



City Council Chambers, 311 Vernon Street

roseville.ca.us

The City of Roseville welcomes your participation.

Meeting Schedule: Regular meetings of the City Council are held on the first and third Wednesday of each month at 6:00 p.m.

Two Public Comment Periods for Non-Agenda Items: A total of twenty-five (25) minutes is allotted for public comments. At the beginning and end of the meeting, each speaker has three (3) minutes to address the Mayor/Chair on issues that are not listed on the agenda and are within the City's jurisdiction. Please submit a yellow speaker card to the City Clerk before the item is heard if you wish to make a comment. You will still have an opportunity to comment if you haven't filled out a yellow speaker card.

Brown Act: The City Council cannot discuss or act on items not listed on the agenda. Public Comment on Agenda Items: Each speaker has five (5) minutes to address items that are listed on the agenda.

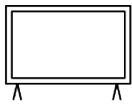
Levine Act Provisions: If you've made a campaign contribution totaling more than \$500 (\$250 prior to January 1, 2025) to City Council Members in the last twelve (12) months, you must disclose it before addressing an item on the agenda. Please visit Levine Act – City of Roseville for updated forms and information.

Audio/Visual Presentations: If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk for consideration at least 72 hours in advance.

Americans with Disabilities Act: If special assistance is required to participate in a meeting, including the need of auxiliary aids or services, please notify the City Clerk at least 72 hours in advance of the meeting. City Clerk 311 Vernon Street cityclerkroseville@roseville.ca.us 916-774-5263 TDD: 916-774-5220

Security Measures: All meeting attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include but are not limited to firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/any weapons and/or dangerous devices of any kind, illegal drugs, and alcohol.

Viewing Options: The City of Roseville provides three options for viewing meetings:

In person  Meetings take place at the City Council Chambers, 311 Vernon Street	Online  Watch meetings live on the City's YouTube channel or at roseville.ca.us/watch. Past meetings are also available on the City's YouTube channel.	On TV  Watch live on government access channel (Comcast 14).
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Krista Bernasconi, Mayor
Karen Alvord, Vice Mayor
Bruce Houdesheldt, Councilmember
Tracy Mendonsa, Councilmember
Pauline Rocucci, Councilmember
Dominick Casey, City Manager
Michelle Sheidenberger, City Attorney
Carmen Avalos, City Clerk

AGENDA

City Council /Housing Authority Meeting

September 3, 2025

6:00 PM

City Council Chambers, 311 Vernon Street

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MEETING PROCEDURES

V. PRESENTATIONS

1. Roseville Coalition of Neighborhood Associations - Annual Update

Summary: An informational update on the activities of the Roseville Coalition of Neighborhood Associations (RCONA) by RCONA Vice President Charles Aquino and RCONA Board Member Ed Kriz.

CONTACT: Erin Dunlay 916-774-5397 ecdunlay@roseville.ca.us

VI. PUBLIC COMMENTS

This is the first opportunity to make a public comment on non-agenda items.

VII. CONSENT CALENDAR

2. Roseville Sports Complex Maintenance Yard - Approval of Plans and Specifications and Design Assist Construction Agreement Amendment (PARKS, RECREATION, AND LIBRARIES DEPARTMENT - PARK DEVELOPMENT)

Summary: Staff recommends approval of the plans for the Roseville Sports Complex Maintenance Yard and a design-assist construction agreement amendment with Robert A. Bothman, Inc. dba Robert A. Bothman Construction, Inc. in the amount of \$1,783,750 for the Roseville Sports Complex West Side Maintenance Yard, that will provide a 3,300-square-foot shop, underground utilities hook-ups for the shop and portable office building, and tenant improvements to add a restroom in the shop. Staff also requests authority for staff to approve change order requests in an amount not to exceed 10% of the contracted amendment amount.

Funding was approved in the General Fund in FY2024-25 from FY2023-24 General Fund year-end surplus funds.

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

The City Council will consider the recommendation to:

- a. Approve the plans for the Roseville Sports Complex West Side Maintenance Yard project; and
- b. Adopt Resolution No. 25-292 approving a Design-Assist Construction Agreement Amendment, by and between the City of Roseville and Robert A. Bothman, Inc. DBA Robert A. Bothman Construction, Inc., authorizing the City Manager to execute it on behalf of the City of Roseville; and
- c. Authorize the City Manager or his designee the authority to approve change orders for the project, consistent with the contract terms, provided that the net cost of all change orders shall not exceed 10% of the contract amendment price.

3. Enterprise Project Management Software - Contract Purchase Agreement (INFORMATION TECHNOLOGY DEPARTMENT - STRATEGIC PLANNING)

Summary: Staff recommends approval of a contract purchase agreement with Metafuse Incorporated dba Project Insight in an estimated amount of \$340,500 to provide a citywide enterprise project management solution for an initial five-year period. Additionally, staff recommends authorization for the Chief Information Officer to approve change orders up to an additional 10% to cover unexpected changes to the project scope or schedule and authorization for three optional renewal years without further Council approval, pending Council's approval of the yearly budget. Funding is included in the Enterprise Project Management Software Project in the General Fund, enterprise funds, and internal service funds.

CONTACT: Sajanbir Kaur 916-774-5421 skaur@roseville.ca.us

The City Council will consider the recommendation to:

- a. Adopt Resolution No. 25-291 approving a Contract Purchase Agreement, by and between the City of Roseville and Metafuse Incorporated DBA Project Insight and authorizing the City Manager to execute it on behalf of the City of Roseville.

4. HOUSING AUTHORITY/CITY COUNCIL – Quarterly Status Update, 2nd Qtr 2025 (ECONOMIC DEVELOPMENT DEPARTMENT - HOUSING)

Summary: Staff recommends City Council, acting as the Roseville Housing Authority Board, receive a status report on the Housing Authority's Housing Choice Voucher Program for the 2nd Quarter of 2025. This report is for informational purposes only and has no impact on the City's General Fund.

CONTACT: Danielle OConnell 916-774-5277 doconnell@roseville.ca.us

The City Council will consider the recommendation to:

This is an informational item and requires no City Council action.

5. Cirby Substation Switchgear Replacement Civil Construction Project – Notice of Completion (ELECTRIC DEPARTMENT - ENGINEERING)

Summary: Staff recommends approval of the Notice of Completion for the Cirby Substation Switchgear Replacement Civil Construction Project. The total amount of the contract with Interstate Construction, Inc. was \$248,280 and was funded by the Electric Department's capital improvement project budget in the Electric Fund. Staff have made final inspection of this project and have found the civil improvement work complete in accordance with the improvement plans and City specifications.

CONTACT: Austin Kurth 916-774-5661 akurth@roseville.ca.us

The City Council will consider the recommendation to:

- a. Accept the Cirby Substation Switchgear Replacement Civil Construction Project as complete and;
- b. Adopt Resolution No. 25-284 accepting the Public Work known as the Cirby Substation Switchgear replacement civil construction project, approving the "Notice of Completion", and authorizing the Electric Utility Director to execute said Notice on behalf of the City of Roseville.

6. Solid Waste Recycling Site Creekview Lot 26 - Grant Deed (ENVIRONMENTAL UTILITIES DEPARTMENT - TECHNICAL SERVICES)

Summary: Staff recommends acceptance of a Grant Deed of Land offered on the Final Map of Creekview Large Lot Subdivision in order to facilitate the construction of the Creekview Solid Waste Recycling Site. The action requested has no fiscal impact to the City.

CONTACT: Rana Moore 916-774-5581 rcmoore@roseville.ca.us

The City Council will consider the recommendation to:

- a. Authorize the City Clerk or her designee to record the Resolution of Acceptance and the Grant Deed at the Recorder's Office of Placer County; and
- b. Adopt Resolution No. 25-290 accepting a Grant Deed and authorizing the City Manager to execute the Deed and any other documents required to effectuate the Recordation and Enforcement of this Acceptance.

7. Urban Water Management Plan and Water Management Plan 2025 Updates – Professional Services Agreement (ENVIRONMENTAL UTILITIES DEPARTMENT - WATER)

Summary: Staff recommends approval and award of a professional services agreement to Water Works Engineers, LLC in the amount of \$194,399 for 2025 updates to the Urban Water Management Plan (UWMP) and Water Management Plan (WMP). The UWMP is required by the

California Urban Water Management Planning Act, as codified in Section 10610 et seq., of the California Water Code and the Department of Water Resources' guidebook. The WMP is required by the Central Valley Improvement Act of 1992 and Section 210(b) of the Reclamation Reform Act of 1982, which requires certain entities that enter into a water service or repayment contract with the Bureau of Reclamation to prepare and submit to Reclamation a Water Management Plan. Funding for this project is from the Water Operations Fund.

CONTACT: Janice Gainey 916-774-5535 jrgainey@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 25-283 approving a Professional Services Agreement, by and between the City of Roseville and Water Works Engineers, LLC, and authorizing the City Manager to execute it on behalf of the City of Roseville.

8. Church Street and Pump Station 26 Collection System Improvements Project - Professional Services Agreement Amendment (ENVIRONMENTAL UTILITIES DEPARTMENT - TECHNICAL SERVICES)

Summary: Staff recommends approval of an amendment to Inferrera Construction Management's professional services agreement for the Church Street (Schedule A) and Pump Station 26 (Schedule B) Collection System Improvements Project (Project). The Project has adequate funds for the amendment in the amount of \$100,000 with \$50,000 funded by the Wastewater Rehabilitation Fund for Schedule A and \$50,000 funded by the South Placer Wastewater Authority for Schedule B.

CONTACT: William Montz 916-774-5545 wlmontz@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution 25-289 approving a First Amendment to Professional Services Agreement, by and between the City of Roseville and Inferrera Construction Management Group, Inc., and authorizing the City Manager to execute it on behalf of the City of Roseville.

9. Service and Support of Accela Software - Professional Services Agreement Amendment (DEVELOPMENT SERVICES DEPARTMENT - BUSINESS SERVICES DIVISION)

Summary: Staff recommends approval of an amendment to the professional services agreement with True Point Solutions LLC, with a not-to-exceed amount of \$300,000 annually for the recommended agreement amendment and future optional renewals. The funding source is the Development Services Department's Technology Replacement Fund, funded by development through building permit fees for development-driven technology improvements. Funding for FY2025-26 is included in the Department's budget. Staff also recommends authorization for the City Manager to execute future amendments to extend the agreement for up to two (2) additional one-year renewal terms on behalf of the City.

CONTACT: Stacie Marchetti 916-774-5278 smarchetti2@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 25-285 approving a first amendment to Professional Services Agreement, by and between the City of Roseville and Truepoint Solutions LLC, and authorizing the City Manager to execute it on behalf of the City of Roseville.

10. Sierra Vista Phase 2 Backbone - Notice of Completion (DEVELOPMENT SERVICES DEPARTMENT - ENGINEERING DIVISION)

Summary: Staff recommends approval of the Notice of Completion for the Sierra Vista Phase 2 Backbone Project as complete. The Engineering Division has made final inspection of the project and has found the roadway infrastructure work complete in accordance with the improvement plans and City specifications. This action has no fiscal impact on the City's General Fund. Construction costs were paid by the developer.

CONTACT: Ignacio Vizcarra 916-774-5578 ivizcarra@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 25-287 of the Council of the City of Roseville accepting the Public Work known as Sierra Vista Phase 2 Backbone Project, approving the "Notice of Completion", and authorizing and directing the City Engineer to execute said Notice on behalf of the City of Roseville, therefore, and accepting a portion of the dedications offered on the recorded map of the subdivision.

11. Sierra Vista KT Phase 2, Vista Grande Blvd. & Sierra Village Dr. - Notice of Completion (DEVELOPMENT SERVICES DEPARTMENT - ENGINEERING DIVISION)

Summary: Staff recommends approval of the Notice of Completion for the Sierra Vista KT Phase 2, Vista Grande Blvd. & Sierra Village Dr. as complete. The Engineering Division has made final inspection of the project and has found the roadway infrastructure work complete in accordance with the improvement plans and City specifications. This action has no fiscal impact on the City's General Fund. Construction costs were paid by the developer.

CONTACT: Ignacio Vizcarra 916-774-5578 ivizcarra@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 25-286 of the Council of the City of Roseville accepting the Public Work known as Vista Grande Blvd & Sierra Village Dr Project, approving the "Notice of Completion", and authorizing and directing the City Engineer to execute said Notice on behalf of the City of Roseville, therefore, and accepting a portion of the dedications offered on the recorded map of the subdivision.

12. Sierra Vista Santucci Boulevard - Notice of Completion (DEVELOPMENT SERVICES DEPARTMENT - ENGINEERING DIVISION)

Summary: Staff recommends approval of the Notice of Completion for the Sierra Vista Santucci Boulevard Project as complete. The Engineering Division has made final inspection of the project

and has found the roadway infrastructure work complete in accordance with the improvement plans and City specifications. This action has no fiscal impact on the City's General Fund. Construction costs were paid by the developer.

CONTACT: Ignacio Vizcarra 916-774-5578 ivizcarra@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Resolution No. 25-288 of the Council of the City of Roseville accepting the Public Work known as Santucci Boulevard Project, approving the "Notice of Completion", and authorizing and directing the City Engineer to execute said Notice on behalf of the City of Roseville, therefore, and accepting a portion of the dedications offered on the recorded map of the subdivision.

13. Second Reading - Formation of Creekview Phase 5 Community Facilities District No. 1 (Public Facilities) (FINANCE DEPARTMENT)

Summary: Staff recommends approval of a Second Reading Ordinance Levying Special Taxes Within the City of Roseville Creekview Phase 5 Community Facilities District No. 1 (Public Facilities).

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Ordinance No. 6987 of the City Council of the City of Roseville Levying Special Taxes within City of Roseville Creekview Phase 5 Community Facilities District No. 1 (Public Facilities).

14. Resolution - Farida Khan

Summary: Commend Farida Khan for her 24 years of outstanding service and dedication to the City of Roseville and the Development Services Department, congratulate her for her many accomplishments, and wish her a long, healthy, and fulfilling retirement.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

15. Council Discretionary Funds - Budget Adjustment (CITY MANAGER DEPARTMENT - CITY MANAGER)

Summary: Staff recommends approval of a budget adjustment in the amount of \$5,821 to carry forward unappropriated FY2024-25 Discretionary Funds for use in FY2025-26.

CONTACT: Heather Blanco 916-746-1171 hblanco@roseville.ca.us

The City Council will consider the recommendation to:

a. Adopt Ordinance 6984 of the Council of the City of Roseville authorizing certain amendments to the Fiscal Year 2024-25 budget and declaring this ordinance to be immediately effective as an appropriation measure.

16. Minutes of Prior Meetings (CITY CLERK DEPARTMENT)

Summary: Staff recommends approval of the minutes of the August 20, 2025 City Council Meeting.

CONTACT: Melissa Lipp 916-774-5268 MLLipp@roseville.ca.us

The City Council will consider the recommendation to:

- a. Approve the minutes of the August 20, 2025 City Council Meeting.

END OF CONSENT CALENDAR

VIII. PRESENTATIONS/REPORTS

17. Planning Commission Vacancy - Appointment (CITY CLERK DEPARTMENT)

Summary: Staff recommends Council appoint one (1) individual to the Planning Commission to a term expiring June 30, 2026, from applications received from Michael Bradford, Einar Maisch, Lewis McGeorge, Jason Probst, and Jim Ratliff.

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

The City Council will consider the recommendation to:

- a. Appoint one (1) individual to the Planning Commission to a term expiring June 30, 2026 from applications received from Michael Bradford, Einar Maisch, Lewis McGeorge, Jason Probst, and Jim Ratliff.

18. Roseville Venture Lab - New Non-Capital Multi-Year Project Approval, Program Agreement, Professional Services Agreement, Sponsorship Agreements, and Budget Adjustment (ECONOMIC DEVELOPMENT DEPARTMENT)

Summary: Staff recommends approval of a new Non-Capital Multi-Year Project for the Roseville Venture Lab (RVL), a Program Agreement with the Growth Factory to administer accelerator and incubator programs, a professional services agreement with the Roseville Area Chamber of Commerce to manage the day-to-day operations of the RVL facility, and authorization to execute Sponsorship Agreements with community partners in support of the RVL initiative. Staff also recommends approval of a budget adjustment in the amount of \$394,500 for the new Roseville Venture Lab Project, to cover the expense of program implementation, space management and grant funding allocations associated with operation of RVL. Funding for the proposed initiative will come from the Strategic Improvement Fund (\$300,000), the Electric Fund (\$20,000), the Environmental Utilities operating funds (\$25,000 already budgeted, but being moved to the new project), and other partnering sponsors (\$74,500), and will not impact the General Fund.

CONTACT: Wayne Wiley 916-774-5283 wwiley@roseville.ca.us

The City Council will consider the recommendation to:

- a. Approve a new Non-Capital Improvement Project; and

b. Adopt Resolution No. 25-293 approving an amended and restated Program Agreement, by and between the City of Roseville and Growth Factory, and authorizing the City Manager to execute it on behalf of the City of Roseville; and

c. Adopt Resolution No. 25-294 approving a Professional Services Agreement, by and between the City of Roseville and The Roseville Area Chamber of Commerce, and authorizing the City Manager to execute it on behalf of the City of Roseville; and

d. Adopt Resolution No. 25-295 approving the form of the Standard Partner Sponsorship Funding Agreement; and

e. Adopt Ordinance No. 6986 authorizing certain amendments to the Fiscal Year 2025-26 Budget and declaring this ordinance to be immediately effective as an appropriation measure.

IX. PUBLIC COMMENTS

This is the second opportunity to make a public comment on non-agenda items.

X. STAFF/COUNCIL REPORTS

XI. ADJOURNMENT