



MINUTES

February 26, 2025

Local Sales Tax Citizens' Oversight Committee
6:00 P.M.
Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

1. CALL TO ORDER

Chair Hill called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Bettencourt, Bunnell, Hill, Kitchell, Speight

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Hill.

4. PUBLIC COMMENTS

No public comment received.

5. APPROVAL OF MINUTES

5.1. Minutes of Prior Meeting

The Local Sales Tax Citizens' Oversight Committee will consider approval of the April 10, 2024 Committee meeting minutes.

No public comment received.

Motion by Bob Bettencourt, seconded by Kathryn Kitchell, to approve the minutes of the April 10, 2024 meeting of the Local Sales Tax Citizens' Oversight Committee. The Motion Passed.

Roll call vote: Ayes: Bettencourt, Bunnell, Hill, Kitchell, Speight

6. REQUESTS/PRESENTATIONS

6.1. Appointment of Chair and Vice Chair

The Local Sales Tax Citizens' Oversight Committee to appoint a Chair and Vice Chair for the Committee to serve until December 31, 2025. Action required.

Motion by Kathryn Kitchell, seconded by John Speight, to appoint Jordan Bunnell as the Chair of the Local Sales Tax Citizens' Oversight Committee. The Motion Passed.

Roll call vote: Ayes: Bettencourt, Bunnell, Hill, Kitchell, Speight

Motion by Bob Bettencourt, seconded by Jordan Bunnell, to appoint Stephanie Hill as the Vice Chair of the Local Sales Tax Citizens' Oversight Committee. The Motion Passed.

Roll call vote: Ayes: Bettencourt, Bunnell, Hill, Kitchell, Speight

6.2. The Brown Act

Presentation by Joe Mandell, Senior Deputy City Attorney, on the Brown Act, for information.

No public comment received.

For information only; no action required.

6.3. Committee Overview

Presentation by Dennis Kauffman, Assistant City Manager/Chief Financial Officer, on the roles and responsibilities of the Committee, for information.

Assistant City Manager/Chief Financial Officer, Dennis Kauffman, made the presentation to the Committee.

No public comment received.

For information only; no action required.

6.4. Year-end Report

Presentation by Dennis Kauffman, Assistant City Manager/Chief Financial Officer, and Scott Pettingell, Finance Director, on the City's year-end report, for information.

Assistant City Manager/Chief Financial Officer, Dennis Kauffman, and Scott Pettengill, Finance Director, made the presentation to the Committee.

No public comment received.

For information only; no action required.

6.5. Report to Council

Staff recommends the Local Sales Tax Citizens' Oversight Committee designate one or two Committee members to prepare the Committee's annual report to the City Council. Action required.

No public comment received.

Motion by Stephanie Hill, seconded by Bob Bettencourt, to approve a motion to designate Kathryn Kitchell and Stephanie Hill to prepare the Committee's report to the City Council. The Motion Passed.

Roll call vote: Ayes: Bettencourt, Bunnell, Hill, Kitchell, Speight

7. ADJOURNMENT

Motion by Stephanie Hill, seconded by Jordan Bunnell, to adjourn the meeting at 7:27 p.m. The Motion Passed.

Roll call vote: Ayes: Bettencourt, Bunnell, Hill, Kitchell, Speight