



## **AGENDA**

August 8, 2024

BOARD OF APPEALS  
SEMI-ANNUAL MEETING  
3:00 P.M.

Hutchison Conference Room  
Second Floor  
311 Vernon Street  
Roseville, CA 95678  
[www.roseville.ca.us](http://www.roseville.ca.us)

### **THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION**

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

**Public Comment** - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

**Consent Calendar** - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

**Agenda Items** - Speakers have five minutes to address items that are listed on the agenda.

**Levine Act Provisions** - The Levine Act requires a Party (or its agent (s)) to a Proceeding before the City of Roseville that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officers (including Councilmembers, Planning Commissioners, and members of other City boards and commissions) totaling more than \$250 within the 12 months before the City decision.

**Americans with Disabilities Act** - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

**Audio/Visual Presentations** - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

**1. CALL TO ORDER**

**2. ROLL CALL (SILENT)**

**3. APPROVAL OF MINUTES**

**3.1. Approval of Board of Appeals Semi-Annual meeting minutes from February 8, 2024**

Approve the attached minutes from the February 8, 2024 Semi-Annual Board of Appeals meeting.

**4. PUBLIC COMMENT**

**5. NEW BUSINESS**

**5.1. Introduction of New Board Member**

Introduction of Sharon Lawin

**5.2. Discussion of Fireworks Ordinance**

**6. OLD BUSINESS**

**7. REPORTS/COMMENTS/QUESTIONS/SUGGESTIONS**

**8. ADJOURNMENT**



## BOARD OF APPEALS COMMUNICATION

**Title:** Approval of Board of Appeals Semi-Annual meeting minutes from February 8, 2024  
**Contact:** Kelly Aye 916-774-5325 kaye@roseville.ca.us

**Meeting Date:** 8/8/2024  
**Item #:** 2.1.

### ATTACHMENTS:

Description

February 8, 2024 Minutes



## **MINUTES**

February 8, 2024

### **BOARD OF APPEALS SEMI-ANNUAL MEETING 3:00 p.m.**

#### **1. CALL TO ORDER**

The Semi-Annual Meeting of the Board of Appeals was called to order by Board Member and Chairperson, Bruce Hagler, on Thursday, February 8, 2024 at 3:00 p.m. in the Hutchison Conference room of the Civic Center.

#### **2. ROLL CALL (SILENT)**

The following Board members were present:

Bruce Hagler  
Andrea Seminer  
Arthur Pauly, Jr.  
Brian Stenklyft  
Joseph Bales  
Tom Rutherford  
Pete Constant  
Bob Schmitt  
Connor Milligan

The following members were not present:

Deanna Erdman

The following staff members were present:

Travis Cochran, Deputy City Attorney  
Kelly Aye, Legal Assistant

#### **3. APPROVAL OF AUGUST 10, 2023 MINUTES**

A motion was made by Board Member Arthur Pauly and seconded by Board Member Pete Constant that the Minutes of the August 10, 2023 Board of Appeals Semi-Annual Meeting (Exhibit A) be approved.

AYES: All

NOES: None

#### **4. PUBLIC COMMENT**

No one from the public offered any public comments.

#### **5. NEW BUSINESS**

##### **5.1. Welcome of new members**

The Board welcomed newly appointed Board Members, Bob Schmitt and Connor Milligan.

##### **5.2 Appointment of Chairperson and Vice Chairperson**

A vote was made by Board Member Pete Constant and seconded by Board Member Andrea Seminer to appoint Board Member Bob Schmitt as Vice Chair.

Ayes: All

Noes: None

A vote was made by Board Member Pete Constant and seconded by Board Member Arthur Pauly to voted to appoint Board Member Andrea Seminer as Chairperson.

Ayes: All

Noes: None

##### **5.3 Animal Control Update**

Animal Control Officer Cooper was not present at the meeting. Deputy City Attorney Travis Cochran gave an update on the status of the recruitment for a new Animal Control Supervisor and the hire of a new animal control officer.

##### **5.4 Code Enforcement Update**

Code Enforcement Supervisor Jennifer Merriman introduced herself the Board. She handed out Exhibit A which detailed city-wide statistics on code enforcement violations.

She answered board member questions regarding the violations as noted on the statistic sheet.

Environmental Utilities Compliance Administrator Michelle White gave a presentation on SB 1383 and how it may bring more violations before the Board. She handed out Exhibit C and answered board member questions.

#### 5.5 Municipal Code Amendments Update

Deputy City Attorney Travis Cochran handed out Exhibit D on Graffiti. He gave a summary on graffiti enforcement and answered board member questions.

Deputy City Attorney Travis Cochran gave a municipal code update on sidewalk vendors, parking garage enforcement, and a new camping on private property ordinance.

### 6. **OLD BUSINESS**

6.1 None.

### 7. **REPORTS/COMMENTS/QUESTIONS/SUGGESTIONS OF BOARD MEMBERS**

Board Member Thomas Rutherford asked a question regarding the definition of automobiles in the municipal code.

Board Member Bruce Hagler asked a question regarding procedures when an appellant does not show for their hearing.

### 8. **ADJOURNMENT**

A motion was made by Board Member Andrea Seminer and seconded by Board Member Pete Constant to adjourn the February 8, 2024 Board of Appeals Semi-Annual Meeting.

AYES: All

NOES: None

Chairperson Bruce Hagler adjourned the February 8, 2024 Board of Appeals Semi-Annual Meeting at 4:10 p.m.

Kelly K. Aye  
Board Secretary