



**Economic Development Advisory Committee
Tuesday, December 6, 2016
1:30 p.m. – 3:00 p.m.
Hutchison Conference Room
311 Vernon Street**

Committee Members Present:

Councilmember Tim Herman (Chair)
Naaz Alikhan, Industry Representative (Vice Chair)
James Cuppet, Chamber Representative
Stephanie Dement, Industry Representative
Christopher Onstott, Industry Representative
Colin Roe, Industry Representative
Geoff Sakala, Industry Representative

City Staff Present:

Chris Robles, Economic Development Director
Michelle Sheidenberger, Assistant City Attorney
Laura Matteoli, Economic Development Manager
Bill Aiken, Development Analyst
Wayne Wiley, Associate Planner
Kelly Wickline, EDAC Secretary

1. **Silent Roll Call** – meeting began at 1:30 p.m.
2. **Public Comment**
None
3. **Action Items**
 - A. **Approval of October 25, 2016 Minutes**

Colin Roe made the motion to approve the minutes of the October 25, 2016 meeting; the motion was seconded by Stephanie Dement.
The motion passed with following vote:
Ayes: Alikhan, Cuppet, Dement, Herman, Onstott, Roe, Sakala
Noes: None
Abstain: None
4. **Discussion Items**
 - A. **Review Economic Development Strategy Update**

Laura Matteoli presented the latest draft version of the ED Strategy.
Committee feedback:

 - Add Telecommuting under Quality of Life - connectivity, reliable communication/internet service
 - Add matrix/benchmarks/goals/action items, identify who is responsible for tasks
 - Provide Appendix to assist with review
 - Review timeline – biannual report to Council
5. **Handouts**

Copies of the November Business Matters newsletter were distributed.
6. **Rountable**

Brief discussions:

Game Day Express – ridership is up, buses are full
Historic Old Town – RCDC acquired IOOF Building
316 Vernon St Building – ribbon cutting, IT moving in first, more departments over holiday
Vacancy rate – 11% (7-12% is healthy)
Warwick University – moving forward with RFD building, potential for further growth

7. Adjournment

A motion was made by Naaz Alikhan and seconded by Colin Roe to adjourn the meeting at 2:17 p.m.

The motion passed with following vote:

Ayes: Alikhan, Cuppet, Dement, Herman, Onstott, Roe, Sakala

Noes: None

Abstain: None