



## **AGENDA**

### **December 11, 2024**

**CITY COUNCIL  
SPECIAL MEETING**  
5:00 p.m.  
Council Chambers  
311 Vernon Street  
Roseville, California  
[www.roseville.ca.us](http://www.roseville.ca.us)

#### **THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION**

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

**Public Comment** - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

**Consent Calendar** - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

**Agenda Items** - Speakers have five minutes to address items that are listed on the agenda.

**Levine Act Provisions** - The Levine Act requires a Party (or its agent (s)) to a Proceeding before the City of Roseville that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officers (including Councilmembers, Planning Commissioners, and members of other City boards and commissions) totaling more than \$250 within the 12 months before the City decision.

**Americans with Disabilities Act** - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

**Audio/Visual Presentations** - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Security procedures are in place to attend Roseville City Council meetings. All attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include, but are not limited to: firearms (even with valid CCW),

knives, pepper spray/mace, explosives of any kind/ any weapons and/or dangerous devices of any kind, illegal drugs and alcohol.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PROCEDURES**

**5. PRESENTATIONS**

**5.1. Canvass of Results - 2024 Municipal Election**

Memo from City Clerk Carmen Avalos recommending the City Council adopt RESOLUTION NO. 24-398 CANVASSING VOTES OF THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION AND DECLARING THE RESULTS THEREOF PER PLACER COUNTY OFFICIAL ELECTIONS RESULTS; declaring Vice Mayor-elect in Council District 5, Karen Alvord, as the candidate receiving the highest number of votes cast in her district. After adoption of the resolution, staff recommends that the Official Oath of Office be administered to the incoming Councilmembers for Districts 1, 3, and 5.

CONTACT: Carmen Avalos 916-774-5269 cavalos@roseville.ca.us

**6. PUBLIC COMMENTS**

**7. SPECIAL REQUESTS/REPORTS/PRESENTATION**

**7.1. Recognition of Outgoing Mayor Houdesheldt**

Resolution of Commendation & Appreciation and token of appreciation presented by Vice Mayor Bernasconi, on behalf of the City Council, to outgoing Mayor Bruce Houdesheldt.

CONTACT: Carmen Avalos 916-774-5263 cavalos@roseville.ca.us

**7.2. Recognition of Outgoing Councilmember Scott Alvord**

Resolution of Commendation & Appreciation and token of appreciation presented by Mayor Houdesheldt on behalf of the City Council, to outgoing Councilmember Scott Alvord.

CONTACT: Carmen Avalos 916-774-5263 cavalos@roseville.ca.us

**8. COUNCIL REPORTS / PUBLIC COMMENTS**

**9. ADJOURNMENT**



## COUNCIL COMMUNICATION

CC #: 3653  
File #: 0502-01

**Title:** Canvass of Results - 2024 Municipal Election  
**Contact:** Carmen Avalos 916-774-5269 cavalos@roseville.ca.us

**Meeting Date:** 12/11/2024  
**Item #:** 5.1.

### RECOMMENDATION TO COUNCIL

Staff recommends the City Council adopt a resolution declaring Vice mayor-elect in District 5, Karen Alvord, as the candidate receiving the highest number of votes cast in her district.

### BACKGROUND

The nomination period for the November 5, 2024 General Election began on Monday, July 15, 2024, and ended on August 9, 2024. At the close of the nomination period only one person was nominated for each of Districts 1 and 3. Tracy Mendonsa was nominated to serve a four-year term for District 1 and Bruce Houdesheldt was nominated to serve a four-year term for District 3.

At its meeting on August 21, 2024, the City Council appointed the two nominated candidates and canceled the General Municipal Election for Districts 1 and 3.

The Placer County Registrar of Voters Office has declared the results of the November 5, 2024 General Election for District 5 for the purpose of election of one (1) Councilmember for District 5 for the full term of four (4) years as follows:

|                            |                    |                   |
|----------------------------|--------------------|-------------------|
| <b>Number of Precincts</b> |                    | <b>Total</b>      |
| District 5                 |                    | 12                |
| Precincts Reporting        | 12                 | 100%              |
| Vote for 1                 | 1                  |                   |
| Total Votes                |                    | 19,401            |
| <b>Candidates</b>          | <b>Total Votes</b> | <b>% of Votes</b> |
| Karen Alvord               | 9,518              | 49.06%            |
| Pete Constant              | 4,224              | 21.77%            |
| Nick Busse                 | 3,739              | 19.27%            |
| Murial Moore               | 1,187              | 6.12%             |
| David Powell               | 733                | 3.78%             |
| Write-in                   | 0                  | 0.00%             |

### CEREMONIAL OATH OF OFFICE

A ceremonial oath of office for City Council incoming Councilmembers for Districts 1, 3, and 5, will occur on Wednesday, December 11, 2024, at 5:30 p.m. in the Rotunda of the Civic Center at 311 Vernon St., Roseville, CA 95678.

### FISCAL IMPACT

There is no fiscal impact associated with this item.

### ENVIRONMENTAL REVIEW

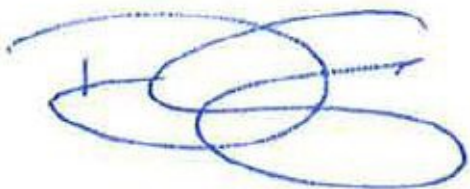
The California Environmental Act (CEQA) does not apply to activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, or is otherwise not considered a project as defined by CEQA Statute §21065 and CEQA State Guidelines §15060(c)(3) and §15378. The canvass of election results meets the above criteria and is not subject to CEQA. No additional environmental review is required.

### CITY COUNCIL STRATEGIC PLAN/OVERARCHING GOALS

Goal B - Support community engagement and advocacy

Respectfully Submitted,

Carmen Avalos, City Clerk

A handwritten signature in blue ink, consisting of several overlapping loops and a horizontal line, likely representing the name Carmen Avalos.

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Dominick Casey, City Manager

### **ATTACHMENTS:**

#### **Description**

Resolution 24-398

Certificate of Canvass of Vote

RESOLUTION NO. 24-398

RESOLUTION OF THE COUNCIL OF THE CITY OF ROSEVILLE CANVASSING VOTES  
OF THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION AND DECLARING  
THE RESULTS THEREOF PER PLACER COUNTY OFFICIAL ELECTION RESULTS

WHEREAS, a General Municipal Election was held on Tuesday, November 5, 2024, in accordance with the law for the purpose of electing one (1) councilmember for a four (4) year term of office; and

WHEREAS, it is the desire of the Roseville City Council to canvass the return of said election votes and to declare the results; and

1. That the following candidate was voted on and elected as City Councilmembers in said election, for a four (4) year term: Karen Alvord
2. That the final tabulations of the votes cast is as follows:

| <b>District 5</b> | <b>Total Votes Received</b> | <b>% of Votes cast</b> |
|-------------------|-----------------------------|------------------------|
| Karen Alvord      | 9,518                       | 49.06%                 |
| Pete Constant     | 4,224                       | 21.77%                 |
| Nick Busse        | 3,739                       | 19.27%                 |
| Murial Moore      | 1,187                       | 6.12%                  |
| David Powell      | 733                         | 3.78%                  |
| Write In Votes    | 0                           | 0.00%                  |
| Total Votes       | 19,401                      |                        |

3. That pursuant to Section 2.03 of the Charter, Karen Alvord is hereby declared to be the Vice-Mayor. The Vice-Mayor's term of office shall commence upon the assumption of office and shall continue until the next election or assumption of office of a successor. Upon the conclusion of the term of office as Vice-Mayor, Karen Alvord shall be seated as Mayor. The Mayor's term of office shall commence upon the assumption of office and continue until the assumption of a successor;

4. That the City Clerk or her designee is hereby directed to deliver to Tracy Mendonsa (District 1), and Bruce Houdesheldt (District 3) a certificate of appointment, and Karen Alvord (District 5) a certificate of election, and to administer to said persons the oath of office as prescribed in the Constitution of the State of California. That the term of office and administration of the Oath of Office shall occur and commence immediately following the approval of this resolution, here on Wednesday, December 11, 2024; and

5. That the City Clerk is hereby directed to enter the adoption of this Resolution in the minutes of the City Council as a statement of the results of the General Municipal Election held on November 5, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Roseville that the City Council hereby ratifies and approves the election results as presented.

PASSED AND ADOPTED by the Council of the City of Roseville this 11<sup>th</sup> day of December, 2024, by the following vote on roll call:

AYES COUNCILMEMBERS:

NOES COUNCILMEMBERS:

ABSENT COUNCILMEMBERS:

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MAYOR

ATTEST:

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City Clerk

**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

**LISA CRAMER**  
ASSISTANT COUNTY CLERK

**STEPHEN AYE**  
ASSISTANT RECORDER-REGISTRAR



3715 ATHERTON ROAD  
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## PLACER COUNTY ELECTIONS OFFICE

530-886-5650 • Toll Free 800-824-8683 • Fax 530-886-5688  
[www.placercountyelections.gov](http://www.placercountyelections.gov) • [election@placer.ca.gov](mailto:election@placer.ca.gov)

### CERTIFICATE OF CANVASS OF VOTE

STATE OF CALIFORNIA }  
COUNTY OF PLACER } ss.

I, Ryan Ronco, County Clerk-Recorder-Registrar of Voters, County of Placer, State of California, do hereby certify that, pursuant to the provisions of Elections Code Section 15300, et seq., I did canvass the results of the votes cast in the **General Election** held in said County on **November 5, 2024** for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached, is full, true and correct.

(See Attached)

Furthermore, this election is hereby certified in honor of Aldo Pineschi, a Placer County native and icon in both Placer County's political and philanthropic communities, who helped thousands of candidates successfully run for office in his 40-year career but who also helped hundreds of thousands of impoverished children, domestic violence survivors, cancer patients, high school graduates and many more with his work in the nonprofit sector, and whose influence was only exceeded by his humility.

Furthermore, this election is also hereby certified in honor of Jim Holmes, Placer County Supervisor and ardent ally of the Placer County Elections Office, who was first elected to the Board in 2004 and who reliably and faithfully served his constituents in District 3 for 20 years.

IN WITNESS WHEREOF, I hereby set my hand and affix my official seal on this **3<sup>rd</sup> day of December, 2024**, in accordance with the laws of the State of California.

A blue ink signature of Ryan Ronco, written in a cursive style, is positioned above a horizontal line.

RYAN RONCO  
PLACER COUNTY CLERK-RECORDER-  
REGISTRAR OF VOTERS  
State of California

**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

**LISA CRAMER**  
ASSISTANT COUNTY CLERK

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## **PLACER COUNTY ELECTIONS OFFICE**

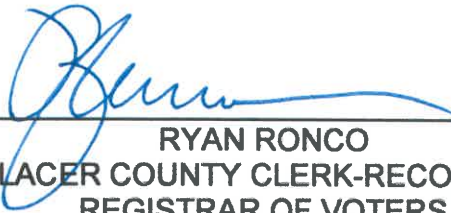
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# **CERTIFICATE OF LOGIC AND ACCURACY TEST**

STATE OF CALIFORNIA }  
COUNTY OF PLACER } ss.

I, Ryan Ronco, County Clerk-Recorder-Registrar of Voters, County of Placer, State of California, do hereby certify that on **October 3, 2024, October 10, 2024 and October 17, 2024**, a Logic and Accuracy test was completed in conjunction with the **November 5, 2024 General Election** and the results were satisfactory.

IN WITNESS WHEREOF, I have set my hand and affix my official seal on this **3<sup>rd</sup> day of December, 2024**, in accordance with the laws of the State of California.

  
\_\_\_\_\_  
**RYAN RONCO**  
PLACER COUNTY CLERK-RECORDER-  
REGISTRAR OF VOTERS  
State of California

**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

**LISA CRAMER**  
ASSISTANT COUNTY CLERK

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STATE OF CALIFORNIA }  
COUNTY OF PLACER } ss.

Pursuant to the statewide voter registration list requirements set forth in the Help America Vote Act of 2002 (HAVA) 52 U.S.C. § 21083),

I, Ryan Ronco, County Clerk-Recorder-Registrar of Voters, County of Placer, State of California, hereby certify that I complied with all provisions of Chapter 2 of Division 7 of Title 2 of the California Code of Regulations for the General Election held on the 5<sup>th</sup> day of November, 2024 in the County of Placer, State of California, and all elections consolidated therewith.

I hereby set my hand and official seal this **3<sup>rd</sup> day of December, 2024**, at the County of Placer.

  
\_\_\_\_\_  
**RYAN RONCO**  
PLACER COUNTY CLERK-RECORDER-  
REGISTRAR OF VOTERS  
State of California

**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

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### **Report of 1 percent manual tally count per California Election Code Section 15360(e)**

I, Ryan Ronco, County Clerk-Recorder-Registrar of Voters, County of Placer, State of California, do hereby certify that, on November 12, 2024, at 9:00 a.m., a manual tally began and was conducted and completed in conjunction with the November 5, 2024 General Election.

California Elections Code requires each local election official to conduct a manual count of all contests on ballots cast in a randomly-selected one percent of vote center and central count ballots to verify the accuracy of the machine count. This manual tally occurs during the 28-day vote-canvassing period prior to official certification of election results and augments extensive preelection testing activities to demonstrate the integrity of the vote tabulation system.

This report addresses the manual-count to machine-count comparison of a randomly-selected one percent of the central count and vote center scanners verses the hand count. With 29 vote centers, Placer County would need to randomly select one vote center to comply with Elections Code Section 15360. Using blackout canisters numbered 1 through 29, we randomly selected a canister to identify the voter center number for that portion of the manual tally. Vote center (VC) 17 - Lincoln Veterans Hall was selected. In addition, VC06 - Robert C. Cooley Middle School, VC16 - Lincoln Library, VC19 - The Old Firehouse and VC21 - Loomis Veterans Hall were also included so all contests were represented in the tally. Additionally, we included eleven batches counted by the central count tabulators because mail ballots are not sorted down to precinct level.

At the time of the random draw, we had counted 566 batches of vote-by-mail ballots and Uniformed and Overseas Citizens absentee ballots. We needed to hand count a minimum of six batches to comply; we performed the manual tally on eleven batches to include all contests. We assigned those batches numbers 1 through 566 and ran a random generator on those numbers. The batches selected were 70, 112, 142, 216, 223, 248, 366, 376, 451, 490 and 508. The following batch numbers were utilized for the manual tally: VBM 2 Tab 32 Batch 25 (70), VBM 2 Tab 32 Batch 68 (112), VBM 2 Tab 32 Batch 98 (142), VBM 3 Tab 33 Batch 28 (216), VBM 3 Tab 33 Batch 35 (223), VBM 3 Tab 33 Batch 60 (248), VBM 4 Tab 34 Batch 57 (366), VBM 4 Tab 34 Batch 68 (376), VBM 5 Tab 35 Batch 16 (451), VBM 5 Tab 35 Batch 56 (490) and VBM 5 Tab 35 Batch 74 (508).

The final number of ballots hand-counted for the manual tally this election totaled 12,584 and equals more than 5% of all ballots cast. The selected vote centers/batches showed exact matching tallies between the manual tally and the election summary report. The entire manual tally was conducted in public view by hand without the use of electronic equipment; at no time during the manual tally process were the individuals who performed the manual tally informed of the corresponding machine tally results. Further, tally logs of the manual tally process were kept. An election notice was published in the legal section of the newspaper to comply with notice requirements. Lastly, the entire manual tally process was completed prior to certification of the November 5, 2024 General Election.

IN WITNESS WHEREOF I have set my hand and affix my official seal on this 3<sup>rd</sup> day of December, 2024, in accordance with the laws of the State of California.

  
Ryan Ronco  
Placer County Clerk-Recorder-Registrar of Voters  
State of California



## COUNCIL COMMUNICATION

**Title:** Recognition of Outgoing Mayor Houdesheldt  
**Contact:** Carmen Avalos 916-774-5263 [cavalos@roseville.ca.us](mailto:cavalos@roseville.ca.us)

**Meeting Date:** 12/11/2024  
**Item #:** 7.1.



## COUNCIL COMMUNICATION

**Title:** Recognition of Outgoing Councilmember Scott Alvord  
**Contact:** Carmen Avalos 916-774-5263 [cavalos@roseville.ca.us](mailto:cavalos@roseville.ca.us)

**Meeting Date:** 12/11/2024  
**Item #:** 7.2.

### ATTACHMENTS:

Description

Resolution for Scott Alvord

CITY OF ROSEVILLE RESOLUTION

OF

COMMENDATION AND APPRECIATION

TO

SCOTT ALVORD

WHEREAS, Scott Alvord was first elected to the Roseville City Council in 2016 through a citywide at-large election and re-elected by district in 2020, serving two full terms marked by his unwavering dedication to the people of Roseville; and

WHEREAS, throughout his time on the Council, Scott Alvord has been recognized by the community for his transparency, availability, and responsiveness, earning the titles of “Favorite Local Businessperson” and “Favorite Civic Leader” in the Style Magazine Readers' Choice Awards, as well as being named a “Local Hero” in the Press Tribune’s Best-of-the-Best Awards in both 2020 and 2021 for his organizational efforts in forming the 2,000-member Roseville Volunteer Force during the global pandemic; and

WHEREAS, Scott Alvord has demonstrated exemplary leadership at all levels, from neighborhood to business to civic, making Roseville a better place to live, work, and grow by promoting economic development, public safety, and community engagement, uniquely connecting with the community through regular community coffee meetings and notable responsiveness on social media; and

WHEREAS, Scott Alvord has been a prominent advocate for local businesses, serving as President of the Downtown Roseville Merchants, Inc for nine years, operating A Dash of Panache restaurant in Downtown Roseville for over 12 years, and teaching as an adjunct professor at Jessup University from 2017 to 2021, where he shared knowledge of business, marketing, and entrepreneurship with the next generation of leaders; and

WHEREAS, Scott Alvord has served on key commissions, including the Downtown Roseville Revitalization Commission and the Parks and Recreation Commission, contributing to significant city projects, such as the development of downtown bridges, parking infrastructure, and the integration of a roundabout, as well as 22 new parks across Roseville, all while maintaining a forward-looking approach to future projects. He has been instrumental in helping accelerate the reality of economic development projects like Baseline Marketplace and Village Westpark, working through strategies to ultimately build the upcoming soccer complex with sufficient sports fields and adequate parking, and helping set a vision for the future Pistachio Park buildout; and

WHEREAS, during his tenure on the Council, Scott Alvord was instrumental in spearheading the creation of Police Beat 7 and to get full staffing of both Police and Fire to ensure adequate public safety for the city, and he was instrumental in accelerating the connections of Westbrook Blvd from Blue Oaks Blvd to Baseline Road to increase emergency response times in West Roseville, and the opening of Fire Station 8 in 2024; and

WHEREAS, Scott Alvord played a pivotal role in affordable housing initiatives, supporting projects to make Roseville more inclusive and accessible, while also advocating for nonprofits through the Citizens Benefit Fund to identify and address key community priorities; and

WHEREAS, Scott Alvord’s leadership extended to infrastructure and civic initiatives, as he was an early advocate for the 2018 Measure B sales tax initiative, which has provided essential funding for the city’s growth and services, and championed projects like the Venture Lab and the Weber Park revitalization, ensuring that Roseville continues to be a place where innovation and quality of life thrive; and

WHEREAS, Scott Alvord's broad impact is reflected in his leadership roles, including serving as President of the Roseville Police Activities League, Executive Board Member of the Roseville Coalition of Neighborhood Associations, and his active involvement in regional leadership. He chaired several key committees and boards, including the Economic Development Advisory Committee, Placer County Economic Development Board, Western Placer Waste Management Authority, Placer County Air Pollution Control District, South Placer Wastewater Authority, Sacramento Valley Basinwide Air Pollution Control Council, and the Placer County Flood Control and Water Conservation District; and

WHEREAS, Scott Alvord’s commitment to his community extends beyond city governance, as he and his wife, Karen, an accomplished nonprofit executive, raised their family of seven children in Roseville and now enjoy the company of 13 grandchildren and growing, further rooting their legacy in the city they have long called home; and

WHEREAS, the City of Roseville deeply appreciates the dedication, hard work, and significant contributions that Scott Alvord has made to the city and its residents, leaving a lasting legacy of leadership, collaboration, and civic service that will continue to inspire future generations.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Roseville hereby recognizes and honors Scott Alvord for his exemplary service to the City of Roseville, his leadership through times of challenge and growth, and the lasting positive impact he has made on the community.

Bruce Houdesheldt  
Mayor

Pauline Roccucci  
Councilmember

Tracy Mendonsa  
Councilmember

Krista Bernasconi  
Vice Mayor

ATTEST:

Carmen Avalos, City Clerk