29. **INSURANCE COVERAGE.** OWNER/DEVELOPER shall cause to have in full force and effect during the term of this AGREEMENT continuous insurance coverage as required by any lienholder.

30. **PROPERTY DAMAGE OR DESTRUCTION.** If any building or improvement erected by OWNER/DEVELOPER on the Property is damaged or destroyed, subject to the requirements of the Senior Lenders and Ground Lessor, OWNER/DEVELOPER shall, at its own cost and expense, repair or restore the Property consistent with the original Plans and Specifications for the Project. Such work shall be commenced within one hundred twenty (120) calendar days after the damage or loss occurs and shall be completed within three hundred and sixty-five (365) calendar days thereafter. Subject to the requirements of the Senior Lenders and Ground Lessor, all insurance proceeds collected for such damage or destruction shall be applied to the cost of such repairs or restoration and, if insurance proceeds are insufficient for such purpose, OWNER/DEVELOPER shall make up the deficiency.

GENERAL PROVISIONS

31. **SUBORDINATION.** Except as expressly set forth herein, this AGREEMENT shall not be subordinated in priority to any other interest in the Property that was not recorded on or prior to the date of recordation of this Agreement, unless the CITY expressly consents, in writing, to the subordination or junior priority of this AGREEMENT. Such consent, if any, shall be within the CITY's sole discretion, and may only be permitted, if at all, for purposes that conform with the circumstances authorized by California Health and Safety Code section 33334.14(a), and to the extent the proposed subordination does not jeopardize the CITY's security interest in the property and is otherwise consistent and compliant with all legal standards, including eligibility requirements and other conditions imposed by funding sources for the Project.

32. **TRANSFER AND ENCUMBRANCE OF PROPERTY.** During the term of this AGREEMENT, OWNER/DEVELOPER shall not make or permit any sale, agreement to sell, assignment, conveyance, lease (other than the rental of Project units to eligible residential tenant occupants), or transfer of the Property or any part thereof, including the sale of any general or limited partnership interests, the removal of any general partner, or any substantial change in operational or management control over

the Property (collectively referred to as "Transfers"), without the prior written consent of CITY. The limitations on OWNER/DEVELOPER's right of assignment or other transfer contained in this paragraph 32 shall not apply to any foreclosure, deed in lieu of foreclosure, or other remedial action lawfully taken by any Senior Lender holding a security interest in the Property; nor shall they apply to the transfer of limited partner interests in OWNER/DEVELOPER and/or the removal and substitution of a general partner or a limited partner pursuant to the terms and conditions of OWNER/DEVELOPER's organizational document ; nor shall it apply to (i) the sale of the fee estate in the Property to Ground Lessor, (ii) the Ground Lease, (iii) any remedy exercised pursuant to the Ground Lease and (iv) in connection with a subsequent sale or transfer of the Property following such exercise of remedy under the Ground Lease. .

CITY shall give its consent to a Transfer provided that it determines all of the following conditions are met: (a) OWNER/DEVELOPER is in compliance with this AGREEMENT or the Transfer will cure existing violations of this AGREEMENT; (b) the transferee agrees to assume all obligations of OWNER/DEVELOPER imposed by this AGREEMENT; (c) the transferee demonstrates to CITY's satisfaction that it is capable of owning and/or operating the Property and the Project in full compliance with this AGREEMENT; (d) the terms of the Transfer shall not jeopardize the CITY's security interest in the Property and is otherwise in full compliance with all legal standards, including eligibility requirements and other conditions imposed by funding sources for the Project; and (e) the Transfer has been approved by CITY's governing body, if such approval is required. For the avoidance of doubt, CITY 's prior written consent shall not be required in connection with a foreclosure or a deed-in-lieu of foreclosure of any senior deed of trust or in connection with any refinancing of the any loan made by a Senior Lender, so long as this Agreement remains senior and non-subordinate.

Other than the Ground Lease, any fee financing entered into by Ground Lessor, any loans provided by Senior Lenders or refinance loans, during the term of this AGREEMENT, OWNER/DEVELOPER shall not engage in any financing or other transaction creating any mortgage or other encumbrance or lien upon the Property and/or the Project (except for any financing provided by CITY), without the prior written consent of CITY, which consent may be withheld in CITY's sole discretion. CITY may give its consent to such financing if and only to the extent necessary to maintain or improve the affordability or condition of the Property and/or the Project.

33. NONLIABILITY OF OFFICIALS, EMPLOYEES, AND AGENTS. No member, official, director, employee, agent or independent contractor of CITY shall be personally liable to OWNER/DEVELOPER or third party beneficiaries for any obligation created under the terms of this AGREEMENT.

34. INDEMNITY AND WAIVER. Notwithstanding the insurance coverage required herein, OWNER/DEVELOPER shall indemnify and hold CITY, its members, officials, directors, employees, agents and independent contractors (collectively "Indemnitees"), harmless against any losses, damages, liabilities, claims, demands, judgments, actions, court costs, and legal or other expenses (including attorney's fees)

which Indemnitees may incur as a result of (1) OWNER/DEVELOPER's failure to perform any obligations as and when required by this AGREEMENT; (2) any failure of OWNER/DEVELOPER's representations or warranties to be true and complete in any material respect; or (3) any act or omission by OWNER/DEVELOPER or any contractor, subcontractor, management agent, or supplier with respect to the Project or the Property, except to the extent that such losses are caused solely by the negligence or willful misconduct of Indemnitees. The duty of the OWNER/DEVELOPER to indemnify includes the duty to defend Indemnitees in any court action, administrative action, or other proceeding brought by any third party arising from the Project or the Property. OWNER/DEVELOPER's duty to indemnify Indemnitees shall survive the term of this AGREEMENT. Following a Transfer of the Property in connection with (i) a foreclosure, deed in lieu of foreclosure, or other remedial action lawfully taken by any Senior Lender holding a security interest in the Property, or (ii) any remedy exercised pursuant to the Ground Lease, the transferee shall not be liable under this Section 34 for any obligations that arose prior to the transferee having actual possession of the Property.

OWNER/DEVELOPER hereby waives any claims, suits, or actions against the CITY on account of or arising from the Costa-Hawkins Rental Housing Act, California Civil Code Sections 1954.50 *et seq.* ("CHRA"). Furthermore, the parties hereby acknowledge and agree that, without limitation, any Project entitlements, permits, or approvals have conferred upon the OWNER/DEVELOPER and/or the Project either a direct financial contribution or other form of assistance pursuant to Section 1954.52(b) of the CHRA.

35. **GOVERNING LAW.** This AGREEMENT shall be interpreted under and be governed by the laws of the State of California, except for those provisions relating to choice of law and those provisions preempted by federal law.

36. **AGREEMENT CONTROLS.** In the event of a conflict between any provisions of this AGREEMENT and any of its exhibits, the terms of this AGREEMENT shall control.

37. **ATTORNEYS' FEES AND COSTS.** In the event that a legal or administrative action is brought to interpret or enforce the terms of this AGREEMENT, the prevailing party shall be entitled to recover all reasonable attorneys' fees and costs incurred in such action.

38. **TIME.** Time is of the essence in this AGREEMENT.

39. **CONSENTS AND APPROVALS.** Except as otherwise expressly provided in this AGREEMENT, any consent or approval required under the AGREEMENT shall not be unreasonably withheld or delayed.

40. **NOTICES, DEMANDS, AND COMMUNICATIONS.** Formal notices, demands, and communications between OWNER/DEVELOPER and CITY shall be given by first class or certified mail, return receipt requested, postage prepaid or

delivered personally, to OWNER/DEVELOPER and CITY as follows, or at such other address as a party may designate by written notice to the other party:

CITY OF ROSEVILLE

CITY Manager
311 Vernon Street
Roseville, California 95678

OWNER/DEVELOPER

Roseville Harvey 715, L.P.
c/o USA Properties Fund, Inc.
3200 Douglas Boulevard,
Suite 200
Roseville, CA 95661
Attention: President

and:

Riverside Charitable
Corporation
14131 Yorba Street
Tustin, CA 92780
Attention: Executive Director

and:

Banc of America CDC
Special Holding Company, Inc.
100 Federal Street
MA5-100-04-11
Boston, MA 02110
Attention: Asset Management

Safehold Inc., 1114 Avenue of
the Americas, New York, New
York 10036, Attention: Chief
Legal Officer

Citibank, N.A.
388 Greenwich Street,
Trading 4th Floor
New York, New York 10013
Attention: Transaction
Management Group
Re : The Crawford, Deal ID #
50012475
Facsimile: (212) 723 8209

41. **BINDING UPON SUCCESSORS.** All provisions of this AGREEMENT shall be binding upon and inure to the benefit of the heirs, administrators, executors,

successors in interest, transferees, and assigns of OWNER/DEVELOPER and CITY, and shall run with the land for the full term of this AGREEMENT. Any successor in interest to OWNER/DEVELOPER and any purchaser or transferee of the Property shall be subject to all of the duties and obligations imposed on OWNER/DEVELOPER under this AGREEMENT for the full term of this AGREEMENT. The term "OWNER/DEVELOPER" as used in this AGREEMENT shall include all such assigns, successors-in-interest, and transferees.

42. **RELATIONSHIP OF PARTIES.** The relationship of OWNER/DEVELOPER and CITY for this Project during the term of this AGREEMENT shall not be construed as a joint venture, equity venture, or partnership. CITY neither undertakes nor assumes any responsibility or duty to OWNER/DEVELOPER or to any third party with respect to the operation of the Property or the actions of OWNER/DEVELOPER. Except as CITY may specify in writing, OWNER/DEVELOPER shall have no authority to act as an agent of CITY or to bind CITY to any obligation.

43. **WAIVER.** Any waiver by CITY of any obligation in this AGREEMENT must be in writing. No waiver shall be implied from any delay or failure by CITY to take action on any breach or default of OWNER/DEVELOPER or to pursue any remedy allowed under this AGREEMENT or applicable law. Any extension of time granted to OWNER/DEVELOPER to perform any obligation under this AGREEMENT shall not operate as a waiver or release from any of its obligations under this AGREEMENT. Consent by CITY to any act or omission by OWNER/DEVELOPER shall not be construed as the consent to any other or subsequent act or omission or to waive the requirement for CITY's written consent to future waivers.

44. **OTHER AGREEMENTS.** OWNER/DEVELOPER represents that it has not entered into any agreements that would restrict or compromise its ability to comply with the terms of this AGREEMENT. OWNER/DEVELOPER shall not enter into any agreements that are inconsistent with the terms of this AGREEMENT without an express written waiver by CITY.

45. **AMENDMENTS AND MODIFICATIONS.** Any amendments or modifications to this AGREEMENT must be in writing, and shall be effective only if executed by both OWNER/DEVELOPER and CITY, following receipt of all required approvals, and only with the consent of the Senior Lenders and Ground Lessor.

46. **SEVERABILITY.** Every provision of this AGREEMENT is intended to be severable. If any provision of this AGREEMENT is held invalid, illegal, or unenforceable by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions shall not be affected or impaired.

SPECIAL PROVISIONS

47. **REFINANCING REVIEW FEE.** In the event that the Property and/or the Project is a tax credit project and is refinanced during the term of this Agreement,

OWNER/DEVELOPER shall provide CITY a prepayment, upon request by OWNER/DEVELOPER, for CITY's staff costs in reviewing any refinancing documentation submitted to CITY for CITY's review and approval. Such prepayment shall be submitted by OWNER/DEVELOPER prior to CITY commencing any review. The prepayment will be ten thousand dollars (\$10,000.00). OWNER/DEVELOPER shall not be entitled to receive a refund of any such fee in the event that OWNER/DEVELOPER fails to complete such refinancing.

48. **TENANT MONITORING FEE.** Commencing one (1) year after the final Certificate of Occupancy for the Project and annually thereafter, OWNER/DEVELOPER shall pay to CITY, not later than March 31 of each year, a tenant monitoring fee equal to FORTY DOLLARS (\$40) for each occupied, rent restricted, apartment unit within the Project, with such fee to be adjusted to reflect the Project's actual occupancy rate. The fee for each unit shall be prorated over the portion of the year that the unit was occupied or leased. A penalty of ten percent (10%) per month shall be assessed against any fee not paid when due. Notwithstanding the foregoing, OWNER/DEVELOPER shall not be subject to a tenant monitoring fee, provided that the requirements of Government Code section 65915.3(b) are met.

49. **PARTICIPATION IN HOUSING CHOICE VOUCHER PROGRAM.** During the term of this AGREEMENT, OWNER/DEVELOPER agrees to participate in the Housing Choice Voucher ("HCV") program administered by the Roseville Housing Authority (the "Authority").

50. **CHECKLIST FOR REGULATED UNITS.** OWNER/DEVELOPER agrees that each prospective tenant, prior to rental of a Regulated Unit, shall be required to complete forms required by Exhibit C, or OWNER/DEVELOPER'S equivalent as approved in writing by CITY.

51. **GROUND LESSOR PROTECTION.** If Ground Lessor terminates the Ground Lease, it shall not be liable for any defaults or monetary obligations of OWNER/DEVELOPER arising prior to such termination. Ground Lessor shall not be obligated to construct or continue with construction of the Project.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT
as of the Effective Date.

City of Roseville,
a municipal corporation

BY: _____
DOMINICK CASEY
City Manager

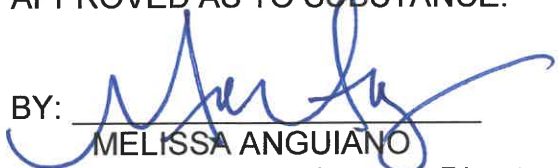
ATTEST:

BY: _____
CARMEN AVALOS
City Clerk

APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE:

BY:  _____
MELISSA ANGUIANO
Economic Development Director

Roseville Harvey 715, L.P.,
a California limited partnership

BY: USA Roseville Harvey 715, Inc.
a California corporation, its
Administrative General Partner

BY: _____
Geoffrey C. Brown
President

BY: Riverside Charitable Corporation,
a California nonprofit public benefit
corporation, its Managing General Partner

BY: _____
Recinda Shafer
Deputy Executive Director

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Placer

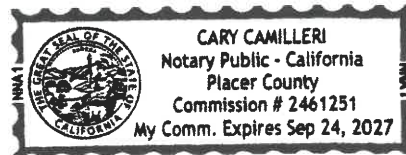
On 11-26-2024 before me, Cary Camilleri, Notary Public
(insert name and title of the officer)

personally appeared Melissa Anguiano
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Cary Camilleri (Seal)



IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT
as of the Effective Date.

City of Roseville,
a municipal corporation

BY: _____
DOMINICK CASEY
City Manager

ATTEST:

BY: _____
CARMEN AVALOS
City Clerk

APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE:

BY: _____
MELISSA ANGUIANO
Economic Development Director

Roseville Harvey 715, L.P.,
a California limited partnership

BY: USA Roseville Harvey 715, Inc.
a California corporation, its
Administrative General Partner

BY: 
Geoffrey C. Brown
President

BY: Riverside Charitable Corporation,
a California nonprofit public benefit
corporation, its Managing General Partner

BY: 
Recinda Shafer
Deputy Executive Director

ACKNOWLEDGMENT

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State of California

County of Placer

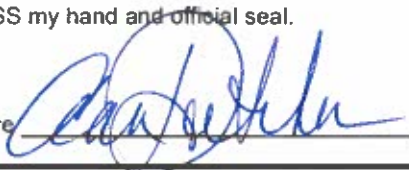
On 11/25/2024 before me, Ann Patchen, Notary Public
(insert name and title of the officer)

personally appeared Geoffrey C. Brown,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

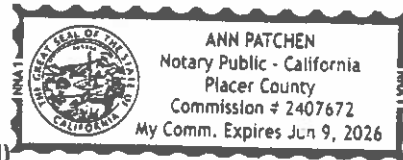
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)



ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange)

On November 26, 2024 before me, Desiree D. Rocha, Notary Public
(insert name and title of the officer)

personally appeared Recinda Shafer,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Desiree D. Rocha (Seal)

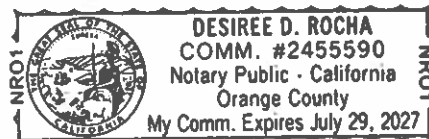


EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

The land described herein is situated in the State of California, County of Placer, City of Roseville, and is described as follows:

RESULTANT LOT 19 AS SHOWN ON LOT LINE ADJUSTMENT, EVIDENCED BY DOCUMENT RECORDED JANUARY 22, 2015 AS INSTRUMENT NO. 2015-004480 OF OFFICIAL RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOT 19, AS SAID LOT IS SHOWN AND SO DESIGNATED ON THAT CERTAIN PLAT ENTITLED "FIDDYMENT RANCH PHASE 1" FILED IN BOOK AA OF MAPS, PAGE 10, PLACER COUNTY RECORDS AND AS AMENDED BY CERTIFICATE OF CORRECTION RECORDED JUNE 22, 2005 AS INSTRUMENT NO. 2005-0080325, AND AS AMENDED BY CERTIFICATE OF CORRECTION RECORDED MAY 18, 2006 AS INSTRUMENT NO. 2006-0054209 OFFICIAL RECORDS.

TOGETHER WITH THE WEST 17.5 FEET OF LOT 20, AS SAID LOT IS SHOWN AND SO DESIGNATED ON THAT CERTAIN PLAT ENTITLED "FIDDYMENT RANCH PHASE 1" FILED IN BOOK AA OF MAPS, PAGE 10, PLACER COUNTY RECORDS.

APN: 017-117-097-000

EXHIBIT B
OCCUPANCY AND RENT RESTRICTIONS

	One Bedroom		Two Bedroom		Three Bedroom	
Maximum Household Income as Percentage of AMI	Number of Units	Initial Qualifying Rent	Number of Units	Initial Qualifying Rent	Number of Units	Initial Qualifying Rent
50%	22	\$1,050	46	\$1,265	23	\$1,466
80%	24	\$1,713	46	\$2,062	23	\$2,385
<i>Non-Rent Restricted On Site Management</i>	0	N/A	2	N/A	1	N/A
TOTAL	46		92		46	

EXHIBIT C
CHECKLIST FOR AFFORDABLE RENTAL UNITS

The following documentation must be present in the Tenant's file (in a form approved by the Housing Manager) for an "affordable renter."

- _____ Certification of Affordable Rental Unit Eligibility Form
- _____ Calculation of Tenant Eligibility Form
- _____ Record of Rental Increases
- _____ Written, third party verification of all income sources, including:
 - _____ Employment
 - _____ Self-employment (tax return and profit & loss statement for current year)
 - _____ Unemployment
 - _____ AFDC (Welfare) Benefits
 - _____ Child Support
 - _____ Alimony
 - _____ Social Security Benefits
 - _____ Supplemental Security Income (SSK)
 - _____ VA or Military Benefits
 - _____ Pensions and/or Annuities
 - _____ Retirement Funds
 - _____ Savings Accounts (Interest Income)
 - _____ Checking Accounts
 - _____ Government Grants
 - _____ Trust Funds
 - _____ Stocks & Bonds (Cash Value)
 - _____ Life Insurance (Cash Value)

Name _____

Complex _____

Title _____

Date _____

CERTIFICATION OF RESIDENT ELIGIBILITY

Re: _____ Apt. # _____
Apartment Complex

I/we have read and answered truthfully, fully frankly and personally each of the following questions for all persons who are to occupy the unit being applied for in the above apartment project. Listed below are the names of all persons who intend to reside in the unit:

[illegible]

CERTIFICATION OF RESIDENT ELIGIBILITY (cont.)

INCOME COMPUTATION

- 6) The total anticipated income calculated in accordance with this paragraph 6, of all persons (except children under the age of 18 years) listed above for the 12-month period beginning the date that I/we plan to move into a unit is \$ _____ .

Included in the total anticipated income listed above are:

- a. All wages and salaries, overtime pay, commissions, fees and other compensation for personal services, before payroll deductions.

Excluded from such anticipated income are:

- a. Casual, sporadic or irregular gifts;
- b. Amounts which are specifically for or in reimbursement of medical expenses;
- c. Lump sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlements for personal or property losses;
- d. Amounts of educational scholarships paid directly to the student or the educational institution and amounts paid by the government to a veteran for use in meeting the costs of tuition, fees, books, and equipment. Any amounts of such scholarships or payments to veterans not used for the above purposes are to be included in income;
- e. Hazardous duty pay to a family member in the Armed Forces who is away from home and exposed to hostile fire;
- f. Relocation payments under Title II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970;
- g. Foster child care payments;
- h. The value of coupon allotments for the purchase of food pursuant to the Food Stamp Act of 1977.

- 7) This certificate is made with the knowledge that it will be relied upon by the Owner to determine maximum income for eligibility to occupy the unit; and I/we

declare that all information set forth herein is true, correct and complete and based upon information I/we deem reliable and that the statement of total anticipated income contained in paragraph 6 is reasonable and based upon such investigation as the undersigned deemed necessary.

- 8) I/We will assist the Owner in obtaining any information or documents required to verify the statement made herein, including either an income verification from my/our present employer(s) or copies of federal tax returns for the immediately preceding calendar year.
- 9) I/We acknowledge that I/we have been advised that the making of any misrepresentation or misstatement in this declaration will constitute a material breach of my/our agreement with the Owner to lease the unit and will entitle the Owner to prevent or terminate my/our occupancy of the unit by institution of an action for eviction or other appropriate proceedings.

I/We declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ in the City of
_____ California.

Applicant

Applicant

Applicant

Applicant

Applicant

[All persons listed in number 2 above, except children under the age of 18 must sign this form]

**CALCULATIONS OF TENANT ELIGIBILITY
FOR AFFORDABLE RENTAL FORM**

(FORM COMPLETION BY APARTMENT OWNER OR AGENT)

NAME: _____ UNIT # _____

<u>SOURCE</u>	<u>MONTHLY</u>	<u>ANNUAL</u>
Social Security	\$	\$
Social Security	\$	\$
Civil Service	\$	\$
Pension _____	\$	\$
Interest _____	\$	\$
Wages _____	\$	\$
Tips _____	\$	\$
Wages _____	\$	\$
Tips _____	\$	\$
Child Support	\$	\$
Welfare	\$	\$
Stocks/Bonds	\$	\$
Other _____	\$	\$
Other _____	\$	\$
TOTAL INCOME	\$	\$
	Monthly base rent	\$
	Move-in date	

BY

TITLE _____

DATE _____

[illegible]

[illegible]



COUNCIL COMMUNICATION

CC #: 3663
File #: 0709-02

Title: HOUSING SUCCESSOR/CITY COUNCIL - Fiscal Year 2023-2024 Annual Report of the Low and Moderate Income Housing Asset Fund
Contact: Claudia Carreno 916-774-5476 ccarreno@roseville.ca.us
Trisha Isom 916-746-1239 tisom@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.23.

RECOMMENDATION TO COUNCIL

Staff requests that the City Council, acting as the Housing Successor, adopt a resolution approving the Fiscal Year 2023-24 Annual Report for the Low and Moderate Income Housing Asset Fund.

BACKGROUND

State of California legislation dissolved all California Redevelopment Agencies in 2012. As part of the dissolution process of the City of Roseville's Redevelopment Agency, the City elected to become the Housing Successor. State law requires the Housing Successor to maintain any funds transferred to it, together with any funds generated from housing assets in a separate Low and Moderate Income Housing Asset Fund and requires the funds to be used in accordance with applicable affordable housing-related provisions of the Community Redevelopment Law. These statutes require the Housing Successor to expend funds for specified administrative and monitoring costs related to ensuring the long-term affordability of deed-restricted affordable units.

Beginning in 2014, Housing Successors were required to produce an annual report of their housing activities, required by SB 341. The annual report, known as the Report of Required Information, is due to the Housing Successor's governing body by December 31st of each year and must include an independent financial audit of the Low and Moderate Income Housing Asset Fund ("Fund"), for the most recent fiscal year. The audit may be separate or included in the host jurisdiction's annual audit. The Report of Required Information must be included as part of the Annual Progress Report for the Housing Element which is reported to the State of California Department of Housing and Community Development and must also be posted on the Housing Successor's website by the end of the calendar year.

The Report of Required Information, per Health and Safety Code 34171.1(f), is mandated to include the following information from the prior year:

1. The amount deposited into the Low and Moderate Income Housing Asset Fund.
2. A statement of the fund balance as of the close of the last fiscal year.
3. A description of expenditures from the fund by category.
4. The statutory value of real property owned by the Housing Successor, the value of loans and grants receivable, and the sum of these two amounts.
5. A description of any transfers made.
6. A description and status of any project for which the Housing Successor receives or holds property tax revenue pursuant to the Recognized Obligation Payment Schedule.
7. For interests in real property acquired by the former Redevelopment Agency prior to February 1, 2012, a status update on compliance with Section 33334.16. For interests in real property acquired on or after February 1, 2012, a status update on the project.
8. A description of any outstanding obligations pursuant to Section 33413 that remained to transfer to the Housing Successor on February 1, 2012, of the Housing Successor's progress in meeting those obligations, and of the Housing Successor's plans to meet unmet obligations.
9. Reporting on income targeting requirements.
10. The percentage of units of deed-restricted rental housing restricted to seniors and assisted individually or jointly by the housing successor, its former redevelopment agency, and its host jurisdiction within the previous 10 years in relation to the aggregate number of units of deed-restricted rental housing assisted individually or jointly by the Housing Successor, its former redevelopment agency, and its host jurisdiction within the same time period.
11. The amount of any excess surplus, the amount of time that the Housing Successor has had excess surplus, and the Housing Successor's plan for eliminating the excess surplus. The completed Report of Required Information for the City of Roseville Housing Successor Agency is included as Attachment A of Attachment 1.
12. An inventory of homeownership units assisted by the former redevelopment agency or the Housing Successor that are subject to covenants or restrictions or to an adopted program that protects the former redevelopment agency's investment of moneys from the Low and Moderate Income Housing Fund pursuant to subdivision (f) of Section 33334.3.

For FY2023-24, the total deposits made into the Housing Successor fund totaled \$450,374 which is average from the preceding years. A total of \$56,700 was received as program income from loan payoff proceeds and \$252,532 from city loan payoffs. The total expenditures from the Housing Successor fund equaled \$913,696, an increase from the preceding year of \$280,343. The increase in expenditures is attributed to loaning \$500,000 for development of an affordable housing project and funding an Outreach Worker for \$80,000. The ending balance of the Housing Successor fund for FY2023-24 equaled \$1,918,010. The fund balance has not exceeded the sum of deposits in the prior four years.

Since the audit of Low and Moderate Income Asset Fund (Fund 2841) is included in the City of Roseville's Annual Comprehensive Financial Report (ACFR), as allowed by SB 341, that information will be provided to the State of California. The City's ACFR for FY2023-24 will be presented to the City Council in early 2025 and will be available on the City's website at www.roseville.ca.us under Departments & Divisions, Finance, Financial Transparency, or by searching for ACFR.

FISCAL IMPACT

Activities of the Low and Moderate Income Housing Asset Fund are separate and are not

dependent upon the General Fund. Use of these funds for the development and programming of local affordable housing units and homeless prevention and services reduces impacts on the General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The Fiscal Year 2023-24 Housing Successor Annual Report meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal D - Enhance economic vitality.

Respectfully Submitted,

Claudia Carreno, Management Analyst

Melissa Anguiano, Economic Development Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-402

23/24 Report of Required Information

RESOLUTION NO. 24-402

APPROVING THE ANNUAL REPORT FOR THE LOW AND MODERATE INCOME
HOUSING ASSET FUND FOR FISCAL YEAR 2023-24

WHEREAS, in 2012 the California State Legislature dissolved redevelopment agencies, and the City of Roseville Housing Successor Agency assumed the housing assets and functions of the former City of Roseville Redevelopment Agency; and

WHEREAS, SB-341 requires Housing Successors to produce an annual report of their housing activities by December 31st of each year; and

WHEREAS, staff has prepared the Report of Required Information for the Low and Moderate Income Housing Asset Fund for fiscal year 2023-24.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville approves the Report of Required Information for the Low and Moderate Income Housing Asset Fund for fiscal year 2023-24.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

Report of Required Information per Health and Safety Code 34176.1 (f)
City of Roseville Housing Successor
Fiscal Year 2023-24

1. Any amounts deposited into the Fund, with segregation of amounts deposited from payments pursuant to a Recognized Obligation Payment Schedule ("ROPS") from other sources.

<i>Amount</i>	<i>Source</i>	<i>Purpose</i>
\$60,864	Interest on Investments Earned	Fund Balance-Reserved
\$19,500	Interest on Notes/Loans	Fund Balance-Reserved
\$45,778	Monitoring Fees	Fund Balance-Reserved
\$252,532	20% Deposit from City Loan Payoff	Fund Balance-Reserved
\$56,700	Loan Payoffs-Program Income	Fund Balance-Reserved
\$15,000	Other Income	Fund Balance-Reserved
\$450,374	Total Deposits	

2. The balance in the Fund at the fiscal year end, with segregation of amounts held to meet obligations on a ROPS from other amounts.

<i>Amount</i>	<i>Description</i>
\$1,911,160	Ending Cash
\$6,850	Interest Receivable
\$1,918,010	Fund Balance 6/30/24

3. A description of expenditures from the Fund by category for:
- Monitoring and preserving the long-term affordability of units subject to affordability restrictions or covenants entered by the redevelopment agency or the housing successor and administering permitted affordable housing activities. *The amount that can be spent on monitoring and administration is capped at 2% of the value of the assets in the Fund or \$200,000 whichever is greater.*
 - Homeless prevention and rapid rehousing services. *This amount is limited to \$250,000 annually.*
 - Development of housing affordable to households at or below 80% of area median income ("AMI").

<i>Amount</i>	<i>Description</i>
\$50,452	a. Staff charges for Monitoring
\$101,046	a. Professional Services
\$12,199	a. Misc Office Charges
\$249,999	b. Homeless Prevention
\$500,000	c. Development of housing
\$913,696	Total Expenditures

Report of Required Information per Health and Safety Code 34176.1 (f)
City of Roseville Housing Successor
Fiscal Year 2023-24

4. The statutory value of real property owned by the housing successor, the value of loans and grants receivable, and the sum of these two amounts. *"Statutory value of real property" means the value of properties formerly held by the former redevelopment agency as listed on the housing asset transfer form approved by the Department of Finance ("DOF") and the purchase price of properties purchased by the housing successor.*

Amount	Description
\$875,000	Land - Note Receivable
\$5,760,000	Mercy Housing - Deferred Receivables
\$500,000	Hampstead Prospera at Fiddymont Workforce
\$3,693,755	FTHB/commercial Deferred Receivables
\$861,715	Residential
\$11,690,470	Total Value of Land & A/R

5. A description of any inter-jurisdictional transfers of monies from the Fund in the previous fiscal year as well as any transfer from prior fiscal years if the funds are still unencumbered and a description of and status update on any project for which transferred funds have been or will be expended if that project has not yet been placed in service.

None

6. A description of any project for which the housing successor receives or holds real property tax revenue pursuant to the ROPS and the status of that project.

None

7. For interests in real property acquired by the former redevelopment agency prior to February 1, 2012, a status update on compliance with the development of the property within five (5) years after the DOF approved the property as a housing asset, which would typically be the date of approval of the housing asset transfer list. For interests in real property acquired on or after February 1, 2012, a status update on the project.

Mercy Housing secured a loan from the Housing Successor for \$5,760,000 for the development of a 58-unit mixed-use affordable housing development at 623 Vernon Street, Roseville. The loan was approved by the City Council, acting as the Housing Successor, on November 16, 2016. The project was completed in November 2018.

In 2016, the Housing Successor committed \$600,000 of funding from the low/moderate affordable housing funds towards the Junction Crossing affordable rental housing development at 120 Pacific Street. The deferred low interest loan was approved by the City Council, acting as the Housing Successor, on October 20, 2021. This project includes 80 affordable units available for low- and very low-income households and was completed in February 2024.

Report of Required Information per Health and Safety Code 34176.1 (f)

City of Roseville Housing Successor

Fiscal Year 2023-24

The Housing Successor loaned \$500,000 in gap funding to Hampstead Company's Prospera at Fiddymment - Workforce Housing project for the development of a 104-unit mixed-income affordable housing development. The project is located at 2801 North Hayden Parkway in West Roseville and was completed in October 2024. The loan was approved by the City Council, acting as the Housing Successor, on April 3, 2024.

- 8. A description of any outstanding replacement housing and housing production obligations that transferred to the housing successor on February 1, 2012, the housing successor's progress in meeting those obligations, and the housing successor's plans to meet the unmet obligations.**

The Agency finalized a loan of \$500,000 from Low/Mod funds to one affordable rental project that developed 59 very low- and low-income units. The Agency will continue to use loan portfolio payoffs and 20% set-aside deposits from City loan payments to provide additional assistance for affordable housing developments. The value of the 20% loan receivable from the Successor Agency on June 30, 2024, is \$2,234,941 providing the California Department of Finance approves the payment of the City loans by the Successor Agency.

- 9. Reporting on income targeting requirements does not need to be included until December 31, 2019 for the period from January 1, 2014 through the end of the fiscal year covered by the report (June 30, 2019 for most housing successors), and every five years thereafter. However, it may be useful for housing successors to track this information on an annual basis to ensure the requirement is met every five years. *The required income targeting expenditures are that, over a five year period, the funds remaining after expenditures for monitoring and administration and rapid rehousing services, if any, must be expended for the development of housing affordable to and occupied by households earning 80% or less of the AMI, with at least 30% of the funds expended on the development of housing affordable to and occupied by households earning 30% or less of the AMI and not more than 20% of the funds expended on the development of housing affordable to and occupied by households earning between 60% and 80% of the AMI.***

<i>Project</i>	<i>Loan Mount</i>	<i>Assisted Units</i>	<i>AMI</i>
Prospera at Fiddymment Workforce	500,000.00	8	30%
Junction Crossing	438,000.00	8	30%
Junction Crossing	162,000.00	3	50%

Report of Required Information per Health and Safety Code 34176.1 (f)

City of Roseville Housing Successor

Fiscal Year 2023-24

- 10. The percentage of units of deed-restricted rental housing restricted to seniors and assisted individually or jointly by the housing successor, its former redevelopment agency, and its host jurisdiction within the previous 10 years in relation to the total number of units of deed-restricted rental housing assisted individually or jointly by the housing successor, its former redevelopment agency, and its host jurisdiction within the same time period. *If the percentage of assisted senior rental housing is more than 50 percent of the total of all assisted rental housing, no additional senior rental housing can be assisted until the percentage falls to 50 percent or less.***

In last 10 years:

# of Units	Description
0	Senior Restricted Rental Housing Units
601	Non-Senior Restricted Rental Housing Units
601	Total Units
0%	% of Senior Restricted Rental Housing Units

- 11. The amount of any excess surplus, the amount of time that the successor agency has had the excess surplus, and the housing successor's plan for eliminating the excess surplus. *The definition of excess surplus has been modified so that an "excess surplus" exists to the extent a housing successor holds unencumbered funds in its Fund in an amount that exceeds the greater of \$1,000,000 or the total amount of deposits into the Fund for the preceding four fiscal years. The housing successor is required to spend the excess surplus amount or transfer that amount to another jurisdiction as provided in Health and Safety Code Section 34176.1(c)(2) within three fiscal years. If not, the excess surplus amount must be transferred to HCD to use pursuant to the Multifamily Housing Program or the Joe Serna, Jr. Farmworker Housing Grant Program.***

Fiscal Year	Amount Deposited
FY2022-23	\$500,424
FY2021-22	\$1,301,704
FY2020-21	\$603,561
FY2019-20	\$419,559
TOTAL	\$2,825,248

Fund Balance – 6/30/23	\$1,918,010
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Amount of Fund Balance does not exceed the sum of the deposits in the prior four years.	\$0
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Report of Required Information per Health and Safety Code 34176.1 (f)

City of Roseville Housing Successor

Fiscal Year 2023-24

12. Inventory of Home Ownership Units: This section provides an inventory of homeownership units assisted by the former Agency or FVHA as Housing Successor that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of moneys from the Low and Moderate Income Fund per Section 33334.3 (f).

<i>Loan Date</i>	<i>Loan Due in yrs</i>	<i>Address</i>	<i>Amount</i>
12/2/2008	45	121 Hickory Street	77,300.00
12/2/2008	45	177 Hickory Street	100,000.00
2/18/2009	45	109 Hickory Street	100,000.00
6/30/2009	45	153 Hickory Street	98,637.00
11/4/2009	45	145 Hickory Street	100,000.00
11/24/2009	45	125 Hickory Street	85,778.00
11/25/2009	45	141 Hickory Street	100,000.00
11/25/2009	45	113 Hickory Street	100,000.00
3/11/2010	45	149 Hickory Street	100,000.00
		TOTAL	\$861,715.00



COUNCIL COMMUNICATION

CC #: 3681

File #: 0800-02 & 0800-03

Title: Customer Information System - Sole Source Master Professional Services Agreement and Support and Maintenance Agreement

Contact: Caitlin Ornelas 916-774-5178 cornelas@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.24.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute a sole source Master Professional Services Agreement and Support and Maintenance Agreement with Cayenta, a Division of N. Harris Computer Corporation. Staff also requests authority for the City Manager, or his designee, to execute two additional one-year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year.

BACKGROUND

Roseville first entered into an agreement with Cayenta, a division of N. Harris Computer Corporation, in 2014 to implement the Cayenta Customer Information System (CIS). The system went live in November 2017. Cayenta is the sole provider to deliver the necessary licensing, support, and maintenance services for the CIS, which is integral to the billing of utility services for the City of Roseville.

FISCAL IMPACT

The cost of this agreement for FY2024-25 is \$215,862.22 and all necessary funds are included in the Electric and Environmental Utilities FY2024-25 operating budgets. In accordance with the terms of the agreement, fees will increase annually by the greater of three percent (3%) or CPI, not to exceed seven percent (7%) annually. Therefore, staff request City Council provide authorization to adjust the annual contract cost for the optional years, and the appropriate amounts will be included in future year budgets. This recommendation has no impact on the City's General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in

a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of this sole source Master Professional Services Agreement and Support and Maintenance Agreement meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Caitlin Ornelas, Utility Business Systems Administrator

Daniel Beans, Electric Utility Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-417

Master Agreement

Support and Maintenance Agreement

RESOLUTION NO. 24-417

APPROVING A MASTER PROFESSIONAL SERVICES AGREEMENT AND SUPPORT
AND MAINTENANCE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE
AND CAYENTA, A DIVISION OF N. HARRIS COMPUTER CORPORATION, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THEM
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Master Professional Services Agreement, as well as a Support and Maintenance Agreement for the system utilized by Electric, Water, Wastewater, and Solid Waste departments for billing, customer service, field operations, analytics, and managing monthly billing, by and between the City of Roseville and Cayenta, a Division of N. Harris Computer Corporation, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said Master Professional Services Agreement, and associated Support and Maintenance Agreement, are hereby approved and that the City Manager is authorized to execute them on behalf of the City of Roseville.

BE IT FURTHER RESOLVED that the City Manager or his designee is authorized to execute two (2) additional one (1) year renewals without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

MASTER PROFESSIONAL SERVICES AGREEMENT

THIS MASTER PROFESSIONAL SERVICES AGREEMENT made as of the 1st day of November, 2024 (the “**Effective Date**”).

BETWEEN:

**CAYENTA, A DIVISION OF
N. HARRIS COMPUTER CORPORATION
 (“HARRIS”)**

- and -

**CITY OF ROSEVILLE, CA
 (“Organization”)**

WHEREAS:

- a) The Organization wishes to retain Harris to perform certain professional services as set out herein; and
- b) Harris has agreed to provide such services on the terms and conditions set out in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants set out in this Agreement and for other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the parties agree as follows:

1. Term. This Agreement shall commence on the Effective Date and shall continue for a period of three (3) years (the “**Initial Term**”). Thereafter, this Agreement will automatically renew for up to two (2) additional one (1) year periods (each a “**Renewal Term**”). The Initial Term and the Renewal Terms shall collectively be referred to as the “**Term**”.

2. Services.

- a) **Statement(s) of Work.** The parties shall execute a Statement of Work for each project, which shall be attached hereto as Schedule “A”, Schedule “B”, and so on as required by Organization and agreed to by the parties. Each Statement of Work will be subject to the terms and conditions of this Agreement. In the event of conflict between this Agreement and any Statement of Work executed by the parties, the terms of this Agreement shall prevail.
- b) **Harris’s Obligations.** Harris shall use commercially reasonable efforts to provide the professional services set out in the applicable Statement of Work (the “**Services**”).

c) **Organization's Obligations.** To enable Harris to perform the Services, Organization agrees to provide the following to Harris:

- i. Information relative to Organization's hardware and software required for Harris to provide its Services;
- ii. Access to and use of Organization's facilities, equipment, hardware and software required by Harris to perform the Services;
- iii. Personnel and assistance as is reasonably required to enable Harris to perform the Services; and
- iv. A representative with authority to approve the plans and deliverables described in the applicable Statement of Work if so required.

d) **Ownership.** Organization may retain a PDF copy of any reports or other deliverables provided by Harris to Organization as part of the Services ("Deliverables"), however Harris is and shall remain the owner of all copyright, patents, trademarks, trade secrets and other intellectual property rights.

3. Fees.

- a) **Fees.** In consideration of providing the Services, Organization agrees to pay the fees set out in the applicable Statement of Work (the "**Fees**") to Harris. Organization acknowledges that the Fees may be increased from time to time, provided Harris first delivers notice of such Fees increase at least thirty (30) days prior to the anniversary of the Effective Date.
- b) **Invoices.** During the term of this Agreement, Harris shall deliver invoices to Organization. Unless otherwise stated in the applicable Statement of Work, each invoice delivered to Organization by Harris shall be due and payable upon receipt thereof by Organization.
- a) **Taxes.** The Fees are exclusive of taxes. Organization agrees to pay all applicable sales and use taxes, if any (excluding taxes on Harris's net income) ("**Taxes**") unless it provides HARRIS with a tax exemption certificate acceptable to the applicable taxing authorities.
- b) **Late Payment.** In the event Organization fails to pay all or any portion of an invoice on or before ninety (90) days after the date it becomes due ("Cure Period"), in addition to all other remedies Harris has under this Agreement or otherwise, Harris shall have the option to suspend or terminate all Services under this Agreement. Harris shall provide Organization with notice of non-payment during the Cure Period to allow Organization a reasonable time to cure such non-payment during the Cure Period. Suspension or termination of any such Services shall not relieve the Organization of its obligation to pay its outstanding invoices, including any applicable late charges.

4. Warranty

(a) **Warranty.** Harris warrants that the Services will be performed in a professional and diligent manner by personnel who are competent in performing their individual tasks.

(b) DISCLAIMER. TO THE GREATEST EXTENT PERMITTED BY LAW, EXCEPT FOR THE LIMITED WARRANTY PROVIDED IN SECTION 4(a), THE SERVICES ARE PROVIDED TO THE ORGANIZATION “AS IS” AND THERE ARE NO WARRANTIES, REPRESENTATIONS OR CONDITIONS, EXPRESSED OR IMPLIED, WRITTEN OR ORAL, ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING, USAGE OF TRADE OR OTHERWISE, REGARDING THEM OR ANY OTHER PRODUCT, SERVICE OR MATERIAL PROVIDED HEREUNDER OR IN CONNECTION HERewith.

HARRIS DISCLAIMS ANY IMPLIED WARRANTIES OR CONDITIONS REGARDING THE SERVICES AND ANY MATERIALS PROVIDED HEREUNDER OR IN CONNECTION HERewith, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABLE QUALITY, MERCHANTABILITY, DURABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE OR NON-INFRINGEMENT.

HARRIS DOES NOT REPRESENT OR WARRANT THAT THE SERVICES SHALL MEET ANY OR ALL OF THE ORGANIZATION’S PARTICULAR REQUIREMENTS. NO AGREEMENTS VARYING OR EXTENDING ANY EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT SHALL BE BINDING ON EITHER PARTY UNLESS IN WRITING AND SIGNED BY AN AUTHORIZED SIGNING OFFICER OF HARRIS.

5. Termination

a) **Termination.** This Agreement may be terminated as follows:

- c) (i) In addition to any other rights and remedies available to it, either party may immediately terminate this Agreement in the event of material breach by the other party of its obligations and that breach is not cured within thirty (30) days of receipt of written notice to that effect;
- d) (ii) Either party may terminate this Agreement effective immediately upon written notice to the other party if the other party: (i) becomes insolvent; (ii) becomes the subject of any proceeding under any bankruptcy, insolvency or liquidation law, whether domestic or foreign, and whether voluntary or involuntary, which is not resolved favourably to the subject party within ninety (90) days of commencement thereof; or (iii) becomes subject to property seizure under court order, court injunction or other court order which has a material adverse effect on its ability to perform hereunder; or
- e) (iii) For convenience on ninety (90) days’ written notice by either party, provided that in the case of termination for convenience by Organization, it must pay for all Services performed up to and including the date of termination.

b) **Effects of Termination.**

- (i) In the event of termination of this Agreement Organization shall immediately pay all outstanding Fees and other amounts owing to HARRIS under this Agreement; and
- (ii) This Agreement shall automatically terminate in the event that the Software License

Agreement is terminated or expires.

6. Limitation of Liability

TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, HARRIS, ITS AFFILIATES, AND EACH OF THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES AND SHAREHOLDERS' ENTIRE LIABILITY AND ORGANIZATION'S EXCLUSIVE REMEDY WITH RESPECT TO THE SERVICES AND ANY OTHER PRODUCTS, MATERIALS SUPPLIED BY HARRIS IN CONNECTION WITH THIS AGREEMENT FOR DAMAGES FOR ANY CAUSE AND REGARDLESS OF THE CAUSE OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL BREACH, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED IN THE AGGREGATE AN AMOUNT THAT IS EQUAL TO THE FEES PAID TO HARRIS BY ORGANIZATION PURSUANT TO THE RELEVANT STATEMENT OF WORK.

IN NO EVENT SHALL HARRIS, ITS AFFILIATES AND EACH OF THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES AND SHAREHOLDERS, BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, PUNITIVE, OR SPECIAL DAMAGES WHATSOEVER, INCLUDING BUT NOT LIMITED TO FOR LOST REVENUE OR LOSS OF PROFITS, LOSS OF BUSINESS, LOSS OF DATA, FAILURE TO REALIZE EXPECTED SAVINGS, OR COST OF SUBSTITUTE GOODS OR SERVICES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, EVEN IF IT HAS BEEN ADVISED OF THE LIKELIHOOD OF THE OCCURRENCE OF SUCH LOSS OR DAMAGE OR SUCH LOSS OR DAMAGE IS FORSEEABLE AND NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

7. Confidential Information

- a) **Definition.** Each party acknowledges that it may receive Confidential Information from the other party or otherwise in connection with this Agreement. "**Confidential Information**" means all information or material that the disclosing party treats as confidential and any information relating to third parties that the disclosing party has an obligation to treat as confidential, which is disclosed by or obtained by a party in connection with this Agreement, whether such information is in oral, written, graphic or electronic form, which: is (A) marked "Confidential," "Restricted," or "Proprietary Information" or other similar marking, (B) known by the parties to be considered confidential or proprietary, or (C) which should be known or understood to be confidential or proprietary by an individual exercising reasonable commercial judgment in the circumstances. Confidential Information does not include information to the extent that such information: (i) is or becomes generally known to the public by any means other than a breach of the obligations of a receiving party hereunder; (ii) was previously known to the receiving party as evidenced by its written records; (iii) is rightly received by the receiving party from a third party who is not under an obligation of confidentiality; or (iv) is independently developed by the receiving party without reference to or use of the other party's Confidential Information which such independent development can be established by evidence that would be acceptable to a court of competent jurisdiction.

- b) Confidentiality Obligations.** Each of the parties agrees:
 - f) to maintain the Confidential Information of the other party in confidence and to take all reasonable steps, which shall be no less than those steps it takes to protect its own confidential and proprietary information, to protect the Confidential Information of the other party from unauthorized use, disclosure, copying or publication;
 - g) not to use the Confidential Information of the other party other than in the course of exercising its rights or performing its obligations under this Agreement;
 - h) not to disclose or release such Confidential Information except to the extent required by applicable law or during the course of or in connection with any litigation, arbitration or other proceeding based upon or in connection with the subject matter of this Agreement, provided that the receiving party shall first give reasonable notice to the disclosing party prior to such disclosure so that the disclosing party may obtain a protective order or equivalent and provided that the receiving party shall comply with any such protective order or equivalent;
 - i) not to disclose or release such Confidential Information to any third person without the prior written consent of the disclosing party, except for authorized employees or agents of the receiving party who have a need to know such information for the purpose of performance under this Agreement and exercising its rights under this Agreement, and who are bound by confidentiality obligations at least as protective of the disclosing party's Confidential Information as this Agreement; and
 - j) to take such actions as may be reasonably necessary to enforce its agreements with its employees and agents, including commencing legal proceedings.

8. General

- a) **Mediation.** The parties agree to make best efforts to first address any claim, controversy or dispute arising out of or relating to this Agreement or the relationship created by this Agreement through senior level representatives of each party. A party may request the other party to participate in non-binding mediation in the State of California before bringing a claim, controversy or dispute in a court or before any other tribunal. Such mediation is to be conducted by either an individual mediator or a mediator appointed by mediation services mutually agreeable to the parties. Such mediator shall be knowledgeable in software system agreements. The mediation shall take place at a time and location in California which is also mutually agreeable; provided; however, that an agreed-upon mediation shall occur no later than ninety (90) days after either party notifies the other of its desire to have a dispute be placed before a mediator. The costs and expenses of mediation, including compensation and expenses of the mediator (and except for the attorney's fees incurred by either party), is to be shared by the parties equally. If the parties are unable to resolve the claim, controversy or dispute within ninety (90) days after the date either party provides the other notice of mediation, then either party may bring and initiate a legal proceeding to resolve the claim, controversy or dispute unless the time period is extended by a written agreement of the parties. Nothing in this Section shall inhibit a party's right to seek injunctive relief at any time.
- b) Notice.** Any notice required or permitted to be given to any party to this Agreement shall be given in writing and shall be delivered personally, or mailed by prepaid registered post or courier to the appropriate address set out below. Any such notice shall be conclusively deemed to have been given and received on the day on which it is delivered or transmitted,

if personally delivered or, if mailed, on the third business day following the date of mailing, and addressed, in the case of HARRIS, to:

CAYENTA

8333 Eastlake Drive

Burnaby, British Columbia V5A 4W2

Attention: Larissa Wong, Vice President, Professional Services

Telephone: 778-900-3295

Email: lwong@harriscomputer.com

With a copy to:

N. HARRIS COMPUTER CORPORATION

1 Antares Drive, Suite 400

Ottawa, Ontario K2E 8C4

Attention: CEO

Telephone: 613-226-5511, extension 2149

Email: legal@harriscomputer.com

and in the case of Organization, to:

Organization

City of Roseville

Attn: City Clerk

311 Vernon Street

Roseville, CA 95678

Telephone: (916) 774-5263

Email: cityclerk@roseville.ca.us

Each party may change its particulars respecting notice, by issuing notice to the other party in the manner described in this Section 7(b).

- c) **Assignment.** Neither party may assign any of its rights or duties under this Agreement without the prior written consent of the other party, such consent not to be unreasonably withheld, except that either party may assign to an affiliate of such party or to successor entity in the event of its dissolution, acquisition, sale of substantially all of its assets, merger or other change in legal status. The Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and permitted assigns.
- d) **Entire Agreement.** This Agreement shall constitute the entire agreement between the parties hereto with respect to the matters covered herein. No other understandings, agreements, representations, warranties or other matters, oral or written, purportedly agreed to or represented by or on behalf of Harris by any of its employees or agents, or contained in any sales materials or brochures, shall be deemed to bind the parties hereto with respect to the subject matter hereof. Organization acknowledges that it is entering into this Agreement solely on the basis of the representations contained herein. The terms of this Agreement may not be changed except by an amendment signed by an authorized representative of each party. No provisions in any purchase orders, or in any other

documentation employed by or on behalf of the Organization in connection with this Agreement, regardless of the date of such documentation, will affect the terms of this Agreement, even if such document is accepted by Harris, with such provisions being deemed deleted.

- e) **Governing Law.** This Agreement shall be governed by the laws of the federal laws of the United States and the laws of the State of California, as applicable. This Agreement excludes that body of law applicable to choice of law, the Uniform Commercial Code and the United Nations Convention on Contracts for the International Sale of Goods (UNCCISG and any legislation implementing such Convention).
- f) **Trial by Jury.** Organization and Harris hereby waive, to the fullest extent permitted by applicable law, the right to trial by jury in any action, proceeding or counterclaim filed by any party, whether in contract, tort or otherwise, relating directly or indirectly to this Agreement or any acts or omissions of Harris in connection therewith or contemplated thereby.
- g) **Severability.** The invalidity or unenforceability of any provision or covenant contained in this Agreement shall not affect the validity or enforceability of any other provision or covenant herein contained and any such invalid provision or covenant shall be deemed modified to the extent necessary in order to render such provision valid and enforceable; if such provision may not be so saved, it shall be severed and the remainder of this Agreement shall remain in full force and effect.
- h) **Waiver.** No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach of the same or any other provisions hereof, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.
- i) **Counterparts.** This Agreement may be executed in counterparts (whether by facsimile or PDF signature or otherwise), each of which when so executed shall constitute an original and all of which together shall constitute one and the same instrument.
- j) **Relationship.** The parties are and shall at all times remain, independent contractors in the performance of this Agreement and nothing herein shall be deemed to create a joint venture, partnership or agency relationship between the parties. Neither party will have the power to bind the other party or to contract in the name of or create any liability against the other party in any way for any purpose. Neither party will be responsible for the acts or defaults of the other party or of those for whom the other party is in law responsible.
- k) **Allocation of Risk.** Organization acknowledges that the limited warranties, disclaimers and limitations of liability contained in this Agreement are fundamental elements of the basis of bargain between Organization and Harris and set forth an allocation of risk reflected in the fees and payments due hereunder.

- l) **Force Majeure.** No default, delay or failure to perform on the part of Harris shall be considered a breach of this Agreement where such default, delay or failure is due to a force majeure or to circumstances beyond its control. Such circumstances will include, without limitation, strikes, riots, civil disturbances, , epidemics, war, terrorist acts, embargoes, severe weather, fire, earthquakes, acts of God .
- m) **Survival.** The following sections and articles shall survive the termination or expiration of this Agreement: Sections 2(c), 3, 4, 5(b), 6-8 and any other provisions which are required to ensure that the parties fully exercise their rights and obligations hereunder.

[Signatures on Following Page]

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement to be effective as of the Effective Date.

CITY OF ROSEVILLE, a
municipal corporation

N Harris Computer Corporation, a

BY: _____
DOMINICK CASEY
City Manager

ATTEST:

BY: _____
CARMEN AVALOS
City Clerk

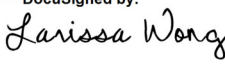
APPROVED AS TO FORM:

BY: _____
MICHELLE SHEIDENBERGER
City Attorney

APPROVED AS TO SUBSTANCE:

BY: 
Daniel Beans (Nov 4, 2024 10:01 PST)
DANIEL BEANS
Electric Utility Director

Signed by:

11356F04E618426
Todd Richardson
Chief Financial Officer
and
DocuSigned by:

EP6DE63DD17432...
Larissa Wong
VP Professional Services



COUNCIL COMMUNICATION

CC #: 3685
File #: 0800-03

Title: Sole Source Operational Software Maintenance and Support Services - General Terms and Conditions
Contact: Tom Pontes 916-774-5550 tpontes@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.25.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute General Terms and Conditions with AVEVA Software, LLC for software maintenance and support services.

BACKGROUND

Roseville Electric Utility (REU) utilizes a specialized software system to capture, process, and visualize operational data from its distribution and generation industrial control systems. This information is used by various divisions in the Department and is critical to the effective operation of the electric utility. AVEVA Software, LLC, the sole vendor for this proprietary system, provides essential software support and licensing. This three-year agreement includes a discounted rate structure and provisions for emergency system maintenance.

FISCAL IMPACT

The total cost of the three-year agreement will not exceed \$262,424.92. Funding is included in the the Electric Department's FY2024-25 budget in the Electric Fund. Funding for future years will be contingent on approval of the respective budgets.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. This software maintenance and support services agreement meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

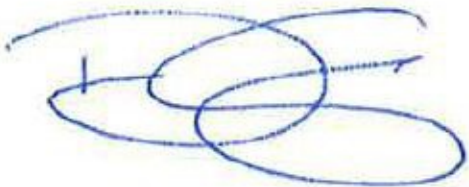
Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Tom Pontes, Assistant Electric Utility Director

Dan Beans, Electric Utility Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-421

Terms and Conditions

RESOLUTION NO. 24-421

APPROVING GENERAL TERMS AND CONDITIONS, BY AND BETWEEN AVEVA SOFTWARE, LLC AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, General Terms and Conditions for software maintenance and support services for Roseville Electric Utility, by and between the City of Roseville and AVEVA Software, LLC, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said General Terms and Conditions are hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

1. Interpretation. Unless the context clearly requires otherwise, references to “Agreement” mean, and this Agreement consists of, all of the following: (i) these General Terms and Conditions and any Appendices and Addenda attached hereto, (ii) any Order Form; and (iii) any and all AVEVA policy documents or support manuals referenced in any of the foregoing. In the event of a conflict between the provisions in any documents forming part of this Agreement, the documents shall be given precedence in the following descending order: (1) the provisions of these General Terms and Conditions, (2) the provisions of any Appendix or Addenda to this Agreement; and (3) the provisions of any Order Form. Unless otherwise stated, “including” and “e.g.” are not exclusive or limiting and will be deemed followed by “without limitation”.

2. Product License; Right to Access and Use

2.1 The following license terms shall apply to any On Premises Product: (i) conditioned upon the Customer complying with the terms and conditions of this Agreement (including payment of the applicable Charges), AVEVA hereby grants to the Customer, for the license term specified in such Order Form or otherwise in AVEVA Connect, a non-transferable, non-sublicensable, non-exclusive license to Use the On Premises Product only on the Customer Premises in accordance with this Agreement; and (ii) this license shall not extend to any Customer Affiliate unless such Affiliate is specifically named on the applicable Order Form.

2.2 The following right to use shall apply to any Cloud Service: (i) conditioned upon the Customer complying with the terms and conditions of this Agreement (including payment of the applicable Charges), AVEVA hereby grants to the Customer, for the subscription period specified in such Order Form or otherwise in AVEVA Connect, the right to access and use the Cloud Service (through AVEVA Connect) solely for internal business purposes and otherwise in accordance with this Agreement; and (ii) the Customer shall not make AVEVA Connect or the Cloud Service accessible or available for Use by any person or entity other than the Customer’s Users and Customer Affiliates.

3. General Use of the Products. Unless expressly required by Applicable Law without the possibility of contractual waiver, the Customer shall not:

3.1 reverse engineer, reproduce, decompile, recompile, disassemble, merge, modify, adapt or translate a Product or any component thereof, or create derivative works based on a Product, nor allow any third party to do the same;

3.2 work around any technical limitations in a Product or Use a Product in any way that exceeds the Product’s technical or usage limitations;

3.3 make more copies of a Product or documentation than is permitted under this Agreement or Use back-up copies of a Product for purposes other than restoring the Customer’s Use of the Product following a failure of that Product or the hardware that it is installed upon (including for purposes of training, testing or as a hot standby or caching server);

3.4 transfer, assign, sublicense, or rent a Product or any part thereof to any other person or entity, or permit timesharing or service bureau Use of, or commercially exploit a Product or any part thereof, in each case except in accordance with this Agreement;

3.5 incorporate a Product into anything not provided by AVEVA, except (i) for incorporation of a Product or documentation with application program interfaces that AVEVA makes publicly available for such Product or documentation, provided that such use is performed by the Customer for the Customer’s benefit only, (ii) to the extent expressly permitted, to customize a Product in accordance with the accompanying documentation, or (iii) as expressly permitted under a separate written agreement with AVEVA;

3.6 perform any benchmark testing or any of the following security testing of any Product without AVEVA’s prior written consent: network discovery, port and service identification, vulnerability scanning, password cracking, remote access testing, or penetration testing;

3.7 transfer a Product to another location or to other equipment without the prior written consent of AVEVA;

3.8 use a Product to store or transmit infringing, libellous, or otherwise unlawful or tortious material or to store or transmit material in breach of Applicable Laws or third party rights.

4. AVEVA Support Services

4.1 Conditioned upon the Customer complying with the terms and conditions of this Agreement (including payment of the applicable Charges), AVEVA shall provide the Support Services set out in the Order Form to the Customer.

4.2 Unless otherwise agreed in writing by AVEVA, AVEVA has no obligation to provide Support Services in respect of (i) Third Party Products or Resale Items; (ii) AVEVA software or hardware supplied by, or repaired by, any agent, distributor, reseller or other third party not authorized by AVEVA to supply or repair such AVEVA software or hardware; (iii) planning, installation, testing, and documentation of expansions, modifications or software upgrades of custom applications; (iv) hardware or software identified as retired phase or due to become retired under the AVEVA Software End of Life Policy (currently available at <https://www.aveva.com/en/legal/policies-compliance/>) (“Software EOL Policy”); (v) any version of a Product that is not the most up-to-date version of such Product; and (vi) any Pre-Production Product, Test Accounts, Partner Accounts or Preview. AVEVA reserves the right to charge the Customer additional Charges in respect of any Support Services provided for the matters set out in this Clause 4.2.

4.3 The Customer acknowledges that the Support Services are of an advisory nature and AVEVA provides no warranty, representation or undertaking that the Support Services shall achieve a specific business result.

4.4 Without prejudice to the Customer's statutory rights, AVEVA warrants that any parts for hardware which are supplied by AVEVA in performing the Support Services under this Agreement shall be free from material defects for a period of sixty (60) calendar days following Delivery of such parts. The Customer's sole and exclusive remedy and AVEVA's entire liability for a breach of this Clause 4.4 shall be to repair or replace the parts provided for the hardware by AVEVA.

4.5 To the extent AVEVA is contractually permitted to do so, it shall pass-through to the Customer any warranties from the original vendor and any upgrades, patches, service packs, or corrective fixes which are supplied for any Third Party Product while providing the Support Services under this Agreement. AVEVA shall not be responsible for any issues or defects with respect to any Third Party Products.

5. Charges; Expenses

5.1 The Customer shall pay the Charges for the Products, Support Services and Professional Services as set out in the Order Form.

5.2 In addition to the Charges set out in the Order Form, the Customer acknowledges that: (i) time spent providing the Professional Services or Support Services by AVEVA Personnel during hours outside of Normal Working Hours shall be charged by AVEVA to the Customer at the Overtime Rate; (ii) Standby Time shall be charged by AVEVA to the Customer whether or not any AVEVA Personnel are physically present at the Customer Premises, and if such Standby Time is outside of Normal Working Hours, the Customer shall be charged for such Standby Time at the Overtime Rate; (iii) all Support Services and Professional Services provided on the Customer Premises shall be charged to the Customer at the rates set forth in the Order Form, subject to the following: a minimum of four (4) hours will be charged by AVEVA to the Customer where hourly rates have been agreed with the Customer, and a minimum of one (1) day will be charged by AVEVA where daily rates have been agreed with the Customer; (iv) unless otherwise agreed in writing by AVEVA, any part of any hardware supplied by AVEVA that is identified as requiring replacement during the provision of the Support Services and Professional Services shall be charged by AVEVA to the Customer at the price notified by AVEVA to the Customer; and (v) if AVEVA agrees to provide additional Support Services or Professional Services to the Customer as result of any maintenance or repair work performed on any hardware by the Customer or any third party appointed by the Customer, AVEVA shall charge the Customer for such additional Support Services or Professional Services at the rates set forth in the Order Form.

5.3 Without prejudice to AVEVA's other rights and remedies under this Agreement or at law, if AVEVA cannot provide the Support Services or Professional Services in whole or in part due to a failure by the Customer to perform its obligations, then AVEVA may charge the Customer for any reasonable costs or other amounts that AVEVA may incur from such Customer failure, including the time of the affected AVEVA Personnel at AVEVA's then-standard rates.

5.4 Except as otherwise agreed in writing by Customer and AVEVA, Customer shall reimburse AVEVA for expenses incurred by AVEVA in the provision of the Support Services and Professional Services, including reasonable travel and living costs (including the cost of hotels, meals, and transport) of AVEVA Personnel engaged in the provision of the Support Services and Professional Services at the Customer Premises.

6. Invoicing and Payment

6.1 Unless otherwise agreed in the Order Form, the Customer shall pay the Charges set out in an invoice within thirty (30) calendar days from the date of such invoice and all Charges shall be in the currency identified in the Order Form. Customer shall pay a late charge of one and one-half percent (1.5%) (or the maximum rate permitted by law, if lower) per month above the base rate of the Federal Reserve on all payments which are not paid when due. Unless otherwise agreed by AVEVA in writing, the Charges set out in the Order Form shall be non-refundable, non-cancellable and non-contingent.

6.2 Without prejudice to any other rights or remedies available to AVEVA under this Agreement or at law if the Customer breaches any of its obligations to pay the Charges more than twice in any twelve (12) month period, or in AVEVA's reasonable opinion, there is a material adverse change in the Customer's financial condition, then AVEVA may issue an invoice to the Customer prior to the supply of the Products or the provision of the Support Services or Professional Services and any Charges set out in such invoice shall be due on the date of such invoice.

6.3 The Charges do not include taxes and, unless otherwise set out in the Order Form, the Customer shall pay all sales, use, value-added, gross receipt, stamp duty, stamp tax, goods and services tax, and other similar taxes ("**Transaction Taxes**") imposed by Applicable Laws on the Products, Support Services and Professional Services and associated with this Agreement, except for those taxes based on AVEVA's income. If Customer is exempt from paying a Transaction Tax, the Customer shall provide AVEVA with a written confirmation from the applicable tax authority of such valid Transaction Tax exemption at least twenty (20) calendar days before the due date for payment of the relevant invoice. In addition, Customer shall, on at least an annual basis and upon reasonable request from AVEVA, update or re-confirm such tax-exempt status. If AVEVA does not collect the required Transaction Taxes from Customer but is required to remit such Transaction Taxes to any taxing authority, the Customer shall reimburse AVEVA for (i) all such Transaction Taxes; and (ii) any accrued penalties and interest charges incurred by AVEVA where the failure to timely collect and remit was not due to AVEVA's own default. Without prejudice to AVEVA's other rights or remedies at law or under this Agreement, AVEVA reserves the right to invoice the Customer for Transaction Taxes if the Customer fails to provide the written confirmation of its tax-exempt status in accordance with this Clause 6.3. If the Customer is required by Applicable Laws to make any income tax withholding from the Charges under this Agreement, Customer will (i) withhold the legally required amount from payment; (ii) remit the withheld tax to the applicable taxing authority; and (iii) within sixty (60) days of payment, deliver to AVEVA original documentation or a certified copy evidencing remittance of withheld tax. If Customer does

not provide evidence of payment of withheld taxes, Customer will reimburse AVEVA for the tax withheld from payment to AVEVA within 60 days.

7. Pre-Production Product or Preview & Cloud Test and Partner Accounts; Resale Items

7.1 AVEVA may make a Pre-Production Product or Preview available to the Customer solely for the Customer's: (i) internal non-commercial purposes, non-production purposes, including demonstration, training, beta-testing and academic Use; (ii) evaluation of the Pre-Production Product or Preview; and (iii) providing feedback to AVEVA about such Pre-Production Product or Preview. Unless otherwise agreed in writing with AVEVA, the Customer shall not Use the Pre-Production Product or Preview for any other purpose (including in a production environment for commercial purposes). AVEVA reserves the right to revoke or suspend the Customer's Use of or access to the Pre-Production Product or Preview at any time and without notice.

7.2 If the Order Form states that the Customer's access to AVEVA Connect to receive the Cloud Services shall be a Test Account, then the Customer's right of use shall be limited to a right for the Customer to Use the Cloud Services solely for testing of the Cloud Service.

7.3 If the Order Form states that the Customer's access to AVEVA Connect to receive the Cloud Services shall be a Partner Account, then the Customer's right of use shall be limited to a right for the Customer to Use the Cloud Services solely to support the testing, development, promotion and sale of the Cloud Service.

7.4 All Test Accounts, Partner Accounts, Pre-Production Products, and Previews are provided "AS IS" and AVEVA hereby disclaims any and all liability, Damages, or obligation relating to the Test Accounts, Partner Accounts, Pre-Production Product or Preview and, without prejudice to the foregoing, AVEVA: (i) has no obligation to indemnify or defend the Customer for any Claim by any third party arising from or related to the Test Accounts, Partner Accounts, Pre-Production Product or Preview; (ii) hereby disclaims all warranties, express or implied, for the Test Accounts, Partner Accounts, Pre-Production Product or Preview; and (iii) shall not provide Support Services or any Service Level commitments for the Test Accounts, Partner Accounts, Pre-Production Product or Preview. If AVEVA provides the Customer with any Pre-Production Products or Previews identified as trial or demo software, the Customer shall have thirty (30) calendar days to use and evaluate such trial software, unless otherwise stated in the Order Form.

7.5 The Customer acknowledges that Resale Items may be provided to the Customer and that Resale Items: (i) are not Products, Support Services or Professional Services supplied or provided under this Agreement; (ii) may be subject to terms and conditions with third parties who are providing the Resale Items and to which the Customer agrees to be bound; and (iii) are received by the Customer solely at the Customer's own risk and without liability to AVEVA.

8. AVEVA's Right of Suspension. AVEVA may, in its sole discretion and without prior notice, suspend or limit the Customer's Use (or require the Customer to suspend or limit its Use) of the Products, Support Services and/or Professional Services, or any portion thereof, without incurring any liability to the Customer if: (i) AVEVA experiences or reasonably believes it will experience a security threat or system failure that endangers the integrity of AVEVA's internal systems; (ii) AVEVA is directed to do so by any law enforcement or regulatory agency; (iii) the continued performance of its obligations under this Agreement could result in AVEVA being in breach of Trade Controls or other Applicable Laws; (iv) AVEVA reasonably believes the Customer's Use of the Products amounts to excess usage; or (v) the Customer fails to pay the Charges. If AVEVA suspends or limits Customer's Use (or requires Customer to suspend or limit its Use) of the Product in accordance with any of the foregoing subclauses (i) through (iv), then AVEVA shall use commercially reasonable efforts to restore such Use as soon as reasonably practicable.

9. Customer Obligations

9.1 The Customer shall: (i) cooperate with AVEVA in good faith to enable AVEVA's provision of the Products, Support Services and Professional Services, including providing AVEVA with timely access to data, information and Customer Personnel; (ii) if any Support Services or Professional Services are to be provided at the Customer Premises, provide AVEVA Personnel with all necessary access to such Customer Premises on a without charge basis, including access to the Customer's information technology and telecommunications systems and any other facilities that are necessary for AVEVA to provide the Support Services or Professional Services; (iii) ensure that Customer's information technology and telecommunications systems comply with relevant specifications and requirements that may be provided by AVEVA from time to time; (iv) use commercially reasonable efforts to prevent any unauthorized Use of or access to the Products, and upon becoming aware of such unauthorized Use or access, promptly notify AVEVA in writing of such Use or access; and (v) obtain and maintain all necessary licenses, consents, and authorizations to allow AVEVA to supply the Products and provide the Support Services and Professional Services to the Customer, and for the Customer to Use the Products, receive the Support Services and Professional Services or share Customer Content.

9.2 The Customer agrees that it is responsible for use of the Products by Users and Customer's Affiliates and shall make all Users and Customer Affiliates aware of, and ensure that they comply with, the terms and conditions of this Agreement and AVEVA's Acceptable Use Policy. The Customer will be liable, jointly and severally with any User or Customer Affiliate, for all acts or omissions of such individual or entity, and any act or omission of such individual or entity that would be a breach of this Agreement if it were an act or omission of the Customer will constitute a breach of this Agreement by the Customer.

9.3 The Customer shall (i) not allow any User Credentials to be used by more than one individual User or Machine; and (ii) ensure that the User Credentials are kept confidential and secure. The Customer (and not AVEVA) shall be responsible for any unauthorized access to any of the Products through the misuse of the Customer's User Credentials.

9.4 AVEVA shall not be in breach of this Agreement and shall not be liable to the Customer for failure to perform its obligations under this Agreement if, and to the extent that, such failure (i) results from the Customer failing to perform any of its obligations under this Agreement; or (ii) is caused by any negligent, tortious or unlawful act or omission of the Customer.

10. Data Centre Locations. AVEVA may host AVEVA Connect and provide the Cloud Services for the Customer to Use the Cloud Service from such centres and locations as AVEVA may decide in its absolute discretion (including as AVEVA may decide to be necessary for any redundancy or backup purposes).

11. Health and Safety. The Customer shall ensure the Customer Premises are a safe environment for, and shall take all reasonable measures to protect the health and safety of, AVEVA Personnel engaged in the provision of the Support Services and Professional Services at the Customer Premises. AVEVA shall comply with the reasonable safety requirements, policies, procedures and rules of the Customer, where reasonably applicable, in respect of the Customer Premises provided that such safety requirements are provided to AVEVA at least fourteen (14) calendar days prior to such AVEVA Personnel arriving at the Customer Premises.

12. Regulatory Compliance

12.1 Each Party will comply with Applicable Laws in connection with the execution and performance of this Agreement. The Customer acknowledges that the Customer (and not AVEVA) is solely responsible for ensuring the Customer's compliance with all Applicable Laws.

12.2 Without limiting the generality of the foregoing:

1. each Party represents and undertakes that in connection with the execution and performance of this Agreement: (i) it will not, and will ensure that its authorized representatives and associated persons will not, directly or indirectly engage in or abet any activity, practice or conduct, which would constitute a breach of or an offense under applicable anti-bribery laws and regulations, including the U.K. Bribery Act 2010, the U.S. Foreign Corrupt Practices Act, any amendments and implementing regulations to such statutes, and any local anti-bribery laws and regulations (collectively, the "**Anti-Bribery Laws**"); (ii) it has and will maintain in place adequate procedures designed to prevent any authorized representatives and associated persons from undertaking any conduct that would give rise to a breach of or an offense under Anti-Bribery Laws; and (iii) from time to time at the reasonable request of the other Party, it will confirm in writing that it has complied with its undertakings under the foregoing subclauses (i) and (ii) and will provide any information reasonably requested by the other Party to confirm such compliance;

2. the Customer represents and undertakes that in connection with the performance of this Agreement, it will comply with all applicable Export Control Laws and Sanctions Laws in all respects related to the performance of this Agreement and each Order Form;

3. the Customer represents and undertakes that the Products, Support Services and Professional Services shall not be used: (i) in any country or territory subject to an export, import, financial or investment embargo under Export Control Laws or Sanctions Laws; (ii) in connection with any prohibited end use described under Export Control Laws or Sanctions Laws; (iii) by or for the benefit of any individual or entity denied party list maintained under Export Control Laws or Sanctions Laws, or any entity owned or controlled by such individual or entity; (iv) for any other use requiring an authorization under Export Control Laws or Sanctions Laws where such authorization has not been obtained; (v) in any manner, that could result in AVEVA being in breach of Export Control Laws or Sanctions Laws, and Customer represents and undertakes not to re-export or transfer any Products, Support Services or Professional Services in breach of any Export Control Laws or Sanctions Laws;

4. the Customer shall comply with AVEVA's Business Conduct Guidelines located at <https://www.aveva.com/>;

5. neither Party shall do anything that could reasonably prejudice the other Party's compliance with all Applicable Laws relating to anti-slavery and human trafficking.

12.3 AVEVA may, in its absolute discretion and without prejudice to its other rights and remedies under this Agreement or at law, revoke or suspend any of the rights granted under this Agreement if AVEVA believes, in its reasonable opinion, that the Customer is not in compliance with this Clause 12.

12.4 The Customer agrees that, within fourteen (14) calendar days of receipt of a written request from AVEVA, it will provide to AVEVA, in writing, the names of any and all of Customer's Users and Customer Affiliates in order for AVEVA to verify that the Customer is in compliance with this Clause 12.

13. Customer Content

13.1 During the Term, the Customer hereby grants and agrees to grant to AVEVA and its Affiliates a global, royalty-free, sub-licensable, non-exclusive license to use the Customer Content in order to: (i) provide the Products, Support Services, and Professional Services to the Customer; (ii) develop, improve, modify and optimize the Products, Support Services and Professional Services; and (iii) fulfil AVEVA's obligations under this Agreement, including making necessary disclosures and obtaining all licenses, permits, approvals, or consents required in connection with any Customer Content that is regulated content.

13.2 AVEVA may share Customer Content only to the extent that the Customer Content is aggregated and anonymized such that the Customer cannot be identified from the Customer Content.

13.3 The Customer warrants and represents that it owns or has the right to use all Intellectual Property Rights in and to the Customer Content, in connection with AVEVA's Products, Support Services and Professional Services.

13.4 The Customer acknowledges that to the extent that the Customer discloses or transmits Customer Content to a third party (including by allowing a third party to access Customer Content as a User), AVEVA shall not be responsible for the security, integrity or confidentiality of such Customer Content as disclosed or transmitted to such third party, notwithstanding anything to the contrary herein.

13.5 The Customer shall (i) be responsible for the accuracy, quality, integrity, legality, reliability, and appropriateness of the Customer Content, (ii) not include in any Customer Content any sensitive or special categories of Personal Data that would subject AVEVA to specific data security or data protection obligations, or other governmental regulation, (iii) ensure that the Customer Content is compatible with the application program interfaces in the Products, and (iv) be responsible for any security vulnerabilities, and the consequences of such security vulnerabilities, arising from the Customer Content, including any viruses, Trojan horses, worms or other harmful programming routines contained in the Customer Content. AVEVA may, in its absolute discretion and without prior notice to the Customer, delete any Customer Content that AVEVA identifies as containing any such security vulnerabilities.

13.6 The Customer acknowledges and agrees that the Cloud Services are not intended to act as a document or data retention system for the Customer and that the Cloud Service have limited capacity to store Customer's data (including the Customer Content) and the Customer must store and backup such data (including the Customer Content) in a separate system; and the Cloud Services may be subject to transmission errors, delivery failures, delays and other limitations inherent in the use of the internet and electronic communication.

14. Intellectual Property

14.1 All Intellectual Property Rights in and to the Products, Support Services and Professional Services, documentation and Deliverables, including techniques, knowledge or processes associated with design contributions, related knowledge or processes, and any and all updates, upgrades, modifications, enhancements, and derivative works of the foregoing, shall belong to, and vest in, AVEVA or, as applicable, its licensors, and the Customer hereby assigns and agrees to assign to AVEVA any and all Intellectual Property Rights that it might otherwise have in any of the foregoing. AVEVA retains all goodwill in, and the Customer has no rights in and to, any trade name, trademark, service mark, logo or other designation owned or controlled by AVEVA, whether registered or unregistered, including "AVEVA", the AVEVA logo, "Wonderware" and "InTouch".

14.2 If the Customer provides to AVEVA any suggestions, enhancement requests, recommendations, or other feedback related to the Products, Support Services, Professional Services, documentation or Deliverables (collectively, "**Feedback**"), AVEVA shall have and Customer hereby assigns and agrees to assign to AVEVA all right, title and interest, including all Intellectual Property Rights, in and to the Feedback. AVEVA shall have the unrestricted royalty-free right to use and incorporate into any of its products and services (including the Products, Support Services and Professional Services), documentation, and Deliverables, any and all Feedback. Furthermore, the Customer acknowledges and agrees that nothing herein shall limit AVEVA's rights to use its general knowledge, skills and experience, and any ideas, concepts, know-how and techniques, related to or derived from the performance of its obligations under this Agreement for any purpose.

15. Indemnification

15.1 Indemnification by AVEVA. Subject to the provisions of Clauses 15.3 and 22, AVEVA shall defend and indemnify the Customer against any Claims brought against the Customer by any third party alleging that Customer's Use of the Products or receipt of the Support Services and Professional Services in accordance with the terms and conditions of this Agreement infringes the Intellectual Property Rights of a third party ("**Third Party IP Claim**"), provided this indemnity shall not apply if the alleged infringement results from: (i) Use of the Products or receipt of the Support Services and Professional Services in conjunction or combination with any other software, services, product, data, item, or apparatus not provided by AVEVA to the Customer under this Agreement; (ii) anything the Customer provides or designs, including configurations, instructions, or specifications, and any Products or Support Services and Professional Services that were provided by AVEVA pursuant to Customer's designs, drawings, or specifications; (iii) a modification of a Product or the Support Services and Professional Services by the Customer or any third party; (iv) the Customer's failure to use the latest release or version of a Product or the Support Services and Professional Services (including any corrections or enhancements) where such use would have prevented such Claim; (v) AVEVA's compliance with designs or specifications of a published standard; (vi) the Customer's Use, storage, distribution, reproduction, or maintenance of the Products or the Support Services and Professional Services in breach of this Agreement; or (vii) any other breach of this Agreement by the Customer.

1. If AVEVA believes, in its reasonable opinion, that a Third Party IP Claim could or is likely to be made, or a Third Party IP Claim has been made, then AVEVA may, in its absolute discretion and at AVEVA's own cost (i) procure for the Customer the right to continue using the Product or receiving the Support Services and/or Professional Services under the terms of this Agreement; (ii) replace or modify the Product or the Support Services and/or Professional Services without a material decrease in functionality; or (iii) if either (i) or (ii) are not reasonably available, revoke any license in this Agreement for Products or Support Services and Professional Services that are the subject of such Third Party IP Claim. If AVEVA releases any Updates to

the Products to avoid or mitigate any such Third Party IP Claim, then the Customer shall install such Updates as soon as reasonably practicable and in no event more than seven (7) calendar days after receiving notice that such Updates have been issued by AVEVA.

15.2 Indemnification by the Customer. Subject to the provisions of Clause 15.3, the Customer shall defend and indemnify AVEVA and the AVEVA Personnel (collectively, the “**AVEVA Indemnitees**”) against Claims brought against the AVEVA Indemnitees by any third party arising from or related to: (i) the Customer’s use of the Products or the Support Services, and /or Professional Services in breach of any Applicable Laws or the terms of this Agreement; (ii) any Customer Content, including any allegation that any Customer Content infringes the Intellectual Property Rights of a third party; (iii) AVEVA’s use of or access to the Customer’s information technology and telecommunications systems or the Customer Premises in connection with the provision of Products, Support Services and Professional Services under this Agreement; and (iv) Customer’s Use of any of Product, Support Service or Professional Service in any application or situation where the failure of the Product, Support Service or Professional Service could lead to death or serious bodily injury to any person or to severe physical or environmental damage.

15.3 Indemnification Conduct of Claim. The indemnification obligations under this Clause 15 are conditional upon: (i) the Party against whom a Claim is brought timely notifying the other Party in writing of any such Claim; (ii) the Party who is obligated to defend a Claim having the right to fully control the defense of such Claim; (iii) the Party against whom a Claim is brought reasonably cooperating in the defense of such Claim; and (iv) in the case of a Third Party IP Claim, the Customer complying with AVEVA’s direction to cease any Use of the Products or Support Services and Professional Services which, in AVEVA’s reasonable opinion, may constitute an infringement. Neither Party shall settle any Claim in a manner that includes a financial or specific performance obligation on or admission of liability by the other Party without such Party’s prior written consent. The Party against whom a Claim is brought may appear and participate in the defense, at its own expense, through counsel reasonably acceptable to the Party obligated to defend such Claim, provided that the indemnifying party shall retain full control over the defense of the Claim. Without prejudice to AVEVA’s rights under Clause 15.1.1, neither Party shall undertake any action in response to any actual or alleged Third Party IP Claim that is prejudicial to the other Party’s rights.

16. Warranties, Representations and Undertakings

16.1 Authority. Each Party represents, warrants and undertakes that it has full capacity and authority and all necessary consents to enter into and to perform this Agreement and to grant the rights and licenses set forth in this Agreement, and that this Agreement is executed by its duly authorized representative and represents a binding commitment on it.

16.2 Limited Warranty for On-Premises Products. AVEVA warrants for a period of ninety (90) days following Delivery, that the On-Premises Product shall function in accordance with the accompanying documentation in all material respects. This warranty shall automatically become null and void if the warranty claim arises out of any modification or repair to the On-Premises Product that was made other than as expressly permitted by this Agreement. For any breach of this warranty, the Customer’s exclusive remedy, and AVEVA’s entire liability, shall be that AVEVA will, at AVEVA’s option: (a) promptly correct any On-Premises Product that fails to meet this limited warranty; (b) provide the Customer with a reasonable procedure to circumvent the nonconformity; or (c) refund the license fees paid by the Customer for the non-conforming On-Premises Product upon the Customer’s return of the same to AVEVA.

16.3 Limited Support Services Warranty. AVEVA will perform the Support Services in a professional manner. This warranty will be in effect for a period of thirty (30) days from the date of completion of the Support Service. For any breach of this warranty, the Customer’s exclusive remedy, and AVEVA’s entire liability, shall be the reperformance of the Support Services.

16.4 Limited Cloud Services Warranty. AVEVA warrants that during the Term of each applicable Order Form: (1) the Cloud Service will perform materially in accordance with the accompanying documentation; (2) the functionality of the Cloud Service will not be materially decreased; and (3) to the best of AVEVA’s knowledge, the Cloud Service does not contain, and AVEVA will not knowingly introduce, any Malicious Code.

17. Personal Data

17.1 Compliance with Laws. AVEVA and Customer shall, within the scope of this Agreement and in the context of their respective provision and use of the Products, Support Services and Professional Services, be responsible for complying with their obligations under Applicable Data Protection Legislation in their Processing of Personal Data.

17.2 AVEVA’s Processing of Account Personal Data. AVEVA Processes Account Personal Data for the following purposes:

1. AVEVA collects, uses and retains Account Personal Data (a) to manage the relationship with Customer; (b) to carry out AVEVA’s core business operations, such as accounting filing taxes and managing the business relationship with Customer; (c) to perform identity verification; (d) for its marketing activities, unless AVEVA has been otherwise specifically instructed by the relevant individuals; (e) to detect, prevent, or investigate security incidents, fraud, and other abuse or misuse of Products; (f) comply with AVEVA’s legal and regulatory obligations; and (g) as otherwise not prohibited or permitted, as the case may be, under Applicable Data Protection Legislation and the Agreement; and

2. AVEVA collects, uses and retains Account Personal Data through AVEVA’s various technical support or customer interaction channels in order to provide Support Services and Professional Services. For the avoidance of doubt, AVEVA does not Process Account Personal Data on behalf of Customer.

17.3 AVEVA’s Processing of Customer Personal Data on behalf of Customer. In the event that AVEVA Processes or is determined by any court or governmental authority with responsibility for data protection to Process any Customer Personal Data on behalf of the Customer, the Data Processing Addendum shall apply to such Processing of Customer Personal Data.

17.4 The Customer undertakes, represents and warrants that it has the right under Applicable Data Protection Legislation to share with AVEVA any and all Personal Data provided by the Customer to AVEVA.

18. Record Keeping. During the Term and for a period of two (2) years thereafter, the Customer shall maintain complete and accurate records documenting the location and Use of the Products and the receipt of the Support Services and Professional Services in a manner sufficient to permit AVEVA to conduct an audit in accordance with Clause 19 of this Agreement. The Customer acknowledges that AVEVA may collect, process and maintain Usage Metrics and other information relating to Use of the Products and receipt of the Support Services and Professional Services, including records of Users and from where they logged on to AVEVA Connect: (i) for AVEVA's own internal purposes; (ii) in order to verify the Customer's compliance with this Agreement; (iii) to comply with Applicable Laws; and (iv) to prevent fraud.

19. Audit

19.1 Without prejudice to Clause 19.2, during the Term and for a period of two (2) years thereafter, AVEVA (or its designee) shall be permitted to audit (at least once annually and in accordance with AVEVA's standard procedures, which may include on-site and/or remote audits of facilities, systems, records, and personnel during Normal Working Hours) the Use of the Products and the receipt of the Support Services and Professional Services (including identifying all of the Customer's Users and Affiliates) and the Customer's compliance with this Agreement.

19.2 Notwithstanding Clause 19.1, during the Term and for a period of five (5) years thereafter, AVEVA (or its designee) shall be permitted to audit (at least once annually and in accordance with AVEVA's standard procedures, which may include on-site and/or remote audits of facilities, systems, records, and personnel during Normal Working Hours) the Customer's compliance with Clause 12 of this Agreement.

19.3 The Customer shall cooperate reasonably in the conduct of any audit carried out pursuant to this Clause 19 and if: (i) the audit results indicate usage in excess of applicable usage limitations by five percent (5%) or more, (ii) underpayment of any Charges by five percent (5%) or more, or (iii) breach of this Agreement, all reasonable costs incurred by AVEVA for such audit shall be paid by the Customer.

20. License Compliance Monitoring

20.1 The Customer acknowledges that AVEVA may monitor Customer's and any third parties' compliance with any usage restrictions for the Products by legally permissible means, which may be by a security mechanism included in the Products and may include the detection, collection, transmission and processing of data (including Personal Data) by AVEVA, including IP addresses, email domains, and Wi-Fi geolocation, if an illegal copy of a Product is detected. The Customer consents to such compliance monitoring by AVEVA.

20.2 Within thirty (30) calendar days of receipt of a written request from AVEVA, the Customer shall provide AVEVA with a signed certification of compliance with the terms and conditions of this Agreement provided, however, that AVEVA shall not request more than one certificate of compliance annually.

20.3 If the Customer's Use of a Product exceeds the applicable usage limitations then, without prejudice to AVEVA's other rights and remedies at law or under this Agreement, AVEVA may suspend Use of such Product until the Customer: (i) pays Charges for such excess usage, which shall accrue from the date the excess usage began (together with an interest rate of one and one-half percent (1.5%) per month or partial month from the date such excess usage began until payment); and (ii) executes an additional Order Form documenting such excess usage and Charges.

21. Force Majeure. Except for the Customer's obligation to pay any Charges under this Agreement, neither Party shall be liable for delays or failure to perform caused, directly or indirectly, by circumstances beyond their reasonable control, including acts of God, earthquakes, fires, floods, wars, civil or military disturbances, acts of terrorism, sabotage, strikes, epidemics, pandemics, riots, power failures, computer failure and any other circumstances beyond their reasonable control that may cause interruption, loss or malfunction of utility, transportation, computer (hardware or software) or telephone communication service, accidents, labor disputes, acts of civil or military authority, governmental actions, or inability to obtain labor, material, equipment or transportation ("Force Majeure Event"). The affected Party shall provide notice of the Force Majeure Event to the other Party as soon as practicable. If a Party is prevented from meeting any deadlines under this Agreement as a result of a Force Majeure Event, such deadline will be extended by a period of time equal to the period of delay due to the Force Majeure Event, or to such other period as the Parties may agree in writing.

22. Limitations of Liability

22.1 No Implied Terms. Except for the representations and warranties expressly set out in this Agreement, AVEVA disclaims all other warranties, representations, or statements, whether express, implied or statutory, including, without limitation, any implied warranties of merchantability, fitness for a particular purpose, usage of trade, non-infringement or course of dealing, except to the extent that any such warranties cannot be validly waived under Applicable Laws. AVEVA does not warrant, represent or undertake that: (i) the Products, Support Services or Professional Services shall meet the Customer's requirements; (ii) the

Products, Deliverables, Support Services or Professional Services shall operate in combinations other than as specified in the documentation; (iii) the operation of the Products, Deliverables, Support Services or Professional Services shall be uninterrupted or error-free; or (iv) the Products, Deliverables, Support Services or Professional Services shall protect against all possible security threats, internet threats or other threats or interruptions.

22.2 No Indirect Loss. NOTWITHSTANDING ANYTHING TO THE CONTRARY HEREIN, IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR: (I) ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, SPECIAL, PUNITIVE OR SIMILAR DAMAGES; OR (II) LOSS OF BUSINESS, PROFITS, SAVINGS, OR REVENUE (EXCEPT TO THE EXTENT SUCH LOSS IS A DIRECT MEASURE OF DAMAGES FOR INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS), LOSS, CORRUPTION OR DESTRUCTION OF DATA, BUSINESS INTERRUPTION, OR DOWNTIME, IN EACH CASE ARISING OUT OF OR RELATED TO THIS AGREEMENT, REGARDLESS OF THE CAUSE OF ACTION OR BASIS OF LIABILITY (WHETHER IN CONTRACT, TORT, INDEMNITY, STRICT LIABILITY OR ANY OTHER LEGAL OR EQUITABLE THEORY), AND EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

22.3 Cap on Liability. Subject to Clause 22.4, the total aggregate liability of AVEVA and its Affiliates to the Customer for all Claims arising under or in relation to any particular Order Form and any activities taken or not taken in relation to such Order Form, regardless of the basis of liability (whether arising under breach of contract, obligations, or civil liability (including under any indemnity), tort (including negligence), misrepresentation, breach of statutory duty, breach of warranty, condition or Claims by third parties arising from any breach of this Agreement as applicable to such Order Form) shall not exceed the sum equal to (a) the Charges paid by Customer to AVEVA pursuant to such Order Form in the twelve (12) months preceding the date of the breach giving rise to the Claim, or (b) ten thousand US Dollars (\$10,000), whichever is greater. The Customer acknowledges that the provisions of this Clause 22.3 allocate the risks between AVEVA and the Customer and the Charges reflect this allocation of risk and the limitation of liability specified herein.

22.4 Nothing in this Agreement shall limit or exclude AVEVA's or its Affiliates' liability for: (i) intentional misconduct (ii) fraud; (iii) death or personal injury caused by negligence; or (iv) any liability to the extent such liability may not be excluded or limited under Applicable Laws.

23. Term; Termination

23.1 Term of the Agreement. This Agreement shall continue until either Party terminates this Agreement in accordance with Clause 23.3 ("Term").

23.2 Term of licenses/Order Form Term. The term of the license granted under Clause 2.1 for On Premises Products, and the right to access and use Cloud Services under Clause 2.2, will continue on a Product-by-Product basis for the applicable license term or subscription period identified in the Order Form, subject to the termination provisions herein.

23.3 Termination

1. Termination of General Terms and Conditions by notice. Either Party may terminate these General Terms and Conditions by giving no less than sixty (60) Business Days written notice to the other Party provided that such notice may not take effect earlier than the date which is 3 years from the Effective Date of the Agreement. These General Terms and Conditions will continue to govern any Order Form still in effect at the time of termination as if they had not been terminated.

2. Termination for Breach. Either Party may terminate this Agreement and/or any Order Form if the other Party commits a material breach of this Agreement or Order Form (including any failure to pay by the Customer) and fails to remedy such breach within twenty (20) Business Days of receipt of a written notice of default from the non-defaulting Party. In the event of a termination of this Agreement for breach of this Agreement, any Order Form then in force shall terminate. Termination of an individual Order Form shall not affect the continuation of this Agreement or any other Order Form. The Parties agree that the Customer's breach of Clauses 3. General Use of the Products, 9. Customer Obligations, 12. Regulatory Compliance, 17. Data Protection and Information Security, 18. Record Keeping, or 19. Audit, shall be deemed to be a material breach of this Agreement.

3. Termination for Insolvency. Either Party may terminate this Agreement if the other Party: (i) becomes or is declared insolvent, has a liquidator, receiver or administrative receiver appointed or passes a resolution for winding up (otherwise than for the purpose of a solvent amalgamation or reconstruction) or if a court having proper authority makes an order to that effect; (ii) enters into administration, is the subject of an administrative order or proposes to or enters into any voluntary arrangement with its creditors in the content of a potential liquidation; or (iii) is subject of any events or circumstances analogous to any of the foregoing in any applicable jurisdiction.

4. Termination for Change in Customer Status or Applicable Laws. (a) The Customer agrees that if it, its parent, or any Customer Affiliate, becomes subject to any Sanctions Laws, AVEVA may terminate this Agreement as required by such Sanctions Laws and retrieve any Products from the Customer and/or the Customer Premises within the time required. (b) AVEVA may terminate this Agreement or an Order Form at any time by giving written notice to the Customer if there is a change in any Applicable Laws such that the continued provision of the Products, Support Services, and/or Professional Services to the Customer would, in AVEVA's reasonable opinion, result in a breach of such Applicable Laws.

24. Consequences of Termination

24.1 Upon termination of this Agreement or any Order Form, or expiration of the license term of the applicable Products, the Customer shall, as instructed by AVEVA, destroy or return to AVEVA the Products (regardless of the media or device upon which such Products are fixed) and any related software install kits and documentation.

24.2 The Customer may request in writing during the Term that AVEVA return to the Customer any Customer Content stored on AVEVA Connect, and AVEVA shall, at the Customer's cost, use commercially reasonable efforts to return the Customer Content within sixty (60) calendar days of receipt of such written request, except where AVEVA is required to retain such Customer Content in accordance with Applicable Laws. From and after sixty (60) calendar days following the expiration or termination of this Agreement, AVEVA shall have no further obligations to continue to hold, store, export or return the Customer Content, and AVEVA may delete the Customer Content.

24.3 The Parties agree that Clauses 1. Interpretation, 5. Charges; Expenses, 6. Invoicing and Payment (with respect to any amounts owed as of the date of termination or expiration), 7.4. Pre-Production Product or Preview & Cloud Test and Partner Accounts; Resale Items, 14. Intellectual Property through to and including 19. Audit, 22. Limitations of Liability, 24. Consequences of Termination, and 26. Confidentiality through to and including 37. Governing Law, of this Agreement shall survive termination or expiration of this Agreement.

25. Products and Support Services End of Life. AVEVA may (i) modify any of its Products or Support Services at any time, provided that such modification will not compromise the material functionality of the Product or Support Service and (ii) discontinue marketing and support for any Product in accordance with the Software EOL Policy.

26. Confidentiality

26.1 From time to time, either Party (the “**Disclosing Party**”) may disclose or make available to the other Party (the “**Receiving Party**”) Confidential Information of or in the possession of the Disclosing Party in connection with this Agreement.

26.2 The Parties agree that Confidential Information shall not include any information, however designated, that: (i) the Receiving Party can show is or has become generally available to the public without breach of this Agreement by the Receiving Party or became rightfully known to the Receiving Party prior to disclosure to the Receiving Party by the Disclosing Party; (ii) was received from a third party without breach of any non-disclosure obligations to the Disclosing Party or otherwise in violation of the Disclosing Party's rights; or (iii) was developed by the Receiving Party independently of any Confidential Information received from the Disclosing Party.

26.3 Each Party shall (i) protect the Confidential Information received from the Disclosing Party in the same manner as it protects the confidentiality of its own proprietary and confidential materials, but in no event with less than reasonable care; and (ii) use the Confidential Information received from the Disclosing Party solely for the purposes of this Agreement and in accordance with the terms and conditions of this Agreement. Except as set out in Clause 26.5 and Clause 13.2, neither Party shall disclose to any person any Confidential Information received from the Disclosing Party without the Disclosing Party's prior written consent and the Receiving Party shall be responsible for any breach of this Clause 26 by its Affiliates, employees, contractors, and agents and any third party to whom it discloses Confidential Information in accordance with this Clause 26.

26.4 Upon termination or expiry of this Agreement or upon written request submitted by the Disclosing Party, whichever comes first, the Receiving Party shall use commercially reasonable efforts to return or destroy, as instructed by the Disclosing Party, all of the Disclosing Party's Confidential Information, provided however, that a party may retain the other party's Confidential Information during the pendency of a dispute or litigation between the Parties related to this Agreement, as required by Applicable Laws, or where it is unable to return or destroy such Confidential Information for technical or operational reasons.

26.5 Notwithstanding anything to the contrary in this Clause 26, the Receiving Party may disclose the Confidential Information of the Disclosing Party: (i) pursuant to an order of a court or governmental agency and provided that, if permitted by Applicable Laws, the Receiving Party shall first notify the Disclosing Party of such order and afford the Disclosing Party the opportunity to seek a protective order relating to such disclosure; and (ii) to such of its Affiliates (which, in the case of the Customer, shall be limited to those Customer Affiliates that receive Products, Support Services and Professional Services under this Agreement), employees, contractors, or agents who need to know the Confidential Information in order to support the performance of such Party's obligations under this Agreement and who are contractually bound by confidentiality obligations that are at least as onerous as those contained in this Agreement.

26.6 Neither Party shall issue any press release relating to this Agreement without the other Party's consent. Notwithstanding the foregoing, AVEVA may identify the Customer as a client of AVEVA in AVEVA's marketing literature and AVEVA is hereby granted a license for the Term to use the Customer's name and trade marks for this purpose, and AVEVA may describe the Products, Support Services and Professional Services provided under this Agreement to the Customer in AVEVA's promotional materials, presentations, case studies, qualification statements, and proposals.

27. Assignment and Subcontracting. Subject to this Clause 27, this Agreement shall extend to and be binding upon the Parties to this Agreement, their successors, and assigns, provided, however, that neither Party shall assign or transfer this Agreement without the other Party's prior written consent, which shall not be unreasonably withheld, delayed or made subject to a condition. AVEVA may make the provision of its consent to such an assignment by the Customer conditional on the Customer: (i) updating the Products, and /or Support Services that AVEVA supplies or provides to the Customer to the current version of such Products and/or Support

Services; or (ii) paying additional Charges. AVEVA may assign or transfer this Agreement, in whole or in part, without obtaining the consent of the Customer, to an Affiliate or in connection with the transfer or sale of its entire business or sale of all or substantially all of its assets, or in the event of a merger, divestiture, or consolidation with another company. AVEVA may contract with third party subcontractors to provide all or part of the Products, Support Services and/or Professional Services on behalf of AVEVA, and AVEVA may change or replace such subcontractors at any time in its sole discretion. AVEVA shall be responsible for the acts or omissions of such AVEVA subcontractors.

28. Notices. All notices to be given under this Agreement will be in writing and delivered by courier or delivery service with written verification of receipt, or by registered or certified mail, postage prepaid and return receipt requested to the addresses set out in the applicable Order Form or to such other address as may be specified in writing by either Party to the other. Notices will be deemed effective upon receipt. Notwithstanding the foregoing, any notices or other communications required or permitted to be provided pursuant to this Agreement may be provided by AVEVA to the Customer on AVEVA Connect; or by electronic mail to Customer's email address held in AVEVA's account information records.

29. Entire Agreement. This Agreement constitutes the entire agreement between the Parties relating to its subject matter and supersedes all prior or contemporaneous representations, understandings or agreements whether written or oral, relating to its subject matter. This Agreement will prevail over any additional, conflicting, or inconsistent terms and conditions that may be contained in any purchase order or other document provided by the Customer to AVEVA, or any clickwrap agreement covering the same subject matter. Each Party acknowledges that it is entering into this Agreement without reliance on any undertaking, warranty or representation given by or on behalf of the other, except as expressly set out in this Agreement.

30. Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. An executed facsimile or electronic copy of this Agreement shall be construed as if it were an original.

31. Independent Contractor. Nothing in this Agreement: (i) shall be construed as establishing or implying any partnership or agency between the Parties; and (ii) shall authorize either Party, without obtaining the prior written consent of the other Party, to incur expenses or obligations on behalf of the other Party or to bind the other Party.

32. Waiver. The waiver (whether express or implied) by either Party of a breach or default of any of the provisions of this Agreement (including the Order Form) by the other Party shall not be construed as a waiver of any other breach of the same or other provisions, nor shall any delay or omission on the part of either Party to exercise or avail itself of any right power or privilege that it has or may have hereunder operate as a waiver of any breach or default by the other Party.

33. Severability. If any provision of this Agreement (including any Order Form) is found by any court to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect the other provisions of this Agreement and all provisions not affected by such invalidity or unenforceability shall remain in full force and effect. The Parties hereby agree to attempt to substitute for any invalid or unenforceable provision a valid or enforceable provision which achieves to the greatest extent possible the economic, legal and commercial objectives of the invalid or unenforceable provision.

34. Anti-Competition. Nothing in this Agreement will be construed to preclude AVEVA from developing, using, or marketing products, services or other materials that may be competitive with the Products, Support Services and Professional Services supplied or provided to the Customer under this Agreement.

35. Third Party Rights and Affiliates. For the purposes of the UK Contracts (Rights of Third Parties) Act 1999 and any amendments and implementing regulations to it, the Parties do not intend any person other than a Party to this Agreement to be able to enforce any term of this Agreement (save where may be expressly stated otherwise in this Agreement).

36. Dispute Resolution

36.1 Informal Resolution. The Parties shall use all reasonable efforts to resolve any dispute arising out or in connection with the subject matter of this Agreement. Unless otherwise agreed in writing, all discussions shall be conducted without prejudice to the rights of each of the Parties and shall be conducted between the authorized representatives of the Parties.

36.2 Mediation. If a dispute cannot be resolved in accordance with Clause 36.1, the Parties shall refer the matter for at least one mediation session in accordance with Clause 36.2.1 and each Party shall use all reasonable efforts to participate in good

faith in the mediation session to resolve the dispute. Each Party shall bear its own costs of the mediation, except that the costs of the mediator shall be split equally between the Parties. If the first mediation session is unsuccessful, either Party may notify the other in writing that it intends to refer the dispute to a further mediation session and the other Party shall, within five (5) Business Days of receipt of such notice, acknowledge receipt of such notice and both Parties shall refer the matter to the further mediation session in accordance with Clause 36.2.1. If the further mediation session is unsuccessful or neither Party has notified the other in writing that it intends to refer the dispute to a further mediation session, either Party may refer the dispute to the courts identified in Clause 37 (Governing Law) which shall have exclusive jurisdiction, and such Party shall notify the other Party of the same in writing.

36.2.1 If a dispute is referred to mediation, the mediation shall be conducted in accordance with the JAMS Mediation and Arbitration Group processes and the following shall prevail in the event of a conflict with that procedure: (i) the mediation shall be conducted by a single mediator who shall be appointed by agreement in writing between the Parties or, if the Parties are unable to agree on the identity of the mediator within five (5) Business Days of the date of the request that the dispute be referred to a mediator, or if the mediator appointed is unable or unwilling to act, the mediator shall be appointed by the JAMS Mediation and Arbitration Group upon the application of either Party; and (ii) the mediation shall be held within fifteen (15) Business Days of the appointment of the mediator.

36.3 Notwithstanding the foregoing, AVEVA may file an action in any court of competent jurisdiction to enforce its intellectual property rights in its Products and Services without first submitting its claim to Informal Resolution or Mediation and Customer hereby submits to the jurisdiction of the courts and venue identified in Clause 37 (Governing Law) for this purpose.

36.4 Each Party waives, to the fullest extent permitted by Applicable Laws, any right it may have to a trial by jury in respect of any proceedings relating to the Agreement or any performance or failure to perform any of its obligations under the Agreement.

37. Governing Law. This Agreement and any dispute or claims arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the laws of California without regard to conflict of laws principles that would require the application of the laws of another jurisdiction and brought exclusively in the venue of Orange County.

38. Language. The language of this Agreement is expressly stipulated to be English. In the event that this Agreement will be translated into another language, the English language version of this Agreement will be the governing version for purposes of interpreting and enforcing this Agreement. All Products, Documentation, Support Services, Professional Services and other information shall be provided in English unless otherwise indicated in an Order Form.

39. Insurance. During the Term of this Agreement, AVEVA shall maintain the following insurances in full force and effect below:

(a) Worker's Compensation/Employers Liability – covering all of AVEVA's employees engaged in the performance of Services hereunder with a limit per occurrence not less than USD 1,000,000 or the amount required by Law;

(b) Commercial General Liability Insurance – covering bodily injury (including death) and property damage, products liability and completed operations, with limits of not less than USD 1,000,000 per occurrence, products liability USD 2,000,000 in the annual aggregate.

(c) Automobile Liability Insurance - Covering owned, non-owned and hired vehicles used in connection with all operations, work and/or provision of services performed by or on behalf of supplier under or in connection with this Agreement with limit of not less than USD 1,000,000 each accident.

(d) Professional Liability / Errors and Omissions and Cyber/Privacy Liability insurance against any errors, omissions, negligent act arising out of the Services, limit not less than USD 5,000,000 each claim and USD 5,000,000 annual aggregate.

Each insurance above will be placed with an insurance carrier or carriers having an A. M. Best rating of A- or better, or an equivalent rating by another rating agency.

Upon request, AVEVA will provide Customer with copies of insurance certificates evidencing the insurances above. In respect of items 39.a, 39.b and 39.c above, limits may be satisfied with a combination of primary and umbrella or excess liability policy(s). In respect of item 39.b above, Customer, its officers, agents, employees and volunteers shall be included as a named insured on the policy via a blanket endorsement or section of the policy, and the policy shall include a waiver of subrogation, and be primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured. The certificate holder shall be listed as: The City of Roseville – Insurance Compliance, PO Box 10085-R1, Duluth, GA 30096.

Notice of Cancellation. AVEVA will provide Customer with written notice of any cancellation of any required insurance

policies within thirty (30) calendar days of receipt of notice from AVEVA's insurance carrier or broker.

DEFINITIONS APPENDIX

The following capitalised terms used in this Agreement shall have the respective meanings specified below:

“Acceptable Use Policy” or **“AUP”** means AVEVA’s then-current acceptable use policy, which is located at <https://www.aveva.com/en/legal/usage-policy>;

“Account Personal Data” means Personal Data that relates to Customer’s relationship with AVEVA, including the names or contact information of individuals authorized by Customer to access Customer’s account, and other individuals that Customer has associated with its account, and any Personal Data AVEVA may need to collect for the purpose of identity verification;

“Affiliates” with respect to a party, means any entity that directly or indirectly Controls, is Controlled by, or is under common Control with, another entity;

“Appendix” means an appendix to this Agreement;

“Applicable Data Protection Legislation” means any applicable laws and regulation as updated, amended or replaced from time to time in any relevant jurisdictions (including but not limited to the EEA, UK and United States) relating to the data protection, data privacy, Processing of any Personal Data under the Agreement that apply to a Party;

“Applicable Laws” means any and all laws and regulations (including income tax treaties and protocols) applicable to or binding upon a Party in the performance of its obligations or exercise of its rights under this Agreement;

“AVEVA Connect” means AVEVA’s platform for managing User subscriptions and accessing the Cloud Services;

“AVEVA Connect Account” means an account of the Customer that is available on AVEVA Connect in which the Customer may access the Cloud Services;

“AVEVA Personnel” means any individuals employed or engaged by or operating on behalf of AVEVA or AVEVA’s Affiliates, sub-contractors or agents;

“Business Day” means a day other than a Saturday, Sunday or public or government holiday when banks in London and New York are open for business;

“CFP User Guide” means the Customer FIRST Program User Guide provided by AVEVA and located on <https://www.aveva.com/en/legal/>;

“Charges” or **“Fees”** means any and all fees payable by the Customer to AVEVA for the Products, Support Services and Professional Services as set out in the Order Form;

“Claims” means all claims, demands, liabilities, obligations, charges, suits, proceedings, actions and causes of action;

“Cloud Service” means the software-as-a-service offering, for which access is to be provided by AVEVA to the Customer. Each Cloud Service is further outlined and described in the applicable Service Description found on www.aveva.com/en/legal/service-description, which are hereby incorporated by reference;

“Cloud Service Level” means the standard with which the provision of the Cloud Services must meet or exceed as set out in this Agreement, as found in the AVEVA Cloud Service Level Commitment, found on www.aveva.com;

“Confidential Information” means any and all information in any form that Disclosing Party provides to Receiving Party in the course of this Agreement and that either: (1) has been marked as confidential; or (2) is of such nature that a reasonable person would consider it confidential under like circumstances. For the avoidance of doubt Customer Content and Personal Data are Confidential Information and Confidential Information of AVEVA includes any and all: (a) Products, Support Services and Professional Services, including any application programming interfaces included in the Product and any programs or materials resulting from the Product (excluding any Customer Content) and any information pertaining to such Products, Support Services and Professional Services (including any user manuals, mathematical techniques, correlations, concepts, designs, specifications, listings, and other documentation, whether or not embedded on a device or another form of media); (b) confidential or proprietary information of a third party provided to the Customer by AVEVA; and (c) the terms and conditions of this Agreement;

“Control” means the beneficial ownership of more than 50% of the issued share capital of a company or the legal power to direct or cause the direction of the management of the company;

“Controller” means the natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of Personal Data;

“Customer Content” means all software, data, information, text, images, audio, video, photographs, non-AVEVA or third party applications, and other content and material, in any format, provided by the Customer or on behalf of the Customer that is stored in, or run on or through, the Products, Support Services and Professional Services, but shall exclude Personal Data;

“Customer Personal Data” means the Personal Data which is otherwise Processed by AVEVA on behalf of Customer or one of the Customer’s Affiliates;

“Customer Personnel” means any individuals employed or engaged by or operating on behalf of the Customer or the Customer’s Affiliates, sub-contractors or agents;

“Customer Premises” means the premises owned, controlled or occupied by the Customer as set forth in the applicable Order Form;

“Damages” means any and all losses, damages, judgments, costs and expenses in connection with a Claim, including a Party’s reasonable attorneys’ fees and court costs;

“Data Processing Addendum” means the then-current Data Processing Addendum of AVEVA located at <https://www.aveva.com/en/legal/>;

“Deliverables” means any software, configuration, customisation, product, report, documentation, or other item to be developed or otherwise provided or produced by AVEVA in connection with the provision of the Professional Services including any works created for or in cooperation with Customer;

“Delivery” means (i) the date of availability with respect to digital downloads of the Products (ii) the date of receipt with respect to physical media or (iii) the date that installation of the Products is complete if performed by AVEVA, whichever is the earlier;

“Export Control Laws” means any and all laws that control, restrict, or impose licensing requirements on export, re-export, transfer or use of goods, software, technology, or services, issued or adopted by any government, state or regulatory authority of any country in which obligations under this Agreement are to be performed, or in which AVEVA are incorporated or operate, including without limitation the United States of America, the United Kingdom, the European Union or of any of its Member States, and the jurisdiction identified in Clause 37 (Governing Law);

“Intellectual Property Rights” means all patents, copyrights and related rights, rights in trademarks and service marks, rights in undisclosed or confidential information (such as know-how, trade secrets and inventions (whether patentable or not)), and other similar or equivalent rights or forms of protection (whether registered or unregistered) as may now or in the future exist anywhere in the world;

“Machine” means any device comprising of hardware or software that is capable of operating autonomously or semi-autonomously including bots, sensors, chips and that are created or controlled by the Customer;

“Malicious Code” means viruses, worms, time bombs, Trojan horses and other malicious code, files, scripts, agents or programs;

“Normal Working Hours” means 9:00 a.m. to 5:00 p.m. on any business day in the location where the Support Services and Professional Services are being provided (excluding any public holidays in such location);

“On Premises Product” means any software product or solution to be provided by AVEVA and installed and Used locally on Customer Premises that is specifically identified as such in an Order Form. All such Use of the On Premises Products shall be governed by the applicable Software Schedule(s) found on www.aveva.com/en/legal, which are hereby incorporated by reference;

“Order Form” means the order form, statement of work or other form of purchase or transaction document entered into by the Customer or its Affiliate, on the one hand, and AVEVA or its Affiliate, on the other hand, pursuant to this Agreement;

“Overtime Rate” means (i) for the first twenty (20) hours of Support Services and/or Professional Services performed outside of Normal Working Hours in any calendar week (other than those performed on a public holiday), one and one-half times (1.5x) the standard rate set out in the Order Form, and (iii) for all Support Services and/or Professional Services performed outside of Normal Working Hours during a calendar week in excess of twenty (20) hours or performed on a public holiday in the location where such Support Services or Professional Services are being performed, twice (2x) the standard rate set out in the Order Form;

“Partner Account” means an account which is not for production purposes and is provided to partners participating in the AVEVA Partner Network program;

“Personal Data” means any information relating to an identified or identifiable natural person;

“Pre-Production Product” means any Product that has not completed AVEVA’s formal release requirements and includes beta software, hot fixes (i.e. Products designed to correct a specific defect in a Product, single user Products (i.e. modified Products made for a specific licensee), and trial software;

“Preview” means a feature, either within a Product or independent of a Product, that has not been made available by AVEVA for US-v5.0-15 September 2023

general release to AVEVA’s customers, but is offered to certain of AVEVA’s customers in a state that can be “previewed” for feedback and validation prior to any such general release;

“Processing”, “Process”, “Processes” and “Processed” refer to any operation or set of operations which is performed on Personal Data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction;

“Processor” means a natural or legal person, public authority, agency or other body which processes Personal Data on behalf of the Controller;

“Product” means any On Premises Product or Cloud Service;

“Professional Services” means that part of the services set out in a statement of work comprising any implementation, configuration, custom development, or training that AVEVA may provide to a Customer;

“Resale Items” means products and services that AVEVA may recommend or make available to the Customer but that are supplied or provided by a third party to the Customer in accordance with an agreement entered into directly between the Customer and such third party;

“Sanctions Laws” means any economic, financial, trade or other, sanction, restriction, embargo, import or export ban, prohibition on transfer of funds or assets or on performing services, or equivalent measure imposed by any government, regulatory authority of any country in which obligations under this Agreement are to be performed, or in which AVEVA are incorporated or operate, including without limitation the United Nations, the United States of America, the United Kingdom, the European Union or of any of its Member States, and the jurisdiction identified in Clause 37 (Governing Law);

“Service Level” means any Cloud Service Level or Support Service Level;

“Standby Time” means time during which any AVEVA Personnel is requested to be ready and available to provide the Support Services to the Customer;

“Support Services” means the support services set out in the Order Form and more particularly described in the CFP User Guide, which is incorporated herein by reference;

“Third Party Products” means the products (including any software and software-as-a-service products) of a third party vendor supplied by AVEVA under this Agreement;

“UK” means the United Kingdom;

“UK DPA” means Data Protection Act 2018 of the UK;

“Updates” means any error correction, patch, upgrades, updates, enhancements, improvements, or modifications to the Products generally made available by AVEVA as part of any Support Services, excluding any new version of the Products that may be separately offered by AVEVA;

“Usage Metrics” means information and data for determining and measuring Use of, and calculating the fees due for a Product;

“Use” means utilization of a Product whether via AVEVA Connect or by copying, transmitting, or loading the same into the temporary memory (RAM) or installing into the permanent memory (e.g. hard

disk, DVD ROM or other storage device) of Customer's hardware for the processing of the system instructions or statements contained in such Product;

"User" means (i) any Customer Personnel who is authorized by the Customer to Use a Cloud Service on the Customer's behalf by creating the User Credentials in an AVEVA Connect Account in accordance with this Agreement and (ii) any Customer Personnel

authorized by the Customer to operate one (1) or more instances of an On Premises Product from a single workstation;

"User Credentials" means the username and password and any other identifiers of a User provided by AVEVA to the Customer, or created by the User in accordance with instructions provided by AVEVA, in order to allow such User to Use the Product.

AVEVA Flex Order Form

AVEVA Contract Information:

This AVEVA Flex Order Form ("Order Form") is a binding agreement for the Products and/or Services listed in this Order Form. This Order Form is governed by the agreement specified below ("Agreement"):

1. ☒ The AVEVA General Terms and Conditions between City of Roseville and AVEVA Software, LLC (#NA-EAP-000074).

2. ☐ The AVEVA General Terms and Conditions agreed by Customer on registration for AVEVA Connect, available here: <https://www.aveva.com/en/legal/aveva-general-terms-and-conditions-eula/>

3. ☐ That certain agreement by and between AVEVA and Customer, titled [Enter Title of Existing Agreement] dated [Enter Effective Date of Existing Agreement].

AVEVA Flex Order Form Term:

Effective Date of this Order Form ("Order Form Effective Date"): 01 January 2025

Order Form Expiration ("Order Form Expiration Date"): 31 December 2027

This Order Form is effective as of the Order Form Effective Date and unless terminated earlier in accordance with the terms of the Agreement, this Order Form will immediately expire on the Order Form Expiration Date ("Order Form Term").

Party Identification:

AVEVA:	AVEVA Software, LLC ("AVEVA")
Company Registration Number (if applicable):	47-2573795
Company Registered Address:	26561 Rancho Parkway South, Lake Forest, CA 92630-8301, United States
Company Telephone Number:	949 727 3200
Principal Contact (Name, Email and Phone Number):	Name: Samantha Baribeault Email: samantha.baribeault@aveva.com Phone Number: +1 510 877 9383

CUSTOMER:	City of Roseville ("Customer")
Company Registration Number (if applicable):	94-6000409
Company Registered Address:	311 Vernon Street, Roseville, CA, 95678, United States of America
Company Telephone Number:	(916) 774-5152
Invoice Address (if different than Registered Address):	City of Roseville 311 Vernon Street, Roseville, CA 95678
Principal Contact (Name, Email and Phone Number):	Name: Steve Hancock Email: sjhancock@roseville.ca.us Phone Number: 916-774-5631
AVEVA Connect Administrator (Name and Email):	Name: Steve Hancock Email: sjhancock@roseville.ca.us

This Order Form is hereby executed by the parties.

AVEVA:

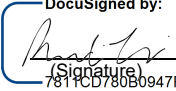
AVEVA Software, LLC

Customer:

City of Roseville

By:

DocuSigned by:


(Signature)
7811CD780B0947F...

Name: Preeti Saraogi

Title: VP Finance Americas

Date: 11/25/2024

By: _____
(Signature)

Name: _____

Title: _____

Date: _____

1. **ORDER SUMMARY, PRODUCT SCHEDULES AND INVOICE SCHEDULE**

Section A: Order Summary

Total Flex Credit Fees:	USD 262,404.92
Total Flex Credits:	31,176
AVEVA Customer FIRST Program Service Level:	Premium

Through Flex Credits, Customer has access to the entire portfolio of AVEVA's Products on the AVEVA Connect platform. Customer can access a Cloud Service or download an On Premises Product via the AVEVA Connect platform and support websites. Customer's purchased or allocated credits will be deducted from the total number of credits (as applicable) shown in Customer's credit balance in the AVEVA Connect platform in accordance with the Product Rate Plan associated with the accessed or downloaded Products. The Product Rate Plan may change depending upon the Products that the Customer chooses throughout the course of the Term. Such changes will be shown in the AVEVA Connect platform. Appendix A sets out the agreed list of offers for Products initially selected by the Customer and their associated rate plan charges of said Products expressed in Flex Credits.

Section B: Order Details

AVEVA Flex Credits		
<u>AVEVA Product Code</u>	<u>Description</u>	<u>Quantity</u>
FLEXCR-003	AVEVA Flex Credits Designated for On-Premises Products	1188
FLEXCR-002	AVEVA Flex Credits Designated for Cloud Services	14550
FLEXCR-006	AVEVA Reward Credits for Cloud Services	15438
FLEXCR-001	Total AVEVA Flex Credits	31176

Customer acknowledges and agrees that any credits designated for On Premises Product can only be applied to On Premises Products and any credits designated for Cloud Service can only be applied to Cloud Service; they are not interchangeable.

Section C: Invoice Schedule and Product Fees

AVEVA will invoice Customer for the above Flex Credits in accordance with the invoice schedule below. Customer will pay to AVEVA the fees for the agreed Flex Credits set forth in this Order Form within 30 days of the invoice date set forth below.

Top-Up Flex Credits will be charged at the rate of USD 17.46 per credit (clause 2.2(c) below applies).

Item	Year 1	Year 2	Year 3
Invoice Amount	USD 83,254.02	USD 87,398.36	USD 91,752.54
Invoice Date	01 January 2025	01 January 2026	01 January 2027
Authorized Location(s) of Use	2090 Hilltop Circle, Roseville, CA 95747		

2. **Other Terms.**

- 2.1. Definitions. Capitalized terms used in this Order Form without definition have the meanings ascribed to them in the applicable document.
- "Authorized Location(s) of Use" means locations set forth in this Order Form where the On Premises Products are permitted to be installed.
- "AVEVA Connect Administrator" means the Customer representative(s) set out in the Order Form, which, in the management of the applicable Product(s) has the right to grant access or use to any Users of such Product on behalf of Customer.
- "Flex Credits" means Reward Credits, Test Credits or other electronic credits purchased by the Customer, which are then redeemed by the Customer for the use of On Premises Products or Cloud Service as the case may be. At the start of the Order Form Term, all Flex Credits for Products (whether On Premises or Cloud) purchased by the Customer as set forth in the Product Rate Plan, will be allotted in full to Customer for use throughout the entire Order Form Term. Any unused Flex Credits remaining at the end of the Order Form Term will expire and may not be carried forward to any other term or otherwise.
- "Product Rate Plan" means the information accessible via AVEVA Connect that provides a Customer with their then-current list of subscribed Products and the associated rate plan charges of said Products expressed in Flex Credits;
- "Reward Credits" means credits that AVEVA, in its sole discretion, may offer at no cost to the Customer.
- "Test Credits" means credits allocated to a Customer's AVEVA Connect Test Account. Such test account provides access to Products solely for non- production use.
- "Top-Up Flex Credits" means additional Flex Credits purchased by the Customer during the Order Form Term to remedy an AVEVA Connect Account that is overdrawn in Flex Credit usage or to supplement the Customer's Flex Credit usage.
- 2.2. Credit Based Subscription Model. The Customer understands that the Products supplied in connection with this Order Form are being provided on a credit based subscription model basis, and acknowledges that:
- a) The Customer's Use of the Products is controlled and restricted by the number of Flex Credits set out in this Order Form;
 - b) The Customer's initial Flex Credits as set out in this Order Form will expire at the end of the Order Form Term;

- c) If Customer owes AVEVA any unpaid fees or has any issued-and-outstanding invoice(s). Customer shall pay the full amount of such unpaid fees and/or invoice(s) to AVEVA prior to purchasing Top-Up Flex Credits;
- d) Where the Customer purchases Top-up Flex Credits, such Top-up Flex Credits will be purchased at the rate set out in this Order Form and such Top-up Flex Credits will expire at the end of the Order Form Term;
- e) Where the Customer's Use of the Products exceeds the number of Flex Credits or Top-Up Flex Credits purchased ("Excess Usage"), AVEVA reserves the right to: (1) suspend the Customer's right to Use in accordance with Clause 8 of the Agreement; and (2) charge the Customer for Excess Usage at the Top-Up Flex Credits rate set out in this Order Form in accordance with Clause 20.3 of the Agreement.

2.3. Non-Cancellable and Non-Refundable. This Order Form is non-cancellable and all fees paid are non-refundable.

2.4. Purchase Order ("PO") Instructions.

Customer will issue one PO to AVEVA for the total amount of the Order Form. To facilitate effective PO processing, Customer is asked to adhere to the following requirements, ensuring the PO contains all the information described. Notwithstanding anything else contained herein, Customer shall remain liable for the payment of all amounts owed pursuant to this Order Form, regardless of whether or not a PO is issued.

- i. The PO should be signed and dated by an authorized signatory.
- ii. Any documents requiring execution, including this Order Form, must be executed and provided at the same time as the PO is issued to AVEVA.
- iii. The PO MUST reference the Order Form Number OPP-480267.
- iv. The PO MUST state the following: "The AVEVA General Terms and Conditions reference #NA-EAP-000074 effective from 10 June 2024 shall regulate the work performed under this Purchase Order and will supersede the terms attached to this Purchase Order."
- v. Please issue the PO to: AVEVA Software, LLC, 26561 Rancho Parkway South, Lake Forest, CA 92630-8301, United States.
- vi. For processing, please send POs to: Software.USA@aveva.com.

Appendix A

Product Rate Plans for Selected AVEVA Flex Offerings

AVEVA Cloud Service

<u>AVEVA Product Code</u>	<u>AVEVA Product Name</u>	<u>Commercial Unit</u>	<u>Initial Quantity</u>	<u>Credit Rate per Day</u>	<u>Credit Rate per Month</u>	<u>Provision Upon Sale</u>
FLEX-PIDI-019	AVEVA PI Data Infrastructure 15K	Per Server	1	n/a	335	Yes

<u>AVEVA Product Code</u>	<u>AVEVA Product Name</u>	<u>Commercial Unit</u>	<u>Initial Quantity</u>	<u>Credit Rate per Day</u>	<u>Credit Rate per Month</u>	<u>Provision Upon Sale</u>
FLEX-PIDI-016	AVEVA PI Data Infrastructure 8K	Per Server	1	n/a	242	Yes

<u>AVEVA Product Code</u>	<u>AVEVA Product Name</u>	<u>Commercial Unit</u>	<u>Initial Quantity</u>	<u>Credit Rate per User/Unit/ Pack per Month</u>	<u>Provision Upon Sale</u>
FLEX-PIDI-283	AVEVA PI Manual Logger - Individual User	Fixed Charge	2	1	Yes
FLEX-PIDI-284	AVEVA PI Manual Logger Mobile - Individual User	Fixed Charge	2	2	Yes
FLEX-PIDI-051	AVEVA PI System Connectivity Pack	Fixed Charge	1	0	Yes
FLEX-PIDI-338	AVEVA PI Server - Test 15K	Fixed Charge	1	0	Yes
FLEX-PIDI-111	AVEVA Add-ons PI System Access (PSA) 15K	Fixed Charge	1	105	Yes
FLEX-PIDI-051	AVEVA PI System Connectivity Pack	Fixed Charge	1	0	Yes
FLEX-PIDI-335	AVEVA PI Server - Test 8K	Fixed Charge	1	0	Yes
FLEX-PIDI-054	AVEVA PI Client Pack 10	Fixed Charge	1	38	Yes
FLEX-PIDI-108	AVEVA Add-ons PI System Access (PSA) 8K	Fixed Charge	1	87	Yes
FLEX-PIDI-053	AVEVA PI Client Pack 5	Fixed Charge	1	20	Yes

<u>AVEVA Product Code</u>	<u>AVEVA Product Name</u>	<u>Commercial Unit</u>	<u>Credit Rate per Day</u>	<u>Credit Rate per Month</u>	<u>Provision Upon Sale</u>
FLEX-ADH-001	AVEVA Data Hub – V3 Includes 200 Total Streams Accessed (TSA) per Day	For TSA up to 200 per Day	0	n/a	Yes
		For TSA from 201 to 5,000 per Day	0.00182	n/a	
		For TSA from 5,001 to 20,000 per Day	0.00101	n/a	
		For TSA from 20,001 to 100,000 per Day	0.00062	n/a	
		For TSA from 100,001 to 500,000 per Day	0.00046	n/a	
		For TSA over 500,000 per Day	0.00044	n/a	

<u>AVEVA Product Code</u>	<u>AVEVA Product Name</u>	<u>Commercial Unit</u>	<u>Credit Rate per Day</u>	<u>Credit Rate per Month</u>	<u>Provision Upon Sale</u>
FLEX-CVS-001	Connect Visualization Services Includes 5 monthly active users	From 0 to 5 Monthly Active Users	n/a	0 per user, per month	Yes
		From 6 to 500 Monthly Active Users	n/a	5 per user, per month	
		From 501 to 1,000 Monthly Active Users	n/a	4 per user, per month	
		Over 1,000 Monthly Active Users	n/a	3 per user, per month	

AVEVA On-Premises Products

<u>AVEVA Product Code</u>	<u>AVEVA Product Name</u>	<u>Commercial Unit</u>	<u>Initial Quantity</u>	<u>Credit Rate per User/Unit/ Pack per Month</u>	<u>Provision Upon Sale</u>
FLEX-OTH-013	AVEVA Reports for Operations	Fixed Charge	1	33	Yes



OSIsoft®
is now part of AVEVA

December 31, 2024

City of Roseville
311 Vernon St
Roseville, CA 95678
USA

To whom it may concern:

Re: Software License and Services Agreement entered into by and between OSIsoft, LLC ("OSIsoft") and City of Roseville ("Licensee") ("SLA") with Effective Date of November 1, 2023 (OSIsoft SLA #2003072)

We are writing to inform you that we are terminating the above-mentioned SLA effective immediately on December 31, 2024 in accordance with the Term and Termination section of the SLA.

We look forward to working with you in the terms of the new agreement titled "General Terms and Conditions # NA-EAP-000074" (the "**AVEVA Agreement**"). Thank you for your continued partnership.

Sincerely,

DocuSigned by:

7811CD780B0947F

Name: Preeti Saraogi

Title: Commercial Finance Leadership - VP Finance A

Acknowledged and Agreed:

Name:

Title:

City of Roseville



COUNCIL COMMUNICATION

CC #: 3701
File #: 0800-02

Title: Western Area Power Administration Network Integrated Transmission Service – Agreement
Contact: Brian Schinstock 916-746-1658 bschinstock@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.26.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute a Service Agreement for Network Integrated Transmission Service (NITS) with the United States Department of Energy, Western Area Power Administration (WAPA).

BACKGROUND

The United States Department of Energy, Sierra Nevada Region of Western Area Power Administration (WAPA) is a federal agency that owns and operates several hundred miles of transmission facilities in Northern California. Roseville's electric distribution system is connected to the WAPA transmission system. Roseville contracts with WAPA through the Network Integrated Transmission Service (NITS) contract for high voltage transmission service. The NITS agreement helps Roseville meet three key needs: deliverability of generation coming from outside the City of Roseville, ability to deliver generation from Roseville to other utilities and balancing authority areas in the west, and a transmission transfer capability to enable participation in the California Independent System Operator's Western Energy Imbalance Market (WEIM).

The current contract is scheduled to expire on December 31, 2024. The renewal has two notable enhancements: it extends the contract term to December 31, 2034, and increases the real-time deliverability of energy to Roseville from 295 MW to 450 MW. This added capability will help accommodate the City's growth and enable greater participation in WEIM and future California energy market designs.

FISCAL IMPACT

There is no fiscal impact associated with this contract renewal.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in

a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of this contract meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Brian Schinstock, Electric Resource Planner

Daniel Beans, Electric Utility Director/Chief Executive Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-434

WAPA - NITS Contract

RESOLUTION NO. 24-434

APPROVING A SERVICE AGREEMENT FOR NETWORK INTEGRATION TRANSMISSION SERVICE, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE UNITED STATES DEPARTMENT OF ENERGY, SIERRA NEVADA REGION OF WESTERN AREA POWER ADMINISTRATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, the City of Roseville contracts with the United States Department of Energy, Sierra Nevada Region of Western Area Power Administration (WAPA) through the Network Integrated Transmission Service (NITS) contract for high voltage transmission service; and

WHEREAS, the NITS agreement helps Roseville meet three key needs: deliverability of generation coming from outside the City of Roseville, ability to deliver generation from Roseville to other utilities and balancing authority areas in the west, and a transmission transfer capability to enable participation in the California Independent System Operator's Western Energy Imbalance Market (WEIM); and

WHEREAS, the current contract is set to expire on December 31, 2024; and

WHEREAS, staff wishes to extend the contract and increase the real-time deliverability of energy to Roseville from 295MW to 450MW; and

WHEREAS, a Service Agreement For Network Integration Service (Contract 24-SNR-03064), by and between the City of Roseville and the United States Department of Energy, Sierra Nevada Region of Western Area Power Administration, has been reviewed by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said agreement is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

ATTACHMENT F

Service Agreement For Network Integration Transmission Service

- 1.0 This Service Agreement, dated as of _____, is entered into, by and between the Sierra Nevada Region of Western Area Power Administration (Transmission Provider or WAPA), and City of Roseville (Transmission Customer), each of whom are sometimes hereinafter individually called Party and both are sometimes hereinafter collectively called the Parties. For purposes of this Service Agreement, the Transmission Provider's Transmission Systems consist of the applicable facilities described in Attachment K to the Tariff. The Transmission Provider may revise charges or losses for Network Integration Transmission Service provided under this Service Agreement pursuant to applicable Federal laws, regulations and policies upon written notice to the Transmission Customer.
- 2.0 The Parties are currently operating under the terms and conditions of Contract 14-SNR-01857, which terminates on December 31, 2024, and wish to continue their contractual relationship.
- 3.0 The Transmission Customer has provided a Modification Application to the Transmission Provider requesting an increase to Network Integration Transmission Service under the Tariff to coincide with the execution of this new Service Agreement.
- 4.0 Service under this Service Agreement shall commence on January 1, 2025, or such other date as is mutually agreed. Service under this Service Agreement shall terminate on December 31, 2034.
- 5.0 The Transmission Provider agrees to provide, and the Transmission Customer agrees to take and pay for, Network Integration Transmission Service in accordance with the provisions of Part III of the Tariff, and this Service Agreement.
- 6.0 Any notice or request made to or by either Party regarding this Service Agreement shall be made to the representative of the other Party as indicated below.

Transmission Provider:

Vice President and Power Operations Manager
For Sierra Nevada Region
Western Area Power Administration
114 Parkshore Drive
Folsom, CA 95630-4710
(916) 353-4008

Transmission Customer:

Electric Utility Director
City of Roseville Electric Department
116 S Grant Street
Roseville, CA 95678
(916) 797-6937

Each Party may change the designation of its representative upon oral notice to the other, with confirmation of that change to be submitted in writing within ten (10) days thereafter.

- 7.0 The Tariff and the "Specifications for Network Integration Transmission Service" as presently constituted or as they may be revised or superseded are incorporated herein and made a part hereof.

IN WITNESS WHEREOF, the Parties have caused this Service Agreement to be executed by their respective authorized officials.

WESTERN AREA POWER ADMINISTRATION

By: _____
Cory D. Danson
Title: _____
Vice President and Power Operations
Manager for Sierra Nevada Region
Sierra Nevada Region
Address: _____
114 Parkshore Drive
Folsom, CA 95630-4710
Date: _____

CITY OF ROSEVILLE

Attest:	By: _____
By: _____	Name: _____
Name: _____	Title: _____
Title: _____	Address: _____
Date: _____	Date: _____

Attachments:

Open Access Transmission Service Tariff
Schedule of Rate For Network Integration Transmission Service (CV-NWT5)

Specifications for Network Integration Transmission Service

For purposes of this Service Agreement, the Transmission Provider's Transmission System consists of the Central Valley Project (CVP) transmission system as described in Attachment K.

1.0 The Transmission Provider will provide Network Integration Transmission Service over the Transmission Provider's Transmission System for the delivery of capacity and energy from the Transmission Customer's designated Network Resources to the Transmission Customer's designated Network Load. The Transmission Provider will also provide non-firm transmission service from non-designated Network Resources under the terms of this Service Agreement. The loss factors associated with this Network Integration Transmission Service are set forth below. Such losses shall be applied and accounted for as set forth in Section 5.

2.0 Designated Network Resources:

Designated Network Resources	Estimated Maximum Resource (MW)	WASN Point of Receipt	Delivering Party & Voltage
System Firm Purchases	450	Rd Mountain 230-kV	CAISO 230-kV
		Cottonwood 230-kV	CAISO 230-kV
		Olinda 230-kV	TANC 230-kV
		Tracy 230-kV	CAISO 230-kV
		Elverta 230-kV	SMUD 230-kV
		Hurley 230-kV	SMUD 230-kV
		Airport 230-kV	Redding 230-kV
		Keswick 230-kV	WASN 230-kV
		Keswick 115-kV	Redding 115-kV

3.0 Designated Network Loads:

Designated Network Load	Estimated Maximum Load (MW)	WASN Point of Delivery (kV)	WASN Meter	
			Number	Voltage (kV)
Roseville	225	Roseville 230	58-185-01	60
			58-185-03	60
Fiddymont	225	Fiddymont 230	58-185-05	230
			58-185-06	230

4.0 Behind The Meter Generation:

Designated Behind the Meter Generation	Estimated Generation (MW)	Point of Delivery	Meter Number	Voltage (kV)
Roseville Power Plant #2	50	Roseville	59-100-72 59-100-73	230
Roseville Energy Park	230	Fiddymont	59-105-97 59-105-99 59-106-01 59-106-03	230

5.0 Transmission Loss Factors:

5.1 If, based on operating experience and technical studies, the Transmission Provider determines that any of the transmission loss factors on the Transmission Provider's Transmission System differs from the loss factors set forth in this Service Agreement, the Transmission Provider will notify the Transmission Customer of the revised loss factor(s) pursuant to Section 1 of this Service Agreement.

5.2 Transmission Provider Transmission Loss Factors:

5.2.1 CVP Transmission Loss Factor: Transmission losses shall be one and six-tenths percent (1.6%) of the energy scheduled and transmitted from 230-kV point(s) of receipt to 230-kV point(s) of delivery on the CVP Transmission System.

5.2.2 CVP Loss Adjustment Factors: For the point of receipt at Keswick 115-kV, the transmission losses shall be one and nine-tenths percent (1.9%) of the energy scheduled to 230-kV point(s) of delivery on the CVP Transmission System.

5.2.3 CVP Loss Adjustment Factors: For the point of delivery at Roseville 230 kV, the transmission loss shall be one and eight-tenths percent (1.8%) of the energy scheduled to the 230-kV point of delivery metered at the 60-kV side.

5.3 Accounting and Settlement for Losses: Accounting and Settlement for losses shall be pursuant to WASN Operations Business Procedure BP-009.

6.0 The Transmission Customer's transmission facilities that are integrated with the Transmission Provider's Transmission System will receive zero credit. These facilities include the following:

6.1 None

- 7.0 Names of any intervening systems with whom the Transmission Customer has arranged for transmission service to the Transmission Provider's Transmission System:
- 7.1 California Independent System Operator
 - 7.2 California-Oregon Transmission Project
- 8.0 Power Factor: The Transmission Customer will be required to maintain a power factor between 95-percent lagging and 95-percent leading for all deliveries of capacity and energy to and from the Transmission Provider's Transmission System.
- 9.0 Ancillary Services
- 9.1 The following ancillary services are required:
 - 9.1.1 Scheduling, System Control, and Dispatch Service
 - 9.1.2 Reactive Supply and Voltage Control from Generation Sources Service
 - 9.1.3 Regulation and Frequency Response Service
 - 9.1.4 Energy Imbalance Service
 - 9.1.5 Spinning Reserve Service
 - 9.1.6 Supplemental Reserve Service
 - 9.2 Provided by Transmission Provider
 - 9.2.1 Scheduling, System Control and Dispatch Service
 - 9.2.2 Reactive Supply and Voltage Control from Generation or Other Sources
 - 9.2.3 Regulation and Frequency Response Service
 - 9.2.4 Energy Imbalance Service
 - 9.3 Provided by Transmission Provider, Transmission Customer, or from a third party.
 - 9.3.1 Operating Reserve – Spinning Reserve Service
 - 9.3.2 Operating Reserve – Supplemental Reserve Service
 - 9.4 Nothing in this Section 9.0 is intended to limit the rights of the Transmission Customer to request Ancillary Services under the Tariff or limit the obligation of the Transmission Provider to offer Ancillary Services under the Tariff.
- 10.0 Net Billing and Bill Crediting Option: The Parties have agreed to implement both Net Billing and Bill Crediting as set forth in Attachment J to the OATT.
- 11.0 Charges for Service: Charges for Network Integration Transmission Service and associated Ancillary Services shall be calculated in accordance with the applicable Rate Schedule(s) attached hereto and made a part of this Service

Agreement. The rates or rate methodology used to calculate the charges for service under those schedules were promulgated and may be modified pursuant to applicable Federal laws, regulations and policies.

- 12.0 Independent System Operator: The Parties understand that the Transmission Provider may join an independent system operator under the Federal Energy Regulatory Commission (FERC) jurisdiction. In the event the Transmission Provider either joins or is required to conform to protocols of the independent system operator, the Parties agree that the Transmission Provider either (1) may make any changes necessary to conform to the terms and conditions required by FERC approval of the independent system operator, or (2) terminate this Service Agreement by providing a one-year written notice to the Transmission Customer.



COUNCIL COMMUNICATION

CC #: 3669
File #: 0110-01

Title: Placer Valley Tourism - 2025 Strategic Plan and 2025 Budget
Contact: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.27.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution to approve the 2025 Placer Valley Tourism Strategic Plan and 2025 Placer Valley Tourism Budget.

BACKGROUND

The South Placer County Tourism Corporation, dba Placer Valley Tourism (PVT), promotes and supports tourism efforts that generate overnight stays within the region. Revenue to support its efforts is derived by assessments on hotel room nights for all hotels in the cities of Lincoln, Rocklin and Roseville. This assessment was voted on and approved by all hotel owners in 2014.

On November 5, 2014 the City entered into a Marketing Management Agreement with PVT which authorizes PVT to administer and implement all the activities and improvements of the Placer Valley Sports Complex and Tourism Marketing District (District). Assessment received from the District are directed by the PVT Board, which is comprised of hotel, Chamber and city representatives from Roseville, Rocklin and Lincoln. Pursuant to the Marketing Management Agreement, and as required by state law, the PVT strategic marketing plan and budget shall undergo annual review and approval by the City Council. The City Council has the discretion to approve the strategic marketing plan and budget as submitted or may modify any particular matter contained within these documents.

The attached strategic marketing plan and budget was approved by the PVT Board of directors on November 21, 2024. The top priorities in the 2025 Strategic Marketing plan includes:

1. Maximize room night production for the Placer Valley Soccer Complex through PVT-related events
2. Sustainability and success of @ the Grounds
3. Partner engagement and advocacy
4. Financial resiliency
5. Strategic development of tourism-related facilities

FISCAL IMPACT

There is not a fiscal impact associated with this recommendation. Funding for these PVT activities is derived from room night assessments for all hotels in the cities of Lincoln, Rocklin and Roseville. This assessment is separate and distinct from the 10% transient occupancy tax (TOT) collected by the City of Roseville for all Roseville hotels. The PVT budget includes an expense for the final payment to the City, based on a payment plan, for the repayment of the long field project design costs incurred by the City's Citywide Park-West Roseville Specific Plan Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of the 2025 Placer Valley Tourism Strategic Plan and the 2025 Placer Valley Tourism Budget meet the above criteria and are not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

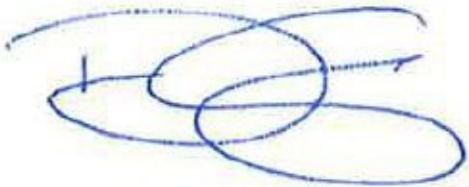
Goal A - Remain fiscally responsible in a changing world

Goal D - Enhance economic vitality

Respectfully Submitted,

Jeannine Thrash, Management Analyst

Dennis Kauffman, Assistant City Manager/ Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-408

2025 PVT Strategic Plan

2025 PVT Budget

RESOLUTION NO. 24-408

APPROVING THE 2025 PLACER VALLEY TOURISM STRATEGIC PLAN
AND THE 2025 PLACER VALLEY TOURISM BUDGET

WHEREAS, the Placer Valley Sports Complex and Tourism Marketing District (District) was created in November 2014 to replace the former South Placer County Tourism Business Improvement Area; and

WHEREAS, Placer Valley Tourism (PVT) administers the District under a Marketing Management Agreement which requires PVT to submit an annual budget and work plan to the City; and

WHEREAS, the 2025 Placer Valley Tourism Strategic Plan and the 2025 Placer Valley Tourism Budget have been reviewed by the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the 2025 Placer Valley Tourism Strategic Plan and the 2025 Placer Valley Tourism Budget are hereby approved.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

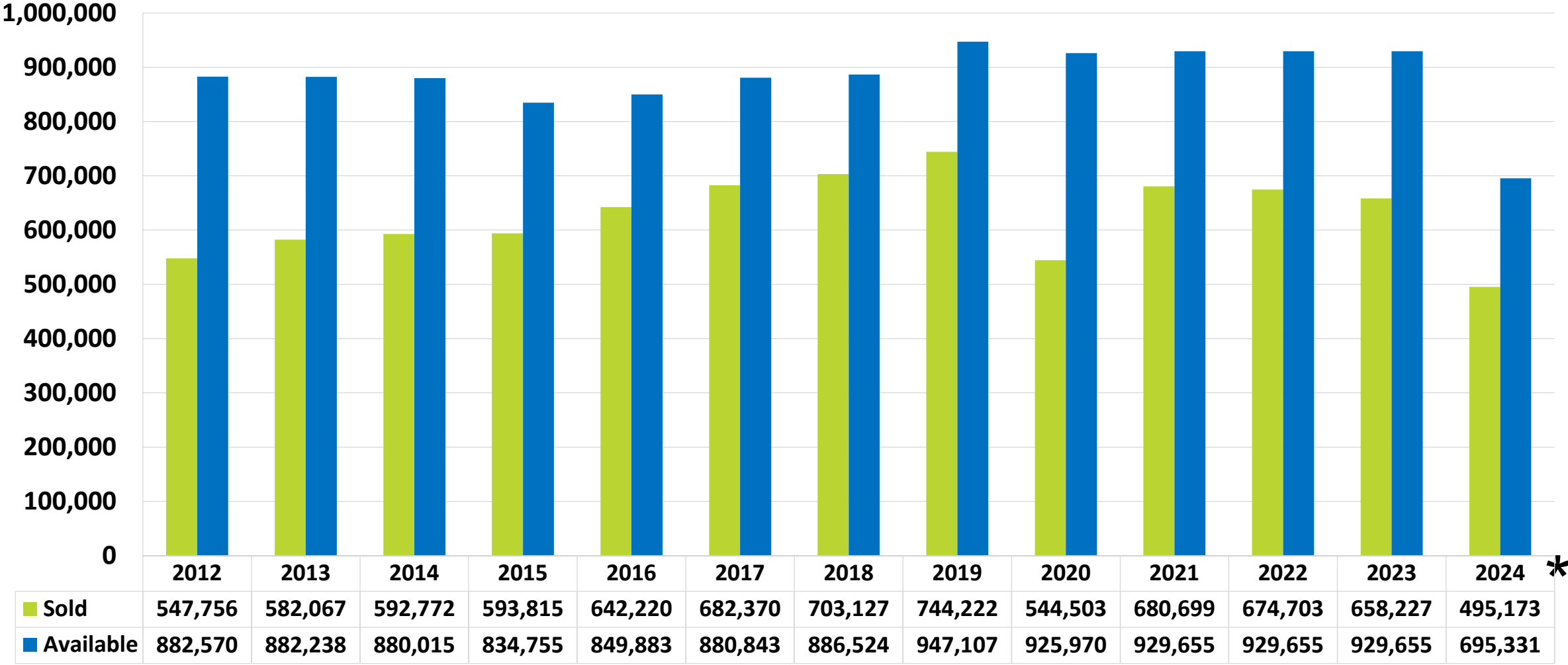
Placer Valley Tourism



**5 Year Strategic Plan
2025-2029**

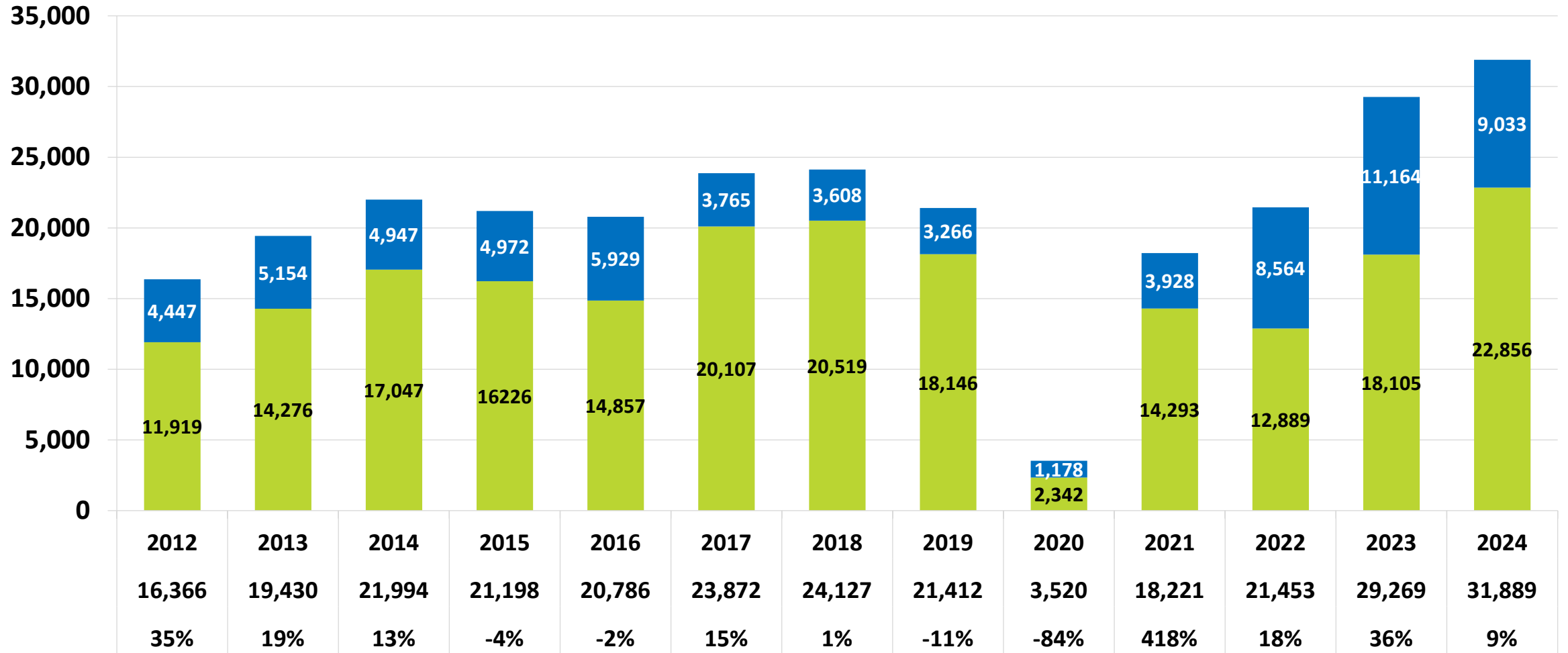
Hotel Room Nights Available vs Sold

2012–2024 (*2024 Sept YTD)

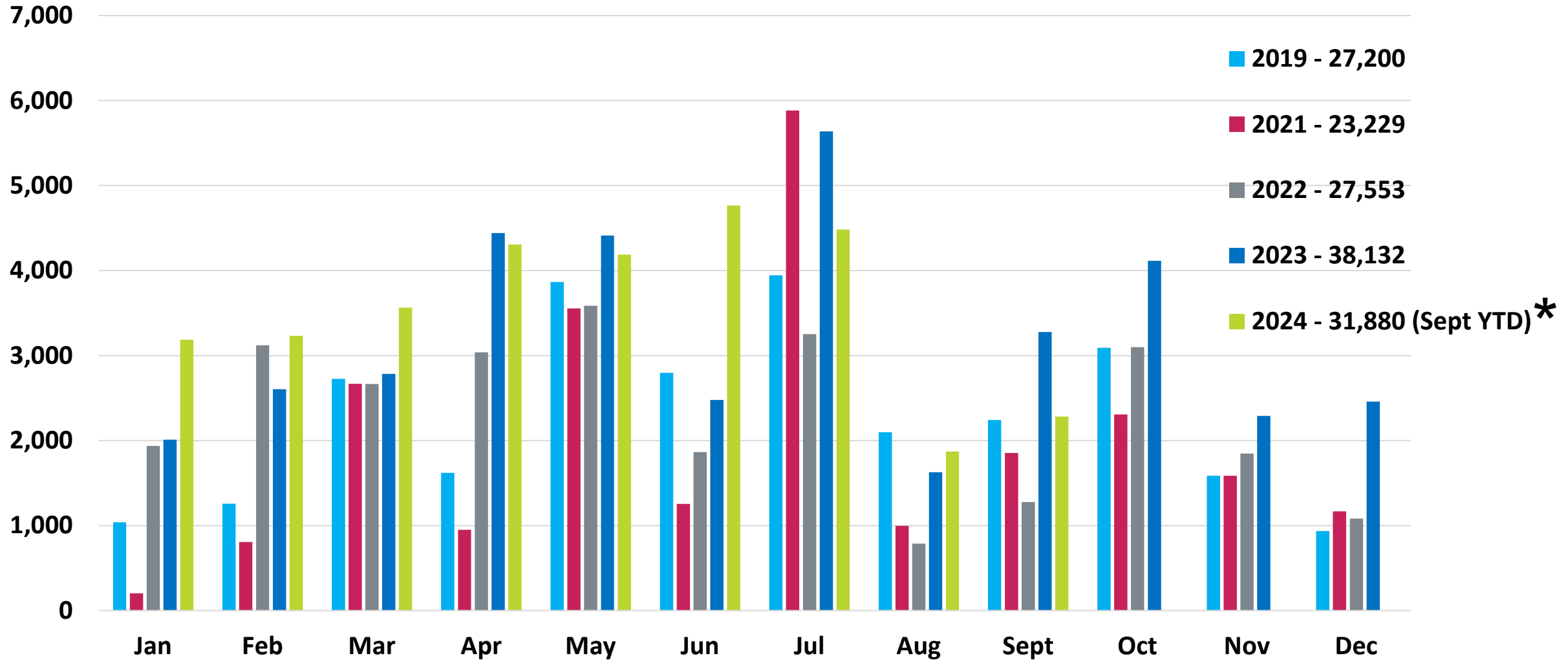


PVT Room Nights

Jan-Sept 2012-2024

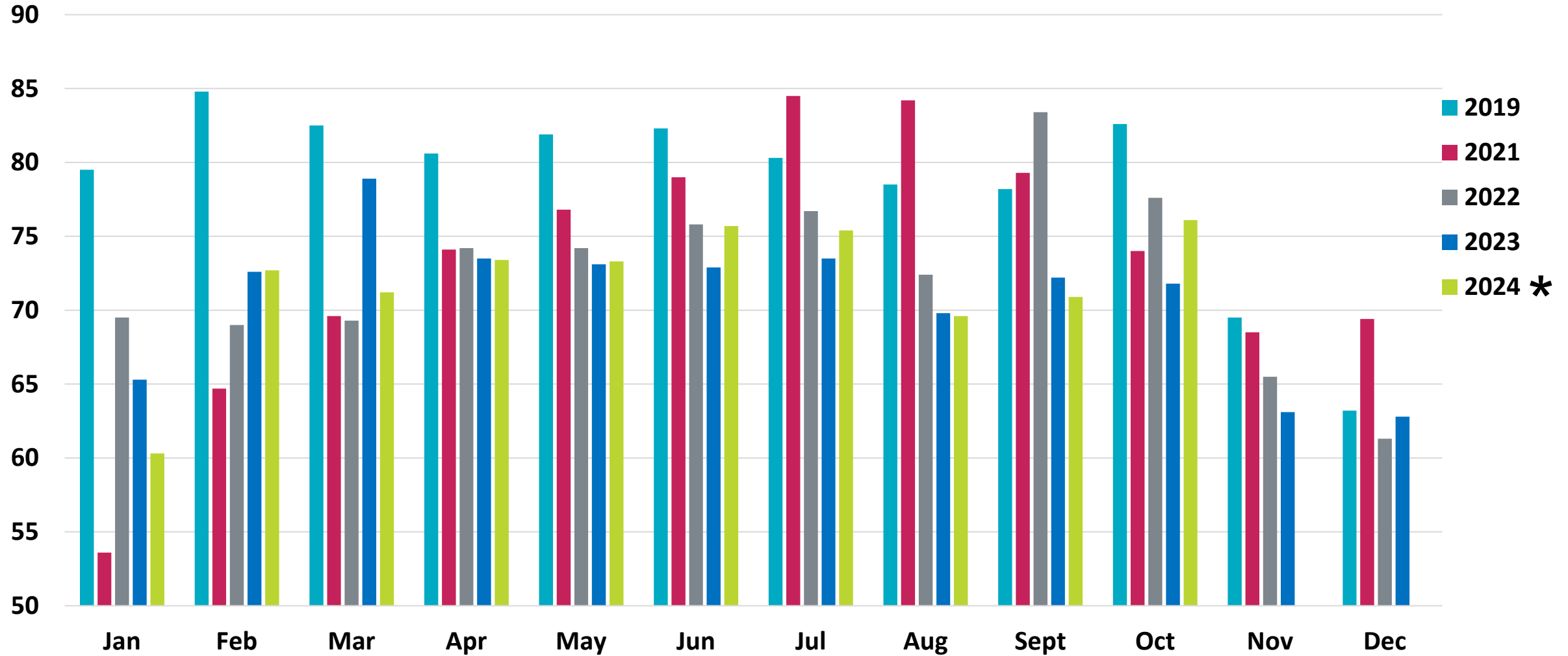


PVT Room Nights by Month 2019-2024 (*2024 Sept YTD)



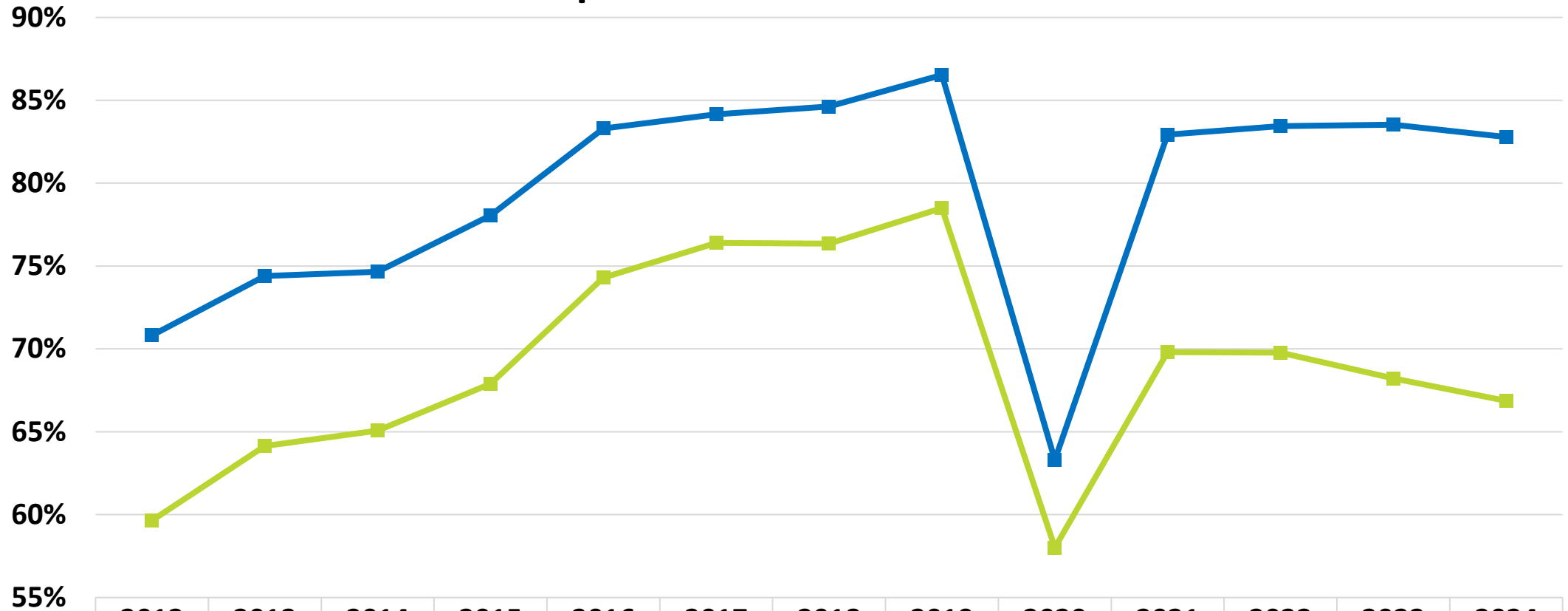
PVT Occupancy by Month

2019 – 2024 (*2024 Sept YTD)



Average Occupancy Mid Week vs Weekend

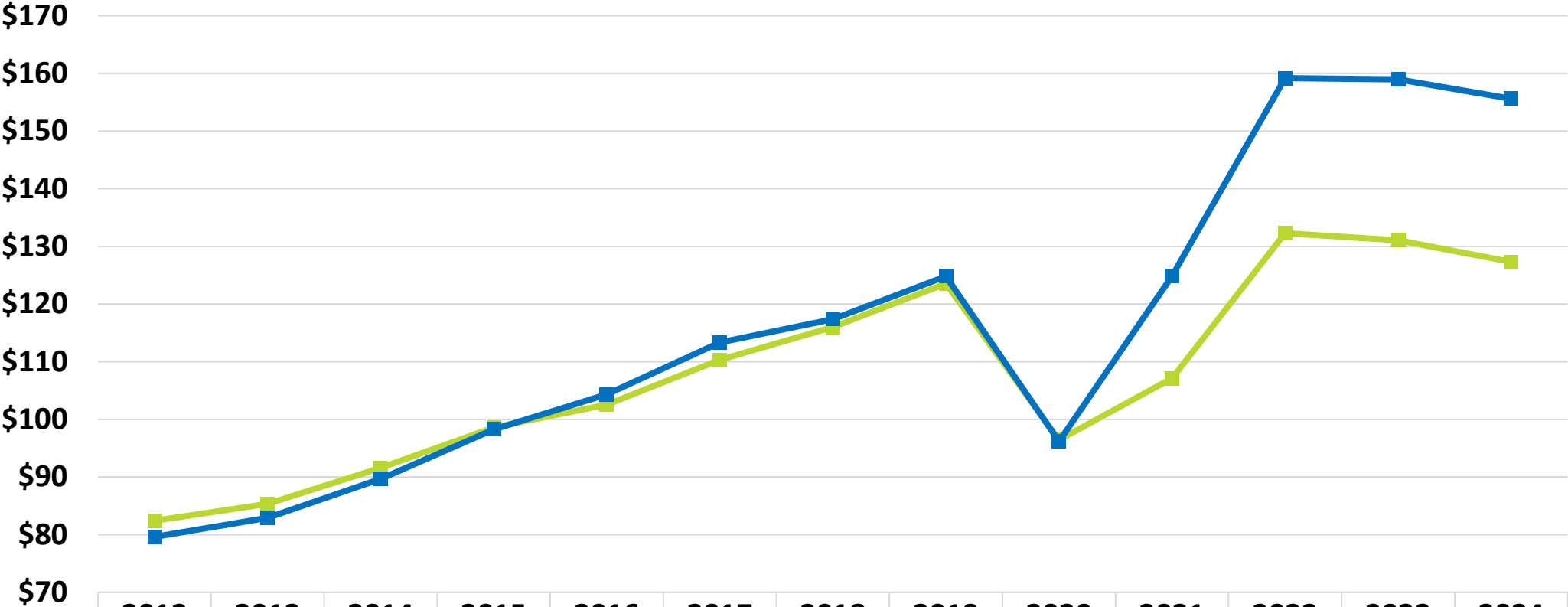
Jan-Sept 2012-2024



	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Mid Week OCC	60%	64%	65%	68%	74%	76%	76%	78%	58%	70%	70%	68%	67%
Weekend OCC	71%	74%	75%	78%	83%	84%	85%	87%	63%	83%	83%	84%	83%

Average Daily Rate Mid Week vs Weekend

Jan-Sept 2012-2024



	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Mid Week ADR	82.42	85.33	91.60	98.61	102.57	110.31	116.00	123.53	96.44	107.12	132.29	131.03	127.32
Weekend ADR	79.62	82.93	89.66	98.25	104.34	113.34	117.37	124.80	96.19	124.91	159.19	158.96	155.63

OUR MISSION

To enhance hotel vitality and attract overnight stays in the cities of Roseville, Rocklin and Lincoln through strategic destination marketing.

OUR VISION

To position Placer Valley as a premier destination by fostering strategic tourism partnerships, sustainable growth, and community prosperity.



PVT Values



Collaboration

We build strong, cohesive relationships with key partners to enhance our region and achieve shared goals.



Passionate

We love what we do and are dedicated to creating meaningful, positive experiences for our clients and visitors, leaving a lasting impression with every interaction.



Dynamic

We embrace creative thinking and adaptability, approaching diverse tasks and challenges with innovative, sustainable solutions.



PVT Values



Integrity

We act with honesty and transparency, always prioritizing the trust and respect of our clients and visitors in every interaction.



Community Stewardship

We aim to be responsible stewards of our region's economic growth, fostering opportunities that strengthen our community for the future.



Top 5 Priorities



Priority 1:

Placer Valley Soccer Complex

Maximize room night production for the Placer Valley Soccer Complex through PVT-related events



Priority 2:

@the Grounds

Ensure the ongoing sustainability and success of @the Grounds while fostering continued growth and development



Priority 3:

Partner Engagement and Advocacy

Identify and cultivate relationships with key business and community partners, actively seeking opportunities to collaborate and drive positive impact



Top 5 Priorities



Priority 4:

Financial Resiliency

Plan for future projects and meet current obligations while ensuring financial strength and flexibility



Priority 5:

Tourism Related Facilities

Strategic development of tourism-related facilities is critical to driving hotel demand and fostering economic growth



Priority 1:

Placer Valley Soccer Complex

Maximize Room Nights

GOALS:

1. Engage with key event organizers
2. Identify and secure events with room nights
3. Secure at least one room night generating event to fill designated need-periods

TACTICS:

1. Secure Quality Events
2. Drive Sales Efforts
3. Expanded Marketing Outreach
4. Evaluation of Existing Events

MEASUREMENTS OF SUCCESS:

1. Conduct meetings with at least six key event organizers annually
2. Identify and secure four events projected to generate 200+ hotel room nights each
3. Book at least one room night-generating event to fill key need-periods such as Labor Day or Thanksgiving weekends





Priority 2:

@the Grounds

Sustainable and Strategic Growth

GOALS:

1. Maximize room night production
2. Complete the Master Plan Expansion and Feasibility Study while exploring its impact on PVT
3. Research and create awareness of potential opportunities and threats to facility

TACTICS:

1. Enhance Existing Events
2. Optimize Open/Available Weekends
3. Master Plan Expansion and Feasibility Study
4. SWOT Analysis

MEASUREMENTS OF SUCCESS:

1. % change in annual room night production
2. Completion of the Master Plan with clearly established benchmarks and timelines
3. SWOT analysis - Identification and awareness of key opportunities and threats to the facility





Priority 3:

Partner Engagement and Advocacy

Cultivate and Collaborate

GOALS:

1. Build and maintain strong relationships with key stakeholders in business, government, and community organizations
2. Foster collaborative partnerships that align with PVT goals and address community needs
3. Increase partner involvement in initiatives that drive tourism and economic growth

TACTICS:

1. Stakeholder Mapping and Outreach
2. Collaborative Initiatives
3. Education and Advocacy
4. Awareness and Support

MEASUREMENTS OF SUCCESS:

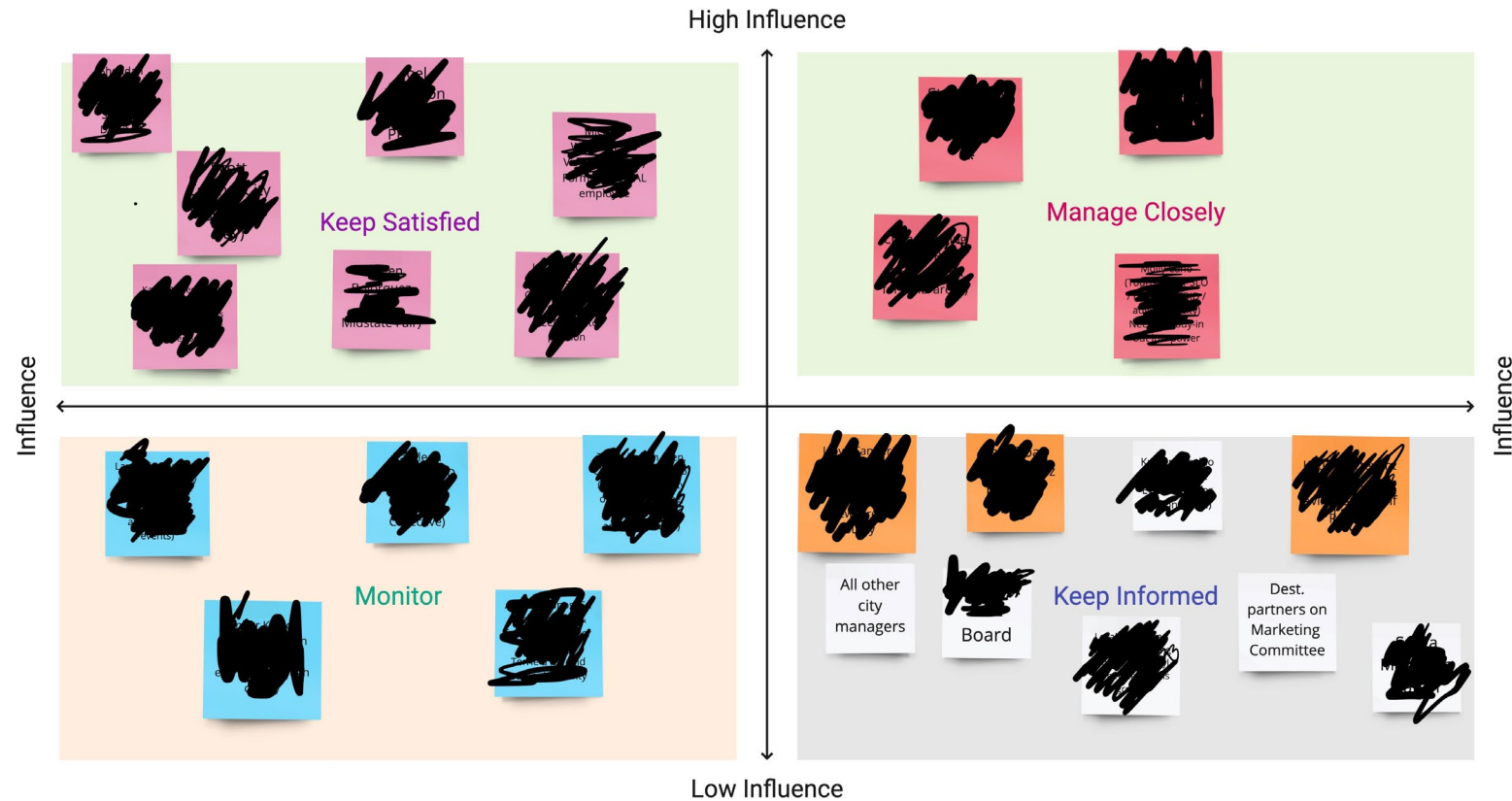
1. Increased positive feedback from key business and community partners
2. Greater awareness of PVT initiatives, reflected in higher attendance at PVT hosted or sponsored events
3. Measurable contributions to tourism or economic growth resulting from partnership-driven projects and collaborations



Priority 3:

Partner Engagement and Advocacy

Cultivate and Collaborate





Priority 4:

Financial Resiliency

Sustainable and Flexible

GOALS:

1. Ensure fiscal responsibility through robust budgeting, forecasting, and cost management
2. Build and sustain reserve funds to support long-term sustainability and unexpected needs
3. Maintain financial flexibility to adapt to changing economic conditions and evolving business needs

MEASUREMENTS OF SUCCESS:

1. Achieve and maintain approved budgets, with regular reviews and adjustments as needed to reflect changing circumstances
2. Increase or maintain reserve fund levels in alignment with long-term sustainability goals and organizational priorities
3. Implement conservative investment policies while maintaining high cash liquidity to ensure flexibility and readiness for new opportunities or challenges

TACTICS:

1. Adequate Reserves and Emergency Funds
2. Strong Financial Planning and Forecasting
3. Monitor and Adapt to Economic Trends



Priority 5:

Tourism Related Facilities

Strategic Growth and Advocacy

GOALS:

1. Advocate and promote meeting venue needs
2. Advocate and promote the development of a diamond complex
3. Maintain awareness and inclusion in future development and renovation projects

TACTICS:

1. Complete ATG Master Plan
2. Diamond Complex Awareness
3. Maintain Awareness and Inclusion on Future Development and Renovation Projects
4. Community Engagement

MEASUREMENTS OF SUCCESS:

1. Completion of master plan and a defined roadmap for next steps
2. Inclusion of a potential diamond complex in future master planning processes
3. An updated and comprehensive list of ongoing and new development projects, including key contacts and timelines





PLACER VALLEY

Tourism Enriching Communities

	2025 BUDGET		2023 Actual	2024 YE PROJECTION	Variance 2024 YE Projection to 2023	2024 Budget	2025 Budget	Variance 2025 Budget to 2024 YE Proj	
Revenues									
	Net Hotel Assessment to PVT	1	2,193,824	2,092,149	(101,675)	-5%	2,277,765	2,289,639	197,490 9%
Other Revenues:									
	7010 · Interest Income		17,691	62,374	44,683	253%	11,400	12,900	(49,474) -79%
	7020 · Miscellaneous		-	-	-	0%			- 0%
	<i>Subtotal</i>		17,691	62,374	44,683	253%	11,400	12,900	(49,474) -79%
	TOTAL REVENUES		2,211,515	2,154,523	(56,992)	-3%	2,289,165	2,302,539	148,016 7%
Expenses									
Projects:									
	4100 · Marketing		180,633	139,719	(40,914)	-23%	161,500	144,520	4,801 3%
	4140 · Tourism Study		10,497	12,733	2,236	21%	10,500	14,000	1,267 10%
	4160 · Professional Development		15,539	10,304	(5,235)	-34%	12,000	9,000	(1,304) -13%
	4250 · Event Support		363,650	459,896	96,246	26%	410,000	460,000	104 0%
	4550 · Board/Staff Development		17,393	16,760	(633)	-4%	17,500	17,000	240 1%
	4800 · Web Site	2	18,630	25,874	7,244	39%	90,000	93,000	67,126 259%
	4900 · Community Events		61,283	54,815	(6,468)	-11%	58,000	60,000	5,185 9%
	<i>Total Projects</i>		667,626	720,102	52,476	8%	759,500	797,520	77,418 11%
Payroll Expenses:									
	2210-2700 · Salaries & Hourly Wages		451,172	441,706	(9,467)	-2%	348,903	453,042	11,336 3%
	2300-2400 · Payroll Taxes & Workers Comp		38,389	38,823	434	1%	31,897	46,108	7,285 19%
	2450 · Incentive		24,790	37,453	12,662	51%	37,992	43,750	6,297 17%
	2500-2600 Employee Benefits		61,881	68,057	6,176	10%	57,529	81,548	13,490 20%
	<i>Total Payroll</i>	3	576,234	586,039	9,806	2%	476,321	624,448	38,409 7%



	2025 BUDGET		2023 Actual	2024 YE PROJECTION	Variance 2024 YE Projection to 2023	2024 Budget	2025 Budget	Variance 2025 Budget to 2024 YE Proj	
Operations:									
	3090 · Common Area Maintenance/Assoc Dues	4	11,713	13,508	1,794 15%	11,500	16,924	3,416 25%	
	3110 · Janitorial/Maintenance		3,315	4,311	997 30%	3,800	5,824	1,513 35%	
	3200 · Utilities		4,949	6,284	1,335 27%	5,200	6,912	628 10%	
	3300 · Telephone		6,746	6,363	(383) -6%	6,300	6,363	- 0%	
	3155 · Office Supplies	5	21,462	8,811	(12,651) -59%	13,620	15,328	6,517 74%	
	3400 · Insurance-Liability/D&O		7,101	7,093	(8) 0%	7,500	7,802	709 10%	
	3600 · Postage and Delivery		457	817	360 79%	500	917	100 12%	
	3700 · Accounting and Payroll		4,646	4,658	12 0%	4,700	4,891	233 5%	
	3990 · Property Tax		8,086	8,279	194 2%	8,500	9,107	828 10%	
	3810 · Dues and Subscriptions		9,417	13,151	3,734 40%	9,000	13,151	- 0%	
	3820 · Legal and Professional Services		40,238	98,798	58,559 146%	90,100	105,353	6,556 7%	
	3831 · Expense Reimbursement-Travel		8,359	9,658	1,299 16%	5,500	8,000	(1,658) -17%	
	3832 · Expense Reimbursement-Meals		2,630	1,335	(1,295) -49%	3,500	1,800	465 35%	
	3850 · Audit Fee		45,340	17,124	(28,217) -62%	26,000	13,100	(4,024) -23%	
	3900 · City of Roseville Admin Fee		2,980	3,129	149 5%	3,129	3,285	156 5%	
	Total Operations		177,438	203,319	25,880 15%	198,849	218,757	15,439 8%	
	SUBTOTAL EXPENSES		1,421,298	1,509,459	88,162 6%	1,434,669	1,640,725	131,266 9%	
Special Projects:									
	4855 · Major Projects Rollover		222,698	-	(222,698) -100%	250,000	-	- 0%	
	4880 · Major Projects	6	300,000	-	(300,000) -100%	500,000	500,000	500,000 0%	
	4881 · Speedway Project	7	-	12,000	12,000 0%	-	31,500	19,500 163%	
	4882 · Long Fields Reimbursement	8	250,000	250,000	- 0%	250,000	171,267	(78,733) -31%	
	4885 · Junction Boulevard Project		(25,223)		25,223 -100%	-	-	- 0%	
	488XX · Soccer Complex	9	-	50,000	50,000 0%	-	250,000	200,000 400%	
	Total Special Projects		747,476	312,000	(435,476) -58%	1,000,000	952,767	640,767 205%	
Grand Total Expense									
			2,168,774	1,821,459	(347,314) -16%	2,434,669	2,593,493	772,033 42%	
Revenue Over Entire Expense									
			42,741	333,063	290,322 679%	(145,505)	(290,954)	(624,017) -187%	



	2025 BUDGET		2023 Actual	2024 YE PROJECTION	Variance 2024 YE Projection to 2023	2024 Budget	2025 Budget	Variance 2025 Budget to 2024 YE Proj	
Statistics									
Hotel Assessments to PVT									
	Roseville		3,434,041	3,405,597	(28,444)	-1%	3,462,497	\$ 3,473,709	68,112 2%
	Rocklin		696,329	635,694	(60,635)	-9%	736,707	\$ 667,479	31,785 5%
	Lincoln	10	120,504	107,484	(13,020)	-11%	136,708	\$ 206,375	98,891 92%
	Total		4,250,874	4,148,775	(102,099)	-2%	4,335,912	\$ 4,347,563	198,788 5%
	Less Bond Payment		2,057,050	2,056,626	(424)	0%	2,058,147	\$ 2,057,924	1,297 0%
	Total		2,193,824	2,092,149	(101,675)	-5%	2,277,765	\$ 2,289,639	197,490 9%
Room Nights:									
	Roseville		528,314	523,938	(4,376)	-1%	532,681	534,417	10,479 2%
	Rocklin		106,034	98,163	(7,871)	-7%	111,882	103,071	4,908 5%
	Lincoln	10	18,539	16,536	(2,003)	-11%	21,032	31,750	15,214 92%
	Total		652,887	638,637	(14,250)	-2%	665,595	669,238	30,601 5%
Comments									
1	Hotel Assessments - Statistics reflect the net amount after the deduction of the quarterly Bond payments.								
2	Web Site - Upgrades are required to improve the speed and efficiency of the site and streamline procedures for leads.								
3	Payroll - Increased expenses due to increase in Workers Compensation costs and additional staff coverage for medical benefits.								
4	Common Area Maintenance/Assoc Dues - Both office complex and building association dues are anticipated to increase.								
5	Office Supplies - Equipment/Furniture will include replacement of 5 computer workstations as they have reached end of life.								
6	Major Projects - No Major Project grants were approved in 2024. Funds were invested in certificates of deposit.								
7	Speedway Project - Expenses for @the Grounds Master Plan and Expansion Feasibility Study will be split between PVT and ATG.								
8	Long Field Reimbursement - Final payment is interest only to the City of Roseville.								
9	Soccer Complex - Naming rights fee for Placer Valley Soccer Complex.								
10	Lincoln - Room Nights are anticipated to increase due to completion of Holiday Inn Express & Suites Lincoln's renovation and opening of La Quinta Twelve Bridges.								



COUNCIL COMMUNICATION

CC #: 3679

File #: 0102-04 & 0103

Title: City Council/Boards, Commissions, & Committees Administrative Standards Updates

Contact: Helen Dreyer 916-774-5356 hdreyer@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.28.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution approving updates to the City Council/Boards, Commissions, & Committees Administrative Standards.

BACKGROUND

Section 4.06 of the Roseville City Charter authorizes the City Council to establish its own meeting procedures. Prior to 2019, the City Council and the then thirteen Boards, Commissions, and Committees had their own separate meeting procedures. On February 20, 2019, the City Council adopted a resolution to consolidate the individual meeting procedures into one Administrative Standards document for council/boards/commissions/committee members and one Administrative Standards document for staff.

Non-substantive updates to the Administrative Standards are being made to the City Council/Boards, Commissions & Committees Administrative Standards to address areas currently not addressed in the standards, and improve the overall flow of the document by removing duplication and changing the order of some items. The following is a summary of the changes:

- Staff version of Administrative Standards: Deleting this version and inserting the few lines of information not previously found in the City Council Council/Board, Commission & Committees' version of the Administrative Standards such as: Open Meeting Law: All public body meetings are subject to the Ralph M. Brown Act, requiring the meetings to be public.
- Presentation Material: Clarifying the policy that an individual making a presentation to a public body must submit all media to the City Clerk or secretary for review at least 72 hours in advance of the broadcasted meeting.
- Re-formatting various sections of the Administrative Standards for clarity and ease of reading.

FISCAL IMPACT

There is no fiscal impact associated with this request.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The update of meeting procedures meets the above criteria and is not subject to CEQA. No additional environmental review is required.

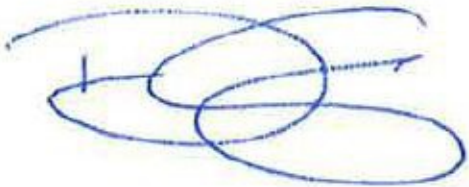
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Helen Dreyer, Assistant City Clerk

Michelle Sheidenberger, City Attorney



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-414

Administrative Standards - FINAL

Administrative Standards - REDLINE

RESOLUTION NO. 24-414

APPROVING THE CITY COUNCIL/BOARDS, COMMISSIONS, AND COMMITTEES
ADMINISTRATIVE STANDARDS UPDATES

WHEREAS, on February 20, 2019, Council adopted a resolution to consolidate the individual meeting procedures of the City Council and the thirteen Boards, Commissions, and Committees into one Administrative Standards document; and

WHEREAS, non-substantive updates are being made to the Administrative Standards to address areas currently addressed in the standards, and improve the overall flow of the document by removing duplication and changing the order of some items; and

WHEREAS, the City Council/Boards, Commissions, and Committees Administrative Standards Updates, have been reviewed by City Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Roseville that the City Council/Boards, Commissions, and Committees Administrative Standards Updates are hereby approved.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

City Council/Boards, Commissions, & Committees Administrative Standards



December 18, 2024



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**City Council/
Boards, Commissions
& Committees**

Administrative
Standards

Purpose

This handbook shall serve as the administrative standards for all City of Roseville boards, commissions, committees and City Council members (collectively “public officials”) so that expectations and practices are clearly articulated to guide members in their actions, and to provide a uniform framework for conduct. Informational appendices are included.

City overview

Form of government

The City of Roseville Charter, adopted in 1954, establishes a council-manager form of municipal government. (Appendix I)

City Council

The five (5) member City Council, which is comprised of four (4) members and the mayor, enacts legislation, adopts budgets, and determines policy.

City Manager and department heads

The City Manager is appointed by the City Council. The City Manager is responsible for the day-to-day management of the city and supervises the organization through department heads. Department heads are appointed by and report directly to the City Manager.

City Attorney

The City Attorney provides legal advice and support to the City Council and boards, commissions, and committees on the legal propriety of proposed actions, prepares and/or reviews all ordinances, resolutions, contracts, and other documents, represents the city in civil litigation and acts as liaison to outside special counsel.

City Clerk

The City Clerk conducts elections to elect City Council members, recruits board, commission, and committee members, establishes and tracks compliance of mandatory training, maintains city records and securities, prepares agendas and minutes for the City Council, and provides City Council action follow-up.

Staff

City staff, under the direction of the City Manager, is responsible for carrying out the policies and actions of the City Council and implementing the programs and services set out in the budget and identified in the City Council’s annual goals.

Boards, commissions and committees

Boards, commissions, and committees are established to provide a method for citizen input and are ancillary to the City Council. All board, commission, and committee members shall serve without compensation. The City of Roseville has 16 boards, commissions, and committees: Board of Appeals, Charter Review Committee*, Design Committee, Economic Development Advisory Committee, Grants Advisory Commission, Law & Regulation Committee, Library Board, Local Sales Tax Citizens’ Oversight Committee, Other Post Employment Benefits (OPEB) Trust Investment Review Committee***, Parks & Recreation Commission, Personnel Board, the Placer Mosquito Abatement & Vector Control District**, Planning Commission, Public Utilities Commission, Senior Commission, and Transportation Commission.

** Charter Review Committee is a temporary committee that each decade reviews the entire city Charter.*

***Placer Mosquito Abatement & Control District is comprised of five Placer County regional trustees. The City Council appoints one individual to serve as one of the five regional trustees*

****OPEB Trust Investment Review Committee is comprised of eleven members (consisting of representatives from each bargaining unit (five), four retirees, and two city staff) appointed by and at the discretion of the City Manager with the purpose of providing advisory and non-binding input to city staff on investment performance and other related matters.*



**City Council/
Boards, Commissions
& Committees**

Administrative
Standards

Membership

Eligibility

Except for the Economic Development Advisory Committee, all members of boards, commissions, and committees shall be residents of the City at the time of their appointment and continuously during their term of office. Members of the Economic Development Advisory Committee shall either live, work, own a business, or represent a business or industry in the City at the time of their appointment and continuously during their term of office.

Individuals can only serve on a single City of Roseville board or commission at a time. Notwithstanding the foregoing, individuals may serve concurrently on a single City of Roseville board or commission and a single City of Roseville committee.

Relatives (spouses, siblings, parents, domestic partners, co-habitants, and children) cannot serve on the same board, commission, or committee at the same time. In addition, current City of Roseville employees are ineligible to serve on a board, commission, or committee.

Incompatibility of office

An individual cannot hold two conflicting public offices. Be aware that acceptance of one governmental board appointment may result in the automatic forfeiture of another public seat.

Structure of terms of office

Members of the boards, commissions, and committees serve staggered terms of four years.* No member shall serve more than two consecutive terms. In the event a person is appointed to fill an unexpired term the appointment to fill said unexpired term will be considered a partial term and will not be counted as one of the two full consecutive terms.

**Members of the Economic Development Advisory Committee serve two-year terms. There are no limitations on the number of consecutive terms a member of the Economic Development Advisory Committee may serve.*

If at the expiration of an eligible member's term the City Council has not yet appointed a replacement, the member may continue to serve on a month-to-month basis until a replacement is appointed.

Youth members

The City Council may appoint a high school student that is a resident of Roseville as a voting member of the Library Board, Parks & Recreation Commission, the Transportation Commission, and the Grants Advisory Commission. Such member shall serve only during his or her enrollment in high school and for a one-year term. Such member may be re-appointed for a second term. Youth members must be enrolled in high school during the entirety of their term. Youth members may not serve as chair or vice chair.

Appointment policy

Procedure

If a vacancy on any board, commission, or committee occurs because the current term ended, resignation, death, moving, removal from incumbent's office, ineligibility for re-appointment, etc. the following procedure will be used:

- The City Clerk will advertise the vacancy in the city's legal newspaper and on the city's website, and will notify the Roseville Chamber of Commerce, and the Roseville Coalition of Neighborhood Associations of the vacancy;
- The City Clerk will establish a deadline for receiving applications;
- Applications received after the deadline will not be accepted;
- If fewer applications are received than twice the number of openings, the City Clerk may establish a new application deadline and the vacancy re-advertised as described in the first bullet point;
- The City Clerk will conduct video interviews of all applicants;
- Applications and video interviews will be provided to the City Council;
- If a new vacancy occurs after an application deadline and before an appointment is made, a new application process will not be re-advertised;
- City Council will cast their vote at a pre-designated meeting date via ballots;
- Ballots and applications of successful applicants are made part of the record and kept on file and made available for public review upon request.

Position requirements

Oath of office

Before attending a board, commission, or committee meeting, every new member shall take the oath of office stating that he/she will faithfully discharge the duties of the board, commission, or committee to which appointed.

New member training

New board, commission, and committee members shall receive general and commission-specific training from the City Clerk Department and from the staff liaison before beginning their term.

Conflict of Interest Code

Under the Political Reform Act of 1974, all public agencies are required to adopt a Conflict of Interest Code. The code designates positions required to file Statement of Economic Interests, and assigns disclosure categories specifying the types of interests to be reported. The City of Roseville designates members of Charter Review Committee, Design Committee, the Economic Development Advisory Committee, Grants Advisory Commission, Local Sales Tax Citizens' Oversight Committee, Planning Commission, Public Utilities Commission, and Transportation Commission as required filers of an Assuming, Annual, and Leaving Form 700 Statement of Economic Interests. State law requires a fine be assessed for those who fail to file required Fair Political Practices Commission documents. If a board, commission, or committee member fails to file an Assuming Office Form 700 Statement of Economic Interests for more than thirty (30) days after the final filing date, the member will be disqualified from any participation in the meetings or other activities of the board, commission, or committee until the member both files the required Statement of Economic Interests and pays any fines associated with the

failure to file. If the member fails to file and/or pay the associated fine for more than sixty (60) days after the final filing date, the member shall be removed from the board, commission, or committee by City Council action.

Ethics training

Assembly Bill 1234 imposes ethics training and compensation and reimbursement requirements on cities, counties, and special districts. For officials and board, commission, and committee members serving on or for a local agency, AB 1234 requires two (2) hours of ethics training within one year of appointment.* Thereafter, two (2) hours of ethics training every two years. Notification of this online training will be provided by the City Clerk Department. Failure to complete the online training shall result in removal from the board, commission, or committee.

Sexual harassment training

Assembly Bill 1661 imposes sexual harassment prevention training requirements on cities, counties, and special districts for officials serving on or for a local agency. Notification of this online training will be provided by the City Clerk Department.* Failure to complete the online training shall result in removal from the board, commission, or committee. In addition, the Department of Fair Employment and Housing requires all California employers to provide employees and volunteers the Department's sexual harassment pamphlet. (Appendix IV)

Unclassified service

As provided by the Charter, members of boards, commissions, and committees are considered unclassified employees and are required to comply with City of Roseville Administrative Regulation 2.03 – HARASSMENT, DISCRIMINATION, AND RETALIATION PREVENTION POLICY (Appendix II); and Roseville Administration Regulation 2.14 – ACCEPTANCE OF GIFTS AND GRATUITIES BY CITY EMPLOYEES. (Appendix III)

Social media

Statements and opinions using social media including, but not limited to Twitter, Facebook, Nextdoor, or professional networks like LinkedIn, must remain personal and cannot be intended as representing the city's nor the board, commission, or committee's official position.

In addition, the Brown Act prohibits a member of a public body from responding "directly to any communication on an Internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of the legislative body." This means that if a public official posted a comment in response to another public official's social media post about a city issue, that could be a Brown Act violation, assuming the two serve on the same public body. Overall, public officials must avoid commenting, liking or otherwise responding to each other's social media posts.

Dress code

Board, commission, and committee members are expected to portray a positive and professional image and are expected to wear clean and appropriate business attire.

Shirts with the city logo are permitted while attending functions in the capacity as a board, commission, or committee member.

Logo and materials

To reflect the official nature of the board, commission, or committee and to preserve consistency of the city brand, only the official city logo that contains the words "City of Roseville", shall be used on board, commission, or committee materials.

Attendance policy

It is the expectation that board, commission, and committee members attend all meetings. If a member is absent without excuse a total of 25% or more meetings in a rolling 12-month period, or more than one meeting in a rolling 12-month period if the board, commission, or committee meets quarterly, he or she shall forfeit the office. The secretary of each board, commission, or committee shall transmit attendance records to the City Clerk. Excused absences from meetings may be for any of the following reasons:

- Illness of the member or the member's family member;
- Family emergency related to illness or injury;
- Business commitment, notice of which was provided to the chair and secretary in advance;
- Previously scheduled vacation, notice of which was provided to the chair and secretary in advance;
- Attendance at a funeral, religious service or ceremony, wedding, or other similarly significant event, notice of which was provided to the chair and secretary in advance.

Removal from office

Except when otherwise provided by law or the City of Roseville Charter, members of boards, commissions, and committees of the city serve at the pleasure of the City Council, and may be removed by the City Council at any time with or without cause. A member's removal shall be by majority vote of the City Council.

Resignation

A member of a board, commission, or committee who wishes to resign prior to completing the member's term shall send a resignation letter to the City Clerk who shall notify the City Council and begin the recruitment process.

Safety information

- An automated external defibrillator (AED) and a cardio pulmonary resuscitation (CPR) mask are mounted on the wall next to the media control room;
- In case of an emergency, the chair should adjourn the meeting and advise everyone to exit through the double doors and gather across the street.

Travel and Expenses

Travel and other expenses incurred in connection with a public official's service on a board, commission, or committee, shall be authorized and reimbursed in accordance with the Travel and Expense Reimbursement Policy adopted by the City Council.

Roles and responsibilities

City Clerk

- Recruit board, commission, and committee applicants;
- Coordinate the appointment and re-appointment process with mayor and City Council;
- Maintain official roster with contact information for all members;
- Manage legally required training;
- Maintain original meeting minutes.

Liaison

Liaisons provide procedural direction and serve as staff support to the board, commission, or committee. The liaison is appointed from the department which most nearly encompasses the board, commission, or committee's activities.

Secretary

The secretary is appointed from the department which most nearly encompasses the board, commission, or committee's activities. The secretary assists in the board, commission, or committee's functions.

While the liaison and secretary roles are to assist the board, commission, or committee, the liaison, secretary and other staff are not employees of the board, commission, or committee. At all times, staff is strictly reportable to the department head and City Manager.

Chair

The chair and vice chair shall be selected by the board, commission, or committee members at a January or July meeting, or as soon thereafter as is practicable. Any voting member of the board, commission, or committee, except a youth member, can serve as chair and shall be seated at the next meeting. The length of term for the chair and vice chair shall be one (1) year. However, there are no limitations on the number of consecutive terms the chair or vice chair may serve.

The chair is the presiding officer of the meeting. In the absence of the chair, the vice chair shall be the presiding officer of the meeting. In the absence of the vice chair, a temporary chair shall be selected from among the other members present, with priority given to seniority, and shall be the presiding officer of the meeting. Upon the arrival of the chair or vice chair, the temporary chair shall relinquish the chair immediately upon the conclusion of the item of business before the members.

The chair shall preserve order at all official meetings of the board, commission, or committee and shall decide all questions of order without debate, subject to advice from the City Attorney or City Attorney designee. The chair shall not make any motion, but may second a motion. The presiding officer shall have all other rights and privileges of a board, commission, or committee member.

Additional role of the chair

- Attend City Council meetings as needed to represent the board, commission, or committee;
- Call a meeting to order and propose adjournment;
- Call for discussion and vote on motions;
- Clarify or request clarification of motions made by members;
- Rule whether motions are out of order;
- Interpret and enforce any meeting management bylaws or rules of procedure;
- Call members to order if they disregard rules of procedure or decorum for the meeting;
- Ensure that meetings are conducted in an efficient and productive manner.

Board, commission, or committee members

When the board, commission, or committee is in session, the members must preserve order and decorum. No member shall, by conversation or otherwise, delay or interrupt the proceedings or the peace of the board, commission, or committee, disturb any member while speaking, or refuse to obey the orders of the board, commission, or committee or its presiding officer.

A board, commission, or committee member is expected to:

- Attend scheduled meetings;
- Prepare in advance of meetings and be familiar with issues on the agenda;
- Contact the staff liaison if there are questions;
- Participate in meetings and carry out assignments;
- Use community members to obtain feedback on topics under consideration;
- Be considerate of fellow members and staff;
- Not direct staff;
- Not speak for the board, commission, or committee unless authorized by the board, commission, or committee;
- Not speak for the city unless authorized to do so by action of the City Council.

Limitations

Limited reports and comments at the end of the agenda are permissible as long as no action is taken.

Other persons

Persons addressing the board, commission, or committee shall step up to the podium and may, though not required, give their name for the record. All remarks shall be addressed to the body as a whole and not to any member thereof. No person, other than a member of the board, commission, or committee, staff liaison, or the person having the floor, shall be permitted to enter into any discussion without the permission of the presiding officer.

Any person making personal, impertinent or slanderous remarks, or who shall become boisterous or belligerent while addressing the board, commission, or committee, shall, by the presiding officer, be barred from further audience before the board, commission, or committee during that meeting, unless permission to continue is granted by consensus of the board, commission, or committee. (Appendix V)

Spokesperson for group of persons

Whenever any group of persons wishes to address the board, commission, or committee on the same subject matter, it shall be the discretion of the presiding officer to request that a spokesperson be chosen by the group to address the board, commission, or committee and, in case additional matters are to be presented at the time by any member of said group, to limit the number of persons addressing the board, commission, or committee, so as to avoid unnecessary repetitions. The presiding officer may set a time limit for each side of the issue.

Meeting procedures

These meeting procedures shall pertain to all City of Roseville boards, commissions, committees, and the City Council (collectively “public bodies”). To the extent these procedures do not address an issue of parliamentary procedure for legislative body meetings, “Rosenberg’s Rules of Order: Simple Parliamentary Procedures for the 21st Century” shall apply. (Appendix VI)

Other guiding documents

- The City of Roseville Charter, Roseville Municipal Code, and state statutes will govern public officials’ activities.
- Parliamentary Procedure dictates the body of rules, ethics, and customs governing meetings and other operations of clubs, organizations, legislative bodies, and deliberative assemblies.

- The Ralph M. Brown Act is an act of the California State Legislature, authored by Assembly member Ralph M. Brown and passed in 1953, that guarantees the public's right to attend and participate in meetings of local legislative bodies. (Appendix VII)

Meetings

Meetings of a majority of members

A meeting is a congregation of a majority of the members of a public body at the same time and place to hear, discuss, deliberate, or take action on an issue in the subject matter jurisdiction of the public body. Even if no action is taken, a gathering may constitute a meeting. This includes informal gatherings and electronic communications, with or without public attendance or city sponsorship.

The following situations would not be considered a meeting if a majority of the public body attend as long as: (1) matters within the public body's jurisdiction are not discussed, unless they are part of the program; and (2) program or events are open to the public:

- Open and publicized local public meeting;
- Open, noticed meeting of another body;
- Social or ceremonial event;
- Open, noticed meeting of a standing committee (can attend but cannot participate);
- Individual contacts or conversations among less than a majority of the members and a member of the public.

Although the above examples are generally not considered meetings, the City Attorney should be consulted prior to a majority of the public body attending a "non-meeting." It is often advisable to notice the meeting or limit the attendance to less than a majority of the public officials.

Further, any communication, including emails, social media posts, or other electronic communication or serial conversations between some or all members, could be considered a public meeting. Information or any type of communication to be shared by one member with other members of the public body shall be sent to the staff liaison or City Clerk who will forward it to all members of the public body.

Quorum

A quorum is more than half ($1/2 + 1$), of all member of the entire public body. In the absence of a quorum, a lesser number of public officials, the secretary, or City Clerk must adjourn the meeting after fifteen (15) minutes have passed. In addition, if a quorum is lost during the meeting due to a departure of a public official, a lesser number of public officials, the secretary, or City Clerk must adjourn the meeting.

Meeting cancellation

A meeting may be canceled because of a lack of quorum of voting members or the lack of agenda items. If the secretary has advanced notice that a meeting will not be held, he or she shall post a notice of cancellation in lieu of posting or distributing an agenda for the meeting.

If the agenda has already been distributed, a cancellation notice shall be posted and distributed in the same manner as the agenda was. The secretary must declare the meeting canceled by appearing at the meeting location, and waiting fifteen (15) minutes after the meeting start time to verbally announce the meeting is canceled. The secretary shall then post a notice of cancellation of the meeting on the door of the room where the meeting was to be held.

Regular meetings

Regular meetings shall be held as scheduled, bi-weekly, monthly, quarterly, or annually. The City Council establishes the regular meeting schedule for all boards, commissions and committees. If a regular meeting date falls on a legal holiday, the meeting shall be held at the same hour, same day the following week or may be canceled. Notice of all regular meetings shall be posted seventy-two (72) hours prior to the meeting.

Special meetings

Special meetings may be called by the City Manager, the City Attorney, the City Clerk, the presiding officer, or a quorum of voting members of the public body. Notice of the special meeting must be provided to the public officials at least seventy-two (72) hours in advance, except that for time sensitive business only twenty- four (24) hours' written notice is required.

Business transacted at any special meeting shall be limited to the subject(s) recited in the notice of the special meeting. Although not required by the Brown Act, a public comment period may be provided at special meetings to allow the public to address the public body on matters not listed on the special meeting agenda.

Adjourned meetings

Any regular or special meeting may be adjourned (continued) to a specified time and place.

Recess of a meeting

A recess of a meeting may be called at the discretion of the presiding officer.

Closed session

Prior to holding a closed session, the City Council or Personnel Board shall disclose, in an open meeting, the item or items to be discussed in the closed session as they are listed on the agenda and may only consider those matters. The City Council or Personnel Board shall publicly report any action taken in closed session and the vote or abstention of every member present thereon as required by state law. No other board, commission, or committee shall conduct a closed session without the prior written consent of the City Attorney.

Agendas

Open Meeting Law

All of the meetings of public bodies are subject to the Ralph M. Brown Act, requiring the entire deliberative process of a public body to be open to the public.

An agenda shall be prepared for each regular and special meeting containing the specific items of business to be transacted and the order thereof. Items of business may be placed on the agenda by the City Manager or the City Attorney. Items may also be placed on the agenda of any regular or special meeting with the consent of a majority of the public body obtained during the "Council/Board Member/Commissioner/Committee/Staff Reports" portion of a public meeting. Members of the public may not place items on the agenda but may request during public comments that an item be placed on a public body's future agenda. Placement of these items on the agenda is at the discretion of the City Manager, the City Attorney, or the consent of a majority of the public body.

An agenda for each meeting of a public body is prepared by the board, commission, or committee secretary or liaison or the City Clerk for the City Council. The agenda outlines the topics or items of business that will be introduced, discussed, and acted upon at each meeting. The agenda should include the date, time, and location of a meeting.

The order of business at all regular meetings shall be as follows:

- Call to Order

- Roll Call
- Pledge of Allegiance
- Public Comments
- Consent Calendar
- Requests/Presentations (and public hearings)
- Council/Board Member/Commissioner/Staff Reports
- Adjournment

Call to Order

The presiding officer of the public body shall take the chair precisely at the hour appointed for the meeting, and shall call the meeting to order.

Roll Call

The roll of the members shall be called by the board, commission, or committee secretary or the City Clerk for the City Council and the names of those present shall be entered into the minutes.

Public Comments

Public Comments is intended to allow the public to address the public body on matters not listed on the agenda. Individual comments shall be limited to three (3) minutes and shall not exceed a total of 25 minutes, unless such time is extended by the presiding officer. The presiding officer shall not permit the public to address items which are listed elsewhere on the agenda or which are not within the subject matter jurisdiction of the public body. The public body shall not engage in debate regarding, or take any action on, any matter brought under Public Comments except to refer the matter to staff or to determine that the matter should be included on a future agenda for debate and action.

Consent Calendar

The Consent Calendar consists of items that are routine or noncontroversial in nature. The entire calendar is intended to be acted on in one motion on a roll call vote. Any public official, staff, or the public may remove an item from the Consent Calendar for further discussion. Items removed from the Consent Calendar for further discussion shall be discussed separately following the approval of the remaining items on the Consent Calendar. If a public official has a question or wishes to remove an item from the Consent Calendar they should call the staff liaison or the City Clerk no later than noon the day of the meeting. The staff liaison or City Clerk will determine if the item can be handled after the Consent Calendar or if it needs to be held over to the next meeting. The staff liaison or City Clerk shall so inform the presiding officer.

Requests/Presentations

Requests/Presentation items include presentations by staff or others, which may prompt discussion and/or action by the public body.

Public Hearings

Public hearing items include opening the public hearing, presentation by staff, presentation by applicant or appellant, and testimony from the public.

The order of business at public hearings shall be as follows:

- Open public hearing by presiding officer
- Presentation by staff
- Presentation by applicant (unless applicant is appellant)
- Presentation by appellant

- Open public comment by presiding officer
- Public comment
- Close public comment by presiding officer
- Rebuttal by appellant
- Rebuttal by applicant (unless applicant is appellant)
- Close public hearing by presiding officer
- City Council/board/commission/committee deliberation
- City Council/board/commission/committee action

Council/Board Member/Commissioner/Committee/Staff Reports

Council/Board Member/Commissioner/Committee Reports are designed for members of the public body to briefly ask staff for information, ask a question for clarification, make an announcement, report on individual assignments and activities, or to request that an item be placed on a future agenda. The latter requires a majority consensus of the public body. Caution should be used to avoid any discussion or action on such items. Individuals are allocated five (5) minutes apiece, for comments.

In addition, pursuant to the Travel and Expense Reimbursement Policy adopted by the City Council, public officials shall briefly report on any Brown Act meetings attended at city expense as well as any conferences, educational seminars or meetings with legislators or other governmental officials. If multiple public officials attended that same meeting or event, a joint report may be made.

Staff Reports are designed for staff to make brief announcements and to provide the public body with brief reports on the city's activities, projects, and services.

Adjournment

A motion to adjourn shall not be debatable. It shall be in order at any time, and;

- Cannot interrupt a speaker who has the floor;
- Cannot be amended;
- Must be seconded;
- Cannot be reconsidered;
- Must have a majority vote;
- A motion to adjourn "to another time" is debatable only as to the time to which the meeting is adjourned.

Order of business

The order of business may be changed at any time by the presiding officer or by consensus of the public body.

Official record

Minutes

The Minutes serve as a permanent record of the public body's official actions. The board, commission, or committee secretary or the City Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the public body, and shall not be required to record any remarks of public officials, or of any other person except at the special request of a public official.

Minutes of the previous meeting shall be provided to the public body prior to each meeting. The minutes may be approved by majority vote even if one or more of the voting members were not present at the meeting to which the minutes relate.

Correction to Minutes

Members of public bodies are to review minutes and make corrections if needed so that the approved minutes accurately reflect the work of the group. Corrections are made at the meeting when the minutes are brought forward for adoption. Corrections require a motion, second, and a majority vote, and, if approved, are noted in the minutes of the current meeting. Any changes to the draft minutes approved by the public body will be reflected in the minutes for the meeting at which the corrections are made.

Recordings

A recording may be made of public body meetings. Audio recordings of the meetings are to be kept for one (1) year, and video recordings are to be kept for three years after which time the recordings shall be destroyed. Recordings are not the official minutes of the public body.

Voting

All business requiring approval of the public body shall be taken individually by an affirmative or negative vote and entered into the record, except that where the vote is unanimous it shall be necessary only to state so.

Majority vote

A majority vote is more than half of the votes actually cast. In the event a motion on an item fails to obtain a majority vote, the presiding officer at his or her discretion shall require another motion, continue the item, or (with exception of the Personnel Board or Board of Appeals) refer the item to the City Council without recommendation if the item is before a board, commission, or committee. The number of motions that may be made on an item shall be at the discretion of the presiding officer.

Tie vote

If there is a tie vote on a motion, then the motion shall fail. In the event a motion on an item results in a tie vote, the presiding officer at his or her discretion shall require another motion, continue the item, or refer the item to the City Council without recommendation if the item is before a board, commission, or committee. The number of motions that may be made on an item shall be at the discretion of the presiding officer. If the matter involves an appeal, and an affirmative vote does not occur, the result is that the decision appealed remains in effect as decided by the decision-making person, board, commission, or committee from which the appeal was taken.

Abstention

An abstention occurs when a public official, although qualified to vote on a motion, chooses not to register his or her vote. An abstention constitutes no vote whatsoever. Public officials abstaining from a vote must clearly indicate for the record the basis for the abstention. A roll-call vote shall be taken to note that the public official was present but did not vote.

Conflict of interest

When a member has a conflict of interest, or the appearance of a conflict of interest, the member must:

- Publicly state the nature of the conflict;
- Step down from the dais and leave the room until consideration of the particular item is finished, unless the item is on the Consent Calendar;

- Not be counted toward achieving a quorum while the item is being discussed.

Recommendations

When a board, commission, or committee votes to make a recommendation to the City Council, such items may not be appealed since recommendations are not considered final approvals or decisions.

Rights of the public

Pursuant to the Ralph M. Brown Act and the First Amendment, the public must be allowed to:

- Attend, observe, and speak at meetings;
- Speak without being required to provide a name, address, or other information;
- Record the meeting with audio or video recorder and take photographs;
- Review agendas and other documents distributed to a majority of the public body other than those exempt from disclosure;
- Request in writing that the agenda or agenda-related documents be mailed to them for a cost not to exceed the actual cost of providing the service;
- Obtain a copy of any audio or video (if it exists) of the meeting (there is no requirement to prepare a transcript) for a cost not to exceed the actual cost of providing the service;
- Speak to each item on the agenda and to items under the jurisdiction of the public body;
- Criticize or complain about processes or procedures;
- Protest by wearing messages on clothing, holding signs, or engaging in nonverbal forms of communication.

However, the public's rights are not unlimited. The presiding officer may have removed any individual for disrupting a meeting. "Disrupting a meeting" means engaging in behavior that actually disrupts, disturbs, impedes, or renders infeasible the ability of the public body to orderly and efficiently conduct the meeting, or substantially interferes with the rights of other audience members. Disruptive behavior includes, but is not limited to, the following:

- Shouting from the audience;
- Interrupting or speaking over a person at the podium who has been recognized to speak by the presiding officer;
- Clapping, booing, or other expressions of support or opposition to a speaker or to the public body's discussion or decision;
- Verbally harassing or physically confronting audience members, city staff, or public officials;
- Interrupting staff while engaged with the public body;
- Interrupting the public body while it is considering a matter;
- Continuing to speak at the podium once the presiding officer has announced the person's time has expired;
- Recording or broadcasting the meeting in a manner that creates noise, illumination, or obstructions of view that constitutes a persistent disruption of the proceedings;
- Failing to follow the city's meeting procedures.

Failing to follow the city's meeting procedures

Prior to having the individual removed, the presiding officer shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. If they do not promptly cease their disrupting behavior, they can be removed. No warning is required prior to removal if the individual is using force or threatening to use force.

If a group or groups of persons willfully disrupts a meeting and order cannot be restored by the removal of such individuals, the presiding officer after giving a warning may order the meeting room cleared and continue in session. No warning is required prior to removal if the group or groups of persons are using force or threatening to use force. Only matters appearing on the agenda may be considered in such session. Representatives of the press or other news media with valid credentials, except those participating in the disturbance, shall be allowed to attend such session. In addition, the presiding officer may readmit any individuals not responsible for disrupting the meeting.

As an alternative to removing individual(s), the presiding officer may call a recess to de-escalate the situation.

These rules shall be applied in a viewpoint neutral manner and do not prohibit criticism of the city, city staff, the public body, or city policies, programs, or services.

Americans with Disabilities Act

All legislative meetings open to the public must comply with the Americans with Disabilities Act. If members of the public body or members of the public attending the meetings require special assistance to participate in a meeting, individuals must notify the staff liaison or City Clerk at least seventy-two (72) hours prior to the meeting.

Limited English proficiency

Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English are considered limited English proficient. If an individual appears before the public body and is limited English proficient and requests assistance, the individual should be provided a certified foreign language interpreter. Individuals requesting an interpreter must notify the staff liaison or City Clerk at least seventy-two (72) hours prior to the meeting. Pursuant to the Ralph M. Brown Act, individuals using an interpreter shall be provided at least twice the allotted time given to other members of the public.

Presentation material

An individual making a presentation to a public body must submit all media to the City Clerk or secretary for review at least 72 hours in advance of the broadcasted meeting.

Any emergency exceptions must be approved by the City Manager.

Composition, responsibilities, and meeting dates of the City of Roseville boards, commissions, and committees

Charter Review Committee

Nine (9) members appointed by the City Council at least every ten (10) years

Responsibilities

Reviews the Charter and presents, or causes to be presented, to the City Council a written report recommending amendments, if any, which should be made to the Charter.

Meetings

The Charter Review Committee, once established, determines meeting day, time and location.

Design Committee

Three (3) members: two (2) members appointed by the City Council; one (1) member appointed by the Planning Commission; and one (1) alternate appointed by the Planning Commission

Responsibilities

- Reviews design-related applications for multiple-residential, commercial, and industrial projects.
- Reviews proposed site plans, architecture, and landscaping for conformance with the city's general plan, specific plans, and community design guidelines.
- Reviews applications required by the city's sign ordinance.

Meetings

The Design Committee meets the third Thursday of each month at 4:30 p.m. in the Civic Center meeting rooms 1 & 2, 311 Vernon Street.

**The chair of the committee shall be a current member of the Planning Commission. In the absence of the chair and vice chair of the committee, the alternate Planning Commissioner shall act as the presiding officer.*

Economic Development Advisory Committee

Seven (7) members appointed by the City Council: one (1) councilmember; one (1) Chamber of Commerce representative; and five (5) industry representatives

Responsibilities

- Ensures goals of the Roseville Economic Development Strategy (Strategy) are being met.
- Provides guidance to staff and recommendations to the City Council on implementation of the Strategy and recommends changes or additions as necessary to reflect changing economic conditions or opportunities.
- Reviews annual economic development work program and budget and makes recommendations to the City Council regarding economic development work program and budget.
- Reports to the City Council at least annually on Strategy progress and effectiveness of the Strategy.
- Review programs which assist existing and prospective businesses.

Meetings

The Economic Development Advisory Committee meets on the fourth Tuesday of January, April, July, and October at 1:30 p.m. in the Civic Center, 311 Vernon Street.

Grants Advisory Commission

Seven (7) members appointed by the City Council; additionally, the City Council may appoint a voting youth commissioner

Responsibilities

- Reviews and recommends Citizens' Benefit Fund (Chapter 4.06) and Roseville Employees Annual Charitable Hearts ("REACH") fund and grant application processes and policies for grants to be approved by the City Council.
- Acts as a forum for public participation in review of Citizens' Benefit Fund and REACH grant applications.
- Annually reviews and makes recommendations on Citizens' Benefit Fund and REACH grant applications.
- Monitors approved grants and reviews annual reports for measurable outcomes.
- Recommends to the City Council the use of the interest earned by the city on the proceeds of the sale of the Roseville Community Hospital in the award of Citizens' Benefit Fund grants.

Meetings

The Grants Advisory Commission meets the second Tuesday of each month at 5:30 p.m. in the council chambers, 311 Vernon Street.

Law and Regulation Committee

Two (2) council members, and one (1) alternate appointed by the City Council

Responsibilities

- Requests, considers, and evaluates state and federal legislation, policies and regulations brought before the Committee and makes recommendations to the full City Council on those items.
- Provides input to staff regarding concerns about the effects a specific piece of legislation, policy or regulation might have on the community.
- Requests additional information from staff regarding legislation, policies, and regulations.

Meetings

The regular day and time for meetings for the Law and Regulation Committee shall be established by resolution adopted by the City Council, as amended from time to time.

Library Board

Five (5) members appointed by the City Council; additionally, the City Council may appoint a voting youth member

Responsibilities

- Participates in strategic and long-range planning for the city library system.
- Serves as community liaisons/advocates for library programs and services.
- Reviews policies and procedures as presented by city library staff.
- Represents the library at city-sponsored functions.
- Advises the City Council on important library efforts.

Meetings

The Library Board meets the fourth Monday of odd-numbered months at 6 p.m. at various city libraries.

Local Sales Tax Citizens' Oversight Committee

Five (5) members appointed by the City Council.

Responsibilities

- Annually, review revenue receipts and expenditures of the Transactions and Use Tax.
- Annually, review status of programs and services, funded wholly or partially with proceeds from the Transactions and Use Tax.
- Annually, prepare and present an independent report to the City Council regarding the revenue and expenditures of the Transactions and Use Tax.

Meetings

The Local Sales Tax Citizens' Oversight Committee meets two to three times per year, or as determined by the City Manager.

Parks and Recreation Commission

Seven (7) members appointed by the City Council; additionally, the City Council may appoint a voting youth commissioner.

Responsibilities

- Reviews and makes recommendations on park projects, department operations, recreation programs, events and related issues.

Meetings

The Parks and Recreation Commission meets the first Monday of each month at 6 p.m. in the council chambers, 311 Vernon Street.

Planning Commission

Seven (7) members appointed by the City Council

Responsibilities

- Makes recommendations to the City Council on general plan, specific plan, zoning and other land use policy areas.
- Reviews and makes recommendations to the City Council on, and where appropriate, approves entitlements for compliance with the general plan, applicable specific plans, and other policy documents.
- Takes final action on major project permits, conditional use permits, tree permits, tentative subdivision maps, variances, and zoning interpretations.
- Determines the adequacy and consistency with the California Environmental Quality Act of environmental documentation associated with projects acted upon by the Planning Commission.
- Provides representation of the city at various conferences, before other agencies, etc.
- Provides commission members for service on special task forces/committees, as needed.
- Provides a forum for public involvement for the items listed above.

Meetings

The Planning Commission meets the second and fourth Thursdays of each month at 6:30 p.m. in the council chambers, 311 Vernon Street.

Public Utilities Commission

Seven (7) members appointed by the City Council

Responsibilities

- Studies and advises the City Council regarding all utilities and enterprises owned or operated by the city, including but not limited to, electrical, water, wastewater, recycled water, solid waste, and stormwater.
- Advises the City Council regarding planning, rates, public information, and other matters relating to such enterprises.
- Hears citizen concerns relating to utility operation and/or rates.
- Conducts public meetings and public hearings for the purpose of reviewing agreements, proposed utility-related projects, and rates prior to making a recommendation to the City Council.
- Reviews California Environmental Quality Act and National Environmental Policy Act documents for public utility-related projects.
- Advises the City Council regarding the activities of joint powers agencies, if the City Council appoints a representative of the commission to sit as a participant on the board, commission, or committee of a joint powers agency of which the city is a member.
- Quarterly reviews the departments' progress reports given to the commission to determine the progress of each utility.
- Monitors new emerging technology and services, and when appropriate, makes recommendations to the City Council.
- Provides a forum for public involvement for the items listed above.

Meetings

The Public Utilities Commission meets the fourth Tuesday of each month at 6 p.m. in the council chambers, 311 Vernon Street.

Senior Commission

Seven (7) members appointed by the City Council

Responsibilities

- Investigate opportunities for outside revenue sources (grants) which are or which may be available to provide funding for senior programs and share findings with staff.
- Highlight senior programs, services, and resources to the community.
- Serve as a forum for commission members' and residents' expression of ideas, needs, and concerns, as they affect seniors, particularly in areas over which the City of Roseville has purview
- Respond to requests for recommendations to other commissions, staff, and City Council on programs, special events, policies and services.
- Serve as the eyes and ears in the community, bringing pertinent information to staff to help improve senior services.
- Serve as ambassadors throughout the community for the services provided by the City of Roseville.

Meetings

The Senior Commission meets quarterly in February, May, August, and November on the second Wednesday of those months at 2:00 p.m. in the council chambers, 311 Vernon Street.

Transportation Commission

Seven (7) members appointed by the City Council; additionally, the City Council may appoint a voting youth commissioner

Responsibilities:

- Reviews and makes recommendations to the City Council on the general plan circulation element; the bicycle master plan, pedestrian master plan, short and long range transit plan, the capital improvement project plan; specific plan circulation plans; regional transportation plans, the public transit system; bikeway, pedestrian, transit, and roadway capital improvement projects and transportation systems management.
- Reviews and approves transportation systems management plans.
- Provides representation of the city at various conferences and before other agencies, as needed,
- Provides a forum for public involvement for the items listed above.

Meetings

The Transportation Commission meets the third Tuesday of each month at 6 p.m. in the council chambers, 311 Vernon Street.

The meeting procedures of the Board of Appeals, Personnel Board, and City Council are substantially unique and are therefore supplemented herein separately.

In the event of a conflict between the Uniform Meeting Procedures and these Supplemental Meeting Procedures, the provisions of the Supplemental Meeting Procedures shall govern.



**City Council/
Boards, Commissions
& Committees**

Administrative
Standards

Board of Appeals

Ten to fifteen (10-15) members appointed by the City Council

Responsibilities

- Serves as an advisory body to the City Council with respect to construction, building, code enforcement, or similar matters.
- Reviews matters as provided under the Uniform Building and Housing codes.
- Serves as a pool of hearing examiners for the purpose of formation of each ad hoc hearing examiner panel as provided herein.

Semi-annual meetings

The Board of Appeals meets the second Tuesday of January and July, or as soon thereafter on a date and time as practicable, at 4:00 p.m. in the Civic Center, 311 Vernon Street. A chair and vice chair of the board shall be selected as set forth under the "Roles and responsibilities" section of these Administrative Standards.

Hearing panels

Three (3) members selected by the City Attorney or his or her designee from a pool consisting of the Board of Appeals members.

Responsibilities

- Assembles at the request of the City Attorney and may hear violations of, and consider administrative penalties for, violations of the Roseville Municipal Code or conditions of approval associated with discretionary permits.

Hearing panel

The City Attorney's office shall fix a reasonable time and date for the convening of the hearing panel to hear and adjudicate claims before it.

Selection of hearing panel chair

A chair for each hearing panel shall be randomly selected by the City Attorney prior to the start of the hearing and shall be announced at the start of the hearing.

Order of business

The order of business at all hearings shall be as follows:

- Call to Order
- Identification of Chair
- Pledge of Allegiance
- Public Comment
- Swear in
- Matters to be Heard
 - Staff report, complainant's statement
 - Appellant's Response
 - Rebuttals and Panel Questions
 - Panel Discussion
 - Panel Decision
- Adjournment

Conduct of business

Agenda of matters to be heard

An agenda of matters to be heard shall be prepared by the staff liaison and shall be made available a minimum of seventy-two (72) hours before the commencement of the hearing.

Presentation material

If an individual plans to use audio/visual materials, he or she must submit all audio/visual materials to the staff liaison no later than forty-eight (48) hours prior to the hearing.

Announcement of chair

The designation of the chair for the hearing panel will be announced.

Call to order

The chair of the hearing panel shall call the meeting to order.

Swear in

All persons presenting evidence and/or testimony shall be sworn in.

Matters to be heard

The chair shall announce the matter to be heard and the panel may consider any competent and reasonable evidence. The standard of proof shall be based on the preponderance of the evidence. The panel may hear all evidence in its discretion. Formal rules of evidence shall not apply.

Staff report

The enforcement officer shall present a staff report. If applicable, the complainant may testify and present evidence. A copy of any staff report shall be provided to the responsible party/appellant at least five (5) days prior to the hearing. Additionally, a copy of the staff report shall be provided to the panel members at least five (5) days prior to the hearing.

Response, public testimony

The responsible party/appellant or the representative of the responsible party/appellant may respond to the staff report and/or the complainant. The response may include the presentation of testimony or evidence. Any materials provided by the responsible party/appellant to the City Attorney's office prior to the hearing shall also be provided to the panel members at least five (5) days before the hearing. Each side shall have five (5) minutes to make their initial presentation. If a translator is used, the person using the translator shall be provided at least ten (10) minutes for their initial presentation, which may be extended at the discretion of the chair.

Rebuttals and questions

The enforcement officer, the complainant, or the responsible party/appellant may offer rebuttal testimony. Each side shall have two (2) minutes for rebuttal. If a translator is used, the person using the translator shall be provided at least four (4) minutes for rebuttal, which may be extended at the discretion of the chair.

Rebuttal testimony is only to address relevant issues raised by the other party.

Panel discussion

Panel members may ask questions of city staff and of anyone who testified.

Decision

The chair shall close the matter and the panel may then consider the evidence. The hearing panel shall state its determination to the parties, based upon any required findings of fact.

If applicable, the chair will inform the responsible party/appellant of his/her appeal rights.

The panel shall proceed to the next matter to be heard until all such matters have been heard.

Appearances

Responsible party/appellant failure to appear

If the responsible party/appellant fails to appear for the hearing within 15 minutes after the hearing commences, the responsible party's/appellant's appeal will be automatically denied.

Complainant failure to appear

If the complainant fails to appear for the hearing within 15 minutes after the hearing commences, the responsible party's/appellant's appeal will be automatically granted as to the violation(s) dependent upon the complainant's testimony. The hearing panel may still hear any violation(s) not dependent upon the complainant's testimony.

Neither party appears

If both the responsible party/appellant and the complainant fail to appear for the hearing within 15 minutes after the hearing commences, the chair shall postpone the hearing pending rescheduling by the City Attorney. If both the responsible party/appellant and the complainant fail to appear for the rescheduled hearing within 15 minutes after the hearing commences, the responsible party's/appellant's appeal will be automatically granted as to the violation(s) dependent upon the complainant's testimony, and denied as to any violation(s) not dependent upon the complainant's testimony.

Official record

Minutes of the hearing, set off in paragraphs clearly stating the actions, findings and determinations of the panel, shall be kept by the City Attorney or the City Attorney designee. Additionally, the record may include a recording of the actual hearing (either audio, video, or stenographical) as technology permits.

Personnel Board

Five (5) members appointed by the City Council

Responsibilities:

- Provides advice to the City Council on all matters relating to personnel administration in the city service.
- Investigates and takes action on complaints of an employee or group of employees alleging unfair treatment resulting from a management decision or lack of decision.
- Interprets the city's rules and regulations governing personnel practices or working conditions.
- Investigates and decides the claim of any person that their application for employment or promotion has not been processed and considered pursuant to the Charter and the personnel rules.
- Hears and decides disciplinary, administrative and employment appeals from employees.
- Reviews and takes action on recommended changes to the personnel rules and regulations.

Meetings

The Personnel Board meets as needed in the Civic Center, 311 Vernon Street.

Disciplinary hearings

Legal advisor

An objective legal advisor to the board shall be provided in disciplinary hearings.

Pre-hearing procedures

Not later than seventy-two (72) hours prior to the hearing, the parties shall provide to each other and the board a list of witnesses to be called, and all exhibits to be presented, at the hearing.

Hearing procedures

- A. The parties shall be notified of the time and place of the hearing.
 1. All hearings shall be conducted in closed session unless the employee requests a public hearing.
 2. The employee shall be entitled to appear personally, produce evidence, and be represented by counsel
 3. The complainant may also be represented by counsel.
 4. The board shall be guided, but shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made or approved by the board.
 5. The parties may present witnesses and cross-examine witnesses
- B. The presiding officer shall rule on the admissibility of evidence and objections to the examination of witnesses during the hearing. The board may use the services of its counsel which may include assistance with ruling upon procedural questions, objections to evidence, and issues of law.
- C. The appellant/employee shall personally attend the hearing. Unexcused failure of an appellant to appear at a hearing shall be deemed a withdrawal of the appeal.

The order of business at disciplinary hearings shall be as follows:

- Call to Order
- Roll Call
- Preliminary Statement (advisor to the Personnel Board)
- Documents/stipulations
- Witnesses Sworn
- Opening Statements
- Proof of the Charges
- Proof of the Defense
- Rebuttal (if any)
- Summation
- Board Deliberations
- Board action/open session
- Adjournment

Hearing decision

The board shall affirm, modify, or revoke the recommended personnel action. The board shall announce its decision in open session and thereafter issue a written decision within thirty (30) calendar days of adjournment of the hearing. The written decision shall contain findings of fact and the personnel action approved, if any. The findings may reiterate the language of the pleadings or simply refer to them. The decision of the board shall be certified to the director or designee who recommended the personnel action, and he/she shall enforce the decision. A copy of the decision shall be delivered to the appellant or his/her designated representative personally or by registered mail. The decision of the board shall be final.

Conduct of business

Closed sessions

Whether a disciplinary hearing is open or closed to the public as permitted by the Brown Act, during the board deliberation concerning its decision, only the board members and the board's legal advisor shall be present.

At least one week before the date set for the disciplinary hearing, an employee appealing a disciplinary action must notify the human resources director whether the appeal hearing shall be an open or closed session.

Witnesses excluded

Whenever the board is conducting a disciplinary hearing, either the employee, the city, or the board may request that all witnesses be excluded and the chair shall order the exclusion. Notwithstanding the preceding sentence, neither the disciplined employee nor the city's designated representative shall be excluded, even though one or both may be witnesses in the hearing.

Appeals

Overturning the decision of the human resources director requires an affirmative vote of a majority of the board members present and qualified to act. If there is no majority vote to grant the appeal, the appeal is denied.

Official record

The minutes of the board for closed sessions shall be filed separately and secured for privacy purposes.

Recording of meetings

A professional transcriber/recorder will record closed disciplinary hearings.

City Council

Elective officers

The electors of the city shall elect a council of five (5) members each of whom shall be elected by district by the voters in that district for a four (4) year term of office. Commencing with the General Municipal Election in November of 2020 and every four (4) years thereafter, the voters in the odd-numbered electoral districts shall elect a councilmember. Commencing with the General Municipal Election in November of 2022 and every four (4) years thereafter, the voters in the even-numbered electoral districts shall elect a councilmember. The council shall constitute the legislative and governing body of the city and shall have authority, except as otherwise provided in the Charter, to exercise all powers of the city, and to adopt such ordinances and resolutions as may be proper in the exercise thereof. No councilmember shall serve more than two (2) consecutive four (4) year terms, commencing as of a date subsequent to April 9, 1974. A partial term of less than two (2) years served due to appointment or election

to a vacant council seat does not count as a term for purposes of this section of the Charter. However, a combination of an appointment to a vacant council seat followed by a subsequent election to fill the remainder of the unexpired term of that same vacant seat shall count as a term for purposes of this section of the Charter.

Eligibility for office

Only United States citizens may be elected or appointed officers of the city. Furthermore, in order to be eligible for city office, any councilmember elected or appointed to represent an electoral district must reside in that district and be a registered voter in that district, and any candidate for City Council must reside in, and be a registered voter in, the district in which the candidate seeks election at the time nomination papers are issued.

Assumption of office by, meeting of council, and seating of mayor and vice mayor

The council shall be sworn in and assume office, subject to the qualifying provisions of the Charter, upon receipt of a certified statement of the results of the election pursuant to California Elections Code 15372, as it may be hereafter amended. The council shall hold its first meeting at that time. The vice mayor shall be seated by rotation in sequential order of the five (5) districts. Upon termination of a councilmembers' term of office as vice mayor, the vice mayor shall be seated as mayor. The mayor and vice mayor shall each serve a two (2) year term.

Powers and duties of mayor

The mayor shall be the official head of the city government for purposes of ceremony. The mayor shall serve as the presiding officer at meetings of the City Council and shall decide all questions of order without debate, subject to advice from the City Attorney or the City Attorney designee. The mayor may not make any motion, but may second a motion. The mayor shall have all other rights and privileges of a councilmember.

Vice mayor

In the temporary absence or disability of the mayor, the vice mayor shall exercise the duties and prerogatives of the mayor. The mayor shall, whenever possible, notify the City Clerk of the mayor's intended absence from the city. In the event both the mayor and vice mayor are unable to perform their duties, the City Council may appoint one of its members to act only as chair of a meeting.

Compensation

Each member of the City Council shall receive a salary that shall be six hundred dollars (\$600) per month for each councilmember and the mayor shall receive an additional fifty dollars (\$50) per month. Councilmembers may, upon order of the City Council, be reimbursed for reasonable and necessary expenses actually incurred in the service of the city. Confirmation of reimbursement should be received before expenditures are made.

Auxiliary Positions

Councilmembers are expected to attend many meetings outside of the city and may or may not be compensated for their attendance. Every two years the mayor is responsible for bringing recommendations forward for the distribution of these councilmember responsibilities to serve on regional and local agencies, boards, commissions, committees, and joint power authorities. If unable to attend, councilmembers must ensure their alternates can attend to ensure a quorum of members is present.

Councilmember vacancies

- A. An office becomes vacant on the happening of any of the following events before the expiration of the councilmember's term:

1. Upon any of the grounds listed in Section 1770 of the California Government Code as it now exists or may hereafter be amended.
 2. Upon termination of residency in an electoral district by a councilmember elected or appointed to that district unless a substitute residence within the district is immediately declared and established within thirty (30) calendar days after the termination of residency.
- B. When a vacancy is, for any reason, anticipated in advance of its actual occurrence, the council shall initiate the appointment or election process in anticipation of the vacancy. The councilmember who will be vacating the seat may not participate in the process.
- C. Any vacancy on the council may be filled by a majority vote of the remaining councilmembers within sixty (60) calendar days after the vacancy occurs. A person appointed by the council to fill a vacancy shall hold office until the next feasible election. A councilmember elected to fill a vacancy thereafter shall hold office for the remainder of the unexpired term. No person may be appointed to the council more than once.
- D. If the council fails, for any reason, to fill such vacancy within the sixty (60) day period set forth in subsection c, it shall forthwith call an election for the earliest possible date to fill such vacancy. A councilmember elected to fill a vacancy shall hold office for the remainder of the unexpired term.
- E. A partial term of less than two years served either due to an appointment or an election to a vacant Council seat, does not count as a term. Further, a combination of an appointment to a vacant Council seat, followed by a subsequent election to fill the remainder of the unexpired term of the same vacant seat, does count as a term.
- F. In the event of a vacancy in the office of mayor, the vice mayor shall be seated as mayor and shall hold office for the remainder of the unexpired term being assumed. In the event of a vacancy in the office of vice mayor, a vice mayor shall be seated from the electoral district next in rotation and shall hold office for the remainder of the unexpired term being assumed. The filing of vacancies pursuant to this subsection, however, shall not disrupt the normal mayoral and vice mayoral rotation and shall not result in reducing a mayor's or vice mayor's scheduled term.

Regular meetings

The council shall hold regular meetings on the first and third Wednesday of each month; provided that, if a regular meeting date falls on a legal holiday, the meeting shall be held at the same hour, same day the following week or may be canceled. An agenda will provide the time and place of the meetings.

Special meetings

Special meetings may be called by the City Clerk, City Manager, City Attorney, or by written request of the mayor or any three (3) councilmembers by providing each councilmember with at least seventy-two (72) hours' written notice, except that for time sensitive business, only twenty-four (24) hours' written notice is required. Written notice shall be served personally, electronically, or left at each councilmembers' usual place of residence, and shall be publicly posted in accordance with the timeframes set forth in this section. Business transacted at any special meeting shall be limited to the subjects recited in the notice of such meeting.

Meeting place

All regular meetings shall be held in the council chambers, 311 Vernon Street, unless, by consensus, the City Council decides to meet elsewhere, in which case, notice of such alternate meeting place shall be posted by the City Clerk in a public place in advance of the proposed meeting in accordance with the Ralph M. Brown Act.

Meetings to be public

Except for closed sessions permitted by general state law, all City Council meetings shall be open to the public and members of the public shall have a reasonable opportunity to be heard.

Quorum

Three (3) councilmembers shall be a quorum for the transaction of business at City Council meetings except as otherwise provided by the Charter. In the absence of a quorum, a lesser number of councilmembers or the City Clerk may adjourn the meeting to a later date.

Attendance and conduct at meetings

The City Council may, by vote of not less than two (2) of its members, enforce orderly conduct and compel the attendance of its members and other city officers at its meetings. Any member of the City Council or other officer of the city who refuses to attend such meetings or conducts themselves in a disorderly manner shall be deemed guilty of misconduct in office. Upon request of the City Council, the City Manager shall designate a police official or officer to serve as the sergeant-at-arms of the City Council.

Council rules

The council shall determine its own rules and order of business subject to the following provisions. There shall be a journal of proceeding or minutes of all council meetings approved by the council and to which the public shall have access at all reasonable times. Within seven (7) days after any regular or special council meeting, the actions taken by the council at the meeting shall be available on the city's website, and within thirty (30) days after any regular or special council meeting, action minutes of the meeting shall be prepared by the council for its approval.

A vote upon all ordinances and resolutions shall be taken individually by an affirmative or negative vote and entered upon the journal, except that where the vote is unanimous it shall be necessary only to so state.

Order of business

The order of business at all closed sessions shall be as follows:

- Closed Session Call to Order
- Closed Session Roll Call
- Closed Session Public Comments
- Closed Session
- Closed Session Report Out
- Closed Session Adjournment

The order of business at all regular meetings of the City Council shall be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Meeting Procedures
- Presentations



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- Public Comments
- Consent Calendar
 - Minutes
 - Bids/Purchases/Services
 - Resolutions
 - Ordinances (for introduction and first reading)
 - Ordinances (for introduction and adoption – appropriation/urgency measures)
 - Ordinances (for second reading and adoption)
 - Reports/Requests
 - Ceremonial Documents
- Resolutions
- Ordinances
- Special Requests/Reports/Presentations
- Appointments
- Public Hearings
- Council/Staff/Reports/Comments
- Adjournment



CIVIC CENTER • 311 Vernon Street
Roseville, CA 95678 • roseville.ca.us

Mayor

Krista Bernasconi
Phone: 916-223-1060
Email: kbernasconi@roseville.ca.us

Vice Mayor

Karen Alvord
Phone: 916-835-0240
Email: kalvord@roseville.ca.us

Councilmembers:

Bruce Houdesheldt
Phone: 916-365-5863
Email: bhoudesheldt@roseville.ca.us

Tracy Mendonsa
Phone: 916-517-7778
Email: tamendonsa@roseville.ca.us

Pauline Roccucci
Phone: 916-508-5807
Email: proccucci@roseville.ca.us

City Manager

Dominick Casey
Phone: 916-774-5362
Email: dcasey@roseville.ca.us

Assistant City Manager

Ryan DeVore
Phone: 916-774-5362
Email: rdevore@roseville.ca.us

Assistant City Manager/Chief Financial Officer

Dennis Kauffman
Phone: 916-774-5319
Email: dkauffman@roseville.ca.us

City Attorney

Michelle Sheidenberger
Phone: 916-774-5325
Email: msheidenberger@roseville.ca.us

City Clerk

Carmen Avalos
Phone: 916-774-5263
Email: cavalos@roseville.ca.us



Board/Commission/Committee Liaisons

Board of Appeals

Travis Cochran
Phone: 916-774-5325
Email: tecochran@roseville.ca.us

Design Committee

Greg Bitter
Phone: 916-774-5294
Email: gbitter@roseville.ca.us

Economic Development Advisory Committee

Melissa Anguiano
Phone: 916-774-5284
Email: mvanguiano@roseville.ca.us

Grants Advisory Commission

Megan Scheid
Phone: 916-774-5455
Email: mscheid@roseville.ca.us

Library Board

Natasha Martin
Phone: 916-774-5234
Email: nmartin@roseville.ca.us

Local Sales Tax Citizens Oversight Committee

Dennis Kauffman
Phone: 916-774-5313
Email: dkauffman@roseville.ca.us

Parks & Recreation Commission

Jill Geller
Phone: 916-774-5249
Email: jageller@roseville.ca.us

Personnel Board

Stacey Peterson
Phone: 916-774-5374
Email: speterson@roseville.ca.us

Planning Commission

Greg Bitter
Phone: 916-774-5294
Email: gbitter@roseville.ca.us

Public Utilities Commission

Daniel Beans
Phone: 916-774-5603
Email: dcbeans@roseville.ca.us

Richard Plecker
Phone: 916-746-1704
Email: rplecker@roseville.ca.us

Senior Commission

Jeff Nereson
Phone: 916-774-5974
Email: jnereson@roseville.ca.us

Transportation Commission

Ed Scofield
Phone: 916-774-5449
Email: escofield@roseville.ca.us



City of Roseville

City Council/Boards, Commissions, & Committees

Administrative Standards



September 4, 2024



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Purpose

This handbook shall serve as the administrative standards for all City of Roseville boards, commissions, committees and City Council members (collectively “public officials”) so that expectations and practices are clearly articulated to guide members in their actions, and to provide a uniform framework for conduct. Informational appendices are included.

City overview

Form of government

The City of Roseville Charter, adopted in 1954, establishes a council-manager form of municipal government. (Appendix I)

City Council

The five (5) member City Council, which is comprised of four (4) members and the mayor, enacts legislation, adopts budgets, and determines policy.

City Manager and department heads

The City Manager is appointed by the City Council. The City Manager is responsible for the day-to-day management of the city and supervises the organization through department heads. Department heads are appointed by and report directly to the City Manager.

City Attorney

The City Attorney provides legal advice and support to the City Council and boards, commissions, and committees on the legal propriety of proposed actions, prepares and/or reviews all ordinances, resolutions, contracts, and other documents, represents the city in civil litigation and acts as liaison to outside special counsel.

City Clerk

The City Clerk conducts elections to elect City Council members, recruits board, commission, and committee members, establishes and tracks compliance of mandatory training, maintains city records and securities, prepares agendas and minutes for the City Council, and provides City Council action follow-up.

Staff

City staff, under the direction of the City Manager, is responsible for carrying out the policies and actions of the City Council and implementing the programs and services set out in the budget and identified in the City Council’s annual goals.

Boards, commissions and committees

Boards, commissions, and committees are established to provide a method for citizen input and are ancillary to the City Council. All board, commission, and committee members shall serve without compensation. The City of Roseville has 16 boards, commissions, and committees: Board of Appeals, Charter Review Committee*, Design Committee, Economic Development Advisory Committee, Grants Advisory Commission, Law & Regulation Committee, Library Board, Local Sales Tax Citizens’ Oversight Committee, Other Post Employment Benefits (OPEB) Trust Investment Review Committee***, Parks & Recreation Commission, Personnel Board, the Placer Mosquito Abatement & Vector Control District**, Planning Commission, Public Utilities Commission, Senior Commission, and Transportation Commission.

**Charter Review Committee is a temporary committee
that each decade reviews the entire city Charter.*

***Placer Mosquito Abatement & Control District is comprised of five Placer County regional trustees. The City Council appoints one individual to serve as one of the five regional trustees.*

****OPEB Trust Investment Review Committee is comprised of eleven members (consisting of representatives from each bargaining unit (five), four retirees, and two city staff) appointed by and at the discretion of the City Manager with the purpose of providing advisory and non-binding input to city staff on investment performance and other related matters.*

Membership

Eligibility

Except for the Economic Development Advisory Committee, all members of boards, commissions, and committees shall be residents of the City at the time of their appointment and continuously during their term of office. Members of the Economic Development Advisory Committee shall either live, work, own a business, or represent a business or industry in the City at the time of their appointment and continuously during their term of office.

Individuals can only serve on a single City of Roseville board or commission at a time. Notwithstanding the foregoing, individuals may serve concurrently on a single City of Roseville board or commission and a single City of Roseville committee.

Relatives (spouses, siblings, parents, domestic partners, co-habitants, and children) cannot serve on the same board, commission, or committee at the same time. In addition, current City of Roseville employees are ineligible to serve on a board, commission, or committee.

Incompatibility of office

An individual cannot hold two conflicting public offices. Be aware that acceptance of one governmental board appointment may result in the automatic forfeiture of another public seat.

Structure of terms of office

Members of the boards, commissions, and committees serve staggered terms of four years.* No member shall serve more than two consecutive terms. In the event a person is appointed to fill an unexpired term the appointment to fill said unexpired term will be considered a partial term and will not be counted as one of the two full consecutive terms.

**Members of the Economic Development Advisory Committee serve two-year terms. There are no limitations on the number of consecutive terms a member of the Economic Development Advisory Committee may serve.*

If at the expiration of an eligible member's term the City Council has not yet appointed a replacement, the member may continue to serve on a month-to-month basis until a replacement is appointed.

Youth members

The City Council may appoint a high school student that is a resident of Roseville as a voting member of the Library Board, Parks & Recreation Commission, the Transportation Commission, and the Grants Advisory Commission. Such member shall serve only during his or her enrollment in high school and for a one-year term. Such member may be re-appointed for a second term. Youth members must be enrolled in high school during the entirety of their term. Youth members may not serve as chair or vice chair.

Appointment policy

Procedure



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If a vacancy on any board, commission, or committee occurs because the current term ended, resignation, death, moving, removal from incumbent's office, ineligibility for re-appointment, etc. the following procedure will be used:

- The City Clerk will advertise the vacancy in the city's legal newspaper and on the city's website, and will notify the Roseville Chamber of Commerce, and the Roseville Coalition of Neighborhood Associations of the vacancy;
- The City Clerk will establish a deadline for receiving applications;
- Applications received after the deadline will not be accepted;
- If fewer applications are received than twice the number of openings, the City Clerk may establish a new application deadline and the vacancy re-advertised as described in the first bullet point;
- The City Clerk will conduct video interviews of all applicants;
- Applications and video interviews will be provided to the City Council;
- If a new vacancy occurs after an application deadline and before an appointment is made, a new application process will not be re-advertised;
- City Council will cast their vote at a pre-designated meeting date via ballots;
- Ballots and applications of successful applicants are made part of the record and kept on file and made available for public review upon request.

Position requirements

Oath of office

Before attending a board, commission, or committee meeting, every new member shall take the oath of office stating that he/she will faithfully discharge the duties of the board, commission, or committee to which appointed.

New member training

New board, commission, and committee members shall receive general and commission-specific training from the City Clerk Department and from the staff liaison before beginning their term.

Conflict of Interest Code

Under the Political Reform Act of 1974, all public agencies are required to adopt a Conflict of Interest Code. The code designates positions required to file Statement of Economic Interests, and assigns disclosure categories specifying the types of interests to be reported. The City of Roseville designates members of Charter Review Committee, Design Committee, the Economic Development Advisory Committee, Grants Advisory Commission, Local Sales Tax Citizens' Oversight Committee, Planning Commission, Public Utilities Commission, and Transportation Commission as required filers of an Assuming, Annual, and Leaving Form 700 Statement of Economic Interests. State law requires a fine be assessed for those who fail to file required Fair Political Practices Commission documents. If a board, commission, or committee member fails to file an Assuming Office Form 700 Statement of Economic Interests for more than thirty (30) days after the final filing date, the member will be disqualified from any participation in the meetings or other activities of the board, commission, or committee until the member both files the required Statement of Economic Interests and pays any fines associated with the failure to file. If the member fails to file and/or pay the associated fine for more than sixty (60) days after the final filing date, the member shall be removed from the board, commission, or committee by City Council action.

Ethics training

Assembly Bill 1234 imposes ethics training and compensation and reimbursement requirements on cities, counties, and special districts. For officials and board, commission, and committee members serving on or for a local agency, AB 1234 requires two (2) hours of ethics training within one year of appointment.* Thereafter, two (2) hours of ethics training every two years. Notification of this online training will be provided by the City Clerk Department. Failure to complete the online training shall result in removal from the board, commission, or committee.

Sexual harassment training

Assembly Bill 1661 imposes sexual harassment prevention training requirements on cities, counties, and special districts for officials serving on or for a local agency. Notification of this online training will be provided by the City Clerk Department.* Failure to complete the online training shall result in removal from the board, commission, or committee. In addition, the Department of Fair Employment and Housing requires all California employers to provide employees and volunteers the Department's sexual harassment pamphlet. (Appendix IV)

Unclassified service

As provided by the Charter, members of boards, commissions, and committees are considered unclassified employees and are required to comply with City of Roseville Administrative Regulation 2.03 – HARASSMENT, DISCRIMINATION, AND RETALIATION PREVENTION POLICY (Appendix II); and Roseville Administration Regulation 2.14 – ACCEPTANCE OF GIFTS AND GRATUITIES BY CITY EMPLOYEES. (Appendix III)

Social media

Statements and opinions using social media including, but not limited to Twitter, Facebook, Nextdoor, or professional networks like LinkedIn, must remain personal and cannot be intended as representing the city's nor the board, commission, or committee's official position.

In addition, the Brown Act prohibits a member of a public body from responding "directly to any communication on an Internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of the legislative body." This means that if a public official posted a comment in response to another public official's social media post about a city issue, that could be a Brown Act violation, assuming the two serve on the same public body. Overall, public officials must avoid commenting, liking or otherwise responding to each other's social media posts.

Dress code

Board, commission, and committee members are expected to portray a positive and professional image and are expected to wear clean and appropriate business attire.

Shirts with the city logo are permitted while attending functions in the capacity as a board, commission, or committee member.

Logo and materials

To reflect the official nature of the board, commission, or committee and to preserve consistency of the city brand, only the official city logo that contains the words "City of Roseville", shall be used on board, commission, or committee materials.

Attendance policy

It is the expectation that board, commission, and committee members attend all meetings. If a member is absent without excuse a total of 25% or more meetings in a rolling 12-month period, or more than one meeting in a rolling 12-month period if the board, commission, or committee meets quarterly, he or she shall forfeit the office. The secretary of each board, commission, or committee shall transmit attendance records to the City Clerk. Excused absences from meetings may be for any of the following reasons:



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- Illness of the member or the member's family member;
- Family emergency related to illness or injury;
- Business commitment, notice of which was provided to the chair and secretary in advance;

- Previously scheduled vacation, notice of which was provided to the chair and secretary in advance;
- Attendance at a funeral, religious service or ceremony, wedding, or other similarly significant event, notice of which was provided to the chair and secretary in advance.

Removal from office

Except when otherwise provided by law or the City of Roseville Charter, members of boards, commissions, and committees of the city serve at the pleasure of the City Council, and may be removed by the City Council at any time with or without cause. A member's removal shall be by majority vote of the City Council.

Resignation

A member of a board, commission, or committee who wishes to resign prior to completing the member's term shall send a resignation letter to the City Clerk who shall notify the City Council and begin the recruitment process.

Safety information

- An automated external defibrillator (AED) and a cardio pulmonary resuscitation (CPR) mask are mounted on the wall next to the media control room;
- In case of an emergency, the chair should adjourn the meeting and advise everyone to exit through the double doors and gather across the street.

Travel and Expenses

Travel and other expenses incurred in connection with a public official's service on a board, commission, or committee, shall be authorized and reimbursed in accordance with the Travel and Expense Reimbursement Policy adopted by the City Council.

Roles and responsibilities

Liaison

Liaisons provide procedural direction and serve as staff support to the board, commission, or committee. The liaison is appointed from the department which most nearly encompasses the board, commission, or committee's activities.

Secretary

The secretary is appointed from the department which most nearly encompasses the board, commission, or committee's activities. The secretary assists in the board, commission, or committee's functions.

While the liaison and secretary roles are to assist the board, commission, or committee, the liaison, secretary and other staff are not employees of the board, commission, or committee. At all times, staff is strictly reportable to the department head and City Manager.

Chair

The chair and vice chair shall be selected by the board, commission, or committee members at a January or July meeting, or as soon thereafter as is practicable. Any voting member of the board, commission, or committee, except a youth member, can serve as chair and shall

be seated at the next meeting. The length of term for the chair and vice chair shall be one (1) year. However, there are no limitations on the number of consecutive terms the chair or vice chair may serve.

The chair is the presiding officer of the meeting. In the absence of the chair, the vice chair shall be the presiding officer of the meeting. In the absence of the vice chair, a temporary chair shall be selected from among the other members present, with priority given to seniority, and shall be the presiding officer of the meeting. Upon the arrival of the chair or vice chair, the temporary chair shall relinquish the chair immediately upon the conclusion of the item of business before the members.

The chair shall preserve order at all official meetings of the board, commission, or committee and shall decide all questions of order without debate, subject to advice from the City Attorney or City Attorney designee. The chair shall not make any motion, but may second a motion. The presiding officer shall have all other rights and privileges of a board, commission, or committee member.

Additional role of the chair

- Attend City Council meetings as needed to represent the board, commission, or committee;
- Call a meeting to order and propose adjournment;
- Call for discussion and vote on motions;
- Clarify or request clarification of motions made by members;
- Rule whether motions are out of order;
- Interpret and enforce any meeting management bylaws or rules of procedure;
- Call members to order if they disregard rules of procedure or decorum for the meeting;
- Ensure that meetings are conducted in an efficient and productive manner.

Board, commission, or committee members

When the board, commission, or committee is in session, the members must preserve order and decorum. No member shall, by conversation or otherwise, delay or interrupt the proceedings or the peace of the board, commission, or committee, disturb any member while speaking, or refuse to obey the orders of the board, commission, or committee or its presiding officer.

A board, commission, or committee member is expected to:

- Attend scheduled meetings;
- Prepare in advance of meetings and be familiar with issues on the agenda;
- Contact the staff liaison if there are questions;
- Participate in meetings and carry out assignments;
- Use community members to obtain feedback on topics under consideration;
- Be considerate of fellow members and staff;
- Not direct staff;
- Not speak for the board, commission, or committee unless authorized by the board, commission, or committee;
- Not speak for the city unless authorized to do so by action of the City Council.



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Limitations

Limited reports and comments at the end of the agenda are permissible as long as no action is taken.

Other persons

Persons addressing the board, commission, or committee shall step up to the podium and may, though not required, give their name for the record. All remarks shall be addressed to the body as a whole and not to any member thereof. No person, other than a member of the board, commission, or committee, staff liaison, or the person having the floor, shall be permitted to enter into any discussion without the permission of the presiding officer.

Any person making personal, impertinent or slanderous remarks, or who shall become boisterous or belligerent while addressing the board, commission, or committee, shall, by the presiding officer, be barred from further audience before the board, commission, or committee during that meeting, unless permission to continue is granted by consensus of the board, commission, or committee. (Appendix V)

Spokesperson for group of persons

Whenever any group of persons wishes to address the board, commission, or committee on the same subject matter, it shall be the discretion of the presiding officer to request that a spokesperson be chosen by the group to address the board, commission, or committee and, in case additional matters are to be presented at the time by any member of said group, to limit the number of persons addressing the board, commission, or committee, so as to avoid unnecessary repetitions. The presiding officer may set a time limit for each side of the issue.

Meeting procedures

These meeting procedures shall pertain to all City of Roseville boards, commissions, committees, and the City Council (collectively "public bodies"). To the extent these procedures do not address an issue of parliamentary procedure for legislative body meetings, "Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century" shall apply. (Appendix VI)

Other guiding documents

- The City of Roseville Charter, Roseville Municipal Code, and state statutes will govern public officials' activities.
- Parliamentary Procedure dictates the body of rules, ethics, and customs governing meetings and other operations of clubs, organizations, legislative bodies, and deliberative assemblies.
- The Ralph M. Brown Act is an act of the California State Legislature, authored by Assembly member Ralph M. Brown and passed in 1953, that guarantees the public's right to attend and participate in meetings of local legislative bodies. (Appendix VII)

Meetings

Majority of members

gregation of a majority of the members of a public body at the same
ear, discuss, deliberate, or take action on an issue in the subject matter
public body. Even if no action is taken, a gathering may constitute a meeting.
al gatherings and electronic communications, with or without public
ponsorship.
tions would not be considered a meeting if a majority of the public body
0) matters within the public body's jurisdiction are not discussed, unless they
ram; and (2) program or events are open to the public;
ublicized local publicmeeting;

Moved (insertion) [1]

- Open, noticed meeting of another body;
- Social or ceremonial event;
- Open, noticed meeting of a standing committee (can attend but cannot participate);
- Individual contacts or conversations among less than a majority of the members and a member of the public.

Although the above examples are generally not considered meetings, the City Attorney should be consulted prior to a majority of the public body attending a “non-meeting.” It is often advisable to notice the meeting or limit the attendance to less than a majority of the public officials.

Quorum

A quorum is more than half (1/2 + 1), of all voting members of the entire public body. A quorum is based on the number of voting members of the full public body. In the absence of a quorum, a lesser number of public officials, the secretary, or City Clerk must adjourn the meeting after fifteen (15) minutes have passed. In addition, if a quorum is lost during the meeting due to a departure of a public official, a lesser number of public officials, the secretary, or City Clerk must adjourn the meeting.

Meeting cancellation

A meeting may be canceled because of a lack of quorum of voting members or the lack of agenda items. If the secretary has advanced notice that a meeting will not be held, he or she shall post a notice of cancelation in lieu of posting or distributing an agenda for the meeting.

If the agenda has already been distributed, a cancelation notice shall be posted and distributed in the same manner as the agenda was. The secretary must declare the meeting canceled by appearing at the meeting location and waiting fifteen (15) minutes after the meeting start time to verbally announce the meeting is canceled. The secretary shall then post a notice of cancelation of the meeting on the door of the room where the meeting was to be held.

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Regular meetings

Regular meetings shall be held as scheduled, bi-weekly, monthly, quarterly, or annually. The City Council establishes the regular meeting schedule for all boards, commissions and committees. If a regular meeting date falls on a legal holiday, the meeting shall be held at the same hour, same day the following week or may be canceled.

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Special meetings

Special meetings may be called by the City Manager, the City Attorney, the City Clerk, the presiding officer, or a quorum of voting members of the public body. Notice of the special meeting must be provided to the public officials at least seventy-two (72) hours in advance, except that for time sensitive business only twenty- four (24) hours' written notice is required.

Business transacted at any special meeting shall be limited to the subject(s) recited in the notice of the special meeting. Although not required by the Brown Act, a public comment period may be provided at special meetings to allow the public to address the public body on matters not listed on the special meeting agenda.

Adjourned meetings

Any regular or special meeting may be adjourned (continued) to a specified time and place.

Recess of a meeting

A recess of a meeting may be called at the discretion of the presiding officer.

Closed session

Prior to holding a closed session, the City Council or Personnel Board shall disclose, in an open meeting, the item or items to be discussed in the closed session as they are listed on the agenda and may only consider those matters. The City Council or Personnel Board shall publicly report any action taken in closed session and the vote or abstention of every member present thereon as required by state law. No other board, commission, or committee shall conduct a closed session without the prior written consent of the City Attorney.



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Deleted: Quorum¶

A quorum is more than half ($1/2 + 1$), of all voting members of the entire public body. A quorum is based on the number of voting members of the full public body. In the absence of a quorum, a lesser number of public officials, the secretary, or City Clerk must adjourn the meeting after fifteen (15) minutes have passed. In addition, if a quorum is lost during the meeting due to¶ a departure of a public official, a lesser number of public officials, the secretary, or City Clerk must adjourn the meeting.¶

Moved up [1]: Meetings of a majority of members¶

A meeting is a congregation of a majority of the members of a public body at the same time and place to hear, discuss, deliberate, or take action on an issue in the subject matter¶ jurisdiction of the public body. Even if no action is taken, a gathering may constitute a meeting. This includes informal gatherings and electronic communications, with or without public attendance or city sponsorship.¶ The following situations would not be considered a meeting if a majority of the public body attend as long as: (1) matters within the public body's jurisdiction are not discussed, unless they are part of the program; and (2) program or events are open to the public:¶ Open and publicized local public meeting;¶ Open, noticed meeting of another body;¶ Social or ceremonial event;¶ Open, noticed meeting of a standing committee (can attend but cannot participate);¶ Individual contacts or conversations among less than a majority of the members and a member of the public.¶ Although the above examples are generally not considered meetings, the City Attorney should be consulted prior to a majority of the public body attending a "non-meeting." It is often advisable to notice the meeting or limit the attendance to less than a majority of the public officials.¶

Agendas

Open Meeting Law

All of the meetings of public bodies are subject to the Ralph M. Brown Act, requiring the entire deliberative process of a public body to be open to the public.

An agenda shall be prepared for each regular and special meeting containing the specific items of business to be transacted and the order thereof. Items of business may be placed on the agenda by the City Manager or the City Attorney. Items may also be placed on the agenda of any regular or special meeting with the consent of a majority of the public body obtained during the "Council/Board Member/Commissioner/Committee/Staff Reports" portion of a public meeting. Members of the public may not place items on the agenda but may request during public comments that an item be placed on a public body's future agenda. Placement of these items on the agenda is at the discretion of the City Manager, the City Attorney, or the consent of a majority of the public body.

An agenda for each meeting of a public body is prepared by the board, commission, or committee secretary or liaison or the City Clerk for the City Council. The agenda outlines the topics or items of business that will be introduced, discussed, and acted upon at each meeting. The agenda should include the date, time, and location of a meeting.

The order of business at all regular meetings shall be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Public Comments
- Consent Calendar
- Requests/Presentations (and public hearings)
- Council/Board Member/Commissioner/Staff Reports
- Adjournment

Call to Order

The presiding officer of the public body shall take the chair precisely at the hour appointed for the meeting, and shall call the meeting to order.

Roll Call

The roll of the members shall be called by the board, commission, or committee secretary or the City Clerk for the City Council and the names of those present shall be entered into the minutes.

Public Comments

Public Comments is intended to allow the public to address the public body on matters not listed on the agenda. Individual comments shall be limited to three (3) minutes and shall not exceed a total of 25 minutes, unless such time is extended by the presiding officer. The presiding officer shall not permit the public to address items which are listed elsewhere on the agenda or which are not within the subject matter jurisdiction of the public body. The public body shall not engage in debate regarding, or take any action on, any matter brought under Public Comments except to refer the matter to staff or to determine that the matter should be included on a future agenda for debate and action.

Consent Calendar

The Consent Calendar consists of items that are routine or noncontroversial in nature. The entire calendar is intended to be acted on in one motion on a roll call vote. Any public official, staff, or the public may remove an item from the Consent Calendar for further discussion.

Items removed from the Consent Calendar for further discussion shall be discussed separately following the approval of the remaining items on the Consent Calendar. If a public official has a question or wishes to remove an item from the Consent Calendar they should call the staff liaison or the City Clerk no later than noon the day of the meeting. The staff liaison or City Clerk will determine if the item can be handled after the Consent Calendar or if it needs to be held over to the next meeting. The staff liaison or City Clerk shall so inform the presiding officer.

Requests/Presentations

Requests/Presentation items include presentations by staff or others, which may prompt discussion and/or action by the public body.

Public Hearings

Public hearing items include opening the public hearing, presentation by staff, presentation by applicant or appellant, and testimony from the public.

The order of business at public hearings shall be as follows:

- Open public hearing by presiding officer
- Presentation by staff
- Presentation by applicant (unless applicant is appellant)
- Presentation by appellant
- Open public comment by presiding officer
- Public comment
- Close public comment by presiding officer
- Rebuttal by appellant
- Rebuttal by applicant (unless applicant is appellant)
- Close public hearing by presiding officer
- City Council/board/commission/committee deliberation
- City Council/board/commission/committee action

Council/Board Member/Commissioner/Committee/Staff Reports

Council/Board Member/Commissioner/Committee Reports are designed for members of the public body to briefly ask staff for information, ask a question for clarification, make an announcement, report on individual assignments and activities, or to request that an item be placed on a future agenda. The latter requires a majority consensus of the public body. Caution should be used to avoid any discussion or action on such items. Individuals are allocated five (5) minutes apiece, for comments.

In addition, pursuant to the Travel and Expense Reimbursement Policy adopted by the City Council, public officials shall briefly report on any Brown Act meetings attended at city expense as well as any conferences, educational seminars or meetings with legislators or other governmental officials. If multiple public officials attended that same meeting or event, a joint report may be made.

Staff Reports are designed for staff to make brief announcements and to provide the public body with brief reports on the city's activities, projects, and services.

Adjournment

A motion to adjourn shall not be debatable. It shall be in order at any time, and;

- Cannot interrupt a speaker who has the floor;
- Cannot be amended;
- Must be seconded;
- Cannot be reconsidered;
- Must have a majority vote;
- A motion to adjourn "to another time" is debatable only as to the time to which the meeting is adjourned.

Order of business

The order of business may be changed at any time by the presiding officer or by consensus of the public body.



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Voting

All business requiring approval of the public body shall be taken individually by an affirmative or negative vote and entered into the record, except that where the vote is unanimous it shall be necessary only to stateso.

Majority vote

A majority vote is more than half of the votes actually cast. In the event a motion on an item fails to obtain a majority vote, the presiding officer at his or her discretion shall require another motion, continue the item, or (with exception of the Personnel Board or Board of Appeals) refer the item to the City Council without recommendation if the item is before a board, commission, or committee. The number of motions that may be made on an item shall be at the discretion of the presiding officer.

Tie vote

If there is a tie vote on a motion, then the motion shall fail. In the event a motion on an item results in a tie vote, the presiding officer at his or her discretion shall require another motion, continue the item, or refer the item to the City Council without recommendation if the item is before a board, commission, or committee. The number of motions that may be made on an item shall be at the discretion of the presiding officer. If the matter involves an appeal, and an affirmative vote does not occur, the result is that the decision appealed remains in effect as decided by the decision-making person, board, commission, or committee from which the appeal was taken.

Abstention

An abstention occurs when a public official, although qualified to vote on a motion, chooses not to register his or her vote. An abstention constitutes no vote whatsoever. Public officials abstaining from a vote must clearly indicate for the record the basis for the abstention. A roll-call vote shall be taken to note that the public official was present but did not vote.

Conflict of interest

When a member has a conflict of interest, or the appearance of a conflict of interest, the member must:

- Publicly state the nature of the conflict;
- Step down from the dais and leave the room until consideration of the particular item is finished, unless the item is on the Consent Calendar;
- Not be counted toward achieving a quorum while the item is being discussed.

Recommendations

When a board, commission, or committee votes to make a recommendation to the City Council, such items may not be appealed since recommendations are not considered final approvals or decisions.

Meeting requirements

Open

All meetings of public bodies are subject to the Ralph M. Brown Act, requiring the entire proceedings of a public body to be open to the public.

Meetings shall include the convening of members, whether in person or through electronic communications, of the public body for the purpose of exercising the authority, power or duties delegated to that body. A meeting is subject to the public body meets for official purposes. When a quorum (1/2 + 1) of the public body are present, it is considered a meeting for official purposes. Meetings shall include social or chance gatherings.

Communication, including emails, social media posts, or other electronic or verbal conversations between some or all members, could be considered a meeting. Information or any type of communication to be shared by one member with other members of the public body shall be sent to the staff liaison who will forward it to all

Deleted: <object>Official record¶ Minutes¶

The Minutes serve as a permanent record of the public body's official actions. The board, commission, or committee secretary or the City Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the public body, and shall not be required to record any remarks of public officials, or of any other person except at the special request of a public official.¶

Minutes of the previous meeting shall be provided to the public body prior to each meeting. The minutes may be approved by majority vote even if one or more of the voting members were not present at the meeting to which the minutes relate.¶

<object>¶

Correction to Minutes¶

Members of public bodies are to review minutes and make corrections if needed so that the approved minutes accurately reflect the work of the group. Corrections are made at the meeting when the minutes are brought forward for adoption. Corrections require a motion,¶ second, and a majority vote, and, if approved, are noted in the minutes of the current meeting. Any changes to the draft minutes approved by the public body will be reflected in the minutes for the meeting at which the corrections are made.¶

¶

Recordings¶

A recording may be made of public body meetings. Audio recordings of the meetings are to be kept for one (1) year, and video recordings are to be kept for three years after which time the recordings shall be destroyed. Recordings are not the official minutes of the public body.¶

¶

members of the public body.

Public notice

The Brown Act requires that all meetings of a governmental body be preceded by an official public notice:

- Regular meetings – when the meeting is held at a regular day, time, and location, the agenda must be posted seventy-two (72) hours in advance of the meeting.
- Special meetings – when the meeting is held at a different time, different day, and/or different location than a regular meeting, then the agenda must be posted seventy-two (72) hours in advance of the meeting, except that for time sensitive business the agenda may be posted only twenty-four (24) hours in advance of the meeting.
- Adjourned meetings – regular and special meetings may be adjourned or continued to a future day if the business could not be completed at the original meeting. The time and date of the adjourned (continued) meeting must be designated and announced to the members of the public who are present at the time of adjournment, as well as recorded in the minutes.
- An agenda for each meeting of the board, commission, or committee is prepared by the board, commission, or committee secretary or liaison. An agenda for each meeting of the City Council is prepared by the City Clerk. The agenda outlines the topics or items of business that will be introduced, discussed, and acted upon at each meeting. The agenda shall also include the date, time, and location of a meeting.

Rights of the public

Pursuant to the Ralph M. Brown Act and the First Amendment, the public must be allowed to:

- Attend, observe, and speak at meetings;
- Speak without being required to provide a name, address, or other information;
- Record the meeting with audio or video recorder and take photographs;
- Review agendas and other documents distributed to a majority of the public body other than those exempt from disclosure;
- Request in writing that the agenda or agenda-related documents be mailed to them for a cost not to exceed the actual cost of providing the service;
- Obtain a copy of any audio or video (if it exists) of the meeting (there is no requirement to prepare a transcript) for a cost not to exceed the actual cost of providing the service;
- Speak to each item on the agenda and to items under the jurisdiction of the public body;
- Criticize or complain about processes or procedures;
- Protest by wearing messages on clothing, holding signs, or engaging in nonverbal forms of communication.

However, the public's rights are not unlimited. The presiding officer may have removed any individual for disrupting a meeting. "Disrupting a meeting" means engaging in behavior that actually disrupts, disturbs, impedes, or renders infeasible the ability of the public body to orderly and efficiently conduct the meeting, or substantially interferes with the rights of other audience members. Disruptive behavior includes, but is not limited to, the following:

- Shouting from the audience;
- Interrupting or speaking over a person at the podium who has been recognized to speak by the presiding officer;
- Clapping, booing, or other expressions of support or opposition to a speaker or to the public body's discussion or decision;
- Verbally harassing or physically confronting audience members, city staff, or public officials;
- Interrupting staff while engaged with the public body;
- Interrupting the public body while it is considering a matter;
- Continuing to speak at the podium once the presiding officer has announced the person's time has expired;
- Recording or broadcasting the meeting in a manner that creates noise, illumination, or obstructions of view that constitutes a persistent disruption of the proceedings;
- Failing to follow the city's meeting procedures.

Prior to having the individual removed, the presiding officer shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. If they do not promptly cease their disrupting behavior, they can be removed. No warning is required prior to removal if the individual is using force or threatening to use force.

If a group or groups of persons willfully disrupts a meeting and order cannot be restored by the removal of such individuals, the presiding officer after giving a warning may order the meeting room cleared and continue in session. No warning is required prior to removal if the group or groups of persons are using force or threatening to use force. Only matters appearing on the agenda may be considered in such session. Representatives of the press or other news media with valid credentials, except those participating in the disturbance, shall be allowed to attend such session. In addition, the presiding officer may readmit any individuals not responsible for disrupting the meeting.

As an alternative to removing individual(s), the presiding officer may call a recess to de-escalate the situation.

These rules shall be applied in a viewpoint neutral manner and do not prohibit criticism of the city, city staff, the public body, or city policies, programs, or services.

Americans with Disabilities Act

All legislative meetings open to the public must comply with the Americans with Disabilities Act. If members of the public body or members of the public attending the meetings require special assistance to participate in a meeting, individuals must notify the staff liaison or City Clerk at least seventy-two (72) hours prior to the meeting.

Limited English proficiency

Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English are considered limited English proficient. If an individual appears before the public body and is limited English proficient and requests assistance, the individual should be provided a certified foreign language interpreter. Individuals requesting an interpreter must notify the staff liaison or City Clerk at least seventy-two (72) hours prior to the meeting. Pursuant to the Ralph M. Brown Act, individuals using an interpreter shall be provided at least twice the allotted time given to other members of the public.

Presentation material

~~An individual making a presentation to a public body must submit all media to the City Clerk or secretary for review at least 72 hours in advance of the broadcasted meeting.~~

Any emergency exceptions must be approved by the City Manager.

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Composition, responsibilities, and meeting dates of the City of Roseville boards, commissions, and committees

Charter Review Committee

Nine (9) members appointed by the City Council at least every ten (10) years

Responsibilities

Reviews the Charter and presents, or causes to be presented, to the City Council a written report recommending amendments, if any, which should be made to the Charter.

Meetings

The Charter Review Committee, once established, determines meeting day, time and location.

Design Committee

Three (3) members: two (2) members appointed by the City Council; one (1) member appointed by the Planning Commission; and one (1) alternate appointed by the Planning Commission

Responsibilities

- Reviews design-related applications for multiple-residential, commercial, and industrial projects.
- Reviews proposed site plans, architecture, and landscaping for conformance with the city's general plan, specific plans, and community design guidelines.
- Reviews applications required by the city's sign ordinance.

Meetings

The Design Committee meets the third Thursday of each month at 4:30 p.m. in the Civic Center meeting rooms 1 & 2, 311 Vernon Street.

**The chair of the committee shall be a current member of the Planning Commission. In the absence of the chair and vice chair of the committee, the alternate Planning Commissioner shall act as the presiding officer.*

Economic Development Advisory Committee

Seven (7) members appointed by the City Council: one (1) councilmember; one (1) Chamber of Commerce representative; and five (5) industry representatives

Responsibilities

- Ensures goals of the Roseville Economic Development Strategy (Strategy) are being met.
- Provides guidance to staff and recommendations to the City Council on implementation of the Strategy and recommends changes or additions as necessary to reflect changing economic conditions or opportunities.
- Reviews annual economic development work program and budget and makes recommendations to the City Council regarding economic development work program and budget.
- Reports to the City Council at least annually on Strategy progress and effectiveness of the Strategy.
- Review programs which assist existing and prospective businesses.



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Meetings

The Economic Development Advisory Committee meets on the fourth Tuesday of January, April, July, and October at 1:30 p.m. in the Civic Center, 311 Vernon Street.

Grants Advisory Commission

Seven (7) members appointed by the City Council; additionally, the City Council may appoint a voting youth commissioner

Responsibilities

- Reviews and recommends Citizens' Benefit Fund (Chapter 4.06) and Roseville Employees Annual Charitable Hearts ("REACH") fund and grant application processes and policies for grants to be approved by the City Council.
- Acts as a forum for public participation in review of Citizens' Benefit Fund and REACH grant applications.
- Annually reviews and makes recommendations on Citizens' Benefit Fund and REACH grant applications.
- Monitors approved grants and reviews annual reports for measurable outcomes.
- Recommends to the City Council the use of the interest earned by the city on the proceeds of the sale of the Roseville Community Hospital in the award of Citizens' Benefit Fund grants.

Meetings

The Grants Advisory Commission meets the second Tuesday of each month at 5:30 p.m. in the council chambers, 311 Vernon Street.

Law and Regulation Committee

Two (2) council members, and one (1) alternate appointed by the City Council

Responsibilities

- Requests, considers, and evaluates state and federal legislation, policies and regulations brought before the Committee and makes recommendations to the full City Council on those items.
- Provides input to staff regarding concerns about the effects a specific piece of legislation, policy or regulation might have on the community.
- Requests additional information from staff regarding legislation, policies, and regulations.

Meetings

The regular day and time for meetings for the Law and Regulation Committee shall be established by resolution adopted by the City Council, as amended from time to time.

Library Board

Five (5) members appointed by the City Council; additionally, the City Council may appoint a voting youth member

Responsibilities

- Participates in strategic and long-range planning for the city library system.
- Serves as community liaisons/advocates for library programs and services.
- Reviews policies and procedures as presented by city library staff.
- Represents the library at city-sponsored functions.
- Advises the City Council on important library efforts.

Meetings

The Library Board meets the fourth Monday of odd-numbered months at 6 p.m. at various city libraries.

Local Sales Tax Citizens' Oversight Committee

Five (5) members appointed by the City Council.

Responsibilities

- Annually, review revenue receipts and expenditures of the Transactions and Use Tax.
- Annually, review status of programs and services, funded wholly or partially with proceeds from the Transactions and Use Tax.
- Annually, prepare and present an independent report to the City Council regarding the revenue and expenditures of the Transactions and Use Tax.

Meetings

The Local Sales Tax Citizens' Oversight Committee meets two to three times per year, or as determined by the City Manager.

Parks and Recreation Commission

Seven (7) members appointed by the City Council; additionally, the City Council may appoint a voting youth commissioner.

Responsibilities

- Reviews and makes recommendations on park projects, department operations, recreation programs, events and related issues.

Meetings

The Parks and Recreation Commission meets the first Monday of each month at 6 p.m. in the council chambers, 311 Vernon Street.

Planning Commission

Seven (7) members appointed by the City Council

Responsibilities

- Makes recommendations to the City Council on general plan, specific plan, zoning and other land use policy areas.



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- Reviews and makes recommendations to the City Council on, and where appropriate, approves entitlements for compliance with the general plan, applicable specific plans, and other policy documents.
- Takes final action on major project permits, conditional use permits, tree permits, tentative subdivision maps, variances, and zoning interpretations.
- Determines the adequacy and consistency with the California Environmental Quality Act of environmental documentation associated with projects acted upon by the Planning Commission.
- Provides representation of the city at various conferences, before other agencies, etc.
- Provides commission members for service on special task forces/committees, as needed.
- Provides a forum for public involvement for the items listed above.

Meetings

The Planning Commission meets the second and fourth Thursdays of each month at 6:30 p.m. in the council chambers, 311 Vernon Street.

Public Utilities Commission

Seven (7) members appointed by the City Council

Responsibilities

- Studies and advises the City Council regarding all utilities and enterprises owned or operated by the city, including but not limited to, electrical, water, wastewater, recycled water, solid waste, and stormwater.
- Advises the City Council regarding planning, rates, public information, and other matters relating to such enterprises.
- Hears citizen concerns relating to utility operation and/or rates.
- Conducts public meetings and public hearings for the purpose of reviewing agreements, proposed utility-related projects, and rates prior to making a recommendation to the City Council.
- Reviews California Environmental Quality Act and National Environmental Policy Act documents for public utility-related projects.
- Advises the City Council regarding the activities of joint powers agencies, if the City Council appoints a representative of the commission to sit as a participant on the board, commission, or committee of a joint powers agency of which the city is a member.
- Quarterly reviews the departments' progress reports given to the commission to determine the progress of each utility.
- Monitors new emerging technology and services, and when appropriate, makes recommendations to the City Council.
- Provides a forum for public involvement for the items listed above.

Meetings

The Public Utilities Commission meets the fourth Tuesday of each month at 6 p.m. in the council chambers, 311 Vernon Street.

Senior Commission

Seven (7) members appointed by the City Council

Responsibilities

- Investigate opportunities for outside revenue sources (grants) which are or which may be available to provide funding for senior programs and share findings with staff.
- Highlight senior programs, services, and resources to the community.
- Serve as a forum for commission members' and residents' expression of ideas, needs, and concerns, as they affect seniors, particularly in areas over which the City of Roseville has purview
- Respond to requests for recommendations to other commissions, staff, and City Council on programs, special events, policies and services.
- Serve as the eyes and ears in the community, bringing pertinent information to staff to help improve senior services.
- Serve as ambassadors throughout the community for the services provided by the City of Roseville.

Meetings

The Senior Commission meets quarterly in February, May, August, and November on the second Wednesday of those months at 2:00 p.m. in the council chambers, 311 Vernon Street.

Transportation Commission

Seven (7) members appointed by the City Council; additionally, the City Council may appoint a voting youth commissioner

Responsibilities:

- Reviews and makes recommendations to the City Council on the general plan circulation element; the bicycle master plan, pedestrian master plan, short and long range transit plan, the capital improvement project plan; specific plan circulation plans; regional transportation plans, the public transit system; bikeway, pedestrian, transit, and roadway capital improvement projects and transportation systems management.
- Reviews and approves transportation systems management plans.
- Provides representation of the city at various conferences and before other agencies, as needed,
- Provides a forum for public involvement for the items listed above.

Meetings

The Transportation Commission meets the third Tuesday of each month at 6 p.m. in the council chambers, 311 Vernon Street.



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Supplemental meeting procedures

The meeting procedures of the Board of Appeals, Personnel Board, and City Council are substantially unique and are therefore supplemented herein separately. In the event of a conflict between the Uniform Meeting Procedures and these Supplemental Meeting Procedures, the provisions of the Supplemental Meeting Procedures shall govern.

Board of Appeals

Ten to fifteen (10-15) members appointed by the City Council

Responsibilities

- Serves as an advisory body to the City Council with respect to construction, building, code enforcement, or similar matters.
- Reviews matters as provided under the Uniform Building and Housing codes.
- Serves as a pool of hearing examiners for the purpose of formation of each ad hoc hearing examiner panel as provided herein.

Semi-annual meetings

The Board of Appeals meets the second Tuesday of January and July, or as soon thereafter on a date and time as practicable, at 4:00 p.m. in the Civic Center, 311 Vernon Street. A chair and vice chair of the board shall be selected as set forth under the “Roles and responsibilities” section of these Administrative Standards.

Hearing panels

Three (3) members selected by the City Attorney or his or her designee from a pool consisting of the Board of Appeals members.

Responsibilities

- Assembles at the request of the City Attorney and may hear violations of, and consider administrative penalties for, violations of the Roseville Municipal Code or conditions of approval associated with discretionary permits.

Hearing panel

The City Attorney’s office shall fix a reasonable time and date for the convening of the hearing panel to hear and adjudicate claims before it.

Selection of hearing panel chair

A chair for each hearing panel shall be randomly selected by the City Attorney prior to the start of the hearing and shall be announced at the start of the hearing.

Order of business

The order of business at all hearings shall be as follows:

- Call to Order
- Identification of Chair
- Pledge of Allegiance
- Public Comment
- Swear in
- Matters to be Heard
 - Staff report, complainant’s statement
 - Appellant’s Response
 - Rebuttals and Panel Questions
 - Panel Discussion
 - Panel Decision
- Adjournment



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Conduct of business

Agenda of matters to be heard

An agenda of matters to be heard shall be prepared by the staff liaison and shall be made available a minimum of seventy-two (72) hours before the commencement of the hearing.

Presentation material

If an individual plans to use audio/visual materials, he or she must submit all audio/visual materials to the staff liaison no later than forty-eight (48) hours prior to the hearing.

Announcement of chair

The designation of the chair for the hearing panel will be announced.

Call to order

The chair of the hearing panel shall call the meeting to order.

Swear in

All persons presenting evidence and/or testimony shall be sworn in.

Matters to be heard

The chair shall announce the matter to be heard and the panel may consider any competent and reasonable evidence. The standard of proof shall be based on the preponderance of the evidence. The panel may hear all evidence in its discretion. Formal rules of evidence shall not apply.

Staff report

The enforcement officer shall present a staff report. If applicable, the complainant may testify and present evidence. A copy of any staff report shall be provided to the responsible party/appellant at least five (5) days prior to the hearing. Additionally, a copy of the staff report shall be provided to the panel members at least five (5) days prior to the hearing.

Response, public testimony

The responsible party/appellant or the representative of the responsible party/appellant may respond to the staff report and/or the complainant. The response may include the presentation of testimony or evidence. Any materials provided by the responsible party/appellant to the City Attorney's office prior to the hearing shall also be provided to the panel members at least five (5) days before the hearing. Each side shall have five (5) minutes to make their initial presentation. If a translator is used, the person using the translator shall be provided at least ten (10) minutes for their initial presentation, which may be extended at the discretion of the chair.

Rebuttals and questions

The enforcement officer, the complainant, or the responsible party/appellant may offer rebuttal testimony. Each side shall have two (2) minutes for rebuttal. If a translator is used, the person using the translator shall be provided at least four (4) minutes for rebuttal, which may be extended at the discretion of the chair.

Rebuttal testimony is only to address relevant issues raised by the other party.

Panel discussion

Panel members may ask questions of city staff and of anyone who testified.

Decision

The chair shall close the matter and the panel may then consider the evidence. The hearing panel shall state its determination to the parties, based upon any required findings of fact.

If applicable, the chair will inform the responsible party/appellant of his/her appeal rights.

The panel shall proceed to the next matter to be heard until all such matters have been heard.

Appearances

Responsible party/appellant failure to appear

If the responsible party/appellant fails to appear for the hearing within 15 minutes after the hearing commences, the responsible party's/appellant's appeal will be automatically denied.

Complainant failure to appear

If the complainant fails to appear for the hearing within 15 minutes after the hearing commences, the responsible party's/appellant's appeal will be automatically granted as to the violation(s) dependent upon the complainant's testimony. The hearing panel may still hear any violation(s) not dependent upon the complainant's testimony.

Neither party appears

If both the responsible party/appellant and the complainant fail to appear for the hearing within 15 minutes after the hearing commences, the chair shall postpone the hearing pending rescheduling by the City Attorney. If both the responsible party/appellant and the complainant fail to appear for the rescheduled hearing within 15 minutes after the hearing commences, the responsible party's/appellant's appeal will be automatically granted as to the violation(s) dependent upon the complainant's testimony, and denied as to any violation(s) not dependent upon the complainant's testimony.

Official record

Minutes of the hearing, set off in paragraphs clearly stating the actions, findings and determinations of the panel, shall be kept by the City Attorney or the City Attorney designee. Additionally, the record may include a recording of the actual hearing (either audio, video, or stenographical) as technology permits.

Personnel Board

Five (5) members appointed by the City Council

Responsibilities:

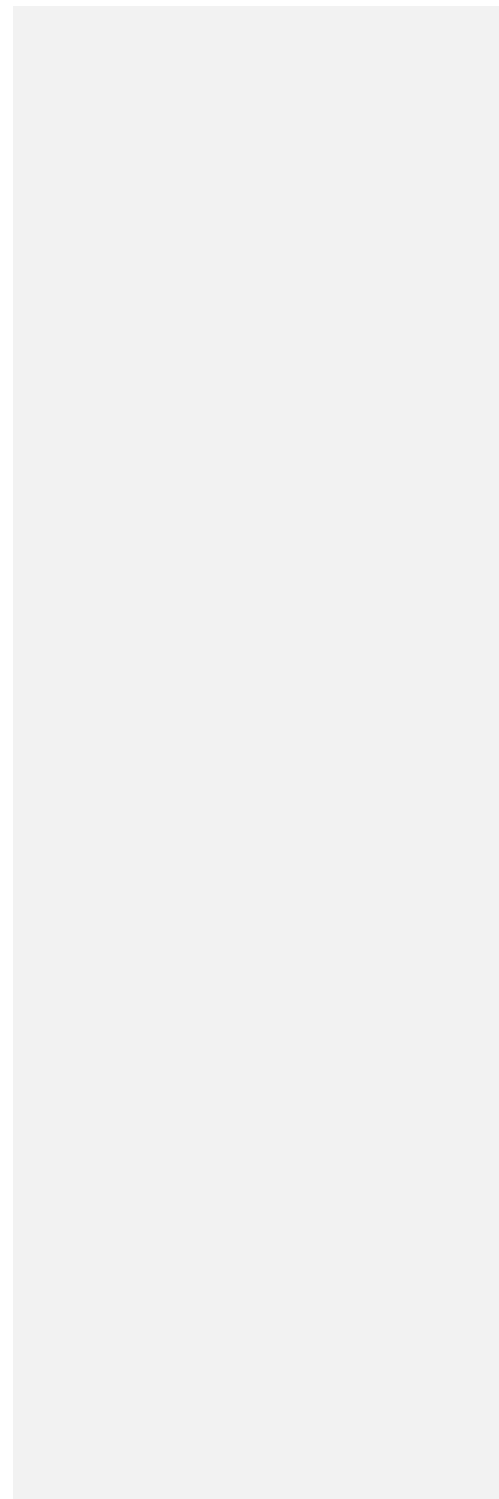
- Provides advice to the City Council on all matters relating to personnel administration in the city service.
- Investigates and takes action on complaints of an employee or group of employees alleging unfair treatment resulting from a management decision or lack of decision.
- Interprets the city's rules and regulations governing personnel practices or working conditions.
- Investigates and decides the claim of any person that their application for employment or promotion has not been processed and considered pursuant to the Charter and the personnel rules.
- Hears and decides disciplinary, administrative and employment appeals from employees.
- Reviews and takes action on recommended changes to the personnel rules and regulations.

Meetings



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The Personnel Board meets as needed in the Civic Center, 311 Vernon Street.



Disciplinary hearings

Legal advisor

An objective legal advisor to the board shall be provided in disciplinary hearings.

Pre-hearing procedures

Not later than seventy-two (72) hours prior to the hearing, the parties shall provide to each other and the board a list of witnesses to be called, and all exhibits to be presented, at the hearing.

Hearing procedures

- A. The parties shall be notified of the time and place of the hearing.
 1. All hearings shall be conducted in closed session unless the employee requests a public hearing.
 2. The employee shall be entitled to appear personally, produce evidence, and be represented by counsel
 3. The complainant may also be represented by counsel.
 4. The board shall be guided, but shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made or approved by the board.
 5. The parties may present witnesses and cross-examine witnesses
- B. The presiding officer shall rule on the admissibility of evidence and objections to the examination of witnesses during the hearing. The board may use the services of its counsel which may include assistance with ruling upon procedural questions, objections to evidence, and issues of law.
- C. The appellant/employee shall personally attend the hearing. Unexcused failure of an appellant to appear at a hearing shall be deemed a withdrawal of the appeal.

The order of business at disciplinary hearings shall be as follows:

- Call to Order
- Roll Call
- Preliminary Statement (advisor to the Personnel Board)
- Documents/stipulations
- Witnesses Sworn
- Opening Statements
- Proof of the Charges
- Proof of the Defense
- Rebuttal (if any)
- Summation
- Board Deliberations
- Board action/open session
- Adjournment

Hearing decision

The board shall affirm, modify, or revoke the recommended personnel action. The board shall announce its decision in open session and thereafter issue a written decision within thirty (30) calendar days of adjournment of the hearing. The written decision shall contain findings of fact and the personnel action approved, if any. The findings may reiterate the language of the pleadings or simply refer to them. The decision of the board shall be certified to the director or designee who recommended the personnel action, and he/she shall enforce the decision. A copy of the decision shall be delivered to the appellant or his/her designated representative personally or by registered mail. The decision of the board shall be final.

Conduct of business

Closed sessions

Whether a disciplinary hearing is open or closed to the public as permitted by the Brown Act, during the board deliberation concerning its decision, only the board members and the board's legal advisor shall be present.

At least one week before the date set for the disciplinary hearing, an employee appealing a disciplinary action must notify the human resources director whether the appeal hearing shall be an open or closed session.

Witnesses excluded

Whenever the board is conducting a disciplinary hearing, either the employee, the city, or the board may request that all witnesses be excluded and the chair shall order the exclusion. Notwithstanding the preceding sentence, neither the disciplined employee nor the city's designated representative shall be excluded, even though one or both may be witnesses in the hearing.

Appeals

Overturning the decision of the human resources director requires an affirmative vote of a majority of the board members present and qualified to act. If there is no majority vote to grant the appeal, the appeal is denied.

Official record

The minutes of the board for closed sessions shall be filed separately and secured for privacy purposes.

Recording of meetings

A professional transcriber/recorder will record closed disciplinary hearings.

City Council

Elective officers

The electors of the city shall elect a council of five (5) members each of whom shall be elected by district by the voters in that district for a four (4) year term of office. Commencing with the General Municipal Election in November of 2020 and every four (4) years thereafter, the voters in the odd-numbered electoral districts shall elect a councilmember. Commencing with the General Municipal Election in November of 2022 and every four (4) years thereafter, the voters in the even-numbered electoral districts shall elect a councilmember. The council shall constitute the legislative and governing body of the city and shall have authority, except as otherwise provided in the Charter, to exercise all powers of the city, and to adopt such ordinances and resolutions as may be proper in the exercise thereof. No councilmember shall serve more than two (2) consecutive four (4) year terms, commencing as of a date subsequent to April 9, 1974. A partial term of less than two (2) years served due to appointment or election



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to a vacant council seat does not count as a term for purposes of this section of the Charter. However, a combination of an appointment to a vacant council seat followed by a subsequent election to fill the remainder of the unexpired term of that same vacant seat shall count as a term for purposes of this section of the Charter.

Eligibility for office

Only United States citizens may be elected or appointed officers of the city. Furthermore, in order to be eligible for city office, any councilmember elected or appointed to represent an electoral district must reside in that district and be a registered voter in that district, and any candidate for City Council must reside in, and be a registered voter in, the district in which the candidate seeks election at the time nomination papers are issued.

Assumption of office by, meeting of council, and seating of mayor and vice mayor

The council shall be sworn in and assume office, subject to the qualifying provisions of the Charter, upon receipt of a certified statement of the results of the election pursuant to California Elections Code 15372, as it may be hereafter amended. The council shall hold its first meeting at that time. The vice mayor shall be seated by rotation in sequential order of the five (5) districts. Upon termination of a councilmembers' term of office as vice mayor, the vice mayor shall be seated as mayor. The mayor and vice mayor shall each serve a two (2) year term.

Powers and duties of mayor

The mayor shall be the official head of the city government for purposes of ceremony. The mayor shall serve as the presiding officer at meetings of the City Council and shall decide all questions of order without debate, subject to advice from the City Attorney or the City Attorney designee. The mayor may not make any motion, but may second a motion. The mayor shall have all other rights and privileges of a councilmember.

Vice mayor

In the temporary absence or disability of the mayor, the vice mayor shall exercise the duties and prerogatives of the mayor. The mayor shall, whenever possible, notify the City Clerk of the mayor's intended absence from the city. In the event both the mayor and vice mayor are unable to perform their duties, the City Council may appoint one of its members to act only as chair of a meeting.

Compensation

Each member of the City Council shall receive a salary that shall be six hundred dollars (\$600) per month for each councilmember and the mayor shall receive an additional fifty dollars (\$50) per month. Councilmembers may, upon order of the City Council, be reimbursed for reasonable and necessary expenses actually incurred in the service of the city. Confirmation of reimbursement should be received before expenditures are made.

Auxiliary Positions

Councilmembers are expected to attend many meetings outside of the city and may or may not be compensated for their attendance. Every two years the mayor is responsible for bringing recommendations forward for the distribution of these councilmember responsibilities to serve on regional and local agencies, boards, commissions, committees, and joint power authorities. If unable to attend, councilmembers must ensure their alternates can attend to ensure a quorum of members is present.

Councilmember vacancies

- A. An office becomes vacant on the happening of any of the following events before the expiration of the councilmember's term:

1. Upon any of the grounds listed in Section 1770 of the California Government Code as it now exists or may hereafter be amended.
 2. Upon termination of residency in an electoral district by a councilmember elected or appointed to that district unless a substitute residence within the district is immediately declared and established within thirty (30) calendar days after the termination of residency.
- B. When a vacancy is, for any reason, anticipated in advance of its actual occurrence, the council shall initiate the appointment or election process in anticipation of the vacancy. The councilmember who will be vacating the seat may not participate in the process.
- C. Any vacancy on the council may be filled by a majority vote of the remaining councilmembers within sixty (60) calendar days after the vacancy occurs. A person appointed by the council to fill a vacancy shall hold office until the next feasible election. A councilmember elected to fill a vacancy thereafter shall hold office for the remainder of the unexpired term. No person may be appointed to the council more than once.
- D. If the council fails, for any reason, to fill such vacancy within the sixty (60) day period set forth in subsection c, it shall forthwith call an election for the earliest possible date to fill such vacancy. A councilmember elected to fill a vacancy shall hold office for the remainder of the unexpired term.
- E. A partial term of less than two years served either due to an appointment or an election to a vacant Council seat, does not count as a term. Further, a combination of an appointment to a vacant Council seat, followed by a subsequent election to fill the remainder of the unexpired term of the same vacant seat, does count as a term.
- F. In the event of a vacancy in the office of mayor, the vice mayor shall be seated as mayor and shall hold office for the remainder of the unexpired term being assumed. In the event of a vacancy in the office of vice mayor, a vice mayor shall be seated from the electoral district next in rotation and shall hold office for the remainder of the unexpired term being assumed. The filing of vacancies pursuant to this subsection, however, shall not disrupt the normal mayoral and vice mayoral rotation and shall not result in reducing a mayor's or vice mayor's scheduled term.

Regular meetings

The council shall hold regular meetings on the first and third Wednesday of each month; provided that, if a regular meeting date falls on a legal holiday, the meeting shall be held at the same hour, same day the following week or may be canceled. An agenda will provide the time and place of the meetings.

Special meetings

Special meetings may be called by the City Clerk, City Manager, City Attorney, or by written request of the mayor or any three (3) councilmembers by providing each councilmember with at least seventy-two (72) hours' written notice, except that for time sensitive business, only twenty-four (24) hours' written notice is required. Written notice shall be served personally, electronically, or left at each councilmembers' usual place of residence, and shall be publicly posted in accordance with the timeframes set forth in this section. Business transacted at any special meeting shall be limited to the subjects recited in the notice of such meeting.



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Meeting place

All regular meetings shall be held in the council chambers, 311 Vernon Street, unless, by consensus, the City Council decides to meet elsewhere, in which case, notice of such alternate meeting place shall be posted by the City Clerk in a public place in advance of the proposed meeting in accordance with the Ralph M. Brown Act.

Meetings to be public

Except for closed sessions permitted by general state law, all City Council meetings shall be open to the public and members of the public shall have a reasonable opportunity to be heard.

Quorum

Three (3) councilmembers shall be a quorum for the transaction of business at City Council meetings except as otherwise provided by the Charter. In the absence of a quorum, a lesser number of councilmembers or the City Clerk may adjourn the meeting to a later date.

Attendance and conduct at meetings

The City Council may, by vote of not less than two (2) of its members, enforce orderly conduct and compel the attendance of its members and other city officers at its meetings. Any member of the City Council or other officer of the city who refuses to attend such meetings or conducts themselves in a disorderly manner shall be deemed guilty of misconduct in office. Upon request of the City Council, the City Manager shall designate a police official or officer to serve as the sergeant-at-arms of the City Council.

Council rules

The council shall determine its own rules and order of business subject to the following provisions. There shall be a journal of proceeding or minutes of all council meetings approved by the council and to which the public shall have access at all reasonable times. Within seven (7) days after any regular or special council meeting, the actions taken by the council at the meeting shall be available on the city's website, and within thirty (30) days after any regular or special council meeting, action minutes of the meeting shall be prepared by the council for its approval.

A vote upon all ordinances and resolutions shall be taken individually by an affirmative or negative vote and entered upon the journal, except that where the vote is unanimous it shall be necessary only to so state.

Order of business

The order of business at all closed sessions shall be as follows:

- Closed Session Call to Order
- Closed Session Roll Call
- Closed Session Public Comments
- Closed Session
- Closed Session Report Out
- Closed Session Adjournment

The order of business at all regular meetings of the City Council shall be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Meeting Procedures
- Presentations
- Public Comments

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- Consent Calendar
 - Minutes
 - Bids/Purchases/Services
 - Resolutions
 - Ordinances (for introduction and first reading)
 - Ordinances (for introduction and adoption – appropriation/urgency measures)
 - Ordinances (for second reading and adoption)
 - Reports/Requests
 - Ceremonial Documents
- Resolutions
- Ordinances
- Special Requests/Reports/Presentations
- ~~Appointments~~
- ~~Public Hearings~~
- Council/Staff/Reports/Comments
- Adjournment



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CIVIC CENTER • 311 Vernon Street
Roseville, CA 95678 • roseville.ca.us

Mayor

[Krista Bernasconi](#)

Phone: 916-223-1060

Email: kbernasconi@roseville.ca.us

Vice Mayor

[Karen Alvord](#)

Phone: 916-

Email: alvord@roseville.ca.us

Councilmembers:

[Bruce Houdesheldt](#)

Phone: 916-365-5863

Email: bhoudesheldt@roseville.ca.us

Pauline Rocucci

Phone: 916-508-5807

Email: proccucci@roseville.ca.us

Tracy Mendonsa

Phone: 916-517-7778

Email: tamendonsa@roseville.ca.us

City Manager

Dominick Casey

Phone: 916-774-5362

Email: dcasey@roseville.ca.us

Assistant City Manager

Ryan DeVore

Phone: 916-774-5362

Email: rdevore@roseville.ca.us

Assistant City Manager/Chief

Financial Officer

Dennis Kauffman

Phone: 916-774-5319

Email: dkauffman@roseville.ca.us

City Attorney

Michelle Sheidenberger

Phone: 916-774-5325

Email: msheidenberger@roseville.ca.us

City Clerk

Carmen Avalos

Phone: 916-774-5263

Email: cavalos@roseville.ca.us



Board/Commission/Committee Liaisons

Board of Appeals

Travis Cochran

Phone: 916-774-5325

Email: tecochran@roseville.ca.us

Design Committee

Greg Bitter

Phone: 916-774-5294

Email: gbitter@roseville.ca.us

Economic Development Advisory Committee

Melissa Anguiano

Phone: 916-774-5284

Email: mvanguiano@roseville.ca.us

Grants Advisory Commission

Megan Scheid

Phone: 916-774-5455

Email: mscheid@roseville.ca.us

Library Board

Natasha Martin

Phone: 916-774-5234

Email: nmartin@roseville.ca.us

Local Sales Tax Citizens

Oversight Committee

Dennis Kauffman

Phone: 916-774-5313

Email: dkauffman@roseville.ca.us

Parks & Recreation Commission

Jill Geller

Phone: 916-774-5249

Email: jageller@roseville.ca.us

Personnel Board

Stacey Peterson

Phone: 916-774-5374

Email: speterson@roseville.ca.us

Planning Commission

Greg Bitter

Phone: 916-774-5294

Email: gbitter@roseville.ca.us

Public Utilities Commission

Daniel Beans

Phone: 916-774-5603

Email: dcbeans@roseville.ca.us

Richard Plecker

Phone: 916-746-1704

Email: rplecker@roseville.ca.us

Senior Commission

Jeff Nereson

Phone: 916-774-5974

Email: jnereson@roseville.ca.us

Transportation Commission

Ed Scofield

Phone: 916-774-5449

Email: escofield@roseville.ca.us

Deleted: Bruce Houdesheldt

Deleted: 365-

Deleted: 5863

Deleted: bhoudesheldt@roseville.ca.us

Deleted: [rista Bernasconi](#)

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Deleted: [bernasconi](#)

Deleted: Scott Alvord

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Deleted: salvord@roseville.ca.us



COUNCIL COMMUNICATION

CC #: 3673
File #: 0800-04

Title: Purchase of Motor Vehicles Ordinance
Contact: Brandy LeBeau 916-774-5531 blebeau@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.29.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council introduce for first reading an uncodified ordinance for Fleet Services purchases, granting the Purchasing Officer authority to purchase motor vehicles equal to or greater than the bid amount established in the City Charter for a period of two years.

BACKGROUND

The Fleet Services Division of the Public Works Department is responsible for procuring motor vehicles and equipment for the City of Roseville. However, the current bid amount and City Council approval process create significant challenges in the current vehicle market. Due to the inflated cost of vehicles, nearly all replacements exceed the \$75,000 threshold, requiring City Council approval. This additional four-week approval process often results in missed manufacturer order windows or unavailable dealer inventory, making it difficult to procure essential vehicles. The highly competitive market, driven by supply chain disruptions and regulatory pressures, has further exacerbated this issue. To address these constraints, Fleet Services requests an extension of the Fleet Purchasing Ordinance to streamline purchasing and secure vehicles promptly.

The ordinance extension is critical in order to meet the state's Advanced Clean Fleet (ACF) regulation and ensure uninterrupted fleet operations. As vehicle manufacturers phase out internal combustion engine (ICE) models, securing them is becoming increasingly difficult. The extension will allow the City to purchase ICE vehicles while still available, maintaining fleet diversity for operations where electric vehicles (EVs) may not be viable. Additionally, by meeting the 50% EV purchase mandate over the next two budget cycles, the City can reach the required 10% ACF target which enables exemptions for ICE vehicles when the 100% EV mandate begins in 2027. This phased approach will also help the City fully utilize its existing EV infrastructure while preparing for future needs. Without this extension, the City risks operational disruptions, increased costs, and will have difficulty complying with the ACF.

To meet growing demand and ensure the best possible service and safety for Fleet Services customers, the Purchasing Officer requests the authority to purchase vehicles equal to or greater than the bid amount established in the City Charter. This would allow Fleet Services to act swiftly in procuring vehicles available at dealerships or placing orders as soon as manufacturer order

windows open. The competitive bidding process would still be followed, with awards made to the lowest responsible bidder, and all purchases would remain within the Council approved Fleet Replacement Fund budgeted amounts. The ordinance would automatically terminate two years after the approval date, providing a temporary but crucial measure to maintain fleet operations during this transitional period.

FISCAL IMPACT

There is no additional fiscal impact associated with this request. Funding for all purchases is included in the approved fiscal year budgets, and no additional funds are requested for this action.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of authority to purchase vehicles and trucks meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A – Remain fiscally responsible in a changing world.

Goal E – Deliver exceptional city services.

Goal F – Invest in well-planned infrastructure and growth.

Respectfully Submitted,

Brandy LeBeau, Fleet Manager

Jason Shykowski, Public Works Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance

ORDINANCE NO.

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE GRANTING THE PURCHASING OFFICER AUTHORITY TO MAKE PURCHASES OF MOTOR VEHICLES EQUAL TO OR GREATER THAN THE BID AMOUNT ESTABLISHED IN THE CITY CHARTER FOR A PERIOD OF TWO YEARS

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The Fleet Services Division of the Public Works Department is responsible for procuring motor vehicles for the City of Roseville. Like other California municipalities, the City must comply with increasingly strict state regulations, including the Advanced Clean Fleets (ACF) and Advanced Clean Cars (ACC) regulations. Due to regulatory pressure, vehicle manufacturers are significantly reducing the production of internal combustion engine (ICE) vehicles, resulting in smaller allocations and limited availability. This supply chain constraint makes procuring ICE vehicles highly competitive and time-sensitive.

SECTION 2. The Fleet Services Division frequently faces challenges in procuring necessary motor vehicles because of the time required to obtain City Council approval for purchase orders, as mandated by the City's procurement rules and policies. This delays the City's ability to secure ICE vehicles, which are already in short supply, and risks missing out on limited allocations. Additionally, the availability of ICE vehicles is diminishing as manufacturers prioritize electric vehicle (EV) production.

Securing ICE vehicles within the subsequent two budget cycles is critical, as regulatory changes will further restrict ICE procurement. After this period, the City may be forced to purchase 100% EVs, even when an ICE vehicle would better meet operational needs. Further complicating procurement, exemptions to purchase ICE vehicles are becoming more challenging, requiring 10% of the City's fleet to be already electric. This restriction highlights the importance of acting swiftly to secure ICE vehicles before these limitations become even more stringent.

SECTION 3. Section 7.21 of the Charter of the City of Roseville provides that competitive prices or bids for all purchases and public works and improvements shall be obtained where practicable and the purchase made from, or the contract awarded to, the lowest responsible bidder. Section 7.21 further provides that sealed bids shall be asked for in all transactions involving the expenditure of seventy-five thousand dollars (\$75,000) or more.

SECTION 4. Section 4.12.090(A) of the Roseville Municipal Code provides that purchases of supplies or equipment of an estimated value equal to or greater than the bid amount established in the City Charter, shall be by written purchase order with the lowest responsible bidder. Section 4.12.090(D) provides that following an opening of bids for the purchase of such supplies or equipment, City staff shall submit a recommendation to the City Council for award. Section 4.12.090(F) provides that bids shall be awarded by the City Council, and a purchase order issued by the Purchasing Officer, to the lowest responsible bidder.

SECTION 5. The City Council desires to temporarily exempt, for a period of two (2) years, the purchase of motor vehicles in an amount of seventy-five thousand dollars (\$75,000) or more from the requirement that such purchase orders be approved by the City Council. This temporary exemption for motor vehicle purchases only applies to purchases that are 1) competitively bid

pursuant to the City's existing laws and policies and; 2) within the budget previously approved by the City Council.

SECTION 6. Accordingly, notwithstanding the provisions of Chapter 4.12 of the Roseville Municipal Code to the contrary, purchases of motor vehicles in the amount of seventy-five thousand dollars (\$75,000) or more may be awarded by the Purchasing Officer to the lowest responsible bidder without further City Council approval. This authority is expressly conditioned upon such purchases being within the previously allocated and approved budget of the Fleet Services Division of the Public Works Department. This Ordinance shall terminate on December 31, 2026.

SECTION 7. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



COUNCIL COMMUNICATION

CC #: 3655
File #: 0316-04

Title: 2024 Speed Limit Update - Roseville Municipal Code Amendment
Contact: Jana Cervantes 916-774-5498 jcervantes@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.30.

RECOMMENDATION TO COUNCIL

This is a request to set the speed limits on certain roads in the City of Roseville. Two options are available for Council's consideration:

1. Introduce for first reading, an ordinance amending section 11.28.010 of Chapter 11.28 of Title 11 of the Roseville Municipal Code regarding speed limits that would be radar enforceable, or
2. Adopt an amended speed limit ordinance with speed limits modified as desired. However, roadway segments with lower speed limits than those recommended may not be radar enforceable.

Staff recommends option 1, approval of the attached speed limit ordinance.

BACKGROUND

State law establishes the process for setting speed limits for roadways in California. The California Vehicle Code (CVC) and the California Manual on Uniform Traffic Control Devices (CaMUTCD) contain the guidelines and processes that must be followed in order to make speed limits radar enforceable. Certain roadways are assigned speed limits by default (called "prima facie" speed limits), such as 25 mph for residential streets and business districts, 15 mph in alleys, and 65 mph on all other roadways. Those do not require any kind of study as they are established by law. To justify a posted speed limit other than 65 mph that is radar enforceable, local jurisdictions are required to conduct and approve an Engineering and Traffic Survey (ETS). An ETS is based on two factors; the measured 85th percentile speed (the speed at or below which 85% of the traffic is traveling) and whether or not "conditions not readily apparent to motorists" are present.

The California Department of Transportation (Caltrans) has an established set of standards and procedures for conducting an ETS. These standards require that for a speed limit to be radar enforceable, the posted speed limit should be set at the 5 mph increment nearest the 85th percentile speed. The recommended speed limit can be lowered an additional 5 mph if

“conditions not readily apparent to motorists” are present. Conditions not readily apparent can be a variety of things such as an accident history, numerous driveways along the roadway, adjacent land uses, bike lanes, etc. The CVC requires that speed surveys must be conducted every seven to fourteen years, or when there is a major change to a roadway.

Staff recently completed 24 ETS's (See Table 1, attached). There are 11 new roadways surveyed; 12 surveys with no change recommended; and 1 survey with a proposed decrease. The proposed decrease is along Freedom Way due to a reduction of the measured 85th percentile speed.

A summary of the speed surveys is shown in Table 1 and a copy of the complete set of speed surveys is available in Public Works/Engineering or upon request for Council and/or the public's review. The CVC requires that posted speed limits be consistent with the results of the ETS to be radar enforceable. Public Works, Police, and the City Attorney are all in agreement that in order for the City to be in compliance with state law, posted speed limits need to be set using the state guidelines.

FISCAL IMPACT

The cost of completing speed limit surveys and changing the recommended speed limit signs is included in existing operating budgets.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) only applies to projects which have the potential to cause a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA environment (CEQA Guidelines §15061(b)(3)).

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal C - Maintain a safe and healthy community

Goal E - Deliver exceptional city services

Respectfully Submitted,

Jana Cervantes, Senior Engineer

Jason Shykowski, Public Works Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Speed Limit Ordinance 10-24-2024

Table 1 - 2024 Speed Surveys

ORDINANCE NO.

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE
MUNICIPAL CODE REGARDING SPEED LIMITS

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 11.28.010 of Chapter 11.28 of Title 11 of the Roseville Municipal Code is hereby amended to read as follows:

11.28.10 Change in speed limits set by state law.

Pursuant to authority contained in Sections 22357 and 22358 of the Vehicle Code, the city council determines upon the basis of an engineering and traffic survey that the prima facie speed limits set forth in this section would facilitate the orderly movement of vehicular traffic and would be reasonable and safe, except when passing school grounds, and it is determined that a speed limit greater than those hereinafter set forth would be more than is reasonable or safe. It is declared that the prima facie speed limits hereinafter set forth are established according to law:

1. Alexandra Drive:
 - a. Between East Roseville Parkway and Secret Ravine Parkway, 35 mph;
2. All-America City Boulevard:
 - a. Between Los Vegas Avenue and Washington Boulevard, 25 mph;
3. Angus Road:
 - a. Between Fiddymment Road and Casa Sedona Drive, 35 mph;
4. Antelope Creek Drive:
 - a. Between Galleria Boulevard and Creekside Ridge Drive, 30 mph,
 - b. Between Creekside Ridge Drive and end, 30 mph;
5. Atkinson Street:
 - a. Between Denio Loop and Church Street, 40 mph,
 - b. Between Denio Loop and PFE, 45 mph;
6. Atlantic Street:
 - a. Between Yosemite Street and Interstate 80, 40 mph;

7. Auburn Boulevard:
 - a. Between Riverside and city limits, 35 mph;
8. Automall Drive: 30 mph;
9. Baseline Road:
 - a. Between Foothills Boulevard and Fiddymment Road, 45 mph;
 - b. Between Fiddymment Road and Westbrook Boulevard, 50 mph;
 - c. Between Westbrook Boulevard and Western City Limits, 50 mph;
10. Berry Street:
 - a. Between 156 Berry Street and Galleria Boulevard, 35 mph;
11. Blue Oaks Boulevard:
 - a. Between Fiddymment Road and Eastern City Limits, 45 mph,
 - b. Between Fiddymment Road and Hayden Parkway, ~~50~~ 45 mph;
 - c. ~~Fiddymment Road and Westbrook Boulevard, 45 mph;~~ Between Hayden Parkway and Western City Limits, 45 mph;
12. Bob Doyle Between Drive:
 - a. Between Kennerleigh Parkway and Hayden Parkway, 30 mph;
13. Brady Lane:
 - a. Between Vineyard Road and Baseline Road, 40 mph;
14. Brookstone Drive:
 - a. Between Westbrook Boulevard (N) and Westbrook Boulevard (S), 30 mph;
15. Casa Sedona Drive:
 - a. Between Angus Road and Crocker Ranch Road, 30 mph;
16. Central Park Drive:
 - a. Between Fairway Drive and Highland Park Drive, 25 mph;
17. Chase Drive:
 - a. Between Roseville Parkway and Heritage Drive, 30 mph;
18. Church Street:

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- a. Between Atkinson Street and Washington Boulevard, 35 mph;
- 19. Cirby Hills Drive:
 - a. Between Cirby Way and end, 25 mph;
- 20. Cirby Way:
 - a. Between Foothills Boulevard and Old Auburn Boulevard, 40 mph;
- 21. Commerce Drive:
 - a. Vernon Street and Roseville Road, 30 mph;
- 22. Conference Center Drive:
 - a. Between Gibson Drive and end, 30 mph;
- ~~22~~23. Country Club Drive:
 - a. Between Baseline Road and Pleasant Grove Boulevard, 35 mph;
- ~~23~~24. Crawford Parkway:
 - a. Between Schellhous Drive and Fiddymont Road, 35 mph;
 - b. Between North Hayden Boulevard to Schellhous Drive, 25 mph;
- ~~24~~25. Creekside Ridge Drive:
 - a. Between Roseville Parkway and end, 25 mph;
- ~~25~~26. Crimson Ridge Way:
 - a. Between Woodcreek Oaks Boulevard and Roseville Parkway, 30 mph;
- ~~26~~27. Crocker Ranch Road:
 - a. Between Blue Oaks Boulevard and Opal Drive, 35 mph;
- ~~27~~28. Del Webb Boulevard:
 - a. Between Fiddymont Road and Blue Oaks Boulevard, 35 mph;
- ~~28~~29. Diamond Creek Boulevard:
 - a. Between Blue Oaks Boulevard and Parkside Way, 35 mph;
- ~~29~~30. Douglas Boulevard:
 - a. Between Vernon Street and I-80, 30 mph,
 - b. Between I-80 and Rocky Ridge, 35 mph,
 - c. Between Rocky Ridge Drive and Sierra College Boulevard, 45 mph;

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~~30~~31. Earl Rush Drive:

- a. Between Market Street and Westbrook Boulevard, 30 mph;
- b. Between Westbrook Boulevard and Eastern City limits, 30 mph;

~~31~~32. Eastridge Drive:

- a. Between Old Auburn Road and Weston Way, 30 mph;

~~32~~33. East Roseville Parkway:

- a. Between Taylor Road and Sierra College Boulevard, 45 mph,
- b. Between Sierra College Boulevard and eastern City limits, 40 mph;

~~33~~34. Estates Drive:

- a. Between Folsom Road and Harding Boulevard, 25 mph;

~~34~~35. Eureka Road:

- a. Between Interstate 80 and Sierra College Boulevard, 40 mph;

~~35~~36. Fairway Drive:

- a. Between northern city limits and Stanford Ranch Road, 40 mph;

~~36~~37. Fiddymment Road:

- a. Between Pleasant Grove Boulevard and northern city limits, 45 mph,
- b. Between Pleasant Grove Boulevard and Baseline Road, 50 mph;

~~37~~38. Fidelity Way:

- a. Between Blue Oaks Boulevard and Freedom Way, 30 mph;

~~38~~39. Folsom Road:

- a. Between Vernon Street and Douglas Boulevard, 25 mph;

~~39~~40. Foothills Boulevard:

- a. Between Cirby Way and Blue Oaks Boulevard, 45 mph,
- b. Between Blue Oaks Boulevard and northern city limits, 40 mph;

~~40~~41. Freedom Way:

- a. Between Industrial Avenue and Washington Boulevard, ~~40~~35 mph;

~~41~~42. Galilee Road:

- a. Between Pleasant Grove Boulevard and Industrial Avenue, 35 mph;

~~42.~~43. Galleria Boulevard:

- a. Between Harding Boulevard and Roseville Parkway, 45 mph,
- b. Between Roseville Parkway and SR-65, 40 mph;

~~43.~~44. Gibson Drive:

- a. Between Roseville Parkway (E) and Roseville Parkway (W), 40 mph;

~~44.~~45. Hallissy Drive:

- a. Between Washington Boulevard and Pleasant Grove Boulevard, 30 mph;

~~45.~~46. Harding Boulevard:

- a. Between Douglas Boulevard and Estates Drive, 30 mph,
- b. Between Estates Drive and Lead Hill Boulevard, 35 mph,
- c. Between Lead Hill Boulevard and Wills Road, 40 mph;

47. Harvey Way

- a. Between Fiddymment Road and Orchard View Road, 25 mph;

~~46.~~48. Hayden Parkway:

- a. Between Fiddymment Road and Blue Oaks Boulevard, 35 mph;

~~47.~~49. Highland Park Drive:

- a. Between Fairway Drive and Pleasant Grove Boulevard, 30 mph,
- b. Between Pleasant Grove Boulevard and Stanford Ranch, 35 mph;

~~48.~~50. Hillsborough Drive:

- a. Between East Roseville Parkway and Eureka Road, 35 mph;

~~49.~~51. Holt Parkway:

- a. Between Fiddymment Road and North Hayden Parkway, 30mph;

~~50.~~52. Industrial Avenue:

- a. Between Northern city limits and Washington Boulevard, 45 mph;

~~51.~~53. Junction Boulevard:

- a. Between Baseline Road and Foothills Boulevard, 45 mph,
- b. Between Foothills Boulevard and Washington Boulevard, 40 mph;

~~52.~~54. Kennerleigh Parkway:

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- a. Between Pleasant Grove Boulevard and Bob Doyle Drive, 35 mph;
- ~~53.~~55. Kemoy Lane:
 - a. Between Riverside Avenue and end, 25 mph;
- ~~54.~~56. Lead Hill Boulevard:
 - a. Between Harding Boulevard and North Sumise Avenue, 35 mph,
 - b. Between North Sunrise Avenue and East Roseville Parkway, 40 mph;
- ~~55.~~57. Main Street:
 - a. Between Foothills Boulevard and Porter Drive, 35 mph;
- ~~56.~~58. Market Street:
 - a. Between Pleasant Grove Boulevard and southerly end, 35 mph;
 - b. Between Earl Rush Drive and Vista Grande Boulevard, 35 mph;
 - ~~a.~~c. Between Vista Grande Boulevard and Baseline Road, 35 mph;
- ~~57.~~59. McAnally Drive:
 - a. Between Foothills Boulevard and Woodcreek Oaks Boulevard, 35 mph;
- ~~58.~~60. Melody Lane:
 - a. Between Cirby Way and West Whyte Avenue, 35 mph;
- ~~59.~~61. Miners Ravine Drive:
 - a. Between Sierra College Boulevard and Copperleaf Street, 25 mph;
- ~~60.~~62. Monument Drive:
 - a. Between Pleasant Grove Boulevard and Bob Doyle Drive, 30 mph;
- ~~61.~~63. New Meadow Drive:
 - a. Between Blue Oaks Boulevard and Parkside Way, 35 mph;
- ~~62.~~64. Niblick Drive:
 - a. Between Blue Oak Boulevard and end, 35 mph;
- ~~63.~~65. North Cirby Way:
 - a. Between Thistle Down Drive and East Roseville Parkway, 30 mph;
- ~~64.~~66. North Hayden Parkway:
 - a. Between Fiddymment Road and Hollis Way, 35 mph;

- b. Between Hollis Way and Blue Oaks Boulevard, 35 mph;

~~65-67.~~ Northpark Drive:

- a. Between Woodcreek Oaks Boulevard and Parkside Drive, 30 mph;

~~66-68.~~ North Sunrise Avenue:

- a. Between Douglas Boulevard and Lead Hill Boulevard, 35 mph,
- b. Between Lead Hill Boulevard and East Roseville Parkway, 40 mph;

~~67-69.~~ Oak Crest Drive:

- a. Between Alexandra Drive and Frensham Drive, 25 mph;

~~70.~~ Oak Meadow Drive

- a. Between Blue Oaks Boulevard and Harvey Way, 25 mph

~~68-71.~~ Old Auburn Road:

- a. Between South Cirby and the easterly city limit line, 40 mph,
- b. Between Sierra College Boulevard and East Roseville Parkway, 35 mph,
- c. Between South Cirby and the southern city limit line, 35 mph;

~~69-72.~~ Old Washington Blvd:

- a. Between Atlantic Street and Republican Alley, 15 mph;

~~70-73.~~ Olympus Drive:

- a. Between Professional Drive and East Roseville Parkway, 30 mph,
- b. Between East Roseville Parkway and Sierra College Boulevard, 40 mph;

~~71-74.~~ Opal Drive:

- a. Between Crocker Ranch Road and Parkside Way, 35 mph;

~~72-75.~~ Opportunity Drive:

- a. Vineyard Road and end, 30 mph;

~~73-76.~~ Orchard View Road:

- a. Between Blue Oaks Boulevard and Harcourt Way, 25 mph;

~~74-77.~~ Orlando Avenue:

- a. Between Cirby Way and Riverside Avenue/Auburn Boulevard, 40 mph;

~~75-78.~~ Painted Desert Drive:

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- a. Between Prairie Woods and Woodcreek Oaks , 30 mph;
- b. Between Woodcreek Oaks Boulevard and Roseville Parkway, 35 mph;

~~76~~79. Parkhill Drive:

- a. Between McLaren Drive and East Roseville Parkway, 35 mph;

~~77~~80. Parkside Drive:

- a. Between Opal Drive and Diamond Creek Boulevard, 35 mph,
- b. Between Diamond Creek and McCloud Way, 25 mph,
- c. Between McCloud Way and New Meadow Drive; 35 mph;

~~78~~81. Park Regency Drive:

- a. Between Hiawatha Drive and Junction Boulevard, 30 mph,
- b. Between Junction Boulevard and Casterbridge Drive, 35 mph;

~~79~~82. P.F.E. Road:

- a. Between Atkinson Street and the western city limits, 45 mph;

~~80~~83. Phillip Road:

- a. Between Westpark Drive and end, 40 mph;

~~81~~84. Pioneer Road:

- a. Between Pleasant Grove Boulevard and Trehowell Drive, 30 mph;

~~82~~85. Pleasant Grove Boulevard:

- a. Between western city limits and Rocklin city limits, 45 mph;

~~83~~86. Prairie Woods Way:

- a. Between Blue Oaks and Painted Desert, 30 mph;

~~84~~87. Professional Drive:

- a. Between Rocky Ridge Drive and Olympus Drive, 30 mph;

~~85~~88. Reserve Drive:

- a. Between Diamond Oaks Road and Roseville Parkway, 25 mph,
- b. Between Diamond Oaks Road and Berry Street, 35 mph

~~86~~89. Riverside Avenue:

- a. Between I-80 and Darling Way, 35 mph,

- b. Between Darling Way and Douglas Boulevard, 25 mph;

~~87~~90. Rocky Ridge Drive:

- a. Between Cirby Way to Douglas Boulevard, 40 mph;
- b. Between Douglas Boulevard and Eureka Road, 35 mph;
- c. Between Eureka Road and East Roseville Parkway, 40 mph;

~~88~~91. Roseville Parkway:

- a. Between Washington Boulevard and Taylor Road, 45 mph;
- b. Between Blue Oaks Boulevard and Foothills Boulevard, 35 mph;

~~89~~92. Roseville Road:

- a. Between Cirby Way and the southern city limits, 45 mph;

~~90~~93. Santa Clara Drive:

- a. Between Douglas Boulevard and Sierra Gardens Drive, 30 mph;

~~91~~94. Scarborough Drive:

- a. Between Secret Ravine Parkway and northern city limits, 35 mph;

~~92~~95. Secret Ravine Parkway:

- a. Between East Roseville Parkway and Sierra College Boulevard, 45 mph;

~~93~~96. Schellhous Drive:

- a. Between Holt Parkway and Cumberland Loop, 25 mph;

~~94~~97. Sierra Boulevard:

- a. Between Roseville Street and Alta Vista, 30 mph;

~~95~~98. Sierra College Boulevard:

- a. Between Olympus Drive and Old Auburn Road, 45 mph,
- b. Between Olympus and city limits, 50 mph;

~~96~~99. Sierra Gardens Drive:

- a. Between Douglas Boulevard and North Sunrise Avenue, 30 mph;

~~97~~100. Sierra Village Drive:

- a. Between Santucci Boulevard and Westbrook Boulevard, 40 mph;

- b. Between Westbrook Boulevard and Market Street, 30 mph;
- ~~98.~~101. Solaire Drive:
 - a. Between Santucci Boulevard and Solar Point Drive, 25 mph;
- ~~99.~~102. South Cirby Way:
 - a. Between Rocky Ridge Drive and Old Auburn Road, 40 mph;
- ~~100.~~103. Stanford Ranch Road:
 - a. Between Highway 65 and northern city limits, 40 mph;
- ~~101.~~104. Stone Point Drive:
 - a. Between North Sunrise and Rocky Ridge Drive, 35 mph;
- ~~102.~~105. Sun City Boulevard:
 - a. Between Pleasant Grove Boulevard and Del Webb Boulevard, 35 mph;
- ~~103.~~106. Sunrise Avenue:
 - a. Between Douglas Boulevard and Cirby Way, 35 mph,
 - b. Between Cirby Way and city limits, 40 mph;
- ~~104.~~107. Taylor Road:
 - a. Between Eureka Road to East Roseville Parkway, 40 mph;
 - b. East Roseville Parkway to City Limit, 45 mph;
- ~~105.~~108. Trehowell Drive:
 - a. Between Chase Drive and Pioneer Road, 30 mph;
- ~~106.~~109. Trestle Road:
 - a. Between Roseville Parkway and Hallissy Drive, 25 mph;
- ~~107.~~110. Vernon Street:
 - a. Between Lincoln Street and South Grant Street, 15 mph,
 - b. Between South Grant Street and Riverside Avenue, 25 mph,
 - c. Between Riverside Avenue and 6th Street, 35 mph,
 - d. Between 6th Street and Cirby Way, 40 mph;
 - e. Between Cirby Way and West Whyte Avenue, 25 mph,
- ~~108.~~111. Village Green Drive:

- a. Between Fiddymment Road and Bob Doyle Drive, 35mph;

~~109.~~112. Vineyard Road:

- a. Between Atkinson Street and Brady Lane, 40 mph;

~~110.~~113. Vista Grande Boulevard:

- a. Between Fiddymment Road and Market Street, 40 mph;

~~111.~~114. Washington Boulevard:

- a. Between Oak Street and Elefa Street, 35 mph,
- b. Between Elefa Street and Blue Oaks Boulevard, 45 mph;

~~112.~~115. Westbrook Boulevard:

- a. Between Pleasant Grove Boulevard and Blue Oaks Boulevard, 40 mph;
- a.b. Between Baseline Road and Pleasant Grove Boulevard, 45 mph;

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~~113.~~116. Westhills Drive:

- a. Between Fiddymment Road and Morningstar Drive, 35 mph;

~~114.~~117. Westpark Drive:

- a. Between Blue Oaks Boulevard and 2420 feet south of Phillip Road, 40 mph;
- a.b. Between 2420 feet south of Phillip Road and Bickleigh Loop, 35 mph;
- b.c. Between Bickleigh Loop and Bob Doyle Drive, 35 mph;

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~~115.~~118. Woodcreek Oaks Boulevard:

- a. Between Baseline Road and Horncastle Avenue, 40 mph,
- b. Between Horncastle Avenue and Blue Oaks Boulevard, 45 mph;
- c. Between Blue Oaks Boulevard and northern city limits, 40 mph;

~~116.~~119. Yosemite Street:

- a. Between Atlantic Street and Shasta Street, 25 mph.

SECTION 2. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause

this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this _____ day of _____, 20____, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

Table 1 - 2024 Speed Limit Changes

Street	From	To	Existing Speed Limit	Current 85th	Previous 85th	Proposed Speed Limit
Proposed Decrease						
Freedom Way	Industrial Avenue	Washington Boulevard	40	39.8	41.5	35
New Survey						
Baseline Road	Westbrook Boulevard	Fiddymment Road	N/A	54.3	N/A	50
Baseline Road	Westbrook Boulevard	Western City Limit	N/A	56.1	N/A	50
Blue Oaks Boulevard	Hayden Parkway	Western City Limit	N/A	48.4	N/A	45
Blue Oaks Boulevard	Fiddymment Road	Hayden Parkway	N/A	50.6	N/A	45
Conference Center Drive	Gibson Drive	End	N/A	33.5	N/A	30
Harvey Way	Fiddymment Road	Orchard View Drive	N/A	31.3	N/A	25
Market Street	Baseline Road	Vista Grande Boulevard	N/A	39.5	N/A	35
Market Street	Vista Grande Boulevard	Earl Rush Drive	N/A	41.9	N/A	35
Oak Meadow Drive	Blue Oaks Boulevard	Harvey Way	N/A	24.0	N/A	25
Westbrook Boulevard	Pleasant Grove Boulevard	Baseline Road	N/A	49.0	N/A	45
Westpark Boulevard	2420 Ft South of Phillips Rd	Bickleigh Loop	N/A	41.5	N/A	35
No Change						
Antelope Creek Drive	Creekside Ridge Drive	End	30	37.2	34.0	30
Blue Oaks Boulevard	Foothills Boulevard	Eastern City Limit	45	50.4	48.8	45
East Roseville Parkway	Douglas Boulevard	Eureka Road	45	48.6	49.4	45
East Roseville Parkway	Rocky Ridge Drive	Douglas Boulevard	45	50.0	50.1	45
East Roseville Parkway	Taylor Road	Rocky Ridge Drive	45	50.2	51.0	45
Industrial Avenue	Washington Boulevard	Northern City Limit	45	51.3	51.4	45
Roseville Parkway	Galleria Boulevard	Raylor Road	45	50.9	49.4	45
Roseville Parkway	Pleasant Grove Boulevard	Galleria Boulevard	45	50.7	48.3	45
Roseville Parkway	Washington Boulevard	Pleasant Grove Boulevard	45	51.3	48.3	45
Sunrise Avenue	Coloma Way	Cirby Way	35	42.4	39.6	35
Woodcreek Oaks Boulevard	Baseline Road	Junction Boulevard	40	47.4	46.9	40
Woodcreek Oaks Boulevard	Junction Boulevard	Pleasant Grove Boulevard	40	45.5	46.7	40



COUNCIL COMMUNICATION

CC #: 3700

File #: 0324 & 0201-01

Title: Homeland Security Grant Program - Approval of New Capital Improvement Project, Grant Award and Budget Adjustment
Contact: Josh Marone 916-774-5400 jmarone@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.31.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council:

- 1) Approve the establishment of a new Capital Improvement Project, the 2022-0043 Homeland Security Grant sub-award from Placer County/FEMA;
- 2) Adopt a resolution for the acceptance of an award, contract number 2022-0043-71, from the 2022 Department of Homeland Security Grant Program as a sub-grantee through the Placer County Office of Emergency Services for \$40,000 and authorize the City Manager to execute any required documents for this award; and
- 3) Adopt an ordinance approving budget adjustments increasing appropriations for the grant award in the Grants Fund for the project.

BACKGROUND

Congress, through the Department of Homeland Security, periodically allocates funds for local security and preparedness needs. Sometimes the allocations are based on population and sometimes they are based on identified local risks. The funds are distributed to the states and the states distribute them to the counties, then the counties prioritize, administer, file claims, and distribute reimbursements for the grants. Placer County's Office of Emergency Services (PCOES) has awarded the City of Roseville as a sub-grantee from the 2022 Department of Homeland Security Grant Program \$40,000 in a grant award.

The Roseville Fire Department was awarded \$40,000 with sub award contract 2022-0043-0071 to purchase a \$20,000 mercury detector and \$20,000 for two training classes for the department's Type I Hazardous Materials Team.

FISCAL IMPACT

The total cost is estimated to be \$40,000 and will be reimbursed through an equivalent grant

award with no expected City share of the cost. Maintenance costs for the new equipment is expected to be included in the department's existing budget in the General Fund. There is no expected impact on the General Fund. The department will continue to seek grants to purchase this type of equipment as technology improves and the equipment reaches its end of life as well as provide additional training to keep and maintain skills for the service of the community.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The Capital Improvement Project - the 2022-0043 Homeland Security Grant Subaward from Placer County/FEMA meets the above criteria and are not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Goal C - Maintain a safe and healthy community

Respectfully Submitted,

Josh Marone, Battalion Chief

Rick Bartee, Fire Chief



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-433

PC OES FY22 HSG Sub-award Agreement

Exhibit A - Grant Scope

Exhibit B - Grant Standard Assurances

Exhibit C - County Resolution

Project Modification Award Letter

Ordinance 6903

RESOLUTION NO. 24-433

ACCEPTING A GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF
HOMELAND SECURITY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE
THE SUBAWARDEE GRANT AGREEMENT AND ANY REQUIRED DOCUMENTS
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, the City of Roseville Fire Department was awarded \$40,000 in grant funds from the U.S. Department of Homeland Security, through the Placer County Office of Emergency Services; and

WHEREAS, a Subawardee Grant Agreement, by and between the Placer County Office of Emergency Services and the City of Roseville, has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the City of Roseville accepts the grant award from the U.S. Department of Homeland Security through the Placer County Office of Emergency Services, and the City Manager is hereby authorized to execute the Subawardee Grant Agreement and any required documents.

BE IT FURTHER RESOLVED that as the grant recipient, the City of Roseville agrees to comply with all conditions and requirements related to the award.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

**DEPARTMENT OF HOMELAND SECURITY
SUBAWARDEE GRANT AGREEMENT**

CONTRACT NO: 2022-0043-071
DEPARTMENT: Office of Emergency Services
SUBAWARDEE: City of Roseville
SUBAWARDEE UEI #: W49TKZLUCJ3

GRANT INFORMATION:

Fiscal Year (FY) 2022 Homeland Security Grant Program (HSGP) Subaward #2022-0043
Subaward Period: 09/01/2022 – 05/31/2025
Federal Grantor Agency – US Department of Homeland Security CFDA #97.067
Pass-through State Agency – California Office of Emergency Services
FIPS #061-00000, Subaward #2022-0043

This Agreement is entered into as of the date last signed below (“Effective Date”) between the County of Placer, a political subdivision of the State of California (hereinafter “County”) City of Roseville (hereinafter “SUBAWARDEE”, collectively “Parties”).

WHEREAS, County has been designated as the pass-through agent for the local administration of the State Homeland Security Grant Program (“SHSGP”) which consists of federally awarded funds from the Federal Emergency Management Agency (“FEMA”) through the California Governor’s Office of Emergency Services (“CalOES”); and

WHEREAS, SUBAWARDEE submitted an application to County for an award of a portion of the SHSGP that has been awarded to County; and

WHEREAS, County has approved SUBAWARDEE’s application for such grant funds conditioned on SUBAWARDEE’s approval and execution of this Agreement; and

WHEREAS, the purpose of this Agreement is to memorialize SUBAWARDEE’s legal obligations with respect to its use of the grant funds and its compliance with the terms and conditions of the SHSGP; and

WHEREAS, pursuant to Placer County Board of Supervisors Resolution No. 2022-128 (current HSGP GBR) dated June 21, 2022, which is attached hereto and incorporated herein as Exhibit C, the Assistant Director of the Placer County Office of Emergency Services (“PlacerOES”) has been authorized to execute this Agreement on behalf of County; and

WHEREAS, County and SUBAWARDEE desire to enter into this Agreement on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, County and SUBAWARDEE agree as follows:

1. GRANT FUNDS & GRANT ACTIVITIES. SUBAWARDEE will utilize 2022 State Homeland Security Grant Program (SHSGP) grant funds (“Grant Funds”) only in the amount, type, and manner described in Exhibit A (“Scope of Grant Activities”). SUBAWARDEE will complete the tasks and/or activities in Exhibit A (“Grant Activities”) within the term of this Agreement.

2. TERM OF AGREEMENT. This Agreement commences on the last date of execution of this Agreement and shall terminate on December 31, 2024 (December of year prior to closeout date).

3. SHSGP OBLIGATIONS.

- A. Federal and State Requirements. The state and federal grant award requirements are provided in Exhibit B ("CalOES Standard Assurances"). SUBAWARDEE shall abide by all requirements therein, including:
 - i. The Department of Homeland Security Standard Terms and Conditions referenced therein.
 - ii. The requirement to provide proof in the form of a duly adopted resolution of the SUBAWARDEE's governing body supporting the application and the proposed Grant Activities and identifying the individual who is authorized to execute this Agreement, which shall be provided as Exhibit D to this Agreement.
 - iii. The requirement to adhere to government cost principles, uniform administrative requirements, and audit requirements provided in 2 CFR 200, as they may be updated from time to time by the federal Office of Management and Budget.
 - iv. The requirement to adhere to all applicable federal regulations; the FEMA Notice of Funding Opportunity ("NOFO"); the FEMA Preparedness Grants Manual; the California Supplement to the NOFO; and federal and state grant program guidelines.
 - v. The audit and access to records provisions, which require SUBAWARDEE to provide County, the Comptroller General of the United States, and, if appropriate, the state, with access to all records related to the Grant Funds.
- B. Procurement. SUBAWARDEE's systems for acquiring goods and services under this Agreement shall comply with applicable federal regulations. All contracts awarded by SUBAWARDEE related to this Agreement, including but not limited to those in amounts less than the simplified acquisition threshold, shall contain the provisions set forth in 2 CFR 200, as applicable.
- C. Use of Grant Funds for Fee or Profit Prohibited. The use of Grant Funds for the payment of any fee or profit under a sub-award, as defined in 2 CFR 200 subpart A–E, is not allowable. The term sub-award does not include the SUBAWARDEE's procurement of goods and services needed to carry out Grant Activities.
- D. Post-Award Requirements. SUBAWARDEE shall meet all closeout and continuing responsibilities, such as equipment tracking, monitoring, auditing, and records retention pursuant to the requirements in Exhibit B. SUBAWARDEE expressly agrees that use of the funds award is subject to single audit requirements pursuant to 2 CFR Part 200, Subpart F – Audit Requirements, Section 200.500.
- E. Notification of Adverse Developments. The SUBAWARDEE shall notify County in writing of any developments that have a significant adverse impact on Grant Activities, as soon as reasonably practicable. This notification shall include a statement of the adverse issues,

impact expected, action taken or contemplated, and any assistance needed to resolve the situation.

- F. Pre-award Costs. SUBAWARDEE may not incur pre-award costs prior to the effective date of this Agreement as determined by CalOES. If SUBAWARDEE chooses to incur pre-award costs, it is at SUBAWARDEE's sole risk and shall not impose any obligation on County.
- G. Unexpended Allocation. SUBAWARDEE is not authorized to carry forward any unexpended allocation of Grant Funds beyond the term of this Agreement. As soon as SUBAWARDEE is aware that Grant Funds will not be expended, SUBAWARDEE shall notify County in writing and return the unused allocation of Grant Funds to County.
- H. Ownership of Work Product. All technical data, evaluations, plans, specifications, reports, documents, or other work products developed by SUBAWARDEE hereunder shall be the property of the federal government, state, and County and shall be delivered to County by SUBAWARDEE upon completion of the Grant Activities. SUBAWARDEE may retain copies thereof for its files and internal use. Publication of the information directly derived from work performed or data obtained in connection with services rendered under this Agreement must first be approved in writing by County and state as applicable.
- I. Property. Title to all nonexpendable and expendable tangible personal property purchased by the SUBAWARDEE with Grant Funds shall be deemed to have vested in the SUBAWARDEE upon purchase, in accordance with the provisions of 2 CRF 200, without further obligation. Title to any federally owned property remains vested in the federal government. No real property may be acquired with Grant Funds.
- J. Reports. SUBAWARDEE shall submit the following reports and/or information electronically to County:
 - i. *Quarterly Status Report*. This report form provided by County, is due 15 days after quarter end, shall keep the County informed of SUBAWARDEE activity and progress toward accomplishment of the objectives of the Grant Activities.
 - ii. *Equipment Tracking*. SUBAWARDEE shall submit equipment information to County at least every 18 months, as required by 2 CFR 200. The equipment information must include a physical inventory report of all equipment that was purchased with the Grant Funds. SUBAWARDEE must report all equipment valued under \$5,000 to County, and County approval is required to remove such equipment from the equipment inventory report. Equipment that is lost, stolen, or destroyed needs to be reported to County and may need to be replaced by SUBAWARDEE at SUBAWARDEE's sole expense.

4. GRANT FUND PAYMENT.

- A. County shall process SUBAWARDEE's payment requests on a reimbursement basis. Grant Funds shall not be paid in advance. SUBAWARDEE shall submit payment requests quarterly, as provided below.
 - i. Quarter 1 (January–March): Payment request due April 15

- ii. Quarter 2 (April–June): Payment request July 15
- iii. Quarter 3 (July–September): Payment request October 15
- iv. Quarter 4 (October–December): Payment request January 15

With each payment request, SUBAWARDEE must provide supporting documentation reflecting actual costs incurred and associated Grant Activities performed and/or completed. Failure to meet the above deadlines and/or provide supporting documentation may result in payment delays.

- B. Each payment request must include a certification, signed by an official who is authorized to legally bind the SUBAWARDEE, which reads as follows:

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, and false claims otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).”

- C. County will review each payment request from SUBAWARDEE and, if approved, submit the request to CalOES on behalf of SUBAWARDEE. CalOES may submit the request to FEMA for approval.
- D. SUBAWARDEE understands and acknowledges that County does not control either the process for approving payment requests submitted to CalOES or CalOES’s decision regarding the payment request. Responsibility for processing, approving, and making payment in connection with any payment request submitted by SUBAWARDEE lies exclusively with CalOES and County shall have no financial liability to SUBAWARDEE for CalOES’s failure to process, approve, or make payment in connection with any payment request.
- E. If the County becomes aware of any deficiencies in the payment request, County shall communicate the deficiencies to the SUBAWARDEE along with the corrective action necessary to allow County to submit the payment request to CalOES. SUBAWARDEE shall be responsible for correcting any deficiencies in the request.
- F. When County receives Grant Funds from CalOES, County will process payment of Grant Funds to SUBAWARDEE. Because of the multiple agencies involved in reviewing and approving these payment requests, payment processing may take up to twelve (12) months.

5. DISGORGEMENT. SUBAWARDEE understands and acknowledges that its failure to comply with the requirements of this Agreement, including but not limited to its failure to comply with the rules and regulations governing the use of Grant Funds, may result in an audit or monitoring of SUBAWARDEE’s use of the Grant Funds or SUBAWARDEE’s compliance with the rules and regulations governing its use of Grant Funds, or both, by FEMA or CalOES. SUBAWARDEE further understands and acknowledges that the result of any such audit may be a demand by FEMA, CalOES, and/or County that SUBAWARDEE repay (disgorge) some or all of the Grant Funds.

SUBAWARDEE shall indemnify, defend, and hold harmless the County, its Board of Supervisors, officers, directors, agents, and employees from and against any and all claims, demands, actions, losses, liabilities, damages, and costs, including reasonable attorneys' fees, arising out of or resulting from a demand from FEMA or CalOES, or both, for repayment of some or all of the Grant Funds as a result of SUBAWARDEE's failure to comply with any term or condition of this Agreement.

6. NOTICES. Any notice, request, demand, or other communication required or authorized under this Agreement shall be deemed to be properly given when:

- A. Delivered personally to the person below, as of the date of delivery; or
- B. Mailed to the physical address listed below by U.S. Mail or similar service, with postage prepaid and properly addressed, as of the date of postmark; or
- C. Emailed to the email address(es) below, as of the date a read receipt, an acknowledgement from the recipient, or other proof of delivery is received by the sender.

In the case of County, to:

Name, Title: David Atkinson, Assistant Director of Emergency Services
 Address: 2968 Richardson Dr.
 Auburn CA, 95603
 Telephone: 530-886-5300
 Email: grants@placer.ca.gov

In the case of SUBAWARDEE, to:

Name, Title: Dominick Casey, City Manager
 Address: 311 Vernon Street
 Roseville, CA 95678
 Telephone: 916-774-5362
 Email: CityManager@roseville.ca.us

7. TERMINATION AND ENFORCEMENT. This Agreement may be terminated by County if SUBAWARDEE materially fails to comply with the terms and conditions herein. Such termination shall be effective upon service of written notice of termination on SUBAWARDEE. As an alternative to termination, County may, in its sole and exclusive discretion, impose special conditions or take appropriate action as provided in 2 CFR 200 subpart D.

8. INDEMNIFICATION. SUBAWARDEE shall indemnify, defend, and hold harmless the County, its Board of Supervisors, officers, directors, agents, employees, and volunteers from and against any and all claims, demands, actions, losses, liabilities, damages, and costs, including reasonable attorneys' fees, arising out of or related to this Agreement. This obligation to indemnify will survive termination of this Agreement.

9. EXHIBITS; MERGER CLAUSE; AMENDMENTS. This Agreement, including all Exhibits and Attachments, incorporated herein by this reference, constitutes the sole Agreement between the Parties and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement, or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision,

requirement, or specification in any Exhibit and/or Attachment to this Agreement, the provisions of the body of the Agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding.

All subsequent modifications or amendments to this Agreement shall be in writing and signed by the parties.

10. SUCCESSORS AND ASSIGNS. This Agreement is to be binding on the successors of the parties hereto. The services called for herein are deemed unique and SUBAWARDEE shall not assign, transfer, or otherwise substitute its interest in this Agreement.

11. CONFLICT OF INTEREST. SUBAWARDEE certifies that it has no current business or financial relationship with any County employee or official, or other County contract provider that could create a conflict with this Agreement and will not enter into any such business or financial relationships during the period of this Agreement. SUBAWARDEE attests that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest, and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any legally prohibited personal financial interest or benefit which either directly or indirectly arises out of this Agreement. SUBAWARDEE shall establish safeguards to prohibit employees or officers from using their positions for a purpose which could result in legally prohibited private gain or gives the appearance of being motivated for legally prohibited private gain for themselves or others, particularly those with whom they have family, business, or other ties. SUBAWARDEE certifies that no official or employee of the County, nor any business entity in which an official of the County has an interest, has been employed or retained to solicit or aid in the procuring of this Agreement. In addition, SUBAWARDEE agrees that no such person will be employed in the performance of this Agreement without immediately notifying the County.

12. VALIDITY OF ALL PARTS OF THE AGREEMENT. Should any part of this Agreement be declared by a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of this Agreement, which shall continue in full force and effect, provided that the remainder of this Agreement can be interpreted to give effect to the intentions of the parties.

13. GOVERNING STATE LAWS AND JURISDICTION. This Agreement is executed and intended to be performed in the State of California, and the laws of that State shall govern its interpretation and effect. Any legal proceedings on this agreement shall be brought under the jurisdiction of the Superior Court of the County of Placer, State of California. Each party waives any Federal court removal and/or original jurisdiction rights it may have.

14. WAIVERS IN PART. County's waiver of the performance of any covenant, condition, obligation, representation, warranty or promise in this Agreement shall not invalidate this Agreement or be deemed a waiver of any other covenant, condition, obligation, representation, warranty or promise. County's waiver of the time for performing any act or condition hereunder does not constitute a waiver of the act or condition itself.

15. INTERPRETATION. This Agreement shall be deemed to have been prepared equally by both of the parties, and the Agreement and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

16. DUPLICATE COUNTERPARTS; ELECTRONIC SIGNATURE. This Agreement may be executed in duplicate counterparts. Each counterpart shall be an original and both together shall constitute but one and the same document. This Agreement shall not be deemed executed unless and until at least one counterpart bears the signatures of all parties' designated signatories.

In addition, this Agreement and future documents relating to this Agreement may be digitally signed in accordance with California law. Any party to this Agreement may revoke such agreement to permit electronic signatures at any time in relation to all future documents by providing notice pursuant to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Agreement.

CITY OF ROSEVILLE ("SUBAWARDEE")

Signature Print Name ☐ Chair of the Board, ☐ President, or ☐ Vice President Date: _____

COUNTY OF PLACER ("COUNTY")

David Atkinson, PE Assistant Director of Emergency Services Placer County Office of Emergency Services Date: _____
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Signature Print Name ☐ Secretary, ☐ Asst. Secretary, ☐ Chief Financial Officer, or ☐ Asst. Treasurer Date: _____

Approved as to Form Office of Placer County Counsel Date: _____
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EXHIBITS:

- Exhibit A: Scope of Grant Activities
- Exhibit B: CalOES Standard Assurances
- Exhibit C: County Resolution No. 2022-128
- Exhibit D: SUBAWARDEE Resolution No. XXXXX

EXHIBIT A
SCOPE OF GRANT ACTIVITIES

EXHIBIT B
CaIOES STANDARD ASSURANCES

EXHIBIT C
COUNTY RESOLUTION NO. 2022-128

EXHIBIT D
SUBAWARDEE RESOLUTION NO. XXXXX

Subrecipient	County of Placer
FIPS#	061-00000
Note: Please include a copy of your Financial Management Forms Workbook (FMMW) (Project Ledger Tab Only) showing the proposed modifications.	

FY 2022 NPA: (U#4) Enhancing Community Preparedness and Resilience
Minimum NPA Requirement: 3% (\$13,955)
Current Allocation: \$40,000
Proposed Allocation: \$40,000

Current Approved Project Title & Project#	Proposed Project Title & Project #	Current Allocation	Proposed Allocation	Change	National Priority Core Capability	Explain how this project will support closing capability gaps or sustaining capabilities identified in the THIRA/SFR process	Explain how this proposed project will achieve objectives as identified in the SFR, including expected long-term impacts where applicable, and which core capability gap(s) does it help close and how	Provide a summary of the status of planning and design efforts accomplished to date for this project	Revised milestones to demonstrate the revised/new project activities have a clear project schedule that can be completed within the existing period of performance
# 7 Mass Spectrometer	Project #014 Gas Chromatograph Mass Spectrometer (GCMS) Level 2 Training (advanced training) for 6 members of Roseville's Type 1 Hazmat Team (train-the-trainer) (07CD-01-DPGC - Analyzer, Gas Chromatograph/Mass Spectrometer, Chemical, Portable)	\$40,000	\$10,300	-\$29,700	Threat and Hazard Identification	Provide advanced user training for 6 members of Roseville Fire Department's Hazmat team of the GCMS to develop SMEs and train-the-trainer for all hazmat members to operate this instrument in an advanced setting. The GCMS is used to identify WMD agents, Chemical agents, and narcotics, with a high degree of confidence. The GCMS is more accurate and has replaced a number of our presumptive tests for detection of chemical warfare agents and this training will ensure proper use, deployment, and training.	This advanced training will continue to develop capabilities for trace detection of WMD agents (including Novichock agents), Chemical agents, and narcotics which can be used as a WMD agent. Trace detection of WMD agents and Chemical warfare agents is a requirement of Firescope Typing. This training will maintain Roseville's Type 1 team status and maintaining personnel trained to this regional capability.	Received budgetary quotes for training, and training location has been identified.	Upon approval of modification and authorization to spend, Roseville Fire will go to city council to accept the award and request a budget adjustment. Training can be scheduled as soon as acceptance of award. Vendor can schedule training and should be able to perform within a month of acceptance.
# 7 Mass Spectrometer	Project # 015 Hazcat Operations Training Course		\$9,700	\$9,700	Threat and Hazard Identification	This training will provide advanced user training for 12 members of Roseville Fire's Hazmat Team to the Hazcat system. This is a field presumptive system of tests using "wet chemistry" for identification of unknown chemicals including Chemical warfare agents. This training will develop department SMEs, and is a "train-the-trainer" course.	This advanced training will ensure continued capability to identify unknown chemicals including WMD agents. This capability is a requirement of Firescope Typing. This training will maintain a cadre of trainers to ensure Roseville's Type 1 Hazmat Team is proficient at this technical capability and maintain this regional capability.	Received budgetary quotes for training, and training location has been identified.	Upon approval of modification and authorization to spend, Roseville Fire will go to city council to accept the award and request a budget adjustment. Training can be scheduled as soon as acceptance of award. Vendor can schedule training and should be able to perform within a month of acceptance.

# 7 Mass Spectrometer	Project #016 Jerome 405 Mercury Detector for Hazmat Response (07CD-01-MONO - Detector, Single Chemical Sensor)	\$20,000	\$20,000	Hazard Identification	Provide identification of mercury releases including mercury vapor. Mercury and mercury vapor can be intentionally released in a terrorist event leading to life threatening health hazards and environmental catastrophe. This instrument will allow for detection of mercury at or below EPA action levels and ATSDR standards for response, allowing for effective identification, response, and remediation post release. Our region currently does not have this response capability, and it will be added to our Type 1 Hazmat Team for response in our region and for mutual aid.	This mercury detector will fill a local and regional response capability deficiency by ensuring mercury detection (including vapor) is available on our Type 1 team.	Received budgetary quotes for purchase of instrument, including associated costs of ongoing maintenance and calibration. Roseville Fire is able to absorb costs of ongoing annual calibration and cost of consumable supplies to maintain and operate this instrument.	Upon approval of modification and authorization to spend, Roseville Fire will go to city council to accept the award and request a budget adjustment. Time is approximately 1 month. Upon acceptance of award, instrument can be ordered and delivered within 1 month of approval per vendor.
Total		\$40,000	\$40,000	\$0	\$0			

The undersigned certifies, to the best of his or her knowledge and belief that this National Priority Modification request is reasonable and necessary to successfully implement the National Priority Area objectives.

Title of Authorized Agent	Assistant Director of Emergency Services
Name Of Authorized Agent	David Atkinson, PE

[Signature]

*National Priority Modification Request Form is only used when making changes to National Priority Projects in which there is a change in project scope and/or a reduction in overall project budget. All other changes can be submitted via the normal Financial Management Forms Workbook (FMFW) Process.



Standard Assurances For Cal OES Federal Non-Disaster Grant Programs

As the duly authorized representative of the Applicant, I hereby certify that the Applicant has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application, within prescribed timelines.

The requirements outlined in these assurances apply to Applicant and any of its subrecipients.

I further acknowledge that the Applicant is responsible for reviewing and adhering to all requirements within the:

- (a) Applicable Federal Regulations (see below);
- (b) Federal Program Notice of Funding Opportunity (NOFO);
- (c) Federal Preparedness Grants Manual;
- (d) California Supplement to the NOFO; and
- (e) Federal and State Grant Program Guidelines.

Federal Regulations

Government cost principles, uniform administrative requirements, and audit requirements for federal grant programs are set forth in Title 2, Part 200 of the Code of Federal Regulations (C.F.R.). Updates are issued by the [Office of Management and Budget \(OMB\)](http://www.whitehouse.gov/omb/) and can be found at <http://www.whitehouse.gov/omb/>.

In the event Cal OES determines that changes are necessary to the subaward after a subaward has been made, including changes to period of performance or terms and conditions, Applicants will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Applicant acceptance of the changes to the subaward.

State and federal grant award requirements are set forth below. The Applicant hereby agrees to comply with the following:

1. Proof of Authority

The Applicant will obtain proof of authority from the city council, governing board, or authorized body in support of this project. This written authorization must specify that the Applicant and the city council, governing board, or authorized body agree:



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

- (a) To provide all matching funds required for the grant project and that any cash match will be appropriated as required;
- (b) Any liability arising out of the performance of this agreement shall be the responsibility of the Applicant and the city council, governing board, or authorized body;
- (c) Grant funds shall not be used to supplant expenditures controlled by the city council, governing board, or authorized body;
- (d) The Applicant is authorized by the city council, governing board, or authorized body to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project cost, if any) to ensure proper planning, management and completion of the project described in this application; and
- (e) The official executing this agreement is authorized by the Applicant.

This Proof of Authority must be maintained on file and readily available upon request.

2. Period of Performance

The period of performance is specified in the Award. The Applicant is only authorized to perform allowable activities approved under the award, within the period of performance.

3. Lobbying and Political Activities

As required by Section 1352, Title 31 of the United States Code (U.S.C.), for persons entering into a contract, grant, loan, or cooperative agreement from an agency or requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan, the Applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

- (b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

The Applicant will also comply with provisions of the Hatch Act (5 U.S.C. §§ 1501- 1508 and §§ 7324-7328) which limit the political activities of employees whose principle employment activities are funded in whole or in part with federal funds.

Finally, the Applicant agrees that federal funds will not be used, directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation or policy without the express written approval from the California Governor's Office of Emergency Services (Cal OES) or the federal awarding agency.

4. Debarment and Suspension

As required by Executive Orders 12549 and 12689, and 2 C.F.R. § 200.214 and codified in 2 C.F.R. Part 180, Debarment and Suspension, the Applicant will provide protection against waste, fraud, and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the federal government. The Applicant certifies that it and its subrecipients:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (4)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (federal, state, or local) terminated for cause or default.

Where the Applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

5. Non-Discrimination and Equal Employment Opportunity

The Applicant will comply with all state and federal statutes relating to non-discrimination, including:

- (a) Title VI of the Civil Rights Act of 1964 (Public Law (P.L.) 88-352 and 42 U.S.C. § 2000d et. seq.) which prohibits discrimination on the basis of race, color, or national origin and requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services;
- (b) Title IX of the Education Amendments of 1972, (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex in any federally funded educational program or activity;
- (c) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794), which prohibits discrimination against those with disabilities or access and functional needs;
- (d) Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101 et seq.), which prohibits discrimination on the basis of disability and requires buildings and structures be accessible to those with disabilities and access and functional needs;
- (e) Age Discrimination Act of 1975, (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
- (f) Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd—2), relating to confidentiality of patient records regarding substance abuse treatment;
- (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), relating to nondiscrimination in the sale, rental or financing of housing as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

- be designed and constructed with certain accessible features (See 24 C.F.R. § 100.201);
- (h) Executive Order 11246, which prohibits federal contractors and federally assisted construction contractors and subcontractors, who do over \$10,000 in Government business in one year from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identification or national origin;
 - (i) Executive Order 11375, which bans discrimination on the basis of race, color, religion, sex, sexual orientation, gender identification, or national origin in hiring and employment in both the United States federal workforce and on the part of government contractors;
 - (j) California Public Contract Code § 10295.3, which prohibits discrimination based on domestic partnerships and those in same sex marriages;
 - (k) Department of Homeland Security (DHS) policy to ensure the equal treatment of faith-based organizations, under which the Applicant must comply with equal treatment policies and requirements contained in 6 C.F.R. Part 19;
 - (l) The Applicant will comply with California's Fair Employment and Housing Act (FEHA) (California Government Code §§ 12940-12957), as applicable. FEHA prohibits harassment and discrimination in employment because of ancestry, familial status, race, color, religious creed (including religious dress and grooming practices), sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding), gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental and physical disability, genetic information, medical condition, age, pregnancy, denial of medical and family care leave, or pregnancy disability leave, military and veteran status, and/or retaliation for protesting illegal discrimination related to one of these categories, or for reporting patient abuse in tax supported institutions;
 - (m) Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
 - (n) The requirements of any other nondiscrimination statute(s) that may apply to this application.

6. Drug-Free Workplace

As required by the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.), the Applicant certifies that it will maintain a drug-free workplace and a drug-free awareness program as outlined in the Act.



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

7. Environmental Standards

The Applicant will comply with state and federal environmental standards, including:

- (a) California Environmental Quality Act (CEQA) (California Public Resources Code §§ 21000-21177), to include coordination with the city or county planning agency;
- (b) CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387);
- (c) Federal Clean Water Act (CWA) (33 U.S.C. § 1251 et seq.), which establishes the basic structure for regulating discharges of pollutants into the waters of the United States and regulating quality standards for surface waters;
- (d) Federal Clean Air Act of 1955 (42 U.S.C. § 7401) which regulates air emissions from stationary and mobile sources;
- (e) Institution of environmental quality control measures under the National Environmental Policy Act (NEPA) of 1969 (P.L. 91-190); the Council on Environmental Quality Regulations for Implementing the Procedural Provisions of NEPA; and Executive Order 12898 which focuses on the environmental and human health effects of federal actions on minority and low-income populations with the goal of achieving environmental protection for all communities;
- (f) Evaluation of flood hazards in floodplains in accordance with Executive Order 11988;
- (g) Executive Order 11514 which sets forth national environmental standards;
- (h) Executive Order 11738 instituted to assure that each federal agency empowered to enter into contracts for the procurement of goods, materials, or services and each federal agency empowered to extend federal assistance by way of grant, loan, or contract shall undertake such procurement and assistance activities in a manner that will result in effective enforcement of the Clean Air Act and the Federal Water Pollution Control Act Executive Order 11990 which requires preservation of wetlands;
- (i) The Safe Drinking Water Act of 1974, (P.L. 93-523);
- (j) The Endangered Species Act of 1973, (P.L. 93-205);
- (k) Assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.);
- (l) Conformity of Federal Actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); and



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

(m) Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

The Applicant shall not be: (1) in violation of any order or resolution promulgated by the State Air Resources Board or an air pollution district; 2) subject to a cease-and-desist order pursuant to section 13301 of the California Water Code for violation of waste discharge requirements or discharge prohibitions; or 3) determined to be in violation of federal law relating to air or water pollution.

8. Audits

For subrecipients expending \$750,000 or more in federal grant funds annually, the Applicant will perform the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 C.F.R., Part 200, Subpart F Audit Requirements.

9. Cooperation and Access to Records

The Applicant must cooperate with any compliance reviews or investigations conducted by DHS. In accordance with 2 C.F.R. § 200.337, the Applicant will give the awarding agency, the Comptroller General of the United States and, if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award. The Applicant will require any subrecipients, contractors, successors, transferees and assignees to acknowledge and agree to comply with this provision.

10. Conflict of Interest

The Applicant will establish safeguards to prohibit the Applicant's employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

11. Financial Management

False Claims for Payment - The Applicant will comply with 31 U.S.C §§ 3729-3733 which provides that Applicant shall not submit a false claim for payment, reimbursement, or advance.

12. Reporting - Accountability

The Applicant agrees to comply with applicable provisions of the Federal Funding Accountability and Transparency Act (FFATA) (P.L. 109-282), including but not limited to (a) the reporting of subawards obligating \$30,000 or more in federal funds,



Standard Assurances For Cal OES Federal Non-Disaster Grant Programs

and (b) executive compensation data for first-tier subawards as set forth in 2 C.F.R. Part 170, Appendix A. The Applicant also agrees to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A.

13. Whistleblower Protections

The Applicant must comply with statutory requirements for whistleblower protections at 10 U.S.C. § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. § 4304 and § 4310.

14. Human Trafficking

The Applicant will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104) which prohibits the Applicant or its subrecipients from: (1) engaging in trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; or (3) using forced labor in the performance of the award or subawards under the award.

15. Labor Standards

The Applicant will comply with the following federal labor standards:

- (a) The Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), as applicable, and the Copeland Act (40 U.S.C. § 3145 and 18 U.S.C. § 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally-assisted construction contracts or subcontracts, and
- (b) The Federal Fair Labor Standards Act (29 U.S.C. § 201 et seq.) as they apply to employees of institutes of higher learning (IHE), hospitals and other non-profit organizations.

16. Worker's Compensation

The Applicant must comply with provisions which require every employer to be insured to protect workers who may be injured on the job at all times during the performance of the work of this Agreement, as per the workers compensation laws set forth in California Labor Code §§ 3700 et seq.

17. Property-Related

If applicable to the type of project funded by this federal award, the Applicant will:

- (a) Comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646)



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchase;

- (b) Comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires federal award subrecipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more;
- (c) Assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.); and
- (d) Comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4831 and 24 CFR Part 35) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

18. Certifications Applicable Only to Federally-Funded Construction Projects

For all construction projects, the Applicant will:

- (a) Not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project;
- (b) Comply with the requirements of the awarding agency with regard to the drafting, review and approval of construction plans and specifications; and
- (c) Provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

19. Use of Cellular Device While Driving is Prohibited

The Applicant is required to comply with California Vehicle Code sections 23123 and 23123.5. These laws prohibit driving motor vehicle while using an electronic wireless communications device to write, send, or read a text-based communication.



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For Cal OES Federal Non-Disaster Grant Programs

Drivers are also prohibited from the use of a wireless telephone without hands-free listening and talking, unless to make an emergency call to 911, law enforcement, or similar services.

20. California Public Records Act and Freedom of Information Act

The Applicant acknowledges that all information submitted in the course of applying for funding under this program, or provided in the course of an entity's grant management activities that are under Federal control, is subject to the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the California Public Records Act, California Government Code §7920.000 et seq. The Applicant should consider these laws and consult its own State and local laws and regulations regarding the release of information when reporting sensitive matters in the grant application, needs assessment, and strategic planning process.

HOMELAND SECURITY GRANT PROGRAM (HSGP) – PROGRAM SPECIFIC ASSURANCES / CERTIFICATIONS

21. Acknowledgment of Federal Funding from DHS

The Applicant must acknowledge its use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

22. Activities Conducted Abroad

The Applicant must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

23. Best Practices for Collection and Use of Personally Identifiable Information (PII)

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. If the Applicant collects PII, the Applicant is required to have a publicly-available privacy policy that describes standards on the usage and maintenance of PII they collect. The Applicant may refer to the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template as a useful resource.



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For Cal OES Federal Non-Disaster Grant Programs

24. Copyright

The Applicant must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of United States Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

25. Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibitions would not preclude the Applicant from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

26. Energy Policy and Conservation Act

The Applicant must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

27. Federal Debt Status

The Applicant is required to be non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

28. Fly America Act of 1974

The Applicant must comply with Preference for United States Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

29. Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, the Applicant must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, 15 U.S.C. § 2225a.



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

30. Non-supplanting Requirement

If the Applicant receives federal financial assistance awards made under programs that prohibit supplanting by law, the Applicant must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non- federal sources.

31. Patents and Intellectual Property Rights

Unless otherwise provided by law, the Applicant is subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. § 200 et seq. The Applicant is subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

32. SAFECOM

If the Applicant receives federal financial assistance awards made under programs that provide emergency communication equipment and its related activities, the Applicant must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

33. Terrorist Financing

The Applicant must comply with Executive Order 13224 and United States law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. The Applicant is legally responsible for ensuring compliance with the Order and laws.

34. Reporting of Matters Related to Recipient Integrity and Performance

If the total value of the Applicant's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, the Applicant must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.



Standard Assurances

For Cal OES Federal Non-Disaster Grant Programs

35. USA Patriot Act of 2001

The Applicant must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.

36. Use of DHS Seal, Logo, and Flags

The Applicant must obtain permission from their DHS Financial Assistance Office, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

37. Performance Goals

In addition to the Biannual Strategy Implementation Report submission requirements outlined in the Preparedness Grants Manual, the Applicant must demonstrate how the grant-funded project addresses the core capability gap associated with each project and identified in the Threat and Hazard Identification and Risk Analysis or Stakeholder Preparedness Review or sustains existing capabilities, as applicable. The capability gap reduction or capability sustainment must be addressed in the Project Description of the BSIR for each project.

38. Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon the Applicant and flow down to any of its subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

39. Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

The Applicant must comply with the "Build America, Buy America" Act (BABAA), enacted as part of the Infrastructure Investment and Jobs Act and Executive Order 14005. Applicants receiving a federal award subject to BABAA requirements may not use federal financial assistance funds for infrastructure projects unless:

- (a) All iron and steel used in the project are produced in the United States – this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;



Standard Assurances For Cal OES Federal Non-Disaster Grant Programs

- (b) All manufactured products used in the project are produced in the United States – this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (c) All construction materials are manufactured in the United States – this means that all manufacturing processes for the construction material occurred in the United States.

The “Buy America” preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. It does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a “Buy America” preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Per section 70914(c) of BABAA, FEMA may waive the application of a “Buy America” preference under an infrastructure program in certain cases.

On July 1, 2022, OMB approved FEMA's General Applicability Public Interest Waiver of the BABAA requirements to be effective for a period of six months, through January 1, 2023. Applicants will not be required to follow the BABAA requirements for FEMA awards made, and any other funding FEMA obligates, during this waiver period. For any new awards FEMA makes after January 1, 2023, as well as new funding FEMA obligates to existing awards or through renewal awards where the new funding is obligated after January 1, 2023, Applicants will be required to follow the BABAA requirements unless another waiver is requested and approved.

40. Advancing Effective, Accountable Policing and Criminal Justice Practice to Enhance Public Trust and Public Safety

The Applicant must comply with the requirements of section 12(c) of Executive Order 14074. The Applicant is also encouraged to adopt and enforce policies consistent with Executive Order 14074 to support safe and effective policing.



Standard Assurances For Cal OES Federal Non-Disaster Grant Programs

IMPORTANT

The purpose of these assurances is to obtain federal and state financial assistance, including any and all federal and state grants, loans, reimbursement, contracts, etc. Applicant recognizes and agrees that state financial assistance will be extended based on the representations made in these assurances. These assurances are binding on Applicant, its successors, transferees, assignees, etc. as well as any of its subrecipients. Failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

All appropriate documentation, as outlined above, must be maintained on file by the Applicant and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Applicant may be ineligible for award of any future grants if Cal OES determines that the Applicant: (1) has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

All of the language contained within this document must be included in the award documents for all subawards at all tiers. Applicants are bound by DHS Standard Terms and Conditions 2023, Version 2, hereby incorporated by reference, which can be found at: <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>.

The undersigned represents that he/she is authorized to enter into this agreement for and on behalf of the Applicant.

Applicant: _____

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: _____

Title: _____ Date: _____

Before the Board of Supervisors County of Placer, State of California

**In the matter of: A RESOLUTION DESIGNATING
COUNTY STAFF TO PERFORM ALL ACTIONS
NECESSARY TO OBTAIN AND EXECUTE THE
2022, 2023, AND 2024 HOMELAND SECURITY
GRANT PROGRAMS (HSGP)**

Resolution No.: 2022-128

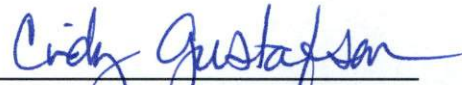
The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held June 21, 2022, by the following vote on roll call:

Ayes: GORE, HOLMES, JONES, GUSTAFSON

Noes: NONE

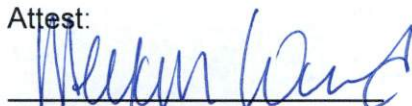
Absent: WEYGANDT

Signed and approved by me after its passage.



Chair, Board of Supervisors

Attest:



Clerk of said Board

WHEREAS, the County of Placer is a subgrantee of the State of California for the Federal Homeland Security Grant Program (HSGP) which is managed by the California Governor's Office of Emergency Services (Cal OES); and

WHEREAS, CalOES requires the Board of Supervisors designate staff to perform all actions necessary to obtain and execute the 2022, 2023, and 2024 HSGP; and

WHEREAS, the Board confirms that the County Executive Officer, Deputy County Executive Officer, Assistant Director of Emergency Services, and Staff Services Manager are the appropriate designees to complete activities related to the administration of the HSGP.

BE IT RESOLVED, by the Board of Supervisors that the designated staff are authorized to perform all actions required to obtain and manage funds for the entirety of 2022, 2023, and 2024 HSGP performance periods. The foregoing Resolution was duly passed and adopted by the Board of Supervisors for the County of Placer, State of California at the regular meeting of the Board of Supervisors on June 21, 2022 by the vote listed above.

Attachment: Exhibit 1 – Governing Body Resolution

Governing Body Resolution

BE IT RESOLVED BY THE _____ County of Placer Board of Supervisors
(Governing Body)

OF THE _____ Placer County Office of Emergency Services _____ THAT
(Name of Applicant)

County Executive Officer OR
(Name or Title of Authorized Agent)

Deputy County Executive Officer OR
(Name or Title of Authorized Agent)

Assistant Director of Emergency Services OR
(Name or Title of Authorized Agent)

Staff Services Manager
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California.

Passed and approved this 21st _____ day of June _____, 2022

Certification

I, Megan Wood _____, duly appointed and
(Name)

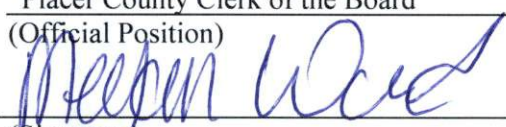
Clerk of the Board of the _____ County of Placer
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the _____ Board of Supervisors of the _____ County of Placer on the
(Governing body) (Name of Applicant)

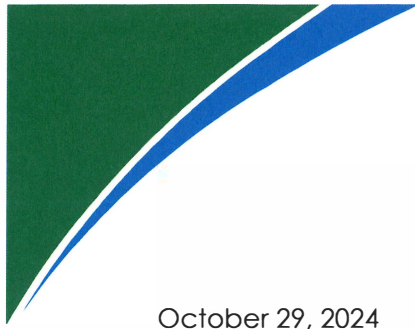
21st _____ day of June _____, 2022

Placer County Clerk of the Board
(Official Position)



(Signature)

June 21, 2022
(Date)



October 29, 2024

Rick Bartee, Fire Chief
City of Roseville Fire Department
316 Vernon St., Suite 480
Roseville, California 95678

DELIVERED VIA E-MAIL: rbartee@roseville.ca.us
CC'd: jmarone@roseville.ca.us; krostam@roseville.ca.us

SUBJECT: NOTIFICATION OF SUBAWARD MODIFICATION APPROVAL

Fiscal Year (FY) 2022 Homeland Security Grant Program (HSGP) Subaward #2022-0043 (PROJECT MODIFICATION)

Subaward Period: 09/01/2022-05/31/2025

Dear Chief Bartee:

We are pleased to announce the approval of the requested modification to your FY 2022 HSGP subaward for the following project(s):

Project 014: Gas Chromatograph Mass Spectrometer (GCMS) Level 2 Training \$10,300

Project 015: Hazcat Operations Training Course \$9,700

Project 016: Jerome 405 Mercury Detector for Hazmat Response \$20,000

This subaward is subject to requirements in the attached agreement, including but not limited to the Federal Emergency Management Agency (FEMA) Notice of Funding Opportunity (NOFO), the California Supplement to the NOFO, the FEMA Preparedness Grants Manual, and the California Governor's Office of Emergency Services (CalOES) Standard Assurances for Federal Non-Disaster Grant Programs.

To accept this award, you are required to execute and return the enclosed agreement with all required attachments to the Placer County Office of Emergency Services at grants@placer.ca.gov within 30 days of the date of this notice. We can also facilitate electronic signature of the documents, upon request.

After we receive the document with your signatures, we will provide you with a fully executed copy. For further assistance, please contact Brandy Dunkel at bdunkel@placer.ca.gov or 530-308-3555.

Sincerely,

David Atkinson, PE
Assistant Director of Emergency Services
Placer County Office of Emergency Services

ORDINANCE NO. 6903

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25
BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY
EFFECTIVE AS AN APPROPRIATION MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The City of Roseville Annual Budget, Fiscal Year 2024-25, is hereby amended as listed on the attached budget adjustment for the Homeland Security Grant award.

SECTION 2. This ordinance is hereby declared to be an appropriation measure, immediately effective pursuant to the provisions of Section 5.03 of the Charter.

SECTION 3. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the ordinance book, under the record of the ordinance, a certificate under her hand stating the time and place of such publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this
_____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



REQUEST FOR BUDGET ADJUSTMENT

Updated 12/1/2023

REQUESTER NAME & TITLE:	Katrina Rostam, Management Analyst II	FISCAL YEAR:	2024-25
PREPARER NAME & TITLE:	Katrina Rostam, Management Analyst II	COUNCIL DATE (if applicable):	12/18/24
DEPARTMENT/DIVISION:	Fire Department / Fire Administration	ORDINANCE:	

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	station 8	
2270	6587	84001	700072	20,000	Establish expense budget for Fire's new 2022-0043 Homeland Security Grant Subaward from Placer County/FEMA project - Equipment
2270	5461	84001	700072	20,000	Establish expense budget for Fire's new 2022-0043 Homeland Security Grant Subaward from Placer County/FEMA project - Training
EXPENDITURES/EXPENSES/TRANSFERS OUT TOTAL				40,000	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
2270	4401	84001	700072	40,000	Establish Federal Grants revenue budget for Fire's new 2022-0043 Homeland Security Grant Subaward from Placer County/FEMA project
REVENUES/TRANSFERS IN TOTAL				40,000	

NET ADJUSTMENT	-
----------------	---

FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
FUND BALANCE TOTAL				-	

Justification for Budget Adjustment:

Fire Department Staff recommends that Council authorize the establishment of a new Capital Improvement Project - the 2022-0043 Homeland Security Grant Subaward from Placer County/FEMA (the "Project"), and adopt an ordinance to approve a budget adjustment appropriating \$40,000 in the Grants Fund to the project for the purchase of a mercury detector for hazmat response and two training classes for the Type I Hazardous Materials Team. Funding is provided by the Homeland Security Grant Program subaward 2022-0043-071 through the Placer County Office of Emergency Services. The Fire Department will receive full reimbursement for the purchase of \$40,000, therefore, this budget adjustment will not affect the General Fund.



COUNCIL COMMUNICATION

CC #: 3659

File #: 0800-02 & 0201-01

Title: Cirby Way Water Pipeline Repair Project - Capital Improvement Project Approval and Budget Adjustment

Contact: Janice Gainey 916-774-5535 jrgainey@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.32.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council:

1. Approve a new Capital Improvement Project, the Cirby Way Water Pipeline Repair Project; and
2. Adopt an ordinance to approve a budget adjustment of \$170,000 from available resources in the Water Rehabilitation Fund to fund design and staff time only for the project.

BACKGROUND

In December 2023, a pipeline failure located on a 24-inch pipeline that runs underneath Cirby Way resulted in a sinkhole that led to a traffic incident. The pipeline is over 50 years old and the affected section is in an infill road section located between Ingles Way and Cirby Woods Apartment Homes.

Water Utility field staff responded to the incident and was able to isolate the affected pipeline, construct a temporary bypass to maintain water service to the area, and repair the affected road sections.

In February 2024, a consultant was hired to conduct Ground Penetrating Radar (GPR) scan of the area where the sinkhole was formed to confirm that the isolation effort and road repair had been successful and that no additional sinkholes had formed.

Water Utility has identified the area where the leak is located and has gathered sufficient field data to proceed to the next phase. The size and length of pipeline currently isolated has decreased the reliability of the distribution system within the affected area. Therefore, expediency is recommended in addressing this deficiency. Additional challenges are described below:

- Depth of pipe – Over 20 feet at location of leak.
- Uncertain pipe material makeup – Historical documents show that the pipe material could be either ductile iron or reinforced concrete cylinder pipe.
- Location on a high vehicular traffic area – The leak is located on Cirby Way between Ingles

Way and Cirby Woods Apartment Homes.

- Location near sensitive residences – During exploratory investigations conducted by the City, residents expressed concern with noise.

Design for the repair is anticipated to be completed by early spring 2025, with construction starting by mid-summer and lasting to late fall.

FISCAL IMPACT

The recommended budget adjustment requests the establishment of a new project, the Cirby Way Pipeline Project, for an initial budget of \$170,000 to fund design and staff time only. It is anticipated that a competitive bid process will be used to award a construction contract and that the total project cost will be approximately \$1,000,000 and any additional funds will be requested at a later date. The project will be funded from available resources in the Water Rehabilitation Fund.

ENVIRONMENTAL REVIEW

The proposed project involves the repair of an existing facility. This activity is categorically exempt from CEQA as a Class 1 Exemption (State CEQA Guidelines Section 15301). The Exemption has been prepared and no further CEQA action is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

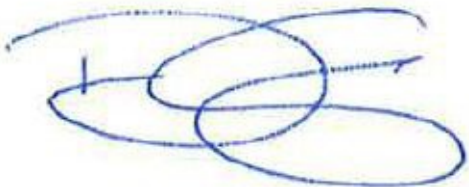
Goal E - Deliver exceptional city services

Goal F - Invest in well-planned infrastructure and growth

Respectfully Submitted,

Janice Gainey, Principal Engineer

Richard Plecker, Environmental Utilities Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance 6891

Notice of Exemption

ORDINANCE NO. 6891

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25
BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY
EFFECTIVE AS AN APPROPRIATION MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The City of Roseville Annual Budget, Fiscal Year 2024-25, is hereby amended as listed on the attached budget adjustment for the Cirby Way Water Pipeline Repair project.

SECTION 2. This ordinance is hereby declared to be an appropriation measure, immediately effective pursuant to the provisions of Section 5.03 of the Charter.

SECTION 3. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the ordinance book, under the record of the ordinance, a certificate under her hand stating the time and place of such publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this
_____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



REQUEST FOR BUDGET ADJUSTMENT

Updated 10/29/2024

Please complete the cells highlighted in yellow.

REQUESTER NAME & TITLE:	Janice Gainey, Principal Engineer
PREPARER NAME & TITLE:	Linda York, EU Business Analyst
DEPARTMENT/DIVISION:	Environmental Utilities - Water Administration

FISCAL YEAR:	2024-25
ORDINANCE:	

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6130	5301	84001	500550	130,000	Establish Professional Services budget for Project #500550 Cirby Way Water Pipeline Repair
6130	5080	84001	500550	40,000	Establish Internal Project Labor budget for Project #500550 Cirby Way Water Pipeline Repair
EXPENDITURES/EXPENSES/TRANSFERS OUT TOTAL				170,000	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
REVENUES/TRANSFERS IN TOTAL				-	

NET ADJUSTMENT	170,000
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FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6130	3601	00000	000000	(170,000)	Decrease Water Rehabilitation Fund Balance
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
FUND BALANCE TOTAL				(170,000)	

Justification for Budget Adjustment:

Staff recommends that Council authorize the establishment of a new Capital Project – Project #500550 Cirby Way Water Pipeline Repair (the "Project"), and adopt an ordinance to approve a budget adjustment appropriating \$170,000 in the Water Rehabilitation Fund (6130) to the Project. This Project provides funding for internal project labor and professional services design of a repair of a 24" water main on Cirby that is damaged and causing sinkholes to appear in the roadway.



Notice of Exemption

To: Placer County Clerk
Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From: City of Roseville
Development Services Dept.
311 Vernon Street
Roseville, CA 95678

Project Title: Cirby Way Water Pipeline Repair

Project Location: Cirby Way between Inglis Way and Cirby Woods Apartment Homes, Roseville, CA 95678.

Project Description: The Roseville Environmental Utilities (EU) Department proposes to replace approximately 400 feet of existing 24-inch water pipeline within Cirby Way located between Inglis Way and Cirby Woods Apartment Homes. In December 2023, a pipeline failure of the existing pipeline resulted in a sinkhole that led to a traffic incident. The Water Utility field staff responded to the incident and was able to isolate the affected pipeline, construct a temporary bypass to maintain water service to the area, and repair the affected road sections. The area of the leak was identified and now must be replaced to ensure that the system can continue to operate properly. The pipeline is over 50 years old, and will be replaced with another 24-inch pipeline. There will be no increase in size or capacity; the project will replace the pipeline in kind to repair the existing pipeline and ensure the system's reliability.

Public Agency Approving Project: Roseville City Council

Agency Carrying Out Project: Roseville Environmental Utilities Department

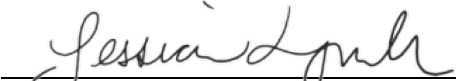
Reason why this Project is Exempt: This project qualifies for a Class 1 Exemption as described in Section 15301 of the California Environmental Quality Act (CEQA) guidelines which states:

"Class 1 consists of the...repair...of existing public facilities....involving negligible or no expansion of use beyond that previously existing.... examples include but are not limited to: (b) Existing facilities of both investor and publicly-owned utilities used to provide electric power, natural gas, sewerage, or other public utility services;"

The project involves replacement of an existing 24-inch water pipeline with another in-kind 24-inch pipeline to repair an area of leaking pipeline that failed and caused a sinkhole in 2023. The repairs do not result in expansion of use. No sensitive resources are present on the project site. Therefore the Class 1 Exemption is applicable to the proposed project.

Lead Agency Contact Person: Janice Gainey, Roseville Environmental Utilities Department, 2005 Hilltop Circle, Roseville, CA 95747 (916) 774-5535.

Signature:


Jessica Lynch, Environmental Coordinator
City of Roseville

Date: 11/5/2024



COUNCIL COMMUNICATION

CC #: 3682

File #: 0323 & 0214 & 0201-01

Title:	Homeless Resource Council of the Sierras - Non-Capital Project Approval, Grant Award, and Budget Adjustment
Contact:	Mark Peinado 916-774-5021 mcpeinado@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.33.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council:

- 1) Approve the establishment of a new Non-Capital Project (Homeless Resource Council of the Sierras (HRCS) Grant);
- 2) Adopt a resolution accepting the HRCS Grant Award and authorize the City Manager to execute the required documents on behalf of the City; and
- 3) Adopt an ordinance to approve a budget adjustment appropriating \$19,000 in the Grants Fund to the Project for the funding of outreach services.

BACKGROUND

The Roseville Police Department has been awarded \$19,000 in grant funding from the HRCS, through the Housing and Homelessness Incentive Program, to support the Police Department's Social Services Unit with street outreach services. The Police Department plans to utilize HRCS grant funds to provide outreach and case management services to unsheltered individuals residing in Roseville, to include meeting the immediate needs of individuals by connecting them with emergency shelter, housing, or critical services, and providing them with urgent non-facility based care.

The HRCS is a 501(c)(3) non-profit organization and serves as the collaborative applicant and administrative entity for Placer County and Nevada County Continuums of Care. The HRCS is committed to the goal of preventing and ending homelessness in Nevada and Placer Counties. The HRCS has awarded the City of Roseville, Roseville Police Department, grant funding to assist individuals experiencing homelessness in Roseville.

FISCAL IMPACT

The recommended budget adjustment will establish and fund a new Non-Capital Project (Homeless Resource Council of the Sierras - HRCS Grant) in the Grants Fund for a total amount of \$19,000. This budget adjustment will have no net impact on the City's General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Acceptance of a grant award and approval of a budget adjustment meets the above criteria and are not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal C - Maintain a safe and healthy community

Respectfully Submitted,

Mark Peinado, Management Analyst

Troy Bergstrom, Police Chief



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-418

Grant Agreement

Ordinance 6893

RESOLUTION NO. 24-418

ACCEPTING A GRANT AWARD FROM
THE HOMELESS RESOURCE COUNCIL OF THE SIERRAS AND AUTHORIZE THE CITY
MANAGER TO EXECUTE THE GRANT AGREEMENT AND ANY REQUIRED
DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, the City of Roseville Police Department was awarded \$19,000 in grant funds from the Homeless Resource Council of the Sierras, through the Housing and Homelessness Incentive Program, to support the Police Department's Social Services Unit; and

WHEREAS, a Grant Agreement, by and between the Homeless Resource Council of the Sierras and the City of Roseville, has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the City of Roseville accepts the grant award from the Homeless Resource Council of the Sierras, and the City Manager is hereby authorized to execute the Grant Agreement and any required documents.

BE IT FURTHER RESOLVED that as the grant recipient, the City of Roseville agrees to comply with all conditions and requirements related to the award.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

ATTEST:

MAYOR

City Clerk

**GRANT AGREEMENT BETWEEN
HOMELESS RESOURCE COUNCIL OF THE SIERRAS**

AND

**City of Roseville,
Roseville Police Department**

FOR

\$19,000.00

THROUGH THE

HOUSING AND HOMELESSNESS INCENTIVE PROGRAM

Contract# HHIP-CA515003

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GRANT AGREEMENT BETWEEN
HOMELESS RESOURCE COUNCIL OF THE SIERRAS
AND
 City of Roseville,
 Roseville Police Department
FOR
\$19,000.00

THIS AGREEMENT is entered this 10th day of June 2024, by and between the Homeless Resource Council of the Sierras ("HRCS") and City of Roseville, Roseville Police Department (herein called the "Grantee").

WHEREAS, the HRCS has applied for and received funds from Anthem, California Health Wellness, and Kaiser Permanente through the Homeless and Housing Incentive Program; and

WHEREAS, HRCS wishes to engage the Grantee to assist HRCS in utilizing such funds to assist people experiencing homelessness in Placer and Nevada Counties;

NOW, THEREFORE, it is agreed between the parties hereto that:

ARTICLE 1—PROJECT

SECTION 1: DEFINITIONS

The following terms are defined in accordance with Health and Safety Code section 50216, subdivisions (a) – (q):

(a) “Coordinated Entry System” means a centralized or coordinated process developed pursuant to Section 578.7 of Title 24 of the Code of Federal Regulations, as that section read on January 10, 2019, designed to coordinate homelessness program participant intake, assessment, and provision of referrals. In order to satisfy this subdivision, a centralized or coordinated assessment system shall cover the geographic area, be easily accessed by individuals and families seeking housing or services, be well advertised, and include a comprehensive and standardized assessment tool.

(c) “Homeless” has the same meaning as defined in Section 578.3 of Title 24 of the Code of Federal Regulations, as that section read on January 10, 2019.

(d) “Homeless Management Information System” means the information system designated by a Continuum of Care to comply with federal reporting requirements as defined in Section 578.3 of Title 24 of the Code of Federal Regulations. The term “Homeless Management Information System” also includes the use of a comparable database by a victim services provider or legal services provider that is permitted by the federal government under Part 576 of Title 24 of the Code of Federal Regulations.

(f) “Housing First” has the same meaning as in Section 8255 of the Welfare and Institutions Code, including all of the core components listed therein.

SECTION 2: SCOPE OF WORK

A. Activities

a) Street Outreach Services

1. General Statement:

Grantee will utilize HHIP funds for the following activities in Placer County:

Provide street outreach and case management services to unsheltered individuals residing in Placer County. This includes meeting the immediate needs of individuals by connecting them with emergency shelter, housing, or critical services, and providing them with urgent non-facility based care.

2. Program Delivery:

- Activity#1a Conduct at a minimum weekly street outreach to individuals experiencing unsheltered homelessness.
- Activity #1b Support Roseville Police Department's Social Services Unit: Project, Law Enforcement Social Services in serving individuals experiencing or at risk of unsheltered homelessness by offering active outreach, prevention, intervention and reintegration services.
- Activity #2 Coordinate support services with partner agencies, as appropriate
- Activity #3 Participate in the local Homeless Management Information System
- Activity #4 Participate in the local Coordinated Entry System
- Activity #5 Participate in monthly Continuum of Care Meetings
- Activity #6 Participate in the HRCS Data Evaluation Committee

B. Payment for Services

It is mutually agreed that HRCS shall pay Grantee no more than the following:

- **\$19,000.00 for Street Outreach Services**

See attached Exhibit B for project budget and eligible expenses. Any amendment to the project budget must be approved by HRCS. Grantee is contractually obligated to expend one hundred percent (100%) of HHIP funds by June 30, 2026. Grantee is solely responsible for adherence to the Agreement.

HRCS reserves the right to discontinue, modify or withhold payments to be made under this Agreement or to require a total or partial return of any funds, including any unexpended funds under the following conditions: if HRCS, in its sole discretion, determines that Grantee has not performed in accordance with this contract or has failed to comply with any term or condition of this Agreement; or if Grantee fails to comply with the specified grantee activities or deliverables outlined in this Agreement.

C. Performance Monitoring

HRCS will monitor the performance of the Grantee regarding goals and performance standards as stated above. Substandard performance as determined by HRCS will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Grantee within a reasonable period of time after being notified by HRCS, suspension or termination procedures will be initiated.

SECTION 3: TERM OF AGREEMENT

The term of this Agreement is June 10, 2024 through June 30, 2026.

SECTION 4: PROGRAM REPORTING

1) Annual Reports

By December 1st, 2024, and annually on that date thereafter until all funds have been expended, the Grantee shall submit an HMIS Annual Performance Report (APR) and Expenditure Form with the timeframe of October 1 to September 30 of each reporting year. All reports and forms must be sent to coordinator@hrcscoc.org. Annual Reports will include a request for data on expenditures and people served with HHIP funding in addition to details on specific projects selected for the use of HHIP funding. If the Grantee fails to provide such documentation, HRCS may recapture any portion of the amount authorized by this Agreement with a 14-day written notification.

2) Reporting Requirements

1) Annual Report: The annual report shall contain detailed information:

(1) Data collection shall include, but not be limited to, information regarding individuals and families served, including demographic information, information regarding partnerships among entities or lack thereof, and participant and regional outcomes.

(2) The performance monitoring and accountability framework shall include clear metrics, which may include, but are not limited to, the following:

(1) The number of individual exits to permanent housing, as defined by the United States Department of Housing and Urban Development, from unsheltered environments and interim housing resulting from this funding.

(2) Racial demographics, as defined by the council in consultation with representatives of state and local agencies, service providers, the Legislature, and other stakeholders.

2) Expenditure Form: The expenditure report(s) shall contain data on expenditures of HHIP funding including but not limited to obligated funds, expended funds, and interest accrued.

3) HRCS may require additional supplemental reporting with written notice to the Grantee.

Grantee may, at their discretion, fully expend their HHIP allocation prior to the end date of the grant term and will not be required to submit quarterly fiscal reports after the quarter in which their allocation was fully expended.

SECTION 5: CONTINUUM OF CARE REQUIREMENTS

The Grantee is required to actively participate in the following:

- Continuum of Care meetings: Grantee will attend monthly Continuum of Care meetings and provide public reports at the request of HRCS or the Continuum of Care. Grantee is allowed no more than two annual absences from monthly Continuum of Care Meetings.
- Homeless Management Information System (HMIS): Grantee will have no less than one HMIS license within the agency and comply with all HMIS policies and procedures.
- Coordinated Entry System (CES): Grantee will ensure that programs funded under this grant are known by CES with a written standard for referrals that is submitted to HRCS and CES program administrator no less than 30 days from signing of the contract and annually thereafter.
- HRCS Data Evaluation Committee: Grantee will nominate a single representative to attend all Data Evaluation Committee meetings. Grantee is allowed no more than two annual absences.

SECTION 6: NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, personal delivery, fax or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

HRCS

Homeless Resource Council of the Sierras
PO Box 130
Auburn, CA 95604
(916) 803-0205
coordinator@hrscoc.org

Grantee

City of Roseville, Roseville Police Department
1051 Junction Blvd.
Roseville, CA 95678
916-774-5021
mcpeinado@roseville.ca.us

ARTICLE 2—FINANCIAL MANAGEMENT AND GENERAL REQUIREMENTS

SECTION 1: PAYMENTS AND BUDGET

A. General Statement

HRCS shall provide funding to the Grantee its allowable costs for the services identified in this Agreement not to exceed the amounts delineated in the budget located in Exhibit B.

Allowable costs shall mean those necessary and proper costs identified in the Grantee's application and budget and approved by HRCS. Such disbursement shall constitute full and complete payment by the HRCS under this Agreement.

B. Budget & Disbursement

Any amendments to the budget must be approved in writing by HRCS. HRCS may require a more detailed budget breakdown than the one contained herein, and the Grantee shall provide such supplementary budget information in a timely fashion in the form and content prescribed by HRCS.

HHIP funding may only be expended on allowable costs set in this Agreement. In the event that HRCS determines that any funds were expended by the Grantee for unauthorized or ineligible purposes or the expenditures constitute disallowed costs in any other way, HRCS may order repayment of the same. The Grantee shall remit the disallowed amount to HRCS within thirty (30) days of written notice of the disallowance.

Grantee is contractually obligated to expend one hundred percent (100%) of HHIP funds by June 30, 2026. The Grantee agrees that upon expiration of this Agreement, the Grantee shall transfer to HRCS any HHIP funds on hand at the time of the expiration and any accounts receivable attributable to the use of HHIP funds.

C. Breach and Remedies

Breach of Agreement

Breach of this Agreement includes, but is not limited to, the following events:

- Grantee's failure to comply with the terms or conditions of this Agreement.
- Use of, or permitting the use of, HHIP funds provided under this Agreement for any ineligible activities.
- Any failure to comply with the deadlines set forth in this Agreement.

Remedies for Breach of Agreement

In addition to any other remedies that may be available to Agency in law or equity for breach of this Agreement, Agency may:

- Bar the Grantee from applying for future HHIP funds;
- Revoke any other existing HHIP award(s) to the Grantee;
- Require the return of any unexpended HHIP funds disbursed under this Agreement;
- Require repayment of HHIP funds disbursed and expended under this Agreement;
- Require the immediate return to Agency of all funds derived from the use of HHIP funds; Seek, in a court of competent jurisdiction, an order for specific performance of the defaulted obligation or participation in the technical assistance in accordance with HHIP requirements.

All remedies available to HRCS are cumulative and not exclusive.

HRCS may give written notice to the Grantee to cure the breach or violation within a period of not less than 15 days.

This Agreement may be terminated by HRCS immediately and without notice for cause or by HRCS without cause upon **thirty (30) days'** written notice of termination to Grantee. Upon termination, Grantee shall be entitled to compensation for Services performed up to the effective date of

termination, unless this Agreement is terminated for cause, in which case, HRCS may withhold compensation due Grantee in order to reimburse HRCS for any losses, damages or expenses caused by Grantee's default under this Agreement.

SECTION 2: DOCUMENTATION OF COSTS, FINANCIAL REPORTING, AND GENERAL CONDITIONS

The Grantee will be required to maintain books, records, documents, and other evidence directly related to performance of the work for a minimum of five (5) years in accordance with Generally Acceptable Accounting Principles (GAAP). Costs shall be supported by properly executed payrolls, time records, invoices, vouchers or other official documentation, as evidence of the nature and propriety of the charges.

All accounting documents pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible, and upon reasonable notice, HRCS shall have the right to audit the records of the Grantee as they relate to the Agreement and the activities and services described herein.

The Grantee shall also:

- Comply with all applicable State and Federal laws, regulations, and requirement and all provisions of this Agreement.
- Comply with and obtain at its own expense, if necessary, all applicable Federal, State, City or Municipal standards for licensing, certifications and operation of facilities and programs, and accreditation and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.
- Comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.
- Comply with the nondiscrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The nondiscrimination provisions in Section 109 of the Housing and Community Development Act of 1974 are still applicable, which stipulates that no person in the United States shall on the grounds of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part pursuant to this Agreement.
- Maintain an effective system of internal fiscal control and accountability for all HHIP funds and property acquired or improved with HHIP funds, and ensure the same are used solely for authorized purposes.
- Keep a continuing record of all disbursements by date, check number, amount, vendor, description of items purchased and line item from which the money was expended, as reflected in the Grantee's accounting records.
- Maintain payroll, financial, and expense reimbursement records for a period of five (5) years after receipt of final payment under this Agreement.

- Permit inspection and audit of its records with respect to all matters authorized by this Agreement by representatives of HRCS at any time during normal business hours and as often as necessary.
- Inform HRCS concerning any funds allocated to the Grantee, that the Grantee anticipates will not be expended during the term of this Agreement, and permit the reassignment of the same by HRCS to other Grantees.
- Provide budget and disbursement amendments as outlined in Article 2, Section 1B above.
- Repay HRCS any funds in its possession at the time of the termination of this Agreement that may be due to HRCS.
- Have processes in place (satisfaction surveys, Board representation, grievance procedures, etc.) which receive, document and utilize the input from low-income persons potentially benefiting or affected by the program or project covered under this Agreement.

SECTION 3: PROGRAM INCOME

Grantee shall report any income incurred as a result of this program.

SECTION 4: INELIGIBLE COSTS

HHIP funds shall not be used for costs associated with activities in violation of any law or for any activities not consistent with the intent of the Program and the eligible uses identified in this Agreement.

HRCS reserves the right to request additional clarifying information to determine the reasonableness and eligibility of all uses of the funds made available by this Agreement. If the Grantee use HHIP funds to pay for ineligible activities, the Grantee shall be required to reimburse these funds to HRCS.

An expenditure which is not authorized by this Agreement, or by written approval of HRCS, or which cannot be adequately documented, shall be disallowed and must be reimbursed to HRCS on behalf of CA-515: Placer County by the Grantee.

CA-515: Placer County, at its sole and absolute discretion, shall make the final determination regarding the allowability of HHIP fund expenditures.

Program funds shall not be used to supplant existing local funds for homeless housing, assistance, or prevention. Administrative costs are not an allowable expense for this grant program.

SECTION 5: GRANTEE RESPONSIBILITY

Grantee is responsible for the completion of the Project or full operation of the Program if only partial funding is provided through HHIP.

SECTION 6: SEVERABILITY

It is understood and agreed by the parties that if any part, term, or provision of this Agreement is held by the courts to be invalid, illegal or in conflict with any law, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

SECTION 7: DRUG-FREE WORKPLACE CERTIFICATION

Certification of Compliance: By signing this Agreement, Grantee, and its subcontractors, hereby certify, under penalty of perjury under the laws of the State of California, compliance with the requirements of the Drug-Free Workplace Act of 1990 (Government Code 8350 et seq.) and have or will provide a drug-free workplace by taking the following actions:

1. Publish a statement notifying employees and subcontractors that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees, contractors, or subcontractors for violations, as required by Government Code section f(8355(a)(1).
2. Establish a Drug-Free Awareness Program, as required by Government Code section 8355(a)(2) to inform employees, contractors, or subcontractors of the following:
 - a. The dangers of drug abuse in the workplace;
 - b. Subcontractor's policy of maintaining a drug-free workplace;
 - c. Any available counseling, rehabilitation, and employee assistance programs; and
 - d. Penalties that may be imposed upon employees, contractors, and subcontractors for drug abuse violations.
3. Provide, as required by Government Code 8355 (a)(3), that every employee and/or subcontractor who works under this Agreement:
 - a. Will receive a copy of Grantee's drug-free policy statement, and
 - b. Will agree to abide by terms of Grantee's condition of employment or subcontract.

SECTION 8: ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between HRCS and the Grantee for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between HRCS and the Grantee with respect to this Agreement.

SECTION 9: NO THIRD-PARTY BENEFICIARIES

Except as expressly provided otherwise, this Agreement is intended to be solely for the benefit of the parties and shall not otherwise be deemed to confer upon or give to any other person or third party any remedy, claim, cause or action or other right.

SECTION 10: ATTORNEYS FEES

If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior or Municipal Court, whichever is applicable, in the County of Placer, State of California for any proceeding arising hereunder.

SECTION 11: GOVERNING LAW AND JURISDICTION

This Agreement shall be construed in accordance with the laws of the State of California. In the event of any dispute over the Agreement's terms and conditions, the exclusive venue and jurisdiction for any litigation arising there under shall be in the Superior Court of Placer County or Nevada County, California, and, if necessary for exclusive federal questions, the United States District Court for the Eastern District of California.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the most recent signatory.

Grantor:

Homeless Resource Council of the Sierras


Jolyn McMillian, Executive Director

Grantee:

Dominick Casey, City Manager

Date:

Date:

EXHIBIT A: PROJECT TIMELINE

Activity	Timeline	Responsible Party

ORDINANCE NO. 6893

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25
BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY
EFFECTIVE AS AN APPROPRIATION MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The City of Roseville Annual Budget, Fiscal Year 2024-25, is hereby amended as listed on the attached budget adjustment for the Homeless Resource Council of the Sierras project.

SECTION 2. This ordinance is hereby declared to be an appropriation measure, immediately effective pursuant to the provisions of Section 5.03 of the Charter.

SECTION 3. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the ordinance book, under the record of the ordinance, a certificate under her hand stating the time and place of such publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this
_____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



REQUEST FOR BUDGET ADJUSTMENT

Updated 8/22/2024

Please complete the cells highlighted in yellow.

REQUESTER NAME & TITLE:	Mark Peinado / Management Analyst	FISCAL YEAR:	2024-25
PREPARER NAME & TITLE:	Mark Peinado / Management Analyst	ORDINANCE:	
DEPARTMENT/DIVISION:	Police Department		

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
2270	5369	84001	700069	19,000	Increase budget for project outreach supplies and services
EXPENDITURES/EXPENSES/TRANSFERS OUT TOTAL				19,000	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
2270	4410	84001	700069	19,000	Increase project revenue budget for the total amount of grant reimbursement
REVENUES/TRANSFERS IN TOTAL				19,000	

NET ADJUSTMENT	-
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FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
	3601	00000	000000		
FUND BALANCE TOTAL				-	

Justification for Budget Adjustment:

This budget adjustment will establish and fund a new Non-Capital Project (700069 - Homeless Resource Council of the Sierras - HRCS Grant) in the Grants Fund. The Roseville Police Department has been awarded \$19,000 in funding from the Homeless Resource Council of the Sierras, through the Housing and Homelessness Incentive Program to support the Roseville Police Department's Social Services Unit with Street Outreach Services. The Police Department will utilize grant funds to provide outreach and case management services to unsheltered individuals residing in Roseville, including meeting immediate needs by connecting them with emergency shelter, housing, or critical services, and providing them with urgent non-facility-based care.



COUNCIL COMMUNICATION

CC #: 3702
File #: 0600-01

Title: Staffing Changes
Contact: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.34.

RECOMMENDATION TO COUNCIL

As part of an ongoing assessment of the appropriate staffing structure to provide a high level of service to the community, staff recommends the following changes to the City's staffing allocation and salary schedules to meet business needs. Staff recommends that City Council take the following actions:

1. Adopt an ordinance to approve the Management A & B salary schedules (Appendix G) reflecting the addition of a Finance Director (1155A/1155B) and Organizational Performance Program Administrator (1156A/1156B) as well as the retitle of the Development Services Administrator to Development Services Business Systems Administrator (1280A/1280B) effective December 28, 2024; and
2. Motion to approve the attached citywide allocation schedule effective December 28, 2024.

BACKGROUND

As part of the Municipal Code, the Human Resources Department maintains the City's classification plan. Human Resources staff continually evaluate organizational structure and staffing levels necessary to provide high service levels to the community. The recommended changes include the addition of two (2) new classifications and three (3) new full-time positions, the retitle of one (1) classification, and the reclassification of two (2) full-time positions.

Recommendations:

The proposed classification changes are as follows:

Add

Grade Codes	Classification Name	Monthly Salary Range Minimum	Monthly Salary Range Maximum	Bargaining Unit

1155A/1155B	Finance Director	\$14,397	\$19,293	MGMT
1156A/1156B	Organizational Performance Program Administrator	\$8,683	\$11,635	MGMT

Position	Position Number	Department
Police Officer/Police Trainee	POL445430127	Police
Organizational Performance Program Administrator	PAC181156001	Public Affairs & Communications
Human Resources Analyst I/II	HRD283596005	Human Resources

Title Change

Grade Codes	From	To	Bargaining Unit
1280A/1280B	Development Services Administrator	Development Services Business Systems Administrator	MGMT

Reclassification

From	To	Position	Bargaining Unit
Assistant City Manager (CMO140325002)	Finance Director	FIN241155001	MGMT
Management Assistant II (FIN244457001)	Administrative Assistant	FIN240071001	Confidential

Changes by Department:

City Manager

The City Manager's Office requests to add a Finance Director classification and reclassify the vacant Assistant City Manager position to a new Finance Director position to manage and direct operations in the Finance Department. This position will be moved from the City Manager's Office to the Finance Department. With this change the Assistant City Manager/Chief Financial Officer position will be moved from the Finance Department to the City Manager's Office. The salary savings from the Assistant City Manager position will be used to fund the Finance Director. The Finance Director classification will be set approximately fifteen percent (15%) above the Assistant Finance Director classification.

Public Affairs & Communications

Staff recommends adding a new Organizational Performance Program Administrator classification and associated full-time position. This position will continue the Organizational, Culture, and

Leadership work as it's important to develop and maintain a highly engaged City team. A strong culture will continue to be what sets us apart in our ability to recruit and retain exceptional talent on the city team who make Roseville's quality of life the model for the region. This position will also focus on developing a performance measurement program to assess, monitor, and enhance the results and effectiveness of City services. The Organizational Performance Program Administrator classification will be set approximately fifteen percent (15%) below the Government Relations Administrator.

Development Services

Staff is recommending retitling the Development Services Administrator to Development Services Business Systems Administrator to better reflect the technology, duties and responsibilities of work assigned to the classification. There will be no change in salary for this classification.

Finance

Staff is recommending reclassifying a vacant regular full-time Management Assistant I/II position to an Administrative Assistant to provide administrative support to the new Finance Director position requested in this staff report.

Human Resources

Staff is recommending adding one (1) full-time Human Resources Analyst I/II position to the Human Resources Department to address increasing workload demands from the growing organization and classification work from succession planning. The position is needed to perform complex analytical work in support of department management, implement new processes to comply with new regulations, conduct policy reviews, plan and facilitate trainings to reduce employment practice risks, research and consult on more complex leave management issues, and provide staff assistance to engagement initiatives.

Police

Staff is recommending adding one (1) full-time Police Officer/Police Trainee position to the Crime Suppression Unit (CSU) to improve the quality of life in Roseville through proactive measures. Their investigations focus on illicit drugs, gangs, human trafficking, and high-risk offenders. The CSU has experienced a workload increase that is unsustainable with current staffing levels, therefore, staff is requesting to add an additional Officer position. On a parallel track, staff is working on a plan and budget adjustment to use a portion of the City's opioid settlement funds to reimburse the Police Department's budget for eligible staff costs in the Social Services Unit. That reimbursement will offset the cost of this new position for the foreseeable future, until the opioid settlement funding runs out in about ten years.

FISCAL IMPACT

The estimated total cost of the recommended position adjustments to the General Fund will be \$197,614 for the remainder of FY2024-25, all of which can be covered by the General Fund contingency, so no budget adjustment is required at this time.

Beyond this fiscal year, the recommended changes have an annual ongoing impact of \$462,332

to the General Fund. The following table provides a summary of costs for the General Fund.

Fund	Remainder of FY2024- 25	Ongoing
General Fund Total	\$197,614	\$462,332

Public Affairs & Communications

From	To	Current Salary & Benefits	Proposed Salary & Benefits	Annual Impact *	Impact for remaining FY 2024-25
	Organizational Performance Program Administrator	\$0	\$216,510	\$216,510	\$108,255

*This amount includes the estimated annual pension cost of \$14,145.08.

Finance

From	To	Current Salary & Benefits	Proposed Salary & Benefits	Annual Impact *	Impact for remaining FY 2024-25
Assistant City Manager	Finance Director	\$410,619	\$359,008	-\$51,611	-\$25,806
Management Assistant I/II	Administrative Assistant	\$135,050	\$128,624	-\$6,426	-\$3,213
			Total	-\$58,037	-\$29,018

*This amount includes the estimated annual pension savings of \$4,059.73.

Human Resources

From	To	Current Salary & Benefits	Proposed Salary & Benefits	Annual Impact *	Impact for remaining FY 2024- 25
1,000-hour temporary salary	Human Resources Analyst I/II	\$76,061	\$185,105	\$185,105	\$20,970

*This amount includes the estimated annual pension cost of \$12,948.26.

Police

From	To	Current Salary & Benefits	Proposed Salary & Benefits	Annual Impact *	Impact for remaining FY 2024-25
	Police Officer/Police Trainee	\$0	\$194,814	\$194,814	\$97,407

*This amount includes the estimated annual pension cost of \$26,761.72.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The proposed staffing changes meet the above criteria and are not subject to CEQA. No additional environmental review is required.

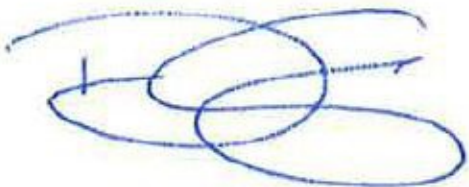
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal E - Deliver exceptional city services

Respectfully Submitted,

Macy Dippert, Human Resources Manager

Stacey Peterson, Human Resources Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance 6904

2024-12-28 Management Salary Schedule A

2024-12-28 Management Salary Schedule B

2024-12-28 Position Allocation Schedule

ORDINANCE NO. 6904

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6873, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES,
AS AMENDED BY APPENDIX “G” TO BE EFFECTIVE
DECEMBER 28, 2024, AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6873, the Salary Ordinance for Management Employees, is hereby amended as shown on Appendix “G” for salary schedules A & B attached hereto.

ADDITION OF CLASSIFICATION

<u>Classification No.</u>	<u>Position Title</u>	<u>Hourly Rate</u>
1155A/1155B	Finance Director	\$111.30
1156A/1156B	Organizational Performance Program Administrator	\$ 67.12

AMENDMENT OF CLASSIFICATION

<u>Classification No.</u>	<u>Position Title</u>	<u>Hourly Rate</u>
1280A/1280B	Development Services Business Systems Administrator	\$ 70.07

SECTION 2. Salary Plan Effective Date.

This Ordinance shall be effective December 28, 2024 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect December 28, 2024. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

ATTEST:

MAYOR

City Clerk



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1370A	Accounting Manager-A	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	65.9450	5275.60	11430.47	137165.60
		Step C	69.2423	5539.38	12002.00	144023.98
		Step D	72.7043	5816.34	12602.08	151224.94
		Step E	76.3395	6107.16	13232.18	158786.16
		Step F	80.1566	6412.53	13893.81	166725.73
		Step G	84.1643	6733.14	14588.48	175061.74
0043A	Accounting Supervisor-A	Step A	52.1047	4168.38	9031.48	108377.78
		Step B	54.7100	4376.80	9483.07	113796.80
		Step C	57.4455	4595.64	9957.22	119486.64
		Step D	60.3179	4825.43	10455.10	125461.23
		Step E	63.3337	5066.70	10977.84	131734.10
		Step F	66.5004	5320.03	11526.74	138320.83
		Step G	69.8254	5586.03	12103.07	145236.83



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9427A	Accounts Payable Supervisor-A	Step A	49.6233	3969.86	8601.37	103216.46
		Step B	52.1044	4168.35	9031.43	108377.15
		Step C	54.7096	4376.77	9483.00	113795.97
		Step D	57.4450	4595.60	9957.13	119485.60
		Step E	60.3173	4825.38	10455.00	125459.98
		Step F	63.3332	5066.66	10977.75	131733.06
		Step G	66.4999	5319.99	11526.65	138319.79
0090A	Alternative Transportation Manager-A	Step A	63.7302	5098.42	11046.57	132558.82
		Step B	66.9167	5353.34	11598.89	139186.74
		Step C	70.2625	5621.00	12178.83	146146.00
		Step D	73.7757	5902.06	12787.79	153453.46
		Step E	77.4645	6197.16	13427.18	161126.16
		Step F	81.3377	6507.02	14098.53	169182.42
		Step G	85.4044	6832.35	14803.43	177641.15



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1017A	Assistant Building Official-A	Step A	48.1569	3852.55	8347.20	100166.35
		Step B	50.5648	4045.18	8764.57	105174.78
		Step C	53.0930	4247.44	9202.79	110433.44
		Step D	55.7476	4459.81	9662.92	115955.01
		Step E	58.5352	4682.82	10146.10	121753.22
		Step F	61.4620	4916.96	10653.41	127840.96
		Step G	64.5349	5162.79	11186.05	134232.59
0245A	Assistant City Attorney-A	Step A	94.0641	7525.13	16304.44	195653.33
		Step B	98.7673	7901.38	17119.67	205435.98
		Step C	103.7056	8296.45	17975.64	215707.65
		Step D	108.8909	8711.27	18874.42	226493.07
		Step E	114.3354	9146.83	19818.14	237817.63
		Step F	120.0523	9604.18	20809.07	249708.78
		Step G	126.0548	10084.38	21849.50	262193.98



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0250A	Assistant City Clerk-A	Step A	48.0029	3840.23	8320.50	99846.03
		Step B	50.4032	4032.26	8736.55	104838.66
		Step C	52.9234	4233.87	9173.39	110080.67
		Step D	55.5696	4445.57	9632.06	115584.77
		Step E	58.3481	4667.85	10113.67	121364.05
		Step F	61.2654	4901.23	10619.34	127432.03
		Step G	64.3287	5146.30	11150.31	133803.70
0325A	Assistant City Manager-A	Step A	94.9999	7599.99	16466.65	197599.79
		Step B	99.7498	7979.98	17289.97	207479.58
		Step C	104.7374	8378.99	18154.48	217853.79
		Step D	109.9743	8797.94	19062.21	228746.54
		Step E	115.4730	9237.84	20015.32	240183.84
		Step F	121.2466	9699.73	21016.08	252192.93
		Step G	127.3089	10184.71	22066.88	264802.51



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1021A	Assistant City Manager/Chief Financial Officer-A	Step A	94.9999	7599.99	16466.65	197599.79
		Step B	99.7498	7979.98	17289.97	207479.58
		Step C	104.7374	8378.99	18154.48	217853.79
		Step D	109.9743	8797.94	19062.21	228746.54
		Step E	115.4730	9237.84	20015.32	240183.84
		Step F	121.2466	9699.73	21016.08	252192.93
		Step G	127.3089	10184.71	22066.88	264802.51
1068A	Assistant Electric Analyst-A	Step A	37.2034	2976.27	6448.59	77383.07
		Step B	39.0636	3125.09	6771.02	81252.29
		Step C	41.0167	3281.34	7109.56	85314.74
		Step D	43.0676	3445.41	7465.05	89580.61
		Step E	45.2210	3617.68	7838.31	94059.68
		Step F	47.4821	3798.57	8230.23	98762.77
		Step G	49.8562	3988.50	8641.74	103700.90



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0395A	Assistant Electric Utility Director-A	Step A	112.4490	8995.92	19491.16	233893.92
		Step B	118.0716	9445.73	20465.74	245588.93
		Step C	123.9753	9918.02	21489.05	257868.62
		Step D	130.1739	10413.91	22563.48	270761.71
		Step E	136.6827	10934.62	23691.67	284300.02
		Step F	143.5168	11481.34	24876.25	298514.94
		Step G	150.6927	12055.42	26120.07	313440.82
0411A	Assistant Environmental Utilities Director-A	Step A	76.8725	6149.80	13324.57	159894.80
		Step B	80.7161	6457.29	13990.79	167889.49
		Step C	84.7521	6780.17	14690.36	176284.37
		Step D	88.9894	7119.15	15424.83	185097.95
		Step E	93.4390	7475.12	16196.09	194353.12
		Step F	98.1110	7848.88	17005.91	204070.88
		Step G	103.0165	8241.32	17856.19	214274.32



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1026A	Assistant Finance Director-A	Step A	72.2245	5777.96	12518.91	150226.96
		Step B	75.8356	6066.85	13144.84	157738.05
		Step C	79.6275	6370.20	13802.10	165625.20
		Step D	83.6089	6688.71	14492.21	173906.51
		Step E	87.7894	7023.15	15216.83	182601.95
		Step F	92.1789	7374.31	15977.68	191732.11
		Step G	96.7878	7743.02	16776.55	201318.62
0480A	Assistant Fire Chief-A	Step A	74.4805	5958.44	12909.95	154919.44
		Step B	78.2044	6256.35	13555.43	162665.15
		Step C	82.1150	6569.20	14233.27	170799.20
		Step D	86.2206	6897.65	14944.90	179338.85
		Step E	90.5317	7242.54	15692.16	188305.94
		Step F	95.0582	7604.66	16476.75	197721.06
		Step G	99.8113	7984.90	17300.63	207607.50



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0484A	Assistant Human Resources Director-A	Step A	65.1431	5211.45	11291.47	135497.65
		Step B	68.3997	5471.98	11855.95	142271.38
		Step C	71.8203	5745.62	12448.85	149386.22
		Step D	75.4113	6032.90	13071.29	156855.50
		Step E	79.1820	6334.56	13724.88	164698.56
		Step F	83.1410	6651.28	14411.11	172933.28
		Step G	87.2980	6983.84	15131.65	181579.84
9558A	Assistant Information Technology Director-A	Step A	68.4017	5472.14	11856.29	142275.54
		Step B	71.8220	5745.76	12449.15	149389.76
		Step C	75.4130	6033.04	13071.59	156859.04
		Step D	79.1835	6334.68	13725.14	164701.68
		Step E	83.1430	6651.44	14411.45	172937.44
		Step F	87.2999	6983.99	15131.98	181583.79
		Step G	91.6649	7333.19	15888.58	190662.99



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0510A	Assistant Police Chief-A	Step A	86.6885	6935.08	15026.01	180312.08
		Step B	91.0227	7281.82	15777.27	189327.22
		Step C	95.5741	7645.93	16566.18	198794.13
		Step D	100.3527	8028.22	17394.47	208733.62
		Step E	105.3704	8429.63	18264.20	219170.43
		Step F	110.6389	8851.11	19177.41	230128.91
		Step G	116.1709	9293.67	20136.29	241635.47
1148A	Assistant Public Works Director-A	Step A	71.2520	5700.16	12350.35	148204.16
		Step B	74.8146	5985.17	12967.86	155614.37
		Step C	78.5554	6284.43	13616.27	163395.23
		Step D	82.4831	6598.65	14297.07	171564.85
		Step E	86.6073	6928.58	15011.93	180143.18
		Step F	90.9376	7275.01	15762.52	189150.21
		Step G	95.4845	7638.76	16550.65	198607.76



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0086A	Assistant Transportation Planner-A	Step A	37.9473	3035.78	6577.53	78930.38
		Step B	39.8449	3187.59	6906.45	82877.39
		Step C	41.8370	3346.96	7251.75	87020.96
		Step D	43.9289	3514.31	7614.34	91372.11
		Step E	46.1251	3690.01	7995.02	95940.21
		Step F	48.4314	3874.51	8394.78	100737.31
		Step G	50.8531	4068.25	8814.54	105774.45
1067A	Associate Electric Analyst-A	Step A	40.9237	3273.90	7093.44	85121.30
		Step B	42.9700	3437.60	7448.13	89377.60
		Step C	45.1184	3609.47	7820.52	93846.27
		Step D	47.3744	3789.95	8211.56	98538.75
		Step E	49.7432	3979.46	8622.15	103465.86
		Step F	52.2302	4178.42	9053.23	108638.82
		Step G	54.8418	4387.34	9505.91	114070.94



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0088A	Associate Transportation Planner-A	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	43.8300	3506.40	7597.20	91166.40
		Step C	46.0214	3681.71	7977.04	95724.51
		Step D	48.3227	3865.82	8375.93	100511.22
		Step E	50.7385	4059.08	8794.67	105536.08
		Step F	53.2756	4262.05	9234.44	110813.25
		Step G	55.9394	4475.15	9696.16	116353.95
0910A	Budget Analyst I-A	Step A	39.8435	3187.48	6906.21	82874.48
		Step B	41.8355	3346.84	7251.49	87017.84
		Step C	43.9275	3514.20	7614.10	91369.20
		Step D	46.1239	3689.91	7994.81	95937.71
		Step E	48.4302	3874.42	8394.57	100734.82
		Step F	50.8515	4068.12	8814.26	105771.12
		Step G	53.3941	4271.53	9254.98	111059.73



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0915A	Budget Analyst II-A	Step A	43.8288	3506.30	7596.99	91163.90
		Step B	46.0201	3681.61	7976.82	95721.81
		Step C	48.3214	3865.71	8375.71	100508.51
		Step D	50.7372	4058.98	8794.45	105533.38
		Step E	53.2742	4261.94	9234.19	110810.34
		Step F	55.9381	4475.05	9695.94	116351.25
		Step G	58.7349	4698.79	10180.72	122168.59
0930A	Budget Manager-A	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	65.9450	5275.60	11430.47	137165.60
		Step C	69.2423	5539.38	12002.00	144023.98
		Step D	72.7043	5816.34	12602.08	151224.94
		Step E	76.3395	6107.16	13232.18	158786.16
		Step F	80.1566	6412.53	13893.81	166725.73
		Step G	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1043A	Building Official-A	Step A	63.1961	5055.69	10953.99	131447.89
		Step B	66.3558	5308.46	11501.67	138020.06
		Step C	69.6737	5573.90	12076.77	144921.30
		Step D	73.1573	5852.58	12680.60	152167.18
		Step E	76.8150	6145.20	13314.60	159775.20
		Step F	80.6558	6452.46	13980.34	167764.06
		Step G	84.6886	6775.09	14679.36	176152.29
1141A	Building Plans Examiner Supervisor-A	Step A	47.2133	3777.06	8183.64	98203.66
		Step B	49.5740	3965.92	8592.83	103113.92
		Step C	52.0527	4164.22	9022.47	108269.62
		Step D	54.6553	4372.42	9473.59	113683.02
		Step E	57.3881	4591.05	9947.27	119367.25
		Step F	60.2575	4820.60	10444.63	125335.60
		Step G	63.2703	5061.62	10966.85	131602.22



City of Roseville

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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1180A	Chief Information Officer-A	Step A	85.5023	6840.18	14820.40	177844.78
		Step B	89.7774	7182.19	15561.42	186736.99
		Step C	94.2664	7541.31	16339.51	196074.11
		Step D	98.9796	7918.37	17156.46	205877.57
		Step E	103.9285	8314.28	18014.27	216171.28
		Step F	109.1251	8730.01	18915.02	226980.21
		Step G	114.5814	9166.51	19860.78	238329.31
1220A	City Clerk-A	Step A	70.6620	5652.96	12248.08	146976.96
		Step B	74.1951	5935.61	12860.48	154325.81
		Step C	77.9049	6232.39	13503.52	162042.19
		Step D	81.8002	6544.02	14178.70	170144.42
		Step E	85.8901	6871.21	14887.62	178651.41
		Step F	90.1847	7214.78	15632.01	187584.18
		Step G	94.6939	7575.51	16413.61	196963.31



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1142A	City Librarian-A	Step A	54.6637	4373.10	9475.04	113700.50
		Step B	57.3969	4591.75	9948.80	119385.55
		Step C	60.2665	4821.32	10446.19	125354.32
		Step D	63.2803	5062.42	10968.59	131623.02
		Step E	66.4439	5315.51	11516.94	138203.31
		Step F	69.7664	5581.31	12092.84	145114.11
		Step G	73.2547	5860.38	12697.48	152369.78
1368A	Code Enforcement Supervisor-A	Step A	43.7167	3497.34	7577.56	90930.74
		Step B	45.9025	3672.20	7956.43	95477.20
		Step C	48.1979	3855.83	8354.30	100251.63
		Step D	50.6077	4048.62	8772.00	105264.02
		Step E	53.1380	4251.04	9210.59	110527.04
		Step F	55.7948	4463.58	9671.10	116053.18
		Step G	58.5847	4686.78	10154.68	121856.18



City of Roseville

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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1027A	Construction Inspection Superintendent-A	Step A	49.1955	3935.64	8527.22	102326.64
		Step B	51.6554	4132.43	8953.60	107443.23
		Step C	54.2382	4339.06	9401.29	112815.46
		Step D	56.9501	4556.01	9871.35	118456.21
		Step E	59.7975	4783.80	10364.90	124378.80
		Step F	62.7876	5023.01	10883.18	130598.21
		Step G	65.9269	5274.15	11427.33	137127.95
3740A	Cultural Arts Supervisor-A	Step A	39.7899	3183.19	6896.92	82762.99
		Step B	41.7791	3342.33	7241.71	86900.53
		Step C	43.8682	3509.46	7603.82	91245.86
		Step D	46.0617	3684.94	7984.03	95808.34
		Step E	48.3647	3869.18	8383.21	100598.58
		Step F	50.7828	4062.62	8802.35	105628.22
		Step G	53.3220	4265.76	9242.48	110909.76



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1025A	Custodian Supervisor-A	Step A	26.8003	2144.02	4645.39	55744.62
		Step B	28.1403	2251.22	4877.65	58531.82
		Step C	29.5473	2363.78	5121.53	61458.38
		Step D	31.0247	2481.98	5377.61	64531.38
		Step E	32.5759	2606.07	5646.49	67757.87
		Step F	34.2047	2736.38	5928.81	71145.78
		Step G	35.9149	2873.19	6225.25	74702.99
1150A	Customer Care Manager-A	Step A	54.4742	4357.94	9442.19	113306.34
		Step B	57.1979	4575.83	9914.30	118971.63
		Step C	60.0578	4804.62	10410.02	124920.22
		Step D	63.0607	5044.86	10930.52	131166.26
		Step E	66.2138	5297.10	11477.06	137724.70
		Step F	69.5245	5561.96	12050.91	144610.96
		Step G	73.0007	5840.06	12653.45	151841.46



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9561A	Data Management System Administrator-A	Step A	56.6346	4530.77	9816.66	117799.97
		Step B	59.4662	4757.30	10307.47	123689.70
		Step C	62.4397	4995.18	10822.88	129874.58
		Step D	65.5617	5244.94	11364.03	136368.34
		Step E	68.8398	5507.18	11932.23	143186.78
		Step F	72.2817	5782.54	12528.83	150345.94
		Step G	75.8960	6071.68	13155.31	157863.68
1645A	Department Public Information Officer-A	Step A	49.5024	3960.19	8580.42	102964.99
		Step B	51.9778	4158.22	9009.49	108113.82
		Step C	54.5766	4366.13	9459.94	113519.33
		Step D	57.3054	4584.43	9932.94	119195.23
		Step E	60.1707	4813.66	10429.59	125155.06
		Step F	63.1793	5054.34	10951.08	131412.94
		Step G	66.3381	5307.05	11498.60	137983.25



City of Roseville

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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1655A	Deputy City Attorney I-A	Step A	67.5992	5407.94	11717.19	140606.34
		Step B	70.9791	5678.33	12303.04	147636.53
		Step C	74.5280	5962.24	12918.19	155018.24
		Step D	78.2544	6260.35	13564.10	162769.15
		Step E	82.1673	6573.38	14242.33	170907.98
		Step F	86.2756	6902.05	14954.44	179453.25
		Step G	90.5893	7247.14	15702.15	188425.74
1658A	Deputy City Attorney II-A	Step A	74.3591	5948.73	12888.91	154666.93
		Step B	78.0770	6246.16	13533.35	162400.16
		Step C	81.9809	6558.47	14210.02	170520.27
		Step D	86.0799	6886.39	14920.52	179046.19
		Step E	90.3839	7230.71	15666.54	187998.51
		Step F	94.9030	7592.24	16449.85	197398.24
		Step G	99.6483	7971.86	17272.37	207268.46



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1659A	Deputy City Manager-A	Step A	77.7283	6218.26	13472.91	161674.86
		Step B	81.6147	6529.18	14146.55	169758.58
		Step C	85.6954	6855.63	14853.87	178246.43
		Step D	89.9802	7198.42	15596.57	187158.82
		Step E	94.4792	7558.34	16376.39	196516.74
		Step F	99.2032	7936.26	17195.22	206342.66
		Step G	104.1633	8333.06	18054.97	216659.66
1280A	Development Services Business Systems Administrator-A	Step A	52.2948	4183.58	9064.43	108773.18
		Step B	54.9095	4392.76	9517.65	114211.76
		Step C	57.6550	4612.40	9993.53	119922.40
		Step D	60.5376	4843.01	10493.18	125918.21
		Step E	63.5647	5085.18	11017.88	132214.58
		Step F	66.7431	5339.45	11568.80	138825.65
		Step G	70.0799	5606.39	12147.18	145766.19



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1676A	Development Services Director-A	Step A	85.5025	6840.20	14820.43	177845.20
		Step B	89.7776	7182.21	15561.45	186737.41
		Step C	94.2665	7541.32	16339.53	196074.32
		Step D	98.9797	7918.38	17156.48	205877.78
		Step E	103.9289	8314.31	18014.34	216172.11
		Step F	109.1254	8730.03	18915.07	226980.83
		Step G	114.5814	9166.51	19860.78	238329.31
1695A	Development Services Manager-A	Step A	62.2290	4978.32	10786.36	129436.32
		Step B	65.3403	5227.22	11325.65	135907.82
		Step C	68.6074	5488.59	11891.95	142703.39
		Step D	72.0378	5763.02	12486.55	149838.62
		Step E	75.6397	6051.18	13110.88	157330.58
		Step F	79.4219	6353.75	13766.46	165197.55
		Step G	83.3930	6671.44	14454.79	173457.44



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2415A	EMS Quality Assurance Coordinator-A	Step A	55.5366	4442.93	9626.34	115516.13
		Step B	58.3133	4665.06	10107.64	121291.66
		Step C	61.2292	4898.34	10613.06	127356.74
		Step D	64.2908	5143.26	11143.74	133724.86
		Step E	67.5051	5400.41	11700.88	140410.61
		Step F	70.8805	5670.44	12285.95	147431.44
		Step G	74.4244	5953.95	12900.23	154802.75
6520A	ERP Program Manager-A	Step A	54.7230	4377.84	9485.32	113823.84
		Step B	57.4589	4596.71	9959.54	119514.51
		Step C	60.3317	4826.54	10457.49	125489.94
		Step D	63.3484	5067.87	10980.39	131764.67
		Step E	66.5157	5321.26	11529.39	138352.66
		Step F	69.8416	5587.33	12105.88	145270.53
		Step G	73.3338	5866.70	12711.19	152534.30



City of Roseville

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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1674A	Economic Development Analyst I-A	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	39.8453	3187.62	6906.52	82878.22
		Step C	41.8374	3346.99	7251.82	87021.79
		Step D	43.9296	3514.37	7614.46	91373.57
		Step E	46.1260	3690.08	7995.17	95942.08
		Step F	48.4324	3874.59	8394.95	100739.39
		Step G	50.8539	4068.31	8814.68	105776.11
1675A	Economic Development Analyst II-A	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	43.8300	3506.40	7597.20	91166.40
		Step C	46.0214	3681.71	7977.04	95724.51
		Step D	48.3227	3865.82	8375.93	100511.22
		Step E	50.7385	4059.08	8794.67	105536.08
		Step F	53.2756	4262.05	9234.44	110813.25
		Step G	55.9394	4475.15	9696.16	116353.95



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1710A	Economic Development Director-A	Step A	81.4337	6514.70	14115.17	169382.10
		Step B	85.5058	6840.46	14821.01	177852.06
		Step C	89.7809	7182.47	15562.02	186744.27
		Step D	94.2699	7541.59	16340.12	196081.39
		Step E	98.9834	7918.67	17157.12	205885.47
		Step F	103.9327	8314.62	18015.00	216180.02
		Step G	109.1292	8730.34	18915.73	226988.74
1118A	Economic Development Manager-A	Step A	56.4726	4517.81	9788.58	117463.01
		Step B	59.2984	4743.87	10278.39	123340.67
		Step C	62.2636	4981.09	10792.36	129508.29
		Step D	65.3765	5230.12	11331.93	135983.12
		Step E	68.6452	5491.62	11898.50	142782.02
		Step F	72.0778	5766.22	12493.49	149921.82
		Step G	75.6814	6054.51	13118.11	157417.31



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1001A	Economic Development Project Manager-A	Step A	52.3696	4189.57	9077.40	108928.77
		Step B	54.9880	4399.04	9531.25	114375.04
		Step C	57.7374	4618.99	10007.82	120093.79
		Step D	60.6242	4849.94	10508.19	126098.34
		Step E	63.6554	5092.43	11033.60	132403.23
		Step F	66.8383	5347.06	11585.31	139023.66
		Step G	70.1802	5614.42	12164.57	145974.82
1310A	Electric Business Analyst I-A	Step A	49.1088	3928.70	8512.19	102146.30
		Step B	51.5643	4125.14	8937.81	107253.74
		Step C	54.1426	4331.41	9384.72	112616.61
		Step D	56.8496	4547.97	9853.93	118247.17
		Step E	59.6922	4775.38	10346.65	124159.78
		Step F	62.6768	5014.14	10863.98	130367.74
		Step G	65.8106	5264.85	11407.17	136886.05



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1312A	Electric Business Analyst II-A	Step A	54.0194	4321.55	9363.36	112360.35
		Step B	56.7204	4537.63	9831.54	117978.43
		Step C	59.5563	4764.50	10323.09	123877.10
		Step D	62.5342	5002.74	10839.26	130071.14
		Step E	65.6609	5252.87	11381.22	136574.67
		Step F	68.9439	5515.51	11950.28	143403.31
		Step G	72.3911	5791.29	12547.79	150573.49
1066A	Electric Compliance Analyst I-A	Step A	49.1085	3928.68	8512.14	102145.68
		Step B	51.5640	4125.12	8937.76	107253.12
		Step C	54.1423	4331.38	9384.67	112615.98
		Step D	56.8493	4547.94	9853.88	118246.54
		Step E	59.6917	4775.34	10346.56	124158.74
		Step F	62.6763	5014.10	10863.89	130366.70
		Step G	65.8102	5264.82	11407.10	136885.22



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2335A	Electric Compliance Analyst II-A	Step A	54.0202	4321.62	9363.50	112362.02
		Step B	56.7213	4537.70	9831.69	117980.30
		Step C	59.5574	4764.59	10323.28	123879.39
		Step D	62.5351	5002.81	10839.42	130073.01
		Step E	65.6619	5252.95	11381.40	136576.75
		Step F	68.9450	5515.60	11950.47	143405.60
		Step G	72.3923	5791.38	12548.00	150575.98
1151A	Electric Customer Programs and Public Affairs Supervisor-A	Step A	68.3352	5466.82	11844.77	142137.22
		Step B	71.7521	5740.17	12437.03	149244.37
		Step C	75.3397	6027.18	13058.88	156706.58
		Step D	79.1065	6328.52	13711.79	164541.52
		Step E	83.0618	6644.94	14397.38	172768.54
		Step F	87.2149	6977.19	15117.25	181406.99
		Step G	91.5758	7326.06	15873.14	190477.66



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1117A	Electric Economic and Development Partnership Manager-A	Step A	75.1688	6013.50	13029.26	156351.10
		Step B	78.9272	6314.18	13680.71	164168.58
		Step C	82.8736	6629.89	14364.76	172377.09
		Step D	87.0173	6961.38	15083.00	180995.98
		Step E	91.3681	7309.45	15837.14	190045.65
		Step F	95.9366	7674.93	16629.01	199548.13
		Step G	100.7333	8058.66	17460.44	209525.26
2284A	Electric Engineering Technician Supervisor-A	Step A	63.9585	5116.68	11086.14	133033.68
		Step B	67.1563	5372.50	11640.43	139685.10
		Step C	70.5141	5641.13	12222.44	146669.33
		Step D	74.0399	5923.19	12833.58	154002.99
		Step E	77.7417	6219.34	13475.23	161702.74
		Step F	81.6289	6530.31	14149.01	169788.11
		Step G	85.7104	6856.83	14856.47	178277.63



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2338A	Electric Operations Manager-A	Step A	97.7818	7822.54	16948.85	203386.14
		Step B	102.6708	8213.66	17796.27	213555.26
		Step C	107.8043	8624.34	18686.08	224232.94
		Step D	113.1947	9055.58	19620.41	235444.98
		Step E	118.8545	9508.36	20601.45	247217.36
		Step F	124.7971	9983.77	21631.50	259577.97
		Step G	131.0368	10482.94	22713.05	272556.54
2339A	Electric Operations Supervisor-A	Step A	88.8965	7111.72	15408.73	184904.72
		Step B	93.3415	7467.32	16179.19	194150.32
		Step C	98.0085	7840.68	16988.14	203857.68
		Step D	102.9087	8232.70	17837.51	214050.10
		Step E	108.0543	8644.34	18729.41	224752.94
		Step F	113.4571	9076.57	19665.90	235990.77
		Step G	119.1298	9530.38	20649.17	247789.98



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2314A	Electric Resources Planner I-A	Step A	56.7179	4537.43	9831.10	117973.23
		Step B	59.5538	4764.30	10322.66	123871.90
		Step C	62.5315	5002.52	10838.79	130065.52
		Step D	65.6580	5252.64	11380.72	136568.64
		Step E	68.9410	5515.28	11949.77	143397.28
		Step F	72.3880	5791.04	12547.25	150567.04
		Step G	76.0075	6080.60	13174.63	158095.60
2316A	Electric Resources Planner II-A	Step A	62.3896	4991.17	10814.20	129770.37
		Step B	65.5092	5240.74	11354.93	136259.14
		Step C	68.7845	5502.76	11922.65	143071.76
		Step D	72.2238	5777.90	12518.79	150225.50
		Step E	75.8350	6066.80	13144.73	157736.80
		Step F	79.6268	6370.14	13801.98	165623.74
		Step G	83.6083	6688.66	14492.11	173905.26



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2216A	Electric Risk and Compliance Supervisor-A	Step A	68.3314	5466.51	11844.11	142129.31
		Step B	71.7479	5739.83	12436.30	149235.63
		Step C	75.3354	6026.83	13058.14	156697.63
		Step D	79.1020	6328.16	13711.01	164532.16
		Step E	83.0573	6644.58	14396.60	172759.18
		Step F	87.2101	6976.81	15116.42	181397.01
		Step G	91.5705	7325.64	15872.22	190466.64
2352A	Electric Safety Coordinator-A	Step A	41.7429	3339.43	7235.44	86825.23
		Step B	43.8298	3506.38	7597.17	91165.98
		Step C	46.0213	3681.70	7977.03	95724.30
		Step D	48.3225	3865.80	8375.90	100510.80
		Step E	50.7384	4059.07	8794.66	105535.87
		Step F	53.2753	4262.02	9234.39	110812.62
		Step G	55.9394	4475.15	9696.16	116353.95



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2319A	Electric Substation Supervisor-A	Step A	88.8965	7111.72	15408.73	184904.72
		Step B	93.3415	7467.32	16179.19	194150.32
		Step C	98.0085	7840.68	16988.14	203857.68
		Step D	102.9087	8232.70	17837.51	214050.10
		Step E	108.0543	8644.34	18729.41	224752.94
		Step F	113.4571	9076.57	19665.90	235990.77
		Step G	119.1298	9530.38	20649.17	247789.98
9560A	Electric Technology Systems Administrator-A	Step A	68.3353	5466.82	11844.79	142137.42
		Step B	71.7521	5740.17	12437.03	149244.37
		Step C	75.3396	6027.17	13058.86	156706.37
		Step D	79.1065	6328.52	13711.79	164541.52
		Step E	83.0619	6644.95	14397.40	172768.75
		Step F	87.2151	6977.21	15117.28	181407.41
		Step G	91.5758	7326.06	15873.14	190477.66



City of Roseville

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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1116A	Electric Utility Chief Operating Officer-A	Step A	123.6941	9895.53	21440.31	257283.73
		Step B	129.8789	10390.31	22512.34	270148.11
		Step C	136.3728	10909.82	23637.95	283655.42
		Step D	143.1915	11455.32	24819.86	297838.32
		Step E	150.3511	12028.09	26060.86	312730.29
		Step F	157.8686	12629.49	27363.89	328366.69
		Step G	165.7620	13260.96	28732.08	344784.96
2320A	Electric Utility Director-A	Step A	140.5631	11245.05	24364.27	292371.25
		Step B	147.5913	11807.30	25582.49	306989.90
		Step C	154.9710	12397.68	26861.64	322339.68
		Step D	162.7195	13017.56	28204.71	338456.56
		Step E	170.8555	13668.44	29614.95	355379.44
		Step F	179.3982	14351.86	31095.69	373148.26
		Step G	188.3681	15069.45	32650.47	391805.65



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2215A	Electric Utility Financial Administrator-A	Step A	68.3348	5466.78	11844.70	142136.38
		Step B	71.7514	5740.11	12436.91	149242.91
		Step C	75.3390	6027.12	13058.76	156705.12
		Step D	79.1059	6328.47	13711.69	164540.27
		Step E	83.0613	6644.90	14397.29	172767.50
		Step F	87.2143	6977.14	15117.15	181405.74
		Step G	91.5752	7326.02	15873.03	190476.42
2378A	Electronic Maintenance Coordinator-A	Step A	46.0454	3683.63	7981.20	95774.43
		Step B	48.3477	3867.82	8380.27	100563.22
		Step C	50.7651	4061.21	8799.28	105591.41
		Step D	53.3033	4264.26	9239.24	110870.86
		Step E	55.9684	4477.47	9701.19	116414.27
		Step F	58.7668	4701.34	10186.25	122234.94
		Step G	61.7051	4936.41	10695.55	128346.61



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2500A	Energy Services Account Representative I-A	Step A	48.9290	3914.32	8481.03	101772.32
		Step B	51.3755	4110.04	8905.09	106861.04
		Step C	53.9442	4315.54	9350.33	112203.94
		Step D	56.6414	4531.31	9817.84	117814.11
		Step E	59.4736	4757.89	10308.76	123705.09
		Step F	62.4472	4995.78	10824.18	129890.18
		Step G	65.5695	5245.56	11365.38	136384.56
2501A	Energy Services Account Representative II-A	Step A	53.8220	4305.76	9329.15	111949.76
		Step B	56.5131	4521.05	9795.60	117547.25
		Step C	59.3387	4747.10	10285.37	123424.50
		Step D	62.3057	4984.46	10799.65	129595.86
		Step E	65.4211	5233.69	11339.66	136075.89
		Step F	68.6921	5495.37	11906.63	142879.57
		Step G	72.1267	5770.14	12501.96	150023.54



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1277A	Engineering Manager-A	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.1917	5615.34	12166.56	145998.74
		Step C	73.7007	5896.06	12774.79	153297.46
		Step D	77.3861	6190.89	13413.59	160963.09
		Step E	81.2552	6500.42	14084.23	169010.82
		Step F	85.3178	6825.42	14788.42	177461.02
		Step G	89.5838	7166.70	15527.86	186334.30
2540A	Environmental Coordinator-A	Step A	48.0045	3840.36	8320.78	99849.36
		Step B	50.4047	4032.38	8736.81	104841.78
		Step C	52.9251	4234.01	9173.68	110084.21
		Step D	55.5712	4445.70	9632.34	115588.10
		Step E	58.3499	4667.99	10113.98	121367.79
		Step F	61.2671	4901.37	10619.63	127435.57
		Step G	64.3306	5146.45	11150.64	133807.65



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2546A	Environmental Utilities Business Analyst I-A	Step A	39.8435	3187.48	6906.21	82874.48
		Step B	41.8356	3346.85	7251.50	87018.05
		Step C	43.9275	3514.20	7614.10	91369.20
		Step D	46.1238	3689.90	7994.79	95937.50
		Step E	48.4301	3874.41	8394.55	100734.61
		Step F	50.8516	4068.13	8814.28	105771.33
		Step G	53.3941	4271.53	9254.98	111059.73
2547A	Environmental Utilities Business Analyst II-A	Step A	43.8288	3506.30	7596.99	91163.90
		Step B	46.0203	3681.62	7976.85	95722.22
		Step C	48.3214	3865.71	8375.71	100508.51
		Step D	50.7372	4058.98	8794.45	105533.38
		Step E	53.2742	4261.94	9234.19	110810.34
		Step F	55.9381	4475.05	9695.94	116351.25
		Step G	58.7349	4698.79	10180.72	122168.59



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1122A	Environmental Utilities Business Services Manager-A	Step A	63.6319	5090.55	11029.53	132354.35
		Step B	66.8136	5345.09	11581.02	138972.29
		Step C	70.1543	5612.34	12160.08	145920.94
		Step D	73.6619	5892.95	12768.06	153216.75
		Step E	77.3450	6187.60	13406.47	160877.60
		Step F	81.2123	6496.98	14076.80	168921.58
		Step G	85.2729	6821.83	14780.64	177367.63
2541A	Environmental Utilities Compliance Administrator-A	Step A	50.0900	4007.20	8682.27	104187.20
		Step B	52.5944	4207.55	9116.36	109396.35
		Step C	55.2241	4417.93	9572.18	114866.13
		Step D	57.9854	4638.83	10050.80	120609.63
		Step E	60.8845	4870.76	10553.31	126639.76
		Step F	63.9288	5114.30	11080.99	132971.90
		Step G	67.1251	5370.01	11635.02	139620.21



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1684A	Environmental Utilities Director-A	Step A	96.0927	7687.42	16656.07	199872.82
		Step B	100.8972	8071.78	17488.85	209866.18
		Step C	105.9422	8475.38	18363.31	220359.78
		Step D	111.2392	8899.14	19281.46	231377.54
		Step E	116.8012	9344.10	20245.54	242946.50
		Step F	122.6413	9811.30	21257.83	255093.90
		Step G	128.7732	10301.86	22320.69	267848.26
1024A	Environmental Utilities Maintenance Superintendent-A	Step A	59.5303	4762.42	10318.59	123823.02
		Step B	62.5067	5000.54	10834.49	130013.94
		Step C	65.6320	5250.56	11376.21	136514.56
		Step D	68.9136	5513.09	11945.02	143340.29
		Step E	72.3593	5788.74	12542.28	150507.34
		Step F	75.9773	6078.18	13169.40	158032.78
		Step G	79.7761	6382.09	13827.86	165934.29



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1147A	Environmental Utilities Operations Superintendent-A	Step A	57.1887	4575.10	9912.71	118952.50
		Step B	60.0481	4803.85	10408.34	124900.05
		Step C	63.0505	5044.04	10928.75	131145.04
		Step D	66.2030	5296.24	11475.19	137702.24
		Step E	69.5132	5561.06	12048.95	144587.46
		Step F	72.9888	5839.10	12651.39	151816.70
		Step G	76.6383	6131.06	13283.97	159407.66
4321A	Facilities Supervisor-A	Step A	40.2709	3221.67	6980.29	83763.47
		Step B	42.2846	3382.77	7329.33	87951.97
		Step C	44.3986	3551.89	7695.76	92349.09
		Step D	46.6186	3729.49	8080.56	96966.69
		Step E	48.9496	3915.97	8484.60	101815.17
		Step F	51.3970	4111.76	8908.81	106905.76
		Step G	53.9669	4317.35	9354.26	112251.15



City of Roseville

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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1155A	Finance Director-A	Step A	83.0592	6644.74	14396.93	172763.14
		Step B	87.2122	6976.98	15116.78	181401.38
		Step C	91.5728	7325.82	15872.62	190471.42
		Step D	96.1515	7692.12	16666.26	199995.12
		Step E	100.9590	8076.72	17499.56	209994.72
		Step F	106.0070	8480.56	18374.55	220494.56
		Step G	111.3073	8904.58	19293.27	231519.18
2900A	Finance Manager-A	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	65.9450	5275.60	11430.47	137165.60
		Step C	69.2423	5539.38	12002.00	144023.98
		Step D	72.7043	5816.34	12602.08	151224.94
		Step E	76.3395	6107.16	13232.18	158786.16
		Step F	80.1566	6412.53	13893.81	166725.73
		Step G	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0905ZA	Fire Battalion Chief 8Hr-ZA	Step A	61.5522	4924.18	10669.05	128028.58
		Step B	64.6298	5170.38	11202.50	134429.98
		Step C	67.8612	5428.90	11762.61	141151.30
		Step D	71.2543	5700.34	12350.75	148208.94
		Step E	74.8171	5985.37	12968.30	155619.57
		Step F	78.5579	6284.63	13616.70	163400.43
		Step G	82.4855	6598.84	14297.49	171569.84
0905A	Fire Battalion Chief-A	Step A	43.9657	4924.16	10669.01	128028.12
		Step B	46.1640	5170.37	11202.46	134429.57
		Step C	48.4723	5428.90	11762.61	141151.34
		Step D	50.8959	5700.34	12350.74	148208.86
		Step E	53.4407	5985.36	12968.28	155619.32
		Step F	56.1128	6284.63	13616.71	163400.47
		Step G	58.9184	6598.86	14297.53	171570.38



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3330A	Fire Chief-A	Step A	89.2835	7142.68	15475.81	185709.68
		Step B	93.7478	7499.82	16249.62	194995.42
		Step C	98.4349	7874.79	17062.05	204744.59
		Step D	103.3569	8268.55	17915.20	214982.35
		Step E	108.5247	8681.98	18810.95	225731.38
		Step F	113.9506	9116.05	19751.44	237017.25
		Step G	119.6482	9571.86	20739.02	248868.26
3332A	Fire Division Chief-A	Step A	67.7097	5416.78	11736.35	140836.18
		Step B	71.0950	5687.60	12323.13	147877.60
		Step C	74.6500	5972.00	12939.33	155272.00
		Step D	78.3824	6270.59	13586.28	163035.39
		Step E	82.3016	6584.13	14265.61	171187.33
		Step F	86.4165	6913.32	14978.86	179746.32
		Step G	90.7374	7258.99	15727.82	188733.79



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3332ZA	Fire Divison Chief 24Hr-ZA	Step A	48.3641	5416.78	11736.35	140836.26
		Step B	50.7823	5687.62	12323.17	147878.06
		Step C	53.3212	5971.97	12939.28	155271.33
		Step D	55.9873	6270.58	13586.25	163035.02
		Step E	58.7867	6584.11	14265.57	171186.87
		Step F	61.7260	6913.31	14978.84	179746.11
		Step G	64.8123	7258.98	15727.78	188733.42
2565A	Fleet Services Supervisor-A	Step A	40.0219	3201.75	6937.13	83245.55
		Step B	42.0229	3361.83	7283.97	87407.63
		Step C	44.1241	3529.93	7648.18	91778.13
		Step D	46.3304	3706.43	8030.60	96367.23
		Step E	48.6469	3891.75	8432.13	101185.55
		Step F	51.0792	4086.34	8853.73	106244.74
		Step G	53.6332	4290.66	9296.42	111557.06



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3451A	Government Relations Administrator-A	Step A	57.6027	4608.22	9984.47	119813.62
		Step B	60.4827	4838.62	10483.67	125804.02
		Step C	63.5069	5080.55	11007.86	132094.35
		Step D	66.6823	5334.58	11558.27	138699.18
		Step E	70.0164	5601.31	12136.18	145634.11
		Step F	73.5171	5881.37	12742.96	152915.57
		Step G	77.1930	6175.44	13380.12	160561.44
1647A	Government Relations Representative I-A	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	39.8453	3187.62	6906.52	82878.22
		Step C	41.8374	3346.99	7251.82	87021.79
		Step D	43.9296	3514.37	7614.46	91373.57
		Step E	46.1260	3690.08	7995.17	95942.08
		Step F	48.4324	3874.59	8394.95	100739.39
		Step G	50.8539	4068.31	8814.68	105776.11



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1648A	Government Relations Representative II-A	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	43.8300	3506.40	7597.20	91166.40
		Step C	46.0214	3681.71	7977.04	95724.51
		Step D	48.3227	3865.82	8375.93	100511.22
		Step E	50.7385	4059.08	8794.67	105536.08
		Step F	53.2756	4262.05	9234.44	110813.25
		Step G	55.9394	4475.15	9696.16	116353.95
3589A	Housing Manager-A	Step A	56.4726	4517.81	9788.58	117463.01
		Step B	59.2984	4743.87	10278.39	123340.67
		Step C	62.2636	4981.09	10792.36	129508.29
		Step D	65.3765	5230.12	11331.93	135983.12
		Step E	68.6452	5491.62	11898.50	142782.02
		Step F	72.0778	5766.22	12493.49	149921.82
		Step G	75.6814	6054.51	13118.11	157417.31



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3590A	Housing Supervisor-A	Step A	43.6423	3491.38	7564.67	90775.98
		Step B	45.8244	3665.95	7942.90	95314.75
		Step C	48.1155	3849.24	8340.02	100080.24
		Step D	50.5215	4041.72	8757.06	105084.72
		Step E	53.0472	4243.78	9194.85	110338.18
		Step F	55.6998	4455.98	9654.63	115855.58
		Step G	58.4848	4678.78	10137.37	121648.38
3594A	Human Resources Analyst I-A	Step A	38.9323	3114.58	6748.27	80979.18
		Step B	40.8789	3270.31	7085.68	85028.11
		Step C	42.9228	3433.82	7439.95	89279.42
		Step D	45.0691	3605.53	7811.98	93743.73
		Step E	47.3225	3785.80	8202.57	98430.80
		Step F	49.6885	3975.08	8612.67	103352.08
		Step G	52.1730	4173.84	9043.32	108519.84



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3596A	Human Resources Analyst II-A	Step A	42.8255	3426.04	7423.09	89077.04
		Step B	44.9667	3597.34	7794.23	93530.74
		Step C	47.2151	3777.21	8183.95	98207.41
		Step D	49.5759	3966.07	8593.16	103117.87
		Step E	52.0547	4164.38	9022.81	108273.78
		Step F	54.6573	4372.58	9473.93	113687.18
		Step G	57.3903	4591.22	9947.65	119371.82
3598A	Human Resources Director-A	Step A	81.4310	6514.48	14114.71	169376.48
		Step B	85.5026	6840.21	14820.45	177845.41
		Step C	89.7777	7182.22	15561.47	186737.62
		Step D	94.2665	7541.32	16339.53	196074.32
		Step E	98.9799	7918.39	17156.52	205878.19
		Step F	103.9290	8314.32	18014.36	216172.32
		Step G	109.1254	8730.03	18915.07	226980.83



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3599A	Human Resources Manager-A	Step A	54.1735	4333.88	9390.07	112680.88
		Step B	56.8821	4550.57	9859.56	118314.77
		Step C	59.7264	4778.11	10352.58	124230.91
		Step D	62.7127	5017.02	10870.20	130442.42
		Step E	65.8483	5267.86	11413.71	136964.46
		Step F	69.1409	5531.27	11984.42	143813.07
		Step G	72.5981	5807.85	12583.67	151004.05
1002A	Hydrogeologist-A	Step A	59.4196	4753.57	10299.40	123592.77
		Step B	62.3905	4991.24	10814.35	129772.24
		Step C	65.5101	5240.81	11355.08	136261.01
		Step D	68.7857	5502.86	11922.85	143074.26
		Step E	72.2250	5778.00	12519.00	150228.00
		Step F	75.8362	6066.90	13144.94	157739.30
		Step G	79.6278	6370.22	13802.15	165625.82



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3625A	Information Security Administrator-A	Step A	54.7221	4377.77	9485.16	113821.97
		Step B	57.4583	4596.66	9959.44	119513.26
		Step C	60.3311	4826.49	10457.39	125488.69
		Step D	63.3477	5067.82	10980.27	131763.22
		Step E	66.5151	5321.21	11529.28	138351.41
		Step F	69.8408	5587.26	12105.74	145268.86
		Step G	73.3330	5866.64	12711.05	152532.64
9542A	Information Technology Client Services Supervisor-A	Step A	47.7791	3822.33	8281.71	99380.53
		Step B	50.1681	4013.45	8695.80	104349.65
		Step C	52.6766	4214.13	9130.61	109567.33
		Step D	55.3103	4424.82	9587.12	115045.42
		Step E	58.0759	4646.07	10066.49	120797.87
		Step F	60.9796	4878.37	10569.80	126837.57
		Step G	64.0287	5122.30	11098.31	133179.70



City of Roseville

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Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3602A	Information Technology Program Manager-A	Step A	54.7230	4377.84	9485.32	113823.84
		Step B	57.4589	4596.71	9959.54	119514.51
		Step C	60.3317	4826.54	10457.49	125489.94
		Step D	63.3484	5067.87	10980.39	131764.67
		Step E	66.5157	5321.26	11529.39	138352.66
		Step F	69.8416	5587.33	12105.88	145270.53
		Step G	73.3338	5866.70	12711.19	152534.30
1140A	Intelligent Transportation Systems Maintenance Supervisor-A	Step A	58.2457	4659.66	10095.92	121151.06
		Step B	61.1580	4892.64	10600.72	127208.64
		Step C	64.2159	5137.27	11130.76	133569.07
		Step D	67.4267	5394.14	11687.29	140247.54
		Step E	70.7981	5663.85	12271.67	147260.05
		Step F	74.3380	5947.04	12885.25	154623.04
		Step G	78.0549	6244.39	13529.52	162354.19



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3810A	Key Accounts Representative-A	Step A	59.2013	4736.10	10261.56	123138.70
		Step B	62.1615	4972.92	10774.66	129295.92
		Step C	65.2695	5221.56	11313.38	135760.56
		Step D	68.5330	5482.64	11879.05	142548.64
		Step E	71.9597	5756.78	12473.01	149676.18
		Step F	75.5577	6044.62	13096.67	157160.02
		Step G	79.3355	6346.84	13751.49	165017.84
9544A	Library Supervisor-A	Step A	38.0866	3046.93	6601.68	79220.13
		Step B	39.9907	3199.26	6931.72	83180.66
		Step C	41.9904	3359.23	7278.34	87340.03
		Step D	44.0899	3527.19	7642.25	91706.99
		Step E	46.2944	3703.55	8024.36	96292.35
		Step F	48.6090	3888.72	8425.56	101106.72
		Step G	51.0395	4083.16	8846.85	106162.16



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4449A	Management Analyst - City Manager Office-A	Step A	43.8300	3506.40	7597.20	91166.40
		Step B	46.0214	3681.71	7977.04	95724.51
		Step C	48.3227	3865.82	8375.93	100511.22
		Step D	50.7385	4059.08	8794.67	105536.08
		Step E	53.2756	4262.05	9234.44	110813.25
		Step F	55.9394	4475.15	9696.16	116353.95
		Step G	58.7362	4698.90	10180.94	122171.30
0045A	Management Analyst I-A	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	39.8453	3187.62	6906.52	82878.22
		Step C	41.8374	3346.99	7251.82	87021.79
		Step D	43.9296	3514.37	7614.46	91373.57
		Step E	46.1260	3690.08	7995.17	95942.08
		Step F	48.4324	3874.59	8394.95	100739.39
		Step G	50.8539	4068.31	8814.68	105776.11



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0050A	Management Analyst II-A	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	43.8300	3506.40	7597.20	91166.40
		Step C	46.0214	3681.71	7977.04	95724.51
		Step D	48.3227	3865.82	8375.93	100511.22
		Step E	50.7385	4059.08	8794.67	105536.08
		Step F	53.2756	4262.05	9234.44	110813.25
		Step G	55.9394	4475.15	9696.16	116353.95
1156A	Organizational Performance Program Administrator-A	Step A	50.0913	4007.30	8682.49	104189.90
		Step B	52.5959	4207.67	9116.62	109399.47
		Step C	55.2257	4418.06	9572.45	114869.46
		Step D	57.9870	4638.96	10051.08	120612.96
		Step E	60.8863	4870.90	10553.63	126643.50
		Step F	63.9307	5114.46	11081.32	132975.86
		Step G	67.1272	5370.18	11635.38	139624.58



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5020A	Park Development Project Manager I-A	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	39.8453	3187.62	6906.52	82878.22
		Step C	41.8374	3346.99	7251.82	87021.79
		Step D	43.9296	3514.37	7614.46	91373.57
		Step E	46.1260	3690.08	7995.17	95942.08
		Step F	48.4324	3874.59	8394.95	100739.39
		Step G	50.8539	4068.31	8814.68	105776.11
5022A	Park Development Project Manager II-A	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	43.8300	3506.40	7597.20	91166.40
		Step C	46.0214	3681.71	7977.04	95724.51
		Step D	48.3227	3865.82	8375.93	100511.22
		Step E	50.7385	4059.08	8794.67	105536.08
		Step F	53.2756	4262.05	9234.44	110813.25
		Step G	55.9394	4475.15	9696.16	116353.95



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1106A	Park Planning and Development Manager-A	Step A	52.8062	4224.50	9153.07	109836.90
		Step B	55.4471	4435.77	9610.83	115329.97
		Step C	58.2196	4657.57	10091.40	121096.77
		Step D	61.1305	4890.44	10595.95	127151.44
		Step E	64.1870	5134.96	11125.75	133508.96
		Step F	67.3964	5391.71	11682.04	140184.51
		Step G	70.7662	5661.30	12266.14	147193.70
5082A	Parks Recreation and Libraries Director-A	Step A	85.5031	6840.25	14820.54	177846.45
		Step B	89.7783	7182.26	15561.57	186738.86
		Step C	94.2670	7541.36	16339.61	196075.36
		Step D	98.9803	7918.42	17156.59	205879.02
		Step E	103.9295	8314.36	18014.45	216173.36
		Step F	109.1259	8730.07	18915.16	226981.87
		Step G	114.5823	9166.58	19860.93	238331.18



City of Roseville

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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9547A	Parks Recreation and Libraries Manager-A	Step A	54.6637	4373.10	9475.04	113700.50
		Step B	57.3969	4591.75	9948.80	119385.55
		Step C	60.2665	4821.32	10446.19	125354.32
		Step D	63.2803	5062.42	10968.59	131623.02
		Step E	66.4439	5315.51	11516.94	138203.31
		Step F	69.7664	5581.31	12092.84	145114.11
		Step G	73.2547	5860.38	12697.48	152369.78
9546A	Parks and Open Space Superintendent-A	Step A	45.9191	3673.53	7959.31	95511.73
		Step B	48.2151	3857.21	8357.28	100287.41
		Step C	50.6258	4050.06	8775.14	105301.66
		Step D	53.1570	4252.56	9213.88	110566.56
		Step E	55.8153	4465.22	9674.65	116095.82
		Step F	58.6058	4688.46	10158.34	121900.06
		Step G	61.5358	4922.86	10666.21	127994.46



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5069A	Parks and Open Space Supervisor-A	Step A	38.0866	3046.93	6601.68	79220.13
		Step B	39.9907	3199.26	6931.72	83180.66
		Step C	41.9904	3359.23	7278.34	87340.03
		Step D	44.0899	3527.19	7642.25	91706.99
		Step E	46.2944	3703.55	8024.36	96292.35
		Step F	48.6090	3888.72	8425.56	101106.72
		Step G	51.0395	4083.16	8846.85	106162.16
1124A	Payroll Analyst I-A	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	39.8453	3187.62	6906.52	82878.22
		Step C	41.8374	3346.99	7251.82	87021.79
		Step D	43.9296	3514.37	7614.46	91373.57
		Step E	46.1260	3690.08	7995.17	95942.08
		Step F	48.4324	3874.59	8394.95	100739.39
		Step G	50.8539	4068.31	8814.68	105776.11



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1125A	Payroll Analyst II-A	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	43.8300	3506.40	7597.20	91166.40
		Step C	46.0214	3681.71	7977.04	95724.51
		Step D	48.3227	3865.82	8375.93	100511.22
		Step E	50.7385	4059.08	8794.67	105536.08
		Step F	53.2756	4262.05	9234.44	110813.25
		Step G	55.9394	4475.15	9696.16	116353.95
9428A	Payroll Supervisor-A	Step A	49.6233	3969.86	8601.37	103216.46
		Step B	52.1044	4168.35	9031.43	108377.15
		Step C	54.7096	4376.77	9483.00	113795.97
		Step D	57.4450	4595.60	9957.13	119485.60
		Step E	60.3173	4825.38	10455.00	125459.98
		Step F	63.3332	5066.66	10977.75	131733.06
		Step G	66.4999	5319.99	11526.65	138319.79



City of Roseville

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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1501A	Permits Supervisor-A	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	43.8300	3506.40	7597.20	91166.40
		Step C	46.0214	3681.71	7977.04	95724.51
		Step D	48.3227	3865.82	8375.93	100511.22
		Step E	50.7385	4059.08	8794.67	105536.08
		Step F	53.2756	4262.05	9234.44	110813.25
		Step G	55.9394	4475.15	9696.16	116353.95
5309A	Planning Manager-A	Step A	66.4534	5316.27	11518.59	138223.07
		Step B	69.7760	5582.08	12094.51	145134.08
		Step C	73.2649	5861.19	12699.25	152390.99
		Step D	76.9282	6154.26	13334.22	160010.66
		Step E	80.7747	6461.98	14000.95	168011.38
		Step F	84.8135	6785.08	14701.01	176412.08
		Step G	89.0539	7124.31	15436.01	185232.11



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5400A	Police Captain-A	Step A	75.3795	6030.36	13065.78	156789.36
		Step B	79.1483	6331.86	13719.04	164628.46
		Step C	83.1058	6648.46	14405.01	172860.06
		Step D	87.2613	6980.90	15125.29	181503.50
		Step E	91.6243	7329.94	15881.55	190578.54
		Step F	96.2054	7696.43	16675.60	200107.23
		Step G	101.0157	8081.26	17509.39	210112.66
5410A	Police Chief-A	Step A	98.5831	7886.65	17087.74	205052.85
		Step B	103.5124	8280.99	17942.15	215305.79
		Step C	108.6878	8695.02	18839.22	226070.62
		Step D	114.1224	9129.79	19781.22	237374.59
		Step E	119.8284	9586.27	20770.26	249243.07
		Step F	125.8200	10065.60	21808.80	261705.60
		Step G	132.1109	10568.87	22899.22	274790.67



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5420A	Police Lieutenant-A	Step A	62.8195	5025.56	10888.71	130664.56
		Step B	65.9607	5276.86	11433.19	137198.26
		Step C	69.2586	5540.69	12004.82	144057.89
		Step D	72.7215	5817.72	12605.06	151260.72
		Step E	76.3577	6108.62	13235.33	158824.02
		Step F	80.1755	6414.04	13897.09	166765.04
		Step G	84.1844	6734.75	14591.96	175103.55
5489A	Police Services Administrator-A	Step A	55.9340	4474.72	9695.23	116342.72
		Step B	58.7307	4698.46	10179.99	122159.86
		Step C	61.6672	4933.38	10688.98	128267.78
		Step D	64.7507	5180.06	11223.45	134681.46
		Step E	67.9882	5439.06	11784.62	141415.46
		Step F	71.3876	5711.01	12373.85	148486.21
		Step G	74.9570	5996.56	12992.55	155910.56



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1138A	Police Social Services Practitioner I-A	Step A	35.3582	2828.66	6128.75	73545.06
		Step B	37.1261	2970.09	6435.19	77222.29
		Step C	38.9824	3118.59	6756.95	81083.39
		Step D	40.9315	3274.52	7094.79	85137.52
		Step E	42.9781	3438.25	7449.54	89394.45
		Step F	45.1270	3610.16	7822.01	93864.16
		Step G	47.3834	3790.67	8213.12	98557.47
1139A	Police Social Services Practitioner II-A	Step A	38.8940	3111.52	6741.63	80899.52
		Step B	40.8387	3267.10	7078.71	84944.50
		Step C	42.8807	3430.46	7432.65	89191.86
		Step D	45.0247	3601.98	7804.28	93651.38
		Step E	47.2759	3782.07	8194.49	98333.87
		Step F	49.6397	3971.18	8604.21	103250.58
		Step G	52.1217	4169.74	9034.43	108413.14



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1126A	Police Social Services Supervisor-A	Step A	44.7281	3578.25	7752.87	93034.45
		Step B	46.9645	3757.16	8140.51	97686.16
		Step C	49.3128	3945.02	8547.55	102570.62
		Step D	51.7784	4142.27	8974.92	107699.07
		Step E	54.3673	4349.38	9423.67	113083.98
		Step F	57.0857	4566.86	9894.85	118738.26
		Step G	59.9400	4795.20	10389.60	124675.20
5505A	Power Engineering Manager-A	Step A	86.3391	6907.13	14965.44	179585.33
		Step B	90.6561	7252.49	15713.72	188564.69
		Step C	95.1889	7615.11	16499.41	197992.91
		Step D	99.9483	7995.86	17324.37	207892.46
		Step E	104.9458	8395.66	18190.61	218287.26
		Step F	110.1930	8815.44	19100.12	229201.44
		Step G	115.7026	9256.21	20055.12	240661.41



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5600A	Power Generation Superintendent-A	Step A	86.8145	6945.16	15047.85	180574.16
		Step B	91.1552	7292.42	15800.23	189602.82
		Step C	95.7129	7657.03	16590.24	199082.83
		Step D	100.4986	8039.89	17419.76	209037.09
		Step E	105.5237	8441.90	18290.77	219489.30
		Step F	110.7998	8863.98	19205.30	230463.58
		Step G	116.3397	9307.18	20165.55	241986.58
5530A	Power Plant Operations and Maintenance Supervisor-A	Step A	78.9232	6313.86	13680.02	164160.26
		Step B	82.8695	6629.56	14364.05	172368.56
		Step C	87.0129	6961.03	15082.24	180986.83
		Step D	91.3635	7309.08	15836.34	190036.08
		Step E	95.9318	7674.54	16628.18	199538.14
		Step F	100.7283	8058.26	17459.57	209514.86
		Step G	105.7648	8461.18	18332.57	219990.78



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5535A	Power Supply and Portfolio Administrator-A	Step A	86.3352	6906.82	14964.77	179577.22
		Step B	90.6520	7252.16	15713.01	188556.16
		Step C	95.1846	7614.77	16498.66	197983.97
		Step D	99.9437	7995.50	17323.57	207882.90
		Step E	104.9410	8395.28	18189.77	218277.28
		Step F	110.1880	8815.04	19099.25	229191.04
		Step G	115.6974	9255.79	20054.22	240650.59
5519A	Preventative Maintenance Supervisor-A	Step A	54.1184	4329.47	9380.52	112566.27
		Step B	56.8243	4545.94	9849.55	118194.54
		Step C	59.6656	4773.25	10342.04	124104.45
		Step D	62.6488	5011.90	10859.13	130309.50
		Step E	65.7813	5262.50	11402.09	136825.10
		Step F	69.0703	5525.62	11972.19	143666.22
		Step G	72.5238	5801.90	12570.79	150849.50



City of Roseville

Salary Schedule: Management-A

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5514A	Principal Engineer-A	Step A	59.4196	4753.57	10299.40	123592.77
		Step B	62.3905	4991.24	10814.35	129772.24
		Step C	65.5101	5240.81	11355.08	136261.01
		Step D	68.7857	5502.86	11922.85	143074.26
		Step E	72.2250	5778.00	12519.00	150228.00
		Step F	75.8362	6066.90	13144.94	157739.30
		Step G	79.6278	6370.22	13802.15	165625.82
5513A	Principal Planner-A	Step A	55.3792	4430.34	9599.06	115188.74
		Step B	58.1482	4651.86	10079.02	120948.26
		Step C	61.0556	4884.45	10582.97	126995.65
		Step D	64.1083	5128.66	11112.11	133345.26
		Step E	67.3138	5385.10	11667.73	140012.70
		Step F	70.6794	5654.35	12251.10	147013.15
		Step G	74.2135	5937.08	12863.67	154364.08



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1114A	Principal Power Engineer-A	Step A	82.5816	6606.53	14314.14	171769.73
		Step B	86.7107	6936.86	15029.85	180358.26
		Step C	91.0462	7283.70	15781.34	189376.10
		Step D	95.5986	7647.89	16570.42	198845.09
		Step E	100.3785	8030.28	17398.94	208787.28
		Step F	105.3975	8431.80	18268.90	219226.80
		Step G	110.6673	8853.38	19182.33	230187.98
1115A	Principal Power Plant Engineer-A	Step A	82.5816	6606.53	14314.14	171769.73
		Step B	86.7107	6936.86	15029.85	180358.26
		Step C	91.0462	7283.70	15781.34	189376.10
		Step D	95.5986	7647.89	16570.42	198845.09
		Step E	100.3785	8030.28	17398.94	208787.28
		Step F	105.3975	8431.80	18268.90	219226.80
		Step G	110.6673	8853.38	19182.33	230187.98



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1004A	Process Engineer-A	Step A	59.4196	4753.57	10299.40	123592.77
		Step B	62.3905	4991.24	10814.35	129772.24
		Step C	65.5101	5240.81	11355.08	136261.01
		Step D	68.7857	5502.86	11922.85	143074.26
		Step E	72.2250	5778.00	12519.00	150228.00
		Step F	75.8362	6066.90	13144.94	157739.30
		Step G	79.6278	6370.22	13802.15	165625.82
1069A	Project Supervisor-A	Step A	51.6694	4133.55	8956.03	107472.35
		Step B	54.2530	4340.24	9403.85	112846.24
		Step C	56.9656	4557.25	9874.04	118488.45
		Step D	59.8137	4785.10	10367.71	124412.50
		Step E	62.8045	5024.36	10886.11	130633.36
		Step F	65.9448	5275.58	11430.43	137165.18
		Step G	69.2420	5539.36	12001.95	144023.36



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1108A	Public Affairs and Communications Manager-A	Step A	56.9260	4554.08	9867.17	118406.08
		Step B	59.7724	4781.79	10360.55	124326.59
		Step C	62.7609	5020.87	10878.56	130542.67
		Step D	65.8990	5271.92	11422.49	137069.92
		Step E	69.1939	5535.51	11993.61	143923.31
		Step F	72.6537	5812.30	12593.31	151119.70
		Step G	76.2864	6102.91	13222.98	158675.71
5635A	Public Works Director-A	Step A	85.5045	6840.36	14820.78	177849.36
		Step B	89.7798	7182.38	15561.83	186741.98
		Step C	94.2689	7541.51	16339.94	196079.31
		Step D	98.9823	7918.58	17156.93	205883.18
		Step E	103.9314	8314.51	18014.78	216177.31
		Step F	109.1279	8730.23	18915.50	226986.03
		Step G	114.5843	9166.74	19861.28	238335.34



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1087A	Public Works Manager-A	Step A	56.8363	4546.90	9851.63	118219.50
		Step B	59.6783	4774.26	10344.24	124130.86
		Step C	62.6621	5012.97	10861.43	130337.17
		Step D	65.7951	5263.61	11404.48	136853.81
		Step E	69.0850	5526.80	11974.73	143696.80
		Step F	72.5392	5803.14	12573.46	150881.54
		Step G	76.1663	6093.30	13202.16	158425.90
1129A	Purchasing Supervisor-A	Step A	41.8409	3347.27	7252.42	87029.07
		Step B	43.9329	3514.63	7615.04	91380.43
		Step C	46.1296	3690.37	7995.80	95949.57
		Step D	48.4360	3874.88	8395.57	100746.88
		Step E	50.8579	4068.63	8815.37	105784.43
		Step F	53.4008	4272.06	9256.14	111073.66
		Step G	56.0708	4485.66	9718.94	116627.26



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5652A	Purchasing and Warehouse Manager-A	Step A	54.1615	4332.92	9387.99	112655.92
		Step B	56.8696	4549.57	9857.40	118288.77
		Step C	59.7130	4777.04	10350.25	124203.04
		Step D	62.6987	5015.90	10867.77	130413.30
		Step E	65.8337	5266.70	11411.17	136934.10
		Step F	69.1254	5530.03	11981.74	143780.83
		Step G	72.5816	5806.53	12580.81	150969.73
1143A	Recreation Superintendent-A	Step A	45.9191	3673.53	7959.31	95511.73
		Step B	48.2151	3857.21	8357.28	100287.41
		Step C	50.6258	4050.06	8775.14	105301.66
		Step D	53.1570	4252.56	9213.88	110566.56
		Step E	55.8153	4465.22	9674.65	116095.82
		Step F	58.6058	4688.46	10158.34	121900.06
		Step G	61.5358	4922.86	10666.21	127994.46



City of Roseville

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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1144A	Recreation Supervisor-A	Step A	38.0866	3046.93	6601.68	79220.13
		Step B	39.9907	3199.26	6931.72	83180.66
		Step C	41.9904	3359.23	7278.34	87340.03
		Step D	44.0899	3527.19	7642.25	91706.99
		Step E	46.2944	3703.55	8024.36	96292.35
		Step F	48.6090	3888.72	8425.56	101106.72
		Step G	51.0395	4083.16	8846.85	106162.16
6231A	Refuse Superintendent-A	Step A	49.7828	3982.62	8629.02	103548.22
		Step B	52.2720	4181.76	9060.48	108725.76
		Step C	54.8856	4390.85	9513.50	114162.05
		Step D	57.6300	4610.40	9989.20	119870.40
		Step E	60.5113	4840.90	10488.63	125863.50
		Step F	63.5370	5082.96	11013.08	132156.96
		Step G	66.7137	5337.10	11563.71	138764.50



City of Roseville

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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6235A	Refuse Supervisor-A	Step A	41.4857	3318.86	7190.85	86290.26
		Step B	43.5600	3484.80	7550.40	90604.80
		Step C	45.7381	3659.05	7927.94	95135.25
		Step D	48.0242	3841.94	8324.19	99890.34
		Step E	50.4252	4034.02	8740.37	104884.42
		Step F	52.9464	4235.71	9177.38	110128.51
		Step G	55.5939	4447.51	9636.28	115635.31
6244A	Refuse and Stormwater Manager-A	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.1917	5615.34	12166.56	145998.74
		Step C	73.7007	5896.06	12774.79	153297.46
		Step D	77.3861	6190.89	13413.59	160963.09
		Step E	81.2552	6500.42	14084.23	169010.82
		Step F	85.3178	6825.42	14788.42	177461.02
		Step G	89.5838	7166.70	15527.86	186334.30



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6450A	Risk Manager-A	Step A	59.5910	4767.28	10329.11	123949.28
		Step B	62.5706	5005.65	10845.57	130146.85
		Step C	65.6993	5255.94	11387.88	136654.54
		Step D	68.9841	5518.73	11957.24	143486.93
		Step E	72.4334	5794.67	12555.12	150661.47
		Step F	76.0551	6084.41	13182.88	158194.61
		Step G	79.8577	6388.62	13842.00	166104.02
6500A	Safety Coordinator-A	Step A	41.7429	3339.43	7235.44	86825.23
		Step B	43.8298	3506.38	7597.17	91165.98
		Step C	46.0213	3681.70	7977.03	95724.30
		Step D	48.3225	3865.80	8375.90	100510.80
		Step E	50.7384	4059.07	8794.66	105535.87
		Step F	53.2753	4262.02	9234.39	110812.62
		Step G	55.9394	4475.15	9696.16	116353.95



City of Roseville

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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7130A	Senior Business Systems Analyst-A	Step A	45.5054	3640.43	7887.60	94651.23
		Step B	47.7808	3822.46	8282.01	99384.06
		Step C	50.1697	4013.58	8696.08	104352.98
		Step D	52.6782	4214.26	9130.89	109570.66
		Step E	55.3122	4424.98	9587.45	115049.38
		Step F	58.0777	4646.22	10066.80	120801.62
		Step G	60.9817	4878.54	10570.16	126841.94
7145A	Senior Database Analyst-A	Step A	45.5054	3640.43	7887.60	94651.23
		Step B	47.7808	3822.46	8282.01	99384.06
		Step C	50.1697	4013.58	8696.08	104352.98
		Step D	52.6782	4214.26	9130.89	109570.66
		Step E	55.3122	4424.98	9587.45	115049.38
		Step F	58.0777	4646.22	10066.80	120801.62
		Step G	60.9817	4878.54	10570.16	126841.94



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7123A	Senior Deputy City Attorney-A	Step A	81.7948	6543.58	14177.77	170133.18
		Step B	85.8846	6870.77	14886.66	178639.97
		Step C	90.1789	7214.31	15631.01	187572.11
		Step D	94.6878	7575.02	16412.55	196950.62
		Step E	99.4223	7953.78	17233.20	206798.38
		Step F	104.3931	8351.45	18094.80	217137.65
		Step G	109.6129	8769.03	18999.57	227994.83
1097A	Senior Development Services Business Analyst-A	Step A	45.5047	3640.38	7887.48	94649.78
		Step B	47.7800	3822.40	8281.87	99382.40
		Step C	50.1689	4013.51	8695.94	104351.31
		Step D	52.6774	4214.19	9130.75	109568.99
		Step E	55.3113	4424.90	9587.29	115047.50
		Step F	58.0768	4646.14	10066.65	120799.74
		Step G	60.9807	4878.46	10569.99	126839.86



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7128A	Senior Electric Business Analyst-A	Step A	59.4219	4753.75	10299.80	123597.55
		Step B	62.3929	4991.43	10814.77	129777.23
		Step C	65.5127	5241.02	11355.53	136266.42
		Step D	68.7881	5503.05	11923.27	143079.25
		Step E	72.2275	5778.20	12519.43	150233.20
		Step F	75.8390	6067.12	13145.43	157745.12
		Step G	79.6311	6370.49	13802.72	165632.69
1023A	Senior Electric Technology Systems Analyst-A	Step A	61.1103	4888.82	10592.45	127109.42
		Step B	64.1657	5133.26	11122.05	133464.66
		Step C	67.3741	5389.93	11678.18	140138.13
		Step D	70.7428	5659.42	12262.09	147145.02
		Step E	74.2799	5942.39	12875.18	154502.19
		Step F	77.9939	6239.51	13518.94	162227.31
		Step G	81.8936	6551.49	14194.89	170338.69



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7163A	Senior Energy Services Account Representative-A	Step A	59.2013	4736.10	10261.56	123138.70
		Step B	62.1615	4972.92	10774.66	129295.92
		Step C	65.2695	5221.56	11313.38	135760.56
		Step D	68.5330	5482.64	11879.05	142548.64
		Step E	71.9597	5756.78	12473.01	149676.18
		Step F	75.5577	6044.62	13096.67	157160.02
		Step G	79.3355	6346.84	13751.49	165017.84
7142A	Senior Engineer-A	Step A	52.8182	4225.46	9155.15	109861.86
		Step B	55.4594	4436.75	9612.96	115355.55
		Step C	58.2321	4658.57	10093.56	121122.77
		Step D	61.1440	4891.52	10598.29	127179.52
		Step E	64.2008	5136.06	11128.14	133537.66
		Step F	67.4111	5392.89	11684.59	140215.09
		Step G	70.7816	5662.53	12268.81	147225.73



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Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1065A	Senior Environmental Utilities Business Analyst-A	Step A	48.2147	3857.18	8357.21	100286.58
		Step B	50.6252	4050.02	8775.03	105300.42
		Step C	53.1566	4252.53	9213.81	110565.73
		Step D	55.8144	4465.15	9674.50	116093.95
		Step E	58.6054	4688.43	10158.27	121899.23
		Step F	61.5354	4922.83	10666.14	127993.63
		Step G	64.6122	5168.98	11199.45	134393.38
7161A	Senior GIS Analyst-A	Step A	45.3077	3624.62	7853.33	94240.02
		Step B	47.5730	3805.84	8245.99	98951.84
		Step C	49.9516	3996.13	8658.28	103899.33
		Step D	52.4494	4195.95	9091.23	109094.75
		Step E	55.0719	4405.75	9545.80	114549.55
		Step F	57.8255	4626.04	10023.09	120277.04
		Step G	60.7167	4857.34	10524.23	126290.74



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Appendix:G
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7150A	Senior Human Resources Analyst-A	Step A	47.1066	3768.53	8165.14	97981.73
		Step B	49.4617	3956.94	8573.36	102880.34
		Step C	51.9349	4154.79	9002.05	108024.59
		Step D	54.5315	4362.52	9452.13	113425.52
		Step E	57.2582	4580.66	9924.75	119097.06
		Step F	60.1211	4809.69	10420.99	125051.89
		Step G	63.1270	5050.16	10942.01	131304.16
7194A	Senior Information Technology Analyst-A	Step A	45.5054	3640.43	7887.60	94651.23
		Step B	47.7808	3822.46	8282.01	99384.06
		Step C	50.1697	4013.58	8696.08	104352.98
		Step D	52.6782	4214.26	9130.89	109570.66
		Step E	55.3122	4424.98	9587.45	115049.38
		Step F	58.0777	4646.22	10066.80	120801.62
		Step G	60.9817	4878.54	10570.16	126841.94



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1119A	Senior Park Development Project Manager-A	Step A	45.9170	3673.36	7958.95	95507.36
		Step B	48.2130	3857.04	8356.92	100283.04
		Step C	50.6236	4049.89	8774.76	105297.09
		Step D	53.1548	4252.38	9213.50	110561.98
		Step E	55.8125	4465.00	9674.17	116090.00
		Step F	58.6031	4688.25	10157.87	121894.45
		Step G	61.5333	4922.66	10665.77	127989.26
7180A	Senior Planner-A	Step A	48.1569	3852.55	8347.20	100166.35
		Step B	50.5648	4045.18	8764.57	105174.78
		Step C	53.0930	4247.44	9202.79	110433.44
		Step D	55.7476	4459.81	9662.92	115955.01
		Step E	58.5352	4682.82	10146.10	121753.22
		Step F	61.4620	4916.96	10653.41	127840.96
		Step G	64.5349	5162.79	11186.05	134232.59



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Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7151A	Senior Power Engineer-A	Step A	75.0743	6005.94	13012.88	156154.54
		Step B	78.8279	6306.23	13663.50	163962.03
		Step C	82.7694	6621.55	14346.70	172160.35
		Step D	86.9079	6952.63	15064.04	180768.43
		Step E	91.2531	7300.25	15817.20	189806.45
		Step F	95.8158	7665.26	16608.07	199296.86
		Step G	100.6066	8048.53	17438.48	209261.73
5555A	Senior Power Plant Engineer-A	Step A	75.0743	6005.94	13012.88	156154.54
		Step B	78.8279	6306.23	13663.50	163962.03
		Step C	82.7694	6621.55	14346.70	172160.35
		Step D	86.9079	6952.63	15064.04	180768.43
		Step E	91.2531	7300.25	15817.20	189806.45
		Step F	95.8158	7665.26	16608.07	199296.86
		Step G	100.6066	8048.53	17438.48	209261.73



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1029A	Senior Utility Billing Analyst-A	Step A	46.0265	3682.12	7977.93	95735.12
		Step B	48.3280	3866.24	8376.85	100522.24
		Step C	50.7444	4059.55	8795.70	105548.35
		Step D	53.2815	4262.52	9235.46	110825.52
		Step E	55.9457	4475.66	9697.25	116367.06
		Step F	58.7429	4699.43	10182.10	122185.23
		Step G	61.6800	4934.40	10691.20	128294.40
1073A	Street Maintenance Manager-A	Step A	59.4600	4756.80	10306.40	123676.80
		Step B	62.4329	4994.63	10821.70	129860.43
		Step C	65.5547	5244.38	11362.81	136353.78
		Step D	68.8324	5506.59	11930.95	143171.39
		Step E	72.2739	5781.91	12527.48	150329.71
		Step F	75.8876	6071.01	13153.85	157846.21
		Step G	79.6821	6374.57	13811.56	165738.77



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7522A	Street Maintenance Supervisor-A	Step A	38.1973	3055.78	6620.87	79450.38
		Step B	40.1072	3208.58	6951.91	83422.98
		Step C	42.1125	3369.00	7299.50	87594.00
		Step D	44.2182	3537.46	7664.49	91973.86
		Step E	46.4291	3714.33	8047.71	96572.53
		Step F	48.7506	3900.05	8450.10	101401.25
		Step G	51.1880	4095.04	8872.59	106471.04
1110A	Transit Operations Supervisor-A	Step A	45.9171	3673.37	7958.96	95507.57
		Step B	48.2129	3857.03	8356.90	100282.83
		Step C	50.6235	4049.88	8774.74	105296.88
		Step D	53.1549	4252.39	9213.52	110562.19
		Step E	55.8126	4465.01	9674.18	116090.21
		Step F	58.6032	4688.26	10157.89	121894.66
		Step G	61.5332	4922.66	10665.75	127989.06



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8762A	Urban Forester-A	Step A	41.8236	3345.89	7249.42	86993.09
		Step B	43.9145	3513.16	7611.85	91342.16
		Step C	46.1104	3688.83	7992.47	95909.63
		Step D	48.4159	3873.27	8392.09	100705.07
		Step E	50.8368	4066.94	8811.71	105740.54
		Step F	53.3784	4270.27	9252.26	111027.07
		Step G	56.0473	4483.78	9714.87	116578.38
0920A	Utility Billing Operations Manager-A	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	65.9450	5275.60	11430.47	137165.60
		Step C	69.2423	5539.38	12002.00	144023.98
		Step D	72.7043	5816.34	12602.08	151224.94
		Step E	76.3395	6107.16	13232.18	158786.16
		Step F	80.1566	6412.53	13893.81	166725.73
		Step G	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1041A	Utility Billing and Field Services Supervisor-A	Step A	47.3681	3789.45	8210.47	98525.65
		Step B	49.7365	3978.92	8620.99	103451.92
		Step C	52.2232	4177.86	9052.02	108624.26
		Step D	54.8343	4386.74	9504.61	114055.34
		Step E	57.5761	4606.09	9979.86	119758.29
		Step F	60.4550	4836.40	10478.87	125746.40
		Step G	63.4777	5078.22	11002.80	132033.62
1154A	Utility Business Systems Administrator-A	Step A	59.4219	4753.75	10299.80	123597.55
		Step B	62.3930	4991.44	10814.79	129777.44
		Step C	65.5127	5241.02	11355.53	136266.42
		Step D	68.7883	5503.06	11923.31	143079.66
		Step E	72.2277	5778.22	12519.47	150233.62
		Step F	75.8391	6067.13	13145.44	157745.33
		Step G	79.6311	6370.49	13802.72	165632.69



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1042A	Utility Customer Service Supervisor-A	Step A	34.0428	2723.42	5900.75	70809.02
		Step B	35.7447	2859.58	6195.75	74348.98
		Step C	37.5321	3002.57	6505.56	78066.77
		Step D	39.4086	3152.69	6830.82	81969.89
		Step E	41.3790	3310.32	7172.36	86068.32
		Step F	43.4481	3475.85	7531.00	90372.05
		Step G	45.6205	3649.64	7907.55	94890.64
1102A	Utility Exploration Center Supervisor-A	Step A	39.7899	3183.19	6896.92	82762.99
		Step B	41.7791	3342.33	7241.71	86900.53
		Step C	43.8682	3509.46	7603.82	91245.86
		Step D	46.0617	3684.94	7984.03	95808.34
		Step E	48.3647	3869.18	8383.21	100598.58
		Step F	50.7828	4062.62	8802.35	105628.22
		Step G	53.3220	4265.76	9242.48	110909.76



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1646A	Utility Government Relations Administrator-A	Step A	50.0899	4007.19	8682.25	104186.99
		Step B	52.5944	4207.55	9116.36	109396.35
		Step C	55.2239	4417.91	9572.14	114865.71
		Step D	57.9852	4638.82	10050.77	120609.22
		Step E	60.8844	4870.75	10553.30	126639.55
		Step F	63.9287	5114.30	11080.97	132971.70
		Step G	67.1251	5370.01	11635.02	139620.21
8980A	Wastewater Collection Superintendent-A	Step A	49.7828	3982.62	8629.02	103548.22
		Step B	52.2720	4181.76	9060.48	108725.76
		Step C	54.8856	4390.85	9513.50	114162.05
		Step D	57.6300	4610.40	9989.20	119870.40
		Step E	60.5113	4840.90	10488.63	125863.50
		Step F	63.5370	5082.96	11013.08	132156.96
		Step G	66.7137	5337.10	11563.71	138764.50



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8978A	Wastewater Collection Supervisor-A	Step A	41.4841	3318.73	7190.58	86286.93
		Step B	43.5579	3484.63	7550.04	90600.43
		Step C	45.7360	3658.88	7927.57	95130.88
		Step D	48.0228	3841.82	8323.95	99887.42
		Step E	50.4240	4033.92	8740.16	104881.92
		Step F	52.9449	4235.59	9177.12	110125.39
		Step G	55.5922	4447.38	9635.98	115631.78
9040A	Wastewater Treatment Plant Chief Operator-A	Step A	51.9897	4159.18	9011.55	108138.58
		Step B	54.5892	4367.14	9462.13	113545.54
		Step C	57.3187	4585.50	9935.24	119222.90
		Step D	60.1846	4814.77	10432.00	125183.97
		Step E	63.1938	5055.50	10953.59	131443.10
		Step F	66.3535	5308.28	11501.27	138015.28
		Step G	69.6712	5573.70	12076.34	144916.10



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9045A	Wastewater Utility Manager-A	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.1917	5615.34	12166.56	145998.74
		Step C	73.7007	5896.06	12774.79	153297.46
		Step D	77.3861	6190.89	13413.59	160963.09
		Step E	81.2552	6500.42	14084.23	169010.82
		Step F	85.3178	6825.42	14788.42	177461.02
		Step G	89.5838	7166.70	15527.86	186334.30
9047A	Water Conservation Administrator-A	Step A	45.6340	3650.72	7909.89	94918.72
		Step B	47.9158	3833.26	8305.41	99664.86
		Step C	50.3116	4024.93	8720.68	104648.13
		Step D	52.8271	4226.17	9156.70	109880.37
		Step E	55.4685	4437.48	9614.54	115374.48
		Step F	58.2423	4659.38	10095.33	121143.98
		Step G	61.1541	4892.33	10600.04	127200.53



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9085A	Water Distribution Superintendent-A	Step A	49.0486	3923.89	8501.76	102021.09
		Step B	52.2720	4181.76	9060.48	108725.76
		Step C	54.8856	4390.85	9513.50	114162.05
		Step D	57.6300	4610.40	9989.20	119870.40
		Step E	60.5113	4840.90	10488.63	125863.50
		Step F	63.5370	5082.96	11013.08	132156.96
		Step G	66.7137	5337.10	11563.71	138764.50
9084A	Water Distribution Supervisor-A	Step A	41.4840	3318.72	7190.56	86286.72
		Step B	43.5579	3484.63	7550.04	90600.43
		Step C	45.7360	3658.88	7927.57	95130.88
		Step D	48.0228	3841.82	8323.95	99887.42
		Step E	50.4239	4033.91	8740.14	104881.71
		Step F	52.9449	4235.59	9177.12	110125.39
		Step G	55.5922	4447.38	9635.98	115631.78



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9101A	Water Quality Lab Supervisor-A	Step A	43.5565	3484.52	7549.79	90597.52
		Step B	45.7343	3658.74	7927.28	95127.34
		Step C	48.0209	3841.67	8323.62	99883.47
		Step D	50.4219	4033.75	8739.80	104877.55
		Step E	52.9431	4235.45	9176.80	110121.65
		Step F	55.5903	4447.22	9635.65	115627.82
		Step G	58.3697	4669.58	10117.41	121408.98
9175A	Water Treatment Plant Chief Operator-A	Step A	49.7784	3982.27	8628.26	103539.07
		Step B	52.2676	4181.41	9059.72	108716.61
		Step C	54.8807	4390.46	9512.65	114151.86
		Step D	57.6250	4610.00	9988.33	119860.00
		Step E	60.5060	4840.48	10487.71	125852.48
		Step F	63.5315	5082.52	11012.13	132145.52
		Step G	66.7080	5336.64	11562.72	138752.64



City of Roseville

Salary Schedule: Management-A

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9244A	Water Utility Manager-A	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.1917	5615.34	12166.56	145998.74
		Step C	73.7007	5896.06	12774.79	153297.46
		Step D	77.3861	6190.89	13413.59	160963.09
		Step E	81.2552	6500.42	14084.23	169010.82
		Step F	85.3178	6825.42	14788.42	177461.02
		Step G	89.5838	7166.70	15527.86	186334.30



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1370B	Accounting Manager-B	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	66.4401	5315.21	11516.28	138195.41
		Step C	68.4333	5474.66	11861.77	142341.26
		Step D	70.4862	5638.90	12217.61	146611.30
		Step E	72.6009	5808.07	12584.16	151009.87
		Step F	74.7789	5982.31	12961.68	155540.11
		Step G	77.0224	6161.79	13350.55	160206.59
		Step H	79.3330	6346.64	13751.05	165012.64
		Step I	81.7130	6537.04	14163.59	169963.04
		Step J	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
0043B	Accounting Supervisor-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	52.1047	4168.38	9031.48	108377.78
Step B	55.1209	4409.67	9554.29	114651.47
Step C	56.7744	4541.95	9840.90	118090.75
Step D	58.4777	4678.22	10136.13	121633.62
Step E	60.2321	4818.57	10440.23	125282.77
Step F	62.0390	4963.12	10753.43	129041.12
Step G	63.9001	5112.01	11076.02	132912.21
Step H	65.8172	5265.38	11408.31	136899.78
Step I	67.7917	5423.34	11750.56	141006.74
Step J	69.8254	5586.03	12103.07	145236.83



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9427B	Accounts Payable Supervisor-B	Step A	49.6233	3969.86	8601.37	103216.46
		Step B	52.4956	4199.65	9099.24	109190.85
		Step C	54.0705	4325.64	9372.22	112466.64
		Step D	55.6926	4455.41	9653.38	115840.61
		Step E	57.3634	4589.07	9942.99	119315.87
		Step F	59.0843	4726.74	10241.28	122895.34
		Step G	60.8568	4868.54	10548.51	126582.14
		Step H	62.6825	5014.60	10864.97	130379.60
		Step I	64.5630	5165.04	11190.92	134291.04
		Step J	66.4999	5319.99	11526.65	138319.79



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0090B	Alternative Transportation Manager-B	Step A	63.7302	5098.42	11046.57	132558.82
		Step B	67.4191	5393.53	11685.98	140231.73
		Step C	69.4417	5555.34	12036.56	144438.74
		Step D	71.5250	5722.00	12397.67	148772.00
		Step E	73.6707	5893.66	12769.59	153235.06
		Step F	75.8808	6070.46	13152.67	157832.06
		Step G	78.1573	6252.58	13547.27	162567.18
		Step H	80.5019	6440.15	13953.66	167443.95
		Step I	82.9170	6633.36	14372.28	172467.36
		Step J	85.4044	6832.35	14803.43	177641.15



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1017B	Assistant Building Official-B	Step A	48.1569	3852.55	8347.20	100166.35
		Step B	50.9445	4075.56	8830.38	105964.56
		Step C	52.4728	4197.82	9095.29	109143.42
		Step D	54.0469	4323.75	9368.13	112417.55
		Step E	55.6683	4453.46	9649.17	115790.06
		Step F	57.3384	4587.07	9938.66	119263.87
		Step G	59.0585	4724.68	10236.81	122841.68
		Step H	60.8304	4866.43	10543.94	126527.23
		Step I	62.6552	5012.42	10860.23	130322.82
		Step J	64.5349	5162.79	11186.05	134232.59



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0245B	Assistant City Attorney-B	Step A	94.0641	7525.13	16304.44	195653.33
		Step B	99.5089	7960.71	17248.21	206978.51
		Step C	102.4941	8199.53	17765.64	213187.73
		Step D	105.5690	8445.52	18298.63	219583.52
		Step E	108.7361	8698.89	18847.59	226171.09
		Step F	111.9981	8959.85	19413.00	232956.05
		Step G	115.3580	9228.64	19995.39	239944.64
		Step H	118.8188	9505.50	20595.26	247143.10
		Step I	122.3833	9790.66	21213.11	254557.26
		Step J	126.0548	10084.38	21849.50	262193.98



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0250B	Assistant City Clerk-B	Step A	48.0029	3840.23	8320.50	99846.03
		Step B	50.7816	4062.53	8802.14	105625.73
		Step C	52.3051	4184.41	9066.22	108794.61
		Step D	53.8743	4309.94	9338.21	112058.54
		Step E	55.4906	4439.25	9618.37	115420.45
		Step F	57.1553	4572.42	9906.92	118883.02
		Step G	58.8699	4709.59	10204.12	122449.39
		Step H	60.6359	4850.87	10510.22	126122.67
		Step I	62.4551	4996.41	10825.55	129906.61
		Step J	64.3287	5146.30	11150.31	133803.70



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0325B	Assistant City Manager-B	Step A	94.9999	7599.99	16466.65	197599.79
		Step B	100.4989	8039.91	17419.81	209037.71
		Step C	103.5138	8281.10	17942.39	215308.70
		Step D	106.6192	8529.54	18480.66	221767.94
		Step E	109.8178	8785.42	19035.09	228421.02
		Step F	113.1123	9048.98	19606.13	235273.58
		Step G	116.5056	9320.45	20194.30	242331.65
		Step H	120.0008	9600.06	20800.14	249601.66
		Step I	123.6008	9888.06	21424.14	257089.66
		Step J	127.3089	10184.71	22066.88	264802.51



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1021B	Assistant City Manager/Chief Financial Officer-B	Step A	94.9999	7599.99	16466.65	197599.79
		Step B	100.4989	8039.91	17419.81	209037.71
		Step C	103.5138	8281.10	17942.39	215308.70
		Step D	106.6192	8529.54	18480.66	221767.94
		Step E	109.8178	8785.42	19035.09	228421.02
		Step F	113.1123	9048.98	19606.13	235273.58
		Step G	116.5056	9320.45	20194.30	242331.65
		Step H	120.0008	9600.06	20800.14	249601.66
		Step I	123.6008	9888.06	21424.14	257089.66
		Step J	127.3089	10184.71	22066.88	264802.51



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1068B	Assistant Electric Analyst-B	Step A	37.2034	2976.27	6448.59	77383.07
		Step B	39.3570	3148.56	6821.88	81862.56
		Step C	40.5377	3243.02	7026.53	84318.42
		Step D	41.7537	3340.30	7237.31	86847.70
		Step E	43.0065	3440.52	7454.46	89453.52
		Step F	44.2965	3543.72	7678.06	92136.72
		Step G	45.6255	3650.04	7908.42	94901.04
		Step H	46.9943	3759.54	8145.68	97748.14
		Step I	48.4041	3872.33	8390.04	100680.53
		Step J	49.8562	3988.50	8641.74	103700.90



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0395B	Assistant Electric Utility Director-B	Step A	112.4490	8995.92	19491.16	233893.92
		Step B	118.9582	9516.66	20619.42	247433.06
		Step C	122.5270	9802.16	21238.01	254856.16
		Step D	126.2027	10096.22	21875.13	262501.62
		Step E	129.9889	10399.11	22531.41	270376.91
		Step F	133.8885	10711.08	23207.34	278488.08
		Step G	137.9051	11032.41	23903.55	286842.61
		Step H	142.0423	11363.38	24620.67	295447.98
		Step I	146.3035	11704.28	25359.27	304311.28
		Step J	150.6927	12055.42	26120.07	313440.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0411B	Assistant Environmental Utilities Director-B	Step A	76.8725	6149.80	13324.57	159894.80
		Step B	81.3223	6505.78	14095.87	169150.38
		Step C	83.7618	6700.94	14518.71	174224.54
		Step D	86.2747	6901.98	14954.28	179451.38
		Step E	88.8630	7109.04	15402.92	184835.04
		Step F	91.5289	7322.31	15865.01	190380.11
		Step G	94.2747	7541.98	16340.95	196091.38
		Step H	97.1029	7768.23	16831.17	201974.03
		Step I	100.0161	8001.29	17336.12	208033.49
		Step J	103.0165	8241.32	17856.19	214274.32



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1026B	Assistant Finance Director-B	Step A	72.2245	5777.96	12518.91	150226.96
		Step B	76.4051	6112.41	13243.55	158922.61
		Step C	78.6973	6295.78	13640.87	163690.38
		Step D	81.0583	6484.66	14050.11	168601.26
		Step E	83.4899	6679.19	14471.58	173658.99
		Step F	85.9946	6879.57	14905.73	178868.77
		Step G	88.5746	7085.97	15352.93	184235.17
		Step H	91.2317	7298.54	15813.49	189761.94
		Step I	93.9686	7517.49	16287.89	195454.69
		Step J	96.7878	7743.02	16776.55	201318.62



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0480B	Assistant Fire Chief-B	Step A	74.4805	5958.44	12909.95	154919.44
		Step B	78.7920	6303.36	13657.28	163887.36
		Step C	81.1557	6492.46	14066.99	168803.86
		Step D	83.5903	6687.22	14488.99	173867.82
		Step E	86.0981	6887.85	14923.67	179084.05
		Step F	88.6811	7094.49	15371.39	184456.69
		Step G	91.3414	7307.31	15832.51	189990.11
		Step H	94.0817	7526.54	16307.49	195689.94
		Step I	96.9041	7752.33	16796.71	201560.53
		Step J	99.8113	7984.90	17300.63	207607.50



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0484B	Assistant Human Resources Director-B	Step A	65.1431	5211.45	11291.47	135497.65
		Step B	68.9138	5513.10	11945.06	143340.70
		Step C	70.9812	5678.50	12303.41	147640.90
		Step D	73.1107	5848.86	12672.52	152070.26
		Step E	75.3040	6024.32	13052.69	156632.32
		Step F	77.5631	6205.05	13444.27	161331.25
		Step G	79.8900	6391.20	13847.60	166171.20
		Step H	82.2867	6582.94	14263.03	171156.34
		Step I	84.7553	6780.42	14690.92	176291.02
		Step J	87.2980	6983.84	15131.65	181579.84



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9558B	Assistant Information Technology Director-B	Step A	68.4017	5472.14	11856.29	142275.54
		Step B	72.3611	5788.89	12542.59	150511.09
		Step C	74.5319	5962.55	12918.86	155026.35
		Step D	76.7679	6141.43	13306.44	159677.23
		Step E	79.0710	6325.68	13705.64	164467.68
		Step F	81.4429	6515.43	14116.77	169401.23
		Step G	83.8863	6710.90	14540.29	174483.50
		Step H	86.4029	6912.23	14976.50	179718.03
		Step I	88.9950	7119.60	15425.80	185109.60
		Step J	91.6649	7333.19	15888.58	190662.99



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0510B	Assistant Police Chief-B	Step A	86.6885	6935.08	15026.01	180312.08
		Step B	91.7064	7336.51	15895.78	190749.31
		Step C	94.4576	7556.61	16372.65	196471.81
		Step D	97.2914	7783.31	16863.84	202366.11
		Step E	100.2100	8016.80	17369.73	208436.80
		Step F	103.2163	8257.30	17890.83	214689.90
		Step G	106.3128	8505.02	18427.55	221130.62
		Step H	109.5022	8760.18	18980.38	227764.58
		Step I	112.7872	9022.98	19549.78	234597.38
		Step J	116.1709	9293.67	20136.29	241635.47



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1148B	Assistant Public Works Director-B	Step A	71.2520	5700.16	12350.35	148204.16
		Step B	75.3764	6030.11	13065.24	156782.91
		Step C	77.6377	6211.02	13457.20	161486.42
		Step D	79.9668	6397.34	13860.91	166330.94
		Step E	82.3658	6589.26	14276.74	171320.86
		Step F	84.8368	6786.94	14705.05	176460.54
		Step G	87.3819	6990.55	15146.20	181754.35
		Step H	90.0033	7200.26	15600.57	187206.86
		Step I	92.7034	7416.27	16068.59	192823.07
		Step J	95.4845	7638.76	16550.65	198607.76



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0086B	Assistant Transportation Planner-B	Step A	37.9473	3035.78	6577.53	78930.38
		Step B	40.1439	3211.51	6958.28	83499.31
		Step C	41.3483	3307.86	7167.04	86004.46
		Step D	42.5888	3407.10	7382.06	88584.70
		Step E	43.8663	3509.30	7603.49	91241.90
		Step F	45.1823	3614.58	7831.60	93979.18
		Step G	46.5378	3723.02	8066.55	96798.62
		Step H	47.9340	3834.72	8308.56	99702.72
		Step I	49.3720	3949.76	8557.81	102693.76
		Step J	50.8531	4068.25	8814.54	105774.45



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1067B	Associate Electric Analyst-B	Step A	40.9237	3273.90	7093.44	85121.30
		Step B	43.2927	3463.42	7504.07	90048.82
		Step C	44.5914	3567.31	7729.18	92750.11
		Step D	45.9292	3674.34	7961.06	95532.74
		Step E	47.3070	3784.56	8199.88	98398.56
		Step F	48.7262	3898.10	8445.87	101350.50
		Step G	50.1880	4015.04	8699.25	104391.04
		Step H	51.6937	4135.50	8960.24	107522.90
		Step I	53.2445	4259.56	9229.05	110748.56
		Step J	54.8418	4387.34	9505.91	114070.94



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0088B	Associate Transportation Planner-B	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0910B	Budget Analyst I-B	Step A	39.8435	3187.48	6906.21	82874.48
		Step B	42.1498	3371.98	7305.97	87671.58
		Step C	43.4143	3473.14	7525.15	90301.74
		Step D	44.7167	3577.34	7750.89	93010.74
		Step E	46.0582	3684.66	7983.42	95801.06
		Step F	47.4400	3795.20	8222.93	98675.20
		Step G	48.8632	3909.06	8469.62	101635.46
		Step H	50.3291	4026.33	8723.71	104684.53
		Step I	51.8390	4147.12	8985.43	107825.12
		Step J	53.3941	4271.53	9254.98	111059.73



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0915B	Budget Analyst II-B	Step A	43.8288	3506.30	7596.99	91163.90
		Step B	46.3659	3709.27	8036.76	96441.07
		Step C	47.7568	3820.54	8277.85	99334.14
		Step D	49.1895	3935.16	8526.18	102314.16
		Step E	50.6652	4053.22	8781.97	105383.62
		Step F	52.1852	4174.82	9045.43	108545.22
		Step G	53.7507	4300.06	9316.79	111801.46
		Step H	55.3633	4429.06	9596.31	115155.66
		Step I	57.0241	4561.93	9884.18	118610.13
		Step J	58.7349	4698.79	10180.72	122168.59



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0930B	Budget Manager-B	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	66.4401	5315.21	11516.28	138195.41
		Step C	68.4333	5474.66	11861.77	142341.26
		Step D	70.4862	5638.90	12217.61	146611.30
		Step E	72.6009	5808.07	12584.16	151009.87
		Step F	74.7789	5982.31	12961.68	155540.11
		Step G	77.0224	6161.79	13350.55	160206.59
		Step H	79.3330	6346.64	13751.05	165012.64
		Step I	81.7130	6537.04	14163.59	169963.04
		Step J	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1043B	Building Official-B	Step A	63.1961	5055.69	10953.99	131447.89
		Step B	66.8540	5348.32	11588.03	139056.32
		Step C	68.8596	5508.77	11935.66	143227.97
		Step D	70.9253	5674.02	12293.72	147524.62
		Step E	73.0531	5844.25	12662.54	151950.45
		Step F	75.2447	6019.58	13042.41	156508.98
		Step G	77.5020	6200.16	13433.68	161204.16
		Step H	79.8271	6386.17	13836.70	166040.37
		Step I	82.2220	6577.76	14251.81	171021.76
		Step J	84.6886	6775.09	14679.36	176152.29



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1141B	Building Plans Examiner Supervsior-B	Step A	47.2133	3777.06	8183.64	98203.66
		Step B	49.9462	3995.70	8657.34	103888.10
		Step C	51.4446	4115.57	8917.06	107004.77
		Step D	52.9879	4239.03	9184.57	110214.83
		Step E	54.5776	4366.21	9460.12	113521.41
		Step F	56.2149	4497.19	9743.92	116926.99
		Step G	57.9013	4632.10	10036.23	120434.70
		Step H	59.6384	4771.07	10337.32	124047.87
		Step I	61.4275	4914.20	10647.43	127769.20
		Step J	63.2703	5061.62	10966.85	131602.22



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1180B	Chief Information Officer-B	Step A	85.5023	6840.18	14820.40	177844.78
		Step B	90.4515	7236.12	15678.26	188139.12
		Step C	93.1650	7453.20	16148.60	193783.20
		Step D	95.9600	7676.80	16633.07	199596.80
		Step E	98.8389	7907.11	17132.08	205584.91
		Step F	101.8040	8144.32	17646.03	211752.32
		Step G	104.8581	8388.65	18175.40	218104.85
		Step H	108.0039	8640.31	18720.68	224648.11
		Step I	111.2439	8899.51	19282.28	231387.31
		Step J	114.5814	9166.51	19860.78	238329.31



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1220B	City Clerk-B	Step A	70.6620	5652.96	12248.08	146976.96
		Step B	74.7522	5980.18	12957.05	155484.58
		Step C	76.9948	6159.58	13345.77	160149.18
		Step D	79.3047	6344.38	13746.15	164953.78
		Step E	81.6838	6534.70	14158.53	169902.30
		Step F	84.1343	6730.74	14583.28	174999.34
		Step G	86.6583	6932.66	15020.77	180249.26
		Step H	89.2581	7140.65	15471.40	185656.85
		Step I	91.9358	7354.86	15935.54	191226.46
		Step J	94.6939	7575.51	16413.61	196963.31



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
1142B	City Librarian-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	52.8062	4224.50	9153.07	109836.90
Step B	55.8634	4469.07	9682.99	116195.87
Step C	57.5395	4603.16	9973.51	119682.16
Step D	59.2656	4741.25	10272.70	123272.45
Step E	61.0435	4883.48	10580.87	126970.48
Step F	62.8749	5029.99	10898.32	130779.79
Step G	64.7610	5180.88	11225.24	134702.88
Step H	66.7039	5336.31	11562.01	138744.11
Step I	68.7051	5496.41	11908.88	142906.61
Step J	70.7662	5661.30	12266.14	147193.70



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1368B	Code Enforcement Supervisor-B	Step A	43.7167	3497.34	7577.56	90930.74
		Step B	46.2472	3699.78	8016.18	96194.18
		Step C	47.6347	3810.78	8256.68	99080.18
		Step D	49.0638	3925.10	8504.39	102052.70
		Step E	50.5356	4042.85	8759.50	105114.05
		Step F	52.0517	4164.14	9022.29	108267.54
		Step G	53.6133	4289.06	9292.97	111515.66
		Step H	55.2218	4417.74	9571.78	114861.34
		Step I	56.8783	4550.26	9858.91	118306.86
		Step J	58.5847	4686.78	10154.68	121856.18



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1027B	Construction Inspection Superintendent-B	Step A	49.1955	3935.64	8527.22	102326.64
		Step B	52.0433	4163.46	9020.84	108250.06
		Step C	53.6046	4288.37	9291.46	111497.57
		Step D	55.2128	4417.02	9570.22	114842.62
		Step E	56.8691	4549.53	9857.31	118287.73
		Step F	58.5752	4686.02	10153.03	121836.42
		Step G	60.3324	4826.59	10457.62	125491.39
		Step H	62.1425	4971.40	10771.37	129256.40
		Step I	64.0068	5120.54	11094.51	133134.14
		Step J	65.9269	5274.15	11427.33	137127.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3740B	Cultural Arts Supervisor-B	Step A	39.7899	3183.19	6896.92	82762.99
		Step B	42.0925	3367.40	7296.03	87552.40
		Step C	43.3553	3468.42	7514.92	90179.02
		Step D	44.6559	3572.47	7740.36	92884.27
		Step E	45.9957	3679.66	7972.59	95671.06
		Step F	47.3755	3790.04	8211.75	98541.04
		Step G	48.7968	3903.74	8458.11	101497.34
		Step H	50.2606	4020.85	8711.84	104542.05
		Step I	51.7685	4141.48	8973.21	107678.48
		Step J	53.3220	4265.76	9242.48	110909.76



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1025B	Custodian Supervisor-B	Step A	26.8003	2144.02	4645.39	55744.62
		Step B	28.3516	2268.13	4914.28	58971.33
		Step C	29.2021	2336.17	5061.70	60740.37
		Step D	30.0782	2406.26	5213.55	62562.66
		Step E	30.9805	2478.44	5369.95	64439.44
		Step F	31.9099	2552.79	5531.05	66372.59
		Step G	32.8672	2629.38	5696.98	68363.78
		Step H	33.8532	2708.26	5867.89	70414.66
		Step I	34.8688	2789.50	6043.93	72527.10
		Step J	35.9149	2873.19	6225.25	74702.99



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1150B	Customer Care Manager-B	Step A	54.4742	4357.94	9442.19	113306.34
		Step B	57.6274	4610.19	9988.75	119864.99
		Step C	59.3562	4748.50	10288.41	123460.90
		Step D	61.1369	4890.95	10597.06	127164.75
		Step E	62.9710	5037.68	10914.97	130979.68
		Step F	64.8602	5188.82	11242.43	134909.22
		Step G	66.8060	5344.48	11579.71	138956.48
		Step H	68.8101	5504.81	11927.08	143125.01
		Step I	70.8744	5669.95	12284.90	147418.75
		Step J	73.0007	5840.06	12653.45	151841.46



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9561B	Data Management System Administrator-B	Step A	56.6346	4530.77	9816.66	117799.97
		Step B	59.9129	4793.03	10384.90	124618.83
		Step C	61.7103	4936.82	10696.45	128357.42
		Step D	63.5617	5084.94	11017.36	132208.34
		Step E	65.4684	5237.47	11347.86	136174.27
		Step F	67.4325	5394.60	11688.30	140259.60
		Step G	69.4556	5556.45	12038.97	144467.65
		Step H	71.5391	5723.13	12400.11	148801.33
		Step I	73.6854	5894.83	12772.14	153265.63
		Step J	75.8960	6071.68	13155.31	157863.68



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1645B	Department Public Information Officer-B	Step A	49.5024	3960.19	8580.42	102964.99
		Step B	52.3679	4189.43	9077.10	108925.23
		Step C	53.9389	4315.11	9349.41	112192.91
		Step D	55.5572	4444.58	9629.91	115558.98
		Step E	57.2238	4577.90	9918.79	119025.50
		Step F	58.9406	4715.25	10216.37	122596.45
		Step G	60.7088	4856.70	10522.86	126274.30
		Step H	62.5301	5002.41	10838.55	130062.61
		Step I	64.4060	5152.48	11163.71	133964.48
		Step J	66.3381	5307.05	11498.60	137983.25



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1655B	Deputy City Attorney I-B	Step A	67.5992	5407.94	11717.19	140606.34
		Step B	71.5120	5720.96	12395.41	148744.96
		Step C	73.6573	5892.58	12767.27	153207.18
		Step D	75.8671	6069.37	13150.30	157803.57
		Step E	78.1430	6251.44	13544.79	162537.44
		Step F	80.4874	6438.99	13951.15	167413.79
		Step G	82.9021	6632.17	14369.70	172436.37
		Step H	85.3890	6831.12	14800.76	177609.12
		Step I	87.9507	7036.06	15244.79	182937.46
		Step J	90.5893	7247.14	15702.15	188425.74



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1658B	Deputy City Attorney II-B	Step A	74.3591	5948.73	12888.91	154666.93
		Step B	78.6632	6293.06	13634.95	163619.46
		Step C	81.0231	6481.85	14044.00	168528.05
		Step D	83.4538	6676.30	14465.33	173583.90
		Step E	85.9574	6876.59	14899.28	178791.39
		Step F	88.5362	7082.90	15346.27	184155.30
		Step G	91.1921	7295.37	15806.63	189679.57
		Step H	93.9280	7514.24	16280.85	195370.24
		Step I	96.7458	7739.66	16769.27	201231.26
		Step J	99.6483	7971.86	17272.37	207268.46



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1659B	Deputy City Manager-B	Step A	77.7283	6218.26	13472.91	161674.86
		Step B	82.2275	6578.20	14252.77	171033.20
		Step C	84.6944	6775.55	14680.36	176164.35
		Step D	87.2351	6978.81	15120.75	181449.01
		Step E	89.8522	7188.18	15574.38	186892.58
		Step F	92.5477	7403.82	16041.60	192499.22
		Step G	95.3242	7625.94	16522.86	198274.34
		Step H	98.1840	7854.72	17018.56	204222.72
		Step I	101.1295	8090.36	17529.11	210349.36
		Step J	104.1633	8333.06	18054.97	216659.66



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1280B	Development Services Business Systems Administrator-B	Step A	52.2948	4183.58	9064.43	108773.18
		Step B	55.3219	4425.75	9589.13	115069.55
		Step C	56.9814	4558.51	9876.78	118521.31
		Step D	58.6908	4695.26	10173.07	122076.86
		Step E	60.4516	4836.13	10478.28	125739.33
		Step F	62.2652	4981.22	10792.63	129511.62
		Step G	64.1331	5130.65	11116.40	133396.85
		Step H	66.0571	5284.57	11449.90	137398.77
		Step I	68.0387	5443.10	11793.37	141520.50
		Step J	70.0799	5606.39	12147.18	145766.19



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1676B	Development Services Director-B	Step A	85.5025	6840.20	14820.43	177845.20
		Step B	90.4516	7236.13	15678.28	188139.33
		Step C	93.1652	7453.22	16148.63	193783.62
		Step D	95.9602	7676.82	16633.10	199597.22
		Step E	98.8390	7907.12	17132.09	205585.12
		Step F	101.8041	8144.33	17646.04	211752.53
		Step G	104.8582	8388.66	18175.42	218105.06
		Step H	108.0039	8640.31	18720.68	224648.11
		Step I	111.2441	8899.53	19282.31	231387.73
		Step J	114.5814	9166.51	19860.78	238329.31



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1695B	Development Services Manager-B	Step A	62.2290	4978.32	10786.36	129436.32
		Step B	65.8312	5266.50	11410.74	136928.90
		Step C	67.8061	5424.49	11753.06	141036.69
		Step D	69.8402	5587.22	12105.63	145267.62
		Step E	71.9355	5754.84	12468.82	149625.84
		Step F	74.0935	5927.48	12842.87	154114.48
		Step G	76.3164	6105.31	13228.18	158738.11
		Step H	78.6059	6288.47	13625.02	163500.27
		Step I	80.9640	6477.12	14033.76	168405.12
		Step J	83.3930	6671.44	14454.79	173457.44



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2415B	EMS Quality Assurance Coordinator-B	Step A	55.5366	4442.93	9626.34	115516.13
		Step B	58.7513	4700.10	10183.56	122202.70
		Step C	60.5139	4841.11	10489.08	125868.91
		Step D	62.3293	4986.34	10803.75	129644.94
		Step E	64.1991	5135.93	11127.84	133534.13
		Step F	66.1251	5290.01	11461.68	137540.21
		Step G	68.1090	5448.72	11805.56	141666.72
		Step H	70.1522	5612.18	12159.71	145916.58
		Step I	72.2568	5780.54	12524.51	150294.14
		Step J	74.4244	5953.95	12900.23	154802.75



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6520B	ERP Program Manager-B	Step A	54.7230	4377.84	9485.32	113823.84
		Step B	57.8904	4631.23	10034.34	120412.03
		Step C	59.6271	4770.17	10335.36	124024.37
		Step D	61.4158	4913.26	10645.41	127744.86
		Step E	63.2583	5060.66	10964.77	131577.26
		Step F	65.1561	5212.49	11293.72	135524.69
		Step G	67.1108	5368.86	11632.54	139590.46
		Step H	69.1241	5529.93	11981.51	143778.13
		Step I	71.1978	5695.82	12340.95	148091.42
		Step J	73.3338	5866.70	12711.19	152534.30



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1674B	Economic Development Analyst I-B	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	40.1445	3211.56	6958.38	83500.56
		Step C	41.3490	3307.92	7167.16	86005.92
		Step D	42.5894	3407.15	7382.16	88585.95
		Step E	43.8670	3509.36	7603.61	91243.36
		Step F	45.1830	3614.64	7831.72	93980.64
		Step G	46.5386	3723.09	8066.69	96800.29
		Step H	47.9347	3834.78	8308.68	99704.18
		Step I	49.3728	3949.82	8557.95	102695.42
		Step J	50.8539	4068.31	8814.68	105776.11



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1675B	Economic Development Analyst II-B	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1710B	Economic Development Director-B	Step A	81.4337	6514.70	14115.17	169382.10
		Step B	86.1476	6891.81	14932.25	179187.01
		Step C	88.7321	7098.57	15380.23	184562.77
		Step D	91.3941	7311.53	15841.64	190099.73
		Step E	94.1358	7530.86	16316.87	195802.46
		Step F	96.9599	7756.79	16806.38	201676.59
		Step G	99.8687	7989.50	17310.57	207726.90
		Step H	102.8647	8229.18	17829.88	213958.58
		Step I	105.9507	8476.06	18364.79	220377.46
		Step J	109.1292	8730.34	18915.73	226988.74



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1118B	Economic Development Manager-B	Step A	56.4726	4517.81	9788.58	117463.01
		Step B	59.7438	4779.50	10355.59	124267.10
		Step C	61.5360	4922.88	10666.24	127994.88
		Step D	63.3821	5070.57	10986.23	131834.77
		Step E	65.2836	5222.69	11315.82	135789.89
		Step F	67.2420	5379.36	11655.28	139863.36
		Step G	69.2593	5540.74	12004.95	144059.34
		Step H	71.3370	5706.96	12365.08	148380.96
		Step I	73.4773	5878.18	12736.07	152832.78
		Step J	75.6814	6054.51	13118.11	157417.31



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1001B	Economic Development Project Manager-B	Step A	52.3696	4189.57	9077.40	108928.77
		Step B	55.4009	4432.07	9602.82	115233.87
		Step C	57.0629	4565.03	9890.90	118690.83
		Step D	58.7748	4701.98	10187.63	122251.58
		Step E	60.5380	4843.04	10493.25	125919.04
		Step F	62.3541	4988.33	10808.04	129696.53
		Step G	64.2248	5137.98	11132.30	133587.58
		Step H	66.1515	5292.12	11466.26	137595.12
		Step I	68.1361	5450.89	11810.26	141723.09
		Step J	70.1802	5614.42	12164.57	145974.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1310B	Electric Business Analyst I-B	Step A	49.1088	3928.70	8512.19	102146.30
		Step B	51.9514	4156.11	9004.91	108058.91
		Step C	53.5100	4280.80	9275.07	111300.80
		Step D	55.1154	4409.23	9553.34	114640.03
		Step E	56.7688	4541.50	9839.93	118079.10
		Step F	58.4719	4677.75	10135.13	121621.55
		Step G	60.2260	4818.08	10439.17	125270.08
		Step H	62.0327	4962.62	10752.33	129028.02
		Step I	63.8937	5111.50	11074.91	132898.90
		Step J	65.8106	5264.85	11407.17	136886.05



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1312B	Electric Business Analyst II-B	Step A	54.0194	4321.55	9363.36	112360.35
		Step B	57.1461	4571.69	9905.32	118863.89
		Step C	58.8606	4708.85	10202.50	122430.05
		Step D	60.6264	4850.11	10508.58	126102.91
		Step E	62.4452	4995.62	10823.83	129886.02
		Step F	64.3186	5145.49	11148.56	133782.69
		Step G	66.2481	5299.85	11483.00	137796.05
		Step H	68.2355	5458.84	11827.49	141929.84
		Step I	70.2826	5622.61	12182.32	146187.81
		Step J	72.3911	5791.29	12547.79	150573.49



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1066B	Electric Compliance Analyst I-B	Step A	49.1085	3928.68	8512.14	102145.68
		Step B	51.9511	4156.09	9004.86	108058.29
		Step C	53.5097	4280.78	9275.01	111300.18
		Step D	55.1149	4409.19	9553.25	114638.99
		Step E	56.7684	4541.47	9839.86	118078.27
		Step F	58.4715	4677.72	10135.06	121620.72
		Step G	60.2255	4818.04	10439.09	125269.04
		Step H	62.0324	4962.59	10752.28	129027.39
		Step I	63.8934	5111.47	11074.86	132898.27
		Step J	65.8102	5264.82	11407.10	136885.22



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2335B	Electric Compliance Analyst II-B	Step A	54.0202	4321.62	9363.50	112362.02
		Step B	57.1472	4571.78	9905.51	118866.18
		Step C	58.8615	4708.92	10202.66	122431.92
		Step D	60.6274	4850.19	10508.75	126104.99
		Step E	62.4462	4995.70	10824.01	129888.10
		Step F	64.3196	5145.57	11148.73	133784.77
		Step G	66.2492	5299.94	11483.19	137798.34
		Step H	68.2366	5458.93	11827.68	141932.13
		Step I	70.2837	5622.70	12182.51	146190.10
		Step J	72.3923	5791.38	12548.00	150575.98



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1151B	Electric Customer Programs and Public Affairs Supervisor-B	Step A	68.3352	5466.82	11844.77	142137.22
		Step B	72.2907	5783.26	12530.39	150364.66
		Step C	74.4595	5956.76	12906.31	154875.76
		Step D	76.6933	6135.46	13293.51	159522.06
		Step E	78.9941	6319.53	13692.31	164307.73
		Step F	81.3639	6509.11	14103.08	169236.91
		Step G	83.8049	6704.39	14526.18	174314.19
		Step H	86.3189	6905.51	14961.94	179543.31
		Step I	88.9085	7112.68	15410.81	184929.68
		Step J	91.5758	7326.06	15873.14	190477.66



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1117B	Electric Economic and Development Partnership Manager-B	Step A	75.1688	6013.50	13029.26	156351.10
		Step B	79.5198	6361.58	13783.43	165401.18
		Step C	81.9054	6552.43	14196.94	170363.23
		Step D	84.3625	6749.00	14622.83	175474.00
		Step E	86.8934	6951.47	15061.52	180738.27
		Step F	89.5003	7160.02	15513.39	186160.62
		Step G	92.1852	7374.82	15978.77	191745.22
		Step H	94.9509	7596.07	16458.16	197497.87
		Step I	97.7994	7823.95	16951.90	203422.75
		Step J	100.7333	8058.66	17460.44	209525.26



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2284B	Electric Engineering Technician Supervisor-B	Step A	63.9585	5116.68	11086.14	133033.68
		Step B	67.6605	5412.84	11727.82	140733.84
		Step C	69.6904	5575.23	12079.67	144956.03
		Step D	71.7811	5742.49	12442.06	149304.69
		Step E	73.9346	5914.77	12815.33	153783.97
		Step F	76.1525	6092.20	13199.77	158397.20
		Step G	78.4372	6274.98	13595.78	163149.38
		Step H	80.7903	6463.22	14003.65	168043.82
		Step I	83.2139	6657.11	14423.74	173084.91
		Step J	85.7104	6856.83	14856.47	178277.63



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2338B	Electric Operations Manager-B	Step A	97.7818	7822.54	16948.85	203386.14
		Step B	103.4418	8275.34	17929.91	215158.94
		Step C	106.5450	8523.60	18467.80	221613.60
		Step D	109.7414	8779.31	19021.84	228262.11
		Step E	113.0336	9042.69	19592.49	235109.89
		Step F	116.4246	9313.97	20180.26	242163.17
		Step G	119.9173	9593.38	20785.67	249427.98
		Step H	123.5148	9881.18	21409.23	256910.78
		Step I	127.2203	10177.62	22051.52	264618.22
		Step J	131.0368	10482.94	22713.05	272556.54



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2339B	Electric Operations Supervisor-B	Step A	88.8965	7111.72	15408.73	184904.72
		Step B	94.0422	7523.38	16300.65	195607.78
		Step C	96.8634	7749.07	16789.66	201475.87
		Step D	99.7693	7981.54	17293.35	207520.14
		Step E	102.7624	8220.99	17812.15	213745.79
		Step F	105.8453	8467.62	18346.52	220158.22
		Step G	109.0207	8721.66	18896.92	226763.06
		Step H	112.2913	8983.30	19463.83	233565.90
		Step I	115.6601	9252.81	20047.75	240573.01
		Step J	119.1298	9530.38	20649.17	247789.98



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2314B	Electric Resources Planner I-B	Step A	56.7179	4537.43	9831.10	117973.23
		Step B	60.0010	4800.08	10400.17	124802.08
		Step C	61.8011	4944.09	10712.19	128546.29
		Step D	63.6550	5092.40	11033.53	132402.40
		Step E	65.5648	5245.18	11364.57	136374.78
		Step F	67.5317	5402.54	11705.49	140465.94
		Step G	69.5577	5564.62	12056.67	144680.02
		Step H	71.6445	5731.56	12418.38	149020.56
		Step I	73.7937	5903.50	12790.91	153490.90
		Step J	76.0075	6080.60	13174.63	158095.60



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2316B	Electric Resources Planner II-B	Step A	62.3896	4991.17	10814.20	129770.37
		Step B	66.0012	5280.10	11440.21	137282.50
		Step C	67.9812	5438.50	11783.41	141400.90
		Step D	70.0206	5601.65	12136.90	145642.85
		Step E	72.1213	5769.70	12501.03	150012.30
		Step F	74.2849	5942.79	12876.05	154512.59
		Step G	76.5134	6121.07	13262.32	159147.87
		Step H	78.8089	6304.71	13660.21	163922.51
		Step I	81.1730	6493.84	14069.99	168839.84
		Step J	83.6083	6688.66	14492.11	173905.26



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2216B	Electric Risk and Compliance Supervisor-B	Step A	68.3314	5466.51	11844.11	142129.31
		Step B	72.2867	5782.94	12529.69	150356.34
		Step C	74.4552	5956.42	12905.57	154866.82
		Step D	76.6888	6135.10	13292.73	159512.70
		Step E	78.9896	6319.17	13691.53	164298.37
		Step F	81.3593	6508.74	14102.28	169227.34
		Step G	83.8000	6704.00	14525.33	174304.00
		Step H	86.3140	6905.12	14961.09	179533.12
		Step I	88.9034	7112.27	15409.92	184919.07
		Step J	91.5705	7325.64	15872.22	190466.64



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2352B	Electric Safety Coordinator-B	Step A	41.7429	3339.43	7235.44	86825.23
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2319B	Electric Substation Supervisor-B	Step A	88.8965	7111.72	15408.73	184904.72
		Step B	94.0422	7523.38	16300.65	195607.78
		Step C	96.8634	7749.07	16789.66	201475.87
		Step D	99.7693	7981.54	17293.35	207520.14
		Step E	102.7624	8220.99	17812.15	213745.79
		Step F	105.8453	8467.62	18346.52	220158.22
		Step G	109.0207	8721.66	18896.92	226763.06
		Step H	112.2913	8983.30	19463.83	233565.90
		Step I	115.6601	9252.81	20047.75	240573.01
		Step J	119.1298	9530.38	20649.17	247789.98



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9560B	Electric Technology Systems Administrator-B	Step A	68.3353	5466.82	11844.79	142137.42
		Step B	72.2907	5783.26	12530.39	150364.66
		Step C	74.4595	5956.76	12906.31	154875.76
		Step D	76.6933	6135.46	13293.51	159522.06
		Step E	78.9941	6319.53	13692.31	164307.73
		Step F	81.3639	6509.11	14103.08	169236.91
		Step G	83.8049	6704.39	14526.18	174314.19
		Step H	86.3189	6905.51	14961.94	179543.31
		Step I	88.9085	7112.68	15410.81	184929.68
		Step J	91.5758	7326.06	15873.14	190477.66



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1116B	Electric Utility Chief Operating Officer-B	Step A	123.6941	9895.53	21440.31	257283.73
		Step B	130.8540	10468.32	22681.36	272176.32
		Step C	134.7797	10782.38	23361.81	280341.78
		Step D	138.8231	11105.85	24062.67	288752.05
		Step E	142.9878	11439.02	24784.55	297414.62
		Step F	147.2774	11782.19	25528.08	306336.99
		Step G	151.6957	12135.66	26293.92	315527.06
		Step H	156.2466	12499.73	27082.74	324992.93
		Step I	160.9340	12874.72	27895.23	334742.72
		Step J	165.7620	13260.96	28732.08	344784.96



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2320B	Electric Utility Director-B	Step A	140.5631	11245.05	24364.27	292371.25
		Step B	148.6995	11895.96	25774.58	309294.96
		Step C	153.1606	12252.85	26547.84	318574.05
		Step D	157.7554	12620.43	27344.27	328131.23
		Step E	162.4879	12999.03	28164.57	337974.83
		Step F	167.3627	13389.02	29009.53	348114.42
		Step G	172.3834	13790.67	29879.79	358557.47
		Step H	177.5550	14204.40	30776.20	369314.40
		Step I	182.8816	14630.53	31699.48	380393.73
		Step J	188.3681	15069.45	32650.47	391805.65



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2215B	Electric Utility Financial Administrator-B	Step A	68.3348	5466.78	11844.70	142136.38
		Step B	72.2903	5783.22	12530.32	150363.82
		Step C	74.4591	5956.73	12906.24	154874.93
		Step D	76.6928	6135.42	13293.42	159521.02
		Step E	78.9937	6319.50	13692.24	164306.90
		Step F	81.3634	6509.07	14102.99	169235.87
		Step G	83.8043	6704.34	14526.08	174312.94
		Step H	86.3184	6905.47	14961.86	179542.27
		Step I	88.9079	7112.63	15410.70	184928.43
		Step J	91.5752	7326.02	15873.03	190476.42



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2378B	Electronic Maintenance Coordinator-B	Step A	46.0454	3683.63	7981.20	95774.43
		Step B	48.7097	3896.78	8443.01	101316.18
		Step C	50.1710	4013.68	8696.31	104355.68
		Step D	51.6761	4134.09	8957.19	107486.29
		Step E	53.2263	4258.10	9225.89	110710.70
		Step F	54.8231	4385.85	9502.67	114032.05
		Step G	56.4679	4517.43	9787.77	117453.23
		Step H	58.1620	4652.96	10081.41	120976.96
		Step I	59.9068	4792.54	10383.85	124606.14
		Step J	61.7051	4936.41	10695.55	128346.61



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2500B	Energy Services Account Representative I-B	Step A	48.9290	3914.32	8481.03	101772.32
		Step B	51.7612	4140.90	8971.94	107663.30
		Step C	53.3140	4265.12	9241.09	110893.12
		Step D	54.9134	4393.07	9518.32	114219.87
		Step E	56.5608	4524.86	9803.87	117646.46
		Step F	58.2577	4660.62	10098.00	121176.02
		Step G	60.0054	4800.43	10400.94	124811.23
		Step H	61.8056	4944.45	10712.97	128555.65
		Step I	63.6597	5092.78	11034.35	132412.18
		Step J	65.5695	5245.56	11365.38	136384.56



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2501B	Energy Services Account Representative II-B	Step A	53.8220	4305.76	9329.15	111949.76
		Step B	56.9375	4555.00	9869.17	118430.00
		Step C	58.6456	4691.65	10165.24	121982.85
		Step D	60.4050	4832.40	10470.20	125642.40
		Step E	62.2171	4977.37	10784.30	129411.57
		Step F	64.0837	5126.70	11107.84	133294.10
		Step G	66.0061	5280.49	11441.06	137292.69
		Step H	67.9864	5438.91	11784.31	141411.71
		Step I	70.0259	5602.07	12137.82	145653.87
		Step J	72.1267	5770.14	12501.96	150023.54



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1277B	Engineering Manager-B	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.7182	5657.46	12257.82	147093.86
		Step C	72.8398	5827.18	12625.57	151506.78
		Step D	75.0251	6002.01	13004.35	156052.21
		Step E	77.2759	6182.07	13394.49	160733.87
		Step F	79.5942	6367.54	13796.33	165555.94
		Step G	81.9819	6558.55	14210.20	170522.35
		Step H	84.4414	6755.31	14636.51	175638.11
		Step I	86.9746	6957.97	15075.60	180907.17
		Step J	89.5838	7166.70	15527.86	186334.30



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2540B	Environmental Coordinator-B	Step A	48.0045	3840.36	8320.78	99849.36
		Step B	50.7831	4062.65	8802.40	105628.85
		Step C	52.3067	4184.54	9066.49	108797.94
		Step D	53.8759	4310.07	9338.49	112061.87
		Step E	55.4922	4439.38	9618.65	115423.78
		Step F	57.1569	4572.55	9907.20	118886.35
		Step G	58.8715	4709.72	10204.39	122452.72
		Step H	60.6378	4851.02	10510.55	126126.62
		Step I	62.4568	4996.54	10825.85	129910.14
		Step J	64.3306	5146.45	11150.64	133807.65



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2546B	Environmental Utilities Business Analyst I-B	Step A	39.8435	3187.48	6906.21	82874.48
		Step B	42.1498	3371.98	7305.97	87671.58
		Step C	43.4143	3473.14	7525.15	90301.74
		Step D	44.7167	3577.34	7750.89	93010.74
		Step E	46.0582	3684.66	7983.42	95801.06
		Step F	47.4400	3795.20	8222.93	98675.20
		Step G	48.8632	3909.06	8469.62	101635.46
		Step H	50.3291	4026.33	8723.71	104684.53
		Step I	51.8390	4147.12	8985.43	107825.12
		Step J	53.3941	4271.53	9254.98	111059.73



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2547B	Environmental Utilities Business Analyst II-B	Step A	43.8288	3506.30	7596.99	91163.90
		Step B	46.3659	3709.27	8036.76	96441.07
		Step C	47.7568	3820.54	8277.85	99334.14
		Step D	49.1895	3935.16	8526.18	102314.16
		Step E	50.6652	4053.22	8781.97	105383.62
		Step F	52.1852	4174.82	9045.43	108545.22
		Step G	53.7507	4300.06	9316.79	111801.46
		Step H	55.3633	4429.06	9596.31	115155.66
		Step I	57.0241	4561.93	9884.18	118610.13
		Step J	58.7349	4698.79	10180.72	122168.59



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1122B	Environmental Utilities Business Services Manager-B	Step A	63.6319	5090.55	11029.53	132354.35
		Step B	67.3152	5385.22	11667.97	140015.62
		Step C	69.3347	5546.78	12018.01	144216.18
		Step D	71.4146	5713.17	12378.53	148542.37
		Step E	73.5571	5884.57	12749.90	152998.77
		Step F	75.7638	6061.10	13132.39	157588.70
		Step G	78.0369	6242.95	13526.40	162316.75
		Step H	80.3779	6430.23	13932.17	167186.03
		Step I	82.7893	6623.14	14350.15	172201.74
		Step J	85.2729	6821.83	14780.64	177367.63



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2541B	Environmental Utilities Compliance Administrator-B	Step A	50.0900	4007.20	8682.27	104187.20
		Step B	52.9891	4239.13	9184.78	110217.33
		Step C	54.5788	4366.30	9460.33	113523.90
		Step D	56.2163	4497.30	9744.16	116929.90
		Step E	57.9027	4632.22	10036.47	120437.62
		Step F	59.6398	4771.18	10337.57	124050.78
		Step G	61.4289	4914.31	10647.68	127772.11
		Step H	63.2719	5061.75	10967.13	131605.55
		Step I	65.1700	5213.60	11296.13	135553.60
		Step J	67.1251	5370.01	11635.02	139620.21



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1684B	Environmental Utilities Director-B	Step A	96.0927	7687.42	16656.07	199872.82
		Step B	101.6548	8132.38	17620.17	211441.98
		Step C	104.7045	8376.36	18148.78	217785.36
		Step D	107.8456	8627.65	18693.24	224318.85
		Step E	111.0809	8886.47	19254.02	231048.27
		Step F	114.4134	9153.07	19831.66	237979.87
		Step G	117.8458	9427.66	20426.61	245119.26
		Step H	121.3811	9710.49	21039.39	252472.69
		Step I	125.0227	10001.82	21670.60	260047.22
		Step J	128.7732	10301.86	22320.69	267848.26



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1024B	Environmental Utilities Maintenance Superintendent-B	Step A	58.2453	4659.62	10095.85	121150.22
		Step B	61.6174	4929.39	10680.35	128164.19
		Step C	63.4659	5077.27	11000.76	132009.07
		Step D	65.3699	5229.59	11330.78	135969.39
		Step E	67.3310	5386.48	11670.71	140048.48
		Step F	69.3509	5548.07	12020.82	144249.87
		Step G	71.4315	5714.52	12381.46	148577.52
		Step H	73.5744	5885.95	12752.90	153034.75
		Step I	75.7817	6062.54	13135.49	157625.94
		Step J	78.0551	6244.41	13529.55	162354.61



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1147B	Environmental Utilities Operations Superintendent-B	Step A	57.1887	4575.10	9912.71	118952.50
		Step B	60.4990	4839.92	10486.49	125837.92
		Step C	62.3139	4985.11	10801.08	129612.91
		Step D	64.1834	5134.67	11125.12	133501.47
		Step E	66.1089	5288.71	11458.88	137506.51
		Step F	68.0921	5447.37	11802.63	141631.57
		Step G	70.1349	5610.79	12156.72	145880.59
		Step H	72.2389	5779.11	12521.41	150256.91
		Step I	74.4061	5952.49	12897.06	154764.69
		Step J	76.6383	6131.06	13283.97	159407.66



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4321B	Facilities Supervisor-B	Step A	40.2709	3221.67	6980.29	83763.47
		Step B	42.6019	3408.15	7384.33	88611.95
		Step C	43.8800	3510.40	7605.87	91270.40
		Step D	45.1964	3615.71	7834.04	94008.51
		Step E	46.5523	3724.18	8069.07	96828.78
		Step F	47.9490	3835.92	8311.16	99733.92
		Step G	49.3873	3950.98	8560.47	102725.58
		Step H	50.8689	4069.51	8817.28	105807.31
		Step I	52.3950	4191.60	9081.80	108981.60
		Step J	53.9669	4317.35	9354.26	112251.15



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1155B	Finance Director-B	Step A	83.0592	6644.74	14396.93	172763.14
		Step B	87.8670	7029.36	15230.28	182763.36
		Step C	90.5030	7240.24	15687.19	188246.24
		Step D	93.2181	7457.45	16157.80	193893.65
		Step E	96.0147	7681.18	16642.55	199710.58
		Step F	98.8951	7911.61	17141.82	205701.81
		Step G	101.8620	8148.96	17656.08	211872.96
		Step H	104.9178	8393.42	18185.75	218229.02
		Step I	108.0654	8645.23	18731.34	224776.03
		Step J	111.3073	8904.58	19293.27	231519.18



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2900B	Finance Manager-B	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	66.4401	5315.21	11516.28	138195.41
		Step C	68.4333	5474.66	11861.77	142341.26
		Step D	70.4862	5638.90	12217.61	146611.30
		Step E	72.6009	5808.07	12584.16	151009.87
		Step F	74.7789	5982.31	12961.68	155540.11
		Step G	77.0224	6161.79	13350.55	160206.59
		Step H	79.3330	6346.64	13751.05	165012.64
		Step I	81.7130	6537.04	14163.59	169963.04
		Step J	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0905ZB	Fire Battalion Chief 8Hr-ZB	Step A	61.5522	4924.18	10669.05	128028.58
		Step B	65.1108	5208.86	11285.87	135430.46
		Step C	67.0641	5365.13	11624.44	139493.33
		Step D	69.0761	5526.09	11973.19	143678.29
		Step E	71.1483	5691.86	12332.37	147988.46
		Step F	73.2828	5862.62	12702.35	152428.22
		Step G	75.4813	6038.50	13083.43	157001.10
		Step H	77.7457	6219.66	13475.92	161711.06
		Step I	80.0780	6406.24	13880.19	166562.24
		Step J	82.4855	6598.84	14297.49	171569.84



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0905B	Fire Battalion Chief-B	Step A	43.9657	4924.16	10669.01	128028.12
		Step B	46.5077	5208.86	11285.87	135430.42
		Step C	47.9031	5365.15	11624.49	139493.83
		Step D	49.3401	5526.09	11973.20	143678.37
		Step E	50.8204	5691.88	12332.42	147989.00
		Step F	52.3450	5862.64	12702.39	152428.64
		Step G	53.9152	6038.50	13083.42	157001.06
		Step H	55.5327	6219.66	13475.94	161711.22
		Step I	57.1986	6406.24	13880.19	166562.32
		Step J	58.9184	6598.86	14297.53	171570.38



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3330B	Fire Chief-B	Step A	89.2835	7142.68	15475.81	185709.68
		Step B	94.4513	7556.10	16371.56	196458.70
		Step C	97.2850	7782.80	16862.73	202352.80
		Step D	100.2035	8016.28	17368.61	208423.28
		Step E	103.2096	8256.77	17889.66	214675.97
		Step F	106.3059	8504.47	18426.36	221116.27
		Step G	109.4950	8759.60	18979.13	227749.60
		Step H	112.7799	9022.39	19548.52	234582.19
		Step I	116.1633	9293.06	20134.97	241619.66
		Step J	119.6482	9571.86	20739.02	248868.26



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3332B	Fire Division Chief-B	Step A	67.7097	5416.78	11736.35	140836.18
		Step B	71.6289	5730.31	12415.68	148988.11
		Step C	73.7778	5902.22	12788.15	153457.82
		Step D	75.9911	6079.29	13171.79	158061.49
		Step E	78.2708	6261.66	13566.94	162803.26
		Step F	80.6190	6449.52	13973.96	167687.52
		Step G	83.0376	6643.01	14393.18	172718.21
		Step H	85.5287	6842.30	14824.97	177899.70
		Step I	88.0945	7047.56	15269.71	183236.56
		Step J	90.7374	7258.99	15727.82	188733.79



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3332ZB	Fire Divison Chief 24Hr-ZB	Step A	48.3641	5416.78	11736.35	140836.26
		Step B	51.1634	5730.30	12415.65	148987.82
		Step C	52.6983	5902.21	12788.12	153457.45
		Step D	54.2793	6079.28	13171.78	158061.32
		Step E	55.9077	6261.66	13566.94	162803.22
		Step F	57.5849	6449.51	13973.94	167687.23
		Step G	59.3124	6642.99	14393.14	172717.71
		Step H	61.0917	6842.27	14824.92	177899.03
		Step I	62.9245	7047.54	15269.68	183236.14
		Step J	64.8123	7258.98	15727.78	188733.42



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2565B	Fleet Services Supervisor-B	Step A	40.0219	3201.75	6937.13	83245.55
		Step B	42.3385	3387.08	7338.67	88064.08
		Step C	43.6087	3488.70	7558.84	90706.10
		Step D	44.9170	3593.36	7785.61	93427.36
		Step E	46.2644	3701.15	8019.16	96229.95
		Step F	47.6523	3812.18	8259.73	99116.78
		Step G	49.0819	3926.55	8507.53	102090.35
		Step H	50.5544	4044.35	8762.76	105153.15
		Step I	52.0710	4165.68	9025.64	108307.68
		Step J	53.6332	4290.66	9296.42	111557.06



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3451B	Government Relations Administrator-B	Step A	57.6027	4608.22	9984.47	119813.62
		Step B	60.9368	4874.94	10562.38	126748.54
		Step C	62.7649	5021.19	10879.25	130550.99
		Step D	64.6479	5171.83	11205.64	134467.63
		Step E	66.5873	5326.98	11541.80	138501.58
		Step F	68.5850	5486.80	11888.07	142656.80
		Step G	70.6424	5651.39	12244.68	146936.19
		Step H	72.7618	5820.94	12612.05	151344.54
		Step I	74.9446	5995.57	12990.40	155884.77
		Step J	77.1930	6175.44	13380.12	160561.44



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1647B	Government Relations Representative I-B	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	40.1445	3211.56	6958.38	83500.56
		Step C	41.3490	3307.92	7167.16	86005.92
		Step D	42.5894	3407.15	7382.16	88585.95
		Step E	43.8670	3509.36	7603.61	91243.36
		Step F	45.1830	3614.64	7831.72	93980.64
		Step G	46.5386	3723.09	8066.69	96800.29
		Step H	47.9347	3834.78	8308.68	99704.18
		Step I	49.3728	3949.82	8557.95	102695.42
		Step J	50.8539	4068.31	8814.68	105776.11



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1648B	Government Relations Representative II-B	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3589B	Housing Manager-B	Step A	56.4726	4517.81	9788.58	117463.01
		Step B	59.7438	4779.50	10355.59	124267.10
		Step C	61.5360	4922.88	10666.24	127994.88
		Step D	63.3821	5070.57	10986.23	131834.77
		Step E	65.2836	5222.69	11315.82	135789.89
		Step F	67.2420	5379.36	11655.28	139863.36
		Step G	69.2593	5540.74	12004.95	144059.34
		Step H	71.3370	5706.96	12365.08	148380.96
		Step I	73.4773	5878.18	12736.07	152832.78
		Step J	75.6814	6054.51	13118.11	157417.31



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3590B	Housing Supervisor-B	Step A	43.6423	3491.38	7564.67	90775.98
		Step B	46.1684	3693.47	8002.52	96030.27
		Step C	47.5535	3804.28	8242.61	98911.28
		Step D	48.9801	3918.41	8489.88	101878.61
		Step E	50.4495	4035.96	8744.58	104934.96
		Step F	51.9630	4157.04	9006.92	108083.04
		Step G	53.5219	4281.75	9277.13	111325.55
		Step H	55.1275	4410.20	9555.43	114665.20
		Step I	56.7813	4542.50	9842.09	118105.10
		Step J	58.4848	4678.78	10137.37	121648.38



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3594B	Human Resources Analyst I-B	Step A	38.9323	3114.58	6748.27	80979.18
		Step B	41.1859	3294.87	7138.89	85666.67
		Step C	42.4214	3393.71	7353.04	88236.51
		Step D	43.6941	3495.53	7573.64	90883.73
		Step E	45.0049	3600.39	7800.85	93610.19
		Step F	46.3551	3708.41	8034.88	96418.61
		Step G	47.7458	3819.66	8275.94	99311.26
		Step H	49.1781	3934.25	8524.20	102290.45
		Step I	50.6534	4052.27	8779.92	105359.07
		Step J	52.1730	4173.84	9043.32	108519.84



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3596B	Human Resources Analyst II-B	Step A	42.8255	3426.04	7423.09	89077.04
		Step B	45.3044	3624.35	7852.76	94233.15
		Step C	46.6634	3733.07	8088.32	97059.87
		Step D	48.0634	3845.07	8330.99	99971.87
		Step E	49.5054	3960.43	8580.94	102971.23
		Step F	50.9904	4079.23	8838.34	106060.03
		Step G	52.5202	4201.62	9103.50	109242.02
		Step H	54.0959	4327.67	9376.62	112519.47
		Step I	55.7187	4457.50	9657.91	115894.90
		Step J	57.3903	4591.22	9947.65	119371.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3598B	Human Resources Director-B	Step A	81.4310	6514.48	14114.71	169376.48
		Step B	86.1446	6891.57	14931.73	179180.77
		Step C	88.7290	7098.32	15379.69	184556.32
		Step D	91.3908	7311.26	15841.07	190092.86
		Step E	94.1325	7530.60	16316.30	195795.60
		Step F	96.9565	7756.52	16805.79	201669.52
		Step G	99.8652	7989.22	17309.97	207719.62
		Step H	102.8611	8228.89	17829.26	213951.09
		Step I	105.9469	8475.75	18364.13	220369.55
		Step J	109.1254	8730.03	18915.07	226980.83



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3599B	Human Resources Manager-B	Step A	54.1735	4333.88	9390.07	112680.88
		Step B	57.3096	4584.77	9933.66	119203.97
		Step C	59.0289	4722.31	10231.68	122780.11
		Step D	60.7997	4863.98	10538.61	126463.38
		Step E	62.6237	5009.90	10854.77	130257.30
		Step F	64.5024	5160.19	11180.42	134164.99
		Step G	66.4375	5315.00	11515.83	138190.00
		Step H	68.4306	5474.45	11861.30	142335.65
		Step I	70.4835	5638.68	12217.14	146605.68
		Step J	72.5981	5807.85	12583.67	151004.05



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
1002B	Hydrogeologist-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	59.4196	4753.57	10299.40	123592.77
Step B	62.8589	5028.71	10895.54	130746.51
Step C	64.7446	5179.57	11222.40	134668.77
Step D	66.6871	5334.97	11559.10	138709.17
Step E	68.6876	5495.01	11905.85	142870.21
Step F	70.7483	5659.86	12263.04	147156.46
Step G	72.8707	5829.66	12630.92	151571.06
Step H	75.0568	6004.54	13009.85	156118.14
Step I	77.3085	6184.68	13400.14	160801.68
Step J	79.6278	6370.22	13802.15	165625.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3625B	Information Security Administrator-B	Step A	54.7221	4377.77	9485.16	113821.97
		Step B	57.8897	4631.18	10034.21	120410.58
		Step C	59.6263	4770.10	10335.23	124022.70
		Step D	61.4152	4913.22	10645.30	127743.62
		Step E	63.2576	5060.61	10964.65	131575.81
		Step F	65.1552	5212.42	11293.57	135522.82
		Step G	67.1099	5368.79	11632.38	139588.59
		Step H	69.1233	5529.86	11981.37	143776.46
		Step I	71.1970	5695.76	12340.81	148089.76
		Step J	73.3330	5866.64	12711.05	152532.64



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9542B	Information Technology Client Services Supervisor-B	Step A	47.7791	3822.33	8281.71	99380.53
		Step B	50.5448	4043.58	8761.10	105133.18
		Step C	52.0612	4164.90	9023.94	108287.30
		Step D	53.6229	4289.83	9294.64	111535.63
		Step E	55.2317	4418.54	9573.49	114881.94
		Step F	56.8887	4551.10	9860.71	118328.50
		Step G	58.5952	4687.62	10156.50	121878.02
		Step H	60.3532	4828.26	10461.22	125534.66
		Step I	62.1638	4973.10	10775.06	129300.70
		Step J	64.0287	5122.30	11098.31	133179.70



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3602B	Information Technology Program Manager-B	Step A	54.7230	4377.84	9485.32	113823.84
		Step B	57.8904	4631.23	10034.34	120412.03
		Step C	59.6271	4770.17	10335.36	124024.37
		Step D	61.4158	4913.26	10645.41	127744.86
		Step E	63.2583	5060.66	10964.77	131577.26
		Step F	65.1561	5212.49	11293.72	135524.69
		Step G	67.1108	5368.86	11632.54	139590.46
		Step H	69.1241	5529.93	11981.51	143778.13
		Step I	71.1978	5695.82	12340.95	148091.42
		Step J	73.3338	5866.70	12711.19	152534.30



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1140B	Intelligent Transportation Systems Maintenance Supervisor-B	Step A	58.2457	4659.66	10095.92	121151.06
		Step B	61.6172	4929.38	10680.31	128163.78
		Step C	63.4657	5077.26	11000.72	132008.66
		Step D	65.3697	5229.58	11330.75	135968.98
		Step E	67.3308	5386.46	11670.67	140048.06
		Step F	69.3507	5548.06	12020.79	144249.46
		Step G	71.4313	5714.50	12381.43	148577.10
		Step H	73.5742	5885.94	12752.86	153034.34
		Step I	75.7814	6062.51	13135.44	157625.31
		Step J	78.0549	6244.39	13529.52	162354.19



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3810B	Key Accounts Representative-B	Step A	59.2013	4736.10	10261.56	123138.70
		Step B	62.6282	5010.26	10855.55	130266.66
		Step C	64.5071	5160.57	11181.23	134174.77
		Step D	66.4422	5315.38	11516.65	138199.78
		Step E	68.4356	5474.85	11862.17	142346.05
		Step F	70.4886	5639.09	12218.02	146616.29
		Step G	72.6032	5808.26	12584.55	151014.66
		Step H	74.7813	5982.50	12962.09	155545.10
		Step I	77.0248	6161.98	13350.97	160211.58
		Step J	79.3355	6346.84	13751.49	165017.84



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT Management

Grade Code	Grade Name
9544B	Library Supervisor-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	35.1205	2809.64	6087.55	73050.64
Step B	37.1538	2972.30	6439.99	77279.90
Step C	38.2684	3061.47	6633.19	79598.27
Step D	39.4164	3153.31	6832.18	81986.11
Step E	40.5989	3247.91	7037.14	84445.71
Step F	41.8169	3345.35	7248.26	86979.15
Step G	43.0714	3445.71	7465.71	89588.51
Step H	44.3635	3549.08	7689.67	92276.08
Step I	45.6944	3655.55	7920.36	95044.35
Step J	47.0653	3765.22	8157.99	97895.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4449B	Management Analyst - City Manager Office-B	Step A	43.8300	3506.40	7597.20	91166.40
		Step B	46.3669	3709.35	8036.93	96443.15
		Step C	47.7578	3820.62	8278.02	99336.22
		Step D	49.1906	3935.25	8526.37	102316.45
		Step E	50.6664	4053.31	8782.18	105386.11
		Step F	52.1863	4174.90	9045.63	108547.50
		Step G	53.7519	4300.15	9317.00	111803.95
		Step H	55.3645	4429.16	9596.51	115158.16
		Step I	57.0254	4562.03	9884.40	118612.83
		Step J	58.7362	4698.90	10180.94	122171.30



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0045B	Management Analyst I-B	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	40.1445	3211.56	6958.38	83500.56
		Step C	41.3490	3307.92	7167.16	86005.92
		Step D	42.5894	3407.15	7382.16	88585.95
		Step E	43.8670	3509.36	7603.61	91243.36
		Step F	45.1830	3614.64	7831.72	93980.64
		Step G	46.5386	3723.09	8066.69	96800.29
		Step H	47.9347	3834.78	8308.68	99704.18
		Step I	49.3728	3949.82	8557.95	102695.42
		Step J	50.8539	4068.31	8814.68	105776.11



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0050B	Management Analyst II-B	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1156B	Organizational Performance Program Administrator-B	Step A	50.0913	4007.30	8682.49	104189.90
		Step B	52.9908	4239.26	9185.07	110220.86
		Step C	54.5806	4366.45	9460.64	113527.65
		Step D	56.2180	4497.44	9744.45	116933.44
		Step E	57.9045	4632.36	10036.78	120441.36
		Step F	59.6416	4771.33	10337.88	124054.53
		Step G	61.4309	4914.47	10648.02	127776.27
		Step H	63.2738	5061.90	10967.46	131609.50
		Step I	65.1720	5213.76	11296.48	135557.76
		Step J	67.1272	5370.18	11635.38	139624.58



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5020B	Park Development Project Manager I-B	Step A	37.9480	3035.84	6577.65	78931.84
		Step B	40.1445	3211.56	6958.38	83500.56
		Step C	41.3490	3307.92	7167.16	86005.92
		Step D	42.5894	3407.15	7382.16	88585.95
		Step E	43.8670	3509.36	7603.61	91243.36
		Step F	45.1830	3614.64	7831.72	93980.64
		Step G	46.5386	3723.09	8066.69	96800.29
		Step H	47.9347	3834.78	8308.68	99704.18
		Step I	49.3728	3949.82	8557.95	102695.42
		Step J	50.8539	4068.31	8814.68	105776.11



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5022B	Park Development Project Manager II-B	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1106B	Park Planning and Development Manager-B	Step A	52.8062	4224.50	9153.07	109836.90
		Step B	55.8634	4469.07	9682.99	116195.87
		Step C	57.5395	4603.16	9973.51	119682.16
		Step D	59.2656	4741.25	10272.70	123272.45
		Step E	61.0435	4883.48	10580.87	126970.48
		Step F	62.8749	5029.99	10898.32	130779.79
		Step G	64.7610	5180.88	11225.24	134702.88
		Step H	66.7039	5336.31	11562.01	138744.11
		Step I	68.7051	5496.41	11908.88	142906.61
		Step J	70.7662	5661.30	12266.14	147193.70



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5082B	Parks Recreation and Libraries Director-B	Step A	85.5031	6840.25	14820.54	177846.45
		Step B	90.4523	7236.18	15678.40	188140.78
		Step C	93.1658	7453.26	16148.74	193784.86
		Step D	95.9608	7676.86	16633.21	199598.46
		Step E	98.8396	7907.17	17132.20	205586.37
		Step F	101.8049	8144.39	17646.18	211754.19
		Step G	104.8590	8388.72	18175.56	218106.72
		Step H	108.0048	8640.38	18720.83	224649.98
		Step I	111.2449	8899.59	19282.45	231389.39
		Step J	114.5823	9166.58	19860.93	238331.18



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9547B	Parks Recreation and Libraries Manager-B	Step A	52.8062	4224.50	9153.07	109836.90
		Step B	55.8634	4469.07	9682.99	116195.87
		Step C	57.5395	4603.16	9973.51	119682.16
		Step D	59.2656	4741.25	10272.70	123272.45
		Step E	61.0435	4883.48	10580.87	126970.48
		Step F	62.8749	5029.99	10898.32	130779.79
		Step G	64.7610	5180.88	11225.24	134702.88
		Step H	66.7039	5336.31	11562.01	138744.11
		Step I	68.7051	5496.41	11908.88	142906.61
		Step J	70.7662	5661.30	12266.14	147193.70



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9546B	Parks and Open Space Superintendent-B	Step A	45.9191	3673.53	7959.31	95511.73
		Step B	48.5770	3886.16	8420.01	101040.16
		Step C	50.0343	4002.74	8672.61	104071.34
		Step D	51.5352	4122.82	8932.77	107193.22
		Step E	53.0813	4246.50	9200.76	110409.10
		Step F	54.6738	4373.90	9476.79	113721.50
		Step G	56.3140	4505.12	9761.09	117133.12
		Step H	58.0034	4640.27	10053.92	120647.07
		Step I	59.7436	4779.49	10355.56	124266.69
		Step J	61.5358	4922.86	10666.21	127994.46



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5069B	Parks and Open Space Supervisor-B	Step A	38.0204	3041.63	6590.20	79082.43
		Step B	40.2215	3217.72	6971.73	83660.72
		Step C	41.4282	3314.26	7180.89	86170.66
		Step D	42.6710	3413.68	7396.31	88755.68
		Step E	43.9512	3516.10	7618.21	91418.50
		Step F	45.2696	3621.57	7846.73	94160.77
		Step G	46.6277	3730.22	8082.13	96985.62
		Step H	48.0266	3842.13	8324.61	99895.33
		Step I	49.4674	3957.39	8574.35	102892.19
		Step J	50.9514	4076.11	8831.58	105978.91



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
1124B	Payroll Analyst I-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	37.9480	3035.84	6577.65	78931.84
Step B	40.1445	3211.56	6958.38	83500.56
Step C	41.3490	3307.92	7167.16	86005.92
Step D	42.5894	3407.15	7382.16	88585.95
Step E	43.8670	3509.36	7603.61	91243.36
Step F	45.1830	3614.64	7831.72	93980.64
Step G	46.5386	3723.09	8066.69	96800.29
Step H	47.9347	3834.78	8308.68	99704.18
Step I	49.3728	3949.82	8557.95	102695.42
Step J	50.8539	4068.31	8814.68	105776.11



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
1125B	Payroll Analyst II-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	41.7430	3339.44	7235.45	86825.44
Step B	44.1591	3532.73	7654.24	91850.93
Step C	45.4838	3638.70	7883.86	94606.30
Step D	46.8483	3747.86	8120.37	97444.46
Step E	48.2538	3860.30	8363.99	100367.90
Step F	49.7014	3976.11	8614.91	103378.91
Step G	51.1924	4095.39	8873.35	106480.19
Step H	52.7282	4218.26	9139.55	109674.66
Step I	54.3101	4344.81	9413.75	112965.01
Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9428B	Payroll Supervisor-B	Step A	49.6233	3969.86	8601.37	103216.46
		Step B	52.4956	4199.65	9099.24	109190.85
		Step C	54.0705	4325.64	9372.22	112466.64
		Step D	55.6926	4455.41	9653.38	115840.61
		Step E	57.3634	4589.07	9942.99	119315.87
		Step F	59.0843	4726.74	10241.28	122895.34
		Step G	60.8568	4868.54	10548.51	126582.14
		Step H	62.6825	5014.60	10864.97	130379.60
		Step I	64.5630	5165.04	11190.92	134291.04
		Step J	66.4999	5319.99	11526.65	138319.79



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1501B	Permits Supervisor-B	Step A	41.7430	3339.44	7235.45	86825.44
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5309B	Planning Manager-B	Step A	66.4534	5316.27	11518.59	138223.07
		Step B	70.3000	5624.00	12185.33	146224.00
		Step C	72.4090	5792.72	12550.89	150610.72
		Step D	74.5812	5966.50	12927.41	155128.90
		Step E	76.8187	6145.50	13315.24	159782.90
		Step F	79.1232	6329.86	13714.69	164576.26
		Step G	81.4970	6519.76	14126.15	169513.76
		Step H	83.9419	6715.35	14549.93	174599.15
		Step I	86.4601	6916.81	14986.42	179837.01
		Step J	89.0539	7124.31	15436.01	185232.11



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5400B	Police Captain-B	Step A	75.3795	6030.36	13065.78	156789.36
		Step B	79.7427	6379.42	13822.07	165864.82
		Step C	82.1350	6570.80	14236.73	170840.80
		Step D	84.5991	6767.93	14663.84	175966.13
		Step E	87.1371	6970.97	15103.76	181245.17
		Step F	89.7512	7180.10	15556.87	186682.50
		Step G	92.4437	7395.50	16023.57	192282.90
		Step H	95.2169	7617.35	16504.26	198051.15
		Step I	98.0735	7845.88	16999.41	203992.88
		Step J	101.0157	8081.26	17509.39	210112.66



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5410B	Police Chief-B	Step A	98.5831	7886.65	17087.74	205052.85
		Step B	104.2896	8343.17	18076.86	216922.37
		Step C	107.4183	8593.46	18619.17	223430.06
		Step D	110.6407	8851.26	19177.72	230132.66
		Step E	113.9600	9116.80	19753.07	237036.80
		Step F	117.3788	9390.30	20345.66	244147.90
		Step G	120.9002	9672.02	20956.03	251472.42
		Step H	124.5273	9962.18	21584.73	259016.78
		Step I	128.2630	10261.04	22232.25	266787.04
		Step J	132.1109	10568.87	22899.22	274790.67



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5420B	Police Lieutenant-B	Step A	62.8195	5025.56	10888.71	130664.56
		Step B	66.4559	5316.47	11519.02	138228.27
		Step C	68.4496	5475.97	11864.60	142375.17
		Step D	70.5031	5640.25	12220.54	146646.45
		Step E	72.6182	5809.46	12587.15	151045.86
		Step F	74.7967	5983.74	12964.76	155577.14
		Step G	77.0405	6163.24	13353.69	160244.24
		Step H	79.3518	6348.14	13754.31	165051.74
		Step I	81.7324	6538.59	14166.95	170003.39
		Step J	84.1844	6734.75	14591.96	175103.55



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5489B	Police Services Administrator-B	Step A	55.9340	4474.72	9695.23	116342.72
		Step B	59.1716	4733.73	10256.41	123076.93
		Step C	60.9468	4875.74	10564.11	126769.34
		Step D	62.7753	5022.02	10881.05	130572.62
		Step E	64.6585	5172.68	11207.47	134489.68
		Step F	66.5983	5327.86	11543.71	138524.46
		Step G	68.5962	5487.70	11890.01	142680.10
		Step H	70.6542	5652.34	12246.73	146960.74
		Step I	72.7738	5821.90	12614.13	151369.50
		Step J	74.9570	5996.56	12992.55	155910.56



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1138B	Police Social Services Practitioner I-B	Step A	35.3582	2828.66	6128.75	73545.06
		Step B	37.4049	2992.39	6483.52	77802.19
		Step C	38.5270	3082.16	6678.01	80136.16
		Step D	39.6828	3174.62	6878.35	82540.22
		Step E	40.8733	3269.86	7084.71	85016.46
		Step F	42.0995	3367.96	7297.25	87566.96
		Step G	43.3625	3469.00	7516.17	90194.00
		Step H	44.6634	3573.07	7741.66	92899.87
		Step I	46.0033	3680.26	7973.91	95686.86
		Step J	47.3834	3790.67	8213.12	98557.47



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1139B	Police Social Services Practitioner II-B	Step A	38.8940	3111.52	6741.63	80899.52
		Step B	41.1454	3291.63	7131.87	85582.43
		Step C	42.3797	3390.38	7345.81	88149.78
		Step D	43.6511	3492.09	7566.19	90794.29
		Step E	44.9606	3596.85	7793.17	93518.05
		Step F	46.3095	3704.76	8026.98	96323.76
		Step G	47.6987	3815.90	8267.77	99213.30
		Step H	49.1297	3930.38	8515.81	102189.78
		Step I	50.6036	4048.29	8771.29	105255.49
		Step J	52.1217	4169.74	9034.43	108413.14



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1126B	Police Social Services Supervisor-B	Step A	44.7281	3578.25	7752.87	93034.45
		Step B	47.3172	3785.38	8201.65	98419.78
		Step C	48.7367	3898.94	8447.69	101372.34
		Step D	50.1987	4015.90	8701.11	104413.30
		Step E	51.7047	4136.38	8962.15	107545.78
		Step F	53.2558	4260.46	9231.01	110772.06
		Step G	54.8536	4388.29	9507.96	114095.49
		Step H	56.4992	4519.94	9793.19	117518.34
		Step I	58.1942	4655.54	10086.99	121043.94
		Step J	59.9400	4795.20	10389.60	124675.20



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5505B	Power Engineering Manager-B	Step A	86.3391	6907.13	14965.44	179585.33
		Step B	91.3368	7306.94	15831.71	189980.54
		Step C	94.0768	7526.14	16306.65	195679.74
		Step D	96.8991	7751.93	16795.84	201550.13
		Step E	99.8060	7984.48	17299.71	207596.48
		Step F	102.8003	8224.02	17818.72	213824.62
		Step G	105.8843	8470.74	18353.28	220239.34
		Step H	109.0609	8724.87	18903.89	226846.67
		Step I	112.3327	8986.62	19471.00	233652.02
		Step J	115.7026	9256.21	20055.12	240661.41



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5600B	Power Generation Superintendent-B	Step A	86.8145	6945.16	15047.85	180574.16
		Step B	91.8396	7347.17	15918.86	191026.37
		Step C	94.5948	7567.58	16396.43	196757.18
		Step D	97.4327	7794.62	16888.33	202660.02
		Step E	100.3557	8028.46	17394.99	208739.86
		Step F	103.3663	8269.30	17916.83	215001.90
		Step G	106.4674	8517.39	18454.35	221452.19
		Step H	109.6614	8772.91	19007.98	228095.71
		Step I	112.9512	9036.10	19578.21	234938.50
		Step J	116.3397	9307.18	20165.55	241986.58



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5530B	Power Plant Operations and Maintenance Supervisor-B	Step A	78.9232	6313.86	13680.02	164160.26
		Step B	83.4917	6679.34	14471.89	173662.74
		Step C	85.9965	6879.72	14906.06	178872.72
		Step D	88.5763	7086.10	15353.23	184238.70
		Step E	91.2336	7298.69	15813.82	189765.89
		Step F	93.9706	7517.65	16288.24	195458.85
		Step G	96.7898	7743.18	16776.90	201322.78
		Step H	99.6934	7975.47	17280.19	207362.27
		Step I	102.6843	8214.74	17798.61	213583.34
		Step J	105.7648	8461.18	18332.57	219990.78



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5535B	Power Supply and Portfolio Administrator-B	Step A	86.3352	6906.82	14964.77	179577.22
		Step B	91.3327	7306.62	15831.00	189972.02
		Step C	94.0726	7525.81	16305.92	195671.01
		Step D	96.8947	7751.58	16795.08	201540.98
		Step E	99.8016	7984.13	17298.94	207587.33
		Step F	102.7957	8223.66	17817.92	213815.06
		Step G	105.8795	8470.36	18352.45	220229.36
		Step H	109.0559	8724.47	18903.02	226836.27
		Step I	112.3276	8986.21	19470.12	233641.41
		Step J	115.6974	9255.79	20054.22	240650.59



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5519B	Preventative Maintenance Supervisor-B	Step A	52.9503	4236.02	9178.05	110136.62
		Step B	56.0159	4481.27	9709.42	116513.07
		Step C	57.6964	4615.71	10000.71	120008.51
		Step D	59.4272	4754.18	10300.71	123608.58
		Step E	61.2100	4896.80	10609.73	127316.80
		Step F	63.0463	5043.70	10928.03	131136.30
		Step G	64.9378	5195.02	11255.89	135070.62
		Step H	66.8859	5350.87	11593.56	139122.67
		Step I	68.8924	5511.39	11941.35	143296.19
		Step J	70.9592	5676.74	12299.59	147595.14



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
5514B	Principal Engineer-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	59.4196	4753.57	10299.40	123592.77
Step B	62.8589	5028.71	10895.54	130746.51
Step C	64.7446	5179.57	11222.40	134668.77
Step D	66.6871	5334.97	11559.10	138709.17
Step E	68.6876	5495.01	11905.85	142870.21
Step F	70.7483	5659.86	12263.04	147156.46
Step G	72.8707	5829.66	12630.92	151571.06
Step H	75.0568	6004.54	13009.85	156118.14
Step I	77.3085	6184.68	13400.14	160801.68
Step J	79.6278	6370.22	13802.15	165625.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5513B	Principal Planner-B	Step A	55.3792	4430.34	9599.06	115188.74
		Step B	58.5849	4686.79	10154.72	121856.59
		Step C	60.3423	4827.38	10459.33	125511.98
		Step D	62.1527	4972.22	10773.13	129277.62
		Step E	64.0173	5121.38	11096.33	133155.98
		Step F	65.9378	5275.02	11429.22	137150.62
		Step G	67.9158	5433.26	11772.07	141264.86
		Step H	69.9534	5596.27	12125.26	145503.07
		Step I	72.0520	5764.16	12489.01	149868.16
		Step J	74.2135	5937.08	12863.67	154364.08



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1114B	Principal Power Engineer-B	Step A	82.5816	6606.53	14314.14	171769.73
		Step B	87.3618	6988.94	15142.71	181712.54
		Step C	89.9826	7198.61	15596.98	187163.81
		Step D	92.6821	7414.57	16064.90	192778.77
		Step E	95.4626	7637.01	16546.85	198562.21
		Step F	98.3265	7866.12	17043.26	204519.12
		Step G	101.2763	8102.10	17554.56	210654.70
		Step H	104.3145	8345.16	18081.18	216974.16
		Step I	107.4440	8595.52	18623.63	223483.52
		Step J	110.6673	8853.38	19182.33	230187.98



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1115B	Principal Power Plant Engineer-B	Step A	82.5816	6606.53	14314.14	171769.73
		Step B	87.3618	6988.94	15142.71	181712.54
		Step C	89.9826	7198.61	15596.98	187163.81
		Step D	92.6821	7414.57	16064.90	192778.77
		Step E	95.4626	7637.01	16546.85	198562.21
		Step F	98.3265	7866.12	17043.26	204519.12
		Step G	101.2763	8102.10	17554.56	210654.70
		Step H	104.3145	8345.16	18081.18	216974.16
		Step I	107.4440	8595.52	18623.63	223483.52
		Step J	110.6673	8853.38	19182.33	230187.98



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
1004B	Process Engineer-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	59.4196	4753.57	10299.40	123592.77
Step B	62.8589	5028.71	10895.54	130746.51
Step C	64.7446	5179.57	11222.40	134668.77
Step D	66.6871	5334.97	11559.10	138709.17
Step E	68.6876	5495.01	11905.85	142870.21
Step F	70.7483	5659.86	12263.04	147156.46
Step G	72.8707	5829.66	12630.92	151571.06
Step H	75.0568	6004.54	13009.85	156118.14
Step I	77.3085	6184.68	13400.14	160801.68
Step J	79.6278	6370.22	13802.15	165625.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1069B	Project Supervisor-B	Step A	51.6694	4133.55	8956.03	107472.35
		Step B	54.6603	4372.82	9474.45	113693.42
		Step C	56.3001	4504.01	9758.68	117104.21
		Step D	57.9892	4639.14	10051.46	120617.54
		Step E	59.7288	4778.30	10352.99	124235.90
		Step F	61.5207	4921.66	10663.59	127963.06
		Step G	63.3663	5069.30	10983.49	131801.90
		Step H	65.2672	5221.38	11312.98	135755.78
		Step I	67.2252	5378.02	11652.37	139828.42
		Step J	69.2420	5539.36	12001.95	144023.36



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1108B	Public Affairs and Communications Manager-B	Step A	56.9260	4554.08	9867.17	118406.08
		Step B	60.2211	4817.69	10438.32	125259.89
		Step C	62.0278	4962.22	10751.49	129017.82
		Step D	63.8886	5111.09	11074.02	132888.29
		Step E	65.8053	5264.42	11406.25	136875.02
		Step F	67.7794	5422.35	11748.43	140981.15
		Step G	69.8128	5585.02	12100.89	145210.62
		Step H	71.9072	5752.58	12463.91	149566.98
		Step I	74.0644	5925.15	12837.83	154053.95
		Step J	76.2864	6102.91	13222.98	158675.71



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5635B	Public Works Director-B	Step A	85.5045	6840.36	14820.78	177849.36
		Step B	90.4539	7236.31	15678.68	188144.11
		Step C	93.1675	7453.40	16149.03	193788.40
		Step D	95.9625	7677.00	16633.50	199602.00
		Step E	98.8414	7907.31	17132.51	205590.11
		Step F	101.8067	8144.54	17646.49	211757.94
		Step G	104.8608	8388.86	18175.87	218110.46
		Step H	108.0067	8640.54	18721.16	224653.94
		Step I	111.2469	8899.75	19282.80	231393.55
		Step J	114.5843	9166.74	19861.28	238335.34



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1087B	Public Works Manager-B	Step A	56.8363	4546.90	9851.63	118219.50
		Step B	60.1263	4810.10	10421.89	125062.70
		Step C	61.9302	4954.42	10734.57	128814.82
		Step D	63.7880	5103.04	11056.59	132679.04
		Step E	65.7017	5256.14	11388.29	136659.54
		Step F	67.6727	5413.82	11729.93	140759.22
		Step G	69.7029	5576.23	12081.84	144982.03
		Step H	71.7941	5743.53	12444.31	149331.73
		Step I	73.9477	5915.82	12817.60	153811.22
		Step J	76.1663	6093.30	13202.16	158425.90



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1129B	Purchasing Supervisor-B	Step A	41.8409	3347.27	7252.42	87029.07
		Step B	44.2628	3541.02	7672.22	92066.62
		Step C	45.5907	3647.26	7902.39	94828.66
		Step D	46.9584	3756.67	8139.46	97673.47
		Step E	48.3672	3869.38	8383.65	100603.78
		Step F	49.8182	3985.46	8635.15	103621.86
		Step G	51.3127	4105.02	8894.20	106730.42
		Step H	52.8521	4228.17	9161.03	109932.37
		Step I	54.4376	4355.01	9435.85	113230.21
		Step J	56.0708	4485.66	9718.94	116627.26



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5652B	Purchasing and Warehouse Manager-B	Step A	54.1615	4332.92	9387.99	112655.92
		Step B	57.2966	4583.73	9931.41	119176.93
		Step C	59.0155	4721.24	10229.35	122752.24
		Step D	60.7859	4862.87	10536.22	126434.67
		Step E	62.6095	5008.76	10852.31	130227.76
		Step F	64.4878	5159.02	11177.89	134134.62
		Step G	66.4224	5313.79	11513.22	138158.59
		Step H	68.4151	5473.21	11858.62	142303.41
		Step I	70.4676	5637.41	12214.38	146572.61
		Step J	72.5816	5806.53	12580.81	150969.73



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1143B	Recreation Superintendent-B	Step A	45.9191	3673.53	7959.31	95511.73
		Step B	48.5570	3884.56	8416.55	100998.56
		Step C	50.0343	4002.74	8672.61	104071.34
		Step D	51.5352	4122.82	8932.77	107193.22
		Step E	53.0813	4246.50	9200.76	110409.10
		Step F	54.6738	4373.90	9476.79	113721.50
		Step G	56.3140	4505.12	9761.09	117133.12
		Step H	58.0034	4640.27	10053.92	120647.07
		Step I	59.7436	4779.49	10355.56	124266.69
		Step J	61.5358	4922.86	10666.21	127994.46



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1144B	Recreation Supervisor-B	Step A	35.1205	2809.64	6087.55	73050.64
		Step B	37.1538	2972.30	6439.99	77279.90
		Step C	38.2684	3061.47	6633.19	79598.27
		Step D	39.4164	3153.31	6832.18	81986.11
		Step E	40.5989	3247.91	7037.14	84445.71
		Step F	41.8169	3345.35	7248.26	86979.15
		Step G	43.0714	3445.71	7465.71	89588.51
		Step H	44.3635	3549.08	7689.67	92276.08
		Step I	45.6944	3655.55	7920.36	95044.35
		Step J	47.0653	3765.22	8157.99	97895.82



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6231B	Refuse Superintendent-B	Step A	49.7828	3982.62	8629.02	103548.22
		Step B	52.6644	4213.15	9128.50	109541.95
		Step C	54.2443	4339.54	9402.35	112828.14
		Step D	55.8716	4469.73	9684.41	116212.93
		Step E	57.5479	4603.83	9974.97	119699.63
		Step F	59.2743	4741.94	10274.21	123290.54
		Step G	61.0525	4884.20	10582.43	126989.20
		Step H	62.8840	5030.72	10899.89	130798.72
		Step I	64.7705	5181.64	11226.89	134722.64
		Step J	66.7137	5337.10	11563.71	138764.50



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT Management

Grade Code	Grade Name
6235B	Refuse Supervisor-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	41.4857	3318.86	7190.85	86290.26
Step B	43.8863	3510.90	7606.96	91283.50
Step C	45.2029	3616.23	7835.17	94022.03
Step D	46.5590	3724.72	8070.23	96842.72
Step E	47.9557	3836.46	8312.32	99747.86
Step F	49.3944	3951.55	8561.70	102740.35
Step G	50.8763	4070.10	8818.56	105822.70
Step H	52.4026	4192.21	9083.12	108997.41
Step I	53.9747	4317.98	9355.61	112267.38
Step J	55.5939	4447.51	9636.28	115635.31



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6244B	Refuse and Stormwater Manager-B	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.7182	5657.46	12257.82	147093.86
		Step C	72.8398	5827.18	12625.57	151506.78
		Step D	75.0251	6002.01	13004.35	156052.21
		Step E	77.2759	6182.07	13394.49	160733.87
		Step F	79.5942	6367.54	13796.33	165555.94
		Step G	81.9819	6558.55	14210.20	170522.35
		Step H	84.4414	6755.31	14636.51	175638.11
		Step I	86.9746	6957.97	15075.60	180907.17
		Step J	89.5838	7166.70	15527.86	186334.30



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
6450B	Risk Manager-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	59.5910	4767.28	10329.11	123949.28
Step B	63.0404	5043.23	10927.00	131124.03
Step C	64.9316	5194.53	11254.81	135057.73
Step D	66.8796	5350.37	11592.46	139109.57
Step E	68.8860	5510.88	11940.24	143282.88
Step F	70.9526	5676.21	12298.45	147581.41
Step G	73.0811	5846.49	12667.39	152008.69
Step H	75.2735	6021.88	13047.41	156568.88
Step I	77.5317	6202.54	13438.83	161265.94
Step J	79.8577	6388.62	13842.00	166104.02



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6500B	Safety Coordinator-B	Step A	41.7429	3339.43	7235.44	86825.23
		Step B	44.1591	3532.73	7654.24	91850.93
		Step C	45.4838	3638.70	7883.86	94606.30
		Step D	46.8483	3747.86	8120.37	97444.46
		Step E	48.2538	3860.30	8363.99	100367.90
		Step F	49.7014	3976.11	8614.91	103378.91
		Step G	51.1924	4095.39	8873.35	106480.19
		Step H	52.7282	4218.26	9139.55	109674.66
		Step I	54.3101	4344.81	9413.75	112965.01
		Step J	55.9394	4475.15	9696.16	116353.95



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7130B	Senior Business Systems Analyst-B	Step A	45.5054	3640.43	7887.60	94651.23
		Step B	48.1394	3851.15	8344.16	100129.95
		Step C	49.5836	3966.69	8594.49	103133.89
		Step D	51.0711	4085.69	8852.32	106227.89
		Step E	52.6032	4208.26	9117.89	109414.66
		Step F	54.1815	4334.52	9391.46	112697.52
		Step G	55.8069	4464.55	9673.20	116078.35
		Step H	57.4811	4598.49	9963.39	119560.69
		Step I	59.2055	4736.44	10262.29	123147.44
		Step J	60.9817	4878.54	10570.16	126841.94



City of Roseville

Salary Schedule: Management-B

Appendix:G
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7145B	Senior Database Analyst-B	Step A	45.5054	3640.43	7887.60	94651.23
		Step B	48.1394	3851.15	8344.16	100129.95
		Step C	49.5836	3966.69	8594.49	103133.89
		Step D	51.0711	4085.69	8852.32	106227.89
		Step E	52.6032	4208.26	9117.89	109414.66
		Step F	54.1815	4334.52	9391.46	112697.52
		Step G	55.8069	4464.55	9673.20	116078.35
		Step H	57.4811	4598.49	9963.39	119560.69
		Step I	59.2055	4736.44	10262.29	123147.44
		Step J	60.9817	4878.54	10570.16	126841.94



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7123B	Senior Deputy City Attorney-B	Step A	81.7948	6543.58	14177.77	170133.18
		Step B	86.5295	6922.36	14998.45	179981.36
		Step C	89.1253	7130.02	15448.39	185380.62
		Step D	91.7991	7343.93	15911.84	190942.13
		Step E	94.5530	7564.24	16389.19	196670.24
		Step F	97.3897	7791.18	16880.88	202570.58
		Step G	100.3114	8024.91	17387.31	208647.71
		Step H	103.3207	8265.66	17908.92	214907.06
		Step I	106.4203	8513.62	18446.19	221354.22
		Step J	109.6129	8769.03	18999.57	227994.83



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1097B	Senior Development Services Business Analyst-B	Step A	45.5047	3640.38	7887.48	94649.78
		Step B	48.1387	3851.10	8344.04	100128.50
		Step C	49.5829	3966.63	8594.37	103132.43
		Step D	51.0704	4085.63	8852.20	106226.43
		Step E	52.6024	4208.19	9117.75	109412.99
		Step F	54.1806	4334.45	9391.30	112695.65
		Step G	55.8061	4464.49	9673.06	116076.69
		Step H	57.4801	4598.41	9963.22	119558.61
		Step I	59.2045	4736.36	10262.11	123145.36
		Step J	60.9807	4878.46	10569.99	126839.86



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7128B	Senior Electric Business Analyst-B	Step A	59.4219	4753.75	10299.80	123597.55
		Step B	62.8616	5028.93	10896.01	130752.13
		Step C	64.7474	5179.79	11222.88	134674.59
		Step D	66.6899	5335.19	11559.58	138714.99
		Step E	68.6905	5495.24	11906.35	142876.24
		Step F	70.7512	5660.10	12263.54	147162.50
		Step G	72.8738	5829.90	12631.46	151577.50
		Step H	75.0599	6004.79	13010.38	156124.59
		Step I	77.3117	6184.94	13400.69	160808.34
		Step J	79.6311	6370.49	13802.72	165632.69



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1023B	Senior Electric Technology Systems Analyst-B	Step A	61.1103	4888.82	10592.45	127109.42
		Step B	64.6475	5171.80	11205.57	134466.80
		Step C	66.5869	5326.95	11541.73	138500.75
		Step D	68.5846	5486.77	11888.00	142655.97
		Step E	70.6421	5651.37	12244.63	146935.57
		Step F	72.7613	5820.90	12611.96	151343.50
		Step G	74.9442	5995.54	12990.33	155883.94
		Step H	77.1925	6175.40	13380.03	160560.40
		Step I	79.5083	6360.66	13781.44	165377.26
		Step J	81.8936	6551.49	14194.89	170338.69



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7163B	Senior Energy Services Account Representative-B	Step A	59.2013	4736.10	10261.56	123138.70
		Step B	62.6282	5010.26	10855.55	130266.66
		Step C	64.5071	5160.57	11181.23	134174.77
		Step D	66.4422	5315.38	11516.65	138199.78
		Step E	68.4356	5474.85	11862.17	142346.05
		Step F	70.4886	5639.09	12218.02	146616.29
		Step G	72.6032	5808.26	12584.55	151014.66
		Step H	74.7813	5982.50	12962.09	155545.10
		Step I	77.0248	6161.98	13350.97	160211.58
		Step J	79.3355	6346.84	13751.49	165017.84



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
7142B	Senior Engineer-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	52.8182	4225.46	9155.15	109861.86
Step B	55.8757	4470.06	9685.12	116221.46
Step C	57.5520	4604.16	9975.68	119708.16
Step D	59.2785	4742.28	10274.94	123299.28
Step E	61.0568	4884.54	10583.18	126998.14
Step F	62.8885	5031.08	10900.67	130808.08
Step G	64.7752	5182.02	11227.70	134732.42
Step H	66.7184	5337.47	11564.52	138774.27
Step I	68.7200	5497.60	11911.47	142937.60
Step J	70.7816	5662.53	12268.81	147225.73



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1065B	Senior Environmental Utilities Business Analyst-B	Step A	48.2147	3857.18	8357.21	100286.58
		Step B	51.0055	4080.44	8840.95	106091.44
		Step C	52.5357	4202.86	9106.19	109274.26
		Step D	54.1117	4328.94	9379.36	112552.34
		Step E	55.7351	4458.81	9660.75	115929.01
		Step F	57.4071	4592.57	9950.56	119406.77
		Step G	59.1294	4730.35	10249.10	122989.15
		Step H	60.9032	4872.26	10556.55	126678.66
		Step I	62.7303	5018.42	10873.25	130479.02
		Step J	64.6122	5168.98	11199.45	134393.38



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7161B	Senior GIS Analyst-B	Step A	45.3077	3624.62	7853.33	94240.02
		Step B	47.9302	3834.42	8307.90	99694.82
		Step C	49.3681	3949.45	8557.14	102685.65
		Step D	50.8492	4067.94	8813.86	105766.34
		Step E	52.3747	4189.98	9078.28	108939.38
		Step F	53.9459	4315.67	9350.62	112207.47
		Step G	55.5643	4445.14	9631.15	115573.74
		Step H	57.2312	4578.50	9920.07	119040.90
		Step I	58.9482	4715.86	10217.69	122612.26
		Step J	60.7167	4857.34	10524.23	126290.74



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7150B	Senior Human Resources Analyst-B	Step A	47.1066	3768.53	8165.14	97981.73
		Step B	49.8330	3986.64	8637.72	103652.64
		Step C	51.3280	4106.24	8896.85	106762.24
		Step D	52.8678	4229.42	9163.75	109965.02
		Step E	54.4539	4356.31	9438.68	113264.11
		Step F	56.0876	4487.01	9721.85	116662.21
		Step G	57.7702	4621.62	10013.50	120162.02
		Step H	59.5031	4760.25	10313.87	123766.45
		Step I	61.2882	4903.06	10623.29	127479.46
		Step J	63.1270	5050.16	10942.01	131304.16



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7194B	Senior Information Technology Analyst-B	Step A	45.5054	3640.43	7887.60	94651.23
		Step B	48.1394	3851.15	8344.16	100129.95
		Step C	49.5836	3966.69	8594.49	103133.89
		Step D	51.0711	4085.69	8852.32	106227.89
		Step E	52.6032	4208.26	9117.89	109414.66
		Step F	54.1815	4334.52	9391.46	112697.52
		Step G	55.8069	4464.55	9673.20	116078.35
		Step H	57.4811	4598.49	9963.39	119560.69
		Step I	59.2055	4736.44	10262.29	123147.44
		Step J	60.9817	4878.54	10570.16	126841.94



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1119B	Senior Park Development Project Manager-B	Step A	45.9170	3673.36	7958.95	95507.36
		Step B	48.5750	3886.00	8419.67	101036.00
		Step C	50.0322	4002.58	8672.25	104066.98
		Step D	51.5332	4122.66	8932.42	107189.06
		Step E	53.0792	4246.34	9200.39	110404.74
		Step F	54.6715	4373.72	9476.39	113716.72
		Step G	56.3117	4504.94	9760.69	117128.34
		Step H	58.0010	4640.08	10053.51	120642.08
		Step I	59.7411	4779.29	10355.12	124261.49
		Step J	61.5333	4922.66	10665.77	127989.26



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
7180B	Senior Planner-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	48.1569	3852.55	8347.20	100166.35
Step B	50.9445	4075.56	8830.38	105964.56
Step C	52.4728	4197.82	9095.29	109143.42
Step D	54.0469	4323.75	9368.13	112417.55
Step E	55.6683	4453.46	9649.17	115790.06
Step F	57.3384	4587.07	9938.66	119263.87
Step G	59.0585	4724.68	10236.81	122841.68
Step H	60.8304	4866.43	10543.94	126527.23
Step I	62.6552	5012.42	10860.23	130322.82
Step J	64.5349	5162.79	11186.05	134232.59



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7151B	Senior Power Engineer-B	Step A	75.0743	6005.94	13012.88	156154.54
		Step B	79.4199	6353.59	13766.12	165193.39
		Step C	81.8024	6544.19	14179.08	170148.99
		Step D	84.2566	6740.53	14604.48	175253.73
		Step E	86.7842	6942.74	15042.59	180511.14
		Step F	89.3877	7151.02	15493.87	185926.42
		Step G	92.0694	7365.55	15958.70	191504.35
		Step H	94.8314	7586.51	16437.44	197249.31
		Step I	97.6764	7814.11	16930.58	203166.91
		Step J	100.6066	8048.53	17438.48	209261.73



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5555B	Senior Power Plant Engineer-B	Step A	75.0743	6005.94	13012.88	156154.54
		Step B	79.4199	6353.59	13766.12	165193.39
		Step C	81.8024	6544.19	14179.08	170148.99
		Step D	84.2566	6740.53	14604.48	175253.73
		Step E	86.7842	6942.74	15042.59	180511.14
		Step F	89.3877	7151.02	15493.87	185926.42
		Step G	92.0694	7365.55	15958.70	191504.35
		Step H	94.8314	7586.51	16437.44	197249.31
		Step I	97.6764	7814.11	16930.58	203166.91
		Step J	100.6066	8048.53	17438.48	209261.73



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1029B	Senior Utility Billing Analyst-B	Step A	46.0265	3682.12	7977.93	95735.12
		Step B	48.6908	3895.26	8439.74	101276.86
		Step C	50.1515	4012.12	8692.93	104315.12
		Step D	51.6560	4132.48	8953.71	107444.48
		Step E	53.2058	4256.46	9222.34	110668.06
		Step F	54.8018	4384.14	9498.98	113987.74
		Step G	56.4460	4515.68	9783.97	117407.68
		Step H	58.1393	4651.14	10077.48	120929.74
		Step I	59.8835	4790.68	10379.81	124557.68
		Step J	61.6800	4934.40	10691.20	128294.40



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1073B	Street Maintenance Manager-B	Step A	59.4600	4756.80	10306.40	123676.80
		Step B	62.9018	5032.14	10902.98	130835.74
		Step C	64.7888	5183.10	11230.06	134760.70
		Step D	66.7324	5338.59	11566.95	138803.39
		Step E	68.7345	5498.76	11913.98	142967.76
		Step F	70.7966	5663.73	12271.41	147256.93
		Step G	72.9204	5833.63	12639.54	151674.43
		Step H	75.1079	6008.63	13018.70	156224.43
		Step I	77.3613	6188.90	13409.29	160911.50
		Step J	79.6821	6374.57	13811.56	165738.77



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7522B	Street Maintenance Supervisor-B	Step A	38.1973	3055.78	6620.87	79450.38
		Step B	40.4083	3232.66	7004.11	84049.26
		Step C	41.6205	3329.64	7214.22	86570.64
		Step D	42.8692	3429.54	7430.66	89167.94
		Step E	44.1552	3532.42	7653.57	91842.82
		Step F	45.4799	3638.39	7883.18	94598.19
		Step G	46.8443	3747.54	8119.68	97436.14
		Step H	48.2497	3859.98	8363.28	100359.38
		Step I	49.6971	3975.77	8614.16	103369.97
		Step J	51.1880	4095.04	8872.59	106471.04



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1110B	Transit Operations Supervisor-B	Step A	45.9171	3673.37	7958.96	95507.57
		Step B	48.5750	3886.00	8419.67	101036.00
		Step C	50.0322	4002.58	8672.25	104066.98
		Step D	51.5332	4122.66	8932.42	107189.06
		Step E	53.0791	4246.33	9200.38	110404.53
		Step F	54.6715	4373.72	9476.39	113716.72
		Step G	56.3117	4504.94	9760.69	117128.34
		Step H	58.0010	4640.08	10053.51	120642.08
		Step I	59.7411	4779.29	10355.12	124261.49
		Step J	61.5332	4922.66	10665.75	127989.06



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name
8762B	Urban Forester-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	41.8236	3345.89	7249.42	86993.09
Step B	44.2442	3539.54	7668.99	92027.94
Step C	45.5715	3645.72	7899.06	94788.72
Step D	46.9388	3755.10	8136.06	97632.70
Step E	48.3470	3867.76	8380.15	100561.76
Step F	49.7972	3983.78	8631.51	103578.18
Step G	51.2913	4103.30	8890.49	106685.90
Step H	52.8301	4226.41	9157.22	109886.61
Step I	54.4150	4353.20	9431.93	113183.20
Step J	56.0473	4483.78	9714.87	116578.38



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0920B	Utility Billing Operations Manager-B	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	66.4401	5315.21	11516.28	138195.41
		Step C	68.4333	5474.66	11861.77	142341.26
		Step D	70.4862	5638.90	12217.61	146611.30
		Step E	72.6009	5808.07	12584.16	151009.87
		Step F	74.7789	5982.31	12961.68	155540.11
		Step G	77.0224	6161.79	13350.55	160206.59
		Step H	79.3330	6346.64	13751.05	165012.64
		Step I	81.7130	6537.04	14163.59	169963.04
		Step J	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1041B	Utility Billing and Field Services Supervisor-B	Step A	47.3681	3789.45	8210.47	98525.65
		Step B	50.1099	4008.79	8685.72	104228.59
		Step C	51.6131	4129.05	8946.27	107355.25
		Step D	53.1616	4252.93	9214.68	110576.13
		Step E	54.7564	4380.51	9491.11	113893.31
		Step F	56.3991	4511.93	9775.84	117310.13
		Step G	58.0911	4647.29	10069.12	120829.49
		Step H	59.8338	4786.70	10371.19	124454.30
		Step I	61.6288	4930.30	10682.33	128187.90
		Step J	63.4777	5078.22	11002.80	132033.62



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1154B	Utility Business Systems Administrator-B	Step A	59.4219	4753.75	10299.80	123597.55
		Step B	62.8615	5028.92	10895.99	130751.92
		Step C	64.7474	5179.79	11222.88	134674.59
		Step D	66.6898	5335.18	11559.57	138714.78
		Step E	68.6905	5495.24	11906.35	142876.24
		Step F	70.7512	5660.10	12263.54	147162.50
		Step G	72.8737	5829.90	12631.44	151577.30
		Step H	75.0599	6004.79	13010.38	156124.59
		Step I	77.3117	6184.94	13400.69	160808.34
		Step J	79.6311	6370.49	13802.72	165632.69



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1042B	Utility Customer Service Supervisor-B	Step A	34.0428	2723.42	5900.75	70809.02
		Step B	36.0132	2881.06	6242.29	74907.46
		Step C	37.0936	2967.49	6429.56	77154.69
		Step D	38.2064	3056.51	6622.44	79469.31
		Step E	39.3527	3148.22	6821.13	81853.62
		Step F	40.5332	3242.66	7025.75	84309.06
		Step G	41.7493	3339.94	7236.55	86838.54
		Step H	43.0017	3440.14	7453.63	89443.54
		Step I	44.2918	3543.34	7677.25	92126.94
		Step J	45.6205	3649.64	7907.55	94890.64



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1102B	Utility Exploration Center Supervisor-B	Step A	39.7899	3183.19	6896.92	82762.99
		Step B	42.0925	3367.40	7296.03	87552.40
		Step C	43.3553	3468.42	7514.92	90179.02
		Step D	44.6559	3572.47	7740.36	92884.27
		Step E	45.9957	3679.66	7972.59	95671.06
		Step F	47.3755	3790.04	8211.75	98541.04
		Step G	48.7968	3903.74	8458.11	101497.34
		Step H	50.2606	4020.85	8711.84	104542.05
		Step I	51.7685	4141.48	8973.21	107678.48
		Step J	53.3220	4265.76	9242.48	110909.76



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1646B	Utility Government Relations Administrator-B	Step A	50.0899	4007.19	8682.25	104186.99
		Step B	52.9891	4239.13	9184.78	110217.33
		Step C	54.5788	4366.30	9460.33	113523.90
		Step D	56.2162	4497.30	9744.14	116929.70
		Step E	57.9026	4632.21	10036.45	120437.41
		Step F	59.6397	4771.18	10337.55	124050.58
		Step G	61.4289	4914.31	10647.68	127772.11
		Step H	63.2717	5061.74	10967.09	131605.14
		Step I	65.1699	5213.59	11296.12	135553.39
		Step J	67.1251	5370.01	11635.02	139620.21



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8980B	Wastewater Collection Superintendent-B	Step A	49.7828	3982.62	8629.02	103548.22
		Step B	52.6644	4213.15	9128.50	109541.95
		Step C	54.2443	4339.54	9402.35	112828.14
		Step D	55.8716	4469.73	9684.41	116212.93
		Step E	57.5479	4603.83	9974.97	119699.63
		Step F	59.2743	4741.94	10274.21	123290.54
		Step G	61.0525	4884.20	10582.43	126989.20
		Step H	62.8840	5030.72	10899.89	130798.72
		Step I	64.7705	5181.64	11226.89	134722.64
		Step J	66.7137	5337.10	11563.71	138764.50



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8978B	Wastewater Collection Supervisor-B	Step A	41.4841	3318.73	7190.58	86286.93
		Step B	43.8850	3510.80	7606.73	91280.80
		Step C	45.2016	3616.13	7834.94	94019.33
		Step D	46.5576	3724.61	8069.98	96839.81
		Step E	47.9542	3836.34	8312.06	99744.74
		Step F	49.3929	3951.43	8561.44	102737.23
		Step G	50.8747	4069.98	8818.28	105819.38
		Step H	52.4010	4192.08	9082.84	108994.08
		Step I	53.9730	4317.84	9355.32	112263.84
		Step J	55.5922	4447.38	9635.98	115631.78



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9040B	Wastewater Treatment Plant Chief Operator-B	Step A	51.9897	4159.18	9011.55	108138.58
		Step B	54.9991	4399.93	9533.18	114398.13
		Step C	56.6491	4531.93	9819.18	117830.13
		Step D	58.3485	4667.88	10113.74	121364.88
		Step E	60.0990	4807.92	10417.16	125005.92
		Step F	61.9020	4952.16	10729.68	128756.16
		Step G	63.7590	5100.72	11051.56	132618.72
		Step H	65.6718	5253.74	11383.11	136597.34
		Step I	67.6419	5411.35	11724.60	140695.15
		Step J	69.6712	5573.70	12076.34	144916.10



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9045B	Wastewater Utility Manager-B	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.7182	5657.46	12257.82	147093.86
		Step C	72.8398	5827.18	12625.57	151506.78
		Step D	75.0251	6002.01	13004.35	156052.21
		Step E	77.2759	6182.07	13394.49	160733.87
		Step F	79.5942	6367.54	13796.33	165555.94
		Step G	81.9819	6558.55	14210.20	170522.35
		Step H	84.4414	6755.31	14636.51	175638.11
		Step I	86.9746	6957.97	15075.60	180907.17
		Step J	89.5838	7166.70	15527.86	186334.30



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9047B	Water Conservation Administrator-B	Step A	45.6340	3650.72	7909.89	94918.72
		Step B	48.2757	3862.06	8367.79	100413.46
		Step C	49.7239	3977.91	8618.81	103425.71
		Step D	51.2157	4097.26	8877.39	106528.66
		Step E	52.7521	4220.17	9143.70	109724.37
		Step F	54.3347	4346.78	9418.01	113016.18
		Step G	55.9647	4477.18	9700.55	116406.58
		Step H	57.6437	4611.50	9991.57	119898.90
		Step I	59.3729	4749.83	10291.30	123495.63
		Step J	61.1541	4892.33	10600.04	127200.53



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9085B	Water Distribution Superintendent-B	Step A	49.0486	3923.89	8501.76	102021.09
		Step B	52.6644	4213.15	9128.50	109541.95
		Step C	54.2443	4339.54	9402.35	112828.14
		Step D	55.8716	4469.73	9684.41	116212.93
		Step E	57.5479	4603.83	9974.97	119699.63
		Step F	59.2743	4741.94	10274.21	123290.54
		Step G	61.0525	4884.20	10582.43	126989.20
		Step H	62.8840	5030.72	10899.89	130798.72
		Step I	64.7705	5181.64	11226.89	134722.64
		Step J	66.7137	5337.10	11563.71	138764.50



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9084B	Water Distribution Supervisor-B	Step A	41.4840	3318.72	7190.56	86286.72
		Step B	43.8850	3510.80	7606.73	91280.80
		Step C	45.2016	3616.13	7834.94	94019.33
		Step D	46.5576	3724.61	8069.98	96839.81
		Step E	47.9542	3836.34	8312.06	99744.74
		Step F	49.3929	3951.43	8561.44	102737.23
		Step G	50.8747	4069.98	8818.28	105819.38
		Step H	52.4010	4192.08	9082.84	108994.08
		Step I	53.9730	4317.84	9355.32	112263.84
		Step J	55.5922	4447.38	9635.98	115631.78



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9101B	Water Quality Lab Supervisor-B	Step A	43.5565	3484.52	7549.79	90597.52
		Step B	46.0775	3686.20	7986.77	95841.20
		Step C	47.4599	3796.79	8226.38	98716.59
		Step D	48.8836	3910.69	8473.16	101677.89
		Step E	50.3501	4028.01	8727.35	104728.21
		Step F	51.8607	4148.86	8989.19	107870.26
		Step G	53.4165	4273.32	9258.86	111106.32
		Step H	55.0190	4401.52	9536.63	114439.52
		Step I	56.6695	4533.56	9822.71	117872.56
		Step J	58.3697	4669.58	10117.41	121408.98



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9175B	Water Treatment Plant Chief Operator-B	Step A	49.7784	3982.27	8628.26	103539.07
		Step B	52.6599	4212.79	9127.72	109532.59
		Step C	54.2397	4339.18	9401.55	112818.58
		Step D	55.8669	4469.35	9683.60	116203.15
		Step E	57.5428	4603.42	9974.09	119689.02
		Step F	59.2691	4741.53	10273.31	123279.73
		Step G	61.0472	4883.78	10581.51	126978.18
		Step H	62.8785	5030.28	10898.94	130787.28
		Step I	64.7649	5181.19	11225.92	134710.99
		Step J	66.7080	5336.64	11562.72	138752.64



City of Roseville

Salary Schedule: Management-B

Appendix:G
Effective Date:12/28/2024

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9244B	Water Utility Manager-B	Step A	66.8492	5347.94	11587.19	139046.34
		Step B	70.7182	5657.46	12257.82	147093.86
		Step C	72.8398	5827.18	12625.57	151506.78
		Step D	75.0251	6002.01	13004.35	156052.21
		Step E	77.2759	6182.07	13394.49	160733.87
		Step F	79.5942	6367.54	13796.33	165555.94
		Step G	81.9819	6558.55	14210.20	170522.35
		Step H	84.4414	6755.31	14636.51	175638.11
		Step I	86.9746	6957.97	15075.60	180907.17
		Step J	89.5838	7166.70	15527.86	186334.30

Position Allocation Control Report

Report as of Date:

12/28/2024

Position Code	Position Title	Allocated FTE
CAO220245001	Assistant City Attorney	1.00
CAO221200001	City Attorney	1.00
CAO221658002	Deputy City Attorney I/II	1.00
CAO221658001	Deputy City Attorney I/II	1.00
CAO221132002	Legal Assistant I/II	1.00
CAO221132001	Legal Assistant I/II	1.00
CAO225015001	Paralegal	1.00
CAO227123003	Senior Deputy City Attorney	1.00
CAO227123002	Senior Deputy City Attorney	1.00
CAO227123001	Senior Deputy City Attorney	1.00
Total for Department: CAO City Attorney		10.00

Position Code	Position Title	Allocated FTE
CCD360250001	Assistant City Clerk	1.00
CCD361220001	City Clerk	1.00
CCD361227005	City Clerk Technician I/II	1.00
CCD361227004	City Clerk Technician I/II	1.00
CCD361227003	City Clerk Technician I/II	1.00
CCD361227002	City Clerk Technician I/II	1.00
CCD361227001	City Clerk Technician I/II	1.00
CCD361665002	Deputy City Clerk I/II	1.00
CCD361665001	Deputy City Clerk I/II	1.00
CCD369548006	Passport Agent	0.50
CCD369548004	Passport Agent	0.50
CCD369548002	Passport Agent	1.00
CCD369548001	Passport Agent	1.00
Total for Department: CCD City Clerk Department		12.00

Position Code	Position Title	Allocated FTE
CMO140325001	Assistant City Manager	1.00
CMO141021001	Assistant City Manager/Chief Financial Officer	1.00
CMO141240001	City Manager	1.00
CMO142551002	Executive Assistant	1.00
CMO142551001	Executive Assistant	1.00
CMO1414449001	Management Analyst - City Manager	1.00
CMO144457001	Management Assistant I/II	1.00
Total for Department: CMO City Manager		7.00

Position Code	Position Title	Allocated FTE
DSD660071001	Administrative Assistant	1.00
DSD660084001	Administrative Technician	1.00
DSD661017001	Assistant Building Official	1.00
DSD661005006	Associate (PE)/Assistant/Junior Engineer	1.00
DSD661005005	Associate (PE)/Assistant/Junior Engineer	1.00
DSD661005004	Associate (PE)/Assistant/Junior Engineer	1.00
DSD661005003	Associate (PE)/Assistant/Junior Engineer	1.00
DSD661005002	Associate (PE)/Assistant/Junior Engineer	1.00
DSD661005001	Associate (PE)/Assistant/Junior Engineer	1.00
DSD660820001	Associate Engineer	1.00
DSD660900005	Associate/Assistant Planner	1.00
DSD660900004	Associate/Assistant Planner	1.00
DSD660900003	Associate/Assistant Planner	1.00
DSD660900002	Associate/Assistant Planner	1.00
DSD660900001	Associate/Assistant Planner	1.00
DSD661019008	Building Inspector I/II	1.00
DSD661019007	Building Inspector I/II	1.00
DSD661019006	Building Inspector I/II	1.00
DSD661019005	Building Inspector I/II	1.00
DSD661019004	Building Inspector I/II	1.00
DSD661019003	Building Inspector I/II	1.00
DSD661019002	Building Inspector I/II	1.00
DSD661043001	Building Official	1.00
DSD661047005	Building Plans Examiner I/II	1.00
DSD661047004	Building Plans Examiner I/II	1.00
DSD661047003	Building Plans Examiner I/II	1.00
DSD661047002	Building Plans Examiner I/II	1.00
DSD661047001	Building Plans Examiner I/II	1.00
DSD661141001	Building Plans Examiner Supervisor	1.00
DSD661369005	Code Enforcement Inspector I/II	1.00
DSD661369004	Code Enforcement Inspector I/II	1.00
DSD661369003	Code Enforcement Inspector I/II	1.00
DSD661369002	Code Enforcement Inspector I/II	1.00
DSD661369001	Code Enforcement Inspector I/II	1.00
DSD661368001	Code Enforcement Supervisor	1.00
DSD661027001	Construction Inspection Superintendent	1.00
DSD661248001	Construction Inspection Supervisor	1.00
DSD661434005	Construction Inspector I/II	1.00
DSD661434004	Construction Inspector I/II	1.00
DSD661434003	Construction Inspector I/II	1.00
DSD661434002	Construction Inspector I/II	1.00
DSD661434001	Construction Inspector I/II	1.00
DSD661096002	Development Services Business Analyst I/II	1.00
DSD661096001	Development Services Business Analyst I/II	1.00
DSD661280001	Development Services Business Systems Administrator	1.00
DSD661676001	Development Services Director	1.00

DSD661695001	Development Services Manager	1.00
DSD661672005	Development Technician I/II	1.00
DSD661672004	Development Technician I/II	1.00
DSD661672003	Development Technician I/II	1.00
DSD661672002	Development Technician I/II	1.00
DSD661672001	Development Technician I/II	1.00
DSD661277001	Engineering Manager	1.00
DSD662540001	Environmental Coordinator	1.00
DSD663412001	GIS Analyst I/II	1.00
DSD662214001	GIS Technician I/II	1.00
DSD660050001	Management Analyst I/II	1.00
DSD664957002	Office Assistant I/II	1.00
DSD664957001	Office Assistant I/II	1.00
DSD665279004	Permit Technician I/II	1.00
DSD665279003	Permit Technician I/II	1.00
DSD665279002	Permit Technician I/II	1.00
DSD665279001	Permit Technician I/II	1.00
DSD661501001	Permits Supervisor	1.00
DSD665309001	Planning Manager	1.00
DSD665514001	Principal Engineer	1.00
DSD667117001	Senior Building Inspector	1.00
DSD661017002	Senior Building Inspector	1.00
DSD667195002	Senior Building Plans Examiner	1.00
DSD667121002	Senior Construction Inspector	1.00
DSD667121001	Senior Construction Inspector	1.00
DSD661097001	Senior Development Services Business Analyst	1.00
DSD667142003	Senior Engineer	1.00
DSD667142002	Senior Engineer	1.00
DSD661502001	Senior Permits Technician	1.00
DSD667180002	Senior Planner	1.00
DSD667180001	Senior Planner	1.00
Total for Department: DSD Development Services Department		77.00

Position Code	Position Title	Allocated FTE
EDD541675001	Economic Development Analyst I/II	1.00
EDD541710001	Economic Development Director	1.00
EDD541118001	Economic Development Manager	1.00
EDD541001002	Economic Development Project Manager	1.00
EDD541001001	Economic Development Project Manager	1.00
EDD543402004	Housing Analyst I/II	1.00
EDD543402003	Housing Analyst I/II	1.00
EDD543402002	Housing Analyst I/II	1.00
EDD543402001	Housing Analyst I/II	1.00
EDD543589001	Housing Manager	1.00
EDD543590001	Housing Supervisor	1.00

EDD543592004	Housing Technician I/II	1.00
EDD543592003	Housing Technician I/II	1.00
EDD543592002	Housing Technician I/II	1.00
EDD543592001	Housing Technician I/II	1.00
EDD540050001	Management Analyst I/II	1.00
EDD544957001	Office Assistant I/II	1.00
EDD547148001	Senior Housing Technician	1.00
Total for Department: EDD Economic Development Department		18.00

Position Code	Position Title	Allocated FTE
ELE700071001	Administrative Assistant	1.00
ELE700084005	Administrative Technician	1.00
ELE700084003	Administrative Technician	1.00
ELE700084002	Administrative Technician	1.00
ELE700084001	Administrative Technician	1.00
ELE700395004	Assistant Electric Utility Director	1.00
ELE700395003	Assistant Electric Utility Director	1.00
ELE700395002	Assistant Electric Utility Director	1.00
ELE700395001	Assistant Electric Utility Director	1.00
ELE701067009	Associate/Assistant Electric Analyst	1.00
ELE701067008	Associate/Assistant Electric Analyst	1.00
ELE701067007	Associate/Assistant Electric Analyst	1.00
ELE701067006	Associate/Assistant Electric Analyst	1.00
ELE701067005	Associate/Assistant Electric Analyst	1.00
ELE701067004	Associate/Assistant Electric Analyst	1.00
ELE701067003	Associate/Assistant Electric Analyst	1.00
ELE701067010	Associate/Assistant Electric Analyst	1.00
ELE701067002	Associate/Assistant Electric Analyst	1.00
ELE701067001	Associate/Assistant Electric Analyst	1.00
ELE701150001	Customer Care Manager	1.00
ELE701548002	Data Management Specialist I/II	1.00
ELE701645001	Department Public Information Officer	1.00
ELE701312006	Electric Business Analyst I/II	1.00
ELE701312004	Electric Business Analyst I/II	1.00
ELE701312003	Electric Business Analyst I/II	1.00
ELE701312002	Electric Business Analyst I/II	1.00
ELE701312001	Electric Business Analyst I/II	1.00
ELE701312007	Electric Business Analyst I/II	1.00
ELE702335002	Electric Compliance Analyst I/II	1.00
ELE702335001	Electric Compliance Analyst I/II	1.00
ELE701151001	Electric Customer Programs and Public Affairs Supervisor	1.00
ELE702330002	Electric Drafting Technician I/II	1.00
ELE701117001	Electric Economic Development and Partnership Manager	1.00
ELE702345005	Electric Engineering Technician I/II	1.00

ELE702345004	Electric Engineering Technician I/II	1.00
ELE702345003	Electric Engineering Technician I/II	1.00
ELE702345001	Electric Engineering Technician I/II	1.00
ELE702284001	Electric Engineering Technician Supervisor	1.00
ELE701152001	Electric Line General Foreperson	1.00
ELE702286004	Electric Line Troubleshooter	1.00
ELE702286003	Electric Line Troubleshooter	1.00
ELE702286002	Electric Line Troubleshooter	1.00
ELE702286001	Electric Line Troubleshooter	1.00
ELE702212004	Electric Materials Technician I/II	1.00
ELE702212003	Electric Materials Technician I/II	1.00
ELE702212002	Electric Materials Technician I/II	1.00
ELE702212001	Electric Materials Technician I/II	1.00
ELE702338001	Electric Operations Manager	1.00
ELE701130001	Electric Operations Safety Technician	1.00
ELE702339002	Electric Operations Supervisor	1.00
ELE702339001	Electric Operations Supervisor	1.00
ELE702254001	Electric Preventive Data System Technician	1.00
ELE702316005	Electric Resources Planner I/II	1.00
ELE702316003	Electric Resources Planner I/II	1.00
ELE702316002	Electric Resources Planner I/II	1.00
ELE702316001	Electric Resources Planner I/II	1.00
ELE702216001	Electric Risk and Compliance Supervisor	1.00
ELE702319001	Electric Substation Supervisor	1.00
ELE702350003	Electric System Dispatcher	1.00
ELE702350002	Electric System Dispatcher	1.00
ELE702350001	Electric System Dispatcher	1.00
ELE702359003	Electric Technology System Technician	1.00
ELE702359002	Electric Technology System Technician	1.00
ELE702359001	Electric Technology System Technician	1.00
ELE709560001	Electric Technology Systems Administrator	1.00
ELE701116001	Electric Utility Chief Operating Officer	1.00
ELE702320001	Electric Utility Director	1.00
ELE702215001	Electric Utility Financial Administrator	1.00
ELE709250003	Electric Utility Inspection Technician	1.00
ELE709250002	Electric Utility Inspection Technician	1.00
ELE709250001	Electric Utility Inspection Technician	1.00
ELE702285015	Electric/Apprentice Line Technician	1.00
ELE702285014	Electric/Apprentice Line Technician	1.00
ELE702285013	Electric/Apprentice Line Technician	1.00
ELE702285012	Electric/Apprentice Line Technician	1.00
ELE702285011	Electric/Apprentice Line Technician	1.00
ELE702285010	Electric/Apprentice Line Technician	1.00
ELE702285009	Electric/Apprentice Line Technician	1.00
ELE702285008	Electric/Apprentice Line Technician	1.00
ELE702285007	Electric/Apprentice Line Technician	1.00
ELE702285006	Electric/Apprentice Line Technician	1.00

ELE702285005	Electric/Apprentice Line Technician	1.00
ELE702285004	Electric/Apprentice Line Technician	1.00
ELE702285003	Electric/Apprentice Line Technician	1.00
ELE701085005	Electric/Apprentice Metering System Technician	1.00
ELE701085004	Electric/Apprentice Metering System Technician	1.00
ELE701085003	Electric/Apprentice Metering System Technician	1.00
ELE701085002	Electric/Apprentice Metering System Technician	1.00
ELE701085001	Electric/Apprentice Metering System Technician	1.00
ELE701083012	Electric/Apprentice Substation Technician	1.00
ELE701083011	Electric/Apprentice Substation Technician	1.00
ELE701083010	Electric/Apprentice Substation Technician	1.00
ELE701083009	Electric/Apprentice Substation Technician	1.00
ELE701083008	Electric/Apprentice Substation Technician	1.00
ELE701083007	Electric/Apprentice Substation Technician	1.00
ELE701083006	Electric/Apprentice Substation Technician	1.00
ELE701083005	Electric/Apprentice Substation Technician	1.00
ELE701083004	Electric/Apprentice Substation Technician	1.00
ELE701083003	Electric/Apprentice Substation Technician	1.00
ELE701083002	Electric/Apprentice Substation Technician	1.00
ELE701083001	Electric/Apprentice Substation Technician	1.00
ELE702466003	Energy Program Technician	1.00
ELE702466002	Energy Program Technician	1.00
ELE702501003	Energy Services Account Representative I/II	1.00
ELE702501002	Energy Services Account Representative I/II	1.00
ELE702501001	Energy Services Account Representative I/II	1.00
ELE701082001	Generation Maintenance Scheduler-Coordinator	1.00
ELE701648001	Government Relations Representative I/II	1.00
ELE703608003	Instrument and Control Technician	1.00
ELE703608002	Instrument and Control Technician	1.00
ELE703608001	Instrument and Control Technician	1.00
ELE704517002	Marketing and Communication Analyst I/II	1.00
ELE704517001	Marketing and Communication Analyst I/II	1.00
ELE704540002	Meter Reader	1.00
ELE704540001	Meter Reader	1.00
ELE704957004	Office Assistant I/II	1.00
ELE704957003	Office Assistant I/II	1.00
ELE704957002	Office Assistant I/II	1.00
ELE704957001	Office Assistant I/II	1.00
ELE705596004	Power Engineer I/II	1.00
ELE705596003	Power Engineer I/II	1.00
ELE705596001	Power Engineer I/II	1.00
ELE705600001	Power Generation Superintendent	1.00
ELE705591002	Power Plant Engineer I/II	1.00
ELE705591001	Power Plant Engineer I/II	1.00
ELE705526003	Power Plant Mechanic	1.00
ELE705526002	Power Plant Mechanic	1.00
ELE705526001	Power Plant Mechanic	1.00

ELE705530002	Power Plant Operations and Maintenance Supervisor	1.00
ELE705530001	Power Plant Operations and Maintenance Supervisor	1.00
ELE705523009	Power Plant Operator Technician I/II	1.00
ELE705523008	Power Plant Operator Technician I/II	1.00
ELE705523007	Power Plant Operator Technician I/II	1.00
ELE705523006	Power Plant Operator Technician I/II	1.00
ELE705523005	Power Plant Operator Technician I/II	1.00
ELE705523004	Power Plant Operator Technician I/II	1.00
ELE705523003	Power Plant Operator Technician I/II	1.00
ELE705523002	Power Plant Operator Technician I/II	1.00
ELE705523001	Power Plant Operator Technician I/II	1.00
ELE705535001	Power Supply and Portfolio Administrator	1.00
ELE701114001	Principal Power Engineer	1.00
ELE707128004	Senior Electric Business Analyst	1.00
ELE707128003	Senior Electric Business Analyst	1.00
ELE707128002	Senior Electric Business Analyst	1.00
ELE707128001	Senior Electric Business Analyst	1.00
ELE707118004	Senior Electric Line Technician	1.00
ELE707118003	Senior Electric Line Technician	1.00
ELE707118001	Senior Electric Line Technician	1.00
ELE701153001	Senior Electric Line Troubleshooter	1.00
ELE707169001	Senior Electric Materials Technician	1.00
ELE701036001	Senior Electric Metering Systems Technician	1.00
ELE707126003	Senior Electric Substation Technician	1.00
ELE707126002	Senior Electric Substation Technician	1.00
ELE707126001	Senior Electric Substation Technician	1.00
ELE707168001	Senior Electric System Dispatcher	1.00
ELE701023001	Senior Electric Technology Systems Analyst	1.00
ELE707163002	Senior Energy Services Account Representative	1.00
ELE707163001	Senior Energy Services Account Representative	1.00
ELE707151002	Senior Power Engineer	1.00
ELE707151001	Senior Power Engineer	1.00
ELE705555001	Senior Power Plant Engineer	1.00
ELE707152004	Senior Power Plant Operator Technician	1.00
ELE707152003	Senior Power Plant Operator Technician	1.00
ELE707152002	Senior Power Plant Operator Technician	1.00
ELE707152001	Senior Power Plant Operator Technician	1.00
ELE701029002	Senior Utility Billing Analyst	1.00
ELE701029001	Senior Utility Billing Analyst	1.00
ELE701103001	Senior Utility Customer Service Field Representative	1.00
ELE701044003	Senior Utility Customer Service Specialist	1.00
ELE701044002	Senior Utility Customer Service Specialist	1.00
ELE701044001	Senior Utility Customer Service Specialist	1.00
ELE703315005	Utility Billing Analyst I/II	1.00
ELE703315004	Utility Billing Analyst I/II	1.00
ELE703315003	Utility Billing Analyst I/II	1.00
ELE703315002	Utility Billing Analyst I/II	1.00

ELE703315001	Utility Billing Analyst I/II	1.00
ELE701041001	Utility Billing and Field Services Supervisor	1.00
ELE701154001	Utility Business Systems Administrator	1.00
ELE701104001	Utility Customer Service Field Rep I/II	1.00
ELE701049015	Utility Customer Service Representative I/II	1.00
ELE701049014	Utility Customer Service Representative I/II	1.00
ELE701049013	Utility Customer Service Representative I/II	1.00
ELE701049012	Utility Customer Service Representative I/II	1.00
ELE701049011	Utility Customer Service Representative I/II	0.75
ELE701049010	Utility Customer Service Representative I/II	0.50
ELE701049009	Utility Customer Service Representative I/II	1.00
ELE701049008	Utility Customer Service Representative I/II	0.50
ELE701049007	Utility Customer Service Representative I/II	1.00
ELE701049006	Utility Customer Service Representative I/II	1.00
ELE701049005	Utility Customer Service Representative I/II	1.00
ELE701049004	Utility Customer Service Representative I/II	1.00
ELE701049001	Utility Customer Service Representative I/II	1.00
ELE701046005	Utility Customer Service Specialist I/II	1.00
ELE701046004	Utility Customer Service Specialist I/II	1.00
ELE701046003	Utility Customer Service Specialist I/II	1.00
ELE701046002	Utility Customer Service Specialist I/II	1.00
ELE701046001	Utility Customer Service Specialist I/II	1.00
ELE701042001	Utility Customer Service Supervisor	1.00

Total for Department:	ELE Electric Department	196.75
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Position Code	Position Title	Allocated FTE
EUD740071001	Administrative Assistant	1.00
EUD740084005	Administrative Technician	1.00
EUD740084004	Administrative Technician	1.00
EUD740084003	Administrative Technician	1.00
EUD740084002	Administrative Technician	1.00
EUD740084001	Administrative Technician	1.00
EUD740411003	Assistant Environmental Utilities Director	1.00
EUD740411001	Assistant Environmental Utilities Director	1.00
EUD741005002	Associate (PE)/Assistant/Junior Engineer	1.00
EUD741005001	Associate (PE)/Assistant/Junior Engineer	1.00
EUD740820003	Associate Engineer	1.00
EUD740820002	Associate Engineer	1.00
EUD740820001	Associate Engineer	1.00
EUD741548003	Data Management Specialist I/II	1.00
EUD741548002	Data Management Specialist I/II	1.00
EUD741548001	Data Management Specialist I/II	1.00
EUD741645001	Department Public Information Officer	1.00
EUD741277001	Engineering Manager	1.00
EUD741350001	Engineering Technician I/II	1.00

EUD742544002	Environmental Compliance Specialist I/II	1.00
EUD742544001	Environmental Compliance Specialist I/II	1.00
EUD742547005	Environmental Utilities Business Analyst I/II	1.00
EUD742547004	Environmental Utilities Business Analyst I/II	1.00
EUD742547003	Environmental Utilities Business Analyst I/II	1.00
EUD742547002	Environmental Utilities Business Analyst I/II	1.00
EUD742547001	Environmental Utilities Business Analyst I/II	1.00
EUD742548002	Environmental Utilities Business Services Manager	1.00
EUD742541004	Environmental Utilities Compliance Administrator	1.00
EUD742541003	Environmental Utilities Compliance Administrator	1.00
EUD742541002	Environmental Utilities Compliance Administrator	1.00
EUD742541001	Environmental Utilities Compliance Administrator	1.00
EUD741684001	Environmental Utilities Director	1.00
EUD741038006	Environmental Utilities Instrument and Control Technician I/II	1.00
EUD741038005	Environmental Utilities Instrument and Control Technician I/II	1.00
EUD741038004	Environmental Utilities Instrument and Control Technician I/II	1.00
EUD741038003	Environmental Utilities Instrument and Control Technician I/II	1.00
EUD741038002	Environmental Utilities Instrument and Control Technician I/II	1.00
EUD741024001	Environmental Utilities Maintenance Superintendent	1.00
EUD741147001	Environmental Utilities Operations Superintendent	1.00
EUD749550001	ERP Business Analyst I/II	1.00
EUD743412003	GIS Analyst I/II	1.00
EUD743412002	GIS Analyst I/II	1.00
EUD743412001	GIS Analyst I/II	1.00
EUD741648001	Government Relations Representative I/II	1.00
EUD741136001	Industrial Waste Analyst	1.00
EUD743610002	Industrial Waste Technician	1.00
EUD743732002	Interpretive Services Specialist I/II	1.00
EUD743732001	Interpretive Services Specialist I/II	1.00
EUD741135004	Laboratory Analyst I/II	1.00
EUD741135003	Laboratory Analyst I/II	1.00
EUD741135002	Laboratory Analyst I/II	1.00
EUD741135001	Laboratory Analyst I/II	1.00
EUD740050002	Management Analyst I/II	1.00
EUD740050001	Management Analyst I/II	1.00
EUD744517003	Marketing and Communication Analyst I/II	1.00
EUD744517002	Marketing and Communication Analyst I/II	1.00
EUD744520002	Materials Technician	1.00
EUD744520001	Materials Technician	1.00
EUD744957012	Office Assistant I/II	1.00
EUD744957011	Office Assistant I/II	1.00
EUD744957010	Office Assistant I/II	1.00
EUD744957009	Office Assistant I/II	1.00
EUD744957008	Office Assistant I/II	1.00

EUD744957006	Office Assistant I/II	1.00
EUD744957005	Office Assistant I/II	1.00
EUD744957004	Office Assistant I/II	1.00
EUD744957003	Office Assistant I/II	1.00
EUD744957002	Office Assistant I/II	1.00
EUD741028001	Organics Truck Driver	1.00
EUD745319003	Plant and Equipment Maintenance Worker I/II	1.00
EUD745319002	Plant and Equipment Maintenance Worker I/II	1.00
EUD745319001	Plant and Equipment Maintenance Worker I/II	1.00
EUD745328006	Plant and Equipment Mechanic I/II	1.00
EUD745328005	Plant and Equipment Mechanic I/II	1.00
EUD745328004	Plant and Equipment Mechanic I/II	1.00
EUD745328003	Plant and Equipment Mechanic I/II	1.00
EUD745328002	Plant and Equipment Mechanic I/II	1.00
EUD745328001	Plant and Equipment Mechanic I/II	1.00
EUD745402001	Predictive Maintenance Technician I/II	1.00
EUD745533002	Preventative Maintenance Coordinator	1.00
EUD745533001	Preventative Maintenance Coordinator	1.00
EUD745519003	Preventative Maintenance Supervisor	1.00
EUD745519002	Preventative Maintenance Supervisor	1.00
EUD745519001	Preventative Maintenance Supervisor	1.00
EUD745502005	Preventative Maintenance Technician I/II	1.00
EUD745502004	Preventative Maintenance Technician I/II	1.00
EUD745502003	Preventative Maintenance Technician I/II	1.00
EUD745502002	Preventative Maintenance Technician I/II	1.00
EUD745502001	Preventative Maintenance Technician I/II	1.00
EUD745514002	Principal Engineer	1.00
EUD745514001	Principal Engineer	1.00
EUD741004001	Process Engineer	1.00
EUD746150001	Recycling and Organics Coordinator	1.00
EUD746244001	Refuse and Stormwater Manager	1.00
EUD746226005	Refuse Maintenance Worker I/II	1.00
EUD746226004	Refuse Maintenance Worker I/II	1.00
EUD746226003	Refuse Maintenance Worker I/II	1.00
EUD746226002	Refuse Maintenance Worker I/II	1.00
EUD746226001	Refuse Maintenance Worker I/II	1.00
EUD746231001	Refuse Superintendent	1.00
EUD746235004	Refuse Supervisor	1.00
EUD746235003	Refuse Supervisor	1.00
EUD746235002	Refuse Supervisor	1.00
EUD746235001	Refuse Supervisor	1.00
EUD746304042	Refuse Truck Driver I/II	1.00
EUD746304040	Refuse Truck Driver I/II	1.00
EUD746304039	Refuse Truck Driver I/II	1.00
EUD746304036	Refuse Truck Driver I/II	1.00
EUD746304035	Refuse Truck Driver I/II	1.00
EUD746304034	Refuse Truck Driver I/II	1.00

EUD746304031	Refuse Truck Driver I/II	1.00
EUD746304030	Refuse Truck Driver I/II	1.00
EUD746304028	Refuse Truck Driver I/II	1.00
EUD746304027	Refuse Truck Driver I/II	1.00
EUD746304026	Refuse Truck Driver I/II	1.00
EUD746304025	Refuse Truck Driver I/II	1.00
EUD746304024	Refuse Truck Driver I/II	1.00
EUD746304023	Refuse Truck Driver I/II	1.00
EUD746304022	Refuse Truck Driver I/II	1.00
EUD746304021	Refuse Truck Driver I/II	1.00
EUD746304020	Refuse Truck Driver I/II	1.00
EUD746304019	Refuse Truck Driver I/II	1.00
EUD746304018	Refuse Truck Driver I/II	1.00
EUD746304017	Refuse Truck Driver I/II	1.00
EUD746304016	Refuse Truck Driver I/II	1.00
EUD746304015	Refuse Truck Driver I/II	1.00
EUD746304014	Refuse Truck Driver I/II	1.00
EUD746304013	Refuse Truck Driver I/II	1.00
EUD746304012	Refuse Truck Driver I/II	1.00
EUD746304011	Refuse Truck Driver I/II	1.00
EUD746304010	Refuse Truck Driver I/II	1.00
EUD746304009	Refuse Truck Driver I/II	1.00
EUD746304008	Refuse Truck Driver I/II	1.00
EUD746304007	Refuse Truck Driver I/II	1.00
EUD746304006	Refuse Truck Driver I/II	1.00
EUD746304005	Refuse Truck Driver I/II	1.00
EUD746304004	Refuse Truck Driver I/II	1.00
EUD746304003	Refuse Truck Driver I/II	1.00
EUD746304002	Refuse Truck Driver I/II	1.00
EUD746304001	Refuse Truck Driver I/II	1.00
EUD746500002	Safety Coordinator	1.00
EUD746500001	Safety Coordinator	1.00
EUD747020002	SCADA System Technician	1.00
EUD747020001	SCADA System Technician	1.00
EUD747142005	Senior Engineer	1.00
EUD747142004	Senior Engineer	1.00
EUD747142003	Senior Engineer	1.00
EUD747142002	Senior Engineer	1.00
EUD747142001	Senior Engineer	1.00
EUD747162001	Senior Engineering Technician	1.00
EUD741065001	Senior Environmental Utilities Business Analyst	1.00
EUD741123001	Senior Environmental Utilities Instrument & Control Technician	1.00
EUD747161001	Senior GIS Analyst	1.00
EUD743733001	Senior Interpretive Services Specialist	1.00
EUD741133002	Senior Laboratory Analyst	1.00
EUD741133001	Senior Laboratory Analyst	1.00

EUD747284003	Senior Preventative Maintenance Technician	1.00
EUD747284002	Senior Preventative Maintenance Technician	1.00
EUD747284001	Senior Preventative Maintenance Technician	1.00
EUD747129007	Senior Refuse Truck Driver	1.00
EUD747129006	Senior Refuse Truck Driver	1.00
EUD747129005	Senior Refuse Truck Driver	1.00
EUD747129004	Senior Refuse Truck Driver	1.00
EUD747129003	Senior Refuse Truck Driver	1.00
EUD747129002	Senior Refuse Truck Driver	1.00
EUD747129001	Senior Refuse Truck Driver	1.00
EUD749559001	Senior SCADA System Technician	1.00
EUD741279001	Senior Solid Waste Billing Technician	1.00
EUD747202006	Senior Wastewater Utility Maintenance Worker	1.00
EUD747202004	Senior Wastewater Utility Maintenance Worker	1.00
EUD747202003	Senior Wastewater Utility Maintenance Worker	1.00
EUD747202002	Senior Wastewater Utility Maintenance Worker	1.00
EUD747202001	Senior Wastewater Utility Maintenance Worker	1.00
EUD747202005	Senior Wastewater Utility Maintenance Worker	1.00
EUD747204008	Senior Water Distribution Worker	1.00
EUD747204007	Senior Water Distribution Worker	1.00
EUD747204006	Senior Water Distribution Worker	1.00
EUD747204005	Senior Water Distribution Worker	1.00
EUD747204004	Senior Water Distribution Worker	1.00
EUD747204003	Senior Water Distribution Worker	1.00
EUD747204002	Senior Water Distribution Worker	1.00
EUD747204001	Senior Water Distribution Worker	1.00
EUD747324001	Solid Waste Billing Technician	1.00
EUD741102001	Utility Exploration Center Supervisor	1.00
EUD741646001	Utility Government Relations Administrator	1.00
EUD741099002	Waste Services Clerk I/II	1.00
EUD741099001	Waste Services Clerk I/II	1.00
EUD741128001	Waste Services Field Enforcement Inspector	1.00
EUD748980001	Wastewater Collection Superintendent	1.00
EUD748978003	Wastewater Collection Supervisor	1.00
EUD748978002	Wastewater Collection Supervisor	1.00
EUD748978001	Wastewater Collection Supervisor	1.00
EUD749040001	Wastewater Treatment Plant Chief Operator	1.00
EUD749025009	Wastewater Treatment Plant Operator Grade I/II/III 8Hr	1.00
EUD749025006	Wastewater Treatment Plant Operator Grade I/II/III 8Hr	1.00
EUD749025005	Wastewater Treatment Plant Operator Grade I/II/III 8Hr	1.00
EUD749025004	Wastewater Treatment Plant Operator Grade I/II/III 8Hr	1.00
EUD749025003	Wastewater Treatment Plant Operator Grade I/II/III 8Hr	1.00
EUD749025002	Wastewater Treatment Plant Operator Grade I/II/III 8Hr	1.00
EUD749025001	Wastewater Treatment Plant Operator Grade I/II/III 8Hr	1.00
EUD749025010	Wastewater Treatment Plant Operator Grade III 24Hr	1.00
EUD749025007	Wastewater Treatment Plant Operator Grade III 24Hr	1.00
EUD749020004	Wastewater Treatment Plant Operator Grade III 24Hr	1.00

EUD749020003	Wastewater Treatment Plant Operator Grade III 24Hr	1.00
EUD749020002	Wastewater Treatment Plant Operator Grade III 24Hr	1.00
EUD749020001	Wastewater Treatment Plant Operator Grade III 24Hr	1.00
EUD749030002	Wastewater Treatment Plant Operator Grade IV	1.00
EUD749030001	Wastewater Treatment Plant Operator Grade IV	1.00
EUD749029027	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029026	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029025	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029024	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029022	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029021	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029020	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029019	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029018	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029017	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029016	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029015	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029014	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029013	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029012	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029011	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029010	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029009	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029008	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029007	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029006	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029005	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029004	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029003	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029002	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029001	Wastewater Utility Maintenance Worker I/II	1.00
EUD749029023	Wastewater Utility Maintenance Worker I/II	1.00
EUD749045001	Wastewater Utility Manager	1.00
EUD749047001	Water Conservation Administrator	1.00
EUD749078001	Water Conservation Specialist	1.00
EUD749051005	Water Conservation Worker I/II	1.00
EUD749051004	Water Conservation Worker I/II	1.00
EUD749051003	Water Conservation Worker I/II	1.00
EUD749051002	Water Conservation Worker I/II	1.00
EUD749051001	Water Conservation Worker I/II	1.00
EUD749085001	Water Distribution Superintendent	1.00
EUD749084004	Water Distribution Supervisor	1.00
EUD749084003	Water Distribution Supervisor	1.00
EUD749084002	Water Distribution Supervisor	1.00
EUD749084001	Water Distribution Supervisor	1.00
EUD749248027	Water Distribution Worker I/II	1.00
EUD749248026	Water Distribution Worker I/II	1.00

EUD749248025	Water Distribution Worker I/II	1.00
EUD749248024	Water Distribution Worker I/II	1.00
EUD749248023	Water Distribution Worker I/II	1.00
EUD749248022	Water Distribution Worker I/II	1.00
EUD749248021	Water Distribution Worker I/II	1.00
EUD749248020	Water Distribution Worker I/II	1.00
EUD749248019	Water Distribution Worker I/II	1.00
EUD749248018	Water Distribution Worker I/II	1.00
EUD749248017	Water Distribution Worker I/II	1.00
EUD749248016	Water Distribution Worker I/II	1.00
EUD749248015	Water Distribution Worker I/II	1.00
EUD749248014	Water Distribution Worker I/II	1.00
EUD749248013	Water Distribution Worker I/II	1.00
EUD749248012	Water Distribution Worker I/II	1.00
EUD749248011	Water Distribution Worker I/II	1.00
EUD749248010	Water Distribution Worker I/II	1.00
EUD749248009	Water Distribution Worker I/II	1.00
EUD749248008	Water Distribution Worker I/II	1.00
EUD749248007	Water Distribution Worker I/II	1.00
EUD749248006	Water Distribution Worker I/II	1.00
EUD749248005	Water Distribution Worker I/II	1.00
EUD749248004	Water Distribution Worker I/II	1.00
EUD749248003	Water Distribution Worker I/II	1.00
EUD749248002	Water Distribution Worker I/II	1.00
EUD749248001	Water Distribution Worker I/II	1.00
EUD749101001	Water Quality Lab Supervisor	1.00
EUD749101002	Water Quality Lab Supervisor	1.00
EUD741053001	Water Quality Technician	1.00
EUD749175001	Water Treatment Plant Chief Operator	1.00
EUD749230006	Water Treatment Plant Operator Grade I/II/III 24Hr	1.00
EUD749230005	Water Treatment Plant Operator Grade I/II/III 24Hr	1.00
EUD749230004	Water Treatment Plant Operator Grade I/II/III 24Hr	1.00
EUD749230003	Water Treatment Plant Operator Grade I/II/III 24Hr	1.00
EUD749230002	Water Treatment Plant Operator Grade I/II/III 24Hr	1.00
EUD749230001	Water Treatment Plant Operator Grade I/II/III 24Hr	1.00
EUD749244001	Water Utility Manager	1.00
Total for Department:	EUD Environmental Utilities Department	286.00

Position Code	Position Title	Allocated FTE
FIN240040003	Accountant I/II	1.00
FIN240040002	Accountant I/II	1.00
FIN240040001	Accountant I/II	1.00
FIN241370001	Accounting Manager	1.00
FIN240043001	Accounting Supervisor	1.00
FIN249427001	Accounts Payable Supervisor	1.00

FIN240071001	Administrative Assistant	1.00
FIN240084002	Administrative Technician	1.00
FIN240084001	Administrative Technician	1.00
FIN241026001	Assistant Finance Director	1.00
FIN240915004	Budget Analyst I/II	1.00
FIN240915003	Budget Analyst I/II	1.00
FIN240915002	Budget Analyst I/II	1.00
FIN240915001	Budget Analyst I/II	1.00
FIN240930001	Budget Manager	1.00
FIN241060004	Buyer I/II	1.00
FIN241060003	Buyer I/II	1.00
FIN241060002	Buyer I/II	1.00
FIN241060001	Buyer I/II	1.00
FIN249550004	ERP Business Analyst I/II	1.00
FIN249550003	ERP Business Analyst I/II	1.00
FIN249550002	ERP Business Analyst I/II	1.00
FIN249550001	ERP Business Analyst I/II	1.00
FIN246520001	ERP Program Manager	1.00
FIN241155001	Finance Director	1.00
FIN242900001	Finance Manager	1.00
FIN243326007	Finance Technician I/II	1.00
FIN243326006	Finance Technician I/II	1.00
FIN243326005	Finance Technician I/II	1.00
FIN243326004	Finance Technician I/II	1.00
FIN243326003	Finance Technician I/II	1.00
FIN243326002	Finance Technician I/II	1.00
FIN243326001	Finance Technician I/II	1.00
FIN247203001	Inventory Control and Supply Technician	1.00
FIN248952002	Inventory Control and Supply Worker I/II	1.00
FIN248952001	Inventory Control and Supply Worker I/II	1.00
FIN240050002	Management Analyst I/II	1.00
FIN240050001	Management Analyst I/II	1.00
FIN241124002	Payroll Analyst I/II	1.00
FIN241124001	Payroll Analyst I/II	1.00
FIN249428001	Payroll Supervisor	1.00
FIN245101004	Payroll Technician I/II	0.60
FIN245101003	Payroll Technician I/II	1.00
FIN245101002	Payroll Technician I/II	1.00
FIN245101001	Payroll Technician I/II	1.00
FIN245652001	Purchasing and Warehouse Manager	1.00
FIN241129004	Purchasing Supervisor	1.00
FIN241051003	Senior Accountant	1.00
FIN241051002	Senior Accountant	1.00
FIN241051001	Senior Accountant	1.00
FIN247139001	Senior Buyer	1.00
FIN247147001	Senior Finance Technician	1.00
FIN247141001	Senior Payroll Technician	1.00

Total for Department:	FIN Finance Department	52.60
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Position Code	Position Title	Allocated FTE
FIR480071001	Administrative Assistant	1.00
FIR480084001	Administrative Technician	1.00
FIR480480001	Assistant Fire Chief	1.00
FIR481645001	Department Public Information Officer	1.00
FIR482415001	EMS Quality Assurance Coordinator	1.00
FIR481022001	Fire and Environmental Inspection Supervisor	1.00
FIR483377005	Fire and Environmental Safety Inspector I/II	1.00
FIR483377004	Fire and Environmental Safety Inspector I/II	1.00
FIR483377003	Fire and Environmental Safety Inspector I/II	1.00
FIR483377002	Fire and Environmental Safety Inspector I/II	1.00
FIR483377001	Fire and Environmental Safety Inspector I/II	1.00
FIR480905007	Fire Battalion Chief	1.00
FIR480905006	Fire Battalion Chief	1.00
FIR480905004	Fire Battalion Chief	1.00
FIR480905003	Fire Battalion Chief	1.00
FIR480905002	Fire Battalion Chief	1.00
FIR480905001	Fire Battalion Chief	1.00
FIR480905005	Fire Battalion Chief	1.00
FIR483320034	Fire Captain	1.00
FIR483320033	Fire Captain	1.00
FIR483320032	Fire Captain	1.00
FIR483320030	Fire Captain	1.00
FIR483320029	Fire Captain	1.00
FIR483320028	Fire Captain	1.00
FIR483320027	Fire Captain	1.00
FIR483320026	Fire Captain	1.00
FIR483320025	Fire Captain	1.00
FIR483320024	Fire Captain	1.00
FIR483320023	Fire Captain	1.00
FIR483320022	Fire Captain	1.00
FIR483320021	Fire Captain	1.00
FIR483320020	Fire Captain	1.00
FIR483320019	Fire Captain	1.00
FIR483320018	Fire Captain	1.00
FIR483320017	Fire Captain	1.00
FIR483320016	Fire Captain	1.00
FIR483320015	Fire Captain	1.00
FIR483320014	Fire Captain	1.00
FIR483320013	Fire Captain	1.00
FIR483320012	Fire Captain	1.00
FIR483320011	Fire Captain	1.00
FIR483320010	Fire Captain	1.00

FIR483320009	Fire Captain	1.00
FIR483320008	Fire Captain	1.00
FIR483320007	Fire Captain	1.00
FIR483320006	Fire Captain	1.00
FIR483320005	Fire Captain	1.00
FIR483320004	Fire Captain	1.00
FIR483320003	Fire Captain	1.00
FIR483320002	Fire Captain	1.00
FIR483320001	Fire Captain	1.00
FIR483320031	Fire Captain (8 Hr)	1.00
FIR483330001	Fire Chief	1.00
FIR483332002	Fire Division Chief	1.00
FIR483332001	Fire Division Chief	1.00
FIR483340033	Fire Engineer	1.00
FIR483340032	Fire Engineer	1.00
FIR483340031	Fire Engineer	1.00
FIR483340030	Fire Engineer	1.00
FIR483340029	Fire Engineer	1.00
FIR483340028	Fire Engineer	1.00
FIR483340027	Fire Engineer	1.00
FIR483340026	Fire Engineer	1.00
FIR483340025	Fire Engineer	1.00
FIR483340024	Fire Engineer	1.00
FIR483340023	Fire Engineer	1.00
FIR483340022	Fire Engineer	1.00
FIR483340021	Fire Engineer	1.00
FIR483340020	Fire Engineer	1.00
FIR483340019	Fire Engineer	1.00
FIR483340018	Fire Engineer	1.00
FIR483340017	Fire Engineer	1.00
FIR483340016	Fire Engineer	1.00
FIR483340015	Fire Engineer	1.00
FIR483340014	Fire Engineer	1.00
FIR483340013	Fire Engineer	1.00
FIR483340012	Fire Engineer	1.00
FIR483340011	Fire Engineer	1.00
FIR483340010	Fire Engineer	1.00
FIR483340009	Fire Engineer	1.00
FIR483340008	Fire Engineer	1.00
FIR483340007	Fire Engineer	1.00
FIR483340006	Fire Engineer	1.00
FIR483340005	Fire Engineer	1.00
FIR483340004	Fire Engineer	1.00
FIR483340003	Fire Engineer	1.00
FIR483340002	Fire Engineer	1.00
FIR483340001	Fire Engineer	1.00
FIR48335039	Firefighter Paramedic I/II	1.00

FIR483355038	Firefighter Paramedic I/II	1.00
FIR483355037	Firefighter Paramedic I/II	1.00
FIR483355036	Firefighter Paramedic I/II	1.00
FIR483355035	Firefighter Paramedic I/II	1.00
FIR483355034	Firefighter Paramedic I/II	1.00
FIR483355033	Firefighter Paramedic I/II	1.00
FIR483355032	Firefighter Paramedic I/II	1.00
FIR483355031	Firefighter Paramedic I/II	1.00
FIR483355030	Firefighter Paramedic I/II	1.00
FIR483355029	Firefighter Paramedic I/II	1.00
FIR483355028	Firefighter Paramedic I/II	1.00
FIR483355027	Firefighter Paramedic I/II	1.00
FIR483355026	Firefighter Paramedic I/II	1.00
FIR483355025	Firefighter Paramedic I/II	1.00
FIR483355024	Firefighter Paramedic I/II	1.00
FIR483355023	Firefighter Paramedic I/II	1.00
FIR483355022	Firefighter Paramedic I/II	1.00
FIR483355021	Firefighter Paramedic I/II	1.00
FIR483355020	Firefighter Paramedic I/II	1.00
FIR483355019	Firefighter Paramedic I/II	1.00
FIR483355018	Firefighter Paramedic I/II	1.00
FIR483355017	Firefighter Paramedic I/II	1.00
FIR483355016	Firefighter Paramedic I/II	1.00
FIR483355015	Firefighter Paramedic I/II	1.00
FIR483355014	Firefighter Paramedic I/II	1.00
FIR483355013	Firefighter Paramedic I/II	1.00
FIR483355012	Firefighter Paramedic I/II	1.00
FIR483355011	Firefighter Paramedic I/II	1.00
FIR483355010	Firefighter Paramedic I/II	1.00
FIR483355009	Firefighter Paramedic I/II	1.00
FIR483355008	Firefighter Paramedic I/II	1.00
FIR483355007	Firefighter Paramedic I/II	1.00
FIR483355006	Firefighter Paramedic I/II	1.00
FIR483355005	Firefighter Paramedic I/II	1.00
FIR483355004	Firefighter Paramedic I/II	1.00
FIR483355003	Firefighter Paramedic I/II	1.00
FIR483355002	Firefighter Paramedic I/II	1.00
FIR483355001	Firefighter Paramedic I/II	1.00
FIR483412001	GIS Analyst I/II	1.00
FIR480050001	Management Analyst I/II	1.00
FIR484957001	Office Assistant I/II	1.00
Total for Department: FIR Fire Department		130.00

Position Code	Position Title	Allocated FTE
HRD280071001	Administrative Assistant	1.00

HRD280484001	Assistant Human Resources Director	1.00
HRD283596005	Human Resources Analyst I/II	1.00
HRD283596004	Human Resources Analyst I/II	1.00
HRD283596003	Human Resources Analyst I/II	1.00
HRD283596002	Human Resources Analyst I/II	1.00
HRD283596001	Human Resources Analyst I/II	1.00
HRD283598001	Human Resources Director	1.00
HRD283599001	Human Resources Manager	1.00
HRD285235008	Human Resources Technician	1.00
HRD285235007	Human Resources Technician	1.00
HRD285235006	Human Resources Technician	1.00
HRD285235005	Human Resources Technician	1.00
HRD285235004	Human Resources Technician	1.00
HRD285235003	Human Resources Technician	1.00
HRD285235002	Human Resources Technician	1.00
HRD285235001	Human Resources Technician	1.00
HRD286450001	Risk Manager	1.00
HRD287178002	Senior Human Resources Technician	1.00
HRD287178001	Senior Human Resources Technician	1.00

Total for Department:	HRD Human Resources Department	20.00
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Position Code	Position Title	Allocated FTE
ITD320084001	Administrative Technician	1.00
ITD329558002	Assistant Information Technology Director	1.00
ITD329558001	Assistant Information Technology Director	1.00
ITD321362013	Business Systems Analyst I/II	1.00
ITD321362012	Business Systems Analyst I/II	1.00
ITD321362011	Business Systems Analyst I/II	1.00
ITD321362010	Business Systems Analyst I/II	1.00
ITD321362009	Business Systems Analyst I/II	1.00
ITD321362007	Business Systems Analyst I/II	1.00
ITD321362005	Business Systems Analyst I/II	1.00
ITD321362004	Business Systems Analyst I/II	1.00
ITD321362003	Business Systems Analyst I/II	1.00
ITD321362002	Business Systems Analyst I/II	1.00
ITD321362001	Business Systems Analyst I/II	1.00
ITD321180001	Chief Information Officer	1.00
ITD321552007	Database Analyst I/II	1.00
ITD321552006	Database Analyst I/II	1.00
ITD321552004	Database Analyst I/II	1.00
ITD321552003	Database Analyst I/II	1.00
ITD321552002	Database Analyst I/II	1.00
ITD321552001	Database Analyst I/II	1.00
ITD323625001	Information Security Administrator	1.00
ITD323794013	Information Technology Analyst I/II	1.00

ITD323794012	Information Technology Analyst I/II	1.00
ITD323794010	Information Technology Analyst I/II	1.00
ITD323794009	Information Technology Analyst I/II	1.00
ITD323794007	Information Technology Analyst I/II	1.00
ITD323794006	Information Technology Analyst I/II	1.00
ITD323794002	Information Technology Analyst I/II	1.00
ITD323794001	Information Technology Analyst I/II	1.00
ITD329542001	Information Technology Client Services Supervisor	1.00
ITD323602005	Information Technology Program Manager	1.00
ITD323602004	Information Technology Program Manager	1.00
ITD323602003	Information Technology Program Manager	1.00
ITD323602002	Information Technology Program Manager	1.00
ITD323602001	Information Technology Program Manager	1.00
ITD323618004	Information Technology Technician I/II	1.00
ITD323618003	Information Technology Technician I/II	1.00
ITD323618001	Information Technology Technician I/II	1.00
ITD320050001	Management Analyst I/II	1.00
ITD321089003	Security Analyst I/II	1.00
ITD321089002	Security Analyst I/II	1.00
ITD321090001	Security Architect	1.00
ITD327130003	Senior Business Systems Analyst	1.00
ITD327130002	Senior Business Systems Analyst	1.00
ITD327130001	Senior Business Systems Analyst	1.00
ITD327145001	Senior Database Analyst	1.00
ITD327194001	Senior Information Technology Analyst	1.00
ITD327149003	Senior Information Technology Technician	1.00
ITD327149001	Senior Information Technology Technician	1.00
ITD321091008	Systems Architect	1.00
ITD321091007	Systems Architect	1.00
ITD321091006	Systems Architect	1.00
ITD321091005	Systems Architect	1.00
ITD321091004	Systems Architect	1.00
ITD321091003	Systems Architect	1.00
ITD321091002	Systems Architect	1.00
ITD321091001	Systems Architect	1.00

Total for Department:	ITD Information Technology Department	58.00
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Position Code	Position Title	Allocated FTE
PAC181645002	Department Public Information Officer	1.00
PAC181645001	Department Public Information Officer	1.00
PAC181659001	Deputy City Manager	1.00
PAC181109001	Digital Content Analyst	1.00
CMO143451001	Government Relations Administrator	1.00
PAC184517002	Marketing and Communication Analyst I/II	1.00
PAC184517001	Marketing and Communication Analyst I/II	1.00

PAC181156001	Organizational Performance Program Administrator	1.00
PAC181108001	Public Affairs and Communication Manager	1.00
PAC188426001	Video and Multimedia Technician	1.00
Total for Department: PAC Public Affairs and Communications		10.00

Position Code	Position Title	Allocated FTE
POL440071001	Administrative Assistant	1.00
POL440100003	Animal Control Officer	1.00
POL440100002	Animal Control Officer	1.00
POL440100001	Animal Control Officer	1.00
POL440110001	Animal Control Supervisor	1.00
POL441430004	Communications Supervisor	1.00
POL441430003	Communications Supervisor	1.00
POL441430002	Communications Supervisor	1.00
POL441430001	Communications Supervisor	1.00
POL441380011	Community Services Officer I/II	1.00
POL441380010	Community Services Officer I/II	1.00
POL441380009	Community Services Officer I/II	1.00
POL441380008	Community Services Officer I/II	1.00
POL441380007	Community Services Officer I/II	1.00
POL441380006	Community Services Officer I/II	1.00
POL441380005	Community Services Officer I/II	1.00
POL441380004	Community Services Officer I/II	1.00
POL441380003	Community Services Officer I/II	1.00
POL441380002	Community Services Officer I/II	1.00
POL441380001	Community Services Officer I/II	1.00
POL441146001	Crime Analysis Supervisor	1.00
POL441475002	Crime Analyst	1.00
POL441700021	Dispatcher I/II	1.00
POL441700020	Dispatcher I/II	1.00
POL441700019	Dispatcher I/II	1.00
POL441700018	Dispatcher I/II	1.00
POL441700017	Dispatcher I/II	1.00
POL441700016	Dispatcher I/II	1.00
POL441700015	Dispatcher I/II	1.00
POL441700014	Dispatcher I/II	1.00
POL441700013	Dispatcher I/II	1.00
POL441700012	Dispatcher I/II	1.00
POL441700011	Dispatcher I/II	1.00
POL441700010	Dispatcher I/II	1.00
POL441700009	Dispatcher I/II	1.00
POL441700008	Dispatcher I/II	1.00
POL441700007	Dispatcher I/II	1.00
POL441700006	Dispatcher I/II	1.00
POL441700005	Dispatcher I/II	1.00

POL441700004	Dispatcher I/II	1.00
POL441700003	Dispatcher I/II	1.00
POL441700002	Dispatcher I/II	1.00
POL441700001	Dispatcher I/II	1.00
POL440050001	Management Analyst I/II	1.00
POL445400003	Police Captain	1.00
POL445400002	Police Captain	1.00
POL445400001	Police Captain	1.00
POL445410001	Police Chief	1.00
POL445420008	Police Lieutenant	1.00
POL445420007	Police Lieutenant	1.00
POL445420006	Police Lieutenant	1.00
POL445420005	Police Lieutenant	1.00
POL445420004	Police Lieutenant	1.00
POL445420003	Police Lieutenant	1.00
POL445420002	Police Lieutenant	1.00
POL445420001	Police Lieutenant	1.00
POL445430126	Police Officer/Police Trainee	1.00
POL445430125	Police Officer/Police Trainee	1.00
POL445430124	Police Officer/Police Trainee	1.00
POL445430123	Police Officer/Police Trainee	1.00
POL445430122	Police Officer/Police Trainee	1.00
POL445430121	Police Officer/Police Trainee	1.00
POL445430120	Police Officer/Police Trainee	1.00
POL445430119	Police Officer/Police Trainee	1.00
POL445430118	Police Officer/Police Trainee	1.00
POL445430117	Police Officer/Police Trainee	1.00
POL445430116	Police Officer/Police Trainee	1.00
POL445430115	Police Officer/Police Trainee	1.00
POL445430114	Police Officer/Police Trainee	1.00
POL445430113	Police Officer/Police Trainee	1.00
POL445430112	Police Officer/Police Trainee	1.00
POL445430111	Police Officer/Police Trainee	1.00
POL445430110	Police Officer/Police Trainee	1.00
POL445430109	Police Officer/Police Trainee	1.00
POL445430108	Police Officer/Police Trainee	1.00
POL445430107	Police Officer/Police Trainee	1.00
POL445430106	Police Officer/Police Trainee	1.00
POL445430105	Police Officer/Police Trainee	1.00
POL445430104	Police Officer/Police Trainee	1.00
POL445430103	Police Officer/Police Trainee	1.00
POL445430102	Police Officer/Police Trainee	1.00
POL445430101	Police Officer/Police Trainee	1.00
POL445430100	Police Officer/Police Trainee	1.00
POL445430099	Police Officer/Police Trainee	1.00
POL445430098	Police Officer/Police Trainee	1.00
POL445430097	Police Officer/Police Trainee	1.00

POL445430002	Police Officer/Police Trainee	1.00
POL445430001	Police Officer/Police Trainee	1.00
POL445430127	Police Officer/Police Trainee	1.00
POL445429001	Police Property and Evidence Supervisor	1.00
POL441094004	Police Property and Evidence Technician I/II	1.00
POL441094003	Police Property and Evidence Technician I/II	1.00
POL441094002	Police Property and Evidence Technician I/II	1.00
POL441094001	Police Property and Evidence Technician I/II	1.00
POL445440010	Police Records Clerk I/II	1.00
POL445440009	Police Records Clerk I/II	1.00
POL445440008	Police Records Clerk I/II	1.00
POL445440007	Police Records Clerk I/II	1.00
POL445440005	Police Records Clerk I/II	1.00
POL445440004	Police Records Clerk I/II	1.00
POL445440003	Police Records Clerk I/II	1.00
POL445440002	Police Records Clerk I/II	1.00
POL445440001	Police Records Clerk I/II	1.00
POL445494004	Police Scene Technician I/II	1.00
POL445494003	Police Scene Technician I/II	1.00
POL445494002	Police Scene Technician I/II	1.00
POL445494001	Police Scene Technician I/II	1.00
POL445470017	Police Sergeant	1.00
POL445470016	Police Sergeant	1.00
POL445470015	Police Sergeant	1.00
POL445470014	Police Sergeant	1.00
POL445470013	Police Sergeant	1.00
POL445470012	Police Sergeant	1.00
POL445470011	Police Sergeant	1.00
POL445470010	Police Sergeant	1.00
POL445470009	Police Sergeant	1.00
POL445470008	Police Sergeant	1.00
POL445470007	Police Sergeant	1.00
POL445470006	Police Sergeant	1.00
POL445470005	Police Sergeant	1.00
POL445470004	Police Sergeant	1.00
POL445470003	Police Sergeant	1.00
POL445470002	Police Sergeant	1.00
POL445470001	Police Sergeant	1.00
POL445489002	Police Services Administrator	1.00
POL445489001	Police Services Administrator	1.00
POL441139001	Police Social Services Practitioner I/II	1.00
POL441126001	Police Social Services Supervisor	1.00
POL445657001	Public Safety Program Coordinator	1.00
POL445748002	Records Supervisor	1.00
POL445748001	Records Supervisor	1.00
POL441092003	Senior Police Records Clerk	1.00
POL441092002	Senior Police Records Clerk	1.00

POL441092001	Senior Police Records Clerk	1.00
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Total for Department:	POL Police Department	228.00
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Position Code	Position Title	Allocated FTE
PRL580071001	Administrative Assistant	1.00
PRL580084008	Administrative Technician	1.00
PRL580084007	Administrative Technician	1.00
PRL580084006	Administrative Technician	1.00
PRL580084005	Administrative Technician	1.00
PRL580084004	Administrative Technician	1.00
PRL580084003	Administrative Technician	1.00
PRL580084002	Administrative Technician	1.00
PRL580084001	Administrative Technician	1.00
PRL588302002	Aquatics Maintenance Technician	1.00
PRL588302001	Aquatics Maintenance Technician	1.00
PRL588300001	Arborist Technician	1.00
PRL581225014	Child Care Site Coordinator	1.00
PRL581225013	Child Care Site Coordinator	1.00
PRL581225012	Child Care Site Coordinator	1.00
PRL581225011	Child Care Site Coordinator	1.00
PRL581225010	Child Care Site Coordinator	1.00
PRL581225009	Child Care Site Coordinator	1.00
PRL581225008	Child Care Site Coordinator	1.00
PRL581225007	Child Care Site Coordinator	1.00
PRL581225006	Child Care Site Coordinator	1.00
PRL581225005	Child Care Site Coordinator	1.00
PRL581225004	Child Care Site Coordinator	1.00
PRL581225003	Child Care Site Coordinator	1.00
PRL581225002	Child Care Site Coordinator	1.00
PRL581225001	Child Care Site Coordinator	1.00
PRL581142001	City Librarian	1.00
PRL583740001	Cultural Arts Supervisor	1.00
PRL581645002	Department Public Information Officer	1.00
PRL581101001	Graphic Designer	1.00
PRL585075002	Irrigation Technician	1.00
PRL584152007	Librarian I/II	0.50
PRL584152005	Librarian I/II	1.00
PRL584152004	Librarian I/II	1.00
PRL584152003	Librarian I/II	1.00
PRL584152002	Librarian I/II	1.00
PRL584152001	Librarian I/II	1.00
PRL584210005	Library Assistant I/II	1.00
PRL584210003	Library Assistant I/II	1.00
PRL584210002	Library Assistant I/II	1.00
PRL584210001	Library Assistant I/II	1.00

PRL589544009	Library Supervisor	1.00
PRL589544005	Library Supervisor	1.00
PRL589544001	Library Supervisor	1.00
PRL584250003	Library Technician	1.00
PRL584250002	Library Technician	1.00
PRL584250001	Library Technician	1.00
PRL580050003	Management Analyst I/II	1.00
PRL580050002	Management Analyst I/II	1.00
PRL580050001	Management Analyst I/II	1.00
PRL584517002	Marketing and Communication Analyst I/II	1.00
PRL584517001	Marketing and Communication Analyst I/II	1.00
PRL581121001	Museum Assistant	1.00
PRL589545001	Natural Resources Specialist I/II	1.00
PRL584872003	Natural Resources Worker I/II	1.00
PRL584872002	Natural Resources Worker I/II	1.00
PRL584872001	Natural Resources Worker I/II	1.00
PRL584872006	Natural Resources Worker I/II	1.00
PRL584872005	Natural Resources Worker I/II	1.00
PRL584872004	Natural Resources Worker I/II	1.00
PRL584957009	Office Assistant I/II	1.00
PRL584957006	Office Assistant I/II	1.00
PRL584957003	Office Assistant I/II	1.00
PRL584957002	Office Assistant I/II	1.00
PRL585022002	Park Development Project Manager I/II	1.00
PRL585022001	Park Development Project Manager I/II	1.00
PRL581106001	Park Planning and Development Manager	1.00
PRL589546003	Parks and Open Space Superintendent	1.00
PRL589546001	Parks and Open Space Superintendent	1.00
PRL585069004	Parks and Open Space Supervisor	1.00
PRL585069003	Parks and Open Space Supervisor	1.00
PRL585069002	Parks and Open Space Supervisor	1.00
PRL585069001	Parks and Open Space Supervisor	1.00
PRL585080030	Parks Maintenance Worker I/II	1.00
PRL585080029	Parks Maintenance Worker I/II	1.00
PRL585080028	Parks Maintenance Worker I/II	1.00
PRL585080027	Parks Maintenance Worker I/II	1.00
PRL585080026	Parks Maintenance Worker I/II	1.00
PRL585080025	Parks Maintenance Worker I/II	1.00
PRL585080024	Parks Maintenance Worker I/II	1.00
PRL585080023	Parks Maintenance Worker I/II	1.00
PRL585080022	Parks Maintenance Worker I/II	1.00
PRL585080021	Parks Maintenance Worker I/II	1.00
PRL585080020	Parks Maintenance Worker I/II	1.00
PRL585080019	Parks Maintenance Worker I/II	1.00
PRL585080018	Parks Maintenance Worker I/II	1.00
PRL585080017	Parks Maintenance Worker I/II	1.00
PRL585080016	Parks Maintenance Worker I/II	1.00

PRL585080015	Parks Maintenance Worker I/II	1.00
PRL585080014	Parks Maintenance Worker I/II	1.00
PRL585080013	Parks Maintenance Worker I/II	1.00
PRL585080012	Parks Maintenance Worker I/II	1.00
PRL585080011	Parks Maintenance Worker I/II	1.00
PRL585080010	Parks Maintenance Worker I/II	1.00
PRL585080009	Parks Maintenance Worker I/II	1.00
PRL585080008	Parks Maintenance Worker I/II	1.00
PRL585080007	Parks Maintenance Worker I/II	1.00
PRL585080006	Parks Maintenance Worker I/II	1.00
PRL585080005	Parks Maintenance Worker I/II	1.00
PRL585080004	Parks Maintenance Worker I/II	1.00
PRL585080003	Parks Maintenance Worker I/II	1.00
PRL585080002	Parks Maintenance Worker I/II	1.00
PRL585080001	Parks Maintenance Worker I/II	1.00
PRL581278006	Parks Project Technician	1.00
PRL581278005	Parks Project Technician	1.00
PRL581278004	Parks Project Technician	1.00
PRL581278003	Parks Project Technician	1.00
PRL581278002	Parks Project Technician	1.00
PRL581278001	Parks Project Technician	1.00
PRL585082001	Parks Recreation and Libraries Director	1.00
PRL589547004	Parks Recreation and Libraries Manager	1.00
PRL589547003	Parks Recreation and Libraries Manager	1.00
PRL589547002	Parks Recreation and Libraries Manager	1.00
PRL589543011	Recreation Coordinator I/II	1.00
PRL589543010	Recreation Coordinator I/II	1.00
PRL589543009	Recreation Coordinator I/II	1.00
PRL589543007	Recreation Coordinator I/II	1.00
PRL589543006	Recreation Coordinator I/II	1.00
PRL589543004	Recreation Coordinator I/II	1.00
PRL589543003	Recreation Coordinator I/II	1.00
PRL589543002	Recreation Coordinator I/II	1.00
PRL589543001	Recreation Coordinator I/II	1.00
PRL589543008	Recreation Coordinator I/II	1.00
PRL588304005	Recreation Leader	1.00
PRL588304004	Recreation Leader	1.00
PRL588304003	Recreation Leader	1.00
PRL588304002	Recreation Leader	1.00
PRL588304001	Recreation Leader	1.00
PRL581143005	Recreation Superintendent	1.00
PRL581143004	Recreation Superintendent	1.00
PRL581143002	Recreation Superintendent	1.00
PRL581144008	Recreation Supervisor	1.00
PRL581144007	Recreation Supervisor	1.00
PRL581144006	Recreation Supervisor	1.00
PRL581144004	Recreation Supervisor	1.00

PRL581144003	Recreation Supervisor	1.00
PRL581144002	Recreation Supervisor	1.00
PRL581144001	Recreation Supervisor	1.00
PRL583733001	Senior Interpretive Services Specialist	1.00
PRL587154001	Senior Natural Resources Worker	1.00
PRL581119001	Senior Park Development Project Manager	1.00
PRL587192006	Senior Parks Maintenance Worker	1.00
PRL587192005	Senior Parks Maintenance Worker	1.00
PRL587192004	Senior Parks Maintenance Worker	1.00
PRL587192003	Senior Parks Maintenance Worker	1.00
PRL587192002	Senior Parks Maintenance Worker	1.00
PRL587201001	Senior Tree Trimmer	1.00
PRL581504002	Tree Trimmer I/II	1.00
PRL581504001	Tree Trimmer I/II	1.00
PRL581107001	Turf and Sports Field Technician	1.00
PRL588762001	Urban Forester	1.00
PRL581641004	Youth Development Program Coordinator	1.00
PRL581641003	Youth Development Program Coordinator	1.00
PRL581641001	Youth Development Program Coordinator	1.00

Total for Department:	PRL Parks Recreation and Libraries	153.50
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Position Code	Position Title	Allocated FTE
PWD620088001	Associate/Assistant Transportation Planner	1.00
PWD620071001	Administrative Assistant	1.00
PWD620084006	Administrative Technician	0.75
PWD620084005	Administrative Technician	1.00
PWD620084004	Administrative Technician	1.00
PWD620084003	Administrative Technician	1.00
PWD620084002	Administrative Technician	1.00
PWD620084001	Administrative Technician	1.00
PWD620090001	Alternative Transportation Manager	1.00
PWD621148001	Assistant Public Works Director	1.00
PWD621005012	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005011	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005010	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005009	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005008	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005007	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005006	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005005	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005004	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005003	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005002	Associate (PE)/Assistant/Junior Engineer	1.00
PWD621005001	Associate (PE)/Assistant/Junior Engineer	1.00
PWD620088003	Associate/Assistant Transportation Planner	1.00

PWD621032006	Building Maintenance Worker I/II	1.00
PWD621032005	Building Maintenance Worker I/II	1.00
PWD621032004	Building Maintenance Worker I/II	1.00
PWD621032003	Building Maintenance Worker I/II	1.00
PWD621032002	Building Maintenance Worker I/II	1.00
PWD621032001	Building Maintenance Worker I/II	1.00
PWD621401001	Community Relations Analyst	1.00
PWD621485006	Custodian	1.00
PWD621485005	Custodian	1.00
PWD621485004	Custodian	1.00
PWD621485003	Custodian	1.00
PWD621485002	Custodian	1.00
PWD621485001	Custodian	1.00
PWD621025001	Custodian Supervisor	1.00
PWD622385005	Electronics Technician I/II/III	1.00
PWD622385004	Electronics Technician I/II/III	1.00
PWD622385003	Electronics Technician I/II/III	1.00
PWD622385002	Electronics Technician I/II/III	1.00
PWD622385001	Electronics Technician I/II/III	1.00
PWD621350001	Engineering Technician I/II	1.00
PWD621300002	Engineering Technician I/II	1.00
PWD622560005	Equipment Serviceworker	1.00
PWD622560004	Equipment Serviceworker	1.00
PWD622560003	Equipment Serviceworker	1.00
PWD622560002	Equipment Serviceworker	1.00
PWD622560001	Equipment Serviceworker	1.00
PWD624321001	Facilities Supervisor	1.00
PWD623319001	Fleet Management Technician	1.00
PWD621113001	Fleet Services Parts Buyer	1.00
PWD622565001	Fleet Services Supervisor	1.00
PWD622214001	GIS Technician I/II	1.00
PWD621140001	Intelligent Transportation Systems Maintenance Supervisor	1.00
PWD628952001	Inventory Control and Supply Worker I/II	1.00
PWD620050002	Management Analyst I/II	1.00
PWD620050001	Management Analyst I/II	1.00
PWD624501010	Mechanic I/II	1.00
PWD624501009	Mechanic I/II	1.00
PWD624501008	Mechanic I/II	1.00
PWD624501007	Mechanic I/II	1.00
PWD624501006	Mechanic I/II	1.00
PWD624501005	Mechanic I/II	1.00
PWD624501004	Mechanic I/II	1.00
PWD624501003	Mechanic I/II	1.00
PWD624501002	Mechanic I/II	1.00
PWD624501001	Mechanic I/II	1.00
PWD624957008	Office Assistant I/II	1.00

PWD624957007	Office Assistant I/II	0.50
PWD624957006	Office Assistant I/II	1.00
PWD624957005	Office Assistant I/II	1.00
PWD624957003	Office Assistant I/II	1.00
PWD624957002	Office Assistant I/II	1.00
PWD624957001	Office Assistant I/II	1.00
PWD625514001	Principal Engineer	1.00
PWD625560003	Project Coordinator	1.00
PWD625560002	Project Coordinator	1.00
PWD625560001	Project Coordinator	1.00
PWD621069001	Project Supervisor	1.00
PWD625635001	Public Works Director	1.00
PWD621087002	Public Works Manager	1.00
PWD621087001	Public Works Manager	1.00
PWD627119001	Senior Building Maintenance Worker	1.00
PWD627144001	Senior Custodian	1.00
PWD627170001	Senior Electronic Technician	1.00
PWD627142003	Senior Engineer	1.00
PWD627142002	Senior Engineer	1.00
PWD627142001	Senior Engineer	1.00
PWD627189002	Senior Mechanic	1.00
PWD627189001	Senior Mechanic	1.00
PWD627187006	Senior Street Maintenance Worker	1.00
PWD627187005	Senior Street Maintenance Worker	1.00
PWD627187004	Senior Street Maintenance Worker	1.00
PWD627187003	Senior Street Maintenance Worker	1.00
PWD627187002	Senior Street Maintenance Worker	1.00
PWD627187001	Senior Street Maintenance Worker	1.00
PWD621073001	Street Maintenance Manager	1.00
PWD627522003	Street Maintenance Supervisor	1.00
PWD627522002	Street Maintenance Supervisor	1.00
PWD627522001	Street Maintenance Supervisor	1.00
PWD627530020	Street Maintenance Worker I/II	1.00
PWD627530019	Street Maintenance Worker I/II	1.00
PWD627530018	Street Maintenance Worker I/II	1.00
PWD627530017	Street Maintenance Worker I/II	1.00
PWD627530016	Street Maintenance Worker I/II	1.00
PWD627530015	Street Maintenance Worker I/II	1.00
PWD627530014	Street Maintenance Worker I/II	1.00
PWD627530013	Street Maintenance Worker I/II	1.00
PWD627530012	Street Maintenance Worker I/II	1.00
PWD627530011	Street Maintenance Worker I/II	1.00
PWD627530010	Street Maintenance Worker I/II	1.00
PWD627530009	Street Maintenance Worker I/II	1.00
PWD627530008	Street Maintenance Worker I/II	1.00
PWD627530007	Street Maintenance Worker I/II	1.00
PWD627530006	Street Maintenance Worker I/II	1.00

PWD627530005	Street Maintenance Worker I/II	1.00
PWD627530004	Street Maintenance Worker I/II	1.00
PWD627530003	Street Maintenance Worker I/II	1.00
PWD627530002	Street Maintenance Worker I/II	1.00
PWD627530001	Street Maintenance Worker I/II	1.00
PWD627540005	Street Sweeper Operator	1.00
PWD627540004	Street Sweeper Operator	1.00
PWD627540003	Street Sweeper Operator	1.00
PWD627540002	Street Sweeper Operator	1.00
PWD627540001	Street Sweeper Operator	1.00
PWD622376002	Traffic Signal Maintenance Worker I/II	1.00
PWD622376001	Traffic Signal Maintenance Worker I/II	1.00
PWD621110001	Transit Operations Supervisor	1.00
PWD621052001	Transportation Grants Analyst	1.00
PWD621111001	Transportation Technician I/II	1.00
PWD628940001	Vehicle Maintenance Servicewriter	1.00
Total for Department: PWD Public Works		131.25
Total for All Departments		Allocated FTE
		1,390.10

Report : Position Allocation by Department , No Names



COUNCIL COMMUNICATION

CC #: 3695
File #: 0600-01

Title: Labor Market Adjustments, General Wage Increases, Temporary Salary Schedule Updates with Minimum Wage Increases, and Side Letter Agreements with Roseville Police Officers' Association and Roseville Firefighters, Local 1592

Contact: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.35.

RECOMMENDATION TO COUNCIL

It is recommended that the City Council take the following actions:

1. Adopt an ordinance to approve the International Union of Operating Engineers, Stationary Engineers, Local 39 (Local 39) A & B Salary schedules (Appendix E) reflecting the already approved 2.5% general wage increase effective January 11, 2025;
2. Adopt an ordinance to approve the Roseville Police Association (RPA) A & B Salary Schedules (Appendix C) reflecting the already approved 2.5% general wage increase effective January 11, 2025;
3. Adopt an ordinance to approve the Confidential A & B Salary Schedules (Appendix B) reflecting the already approved 2.5% general wage increases effective January 11, 2025;
4. Adopt an ordinance to approve the Management A & B Salary Schedules (Appendix H) reflecting the already approved 2.5% general wage increases effective January 11, 2025;
5. Adopt an ordinance to approve the City Council Appointed Position Salary Schedule (Appendix S) reflecting the already approved 2.5% general wage increases effective January 11, 2025;
6. Adopt an ordinance to approve the Roseville Police Officers' Association (RPOA) A & B Salary Schedules (Appendix D) reflecting labor market adjustments effective January 11, 2025;
7. Adopt an ordinance to approve the Roseville Firefighters, Local 1592 (RFF) A & B Salary Schedules (Appendix D) reflecting labor market adjustments effective January 11, 2025;
8. Adopt a resolution to approve the side letter agreement between the City of Roseville and Roseville Firefighters, Local 1592 regarding Survey Agencies and Longevity Pay on Holiday Buy-up;
9. Adopt a resolution to approve the side letter agreement between the City of Roseville and the Roseville Police Officers' Association related to Shift Differential and Service Term Pay on Holiday Buy-up; and
10. Adopt an ordinance to approve the attached Temporary salary schedule reflecting minimum wage adjustments (Appendix W) reflecting the addition of a Refuse Maintenance Assistant (1157), Adult/Senior Services Driver (1158), and Event Specialist (1159) class; and deletion of Event Specialist I (1014) and Event Specialist II (1015); and Event Specialist III (1016),

effective December 28, 2024.

BACKGROUND

As part of the Municipal Code, the Human Resources Department is charged with maintaining the City's classification and compensation plan. The City's goal has been to ensure it is fiscally responsible while remaining competitive in the marketplace on recruitment and retention among comparable cities.

General Wage Increases

The current Memorandums of Understanding (MOUs, or individually, MOU) with the Roseville Police Association (RPA), International Union of Operating Engineers, Stationary Engineers, Local 39 (Local 39), and the Management and Confidential unrepresented groups, which expire December 31, 2027, and the City Council Appointed Positions (CCAP) contracts, have provisions for a 2.5 percent general wage increase to be effective January 11, 2025.

Labor Market Adjustments

The current MOUs with the Roseville Police Officer's Association (RPOA) and Roseville Firefighters, Local 1592 (RFF), which expire on December 31, 2025, have provisions for a labor market study in July 2024. Based on these agreed upon terms, the City engaged an independent classification and compensation consultant to conduct a comprehensive total compensation study using comparator jurisdictions. The MOU provisions required the same salary, benefit elements, and methodology that was used in the July 2023 Total Compensation Study.

Staff met with the labor groups regarding the accuracy of the market total compensation data in the last two weeks of October 2024. The average percent increases for the bargaining groups are as follows: RPOA: 6.19% and RFF: 6.32%.

The salary schedule updates for RPOA include the following labor market adjustments:

Class Title	A Salary Schedule % Change	B Salary Schedule % Change
Police Officer	5.90%	5.90%
Police Sergeant	8.35%	8.35%

The salary schedule updates for RFF include the following labor market adjustments:

Class Title	A Salary Schedule % Change	B Salary Schedule % Change
Fire & Environmental Inspection Supervisor	5.83%	5.83%
Fire and Environmental Safety Inspector II	5.83%	5.83%
Fire and Environmental Safety Inspector I	5.83%	5.83%
Fire Captain	7.39%	7.39%
Fire Engineer	5.915%	5.915%

Firefighter Paramedic II	5.915%	5.915%
Firefighter Paramedic I	5.915%	5.915%
Firefighter EMT I	10.00%	10.00%

Side Letter Agreements

Staff requests that Council authorize the City Manager to execute two side letter agreements, and authorize him to manage and modify the terms thereof as needed for their duration to ensure the spirit and intent is effectuated, including making changes if informed of a need to do so by CalPERS for any reason, to remain compliant:

1. The side letter agreement between the City of Roseville and Roseville Firefighters, Local 1592 is recommended to capture an update to the agencies surveyed and compared for total compensation to remain competitive in the labor market, as our consultant advised that due to recent fiscal challenges with the South Placer Fire District that other agencies have dropped them from their markets. In addition, the side letter agreement addresses a recent issue identified by CalPERS and incorporates language needed to clearly capture the long-term pay practice of reporting longevity paid on holiday buy-up compensation as special compensation to CalPERS, as these employees are not able to take off on holidays as they fall; and
2. The side letter agreement between the City of Roseville and the Roseville Police Officers' Association includes an update to the shift differential provision to apply the shift differential to leave time taken by the employee. Employees on the graveyard and swing shifts have been receiving pay reductions when taking leave, so this update is needed to retain employees in these more difficult to fill shifts. In addition, the side letter agreement addresses a recent issue identified by CalPERS and incorporates language needed to clearly capture the long-term pay practice of reporting service term pay on holiday buy-up compensation as special compensation to CalPERS, as these employees are not able to take off on holidays as they fall.

Temporary Salary Schedule Updates and Minimum Wage Increases

Temporary employees are utilized by the City to assist in the delivery of services by filling seasonal, specialized or short-term service. With a new minimum wage rate going into effect January 1, 2025, staff has reviewed existing temporary classifications and the related salary schedules. A total of forty-three (43) temporary classifications are recommended to receive a rate increase. Staff is also recommending deleting three (3) temporary classifications and adding three (3) new temporary classifications to meet the City's business needs.

Staff recommends deleting the following temporary classifications:

Job Code	Job Title
1014	Event Specialist I
1015	Event Specialist II
1016	Event Specialist III

Staff recommends adding the following temporary classifications:

Job Code	Job Title
1157	Refuse Maintenance Assistant
1158	Adult/Senior Services Driver
1159	Event Specialist

California Labor Code requires the California Department of Finance to make an annual determination that economic conditions can support a statewide minimum wage increase and certify to the Governor and the Legislature that such conditions are met. The California Department of Finance has certified a minimum wage increase from \$16.00 per hour to \$16.50 per hour effective January 1, 2025. In preparation for this increase, the City needs to adjust the rate of pay for employees who make less than the new California minimum wage. While there were a small number of temporary classifications making less than \$16.50 an hour, a total of forty-three (43) classifications are recommended to receive a salary schedule increase. Staff took into consideration compaction issues, consistency amongst all temporary classifications and opportunities to enhance recruitment efforts.

Staff is recommending pay rate changes to the following temporary classifications in the temporary salary schedule:

Job Code	Job Title
1100	Aquatics Facilities Maintenance Worker
9503	Assistant Pool Manager I
1077	Assistant Pool Manager II
9505	Building Inspection Assistant
9507	Child Care Aide
9506	Child Care Program Assistant
1010	Child Care Program Leader
9508	Child Care Teacher
1230	College Intern
1137	Customer Service Specialist
9509	Engineering Aide
1020	Event Recreation Program Leader
9513	Interpretive Services Program Assistant
9514	Interpretive Services Program Leader
9515	Library Page
1074	Lifeguard
9518	Maintenance Assistant
1011	Parks & Facility Maintenance Worker- Commercial Driver
1012	Parks & Open Space Equipment Operator- Commercial Driver
9521	Parks and Facility Maintenance Worker
9523	Parks and Open Space Equipment Operator
9527	Pool Manager I
1078	Pool Manager II
9528	Preschool Teacher
6110	Recreation Aide
9532	Recreation Program Leader
9533	Recreation Specialist I
9534	Recreation Specialist II
9535	Recreation Specialist III

6252	Reserve Police Officer I
9536	School Crossing Guard
9538	Senior Child Care Teacher
1075	Senior Lifeguard I
1076	Senior Lifeguard II
9537	Senior School Crossing Guard
7005	Soccer Official
7207	Sports Official/Scorer I
7208	Sports Official/Scorer II
9552	Swim Instructor Aide
9553	Swim Instructor I
9554	Swim Instructor II
8941	Vocational Intern
9540	Water Conservation Helper

FISCAL IMPACT

The Local 39, RPA, Management and Confidential, and City Council Appointed Position general wage increases will cost \$1,321,000 for the remaining 12 pay periods of the fiscal year, which was included in the FY2024-25 budget, with the General Fund portion totaling \$677,000. The annual estimated ongoing cost of the general wage increases is approximately \$2.9 million citywide, with \$1.5 million attributed to the General Fund.

The total cost to the General Fund for the labor market increase for RPOA and RFF for the remainder of FY2024-25 is \$1,133,200. There are adequate resources available in the General Fund contingency to cover this increase for the remainder of FY2024-25. The ongoing annual cost of this labor market adjustment is estimated to cost the General Fund \$2.5 million per year.

Temporary pay rate increases due to the minimum wage change will be absorbed by available resources in the FY2024-25 budget. The fiscal impact is approximately \$5,600 to the Youth Development Fund and approximately \$38,000 to the General Fund.

The cost of the RPOA side letter adding shift differential pay is estimated to be \$27,000 annually to the General Fund, with \$13,500 estimated for the current fiscal year. The costs of the other provisions included in the side letters are captured in the costing above or are current pay practices already included in the budget.

Overall, the annual estimated ongoing cost of the general wage increases, labor market adjustments, temporary salary schedule updates, and RPOA shift pay update is approximately \$5.4 million citywide, with approximately \$4 million attributed to the General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The proposed staffing and salary changes, side letter agreements,

and other items included with this item, meet the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

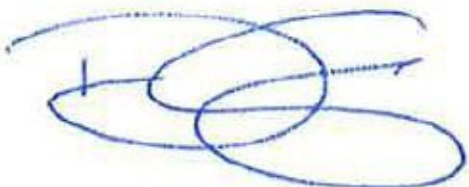
Goal C - Maintain a safe and healthy community

Goal E - Deliver exceptional city services

Respectfully Submitted,

Macy Dippert, Human Resources Manager

Stacey Peterson, Human Resources Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance 6894

Local 39 Schedule A 1-11-25

Local 39 Schedule B 1-11-25

Ordinance 6895

RPA Salary Schedule A 1-11-25

RPA Salary Schedule B 1-11-25

Ordinance 6896

Confidential Salary Schedule A 1-11-25

Confidential Salary Schedule B 1-11-25

Ordinance 6897

Management Schedule A 1-11-25

Management Schedule B 1-11-25

Ordinance 6900

CCAP Salary Schedule

Ordinance 6898

RPOA Salary Schedule A 1-11-25

RPOA Salary Schedule B 1-11-25

Ordinance 6899

RFF Salary Schedule A 1-11-25

RFF Salary Schedule B 1-11-25

Resolution 24-429

RFF Side Letter

Resolution 24-430

RPOA Side Letter

Ordinance 6901

Temporary Salary Schedule 12.28.24

ORDINANCE NO. 6894

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6841, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED
BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY
ENGINEERS, LOCAL 39, AS AMENDED BY APPENDIX “E”
TO BE EFFECTIVE JANUARY 11, 2025, AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6841, the Salary Ordinance for employees represented by the International Union of Operating Engineers, Stationary Engineers, Local 39, is hereby amended as shown on Appendix “E” for salary schedules A & B attached hereto, reflecting a 2.5% general wage increase.

SECTION 2. Salary Schedule Effective Date.

This Ordinance shall be effective January 11, 2025 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 11, 2025. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20____, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name				
		Hourly	Bi-Weekly	Monthly	Annual	
0035A	Accountant I-A	Step A	32.2892	2583.14	5596.79	67161.54
		Step B	33.9038	2712.30	5876.66	70519.90
		Step C	35.5990	2847.92	6170.49	74045.92
		Step D	37.3788	2990.30	6478.99	77747.90
		Step E	39.2479	3139.83	6802.97	81635.63
		Step F	41.2101	3296.81	7143.08	85717.01
		Step G	43.2707	3461.66	7500.25	90003.06
		Step H	45.4342	3634.74	7875.26	94503.14
0040A	Accountant II-A	Step A	35.5180	2841.44	6156.45	73877.44
		Step B	37.2941	2983.53	6464.31	77571.73
		Step C	39.1588	3132.70	6787.53	81450.30
		Step D	41.1167	3289.34	7126.89	85522.74
		Step E	43.1727	3453.82	7483.27	89799.22
		Step F	45.3312	3626.50	7857.41	94288.90
		Step G	47.5978	3807.82	8250.29	99003.42
		Step H	49.9776	3998.21	8662.78	103953.41



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1003A	Administrative Supervisor-A	Step A	32.5911	2607.29	5649.12	67789.49
		Step B	34.2208	2737.66	5931.61	71179.26
		Step C	35.9319	2874.55	6228.20	74738.35
		Step D	37.7283	3018.26	6539.57	78474.86
		Step E	39.6147	3169.18	6866.55	82398.58
		Step F	41.5956	3327.65	7209.90	86518.85
		Step G	43.6753	3494.02	7570.39	90844.62
		Step H	45.8590	3668.72	7948.89	95386.72
0084A	Administrative Technician-A	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.7572	2380.58	5157.91	61894.98
		Step C	31.2451	2499.61	5415.82	64989.81
		Step D	32.8073	2624.58	5686.60	68239.18
		Step E	34.4477	2755.82	5970.93	71651.22
		Step F	36.1701	2893.61	6269.48	75233.81
		Step G	37.9786	3038.29	6582.96	78995.49
		Step H	39.8774	3190.19	6912.08	82944.99



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
8302A	Aquatics Maintenance Technician-A	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.2308	2578.46	5586.67	67040.06
		Step C	33.8424	2707.39	5866.02	70392.19
		Step D	35.5344	2842.75	6159.30	73911.55
		Step E	37.3112	2984.90	6467.27	77607.30
		Step F	39.1765	3134.12	6790.59	81487.12
		Step G	41.1355	3290.84	7130.15	85561.84
		Step H	43.1923	3455.38	7486.67	89839.98
8300A	Arborist Technician-A	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.2308	2578.46	5586.67	67040.06
		Step C	33.8424	2707.39	5866.02	70392.19
		Step D	35.5344	2842.75	6159.30	73911.55
		Step E	37.3112	2984.90	6467.27	77607.30
		Step F	39.1765	3134.12	6790.59	81487.12
		Step G	41.1355	3290.84	7130.15	85561.84
		Step H	43.1923	3455.38	7486.67	89839.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-A

Appendix:E
Effective Date:01/11/2025

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Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
0376A	Assistant Child Care Site Coordinator-A	Step A	24.2728	1941.82	4207.29	50487.42
		Step B	25.4863	2038.90	4417.63	53011.50
		Step C	26.7607	2140.86	4638.52	55662.26
		Step D	28.0986	2247.89	4870.42	58445.09
		Step E	29.5037	2360.30	5113.97	61367.70
		Step F	30.9789	2478.31	5369.68	64436.11
		Step G	32.5278	2602.22	5638.15	67657.82
		Step H	34.1542	2732.34	5920.06	71040.74
0338A	Assistant Engineer-A	Step A	38.9869	3118.95	6757.73	81092.75
		Step B	40.9361	3274.89	7095.59	85147.09
		Step C	42.9831	3438.65	7450.40	89404.85
		Step D	45.1321	3610.57	7822.90	93874.77
		Step E	47.3888	3791.10	8214.06	98568.70
		Step F	49.7583	3980.66	8624.77	103497.26
		Step G	52.2462	4179.70	9056.01	108672.10
		Step H	54.8585	4388.68	9508.81	114105.68



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
0650A	Assistant Planner-A	Step A	32.7019	2616.15	5668.33	68019.95
		Step B	34.3370	2746.96	5951.75	71420.96
		Step C	36.0539	2884.31	6249.34	74992.11
		Step D	37.8564	3028.51	6561.78	78741.31
		Step E	39.7493	3179.94	6889.88	82678.54
		Step F	41.7368	3338.94	7234.38	86812.54
		Step G	43.8237	3505.90	7596.11	91153.30
		Step H	46.0148	3681.18	7975.90	95710.78
1005A	Associate Engineer (PE)-A	Step A	44.8347	3586.78	7771.35	93256.18
		Step B	47.0764	3766.11	8159.91	97918.91
		Step C	49.4304	3954.43	8567.94	102815.23
		Step D	51.9018	4152.14	8996.31	107955.74
		Step E	54.4970	4359.76	9446.15	113353.76
		Step F	57.2219	4577.75	9918.46	119021.55
		Step G	60.0827	4806.62	10414.33	124972.02
		Step H	63.0870	5046.96	10935.08	131220.96



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0820A	Associate Engineer-A	Step A	42.6999	3415.99	7401.32	88815.79
		Step B	44.8347	3586.78	7771.35	93256.18
		Step C	47.0766	3766.13	8159.94	97919.33
		Step D	49.4304	3954.43	8567.94	102815.23
		Step E	51.9019	4152.15	8996.33	107955.95
		Step F	54.4971	4359.77	9446.16	113353.97
		Step G	57.2219	4577.75	9918.46	119021.55
		Step H	60.0828	4806.62	10414.35	124972.22
0900A	Associate Planner-A	Step A	37.6073	3008.58	6518.60	78223.18
		Step B	39.4875	3159.00	6844.50	82134.00
		Step C	41.4619	3316.95	7186.73	86240.75
		Step D	43.5349	3482.79	7546.05	90552.59
		Step E	45.7116	3656.93	7923.34	95080.13
		Step F	47.9974	3839.79	8319.55	99834.59
		Step G	50.3971	4031.77	8735.50	104825.97
		Step H	52.9170	4233.36	9172.28	110067.36



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1018A	Building Inspector I-A	Step A	32.4447	2595.58	5623.75	67484.98
		Step B	34.0670	2725.36	5904.95	70859.36
		Step C	35.7705	2861.64	6200.22	74402.64
		Step D	37.5591	3004.73	6510.24	78122.93
		Step E	39.4370	3154.96	6835.75	82028.96
		Step F	41.4087	3312.70	7177.51	86130.10
		Step G	43.4793	3478.34	7536.41	90436.94
		Step H	45.6532	3652.26	7913.22	94958.66
1019A	Building Inspector II-A	Step A	35.6895	2855.16	6186.18	74234.16
		Step B	37.4738	2997.90	6495.46	77945.50
		Step C	39.3475	3147.80	6820.23	81842.80
		Step D	41.3150	3305.20	7161.27	85935.20
		Step E	43.3808	3470.46	7519.34	90232.06
		Step F	45.5497	3643.98	7895.28	94743.38
		Step G	47.8271	3826.17	8290.03	99480.37
		Step H	50.2186	4017.49	8704.56	104454.69



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9425A	Building Maintenance Aide-A	Step A	21.8180	1745.44	3781.79	45381.44
		Step B	22.9089	1832.71	3970.88	47650.51
		Step C	24.0544	1924.35	4169.43	50033.15
		Step D	25.2571	2020.57	4377.90	52534.77
		Step E	26.5199	2121.59	4596.78	55161.39
		Step F	27.8460	2227.68	4826.64	57919.68
		Step G	29.2382	2339.06	5067.95	60815.46
		Step H	30.7001	2456.01	5321.35	63856.21
1030A	Building Maintenance Worker I-A	Step A	26.1816	2094.53	4538.14	54457.73
		Step B	27.4907	2199.26	4765.05	57180.66
		Step C	28.8651	2309.21	5003.28	60039.41
		Step D	30.3084	2424.67	5253.46	63041.47
		Step E	31.8240	2545.92	5516.16	66193.92
		Step F	33.4151	2673.21	5791.95	69503.41
		Step G	35.0859	2806.87	6081.56	72978.67
		Step H	36.8400	2947.20	6385.60	76627.20



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1032A	Building Maintenance Worker II-A	Step A	28.7998	2303.98	4991.97	59903.58
		Step B	30.2398	2419.18	5241.57	62898.78
		Step C	31.7517	2540.14	5503.63	66043.54
		Step D	33.3392	2667.14	5778.79	69345.54
		Step E	35.0062	2800.50	6067.74	72812.90
		Step F	36.7566	2940.53	6371.14	76453.73
		Step G	38.5943	3087.54	6689.68	80276.14
		Step H	40.5240	3241.92	7024.16	84289.92
1045A	Building Plans Examiner I-A	Step A	33.1206	2649.65	5740.90	68890.85
		Step B	34.7767	2782.14	6027.96	72335.54
		Step C	36.5156	2921.25	6329.37	75952.45
		Step D	38.3413	3067.30	6645.83	79749.90
		Step E	40.2583	3220.66	6978.11	83737.26
		Step F	42.2713	3381.70	7327.03	87924.30
		Step G	44.3847	3550.78	7693.35	92320.18
		Step H	46.6041	3728.33	8078.04	96936.53



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1047A	Building Plans Examiner II-A	Step A	36.4325	2914.60	6314.97	75779.60
		Step B	38.2544	3060.35	6630.76	79569.15
		Step C	40.1670	3213.36	6962.28	83547.36
		Step D	42.1754	3374.03	7310.40	87724.83
		Step E	44.2841	3542.73	7675.91	92110.93
		Step F	46.4984	3719.87	8059.72	96716.67
		Step G	48.8233	3905.86	8462.71	101552.46
		Step H	51.2646	4101.17	8885.86	106630.37
1361A	Business Systems Analyst I-A	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.5475	3083.80	6681.57	80178.80
		Step C	40.4748	3237.98	7015.63	84187.58
		Step D	42.4984	3399.87	7366.39	88396.67
		Step E	44.6235	3569.88	7734.74	92816.88
		Step F	46.8547	3748.38	8121.48	97457.78
		Step G	49.1972	3935.78	8527.51	102330.18
		Step H	51.6572	4132.58	8953.91	107446.98



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1362A	Business Systems Analyst II-A	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.4021	3392.17	7349.70	88196.37
		Step C	44.5224	3561.79	7717.22	92606.59
		Step D	46.7484	3739.87	8103.06	97236.67
		Step E	49.0858	3926.86	8508.21	102098.46
		Step F	51.5402	4123.22	8933.63	107203.62
		Step G	54.1170	4329.36	9380.28	112563.36
		Step H	56.8229	4545.83	9849.30	118191.63
1055A	Buyer I-A	Step A	29.3531	2348.25	5087.87	61054.45
		Step B	30.8207	2465.66	5342.25	64107.06
		Step C	32.3618	2588.94	5609.38	67312.54
		Step D	33.9798	2718.38	5889.83	70677.98
		Step E	35.6788	2854.30	6184.33	74211.90
		Step F	37.4627	2997.02	6493.53	77922.42
		Step G	39.3360	3146.88	6818.24	81818.88
		Step H	41.3028	3304.22	7159.15	85909.82



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1060A	Buyer II-A	Step A	32.2884	2583.07	5596.66	67159.87
		Step B	33.9027	2712.22	5876.47	70517.62
		Step C	35.5980	2847.84	6170.32	74043.84
		Step D	37.3778	2990.22	6478.82	77745.82
		Step E	39.2466	3139.73	6802.74	81632.93
		Step F	41.2090	3296.72	7142.89	85714.72
		Step G	43.2697	3461.58	7500.08	90000.98
		Step H	45.4331	3634.65	7875.07	94500.85
1225A	Child Care Site Coordinator-A	Step A	27.9135	2233.08	4838.34	58060.08
		Step B	29.3094	2344.75	5080.30	60963.55
		Step C	30.7748	2461.98	5334.30	64011.58
		Step D	32.3136	2585.09	5601.02	67212.29
		Step E	33.9292	2714.34	5881.06	70572.74
		Step F	35.6256	2850.05	6175.10	74101.25
		Step G	37.4070	2992.56	6483.88	77806.56
		Step H	39.2773	3142.18	6808.07	81696.78



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1226A	City Clerk Technician I-A	Step A	28.0340	2242.72	4859.23	58310.72
		Step B	29.4357	2354.86	5102.19	61226.26
		Step C	30.9074	2472.59	5357.28	64287.39
		Step D	32.4528	2596.22	5625.15	67501.82
		Step E	34.0756	2726.05	5906.44	70877.25
		Step F	35.7792	2862.34	6201.73	74420.74
		Step G	37.5683	3005.46	6511.84	78142.06
		Step H	39.4467	3155.74	6837.43	82049.14
1227A	City Clerk Technician II-A	Step A	30.8372	2466.98	5345.11	64141.38
		Step B	32.3793	2590.34	5612.41	67348.94
		Step C	33.9981	2719.85	5893.00	70716.05
		Step D	35.6981	2855.85	6187.67	74252.05
		Step E	37.4830	2998.64	6497.05	77964.64
		Step F	39.3572	3148.58	6821.91	81862.98
		Step G	41.3251	3306.01	7163.02	85956.21
		Step H	43.3915	3471.32	7521.19	90254.32



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1364A	Code Enforcement Inspector I-A	Step A	26.3214	2105.71	4562.38	54748.51
		Step B	27.6376	2211.01	4790.52	57486.21
		Step C	29.0193	2321.54	5030.01	60360.14
		Step D	30.4704	2437.63	5281.54	63378.43
		Step E	31.9937	2559.50	5545.57	66546.90
		Step F	33.5934	2687.47	5822.86	69874.27
		Step G	35.2730	2821.84	6113.99	73367.84
		Step H	37.0367	2962.94	6419.69	77036.34
1369A	Code Enforcement Inspector II-A	Step A	28.9535	2316.28	5018.61	60223.28
		Step B	30.4011	2432.09	5269.52	63234.29
		Step C	31.9213	2553.70	5533.03	66396.30
		Step D	33.5174	2681.39	5809.68	69716.19
		Step E	35.1931	2815.45	6100.14	73201.65
		Step F	36.9529	2956.23	6405.17	76862.03
		Step G	38.8004	3104.03	6725.40	80704.83
		Step H	40.7405	3259.24	7061.69	84740.24



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1401A	Community Relations Analyst-A	Step A	38.6579	3092.63	6700.70	80408.43
		Step B	40.5906	3247.25	7035.70	84428.45
		Step C	42.6202	3409.62	7387.50	88650.02
		Step D	44.7514	3580.11	7756.91	93082.91
		Step E	46.9888	3759.10	8144.73	97736.70
		Step F	49.3383	3947.06	8551.97	102623.66
		Step G	51.8052	4144.42	8979.57	107754.82
		Step H	54.3955	4351.64	9428.55	113142.64
1248A	Construction Inspection Supervisor-A	Step A	41.7602	3340.82	7238.43	86861.22
		Step B	43.8484	3507.87	7600.39	91204.67
		Step C	46.0407	3683.26	7980.39	95764.66
		Step D	48.3427	3867.42	8379.40	100552.82
		Step E	50.7598	4060.78	8798.37	105580.38
		Step F	53.2978	4263.82	9238.29	110859.42
		Step G	55.9627	4477.02	9700.20	116402.42
		Step H	58.7608	4700.86	10185.21	122222.46



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1432A	Construction Inspector I-A	Step A	30.0110	2400.88	5201.91	62422.88
		Step B	31.5115	2520.92	5461.99	65543.92
		Step C	33.0870	2646.96	5735.08	68820.96
		Step D	34.7415	2779.32	6021.86	72262.32
		Step E	36.4785	2918.28	6322.94	75875.28
		Step F	38.3025	3064.20	6639.10	79669.20
		Step G	40.2175	3217.40	6971.03	83652.40
		Step H	42.2285	3378.28	7319.61	87835.28
1434A	Construction Inspector II-A	Step A	33.0120	2640.96	5722.08	68664.96
		Step B	34.6627	2773.02	6008.20	72098.42
		Step C	36.3958	2911.66	6308.61	75703.26
		Step D	38.2156	3057.25	6624.04	79488.45
		Step E	40.1263	3210.10	6955.23	83462.70
		Step F	42.1327	3370.62	7303.00	87636.02
		Step G	44.2393	3539.14	7668.15	92017.74
		Step H	46.4512	3716.10	8051.54	96618.50



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1450A	Courier-A	Step A	17.2706	1381.65	2993.57	35922.85
		Step B	18.1343	1450.74	3143.28	37719.34
		Step C	19.0409	1523.27	3300.42	39605.07
		Step D	19.9930	1599.44	3465.45	41585.44
		Step E	20.9928	1679.42	3638.75	43665.02
		Step F	22.0423	1763.38	3820.67	45847.98
		Step G	23.1446	1851.57	4011.73	48140.77
		Step H	24.3015	1944.12	4212.26	50547.12
1485A	Custodian-A	Step A	19.8195	1585.56	3435.38	41224.56
		Step B	20.8105	1664.84	3607.15	43285.84
		Step C	21.8512	1748.10	3787.54	45450.50
		Step D	22.9436	1835.49	3976.89	47722.69
		Step E	24.0908	1927.26	4175.74	50108.86
		Step F	25.2951	2023.61	4384.48	52613.81
		Step G	26.5601	2124.81	4603.75	55245.01
		Step H	27.8882	2231.06	4833.95	58007.46



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1546A	Data Management Specialist I-A	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.5475	3083.80	6681.57	80178.80
		Step C	40.4748	3237.98	7015.63	84187.58
		Step D	42.4984	3399.87	7366.39	88396.67
		Step E	44.6235	3569.88	7734.74	92816.88
		Step F	46.8547	3748.38	8121.48	97457.78
		Step G	49.1972	3935.78	8527.51	102330.18
		Step H	51.6572	4132.58	8953.91	107446.98
1548A	Data Management Specialist II-A	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.4021	3392.17	7349.70	88196.37
		Step C	44.5224	3561.79	7717.22	92606.59
		Step D	46.7484	3739.87	8103.06	97236.67
		Step E	49.0858	3926.86	8508.21	102098.46
		Step F	51.5402	4123.22	8933.63	107203.62
		Step G	54.1170	4329.36	9380.28	112563.36
		Step H	56.8229	4545.83	9849.30	118191.63



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1551A	Database Analyst I-A	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.5475	3083.80	6681.57	80178.80
		Step C	40.4748	3237.98	7015.63	84187.58
		Step D	42.4984	3399.87	7366.39	88396.67
		Step E	44.6235	3569.88	7734.74	92816.88
		Step F	46.8547	3748.38	8121.48	97457.78
		Step G	49.1972	3935.78	8527.51	102330.18
		Step H	51.6572	4132.58	8953.91	107446.98
1552A	Database Analyst II-A	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.4021	3392.17	7349.70	88196.37
		Step C	44.5224	3561.79	7717.22	92606.59
		Step D	46.7484	3739.87	8103.06	97236.67
		Step E	49.0858	3926.86	8508.21	102098.46
		Step F	51.5402	4123.22	8933.63	107203.62
		Step G	54.1170	4329.36	9380.28	112563.36
		Step H	56.8229	4545.83	9849.30	118191.63



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1660A	Deputy City Clerk I-A	Step A	20.6040	1648.32	3571.36	42856.32
		Step B	21.6341	1730.73	3749.91	44998.93
		Step C	22.7159	1817.27	3937.42	47249.07
		Step D	23.8516	1908.13	4134.28	49611.33
		Step E	25.0443	2003.54	4341.01	52092.14
		Step F	26.2965	2103.72	4558.06	54696.72
		Step G	27.6111	2208.89	4785.92	57431.09
		Step H	28.9917	2319.34	5025.23	60302.74
1665A	Deputy City Clerk II-A	Step A	22.6643	1813.14	3928.48	47141.74
		Step B	23.7976	1903.81	4124.92	49499.01
		Step C	24.9876	1999.01	4331.18	51974.21
		Step D	26.2367	2098.94	4547.69	54572.34
		Step E	27.5486	2203.89	4775.09	57301.09
		Step F	28.9261	2314.09	5013.86	60166.29
		Step G	30.3724	2429.79	5264.55	63174.59
		Step H	31.8909	2551.27	5527.76	66333.07



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1095A	Development Services Business Analyst I-A	Step A	36.1100	2888.80	6259.07	75108.80
		Step B	37.9155	3033.24	6572.02	78864.24
		Step C	39.8113	3184.90	6900.63	82807.50
		Step D	41.8019	3344.15	7245.66	86947.95
		Step E	43.8918	3511.34	7607.91	91294.94
		Step F	46.0866	3686.93	7988.34	95860.13
		Step G	48.3908	3871.26	8387.74	100652.86
		Step H	50.8104	4064.83	8807.14	105685.63
1096A	Development Services Business Analyst II-A	Step A	39.7208	3177.66	6884.94	82619.26
		Step B	41.7069	3336.55	7229.20	86750.35
		Step C	43.7923	3503.38	7590.67	91087.98
		Step D	45.9819	3678.55	7970.20	95642.35
		Step E	48.2811	3862.49	8368.72	100424.69
		Step F	50.6952	4055.62	8787.17	105446.02
		Step G	53.2300	4258.40	9226.53	110718.40
		Step H	55.8914	4471.31	9687.84	116254.11



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1670A	Development Technician I-A	Step A	25.8263	2066.10	4476.56	53718.70
		Step B	27.1171	2169.37	4700.30	56403.57
		Step C	28.4729	2277.83	4935.30	59223.63
		Step D	29.8967	2391.74	5182.09	62185.14
		Step E	31.3917	2511.34	5441.23	65294.74
		Step F	32.9612	2636.90	5713.27	68559.30
		Step G	34.6091	2768.73	5998.91	71986.93
		Step H	36.3396	2907.17	6298.86	75586.37
1672A	Development Technician II-A	Step A	28.4083	2272.66	4924.11	59089.26
		Step B	29.8289	2386.31	5170.34	62044.11
		Step C	31.3203	2505.62	5428.85	65146.22
		Step D	32.8864	2630.91	5700.31	68403.71
		Step E	34.5306	2762.45	5985.30	71823.65
		Step F	36.2573	2900.58	6284.60	75415.18
		Step G	38.0701	3045.61	6598.82	79185.81
		Step H	39.9737	3197.90	6928.77	83145.30



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1109A	Digital Content Analyst-A	Step A	42.5237	3401.90	7370.77	88449.30
		Step B	44.6497	3571.98	7739.28	92871.38
		Step C	46.8823	3750.58	8126.27	97515.18
		Step D	49.2264	3938.11	8532.58	102390.91
		Step E	51.6878	4135.02	8959.22	107510.62
		Step F	54.2721	4341.77	9407.16	112885.97
		Step G	56.9858	4558.86	9877.54	118530.46
		Step H	59.8350	4786.80	10371.40	124456.80
9549A	ERP Business Analyst I-A	Step A	37.1329	2970.63	6436.37	77236.43
		Step B	38.9895	3119.16	6758.18	81098.16
		Step C	40.9389	3275.11	7096.08	85152.91
		Step D	42.9859	3438.87	7450.89	89410.67
		Step E	45.1352	3610.82	7823.43	93881.22
		Step F	47.3919	3791.35	8214.60	98575.15
		Step G	49.7615	3980.92	8625.33	103503.92
		Step H	52.2497	4179.98	9056.61	108679.38



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9550A	ERP Business Analyst II-A	Step A	40.8461	3267.69	7079.99	84959.89
		Step B	42.8885	3431.08	7434.01	89208.08
		Step C	45.0329	3602.63	7805.70	93668.43
		Step D	47.2845	3782.76	8195.98	98351.76
		Step E	49.6487	3971.90	8605.77	103269.30
		Step F	52.1312	4170.50	9036.07	108432.90
		Step G	54.7377	4379.02	9487.87	113854.42
		Step H	57.4746	4597.97	9962.26	119547.17
2466A	Energy Program Technician-A	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.7572	2380.58	5157.91	61894.98
		Step C	31.2451	2499.61	5415.82	64989.81
		Step D	32.8073	2624.58	5686.60	68239.18
		Step E	34.4477	2755.82	5970.93	71651.22
		Step F	36.1701	2893.61	6269.48	75233.81
		Step G	37.9786	3038.29	6582.96	78995.49
		Step H	39.8774	3190.19	6912.08	82944.99



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1300A	Engineering Technician I-A	Step A	27.6091	2208.73	4785.58	57426.93
		Step B	28.9897	2319.18	5024.88	60298.58
		Step C	30.4390	2435.12	5276.09	63313.12
		Step D	31.9610	2556.88	5539.91	66478.88
		Step E	33.5592	2684.74	5816.93	69803.14
		Step F	35.2370	2818.96	6107.75	73292.96
		Step G	36.9990	2959.92	6413.16	76957.92
		Step H	38.8487	3107.90	6733.77	80805.30
1350A	Engineering Technician II-A	Step A	30.3701	2429.61	5264.15	63169.81
		Step B	31.8885	2551.08	5527.34	66328.08
		Step C	33.4829	2678.63	5803.70	69644.43
		Step D	35.1570	2812.56	6093.88	73126.56
		Step E	36.9148	2953.18	6398.57	76782.78
		Step F	38.7607	3100.86	6718.52	80622.26
		Step G	40.6988	3255.90	7054.46	84653.50
		Step H	42.7338	3418.70	7407.19	88886.30



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2542A	Environmental Compliance Specialist I-A	Step A	29.9126	2393.01	5184.85	62218.21
		Step B	31.4083	2512.66	5444.11	65329.26
		Step C	32.9787	2638.30	5716.31	68595.70
		Step D	34.6276	2770.21	6002.12	72025.41
		Step E	36.3590	2908.72	6302.23	75626.72
		Step F	38.1769	3054.15	6617.33	79407.95
		Step G	40.0858	3206.86	6948.21	83378.46
		Step H	42.0901	3367.21	7295.62	87547.41
2544A	Environmental Compliance Specialist II-A	Step A	32.9038	2632.30	5703.33	68439.90
		Step B	34.5492	2763.94	5988.53	71862.34
		Step C	36.2765	2902.12	6287.93	75455.12
		Step D	38.0903	3047.22	6602.32	79227.82
		Step E	39.9949	3199.59	6932.45	83189.39
		Step F	41.9946	3359.57	7279.06	87348.77
		Step G	44.0943	3527.54	7643.01	91716.14
		Step H	46.2991	3703.93	8025.18	96302.13



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
2560A	Equipment Serviceworker-A	Step A	24.4159	1953.27	4232.09	50785.07
		Step B	25.6366	2050.93	4443.68	53324.13
		Step C	26.9184	2153.47	4665.86	55990.27
		Step D	28.2643	2261.14	4899.15	58789.74
		Step E	29.6776	2374.21	5144.12	61729.41
		Step F	31.1615	2492.92	5401.33	64815.92
		Step G	32.7194	2617.55	5671.36	68056.35
		Step H	34.3555	2748.44	5954.95	71459.44
3334A	Finance Clerk I-A	Step A	21.0826	1686.61	3654.32	43851.81
		Step B	22.1367	1770.94	3837.03	46044.34
		Step C	23.2435	1859.48	4028.87	48346.48
		Step D	24.4059	1952.47	4230.36	50764.27
		Step E	25.6260	2050.08	4441.84	53302.08
		Step F	26.9075	2152.60	4663.97	55967.60
		Step G	28.2527	2260.22	4897.13	58765.62
		Step H	29.6654	2373.23	5142.00	61704.03



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3335A	Finance Clerk II-A	Step A	23.1909	1855.27	4019.76	48237.07
		Step B	24.3505	1948.04	4220.75	50649.04
		Step C	25.5679	2045.43	4431.77	53181.23
		Step D	26.8464	2147.71	4653.38	55840.51
		Step E	28.1887	2255.10	4886.04	58632.50
		Step F	29.5981	2367.85	5130.34	61564.05
		Step G	31.0779	2486.23	5386.84	64642.03
		Step H	32.6318	2610.54	5656.18	67874.14
3325A	Finance Technician I-A	Step A	24.1476	1931.81	4185.58	50227.01
		Step B	25.3550	2028.40	4394.87	52738.40
		Step C	26.6228	2129.82	4614.62	55375.42
		Step D	27.9540	2236.32	4845.36	58144.32
		Step E	29.3517	2348.14	5087.63	61051.54
		Step F	30.8192	2465.54	5341.99	64103.94
		Step G	32.3602	2588.82	5609.10	67309.22
		Step H	33.9782	2718.26	5889.55	70674.66



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3326A	Finance Technician II-A	Step A	26.5624	2124.99	4604.15	55249.79
		Step B	27.8906	2231.25	4834.37	58012.45
		Step C	29.2853	2342.82	5076.12	60913.42
		Step D	30.7495	2459.96	5329.91	63958.96
		Step E	32.2868	2582.94	5596.38	67156.54
		Step F	33.9014	2712.11	5876.24	70514.91
		Step G	35.5963	2847.70	6170.03	74040.30
		Step H	37.3762	2990.10	6478.54	77742.50
3319A	Fleet Management Technician-A	Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.6734	2853.87	6183.39	74200.67
		Step C	37.4570	2996.56	6492.55	77910.56
		Step D	39.3299	3146.39	6817.18	81806.19
		Step E	41.2963	3303.70	7158.03	85896.30
		Step F	43.3613	3468.90	7515.96	90191.50
		Step G	45.5293	3642.34	7891.75	94700.94
		Step H	47.8057	3824.46	8286.32	99435.86



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1113A	Fleet Services Parts Buyer-A	Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.6734	2853.87	6183.39	74200.67
		Step C	37.4570	2996.56	6492.55	77910.56
		Step D	39.3299	3146.39	6817.18	81806.19
		Step E	41.2963	3303.70	7158.03	85896.30
		Step F	43.3613	3468.90	7515.96	90191.50
		Step G	45.5293	3642.34	7891.75	94700.94
		Step H	47.8057	3824.46	8286.32	99435.86
3410A	GIS Analyst I-A	Step A	34.3901	2751.21	5960.95	71531.41
		Step B	36.1095	2888.76	6258.98	75107.76
		Step C	37.9152	3033.22	6571.97	78863.62
		Step D	39.8110	3184.88	6900.57	82806.88
		Step E	41.8016	3344.13	7245.61	86947.33
		Step F	43.8913	3511.30	7607.83	91293.90
		Step G	46.0861	3686.89	7988.26	95859.09
		Step H	48.3901	3871.21	8387.62	100651.41



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3412A	GIS Analyst II-A	Step A	37.8298	3026.38	6557.17	78685.98
		Step B	39.7212	3177.70	6885.01	82620.10
		Step C	41.7071	3336.57	7229.23	86750.77
		Step D	43.7923	3503.38	7590.67	91087.98
		Step E	45.9820	3678.56	7970.21	95642.56
		Step F	48.2813	3862.50	8368.76	100425.10
		Step G	50.6952	4055.62	8787.17	105446.02
		Step H	53.2300	4258.40	9226.53	110718.40
2213A	GIS Technician I-A	Step A	28.9893	2319.14	5024.81	60297.74
		Step B	30.4386	2435.09	5276.02	63312.29
		Step C	31.9606	2556.85	5539.84	66478.05
		Step D	33.5586	2684.69	5816.82	69801.89
		Step E	35.2365	2818.92	6107.66	73291.92
		Step F	36.9985	2959.88	6413.07	76956.88
		Step G	38.8484	3107.87	6733.72	80804.67
		Step H	40.7907	3263.26	7070.39	84844.66



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2214A	GIS Technician II-A	Step A	31.8882	2551.06	5527.29	66327.46
		Step B	33.4824	2678.59	5803.62	69643.39
		Step C	35.1566	2812.53	6093.81	73125.73
		Step D	36.9144	2953.15	6398.50	76781.95
		Step E	38.7604	3100.83	6718.47	80621.63
		Step F	40.6982	3255.86	7054.35	84652.26
		Step G	42.7333	3418.66	7407.11	88885.26
		Step H	44.8697	3589.58	7777.41	93328.98
1101A	Graphic Designer-A	Step A	35.1435	2811.48	6091.54	73098.48
		Step B	36.9006	2952.05	6396.10	76753.25
		Step C	38.7457	3099.66	6715.92	80591.06
		Step D	40.6829	3254.63	7051.70	84620.43
		Step E	42.7171	3417.37	7404.30	88851.57
		Step F	44.8530	3588.24	7774.52	93294.24
		Step G	47.0957	3767.66	8163.25	97959.06
		Step H	49.4505	3956.04	8571.42	102857.04



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3401A	Housing Analyst I-A	Step A	33.6754	2694.03	5837.07	70044.83
		Step B	35.3591	2828.73	6128.91	73546.93
		Step C	37.1269	2970.15	6435.33	77223.95
		Step D	38.9833	3118.66	6757.11	81085.26
		Step E	40.9324	3274.59	7094.95	85139.39
		Step F	42.9793	3438.34	7449.75	89396.94
		Step G	45.1282	3610.26	7822.22	93866.66
		Step H	47.3845	3790.76	8213.31	98559.76
3402A	Housing Analyst II-A	Step A	37.0428	2963.42	6420.75	77049.02
		Step B	38.8950	3111.60	6741.80	80901.60
		Step C	40.8399	3267.19	7078.92	84946.99
		Step D	42.8818	3430.54	7432.85	89194.14
		Step E	45.0262	3602.10	7804.54	93654.50
		Step F	47.2773	3782.18	8194.73	98336.78
		Step G	49.6416	3971.33	8604.54	103254.53
		Step H	52.1232	4169.86	9034.69	108416.26



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3591A	Housing Technician I-A	Step A	25.7640	2061.12	4465.76	53589.12
		Step B	27.0521	2164.17	4689.03	56268.37
		Step C	28.4047	2272.38	4923.48	59081.78
		Step D	29.8249	2385.99	5169.65	62035.79
		Step E	31.3162	2505.30	5428.14	65137.70
		Step F	32.8821	2630.57	5699.56	68394.77
		Step G	34.5260	2762.08	5984.51	71814.08
		Step H	36.2523	2900.18	6283.73	75404.78
3592A	Housing Technician II-A	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.7572	2380.58	5157.91	61894.98
		Step C	31.2451	2499.61	5415.82	64989.81
		Step D	32.8073	2624.58	5686.60	68239.18
		Step E	34.4477	2755.82	5970.93	71651.22
		Step F	36.1701	2893.61	6269.48	75233.81
		Step G	37.9786	3038.29	6582.96	78995.49
		Step H	39.8774	3190.19	6912.08	82944.99



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1136A	Industrial Waste Analyst-A	Step A	39.8025	3184.20	6899.10	82789.20
		Step B	41.7926	3343.41	7244.05	86928.61
		Step C	43.8822	3510.58	7606.25	91274.98
		Step D	46.0763	3686.10	7986.56	95838.70
		Step E	48.3801	3870.41	8385.88	100630.61
		Step F	50.7992	4063.94	8805.19	105662.34
		Step G	53.3391	4267.13	9245.44	110945.33
		Step H	56.0061	4480.49	9707.72	116492.69
3610A	Industrial Waste Technician-A	Step A	32.8944	2631.55	5701.70	68420.35
		Step B	34.5391	2763.13	5986.78	71841.33
		Step C	36.2660	2901.28	6286.11	75433.28
		Step D	38.0794	3046.35	6600.43	79205.15
		Step E	39.9833	3198.66	6930.44	83165.26
		Step F	41.9827	3358.62	7277.00	87324.02
		Step G	44.0818	3526.54	7640.85	91690.14
		Step H	46.2859	3702.87	8022.89	96274.67



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3793A	Information Technology Analyst I-A	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.5475	3083.80	6681.57	80178.80
		Step C	40.4748	3237.98	7015.63	84187.58
		Step D	42.4984	3399.87	7366.39	88396.67
		Step E	44.6235	3569.88	7734.74	92816.88
		Step F	46.8547	3748.38	8121.48	97457.78
		Step G	49.1972	3935.78	8527.51	102330.18
		Step H	51.6572	4132.58	8953.91	107446.98
3794A	Information Technology Analyst II-A	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.4021	3392.17	7349.70	88196.37
		Step C	44.5224	3561.79	7717.22	92606.59
		Step D	46.7484	3739.87	8103.06	97236.67
		Step E	49.0858	3926.86	8508.21	102098.46
		Step F	51.5402	4123.22	8933.63	107203.62
		Step G	54.1170	4329.36	9380.28	112563.36
		Step H	56.8229	4545.83	9849.30	118191.63



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3617A	Information Technology Technician I-A	Step A	28.4472	2275.78	4930.85	59170.18
		Step B	29.8697	2389.58	5177.41	62128.98
		Step C	31.3633	2509.06	5436.31	65235.66
		Step D	32.9313	2634.50	5708.09	68497.10
		Step E	34.5779	2766.23	5993.50	71922.03
		Step F	36.3067	2904.54	6293.16	75517.94
		Step G	38.1221	3049.77	6607.83	79293.97
		Step H	40.0283	3202.26	6938.24	83258.86
3618A	Information Technology Technician II-A	Step A	31.2919	2503.35	5423.93	65087.15
		Step B	32.8566	2628.53	5695.14	68341.73
		Step C	34.4992	2759.94	5979.86	71758.34
		Step D	36.2243	2897.94	6278.88	75346.54
		Step E	38.0355	3042.84	6592.82	79113.84
		Step F	39.9374	3194.99	6922.48	83069.79
		Step G	41.9342	3354.74	7268.59	87223.14
		Step H	44.0309	3522.47	7632.02	91584.27



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3730A	Interpretive Services Specialist I-A	Step A	27.9135	2233.08	4838.34	58060.08
		Step B	29.3094	2344.75	5080.30	60963.55
		Step C	30.7748	2461.98	5334.30	64011.58
		Step D	32.3136	2585.09	5601.02	67212.29
		Step E	33.9292	2714.34	5881.06	70572.74
		Step F	35.6256	2850.05	6175.10	74101.25
		Step G	37.4070	2992.56	6483.88	77806.56
		Step H	39.2773	3142.18	6808.07	81696.78
3732A	Interpretive Services Specialist II-A	Step A	30.7050	2456.40	5322.20	63866.40
		Step B	32.2402	2579.22	5588.30	67059.62
		Step C	33.8524	2708.19	5867.75	70412.99
		Step D	35.5448	2843.58	6161.10	73933.18
		Step E	37.3222	2985.78	6469.18	77630.18
		Step F	39.1882	3135.06	6792.62	81511.46
		Step G	41.1477	3291.82	7132.27	85587.22
		Step H	43.2052	3456.42	7488.90	89866.82



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7203A	Inventory Control and Supply Technician-A	Step A	24.8872	1990.98	4313.78	51765.38
		Step B	26.1317	2090.54	4529.49	54353.94
		Step C	27.4382	2195.06	4755.95	57071.46
		Step D	28.8101	2304.81	4993.75	59925.01
		Step E	30.2506	2420.05	5243.44	62921.25
		Step F	31.7631	2541.05	5505.60	66067.25
		Step G	33.3512	2668.10	5780.87	69370.50
		Step H	35.0189	2801.51	6069.94	72839.31
8951A	Inventory Control and Supply Worker I-A	Step A	20.5681	1645.45	3565.14	42781.65
		Step B	21.5963	1727.70	3743.36	44920.30
		Step C	22.6761	1814.09	3930.52	47166.29
		Step D	23.8100	1904.80	4127.07	49524.80
		Step E	25.0006	2000.05	4333.44	52001.25
		Step F	26.2506	2100.05	4550.10	54601.25
		Step G	27.5631	2205.05	4777.60	57331.25
		Step H	28.9412	2315.30	5016.47	60197.70



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8952A	Inventory Control and Supply Worker II-A	Step A	22.6247	1809.98	3921.61	47059.38
		Step B	23.7559	1900.47	4117.69	49412.27
		Step C	24.9438	1995.50	4323.59	51883.10
		Step D	26.1909	2095.27	4539.76	54477.07
		Step E	27.5005	2200.04	4766.75	57201.04
		Step F	28.8756	2310.05	5005.10	60061.25
		Step G	30.3194	2425.55	5255.36	63064.35
		Step H	31.8354	2546.83	5518.14	66217.63
5075A	Irrigation Technician-A	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.2308	2578.46	5586.67	67040.06
		Step C	33.8424	2707.39	5866.02	70392.19
		Step D	35.5344	2842.75	6159.30	73911.55
		Step E	37.3112	2984.90	6467.27	77607.30
		Step F	39.1765	3134.12	6790.59	81487.12
		Step G	41.1355	3290.84	7130.15	85561.84
		Step H	43.1923	3455.38	7486.67	89839.98



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3792A	Junior Engineer-A	Step A	35.4413	2835.30	6143.16	73717.90
		Step B	37.2134	2977.07	6450.32	77403.87
		Step C	39.0742	3125.94	6772.86	81274.34
		Step D	41.0279	3282.23	7111.50	85338.03
		Step E	43.0792	3446.34	7467.06	89604.74
		Step F	45.2331	3618.65	7840.40	94084.85
		Step G	47.4949	3799.59	8232.45	98789.39
		Step H	49.8696	3989.57	8644.06	103728.77
1134A	Laboratory Analyst I-A	Step A	29.9042	2392.34	5183.39	62200.74
		Step B	31.3994	2511.95	5442.56	65310.75
		Step C	32.9693	2637.54	5714.68	68576.14
		Step D	34.6178	2769.42	6000.42	72005.02
		Step E	36.3487	2907.90	6300.44	75605.30
		Step F	38.1661	3053.29	6615.46	79385.49
		Step G	40.0744	3205.95	6946.23	83354.75
		Step H	42.0782	3366.26	7293.55	87522.66



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1135A	Laboratory Analyst II-A	Step A	32.8946	2631.57	5701.73	68420.77
		Step B	34.5393	2763.14	5986.81	71841.74
		Step C	36.2662	2901.30	6286.14	75433.70
		Step D	38.0797	3046.38	6600.48	79205.78
		Step E	39.9836	3198.69	6930.49	83165.89
		Step F	41.9828	3358.62	7277.02	87324.22
		Step G	44.0819	3526.55	7640.86	91690.35
		Step H	46.2860	3702.88	8022.91	96274.88
4010A	Laboratory Technician I-A	Step A	26.1704	2093.63	4536.20	54434.43
		Step B	27.4790	2198.32	4763.03	57156.32
		Step C	28.8528	2308.22	5001.15	60013.82
		Step D	30.2956	2423.65	5251.24	63014.85
		Step E	31.8104	2544.83	5513.80	66165.63
		Step F	33.4010	2672.08	5789.51	69474.08
		Step G	35.0709	2805.67	6078.96	72947.47
		Step H	36.8247	2945.98	6382.95	76595.38



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4020A	Laboratory Technician II-A	Step A	28.7867	2302.94	4989.69	59876.34
		Step B	30.2261	2418.09	5239.19	62870.29
		Step C	31.7375	2539.00	5501.17	66014.00
		Step D	33.3244	2665.95	5776.23	69314.75
		Step E	34.9904	2799.23	6065.00	72780.03
		Step F	36.7401	2939.21	6368.28	76419.41
		Step G	38.5772	3086.18	6686.71	80240.58
		Step H	40.5060	3240.48	7021.04	84252.48
4151A	Librarian I-A	Step A	29.0017	2320.14	5026.96	60323.54
		Step B	30.4517	2436.14	5278.29	63339.54
		Step C	31.9744	2557.95	5542.23	66506.75
		Step D	33.5733	2685.86	5819.37	69832.46
		Step E	35.2518	2820.14	6110.31	73323.74
		Step F	37.0146	2961.17	6415.86	76990.37
		Step G	38.8650	3109.20	6736.60	80839.20
		Step H	40.8083	3264.66	7073.44	84881.26



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4152A	Librarian II-A	Step A	31.9018	2552.14	5529.65	66355.74
		Step B	33.4970	2679.76	5806.15	69673.76
		Step C	35.1717	2813.74	6096.43	73157.14
		Step D	36.9304	2954.43	6401.27	76815.23
		Step E	38.7769	3102.15	6721.33	80655.95
		Step F	40.7159	3257.27	7057.42	84689.07
		Step G	42.7515	3420.12	7410.26	88923.12
		Step H	44.8893	3591.14	7780.81	93369.74
4200A	Library Assistant I-A	Step A	18.5842	1486.74	3221.26	38655.14
		Step B	19.5136	1561.09	3382.36	40588.29
		Step C	20.4892	1639.14	3551.46	42617.54
		Step D	21.5139	1721.11	3729.08	44748.91
		Step E	22.5895	1807.16	3915.51	46986.16
		Step F	23.7188	1897.50	4111.26	49335.10
		Step G	24.9047	1992.38	4316.81	51801.78
		Step H	26.1500	2092.00	4532.67	54392.00



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4210A	Library Assistant II-A	Step A	20.4428	1635.42	3543.42	42521.02
		Step B	21.4649	1717.19	3720.58	44646.99
		Step C	22.5381	1803.05	3906.60	46879.25
		Step D	23.6651	1893.21	4101.95	49223.41
		Step E	24.8484	1987.87	4307.06	51684.67
		Step F	26.0908	2087.26	4522.41	54268.86
		Step G	27.3954	2191.63	4748.54	56982.43
		Step H	28.7651	2301.21	4985.95	59831.41
4250A	Library Technician-A	Step A	24.8891	1991.13	4314.11	51769.33
		Step B	26.1335	2090.68	4529.81	54357.68
		Step C	27.4402	2195.22	4756.30	57075.62
		Step D	28.8121	2304.97	4994.10	59929.17
		Step E	30.2529	2420.23	5243.84	62926.03
		Step F	31.7654	2541.23	5506.00	66072.03
		Step G	33.3538	2668.30	5781.33	69375.90
		Step H	35.0216	2801.73	6070.41	72844.93



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4516A	Marketing and Communication Analyst I-A	Step A	35.1436	2811.49	6091.56	73098.69
		Step B	36.9006	2952.05	6396.10	76753.25
		Step C	38.7457	3099.66	6715.92	80591.06
		Step D	40.6829	3254.63	7051.70	84620.43
		Step E	42.7170	3417.36	7404.28	88851.36
		Step F	44.8529	3588.23	7774.50	93294.03
		Step G	47.0956	3767.65	8163.24	97958.85
		Step H	49.4506	3956.05	8571.44	102857.25
4517A	Marketing and Communication Analyst II-A	Step A	38.6579	3092.63	6700.70	80408.43
		Step B	40.5906	3247.25	7035.70	84428.45
		Step C	42.6202	3409.62	7387.50	88650.02
		Step D	44.7514	3580.11	7756.91	93082.91
		Step E	46.9888	3759.10	8144.73	97736.70
		Step F	49.3383	3947.06	8551.97	102623.66
		Step G	51.8052	4144.42	8979.57	107754.82
		Step H	54.3955	4351.64	9428.55	113142.64



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4500A	Mechanic I-A	Step A	28.0782	2246.26	4866.89	58402.66
		Step B	29.4821	2358.57	5110.23	61322.77
		Step C	30.9563	2476.50	5365.76	64389.10
		Step D	32.5041	2600.33	5634.04	67608.53
		Step E	34.1292	2730.34	5915.73	70988.74
		Step F	35.8357	2866.86	6211.52	74538.26
		Step G	37.6275	3010.20	6522.10	78265.20
		Step H	39.5088	3160.70	6848.19	82178.30
4501A	Mechanic II-A	Step A	30.8860	2470.88	5353.57	64242.88
		Step B	32.4303	2594.42	5621.25	67455.02
		Step C	34.0519	2724.15	5902.33	70827.95
		Step D	35.7544	2860.35	6197.43	74369.15
		Step E	37.5422	3003.38	6507.31	78087.78
		Step F	39.4195	3153.56	6832.71	81992.56
		Step G	41.3901	3311.21	7174.28	86091.41
		Step H	43.4597	3476.78	7533.01	90396.18



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4540A	Meter Reader-A	Step A	23.1109	1848.87	4005.89	48070.67
		Step B	24.2649	1941.19	4205.92	50470.99
		Step C	25.4779	2038.23	4416.17	52994.03
		Step D	26.7519	2140.15	4637.00	55643.95
		Step E	28.0896	2247.17	4868.86	58426.37
		Step F	29.4942	2359.54	5112.33	61347.94
		Step G	30.9689	2477.51	5367.94	64415.31
		Step H	32.5186	2601.49	5636.56	67638.69
4534A	Meter Service Worker-A	Step A	24.2670	1941.36	4206.28	50475.36
		Step B	25.4800	2038.40	4416.53	52998.40
		Step C	26.7542	2140.34	4637.39	55648.74
		Step D	28.0919	2247.35	4869.26	58431.15
		Step E	29.4966	2359.73	5112.74	61352.93
		Step F	30.9712	2477.70	5368.34	64420.10
		Step G	32.5198	2601.58	5636.77	67641.18
		Step H	34.1459	2731.67	5918.62	71023.47



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1121A	Museum Assistant-A	Step A	20.6035	1648.28	3571.27	42855.28
		Step B	21.6338	1730.70	3749.86	44998.30
		Step C	22.7155	1817.24	3937.35	47248.24
		Step D	23.8513	1908.10	4134.23	49610.70
		Step E	25.0436	2003.49	4340.89	52090.69
		Step F	26.2960	2103.68	4557.97	54695.68
		Step G	27.6108	2208.86	4785.87	57430.46
		Step H	28.9913	2319.30	5025.16	60301.90
9555A	Natural Resources Specialist I-A	Step A	29.3008	2344.06	5078.81	60945.66
		Step B	30.7657	2461.26	5332.72	63992.66
		Step C	32.3040	2584.32	5599.36	67192.32
		Step D	33.9191	2713.53	5879.31	70551.73
		Step E	35.6152	2849.22	6173.30	74079.62
		Step F	37.3960	2991.68	6481.97	77783.68
		Step G	39.2657	3141.26	6806.05	81672.66
		Step H	41.2290	3298.32	7146.36	85756.32



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9545A	Natural Resources Specialist II-A	Step A	32.2308	2578.46	5586.67	67040.06
		Step B	33.8423	2707.38	5866.00	70391.98
		Step C	35.5344	2842.75	6159.30	73911.55
		Step D	37.3112	2984.90	6467.27	77607.30
		Step E	39.1766	3134.13	6790.61	81487.33
		Step F	41.1356	3290.85	7130.17	85562.05
		Step G	43.1923	3455.38	7486.67	89839.98
		Step H	45.3520	3628.16	7861.01	94332.16
4870A	Natural Resources Worker I-A	Step A	23.1630	1853.04	4014.92	48179.04
		Step B	24.3213	1945.70	4215.69	50588.30
		Step C	25.5375	2043.00	4426.50	53118.00
		Step D	26.8143	2145.14	4647.81	55773.74
		Step E	28.1550	2252.40	4880.20	58562.40
		Step F	29.5628	2365.02	5124.22	61490.62
		Step G	31.0410	2483.28	5380.44	64565.28
		Step H	32.5928	2607.42	5649.42	67793.02



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4872A	Natural Resources Worker II-A	Step A	25.4798	2038.38	4416.50	52997.98
		Step B	26.7536	2140.29	4637.29	55647.49
		Step C	28.0913	2247.30	4869.16	58429.90
		Step D	29.4958	2359.66	5112.61	61351.26
		Step E	30.9708	2477.66	5368.27	64419.26
		Step F	32.5193	2601.54	5636.68	67640.14
		Step G	34.1452	2731.62	5918.50	71022.02
		Step H	35.8523	2868.18	6214.40	74572.78
4956A	Office Assistant I-A	Step A	18.7304	1498.43	3246.60	38959.23
		Step B	19.6673	1573.38	3409.00	40907.98
		Step C	20.6506	1652.05	3579.44	42953.25
		Step D	21.6830	1734.64	3758.39	45100.64
		Step E	22.7674	1821.39	3946.35	47356.19
		Step F	23.9056	1912.45	4143.64	49723.65
		Step G	25.1010	2008.08	4350.84	52210.08
		Step H	26.3557	2108.46	4568.32	54819.86



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Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	20.6035	1648.28	3571.27	42855.28
Step B	21.6338	1730.70	3749.86	44998.30
Step C	22.7155	1817.24	3937.35	47248.24
Step D	23.8513	1908.10	4134.23	49610.70
Step E	25.0436	2003.49	4340.89	52090.69
Step F	26.2960	2103.68	4557.97	54695.68
Step G	27.6108	2208.86	4785.87	57430.46
Step H	28.9913	2319.30	5025.16	60301.90
Step A	29.9378	2395.02	5189.22	62270.62
Step B	31.4345	2514.76	5448.65	65383.76
Step C	33.0063	2640.50	5721.09	68653.10
Step D	34.6567	2772.54	6007.16	72085.94
Step E	36.3896	2911.17	6307.53	75690.37
Step F	38.2088	3056.70	6622.86	79474.30
Step G	40.1194	3209.55	6954.03	83448.35
Step H	42.1256	3370.05	7301.77	87621.25

4957A Office Assistant II-A

1028A Organics Truck Driver-A



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5070A	Parks Maintenance Worker I-A	Step A	22.0602	1764.82	3823.77	45885.22
		Step B	23.1634	1853.07	4014.99	48179.87
		Step C	24.3213	1945.70	4215.69	50588.30
		Step D	25.5376	2043.01	4426.52	53118.21
		Step E	26.8141	2145.13	4647.78	55773.33
		Step F	28.1548	2252.38	4880.17	58561.98
		Step G	29.5628	2365.02	5124.22	61490.62
		Step H	31.0410	2483.28	5380.44	64565.28
5080A	Parks Maintenance Worker II-A	Step A	24.2663	1941.30	4206.16	50473.90
		Step B	25.4798	2038.38	4416.50	52997.98
		Step C	26.7534	2140.27	4637.26	55647.07
		Step D	28.0912	2247.30	4869.14	58429.70
		Step E	29.4957	2359.66	5112.59	61351.06
		Step F	30.9711	2477.69	5368.32	64419.89
		Step G	32.5193	2601.54	5636.68	67640.14
		Step H	34.1452	2731.62	5918.50	71022.02



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1278A	Parks Project Technician-A	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.2308	2578.46	5586.67	67040.06
		Step C	33.8425	2707.40	5866.03	70392.40
		Step D	35.5346	2842.77	6159.33	73911.97
		Step E	37.3113	2984.90	6467.29	77607.50
		Step F	39.1767	3134.14	6790.63	81487.54
		Step G	41.1357	3290.86	7130.19	85562.26
		Step H	43.1925	3455.40	7486.70	89840.40
5045A	Parks Recreation and Libraries Technician-A	Step A	28.4086	2272.69	4924.16	59089.89
		Step B	29.8289	2386.31	5170.34	62044.11
		Step C	31.3205	2505.64	5428.89	65146.64
		Step D	32.8864	2630.91	5700.31	68403.71
		Step E	34.5309	2762.47	5985.36	71824.27
		Step F	36.2573	2900.58	6284.60	75415.18
		Step G	38.0701	3045.61	6598.82	79185.81
		Step H	39.9737	3197.90	6928.77	83145.30



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9548A	Passport Agent-A	Step A	20.6040	1648.32	3571.36	42856.32
		Step B	21.6341	1730.73	3749.91	44998.93
		Step C	22.7159	1817.27	3937.42	47249.07
		Step D	23.8516	1908.13	4134.28	49611.33
		Step E	25.0443	2003.54	4341.01	52092.14
		Step F	26.2965	2103.72	4558.06	54696.72
		Step G	27.6111	2208.89	4785.92	57431.09
		Step H	28.9917	2319.34	5025.23	60302.74
5277A	Permit Technician I-A	Step A	25.8258	2066.06	4476.47	53717.66
		Step B	27.1171	2169.37	4700.30	56403.57
		Step C	28.4729	2277.83	4935.30	59223.63
		Step D	29.8967	2391.74	5182.09	62185.14
		Step E	31.3917	2511.34	5441.23	65294.74
		Step F	32.9612	2636.90	5713.27	68559.30
		Step G	34.6091	2768.73	5998.91	71986.93
		Step H	36.3396	2907.17	6298.86	75586.37



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5279A	Permit Technician II-A	Step A	28.4083	2272.66	4924.11	59089.26
		Step B	29.8289	2386.31	5170.34	62044.11
		Step C	31.3203	2505.62	5428.85	65146.22
		Step D	32.8864	2630.91	5700.31	68403.71
		Step E	34.5306	2762.45	5985.30	71823.65
		Step F	36.2573	2900.58	6284.60	75415.18
		Step G	38.0701	3045.61	6598.82	79185.81
		Step H	39.9737	3197.90	6928.77	83145.30
5560A	Project Coordinator-A	Step A	36.3133	2905.06	6294.31	75531.66
		Step B	38.1290	3050.32	6609.03	79308.32
		Step C	40.0353	3202.82	6939.45	83273.42
		Step D	42.0371	3362.97	7286.43	87437.17
		Step E	44.1389	3531.11	7650.74	91808.91
		Step F	46.3460	3707.68	8033.31	96399.68
		Step G	48.6633	3893.06	8434.97	101219.66
		Step H	51.0964	4087.71	8856.71	106280.51



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9556A	Recreation Coordinator I-A	Step A	27.9135	2233.08	4838.34	58060.08
		Step B	29.3094	2344.75	5080.30	60963.55
		Step C	30.7748	2461.98	5334.30	64011.58
		Step D	32.3136	2585.09	5601.02	67212.29
		Step E	33.9292	2714.34	5881.06	70572.74
		Step F	35.6257	2850.06	6175.12	74101.46
		Step G	37.4070	2992.56	6483.88	77806.56
		Step H	39.2773	3142.18	6808.07	81696.78
9543A	Recreation Coordinator II-A	Step A	30.7050	2456.40	5322.20	63866.40
		Step B	32.2402	2579.22	5588.30	67059.62
		Step C	33.8523	2708.18	5867.73	70412.78
		Step D	35.5448	2843.58	6161.10	73933.18
		Step E	37.3222	2985.78	6469.18	77630.18
		Step F	39.1882	3135.06	6792.62	81511.46
		Step G	41.1477	3291.82	7132.27	85587.22
		Step H	43.2052	3456.42	7488.90	89866.82



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
8304A	Recreation Leader-A	Step A	20.6035	1648.28	3571.27	42855.28
		Step B	21.6338	1730.70	3749.86	44998.30
		Step C	22.7155	1817.24	3937.35	47248.24
		Step D	23.8513	1908.10	4134.23	49610.70
		Step E	25.0436	2003.49	4340.89	52090.69
		Step F	26.2960	2103.68	4557.97	54695.68
		Step G	27.6108	2208.86	4785.87	57430.46
		Step H	28.9913	2319.30	5025.16	60301.90
6150A	Recycling and Organics Coordinator-A	Step A	34.5492	2763.94	5988.53	71862.34
		Step B	36.2765	2902.12	6287.93	75455.12
		Step C	38.0903	3047.22	6602.32	79227.82
		Step D	39.9949	3199.59	6932.45	83189.39
		Step E	41.9946	3359.57	7279.06	87348.77
		Step F	44.0943	3527.54	7643.01	91716.14
		Step G	46.2991	3703.93	8025.18	96302.13
		Step H	48.6140	3889.12	8426.43	101117.12



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6225A	Refuse Maintenance Worker I-A	Step A	21.4216	1713.73	3713.08	44556.93
		Step B	22.4925	1799.40	3898.70	46784.40
		Step C	23.6173	1889.38	4093.67	49123.98
		Step D	24.7980	1983.84	4298.32	51579.84
		Step E	26.0382	2083.06	4513.29	54159.46
		Step F	27.3399	2187.19	4738.92	56866.99
		Step G	28.7070	2296.56	4975.88	59710.56
		Step H	30.1423	2411.38	5224.67	62695.98
6226A	Refuse Maintenance Worker II-A	Step A	23.5641	1885.13	4084.44	49013.33
		Step B	24.7418	1979.34	4288.58	51462.94
		Step C	25.9790	2078.32	4503.03	54036.32
		Step D	27.2780	2182.24	4728.19	56738.24
		Step E	28.6421	2291.37	4964.63	59575.57
		Step F	30.0740	2405.92	5212.83	62553.92
		Step G	31.5776	2526.21	5473.45	65681.41
		Step H	33.1567	2652.54	5747.16	68965.94



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
6302A	Refuse Truck Driver I-A	Step A	25.9187	2073.50	4492.57	53910.90
		Step B	27.2145	2177.16	4717.18	56606.16
		Step C	28.5753	2286.02	4953.05	59436.62
		Step D	30.0040	2400.32	5200.69	62408.32
		Step E	31.5043	2520.34	5460.75	65528.94
		Step F	33.0794	2646.35	5733.76	68805.15
		Step G	34.7334	2778.67	6020.46	72245.47
		Step H	36.4701	2917.61	6321.48	75857.81
6304A	Refuse Truck Driver II-A	Step A	28.5121	2280.97	4942.10	59305.17
		Step B	29.9378	2395.02	5189.22	62270.62
		Step C	31.4345	2514.76	5448.65	65383.76
		Step D	33.0063	2640.50	5721.09	68653.10
		Step E	34.6567	2772.54	6007.16	72085.94
		Step F	36.3896	2911.17	6307.53	75690.37
		Step G	38.2089	3056.71	6622.88	79474.51
		Step H	40.1194	3209.55	6954.03	83448.35



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1088A	Security Analyst I-A	Step A	38.5474	3083.79	6681.55	80178.59
		Step B	40.4748	3237.98	7015.63	84187.58
		Step C	42.4986	3399.89	7366.42	88397.09
		Step D	44.6234	3569.87	7734.72	92816.67
		Step E	46.8546	3748.37	8121.46	97457.57
		Step F	49.1972	3935.78	8527.51	102330.18
		Step G	51.6571	4132.57	8953.90	107446.77
		Step H	54.2400	4339.20	9401.60	112819.20
1089A	Security Analyst II-A	Step A	42.4021	3392.17	7349.70	88196.37
		Step B	44.5222	3561.78	7717.18	92606.18
		Step C	46.7483	3739.86	8103.04	97236.46
		Step D	49.0858	3926.86	8508.21	102098.46
		Step E	51.5401	4123.21	8933.62	107203.41
		Step F	54.1170	4329.36	9380.28	112563.36
		Step G	56.8229	4545.83	9849.30	118191.63
		Step H	59.6641	4773.13	10341.78	124101.33



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1090A	Security Architect-A	Step A	44.5222	3561.78	7717.18	92606.18
		Step B	46.7483	3739.86	8103.04	97236.46
		Step C	49.0858	3926.86	8508.21	102098.46
		Step D	51.5401	4123.21	8933.62	107203.41
		Step E	54.1170	4329.36	9380.28	112563.36
		Step F	56.8229	4545.83	9849.30	118191.63
		Step G	59.6641	4773.13	10341.78	124101.33
		Step H	62.6472	5011.78	10858.85	130306.18
1051A	Senior Accountant-A	Step A	39.0700	3125.60	6772.13	81265.60
		Step B	41.0236	3281.89	7110.76	85329.09
		Step C	43.0746	3445.97	7466.26	89595.17
		Step D	45.2282	3618.26	7839.55	94074.66
		Step E	47.4900	3799.20	8231.60	98779.20
		Step F	49.8643	3989.14	8643.15	103717.74
		Step G	52.3576	4188.61	9075.32	108903.81
		Step H	54.9754	4398.03	9529.07	114348.83



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7117A	Senior Building Inspector-A	Step A	39.2582	3140.66	6804.75	81657.06
		Step B	41.2212	3297.70	7145.01	85740.10
		Step C	43.2824	3462.59	7502.28	90027.39
		Step D	45.4463	3635.70	7877.36	94528.30
		Step E	47.7187	3817.50	8271.24	99254.90
		Step F	50.1047	4008.38	8684.81	104217.78
		Step G	52.6099	4208.79	9119.05	109428.59
		Step H	55.2402	4419.22	9574.97	114899.62
7119A	Senior Building Maintenance Worker-A	Step A	31.6797	2534.38	5491.15	65893.78
		Step B	33.2637	2661.10	5765.71	69188.50
		Step C	34.9269	2794.15	6054.00	72647.95
		Step D	36.6732	2933.86	6356.69	76280.26
		Step E	38.5069	3080.55	6674.53	80094.35
		Step F	40.4323	3234.58	7008.27	84099.18
		Step G	42.4537	3396.30	7358.64	88303.70
		Step H	44.5766	3566.13	7726.61	92719.33



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7195A	Senior Building Plans Examiner-A	Step A	40.0761	3206.09	6946.52	83358.29
		Step B	42.0797	3366.38	7293.81	87525.78
		Step C	44.1838	3534.70	7658.53	91902.30
		Step D	46.3929	3711.43	8041.44	96497.23
		Step E	48.7125	3897.00	8443.50	101322.00
		Step F	51.1482	4091.86	8865.69	106388.26
		Step G	53.7058	4296.46	9309.01	111708.06
		Step H	56.3910	4511.28	9774.44	117293.28
7139A	Senior Buyer-A	Step A	35.5175	2841.40	6156.37	73876.40
		Step B	37.2932	2983.46	6464.15	77569.86
		Step C	39.1578	3132.62	6787.35	81448.22
		Step D	41.1157	3289.26	7126.72	85520.66
		Step E	43.1715	3453.72	7483.06	89796.72
		Step F	45.3301	3626.41	7857.22	94286.61
		Step G	47.5966	3807.73	8250.08	99000.93
		Step H	49.9764	3998.11	8662.58	103950.91



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7134A	Senior Code Enforcement Inspector-A	Step A	33.0618	2644.94	5730.71	68768.54
		Step B	34.7148	2777.18	6017.23	72206.78
		Step C	36.4507	2916.06	6318.12	75817.46
		Step D	38.2730	3061.84	6633.99	79607.84
		Step E	40.1868	3214.94	6965.71	83588.54
		Step F	42.1962	3375.70	7314.01	87768.10
		Step G	44.3060	3544.48	7679.71	92156.48
		Step H	46.5212	3721.70	8063.67	96764.10
7121A	Senior Construction Inspector-A	Step A	36.3133	2905.06	6294.31	75531.66
		Step B	38.1290	3050.32	6609.03	79308.32
		Step C	40.0353	3202.82	6939.45	83273.42
		Step D	42.0371	3362.97	7286.43	87437.17
		Step E	44.1389	3531.11	7650.74	91808.91
		Step F	46.3460	3707.68	8033.31	96399.68
		Step G	48.6633	3893.06	8434.97	101219.66
		Step H	51.0964	4087.71	8856.71	106280.51



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7144A	Senior Custodian-A	Step A	21.8015	1744.12	3778.93	45347.12
		Step B	22.8915	1831.32	3967.86	47614.32
		Step C	24.0359	1922.87	4166.22	49994.67
		Step D	25.2378	2019.02	4374.55	52494.62
		Step E	26.4995	2119.96	4593.25	55118.96
		Step F	27.8248	2225.98	4822.97	57875.58
		Step G	29.2160	2337.28	5064.11	60769.28
		Step H	30.6768	2454.14	5317.31	63807.74
7162A	Senior Engineering Technician-A	Step A	33.4070	2672.56	5790.55	69486.56
		Step B	35.0774	2806.19	6080.08	72960.99
		Step C	36.8312	2946.50	6384.07	76608.90
		Step D	38.6727	3093.82	6703.27	80439.22
		Step E	40.6064	3248.51	7038.44	84461.31
		Step F	42.6368	3410.94	7390.38	88684.54
		Step G	44.7687	3581.50	7759.91	93118.90
		Step H	47.0072	3760.58	8147.91	97774.98



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7146A	Senior Finance Clerk-A	Step A	25.5101	2040.81	4421.75	53061.01
		Step B	26.7856	2142.85	4642.84	55714.05
		Step C	28.1247	2249.98	4874.95	58499.38
		Step D	29.5310	2362.48	5118.71	61424.48
		Step E	31.0075	2480.60	5374.63	64495.60
		Step F	32.5581	2604.65	5643.40	67720.85
		Step G	34.1858	2734.86	5925.54	71106.46
		Step H	35.8951	2871.61	6221.82	74661.81
7147A	Senior Finance Technician-A	Step A	29.2187	2337.50	5064.57	60774.90
		Step B	30.6797	2454.38	5317.81	63813.78
		Step C	32.2136	2577.09	5583.69	67004.29
		Step D	33.8243	2705.94	5862.88	70354.54
		Step E	35.5156	2841.25	6156.04	73872.45
		Step F	37.2913	2983.30	6463.83	77565.90
		Step G	39.1560	3132.48	6787.04	81444.48
		Step H	41.1138	3289.10	7126.39	85516.70



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7148A	Senior Housing Technician-A	Step A	31.1742	2493.94	5403.53	64842.34
		Step B	32.7330	2618.64	5673.72	68084.64
		Step C	34.3696	2749.57	5957.40	71488.77
		Step D	36.0881	2887.05	6255.27	75063.25
		Step E	37.8925	3031.40	6568.03	78816.40
		Step F	39.7870	3182.96	6896.41	82756.96
		Step G	41.7765	3342.12	7241.26	86895.12
		Step H	43.8652	3509.22	7603.30	91239.62
7149A	Senior Information Technology Technician-A	Step A	34.4210	2753.68	5966.31	71595.68
		Step B	36.1420	2891.36	6264.61	75175.36
		Step C	37.9492	3035.94	6577.86	78934.34
		Step D	39.8466	3187.73	6906.74	82880.93
		Step E	41.8391	3347.13	7252.11	87025.33
		Step F	43.9310	3514.48	7614.71	91376.48
		Step G	46.1276	3690.21	7995.45	95945.41
		Step H	48.4340	3874.72	8395.23	100742.72



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3733A	Senior Interpretive Services Specialist-A	Step A	33.7767	2702.14	5854.63	70255.54
		Step B	35.4655	2837.24	6147.35	73768.24
		Step C	37.2387	2979.10	6454.71	77456.50
		Step D	39.1008	3128.06	6777.47	81329.66
		Step E	41.0557	3284.46	7116.32	85395.86
		Step F	43.1087	3448.70	7472.17	89666.10
		Step G	45.2639	3621.11	7845.74	94148.91
		Step H	47.5272	3802.18	8238.05	98856.58
1133A	Senior Laboratory Analyst-A	Step A	36.1840	2894.72	6271.89	75262.72
		Step B	37.9933	3039.46	6585.51	79026.06
		Step C	39.8929	3191.43	6914.77	82977.23
		Step D	41.8875	3351.00	7260.50	87126.00
		Step E	43.9819	3518.55	7623.53	91482.35
		Step F	46.1811	3694.49	8004.72	96056.69
		Step G	48.4901	3879.21	8404.95	100859.41
		Step H	50.9146	4073.17	8825.20	105902.37



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7189A	Senior Mechanic-A	Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.6734	2853.87	6183.39	74200.67
		Step C	37.4570	2996.56	6492.55	77910.56
		Step D	39.3299	3146.39	6817.18	81806.19
		Step E	41.2963	3303.70	7158.03	85896.30
		Step F	43.3613	3468.90	7515.96	90191.50
		Step G	45.5293	3642.34	7891.75	94700.94
		Step H	47.8057	3824.46	8286.32	99435.86
7200A	Senior Meter Service Worker-A	Step A	26.6938	2135.50	4626.93	55523.10
		Step B	28.0284	2242.27	4858.26	58299.07
		Step C	29.4295	2354.36	5101.11	61213.36
		Step D	30.9014	2472.11	5356.24	64274.91
		Step E	32.4463	2595.70	5624.03	67488.30
		Step F	34.0687	2725.50	5905.24	70862.90
		Step G	35.7720	2861.76	6200.48	74405.76
		Step H	37.5607	3004.86	6510.52	78126.26



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7154A	Senior Natural Resources Worker-A	Step A	28.0267	2242.14	4857.96	58295.54
		Step B	29.4279	2354.23	5100.84	61210.03
		Step C	30.8995	2471.96	5355.91	64270.96
		Step D	32.4443	2595.54	5623.68	67484.14
		Step E	34.0667	2725.34	5904.89	70858.74
		Step F	35.7700	2861.60	6200.13	74401.60
		Step G	37.5585	3004.68	6510.14	78121.68
		Step H	39.4364	3154.91	6835.64	82027.71
7192A	Senior Parks Maintenance Worker-A	Step A	26.6918	2135.34	4626.58	55518.94
		Step B	28.0267	2242.14	4857.96	58295.54
		Step C	29.4279	2354.23	5100.84	61210.03
		Step D	30.8998	2471.98	5355.97	64271.58
		Step E	32.4443	2595.54	5623.68	67484.14
		Step F	34.0667	2725.34	5904.89	70858.74
		Step G	35.7698	2861.58	6200.10	74401.18
		Step H	37.5587	3004.70	6510.17	78122.10



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1502A	Senior Permits Technician-A	Step A	31.2494	2499.95	5416.56	64998.75
		Step B	32.8118	2624.94	5687.38	68248.54
		Step C	34.4524	2756.19	5971.75	71660.99
		Step D	36.1750	2894.00	6270.33	75244.00
		Step E	37.9837	3038.70	6583.84	79006.10
		Step F	39.8829	3190.63	6913.04	82956.43
		Step G	41.8770	3350.16	7258.68	87104.16
		Step H	43.9709	3517.67	7621.62	91459.47
7129A	Senior Refuse Truck Driver-A	Step A	31.3614	2508.91	5435.98	65231.71
		Step B	32.9294	2634.35	5707.76	68493.15
		Step C	34.5759	2766.07	5993.16	71917.87
		Step D	36.3047	2904.38	6292.81	75513.78
		Step E	38.1200	3049.60	6607.47	79289.60
		Step F	40.0258	3202.06	6937.81	83253.66
		Step G	42.0272	3362.18	7284.71	87416.58
		Step H	44.1286	3530.29	7648.96	91787.49



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Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1279A	Senior Solid Waste Billing Technician-A	Step A	29.2192	2337.54	5064.66	60775.94
		Step B	30.6801	2454.41	5317.88	63814.61
		Step C	32.2141	2577.13	5583.78	67005.33
		Step D	33.8248	2705.98	5862.97	70355.58
		Step E	35.5160	2841.28	6156.11	73873.28
		Step F	37.2921	2983.37	6463.96	77567.57
		Step G	39.1567	3132.54	6787.16	81445.94
		Step H	41.1144	3289.15	7126.50	85517.95
7187A	Senior Street Maintenance Worker-A	Step A	29.8710	2389.68	5177.64	62131.68
		Step B	31.3647	2509.18	5436.55	65238.58
		Step C	32.9329	2634.63	5708.37	68500.43
		Step D	34.5796	2766.37	5993.80	71925.57
		Step E	36.3088	2904.70	6293.53	75522.30
		Step F	38.1241	3049.93	6608.18	79298.13
		Step G	40.0301	3202.41	6938.55	83262.61
		Step H	42.0318	3362.54	7285.51	87426.14



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7201A	Senior Tree Trimmer-A	Step A	28.0275	2242.20	4858.10	58297.20
		Step B	29.4290	2354.32	5101.03	61212.32
		Step C	30.9003	2472.02	5356.05	64272.62
		Step D	32.4456	2595.65	5623.90	67486.85
		Step E	34.0677	2725.42	5905.07	70860.82
		Step F	35.7713	2861.70	6200.36	74404.30
		Step G	37.5595	3004.76	6510.31	78123.76
		Step H	39.4377	3155.02	6835.87	82030.42
1103A	Senior Utility Customer Service Field Representative-A	Step A	33.2320	2658.56	5760.21	69122.56
		Step B	34.8938	2791.50	6048.26	72579.10
		Step C	36.6383	2931.06	6350.64	76207.66
		Step D	38.4703	3077.62	6668.19	80018.22
		Step E	40.3938	3231.50	7001.59	84019.10
		Step F	42.4134	3393.07	7351.66	88219.87
		Step G	44.5342	3562.74	7719.26	92631.14
		Step H	46.7608	3740.86	8105.21	97262.46



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1044A	Senior Utility Customer Service Specialist-A	Step A	28.8974	2311.79	5008.88	60106.59
		Step B	30.3425	2427.40	5259.37	63112.40
		Step C	31.8596	2548.77	5522.33	66267.97
		Step D	33.4525	2676.20	5798.43	69581.20
		Step E	35.1250	2810.00	6088.33	73060.00
		Step F	36.8814	2950.51	6392.78	76713.31
		Step G	38.7254	3098.03	6712.40	80548.83
		Step H	40.6618	3252.94	7048.05	84576.54
7324A	Solid Waste Billing Technician-A	Step A	26.5624	2124.99	4604.15	55249.79
		Step B	27.8906	2231.25	4834.37	58012.45
		Step C	29.2853	2342.82	5076.12	60913.42
		Step D	30.7495	2459.96	5329.91	63958.96
		Step E	32.2868	2582.94	5596.38	67156.54
		Step F	33.9014	2712.11	5876.24	70514.91
		Step G	35.5963	2847.70	6170.03	74040.30
		Step H	37.3762	2990.10	6478.54	77742.50



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7525A	Street Maintenance Worker I-A	Step A	24.6869	1974.95	4279.06	51348.75
		Step B	25.9211	2073.69	4492.99	53915.89
		Step C	27.2174	2177.39	4717.68	56612.19
		Step D	28.5780	2286.24	4953.52	59442.24
		Step E	30.0070	2400.56	5201.21	62414.56
		Step F	31.5074	2520.59	5461.28	65535.39
		Step G	33.0829	2646.63	5734.37	68812.43
		Step H	34.7368	2778.94	6021.05	72252.54
7530A	Street Maintenance Worker II-A	Step A	27.1554	2172.43	4706.94	56483.23
		Step B	28.5133	2281.06	4942.31	59307.66
		Step C	29.9390	2395.12	5189.43	62273.12
		Step D	31.4359	2514.87	5448.89	65386.67
		Step E	33.0079	2640.63	5721.37	68656.43
		Step F	34.6582	2772.66	6007.42	72089.06
		Step G	36.3912	2911.30	6307.81	75693.70
		Step H	38.2107	3056.86	6623.19	79478.26



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7540A	Street Sweeper Operator-A	Step A	28.5133	2281.06	4942.31	59307.66
		Step B	29.9390	2395.12	5189.43	62273.12
		Step C	31.4359	2514.87	5448.89	65386.67
		Step D	33.0079	2640.63	5721.37	68656.43
		Step E	34.6582	2772.66	6007.42	72089.06
		Step F	36.3912	2911.30	6307.81	75693.70
		Step G	38.2107	3056.86	6623.19	79478.26
		Step H	40.1211	3209.69	6954.32	83451.89
1091A	Systems Architect-A	Step A	42.4021	3392.17	7349.70	88196.37
		Step B	44.5222	3561.78	7717.18	92606.18
		Step C	46.7483	3739.86	8103.04	97236.46
		Step D	49.0858	3926.86	8508.21	102098.46
		Step E	51.5401	4123.21	8933.62	107203.41
		Step F	54.1170	4329.36	9380.28	112563.36
		Step G	56.8229	4545.83	9849.30	118191.63
		Step H	59.6641	4773.13	10341.78	124101.33



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1052A	Transportation Grants Analyst-A	Step A	38.8086	3104.69	6726.82	80721.89
		Step B	40.7490	3259.92	7063.16	84757.92
		Step C	42.7865	3422.92	7416.33	88995.92
		Step D	44.9258	3594.06	7787.14	93445.66
		Step E	47.1720	3773.76	8176.48	98117.76
		Step F	49.5307	3962.46	8585.32	103023.86
		Step G	52.0073	4160.58	9014.60	108175.18
		Step H	54.6075	4368.60	9465.30	113583.60
1112A	Transportation Technician I-A	Step A	25.7639	2061.11	4465.74	53588.91
		Step B	27.0519	2164.15	4689.00	56267.95
		Step C	28.4046	2272.37	4923.46	59081.57
		Step D	29.8246	2385.97	5169.60	62035.17
		Step E	31.3160	2505.28	5428.11	65137.28
		Step F	32.8818	2630.54	5699.51	68394.14
		Step G	34.5259	2762.07	5984.49	71813.87
		Step H	36.2522	2900.18	6283.71	75404.58



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1111A	Transportation Technician II-A	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.7572	2380.58	5157.91	61894.98
		Step C	31.2451	2499.61	5415.82	64989.81
		Step D	32.8073	2624.58	5686.60	68239.18
		Step E	34.4477	2755.82	5970.93	71651.22
		Step F	36.1701	2893.61	6269.48	75233.81
		Step G	37.9786	3038.29	6582.96	78995.49
		Step H	39.8774	3190.19	6912.08	82944.99
1503A	Tree Trimmer I-A	Step A	23.1630	1853.04	4014.92	48179.04
		Step B	24.3212	1945.70	4215.67	50588.10
		Step C	25.5373	2042.98	4426.47	53117.58
		Step D	26.8141	2145.13	4647.78	55773.33
		Step E	28.1548	2252.38	4880.17	58561.98
		Step F	29.5627	2365.02	5124.20	61490.42
		Step G	31.0408	2483.26	5380.41	64564.86
		Step H	32.5927	2607.42	5649.40	67792.82



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1504A	Tree Trimmer II-A	Step A	25.4797	2038.38	4416.48	52997.78
		Step B	26.7533	2140.26	4637.24	55646.86
		Step C	28.0912	2247.30	4869.14	58429.70
		Step D	29.4956	2359.65	5112.57	61350.85
		Step E	30.9706	2477.65	5368.24	64418.85
		Step F	32.5192	2601.54	5636.66	67639.94
		Step G	34.1451	2731.61	5918.48	71021.81
		Step H	35.8520	2868.16	6214.35	74572.16
1107A	Turf and Sports Field Technician-A	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.2308	2578.46	5586.67	67040.06
		Step C	33.8424	2707.39	5866.02	70392.19
		Step D	35.5344	2842.75	6159.30	73911.55
		Step E	37.3112	2984.90	6467.27	77607.30
		Step F	39.1765	3134.12	6790.59	81487.12
		Step G	41.1355	3290.84	7130.15	85561.84
		Step H	43.1923	3455.38	7486.67	89839.98



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3314A	Utility Billing Analyst I-A	Step A	37.1329	2970.63	6436.37	77236.43
		Step B	38.9895	3119.16	6758.18	81098.16
		Step C	40.9389	3275.11	7096.08	85152.91
		Step D	42.9859	3438.87	7450.89	89410.67
		Step E	45.1352	3610.82	7823.43	93881.22
		Step F	47.3919	3791.35	8214.60	98575.15
		Step G	49.7615	3980.92	8625.33	103503.92
		Step H	52.2497	4179.98	9056.61	108679.38
3315A	Utility Billing Analyst II-A	Step A	40.8461	3267.69	7079.99	84959.89
		Step B	42.8885	3431.08	7434.01	89208.08
		Step C	45.0329	3602.63	7805.70	93668.43
		Step D	47.2845	3782.76	8195.98	98351.76
		Step E	49.6487	3971.90	8605.77	103269.30
		Step F	52.1312	4170.50	9036.07	108432.90
		Step G	54.7377	4379.02	9487.87	113854.42
		Step H	57.4746	4597.97	9962.26	119547.17



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1105A	Utility Customer Service Field Representative I-A	Step A	27.4646	2197.17	4760.53	57126.37
		Step B	28.8378	2307.02	4998.55	59982.62
		Step C	30.2796	2422.37	5248.46	62981.57
		Step D	31.7936	2543.49	5510.89	66130.69
		Step E	33.3832	2670.66	5786.42	69437.06
		Step F	35.0524	2804.19	6075.75	72908.99
		Step G	36.8051	2944.41	6379.55	76554.61
		Step H	38.6453	3091.62	6698.52	80382.22
1104A	Utility Customer Service Field Representative II-A	Step A	30.2110	2416.88	5236.57	62838.88
		Step B	31.7216	2537.73	5498.41	65980.93
		Step C	33.3076	2664.61	5773.32	69279.81
		Step D	34.9730	2797.84	6061.99	72743.84
		Step E	36.7215	2937.72	6365.06	76380.72
		Step F	38.5577	3084.62	6683.33	80200.02
		Step G	40.4856	3238.85	7017.50	84210.05
		Step H	42.5098	3400.78	7368.37	88420.38



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		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1050A	Utility Customer Service Representative I-A	Step A	20.7671	1661.37	3599.63	43195.57
		Step B	21.8054	1744.43	3779.60	45355.23
		Step C	22.8958	1831.66	3968.61	47623.26
		Step D	24.0406	1923.25	4167.04	50004.45
		Step E	25.2425	2019.40	4375.37	52504.40
		Step F	26.5049	2120.39	4594.18	55130.19
		Step G	27.8300	2226.40	4823.87	57886.40
		Step H	29.2214	2337.71	5065.04	60780.51
1049A	Utility Customer Service Representative II-A	Step A	22.8439	1827.51	3959.61	47515.31
		Step B	23.9860	1918.88	4157.57	49890.88
		Step C	25.1854	2014.83	4365.47	52385.63
		Step D	26.4446	2115.57	4583.73	55004.77
		Step E	27.7669	2221.35	4812.93	57755.15
		Step F	29.1552	2332.42	5053.57	60642.82
		Step G	30.6130	2449.04	5306.25	63675.04
		Step H	32.1436	2571.49	5571.56	66858.69



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1048A	Utility Customer Service Specialist I-A	Step A	23.8822	1910.58	4139.58	49674.98
		Step B	25.0763	2006.10	4346.56	52158.70
		Step C	26.3302	2106.42	4563.90	54766.82
		Step D	27.6466	2211.73	4792.08	57504.93
		Step E	29.0290	2322.32	5031.69	60380.32
		Step F	30.4805	2438.44	5283.29	63399.44
		Step G	32.0045	2560.36	5547.45	66569.36
		Step H	33.6046	2688.37	5824.80	69897.57
1046A	Utility Customer Service Specialist II-A	Step A	26.2704	2101.63	4553.54	54642.43
		Step B	27.5840	2206.72	4781.23	57374.72
		Step C	28.9632	2317.06	5020.29	60243.46
		Step D	30.4113	2432.90	5271.29	63255.50
		Step E	31.9318	2554.54	5534.85	66418.14
		Step F	33.5284	2682.27	5811.59	69739.07
		Step G	35.2050	2816.40	6102.20	73226.40
		Step H	36.9652	2957.22	6407.30	76887.62



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8940A	Vehicle Maintenance Servicewriter-A	Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.6734	2853.87	6183.39	74200.67
		Step C	37.4570	2996.56	6492.55	77910.56
		Step D	39.3299	3146.39	6817.18	81806.19
		Step E	41.2963	3303.70	7158.03	85896.30
		Step F	43.3613	3468.90	7515.96	90191.50
		Step G	45.5293	3642.34	7891.75	94700.94
		Step H	47.8057	3824.46	8286.32	99435.86
8426A	Video and Multimedia Technician-A	Step A	31.9495	2555.96	5537.91	66454.96
		Step B	33.5468	2683.74	5814.78	69777.34
		Step C	35.2244	2817.95	6105.56	73266.75
		Step D	36.9855	2958.84	6410.82	76929.84
		Step E	38.8348	3106.78	6731.37	80776.38
		Step F	40.7767	3262.14	7067.96	84815.54
		Step G	42.8154	3425.23	7421.34	89056.03
		Step H	44.9562	3596.50	7792.41	93508.90



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Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1098A	Waste Services Clerk I-A	Step A	21.0826	1686.61	3654.32	43851.81
		Step B	22.1367	1770.94	3837.03	46044.34
		Step C	23.2435	1859.48	4028.87	48346.48
		Step D	24.4059	1952.47	4230.36	50764.27
		Step E	25.6260	2050.08	4441.84	53302.08
		Step F	26.9075	2152.60	4663.97	55967.60
		Step G	28.2527	2260.22	4897.13	58765.62
		Step H	29.6654	2373.23	5142.00	61704.03
1099A	Waste Services Clerk II-A	Step A	23.1909	1855.27	4019.76	48237.07
		Step B	24.3505	1948.04	4220.75	50649.04
		Step C	25.5679	2045.43	4431.77	53181.23
		Step D	26.8464	2147.71	4653.38	55840.51
		Step E	28.1887	2255.10	4886.04	58632.50
		Step F	29.5981	2367.85	5130.34	61564.05
		Step G	31.0779	2486.23	5386.84	64642.03
		Step H	32.6318	2610.54	5656.18	67874.14



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1128A	Waste Services Field Enforcement Inspector-A	Step A	32.9295	2634.36	5707.78	68493.36
		Step B	34.5759	2766.07	5993.16	71917.87
		Step C	36.3047	2904.38	6292.81	75513.78
		Step D	38.1200	3049.60	6607.47	79289.60
		Step E	40.0259	3202.07	6937.82	83253.87
		Step F	42.0273	3362.18	7284.73	87416.78
		Step G	44.1286	3530.29	7648.96	91787.49
		Step H	46.3350	3706.80	8031.40	96376.80
9000A	Wastewater Treatment Plant Operator Grade I-A	Step A	29.6275	2370.20	5135.43	61625.20
		Step B	31.1090	2488.72	5392.23	64706.72
		Step C	32.6643	2613.14	5661.81	67941.74
		Step D	34.2974	2743.79	5944.88	71338.59
		Step E	36.0122	2880.98	6242.11	74905.38
		Step F	37.8129	3025.03	6554.24	78650.83
		Step G	39.7037	3176.30	6881.97	82583.70
		Step H	41.6888	3335.10	7226.06	86712.70



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9010A	Wastewater Treatment Plant Operator Grade II-A	Step A	32.6931	2615.45	5666.80	68001.65
		Step B	34.3278	2746.22	5950.15	71401.82
		Step C	36.0441	2883.53	6247.64	74971.73
		Step D	37.8463	3027.70	6560.03	78720.30
		Step E	39.7385	3179.08	6888.01	82656.08
		Step F	41.7256	3338.05	7232.44	86789.25
		Step G	43.8119	3504.95	7594.06	91128.75
		Step H	46.0023	3680.18	7973.73	95684.78
9020A	Wastewater Treatment Plant Operator Grade III 24Hr-A	Step A	28.1455	3152.30	6829.97	81959.70
		Step B	29.5528	3309.91	7171.48	86057.75
		Step C	31.0303	3475.39	7530.02	90360.23
		Step D	32.5819	3649.17	7906.54	94878.49
		Step E	34.2110	3831.63	8301.87	99622.43
		Step F	35.9216	4023.22	8716.97	104603.70
		Step G	37.7176	4224.37	9152.80	109833.65
		Step H	39.6035	4435.59	9610.45	115325.39



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9025A	Wastewater Treatment Plant Operator Grade III 8Hr-A	Step A	36.6545	2932.36	6353.45	76241.36
		Step B	38.4873	3078.98	6671.13	80053.58
		Step C	40.4118	3232.94	7004.71	84056.54
		Step D	42.4322	3394.58	7354.91	88258.98
		Step E	44.5539	3564.31	7722.68	92672.11
		Step F	46.7816	3742.53	8108.81	97305.73
		Step G	49.1206	3929.65	8514.24	102170.85
		Step H	51.5766	4126.13	8939.94	107279.33
9020ZA	Wastewater Treatment Plant Operator Grade III 8Hr-ZA	Step A	39.4036	3152.29	6829.96	81959.49
		Step B	41.3736	3309.89	7171.42	86057.09
		Step C	43.4424	3475.39	7530.02	90360.19
		Step D	45.6146	3649.17	7906.53	94878.37
		Step E	47.8952	3831.62	8301.83	99622.02
		Step F	50.2900	4023.20	8716.93	104603.20
		Step G	52.8045	4224.36	9152.78	109833.36
		Step H	55.4447	4435.58	9610.41	115324.98



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Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9030A	Wastewater Treatment Plant Operator Grade IV-A	Step A	44.1322	3530.58	7649.58	91794.98
		Step B	46.3387	3707.10	8032.04	96384.50
		Step C	48.6555	3892.44	8433.62	101203.44
		Step D	51.0883	4087.06	8855.31	106263.66
		Step E	53.6429	4291.43	9298.10	111577.23
		Step F	56.3251	4506.01	9763.02	117156.21
		Step G	59.1414	4731.31	10251.18	123014.11
		Step H	62.0983	4967.86	10763.71	129164.46
1053A	Water Quality Technician-A	Step A	28.7867	2302.94	4989.69	59876.34
		Step B	30.2261	2418.09	5239.19	62870.29
		Step C	31.7375	2539.00	5501.17	66014.00
		Step D	33.3244	2665.95	5776.23	69314.75
		Step E	34.9904	2799.23	6065.00	72780.03
		Step F	36.7401	2939.21	6368.28	76419.41
		Step G	38.5772	3086.18	6686.71	80240.58
		Step H	40.5060	3240.48	7021.04	84252.48



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9200A	Water Treatment Plant Operator Grade I 24Hr-A	Step A	21.1625	2370.20	5135.43	61625.20
		Step B	22.2206	2488.71	5392.20	64706.39
		Step C	23.3315	2613.13	5661.78	67941.33
		Step D	24.4982	2743.80	5944.90	71338.76
		Step E	25.7230	2880.98	6242.11	74905.38
		Step F	27.0093	3025.04	6554.26	78651.08
		Step G	28.3597	3176.29	6881.95	82583.45
		Step H	29.7776	3335.09	7226.03	86712.37
9232A	Water Treatment Plant Operator Grade I 8Hr-A	Step A	29.6275	2370.20	5135.43	61625.20
		Step B	31.1090	2488.72	5392.23	64706.72
		Step C	32.6643	2613.14	5661.81	67941.74
		Step D	34.2974	2743.79	5944.88	71338.59
		Step E	36.0122	2880.98	6242.11	74905.38
		Step F	37.8129	3025.03	6554.24	78650.83
		Step G	39.7037	3176.30	6881.97	82583.70
		Step H	41.6888	3335.10	7226.06	86712.70



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9200ZA	Water Treatment Plant Operator Grade I 8Hr-ZA	Step A	29.6275	2370.20	5135.43	61625.20
		Step B	31.1090	2488.72	5392.23	64706.72
		Step C	32.6643	2613.14	5661.81	67941.74
		Step D	34.2974	2743.79	5944.88	71338.59
		Step E	36.0122	2880.98	6242.11	74905.38
		Step F	37.8129	3025.03	6554.24	78650.83
		Step G	39.7037	3176.30	6881.97	82583.70
		Step H	41.6888	3335.10	7226.06	86712.70
9210A	Water Treatment Plant Operator Grade II 24Hr-A	Step A	23.3524	2615.47	5666.85	68002.19
		Step B	24.5199	2746.23	5950.16	71401.95
		Step C	25.7460	2883.55	6247.70	74972.35
		Step D	27.0334	3027.74	6560.11	78721.26
		Step E	28.3848	3179.10	6888.04	82656.54
		Step F	29.8042	3338.07	7232.49	86789.83
		Step G	31.2944	3504.97	7594.11	91129.29
		Step H	32.8590	3680.21	7973.78	95685.41



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9234A	Water Treatment Plant Operator Grade II 8Hr-A	Step A	32.6933	2615.46	5666.84	68002.06
		Step B	34.3280	2746.24	5950.19	71402.24
		Step C	36.0445	2883.56	6247.71	74972.56
		Step D	37.8466	3027.73	6560.08	78720.93
		Step E	39.7388	3179.10	6888.06	82656.70
		Step F	41.7258	3338.06	7232.47	86789.66
		Step G	43.8122	3504.98	7594.11	91129.38
		Step H	46.0028	3680.22	7973.82	95685.82
9210ZA	Water Treatment Plant Operator Grade II 8Hr-ZA	Step A	32.6933	2615.46	5666.84	68002.06
		Step B	34.3280	2746.24	5950.19	71402.24
		Step C	36.0445	2883.56	6247.71	74972.56
		Step D	37.8466	3027.73	6560.08	78720.93
		Step E	39.7388	3179.10	6888.06	82656.70
		Step F	41.7258	3338.06	7232.47	86789.66
		Step G	43.8122	3504.98	7594.11	91129.38
		Step H	46.0028	3680.22	7973.82	95685.82



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9230A	Water Treatment Plant Operator Grade III 24Hr-A	Step A	27.4909	3078.98	6671.13	80053.50
		Step B	28.8654	3232.92	7004.67	84056.04
		Step C	30.3087	3394.57	7354.91	88258.93
		Step D	31.8243	3564.32	7722.70	92672.36
		Step E	33.4154	3742.52	8108.80	97305.64
		Step F	35.0861	3929.64	8514.23	102170.72
		Step G	36.8404	4126.12	8939.94	107279.24
		Step H	38.6825	4332.44	9386.95	112643.44
9229A	Water Treatment Plant Operator Grade III 8Hr-A	Step A	36.6545	2932.36	6353.45	76241.36
		Step B	38.4873	3078.98	6671.13	80053.58
		Step C	40.4118	3232.94	7004.71	84056.54
		Step D	42.4322	3394.58	7354.91	88258.98
		Step E	44.5539	3564.31	7722.68	92672.11
		Step F	46.7816	3742.53	8108.81	97305.73
		Step G	49.1206	3929.65	8514.24	102170.85
		Step H	51.5766	4126.13	8939.94	107279.33



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9230ZA	Water Treatment Plant Operator Grade III 8Hr-ZA	Step A	38.4873	3078.98	6671.13	80053.58
		Step B	40.4117	3232.94	7004.69	84056.34
		Step C	42.4321	3394.57	7354.90	88258.77
		Step D	44.5538	3564.30	7722.66	92671.90
		Step E	46.7814	3742.51	8108.78	97305.31
		Step F	49.1206	3929.65	8514.24	102170.85
		Step G	51.5766	4126.13	8939.94	107279.33
		Step H	54.1555	4332.44	9386.95	112643.44
1641A	Youth Development Program Coordinator-A	Step A	30.7050	2456.40	5322.20	63866.40
		Step B	32.2402	2579.22	5588.30	67059.62
		Step C	33.8523	2708.18	5867.73	70412.78
		Step D	35.5448	2843.58	6161.10	73933.18
		Step E	37.3222	2985.78	6469.18	77630.18
		Step F	39.1882	3135.06	6792.62	81511.46
		Step G	41.1477	3291.82	7132.27	85587.22
		Step H	43.2052	3456.42	7488.90	89866.82



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0035B	Accountant I-B	Step A	32.2892	2583.14	5596.79	67161.54
		Step B	33.8073	2704.58	5859.93	70319.18
		Step C	34.8215	2785.72	6035.73	72428.72
		Step D	35.8663	2869.30	6216.83	74601.90
		Step E	36.9421	2955.37	6403.30	76839.57
		Step F	38.0504	3044.03	6595.40	79144.83
		Step G	39.1920	3135.36	6793.28	81519.36
		Step H	40.3677	3229.42	6997.07	83964.82
		Step I	41.5786	3326.29	7206.96	86483.49
		Step J	42.8260	3426.08	7423.17	89078.08
		Step K	44.1108	3528.86	7645.87	91750.46
		Step L	45.4342	3634.74	7875.26	94503.14



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0040B	Accountant II-B	Step A	35.5180	2841.44	6156.45	73877.44
		Step B	37.1880	2975.04	6445.92	77351.04
		Step C	38.3037	3064.30	6639.31	79671.70
		Step D	39.4528	3156.22	6838.49	82061.82
		Step E	40.6363	3250.90	7043.63	84523.50
		Step F	41.8555	3348.44	7254.95	87059.44
		Step G	43.1111	3448.89	7472.59	89671.09
		Step H	44.4044	3552.35	7696.76	92361.15
		Step I	45.7366	3658.93	7927.68	95132.13
		Step J	47.1086	3768.69	8165.49	97985.89
		Step K	48.5220	3881.76	8410.48	100925.76
		Step L	49.9776	3998.21	8662.78	103953.41



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1003B	Administrative Supervisor-B	Step A	32.5911	2607.29	5649.12	67789.49
		Step B	34.1234	2729.87	5914.72	70976.67
		Step C	35.1471	2811.77	6092.16	73105.97
		Step D	36.2015	2896.12	6274.93	75299.12
		Step E	37.2876	2983.01	6463.18	77558.21
		Step F	38.4061	3072.49	6657.06	79884.69
		Step G	39.5582	3164.66	6856.75	82281.06
		Step H	40.7451	3259.61	7062.48	84749.81
		Step I	41.9674	3357.39	7274.35	87292.19
		Step J	43.2265	3458.12	7492.59	89911.12
		Step K	44.5232	3561.86	7717.35	92608.26
		Step L	45.8590	3668.72	7948.89	95386.72



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0084B	Administrative Technician-B	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.6725	2373.80	5143.23	61718.80
		Step C	30.5628	2445.02	5297.55	63570.62
		Step D	31.4796	2518.37	5456.46	65477.57
		Step E	32.4240	2593.92	5620.16	67441.92
		Step F	33.3968	2671.74	5788.78	69465.34
		Step G	34.3985	2751.88	5962.41	71548.88
		Step H	35.4306	2834.45	6141.30	73695.65
		Step I	36.4935	2919.48	6325.54	75906.48
		Step J	37.5882	3007.06	6515.29	78183.46
		Step K	38.7159	3097.27	6710.76	80529.07
		Step L	39.8774	3190.19	6912.08	82944.99



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8302B	Aquatics Maintenance Technician-B	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.1391	2571.13	5570.78	66849.33
		Step C	33.1034	2648.27	5737.92	68855.07
		Step D	34.0965	2727.72	5910.06	70920.72
		Step E	35.1193	2809.54	6087.35	73048.14
		Step F	36.1729	2893.83	6269.97	75239.63
		Step G	37.2581	2980.65	6458.07	77496.85
		Step H	38.3758	3070.06	6651.81	79821.66
		Step I	39.5271	3162.17	6851.36	82216.37
		Step J	40.7128	3257.02	7056.89	84682.62
		Step K	41.9342	3354.74	7268.59	87223.14
		Step L	43.1923	3455.38	7486.67	89839.98



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8300B	Arborist Technician-B	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.1391	2571.13	5570.78	66849.33
		Step C	33.1034	2648.27	5737.92	68855.07
		Step D	34.0965	2727.72	5910.06	70920.72
		Step E	35.1193	2809.54	6087.35	73048.14
		Step F	36.1729	2893.83	6269.97	75239.63
		Step G	37.2581	2980.65	6458.07	77496.85
		Step H	38.3758	3070.06	6651.81	79821.66
		Step I	39.5271	3162.17	6851.36	82216.37
		Step J	40.7128	3257.02	7056.89	84682.62
		Step K	41.9342	3354.74	7268.59	87223.14
		Step L	43.1923	3455.38	7486.67	89839.98



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

0376B	Assistant Child Care Site Coordinator-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	24.2728	1941.82	4207.29	50487.42
		Step B	25.4141	2033.13	4405.11	52861.33
		Step C	26.1763	2094.10	4537.23	54446.70
		Step D	26.9616	2156.93	4673.34	56080.13
		Step E	27.7706	2221.65	4813.57	57762.85
		Step F	28.6037	2288.30	4957.97	59495.70
		Step G	29.4618	2356.94	5106.71	61280.54
		Step H	30.3456	2427.65	5259.90	63118.85
		Step I	31.2559	2500.47	5417.69	65012.27
		Step J	32.1937	2575.50	5580.24	66962.90
		Step K	33.1595	2652.76	5747.65	68971.76
		Step L	34.1542	2732.34	5920.06	71040.74



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0338B	Assistant Engineer-B	Step A	38.9869	3118.95	6757.73	81092.75
		Step B	40.8199	3265.59	7075.45	84905.39
		Step C	42.0445	3363.56	7287.71	87452.56
		Step D	43.3057	3464.46	7506.32	90075.86
		Step E	44.6050	3568.40	7731.53	92778.40
		Step F	45.9432	3675.46	7963.49	95561.86
		Step G	47.3215	3785.72	8202.39	98428.72
		Step H	48.7411	3899.29	8448.46	101381.49
		Step I	50.2033	4016.26	8701.91	104422.86
		Step J	51.7094	4136.75	8962.96	107555.55
		Step K	53.2606	4260.85	9231.84	110782.05
		Step L	54.8585	4388.68	9508.81	114105.68



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

0650B	Assistant Planner-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	32.7019	2616.15	5668.33	68019.95
		Step B	34.2393	2739.14	5934.81	71217.74
		Step C	35.2666	2821.33	6112.88	73354.53
		Step D	36.3245	2905.96	6296.25	75554.96
		Step E	37.4142	2993.14	6485.13	77821.54
		Step F	38.5366	3082.93	6679.68	80156.13
		Step G	39.6928	3175.42	6880.09	82561.02
		Step H	40.8836	3270.69	7086.49	85037.89
		Step I	42.1100	3368.80	7299.07	87588.80
		Step J	43.3733	3469.86	7518.04	90216.46
		Step K	44.6745	3573.96	7743.58	92922.96
		Step L	46.0148	3681.18	7975.90	95710.78



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1005B	Associate Engineer (PE)-B	Step A	44.8347	3586.78	7771.35	93256.18
		Step B	46.9426	3755.41	8136.72	97640.61
		Step C	48.3510	3868.08	8380.84	100570.08
		Step D	49.8016	3984.13	8632.28	103587.33
		Step E	51.2955	4103.64	8891.22	106694.64
		Step F	52.8344	4226.75	9157.96	109895.55
		Step G	54.4195	4353.56	9432.71	113192.56
		Step H	56.0520	4484.16	9715.68	116588.16
		Step I	57.7336	4618.69	10007.16	120085.89
		Step J	59.4655	4757.24	10307.35	123688.24
		Step K	61.2495	4899.96	10616.58	127398.96
		Step L	63.0870	5046.96	10935.08	131220.96



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0820B	Associate Engineer-B	Step A	42.6999	3415.99	7401.32	88815.79
		Step B	44.7074	3576.59	7749.28	92991.39
		Step C	46.0485	3683.88	7981.74	95780.88
		Step D	47.4299	3794.39	8221.18	98654.19
		Step E	48.8528	3908.22	8467.82	101613.82
		Step F	50.3184	4025.47	8721.86	104662.27
		Step G	51.8280	4146.24	8983.52	107802.24
		Step H	53.3828	4270.62	9253.02	111036.22
		Step I	54.9842	4398.74	9530.59	114367.14
		Step J	56.6339	4530.71	9816.54	117798.51
		Step K	58.3330	4666.64	10111.05	121332.64
		Step L	60.0828	4806.62	10414.35	124972.22



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0900B	Associate Planner-B	Step A	37.6073	3008.58	6518.60	78223.18
		Step B	39.3751	3150.01	6825.02	81900.21
		Step C	40.5565	3244.52	7029.79	84357.52
		Step D	41.7731	3341.85	7240.67	86888.05
		Step E	43.0263	3442.10	7457.89	89494.70
		Step F	44.3171	3545.37	7681.63	92179.57
		Step G	45.6466	3651.73	7912.08	94944.93
		Step H	47.0160	3761.28	8149.44	97793.28
		Step I	48.4265	3874.12	8393.93	100727.12
		Step J	49.8793	3990.34	8645.75	103748.94
		Step K	51.3757	4110.06	8905.12	106861.46
		Step L	52.9170	4233.36	9172.28	110067.36



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1018B	Building Inspector I-B	Step A	32.4447	2595.58	5623.75	67484.98
		Step B	33.9703	2717.62	5888.19	70658.22
		Step C	34.9894	2799.15	6064.83	72777.95
		Step D	36.0390	2883.12	6246.76	74961.12
		Step E	37.1203	2969.62	6434.19	77210.22
		Step F	38.2339	3058.71	6627.21	79526.51
		Step G	39.3809	3150.47	6826.02	81912.27
		Step H	40.5622	3244.98	7030.78	84369.38
		Step I	41.7792	3342.34	7241.73	86900.74
		Step J	43.0326	3442.61	7458.98	89507.81
		Step K	44.3236	3545.89	7682.76	92193.09
		Step L	45.6532	3652.26	7913.22	94958.66



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1019B	Building Inspector II-B	Step A	35.6895	2855.16	6186.18	74234.16
		Step B	37.3673	2989.38	6477.00	77723.98
		Step C	38.4883	3079.06	6671.31	80055.66
		Step D	39.6429	3171.43	6871.44	82457.23
		Step E	40.8323	3266.58	7077.60	84931.18
		Step F	42.0573	3364.58	7289.93	87479.18
		Step G	43.3190	3465.52	7508.63	90103.52
		Step H	44.6186	3569.49	7733.89	92806.69
		Step I	45.9571	3676.57	7965.90	95590.77
		Step J	47.3358	3786.86	8204.87	98458.46
		Step K	48.7559	3900.47	8451.02	101412.27
		Step L	50.2186	4017.49	8704.56	104454.69



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9425B	Building Maintenance Aide-B	Step A	21.8180	1745.44	3781.79	45381.44
		Step B	22.8438	1827.50	3959.59	47515.10
		Step C	23.5292	1882.34	4078.39	48940.74
		Step D	24.2350	1938.80	4200.73	50408.80
		Step E	24.9621	1996.97	4326.76	51921.17
		Step F	25.7110	2056.88	4456.57	53478.88
		Step G	26.4823	2118.58	4590.27	55083.18
		Step H	27.2767	2182.14	4727.96	56735.54
		Step I	28.0950	2247.60	4869.80	58437.60
		Step J	28.9379	2315.03	5015.90	60190.83
		Step K	29.8060	2384.48	5166.37	61996.48
		Step L	30.7001	2456.01	5321.35	63856.21



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1030B	Building Maintenance Worker I-B	Step A	26.1816	2094.53	4538.14	54457.73
		Step B	27.4125	2193.00	4751.50	57018.00
		Step C	28.2349	2258.79	4894.05	58728.59
		Step D	29.0819	2326.55	5040.86	60490.35
		Step E	29.9544	2396.35	5192.10	62305.15
		Step F	30.8530	2468.24	5347.85	64174.24
		Step G	31.7785	2542.28	5508.27	66099.28
		Step H	32.7319	2618.55	5673.53	68082.35
		Step I	33.7139	2697.11	5843.74	70124.91
		Step J	34.7253	2778.02	6019.05	72228.62
		Step K	35.7671	2861.37	6199.63	74395.57
		Step L	36.8400	2947.20	6385.60	76627.20



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1032B	Building Maintenance Worker II-B	Step A	28.7998	2303.98	4991.97	59903.58
		Step B	30.1537	2412.30	5226.64	62719.70
		Step C	31.0583	2484.66	5383.44	64601.26
		Step D	31.9900	2559.20	5544.93	66539.20
		Step E	32.9498	2635.98	5711.30	68535.58
		Step F	33.9382	2715.06	5882.62	70591.46
		Step G	34.9563	2796.50	6059.09	72709.10
		Step H	36.0051	2880.41	6240.88	74890.61
		Step I	37.0852	2966.82	6428.10	77137.22
		Step J	38.1977	3055.82	6620.93	79451.22
		Step K	39.3437	3147.50	6819.57	81834.90
		Step L	40.5240	3241.92	7024.16	84289.92



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1045B	Building Plans Examiner I-B	Step A	33.1206	2649.65	5740.90	68890.85
		Step B	34.6778	2774.22	6010.82	72129.82
		Step C	35.7181	2857.45	6191.14	74293.65
		Step D	36.7897	2943.18	6376.88	76522.58
		Step E	37.8933	3031.46	6568.17	78818.06
		Step F	39.0303	3122.42	6765.25	81183.02
		Step G	40.2010	3216.08	6968.17	83618.08
		Step H	41.4071	3312.57	7177.23	86126.77
		Step I	42.6493	3411.94	7392.55	88710.54
		Step J	43.9288	3514.30	7614.33	91371.90
		Step K	45.2466	3619.73	7842.74	94112.93
		Step L	46.6041	3728.33	8078.04	96936.53



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1047B	Building Plans Examiner II-B	Step A	36.4325	2914.60	6314.97	75779.60
		Step B	38.1456	3051.65	6611.90	79342.85
		Step C	39.2900	3143.20	6810.27	81723.20
		Step D	40.4687	3237.50	7014.57	84174.90
		Step E	41.6828	3334.62	7225.02	86700.22
		Step F	42.9334	3434.67	7441.79	89301.47
		Step G	44.2213	3537.70	7665.03	91980.30
		Step H	45.5479	3643.83	7894.97	94739.63
		Step I	46.9143	3753.14	8131.81	97581.74
		Step J	48.3219	3865.75	8375.80	100509.55
		Step K	49.7714	3981.71	8627.04	103524.51
		Step L	51.2646	4101.17	8885.86	106630.37



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1361B	Business Systems Analyst I-B	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.4379	3075.03	6662.57	79950.83
		Step C	39.5910	3167.28	6862.44	82349.28
		Step D	40.7787	3262.30	7068.31	84819.70
		Step E	42.0021	3360.17	7280.36	87364.37
		Step F	43.2622	3460.98	7498.78	89985.38
		Step G	44.5600	3564.80	7723.73	92684.80
		Step H	45.8968	3671.74	7955.45	95465.34
		Step I	47.2737	3781.90	8194.11	98329.30
		Step J	48.6920	3895.36	8439.95	101279.36
		Step K	50.1526	4012.21	8693.12	104317.41
		Step L	51.6572	4132.58	8953.91	107446.98



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1362B	Business Systems Analyst II-B	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.2816	3382.53	7328.81	87945.73
		Step C	43.5500	3484.00	7548.67	90584.00
		Step D	44.8566	3588.53	7775.14	93301.73
		Step E	46.2022	3696.18	8008.38	96100.58
		Step F	47.5882	3807.06	8248.62	98983.46
		Step G	49.0160	3921.28	8496.11	101953.28
		Step H	50.4864	4038.91	8750.98	105011.71
		Step I	52.0010	4160.08	9013.51	108162.08
		Step J	53.5610	4284.88	9283.91	111406.88
		Step K	55.1679	4413.43	9562.44	114749.23
		Step L	56.8229	4545.83	9849.30	118191.63



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1055B	Buyer I-B	Step A	29.3531	2348.25	5087.87	61054.45
		Step B	30.7331	2458.65	5327.07	63924.85
		Step C	31.6552	2532.42	5486.90	65842.82
		Step D	32.6047	2608.38	5651.48	67817.78
		Step E	33.5829	2686.63	5821.04	69852.43
		Step F	34.5905	2767.24	5995.69	71948.24
		Step G	35.6282	2850.26	6175.55	74106.66
		Step H	36.6971	2935.77	6360.83	76329.97
		Step I	37.7979	3023.83	6551.64	78619.63
		Step J	38.9319	3114.55	6748.20	80978.35
		Step K	40.0997	3207.98	6950.61	83407.38
		Step L	41.3028	3304.22	7159.15	85909.82



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1060B	Buyer II-B	Step A	32.2884	2583.07	5596.66	67159.87
		Step B	33.8063	2704.50	5859.76	70317.10
		Step C	34.8207	2785.66	6035.59	72427.06
		Step D	35.8653	2869.22	6216.65	74599.82
		Step E	36.9412	2955.30	6403.14	76837.70
		Step F	38.0494	3043.95	6595.23	79142.75
		Step G	39.1910	3135.28	6793.11	81517.28
		Step H	40.3667	3229.34	6996.89	83962.74
		Step I	41.5777	3326.22	7206.80	86481.62
		Step J	42.8250	3426.00	7423.00	89076.00
		Step K	44.1097	3528.78	7645.68	91748.18
		Step L	45.4331	3634.65	7875.07	94500.85



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1225B	Child Care Site Coordinator-B	Step A	27.9135	2233.08	4838.34	58060.08
		Step B	29.2259	2338.07	5065.82	60789.87
		Step C	30.1027	2408.22	5217.80	62613.62
		Step D	31.0058	2480.46	5374.34	64492.06
		Step E	31.9360	2554.88	5535.57	66426.88
		Step F	32.8941	2631.53	5701.64	68419.73
		Step G	33.8810	2710.48	5872.71	70472.48
		Step H	34.8973	2791.78	6048.87	72586.38
		Step I	35.9443	2875.54	6230.35	74764.14
		Step J	37.0227	2961.82	6417.27	77007.22
		Step K	38.1332	3050.66	6609.75	79317.06
		Step L	39.2773	3142.18	6808.07	81696.78



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1226B	City Clerk Technician I-B	Step A	28.0340	2242.72	4859.23	58310.72
		Step B	29.3520	2348.16	5087.68	61052.16
		Step C	30.2326	2418.61	5240.32	62883.81
		Step D	31.1396	2491.17	5397.53	64770.37
		Step E	32.0738	2565.90	5559.46	66713.50
		Step F	33.0361	2642.89	5726.26	68715.09
		Step G	34.0271	2722.17	5898.03	70776.37
		Step H	35.0479	2803.83	6074.97	72899.63
		Step I	36.0994	2887.95	6257.23	75086.75
		Step J	37.1823	2974.58	6444.93	77339.18
		Step K	38.2977	3063.82	6638.27	79659.22
		Step L	39.4467	3155.74	6837.43	82049.14



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1227B	City Clerk Technician II-B	Step A	30.8372	2466.98	5345.11	64141.38
		Step B	32.2873	2582.98	5596.47	67157.58
		Step C	33.2559	2660.47	5764.36	69172.27
		Step D	34.2537	2740.30	5937.31	71247.70
		Step E	35.2812	2822.50	6115.41	73384.90
		Step F	36.3397	2907.18	6298.88	75586.58
		Step G	37.4298	2994.38	6487.83	77853.98
		Step H	38.5528	3084.22	6682.49	80189.82
		Step I	39.7093	3176.74	6882.95	82595.34
		Step J	40.9006	3272.05	7089.44	85073.25
		Step K	42.1276	3370.21	7302.12	87625.41
		Step L	43.3915	3471.32	7521.19	90254.32



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1364B	Code Enforcement Inspector I-B	Step A	26.3214	2105.71	4562.38	54748.51
		Step B	27.5589	2204.71	4776.88	57322.51
		Step C	28.3856	2270.85	4920.17	59042.05
		Step D	29.2372	2338.98	5067.78	60813.38
		Step E	30.1143	2409.14	5219.81	62637.74
		Step F	31.0176	2481.41	5376.38	64516.61
		Step G	31.9482	2555.86	5537.69	66452.26
		Step H	32.9067	2632.54	5703.83	68445.94
		Step I	33.8938	2711.50	5874.93	70499.10
		Step J	34.9107	2792.86	6051.19	72614.26
		Step K	35.9580	2876.64	6232.72	74792.64
		Step L	37.0367	2962.94	6419.69	77036.34



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1369B	Code Enforcement Inspector II-B	Step A	28.9535	2316.28	5018.61	60223.28
		Step B	30.3148	2425.18	5254.57	63054.78
		Step C	31.2242	2497.94	5412.19	64946.34
		Step D	32.1609	2572.87	5574.56	66894.67
		Step E	33.1257	2650.06	5741.79	68901.46
		Step F	34.1195	2729.56	5914.05	70968.56
		Step G	35.1432	2811.46	6091.49	73097.86
		Step H	36.1974	2895.79	6274.22	75290.59
		Step I	37.2835	2982.68	6462.47	77549.68
		Step J	38.4018	3072.14	6656.31	79875.74
		Step K	39.5539	3164.31	6856.01	82272.11
		Step L	40.7405	3259.24	7061.69	84740.24



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1401B	Community Relations Analyst-B	Step A	38.6579	3092.63	6700.70	80408.43
		Step B	40.4754	3238.03	7015.74	84188.83
		Step C	41.6896	3335.17	7226.20	86714.37
		Step D	42.9403	3435.22	7442.99	89315.82
		Step E	44.2285	3538.28	7666.27	91995.28
		Step F	45.5554	3644.43	7896.27	94755.23
		Step G	46.9220	3753.76	8133.15	97597.76
		Step H	48.3296	3866.37	8377.13	100525.57
		Step I	49.7796	3982.37	8628.46	103541.57
		Step J	51.2730	4101.84	8887.32	106647.84
		Step K	52.8113	4224.90	9153.96	109847.50
		Step L	54.3955	4351.64	9428.55	113142.64



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	41.7602	3340.82	7238.43	86861.22
Step B	43.7236	3497.89	7578.76	90945.09
Step C	45.0352	3602.82	7806.10	93673.22
Step D	46.3864	3710.91	8040.31	96483.71
Step E	47.7779	3822.23	8281.50	99378.03
Step F	49.2113	3936.90	8529.96	102359.50
Step G	50.6875	4055.00	8785.83	105430.00
Step H	52.2083	4176.66	9049.44	108593.26
Step I	53.7746	4301.97	9320.93	111851.17
Step J	55.3876	4431.01	9600.52	115206.21
Step K	57.0493	4563.94	9888.55	118662.54
Step L	58.7608	4700.86	10185.21	122222.46



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

1432B	Construction Inspector I-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	30.0110	2400.88	5201.91	62422.88
		Step B	31.4220	2513.76	5446.48	65357.76
		Step C	32.3646	2589.17	5609.86	67318.37
		Step D	33.3356	2666.85	5778.17	69338.05
		Step E	34.3357	2746.86	5951.52	71418.26
		Step F	35.3657	2829.26	6130.05	73560.66
		Step G	36.4267	2914.14	6313.96	75767.54
		Step H	37.5194	3001.55	6503.36	78040.35
		Step I	38.6450	3091.60	6698.47	80381.60
		Step J	39.8044	3184.35	6899.43	82793.15
		Step K	40.9985	3279.88	7106.41	85276.88
		Step L	42.2285	3378.28	7319.61	87835.28



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1434B	Construction Inspector II-B	Step A	33.0120	2640.96	5722.08	68664.96
		Step B	34.5640	2765.12	5991.09	71893.12
		Step C	35.6009	2848.07	6170.82	74049.87
		Step D	36.6690	2933.52	6355.96	76271.52
		Step E	37.7690	3021.52	6546.63	78559.52
		Step F	38.9020	3112.16	6743.01	80916.16
		Step G	40.0692	3205.54	6945.33	83343.94
		Step H	41.2713	3301.70	7153.69	85844.30
		Step I	42.5094	3400.75	7368.30	88419.55
		Step J	43.7847	3502.78	7589.35	91072.18
		Step K	45.0982	3607.86	7817.02	93804.26
		Step L	46.4512	3716.10	8051.54	96618.50



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1450B	Courier-B	Step A	17.0280	1362.24	2951.52	35418.24
		Step B	17.8283	1426.26	3090.24	37082.86
		Step C	18.3632	1469.06	3182.95	38195.46
		Step D	18.9141	1513.13	3278.44	39341.33
		Step E	19.4815	1558.52	3376.79	40521.52
		Step F	20.0659	1605.27	3478.09	41737.07
		Step G	20.6679	1653.43	3582.44	42989.23
		Step H	21.2880	1703.04	3689.92	44279.04
		Step I	21.9266	1754.13	3800.61	45607.33
		Step J	22.5843	1806.74	3914.61	46975.34
		Step K	23.2619	1860.95	4032.06	48384.75
		Step L	23.9598	1916.78	4153.03	49836.38



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1485B	Custodian-B	Step A	19.8195	1585.56	3435.38	41224.56
		Step B	20.7514	1660.11	3596.91	43162.91
		Step C	21.3739	1709.91	3704.81	44457.71
		Step D	22.0152	1761.22	3815.97	45791.62
		Step E	22.6757	1814.06	3930.45	47165.46
		Step F	23.3559	1868.47	4048.36	48580.27
		Step G	24.0566	1924.53	4169.81	50037.73
		Step H	24.7784	1982.27	4294.92	51539.07
		Step I	25.5217	2041.74	4423.76	53085.14
		Step J	26.2873	2102.98	4556.47	54677.58
		Step K	27.0759	2166.07	4693.16	56317.87
		Step L	27.8882	2231.06	4833.95	58007.46



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1546B	Data Management Specialist I-B	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.4379	3075.03	6662.57	79950.83
		Step C	39.5910	3167.28	6862.44	82349.28
		Step D	40.7787	3262.30	7068.31	84819.70
		Step E	42.0021	3360.17	7280.36	87364.37
		Step F	43.2622	3460.98	7498.78	89985.38
		Step G	44.5600	3564.80	7723.73	92684.80
		Step H	45.8968	3671.74	7955.45	95465.34
		Step I	47.2737	3781.90	8194.11	98329.30
		Step J	48.6920	3895.36	8439.95	101279.36
		Step K	50.1526	4012.21	8693.12	104317.41
		Step L	51.6572	4132.58	8953.91	107446.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1548B	Data Management Specialist II-B	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.2816	3382.53	7328.81	87945.73
		Step C	43.5500	3484.00	7548.67	90584.00
		Step D	44.8566	3588.53	7775.14	93301.73
		Step E	46.2022	3696.18	8008.38	96100.58
		Step F	47.5882	3807.06	8248.62	98983.46
		Step G	49.0160	3921.28	8496.11	101953.28
		Step H	50.4864	4038.91	8750.98	105011.71
		Step I	52.0010	4160.08	9013.51	108162.08
		Step J	53.5610	4284.88	9283.91	111406.88
		Step K	55.1679	4413.43	9562.44	114749.23
		Step L	56.8229	4545.83	9849.30	118191.63



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1551B	Database Analyst I-B	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.4379	3075.03	6662.57	79950.83
		Step C	39.5910	3167.28	6862.44	82349.28
		Step D	40.7787	3262.30	7068.31	84819.70
		Step E	42.0021	3360.17	7280.36	87364.37
		Step F	43.2622	3460.98	7498.78	89985.38
		Step G	44.5600	3564.80	7723.73	92684.80
		Step H	45.8968	3671.74	7955.45	95465.34
		Step I	47.2737	3781.90	8194.11	98329.30
		Step J	48.6920	3895.36	8439.95	101279.36
		Step K	50.1526	4012.21	8693.12	104317.41
		Step L	51.6572	4132.58	8953.91	107446.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1552B	Database Analyst II-B	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.2816	3382.53	7328.81	87945.73
		Step C	43.5500	3484.00	7548.67	90584.00
		Step D	44.8566	3588.53	7775.14	93301.73
		Step E	46.2022	3696.18	8008.38	96100.58
		Step F	47.5882	3807.06	8248.62	98983.46
		Step G	49.0160	3921.28	8496.11	101953.28
		Step H	50.4864	4038.91	8750.98	105011.71
		Step I	52.0010	4160.08	9013.51	108162.08
		Step J	53.5610	4284.88	9283.91	111406.88
		Step K	55.1679	4413.43	9562.44	114749.23
		Step L	56.8229	4545.83	9849.30	118191.63



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1660B	Deputy City Clerk I-B	Step A	20.6040	1648.32	3571.36	42856.32
		Step B	21.5726	1725.81	3739.25	44871.01
		Step C	22.2197	1777.58	3851.41	46216.98
		Step D	22.8864	1830.91	3966.98	47603.71
		Step E	23.5730	1885.84	4085.99	49031.84
		Step F	24.2802	1942.42	4208.57	50502.82
		Step G	25.0086	2000.69	4334.82	52017.89
		Step H	25.7589	2060.71	4464.88	53578.51
		Step I	26.5316	2122.53	4598.81	55185.73
		Step J	27.3275	2186.20	4736.77	56841.20
		Step K	28.1473	2251.78	4878.87	58546.38
		Step L	28.9917	2319.34	5025.23	60302.74



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1665B	Deputy City Clerk II-B	Step A	22.6643	1813.14	3928.48	47141.74
		Step B	23.7299	1898.39	4113.18	49358.19
		Step C	24.4417	1955.34	4236.56	50838.74
		Step D	25.1751	2014.01	4363.68	52364.21
		Step E	25.9302	2074.42	4494.57	53934.82
		Step F	26.7082	2136.66	4629.42	55553.06
		Step G	27.5094	2200.75	4768.30	57219.55
		Step H	28.3347	2266.78	4911.35	58936.18
		Step I	29.1847	2334.78	5058.68	60704.18
		Step J	30.0603	2404.82	5210.45	62525.42
		Step K	30.9621	2476.97	5366.76	64401.17
		Step L	31.8909	2551.27	5527.76	66333.07



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	36.1100	2888.80	6259.07	75108.80
Step B	37.8076	3024.61	6553.32	78639.81
Step C	38.9419	3115.35	6749.93	80999.15
Step D	40.1102	3208.82	6952.43	83429.22
Step E	41.3134	3305.07	7160.99	85931.87
Step F	42.5529	3404.23	7375.84	88510.03
Step G	43.8294	3506.35	7597.10	91165.15
Step H	45.1443	3611.54	7825.01	93900.14
Step I	46.4987	3719.90	8059.77	96717.30
Step J	47.8936	3831.49	8301.56	99618.69
Step K	49.3305	3946.44	8550.62	102607.44
Step L	50.8104	4064.83	8807.14	105685.63



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1096B	Development Services Business Analyst II-B	Step A	39.7208	3177.66	6884.94	82619.26
		Step B	41.5885	3327.08	7208.67	86504.08
		Step C	42.8361	3426.89	7424.92	89099.09
		Step D	44.1212	3529.70	7647.67	91772.10
		Step E	45.4448	3635.58	7877.10	94525.18
		Step F	46.8082	3744.66	8113.42	97361.06
		Step G	48.2124	3856.99	8356.82	100281.79
		Step H	49.6589	3972.71	8607.54	103290.51
		Step I	51.1486	4091.89	8865.76	106389.09
		Step J	52.6830	4214.64	9131.72	109580.64
		Step K	54.2635	4341.08	9405.67	112868.08
		Step L	55.8914	4471.31	9687.84	116254.11



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1670B	Development Technician I-B	Step A	25.8263	2066.10	4476.56	53718.70
		Step B	27.0401	2163.21	4686.95	56243.41
		Step C	27.8513	2228.10	4827.56	57930.70
		Step D	28.6868	2294.94	4972.38	59668.54
		Step E	29.5474	2363.79	5121.55	61458.59
		Step F	30.4338	2434.70	5275.19	63302.30
		Step G	31.3470	2507.76	5433.48	65201.76
		Step H	32.2873	2582.98	5596.47	67157.58
		Step I	33.2559	2660.47	5764.36	69172.27
		Step J	34.2537	2740.30	5937.31	71247.70
		Step K	35.2811	2822.49	6115.39	73384.69
		Step L	36.3396	2907.17	6298.86	75586.37



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1672B	Development Technician II-B	Step A	28.4083	2272.66	4924.11	59089.26
		Step B	29.7441	2379.53	5155.64	61867.73
		Step C	30.6364	2450.91	5310.31	63723.71
		Step D	31.5557	2524.46	5469.65	65635.86
		Step E	32.5022	2600.18	5633.71	67604.58
		Step F	33.4773	2678.18	5802.73	69632.78
		Step G	34.4816	2758.53	5976.81	71721.73
		Step H	35.5160	2841.28	6156.11	73873.28
		Step I	36.5815	2926.52	6340.79	76089.52
		Step J	37.6790	3014.32	6531.03	78372.32
		Step K	38.8094	3104.75	6726.96	80723.55
		Step L	39.9737	3197.90	6928.77	83145.30



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1109B	Digital Content Analyst-B	Step A	42.5237	3401.90	7370.77	88449.30
		Step B	44.5229	3561.83	7717.30	92607.63
		Step C	45.8586	3668.69	7948.82	95385.89
		Step D	47.2344	3778.75	8187.30	98247.55
		Step E	48.6513	3892.10	8432.89	101194.70
		Step F	50.1108	4008.86	8685.87	104230.46
		Step G	51.6143	4129.14	8946.48	107357.74
		Step H	53.1627	4253.02	9214.87	110578.42
		Step I	54.7576	4380.61	9491.32	113895.81
		Step J	56.4002	4512.02	9776.03	117312.42
		Step K	58.0923	4647.38	10069.33	120831.98
		Step L	59.8350	4786.80	10371.40	124456.80



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9549B	ERP Business Analyst I-B	Step A	37.1329	2970.63	6436.37	77236.43
		Step B	38.8787	3110.30	6738.97	80867.70
		Step C	40.0450	3203.60	6941.13	83293.60
		Step D	41.2464	3299.71	7149.38	85792.51
		Step E	42.4838	3398.70	7363.86	88366.30
		Step F	43.7584	3500.67	7584.79	91017.47
		Step G	45.0710	3605.68	7812.31	93747.68
		Step H	46.4231	3713.85	8046.67	96560.05
		Step I	47.8158	3825.26	8288.07	99456.86
		Step J	49.2502	3940.02	8536.70	102440.42
		Step K	50.7278	4058.22	8792.82	105513.82
		Step L	52.2497	4179.98	9056.61	108679.38



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9550B	ERP Business Analyst II-B	Step A	40.8461	3267.69	7079.99	84959.89
		Step B	42.7665	3421.32	7412.86	88954.32
		Step C	44.0496	3523.97	7635.26	91623.17
		Step D	45.3709	3629.67	7864.29	94371.47
		Step E	46.7321	3738.57	8100.23	97202.77
		Step F	48.1340	3850.72	8343.23	100118.72
		Step G	49.5780	3966.24	8593.52	103122.24
		Step H	51.0654	4085.23	8851.34	106216.03
		Step I	52.5974	4207.79	9116.88	109402.59
		Step J	54.1752	4334.02	9390.37	112684.42
		Step K	55.8006	4464.05	9672.10	116065.25
		Step L	57.4746	4597.97	9962.26	119547.17



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2466B	Energy Program Technician-B	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.6725	2373.80	5143.23	61718.80
		Step C	30.5628	2445.02	5297.55	63570.62
		Step D	31.4796	2518.37	5456.46	65477.57
		Step E	32.4240	2593.92	5620.16	67441.92
		Step F	33.3968	2671.74	5788.78	69465.34
		Step G	34.3985	2751.88	5962.41	71548.88
		Step H	35.4306	2834.45	6141.30	73695.65
		Step I	36.4935	2919.48	6325.54	75906.48
		Step J	37.5882	3007.06	6515.29	78183.46
		Step K	38.7159	3097.27	6710.76	80529.07
		Step L	39.8774	3190.19	6912.08	82944.99



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1300B	Engineering Technician I-B	Step A	27.6091	2208.73	4785.58	57426.93
		Step B	28.9072	2312.58	5010.58	60126.98
		Step C	29.7744	2381.95	5160.90	61930.75
		Step D	30.6676	2453.41	5315.72	63788.61
		Step E	31.5876	2527.01	5475.18	65702.21
		Step F	32.5353	2602.82	5639.45	67673.42
		Step G	33.5114	2680.91	5808.64	69703.71
		Step H	34.5168	2761.34	5982.91	71794.94
		Step I	35.5521	2844.17	6162.36	73948.37
		Step J	36.6187	2929.50	6347.24	76166.90
		Step K	37.7173	3017.38	6537.67	78451.98
		Step L	38.8487	3107.90	6733.77	80805.30



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1350B	Engineering Technician II-B	Step A	30.3701	2429.61	5264.15	63169.81
		Step B	31.7980	2543.84	5511.65	66139.84
		Step C	32.7519	2620.15	5677.00	68123.95
		Step D	33.7345	2698.76	5847.31	70167.76
		Step E	34.7465	2779.72	6022.73	72272.72
		Step F	35.7889	2863.11	6203.41	74440.91
		Step G	36.8625	2949.00	6389.50	76674.00
		Step H	37.9685	3037.48	6581.21	78974.48
		Step I	39.1075	3128.60	6778.63	81343.60
		Step J	40.2808	3222.46	6982.01	83784.06
		Step K	41.4891	3319.13	7191.44	86297.33
		Step L	42.7338	3418.70	7407.19	88886.30



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Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2542B	Environmental Compliance Specialist I-B	Step A	29.9126	2393.01	5184.85	62218.21
		Step B	31.3191	2505.53	5428.64	65143.73
		Step C	32.2585	2580.68	5591.47	67097.68
		Step D	33.2264	2658.11	5759.24	69110.91
		Step E	34.2231	2737.85	5932.00	71184.05
		Step F	35.2499	2819.99	6109.98	73319.79
		Step G	36.3073	2904.58	6293.27	75519.18
		Step H	37.3966	2991.73	6482.08	77784.93
		Step I	38.5184	3081.47	6676.52	80118.27
		Step J	39.6739	3173.91	6876.81	82521.71
		Step K	40.8641	3269.13	7083.11	84997.33
		Step L	42.0901	3367.21	7295.62	87547.41



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
2544B	Environmental Compliance Specialist II-B	Step A	32.9038	2632.30	5703.33	68439.90
		Step B	34.4510	2756.08	5971.51	71658.08
		Step C	35.4843	2838.74	6150.61	73807.34
		Step D	36.5489	2923.91	6335.14	76021.71
		Step E	37.6454	3011.63	6525.20	78302.43
		Step F	38.7747	3101.98	6720.95	80651.38
		Step G	39.9379	3195.03	6922.57	83070.83
		Step H	41.1361	3290.89	7130.26	85563.09
		Step I	42.3702	3389.62	7344.17	88130.02
		Step J	43.6414	3491.31	7564.51	90774.11
		Step K	44.9507	3596.06	7791.45	93497.46
		Step L	46.2991	3703.93	8025.18	96302.13



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2560B	Equipment Serviceworker-B	Step A	24.4159	1953.27	4232.09	50785.07
		Step B	25.5637	2045.10	4431.04	53172.50
		Step C	26.3307	2106.46	4563.99	54767.86
		Step D	27.1207	2169.66	4700.92	56411.06
		Step E	27.9342	2234.74	4841.93	58103.14
		Step F	28.7723	2301.78	4987.20	59846.38
		Step G	29.6355	2370.84	5136.82	61641.84
		Step H	30.5245	2441.96	5290.91	63490.96
		Step I	31.4402	2515.22	5449.63	65395.62
		Step J	32.3833	2590.66	5613.11	67357.26
		Step K	33.3549	2668.39	5781.52	69378.19
		Step L	34.3555	2748.44	5954.95	71459.44



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

3334B	Finance Clerk I-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	21.0826	1686.61	3654.32	43851.81
		Step B	22.0739	1765.91	3826.14	45913.71
		Step C	22.7361	1818.89	3940.92	47291.09
		Step D	23.4182	1873.46	4059.15	48709.86
		Step E	24.1207	1929.66	4180.92	50171.06
		Step F	24.8444	1987.55	4306.36	51676.35
		Step G	25.5897	2047.18	4435.55	53226.58
		Step H	26.3574	2108.59	4568.62	54823.39
		Step I	27.1480	2171.84	4705.65	56467.84
		Step J	27.9625	2237.00	4846.83	58162.00
		Step K	28.8015	2304.12	4992.26	59907.12
		Step L	29.6654	2373.23	5142.00	61704.03



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3335B	Finance Clerk II-B	Step A	23.1909	1855.27	4019.76	48237.07
		Step B	24.2811	1942.49	4208.72	50504.69
		Step C	25.0097	2000.78	4335.01	52020.18
		Step D	25.7599	2060.79	4465.05	53580.59
		Step E	26.5327	2122.62	4599.00	55188.02
		Step F	27.3288	2186.30	4736.99	56843.90
		Step G	28.1486	2251.89	4879.09	58549.09
		Step H	28.9929	2319.43	5025.44	60305.23
		Step I	29.8629	2389.03	5176.24	62114.83
		Step J	30.7587	2460.70	5331.51	63978.10
		Step K	31.6814	2534.51	5491.44	65897.31
		Step L	32.6318	2610.54	5656.18	67874.14



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3325B	Finance Technician I-B	Step A	24.1476	1931.81	4185.58	50227.01
		Step B	25.2831	2022.65	4382.40	52588.85
		Step C	26.0415	2083.32	4513.86	54166.32
		Step D	26.8227	2145.82	4649.27	55791.22
		Step E	27.6274	2210.19	4788.75	57464.99
		Step F	28.4564	2276.51	4932.44	59189.31
		Step G	29.3100	2344.80	5080.40	60964.80
		Step H	30.1893	2415.14	5232.81	62793.74
		Step I	31.0949	2487.59	5389.78	64677.39
		Step J	32.0279	2562.23	5551.50	66618.03
		Step K	32.9886	2639.09	5718.02	68616.29
		Step L	33.9782	2718.26	5889.55	70674.66



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name					
		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3326B	Finance Technician II-B	Step A	26.5624	2124.99	4604.15	55249.79
		Step B	27.8113	2224.90	4820.63	57847.50
		Step C	28.6458	2291.66	4965.27	59583.26
		Step D	29.5051	2360.41	5114.22	61370.61
		Step E	30.3902	2431.22	5267.63	63211.62
		Step F	31.3020	2504.16	5425.68	65108.16
		Step G	32.2411	2579.29	5588.46	67061.49
		Step H	33.2083	2656.66	5756.11	69073.26
		Step I	34.2045	2736.36	5928.78	71145.36
		Step J	35.2306	2818.45	6106.64	73279.65
		Step K	36.2875	2903.00	6289.83	75478.00
		Step L	37.3762	2990.10	6478.54	77742.50



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3319B	Fleet Management Technician-B	Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.5719	2845.75	6165.80	73989.55
		Step C	36.6390	2931.12	6350.76	76209.12
		Step D	37.7382	3019.06	6541.29	78495.46
		Step E	38.8704	3109.63	6737.54	80850.43
		Step F	40.0366	3202.93	6939.68	83276.13
		Step G	41.2376	3299.01	7147.85	85774.21
		Step H	42.4748	3397.98	7362.30	88347.58
		Step I	43.7491	3499.93	7583.18	90998.13
		Step J	45.0615	3604.92	7810.66	93727.92
		Step K	46.4133	3713.06	8044.97	96539.66
		Step L	47.8057	3824.46	8286.32	99435.86



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1113B	Fleet Services Parts Buyer-B	Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.5719	2845.75	6165.80	73989.55
		Step C	36.6390	2931.12	6350.76	76209.12
		Step D	37.7382	3019.06	6541.29	78495.46
		Step E	38.8704	3109.63	6737.54	80850.43
		Step F	40.0366	3202.93	6939.68	83276.13
		Step G	41.2376	3299.01	7147.85	85774.21
		Step H	42.4748	3397.98	7362.30	88347.58
		Step I	43.7491	3499.93	7583.18	90998.13
		Step J	45.0615	3604.92	7810.66	93727.92
		Step K	46.4133	3713.06	8044.97	96539.66
		Step L	47.8057	3824.46	8286.32	99435.86



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3410B	GIS Analyst I-B	Step A	34.3901	2751.21	5960.95	71531.41
		Step B	36.0068	2880.54	6241.18	74894.14
		Step C	37.0870	2966.96	6428.41	77140.96
		Step D	38.1996	3055.97	6621.26	79455.17
		Step E	39.3455	3147.64	6819.89	81838.64
		Step F	40.5258	3242.06	7024.47	84293.66
		Step G	41.7418	3339.34	7235.25	86822.94
		Step H	42.9939	3439.51	7452.28	89427.31
		Step I	44.2838	3542.70	7675.86	92110.30
		Step J	45.6122	3648.98	7906.11	94873.38
		Step K	46.9807	3758.46	8143.32	97719.86
		Step L	48.3901	3871.21	8387.62	100651.41



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3412B	GIS Analyst II-B	Step A	37.8298	3026.38	6557.17	78685.98
		Step B	39.6081	3168.65	6865.40	82384.85
		Step C	40.7963	3263.70	7071.36	84856.30
		Step D	42.0202	3361.62	7283.50	87402.02
		Step E	43.2808	3462.46	7502.01	90024.06
		Step F	44.5793	3566.34	7727.08	92724.94
		Step G	45.9167	3673.34	7958.89	95506.74
		Step H	47.2941	3783.53	8197.64	98371.73
		Step I	48.7129	3897.03	8443.57	101322.83
		Step J	50.1744	4013.95	8696.90	104362.75
		Step K	51.6796	4134.37	8957.80	107493.57
		Step L	53.2300	4258.40	9226.53	110718.40



City of Roseville

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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2213B	GIS Technician I-B	Step A	28.9893	2319.14	5024.81	60297.74
		Step B	30.3522	2428.18	5261.05	63132.58
		Step C	31.2626	2501.01	5418.85	65026.21
		Step D	32.2006	2576.05	5581.44	66977.25
		Step E	33.1665	2653.32	5748.86	68986.32
		Step F	34.1615	2732.92	5921.33	71055.92
		Step G	35.1863	2814.90	6098.96	73187.50
		Step H	36.2420	2899.36	6281.95	75383.36
		Step I	37.3292	2986.34	6470.39	77644.74
		Step J	38.4491	3075.93	6664.51	79974.13
		Step K	39.6026	3168.21	6864.45	82373.41
		Step L	40.7907	3263.26	7070.39	84844.66



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2214B	GIS Technician II-B	Step A	31.8882	2551.06	5527.29	66327.46
		Step B	33.3872	2670.98	5787.11	69445.38
		Step C	34.3890	2751.12	5960.76	71529.12
		Step D	35.4206	2833.65	6139.57	73674.85
		Step E	36.4833	2918.66	6323.77	75885.26
		Step F	37.5776	3006.21	6513.45	78161.41
		Step G	38.7050	3096.40	6708.87	80506.40
		Step H	39.8661	3189.29	6910.12	82921.49
		Step I	41.0622	3284.98	7117.45	85409.38
		Step J	42.2941	3383.53	7330.98	87971.73
		Step K	43.5629	3485.03	7550.90	90610.83
		Step L	44.8697	3589.58	7777.41	93328.98



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1101B	Graphic Designer-B	Step A	35.1435	2811.48	6091.54	73098.48
		Step B	36.7958	2943.66	6377.94	76535.26
		Step C	37.8997	3031.98	6569.28	78831.38
		Step D	39.0367	3122.94	6766.36	81196.34
		Step E	40.2078	3216.62	6969.35	83632.22
		Step F	41.4139	3313.11	7178.41	86140.91
		Step G	42.6564	3412.51	7393.78	88725.31
		Step H	43.9361	3514.89	7615.59	91387.09
		Step I	45.2542	3620.34	7844.06	94128.74
		Step J	46.6118	3728.94	8079.38	96952.54
		Step K	48.0101	3840.81	8321.75	99861.01
		Step L	49.4505	3956.04	8571.42	102857.04



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

3401B	Housing Analyst I-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	33.6754	2694.03	5837.07	70044.83
		Step B	35.2586	2820.69	6111.49	73337.89
		Step C	36.3164	2905.31	6294.84	75538.11
		Step D	37.4059	2992.47	6483.69	77804.27
		Step E	38.5280	3082.24	6678.19	80138.24
		Step F	39.6838	3174.70	6878.53	82542.30
		Step G	40.8743	3269.94	7084.88	85018.54
		Step H	42.1006	3368.05	7297.44	87569.25
		Step I	43.3637	3469.10	7516.37	90196.50
		Step J	44.6646	3573.17	7741.86	92902.37
		Step K	46.0045	3680.36	7974.11	95689.36
		Step L	47.3845	3790.76	8213.31	98559.76



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3402B	Housing Analyst II-B	Step A	37.0428	2963.42	6420.75	77049.02
		Step B	38.7846	3102.77	6722.66	80671.97
		Step C	39.9481	3195.85	6924.34	83092.05
		Step D	41.1466	3291.73	7132.08	85584.93
		Step E	42.3809	3390.47	7346.02	88152.27
		Step F	43.6524	3492.19	7566.42	90796.99
		Step G	44.9619	3596.95	7793.40	93520.75
		Step H	46.3108	3704.86	8027.21	96326.46
		Step I	47.7002	3816.02	8268.03	99216.42
		Step J	49.1311	3930.49	8516.06	102192.69
		Step K	50.6052	4048.42	8771.57	105258.82
		Step L	52.1232	4169.86	9034.69	108416.26



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
3591B	Housing Technician I-B	Step A	25.7640	2061.12	4465.76	53589.12
		Step B	26.9751	2158.01	4675.68	56108.21
		Step C	27.7844	2222.75	4815.96	57791.55
		Step D	28.6178	2289.42	4960.42	59525.02
		Step E	29.4764	2358.11	5109.24	61310.91
		Step F	30.3608	2428.86	5262.54	63150.46
		Step G	31.2715	2501.72	5420.39	65044.72
		Step H	32.2097	2576.78	5583.01	66996.18
		Step I	33.1759	2654.07	5750.49	69005.87
		Step J	34.1712	2733.70	5923.01	71076.10
		Step K	35.1963	2815.70	6100.69	73208.30
		Step L	36.2523	2900.18	6283.73	75404.78



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3592B	Housing Technician II-B	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.6725	2373.80	5143.23	61718.80
		Step C	30.5628	2445.02	5297.55	63570.62
		Step D	31.4796	2518.37	5456.46	65477.57
		Step E	32.4240	2593.92	5620.16	67441.92
		Step F	33.3968	2671.74	5788.78	69465.34
		Step G	34.3985	2751.88	5962.41	71548.88
		Step H	35.4306	2834.45	6141.30	73695.65
		Step I	36.4935	2919.48	6325.54	75906.48
		Step J	37.5882	3007.06	6515.29	78183.46
		Step K	38.7159	3097.27	6710.76	80529.07
		Step L	39.8774	3190.19	6912.08	82944.99



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Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1136B	Industrial Waste Analyst-B	Step A	39.8025	3184.20	6899.10	82789.20
		Step B	41.6737	3333.90	7223.44	86681.30
		Step C	42.9239	3433.91	7440.14	89281.71
		Step D	44.2116	3536.93	7663.34	91960.13
		Step E	45.5381	3643.05	7893.27	94719.25
		Step F	46.9042	3752.34	8130.06	97560.74
		Step G	48.3113	3864.90	8373.96	100487.50
		Step H	49.7607	3980.86	8625.19	103502.26
		Step I	51.2535	4100.28	8883.94	106607.28
		Step J	52.7910	4223.28	9150.44	109805.28
		Step K	54.3748	4349.98	9424.97	113099.58
		Step L	56.0061	4480.49	9707.72	116492.69



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3610B	Industrial Waste Technician-B	Step A	32.8944	2631.55	5701.70	68420.35
		Step B	34.4409	2755.27	5969.76	71637.07
		Step C	35.4743	2837.94	6148.88	73786.54
		Step D	36.5386	2923.09	6333.36	76000.29
		Step E	37.6347	3010.78	6523.35	78280.18
		Step F	38.7638	3101.10	6719.06	80628.70
		Step G	39.9266	3194.13	6920.61	83047.33
		Step H	41.1244	3289.95	7128.23	85538.75
		Step I	42.3581	3388.65	7342.07	88104.85
		Step J	43.6289	3490.31	7562.34	90748.11
		Step K	44.9376	3595.01	7789.18	93470.21
		Step L	46.2859	3702.87	8022.89	96274.67



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3793B	Information Technology Analyst I-B	Step A	36.7118	2936.94	6363.38	76360.54
		Step B	38.4379	3075.03	6662.57	79950.83
		Step C	39.5910	3167.28	6862.44	82349.28
		Step D	40.7787	3262.30	7068.31	84819.70
		Step E	42.0021	3360.17	7280.36	87364.37
		Step F	43.2622	3460.98	7498.78	89985.38
		Step G	44.5600	3564.80	7723.73	92684.80
		Step H	45.8968	3671.74	7955.45	95465.34
		Step I	47.2737	3781.90	8194.11	98329.30
		Step J	48.6920	3895.36	8439.95	101279.36
		Step K	50.1526	4012.21	8693.12	104317.41
		Step L	51.6572	4132.58	8953.91	107446.98



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3794B	Information Technology Analyst II-B	Step A	40.3830	3230.64	6999.72	83996.64
		Step B	42.2816	3382.53	7328.81	87945.73
		Step C	43.5500	3484.00	7548.67	90584.00
		Step D	44.8566	3588.53	7775.14	93301.73
		Step E	46.2022	3696.18	8008.38	96100.58
		Step F	47.5882	3807.06	8248.62	98983.46
		Step G	49.0160	3921.28	8496.11	101953.28
		Step H	50.4864	4038.91	8750.98	105011.71
		Step I	52.0010	4160.08	9013.51	108162.08
		Step J	53.5610	4284.88	9283.91	111406.88
		Step K	55.1679	4413.43	9562.44	114749.23
		Step L	56.8229	4545.83	9849.30	118191.63



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Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3617B	Information Technology Technician I-B	Step A	28.4472	2275.78	4930.85	59170.18
		Step B	29.7850	2382.80	5162.73	61952.80
		Step C	30.6785	2454.28	5317.61	63811.28
		Step D	31.5988	2527.90	5477.13	65725.50
		Step E	32.5468	2603.74	5641.45	67697.34
		Step F	33.5231	2681.85	5810.67	69728.05
		Step G	34.5288	2762.30	5984.99	71819.90
		Step H	35.5646	2845.17	6164.53	73974.37
		Step I	36.6317	2930.54	6349.49	76193.94
		Step J	37.7305	3018.44	6539.95	78479.44
		Step K	38.8625	3109.00	6736.17	80834.00
		Step L	40.0283	3202.26	6938.24	83258.86



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3618B	Information Technology Technician II-B	Step A	31.2919	2503.35	5423.93	65087.15
		Step B	32.7631	2621.05	5678.94	68147.25
		Step C	33.7460	2699.68	5849.31	70191.68
		Step D	34.7584	2780.67	6024.79	72297.47
		Step E	35.8012	2864.10	6205.54	74466.50
		Step F	36.8753	2950.02	6391.72	76700.62
		Step G	37.9814	3038.51	6583.44	79001.31
		Step H	39.1209	3129.67	6780.96	81371.47
		Step I	40.2945	3223.56	6984.38	83812.56
		Step J	41.5033	3320.26	7193.91	86326.86
		Step K	42.7484	3419.87	7409.72	88916.67
		Step L	44.0309	3522.47	7632.02	91584.27



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3730B	Interpretive Services Specialist I-B	Step A	27.9135	2233.08	4838.34	58060.08
		Step B	29.2259	2338.07	5065.82	60789.87
		Step C	30.1027	2408.22	5217.80	62613.62
		Step D	31.0058	2480.46	5374.34	64492.06
		Step E	31.9360	2554.88	5535.57	66426.88
		Step F	32.8941	2631.53	5701.64	68419.73
		Step G	33.8810	2710.48	5872.71	70472.48
		Step H	34.8973	2791.78	6048.87	72586.38
		Step I	35.9443	2875.54	6230.35	74764.14
		Step J	37.0227	2961.82	6417.27	77007.22
		Step K	38.1332	3050.66	6609.75	79317.06
		Step L	39.2773	3142.18	6808.07	81696.78



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3732B	Interpretive Services Specialist II-B	Step A	30.7050	2456.40	5322.20	63866.40
		Step B	32.1487	2571.90	5572.44	66869.30
		Step C	33.1132	2649.06	5739.62	68875.46
		Step D	34.1067	2728.54	5911.83	70941.94
		Step E	35.1298	2810.38	6089.17	73069.98
		Step F	36.1836	2894.69	6271.82	75261.89
		Step G	37.2692	2981.54	6459.99	77519.94
		Step H	38.3873	3070.98	6653.80	79845.58
		Step I	39.5389	3163.11	6853.41	82240.91
		Step J	40.7250	3258.00	7059.00	84708.00
		Step K	41.9468	3355.74	7270.78	87249.34
		Step L	43.2052	3456.42	7488.90	89866.82



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7203B	Inventory Control and Supply Technician-B	Step A	24.8872	1990.98	4313.78	51765.38
		Step B	26.0574	2084.59	4516.62	54199.39
		Step C	26.8391	2147.13	4652.11	55825.33
		Step D	27.6443	2211.54	4791.68	57500.14
		Step E	28.4736	2277.89	4935.42	59225.09
		Step F	29.3278	2346.22	5083.49	61001.82
		Step G	30.2077	2416.62	5236.00	62832.02
		Step H	31.1139	2489.11	5393.08	64716.91
		Step I	32.0473	2563.78	5554.87	66658.38
		Step J	33.0087	2640.70	5721.51	68658.10
		Step K	33.9989	2719.91	5893.14	70717.71
		Step L	35.0189	2801.51	6069.94	72839.31



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8951B	Inventory Control and Supply Worker I-B	Step A	20.5681	1645.45	3565.14	42781.65
		Step B	21.5350	1722.80	3732.73	44792.80
		Step C	22.1810	1774.48	3844.71	46136.48
		Step D	22.8464	1827.71	3960.04	47520.51
		Step E	23.5320	1882.56	4078.88	48946.56
		Step F	24.2379	1939.03	4201.24	50414.83
		Step G	24.9650	1997.20	4327.27	51927.20
		Step H	25.7139	2057.11	4457.08	53484.91
		Step I	26.4854	2118.83	4590.80	55089.63
		Step J	27.2800	2182.40	4728.53	56742.40
		Step K	28.0982	2247.86	4870.35	58444.26
		Step L	28.9412	2315.30	5016.47	60197.70



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8952B	Inventory Control and Supply Worker II-B	Step A	22.6247	1809.98	3921.61	47059.38
		Step B	23.6886	1895.09	4106.02	49272.29
		Step C	24.3991	1951.93	4229.18	50750.13
		Step D	25.1311	2010.49	4356.06	52272.69
		Step E	25.8851	2070.81	4486.75	53841.01
		Step F	26.6616	2132.93	4621.34	55456.13
		Step G	27.4615	2196.92	4759.99	57119.92
		Step H	28.2853	2262.82	4902.79	58833.42
		Step I	29.1339	2330.71	5049.88	60598.51
		Step J	30.0079	2400.63	5201.37	62416.43
		Step K	30.9082	2472.66	5357.42	64289.06
		Step L	31.8354	2546.83	5518.14	66217.63



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5075B	Irrigation Technician-B	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.1391	2571.13	5570.78	66849.33
		Step C	33.1034	2648.27	5737.92	68855.07
		Step D	34.0965	2727.72	5910.06	70920.72
		Step E	35.1193	2809.54	6087.35	73048.14
		Step F	36.1729	2893.83	6269.97	75239.63
		Step G	37.2581	2980.65	6458.07	77496.85
		Step H	38.3758	3070.06	6651.81	79821.66
		Step I	39.5271	3162.17	6851.36	82216.37
		Step J	40.7128	3257.02	7056.89	84682.62
		Step K	41.9342	3354.74	7268.59	87223.14
		Step L	43.1923	3455.38	7486.67	89839.98



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3792B	Junior Engineer-B	Step A	35.4413	2835.30	6143.16	73717.90
		Step B	37.1077	2968.62	6432.00	77184.02
		Step C	38.2208	3057.66	6624.94	79499.26
		Step D	39.3675	3149.40	6823.70	81884.40
		Step E	40.5486	3243.89	7028.42	84341.09
		Step F	41.7651	3341.21	7239.28	86871.41
		Step G	43.0179	3441.43	7456.44	89477.23
		Step H	44.3085	3544.68	7680.14	92161.68
		Step I	45.6378	3651.02	7910.55	94926.62
		Step J	47.0069	3760.55	8147.86	97774.35
		Step K	48.4171	3873.37	8392.30	100707.57
		Step L	49.8696	3989.57	8644.06	103728.77



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1134B	Laboratory Analyst I-B	Step A	29.9042	2392.34	5183.39	62200.74
		Step B	31.3102	2504.82	5427.10	65125.22
		Step C	32.2495	2579.96	5589.91	67078.96
		Step D	33.2170	2657.36	5757.61	69091.36
		Step E	34.2135	2737.08	5930.34	71164.08
		Step F	35.2398	2819.18	6108.23	73298.78
		Step G	36.2971	2903.77	6291.50	75497.97
		Step H	37.3859	2990.87	6480.22	77762.67
		Step I	38.5075	3080.60	6674.63	80095.60
		Step J	39.6628	3173.02	6874.89	82498.62
		Step K	40.8526	3268.21	7081.12	84973.41
		Step L	42.0782	3366.26	7293.55	87522.66



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1135B	Laboratory Analyst II-B	Step A	32.8946	2631.57	5701.73	68420.77
		Step B	34.4410	2755.28	5969.77	71637.28
		Step C	35.4743	2837.94	6148.88	73786.54
		Step D	36.5386	2923.09	6333.36	76000.29
		Step E	37.6347	3010.78	6523.35	78280.18
		Step F	38.7638	3101.10	6719.06	80628.70
		Step G	39.9267	3194.14	6920.63	83047.54
		Step H	41.1245	3289.96	7128.25	85538.96
		Step I	42.3582	3388.66	7342.09	88105.06
		Step J	43.6289	3490.31	7562.34	90748.11
		Step K	44.9378	3595.02	7789.22	93470.62
		Step L	46.2860	3702.88	8022.91	96274.88



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4010B	Laboratory Technician I-B	Step A	26.1704	2093.63	4536.20	54434.43
		Step B	27.4010	2192.08	4749.51	56994.08
		Step C	28.2230	2257.84	4891.99	58703.84
		Step D	29.0698	2325.58	5038.77	60465.18
		Step E	29.9419	2395.35	5189.93	62279.15
		Step F	30.8401	2467.21	5345.62	64147.41
		Step G	31.7654	2541.23	5506.00	66072.03
		Step H	32.7182	2617.46	5671.15	68053.86
		Step I	33.6997	2695.98	5841.28	70095.38
		Step J	34.7108	2776.86	6016.54	72198.46
		Step K	35.7521	2860.17	6197.03	74364.37
		Step L	36.8247	2945.98	6382.95	76595.38



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4020B	Laboratory Technician II-B	Step A	28.7867	2302.94	4989.69	59876.34
		Step B	30.1401	2411.21	5224.28	62691.41
		Step C	31.0445	2483.56	5381.05	64572.56
		Step D	31.9757	2558.06	5542.45	66509.46
		Step E	32.9351	2634.81	5708.75	68505.01
		Step F	33.9231	2713.85	5880.00	70560.05
		Step G	34.9407	2795.26	6056.39	72676.66
		Step H	35.9890	2879.12	6238.09	74857.12
		Step I	37.0686	2965.49	6425.22	77102.69
		Step J	38.1807	3054.46	6617.99	79415.86
		Step K	39.3261	3146.09	6816.52	81798.29
		Step L	40.5060	3240.48	7021.04	84252.48



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4151B	Librarian I-B	Step A	29.0017	2320.14	5026.96	60323.54
		Step B	30.3652	2429.22	5263.30	63159.62
		Step C	31.2762	2502.10	5421.21	65054.50
		Step D	32.2145	2577.16	5583.85	67006.16
		Step E	33.1810	2654.48	5751.37	69016.48
		Step F	34.1764	2734.11	5923.91	71086.91
		Step G	35.2017	2816.14	6101.63	73219.54
		Step H	36.2577	2900.62	6284.67	75416.02
		Step I	37.3454	2987.63	6473.20	77678.43
		Step J	38.4659	3077.27	6667.42	80009.07
		Step K	39.6197	3169.58	6867.41	82408.98
		Step L	40.8083	3264.66	7073.44	84881.26



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4152B	Librarian II-B	Step A	31.9018	2552.14	5529.65	66355.74
		Step B	33.4018	2672.14	5789.65	69475.74
		Step C	34.4039	2752.31	5963.34	71560.11
		Step D	35.4360	2834.88	6142.24	73706.88
		Step E	36.4991	2919.93	6326.51	75918.13
		Step F	37.5939	3007.51	6516.28	78195.31
		Step G	38.7218	3097.74	6711.78	80541.34
		Step H	39.8835	3190.68	6913.14	82957.68
		Step I	41.0800	3286.40	7120.53	85446.40
		Step J	42.3124	3384.99	7334.15	88009.79
		Step K	43.5817	3486.54	7554.16	90649.94
		Step L	44.8893	3591.14	7780.81	93369.74



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4200B	Library Assistant I-B	Step A	18.5842	1486.74	3221.26	38655.14
		Step B	19.4581	1556.65	3372.74	40472.85
		Step C	20.0418	1603.34	3473.91	41686.94
		Step D	20.6431	1651.45	3578.14	42937.65
		Step E	21.2623	1700.98	3685.47	44225.58
		Step F	21.9002	1752.02	3796.03	45552.42
		Step G	22.5573	1804.58	3909.93	46919.18
		Step H	23.2340	1858.72	4027.23	48326.72
		Step I	23.9309	1914.47	4148.02	49776.27
		Step J	24.6489	1971.91	4272.48	51269.71
		Step K	25.3884	2031.07	4400.66	52807.87
		Step L	26.1500	2092.00	4532.67	54392.00



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Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4210B	Library Assistant II-B	Step A	20.4428	1635.42	3543.42	42521.02
		Step B	21.4038	1712.30	3709.99	44519.90
		Step C	22.0460	1763.68	3821.31	45855.68
		Step D	22.7074	1816.59	3935.95	47231.39
		Step E	23.3886	1871.09	4054.02	48648.29
		Step F	24.0903	1927.22	4175.65	50107.82
		Step G	24.8131	1985.05	4300.94	51611.25
		Step H	25.5574	2044.59	4429.95	53159.39
		Step I	26.3242	2105.94	4562.86	54754.34
		Step J	27.1138	2169.10	4699.73	56396.70
		Step K	27.9273	2234.18	4840.73	58088.78
		Step L	28.7651	2301.21	4985.95	59831.41



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4250B	Library Technician-B	Step A	24.8891	1991.13	4314.11	51769.33
		Step B	26.0593	2084.74	4516.95	54203.34
		Step C	26.8412	2147.30	4652.47	55829.70
		Step D	27.6464	2211.71	4792.04	57504.51
		Step E	28.4757	2278.06	4935.79	59229.46
		Step F	29.3300	2346.40	5083.87	61006.40
		Step G	30.2099	2416.79	5236.38	62836.59
		Step H	31.1162	2489.30	5393.47	64721.70
		Step I	32.0497	2563.98	5555.28	66663.38
		Step J	33.0112	2640.90	5721.94	68663.30
		Step K	34.0015	2720.12	5893.59	70723.12
		Step L	35.0216	2801.73	6070.41	72844.93



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4516B	Marketing and Communication Analyst I-B	Step A	35.1436	2811.49	6091.56	73098.69
		Step B	36.7959	2943.67	6377.96	76535.47
		Step C	37.8998	3031.98	6569.30	78831.58
		Step D	39.0367	3122.94	6766.36	81196.34
		Step E	40.2079	3216.63	6969.37	83632.43
		Step F	41.4140	3313.12	7178.43	86141.12
		Step G	42.6565	3412.52	7393.79	88725.52
		Step H	43.9362	3514.90	7615.61	91387.30
		Step I	45.2543	3620.34	7844.08	94128.94
		Step J	46.6120	3728.96	8079.41	96952.96
		Step K	48.0102	3840.82	8321.77	99861.22
		Step L	49.4506	3956.05	8571.44	102857.25



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	38.6579	3092.63	6700.70	80408.43
Step B	40.4754	3238.03	7015.74	84188.83
Step C	41.6896	3335.17	7226.20	86714.37
Step D	42.9403	3435.22	7442.99	89315.82
Step E	44.2285	3538.28	7666.27	91995.28
Step F	45.5554	3644.43	7896.27	94755.23
Step G	46.9220	3753.76	8133.15	97597.76
Step H	48.3296	3866.37	8377.13	100525.57
Step I	49.7796	3982.37	8628.46	103541.57
Step J	51.2730	4101.84	8887.32	106647.84
Step K	52.8113	4224.90	9153.96	109847.50
Step L	54.3955	4351.64	9428.55	113142.64



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4500B	Mechanic I-B	Step A	28.0782	2246.26	4866.89	58402.66
		Step B	29.3982	2351.86	5095.69	61148.26
		Step C	30.2801	2422.41	5248.55	62982.61
		Step D	31.1887	2495.10	5406.04	64872.50
		Step E	32.1242	2569.94	5568.19	66818.34
		Step F	33.0880	2647.04	5735.25	68823.04
		Step G	34.0806	2726.45	5907.30	70887.65
		Step H	35.1031	2808.25	6084.54	73014.45
		Step I	36.1563	2892.50	6267.09	75205.10
		Step J	37.2408	2979.26	6455.07	77460.86
		Step K	38.3582	3068.66	6648.75	79785.06
		Step L	39.5088	3160.70	6848.19	82178.30



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4501B	Mechanic II-B	Step A	30.8860	2470.88	5353.57	64242.88
		Step B	32.3381	2587.05	5605.27	67263.25
		Step C	33.3082	2664.66	5773.42	69281.06
		Step D	34.3076	2744.61	5946.65	71359.81
		Step E	35.3368	2826.94	6125.05	73500.54
		Step F	36.3968	2911.74	6308.78	75705.34
		Step G	37.4889	2999.11	6498.08	77976.91
		Step H	38.6135	3089.08	6693.01	80316.08
		Step I	39.7718	3181.74	6893.78	82725.34
		Step J	40.9649	3277.19	7100.58	85206.99
		Step K	42.1939	3375.51	7313.61	87763.31
		Step L	43.4597	3476.78	7533.01	90396.18



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4540B	Meter Reader-B	Step A	23.1109	1848.87	4005.89	48070.67
		Step B	24.1970	1935.76	4194.15	50329.76
		Step C	24.9229	1993.83	4319.97	51839.63
		Step D	25.6706	2053.65	4449.57	53394.85
		Step E	26.4407	2115.26	4583.05	54996.66
		Step F	27.2339	2178.71	4720.54	56646.51
		Step G	28.0509	2244.07	4862.16	58345.87
		Step H	28.8925	2311.40	5008.03	60096.40
		Step I	29.7592	2380.74	5158.26	61899.14
		Step J	30.6520	2452.16	5313.01	63756.16
		Step K	31.5715	2525.72	5472.39	65668.72
		Step L	32.5186	2601.49	5636.56	67638.69



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4534B	Meter Service Worker-B	Step A	24.2670	1941.36	4206.28	50475.36
		Step B	25.4068	2032.54	4403.85	52846.14
		Step C	26.1690	2093.52	4535.96	54431.52
		Step D	26.9540	2156.32	4672.03	56064.32
		Step E	27.7627	2221.02	4812.20	57746.42
		Step F	28.5956	2287.65	4956.57	59478.85
		Step G	29.4535	2356.28	5105.27	61263.28
		Step H	30.3370	2426.96	5258.41	63100.96
		Step I	31.2471	2499.77	5416.16	64993.97
		Step J	32.1846	2574.77	5578.66	66943.97
		Step K	33.1500	2652.00	5746.00	68952.00
		Step L	34.1459	2731.67	5918.62	71023.47



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

1121B	Museum Assistant-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	20.6035	1648.28	3571.27	42855.28
		Step B	21.5723	1725.78	3739.20	44870.38
		Step C	22.2194	1777.55	3851.36	46216.35
		Step D	22.8861	1830.89	3966.92	47603.09
		Step E	23.5726	1885.81	4085.92	49031.01
		Step F	24.2798	1942.38	4208.50	50501.98
		Step G	25.0082	2000.66	4334.75	52017.06
		Step H	25.7584	2060.67	4464.79	53577.47
		Step I	26.5312	2122.50	4598.74	55184.90
		Step J	27.3271	2186.17	4736.70	56840.37
		Step K	28.1469	2251.75	4878.80	58545.55
		Step L	28.9913	2319.30	5025.16	60301.90



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9555B	Natural Resources Specialist I-B	Step A	29.3008	2344.06	5078.81	60945.66
		Step B	30.6783	2454.26	5317.57	63810.86
		Step C	31.5986	2527.89	5477.09	65725.09
		Step D	32.5466	2603.73	5641.41	67696.93
		Step E	33.5230	2681.84	5810.65	69727.84
		Step F	34.5287	2762.30	5984.97	71819.70
		Step G	35.5645	2845.16	6164.51	73974.16
		Step H	36.6315	2930.52	6349.46	76193.52
		Step I	37.7305	3018.44	6539.95	78479.44
		Step J	38.8624	3108.99	6736.15	80833.79
		Step K	40.0282	3202.26	6938.22	83258.66
		Step L	41.2290	3298.32	7146.36	85756.32



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
9545B	Natural Resources Specialist II-B	Step A	32.2308	2578.46	5586.67	67040.06
		Step B	33.7462	2699.70	5849.34	70192.10
		Step C	34.7585	2780.68	6024.81	72297.68
		Step D	35.8012	2864.10	6205.54	74466.50
		Step E	36.8754	2950.03	6391.74	76700.83
		Step F	37.9816	3038.53	6583.48	79001.73
		Step G	39.1210	3129.68	6780.97	81371.68
		Step H	40.2947	3223.58	6984.41	83812.98
		Step I	41.5035	3320.28	7193.94	86327.28
		Step J	42.7485	3419.88	7409.74	88916.88
		Step K	44.0310	3522.48	7632.04	91584.48
		Step L	45.3520	3628.16	7861.01	94332.16



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4870B	Natural Resources Worker I-B	Step A	23.1630	1853.04	4014.92	48179.04
		Step B	24.2522	1940.18	4203.71	50444.58
		Step C	24.9797	1998.38	4329.81	51957.78
		Step D	25.7291	2058.33	4459.71	53516.53
		Step E	26.5011	2120.09	4593.52	55122.29
		Step F	27.2961	2183.69	4731.32	56775.89
		Step G	28.1148	2249.18	4873.23	58478.78
		Step H	28.9583	2316.66	5019.44	60233.26
		Step I	29.8272	2386.18	5170.05	62040.58
		Step J	30.7218	2457.74	5325.11	63901.34
		Step K	31.6436	2531.49	5484.89	65818.69
		Step L	32.5928	2607.42	5649.42	67793.02



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name					
		Step Name	Hourly	Bi-Weekly	Monthly	Annual
4872B	Natural Resources Worker II-B	Step A	25.4798	2038.38	4416.50	52997.98
		Step B	26.6775	2134.20	4624.10	55489.20
		Step C	27.4779	2198.23	4762.84	57154.03
		Step D	28.3021	2264.17	4905.70	58868.37
		Step E	29.1512	2332.10	5052.87	60634.50
		Step F	30.0257	2402.06	5204.45	62453.46
		Step G	30.9265	2474.12	5360.59	64327.12
		Step H	31.8543	2548.34	5521.41	66256.94
		Step I	32.8099	2624.79	5687.05	68244.59
		Step J	33.7943	2703.54	5857.68	70292.14
		Step K	34.8081	2784.65	6033.40	72400.85
		Step L	35.8523	2868.18	6214.40	74572.78



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4956B	Office Assistant I-B	Step A	18.7304	1498.43	3246.60	38959.23
		Step B	19.6112	1568.90	3399.27	40791.30
		Step C	20.1995	1615.96	3501.25	42014.96
		Step D	20.8055	1664.44	3606.29	43275.44
		Step E	21.4297	1714.38	3714.48	44573.78
		Step F	22.0726	1765.81	3825.92	45911.01
		Step G	22.7347	1818.78	3940.68	47288.18
		Step H	23.4167	1873.34	4058.89	48706.74
		Step I	24.1192	1929.54	4180.66	50167.94
		Step J	24.8428	1987.42	4306.09	51673.02
		Step K	25.5881	2047.05	4435.27	53223.25
		Step L	26.3557	2108.46	4568.32	54819.86



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4957B	Office Assistant II-B	Step A	20.6035	1648.28	3571.27	42855.28
		Step B	21.5723	1725.78	3739.20	44870.38
		Step C	22.2194	1777.55	3851.36	46216.35
		Step D	22.8861	1830.89	3966.92	47603.09
		Step E	23.5726	1885.81	4085.92	49031.01
		Step F	24.2798	1942.38	4208.50	50501.98
		Step G	25.0082	2000.66	4334.75	52017.06
		Step H	25.7584	2060.67	4464.79	53577.47
		Step I	26.5312	2122.50	4598.74	55184.90
		Step J	27.3271	2186.17	4736.70	56840.37
		Step K	28.1469	2251.75	4878.80	58545.55
		Step L	28.9913	2319.30	5025.16	60301.90



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1028B	Organics Truck Driver-B	Step A	29.9378	2395.02	5189.22	62270.62
		Step B	31.3453	2507.62	5433.19	65198.22
		Step C	32.2858	2582.86	5596.21	67154.46
		Step D	33.2543	2660.34	5764.08	69168.94
		Step E	34.2519	2740.15	5937.00	71243.95
		Step F	35.2794	2822.35	6115.10	73381.15
		Step G	36.3378	2907.02	6298.55	75582.62
		Step H	37.4280	2994.24	6487.52	77850.24
		Step I	38.5508	3084.06	6682.14	80185.66
		Step J	39.7074	3176.59	6882.62	82591.39
		Step K	40.8986	3271.89	7089.09	85069.09
		Step L	42.1256	3370.05	7301.77	87621.25



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5070B	Parks Maintenance Worker I-B	Step A	22.0602	1764.82	3823.77	45885.22
		Step B	23.0974	1847.79	4003.55	48042.59
		Step C	23.7904	1903.23	4123.67	49484.03
		Step D	24.5041	1960.33	4247.38	50968.53
		Step E	25.2392	2019.14	4374.79	52497.54
		Step F	25.9964	2079.71	4506.04	54072.51
		Step G	26.7762	2142.10	4641.21	55694.50
		Step H	27.5795	2206.36	4780.45	57365.36
		Step I	28.4069	2272.55	4923.86	59086.35
		Step J	29.2591	2340.73	5071.58	60858.93
		Step K	30.1369	2410.95	5223.73	62684.75
		Step L	31.0410	2483.28	5380.44	64565.28



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5080B	Parks Maintenance Worker II-B	Step A	24.2663	1941.30	4206.16	50473.90
		Step B	25.4073	2032.58	4403.93	52847.18
		Step C	26.1695	2093.56	4536.05	54432.56
		Step D	26.9545	2156.36	4672.11	56065.36
		Step E	27.7632	2221.06	4812.29	57747.46
		Step F	28.5962	2287.70	4956.67	59480.10
		Step G	29.4540	2356.32	5105.36	61264.32
		Step H	30.3375	2427.00	5258.50	63102.00
		Step I	31.2477	2499.82	5416.27	64995.22
		Step J	32.1852	2574.82	5578.77	66945.22
		Step K	33.1508	2652.06	5746.14	68953.66
		Step L	34.1452	2731.62	5918.50	71022.02



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1278B	Parks Project Technician-B	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.1394	2571.15	5570.83	66849.95
		Step C	33.1035	2648.28	5737.94	68855.28
		Step D	34.0966	2727.73	5910.08	70920.93
		Step E	35.1195	2809.56	6087.38	73048.56
		Step F	36.1730	2893.84	6269.99	75239.84
		Step G	37.2582	2980.66	6458.09	77497.06
		Step H	38.3760	3070.08	6651.84	79822.08
		Step I	39.5273	3162.18	6851.40	82216.78
		Step J	40.7131	3257.05	7056.94	84683.25
		Step K	41.9345	3354.76	7268.65	87223.76
		Step L	43.1925	3455.40	7486.70	89840.40



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name				
		Hourly	Bi-Weekly	Monthly	Annual	
5045B	Parks Recreation and Libraries Technician-B	Step A	28.4086	2272.69	4924.16	59089.89
		Step B	29.7441	2379.53	5155.64	61867.73
		Step C	30.6364	2450.91	5310.31	63723.71
		Step D	31.5557	2524.46	5469.65	65635.86
		Step E	32.5022	2600.18	5633.71	67604.58
		Step F	33.4773	2678.18	5802.73	69632.78
		Step G	34.4816	2758.53	5976.81	71721.73
		Step H	35.5160	2841.28	6156.11	73873.28
		Step I	36.5815	2926.52	6340.79	76089.52
		Step J	37.6790	3014.32	6531.03	78372.32
		Step K	38.8094	3104.75	6726.96	80723.55
		Step L	39.9737	3197.90	6928.77	83145.30



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9548B	Passport Agent-B	Step A	20.6040	1648.32	3571.36	42856.32
		Step B	21.5726	1725.81	3739.25	44871.01
		Step C	22.2197	1777.58	3851.41	46216.98
		Step D	22.8864	1830.91	3966.98	47603.71
		Step E	23.5730	1885.84	4085.99	49031.84
		Step F	24.2802	1942.42	4208.57	50502.82
		Step G	25.0086	2000.69	4334.82	52017.89
		Step H	25.7589	2060.71	4464.88	53578.51
		Step I	26.5316	2122.53	4598.81	55185.73
		Step J	27.3275	2186.20	4736.77	56841.20
		Step K	28.1473	2251.78	4878.87	58546.38
		Step L	28.9917	2319.34	5025.23	60302.74



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5277B	Permit Technician I-B	Step A	25.8258	2066.06	4476.47	53717.66
		Step B	27.0381	2163.05	4686.60	56239.25
		Step C	27.8491	2227.93	4827.18	57926.13
		Step D	28.6846	2294.77	4972.00	59663.97
		Step E	29.5451	2363.61	5121.15	61453.81
		Step F	30.4315	2434.52	5274.79	63297.52
		Step G	31.3445	2507.56	5433.05	65196.56
		Step H	32.2848	2582.78	5596.03	67152.38
		Step I	33.2534	2660.27	5763.92	69167.07
		Step J	34.2511	2740.09	5936.86	71242.29
		Step K	35.2786	2822.29	6114.96	73379.49
		Step L	36.3396	2907.17	6298.86	75586.37



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Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5279B	Permit Technician II-B	Step A	28.4083	2272.66	4924.11	59089.26
		Step B	29.7418	2379.34	5155.25	61862.94
		Step C	30.6340	2450.72	5309.89	63718.72
		Step D	31.5530	2524.24	5469.19	65630.24
		Step E	32.4996	2599.97	5633.26	67599.17
		Step F	33.4746	2677.97	5802.26	69627.17
		Step G	34.4788	2758.30	5976.33	71715.90
		Step H	35.5132	2841.06	6155.62	73867.46
		Step I	36.5786	2926.29	6340.29	76083.49
		Step J	37.6759	3014.07	6530.49	78365.87
		Step K	38.8062	3104.50	6726.41	80716.90
		Step L	39.9737	3197.90	6928.77	83145.30



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5560B	Project Coordinator-B	Step A	36.3133	2905.06	6294.31	75531.66
		Step B	38.0204	3041.63	6590.20	79082.43
		Step C	39.1612	3132.90	6787.94	81455.30
		Step D	40.3359	3226.87	6991.56	83898.67
		Step E	41.5459	3323.67	7201.29	86415.47
		Step F	42.7923	3423.38	7417.33	89007.98
		Step G	44.0761	3526.09	7639.86	91678.29
		Step H	45.3985	3631.88	7869.07	94428.88
		Step I	46.7604	3740.83	8105.14	97261.63
		Step J	48.1632	3853.06	8348.29	100179.46
		Step K	49.6081	3968.65	8598.74	103184.85
		Step L	51.0964	4087.71	8856.71	106280.51



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9556B	Recreation Coordinator I-B	Step A	27.9135	2233.08	4838.34	58060.08
		Step B	29.2259	2338.07	5065.82	60789.87
		Step C	30.1027	2408.22	5217.80	62613.62
		Step D	31.0058	2480.46	5374.34	64492.06
		Step E	31.9360	2554.88	5535.57	66426.88
		Step F	32.8941	2631.53	5701.64	68419.73
		Step G	33.8810	2710.48	5872.71	70472.48
		Step H	34.8973	2791.78	6048.87	72586.38
		Step I	35.9443	2875.54	6230.35	74764.14
		Step J	37.0227	2961.82	6417.27	77007.22
		Step K	38.1332	3050.66	6609.75	79317.06
		Step L	39.2773	3142.18	6808.07	81696.78



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9543B	Recreation Coordinator II-B	Step A	30.7050	2456.40	5322.20	63866.40
		Step B	32.1487	2571.90	5572.44	66869.30
		Step C	33.1132	2649.06	5739.62	68875.46
		Step D	34.1067	2728.54	5911.83	70941.94
		Step E	35.1298	2810.38	6089.17	73069.98
		Step F	36.1836	2894.69	6271.82	75261.89
		Step G	37.2692	2981.54	6459.99	77519.94
		Step H	38.3873	3070.98	6653.80	79845.58
		Step I	39.5389	3163.11	6853.41	82240.91
		Step J	40.7250	3258.00	7059.00	84708.00
		Step K	41.9468	3355.74	7270.78	87249.34
		Step L	43.2052	3456.42	7488.90	89866.82



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8304B	Recreation Leader-B	Step A	20.6035	1648.28	3571.27	42855.28
		Step B	21.5723	1725.78	3739.20	44870.38
		Step C	22.2194	1777.55	3851.36	46216.35
		Step D	22.8861	1830.89	3966.92	47603.09
		Step E	23.5726	1885.81	4085.92	49031.01
		Step F	24.2798	1942.38	4208.50	50501.98
		Step G	25.0082	2000.66	4334.75	52017.06
		Step H	25.7584	2060.67	4464.79	53577.47
		Step I	26.5312	2122.50	4598.74	55184.90
		Step J	27.3271	2186.17	4736.70	56840.37
		Step K	28.1469	2251.75	4878.80	58545.55
		Step L	28.9913	2319.30	5025.16	60301.90



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6150B	Recycling and Organics Coordinator-B	Step A	34.5492	2763.94	5988.53	71862.34
		Step B	36.1734	2893.87	6270.06	75240.67
		Step C	37.2585	2980.68	6458.14	77497.68
		Step D	38.3763	3070.10	6651.89	79822.70
		Step E	39.5276	3162.21	6851.45	82217.41
		Step F	40.7134	3257.07	7056.99	84683.87
		Step G	41.9348	3354.78	7268.70	87224.38
		Step H	43.1929	3455.43	7486.77	89841.23
		Step I	44.4886	3559.09	7711.36	92536.29
		Step J	45.8233	3665.86	7942.71	95312.46
		Step K	47.1981	3775.85	8181.00	98172.05
		Step L	48.6140	3889.12	8426.43	101117.12



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6225B	Refuse Maintenance Worker I-B	Step A	21.4216	1713.73	3713.08	44556.93
		Step B	22.4287	1794.30	3887.64	46651.70
		Step C	23.1017	1848.14	4004.29	48051.54
		Step D	23.7947	1903.58	4124.41	49492.98
		Step E	24.5085	1960.68	4248.14	50977.68
		Step F	25.2437	2019.50	4375.57	52506.90
		Step G	26.0011	2080.09	4506.86	54082.29
		Step H	26.7811	2142.49	4642.06	55704.69
		Step I	27.5845	2206.76	4781.31	57375.76
		Step J	28.4121	2272.97	4924.76	59097.17
		Step K	29.2644	2341.15	5072.50	60869.95
		Step L	30.1423	2411.38	5224.67	62695.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6226B	Refuse Maintenance Worker II-B	Step A	23.5641	1885.13	4084.44	49013.33
		Step B	24.6716	1973.73	4276.41	51316.93
		Step C	25.4118	2032.94	4404.71	52856.54
		Step D	26.1741	2093.93	4536.84	54442.13
		Step E	26.9593	2156.74	4672.95	56075.34
		Step F	27.7682	2221.46	4813.15	57757.86
		Step G	28.6013	2288.10	4957.56	59490.70
		Step H	29.4593	2356.74	5106.28	61275.34
		Step I	30.3430	2427.44	5259.45	63113.44
		Step J	31.2534	2500.27	5417.26	65007.07
		Step K	32.1908	2575.26	5579.74	66956.86
		Step L	33.1567	2652.54	5747.16	68965.94



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6302B	Refuse Truck Driver I-B	Step A	25.9187	2073.50	4492.57	53910.90
		Step B	27.1371	2170.97	4703.76	56445.17
		Step C	27.9511	2236.09	4844.86	58138.29
		Step D	28.7898	2303.18	4990.23	59882.78
		Step E	29.6536	2372.29	5139.96	61679.49
		Step F	30.5431	2443.45	5294.14	63529.65
		Step G	31.4594	2516.75	5452.96	65435.55
		Step H	32.4032	2592.26	5616.55	67398.66
		Step I	33.3752	2670.02	5785.03	69420.42
		Step J	34.3766	2750.13	5958.61	71503.33
		Step K	35.4078	2832.62	6137.35	73648.22
		Step L	36.4701	2917.61	6321.48	75857.81



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6304B	Refuse Truck Driver II-B	Step A	28.5121	2280.97	4942.10	59305.17
		Step B	29.8526	2388.21	5174.45	62093.41
		Step C	30.7483	2459.86	5329.71	63956.46
		Step D	31.6707	2533.66	5489.59	65875.06
		Step E	32.6207	2609.66	5654.25	67851.06
		Step F	33.5995	2687.96	5823.91	69886.96
		Step G	34.6075	2768.60	5998.63	71983.60
		Step H	35.6456	2851.65	6178.57	74142.85
		Step I	36.7151	2937.21	6363.95	76367.41
		Step J	37.8166	3025.33	6554.88	78658.53
		Step K	38.9509	3116.07	6751.49	81017.87
		Step L	40.1194	3209.55	6954.03	83448.35



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1088B	Security Analyst I-B	Step A	38.5474	3083.79	6681.55	80178.59
		Step B	40.3598	3228.78	6995.70	83948.38
		Step C	41.5704	3325.63	7205.54	86466.43
		Step D	42.8175	3425.40	7421.70	89060.40
		Step E	44.1022	3528.18	7644.38	91732.58
		Step F	45.4252	3634.02	7873.70	94484.42
		Step G	46.7880	3743.04	8109.92	97319.04
		Step H	48.1916	3855.33	8353.21	100238.53
		Step I	49.6373	3970.98	8603.80	103245.58
		Step J	51.1264	4090.11	8861.91	106342.91
		Step K	52.6603	4212.82	9127.79	109533.42
		Step L	54.2400	4339.20	9401.60	112819.20



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1089B	Security Analyst II-B	Step A	42.4021	3392.17	7349.70	88196.37
		Step B	44.3957	3551.66	7695.25	92343.06
		Step C	45.7276	3658.21	7926.12	95113.41
		Step D	47.0994	3767.95	8163.90	97966.75
		Step E	48.5123	3880.98	8408.80	100905.58
		Step F	49.9677	3997.42	8661.07	103932.82
		Step G	51.4667	4117.34	8920.89	107050.74
		Step H	53.0107	4240.86	9188.52	110262.26
		Step I	54.6010	4368.08	9464.17	113570.08
		Step J	56.2391	4499.13	9748.11	116977.33
		Step K	57.9262	4634.10	10040.54	120486.50
		Step L	59.6641	4773.13	10341.78	124101.33



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1090B	Security Architect-B	Step A	44.5222	3561.78	7717.18	92606.18
		Step B	46.6154	3729.23	8080.00	96960.03
		Step C	48.0140	3841.12	8322.43	99869.12
		Step D	49.4543	3956.34	8572.08	102864.94
		Step E	50.9380	4075.04	8829.25	105951.04
		Step F	52.4662	4197.30	9094.14	109129.70
		Step G	54.0401	4323.21	9366.95	112403.41
		Step H	55.6613	4452.90	9647.96	115775.50
		Step I	57.3311	4586.49	9937.39	119248.69
		Step J	59.0511	4724.09	10235.52	122826.29
		Step K	60.8226	4865.81	10542.58	126511.01
		Step L	62.6472	5011.78	10858.85	130306.18



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1051B	Senior Accountant-B	Step A	39.0700	3125.60	6772.13	81265.60
		Step B	40.9068	3272.54	7090.51	85086.14
		Step C	42.1341	3370.73	7303.24	87638.93
		Step D	43.3981	3471.85	7522.34	90268.05
		Step E	44.7000	3576.00	7748.00	92976.00
		Step F	46.0412	3683.30	7980.47	95765.70
		Step G	47.4222	3793.78	8219.85	98638.18
		Step H	48.8448	3907.58	8466.43	101597.18
		Step I	50.3103	4024.82	8720.45	104645.42
		Step J	51.8196	4145.57	8982.06	107784.77
		Step K	53.3742	4269.94	9251.53	111018.34
		Step L	54.9754	4398.03	9529.07	114348.83



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7117B	Senior Building Inspector-B	Step A	39.2582	3140.66	6804.75	81657.06
		Step B	41.1039	3288.31	7124.68	85496.11
		Step C	42.3370	3386.96	7338.41	88060.96
		Step D	43.6072	3488.58	7558.58	90702.98
		Step E	44.9154	3593.23	7785.34	93424.03
		Step F	46.2629	3701.03	8018.90	96226.83
		Step G	47.6507	3812.06	8259.45	99113.46
		Step H	49.0802	3926.42	8507.23	102086.82
		Step I	50.5527	4044.22	8762.47	105149.62
		Step J	52.0693	4165.54	9025.35	108304.14
		Step K	53.6313	4290.50	9296.09	111553.10
		Step L	55.2402	4419.22	9574.97	114899.62



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7119B	Senior Building Maintenance Worker-B	Step A	31.6797	2534.38	5491.15	65893.78
		Step B	33.1692	2653.54	5749.33	68991.94
		Step C	34.1643	2733.14	5921.81	71061.74
		Step D	35.1892	2815.14	6099.46	73193.54
		Step E	36.2449	2899.59	6282.45	75389.39
		Step F	37.3322	2986.58	6470.91	77650.98
		Step G	38.4522	3076.18	6665.05	79980.58
		Step H	39.6058	3168.46	6865.01	82380.06
		Step I	40.7939	3263.51	7070.94	84851.31
		Step J	42.0176	3361.41	7283.05	87396.61
		Step K	43.2783	3462.26	7501.57	90018.86
		Step L	44.5766	3566.13	7726.61	92719.33



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7195B	Senior Building Plans Examiner-B	Step A	40.0761	3206.09	6946.52	83358.29
		Step B	41.9601	3356.81	7273.08	87277.01
		Step C	43.2189	3457.51	7491.28	89895.31
		Step D	44.5155	3561.24	7716.02	92592.24
		Step E	45.8510	3668.08	7947.51	95370.08
		Step F	47.2266	3778.13	8185.94	98231.33
		Step G	48.6434	3891.47	8431.52	101178.27
		Step H	50.1025	4008.20	8684.43	104213.20
		Step I	51.6057	4128.46	8944.99	107339.86
		Step J	53.1539	4252.31	9213.34	110560.11
		Step K	54.7485	4379.88	9489.74	113876.88
		Step L	56.3910	4511.28	9774.44	117293.28



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7139B	Senior Buyer-B	Step A	35.5175	2841.40	6156.37	73876.40
		Step B	37.1872	2974.98	6445.78	77349.38
		Step C	38.3028	3064.22	6639.15	79669.82
		Step D	39.4518	3156.14	6838.31	82059.74
		Step E	40.6354	3250.83	7043.47	84521.63
		Step F	41.8545	3348.36	7254.78	87057.36
		Step G	43.1101	3448.81	7472.42	89669.01
		Step H	44.4035	3552.28	7696.61	92359.28
		Step I	45.7355	3658.84	7927.49	95129.84
		Step J	47.1077	3768.62	8165.33	97984.02
		Step K	48.5208	3881.66	8410.27	100923.26
		Step L	49.9764	3998.11	8662.58	103950.91



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7134B	Senior Code Enforcement Inspector-B	Step A	33.0618	2644.94	5730.71	68768.54
		Step B	34.6161	2769.29	6000.12	72001.49
		Step C	35.6546	2852.37	6180.13	74161.57
		Step D	36.7242	2937.94	6365.53	76386.34
		Step E	37.8260	3026.08	6556.51	78678.08
		Step F	38.9608	3116.86	6753.21	81038.46
		Step G	40.1297	3210.38	6955.81	83469.78
		Step H	41.3335	3306.68	7164.47	85973.68
		Step I	42.5735	3405.88	7379.41	88552.88
		Step J	43.8506	3508.05	7600.77	91209.25
		Step K	45.1662	3613.30	7828.81	93945.70
		Step L	46.5212	3721.70	8063.67	96764.10



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7121B	Senior Construction Inspector-B	Step A	36.3133	2905.06	6294.31	75531.66
		Step B	38.0204	3041.63	6590.20	79082.43
		Step C	39.1612	3132.90	6787.94	81455.30
		Step D	40.3359	3226.87	6991.56	83898.67
		Step E	41.5459	3323.67	7201.29	86415.47
		Step F	42.7923	3423.38	7417.33	89007.98
		Step G	44.0761	3526.09	7639.86	91678.29
		Step H	45.3985	3631.88	7869.07	94428.88
		Step I	46.7604	3740.83	8105.14	97261.63
		Step J	48.1632	3853.06	8348.29	100179.46
		Step K	49.6081	3968.65	8598.74	103184.85
		Step L	51.0964	4087.71	8856.71	106280.51



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7144B	Senior Custodian-B	Step A	21.8015	1744.12	3778.93	45347.12
		Step B	22.8264	1826.11	3956.58	47478.91
		Step C	23.5112	1880.90	4075.27	48903.30
		Step D	24.2167	1937.34	4197.56	50370.74
		Step E	24.9431	1995.45	4323.47	51881.65
		Step F	25.6913	2055.30	4453.16	53437.90
		Step G	26.4621	2116.97	4586.76	55041.17
		Step H	27.2559	2180.47	4724.36	56692.27
		Step I	28.0736	2245.89	4866.09	58393.09
		Step J	28.9159	2313.27	5012.09	60145.07
		Step K	29.7833	2382.66	5162.44	61949.26
		Step L	30.6768	2454.14	5317.31	63807.74



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7162B	Senior Engineering Technician-B	Step A	33.4070	2672.56	5790.55	69486.56
		Step B	34.9777	2798.22	6062.80	72753.62
		Step C	36.0271	2882.17	6244.70	74936.37
		Step D	37.1080	2968.64	6432.05	77184.64
		Step E	38.2212	3057.70	6625.01	79500.10
		Step F	39.3679	3149.43	6823.77	81885.23
		Step G	40.5489	3243.91	7028.48	84341.71
		Step H	41.7653	3341.22	7239.32	86871.82
		Step I	43.0183	3441.46	7456.51	89478.06
		Step J	44.3088	3544.70	7680.19	92162.30
		Step K	45.6381	3651.05	7910.60	94927.25
		Step L	47.0072	3760.58	8147.91	97774.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7146B	Senior Finance Clerk-B	Step A	25.5101	2040.81	4421.75	53061.01
		Step B	26.7095	2136.76	4629.65	55555.76
		Step C	27.5107	2200.86	4768.52	57222.26
		Step D	28.3359	2266.87	4911.56	58938.67
		Step E	29.1862	2334.90	5058.94	60707.30
		Step F	30.0615	2404.92	5210.66	62527.92
		Step G	30.9635	2477.08	5367.01	64404.08
		Step H	31.8924	2551.39	5528.02	66336.19
		Step I	32.8492	2627.94	5693.86	68326.34
		Step J	33.8346	2706.77	5864.66	70375.97
		Step K	34.8497	2787.98	6040.61	72487.38
		Step L	35.8951	2871.61	6221.82	74661.81



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7147B	Senior Finance Technician-B	Step A	29.2187	2337.50	5064.57	60774.90
		Step B	30.5927	2447.42	5302.73	63632.82
		Step C	31.5102	2520.82	5461.77	65541.22
		Step D	32.4556	2596.45	5625.64	67507.65
		Step E	33.4292	2674.34	5794.39	69532.74
		Step F	34.4322	2754.58	5968.25	71618.98
		Step G	35.4651	2837.21	6147.28	73767.41
		Step H	36.5291	2922.33	6331.71	75980.53
		Step I	37.6250	3010.00	6521.67	78260.00
		Step J	38.7537	3100.30	6717.31	80607.70
		Step K	39.9164	3193.31	6918.84	83026.11
		Step L	41.1138	3289.10	7126.39	85516.70



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7148B	Senior Housing Technician-B	Step A	31.1742	2493.94	5403.53	64842.34
		Step B	32.6399	2611.19	5657.58	67890.99
		Step C	33.6191	2689.53	5827.31	69927.73
		Step D	34.6276	2770.21	6002.12	72025.41
		Step E	35.6665	2853.32	6182.19	74186.32
		Step F	36.7365	2938.92	6367.66	76411.92
		Step G	37.8385	3027.08	6558.67	78704.08
		Step H	38.9738	3117.90	6755.46	81065.50
		Step I	40.1429	3211.43	6958.10	83497.23
		Step J	41.3473	3307.78	7166.87	86002.38
		Step K	42.5876	3407.01	7381.85	88582.21
		Step L	43.8652	3509.22	7603.30	91239.62



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7149B	Senior Information Technology Technician-B	Step A	34.4210	2753.68	5966.31	71595.68
		Step B	36.0394	2883.15	6246.83	74961.95
		Step C	37.1206	2969.65	6434.24	77210.85
		Step D	38.2343	3058.74	6627.28	79527.34
		Step E	39.3812	3150.50	6826.07	81912.90
		Step F	40.5626	3245.01	7030.85	84370.21
		Step G	41.7796	3342.37	7241.80	86901.57
		Step H	43.0330	3442.64	7459.05	89508.64
		Step I	44.3240	3545.92	7682.83	92193.92
		Step J	45.6537	3652.30	7913.31	94959.70
		Step K	47.0233	3761.86	8150.71	97808.46
		Step L	48.4340	3874.72	8395.23	100742.72



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	33.7767	2702.14	5854.63	70255.54
Step B	35.3648	2829.18	6129.90	73558.78
Step C	36.4256	2914.05	6313.77	75765.25
Step D	37.5184	3001.47	6503.19	78038.27
Step E	38.6439	3091.51	6698.28	80379.31
Step F	39.8033	3184.26	6899.24	82790.86
Step G	40.9973	3279.78	7106.20	85274.38
Step H	42.2273	3378.18	7319.40	87832.78
Step I	43.4941	3479.53	7538.98	90467.73
Step J	44.7990	3583.92	7765.16	93181.92
Step K	46.1429	3691.43	7998.10	95977.23
Step L	47.5272	3802.18	8238.05	98856.58



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1133B	Senior Laboratory Analyst-B	Step A	36.1840	2894.72	6271.89	75262.72
		Step B	37.8852	3030.82	6566.77	78801.22
		Step C	39.0218	3121.74	6763.78	81165.34
		Step D	40.1924	3215.39	6966.68	83600.19
		Step E	41.3982	3311.86	7175.69	86108.26
		Step F	42.6401	3411.21	7390.95	88691.41
		Step G	43.9194	3513.55	7612.70	91352.35
		Step H	45.2370	3618.96	7841.08	94092.96
		Step I	46.5940	3727.52	8076.29	96915.52
		Step J	47.9919	3839.35	8318.60	99823.15
		Step K	49.4317	3954.54	8568.16	102817.94
		Step L	50.9146	4073.17	8825.20	105902.37



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

7189B	Senior Mechanic-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.5719	2845.75	6165.80	73989.55
		Step C	36.6390	2931.12	6350.76	76209.12
		Step D	37.7382	3019.06	6541.29	78495.46
		Step E	38.8704	3109.63	6737.54	80850.43
		Step F	40.0366	3202.93	6939.68	83276.13
		Step G	41.2376	3299.01	7147.85	85774.21
		Step H	42.4748	3397.98	7362.30	88347.58
		Step I	43.7491	3499.93	7583.18	90998.13
		Step J	45.0615	3604.92	7810.66	93727.92
		Step K	46.4133	3713.06	8044.97	96539.66
		Step L	47.8057	3824.46	8286.32	99435.86



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7200B	Senior Meter Service Worker-B	Step A	26.6938	2135.50	4626.93	55523.10
		Step B	27.9474	2235.79	4844.22	58130.59
		Step C	28.7858	2302.86	4989.54	59874.46
		Step D	29.6495	2371.96	5139.25	61670.96
		Step E	30.5390	2443.12	5293.43	63521.12
		Step F	31.4550	2516.40	5452.20	65426.40
		Step G	32.3986	2591.89	5615.76	67389.09
		Step H	33.3706	2669.65	5784.24	69410.85
		Step I	34.3717	2749.74	5957.76	71493.14
		Step J	35.4030	2832.24	6136.52	73638.24
		Step K	36.4651	2917.21	6320.62	75847.41
		Step L	37.5607	3004.86	6510.52	78126.26



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	28.0267	2242.14	4857.96	58295.54
Step B	29.3443	2347.54	5086.35	61036.14
Step C	30.2247	2417.98	5238.95	62867.38
Step D	31.1314	2490.51	5396.11	64753.31
Step E	32.0654	2565.23	5558.00	66696.03
Step F	33.0273	2642.18	5724.73	68696.78
Step G	34.0182	2721.46	5896.49	70757.86
Step H	35.0387	2803.10	6073.37	72880.50
Step I	36.0898	2887.18	6255.57	75066.78
Step J	37.1725	2973.80	6443.23	77318.80
Step K	38.2877	3063.02	6636.53	79638.42
Step L	39.4364	3154.91	6835.64	82027.71



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7192B	Senior Parks Maintenance Worker-B	Step A	26.6918	2135.34	4626.58	55518.94
		Step B	27.9471	2235.77	4844.16	58129.97
		Step C	28.7855	2302.84	4989.49	59873.84
		Step D	29.6492	2371.94	5139.19	61670.34
		Step E	30.5385	2443.08	5293.34	63520.08
		Step F	31.4548	2516.38	5452.17	65425.98
		Step G	32.3984	2591.87	5615.72	67388.67
		Step H	33.3703	2669.62	5784.19	69410.22
		Step I	34.3715	2749.72	5957.73	71492.72
		Step J	35.4026	2832.21	6136.45	73637.41
		Step K	36.4648	2917.18	6320.57	75846.78
		Step L	37.5587	3004.70	6510.17	78122.10



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1502B	Senior Permits Technician-B	Step A	31.2494	2499.95	5416.56	64998.75
		Step B	32.7160	2617.28	5670.77	68049.28
		Step C	33.6974	2695.79	5840.88	70090.59
		Step D	34.7082	2776.66	6016.09	72193.06
		Step E	35.7495	2859.96	6196.58	74358.96
		Step F	36.8221	2945.77	6382.50	76589.97
		Step G	37.9267	3034.14	6573.96	78887.54
		Step H	39.0646	3125.17	6771.20	81254.37
		Step I	40.2365	3218.92	6974.33	83691.92
		Step J	41.4435	3315.48	7183.54	86202.48
		Step K	42.6869	3414.95	7399.06	88788.75
		Step L	43.9709	3517.67	7621.62	91459.47



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7129B	Senior Refuse Truck Driver-B	Step A	31.3614	2508.91	5435.98	65231.71
		Step B	32.8359	2626.87	5691.56	68298.67
		Step C	33.8210	2705.68	5862.31	70347.68
		Step D	34.8355	2786.84	6038.15	72457.84
		Step E	35.8805	2870.44	6219.29	74631.44
		Step F	36.9570	2956.56	6405.88	76870.56
		Step G	38.0657	3045.26	6598.05	79176.66
		Step H	39.2077	3136.62	6796.00	81552.02
		Step I	40.3839	3230.71	6999.88	83998.51
		Step J	41.5955	3327.64	7209.89	86518.64
		Step K	42.8433	3427.46	7426.17	89114.06
		Step L	44.1286	3530.29	7648.96	91787.49



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1279B	Senior Solid Waste Billing Technician-B	Step A	29.2192	2337.54	5064.66	60775.94
		Step B	30.5930	2447.44	5302.79	63633.44
		Step C	31.5108	2520.86	5461.87	65542.46
		Step D	32.4560	2596.48	5625.71	67508.48
		Step E	33.4297	2674.38	5794.48	69533.78
		Step F	34.4326	2754.61	5968.32	71619.81
		Step G	35.4656	2837.25	6147.37	73768.45
		Step H	36.5296	2922.37	6331.80	75981.57
		Step I	37.6255	3010.04	6521.75	78261.04
		Step J	38.7542	3100.34	6717.39	80608.74
		Step K	39.9170	3193.36	6918.95	83027.36
		Step L	41.1144	3289.15	7126.50	85517.95



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7187B	Senior Street Maintenance Worker-B	Step A	29.8710	2389.68	5177.64	62131.68
		Step B	31.2755	2502.04	5421.09	65053.04
		Step C	32.2138	2577.10	5583.73	67004.70
		Step D	33.1802	2654.42	5751.23	69014.82
		Step E	34.1756	2734.05	5923.77	71085.25
		Step F	35.2010	2816.08	6101.51	73218.08
		Step G	36.2569	2900.55	6284.53	75414.35
		Step H	37.3446	2987.57	6473.06	77676.77
		Step I	38.4650	3077.20	6667.27	80007.20
		Step J	39.6189	3169.51	6867.28	82407.31
		Step K	40.8075	3264.60	7073.30	84879.60
		Step L	42.0318	3362.54	7285.51	87426.14



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7201B	Senior Tree Trimmer-B	Step A	28.0275	2242.20	4858.10	58297.20
		Step B	29.3453	2347.62	5086.52	61038.22
		Step C	30.2256	2418.05	5239.10	62869.25
		Step D	31.1324	2490.59	5396.28	64755.39
		Step E	32.0663	2565.30	5558.16	66697.90
		Step F	33.0283	2642.26	5724.91	68698.86
		Step G	34.0191	2721.53	5896.64	70759.73
		Step H	35.0399	2803.19	6073.58	72882.99
		Step I	36.0911	2887.29	6255.79	75069.49
		Step J	37.1738	2973.90	6443.46	77321.50
		Step K	38.2890	3063.12	6636.76	79641.12
		Step L	39.4377	3155.02	6835.87	82030.42



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1103B	Senior Utility Customer Service Field Representative-B	Step A	33.2320	2658.56	5760.21	69122.56
		Step B	34.7943	2783.54	6031.01	72372.14
		Step C	35.8383	2867.06	6211.97	74543.66
		Step D	36.9134	2953.07	6398.32	76779.87
		Step E	38.0208	3041.66	6590.27	79083.26
		Step F	39.1615	3132.92	6787.99	81455.92
		Step G	40.3362	3226.90	6991.61	83899.30
		Step H	41.5463	3323.70	7201.36	86416.30
		Step I	42.7927	3423.42	7417.40	89008.82
		Step J	44.0765	3526.12	7639.93	91679.12
		Step K	45.3990	3631.92	7869.16	94429.92
		Step L	46.7608	3740.86	8105.21	97262.46



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1044B	Senior Utility Customer Service Specialist-B	Step A	28.8974	2311.79	5008.88	60106.59
		Step B	30.2561	2420.49	5244.39	62932.69
		Step C	31.1638	2493.10	5401.73	64820.70
		Step D	32.0987	2567.90	5563.77	66765.30
		Step E	33.0617	2644.94	5730.69	68768.34
		Step F	34.0535	2724.28	5902.61	70831.28
		Step G	35.0751	2806.01	6079.68	72956.21
		Step H	36.1274	2890.19	6262.08	75144.99
		Step I	37.2111	2976.89	6449.92	77399.09
		Step J	38.3276	3066.21	6643.45	79721.41
		Step K	39.4774	3158.19	6842.75	82112.99
		Step L	40.6618	3252.94	7048.05	84576.54



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7324B	Solid Waste Billing Technician-B	Step A	26.5624	2124.99	4604.15	55249.79
		Step B	27.8113	2224.90	4820.63	57847.50
		Step C	28.6458	2291.66	4965.27	59583.26
		Step D	29.5051	2360.41	5114.22	61370.61
		Step E	30.3902	2431.22	5267.63	63211.62
		Step F	31.3020	2504.16	5425.68	65108.16
		Step G	32.2411	2579.29	5588.46	67061.49
		Step H	33.2083	2656.66	5756.11	69073.26
		Step I	34.2045	2736.36	5928.78	71145.36
		Step J	35.2306	2818.45	6106.64	73279.65
		Step K	36.2875	2903.00	6289.83	75478.00
		Step L	37.3762	2990.10	6478.54	77742.50



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Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
Effective Date:01/11/2025

LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7525B	Street Maintenance Worker I-B	Step A	24.6869	1974.95	4279.06	51348.75
		Step B	25.8476	2067.81	4480.25	53763.01
		Step C	26.6229	2129.83	4614.64	55375.63
		Step D	27.4216	2193.73	4753.08	57036.93
		Step E	28.2443	2259.54	4895.68	58748.14
		Step F	29.0917	2327.34	5042.56	60510.74
		Step G	29.9642	2397.14	5193.79	62325.54
		Step H	30.8632	2469.06	5349.62	64195.46
		Step I	31.7891	2543.13	5510.11	66121.33
		Step J	32.7428	2619.42	5675.42	68105.02
		Step K	33.7253	2698.02	5845.72	70148.62
		Step L	34.7368	2778.94	6021.05	72252.54



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
7530B	Street Maintenance Worker II-B	Step A	27.1554	2172.43	4706.94	56483.23
		Step B	28.4323	2274.58	4928.27	59139.18
		Step C	29.2854	2342.83	5076.14	60913.63
		Step D	30.1639	2413.11	5228.41	62740.91
		Step E	31.0688	2485.50	5385.26	64623.10
		Step F	32.0007	2560.06	5546.79	66561.46
		Step G	32.9608	2636.86	5713.21	68558.46
		Step H	33.9496	2715.97	5884.60	70615.17
		Step I	34.9682	2797.46	6061.15	72733.86
		Step J	36.0172	2881.38	6242.98	74915.78
		Step K	37.0977	2967.82	6430.27	77163.22
		Step L	38.2107	3056.86	6623.19	79478.26



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7540B	Street Sweeper Operator-B	Step A	28.5133	2281.06	4942.31	59307.66
		Step B	29.8538	2388.30	5174.66	62095.90
		Step C	30.7494	2459.95	5329.90	63958.75
		Step D	31.6719	2533.75	5489.80	65877.55
		Step E	32.6222	2609.78	5654.51	67854.18
		Step F	33.6007	2688.06	5824.12	69889.46
		Step G	34.6088	2768.70	5998.86	71986.30
		Step H	35.6470	2851.76	6178.81	74145.76
		Step I	36.7164	2937.31	6364.18	76370.11
		Step J	37.8180	3025.44	6555.12	78661.44
		Step K	38.9525	3116.20	6751.77	81021.20
		Step L	40.1211	3209.69	6954.32	83451.89



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1091B	Systems Architect-B	Step A	42.4021	3392.17	7349.70	88196.37
		Step B	44.3957	3551.66	7695.25	92343.06
		Step C	45.7276	3658.21	7926.12	95113.41
		Step D	47.0994	3767.95	8163.90	97966.75
		Step E	48.5123	3880.98	8408.80	100905.58
		Step F	49.9677	3997.42	8661.07	103932.82
		Step G	51.4667	4117.34	8920.89	107050.74
		Step H	53.0107	4240.86	9188.52	110262.26
		Step I	54.6010	4368.08	9464.17	113570.08
		Step J	56.2391	4499.13	9748.11	116977.33
		Step K	57.9262	4634.10	10040.54	120486.50
		Step L	59.6641	4773.13	10341.78	124101.33



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Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1052B	Transportation Grants Analyst-B	Step A	38.8086	3104.69	6726.82	80721.89
		Step B	40.6331	3250.65	7043.07	84516.85
		Step C	41.8522	3348.18	7254.38	87052.58
		Step D	43.1077	3448.62	7472.00	89664.02
		Step E	44.4010	3552.08	7696.17	92354.08
		Step F	45.7329	3658.63	7927.04	95124.43
		Step G	47.1049	3768.39	8164.85	97978.19
		Step H	48.5181	3881.45	8409.80	100917.65
		Step I	49.9736	3997.89	8662.09	103945.09
		Step J	51.4728	4117.82	8921.95	107063.42
		Step K	53.0170	4241.36	9189.61	110275.36
		Step L	54.6075	4368.60	9465.30	113583.60



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1112B	Transportation Technician I-B	Step A	25.7639	2061.11	4465.74	53588.91
		Step B	26.9750	2158.00	4675.67	56108.00
		Step C	27.7843	2222.74	4815.95	57791.34
		Step D	28.6177	2289.42	4960.40	59524.82
		Step E	29.4763	2358.10	5109.23	61310.70
		Step F	30.3607	2428.86	5262.52	63150.26
		Step G	31.2714	2501.71	5420.38	65044.51
		Step H	32.2096	2576.77	5583.00	66995.97
		Step I	33.1758	2654.06	5750.47	69005.66
		Step J	34.1712	2733.70	5923.01	71076.10
		Step K	35.1962	2815.70	6100.67	73208.10
		Step L	36.2522	2900.18	6283.71	75404.58



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1111B	Transportation Technician II-B	Step A	28.3401	2267.21	4912.28	58947.41
		Step B	29.6725	2373.80	5143.23	61718.80
		Step C	30.5628	2445.02	5297.55	63570.62
		Step D	31.4796	2518.37	5456.46	65477.57
		Step E	32.4240	2593.92	5620.16	67441.92
		Step F	33.3968	2671.74	5788.78	69465.34
		Step G	34.3985	2751.88	5962.41	71548.88
		Step H	35.4306	2834.45	6141.30	73695.65
		Step I	36.4935	2919.48	6325.54	75906.48
		Step J	37.5882	3007.06	6515.29	78183.46
		Step K	38.7159	3097.27	6710.76	80529.07
		Step L	39.8774	3190.19	6912.08	82944.99



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

1503B	Tree Trimmer I-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	23.1630	1853.04	4014.92	48179.04
		Step B	24.2520	1940.16	4203.68	50444.16
		Step C	24.9797	1998.38	4329.81	51957.78
		Step D	25.7290	2058.32	4459.69	53516.32
		Step E	26.5009	2120.07	4593.49	55121.87
		Step F	27.2960	2183.68	4731.31	56775.68
		Step G	28.1147	2249.18	4873.21	58478.58
		Step H	28.9582	2316.66	5019.42	60233.06
		Step I	29.8271	2386.17	5170.03	62040.37
		Step J	30.7218	2457.74	5325.11	63901.34
		Step K	31.6435	2531.48	5484.87	65818.48
		Step L	32.5927	2607.42	5649.40	67792.82



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1504B	Tree Trimmer II-B	Step A	25.4797	2038.38	4416.48	52997.78
		Step B	26.6772	2134.18	4624.05	55488.58
		Step C	27.4777	2198.22	4762.80	57153.62
		Step D	28.3019	2264.15	4905.66	58867.95
		Step E	29.1509	2332.07	5052.82	60633.87
		Step F	30.0255	2402.04	5204.42	62453.04
		Step G	30.9263	2474.10	5360.56	64326.70
		Step H	31.8539	2548.31	5521.34	66256.11
		Step I	32.8096	2624.77	5687.00	68243.97
		Step J	33.7939	2703.51	5857.61	70291.31
		Step K	34.8078	2784.62	6033.35	72400.22
		Step L	35.8520	2868.16	6214.35	74572.16



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1107B	Turf and Sports Field Technician-B	Step A	30.6961	2455.69	5320.66	63847.89
		Step B	32.1391	2571.13	5570.78	66849.33
		Step C	33.1034	2648.27	5737.92	68855.07
		Step D	34.0965	2727.72	5910.06	70920.72
		Step E	35.1193	2809.54	6087.35	73048.14
		Step F	36.1729	2893.83	6269.97	75239.63
		Step G	37.2581	2980.65	6458.07	77496.85
		Step H	38.3758	3070.06	6651.81	79821.66
		Step I	39.5271	3162.17	6851.36	82216.37
		Step J	40.7128	3257.02	7056.89	84682.62
		Step K	41.9342	3354.74	7268.59	87223.14
		Step L	43.1923	3455.38	7486.67	89839.98



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3314B	Utility Billing Analyst I-B	Step A	37.1329	2970.63	6436.37	77236.43
		Step B	38.8787	3110.30	6738.97	80867.70
		Step C	40.0450	3203.60	6941.13	83293.60
		Step D	41.2464	3299.71	7149.38	85792.51
		Step E	42.4838	3398.70	7363.86	88366.30
		Step F	43.7584	3500.67	7584.79	91017.47
		Step G	45.0710	3605.68	7812.31	93747.68
		Step H	46.4231	3713.85	8046.67	96560.05
		Step I	47.8158	3825.26	8288.07	99456.86
		Step J	49.2502	3940.02	8536.70	102440.42
		Step K	50.7278	4058.22	8792.82	105513.82
		Step L	52.2497	4179.98	9056.61	108679.38



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3315B	Utility Billing Analyst II-B	Step A	40.8461	3267.69	7079.99	84959.89
		Step B	42.7665	3421.32	7412.86	88954.32
		Step C	44.0496	3523.97	7635.26	91623.17
		Step D	45.3709	3629.67	7864.29	94371.47
		Step E	46.7321	3738.57	8100.23	97202.77
		Step F	48.1340	3850.72	8343.23	100118.72
		Step G	49.5780	3966.24	8593.52	103122.24
		Step H	51.0654	4085.23	8851.34	106216.03
		Step I	52.5974	4207.79	9116.88	109402.59
		Step J	54.1752	4334.02	9390.37	112684.42
		Step K	55.8006	4464.05	9672.10	116065.25
		Step L	57.4746	4597.97	9962.26	119547.17



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1105B	Utility Customer Service Field Representative I-B	Step A	27.4646	2197.17	4760.53	57126.37
		Step B	28.7558	2300.46	4984.34	59812.06
		Step C	29.6185	2369.48	5133.87	61606.48
		Step D	30.5069	2440.55	5287.86	63454.35
		Step E	31.4223	2513.78	5446.53	65358.38
		Step F	32.3649	2589.19	5609.92	67318.99
		Step G	33.3357	2666.86	5778.19	69338.26
		Step H	34.3359	2746.87	5951.56	71418.67
		Step I	35.3660	2829.28	6130.11	73561.28
		Step J	36.4269	2914.15	6314.00	75767.95
		Step K	37.5197	3001.58	6503.41	78040.98
		Step L	38.6453	3091.62	6698.52	80382.22



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1104B	Utility Customer Service Field Representative II-B	Step A	30.2110	2416.88	5236.57	62838.88
		Step B	31.6313	2530.50	5482.76	65793.10
		Step C	32.5802	2606.42	5647.23	67766.82
		Step D	33.5577	2684.62	5816.67	69800.02
		Step E	34.5643	2765.14	5991.15	71893.74
		Step F	35.6013	2848.10	6170.89	74050.70
		Step G	36.6693	2933.54	6356.01	76272.14
		Step H	37.7694	3021.55	6546.70	78560.35
		Step I	38.9024	3112.19	6743.08	80916.99
		Step J	40.0696	3205.57	6945.40	83344.77
		Step K	41.2717	3301.74	7153.76	85845.14
		Step L	42.5098	3400.78	7368.37	88420.38



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	20.7671	1661.37	3599.63	43195.57
Step B	21.7434	1739.47	3768.86	45226.27
Step C	22.3959	1791.67	3881.96	46583.47
Step D	23.0676	1845.41	3998.38	47980.61
Step E	23.7597	1900.78	4118.35	49420.18
Step F	24.4725	1957.80	4241.90	50902.80
Step G	25.2068	2016.54	4369.18	52430.14
Step H	25.9628	2077.02	4500.22	54002.62
Step I	26.7418	2139.34	4635.25	55622.94
Step J	27.5440	2203.52	4774.29	57291.52
Step K	28.3704	2269.63	4917.54	59010.43
Step L	29.2214	2337.71	5065.04	60780.51



City of Roseville

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LO39 Stationary Engineers Local 39
Grade Code Grade Name

1049B	Utility Customer Service Representative II-B	Step Name	Hourly	Bi-Weekly	Monthly	Annual
		Step A	22.8439	1827.51	3959.61	47515.31
		Step B	23.9179	1913.43	4145.77	49749.23
		Step C	24.6355	1970.84	4270.15	51241.84
		Step D	25.3744	2029.95	4398.23	52778.75
		Step E	26.1357	2090.86	4530.19	54362.26
		Step F	26.9198	2153.58	4666.10	55993.18
		Step G	27.7274	2218.19	4806.08	57672.99
		Step H	28.5592	2284.74	4950.26	59403.14
		Step I	29.4160	2353.28	5098.77	61185.28
		Step J	30.2984	2423.87	5251.72	63020.67
		Step K	31.2074	2496.59	5409.28	64911.39
		Step L	32.1436	2571.49	5571.56	66858.69



City of Roseville

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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1048B	Utility Customer Service Specialist I-B	Step A	23.8822	1910.58	4139.58	49674.98
		Step B	25.0051	2000.41	4334.22	52010.61
		Step C	25.7552	2060.42	4464.23	53570.82
		Step D	26.5277	2122.22	4598.13	55177.62
		Step E	27.3236	2185.89	4736.09	56833.09
		Step F	28.1434	2251.47	4878.19	58538.27
		Step G	28.9876	2319.01	5024.52	60294.21
		Step H	29.8573	2388.58	5175.27	62103.18
		Step I	30.7530	2460.24	5330.52	63966.24
		Step J	31.6757	2534.06	5490.45	65885.46
		Step K	32.6259	2610.07	5655.16	67861.87
		Step L	33.6046	2688.37	5824.80	69897.57



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1046B	Utility Customer Service Specialist II-B	Step A	26.2704	2101.63	4553.54	54642.43
		Step B	27.5056	2200.45	4767.64	57211.65
		Step C	28.3308	2266.46	4910.67	58928.06
		Step D	29.1807	2334.46	5057.99	60695.86
		Step E	30.0561	2404.49	5209.72	62516.69
		Step F	30.9579	2476.63	5366.04	64392.43
		Step G	31.8865	2550.92	5526.99	66323.92
		Step H	32.8431	2627.45	5692.80	68313.65
		Step I	33.8284	2706.27	5863.59	70363.07
		Step J	34.8432	2787.46	6039.49	72473.86
		Step K	35.8885	2871.08	6220.67	74648.08
		Step L	36.9652	2957.22	6407.30	76887.62



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8940B	Vehicle Maintenance Servicewriter-B	Step A	33.9747	2717.98	5888.95	70667.38
		Step B	35.5719	2845.75	6165.80	73989.55
		Step C	36.6390	2931.12	6350.76	76209.12
		Step D	37.7382	3019.06	6541.29	78495.46
		Step E	38.8704	3109.63	6737.54	80850.43
		Step F	40.0366	3202.93	6939.68	83276.13
		Step G	41.2376	3299.01	7147.85	85774.21
		Step H	42.4748	3397.98	7362.30	88347.58
		Step I	43.7491	3499.93	7583.18	90998.13
		Step J	45.0615	3604.92	7810.66	93727.92
		Step K	46.4133	3713.06	8044.97	96539.66
		Step L	47.8057	3824.46	8286.32	99435.86



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8426B	Video and Multimedia Technician-B	Step A	31.9495	2555.96	5537.91	66454.96
		Step B	33.4517	2676.14	5798.29	69579.54
		Step C	34.4552	2756.42	5972.23	71666.82
		Step D	35.4888	2839.10	6151.39	73816.70
		Step E	36.5536	2924.29	6335.96	76031.49
		Step F	37.6501	3012.01	6526.02	78312.21
		Step G	38.7796	3102.37	6721.80	80661.57
		Step H	39.9430	3195.44	6923.45	83081.44
		Step I	41.1412	3291.30	7131.14	85573.70
		Step J	42.3754	3390.03	7345.07	88140.83
		Step K	43.6468	3491.74	7565.45	90785.34
		Step L	44.9562	3596.50	7792.41	93508.90



City of Roseville

Salary Schedule: Stationary Engineers Local 39-B

Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1098B	Waste Services Clerk I-B	Step A	21.0826	1686.61	3654.32	43851.81
		Step B	22.0739	1765.91	3826.14	45913.71
		Step C	22.7361	1818.89	3940.92	47291.09
		Step D	23.4182	1873.46	4059.15	48709.86
		Step E	24.1207	1929.66	4180.92	50171.06
		Step F	24.8444	1987.55	4306.36	51676.35
		Step G	25.5897	2047.18	4435.55	53226.58
		Step H	26.3574	2108.59	4568.62	54823.39
		Step I	27.1480	2171.84	4705.65	56467.84
		Step J	27.9625	2237.00	4846.83	58162.00
		Step K	28.8015	2304.12	4992.26	59907.12
		Step L	29.6654	2373.23	5142.00	61704.03



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1099B	Waste Services Clerk II-B	Step A	23.1909	1855.27	4019.76	48237.07
		Step B	24.2811	1942.49	4208.72	50504.69
		Step C	25.0097	2000.78	4335.01	52020.18
		Step D	25.7599	2060.79	4465.05	53580.59
		Step E	26.5327	2122.62	4599.00	55188.02
		Step F	27.3288	2186.30	4736.99	56843.90
		Step G	28.1486	2251.89	4879.09	58549.09
		Step H	28.9929	2319.43	5025.44	60305.23
		Step I	29.8629	2389.03	5176.24	62114.83
		Step J	30.7587	2460.70	5331.51	63978.10
		Step K	31.6814	2534.51	5491.44	65897.31
		Step L	32.6318	2610.54	5656.18	67874.14



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1128B	Waste Services Field Enforcement Inspector-B	Step A	32.9295	2634.36	5707.78	68493.36
		Step B	34.4776	2758.21	5976.12	71713.41
		Step C	35.5119	2840.95	6155.40	73864.75
		Step D	36.5773	2926.18	6340.07	76080.78
		Step E	37.6746	3013.97	6530.26	78363.17
		Step F	38.8049	3104.39	6726.18	80714.19
		Step G	39.9691	3197.53	6927.98	83135.73
		Step H	41.1681	3293.45	7135.80	85629.65
		Step I	42.4031	3392.25	7349.87	88198.45
		Step J	43.6753	3494.02	7570.39	90844.62
		Step K	44.9855	3598.84	7797.49	93569.84
		Step L	46.3350	3706.80	8031.40	96376.80



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9000B	Wastewater Treatment Plant Operator Grade I-B	Step A	29.6275	2370.20	5135.43	61625.20
		Step B	31.0204	2481.63	5376.87	64522.43
		Step C	31.9510	2556.08	5538.17	66458.08
		Step D	32.9096	2632.77	5704.33	68451.97
		Step E	33.8969	2711.75	5875.46	70505.55
		Step F	34.9138	2793.10	6051.73	72620.70
		Step G	35.9611	2876.89	6233.26	74799.09
		Step H	37.0399	2963.19	6420.25	77042.99
		Step I	38.1511	3052.09	6612.86	79354.29
		Step J	39.2957	3143.66	6811.25	81735.06
		Step K	40.4746	3237.97	7015.60	84187.17
		Step L	41.6888	3335.10	7226.06	86712.70



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9010B	Wastewater Treatment Plant Operator Grade II-B	Step A	32.6931	2615.45	5666.80	68001.65
		Step B	34.2300	2738.40	5933.20	71198.40
		Step C	35.2569	2820.55	6111.20	73334.35
		Step D	36.3146	2905.17	6294.53	75534.37
		Step E	37.4041	2992.33	6483.38	77800.53
		Step F	38.5263	3082.10	6677.89	80134.70
		Step G	39.6821	3174.57	6878.23	82538.77
		Step H	40.8726	3269.81	7084.58	85015.01
		Step I	42.0987	3367.90	7297.11	87565.30
		Step J	43.3616	3468.93	7516.01	90192.13
		Step K	44.6625	3573.00	7741.50	92898.00
		Step L	46.0023	3680.18	7973.73	95684.78



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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9020B	Wastewater Treatment Plant Operator Grade III 24Hr-B	Step A	28.1455	3152.30	6829.97	81959.70
		Step B	29.4686	3300.48	7151.05	85812.56
		Step C	30.3528	3399.51	7365.61	88387.35
		Step D	31.2633	3501.49	7586.56	91038.73
		Step E	32.2013	3606.55	7814.18	93770.19
		Step F	33.1674	3714.75	8048.62	96583.47
		Step G	34.1622	3826.17	8290.03	99480.33
		Step H	35.1871	3940.96	8538.74	102464.84
		Step I	36.2428	4059.19	8794.92	105539.03
		Step J	37.3300	4180.96	9058.75	108704.96
		Step K	38.4499	4306.39	9330.51	111966.11
		Step L	39.6035	4435.59	9610.45	115325.39



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9025B	Wastewater Treatment Plant Operator Grade III 8Hr-B	Step A	36.6545	2932.36	6353.45	76241.36
		Step B	38.3777	3070.22	6652.13	79825.62
		Step C	39.5291	3162.33	6851.71	82220.53
		Step D	40.7151	3257.21	7057.28	84687.41
		Step E	41.9364	3354.91	7268.98	87227.71
		Step F	43.1944	3455.55	7487.03	89844.35
		Step G	44.4904	3559.23	7711.67	92540.03
		Step H	45.8250	3666.00	7943.00	95316.00
		Step I	47.1998	3775.98	8181.30	98175.58
		Step J	48.6158	3889.26	8426.74	101120.86
		Step K	50.0744	4005.95	8679.56	104154.75
		Step L	51.5766	4126.13	8939.94	107279.33



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9020ZB	Wastewater Treatment Plant Operator Grade III 8Hr-ZB	Step A	39.4036	3152.29	6829.96	81959.49
		Step B	41.2561	3300.49	7151.06	85812.69
		Step C	42.4938	3399.50	7365.59	88387.10
		Step D	43.7685	3501.48	7586.54	91038.48
		Step E	45.0817	3606.54	7814.16	93769.94
		Step F	46.4341	3714.73	8048.58	96582.93
		Step G	47.8270	3826.16	8290.01	99480.16
		Step H	49.2619	3940.95	8538.73	102464.75
		Step I	50.7397	4059.18	8794.88	105538.58
		Step J	52.2620	4180.96	9058.75	108704.96
		Step K	53.8298	4306.38	9330.50	111965.98
		Step L	55.4447	4435.58	9610.41	115324.98



City of Roseville

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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9030B	Wastewater Treatment Plant Operator Grade IV-B	Step A	44.1322	3530.58	7649.58	91794.98
		Step B	46.2070	3696.56	8009.21	96110.56
		Step C	47.5932	3807.46	8249.49	98993.86
		Step D	49.0210	3921.68	8496.97	101963.68
		Step E	50.4916	4039.33	8751.88	105022.53
		Step F	52.0063	4160.50	9014.43	108173.10
		Step G	53.5665	4285.32	9284.86	111418.32
		Step H	55.1736	4413.89	9563.42	114761.09
		Step I	56.8287	4546.30	9850.31	118203.70
		Step J	58.5335	4682.68	10145.81	121749.68
		Step K	60.2896	4823.17	10450.20	125402.37
		Step L	62.0983	4967.86	10763.71	129164.46



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Grade Code	Grade Name					
		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1053B	Water Quality Technician-B	Step A	28.7867	2302.94	4989.69	59876.34
		Step B	30.1401	2411.21	5224.28	62691.41
		Step C	31.0445	2483.56	5381.05	64572.56
		Step D	31.9757	2558.06	5542.45	66509.46
		Step E	32.9351	2634.81	5708.75	68505.01
		Step F	33.9231	2713.85	5880.00	70560.05
		Step G	34.9407	2795.26	6056.39	72676.66
		Step H	35.9890	2879.12	6238.09	74857.12
		Step I	37.0686	2965.49	6425.22	77102.69
		Step J	38.1807	3054.46	6617.99	79415.86
		Step K	39.3261	3146.09	6816.52	81798.29
		Step L	40.5060	3240.48	7021.04	84252.48



City of Roseville

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Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9200B	Water Treatment Plant Operator Grade I 24Hr-B	Step A	21.1625	2370.20	5135.43	61625.20
		Step B	22.1573	2481.62	5376.84	64522.06
		Step C	22.8220	2556.06	5538.14	66457.66
		Step D	23.5067	2632.75	5704.29	68451.51
		Step E	24.2119	2711.73	5875.42	70505.05
		Step F	24.9384	2793.10	6051.72	72620.62
		Step G	25.6865	2876.89	6233.26	74799.09
		Step H	26.4570	2963.18	6420.23	77042.78
		Step I	27.2508	3052.09	6612.86	79354.33
		Step J	28.0683	3143.65	6811.24	81734.89
		Step K	28.9103	3237.95	7015.57	84186.79
		Step L	29.7776	3335.09	7226.03	86712.37



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Appendix:E
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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9232B	Water Treatment Plant Operator Grade I 8Hr-B	Step A	29.6275	2370.20	5135.43	61625.20
		Step B	31.0204	2481.63	5376.87	64522.43
		Step C	31.9510	2556.08	5538.17	66458.08
		Step D	32.9096	2632.77	5704.33	68451.97
		Step E	33.8969	2711.75	5875.46	70505.55
		Step F	34.9138	2793.10	6051.73	72620.70
		Step G	35.9611	2876.89	6233.26	74799.09
		Step H	37.0399	2963.19	6420.25	77042.99
		Step I	38.1511	3052.09	6612.86	79354.29
		Step J	39.2957	3143.66	6811.25	81735.06
		Step K	40.4746	3237.97	7015.60	84187.17
		Step L	41.6888	3335.10	7226.06	86712.70



City of Roseville

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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9200ZB	Water Treatment Plant Operator Grade I 8Hr-ZB	Step A	29.6275	2370.20	5135.43	61625.20
		Step B	31.0204	2481.63	5376.87	64522.43
		Step C	31.9510	2556.08	5538.17	66458.08
		Step D	32.9096	2632.77	5704.33	68451.97
		Step E	33.8969	2711.75	5875.46	70505.55
		Step F	34.9138	2793.10	6051.73	72620.70
		Step G	35.9611	2876.89	6233.26	74799.09
		Step H	37.0399	2963.19	6420.25	77042.99
		Step I	38.1511	3052.09	6612.86	79354.29
		Step J	39.2957	3143.66	6811.25	81735.06
		Step K	40.4746	3237.97	7015.60	84187.17
		Step L	41.6888	3335.10	7226.06	86712.70



City of Roseville

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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9210B	Water Treatment Plant Operator Grade II 24Hr-B	Step A	23.3524	2615.47	5666.85	68002.19
		Step B	24.4501	2738.41	5933.22	71198.69
		Step C	25.1837	2820.57	6111.24	73334.93
		Step D	25.9393	2905.20	6294.60	75535.24
		Step E	26.7174	2992.35	6483.42	77801.07
		Step F	27.5189	3082.12	6677.92	80135.04
		Step G	28.3445	3174.58	6878.27	82539.18
		Step H	29.1950	3269.84	7084.65	85015.84
		Step I	30.0707	3367.92	7297.16	87565.88
		Step J	30.9727	3468.94	7516.04	90192.50
		Step K	31.9019	3573.01	7741.53	92898.33
		Step L	32.8590	3680.21	7973.78	95685.41



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9234B	Water Treatment Plant Operator Grade II 8Hr-B	Step A	32.6933	2615.46	5666.84	68002.06
		Step B	34.2305	2738.44	5933.29	71199.44
		Step C	35.2572	2820.58	6111.25	73334.98
		Step D	36.3149	2905.19	6294.58	75534.99
		Step E	37.4045	2992.36	6483.45	77801.36
		Step F	38.5266	3082.13	6677.94	80135.33
		Step G	39.6825	3174.60	6878.30	82539.60
		Step H	40.8728	3269.82	7084.62	85015.42
		Step I	42.0990	3367.92	7297.16	87565.92
		Step J	43.3620	3468.96	7516.08	90192.96
		Step K	44.6628	3573.02	7741.55	92898.62
		Step L	46.0028	3680.22	7973.82	95685.82



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9210ZB	Water Treatment Plant Operator Grade II 8Hr-ZB	Step A	32.6933	2615.46	5666.84	68002.06
		Step B	34.2305	2738.44	5933.29	71199.44
		Step C	35.2572	2820.58	6111.25	73334.98
		Step D	36.3149	2905.19	6294.58	75534.99
		Step E	37.4045	2992.36	6483.45	77801.36
		Step F	38.5266	3082.13	6677.94	80135.33
		Step G	39.6825	3174.60	6878.30	82539.60
		Step H	40.8728	3269.82	7084.62	85015.42
		Step I	42.0990	3367.92	7297.16	87565.92
		Step J	43.3620	3468.96	7516.08	90192.96
		Step K	44.6628	3573.02	7741.55	92898.62
		Step L	46.0028	3680.22	7973.82	95685.82



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9230B	Water Treatment Plant Operator Grade III 24Hr-B	Step A	27.4909	3078.98	6671.13	80053.50
		Step B	28.7833	3223.73	6984.75	83816.97
		Step C	29.6468	3320.44	7194.29	86331.48
		Step D	30.5362	3420.05	7410.12	88921.41
		Step E	31.4523	3522.66	7632.42	91589.10
		Step F	32.3959	3628.34	7861.41	94336.86
		Step G	33.3680	3737.22	8097.30	97167.62
		Step H	34.3688	3849.31	8340.16	100081.95
		Step I	35.4000	3964.80	8590.40	103084.80
		Step J	36.4619	4083.73	8848.09	106177.05
		Step K	37.5558	4206.25	9113.54	109362.49
		Step L	38.6825	4332.44	9386.95	112643.44



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	36.6545	2932.36	6353.45	76241.36
Step B	38.3777	3070.22	6652.13	79825.62
Step C	39.5291	3162.33	6851.71	82220.53
Step D	40.7151	3257.21	7057.28	84687.41
Step E	41.9364	3354.91	7268.98	87227.71
Step F	43.1944	3455.55	7487.03	89844.35
Step G	44.4904	3559.23	7711.67	92540.03
Step H	45.8250	3666.00	7943.00	95316.00
Step I	47.1998	3775.98	8181.30	98175.58
Step J	48.6158	3889.26	8426.74	101120.86
Step K	50.0744	4005.95	8679.56	104154.75
Step L	51.5766	4126.13	8939.94	107279.33



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LO39 Stationary Engineers Local 39

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9230ZB	Water Treatment Plant Operator Grade III 8Hr-ZB	Step A	38.4873	3078.98	6671.13	80053.58
		Step B	40.2967	3223.74	6984.76	83817.14
		Step C	41.5057	3320.46	7194.32	86331.86
		Step D	42.7508	3420.06	7410.14	88921.66
		Step E	44.0333	3522.66	7632.44	91589.26
		Step F	45.3544	3628.35	7861.43	94337.15
		Step G	46.7150	3737.20	8097.27	97167.20
		Step H	48.1165	3849.32	8340.19	100082.32
		Step I	49.5600	3964.80	8590.40	103084.80
		Step J	51.0466	4083.73	8848.08	106176.93
		Step K	52.5782	4206.26	9113.55	109362.66
		Step L	54.1555	4332.44	9386.95	112643.44



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LO39 Stationary Engineers Local 39
Grade Code Grade Name

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	30.7050	2456.40	5322.20	63866.40
Step B	32.1487	2571.90	5572.44	66869.30
Step C	33.1132	2649.06	5739.62	68875.46
Step D	34.1067	2728.54	5911.83	70941.94
Step E	35.1298	2810.38	6089.17	73069.98
Step F	36.1836	2894.69	6271.82	75261.89
Step G	37.2692	2981.54	6459.99	77519.94
Step H	38.3873	3070.98	6653.80	79845.58
Step I	39.5389	3163.11	6853.41	82240.91
Step J	40.7250	3258.00	7059.00	84708.00
Step K	41.9468	3355.74	7270.78	87249.34
Step L	43.2052	3456.42	7488.90	89866.82

ORDINANCE NO. 6895

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 6798, THE SALARY ORDINANCE FOR NON-SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE ASSOCIATION, AS AMENDED BY APPENDIX "C" TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6798, the Salary Ordinance for non-sworn employees represented by the Roseville Police Association, is hereby amended as shown on Appendix "C" for salary schedules A & B attached hereto, to reflect a 2.5% general wage increase.

SECTION 2. Salary Schedule Effective Date.

This Ordinance shall be effective January 11, 2025 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 11, 2025. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20____, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
0100A	Animal Control Officer-A	Step A	30.5351	2442.81	5292.75	63513.01
		Step B	32.0618	2564.94	5557.38	66688.54
		Step C	33.6649	2693.19	5835.25	70022.99
		Step D	35.3482	2827.86	6127.02	73524.26
		Step E	37.1157	2969.26	6433.39	77200.66
		Step F	38.9715	3117.72	6755.06	81060.72
		Step G	40.9198	3273.58	7092.77	85113.18
		Step H	42.9661	3437.29	7447.46	89369.49
0110A	Animal Control Supervisor-A	Step A	36.6420	2931.36	6351.28	76215.36
		Step B	38.4741	3077.93	6668.84	80026.13
		Step C	40.3978	3231.82	7002.29	84027.42
		Step D	42.4178	3393.42	7352.42	88229.02
		Step E	44.5385	3563.08	7720.01	92640.08
		Step F	46.7655	3741.24	8106.02	97272.24
		Step G	49.1039	3928.31	8511.34	102136.11
		Step H	51.5589	4124.71	8936.88	107242.51



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1430A	Communications Supervisor-A	Step A	42.6095	3408.76	7385.65	88627.76
		Step B	44.7398	3579.18	7754.90	93058.78
		Step C	46.9768	3758.14	8142.65	97711.74
		Step D	49.3258	3946.06	8549.81	102597.66
		Step E	51.7919	4143.35	8977.26	107727.15
		Step F	54.3816	4350.53	9426.14	113113.73
		Step G	57.1007	4568.06	9897.45	118769.46
		Step H	59.9557	4796.46	10392.32	124707.86
1379A	Community Services Officer I-A	Step A	25.2361	2018.89	4374.26	52491.09
		Step B	26.4979	2119.83	4592.97	55115.63
		Step C	27.8227	2225.82	4822.60	57871.22
		Step D	29.2138	2337.10	5063.73	60764.70
		Step E	30.6746	2453.97	5316.93	63803.17
		Step F	32.2083	2576.66	5582.77	66993.26
		Step G	33.8187	2705.50	5861.91	70342.90
		Step H	35.5097	2840.78	6155.01	73860.18



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1380A	Community Services Officer II-A	Step A	27.7597	2220.78	4811.68	57740.18
		Step B	29.1478	2331.82	5052.29	60627.42
		Step C	30.6051	2448.41	5304.88	63658.61
		Step D	32.1355	2570.84	5570.15	66841.84
		Step E	33.7422	2699.38	5848.65	70183.78
		Step F	35.4292	2834.34	6141.06	73692.74
		Step G	37.2008	2976.06	6448.14	77377.66
		Step H	39.0609	3124.87	6770.56	81246.67
1146A	Crime Analysis Supervisor-A	Step A	45.5577	3644.62	7896.67	94760.02
		Step B	47.8355	3826.84	8291.49	99497.84
		Step C	50.2274	4018.19	8706.08	104472.99
		Step D	52.7387	4219.10	9141.37	109696.50
		Step E	55.3756	4430.05	9598.44	115181.25
		Step F	58.1444	4651.55	10078.36	120940.35
		Step G	61.0516	4884.13	10582.28	126987.33
		Step H	64.1042	5128.34	11111.39	133336.74



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1475A	Crime Analyst-A	Step A	37.9649	3037.19	6580.58	78966.99
		Step B	39.8631	3189.05	6909.60	82915.25
		Step C	41.8561	3348.49	7255.06	87060.69
		Step D	43.9488	3515.90	7617.79	91413.50
		Step E	46.1463	3691.70	7998.69	95984.30
		Step F	48.4537	3876.30	8398.64	100783.70
		Step G	50.8764	4070.11	8818.58	105822.91
		Step H	53.4202	4273.62	9259.50	111114.02
1685A	Dispatcher I-A	Step A	32.2797	2582.38	5595.15	67141.78
		Step B	33.8936	2711.49	5874.89	70498.69
		Step C	35.5883	2847.06	6168.64	74023.66
		Step D	37.3676	2989.41	6477.05	77724.61
		Step E	39.2362	3138.90	6800.94	81611.30
		Step F	41.1979	3295.83	7140.97	85691.63
		Step G	43.2579	3460.63	7498.04	89976.43
		Step H	45.4205	3633.64	7872.89	94474.64



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
1700A	Dispatcher II-A	Step A	35.5076	2840.61	6154.65	73855.81
		Step B	37.2830	2982.64	6462.39	77548.64
		Step C	39.1472	3131.78	6785.51	81426.18
		Step D	41.1046	3288.37	7124.80	85497.57
		Step E	43.1598	3452.78	7481.03	89772.38
		Step F	45.3178	3625.42	7855.09	94261.02
		Step G	47.5836	3806.69	8247.82	98973.89
		Step H	49.9628	3997.02	8660.22	103922.62
5432A	Police Officer Trainee-A	Step A	30.9586	2476.69	5366.16	64393.89
		Step B	32.5067	2600.54	5634.49	67613.94
		Step C	34.1319	2730.55	5916.20	70994.35
		Step D	35.8385	2867.08	6212.01	74544.08
		Step E	37.6305	3010.44	6522.62	78271.44
		Step F	39.5121	3160.97	6848.76	82185.17
		Step G	41.4877	3319.02	7191.20	86294.42
		Step H	43.5619	3484.95	7550.73	90608.75



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5429A	Police Property and Evidence Sup-A	Step A	42.6095	3408.76	7385.65	88627.76
		Step B	44.7398	3579.18	7754.90	93058.78
		Step C	46.9768	3758.14	8142.65	97711.74
		Step D	49.3258	3946.06	8549.81	102597.66
		Step E	51.7919	4143.35	8977.26	107727.15
		Step F	54.3816	4350.53	9426.14	113113.73
		Step G	57.1007	4568.06	9897.45	118769.46
		Step H	59.9557	4796.46	10392.32	124707.86
1093A	Police Property and Evidence Technician I-A	Step A	24.6665	1973.32	4275.53	51306.32
		Step B	25.9000	2072.00	4489.33	53872.00
		Step C	27.1949	2175.59	4713.78	56565.39
		Step D	28.5547	2284.38	4949.48	59393.78
		Step E	29.9824	2398.59	5196.95	62363.39
		Step F	31.4814	2518.51	5456.78	65481.31
		Step G	33.0555	2644.44	5729.62	68755.44
		Step H	34.7082	2776.66	6016.09	72193.06



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1094A	Police Property and Evidence Technician II-A	Step A	27.1332	2170.66	4703.09	56437.06
		Step B	28.4899	2279.19	4938.25	59258.99
		Step C	29.9145	2393.16	5185.18	62222.16
		Step D	31.4102	2512.82	5444.43	65333.22
		Step E	32.9806	2638.45	5716.64	68599.65
		Step F	34.6296	2770.37	6002.46	72029.57
		Step G	36.3612	2908.90	6302.61	75631.30
		Step H	38.1793	3054.34	6617.75	79412.94
5435A	Police Records Clerk I-A	Step A	22.4239	1793.91	3886.81	46641.71
		Step B	23.5451	1883.61	4081.15	48973.81
		Step C	24.7224	1977.79	4285.22	51422.59
		Step D	25.9583	2076.66	4499.44	53993.26
		Step E	27.2564	2180.51	4724.44	56693.31
		Step F	28.6192	2289.54	4960.66	59527.94
		Step G	30.0503	2404.02	5208.72	62504.62
		Step H	31.5528	2524.22	5469.15	65629.82



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5440A	Police Records Clerk II-A	Step A	24.6675	1973.40	4275.70	51308.40
		Step B	25.9009	2072.07	4489.49	53873.87
		Step C	27.1959	2175.67	4713.96	56567.47
		Step D	28.5558	2284.46	4949.67	59396.06
		Step E	29.9834	2398.67	5197.12	62365.47
		Step F	31.4827	2518.62	5457.00	65484.02
		Step G	33.0569	2644.55	5729.86	68758.35
		Step H	34.7097	2776.78	6016.35	72196.18
5492A	Police Scene Technician I-A	Step A	32.2797	2582.38	5595.15	67141.78
		Step B	33.8936	2711.49	5874.89	70498.69
		Step C	35.5883	2847.06	6168.64	74023.66
		Step D	37.3676	2989.41	6477.05	77724.61
		Step E	39.2360	3138.88	6800.91	81610.88
		Step F	41.1979	3295.83	7140.97	85691.63
		Step G	43.2578	3460.62	7498.02	89976.22
		Step H	45.4205	3633.64	7872.89	94474.64



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5494A	Police Scene Technician II-A	Step A	35.5073	2840.58	6154.60	73855.18
		Step B	37.2829	2982.63	6462.37	77548.43
		Step C	39.1470	3131.76	6785.48	81425.76
		Step D	41.1041	3288.33	7124.71	85496.53
		Step E	43.1596	3452.77	7481.00	89771.97
		Step F	45.3175	3625.40	7855.03	94260.40
		Step G	47.5834	3806.67	8247.79	98973.47
		Step H	49.9625	3997.00	8660.17	103922.00
5657A	Public Safety Program Coordinator-A	Step A	35.5073	2840.58	6154.60	73855.18
		Step B	37.2829	2982.63	6462.37	77548.43
		Step C	39.1470	3131.76	6785.48	81425.76
		Step D	41.1041	3288.33	7124.71	85496.53
		Step E	43.1596	3452.77	7481.00	89771.97
		Step F	45.3175	3625.40	7855.03	94260.40
		Step G	47.5834	3806.67	8247.79	98973.47
		Step H	49.9625	3997.00	8660.17	103922.00



City of Roseville

Salary Schedule: Roseville Police Association-A

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

		Step Name	Hourly	Bi-Weekly	Monthly	Annual
5748A	Records Supervisor-A	Step A	32.5612	2604.90	5643.94	67727.30
		Step B	34.1892	2735.14	5926.13	71113.54
		Step C	35.8987	2871.90	6222.44	74669.30
		Step D	37.6937	3015.50	6533.57	78402.90
		Step E	39.5782	3166.26	6860.22	82322.66
		Step F	41.5572	3324.58	7203.25	86438.98
		Step G	43.6351	3490.81	7563.42	90761.01
		Step H	45.8168	3665.34	7941.58	95298.94
1092A	Senior Police Records Clerk-A	Step A	27.1342	2170.74	4703.26	56439.14
		Step B	28.4910	2279.28	4938.44	59261.28
		Step C	29.9155	2393.24	5185.35	62224.24
		Step D	31.4113	2512.90	5444.63	65335.50
		Step E	32.9819	2638.55	5716.86	68602.35
		Step F	34.6310	2770.48	6002.71	72032.48
		Step G	36.3625	2909.00	6302.83	75634.00
		Step H	38.1806	3054.45	6617.97	79415.65



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

0100B	Animal Control Officer-B	Step A	30.5351	2442.81	5292.75	63513.01
		Step B	31.9708	2557.66	5541.61	66499.26
		Step C	32.9299	2634.39	5707.85	68494.19
		Step D	33.9178	2713.42	5879.09	70549.02
		Step E	34.9353	2794.82	6055.45	72665.42
		Step F	35.9833	2878.66	6237.11	74845.26
		Step G	37.0630	2965.04	6424.25	77091.04
		Step H	38.1749	3053.99	6616.98	79403.79
		Step I	39.3200	3145.60	6815.47	81785.60
		Step J	40.4996	3239.97	7019.93	84239.17
		Step K	41.7146	3337.17	7230.53	86766.37
		Step L	42.9661	3437.29	7447.46	89369.49



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0110B	Animal Control Supervisor-B	Step A	36.6420	2931.36	6351.28	76215.36
		Step B	38.3647	3069.18	6649.88	79798.58
		Step C	39.5157	3161.26	6849.39	82192.66
		Step D	40.7011	3256.09	7054.86	84658.29
		Step E	41.9222	3353.78	7266.51	87198.18
		Step F	43.1798	3454.38	7484.50	89813.98
		Step G	44.4754	3558.03	7709.07	92508.83
		Step H	45.8095	3664.76	7940.31	95283.76
		Step I	47.1838	3774.70	8178.53	98142.30
		Step J	48.5994	3887.95	8423.90	101086.75
		Step K	50.0574	4004.59	8676.62	104119.39
		Step L	51.5589	4124.71	8936.88	107242.51



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1430B	Communications Supervisor-B	Step A	42.6095	3408.76	7385.65	88627.76
		Step B	44.6126	3569.01	7732.85	92794.21
		Step C	45.9510	3676.08	7964.84	95578.08
		Step D	47.3296	3786.37	8203.80	98445.57
		Step E	48.7494	3899.95	8449.90	101398.75
		Step F	50.2119	4016.95	8703.40	104440.75
		Step G	51.7184	4137.47	8964.52	107574.27
		Step H	53.2699	4261.59	9233.45	110801.39
		Step I	54.8679	4389.43	9510.44	114125.23
		Step J	56.5140	4521.12	9795.76	117549.12
		Step K	58.2093	4656.74	10089.61	121075.34
		Step L	59.9557	4796.46	10392.32	124707.86



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1379B	Community Services Officer I-B	Step A	25.2361	2018.89	4374.26	52491.09
		Step B	26.4226	2113.81	4579.92	54959.01
		Step C	27.2152	2177.22	4717.30	56607.62
		Step D	28.0316	2242.53	4858.81	58305.73
		Step E	28.8727	2309.82	5004.60	60055.22
		Step F	29.7388	2379.10	5154.73	61856.70
		Step G	30.6309	2450.47	5309.36	63712.27
		Step H	31.5499	2523.99	5468.65	65623.79
		Step I	32.4964	2599.71	5632.71	67592.51
		Step J	33.4714	2677.71	5801.71	69620.51
		Step K	34.4755	2758.04	5975.75	71709.04
		Step L	35.5097	2840.78	6155.01	73860.18



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1380B	Community Services Officer II-B	Step A	27.7597	2220.78	4811.68	57740.18
		Step B	29.0650	2325.20	5037.93	60455.20
		Step C	29.9369	2394.95	5189.06	62268.75
		Step D	30.8351	2466.81	5344.75	64137.01
		Step E	31.7601	2540.81	5505.08	66061.01
		Step F	32.7130	2617.04	5670.25	68043.04
		Step G	33.6943	2695.54	5840.35	70084.14
		Step H	34.7051	2776.41	6015.55	72186.61
		Step I	35.7463	2859.70	6196.03	74352.30
		Step J	36.8187	2945.50	6381.91	76582.90
		Step K	37.9232	3033.86	6573.35	78880.26
		Step L	39.0609	3124.87	6770.56	81246.67



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1146B	Crime Analysis Supervisor-B	Step A	45.5577	3644.62	7896.67	94760.02
		Step B	47.6995	3815.96	8267.91	99214.96
		Step C	49.1305	3930.44	8515.95	102191.44
		Step D	50.6045	4048.36	8771.45	105257.36
		Step E	52.1226	4169.81	9034.58	108415.01
		Step F	53.6862	4294.90	9305.61	111667.30
		Step G	55.2968	4423.74	9584.78	115017.34
		Step H	56.9558	4556.46	9872.34	118468.06
		Step I	58.6644	4693.15	10168.50	122021.95
		Step J	60.4244	4833.95	10473.56	125682.75
		Step K	62.2371	4978.97	10787.76	129453.17
		Step L	64.1042	5128.34	11111.39	133336.74



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1475B	Crime Analyst-B	Step A	37.9649	3037.19	6580.58	78966.99
		Step B	39.7497	3179.98	6889.95	82679.38
		Step C	40.9421	3275.37	7096.63	85159.57
		Step D	42.1703	3373.62	7309.52	87714.22
		Step E	43.4355	3474.84	7528.82	90345.84
		Step F	44.7386	3579.09	7754.69	93056.29
		Step G	46.0807	3686.46	7987.32	95847.86
		Step H	47.4631	3797.05	8226.94	98723.25
		Step I	48.8870	3910.96	8473.75	101684.96
		Step J	50.3536	4028.29	8727.96	104735.49
		Step K	51.8643	4149.14	8989.81	107877.74
		Step L	53.4202	4273.62	9259.50	111114.02



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1685B	Dispatcher I-B	Step A	32.2797	2582.38	5595.15	67141.78
		Step B	33.7971	2703.77	5858.16	70297.97
		Step C	34.8111	2784.89	6033.92	72407.09
		Step D	35.8553	2868.42	6214.92	74579.02
		Step E	36.9311	2954.49	6401.39	76816.69
		Step F	38.0389	3043.11	6593.41	79120.91
		Step G	39.1801	3134.41	6791.22	81494.61
		Step H	40.3556	3228.45	6994.97	83939.65
		Step I	41.5662	3325.30	7204.81	86457.70
		Step J	42.8132	3425.06	7420.95	89051.46
		Step K	44.0977	3527.82	7643.60	91723.22
		Step L	45.4205	3633.64	7872.89	94474.64



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1700B	Dispatcher II-B	Step A	35.5076	2840.61	6154.65	73855.81
		Step B	37.1771	2974.17	6444.03	77328.37
		Step C	38.2924	3063.39	6637.35	79648.19
		Step D	39.4411	3155.29	6836.46	82037.49
		Step E	40.6244	3249.95	7041.56	84498.75
		Step F	41.8431	3347.45	7252.80	87033.65
		Step G	43.0984	3447.87	7470.39	89644.67
		Step H	44.3912	3551.30	7694.47	92333.70
		Step I	45.7231	3657.85	7925.34	95104.05
		Step J	47.0948	3767.58	8163.10	97957.18
		Step K	48.5077	3880.62	8408.00	100896.02
		Step L	49.9628	3997.02	8660.22	103922.62



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5432B	Police Officer Trainee-B	Step A	30.9586	2476.69	5366.16	64393.89
		Step B	32.4141	2593.13	5618.44	67421.33
		Step C	33.3865	2670.92	5786.99	69443.92
		Step D	34.3881	2751.05	5960.60	71527.25
		Step E	35.4197	2833.58	6139.41	73672.98
		Step F	36.4823	2918.58	6323.60	75883.18
		Step G	37.5768	3006.14	6513.31	78159.74
		Step H	38.7041	3096.33	6708.71	80504.53
		Step I	39.8653	3189.22	6909.99	82919.82
		Step J	41.0612	3284.90	7117.27	85407.30
		Step K	42.2932	3383.46	7330.82	87969.86
		Step L	43.5619	3484.95	7550.73	90608.75



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5429B	Police Property and Evidence Sup-B	Step A	42.6095	3408.76	7385.65	88627.76
		Step B	44.6126	3569.01	7732.85	92794.21
		Step C	45.9510	3676.08	7964.84	95578.08
		Step D	47.3296	3786.37	8203.80	98445.57
		Step E	48.7494	3899.95	8449.90	101398.75
		Step F	50.2119	4016.95	8703.40	104440.75
		Step G	51.7184	4137.47	8964.52	107574.27
		Step H	53.2699	4261.59	9233.45	110801.39
		Step I	54.8679	4389.43	9510.44	114125.23
		Step J	56.5140	4521.12	9795.76	117549.12
		Step K	58.2093	4656.74	10089.61	121075.34
		Step L	59.9557	4796.46	10392.32	124707.86



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1093B	Police Property and Evidence Technician I-B	Step A	24.6665	1973.32	4275.53	51306.32
		Step B	25.8263	2066.10	4476.56	53718.70
		Step C	26.6011	2128.09	4610.86	55330.29
		Step D	27.3992	2191.94	4749.19	56990.34
		Step E	28.2211	2257.69	4891.66	58699.89
		Step F	29.0677	2325.42	5038.40	60460.82
		Step G	29.9398	2395.18	5189.57	62274.78
		Step H	30.8378	2467.02	5345.22	64142.62
		Step I	31.7631	2541.05	5505.60	66067.25
		Step J	32.7161	2617.29	5670.79	68049.49
		Step K	33.6975	2695.80	5840.90	70090.80
		Step L	34.7082	2776.66	6016.09	72193.06



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1094B	Police Property and Evidence Technician II-B	Step A	27.1332	2170.66	4703.09	56437.06
		Step B	28.4089	2272.71	4924.21	59090.51
		Step C	29.2612	2340.90	5071.94	60863.30
		Step D	30.1389	2411.11	5224.08	62688.91
		Step E	31.0433	2483.46	5380.84	64570.06
		Step F	31.9746	2557.97	5542.26	66507.17
		Step G	32.9337	2634.70	5708.51	68502.10
		Step H	33.9217	2713.74	5879.76	70557.14
		Step I	34.9394	2795.15	6056.16	72673.95
		Step J	35.9875	2879.00	6237.83	74854.00
		Step K	37.0673	2965.38	6425.00	77099.98
		Step L	38.1793	3054.34	6617.75	79412.94



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5435B	Police Records Clerk I-B	Step A	22.4239	1793.91	3886.81	46641.71
		Step B	23.4782	1878.26	4069.55	48834.66
		Step C	24.1825	1934.60	4191.63	50299.60
		Step D	24.9081	1992.65	4317.40	51808.85
		Step E	25.6553	2052.42	4446.92	53363.02
		Step F	26.4249	2113.99	4580.32	54963.79
		Step G	27.2176	2177.41	4717.72	56612.61
		Step H	28.0342	2242.74	4859.26	58311.14
		Step I	28.8754	2310.03	5005.07	60060.83
		Step J	29.7415	2379.32	5155.19	61862.32
		Step K	30.6337	2450.70	5309.84	63718.10
		Step L	31.5528	2524.22	5469.15	65629.82



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5440B	Police Records Clerk II-B	Step A	24.6675	1973.40	4275.70	51308.40
		Step B	25.8273	2066.18	4476.73	53720.78
		Step C	26.6020	2128.16	4611.01	55332.16
		Step D	27.4001	2192.01	4749.35	56992.21
		Step E	28.2222	2257.78	4891.85	58702.18
		Step F	29.0689	2325.51	5038.61	60463.31
		Step G	29.9409	2395.27	5189.76	62277.07
		Step H	30.8392	2467.14	5345.46	64145.54
		Step I	31.7643	2541.14	5505.81	66069.74
		Step J	32.7172	2617.38	5670.98	68051.78
		Step K	33.6987	2695.90	5841.11	70093.30
		Step L	34.7097	2776.78	6016.35	72196.18



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5492B	Police Scene Technician I-B	Step A	32.2797	2582.38	5595.15	67141.78
		Step B	33.7971	2703.77	5858.16	70297.97
		Step C	34.8111	2784.89	6033.92	72407.09
		Step D	35.8553	2868.42	6214.92	74579.02
		Step E	36.9311	2954.49	6401.39	76816.69
		Step F	38.0389	3043.11	6593.41	79120.91
		Step G	39.1801	3134.41	6791.22	81494.61
		Step H	40.3556	3228.45	6994.97	83939.65
		Step I	41.5662	3325.30	7204.81	86457.70
		Step J	42.8132	3425.06	7420.95	89051.46
		Step K	44.0977	3527.82	7643.60	91723.22
		Step L	45.4205	3633.64	7872.89	94474.64



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5494B	Police Scene Technician II-B	Step A	35.5073	2840.58	6154.60	73855.18
		Step B	37.1769	2974.15	6444.00	77327.95
		Step C	38.2922	3063.38	6637.31	79647.78
		Step D	39.4410	3155.28	6836.44	82037.28
		Step E	40.6242	3249.94	7041.53	84498.34
		Step F	41.8429	3347.43	7252.77	87033.23
		Step G	43.0982	3447.86	7470.35	89644.26
		Step H	44.3911	3551.29	7694.46	92333.49
		Step I	45.7228	3657.82	7925.29	95103.42
		Step J	47.0945	3767.56	8163.05	97956.56
		Step K	48.5073	3880.58	8407.93	100895.18
		Step L	49.9625	3997.00	8660.17	103922.00



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5657B	Public Safety Program Coordinator-B	Step A	35.5073	2840.58	6154.60	73855.18
		Step B	37.1769	2974.15	6444.00	77327.95
		Step C	38.2922	3063.38	6637.31	79647.78
		Step D	39.4410	3155.28	6836.44	82037.28
		Step E	40.6242	3249.94	7041.53	84498.34
		Step F	41.8429	3347.43	7252.77	87033.23
		Step G	43.0982	3447.86	7470.35	89644.26
		Step H	44.3911	3551.29	7694.46	92333.49
		Step I	45.7228	3657.82	7925.29	95103.42
		Step J	47.0945	3767.56	8163.05	97956.56
		Step K	48.5073	3880.58	8407.93	100895.18
		Step L	49.9625	3997.00	8660.17	103922.00



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name
5748B Records Supervisor-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	32.5612	2604.90	5643.94	67727.30
Step B	34.0919	2727.35	5909.26	70911.15
Step C	35.1148	2809.18	6086.57	73038.78
Step D	36.1683	2893.46	6269.17	75230.06
Step E	37.2533	2980.26	6457.24	77486.86
Step F	38.3709	3069.67	6650.96	79811.47
Step G	39.5221	3161.77	6850.50	82205.97
Step H	40.7076	3256.61	7055.98	84671.81
Step I	41.9289	3354.31	7267.68	87212.11
Step J	43.1867	3454.94	7485.69	89828.34
Step K	44.4822	3558.58	7710.25	92522.98
Step L	45.8168	3665.34	7941.58	95298.94



City of Roseville

Salary Schedule: Roseville Police Association-B

Appendix:C
Effective Date:01/11/2025

RPA Roseville Police Association
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1092B	Senior Police Records Clerk-B	Step A	27.1342	2170.74	4703.26	56439.14
		Step B	28.4099	2272.79	4924.38	59092.59
		Step C	29.2623	2340.98	5072.13	60865.58
		Step D	30.1401	2411.21	5224.28	62691.41
		Step E	31.0444	2483.55	5381.03	64572.35
		Step F	31.9757	2558.06	5542.45	66509.46
		Step G	32.9349	2634.79	5708.72	68504.59
		Step H	33.9230	2713.84	5879.99	70559.84
		Step I	34.9407	2795.26	6056.39	72676.66
		Step J	35.9889	2879.11	6238.08	74856.91
		Step K	37.0686	2965.49	6425.22	77102.69
		Step L	38.1806	3054.45	6617.97	79415.65

ORDINANCE NO. 6896

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6771, THE SALARY ORDINANCE FOR CONFIDENTIAL
EMPLOYEES, AS AMENDED BY APPENDIX "B" TO BE EFFECTIVE
JANUARY 11, 2025, AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6771, the Salary Ordinance for Confidential Employees, is hereby amended as shown on Appendix "B" for salary schedules A & B attached hereto, to reflect a 2.5% general wage increase.

SECTION 2. Salary Schedule Effective Date.

This Ordinance shall be effective January 11, 2025 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 11, 2025. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20____, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

Salary Schedule: Confidential-A

Appendix:B
Effective Date:01/11/2025

CONF Confidential
Grade Code

Grade Name

Step Name

Hourly

Bi-Weekly

Monthly

Annual

0071A	Administrative Assistant-A	Step A	30.5022	2440.18	5287.05	63444.58
		Step B	32.0273	2562.18	5551.40	66616.78
		Step C	33.6285	2690.28	5828.94	69947.28
		Step D	35.3100	2824.80	6120.40	73444.80
		Step E	37.0754	2966.03	6426.40	77116.83
		Step F	38.9293	3114.34	6747.75	80972.94
		Step G	40.8758	3270.06	7085.14	85021.66
2551A	Executive Assistant-A	Step A	33.6274	2690.19	5828.75	69944.99
		Step B	35.3086	2824.69	6120.16	73441.89
		Step C	37.0739	2965.91	6426.14	77113.71
		Step D	38.9277	3114.22	6747.47	80969.62
		Step E	40.8740	3269.92	7084.83	85017.92
		Step F	42.9178	3433.42	7439.09	89269.02
		Step G	45.0637	3605.10	7811.04	93732.50



City of Roseville

Salary Schedule: Confidential-A

Appendix:B
Effective Date:01/11/2025

CONF Confidential
Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5235A	Human Resources Technician-A	Step A	31.2460	2499.68	5415.97	64991.68
		Step B	32.8082	2624.66	5686.75	68241.06
		Step C	34.4485	2755.88	5971.07	71652.88
		Step D	36.1710	2893.68	6269.64	75235.68
		Step E	37.9795	3038.36	6583.11	78997.36
		Step F	39.8787	3190.30	6912.31	82947.70
		Step G	41.8726	3349.81	7257.92	87095.01
1131A	Legal Assistant I-A	Step A	28.4045	2272.36	4923.45	59081.36
		Step B	29.8246	2385.97	5169.60	62035.17
		Step C	31.3159	2505.27	5428.09	65137.07
		Step D	32.8817	2630.54	5699.49	68393.94
		Step E	34.5258	2762.06	5984.47	71813.66
		Step F	36.2521	2900.17	6283.70	75404.37
		Step G	38.0647	3045.18	6597.88	79174.58



City of Roseville

Salary Schedule: Confidential-A

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1132A	Legal Assistant II-A	Step A	31.2449	2499.59	5415.78	64989.39
		Step B	32.8072	2624.58	5686.58	68238.98
		Step C	34.4475	2755.80	5970.90	71650.80
		Step D	36.1698	2893.58	6269.43	75233.18
		Step E	37.9783	3038.26	6582.91	78994.86
		Step F	39.8772	3190.18	6912.05	82944.58
		Step G	41.8711	3349.69	7257.66	87091.89
4456A	Management Assistant I-A	Step A	30.5022	2440.18	5287.05	63444.58
		Step B	32.0273	2562.18	5551.40	66616.78
		Step C	33.6285	2690.28	5828.94	69947.28
		Step D	35.3100	2824.80	6120.40	73444.80
		Step E	37.0754	2966.03	6426.40	77116.83
		Step F	38.9293	3114.34	6747.75	80972.94
		Step G	40.8758	3270.06	7085.14	85021.66



City of Roseville

Salary Schedule: Confidential-A

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4457A	Management Assistant II-A	Step A	32.0259	2562.07	5551.16	66613.87
		Step B	33.6274	2690.19	5828.75	69944.99
		Step C	35.3086	2824.69	6120.16	73441.89
		Step D	37.0741	2965.93	6426.18	77114.13
		Step E	38.9277	3114.22	6747.47	80969.62
		Step F	40.8741	3269.93	7084.84	85018.13
		Step G	42.9179	3433.43	7439.10	89269.23
4951A	Office Assistant I (C)-A	Step A	20.6506	1652.05	3579.44	42953.25
		Step B	21.6830	1734.64	3758.39	45100.64
		Step C	22.7674	1821.39	3946.35	47356.19
		Step D	23.9056	1912.45	4143.64	49723.65
		Step E	25.1010	2008.08	4350.84	52210.08
		Step F	26.3557	2108.46	4568.32	54819.86
		Step G	27.6738	2213.90	4796.79	57561.50



City of Roseville

Salary Schedule: Confidential-A

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4953A	Office Assistant II (C)-A	Step A	22.7155	1817.24	3937.35	47248.24
		Step B	23.8513	1908.10	4134.23	49610.70
		Step C	25.0436	2003.49	4340.89	52090.69
		Step D	26.2960	2103.68	4557.97	54695.68
		Step E	27.6108	2208.86	4785.87	57430.46
		Step F	28.9913	2319.30	5025.16	60301.90
		Step G	30.4409	2435.27	5276.42	63317.07
5015A	Paralegal-A	Step A	35.9317	2874.54	6228.16	74737.94
		Step B	37.7282	3018.26	6539.55	78474.66
		Step C	39.6146	3169.17	6866.53	82398.37
		Step D	41.5953	3327.62	7209.85	86518.22
		Step E	43.6751	3494.01	7570.35	90844.21
		Step F	45.8589	3668.71	7948.88	95386.51
		Step G	48.1517	3852.14	8346.29	100155.54



City of Roseville

Salary Schedule: Confidential-A

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5100A	Payroll Technician I-A	Step A	27.0518	2164.14	4688.98	56267.74
		Step B	28.4041	2272.33	4923.38	59080.53
		Step C	29.8245	2385.96	5169.58	62034.96
		Step D	31.3158	2505.26	5428.07	65136.86
		Step E	32.8814	2630.51	5699.44	68393.31
		Step F	34.5256	2762.05	5984.44	71813.25
		Step G	36.2519	2900.15	6283.66	75403.95
5101A	Payroll Technician II-A	Step A	29.7568	2380.54	5157.85	61894.14
		Step B	31.2446	2499.57	5415.73	64988.77
		Step C	32.8069	2624.55	5686.53	68238.35
		Step D	34.4472	2755.78	5970.85	71650.18
		Step E	36.1696	2893.57	6269.40	75232.77
		Step F	37.9781	3038.25	6582.87	78994.45
		Step G	39.8771	3190.17	6912.03	82944.37



City of Roseville

Salary Schedule: Confidential-A

Appendix:B
Effective Date:01/11/2025

CONF Confidential
Grade Code

Grade Name

Step Name

Hourly

Bi-Weekly

Monthly

Annual

7178A	Senior Human Resources Technician-A	Step A	34.3705	2749.64	5957.55	71490.64
		Step B	36.0891	2887.13	6255.44	75065.33
		Step C	37.8935	3031.48	6568.21	78818.48
		Step D	39.7882	3183.06	6896.62	82759.46
		Step E	41.7776	3342.21	7241.45	86897.41
		Step F	43.8664	3509.31	7603.51	91242.11
		Step G	46.0597	3684.78	7983.68	95804.18
7141A	Senior Payroll Technician-A	Step A	32.7324	2618.59	5673.62	68083.39
		Step B	34.3689	2749.51	5957.28	71487.31
		Step C	36.0875	2887.00	6255.17	75062.00
		Step D	37.8920	3031.36	6567.95	78815.36
		Step E	39.7865	3182.92	6896.33	82755.92
		Step F	41.7756	3342.05	7241.10	86893.25
		Step G	43.8644	3509.15	7603.16	91237.95



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential
Grade Code

Grade Name

Step Name

Hourly

Bi-Weekly

Monthly

Annual

0071B	Administrative Assistant-B	Step A	30.5022	2440.18	5287.05	63444.58
		Step B	32.2677	2581.42	5593.07	67116.82
		Step C	33.2357	2658.86	5760.85	69130.26
		Step D	34.2328	2738.62	5933.69	71204.22
		Step E	35.2598	2820.78	6111.70	73340.38
		Step F	36.3175	2905.40	6295.03	75540.40
		Step G	37.4072	2992.58	6483.91	77806.98
		Step H	38.5293	3082.34	6678.41	80140.94
		Step I	39.6852	3174.82	6878.77	82545.22
		Step J	40.8758	3270.06	7085.14	85021.66



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2551B	Executive Assistant-B	Step A	33.6274	2690.19	5828.75	69944.99
		Step B	35.5737	2845.90	6166.11	73993.30
		Step C	36.6409	2931.27	6351.09	76213.07
		Step D	37.7401	3019.21	6541.62	78499.41
		Step E	38.8723	3109.78	6737.87	80854.38
		Step F	40.0384	3203.07	6939.99	83279.87
		Step G	41.2396	3299.17	7148.20	85778.37
		Step H	42.4769	3398.15	7362.66	88351.95
		Step I	43.7511	3500.09	7583.52	91002.29
		Step J	45.0637	3605.10	7811.04	93732.50



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5235B	Human Resources Technician-B	Step A	31.2460	2499.68	5415.97	64991.68
		Step B	33.0545	2644.36	5729.45	68753.36
		Step C	34.0463	2723.70	5901.36	70816.30
		Step D	35.0676	2805.41	6078.38	72940.61
		Step E	36.1198	2889.58	6260.77	75129.18
		Step F	37.2033	2976.26	6448.57	77382.86
		Step G	38.3193	3065.54	6642.01	79704.14
		Step H	39.4689	3157.51	6841.28	82095.31
		Step I	40.6530	3252.24	7046.52	84558.24
		Step J	41.8726	3349.81	7257.92	87095.01



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name
1131B	Legal Assistant I-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	28.4045	2272.36	4923.45	59081.36
Step B	30.0486	2403.89	5208.42	62501.09
Step C	30.9501	2476.01	5364.68	64376.21
Step D	31.8785	2550.28	5525.61	66307.28
Step E	32.8349	2626.79	5691.38	68296.59
Step F	33.8200	2705.60	5862.13	70345.60
Step G	34.8346	2786.77	6038.00	72455.97
Step H	35.8796	2870.37	6219.13	74629.57
Step I	36.9561	2956.49	6405.72	76868.69
Step J	38.0647	3045.18	6597.88	79174.58



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1132B	Legal Assistant II-B	Step A	31.2449	2499.59	5415.78	64989.39
		Step B	33.0535	2644.28	5729.27	68751.28
		Step C	34.0451	2723.61	5901.15	70813.81
		Step D	35.0664	2805.31	6078.18	72938.11
		Step E	36.1183	2889.46	6260.51	75126.06
		Step F	37.2020	2976.16	6448.35	77380.16
		Step G	38.3180	3065.44	6641.79	79701.44
		Step H	39.4675	3157.40	6841.03	82092.40
		Step I	40.6515	3252.12	7046.26	84555.12
		Step J	41.8711	3349.69	7257.66	87091.89



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4456B	Management Assistant I-B	Step A	30.5022	2440.18	5287.05	63444.58
		Step B	32.2677	2581.42	5593.07	67116.82
		Step C	33.2357	2658.86	5760.85	69130.26
		Step D	34.2328	2738.62	5933.69	71204.22
		Step E	35.2598	2820.78	6111.70	73340.38
		Step F	36.3175	2905.40	6295.03	75540.40
		Step G	37.4072	2992.58	6483.91	77806.98
		Step H	38.5293	3082.34	6678.41	80140.94
		Step I	39.6852	3174.82	6878.77	82545.22
		Step J	40.8758	3270.06	7085.14	85021.66



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4457B	Management Assistant II-B	Step A	32.0259	2562.07	5551.16	66613.87
		Step B	33.8797	2710.38	5872.48	70469.78
		Step C	34.8962	2791.70	6048.67	72584.10
		Step D	35.9431	2875.45	6230.14	74761.65
		Step E	37.0214	2961.71	6417.04	77004.51
		Step F	38.1321	3050.57	6609.56	79314.77
		Step G	39.2758	3142.06	6807.81	81693.66
		Step H	40.4542	3236.34	7012.06	84144.74
		Step I	41.6679	3333.43	7222.44	86669.23
		Step J	42.9179	3433.43	7439.10	89269.23



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4951B	Office Assistant I (C)-B	Step A	20.6506	1652.05	3579.44	42953.25
		Step B	21.8460	1747.68	3786.64	45439.68
		Step C	22.5013	1800.10	3900.23	46802.70
		Step D	23.1765	1854.12	4017.26	48207.12
		Step E	23.8717	1909.74	4137.76	49653.14
		Step F	24.5878	1967.02	4261.89	51142.62
		Step G	25.3254	2026.03	4389.74	52676.83
		Step H	26.0851	2086.81	4521.42	54257.01
		Step I	26.8677	2149.42	4657.07	55884.82
		Step J	27.6738	2213.90	4796.79	57561.50



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4953B	Office Assistant II (C)-B	Step A	22.7155	1817.24	3937.35	47248.24
		Step B	24.0303	1922.42	4165.25	49983.02
		Step C	24.7512	1980.10	4290.21	51482.50
		Step D	25.4938	2039.50	4418.93	53027.10
		Step E	26.2586	2100.69	4551.49	54617.89
		Step F	27.0463	2163.70	4688.03	56256.30
		Step G	27.8577	2228.62	4828.67	57944.02
		Step H	28.6933	2295.46	4973.51	59682.06
		Step I	29.5542	2364.34	5122.73	61472.74
		Step J	30.4409	2435.27	5276.42	63317.07



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code Grade Name

5015B	Paralegal-B	Step A	35.9317	2874.54	6228.16	74737.94
		Step B	38.0114	3040.91	6588.64	79063.71
		Step C	39.1518	3132.14	6786.31	81435.74
		Step D	40.3264	3226.11	6989.91	83878.91
		Step E	41.5362	3322.90	7199.61	86395.30
		Step F	42.7823	3422.58	7415.60	88987.18
		Step G	44.0658	3525.26	7638.07	91656.86
		Step H	45.3876	3631.01	7867.18	94406.21
		Step I	46.7493	3739.94	8103.21	97238.54
		Step J	48.1517	3852.14	8346.29	100155.54



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5100B	Payroll Technician I-B	Step A	27.0518	2164.14	4688.98	56267.74
		Step B	28.6175	2289.40	4960.37	59524.40
		Step C	29.4761	2358.09	5109.19	61310.29
		Step D	30.3604	2428.83	5262.47	63149.63
		Step E	31.2711	2501.69	5420.32	65043.89
		Step F	32.2094	2576.75	5582.96	66995.55
		Step G	33.1756	2654.05	5750.44	69005.25
		Step H	34.1709	2733.67	5922.96	71075.47
		Step I	35.1960	2815.68	6100.64	73207.68
		Step J	36.2519	2900.15	6283.66	75403.95



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5101B	Payroll Technician II-B	Step A	29.7568	2380.54	5157.85	61894.14
		Step B	31.4795	2518.36	5456.45	65477.36
		Step C	32.4238	2593.90	5620.13	67441.50
		Step D	33.3966	2671.73	5788.74	69464.93
		Step E	34.3984	2751.87	5962.39	71548.67
		Step F	35.4304	2834.43	6141.27	73695.23
		Step G	36.4933	2919.46	6325.51	75906.06
		Step H	37.5880	3007.04	6515.25	78183.04
		Step I	38.7157	3097.26	6710.72	80528.66
		Step J	39.8771	3190.17	6912.03	82944.37



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7178B	Senior Human Resources Technician-B	Step A	34.3705	2749.64	5957.55	71490.64
		Step B	36.3600	2908.80	6302.40	75628.80
		Step C	37.4507	2996.06	6491.45	77897.46
		Step D	38.5742	3085.94	6686.19	80234.34
		Step E	39.7314	3178.51	6886.78	82641.31
		Step F	40.9235	3273.88	7093.41	85120.88
		Step G	42.1511	3372.09	7306.19	87674.29
		Step H	43.4156	3473.25	7525.37	90304.45
		Step I	44.7181	3577.45	7751.14	93013.65
		Step J	46.0597	3684.78	7983.68	95804.18



City of Roseville

Salary Schedule: Confidential-B

Appendix:B
Effective Date:01/11/2025

CONF Confidential

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7141B	Senior Payroll Technician-B	Step A	32.7324	2618.59	5673.62	68083.39
		Step B	34.6270	2770.16	6002.01	72024.16
		Step C	35.6658	2853.26	6182.07	74184.86
		Step D	36.7357	2938.86	6367.52	76410.26
		Step E	37.8378	3027.02	6558.55	78702.62
		Step F	38.9729	3117.83	6755.30	81063.63
		Step G	40.1421	3211.37	6957.96	83495.57
		Step H	41.3463	3307.70	7166.69	86000.30
		Step I	42.5868	3406.94	7381.71	88580.54
		Step J	43.8644	3509.15	7603.16	91237.95

ORDINANCE NO. 6897

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6873, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES,
AS AMENDED BY APPENDIX “H” TO BE EFFECTIVE
JANUARY 11, 2025, AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6873, the Salary Ordinance for Management Employees, is hereby amended as shown on Appendix “H” for salary schedules A & B attached hereto, to reflect a 2.5% general wage increase.

SECTION 2. Salary Plan Effective Date.

This Ordinance shall be effective January 11, 2025 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 11, 2025. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

Salary Schedule: Management-A

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1370A	Accounting Manager-A	Step A	64.3748	5149.98	11158.30	133899.58
		Step B	67.5936	5407.49	11716.22	140594.69
		Step C	70.9734	5677.87	12302.06	147624.67
		Step D	74.5219	5961.75	12917.13	155005.55
		Step E	78.2480	6259.84	13562.99	162755.84
		Step F	82.1605	6572.84	14241.15	170893.84
		Step G	86.2684	6901.47	14953.19	179438.27
0043A	Accounting Supervisor-A	Step A	53.4073	4272.58	9257.27	111087.18
		Step B	56.0778	4486.22	9720.15	116641.82
		Step C	58.8816	4710.53	10206.14	122473.73
		Step D	61.8258	4946.06	10716.47	128597.66
		Step E	64.9170	5193.36	11252.28	135027.36
		Step F	68.1629	5453.03	11814.90	141778.83
		Step G	71.5710	5725.68	12405.64	148867.68



City of Roseville

Salary Schedule: Management-A

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9427A	Accounts Payable Supervisor-A	Step A	50.8639	4069.11	8816.41	105796.91
		Step B	53.4070	4272.56	9257.21	111086.56
		Step C	56.0773	4486.18	9720.07	116640.78
		Step D	58.8811	4710.49	10206.06	122472.69
		Step E	61.8252	4946.02	10716.37	128596.42
		Step F	64.9165	5193.32	11252.19	135026.32
		Step G	68.1624	5452.99	11814.82	141777.79
0090A	Alternative Transportation Manager-A	Step A	65.3235	5225.88	11322.74	135872.88
		Step B	68.5896	5487.17	11888.86	142666.37
		Step C	72.0191	5761.53	12483.31	149799.73
		Step D	75.6201	6049.61	13107.48	157289.81
		Step E	79.4011	6352.09	13762.86	165154.29
		Step F	83.3711	6669.69	14450.99	173411.89
		Step G	87.5395	7003.16	15173.51	182082.16



City of Roseville

Salary Schedule: Management-A

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1017A	Assistant Building Official-A	Step A	49.3608	3948.86	8555.87	102670.46
		Step B	51.8289	4146.31	8983.68	107804.11
		Step C	54.4203	4353.62	9432.85	113194.22
		Step D	57.1413	4571.30	9904.49	118853.90
		Step E	59.9986	4799.89	10399.76	124797.09
		Step F	62.9986	5039.89	10919.76	131037.09
		Step G	66.1483	5291.86	11465.71	137588.46
0245A	Assistant City Attorney-A	Step A	96.4157	7713.26	16712.05	200544.66
		Step B	101.2365	8098.92	17547.66	210571.92
		Step C	106.2982	8503.86	18425.02	221100.26
		Step D	111.6132	8929.06	19346.29	232155.46
		Step E	117.1938	9375.50	20313.59	243763.10
		Step F	123.0536	9844.29	21329.29	255951.49
		Step G	129.2062	10336.50	22395.74	268748.90



City of Roseville

Salary Schedule: Management-A

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0250A	Assistant City Clerk-A	Step A	49.2030	3936.24	8528.52	102342.24
		Step B	51.6633	4133.06	8954.97	107459.66
		Step C	54.2465	4339.72	9402.73	112832.72
		Step D	56.9588	4556.70	9872.86	118474.30
		Step E	59.8068	4784.54	10366.51	124398.14
		Step F	62.7970	5023.76	10884.81	130617.76
		Step G	65.9369	5274.95	11429.06	137148.75
0325A	Assistant City Manager-A	Step A	97.3749	7789.99	16878.32	202539.79
		Step B	102.2435	8179.48	17722.21	212666.48
		Step C	107.3558	8588.46	18608.34	223300.06
		Step D	112.7237	9017.90	19538.77	234465.30
		Step E	118.3598	9468.78	20515.70	246188.38
		Step F	124.2778	9942.22	21541.49	258497.82
		Step G	130.4916	10439.33	22618.54	271422.53



City of Roseville

Salary Schedule: Management-A

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1021A	Assistant City Manager/Chief Financial Officer-A	Step A	97.3749	7789.99	16878.32	202539.79
		Step B	102.2435	8179.48	17722.21	212666.48
		Step C	107.3558	8588.46	18608.34	223300.06
		Step D	112.7237	9017.90	19538.77	234465.30
		Step E	118.3598	9468.78	20515.70	246188.38
		Step F	124.2778	9942.22	21541.49	258497.82
		Step G	130.4916	10439.33	22618.54	271422.53
1068A	Assistant Electric Analyst-A	Step A	38.1335	3050.68	6609.81	79317.68
		Step B	40.0402	3203.22	6940.30	83283.62
		Step C	42.0421	3363.37	7287.30	87447.57
		Step D	44.1443	3531.54	7651.68	91820.14
		Step E	46.3515	3708.12	8034.26	96411.12
		Step F	48.6692	3893.54	8435.99	101231.94
		Step G	51.1026	4088.21	8857.78	106293.41



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Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0395A	Assistant Electric Utility Director-A	Step A	115.2602	9220.82	19978.43	239741.22
		Step B	121.0234	9681.87	20977.39	251728.67
		Step C	127.0747	10165.98	22026.28	264315.38
		Step D	133.4282	10674.26	23127.55	277530.66
		Step E	140.0998	11207.98	24283.97	291407.58
		Step F	147.1047	11768.38	25498.15	305977.78
		Step G	154.4600	12356.80	26773.07	321276.80
0411A	Assistant Environmental Utilities Director-A	Step A	78.7943	6303.54	13657.68	163892.14
		Step B	82.7340	6618.72	14340.56	172086.72
		Step C	86.8709	6949.67	15057.62	180691.47
		Step D	91.2141	7297.13	15810.44	189725.33
		Step E	95.7750	7662.00	16601.00	199212.00
		Step F	100.5638	8045.10	17431.06	209172.70
		Step G	105.5919	8447.35	18302.60	219631.15



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1026A	Assistant Finance Director-A	Step A	74.0301	5922.41	12831.88	153982.61
		Step B	77.7315	6218.52	13473.46	161681.52
		Step C	81.6182	6529.46	14147.15	169765.86
		Step D	85.6991	6855.93	14854.51	178254.13
		Step E	89.9841	7198.73	15597.24	187166.93
		Step F	94.4834	7558.67	16377.12	196525.47
		Step G	99.2075	7936.60	17195.97	206351.60
0480A	Assistant Fire Chief-A	Step A	76.3425	6107.40	13232.70	158792.40
		Step B	80.1595	6412.76	13894.31	166731.76
		Step C	84.1679	6733.43	14589.10	175069.23
		Step D	88.3761	7070.09	15318.52	183822.29
		Step E	92.7950	7423.60	16084.47	193013.60
		Step F	97.4347	7794.78	16888.68	202664.18
		Step G	102.3066	8184.53	17733.14	212797.73



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0484A	Assistant Human Resources Director-A	Step A	66.7717	5341.74	11573.76	138885.14
		Step B	70.1097	5608.78	12152.35	145828.18
		Step C	73.6158	5889.26	12760.07	153120.86
		Step D	77.2966	6183.73	13398.08	160776.93
		Step E	81.1616	6492.93	14068.01	168816.13
		Step F	85.2195	6817.56	14771.38	177256.56
		Step G	89.4805	7158.44	15509.95	186119.44
9558A	Assistant Information Technology Director-A	Step A	70.1117	5608.94	12152.69	145832.34
		Step B	73.6176	5889.41	12760.38	153124.61
		Step C	77.2983	6183.86	13398.37	160780.46
		Step D	81.1631	6493.05	14068.27	168819.25
		Step E	85.2216	6817.73	14771.74	177260.93
		Step F	89.4824	7158.59	15510.28	186123.39
		Step G	93.9565	7516.52	16285.79	195429.52



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0510A	Assistant Police Chief-A	Step A	88.8557	7108.46	15401.65	184819.86
		Step B	93.2983	7463.86	16171.71	194060.46
		Step C	97.9635	7837.08	16980.34	203764.08
		Step D	102.8615	8228.92	17829.33	213951.92
		Step E	108.0047	8640.38	18720.81	224649.78
		Step F	113.4049	9072.39	19656.85	235882.19
		Step G	119.0752	9526.02	20639.70	247676.42
1148A	Assistant Public Works Director-A	Step A	73.0333	5842.66	12659.11	151909.26
		Step B	76.6850	6134.80	13292.07	159504.80
		Step C	80.5193	6441.54	13956.68	167480.14
		Step D	84.5452	6763.62	14654.50	175854.02
		Step E	88.7725	7101.80	15387.23	184646.80
		Step F	93.2110	7456.88	16156.57	193878.88
		Step G	97.8716	7829.73	16964.41	203572.93



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0086A	Assistant Transportation Planner-A	Step A	38.8960	3111.68	6741.97	80903.68
		Step B	40.8410	3267.28	7079.11	84949.28
		Step C	42.8829	3430.63	7433.04	89196.43
		Step D	45.0271	3602.17	7804.70	93656.37
		Step E	47.2782	3782.26	8194.89	98338.66
		Step F	49.6422	3971.38	8604.65	103255.78
		Step G	52.1244	4169.95	9034.90	108418.75
1067A	Associate Electric Analyst-A	Step A	41.9468	3355.74	7270.78	87249.34
		Step B	44.0443	3523.54	7634.35	91612.14
		Step C	46.2464	3699.71	8016.04	96192.51
		Step D	48.5588	3884.70	8416.86	101002.30
		Step E	50.9868	4078.94	8837.71	106052.54
		Step F	53.5360	4282.88	9279.57	111354.88
		Step G	56.2128	4497.02	9743.55	116922.62



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0088A	Associate Transportation Planner-A	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	44.9258	3594.06	7787.14	93445.66
		Step C	47.1719	3773.75	8176.46	98117.55
		Step D	49.5308	3962.46	8585.34	103024.06
		Step E	52.0070	4160.56	9014.55	108174.56
		Step F	54.6075	4368.60	9465.30	113583.60
		Step G	57.3379	4587.03	9938.57	119262.83
0910A	Budget Analyst I-A	Step A	40.8396	3267.17	7078.86	84946.37
		Step B	42.8814	3430.51	7432.78	89193.31
		Step C	45.0257	3602.06	7804.45	93653.46
		Step D	47.2770	3782.16	8194.68	98336.16
		Step E	49.6410	3971.28	8604.44	103253.28
		Step F	52.1228	4169.82	9034.62	108415.42
		Step G	54.7290	4378.32	9486.36	113836.32



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0915A	Budget Analyst II-A	Step A	44.9245	3593.96	7786.91	93442.96
		Step B	47.1706	3773.65	8176.24	98114.85
		Step C	49.5294	3962.35	8585.10	103021.15
		Step D	52.0056	4160.45	9014.30	108171.65
		Step E	54.6061	4368.49	9465.06	113580.69
		Step F	57.3366	4586.93	9938.34	119260.13
		Step G	60.2033	4816.26	10435.24	125222.86
0930A	Budget Manager-A	Step A	64.3748	5149.98	11158.30	133899.58
		Step B	67.5936	5407.49	11716.22	140594.69
		Step C	70.9734	5677.87	12302.06	147624.67
		Step D	74.5219	5961.75	12917.13	155005.55
		Step E	78.2480	6259.84	13562.99	162755.84
		Step F	82.1605	6572.84	14241.15	170893.84
		Step G	86.2684	6901.47	14953.19	179438.27



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1043A	Building Official-A	Step A	64.7760	5182.08	11227.84	134734.08
		Step B	68.0147	5441.18	11789.21	141470.58
		Step C	71.4155	5713.24	12378.69	148544.24
		Step D	74.9862	5998.90	12997.61	155971.30
		Step E	78.7354	6298.83	13647.47	163769.63
		Step F	82.6722	6613.78	14329.85	171958.18
		Step G	86.8058	6944.46	15046.34	180556.06
1141A	Building Plans Examiner Supervisor-A	Step A	48.3936	3871.49	8388.22	100658.69
		Step B	50.8134	4065.07	8807.66	105691.87
		Step C	53.3540	4268.32	9248.03	110976.32
		Step D	56.0217	4481.74	9710.43	116525.14
		Step E	58.8228	4705.82	10195.95	122351.42
		Step F	61.7639	4941.11	10705.74	128468.91
		Step G	64.8521	5188.17	11241.03	134892.37



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1180A	Chief Information Officer-A	Step A	87.6399	7011.19	15190.92	182290.99
		Step B	92.0218	7361.74	15950.45	191405.34
		Step C	96.6231	7729.85	16748.00	200976.05
		Step D	101.4541	8116.33	17585.38	211024.53
		Step E	106.5267	8522.14	18464.63	221575.54
		Step F	111.8532	8948.26	19387.89	232654.66
		Step G	117.4459	9395.67	20357.29	244287.47
1220A	City Clerk-A	Step A	72.4286	5794.29	12554.29	150651.49
		Step B	76.0500	6084.00	13182.00	158184.00
		Step C	79.8525	6388.20	13841.10	166093.20
		Step D	83.8452	6707.62	14533.17	174398.02
		Step E	88.0374	7042.99	15259.82	183117.79
		Step F	92.4393	7395.14	16022.81	192273.74
		Step G	97.0612	7764.90	16823.94	201887.30



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1142A	City Librarian-A	Step A	56.0303	4482.42	9711.92	116543.02
		Step B	58.8318	4706.54	10197.51	122370.14
		Step C	61.7732	4941.86	10707.35	128488.26
		Step D	64.8623	5188.98	11242.80	134913.58
		Step E	68.1050	5448.40	11804.87	141658.40
		Step F	71.5106	5720.85	12395.17	148742.05
		Step G	75.0861	6006.89	13014.92	156179.09
1368A	Code Enforcement Supervisor-A	Step A	44.8096	3584.77	7767.00	93203.97
		Step B	47.0501	3764.01	8155.35	97864.21
		Step C	49.4028	3952.22	8563.15	102757.82
		Step D	51.8729	4149.83	8991.30	107895.63
		Step E	54.4665	4357.32	9440.86	113290.32
		Step F	57.1897	4575.18	9912.88	118954.58
		Step G	60.0493	4803.94	10408.55	124902.54



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1027A	Construction Inspection Superintendent-A	Step A	50.4254	4034.03	8740.40	104884.83
		Step B	52.9468	4235.74	9177.45	110129.34
		Step C	55.5942	4447.54	9636.33	115635.94
		Step D	58.3739	4669.91	10118.14	121417.71
		Step E	61.2924	4903.39	10624.02	127488.19
		Step F	64.3573	5148.58	11155.27	133863.18
		Step G	67.5751	5406.01	11713.02	140556.21
3740A	Cultural Arts Supervisor-A	Step A	40.7846	3262.77	7069.33	84831.97
		Step B	42.8236	3425.89	7422.76	89073.09
		Step C	44.9649	3597.19	7793.92	93526.99
		Step D	47.2132	3777.06	8183.62	98203.46
		Step E	49.5738	3965.90	8592.79	103113.50
		Step F	52.0524	4164.19	9022.42	108268.99
		Step G	54.6551	4372.41	9473.55	113682.61



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1025A	Custodian Supervisor-A	Step A	27.4703	2197.62	4761.52	57138.22
		Step B	28.8438	2307.50	4999.59	59995.10
		Step C	30.2860	2422.88	5249.57	62994.88
		Step D	31.8003	2544.02	5512.05	66144.62
		Step E	33.3903	2671.22	5787.65	69451.82
		Step F	35.0598	2804.78	6077.03	72924.38
		Step G	36.8128	2945.02	6380.89	76570.62
1150A	Customer Care Manager-A	Step A	55.8361	4466.89	9678.26	116139.09
		Step B	58.6278	4690.22	10162.15	121945.82
		Step C	61.5592	4924.74	10670.26	128043.14
		Step D	64.6372	5170.98	11203.78	134445.38
		Step E	67.8691	5429.53	11763.98	141167.73
		Step F	71.2626	5701.01	12352.18	148226.21
		Step G	74.8257	5986.06	12969.79	155637.46



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9561A	Data Management System Administrator-A	Step A	58.0505	4644.04	10062.09	120745.04
		Step B	60.9529	4876.23	10565.17	126782.03
		Step C	64.0007	5120.06	11093.45	133121.46
		Step D	67.2007	5376.06	11648.12	139777.46
		Step E	70.5608	5644.86	12230.54	146766.46
		Step F	74.0887	5927.10	12842.04	154104.50
		Step G	77.7934	6223.47	13484.19	161810.27
1645A	Department Public Information Officer-A	Step A	50.7400	4059.20	8794.93	105539.20
		Step B	53.2772	4262.18	9234.71	110816.58
		Step C	55.9410	4475.28	9696.44	116357.28
		Step D	58.7380	4699.04	10181.25	122175.04
		Step E	61.6750	4934.00	10690.33	128284.00
		Step F	64.7588	5180.70	11224.86	134698.30
		Step G	67.9966	5439.73	11786.08	141432.93



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1655A	Deputy City Attorney I-A	Step A	69.2892	5543.14	12010.13	144121.54
		Step B	72.7536	5820.29	12610.62	151327.49
		Step C	76.3912	6111.30	13241.14	158893.70
		Step D	80.2108	6416.86	13903.21	166838.46
		Step E	84.2215	6737.72	14598.39	175180.72
		Step F	88.4325	7074.60	15328.30	183939.60
		Step G	92.8540	7428.32	16094.69	193136.32
1658A	Deputy City Attorney II-A	Step A	76.2181	6097.45	13211.14	158533.65
		Step B	80.0289	6402.31	13871.68	166460.11
		Step C	84.0304	6722.43	14565.27	174783.23
		Step D	88.2319	7058.55	15293.53	183522.35
		Step E	92.6435	7411.48	16058.21	192698.48
		Step F	97.2756	7782.05	16861.10	202333.25
		Step G	102.1395	8171.16	17704.18	212450.16



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1659A	Deputy City Manager-A	Step A	79.6715	6373.72	13809.73	165716.72
		Step B	83.6551	6692.41	14500.22	174002.61
		Step C	87.8378	7027.02	15225.22	182702.62
		Step D	92.2297	7378.38	15986.48	191837.78
		Step E	96.8412	7747.30	16785.81	201429.70
		Step F	101.6833	8134.66	17625.11	211501.26
		Step G	106.7674	8541.39	18506.35	222076.19
1280A	Development Services Business Systems Administrator-A	Step A	53.6022	4288.18	9291.05	111492.58
		Step B	56.2822	4502.58	9755.58	117066.98
		Step C	59.0964	4727.71	10243.38	122920.51
		Step D	62.0510	4964.08	10755.51	129066.08
		Step E	65.1538	5212.30	11293.33	135519.90
		Step F	68.4117	5472.94	11858.03	142296.34
		Step G	71.8319	5746.55	12450.86	149410.35



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1676A	Development Services Director-A	Step A	87.6401	7011.21	15190.95	182291.41
		Step B	92.0220	7361.76	15950.48	191405.76
		Step C	96.6232	7729.86	16748.02	200976.26
		Step D	101.4542	8116.34	17585.39	211024.74
		Step E	106.5271	8522.17	18464.70	221576.37
		Step F	111.8535	8948.28	19387.94	232655.28
		Step G	117.4459	9395.67	20357.29	244287.47
1695A	Development Services Manager-A	Step A	63.7847	5102.78	11056.01	132672.18
		Step B	66.9738	5357.90	11608.79	139305.50
		Step C	70.3226	5625.81	12189.25	146271.01
		Step D	73.8387	5907.10	12798.71	153584.50
		Step E	77.5307	6202.46	13438.65	161263.86
		Step F	81.4074	6512.59	14110.62	169327.39
		Step G	85.4778	6838.22	14816.15	177793.82



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2415A	EMS Quality Assurance Coordinator-A	Step A	56.9250	4554.00	9867.00	118404.00
		Step B	59.7711	4781.69	10360.32	124323.89
		Step C	62.7599	5020.79	10878.38	130540.59
		Step D	65.8981	5271.85	11422.34	137068.05
		Step E	69.1927	5535.42	11993.40	143920.82
		Step F	72.6525	5812.20	12593.10	151117.20
		Step G	76.2850	6102.80	13222.73	158672.80
6520A	ERP Program Manager-A	Step A	56.0911	4487.29	9722.46	116669.49
		Step B	58.8954	4711.63	10208.54	122502.43
		Step C	61.8400	4947.20	10718.93	128627.20
		Step D	64.9321	5194.57	11254.90	135058.77
		Step E	68.1786	5454.29	11817.62	141811.49
		Step F	71.5876	5727.01	12408.52	148902.21
		Step G	75.1671	6013.37	13028.96	156347.57



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1674A	Economic Development Analyst I-A	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	40.8414	3267.31	7079.18	84950.11
		Step C	42.8833	3430.66	7433.11	89197.26
		Step D	45.0278	3602.22	7804.82	93657.82
		Step E	47.2792	3782.34	8195.06	98340.74
		Step F	49.6432	3971.46	8604.82	103257.86
		Step G	52.1252	4170.02	9035.03	108420.42
1675A	Economic Development Analyst II-A	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	44.9258	3594.06	7787.14	93445.66
		Step C	47.1719	3773.75	8176.46	98117.55
		Step D	49.5308	3962.46	8585.34	103024.06
		Step E	52.0070	4160.56	9014.55	108174.56
		Step F	54.6075	4368.60	9465.30	113583.60
		Step G	57.3379	4587.03	9938.57	119262.83



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1710A	Economic Development Director-A	Step A	83.4695	6677.56	14468.05	173616.56
		Step B	87.6434	7011.47	15191.52	182298.27
		Step C	92.0254	7362.03	15951.07	191412.83
		Step D	96.6266	7730.13	16748.61	200983.33
		Step E	101.4580	8116.64	17586.05	211032.64
		Step F	106.5310	8522.48	18465.37	221584.48
		Step G	111.8574	8948.59	19388.62	232663.39
1118A	Economic Development Manager-A	Step A	57.8844	4630.75	10033.30	120399.55
		Step B	60.7809	4862.47	10535.36	126424.27
		Step C	63.8202	5105.62	11062.17	132746.02
		Step D	67.0109	5360.87	11615.22	139382.67
		Step E	70.3613	5628.90	12195.96	146351.50
		Step F	73.8797	5910.38	12805.81	153669.78
		Step G	77.5734	6205.87	13446.06	161352.67



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1001A	Economic Development Project Manager-A	Step A	53.6788	4294.30	9304.33	111651.90
		Step B	56.3627	4509.02	9769.53	117234.42
		Step C	59.1808	4734.46	10258.01	123096.06
		Step D	62.1398	4971.18	10770.90	129250.78
		Step E	65.2468	5219.74	11309.45	135713.34
		Step F	68.5093	5480.74	11874.95	142499.34
		Step G	71.9347	5754.78	12468.68	149624.18
1310A	Electric Business Analyst I-A	Step A	50.3365	4026.92	8724.99	104699.92
		Step B	52.8534	4228.27	9161.26	109935.07
		Step C	55.4962	4439.70	9619.34	115432.10
		Step D	58.2708	4661.66	10100.27	121203.26
		Step E	61.1845	4894.76	10605.31	127263.76
		Step F	64.2437	5139.50	11135.57	133626.90
		Step G	67.4559	5396.47	11692.36	140308.27



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1312A	Electric Business Analyst II-A	Step A	55.3699	4429.59	9597.45	115169.39
		Step B	58.1384	4651.07	10077.32	120927.87
		Step C	61.0452	4883.62	10581.17	126974.02
		Step D	64.0976	5127.81	11110.25	133323.01
		Step E	67.3024	5384.19	11665.75	139988.99
		Step F	70.6675	5653.40	12249.03	146988.40
		Step G	74.2009	5936.07	12861.49	154337.87
1066A	Electric Compliance Analyst I-A	Step A	50.3362	4026.90	8724.94	104699.30
		Step B	52.8531	4228.25	9161.20	109934.45
		Step C	55.4959	4439.67	9619.29	115431.47
		Step D	58.2705	4661.64	10100.22	121202.64
		Step E	61.1840	4894.72	10605.23	127262.72
		Step F	64.2432	5139.46	11135.49	133625.86
		Step G	67.4555	5396.44	11692.29	140307.44



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2335A	Electric Compliance Analyst II-A	Step A	55.3707	4429.66	9597.59	115171.06
		Step B	58.1393	4651.14	10077.48	120929.74
		Step C	61.0463	4883.70	10581.36	126976.30
		Step D	64.0985	5127.88	11110.41	133324.88
		Step E	67.3034	5384.27	11665.92	139991.07
		Step F	70.6686	5653.49	12249.22	146990.69
		Step G	74.2021	5936.17	12861.70	154340.37
1151A	Electric Customer Programs and Public Affairs Supervisor-A	Step A	70.0436	5603.49	12140.89	145690.69
		Step B	73.5459	5883.67	12747.96	152975.47
		Step C	77.2232	6177.86	13385.35	160624.26
		Step D	81.0842	6486.74	14054.59	168655.14
		Step E	85.1383	6811.06	14757.31	177087.66
		Step F	89.3953	7151.62	15495.19	185942.22
		Step G	93.8652	7509.22	16269.97	195239.62



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1117A	Electric Economic and Development Partnership Manager-A	Step A	77.0480	6163.84	13354.99	160259.84
		Step B	80.9004	6472.03	14022.74	168272.83
		Step C	84.9454	6795.63	14723.87	176686.43
		Step D	89.1927	7135.42	15460.07	185520.82
		Step E	93.6523	7492.18	16233.07	194796.78
		Step F	98.3350	7866.80	17044.73	204536.80
		Step G	103.2516	8260.13	17896.94	214763.33
2284A	Electric Engineering Technician Supervisor-A	Step A	65.5575	5244.60	11363.30	136359.60
		Step B	68.8352	5506.82	11931.43	143177.22
		Step C	72.2770	5782.16	12528.01	150336.16
		Step D	75.8909	6071.27	13154.42	157853.07
		Step E	79.6852	6374.82	13812.10	165745.22
		Step F	83.6696	6693.57	14502.73	174032.77
		Step G	87.8532	7028.26	15227.89	182734.66



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2338A	Electric Operations Manager-A	Step A	100.2263	8018.10	17372.56	208470.70
		Step B	105.2376	8419.01	18241.18	218894.21
		Step C	110.4994	8839.95	19153.23	229838.75
		Step D	116.0246	9281.97	20110.93	241331.17
		Step E	121.8259	9746.07	21116.49	253397.87
		Step F	127.9170	10233.36	22172.28	266067.36
		Step G	134.3127	10745.02	23280.87	279370.42
2339A	Electric Operations Supervisor-A	Step A	91.1189	7289.51	15793.94	189527.31
		Step B	95.6750	7654.00	16583.67	199004.00
		Step C	100.4587	8036.70	17412.84	208954.10
		Step D	105.4814	8438.51	18283.44	219401.31
		Step E	110.7557	8860.46	19197.65	230371.86
		Step F	116.2935	9303.48	20157.54	241890.48
		Step G	122.1080	9768.64	21165.39	253984.64



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2314A	Electric Resources Planner I-A	Step A	58.1358	4650.86	10076.87	120922.46
		Step B	61.0426	4883.41	10580.72	126968.61
		Step C	64.0948	5127.58	11109.77	133317.18
		Step D	67.2995	5383.96	11665.25	139982.96
		Step E	70.6645	5653.16	12248.51	146982.16
		Step F	74.1977	5935.82	12860.93	154331.22
		Step G	77.9077	6232.62	13504.00	162048.02
2316A	Electric Resources Planner II-A	Step A	63.9493	5115.94	11084.55	133014.54
		Step B	67.1469	5371.75	11638.80	139665.55
		Step C	70.5041	5640.33	12220.71	146648.53
		Step D	74.0294	5922.35	12831.76	153981.15
		Step E	77.7309	6218.47	13473.36	161680.27
		Step F	81.6175	6529.40	14147.03	169764.40
		Step G	85.6985	6855.88	14854.41	178252.88



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2216A	Electric Risk and Compliance Supervisor-A	Step A	70.0397	5603.18	12140.21	145682.58
		Step B	73.5416	5883.33	12747.21	152966.53
		Step C	77.2188	6177.50	13384.59	160615.10
		Step D	81.0796	6486.37	14053.80	168645.57
		Step E	85.1337	6810.70	14756.51	177078.10
		Step F	89.3904	7151.23	15494.34	185932.03
		Step G	93.8598	7508.78	16269.03	195228.38
2352A	Electric Safety Coordinator-A	Step A	42.7865	3422.92	7416.33	88995.92
		Step B	44.9255	3594.04	7787.09	93445.04
		Step C	47.1718	3773.74	8176.45	98117.34
		Step D	49.5306	3962.45	8585.30	103023.65
		Step E	52.0069	4160.55	9014.53	108174.35
		Step F	54.6072	4368.58	9465.25	113582.98
		Step G	57.3379	4587.03	9938.57	119262.83



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2319A	Electric Substation Supervisor-A	Step A	91.1189	7289.51	15793.94	189527.31
		Step B	95.6750	7654.00	16583.67	199004.00
		Step C	100.4587	8036.70	17412.84	208954.10
		Step D	105.4814	8438.51	18283.44	219401.31
		Step E	110.7557	8860.46	19197.65	230371.86
		Step F	116.2935	9303.48	20157.54	241890.48
		Step G	122.1080	9768.64	21165.39	253984.64
9560A	Electric Technology Systems Administrator-A	Step A	70.0437	5603.50	12140.91	145690.90
		Step B	73.5459	5883.67	12747.96	152975.47
		Step C	77.2231	6177.85	13385.34	160624.05
		Step D	81.0842	6486.74	14054.59	168655.14
		Step E	85.1384	6811.07	14757.32	177087.87
		Step F	89.3955	7151.64	15495.22	185942.64
		Step G	93.8652	7509.22	16269.97	195239.62



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1116A	Electric Utility Chief Operating Officer-A	Step A	126.7865	10142.92	21976.33	263715.92
		Step B	133.1259	10650.07	23075.16	276901.87
		Step C	139.7821	11182.57	24228.90	290746.77
		Step D	146.7713	11741.70	25440.36	305284.30
		Step E	154.1099	12328.79	26712.38	320548.59
		Step F	161.8153	12945.22	28047.99	336575.82
		Step G	169.9061	13592.49	29450.39	353404.69
2320A	Electric Utility Director-A	Step A	144.0772	11526.18	24973.38	299680.58
		Step B	151.2811	12102.49	26222.06	314664.69
		Step C	158.8453	12707.62	27533.19	330398.22
		Step D	166.7875	13343.00	28909.83	346918.00
		Step E	175.1269	14010.15	30355.33	364263.95
		Step F	183.8832	14710.66	31873.09	382477.06
		Step G	193.0773	15446.18	33466.73	401600.78



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2215A	Electric Utility Financial Administrator-A	Step A	70.0432	5603.46	12140.82	145689.86
		Step B	73.5452	5883.62	12747.83	152974.02
		Step C	77.2225	6177.80	13385.23	160622.80
		Step D	81.0835	6486.68	14054.47	168653.68
		Step E	85.1378	6811.02	14757.22	177086.62
		Step F	89.3947	7151.58	15495.08	185940.98
		Step G	93.8646	7509.17	16269.86	195238.37
2378A	Electronic Maintenance Coordinator-A	Step A	47.1965	3775.72	8180.73	98168.72
		Step B	49.5564	3964.51	8589.78	103077.31
		Step C	52.0342	4162.74	9019.26	108231.14
		Step D	54.6359	4370.87	9470.22	113642.67
		Step E	57.3676	4589.41	9943.72	119324.61
		Step F	60.2360	4818.88	10440.91	125290.88
		Step G	63.2477	5059.82	10962.93	131555.22



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2500A	Energy Services Account Representative I-A	Step A	50.1522	4012.18	8693.05	104316.58
		Step B	52.6599	4212.79	9127.72	109532.59
		Step C	55.2928	4423.42	9584.09	115009.02
		Step D	58.0574	4644.59	10063.28	120759.39
		Step E	60.9604	4876.83	10566.47	126797.63
		Step F	64.0084	5120.67	11094.79	133137.47
		Step G	67.2087	5376.70	11649.51	139794.10
2501A	Energy Services Account Representative II-A	Step A	55.1676	4413.41	9562.38	114748.61
		Step B	57.9259	4634.07	10040.49	120485.87
		Step C	60.8222	4865.78	10542.51	126510.18
		Step D	63.8633	5109.06	11069.64	132835.66
		Step E	67.0566	5364.53	11623.14	139477.73
		Step F	70.4094	5632.75	12204.30	146451.55
		Step G	73.9299	5914.39	12814.52	153774.19



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1277A	Engineering Manager-A	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	71.9465	5755.72	12470.73	149648.72
		Step C	75.5432	6043.46	13094.15	157129.86
		Step D	79.3208	6345.66	13748.94	164987.26
		Step E	83.2866	6662.93	14436.34	173236.13
		Step F	87.4507	6996.06	15158.12	181897.46
		Step G	91.8234	7345.87	15916.06	190992.67
2540A	Environmental Coordinator-A	Step A	49.2046	3936.37	8528.80	102345.57
		Step B	51.6648	4133.18	8955.23	107462.78
		Step C	54.2482	4339.86	9403.02	112836.26
		Step D	56.9605	4556.84	9873.15	118477.84
		Step E	59.8086	4784.69	10366.82	124401.89
		Step F	62.7988	5023.90	10885.13	130621.50
		Step G	65.9389	5275.11	11429.41	137152.91



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2546A	Environmental Utilities Business Analyst I-A	Step A	40.8396	3267.17	7078.86	84946.37
		Step B	42.8815	3430.52	7432.79	89193.52
		Step C	45.0257	3602.06	7804.45	93653.46
		Step D	47.2769	3782.15	8194.66	98335.95
		Step E	49.6409	3971.27	8604.42	103253.07
		Step F	52.1229	4169.83	9034.64	108415.63
		Step G	54.7290	4378.32	9486.36	113836.32
2547A	Environmental Utilities Business Analyst II-A	Step A	44.9245	3593.96	7786.91	93442.96
		Step B	47.1708	3773.66	8176.27	98115.26
		Step C	49.5294	3962.35	8585.10	103021.15
		Step D	52.0056	4160.45	9014.30	108171.65
		Step E	54.6061	4368.49	9465.06	113580.69
		Step F	57.3366	4586.93	9938.34	119260.13
		Step G	60.2033	4816.26	10435.24	125222.86



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1122A	Environmental Utilities Business Services Manager-A	Step A	65.2227	5217.82	11305.27	135663.22
		Step B	68.4839	5478.71	11870.54	142446.51
		Step C	71.9082	5752.66	12464.09	149569.06
		Step D	75.5034	6040.27	13087.26	157047.07
		Step E	79.2786	6342.29	13741.62	164899.49
		Step F	83.2426	6659.41	14428.72	173144.61
		Step G	87.4047	6992.38	15150.15	181801.78
2541A	Environmental Utilities Compliance Administrator-A	Step A	51.3423	4107.38	8899.33	106791.98
		Step B	53.9093	4312.74	9344.28	112131.34
		Step C	56.6047	4528.38	9811.48	117737.78
		Step D	59.4350	4754.80	10302.07	123624.80
		Step E	62.4066	4992.53	10817.14	129805.73
		Step F	65.5270	5242.16	11358.01	136296.16
		Step G	68.8032	5504.26	11925.89	143110.66



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1684A	Environmental Utilities Director-A	Step A	98.4950	7879.60	17072.47	204869.60
		Step B	103.4196	8273.57	17926.06	215112.77
		Step C	108.5908	8687.26	18822.41	225868.86
		Step D	114.0202	9121.62	19763.50	237162.02
		Step E	119.7212	9577.70	20751.67	249020.10
		Step F	125.7073	10056.58	21789.27	261471.18
		Step G	131.9925	10559.40	22878.70	274544.40
1024A	Environmental Utilities Maintenance Superintendent-A	Step A	61.0186	4881.49	10576.56	126918.69
		Step B	64.0694	5125.55	11105.36	133264.35
		Step C	67.2728	5381.82	11660.62	139927.42
		Step D	70.6364	5650.91	12243.64	146923.71
		Step E	74.1683	5933.46	12855.84	154270.06
		Step F	77.8767	6230.14	13498.63	161983.54
		Step G	81.7705	6541.64	14173.55	170082.64



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1147A	Environmental Utilities Operations Superintendent-A	Step A	58.6184	4689.47	10160.52	121926.27
		Step B	61.5493	4923.94	10668.55	128022.54
		Step C	64.6268	5170.14	11201.98	134423.74
		Step D	67.8581	5428.65	11762.07	141144.85
		Step E	71.2510	5700.08	12350.17	148202.08
		Step F	74.8135	5985.08	12967.67	155612.08
		Step G	78.5543	6284.34	13616.08	163392.94
4321A	Facilities Supervisor-A	Step A	41.2777	3302.22	7154.80	85857.62
		Step B	43.3417	3467.34	7512.56	90150.74
		Step C	45.5086	3640.69	7888.16	94657.89
		Step D	47.7841	3822.73	8282.58	99390.93
		Step E	50.1733	4013.86	8696.71	104360.46
		Step F	52.6819	4214.55	9131.53	109578.35
		Step G	55.3161	4425.29	9588.12	115057.49



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1155A	Finance Director-A	Step A	85.1357	6810.86	14756.85	177082.26
		Step B	89.3925	7151.40	15494.70	185936.40
		Step C	93.8621	7508.97	16269.43	195233.17
		Step D	98.5553	7884.42	17082.92	204995.02
		Step E	103.4830	8278.64	17937.05	215244.64
		Step F	108.6572	8692.58	18833.91	226006.98
		Step G	114.0900	9127.20	19775.60	237307.20
2900A	Finance Manager-A	Step A	64.3748	5149.98	11158.30	133899.58
		Step B	67.5936	5407.49	11716.22	140594.69
		Step C	70.9734	5677.87	12302.06	147624.67
		Step D	74.5219	5961.75	12917.13	155005.55
		Step E	78.2480	6259.84	13562.99	162755.84
		Step F	82.1605	6572.84	14241.15	170893.84
		Step G	86.2684	6901.47	14953.19	179438.27



City of Roseville

Salary Schedule: Management-A

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0905ZA	Fire Battalion Chief 8Hr-ZA	Step A	63.0910	5047.28	10935.77	131229.28
		Step B	66.2455	5299.64	11482.55	137790.64
		Step C	69.5577	5564.62	12056.67	144680.02
		Step D	73.0357	5842.86	12659.52	151914.26
		Step E	76.6875	6135.00	13292.50	159510.00
		Step F	80.5218	6441.74	13957.11	167485.34
		Step G	84.5476	6763.81	14654.92	175859.01
0905A	Fire Battalion Chief-A	Step A	45.0648	5047.26	10935.72	131228.70
		Step B	47.3181	5299.63	11482.53	137790.31
		Step C	49.6841	5564.62	12056.67	144680.10
		Step D	52.1683	5842.85	12659.51	151914.09
		Step E	54.7767	6134.99	13292.48	159509.75
		Step F	57.5156	6441.75	13957.12	167485.43
		Step G	60.3914	6763.84	14654.98	175859.76



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3330A	Fire Chief-A	Step A	91.5156	7321.25	15862.70	190352.45
		Step B	96.0915	7687.32	16655.86	199870.32
		Step C	100.8958	8071.66	17488.61	209863.26
		Step D	105.9408	8475.26	18363.07	220356.86
		Step E	111.2378	8899.02	19281.22	231374.62
		Step F	116.7994	9343.95	20245.23	242942.75
		Step G	122.6394	9811.15	21257.50	255089.95
3332A	Fire Division Chief-A	Step A	69.4024	5552.19	12029.75	144356.99
		Step B	72.8724	5829.79	12631.22	151574.59
		Step C	76.5163	6121.30	13262.83	159153.90
		Step D	80.3420	6427.36	13925.95	167111.36
		Step E	84.3591	6748.73	14622.24	175466.93
		Step F	88.5769	7086.15	15353.33	184239.95
		Step G	93.0058	7440.46	16121.01	193452.06



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3332ZA	Fire Divison Chief 24Hr-ZA	Step A	49.5732	5552.20	12029.76	144357.16
		Step B	52.0519	5829.81	12631.26	151575.13
		Step C	54.6542	6121.27	13262.75	159153.03
		Step D	57.3870	6427.34	13925.91	167110.94
		Step E	60.2564	6748.72	14622.22	175466.64
		Step F	63.2692	7086.15	15353.33	184239.91
		Step G	66.4326	7440.45	16120.98	193451.73
2565A	Fleet Services Supervisor-A	Step A	41.0224	3281.79	7110.55	85326.59
		Step B	43.0735	3445.88	7466.07	89592.88
		Step C	45.2272	3618.18	7839.38	94072.58
		Step D	47.4887	3799.10	8231.37	98776.50
		Step E	49.8631	3989.05	8642.94	103715.25
		Step F	52.3562	4188.50	9075.07	108900.90
		Step G	54.9740	4397.92	9528.83	114345.92



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Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3451A	Government Relations Administrator-A	Step A	59.0428	4723.42	10234.09	122809.02
		Step B	61.9948	4959.58	10745.77	128949.18
		Step C	65.0946	5207.57	11283.06	135396.77
		Step D	68.3494	5467.95	11847.23	142166.75
		Step E	71.7668	5741.34	12439.58	149274.94
		Step F	75.3550	6028.40	13061.53	156738.40
		Step G	79.1228	6329.82	13714.62	164575.42
1647A	Government Relations Representative I-A	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	40.8414	3267.31	7079.18	84950.11
		Step C	42.8833	3430.66	7433.11	89197.26
		Step D	45.0278	3602.22	7804.82	93657.82
		Step E	47.2792	3782.34	8195.06	98340.74
		Step F	49.6432	3971.46	8604.82	103257.86
		Step G	52.1252	4170.02	9035.03	108420.42



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1648A	Government Relations Representative II-A	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	44.9258	3594.06	7787.14	93445.66
		Step C	47.1719	3773.75	8176.46	98117.55
		Step D	49.5308	3962.46	8585.34	103024.06
		Step E	52.0070	4160.56	9014.55	108174.56
		Step F	54.6075	4368.60	9465.30	113583.60
		Step G	57.3379	4587.03	9938.57	119262.83
3589A	Housing Manager-A	Step A	57.8844	4630.75	10033.30	120399.55
		Step B	60.7809	4862.47	10535.36	126424.27
		Step C	63.8202	5105.62	11062.17	132746.02
		Step D	67.0109	5360.87	11615.22	139382.67
		Step E	70.3613	5628.90	12195.96	146351.50
		Step F	73.8797	5910.38	12805.81	153669.78
		Step G	77.5734	6205.87	13446.06	161352.67



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3590A	Housing Supervisor-A	Step A	44.7334	3578.67	7753.79	93045.47
		Step B	46.9700	3757.60	8141.47	97697.60
		Step C	49.3184	3945.47	8548.52	102582.27
		Step D	51.7845	4142.76	8975.98	107711.76
		Step E	54.3734	4349.87	9424.72	113096.67
		Step F	57.0923	4567.38	9896.00	118751.98
		Step G	59.9469	4795.75	10390.80	124689.55
3594A	Human Resources Analyst I-A	Step A	39.9056	3192.45	6916.97	83003.65
		Step B	41.9009	3352.07	7262.82	87153.87
		Step C	43.9959	3519.67	7625.96	91511.47
		Step D	46.1958	3695.66	8007.27	96087.26
		Step E	48.5056	3880.45	8407.64	100891.65
		Step F	50.9307	4074.46	8827.99	105935.86
		Step G	53.4773	4278.18	9269.40	111232.78



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3596A	Human Resources Analyst II-A	Step A	43.8961	3511.69	7608.66	91303.89
		Step B	46.0909	3687.27	7989.09	95869.07
		Step C	48.3955	3871.64	8388.55	100662.64
		Step D	50.8153	4065.22	8807.99	105695.82
		Step E	53.3561	4268.49	9248.39	110980.69
		Step F	56.0237	4481.90	9710.77	116529.30
		Step G	58.8251	4706.01	10196.35	122356.21
3598A	Human Resources Director-A	Step A	83.4668	6677.34	14467.58	173610.94
		Step B	87.6402	7011.22	15190.97	182291.62
		Step C	92.0221	7361.77	15950.50	191405.97
		Step D	96.6232	7729.86	16748.02	200976.26
		Step E	101.4544	8116.35	17585.43	211025.15
		Step F	106.5272	8522.18	18464.71	221576.58
		Step G	111.8535	8948.28	19387.94	232655.28



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3599A	Human Resources Manager-A	Step A	55.5278	4442.22	9624.82	115497.82
		Step B	58.3042	4664.34	10106.06	121272.74
		Step C	61.2196	4897.57	10611.40	127336.77
		Step D	64.2805	5142.44	11141.95	133703.44
		Step E	67.4945	5399.56	11699.05	140388.56
		Step F	70.8694	5669.55	12284.03	147408.35
		Step G	74.4131	5953.05	12898.27	154779.25
1002A	Hydrogeologist-A	Step A	60.9051	4872.41	10556.88	126682.61
		Step B	63.9503	5116.02	11084.72	133016.62
		Step C	67.1479	5371.83	11638.97	139667.63
		Step D	70.5053	5640.42	12220.92	146651.02
		Step E	74.0306	5922.45	12831.97	153983.65
		Step F	77.7321	6218.57	13473.56	161682.77
		Step G	81.6185	6529.48	14147.21	169766.48



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Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3625A	Information Security Administrator-A	Step A	56.0902	4487.22	9722.30	116667.62
		Step B	58.8948	4711.58	10208.43	122501.18
		Step C	61.8394	4947.15	10718.83	128625.95
		Step D	64.9314	5194.51	11254.78	135057.31
		Step E	68.1780	5454.24	11817.52	141810.24
		Step F	71.5868	5726.94	12408.38	148900.54
		Step G	75.1663	6013.30	13028.83	156345.90
9542A	Information Technology Client Services Supervisor-A	Step A	48.9736	3917.89	8488.76	101865.09
		Step B	51.4223	4113.78	8913.20	106958.38
		Step C	53.9935	4319.48	9358.87	112306.48
		Step D	56.6931	4535.45	9826.80	117921.65
		Step E	59.5278	4762.22	10318.15	123817.82
		Step F	62.5041	5000.33	10834.04	130008.53
		Step G	65.6294	5250.35	11375.76	136509.15



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3602A	Information Technology Program Manager-A	Step A	56.0911	4487.29	9722.46	116669.49
		Step B	58.8954	4711.63	10208.54	122502.43
		Step C	61.8400	4947.20	10718.93	128627.20
		Step D	64.9321	5194.57	11254.90	135058.77
		Step E	68.1786	5454.29	11817.62	141811.49
		Step F	71.5876	5727.01	12408.52	148902.21
		Step G	75.1671	6013.37	13028.96	156347.57
1140A	Intelligent Transportation Systems Maintenance Supervisor-A	Step A	59.7018	4776.14	10348.31	124179.74
		Step B	62.6870	5014.96	10865.75	130388.96
		Step C	65.8213	5265.70	11409.03	136908.30
		Step D	69.1124	5528.99	11979.48	143753.79
		Step E	72.5681	5805.45	12578.47	150941.65
		Step F	76.1965	6095.72	13207.39	158488.72
		Step G	80.0063	6400.50	13867.76	166413.10



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3810A	Key Accounts Representative-A	Step A	60.6813	4854.50	10518.09	126217.10
		Step B	63.7155	5097.24	11044.02	132528.24
		Step C	66.9012	5352.10	11596.21	139154.50
		Step D	70.2463	5619.70	12176.03	146112.30
		Step E	73.7587	5900.70	12784.84	153418.10
		Step F	77.4466	6195.73	13424.08	161088.93
		Step G	81.3189	6505.51	14095.28	169143.31
9544A	Library Supervisor-A	Step A	39.0388	3123.10	6766.73	81200.70
		Step B	40.9905	3279.24	7105.02	85260.24
		Step C	43.0402	3443.22	7460.30	89523.62
		Step D	45.1921	3615.37	7833.30	93999.57
		Step E	47.4518	3796.14	8224.98	98699.74
		Step F	49.8242	3985.94	8636.19	103634.34
		Step G	52.3155	4185.24	9068.02	108816.24



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4449A	Management Analyst - City Manager Office-A	Step A	44.9258	3594.06	7787.14	93445.66
		Step B	47.1719	3773.75	8176.46	98117.55
		Step C	49.5308	3962.46	8585.34	103024.06
		Step D	52.0070	4160.56	9014.55	108174.56
		Step E	54.6075	4368.60	9465.30	113583.60
		Step F	57.3379	4587.03	9938.57	119262.83
		Step G	60.2046	4816.37	10435.46	125225.57
0045A	Management Analyst I-A	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	40.8414	3267.31	7079.18	84950.11
		Step C	42.8833	3430.66	7433.11	89197.26
		Step D	45.0278	3602.22	7804.82	93657.82
		Step E	47.2792	3782.34	8195.06	98340.74
		Step F	49.6432	3971.46	8604.82	103257.86
		Step G	52.1252	4170.02	9035.03	108420.42



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0050A	Management Analyst II-A	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	44.9258	3594.06	7787.14	93445.66
		Step C	47.1719	3773.75	8176.46	98117.55
		Step D	49.5308	3962.46	8585.34	103024.06
		Step E	52.0070	4160.56	9014.55	108174.56
		Step F	54.6075	4368.60	9465.30	113583.60
		Step G	57.3379	4587.03	9938.57	119262.83
1156A	Organizational Performance Program Administrator-A	Step A	51.3436	4107.49	8899.56	106794.69
		Step B	53.9108	4312.86	9344.54	112134.46
		Step C	56.6063	4528.50	9811.76	117741.10
		Step D	59.4367	4754.94	10302.36	123628.34
		Step E	62.4085	4992.68	10817.47	129809.68
		Step F	65.5290	5242.32	11358.36	136300.32
		Step G	68.8054	5504.43	11926.27	143115.23



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Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5020A	Park Development Project Manager I-A	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	40.8414	3267.31	7079.18	84950.11
		Step C	42.8833	3430.66	7433.11	89197.26
		Step D	45.0278	3602.22	7804.82	93657.82
		Step E	47.2792	3782.34	8195.06	98340.74
		Step F	49.6432	3971.46	8604.82	103257.86
		Step G	52.1252	4170.02	9035.03	108420.42
5022A	Park Development Project Manager II-A	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	44.9258	3594.06	7787.14	93445.66
		Step C	47.1719	3773.75	8176.46	98117.55
		Step D	49.5308	3962.46	8585.34	103024.06
		Step E	52.0070	4160.56	9014.55	108174.56
		Step F	54.6075	4368.60	9465.30	113583.60
		Step G	57.3379	4587.03	9938.57	119262.83



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1106A	Park Planning and Development Manager-A	Step A	54.1264	4330.11	9381.91	112582.91
		Step B	56.8333	4546.66	9851.11	118213.26
		Step C	59.6751	4774.01	10343.68	124124.21
		Step D	62.6588	5012.70	10860.86	130330.30
		Step E	65.7917	5263.34	11403.89	136846.74
		Step F	69.0813	5526.50	11974.09	143689.10
		Step G	72.5354	5802.83	12572.80	150873.63
5082A	Parks Recreation and Libraries Director-A	Step A	87.6407	7011.26	15191.05	182292.66
		Step B	92.0228	7361.82	15950.62	191407.42
		Step C	96.6237	7729.90	16748.11	200977.30
		Step D	101.4548	8116.38	17585.50	211025.98
		Step E	106.5277	8522.22	18464.80	221577.62
		Step F	111.8540	8948.32	19388.03	232656.32
		Step G	117.4469	9395.75	20357.46	244289.55



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9547A	Parks Recreation and Libraries Manager-A	Step A	56.0303	4482.42	9711.92	116543.02
		Step B	58.8318	4706.54	10197.51	122370.14
		Step C	61.7732	4941.86	10707.35	128488.26
		Step D	64.8623	5188.98	11242.80	134913.58
		Step E	68.1050	5448.40	11804.87	141658.40
		Step F	71.5106	5720.85	12395.17	148742.05
		Step G	75.0861	6006.89	13014.92	156179.09
9546A	Parks and Open Space Superintendent-A	Step A	47.0671	3765.37	8158.30	97899.57
		Step B	49.4205	3953.64	8566.22	102794.64
		Step C	51.8914	4151.31	8994.51	107934.11
		Step D	54.4859	4358.87	9444.22	113330.67
		Step E	57.2107	4576.86	9916.52	118998.26
		Step F	60.0709	4805.67	10412.29	124947.47
		Step G	63.0742	5045.94	10932.86	131194.34



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5069A	Parks and Open Space Supervisor-A	Step A	39.0388	3123.10	6766.73	81200.70
		Step B	40.9905	3279.24	7105.02	85260.24
		Step C	43.0402	3443.22	7460.30	89523.62
		Step D	45.1921	3615.37	7833.30	93999.57
		Step E	47.4518	3796.14	8224.98	98699.74
		Step F	49.8242	3985.94	8636.19	103634.34
		Step G	52.3155	4185.24	9068.02	108816.24
1124A	Payroll Analyst I-A	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	40.8414	3267.31	7079.18	84950.11
		Step C	42.8833	3430.66	7433.11	89197.26
		Step D	45.0278	3602.22	7804.82	93657.82
		Step E	47.2792	3782.34	8195.06	98340.74
		Step F	49.6432	3971.46	8604.82	103257.86
		Step G	52.1252	4170.02	9035.03	108420.42



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1125A	Payroll Analyst II-A	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	44.9258	3594.06	7787.14	93445.66
		Step C	47.1719	3773.75	8176.46	98117.55
		Step D	49.5308	3962.46	8585.34	103024.06
		Step E	52.0070	4160.56	9014.55	108174.56
		Step F	54.6075	4368.60	9465.30	113583.60
		Step G	57.3379	4587.03	9938.57	119262.83
9428A	Payroll Supervisor-A	Step A	50.8639	4069.11	8816.41	105796.91
		Step B	53.4070	4272.56	9257.21	111086.56
		Step C	56.0773	4486.18	9720.07	116640.78
		Step D	58.8811	4710.49	10206.06	122472.69
		Step E	61.8252	4946.02	10716.37	128596.42
		Step F	64.9165	5193.32	11252.19	135026.32
		Step G	68.1624	5452.99	11814.82	141777.79



City of Roseville

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1501A	Permits Supervisor-A	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	44.9258	3594.06	7787.14	93445.66
		Step C	47.1719	3773.75	8176.46	98117.55
		Step D	49.5308	3962.46	8585.34	103024.06
		Step E	52.0070	4160.56	9014.55	108174.56
		Step F	54.6075	4368.60	9465.30	113583.60
		Step G	57.3379	4587.03	9938.57	119262.83
5309A	Planning Manager-A	Step A	68.1147	5449.18	11806.55	141678.58
		Step B	71.5204	5721.63	12396.87	148762.43
		Step C	75.0965	6007.72	13016.73	156200.72
		Step D	78.8514	6308.11	13667.58	164010.91
		Step E	82.7941	6623.53	14350.98	172211.73
		Step F	86.9338	6954.70	15068.53	180822.30
		Step G	91.2802	7302.42	15821.90	189862.82



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5400A	Police Captain-A	Step A	77.2640	6181.12	13392.43	160709.12
		Step B	81.1270	6490.16	14062.01	168744.16
		Step C	85.1834	6814.67	14765.12	177181.47
		Step D	89.4428	7155.42	15503.42	186041.02
		Step E	93.9149	7513.19	16278.58	195342.99
		Step F	98.6105	7888.84	17092.49	205109.84
		Step G	103.5411	8283.29	17947.12	215365.49
5410A	Police Chief-A	Step A	101.0477	8083.82	17514.93	210179.22
		Step B	106.1002	8488.02	18390.70	220688.42
		Step C	111.4050	8912.40	19310.20	231722.40
		Step D	116.9755	9358.04	20275.75	243309.04
		Step E	122.8241	9825.93	21289.51	255474.13
		Step F	128.9655	10317.24	22354.02	268248.24
		Step G	135.4137	10833.10	23471.71	281660.50



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5420A	Police Lieutenant-A	Step A	64.3900	5151.20	11160.93	133931.20
		Step B	67.6097	5408.78	11719.01	140628.18
		Step C	70.9901	5679.21	12304.95	147659.41
		Step D	74.5395	5963.16	12920.18	155042.16
		Step E	78.2666	6261.33	13566.21	162794.53
		Step F	82.1799	6574.39	14244.52	170934.19
		Step G	86.2890	6903.12	14956.76	179481.12
5489A	Police Services Administrator-A	Step A	57.3324	4586.59	9937.62	119251.39
		Step B	60.1990	4815.92	10434.49	125213.92
		Step C	63.2089	5056.71	10956.21	131474.51
		Step D	66.3695	5309.56	11504.05	138048.56
		Step E	69.6879	5575.03	12079.24	144950.83
		Step F	73.1723	5853.78	12683.20	152198.38
		Step G	76.8309	6146.47	13317.36	159808.27



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1138A	Police Social Services Practitioner I-A	Step A	36.2422	2899.38	6281.98	75383.78
		Step B	38.0543	3044.34	6596.08	79152.94
		Step C	39.9570	3196.56	6925.88	83110.56
		Step D	41.9548	3356.38	7272.17	87265.98
		Step E	44.0526	3524.21	7635.78	91629.41
		Step F	46.2552	3700.42	8017.57	96210.82
		Step G	48.5680	3885.44	8418.45	101021.44
1139A	Police Social Services Practitioner II-A	Step A	39.8664	3189.31	6910.18	82922.11
		Step B	41.8597	3348.78	7255.68	87068.18
		Step C	43.9527	3516.22	7618.47	91421.62
		Step D	46.1503	3692.02	7999.39	95992.62
		Step E	48.4578	3876.62	8399.35	100792.22
		Step F	50.8807	4070.46	8819.32	105831.86
		Step G	53.4247	4273.98	9260.28	111123.38



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1126A	Police Social Services Supervisor-A	Step A	45.8463	3667.70	7946.69	95360.30
		Step B	48.1386	3851.09	8344.02	100128.29
		Step C	50.5456	4043.65	8761.24	105134.85
		Step D	53.0729	4245.83	9199.30	110391.63
		Step E	55.7265	4458.12	9659.26	115911.12
		Step F	58.5128	4681.02	10142.22	121706.62
		Step G	61.4385	4915.08	10649.34	127792.08
5505A	Power Engineering Manager-A	Step A	88.4976	7079.81	15339.58	184075.01
		Step B	92.9225	7433.80	16106.57	193278.80
		Step C	97.5686	7805.49	16911.89	202942.69
		Step D	102.4470	8195.76	17757.48	213089.76
		Step E	107.5694	8605.55	18645.36	223744.35
		Step F	112.9478	9035.82	19577.62	234931.42
		Step G	118.5952	9487.62	20556.50	246678.02



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5600A	Power Generation Superintendent-A	Step A	88.9849	7118.79	15424.05	185088.59
		Step B	93.4341	7474.73	16195.24	194342.93
		Step C	98.1057	7848.46	17004.99	204059.86
		Step D	103.0111	8240.89	17855.26	214263.09
		Step E	108.1618	8652.94	18748.05	224976.54
		Step F	113.5698	9085.58	19685.43	236225.18
		Step G	119.2482	9539.86	20669.69	248036.26
5530A	Power Plant Operations and Maintenance Supervisor-A	Step A	80.8963	6471.70	14022.03	168264.30
		Step B	84.9412	6795.30	14723.14	176677.70
		Step C	89.1882	7135.06	15459.29	185511.46
		Step D	93.6476	7491.81	16232.25	194787.01
		Step E	98.3301	7866.41	17043.88	204526.61
		Step F	103.2465	8259.72	17896.06	214752.72
		Step G	108.4089	8672.71	18790.88	225490.51



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5535A	Power Supply and Portfolio Administrator-A	Step A	88.4936	7079.49	15338.89	184066.69
		Step B	92.9183	7433.46	16105.84	193270.06
		Step C	97.5642	7805.14	16911.13	202933.54
		Step D	102.4423	8195.38	17756.67	213079.98
		Step E	107.5645	8605.16	18644.51	223734.16
		Step F	112.9427	9035.42	19576.73	234920.82
		Step G	118.5898	9487.18	20555.57	246666.78
5519A	Preventative Maintenance Supervisor-A	Step A	55.4714	4437.71	9615.04	115380.51
		Step B	58.2449	4659.59	10095.78	121149.39
		Step C	61.1572	4892.58	10600.58	127206.98
		Step D	64.2150	5137.20	11130.60	133567.20
		Step E	67.4258	5394.06	11687.14	140245.66
		Step F	70.7971	5663.77	12271.50	147257.97
		Step G	74.3369	5946.95	12885.06	154620.75



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5514A	Principal Engineer-A	Step A	60.9051	4872.41	10556.88	126682.61
		Step B	63.9503	5116.02	11084.72	133016.62
		Step C	67.1479	5371.83	11638.97	139667.63
		Step D	70.5053	5640.42	12220.92	146651.02
		Step E	74.0306	5922.45	12831.97	153983.65
		Step F	77.7321	6218.57	13473.56	161682.77
		Step G	81.6185	6529.48	14147.21	169766.48
5513A	Principal Planner-A	Step A	56.7637	4541.10	9839.04	118068.50
		Step B	59.6019	4768.15	10331.00	123971.95
		Step C	62.5820	5006.56	10847.55	130170.56
		Step D	65.7110	5256.88	11389.91	136678.88
		Step E	68.9966	5519.73	11959.41	143512.93
		Step F	72.4464	5795.71	12557.38	150688.51
		Step G	76.0688	6085.50	13185.26	158223.10



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1114A	Principal Power Engineer-A	Step A	84.6461	6771.69	14671.99	176063.89
		Step B	88.8785	7110.28	15405.61	184867.28
		Step C	93.3224	7465.79	16175.88	194110.59
		Step D	97.9886	7839.09	16984.69	203816.29
		Step E	102.8880	8231.04	17833.92	214007.04
		Step F	108.0324	8642.59	18725.62	224707.39
		Step G	113.4340	9074.72	19661.89	235942.72
1115A	Principal Power Plant Engineer-A	Step A	84.6461	6771.69	14671.99	176063.89
		Step B	88.8785	7110.28	15405.61	184867.28
		Step C	93.3224	7465.79	16175.88	194110.59
		Step D	97.9886	7839.09	16984.69	203816.29
		Step E	102.8880	8231.04	17833.92	214007.04
		Step F	108.0324	8642.59	18725.62	224707.39
		Step G	113.4340	9074.72	19661.89	235942.72



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1004A	Process Engineer-A	Step A	60.9051	4872.41	10556.88	126682.61
		Step B	63.9503	5116.02	11084.72	133016.62
		Step C	67.1479	5371.83	11638.97	139667.63
		Step D	70.5053	5640.42	12220.92	146651.02
		Step E	74.0306	5922.45	12831.97	153983.65
		Step F	77.7321	6218.57	13473.56	161682.77
		Step G	81.6185	6529.48	14147.21	169766.48
1069A	Project Supervisor-A	Step A	52.9611	4236.89	9179.92	110159.09
		Step B	55.6093	4448.74	9638.95	115667.34
		Step C	58.3897	4671.18	10120.88	121450.58
		Step D	61.3090	4904.72	10626.89	127522.72
		Step E	64.3746	5149.97	11158.26	133899.17
		Step F	67.5934	5407.47	11716.19	140594.27
		Step G	70.9731	5677.85	12302.00	147624.05



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1108A	Public Affairs and Communications Manager-A	Step A	58.3492	4667.94	10113.86	121366.34
		Step B	61.2667	4901.34	10619.56	127434.74
		Step C	64.3299	5146.39	11150.52	133806.19
		Step D	67.5465	5403.72	11708.06	140496.72
		Step E	70.9237	5673.90	12293.44	147521.30
		Step F	74.4700	5957.60	12908.13	154897.60
		Step G	78.1936	6255.49	13553.56	162642.69
5635A	Public Works Director-A	Step A	87.6421	7011.37	15191.30	182295.57
		Step B	92.0243	7361.94	15950.88	191410.54
		Step C	96.6256	7730.05	16748.44	200981.25
		Step D	101.4569	8116.55	17585.86	211030.35
		Step E	106.5297	8522.38	18465.15	221581.78
		Step F	111.8561	8948.49	19388.39	232660.69
		Step G	117.4489	9395.91	20357.81	244293.71



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1087A	Public Works Manager-A	Step A	58.2572	4660.58	10097.91	121174.98
		Step B	61.1703	4893.62	10602.85	127234.22
		Step C	64.2287	5138.30	11132.97	133595.70
		Step D	67.4400	5395.20	11689.60	140275.20
		Step E	70.8121	5664.97	12274.10	147289.17
		Step F	74.3527	5948.22	12887.80	154653.62
		Step G	78.0705	6245.64	13532.22	162386.64
1129A	Purchasing Supervisor-A	Step A	42.8869	3430.95	7433.73	89204.75
		Step B	45.0312	3602.50	7805.41	93664.90
		Step C	47.2828	3782.62	8195.69	98348.22
		Step D	49.6469	3971.75	8605.46	103265.55
		Step E	52.1293	4170.34	9035.75	108428.94
		Step F	54.7358	4378.86	9487.54	113850.46
		Step G	57.4726	4597.81	9961.92	119543.01



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5652A	Purchasing and Warehouse Manager-A	Step A	55.5155	4441.24	9622.69	115472.24
		Step B	58.2913	4663.30	10103.83	121245.90
		Step C	61.2058	4896.46	10609.01	127308.06
		Step D	64.2662	5141.30	11139.47	133673.70
		Step E	67.4795	5398.36	11696.45	140357.36
		Step F	70.8535	5668.28	12281.27	147375.28
		Step G	74.3961	5951.69	12895.32	154743.89
1143A	Recreation Superintendent-A	Step A	47.0671	3765.37	8158.30	97899.57
		Step B	49.4205	3953.64	8566.22	102794.64
		Step C	51.8914	4151.31	8994.51	107934.11
		Step D	54.4859	4358.87	9444.22	113330.67
		Step E	57.2107	4576.86	9916.52	118998.26
		Step F	60.0709	4805.67	10412.29	124947.47
		Step G	63.0742	5045.94	10932.86	131194.34



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1144A	Recreation Supervisor-A	Step A	39.0388	3123.10	6766.73	81200.70
		Step B	40.9905	3279.24	7105.02	85260.24
		Step C	43.0402	3443.22	7460.30	89523.62
		Step D	45.1921	3615.37	7833.30	93999.57
		Step E	47.4518	3796.14	8224.98	98699.74
		Step F	49.8242	3985.94	8636.19	103634.34
		Step G	52.3155	4185.24	9068.02	108816.24
6231A	Refuse Superintendent-A	Step A	51.0274	4082.19	8844.75	106136.99
		Step B	53.5788	4286.30	9286.99	111443.90
		Step C	56.2577	4500.62	9751.33	117016.02
		Step D	59.0708	4725.66	10238.94	122867.26
		Step E	62.0241	4961.93	10750.84	129010.13
		Step F	65.1254	5210.03	11288.40	135460.83
		Step G	68.3815	5470.52	11852.79	142233.52



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6235A	Refuse Supervisor-A	Step A	42.5228	3401.82	7370.62	88447.42
		Step B	44.6490	3571.92	7739.16	92869.92
		Step C	46.8816	3750.53	8126.14	97513.73
		Step D	49.2248	3937.98	8532.30	102387.58
		Step E	51.6858	4134.86	8958.87	107506.46
		Step F	54.2701	4341.61	9406.82	112881.81
		Step G	56.9837	4558.70	9877.17	118526.10
6244A	Refuse and Stormwater Manager-A	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	71.9465	5755.72	12470.73	149648.72
		Step C	75.5432	6043.46	13094.15	157129.86
		Step D	79.3208	6345.66	13748.94	164987.26
		Step E	83.2866	6662.93	14436.34	173236.13
		Step F	87.4507	6996.06	15158.12	181897.46
		Step G	91.8234	7345.87	15916.06	190992.67



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6450A	Risk Manager-A	Step A	61.0808	4886.46	10587.34	127048.06
		Step B	64.1349	5130.79	11116.72	133400.59
		Step C	67.3418	5387.34	11672.58	140070.94
		Step D	70.7087	5656.70	12256.17	147074.10
		Step E	74.2442	5939.54	12868.99	154427.94
		Step F	77.9565	6236.52	13512.46	162149.52
		Step G	81.8541	6548.33	14188.04	170256.53
6500A	Safety Coordinator-A	Step A	42.7865	3422.92	7416.33	88995.92
		Step B	44.9255	3594.04	7787.09	93445.04
		Step C	47.1718	3773.74	8176.45	98117.34
		Step D	49.5306	3962.45	8585.30	103023.65
		Step E	52.0069	4160.55	9014.53	108174.35
		Step F	54.6072	4368.58	9465.25	113582.98
		Step G	57.3379	4587.03	9938.57	119262.83



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7130A	Senior Business Systems Analyst-A	Step A	46.6430	3731.44	8084.79	97017.44
		Step B	48.9753	3918.02	8489.05	101868.62
		Step C	51.4239	4113.91	8913.48	106961.71
		Step D	53.9952	4319.62	9359.17	112310.02
		Step E	56.6950	4535.60	9827.13	117925.60
		Step F	59.5296	4762.37	10318.46	123821.57
		Step G	62.5062	5000.50	10834.41	130012.90
7145A	Senior Database Analyst-A	Step A	46.6430	3731.44	8084.79	97017.44
		Step B	48.9753	3918.02	8489.05	101868.62
		Step C	51.4239	4113.91	8913.48	106961.71
		Step D	53.9952	4319.62	9359.17	112310.02
		Step E	56.6950	4535.60	9827.13	117925.60
		Step F	59.5296	4762.37	10318.46	123821.57
		Step G	62.5062	5000.50	10834.41	130012.90



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Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7123A	Senior Deputy City Attorney-A	Step A	83.8397	6707.18	14532.21	174386.58
		Step B	88.0317	7042.54	15258.83	183105.94
		Step C	92.4334	7394.67	16021.79	192261.47
		Step D	97.0550	7764.40	16822.87	201874.40
		Step E	101.9079	8152.63	17664.04	211968.43
		Step F	107.0029	8560.23	18547.17	222566.03
		Step G	112.3532	8988.26	19474.55	233694.66
1097A	Senior Development Services Business Analyst-A	Step A	46.6423	3731.38	8084.67	97015.98
		Step B	48.9745	3917.96	8488.91	101866.96
		Step C	51.4231	4113.85	8913.34	106960.05
		Step D	53.9943	4319.54	9359.01	112308.14
		Step E	56.6941	4535.53	9826.98	117923.73
		Step F	59.5287	4762.30	10318.31	123819.70
		Step G	62.5052	5000.42	10834.23	130010.82



City of Roseville

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Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7128A	Senior Electric Business Analyst-A	Step A	60.9074	4872.59	10557.28	126687.39
		Step B	63.9527	5116.22	11085.13	133021.62
		Step C	67.1505	5372.04	11639.42	139673.04
		Step D	70.5078	5640.62	12221.35	146656.22
		Step E	74.0332	5922.66	12832.42	153989.06
		Step F	77.7350	6218.80	13474.07	161688.80
		Step G	81.6219	6529.75	14147.80	169773.55
1023A	Senior Electric Technology Systems Analyst-A	Step A	62.6381	5011.05	10857.27	130287.25
		Step B	65.7698	5261.58	11400.10	136801.18
		Step C	69.0585	5524.68	11970.14	143641.68
		Step D	72.5114	5800.91	12568.64	150823.71
		Step E	76.1369	6090.95	13197.06	158364.75
		Step F	79.9437	6395.50	13856.91	166282.90
		Step G	83.9409	6715.27	14549.76	174597.07



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7163A	Senior Energy Services Account Representative-A	Step A	60.6813	4854.50	10518.09	126217.10
		Step B	63.7155	5097.24	11044.02	132528.24
		Step C	66.9012	5352.10	11596.21	139154.50
		Step D	70.2463	5619.70	12176.03	146112.30
		Step E	73.7587	5900.70	12784.84	153418.10
		Step F	77.4466	6195.73	13424.08	161088.93
		Step G	81.3189	6505.51	14095.28	169143.31
7142A	Senior Engineer-A	Step A	54.1387	4331.10	9384.04	112608.50
		Step B	56.8459	4547.67	9853.29	118239.47
		Step C	59.6879	4775.03	10345.90	124150.83
		Step D	62.6726	5013.81	10863.25	130359.01
		Step E	65.8058	5264.46	11406.34	136876.06
		Step F	69.0964	5527.71	11976.71	143720.51
		Step G	72.5511	5804.09	12575.52	150906.29



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1065A	Senior Environmental Utilities Business Analyst-A	Step A	49.4201	3953.61	8566.15	102793.81
		Step B	51.8908	4151.26	8994.41	107932.86
		Step C	54.4855	4358.84	9444.15	113329.84
		Step D	57.2098	4576.78	9916.37	118996.38
		Step E	60.0705	4805.64	10412.22	124946.64
		Step F	63.0738	5045.90	10932.79	131193.50
		Step G	66.2275	5298.20	11479.43	137753.20
7161A	Senior GIS Analyst-A	Step A	46.4404	3715.23	8049.67	96596.03
		Step B	48.7623	3900.98	8452.13	101425.58
		Step C	51.2004	4096.03	8874.74	106496.83
		Step D	53.7606	4300.85	9318.50	111822.05
		Step E	56.4487	4515.90	9784.44	117413.30
		Step F	59.2711	4741.69	10273.66	123283.89
		Step G	62.2346	4978.77	10787.33	129447.97



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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7150A	Senior Human Resources Analyst-A	Step A	48.2843	3862.74	8369.28	100431.34
		Step B	50.6982	4055.86	8787.69	105452.26
		Step C	53.2333	4258.66	9227.11	110725.26
		Step D	55.8948	4471.58	9688.43	116261.18
		Step E	58.6897	4695.18	10172.88	122074.58
		Step F	61.6241	4929.93	10681.51	128178.13
		Step G	64.7052	5176.42	11215.57	134586.82
7194A	Senior Information Technology Analyst-A	Step A	46.6430	3731.44	8084.79	97017.44
		Step B	48.9753	3918.02	8489.05	101868.62
		Step C	51.4239	4113.91	8913.48	106961.71
		Step D	53.9952	4319.62	9359.17	112310.02
		Step E	56.6950	4535.60	9827.13	117925.60
		Step F	59.5296	4762.37	10318.46	123821.57
		Step G	62.5062	5000.50	10834.41	130012.90



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1119A	Senior Park Development Project Manager-A	Step A	47.0649	3765.19	8157.92	97894.99
		Step B	49.4183	3953.46	8565.84	102790.06
		Step C	51.8892	4151.14	8994.13	107929.54
		Step D	54.4837	4358.70	9443.84	113326.10
		Step E	57.2078	4576.62	9916.02	118992.22
		Step F	60.0682	4805.46	10411.82	124941.86
		Step G	63.0716	5045.73	10932.41	131188.93
7180A	Senior Planner-A	Step A	49.3608	3948.86	8555.87	102670.46
		Step B	51.8289	4146.31	8983.68	107804.11
		Step C	54.4203	4353.62	9432.85	113194.22
		Step D	57.1413	4571.30	9904.49	118853.90
		Step E	59.9986	4799.89	10399.76	124797.09
		Step F	62.9986	5039.89	10919.76	131037.09
		Step G	66.1483	5291.86	11465.71	137588.46



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7151A	Senior Power Engineer-A	Step A	76.9512	6156.10	13338.21	160058.50
		Step B	80.7986	6463.89	14005.09	168061.09
		Step C	84.8386	6787.09	14705.36	176464.29
		Step D	89.0806	7126.45	15440.64	185287.65
		Step E	93.5344	7482.75	16212.63	194551.55
		Step F	98.2112	7856.90	17023.27	204279.30
		Step G	103.1218	8249.74	17874.45	214493.34
5555A	Senior Power Plant Engineer-A	Step A	76.9512	6156.10	13338.21	160058.50
		Step B	80.7986	6463.89	14005.09	168061.09
		Step C	84.8386	6787.09	14705.36	176464.29
		Step D	89.0806	7126.45	15440.64	185287.65
		Step E	93.5344	7482.75	16212.63	194551.55
		Step F	98.2112	7856.90	17023.27	204279.30
		Step G	103.1218	8249.74	17874.45	214493.34



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1029A	Senior Utility Billing Analyst-A	Step A	47.1772	3774.18	8177.38	98128.58
		Step B	49.5362	3962.90	8586.27	103035.30
		Step C	52.0130	4161.04	9015.59	108187.04
		Step D	54.6135	4369.08	9466.34	113596.08
		Step E	57.3443	4587.54	9939.68	119276.14
		Step F	60.2115	4816.92	10436.66	125239.92
		Step G	63.2220	5057.76	10958.48	131501.76
1073A	Street Maintenance Manager-A	Step A	60.9465	4875.72	10564.06	126768.72
		Step B	63.9937	5119.50	11092.24	133106.90
		Step C	67.1936	5375.49	11646.89	139762.69
		Step D	70.5532	5644.26	12229.22	146750.66
		Step E	74.0807	5926.46	12840.65	154087.86
		Step F	77.7848	6222.78	13482.70	161792.38
		Step G	81.6742	6533.94	14156.86	169882.34



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7522A	Street Maintenance Supervisor-A	Step A	39.1522	3132.18	6786.38	81436.58
		Step B	41.1099	3288.79	7125.72	85508.59
		Step C	43.1653	3453.22	7481.99	89783.82
		Step D	45.3237	3625.90	7856.11	94273.30
		Step E	47.5898	3807.18	8248.90	98986.78
		Step F	49.9694	3997.55	8661.36	103936.35
		Step G	52.4677	4197.42	9094.40	109132.82
1110A	Transit Operations Supervisor-A	Step A	47.0650	3765.20	8157.93	97895.20
		Step B	49.4182	3953.46	8565.82	102789.86
		Step C	51.8891	4151.13	8994.11	107929.33
		Step D	54.4838	4358.70	9443.86	113326.30
		Step E	57.2079	4576.63	9916.04	118992.43
		Step F	60.0683	4805.46	10411.84	124942.06
		Step G	63.0715	5045.72	10932.39	131188.72



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8762A	Urban Forester-A	Step A	42.8692	3429.54	7430.66	89167.94
		Step B	45.0124	3600.99	7802.15	93625.79
		Step C	47.2632	3781.06	8192.29	98307.46
		Step D	49.6263	3970.10	8601.89	103222.70
		Step E	52.1077	4168.62	9032.00	108384.02
		Step F	54.7129	4377.03	9483.57	113802.83
		Step G	57.4485	4595.88	9957.74	119492.88
0920A	Utility Billing Operations Manager-A	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	65.9450	5275.60	11430.47	137165.60
		Step C	69.2423	5539.38	12002.00	144023.98
		Step D	72.7043	5816.34	12602.08	151224.94
		Step E	76.3395	6107.16	13232.18	158786.16
		Step F	80.1566	6412.53	13893.81	166725.73
		Step G	84.1643	6733.14	14588.48	175061.74



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1041A	Utility Billing and Field Services Supervisor-A	Step A	48.5523	3884.18	8415.73	100988.78
		Step B	50.9799	4078.39	8836.52	106038.19
		Step C	53.5288	4282.30	9278.33	111339.90
		Step D	56.2052	4496.42	9742.23	116906.82
		Step E	59.0155	4721.24	10229.35	122752.24
		Step F	61.9664	4957.31	10740.84	128890.11
		Step G	65.0646	5205.17	11277.86	135334.37
1154A	Utility Business Systems Administrator-A	Step A	60.9074	4872.59	10557.28	126687.39
		Step B	63.9528	5116.22	11085.15	133021.82
		Step C	67.1505	5372.04	11639.42	139673.04
		Step D	70.5080	5640.64	12221.39	146656.64
		Step E	74.0334	5922.67	12832.46	153989.47
		Step F	77.7351	6218.81	13474.08	161689.01
		Step G	81.6219	6529.75	14147.80	169773.55



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1042A	Utility Customer Service Supervisor-A	Step A	34.8939	2791.51	6048.28	72579.31
		Step B	36.6383	2931.06	6350.64	76207.66
		Step C	38.4704	3077.63	6668.20	80018.43
		Step D	40.3938	3231.50	7001.59	84019.10
		Step E	42.4135	3393.08	7351.67	88220.08
		Step F	44.5343	3562.74	7719.28	92631.34
		Step G	46.7610	3740.88	8105.24	97262.88
1102A	Utility Exploration Center Supervisor-A	Step A	40.7846	3262.77	7069.33	84831.97
		Step B	42.8236	3425.89	7422.76	89073.09
		Step C	44.9649	3597.19	7793.92	93526.99
		Step D	47.2132	3777.06	8183.62	98203.46
		Step E	49.5738	3965.90	8592.79	103113.50
		Step F	52.0524	4164.19	9022.42	108268.99
		Step G	54.6551	4372.41	9473.55	113682.61



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1646A	Utility Government Relations Administrator-A	Step A	51.3421	4107.37	8899.30	106791.57
		Step B	53.9093	4312.74	9344.28	112131.34
		Step C	56.6045	4528.36	9811.45	117737.36
		Step D	59.4348	4754.78	10302.03	123624.38
		Step E	62.4065	4992.52	10817.13	129805.52
		Step F	65.5269	5242.15	11358.00	136295.95
		Step G	68.8032	5504.26	11925.89	143110.66
8980A	Wastewater Collection Superintendent-A	Step A	51.0274	4082.19	8844.75	106136.99
		Step B	53.5788	4286.30	9286.99	111443.90
		Step C	56.2577	4500.62	9751.33	117016.02
		Step D	59.0708	4725.66	10238.94	122867.26
		Step E	62.0241	4961.93	10750.84	129010.13
		Step F	65.1254	5210.03	11288.40	135460.83
		Step G	68.3815	5470.52	11852.79	142233.52



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8978A	Wastewater Collection Supervisor-A	Step A	42.5212	3401.70	7370.34	88444.10
		Step B	44.6468	3571.74	7738.78	92865.34
		Step C	46.8794	3750.35	8125.76	97509.15
		Step D	49.2234	3937.87	8532.06	102384.67
		Step E	51.6846	4134.77	8958.66	107503.97
		Step F	54.2685	4341.48	9406.54	112878.48
		Step G	56.9820	4558.56	9876.88	118522.56
9040A	Wastewater Treatment Plant Chief Operator-A	Step A	53.2894	4263.15	9236.83	110841.95
		Step B	55.9539	4476.31	9698.68	116384.11
		Step C	58.7517	4700.14	10183.63	122203.54
		Step D	61.6892	4935.14	10692.79	128313.54
		Step E	64.7736	5181.89	11227.42	134729.09
		Step F	68.0123	5440.98	11788.80	141465.58
		Step G	71.4130	5713.04	12378.25	148539.04



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9045A	Wastewater Utility Manager-A	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	71.9465	5755.72	12470.73	149648.72
		Step C	75.5432	6043.46	13094.15	157129.86
		Step D	79.3208	6345.66	13748.94	164987.26
		Step E	83.2866	6662.93	14436.34	173236.13
		Step F	87.4507	6996.06	15158.12	181897.46
		Step G	91.8234	7345.87	15916.06	190992.67
9047A	Water Conservation Administrator-A	Step A	46.7749	3741.99	8107.65	97291.79
		Step B	49.1137	3929.10	8513.04	102156.50
		Step C	51.5694	4125.55	8938.70	107264.35
		Step D	54.1478	4331.82	9385.62	112627.42
		Step E	56.8552	4548.42	9854.90	118258.82
		Step F	59.6984	4775.87	10347.72	124172.67
		Step G	62.6830	5014.64	10865.05	130380.64



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Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9085A	Water Distribution Superintendent-A	Step A	50.2748	4021.98	8714.30	104571.58
		Step B	53.5788	4286.30	9286.99	111443.90
		Step C	56.2577	4500.62	9751.33	117016.02
		Step D	59.0708	4725.66	10238.94	122867.26
		Step E	62.0241	4961.93	10750.84	129010.13
		Step F	65.1254	5210.03	11288.40	135460.83
		Step G	68.3815	5470.52	11852.79	142233.52
9084A	Water Distribution Supervisor-A	Step A	42.5211	3401.69	7370.32	88443.89
		Step B	44.6468	3571.74	7738.78	92865.34
		Step C	46.8794	3750.35	8125.76	97509.15
		Step D	49.2234	3937.87	8532.06	102384.67
		Step E	51.6845	4134.76	8958.65	107503.76
		Step F	54.2685	4341.48	9406.54	112878.48
		Step G	56.9820	4558.56	9876.88	118522.56



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Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9101A	Water Quality Lab Supervisor-A	Step A	44.6454	3571.63	7738.54	92862.43
		Step B	46.8777	3750.22	8125.47	97505.62
		Step C	49.2214	3937.71	8531.71	102380.51
		Step D	51.6824	4134.59	8958.28	107499.39
		Step E	54.2667	4341.34	9406.23	112874.74
		Step F	56.9801	4558.41	9876.55	118518.61
		Step G	59.8289	4786.31	10370.34	124444.11
9175A	Water Treatment Plant Chief Operator-A	Step A	51.0229	4081.83	8843.97	106127.63
		Step B	53.5743	4285.94	9286.21	111434.54
		Step C	56.2527	4500.22	9750.47	117005.62
		Step D	59.0656	4725.25	10238.04	122856.45
		Step E	62.0187	4961.50	10749.91	128998.90
		Step F	65.1198	5209.58	11287.43	135449.18
		Step G	68.3757	5470.06	11851.79	142221.46



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9244A	Water Utility Manager-A	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	71.9465	5755.72	12470.73	149648.72
		Step C	75.5432	6043.46	13094.15	157129.86
		Step D	79.3208	6345.66	13748.94	164987.26
		Step E	83.2866	6662.93	14436.34	173236.13
		Step F	87.4507	6996.06	15158.12	181897.46
		Step G	91.8234	7345.87	15916.06	190992.67



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Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1370B	Accounting Manager-B	Step A	64.3748	5149.98	11158.30	133899.58
		Step B	68.1011	5448.09	11804.19	141650.29
		Step C	70.1441	5611.53	12158.31	145899.73
		Step D	72.2484	5779.87	12523.06	150276.67
		Step E	74.4159	5953.27	12898.76	154785.07
		Step F	76.6484	6131.87	13285.72	159428.67
		Step G	78.9480	6315.84	13684.32	164211.84
		Step H	81.3163	6505.30	14094.83	169137.90
		Step I	83.7558	6700.46	14517.67	174212.06
		Step J	86.2684	6901.47	14953.19	179438.27



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0043B	Accounting Supervisor-B	Step A	53.4073	4272.58	9257.27	111087.18
		Step B	56.4989	4519.91	9793.14	117517.71
		Step C	58.1938	4655.50	10086.93	121043.10
		Step D	59.9396	4795.17	10389.53	124674.37
		Step E	61.7379	4939.03	10701.24	128414.83
		Step F	63.5900	5087.20	11022.27	132267.20
		Step G	65.4976	5239.81	11352.92	136235.01
		Step H	67.4626	5397.01	11693.52	140322.21
		Step I	69.4865	5558.92	12044.33	144531.92
		Step J	71.5710	5725.68	12405.64	148867.68



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9427B	Accounts Payable Supervisor-B	Step A	50.8639	4069.11	8816.41	105796.91
		Step B	53.8080	4304.64	9326.72	111920.64
		Step C	55.4223	4433.78	9606.53	115278.38
		Step D	57.0849	4566.79	9894.72	118736.59
		Step E	58.7975	4703.80	10191.57	122298.80
		Step F	60.5614	4844.91	10497.31	125967.71
		Step G	62.3782	4990.26	10812.22	129746.66
		Step H	64.2496	5139.97	11136.60	133639.17
		Step I	66.1771	5294.17	11470.70	137648.37
		Step J	68.1624	5452.99	11814.82	141777.79



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0090B	Alternative Transportation Manager-B	Step A	65.3235	5225.88	11322.74	135872.88
		Step B	69.1046	5528.37	11978.13	143737.57
		Step C	71.1777	5694.22	12337.47	148049.62
		Step D	73.3131	5865.05	12707.60	152491.25
		Step E	75.5125	6041.00	13088.83	157066.00
		Step F	77.7778	6222.22	13481.49	161777.82
		Step G	80.1112	6408.90	13885.94	166631.30
		Step H	82.5144	6601.15	14302.50	171629.95
		Step I	84.9899	6799.19	14731.58	176778.99
		Step J	87.5395	7003.16	15173.51	182082.16



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1017B	Assistant Building Official-B	Step A	49.3608	3948.86	8555.87	102670.46
		Step B	52.2181	4177.45	9051.14	108613.65
		Step C	53.7846	4302.77	9322.66	111871.97
		Step D	55.3981	4431.85	9602.34	115228.05
		Step E	57.0600	4564.80	9890.40	118684.80
		Step F	58.7719	4701.75	10187.13	122245.55
		Step G	60.5350	4842.80	10492.73	125912.80
		Step H	62.3512	4988.10	10807.54	129690.50
		Step I	64.2216	5137.73	11131.74	133580.93
		Step J	66.1483	5291.86	11465.71	137588.46



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0245B	Assistant City Attorney-B	Step A	96.4157	7713.26	16712.05	200544.66
		Step B	101.9966	8159.73	17679.41	212152.93
		Step C	105.0565	8404.52	18209.79	218517.52
		Step D	108.2082	8656.66	18756.09	225073.06
		Step E	111.4545	8916.36	19318.78	231825.36
		Step F	114.7981	9183.85	19898.34	238780.05
		Step G	118.2420	9459.36	20495.28	245943.36
		Step H	121.7893	9743.14	21110.15	253321.74
		Step I	125.4429	10035.43	21743.44	260921.23
		Step J	129.2062	10336.50	22395.74	268748.90



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0250B	Assistant City Clerk-B	Step A	49.2030	3936.24	8528.52	102342.24
		Step B	52.0511	4164.09	9022.19	108266.29
		Step C	53.6127	4289.02	9292.87	111514.42
		Step D	55.2212	4417.70	9571.67	114860.10
		Step E	56.8779	4550.23	9858.84	118306.03
		Step F	58.5842	4686.74	10154.59	121855.14
		Step G	60.3416	4827.33	10459.21	125510.53
		Step H	62.1518	4972.14	10772.98	129275.74
		Step I	64.0165	5121.32	11096.19	133154.32
		Step J	65.9369	5274.95	11429.06	137148.75



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0325B	Assistant City Manager-B	Step A	97.3749	7789.99	16878.32	202539.79
		Step B	103.0114	8240.91	17855.31	214263.71
		Step C	106.1016	8488.13	18390.94	220691.33
		Step D	109.2847	8742.78	18942.68	227312.18
		Step E	112.5632	9005.06	19510.95	234131.46
		Step F	115.9401	9275.21	20096.28	241155.41
		Step G	119.4182	9553.46	20699.15	248389.86
		Step H	123.0008	9840.06	21320.14	255841.66
		Step I	126.6908	10135.26	21959.74	263516.86
		Step J	130.4916	10439.33	22618.54	271422.53



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1021B	Assistant City Manager/Chief Financial Officer-B	Step A	97.3749	7789.99	16878.32	202539.79
		Step B	103.0114	8240.91	17855.31	214263.71
		Step C	106.1016	8488.13	18390.94	220691.33
		Step D	109.2847	8742.78	18942.68	227312.18
		Step E	112.5632	9005.06	19510.95	234131.46
		Step F	115.9401	9275.21	20096.28	241155.41
		Step G	119.4182	9553.46	20699.15	248389.86
		Step H	123.0008	9840.06	21320.14	255841.66
		Step I	126.6908	10135.26	21959.74	263516.86
		Step J	130.4916	10439.33	22618.54	271422.53



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1068B	Assistant Electric Analyst-B	Step A	38.1335	3050.68	6609.81	79317.68
		Step B	40.3409	3227.27	6992.42	83909.07
		Step C	41.5511	3324.09	7202.19	86426.29
		Step D	42.7975	3423.80	7418.23	89018.80
		Step E	44.0817	3526.54	7640.83	91689.94
		Step F	45.4039	3632.31	7870.01	94440.11
		Step G	46.7661	3741.29	8106.12	97273.49
		Step H	48.1692	3853.54	8349.33	100191.94
		Step I	49.6142	3969.14	8599.79	103197.54
		Step J	51.1026	4088.21	8857.78	106293.41



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0395B	Assistant Electric Utility Director-B	Step A	115.2602	9220.82	19978.43	239741.22
		Step B	121.9322	9754.58	21134.91	253618.98
		Step C	125.5902	10047.22	21768.97	261227.62
		Step D	129.3578	10348.62	22422.02	269064.22
		Step E	133.2386	10659.09	23094.69	277136.29
		Step F	137.2357	10978.86	23787.52	285450.26
		Step G	141.3527	11308.22	24501.13	294013.62
		Step H	145.5934	11647.47	25236.19	302834.27
		Step I	149.9611	11996.89	25993.26	311919.09
		Step J	154.4600	12356.80	26773.07	321276.80



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0411B	Assistant Environmental Utilities Director-B	Step A	78.7943	6303.54	13657.68	163892.14
		Step B	83.3554	6668.43	14448.27	173379.23
		Step C	85.8558	6868.46	14881.67	178580.06
		Step D	88.4316	7074.53	15328.14	183937.73
		Step E	91.0846	7286.77	15788.00	189455.97
		Step F	93.8171	7505.37	16261.63	195139.57
		Step G	96.6316	7730.53	16749.48	200993.73
		Step H	99.5305	7962.44	17251.95	207023.44
		Step I	102.5165	8201.32	17769.53	213234.32
		Step J	105.5919	8447.35	18302.60	219631.15



City of Roseville

Salary Schedule: Management-B

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1026B	Assistant Finance Director-B	Step A	74.0301	5922.41	12831.88	153982.61
		Step B	78.3152	6265.22	13574.63	162895.62
		Step C	80.6647	6453.18	13981.88	167782.58
		Step D	83.0848	6646.78	14401.37	172816.38
		Step E	85.5771	6846.17	14833.36	178000.37
		Step F	88.1445	7051.56	15278.38	183340.56
		Step G	90.7890	7263.12	15736.76	188841.12
		Step H	93.5125	7481.00	16208.83	194506.00
		Step I	96.3178	7705.42	16695.09	200341.02
		Step J	99.2075	7936.60	17195.97	206351.60



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0480B	Assistant Fire Chief-B	Step A	76.3425	6107.40	13232.70	158792.40
		Step B	80.7618	6460.94	13998.71	167984.54
		Step C	83.1846	6654.77	14418.66	173023.97
		Step D	85.6801	6854.41	14851.22	178214.61
		Step E	88.2506	7060.05	15296.77	183561.25
		Step F	90.8981	7271.85	15755.67	189068.05
		Step G	93.6249	7489.99	16228.32	194739.79
		Step H	96.4337	7714.70	16715.17	200582.10
		Step I	99.3267	7946.14	17216.63	206599.54
		Step J	102.3066	8184.53	17733.14	212797.73



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0484B	Assistant Human Resources Director-B	Step A	66.7717	5341.74	11573.76	138885.14
		Step B	70.6366	5650.93	12243.68	146924.13
		Step C	72.7557	5820.46	12610.99	151331.86
		Step D	74.9385	5995.08	12989.34	155872.08
		Step E	77.1866	6174.93	13379.01	160548.13
		Step F	79.5022	6360.18	13780.38	165364.58
		Step G	81.8873	6550.98	14193.80	170325.58
		Step H	84.3439	6747.51	14619.61	175435.31
		Step I	86.8742	6949.94	15058.19	180698.34
		Step J	89.4805	7158.44	15509.95	186119.44



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9558B	Assistant Information Technology Director-B	Step A	70.1117	5608.94	12152.69	145832.34
		Step B	74.1701	5933.61	12856.15	154273.81
		Step C	76.3952	6111.62	13241.83	158902.02
		Step D	78.6871	6294.97	13639.10	163669.17
		Step E	81.0478	6483.82	14048.29	168579.42
		Step F	83.4790	6678.32	14469.69	173636.32
		Step G	85.9835	6878.68	14903.81	178845.68
		Step H	88.5630	7085.04	15350.92	184211.04
		Step I	91.2199	7297.59	15811.45	189737.39
		Step J	93.9565	7516.52	16285.79	195429.52



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0510B	Assistant Police Chief-B	Step A	88.8557	7108.46	15401.65	184819.86
		Step B	93.9991	7519.93	16293.18	195518.13
		Step C	96.8190	7745.52	16781.96	201383.52
		Step D	99.7237	7977.90	17285.44	207425.30
		Step E	102.7153	8217.22	17803.99	213647.82
		Step F	105.7967	8463.74	18338.09	220057.14
		Step G	108.9706	8717.65	18888.24	226658.85
		Step H	112.2398	8979.18	19454.90	233458.78
		Step I	115.6069	9248.55	20038.53	240462.35
		Step J	119.0752	9526.02	20639.70	247676.42



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1148B	Assistant Public Works Director-B	Step A	73.0333	5842.66	12659.11	151909.26
		Step B	77.2608	6180.86	13391.87	160702.46
		Step C	79.5786	6366.29	13793.62	165523.49
		Step D	81.9660	6557.28	14207.44	170489.28
		Step E	84.4249	6753.99	14633.65	175603.79
		Step F	86.9577	6956.62	15072.67	180872.02
		Step G	89.5664	7165.31	15524.84	186298.11
		Step H	92.2534	7380.27	15990.59	191887.07
		Step I	95.0210	7601.68	16470.31	197643.68
		Step J	97.8716	7829.73	16964.41	203572.93



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0086B	Assistant Transportation Planner-B	Step A	38.8960	3111.68	6741.97	80903.68
		Step B	41.1475	3291.80	7132.23	85586.80
		Step C	42.3820	3390.56	7346.21	88154.56
		Step D	43.6535	3492.28	7566.61	90799.28
		Step E	44.9630	3597.04	7793.59	93523.04
		Step F	46.3119	3704.95	8027.40	96328.75
		Step G	47.7012	3816.10	8268.21	99218.50
		Step H	49.1324	3930.59	8516.28	102195.39
		Step I	50.6063	4048.50	8771.76	105261.10
		Step J	52.1244	4169.95	9034.90	108418.75



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1067B	Associate Electric Analyst-B	Step A	41.9468	3355.74	7270.78	87249.34
		Step B	44.3750	3550.00	7691.67	92300.00
		Step C	45.7062	3656.50	7922.41	95068.90
		Step D	47.0774	3766.19	8160.08	97920.99
		Step E	48.4897	3879.18	8404.88	100858.58
		Step F	49.9444	3995.55	8657.03	103884.35
		Step G	51.4427	4115.42	8916.73	107000.82
		Step H	52.9860	4238.88	9184.24	110210.88
		Step I	54.5756	4366.05	9459.77	113517.25
		Step J	56.2128	4497.02	9743.55	116922.62



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0088B	Associate Transportation Planner-B	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	45.2631	3621.05	7845.60	94147.25
		Step C	46.6209	3729.67	8080.96	96971.47
		Step D	48.0195	3841.56	8323.38	99880.56
		Step E	49.4601	3956.81	8573.08	102877.01
		Step F	50.9439	4075.51	8830.28	105963.31
		Step G	52.4722	4197.78	9095.18	109142.18
		Step H	54.0464	4323.71	9368.04	112416.51
		Step I	55.6679	4453.43	9649.10	115789.23
		Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0910B	Budget Analyst I-B	Step A	40.8396	3267.17	7078.86	84946.37
		Step B	43.2035	3456.28	7488.61	89863.28
		Step C	44.4997	3559.98	7713.28	92559.38
		Step D	45.8346	3666.77	7944.66	95335.97
		Step E	47.2097	3776.78	8183.01	98196.18
		Step F	48.6260	3890.08	8428.51	101142.08
		Step G	50.0848	4006.78	8681.37	104176.38
		Step H	51.5873	4126.98	8941.80	107301.58
		Step I	53.1350	4250.80	9210.07	110520.80
		Step J	54.7290	4378.32	9486.36	113836.32



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0915B	Budget Analyst II-B	Step A	44.9245	3593.96	7786.91	93442.96
		Step B	47.5250	3802.00	8237.67	98852.00
		Step C	48.9507	3916.06	8484.79	101817.46
		Step D	50.4192	4033.54	8739.33	104871.94
		Step E	51.9318	4154.54	9001.51	108018.14
		Step F	53.4898	4279.18	9271.57	111258.78
		Step G	55.0945	4407.56	9549.71	114596.56
		Step H	56.7474	4539.79	9836.22	118034.59
		Step I	58.4497	4675.98	10131.28	121575.38
		Step J	60.2033	4816.26	10435.24	125222.86



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name
0930B	Budget Manager-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	64.3748	5149.98	11158.30	133899.58
Step B	68.1011	5448.09	11804.19	141650.29
Step C	70.1441	5611.53	12158.31	145899.73
Step D	72.2484	5779.87	12523.06	150276.67
Step E	74.4159	5953.27	12898.76	154785.07
Step F	76.6484	6131.87	13285.72	159428.67
Step G	78.9480	6315.84	13684.32	164211.84
Step H	81.3163	6505.30	14094.83	169137.90
Step I	83.7558	6700.46	14517.67	174212.06
Step J	86.2684	6901.47	14953.19	179438.27



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1043B	Building Official-B	Step A	64.7760	5182.08	11227.84	134734.08
		Step B	68.5254	5482.03	11877.74	142532.83
		Step C	70.5811	5646.49	12234.06	146808.69
		Step D	72.6984	5815.87	12601.06	151212.67
		Step E	74.8794	5990.35	12979.10	155749.15
		Step F	77.1258	6170.06	13368.47	160421.66
		Step G	79.4396	6355.17	13769.53	165234.37
		Step H	81.8228	6545.82	14182.62	170191.42
		Step I	84.2776	6742.21	14608.12	175297.41
		Step J	86.8058	6944.46	15046.34	180556.06



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1141B	Building Plans Examiner Supervsior-B	Step A	48.3936	3871.49	8388.22	100658.69
		Step B	51.1949	4095.59	8873.78	106485.39
		Step C	52.7307	4218.46	9139.99	109679.86
		Step D	54.3126	4345.01	9414.18	112970.21
		Step E	55.9420	4475.36	9696.61	116359.36
		Step F	57.6203	4609.62	9987.52	119850.22
		Step G	59.3488	4747.90	10287.13	123445.50
		Step H	61.1294	4890.35	10595.76	127149.15
		Step I	62.9632	5037.06	10913.62	130963.46
		Step J	64.8521	5188.17	11241.03	134892.37



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1180B	Chief Information Officer-B	Step A	87.6399	7011.19	15190.92	182290.99
		Step B	92.7128	7417.02	16070.22	192842.62
		Step C	95.4941	7639.53	16552.31	198627.73
		Step D	98.3590	7868.72	17048.89	204586.72
		Step E	101.3099	8104.79	17560.38	210724.59
		Step F	104.3491	8347.93	18087.18	217046.13
		Step G	107.4796	8598.37	18629.80	223557.57
		Step H	110.7040	8856.32	19188.69	230264.32
		Step I	114.0250	9122.00	19764.33	237172.00
		Step J	117.4459	9395.67	20357.29	244287.47



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1220B	City Clerk-B	Step A	72.4286	5794.29	12554.29	150651.49
		Step B	76.6210	6129.68	13280.97	159371.68
		Step C	78.9197	6313.58	13679.41	164152.98
		Step D	81.2873	6502.98	14089.80	169077.58
		Step E	83.7259	6698.07	14512.49	174149.87
		Step F	86.2377	6899.02	14947.87	179374.42
		Step G	88.8248	7105.98	15396.30	184755.58
		Step H	91.4896	7319.17	15858.20	190298.37
		Step I	94.2342	7538.74	16333.93	196007.14
		Step J	97.0612	7764.90	16823.94	201887.30



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1142B	City Librarian-B	Step A	54.1264	4330.11	9381.91	112582.91
		Step B	57.2600	4580.80	9925.07	119100.80
		Step C	58.9780	4718.24	10222.85	122674.24
		Step D	60.7472	4859.78	10529.51	126354.18
		Step E	62.5696	5005.57	10845.40	130144.77
		Step F	64.4468	5155.74	11170.78	134049.34
		Step G	66.3800	5310.40	11505.87	138070.40
		Step H	68.3715	5469.72	11851.06	142212.72
		Step I	70.4227	5633.82	12206.60	146479.22
		Step J	72.5354	5802.83	12572.80	150873.63



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1368B	Code Enforcement Supervisor-B	Step A	44.8096	3584.77	7767.00	93203.97
		Step B	47.4034	3792.27	8216.59	98599.07
		Step C	48.8256	3906.05	8463.10	101557.25
		Step D	50.2904	4023.23	8717.00	104604.03
		Step E	51.7990	4143.92	8978.49	107741.92
		Step F	53.3530	4268.24	9247.85	110974.24
		Step G	54.9536	4396.29	9525.29	114303.49
		Step H	56.6023	4528.18	9811.07	117732.78
		Step I	58.3003	4664.02	10105.39	121264.62
		Step J	60.0493	4803.94	10408.55	124902.54



City of Roseville

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1027B	Construction Inspection Superintendent-B	Step A	50.4254	4034.03	8740.40	104884.83
		Step B	53.3444	4267.55	9246.36	110956.35
		Step C	54.9447	4395.58	9523.75	114284.98
		Step D	56.5931	4527.45	9809.47	117713.65
		Step E	58.2908	4663.26	10103.74	121244.86
		Step F	60.0396	4803.17	10406.86	124882.37
		Step G	61.8407	4947.26	10719.05	128628.66
		Step H	63.6961	5095.69	11040.66	132487.89
		Step I	65.6070	5248.56	11371.88	136462.56
		Step J	67.5751	5406.01	11713.02	140556.21



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3740B	Cultural Arts Supervisor-B	Step A	40.7846	3262.77	7069.33	84831.97
		Step B	43.1448	3451.58	7478.43	89741.18
		Step C	44.4392	3555.14	7702.79	92433.54
		Step D	45.7723	3661.78	7933.87	95206.38
		Step E	47.1456	3771.65	8171.90	98062.85
		Step F	48.5599	3884.79	8417.05	101004.59
		Step G	50.0167	4001.34	8669.56	104034.74
		Step H	51.5171	4121.37	8929.63	107155.57
		Step I	53.0627	4245.02	9197.53	110370.42
		Step J	54.6551	4372.41	9473.55	113682.61



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1025B	Custodian Supervisor-B	Step A	27.4703	2197.62	4761.52	57138.22
		Step B	29.0604	2324.83	5037.14	60445.63
		Step C	29.9322	2394.58	5188.25	62258.98
		Step D	30.8302	2466.42	5343.90	64126.82
		Step E	31.7550	2540.40	5504.20	66050.40
		Step F	32.7076	2616.61	5669.32	68031.81
		Step G	33.6889	2695.11	5839.41	70072.91
		Step H	34.6995	2775.96	6014.58	72174.96
		Step I	35.7405	2859.24	6195.02	74340.24
		Step J	36.8128	2945.02	6380.89	76570.62



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1150B	Customer Care Manager-B	Step A	55.8361	4466.89	9678.26	116139.09
		Step B	59.0681	4725.45	10238.47	122861.65
		Step C	60.8401	4867.21	10545.62	126547.41
		Step D	62.6653	5013.22	10861.99	130343.82
		Step E	64.5453	5163.62	11187.85	134254.22
		Step F	66.4817	5318.54	11523.49	138281.94
		Step G	68.4762	5478.10	11869.21	142430.50
		Step H	70.5304	5642.43	12225.27	146703.23
		Step I	72.6463	5811.70	12592.03	151104.30
		Step J	74.8257	5986.06	12969.79	155637.46



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9561B	Data Management System Administrator-B	Step A	58.0505	4644.04	10062.09	120745.04
		Step B	61.4107	4912.86	10644.52	127734.26
		Step C	63.2531	5060.25	10963.87	131566.45
		Step D	65.1507	5212.06	11292.79	135513.46
		Step E	67.1051	5368.41	11631.55	139578.61
		Step F	69.1183	5529.46	11980.51	143766.06
		Step G	71.1920	5695.36	12339.95	148079.36
		Step H	73.3276	5866.21	12710.12	152521.41
		Step I	75.5275	6042.20	13091.43	157097.20
		Step J	77.7934	6223.47	13484.19	161810.27



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1645B	Department Public Information Officer-B	Step A	50.7400	4059.20	8794.93	105539.20
		Step B	53.6771	4294.17	9304.03	111648.37
		Step C	55.2874	4422.99	9583.15	114997.79
		Step D	56.9461	4555.69	9870.66	118447.89
		Step E	58.6544	4692.35	10166.76	122001.15
		Step F	60.4141	4833.13	10471.78	125661.33
		Step G	62.2265	4978.12	10785.93	129431.12
		Step H	64.0934	5127.47	11109.52	133314.27
		Step I	66.0162	5281.30	11442.81	137313.70
		Step J	67.9966	5439.73	11786.08	141432.93



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1655B	Deputy City Attorney I-B	Step A	69.2892	5543.14	12010.13	144121.54
		Step B	73.2998	5863.98	12705.30	152463.58
		Step C	75.4987	6039.90	13086.44	157037.30
		Step D	77.7638	6221.10	13479.06	161748.70
		Step E	80.0966	6407.73	13883.41	166600.93
		Step F	82.4996	6599.97	14299.93	171599.17
		Step G	84.9747	6797.98	14728.95	176747.38
		Step H	87.5237	7001.90	15170.77	182049.30
		Step I	90.1495	7211.96	15625.91	187510.96
		Step J	92.8540	7428.32	16094.69	193136.32



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1658B	Deputy City Attorney II-B	Step A	76.2181	6097.45	13211.14	158533.65
		Step B	80.6298	6450.38	13975.83	167709.98
		Step C	83.0487	6643.90	14395.11	172741.30
		Step D	85.5401	6843.21	14826.95	177923.41
		Step E	88.1063	7048.50	15271.76	183261.10
		Step F	90.7496	7259.97	15729.93	188759.17
		Step G	93.4719	7477.75	16201.80	194421.55
		Step H	96.2762	7702.10	16687.87	200254.50
		Step I	99.1644	7933.15	17188.50	206261.95
		Step J	102.1395	8171.16	17704.18	212450.16



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1659B	Deputy City Manager-B	Step A	79.6715	6373.72	13809.73	165716.72
		Step B	84.2832	6742.66	14609.09	175309.06
		Step C	86.8118	6944.94	15047.38	180568.54
		Step D	89.4160	7153.28	15498.77	185985.28
		Step E	92.0985	7367.88	15963.74	191564.88
		Step F	94.8614	7588.91	16442.64	197311.71
		Step G	97.7073	7816.58	16935.93	203231.18
		Step H	100.6386	8051.09	17444.02	209328.29
		Step I	103.6577	8292.62	17967.33	215608.02
		Step J	106.7674	8541.39	18506.35	222076.19



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1280B	Development Services Business Systems Administrator-B	Step A	53.6022	4288.18	9291.05	111492.58
		Step B	56.7049	4536.39	9828.85	117946.19
		Step C	58.4059	4672.47	10123.69	121484.27
		Step D	60.1581	4812.65	10427.40	125128.85
		Step E	61.9629	4957.03	10740.24	128882.83
		Step F	63.8218	5105.74	11062.45	132749.34
		Step G	65.7364	5258.91	11394.31	136731.71
		Step H	67.7085	5416.68	11736.14	140833.68
		Step I	69.7397	5579.18	12088.21	145058.58
		Step J	71.8319	5746.55	12450.86	149410.35



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1676B	Development Services Director-B	Step A	87.6401	7011.21	15190.95	182291.41
		Step B	92.7129	7417.03	16070.24	192842.83
		Step C	95.4943	7639.54	16552.35	198628.14
		Step D	98.3592	7868.74	17048.93	204587.14
		Step E	101.3100	8104.80	17560.40	210724.80
		Step F	104.3492	8347.94	18087.19	217046.34
		Step G	107.4797	8598.38	18629.81	223557.78
		Step H	110.7040	8856.32	19188.69	230264.32
		Step I	114.0252	9122.02	19764.37	237172.42
		Step J	117.4459	9395.67	20357.29	244287.47



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1695B	Development Services Manager-B	Step A	63.7847	5102.78	11056.01	132672.18
		Step B	67.4770	5398.16	11696.01	140352.16
		Step C	69.5013	5560.10	12046.89	144562.70
		Step D	71.5862	5726.90	12408.27	148899.30
		Step E	73.7339	5898.71	12780.54	153366.51
		Step F	75.9458	6075.66	13163.94	157967.26
		Step G	78.2243	6257.94	13558.88	162706.54
		Step H	80.5710	6445.68	13965.64	167587.68
		Step I	82.9881	6639.05	14384.60	172615.25
		Step J	85.4778	6838.22	14816.15	177793.82



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2415B	EMS Quality Assurance Coordinator-B	Step A	56.9250	4554.00	9867.00	118404.00
		Step B	60.2201	4817.61	10438.15	125257.81
		Step C	62.0267	4962.14	10751.29	129015.54
		Step D	63.8875	5111.00	11073.83	132886.00
		Step E	65.8041	5264.33	11406.04	136872.53
		Step F	67.7782	5422.26	11748.22	140978.66
		Step G	69.8117	5584.94	12100.69	145208.34
		Step H	71.9060	5752.48	12463.71	149564.48
		Step I	74.0632	5925.06	12837.62	154051.46
		Step J	76.2850	6102.80	13222.73	158672.80



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6520B	ERP Program Manager-B	Step A	56.0911	4487.29	9722.46	116669.49
		Step B	59.3377	4747.02	10285.20	123422.42
		Step C	61.1178	4889.42	10593.75	127125.02
		Step D	62.9512	5036.10	10911.54	130938.50
		Step E	64.8398	5187.18	11238.90	134866.78
		Step F	66.7850	5342.80	11576.07	138912.80
		Step G	68.7886	5503.09	11923.36	143080.29
		Step H	70.8522	5668.18	12281.05	147372.58
		Step I	72.9777	5838.22	12649.47	151793.62
		Step J	75.1671	6013.37	13028.96	156347.57



City of Roseville

Salary Schedule: Management-B

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1674B	Economic Development Analyst I-B	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	41.1481	3291.85	7132.34	85588.05
		Step C	42.3827	3390.62	7346.33	88156.02
		Step D	43.6541	3492.33	7566.71	90800.53
		Step E	44.9637	3597.10	7793.71	93524.50
		Step F	46.3126	3705.01	8027.52	96330.21
		Step G	47.7021	3816.17	8268.36	99220.37
		Step H	49.1331	3930.65	8516.40	102196.85
		Step I	50.6071	4048.57	8771.90	105262.77
		Step J	52.1252	4170.02	9035.03	108420.42



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1675B	Economic Development Analyst II-B	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	45.2631	3621.05	7845.60	94147.25
		Step C	46.6209	3729.67	8080.96	96971.47
		Step D	48.0195	3841.56	8323.38	99880.56
		Step E	49.4601	3956.81	8573.08	102877.01
		Step F	50.9439	4075.51	8830.28	105963.31
		Step G	52.4722	4197.78	9095.18	109142.18
		Step H	54.0464	4323.71	9368.04	112416.51
		Step I	55.6679	4453.43	9649.10	115789.23
		Step J	57.3379	4587.03	9938.57	119262.83



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1710B	Economic Development Director-B	Step A	83.4695	6677.56	14468.05	173616.56
		Step B	88.3013	7064.10	15305.56	183666.70
		Step C	90.9504	7276.03	15764.74	189176.83
		Step D	93.6790	7494.32	16237.69	194852.32
		Step E	96.4892	7719.14	16724.79	200697.54
		Step F	99.3839	7950.71	17226.54	206718.51
		Step G	102.3654	8189.23	17743.34	212920.03
		Step H	105.4363	8434.90	18275.63	219307.50
		Step I	108.5995	8687.96	18823.91	225886.96
		Step J	111.8574	8948.59	19388.62	232663.39



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1118B	Economic Development Manager-B	Step A	57.8844	4630.75	10033.30	120399.55
		Step B	61.2374	4898.99	10614.48	127373.79
		Step C	63.0744	5045.95	10932.90	131194.75
		Step D	64.9667	5197.34	11260.89	135130.74
		Step E	66.9157	5353.26	11598.72	139184.66
		Step F	68.9231	5513.85	11946.67	143360.05
		Step G	70.9908	5679.26	12305.07	147660.86
		Step H	73.1204	5849.63	12674.20	152090.43
		Step I	75.3142	6025.14	13054.46	156653.54
		Step J	77.5734	6205.87	13446.06	161352.67



City of Roseville

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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1001B	Economic Development Project Manager-B	Step A	53.6788	4294.30	9304.33	111651.90
		Step B	56.7859	4542.87	9842.89	118114.67
		Step C	58.4895	4679.16	10138.18	121658.16
		Step D	60.2442	4819.54	10442.33	125307.94
		Step E	62.0515	4964.12	10755.59	129067.12
		Step F	63.9130	5113.04	11078.25	132939.04
		Step G	65.8304	5266.43	11410.60	136927.23
		Step H	67.8053	5424.42	11752.92	141035.02
		Step I	69.8395	5587.16	12105.51	145266.16
		Step J	71.9347	5754.78	12468.68	149624.18



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1310B	Electric Business Analyst I-B	Step A	50.3365	4026.92	8724.99	104699.92
		Step B	53.2502	4260.02	9230.03	110760.42
		Step C	54.8478	4387.82	9506.95	114083.42
		Step D	56.4933	4519.46	9792.17	117506.06
		Step E	58.1880	4655.04	10085.92	121031.04
		Step F	59.9337	4794.70	10388.51	124662.10
		Step G	61.7317	4938.54	10700.16	128401.94
		Step H	63.5835	5086.68	11021.14	132253.68
		Step I	65.4910	5239.28	11351.77	136221.28
		Step J	67.4559	5396.47	11692.36	140308.27



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1312B	Electric Business Analyst II-B	Step A	55.3699	4429.59	9597.45	115169.39
		Step B	58.5748	4685.98	10152.97	121835.58
		Step C	60.3321	4826.57	10457.56	125490.77
		Step D	62.1421	4971.37	10771.30	129255.57
		Step E	64.0063	5120.50	11094.43	133133.10
		Step F	65.9266	5274.13	11427.28	137127.33
		Step G	67.9043	5432.34	11770.08	141240.94
		Step H	69.9414	5595.31	12123.18	145478.11
		Step I	72.0397	5763.18	12486.88	149842.58
		Step J	74.2009	5936.07	12861.49	154337.87



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1066B	Electric Compliance Analyst I-B	Step A	50.3362	4026.90	8724.94	104699.30
		Step B	53.2499	4259.99	9229.98	110759.79
		Step C	54.8474	4387.79	9506.88	114082.59
		Step D	56.4928	4519.42	9792.09	117505.02
		Step E	58.1876	4655.01	10085.85	121030.21
		Step F	59.9333	4794.66	10388.44	124661.26
		Step G	61.7311	4938.49	10700.06	128400.69
		Step H	63.5832	5086.66	11021.09	132253.06
		Step I	65.4907	5239.26	11351.72	136220.66
		Step J	67.4555	5396.44	11692.29	140307.44



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2335B	Electric Compliance Analyst II-B	Step A	55.3707	4429.66	9597.59	115171.06
		Step B	58.5759	4686.07	10153.16	121837.87
		Step C	60.3330	4826.64	10457.72	125492.64
		Step D	62.1431	4971.45	10771.47	129257.65
		Step E	64.0074	5120.59	11094.62	133135.39
		Step F	65.9276	5274.21	11427.45	137129.41
		Step G	67.9054	5432.43	11770.27	141243.23
		Step H	69.9425	5595.40	12123.37	145480.40
		Step I	72.0408	5763.26	12487.07	149844.86
		Step J	74.2021	5936.17	12861.70	154340.37



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1151B	Electric Customer Programs and Public Affairs Supervisor-B	Step A	70.0436	5603.49	12140.89	145690.69
		Step B	74.0980	5927.84	12843.65	154123.84
		Step C	76.3210	6105.68	13228.97	158747.68
		Step D	78.6106	6288.85	13625.84	163510.05
		Step E	80.9690	6477.52	14034.63	168415.52
		Step F	83.3980	6671.84	14455.65	173467.84
		Step G	85.9000	6872.00	14889.33	178672.00
		Step H	88.4769	7078.15	15336.00	184031.95
		Step I	91.1312	7290.50	15796.07	189552.90
		Step J	93.8652	7509.22	16269.97	195239.62



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1117B	Electric Economic and Development Partnership Manager-B	Step A	77.0480	6163.84	13354.99	160259.84
		Step B	81.5078	6520.62	14128.02	169536.22
		Step C	83.9530	6716.24	14551.85	174622.24
		Step D	86.4716	6917.73	14988.41	179860.93
		Step E	89.0657	7125.26	15438.05	185256.66
		Step F	91.7378	7339.02	15901.22	190814.62
		Step G	94.4898	7559.18	16378.23	196538.78
		Step H	97.3247	7785.98	16869.61	202435.38
		Step I	100.2444	8019.55	17375.70	208508.35
		Step J	103.2516	8260.13	17896.94	214763.33



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2284B	Electric Engineering Technician Supervisor-B	Step A	65.5575	5244.60	11363.30	136359.60
		Step B	69.3520	5548.16	12021.01	144252.16
		Step C	71.4327	5714.62	12381.67	148580.02
		Step D	73.5756	5886.05	12753.10	153037.25
		Step E	75.7830	6062.64	13135.72	157628.64
		Step F	78.0563	6244.50	13529.76	162357.10
		Step G	80.3981	6431.85	13935.67	167228.05
		Step H	82.8101	6624.81	14353.75	172245.01
		Step I	85.2942	6823.54	14784.33	177411.94
		Step J	87.8532	7028.26	15227.89	182734.66



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2338B	Electric Operations Manager-B	Step A	100.2263	8018.10	17372.56	208470.70
		Step B	106.0278	8482.22	18378.15	220537.82
		Step C	109.2086	8736.69	18929.49	227153.89
		Step D	112.4849	8998.79	19497.38	233968.59
		Step E	115.8594	9268.75	20082.30	240987.55
		Step F	119.3352	9546.82	20684.77	248217.22
		Step G	122.9152	9833.22	21305.30	255663.62
		Step H	126.6027	10128.22	21944.47	263333.62
		Step I	130.4008	10432.06	22602.81	271233.66
		Step J	134.3127	10745.02	23280.87	279370.42



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2339B	Electric Operations Supervisor-B	Step A	91.1189	7289.51	15793.94	189527.31
		Step B	96.3933	7711.46	16708.17	200498.06
		Step C	99.2850	7942.80	17209.40	206512.80
		Step D	102.2635	8181.08	17725.67	212708.08
		Step E	105.3315	8426.52	18257.46	219089.52
		Step F	108.4914	8679.31	18805.18	225662.11
		Step G	111.7462	8939.70	19369.34	232432.10
		Step H	115.0986	9207.89	19950.42	239405.09
		Step I	118.5516	9484.13	20548.94	246587.33
		Step J	122.1080	9768.64	21165.39	253984.64



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2314B	Electric Resources Planner I-B	Step A	58.1358	4650.86	10076.87	120922.46
		Step B	61.5010	4920.08	10660.17	127922.08
		Step C	63.3461	5067.69	10979.99	131759.89
		Step D	65.2464	5219.71	11309.38	135712.51
		Step E	67.2039	5376.31	11648.68	139784.11
		Step F	69.2200	5537.60	11998.13	143977.60
		Step G	71.2966	5703.73	12358.08	148296.93
		Step H	73.4356	5874.85	12728.84	152746.05
		Step I	75.6385	6051.08	13110.67	157328.08
		Step J	77.9077	6232.62	13504.00	162048.02



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2316B	Electric Resources Planner II-B	Step A	63.9493	5115.94	11084.55	133014.54
		Step B	67.6512	5412.10	11726.21	140714.50
		Step C	69.6807	5574.46	12077.99	144935.86
		Step D	71.7711	5741.69	12440.32	149283.89
		Step E	73.9243	5913.94	12813.55	153762.54
		Step F	76.1420	6091.36	13197.95	158375.36
		Step G	78.4262	6274.10	13593.87	163126.50
		Step H	80.7791	6462.33	14001.71	168020.53
		Step I	83.2023	6656.18	14421.73	173060.78
		Step J	85.6985	6855.88	14854.41	178252.88



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2216B	Electric Risk and Compliance Supervisor-B	Step A	70.0397	5603.18	12140.21	145682.58
		Step B	74.0939	5927.51	12842.94	154115.31
		Step C	76.3166	6105.33	13228.21	158738.53
		Step D	78.6060	6288.48	13625.04	163500.48
		Step E	80.9643	6477.14	14033.81	168405.74
		Step F	83.3933	6671.46	14454.84	173458.06
		Step G	85.8950	6871.60	14888.47	178661.60
		Step H	88.4719	7077.75	15335.13	184021.55
		Step I	91.1260	7290.08	15795.17	189542.08
		Step J	93.8598	7508.78	16269.03	195228.38



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2352B	Electric Safety Coordinator-B	Step A	42.7865	3422.92	7416.33	88995.92
		Step B	45.2631	3621.05	7845.60	94147.25
		Step C	46.6209	3729.67	8080.96	96971.47
		Step D	48.0195	3841.56	8323.38	99880.56
		Step E	49.4601	3956.81	8573.08	102877.01
		Step F	50.9439	4075.51	8830.28	105963.31
		Step G	52.4722	4197.78	9095.18	109142.18
		Step H	54.0464	4323.71	9368.04	112416.51
		Step I	55.6679	4453.43	9649.10	115789.23
		Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2319B	Electric Substation Supervisor-B	Step A	91.1189	7289.51	15793.94	189527.31
		Step B	96.3933	7711.46	16708.17	200498.06
		Step C	99.2850	7942.80	17209.40	206512.80
		Step D	102.2635	8181.08	17725.67	212708.08
		Step E	105.3315	8426.52	18257.46	219089.52
		Step F	108.4914	8679.31	18805.18	225662.11
		Step G	111.7462	8939.70	19369.34	232432.10
		Step H	115.0986	9207.89	19950.42	239405.09
		Step I	118.5516	9484.13	20548.94	246587.33
		Step J	122.1080	9768.64	21165.39	253984.64



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9560B	Electric Technology Systems Administrator-B	Step A	70.0437	5603.50	12140.91	145690.90
		Step B	74.0980	5927.84	12843.65	154123.84
		Step C	76.3210	6105.68	13228.97	158747.68
		Step D	78.6106	6288.85	13625.84	163510.05
		Step E	80.9690	6477.52	14034.63	168415.52
		Step F	83.3980	6671.84	14455.65	173467.84
		Step G	85.9000	6872.00	14889.33	178672.00
		Step H	88.4769	7078.15	15336.00	184031.95
		Step I	91.1312	7290.50	15796.07	189552.90
		Step J	93.8652	7509.22	16269.97	195239.62



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1116B	Electric Utility Chief Operating Officer-B	Step A	126.7865	10142.92	21976.33	263715.92
		Step B	134.1254	10730.03	23248.40	278980.83
		Step C	138.1492	11051.94	23945.86	287350.34
		Step D	142.2937	11383.50	24664.24	295970.90
		Step E	146.5625	11725.00	25404.17	304850.00
		Step F	150.9593	12076.74	26166.28	313995.34
		Step G	155.4881	12439.05	26951.27	323415.25
		Step H	160.1528	12812.22	27759.82	333117.82
		Step I	164.9574	13196.59	28592.62	343111.39
		Step J	169.9061	13592.49	29450.39	353404.69



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2320B	Electric Utility Director-B	Step A	144.0772	11526.18	24973.38	299680.58
		Step B	152.4170	12193.36	26418.95	317027.36
		Step C	156.9896	12559.17	27211.53	326538.37
		Step D	161.6993	12935.94	28027.88	336334.54
		Step E	166.5501	13324.01	28868.68	346424.21
		Step F	171.5468	13723.74	29734.78	356817.34
		Step G	176.6930	14135.44	30626.79	367521.44
		Step H	181.9939	14559.51	31545.61	378547.31
		Step I	187.4536	14996.29	32491.96	389903.49
		Step J	193.0773	15446.18	33466.73	401600.78



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2215B	Electric Utility Financial Administrator-B	Step A	70.0432	5603.46	12140.82	145689.86
		Step B	74.0976	5927.81	12843.58	154123.01
		Step C	76.3206	6105.65	13228.90	158746.85
		Step D	78.6101	6288.81	13625.75	163509.01
		Step E	80.9685	6477.48	14034.54	168414.48
		Step F	83.3975	6671.80	14455.57	173466.80
		Step G	85.8994	6871.95	14889.23	178670.75
		Step H	88.4764	7078.11	15335.91	184030.91
		Step I	91.1306	7290.45	15795.97	189551.65
		Step J	93.8646	7509.17	16269.86	195238.37



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2378B	Electronic Maintenance Coordinator-B	Step A	47.1965	3775.72	8180.73	98168.72
		Step B	49.9274	3994.19	8654.08	103848.99
		Step C	51.4253	4114.02	8913.72	106964.62
		Step D	52.9680	4237.44	9181.12	110173.44
		Step E	54.5570	4364.56	9456.55	113478.56
		Step F	56.1937	4495.50	9740.24	116882.90
		Step G	57.8796	4630.37	10032.46	120389.57
		Step H	59.6161	4769.29	10333.46	124001.49
		Step I	61.4045	4912.36	10643.45	127721.36
		Step J	63.2477	5059.82	10962.93	131555.22



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2500B	Energy Services Account Representative I-B	Step A	50.1522	4012.18	8693.05	104316.58
		Step B	53.0552	4244.42	9196.23	110354.82
		Step C	54.6469	4371.75	9472.13	113665.55
		Step D	56.2862	4502.90	9756.27	117075.30
		Step E	57.9748	4637.98	10048.97	120587.58
		Step F	59.7141	4777.13	10350.44	124205.33
		Step G	61.5055	4920.44	10660.95	127931.44
		Step H	63.3507	5068.06	10980.79	131769.46
		Step I	65.2512	5220.10	11310.21	135722.50
		Step J	67.2087	5376.70	11649.51	139794.10



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2501B	Energy Services Account Representative II-B	Step A	55.1676	4413.41	9562.38	114748.61
		Step B	58.3609	4668.87	10115.89	121390.67
		Step C	60.1117	4808.94	10419.36	125032.34
		Step D	61.9151	4953.21	10731.95	128783.41
		Step E	63.7725	5101.80	11053.90	132646.80
		Step F	65.6858	5254.86	11385.54	136626.46
		Step G	67.6563	5412.50	11727.09	140725.10
		Step H	69.6861	5574.89	12078.92	144947.09
		Step I	71.7765	5742.12	12441.26	149295.12
		Step J	73.9299	5914.39	12814.52	153774.19



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1277B	Engineering Manager-B	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	72.4862	5798.90	12564.27	150771.30
		Step C	74.6608	5972.86	12941.21	155294.46
		Step D	76.9007	6152.06	13329.45	159953.46
		Step E	79.2078	6336.62	13729.35	164752.22
		Step F	81.5841	6526.73	14141.24	169694.93
		Step G	84.0314	6722.51	14565.44	174785.31
		Step H	86.5524	6924.19	15002.42	180028.99
		Step I	89.1490	7131.92	15452.49	185429.92
		Step J	91.8234	7345.87	15916.06	190992.67



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2540B	Environmental Coordinator-B	Step A	49.2046	3936.37	8528.80	102345.57
		Step B	52.0527	4164.22	9022.47	108269.62
		Step C	53.6144	4289.15	9293.16	111517.95
		Step D	55.2228	4417.82	9571.95	114863.42
		Step E	56.8795	4550.36	9859.11	118309.36
		Step F	58.5858	4686.86	10154.87	121858.46
		Step G	60.3433	4827.46	10459.51	125514.06
		Step H	62.1537	4972.30	10773.31	129279.70
		Step I	64.0182	5121.46	11096.49	133157.86
		Step J	65.9389	5275.11	11429.41	137152.91



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2546B	Environmental Utilities Business Analyst I-B	Step A	40.8396	3267.17	7078.86	84946.37
		Step B	43.2035	3456.28	7488.61	89863.28
		Step C	44.4997	3559.98	7713.28	92559.38
		Step D	45.8346	3666.77	7944.66	95335.97
		Step E	47.2097	3776.78	8183.01	98196.18
		Step F	48.6260	3890.08	8428.51	101142.08
		Step G	50.0848	4006.78	8681.37	104176.38
		Step H	51.5873	4126.98	8941.80	107301.58
		Step I	53.1350	4250.80	9210.07	110520.80
		Step J	54.7290	4378.32	9486.36	113836.32



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2547B	Environmental Utilities Business Analyst II-B	Step A	44.9245	3593.96	7786.91	93442.96
		Step B	47.5250	3802.00	8237.67	98852.00
		Step C	48.9507	3916.06	8484.79	101817.46
		Step D	50.4192	4033.54	8739.33	104871.94
		Step E	51.9318	4154.54	9001.51	108018.14
		Step F	53.4898	4279.18	9271.57	111258.78
		Step G	55.0945	4407.56	9549.71	114596.56
		Step H	56.7474	4539.79	9836.22	118034.59
		Step I	58.4497	4675.98	10131.28	121575.38
		Step J	60.2033	4816.26	10435.24	125222.86



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1122B	Environmental Utilities Business Services Manager-B	Step A	65.2227	5217.82	11305.27	135663.22
		Step B	68.9981	5519.85	11959.67	143516.05
		Step C	71.0681	5685.45	12318.47	147821.65
		Step D	73.2000	5856.00	12688.00	152256.00
		Step E	75.3960	6031.68	13068.64	156823.68
		Step F	77.6579	6212.63	13460.70	161528.43
		Step G	79.9878	6399.02	13864.55	166374.62
		Step H	82.3873	6590.98	14280.47	171365.58
		Step I	84.8590	6788.72	14708.89	176506.72
		Step J	87.4047	6992.38	15150.15	181801.78



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Grade Code	Management Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2541B	Environmental Utilities Compliance Administrator-B	Step A	51.3423	4107.38	8899.33	106791.98
		Step B	54.3138	4345.10	9414.39	112972.70
		Step C	55.9433	4475.46	9696.84	116362.06
		Step D	57.6217	4609.74	9987.76	119853.14
		Step E	59.3503	4748.02	10287.39	123448.62
		Step F	61.1308	4890.46	10596.01	127152.06
		Step G	62.9646	5037.17	10913.86	130966.37
		Step H	64.8537	5188.30	11241.31	134895.70
		Step I	66.7993	5343.94	11578.55	138942.54
		Step J	68.8032	5504.26	11925.89	143110.66



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1684B	Environmental Utilities Director-B	Step A	98.4950	7879.60	17072.47	204869.60
		Step B	104.1962	8335.70	18060.67	216728.10
		Step C	107.3221	8585.77	18602.50	223229.97
		Step D	110.5417	8843.34	19160.56	229926.74
		Step E	113.8579	9108.63	19735.37	236824.43
		Step F	117.2737	9381.90	20327.44	243929.30
		Step G	120.7919	9663.35	20937.26	251247.15
		Step H	124.4156	9953.25	21565.37	258784.45
		Step I	128.1483	10251.86	22212.37	266548.46
		Step J	131.9925	10559.40	22878.70	274544.40



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1024B	Environmental Utilities Maintenance Superintendent-B	Step A	59.7014	4776.11	10348.24	124178.91
		Step B	63.1578	5052.62	10947.35	131368.22
		Step C	65.0525	5204.20	11275.77	135309.20
		Step D	67.0041	5360.33	11614.04	139368.53
		Step E	69.0143	5521.14	11962.48	143549.74
		Step F	71.0847	5686.78	12321.35	147856.18
		Step G	73.2173	5857.38	12691.00	152291.98
		Step H	75.4138	6033.10	13071.73	156860.70
		Step I	77.6762	6214.10	13463.87	161566.50
		Step J	80.0065	6400.52	13867.79	166413.52



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1147B	Environmental Utilities Operations Superintendent-B	Step A	58.6184	4689.47	10160.52	121926.27
		Step B	62.0115	4960.92	10748.66	128983.92
		Step C	63.8717	5109.74	11071.09	132853.14
		Step D	65.7880	5263.04	11403.25	136839.04
		Step E	67.7616	5420.93	11745.34	140944.13
		Step F	69.7944	5583.55	12097.70	145172.35
		Step G	71.8883	5751.06	12460.64	149527.66
		Step H	74.0449	5923.59	12834.45	154013.39
		Step I	76.2663	6101.30	13219.49	158633.90
		Step J	78.5543	6284.34	13616.08	163392.94



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4321B	Facilities Supervisor-B	Step A	41.2777	3302.22	7154.80	85857.62
		Step B	43.6669	3493.35	7568.93	90827.15
		Step C	44.9770	3598.16	7796.01	93552.16
		Step D	46.3263	3706.10	8029.89	96358.70
		Step E	47.7161	3817.29	8270.79	99249.49
		Step F	49.1477	3931.82	8518.93	102227.22
		Step G	50.6220	4049.76	8774.48	105293.76
		Step H	52.1406	4171.25	9037.70	108452.45
		Step I	53.7049	4296.39	9308.85	111706.19
		Step J	55.3161	4425.29	9588.12	115057.49



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name
1155B	Finance Director-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	85.1357	6810.86	14756.85	177082.26
Step B	90.0637	7205.10	15611.04	187332.50
Step C	92.7656	7421.25	16079.37	192952.45
Step D	95.5486	7643.89	16561.76	198741.09
Step E	98.4151	7873.21	17058.62	204703.41
Step F	101.3675	8109.40	17570.37	210844.40
Step G	104.4086	8352.69	18097.49	217169.89
Step H	107.5407	8603.26	18640.39	223684.66
Step I	110.7670	8861.36	19199.61	230395.36
Step J	114.0900	9127.20	19775.60	237307.20



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2900B	Finance Manager-B	Step A	64.3748	5149.98	11158.30	133899.58
		Step B	68.1011	5448.09	11804.19	141650.29
		Step C	70.1441	5611.53	12158.31	145899.73
		Step D	72.2484	5779.87	12523.06	150276.67
		Step E	74.4159	5953.27	12898.76	154785.07
		Step F	76.6484	6131.87	13285.72	159428.67
		Step G	78.9480	6315.84	13684.32	164211.84
		Step H	81.3163	6505.30	14094.83	169137.90
		Step I	83.7558	6700.46	14517.67	174212.06
		Step J	86.2684	6901.47	14953.19	179438.27



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0905ZB	Fire Battalion Chief 8Hr-ZB	Step A	63.0910	5047.28	10935.77	131229.28
		Step B	66.7386	5339.09	11568.02	138816.29
		Step C	68.7407	5499.26	11915.05	142980.66
		Step D	70.8030	5664.24	12272.52	147270.24
		Step E	72.9270	5834.16	12640.68	151688.16
		Step F	75.1149	6009.19	13019.92	156238.99
		Step G	77.3683	6189.46	13410.51	160926.06
		Step H	79.6893	6375.14	13812.81	165753.74
		Step I	82.0800	6566.40	14227.20	170726.40
		Step J	84.5476	6763.81	14654.92	175859.01



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0905B	Fire Battalion Chief-B	Step A	45.0648	5047.26	10935.72	131228.70
		Step B	47.6704	5339.08	11568.02	138816.20
		Step C	49.1007	5499.28	11915.10	142981.24
		Step D	50.5736	5664.24	12272.53	147270.32
		Step E	52.0909	5834.18	12640.73	151688.70
		Step F	53.6536	6009.20	13019.94	156239.28
		Step G	55.2631	6189.47	13410.51	160926.15
		Step H	56.9210	6375.15	13812.83	165753.95
		Step I	58.6286	6566.40	14227.21	170726.48
		Step J	60.3914	6763.84	14654.98	175859.76



City of Roseville

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3330B	Fire Chief-B	Step A	91.5156	7321.25	15862.70	190352.45
		Step B	96.8126	7745.01	16780.85	201370.21
		Step C	99.7171	7977.37	17284.30	207411.57
		Step D	102.7086	8216.69	17802.82	213633.89
		Step E	105.7898	8463.18	18336.90	220042.78
		Step F	108.9635	8717.08	18887.01	226644.08
		Step G	112.2324	8978.59	19453.62	233443.39
		Step H	115.5994	9247.95	20037.23	240446.75
		Step I	119.0674	9525.39	20638.35	247660.19
		Step J	122.6394	9811.15	21257.50	255089.95



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3332B	Fire Division Chief-B	Step A	69.4024	5552.19	12029.75	144356.99
		Step B	73.4196	5873.57	12726.06	152712.77
		Step C	75.6222	6049.78	13107.85	157294.18
		Step D	77.8909	6231.27	13501.09	162013.07
		Step E	80.2276	6418.21	13906.12	166873.41
		Step F	82.6345	6610.76	14323.31	171879.76
		Step G	85.1135	6809.08	14753.01	177036.08
		Step H	87.6669	7013.35	15195.60	182347.15
		Step I	90.2969	7223.75	15651.46	187817.55
		Step J	93.0058	7440.46	16121.01	193452.06



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3332ZB	Fire Divison Chief 24Hr-ZB	Step A	49.5732	5552.20	12029.76	144357.16
		Step B	52.4425	5873.56	12726.05	152712.56
		Step C	54.0158	6049.77	13107.83	157294.01
		Step D	55.6363	6231.27	13501.08	162012.91
		Step E	57.3054	6418.20	13906.11	166873.32
		Step F	59.0245	6610.74	14323.28	171879.34
		Step G	60.7952	6809.06	14752.97	177035.62
		Step H	62.6190	7013.33	15195.54	182346.53
		Step I	64.4976	7223.73	15651.42	187817.01
		Step J	66.4326	7440.45	16120.98	193451.73



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
2565B	Fleet Services Supervisor-B	Step A	41.0224	3281.79	7110.55	85326.59
		Step B	43.3970	3471.76	7522.15	90265.76
		Step C	44.6989	3575.91	7747.81	92973.71
		Step D	46.0399	3683.19	7980.25	95762.99
		Step E	47.4210	3793.68	8219.64	98635.68
		Step F	48.8436	3907.49	8466.22	101594.69
		Step G	50.3089	4024.71	8720.21	104642.51
		Step H	51.8183	4145.46	8981.84	107782.06
		Step I	53.3728	4269.82	9251.29	111015.42
		Step J	54.9740	4397.92	9528.83	114345.92



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3451B	Government Relations Administrator-B	Step A	59.0428	4723.42	10234.09	122809.02
		Step B	62.4602	4996.82	10826.43	129917.22
		Step C	64.3340	5146.72	11151.23	133814.72
		Step D	66.2641	5301.13	11485.78	137829.33
		Step E	68.2520	5460.16	11830.35	141964.16
		Step F	70.2996	5623.97	12185.26	146223.17
		Step G	72.4085	5792.68	12550.81	150609.68
		Step H	74.5808	5966.46	12927.34	155128.06
		Step I	76.8182	6145.46	13315.15	159781.86
		Step J	79.1228	6329.82	13714.62	164575.42



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1647B	Government Relations Representative I-B	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	41.1481	3291.85	7132.34	85588.05
		Step C	42.3827	3390.62	7346.33	88156.02
		Step D	43.6541	3492.33	7566.71	90800.53
		Step E	44.9637	3597.10	7793.71	93524.50
		Step F	46.3126	3705.01	8027.52	96330.21
		Step G	47.7021	3816.17	8268.36	99220.37
		Step H	49.1331	3930.65	8516.40	102196.85
		Step I	50.6071	4048.57	8771.90	105262.77
		Step J	52.1252	4170.02	9035.03	108420.42



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1648B	Government Relations Representative II-B	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	45.2631	3621.05	7845.60	94147.25
		Step C	46.6209	3729.67	8080.96	96971.47
		Step D	48.0195	3841.56	8323.38	99880.56
		Step E	49.4601	3956.81	8573.08	102877.01
		Step F	50.9439	4075.51	8830.28	105963.31
		Step G	52.4722	4197.78	9095.18	109142.18
		Step H	54.0464	4323.71	9368.04	112416.51
		Step I	55.6679	4453.43	9649.10	115789.23
		Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3589B	Housing Manager-B	Step A	57.8844	4630.75	10033.30	120399.55
		Step B	61.2374	4898.99	10614.48	127373.79
		Step C	63.0744	5045.95	10932.90	131194.75
		Step D	64.9667	5197.34	11260.89	135130.74
		Step E	66.9157	5353.26	11598.72	139184.66
		Step F	68.9231	5513.85	11946.67	143360.05
		Step G	70.9908	5679.26	12305.07	147660.86
		Step H	73.1204	5849.63	12674.20	152090.43
		Step I	75.3142	6025.14	13054.46	156653.54
		Step J	77.5734	6205.87	13446.06	161352.67



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3590B	Housing Supervisor-B	Step A	44.7334	3578.67	7753.79	93045.47
		Step B	47.3226	3785.81	8202.58	98431.01
		Step C	48.7423	3899.38	8448.67	101383.98
		Step D	50.2046	4016.37	8702.13	104425.57
		Step E	51.7107	4136.86	8963.19	107558.26
		Step F	53.2621	4260.97	9232.10	110785.17
		Step G	54.8599	4388.79	9509.05	114108.59
		Step H	56.5057	4520.46	9794.32	117531.86
		Step I	58.2008	4656.06	10088.14	121057.66
		Step J	59.9469	4795.75	10390.80	124689.55



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3594B	Human Resources Analyst I-B	Step A	39.9056	3192.45	6916.97	83003.65
		Step B	42.2155	3377.24	7317.35	87808.24
		Step C	43.4819	3478.55	7536.86	90442.35
		Step D	44.7865	3582.92	7762.99	93155.92
		Step E	46.1300	3690.40	7995.87	95950.40
		Step F	47.5140	3801.12	8235.76	98829.12
		Step G	48.9394	3915.15	8482.83	101793.95
		Step H	50.4076	4032.61	8737.32	104847.81
		Step I	51.9197	4153.58	8999.41	107992.98
		Step J	53.4773	4278.18	9269.40	111232.78



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3596B	Human Resources Analyst II-B	Step A	43.8961	3511.69	7608.66	91303.89
		Step B	46.4370	3714.96	8049.08	96588.96
		Step C	47.8300	3826.40	8290.53	99486.40
		Step D	49.2650	3941.20	8539.27	102471.20
		Step E	50.7430	4059.44	8795.45	105545.44
		Step F	52.2652	4181.22	9059.30	108711.62
		Step G	53.8332	4306.66	9331.09	111973.06
		Step H	55.4483	4435.86	9611.04	115332.46
		Step I	57.1117	4568.94	9899.36	118792.34
		Step J	58.8251	4706.01	10196.35	122356.21



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3598B	Human Resources Director-B	Step A	83.4668	6677.34	14467.58	173610.94
		Step B	88.2982	7063.86	15305.02	183660.26
		Step C	90.9472	7275.78	15764.18	189170.18
		Step D	93.6756	7494.05	16237.10	194845.25
		Step E	96.4858	7718.86	16724.21	200690.46
		Step F	99.3804	7950.43	17225.94	206711.23
		Step G	102.3618	8188.94	17742.71	212912.54
		Step H	105.4326	8434.61	18274.98	219299.81
		Step I	108.5956	8687.65	18823.24	225878.85
		Step J	111.8535	8948.28	19387.94	232655.28



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3599B	Human Resources Manager-B	Step A	55.5278	4442.22	9624.82	115497.82
		Step B	58.7423	4699.38	10182.00	122183.98
		Step C	60.5046	4840.37	10487.46	125849.57
		Step D	62.3197	4985.58	10802.08	129624.98
		Step E	64.1893	5135.14	11126.15	133513.74
		Step F	66.1150	5289.20	11459.93	137519.20
		Step G	68.0984	5447.87	11803.72	141644.67
		Step H	70.1414	5611.31	12157.84	145894.11
		Step I	72.2456	5779.65	12522.57	150270.85
		Step J	74.4131	5953.05	12898.27	154779.25



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name
1002B	Hydrogeologist-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	60.9051	4872.41	10556.88	126682.61
Step B	64.4304	5154.43	11167.94	134015.23
Step C	66.3632	5309.06	11502.95	138035.46
Step D	68.3543	5468.34	11848.08	142176.94
Step E	70.4048	5632.38	12203.50	146441.98
Step F	72.5170	5801.36	12569.61	150835.36
Step G	74.6925	5975.40	12946.70	155360.40
Step H	76.9332	6154.66	13335.09	160021.06
Step I	79.2412	6339.30	13735.14	164821.70
Step J	81.6185	6529.48	14147.21	169766.48



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3625B	Information Security Administrator-B	Step A	56.0902	4487.22	9722.30	116667.62
		Step B	59.3369	4746.95	10285.06	123420.75
		Step C	61.1170	4889.36	10593.61	127123.36
		Step D	62.9506	5036.05	10911.44	130937.25
		Step E	64.8390	5187.12	11238.76	134865.12
		Step F	66.7841	5342.73	11575.91	138910.93
		Step G	68.7876	5503.01	11923.18	143078.21
		Step H	70.8514	5668.11	12280.91	147370.91
		Step I	72.9769	5838.15	12649.33	151791.95
		Step J	75.1663	6013.30	13028.83	156345.90



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9542B	Information Technology Client Services Supervisor-B	Step A	48.9736	3917.89	8488.76	101865.09
		Step B	51.8084	4144.67	8980.12	107761.47
		Step C	53.3627	4269.02	9249.53	110994.42
		Step D	54.9635	4397.08	9527.01	114324.08
		Step E	56.6125	4529.00	9812.83	117754.00
		Step F	58.3109	4664.87	10107.22	121286.67
		Step G	60.0601	4804.81	10410.42	124925.01
		Step H	61.8620	4948.96	10722.75	128672.96
		Step I	63.7179	5097.43	11044.44	132533.23
		Step J	65.6294	5250.35	11375.76	136509.15



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3602B	Information Technology Program Manager-B	Step A	56.0911	4487.29	9722.46	116669.49
		Step B	59.3377	4747.02	10285.20	123422.42
		Step C	61.1178	4889.42	10593.75	127125.02
		Step D	62.9512	5036.10	10911.54	130938.50
		Step E	64.8398	5187.18	11238.90	134866.78
		Step F	66.7850	5342.80	11576.07	138912.80
		Step G	68.7886	5503.09	11923.36	143080.29
		Step H	70.8522	5668.18	12281.05	147372.58
		Step I	72.9777	5838.22	12649.47	151793.62
		Step J	75.1671	6013.37	13028.96	156347.57



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1140B	Intelligent Transportation Systems Maintenance Supervisor-B	Step A	59.7018	4776.14	10348.31	124179.74
		Step B	63.1576	5052.61	10947.32	131367.81
		Step C	65.0523	5204.18	11275.73	135308.78
		Step D	67.0039	5360.31	11614.01	139368.11
		Step E	69.0141	5521.13	11962.44	143549.33
		Step F	71.0845	5686.76	12321.31	147855.76
		Step G	73.2171	5857.37	12690.96	152291.57
		Step H	75.4136	6033.09	13071.69	156860.29
		Step I	77.6759	6214.07	13463.82	161565.87
		Step J	80.0063	6400.50	13867.76	166413.10



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3810B	Key Accounts Representative-B	Step A	60.6813	4854.50	10518.09	126217.10
		Step B	64.1939	5135.51	11126.94	133523.31
		Step C	66.1198	5289.58	11460.77	137529.18
		Step D	68.1033	5448.26	11804.57	141654.86
		Step E	70.1465	5611.72	12158.73	145904.72
		Step F	72.2508	5780.06	12523.47	150281.66
		Step G	74.4183	5953.46	12899.17	154790.06
		Step H	76.6508	6132.06	13286.14	159433.66
		Step I	78.9504	6316.03	13684.74	164216.83
		Step J	81.3189	6505.51	14095.28	169143.31



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9544B	Library Supervisor-B	Step A	35.9985	2879.88	6239.74	74876.88
		Step B	38.0826	3046.61	6600.98	79211.81
		Step C	39.2251	3138.01	6799.02	81588.21
		Step D	40.4018	3232.14	7002.98	84035.74
		Step E	41.6139	3329.11	7213.08	86556.91
		Step F	42.8623	3428.98	7429.47	89153.58
		Step G	44.1482	3531.86	7652.35	91828.26
		Step H	45.4726	3637.81	7881.92	94583.01
		Step I	46.8368	3746.94	8118.38	97420.54
		Step J	48.2419	3859.35	8361.93	100343.15



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
4449B	Management Analyst - City Manager Office-B	Step A	44.9258	3594.06	7787.14	93445.66
		Step B	47.5261	3802.09	8237.86	98854.29
		Step C	48.9517	3916.14	8484.96	101819.54
		Step D	50.4204	4033.63	8739.54	104874.43
		Step E	51.9331	4154.65	9001.74	108020.85
		Step F	53.4910	4279.28	9271.77	111261.28
		Step G	55.0957	4407.66	9549.92	114599.06
		Step H	56.7486	4539.89	9836.42	118037.09
		Step I	58.4510	4676.08	10131.51	121578.08
		Step J	60.2046	4816.37	10435.46	125225.57



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name
0045B	Management Analyst I-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	38.8967	3111.74	6742.09	80905.14
Step B	41.1481	3291.85	7132.34	85588.05
Step C	42.3827	3390.62	7346.33	88156.02
Step D	43.6541	3492.33	7566.71	90800.53
Step E	44.9637	3597.10	7793.71	93524.50
Step F	46.3126	3705.01	8027.52	96330.21
Step G	47.7021	3816.17	8268.36	99220.37
Step H	49.1331	3930.65	8516.40	102196.85
Step I	50.6071	4048.57	8771.90	105262.77
Step J	52.1252	4170.02	9035.03	108420.42



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name
0050B	Management Analyst II-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	42.7866	3422.93	7416.34	88996.13
Step B	45.2631	3621.05	7845.60	94147.25
Step C	46.6209	3729.67	8080.96	96971.47
Step D	48.0195	3841.56	8323.38	99880.56
Step E	49.4601	3956.81	8573.08	102877.01
Step F	50.9439	4075.51	8830.28	105963.31
Step G	52.4722	4197.78	9095.18	109142.18
Step H	54.0464	4323.71	9368.04	112416.51
Step I	55.6679	4453.43	9649.10	115789.23
Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1156B	Organizational Performance Program Administrator-B	Step A	51.3436	4107.49	8899.56	106794.69
		Step B	54.3156	4345.25	9414.70	112976.45
		Step C	55.9451	4475.61	9697.15	116365.81
		Step D	57.6235	4609.88	9988.07	119856.88
		Step E	59.3521	4748.17	10287.70	123452.37
		Step F	61.1326	4890.61	10596.32	127155.81
		Step G	62.9667	5037.34	10914.23	130970.74
		Step H	64.8556	5188.45	11241.64	134899.65
		Step I	66.8013	5344.10	11578.89	138946.70
		Step J	68.8054	5504.43	11926.27	143115.23



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5020B	Park Development Project Manager I-B	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	41.1481	3291.85	7132.34	85588.05
		Step C	42.3827	3390.62	7346.33	88156.02
		Step D	43.6541	3492.33	7566.71	90800.53
		Step E	44.9637	3597.10	7793.71	93524.50
		Step F	46.3126	3705.01	8027.52	96330.21
		Step G	47.7021	3816.17	8268.36	99220.37
		Step H	49.1331	3930.65	8516.40	102196.85
		Step I	50.6071	4048.57	8771.90	105262.77
		Step J	52.1252	4170.02	9035.03	108420.42



City of Roseville

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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5022B	Park Development Project Manager II-B	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	45.2631	3621.05	7845.60	94147.25
		Step C	46.6209	3729.67	8080.96	96971.47
		Step D	48.0195	3841.56	8323.38	99880.56
		Step E	49.4601	3956.81	8573.08	102877.01
		Step F	50.9439	4075.51	8830.28	105963.31
		Step G	52.4722	4197.78	9095.18	109142.18
		Step H	54.0464	4323.71	9368.04	112416.51
		Step I	55.6679	4453.43	9649.10	115789.23
		Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

Salary Schedule: Management-B

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1106B	Park Planning and Development Manager-B	Step A	54.1264	4330.11	9381.91	112582.91
		Step B	57.2600	4580.80	9925.07	119100.80
		Step C	58.9780	4718.24	10222.85	122674.24
		Step D	60.7472	4859.78	10529.51	126354.18
		Step E	62.5696	5005.57	10845.40	130144.77
		Step F	64.4468	5155.74	11170.78	134049.34
		Step G	66.3800	5310.40	11505.87	138070.40
		Step H	68.3715	5469.72	11851.06	142212.72
		Step I	70.4227	5633.82	12206.60	146479.22
		Step J	72.5354	5802.83	12572.80	150873.63



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5082B	Parks Recreation and Libraries Director-B	Step A	87.6407	7011.26	15191.05	182292.66
		Step B	92.7136	7417.09	16070.36	192844.29
		Step C	95.4949	7639.59	16552.45	198629.39
		Step D	98.3598	7868.78	17049.03	204588.38
		Step E	101.3106	8104.85	17560.50	210726.05
		Step F	104.3500	8348.00	18087.33	217048.00
		Step G	107.4805	8598.44	18629.95	223559.44
		Step H	110.7049	8856.39	19188.85	230266.19
		Step I	114.0260	9122.08	19764.51	237174.08
		Step J	117.4469	9395.75	20357.46	244289.55



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9547B	Parks Recreation and Libraries Manager-B	Step A	54.1264	4330.11	9381.91	112582.91
		Step B	57.2600	4580.80	9925.07	119100.80
		Step C	58.9780	4718.24	10222.85	122674.24
		Step D	60.7472	4859.78	10529.51	126354.18
		Step E	62.5696	5005.57	10845.40	130144.77
		Step F	64.4468	5155.74	11170.78	134049.34
		Step G	66.3800	5310.40	11505.87	138070.40
		Step H	68.3715	5469.72	11851.06	142212.72
		Step I	70.4227	5633.82	12206.60	146479.22
		Step J	72.5354	5802.83	12572.80	150873.63



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9546B	Parks and Open Space Superintendent-B	Step A	47.0671	3765.37	8158.30	97899.57
		Step B	49.7914	3983.31	8630.51	103566.11
		Step C	51.2852	4102.82	8889.43	106673.22
		Step D	52.8236	4225.89	9156.09	109873.09
		Step E	54.4083	4352.66	9430.77	113169.26
		Step F	56.0406	4483.25	9713.70	116564.45
		Step G	57.7219	4617.75	10005.13	120061.55
		Step H	59.4535	4756.28	10305.27	123663.28
		Step I	61.2372	4898.98	10614.45	127373.38
		Step J	63.0742	5045.94	10932.86	131194.34



City of Roseville

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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5069B	Parks and Open Space Supervisor-B	Step A	38.9709	3117.67	6754.96	81059.47
		Step B	41.2270	3298.16	7146.01	85752.16
		Step C	42.4639	3397.11	7360.41	88324.91
		Step D	43.7378	3499.02	7581.22	90974.62
		Step E	45.0500	3604.00	7808.67	93704.00
		Step F	46.4013	3712.10	8042.89	96514.70
		Step G	47.7934	3823.47	8284.19	99410.27
		Step H	49.2273	3938.18	8532.73	102392.78
		Step I	50.7041	4056.33	8788.71	105464.53
		Step J	52.2252	4178.02	9052.37	108628.42



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1124B	Payroll Analyst I-B	Step A	38.8967	3111.74	6742.09	80905.14
		Step B	41.1481	3291.85	7132.34	85588.05
		Step C	42.3827	3390.62	7346.33	88156.02
		Step D	43.6541	3492.33	7566.71	90800.53
		Step E	44.9637	3597.10	7793.71	93524.50
		Step F	46.3126	3705.01	8027.52	96330.21
		Step G	47.7021	3816.17	8268.36	99220.37
		Step H	49.1331	3930.65	8516.40	102196.85
		Step I	50.6071	4048.57	8771.90	105262.77
		Step J	52.1252	4170.02	9035.03	108420.42



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1125B	Payroll Analyst II-B	Step A	42.7866	3422.93	7416.34	88996.13
		Step B	45.2631	3621.05	7845.60	94147.25
		Step C	46.6209	3729.67	8080.96	96971.47
		Step D	48.0195	3841.56	8323.38	99880.56
		Step E	49.4601	3956.81	8573.08	102877.01
		Step F	50.9439	4075.51	8830.28	105963.31
		Step G	52.4722	4197.78	9095.18	109142.18
		Step H	54.0464	4323.71	9368.04	112416.51
		Step I	55.6679	4453.43	9649.10	115789.23
		Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9428B	Payroll Supervisor-B	Step A	50.8639	4069.11	8816.41	105796.91
		Step B	53.8080	4304.64	9326.72	111920.64
		Step C	55.4223	4433.78	9606.53	115278.38
		Step D	57.0849	4566.79	9894.72	118736.59
		Step E	58.7975	4703.80	10191.57	122298.80
		Step F	60.5614	4844.91	10497.31	125967.71
		Step G	62.3782	4990.26	10812.22	129746.66
		Step H	64.2496	5139.97	11136.60	133639.17
		Step I	66.1771	5294.17	11470.70	137648.37
		Step J	68.1624	5452.99	11814.82	141777.79



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name
1501B	Permits Supervisor-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	42.7866	3422.93	7416.34	88996.13
Step B	45.2631	3621.05	7845.60	94147.25
Step C	46.6209	3729.67	8080.96	96971.47
Step D	48.0195	3841.56	8323.38	99880.56
Step E	49.4601	3956.81	8573.08	102877.01
Step F	50.9439	4075.51	8830.28	105963.31
Step G	52.4722	4197.78	9095.18	109142.18
Step H	54.0464	4323.71	9368.04	112416.51
Step I	55.6679	4453.43	9649.10	115789.23
Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5309B	Planning Manager-B	Step A	68.1147	5449.18	11806.55	141678.58
		Step B	72.0575	5764.60	12489.97	149879.60
		Step C	74.2192	5937.54	12864.66	154375.94
		Step D	76.4457	6115.66	13250.59	159007.06
		Step E	78.7392	6299.14	13648.13	163777.54
		Step F	81.1013	6488.10	14057.56	168690.70
		Step G	83.5344	6682.75	14479.30	173751.55
		Step H	86.0404	6883.23	14913.67	178964.03
		Step I	88.6216	7089.73	15361.08	184332.93
		Step J	91.2802	7302.42	15821.90	189862.82



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5400B	Police Captain-B	Step A	77.2640	6181.12	13392.43	160709.12
		Step B	81.7363	6538.90	14167.63	170011.50
		Step C	84.1884	6735.07	14592.66	175111.87
		Step D	86.7141	6937.13	15030.44	180365.33
		Step E	89.3155	7145.24	15481.35	185776.24
		Step F	91.9950	7359.60	15945.80	191349.60
		Step G	94.7548	7580.38	16424.17	197089.98
		Step H	97.5973	7807.78	16916.87	203002.38
		Step I	100.5253	8042.02	17424.39	209092.62
		Step J	103.5411	8283.29	17947.12	215365.49



City of Roseville

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Appendix:H
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MGMT Management

Grade Code Grade Name

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5410B	Police Chief-B	Step A	101.0477	8083.82	17514.93	210179.22
		Step B	106.8968	8551.74	18528.78	222345.34
		Step C	110.1038	8808.30	19084.66	229015.90
		Step D	113.4067	9072.54	19657.16	235885.94
		Step E	116.8090	9344.72	20246.89	242962.72
		Step F	120.3133	9625.06	20854.31	250251.66
		Step G	123.9227	9913.82	21479.93	257759.22
		Step H	127.6405	10211.24	22124.35	265492.24
		Step I	131.4696	10517.57	22788.06	273456.77
		Step J	135.4137	10833.10	23471.71	281660.50



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name
5420B	Police Lieutenant-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	64.3900	5151.20	11160.93	133931.20
Step B	68.1173	5449.38	11807.00	141683.98
Step C	70.1608	5612.86	12161.21	145934.46
Step D	72.2657	5781.26	12526.05	150312.66
Step E	74.4337	5954.70	12901.84	154822.10
Step F	76.6666	6133.33	13288.88	159466.53
Step G	78.9665	6317.32	13687.53	164250.32
Step H	81.3356	6506.85	14098.17	169178.05
Step I	83.7757	6702.06	14521.12	174253.46
Step J	86.2890	6903.12	14956.76	179481.12



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5489B	Police Services Administrator-B	Step A	57.3324	4586.59	9937.62	119251.39
		Step B	60.6509	4852.07	10512.82	126153.87
		Step C	62.4705	4997.64	10828.22	129938.64
		Step D	64.3447	5147.58	11153.08	133836.98
		Step E	66.2750	5302.00	11487.67	137852.00
		Step F	68.2633	5461.06	11832.31	141987.66
		Step G	70.3111	5624.89	12187.26	146247.09
		Step H	72.4206	5793.65	12552.90	150634.85
		Step I	74.5931	5967.45	12929.47	155153.65
		Step J	76.8309	6146.47	13317.36	159808.27



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1138B	Police Social Services Practitioner I-B	Step A	36.2422	2899.38	6281.98	75383.78
		Step B	38.3400	3067.20	6645.60	79747.20
		Step C	39.4902	3159.22	6844.97	82139.62
		Step D	40.6749	3253.99	7050.32	84603.79
		Step E	41.8951	3351.61	7261.82	87141.81
		Step F	43.1520	3452.16	7479.68	89756.16
		Step G	44.4466	3555.73	7704.08	92448.93
		Step H	45.7800	3662.40	7935.20	95222.40
		Step I	47.1534	3772.27	8173.26	98079.07
		Step J	48.5680	3885.44	8418.45	101021.44



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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1139B	Police Social Services Practitioner II-B	Step A	39.8664	3189.31	6910.18	82922.11
		Step B	42.1740	3373.92	7310.16	87721.92
		Step C	43.4392	3475.14	7529.46	90353.54
		Step D	44.7424	3579.39	7755.35	93064.19
		Step E	46.0846	3686.77	7988.00	95855.97
		Step F	47.4672	3797.38	8227.65	98731.78
		Step G	48.8912	3911.30	8474.47	101693.70
		Step H	50.3579	4028.63	8728.70	104744.43
		Step I	51.8687	4149.50	8990.57	107886.90
		Step J	53.4247	4273.98	9260.28	111123.38



City of Roseville

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Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1126B	Police Social Services Supervisor-B	Step A	45.8463	3667.70	7946.69	95360.30
		Step B	48.5001	3880.01	8406.68	100880.21
		Step C	49.9551	3996.41	8658.88	103906.61
		Step D	51.4537	4116.30	8918.64	107023.70
		Step E	52.9973	4239.78	9186.20	110234.38
		Step F	54.5872	4366.98	9461.78	113541.38
		Step G	56.2249	4497.99	9745.65	116947.79
		Step H	57.9117	4632.94	10038.03	120456.34
		Step I	59.6491	4771.93	10339.18	124070.13
		Step J	61.4385	4915.08	10649.34	127792.08



City of Roseville

Salary Schedule: Management-B

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5505B	Power Engineering Manager-B	Step A	88.4976	7079.81	15339.58	184075.01
		Step B	93.6202	7489.62	16227.50	194730.02
		Step C	96.4287	7714.30	16714.31	200571.70
		Step D	99.3216	7945.73	17215.74	206588.93
		Step E	102.3012	8184.10	17732.21	212786.50
		Step F	105.3703	8429.62	18264.19	219170.22
		Step G	108.5314	8682.51	18812.11	225745.31
		Step H	111.7874	8942.99	19376.48	232517.79
		Step I	115.1410	9211.28	19957.77	239493.28
		Step J	118.5952	9487.62	20556.50	246678.02



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5600B	Power Generation Superintendent-B	Step A	88.9849	7118.79	15424.05	185088.59
		Step B	94.1356	7530.85	16316.84	195802.05
		Step C	96.9597	7756.78	16806.35	201676.18
		Step D	99.8685	7989.48	17310.54	207726.48
		Step E	102.8646	8229.17	17829.86	213958.37
		Step F	105.9505	8476.04	18364.75	220377.04
		Step G	109.1291	8730.33	18915.71	226988.53
		Step H	112.4029	8992.23	19483.17	233798.03
		Step I	115.7750	9262.00	20067.67	240812.00
		Step J	119.2482	9539.86	20669.69	248036.26



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5530B	Power Plant Operations and Maintenance Supervisor-B	Step A	80.8963	6471.70	14022.03	168264.30
		Step B	85.5790	6846.32	14833.69	178004.32
		Step C	88.1464	7051.71	15278.71	183344.51
		Step D	90.7907	7263.26	15737.05	188844.66
		Step E	93.5144	7481.15	16209.16	194509.95
		Step F	96.3199	7705.59	16695.45	200345.39
		Step G	99.2095	7936.76	17196.31	206355.76
		Step H	102.1857	8174.86	17712.19	212546.26
		Step I	105.2514	8420.11	18243.58	218922.91
		Step J	108.4089	8672.71	18790.88	225490.51



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5535B	Power Supply and Portfolio Administrator-B	Step A	88.4936	7079.49	15338.89	184066.69
		Step B	93.6160	7489.28	16226.77	194721.28
		Step C	96.4244	7713.95	16713.56	200562.75
		Step D	99.3171	7945.37	17214.96	206579.57
		Step E	102.2966	8183.73	17731.41	212776.93
		Step F	105.3656	8429.25	18263.37	219160.45
		Step G	108.5265	8682.12	18811.26	225735.12
		Step H	111.7823	8942.58	19375.60	232507.18
		Step I	115.1358	9210.86	19956.87	239482.46
		Step J	118.5898	9487.18	20555.57	246666.78



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5519B	Preventative Maintenance Supervisor-B	Step A	54.2741	4341.93	9407.51	112890.13
		Step B	57.4163	4593.30	9952.16	119425.90
		Step C	59.1388	4731.10	10250.73	123008.70
		Step D	60.9129	4873.03	10558.24	126698.83
		Step E	62.7403	5019.22	10874.99	130499.82
		Step F	64.6225	5169.80	11201.23	134414.80
		Step G	66.5612	5324.90	11537.27	138447.30
		Step H	68.5580	5484.64	11883.39	142600.64
		Step I	70.6147	5649.18	12239.88	146878.58
		Step J	72.7332	5818.66	12607.09	151285.06



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5514B	Principal Engineer-B	Step A	60.9051	4872.41	10556.88	126682.61
		Step B	64.4304	5154.43	11167.94	134015.23
		Step C	66.3632	5309.06	11502.95	138035.46
		Step D	68.3543	5468.34	11848.08	142176.94
		Step E	70.4048	5632.38	12203.50	146441.98
		Step F	72.5170	5801.36	12569.61	150835.36
		Step G	74.6925	5975.40	12946.70	155360.40
		Step H	76.9332	6154.66	13335.09	160021.06
		Step I	79.2412	6339.30	13735.14	164821.70
		Step J	81.6185	6529.48	14147.21	169766.48



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5513B	Principal Planner-B	Step A	56.7637	4541.10	9839.04	118068.50
		Step B	60.0495	4803.96	10408.58	124902.96
		Step C	61.8509	4948.07	10720.82	128649.87
		Step D	63.7065	5096.52	11042.46	132509.52
		Step E	65.6177	5249.42	11373.73	136484.82
		Step F	67.5862	5406.90	11714.94	140579.30
		Step G	69.6137	5569.10	12066.37	144796.50
		Step H	71.7022	5736.18	12428.38	149140.58
		Step I	73.8533	5908.26	12801.24	153614.86
		Step J	76.0688	6085.50	13185.26	158223.10



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1114B	Principal Power Engineer-B	Step A	84.6461	6771.69	14671.99	176063.89
		Step B	89.5458	7163.66	15521.27	186255.26
		Step C	92.2322	7378.58	15986.91	191842.98
		Step D	94.9992	7599.94	16466.53	197598.34
		Step E	97.8492	7827.94	16960.53	203526.34
		Step F	100.7847	8062.78	17469.35	209632.18
		Step G	103.8082	8304.66	17993.42	215921.06
		Step H	106.9224	8553.79	18533.22	222398.59
		Step I	110.1301	8810.41	19089.22	229070.61
		Step J	113.4340	9074.72	19661.89	235942.72



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1115B	Principal Power Plant Engineer-B	Step A	84.6461	6771.69	14671.99	176063.89
		Step B	89.5458	7163.66	15521.27	186255.26
		Step C	92.2322	7378.58	15986.91	191842.98
		Step D	94.9992	7599.94	16466.53	197598.34
		Step E	97.8492	7827.94	16960.53	203526.34
		Step F	100.7847	8062.78	17469.35	209632.18
		Step G	103.8082	8304.66	17993.42	215921.06
		Step H	106.9224	8553.79	18533.22	222398.59
		Step I	110.1301	8810.41	19089.22	229070.61
		Step J	113.4340	9074.72	19661.89	235942.72



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name
1004B	Process Engineer-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	60.9051	4872.41	10556.88	126682.61
Step B	64.4304	5154.43	11167.94	134015.23
Step C	66.3632	5309.06	11502.95	138035.46
Step D	68.3543	5468.34	11848.08	142176.94
Step E	70.4048	5632.38	12203.50	146441.98
Step F	72.5170	5801.36	12569.61	150835.36
Step G	74.6925	5975.40	12946.70	155360.40
Step H	76.9332	6154.66	13335.09	160021.06
Step I	79.2412	6339.30	13735.14	164821.70
Step J	81.6185	6529.48	14147.21	169766.48



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Appendix:H
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MGMT Management

Grade Code	Grade Name
1069B	Project Supervisor-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	52.9611	4236.89	9179.92	110159.09
Step B	56.0268	4482.14	9711.31	116535.74
Step C	57.7076	4616.61	10002.65	120031.81
Step D	59.4389	4755.11	10302.74	123632.91
Step E	61.2220	4897.76	10611.81	127341.76
Step F	63.0587	5044.70	10930.17	131162.10
Step G	64.9505	5196.04	11258.09	135097.04
Step H	66.8989	5351.91	11595.81	139149.71
Step I	68.9058	5512.46	11943.67	143324.06
Step J	70.9731	5677.85	12302.00	147624.05



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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1108B	Public Affairs and Communications Manager-B	Step A	58.3492	4667.94	10113.86	121366.34
		Step B	61.7266	4938.13	10699.28	128391.33
		Step C	63.5785	5086.28	11020.27	132243.28
		Step D	65.4858	5238.86	11350.87	136210.46
		Step E	67.4504	5396.03	11691.40	140296.83
		Step F	69.4739	5557.91	12042.14	144505.71
		Step G	71.5581	5724.65	12403.40	148840.85
		Step H	73.7049	5896.39	12775.52	153306.19
		Step I	75.9160	6073.28	13158.77	157905.28
		Step J	78.1936	6255.49	13553.56	162642.69



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5635B	Public Works Director-B	Step A	87.6421	7011.37	15191.30	182295.57
		Step B	92.7152	7417.22	16070.63	192847.62
		Step C	95.4967	7639.74	16552.76	198633.14
		Step D	98.3616	7868.93	17049.34	204592.13
		Step E	101.3124	8104.99	17560.82	210729.79
		Step F	104.3519	8348.15	18087.66	217051.95
		Step G	107.4823	8598.58	18630.27	223563.18
		Step H	110.7069	8856.55	19189.20	230270.35
		Step I	114.0281	9122.25	19764.87	237178.45
		Step J	117.4489	9395.91	20357.81	244293.71



City of Roseville

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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1087B	Public Works Manager-B	Step A	58.2572	4660.58	10097.91	121174.98
		Step B	61.6295	4930.36	10682.45	128189.36
		Step C	63.4785	5078.28	11002.94	132035.28
		Step D	65.3827	5230.62	11333.00	135996.02
		Step E	67.3442	5387.54	11672.99	140075.94
		Step F	69.3645	5549.16	12023.18	144278.16
		Step G	71.4455	5715.64	12383.89	148606.64
		Step H	73.5890	5887.12	12755.43	153065.12
		Step I	75.7964	6063.71	13138.04	157656.51
		Step J	78.0705	6245.64	13532.22	162386.64



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1129B	Purchasing Supervisor-B	Step A	42.8869	3430.95	7433.73	89204.75
		Step B	45.3694	3629.55	7864.03	94368.35
		Step C	46.7305	3738.44	8099.95	97199.44
		Step D	48.1324	3850.59	8342.95	100115.39
		Step E	49.5764	3966.11	8593.24	103118.91
		Step F	51.0637	4085.10	8851.04	106212.50
		Step G	52.5955	4207.64	9116.55	109398.64
		Step H	54.1734	4333.87	9390.06	112680.67
		Step I	55.7985	4463.88	9671.74	116060.88
		Step J	57.4726	4597.81	9961.92	119543.01



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5652B	Purchasing and Warehouse Manager-B	Step A	55.5155	4441.24	9622.69	115472.24
		Step B	58.7290	4698.32	10179.69	122156.32
		Step C	60.4909	4839.27	10485.09	125821.07
		Step D	62.3055	4984.44	10799.62	129595.44
		Step E	64.1747	5133.98	11123.61	133483.38
		Step F	66.1000	5288.00	11457.33	137488.00
		Step G	68.0830	5446.64	11801.05	141612.64
		Step H	70.1255	5610.04	12155.09	145861.04
		Step I	72.2293	5778.34	12519.75	150236.94
		Step J	74.3961	5951.69	12895.32	154743.89



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1143B	Recreation Superintendent-B	Step A	47.0671	3765.37	8158.30	97899.57
		Step B	49.7709	3981.67	8626.96	103523.47
		Step C	51.2852	4102.82	8889.43	106673.22
		Step D	52.8236	4225.89	9156.09	109873.09
		Step E	54.4083	4352.66	9430.77	113169.26
		Step F	56.0406	4483.25	9713.70	116564.45
		Step G	57.7219	4617.75	10005.13	120061.55
		Step H	59.4535	4756.28	10305.27	123663.28
		Step I	61.2372	4898.98	10614.45	127373.38
		Step J	63.0742	5045.94	10932.86	131194.34



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MGMT Management

Grade Code	Grade Name
1144B	Recreation Supervisor-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	35.9985	2879.88	6239.74	74876.88
Step B	38.0826	3046.61	6600.98	79211.81
Step C	39.2251	3138.01	6799.02	81588.21
Step D	40.4018	3232.14	7002.98	84035.74
Step E	41.6139	3329.11	7213.08	86556.91
Step F	42.8623	3428.98	7429.47	89153.58
Step G	44.1482	3531.86	7652.35	91828.26
Step H	45.4726	3637.81	7881.92	94583.01
Step I	46.8368	3746.94	8118.38	97420.54
Step J	48.2419	3859.35	8361.93	100343.15



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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6231B	Refuse Superintendent-B	Step A	51.0274	4082.19	8844.75	106136.99
		Step B	53.9810	4318.48	9356.71	112280.48
		Step C	55.6004	4448.03	9637.40	115648.83
		Step D	57.2684	4581.47	9926.52	119118.27
		Step E	58.9866	4718.93	10224.34	122692.13
		Step F	60.7562	4860.50	10531.07	126372.90
		Step G	62.5788	5006.30	10846.99	130163.90
		Step H	64.4561	5156.49	11172.39	134068.69
		Step I	66.3898	5311.18	11507.57	138090.78
		Step J	68.3815	5470.52	11852.79	142233.52



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6235B	Refuse Supervisor-B	Step A	42.5228	3401.82	7370.62	88447.42
		Step B	44.9835	3598.68	7797.14	93565.68
		Step C	46.3330	3706.64	8031.05	96372.64
		Step D	47.7230	3817.84	8271.99	99263.84
		Step E	49.1546	3932.37	8520.13	102241.57
		Step F	50.6293	4050.34	8775.75	105308.94
		Step G	52.1482	4171.86	9039.02	108468.26
		Step H	53.7127	4297.02	9310.20	111722.42
		Step I	55.3241	4425.93	9589.51	115074.13
		Step J	56.9837	4558.70	9877.17	118526.10



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6244B	Refuse and Stormwater Manager-B	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	72.4862	5798.90	12564.27	150771.30
		Step C	74.6608	5972.86	12941.21	155294.46
		Step D	76.9007	6152.06	13329.45	159953.46
		Step E	79.2078	6336.62	13729.35	164752.22
		Step F	81.5841	6526.73	14141.24	169694.93
		Step G	84.0314	6722.51	14565.44	174785.31
		Step H	86.5524	6924.19	15002.42	180028.99
		Step I	89.1490	7131.92	15452.49	185429.92
		Step J	91.8234	7345.87	15916.06	190992.67



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6450B	Risk Manager-B	Step A	61.0808	4886.46	10587.34	127048.06
		Step B	64.6164	5169.31	11200.18	134402.11
		Step C	66.5549	5324.39	11536.18	138434.19
		Step D	68.5516	5484.13	11882.28	142587.33
		Step E	70.6082	5648.66	12238.75	146865.06
		Step F	72.7264	5818.11	12605.91	151270.91
		Step G	74.9081	5992.65	12984.07	155808.85
		Step H	77.1553	6172.42	13373.59	160483.02
		Step I	79.4700	6357.60	13774.80	165297.60
		Step J	81.8541	6548.33	14188.04	170256.53



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
6500B	Safety Coordinator-B	Step A	42.7865	3422.92	7416.33	88995.92
		Step B	45.2631	3621.05	7845.60	94147.25
		Step C	46.6209	3729.67	8080.96	96971.47
		Step D	48.0195	3841.56	8323.38	99880.56
		Step E	49.4601	3956.81	8573.08	102877.01
		Step F	50.9439	4075.51	8830.28	105963.31
		Step G	52.4722	4197.78	9095.18	109142.18
		Step H	54.0464	4323.71	9368.04	112416.51
		Step I	55.6679	4453.43	9649.10	115789.23
		Step J	57.3379	4587.03	9938.57	119262.83



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7130B	Senior Business Systems Analyst-B	Step A	46.6430	3731.44	8084.79	97017.44
		Step B	49.3429	3947.43	8552.77	102633.23
		Step C	50.8232	4065.86	8809.35	105712.26
		Step D	52.3479	4187.83	9073.64	108883.63
		Step E	53.9183	4313.46	9345.84	112150.06
		Step F	55.5360	4442.88	9626.24	115514.88
		Step G	57.2021	4576.17	9915.03	118980.37
		Step H	58.9181	4713.45	10212.47	122549.65
		Step I	60.6856	4854.85	10518.84	126226.05
		Step J	62.5062	5000.50	10834.41	130012.90



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7145B	Senior Database Analyst-B	Step A	46.6430	3731.44	8084.79	97017.44
		Step B	49.3429	3947.43	8552.77	102633.23
		Step C	50.8232	4065.86	8809.35	105712.26
		Step D	52.3479	4187.83	9073.64	108883.63
		Step E	53.9183	4313.46	9345.84	112150.06
		Step F	55.5360	4442.88	9626.24	115514.88
		Step G	57.2021	4576.17	9915.03	118980.37
		Step H	58.9181	4713.45	10212.47	122549.65
		Step I	60.6856	4854.85	10518.84	126226.05
		Step J	62.5062	5000.50	10834.41	130012.90



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7123B	Senior Deputy City Attorney-B	Step A	83.8397	6707.18	14532.21	174386.58
		Step B	88.6927	7095.42	15373.40	184480.82
		Step C	91.3534	7308.27	15834.59	190015.07
		Step D	94.0941	7527.53	16309.64	195715.73
		Step E	96.9168	7753.34	16798.91	201586.94
		Step F	99.8244	7985.95	17302.90	207634.75
		Step G	102.8192	8225.54	17821.99	213863.94
		Step H	105.9037	8472.30	18356.64	220279.70
		Step I	109.0808	8726.46	18907.34	226888.06
		Step J	112.3532	8988.26	19474.55	233694.66



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1097B	Senior Development Services Business Analyst-B	Step A	46.6423	3731.38	8084.67	97015.98
		Step B	49.3422	3947.38	8552.65	102631.78
		Step C	50.8225	4065.80	8809.23	105710.80
		Step D	52.3472	4187.78	9073.51	108882.18
		Step E	53.9175	4313.40	9345.70	112148.40
		Step F	55.5351	4442.81	9626.08	115513.01
		Step G	57.2013	4576.10	9914.89	118978.70
		Step H	58.9171	4713.37	10212.30	122547.57
		Step I	60.6846	4854.77	10518.66	126223.97
		Step J	62.5052	5000.42	10834.23	130010.82



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7128B	Senior Electric Business Analyst-B	Step A	60.9074	4872.59	10557.28	126687.39
		Step B	64.4331	5154.65	11168.40	134020.85
		Step C	66.3661	5309.29	11503.46	138041.49
		Step D	68.3571	5468.57	11848.56	142182.77
		Step E	70.4078	5632.62	12204.02	146448.22
		Step F	72.5200	5801.60	12570.13	150841.60
		Step G	74.6956	5975.65	12947.24	155366.85
		Step H	76.9364	6154.91	13335.64	160027.71
		Step I	79.2445	6339.56	13735.71	164828.56
		Step J	81.6219	6529.75	14147.80	169773.55



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1023B	Senior Electric Technology Systems Analyst-B	Step A	62.6381	5011.05	10857.27	130287.25
		Step B	66.2637	5301.10	11485.71	137828.50
		Step C	68.2516	5460.13	11830.28	141963.33
		Step D	70.2992	5623.94	12185.19	146222.34
		Step E	72.4082	5792.66	12550.75	150609.06
		Step F	74.5803	5966.42	12927.25	155127.02
		Step G	76.8178	6145.42	13315.09	159781.02
		Step H	79.1223	6329.78	13714.53	164574.38
		Step I	81.4960	6519.68	14125.97	169511.68
		Step J	83.9409	6715.27	14549.76	174597.07



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Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7163B	Senior Energy Services Account Representative-B	Step A	60.6813	4854.50	10518.09	126217.10
		Step B	64.1939	5135.51	11126.94	133523.31
		Step C	66.1198	5289.58	11460.77	137529.18
		Step D	68.1033	5448.26	11804.57	141654.86
		Step E	70.1465	5611.72	12158.73	145904.72
		Step F	72.2508	5780.06	12523.47	150281.66
		Step G	74.4183	5953.46	12899.17	154790.06
		Step H	76.6508	6132.06	13286.14	159433.66
		Step I	78.9504	6316.03	13684.74	164216.83
		Step J	81.3189	6505.51	14095.28	169143.31



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name
7142B	Senior Engineer-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	54.1387	4331.10	9384.04	112608.50
Step B	57.2726	4581.81	9927.25	119127.01
Step C	58.9908	4719.26	10225.07	122700.86
Step D	60.7605	4860.84	10531.82	126381.84
Step E	62.5832	5006.66	10847.75	130173.06
Step F	64.4607	5156.86	11173.19	134078.26
Step G	66.3946	5311.57	11508.40	138100.77
Step H	68.3864	5470.91	11853.64	142243.71
Step I	70.4380	5635.04	12209.25	146511.04
Step J	72.5511	5804.09	12575.52	150906.29



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1065B	Senior Environmental Utilities Business Analyst-B	Step A	49.4201	3953.61	8566.15	102793.81
		Step B	52.2806	4182.45	9061.97	108743.65
		Step C	53.8491	4307.93	9333.84	112006.13
		Step D	55.4645	4437.16	9613.85	115366.16
		Step E	57.1285	4570.28	9902.27	118827.28
		Step F	58.8423	4707.38	10199.33	122391.98
		Step G	60.6076	4848.61	10505.32	126063.81
		Step H	62.4258	4994.06	10820.47	129845.66
		Step I	64.2986	5143.89	11145.09	133741.09
		Step J	66.2275	5298.20	11479.43	137753.20



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7161B	Senior GIS Analyst-B	Step A	46.4404	3715.23	8049.67	96596.03
		Step B	49.1285	3930.28	8515.61	102187.28
		Step C	50.6023	4048.18	8771.07	105252.78
		Step D	52.1204	4169.63	9034.20	108410.43
		Step E	53.6841	4294.73	9305.24	111662.93
		Step F	55.2945	4423.56	9584.38	115012.56
		Step G	56.9534	4556.27	9871.92	118463.07
		Step H	58.6620	4692.96	10168.08	122016.96
		Step I	60.4219	4833.75	10473.13	125677.55
		Step J	62.2346	4978.77	10787.33	129447.97



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7150B	Senior Human Resources Analyst-B	Step A	48.2843	3862.74	8369.28	100431.34
		Step B	51.0788	4086.30	8853.66	106243.90
		Step C	52.6112	4208.90	9119.27	109431.30
		Step D	54.1895	4335.16	9392.85	112714.16
		Step E	55.8152	4465.22	9674.63	116095.62
		Step F	57.4898	4599.18	9964.90	119578.78
		Step G	59.2145	4737.16	10263.85	123166.16
		Step H	60.9907	4879.26	10571.72	126860.66
		Step I	62.8204	5025.63	10888.87	130666.43
		Step J	64.7052	5176.42	11215.57	134586.82



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7194B	Senior Information Technology Analyst-B	Step A	46.6430	3731.44	8084.79	97017.44
		Step B	49.3429	3947.43	8552.77	102633.23
		Step C	50.8232	4065.86	8809.35	105712.26
		Step D	52.3479	4187.83	9073.64	108883.63
		Step E	53.9183	4313.46	9345.84	112150.06
		Step F	55.5360	4442.88	9626.24	115514.88
		Step G	57.2021	4576.17	9915.03	118980.37
		Step H	58.9181	4713.45	10212.47	122549.65
		Step I	60.6856	4854.85	10518.84	126226.05
		Step J	62.5062	5000.50	10834.41	130012.90



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1119B	Senior Park Development Project Manager-B	Step A	47.0649	3765.19	8157.92	97894.99
		Step B	49.7894	3983.15	8630.16	103561.95
		Step C	51.2830	4102.64	8889.05	106668.64
		Step D	52.8215	4225.72	9155.73	109868.72
		Step E	54.4062	4352.50	9430.41	113164.90
		Step F	56.0383	4483.06	9713.31	116559.66
		Step G	57.7195	4617.56	10004.71	120056.56
		Step H	59.4510	4756.08	10304.84	123658.08
		Step I	61.2346	4898.77	10614.00	127367.97
		Step J	63.0716	5045.73	10932.41	131188.93



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7180B	Senior Planner-B	Step A	49.3608	3948.86	8555.87	102670.46
		Step B	52.2181	4177.45	9051.14	108613.65
		Step C	53.7846	4302.77	9322.66	111871.97
		Step D	55.3981	4431.85	9602.34	115228.05
		Step E	57.0600	4564.80	9890.40	118684.80
		Step F	58.7719	4701.75	10187.13	122245.55
		Step G	60.5350	4842.80	10492.73	125912.80
		Step H	62.3512	4988.10	10807.54	129690.50
		Step I	64.2216	5137.73	11131.74	133580.93
		Step J	66.1483	5291.86	11465.71	137588.46



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7151B	Senior Power Engineer-B	Step A	76.9512	6156.10	13338.21	160058.50
		Step B	81.4054	6512.43	14110.27	169323.23
		Step C	83.8475	6707.80	14533.57	174402.80
		Step D	86.3630	6909.04	14969.59	179635.04
		Step E	88.9538	7116.30	15418.66	185023.90
		Step F	91.6224	7329.79	15881.22	190574.59
		Step G	94.3711	7549.69	16357.66	196291.89
		Step H	97.2022	7776.18	16848.38	202180.58
		Step I	100.1183	8009.46	17353.84	208246.06
		Step J	103.1218	8249.74	17874.45	214493.34



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5555B	Senior Power Plant Engineer-B	Step A	76.9512	6156.10	13338.21	160058.50
		Step B	81.4054	6512.43	14110.27	169323.23
		Step C	83.8475	6707.80	14533.57	174402.80
		Step D	86.3630	6909.04	14969.59	179635.04
		Step E	88.9538	7116.30	15418.66	185023.90
		Step F	91.6224	7329.79	15881.22	190574.59
		Step G	94.3711	7549.69	16357.66	196291.89
		Step H	97.2022	7776.18	16848.38	202180.58
		Step I	100.1183	8009.46	17353.84	208246.06
		Step J	103.1218	8249.74	17874.45	214493.34



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1029B	Senior Utility Billing Analyst-B	Step A	47.1772	3774.18	8177.38	98128.58
		Step B	49.9081	3992.65	8650.74	103808.85
		Step C	51.4053	4112.42	8910.25	106923.02
		Step D	52.9474	4235.79	9177.55	110130.59
		Step E	54.5359	4362.87	9452.89	113434.67
		Step F	56.1718	4493.74	9736.45	116837.34
		Step G	57.8572	4628.58	10028.58	120342.98
		Step H	59.5928	4767.42	10329.42	123953.02
		Step I	61.3806	4910.45	10639.30	127671.65
		Step J	63.2220	5057.76	10958.48	131501.76



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1073B	Street Maintenance Manager-B	Step A	60.9465	4875.72	10564.06	126768.72
		Step B	64.4743	5157.94	11175.55	134106.54
		Step C	66.4085	5312.68	11510.81	138129.68
		Step D	68.4007	5472.06	11856.12	142273.46
		Step E	70.4529	5636.23	12211.84	146542.03
		Step F	72.5665	5805.32	12578.19	150938.32
		Step G	74.7434	5979.47	12955.52	155466.27
		Step H	76.9856	6158.85	13344.17	160130.05
		Step I	79.2953	6343.62	13744.52	164934.22
		Step J	81.6742	6533.94	14156.86	169882.34



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
7522B	Street Maintenance Supervisor-B	Step A	39.1522	3132.18	6786.38	81436.58
		Step B	41.4185	3313.48	7179.21	86150.48
		Step C	42.6610	3412.88	7394.57	88734.88
		Step D	43.9409	3515.27	7616.42	91397.07
		Step E	45.2591	3620.73	7844.91	94138.93
		Step F	46.6169	3729.35	8080.26	96963.15
		Step G	48.0154	3841.23	8322.67	99872.03
		Step H	49.4559	3956.47	8572.36	102868.27
		Step I	50.9395	4075.16	8829.51	105954.16
		Step J	52.4677	4197.42	9094.40	109132.82



City of Roseville

Salary Schedule: Management-B

Appendix:H
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MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1110B	Transit Operations Supervisor-B	Step A	47.0650	3765.20	8157.93	97895.20
		Step B	49.7894	3983.15	8630.16	103561.95
		Step C	51.2830	4102.64	8889.05	106668.64
		Step D	52.8215	4225.72	9155.73	109868.72
		Step E	54.4061	4352.49	9430.39	113164.69
		Step F	56.0383	4483.06	9713.31	116559.66
		Step G	57.7195	4617.56	10004.71	120056.56
		Step H	59.4510	4756.08	10304.84	123658.08
		Step I	61.2346	4898.77	10614.00	127367.97
		Step J	63.0715	5045.72	10932.39	131188.72



City of Roseville

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Appendix:H
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MGMT Management

Grade Code	Grade Name
8762B	Urban Forester-B

Step Name	Hourly	Bi-Weekly	Monthly	Annual
Step A	42.8692	3429.54	7430.66	89167.94
Step B	45.3503	3628.02	7860.72	94328.62
Step C	46.7108	3736.86	8096.54	97158.46
Step D	48.1123	3848.98	8339.47	100073.58
Step E	49.5557	3964.46	8589.65	103075.86
Step F	51.0421	4083.37	8847.30	106167.57
Step G	52.5736	4205.89	9112.76	109353.09
Step H	54.1509	4332.07	9386.16	112633.87
Step I	55.7754	4462.03	9667.74	116012.83
Step J	57.4485	4595.88	9957.74	119492.88



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
0920B	Utility Billing Operations Manager-B	Step A	62.8047	5024.38	10886.15	130633.78
		Step B	66.4401	5315.21	11516.28	138195.41
		Step C	68.4333	5474.66	11861.77	142341.26
		Step D	70.4862	5638.90	12217.61	146611.30
		Step E	72.6009	5808.07	12584.16	151009.87
		Step F	74.7789	5982.31	12961.68	155540.11
		Step G	77.0224	6161.79	13350.55	160206.59
		Step H	79.3330	6346.64	13751.05	165012.64
		Step I	81.7130	6537.04	14163.59	169963.04
		Step J	84.1643	6733.14	14588.48	175061.74



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1041B	Utility Billing and Field Services Supervisor-B	Step A	48.5523	3884.18	8415.73	100988.78
		Step B	51.3626	4109.01	8902.85	106834.21
		Step C	52.9034	4232.27	9169.92	110039.07
		Step D	54.4906	4359.25	9445.04	113340.45
		Step E	56.1253	4490.02	9728.39	116740.62
		Step F	57.8091	4624.73	10020.24	120242.93
		Step G	59.5434	4763.47	10320.86	123850.27
		Step H	61.3296	4906.37	10630.46	127565.57
		Step I	63.1695	5053.56	10949.38	131392.56
		Step J	65.0646	5205.17	11277.86	135334.37



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1154B	Utility Business Systems Administrator-B	Step A	60.9074	4872.59	10557.28	126687.39
		Step B	64.4330	5154.64	11168.39	134020.64
		Step C	66.3661	5309.29	11503.46	138041.49
		Step D	68.3570	5468.56	11848.55	142182.56
		Step E	70.4078	5632.62	12204.02	146448.22
		Step F	72.5200	5801.60	12570.13	150841.60
		Step G	74.6955	5975.64	12947.22	155366.64
		Step H	76.9364	6154.91	13335.64	160027.71
		Step I	79.2445	6339.56	13735.71	164828.56
		Step J	81.6219	6529.75	14147.80	169773.55



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1042B	Utility Customer Service Supervisor-B	Step A	34.8939	2791.51	6048.28	72579.31
		Step B	36.9135	2953.08	6398.34	76780.08
		Step C	38.0209	3041.67	6590.29	79083.47
		Step D	39.1616	3132.93	6788.01	81456.13
		Step E	40.3365	3226.92	6991.66	83899.92
		Step F	41.5465	3323.72	7201.39	86416.72
		Step G	42.7930	3423.44	7417.45	89009.44
		Step H	44.0767	3526.14	7639.96	91679.54
		Step I	45.3991	3631.93	7869.18	94430.13
		Step J	46.7610	3740.88	8105.24	97262.88



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1102B	Utility Exploration Center Supervisor-B	Step A	40.7846	3262.77	7069.33	84831.97
		Step B	43.1448	3451.58	7478.43	89741.18
		Step C	44.4392	3555.14	7702.79	92433.54
		Step D	45.7723	3661.78	7933.87	95206.38
		Step E	47.1456	3771.65	8171.90	98062.85
		Step F	48.5599	3884.79	8417.05	101004.59
		Step G	50.0167	4001.34	8669.56	104034.74
		Step H	51.5171	4121.37	8929.63	107155.57
		Step I	53.0627	4245.02	9197.53	110370.42
		Step J	54.6551	4372.41	9473.55	113682.61



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1646B	Utility Government Relations Administrator-B	Step A	51.3421	4107.37	8899.30	106791.57
		Step B	54.3138	4345.10	9414.39	112972.70
		Step C	55.9433	4475.46	9696.84	116362.06
		Step D	57.6216	4609.73	9987.74	119852.93
		Step E	59.3502	4748.02	10287.37	123448.42
		Step F	61.1307	4890.46	10595.99	127151.86
		Step G	62.9646	5037.17	10913.86	130966.37
		Step H	64.8535	5188.28	11241.27	134895.28
		Step I	66.7991	5343.93	11578.51	138942.13
		Step J	68.8032	5504.26	11925.89	143110.66



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8980B	Wastewater Collection Superintendent-B	Step A	51.0274	4082.19	8844.75	106136.99
		Step B	53.9810	4318.48	9356.71	112280.48
		Step C	55.6004	4448.03	9637.40	115648.83
		Step D	57.2684	4581.47	9926.52	119118.27
		Step E	58.9866	4718.93	10224.34	122692.13
		Step F	60.7562	4860.50	10531.07	126372.90
		Step G	62.5788	5006.30	10846.99	130163.90
		Step H	64.4561	5156.49	11172.39	134068.69
		Step I	66.3898	5311.18	11507.57	138090.78
		Step J	68.3815	5470.52	11852.79	142233.52



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
8978B	Wastewater Collection Supervisor-B	Step A	42.5212	3401.70	7370.34	88444.10
		Step B	44.9821	3598.57	7796.90	93562.77
		Step C	46.3316	3706.53	8030.81	96369.73
		Step D	47.7215	3817.72	8271.73	99260.72
		Step E	49.1531	3932.25	8519.87	102238.45
		Step F	50.6277	4050.22	8775.47	105305.62
		Step G	52.1466	4171.73	9038.74	108464.93
		Step H	53.7110	4296.88	9309.91	111718.88
		Step I	55.3223	4425.78	9589.20	115070.38
		Step J	56.9820	4558.56	9876.88	118522.56



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9040B	Wastewater Treatment Plant Chief Operator-B	Step A	53.2894	4263.15	9236.83	110841.95
		Step B	56.3741	4509.93	9771.51	117258.13
		Step C	58.0653	4645.22	10064.65	120775.82
		Step D	59.8072	4784.58	10366.58	124398.98
		Step E	61.6015	4928.12	10677.59	128131.12
		Step F	63.4496	5075.97	10997.93	131975.17
		Step G	65.3530	5228.24	11327.85	135934.24
		Step H	67.3136	5385.09	11667.69	140012.29
		Step I	69.3329	5546.63	12017.70	144212.43
		Step J	71.4130	5713.04	12378.25	148539.04



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9045B	Wastewater Utility Manager-B	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	72.4862	5798.90	12564.27	150771.30
		Step C	74.6608	5972.86	12941.21	155294.46
		Step D	76.9007	6152.06	13329.45	159953.46
		Step E	79.2078	6336.62	13729.35	164752.22
		Step F	81.5841	6526.73	14141.24	169694.93
		Step G	84.0314	6722.51	14565.44	174785.31
		Step H	86.5524	6924.19	15002.42	180028.99
		Step I	89.1490	7131.92	15452.49	185429.92
		Step J	91.8234	7345.87	15916.06	190992.67



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9047B	Water Conservation Administrator-B	Step A	46.7749	3741.99	8107.65	97291.79
		Step B	49.4826	3958.61	8576.98	102923.81
		Step C	50.9670	4077.36	8834.28	106011.36
		Step D	52.4961	4199.69	9099.32	109191.89
		Step E	54.0709	4325.67	9372.29	112467.47
		Step F	55.6931	4455.45	9653.47	115841.65
		Step G	57.3638	4589.10	9943.06	119316.70
		Step H	59.0848	4726.78	10241.37	122896.38
		Step I	60.8572	4868.58	10548.58	126582.98
		Step J	62.6830	5014.64	10865.05	130380.64



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9085B	Water Distribution Superintendent-B	Step A	50.2748	4021.98	8714.30	104571.58
		Step B	53.9810	4318.48	9356.71	112280.48
		Step C	55.6004	4448.03	9637.40	115648.83
		Step D	57.2684	4581.47	9926.52	119118.27
		Step E	58.9866	4718.93	10224.34	122692.13
		Step F	60.7562	4860.50	10531.07	126372.90
		Step G	62.5788	5006.30	10846.99	130163.90
		Step H	64.4561	5156.49	11172.39	134068.69
		Step I	66.3898	5311.18	11507.57	138090.78
		Step J	68.3815	5470.52	11852.79	142233.52



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management						
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9084B	Water Distribution Supervisor-B	Step A	42.5211	3401.69	7370.32	88443.89
		Step B	44.9821	3598.57	7796.90	93562.77
		Step C	46.3316	3706.53	8030.81	96369.73
		Step D	47.7215	3817.72	8271.73	99260.72
		Step E	49.1531	3932.25	8519.87	102238.45
		Step F	50.6277	4050.22	8775.47	105305.62
		Step G	52.1466	4171.73	9038.74	108464.93
		Step H	53.7110	4296.88	9309.91	111718.88
		Step I	55.3223	4425.78	9589.20	115070.38
		Step J	56.9820	4558.56	9876.88	118522.56



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT	Management					
Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9101B	Water Quality Lab Supervisor-B	Step A	44.6454	3571.63	7738.54	92862.43
		Step B	47.2294	3778.35	8186.43	98237.15
		Step C	48.6464	3891.71	8432.04	101184.51
		Step D	50.1057	4008.46	8684.99	104219.86
		Step E	51.6089	4128.71	8945.54	107346.51
		Step F	53.1572	4252.58	9213.91	110566.98
		Step G	54.7519	4380.15	9490.33	113883.95
		Step H	56.3945	4511.56	9775.05	117300.56
		Step I	58.0862	4646.90	10068.27	120819.30
		Step J	59.8289	4786.31	10370.34	124444.11



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9175B	Water Treatment Plant Chief Operator-B	Step A	51.0229	4081.83	8843.97	106127.63
		Step B	53.9764	4318.11	9355.91	112270.91
		Step C	55.5957	4447.66	9636.59	115639.06
		Step D	57.2636	4581.09	9925.69	119108.29
		Step E	58.9814	4718.51	10223.44	122681.31
		Step F	60.7508	4860.06	10530.14	126361.66
		Step G	62.5734	5005.87	10846.06	130152.67
		Step H	64.4505	5156.04	11171.42	134057.04
		Step I	66.3840	5310.72	11506.56	138078.72
		Step J	68.3757	5470.06	11851.79	142221.46



City of Roseville

Salary Schedule: Management-B

Appendix:H
Effective Date:01/11/2025

MGMT Management

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
9244B	Water Utility Manager-B	Step A	68.5204	5481.63	11876.87	142522.43
		Step B	72.4862	5798.90	12564.27	150771.30
		Step C	74.6608	5972.86	12941.21	155294.46
		Step D	76.9007	6152.06	13329.45	159953.46
		Step E	79.2078	6336.62	13729.35	164752.22
		Step F	81.5841	6526.73	14141.24	169694.93
		Step G	84.0314	6722.51	14565.44	174785.31
		Step H	86.5524	6924.19	15002.42	180028.99
		Step I	89.1490	7131.92	15452.49	185429.92
		Step J	91.8234	7345.87	15916.06	190992.67

ORDINANCE NO. 6900

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6831 THE SALARY ORDINANCE FOR CITY COUNCIL APPOINTED
POSITIONS, AS AMENDED BY APPENDIX "S" TO BE EFFECTIVE
JANUARY 11, 2025 AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6831 the Salary Ordinance for City Council Appointed Positions, is hereby amended as shown on Appendix "S" attached hereto, reflecting a 2.5% general wage increase.

SECTION 2. Salary Plan Effective Date.

This Ordinance shall be effective January 11, 2025 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 11, 2025. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES	COUNCILMEMBERS:
NOES	COUNCILMEMBERS:
ABSENT	COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

Salary Schedule: City Council Appointed Position--

Appendix:S
Effective Date:01/11/2025

**CCAP City Council Appointed
Position**

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1235	Acting City Manager	Step A	122.5472	9803.78	21241.51	254898.18
1200	City Attorney	Step A	150.5100	12040.80	26088.40	313060.80
1240	City Manager	Step A	174.4058	13952.46	30230.34	362764.06

ORDINANCE NO. 6898

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6766, THE SALARY ORDINANCE FOR SWORN EMPLOYEES
REPRESENTED BY THE ROSEVILLE POLICE OFFICERS' ASSOCIATION, AS
AMENDED BY APPENDIX "D" TO BE EFFECTIVE
JANUARY 11, 2025 AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6766, the Salary Ordinance for sworn employees represented by the Roseville Police Officers' Association, is hereby amended as shown on Appendix "D" for salary schedules A & B attached hereto, reflecting labor market adjustments.

SECTION 2. Salary Schedule Effective Date.

This Ordinance shall be effective January 11, 2025 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 11, 2025. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20____, by the following vote on roll call:

AYES	COUNCILMEMBERS:
NOES	COUNCILMEMBERS:
ABSENT	COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

Salary Schedule: Roseville Police Officers Association-A

Appendix:D
Effective Date:01/11/2025

RPOA Roseville Police Officers
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5430A	Police Officer-A	Step A	39.0490	3123.92	6768.49	81221.92
		Step B	41.0012	3280.10	7106.87	85282.50
		Step C	46.5882	3727.06	8075.29	96903.46
		Step D	48.9176	3913.41	8479.05	101748.61
		Step E	51.3635	4109.08	8903.01	106836.08
		Step F	53.9317	4314.54	9348.16	112177.94
		Step G	56.6282	4530.26	9815.55	117786.66
5470A	Police Sergeant-A	Step A	52.3559	4188.47	9075.02	108900.27
		Step B	54.9736	4397.89	9528.76	114345.09
		Step C	57.7223	4617.78	10005.20	120062.38
		Step D	60.6084	4848.67	10505.46	126065.47
		Step E	63.6389	5091.11	11030.74	132368.91
		Step F	66.8207	5345.66	11582.25	138987.06
		Step G	70.1618	5612.94	12161.38	145936.54



City of Roseville

Salary Schedule: Roseville Police Officers Association-B

Appendix:D
Effective Date:01/11/2025

RPOA Roseville Police Officers
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5430B	Police Officer-B	Step A	44.4084	3552.67	7697.46	92369.47
		Step B	45.7785	3662.28	7934.94	95219.28
		Step C	47.1908	3775.26	8179.74	98156.86
		Step D	48.6465	3891.72	8432.06	101184.72
		Step E	50.1476	4011.81	8692.25	104307.01
		Step F	51.6946	4135.57	8960.40	107524.77
		Step G	53.2893	4263.14	9236.81	110841.74
		Step H	54.9334	4394.67	9521.79	114261.47
		Step I	56.6282	4530.26	9815.55	117786.66



City of Roseville

Salary Schedule: Roseville Police Officers Association-B

Appendix:D
Effective Date:01/11/2025

RPOA Roseville Police Officers Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
5470B	Police Sergeant-B	Step A	52.9000	4232.00	9169.33	110032.00
		Step B	55.3864	4430.91	9600.31	115203.71
		Step C	57.0480	4563.84	9888.32	118659.84
		Step D	58.7594	4700.75	10184.96	122219.55
		Step E	60.5221	4841.77	10490.50	125885.97
		Step F	62.3379	4987.03	10805.24	129662.83
		Step G	64.2080	5136.64	11129.39	133552.64
		Step H	66.1342	5290.74	11463.26	137559.14
		Step I	68.1182	5449.46	11807.15	141685.86
		Step J	70.1618	5612.94	12161.38	145936.54

ORDINANCE NO. 6899

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6767, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED
BY ROSEVILLE FIREFIGHTERS, LOCAL 1592, AS AMENDED BY APPENDIX “D”, TO
BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6767, the Salary Ordinance for Roseville Firefighters, Local 1592, is hereby amended as shown on Appendix “D” for salary schedules A & B attached hereto, reflecting labor market adjustments.

SECTION 2. Salary Schedule Effective Date.

A Classification Salary Plan adopted by this Ordinance shall be effective January 11, 2025 as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect January 11, 2025. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20____, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3320ZA	Fire Captain 8Hr-ZA	Step A	47.3338	3786.70	8204.53	98454.30
		Step B	49.7002	3976.02	8614.70	103376.42
		Step C	52.1852	4174.82	9045.43	108545.22
		Step D	54.7947	4383.58	9497.75	113972.98
		Step E	57.5343	4602.74	9972.61	119671.34
		Step F	60.4111	4832.89	10471.26	125655.09
		Step G	63.4315	5074.52	10994.79	131937.52
		Step H	66.6034	5328.27	11544.59	138535.07
3320A	Fire Captain-A	Step A	33.8094	3786.65	8204.41	98452.97
		Step B	35.5000	3976.00	8614.67	103376.00
		Step C	37.2753	4174.83	9045.47	108545.67
		Step D	39.1388	4383.55	9497.68	113972.19
		Step E	41.0961	4602.76	9972.65	119671.84
		Step F	43.1507	4832.88	10471.24	125654.84
		Step G	45.3082	5074.52	10994.79	131937.48
		Step H	47.5737	5328.25	11544.55	138534.61



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3340ZA	Fire Engineer 8Hr-ZA	Step A	43.4260	3474.08	7527.17	90326.08
		Step B	45.5977	3647.82	7903.60	94843.22
		Step C	47.8777	3830.22	8298.80	99585.62
		Step D	50.2715	4021.72	8713.73	104564.72
		Step E	52.7849	4222.79	9149.38	109792.59
		Step F	55.4244	4433.95	9606.90	115282.75
		Step G	58.1954	4655.63	10087.20	121046.43
		Step H	61.1062	4888.50	10591.74	127100.90
3340A	Fire Engineer-A	Step A	31.0185	3474.07	7527.16	90325.87
		Step B	32.5696	3647.80	7903.56	94842.68
		Step C	34.1982	3830.20	8298.76	99585.16
		Step D	35.9078	4021.67	8713.63	104563.51
		Step E	37.7032	4222.76	9149.31	109791.72
		Step F	39.5884	4433.90	9606.79	115281.42
		Step G	41.5678	4655.59	10087.12	121045.43
		Step H	43.6471	4888.48	10591.70	127100.36



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/11/2025

**RFF Roseville Fire Fighters
Association**

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1022A	Fire and Environmental Inspection Supervisor-A	Step A	45.4593	3636.74	7879.61	94555.34
		Step B	47.7322	3818.58	8273.58	99282.98
		Step C	50.1188	4009.50	8687.26	104247.10
		Step D	52.6248	4209.98	9121.63	109459.58
		Step E	55.2561	4420.49	9577.72	114932.69
		Step F	58.0188	4641.50	10056.59	120679.10
		Step G	60.9198	4873.58	10559.43	126713.18
		Step H	63.9659	5117.27	11087.42	133049.07
3375A	Fire and Environmental Safety Inspector I-A	Step A	34.7945	2783.56	6031.05	72372.56
		Step B	36.5346	2922.77	6332.66	75991.97
		Step C	38.3612	3068.90	6649.27	79791.30
		Step D	40.2792	3222.34	6981.73	83780.74
		Step E	42.2932	3383.46	7330.82	87969.86
		Step F	44.4080	3552.64	7697.39	92368.64
		Step G	46.6281	3730.25	8082.20	96986.45
		Step H	48.9598	3916.78	8486.37	101836.38



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3377A	Fire and Environmental Safety Inspector II-A	Step A	38.2738	3061.90	6634.13	79609.50
		Step B	40.1877	3215.02	6965.87	83590.42
		Step C	42.1972	3375.78	7314.18	87770.18
		Step D	44.3070	3544.56	7679.88	92158.56
		Step E	46.5221	3721.77	8063.83	96765.97
		Step F	48.8482	3907.86	8467.02	101604.26
		Step G	51.2907	4103.26	8890.39	106684.66
		Step H	53.8556	4308.45	9334.97	112019.65
3350A	Firefighter EMT I-A	Step A	25.3650	2840.88	6155.24	73862.88
		Step B	26.6333	2982.93	6463.01	77556.17
		Step C	27.9650	3132.08	6786.17	81434.08
		Step D	29.3633	3288.69	7125.49	85505.93
		Step E	30.8317	3453.15	7481.83	89781.91
		Step F	32.3730	3625.78	7855.85	94270.18
		Step G	33.9919	3807.09	8248.70	98984.41
		Step H	35.6931	3997.63	8661.53	103938.31



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3353ZA	Firefighter Paramedic I 8Hr-ZA	Step A	42.3660	3389.28	7343.44	88121.28
		Step B	44.4846	3558.77	7710.66	92527.97
		Step C	46.7090	3736.72	8096.23	97154.72
		Step D	49.0443	3923.54	8501.01	102012.14
		Step E	51.4965	4119.72	8926.06	107112.72
		Step F	54.0715	4325.72	9372.39	112468.72
		Step G	56.7749	4541.99	9840.98	118091.79
		Step H	59.6145	4769.16	10333.18	123998.16
3353A	Firefighter Paramedic I-A	Step A	30.2613	3389.27	7343.41	88120.91
		Step B	31.7745	3558.74	7710.61	92527.34
		Step C	33.3633	3736.69	8096.16	97153.93
		Step D	35.0313	3923.51	8500.93	102011.15
		Step E	36.7829	4119.68	8925.98	107111.80
		Step F	38.6221	4325.68	9372.30	112467.56
		Step G	40.5533	4541.97	9840.93	118091.21
		Step H	42.5817	4769.15	10333.16	123997.91



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-A

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3355ZA	Firefighter Paramedic II 8Hr-ZA	Step A	42.3660	3389.28	7343.44	88121.28
		Step B	44.4846	3558.77	7710.66	92527.97
		Step C	46.7090	3736.72	8096.23	97154.72
		Step D	49.0443	3923.54	8501.01	102012.14
		Step E	51.4965	4119.72	8926.06	107112.72
		Step F	54.0715	4325.72	9372.39	112468.72
		Step G	56.7749	4541.99	9840.98	118091.79
		Step H	59.6145	4769.16	10333.18	123998.16
3355A	Firefighter Paramedic II-A	Step A	30.2613	3389.27	7343.41	88120.91
		Step B	31.7745	3558.74	7710.61	92527.34
		Step C	33.3633	3736.69	8096.16	97153.93
		Step D	35.0313	3923.51	8500.93	102011.15
		Step E	36.7829	4119.68	8925.98	107111.80
		Step F	38.6221	4325.68	9372.30	112467.56
		Step G	40.5533	4541.97	9840.93	118091.21
		Step H	42.5817	4769.15	10333.16	123997.91



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3320ZB	Fire Captain 8Hr-ZB	Step A	51.7230	4137.84	8965.32	107583.84
		Step B	54.1539	4332.31	9386.68	112640.11
		Step C	55.7786	4462.29	9668.29	116019.49
		Step D	57.4517	4596.14	9958.29	119499.54
		Step E	59.1754	4734.03	10257.07	123084.83
		Step F	60.9507	4876.06	10564.79	126777.46
		Step G	62.7791	5022.33	10881.71	130580.53
		Step H	64.6625	5173.00	11208.17	134498.00
		Step I	66.6024	5328.19	11544.42	138532.99
3320B	Fire Captain-B	Step A	36.9450	4137.84	8965.32	107583.84
		Step B	38.6813	4332.31	9386.66	112639.95
		Step C	39.8418	4462.28	9668.28	116019.32
		Step D	41.0370	4596.14	9958.31	119499.74
		Step E	42.2681	4734.03	10257.06	123084.71
		Step F	43.5362	4876.05	10564.78	126777.41
		Step G	44.8423	5022.34	10881.73	130580.78
		Step H	46.1875	5173.00	11208.17	134498.00
		Step I	47.5737	5328.25	11544.55	138534.61



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3340ZB	Fire Engineer 8Hr-ZB	Step A	47.4546	3796.37	8225.46	98705.57
		Step B	49.6848	3974.78	8612.03	103344.38
		Step C	51.1755	4094.04	8870.42	106445.04
		Step D	52.7106	4216.85	9136.50	109638.05
		Step E	54.2920	4343.36	9410.61	112927.36
		Step F	55.9209	4473.67	9692.96	116315.47
		Step G	57.5984	4607.87	9983.72	119804.67
		Step H	59.3264	4746.11	10283.24	123398.91
		Step I	61.1062	4888.50	10591.74	127100.90
3340B	Fire Engineer-B	Step A	33.8961	3796.36	8225.45	98705.44
		Step B	35.4890	3974.77	8612.00	103343.97
		Step C	36.5538	4094.03	8870.39	106444.67
		Step D	37.6505	4216.86	9136.52	109638.26
		Step E	38.7798	4343.34	9410.56	112926.78
		Step F	39.9433	4473.65	9692.91	116314.89
		Step G	41.1416	4607.86	9983.69	119804.34
		Step H	42.3759	4746.10	10283.22	123398.62
		Step I	43.6471	4888.48	10591.70	127100.36



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
1022B	Fire and Environmental Inspection Supervisor-B	Step A	49.6730	3973.84	8609.99	103319.84
		Step B	52.0076	4160.61	9014.65	108175.81
		Step C	53.5680	4285.44	9285.12	111421.44
		Step D	55.1750	4414.00	9563.67	114764.00
		Step E	56.8302	4546.42	9850.57	118206.82
		Step F	58.5351	4682.81	10146.08	121753.01
		Step G	60.2911	4823.29	10450.46	125405.49
		Step H	62.0999	4967.99	10763.98	129167.79
		Step I	63.9659	5117.27	11087.42	133049.07
3375B	Fire and Environmental Safety Inspector I-B	Step A	37.6316	3010.53	6522.81	78273.73
		Step B	39.4002	3152.02	6829.37	81952.42
		Step C	40.5822	3246.58	7034.25	84410.98
		Step D	41.7996	3343.97	7245.26	86943.17
		Step E	43.0537	3444.30	7462.64	89551.70
		Step F	44.3453	3547.62	7686.52	92238.22
		Step G	45.6756	3654.05	7917.10	95005.25
		Step H	47.0460	3763.68	8154.64	97855.68
		Step I	48.4573	3876.58	8399.27	100791.18



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3377B	Fire and Environmental Safety Inspector II-B	Step A	41.3947	3311.58	7175.08	86100.98
		Step B	43.3402	3467.22	7512.30	90147.62
		Step C	44.6405	3571.24	7737.69	92852.24
		Step D	45.9797	3678.38	7969.81	95637.78
		Step E	47.3590	3788.72	8208.89	98506.72
		Step F	48.7798	3902.38	8455.17	101461.98
		Step G	50.2432	4019.46	8708.82	104505.86
		Step H	51.7506	4140.05	8970.10	107641.25
		Step I	53.3031	4264.25	9239.20	110870.45
3350B	Firefighter EMT I-B	Step A	29.2951	3281.05	7108.94	85307.33
		Step B	30.0276	3363.09	7286.70	87440.37
		Step C	30.7782	3447.16	7468.84	89626.12
		Step D	31.5477	3533.34	7655.58	91866.90
		Step E	32.3363	3621.67	7846.94	94163.31
		Step F	33.1448	3712.22	8043.14	96517.66
		Step G	33.9733	3805.01	8244.19	98930.25
		Step H	34.8227	3900.14	8450.31	101403.70
		Step I	35.6931	3997.63	8661.53	103938.31



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3353ZB	Firefighter Paramedic I 8Hr-ZB	Step A	46.2961	3703.69	8024.66	96295.89
		Step B	48.4721	3877.77	8401.83	100821.97
		Step C	49.9262	3994.10	8653.87	103846.50
		Step D	51.4240	4113.92	8913.49	106961.92
		Step E	52.9667	4237.34	9180.89	110170.74
		Step F	54.5558	4364.46	9456.34	113476.06
		Step G	56.1924	4495.39	9740.02	116880.19
		Step H	57.8781	4630.25	10032.20	120386.45
		Step I	59.6145	4769.16	10333.18	123998.16
3353B	Firefighter Paramedic I-B	Step A	33.0686	3703.68	8024.65	96295.76
		Step B	34.6228	3877.75	8401.80	100821.59
		Step C	35.6615	3994.09	8653.86	103846.29
		Step D	36.7314	4113.92	8913.49	106961.84
		Step E	37.8332	4237.32	9180.86	110170.28
		Step F	38.9682	4364.44	9456.28	113475.40
		Step G	40.1373	4495.38	9739.98	116879.82
		Step H	41.3415	4630.25	10032.20	120386.45
		Step I	42.5817	4769.15	10333.16	123997.91



City of Roseville

Salary Schedule: Roseville Fire Fighters Association-B

Appendix:D
Effective Date:01/11/2025

RFF Roseville Fire Fighters
Association

Grade Code	Grade Name	Step Name	Hourly	Bi-Weekly	Monthly	Annual
3355ZB	Firefighter Paramedic II 8Hr-ZB	Step A	46.2961	3703.69	8024.66	96295.89
		Step B	48.4721	3877.77	8401.83	100821.97
		Step C	49.9262	3994.10	8653.87	103846.50
		Step D	51.4240	4113.92	8913.49	106961.92
		Step E	52.9667	4237.34	9180.89	110170.74
		Step F	54.5558	4364.46	9456.34	113476.06
		Step G	56.1924	4495.39	9740.02	116880.19
		Step H	57.8781	4630.25	10032.20	120386.45
		Step I	59.6145	4769.16	10333.18	123998.16
3355B	Firefighter Paramedic II-B	Step A	33.0686	3703.68	8024.65	96295.76
		Step B	34.6228	3877.75	8401.80	100821.59
		Step C	35.6615	3994.09	8653.86	103846.29
		Step D	36.7314	4113.92	8913.49	106961.84
		Step E	37.8332	4237.32	9180.86	110170.28
		Step F	38.9682	4364.44	9456.28	113475.40
		Step G	40.1373	4495.38	9739.98	116879.82
		Step H	41.3415	4630.25	10032.20	120386.45
		Step I	42.5817	4769.15	10333.16	123997.91

RESOLUTION NO. 24-429

APPROVING A SIDE LETTER AGREEMENT TO THE MEMORANDUM OF
UNDERSTANDING FOR EMPLOYEES REPRESENTED BY ROSEVILLE FIREFIGHTERS,
LOCAL 1592, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT
ON BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a Side Letter Agreement to the Memorandum of Understanding for
Employees Represented by Roseville Firefighters, Local 1592, related to Survey Agencies and
Longevity Pay on Holiday Buy-Up, has been reviewed by the City Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that
said Side Letter Agreement to the Master Memorandum of Understanding is approved and that
the City Manager is authorized to execute it on behalf of the City of Roseville; and administer,
interpret, and apply its terms, intent, and spirit, and execute any other documents including
modifying its terms as necessary to effectuate the purposes hereof as determined necessary by
the City Manager, including, if, in the City Manager's discretion, its agreeable and necessary to
do so based on compliance direction provided by CalPERS concerning the topics addressed
therein.

PASSED AND ADOPTED by the City Council of the City of Roseville this _____ day
of _____, 20____, by the following vote on roll call:

AYES COUNCIL MEMBER:

NOES COUNCIL MEMBER:

ABSENT COUNCIL MEMBER:

Mayor

ATTEST:

City Clerk

SIDE LETTER AGREEMENT

BETWEEN THE

THE CITY OF ROSEVILLE

AND

ROSEVILLE FIREFIGHTERS, LOCAL 1592

Survey Agencies and Longevity Pay on Holiday Buy-up

The City of Roseville (hereinafter referred to as “City”) and the Roseville Firefighters, Local 1592 (hereinafter referred to as “RFF”) entered into a Memorandum of Understanding (“MOU”) with a term beginning on January 1, 2022, and terminating on December 31, 2025. The City and RFF are collectively referred to herein as the “Parties.”

Background and Overview

The intent of this Side Letter Agreement (“Agreement” or “SLA”) is to mutually address unique facts and time specific points of interest discussed during the review of the labor market data, pursuant to MOU, Chapter 2, Article 1, Labor Market Adjustments, provision, A.4. The Parties discussed recruitment and retention concerns. RFF shared concerns about South Placer Fire Protection District (“South Placer Fire”) being included in the list of survey agencies, as they are having financial issues, having closed two fire stations. The City has recently acquired two candidates from this agency and has not recently lost candidates to South Placer Fire. The City learned from the total compensation consultant that other clients had removed South Placer Fire from their market agencies. As such, to remain competitive in our labor market, the City believes that removing this agency from the list of comparable market agencies based on the reasons set forth herein, meets the spirit and intent of applying market data and in light of the specific facts discussed by the Parties.

Further, the City was recently notified by CalPERS that the RFF MOU does not clearly specify the conditions of payment of longevity pay on holiday buy up as Compensation Earnable pursuant to Government Code (GC) Section 20636 (Classic) or Pensionable Compensation pursuant to GC 7522.34 (PEPRA) and as Special Compensation as defined in the California Code of Regulation section 571 (Classic) and 571.1(PEPRA). Employees who are normally required to work on an approved holiday because they work in positions that require scheduled staffing without regard to holidays shall receive additional compensation, over and above the employees’ hourly rate of pay. Since these shift employees are not able to take holidays off, in accordance with MOU Chapter 3, Article II, Holidays/Scheduling Time-off, provision C., they may elect to receive straight salary for all shifts of earned and unused holiday credit within each calendar year. Based on the Longevity provision, effective February 25, 2012, the City has calculated and reported longevity pay on holiday buy-up of earned and unused holiday credit as special compensation for employee hired prior to January 1, 2017. Employees hired on or after January 1, 2017, are eligible for a lump sum service term bonus which is not reportable as

special compensation. The intent of this Side Letter Agreement is to capture the City's practice and does not result in any additional or reduced compensation for employees, nor any change to the reported compensation to CalPERS. The Parties agree to capture this unequivocal past practice in the holiday provision that holiday pay includes the base pay rate plus applicable longevity pay rate multiplied by the holiday hours and the holiday pay reported to CalPERS as special compensation will continue to be included by CalPERS in the calculation of their eligible retirement earnings, unless and until CalPERS determines otherwise. The parties acknowledge and agree by execution of this SLA, that notwithstanding their intent, the parties will abide by the direction or determination made by CalPERS, should that occur, on the calculation and reportability of compensation and hours relevant to the topics discussed herein. The SLA also incorporates herein by this reference the revisions to paragraph B and C from the Holiday/Scheduling Time off Side Letter, executed on February 16, 2023.

The specific provisions contained in this SLA are intended to supersede any previous agreements, whether oral or written, regarding the matters contained in this SLA.

The Parties have satisfied their obligations to meet and confer in good faith in accordance with the Meyers-Milias-Brown Act ("MMBA").

Except as provided here, all wages, hours, and other terms and conditions of employment presently in the City's MOU and SLAs with RFF remain in full force and effect.

This SLA will remain in effect unless it is modified through further negotiations in accordance with the MMBA.

The City and RFF mutually agree, after meeting and conferring in good faith, to the following:

1. To address recruitment and retention concerns, the Parties agree to amend Appendix "B" – Survey Agencies and remove South Placer Fire Protection District from the list of survey agencies for total compensation comparison (attached).
2. To clarify the long standing past practice of reporting special compensation to CalPERS, the Parties agree to modify specific language in the RFF MOU, Chapter 3, Leaves as follows, which also incorporates the agreed upon revisions to paragraph B and C from the Holiday/Scheduling Time off Side Letter, executed on February 16, 2023:

ARTICLE II. HOLIDAY/SCHEDULING TIME OFF

- A. The following holidays shall be observed by the City with respect to all employees, except shift employees. City offices shall be closed on these days except as otherwise provided herein:

January 1st (New Year's Day)

The third Monday in January (Martin Luther King's Birthday)

The third Monday in February (Washington's Birthday)

The last Monday in May (Memorial Day)

July 4th (Independence Day)

The first Monday in September (Labor Day)

November 11th (Veteran's Day)

The day in November appointed by the President of the United States as Thanksgiving Day

The day immediately following Thanksgiving Day

December 25th (Christmas)

Sixteen (16) hours (floating holiday) to be taken any time during the calendar year by employees who have completed at least six (6) months probationary service (pro-rated for part time permanent employees). The number of floating holiday hours to be credited to a new employee hired after January 1 shall be pro-rated based on the number of full months employed during that year. Employees unable to complete six (6) months of probationary service prior to December 31 shall not accrue or be eligible for any floating holidays that year. The employees and the employees' supervisors shall jointly determine a convenient date to take such leave.

- B. Fire Department Shift employees shall receive seven (7) full paid twenty-four (24) hour holiday shifts per year, in advance on January 1. Employees must use holiday time off in a ~~minimum of eight (8) hours of holiday with additional hours requested in one (1) hour full-shift increments up to twenty-four (24) hours.~~
- C. In lieu of holiday time off, Shift employees may elect to receive straight salary for all shifts of earned and unused holiday credit within each calendar year. All holiday time to be converted to pay by an employee shall be in ~~one-half~~ full shift increments. Effective February 25, 2012, holiday pay includes the base pay rate plus the hourly pay rate equivalent of longevity pay which is calculated on holiday hours at straight time (i.e., base pay rate plus applicable longevity pay rate multiplied by the number of applicable holiday hours to equal holiday pay). Holiday pay (base pay compensation and longevity pay compensation on holiday hours) will be reported to CalPERS as special compensation for employees hired before January 1, 2017.
- D. All holiday time off is subject to advance approval of the department head.
- E. Holiday hours which are not used by December 31 will be cashed out and paid at the employee's regular rate of pay.
- F. If an employee has taken more holidays in advance than have been earned at the time of separation from service, the City may deduct an equivalent amount of pay for the holidays taken in advance from the employee's final pay check.
- G. If an employee is on disability leave, jury leave, or military leave as provided in the Personnel Rules or this MOU, and the employee is thus unable to liquidate holiday hours, employees

will be allowed to carry over such hours to the next year until they return to work. Employees must submit a timely request upon their return to work so that the hours are liquidated within thirty (30) days of their return to work. If a request is not submitted or is submitted too late to be considered, the hours will be forfeited. If a request is submitted and denied by the department, the employee will be paid for the hours at the straight time rate.

H. SCHEDULING TIME OFF

1. The following policy and procedures shall continue to be followed by shift personnel when scheduling leave. Positions on the leave calendar are referred to as "slots." The first, second, third, fourth, fifth, sixth, and seventh slots on the leave calendar are reserved for vacation (VAC), holiday (HOL), and compensatory time off (CTO). All other forms of leave start at the eighth slot and work down (seventh, etc.) from there. If there is a vacancy, or open position (OPN) on the shift due to promotions, retirements, or separations from the department, that vacancy will not occupy a slot. The Battalion Chief must authorize exceptions for unusual, emergency, necessary, or infrequent circumstances.
2. Notwithstanding paragraph 1 above, the number of slots (positions) on the leave calendar will be determined by the following:
 - a. Number of shift personnel per day x 20% = total number of slots per day
 - b. Any resulting decimal portion will be adjusted to the next whole number
 - c. For example, 22 shift personnel per day x 20% = 4.4; will be adjusted to 5 slots per day.
3. Shift personnel will not have any available slots on the calendar for the following holidays (including vacation or holiday leave):
 - a. Thanksgiving Day
 - b. Christmas Eve (December 24)
 - c. Christmas Day (December 25)

Shift employees listed in Appendix "A" who are scheduled to work on holidays will have the opportunity to find a replacement worker for the three (3) "special days" (Thanksgiving, Christmas Eve, and Christmas). It is the responsibility of the scheduled worker to fill his/her absence on the "special days". The replacement worker will be allowed to voluntarily work for the scheduled employee on a rank-for-rank basis.

4. Employees who are scheduled to work will have the opportunity to find a replacement worker for short-term CTO, vacation or holiday leave defined as one continuous leave per employee per day with a minimum of two (2) hours and a maximum of seven and three quarters (7.75) hours. Such leave shall not disrupt training or other scheduled activities and shall be approved by the appropriate Company Officer. It is the responsibility of the scheduled worker to fill his/her absence on this type of short-term leave. The replacement worker will be allowed to voluntarily work for the scheduled employee on a rank for rank basis.

THESE ARE TENTATIVE TERMS SUBJECT TO THE APPROVAL OF THE CITY COUNCIL.

City of Roseville

Roseville Firefighters, Local 1592

Dominick Casey, City Manager

John F. Coburn, Labor Relations Consultant

Date: _____

Date: December 4, 2024

Gabe Michael, President RFF

Date: 12-06-2024

APPENDIX “B”

SURVEY AGENCIES

City of Sacramento
Davis
Fairfield
Folsom
Lodi
Rocklin
Sacramento Metropolitan Fire Protection District
~~South Placer Fire Protection District~~
Vacaville
City of West Sacramento
El Dorado Hills Fire Department
Consumnes Community Services District Fire Department

RESOLUTION NO. 24-430

APPROVING A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING FOR
SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE OFFICERS'
ASSOCIATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON
BEHALF OF THE CITY OF ROSEVILLE

WHEREAS, a side letter to the Memorandum of Understanding for Sworn Employees Represented by the Roseville Police Officers' Association, related to shift differential and reported special compensation, has been reviewed by the City Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that said Side Letter Agreement to the Master Memorandum of Understanding is approved and that the City Manager is authorized to execute it on behalf of the City of Roseville; and administer, interpret, and apply its terms, intent, and spirit, and execute any other documents including modifying its terms as necessary to effectuate the purposes hereof as determined necessary by the City Manager, including, if, in the City Manager's discretion, its agreeable and necessary to do so based on compliance direction provided by CalPERS concerning the topics addressed therein.

PASSED AND ADOPTED by the City Council of the City of Roseville this _____ day of _____, 2024, by the following vote on roll call:

AYES COUNCIL MEMBER:

NOES COUNCIL MEMBER:

ABSENT COUNCIL MEMBER:

Mayor

ATTEST:

City Clerk

**SIDE LETTER AGREEMENT
BETWEEN THE
ROSEVILLE POLICE OFFICERS' ASSOCIATION
AND
THE CITY OF ROSEVILLE**

RELATED TO SHIFT DIFFERENTIAL AND REPORTED SPECIAL COMPENSATION

The City of Roseville (hereinafter referred to as "City") and the Roseville Police Officers' Association (hereinafter referred to as "RPOA") entered into a Memorandum of Understanding ("MOU") with a term beginning on February 12, 2022, and terminating on December 31, 2025. The City and RPOA are collectively referred to herein as the "Parties."

Background and Overview

Shift Differential

The Parties hereby agree to the terms of this Side Letter Agreement ("SLA"), entered into in October 2024, in response to an inquiry from RPOA related to Police Officers on the Swing and Graveyard shifts receiving less pay during the pay periods in which they took vacation or sick leave. The City practice for paying the Shift Differential has been to pay it on hours worked based on the specific language in the RPOA MOU Shift Differential provision. The parties agree to update the shift differential language to allow employees who are regularly assigned to either the swing or graveyard shift to receive the regular shift compensation when they take leave from that regularly assigned shift. The agreed upon updates in this side letter are effective the first full pay period in January 2025, when the system programming will be ready.

Holiday Buy-up Related Special Compensation

The City recently received information from CalPERS related to another employee group that put the City on notice that the current MOU language does not clearly state the longstanding pay practice of calculating the percentage based service term bonus compensation paid in the biweekly payroll on holiday buy up as Compensation Earnable pursuant to Government Code (GC) Section 20636 (Classic) or Pensionable Compensation pursuant to GC 7522.34 (PEPRA) and as Special Compensation as defined in the California Code of Regulation section 571 (Classic) and 571.1(PEPRA). Employees who are normally required to work on an approved holiday because they work in positions that require scheduled staffing without regard to holidays shall receive additional compensation, over and above the employees' hourly rate of pay. Since these shift employees are not able to take holidays off, in accordance with MOU Chapter 3, Leaves, Article I, Holidays, provision B, they may elect to receive straight salary for all shifts of earned and unused holiday credit within each calendar year. Based on the Service Term Bonus provision, for employees hired prior to January 1, 2016, the City has calculated and reported service term pay on holiday buy-up of earned and unused holiday credit as special compensation. Employees hired on or after January 1, 2016, are eligible for a lump sum service term bonus which is not reportable as special compensation per the CalPERS regulations. The intent of this Side Letter Agreement is to capture the City's practice and does not result in any additional or reduced compensation for employees, nor any change to the reported compensation to CalPERS. The Parties agree to capture this unequivocal past practice in the holiday provision that holiday pay includes the base pay rate plus applicable longevity pay rate multiplied by the holiday hours and the holiday pay reported to CalPERS as special compensation will continue to be included by CalPERS in the calculation of their eligible retirement earnings, unless and until CalPERS determines otherwise. The parties

acknowledge and agree by execution of this SLA, that notwithstanding their intent, the parties will abide by the direction or determination made by CalPERS, should that occur, on the calculation and reportability of compensation and hours relevant to the topics discussed herein. The SLA also incorporates herein by this reference the revisions to Article I and the content from the Holiday Leave Time Side Letter, executed on February 16, 2023.

Effective the first full pay period in January 2025, the parties agree to the following changes to the current RPOA MOU, Chapter 2, Article XVI, Graveyard Shift Differential:

ARTICLE XVI. GRAVEYARD SHIFT DIFFERENTIAL

The department employs a patrol shift schedule consisting of four work periods (dayshift, relief, swing shift, graveyard).

- a. Employees regularly assigned to work graveyard shift ~~(i.e. 5 or more contiguous hours)~~ shall receive a shift differential of 5% of base pay for all hours worked and all hours of leave used.
- b. Employees regularly assigned to work swing shift shall receive a shift differential of 2.5% of base pay for all hours worked and all hours of leave used., ~~and this excludes employees on the relief shift.~~
- c. Any other employee assigned to work a ~~the~~ full graveyard or full swing shift shall be eligible to receive the appropriate shift differential, but only for hours worked as a result of that shift.
- d. ~~This is not intended to be paid to employees who work partial hours in these shifts, however, leave time does not preclude shift pay.~~

And the parties also agree to the following redline changes to capture the current pay practice and reporting of special compensation in the current RPOA MOU, Chapter 3, Leaves, Article I, Holidays, which also incorporates the agreed upon revisions to this same Article I from the Holiday Leave Time Side Letter, executed on February 16, 2023:

ARTICLE I. HOLIDAYS

- A. Non-shift employees who are allowed to take holidays off shall receive holidays as provided below:
 1. The following holidays shall be observed by the City with respect to all employees, except shift employees. For purposes of this section, shift employees (otherwise known as "shift workers") are those employees who are not allowed to take holidays off as they fall.
 - a) January 1st (New Year's Day)
 - b) The third Monday in January (Martin Luther King's Birthday)
 - ~~b)c)~~ February 12th (Lincoln's Birthday)
 - ~~e)d)~~ The third Monday in February (Washington's Birthday)
 - ~~ed)~~ The last Monday in May (Memorial Day)
 - ~~fe)~~ July 4th (Independence Day)
 - ~~fg)~~ The first Monday in September (Labor Day)
 - h) November 11th (Veteran's Day)

- i) The day in November appointed by the President of the United States as Thanksgiving Day
- j) The day immediately following Thanksgiving Day
- k) December 24th (Christmas Eve)
- l) December 25th (Christmas)
- ~~l) Sixteen (16) hours floating holiday to be taken any time during the fiscal year by employees who have completed at least six (6) months probationary service (pro-rated for part-time regular employees). The number of floating holiday hours to be credited to a new employee hired after July 1st shall be pro-rated based on the number of full months employed during that year. Employees unable to complete six (6) months of probationary service prior to June 30th shall not accrue or be eligible for any floating holidays that year. The employees and the employees' supervisors shall jointly determine a convenient date.~~

2. If January 1st, February 12th, July 4th, November 11th, December 24th or December 25th falls on a Saturday, the preceding Friday shall be a holiday; if any such day falls on a Sunday, then the following Monday shall be a holiday. If a holiday occurs on the employee's first normal day off, the employee shall take the preceding day as the holiday; however, if the holiday occurs on the employee's second consecutive normal day off, the employee shall take the following day as the holiday. This policy shall be adhered to where practical and may be modified only by written consent to other conditions by the department head.

- B. Shift employees who are not allowed to take holidays off as they fall ~~(including detectives)~~ shall receive one hundred and ten (110) holiday hours to be credited in advance on January 1st of each year. For purposes of holidays, shift employees are those working 11 hours shifts, 10 hour shifts and 9/80 shifts. Employees may submit a request at any time after ~~January 1st~~ June 30th for a one-time lump sum in full shift increments of up to fifty-five (55) hours' holiday pay. ~~prior to taking~~ Any time off taken is at straight salary. ~~At any time after July 1, employees may submit a request for a one-time lump sum of up to fifty five (55) hours holiday pay prior to taking time off at straight salary.~~ All accrued and unused holiday hours up to 110 hours will be paid off at the end of the calendar year (December 31st). 110 holiday hours are represented as follows:

1. 3/11-4/11 hour shift – eleven (11) hours for ten (10) designated City holidays above.
2. 4/10 hour shift schedule – ten (10) hours for eleven (11) designated City holidays above.
3. 9/80 shift schedule (may be assigned to 4/10 or 3/11-4/11 shift in the summer) – nine (9) hours for each of the twelve (12) designated City holidays above, plus two (2) floating holiday hours. Any unused floating holiday leave hours will be cashed out as nonpersable.

For Shift employees hired prior to January 1, 2016, and not allowed to take holidays off as they fall, holiday pay includes the base pay rate plus the hourly pay rate equivalent of service term bonus pay which is calculated on holiday hours at straight time (i.e., base pay rate plus applicable service term bonus pay rate multiplied by the number of applicable holiday hours to equal holiday pay). Holiday pay (base pay compensation and service term bonus compensation on holiday hours) will be reported to CalPERS as special compensation for employees hired before January 1, 2016.

1. All holiday time off is subject to advance approval of the first level management supervisor and department head. Employees must request holiday time off at least seven (7) workdays prior to the requested holiday and in full shift increments.
2. Upon separation from service, if an employee has taken more holidays in advance than have been earned during the fiscal year, the City shall deduct an equivalent amount of pay for the holidays taken or paid in advance from the employee's final paycheck, or such amount shall otherwise be owed to the City by the employee.

Upon separation from service, if an employee has an accrued holiday leave balance, said employee shall be paid for all earned hours at their final rate of pay.

For purposes of holiday accrual under Section B.1 and B.2, holiday hours will be calculated based on the number of calendar days the employee worked in a calendar year.

~~C. The determination of whether an employee is categorized as able to take holidays (non-shift employees) or scheduled to work holidays (shift employees) for the purpose of holidays shall be based upon the employee's assignment as of January 1st of each year.~~

The specific provisions contained in this SLA are intended to supersede any previous agreements, whether oral or written, regarding the matters contained in this SLA.

The Parties have satisfied their obligations to meet and confer in good faith in accordance with the Meyers-Milias-Brown Act ("MMBA").

Except as provided here, all wages, hours, and other terms and conditions of employment presently in the City's MOU and SLAs with the RPOA remain in full force and effect.

THESE ARE TENTATIVE TERMS SUBJECT TO APPROVAL OF THE CITY COUNCIL.

Date: 12/10/2024



Pat Ganguet, RPOA President
ROSEVILLE POLICE OFFICERS' ASSOCIATION, RPOA

Date: _____

Dominick Casey, City Manager
CITY OF ROSEVILLE

ORDINANCE NO. 6901

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
ORDINANCE NO. 6854, THE SALARY ORDINANCE FOR SEASONAL/TEMPORARY
EMPLOYEES, AS AMENDED BY APPENDIX “W” TO BE EFFECTIVE
DECEMBER 28, 2024, AS AN URGENCY MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Title and Purpose.

Ordinance No. 6854, the Salary Ordinance for Seasonal/Temporary Employees, is hereby amended as shown on Appendix “W” attached hereto to reflect a minimum wage increase for forty-three (43) classifications identified by Human Resources, as well as the addition and deletion of the classifications listed below.

ADDITION OF CLASSIFICATION

<u>Classification No.</u>	<u>Position Title</u>	<u>Hourly Rate</u>
1157	Refuse Maintenance Assistant	\$28.70
1158	Adult/Senior Services Driver	\$22.50
1159	Event Specialist	\$21.50

DELETION OF CLASSIFICATION

<u>Classification No.</u>	<u>Position Title</u>	<u>Hourly Rate</u>
1014	Event Specialist	\$19.00
1015	Event Specialist II	\$20.00
1016	Event Specialist III	\$21.00

SECTION 2. Salary Plan Effective Date.

This Ordinance shall be effective December 28, 2024, as an urgency measure.

SECTION 3. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect December 28, 2024. A statement of urgency is as follows:

It is necessary to amend the Salary Ordinance to comply with recently approved changes for the orderly and necessary continuance of operations of the City.

SECTION 4. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20__, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

ATTEST:

MAYOR

City Clerk



City of Roseville
Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP	Temporary		
Grade Code	Grade Name	Step Name	Hourly
CI30	Activity Instructor	Step A	0.0000
1158	Adult/Senior Services Driver	Step A	22.5000
3747	Aqua Fitness Instructor	Step A	51.0000
1100	Aquatics Facilities Maintenance Worker	Step A	19.5000
		Step B	20.5000
		Step C	21.5000
		Step D	22.5000



City of Roseville
Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9503	Assistant Pool Manager I	Step A	20.8373

1077	Assistant Pool Manager II	Step A	21.8791
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City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9505	Building Inspection Assistant	Step A	16.5000
		Step B	16.9075
		Step C	17.3250
		Step D	17.7528
		Step E	18.1913
		Step F	18.6405
		Step G	19.1008
		Step H	19.5725
		Step I	20.0559
9507	Child Care Aide	Step A	17.0000
		Step B	17.4198
		Step C	17.8500
		Step D	18.2908



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9506	Child Care Program Assistant	Step A	20.5014
		Step B	21.0077
		Step C	21.5265
		Step D	22.0581
1010	Child Care Program Leader	Step A	24.6017
		Step B	25.2092
		Step C	25.8318
		Step D	26.4697



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name
9508	Child Care Teacher

Step Name	Hourly
Step A	17.8500
Step B	18.2908
Step C	18.7425
Step D	19.2053

CI10	Class Instructor
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Step A	0.0000
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City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code Grade Name

1230 College Intern

Step Name Hourly

Step A 16.5000

Step B 17.3250

Step C 18.1913

Step D 19.1008

Step E 20.0559

Step F 21.0586

Step G 22.1116

Step H 23.2172

Step I 24.3780

Step J 25.5969

Step K 26.8768

Step L 28.2206

Step M 29.6316

Step N 31.1132

Step O 32.6689



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
1127	Community Outreach Specialist	Step A	33.8978
		Step B	34.7349
		Step C	35.5926
		Step D	36.4716
		Step E	37.3723
		Step F	38.2952
		Step G	39.2409
		Step H	40.2100
		Step I	41.2029
1270	Council Member	Step A	600.0000 monthly stipend*
		*Mayor receives an additional \$50.00 per month	



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
1137	Customer Service Specialist	Step A	18.0000
		Step B	18.5400
		Step C	19.0962
		Step D	19.6691
		Step E	20.2592
		Step F	20.8669
		Step G	21.4929
		Step H	22.1377
		Step I	22.8019
9509	Engineering Aide	Step A	16.5000
		Step B	16.9075
		Step C	17.3250
		Step D	17.7528
		Step E	18.1913
		Step F	18.6405
		Step G	19.1008
		Step H	19.5725
		Step I	20.0559



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
1020	Event Recreation Program Leader	Step A	23.0000
1159	Event Specialist	Step A	21.5000
9510	Fire Equipment Specialist	Step A	16.5421
		Step B	16.8851
		Step C	17.3072
		Step D	17.7399
		Step E	18.1834
		Step F	18.6380
		Step G	19.1039
		Step H	19.5815
		Step I	20.0711
		Step J	20.5729
		Step K	21.0872
		Step L	21.6144
		Step M	22.1547
		Step N	22.7086
		Step O	23.2763



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name
9511	Fire Logistics Worker

Step Name	Hourly
Step A	16.5421
Step B	16.8851
Step C	17.3072
Step D	17.7399
Step E	18.1834
Step F	18.6380
Step G	19.1039
Step H	19.5815
Step I	20.0711
Step J	20.5729
Step K	21.0872
Step L	21.6144
Step M	22.1547
Step N	22.7086
Step O	23.2763



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9512	Fire Public Education Coordinator	Step A	20.5700
		Step B	21.3636
		Step C	21.8977
		Step D	22.4452
		Step E	23.0063
		Step F	23.5815
		Step G	24.1710
		Step H	24.7753
		Step I	25.3946
		Step J	26.0295
		Step K	26.6802
		Step L	27.3473
		Step M	28.0309
		Step N	28.7317
		Step O	29.4500
CI20	Fitness Instructor-Fee	Step A	0.0000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
3735	Fitness Instructor-Hourly	Step A	30.0000
		Step B	31.0000
		Step C	32.0000
		Step D	33.0000
		Step E	34.0000
		Step F	35.0000
1145	High School Intern	Step A	18.0000
1079	Instructor Hourly	Step A	23.0000
		Step B	24.0000
		Step C	25.0000
		Step D	26.0000
		Step E	27.0000
		Step F	28.0000
		Step G	29.0000
		Step H	30.0000
		Step I	31.0000
3750	Instructor Meeting Rate	Step A	19.0000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9513	Interpretive Services Program Assistant	Step A	17.5000
		Step B	18.5000
		Step C	19.5000
		Step D	20.5000
9514	Interpretive Services Program Leader	Step A	20.0000
		Step B	21.0000
		Step C	22.0000
		Step D	23.0000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code Grade Name

9515 Library Page

Step Name Hourly

Step A 16.5000

Step B 17.5000

Step C 18.5000

Step D 19.5000

Step E 0.0000

1074 Lifeguard

Step A 18.0000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name
9518	Maintenance Assistant

Step Name	Hourly
Step A	16.5000
Step B	17.3250
Step C	18.1913
Step D	19.1008
Step E	20.0559
Step F	21.0586
Step G	22.1116
Step H	23.2172
Step I	24.3780
Step J	25.5969
Step K	26.8768
Step L	28.2206
Step M	29.6316
Step N	31.1132
Step O	32.6689



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name
9519	Marketing Technician

Step Name	Hourly
Step A	20.8116
Step B	21.3255
Step C	21.8522
Step D	22.3918
Step E	22.9448
Step F	23.5114
Step G	24.0920
Step H	24.6870
Step I	25.2966
Step J	25.9213
Step K	26.5615
Step L	27.2174
Step M	27.8895
Step N	28.5783
Step O	29.2840



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9521	Parks and Facility Maintenance Worker	Step A	19.5000
		Step B	20.5000
		Step C	21.5000
		Step D	22.5000
1011	Parks and Facility Maintenance Worker-Commercial Driver	Step A	21.0000
		Step B	22.0000
		Step C	23.0000
		Step D	24.0000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9523	Parks and Open Space Equipment Operator	Step A	27.0000
		Step B	28.0000
		Step C	29.0000
		Step D	30.0000
1012	Parks and Open Space Equipment Operator-Commerical Driver	Step A	29.0000
		Step B	30.0000
		Step C	31.0000
		Step D	32.0000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
3749	Personal Trainer I	Step A	37.0000
1070	Personal Trainer II	Step A	40.0000
1071	Personal Trainer III	Step A	45.0000
1072	Personal Trainer IV	Step A	50.0000
9525	Police Cadet	Step A	23.4058
		Step B	24.5062
		Step C	25.2414
		Step D	25.9986
		Step E	26.7787
		Step F	27.5820
		Step G	28.4094
		Step H	29.2617
		Step I	30.1396
		Step J	31.0438
		Step K	31.9751
		Step L	32.9343



City of Roseville
Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP	Temporary		
Grade Code	Grade Name	Step Name	Hourly
9527	Pool Manager I	Step A	22.9731
1078	Pool Manager II	Step A	24.1217



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9528	Preschool Teacher	Step A	21.5265
		Step B	22.0581
		Step C	22.6028
		Step D	23.1610
6110	Recreation Aide	Step A	14.0250



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9532	Recreation Program Leader	Step A	20.0000
		Step B	21.0000
		Step C	22.0000
		Step D	23.0000
9533	Recreation Specialist I	Step A	16.5000
		Step B	17.5000
		Step C	18.5000
		Step D	19.5000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name
9534	Recreation Specialist II

Step Name	Hourly
Step A	17.5000
Step B	18.5000
Step C	19.5000
Step D	20.5000

9535	Recreation Specialist III
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Step A	18.5000
Step B	19.5000
Step C	20.5000
Step D	21.5000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
1157	Refuse Maintenance Assistant	Step A	23.6173
		Step B	24.2005
		Step C	24.7982
		Step D	25.4106
		Step E	26.0381
		Step F	26.6811
		Step G	27.3400
		Step H	28.0151
		Step I	28.7070
6252	Reserve Police Officer I	Step A	44.4084
		Step B	45.7785
		Step C	47.1908
		Step D	48.6465
		Step E	50.1476
		Step F	51.6946
		Step G	53.2893
		Step H	54.9334
		Step I	56.6282



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
6250	Reserve Police Officer II (Unpaid)	Step A	0.0000
6248	Reserve Police Officer III (Unpaid)	Step A	0.0000
9536	School Crossing Guard	Step A	16.5000
		Step B	16.9075
		Step C	17.3250
		Step D	17.7528
		Step E	18.1913
		Step F	18.6405
		Step G	19.1008
		Step H	19.5725
		Step I	20.0559



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9538	Senior Child Care Teacher	Step A	18.7425
		Step B	19.2053
		Step C	19.6796
		Step D	20.1656
		Step E	0.0000
		Step F	0.0000
		Step G	0.0000
		Step H	0.0000
		Step I	0.0000
1075	Senior Lifeguard I	Step A	18.9000
1076	Senior Lifeguard II	Step A	19.8450



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
9537	Senior School Crossing Guard	Step A	18.1500
		Step B	18.5982
		Step C	19.0575
		Step D	19.5281
		Step E	20.0104
		Step F	20.5045
		Step G	21.0109
		Step H	21.5298
		Step I	22.0614
7005	Soccer Official	Step A	70.0000
7207	Sports Official/Scorer I	Step A	18.5000
7208	Sports Official/Scorer II	Step A	20.5000
9552	Swim Instructor Aide	Step A	18.0000
9553	Swim Instructor I	Step A	19.0000
9554	Swim Instructor II	Step A	20.0000



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name	Step Name	Hourly
1149	Therapeutic Recreation Program Leader	Step A	26.0000
		Step B	26.6421
		Step C	27.3000
		Step D	27.9742
		Step E	28.6650
		Step F	29.3729
		Step G	30.0983
		Step H	30.8416
		Step I	31.6032
9539	Video Technician	Step A	22.5676
		Step B	23.1250
		Step C	23.6962
		Step D	24.2815
		Step E	24.8813
		Step F	25.4958
		Step G	26.1256
		Step H	26.7709
		Step I	27.4321



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name
8941	Vocational Intern

Step Name	Hourly
Step A	16.5000
Step B	17.3250
Step C	18.1913
Step D	19.1008
Step E	20.0559
Step F	21.0586
Step G	22.1116
Step H	23.2172
Step I	24.3780
Step J	25.5969
Step K	26.8768
Step L	28.2206
Step M	29.6316
Step N	31.1132
Step O	32.6689



City of Roseville

Salary Schedule: Temporary--

Appendix:W
Effective Date:12/28/2024

TEMP Temporary

Grade Code	Grade Name
9540	Water Conservation Helper

Step Name	Hourly
Step A	16.5000
Step B	16.9075
Step C	17.3250
Step D	17.7528
Step E	18.1913
Step F	18.6405
Step G	19.1008
Step H	19.5725
Step I	20.0559



COUNCIL COMMUNICATION

CC #: 3703
File #: 0800-03

Title: Second Reading - Electric Backbone Mitigation Fee - Roseville Municipal Code Amendment
Contact: Joanna Cucchi 916-746-1609 jcucchi@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.36.

RECOMMENDATION TO COUNCIL

ORDINANCE NO. 6906 AMENDAMENDING SECTIONS 4.54.010, 4.54.020, 4.54.040 AND 4.54.050 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRIC BACKBONE MITIGATION FEE, for second reading and adoption.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

Not applicable.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Respectfully Submitted,

Joanna Cucchi, Electric Utility Financial Administrator

Daniel Beans, Electric Utility Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance 6906

ORDINANCE NO. 6906

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS

4.54.010, 4.54.020, 4.54.040 AND 4.54.050 OF THE ROSEVILLE MUNICIPAL CODE

REGARDING

ELECTRIC BACKBONE MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The sections of the Roseville Municipal Code listed above are hereby amended to read as shown on Attachment “A”.

SECTION 2. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk

Title 4. Revenue and Finance

Chapter 4.54. ELECTRIC BACKBONE MITIGATION FEE

§ 4.54.010. Purpose.

The city council finds and declares that the purpose of this chapter is as follows:

- A. The general plan of the city requires that the city be provided, in a time frame related to its development, with an adequate level of electric system subtransmission infrastructure so as to maintain an efficient, reliable and safe distribution system.
- B. New development, and the expansion of existing development, within the city imposes a burden on the existing electric system subtransmission infrastructure, including without limitation the need for upgraded or additional 60kV substations and subtransmission lines, by adding additional electric load. Such burden may vary by the type of development.
- C. Analysis of the electric load currently created by the various types of development within the city and of the land use expected at build out of the city pursuant to the general plan makes it possible to estimate the amount of electric load generated by different types of development and to determine the electric system subtransmission infrastructure or facilities necessary to support those loads. It is therefore possible to construct a fee, based on anticipated electric load, which equitably spreads the burden of electric system subtransmission infrastructure or facilities to those who will create the need for them and utilize them. It is the intent of this chapter to create such a fee, spreading costs of electric system subtransmission infrastructure to those who create the need for such subtransmission infrastructure, without burdening rate-payers or generating any surplus to either the general or electric funds. It is the further purpose of this chapter to implement the general plan by assuring that adequate public facilities are financed and provided to serve the city.
- D. The fee established by this chapter has been calculated in the manner set forth in the EES Consulting Electric Backbone Mitigation Fee Analysis ("Fee Analysis")) so as to pay for those facilities listed in the capital improvement program.
- E. The fee established by this chapter is in addition to any other fees or charges required by law as, a condition of development or electric service, including without limitation by reason of enumeration, required payments in aid of construction for the cost of distribution facilities for or within a specific development, service connection fees or direct installation fees, or periodic payments for service pursuant to rates established in Chapter 14.24.
- F. The fee established by this chapter is to be collected for public improvements and facilities, and for which a proposed construction schedule has been adopted.
- G. That the failure to impose the conditions and regulations of this chapter relating to payment of the fee on building permits would jeopardize residents of the community in that it would permit construction to proceed without adequate infrastructure or means of financing said infrastructure.
- H. The requirement of this chapter to pay the fee is necessary to assure compliance with the applicable Zoning Ordinance and general plan requirements for the infrastructure funded by this chapter.
- I. That for a period of greater than 10 days prior to adoption of this chapter, data has been available to the public and to developers and their representatives indicating the cost or estimated cost of the entire infrastructure to be funded.

J. That the city council has considered the effect of the fee imposed by this chapter with respect to the housing needs of the city as a whole and of the region, particularly as required by the housing element of the general plan, and the city council finds that this chapter does not unduly adversely affect the city's ability to provide for such needs.

K. That the establishment of the fee is for the purpose of obtaining funds for capital projects, necessary to maintain service required by the general plan within existing service areas and existing portions of the city which are developed or for which land use has already been granted.

Title 4. Revenue and Finance

Chapter 4.54. ELECTRIC BACKBONE MITIGATION FEE

§ 4.54.020. Definitions.

The following words are defined for purposes of this chapter as follows:

"Building permit" means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.

"Capital improvement program" means that list of proposed electric system facilities, improvements, or infrastructure totaling \$37,607,000 referenced in the 2024 EES Fee Analysis.

"Department" means the electric utility department.

"Director" means the director of the department.

"Facilities" mean those electric system facilities or infrastructure shown and included on the capital improvement program.

"Fee" or "electric backbone mitigation fee" or "backbone fee" means the fee established by this Chapter **4.54**. The fee shall be collected prior to the approval of any building permit. The fee shall be used solely to finance the facilities. The fee as codified in this chapter has previously been imposed for the same purposes, pursuant to motion of the city council.

"Improvement plan" means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.

"Analysis" or "fee analysis" means the 2024 EES Fee Analysis. The Analysis is on file in the office of the city clerk.

Title 4. Revenue and Finance

Chapter 4.54. ELECTRIC BACKBONE MITIGATION FEE

§4.54.040. Payment of electric backbone mitigation fee.

Except as otherwise provided by this chapter, the fee imposed pursuant to this chapter shall be paid at the time of permit and prior to a request for any electrical inspection. Calculation of the fee shall be determined on a per unit basis in accordance with the billing units defined in the Fee Analysis and Section 4.54.050 of this chapter, the number of single-family units, multifamily units, and general service customers (all other commercial/office/industrial types of development) service panel rating of the development. Descriptions of land use categories and type of development in this chapter, except as otherwise noted, are utilized in the same manner as in the city general plan.

Title 4. Revenue and Finance

Chapter 4.54. ELECTRIC BACKBONE MITIGATION FEE

§ 4.54.050. Electric backbone mitigation fee.

The electric backbone mitigation fee shall be:

Type of Development	Amount of Fee
Apartments, condominiums, townhouses and mobile homes	\$429.35 per dwelling unit Other
residential units including single-family homes	\$592.20 per dwelling unit General
service (all other commercial/office/industrial)	\$98.70 per kVA



COUNCIL COMMUNICATION

CC #: 3704

File #: 0103-04-02 & 0103-05-02 & 0103-13-02 & 0103-34-02

Title: Appointment of Youth Board Member and Youth Commissioners

Contact: Katrina Six 916-774-5267 kmsix@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.37.

RECOMMENDATION TO COUNCIL

Appoint Daniel Zeman as the Grants Advisory Commission Youth Commissioner to a term ending December 31, 2025.

Appoint Bianca Unidad as the Library Board Youth Member to a term ending December 31, 2025.

Appoint Olive Bailey as the Parks and Recreation Commission Youth Commissioner to a term ending December 31, 2025.

Appoint Tannishtha Mondal as the Transportation Commission Youth Commissioner to a term ending December 31, 2025.

BACKGROUND

The Municipal Code allows for the opportunity for high school students to serve a one-year term on the Grants Advisory Commission, Library Board, Parks and Recreation Commission, and Transportation Commission. The terms of Youth Commissioners are one year and expire every year on December 31.

Recruitment of Youth Commissioners was conducted by the City Clerk's Department in October. The opportunity to serve as a Youth Commissioner was advertised on the City website and with the Press Tribune. Counselors and administrators at the City's high schools were also notified of the City's recruitment efforts.

Review of the applications and interviews of the applicants were completed by the Boards and Commissions in November. Staff is now requesting City Council approve the recommended appointments.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The appointment of members to boards or commissions does not include the potential for a significant environmental effect, and therefore is not subject to CEQA.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Katrina Six, City Clerk Technician

Carmen Avalos, City Clerk

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line, positioned above a horizontal line.

Dominick Casey, City Manager



COUNCIL COMMUNICATION

CC #: 3654

File #: 0103-34-02

Title: FY2023/24 Grants Advisory Commission Year End Summary Report

Contact: Tobi Thomas 916-746-1368 tthomas@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.38.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council accept, for informational purposes, the Citizens Benefit Fund (CBF), American Rescue Plan Act (ARPA) and Roseville Employees Annual Charitable Hearts (REACH) year-end summary report highlighting non-profit accomplishments for the grant funding cycle of FY2023-24.

BACKGROUND

The Grants Advisory Commission is sharing the annual year-end summary report that highlights the accomplishments of 27 non-profit organizations that received Citizens Benefit Fund (CBF) \$244,640; American Rescue Plan Act (ARPA) \$350,000; and Roseville Employee Annual Charitable Hearts (REACH) \$10,126 funding totaling \$604,766 for the FY2023-24 grant cycle for use between July 2023 and June 2024. The attached report provides a summary of each organization's goals and accomplishments. The report has been posted on the City's website to allow for transparency of our grant program, greater visibility of accomplishments, and to celebrate the non-profit successes.

FISCAL IMPACT

The annual Grants Advisory Commission summary report has no fiscal impact on the City's General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. This informational report does not constitute a project and therefore, has no potential for a significant environmental effect, and is not subject to CEQA.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Tobi Thomas, Management Analyst

Megan Scheid, Deputy City Manager



Dominick Casey, City Manager

ATTACHMENTS:

Description

FY23/24 Grant Funding Summary

Grant Advisory Commission

FY23/24 Funds Used Report and Summary of Accomplishments



A total of \$604,766 in grant funds was awarded to

\$604,766

27

Non-profit organizations
awarded grant funds from
July 2023 to June 2024.

ORGANIZATION	GRANT FUNDS USED	ACCOMPLISHMENTS AND SUCCESS MEASURES
 A Touch of Understanding®, Inc.	\$25,000	Accomplishments: Served 9,150 second through twelfth-grade students, throughout eight counties with our in-school disability awareness workshop. Approximately 15% of the students (1333 total) were Roseville residents. Workshop was presented at 15 schools in Roseville. A Touch Of Understanding staff and volunteers nearly reached pre-pandemic numbers of schools and students in part to the funding from this grant. Success Measures: After a workshop students, parents, and teachers are given a survey. Part of the survey includes open-ended questions that can be filled out and many of the comments speak to the impact of the program.
 assistance league® Greater Placer	\$25,000	Accomplishments: The Roseville Kids Shop Head to Toe program held four separate fall shopping events with 492 Roseville students. A spring shopping event was also added to accommodate students in need who did not shop in the fall. Additionally, eight Roseville schools with clothes closets were provided with essential clothing for emergency needs. The shoe program, "Feet Treat", which comprised a portion of Roseville Kids Shop Head to Toe program, provided shoes to another 168 school children from Title 1 schools in the City of Roseville. Success Measures: Success of this program was measured by the number of students served and the amount of funds expended directly on children in need of assistance. Also, through post-shopping surveys completed by parents and teachers.
	\$25,000	Accomplishments: The mural project achieved several key accomplishments, contributing to the cultural, economic, and social vibrancy of downtown Roseville. Such accomplishments were: creation of a landmark public artwork, community engagement and involvement, economic and cultural revitalization, successful management and execution, and lasting impact on the community. Success Measures: Success was measured through several methods, combining quantitative and qualitative tools to assess the impact and community engagement: community surveys, social media analytics, foot traffic data, artist, and stakeholder feedback. The project's success has set a strong foundation for continued demand for artistic and cultural endeavors within the community.

ORGANIZATION	GRANT FUNDS USED	ACCOMPLISHMENTS AND SUCCESS MEASURES
	\$50,600	Accomplishments: Provided Court Appointed Special Advocates (CASAs) to 135 Roseville foster children, Family Mentors to 29 Roseville parents who had a total of 79 children, and served 16 parents through the Parent Empowerment Group which serves parents who have just had their children detained by Child Welfare System. Of the 135 Roseville foster children served, 69 of the cases were closed. Of these 69 closed cases, 41 had reunification with their parents, 12 through adoption and 3 through guardianship. 19 Family Mentor cases were closed with 15 of these cases closed due to parents successfully parenting their children in stable and secure housing. Success Measures: Monthly reports submitted by volunteers. Information is entered into databases. We consider a foster child case successful when the child is placed in a safe, permanent home and the case is closed. Ideally, the placement is reunification - our top priority - followed by adoption, and lastly (and least desirably) through guardianship. In the Family Mentor program, we consider the case a success when it closes due to the parents attaining financial and emotional stability. When a Family Mentor case closes, we offer our Prosper Placer program as a next step.
	\$9,000	Accomplishments: The Alliance is a force multiplier, doing collective drives or searching for needs using a central database, which has made it more efficient and effective to meet the needs of thousands of vulnerable children, teens, and families in the Roseville area and beyond. Funding was applied to the customized online area needs database that helped run 3 community-wide donation drives and also helped cover the costs of onsite distribution center and off-site emergency supply closet. The donation drives collected 17,138 essential items like beds, diapers, car seats, school supplies, and household items that met the needs of 3,720 kids and families in 2023. This included furnishing 21 bedrooms/apartments for refugee/at-risk families or aging out foster youth, sending 571 kids back to school with brand new backpacks filled with supplies, providing 3,048 Christmas gifts to children in need and distributing over \$58,000 in gift cards and service vouchers. Success Measures: Success is measured by reports that run through the online needs database platform as well as careful donation/distribution tracking by Love in Action team members.
	\$10,000	Accomplishments: Roseville Reads was a “one book” community project at Roseville Public Library. This program deepens the appreciation of literature through reading, discussion, activities, and events related to “A Psalm for the Wild Built” by Becky Chambers, which was the chosen book. The funding helped to print copies of the book and marketing and program supplies. Success Measures: Success was measured by collecting data on program attendance at all of the events, keeping circulation statistics of our print books, eBooks and eAudio collections, and by collection program surveys at the end of each program to gauge participant satisfaction. 180 participants attended 14 programs in April and May 2024, and the book circulated 555 times during that same time period.
 Down Syndrome Achievement Centers educate. inspire. believe. Sacramento, CA	\$33,648	Accomplishments: Provided 195 hours of speech therapy to 15 participants, with two participants being from Roseville for the Fall 2023 Speech and Language program. Participants were able to demonstrate measurable improvement in the following areas: 1) Increase clarity of speech and; 2) Improve word order and message meaning through focused exercises; 3) Increase self-confidence through positive reinforcement and various forms of appropriate supportive methods, including: verbal, visual and tactile; and 4) Increase comprehension through the use of various visual models and tasks targeting functional level-appropriate speech targets. Success Measures: Project performance is measured by metrics created by a national committee of experts in program evaluation and education for people with Down syndrome. Instructors complete weekly progress trackers. Caregivers and participants are given pre- and post- surveys to assess progress. All participants’ families receive consultation and take-home materials on how to implement speech and language goals at home. The program is considered a success not only based on measured outcomes but mostly from parent report on increased self-confidence, increased communication attempts and improved communication success in a variety of contexts (home, school, restaurants, stores, etc.).

ORGANIZATION	GRANT FUNDS USED	ACCOMPLISHMENTS AND SUCCESS MEASURES
	\$24,000	Accomplishments: Provided 118 session hours to 18 Roseville residents ranging in ages from 8-65 years old. The program worked towards healing trauma, relational issues, grief, anxiety, boundaries, anger, sexual assault, marriage struggles for first responders and self-care. Success Measures: Each participant completes an intake questionnaire and when the program concludes, they complete the same questionnaire. The program was considered successful as the 8-week session for Equine-Assisted Psychotherapy (EAP) and Learning (EAL) Programs is considerably shorter than months and years of talk therapy to get to comparable results.
	\$2,500	Accomplishments: Provided program supplies, incentives, and healthy snacks to the after-school program at Brookside Crossing. Also provided age-appropriate books for the eight-week summer reading program, which helped to create a reading corner that fostered an environment conducive to promoting literacy. The funding also enabled us to provide youth with new backpacks filled with school supplies, preparing them for a successful school year. Success Measures: Metrics are tracked through a proprietary database which monitors the impact and growth of the participants in the after-school programs. For the summer reading program, participants are assessed using the San Diego Quick Assessment Tool at the beginning and end of summer to measure their reading levels and progress.
	\$75,000	Accomplishments: 762 individuals (254 families) living in Roseville receive counseling services (emphasis on serving children with Adverse Childhood Experiences), educational classes, and other necessary resource support services. More than half of the people served were under the age of 18. Success Measures: Tracked programmatic outcomes utilizing evidence-based pre/post measurement tools. 99% of the families we served by this grant in Roseville reported significant positive results.
 Placer County Law Enforcement Chaplaincy	\$45,000	Accomplishments: 4,540 law enforcement officers were served in both emergency and community (non-emergency) events. Of those 1,361 were in emergency events of which 424 were Roseville PD (31%). 9,324 citizens were served in all community and emergency events. 2,062 of those were in emergency call outs with 317 of the emergency call outs being Roseville citizens (15%). Success Measures: The majority of our accomplishments are the immeasurable impact we have in the lives of officers, their families, and the citizens we assist in a time of critical need. A database is used to track the number and types of calls.
	\$45,618	Accomplishments: Purchased fleet equipment that serves the neighbors of Roseville, the equipment allowed for a liftgate to be added on a truck which delivers food to our distribution sites and partner agency distribution sites. Roseville distribution sites account for 40,000 Roseville residents, which is an estimated 44% of all served in Placer Food Bank's three-county service areas. Success Measures: Number of individuals served, meals, distributions, weight of food and produce distributed, client stories, and other relevant program data is collected and analyzed on a monthly basis to monitor trends, respond to program needs and ensure the project's success.

ORGANIZATION	GRANT FUNDS USED	ACCOMPLISHMENTS AND SUCCESS MEASURES
 Placer Independent Resource Services	\$2,500	Accomplishments: Served six people with disabilities, with two being residents of Roseville. Provided a variety of assistive technology devices that enable each of them to be more independent and able to live at home rather than in a nursing facility, maintain relationships with family and friends, averting depression and isolation, reduce their dependence on caregivers and be more independent. Success Measures: Track the number of individuals served as well as survey them to see whether the devices provided are meeting their needs and helping them to be more independent.
	\$20,000	Accomplishments: 3-day event brought together 430 individuals, including 105 Roseville residents, which 61% were veterans. Services provided were dental work, medical exams, eye exams and eye glass fittings. Veterinarian care for over 27 companion animals was also provided. Approximately 1,200 meals were served, 100+ hot showers were taken, and 62 haircuts were given over three days. Success Measures: Demographics gathered at pre and onsite registration, numbers and demographics gathered at meal services, overnight stays, and by the California Care Force and anecdotal reports from the veterans.
	\$7,336	Accomplishments: Installed portions of sidewalk to connect the pedestrians in the community to the existing sidewalks which were installed 83 years ago by President Roosevelt's Work Progress America. Success Measures: Sidewalk completion.
	\$19,107	Accomplishments: Maintaining a safe place for kids to learn, play, create, eat, and socialize while at Roseville Community School. Success Measures: The success of the deck has been measured by the fact that all of our students, staff and community members can enjoy the tables and shaded area without worrying about hazards such as rotted boards, protruding nails, or uneven surfaces.
	\$25,000	Accomplishments: Program was considered successful as we served on average 33 low to very low-income families each day, providing them with a lunch, a snack and often the leftover lunch items (i.e. fruit, carrot snacks, etc.). The participants had an opportunity to gain new friendships with kids from other schools and other neighborhoods that they may not have otherwise been able to meet. We provided cooking classes each week, which taught the kids healthy eating and how to make healthy snacks on their own. Sami's Circuit also provided a day of fun exercise and games with music and lights to have a feel of a dance party, without making the kids feel like they were exercising. Success Measures: Surveyed the children at the end of the six-week summer camp.

ORGANIZATION	GRANT FUNDS USED	ACCOMPLISHMENTS AND SUCCESS MEASURES
	\$30,000	Accomplishments: Served 835 Placer County seniors ages 60 years of age or better. 138,108 meals served with 50% being Roseville residents which totals 49,413 meals. Success Measures: Number of individuals and meals served, client stories and other relevant data is collected and analyzed monthly to monitor trends, respond to program needs and ensure project success. Seniors First also administers client surveys to collect feedback on program impact and client satisfaction.
	\$24,800	Accomplishments: 1,284 unduplicated Sierra College students benefited from access to healthy food during the 2023-2024 school year through the Sierra College Basic Needs Center. Of that number, 118 were Roseville residents. Success Measures: Students verified by Financial Aid department and/or the Basic Needs Center. Reports are run at the end of the semester to determine the number of awards made and if any funds remained in the grant.
	\$2,968	Accomplishments: Five wishes were granted that helped seniors overcome a struggle they were facing that limited their mobility due to physical or financial needs. Two recipients received the wish of power lift chairs which gave them both the ability to get up and out of their chairs independently. One recipient received new tires for her car and is now driving her car legally. One received a mobility scooter. The last wish recipient had not been able to leave town for the last 10 years because of 3 major surgeries, health, and financial issues. She was given a chance to forget about doctor appointments and go enjoy a chance for respite, hope and joy with old friends. Success Measures: Feedback from the wish recipients by survey and cards received thanking the organization of their support.
	\$30,000	Accomplishments: Accommodated 13,245 household visits to the Food Distribution drive through program and provided the ingredients to prepare 381,985 meals. The food locker experienced a 32% increase in the number of clients using our program. The food distribution program experienced an increase in the number of new clients to the program of 27% during the fiscal year. 78% of the clients receiving services live in the City of Roseville. Success Measures: Annual survey regarding food security and month-to-month comparison of visitors and new clients to the food distribution program from the previous fiscal year.
	\$10,000	Accomplishments: Offered and provided former foster youth or girls, who are between the ages of 18–24-year-old and who are at risk of being homeless any type of therapy they could be interested in. It could be talk therapy, art therapy, EMDR, pet therapy, equine specific therapy, and holistic therapy. Success Measures: A system to track individual progress in areas such as educational attainment, employment, health and banking and savings.

ORGANIZATION	GRANT FUNDS USED	ACCOMPLISHMENTS AND SUCCESS MEASURES
 The Petal Connection	\$10,000	Accomplishments: TPC moved into a larger workspace, experienced a 20% increase in operations due to an additional 40 volunteers. This growth directly correlates with the expansion of our mission to spread joy and kindness. Additionally, the expansion of the “Grow a Row” program has significantly boosted our floral production. Success Measures: Success is measured by tracking all the floral gifts donated to hospice patients and seniors. While HIPAA laws prevent us from having an exact count of hospice patients served in Roseville, we estimate that over 4,800 of our floral recipients reside in the Roseville area. This represents approximately 30% of our total deliveries for the year, demonstrating our significant impact within the Roseville community.
 United Cerebral Palsy Association	\$4,900	Accomplishments: The Cinemark Movie Complex at the Roseville Galleria held its first private sensory screening of the movie “Despicable Me” to families and community members. Nearly 20 children, adults and families gathered at theater to be entertained with sound and lighting modifications so movie could be enjoyed by all. Also provided adaptive swim lessons to five families. Success Measures: Success was measured based on qualitative feedback from parents, quantitative survey responses from families, and demand for additional events in the future.
 Wayfinder FAMILY SERVICES	\$10,000	Accomplishments: Aided 10 Roseville kinship families to meet their emergency needs. Provided essential program services to 31 Roseville kinship families (92 children and caregivers), including support groups, respite resources, advocacy, information and referrals, workshops on guardianship, adoption assistance, family activities, play care and mentoring. The program also had a successful toy drive for the holidays, which provided toys to 38 families, which included 73 children. In addition, six families were sponsored by local organizations and received gifts directly. Success Measures: Wayfinder evaluates the impact and successes of the programs using Performance and Quality Improvement process. In PQI, Wayfinder uses results-based accountability, which focuses on outcomes that improve the well-being of clients and communities, rather than delivery of services. Reports are done quarterly and annually.
 wellness within CANCER SUPPORT SERVICES	\$25,389	Accomplishments: Roseville residents accounted for 656 attendees (41% of total attendees) across 408 facilitator-led programs offered. Ultimately, we want to improve lives; to empower people to reclaim quality and joy when they find their lives suddenly upended by a cancer diagnosis – either their own or that of a loved one. To do this, we respect the individual. We must offer a variety of programs and services – hence the reason why we offer so many programs. Success Measures: Pre/post program surveys as well as the continued growth of individuals continuing to show up, demonstrating the need for services.
 YOUTH FOR SACRAMENTO CHRIST®	\$12,400	Accomplishments: Constructed a beautiful fire pit at the Campus Life Barn, a youth center that provides social, recreational, and educational opportunities for Roseville youth. The fire pit has helped enhance the Barn’s welcoming atmosphere, encouraging even more youth to participate in its many benefits. Of the 50 Roseville students we currently serve through the Campus Life Barn, most struggle to some degree with various barriers to safety and success, including poor academic performance, low school attendance, drug use, suicidal tendencies, anxiety, and depression, and they don’t feel a sense of school connection. The fire pit and youth center, provide Roseville students with designated space to help give them a sense of community, belonging, and purpose. Success Measures: Students are surveyed before and after engagement with the Campus Life Barn and its programs.



COUNCIL COMMUNICATION

CC #: 3664

File #: 0210

Title: Local Agency Special Tax Bond Accountability Act Reports

Contact: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.39.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council accept the following informational reports prepared for the 2023-24 levy year to be filed with the City Clerk. No other action is required.

BACKGROUND

Senate Bill 165 (SB 165) enacted the Local Agency Special Tax and Bond Accountability Act (the "Act"). The Act requires that any local special tax/local bond measure subject to voter approval contain a statement indicating the specific purposes of the special tax, that the proceeds of the special tax be applied to those purposes, the creation of an account into which the proceeds shall be deposited, and an annual report containing specified information concerning the use of the proceeds. The Act only applies to bonds issued on or after January 1, 2001, in accordance with Sections 50075.1 and 53410 of the California Government Code. The filing of the attached SB 165 reports for FY2023-24 fulfills the requirements of Government Code Sections 50075.3 and 53411.

FISCAL IMPACT

There is no fiscal impact to the City's General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The Local Agency Special Tax and Bond Accountability Act Reports meet the above criteria and are not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Respectfully Submitted,

Jeannine Thrash, Management Analyst

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

SB 165 Report-Bonded Districts

SB 165 Report-Non-Bonded Districts



City of Roseville

Bonded Community Facilities Districts

Fiscal Year 2023/24
Senate Bill 165 Annual Report

27368 Via Industria
Suite 200

Temecula, CA 92590

T 951.587.3500 | 800.755.6864

F 951.587.3510 | 888.326.6864

Property Tax Information Line
T. 866.807.6864

www.willdan.com



***City of Roseville
Baseline at Sierra Vista
Community Facilities District No. 1 (Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Baseline at Sierra Vista CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$410,669
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$338,781

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On November 18, 2020, the City formed the District through the adoption of Resolution No. 20-452. The District is located in the southwestern part of the City and lies within the Sierra Vista Specific Plan. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include transportation improvements, backbone drainage, water, sanitary sewer, utilities and solid waste improvements, development impact fees, open space and parks improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Imp. Area 1 Series 2021 Project Fund
Bond Proceeds Deposited	\$6,410,000
Prior Net Increase/(Decrease)	<u>(6,239,236)</u>
Project Fund Balance, June 30, 2023	\$170,764
FY 2023/24 Net Increase/(Decrease)	<u>(137,938)</u>
Project Fund Balance, June 30, 2024	\$32,826
Status of Project	Project is Ongoing

***City of Roseville
Creekview Community Facilities District No. 1
(Public Facilities), Improvement Area No. 1
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District, annexation of an Improvement Area or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the Improvement Area during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation of the above entitled district (the “District”) and Improvement Area No. 1 (the “Improvement Area”) and the respective fiscal agent agreement(s) or bond indenture(s) of each series of bonds issued by the Improvement Area (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more Improvement Area fund and/or account. For reporting purposes under the Act, the annual

collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the Improvement Area’s Operating Fund for the 12 months ended June 30, 2024 (“Fiscal Year 2023/24”) are reported in the table below.

Description	Creekview CFD 1 Impr Area 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$1,324,383
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$1,209,617

C. THE PROJECT

The City formed the District and established the Improvement Area pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the “Project Fund”) and such funds are to be deposited into the Project Fund upon close of each series. The District and Improvement Area formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District, the Improvement Area and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT, IMPROVEMENT AREA AND AUTHORIZED FACILITIES

On November 6, 2019, the City formed the District and Improvement Area through the adoption of Resolution No. 19-456. The District is located in the Creekview Specific Plan in the northwest portion of the City. The District is planned primarily for single-family residential uses.

The District and Improvement Area were authorized to finance certain improvements and costs related to planned development within the Improvement Area (the “Facilities” or “Project”). The types of facilities authorized to be financed include transportation improvements, backbone drainage, water and sanitary sewer improvements, open space and park improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

The District and Improvement Area formation documents authorized the financing of the Project related to planned development therein. The qualified electors within the Improvement Area approved the levy of the annual special taxes in accordance with its Rate and Method of Apportionment of Special Tax. The City issued one or

more series of Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The Improvement Area's Special Tax is levied annually to pay the annual debt service due on the Bonds, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the proceeds of each Bond is also provided.

Description	Imp. Area 1 Series 2020 Project Fund	Imp. Area 1 Series 2021 Project Fund
Bond Proceeds Deposited	\$10,317,173	\$12,114,470
Prior Net Increase/(Decrease)	<u>(10,317,173)</u>	<u>(12,114,470)</u>
Project Fund Balance, June 30, 2023	\$0	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>
Project Fund Balance, June 30, 2024	\$0	\$0
Status of Project	Project is Ongoing	

***City of Roseville
Creekview Community Facilities District No. 1
(Public Facilities), Improvement Area No. 2
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District, annexation of an Improvement Area or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the Improvement Area during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation of the above entitled district (the “District”), annexation of Improvement Area No. 2 (the “Improvement Area”) and the respective fiscal agent agreement(s) or bond indenture(s) of each series of bonds issued by the Improvement Area (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more Improvement Area fund and/or account. For reporting purposes under the Act, the annual

collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the Improvement Area’s Operating Fund for the 12 months ended June 30, 2024 (“Fiscal Year 2023/24”) are reported in the table below.

Description	Creekview CFD 1 Impr Area 2
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$792,241
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$452,058

C. THE PROJECT

The City formed the District and established the Improvement Area pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the “Project Fund”) and such funds are to be deposited into the Project Fund upon close of each series. The District/Improvement Area formation/annexation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District, the Improvement Area and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT, IMPROVEMENT AREA AND AUTHORIZED FACILITIES

On November 6, 2019, the City formed the District through the adoption of Resolution No. 19-456. In July of 2022, the City annexed territory to the District which was designated as “Improvement Area No. 2”. The Improvement Area is located in the Creekview Specific Plan in the northwest portion of the City and is planned primarily for single-family residential uses.

The Improvement Area was authorized to finance certain improvements and costs related to planned development within the Improvement Area (the “Facilities” or “Project”). The types of facilities authorized to be financed include transportation improvements, backbone drainage, water and sanitary sewer improvements, open space and park improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

The District/Improvement Area formation/annexation documents authorized the financing of the Project related to planned development therein. The qualified electors within the Improvement Area approved the levy of the annual special taxes

in accordance with its Rate and Method of Apportionment of Special Tax. The City issued one or more series of Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The Improvement Area's Special Tax is levied annually to pay the annual debt service due on the Bonds, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the proceeds of each Bond is also provided.

Description	Imp. Area 2 Series 2023 Project Fund
Bond Proceeds Deposited	\$12,317,483
Prior Net Increase/(Decrease)	N/A
Project Fund Balance, June 30, 2023	N/A
FY 2023/24 Net Increase/(Decrease)	(12,284,672)
Project Fund Balance, June 30, 2024	\$32,811
Status of Project	Project is Ongoing

City of Roseville Crocker Ranch Community Facilities District No. 1 Senate Bill 165 Annual Report Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Crocker Ranch CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$1,458,415
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$1,462,776

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On February 6, 2002, the City formed the District through the adoption of Resolution No. 02-53. The District is located in the northwestern area of the City within a portion of the North Roseville Specific Plan area. The area is generally bounded by the Highway 65 Bypass to the east, Blue Oaks Boulevard to the south, Fiddymont Road to the west, and the Placer County/Roseville City Limit on the north. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include transportation improvements, water and wastewater system improvements, drainage improvements, City capital improvements and incidental expenses related thereto of benefit to the District.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2002 Project Fund	Series 2003 Project Fund
Bond Proceeds Deposited	\$3,801,148	\$13,630,382
Prior Net Increase/(Decrease)	<u>(3,801,148)</u>	<u>(13,629,225)</u>
Project Fund Balance, June 30, 2023	\$0	\$1,157
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>33</u>
Project Fund Balance, June 30, 2024	\$0	\$1,190
Status of Project	Completed	

City of Roseville Diamond Creek Community Facilities District No. 1 Senate Bill 165 Annual Report Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Diamond Creek CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$437,471
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$428,601

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On April 4, 2007, the City formed the District by the adoption of Resolution No. 07-155. The District lies within the City's North Roseville Specific Plan area and identified as Specific Plan Parcel DC-31. The District is bounded by Diamond Creek Boulevard to the west, Blue Oaks Boulevard to the south and Parkside Way to the north. Upon formation, the District, consisted of 19.1 acres which had been approved for residential and non-residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include roadway improvements, drainage, water and sanitary sewer improvements and park improvements related thereto of benefit to the District.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2007 Project Fund	Series 2019 Project Fund
Bond Proceeds Deposited	\$5,622,000	\$300,000
Prior Net Increase/(Decrease)	<u>(5,622,000)</u>	<u>(153,024)</u>
Project Fund Balance, June 30, 2023	\$0	\$146,976
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>(8,515)</u>
Project Fund Balance, June 30, 2024	\$0	\$138,460
Status of Project	Project is Ongoing	

***City of Roseville
Fiddymment Ranch Community Facilities District No. 1
(Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Fiddymment Ranch CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$3,839,660
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$3,844,569

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On September 15, 2004, the City formed the District by the adoption of Resolution No. 04-431. The District is located in the northwestern area of the City within a portion of the West Roseville Specific Plan area. This area is generally west of Fiddymment Road and bounded by Phillip Road on the south. The Placer County/Roseville City Limit line is the northern boundary. A substantial portion of the District has been developed.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include roadway, sewer, water, drainage, parks and open space improvements. The backbone infrastructure needed for development in the District has been completed.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2005 Project Fund	Series 2006 Project Fund
Bond Proceeds Deposited	\$31,015,033	\$38,394,613
Prior Net Increase/(Decrease)	<u>(31,015,033)</u>	<u>(38,394,613)</u>
Project Fund Balance, June 30, 2023	\$0	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>
Project Fund Balance, June 30, 2024	\$0	\$0
Status of Project	Substantially Complete	

***City of Roseville
Fiddymment Ranch Community Facilities District No. 5
(Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Fiddymment Ranch CFD 5
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$3,795,590
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$3,708,002

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On March 16, 2016, the City formed the District by the adoption of Resolution No. 16-84. The District is located in the northwestern area of the City within a portion of the West Roseville Specific Plan area. The District is west of Fiddymment Road and bounded by Blue Oaks Road on the south and the Placer County/Roseville City Limit line on the west and north. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include roadway improvements, backbone drainage, water and sanitary sewer improvements and park and open space improvements thereto of benefit to the District.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2017 Project Fund	Series 2019 Project Fund	Series 2021 Project Fund
Bond Proceeds Deposited	\$6,000,000	\$17,000,000	\$29,670,531
Prior Net Increase/(Decrease)	<u>(6,000,000)</u>	<u>(17,000,000)</u>	<u>(27,784,535)</u>
Project Fund Balance, June 30, 2023	\$0	\$0	\$1,885,996
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>	<u>(1,746,144)</u>
Project Fund Balance, June 30, 2024	\$0	\$0	\$139,852
Status of Project	Substantially Complete		

***City of Roseville
Highland Reserve North Community Facilities District No. 1
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Highland Reserve North CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$2,637,024
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$2,588,986

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On August 18, 1999, the City formed the District by the adoption of Resolution No. 99-350. The District is generally bounded by the Blue Oaks Boulevard/Highway 65 interchange on the west, Stanford Ranch Road and the City limits on the east, the State Highway 65 bypass on the south and the city of Rocklin on the north.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District included roadway improvements, backbone drainage, water and sanitary sewer improvements, a school site and park improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 1999 Project Fund
Bond Proceeds Deposited	\$27,547,400
Prior Net Increase/(Decrease)	<u>(27,547,400)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>
Project Fund Balance, June 30, 2024	\$0
Status of Project	Substantially Complete

***City of Roseville
HP Campus Oaks Community Facilities District No. 1
(Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	HP Campus Oaks CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$1,549,077
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$1,377,243

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On September 22, 2015, the City formed the District by the adoption of Resolution No. 15-443. The District is located in the City's North Industrial Planning Area along the City's northern boundary. The site is located in a primarily residential area, bound by Blue Oaks Boulevard to the north, the Hewlett Packard Campus to the east, Woodcreek Golf Club to the south, and Woodcreek Oaks Boulevard to the west.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District included roadway improvements, backbone drainage, water and sanitary sewer improvements, including sewer and water treatment facilities and park and open space improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2016 Project Fund
Bond Proceeds Deposited	\$19,900,000
Prior Net Increase/(Decrease)	<u>(19,900,000)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>1,650</u>
Project Fund Balance, June 30, 2024	\$1,651
Status of Project	Substantially Complete

***City of Roseville
Longmeadow Parkside Community Facilities District No. 1
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Longmeadow Parkside CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$579,832
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$615,528

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On October 19, 2005, the City formed the District by the adoption of Resolution No. 05-538. The District consists of two non-contiguous single-family residential subdivisions identified as Longmeadow at Crocker Ranch ("Longmeadow") and Parkside Estates ("Parkside"). Longmeadow is situated along the north line of Blue Oaks Boulevard, east of Woodcreek Oaks Boulevard. Parkside Estates is located at the southeast quadrant of Junction Boulevard and Porter Drive, approximately 3 miles from the Longmeadow area. Both properties are located in the western portion of the City.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District included roadway improvements, drainage, water and sanitary sewer improvements and park improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2005 Project Fund	Series 2023 Project Fund
Bond Proceeds Deposited	\$7,663,621	\$250,000
Prior Net Increase/(Decrease)	<u>(7,663,621)</u>	<u>N/A</u>
Project Fund Balance, June 30, 2023	\$0	N/A
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>(250,000)</u>
Project Fund Balance, June 30, 2024	\$0	\$0
Status of Project	Project is Ongoing	

City of Roseville North Roseville Community Facilities District No. 1 Senate Bill 165 Annual Report Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	North Roseville CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$22,733
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$1,429,484

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On June 9, 1998, the City formed the District by the adoption of Resolution No. 98-184. The District is located west of State Highway 65 via Blue Oaks Boulevard. The Sunset Industrial Area (in unincorporated Placer County) and the North Industrial Planning Area of the City border the District on the north.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include roadway, sewer, water and drainage facilities, acquire land for a school site, acquire a fire station site, and other public improvements, as well as incidental expenses related thereto of benefit to the District.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more

Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2007 Project Fund
Bond Proceeds Deposited	\$3,021,620
Prior Net Increase/(Decrease)	<u>(3,021,620)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>
Project Fund Balance, June 30, 2024	\$0
Status of Project	Completed

City of Roseville Stone Point Community Facilities District No. 1 Senate Bill 165 Annual Report Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Stone Point CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$620,875
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$638,699

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On February 19, 2003, the City formed the District by the adoption of the Resolution of Formation. The District is located in the easterly portion of the City, within a portion of the City's Northeast Roseville Specific Plan area and approximately a half mile east of I-80. The District is generally bounded by North Sunrise Boulevard and Eureka Road to the west, Rocky Ridge Drive to the south, East Roseville Parkway to the east and Miner's Ravine to the north. The single family portion of the District has been built out; the remaining portion of the District is substantially developed.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District included roadway improvements, drainage, water and sanitary sewer improvements and park and open space improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate

and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2003 Project Fund
Bond Proceeds Deposited	\$8,942,000
Prior Net Increase/(Decrease)	<u>(8,942,000)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>
Project Fund Balance, June 30, 2024	\$0
Status of Project	Complete

City of Roseville

Stone Point Community Facilities District No. 5

Senate Bill 165 Annual Report

Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Stone Point CFD 5
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$373,541
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$376,567

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On August 16, 2006, the City formed the District by the adoption of Resolution No. 06-438. The District is located in the easterly portion of the City, within a portion of the City's Northeast Roseville Specific Plan area and approximately a half mile east of I-80. The District is generally bounded by North Sunrise Boulevard and Eureka Road to the west, Rocky Ridge Drive to the south, East Roseville Parkway to the east and Miner's Ravine to the north. The single family portion of the District has been built out; the remaining portion of the District is substantially developed.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District roadway improvements, drainage, water and sanitary sewer improvements and parkland acquisition.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2006 Project Fund
Bond Proceeds Deposited	\$4,243,815
Prior Net Increase/(Decrease)	<u>(4,086,190)</u>
Project Fund Balance, June 30, 2023	\$157,625
FY 2023/24 Net Increase/(Decrease)	<u>4,528</u>
Project Fund Balance, June 30, 2024	\$162,153
Status of Project	Substantially Complete

City of Roseville Stoneridge East Community Facilities District No. 1 Senate Bill 165 Annual Report Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Stoneridge East CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$1,210,597
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$1,208,490

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On June 20, 2001, the City formed the District by the adoption of Resolution No. 01-300. The District is located in the easterly portion of the City within a portion of the Stoneridge Specific Plan area, west of Sierra College Boulevard, north of Olympus Drive, east of Roseville Parkway, and south of the Roseville city limit. The District territory had been approved for approximately 1,512 residential units upon formation.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include transportation improvements, water and wastewater system improvements, drainage improvements, park improvements and other capital improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2001 Project Fund	Series 2007 Project Fund
Bond Proceeds Deposited	\$14,395,235	\$855,369
Prior Net Increase/(Decrease)	<u>(14,395,235)</u>	<u>(855,369)</u>
Project Fund Balance, June 30, 2023	\$0	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>
Project Fund Balance, June 30, 2024	\$0	\$0
Status of Project	Substantially Complete	

***City of Roseville
Stoneridge Parcel 1 Community Facilities District No. 1
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Stoneridge Parcel 1 CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$153,101
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$146,382

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On July 7, 1999, the City formed the District by the adoption of Resolution No. 99-248. The District is located in the easterly portion of the City, of which all the property in the district is located within a portion of the City's 1,089-acre Stoneridge Specific Plan area. The District is located at the southerly apex of the Stoneridge Specific Plan area and is bounded by Roseville Parkway to the west and south, Olympus Drive to the east and south, and vacant land to the north zoned for park and recreational use.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include roadway improvements and incidental expenses related thereto of benefit to the District.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2000 Project Fund
Bond Proceeds Deposited	\$1,716,415
Prior Net Increase/(Decrease)	<u>(1,716,415)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>
Project Fund Balance, June 30, 2024	\$0
Status of Project	Completed

City of Roseville Stoneridge West Community Facilities District No. 1 Senate Bill 165 Annual Report Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Stoneridge West CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$946,680
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$944,217

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On July 18, 2001, the City formed the District by the adoption of Resolution No. 01-362. The District is located in the easterly portion of the City within a portion of the Stoneridge Specific Plan area, west of Sierra College Boulevard, north of Olympus Drive, east of Roseville Parkway, and south of Secret Ravine Parkway. The District represents only a portion of the Stoneridge Specific Plan area.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include roadway, sewer, water, drainage, park facilities and development fees related thereto of benefit to the District.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2001 Project Fund	Series 2007 Project Fund
Bond Proceeds Deposited	\$11,608,912	\$556,572
Prior Net Increase/(Decrease)	<u>(11,608,912)</u>	<u>(556,572)</u>
Project Fund Balance, June 30, 2023	\$0	\$0
FY 2023/24 Net Increase/(Decrease)	<u>3,242</u>	<u>0</u>
Project Fund Balance, June 30, 2024	\$3,242	\$0
Status of Project	Substantially Complete	

***City of Roseville
SVSP Westpark-Federico
Community Facilities District No. 1 (Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	SVSP Westpark Federico CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$1,401,637
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$1,355,020

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On June 5, 2019, the City formed the District through the adoption of Resolution No. 19-259. The District is located in the Sierra Vista Specific Plan, in the northwest portion of the City. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include transportation improvements, backbone drainage, water and sanitary sewer improvements, open space and park improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2019 Project Fund	Series 2021 Project Fund	Series 2022 Project Fund
Bond Proceeds Deposited	\$7,336,912	\$7,873,277	\$8,595,800
Prior Net Increase/(Decrease)	<u>(7,336,912)</u>	<u>(7,873,229)</u>	<u>(8,579,727)</u>
Project Fund Balance, June 30, 2023	\$0	\$48	\$16,073
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>1</u>	<u>57,237</u>
Project Fund Balance, June 30, 2024	\$0	\$49	\$73,311
Status of Project	Project is Ongoing		

***City of Roseville
The Fountains Community Facilities District No. 1
(Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	The Fountains CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$774,062
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$784,921

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On December 5, 2007, the City formed the District by the adoption of Resolution No. 07-635. The District is located in the north central portion of the City next to the Westfield Galleria mall and is bounded by Reserve Drive to the west, Roseville Parkway to the north and Galleria Blvd to the east. The District is a fully developed commercial site.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District included roadway improvements, drainage, water and sanitary sewer improvements and development impact fees. The financed improvements required to develop have been completed.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2008 Project Fund
Bond Proceeds Deposited	\$9,100,000
Prior Net Increase/(Decrease)	<u>(9,100,000)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>
Project Fund Balance, June 30, 2024	\$0
Status of Project	Completed

***City of Roseville
The Ranch at Sierra Vista
Community Facilities District No. 1 (Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”).

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	The Ranch at Sierra Vista CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$2,604,735
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$2,167,926

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On January 16, 2019, the City formed the District through the adoption of Resolution No. 19-30. The District is located in the western part of the City and lies within the Sierra Vista Specific Plan. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include transportation improvements, backbone drainage, water and sanitary sewer improvements, open space and parks improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2020 Project Fund	Series 2021 Project Fund	Series 2023 Project Fund
Bond Proceeds Deposited	\$19,192,451	\$12,987,170	\$14,165,550
Prior Net Increase/(Decrease)	<u>(19,192,451)</u>	<u>(12,987,170)</u>	<u>N/A</u>
Project Fund Balance, June 30, 2023	\$0	\$0	N/A
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>	<u>(14,165,550)</u>
Project Fund Balance, June 30, 2024	\$0	\$0	\$0
Status of Project	Project is Ongoing		

***City of Roseville
Torrente at Sierra Vista
Community Facilities District No. 1 (Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Torrente at Sierra Vista CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$0
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$865,155

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On November 3, 2021, the City formed the District through the adoption of Resolution No. 21-442. The District is located in the southwestern part of the City and lies within the Sierra Vista Specific Plan. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include transportation improvements, backbone drainage, water, sanitary sewer, utilities and solid waste improvements, development impact fees, open space and parks improvements.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2023 Project Fund
Bond Proceeds Deposited	\$5,822,929
Prior Net Increase/(Decrease)	<u>N/A</u>
Project Fund Balance, June 30, 2023	N/A
FY 2023/24 Net Increase/(Decrease)	<u>(5,806,756)</u>
Project Fund Balance, June 30, 2024	\$16,173
Status of Project	Project is Ongoing

***City of Roseville
Villages at Sierra Vista
Community Facilities District No. 1 (Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	The Villages at Sierra Vista CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$2,150,516
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$2,318,780

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On May 2, 2018, the City formed the District through the adoption of Resolution No. 18-119. The District is located in the Sierra Vista Specific Plan, in the northwest portion of the City. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include transportation improvements, backbone drainage, water and sanitary sewer improvements, open space, park improvements and development impact fees.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2019 Project Fund	Series 2020 Project Fund	Series 2021 Project Fund	Series 2022 Project Fund	Series 2023 Project Fund
Bond Proceeds Deposited	\$12,441,926	\$9,270,417	\$10,653,101	\$2,759,549	\$3,436,203
Prior Net Increase/(Decrease)	<u>(12,441,926)</u>	<u>(9,270,417)</u>	<u>(10,653,101)</u>	<u>(2,759,549)</u>	<u>N/A</u>
Project Fund Balance, June 30, 2023	\$0	\$0	\$0	\$0	N/A
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(3,427,663)</u>
Project Fund Balance, June 30, 2024	\$0	\$0	\$0	\$0	\$8,540
Status of Project	Project is Ongoing				

***City of Roseville
Westbrook Community Facilities District No. 1
(Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Westbrook CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$2,733,972
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$2,442,456

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On April 16, 2014, the City formed the District by the adoption of Resolution No. 14-131. The District lies within the Sierra Vista Specific Plan and is located along the south side of Pleasant Grove Boulevard, immediately south and west of the Westpark master planned community and the West Roseville Specific Plan. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of public facilities authorized to be financed by the District include roadway improvements, backbone drainage, water and sanitary sewer improvements, including sewer and water treatment facilities, park and open space improvements and development impact fees.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2014 Project Fund	Series 2018 Project Fund	Series 2019 Project Fund	Series 2023 Project Fund
Bond Proceeds Deposited	\$11,816,037	\$10,861,602	\$13,570,655	\$2,837,510
Prior Net Increase/(Decrease)	<u>(11,816,037)</u>	<u>(10,861,602)</u>	<u>(13,570,655)</u>	<u>(2,136,119)</u>
Project Fund Balance, June 30, 2023	\$0	\$0	\$0	\$701,391
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>	<u>0</u>	<u>46,089</u>
Project Fund Balance, June 30, 2024	\$0	\$0	\$0	\$747,480
Status of Project	Substantially Complete			

***City of Roseville
Westpark Community Facilities District No. 1
(Public Facilities)
Senate Bill 165 Annual Report
Fiscal Year 2023/24***

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”).

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Westpark CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$7,309,807
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$5,648,744

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On September 15, 2004, the City formed the District by the adoption of Resolution No. 04-439. The District is located in the northwestern area of the City within a portion of the West Roseville Specific Plan area. The area is approximately 1-mile north of Baseline Road and generally bounded by Fiddymment Road to the east, the then City limit to the west, Pleasant Grove Boulevard to the southwest (and north and south of Pleasant Grove Boulevard in the southeast area of the District), with Phillip Road forming the northern boundary. The District is planned primarily for single-family residential uses.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District included roadway improvements, backbone drainage, water and sanitary sewer improvements and park improvements and development impact fees.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate

and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2005 Project Fund	Series 2006 Project Fund
Bond Proceeds Deposited	\$48,135,105	\$20,774,854
Prior Net Increase/(Decrease)	<u>(48,135,105)</u>	<u>(20,774,854)</u>
Project Fund Balance, June 30, 2023	\$0	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>	<u>0</u>
Project Fund Balance, June 30, 2024	\$0	\$0
Status of Project	Substantially Complete	

City of Roseville

Woodcreek East Community Facilities District No. 1

Senate Bill 165 Annual Report

Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Woodcreek East CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$487,504
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$486,311

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On October 11, 2000, the City formed the District by the adoption of Resolution No. 00-489. The District is located in the northwestern portion of the City and is bounded by the Roseville City Limits to the north, Woodcreek Oaks Boulevard to the west and generally bounded by Blue Oaks Boulevard to the south and Foothills Boulevard to the east. The District comprises of 350 single family units and is fully built out.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District included roadway improvements, drainage, water and sanitary sewer improvements, sound attenuation and park improvements. The financed improvements required in order to develop the District have been completed.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information, including the amount of bond proceeds deposited into each Project Fund and the beginning and ending balances of each. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2000 Project Fund
Bond Proceeds Deposited	\$4,315,093
Prior Net Increase/(Decrease)	<u>(4,315,093)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>
Project Fund Balance, June 30, 2024	\$0
Status of Project	Substantially Complete

City of Roseville

Woodcreek West Community Facilities District No. 1

Senate Bill 165 Annual Report

Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval contain a statement indicating the specific purposes of bonds issued, requires that the proceeds of the bonds be applied to those purposes, requires the creation of an account into which the proceeds shall be deposited, and requires an annual report containing collection and expenditure information together with the status of the project.

Some of the requirements of the Act are fulfilled upon the formation of the Special Tax District or upon the issuance of bonds while others are satisfied through annual reports. This annual report intends to comply with Section 53411 of the California Government Code (“GC”) by providing the following:

- (a) The amount of funds collected and expended by the District during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the bonds.

A. STATED PURPOSES AND ACCOUNT RESTRICTIONS

The Act’s requirements of: i) a statement indicating the specific purposes of the bonds, ii) that the proceeds of the bonds be applied to those purposes and iii) the creation of an account into which the proceeds shall be deposited, were fulfilled through the formation documents of the above entitled district (the “District”) and the respective fiscal agent agreement or bond indenture of each series of bonds issued by the District (the “Bonds”)

B. OPERATING FUND – COLLECTIONS AND EXPENDITURES

Special Tax revenues are deposited and maintained in one or more District fund and/or accounts. For reporting purposes under the Act, the annual collection and expenditures of these funds are combined and reported below under a single fund (the “Operating Fund”).

Total collections and expenditures of the District's Operating Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are reported in the table below.

Description	Woodcreek West CFD 1
<u>FY 2023/24 REVENUES</u>	
Total Operating Fund Collections and Revenues	\$1,187,640
<u>FY 2023/24 EXPENDITURES</u>	
Total Operating Fund Expenditures	\$1,196,552

C. THE PROJECT

The City formed the District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing certain authorized facilities of the District. A separate construction or improvement account is created upon the issuance of each series of bonds for the above purpose (the "Project Fund") and such funds are to be deposited into the Project Fund upon close of each series. The District's formation documents define the facilities and costs authorized that may be funded from the Project Fund. A summary of the District and its authorized facilities are outlined below, together with the status towards its completion.

THE DISTRICT AND AUTHORIZED FACILITIES

On October 15, 1999, the City formed the District by the adoption of Resolution No. 99-384. The District is located in the northwestern portion of the City contiguous to the City's then western limit and is bounded by Pleasant Grove Boulevard to the North, Fiddymment Road to the west and Baseline Road to the south.

The District was authorized to finance certain improvements and costs related to planned development within the District (the "Facilities" or "Project"). The types of facilities authorized to be financed by the District include roadway improvements, drainage, water and sanitary sewer improvements and park improvements. The financed improvements required in order to develop the District have been completed.

PURPOSE OF THE BONDS AND SPECIAL TAXES

District's formation documents authorized the financing of the Project related to planned development within the District. The qualified electors within the District approved the levy of the annual special taxes in accordance with the District's Rate and Method of Apportionment of Special Tax. The City issued one or more Special Tax Bonds for the purpose of financing the Project and/or refunding the Bonds.

The District's Special Tax is levied annually to pay the annual debt service due on the Bonds issued by the District, ongoing administration costs and other authorized expenditures.

PROJECT FUND AND STATUS OF PROJECT

The following table provides the status of the Project and summary Project Fund information for District Bonds subject to the Act, including the amount of bond proceeds deposited into the Project Fund and its beginning and ending balances. The net increase/(decrease) between the bond proceeds and the balances is also provided.

Description	Series 2005 Project Fund
Bond Proceeds Deposited	\$2,794,089
Prior Net Increase/(Decrease)	<u>(2,794,089)</u>
Project Fund Balance, June 30, 2023	\$0
FY 2023/24 Net Increase/(Decrease)	<u>0</u>
Project Fund Balance, June 30, 2024	\$0
Status of Project	Completed



City of Roseville

Non-Bonded Community Facilities Districts

Fiscal Year 2023/24
Senate Bill 165 Annual Report

27368 Via Industria
Suite 200

Temecula, CA 92590

T 951.587.3500 | 800.755.6864

F 951.587.3510 | 888.326.6864

Property Tax Information Line
T. 866.807.6864

www.willdan.com



City of Roseville Non-Bonded Community Facilities Districts Senate Bill 165 Annual Report Fiscal Year 2023/24

INTRODUCTION

Senate Bill 165 enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). The Act requires that certain local special tax measures subject to voter approval provide specified accountability measures. Although not all of the active non-bonded Mello Roos Districts (“Services Districts” or “Services CFDs”) formed by the City of Roseville (the “City”) are subject to the Act’s reporting requirements, information for each of the City’s Services CFDs is reported below.

Each Services District subject to the Act is required to state the specific purposes of the Special Tax, restrict the Special Tax revenues to be used only for those purposes, create an account into which the Special Tax revenues shall be deposited and prepare an annual report containing collection and expenditure information together with the status of the project.

Some of these requirements of the Act are fulfilled during the formation of each Services District while others are handled through annual reports. This annual report intends to comply with Section 50075.3 of the California Government Code by providing the following for each Services District:

- (a) The amount of funds collected and expended during the 12 months ended June 30, 2024.
- (b) The status of the project authorized to be funded by the Special Taxes.

A. STATED PURPOSE AND ACCOUNT RESTRICTIONS

The Act’s requirements of i) stating the specific purposes of the Special Tax revenues and ii) restricting the Special Tax revenues to the authorized purposes, were fulfilled through the formation documents of each Services CFD. Shortly thereafter, a Special Tax Fund was created for each district where the Special Tax revenues and other collections of each District are to be deposited and expenditures from each district’s Special Tax Fund are to be restricted to only the authorized services and costs of the respective Services District.

B. SPECIAL TAX FUND – COLLECTIONS AND EXPENDITURES

All revenues of the Services Districts are deposited into and maintained in one or more accounts within the Special Tax Fund of each respective Services District.

Total collections and expenditures through each Services District's Special Tax Fund for the 12 months ended June 30, 2024 ("Fiscal Year 2023/24") are listed below.

Non-Bonded Services CFD	Total Collections	Total Expenditures
Amoruso Ranch CFD 2, Public Services	\$38,477	\$12,009
CFD 3, Municipal Services	\$7,965,772	\$7,950,702
CFD 4 Infill, Services District	\$198,459	\$214,268
Creekview CFD 2, Public Services	\$271,685	\$149,950
Crocker Ranch CFD 2, Services District	\$421,481	\$327,150
Fiddymont Ranch CFD 2, Public Services	\$2,137,549	\$2,011,789
Highland Reserve North CFD 2, Services District	\$857,124	\$832,439
HP Campus Oaks CFD 2, Public Services	\$291,868	\$169,859
Longmeadow CFD 2, Services District	\$170,464	\$145,158
North Roseville CFD 2, Services District	\$577,820	\$504,227
Sierra Vista CFD 2, Public Services	\$961,061	\$430,615
Stone Point CFD 2, Services District	\$106,803	\$98,629
Stone Point CFD 4, Services District	\$103,572	\$80,556
Stoneridge CFD 1, Services District	\$846,605	\$785,891
Stoneridge Parcel 1 CFD 2, Services District	\$56,995	\$48,451
Westbrook CFD 2, Public Services	\$868,645	\$467,564
Westpark CFD 2, Public Services	\$1,902,110	\$1,647,560
Woodcreek East CFD 2, Services District	\$253,973	\$283,324
Woodcreek West CFD 2, Services District	\$594,798	\$611,211

Each year, the Special Tax fund of each maintenance district is analyzed to determine if any surplus funds exist. Surplus district funds, when available, are then applied against the budgeted annual costs of each such district, which would result in a reduction in the amount levied to the property owners than would have otherwise been charged.

C. STATUS OF PROJECTS

The status of the project of each Services District is ongoing.

The revenues generated by each District are to fund the authorized costs of each respective District. The Projects of each Services CFD are specific to each and may include costs to maintain and/or replace certain public improvements and/or municipal services and administration costs; therefore, the funding is expected to continue on an annual basis into perpetuity.



COUNCIL COMMUNICATION

CC #: 3662
File #: 0709-01

Title: HOUSING AUTHORITY/CITY COUNCIL - Quarterly Status Update 3rd Quarter 2024
Contact: Danielle O'Connell 916-774-5277 doconnell@roseville.ca.us
Suzi Cook-Turner 916-774-5414 smcook-turner@roseville.ca.us
Trisha Isom 916-746-1239 tisom@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.40.

RECOMMENDATION TO COUNCIL

The City Council, acting as the Roseville Housing Authority Board, is not required to take any action on this item. This quarterly report is for informational purposes only.

BACKGROUND

Pursuant to the bylaws of the Roseville Housing Authority (RHA), the City Council, acting as the governing board for the Housing Authority, holds its quarterly meeting the first Wednesday of March, June, September, and December, or as soon as possible thereafter. Staff has prepared the following status report regarding lease-up activity for the Housing Choice Voucher (HCV) Program. The HCV Program provides income-qualified households in Roseville and Rocklin with rental assistance using funding from the US Department of Housing and Urban Development (HUD). This assistance is utilized at rental units that meet program specific housing standards, are owned by a willing property owner, and are within Roseville or Rocklin city limits. This rental assistance ensures that the household can afford to live in safe and decent housing. During the third quarter of 2024 there were 676 vouchers utilized in Roseville, 139 vouchers being utilized in Rocklin, and 12 in other jurisdictions (approved transfers out of the area) for a total of 827 families receiving rental assistance through RHA.

RHA is authorized to provide 829 households with HCV rental assistance. RHA also has several special voucher programs including:

- 41 Emergency Housing Vouchers (EHV) providing rental assistance to individuals and families who are experiencing homelessness or at risk of experiencing homelessness;
- 75 vouchers allocated specifically for families on the waiting list with a head-of-household or partner that are non-elderly and disabled (NED vouchers);
- 43 Mainstream vouchers that assist households who have a non-elderly head of household or partner with a disability and are transitioning out of institutional or other segregated settings, are currently homeless, or at risk of becoming homeless; and

- 100 VASH Vouchers for veteran households that come via referral from the Department of Veterans Affairs (VA) and assist them with paperwork, searching for housing and staying housed.

During the third quarter of 2024, RHA staff attended an Eviction Prevention and Strategies training. The training covered strategies to help support tenants with mental health conditions, substance use disorders, or co-occurring disorders living in community-based low-income housing. Topics included upstream eviction prevention strategies, housing support services, landlord partnerships, rent payment tools, behavioral health strategies, legal tools, and service coordination. The toolkit also provided essential information to support stable tenancies and avoid the trauma of housing eviction.

In August 2024, HUD awarded RHA 20 Foster Youth to Independence (FYI) vouchers. FYI vouchers provide housing assistance to youth, 18 to 24 years of age, who left foster care, or will leave foster care within 90 days and are homeless or are at risk of becoming homeless. RHA has partnered with Placer County Health and Human Services and Children's System of Care to ensure that FYI voucher holders receive wraparound services including, but not limited to, basic life skills, money management, access to healthcare, education assistance and job training. Each FYI participant will have a Placer County caseworker and RHA housing technician they will engage with regularly to ensure their path to independence.

RHA continues to operate the very popular Landlord Incentive Program, implemented in April 2023. With limited rental inventory, this successful program has allowed RHA to house a record number of households and attract new owners to the program. RHA's HCV leasing success rate of 96% has impressed HUD's administration. Staff persists in looking for other ways to attract new and retain current property owners. A total of 59 new owners have signed up to participate in the HCV program and total of \$141,000 has been paid out in incentives to landlords.

Each housing authority is required to be at least 95% leased-up for its voucher allocation or utilizing at least 95% of its annual budget authority to remain in compliance with HUD's requirements. The lease-up rate for a calendar year cannot exceed 100% of its allocation of vouchers (per voucher type), and/or 100% expenditure of its annual budget allocation for the program. Agencies leasing up or expending 98% or more of its allocated vouchers and/or budget can reach high-performing status. RHA continues to meet HUD program requirements for high-performing status through 100% expenditure of its annual budget allocation. The attached table provides a monthly summary of RHA's voucher programs through the third quarter of 2024.

FISCAL IMPACT

This Housing Authority Quarterly Status Report does not create any additional cost to the City's General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The Roseville Housing Authority Quarterly Report meets the above

criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal C - Maintain a safe and healthy community

Goal D - Enhance economic vitality

Respectfully Submitted,

Danielle O'Connell, Housing Analyst

Melissa Anguiano, Economic Development Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Third Quarter Vouchers

2024	Actual Lease-up of Regular	10-HUD Regular (570)	Actual Lease-up of Non-Elderly Disabled	5-HUD Non-Elderly Disabled (75)	Actual Lease-up of VASH	11-HUD VASH (100)	Actual Lease-up of FYI	24-HUD FYI (20)	Actual Lease-up of Mainstream	12-HUD Mainstream (43)	Actual Lease-up of EHV	21-HUD Emergency Housing Vouchers (EHVs) (50)
Jan-24	574	570	75	75	57	85			38	43	43	44
Feb-24	575	570	75	75	58	85			40	43	44	44
Mar-24	573	570	75	75	56	85			41	43	41	41
Apr-24	570	570	75	75	56	100			41	43	42	41
May-24	561	570	75	75	56	100			41	43	41	41
Jun-24	559	570	75	75	57	100			41	43	39	41
Jul-24	553	570	75	75	55	100			42	43	39	41
Aug-24	565	570	75	75	52	100	0	20	42	43	37	41
Sep-24	568	570	75	75	53	100	0	20	42	43	39	41
YED % Leased	99.6%		100.0%		53.0%		0.0%		97.7%		95.1%	



COUNCIL COMMUNICATION

CC #: 3665

File #: 0400-04-04 & 0400-07

Title: North Central Roseville Specific Plan Parcel 49 - Parcel 3 of Lot 9 Parcel Map

Contact: Jeff Hendrix 916-774-5463 jhendrix@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 7.41.

RECOMMENDATION TO COUNCIL

It is recommended that the City Council approve the parcel map on file with the City Clerk and accept, on behalf of the public, the public sewer easement offered thereon.

BACKGROUND

The Development Services - Engineering Division has reviewed the subject parcel map and found that it is in compliance with the Subdivision Map Act and the City's Subdivision Ordinance and all conditions of the tentative map have been met.

FISCAL IMPACT

There is no fiscal impact to the City's General Fund associated with this approval.

ENVIRONMENTAL REVIEW

Consistent with CEQA Guidelines Section 15164, regarding previously adopted negative or mitigated negative declarations, an Addendum may be prepared if only minor technical changes or additions are necessary or none of the conditions requiring a subsequent Environmental Impact Report or negative declaration have occurred. Consistent with this section, an Addendum to the NCRSP PCL 49 Bayside Church/Topgolf Mitigated Negative Declaration (adopted February 26, 2015) has been prepared for the project. The Addendum did not identify any new significant environmental impacts; the project impacts are therefore within the scope of the previously adopted Mitigated Negative Declaration. As such, no additional CEQA action is required at this time.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal F - Invest in well-planned infrastructure and growth.

Respectfully Submitted,

Jeff Hendrix, Associate Engineer

Mike Isom, Development Services Director

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line extending to the right.

Dominick Casey, City Manager

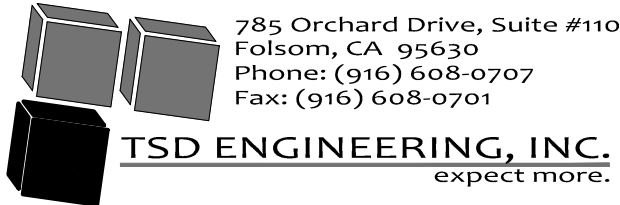
ATTACHMENTS:

Description

Parcel Map

Vicinity Map

PARCEL MAP OF
NCRSP - PARCEL 49
PARCEL 3 OF LOT 9
SUBDIVISION NO. PL23-0056
BEING ALL OF PARCEL 3, 36 P.M. 11
LYING IN SECTION 22, T.11 N., R.6 E., M.D.M.
CITY OF ROSEVILLE, COUNTY OF PLACER
STATE OF CALIFORNIA
NOVEMBER 2024



OWNER'S STATEMENT

THE UNDERSIGNED BEING THE ONLY PERSONS HAVING ANY RECORD TITLE INTEREST IN THE LANDS SUBDIVIDED HEREON, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS PARCEL MAP OF "NCRSP – PARCEL 49 – PARCEL 3 OF LOT 9"; AND OFFER FOR DEDICATION AND DO HEREBY DEDICATE FOR SPECIFIC PURPOSES THE FOLLOWING:

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES:

(1) A PUBLIC EASEMENT FOR THE INSTALLATION AND MAINTENANCE OF SANITARY SEWER PIPES, TOGETHER WITH ANY AND ALL APPURTENANCES PERTAINING THERETO, ON, OVER, UNDER AND ACROSS THE STRIPS OF LAND SHOWN HEREON AND DESIGNATED "S.E." (SEWER EASEMENT).

FREEDOM 1911 LLC,
A CALIFORNIA LIMITED LIABILITY COMPANY

BY: _____
JOHN STEWART, MANAGER MEMBER

NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF _____)

ON _____, _____ BEFORE ME, _____, A NOTARY PUBLIC PERSONALLY APPEARED _____ WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL
SIGNATURE _____
(PRINTED NAME)

MY PRINCIPAL PLACE OF BUSINESS IS IN _____ COUNTY
MY COMMISSION NO. _____ EXPIRES: _____

SURVEYOR'S STATEMENT

THIS PARCEL MAP OF "NCRSP – PARCEL 49 – PARCEL 3 OF LOT 9" WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF FREEDOM 1911 LLC IN MARCH 2024. I HEREBY STATE THAT THIS PARCEL MAP OF "NCRSP – PARCEL 49 – PARCEL 3 OF LOT 9" SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP; THAT ALL MONUMENTS SHOWN HEREON ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED AND THAT SAID MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

DATED: _____

JOHN E. KLAMM, L.S. 7375
EXP. DATE: 12/31/2025



CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS PARCEL MAP OF "NCRSP – PARCEL 49 – PARCEL 3 OF LOT 9" AND FIND IT TO BE SUBSTANTIALLY THE SAME AS THE TENTATIVE MAP ON FILE AND ANY APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND ALL APPLICABLE CITY ORDINANCES HAVE BEEN COMPLIED WITH.

DATED: _____

MARC STOUT, CITY ENGINEER, CITY OF ROSEVILLE
R.C.E. 69879
EXP. DATE 9/30/2024

I HEREBY STATE THAT I AM SATISFIED THAT THIS PARCEL MAP OF "NCRSP – PARCEL 49 – PARCEL 3 OF LOT 9" IS TECHNICALLY CORRECT.

FOR MARC STOUT, CITY ENGINEER, CITY OF ROSEVILLE

DATED: _____

TIMOTHY G. BLAIR, P.L.S. 8278
EXP. DATE: 12/31/2025



CITY CLERK'S STATEMENT

I HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF ROSEVILLE HAS APPROVED THIS PARCEL MAP OF "NCRSP – PARCEL 49 – PARCEL 3 OF LOT 9" AND HAS ACCEPTED ON BEHALF OF THE PUBLIC THE EASEMENTS AND RIGHTS OF WAY OFFERED HEREON FOR DEDICATION.

DATED: _____

CITY CLERK, CITY OF ROSEVILLE

BY _____
ASSISTANT CITY CLERK

RECORDER'S STATEMENT

FILED THIS ____ DAY OF _____, 2024, AT ____ M IN BOOK _____ OF PARCEL MAPS, AT PAGE _____, PLACER COUNTY RECORDS, AT THE REQUEST OF TSD ENGINEERING, INC.

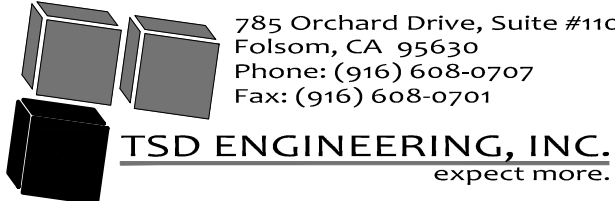
FILE NO. 2024– _____

RYAN RONCO
PLACER COUNTY RECORDER

FEE: _____

BY: _____
DEPUTY

PARCEL MAP OF
NCRSP - PARCEL 49
PARCEL 3 OF LOT 9
SUBDIVISION NO. PL23-0056
BEING ALL OF PARCEL 3, 36 P.M. 11
LYING IN SECTION 22, T.11 N., R.6 E., M.D.M.
CITY OF ROSEVILLE, COUNTY OF PLACER
STATE OF CALIFORNIA
NOVEMBER 2024



BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS SURVEY IS IDENTICAL WITH THE SOUTHWESTERLY BOUNDARY OF PARCEL 3, AS SHOWN ON THE PARCEL MAP OF "NCRSP - PARCEL 49 - LOT 9", FILED IN BOOK 36 OF PARCEL MAPS, AT PAGE 11, PLACER COUNTY RECORDS, THE BEARING WHICH IS GIVEN AS N48°05'02"W BETWEEN FOUND MONUMENTS SHOWN HEREON.

NOTES

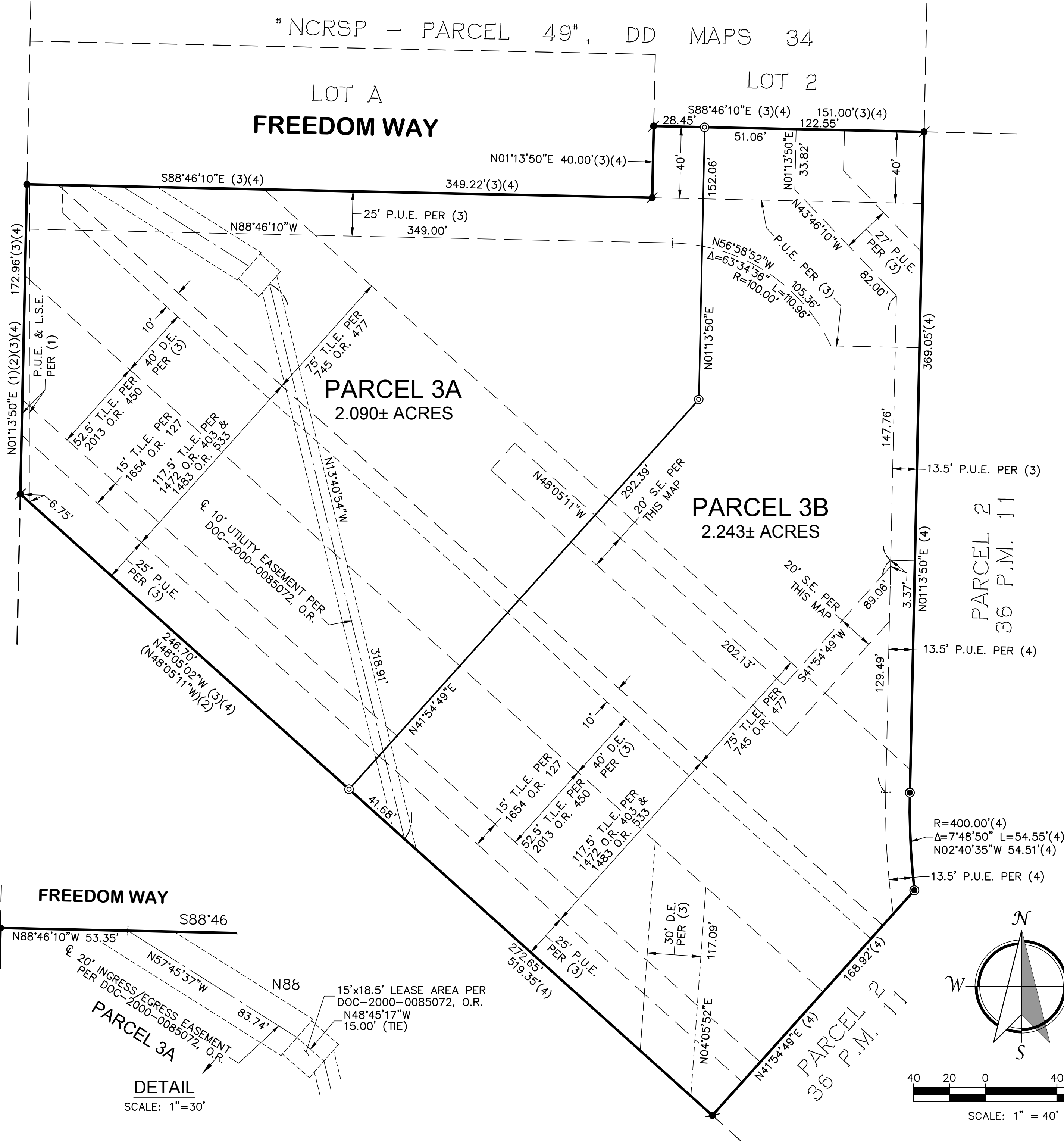
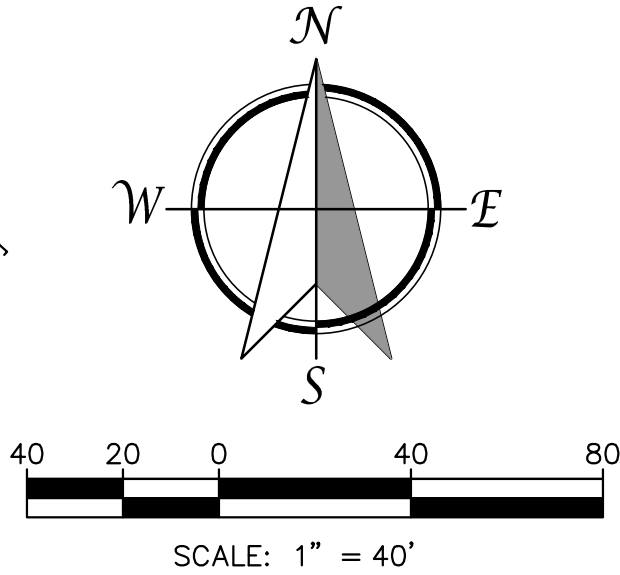
1. THIS SUBDIVISION CONTAINS 4.333 ACRES GROSS AND IS CREATING 2 COMMERCIAL PARCELS.
2. ALL CURVES SHOWN HEREON ARE DIMENSIONED WITH RADIUS, DELTA, ARC LENGTH AND CHORD BEARING & DISTANCE. ALL DISTANCES SHOWN ARE IN FEET AND DECIMALS THEREOF.
3. THE PROPERTY INCLUDED IN THIS SUBDIVISION IS SUBJECT TO THE AMENDED AND RESTATED DECLARATION OF COVENANTS, CONDITIONS, RESTRICTIONS AND EASEMENTS RECORDED AS DOC-2017-0011120, O.R.P.C. SAID DECLARATION SETS FORTH TERMS FOR THE MAINTENANCE OF COMMON AREA FACILITIES, AND GRANTS RECIPROCAL EASEMENTS FOR ACCESS, PARKING, DRAINAGE, SEWER, WATER AND UTILITIES.
4. THE PROPERTY INCLUDED IN THIS SUBDIVISION IS SUBJECT TO RESTRICTIVE COVENANTS RECORDED AS DOC-2017-0011131 AND DOC-2019-0054704, O.R.P.C.
5. THE PROPERTY INCLUDED IN THIS SUBDIVISION IS SUBJECT TO THE STORMWATER CONTROL MAINTENANCE AGREEMENT RECORDED AS DOC-2021-0090205, O.R.P.C.
6. THE PROPERTY OWNERS WITHIN THIS SUBDIVISION SHALL AGREE TO PARTICIPATE IN A TRANSPORTATION SYSTEMS MANAGEMENT (TSM) PLAN AND SHALL AGREE TO ENTER INTO A TRANSPORTATION MANAGEMENT AGREEMENT WITH THE CITY OF ROSEVILLE.

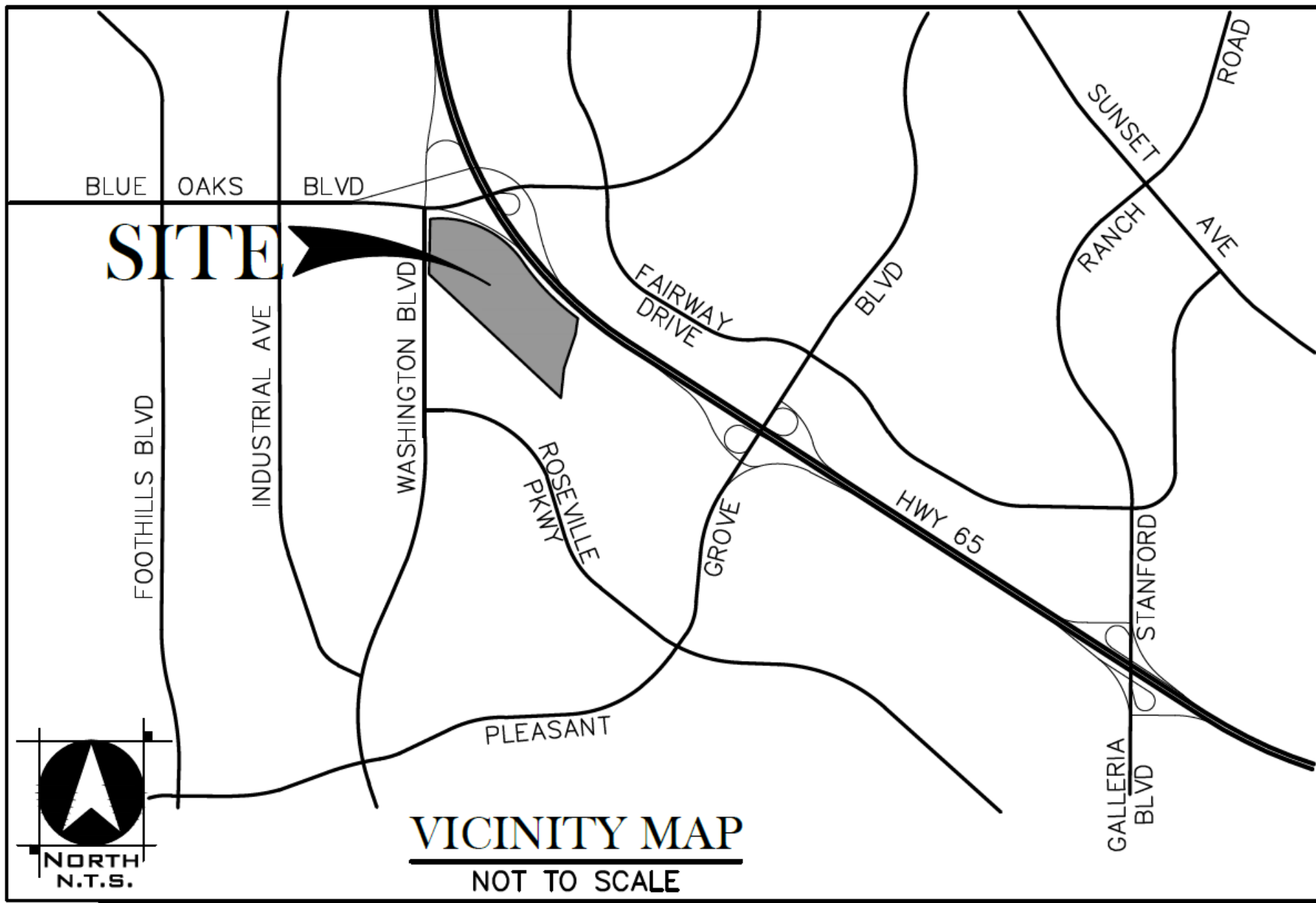
REFERENCES

- (1) "REGIONAL 65 CENTRE", R MAPS 24
- (2) "HIGHLAND RESERVE PHASE NO. 1 LARGE LOT SUBDIVISION", T MAPS 79
- (3) "NCRSP - PARCEL 49", DD MAPS 34
- (4) "NCRSP - PARCEL 49 - LOT 9", 36 P.M. 11

LEGEND

- FOUND MAG SPIKE & WASHER STAMPED "LS 7375"
- ✱ FOUND 5/8" REBAR WITH PLASTIC CAP "LS 7375"
- FOUND MAG NAIL & WASHER STAMPED "LS 7375"
- ◎ SET 5/8" REBAR WITH PLASTIC CAP STAMPED "L.S. 7375" OR SET 1" BRASS DISC WITH SHANK IN ASPHALT AND CONCRETE
- D.E. DRAINAGE EASEMENT
- S.E. SEWER EASEMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- T.L.E. TRANSMISSION LINE EASEMENT
- W.M.E. WATER MAIN EASEMENT







COUNCIL COMMUNICATION

CC #: 3694
File #: 0102-10

Title: Resolution - Terry Bradley
Contact: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 7.42.

RECOMMENDATION TO COUNCIL

Commend Terry Bradley for her 18 years of outstanding service and dedication to the City of Roseville and the Finance Department, congratulate her for her accomplishments and wish her a long, healthy, and enjoyable retirement.

BACKGROUND

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Ceremonial documents meet the above criteria and are not subject to CEQA. No additional environmental review is required.

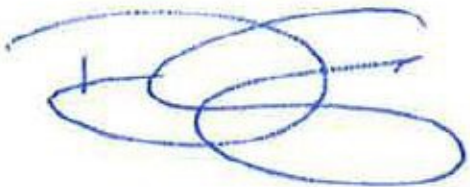
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Blair Hutchison, City Clerk Technician

Carmen Avalos, City Clerk



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution - Terry Bradley

Resolution

WHEREAS, Terry Bradley began her distinguished service with the City of Roseville as an Administrative Clerk in the Environmental Utilities Department in 2006; and

WHEREAS, Terry was promoted to Administrative Assistant in the Finance Department in 2010 where she provided administrative support for the Finance Department; and

WHEREAS, Terry was recognized with a Pride of Roseville in 2018, for her outstanding work performance; and

WHEREAS, Terry was promoted to her current position as the Management Assistant to the Assistant City Manager/Chief Financial Officer in 2020, where her exceptional dedication and professionalism has contributed significantly to the City's operations and success over her tenure; and

WHEREAS, Terry played a vital role in preparing the City's budget documents that have been recognized with both state and national honors, which is a testament to her commitment to exceptionally high-level work; and

WHEREAS, Terry's steadfast commitment to organization and efficiency has been instrumental in ensuring that the Finance Department functions efficiently, setting a high standard of excellence that is an inspiration to employees across the City; and

WHEREAS, Terry's spirit and positive attitude, while maintaining focus on high quality work, has earned her the respect and admiration of everyone; and

WHEREAS, Terry's calm demeanor and empathetic nature have created a welcoming and supportive environment in the Finance Department, making her a trusted and reliable resource for colleagues, residents and all who have had the pleasure working with her; and

WHEREAS, Terry's bright and warm sense of humor has brought such a sense of joy and connection to the workplace, enhancing the morale and culture of the Finance Department; and

WHEREAS, Terry is now retiring after over 18 years of honorable service to the City of Roseville and will be greatly missed and remembered by her friends and co-workers.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSEVILLE, CALIFORNIA, that **TERRY BRADLEY** be commended for her 18 years of outstanding service and dedication to the City of Roseville and the Finance Department, congratulated for her accomplishments and wished a long, healthy, and enjoyable retirement.

SIGNED and APPROVED this 18th day of December 2024.



KRISTA BERNASCONI, MAYOR



COUNCIL COMMUNICATION

CC #: 3686
File #: 0800-03

Title: Renewables Procurement Standard Procurement Plan and Renewables Portfolio Standard Enforcement Program Update
Contact: Petra Wallace 916-774-5510 pwallace@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 8.1.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt a resolution approving updates to the Renewable Portfolio Standard (RPS) Procurement Plan and the RPS Enforcement Program.

BACKGROUND

California's RPS program, established in 2002 and strengthened through Senate Bill 100, mandates increasing renewable procurement for electric utilities, targeting 60% by 2030 and 100% zero-carbon energy by 2045. These targets are assessed and enforced by the California Energy Commission (CEC) over a number of defined compliance periods. The compliance periods serve as important timeframes for electric utilities to report on and demonstrate compliance to the CEC on the status of their respective progress in meeting the state's RPS targets. As part of this overall RPS compliance framework, publicly owned utilities, such as Roseville Electric Utility, must also submit two key documents to the CEC:

- RPS Procurement Plan: This plan details the RPS regulatory rules and requirements, as well as the utility's strategy and general approach for achieving renewable energy procurement targets.
- RPS Enforcement Program: This plan outlines the utility's internal review and administrative processes for achieving compliance with RPS requirements.

Roseville has implemented and previously updated these documents, collectively the RPS Program, as necessary since 2013 with the implementation of the state's RPS regulations. The current and recommended updates to Roseville's RPS Program, notably as it relates to revisions to the *Cost Limitations for Expenditures* provisions of the Procurement Plan, are important in recognition of a number of factors in the electric market that are causing significant cost increases associated with renewable procurement. At this time, this is particularly relevant for the costs to meet RPS targets in Compliance Period 5 (2025-2027). Roseville has successfully met all prior RPS compliance obligations through Compliance Period 4 (2021-2024); however, Compliance Period 5 is presenting new challenges, including:

- Supply Constraints: CAISO interconnection delays are limiting access to long-term renewable

resources, increasing reliance on short-term, higher-cost regulatory transactions.

- Counterparty Resistance: Suppliers are reluctant to extend long-term contracts, and solicitations for Compliance Period 5 resources have yielded limited success.
- Elevated Prices: Market uncertainty, constrained supply, and high cost of borrowing have driven up costs, reducing affordable procurement options for Compliance Period 5.

While Roseville has secured renewable projects and is assessing other viable renewable projects for future compliance periods beyond Compliance Period 5, near-term uncertainties related to Compliance Period 5 remain due to market price volatility and supply limitations. These challenges highlight the importance of flexibility and strategic planning to meet renewable energy mandates, without placing undue financial burdens on our customers.

To address these challenges, Roseville is recommending updates to its RPS Procurement Plan, including most importantly a revised *Cost Limitation for Expenditures* provision to provide greater flexibility for renewable procurement. These updates ensure more predictable impacts on customer bills by capping annual rate increases associated with renewable procurement while maintaining compliance with state mandates.

Costs associated with renewable procurement, referred to as renewable energy credits (RECs), have increased significantly over the last four years. While it was common to see short-term RECs at approximately \$25, recent spot market transactions have seen prices over \$90. The recommended updates to the RPS Program will cap the costs Roseville will spend on acquiring RECs for Compliance Period 5 to those costs that are in the electric rates reflected in the City Municipal Code approved in June 2024. From 2028 forward, the annual REC cost increases would be limited to a growth rate of no more than 3% annually thereafter. This means that Roseville would implement the Cost Limitation for Expenditures provision as an alternative to meeting the RPS targets for Compliance Period 5. Although this is an established provision under the state's RPS regulations that is provided to electric utilities to protect customers, there are limited examples or precedents regarding the CEC's recognition of this approach as an alternative compliance mechanism.

By adopting these recommended updates, Roseville is utilizing established tools within the state's RPS regulations to proactively manage future renewable procurements costs. This approach allows us to protect customers from near-term elevated market costs for renewable procurement while operating within the RPS compliance framework.

FISCAL IMPACT

There is no immediate fiscal impact associated with adopting these updates. The proposed cost limitation provision will help mitigate future financial risks by capping rate increases due to renewable mandates.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that do not result in a direct or reasonably foreseeable indirect physical change in the environment or are otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Updates to Renewable Portfolio Standard (RPS) Procurement Plan and the RPS Enforcement Program are not considered a "project" under CEQA and

consequently do not require a CEQA action.

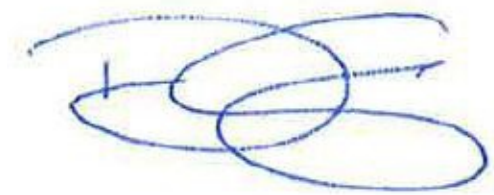
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A – Remain fiscally responsible in a changing world.

Respectfully Submitted,

Petra Wallace, Power Supply and Portfolio Administrator

Dan Beans, Electric Utility Director



Dominick Casey, City Manager

ATTACHMENTS:

Description

Resolution 24-422

Clean RPS Enforcement Plan Update 2024

Redline RPS Enforcement Plan Update 2024

Clean Renewable Procurement Plan Update 2024

Redline Renewable Procurement Plan Update 2024

RESOLUTION NO. 24-422

APPROVING THE UPDATED
ROSEVILLE RENEWABLES PORTOLIO STANDARD PROCUREMENT PLAN AND
ROSEVILLE RENEWABLES PORTFOLIO STANDARD ENFORCEMENT PROGRAM

WHEREAS, California's Renewables Portfolio Standard (RPS) program, established in 2002 and strengthened through Senate Bill 100, mandates increasing renewable procurement for electric utilities, targeting 60% by 2030 and 100% zero-carbon energy by 2045; and

WHEREAS, the RPS Procurement Plan details the RPS regulatory rules and requirements as well as the utility's strategy and general approach for achieving renewable energy procurement targets; and

WHEREAS, the RPS Enforcement Program outlines the utility's internal review and administrative processes for achieving compliance with RPS requirements; and

WHEREAS, the City of Roseville has implemented and previously updated these documents, collectively the RPS Program, as necessary since 2013 with the implementation of the state's RPS regulations; and

WHEREAS, the City Council has reviewed the updated RPS Procurement Plan as well as the RPS Enforcement program;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the updated Roseville RPS Procurement Plan and the updated Roseville RPS Enforcement program are hereby adopted.

PASSED AND ADOPTED by the Council of the City of Roseville this ____ day of _____, 20_, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



Renewables Portfolio Standard Enforcement Program

December 2024

Roseville Electric Utility
2090 Hilltop Circle
Roseville, California 95747-9704
Reliable Energy. Dependable Service.

1. The City of Roseville shall have a program for the enforcement of a Renewables Portfolio Standard (RPS) program, which shall include all of the provisions set forth herein and shall be known as the City's "RPS Enforcement Program";
2. The RPS Enforcement Program shall be effective January 1, 2012;
3. The City of Roseville shall provide notice regarding new or updated RPS Enforcement Program. The enforcement program must be adopted at a publicly noticed meeting offering all interested parties an opportunity to comment.
 - A. If the RPS Enforcement Program is modified or amended, no less than 10 calendar days notice shall be given to the public before any meeting is held to make a substantive change to the enforcement program;
4. Annually, the Director of City's Electric Utility shall cause to be reviewed, the City's RPS Procurement Plan to determine compliance with the RPS Enforcement Program;
5. Annual review of the RPS Procurement Plan shall include consideration of each of the following elements:
 - A. By December 31, 2021:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2024, compliance obligation of forty-four percent (44%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
 - B. By December 31, 2022:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2024, compliance obligation of forty-four percent (44%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
 - C. By December 31, 2023:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2024, compliance obligation of forty-four percent (44%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
 - D. By December 31, 2024 (end of Compliance Period 4):
 - Verify that the City procured sufficient electricity products to meet the sum of thirty-five point seventy-five percent (35.75%) of its 2021, thirty-eight point five percent (38.5%) of its 2022, forty-one point twenty-five percent (41.25%) of its 2023, and forty-four percent (44%) of its 2024 retail sales with eligible renewable resources from the specified Content Categories for the compliance

period ending December 31, 2024, consistent with the RPS Procurement Plan;

- If targets are not met, the City shall direct Roseville Electric Utility to:
 - Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,
 - Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,
 - Review applicability and appropriateness of excusing performance based on the Cost Limitations on Expenditures provisions of the RPS Procurement Plan.

E. By December 31, 2025:

- Ensure that the City is making reasonable progress toward meeting the December 31, 2027, compliance obligation of fifty-two percent (52%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.

F. By December 31, 2026:

- Ensure that the City is making reasonable progress toward meeting the December 31, 2027, compliance obligation of fifty-two percent (52%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.

G. By December 31, 2027 (end of Compliance Period 5):

- Verify that the City procured sufficient electricity products to meet the sum of forty-six percent (46%) of its 2025, fifty percent (50%) of its 2026, and fifty-two percent (52%) of its 2027 retail sales with eligible renewable resources from the specified Content Categories for the compliance period ending December 31, 2027, consistent with the RPS Procurement Plan;
- If targets are not met, the City shall direct Roseville Electric Utility to:
 - Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,
 - Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,

- Review applicability and appropriateness of excusing performance based on the Cost Limitations on Expenditures provisions of the RPS Procurement Plan.
- H. By December 31, 2028:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2030, compliance obligation of sixty percent (60%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
- I. By December 31, 2029:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2030, compliance obligation of sixty percent (60%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
- J. By December 31, 2030 (end of Compliance Period 6):
 - Verify that the City procured sufficient electricity products to meet the sum of fifty-four point sixty-seven percent (54.67%) of its 2028, fifty-seven point thirty-three percent (57.33%) of its 2029, and sixty percent (60%) of its 2030 retail sales with eligible renewable resources from the specified Content Categories for the compliance period ending December 31, 2030, consistent with the RPS Procurement Plan;
 - If targets are not met, the City shall direct Roseville Electric Utility to:
 - Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,
 - Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,
 - Review applicability and appropriateness of excusing performance based on the Cost Limitations on Expenditures provisions of the RPS Procurement Plan.
- O. By December 31, 2031 and annually thereafter:
 - Verify that the City met sixty percent (60%) of retail sales with eligible renewable resources from the specified Content Categories, consistent with the RPS Procurement Plan;
 - If targets are not met, the City shall direct Roseville Electric Utility to:

- Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,
 - Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,
 - Review applicability and appropriateness of excusing performance based on the Cost Limitations on Expenditures provisions of the RPS Procurement Plan.
- 6. If it is determined that the City has failed to comply with the provisions of its RPS Procurement Plan, Roseville Electric Utility shall take steps to correct any untimely compliance, including:
 - A. Review the City's RPS Procurement Plan to determine what changes, if any, are necessary to ensure compliance in the next Compliance Period;
 - B. Report regularly to the City Council regarding the progress being made toward meeting the compliance obligation for the next Compliance Period;
 - C. Report to the City Council regarding the status of meeting subsequent compliance targets, and all steps being taken to ensure that the obligation is timely met.



Renewables Portfolio Standard Enforcement Program

~~October~~ December 2024~~2~~

Roseville Electric Utility

2090 Hilltop Circle

Roseville, California 95747-9704

Reliable Energy. Dependable Service.

1. The City of Roseville shall have a program for the enforcement of a Renewables Portfolio Standard (RPS) program, which shall include all of the provisions set forth herein and shall be known as the City's "RPS Enforcement Program";
2. The RPS Enforcement Program shall be effective January 1, 2012;
3. The City of Roseville shall provide notice regarding new or updated ~~RPS Enforcement Program~~enforcement programs. The enforcement program must be adopted at a publicly noticed meeting offering all interested parties an opportunity to comment.
 - A. If the ~~enforcement program~~RPS Enforcement Program is modified or amended, no less than 10 calendar days notice shall be given to the public before any meeting is held to make a substantive change to the enforcement program;
4. Annually, the Director of City's Electric Utility shall cause to be reviewed, the City's RPS Procurement Plan to determine compliance with the RPS Enforcement Program;
5. Annual review of the RPS Procurement Plan shall include consideration of each of the following elements:
 - A. By December 31, 2021:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2024, compliance obligation of forty-four percent (44%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
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 - Ensure that the City is making reasonable progress toward meeting the December 31, 2024, compliance obligation of forty-four percent (44%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
 - C. By December 31, 2023:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2024, compliance obligation of forty-four percent (44%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
 - D. By December 31, 2024 (end of Compliance Period 4):
 - Verify that the City procured sufficient electricity products to meet the sum of thirty-five point seventy-five percent (35.75%) of its 2021, thirty-eight point five percent (38.5%) of its 2022, forty-one point twenty-five percent (41.25%) of its 2023, and forty-four

percent (44%) of its 2024 retail sales with eligible renewable resources from the specified Content Categories for the compliance period ending December 31, 2024, consistent with the RPS Procurement Plan;

- If targets are not met, the City shall direct ~~Roseville Electric~~Roseville Electric Utility Utility to:
 - Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,
 - Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,
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E. By December 31, 2025:

- Ensure that the City is making reasonable progress toward meeting the December 31, 2027, compliance obligation of fifty-two percent (52%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.

F. By December 31, 2026:

- Ensure that the City is making reasonable progress toward meeting the December 31, 2027, compliance obligation of fifty-two percent (52%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.

G. By December 31, 2027 (end of Compliance Period 5):

- Verify that the City procured sufficient electricity products to meet the sum of forty-six percent (46%) of its 2025, fifty percent (50%) of its 2026, and fifty-two percent (52%) of its 2027 retail sales with eligible renewable resources from the specified Content Categories for the compliance period ending December 31, 2027, consistent with the RPS Procurement Plan;
- If targets are not met, the City shall direct ~~Roseville Electric~~Roseville Electric Utility Utility to:
 - Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,

- Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,
 - Review applicability and appropriateness of excusing performance based on the Cost Limitations on Expenditures provisions of the RPS Procurement Plan.
- H. By December 31, 2028:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2030, compliance obligation of sixty percent (60%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
- I. By December 31, 2029:
 - Ensure that the City is making reasonable progress toward meeting the December 31, 2030, compliance obligation of sixty percent (60%) of retail sales with eligible renewable resources, consistent with the RPS Procurement Plan.
- J. By December 31, 2030 (end of Compliance Period 6):
 - Verify that the City procured sufficient electricity products to meet the sum of fifty-four point sixty-seven percent (54.67%) of its 2028, fifty-seven point thirty-three percent (57.33%) of its 2029, and sixty percent (60%) of its 2030 retail sales with eligible renewable resources from the specified Content Categories for the compliance period ending December 31, 2030, consistent with the RPS Procurement Plan;
 - If targets are not met, the City shall direct ~~Roseville-~~
ElectricRoseville Electric Utility to:
 - Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,
 - Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,
 - Review applicability and appropriateness of excusing performance based on the Cost Limitations on Expenditures provisions of the RPS Procurement Plan.
- O. By December 31, 2031 and annually thereafter:
 - Verify that the City met sixty percent (60%) of retail sales with eligible renewable resources from the specified Content Categories, consistent with the RPS Procurement Plan;

- If targets are not met, the City shall direct ~~Roseville Electric~~Roseville Electric Utility to:
 - Review the applicability of applying Excess Procurement from a previous Compliance Period consistent with the provisions of the RPS Procurement Plan,
 - Ensure that any Delay of Timely Compliance was compliant with the provisions in the RPS Procurement Plan,
 - Ensure that any Portfolio Balance Requirement Reduction was compliant with the provisions in the RPS Procurement Plan,
 - Review applicability and appropriateness of excusing performance based on the Cost Limitations on Expenditures provisions of the RPS Procurement Plan.

6. If it is determined that the City has failed to comply with the provisions of its RPS Procurement Plan, ~~Roseville Electric~~Roseville Electric Utility shall take steps to correct any untimely compliance, including:

- A. Review the City's RPS Procurement Plan to determine what changes, if any, are necessary to ensure compliance in the next Compliance Period;
- B. Report regularly to the City Council regarding the progress being made toward meeting the compliance obligation for the next Compliance Period;
- C. Report to the City Council regarding the status of meeting subsequent compliance targets, and all steps being taken to ensure that the obligation is timely met.



Renewables Portfolio Standard Procurement Plan

December 2024

Roseville Electric Utility
2090 Hilltop Circle
Roseville, California 95747-9704
Reliable Energy. Dependable Service.

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1. Introduction

A Renewables Portfolio Standard (RPS) Procurement Plan is required by Senate Bill (SB) X1-2 (Simitan, Stats. 2011, 1st Ex. Session, Ch. 1), the “California Renewable Energy Resources Act” and must be approved by the Roseville City Council. This document describes the RPS Procurement Plan of the City of Roseville (alternatively referred to as Roseville Electric Utility), as required by the Public Utility Code section 399.30(a)(1) and (a)(2) and section 3205 of the California Energy Commission’s (CEC or Commission) regulations for *Enforcement Procedures for the Renewables Portfolio Standard for Local Publicly Owned Electric Utilities* (RPS Guidelines), effective on July 12, 2021.

2. Notifications

Pursuant to Public Utilities Code section 399.30(f) and section 3205 of the RPS Guidelines, City Council’s consideration of this RPS Procurement Plan will be posted using the standard City Council agenda posting process. Within 30 days of adoption by City Council, this RPS Procurement Plan will be sent to the CEC.

Pursuant to Public Utilities Code section 399.30(d) and section 3206 of the RPS Guidelines, this RPS Procurement Plan includes optional compliance measures.

3. Compliance Periods and Procurement Requirements

Public Utility Code section 399.30(b) and (c), section 399.15(b)(1) and (b)(2), and section 3204 of the RPS Guidelines mandate that state-defined renewable resources make up a specified percentage of each utility’s retail sales with a current goal of 60% by 2030.

- i. Compliance Period 4 is calendar years 2021 through 2024 and requires forty-four percent (44%) renewables by the end of the compliance period, applying the following formula:

$$\sum_{x=2021}^{2024} EP_x \geq .3575(RS_{2021}) + .385(RS_{2022}) + .4125(RS_{2023}) + .44(RS_{2024})$$

- ii. Compliance Period 5 is calendar years 2025 through 2027 and requires fifty-two percent (52%) renewables by the end of the compliance period, applying the following formula:

$$\sum_{x=2025}^{2027} EP_x \geq .46(RS_{2025}) + .5(RS_{2026}) + .52(RS_{2027})$$

- iii. Compliance Period 6 is calendar years 2028 through 2030 and requires sixty percent (60%) renewables by the end of the compliance period, applying the following formula:

$$\sum_{x=2028}^{2030} EP_x \geq .5467(RS_{2028}) + .5733(RS_{2029}) + .60(RS_{2030})$$

- iv. Beginning on and after January 1, 2031, compliance periods shall be three years in length starting on January 1 and ending on December 31, there is a requirement to maintain the 60% renewable standard, applying the following formula.
 $EP_{x1} + EP_{x2} + EP_{x3} \geq 0.6000 (RS_{x1}) + 0.6000 (RS_{x2}) + 0.6000 (RS_{x3})$

Roseville shall demonstrate reasonable progress toward meeting the compliance period targets in each compliance period's included years. The following table summarizes the annual "soft" targets, but compliance is determined over the entire compliance period using the formulas above.

Compliance Period 4				Compliance Period 5			Compliance Period 6			Annually
2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031 and beyond
35.75%	38.5%	41.25%	44%	46%	50%	52%	54.67%	57.33%	60%	60%

Table 1. Renewables Portfolio Standard requirements for renewable energy

4. Portfolio Content Categories, Portfolio Balance Requirements, Long Term Procurement Requirements, and Exemptions and Adjustments

A. Portfolio Content Categories

In addition to meeting the renewable energy procurement target, the renewable energy must meet Portfolio Content Category (PCC) requirements as defined in Public Utilities Code section 399.16(b) and section 3203 of the RPS Guidelines; however, as defined in the Public Utilities Code section 399.16(d) renewable energy procured prior to June 1, 2010, is termed "grandfathered" and does not have to meet the category requirements. There are four categories of renewable energy, as follows:

Portfolio Content Category 1

- i. PCC 1 electricity products must be procured bundled to be classified as PCC 1, and Roseville Electric Utility may not resell the underlying electricity from the electricity product back to the eligible renewable energy resource from which the electricity product was procured. The electricity products must be generated by an eligible renewable energy resource that is interconnected to a transmission network within the WECC service territory. For purposes of this section 4.A, the first point of interconnection to the WECC transmission grid is the substation or other facility where generation tie lines from the eligible renewable energy resource interconnect to the network transmission grid. PCC 1 electricity products must also meet one of the following criteria:
 - a. Electricity products must be generated by an eligible renewable energy resource that has its first point of interconnection within the metered boundaries of a California balancing authority area.
 - b. Electricity products must be generated by an eligible renewable energy resource that has its first point of interconnection to an electricity distribution system used to serve end users within the metered boundaries of a California balancing authority area. For purposes of this section 4.A, the first point of interconnection to an electricity distribution system is within the service area boundaries of a utility distribution company.
 - c. Electricity products from the eligible renewable energy resource with a first point of interconnection outside the metered boundaries of a California balancing authority must be scheduled into a California balancing authority without substituting electricity from another source. For purposes of this section 4.A, electricity generated by the eligible renewable energy resource must be scheduled into a California balancing authority on an hourly or subhourly basis, and the City of Roseville's City Council or other authority, as delegated by the City of Roseville's City Council, must have approved an agreement, before the electricity is generated, to schedule the electricity from the eligible renewable energy resource into the California balancing authority on an hourly or subhourly basis. If there is a difference between the amount of electricity generated within an hour and the amount of electricity scheduled into a California balancing authority within that same hour, only the lesser of the two amounts shall be classified as PCC 1.
 - d. Electricity products must be subject to an agreement between a California balancing authority and the balancing authority in which the eligible renewable energy resource is located, executed before the product is generated, to dynamically transfer electricity from the eligible renewable energy resource into the California balancing authority area. For purposes of this section 4.A, electricity generated by the eligible renewable energy

resource shall be scheduled into a California balancing authority area on an hourly or subhourly basis.

- ii. Electricity products originally qualifying in PCC 1 and resold must meet the following criteria to remain in PCC 1:
 - a. The original contract for procurement of the electricity products meets one of the criteria in section 4.A.i.a-d.
 - b. The resale contract transfers only electricity and RECs that have not yet been generated prior to the effective date of the resale contract.
 - c. The electricity and associated RECs must be transferred by the resale contract to the ultimate buyer, and the electricity must be transferred in real time.
 - d. For those electricity products that satisfy section 4.A.i.c, the original hourly or subhourly schedule is maintained, and the criteria of section 4.A.ii.a-c are met.
- iii. Electricity products originally qualifying in PCC 1 and resold that do not meet the criteria of section 4.A.ii.a-d shall not be counted in PCC 1.

Portfolio Content Category 2

- iv. PCC 2 electricity products must be generated by an eligible renewable energy resource that is interconnected to a transmission network within the WECC service territory, and the electricity must be matched with incremental electricity that is scheduled into a California balancing authority.
- v. Additionally, PCC2 products must be procured bundled and must meet all of the following criteria:
 - a. The first point of interconnection to the WECC transmission grid for both the eligible renewable energy resource and the resource providing the incremental electricity must be located outside the metered boundaries of a California balancing authority area.
 - b. The incremental electricity used to match the electricity from the eligible renewable energy resource must be incremental to Roseville Electric Utility. For purposes of this section 4.A, “incremental electricity” means electricity that is generated by a resource located outside the metered boundaries of a California balancing authority area and that is not in the portfolio of Roseville Electric Utility prior to the date the contract or ownership agreement for the electricity products from the eligible renewable energy resource, with which the incremental electricity is being matched, is executed by Roseville Electric Utility.
 - c. The contract or ownership agreement for the incremental electricity is executed by Roseville Electric Utility, at the same time or after the contract

- or ownership agreement for the electricity products from the eligible renewable energy resource is executed.
- d. The incremental electricity must be scheduled into the California balancing authority within the same calendar year as the electricity from the eligible renewable energy resource is generated.
- e. The electricity from the eligible renewable energy resource must be available to be procured by Roseville Electric Utility and may not be sold back to that resource.
- vi. Electricity products originally qualifying in PCC 2 and resold must meet the following criteria to remain in PCC 2:
 - a. The original contract for procurement of the electricity products meets the criteria of section 4.A.v.a-e.
 - b. The resale contract transfers only electricity and RECs that have not yet been generated prior to the effective date of the resale contract.
 - c. The resale contract transfers the original arrangement for incremental electricity, including the source and quantity for the incremental electricity.
 - d. The resale contract retains the scheduling of the incremental electricity into the California balancing authority as set out in the original transaction.
 - e. The transaction provides incremental electricity for the Publicly Owned Utility (POU) claiming the transaction for RPS compliance, Roseville Electric Utility.
 - f. The incremental electricity is scheduled into the California balancing authority.
- vii. Electricity products originally qualifying in PCC 2 and resold that do not meet the criteria above must be counted in PCC 3.

Portfolio Content Category 3

- viii. All unbundled renewable energy credits and other electricity products procured from eligible renewable energy resources located within the WECC transmission grid that do not meet the requirements of either PCC 1 or PCC 2 fall within PCC 3.

Portfolio Content Category 0

- ix. Grandfathered Resources (also referred to as PCC0) include any contract or ownership agreement originally executed prior to June 1, 2010, and the electricity product is associated with generation from an eligible renewable energy resource that met the Commission's RPS eligibility requirements that were in effect when the original procurement contract or ownership agreement was executed by Roseville Electric Utility.

- a. Except as provided in the following sections b and c, the electricity product shall count in full toward the RPS procurement requirements, subject to the following:
 - i. If the associated REC is retired within 36 months of the date the electricity product is generated, the electricity product will count toward the RPS procurement targets.
 - ii. The electricity product will not be classified within another portfolio content category and will not count toward the portfolio balance requirements in the following section B.
 - iii. Electricity products associated with contracts of less than 10 years will not be subtracted when calculating excess procurement in section 7.A.
- b. If contract amendments or modifications after June 1, 2010, increase nameplate capacity or expected quantities of annual generation, increase the term of the contract except as provided section c below, or substitute a different eligible renewable energy resource, only the MWhs or resources procured prior to June 1, 2010, shall count in full toward the RPS procurement targets. The remaining procurement must be classified into a portfolio content category and follow the portfolio balance requirements in accordance with the following section B.
- c. The term of such procurement contract may be extended if the initial term of the contract specified a procurement commitment of 15 years or more.

B. Portfolio Balance Requirements

In meeting the RPS procurement requirements identified in section 3 of this RPS Procurement Plan, Roseville shall also be subject to the portfolio balance requirements. Public Resources Code section 399.16(c)(1) and (c)(2) and section 3204 of the RPS Guidelines identify minimum procurement requirements for PCC1 and maximum procurement requirements for PCC3 in each compliance period. Renewable energy that is classified as “grandfathered” is not subject to these portfolio balance requirements. The following table summarizes the portfolio balance requirements for renewable energy that is not grandfathered.

Product Content Category	Compliance Period 1 2011 - 2013	Compliance Period 2 2014 - 2016	Compliance Period 3 2017 – 2020
PCC1 (Minimum)	50%	65%	75%
PCC2 (No Direct Restriction)	n/a	n/a	n/a
PCC3 (Maximum)	25%	15%	10%
The balance requirements starting in 2021 and thereafter are the same as for Compliance Period 3.			

Table 2. Renewables Portfolio Standard portfolio balance requirements

C. Long Term Contract Requirement

- i. In meeting the RPS procurement requirements identified in section 3 of this RPS Procurement Plan, Roseville shall also be subject to long-term contract requirements. Consistent with Public Resources Code section 399.13(b), Roseville Electric Utility may enter into a combination of long- and short-term contracts for electricity and associated renewable energy credits.
- ii. For the compliance period beginning January 1, 2021, and each compliance period thereafter, at least 65 percent of the electricity products applied toward the RPS procurement target shall be from long-term procurement. The numerical expression of this requirement is:

$$LTx = 0.65 (RPSx)$$

LTx = Electricity products applied toward the RPS procurement target for compliance period X that must meet the criteria of long-term procurement provided in section 3204 (d)(2)

RPSx = The RPS procurement target calculated in section 3204 (a) for compliance period X or, if less than the target, the sum of electricity products retired and any excess procurement pursuant to section 3206 (a)(1) or historic carryover pursuant to section 3206 (a)(5) that Roseville Electric Utility has applied to the target, subject to the Portfolio Content Category 3 limit for compliance period X

- a. If Roseville Electric Utility qualifies for a special exemption or adjustment in accordance with section 4.D of this plan (Exemptions and Adjustments), the 65 percent requirement will be assessed on the quantity of electricity products necessary to satisfy the RPS procurement target resulting from the exemption or adjustment.
- iii. Electricity products will be classified as long-term or short-term based on the contracts, ownership, or ownership agreements through which they are procured. For the purpose of this section 4.C, long-term procurement refers to procurement from long-term contracts, ownership, or ownership agreements, subject to the following:
 - a. A long-term contract is defined as Roseville Electric Utility's contract to procure a nonzero quantity of electricity products from an RPS-certified facility for a duration of at least 10 continuous years, consistent with section 4.C.ii.b and 4.C.ii.c.
 - b. A long-term contract includes the following contract structures:
 - i. A jointly negotiated contract to procure electricity products from one or more RPS-certified facilities, if the procurement duration for each facility is at least 10 continuous years and each POU procures

electricity products for at least 10 continuous years. For purposes of this subdivision, a jointly negotiated contract includes the following:

1. A joint contract executed by at least two POU's with the RPS-certified facility.
 2. A contract executed by a joint powers agency or third party supplier acting on behalf of at least two POU's with the RPS-certified facility, if all participating POU's are identified in the contract with the facility or in a correlated agreement with the joint powers agency or third party supplier.
 3. Separate contracts executed by two or more POU's with the same RPS-certified facility, where each of the separate contracts, as originally executed, expressly identifies the other POU(s) and specifies the ability of the identified POU's to adjust their relative share of the output of the RPS-certified facility to the other POU(s). If the separate contracts are amended to expressly identify the other POU and specify the ability of the POU's to adjust their relative share of the output of the RPS-certified facility, the contract shall be considered long-term only if each POU's procurement duration from the date of the contract amendment is at least 10 continuous years.
- ii. Roseville Electric Utility's contract or resale agreement with a joint powers agency or third-party supplier if both of the following are satisfied:
1. Roseville Electric Utility's contract or resale agreement with the joint powers agency or third-party supplier has a duration of at least 10 continuous years.
 2. The RPS-certified facility or facilities supplying the electricity products in the long-term contract are owned by the joint powers agency or third-party supplier or are subject to a long-term contract with a remaining duration of at least 10 continuous years, and Roseville Electric Utility, or the joint powers agency or third-party supplier or other party on Roseville Electric Utility's behalf, can submit documentation demonstrating this.
 3. Roseville Electric Utility's contract or resale agreement with a third-party supplier where, over the contract term, the electricity products provided can change from one bundled portfolio content category to a different bundled portfolio content category or from one bundled portfolio content category to multiple bundled portfolio content categories, or from multiple bundled portfolio content categories to fewer bundled portfolio content categories, as long as the contract satisfies all other applicable requirements of this section.
 4. Notwithstanding section 4.C.iii.b.ii.3, Roseville Electric Utility's ownership agreement or a contract between Roseville Electric

Utility and the Western Area Power Administration or the federal government as part of the federal Central Valley Project, including an extension or renewal of a contract between Roseville Electric Utility and the Western Area Power Administration or the federal government as part of the federal Central Valley Project that renews or extends the existing contract as contemplated under the administration of the contract in effect on January 1, 2015, or included in the Western Area Power Administration's Power Marketing Plan.

- c. Long-term contracts executed on or after July 1, 2020, shall additionally satisfy the requirements of section 4.C.iii.c.i-iii. Contracts executed prior to July 1, 2020, are not required to meet the requirements of section 4.C.iii.c.i-iii for the term of the contract in effect as of July 1, 2020. With the exception of extensions or renewals of contracts meeting the criteria of section 4.C.iii.b.ii.4, contracts executed prior to July 1, 2020, that are amended on or after July 1, 2020, where the amendment modifies the duration, quantity, pricing, or other provision that materially relates to the contract's classification as long-term, shall additionally satisfy all of the requirements of section 4.C.iii.c.i-iii.
 - i. Reasonably consistent contracted-for quantities. For purposes of this section 4.C.iii.c, Roseville Electric Utility's contract and any associated underlying contract(s) shall specify reasonably consistent procurement quantities over the term of the contract, as provided in section 4.C.iii.c.i.1-4:
 - 1. For a contract that specifies the contracted-for quantities on an annual basis, the contracted-for annual quantities vary no more than 33 percent above or below the average annual quantity for the entire contract term, except as provided in section 4.C.iii.c.i.4. If Roseville Electric Utility has contracted for a share of facility output, the variation shall be assessed based on differences in the contracted-for share.
 - 2. Notwithstanding section 4.C.iii.c.i.1, for a contract to procure only electricity products meeting the criteria of Portfolio Content Category 3, reasonably consistent procurement quantities means the average contracted-for procurement quantities vary by no more than 33 percent between any two adjacent compliance periods, except as provided in section 4.C.iii.c.i.4.
 - 3. For long-term contracts meeting the criteria of section 4.C.iii.b.i, the aggregate quantities in a jointly negotiated contract shall be the basis for assessing reasonably consistent contracted-for quantities.
 - 4. Notwithstanding section 4.C.iii.c.i.1-2, reasonably consistent contracted-for quantities include procurement quantities that vary by more than 33 percent or procurement quantities specified on a compliance period basis, if Roseville Electric

Utility demonstrates the contract represents a procurement commitment consistent with the purposes of the long-term procurement requirement. This demonstration shall be satisfied if Roseville Electric Utility shows that the contracted-for procurement quantities are associated with one of the following:

- a. At the time of contract execution, the eligible renewable energy resource is already committed to a different entity during the individual year(s) in which the variation exceeds 33 percent and Roseville Electric Utility's commitment supports the development of a new eligible renewable energy resource or the improvement of an existing eligible renewable energy resource.
 - b. At the time of contract execution, Roseville Electric Utility had identified a forecasted reduction in retail sales associated with the anticipated loss of specific customer accounts or local industry or Roseville Electric Utility had identified a forecasted increase in generation from other eligible renewable energy resources that will achieve commercial operation during the contract term.
 - c. The variation during the individual year(s) is associated with expected maintenance, repair, construction, or other modification of the eligible renewable energy resource.
 - d. The variation is associated with anticipated transmission constraints.
 - e. The variation is associated with Roseville Electric Utility taking over the share or purchases from another buyer for the same eligible renewable energy resource when that other buyer's contract term ends.
 - f. The variation is only associated with Roseville Electric Utility procuring increasing quantities or shares from the same eligible renewable energy resource over the term of the contract.
 - g. Roseville Electric Utility otherwise demonstrates that the variation supports the financing of the new eligible renewable energy resource or improvements of the existing eligible renewable energy resource, or is otherwise consistent with the purposes of the long-term procurement requirement.
5. Notwithstanding the requirements specified in section 4.C.iii.a-c, a contract that specifies a contracted-for quantity of zero during any year of the initial 10-year term of a long-term contract may still qualify as long-term if Roseville Electric

Utility demonstrates that the contract meets one of the conditions specified in section 4.C.iii.c.i.4 and the contract term includes at least 10 total years with nonzero contracted-for procurement quantities. Under such circumstances, the “first 10 continuous years of the contract term” in section 4.C.iii.c.ii and 4.C.iii.c.iii shall refer to the first 10 years of the contract with nonzero contracted-for procurement quantities.

- ii. No-cost, early termination. The contract does not include early termination provisions that allow the purchasing entity, Roseville Electric Utility, to unilaterally terminate the contract without cause and without incurring a penalty, fee or other form of liquidated damages under the contract during the first 10 continuous years of the contract term, except as specified in section 4.C.iii.c.ii.1-2.
 - 1. The early termination provisions prohibited by this section 4.C.iii.c.ii do not preclude the purchasing entity, Roseville Electric Utility, from terminating the contract because of, or including early termination provisions concerning, any the following:
 - a. The seller’s default or other nonperformance under the contract.
 - b. A force majeure event that prevents the seller from performing its obligations or complying with a condition of the contract. A force majeure event includes any act or occurrence that delays or prevents the seller from timely performing an obligation under the contract or complying with a conditions required under the contract if such act or event is beyond the reasonable control of and without fault or negligence of the seller.
 - c. Mutual agreement of the purchasing entity and seller.
 - d. A facility associated with the contract ceases to be an eligible renewable energy resource, ceases to comply with the Emissions Performance Standard pursuant to section 2903 (b) in the California Code of Regulations, ceases to provide environmental attributes, or ceases to provide resource adequacy attributes due to the occurrence of a change in law, and in any of these circumstances the seller is unable to remedy the loss of any of these attributes as such obligation is limited under the terms of the contract.
 - e. The Commission determines that a facility associated with the contract does not qualify as an eligible renewable energy resource for reasons other than a change in law.
 - f. A change in ownership of the seller.

- g. Facilitating a sale of the eligible renewable energy resource under the contract to the purchasing POU, Roseville Electric Utility.
- 2. This section 4.C.iii.c.ii does not prohibit early termination provisions where the purchasing POU, Roseville Electric Utility submits information to the Commission that demonstrates the contract, notwithstanding any early termination provisions, secures a procurement commitment of at least 10 continuous years for Roseville Electric Utility consistent with the purposes of the long-term procurement requirement, including supporting long-term planning and market stability, and investments in the development of new eligible renewable energy resources or improvements to existing eligible renewable energy resources.
- iii. Notwithstanding section 4.C.iii.c.i and 4.C.iii.c.ii, a long-term contract does not include a contract that contains no specified output share or quantities of procurement or minimum pricing terms, such that the express intent of the parties to the contract is to individually negotiate the price and quantity terms in any year within the first 10 continuous years of the contract term, and neither party has an obligation to procure or sell any quantity during any such individual year.
- d. A short-term contract is defined as a contract to procure electricity products for a duration of fewer than 10 continuous years or a contract that does not meet the criteria of section 4.C.iii.a-c.
- e. The duration of a contract shall be measured from the contract start date until the contract end date, except as specified in section 4.C.iii.e.i-iii. The duration shall be deemed continuous if the contract specifies nonzero procurement quantities on an annual or compliance period basis, or a combination of both, for the contract term, except as provided in section 4.C.iii.c.i.5. The contract start date may occur before, on, or after January 1, 2021.
 - i. If electricity products are procured under a long-term contract that has been amended to extend the end date of the contract, the electricity products procured under the amendment shall be classified as long-term, except as provided in section 4.C.iii.l.
 - ii. If electricity products are procured under a short-term contract that has been amended to extend the end date of the contract, the duration of the amended contract will be measured from the amendment execution date until the amendment end date. If the amended contract duration is at least 10 continuous years and the amended contract otherwise satisfies the requirements of a long-term contract, procurement from the amended contract shall be classified as long-term as of the month and year of the amendment execution date.
 - iii. If electricity products are procured under a long-term contract that has been amended or terminated early such that the contract

duration is no longer at least 10 continuous years, only the electricity products procured prior to the amendment execution date or termination notice may be classified as long-term.

- f. Procurement from an ownership agreement shall be classified as long-term, unless the agreement specifies that the ownership duration is for a period of less than 10 continuous years. Procurement from an ownership agreement that specifies the ownership duration is for a period of fewer than 10 continuous years shall be classified as short-term.
- g. Electricity products procured in excess of the quantity that Roseville Electric Utility is obligated to procure under a long-term contract shall be treated as a new agreement for the additional quantities, except where the additional quantities are from the same RPS-certified facility or facilities and where the potential for Roseville Electric Utility to procure the additional quantities is identified in the long-term contract, in which case the additional quantities shall be treated as part of the long-term contract. Additional quantities that are treated as part of the long-term contract pursuant to this section 4.C.iii.g shall not be used to adjust the annual average quantity of the contract for purposes of section 4.C.iii.c.i.
- h. Electricity products classified as Portfolio Content Category 2 under the requirements of section 4.A shall count toward the long-term procurement requirement of this section 4.C if the electricity products are procured under a long-term contract subject to section 4.C.i-iii or an ownership agreement subject to section 4.C.iii.f, even if the matching incremental electricity is not associated with a long-term contract or an ownership agreement.
- i. Notwithstanding the requirements for underlying contracts in section 4.C.iii.a-c, electricity products classified as Portfolio Content Category 3 under the requirements of section 4.A shall be classified as long-term, subject to the maximum limit for Portfolio Content Category 3 calculated in section 3, if Roseville Electric Utility procures them through a contract that has a duration of at least 10 continuous years and Roseville Electric Utility's own contract meets the requirements of section 4.C.iii.a-c, or Roseville Electric Utility procures the electricity products through its ownership or ownership agreement.
- j. Electricity products that meet the criteria of section 4.A.ix shall be classified as long-term without regard to the requirements of section 4.C.iii.a-g.
- k. Excess procurement that was accrued in accordance with the requirements of section 7.A.ii and applied to the RPS procurement target for a compliance period beginning on or after January 1, 2021, shall be classified as long-term without regard to the requirements of section 4.C.iii.a-g.
- l. For purposes of this section 4.C, amendments, assignments, or modifications of long-term contracts or ownership agreements other than as specified in section 4.C.iii.e will be treated as follows:
 - i. Amendments or modifications that increase the expected quantities or allocation of generation under the original contract or ownership agreement resulting from efficiency improvements or an expansion of the RPS-certified facility generating the procured electricity

products shall be treated as part of the original long-term contract or ownership agreement.

- ii. Amendments or modifications that result in an increase in expected quantities or allocation of generation due to contractual changes other than those provided in section 4.C.iii.l.i, shall be treated as new agreements for the increase in expected quantities or allocation of generation, unless the increase was specified in the original long-term contract or ownership agreement.
- iii. Amendments or modifications that substitute a different eligible renewable energy resource shall be treated as new agreements for procurement of generation associated with the substitute eligible renewable energy resource unless the following conditions are satisfied:
 - 1. The original long-term contract or ownership agreement specifies the ability to add or substitute eligible renewable energy resources.
 - 2. Any eligible renewable energy resources added to or substituted in the long-term contract or ownership agreement are owned by the seller or are subject to a long-term contract in its original term or an extension that has a remaining duration of at least 10 continuous years.
 - 3. Notwithstanding section 4.C.iii.l.iii.1-2, replacement energy procured from another RPS-certified facility, as allowed by the original long-term contract, shall be considered part of the original long-term contract if Roseville Electric Utility can submit information demonstrating that the need for replacement energy occurred because the RPS-certified facility specified in the original long-term contract did not perform as the contract required.
 - a. For purposes of this section 4.C.iii.l.iii.3, "replacement energy" means electricity products provided by a seller to Roseville Electric Utility pursuant to the terms of a long-term contract to offset the failure of an RPS-certified facility to provide the amount of electricity products otherwise guaranteed under the contract. Replacement energy does not include energy provided to offset a failure of the seller to provide the guaranteed electricity products due to the sale of the guaranteed electricity products to another entity.
- iv. Amendments, assignments, or modifications of a jointly negotiated long-term contract or joint ownership agreement that reallocate electricity products among the identified joint parties shall be treated as part of the original long-term contract or ownership agreement.
- v. Assignments of long-term contracts, whereby a retail seller or Roseville Electric Utility assigns the remaining portion of its procurement obligations under a long-term contract to a second

POU, shall be treated as a long-term contract, provided the assignment maintains the commitment to procure the same type and quantity electricity products from the RPS-certified facility and the duration of the assignment is at least 10 years.

D. Exemptions and Adjustments

Per section 3204(b)(11) of the RPS Guidelines, Roseville Electric Utility owns a qualifying (in other words, that satisfies the criteria of Public Utilities Code section 399.33(a)) gas-fired power plant, and may reduce the amount of eligible renewable energy resources that it procures for a compliance period beginning January 1, 2025, subject to the following:

- i. The qualifying gas-fired power plant must be operating at or below a 20 percent capacity factor on an annual average during the compliance period in order to reduce the RPS procurement target for the compliance period.
 - a. For purposes of this section 4.D, the capacity factor on an annual average during the compliance period is calculated as the total annual generation produced by the power plant divided by the total annual generation the power plant could have produced that year if it had operated at nameplate capacity for the entire year.

The numerical expression to determine the capacity factor on an annual average during the compliance period is:

$$((G_{X1} \div C_{X1}) + (G_{X2} \div C_{X2}) + (G_{X3} \div C_{X3}))/3$$

G_X = Quantity of generation from a gas-fired power plant for year X of the compliance period

C_X = Quantity of generation that the gas-fired power plant could have produced for year X if it had operated at nameplate capacity for the entire year

- ii. Additional procurement of eligible renewable energy resources or zero-carbon resources resulted in the power plant operating at, or below, a 20 percent capacity factor on an annual average during the compliance period.
- iii. Roseville Electric Utility has attempted to mitigate against the reduction of generation to below 20 percent of the qualifying gas-fired power plant's total capacity by attempting to sell the power plant or attempting to sell the generation from the power plant to the extent it is practicable and does not result in resource shuffling.¹
- iv. Roseville Electric Utility has procured eligible renewable energy resources equal to 45 percent of its retail sales by December 31, 2027, 50 percent by 2030, and 50 percent for each three-year multiyear compliance period

¹ "Resource Shuffling" is defined in Chapter 1 (commencing with Section 95800) of Division 3 of Title 17 of the California Code of Regulations.

thereafter, and reasonable progress in each of the intervening years of these compliance periods.

The numerical expression of this requirement for the compliance period beginning January 1, 2025, ending December 31, 2027, is:

$$(EP_{2025} + EP_{2026} + EP_{2027}) = 0.4167 (RS_{2025}) + 0.4333 (RS_{2026}) + 0.4500 (RS_{2027})$$

The numerical expression of this requirement for the compliance period beginning January 1, 2028, ending December 31, 2030, is:

$$(EP_{2028} + EP_{2029} + EP_{2030}) = 0.4667 (RS_{2028}) + 0.4833 (RS_{2029}) + 0.5000 (RS_{2030})$$

The numerical expression of this requirement for the three-year compliance period beginning January 1, 2031, and subsequent three-year compliance periods is:

$$(EP_{X1} + EP_{X2} + EP_{X3}) = 0.5000 (RS_{X1}) + 0.5000 (RS_{X2}) + 0.5000 (RS_{X3})$$

EP_X = Electricity products applied to the specified year X toward the RPS procurement target for the compliance period containing year X. This may include electricity products retired for and applied to year X, subject to the Portfolio Content Category 3 limit calculated in section 3204 (c) of the RPS Guidelines, and excess procurement pursuant to section 3206 (a)(1) and historic carryover pursuant to section 3206 (a)(5) that the City of Roseville has applied to year X.

RS_X = Retail sales made by the City of Roseville for the specified year X

- v. If Roseville Electric Utility satisfies the conditions of sections 4.D.i-iv, it may reduce its procurement target for the compliance period calculated in section 4.D.iv by the difference between the gas-fired power plant's actual generation for the compliance period and the amount of generation it could have produced if it had operated at a 20 percent capacity factor on an annual average during the compliance period.
- vi. The reduction of the procurement target will be calculated using the quantity of qualifying gas-fired generation as reported in accordance with section 3207 (m) of the RPS Guidelines.
- vii. This procurement requirement reduction shall be available only until December 31 of the calendar year during which the qualifying gas-fired power plant's original term of bonded indebtedness expires.
- viii. RPS procurement requirements deficits incurred by Roseville Electric Utility in any compliance period shall not be added to the RPS procurement requirements of Roseville Electric Utility in a future compliance period.

- ix. In addition to the applicable reporting requirements in section 3207 (a)-(d) of the RPS Guidelines, starting with the compliance period beginning January 1, 2025, if the City of Roseville reduces its procurement target pursuant to section 3204 (b)(11), it shall submit to the Commission, by the deadline for annual reports specified in section 3207 (c) for the final year of each compliance period, the following information:
 - a. The quantity, in MWh, of generation from a qualifying gas-fired power plant for each year of the compliance period.
 - b. Documentation demonstrating that the qualifying gas-fired power plant meets the criteria of Public Utilities Code section 399.33 (a). This documentation may include, but is not limited to: findings adopted by the City of Roseville's City Council, adopted City Council resolutions, proof of facility ownership, financial records, compliance filings, and/or wage schedules or other such documents for facility employees.
 - c. The nameplate capacity of the facility and the City of Roseville's calculation of the facility's capacity factor for each year of the compliance period based on the facility's annual generation for that year.
 - d. Documentation demonstrating the City of Roseville's efforts to sell the qualifying gas-fired power plant or gas-fired power plant generation to mitigate against the reduction of generation below a 20 percent capacity factor.
 - e. Documentation demonstrating that additional procurement of eligible renewable energy resources or zero-carbon generation resources resulted in the power plant operating at, or below, a 20 percent capacity factor on an average annual basis during the compliance period.
 - f. Any additional documentation requested by the Commission necessary to determine whether the City of Roseville meets the criteria specified in Public Utilities Code section 399.33 (a) and satisfied the requirements of section 3204 (b)(11) of the RPS Guidelines.

5. Plan for Roseville's RPS Requirement

A. Procurement/Retirement Strategy

The City of Roseville Electric Utility (Roseville Electric Utility, or Roseville) plans to pursue a procurement strategy that maximizes flexibility and allows for retirement and banking of excess renewable energy credits (REC). This strategy will allow Roseville Electric Utility to bank excess eligible RECs and apply them to future compliance periods.

Because RECs must be retired within three years of being created, the only way to "bank" an eligible REC for longer periods is to take advantage of the excess procurement optional compliance measure identified later in this document (section 7.A.).

B. Grandfathered and “Other” Resources not Subject to Portfolio Balance Requirements

Roseville Electric Utility entered into several contracts prior to June 1, 2010, which makes them PCC0 resources (“other”) that are not subject to the portfolio balance requirements. “Other” resources are defined as those from pre-June 1, 2010, contracts that meet the current RPS requirements, but did not meet the RPS “rules in place” at the time the contract was signed. The following list describes Roseville’s grandfathered resources and “other” resources not subject to the portfolio balance requirements.

- i. Roseville has a contract with the Western Area Power Administration (WAPA) for a share of the output of the Central Valley Project Base Resource, located in California. A portion of this project is small hydro which qualifies as renewable.
- ii. Roseville has a contract with Northern California Power Agency for 12% of the Calaveras hydro project, which includes the 6 MW New Spicer power plant located in California. The energy from the New Spicer plant qualifies as renewable.
- iii. Roseville has contracts with Northern California Power Agency for a combined total of 7.883% of the Geothermal projects output. The projects have a total capacity of 220 MW and are located in California. The energy from these projects qualify as renewable.

C. Portfolio Content Category Resources

In general, PCC1 renewable energy is the most expensive and PCC3 is the least expensive, with PCC2 prices falling in between PCC1 and PCC3 prices. To meet the RPS requirements in the most cost effective way and minimize costs to ratepayers, PCC3 energy should be maximized in order to minimize the amount of PCC1 needed, with the balance met by PCC2 energy.

In September 2012, Roseville entered into a contract with the City of Santa Clara to procure PCC1 energy and RECs.

In July 2013, Roseville entered into a contract with Lost Hills Solar, LLC and Blackwell Solar, LLC to procure PCC1 energy and RECs.

In September 2014, Roseville entered into a contract with Iberdrola Renewables, LLC, to procure PCC1, PCC2, and PCC3 energy and/or RECs.

In March 2015, Roseville entered into a contract with Powerex, Inc., to procure PCC1 energy and RECs.

In February 2021, Roseville extended the Base Resource contract with Western Area Power Administration to continue to procure PCC1 energy and RECs.

In December 2021, Roseville entered into a contract with South Feather Water and Power Agency via NCPA to procure PCC1 energy and RECs.

With the above contracts, Roseville has contracted for sufficient renewables to meet Roseville's RPS obligations through the year 2024 under the sixty percent (60%) by 2030 RPS standard.

6. Procurement Process

Pursuant to Public Utilities Code section 399.30(n), in all manners regarding compliance with the RPS, the City of Roseville shall retain exclusive control and discretion over both of the following:

- i. The mix of eligible renewable energy resources procured by the utility and those additional generation resources procured by the utility for purposes of ensuring resource adequacy and reliability.
- ii. The reasonable costs incurred by the utility for eligible renewable energy resources owned by the utility.

The Power Supply section regularly analyzes the City of Roseville's RPS procurement needs. Portfolio supply and demand are assessed. If needed, a solicitation for renewable energy is conducted. Generally, the best offers of each PCC and generator type are identified and short-listed. These offers are the first to be considered. Offers received outside the solicitation process are only considered if they are competitive with the most recent solicitation short-listed offers.

Offers are evaluated for:

- i. Direct and indirect costs, including but not limited to: contract price of energy and REC, plus transmission and integration costs
- ii. Risk, including but not limited to: cost risk, credit risk, deliverability risk, regulatory risk, and project viability
- iii. Portfolio fit (including, but not limited to, such factors as timing, quantity, and PCC type)

Offers are pursued and contracts are negotiated within the cost limitations for expenditures, set in section 7 of this RPS Procurement Plan.

Pursuant to Public Utilities Code section 399.21(a)(7) and section 3202 of the RPS Guidelines, all RECs will be retired within 36 months from the initial date of generation of the associated electricity.

7. Optional Compliance Measures

Specific optional compliance measures are allowed pursuant to Public Utilities Code section 399.30(d) and section 3206 of the RPS Guidelines. The City of Roseville adopts the following optional measures as part of this RPS Procurement Plan. The City of Roseville will submit the rules or rule revisions adopted under section 3206 of the RPS Guidelines to the Commission within 30 calendar days after adoption. The rules or rule revisions shall be submitted along with all reports, analyses, findings, and any other information upon which the City of Roseville relied in adopting the rule or rule revision.

A. Excess Procurement

Pursuant to Public Utilities Code section 399.30(d) and section 399.13(a)(4)(B) and section 3206(a)(1) of the RPS Guidelines, the City of Roseville shall be allowed to apply excess procurement in one compliance period to subsequent compliance periods as long as the following conditions are met:

- i. If the City of Roseville has applied sufficient electricity products to satisfy its RPS procurement requirements of the compliance period, without using other optional compliance measures (delay of timely compliance, cost limitations, portfolio balance requirement reduction);
- ii. Excess procurement accrual will be subject to the following limitations for the Compliance Periods beginning January 1, 2011, through December 31, 2020:
 - a. Electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and are classified in Portfolio Content Category 3 may not be accrued as excess procurement.
 - b. Electricity products that meet the criteria of section 3202 (a)(1) and that exceed the maximum limit for Portfolio Content Category 3 for the compliance period, as specified in section 3204 (c), must be subtracted from the calculation of accrued excess procurement.
 - c. Electricity products procured under contracts of less than 10 years in duration in accordance with section 3206 (a)(1)(C)4. shall be subtracted from the calculation of accrued excess procurement, unless the electricity product meets the criteria in section 3202 (a)(2).
 - d. For purposes of calculating accrued excess procurement for the compliance periods beginning January 1, 2011, through December 31, 2020, if electricity products are procured under a contract that has been amended to extend the term, the duration of the amended contract will be calculated from the original contract execution date to the amended contract end date. If electricity products are procured under a contract of less than 10 years in duration that has been amended to extend the total term to at least 10 years in duration, then electricity products generated as

of the month and year in which the contract amendment occurs will be eligible to qualify as excess procurement.

- iii. Excess procurement accrual will be subject to the following limitations for the compliance periods beginning on or after January 1, 2021:
 - a. Electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and are classified in Portfolio Content Category 2 or Portfolio Content Category 3, may not be accrued as excess procurement;
 - b. Electricity products that meet the criteria of section 3202 (a)(1) and that exceed the maximum limit for Portfolio Content Category 3 for the compliance period, as specified in section 3204 (c), must be subtracted from the calculation of accrued excess procurement.
- iv. Excess procurement may be accrued no earlier than January 1, 2011.
- v. Electricity products accrued as excess procurement may be applied toward any future compliance periods, except as specified below:
 - a. Electricity products accrued in accordance with section 3206 (a)(1)(C) that are classified in Portfolio Content Category 2 may not be applied toward the RPS procurement requirements of a compliance period beginning on or after January 1, 2028.
- vi. Excess procurement for each compliance period starting January 1, 2021 shall be calculated using the following formula as specified in the RPS Guidelines, section 3206(a)(1):

$$\text{Excess Procurement}_x = EP_x - (RPS_x - B_x) - (S3_x + STC_x)$$

EP_x = Electricity Products retired for the compliance period x

RPS_x = The RPS procurement target calculated in section 3204 (a) for compliance period X or, if greater than the target, the amount of electricity products applied toward the target. This may include electricity products retired for compliance period X , excess procurement accrued in a prior compliance period, or historic carryover pursuant to section 3206 (a)(5), that the City of Roseville has applied toward the target.

B_x = Any excess procurement accrued in a prior compliance period or historic carryover pursuant to section 3206 (a)(5) that the City of Roseville has applied toward the RPS procurement target calculated in section 3204 (a) for compliance period X

$S3_x$ = Any remaining retired electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and the definition of Portfolio Content Category 3

STC_x = Any remaining retired electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and are associated

with contracts less than 10 years in duration in accordance with section 3206 (a)(1)(C)4

B. Delay of Timely Compliance

Pursuant to Public Utilities Code section 399.30(d)(2)(A) and section 399.15(b)(5) and section 3206(a)(2) of the RPS Guidelines, the City of Roseville shall adopt rules allowing it to determine that conditions beyond the control of the City of Roseville exist to delay timely compliance with RPS procurement requirements, as defined in section 3204.

Roseville's adopted rules shall limit the determination to one or more of the causes for delay specified in section 3206 (a)(2)(A)1.-4. The City of Roseville's determination shall include information showing that it would have met its RPS procurement requirements but for the cause(s) of delay:

- i. There is inadequate transmission capacity to allow sufficient electricity to be delivered from eligible renewable energy resources, or proposed eligible renewable energy resource projects, to the extent applicable, using the current operational protocols of the balancing authority in which the City of Roseville operates. If the City of Roseville at the time of the determination owns transmission or has transmission rights, it shall include in its determination information showing how the inadequate transmission capacity delayed timely compliance and:
 - a. That the City of Roseville has undertaken all reasonable measures under its control and consistent with its obligations under local, state, and federal laws and regulations, to develop and construct new transmission lines or upgrades to existing lines intended to transmit electricity generated by eligible renewable energy resources in light of its expectation for cost recovery.
 - b. That the City of Roseville has taken all reasonable operational measures to maximize cost-effective purchases of electricity from eligible renewable energy resources in advance of transmission availability.
- ii. Permitting, interconnection, or other circumstances have delayed procured eligible renewable energy resource projects, or there is an insufficient supply of eligible renewable energy resources available to the City of Roseville. The City of Roseville will include in its determination information showing how the permitting, interconnection, or other circumstances caused delayed projects or insufficient supply and that the City of Roseville:
 - a. Prudently managed portfolio risks, including, but not limited to, holding solicitations for RPS-eligible resources with outreach to market participants and relying on a sufficient number of viable projects to achieve RPS procurement requirements.

- b. Sought to develop either its own eligible renewable energy resources, transmission to interconnect to eligible renewable energy resources, or energy storage used to integrate eligible renewable energy resources.
 - c. If the cause for delay or insufficient supply was foreseeable, procured an appropriate minimum margin of procurement above the level necessary to comply with the RPS to compensate for foreseeable delays or insufficient supply. The City of Roseville's determination shall identify the minimum margin of procurement that the City of Roseville deemed appropriate to compensate for foreseeable delays or insufficient supply.
 - d. Taken reasonable measures to procure cost-effective distributed generation and allowable unbundled RECs.
- iii. Unanticipated curtailment of eligible renewable energy resources, if the delay of timely compliance would not result in an increase in greenhouse gas emissions. The City of Roseville's determination shall include information showing that unanticipated curtailment of eligible renewable energy resources delayed timely compliance and did not result in an increase in greenhouse gas emissions.
- iv. Unanticipated increase in retail sales due to "transportation electrification," as defined in Public Utilities Code section 237.5. The City of Roseville's determination shall include information showing that it considered the following:
 - a. Whether transportation electrification significantly exceeded forecasts in the City of Roseville's service territory based on the best and most recently available information available to it. Transportation electrification forecasts may include, but are not limited to, information filed with the State Air Resources Board, the Commission, or another state agency, forecasts in the City of Roseville's integrated resource plan developed pursuant to Public Utilities Code section 9621, or other forecasts developed or approved by the City of Roseville.
 - b. Whether the City of Roseville has taken reasonable measures to procure sufficient resources to account for unanticipated increases in retail sales due to transportation electrification.

Pursuant to Public Utilities Code section 399.15(b)(9) and section 3204(e) of the RPS Guidelines, in no event shall a deficit associated with the compliance period be added to a future compliance period.

If the City of Roseville approves a delay in compliance for a particular compliance period, Roseville Electric shall provide a compliance plan within 3 months that identifies actions to ensure future procurement requirements.

C. Cost Limitations for Expenditures

- i. Pursuant to Section 3206(a)(3) of the POU RPS Enforcement Regulations and Public Utilities Code Sections 399.30(d) and 399.15(c), Roseville Electric Utility adopts the following rules for cost limitations on the procurement expenditures used to comply with its RPS procurement requirements to ensure that RPS compliance costs do not result in disproportionate rate impacts.
- ii. To comply with the cost limitation, Roseville Electric Utility shall not make any financial commitment to procure eligible renewable energy resources prior to evaluating the rate impacts of such procurement utilizing the effective rates adopted by the City Council and published in the City of Roseville Municipal Code, Title 14.
- iii. The cost limitation rules are set at a level that Roseville Electric Utility has determined will prevent disproportionate rate impacts.
 - a. In determining whether RPS procurement will exceed this cost limitation provision, Roseville Electric Utility shall assess the following:
 - i. The applicable total retail load and renewable energy costs.
 - ii. The City of Roseville Integrated Resource Plan (IRP), which provides a strategic framework to ensure RPS procurement aligns with long-term resource planning, cost-effectiveness, rate stability, and regulatory requirements.
 - iii. The then-current RPS procurement budget established by Roseville Electric Utility, reflects the planned acquisition of Renewable Energy Credits (RECs) or renewable resources necessary to meet RPS targets. This budget is based on projected REC shortages and compliance requirements, ensuring the utility meets state mandates while adhering to financial constraints.
 - iv. Procurement expenditures that approximate the expected cost of building, owning, and operating eligible renewable energy resources.
 - v. The potential that some planned resource additions may be delayed or canceled.
 - b. In calculating the cost limitation, Roseville Electric Utility shall:
 - i. Calculate a dollar per kilowatt hour (\$/kWh) expected cost based on the total budgeted RPS procurement costs and projected energy delivery costs, ensuring that procurement stays within financial constraints.
 - ii. For the period ending December 31, 2027, using the rates effective June 1, 2024, as adopted by the City Council and published in the

City of Roseville Municipal Code, Title 14, Roseville Electric Utility shall ensure that there are no further customer rate increases attributable to eligible renewable energy procurement. Beginning on January 1, 2028, and for the time period thereafter, Roseville Electric Utility shall ensure eligible renewable energy procurement costs per \$/kWh increases do not exceed 3% average compounded per year, or such other level as may be approved by the City Council.

- iv. When calculating procurement expenditures under this cost limitation rule, Roseville Electric Utility shall include:
 - a. The costs associated with eligible renewable energy, renewable attributes, firming and shaping, and/or storage, as needed for intermittent resources;
 - b. Any other costs attributable to meeting the RPS procurement mandate; and
 - c. The costs associated with the delivery of renewable energy.
- v. If the projected cost of meeting the renewables portfolio standard procurement requirements exceed the cost limitation threshold established herein, Roseville Electric Utility shall:
 - i. Review its RPS Procurement Plan to assess whether alternatives are available that would otherwise allow Electric Roseville Utility to meet its renewable energy procurement requirements, which will include evaluation of current procurement commitments, planned procurements, long-term commitments, and the availability of alternative resources in other portfolio content categories; and
 - ii. Seek to implement the other optional compliance measures, such as delaying timely compliance and/or portfolio balance requirement reduction.
 - iii. Elect to waive the cost limitation adopted in this section.
- vi. If the projected cost of meeting the renewable portfolio standard procurement requirements exceed the cost limitation provision established herein, and compliance is not attainable based on a review of the elements set forth in Section 7.C.v above, Roseville Electric Utility, in its sole discretion may refrain from entering into new contracts or constructing facilities beyond the quantity that can be procured within the limitation unless eligible renewable energy resources can be procured without resulting in any further customer rate increases for the procurement through December 31, 2027, or beginning on January 1, 2028, and continuing thereafter, Roseville Electric Utility shall ensure eligible \$/kWh

renewable energy procurement costs do not exceed 3% average compounded per year, or such other level as may be approved by the City Council.

D. Portfolio Balance Requirement Reduction

Pursuant to Public Utilities Code section 399.16(e) and section 3206(a)(4) of the RPS Guidelines, the City of Roseville shall adopt rules that allow for the reduction of the portfolio balance requirement for Portfolio Content Category 1 for a specific compliance period consistent with Public Utilities Code section 399.16 (e). In applying this provision, the City of Roseville will consider all of the following:

- i. The need to reduce the portfolio balance requirements for Portfolio Content Category 1 must have resulted because of conditions beyond the control of the City of Roseville as provided in the Delay of Timely Compliance section.
- ii. A reduction of the portfolio balance requirement for Portfolio Content Category 1 below 65 percent, will not be considered consistent with Public Utilities Code section 399.16 (e).
- iii. The City of Roseville, when reducing its portfolio balance requirements for Portfolio Content Category 1, will adopt these changes at a publicly noticed meeting, and will include this information in an updated renewable energy resources procurement plan submitted to the Commission. The notice to consider the portfolio balance requirement reduction and the procurement plan must include the following information:
 - a. The compliance period for which the reduction may be adopted.
 - b. The level to which the City of Roseville has reduced the requirement.
 - c. An explanation of how the needed reduction resulted from conditions beyond the control of the City of Roseville as provided in the Delay of Timely Compliance section.

E. Invoking Optional Measures

Roseville Electric Utility plans to invoke the Optional Compliance Measures as described in section 7 of this plan as needed.

8. Reporting

Pursuant to section 3207 of the RPS Guidelines, the City of Roseville shall submit annual and compliance period reports to the CEC as identified below.

A. Annual Reports

By July 1 of each year, the City of Roseville shall submit an annual report to the CEC that includes the information in sections i. through iv. below for the prior calendar year. The format for the annual report shall be specified by the Commission, but the information contained in the annual report may be combined with other existing reports

that contain the same information and are also supplied to the Commission. If the annual report refers to information provided to the Commission through existing reports, the annual report shall reference the information by identifying the name, submittal date, and page number of the existing report. The annual report shall include an attestation, signed by an authorized agent of the City of Roseville, affirming that the information provided in the report is true and correct. The following shall be included in the report:

- i. Identifying information, including: POU name, contact name, mailing address, phone number, and email address.
- ii. RPS annual progress information for the prior calendar year, including:
 - a. Amount of retail sales to end-use customers, in MWh, and projected retail sales for the current compliance period.
 - b. Amount of procured electricity products retired, in MWh, and total projected electricity products retired for the current compliance period.
 - c. Western Renewable Energy Generation Information System (WREGIS) compliance report for procurement claims in the prior calendar year. For any procurement claims not tracked through WREGIS as permitted by the RPS Guidelines, the City of Roseville shall report procurement claims using the process specified in the RPS Guidelines.
 - d. An initial, nonbinding classification of retired electricity products qualifying for each portfolio content category or qualifying to count in full in accordance with section 3202 (a)(2) of the RPS Guidelines.
 - e. An initial, nonbinding classification of retired electricity products qualifying as long-term or short-term in accordance with section 3204 (d) of the RPS Guidelines.
 - f. Information and supporting contract documentation for each of the eligible renewable energy resources with which the City of Roseville has executed contracts or ownership agreements during the prior year, including but not limited to the contracted amount of MWh or the contracted percentage of the resource's total output, if applicable; resource fuel type; the execution date of the procurement contract or ownership agreement; the contract or ownership agreement start date; the duration of the procurement contract or ownership agreement in accordance with section 3204 (d) of the RPS Guidelines; the anticipated portfolio content category classification(s) for the electricity products procured through the contract or ownership agreement; the anticipated long-term or short-term classification for the electricity products procured through the contract or ownership agreement; the seller's name, if the resource is not owned by the City of Roseville; a summary of the resource names and identification numbers; and for long-term contracts, information on how the contract meets the requirements of section 3204 (d) of the RPS Guidelines, including the

associated page numbers in the contract where the terms can be located, subject to the following subsections:

- (A) Upon request from Commission staff, if the City of Roseville has a long-term contract pursuant to section 3204 (d)(2)(B)2 of the RPS Guidelines, it shall submit documentation showing that the underlying contract(s) meet the requirements of section 3204 (d)(2)(A)-(C) of the RPS Guidelines. For contracts executed prior to July 1, 2020, this documentation may include excerpted contract information, an attestation by the third-party supplier regarding the underlying contract duration or ownership of the RPS-certified facility or facilities, or both.
 - (B) Documentation demonstrating a long-term contract meets the requirements of section 3204 (d)(2)(A)-(C) of the RPS Guidelines may be submitted directly to the Commission by the third-party supplier or another party on the City of Roseville's behalf. The documentation may include an attestation by the City of Roseville that the contract with the RPS-certified facility or facilities meets the requirements of section 3204 (d)(2)(A)-(C) of the RPS Guidelines. An attestation may be submitted only if the City of Roseville possesses records to support the accuracy of the information to which it attests and the City of Roseville agrees to make such records available to the Commission upon request in the event of an audit or investigation.
- g. Documentation demonstrating the portfolio content category classification and long-term or short-term classification claimed for all of the City of Roseville's procured electricity products during the prior year. This documentation may include contract information, if not previously submitted; interconnection agreements; NERC e-Tag data; scheduling agreements; and firming and shaping agreements.
 - h. A description of any modifications to contracts, ownership, or ownership agreements previously reviewed and evaluated by the Commission from which the City of Roseville intends to claim long-term procurement, including, but not limited to, changes to contract duration, procurement quantities, addition or substitution of resources or fuel, reallocation between parties of a jointly negotiated contract, and efficiency improvements or facility expansions that change procured generation. The City of Roseville's explanation shall include documentation supporting the modifications.
 - i. A description of any identified issues that occurred that have the potential to delay timely compliance with the RPS procurement requirements

defined in section 3204 of the RPS Guidelines, and planned actions to minimize the delay of timely compliance. Such issues may include, but are not limited to, inadequate transmission to allow for procurement to be delivered from eligible renewable energy resources, permitting, interconnection, or other circumstances that have delayed the procurement from eligible renewable energy resources, unanticipated curtailment of a contracted or owned eligible renewable energy resource, and higher-than-expected costs for the procurement or development of eligible renewable energy resources.

- j. A description of the energy consumption by the City of Roseville, including any electricity used by the City of Roseville for water pumping, or any other electricity procured by the City of Roseville for purposes other than supplying its retail sales. The description shall include the purpose of this consumption, the annual amount in MWh associated with the consumption or other end-use, and whether the consumption or other end-use was excluded from the City of Roseville's retail sales.
- iii. Actions taken by the City of Roseville in the prior calendar year and planned to be taken in the current calendar year demonstrating reasonable progress toward meeting its RPS procurement requirements. The information reported shall include:
 - a. Solicitations released to solicit bid for contracts to procure electricity products from eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - b. Solicitations released to solicit bid for ownership agreements for eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - c. Actions taken to develop eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements, including initiating environmental studies, completing environmental studies, acquiring interests in land for facility siting or transmission, filing applications for facility or transmission siting permits, and receiving approval for facility or transmission siting permits.
 - d. Interconnection requests filed for eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - e. Interconnection agreements negotiated and executed for eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - f. Transmission-related agreements negotiated and executed to transmit electricity products procured from eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.

- g. Other planning activities to procure electricity products from eligible renewable energy resources.
- iv. The City of Roseville shall include a description of all actions planned in the current calendar year to demonstrate progress towards achieving its RPS procurement requirements, as specified in the prior section.

B. Compliance Period Reports

At the end of each Compliance period, the City of Roseville shall submit to the CEC a compliance report that provides the following information for the applicable compliance period:

- i. The City of Roseville's RPS procurement target for the compliance period, in MWh.
- ii. The amount of draft verified procurement retired, in MWh, for the compliance period that the City of Roseville applies toward the RPS procurement requirements for the compliance period. The City of Roseville shall report the amount of draft verified procurement applied from each portfolio content category or meeting the criteria of section 3202 (a)(2) of the RPS Guidelines. For each portfolio content category, the City of Roseville shall additionally report the amount from each category that is classified as long-term or short-term.
- iii. The amount of excess procurement, in MWh, accrued in previous compliance periods, if any, and historic carryover, if any, that the City of Roseville is applying to the RPS procurement target for the compliance period. The City of Roseville shall report the amount of excess procurement applied from each portfolio content category or that meets the criteria of section 3202 (a)(2) of the RPS Guidelines or historic carryover. For each portfolio content category, the City of Roseville shall additionally report the amount that is classified as long-term or short-term.
- iv. The amount of excess procurement, in MWh, accrued for the compliance period, if any, that may be applied toward future compliance periods, as determined by applying the calculation in section 3206 (a)(1)(H) or section 3206 (a)(1)(I)6 of the RPS Guidelines, as applicable. The City of Roseville shall report the amount of accrued excess procurement from each portfolio content category or meeting the criteria of section 3202 (a)(2) of the RPS Guidelines. For each portfolio content category, the City of Roseville shall additionally report the amount that is classified as long-term or short-term.
- v. If a City of Roseville's compliance report indicates that the City of Roseville's RPS procurement requirements were not met, the City of Roseville shall submit copies of its renewable energy resource procurement plan(s) and enforcement program(s) in effect during the compliance period, if not previously submitted to the Commission, and provide documentation to justify the application of any

optional compliance measures adopted by the City of Roseville in accordance with section 3206 and 3207(d)(5) of the RPS Guidelines. The documentation shall include all reports, analyses, proposed findings, and any other information upon which the City of Roseville relied in applying the measure, as well as the amount of the shortfall each optional compliance measure is intended to satisfy.



Renewables Portfolio Standard Procurement Plan

~~October-December~~ 2024₂

~~Roseville Electric~~Roseville Electric Utility

2090 Hilltop Circle

Roseville, California 95747-9704

Reliable Energy. Dependable Service.

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1. Introduction

A Renewables Portfolio Standard (RPS) Procurement Plan is required by Senate Bill (SB) X1-2 (Simitian, Stats. 2011, 1st Ex. Session, Ch. 1), the “California Renewable Energy Resources Act” and must be approved by the Roseville City Council. This document describes the RPS Procurement Plan of the City of Roseville (alternatively referred to as ~~Roseville Electric~~Roseville Electric Utility), as required by the Public Utility Code section 399.30(a)(1) and (a)(2) and section 3205 of the California Energy Commission’s (CEC or Commission) regulations for *Enforcement Procedures for the Renewables Portfolio Standard for Local Publicly Owned Electric Utilities* (RPS Guidelines), ~~as enacted~~effective on July 12, 2021.

2. Notifications

Pursuant to Public Utilities Code section 399.30(f) and section 3205 of the RPS Guidelines, City Council’s consideration of this RPS Procurement Plan will be posted using the standard City Council agenda posting process. Within 30 days of adoption by City Council, this RPS Procurement Plan will be sent to the CEC.

Pursuant to Public Utilities Code section 399.30(d) and section 3206 of the RPS Guidelines, this RPS Procurement Plan includes optional compliance measures ~~for adoption by the City Council. Optional measures must be adopted at a publicly noticed meeting prior to the end of the compliance period in which they will be used. All optional measures adopted must be sent to the CEC within 30 days of adoption.~~

3. Compliance Periods and Procurement Requirements

Public Utility Code section 399.30(b) and (c), section 399.15(b)(1) and (b)(2), and section 3204 of the RPS Guidelines mandate that state-defined renewable resources make up a specified percentage of each utility’s retail sales with a current goal of 60% by 2030.

- i. Compliance Period 4 is calendar years 2021 through 2024 and requires forty-four percent (44%) renewables by the end of the compliance period, applying the following formula:

$$\sum_{x=2021}^{2024} EP_x \geq .3575(RS_{2021}) + .385(RS_{2022}) + .4125(RS_{2023}) + .44(RS_{2024})$$

- ii. Compliance Period 5 is calendar years 2025 through 2027 and requires fifty-two percent (52%) renewables by the end of the compliance period, applying the following formula:

$$\sum_{x=2025}^{2027} EP_x \geq .46(RS_{2025}) + .5(RS_{2026}) + .52(RS_{2027})$$

- iii. Compliance Period 6 is calendar years 2028 through 2030 and requires sixty percent (60%) renewables by the end of the compliance period, applying the following formula:

$$\sum_{x=2028}^{2030} EP_x \geq .5467(RS_{2028}) + .5733(RS_{2029}) + .60(RS_{2030})$$

- iv. Beginning on and after January 1, 2031, compliance periods shall be three years in length starting on January 1 and ending on December 31. Beginning in the compliance period starting in 2031, and subsequent compliance periods thereafter, there is a requirement to maintain the 60% renewable standard, applying the following formula. The length of these compliance periods are to be established by the CEC.

$$EP_{x1} + EP_{x2} + EP_{x3} \geq 0.6000 (RS_{x1}) + 0.6000 (RS_{x2}) + 0.6000 (RS_{x3})$$

Roseville shall demonstrate reasonable progress toward meeting the compliance period targets in each compliance period's included years. The following table summarizes the annual "soft" targets, but compliance is determined over the entire compliance period using the formulas above.

Compliance Period 4				Compliance Period 5			Compliance Period 6			Annually
2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031 and beyond
35.75%	38.5%	41.25%	44%	46%	50%	52%	54.67%	57.33%	60%	60%

Table 1. Renewables Portfolio Standard requirements for renewable energy

4. Portfolio Content Categories, Portfolio Balance Requirements, Long Term Procurement Requirements, and Exemptions and Adjustments

A. Portfolio Content Categories

In addition to meeting the renewable energy procurement target, the renewable energy must meet pPortfolio Content Category (PCC) requirements as defined in Public

Utilities Code section 399.16(b) and section 3203 of the RPS Guidelines; however, as defined in the Public Utilities Code section 399.16(d) renewable energy procured prior to June 1, 2010, is termed “grandfathered” and does not have to meet the category requirements. There are four categories of renewable energy, as follows:

Portfolio Content Category 1

- i. ~~Portfolio Content Category PCC~~ 1 electricity products must be procured bundled to be classified as ~~Portfolio Content Category PCC~~ 1, and ~~Roseville Electric~~Roseville Electric Utility may not resell the underlying electricity from the electricity product back to the eligible renewable energy resource from which the electricity product was procured. The electricity products must be generated by an eligible renewable energy resource that is interconnected to a transmission network within the WECC service territory. For purposes of this section 4.A, the first point of interconnection to the WECC transmission grid is the substation or other facility where generation tie lines from the eligible renewable energy resource interconnect to the network transmission grid. ~~Portfolio Content Category PCC~~ 1 electricity products must also meet one of the following criteria:
 - a. Electricity products must be generated by an eligible renewable energy resource that has its first point of interconnection within the metered boundaries of a California balancing authority area.
 - b. Electricity products must be generated by an eligible renewable energy resource that has its first point of interconnection to an electricity distribution system used to serve end users within the metered boundaries of a California balancing authority area. For purposes of this section 4.A, the first point of interconnection to an electricity distribution system is within the service area boundaries of a utility distribution company.
 - c. Electricity products from the eligible renewable energy resource with a first point of interconnection outside the metered boundaries of a California balancing authority must be scheduled into a California balancing authority without substituting electricity from another source. For purposes of this section 4.A, electricity generated by the eligible renewable energy resource must be scheduled into a California balancing authority on an hourly or subhourly basis, and the City of Roseville’s City Council or other authority, as delegated by the City of Roseville’s City Council, must have approved an agreement, before the electricity is generated, to schedule the electricity from the eligible renewable energy resource into the California balancing authority on an hourly or subhourly basis. If there is a difference between the amount of electricity generated within an hour and the amount of electricity scheduled into a California balancing authority within that same

hour, only the lesser of the two amounts shall be classified as ~~Portfolio Content Category PCC 1~~.

- d. Electricity products must be subject to an agreement between a California balancing authority and the balancing authority in which the eligible renewable energy resource is located, executed before the product is generated, to dynamically transfer electricity from the eligible renewable energy resource into the California balancing authority area. For purposes of this section 4.A, electricity generated by the eligible renewable energy resource shall be scheduled into a California balancing authority area on an hourly or subhourly basis.
- ii. Electricity products originally qualifying in ~~Portfolio Content Category PCC 1~~ and resold must meet the following criteria to remain in ~~Portfolio Content Category PCC 1~~:
 - a. The original contract for procurement of the electricity products meets one of the criteria in section 4.A.i.a-d.
 - b. The resale contract transfers only electricity and RECs that have not yet been generated prior to the effective date of the resale contract.
 - c. The electricity and associated RECs must be transferred by the resale contract to the ultimate buyer, and the electricity must be transferred in real time.
 - d. For those electricity products that satisfy section 4.A.i.c, the original hourly or subhourly schedule is maintained, and the criteria of section 4.A.ii.a-c are met.
- iii. Electricity products originally qualifying in ~~Portfolio Content Category PCC 1~~ and resold that do not meet the criteria of section 4.A.ii.a-d shall not be counted in ~~Portfolio Content Category PCC 1~~.

Portfolio Content Category 2

- iv. ~~Portfolio Content Category PCC 2 (PCC2)~~ electricity products must be generated by an eligible renewable energy resource that is interconnected to a transmission network within the WECC service territory, and the electricity must be matched with incremental electricity that is scheduled into a California balancing authority.
- v. Additionally, PCC2 products must be procured bundled and must meet all of the following criteria:
 - a. The first point of interconnection to the WECC transmission grid for both the eligible renewable energy resource and the resource providing the incremental electricity must be located outside the metered boundaries of a California balancing authority area.

- b. The incremental electricity used to match the electricity from the eligible renewable energy resource must be incremental to ~~Roseville-Electric~~Roseville Electric Utility. For purposes of this section 4.A, “incremental electricity” means electricity that is generated by a resource located outside the metered boundaries of a California balancing authority area and that is not in the portfolio of ~~Roseville-Electric~~Roseville Electric Utility prior to the date the contract or ownership agreement for the electricity products from the eligible renewable energy resource, with which the incremental electricity is being matched, is executed by ~~Roseville-Electric~~Roseville Electric Utility.
 - c. The contract or ownership agreement for the incremental electricity is executed by ~~Roseville-Electric~~Roseville Electric Utility, at the same time or after the contract or ownership agreement for the electricity products from the eligible renewable energy resource is executed.
 - d. The incremental electricity must be scheduled into the California balancing authority within the same calendar year as the electricity from the eligible renewable energy resource is generated.
 - e. The electricity from the eligible renewable energy resource must be available to be procured by ~~Roseville-Electric~~Roseville Electric Utility and may not be sold back to that resource.
- vi. Electricity products originally qualifying in ~~Portfolio Content Category~~PCC 2 and resold must meet the following criteria to remain in ~~Portfolio Content Category~~PCC 2:
 - a. The original contract for procurement of the electricity products meets the criteria of section 4.A.v.a-e.
 - b. The resale contract transfers only electricity and RECs that have not yet been generated prior to the effective date of the resale contract.
 - c. The resale contract transfers the original arrangement for incremental electricity, including the source and quantity for the incremental electricity.
 - d. The resale contract retains the scheduling of the incremental electricity into the California balancing authority as set out in the original transaction.
 - e. The transaction provides incremental electricity for the Publicly Owned Utility (POU) claiming the transaction for RPS compliance, ~~Roseville-Electric~~Roseville Electric Utility.
 - f. The incremental electricity is scheduled into the California balancing authority.
- vii. Electricity products originally qualifying in ~~Portfolio Content Category~~PCC 2 and resold that do not meet the criteria above must be counted in ~~Portfolio Content Category~~PCC 3.

Portfolio Content Category 3

- viii. All unbundled renewable energy credits and other electricity products procured from eligible renewable energy resources located within the WECC transmission grid that do not meet the requirements of either ~~Portfolio Content Category PCC~~ 1 or ~~Portfolio Content Category PCC~~ 2 fall within ~~Portfolio Content Category PCC~~ 3.

Portfolio Content Category 0

- ix. Grandfathered Resources (also referred to as PCC0) include any contract or ownership agreement originally executed prior to June 1, 2010, and the electricity product is associated with generation from an eligible renewable energy resource that met the Commission's RPS eligibility requirements that were in effect when the original procurement contract or ownership agreement was executed by ~~Roseville Electric~~ Roseville Electric Utility.
 - a. Except as provided in the following sections b and c, the electricity product shall count in full toward the RPS procurement requirements, subject to the following:
 - i. If the associated REC is retired within 36 months of the date the electricity product is generated, the electricity product will count toward the RPS procurement targets.
 - ii. The electricity product will not be classified within another portfolio content category and will not count toward the portfolio balance requirements in the following section B.
 - iii. Electricity products associated with contracts of less than 10 years will not be subtracted when calculating excess procurement in section 7.A.
 - b. If contract amendments or modifications after June 1, 2010, increase nameplate capacity or expected quantities of annual generation, increase the term of the contract except as provided section c below, or substitute a different eligible renewable energy resource, only the MWhs or resources procured prior to June 1, 2010, shall count in full toward the RPS procurement targets. The remaining procurement must be classified into a portfolio content category and follow the portfolio balance requirements in accordance with the following section B.
 - c. The term of such procurement contract may be extended if the initial term of the contract specified a procurement commitment of 15 years or more.

B. Portfolio Balance Requirements

In meeting the RPS procurement requirements identified in section 3 of this RPS Procurement Plan, Roseville shall also be subject to the portfolio balance requirements.

Public Resources Code section 399.16(c)(1) and (c)(2) and section 3204 of the RPS Guidelines identify minimum procurement requirements for PCC1 and maximum procurement requirements for PCC3 in each compliance period. Renewable energy that is classified as “grandfathered” is not subject to these portfolio balance requirements. The following table summarizes the portfolio balance requirements for renewable energy that is not grandfathered.

Product Content Category	Compliance Period 1 2011 - 2013	Compliance Period 2 2014 - 2016	Compliance Period 3 2017 – 2020
PCC1 (Minimum)	50%	65%	75%
PCC2 (No Direct Restriction)	n/a	n/a	n/a
PCC3 (Maximum)	25%	15%	10%
The balance requirements starting in 2021 and thereafter are the same as for Compliance Period 3.			

Table 2. Renewables Portfolio Standard portfolio balance requirements

C. Long Term Contract Requirement

- i. In meeting the RPS procurement requirements identified in section 3 of this RPS Procurement Plan, Roseville shall also be subject to long-term contract requirements. Consistent with Public Resources Code section 399.13(b), ~~Roseville Electric~~Roseville Electric Utility may enter into a combination of long- and short-term contracts for electricity and associated renewable energy credits.
- ii. For the compliance period beginning January 1, 2021, and each compliance period thereafter, at least 65 percent of the electricity products applied toward the RPS procurement target shall be from long-term procurement. The numerical expression of this requirement is:

$$LTx = 0.65 (RPSx)$$

LTx = Electricity products applied toward the RPS procurement target for compliance period X that must meet the criteria of long-term procurement provided in section 3204 (d)(2)

RPSx = The RPS procurement target calculated in section 3204 (a) for compliance period X or, if less than the target, the sum of electricity products retired and any excess procurement pursuant to section 3206 (a)(1) or historic carryover pursuant to section 3206 (a)(5) that ~~Roseville Electric~~Roseville Electric Utility has applied to the target, subject to the Portfolio Content Category 3 limit for compliance period X

- a. If ~~Roseville Electric~~Roseville Electric Utility qualifies for a special exemption or adjustment in accordance with section 4.D of this plan (Exemptions and

Adjustments), the 65 percent requirement will be assessed on the quantity of electricity products necessary to satisfy the RPS procurement target resulting from the exemption or adjustment.

- iii. Electricity products will be classified as long-term or short-term based on the contracts, ownership, or ownership agreements through which they are procured. For the purpose of this section 4.C, long-term procurement refers to procurement from long-term contracts, ownership, or ownership agreements, subject to the following:
 - a. A long-term contract is defined as ~~Roseville Electric~~Roseville Electric Utility's contract to procure a nonzero quantity of electricity products from an RPS-certified facility for a duration of at least 10 continuous years, consistent with section 4.C.ii.b and 4.C.ii.c.
 - b. A long-term contract includes the following contract structures:
 - i. A jointly negotiated contract to procure electricity products from one or more RPS-certified facilities, if the procurement duration for each facility is at least 10 continuous years and each POU procures electricity products for at least 10 continuous years. For purposes of this subdivision, a jointly negotiated contract includes the following:
 - 1. A joint contract executed by at least two POUs with the RPS-certified facility.
 - 2. A contract executed by a joint powers agency or third party supplier acting on behalf of at least two POUs with the RPS-certified facility, if all participating POUs are identified in the contract with the facility or in a correlated agreement with the joint powers agency or third party supplier.
 - 3. Separate contracts executed by two or more POUs with the same RPS-certified facility, where each of the separate contracts, as originally executed, expressly identifies the other POU(s) and specifies the ability of the identified POUs to adjust their relative share of the output of the RPS-certified facility to the other POU(s). If the separate contracts are amended to expressly identify the other POU and specify the ability of the POUs to adjust their relative share of the output of the RPS-certified facility, the contract shall be considered long-term only if each POU's procurement duration from the date of the contract amendment is at least 10 continuous years.
 - ii. ~~Roseville Electric~~Roseville Electric Utility's contract or resale agreement with a joint powers agency or third-party supplier if both of the following are satisfied:
 - 1. ~~Roseville Electric~~Roseville Electric Utility's contract or resale agreement with the joint powers agency or third-party supplier has a duration of at least 10 continuous years.
 - 2. The RPS-certified facility or facilities supplying the electricity products in the long-term contract are owned by the joint

powers agency or third-party supplier or are subject to a long-term contract with a remaining duration of at least 10 continuous years, and ~~Roseville Electric~~Roseville Electric Utility, or the joint powers agency or third-party supplier or other party on ~~Roseville Electric~~Roseville Electric Utility's behalf, can submit documentation demonstrating this.

3. ~~Roseville Electric~~Roseville Electric Utility's contract or resale agreement with a third-party supplier where, over the contract term, the electricity products provided can change from one bundled portfolio content category to a different bundled portfolio content category or from one bundled portfolio content category to multiple bundled portfolio content categories, or from multiple bundled portfolio content categories to fewer bundled portfolio content categories, as long as the contract satisfies all other applicable requirements of this section.
 4. Notwithstanding section 4.C.iii.b.ii.3, ~~Roseville Electric~~Roseville Electric Utility's ownership agreement or a contract between ~~Roseville Electric~~Roseville Electric Utility and the Western Area Power Administration or the federal government as part of the federal Central Valley Project, including an extension or renewal of a contract between ~~Roseville Electric~~Roseville Electric Utility and the Western Area Power Administration or the federal government as part of the federal Central Valley Project that renews or extends the existing contract as contemplated under the administration of the contract in effect on January 1, 2015, or included in the Western Area Power Administration's Power Marketing Plan.
- c. Long-term contracts executed on or after July 1, 2020, shall additionally satisfy the requirements of section 4.C.iii.c.i-iii. Contracts executed prior to July 1, 2020, are not required to meet the requirements of section 4.C.iii.c.i-iii for the term of the contract in effect as of July 1, 2020. With the exception of extensions or renewals of contracts meeting the criteria of section 4.C.iii.b.ii.4, contracts executed prior to July 1, 2020, that are amended on or after July 1, 2020, where the amendment modifies the duration, quantity, pricing, or other provision that materially relates to the contract's classification as long-term, shall additionally satisfy all of the requirements of section 4.C.iii.c.i-iii.
- i. Reasonably consistent contracted-for quantities. For purposes of this section 4.C.iii.c, ~~Roseville Electric~~Roseville Electric Utility's contract and any associated underlying contract(s) shall specify reasonably consistent procurement quantities over the term of the contract, as provided in section 4.C.iii.c.i.1-4:
 1. For a contract that specifies the contracted-for quantities on an annual basis, the contracted-for annual quantities vary no more than 33 percent above or below the average annual

- quantity for the entire contract term, except as provided in section 4.C.iii.c.i.4. If ~~Roseville Electric~~Roseville Electric Utility has contracted for a share of facility output, the variation shall be assessed based on differences in the contracted-for share.
2. Notwithstanding section 4.C.iii.c.i.1, for a contract to procure only electricity products meeting the criteria of Portfolio Content Category 3, reasonably consistent procurement quantities means the average contracted-for procurement quantities vary by no more than 33 percent between any two adjacent compliance periods, except as provided in section 4.C.iii.c.i.4.
 3. For long-term contracts meeting the criteria of section 4.C.iii.b.i, the aggregate quantities in a jointly negotiated contract shall be the basis for assessing reasonably consistent contracted-for quantities.
 4. Notwithstanding section 4.C.iii.c.i.1-2, reasonably consistent contracted-for quantities include procurement quantities that vary by more than 33 percent or procurement quantities specified on a compliance period basis, if ~~Roseville Electric~~Roseville Electric Utility demonstrates the contract represents a procurement commitment consistent with the purposes of the long-term procurement requirement. This demonstration shall be satisfied if ~~Roseville Electric~~Roseville Electric Utility shows that the contracted-for procurement quantities are associated with one of the following:
 - a. At the time of contract execution, the eligible renewable energy resource is already committed to a different entity during the individual year(s) in which the variation exceeds 33 percent and ~~Roseville Electric~~Roseville Electric Utility's commitment supports the development of a new eligible renewable energy resource or the improvement of an existing eligible renewable energy resource.
 - b. At the time of contract execution, ~~Roseville Electric~~Roseville Electric Utility had identified a forecasted reduction in retail sales associated with the anticipated loss of specific customer accounts or local industry or ~~Roseville Electric~~Roseville Electric Utility had identified a forecasted increase in generation from other eligible renewable energy resources that will achieve commercial operation during the contract term.
 - c. The variation during the individual year(s) is associated with expected maintenance, repair, construction, or other modification of the eligible renewable energy resource.

- d. The variation is associated with anticipated transmission constraints.
 - e. The variation is associated with ~~Roseville-
Electric~~Roseville Electric Utility taking over the share or purchases from another buyer for the same eligible renewable energy resource when that other buyer's contract term ends.
 - f. The variation is only associated with ~~Roseville-
Electric~~Roseville Electric Utility procuring increasing quantities or shares from the same eligible renewable energy resource over the term of the contract.
 - g. ~~Roseville-
Electric~~Roseville Electric Utility otherwise demonstrates that the variation supports the financing of the new eligible renewable energy resource or improvements of the existing eligible renewable energy resource, or is otherwise consistent with the purposes of the long-term procurement requirement.
5. Notwithstanding the requirements specified in section 4.C.iii.a-c, a contract that specifies a contracted-for quantity of zero during any year of the initial 10-year term of a long-term contract may still qualify as long-term if ~~Roseville-
Electric~~Roseville Electric Utility demonstrates that the contract meets one of the conditions specified in section 4.C.iii.c.i.4 and the contract term includes at least 10 total years with nonzero contracted-for procurement quantities. Under such circumstances, the "first 10 continuous years of the contract term" in section 4.C.iii.c.ii and 4.C.iii.c.iii shall refer to the first 10 years of the contract with nonzero contracted-for procurement quantities.
- ii. No-cost, early termination. The contract does not include early termination provisions that allow the purchasing entity, ~~Roseville-
Electric~~Roseville Electric Utility, to unilaterally terminate the contract without cause and without incurring a penalty, fee or other form of liquidated damages under the contract during the first 10 continuous years of the contract term, except as specified in section 4.C.iii.c.ii.1-2.
 - 1. The early termination provisions prohibited by this section 4.C.iii.c.ii do not preclude the purchasing entity, ~~Roseville-
Electric~~Roseville Electric Utility, from terminating the contract because of, or including early termination provisions concerning, any the following:
 - a. The seller's default or other nonperformance under the contract.
 - b. A force majeure event that prevents the seller from performing its obligations or complying with a condition of the contract. A force majeure event includes any act

or occurrence that delays or prevents the seller from timely performing an obligation under the contract or complying with a conditions required under the contract if such act or event is beyond the reasonable control of and without fault or negligence of the seller.

- c. Mutual agreement of the purchasing entity and seller.
- d. A facility associated with the contract ceases to be an eligible renewable energy resource, ceases to comply with the Emissions Performance Standard pursuant to section 2903 (b) in the California Code of Regulations, ceases to provide environmental attributes, or ceases to provide resource adequacy attributes due to the occurrence of a change in law, and in any of these circumstances the seller is unable to remedy the loss of any of these attributes as such obligation is limited under the terms of the contract.
- e. The Commission determines that a facility associated with the contract does not qualify as an eligible renewable energy resource for reasons other than a change in law.
- f. A change in ownership of the seller.
- g. Facilitating a sale of the eligible renewable energy resource under the contract to the purchasing POU, ~~Roseville Electric~~ Roseville Electric Utility.

2. This section 4.C.iii.c.ii does not prohibit early termination provisions where the purchasing POU, ~~Roseville Electric~~ Roseville Electric Utility submits information to the Commission that demonstrates the contract, notwithstanding any early termination provisions, secures a procurement commitment of at least 10 continuous years for ~~Roseville Electric~~ Roseville Electric Utility consistent with the purposes of the long-term procurement requirement, including supporting long-term planning and market stability, and investments in the development of new eligible renewable energy resources or improvements to existing eligible renewable energy resources.

- iii. Notwithstanding section 4.C.iii.c.i and 4.C.iii.c.ii, a long-term contract does not include a contract that contains no specified output share or quantities of procurement or minimum pricing terms, such that the express intent of the parties to the contract is to individually negotiate the price and quantity terms in any year within the first 10 continuous years of the contract term, and neither party has an obligation to procure or sell any quantity during any such individual year.
- d. A short-term contract is defined as a contract to procure electricity products for a duration of fewer than 10 continuous years or a contract that does not meet the criteria of section 4.C.iii.a-c.

- e. The duration of a contract shall be measured from the contract start date until the contract end date, except as specified in section 4.C.iii.e.i-iii. The duration shall be deemed continuous if the contract specifies nonzero procurement quantities on an annual or compliance period basis, or a combination of both, for the contract term, except as provided in section 4.C.iii.c.i.5. The contract start date may occur before, on, or after January 1, 2021.
 - i. If electricity products are procured under a long-term contract that has been amended to extend the end date of the contract, the electricity products procured under the amendment shall be classified as long-term, except as provided in section 4.C.iii.l.
 - ii. If electricity products are procured under a short-term contract that has been amended to extend the end date of the contract, the duration of the amended contract will be measured from the amendment execution date until the amendment end date. If the amended contract duration is at least 10 continuous years and the amended contract otherwise satisfies the requirements of a long-term contract, procurement from the amended contract shall be classified as long-term as of the month and year of the amendment execution date.
 - iii. If electricity products are procured under a long-term contract that has been amended or terminated early such that the contract duration is no longer at least 10 continuous years, only the electricity products procured prior to the amendment execution date or termination notice may be classified as long-term.
- f. Procurement from an ownership agreement shall be classified as long-term, unless the agreement specifies that the ownership duration is for a period of less than 10 continuous years. Procurement from an ownership agreement that specifies the ownership duration is for a period of fewer than 10 continuous years shall be classified as short-term.
- g. Electricity products procured in excess of the quantity that ~~Roseville Electric~~Roseville Electric Utility is obligated to procure under a long-term contract shall be treated as a new agreement for the additional quantities, except where the additional quantities are from the same RPS-certified facility or facilities and where the potential for ~~Roseville Electric~~Roseville Electric Utility to procure the additional quantities is identified in the long-term contract, in which case the additional quantities shall be treated as part of the long-term contract. Additional quantities that are treated as part of the long-term contract pursuant to this section 4.C.iii.g shall not be used to adjust the annual average quantity of the contract for purposes of section 4.C.iii.c.i.
- h. Electricity products classified as Portfolio Content Category 2 under the requirements of section 4.A shall count toward the long-term procurement requirement of this section 4.C if the electricity products are procured under a long-term contract subject to section 4.C.i-iii or an ownership agreement

subject to section 4.C.iii.f, even if the matching incremental electricity is not associated with a long-term contract or an ownership agreement.

- i. Notwithstanding the requirements for underlying contracts in section 4.C.iii.a-c, electricity products classified as Portfolio Content Category 3 under the requirements of section 4.A shall be classified as long-term, subject to the maximum limit for Portfolio Content Category 3 calculated in section 3, if ~~Roseville Electric~~Roseville Electric Utility procures them through a contract that has a duration of at least 10 continuous years and ~~Roseville Electric~~Roseville Electric Utility's own contract meets the requirements of section 4.C.iii.a-c, or ~~Roseville Electric~~Roseville Electric Utility procures the electricity products through its ownership or ownership agreement.
- j. Electricity products that meet the criteria of section 4.A.ix shall be classified as long-term without regard to the requirements of section 4.C.iii.a-g.
- k. Excess procurement that was accrued in accordance with the requirements of section 7.A.ii and applied to the RPS procurement target for a compliance period beginning on or after January 1, 2021, shall be classified as long-term without regard to the requirements of section 4.C.iii.a-g.
- l. For purposes of this section 4.C, amendments, assignments, or modifications of long-term contracts or ownership agreements other than as specified in section 4.C.iii.e will be treated as follows:
 - i. Amendments or modifications that increase the expected quantities or allocation of generation under the original contract or ownership agreement resulting from efficiency improvements or an expansion of the RPS-certified facility generating the procured electricity products shall be treated as part of the original long-term contract or ownership agreement.
 - ii. Amendments or modifications that result in an increase in expected quantities or allocation of generation due to contractual changes other than those provided in section 4.C.iii.l.i, shall be treated as new agreements for the increase in expected quantities or allocation of generation, unless the increase was specified in the original long-term contract or ownership agreement.
 - iii. Amendments or modifications that substitute a different eligible renewable energy resource shall be treated as new agreements for procurement of generation associated with the substitute eligible renewable energy resource unless the following conditions are satisfied:
 - 1. The original long-term contract or ownership agreement specifies the ability to add or substitute eligible renewable energy resources.
 - 2. Any eligible renewable energy resources added to or substituted in the long-term contract or ownership agreement are owned by the seller or are subject to a long-term contract in its original term or an extension that has a remaining duration of at least 10 continuous years.

3. Notwithstanding section 4.C.iii.l.iii.1-2, replacement energy procured from another RPS-certified facility, as allowed by the original long-term contract, shall be considered part of the original long-term contract if ~~Roseville Electric~~Roseville Electric Utility can submit information demonstrating that the need for replacement energy occurred because the RPS-certified facility specified in the original long-term contract did not perform as the contract required.
 - a. For purposes of this section 4.C.iii.l.iii.3, "replacement energy" means electricity products provided by a seller to ~~Roseville Electric~~Roseville Electric Utility pursuant to the terms of a long-term contract to offset the failure of an RPS-certified facility to provide the amount of electricity products otherwise guaranteed under the contract. Replacement energy does not include energy provided to offset a failure of the seller to provide the guaranteed electricity products due to the sale of the guaranteed electricity products to another entity.
- iv. Amendments, assignments, or modifications of a jointly negotiated long-term contract or joint ownership agreement that reallocate electricity products among the identified joint parties shall be treated as part of the original long-term contract or ownership agreement.
- v. Assignments of long-term contracts, whereby a retail seller or ~~Roseville Electric~~Roseville Electric Utility assigns the remaining portion of its procurement obligations under a long-term contract to a second POU, shall be treated as a long-term contract, provided the assignment maintains the commitment to procure the same type and quantity electricity products from the RPS-certified facility and the duration of the assignment is at least 10 years.

D. Exemptions and Adjustments

Per section 3204(b)(11) of the RPS Guidelines, ~~Roseville Electric~~Roseville Electric Utility owns a qualifying (in other words, that satisfies the criteria of Public Utilities Code section 399.33(a)) gas-fired power plant, and may reduce the amount of eligible renewable energy resources that it procures for a compliance period beginning January 1, 2025, subject to the following:

- i. The qualifying gas-fired power plant must be operating at or below a 20 percent capacity factor on an annual average during the compliance period in order to reduce the RPS procurement target for the compliance period.
 - a. For purposes of this section 4.D, the capacity factor on an annual average during the compliance period is calculated as the total annual generation produced by the power plant divided by the total annual generation the power plant could have produced that year if it had operated at nameplate capacity for the entire year.

The numerical expression to determine the capacity factor on an annual average during the compliance period is:

$$((G_{X1} \div C_{X1}) + (G_{X2} \div C_{X2}) + (G_{X3} \div C_{X3}))/3$$

G_X = Quantity of generation from a gas-fired power plant for year X of the compliance period

C_X = Quantity of generation that the gas-fired power plant could have produced for year X if it had operated at nameplate capacity for the entire year

- ii. Additional procurement of eligible renewable energy resources or zero-carbon resources resulted in the power plant operating at, or below, a 20 percent capacity factor on an annual average during the compliance period.
- iii. ~~Roseville Electric~~ Roseville Electric Utility has attempted to mitigate against the reduction of generation to below 20 percent of the qualifying gas-fired power plant's total capacity by attempting to sell the power plant or attempting to sell the generation from the power plant to the extent it is practicable and does not result in resource shuffling.¹
- iv. ~~Roseville Electric~~ Roseville Electric Utility has procured eligible renewable energy resources equal to ~~at least~~ 45 percent of its retail sales by December 31, 2027, 50 percent by 2030, and 50 percent for each three-year multiyear compliance period thereafter, and reasonable progress in each of the intervening years of these compliance periods.

The numerical expression of this requirement for the compliance period beginning January 1, 2025, ending December 31, 2027, is:

$$(EP_{2025} + EP_{2026} + EP_{2027}) = 0.4167 (RS_{2025}) + 0.4333 (RS_{2026}) + 0.4500 (RS_{2027})$$

The numerical expression of this requirement for the compliance period beginning January 1, 2028, ending December 31, 2030, is:

$$(EP_{2028} + EP_{2029} + EP_{2030}) = 0.4667 (RS_{2028}) + 0.4833 (RS_{2029}) + 0.5000 (RS_{2030})$$

¹ ~~“Resource Shuffling” is defined in Chapter 1 (commencing with Section 95800) of Division 3 of Title 17 of the California Code of Regulations. means any plan, scheme, or artifice undertaken by a First Deliverer of Electricity to substitute electricity deliveries from sources with relatively lower emissions for electricity deliveries from sources with relatively higher emissions to reduce its emissions compliance obligation. Resource shuffling does not include substitution of electricity deliveries from sources with relatively lower emissions for electricity deliveries from sources with relatively higher emissions resources when the substitution occurs pursuant to the conditions listed in section 95852 (b) (2) (A) of the California Code of Regulations.~~

The numerical expression of this requirement for the three-year compliance period beginning January 1, 2031, and subsequent three-year compliance periods is:

$$(EP_{X1} + EP_{X2} + EP_{X3}) = 0.5000 (RS_{X1}) + 0.5000 (RS_{X2}) + 0.5000 (RS_{X3})$$

EP_X = Electricity products applied to the specified year X toward the RPS procurement target for the compliance period containing year X. This may include electricity products retired for and applied to year X, subject to the Portfolio Content Category 3 limit calculated in section 3204 (c) of the RPS Guidelines, and excess procurement pursuant to section 3206 (a)(1) and historic carryover pursuant to section 3206 (a)(5) that the City of Roseville has applied to year X.

RS_X = Retail sales made by the City of Roseville for the specified year X

- v. If ~~Roseville Electric~~Roseville Electric Utility satisfies the conditions of sections 4.D.i-iv, it may reduce its procurement target for the compliance period calculated in section 4.D.iv by the difference between the gas-fired power plant's actual generation for the compliance period and the amount of generation it could have produced if it had operated at a 20 percent capacity factor on an annual average during the compliance period.
- vi. The reduction of the procurement target will be calculated using the quantity of qualifying gas-fired generation as reported in accordance with section 3207 (m) of the RPS Guidelines.
- vii. This procurement requirement reduction shall be available only until December 31 of the calendar year during which the qualifying gas-fired power plant's original term of bonded indebtedness expires.
- viii. RPS procurement requirements deficits incurred by ~~Roseville Electric~~Roseville Electric Utility in any compliance period shall not be added to the RPS procurement requirements of ~~Roseville Electric~~Roseville Electric Utility in a future compliance period.
- ix. In addition to the applicable reporting requirements in section 3207 (a)-(d) of the RPS Guidelines, starting with the compliance period beginning January 1, 2025, if the City of Roseville reduces its procurement target pursuant to section 3204 (b)(11), it shall submit to the Commission, by the deadline for annual reports specified in section 3207 (c) for the final year of each compliance period, the following information:
 - a. The quantity, in MWh, of generation from a qualifying gas-fired power plant for each year of the compliance period.
 - b. Documentation demonstrating that the qualifying gas-fired power plant meets the criteria of Public Utilities Code section 399.33 (a). This documentation may include, but is not limited to: findings adopted by the City of Roseville's City Council, adopted ~~Ceity~~ Ceouncil resolutions, proof

- of facility ownership, financial records, compliance filings, and/or wage schedules or other such documents for facility employees.
- c. The nameplate capacity of the facility and the City of Roseville's calculation of the facility's capacity factor for each year of the compliance period based on the facility's annual generation for that year.
- d. Documentation demonstrating the City of Roseville's efforts to sell the qualifying gas-fired power plant or gas-fired power plant generation to mitigate against the reduction of generation below a 20 percent capacity factor.
- e. Documentation demonstrating that additional procurement of eligible renewable energy resources or zero-carbon generation resources resulted in the power plant operating at, or below, a 20 percent capacity factor on an average annual basis during the compliance period.
- f. Any additional documentation requested by the Commission necessary to determine whether the City of Roseville meets the criteria specified in Public Utilities Code section 399.33 (a) and satisfied the requirements of section 3204 (b)(11) of the RPS Guidelines.

5. Plan for Roseville's RPS Requirement

A. *Procurement/Retirement Strategy*

The City of ~~Roseville Electric~~Roseville Electric Utility Utility (~~Roseville Electric~~Roseville Electric Utility, or Roseville) plans to pursue a procurement strategy that maximizes flexibility and allows for retirement and banking of excess renewable energy credits (REC). This strategy will allow ~~Roseville Electric~~Roseville Electric Utility to bank excess eligible RECs and apply them to future compliance periods.

Because RECs must be retired within three years of being created, the only way to "bank" an eligible REC for longer periods is to take advantage of the excess procurement optional compliance measure identified later in this document (section 7.A.).

B. *Grandfathered and "Other" Resources not Subject to Portfolio Balance Requirements*

~~Roseville Electric~~Roseville Electric Utility entered into several contracts prior to June 1, 2010, which makes them PCC0 resources ("other") that are not subject to the portfolio balance requirements. "Other" resources are defined as those from pre-June 1, 2010, contracts that meet the current RPS requirements, but did not meet the RPS "rules in place" at the time the contract was signed. The following list describes Roseville's grandfathered resources and "other" resources not subject to the portfolio balance requirements.

- i. Roseville has a contract with the Western Area Power Administration (WAPA) for a share of the output of the Central Valley Project Base Resource, located in California. A portion of this project is small hydro which qualifies as renewable.
- ii. Roseville has a contract with Northern California Power Agency for 12% of the Calaveras hydro project, which includes the 6 MW New Spicer power plant located in California. The energy from the New Spicer plant qualifies as renewable.
- iii. Roseville has contracts with Northern California Power Agency for a combined total of 7.883% of the Geothermal projects output. The projects have a total capacity of 220 MW and are located in California. The energy from these projects qualify as renewable.

C. Portfolio Content Category Resources

In general, PCC1 renewable energy is the most expensive and PCC3 is the least expensive, with PCC2 prices falling in between PCC1 and PCC3 prices. To meet the RPS requirements in the most cost effective way and minimize costs to ratepayers, PCC3 energy should be maximized in order to minimize the amount of PCC1 needed, with the balance met by PCC2 energy.

In September 2012, Roseville entered into a contract with the City of Santa Clara to procure PCC1 energy and RECs.

In July 2013, Roseville entered into a contract with Lost Hills Solar, LLC and Blackwell Solar, LLC to procure PCC1 energy and RECs.

In September 2014, Roseville entered into a contract with Iberdrola Renewables, LLC, to procure PCC1, PCC2, and PCC3 energy and/or RECs.

In March 2015, Roseville entered into a contract with Powerex, Inc., to procure PCC1 energy and RECs.

In February 2021, Roseville extended the Base Resource contract with Western Area Power Administration to continue to procure PCC1 energy and RECs.

In December 2021, Roseville entered into a contract with South Feather Water and Power Agency via NCPA to procure PCC1 energy and RECs.

With the above contracts, Roseville has contracted for sufficient renewables to meet Roseville's RPS obligations through the year 2024 under the sixty percent (60%) by 2030 RPS standard.

6. Procurement Process

Pursuant to Public Utilities Code section 399.30(n), in all manners regarding compliance with the RPS, the City of Roseville shall retain exclusive control and discretion over both of the following:

- i. The mix of eligible renewable energy resources procured by the utility and those additional generation resources procured by the utility for purposes of ensuring resource adequacy and reliability.
- ii. The reasonable costs incurred by the utility for eligible renewable energy resources owned by the utility.

The Power Supply section regularly analyzes the City of Roseville's RPS procurement needs. Portfolio supply and demand are assessed. If needed, a solicitation for renewable energy is conducted. Generally, the best offers of each PCC and generator type are identified and short-listed. These offers are the first to be considered. Offers received outside the solicitation process are only considered if they are competitive with the most recent solicitation short-listed offers.

Offers are evaluated for:

- i. Direct and indirect costs, including but not limited to: contract price of energy and REC, plus transmission and integration costs
- ii. Risk, including but not limited to: cost risk, credit risk, deliverability risk, regulatory risk, and project viability
- iii. Portfolio fit (including, but not limited to, such factors as timing, quantity, and PCC type)

Offers are pursued and contracts are negotiated within the cost limitations for expenditures, set in section 7 of this RPS Procurement Plan.

Pursuant to Public Utilities Code section 399.21(a)(7) and section 3202 of the RPS Guidelines, all RECs will be retired within 36 months from the initial date of generation of the associated electricity.

7. Optional Compliance Measures

Specific optional compliance measures are allowed pursuant to Public Utilities Code section 399.30(d) and section 3206 of the RPS Guidelines. ~~Measures must be adopted by City Council prior to the end of the compliance period in which they will be used.~~ The City of Roseville ~~is adopting~~adopts the following optional measures as part of this RPS Procurement Plan. The City of Roseville will submit the rules or rule revisions adopted under section 3206 of the RPS Guidelines to the Commission within 30 calendar days

after adoption. The rules or rule revisions shall be submitted along with all reports, analyses, findings, and any other information upon which the City of Roseville relied in adopting the rule or rule revision.

A. *Excess Procurement*

Pursuant to Public Utilities Code section 399.30(d) and section 399.13(a)(4)(B) and section 3206(a)(1) of the RPS Guidelines, the City of Roseville shall be allowed to apply excess procurement in one compliance period to subsequent compliance periods as long as the following conditions are met:

- i. If the City of Roseville has applied sufficient electricity products to satisfy its RPS procurement requirements of the compliance period, without using other optional compliance measures (delay of timely compliance, cost limitations, portfolio balance requirement reduction);
- ii. Excess procurement accrual will be subject to the following limitations for the Compliance Periods beginning January 1, 2011, through December 31, 2020:
 - a. Electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and are classified in Portfolio Content Category 3 may not be accrued as excess procurement.
 - b. Electricity products that meet the criteria of section 3202 (a)(1) and that exceed the maximum limit for Portfolio Content Category 3 for the compliance period, as specified in section 3204 (c), must be subtracted from the calculation of accrued excess procurement.
 - c. Electricity products procured under contracts of less than 10 years in duration in accordance with section 3206 (a)(1)(C)4. shall be subtracted from the calculation of accrued excess procurement, unless the electricity product meets the criteria in section 3202 (a)(2).
 - d. For purposes of calculating accrued excess procurement for the compliance periods beginning January 1, 2011, through December 31, 2020, if electricity products are procured under a contract that has been amended to extend the term, the duration of the amended contract will be calculated from the original contract execution date to the amended contract end date. If electricity products are procured under a contract of less than 10 years in duration that has been amended to extend the total term to at least 10 years in duration, then electricity products generated as of the month and year in which the contract amendment occurs will be eligible to qualify as excess procurement.
- iii. Excess procurement accrual will be subject to the following limitations for the compliance periods beginning on or after January 1, 2021:

- a. Electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and are classified in Portfolio Content Category 2 or Portfolio Content Category 3, may not be accrued as excess procurement;
 - b. Electricity products that meet the criteria of section 3202 (a)(1) and that exceed the maximum limit for Portfolio Content Category 3 for the compliance period, as specified in section 3204 (c), must be subtracted from the calculation of accrued excess procurement.
- iv. Excess procurement may be accrued no earlier than January 1, 2011.
- v. Electricity products accrued as excess procurement may be applied toward any future compliance periods, except as specified below:
 - a. Electricity products accrued in accordance with section 3206 (a)(1)(C) that are classified in Portfolio Content Category 2 may not be applied toward the RPS procurement requirements of a compliance period beginning on or after January 1, 2028.
- vi. Excess procurement for each compliance period starting January 1, 2021 shall be calculated using the following formula as specified in the RPS Guidelines, section 3206(a)(1):

$$\text{Excess Procurement}_x = EP_x - (RPS_x - B_x) - (S3_x + STC_x)$$

EP_x = Electricity Products retired for the compliance period x

RPS_x = The RPS procurement target calculated in section 3204 (a) for compliance period X or, if greater than the target, the amount of electricity products applied toward the target. This may include electricity products retired for compliance period X, excess procurement accrued in a prior compliance period, or historic carryover pursuant to section 3206 (a)(5), that the City of Roseville has applied toward the target.

B_x = Any excess procurement accrued in a prior compliance period or historic carryover pursuant to section 3206 (a)(5) that the City of Roseville applied toward the RPS procurement target calculated in section 3204 (a) for compliance period X

S3_x = Any remaining retired electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and the definition of Portfolio Content Category 3

STC_x = Any remaining retired electricity products that meet the criteria of section 3202 (a)(1) or section 3202 (a)(3), and are associated with contracts less than 10 years in duration in accordance with section 3206 (a)(1)(C)4

B. Delay of Timely Compliance

Pursuant to Public Utilities Code section 399.30(d)(2)(A) and section 399.15(b)(5) and section 3206(a)(2) of the RPS Guidelines, the City of Roseville shall adopt rules allowing it to determine that conditions beyond the control of the City of Roseville exist to delay timely compliance with RPS procurement requirements, as defined in section 3204.

Roseville's adopted rules shall limit the determination to one or more of the causes for delay specified in section 3206 (a)(2)(A)1.-4. The City of Roseville's determination shall include information showing that it would have met its RPS procurement requirements but for the cause(s) of delay:

- i. There is inadequate transmission capacity to allow sufficient electricity to be delivered from eligible renewable energy resources, or proposed eligible renewable energy resource projects, to the extent applicable, using the current operational protocols of the balancing authority in which the City of Roseville operates. If the City of Roseville at the time of the determination owns transmission or has transmission rights, it shall include in its determination information showing how the inadequate transmission capacity delayed timely compliance and:
 - a. That the City of Roseville has undertaken all reasonable measures under its control and consistent with its obligations under local, state, and federal laws and regulations, to develop and construct new transmission lines or upgrades to existing lines intended to transmit electricity generated by eligible renewable energy resources in light of its expectation for cost recovery.
 - b. That the City of Roseville has taken all reasonable operational measures to maximize cost-effective purchases of electricity from eligible renewable energy resources in advance of transmission availability.
- ii. Permitting, interconnection, or other circumstances have delayed procured eligible renewable energy resource projects, or there is an insufficient supply of eligible renewable energy resources available to the City of Roseville. The City of Roseville will include in its determination information showing how the permitting, interconnection, or other circumstances caused delayed projects or insufficient supply and that the City of Roseville:
 - a. Prudently managed portfolio risks, including, but not limited to, holding solicitations for RPS-eligible resources with outreach to market participants and relying on a sufficient number of viable projects to achieve RPS procurement requirements.
 - b. Sought to develop either its own eligible renewable energy resources, transmission to interconnect to eligible renewable energy resources, or energy storage used to integrate eligible renewable energy resources.
 - c. If the cause for delay or insufficient supply was foreseeable, procured an appropriate minimum margin of procurement above the level necessary to

comply with the RPS to compensate for foreseeable delays or insufficient supply. The City of Roseville's determination shall identify the minimum margin of procurement that the City of Roseville deemed appropriate to compensate for foreseeable delays or insufficient supply.

- d. Taken reasonable measures to procure cost-effective distributed generation and allowable unbundled RECs.
- iii. Unanticipated curtailment of eligible renewable energy resources, if the delay of timely compliance would not result in an increase in greenhouse gas emissions. The City of Roseville's determination shall include information showing that unanticipated curtailment of eligible renewable energy resources delayed timely compliance and did not result in an increase in greenhouse gas emissions.
- iv. Unanticipated increase in retail sales due to "transportation electrification," as defined in Public Utilities Code section 237.5. The City of Roseville's determination shall include information showing that it considered the following:
 - a. Whether transportation electrification significantly exceeded forecasts in the City of Roseville's service territory based on the best and most recently available information available to it. Transportation electrification forecasts may include, but are not limited to, information filed with the State Air Resources Board, the Commission, or another state agency, forecasts in the City of Roseville's integrated resource plan developed pursuant to Public Utilities Code section 9621, or other forecasts developed or approved by the City of Roseville.
 - b. Whether the City of Roseville has taken reasonable measures to procure sufficient resources to account for unanticipated increases in retail sales due to transportation electrification.

Pursuant to Public Utilities Code section 399.15(b)(9) and section 3204(e) of the RPS Guidelines, in no event shall a deficit associated with the compliance period be added to a future compliance period.

If the City of Roseville approves a delay in compliance for a particular compliance period, Roseville Electric shall provide a compliance plan within 3 months that identifies actions to ensure future procurement requirements.

C. Cost Limitations for Expenditures

- i. Pursuant to Section 3206(a)(3) of the POU RPS Enforcement Regulations and Public Utilities Code Sections 399.30(d) and 399.15(c), Roseville Electric Utility adopts the following rules for cost limitations on the procurement expenditures

used to comply with its RPS procurement requirements to ensure that RPS compliance costs do not result in disproportionate rate impacts.

- ii. To comply with the cost limitation, Roseville Electric Utility shall not make any financial commitment to procure eligible renewable energy resources prior to evaluating the rate impacts of such procurement utilizing the effective rates adopted by the City Council and published in the City of Roseville Municipal Code, Title 14.
- iii. The cost limitation rules are set at a level that Roseville Electric Utility has determined will prevent disproportionate rate impacts.
 - a. In determining whether RPS procurement will exceed this cost limitation provision, Roseville Electric Utility shall assess the following:
 - i. The applicable total retail load and renewable energy costs.
 - ii. The City of Roseville Integrated Resource Plan (IRP), which provides a strategic framework to ensure RPS procurement aligns with long-term resource planning, cost-effectiveness, rate stability, and regulatory requirements.
 - iii. The then-current RPS procurement budget established by Roseville Electric Utility, reflects the planned acquisition of Renewable Energy Credits (RECs) or renewable resources necessary to meet RPS targets. This budget is based on projected REC shortages and compliance requirements, ensuring the utility meets state mandates while adhering to financial constraints.
 - iv. Procurement expenditures that approximate the expected cost of building, owning, and operating eligible renewable energy resources.
 - v. The potential that some planned resource additions may be delayed or canceled.
 - b. In calculating the cost limitation, Roseville Electric Utility shall:
 - i. Calculate a dollar per kilowatt hour (\$/kWh) expected cost based on the total budgeted RPS procurement costs and projected energy delivery costs, ensuring that procurement stays within financial constraints.
 - ii. For the period ending December 31, 2027, using the rates effective June 1, 2024, as adopted by the City Council and published in the City of Roseville Municipal Code, Title 14, Roseville Electric Utility shall ensure that there are no further customer rate increases attributable to eligible renewable energy procurement. Beginning on January 1, 2028, and for the time period thereafter, Roseville Electric

Utility shall ensure eligible renewable energy procurement costs per \$/kWh increases do not exceed 3% average compounded per year, or such other level as may be approved by the City Council.

iv. When calculating procurement expenditures under this cost limitation rule, Roseville Electric Utility shall include:

- a. The costs associated with eligible renewable energy, renewable attributes, firming and shaping, and/or storage, as needed for intermittent resources;
- b. Any other costs attributable to meeting the RPS procurement mandate; and
- The costs associated with the delivery of renewable energy.
- c.

v. If the projected cost of meeting the renewables portfolio standard procurement requirements exceed the cost limitation threshold established herein, Roseville Electric Utility shall:

- i. Review its RPS Procurement Plan to assess whether alternatives are available that would otherwise allow Electric Roseville Utility to meet its renewable energy procurement requirements, which will include evaluation of current procurement commitments, planned procurements, long-term commitments, and the availability of alternative resources in other portfolio content categories; and
- ii. Seek to implement the other optional compliance measures, such as delaying timely compliance and/or portfolio balance requirement reduction.
- iii. Elect to waive the cost limitation adopted in this section.

vi. If the projected cost of meeting the renewable portfolio standard procurement requirements exceed the cost limitation provision established herein, and compliance is not attainable based on a review of the elements set forth in Section E7.C.v above, Roseville Electric Utility, in its sole discretion may refrain from entering into new contracts or constructing facilities beyond the quantity that can be procured within the limitation unless eligible renewable energy resources can be procured without resulting in any further customer rate increases for the procurement through December 31, 2027, or beginning on January 1, 2028, and continuing thereafter, Roseville Electric Utility shall ensure eligible \$/kWh renewable energy procurement costs do not exceed 3% average compounded per year, or such other level as may be approved by the City Council.~~December 31,~~

~~2027, or a 3% utility customer rate increase attributable to such eligible renewable energy procurement for the period beginning January 1, 2028.~~

- ~~i. Pursuant to Public Utilities Code section 399.30(d)(2)(B) and section 399.15(c) and section 3206(a)(3) of the RPS Guidelines, the City of Roseville shall adopt rules for cost limitations on the procurement expenditures used to comply with its RPS procurement requirements. The adopted cost limitation rules shall be set at a level that the City of Roseville has determined will prevent disproportionate rate impacts. When applying procurement expenditures under its adopted cost limitation rule, the City of Roseville shall apply only those types of procurement expenditures that are permitted under the adopted cost limitation rule. Adopted cost limitation rules shall include planned actions to be taken in the event the projected cost of meeting the RPS procurement requirements exceeds the cost limitation. Such actions may include, but are not limited to, refraining from entering into new contracts or constructing facilities for eligible renewable energy resources beyond the quantity that can be procured within the cost limitation.~~

D. Portfolio Balance Requirement Reduction

Pursuant to Public Utilities Code section 399.16(e) and section 3206(a)(4) of the RPS Guidelines, the City of Roseville shall adopt rules that allow for the reduction of the portfolio balance requirement for Portfolio Content Category 1 for a specific compliance period consistent with Public Utilities Code section 399.16 (e). In applying this provision, the City of Roseville will consider all of the following:

- i. The need to reduce the portfolio balance requirements for Portfolio Content Category 1 must have resulted because of conditions beyond the control of the City of Roseville as provided in the Delay of Timely Compliance section.
- ii. A reduction of the portfolio balance requirement for Portfolio Content Category 1 below 65 percent, will not be considered consistent with Public Utilities Code section 399.16 (e).
- iii. The City of Roseville, when reducing its portfolio balance requirements for Portfolio Content Category 1, will adopt these changes at a publicly noticed meeting, and will include this information in an updated renewable energy resources procurement plan submitted to the Commission. The notice to consider the portfolio balance requirement reduction and the procurement plan must include the following information:
 - a. The compliance period for which the reduction may be adopted.
 - b. The level to which the City of Roseville has reduced the requirement.
 - c. An explanation of how the needed reduction resulted from conditions beyond the control of the City of Roseville as provided in the Delay of Timely Compliance section.

E. Invoking Optional Measures

~~Roseville Electric~~Roseville Electric Utility plans to invoke the ~~Excess Procurement provision~~Optional Compliance Measures as described in section 7.A. of this plan, ~~and may invoke other optional measures~~ as needed.

8. Reporting

Pursuant to section 3207 of the RPS Guidelines, the City of Roseville shall submit annual and compliance period reports to the CEC as identified below.

A. Annual Reports

By July 1 of each year, the City of Roseville shall submit an annual report to the CEC that includes the information in sections i. through iv. below for the prior calendar year. The format for the annual report shall be specified by the Commission, but the information contained in the annual report may be combined with other existing reports that contain the same information and are also supplied to the Commission. If the annual report refers to information provided to the Commission through existing reports, the annual report shall reference the information by identifying the name, submittal date, and page number of the existing report. The annual report shall include an attestation, signed by an authorized agent of the City of Roseville, affirming that the information provided in the report is true and correct. The following shall be included in the report:

- i. Identifying information, including: POU name, contact name, mailing address, phone number, and email address.
- ii. RPS annual progress information for the prior calendar year, including:
 - a. Amount of retail sales to end-use customers, in MWh, and projected retail sales for the current compliance period.
 - b. Amount of procured electricity products retired, in MWh, and total projected electricity products retired for the current compliance period.
 - c. Western Renewable Energy Generation Information System (WREGIS) compliance report for procurement claims in the prior calendar year. For any procurement claims not tracked through WREGIS as permitted by the RPS Guidelines, the City of Roseville shall report procurement claims using the process specified in the RPS Guidelines.
 - d. An initial, nonbinding classification of retired electricity products qualifying for each portfolio content category or qualifying to count in full in accordance with section 3202 (a)(2) of the RPS Guidelines.
 - e. An initial, nonbinding classification of retired electricity products qualifying as long-term or short-term in accordance with section 3204 (d) of the RPS Guidelines.
 - f. Information and supporting contract documentation for each of the eligible renewable energy resources with which the City of Roseville has executed

contracts or ownership agreements during the prior year, including but not limited to the contracted amount of MWh or the contracted percentage of the resource's total output, if applicable; resource fuel type; the execution date of the procurement contract or ownership agreement; the contract or ownership agreement start date; the duration of the procurement contract or ownership agreement in accordance with section 3204 (d) of the RPS Guidelines; the anticipated portfolio content category classification(s) for the electricity products procured through the contract or ownership agreement; the anticipated long-term or short-term classification for the electricity products procured through the contract or ownership agreement; the seller's name, if the resource is not owned by the City of Roseville; a summary of the resource names and identification numbers; and for long-term contracts, information on how the contract meets the requirements of section 3204 (d) of the RPS Guidelines, including the associated page numbers in the contract where the terms can be located, subject to the following subsections:

- (A) Upon request from Commission staff, if the City of Roseville has a long-term contract pursuant to section 3204 (d)(2)(B)2 of the RPS Guidelines, it shall submit documentation showing that the underlying contract(s) meet the requirements of section 3204 (d)(2)(A)-(C) of the RPS Guidelines. For contracts executed prior to July 1, 2020, this documentation may include excerpted contract information, an attestation by the third-party supplier regarding the underlying contract duration or ownership of the RPS-certified facility or facilities, or both.
 - (B) Documentation demonstrating a long-term contract meets the requirements of section 3204 (d)(2)(A)-(C) of the RPS Guidelines may be submitted directly to the Commission by the third-party supplier or another party on the City of Roseville's behalf. The documentation may include an attestation by the City of Roseville that the contract with the RPS-certified facility or facilities meets the requirements of section 3204 (d)(2)(A)-(C) of the RPS Guidelines. An attestation may be submitted only if the City of Roseville possesses records to support the accuracy of the information to which it attests and the City of Roseville agrees to make such records available to the Commission upon request in the event of an audit or investigation.
- g. Documentation demonstrating the portfolio content category classification and long-term or short-term classification claimed for all of the City of Roseville's procured electricity products during the prior year. This

documentation may include contract information, if not previously submitted; interconnection agreements; NERC e-Tag data; scheduling agreements; and firming and shaping agreements.

- h. A description of any modifications to contracts, ownership, or ownership agreements previously reviewed and evaluated by the Commission from which the City of Roseville intends to claim long-term procurement, including, but not limited to, changes to contract duration, procurement quantities, addition or substitution of resources or fuel, reallocation between parties of a jointly negotiated contract, and efficiency improvements or facility expansions that change procured generation. The City of Roseville's explanation shall include documentation supporting the modifications.
 - i. A description of any identified issues that occurred that have the potential to delay timely compliance with the RPS procurement requirements defined in section 3204 of the RPS Guidelines, and planned actions to minimize the delay of timely compliance. Such issues may include, but are not limited to, inadequate transmission to allow for procurement to be delivered from eligible renewable energy resources, permitting, interconnection, or other circumstances that have delayed the procurement from eligible renewable energy resources, unanticipated curtailment of a contracted or owned eligible renewable energy resource, and higher-than-expected costs for the procurement or development of eligible renewable energy resources.
 - j. A description of the energy consumption by the City of Roseville, including any electricity used by the City of Roseville for water pumping, or any other electricity procured by the City of Roseville for purposes other than supplying its retail sales. The description shall include the purpose of this consumption, the annual amount in MWh associated with the consumption or other end-use, and whether the consumption or other end-use was excluded from the City of Roseville's retail sales.
- iii. Actions taken by the City of Roseville in the prior calendar year and planned to be taken in the current calendar year demonstrating reasonable progress toward meeting its RPS procurement requirements. The information reported shall include:
 - a. Solicitations released to solicit bid for contracts to procure electricity products from eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - b. Solicitations released to solicit bid for ownership agreements for eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.

- c. Actions taken to develop eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements, including initiating environmental studies, completing environmental studies, acquiring interests in land for facility siting or transmission, filing applications for facility or transmission siting permits, and receiving approval for facility or transmission siting permits.
 - d. Interconnection requests filed for eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - e. Interconnection agreements negotiated and executed for eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - f. Transmission-related agreements negotiated and executed to transmit electricity products procured from eligible renewable energy resources to satisfy the City of Roseville's RPS procurement requirements.
 - g. Other planning activities to procure electricity products from eligible renewable energy resources.
- iv. The City of Roseville shall include a description of all actions planned in the current calendar year to demonstrate progress towards achieving its RPS procurement requirements, as specified in the prior section.

B. Compliance Period Reports

At the end of each Compliance period, the City of Roseville shall submit to the CEC a compliance report that provides the following information for the applicable compliance period:

- i. The City of Roseville's RPS procurement target for the compliance period, in MWh.
- ii. The amount of draft verified procurement retired, in MWh, for the compliance period that the City of Roseville applies toward the RPS procurement requirements for the compliance period. The City of Roseville shall report the amount of draft verified procurement applied from each portfolio content category or meeting the criteria of section 3202 (a)(2) of the RPS Guidelines. For each portfolio content category, the City of Roseville shall additionally report the amount from each category that is classified as long-term or short-term.
- iii. The amount of excess procurement, in MWh, accrued in previous compliance periods, if any, and historic carryover, if any, that the City of Roseville is applying to the RPS procurement target for the compliance period. The City of Roseville shall report the amount of excess procurement applied from each portfolio content category or that meets the criteria of section 3202 (a)(2) of the RPS Guidelines or historic carryover. For each portfolio content category, the City of

Roseville shall additionally report the amount that is classified as long-term or short-term.

- iv. The amount of excess procurement, in MWh, accrued for the compliance period, if any, that may be applied toward future compliance periods, as determined by applying the calculation in section 3206 (a)(1)(H) or section 3206 (a)(1)(I)6 of the RPS Guidelines, as applicable. The City of Roseville shall report the amount of accrued excess procurement from each portfolio content category or meeting the criteria of section 3202 (a)(2) of the RPS Guidelines. For each portfolio content category, the City of Roseville shall additionally report the amount that is classified as long-term or short-term.
- v. If a City of Roseville's compliance report indicates that the City of Roseville's RPS procurement requirements were not met, the City of Roseville shall submit copies of its renewable energy resource procurement plan(s) and enforcement program(s) in effect during the compliance period, if not previously submitted to the Commission, and provide documentation to justify the application of any optional compliance measures adopted by the City of Roseville in accordance with section 3206 and 3207(d)(5) of the RPS Guidelines. The documentation shall include all reports, analyses, proposed findings, and any other information upon which the City of Roseville relied in applying the measure, as well as the amount of the shortfall each optional compliance measure is intended to satisfy.



COUNCIL COMMUNICATION

CC #: 3660

File #: 0215

Title: Development Impact Fee Reports for Fiscal Year Ended June 30, 2024

Contact: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 8.2.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council accept the informational Development Impact Fee Reports prepared for the fiscal year that ended June 30, 2024.

BACKGROUND

California state legislation sets certain legal and procedural parameters for the charging of development impact fees ("DIF's"). This legislation was passed as AB1600 by the State Legislature and is now codified as California Government Code Sections (GC§) 66000 through 66008 ("Mitigation Fee Act"). GC§ 66006 (b) states the following requirements as pertains to the DIFs: For each separate account or fund established, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

1. A brief description of the type of fee in the account or fund.
2. The amount of the fee.
3. The beginning and ending balance of the account or fund.
4. The amount of the fees collected and interest earned.
5. An identification of each public improvement on which fees were expended.
6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
7. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
8. The amount of refunds made (as pursuant to GC § 66001(e)) due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made (as pursuant to GC § 66001(f)) due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

The attached Development Impact Fee Reports are for informational purposes. They are also posted on the City's website.

FISCAL IMPACT

The report is for informational purposes only. There is no impact to the City's General Fund.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The Development Impact Fee Reports meet the above criteria and are not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Respectfully Submitted,

Jeannine Thrash, Management Analyst

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

City Development Impact Fee Report June 30, 2024

JPA Development Impact Fee Report June 30, 2024

Annual Development Impact Fee Report



Fiscal Year Ended June 30, 2024

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Reporting Requirements for Development Impact Fees

In California, State legislation sets certain legal and procedural parameters for the charging of development impact fees ("DIFs"). This legislation was passed as AB1600 by the California Legislature and is now codified as California Government Code Sections (GC §) 66000 through 66008 ("Mitigation Fee Act"). This State law went into effect on January 1, 1989.

GC § 66006(b) states the following requirements as pertains to DIFs:

For each separate account or fund established, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- (A) A brief description of the type of fee in the account or fund.
- (B) The amount of the fee.
- (C) The beginning and ending balance of the account or fund.
- (D) The amount of the fees collected and interest earned.
- (E) An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees.
- (F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
- (G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
- (H) The amount of refunds made (as pursuant to GC § 66001(e)) due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made (as pursuant to GC § 66001(f)) due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

GC § 65865(e) also requires that in any development agreement entered into on or after January 1, 2004, the City shall comply with GC § 66006 with respect to any fee it receives or cost it recovers.

Description of Development Impact Fees

Drainage Fees

The Drainage Fee is established pursuant to Roseville Municipal Code Chapters 4.48 and 4.49. Drainage fees are required for all new construction that occurs within the Dry Creek Watershed mitigation zone or the Pleasant Grove/Curry Creek Watershed mitigation zones. These mitigation zones are further broken down into sub-zones or sub-areas for which fees vary.

New development, and the expansion of existing development, within the City imposes a burden on the creeks and drainage infrastructure within the Dry Creek watershed and the Pleasant Grove and Curry Creek watershed by adding additional impervious surface, thereby adding more runoff, and by changing discharge rates. Some of the worst burdens imposed by development are on properties located within the Dry Creek watershed and Pleasant Grove and Curry Creek watershed downstream from the City, where additional run-off poses a threat of severe flooding and is a danger to life and property.

The drainage fees have been calculated so as to pay for those facilities listed in the capital improvement program. The fee is to be collected for public improvements and facilities for which an account has been established and funds appropriated, and for which a proposed construction schedule has been adopted.

Public Facilities Fee

The Public Facilities Fee is established pursuant to Roseville Municipal Code Chapter 4.52. New development and the expansion of existing development within the City imposes burdens on existing public facilities and creates a need for additional public facilities. Such burdens may vary by the type of land use. The Public Facilities Fee is applied to new development and expansion of existing development to ensure adequate levels of public services and facilities are maintained. This fee spreads the costs of public facilities to development which creates the need for such public facilities, without generating any surplus to the general fund.

Sewer Connection Fees

Sewer connection fees are established pursuant to Roseville Municipal Code Chapter 14.16. Additional fees may be applicable to properties within sewer special benefit assessment areas.

- *Local Sewer Connection Fee* - The local sewer connection fee is charged for each sewer unit required within the Roseville City limits connected to the City-owned public sewer.

Water Connection Fee

Water connection fees are established pursuant to Roseville Municipal Code Chapter 14.08 and are applicable to all new water service connections within the City limits. This fee ensures the sharing of the costs associated with maintenance and expansion of the City's raw water supply, water treatment, storage, and distribution facilities by those who receive the benefits thereof.

Traffic Mitigation Fees

In 1988 the City of Roseville adopted a city-wide Traffic Mitigation Fee Program, requiring new development within the City to pay traffic impact fees. The fees collected through this program, in addition to other funding sources, allows the City to construct transportation improvements identified in its Capital Improvement Program (CIP). The fee program assesses fair-share costs to each jurisdiction based on their impact on the individual roadways from new development.

City / County Traffic Mitigation Fee - The City of Roseville and Placer County entered into a joint fee program for the purpose of funding improvements on Baseline Road and Walerga Road. The fee program assesses fair-share costs to other jurisdictions based on their impact on the individual improvements from new development. The fees associated with this fee program were originally collected by Roseville and Placer County. Fees collected by Roseville were remitted to Placer County quarterly to be held in one account. Effective July 2013, Fiddymont Road was removed from the program and individual agencies became responsible for holding the fees they *collect in two separate accounts, one with Roseville and one with Placer County.*

Downtown Specific Plan In-Lieu Parking Fee

This fee is established pursuant to Roseville Municipal Code Chapter 19.31. Within the designated Commercial Mixed Use, Old Town and Central Business districts, a parking requirement serving nonresidential uses and residential uses, where a minimum of one space per unit is provided on-site for the residential units, may be met by a cash in-lieu payment to the City prior to issuance of a building permit, or a certificate of occupancy if no building permit is required. The fee is dedicated for use to offset the cost of public off-street parking within the Downtown Specific Plan area in the form of garages or public parking lots.

Park Fees- (Although Park fees were adopted pre- AB1600, they are still being included in this report.)

Park fees are authorized pursuant to Roseville Municipal Code Chapters 4.37 and 4.38. There are two different types of park fees applicable to all residential projects. The City-wide Park Fee funds park and recreation facilities intended to serve the entire community, and the Neighborhood and Community Park Fees fund park and recreation facilities intended to serve neighborhood areas. Park fees may vary based on fees and credits that a parcel may be subject to. City-wide Park Credits are granted to all parcels within specific plan areas that have entered into a Development Agreement with the City. Certain parcels may be subject to additional City-wide credits. These additional credits are typically granted for park property dedication above City standards, or other park obligations that were paid for by the original land developers.

Electric Backbone Impact Fee

The Electric Backbone Impact Fee applies to all new customers served by the City's Electric Department and any customer requesting a special service or capacity increase. Fees are based upon a per lot/unit charge and collected upon issuance of the building permit fees. Fees are authorized pursuant to Roseville Municipal Code Chapter 4.54.

Solid Waste Impact Fee

The Solid Waste Impact Fee applies to all new single-family and duplex units. This fee is paid to the Solid Waste Division of the Environmental Utilities Department to set-up solid waste service. Typically, this fee is paid by the developer during the time of construction so that service will be available upon move-in by the homeowner. Fees are authorized pursuant to Roseville Municipal Code Chapter 9.12.

Development Agreement Fees Imposed Since 2004 (GC §65865(e))

- *Sierra Vista Specific Plan Mitigation Fee Program* –
 - *City Park Land Fee* - This fee provides funding for the SVSP land that is intended to be dedicated for a City park. This fee component does not cover neighborhood parks.
 - *Improvements Fee* - This fee is to provide funding for Sierra Vista landowners to be reimbursed for the design and completion of the SVSP improvements and to provide funding for open space and right-of-way dedications (e.g., school, fire station).
 - *Administration* - Establishment of the fee is for the purpose of equitably sharing the costs and burdens of administration of the SVSP Fee program throughout the specific plan with each landowner.
- *Watt Avenue and Vista Grande Boulevard Extension Traffic Mitigation Fee* – This fee provides fair share funding for extensions of Watt Avenue between the Regional University Specific Plan and future Placer Parkway and “Road B” west of the Sierra Vista Specific Plan boundary to Baseline Road. This fee remains in effect until a city-wide funding mechanism is adopted in cooperation with Placer County.
- *Water Meter Retrofit / Conservation Program* – This fee is established pursuant to Roseville Municipal Code Chapter 14.08 for the maintenance and testing of water meters and installation of Encoder Receiver Transmitter (ERT) devices.
- *Traffic Signal Coordination Fee* – This fee provides funding for the West Roseville Traffic Signal Interconnect project.
- *Bike Trail Fee* – This fee funds construction of Class 1 bike trails through new development areas.
- *City-Wide Park In-Lieu Fee* – This fee is paid as an alternative to dedication of City-wide park land, as specified in individual development agreements.
- *Fire Tax Equivalent Fee* – This fee applies to new growth areas and replaces the Fire Service Facilities Tax that expired in 2009. This fee provides funding for capital fire facilities and related equipment required to serve new growth areas.
- *Public Benefit Fee (AKA Community Benefit Fee)* – This fee applies to new residential growth areas and properties rezoned from non-residential to residential land uses. This fee ensures that new residential growth areas will benefit current and future residents of Roseville through investment in various public infrastructure projects and activities.
- *Air Quality Mitigation Fee (applies to West Roseville Specific Plan)* – This fee provides funding to the Placer County Air Pollution Control District to mitigate impacts to air quality resulting from new residential development.

- *Transit Shuttle Service Fee (applies to West Roseville Specific Plan)* – This fee provides funding for a shuttle service between the West Roseville Specific Plan area and the I80/Watt Avenue light rail station.
- *Downtown Benefit Fee* – Offsets the fiscal impacts associated with the unit increase within the West Roseville Specific Plan.
- *Westpark Drive off-site road fee* – Developer's fee will fund the construction cost of Westpark Drive north of the Pleasant Grove Wastewater Treatment Plant.
- *Blue Oaks Boulevard Off-Site Road Fee* – Developer's pro-rata share of the cost obligation dedicated to segments 3 and 4 of the Blue Oaks Boulevard off-site improvements.

Fund Balance Summary

Drainage Fee										
Pleasant Grove/Curry Creek Watershed Drainage Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.48		Ordinance No. 5933	\$15,901,773	1,211,138	484,477	-	(41,235)			
	Pleasant Grove Retention Basin						(20,539)		No	59
	Pleasant Grove Curry Creek Watershed Drainage Mitigation Fee Update						(90,036)		Yes- August 2023	Unknown at this time
	Pleasant Grove Stormwater Retention Facility						(82,373)		No	100
								\$17,363,205		

Drainage Project Descriptions

Pleasant Grove Retention Basin (Project # 400006) - Funding for this mandatory mitigation project will design and construct an approximately 2,500 acre-foot flood detention basin in the Al Johnson Wildlife Area/"Reason Farm Property" to mitigate various development projects. FY2022-23 funding was used to begin planning efforts for grant identification and development of an RFP for design. The project will be constructed when enough developer fees and grant funds have been collected to fund construction.

Pleasant Grove Curry Creek Watershed Drainage Mitigation Fee Update (Project# 500258) – This project provides funding for a Watershed Drainage Mitigation Fee Update in FY2022-23. The last Pleasant Grove Curry Creek Watershed Drainage Mitigation Fee Update was completed on July 1, 2018, and these updates are expected to occur approximately every five years.

Pleasant Grove Stormwater Retention Facility (Project# 500360) - Funding for this mandatory mitigation project will design and construct up to approximately 3,800 acre-foot flood detention basin in the Al Johnson Wildlife Area/"Reason Farms Property" to mitigate various development projects. It is possible that the basin will become a regional facility in collaboration with Placer County and multiple developers (Memorandum of Understanding pending). The project will be constructed when enough developer fees and grant funds have been collected to fund construction.

Dry Creek Watershed Drainage Mitigation Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.49	Dry Creek Drainage Basin	Ordinance No. 2617	\$326	-	47	-	(42)	\$331	No	Unknown

Public Facilities Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.52		Ordinance No. 6290	\$25,726,987	5,935,725	753,172	(551,620)	(46,183)			
	Oak Street Extension of the Miners Ravine Trail						(8)		No	5
	East Radio Site Relocation						(3,009)		Unknown at this time	14
	Police Department Expansion Project						(62,270)		No	100
	Council Chambers Space Util. and Feasibility Study						(21,175)		Complete	100
	Council Chambers Conference Room Design and Construction						(24,830)		Yes- December 2023	100
								\$31,706,789		
*Transfers out: Transfer \$109,233 from Fund 3355 (Public Facilities) to Fund 2901 (RFA Debt Service) for 2015 316 Vernon Debt Service. Loan payment of \$33,346 for principal reduction of the loan to pay back the Fleet Replacement Fund (Fund 4005)-Loan purpose: Funding of design & construction for Oak Street Parking Garage. (Interest rate of 1.85% in FY24; matures 6/30/35); Loan payment of \$409,041 for principal reduction of the loan to pay back the Strategic Improvement Fund (Fund 1030)-Loan purpose: Funding of the 316 Vernon Building Project # 400055 (Interest rate of 1.85% in FY24; matures 6/30/27).										

Public Facilities Fee Project Descriptions

Oak Street Extension of the Miners Ravine Trail (Project# 400028) - Supplemental review, design, and construction of a Class -1 off-street trail parallel to Oak street from Lincoln Street to Royer Park at the Icehouse Bridge.

East Radio Site Relocation (Project# 400126) - The project requires acquisition and a 180-foot tower along with a shelter, generator and fuel tank to meet the City's short and long-term needs.

Police Department Expansion Project (Project# 500301) - The Police Department has outgrown the available building and parking space at 1051 Junction Blvd. The scope of services for Phases 1B and 3 include the design and development of construction documents for parking lot expansion as well as building tenant improvement.

Council Chambers Space Utilization and Feasibility Study (Project# 500314) - This project is needed to conduct a space utilization and feasibility study for the Council Chambers located at 311 Vernon Street; the study will consider the space needs for the next ten years.

Council Chambers Conference Room Design and Construction (Project# 500427) - This project provides funding to design and construct an additional conference room adjacent to the Council Chambers for Council use during closed sessions and staff use during City Council meetings.

Local Sewer Connection Fees										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 14.16		Ordinance No. 6100	\$9,260,701	799,817	345,511		(6,505)			
	Wastewater Collections Warehouse						(8,545)		Yes- Started 2021	100
	Wastewater Collections Building Expansion						(60,207)		Yes- Started 2023	100
								\$10,330,772		

Local Sewer Connection Project Descriptions

Wastewater Collections Warehouse (Project# 500220) - This project provides funding to construct a new warehouse for the Wastewater Collections division.

Wastewater Collections Building Expansion (Project# 500419) - The current building is under sized for current Wastewater Collection staff and equipment. A study will be conducted to determine the most cost-effective method for expansion of building space to add a conference/training room, expand warehouse storage, and possibly add or relocate office space. Utility improvements will also be required for the added building space. Using the study the City will select final improvements and a preliminary design will be developed for a design build construction.

Water Connection Fees										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 14.08		Ordinance No. 6100	\$53,377,144	14,718,369	1,666,041	443,350	(4,175,245)			
	West Side Tank and Pump Station						(2,213,792)		Yes-Started 2005	100
	Regional Water Supply Reliability Study						(32,500)		Yes-Started 2015	5
	Advanced Metering Infrastr. Proj.						(1,668,439)		Yes-Started 2016	26
	Integrated Resources Plan						(1,972)		Yes-Started 2018	50
	Cooperative Potable Water Trans. Infrastr.						(88,632)		Yes-Started in 2021	Unknown at this time
	Potable Water Master Plan						(558)		Yes-Started 2020	100

Water Connection Fees, continued										
	Aquifer Storage and Recovery Well-Design						(1,030,182)		Yes-Started 2019	100
	Aquifer Storage and Recovery Wells 9 Westbrook and 18 Solaire						(545,654)		Yes-Started 2020	100
	Aquifer Storage and Recovery Wells 13 Campus Oaks and 19 Misty Wood						(1,535,004)		Yes-Started in 2023	52
								\$58,912,927		
*Transfers in: \$58,350 from the Water Fund for Folsom Pump Station; \$385,000 for loan payment from Water Operations Fund-Loan purpose: Advanced Metering Project (Interest rate 5.00% (FY18-FY29); Loan matures 6/30/30). \$4,122,190 of the expenditures were debt related.										

Water Connection Fees Project Descriptions

West side tank/pump Stn Proj (Project# 400014) - Design and construct a six-million-gallon water storage tank, pump station, and chemical addition facility at the City's 5.1-acre site located in the West Roseville Specific Plan. The work will include site master planning to accommodate two six-million-gallon tanks and satellite facility for Water Distribution operations.

Regional Water Supply Reliability Study (Project# 400063) - The project funds the study conducted by the Regional Water Authority for regional water supply reliability, and it is inclusive of the development of a federally recognized regional water bank.

Advanced Metering Infrastructure Project (Project# 400099) - An Advanced Metering Infrastructure (AMI) system is required to offer better meter data to customers. AMI would introduce two-way communication for meters allowing remote reads and greater interaction between the utility and its customers. An AMI system also provides customers a detailed view of their water usage, enabling them to make changes to increase their water efficiency. Finally, an AMI system provides better system reliability by bringing enhanced demand management and capital efficiencies. This project progresses from a business case through a third-party implementation and finishes with the installed and operating AMI system.

Integrated Resources Plan (Project# 500018) - The goal of this planning is to develop a cohesive and implementable Integrated Resource Plan (IRP) for providing reliable and low-cost utility services to City's residents and businesses. The project also includes the development of a recommended water supply and resources portfolio to 2050.

Cooperative Potable Water Transmission Infrastructure (Project# 500147) - This project provides funding for planning, design, and construction of additional potable water conveyance infrastructure to support reliable water supply delivery to the City of Roseville customers. The project is anticipated to be a partnership effort between the City and the Placer County Water Agency (PCWA).

2024 Potable Water Master Plan (Project# 500148) - This project provides funding for a potable water systems evaluation to guide the Water Utility in terms of infrastructure planning and improvements implementation to both existing and future storage and distribution infrastructure to reliably support the City's potable water demand through buildout.

Aquifer Storage and Recovery Well –Design (Project# 500155) -This project designs and constructs a potable water well with aquifer storage and recovery facilities based on recommendations from the Groundwater Strategic Plan.

Aquifer Storage and Recovery Wells 9 Westbrook and 18 Solaire (Project# 500157) -This project provides funding for the construction of potable water wells with aquifer storage and recovery facilities based on recommendations from the Groundwater Strategic Plan.

Aquifer Storage and Recovery Wells 13 Campus Oaks and 19 Misty Wood (Project# 500315) - This project provides funding for the construction of potable water wells with aquifer storage and recovery facilities based on recommendations from the Groundwater Strategic Plan.

Traffic Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.44	Misc. Road Improv.	Ordinance No. 6289	\$53,353,612	7,980,188	1,501,775	3,217,833	(834,175)			
	Washington and Andora Widening						(8,633)		No	80
	City Traffic Model Update						(120,464)		No	100
	Downtown Pedestrian Safety CV Pilot						(7,700)		Yes-Started June 2021	30
	Washington Blvd All American Roundabout						(212,704)		Yes-Started Summer 2022	6
	Roseville Parkway Extension						(13,457,331)		Yes-Started 2023	100
	Pleasant Grove Blvd. Widening Project						(1,255,278)		No	100

Traffic Mitigation Fee, continued										
	Westbrook Bl Payson Ave- Octave Ave Intersection imp and Pleasant Grove CM						(83,939)		Yes- Started Feb 2021	100
	Traffic Signal Maintenance Shop Expansion						(182,594)		Yes- Started March 2022	42
	Traffic Signal and Roadway Improvements for Citywide Sports Complex						(1,046,469)		Yes- Started April 2024	76
								\$48,844,111		

Traffic Mitigation Fee Project Descriptions

Washington and Andora Widening (Project#400015) - This project provides funding for widening Washington Blvd from two lanes to four lanes from Sawtell to Diamond Oaks, including widening the Andora Underpass beneath the UPRR tracks. Phase one of the project is currently under construction.

City Traffic Model Update (Project# 400189) - This project funds the ongoing model, land use and project updates for the Citywide Traffic Model.

Downtown Pedestrian Safety CV Pilot (Project# 500051) - This project added ped-actuated flashing signs at uncontrolled crosswalks in downtown with CV technology to warn CV-equipped vehicles of the presence of a pedestrian.

Washington Blvd All American Roundabout (Project# 500070) – This project includes a new two-lane roundabout at the intersection of Washington Blvd and All America City Blvd.

Roseville Parkway Extension (Project# 500078) - This project will design and construct the portion of Roseville Parkway between Washington & Foothills, including the bridge over UPRR and Industrial.

Pleasant Grove Boulevard Widening Project (Project#500115) - This project provides funding to widen Pleasant Grove Boulevard from two lanes to three lanes in each direction into the center median, from Foothills Boulevard west to Woodcreek Oaks Boulevard. Construction is anticipated to extend through FY2024-25.

Westbrook Bl Payson Ave-Octave Ave Intersection imp and Pleasant Grove CM (Project# 500171) - This project constructed a new traffic signal at Westbrook and Octave/Payson, and the CMS on PG Blvd.

Traffic Signal Maintenance Shop Expansion (Project# 500226) - This project provides funding for the design and renovation at a vacant city-owned building space. This CIP will repurpose a vacant city-owned facility to accommodate the Public Works Department, Engineering Division, Traffic Signal Maintenance Section's current needs and future expected growth.

Traffic Signal and Roadway Improvements for Citywide Sports Complex (Project# 500317) - This project includes the installation of ultimate traffic signal and roadway improvements at the intersections of Blue Oaks Boulevard and Westbrook Boulevard, Blue Oaks Boulevard and Hayden Parkway, Westbrook Boulevard and Brookstone Drive (N), and Westbrook Boulevard and Brookstone Drive (S) to accommodate planned construction of the Roseville Soccer Complex project (400068) east of Westbrook Boulevard. The project will provide left turn lanes off Westbrook Boulevard onto the Roseville Soccer Complex and traffic signal improvements serving the property. The traffic study for the Roseville Soccer Complex project requires these improvements to be complete for the opening of the Soccer Complex.

City/ County Traffic Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.45	Misc. Road Improv.	Ordinance No. 5203	\$12,906,519	2,082,485	381,104	-	(2,062,859)			
	Riego Road-Baseline Road Impr.						(99,290)		Yes- Started 2023	100
								\$13,207,959		

City/County Traffic Mitigation Fee Project Description

Riego Road-Baseline Road Improvements (Project# 500331) - Riego Road/Baseline Road needs to be widened and improved to support future planned and approved development and provide a reliable and safe east-west connection to meet anticipated traffic demands in the South Placer and South Sutter region. In conjunction with the Placer County Transportation Planning Agency (PCTPA), County of Placer, and the County of Sutter, the City of Roseville will mutually develop the analysis and related reports necessary to adopt a regional transportation funding and financing plan. Additionally, the multi-jurisdictional group will develop an implementation plan for the Riego Road/Baseline Road project. This project represents the City of Roseville's share of the total endeavor.

Downtown Specific Plan In-Lieu Parking Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 19.31	Misc. Downtown Parking Improv.	Resolution No. 09-124; Ordinance No. 5428	\$132,592	-	2,527	52,598	(52,599)	\$135,118	No	Unknown at this time
Transfer in: Loan payment of \$622,038 to Strategic Improvement Fund. Loan purpose: This loan will be repaid by Downtown Parking in-Lieu fees collected on an annual basis and the Downtown Fee from collections in Fiddymont Farm Phase 3. Interest rate 1.85% (FY24); Loan matures 6/30/28. Transfer out: \$569,440 for principal loan payment to Strategic Improvement Fund. Loan purpose: Funding of a portion of the Oaks Street Parking Garage. Interest rate 1.85% (FY24); Loan matures 6/30/28).										

Park Fees – (Although Park fees were adopted pre- AB1600, they are still being included in this report.)

Neighborhood and Community Park Fees

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.37		Ordinance Nos. 2178, 2969, and 3033	\$36,515,752	5,714,874	987,546	-	(35,110)			
	Park Site 56 Gibson Park						(480,178)		No	37
	NC 57 Neighborhood Park						(73)		Yes-summer 2022	100
	Roseville Soccer Complex						(2,353,537)		Yes-Started 2023	6
	Saugstad Park Renovations						(67,439)		No	97
	Riego Creek Park - F-51						(5,921,782)		Yes	100
	W-50C Neighborhood Park						(75,409)		Yes-Spring 2021	100
	John Byouk Park - JM-50						(127,456)		No	100
	W-50D Neighborhood Park						(802)		Yes-Summer 2022	100
	Solaire Park - WB-50						(1,807,976)		No	71
	FD-51 Neighborhood Park						(683)		No	100
	Fiddymment Ranch Phase 4 Trail						(889,603)		Complete	100

Neighborhood and Community Park Fees, continued										
	KT-52 School Park						(42,880)		No	100
	Sierra Vista Torrente Phase 1 CG-81 Trail						(167,332)		Complete	100
	Sierra Vista Solaire Phase 6 - Village 5 Bike Trail						(286,464)		Complete	100
	C-63 Neighborhood Park						(40,243)		No	100
								\$30,921,205		
1) Includes Neighborhood Park Fees, Bike Trail Fees and Paseo Fees.										

Neighborhood and Community Park Fees Project Descriptions

Park Site 56 Gibson Park (Project# 400004) - This project provides funding to construct an initial phase of the 12.5-acre city-wide park focused on sports, including lighted basketball, tennis, and pickle ball courts.

NC 57 Neighborhood Park (Project# 400067) - This is a small neighborhood park site off of Antelope Creek Drive. A fenced off-leash dog park is being developed at this site. Improvements at the park site includes an existing bike trail.

Roseville Soccer Complex (Project# 400068) - This project provides funding for an eight to ten field complex for soccer and other rectangular sports. Other amenities include large picnic/pavilions, a universally accessible playground, a small corporation yard, restrooms, and parking.

Saugstad Park Renovations (Project# 400122) - This project provides funding for phase one of renovations to Saugstad Park. The overall improvements include the addition of a skate track, a fitness court, basketball and pickleball courts, Americans with Disabilities Act (ADA) improvements, and parking lot upgrades.

Riego Creek Park F-51 (Project# 500040) - This project provides funding for the construction of an 11.8-acre school site park. The project is currently in the public outreach phase, and amenities have not been determined. However, those being considered include baseball and softball fields, restrooms, a covered children's play area, and a large group picnic area.

W-50C Neighborhood Park (Project# 500042) - This project funds the design and construction of a 1.5-acre neighborhood park at Garland at Telluride. Amenities include a shaded picnic area, a children's play area, a half-court for basketball, bocce ball courts, a tricycle track, and walkways.

John Byouk Park - JM-50 (Project# 500100) - This project provides funding for the construction of a 7.73-acre school park site. The project is currently in the public outreach phase, and amenities have not been determined. However, those being considered include baseball and soccer fields, restrooms, a children's play area, and a large group picnic area.

W-50D Neighborhood Park (Project# 500101) - This project provides funding for the construction of a 1.2-acre neighborhood park site located in West Roseville, phase 4 of Garland at Campanella. The project is currently in the public outreach phase, and amenities have not been determined. However, those being considered include a children's play area and a picnic area.

Solaire Park – WB-50 (Project# 500102) - This project provides funding for the design and construction of a 9.6-acre school park in the Sierra Vista Specific Plan area. The park amenities include a ballfield, off-street parking, children's play area, shaded picnic and looped pathways. The construction is anticipated to begin in Spring/Summer 2022.

FD-51 Neighborhood Park (Project# 500185) – This project provides funding for design and construction of a neighborhood park in the Sierra Vista Specific Plan area. The park amenities will be determined during the design phase of the project.

Fiddymont Ranch Phase 4 Trail (Project# 500222) - Developer Taylor Homes constructed a Class I multi-use trail West Roseville Specific Plan. This project include a trail segment along Cumberland Drive from Bev Bos Park to Hayden Parkway and a trail segment along Chico Drive.

KT-52 School Park (Project# 500241) – This project provides funding for the design and construction of a 7.61-acre school park site. The project will begin in FY2022-23 with public outreach to determine appropriate park amenities. It is anticipated that the design may include formal game fields, restrooms, a children's play area, a shaded area for picnicking, and a looped path.

Sierra Vista Torrente Phase 1 CG-81 Trail (Project# 500316) – Developer Anthem United constructed a Class I multi-use trail in Open Space Parcel CG-81 in Sierra Vista Specific Plan.

Sierra Vista Solaire Phase 6 - Village 5 Bike Trail (Project# 500321) - Developer Pulte Homes constructed a Class I multi-use trail through Solaire Village in Sierra Vista Specific Plan.

C-63 Neighborhood Park (Project# 500351) - This project provides funding for a 2.5-acre neighborhood park. Typical features of a neighborhood park include a children's play area, a shaded picnic area, looped pathways, among other features.

City-wide Park Fee - (Although Park fees were adopted pre-AB1600, they are still being included in this report.)										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.38		Ordinance No. 2424	\$19,372,832	3,580,981	501,954	(547,362)	(64,908)			
	Park Site 56 Gibson Park						(2,350,928)		No	57
	WRSP Community Center						(213)		Yes- Started Ph 1 July 2019	97.81
	Roseville Soccer Complex						(3,812,262)		Yes- Started 2023	14
	Denio Family Park (Parcel F-54)						(2,272,900)		No	100
	Maidu Skate Track						(105,000)		Yes- Started Nov. 2022	29
	Fiddymont Homestead						(1,749)		No	Unknown
								\$14,300,445		
⁽¹⁾ Includes Park Construction Fees and In-Lieu Fees.										
*Transfer out: \$547,362 for loan principal payment to Fleet Replacement Fund 4005-Loan Purpose: The purpose of this loan is to provide funding for the Harry Crabb Park project. The Citywide Park Fund will repay the loan from moneys it receives from the Roseville Finance Authority (RFA) 2017A savings (Interest rate FY24: 1.85%); Loan matures 6/30/26.										

City-wide Park Fee Project Descriptions

Park Site 56 Gibson Park (Project# 400004) – This project provides funding to construct an initial phase of the 12.5-acre city-wide park focused on sports, including lighted basketball, tennis, and pickle ball courts.

WRSP Community Center (Project# 400019) - Design and construct phase I of this Citywide park. Phase I consists of 2 softball fields, 1 baseball field, parking lot and potentially a restroom.

Roseville Soccer Complex (Project# 400068) - Sports complex at Blue Oaks Blvd/Phillip Road/Hayden Parkway. The project is under construction and includes 10 lighted synthetic long fields, restrooms, storage facilities, a children's universally accessible playground, shaded picnic area(s), and pedestrian pathways.

Denio Family Park (Parcel F-54) (Project# 400118) - Design and construction of park, including a disc golf course, fenced off-leash dog park and support features such as off-street parking restrooms and shaded picnic areas.

Maidu Softball Restroom Upgrades (Project# 500203) - This project provides funding for Americans with Disabilities Act (ADA) improvements to the Maidu softball restrooms in order to bring the building up to code.

Fiddymment Homestead (Project# 500355) – This project provides funding to develop a visioning plan for the historic Fiddymment Homestead at Pistachio Regional Park as a first phase. The plan would include outdoor interpretive opportunities for the existing structures preserved onsite in addition to providing the Americans with Disabilities Act (ADA) accessibility for a walking interpretive tour. The second phase will be to construct approved improvements.

Electric Backbone Impact Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) and other revenue	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 4.54	Sierra Vista Transformer No. 2 Addition	Ordinance 6097	\$12,102,822	1,882,559	110,892	-	(8,982)		Yes- November 2016	75
	Adjustment for prior year projects. ^{1,2}				(831,662)		(6,763,197)			
								\$6,492,432		
¹ The \$6.8 million expenditure adjustment was for project costs incurred in FY2007 but not reflected in prior years reports. ² The \$0.8 million interest earning reduction reflected the \$6.8 million project cost adjustment described in Note ¹ .										

Solid Waste Impact Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 9.12	Solid Waste Services Set Up	Ordinance No. 6501	\$6,664,713	711,136	206,043	-	(204,965)	\$7,376,927	No	Unknown at this time

DA Fees Imposed Since 2004										
Sierra Vista Specific Plan Fee Program-Admin										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Sierra Vista Specific Plan		Ord. No. 4932	\$530,686	246,308	17,471	-	(156,681)	\$637,784	-	-
Sierra Vista Specific Plan Fee Program-Improvements										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Sierra Vista Specific Plan		Ord. No. 4932	\$18,348	62,584	574			\$81,506	-	-
Sierra Vista Specific Plan Fee Program- Park Land										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures ⁽¹⁾	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Sierra Vista Specific Plan		Ord. No. 4932	\$22,673	2,414,754	15,070	-	(1,566,254)	\$886,243	-	-
⁽¹⁾ The \$2,091,967 in expenditures was for quarterly fee reimbursements made to the developers for park land.										
Watt Avenue and Vista Grande Boulevard Extension Traffic Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Creekview and Sierra Vista DA		Per DA	N/A	-	-	-	-	-	-	-
Note: The fee will be based on a fair share allocation. No fee will be established until there is a need to extend the road past city limits.										
Please refer to the Development Agreements on the City of Roseville's website: Development Agreements										

DA Fees Imposed Since 2004, continued										
Water Meter Retrofit/ Conservation Program										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapter 14.07	Maint. and Testing of Water Meters and ERT Installs	Ord. No. 4001	\$1,845,255	40,276	54,314	-	(6,645)			
	Water Meter Retrofit						(16,276)		No	100
								\$1,916,924		

Water Meter Retrofit Fee Project Description

Water Meter Retrofit (Project# 500024) – This project will finish the retrofitting of meters and backflow devices for remaining residential and commercial water service locations.

Traffic Signal Coordination Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	West Roseville Traffic Signal Interconn.	Per individual DA	\$2,878,655	16,928	83,967	-	(31,718)	\$2,947,832	No	Unknown at this time

Please refer to the Development Agreements on the City of Roseville's website: [Development Agreements](#)

DA Fees Imposed Since 2004, continued										
Bike Trail Fee- Creekview										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Creekview Specific Plan	Bike Trails	Per individual DA	\$1,422	761,672	8,952	-	(7)	\$772,039	No	Unknown at this time
Please refer to the Development Agreements on the City of Roseville's website: Development Agreements										
Bike Trail Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded) ⁽¹⁾	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Misc. Class 1 Bike Trails	Per individual DA	\$347,793	-	11,290	180,463	(171,418)	\$368,128	No	Unknown at this time
⁽¹⁾ \$705,674 in bike trail fees were collected through various Park Development Funds, which are included with the Neighborhood and Community Park Fees. This is reporting the Bike Trail Funds 3323 and 3380.										
*Transfers in: \$180,463 from various Community Facilities Districts for bike trail maintenance.										
City-Wide Park In-Lieu Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Sierra Vista Specific Plan	Misc. Park Projects per DA	Per individual DA	\$23,965	-	710	-	-	\$24,675	No	Unknown at this time
Please refer to the Development Agreements on the City of Roseville's website: Development Agreements										

DA Fees Imposed Since 2004, continued										
Fire Tax Equivalent Fee										
Document Establishing Fee ⁽¹⁾	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out) ⁽²⁾	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Municipal Code Chapter 4.46		Per individual DA's after Dec. 2009	\$13,419,991	1,815,074	312,653	(1,000,000)	(93,964)			
	Fire Station 8						(7,302,974)		No	100
								\$7,150,780		
⁽¹⁾ Roseville Municipal code 4.46 had a sunset date of December 31, 2009. Individual DA's reference a fee 'equivalent to' this original fire service construction tax fee. ⁽²⁾ Transfers out \$1,000,000 for loan principal payment. Loan purpose: To provide funding for Fire Station No. 8 to augment the currently available balance in the Fire Facilities Fund. Interest rate 1.85% (FY24); Loan matures 6/30/28.										
*Please refer to the Development Agreements on the City of Roseville's website: Development Agreements										

Fire Tax Equivalent Fee Project Description

Fire Station 8 (Project# 500067) - This project includes the design and construction of a Fire Station to service residents and businesses in the Woodcreek/Blue Oaks general area.

DA Fees Imposed Since 2004, continued

Public/Community Benefit Fee

Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
All DA's since 2004		Per individual DA	\$27,462,517	2,031,970	746,689	894,097	(434)			
	Roseville Soccer Complex						(11,591,928)		Yes-Started 2023	15
	East Radio Site Relocation						(7,738)		No	50
	401 Oak Street Site Work						(1,259)		Complete	100
	Baseline Traffic Signals						(119,489)		Yes-Started July 2022	To be paid back by Loan
	Westbrook Blvd - Segment 4						(2,560,704)		Complete	Reimb. by dev.
								\$16,853,721		

*Transfers in: \$409,041 for loan payment received from Public Facilities Fund- Loan purpose: Funding of the 316 Vernon Building Project # 400055 (Interest rate of 1.85% in FY24; matures 6/30/27); \$569,441 for loan payment received from Downtown Parking In-Lieu Fees. Loan purpose: Funding of a portion of the Oaks Street Parking Garage (Interest rate 1.85% in FY24); matures 6/30/28). This loan will be repaid by Downtown Parking in-Lieu fees collected on an annual basis and the Downtown Benefit Fee from collections in Fiddymont Farm Phase 3; \$26,839 is a transfer in for rent repayment of loan from passport revenue in excess of expenses. \$363,068 for loan payment received from Successor Agency RDA Fund- Loan purpose: JCPenney Building at 238 Vernon Street (RCDC pass through payment from KMS) (Interest rate 0.28%; matures 6/30/26); \$321,600 for loan payment received from Successor Agency RDA Fund -Loan purpose: Funding of RCDC (Interest rate 0.28%; matures 6/30/30); \$256,000 for loan payment received from Successor Agency RDA Fund -Loan purpose: Riverside Avenue Infrastructure and Streetscape Enhancement Project (Interest rate 0.28%; matures 6/30/28); \$63,548 for loan payment received from Successor Agency RDA Fund -Loan purpose: Automall wall remodel (Interest rate 0.28%; matures 6/30/40).

Transfers out: \$390,446 transfer to General Fund; \$670,349 to the General Fund for Woodcreek Golf subsidy; \$54,608 transfer out for operations.

Total transfers rounded to nearest dollar amounts.

Please refer to the Development Agreements on the City of Roseville's website: [Development Agreements](#)

Public/Community Benefit Fee Project Description

Roseville Soccer Complex (Project# 400068) - This project provides funding for an eight to ten field complex for soccer and other rectangular sports. Other amenities include large picnic/pavilions, a universally accessible playground, a small corporation yard, restrooms, and parking.

East Radio Site Relocation (Project# 400126) - The City's current east radio site has many limitations including emergency power, coverage, capacity and a risky building lease status. These limitations increase the level of risk to provide clear and reliable communications in East Roseville. This CIP is designed to relocate the site to a location that will provide for sustainable high levels of communication services.

401 Oak Street Site Work (Project# 500215) - Asbestos remediation and demolition of existing building.

Baseline Traffic Signals (Project# 500299) - This project provides funding for the installation of traffic signals and related improvements along Baseline Road at Locust Road and Pleasant Grove. The existing stop signs along Baseline Road will not have sufficient capacity to manage the traffic expected with the incoming Baseline Marketplace project. The regional shopping destination is expected to draw shoppers from not only Roseville and Placer County, but Sacramento County to the South and Sutter County to the West. Therefore, it is in Roseville's best interest to invest in infrastructure improvements to accommodate the anticipated traffic demand and provide for the convenient access of our neighboring jurisdictions to Roseville's shopping destinations. This funding is a loan and will be reimbursed from the City/County fee program for Baseline Road improvements as funds become available. This project is an interim improvement to meet the needs of the region today while the City, Placer County, and Sutter County work through the funding plan, design, environmental approvals, and eventual construction of a future widened Baseline Road from Foothills Blvd. to Highway 99.

Westbrook Blvd - Segment 4 (Project# 500413) - This project completes the last segment of Westbrook Boulevard in the Sierra Vista Specific Plan. This segment is between Earl Rush Drive and Nicole Gee Drive. The SIF loaned the money to construct the developer's portion of the improvements. The developer will reimburse 100% of the SIF funds used.

DA Fees Imposed Since 2004, continued										
Air Quality Mitigation Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Mitigating Impacts to Air Quality	Per DA	\$386,481	58,298	10,571	-	(22,366)	\$432,984	No	Unknown at this time
Transit Shuttle Service Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Shuttle Service between WRSP and I80/Watt Ave Light Rail Station	Per DA	\$202,629	15,633	11,182	313,795	(9)	\$543,410	No	Unknown at this time
Transfer in: From of the Transit Fund to the Transit Shuttle Service Fee to be able to identify revenue and expenditures related to transit shuttle service.										
Downtown Benefit Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)*	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
5 th Amend. DA relative to West Roseville Specific Plan		Per DA	\$6,654,900	625,000	128,727	(622,038)	(97)	\$6,786,492	No	Unknown at this time
Transfer out: Loan payment of \$622,038 to Strategic Improvement Fund. Loan purpose: Funding of a portion of the Oak Street Parking Garage. Interest rate 1.85% (FY24); Loan matures 6/30/28. This loan will be repaid by Downtown Parking in-Lieu fees collected on an annual basis and the Downtown Fee from collections in Fiddymont Farm Phase 3.										

DA Fees Imposed Since 2004, continued										
Blue Oaks Boulevard Off-Site Road Fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Blue Oaks Blvd. Project	Per DA	\$1,392,237	112,105	32,311	-	(24)			
Traffic Signal and Roadway Improvements for Roseville Soccer Complex							(260,499)		Yes- Started April 2024	14.68
								\$1,276,130		
Westpark Drive off-site road fee										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
West Roseville Specific Plan	Westpark Drive Extension	Per DA	\$196,184	33,902	3,202	-	(3)			
Traffic Signal and Roadway Improvements for Roseville Soccer Complex							(45,397)		Yes- Started April 2024	1.83
								\$187,888		
Please refer to the Development Agreements on the City of Roseville's website: Development Agreements										

Blue Oaks Blvd. and Westpark Off-Site Road Fee Project Description:

Traffic Signal and Roadway Improvements for Roseville Complex (Project# 500317) - This project includes the installation of ultimate traffic signal and roadway improvements at the intersections of Blue Oaks Boulevard and Westbrook Boulevard, Blue Oaks Boulevard and Hayden Parkway, Westbrook Boulevard and Brookstone Drive (N), and Westbrook Boulevard and Brookstone Drive (S) to accommodate planned construction of the Roseville Soccer Complex project (400068) east of Westbrook Boulevard. The project will provide left turn lanes off Westbrook Boulevard onto the Roseville Soccer Complex and traffic signal improvements serving the property. The traffic study for the Roseville Soccer Complex project requires these improvements to be complete for the opening of the Soccer Complex.

Attachment 1:
Fee Ordinances, Resolutions and
Development Agreements

Drainage Fees:

Pleasant Grove/Curry Creek Watershed Drainage Mitigation Fee

Ordinance No. 5933

Dry Creek Watershed Drainage Mitigation Fee

Ordinance No. 2617

ORDINANCE NO. 5933

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS
4.48.020, 4.48.050, 4.48.070 AND 4.48.140 OF CHAPTER 4.48 OF TITLE 4 OF THE
ROSEVILLE MUNICIPAL CODE REGARDING PLEASANT GROVE/CURRY CREEK
WATERSHED DRAINAGE MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.48.020 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.48.020 Definitions.

The following words are defined for purposes of this chapter as follows:

A. "Building permit" means the permit issued or required by the city for construction of any structure pursuant to and as defined by the building code.

B. "Capital improvement program" means that list of proposed drainage facilities, improvements, or infrastructure totaling \$23,576,744.69 (in 2017 dollars) included in the study.

C. "Department" means the department of development services.

D. "Director" means the director of the department.

E. "Facilities" means those public drainage facilities or infrastructure shown and included on the capital improvement program.

F. "Fee" or "drainage mitigation fee" means the fee established by this chapter. The fee shall be collected prior to the approval of any building permit. The fee shall be used solely to finance the facilities.

G. "Improvement plan" means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.

H. "Study" means the reports entitled "Pleasant Grove/Curry Creek Watershed Mitigation Fee Report Amended Hydrology Project Report for Fee Revisions" dated May 2017 by Civil Engineering Solutions, Inc. The study is on file in the offices of the director and the city clerk.

I. "Drainage mitigation fund" means that special interest-bearing fund established pursuant to Section 4.49.030.

SECTION 2. Section 4.48.050 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is here amended to read as follows:

4.48.050 Watershed and soil boundaries.

The boundaries of the Pleasant Grove and Curry Creek watershed are established as shown on Exhibit PG-2 within the Study entitled "PGWMF Land Use Areas Contributing to Impact" dated March 2017 which is on file in the office of the city clerk and the director and is incorporated herein by this reference.

SECTION 3. Section 4.48.070 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.48.070 Drainage mitigation fee.

The fee within the Pleasant Grove and Curry Creek watersheds shall be:

Land Use Category	Fees
Low Density Residential (LDR): less than 7 units/acre	\$494.93/unit
Medium Density Residential (MDR): 7 to 12.9 units/acre	\$494.93/unit
High Density Residential (HDR): 13 units/acre or higher	\$408.23/unit
Neighborhood Commercial (NC)	\$6,423.12/acre
Community Commercial (CC)	\$6,423.12/acre
Regional Commercial (RC)	\$6,423.12/acre
Business Professional (BP)	\$6,423.12/acre
Light Industrial (LI)	\$6,423.12/acre
General Industrial (IND)	\$6,423.12/acre

SECTION 4. Section 4.48.140 of Chapter 4.48 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.48.140 Inflationary adjustments.

The Construction Cost Index (CCI) inflationary fee adjustment shall become effective July 1, 2013. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2018 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 5. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 6. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 7th day of February, 2018, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Gore, Alvord, Herman, Allard, Rohan
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	None



MAYOR

ATTEST:


City Clerk

ORDINANCE NO. 2617

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
ADDING CHAPTER 4.49 TO TITLE 4 OF THE ROSEVILLE
MUNICIPAL CODE, RELATING TO THE DRY CREEK
WATERSHED DRAINAGE MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Chapter 4.49 is hereby added to Title 4 of the Roseville Municipal Code to read as follows:

CHAPTER 4.49

DRY CREEK WATERSHED DRAINAGE MITIGATION FEE

4.49.010 Purpose.

The City Council finds and declares that the purpose of this chapter is as follows:

A. The General Plan of the City requires that the city be provided, in a time frame related to its development, with an adequate level of drainage infrastructure so as to not adversely impact other areas.

B. New development, and the expansion of existing development, within the City imposes a burden on the creeks and drainage infrastructure within the Dry Creek watershed by adding additional impervious surface, thereby adding more runoff and changing discharge rates. This creates a need for new drainage infrastructure and improvements. Such burdens may vary by the type of land use and location within the City. Some of the worst impacts imposed by development are on properties located within the Dry Creek watershed downstream from the City, where additional runoff poses a threat to severe flooding and is a danger to life and property.

C. Analysis of the land use expected at buildout of the City pursuant to the General Plan and Specific Plans make it possible to estimate the amount of additional runoff generated by different types of land use, to analyze the drainage infrastructure or facilities necessary to mitigate that runoff, and to determine which land uses will require which portions of such infrastructure. It is therefore possible to charge a fee, based on land use and location, which equitably shares the burden of providing drainage infrastructure or facilities within the Dry Creek watershed among those who will create the need for them. It is the intent of this chapter to create such a fee without generating any surplus to the general fund. It is the further purpose of the chapter to implement the General Plan and Specific Plans by assuring that adequate public facilities are financed and provided to serve the City.

D. The Fee established by this chapter has been calculated in the manner set forth in the Study so as to pay for those Facilities listed in the Capital Improvement Program.

E. The Fee established by this chapter is in addition to any other fees or charges required by law as a condition of development.

F. The Fee established by this chapter is to be collected for public improvements and facilities for which an account has been established and funds appropriated, and for which a proposed construction schedule has been adopted.

G. That the failure to impose conditions and regulations of this chapter relating to payment of the Fee on building permits would jeopardize both residents of the community and those outside the community within the Dry Creek watershed, in that it would permit construction to proceed without adequate drainage infrastructure or means of financing said infrastructure.

H. The requirement of this chapter to pay the Fee is necessary in order to assure compliance with the applicable Zoning Ordinance, Specific Plans, and General Plan requirements for the infrastructure funded by this chapter.

I. That for a period of greater than 10 days prior to adoption of this chapter, data has been available to the public and to developers and their representatives indicating the cost or estimated cost of all the infrastructure to be funded, the revenue sources anticipated, and the means of sharing these costs.

J. That the City Council has considered the effect of the Fee imposed by this chapter with respect to the housing needs of the City as a whole and of the region, particularly as required by the Housing Element of the General Plan, and the City Council finds that this chapter does not unduly adversely affect the City's ability to provide such needs.

K. That the establishment of the Fee is for the purpose of obtaining funds for capital projects, necessary to maintain service required by the General Plan within existing service areas and existing portions of the City which are developed or for which land use has already been granted.

4.49.020 Definitions.

The following words are defined for purposes of this chapter as follows:

A. "Building Permit" means the permit issued or required by the City for construction of any structure pursuant to and as defined by the Building Code.

B. "Capital Improvement Program" means that list of proposed drainage facilities, improvements, or infrastructure totaling \$5,248,700 (in 1991 dollars, Roseville projects only) included in the Study.

C. "Department" means the Department of Public Works.

D. "Director" means the Director of the Department.

E. "Facilities" means those public drainage facilities or infrastructure shown and included on the Capital Improvement Program.

F. "Fee" or "Drainage Mitigation Fee" means the Fee established by this chapter. The Fee shall be collected prior to the approval of any building permit. The Fee shall be used solely to finance the Facilities.

G. "Improvement Plan" means a site plan of property proposed for development showing all required improvements that must be approved by the City prior to the issuance of a Building Permit for the property.

H. "Study" means both the report entitled "Dry Creek Watershed Flood Control Plan" dated April 1992 by James M. Montgomery Consulting Engineers, and the report of the Director entitled "Adoption of Interim Dry Creek Watershed Flood Control Plan and Drainage Mitigation Fee" dated June 4, 1992, taken together. The Study is on file in the Offices of the Director and the City Clerk.

I. "Dry Creek Drainage Mitigation Fund" means that special interest-bearing fund established pursuant to Section 4.49.030.

4.49.030 Establishment and Administration of Dry Creek Drainage Mitigation Fund.

The Finance Director is hereby directed to establish a special interest-bearing fund entitled the Dry Creek Drainage Mitigation Fund. All Fees collected pursuant to this chapter shall be deposited in the Dry Creek Drainage Mitigation Fund and expended solely to finance the Facilities.

4.49.040 Payment of Drainage Mitigation Fee.

Except as otherwise provided by this chapter, the Fee imposed pursuant to this chapter shall be paid at or prior to the issuance of any Building Permit within the Dry Creek Watershed. Calculation of the Fee shall be determined in accordance with the Study and this chapter depending upon where within the City development occurs, the type of development, and the extent of development.

4.49.045 Payment of Drainage Mitigation Fee Where Building Permits are not Issued by the City.

Where Building Permits are issued by an individual or agency other than the City, the Fee imposed pursuant to this chapter shall be paid at or prior to a request for electric, water, or sewer service, whichever is first. The fee shall be calculated in the same manner as any other Fee imposed pursuant to this chapter.

4.49.050 Watershed and Subarea Boundaries.

The boundaries of the Dry Creek Watershed and its subareas are hereby established as shown on that certain map entitled Dry Creek Watershed Subarea Map which is on file in the Office of the City Clerk and the Director and is incorporated herein by reference.

4.49.060 [Reserved]

4.49.070 Drainage Mitigation fee -- Main Stem.

The Fee in that portion of the Dry Creek Watershed which is in the Main Stem subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,125.00/acre
High-density Residential (More than 4.0 units per acre)	\$94.00/unit
Low-density Residential (4.0 or less units per acre)	\$148.00/unit

4.49.080 Drainage Mitigation fee -- Antelope Creek.

The Fee in that portion of the Dry Creek Watershed which is in the Antelope Creek subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,350.00/acre
High-density Residential (More than 4.0 units per acre)	\$113.00/unit
Low-density Residential (4.0 or less units per acre)	\$274.00/unit

4.49.090 Drainage Mitigation fee -- Miner's Ravine.

The Fee in that portion of the Dry Creek Watershed which is in the Miner's Ravine subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,699.00/acre
High-density Residential (More than 4.0 units per acre)	\$142.00/unit
Low-density Residential (4.0 or less units per acre)	\$508.00/unit

4.49.100 Drainage Mitigation fee -- Strap Ravine.

The Fee in that portion of the Dry Creek Watershed which is in the Strap Ravine subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,277.00/acre
High-density Residential (More than 4.0 units per acre)	\$106.00/unit
Low-density Residential (4.0 or less units per acre)	\$215.00/unit

4.49.110 Drainage Mitigation fee -- Linda Creek North.

The Fee in that portion of the Dry Creek Watershed which is in the Linda Creek North subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,215.00/acre
High-density Residential (More than 4.0 units per acre)	N/A
Low-density Residential (4.0 or less units per acre)	\$163.00/unit

4.49.120 Drainage Mitigation fee -- Linda Creek South.

The Fee in that portion of the Dry Creek Watershed which is in the Linda Creek South subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,371.00/acre
High-density Residential (More than 4.0 units per acre)	\$114.00/unit
Low-density Residential (4.0 or less units per acre)	\$194.00/unit

4.49.130 Drainage Mitigation fee -- Secret Ravine.

The Fee in that portion of the Dry Creek Watershed which is in the Secret Ravine subarea shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Commercial, Industrial, or other	\$1,427.00/acre
High-density Residential (More than 4.0 units per acre)	\$119.00/unit
Low-density Residential (4.0 or less units per acre)	\$311.00/unit

4.49.140 Reserved.

4.49.150 Existing Development.

No Fee pursuant to this chapter shall be charged for already existing development or for projects which rebuild or remodel without increasing the impervious area, except as provided in this section.

Where any development or project expands or remodels, it shall be charged the appropriate Fee as provided by Sections 4.49.050 through 4.49.140; provided, however, that the Fee shall be calculated only as to that portion of the development or project which is expanded or remodeled.

4.49.160 Fee Adjustments.

A. A developer of any project subject to the Fee established by this chapter may apply to the Director for a reduction or adjustment to the Fee based on the absence of any reasonable relationship or nexus between the impacts of the project and either the amount of the Fee or the Facilities to be financed by the Fee. The application shall be made in writing and filed with the Director not later than twenty (20) calendar days after notification of the amount of the Fee. The application shall state in detail the factual basis for the claim of reduction or adjustment and the amount of the proposed reduction or adjustment. The Director shall consider the application and render his decision in writing not later than forty-five (45) calendar days after the filing of the Fee adjustment request. Any person aggrieved by the decision of the Director may, within twenty (20) calendar days thereafter, appeal the decision in writing to the City Council by filing an appeal with the City Clerk. The City Council shall consider such appeals within forty-five (45) calendar days after filing. The decision of the City Council shall be final. No Building Permit shall be considered final or complete for purposes of the Permit Streamlining Act (Government Code Section 65920, et seq.), or any other purpose, until a final decision pursuant to this section has been made.

B. Notwithstanding the provisions of Subsection A, a project proponent or applicant may pay the Fee "under protest" and receive a Building Permit. Provided, however, that the application for reduction or adjustment shall thereafter be filed within ten (10) calendar days or any objection shall be deemed waived. If a reduction or adjustment is received after payment pursuant to this subsection is made, a refund to the applicant shall be made of that amount by which the Fee is reduced or adjusted.

C. The project proponent or applicant applying for a reduction or adjustment shall have the burden of proof, by a preponderance of the evidence, that a reasonable relationship or nexus is lacking between the Fee, or the Facilities to be financed by the Fee, and the particular project.

D. In the event of any reduction or adjustment in the Fee granted pursuant to this section, any later change in the use, zoning, or land use designation for the property involved shall subject the then owner to payment of the then applicable Fee for new uses, zoning, or land use designation, whether or not a Building Permit is required.

4.49.170 Inflationary Adjustments.

The Fee established by this chapter shall automatically be adjusted on January 1 of each calendar year by a percentage equal to the inflation rate for the prior year for construction costs as determined by the Director on December 1 of each calendar year. The Director's determination shall be based on the

Engineering News Record, Construction Cost Index for the calendar year as of December 1.

Further the Director shall, during the first meeting in February of every odd-numbered year beginning in 1993, report to the City Council as to the inflation of land costs in the area where the Facilities are intended to be constructed. The council shall at that time adjust the Fee for such inflation.

4.49.180 Adoption in Compliance.

When monies in the Dry Creek Drainage Mitigation Fund are disbursed for use, the Fees shall be used to finance the Facilities. To the extent sufficient Fees are available, all Facilities financed by the Fees shall be constructed or acquired in accordance with the priorities established in the Capital Improvement Program.

4.49.190 Chapter is Severable.

If any provision of this chapter or the application thereof to any person or circumstance held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or its application, and to this end the provisions of this chapter are severable.

SECTION 2. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 1st day of July, 1992, by the following vote on roll call:

AYES COUNCILMEMBERS: Pauline Roccucci, Fred M. Jackson, Harry Crabb, Jr.,
Mel Hamel, Bill Santucci

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

Dee L. Thomas
MAYOR

ATTEST:

Helene Florence
City Clerk

Public Facilities Fee
Ordinance No. 6290

ORDINANCE NO. 6290

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 4.52.050, 4.52.060, 4.52.070, 4.52.080 and 4.52.090, OF CHAPTER 4.52 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE REGARDING PUBLIC FACILITIES FEES

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.52.050 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.52.050 Public facilities fee—Residential.

Effective January 4, 2021, the fee for residential development shall be:
Low density residential (LDR) shall be \$3,528.00 per dwelling unit;
Medium density residential (MDR) shall be \$3,266.00 per dwelling unit;
Single-family age-restricted shall be \$2,352.00 per dwelling unit.

SECTION 2. Section 4.52.060 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.52.060 Public facilities fee—Commercial and unspecified development.

Effective January 4, 2021, the fee for commercial or unspecified development shall be \$0.66 per square foot of structure.

SECTION 3. Section 4.52.070 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.52.070 Public facilities fee—Industrial.

Effective January 4, 2021, the fee for light industrial development shall be \$0.44 per square foot of structure and for general industrial the fee shall be \$0.27 per square foot of structure.

SECTION 4. Section 4.52.080 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.52.080 Public facilities fee—Business/professional.

Effective January 4, 2021, the fee for business/professional and central business district development shall be \$0.89 per square foot of structure.

SECTION 5. Section 4.52.090 of Chapter 4.52 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.52.090 Public facilities fee—Multifamily-HDR and HDR-age restricted.

Effective January 4, 2021, the fee for multifamily development shall be \$2,352.00 per dwelling unit. Effective January 4, 2021, the fee for multifamily age restricted development shall be \$1,959.00 per dwelling unit.

SECTION 6. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

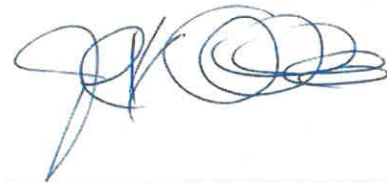
SECTION 7. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 4th day of November, 2020, by the following vote on roll call:

AYES COUNCILMEMBERS: Bernasconi, Alvord, Roccucci, Houdesheldt, Allard

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



MAYOR

ATTEST:



City Clerk

Local Sewer Connection Fees

Water Connection Fees

Ordinance No. 6100

ORDINANCE NO. 6100

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 9.12.100 OF CHAPTER 9.12 OF TITLE 9, AMENDING SECTIONS 14.08.025, 14.08.090, 14.08.091, AND 14.08.100 OF CHAPTER 14.08 OF TITLE 14, DELETING SECTION 14.08.091 OF CHAPTER 14.08 OF TITLE 14, AND AMENDING SECTIONS 14.16.060, 14.16.080, 14.16.200 AND 14.16.201 OF CHAPTER 4.16 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING GARBAGE, WATER AND WASTEWATER RATES AND SERVICES

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 9.12.100 of Chapter 9.12 of Title 9 of the Roseville Municipal Code is hereby amended to read as follows:

9.12.100 Charges for collection.

A. Residential.

1. Each and every householder or tenant occupying any dwelling, house, or residence, shall pay to the city, or its authorized agent, a fixed minimum charge as set forth in this section as a refuse fee. Such fixed minimum is based upon service of one call per week, irrespective of whether there is any refuse to remove from any premises.

2. Ninety-Gallon Automated Container Service. For each premises assigned city-owned 90-gallon containers (one for household garbage and one for yard clippings and green waste) and serviced by automated collection, all garbage, and green waste for collection must be contained within the 90-gallon container(s) with the lid closed and must fall freely from container when dumped. Each such premises shall be provided weekly collection for trash; green waste will be collected every other week.

3. Refuse service may be discontinued upon request for a period of no less than two months when a dwelling, house, or residence will be unoccupied. The minimum time of discontinuing service will be two months. A service charge equal to two months' refuse charge will be charged to the utility user for the removal and redelivery of the assigned automated container when service has been temporarily discontinued. This service charge will be paid at the time service is discontinued. Upon occupancy of a dwelling, house or residence, the utility user must contact the city to restart service and will be charged an associated restart fee. If the occupant of a dwelling, house, or residence does not contact the city to restart service, the city may bill back to the discontinuance of service all monthly charges.

4. For collection of additional containers beyond those covered by the fixed minimum charges established in this chapter, the collection charge shall be that identified in this section.

5. An additional or special pickup may be requested beyond the minimum service required by this chapter. Each such additional or special pickup shall be subject to a fixed fee.

6. Rates for Residential Collection. Effective July 5, 2019, and July 1, 2020, the residential rates on billings shall be as follows:

Residential Refuse Service	Effective 7/5/2019	Effective 7/1/2020
Fixed refuse monthly charge (one trash container and one green waste container as identified in Section 9.12.100(A)(2))	\$25.57	\$26.85
Additional empty of a 60- or 90-gallon refuse container	\$16.72	\$17.55
Each additional green waste container	\$9.28	\$9.75
Each additional 90-gallon refuse container	\$17.48	\$18.36
Additional empty of a green waste container	\$12.29	\$12.90
Refuse 60- or 90-gallon replacement charge	\$74.69	\$78.42
Fixed fee for the return of a confiscated green waste container due to contamination	\$119.41	\$125.38
Temporary removal of a residential service	\$51.12	\$53.68
Move in box pick-up	\$90.39	\$94.91
Temporary dumpster delivery and removal and per yard charge (6 yards only)	\$125.30	\$131.56

Residential Special Services	Effective 7/5/2019	Effective 7/1/2020
Restart Service (per occurrence)	\$25.00	\$26.25
Green/Waste Contamination Fee (per occurrence)	\$25.00	\$26.25
Overloaded Cart (per occurrence)	\$10.00	\$10.50
Return Trip Charge Same day (per occurrence)	\$10.00	\$10.50
Return Trip Charge Off day (per occurrence)	\$25.00	\$26.25
Cart Exchange (in excess of 1x/12 months)	\$25.00	\$26.25

B. Commercial.

1. A landlord, property owner, or property manager or management company of each and every store, shop, apartment, house, rooming house, factory or other nonresidential use that has a commercial dumpster shall pay to the city, or its authorized agent, a fixed minimum charge as set forth by the city council as a refuse fee. Such fixed minimum is based upon service of one call per week, irrespective of whether there is any refuse to remove from any premises.

A landlord, property owner, property manager or management company with multiple tenants who must share a commercial dumpster shall be responsible for the refuse utility bill of the tenants.

2. Commercial Dumpster, Roll-On, and Additional Services. The environmental utilities director may approve the placing of garbage or rubbish in containers other than 30-gallon cans or 90-gallon automated cans (such as dumpsters or roll-on containers) as provided in Section 9.12.060. The fixed fee and additional service charges are established by subsections (A)(6) and (B)(7). In such cases, the environmental utilities director shall cause a study of the service to be made, and charges will be established based on the cost of performing the service. Such charge shall include all costs to the city, including, but not limited to, labor, equipment operation, maintenance and depreciation, administrative overhead, recycling, landfill closure and landfill operation costs. Standard commercial charges for basic hand-pickup dumpsters and roll-on containers may be established by the environmental utilities director subject to the approval of the city council.

An additional or special pick up may be requested beyond the minimum service required by this chapter. Each such additional or special pick up shall be subject to a fixed fee.

Temporary commercial services must be charged to a City of Roseville customer utility account. A "garbage only" account may be requested for temporary services. See Chapter 14.04 Utility Customer Billing, Accounting and Collections for information about establishing a new account.

Timeframe for temporary customer service. Temporary dumpsters for commercial use must be serviced weekly and removed within a 90 day period. It is the customer's responsibility to schedule services. If a temporary dumpster is not emptied within seven consecutive days of its delivery or last collection, the account shall be assessed a weekly rental fee per Section 9.12.100(B7): Rates for Commercial Collection.

3. Commercial customers that fall into the following categories are required by state law to subscribe to organics recycling services.

a. On and after April 1, 2016, a business that generates eight cubic yards or more of organic waste per week shall arrange for recycling services specifically for organic waste.

b. On and after January 1, 2017, a business that generates four cubic yards or more of organic waste per week shall arrange for recycling services specifically for organic waste.

c. On and after January 1, 2019, a business that generates four cubic yards or more of commercial solid waste, as defined in Section 42649.1, per week, shall arrange for recycling services specifically for organic waste.

4. On or after January 1, 2020, if the department determines that statewide disposal of organic waste has not been reduced to 50 percent of the level of disposal during 2014, a business that generates two cubic yards or more per week of commercial solid waste shall arrange for the organic waste recycling services specified in subsection (B)(3), unless the department determines that this requirement will not result in significant additional reductions of organics disposal.

5. Multifamily dwellings will not be required to recycle food waste, but will need to provide proof to the city that other organics such as green waste are being recycled or diverted from the landfill in an appropriate manner. The city can also provide green waste services, if necessary.

The city will be the primary collector of all organic waste materials, unless a business had services in place before September 28, 2014, the date AB 1826 was approved. Any business with a collection contract before this date can continue with providers until the contract expires. Once the contract expires the business will default to city service.

6. An additional or special pickup may be requested beyond the minimum service required by this chapter. Each such additional or special pickup shall be subject to a fixed fee.

7. Rates for Commercial Collection. Effective July 5, 2019, and July 1, 2020, the commercial rates on billings shall be as follows:

Frontloader and Rearloader Commercial Services*	Effective 7/5/2019	Effective 7/1/2020
Frontloader and rearloader commercial dumpster and sidewalk can per yard charge *Plus premium for rearloader services (more detail below)	\$10.49	\$11.01
Frontloader and rearloader compactor per yard charge	\$18.90	\$19.85
Frontloader cardboard dumpster and compactor per yard charge	\$13.93	\$14.63

Commercial Special Services	Effective 7/5/2019	Effective 7/1/2020
Rear Loader Service Premium (this will be an additional charge equivalent to an associated percentage of the monthly base rate)	25%	25%
Recyclable Material Contamination Fee (per occurrence)	\$25.00	\$26.25
Green/Waste Contamination Fee (per occurrence)	\$25.00	\$26.25
Overloaded Container (per occurrence)	\$25.00	\$26.25
Lock Service – Admin Set up (per occurrence)	\$15.00	\$15.75
Lock Service – Lock Cost (per occurrence)	\$15.00	\$15.75
Lock Service – Per Month	\$10.00	\$10.50
Push/Pull Charges (per container month)	\$15.00	\$15.75
Extra Pickup Charge (of monthly rate per pickup + return trip charge)	25%	25%
Exchange Cart (per cart)	\$25.00	\$26.25
Exchange Bin (per occurrence)	\$75.00	\$78.75
Return Trip Charge Same day (per occurrence)	\$10.00	\$10.50
Return Trip Charge Off day (per occurrence)	\$25.00	\$26.25

Additional Commercial Service Rates	Effective 7/5/2019	Effective 7/1/2020
Roll-Off Return Charge (per occurrence)	\$30.00	\$31.50
Relocation Charge/Trip Charge(per event – includes roll-off return charge)	\$50.00	\$52.50

Roll-Off Commercial Open Top and Compactor Services*	Effective 7/5/2019	Effective 7/1/2020
Minimum charge per haul (base rate) without tonnage* All sizes	\$312.43	\$328.05
Roll-off 100% recycling bin	\$171.08	\$179.63

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority. With city department head approval, some entities may pay tonnage charges directly to Western Placer Waste Management Authority.

Temporary Frontloader, Rearloader and Roll-Off Charges*	Effective 7/5/2019	Effective 7/1/2020
Frontloader and rearloader temporary dumpster delivery and removal charge	\$62.38	\$65.50
Frontloader and rearloader temporary dumpster per yard charge (plus trip fee for extra pickups)	\$10.49	\$11.01
Frontloader and rearloader temporary dumpster rental fee per week	\$59.38	\$62.35
Roll-off temporary dumpster minimum charge per haul (base rate)	\$312.43	\$328.05
Tonnage (per ton charge)*		
Roll-off temporary dumpster rental fee per week	\$107.82	\$113.22
Roll-Off temporary 100% recycling bin	\$171.08	\$179.63

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority.

Additional Commercial Service Rates*	Effective 7/5/2019	Effective 7/1/2020
Standby service charge per occurrence (in 15 minute increments)	\$60.00	\$63.00
Solid Waste Minimum Charge	\$28.68	\$30.11
Emergency after hours call out service charge per occurrence	\$161.46	\$169.53
Fixed monthly minimum commercial charge	\$28.68	\$30.11
60- or 90-gallon automated container monthly charge	\$25.57	\$26.85
Commercial bin assistance charge per occurrence	\$45.17	\$47.43
Fixed fee for additional pick-up of a city owned 60- or 90-gallon automated container	\$16.72	\$17.55
Compactor cleaning	Minimum 2.5 hours labor cost	
Compactor lock replacement	0.5 hours of labor cost plus \$8.00 lock replacement	

* The amounts billed to commercial customers will vary with the types of service and the number of pickups in a billing period.

** Green waste containers available only in limited areas.

A. **Shared Compactor Rates.** Shared compactor rates are applicable to the City of Roseville downtown specific plan area. Exact rates are determined on a site-specific basis based on the following criteria:

	Cost per 1,000 square feet of building area or per dwelling unit	Cost per 1,000 square feet of building area or per dwelling unit	
	Effective 7/5/2019	Effective 7/1/2020	
Below are the square footage rates for shared compactors. If a customer's site-specific charge does not exceed the fixed minimum charge, they will be subject to the monthly fixed minimum charge.			

Monthly Minimum (Fixed)	\$28.68	\$30.11	
Tier 1: Cost per 1,000 square feet of building area or per dwelling unit	\$5.99	\$6.28	Tier 1 includes business types that are determined low use by the environmental utilities director. Typical examples of low use are retail and office establishments and small apartment units.
Tier 2: Cost per 1,000 square feet of building area	\$24.16	\$25.37	Tier 2 includes business types that are determined medium use by the environmental utilities director. Typical examples of medium use are relatively smaller establishments such as bars and grills, coffee shops and delis; selling or serving food but not considered a full-service restaurant.
Tier 3: Cost per 1,000 square feet of building area	\$51.04	\$53.59	Tier 3 includes business types that are determined high use by the environmental utilities director. A typical example of high use is full-service restaurants, restaurant/bakeries, and similar establishments. Full-service restaurants are defined as primarily dine-in establishments with established menus, and a minimum of two meals per day (e.g., lunch and dinner).

B. Shared Compactor Organic Tiers. Organics tiers are applicable to some shared compactor units depending on compactor tier and usage type. Exact rates are determined on a site-specific basis based on the following criteria:

Commercial Shared Compactor Organic Tiers	Effective 7/5/2019	Effective 7/1/2020
Tier 1	\$0.00	\$0.00
Tier 2	\$81.93	\$86.03
Tier 3	\$163.81	\$172.00

C. Rates for Commercial Organic Waste Collection. Effective July 5, 2019 and July 1, 2020, the commercial organic waste collection rates on billings shall be as follows:

Organic Waste Collection Rates	Minimum Monthly Charge (Effective 7/5/2019)	Minimum Monthly Charge (Effective 7/1/2020)
0-2 yards	\$81.93	\$86.03
0-4 yards	\$163.81	\$172.00
5 yards	\$204.77	\$215.01
6 yards	\$245.69	\$257.97
7 yards	\$286.77	\$301.10
8 yards	\$327.62	\$344.00
9 yards	\$368.53	\$386.96
10 yards	\$409.49	\$429.96
11 yards	\$450.57	\$473.09
12 yards	\$491.37	\$515.94
Extra pickup for one yard bin or cart equivalent	\$61.45	\$64.52
Extra pickup for two yard bin or cart equivalent	\$81.93	\$86.03

SECTION 2. Section 14.08.025 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.025 Water connection fees.

A. In order that appropriate provision be made for sharing the costs of the maintenance and expansion of the raw water supply, water treatment, storage, and distribution facilities of the city by those who receive the benefits thereof, there are established connection fees to such facilities, which fees shall be imposed in addition to the service connection costs charged pursuant to Section 14.08.020. Such additional water connection fees include a "standard connection fee" and an "irrigation connection fee." The fees shall be set so that they are equal to, but not greater than, the cost of service.

B. The water connection fees shall be based upon the applicable “dwelling unit equivalent” (“DUE”) and density assignment. The fee for one DUE shall be \$9,363.00 (per LDR unit), \$5,618.00 (per MDR unit), \$3,636.00 (per HDR unit) and \$9,363.00 (per Non Residential unit) on July 1, 2018.

C. The connection fee amount set forth above shall be adjusted annually on July 1st of each year by three percent or by a percentage equal to the inflation rate for the prior year for construction costs as determined by the environmental utilities director in the preceding June, whichever is greater. The director’s determination of the percentage equal to the inflation rate for the prior year for construction costs shall be based upon the Engineering News Record, Construction Cost Index for the prior 12 months ending in May. The environmental utilities director shall report the amount of the adjustment in percentage terms and the dollar amount due per DUE to the city council annually at the first regular meeting of the council following the adjustment of the fee.

D. Except as otherwise provided, all water connection fees established by this chapter shall be payable upon issuance of a building permit. Connection fees will be determined using the amount in effect on the date of building permit issuance.

SECTION 3. Section 14.08.090 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.090 Service charges for metered service.

There shall be due and payable the following monthly charges, upon submission of the bill by the city to the owner of the property supplied with service, for all treated water measured by meters for residential, commercial, industrial and manufacturing or other purposes:

A. Monthly Quantity Rates. Effective July 5, 2019 and July 1, 2020, the monthly quantity rates on billings shall be as follows:

	Effective 7/5/2019	Effective 7/1/2020
Potable water usage (per 100 cubic feet)	\$1.30	\$1.34
Recycled water usage (per 100 cubic feet)	\$0.65	\$0.67

*

B. Monthly Service Charges. Effective July 5, 2019 and July 1, 2020, the monthly service charges on billings shall be as follows:

Meter Size (inches)	Peak Flow Rate (gallons per minute)	Effective 7/5/2019	Effective 7/1/2020
Up to 3/4	30	\$27.26	\$28.08
1	50	\$42.07	\$43.34
1-1/2	100	\$79.09	\$81.47
2	160	\$123.51	\$127.22
3	350	\$264.20	\$272.13
4	630	\$471.52	\$485.67
6	1300	\$967.61	\$996.64
8	2800	\$2,078.26	\$2,140.61
10	4200	\$3,114.89	\$3,208.31

C. The total amount due and payable shall be the sum of the monthly service charge plus the quantity rate. The monthly service charge is due and payable regardless of whether water has been consumed. The service charge shall be the greater of the charge based on the meter size or flow rate, with the following exceptions:

1. No service charge shall be made for fire service that has backflow prevention with detector check devices approved by the environmental utilities director.
2. No service charge shall be made for recycled water utility back-up systems that are required for reliability only and have backflow prevention and metering approved by the environmental utilities director. This exclusion does not extend to systems that are regularly required as part of normal operation. The recycled water operation shall be responsible for water volumetric charges for these services and any costs associated with meter maintenance.

D. For purposes of charging for treated water measured by meters:

1. A residential account is defined as a single metered water service which serves three or less dwelling units.

2. A nonresidential account is defined as a single metered water service which serves more than three dwelling units, or serves commercial, industrial, manufacturing, irrigation or other nonresidential land uses.

E. For single-family residential services that require automatic fire protection systems pursuant to Section 16.16.120, the increased meter size will not be assessed an additional charge associated with the fire protection system requirement. Service charges shall be based on the required service size as determined by the Uniform Plumbing Code without consideration for any fire protection system required by Section 16.16.120.

SECTION 4. Section 14.08.091 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby deleted in its entirety:

14.08.091 Service charge outside city water service area.

SECTION 5. Section 14.08.100 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.100 Flat water rates.

The following service charges shall apply to flat rate consumers that the environmental utilities director determines are not cost effective to assign metered rates. The environmental utilities director shall conduct a water use study for consumers whom he or she determines may not be reasonably metered, and the director shall assign such consumers to an appropriate service rate level as set forth in this section. Water service rates for flat rate residential consumers shall be due and payable on a monthly basis according to the appropriate grouping set out in this section.

Effective July 5, 2019, and July 1, 2020, the flat rates on billings shall be as follows:

Nonmetered or Flat Service Charges	Effective 7/5/2019	Effective 7/1/2020
Single-family lots under 4,900 square feet; each mobile home unit not within a park maintaining its own distribution system and service; each dwelling unit of duplexes, triplexes, fourplexes, unmetered apartments and other multiple living units; other detached living units; and offices and stores with less than peak use of 250 gallons per day	\$37.38	\$38.51
Single-family lots 4,901 to 8,900 square feet	\$42.13	\$43.40
Single-family lots 8,901 to 12,000 square feet	\$45.79	\$47.17
Single-family lots 12,001 to 15,000 square feet	\$49.36	\$50.85
Single-family lots existing before July 1, 1977, which are in excess of 15,000 square feet	\$54.36	\$58.16
Mobile home parks, per living unit	34.47	35.51
All those single-family lots over 15,000 square feet, created on or after July 1, 1977, shall be metered pursuant to Section 14.08.105		

SECTION 6. Section 14.16.060 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.060 Local sewer connection fee.

- A. A local sewer connection fee shall be charged in accordance with Section 14.16.010 for each connection to the city-owned public sewer.
- B. The local sewer connection fee shall be \$363.00 per sewer unit.
- C. The Construction Cost Index (CCI) inflationary fee adjustment shall become effective July 1, 2013. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2013 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 7. Section 14.16.080 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.080 Regional sewer connection fee.

A. A regional sewer connection fee shall be charged in accordance with Section 14.16.010 for each sewer unit connected to the city-owned public sewer.

B. The regional sewer connection fee shall be \$7,854.00.

C. The fee established by this chapter shall be adjusted annually on July 1st by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 8. Section 14.16.200 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.200 Monthly unit sewer service charge established.

Except as otherwise provided in this chapter, a monthly unit sewer service charge shall be paid by each user connected to the city-owned public sewer. The monthly unit sewer service charge on billings shall be:

A. The monthly sewer charge shall be \$40.55 per sewer unit, effective on billings as of July 5, 2019, and \$42.18 per sewer unit, effective on billings as of July 1, 2020.

B. The monthly sewer service charges for those located outside of the city limits shall be 10 percent higher than the monthly sewer charges for those located inside city limits.

SECTION 9. Section 14.16.201 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.201 Sacramento Regional County Sanitation District monthly unit sewer service charge established.

Except as otherwise provided in this chapter, a monthly unit sewer service charge shall be paid by each user connected to the Sacramento Regional County District's sewer system and located within Roseville city limits. Effective July 5, 2019, the monthly sewer charge shall be \$40.55 per sewer unit. Effective July 1, 2020, the monthly sewer charge shall be \$42.18.

SECTION 10. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption or on July 5, 2019, whichever occurs later.

SECTION 11. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance

to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this 15th day of May, 2019, by the following vote on roll call:

AYES COUNCILMEMBERS: Bernasconi, Alvord, Roccucci, Houdesheldt

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



MAYOR

ATTEST:



City Clerk

Traffic Mitigation Fee Ordinance

6289

City/County Traffic Mitigation Fee

Ordinance No. 5203

ORDINANCE NO. 6289

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS
4.44.020 AND 4.44.050 OF CHAPTER 4.44 OF TITLE 4 OF THE ROSEVILLE
MUNICIPAL CODE REGARDING TRAFFIC MITIGATION FEES

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.44.020 of Chapter 4.44 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.44.20 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. "Building permit" means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- B. "Capital improvement program" means that list of traffic and circulation facilities, improvements, or infrastructure for year 2035 consistent with that identified in the general plan and listed in the Fehr and Peers Technical Appendix, dated July 2020, included as Appendix D of the "City of Roseville 2035 General Plan Update Final Environmental Impact Report", adopted by the Roseville City Council on August 5, 2020. Said capital improvement program is on file in the office of the director and the city clerk.
- C. "Department" means the department of development services.
- D. "Director" means the director of the department.
- E. "Dwelling unit equivalents" or "D.U.E.s" mean the number of single-family dwellings to which a particular type of development or use is equivalent in terms of expected or estimated p.m. peak hour traffic impact.
- F. "Dwelling unit equivalent rates or D.U.E. rates" mean multiplication factors used to convert a particular type of development or use to dwelling unit equivalents. D.U.E. rates shall be expressed as the number of D.U.E.s per unit of a particular use.
- G. "Facilities" mean those public traffic and circulation facilities, improvements or infrastructure shown and included on the capital improvement program.
- H. "Improvement plan" means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.
- I. "Fee" or "traffic mitigation fee" means the fee established by this chapter. The fee shall be collected prior to the approval and issuance of any building permit, or as provided otherwise in this chapter. The fee shall be used solely to finance the capital improvement program.
- J. "Traffic mitigation fund" means that special interest-bearing fund established pursuant to Section 4.44.030.
- K. "Study" means that certain document entitled "Transportation System Capital Improvement Program Traffic Mitigation Fee Update," dated September, 2020. The study is on file in the offices of the director and city clerk.
- L. "Infill area" means that portion of the city not within the Amoruso Ranch, Creekview, West Roseville, Sierra Vista, North Roseville Phase 3, North Roseville 2 North, or North Roseville 2 South specific plan areas, nor within the North Industrial Area.

SECTION 2. Section 4.44.050 of Chapter 4.44 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.44.050 Traffic mitigation fee per dwelling unit equivalent by area.

The traffic mitigation fee for the various areas within the city, as defined in the general plan, shall be:

Area	Amount of Fee (per D.U.E.)
Southeast Roseville Specific Plan Area (Infill)	\$5,776.00
Northeast Roseville Specific Plan Area (Infill)	\$5,776.00
North Central Roseville Specific Plan Area (Infill)	\$5,776.00
Northwest Roseville Specific Plan Area (Infill)	\$5,776.00
North Industrial Plan Area	\$7,719.00
Infill Areas	\$5,776.00
Del Webb Specific Plan Area (Infill)	\$5,776.00
Highland Reserve North Specific Plan Area (Infill)	\$5,776.00
North Roseville Specific Plan Phase 1 (Infill)	\$5,776.00
North Roseville Specific Plan Phase 2 North	\$1,145.00
North Roseville Specific Plan Phase 2 South (Woodcreek West)	\$1,145.00
North Roseville Specific Plan Phase 3	\$1,145.00
Stoneridge East Specific Plan Area (Infill)	\$5,776.00
Stoneridge West Specific Plan Area (Infill)	\$5,776.00
Redevelopment Area (Infill)	\$5,776.00
West Roseville Specific Plan—Fiddymont Ranch	\$5,314.00
West Roseville Specific Plan—Westpark	\$2,595.00
Sierra Vista Specific Plan (includes Westbrook)	\$4,931.00
Creekview Specific Plan	\$7,411.00
Amoruso Ranch Specific Plan	\$5,226.00

SECTION 3. This ordinance shall become effective on January 4, 2021.

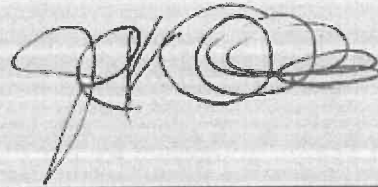
SECTION 4. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 4th day of November, 2020, by the following vote on roll call:

AYES COUNCILMEMBERS: Bernasconi, Alvord, Roccucci, Houdesheldt, Allard

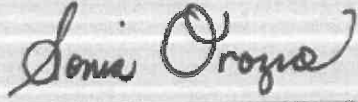
NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

A stylized, handwritten signature in dark ink, consisting of several loops and a long, sweeping underline.

MAYOR

ATTEST:

A handwritten signature in dark ink, appearing to read "Sonia Orozco", written in a cursive style.

City Clerk

ORDINANCE NO. 5203

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING
SECTIONS 4.45.020, 4.45.030 AND 4.45.050 OF CHAPTER 4.45 OF TITLE 4 OF THE
ROSEVILLE MUNICIPAL CODE REGARDING TRAFFIC MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Sections 4.45.020, 4.45.030 and 4.45.050 of Chapter 4.45 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.45.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. "Building permit" means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- B. "Covered improvements" means those traffic and circulation facilities, improvements, or infrastructure listed in that document entitled "2013 City/County Traffic Impact Fee Program Update" prepared by Fehr & Peers Transportation Consultants and dated March 15, 2013. Said covered improvements list is on file in the office of the director and the city clerk.
- C. "Department" means the department of development services.
- D. "Director" means the director of the department.
- E. "Dwelling Unit Equivalents" or "D.U.E.'s" means the number of single family dwellings to which a particular type of development or use is equivalent in terms of expected or estimated p.m. peak hour traffic impact.
- F. "Dwelling unit equivalent rates or D.U.E. rates" means multiplication factors used to convert a particular type of development or use to dwelling unit equivalents. D.U.E. rates shall be expressed as the number of D.U.E.'s per unit of a particular use.
- G. "Facilities" means those public traffic and circulation facilities, improvements or infrastructure shown and included on the covered improvements list.
- H. "Improvement plan" means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.
- I. "Fee" or "traffic mitigation fee" means the fee established by this Chapter 4.45. The fee shall be collected prior to the approval and issuance of any building permit, or as provided otherwise in this chapter. The fee shall be used solely to finance the covered improvements.
- J. "Traffic mitigation fund" means that special interest-bearing fund established pursuant to Section 4.45.030.

K. "Study" means that certain document entitled "2013 City/County Traffic Impact Fee Program Update," dated March 15, 2013. The study is on file in the offices of the director and city clerk.

L. "Infill area" means that portion of the city not within the Northeast, North Central, Northwest, Highland Reserve North, North Roseville, Stoneridge, Southeast, West Roseville, Del Webb, Creekview, or Sierra Vista specific plan areas, nor within the North Industrial Area.

4.45.030 Establishment and administration of traffic mitigation fund.

The finance director is directed to establish a special interest-bearing fund entitled the Baseline/Walerga traffic mitigation fund. All fees collected pursuant to this chapter shall be deposited in the Baseline/Walerga traffic mitigation fund and expended solely to finance the facilities.

4.45.050 Traffic mitigation fee per dwelling unit equivalent by area.

The net traffic mitigation fee for the various areas within the city, as defined in the general plan, shall be:

Area	Amount of Fee (per D.U.E.)
Southeast Roseville Specific Plan Area	\$57.00
Northeast Roseville Specific Plan Area	\$57.00
North Central Roseville Specific Plan Area	\$343.00
Northwest Roseville Specific Plan Area	\$343.00
North Industrial Plan Area	\$343.00
Infill Areas	\$57.00
Del Webb Specific Plan Area	\$343.00
Highland Reserve North Specific Plan Area	\$343.00

North Roseville Specific Plan Area	\$343.00
Stoneridge Specific Plan Area	\$57.00
West Roseville Specific Plan Area	\$770.00
Sierra Vista Specific Plan Area	\$1,350.00
Creekview Specific Plan Area	\$616.00

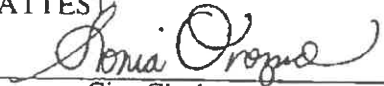
SECTION 2. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 19th day of June, 2013, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Roccucci, Garcia, Gore, Rohan
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	Herman


MAYOR

ATTEST

City Clerk

Downtown Specific Plan In-Lieu Parking Fee

Resolution No. 09-124

Ordinance No. 5428

Downtown Code 3.0-Regulatory Incentives

RESOLUTION NO. 09-124

ADOPTING A PARKING IN LIEU FEE
FOR THE DOWNTOWN SPECIFIC PLAN

WHEREAS, as part of the Downtown Specific Plan, the City desires to implement a parking in lieu fee; and

WHEREAS, the initial parking in lieu fee will be \$8,000 per parking space and will be automatically adjusted on July 1st of each calendar year by a percentage equal to the inflation rate for the prior year for construction costs as determined by the Planning and Redevelopment Director in the preceding June; and

WHEREAS, the Director's determination shall be based upon the Engineering News Record, Construction Cost Index for the prior 12 months ending in June;

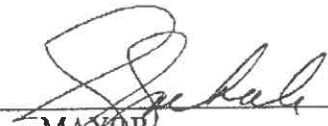
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that the parking in lieu fee and the annual adjustment based on the Construction Cost Index is hereby approved.

PASSED AND ADOPTED by the Council of the City of Roseville this 1st day of April, 2009 by the following vote on roll call:

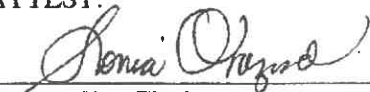
AYES COUNCILMEMBERS: Allard, Gray, Garcia, Roccucci, Garbolino

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None


MAYOR

ATTEST:


City Clerk

ORDINANCE NO. 4728

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE ADDING SECTION 17.04.235 OF CHAPTER 17.04; DELETING SECTION 17.04.490 OF CHAPTER 17.04; AND AMENDING SECTIONS 17.06.180 AND 17.06.310 OF CHAPTER 17.06 OF TITLE 17; AND AMENDING SECTIONS 19.08.030, 19.08.080 AND 19.08.090 OF CHAPTER 19.08; 19.10.045 OF CHAPTER 19.10; 19.12.010, 19.12.020 AND 19.12.030 OF CHAPTER 19.12; 19.18.030 OF CHAPTER 19.18; 19.49.030 OF CHAPTER 19.49; 19.74.010 OF CHAPTER 19.74; AND ADDING CHAPTER 19.31 OF TITLE 19 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ZONING

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 17.04.235 of Chapter 17.04 of Title 17 of the Roseville Municipal Code is hereby added to read as follows:

17.04.235 Downtown specific plan area.

"Downtown specific plan area" means a 176 acre area encompassing historic old town, Vernon Street, and Royer and Saugstad Parks. This area is further defined in the Downtown Specific Plan.

SECTION 2. Section 17.04.490 of Chapter 17.04 of Title 17 of the Roseville Municipal Code is hereby deleted in its entirety.

SECTION 3. Sections 17.06.180 and 17.06.310 of Chapter 17.06 of Title 17 of the Roseville Municipal Code are hereby amended to read as follows:

17.06.180 Projecting signs in the Riverside Gateway Specific Plan area.

- A. Number. In addition to other signs permitted by this Title, establishments located in the Riverside Gateway Specific Plan area, in a building immediately adjacent to the public sidewalk, will be permitted one (1) projecting sign.
- B. Location.
 - 1. A projecting sign may extend over the sidewalk a maximum of six (6) feet, subject to an encroachment permit whenever the sidewalk is open to the public or part of the public right of way;
 - 2. A projecting sign may not extend onto or over the street;
 - 3. A projecting sign shall have a minimum vertical clearance of eight (8) feet from the sidewalk to the bottom of the sign;
 - 4. A projecting sign may not extend above the roof line; and
 - 5. The sign shall be located on the Riverside Avenue side even if the building entrance is located on a side street.
- C. Area. The area of a projecting sign shall be included in calculating the permitted area for wall signs.

- D. Encroachment Permit. A permanent encroachment permit which includes insurance certificates and/or bonds pursuant to Roseville Municipal Code Chapter 13.28 shall be required for all signs projecting over the public right-of-way.

Article 3. Downtown Specific Plan Area.

17.06.310 Downtown Specific Plan Signs.

Uses located in the Downtown Specific Plan area are permitted signage that is consistent with, and enhances the historic character of that area. The Downtown Code, adopted in Chapter 19.31 of the Roseville Municipal Code, sets forth the criteria, design guidelines and standards for signs located in the Downtown Specific Plan area.

SECTION 4. Sections 19.08.030(C), 19.08.080(D), (H), (I), (J), (K) and (L), and 19.08.090(E), (L), (O) and (V) of Chapter 19.08 Title 19 of the Roseville Municipal Code are hereby amended to read as follows:

Section 19.08.030(C) - Listing of Use Classifications

C. Residential Use Types

Caretaker/Employee Housing
Community Care Facility, Small
Community Care Facility, Large
Dwelling
 Multi-Family
 Single Family
 Two-Family
Efficiency Units
Family Day Care Homes, Small
Family Day Care Homes, Large
Live/Work
Mobile Home Park
Rooming and Boarding Houses
Second Dwelling Unit
Single Room Occupant

Section 19.08.080(D), (H), (I), (J), (K) and (L) - Residential Use Types

- D. Efficiency units, includes a room or group of internally connected rooms that have independent sleeping, cooking, eating and sanitation facilities, which constitutes an independent housekeeping unit, occupied by or intended for one household on a long-term basis.
- H. Live/Work, includes units that are occupied by business operators who live in the same structure that contains commercial activity. The units function primarily as a workspace with incidental residential accommodations.
- I. **Mobile Home Park**, includes any site that is planned and improved to accommodate two or more mobile homes used for residential purposes, or on which two or more mobile home lots are rented, leased, or held out for rent or lease, or were formerly held out for rent or lease and later converted to a subdivision, cooperative,

condominium, or other form of resident ownership, to accommodate mobile homes used for residential purposes. (Also see Chapter 19.48.)

- J. **Rooming and Boarding Houses**, includes the renting of individual bedrooms within a dwelling by a property owner or other manager in residence to three or more people, whether or not meals are provided; or a single-family dwelling occupied by six (6) or more unrelated people, living together as a single housekeeping unit; by prearrangement for definite periods, with compensation.
- K. **Second Dwelling Unit**, a dwelling unit, attached or detached, with permanent provisions for independent living, sleeping, eating, cooking and sanitation within the unit and includes a separate entrance from the primary unit. (Also see Chapter 19.60.)
- L. **Single Room Occupant**, lodging establishments providing a room(s) which does not include a kitchen or bathroom. These establishments include a communal bathroom and may have a communal kitchen and/or living area. This is not a temporary or transitional housing type and is typically found on the second story above a retail use.

Section 19.08.090(E), (L), (O), (V) - Commercial Use Types

- E. **Bars and Drinking Places**, includes establishments within a building where alcoholic beverages are sold for on-site consumption, that are not part of a restaurant. Includes bars, taverns, pubs, brew pubs, wine bars and similar establishments where any food service is subordinate to the sale of alcoholic beverages. Dance floors are not permitted.
- L. **Eating and Drinking Establishments**, includes establishments primarily engaged in the sale of prepared food and beverages for on-premise consumption, but excludes those uses classified under the "Bars and Drinking Places" and "Nightclubs." Music, live or recorded, may be allowed provided that any such music and floor space for dancing is accessory and incidental to the sale of prepared food and beverages (i.e. jukeboxes, open microphone, mariachi, etc.). Fixed seating or chairs are provided for the seating of each patron or customer at all times. Eating and Drinking Establishment use types include:
 - 1. **Fast Food with Drive Through**, includes establishments primarily engaged in the preparation and retail sale of food and beverages at a walk up counter and at a drive through window, and may include seating.
 - 2. **Convenience**, includes establishments primarily engaged in the preparation and retail sale of food and beverages, at a walk up counter and which does not include a drive through or provide for ordering at the tables, if any. Typical uses include pizza parlors, ice cream parlors, and sandwich shops.
 - 3. **Full Service**, includes establishments primarily engaged in the preparation and retail sale of food and beverages, where food is ordered and served at a table, and which may include sales of alcoholic beverages as an accessory or secondary service. Typical uses include full service restaurants.
- O. **Lodging Services**, includes establishments primarily engaged in the provision of commercial lodging on a less than monthly basis to the general public. Lodging Services includes incidental food, drink, and other sales and services intended for the convenience of guests. Typical uses include hotels, motels, and bed-and-breakfasts.
- V. **Offices, Professional**, includes professional or government offices including:
 - Accounting, auditing and bookkeeping services;
 - Advertising agencies;
 - Architectural, engineering, interior design, and surveying services;
 - Attorneys;

- Call and telemarketing centers;
- Computer software designers;
- Court reporting services;
- Data processing and computer services;
- Detective agencies and similar services;
- Secretarial and word processing services;
- Government offices including agency and administrative office facilities;
- Insurance agencies;
- Management, public relations and consulting services;
- Real estate agencies; and
- Writers, photographers and artists offices outside the home.

SECTION 5: Section 19.10.045(A) of Chapter 19.10 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.10.045(A) - Design Review Required for Compact Residential Development

- A. Applicability.** Design review shall be required for Compact Residential Development projects that qualify under either of the following:
1. Attached or detached single-family housing units on property with a General Plan land use designation of Medium Density Residential or higher (seven dwelling units per acre or higher, as depicted on the General Plan Land Use Map) (except for properties within the Downtown Specific Plan area), or
 2. Residential projects of any density on a parcel or parcels zoned Small Lot Residential (RS) where modifications to the RS Supplemental Design Standards are requested.

SECTION 6: Section 19.12.010(I), 19.12.020 and 19.12.030(B) of Chapter 19.12 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.12.010(I) - Purpose

- I. Old Town Historic (HD) District.** The Old Town Historic district is intended to be applied to the original commercial core of Roseville to acknowledge its historic and architectural significance. The HD zoning district is intended to ensure that new land uses and development within the district further the rehabilitation, revitalization, and preservation of the architectural, aesthetic, historic and economic health of the district. Each parcel within the Historic District shall be subject to the specific Historic District design guidelines contained within the Downtown Code which has been adopted in Chapter 19.31 of the Roseville Municipal Code..

Section 19.12.020 - Permitted Use Types

Primary uses are permitted in commercial zones subject to the requirements of this Title as designated below:

- A. Principally permitted use, designated as "P";
- B. Conditionally permitted use, designated as "CUP"; and
- C. Administratively permitted use, designated as "A".

Permitted uses within the CBD and HD zones are contained within the Downtown Code.

COMMERCIAL ZONE DISTRICTS PERMITTED USES

AGRICULTURE AND OPEN SPACE USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Resource Protection and Restoration	CUP	CUP	CUP	CUP	CUP	CUP		P	
Resource Related Recreation	P	P	P	P	P	CUP		P	

CIVIC USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Community Assembly	CUP	P	P	P	-	-		P	
Community Services	P	CUP	P	P	P	P		P	
Essential Services	P	P	P	P	P	P		P	
Hospital Services									
General Hospital Services	-	-	CUP	CUP	-	-		P	
Psychiatric Hospital Services	-	-	CUP	CUP	-	-		P	
Libraries and Museums, Private	-	CUP	P	P	P	P		-	
Public Parking Services	P	P	P	P	P	P		P	
Schools									
College and University	A	-	P	P	-	P		P	
Elementary and Secondary	P	P	P	P	P	P		P	
Private Elementary and Secondary	-	CUP	CUP	CUP	-	-		P	
Social Services									
Food Distribution ⁽²⁾	-	-	-	A/CUP	A/CUP	-		A/CUP	
Food Service ⁽³⁾	-	-	-	A/CUP	A/CUP	-		A/CUP	
Temporary Resident Shelter ⁽⁴⁾	-	-	-	A/CUP	A/CUP	-		A/CUP	
Power Generating Facilities ⁽⁸⁾									
Emergency	A	A	A	A	A	A		A	
Supplemental / Individual Use	CUP	CUP	CUP	CUP	CUP	CUP		CUP	

Passive Power	P	P	P	P	P	P		P	
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RESIDENTIAL TYPES	USE	BP	NC	CC	GC	HC	RC		CMU	
Caretaker/Employee Housing		-	CUP	CUP	CUP	CUP	CUP		P	
Dwelling										
Multi-Family		-	CUP	CUP	-	-	-		P	
Single-Family		-	CUP	CUP	CUP	CUP	-		P	
Two-Family		-	CUP	CUP	CUP	CUP	-		P	
Family Day Care Home, Small		P	P	P	P	-	P		P	
Family Day Care Home, Large		CUP	CUP	CUP	CUP	-	CUP		P	
Single Room Occupant		-	-	-	-	-	-		CUP	

COMMERCIAL TYPES	USE	BP	NC	CC	GC	HC	RC		CMU	
Adult Oriented Businesses (1)		-	-	-	P	-	P		P	
Animal Sales and Service										
Grooming and Pet Stores		-	P	P	P	-	P		P	
Kennels		-	-	-	-	-	-		P	
Veterinary Clinic		-	CUP	P	P	-	-		P	
Veterinary Hospital		-	-	CUP	CUP	-	-		P	
Automotive and Equipment										
Automotive Body and Equipment Repair		-	-	-	CUP	-	CUP		CUP	
Automotive Rentals		-	-	-	P	P	P		P	
Automotive Repairs		-	-	CUP	P	P	P		P	
Automotive Sales		-	-	CUP	P	-	P		P	
Car Wash and Detailing		-	-	CUP	P	-	P		P	
Commercial		P	-	-	P	P	-		P	

Parking									
Heavy Equipment Rental and Sales	-	-	-	P	-	P		P	
Gasoline Sales	CUP	P	P	P	P	P		P	

COMMERCIAL USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Banks and Financial Services	P	P	P	P	-	P		P	
Bars and Drinking Places	-	-	P	P	-	P		P	
Broadcasting and Recording Studios	P	-	-	P	-	-		P	
Building Material Stores	-	-	CUP	P	-	P		P	
Business Support Services	P	-	P	P	-	-		P	
Commercial Recreation									
Amusement Center	-	CUP	P	P	-	P		P	
Indoor Entertainment	-	-	P	P	-	P		P	
Indoor Sports and Recreation	-	-	P	P	-	P		P	
Outdoor Entertainment	-	-	-	CUP	-	CUP		P	
Outdoor Sports and Recreation	-	-	-	P	CUP	P		P	
Large Amusement Complexes	-	-	-	CUP	CUP	P		P	
Community Care Facility	P	P	P	P	-	-		P	
Day Care Center	P	P	P	P	-	P		P	
Eating and Drinking Establishments									
Fast Food with Drive Through	-	-	P	P	P	P		P	
Convenience	P	P	P	P	P	P		P	
Full Service	P	P	P	P	P	P		P	
Food and Beverage Retail Sales	-	-	P	P	-	-		P	
Funeral and Internment Services	-	-	P	P	-	-		P	
Lodging Services	-	-	P	P	P	P		P	

Long Term Care Facility	CUP	CUP	P	P	-	-		P	
Maintenance and Repair	-	P	P	P	-	-		P	
Medical Services, General	P	P	P	P	P	P		P	
Neighborhood Commercial	P	P	-	-	-	-		P	
Nightclubs ⁽⁵⁾	-	-	CUP	CUP	-	CUP		CUP	
Nursery, Retail	-	-	-	P	-	P		P	

COMMERCIAL USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Offices, Professional	P	P	P	P	-	P		P	
Personal Services	P	P	P	P	P	P		P	
Retail Sales and Services	-	-	P	P	P	P		P	
Specialized Education and Training									
Vocational Schools	-	-	P	P	-	-		P	
Specialty Schools	-	CUP	P	P	-	P		P	
Storage, Personal Storage Facility	-	-	CUP	P	-	-		P	
INDUSTRIAL USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Laundries, Commercial	-	-	CUP	CUP	-	-		P	
Printing & publishing	-	-	-	CUP	-	-		P	
Research Services	-	-	-	P	-	-		P	
Wholesaling and Distribution, Light	-	-	-	P	-	-		P	

TRANSPORTATION AND COMMUNICATION USE TYPES	BP	NC	CC	GC	HC	RC		CMU	
Telecommunication Facilities ⁽⁶⁾	P/A/ CUP	P/A/ CUP	P/A/ CUP	P/A/ CUP	P/A/ CUP	P/A/ CUP		P/A/ CUP	
Heliport	CUP	CUP	CUP	CUP	CUP	CUP		P	
Intermodal Facilities ⁽⁷⁾	CUP	CUP	CUP	CUP	CUP	CUP		P	

Notes:

- (1) Additional Requirements are contained in Chapter 19.32.
- (2) Additional Requirements are contained in Chapter 19.40.
- (3) Additional Requirements are contained in Chapter 19.39.
- (4) Additional Requirements are contained in Chapter 19.38.
- (5) Additional Requirements are contained in Chapter 19.49.
- (6) Additional Requirements are contained in Chapter 19.34.
- (7) Additional Requirements are contained in Chapter 19.36.
- (8) Additional Requirements are contained in Chapter 19.55.

Section 19.12.030(B) - Commercial Zone General Development Standards

- A. **General.** Permitted uses and structures shall comply with the City's adopted Community Design Guidelines, applicable Specific Plans, approved Design Review Permit and any other applicable requirements of this Title.
- B. **Maximum Height.** Notwithstanding the requirements referred to in A, maximum height limits in the Commercial zoning districts are as follows unless otherwise modified by an approved Design Review Permit or Specific Plan:

Zoning District	Height Limit
Business Professional (BP)	50'
Neighborhood Commercial (NC)	35'
Community Commercial (CC)	50'
General Commercial (GC)	50'
Highway Commercial (HC)	50'
Regional Commercial (RC)	50'
Central Business District (CBD)	50'
Commercial Mixed Use (CMU)	50'
Historic District (HD)	50'

SECTION 7: Section 19.18.030(D) of Chapter 19.18 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.18.030(D) - Special Area (SA) District

- D. **Designation on the Zoning Map.** A SA, Special Area district shall be established with approval of a Zoning Ordinance Amendment as specified in Chapter 19.86, and shall be designated on the Zoning Map with the underlying zone district by the symbol "/SA," followed by the ordinance number. The ordinance number shall refer to the ordinance which adopted the SA district. If a SA is within a Specific Plan, no ordinance number need be specified provided however, a reference to that Specific Plan is identified as follows: -SE (Southeast Roseville Specific Plan); -NE (Northeast Roseville Specific Plan); -NW (Northwest Roseville Specific Plan); -NC (North Central Roseville Specific

Plan); -DW (Del Webb Specific Plan), -NR (North Roseville Specific Plan), -HR (Highland Reserve Specific Plan), -SR (Stoneridge Specific Plan), -WR (West Roseville Specific Plan), RG (Riverside Gateway), and DT (Downtown Specific Plan).

SECTION 8: Section 19.49.030 of Chapter 19.49 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.49.030 - General Standards

The following requirement applies to nightclubs where permitted within any zone district (except for nightclubs located within the Downtown Specific Plan area):

- A. Nightclubs are prohibited to be located within 500 feet of a residential zone district as measured from the residential zone district boundary to the structure where the nightclub use is proposed.

SECTION 9: Section 19.74.010(C) of Chapter 19.74 of Title 19 of the Roseville Municipal Code is hereby amended to read as follows:

Section 19.74.010(C)(2)(a) - Permit Requirements

C. 2. Approving Authority:

a. Administrative Process.

- I. The Planning Director may approve, conditionally approve or deny a Minor Design Review Permit provided the improvement complies with the following:
 - 1) There has been no previous Design Review Permit for the building/site;
 - 2) The improvement is limited to facade improvements;
 - 3) The improvement consists of a color change;
 - 4) The improvement consists of a modification to or the introduction of a new exterior building material; or
 - 5) The project is within the Downtown Specific Plan area and is consistent with the design guidelines and regulations outlined within the Downtown Code.
- II. The Planning Director may approve, conditionally approve or deny a Minor Design Review Permit pursuant to the Administrative Permit procedures, except those identified as required by this Title, to be reviewed by the Design Committee or Planning Commission. Design Review Permits approved by the Planning Director shall be in substantial conformance with adopted Specific Plan.

If in the opinion of the Planning Director, a project is not in substantial conformance with applicable, adopted design guidelines, prior conditions of approval, or if the Planning Director determines that, because of location, size or design that the public hearing should not be waived, the Planning Director shall refer the project for public hearing by the Design

Committee or the Planning Commission. The Director shall determine whether the project is to be heard by the Design Committee or the Planning Commission.

The Planning Director may approve:

- 1) Design Review Permit extensions and modifications, including changes in project phasing.
- 2) Design Review Permits for projects within a master or specific plan area where the applicable plan provides for an administrative process.
- 3) Within specific plan areas, subsequent Design Review Permits following Design Committee approval of the first Design Review Permit as provided for in Sub Section b. 2) of this Section.
- 4) Within infill areas, subsequent Design Review Permits following Planning Commission approval of the first Design Review permit as provided in Sub Section c2) of this Section.

SECTION 10: Chapter 19.32 heading is hereby amended to read as follows:

CHAPTER 19.32 – LOCATION AND AMORTIZATION OF ADULT ORIENTED BUSINESSES

- 19.32.010 – Purpose
- 19.32.020 – Definitions
- 19.32.030 – Minimum Proximity Requirements
- 19.32.040 – Amortization of Nonconforming Adult-Oriented Business Uses
- 19.32.050 – Extension of Time for Termination of Nonconforming Use

SECTION 11: Chapter 19.31 of Title 19 of the Roseville Municipal Code is hereby added to read as follows:

**Chapter 19.31
DOWNTOWN SPECIFIC PLAN DOWNTOWN CODE**

Sections:

- 19.31.010 Purpose.
- 19.31.020 Definition.
- 19.31.030 Downtown Code - Adopted.
- 19.31.040 Conflicts.
- 19.31.050 Violations.
- 19.31.010 Purpose.

The purpose of the Downtown Specific Plan Downtown Code is to direct public and private development consistent with the community vision for the Downtown Specific Plan area. Redevelopment within the older areas of the City of Roseville presents unique development challenges. The Downtown Specific Plan Downtown Code is therefore a comprehensive document for the Downtown Specific Plan area that provides detailed performance criteria and development standards that are intended to facilitate development while recognizing the area's

unique character. Key elements addressed in the Downtown Specific Plan Downtown Code include:

- A. Permitted and conditionally permitted uses for various zone districts.
- B. Prescriptive development standards including setbacks, height requirements, parking standards, and floor area ratios.
- C. Development guidelines addressing buffers and adjacency issues, landscaping, entry monumentation, and public realm improvements.
- D. Entitlement processes that vary from applications throughout the remainder of the City of Roseville.
- E. Downtown sign regulations.
- F. Details that define the character of the Downtown Specific Plan area.
- G. Downtown Specific Plan area incentives.
- H. Parcel specific considerations.

The Downtown Specific Plan Downtown Code is consistent with the City of Roseville's goals, policies and applicable regulations and is intended to be the primary resource for development review within the Downtown Specific Plan area.

19.31.020 Definition.

"Downtown Specific Plan area" means a 176 acre area encompassing historic old town, Vernon Street, and Royer and Saugstad Parks. This area is further defined in the Downtown Specific Plan.

19.31.030 Downtown Code - Adopted.

The Downtown Specific Plan Downtown Code, as amended by the City Council from time to time, is hereby adopted and is incorporated into this Chapter by reference as though it were fully set forth herein. A copy of the Downtown Specific Plan Downtown Code is available for use and examination by the public in the City of Roseville's Planning Department and the City Clerk's Office, and can be found on the City of Roseville's web site.

19.31.040 Conflicts.

In the event of any conflict between the provisions of the Downtown Specific Plan Downtown Code and the provisions of the Roseville Municipal Code, the provisions of the Downtown Specific Plan Downtown Code shall prevail. However, with regard to topics that the Downtown Specific Plan Downtown Code does not address, the provisions of the Roseville Municipal Code shall prevail.

19.31.050 Violations.

A violation of the requirements of the Downtown Specific Plan Downtown Code is punishable as an infraction.

SECTION 12. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

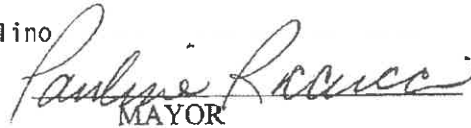
SECTION 13. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 15th day of April, 2009, by the following vote on roll call:

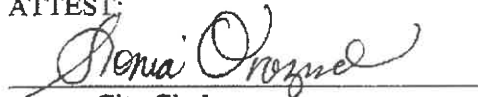
AYES COUNCILMEMBERS: Allard, Gray, Garcia, Roccucci

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: Garbolino


MAYOR

ATTEST:


City Clerk

bid 4728

3.5 Fee Incentives

3.5.1 Park Dedication Strategy

Based on the number of new residential units within the Plan Area, the park dedication acreage is approximately 29 acres. An important goal of the Specific Plan is to encourage the development of residential units to promote activity and potential consumers on a constant basis. Based on this desire, the plan exempts future residential units from having to dedicate land or pay an in-lieu fee.

Assuming that land values are approximately \$20 per square foot, on average, exempting residential projects from park dedication would amount to a savings of approximately \$19,800 per residential unit. Based on 1,020 new dwelling units, this is a savings benefit of nearly \$20 million in park land acquisition and dedication costs.

Park fees will still be collected in order to fund park improvements, but these fees will be specifically allocated to improvements in the Downtown. Approximately \$1,949,220 in new city-wide park fees, and \$1,042,440 in neighborhood park fees will be generated and specifically allocated to Downtown park improvements.

3.5.2 Parking In lieu Fee



To create a "Park-Once" philosophy within the Downtown, the **Downtown Code** establishes a parking in lieu fee program. With the adoption of the **Downtown Code**, the City Council has approved a parking in lieu fee that allows non-residential uses to meet their parking demand through the public realm parking provided within the Plan Area.

The initial fee shall be determined by the City Council and updated once yearly, based on the construction cost to the City and adjustments to the Construction Cost Index. Future yearly updates will be set by the Director. The fee is intended to be an incentive and will not necessarily recoup the cost of developing parking within the Downtown. The fee is to be paid to satisfy parking requirements in-lieu of providing any or all spaces on-site and shall be further discounted according to Table 3.5.1.

Parking In lieu Fee

Table 3.5.1

Required Parking Spaces	Fee for Parking Space
First Stall	10% of the in-lieu fee
Second Stall	25% of the in-lieu fee
Third Stall	50% of the in-lieu fee
Fourth Stall	75% of the in-lieu fee
Fifth Stall and beyond	100% of the in-lieu fee



3.6 Regulatory Incentives

Other provisions associated with the payment of the parking in-lieu fee program include:

- 1) Prior to issuance of a building permit, the developer shall enter into a parking in-lieu fee agreement to be reviewed and approved by the Director.
- 2) Before approving payment of a fee for in-lieu of providing off-street parking, the Director shall find:
 - a. That there is adequate capacity within the existing or planned public parking resources to accommodate the requested parking in-lieu off-site, and
 - b. The project benefiting from this approval is furthering the goals and policies of the Downtown Specific Plan and the General Plan relative to uses, revitalization, pedestrian amenities and design.
- 3) Funds collected by the city from in-lieu payment shall be deposited in a special fund and used only by the City to acquire and/or develop on-street or off-street parking and related facilities which are determined to alleviate the need for parking spaces in the Specific Plan Area.
- 4) Such parking will be available to the public and shall be developed per the provisions of the Downtown Specific Plan.
- 5) Funds paid to the City for in-lieu of parking shall not be refundable, except as otherwise provided by State law.
- 6) All in-lieu of parking fees shall be paid prior to the issuance of certificate of occupancy. In the case of multi-tenant buildings, the fees shall be calculated based on, and paid prior to, the issuance of certificate of occupancy for each individual tenant space.

3.6 Process Incentives

3.6.1 Review Process

Chapter 9 of the Specific Plan establishes the various approval processes that are being established in order to streamline the development process. As part of the fiscal analysis associated with the Visioning for Downtown, reducing the timeframes associated with processing projects was a key strategy identified to implement a successful revitalization effort. The following outlines the various modifications to the City's current review process that are meant to streamline the development process.



Park Fees:

Neighborhood and Community Park Fees

Ordinances No. 2178, 2969 and 3033

Citywide Park Fee

Ordinance No. 2424

ORDINANCE NO. 2178

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
ADDING CHAPTER 4.37 TO TITLE 4 OF THE ROSEVILLE
MUNICIPAL CODE, RELATING TO THE NEIGHBORHOOD AND COMMUNITY
PARK FEE
(URGENCY ORDINANCE)

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Chapter 4.37 is hereby added to Title 4 of the
Roseville Municipal Code to read as follows:

CHAPTER 4.37

NEIGHBORHOOD AND COMMUNITY PARK FEE

4.37.010 Purpose.

The City Council finds and declares that the purpose of this chapter is as follows:

A. The General Plan of the City requires that the City be provided, in a time frame related to its development, with an adequate level of neighborhood and community park and recreation facilities so as to maintain 4 acres of developed neighborhood and community parks per 1,000 population.

B. New development, and the expansion of existing development, within the City imposes a burden on the existing park and recreation facilities by adding additional population and by creating a need for new neighborhood and community parks and recreation facilities. The cost of such facilities may vary by the location of the new development within the City.

C. Analysis of the land use expected at buildout of the City pursuant to the General Plan makes it possible to estimate the number of dwelling units to be generated, and the population generated by those dwelling units. It is also possible to determine which dwelling units will utilize which portions of such park and recreation infrastructure. It is therefore possible to construct a fee, based on dwelling unit generation, which equitably spreads the burden of neighborhood and community park and recreation facilities to those who will create the need for them and utilize them. It is the intent of this chapter to create such a fee, spreading costs of neighborhood and community park and recreation facilities to those who create the need for such facilities, without generating any surplus to the general fund. It is the further purpose of this chapter to implement the General Plan by assuring that adequate neighborhood and community park and recreation facilities are financed and provided to serve the City.

D. The Fee established by this chapter has been calculated in the manner set forth in the Study so as to pay for those Facilities listed in the Capital Improvement Program.

E. The Fee established by this chapter is in addition to any other fees or charges, or taxes, required by law as a condition of development, including, but not limited to, the Residential Construction Tax levied by Chapter 4.36 or any

[December 21, 1988 Revision]

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[Urgency Version]

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subsequent fee established for City-wide park and recreation facilities.

F. The Fee established by this chapter is to be collected for public improvements and facilities for which an account has been established and funds appropriated, and for which a proposed construction schedule has been adopted.

G. That the failure to impose the conditions and regulations of this chapter relating to payment of the Fee on building permits would jeopardize residents of the community, in that it would permit construction to proceed without adequate infrastructure or means of financing said infrastructure.

H. The requirement of this chapter to pay the Fee is necessary in order to assure compliance with the applicable Zoning Ordinance and General Plan requirements for the infrastructure funded by this chapter.

I. That for a period of greater than 10 days prior to adoption of this chapter, data has been available to the public and to developers and their representatives indicating the cost or estimated cost of all the infrastructure to be funded, the revenue sources anticipated and the means of spreading these costs.

J. That the City Council has considered the effect of the Fee imposed by this chapter with respect to the housing needs of the City as a whole and of the region, particularly as required by the Housing Element of the General Plan, and the City Council finds that this chapter does not unduly adversely affect the City's ability to provide for such needs.

K. That the establishment of the Fee is for the purpose of obtaining funds for capital projects, necessary to maintain service required by the General Plan within existing service areas and existing portions of the City which are developed or for which land use has already been granted.

16.37.020 Definitions.

The following words are defined for purposes of this chapter as follows:

A. "Building Permit" means the permit issued or required by the City for the construction of any dwelling unit pursuant to and as defined by the Building Code.

B. "Capital Improvement Program" means that list of proposed neighborhood and community park and recreation facilities, improvements, or infrastructure totaling \$8,434,276 (in 1988 dollars) prepared by the Department and attached to the Study as Exhibit "A".

C. "Department" means the Department of Parks and Recreation.

D. "Director" means the Director of the Department.

E. "Facilities" means those public neighborhood and community park and recreation facilities, land, improvements, or infrastructure shown and included on the Capital Improvement Program.

F. "Fee" or "Neighborhood and Community Park Fee" means the Fee established by this Chapter 4.37. The Fee shall be collected prior to the approval of any Building Permit. The Fee shall be used solely to finance the Facilities.

G. "Neighborhood and Community Park Funds" means those special interest-bearing funds established pursuant to Section 4.37.030.

H. "Study" means the study entitled "Proposed Park Fees for Specific Plan Areas" dated December 14, 1988 by the Director. The Study is on file in the Offices of the Director and the City Clerk. The Study includes a discussion of the Fee in the Infill and North Industrial Areas.

I. "Infill Area" means that portion of the City not within the Northeast, Northcentral, Northwest, or Southeast Roseville Specific Plan Areas, nor within the North Industrial Area.

J. "Dwelling Unit" means a building or part of a building designed for occupancy as a residence by one family.

K. "Single Family Dwelling" means a building designed for occupancy as a residence by one family, including without limitation, mobile homes.

L. "Multiple Family Dwelling" means a building designed for occupancy as a residence by two or more families, living independently of each other. Provided, that multiple family dwelling also includes forms of congregate living, including, without limitation, senior citizen homes, retirement homes, or boarding homes.

4.37.030 Establishment and Administration of Neighborhood and Community Park Funds.

The Finance Director is hereby directed to establish special interest-bearing funds entitled the Neighborhood and Community Park Funds. One such fund shall be established for each Specific Plan Area. In addition, one such fund shall be established for both the North Industrial Area and the Infill Area. All Fees collected pursuant to this chapter shall be deposited in the Neighborhood and Community Park Fund for the area from which it was collected and shall be expended solely to finance the Facilities planned for that area.

4.37.040 Payment of Neighborhood and Community Park Fee.

Except as otherwise provided by this chapter, the Fee imposed pursuant to this chapter shall be paid at or prior to the issuance of any Building Permit for a dwelling unit. Calculation of the Fee shall be determined in accordance with the Study and this chapter depending upon the location of the City in which development occurs, the type of development, and the extent of development.

4.37.050 Neighborhood and Community Park Fee -- Southeast Roseville Specific Plan Area.

The Fee in the Southeast Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$265.00 per dwelling unit
Residential, Multiple Family Dwelling	\$198.00 per dwelling unit

4.37.060 Neighborhood and Community Park Fee -- Northeast Roseville Specific Plan Area.

The Fee in the Northeast Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$293.00 per dwelling unit
Residential, Multiple Family Dwelling	\$216.00 per dwelling unit

4.37.070 Neighborhood and Community Park Fee -- Northcentral Roseville Specific Plan Area. [reserved]

4.37.080 Neighborhood and Community Park Fee -- Northwest Roseville Specific Plan Area.

The Fee in the Northwest Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$124.00 per dwelling unit
Residential, Multiple Family Dwelling	\$104.00 per dwelling unit

4.37.090 [Reserved]

4.37.100 Neighborhood and Community Park Fee -- North Industrial and Infill Areas.

The Fee in the North Industrial and Infill Areas shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$240.00 per dwelling unit
Residential, Multiple Family Dwelling	\$165.00 per dwelling unit

4.37.110 [Reserved]

4.37.120 Existing Development.

No Fee shall be charged for already existing development or for projects which rebuild or remodel without increasing the number of dwelling units.

4.37.130 Fee Adjustments.

A. A developer of any project subject to the Fee established by this chapter may apply to the Director for a reduction or adjustment to the Fee based upon the absence of any reasonable relationship or nexus between the impacts of the project and either the amount of the Fee or the Facilities to be financed by the Fee. The application shall be made in writing and filed with the Director not later than twenty (20) calendar days after notification of the amount of the Fee. The application shall state in detail the factual basis for the claim of reduction or adjustment and the amount of the proposed reduction or adjustment. The Director shall consider the application and render his decision in writing not later than

forty-five (45) calendar days after the filing of the Fee adjustment request. Any person aggrieved by the decision of the Director may, within twenty (20) calendar days thereafter, appeal the decision in writing to the City Council by filing an appeal with the City Clerk. The City Council shall consider such appeals within forty-five (45) calendar days after filing. The decision of the City Council shall be final. No Building Permit shall be issued for the project until the final decision pursuant to this section has been made. No application for a project shall be considered final or complete for purposes of the Permit Streamlining Act (Government Code Section 65920, et seq.), or any other purpose, until a final decision pursuant to this section has been made.

B. Notwithstanding the provisions of Subsection A, a project proponent or applicant may pay the Fee "under protest" and receive a Building Permit. Provided, however, that the application for reduction or adjustment shall thereafter be filed within ten (10) calendar days or any objection shall be deemed waived. If a reduction or adjustment is received after payment pursuant to this subsection is made, a refund to the applicant shall be made of that amount by which the Fee is reduced or adjusted.

C. The project proponent or applicant applying for a reduction or adjustment shall have the burden of proof, by a preponderance of the evidence, that a reasonable relationship or nexus is lacking between the Fee, or the Facilities to be financed by the Fee, and the particular project.

D. In the event of any reduction or adjustment in the Fee granted pursuant to this section, any later change in the use, zoning, or land use designation for the property involved shall subject the then owner to payment of the then applicable Fee for such new uses, zoning, or land use designation, whether or not a Building Permit is required.

4.37.140 Inflationary Adjustments.

The Fee established by this chapter shall automatically be adjusted on January 1 of each calendar year by a percentage equal to the inflation rate for the prior year for construction costs as determined by the Director on December 1 of each calendar year. The Director's determination shall be based upon the Engineering News Record, Construction Cost Index for the calendar year as of December 1.

4.37.150 Adoption in Compliance with Capital Improvement Plan.

When the monies in the Neighborhood and Community Park Funds are disbursed for use, the Fees shall be used to finance the Facilities. To the extent sufficient Fees are available, all Facilities financed by the Fees shall be constructed or acquired in accordance with the priorities established in the Capital Improvement Program.

4.37.160 Chapter is Severable.

If any provision of this chapter or the application thereof to any person or circumstances held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provisions or its application, and to this end the provisions of this chapter are severable.

SECTION 2. Ordinance is Severable.

If any provision of this ordinance or the application thereof to any person or circumstances held invalid, such invalidity shall not affect the other provisions of this ordinance which can be given effect without the invalid provisions or its application, and to this end the provisions of this ordinance are severable.

SECTION 3. City-wide Park Fee. The City Council hereby declares its intention to adopt a fee to recover the costs of providing city-wide park and recreation facilities required by the General Plan. No building permit for a dwelling unit shall be issued unless the applicant shall agree, in writing, to be subject to such a City-wide Park Fee up to the amount of \$735.00 if it is adopted within one hundred and twenty (120) days of the effective date of this ordinance.

SECTION 4. Urgency Ordinance. This ordinance is declared to be an urgency measure, immediately necessary for the public peace, health and safety. It shall take effect immediately upon its adoption. A statement of urgency is as follows:

The extraordinarily rapid pace of development within the City necessitates immediate imposition of fees to fund the infrastructure to serve that development. Delay in adoption or the effective date of this ordinance would result in hundreds of building permits being issued without those permits bearing their fair share of costs.

SECTION 5. Posting. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations within the City and she shall immediately after such posting enter in the Ordinance Book, under the record of the ordinance, a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 4th day of January, 1989, by the following vote on roll call:

AYES COUNCILMEMBERS: Tom Chambliss, Phil Ozenick, John M. Byouk,
Mel Hamel, Bill Santucci

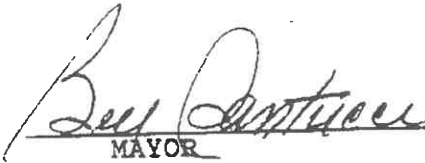
NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

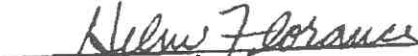
[December 21, 1988 Revision]

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[Urgency Version]


MAYOR

ATTEST:


city clerk

This Ordinance amends the
Roseville Municipal Code. Please
fasten in codebook until
next update.

File 01

ORDINANCE NO. 2424

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AMENDING SECTIONS 4.38.020 AND 4.38.050 OF CHAPTER 4.38
OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE, RELATING
TO CITY-WIDE PARK FEES

THE CITY OF ROSEVILLE ORDAINS:

Section 1: Sections 4.38.020 and 4.38.050 of Chapter 4.38
of Title 4 of the Roseville Municipal Code are hereby amended to
read as follows:

4.38.020 Definitions.

The following words are defined for purposes of this chapter
as follows:

A. "Building Permit" means the permit issued or required by
the City for the construction of any Dwelling Unit pursuant to
and as defined by the Building Code.

B. "Capital Improvement Program" means that list of
proposed City-wide park and recreation facilities, improvements,
or infrastructure totaling \$35,660,062 (in 1991 dollars) prepared
by the Department and attached to the Study as Exhibit "A".

C. "Department" means the Department of Parks and
Recreation.

D. "Director" means the Director of the Department.

E. "Facilities" means those city-wide park and recreation
facilities, land, improvements, or infrastructure shown and
included on the Capital Improvement Program.

F. "Fee" or "City-Wide Park Fee" means the Fee established
by this Chapter 4.38. The Fee shall be collected prior to the
approval of any Building Permit. The Fee shall be used solely to
finance the Facilities.

G. "City-Wide Park Fund" means the special interest-bearing
fund established pursuant to Section 4.38.030.

H. "Study" means both the study entitled "Proposed City-
wide Park Fees" dated March 3, 1989 and the study entitled
"Increase of the City-Wide Park Fee" dated March 14, 1991 by the
Director. The Study is on file in the Offices of the Director
and the City Clerk.

I. "Dwelling Unit" means a building or part of a building
designed for occupancy as a residence by one family.

J. "Single Family Dwelling" means a building designed for
occupancy as a residence by one family, including without
limitation, mobile homes.

K. "Multiple Family Dwelling" means a building designed for
occupancy as a residence by two or more families, living
independently of each other. Provided, that multiple family
dwelling also includes forms of congregate living, including,
without limitation, senior citizen homes, retirement homes, or
boarding homes.

L. "Credit" means a reduction in the Fee representing the pro-rata share of City-wide park lands already dedicated during approval or development of a development agreement for a specific plan.

4.38.050 Amount of City-Wide Park Fee.

The Fee shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u>
Residential, Single Family Dwelling	\$1,195.50 per Dwelling Unit
Residential, Multiple Family Dwelling	\$1,195.50 per Dwelling Unit

SECTION 2. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 15th day of May, 1991, by the following vote on roll call:

AYES COUNCILMEMBERS: Bill Santucci, Harry Crabb, Jr., John Byouk,
Mel Hamel, Pauline Roccucci
NOES COUNCILMEMBERS: None
ABSENT COUNCILMEMBERS: None

Pauline Roccucci
MAYOR

ATTEST:

Charles A. Anderson
ASSISTANT City Clerk

ORDINANCE NO. 2969

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AMENDING SECTIONS 4.37.050, 4.37.060, 4.37.070 AND 4.37.100 OF CHAPTER 4.37
AND REPEALING CHAPTER 4.36 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL
CODE, RELATING TO SOUTHEAST, NORTHEAST AND NORTHCENTRAL
ROSEVILLE SPECIFIC PLAN AREAS AND NORTH INDUSTRIAL AND INFILL AREAS
NEIGHBORHOOD AND COMMUNITY PARK FEES AND RESIDENTIAL
CONSTRUCTION TAX

THE CITY COUNCIL OF THE CITY OF ROSEVILLE DOES ORDAIN AS FOLLOWS:

SECTION 1: Sections 4.37.050, 4.37.060, 4.37.070 and 4.37.100 of Chapter 4.37 of Title 4 of the Roseville Municipal Code are hereby amended to read as follows:

4.37.050 Southeast Roseville Specific Plan Area.

The fee in the Southeast Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
Residential, single-family dwelling	\$1,017.00
Residential, multiple-family dwelling	\$ 704.00

4.37.060 Northeast Roseville Specific Plan Area.

The fee in the Northeast Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
Residential, single-family dwelling	\$725.00
Residential, multiple-family dwelling	\$483.00

4.37.070 Northcentral Roseville Specific Plan Area.

Land Use Category

<u>Amount of Fee</u> <u>(per dwelling unit)</u>
--

Residential, single-family dwelling	\$894.00
Residential, multiple-family dwelling	\$574.00

The NCRSP Neighborhood Park Fees set forth above reflect the park fees which remain to be paid after reductions have been made in the fees to reflect appropriate credits for those portions of the fees which have been prepaid by NCRSP landowners in accordance with their development agreements with the City. The total NCRSP Neighborhood Park Fees for single-family dwellings and multiple-family dwellings, including those portions which have been prepaid, are \$1,185 and \$769, respectively.

4.37.100 North Industrial and Infill Areas.

The fee in the North Industrial and Infill Areas shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
Residential, single-family dwelling	\$672.00
Residential, multiple-family dwelling	\$432.00

SECTION 2. Chapter 4.36 of Title 4 of the Roseville Municipal Code is hereby repealed.

SECTION 3. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

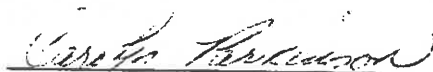
SECTION 4. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 21st day of February, 1996, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Mel Hamel, Claudia Gamar, Randolph Graham, Pauline Roccucci, Harry Crabb
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	None


MAYOR

ATTEST:


City Clerk

ORDINANCE NO. 3033

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AMENDING SECTION 4.37.080 OF CHAPTER 4.37
OF TITLE 4 OF THE ROSEVILLE MUNICIPAL
CODE, RELATING TO THE NORTHWEST ROSEVILLE SPECIFIC PLAN AREA
NEIGHBORHOOD AND COMMUNITY PARK FEES AND RESIDENTIAL
CONSTRUCTION TAX

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Section 4.37.080 of Chapter 4.37 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.37.080 Northwest Roseville Specific Plan Area.
The fee in the Northwest Roseville Specific Plan Area shall be:

<u>Land Use Category</u>	<u>Amount of Fee</u> <u>(per dwelling unit)</u>
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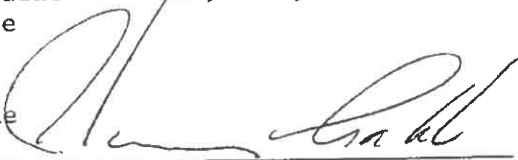
Residential, single-family dwelling	\$578.00
Residential, multiple-family dwelling	\$389.00

SECTION 2. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 4th day of September, 1996, by the following vote on roll call:

AYES	COUNCILMEMBERS:	Mel Hamel, Claudia Gamar, Randolph Graham, Pauline Roccucci, Harry Crabb
NOES	COUNCILMEMBERS:	None
ABSENT	COUNCILMEMBERS:	None


MAYOR

ATTEST:


City Clerk

**Electric Backbone Impact
Fee Ordinance No. 6097**

ORDINANCE NO. 6097

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 4.54.020 AND 4.54.050 OF CHAPTER 4.54 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRIC BACKBONE MITIGATION FEE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 4.54.020 of Chapter 4.54 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.54.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. “Building permit” means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- B. “Capital improvement program” means that list of proposed electric system facilities, improvements, or infrastructure totaling \$28,650,000 referenced in the 2019 UFS Study.
- C. “Department” means the electric utility department.
- D. “Director” means the director of the department.
- E. “Facilities” mean those electric system facilities or infrastructure shown and included on the capital improvement program.
- F. “Improvement plan” means a site plan of property proposed for development showing all required improvements that must be approved by the city prior to the issuance of a building permit for the property.
- G. “Fee” or “electric backbone mitigation fee” or “backbone fee” means the fee established by this Chapter 4.54. The fee shall be collected prior to the approval of any building permit. The fee shall be used solely to finance the facilities. The fee as codified in this chapter has previously been imposed for the same purposes, pursuant to motion of the city council.
- H. “Study” or “System Study” means the 2019 UFS Consultant Study. The Study is on file in the office of the city clerk.

SECTION 2. Section 4.54.050 of Chapter 4.54 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

4.54.050 Electric backbone mitigation fee.

The electric backbone mitigation fee shall be:

Type of Development	Amount of Fee
Apartments, condominiums, townhouses and mobile homes	\$360.95 per dwelling unit
Other residential units including single-family homes	\$496.31 per dwelling unit
General service (all other commercial/office/industrial)	\$90.24 per kVA

SECTION 3. This ordinance shall be effective at the expiration of sixty (60) days from the date of adoption.

SECTION 4. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this 15th day of May, 2019, by the following vote on roll call:

AYES COUNCILMEMBERS: Bernasconi, Alvord, Roccucci, Houdesheldt

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



 MAYOR

ATTEST:



 City Clerk

Solid Waste Impact Fee

Ordinance No. 6501

ORDINANCE NO. 6501

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE REPEALING AND REPLACING CHAPTER 9.12 OF TITLE 9 OF THE ROSEVILLE MUNICIPAL CODE REGARDING GARBAGE AND WASTE COLLECTION AND AMENDING CHAPTER 9.17 OF TITLE 9 OF THE ROSEVILLE MUNICIPAL CODE REGARDING REFUSE HAULING AND RECYCLING, AND DECLARING THIS ORDINANCE TO BE EFFECTIVE JUNE 1, 2022 AS AN URGENCY ORDINANCE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Chapter 9.12 of Title 9 of the Roseville Municipal Code is hereby repealed and replaced in its entirety to read as follows:

Chapter 9.12

WASTE COLLECTION

9.12.010 Definitions.

A. "Act" means the California Integrated Waste Management Act of 1989 (sometimes referred to as "AB 939"), including but not limited to, the Jobs and Recycling Act of 2011 (AB 341), SB 1016 (Chapter 343, Statutes of 2008), the Mandatory Commercial Organics Recycling Act of 2014 (AB 1826), and the Short-Lived Climate Pollutants Bill of 2016 (SB 1383), Public Resources Code § 40000 and following as it may be amended, and as implemented by the regulations of CalRecycle.

B. "California Code of Regulations" or "CCR" means the State of California Code of Regulations.

C. "Collection" means the operation of gathering together within the City and transporting to the point of disposal or processing of any Garbage, Recyclables, and Organic Waste.

D. "Commercial Business" or "Commercial" means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a multifamily residential dwelling, or as otherwise defined in 14 CCR Section 18982(a)(6). A Multi-Family Residential Dwelling that consists of fewer than five (5) units is not a Commercial Business for purposes of implementing this ordinance.

E. "Commercial Edible Food Generator" includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in Sections 9.12.010(X) and 9.12.010(Y) of this Chapter.

F. "Container" means any bin, box, or cart used for the purpose of holding Garbage, Recyclables or Organic Waste for Collection.

G. "Representative" means an entity that the City contracts with or otherwise arranges to carry out any responsibilities of this Chapter, as authorized by 14 CCR Section 18981.2. A Representative may be a government agency, a private entity, or a combination of those entities.

H. "Edible Food" means food intended for human consumption, or as otherwise defined in 14 CCR Section 18982(a)(18). "Edible Food" is not Solid Waste if it is recovered and not discarded. Nothing in this Ordinance or in 14 CCR, Division 7, Chapter 12 requires or authorizes the recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.

I. "Food Recovery" means actions to collect and distribute Edible Food that otherwise would be disposed.

J. "Food Recovery Organization" means an entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities or as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:

1. A food bank as defined in Section 113783 of the Health and Safety Code;
2. A nonprofit charitable organization as defined in Section 113841 of the Health and Safety Code; and
3. A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.

K. "Garbage" means all putrescible and nonputrescible solid, semisolid, and liquid wastes generated or accumulated through the normal activities of a premises. Garbage does not include Recyclables or Organic Waste that is Source Separated and set out for the purposes of Collection and recycling.

L. "Multi-Family Residential Dwelling" or "Multi-Family" means of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered Commercial Businesses.

M. "Organic Waste" means Solid Waste containing material originated from living organisms and their metabolic waste products, including but not limited to food waste, green waste, organic

textiles and carpets, lumber, wood, paper products, printing and writing paper, manure, biosolids, digestate, and sludges or as otherwise defined in the Act. Biosolids and digestate are as defined by the Act.

N. "Organic Waste Generator" means a person or entity that is responsible for the initial creation of Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(48).

O. "Person" means any institution, public or private corporation, governmental unit or jurisdiction, individual, company, firm, association, partnership or other entity.

P. "Prohibited Container Contaminants" means (1) discarded materials placed in the designated Organic Waste Container that are not identified as acceptable Source Separated Organic Waste for the City's designated Organic Waste Container; (2) discarded materials placed in the Garbage Container that are identified as acceptable Source Separated Organic Waste, which are to be separately collected in City's designated Organic Waste Container; and, (3) Excluded Waste, as described herein, placed in any container.

Q. "Recyclables" shall mean those materials that are separated from Solid Waste prior to disposal to be recycled consistent with the requirements of the Act. The City may adopt a schedule of materials suitable for recycling, as determined by resolution of the City Council, or as set forth in a collection agreement, which may be revised periodically.

R. "Residential Householder" shall mean any Person or Persons holding or occupying a residential premises in the City, whether or not the owner of the residential premises.

S. "Residential Owner" shall mean the owner of any residential premises within the City.

T. "Self-Hauler" means a Person, who hauls Solid Waste, Organic Waste or Recyclables pursuant to the conditions set forth in section 9.12.20 of this Chapter. Self-Hauler also includes a Person who back-hauls waste, or as otherwise defined in 14 CCR Section 18982(a)(66). Back-haul means generating and transporting Organic Waste to a destination owned and operated by the generator using the generator's own employees and equipment, or as otherwise defined in 14 CCR Section 18982(a)(66)(A).

U. "Single-Family" means of, from, or pertaining to any residential premises with fewer than five (5) units.

V. "Solid Waste" has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and nonputrescible solid, semisolid, and liquid wastes, including Garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include hazardous waste, as defined in the State Public Resources Code Section 40141, radioactive waste regulated pursuant to the State Radiation Control Law, or medical waste regulated pursuant to the State Medical Waste Management Act.

W. "Source Separated" means materials, including commingled Recyclables, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or

reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of this Chapter, Source Separated shall include separation of materials by the generator, property owner, property owner's employee, property manager, or property manager's employee into different Containers for the purpose of Collection such that Source Separated materials are separated from Waste/Mixed Waste or other Solid Waste for the purposes of Collection and processing.

X. "Tier One Commercial Edible Food Generator" means a Commercial Edible Food Generator as defined by 14 CCR Section 18982(a)(73) as amended, and includes the following:

1. Supermarket.
2. Grocery Store with a total facility size equal to or greater than 10,000 sq. ft.
3. Food Service Provider.
4. Food Distributor.
5. Wholesale Food Vendor.

Y. "Tier Two Commercial Edible Food Generator" means a Commercial Edible Food Generator as defined by 14 CCR Section 18982(a)(74) as amended and includes the following:

1. Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 sq. ft.
2. Hotel with an on-site food facility and 200 or more rooms.
3. Health facility with an on-site food facility and 100 or more beds.

4. Large venue as defined in 14 CCR Section 18982(a)(39).

5. Large event, as defined in 14 CCR Section 18982(a)(38).

6. A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 sq. ft.

9.12.020 Private collection prohibited—Exception.

A. The City, its duly authorized agents, servants or employees, shall have the exclusive right to gather and collect Garbage within the City and it is unlawful for any person, except as otherwise provided in this chapter, to collect or gather Garbage within the City. The City Council, however, is empowered to grant permission to any person to collect or gather Garbage.

This prohibition shall not, however, apply to Self-Haulers as provided below:

1. The collection, transportation and disposal of construction and demolition debris by a contractor, handyman, repair person or other similar service provider as an incidental part of the services provided to its customers rather than as a hauling service; provided, that, such Solid Waste is not collected or transported by a third party hired for the primary purpose of collecting and transporting said materials, and further provided that such services comply with any ordinances, policies and regulations of City relating to the collection of such materials.

2. The collection, transportation and disposal of yard waste, green waste and related Solid Waste by a gardener or landscaper as an incidental part of the gardening or landscaping services provided to its customers, rather than as a hauling service; provided, that, such Solid Waste is not collected or transported by a third party hired for the primary purpose of collecting and transporting said materials.

3. Any person or entity collecting “Recyclables,” as that term is defined in Section 9.12.010(Q), sold or donated to it by the person or entity that generated such Recyclables (the “generator”); provided, however, to the extent permitted by law, if the generator is required to pay monetary or nonmonetary consideration for the collection, transportation, transfer or processing of Recyclables, the fact that the generator receives a reduction or discount in price (or in other terms of the consideration the generator is required to pay) shall not be considered a sale or donation, and provided that such services comply with any ordinance, policies and regulations of the City relating to the collection of such materials.

9.12.030 Organic Waste Generator Requirements.

A. Single-Family Organic Waste Generators shall comply with the following requirements:

1. Subscribe to and maintain Organic Waste Collection services for all Organic Waste. The City shall have the right to review the number and size of a generator’s Containers to evaluate adequacy of capacity provided for each type of Collection service for proper separation of materials and containment of materials. Single-Family Organic Waste Generators shall adjust service level for its Collection services as requested by the City. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste on site, and/or using a community composting site pursuant to 14 CCR Section 18984.9(c).

2. Participate in the City’s Organic Waste collection service(s) by placing Source Separated Organic Waste in the Container identified and designated for Source Separated Organic Waste and placing all other materials in the Container identified and designated for such materials.

3. Place Containers as follows:

a. Residences Having Street Frontage Only. Containers must be placed for collection at curbside in front of residence. The wheels of the Container will be placed in the gutter with the handle facing the residence. Containers will be at least six feet from any obstruction such as automobiles, trailers, motor homes, fences, lampposts, portable basketball hoops, mailboxes, or other automated containers. Containers are not to block pedestrian access.

b. Residences with Alley Access. Containers must be placed for collection on private property adjacent to the alley property line, with direct access from the alley. The base of the Container will be placed on a stable, level surface with the handle facing the residence. Containers will be at least six feet from any obstructions such as automobiles, trailers, motor homes, fences, portable basketball hoops, lampposts, mailboxes, or other automated containers.

c. All Containers must be at curbside no later than the time as directed by the environmental utilities director or his or her designee.

B. Generators that are Commercial Businesses, excluding Multi-Family Residential Dwellings shall comply with the following requirements:

1. Subscribe to and maintain Organic Waste Collection services for all Organic Waste. The City shall have the right to review the number and size of a generator's Containers to evaluate adequacy of capacity provided for each type of Collection service for proper separation of materials and containment of materials. Single-Family Organic Waste Generators shall adjust service level for its Collection services as requested by the City. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic

Waste on site, and/or using a community composting site pursuant to 14 CCR Section 18984.9(c).

2. Participate in the City's Organic Waste collection service(s) by placing Source Separated Organic Waste in the Container identified and designated for Source Separated Organic Waste and placing all other materials in the Container identified and designated for such materials.

3. Supply and allow access to adequate number, size and location of collection Containers with labels or colors sufficient for employees, contractors, tenants, and customers, in compliance with the City's Collection service requirements.

4. Excluding Multi-Family Residential Dwellings, Commercial Businesses shall provide Containers for the Collection of Source Separated Organic Waste and Garbage in all indoor and outdoor areas where disposal Containers are provided for customers, for materials generated by that business. Furthermore, the Commercial Businesses shall place Containers in such place as shall be convenient to the City for removal of Organic Waste and Garbage. Storage of other equipment or material will not be allowed.

5. Excluding Multi-Family Residential Dwellings, Containers provided by Commercial Businesses shall have either:

a. A body or lid that conforms with the Container colors provided through the Collection service provided by the City, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A Commercial Business is not required to replace functional Containers, including Containers purchased prior to January 1, 2022, that do not comply with the requirements of the

subsection prior to the end of the useful life of those Containers, or prior to January 1, 2036, whichever comes first.

b. Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that Container, or Containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the Container.

C. Generators that are Commercial Businesses, excluding Multi-Family Residential Dwellings shall:

1. To the extent practical through education, training, inspection, and/or other measures, prohibit employees from placing materials in a Container not designated for those materials per the City's Collection service.

2. Periodically inspect all Containers for contamination and inform employees if Containers are contaminated and of the requirements to keep Prohibited Container Contaminants out of those Containers pursuant to the Act.

3. Annually provide information to employees, contractors, tenants, and customers about Organic Waste proper sorting and recovery requirements.

4. Nothing in this section prohibits a generator subject to these provisions from preventing or reducing waste generation or managing Organic Waste on site.

5. Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to Section 9.12.110 of this Chapter.

9.12.040 Waivers.

- A. The City, in its sole discretion, may issue waivers to qualifying Commercial Businesses for physical space limitations, and/or de minimis volume waivers for Commercial Generators.
- B. Commercial Businesses requesting a physical space waiver shall:
 - 1. Submit an application form specifying the type(s) of Collection services for which they are requesting a compliance waiver.
 - 2. Provide documentation that the premises lacks adequate space for the required Containers including documentation from the contractor, licensed architect, or licensed engineer.
 - 3. Provide written verification to the City that it is still eligible for physical space waiver every five years, if the City has approved application for a physical space waiver.
- C. Commercial Businesses requesting a de minimis waiver shall:
 - 1. Submit an application specifying the Collection services that they are requesting a waiver from.
 - 2. Provide documentation that either:
 - a. The Commercial Business' total Solid Waste Collection service is two cubic yards or more per week and Organic Waste subject to Collection in the designated Containers comprises less than 20 gallons per week per applicable Container of the business' total waste; or
 - b. The Commercial Business' total Solid Waste Collection service is less than two cubic yards per week and Organic Waste subject to Collection in the designated Containers

comprises less than 10 gallons per week per applicable Container of the business' total waste.

- c. For the purposes of subsections (a) and (b) above, total Solid Waste shall be the sum of the weekly Garbage Collection Container volume, Recyclables Collection Container volume and Organic Waste Collection Container volume, measured in cubic yards.
3. Notify the City if circumstances change such that Commercial Business's Organic Waste exceeds the threshold required for waiver, in which case the waiver will be rescinded.
4. Provide written verification of eligibility for de minimis waiver every 5 years, if the City has approved a de minimis waiver.

9.12.050 Removal by owner or tenant.

Nothing contained in this chapter shall be construed as prohibiting the owner or tenant of any premises in the City from destroying or carrying away any Garbage in order to reduce the amount to be taken away by the City, or its duly authorized agents or employees, but not by means of any person who shall in any way receive the benefits of the use of any such Garbage for feed for poultry, hogs or other livestock, unless such person shall receive permission from the City council to carry away such garbage. Nothing contained in this section shall be construed as relieving any person from paying the regular garbage fees established for the City.

9.12.060 Removal weekly by City.

All Garbage accumulated at or on any premises within the City shall be removed by the City at regular intervals of once a week within the City limits, or more often at the request of any tenant, occupant or lessee, and delivered to the "authorized solid waste management facility."

9.12.070 Container requirements.

The environmental utilities director or his or her designee shall determine the size and specifications of all Containers used for the purposes of Collection under this Chapter.

9.12.080 Collection from certain floors prohibited.

The City shall not provide Collection for the purposes of this Chapter from above the first floor of any premises, nor from the basement of any premises.

9.12.090 Charges for Collection.

A. Residential.

1. Each and every householder or tenant occupying any dwelling, house, or residence, shall pay to the City, or its authorized agent, a fixed minimum charge as set forth in this section as a refuse rate. Such fixed minimum is based upon service of one call per week, irrespective of whether there is any refuse to remove from any premises.

2. Automated Container Service. Each premises shall be assigned City-owned Containers. Containers will be serviced by automated Collection. All Garbage and Source Separated Organic Waste for Collection must be contained within the Container(s) designated for such materials with the lid closed and must fall freely from Container when dumped. Each such premises shall be provided Collection regularly, as determined by the environmental utilities director or his or her designee.

3. For collection of additional containers beyond those covered by the fixed minimum rates established in this chapter, the collection charge shall be that identified in this section.

4. An additional or “extra” pickup may be requested beyond the minimum service required by this chapter. Each such additional or extra pickup shall be subject to a fixed fee. Return service for Containers placed out late may be requested. Each “out late” pickup shall be subject to a fixed fee.

5. Rates for Residential Collection. Effective July 1, 2021, and July 1, 2022, the residential rates on billings shall be as follows:

Residential Refuse Service	Effective 7/1/2021	Effective 7/1/2022
Fixed refuse monthly charge (one trash container and one green waste container as identified in Section 9.12.100(A)(2))	\$31.06	\$36.05
Each additional mixed waste Container	\$21.24	\$24.65
Each additional Source Separated Organic Waste container	\$11.28	\$13.10
Additional pickup of a mixed waste Container (also “out late” fee)	\$20.30	\$23.56
Additional pickup of a Source Separated Organic Waste Container (also “out late” fee)	\$14.92	\$17.32
Fixed fee for the return of a confiscated Source Separated Organic Waste Container due to contamination	\$145.00	\$168.27
Move in box pick-up	\$109.77	\$127.39
Temporary dumpster delivery and removal (6 yards only)	\$152.19	\$176.65
Source Separated Organic Waste contamination fee (applied to account after third notification)	\$30.36	\$35.24
Residential return trip fee (applied when service is requested but container is inaccessible)	\$30.36	\$35.24
Container exchange (customer requested in excess of 1x/12 months)	\$30.36	\$35.24

Residential Refuse Service	Effective 7/1/2021	Effective 7/1/2022
Container exchange (due to misuse—melted or damaged beyond reuse)	\$90.70	\$105.26

B. Commercial.

1. A landlord, property owner, property manager or management company of a Commercial Business that has a commercial dumpster shall pay to the City, or its authorized agent, a fixed charge as set forth by the city council as a refuse rate. Monthly charges will be applied to a single account per service. Such rates and fees are based upon a minimum service of one call per week, irrespective of whether there is any refuse to remove from any premises.

A landlord, property owner, property manager or management company with multiple tenants who must share a commercial dumpster shall be responsible for the refuse utility bill of the tenants.

2. Commercial Frontloader, Rearloader, Roll-Off, and Automated Container Services are provided by the City.

An additional or extra pick up may be requested beyond the minimum service required by this chapter. Each such additional or extra pick up shall be subject to a fixed fee.

Temporary Commercial Collection must be charged to a City of Roseville customer utility account. A “Garbage only” account may be requested for temporary services. See Chapter 14.04 "Utility Customer Billing, Accounting and Collections" for information about establishing a new account.

Timeframe for Temporary Customer Service. Temporary dumpsters for Commercial Business use must be serviced weekly and removed within a 90-day period. It is the customer's responsibility to schedule services. If a temporary dumpster is not emptied within seven consecutive days of its delivery or last Collection, the account shall be assessed a weekly rental fee per subsection (B)(7), Rates for Commercial Collection.

3. Multi-Family Residential Dwellings will need to provide proof to the City that Source Separated Organic Waste such as green waste are being recycled or diverted from the landfill in an appropriate manner, as determined by the environmental utilities director or his or her designee. The City can also provide green waste services, if necessary.

The City will collect all Source Separated Organic Waste, unless a Commercial Business had Collection services in place before September 28, 2014, the date AB 1826 was approved. Any Commercial Business with a collection contract in effect before this date can continue with providers until the contract expires. Once the contract expires the Commercial Business will default to City Collection service as provided for in this chapter.

4. An additional or special pickup may be requested beyond the minimum service required by this chapter. Each such additional or special pickup shall be subject to a fixed fee.

5. Rates for Commercial Collection. Effective July 1, 2021, and July 1, 2022, the commercial rates on billings shall be as follows:

Frontloader and Rearloader Commercial Services*	Effective 7/1/2021	Effective 7/1/2022
Waste service minimum monthly charge	\$34.83	\$40.42
Automated container commercial service (per Container, where available; Organic Waste service not available)	\$31.06	\$36.05

Frontloader and Rearloader Commercial Services*	Effective 7/1/2021	Effective 7/1/2022
Streetscape and LLD containers*	\$8.20	\$9.52
Hand pickup service* (up to three 30-gallon cans or six bags per week, where available)	\$34.83	\$40.42
Frontloader and rearloader* trash dumpster per yard charge	\$12.74	\$14.79
Frontloader and rearloader* trash compactor per yard charge	\$22.96	\$26.65
Frontloader cardboard dumpster and compactor per yard charge	\$3.91	\$4.54
Commercial bin assistance (per occurrence)	\$54.86	\$63.67
Recyclable material contamination fee (applied after third notification)	\$30.36	\$35.24
Lock delivery or replacement (per occurrence)	\$18.22	\$21.15
Lock service – (per Container, per month)	\$12.15	\$14.10
Push/pull charges (per Container, per month)	\$18.22	\$21.15
Extra pickup charge (percentage of monthly base rate plus return trip charge)	25%	25%
Exchange bin (for dirty bin in excess of 1x per 12 months)	\$91.08	\$105.70
Commercial return trip fee (applied when service is requested but Container is inaccessible; also used to calculate commercial extra pickups)	\$30.36	\$35.24
Emergency after-hours service fee (per service)	\$196.06	\$227.53
Commercial standby fee (per 15 minutes when asked by onsite customer to wait)	\$72.86	\$84.56

* A premium of 25% will be added to all rearloader services.

Roll-Off Commercial Open Top and Compactor Services	Effective 7/1/2021	Effective 7/1/2022
Minimum charge per haul (base rate) without tonnage* (all sizes and material)	\$379.39	\$440.28

Pleasant Grove Wastewater Treatment Plant sludge-hauling fee (per bin)	\$267.12	\$309.99
Roll-off tonnage fees (tipping fees)	Pass-through rates apply*	
Compactor cleaning service (hauling charges also apply)	\$512.68	\$594.96
Return trip fee (scheduled bin not ready for haul, customer requests return later on same day – per occurrence)	\$36.43	\$42.28
Roll-off relocation fee (no haul – per occurrence)	\$60.72	\$70.47

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority. With City department head approval, some entities may pay tonnage charges directly to Western Placer Waste Management Authority.

Temporary Frontloader and Roll-Off Fees	Effective 7/1/2021	Effective 7/1/2022
Frontloader and rearloader temporary dumpster delivery and removal fee	\$75.75	\$87.91
Frontloader and rearloader temporary dumpster per yard fee (plus trip fee for extra pickups)	\$12.74	\$14.79
Frontloader and rearloader temporary dumpster rental fee per week	\$72.11	\$83.69
Roll-off temporary dumpster hauling fee*	\$379.39	\$440.28
Roll-off temporary dumpster rental fee per week	\$130.94	\$151.96

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority. With City department head approval, some entities may pay tonnage charges directly to Western Placer Waste Management Authority.

C. Shared Compactor Rates. Shared compactor rates are applicable to the City of Roseville downtown specific plan area. Exact rates are determined on a site-specific basis based on the following criteria:

	Cost per 1,000 square feet of building area or per dwelling unit Effective 7/1/2021	Cost per 1,000 square feet of building area or per dwelling unit Effective 7/1/2022	
Below are the square footage rates for shared compactors. If a customer's site-specific charge does not exceed the fixed minimum charge, they will be subject to the monthly fixed minimum charge.			
Monthly Minimum (Fixed)	\$34.83	\$40.42	
Tier 1: Cost per 1,000 square feet of building area or per dwelling unit	\$7.28	\$8.45	Tier 1 includes business types that are determined low use by the environmental utilities director. Typical examples of low use are retail and office establishments and small apartment units.
Tier 2: Cost per 1,000 square feet of building area	\$29.34	\$34.05	Tier 2 includes business types that are determined medium use by the environmental utilities director. Typical examples of medium use are relatively smaller establishments such as bars and grills, coffee shops and delis; selling or serving food but not considered a full-service restaurant.
Tier 3: Cost per 1,000 square feet of building area	\$61.98	\$71.93	Tier 3 includes business types that are determined high use by the environmental utilities director. A typical example of high use is full-service restaurants, restaurant/bakeries, and similar establishments. Full-service restaurants are defined as primarily dine-in establishments with established menus, and a minimum of two meals per day (e.g., lunch and dinner).

D. Shared Compactor Organic Tiers. Organics tiers are applicable to some shared compactor units depending on compactor tier and usage type. Exact rates are determined on a site-specific basis based on the following criteria:

Commercial Shared Compactor Organic Tiers	Effective 7/1/2021	Effective 7/1/2022
Tier 1	\$0.00	\$0.00
Tier 2	\$99.50	\$115.47
Tier 3	\$198.92	\$230.85

E. Rates for Commercial Organic Waste Collection. Effective July 1, 2021 and July 1, 2022, the Commercial Organic Waste Collection rates on billings shall be as follows:

Organic Waste Collection Rates	Minimum Monthly Charge (Effective 7/1/2021)	Minimum Monthly Charge (Effective 7/1/2022)
0-2 yards	\$99.50	\$115.47
0-4 yards	\$198.92	\$230.85
5 yards	\$248.66	\$288.57
6 yards	\$298.34	\$346.22
7 yards	\$348.22	\$404.10
8 yards	\$397.83	\$461.68
9 yards	\$447.52	\$519.34
10 yards	\$497.24	\$577.04
11 yards	\$547.12	\$634.92
12 yards	\$596.68	\$692.44

Additional empty of organics container	\$74.62	\$86.60
Empty of contaminated organics container	\$99.50	\$115.47

9.12.100 Solid waste impact fee.

A. Solid Waste Impact Fee Established. Each Single Family Waste Generator and Commercial Waste Generator serviced by City-owned Containers Collection pursuant to this chapter shall pay a solid waste impact fee upon issuance of a building permit as described below. The fee is based on a "Study" (Solid Waste Impact Fee Model), which is attached to the council communication, dated February 15, 2006, entitled "Solid Waste Impact Fee." Containers shall be delivered upon issuance of a certificate of occupancy for the unit/development by the chief building inspector.

1. Noncommercial.

a. Single-family residential dwelling unit: \$410.00 per unit;

b. Multifamily residential dwelling unit: \$139.00 per unit.

2. Commercial/industrial development: \$0.34 per square foot.

B. Ownership. The City shall retain ownership of the Containers. Persons owning or renting property served by such Containers are responsible for the security of the Containers. In the event of fire, theft, or other disappearance of Container from the property a replacement Container will be obtained from the City upon payment of the fee established in subsection A of this section. Persons owning or renting property served by such Containers shall, upon vacating the premises, leave the primary Container for the next occupant in a secure location upon the

premises. Persons who have ordered an extra Container shall, upon vacating the premises, call the City to have the extra container removed. Persons owning or renting property served by such Containers are responsible for the appearance and cleanliness of the Container.

C. Replacement Containers. A replacement Container may be obtained upon payment of the fee established in subsection A of this section. Replacement of a Container no longer usable due to normal wear shall not be subject to a replacement fee.

9.12.110 Requirements for Commercial Edible Food Generators and Food Recovery Organizations.

A. Tier One Commercial Edible Food Generators must comply with the requirements of this Chapter 9.12 commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024.

B. Large venue or large event operators not providing food services, but allowing for food to be provided by others, shall require food facilities operating at the large venue or large event to comply with the requirements of this Chapter, commencing January 1, 2024.

C. Commercial Edible Food Generators shall comply with the following requirements:

1. Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
2. Contract with or enter into a written agreement with Food Recovery Organizations or Food Recovery services for: (i) the collection of Edible Food for Food Recovery; or (ii) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.

3. Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
4. Allow the environmental utilities director or his or her designee to access the premises and review records to ensure compliance with this section as permitted by 14 CCR Section 18991.4.
5. Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4, and as may be amended:
 - a. A list of each Food Recovery service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - b. A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - c. A record of the following information for each of those Food Recovery services or Food Recovery Organizations:
 - i. The name, address and contact information of the Food Recovery service or Food Recovery Organization.
 - ii. The types of food that will be collected by the Food Recovery service or Food Recovery Organization.
 - iii. The established frequency that food will be collected.

iv. The quantity of food, measured in pounds recovered per month, collected by a Food Recovery service or Food Recovery Organization for Food Recovery.

D. Commercial Edible Food Generators shall submit an annual report, within thirty (30) days upon request by the City, that includes the information required by subsection (C) above to the environmental utilities director or his or her designee commencing on January 1, 2022 for Tier One Commercial Edible Food Generators and commencing January 1, 2024 for the Tier Two Commercial Edible Food Generators. The environmental utilities director or his or her designee is authorized to increase the reporting frequency to require semi-annual or quarterly reporting for some or all of the information listed above.

E. Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):

1. The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
2. The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.

F. Nothing in this ordinance or in 14 CCR, Division 7, Chapter 12 requires or authorizes the recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.

G. Nothing in this ordinance shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017.

9.12.120 Accumulations of Solid Waste, Organic Waste, or Garbage Prohibited.

It is unlawful for any person to permit Solid Waste, Organic Waste, or Garbage to accumulate upon the premises owned or occupied by such person.

9.12.130 Container Collection.

A. Each Container subject to this Chapter shall be placed on the curb or parkway or in the alley for Collection, not earlier than the evening preceding and not later than 7:00 a.m. on the day of regular collection. Those Containers shall be removed from the curbs, parkways or alleys within 12 hours after the refuse has been collected therefrom.

B. The Collection services provided under this Chapter is rendered to all properties within the limits of the City, and no service shall be rendered outside the corporate limits of the City.

9.12.140 Collector's responsibility.

No City employees shall remove or dispose of, for such employee's individual use or benefit, any of the contents of any vessel, tank or receptacle used for the Collection, removal or disposal of Solid Waste, Organic Waste, or Garbage.

9.12.150 Disposing of Excluded Waste prohibited.

No person shall place any wearing apparel, bedding or other refuse from homes or other places where highly infectious or contagious diseases have prevailed or any explosive substance, poison, hazardous chemical, offal, or fecal matter in any receptacle or bundle offered for

collection by the City collector. Hazardous medical waste, including, but not limited to sharps, shall be handled by a licensed medical waste hauler and shall not be disposed of in materials offered for collection by the City. All items and substances identified in this section shall be collectively referred to and incorporated herein as "Excluded Waste."

9.12.160 Exclusive use of Containers.

A. It is unlawful for any person to dump or place any material into, or to utilize, any Containers provided under this Chapter without consent of the owner or lessee of the Container whenever a notice has been placed on the Container advising of the existence of this section.

B. It is also unlawful for any person, without the consent of the owner or lessee of the Container, to enter into said Container, whether or not a notice has been placed on such Container, for the purpose of salvaging items therein or for the purpose of utilizing the Container to rest or sleep therein.

9.12.170 Enforcement.

A. In addition to those penalties and procedures provided for in this Chapter, a violation of any provision of this Chapter may be enforced by the issuance of an administrative citation as set forth in Chapter 2.50 of this code.

B. Violations of this Chapter shall be prosecuted as infractions, and penalties imposed for such violations shall not be less than the minimum penalty amounts prescribed under 14 CCR Section 18997.2, as may be amended from time to time.

SECTION 2. Chapter 9.17 of Title 9 of the Roseville Municipal Code is hereby amended to read as follows:

Chapter 9.17

REFUSE HAULING AND RECYCLING

9.17.000 Short title.

This chapter shall be referred to as the City of Roseville Refuse Hauling and Recycling Ordinance.

9.17.010 Findings.

The ~~city~~City Council finds and declares that:

A. The City of Roseville (~~city~~City) currently operates a refuse collection service which provides periodic refuse collection and solid waste disposal from all residences and businesses within the ~~city~~City.

B. Lower rates and greater local control result when periodic refuse collection is a municipal function. It is in the best interest of the citizens of the ~~city~~City that periodic refuse collection remains a municipal service, and that no franchises be granted for such services.

C. Historically, the ~~city~~City has not provided for collection of construction related refuse on an irregular or special basis. Debris from construction, renovation and demolition of buildings (hereinafter "C&D waste" as defined in Section 9.17.020) represents a large portion of the volume of waste being generated in the ~~city~~City, and much of C&D waste is suitable for

recycling and reuse. Allowing private collection of such refuse would not adversely affect the [cityCity](#)'s regular, periodic refuse collection enterprise.

D. Under California law, as embodied in the California Integrated Waste Management Act (California Public Resources Code Section 40000 et seq.), the [cityCity](#) is required to prepare, adopt and implement waste source reduction and recycling elements to reach landfill diversion goals, and is required to make substantial reductions in the volume of waste materials going to landfills, under the threat of penalties. State law further provides that the [cityCity](#) may recover its costs associated with implementing such waste diversion programs.

E. Persons collecting or hauling refuse for the sole purpose of recycling such refuse provide an important service to residents of the [cityCity](#) by assisting the [cityCity](#) in diverting solid waste from the Western Regional Landfill.

F. Requiring disposal of refuse at the Western Placer Waste Management Authority Materials Recovery Facility (MRF) located in Placer County, which is owned, operated and maintained by the Western Placer Waste Management Authority, a regional governmental joint powers authority of which the [cityCity](#) is a constituent member, ensures the proper allocation of waste volumes and recycle credits to the [cityCity](#) for all waste generated in the [cityCity](#) and disposed of at the MRF.

G. In order for the [cityCity](#) to obtain credit under state law for such diversion, reports from recyclers are necessary to document the quantity of refuse which is being recycled.

9.17.020 Definitions.

For purposes of this chapter the following definitions apply:

“Building division” means the building division of the department of development services of the City of Roseville. The building division issues certificates of occupancy and permits for commercial and residential construction, renovation and/or demolition.

“Bulky waste” means household furniture, tree and brush limbs larger than two inches in diameter, tree stumps and intact dead trees.

“C&D waste” means discarded materials generally not considered water soluble, and nonhazardous in nature, including, but not limited to, steel, glass, brick, concrete, asphalt material, pipe, gypsum, wallboard, wood and lumber from the construction, renovation, demolition or destruction of a structure as part of a construction, renovation, demolition or landscaping project, and including rocks, soils, tree remains, green waste and bulky waste that normally results from land clearing, landscaping and development operations for a construction, renovation and/or demolition covered project located in the City of Roseville.

“City” means the City of Roseville, a municipal corporation.

“Construction, renovation and/or demolition” means all building, landscaping, remodeling, addition, removal, demolition or destruction of any facility or structure located in the ~~city~~[City](#), or any portion thereof, including, but not limited to, any tenant improvements to an existing facility or structure and including the use or disposal of designated recyclable and reusable materials.

“Construction, renovation and/or demolition waste recycling plan” means a written plan, on a form prescribed by the director of environmental utilities or representative, and submitted by a covered project applicant for the purpose of compliance with this chapter, including [the](#)

requirement to divert a goal to achieve a minimum of sixty-five 50 percent (65%) by weight
diversion requirement.

“Covered project” means and includes any project located in the ~~city~~City which consists of one or more of the following:

1. Demolition of a building or structure;
2. Demolition of a portion of a building or structure where a demolition permit is required;
3. Construction, addition, renovation or alteration of a single residential, commercial, industrial, or institutional building or structure of greater than 2,000 square feet;
4. Construction of a single residential, commercial, industrial, or institutional building or structure of less than 2,000 square feet if more than one such building is being constructed as part of the same development project. Examples include, but are not limited to, single-family homes built within a subdivision and multiple structures built on a single parcel of land.

“Department” means the environmental utilities department of the City of Roseville, unless otherwise specified.

“Designated recyclable and reusable materials” mean:

1. Masonry building materials generally used in construction, including, but not limited to, asphalt, concrete, rock, stone and brick;

2. Wood materials including any and all dimensional lumber, fencing or construction wood that is not chemically treated, creosoted, CCA pressure treated, contaminated or painted;

3. Vegetative materials including trees, tree parts, shrubs, stumps, logs, brush or any other type of plants that are cleared from a site for construction, renovation and/or demolition or other use;

4. Metals including all metal scrap such as, but not limited to, pipes, siding, window frames, door frames and fences;

5. Roofing materials including wood shingles, as well as asphalt, stone and slate based roofing material;

6. Salvageable materials includes all salvageable materials and structures including, but not limited to wallboard, doors, windows, fixtures, toilets, sinks, bath tubs and appliances.

“Director” means the director of environmental utilities, or authorized representative.

“Divert” or “diversion” means the setting aside of refuse for the purpose of recycling. Divert and diversion, for the purposes of this chapter, is achieved only when refuse is taken to the Western Placer Waste Management Authority Materials Recovery Facility identified and defined herein, and the quantities are attributed to the [cityCity](#) service area.

“Franchisee” means a person or entity holding a nonexclusive franchise hauler permit issued pursuant to this chapter.

“Garbage” means and includes, but is not specifically limited to, the following: all putrescible animal and vegetable wastes resulting from the handling, preparation, cooking and

consumption of food, or resulting from decay or storage of meat, fish, fowl, fruit, or vegetables. It also includes all household and kitchen waste, paper, rags, cans and bottles.

“Green waste” means all tree and plant trimmings, grass cuttings, plants, weeds, leaves, branches, and other similar materials other than bulky waste or garbage.

“Hazardous waste” means any waste that is defined as hazardous waste under Section 40141 of the California Public Resources Code, as amended from time to time.

“Monthly waste generation/disposal and diversion report” means the form approved by the department, as amended from time to time, for the monthly reporting of refuse hauled, disposed and/or diverted in accordance with the provisions of this chapter.

“Person” means any individual, firm, company, corporation or other organization acting as principal, agent or officer, servant or employee, for him or herself or any other individual, firm, company, corporation or other organization.

“Recyclable material” means material which has been retrieved or diverted from disposal or transformation for the purpose of recycling, composting or salvage.

This definition shall include, but not be limited to, corrugated cardboard, newspaper, phone books, junk mail, magazines, ferrous metals, nonferrous metals, recyclable glass (including redemption glass), mixed metals, nonrecyclable glass, aluminum (including redemption aluminum), and No. 1 (Polyethylene terephthalate – PET) and No. 2 (High density polyethylene – HDPE) plastics.

“Recycler” means a person who provides collection or removal of ~~recyclable material~~Recyclables from a customer’s site and/or who accepts ~~recyclable material~~Recyclables from the public for the sole purpose of recycling 100 percent of the refuse collected or removed.

“Refuse” means garbage, rubbish, C&D waste or all of these.

“Refuse hauler” means a person who provides the hauling of refuse from a site, for disposal and recycling, where the refuse hauler provides a container, drop box, garbage can or other receptacle for use by the customer which is either retrieved or emptied by the refuse hauler, or where the refuse hauler collects or removes refuse from a designated location on the customer’s site. Where the refuse is hauled solely for recycling rather than disposal, such person shall not be considered a refuse hauler.

“Rubbish” means and includes all waste (other than garbage, green waste, bulky waste, and C&D waste), including, without limiting the generality of, the following: paper, cardboard, bedding, rubber tires, rags, sawdust, sweepings, plaster, brick, window glass, cement, crockery, shells, metals, metal products, ashes, and all non-organic accumulations from garden and/or yard areas, not including C&D waste.

“Source separated” means material separated at the point of generation from mixed solid waste that contains less than:

1. Ten percent of total weight in contaminating solid waste that is not a recyclable commodity, such as paper, glass, metal or wood; and
 2. Thirty percent of total weight in contaminating solid waste that is not an inert;
- and

3. Shall include no more than one percent of total weight in putrescible solid waste as part of the contaminating solid waste.

For purposes of this definition of “source-separated” material, “inert” means solid waste and recyclables that are source-separated and do not contain hazardous waste (as defined in 22 CCR Section 66261.3 et seq., and as may be amended from time to time), or soluble pollutants at concentrations in excess of applicable water quality objectives, none of which solid waste, recyclables or soluble pollutants contain putrescible wastes, including concrete (that may have steel reinforcing bar embedded in the concrete), fully cured asphalt, glass, plastics, fiberglass, asphalt or fiberglass roofing shingles, brick, slag, ceramics, plaster, clay and clay products and any other materials determined by CalRecycle to constitute inerts; further including all materials determined by the State Water Resources Control Board to constitute inerts, such as treated industrial wastes, dewatered bentonite-based and drilling mud; but excluding gravel, rock, soil, sand and similar materials as they exist in their natural state, whether processed or not, that have never been used in connection with any structure, development, grading or other human purpose.

“Western Placer Waste Management Authority Materials Recovery Facility (MRF)” means the materials recovery facility located at 3195 Athens Avenue, Lincoln, California, which is owned, operated and maintained by the Western Placer Waste Management Authority, a regional governmental joint powers authority of which the [cityCity](#) is a constituent member.

9.17.030 Franchise required—Franchise application fee.

It is unlawful for any person to operate as a refuse hauler, including a refuse hauler of C&D waste from covered projects referenced in Section 9.17.050, without first obtaining a franchise from the [cityCity](#) in accordance with this chapter. The franchise, if granted, shall be

nonexclusive. Consistent with the provisions of this chapter, an application for a nonexclusive refuse hauling franchise shall be filed with the director. The application fee shall be in the amount as established by resolution adopted by the ~~city~~City Council, as amended from time to time. Notwithstanding the provisions of this section, a person who operates solely as a recycler shall not be required to obtain a franchise for refuse hauling.

9.17.040 Franchise term and franchise fee.

A franchise for refuse hauling shall be for a term of two years. In addition to a franchise application fee, each franchise shall be required to pay a franchise fee of six dollars and eighty-eight cents to the ~~city~~City for every ton of refuse collected and disposed of within the ~~city~~City. The franchise fee set forth in this section may be amended from time to time by resolution of the ~~city~~City council. The franchise fee shall be assessed based on the monthly reports required in Section 9.17.060, and shall be paid monthly by the franchisee upon submission of the required report.

A franchise may be renewed for one or more additional periods aggregating not more than two years,

upon the recommendation of the director. Any person holding a franchise for refuse hauling shall obtain, provide and continuously maintain a ~~city~~City business license, and shall obtain, provide and continuously maintain insurance pursuant to ~~city~~City insurance requirements as set forth in Section 9.17.090.

If franchise fees are not paid by the franchisee at the times required by this section, then in addition to the franchise fees, the franchisee shall pay a late payment charge in an amount

equal to two percent of the franchise fee that is due, plus interest equal to one and one-half percent per month of the entire balance due until paid in full.

9.17.050 ~~Hauling and recycling of C&D waste from covered projects~~ Diversion requirements.

A. A covered project shall divert from disposal not less than ~~50~~ sixty-five percent (65%) by weight of the C&D waste generated from the covered project. All C&D waste shall be disposed of at the MRF.

B. A covered project shall divert one hundred percent (100%) of rock, soil, tree remains, tree, and other vegetative matter debris shall be diverted from disposal to landfills through recycling, composting, reuse and/or other diversion programs.

9.17.060 Plan required prior to issuance of building or demolition permit.

A.B. No grading, building or demolition permit shall be issued by the building division for a covered project until the department has approved a Construction, Renovation and/or Demolition Waste Recycling Plan (the "Plan") for the covered project. The Plan shall be submitted to the department for approval, in a format prescribed by the director, as a component of the construction, building, renovation or demolition process. The plan shall contain a reasonably accurate estimate of the tonnage or other specified units of C&D waste expected to be generated by the covered project and shall identify the refuse haulers and/or recyclers to be used for the disposal of C&D waste.

B.C. During the term of the covered project, the project applicant shall recycle or divert the required percentage of C&D waste, in accordance with the approved ~~construction,~~

~~renovation and/or demolition waste recycling plan~~Plan and any procedures established by the director, and shall keep complete and accurate records thereof, including the weight of the C&D waste diverted.

CD. Failure to comply with the requirements of this section, including, but not limited to, the requirements of the ~~construction, renovation and/or demolition waste recycling plan~~approved Plan and/or the obligation to keep complete and accurate records, may be grounds for issuance of a “stop work” order in addition to other remedies provided in this chapter and under state law.

9.17.070 Compliance with diversion requirements.

AE. Within 30 days following the completion of the demolition phase of a covered project, and within 30 days following the completion of the construction phase of a covered project, the project applicant shall, as a condition precedent to final inspection and to issuance of any certificate of occupancy or final approval, submit a recycling report to the department, to demonstrate completion of compliance with the requirements of this section.

B. The report provided pursuant to this section shall show the types and tons or other amount of materials recycled, supported by written documentation of the records of measurement from the MRF. Receipts and weight tags will be used to verify that which is reported. The building division will not issue a certificate of occupancy unless the director or his or her designee first determines that the ~~construction, renovation and/or demolition waste recycling plan has been fulfilled~~covered project complied with the Plan.

9.17.080~~060~~ Reports required.

A. On a monthly basis, a person holding a refuse hauling franchise shall complete a monthly waste generation/disposal and diversion report, and submit that report to the department before the 15th day of each month setting forth the total tons of refuse hauled from the ~~city~~City and the total tons of refuse disposed at the MRF all during the preceding month. The report shall show the types and tons or other amount of materials recycled, supported by written documentation of the records of measurement from the MRF. Receipts and weight tags will be used to verify that which is reported.

B. Unless otherwise specified, all reports required by this section shall be in a format determined by the director or his or her designee.

C. If the monthly report required under subsection A is not filed by the due date, the report shall be deemed delinquent, and the franchisee shall pay to the ~~city~~City a delinquent report charge in the amount of \$50.00. If the report remains delinquent for more than 30 days, the franchisee shall pay to the ~~city~~City a delinquent report charge in the amount of \$100.00. Such delinquent report charge shall be in addition to any franchise fees or other charges payable by the franchisee for the same period of time.

9.17.~~090070~~ Regulations.

The director shall provide regulations as to the size, construction, and numbering of roll-on or other disposal boxes used by franchisees and may establish other regulations relating to refuse hauling services. Refuse haulers, including a refuse hauler of C&D waste from covered projects referenced in Section 9.17.050, shall be required to obtain an encroachment permit pursuant to Chapter 13.28 prior to placing any disposal box or other material within the public right-of-way.

9.17.100~~090~~ Rates.

Rates for refuse collection services provided by nonexclusive franchisees shall not be regulated by the ~~city~~City.

9.17.110~~090~~ License, bonds and insurance.

In addition to a valid ~~city~~City business license, every person operating as a refuse hauler within the ~~city~~City shall maintain public liability insurance in the amount of \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate; and automobile liability insurance in the amount of \$500,000.00 per occurrence and \$1,000,000.00 aggregate.

Failure to continuously maintain any of the foregoing is unlawful and grounds for revocation of the franchise.

9.17.120~~100~~ Periodic refuse collection prohibited.

It is unlawful for any person, whether or not holding a franchise as a refuse hauler, to provide refuse disposal services on a regular or periodic basis. Franchises shall be issued only for temporary refuse hauling prior to issuance of an occupancy permit or for the collection of C&D waste. Regular ongoing or periodic refuse collection shall be provided by the ~~city~~City.

9.17.130~~110~~ Proper disposal of refuse and recyclables required.

All refuse collected, removed and/or disposed of by a person holding a nonexclusive refuse hauling franchise or a recycler of C&D waste from a covered project must be delivered to the MRF.

All refuse collected, removed and/or disposed of by a person holding a nonexclusive refuse hauling franchise, a recycler of C&D waste from a covered project or any other recycler

must be handled so that none of the refuse and/or recyclables drops, falls or spills upon the ground or in any way constitutes a nuisance.

9.17.140-145 Nonexclusive franchisee-provided solid waste containers.

A. General. Containers used for storage of solid waste must be designed and constructed to be watertight and prevent the leakage of liquids. All containers shall be painted and must prominently display the current name and telephone number of the franchisee, refuse hauler or recycler. Containers that do not display the current name and telephone number of the franchisee, refuse hauler or recycler will be considered an abandoned container pursuant to

Section ~~9.17.146~~ 9.17.150.

B. Cleaning, Painting and Maintenance. Franchisee, refuse hauler or recycler shall make reasonable efforts to replace, clean or repaint all containers as needed so as to present a clean appearance.

9.17.146-150 Abandoned containers.

A. For the purposes of this section, a refuse or ~~recyclable material~~ recyclables container shall be considered "abandoned" or an "abandoned container" under any of the following circumstances:

1. Upon the nonexclusive franchisee's failure to remove the container within the time period specified by the director upon termination or revocation of the nonexclusive franchise pursuant to Section 9.17.160(C).

2. Upon the nonexclusive franchisee's failure to remove the container within 30 days after the expiration of the nonexclusive franchise granted to the franchisee.

3. Upon the nonexclusive franchisee's failure to dispose of the contents of the container within five days after the director issues a written notice to franchisee to dispose of the contents of the container.

4. If the containers, including trash compactors, are located on ~~city~~City property and do not prominently display the current name and phone number of the nonexclusive franchisee, refuse hauler or recycler as required under Section ~~9.17.7-115~~140.

B. If the franchisee, refuse hauler or recycler abandons any container used to provide nonperiodic commercial debris collection services, the ~~city~~City may remove the container and/or dispose of the contents of the container.

C. If the ~~city~~City removes a container abandoned by franchisee, refuse hauler or recycler and/or disposes of the contents of any container abandoned by franchisee, refuse hauler or recycler, the ~~city~~City may charge franchisee, refuse hauler or recycler for all ~~city~~City costs incurred in such removal and disposal. Franchisee, refuse hauler or recycler shall reimburse the ~~city~~City for such costs within 10 days after issuance of the ~~city~~City's invoice for such costs.

D. If a container is abandoned in accordance with this section, the ~~city~~City may do any of the following:

1. Use ~~city~~City resources to move the abandoned container(s) to the ~~city~~City's Corporation Yard, located at 2005 Hilltop Circle in Roseville, California.

2. Notify the franchisee, refuse hauler or recycler by certified letter that the container is being stored at the ~~city~~City's Corporation Yard.

3. Require that any and all costs associated with the relocation of the abandoned container(s) be borne by the franchisee, refuse hauler or recycler and paid in full to the ~~city~~City prior to the ~~city~~City's return of said containers.

4. Dispose of the abandoned containers as necessary if within 90 days after the ~~city~~City takes possession of the abandoned container, the franchisee, refuse hauler or recycler does not reclaim the container and/or pay all relocation costs in full to the ~~city~~City.

9.17.1620 Franchise revocation—Liability.

A. Violation of state or county laws, this chapter or other provisions of the Roseville Municipal Code relating to garbage, rubbish, refuse hauling and recycling, collection, the franchise ordinance granting the individual franchise, or the regulations promulgated by the director pursuant to this chapter, shall be grounds for revocation of the franchise.

B. In the event the nonexclusive franchise is revoked:

1. Franchisee shall have no right or authority to engage in solid waste collection, transportation or disposal operations in the ~~city~~City.

2. Franchisee shall remain liable to the ~~city~~City for any and all franchise fees that would otherwise be payable by franchisee, for any and all late payment charges and interest assessed pursuant to Section 9.17.040 of this chapter and for any and all delinquent report charges assessed pursuant to Section 9.17.0680 of this chapter.

3. Franchisee shall have a continuing obligation to submit to the ~~city~~City all reports required by Section 9.17.0680 of this chapter which relate to solid waste activities performed by franchisee up to and including the date of termination.

C. In the event the nonexclusive franchise is terminated or revoked by the director, franchisee shall remove all of franchisee's solid waste containers from all of franchisee's collection service locations and shall properly dispose of all solid waste in such containers. Any solid waste containers belonging to franchisee and not removed within 10 days of the revocation of the franchise shall be considered an abandoned container pursuant to Section 9.17.14650.

9.17.125-170 Franchise revocation—Appeal.

A. Any person aggrieved by or dissatisfied with any decision or determination of the director relating to the revocation of a franchise may appeal such action first to the ~~city~~City Manager and then, if applicable, to the ~~city~~City Council by filing a written appeal with the appropriate fee within 10 days from the date of action by the director or the committee's/commission's action. If the 10th day falls upon a weekend or holiday, the appeal period shall be extended to the end of the next business day. All appeals shall be filed with the ~~city~~City Clerk's office. The decision of the ~~city~~City Council on an appeal is final.

B. The failure to file and prosecute all appeals available pursuant to the provisions provided herein shall be deemed a failure to exhaust administrative ~~remedies, and~~remedies and shall act as a complete bar to any legal proceeding challenging the subject decision or determination.

9.17.130180 Permit compliance.

Compliance with this chapter may be listed as a condition of approval of any project.

9.17.190140 Transfer or assignment of franchise prohibited.

A person holding a nonexclusive refuse hauling franchise shall not sell, lease, transfer, assign or otherwise dispose of, either in whole or in part, whether by forced sale, merger, consolidation, reorganization or otherwise, a refuse hauling franchise issued pursuant to this chapter without first obtaining the prior written consent of the director. Any such consent shall be subject to terms and conditions as may be prescribed by the director. This restriction includes the transfer of ownership of the franchise, or a majority of ownership or control of the franchise or a conveyance of a majority of the franchise's stock to a new controlling interest. A franchise shall become void upon the abandonment of the business as determined by the director.

9.17.~~150~~200 Recycling encouraged.

Nothing in this chapter shall limit the right of an individual to donate, sell or otherwise dispose of recyclables, provided that such disposal is in accordance with the provisions of this chapter.

9.17.~~160~~210 Violations.

A. Violation of any provision of this chapter or the regulations adopted pursuant to this chapter is unlawful, and may be charged as a misdemeanor or infraction in the discretion of the ~~city~~City Attorney.

B. Violation of any provisions of this chapter or the regulations adopted pursuant to this chapter is declared to be a public nuisance, which may be abated by appropriate civil action.

C. The remedies provided in this chapter are cumulative and are in addition to any other remedies provided by law.

9.17.220~~170~~ Severability.

If any provision, clause, sentence or paragraph of the ordinance codified in this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the ordinance codified in this chapter which can be given effect without the invalid provision or application, and to this end the provisions of the ordinance codified in this chapter are severable. The ~~city~~City Council hereby declares that it would have adopted the ordinance codified in this chapter irrespective of the invalidity of any particular portion thereof.

SECTION 3. This ordinance shall be effective June 1, 2022 as an urgency measure.

SECTION 4. Urgency Ordinance.

This ordinance is hereby declared to be an urgency measure, immediately necessary for the public peace, health and safety and shall take effect June 1, 2022. A statement of urgency is as follows:

It is necessary to amend Chapters 9.12 and 9.17 of Title 9 of the Roseville Municipal Code pursuant to this urgency ordinance to conform with the requirements of Senate Bill 1383 – Short-lived Climate Pollutants and CalRecycle’s Organics Regulations (CCR Title 14 Division 7, Chapter 12), to secure \$193,659 in CalRecycle grant funding under the SB 1383 Local Assistance Grant Program, and for the orderly and necessary continuance of operations of the City.

SECTION 5. Posting.

The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the Ordinance Book under the record of the ordinance a certificate under her hand stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 1st day of June, 2022, by the following vote on roll call:

AYES COUNCILMEMBERS: Houdesheldt, Alvord, Roccucci, Mendonsa, Bernasconi

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



MAYOR

ATTEST:



Assistant City Clerk

**Development Agreement Fees
Imposed Since 2004**

Water Meter Retrofit/Conservation Program

Ordinance No. 4001

ORDINANCE NO. 4001

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE ADDING SECTION 14.04.100 OF CHAPTER 14.04, AND CHAPTER 14.07, AMENDING SECTIONS 14.08.020, 14.08.090, 14.08.091, 14.08.105, 14.08.106, 14.08.125, AND 14.08.126 OF CHAPTER 14.08, AND SECTION 14.16.100 OF CHAPTER 14.16 AND DELETING SECTION 14.08.110 OF CHAPTER 14.08 OF TITLE 14 RELATING TO WATER AND WASTEWATER ISSUES AND THE WATER METER RETROFIT PROGRAM

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 14.04.100 of Chapter 14.04 of Title 14 of the Roseville Municipal Code is hereby added to read as follows:

Section 14.04.100 Billing for metered water services on multi-family parcels

As part of the meter retrofit program, billing for water services will be as follows:

- A. Multiple dwelling units on a single assessor parcel operating off of a single water service line.
 - 1. For a water service feeding three or less dwelling units, a monthly service charge based on the meter size will be established for each connection and residential metered water rates will be used to bill commodity charges.
 - 2. For a water service feeding more than three dwelling units, a monthly service charge based on meter size will be established and non-residential metered water rates will be used to bill commodity charges.
- B. Multiple water services serving a single dwelling unit, or multiple parcels maintained as a single residence.
 - 1. A monthly service charge based on the meter size will be established for each connection.
 - 2. Residential metered water rates will be used to bill commodity charges.
- C. Multiple units on multiple assessor parcels operating off of a single water service line.
 - 1. In the event a water service line serves two or more dwelling units on two or more parcels, the billing charges will be determined by the Environmental Utilities Director.
- D. Multiple privately owned units operating off of a common water system (such as, but not limited to, condominiums).
 - 1. Each owner unit will receive a flat-rate water bill. The flat rate will be calculated based on the amount due for the prior year's usage for the entire complex (not limited to a building or unit within the complex). The Environmental Utilities Director has the authority to calculate the rate each June using the prior twelve months of usage ending in April. The amount will be calculated as follows:
 - i. A monthly service charge based on the meter size for each connection.
 - ii. Non-residential water rates will be used to calculate commodity charges.

- iii. The monthly amount billed to each unit will be the total amount due for all meters and backflow maintenance and repair for the complex for the prior year, divided by the total number of units, divided by 12 months.
 - iv. If an owner (or owners) is/are delinquent, the unpaid balance will be collected through the use of all available legal means.
 - v. The water rates used will be the rates in effect on June 1st.
 - 2. The usage used to calculate the flat rate will include all usage to the complex including landscape irrigation, pools and common areas.
 - 3. The City will not adjust the rate to accommodate differences in dwelling size or occupancy.
 - 4. Each property owner, whether the dwelling is occupied or vacant, is required to maintain water service.
- E. Mobile home parks with a private on-site water system and metered as part of the retrofit program.
- 1. Each dwelling owner will receive a flat-rate water bill. The flat rate will be calculated based on the amount due for the park for the prior year's usage. The Environmental Utilities Director will calculate the rate each June using the prior twelve months of usage ending in April. The amount will be calculated as follows:
 - i. A monthly service charge based on the meter size for each connection.
 - ii. Non-residential water rates will be used to calculate commodity charges.
 - iii. The monthly amount billed to each unit will be the total amount due for all meters and backflow maintenance and repair for the park for the prior year, divided by the total number of mobile home pads, divided by 12 months.
 - iv. If a bill recipient is delinquent, the unpaid balance will be collected through the use of all available legal means.
 - v. The water rates used will be the rates in effect on June 1st.
 - 2. The usage used to calculate the flat rate will include all usage to the park including landscape irrigation, pools and common areas.
 - 3. The City will not adjust the rate to accommodate differences in dwelling size or occupancy.
 - 4. The dwelling owner, if the dwelling is vacant, is required to maintain water service. If the mobile home pad is not leased, the bill will be the responsibility of the owner of the mobile home park.
- F. Apartment complexes with a private on-site water system.
- 1. A monthly service charge based on the meter size will be established for each connection.
 - 2. Non-residential metered water rates will be used to bill commodity charges.
 - 3. The City will not provide individual water bills or allocate bills to individual occupants/users.

SECTION 2. Chapter 14.07 of Title 14 of the Roseville Municipal Code is hereby added to read as follows:

Chapter 14.07 Water Meter Retrofit Program

Section 14.07.010 Definitions

For the purposes of this chapter, the following are defined as:

- A. "Director" means the Environmental Utilities Director of the City.
- B. "Single-family parcel" means a single dwelling unit with one water service line and only one service connection point on a single assessor's parcel.
- C. "Multi-family parcel" means more than one dwelling unit operating off of one or more shared water service lines on a single assessor's parcel. (Excludes apartments, condominiums, and mobile home parks).
- D. "Apartment complex" means a complex where multiple dwelling units are located on a single parcel and dwelling units are not owned individually.
- E. "Condominium complex" means a complex where dwelling units are individually owned.
- F. "Private water system" means a water system where the service lines and related equipment are owned and maintained by the property owner.
- G. "Public water system" means a water system where the service lines and related equipment are owned and maintained by the City.
- H. "Master meter" means a meter that services more than one dwelling unit on a private water system.
- I. "Sub-metering" means breaking a master meter into components based on individual on-site meters.

Section 14.07.020 General meter retrofit installation provisions

- A. Installation of a water meter will be made at the separation of the public and private system within the public easement.
- B. City will install meter sized to meet anticipated demands based on owner direction.
- C. Meter installation work will be completed by the City of Roseville.
- D. The owner of the real property served by the City shall be charged with, and personally responsible for, all associated costs related to the installation of a water meter, or meters, on owned property and for any subsequent water meter surcharge.
- E. Each parcel shall have at least one metered service connection regardless of the number of dwelling units served.
- F. If owner chooses to abandon a water service line the City will disconnect it from the City's system.
- G. Sub-meters will not be utilized for billing by the City.

Section 14.07.030 Multi-family parcel meter installations

- A. Multiple units on a single assessor parcel operating off of a single water service line.
 - 1. A single meter will be installed on the existing water service line within the right of way (at existing curb stop).
 - 2. If requested by owner, the City can install additional meters at the property line within the public utility easement. Owner will be responsible for additional meter

installations. Full payment of meter installation cost is due upon installation. A ten-year repayment plan may be authorized by the Director, as provided in 14.07.050.

3. If multiple water services exist, the owner may combine the services to a single water service. The owner is responsible for combining the services and abandoning on site services where no meter will be installed.
4. If multiple surcharges are currently being billed, but fewer meter installations are actually installed, a refund (up to a maximum of 12 months) will be made for surcharges paid over and above the number of actual installations made.

B. Multiple water services serving a single dwelling unit, or multiple parcels owned by a single owner and maintained as a single residence.

1. Connections at each parcel will be verified by City.
2. The owner shall identify which connection(s) a meter will be installed on.
3. If multiple water services exist, the owner may combine the services to a single water service. The owner is responsible for combining the on-site services and abandoning on site services where no meter will be installed.
4. If multiple connections exist, the installation will be evaluated for cross connection control. Meter setters with dual check assemblies may be required, requiring the owner to install a thermal expansion relief to the system.
5. If property owner requests additional services, full payment of meter installation costs for these additional services is due upon installation. An alternate payment plan may be authorized by the Finance Director.

C. Multiple units on multiple assessor parcels operating off of a single water service line.

1. A single meter will be installed on the existing service line and additional meters, one for each parcel, will be installed at the property line within the public utility easement.
2. The property owner will be required to connect additional service lines and make whatever separation is required on site (including obtaining the proper building permit).
3. If separation is not completed, the owner of the property served through the adjacent parcel will be required to separate the on-site services upon any improvements to the property that would result in a water/sewer tenant improvement or upon sale of the property.
4. A ten-year repayment plan may be authorized by the Director, as provided in 14.07.050.

D. Multiple privately owned units operating off of a common (either public or private) water system (such as, but not limited to, condominiums).

1. One or more master meters will be installed at the separation between the public and private systems but within the existing public utilities easement.
2. Multiple points of connection will require multiple meter installations.
3. Cross connection surveys will be completed by City to determine the degree of hazard involved. Appropriate backflow prevention shall be installed by City with the meter improvements. This may require the owner to install a pressure relief feature on the water system.
4. A surcharge will be calculated based on the actual cost of metering and cross connection control. The total cost will be amortized over 10 years using the 5-

year average City pooled investment interest rate. The annual amount due will be divided on a per unit basis and billed to each unit owner monthly.

- E. Mobile home parks with a private on-site water system.
 - 1. One or more master meters will be installed at the separation between the public and private systems but within the existing public utilities easement.
 - 2. Multiple points of connection will require multiple meter installations.
 - 3. Cross connection surveys will be completed by City to determine the degree of hazard involved. Appropriate backflow prevention shall be installed by City with meter improvements. This may require the owner to install a pressure relief feature on the water system.
 - 4. Mobile home park owner is responsible for the cost of meter installation and system modification, if required.
 - 5. Payment terms for meter installation services will be arranged between the owner and the Finance Director.
- F. Apartment complexes with a private on-site water system.
 - 1. One or more master meters will be installed at the separation between the public and private systems but within the existing public utilities easement.
 - 2. Multiple points of connection will require multiple meter installations.
 - 3. Cross connection surveys will be completed by City to determine the degree of hazard involved. Appropriate backflow prevention shall be installed by City with meter improvements. This may require the owner to install a pressure relief feature on the water system.
 - 4. Mobile home park owner is responsible for the cost of meter installation and system modification, if required.
 - 5. Payment terms for meter installation services will be arranged between the owner and the Finance Director.

Section 14.07.050 Meter Retrofit Program.

- A. Surcharges for the meter retrofit program shall be imposed on each single-family and multi-family parcel based on the number of meters installed.
- B. The water meter surcharge and related water bill is the responsibility of the property owner.
- C. In order to account for the cost of retrofitting meters throughout the community, pursuant to federal mandate, the following rates are hereby imposed:
 - 1. Already metered: \$0.00/mo.
 - 2. Meter-ready: \$1.58/mo.
 - 3. Full meter retrofit: \$7.20/mo.
 - 4. Nonresidential customers: \$0.00/mo./DUE.
 - 5. Under certain circumstances, the surcharge will be based on actual cost of meter installation as identified within this chapter.
- D. For the purposes of this section "meter-ready" shall mean those services which have been made meter-ready by installation of a meter box and meter setter per city standards. Services made meter-ready by the city shall be charged according to the full meter retrofit rate.

E. For purposes of this section, "non-residential customers" shall be defined as commercial, industrial, manufacturing, or other non-residential land uses including residential complexes. Actual costs associated with meter installation will be due from these "non-residential customers" upon meter installation.

Section 14.07.060 Low-income meter retrofit surcharge reduction.

A. Effective July 1, 2001, any household with total income no greater than that specified by the U.S. Department of Housing and Urban Development as "very low income" may apply for a fifty percent reduction in the water meter retrofit surcharge as charged under the provisions of Section 14.08.106. Applications for a reduced surcharge shall be on forms supplied by the City. All information required to be given on such forms shall be supplied by the applicant on behalf of the household under penalty of perjury.

B. A reduced surcharge shall be granted a qualifying household which files applications with the Finance Director. A change of address terminates the reduction provided in this section, but a new application at a new address may be made and the reduced surcharge rate shall be allowed, if the requirements set out in this section are satisfied.

C. For the purposes of this section, a "qualifying household" is defined as any household which owns and currently resides at the address for which application is made, with a verifiable gross household income no greater than that specified by the U.S. Department of Housing and Urban Development as "Very Low Income" for Placer County.

D. The reduced surcharge will apply to future utility bills for the premises occupied by the applicant at the time of application. The reduction will not be applied retroactively.

E. The reduction provided in this section may be allowed in addition to the senior citizen rate reduction provided under Section 14.08.120.

Section 14.07.070 Prepayment of meter retrofit surcharge.

A. Effective with the inclusion of the meter retrofit surcharge on the monthly utility bill as provided in Section 14.08.106, the remaining meter retrofit surcharge due may be paid in full. The prepayment will be in accordance with a schedule discounting the monthly surcharge using a five and five tenths percent (5.5%) discount rate.

B. The prepayment will apply to the balance of the surcharge assigned to a premises. A change of address will not result in a credit for prior prepayment. If a surcharge has been assigned to the new premises, it will not be affected by a prepayment on a prior premises.

C. Prepayments may not be required as a result of sale or exchange of a residence.

D. Prepayments will be made to the utility billing office of the finance department.

SECTION 3: Sections 14.08.020, 14.08.090, 14.08.091, 14.08.105, 14.08.106, 14.08.110, 14.08.125 and 14.08.126 of Chapter 14.08 of Title 14 of the Roseville Municipal Code are hereby amended to read as follows:

Section 14.08.020 Service connections-Application-Costs.

A. The water division shall install service connections and lay service pipes up to the coterminous of the public easement or interest in land and the property of the applicant, except in

the case of improvements installed pursuant to the subdivision regulations, all of which improvements shall be the sole responsibility of the developer. Ordinarily, such service pipes shall terminate within two feet in back of a sidewalk. Where there is no sidewalk, the location of the terminal of the service pipes shall be determined by the Environmental Utilities Director based upon where a sidewalk would ordinarily be located. The responsibility of the city with respect to maintenance of such service connections and service pipes shall not extend, in any case, beyond the terminal of the service pipes or located of the water meter if one is installed.

B. The size of such service connections and pipes shall be determined by the applicant by reference to the Uniform Plumbing Code. The Environmental Utilities Director is not responsible for verifying the calculations and is not responsible for any pressure problems related to improperly sized services.

C. Prior to the installation of such service connections and pipes, the applicant shall pay to the city the estimated costs of installation.

D. The cost of installation shall be established by the Environmental Utilities Director or his designee, based upon the estimated costs of labor, materials, equipment costs and rentals, and administrative costs. Upon the completion of an installation and approving inspection of any connection, the director or his designee shall refund any amounts collected with the application which exceed the actual costs.

Section 14.08.090 Service charges for metered service

There shall be due and payable the following monthly charges, upon submission of the bill by the City to the owner of the property supplied with service, for all treated water measured by meters for residential, commercial, industrial and manufacturing or other purposes:

A. Monthly Quantity Rates.

		Inside City	Outside City
1.	Residential Accounts		
	First 1,200 cu. ft.	0.22 per 100 cu. ft.	.35 per 100 cu. ft.
	Next 3,800 cu. ft.	0.44 per 100 cu. ft.	.71 per 100 cu. ft.
	Over 5,000 cu. ft.	0.66 per 100 cu. ft.	1.05 per 100 cu. ft.
2.	Non-residential Accounts		
	All water use	0.44 per 100 cu. ft.	.71 per 100 cu. ft.

B. Monthly Service Charges.

Meter Size (Inches)	Peak Flow Rate (gallons per minute)	Inside City	Outside City
5/8	20	\$ 10.35	\$ 16.60
3/4	30	10.35	16.60
1	50	16.70	26.70
1-1/2	100	32.20	51.50
2	160	50.85	81.40
3	350	94.55	151.30
4	600	157.40	251.80
6	1250	312.30	499.70
8	1800	500.20	800.30
10	2900	718.60	1149.70
12	4300	1342.00	2147.20

C. The total amount due and payable shall be the sum of the monthly service charge plus the quantity rate. The monthly service charge is due and payable regardless of whether water has been consumed. The service charge shall be the greater of the charge based on the meter size or flow rate. No service charge shall be made for fire service that has backflow prevention with detector check devices approved by the Environmental Utilities Director.

- D. For purposes of charging for treated water measured by meters:
1. A residential account is defined as a single metered water service which serves three or less dwelling units.
 2. A nonresidential account is defined as a single metered water service which serves more than three dwelling units, or serves commercial, industrial, manufacturing, irrigation or other nonresidential land uses.

Section 14.08.091 Service charge outside city limits.

Charges for water service delivered outside the corporate limits of the city will be at a rate 60% higher than the customers residing within City of Roseville City limits.

Section 14.08.105 Installation of water meters-New Construction

- A. New Construction. A water meter shall be required for all residential dwelling units for which a building permit was issued after January 1, 1992.
- B. Installation and Location.

1. All water meters and metering equipment will be supplied and installed by the City upon the service premises at a location approved by the Environmental Utilities Director.
 2. The following charges for water meter installation shall be made:
 - a. A seventy-five dollar (\$75.00) labor charge for installation shall be paid by the applicant for service prior to installation. The labor charge shall be increased by the Finance Director as labor costs increase, as reflected in the adoption of the City's salary ordinances.
 - b. A meter supply charge shall be paid by the applicant for service prior to installation. The meter supply charge shall be equal to the per meter amount of the most recent water meter bid awarded by the City.
 - c. In addition to the direct meter supply charge, additional charges any apply for meter appurtenances as required by the Environmental Utilities Director. This includes, but is not limited to, features required to make meter ready for remote reading.
 - d. A seventy-five dollar (\$75.00) water quantity charge per unit for water use during construction of residential units shall be paid by the applicant prior to meter installation. The water quantity charge shall be increased by the Environmental Utilities Director to reflect increases in water supply rates.
 3. All water meters shall be safely accessible to authorized employees of the City at all times for inspection, testing and reading.
 4. The City may require a customer to relocate a metering installation, at customer's expense, if any existing water meter location becomes inaccessible or for other operational needs.
 5. Property owners of condominium and apartment complexes are liable for costs to install meters on their property upon receipt of bill for such services.
- C. Rights of Access.
1. The City shall have the right of access to the customer's premises, at all reasonable hours for any purpose related to the furnishing of water service including, but not limited to meter reading, testing, inspection, construction, maintenance and repair of meter.
 2. Service may be refused or disconnected if permanent safe accessibility is not provided by the customer.
 3. Upon termination of service, the City shall have the right of access to the service premises to remove the water meter.
- D. Customer Responsibilities.
- It shall be the duty of each customer upon whose premises the city has installed a water meter to ensure that such meters are not damaged, destroyed or interfered with and, in the case of any defect in any such meter, to notify the city. The customer is also responsible for keeping the meter box clear and accessible for reading and maintenance by keeping landscape and other improvements from covering or encroaching over the meter box.
- E. Metered Water Rate.
- New services installed after January 1, 2002 will be placed on a metered water rate.

SECTION 4. Section 14.08.110 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby deleted.

SECTION 5. Sections 14.16.100.2 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

Section 14.16.100.2 Low strength-low quantity commercial or industrial users.

A. For commercial or industrial users described in subsection A of Section 14.16.100.1, sewer units are as follows:

1. Special low-density use, one per five employees or fraction:
 - a. Parking garages,
 - b. Warehouses,
 - c. Storage facilities;
2. Low-density users, one-sixth per one thousand square feet:
 - a. Churches (without kitchen, meeting hall),
 - b. Low-usage retail stores:
 - Hardware stores
 - Appliance stores
 - Furniture stores
3. Medium-density users, one-third per one thousand square feet:
 - a. Theaters,
 - b. Offices,
 - c. Auditoriums, halls, lodges,
 - d. Retail stores,
 - e. Schools (without cafeterias or gymnasiums),
 - f. Banks, financial offices,
 - g. Bowling/entertainment centers (without kitchen);
4. High-density users, two-thirds per one thousand square feet:
 - a. Barber/beauty shops (with lavatories),
 - b. Bars,
 - c. Medical/dental offices,
 - d. Schools (with cafeterias or gymnasiums),
 - e. Service stations,
 - f. Sports/fitness centers;
5. Special commercial users:
 - a. Carwashes (per automatic washing stall), eight units,
 - b. Carwashes (per self-service stall), two units,
 - c. Laundromats, two-thirds per washer,
 - d. Markets (without disposal), two-thirds per one thousand square feet,
 - e. Markets (with disposal), two per one thousand square feet,
 - f. Restaurants, bakeries, cafes, two per one thousand square feet,
 - g. Mortuaries two per one thousand square feet,
 - h. Hospitals, one-half per licensed bed,
 - i. Resthome/convalescent hospital, one-third per licensed bed;
6. Other commercial or industrial users, based on study by the Environmental Utilities Director.

B. General Regulations:

1. Not less than one connection per building.
2. Special provisions can be made within each category where, in the judgment of the city Environmental Utilities Director, application of ordinance produces inequities or irregularities requiring revision.
3. Prescribed connection charges apply only to the particular uses listed; where multiple uses, within the meaning of the connection charge ordinance, are contained in the same structure, the city Environmental Utilities Director, at his discretion, will allocate the respective square footage or employment dedicated to each use, and will determine a composite collection charge composed of the respective collection charges for each such use.
4. Classification of shell buildings having no use when connecting to the sewage system shall be determined based on the judgment of the city Environmental Utilities Director based on building permit data, applicable zoning, and plans of the developer. Subsequent modifications to such buildings may result in reclassification and the assessment of additional incremental charges. No refunding of previously paid connection charges will be made where modifications are made to any structure which place it in a classification with a lower connection charge rates.

SECTION 6. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

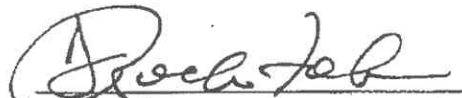
SECTION 7. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 5th day of November, 2003, by the following vote on roll call:

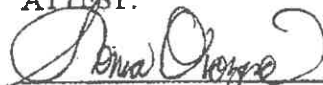
AYES COUNCILMEMBERS: John Allard, Richard Roccucci, Jim Gray, Gina Garbolino, Rocky Rockholm

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None


MAYOR

ATTEST:


City Clerk

**Sierra Vista Specific Plan Infrastructure Fee
Ordinance No. 4932**

ORDINANCE NO. 4932

**ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
ADDING CHAPTER 4.47 TO TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE
RELATING TO THE SIERRA VISTA SPECIFIC PLAN MITIGATION FEE**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Chapter 4.47 of Title 4 of the Roseville Municipal Code is hereby added to read as follows:

Chapter 4.47

Sierra Vista Specific Plan Mitigation Fee

4.47.010	Purpose.
4.47.020	Definitions.
4.47.030	Establishment and Administration of SVSP Mitigation Fund.
4.47.040	Payment of SVSP Mitigation Fee.
4.47.050	Sierra Vista Plan Area and Owner Subarea Boundaries.
4.47.060	Residential Land Uses
4.47.070	SVSP Fee—CG Barbaccia Trust.
4.47.080	SVSP Fee—MILLC (Connely).
4.47.090	SVSP Fee—DF Properties.
4.47.100	SVSP Fee—Westpark Federico/MILLC.
4.47.110	SVSP Fee—MILLC (Bagley).
4.47.120	SVSP Fee—MILLC (Computer).
4.47.130	SVSP Fee—MILLC (Wealth).
4.47.140	SVSP Fee—Baseline P&R LLC.
4.47.150	SVSP Fee—Baybrook LP.
4.47.160	(Reserved.)
4.47.170	Existing development.
4.47.180	Fee challenges.
4.47.190	Annual Fee adjustments.
4.47.200	Adoption in compliance.
4.47.210	Chapter is severable.

Section 4.47.010 Purpose.

The City Council finds and declares that the purpose of this chapter is as follows:

- A. The General Plan of the City requires that new development within the City be provided, in a time frame related to its development, with an adequate level of public infrastructure so as to maintain adequate levels of public services and not adversely impact other areas.

- B. Development within newly approved specific plan areas of the City creates a need for additional public improvements to serve such specific plans. Such burdens may vary by the type of land use. Such burdens should be shared equitably between the areas of a specific plan approved for development.
- C. Analysis of the approved land uses within the Sierra Vista Specific Plan ("SVSP" or "Specific Plan") makes it possible to estimate the burden or need for various public improvements generated by different types of land uses. Analysis of the land use expected at buildout within the SVSP pursuant to the SVSP and the General Plan makes it possible to estimate the type and amount of public improvements and dedicated City park land necessary to support that additional land use. It is therefore possible to construct a fee, imposed on new development within the SVSP (excluding the portion thereof designated as Urban Reserve, for which no land use entitlements have been approved), which equitably spreads the burden of public improvements and park land dedication to development within the SVSP which creates the need for them. It is the intent of this chapter to create such a fee, spreading costs of public improvements and City Park Land dedication equitably to development within the SVSP which creates the need for such required public improvements and park land dedication, without generating any surplus to the general fund.
- D. The Fee established by this chapter has been calculated in the manner set forth in the Study, as hereinafter defined, so as to pay for those required public improvements and City park land dedication listed and identified in the Study and equitably allocate the costs and burdens thereof throughout the areas approved for development within the SVSP (excluding the portion thereof designated as Urban Reserve).
- E. The Fee established by this chapter is in addition to any other fees or charges required by law as a condition of development.
- F. The Fee established by this chapter is to be collected for public improvements, City park land dedication, and administration of the Fee, for which an account, with separate sub-accounts, has been established.
- G. That the failure to impose the conditions and regulations of this chapter relating to payment of the Fee on building permits (or small-lot final maps for single-family development, when applicable) would jeopardize the purpose of this Fee to equitably spread the costs and burdens of providing the required public improvements and City park land dedication throughout the Specific Plan, which will promote development of the Specific Plan as planned to the benefit of the future residents of the Specific Plan.
- H. The requirement of this chapter to pay the Fee for new development within the SVSP is necessary in order to assure compliance with the applicable zoning ordinance and general plan requirements for the public improvements and dedicated City park land funded by this chapter.

- I. That for a period of greater than 10 days prior to adoption of this chapter, data has been available to the public and to developers and their representatives indicating the cost or estimated cost of all the required public improvements and dedicated City park land to be funded, the revenue sources anticipated, and the means of spreading these costs.
- J. That the City Council has considered the effect of the Fee imposed by this chapter with respect to the housing needs of the City as a whole and of the region, particularly as required by the housing element of the General Plan, and the City Council finds that this chapter does not unduly adversely affect the City's ability to provide for such needs.
- K. That the establishment of the Fee is for the purpose of equitably sharing the costs and burdens of development throughout the Specific Plan, thereby promoting the financing of the capital projects necessary to provide and maintain the facilities required by the SVSP and the General Plan to serve the portion of the SVSP for which land use has been granted by the City.

Section 4.47.020 Definitions.

The following words are defined for purposes of this chapter as follows:

- A. "Administration" means the administration of this Fee by the City and/or its consultants in accordance with the Study and this chapter.
- B. "Administrator" means the administrator employed or retained by the City of Roseville for organizing, monitoring and administering this Fee.
- C. "Building permit" means the permit issued or required by the city for the construction of any structure pursuant to and as defined by the building code.
- D. "City Park Land" means the approximately 40-acre property within the Specific Plan to be dedicated to the City for a community park.
- E. "Fee" or "SVSP Fee" means the fee established by this Chapter 4.47. The Fee shall be collected prior to the approval of any building permit, or, if any Fee Reimbursements are then outstanding, prior to the approval of any Small-Lot Final Map for any single family residential development. The Fee shall be used solely to finance the Improvements and the City Park Land.
- F. "Fee Credit and Reimbursement Agreement" means an agreement between an SVSP developer and the City to provide Fee credits and/or Fee Reimbursements, to be funded solely by the Fee, in exchange for the construction of Improvements by the developer.
- G. "Fee Reimbursement" means a reimbursement to be paid to a developer from the Fee for financing the construction of Improvements pursuant to a Fee Credit and Reimbursement Agreement.

- H. "Improvements" means those public improvements or infrastructure shown and included in the Study, including ancillary appurtenances.
- I. "Public Facilities" means buildings or other improvements owned or to be owned by the City of Roseville, Placer County, school district, or other public entity or utility.
- J. "SVSP Mitigation Fund" means that special interest-bearing fund, including the sub-accounts thereof dedicated to fund the costs of Administration, City Park Land, and Improvement, established pursuant to Section 4.47.030.
- K. "Small-Lot Final Map" means a final subdivision map recorded in accordance with the Subdivision Map Act that creates lots upon which Building permits may be issued for the construction of single-family homes.
- L. "Study" means the "Sierra Vista Specific Plan Fee Program Nexus Study" prepared by Economic and Planning Systems, Inc., and dated March 2011, as may be updated from time to time by the City to support adjustments to the Fee. The Study and any fee update(s) are and shall be maintained on file in the office of the city clerk.

Section 4.47.030 Establishment and Administration of SVSP Mitigation Funds.

The finance director is directed to establish a special interest-bearing fund entitled the SVSP Mitigation Fund and to establish three (3) separate sub-accounts thereof to fund the costs of Administration, Improvements and City Park Land. All Fees collected pursuant to this chapter shall be deposited in the appropriate sub-accounts of the SVSP Mitigation Fund and expended solely to finance Administration, Improvements and City Park Land, as applicable.

Section 4.47.040 Payment of SVSP Mitigation Fee.

Except as otherwise provided by this chapter, the Fee imposed pursuant to this chapter shall be paid at or prior to the issuance of any building permit within the SVSP. If a Fee Reimbursement is then outstanding pursuant to a Fee Credit and Reimbursement Agreement when an owner seeks to record a Small-Lot Final Map for single-family development, the Fee imposed pursuant to this chapter shall be paid at or prior to the recordation of such Small-Lot Final Map, in accordance with the Study.

Calculation of the Fee shall be determined in accordance with the Study and this chapter depending upon where within the SVSP such development occurs, the type of development, and the extent of development. Descriptions of land use categories in this chapter, except as otherwise noted in the Study or the SVSP, are utilized in the same manner as in the General Plan. Portions of the Specific Plan planned for Public Facilities and for church use are exempt from the Fee.

Section 4.47.050 Sierra Vista Plan Area and Owner Subarea Boundaries.

The boundaries of the Sierra Vista Plan Area, excluding the portion thereof designated as Urban Reserve, and the Owner Subareas thereof responsible for payment of the Fee, are established as shown on that certain map entitled "Sierra Vista Specific Plan Owner Subarea Map," which is on file in the office of the city clerk and the Administrator and is incorporated herein by reference.

Section 4.47.060 Residential Land Uses

Consistent with the designations in the Specific Plan for the different types of residential uses within the Specific Plan, the abbreviations applied to the residential uses in the Fee Tables below mean the following: LDR: 0.5 to 6.9 units/acre; MDR: 7.0 to 12.9 units/acre; HDR: 13.0 or more units/acre; and MU: residential units within mixed use developments.

Section 4.47.070 SVSP Mitigation Fee — CG Barbaccia Trust.

The Fee in that portion of the SVSP which is in the CG Barbaccia Trust Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU [1]	CC [1]	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,963	\$13,242	\$8,262	\$7,763	\$15.17	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,172	\$14,282	\$8,073	\$8,579	\$15.47	\$16.34	\$15.47

Fee_CGB

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.080 SVSP Mitigation Fee — MILLC (Connely).

The Fee in that portion of the SVSP which is in the MILLC (Connely) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR [1]	MU [1]	CC	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$11,003	\$9,672	\$7,480	\$7,763	\$12.82	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$12,212	\$10,712	\$8,291	\$8,579	\$13.12	\$16.34	\$15.47

Fee_ML

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.090 SVSP Mitigation Fee — DF Properties.

The Fee in that portion of the SVSP which is in the DF Properties Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR [1]	MU [1]	CC	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,876	\$13,214	\$7,480	\$7,763	\$16.60	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,085	\$14,254	\$8,291	\$8,579	\$16.90	\$16.34	\$15.47

Fee_DF

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.100 SVSP Mitigation Fee — Westpark Federico/MILLC.

The Fee in that portion of the SVSP which is in the Westpark Federico/MILLC Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU	CC	BP [1]	MU
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$11,988	\$10,442	\$6,310	\$6,593	\$13.10	\$16.02	\$13.10
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$13,197	\$11,482	\$7,121	\$7,409	\$13.40	\$16.34	\$13.40

Fee_FED

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.110 SVSP Mitigation Fee — MILLC (Bagley).

The Fee in that portion of the SVSP which is in the MILLC (Bagley) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR [1]	MU	CC [1]	BP [1]	MU
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,941	\$13,128	\$7,480	\$8,586	\$15.17	\$16.02	\$15.91
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,150	\$14,168	\$8,291	\$9,402	\$15.47	\$16.34	\$16.21

Fee_BAG

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.120 SVSP Mitigation Fee — MILLC (Computer).

The Fee in that portion of the SVSP which is in the MILLC (Computer) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR [1]	HDR [1]	MU [1]	CC [1]	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,562	\$12,146	\$7,990	\$7,763	\$15.17	\$16.89	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$15,771	\$13,186	\$8,801	\$8,579	\$15.47	\$17.21	\$15.47

fee_COMP

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.130 SVSP Mitigation Fee — MILLC (Wealth).

The Fee in that portion of the SVSP which is in the MILLC (Wealth) Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR [1]	HDR [1]	MU [1]	CC [1]	BP [1]	MU [1]
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$13,847	\$12,379	\$7,480	\$7,763	\$15.17	\$16.02	\$15.17
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$15,056	\$13,419	\$8,281	\$8,579	\$15.47	\$16.34	\$15.47

fee_WEALTH

[1] Equals unadjusted gross infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.140 SVSP Mitigation Fee — Baseline P&R LLC.

The Fee in that portion of the SVSP which is in the Baseline P&R LLC Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU	CC	BP	MU
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$14,828	\$13,073	\$8,199	\$8,482	\$16.05	\$16.90	\$16.05
Administration Fee (Gross) @ 2%	\$278	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$16,037	\$14,113	\$9,010	\$9,298	\$16.35	\$17.22	\$16.35

fee_BASE

Section 4.47.150 SVSP Mitigation Fee — Baybrook LP.

The Fee in that portion of the SVSP which is in the Baybrook LP Owner Subarea shall be:

Land Use	Residential				Nonresidential		
	LDR	MDR	HDR	MU	CC	BP	MU
		[1]	[1]		[1]	[1]	
Net Fee Rates	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per unit</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>	<i>per sq. ft.</i>
City Park Land Fee	\$933	\$797	\$661	\$661	\$0.00	\$0.00	\$0.00
Infrastructure Fee	\$9,695	\$12,146	\$7,480	\$4,959	\$15.17	\$16.02	\$11.66
Administration Fee (Gross) @ 2%	\$276	\$243	\$150	\$155	\$0.30	\$0.32	\$0.30
Total SVSP Fee	\$10,904	\$13,186	\$8,291	\$5,775	\$15.47	\$16.34	\$11.96

"Fee_BAY"

[1] Equals unadjusted gross Infrastructure fee amount because this ownership entity does not currently have any of this type of land use within its area. Amounts would be adjusted if necessary because of land use changes.

Section 4.47.160 (Reserved.)**Section 4.47.170 Existing development.**

No Fee pursuant to this chapter shall be charged for already existing development or for projects which rebuild or remodel without increasing the number of residential units and/or square footage of non-residential development, except as provided in this section. Where any development or project expands or remodels, it shall be charged the appropriate Fee as provided by Sections 4.47.070 through 4.47.150; provided, however, that the Fee shall be calculated only as to that portion of the development or project which is expanded or remodeled.

Section 4.47.180 Fee challenges.

- A. In their development agreements with the City for the development of the SVSP, the owners requested that the City adopt and administer this Fee to be applied to all projects within the SVSP. When this Fee is adopted, and as and when the Fee is updated, any owner within the SVSP may apply to the Administrator for a reduction or adjustment to the Fee as applied to its Owner Subarea based on the absence of any reasonable relationship or nexus between the impacts of the owner's project and the amount of the Fee or based on any alleged errors in the calculation of the Fee consistent with the Study. The application shall be made in writing and filed with the Administrator not later than 20 calendar days after adoption of the Fee or any update or annual adjustment of the Fee by the City. The application shall state in detail the factual basis for the claim of reduction or adjustment and the amount of the proposed reduction or adjustment. The Administrator shall consider the application and render his decision in writing not later than 45 calendar days after the filing of the fee adjustment request. Any person aggrieved by the decision of the Administrator may, within 20 calendar days thereafter, appeal the decision in writing to the City Council by filing an appeal with the city clerk. The City

Council shall consider such appeals within 45 calendar days after filing. The decision of the City Council shall be final. No building permit shall be considered final or complete for purposes of the Permit Streamlining Act (Government Code Section 65920, et seq.), or any other purpose, until a final decision pursuant to this section has been made.

- B. Notwithstanding the provisions of subsection A, a project proponent or applicant with an application timely pending pursuant to subsection A may pay the Fee "under protest" and receive a building permit or approval to record a Small-Lot Final Map. If a reduction or adjustment is approved after payment pursuant to this subsection is made, a refund to the applicant shall be made of that amount by which the fee is reduced or adjusted.
- C. The project proponent or applicant applying for a reduction or adjustment shall have the burden of proof, by a preponderance of the evidence, that a reasonable relationship or nexus is lacking between the Fee and the project, or that the calculation of the Fee is incorrect and inconsistent with the Study and this chapter.
- D. In the event of any reduction or adjustment in the Fee granted pursuant to this section, any later change in the use, zoning, or land use designation for the property involved shall subject the then owner to payment of the then applicable fee for new uses, zoning, or land use designation, whether or not a building permit is required.

Section 4.47.190 Annual Fee adjustments.

The Fee established by this chapter shall be adjusted annually on July 1st in accordance with the provisions of the Study. Such adjustments may include percentage changes based on general changes in construction costs over the prior year and/or based on actual cost experiences and/or revised cost estimates for the Improvements, as determined by the Administrator. The Administrator's determination of general changes in annual construction costs may be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. Adjustments to the portion of the Fee for the City Park Land (and for adjustments based on dedications of land for the Improvements) shall be based on re-appraisals and/or updated appraisals of land values. The resultant Fee shall be rounded to the nearest dollar figure.

Section 4.47.200 Adoption in compliance.

When monies in the SVSP Mitigation Fund are disbursed for use, the Fees shall be used to finance the acquisition of the City Park Land, the construction of the Improvements and the administration of the Fee Program. To the extent sufficient Fees are available, all Improvements financed by the Fees shall be constructed or acquired in accordance with the priorities established in the Study and any Fee Credit and Reimbursement Agreements.

Section 4.47.210 Chapter is severable.

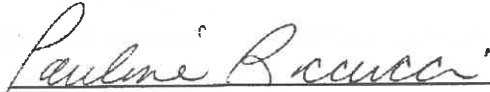
If any provision of this chapter or the application thereof to any person or circumstance held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or its application, and to this end the provisions of this chapter are severable.

SECTION 2. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

SECTION 3. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 20th day of April, 2011, by the following vote on roll call:

AYES:	COUNCILMEMBERS:	Allard, Herman, Garcia, Rohan, Roccucci
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS	None


MAYOR

ATTEST:


City Clerk

Development Agreements

Please refer to the Development Agreements on the
City of Roseville's website:

<http://www.roseville.ca.us/cms/One.aspx?portalId=7964922&pageId=8774576>

Annual Development Impact Fee Report
(JPA and SPWA Funds)



Fiscal Year Ended June 30, 2024

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Reporting Requirements for Development Impact Fees

In California, State legislation sets certain legal and procedural parameters for the charging of development impact fees (“DIFs”). This legislation was passed as AB1600 by the California Legislature and is now codified as California Government Code Sections (GC §) 66000 through 66008 (“Mitigation Fee Act”). This State law went into effect on January 1, 1989.

GC § 66006(b) states the following requirements as pertains to DIFs:

For each separate account or fund established, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- (A) A brief description of the type of fee in the account or fund.
- (B) The amount of the fee.
- (C) The beginning and ending balance of the account or fund.
- (D) The amount of the fees collected and interest earned.
- (E) An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees.
- (F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
- (G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
- (H) The amount of refunds made (as pursuant to GC § 66001(e)) due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made (as pursuant to GC § 66001(f)) due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

GC § 65865(e) also requires that any development agreement entered into on or after January 1, 2004, the City shall comply with GC § 66006 with respect to any fee it receives or cost it recovers.

Description of Development Impact Fees

Sewer Connection Fees

Sewer connection fees are established pursuant to Municipal Code Chapter 14.16. Two sewer connection fees are collected when development occurs – a regional sewer connection fee and a local sewer connection fee. The local sewer connection fee is reported in the City of Roseville's Annual Development Impact Fee Report. Additional fees may be applicable to properties within sewer special benefit assessment areas.

- *Regional Sewer Connection Fees* - The regional sewer connection fee is charged for each sewer unit required within the Regional Treatment Plan Service Area connected to the city-owned public sewer. The service area includes the City of Roseville and portions of Placer County and South Placer Municipal Utility District.

Traffic Mitigation Fees

In 1988, the City of Roseville adopted a citywide Traffic Mitigation Fee Program, requiring new development within the City to pay traffic impact fees. The fees collected through this program, in addition to other funding sources, allows the City to construct transportation improvements identified in its Capital Improvement Program (CIP). The fee program assesses fair-share costs to other jurisdictions based on their impact on the individual roadways from new development.

This fee applies to all new development in the City. The developers in Specific Plan Areas have built, or will construct, more than the minimum amount of improvements from their funds and will receive a credit for those improvements. Additional fees collected by the City on behalf of regional fee programs:

- *Highway 65 Joint Powers Authority Fee Program* – The cities of Roseville and Rocklin, along with Placer County, formed a joint powers authority for the purpose of funding four interchanges on Highway 65. The interchanges include Stanford Ranch Road/Galleria Boulevard, Pleasant Grove Boulevard, Blue Oaks Boulevard and Sunset Boulevard. The fee program assesses fair-share costs to each jurisdiction based on their impact on the individual improvements from new development. City of Roseville serves as staff to the JPA and administers the fee program.

Fund Balance Summary

Sewer Connection Fees										
Regional Sewer Connection Fees										
Document Establishing Fee	Project	Fee Formula	Starting Balance (As restated)	Fees Collected ⁽¹⁾ (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures ⁽²⁾	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Roseville Municipal Code Chapters 14.16		Ord. 6100	\$171,717,978	46,353,979	6,323,126	-	(16,946,397)			
	Pleasant Grove UV						(3,568,974)		Yes-Started 2021	100
	PGWWTP-Energy Rec.						(634,767)		Yes-Started 2019	90
	PGWWTP-Expansion 2020						(1,097,646)		Yes-Started 2019	100
	Dry Creek & Pleasant Grove WWTP Capacity Evaluation						(395,090)		Yes-Started 2021	100
	Regional Pump Station 26 and Force Main Capacity Impr.						(178,156)		Yes-Started 2021	100
	PGWWTP Maintenance Admin and Shop Building - SPWA						(2,088)		Yes-Started 2022	100

Regional Sewer Connection Fees , continued										
	Dry Creek WWTP Capacity Expansion - SPWA						(8,129)		Yes - Started 2023	100
	PGWWTP Electrical Capacity Expansion Project - SPWA						(4,620)		Yes - Started 2023	100
	Residential Equivalent Dwelling Unit Evaluation - SPWA						(40,630)		Yes - Started 2023	100
	Corridors Trunk Sewer Capacity Improvement Project - SPWA						(9,016)		Yes- Started 2024	100
	DCWWTP Operations and Laboratory Building Construction Project - SPWA						(477)		Yes- Started 2024	100
	Inflation Reduction Act Support Project - SPWA						(16,027)		Yes- Started 2024	100
								\$201,814,754		

Regional Sewer Connection Project Fee Project Descriptions

Pleasant Grove UV (Project# 500165) - Due to changes in water quality and regulations, the current Pleasant Grove UV disinfection system is undersized for the projected rated capacity needed after the completion of the Pleasant Grove Expansion Project. This project expands the UV system capacity.

PGWWTP-Energy Recovery (Project# 500166) - Upon completion of the Pleasant Grove Expansion Project, the Pleasant Grove Wastewater Treatment Plant will produce bio-methane from the newly constructed digesters. Absent the Energy Recovery Project, the bio-methane would be burned in a flare, which is not environmentally sound. Once complete, bio-methane produced from the wastewater treatment plant will be conditioned for use in clean air refuse vehicles.

PGWWTP - Expansion 2020 (Project# 500167) - Expand wastewater treatment plant capacity. This project will add primary clarifiers, anaerobic digesters, and solids thickening equipment to the existing PGWWTP treatment process. This will increase the plant's treatment capacity from 9.5 to 12 million gallons per day and is expected to provide sufficient capacity to accommodate growth within the South Placer Wastewater Authority service area through 2035.

Dry Creek and Pleasant Grove WWTP Capacity Evaluation (Project# 500199) - This project is a field study to confirm the computer model capacity predictions contained in the WW System Evaluation project.

Regional Pump Station 26 and Force Main Capacity Improvement (Project# 500200) - This project will Increase available capacity in the Old Auburn Boulevard trunk sewer and associated lift stations.

PGWWTP Maintenance Admin and Shop Building - SPWA (Project# 500306) - This project funds the design and construction of a new maintenance Building at the Pleasant Grove Wastewater Treatment Plant.

Dry Creek WWTP Capacity Expansion - SPWA (Project# 500420) - This Project will increase treatment capacity of the Dry Creek Wastewater Treatment Plant (DCWWTP) by replacing blowers, adding a new aeration control system, adding mixers in the aeration basins, improving clarifier inlet and baffling, adding a new motor control center and associated electrical improvements to power the new equipment, modifying the existing effluent cooling system, and other associated improvements.

PGWWTP Electrical Capacity Expansion Project - SPWA (Project#500421) - This project will add electrical capacity to the Pleasant Grove Wastewater Treatment Plant (PGWWTP). The project includes adding electrical capacity to adequately serve existing, new and planned future loads, building an electrical building to house the new equipment, and adding generator capacity to allow for continued operation during emergencies and power outages to maintain required treatment compliance.

Residential Equivalent Dwelling Unit Evaluation - SPWA (Project# 500422) - Evaluate projected wastewater flows between different residential uses such as age restricted and multi-family developments to determine if a different Equivalent Dwelling Unit (EDU) calculation for these residential uses is warranted in regard to sewer connection fee calculations.

Corridors Trunk Sewer Capacity Improvements Project - SPWA (Project# 500432) - To meet projected build out demands, this project will divert flow from the Cirby Truck Sewer B by making modifications to Pump Station 25 and extending the existing force main. In addition, this project will upsize an existing 15-inch pipe along Coloma Way and reconnect it to the Cirby Truck Sewer.

DCWWTP Operations and Laboratory Building Construction Project - SPWA (Project# 500433) - Per the 2017 DCWWTP Condition Assessment performed on the existing Operations Building, this project is to re-build and expand the Operations and Laboratory Building, update the surrounding site and utilities, and demolish the existing Operations Building.

Inflation Reduction Act Support Project - SPWA (Project# 500434) - Determine if the PGWWTP Expansion and Energy Recovery Projects are eligible for the Inflation Reduction Act of 2022 and if so , pursue and file for the federal tax credits.

Traffic Mitigation Fees										
Highway 65 Joint Powers Authority Fee Program										
Document Establishing Fee	Project	Fee Formula	Starting Balance	Fees Collected (Refunded)	Interest Earned	Interfund Transfer In/(Out)	Expenditures	Ending Balance as of June 30, 2024	Sufficient Funds to Complete Project?	% of CIP Funded by Fee
Resolution No. 90-312	Highway 65- Galleria/ Stanford	Joint Powers Agreement Oct, 15, 1990; Amended Aug. 18, 1992	(\$5,473,118)	966,018	7,689	-	(6,924)	(\$4,506,335)	No	100

The Highway 65 Joint Powers Authority Board approved a plan for funding the construction of various Highway 65 Interchange Projects that included the commitment of funds from the Authority along with funds from the Cities of Roseville and Rocklin and the County of Placer. The participants remitted funds to the Authority in advance of the construction. In addition, the City of Roseville constructed projects using City of Roseville funds. The projects were dedicated to the Authority through a reimbursement agreement. Pursuant to the agreement, the cities and the County will be reimbursed through future traffic mitigation fees collected by the Authority.

Traffic Mitigation Fee Project Descriptions

Highway 65-Galleria/Stanford (Project# 400060) –The proposed project would modify the SR 65 NB ramps at the Galleria Boulevard/Stanford Ranch Road interchange as well as reconfigure the lanes along Galleria Boulevard/Stanford Ranch Road. The project would construct the following:

- Dual left turn lanes onto the NB SR 65 slip on-ramp.
- Protected median left turn pockets at the NB and SB ramp intersections, eliminating the inside trap lanes.
- Right turn pocket for the SB approach along Stanford Ranch Road to the NB slip on-ramp.
- Widened NB SR 65 to NB Stanford Ranch Road slip off-ramp from one to two lanes at the ramp terminus. Off-ramp will include a signalized intersection at Stanford Ranch Road.
- Widened NB slip on-ramp to two metered general purpose lanes plus an HOV preferential lane.
- Modified terminus of the NB loop off-ramp to reduce speeds and enhance safety for all modes utilizing the facility.

Attachment 1:
Fee Ordinances, Resolutions and
Agreements

Sewer Connection Fees:

Regional Sewer Connection Fees

Ordinance No. 6100

ORDINANCE NO. 6100

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 9.12.100 OF CHAPTER 9.12 OF TITLE 9, AMENDING SECTIONS 14.08.025, 14.08.090, 14.08.091, AND 14.08.100 OF CHAPTER 14.08 OF TITLE 14, DELETING SECTION 14.08.091 OF CHAPTER 14.08 OF TITLE 14, AND AMENDING SECTIONS 14.16.060, 14.16.080, 14.16.200 AND 14.16.201 OF CHAPTER 4.16 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING GARBAGE, WATER AND WASTEWATER RATES AND SERVICES

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Section 9.12.100 of Chapter 9.12 of Title 9 of the Roseville Municipal Code is hereby amended to read as follows:

9.12.100 Charges for collection.

A. Residential.

1. Each and every householder or tenant occupying any dwelling, house, or residence, shall pay to the city, or its authorized agent, a fixed minimum charge as set forth in this section as a refuse fee. Such fixed minimum is based upon service of one call per week, irrespective of whether there is any refuse to remove from any premises.

2. Ninety-Gallon Automated Container Service. For each premises assigned city-owned 90-gallon containers (one for household garbage and one for yard clippings and green waste) and serviced by automated collection, all garbage, and green waste for collection must be contained within the 90-gallon container(s) with the lid closed and must fall freely from container when dumped. Each such premises shall be provided weekly collection for trash; green waste will be collected every other week.

3. Refuse service may be discontinued upon request for a period of no less than two months when a dwelling, house, or residence will be unoccupied. The minimum time of discontinuing service will be two months. A service charge equal to two months' refuse charge will be charged to the utility user for the removal and redelivery of the assigned automated container when service has been temporarily discontinued. This service charge will be paid at the time service is discontinued. Upon occupancy of a dwelling, house or residence, the utility user must contact the city to restart service and will be charged an associated restart fee. If the occupant of a dwelling, house, or residence does not contact the city to restart service, the city may bill back to the discontinuance of service all monthly charges.

4. For collection of additional containers beyond those covered by the fixed minimum charges established in this chapter, the collection charge shall be that identified in this section.

5. An additional or special pickup may be requested beyond the minimum service required by this chapter. Each such additional or special pickup shall be subject to a fixed fee.

6. Rates for Residential Collection. Effective July 5, 2019, and July 1, 2020, the residential rates on billings shall be as follows:

Residential Refuse Service	Effective 7/5/2019	Effective 7/1/2020
Fixed refuse monthly charge (one trash container and one green waste container as identified in Section 9.12.100(A)(2))	\$25.57	\$26.85
Additional empty of a 60- or 90-gallon refuse container	\$16.72	\$17.55
Each additional green waste container	\$9.28	\$9.75
Each additional 90-gallon refuse container	\$17.48	\$18.36
Additional empty of a green waste container	\$12.29	\$12.90
Refuse 60- or 90-gallon replacement charge	\$74.69	\$78.42
Fixed fee for the return of a confiscated green waste container due to contamination	\$119.41	\$125.38
Temporary removal of a residential service	\$51.12	\$53.68
Move in box pick-up	\$90.39	\$94.91
Temporary dumpster delivery and removal and per yard charge (6 yards only)	\$125.30	\$131.56

Residential Special Services	Effective 7/5/2019	Effective 7/1/2020
Restart Service (per occurrence)	\$25.00	\$26.25
Green/Waste Contamination Fee (per occurrence)	\$25.00	\$26.25
Overloaded Cart (per occurrence)	\$10.00	\$10.50
Return Trip Charge Same day (per occurrence)	\$10.00	\$10.50
Return Trip Charge Off day (per occurrence)	\$25.00	\$26.25
Cart Exchange (in excess of 1x/12 months)	\$25.00	\$26.25

B. Commercial.

1. A landlord, property owner, or property manager or management company of each and every store, shop, apartment, house, rooming house, factory or other nonresidential use that has a commercial dumpster shall pay to the city, or its authorized agent, a fixed minimum charge as set forth by the city council as a refuse fee. Such fixed minimum is based upon service of one call per week, irrespective of whether there is any refuse to remove from any premises.

A landlord, property owner, property manager or management company with multiple tenants who must share a commercial dumpster shall be responsible for the refuse utility bill of the tenants.

2. Commercial Dumpster, Roll-On, and Additional Services. The environmental utilities director may approve the placing of garbage or rubbish in containers other than 30-gallon cans or 90-gallon automated cans (such as dumpsters or roll-on containers) as provided in Section 9.12.060. The fixed fee and additional service charges are established by subsections (A)(6) and (B)(7). In such cases, the environmental utilities director shall cause a study of the service to be made, and charges will be established based on the cost of performing the service. Such charge shall include all costs to the city, including, but not limited to, labor, equipment operation, maintenance and depreciation, administrative overhead, recycling, landfill closure and landfill operation costs. Standard commercial charges for basic hand-pickup dumpsters and roll-on containers may be established by the environmental utilities director subject to the approval of the city council.

An additional or special pick up may be requested beyond the minimum service required by this chapter. Each such additional or special pick up shall be subject to a fixed fee.

Temporary commercial services must be charged to a City of Roseville customer utility account. A "garbage only" account may be requested for temporary services. See Chapter 14.04 Utility Customer Billing, Accounting and Collections for information about establishing a new account.

Timeframe for temporary customer service. Temporary dumpsters for commercial use must be serviced weekly and removed within a 90 day period. It is the customer's responsibility to schedule services. If a temporary dumpster is not emptied within seven consecutive days of its delivery or last collection, the account shall be assessed a weekly rental fee per Section 9.12.100(B7): Rates for Commercial Collection.

3. Commercial customers that fall into the following categories are required by state law to subscribe to organics recycling services.

a. On and after April 1, 2016, a business that generates eight cubic yards or more of organic waste per week shall arrange for recycling services specifically for organic waste.

b. On and after January 1, 2017, a business that generates four cubic yards or more of organic waste per week shall arrange for recycling services specifically for organic waste.

c. On and after January 1, 2019, a business that generates four cubic yards or more of commercial solid waste, as defined in Section 42649.1, per week, shall arrange for recycling services specifically for organic waste.

4. On or after January 1, 2020, if the department determines that statewide disposal of organic waste has not been reduced to 50 percent of the level of disposal during 2014, a business that generates two cubic yards or more per week of commercial solid waste shall arrange for the organic waste recycling services specified in subsection (B)(3), unless the department determines that this requirement will not result in significant additional reductions of organics disposal.

5. Multifamily dwellings will not be required to recycle food waste, but will need to provide proof to the city that other organics such as green waste are being recycled or diverted from the landfill in an appropriate manner. The city can also provide green waste services, if necessary.

The city will be the primary collector of all organic waste materials, unless a business had services in place before September 28, 2014, the date AB 1826 was approved. Any business with a collection contract before this date can continue with providers until the contract expires. Once the contract expires the business will default to city service.

6. An additional or special pickup may be requested beyond the minimum service required by this chapter. Each such additional or special pickup shall be subject to a fixed fee.

7. Rates for Commercial Collection. Effective July 5, 2019, and July 1, 2020, the commercial rates on billings shall be as follows:

Frontloader and Rearloader Commercial Services*	Effective 7/5/2019	Effective 7/1/2020
Frontloader and rearloader commercial dumpster and sidewalk can per yard charge *Plus premium for rearloader services (more detail below)	\$10.49	\$11.01
Frontloader and rearloader compactor per yard charge	\$18.90	\$19.85
Frontloader cardboard dumpster and compactor per yard charge	\$13.93	\$14.63

Commercial Special Services	Effective 7/5/2019	Effective 7/1/2020
Rear Loader Service Premium (this will be an additional charge equivalent to an associated percentage of the monthly base rate)	25%	25%
Recyclable Material Contamination Fee (per occurrence)	\$25.00	\$26.25
Green/Waste Contamination Fee (per occurrence)	\$25.00	\$26.25
Overloaded Container (per occurrence)	\$25.00	\$26.25
Lock Service – Admin Set up (per occurrence)	\$15.00	\$15.75
Lock Service – Lock Cost (per occurrence)	\$15.00	\$15.75
Lock Service – Per Month	\$10.00	\$10.50
Push/Pull Charges (per container month)	\$15.00	\$15.75
Extra Pickup Charge (of monthly rate per pickup + return trip charge)	25%	25%
Exchange Cart (per cart)	\$25.00	\$26.25
Exchange Bin (per occurrence)	\$75.00	\$78.75
Return Trip Charge Same day (per occurrence)	\$10.00	\$10.50
Return Trip Charge Off day (per occurrence)	\$25.00	\$26.25

Additional Commercial Service Rates	Effective 7/5/2019	Effective 7/1/2020
Roll-Off Return Charge (per occurrence)	\$30.00	\$31.50
Relocation Charge/Trip Charge(per event – includes roll-off return charge)	\$50.00	\$52.50

Roll-Off Commercial Open Top and Compactor Services*	Effective 7/5/2019	Effective 7/1/2020
Minimum charge per haul (base rate) without tonnage* All sizes	\$312.43	\$328.05
Roll-off 100% recycling bin	\$171.08	\$179.63

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority. With city department head approval, some entities may pay tonnage charges directly to Western Placer Waste Management Authority.

Temporary Frontloader, Rearloader and Roll-Off Charges*	Effective 7/5/2019	Effective 7/1/2020
Frontloader and rearloader temporary dumpster delivery and removal charge	\$62.38	\$65.50
Frontloader and rearloader temporary dumpster per yard charge (plus trip fee for extra pickups)	\$10.49	\$11.01
Frontloader and rearloader temporary dumpster rental fee per week	\$59.38	\$62.35
Roll-off temporary dumpster minimum charge per haul (base rate)	\$312.43	\$328.05
Tonnage (per ton charge)*		
Roll-off temporary dumpster rental fee per week	\$107.82	\$113.22
Roll-Off temporary 100% recycling bin	\$171.08	\$179.63

* Tonnage charges (tipping fees) vary by material type, and are determined by the Western Placer Waste Management Authority.

Additional Commercial Service Rates*	Effective 7/5/2019	Effective 7/1/2020
Standby service charge per occurrence (in 15 minute increments)	\$60.00	\$63.00
Solid Waste Minimum Charge	\$28.68	\$30.11
Emergency after hours call out service charge per occurrence	\$161.46	\$169.53
Fixed monthly minimum commercial charge	\$28.68	\$30.11
60- or 90-gallon automated container monthly charge	\$25.57	\$26.85
Commercial bin assistance charge per occurrence	\$45.17	\$47.43
Fixed fee for additional pick-up of a city owned 60- or 90-gallon automated container	\$16.72	\$17.55
Compactor cleaning	Minimum 2.5 hours labor cost	
Compactor lock replacement	0.5 hours of labor cost plus \$8.00 lock replacement	

* The amounts billed to commercial customers will vary with the types of service and the number of pickups in a billing period.

** Green waste containers available only in limited areas.

A. Shared Compactor Rates. Shared compactor rates are applicable to the City of Roseville downtown specific plan area. Exact rates are determined on a site-specific basis based on the following criteria:

	Cost per 1,000 square feet of building area or per dwelling unit	Cost per 1,000 square feet of building area or per dwelling unit	
	Effective 7/5/2019	Effective 7/1/2020	
Below are the square footage rates for shared compactors. If a customer's site-specific charge does not exceed the fixed minimum charge, they will be subject to the monthly fixed minimum charge.			

Monthly Minimum (Fixed)	\$28.68	\$30.11	
Tier 1: Cost per 1,000 square feet of building area or per dwelling unit	\$5.99	\$6.28	Tier 1 includes business types that are determined low use by the environmental utilities director. Typical examples of low use are retail and office establishments and small apartment units.
Tier 2: Cost per 1,000 square feet of building area	\$24.16	\$25.37	Tier 2 includes business types that are determined medium use by the environmental utilities director. Typical examples of medium use are relatively smaller establishments such as bars and grills, coffee shops and delis; selling or serving food but not considered a full-service restaurant.
Tier 3: Cost per 1,000 square feet of building area	\$51.04	\$53.59	Tier 3 includes business types that are determined high use by the environmental utilities director. A typical example of high use is full-service restaurants, restaurant/bakeries, and similar establishments. Full-service restaurants are defined as primarily dine-in establishments with established menus, and a minimum of two meals per day (e.g., lunch and dinner).

B. Shared Compactor Organic Tiers. Organics tiers are applicable to some shared compactor units depending on compactor tier and usage type. Exact rates are determined on a site-specific basis based on the following criteria:

Commercial Shared Compactor Organic Tiers	Effective 7/5/2019	Effective 7/1/2020
Tier 1	\$0.00	\$0.00
Tier 2	\$81.93	\$86.03
Tier 3	\$163.81	\$172.00

C. Rates for Commercial Organic Waste Collection. Effective July 5, 2019 and July 1, 2020, the commercial organic waste collection rates on billings shall be as follows:

Organic Waste Collection Rates	Minimum Monthly Charge (Effective 7/5/2019)	Minimum Monthly Charge (Effective 7/1/2020)
0-2 yards	\$81.93	\$86.03
0-4 yards	\$163.81	\$172.00
5 yards	\$204.77	\$215.01
6 yards	\$245.69	\$257.97
7 yards	\$286.77	\$301.10
8 yards	\$327.62	\$344.00
9 yards	\$368.53	\$386.96
10 yards	\$409.49	\$429.96
11 yards	\$450.57	\$473.09
12 yards	\$491.37	\$515.94
Extra pickup for one yard bin or cart equivalent	\$61.45	\$64.52
Extra pickup for two yard bin or cart equivalent	\$81.93	\$86.03

SECTION 2. Section 14.08.025 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.025 Water connection fees.

A. In order that appropriate provision be made for sharing the costs of the maintenance and expansion of the raw water supply, water treatment, storage, and distribution facilities of the city by those who receive the benefits thereof, there are established connection fees to such facilities, which fees shall be imposed in addition to the service connection costs charged pursuant to Section 14.08.020. Such additional water connection fees include a “standard connection fee” and an “irrigation connection fee.” The fees shall be set so that they are equal to, but not greater than, the cost of service.

B. The water connection fees shall be based upon the applicable “dwelling unit equivalent” (“DUE”) and density assignment. The fee for one DUE shall be \$9,363.00 (per LDR unit), \$5,618.00 (per MDR unit), \$3,636.00 (per HDR unit) and \$9,363.00 (per Non Residential unit) on July 1, 2018.

C. The connection fee amount set forth above shall be adjusted annually on July 1st of each year by three percent or by a percentage equal to the inflation rate for the prior year for construction costs as determined by the environmental utilities director in the preceding June, whichever is greater. The director’s determination of the percentage equal to the inflation rate for the prior year for construction costs shall be based upon the Engineering News Record, Construction Cost Index for the prior 12 months ending in May. The environmental utilities director shall report the amount of the adjustment in percentage terms and the dollar amount due per DUE to the city council annually at the first regular meeting of the council following the adjustment of the fee.

D. Except as otherwise provided, all water connection fees established by this chapter shall be payable upon issuance of a building permit. Connection fees will be determined using the amount in effect on the date of building permit issuance.

SECTION 3. Section 14.08.090 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.090 Service charges for metered service.

There shall be due and payable the following monthly charges, upon submission of the bill by the city to the owner of the property supplied with service, for all treated water measured by meters for residential, commercial, industrial and manufacturing or other purposes:

A. Monthly Quantity Rates. Effective July 5, 2019 and July 1, 2020, the monthly quantity rates on billings shall be as follows:

	Effective 7/5/2019	Effective 7/1/2020
Potable water usage (per 100 cubic feet)	\$1.30	\$1.34
Recycled water usage (per 100 cubic feet)	\$0.65	\$0.67

*

B. Monthly Service Charges. Effective July 5, 2019 and July 1, 2020, the monthly service charges on billings shall be as follows:

Meter Size (inches)	Peak Flow Rate (gallons per minute)	Effective 7/5/2019	Effective 7/1/2020
Up to 3/4	30	\$27.26	\$28.08
1	50	\$42.07	\$43.34
1-1/2	100	\$79.09	\$81.47
2	160	\$123.51	\$127.22
3	350	\$264.20	\$272.13
4	630	\$471.52	\$485.67
6	1300	\$967.61	\$996.64
8	2800	\$2,078.26	\$2,140.61
10	4200	\$3,114.89	\$3,208.31

C. The total amount due and payable shall be the sum of the monthly service charge plus the quantity rate. The monthly service charge is due and payable regardless of whether water has been consumed. The service charge shall be the greater of the charge based on the meter size or flow rate, with the following exceptions:

1. No service charge shall be made for fire service that has backflow prevention with detector check devices approved by the environmental utilities director.

2. No service charge shall be made for recycled water utility back-up systems that are required for reliability only and have backflow prevention and metering approved by the environmental utilities director. This exclusion does not extend to systems that are regularly required as part of normal operation. The recycled water operation shall be responsible for water volumetric charges for these services and any costs associated with meter maintenance.

D. For purposes of charging for treated water measured by meters:

1. A residential account is defined as a single metered water service which serves three or less dwelling units.

2. A nonresidential account is defined as a single metered water service which serves more than three dwelling units, or serves commercial, industrial, manufacturing, irrigation or other nonresidential land uses.

E. For single-family residential services that require automatic fire protection systems pursuant to Section 16.16.120, the increased meter size will not be assessed an additional charge associated with the fire protection system requirement. Service charges shall be based on the required service size as determined by the Uniform Plumbing Code without consideration for any fire protection system required by Section 16.16.120.

SECTION 4. Section 14.08.091 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby deleted in its entirety:

14.08.091 Service charge outside city water service area.

SECTION 5. Section 14.08.100 of Chapter 14.08 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.08.100 Flat water rates.

The following service charges shall apply to flat rate consumers that the environmental utilities director determines are not cost effective to assign metered rates. The environmental utilities director shall conduct a water use study for consumers whom he or she determines may not be reasonably metered, and the director shall assign such consumers to an appropriate service rate level as set forth in this section. Water service rates for flat rate residential consumers shall be due and payable on a monthly basis according to the appropriate grouping set out in this section.

Effective July 5, 2019, and July 1, 2020, the flat rates on billings shall be as follows:

Nonmetered or Flat Service Charges	Effective 7/5/2019	Effective 7/1/2020
Single-family lots under 4,900 square feet; each mobile home unit not within a park maintaining its own distribution system and service; each dwelling unit of duplexes, triplexes, fourplexes, unmetered apartments and other multiple living units; other detached living units; and offices and stores with less than peak use of 250 gallons per day	\$37.38	\$38.51
Single-family lots 4,901 to 8,900 square feet	\$42.13	\$43.40
Single-family lots 8,901 to 12,000 square feet	\$45.79	\$47.17
Single-family lots 12,001 to 15,000 square feet	\$49.36	\$50.85
Single-family lots existing before July 1, 1977, which are in excess of 15,000 square feet	\$54.36	\$58.16
Mobile home parks, per living unit	34.47	35.51
All those single-family lots over 15,000 square feet, created on or after July 1, 1977, shall be metered pursuant to Section 14.08.105		

SECTION 6. Section 14.16.060 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.060 Local sewer connection fee.

- A. A local sewer connection fee shall be charged in accordance with Section 14.16.010 for each connection to the city-owned public sewer.
- B. The local sewer connection fee shall be \$363.00 per sewer unit.
- C. The Construction Cost Index (CCI) inflationary fee adjustment shall become effective July 1, 2013. The fee established by this chapter shall be adjusted annually July 1st beginning on July 1, 2013 by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 7. Section 14.16.080 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.080 Regional sewer connection fee.

A. A regional sewer connection fee shall be charged in accordance with Section 14.16.010 for each sewer unit connected to the city-owned public sewer.

B. The regional sewer connection fee shall be \$7,854.00.

C. The fee established by this chapter shall be adjusted annually on July 1st by a percentage equal to the adjustment rate for the prior year for construction costs as determined by the director in the preceding June. The director's determination shall be based upon averaging the Construction Cost Index (CCI) for 20 cities and for San Francisco, as published in the Engineering News Record publication for the preceding 12 months ending in May. The resultant fee shall be rounded to the nearest dollar figure.

SECTION 8. Section 14.16.200 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.200 Monthly unit sewer service charge established.

Except as otherwise provided in this chapter, a monthly unit sewer service charge shall be paid by each user connected to the city-owned public sewer. The monthly unit sewer service charge on billings shall be:

A. The monthly sewer charge shall be \$40.55 per sewer unit, effective on billings as of July 5, 2019, and \$42.18 per sewer unit, effective on billings as of July 1, 2020.

B. The monthly sewer service charges for those located outside of the city limits shall be 10 percent higher than the monthly sewer charges for those located inside city limits.

SECTION 9. Section 14.16.201 of Chapter 14.16 of Title 14 of the Roseville Municipal Code is hereby amended to read as follows:

14.16.201 Sacramento Regional County Sanitation District monthly unit sewer service charge established.

Except as otherwise provided in this chapter, a monthly unit sewer service charge shall be paid by each user connected to the Sacramento Regional County District's sewer system and located within Roseville city limits. Effective July 5, 2019, the monthly sewer charge shall be \$40.55 per sewer unit. Effective July 1, 2020, the monthly sewer charge shall be \$42.18.

SECTION 10. This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption or on July 5, 2019, whichever occurs later.

SECTION 11. The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance

to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this 15th day of May, 2019, by the following vote on roll call:

AYES COUNCILMEMBERS: Bernasconi, Alvord, Roccucci, Houdesheldt

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



MAYOR

ATTEST:



City Clerk

Traffic Mitigation Fees

Highway 65 Joint Powers Authority Fee Program

Joint Powers Agreement

October 15, 1990

As Amended August 18, 1992

9169

JOINT POWERS AGREEMENT FOR THE FINANCING AND
CONSTRUCTION OF INTERCHANGES ON STATE HIGHWAY 65
CITY OF ROCKLIN CITY OF ROSEVILLE
COUNTY OF PLACER

This Agreement is entered into as of October 15, 1990 by and between the County of Placer, a political subdivision of the State ("County"), and the City of Rocklin and the City of Roseville, municipal corporations organized and existing under the laws of the State of California ("Cities").

RECITALS

1. The County and Cities have the common powers to acquire real property and, with the consent and cooperation of the California State Department of Transportation, to finance and construct freeway interchanges.

2. The County and Cities have determined that the public interest will be served by the joint exercise of these powers through this Agreement and the creation of a joint powers authority to plan for, finance, and construct four interchanges on State Highway 65 to serve their respective jurisdictions and spheres of influence.

AGREEMENT

3. Authority and Purpose.

This Agreement is made pursuant to Chapter 5 of Division 7 of the Title 1 of the California Government Code (commencing with section 6500) (the "Law") relative to the joint exercise of powers common to the County and Cities. The purpose of this Agreement is to provide for the planning, financing, and construction of four interchanges to State Highway 65 located in the jurisdictions of the County and Cities through the creation of a joint powers authority. The four interchanges and their approximate location are shown on Exhibit A attached to this Agreement and incorporated herein.

4. Creation of Authority and Jurisdiction.

There is hereby created the "Bizz Johnson" Highway Interchange Joint Powers Authority ("Authority") a public entity separate from the County and Cities, whose

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CITY OF ROSEVILLE
BY ma

jurisdiction is as shown and described in Exhibit B, attached hereto and by this reference incorporated herein.

5. Term and Termination.

This Agreement shall be effective as of that date first stated above. It shall remain in effect until the purpose stated in paragraph 3 is fully accomplished and all bonds or other instruments of indebtedness issued by the Authority, if any, have been paid, or until terminated by the unanimous agreement of the respective governing bodies of the County and Cities in accordance with the law.

6. Powers

The Authority shall have all powers necessary or reasonably convenient to carry out the purpose stated in paragraph 3, including but not limited to the following:

A. Administration:

- 1) to secure administrative office space and furnishings;
- 2) to contract for or employ administrative, technical, and support staff;
- 3) to acquire, operate, maintain, and dispose of materials, supplies, equipment and insurance of all types to effect or facilitate achievement of the Authority's purpose;
- 4) all powers incidental to the foregoing.

B. Interchange Construction:

- 1) To develop a plan or formula for determining the timing and sequence of construction of the four interchanges;
- 2) to contract for or employ staff to conduct studies and surveys; to prepare reports; to prepare plans, specifications, and other bid documents; to administer construction contracts; and to coordinate the construction projects with all affected governmental agencies;
- 3) to lease, acquire or dispose of real property by negotiation, dedication, or eminent domain;

4) to lease, acquire, operate, maintain and dispose of materials, supplies, and equipment of all types to effect the construction of the four interchanges;

5) to construct or cause to be constructed the four interchanges and all related or appurtenant structures;

6) all powers incidental to the foregoing.

C. Financing:

1) to accept, hold, invest (pursuant to section 6509.5 of the Law), manage, and expend monies for administrative purposes and for construction of the interchanges;

2) to levy fees and taxes, enter into lease-purchase agreements, and to issue bonds and incur other forms of indebtedness as provided in sections 6547.1, 6547.5, and 6547.6 of the Law to fund the construction of the interchanges and all related costs, including all administrative costs;

3) to form a special assessment district under the Improvement Act of 1911, the Municipal Improvement Act of 1913, the Improvement Bond Act of 1915, or any other authority that exists now or in the future;

4) to form a special tax district under the Mello-Ross Community Facilities District Act or any other authority that may exists now or in the future;

5) to negotiate and enter into reimbursement agreements when monies to construct one or more interchanges are advanced;

6) to develop and adopt an interchange construction financing plan that may include a mechanism for borrowing funds collected for one interchange to fund another;

7) all powers incidental to the foregoing.

7. Duties.

The Authority shall have the duty to do the following within the times specified or, if no time is specified, within a reasonable time:

A. to retain legal counsel for all Authority business, including litigation;

B. to secure liability and errors and omission insurance;

C. to develop and adopt, within 12 months of the date of this Agreement, a plan or formula for determining the timing and sequence of construction of the four interchanges, and an interchange construction financing plan. The plan or formula for determining the timing and sequence of construction shall provide that the Harding Boulevard interchange shall be the first to be constructed. The construction financing plan shall acknowledge the payment of any fees transferred to the Authority under paragraph 8.D.6) and any reimbursement obligations relating thereto, and shall incorporate the relevant terms and conditions of any agreement entered into by the County or either member City with a landowner under which funds were advanced for the construction of one or more of the four interchanges, or a waiver of protest rights was made.

8. Administration.

A. Governing Board -- Membership. The Authority shall be administered by a board of directors ("Board") consisting of three directors and three alternates. One director and one alternate shall be current members of the County's Board of Supervisors; one director and one alternate shall be current members of the Rocklin City Council; and one director and one alternate shall be current members of the Roseville City Council. Each director and each alternate shall be appointed by the Board of Supervisors or the City Council of which he or she is a member and shall serve at the pleasure of the appointing body. Alternates shall serve as directors in the absence of the director representing the same jurisdiction as the alternate.

B. Meetings.

1) Regular Meetings. The Board shall by resolution establish the number of regular

meetings to be held each year and the date, hour, and location at which such regular meetings shall be held; provided, however, that the resolution shall provide for at least one (1) regular meeting quarterly.

2) Special Meetings. Special meetings of the Board may be called in accordance with the provisions of section 54956 of the California Government Code.

3) Conduct of Meetings. All meetings of the Board shall be held in accordance with Chapter 9 of Part 1 of Division 2 of Title 5 of the California Government Code (commencing with 54950) (California Open Meeting Law).

4) Minutes. The Secretary of the Authority shall cause minutes of all meetings of the Board to be kept and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each member of the Board and to the County and Cities.

5) Quorum. Two (2) directors of the Board shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. Except as provided in paragraph 9, actions of the Board shall require the affirmative vote of a majority of the entire Board.

C. Procedures.

1) The Board shall elect a Chair from among its membership to preside at meetings and shall select a Secretary who may, but need not, be a member of the Board.

2) The Board may adopt by resolution rules of procedure not inconsistent with the provisions of this Agreement to govern the conduct of its meetings.

3) Members of the Board of Directors shall comply with Title 9 of the California Government Code (commencing with 81000) (Political Reform Act of 1974).

D. Fiscal Matters.

1) Treasurer and Auditor.

a) Except as provided in b) below, the treasurer and auditor of County are designated the treasurer and auditor of the Authority with the powers, duties, and responsibilities specified in section 6505 and 6505.5 of the Law.

b) In lieu of the designations in a), above, the Board may appoint one or more of its employees to either or both of the positions of treasurer or auditor as provided in section 6505.6 of the Law. Such appointment shall supersede the designation made in a), above. The persons or persons appointed by the Board under this paragraph shall have the powers, duties and responsibilities specified in sections 6505 and 6505.5 of the Law.

2) Custodian of Property. The treasurer and auditor of the Authority shall be the public officers who have charge of, handle, and have access to the Authority's property and shall file with the Authority an official bond in the amount fixed by the County and Cities.

3) Accounts and Reports. The Board shall establish and maintain such funds and accounts as may be required by good accounting practice. The books and records of the Authority shall be open to inspection at all reasonable times to the County and Cities and their respective representatives. The Authority, within 120 days after the close of each fiscal year, shall give a complete written report of all financial activities for such fiscal year to the County and Cities. The accounts shall be prepared and maintained by the treasurer and auditor of the Authority. The written reports shall be prepared by an independent certified public accountant employed by the Authority.

4) Budgets. The Board shall adopt a budget no later than 90 days after the effective date of this Agreement and no later than June 30 of each year thereafter.

5) Contributions. Within 90 days of the effective date of this Agreement the County and Cities shall contribute to the Authority start-up funds in the amounts determined by the Board. The Board may request additional amounts to be contributed in the future from the County and the Cities which amounts shall be allocated proportionately among the County and Cities based on the traffic trip ends contained in the report entitled "Final Report Interagency Plan for the Financing of Highway 65 Interchange Improvements" dated July 1, 1988 and prepared by Ralph Andersen & Associates or based on another allocation method adopted by the Board. The Board may provide for the reimbursement of all funds contributed by the County and Cities under this Agreement from funds collected for the interchange construction projects.

6) Assignment and Transfer of Funds. Within 90 days of the effective date of this Agreement, the County and each member City shall assign or otherwise transfer to the Authority its rights and obligations relating to the financing and construction of one or more of the four interchanges in connection with the payment of any fee or under any agreement with a landowner under which funds were advanced for the construction of one or more of the four interchanges or a waiver of protest rights was made. The County and each member City shall, concurrent with the assignment or other method of transfer, transfer to the Authority any funds received from a landowner.

9. Voting.

Notwithstanding paragraph 8.B.5), the following actions require three votes of the Board, with each director or alternate voting in accordance with the direction given by his or her appointing body:

- A. To acquire real property by eminent domain;
- B. To levy a tax;
- C. To order formation of an assessment or special tax district;
- D. To authorize the sale of bonds;
- E. To award contracts in excess of \$1,000,000.00;

F. To approve the annual budget.

G. To make a financial commitment with a term of more than one year;

H. To establish limits of liability and errors and omissions insurance;

I. To adopt or amend the plan or formula for determining the timing and sequence of construction of the four interchanges, or to approve construction that is at variance with the approved plan or formula;

J. To determine the amount of the initial contributions of start-up funds, and to adopt or to amend the method of allocating contribution obligations under paragraph 8.D.5).

10. Exercise of Powers.

The powers and duties described in this Agreement shall be exercised and carried out subject only to such restrictions upon the manner of exercising such powers or carrying out such duties as are imposed upon the City of Roseville in the exercise of similar powers or in carrying out similar duties as provided in section 6509 of the law.

11. Debts and Liabilities.

The debts, liabilities and obligations of the Authority shall not constitute a debt, liability or responsibility of the County or the Cities, either jointly or individually.

12. Liberal Construction.

The provisions of the Agreement, and in particular the provisions of paragraphs 6, 7 and 8, shall be liberally construed as necessary or reasonably convenient to achieve the purposes of the Authority.

13. Disposition of Property.

Prior to termination under paragraph 5 the Authority shall dispose of all of its property in a manner determined by the Authority to be most beneficial to the parties hereto. The proceeds of such disposal and any other surplus money shall be distributed to the parties in the same proportion as their original contribution.

14. Severability.

Should any part, term, or provisions of this Agreement be decided by the courts to be illegal or in conflict with any law of the State of California, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

15. Successor and Assignment.

This agreement shall be binding upon and shall inure to the benefit of the successors of the parties. No party may assign any right or obligation hereunder without the consent of the others.

16. Amendments.

This Agreement may be amended only by the unanimous agreement of the County and Cities.

The parties have executed and attested this Agreement as of the date first above written.

COUNTY OF PLACER

By *Alfred Ferreira*
Chair, Board of Supervisors

ATTEST:

Georgia Hake
Clerk Placer County

10.3.89

CITY OF ROCKLIN
A MUNICIPAL CORPORATION

By *Carlos Dominguez*
Mayor

ATTEST:

Andrea Bidwell
City Clerk, City of Rocklin

CITY OF ROSEVILLE
A MUNICIPAL CORPORATION

By *Alex Vannon*
City Manager

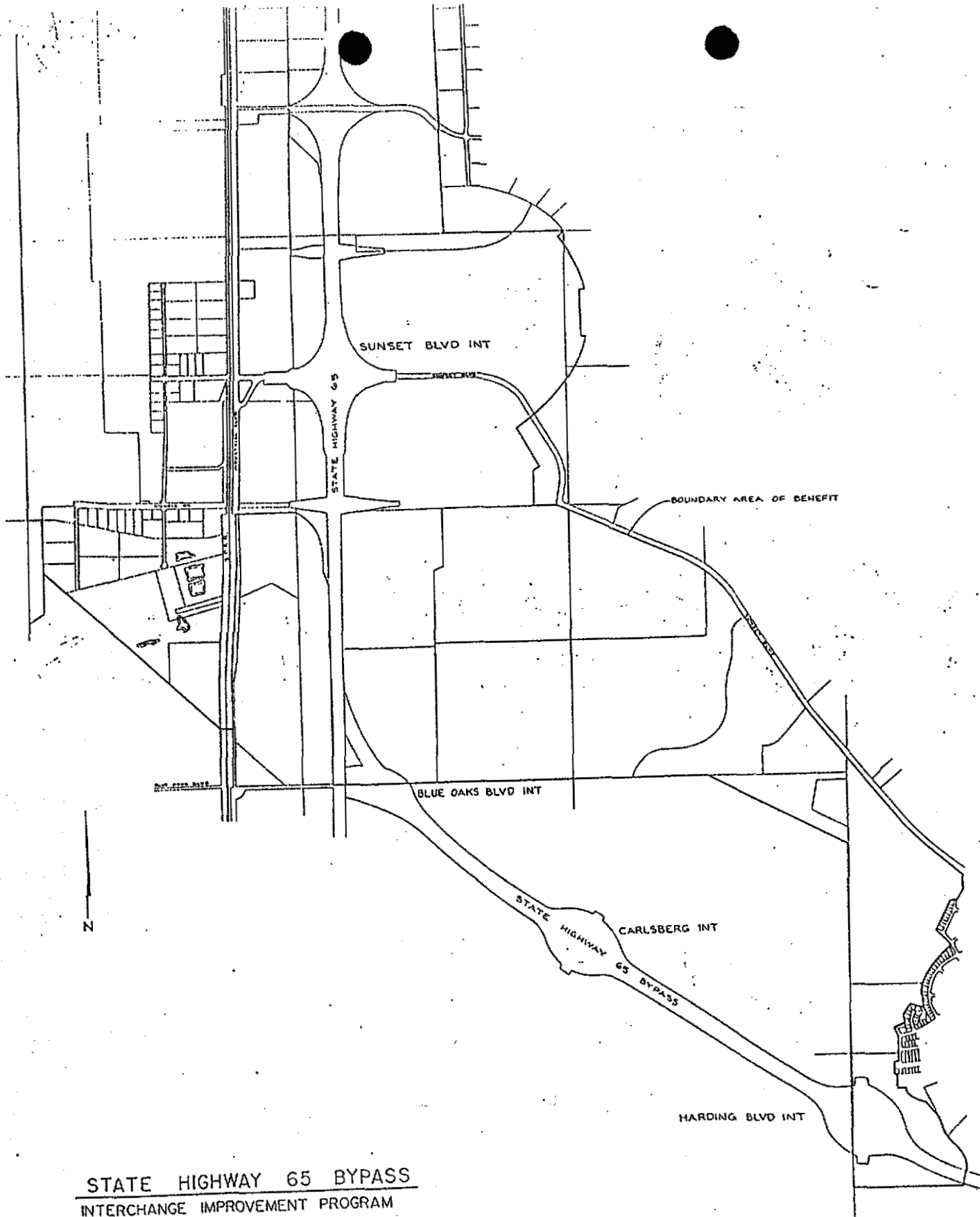
ATTEST:

Helene Florance
City Clerk, City of Roseville

JPAAGRMT092009

Michael Dees
CITY ATTORNEY
City of Roseville, Calif.

Date 12/4/90



STATE HIGHWAY 65 BYPASS
INTERCHANGE IMPROVEMENT PROGRAM

EXHIBIT A

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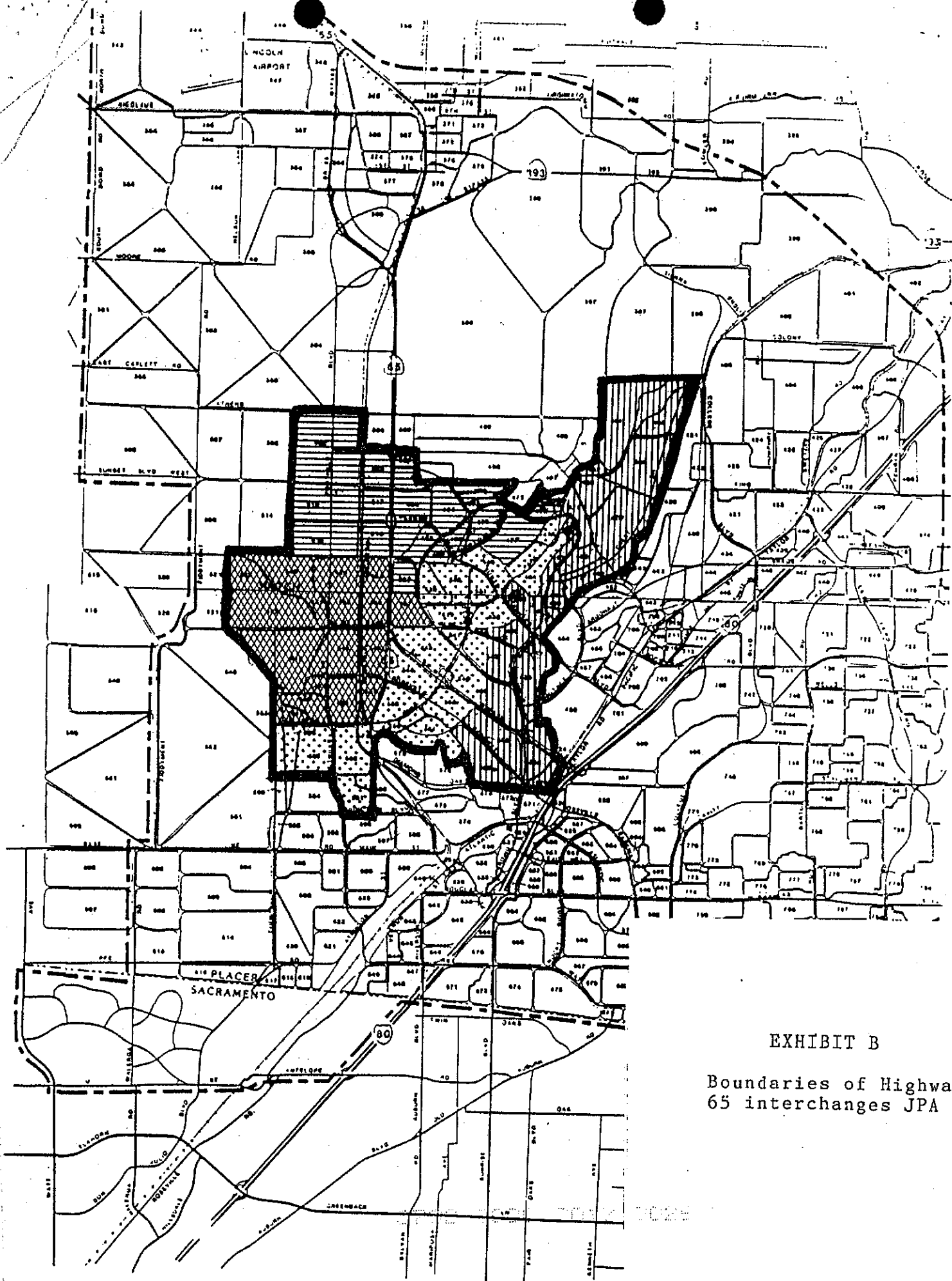


EXHIBIT B

Boundaries of Highway
65 interchanges JPA

RESOLUTION NO. 90-302

RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ROCKLIN APPROVING AND AUTHORIZING
THE MAYOR TO EXECUTE A JOINT
POWERS AUTHORITY AGREEMENT
FOR THE HIGHWAY 65 INTERCHANGES

BE IT RESOLVED by the City Council of the City of
Rocklin as follows:

Section 1. The City Council of the City of Rocklin
hereby approves and authorizes the Mayor to execute a Joint
Powers Authority Agreement for the Highway 65 Interchanges,
in the form attached hereto as Exhibit A and by this
reference incorporated herein.

PASSED AND ADOPTED this 25th day of September, 1990, by
the following roll call vote:

AYES: Councilmembers: Hill, Lund, Huson, Mitchell,
Dominguez
NOES: Councilmembers: None
ABSENT: Councilmembers: None
ABSTAIN: Councilmembers: None

Leanne Dominguez
Mayor

ATTEST:

B. B. B.
City Clerk

CERTIFICATION OF RESOLUTION NO. 90-302

I hereby certify that the foregoing is a full, true and
correct copy of Resolution No. 90-302 passed
and adopted by the City Council of Rocklin at a regular
meeting thereof, held 25 Sept. 1990

B. B. B.
City Clerk of the City of Rocklin

RESOLUTION NO. 90-312

RESOLUTION OF THE COUNCIL OF THE CITY OF ROSEVILLE
APPROVING A JOINT POWERS AGREEMENT WITH THE CITY OF
ROCKLIN AND COUNTY OF PLACER FORMING THE BIZZ JOHNSON
HIGHWAY INTERCHANGE JOINT POWERS AUTHORITY, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF
OF THE CITY OF ROSEVILLE

WHEREAS, a joint powers agreement between the Cities of Roseville and Rocklin and the County of Placer ("the JPA") for the purpose of forming the Bizz Johnson Highway Interchange Joint Powers Authority ("the Authority") has been prepared and reviewed by the City Council, and

WHEREAS, the City Council has previously approved and authorized the City Manager to execute said JPA in October, 1989 and said JPA has now been executed by the other public agencies who will be members of the Authority, and

WHEREAS, the City Council now desires to re-approve the said JPA, thereby signifying its continued support and approval of the Authority,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that the said JPA forming the Bizz Johnson Highway Interchange Joint Powers Authority is hereby approved and that the City Manager is authorized to execute it on behalf of the City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville this 12th day of December, 1990, by the following vote on roll call:

AYES COUNCILMEMBERS: Bill Santucci, Harry Crabb, Jr., John Byouk
Mel Hamel, Pauline Roccucci

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

Pauline Roccucci
MAYOR

ATTEST:

Helene Florence
City Clerk

The foregoing instrument is a correct copy of the original on file in this office.

ATTEST
City Clerk of the City of Roseville, California
Elly Ortiz
DEPUTY CLERK

Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION APPROVING
AND AUTHORIZING EXECUTION OF A
JOINT POWERS AUTHORITY (JPA)
AGREEMENT FOR FUNDING AND
CONSTRUCTION OF INTERCHANGES
ALONG STATE HIGHWAY 65

Resol. No: 89-358

Ord. No:

First Reading:

The following RESOLUTION was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held October 3, 1989,
by the following vote on roll call:

Ayes: MAHAN, BELAND, HOGG, FLUTY, FERREIRA

Noes: NONE

Absent: NONE

Signed and approved by me after its passage.

Attest:
Clerk of said Board

Georgia Hake

Alfredo Ferreira
Chairman, Board of Supervisors

BE IT HEREBY RESOLVED by the Board of Supervisors, County of
Placer, State of California, that this Board approves and
directs the Chairman to sign the attached Joint Powers Authority
(JPA) Agreement for Funding and Construction of Interchanges
Along State Highway 65.

FIRST AMENDMENT TO JOINT POWERS AGREEMENT
FOR THE FINANCING AND CONSTRUCTION OF
INTERCHANGES ON STATE HIGHWAY 65
 CITY OF ROCKLIN CITY OF ROSEVILLE
 COUNTY OF PLACER

This First Amendment to the Joint Powers Agreement for the Financing and Construction of Interchanges on State Highway 65 ("Joint Powers Agreement"), dated October 15, 1990, by and between the County of Placer, a political subdivision of the State ("County"), and the City of Rocklin and the City of Roseville, municipal corporations organized and existing under the laws in the State of California ("Cities"), is entered into as of August 18, 1992.

RECITALS

WHEREAS, County and Cities desire to amend the Joint Powers Agreement; and

WHEREAS, County and Cities have determined that the jurisdiction of the Joint Powers Authority should be larger than initially agreed by the County and Cities, the County and Cities desire to revise and amend the area of jurisdiction, to include all of the city limits of Roseville, and Rocklin and parts of Placer County shown and described on Exhibit B, to the original Joint Powers Agreement for the financing and construction of interchanges on State Highway 65.

WITNESSETH: NOW, THEREFORE, County and Cities do mutually agree as follows;

Section 1: Exhibit B to the Joint Powers Agreement for the Financing and Construction of Interchanges on State Highway 65, dated October 15, 1990, is hereby deleted in its entirety and substituted with a new Exhibit B, which is attached hereto and, by this reference, incorporated herein.

Section 2: All remaining provisions of the Joint Powers Agreement shall remain the same and in full force and effect.

IN WITNESSETH WHEREOF, the parties have entered into this agreement as of the date and year above provided.

COUNTY OF PLACER

By  8-18-92
 Chair, Board of Supervisors

ATTEST:

Georgia Pike
Clerk, Placer County

CITY OF ROCKLIN
A MUNICIPAL CORPORATION

By [Signature]
Mayor

ATTEST:

[Signature]
City Clerk, City of Rocklin

CITY OF ROSEVILLE
A MUNICIPAL CORPORATION

By [Signature]
City Manager

ATTEST:

Helene Florence
City Clerk, City of Roseville

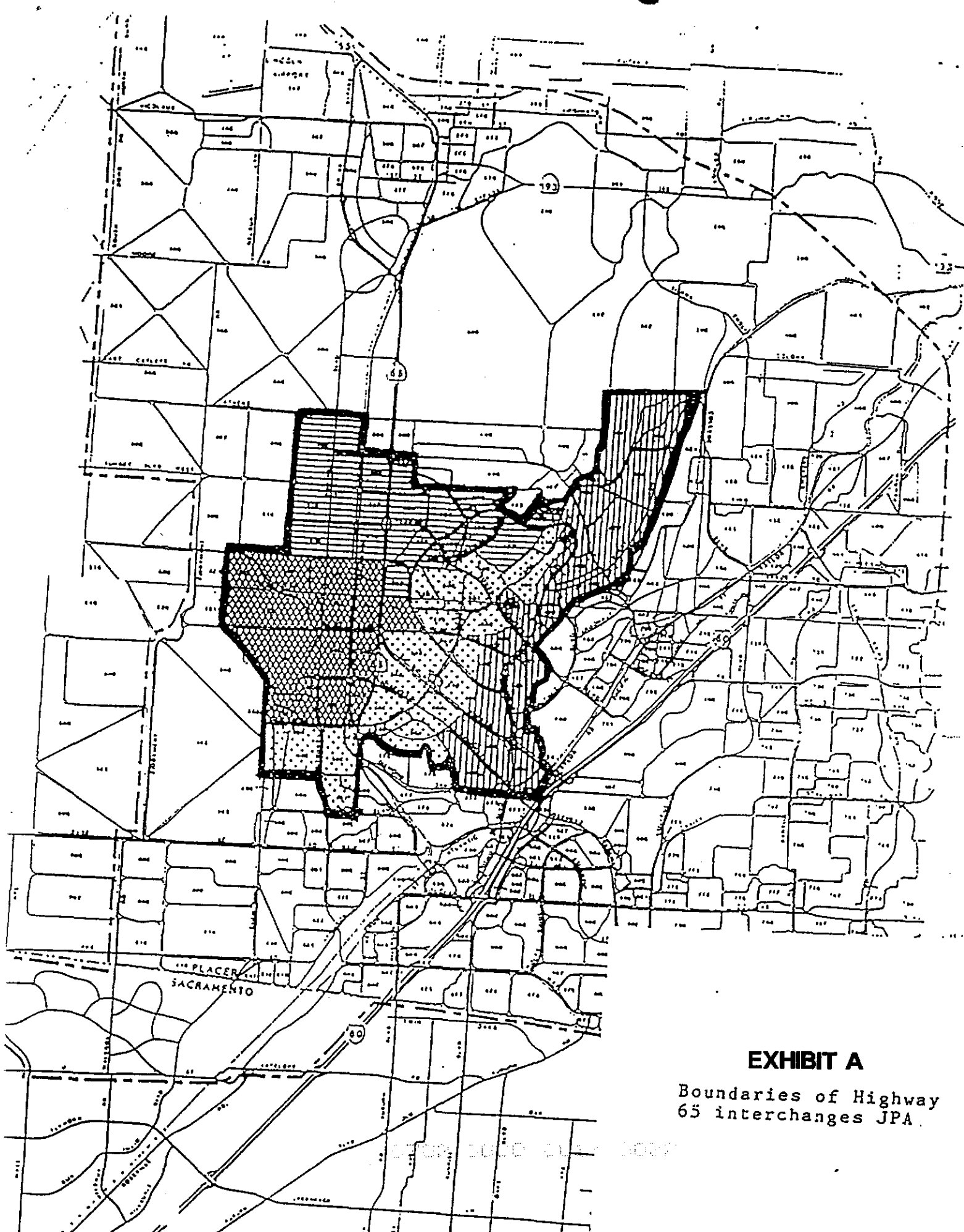


EXHIBIT A

Boundaries of Highway
65 interchanges JPA.

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BOUNDARIES OF HIGHWAY 65 INTERCHANGE JPA

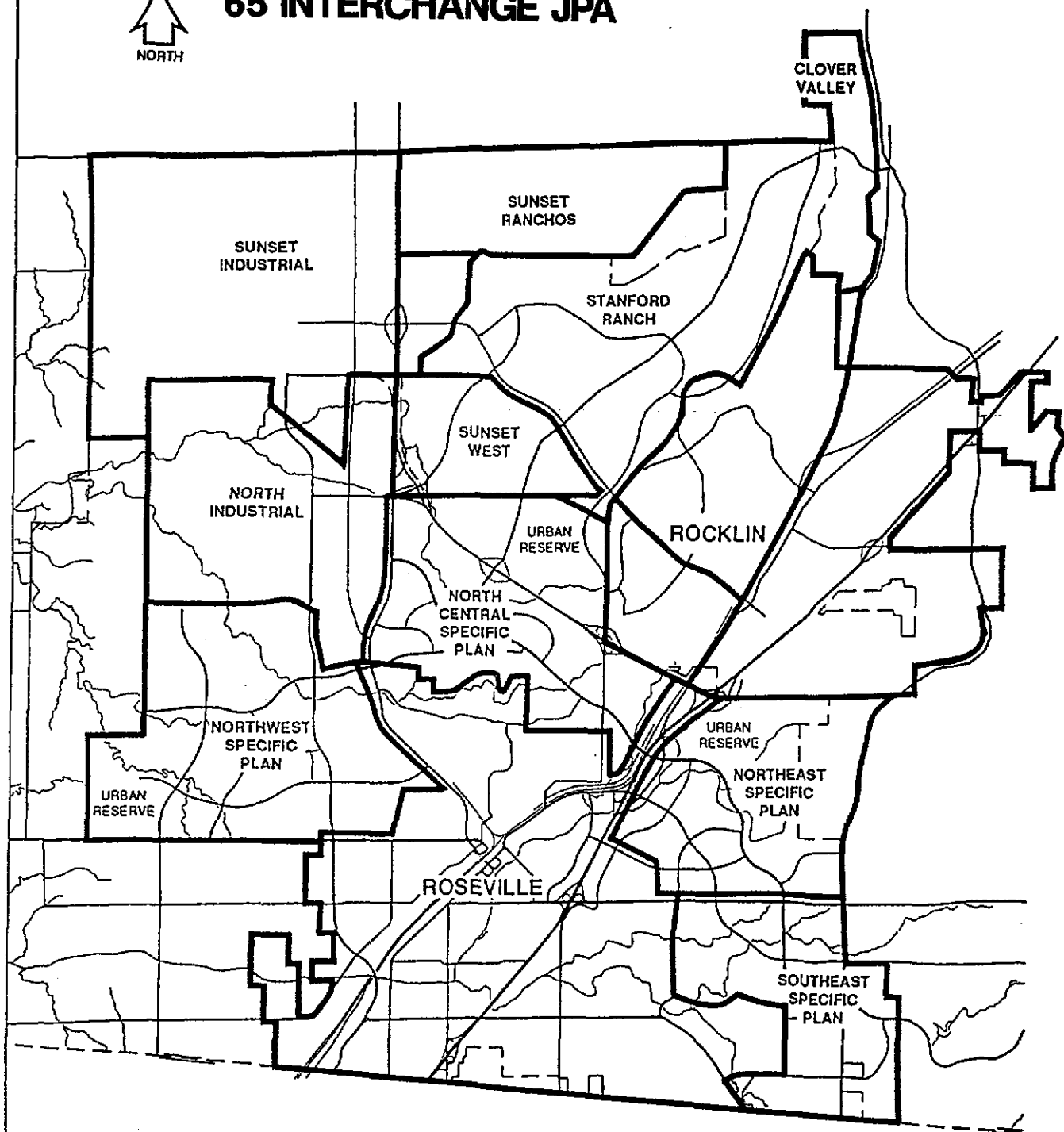


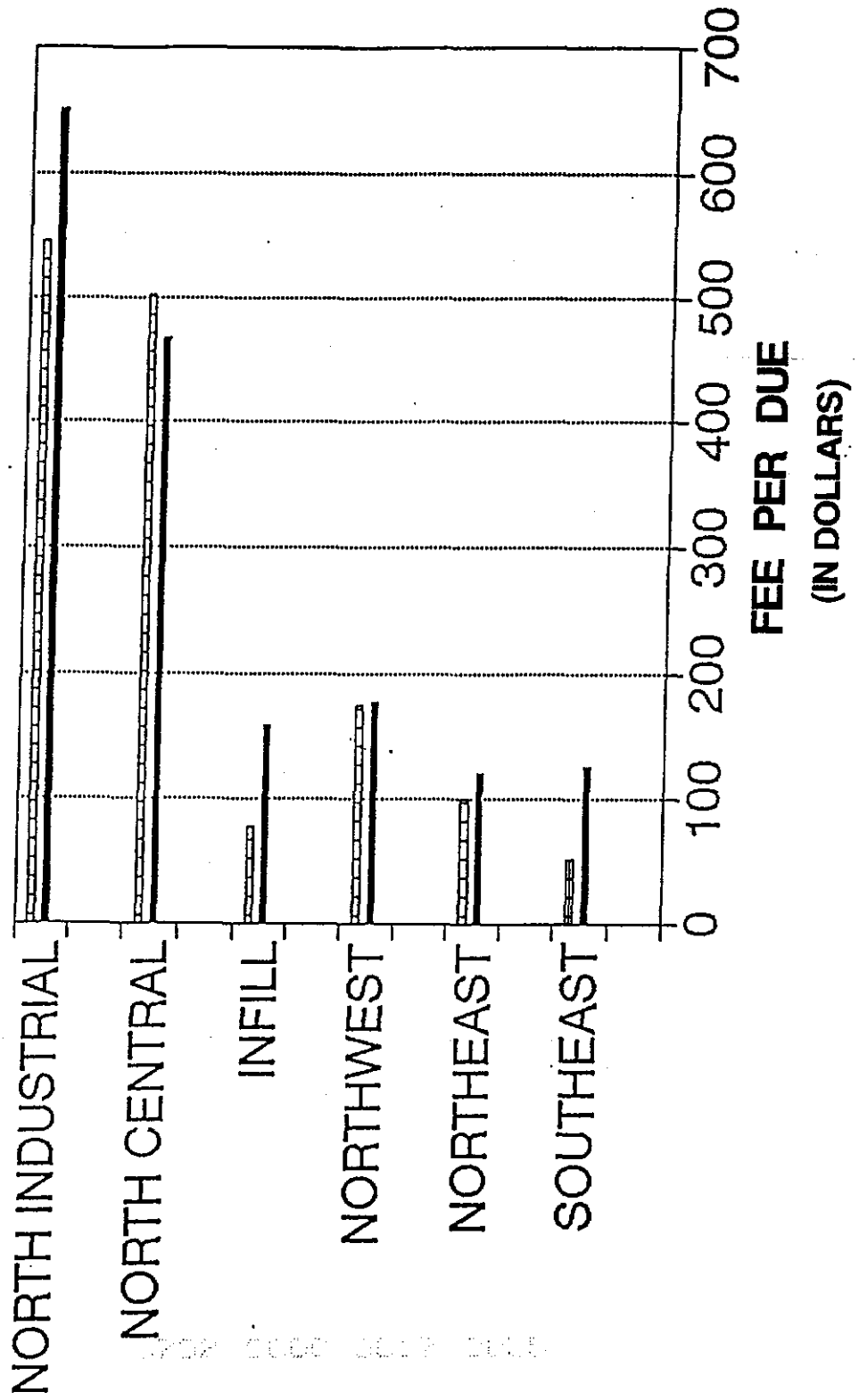
EXHIBIT B

NOTE: The boundaries of the JPA shall include
all of the city limits of Roseville and Rocklin.

PROPOSED JPA FEES

Summary of Costs Per DUE		
Jurisdiction	Fee District	Cost Per DUE
Roseville	Infill	\$101
	Northeast	112
	Southeast	69
	Northwest	220
	North Central	534
	North Industrial	<u>722</u>
	<i>Average</i>	<i>\$307</i>
Rocklin	Stanford Ranch/Clover Valley	\$514
	Sunset West	891
	South of Sunset	246
	North of Sunset	269
	East of SPRR	<u>127</u>
	<i>Average</i>	<i>\$441</i>
Placer County	Sunset Industrial	\$532
	Sunset Ranchos	762
	Atherton Tech	<u>696</u>
	<i>Average</i>	<i>\$618</i>
Overall Average		\$368

COMPARISON OF EXISTING TMF V.S. PROPOSED JPA FEES



EXISTING PROPOSED

RESOLUTION NO. 92-161

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF ROCKLIN APPROVING AND AUTHORIZING THE
MAYOR TO EXECUTE A FIRST AMENDMENT
TO JOINT POWERS AGREEMENT FOR THE FINANCING
AND CONSTRUCTION OF INTERCHANGES ON HIGHWAY 65

BE IT RESOLVED by the City Council of the City of
Rocklin as follows:

Section 1. The City Council of the City of Rocklin
hereby approves and authorizes the Mayor to execute a First
Amendment to Joint Powers Agreement for financing and
construction of interchanges on Highway 65, in the form
attached hereto as Exhibit A and by this reference
incorporated herein.

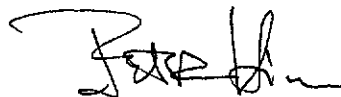
PASSED AND ADOPTED this 14th day of July, 1992, by the
following roll call vote:

AYES: Councilmembers: Lund, Huson, Magnuson, Hill

NOES: Councilmembers: None

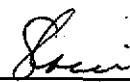
ABSENT: Councilmembers: Dominguez

ABSTAIN: Councilmembers: None



Mayor

ATTEST:



City Clerk

The foregoing instrument is a
correct copy of the original document
on file in this office.

Attest: 

City Clerk, City of Rocklin

RESOLUTION NO. 92-205

RESOLUTION OF THE COUNCIL OF THE CITY OF ROSEVILLE APPROVING
AN AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND COUNTY OF
PLACER AND THE CITY OF ROCKLIN
AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF
THE CITY OF ROSEVILLE

WHEREAS, an agreement -- First Amendment to Joint Powers
Agreement for the Financing and Construction of Interchanges on
State Highway 65
has been prepared and has been reviewed by the Council;

NOW THEREFORE, BE IT RESOLVED by the Council of the City
of Roseville that said agreement is approved and that the
City Manager is authorized to execute it on behalf of the
City of Roseville.

PASSED AND ADOPTED by the Council of the City of Roseville
this 8th day of July , 1992, by the following vote
on roll call:

AYES COUNCILMEMBERS: Pauline Roccucci, Fred M. Jackson, Harry Crabb, Jr.,
Bill Santucci
NOES COUNCILMEMBERS: None
ABSENT COUNCILMEMBERS: Mel Hamel

Bill Santucci
MAYOR

ATTEST:

Helen Florance
City Clerk

The foregoing instrument is a correct copy of the
original on file in this office.

ATTEST:
City Clerk of the City of Roseville, California
Elly Ortiz
DEPUTY CLERK



COUNCIL COMMUNICATION

CC #: 3677

File #: 0300 & 0201-01

Title: America Rescue Plan Act - Budget Adjustment
Contact: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

Meeting Date: 12/18/2024

Item #: 8.3.

RECOMMENDATION TO COUNCIL

Staff recommends that the City Council adopt an ordinance to approve adjustments to the fiscal year 2024-25 budget: 1) reducing American Rescue Plan Act (ARPA) funding allocated to projects by \$5,419,997; 2) offsetting \$5,419,997 in Police and Fire Department General Fund expenditures with an equivalent amount of ARPA funds; 3) re-establishing project budgets totaling \$5,360,924 in the General Fund, which includes the realignment of \$300,000 from the Weber Park Renovations project to the Campus Oaks Park project to address anticipated project overages; and 4) increasing the General Fund contingency budget by \$59,073 to address potential project overruns.

BACKGROUND

The City of Roseville received \$17.6 million in America Rescue Plan Act (ARPA) funds and, as of November 26, 2024, the City has \$5,419,997 in ARPA funding remaining unspent. The ARPA regulations require that all funds be obligated by December 31, 2024, and expended by December 31, 2026. Given the impending obligation deadline, the City will be unable to obligate all of the funds in time although all of the funding has been appropriated by the City Council to projects.

To address this, staff recommends reallocating the remaining unspent ARPA funds to cover eligible public safety personnel costs, specifically costs within the Police and Fire departments. This strategy aligns with ARPA guidelines, which permit the use of funds for government services (including public safety personnel costs) up to the amount of revenue lost due to the pandemic. While some of the remaining funding is obligated, this approach provides the City additional flexibility to fully utilize the ARPA funds if some of the obligated funds are not spent, e.g., if a project comes in under budget. It also allows for further flexibility in the unlikely event that any ARPA funds remain unspent after 2026.

By reallocating these funds, the City can free up General Fund resources to fully backfill the balances of all ARPA-funded projects, except for the Business Continuity Plan project. This project is anticipated to be completed under budget, resulting in a savings of \$59,073. Staff recommends transferring the savings from that project to the General Fund Contingency to

address potential overruns in other projects. The recommended budget adjustment also proposes transferring \$300,000 from the Weber Park Renovations project to the Campus Oaks Park project. This adjustment is recommended because Weber Park Renovation costs are projected to come in under budget, while Campus Oaks Park costs are exceeding the original budget due to the inclusion of a bike component, that was part of the master plan for this park.

FISCAL IMPACT

The recommended budget adjustment will not negatively impact the General Fund or ARPA funds, and will ensure that the City complies with applicable ARPA guidelines while providing extended time to obligate and expend the funds. It will not affect the budgets previously allocated for the projects or public safety funding. Surplus funding from the Business Continuity Plan project in the amount of \$59,073 will be added to the General Fund contingency and be available to address potential project overruns.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. Approval of the recommended adjustments to the FY2024-25 budget meets the above criteria and is not subject to CEQA. No additional environmental review is required.

CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal A - Remain fiscally responsible in a changing world

Respectfully Submitted,

Scott Pettingell, Assistant Finance Director

Dennis Kauffman, Assistant City Manager/Chief Financial Officer



Dominick Casey, City Manager

ATTACHMENTS:

Description

Ordinance 6892

ORDINANCE NO. 6892

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE
AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25
BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY
EFFECTIVE AS AN APPROPRIATION MEASURE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The City of Roseville Annual Budget, Fiscal Year 2024-25, is hereby amended as listed on the attached budget adjustment for the America Rescue Plan Act.

SECTION 2. This ordinance is hereby declared to be an appropriation measure, immediately effective pursuant to the provisions of Section 5.03 of the Charter.

SECTION 3. The City Clerk is hereby authorized and directed to post a true copy of the foregoing ordinance in each of three (3) conspicuous locations in the City and she shall immediately after such posting enter in the ordinance book, under the record of the ordinance, a certificate under her hand stating the time and place of such publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville, this
_____ day of _____, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

MAYOR

ATTEST:

City Clerk



REQUEST FOR BUDGET ADJUSTMENT

Updated 10/29/2024

Please complete the cells highlighted in yellow.

REQUESTER NAME & TITLE:	Scott Pettingell, Assistant Finance Director	FISCAL YEAR:	2024-25
PREPARER NAME & TITLE:	Scott Pettingell, Assistant Finance Director	ORDINANCE:	
DEPARTMENT/DIVISION:	Finance/Administration		

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
2280	6587	84001	500246	(1,142,901)	Weber Park Renovations - eliminate remaining ARPA project budget
2280	6587	84001	500298	(2,867,042)	Johnson Pool Renovations - eliminate remaining ARPA project budget
2280	6587	84001	500463	(999,188)	Campus Oaks Park - eliminate remaining ARPA project budget
2280	5301	84001	500304	(291,880)	Entrepreneurship Center - eliminate remaining ARPA project budget
2280	5080	84001	500537	(59,073)	Business Continuity and Disaster Recovery Plan - eliminate remaining ARPA project budget
2280	5301	84001	500537	(59,913)	Business Continuity and Disaster Recovery Plan - eliminate remaining ARPA project budget
2280	5911	44040		3,035,198	Appropriate ARPA funding to fund Police Dept. labor costs
2280	5911	48030		2,384,799	Appropriate ARPA funding to fund Fire Dept. labor costs
1001	5912	44040		(3,035,198)	Decrease General Fund Police Dept. labor budget
1001	5912	48030		(2,384,799)	Decrease General Fund Fire Dept. labor budget
1001	6587	84001	500246	842,901	Weber Park Renovations - increase General Fund project budget
1001	6587	84001	500298	2,867,042	Johnson Pool Renovations - increase General Fund project budget
1001	6587	84001	500463	1,299,188	Campus Oaks Park - increase General Fund project budget
1001	5301	84001	500304	291,880	Entrepreneurship Center - increase General Fund project budget
1001	5301	84001	500537	59,913	Business Continuity and Disaster Recovery Plan - increase General Fund project budget
1001	5670	10001		59,073	Increase General Fund Contingency budget
EXPENDITURES/EXPENSES/TRANSFERS OUT TOTAL				-	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
REVENUES/TRANSFERS IN TOTAL				-	

NET ADJUSTMENT	-
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FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
	3601	00000	000000		
FUND BALANCE TOTAL				-	

Justification for Budget Adjustment:

The American Rescue Plan Act (ARPA) regulations require that all funds be obligated by December 31, 2024 and expended by December 31, 2026. As of December 2, 2024, the City has a remaining balance of \$5,419,997 in ARPA funds allocated across five projects. Given the impending obligation deadline, the City will be unable to obligate all of the funds in time. To address this, staff recommends reallocating the remaining ARPA funds in these projects to cover eligible public safety personnel costs within the Police and Fire departments. This strategy aligns with ARPA guidelines, which permit the use of funds for government services up to the amount of revenue lost due to the pandemic. While some of the funding is already obligated, this approach provides the City additional flexibility to fully utilize the ARPA funds if some of the obligated funds are not spent. It also allows for further flexibility in the unlikely event that any ARPA funds remain unspent after 2026. By reallocating these funds, the City can free up General Fund resources to fully backfill the balances of the ARPA-funded projects, except for the Business Continuity and Disaster Recovery Plan project. This project is anticipated to be completed under budget, resulting in a savings of \$59,073. Staff recommends transferring these funds to the General Fund Contingency to address potential overruns in other projects. The recommended budget adjustment also proposes transferring \$300,000 from the Weber Park Renovations project to the Campus Oaks Park project. This adjustment is recommended because Weber Park Renovation costs are projected to come in under budget, while Campus Oaks Park costs are exceeding the original budget due to the inclusion of a bike component, that was part of the master plan for this park.



COUNCIL COMMUNICATION

CC #: 3676

File #: 0103 & 0103-04-03 & 0103-05-03 & 0103-06-03 & 0103-12-03 & 0103-13-03 & 0103-41-03 &

Title: Board and Commissions Bi-Annual Vacancies
Contact: Katrina Six 916-774-5267 kmsix@roseville.ca.us

Meeting Date: 12/18/2024
Item #: 9.1.

RECOMMENDATION TO COUNCIL

Recommend that the City Council:

Appoint five (5) individuals to the Board of Appeals to terms expiring December 31, 2028 from the applications received from: Jason Douglas, Brandi Kohlhorst, Robert Powell, Howard Rudd, Charles Sandoval, Louise Santiago, Andrea Seminer, and Sandeep Upamaka.

Appoint two (2) individuals to the Library Board to terms expiring December 31, 2026 from the applications received from: Jennifer Krupp, Nora Parella, Kayla Scott, and Vicki Whitlock.

Appoint four (4) individuals to the Parks & Recreation Commission to terms expiring December 31, 2026 from the applications received from: Nick Alexander, Charles Aquino, Khosrow Azad, Jason Blessinger, Matthew Click, Sandra Pollack-Cushing, Kevin Hernandez, Venu Mallesara, Nora Parella, Stephen Stromberg, Laxmi Rao, and Sandeep Upamaka.

Appoint three (3) individuals to the Personnel Board to terms expiring December 31, 2028 from the applications received from: Robert Brittany, Jason Douglas, Prabhakar Maramreddy, and Howard Rudd.

Appoint three (3) individuals to the Senior Commission to terms expiring December 31, 2026 from the applications received from: Kat Janisch, Marsha Keller, Brandi Kohlhorst, Laxmi Rao, and Hannah Wagner.

Appoint two (2) individuals to the Transportation Commission to terms expiring December 31, 2028 from the applications received from Keenan Finney, Jason Probst, Anthony Sabathia, and Stephen Stromberg.

BACKGROUND

Appointments to the Board of Appeals, Library Board, Parks & Recreation Commission,

Personnel Board, Senior Commission, and Transportation Commission are due to be made as part of the bi-annual recruitment process. Recruitment for all vacancies occurred in October 2024, video interviews of the applicants were conducted by the City Clerk Department, and the City Attorney's Office reviewed the Statements of Economic Interest (Form 700) for potential conflicts of interest. The applications, video interviews, and confidential attorney review are compiled and provided to the City Council for consideration.

FISCAL IMPACT

There is no fiscal impact.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The appointment of members to boards or commissions meets the above criteria and is not subject to CEQA. No additional environmental review is required.

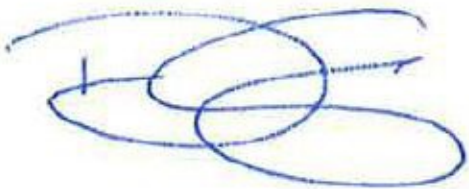
CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Katrina Six, City Clerk Technician

Carmen Avalos, City Clerk

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line, positioned above a horizontal line.

Dominick Casey, City Manager