



MINUTES

February 2, 2021

Local Sales Tax Citizens' Oversight Committee

6:00 P.M.

City of Roseville

311 Vernon Street

Roseville, California

www.roseville.ca.us

Committee members may teleconference pursuant to Executive Order N-29-20.

Members of the public may view the meeting on Comcast channel 14, Consolidated Communications channel 73 and AT&T U-verse. Meetings are also video streamed live and are available on the City's website and YouTube channel.

Members of the public who would like their comments to become part of the record for the "public comment" sections may do so by the following means:

Dial in Phone Number: 916-774-5353

If you need a disability-related modification or accommodation to participate in this meeting, please contact Voice: 916-774-5200, TDD: 916-774-5220.

Requests must be made as early as possible.

1. CALL TO ORDER

Chair Kitchell called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Comstock, Duffy, Kight, Kitchell, Krafka

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Kitchell.

4. PUBLIC COMMENTS

No Public Comment received.

5. APPROVAL OF MINUTES

5.1. Minutes of Prior Meeting

Motion by Patrick Comstock, seconded by Meghan Krafka, to approve the minutes of the February 18, 2020 Local Sales Tax Citizens' Oversight Committee. The Motion Passed.

Roll call vote: Ayes: Comstock, Duffy, Kight, Kitchell, Krafka

6. REQUESTS/PRESENTATIONS

6.1. Appointment of Chair and Vice Chair

Staff recommends the Local Sales Tax Citizens' Oversight Committee take action to appoint a Chair and Vice Chair for the Committee to service until December 31, 2021.

No Public Comment received.

Motion by Patrick Comstock, seconded by Christopher Kight, to appoint Chair Kitchell and Vice Chair Krafka as the Chair and Vice Chair of the Local Sales Tax Citizens' Oversight Committee. The Motion Passed.

Roll call vote: Ayes: Comstock, Duffy, Kight, Kitchell, Krafka

6.2. The Brown Act

Presentation by Joe Mandell, Senior Deputy City Attorney, on the Brown Act.

Senior Deputy City Attorney, Joe Mandell, made the presentation to the Committee.

No Public Comment received.

For information only; no action required.

6.3. Committee Overview

Presentation by Dennis Kauffman, Assistant City Manager/Chief Financial Officer, on the roles and responsibilities of the Committee.

Assistant City Manager/Chief Financial Officer, Dennis Kauffman, made the presentation to the Committee.

No Public Comment received.

For information only; no action required.

6.4. Year-end Report

Presentation by Dennis Kauffman, Assistant City Manager/Chief Financial Officer, on the Year-end Report.

Assistant City Manager/Chief Financial Officer, Dennis Kauffman, made the presentation to the Committee.

No Public Comment received.

For information only; no action required.

6.5. Report to Council

Staff recommends the Local Sales Tax Citizens' Oversight Committee approve a motion to designate one or two committee members to prepare the Committee's report to the City Council.

No Public Comment received.

Motion by Patrick Comstock, seconded by Christopher Kight, to appoint Patrick Comstock and Meghan Krafka as the designees to prepare the Committee's report to City Council. The Motion Passed.

Roll call vote: Ayes: Comstock, Duffy, Kight, Kitchell, Krafka

7. ADJOURNMENT

Motion by Patrick Comstock, seconded by Meghan Krafka, to adjourn the meeting at 7:54 p.m. The Motion Passed.

Roll call vote: Ayes: Comstock, Duffy, Kight, Kitchell, Krafka