



MINUTES

January 21, 2020

Local Sales Tax Citizens' Oversight Committee

3:00 P.M.

Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

1. CALL TO ORDER

Senior Deputy City Attorney Joe Mandell called the meeting to order at 3:00 p.m.

2. ROLL CALL

Present: Duffy, Kitchell, Krafka

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Committee Member Kathryn Kitchell.

4. PUBLIC COMMENTS

No public comment received.

5. APPROVAL OF MINUTES

5.1. Minutes of Prior Meeting

Motion by Richard Duffy, seconded by Meghan Krafka, to approve the Minutes of the August 14, 2019 Local Sales Tax Citizens' Oversight Committee meeting. The Motion Passed.

Roll call vote: Ayes: Duffy, Kitchell, Krafka

6. REQUESTS/PRESENTATIONS

6.1. Appointment of Chair and Vice Chair

Staff recommends the Local Sales Tax Citizens' Oversight Committee take action to appoint a Chair and Vice Chair for the Committee to serve until December 31, 2020.

No public comment received.

Motion by Richard Duffy, seconded by Meghan Krafka, to appoint Kathryn Kitchell as Chair. The Motion Passed.

Roll call vote: Ayes: Duffy, Kitchell, Krafka

Motion by Richard Duffy, seconded by Kathryn Kitchell, to appoint Meghan Krafka as Vice Chair. The Motion Passed.

Roll call vote: Ayes: Duffy, Kitchell, Krafka

6.2. Committee Overview

Presentation by Dennis Kauffman, Assistant City Manager/Chief Financial Officer, on the roles and responsibilities of the Committee.

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the Committee.

No public comment received.

For information only; no action required.

6.3. Year-end Report

Presentation by Dennis Kauffman, Assistant City Manager/Chief Financial Officer, on the City's year-end report.

Assistant City Manager/Chief Financial Officer Dennis Kauffman made the presentation to the Committee.

No public comment received.

For information only; no action required.

6.4. Report to Council

Staff recommends the Local Sales Tax Citizens' Oversight Committee approve a motion to designate one or two committee members to prepare the Committee's report to the City Council.

No public comment received.

Motion by Richard Duffy, seconded by Meghan Krafka, to appoint Richard Duffy and Meghan Krafka as the designees to prepare the Committee's report to City Council. The Motion Passed.

Roll call vote: Ayes: Duffy, Kitchell, Krafka

7. ADJOURNMENT

Motion by Meghan Krafka, seconded by Richard Duffy, to adjourn the meeting at 3:45 p.m. The Motion Passed.

Roll call vote: Ayes: Duffy, Kitchell, Krafka