



MINUTES

December 18, 2024

CITY COUNCIL
HOUSING AUTHORITY
HOUSING SUCCESSOR
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA
www.roseville.ca.us

1. CALL TO ORDER

Mayor Krista Bernasconi called the meeting to order at 6:02 p.m.

2. ROLL CALL

Present: Vice Mayor Karen Alvord, Councilmember Bruce Houdesheldt, Councilmember Tracy Mendonsa, Councilmember Pauline Roccucci, Mayor Krista Bernasconi

3. PLEDGE OF ALLEGIANCE

Environmental Utilities Director Rich Plecker led the Pledge of Allegiance.

4. MEETING PROCEDURES

City Clerk Carmen Avalos announced the procedures for addressing the City Council.

5. PRESENTATIONS

5.1. Roseville Chamber of Commerce - SPLASH Proceeds

Presentation to the City Parks, Recreation and Libraries Department of the proceeds from the 2024 SPLASH event to benefit youth programs within the City.

CONTACT: Rana Ghadban 916-783-8136 rana@rosevilleareachamber.com

Chief Executive Officer Rana Ghadban and Ann Carpenter presented a check in

the amount of \$20,000 to Recreation Supervisor Alisha Moyer.

5.2. Resolution - Soroptimist 70th Anniversary

Congratulate Soroptimist International of Roseville on their 70th anniversary and commend them for their success as an organization and their contributions to the Roseville community.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Councilmember Pauline Roccucci made the presentation to representatives of the Soroptimist International of Roseville, who responded.

5.3. Resolution - Rick Bartee

Commend Rick Bartee for his 9 years of outstanding service and dedication to the City of Roseville and the Roseville Fire Department, congratulate him for his many accomplishments and wish him a long, healthy, and enjoyable retirement.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Council presented Fire Chief Rick Bartee with the resolution, who responded.

5.4. Resolution - Richard Plecker

Commend Richard Plecker for his 10 years of outstanding service and dedication to the City of Roseville and the Environmental Utilities Department, congratulate him for his many accomplishments and wish him a long, healthy, and enjoyable retirement.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Council presented Rich Plecker with the resolution, who responded.

6. PUBLIC COMMENTS

Nancy Ayala spoke on issues with transient individuals across the street from her home.

Resident of Roseville spoke on issues with transient individuals across the street from her daycare facility.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Bruce Houdesheldt, seconded by Tracy Mendonsa, to drop Item 7.7 from the Consent Calendar, remove Item 7.34 for presentation, and approve the remaining items as recommended, with Karen Alvord recusing from Item 7.15. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

Minutes

7.1. Minutes of Prior Meetings

Memo from City Clerk Technician Melissa Lipp and City Clerk Carmen Avalos recommending the City Council approve the minutes of the November 6, 2024 and November 20, 2024 City Council Meetings.

CC #: 3691

File #: 0102-03

CONTACT: Melissa Lipp 916-774-5268 mllipp@roseville.ca.us

Bids / Purchases / Services

7.2. Agenda Management Software - New Capital Improvement Project Approval, Contract Purchase Agreement and Budget Adjustment

Memo from Business Systems Analyst Sydney Finch and Chief Information Officer Hong Sae recommending the City Council adopt RESOLUTION NO. 24-431 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CIVICPLUS, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004289); and adopt ORDINANCE NO. 6906 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE(3004289). Staff requests Council approve a contract purchase agreement with CivicPlus LLC for the replacement of the City's existing Agenda Management Software program, Novus Agenda, in the amount of \$104,088.55. Additionally, staff requests the Council authorize the City Manager or his designee to approve change orders up to an additional 10% to cover unexpected changes to the project costs or changes to the City's information technology environment for the term of the agreement. The project costs include system implementation, training, data migration, and annual software subscription. The recommended budget adjustment will appropriate \$53,890 to the project for the first year of licensing and internal labor costs. Funding for the budget adjustment comes from the Information Technology Replacement Fund and funds from other City departments. Funding for licensing in subsequent years will be budgeted in the Information Technology Operations Fund.

CC #: 3698

File #: 0203-06 & 0201-01

CONTACT: Sydney Finch 916-774-1175 smfinch@roseville.ca.us

7.3. Wanish Park Shade Structure Replacement Project - Contract Purchase Agreement

Memo from Park Development Project Manager Kelly Appier and Parks,

Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-410 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROSS RECREATION EQUIPMENT COMPANY, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004212). Staff requests Council approve a contract purchase agreement with Ross Recreation Equipment, Inc. for \$109,423.01 to replace the shade structure at Wanish Park. Staff further requests authority to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount. The funding for this shade structure replacement was approved by Council in the FY2024-25 Capital Improvement Program using the Parks, Recreation and Library Capital Projects Fund. Maintenance is funded by the General Fund and will not increase.

CC #: 3671

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

7.4. Ninja Fitness Course - Contract Purchase Agreement

Memo from Park Development Project Manager Joel De Jong and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-413 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND GREENFIELDS OUTDOOR FITNESS, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004258). Staff requests Council approve a contract purchase agreement with Greenfields Outdoor Fitness, Inc. The Council-approved master plan included elements that were unable to be constructed during the initial phase of construction by the developer due to budget constraints. This included the ninja fitness course as well as a skate track and bike track. This project aims to complete the ninja fitness course portion of Campus Oaks Park. The contract amount for the ninja fitness course is \$362,805.67. Staff also requests authority to approve change orders, consistent with the contract terms, provided that the net cost of all change orders shall not exceed ten percent (10%) of the contract amount. Funding for this project is provided by American Rescue Plan Act Funds allocated to the Campus Oaks Park Phase 2 Project in FY2024-25. This is a Citywide park, currently utilizing the General Fund for maintenance. It is expected that the addition of the ninja course will create a slight increase in maintenance costs.

CC #: 3675

File #: 0704-01

CONTACT: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

7.5. Industrial Valve Services and Materials - Sole Source Contract Purchase Agreement

Memo from Power Generation Superintendent Nathan Ribordy and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-412 APPROVING A SOLE SOURCE CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND

CALTROL, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004163). Staff requests Council approve a sole source contract purchase agreement with Caltrol, Inc. to provide equipment, parts, and services to Roseville Electric Utility. Caltrol, Inc. is the sole authorized sales channel for Emerson Process Management equipment, which is used at the three natural-gas fired power plants operated by the City. This purchase agreement is for a one-year term for spending authority up to \$300,000 per contract year and allows for up to four optional one-year renewals. Staff requests authorization to continue utilizing optional renewal years without further City Council approval, provided that the applicable budget is approved by the City Council each year, or until City staff determines that continuing with the same vendor is not in the City's best interest. Funding is included in the Electric Department's FY2024-25 budget in the Electric Fund. Funding for future years is contingent on approval of the respective years' budgets.

CC #: 3674

File #: 0203-07

CONTACT: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

7.6. Roseville Energy Park Centrifuge Dewatering Equipment - Sole Source Purchase Order

Memo from Power Plant Engineer Michael Zasso and Electric Utility Director Daniel Beans recommending the City Council adopt RESOLUTION NO. 24-419 APPROVING A SOLE SOURCE PURCHASE ORDER FOR CENTRIFUGE DEWATERING EQUIPMENT FOR THE ROSEVILLE ENERGY PARK. Staff requests Council approve a sole source purchase order with Siebtechnik Tema for centrifuge dewatering equipment at the Roseville Energy Park (REP) and to approve change order authority for unforeseen change orders up to 10% of the cost. After onsite engineering and operational testing conducted at the REP by several vendors, the centrifuge technology by Siebtechnik Tema was the only vendor successful in processing the slurry and meeting all of the design requirements. The total cost of the equipment with a 10% contingency is \$561,332.98. Funding is included in the Electric Department's FY2024-25 Budget in the Electric Fund.

CC #: 3683

File #: 0203-14

CONTACT: Michael Zasso 916-746-1665 mzasso@roseville.ca.us

7.7. Waste Hauling Services - Contract Purchase Agreement Amendment

Memo from Power Generation Superintendent Nathan Ribordy and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-423 APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT NO. 2, BY AND BETWEEN THE CITY OF ROSEVILLE AND ADVANCED CHEMICAL TRANSPORT, LLC DBA ACTENVIRO, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3001218). Staff requests Council approve an increase in spending authority to the agreement with Advanced Chemical Transport, LLC dba ACTenviro, to provide hazardous and non-hazardous waste disposal. This increase in spending

authority will increase the not-to-exceed amount under the contract from \$2 million to \$3.5 million. Current funding is included in the Electric Department's FY2024-25 budget in the Electric Fund. Future funding is subject to future year budget approvals.

CC #: 3687

File #: 0203-07

CONTACT: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

Item dropped from Consent Calendar to be heard at a future City Council Meeting.

7.8. Oracle Guided Learning - Subscription Amendment

Memo from Enterprise Resource Planning Program Manager Lindsay Collishaw and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-403 APPROVING AN INCREASE TO THE PUBLIC SECTOR AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ORACLE AMERICA, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE ORDERING DOCUMENT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an increase to the existing agreement with Oracle America, Inc. by \$4,080 for the FY2024-25 renewal of the Oracle Guided Learning software subscription which supports managing and publishing of city-specific training guides within the City's Oracle enterprise resource planning application, used for finance and human resources/payroll functions. Staff also requests approval to enter into future renewals provided that adequate funds are included in the City Council approved budget each year. The original agreement with Oracle America, Inc. for OGL was at an annual cost of \$40,800. Oracle has informed the City of a 10% increase, bringing the cost to \$44,880. The Finance Department has sufficient General Fund resources available to cover the additional \$4,080 for the remainder of FY2024-25, and ongoing future costs will be integrated into the Finance Department's operating budget in the General Fund.

CC #: 3666

File #: 0203-06

CONTACT: Lindsay Collishaw 916-774-5199 lcollishaw@roseville.ca.us

7.9. Basketball Court Renovations (RFQ 10-3402) - Contract Purchase Agreement

Memo from Buyer Sue Jessup and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-432 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ECLIPSE PRO DBA RESILIENT BUILDERS AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004277). Staff recommends Council approve a contract purchase agreement with Eclipse Pro dba Resilient Builders as the lowest responsive and responsible bidder for Request for Quotations No. 10-3402 for the basketball court renovations project. The Parks, Recreation, & Libraries Department has a requirement to replace the aging basketball court surfaces at Silverado Oaks Park and Santucci Park. The total cost of the renovation is \$210,664. Additionally, staff recommends Council approve change order

authority for a 10% contingency, for a total contract not-to-exceed amount of \$231,730.40. Funding is included in the Basketball Court Replacement project in the Parks, Recreation and Library Capital Projects Fund.

CC #: 3699

File #: 0203-10 & 0201-01

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

7.10. Fuel and Lubricants (SACOG RFP 2023-24-10) - Contract Purchase Agreement

Memo from Purchasing Supervisor Becky Philipp and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-401 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND HUNT AND SONS LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004223). Staff recommends Council approval of a contract purchase agreement with Hunt & Sons LLC as the selected bidder of Sacramento Area Council of Governments Request for Proposals No. 2023-24-10 for the supply and delivery of fuel for various City departments. The initial contract through August 31, 2027 is for \$12,850,000 and funding is included in various City department budgets. The bid allowed for two optional renewal years at one-year intervals. Staff requests authorization to continue utilizing the remaining optional renewal years of the bid without further Council approvals until the contract expires or until City staff determines that continuing with the same vendor is not in the City's best interest.

CC #: 3661

File #: 0203-02

CONTACT: Becky Philipp 916-746-1110 bphilipp@roseville.ca.us

7.11. Restoration and Remediation Management Services (RFP 01-079) - Contract Purchase Agreement

Memo from Administrative Technician Darci Carpenter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-409 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ATI RESTORATION LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004256). Staff requests approval of a contract purchase agreement with ATI Restoration LLC to provide on-call restoration and remediation management services in the amount of \$125,000. The agreement will provide the City with emergency remediation and management services on an as-needed basis. Staff requests authorization to utilize the four optional renewal years of the contract without further Council approvals until the contract expires, contingent upon budget approval each year, or until City staff determines that continuing with the same vendor is not in the City's best interest. Funding for this year is included in the Building Maintenance and Facility Rehabilitation Division FY2024-25 budget in the Facility Services Fund.

CC #: 3670

File #: 0203-04

CONTACT: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

7.12.Dry Creek Wastewater Treatment Plant and Pleasant Grove Wastewater Treatment Plant Biosolids Handling – Contract Purchase Agreements

Memo from Wastewater Operations Superintendent Jason Fick and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-415 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SYNAGRO-WWT, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004281); and adopt RESOLUTION NO. 24-416 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SYNAGRO-WWT, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004282). Staff requests Council approval and award of two (2) contract purchase agreements including four (4) additional one-year renewals with Synagro-WWT, Inc. to provide biosolids handling services to the Dry Creek Wastewater Treatment Plant and Pleasant Grove Wastewater Treatment Plants. The estimated total cost of the two contract purchase agreements is \$2,650,000, and the total not-to-exceed cost including the renewals for both agreements is \$14,850,000. Funding will be provided from the Environmental Utilities Department's annual operating budgets in the Wastewater Operations Fund.

CC #: 3680

File #: 0800-02

CONTACT: Jason Fick 916-746-1940 jfick@roseville.ca.us

7.13.Biosolids Handling Services – Contract Purchase Agreement Amendment

Memo from Wastewater Operations Superintendent Jason Fick and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-400 APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT NO. 1, BY AND BETWEEN THE CITY OF ROSEVILLE AND SYNAGRO WWT, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3003486). Staff requests Council approval of an amendment to the contract purchase agreement with Synagro WWT, Inc. to increase the agreement total not-to-exceed amount from \$785,000 to \$1,145,000 to cover the cost of biosolids handling services at the Dry Creek Wastewater Treatment Plant through December 31, 2024. Funding for this purchase will be provided from the Environmental Utilities Department's FY2024-25 budget in the Wastewater Operations Fund.

CC #: 3658

File #: 0800-02

CONTACT: Jason Fick 916-746-1940 jfick@roseville.ca.us

Resolutions

7.14.Roseville Transit Safety Plan Update

Memo from Alternative Transportation Manager Ed Scofield and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-420 APPROVING THE 2025 ROSEVILLE TRANSIT AGENCY SAFETY PLAN, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the 2025 Roseville Transit Safety Plan. This item will not result in a direct fiscal impact. However, having an updated Agency Safety Plan allows the City to maintain compliance with Federal Transit Administration requirements to receive funding under 49 U.S.C. Chapter 53.

CC #: 3684

File #: 0721

CONTACT: Ed Scofield 916-774-5449 ecscofield@roseville.ca.us

7.15. Historic Old Town Parking Lot Improvements Project - Agreement Amendment, Quitclaim Deed and Assignment & Assumptions Agreement

Memo from Assistant Engineer Brian Gulewich and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-428 APPROVING A FIRST AMENDMENT TO LETTER OF UNDERSTANDING, BY AND BETWEEN UNION PACIFIC RAILROAD COMPANY AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-435 APPROVING A QUITCLAIM DEED AND ASSIGNMENT AND ASSUMPTION AGREEMENT, BY AND BETWEEN UNION PACIFIC RAILROAD COMPANY AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of an Amendment to the Letter of Understanding Agreement, a Quitclaim Deed and an Assignment and Assumption Agreement for the purchase of 1.68 acres of land from Union Pacific Railroad Company for the Historic Old Town Parking Lot Improvements for the agreed-upon purchase price of \$800,000. Funding for this acquisition is from the Strategic Improvement Fund and there are adequate funds in the project budget for the purchase. No General Fund resources are being used.

CC #: 3694

File #: 0900-04

CONTACT: Brian Gulewich 916-746-1376 bcgulewich@roseville.ca.us

Vice Mayor Karen Alvord recused herself as required by the Levine Act.

7.16. Campus Oaks Park Skate Park - Design-Build Construction Agreement

Memo from Park Development Project Manager Joel De Jong and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-411 APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND AMERICAN RAMP COMPANY, AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE, AND AUTHORIZING STAFF TO APPROVE CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED 10% OF THE

CONTRACTED AMOUNT. Staff requests Council award a Design-Build Construction agreement to American Ramp Company with a total contract award amount of \$650,000 for the design and construction of the Campus Oaks Park Skate Park. The Council-approved master plan included elements that were unable to be constructed during the initial phase of construction by the developer due to budget constraints. This included the skate track and bike track as well as a ninja fitness course. This project aims to complete the skate and bike track portion of Campus Oaks Park. Funding for the skate track and bike track was originally approved and allocated using American Rescue Plan Act (ARPA) funds in FY2024-25. A separate budget adjustment re-allocating and augmenting the ARPA funds for this project is recommended in a separate American Rescue Plan Act Budget Adjustment agenda item. There are sufficient funds allocated for this project. Funding for maintenance is a General Fund obligation.

CC #: 3678

File #: 0704-01

CONTACT: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

7.17. Basketball Courts Renovation Project - Notice of Completion

Memo from Park Development Project Manager Kelly Appier and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION 24-399 ACCEPTING THE PUBLIC WORK KNOWN AS BASKETBALL COURTS RENOVATION PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PARKS, RECREATION AND LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department has made a final inspection of the Basketball Courts Renovation Project and has found that all contract work has been completed in accordance with the improvement plans and specifications. The project is now ready for acceptance. In accordance with City specifications, the contractor shall guarantee the installation of these improvements for a period of twelve (12) months from the date of this Notice of Completion. The project was approved in FY2023-24 using funds from the Parks, Recreation & Libraries Capital Rehabilitation Fund. There will be no increase in maintenance or other General Fund costs.

CC #: 3657

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

7.18. Parks and Landscape Maintenance Services - Professional Services Agreements

Memo from Parks & Open Space Superintendent Eric Dexter and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-405 APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND EMTS, INC. DBA ELITE MAINTENANCE & TREE SERVICE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-406 APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND NEW

IMAGE LANDSCAPE COMPANY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-407 APPROVING A PARK AND LANDSCAPE MAINTENANCE SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAGWIN & DORWARD, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an agreement with Elite Maintenance and Tree Service with a not-to-exceed amount of \$5,263,725, an agreement with New Image Landscape Company with a not-to-exceed amount of \$9,679,011, and an agreement with Cagwin & Dorward Landscape Contractors with a not-to-exceed amount of \$11,790,391. Each agreement has a base term of four years, with three optional two-year extensions. The funds for the initial year of the contracts are included in FY2024-25 operating budgets for Parks, Recreation & Libraries; Public Works; Environmental Utilities; Roseville Electric; community facilities districts; and landscape and lighting districts. Funding for future years will be requested through the annual budget process.

CC #: 3668

File #: 0704

CONTACT: Eric Dexter 916-746-1769 edexter@roseville.ca.us

7.19. Western Placer Groundwater Sustainability Agency - Agreement Amendments

Memo from Principal Engineer Janice Gainey and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-424 APPROVING AMENDMENT NO. 1 TO THE MEMORANDUM OF AGREEMENT ESTABLISHING THE WEST PLACER GROUNDWATER SUSTAINABILITY AGENCY; and adopt RESOLUTION NO. 24-425 APPROVING AMENDMENT NO. 1 TO THE PARTICIPATION AGREEMENT BETWEEN THE WEST PLACER GROUNDWATER SUSTAINABILITY AGENCY AND CALIFORNIA-AMERICAN WATER COMPANY. Staff requests Council approve a first amendment to the Memorandum of Agreement for the Western Placer Groundwater Sustainability Agency and approve the first amendment to the Participation Agreement with California American Water Company. The amendments are needed to ensure that certain actions required by the Groundwater Sustainability Plan are properly performed, and to clarify the responsibilities related to shared assets. There is no cost associated with the approval of the proposed amendments.

CC #: 3688

File #: 0800-02

CONTACT: Janice Gainey 916-774-5535 jrgainey@roseville.ca.us

7.20. Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project – Professional Design Services Agreement

Memo from Preventative Maintenance Supervisor Jeremy Snyder and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-427 APPROVING A PROFESSIONAL DESIGN SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAROLLO ENGINEERS, INC., AND AUTHORIZING THE CITY

MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of the award of the Professional Design Services Agreement with Carollo Engineers to provide the design and engineering services during construction for the Pleasant Grove Wastewater Treatment Plant Electrical Power System Capacity Expansion Project for a not-to-exceed amount of \$5,532,400. Funding for this agreement is provided by the South Placer Wastewater Authority.

CC #: 3690

File #: 0900-02-02-1

CONTACT: Jeremy Snyder 916-746-1829 jsnyder@roseville.ca.us

7.21. Creekview Ranch Subdivision - Summary Vacation of Water Channel Easement

Memo from Associate Planner Shelby Maples and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-426 ORDERING SUMMARY VACATION OF A WATER CHANNEL EASEMENT ON PARCEL WITH APN 474-100-001, LOCATED IN UNINCORPORATED PLACER COUNTY, ADJACENT TO 1800 BOOTH ROAD. Staff requests Council approval of the summary vacation for a portion of the water channel easement on APN 474-100-001 in unincorporated Placer County to allow for relocation of the easement and facilitate future development of the parcel. There will be no fiscal impact to the City.

CC #: 3689

File #: 0400-04-13-1 & 1002-06

CONTACT: Shelby Maples 916-746-1347 smaples@roseville.ca.us

7.22. Parcel F-22, The Crawford - Affordable Rental Housing Agreement

Memo from Housing Analyst Suzanne Acrell and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-404 APPROVING AN AFFORDABLE RENTAL HOUSING AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROSEVILLE HARVEY 715, LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of the agreement for The Crawford, a USA Properties' affordable housing project in the West Roseville Specific Plan with Roseville Harvey 715, L.P. The agreement will support the City's General Plan in meeting the affordable housing goals. No General Fund resources will be used in the development of this project.

CC #: 3667

File #: 0709

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

7.23. HOUSING SUCCESSOR/CITY COUNCIL - Fiscal Year 2023-2024 Annual Report of the Low and Moderate Income Housing Asset Fund

Memo from Management Analyst Claudia Carreno and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-402 APPROVING THE ANNUAL REPORT FOR THE LOW AND

MODERATE INCOME HOUSING ASSET FUND FOR FISCAL YEAR 2023-24. Staff requests that the City Council, acting as the Housing Successor, approve the Fiscal Year 2023-24 Annual Report for the Low and Moderate Income Housing Asset Fund. The Roseville Housing Successor Agency must produce a report of housing activities annually stating the fund balance and use of the funds. The Housing Successor Agency funds used for development of local affordable housing units and homeless prevention and services reduces impacts on the General Fund.

CC #: 3663

File #: 0709-02

CONTACT: Claudia Carreno 916-774-5476 ccarreno@roseville.ca.us
Trisha Isom 916-746-1239 tisom@roseville.ca.us

7.24. Customer Information System - Sole Source Master Professional Services Agreement and Support and Maintenance Agreement

Memo from Utility Business Systems Administrator Caitlin Ornelas and Electric Utility Director Dan Beans recommending City Council adopt RESOLUTION NO. 24-417 APPROVING A SOLE SOURCE MASTER PROFESSIONAL SERVICES AGREEMENT AND SUPPORT AND MAINTENANCE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CAYENTA, A DIVISION OF N. HARRIS COMPUTER CORPORATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of a sole source Master Services Agreement and Support and Maintenance Agreement with Cayenta, a Division of N. Harris Computer Corporation. Cayenta is the sole provider to deliver the necessary licensing, support, and maintenance services for the customer information system, which is integral to the billing of utility services for the City of Roseville. The cost of this agreement in FY2024-25 is \$215,862.22. Funding is included in both the Electric and Environmental Utilities FY2024-25 operating budgets. This recommendation will not impact the General Fund.

CC #: 3681

File #: 0800-02 & 0800-03

CONTACT: Caitlin Ornelas 916-774-5178 cornelas@roseville.ca.us

7.25. Sole Source Operational Software Maintenance and Support Services - General Terms and Conditions

Memo from Assistant Electric Utility Director Tom Pontes and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-421 APPROVING GENERAL TERMS AND CONDITIONS, BY AND BETWEEN AVEVA SOFTWARE, LLC AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the General Terms and Conditions with AVEVA Software, LLC. for sole source software maintenance and support services. Roseville Electric Utility utilizes a specialized software system to capture, process, and visualize operational data from its distribution and generation industrial control systems. AVEVA Software is the sole provider of this service. The total cost of the agreement is \$262,424.92. Funding is included in the

Electric Department's FY2024-25 budget in the Electric Fund. Funding for future years will be contingent on approval of the respective budgets.

CC #: 3685

File #: 0800-03

CONTACT: Tom Pontes 916-774-5550 tpontes@roseville.ca.us

7.26. Western Area Power Administration Network Integrated Transmission Service – Agreement

Memo from Electric Resource Planner Brian Schinstock and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-434 APPROVING A SERVICE AGREEMENT FOR NETWORK INTEGRATION TRANSMISSION SERVICE, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE UNITED STATES DEPARTMENT OF ENERGY, SIERRA NEVADA REGION OF WESTERN AREA POWER ADMINISTRATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a contract renewal with the United States Department of Energy, Western Area Power Administration (WAPA) for Network Integrated Transmission Services that establishes the terms and conditions under which WAPA will provide transmission service. This contract renewal will extend the transmission services Roseville receives for ten years. There is no fiscal impact associated with the contract renewal.

CC #: 3701

File #: 0800-02

CONTACT: Brian Schinstock 916-746-1658 bschinstock@roseville.ca.us

7.27. Placer Valley Tourism - 2025 Strategic Plan and 2025 Budget

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-408 APPROVING THE 2025 PLACER VALLEY TOURISM STRATEGIC PLAN AND THE 2025 PLACER VALLEY TOURISM BUDGET. Staff requests Council approve the 2025 Placer Valley Tourism Strategic Plan and the 2025 Placer Valley Tourism Budget. The South Placer County Tourism Corporation, dba Placer Valley Tourism (PVT), promotes and supports tourism efforts that generate overnight stays within the region. Funding for these PVT activities is derived from room night assessments for all hotels in the cities of Lincoln, Rocklin and Roseville and has no impact to the City's General Fund. These assessments were voted on and approved by all of the affected hotel owners in 2014. There is no fiscal impact associated with this recommendation.

CC #: 3669

File #: 0110-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

7.28. City Council/Boards, Commissions, & Committees Administrative Standards Updates

Memo from Assistant City Clerk Helen Dreyer and City Clerk Carmen Avalos recommending the City Council adopt RESOLUTION NO. 24-414 APPROVING THE CITY COUNCIL/BOARDS, COMMISSIONS, AND COMMITTEES ADMINISTRATIVE STANDARDS UPDATES. Staff requests Council approve updates to the City Council/Boards, Commissions, & Committees Administrative Standards. Section 4.06 of the Roseville City Charter authorizes the City Council to establish its own meeting procedures. Prior to 2019, the City Council and the then thirteen boards, commissions, and committees had their own separate meeting procedures. On February 20, 2019, the City Council adopted a resolution to consolidate the individual meeting procedures into one Administrative Standards document with a version to be used by Council/boards/commissions/committee members and a version to be used by staff. The requested updates consolidate the members' and staff versions of the Administrative Standards, address areas currently not addressed in the standards, and improve the overall flow of the document. There is no fiscal impact associated with this request.

CC #: 3679

File #: 0102-04 & 0103

CONTACT: Helen Dreyer 916-774-5356 hdreyer@roseville.ca.us

Ordinances (for introduction and first reading)

7.29. Purchase of Motor Vehicles Ordinance

Memo from Fleet Manager Brandy LeBeau and Public Works Director Jason Shykowski recommending the City Council introduce for first reading an ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE GRANTING THE PURCHASING OFFICER AUTHORITY TO MAKE PURCHASES OF MOTOR VEHICLES EQUAL TO OR GREATER THAN THE BID AMOUNT ESTABLISHED IN THE CITY CHARTER FOR A PERIOD OF TWO YEARS. Staff requests Council approve an uncodified ordinance for Fleet Services purchases, granting the Purchasing Officer authority to purchase motor vehicles equal to or greater than the bid amount established in the City Charter for a period of two years. There is no fiscal impact to the General Fund. Funding for all purchases is included in the approved fiscal year budgets.

CC #: 3673

File #: 0800-04

CONTACT: Brandy LeBeau 916-774-5531 blebeau@roseville.ca.us

7.30. 2024 Speed Limit Update - Roseville Municipal Code Amendment

Memo from Senior Engineer Jana Cervantes and Public Works Director Jason Shykowski recommending the City Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SPEED LIMITS. Staff requests Council approve the speed limits on certain roads in the City and approve the speed limit ordinance. Staff is required to justify a posted speed limit other than 65 mph that is radar enforceable. Local jurisdictions are required to conduct and approve an engineering and traffic survey every seven to fourteen years, or when

there is a major change to a roadway. The cost of changing the speed limit signs is included in existing operating budgets.

CC #: 3655

File #: 0316-04

CONTACT: Jana Cervantes 916-774-5498 jcervantes@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.31. Homeland Security Grant Program - Approval of New Capital Improvement Project, Grant Award and Budget Adjustment

Memo from Battalion Chief Josh Marone and Fire Chief Rick Bartee recommending the City Council adopt RESOLUTION NO. 24-433 ACCEPTING A GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUBAWARDEE GRANT AGREEMENT AND ANY REQUIRED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6903 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve the establishment of a new Capital Improvement Project, accept a 2022 grant from the Department of Homeland Security, and approve a budget adjustment increasing appropriations for the grant award in the Grants Fund for the project. The funds will be used to purchase a \$20,000 mercury detector and \$20,000 for two training classes for the Type I Hazardous Materials Team. The total combined cost is estimated to be \$40,000 and will be reimbursed through an equivalent grant award with no expected City share of the cost. There is no net effect on the General Fund. The department will continue to seek grants to purchase this type of equipment as technology improves and the equipment reaches its end of life as well as provide additional training to keep and maintain skills for the service of the community.

CC #: 3700

File #: 0324 & 0201-01

CONTACT: Josh Marone 916-774-5400 jmarone@roseville.ca.us

7.32. Cirby Way Water Pipeline Repair Project - Capital Improvement Project Approval and Budget Adjustment

Memo from Principal Engineer Janice Gainey and Environmental Utilities Director Richard Plecker recommending the City Council adopt ORDINANCE NO. 6891 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a new Capital Improvement Project, the Cirby Way Water Pipeline Repair Project. Staff also recommend approval of a budget adjustment of \$170,000 using available funds in the Water Rehabilitation fund for the project.

CC #: 3659

File #: 0800-02 & 0201-01

CONTACT: Janice Gainey 916-774-5535 jrgainey@roseville.ca.us

7.33.Homeless Resource Council of the Sierras - Non-Capital Project Approval, Grant Award, and Budget Adjustment

Memo from Management Analyst Mark Peinado and Police Chief Troy Bergstrom recommending the City Council approve a new non-capital project (Homeless Resource Council of the Sierras); and adopt RESOLUTION NO. 24-418 ACCEPTING A GRANT AWARD FROM THE HOMELESS RESOURCE COUNCIL OF THE SIERRAS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE GRANT AGREEMENT AND ANY REQUIRED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6893 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council accept a grant award from the Homeless Resource Council of the Sierras and approve a budget adjustment appropriating \$19,000 in the Grants Fund. The grant will be used to support the Police Department's Social Service Unit with providing outreach and case management services to unsheltered individuals in Roseville.

CC #: 3682

File #: 0323 & 0214 & 0201-01

CONTACT: Mark Peinado 916-774-5021 mcpeinado@roseville.ca.us

7.34.Staffing Changes

Memo from Human Resources Manager Macy Dippert and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6904 AMENDING ORDINANCE NO. 6873, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES, AS AMENDED BY APPENDIX "G" TO BE EFFECTIVE DECEMBER 28, 2024, AS AN URGENCY MEASURE. As part of an ongoing assessment of the appropriate staffing levels to provide a high level of service to the community, staff recommends that the City Council approve the Management A & B salary schedules reflecting the addition of a Finance Director and an Organizational Performance Program Administrator, retitling the Development Services Administrator to the Development Services Business Systems Administrator, and updates to the City's position allocation schedule that includes three (3) new full-time positions of Police Officer/Police Trainee, Organizational Performance Program Administrator, and Human Resources Analyst I/II; and two (2) reclassifications from Assistant City Manager to Finance Director, and Management Assistant I/II to Administrative Assistant. For the remainder of FY2024-25, the financial impact of the recommendations to the General Fund is \$197,614. All net budget increases can be covered by the General Fund contingency, so no budget adjustments are requested at this time.

CC #: 3702

File #: 0600-01

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

Human Resources Director Stacey Peterson made the presentation to the City

Council.

No public comment received.

Motion by Tracy Mendonsa, seconded by Pauline Roccucci, to adopt ORDINANCE NO. 6904 AMENDING ORDINANCE NO. 6873, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES, AS AMENDED BY APPENDIX "G" TO BE EFFECTIVE DECEMBER 28, 2024, AS AN URGENCY MEASURE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

7.35. Labor Market Adjustments, General Wage Increases, Temporary Salary Schedule Updates with Minimum Wage Increases, and Side Letter Agreements with Roseville Police Officers' Association and Roseville Firefighters, Local 1592

Memo from Human Resources Manager Macy Dippert and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6894 AMENDING ORDINANCE NO. 6841, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS, LOCAL 39, AS AMENDED BY APPENDIX "E" TO BE EFFECTIVE JANUARY 11, 2025, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6895 AMENDING ORDINANCE NO. 6798, THE SALARY ORDINANCE FOR NON-SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE ASSOCIATION, AS AMENDED BY APPENDIX "C" TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6896 AMENDING ORDINANCE NO. 6771, THE SALARY ORDINANCE FOR CONFIDENTIAL EMPLOYEES, AS AMENDED BY APPENDIX "B" TO BE EFFECTIVE JANUARY 11, 2025, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6897 AMENDING ORDINANCE NO. 6873, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES, AS AMENDED BY APPENDIX "H" TO BE EFFECTIVE JANUARY 11, 2025, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6900 AMENDING ORDINANCE NO. 6831 THE SALARY ORDINANCE FOR CITY COUNCIL APPOINTED POSITIONS, AS AMENDED BY APPENDIX "S" TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6898 AMENDING ORDINANCE NO. 6766, THE SALARY ORDINANCE FOR SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE OFFICERS' ASSOCIATION, AS AMENDED BY APPENDIX "D" TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6899 AMENDING ORDINANCE NO. 6767, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY ROSEVILLE FIREFIGHTERS, LOCAL 1592, AS AMENDED BY APPENDIX "D", TO BE EFFECTIVE JANUARY 11, 2025 AS AN URGENCY MEASURE; and adopt RESOLUTION NO. 24-429 APPROVING A SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY ROSEVILLE FIREFIGHTERS, LOCAL 1592, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 24-

430 APPROVING A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING FOR SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE OFFICERS' ASSOCIATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6901 AMENDING ORDINANCE NO. 6854, THE SALARY ORDINANCE FOR SEASONAL/TEMPORARY EMPLOYEES, AS AMENDED BY APPENDIX "W" TO BE EFFECTIVE DECEMBER 28, 2024, AS AN URGENCY MEASURE. The current labor agreements and terms, conditions, and understandings with International Union of Operating Engineers, Stationary Engineers, Local 39 (Local 39), Roseville Police Association (RPA), and Management and Confidential Employees, and City Council Appointed Positions, include an approved two and a half percent (2.5%) general wage increase for all classifications in these groups effective January 11, 2025. Staff is recommending Council approve the new Local 39, RPA, Confidential and Management, and City Council Appointed Positions, A and B salary schedules. In accordance with current labor agreements, staff recommends Council approve the updated Roseville Police Officer's Association (RPOA) and Roseville Firefighters, Local 1592 (RFF) A and B salary schedules reflecting labor market adjustments to bring classifications to the 55% percentile effective January 11, 2025. Staff also requests Council approve the City Council Appointed Positions salary schedule. Staff also requests Council approve the Temporary salary schedule and additional changes to temporary classifications to meet the City's business needs, and an increase from \$16.00 to \$16.50 per hour for forty-three (43) temporary classifications to meet the statewide minimum wage increase certified and effective January 1, 2025. Staff also recommends authorizing the City Manager to execute two side letter agreements concerning and clarifying certain terms and conditions of employment. The Local 39, RPA, Management and Confidential, and City Council Appointed Position general wage increases will cost \$1,321,000 for the remaining 12 pay periods of the fiscal year, which was included in the FY2024-25 budget, with the General Fund portion totaling \$677,000. The total cost to the General Fund for the labor market increase for RPOA and RFF for the remainder of FY2024-25 is \$1,133,200. There are adequate resources available in the General Fund contingency to cover this increase for the remainder of FY2024-25. Temporary pay rate increases due to the minimum wage change will be absorbed by available resources in the FY2024-25 budget. The fiscal impact is approximately \$5,600 to the Youth Development Fund and approximately \$38,000 to the General Fund. The cost of the RPOA side letter adding shift differential pay is estimated to be \$27,000 annually to the General Fund, with \$13,500 estimated for the current fiscal year. The costs of the other provisions included in the side letters are captured in the costing above or are current pay practices already included in the budget. Overall, the annual estimated ongoing cost of the general wage increases, labor market adjustments, temporary salary schedule updates, and RPOA shift pay update is approximately \$5.4 million citywide, with approximately \$4 million attributed to the General Fund.

CC #: 3695

File #: 0600-01

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

Ordinances (for second reading and adoption)

7.36. Second Reading - Electric Backbone Mitigation Fee - Roseville Municipal Code Amendment

ORDINANCE NO. 6906 AMENDING SECTIONS 4.54.010, 4.54.020, 4.54.040 AND 4.54.050 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRIC BACKBONE MITIGATION FEE, for second reading and adoption.

CC #: 3703

File #: 0800-03

CONTACT: Joanna Cucchi 916-746-1609 jcucchi@roseville.ca.us

Reports / Requests

7.37. Appointment of Youth Board Member and Youth Commissioners

Memo from City Clerk Technician Katrina Six and City Clerk Carmen Avalos recommending the City Council appoint Daniel Zeman as the Grants Advisory Commission Youth Commissioner to a term ending December 31, 2025; and appoint Bianca Unidad as the Library Board Youth Member to a term ending December 31, 2025; and appoint Olive Bailey as the Parks and Recreation Commission Youth Commissioner to a term ending December 31, 2025; and appoint Tannishtha Mondal as the Transportation Commission Youth Commissioner to a term ending December 31, 2025.

CC #: 3704

File #: 0103-04-02 & 0103-05-02 & 0103-13-02 & 0103-34-02

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

7.38. FY2023/24 Grants Advisory Commission Year End Summary Report

Memo from Management Analyst Tobi Thomas and Deputy City Manager Megan Scheid recommending the City Council accept, for informational purposes, the Citizens Benefit Fund, American Rescue Plan Act, and Roseville Employees Annual Charitable Hearts year-end summary report highlighting non-profit accomplishments for the grant funding cycle of FY2023-24. The annual Grants Advisory Commission summary report has no fiscal impact on the City's General Fund.

CC #: 3654

File #: 0103-34-02

CONTACT: Tobi Thomas 916-746-1368 tthomas@roseville.ca.us

7.39. Local Agency Special Tax Bond Accountability Act Reports

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council accept the informational reports as required by Senate Bill 165, the Local Agency Special Tax and Bond Accountability Act, which requires an annual report containing specified information concerning the use of proceeds of any local special tax/local bond measure subject to voter approval. There is no fiscal impact

to the City's General Fund.

CC #: 3664

File #: 0210

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

7.40. HOUSING AUTHORITY/CITY COUNCIL - Quarterly Status Update 3rd Quarter 2024

Memo from Housing Analyst Danielle O'Connell and Economic Development Director Melissa Anguiano recommending the City Council receive a quarterly report on the Housing Authority's Housing Choice Voucher Program. This report is for informational purposes only and has no impact on the City's General Fund.

CC #: 3662

File #: 0709-01

CONTACT: Danielle O'Connell 916-774-5277 doconnell@roseville.ca.us
Suzi Cook-Turner 916-774-5414 smcook-turner@roseville.ca.us
Trisha Isom 916-746-1239 tisom@roseville.ca.us

7.41. North Central Roseville Specific Plan Parcel 49 - Parcel 3 of Lot 9 Parcel Map

Memo from Associate Engineer Jeff Hendrix and Development Services Director Mike Isom recommending the City Council approve the North Central Roseville Specific Plan Parcel 49 – Lot 9 / Parcel 3, Parcel Map. Engineering has completed its review of the parcel map and found that it is in compliance with the approved tentative map. This map will subdivide Lot 9 / Parcel 3 to create 2 parcels. The actions requested have no fiscal impact to the General Fund.

CC #: 3665

File #: 0400-04-04 & 0400-07

CONTACT: Jeff Hendrix 916-774-5463 jhendrix@roseville.ca.us

Ceremonial Documents

7.42. Resolution - Terry Bradley

Commend Terry Bradley for her 18 years of outstanding service and dedication to the City of Roseville and the Finance Department, congratulate her for her accomplishments and wish her a long, healthy, and enjoyable retirement.

CC #: 3694

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

END OF CONSENT CALENDAR

8. SPECIAL REQUESTS/REPORTS/PRESENTATION

8.1. Renewables Procurement Standard Procurement Plan and Renewables Portfolio Standard Enforcement Program Update

Memo from Power Supply and Portfolio Administrator Petra Wallace and Electric Utility Director Dan Beans recommending the City Council adopt RESOLUTION NO. 24-422 APPROVING THE UPDATED ROSEVILLE RENEWABLES PORTFOLIO STANDARD PROCUREMENT PLAN AND ROSEVILLE RENEWABLES PORTFOLIO STANDARD ENFORCEMENT PROGRAM. Staff requests Council approve updates to the Renewable Portfolio Standard (RPS) Procurement Plan and the RPS Enforcement Program, collectively the RPS Program, to address market price volatility and ensure compliance with California's RPS mandates. This update to the RPS Program would set expenditure limits for renewable energy credit (REC) procurements for the three-year period of 2025 through 2027 to those costs that are in the current electric rates in the City Municipal Code approved in June 2024, and it would cap annual budgeted REC cost increases at no more than 3% annually thereafter. There is no immediate fiscal impact associated with adopting these updates. The proposed cost limitation provision will help mitigate future financial risks by capping rate increases due to renewable mandates.

CC #: 3686

File #: 0800-03

CONTACT: Petra Wallace 916-774-5510 pwallace@roseville.ca.us

Electric Utility Director Dan Beans introduced Power Supply and Portfolio Administrator Petra Wallace and made the presentation to the City Council.

No public comment received.

Motion by Bruce Houdesheldt, seconded by Pauline Roccucci, to adopt RESOLUTION NO. 24-422 APPROVING THE UPDATED ROSEVILLE RENEWABLES PORTFOLIO STANDARD PROCUREMENT PLAN AND ROSEVILLE RENEWABLES PORTFOLIO STANDARD ENFORCEMENT PROGRAM. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

8.2. Development Impact Fee Reports for Fiscal Year Ended June 30, 2024

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council accept the annual Development Impact Fee Report. California state legislation sets certain legal and procedural parameters for the charging of development impact fees. The report is for informational purposes only. There is no impact to the City's General Fund.

CC #: 3660

File #: 0215

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the City Council.

No public comment received.

For Information only. No action required.

8.3. America Rescue Plan Act - Budget Adjustment

Memo from Assistant Finance Director Scott Pettingell and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt ORDINANCE NO. 6892 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve an adjustment to the FY2024-25 budget: 1) reducing American Rescue Plan Act (ARPA) funding allocated to projects by \$5,419,997; 2) offsetting \$5,419,997 in Police and Fire Department General Fund expenditures with an equivalent amount of ARPA funds; 3) re-establishing project budgets totaling \$5,360,924 in the General Fund, which includes the realignment of \$300,000 from the Weber Park Renovations project to the Campus Oaks Park project to address anticipated project overages; and 4) increasing the General Fund contingency budget by \$59,073 to address potential project overruns.

CC #: 3677

File #: 0300 & 0201-01

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

Assistant City Manager/Chief Financial Officer Dennis Kauffman introduced Assistant Finance Director Scott Pettingell, who made the presentation to the City Council.

Muriel Moore requested clarification.

Assistant City Manager/Chief Financial Officer Dennis Kaufman provided clarification.

Motion by Bruce Houdesheldt, seconded by Pauline Roccucci, to adopt ORDINANCE NO. 6892 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2024-25 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

9. **APPOINTMENTS**

9.1. Board and Commissions Bi-Annual Vacancies

Memo from City Clerk Technician Katrina Six and City Clerk Carmen Avalos recommending the City Council appoint five (5) individuals to the Board of Appeals to terms expiring December 31, 2028 from the applications received from: Jason Douglas, Brandi Kohlhorst, Robert Powell, Howard Rudd, Charles Sandoval, Louise Santiago, Andrea Seminer, and Sandeep Upamaka; and appoint two (2) individuals to the Library Board to terms expiring December 31, 2026 from the applications received from: Jennifer Krupp, Nora Parella, Kayla Scott, and Vicki Whitlock; and appoint four (4) individuals to the Parks & Recreation Commission to terms expiring December 31, 2026 from the applications received from: Nick Alexander, Charles Aquino, Khosrow Azad, Jason Blessinger, Matthew Click, Sandra Pollack-Cushing, Kevin Hernandez, Venu Mallesara, Nora Parella, Stephen Stromberg, Laxmi Rao, and Sandeep Upamaka; and appoint three (3) individuals to the Personnel Board to terms expiring December 31, 2028 from the applications received from: Robert Brittany, Jason Douglas, Prabhakar Maramreddy, and Howard Rudd; and appoint three (3) individuals to the Senior Commission to terms expiring December 31, 2026 from the applications received from: Kat Janisch, Marsha Keller, Brandi Kohlhorst, Laxmi Rao, and Hannah Wagner; and appoint two (2) individuals to the Transportation Commission to terms expiring December 31, 2028 from the applications received from Keenan Finney, Jason Probst, Anthony Sabathia, and Stephen Stromberg.

CC #: 3676

File #: 0103 & 0103-04-03 & 0103-05-03 & 0103-06-03 & 0103-12-03 & 0103-13-03 & 0103-41-03 &

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

City Clerk Technician Katrina Six made the presentation to the City Council.

Jason Blessinger spoke in support of his appointment.

Motion by Scott Alvord, seconded by Bruce Houdesheldt, to appoint Howard Rudd, Charles Sandoval, Louise Santiago, Andrea Seminer, and Sandeep Upamaka to the Board of Appeals to terms expiring December 31, 2028; and to appoint Nora Parella, and Kayla Scott to the Library Board to terms expiring December 31, 2026; and to appoint Nick Alexander, Jason Blessinger, Sandra Pollack-Cushing, and Kevin Hernandez to the Parks & Recreation Commission to terms expiring December 31, 2026; and to appoint Robert Brittany, Jason Douglas, and Prabhakar Maramreddy to the Personnel Board to terms expiring December 31, 2028; and to appoint Jason Probst, and Stephen Stromberg to the Transportation Commission to terms expiring December 31, 2028. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Mendonsa, Roccucci

10. **COUNCIL REPORTS / PUBLIC COMMENTS**

No public comment received.

What's Happening in Roseville - City Manager Dominick Casey introduced the video.

Northern California Power Association Meetings - Councilmember Pauline Roccucci reported on attendance.

Councilmember Pauline Roccucci reported on various community events.

Councilmember Tracy Mendonsa reported on various community events.

Vice Mayor Karen Alvord reported on various community events.

Councilmember Bruce Houdesheldt reported on various community events.

Sacramento Area Council of Governments Board of Directors Meeting - Councilmember Bruce Houdesheldt reported on attendance.

Mayor Krista Bernasconi reported on various community events.

Greater Sacramento Economic Council Meeting - Mayor Krista Bernasconi reported on attendance.

11. ADJOURNMENT

Mayor Krista Bernasconi adjourned the meeting at 7:31 p.m.