MINUTES
January 8, 2020

CITY COUNCIL MEETING
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us

1. CALL TO ORDER

Mayor John B Allard II called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Bernasconi, Alvord, Roccucci, Houdesheldt, Allard

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Bruce Houdesheldt.

4. MEETING PROCEDURES

City Clerk Sonia Orozco announced procedures for addressing Council.

5. PUBLIC COMMENTS

Nick Bryant - Thanked the City Council for approving the Game Day Express Bus Service and thanked the Roseville Police Department for their service.

6. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Pauline Roccucci, seconded by Krista Bernasconi, to approve the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Houdesheldt, Roccucci

Bids / Purchases / Services

6.1. Card Key Access Control System - Sole Source Contract Purchase Agreement

Memo from Office Assistant Tisha Chinn and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-003 APPROVING A CONTRACT PURCHASE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND JOHNSON CONTROLS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000139). Johnson Controls, Inc. currently provides maintenance, repair, installation of hardware, and software programming for the City's card key access control system, P2000. Because the current card key system has reached its end of life and will no longer be supported, an upgrade to the C-Cure 9000 platform is required. Additionally, the City is adding a 5-year service and software upgrade plan with this agreement. The total cost of this proposal is $81,514.95 and funding is available in the FY2019-20 Safety and Security budget.

CC #: 0524

File #: 0203-14

CONTACT: Tisha Chinn 916-774-5702 tchinn@roseville.ca.us

6.2. Enterprise Asset Management Consulting Services - Service Agreement Amendment

Memo from Assistant Environmental Utilities Director Dale Olson and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 20-002 APPROVING AMENDMENT NO. 2 TO SERVICE AGREEMENT BETWEEN CITY OF ROSEVILLE AND SIXTY SEVEN SOLUTIONS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (S1909051). This item requests approval of a second amendment to a service agreement with Sixty Seven Solutions, Inc. to consult on the integration of the Enterprise Asset Management system. Funding for this $150,000 amendment is available in the approved FY2019-20 Roseville Electric Utility budget.

CC #: 0521

File #: 0203-09

CONTACT: Dale Olson 916-774-5543 dolson@roseville.ca.us

Resolutions

6.3. <u>2019 Bike Trail Resurfacing Project - Notice of Completion</u>

Memo from Assistant Engineer Cathy Gosalvez and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-001 ACCEPTING THE PUBLIC WORK KNOWN AS 2019 BIKE TRAIL RESURFACING PROJECT, APPROVING THE “NOTICE OF COMPLETION”, AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The project consisted of the application of a Type 1 slurry seal treatment over approximately 406,000 square feet (over 7 miles) of bike trails in various locations throughout the City. The final construction cost for the project was $244,157.83 and was funded with local transportation funds. No General Fund resources were used for this project.

CC #: 0520

File #: 0721-05

CONTACT: Cathy Gosalvez 916-746-1300 cgosalvez@roseville.ca.us

6.4. <u>Blue Oaks Boulevard Extension - Easement Deed to Pacific Gas and Electric</u>

Memo from Assistant Engineer Kerry Andrews and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 20-005 APPROVING AN EASEMENT DEED, BETWEEN THE CITY OF ROSEVILLE AND PACIFIC GAS AND ELECTRIC COMPANY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. PG&E maintains an existing overhead power line that serves the subject property within west Roseville. This power line is located on City property and needs to be relocated underground to accommodate the construction of the extension of Blue Oaks Blvd. to the Creekview planned development. This easement will allow PG&E to operate and maintain the power lines underground. This action will have no fiscal impact to the City's General Fund.

CC #: 0527

File #: 1002-06

CONTACT: Kerry Andrews 916-774-5346 kandrews@roseville.ca.us

6.5. <u>Joint Community Facilities Agreement - Bond Opportunities for Land Development Program</u>

Memo from Administrative Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 20-004 APPROVING ENTRANCE INTO JOINT COMMUNITY FACILITIES AGREEMENTS IN CONNECTION WITH THE BOND OPPORTUNITIES FOR LAND DEVELOPMENT (BOLD) PROGRAM; AND AUTHORIZING RELATED ACTIONS. On January 16, 2019 City Council approved Resolution 19-12 which authorized the use of the Bond Opportunities for Land Development (BOLD) program in the City and authorized the California Municipal Finance Authority (CMFA) to accept applications from property owners, conduct proceedings and levy special taxes within the territory of the City pursuant to the Mello-Roos Community Facilities Act of 1982. Per Section 3 of the adopted Resolution, it was required that, prior to issuance of bonds by the CMFA for the BOLD program, a Form of Joint Community Facilities Agreement will be required to be entered into and the form of such agreement will be presented to the City Council for approval. The approval of this resolution delegates authority to enter into such agreements on behalf of the City to the City Manager and the Chief Financial Officer or the designee of any of them, without the need for the form thereof to be approved by the City Council. The approval of this resolution does not have any impact on the General Fund.

CC #: 0526

File #: 0200

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Reports / Requests

6.6. Out-of-State Travel Request - Electric Department

Memo from Electric Utility Director Michelle Bertolino recommending the City Council approve out of state travel for one department member to attend a customer leadership meeting in February 2020 with the Western Area Power Administration in Denver, Colorado. Costs related to travel, airfare, lodging and per diem are estimated to be $1,500. Funds are available in the Electric Department's FY2019-20 budget.

CC #: 0522

File #: 0600-02

CONTACT: Michelle Bertolino 916-774-5603 mbertolino@roseville.ca.us

6.7. Out-of-State Travel Request - Finance and Human Resources Departments

Memo from Business Analyst Kelly Wallace and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council approve out of state travel for nine Finance and two Human Resources staff members to attend the Oracle Modern Business Experience conference in Chicago, Illinois in March 2020. Total conference registration costs are approximately $5,000. The associated transportation, lodging, and per diem costs are estimated to be $20,000 and funding is available in the approved General Fund budget. No additional funds are needed.

CC #: 0523

File #: 0600-02

CONTACT: Kelly Wallace 916-774-5189 klwallace@roseville.ca.us

Ceremonial Documents

6.8. Resolution - Julie Pistone

Commend Julie Pistone for her 14.5 years of outstanding service and dedication to the City of Roseville and extend wishes for a long, healthy, and enjoyable retirement.

CC #: 0528

File #: 0102-10

CONTACT: M. Bettencourt 916-774-5266 mbettencourt@roseville.ca.us

END OF CONSENT CALENDAR

7. SPECIAL REQUESTS/REPORTS/PRESENTATION

7.1. Budget Update and Strategic Plan Adoption

Memo from Assistant City Manager/Chief Financial Officer Dennis Kauffman and Deputy City Manager Megan MacPherson recommending the City Council receive a budget update, a presentation regarding the City of Roseville Strategic Plan, and approve the Strategic Plan.

CC #: 0506

File #: 0108 & 0201

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Assistant City Manager/Chief Financial Officer Dennis Kauffman and Deputy City Manager Megan MacPherson make the presentation to Council.

The City of Roseville Strategic Plan for Fiscal Years 2021-2024 was presented.

With comprehensive community input through ongoing efforts as well as initiatives such as EngageRoseville, the City Council and staff developed this strategic plan to set the direction of the City's work for the next four fiscal years. The City Council's Strategic Planning Workshop in October 2019 kicked off the budget planning process for Fiscal Year 2020-21, which starts July 1, 2020.

Interviews with City Council members and a two-day public workshop with the City Council and department heads informed the strategic plan's development. Roseville's strengths and limitations were considered along with future challenges and opportunities. The resulting plan describes the City's mission and vision, as well as the values that guide the City's work. It includes overarching goals for the next four fiscal years and specific strategies to support each goal. All of these were developed at the public workshop. The success of any plan depends on its implementation. At the end of this document, the section titled "Strategic Plan implementation" describes the process to provide updates at City Council meetings and workshops, which are all open to the public. This includes each fall when the City Council will revisit the Strategic Plan to determine whether updates are required, as staff begins budget planning for the following fiscal year.

Key Strengths, Weaknesses, Opportunities and Challenges

Key Strengths:

- High-quality services and staffing

- Strong finances and financial practices
- Effective long-term land-use and infrastructure planning
- Rising community involvement and support
- City-owned and operated utilities

Key Weaknesses and Limitations:
- Traffic congestion, especially Highway 65
- Limited capacity for organizational growth
- Community amenities occur after related development

Key Opportunities:
- Economic development potential
- Increasing Roseville’s regional role and leadership
- Increased transparency, openness and engagement
- New business expansions
- Infill Specific Plan areas
- Stimulate the next generation of community leadership

Key Threats and Challenges:
- Rising costs and inflation
- State regulations and mandates
- Maintaining Roseville's quality of life and livability as Roseville grows
- Impacts of regional development
- Potential economic recession

Mission, Vision and Value statements were overviewed.

City Mission: To provide exceptional services in a fiscally responsible manner that enhance the quality of life today and into the future.

City Vision:
- A safe and healthy community
- A fiscally sound city
- A well-planned city
- Well-managed infrastructure
- Outstanding recreational activities
- A transparent, accountable environment

City Values:
- Instill trust
- Cultivate innovation and creativity
- Treat people well
- Work together
- Promote personal development

Overarching Goals

Goal A - Remain fiscally responsible in a changing world
Key strategies to achieve the goal:
- Seek new and diverse revenue streams
- Address pension liabilities after reserve targets are met

- Identify operational efficiencies
- Align service levels and the size of the organization with Council and community priorities
- Staff will pursue the following as resources permit:
    - Ensure financial policies provide ongoing stability
    - Seek additional partnerships and grant opportunities
    - Balance utility operating costs to maintain competitive rates
    - Determine future land acquisition needs for the utilities

Goal B - Support community engagement and advocacy
Key strategies to achieve the goal:
- Provide context about policy decisions to enhance
- Explore best practices for City engagement in social media
- Help county, state and federal makers understand key City issues
- Staff will pursue the following as resources permit:
    - Use effective ways to explain the City's financial and operational changes and challenges
    - Engage adjacent residents, businesses, and public agencies on pending projects

Goal C - Maintain a safe and healthy community
Key strategies to achieve the goal:
- Address homelessness
- Maintain community policing
- Optimize police and fire levels of service
- Staff will also pursue the following as resources permit:
    - Advocate for increased mental health and suicide-prevention resources

Goal D- Enhance economic vitality
Key strategies to achieve the goal
- Develop a sports tourism plan
- Facilitate opportunities for higher education
- Provide an environment conducive to job growth in key industry sectors (manufacturing & healthcare).
- Leverage the use or sale of surplus City land
- Develop and implement a plan to improve City gateways, including signage
- Staff will also pursue the following as resources permit:
    - Leverage external partnerships
    - Monitor and engage on regional developments affecting Roseville
    - Support small businesses and entrepreneurship

Goal E - Deliver exceptional city services
Key strategies to achieve the goal:
- Implement customer relationship management (CRM) software to improve customer experience
- Optimize the use of technology and data to improve operations
- Implement district-based elections with a citywide focus
- Complete the City Charter review update
- Staff will also pursue the following as resources permit:
    - Increase employee recruitment and retention, as well as knowledge transfer from departing staff

    - Align staff resources for efficiency and effectiveness
    - Promote a highly engaged workforce
    - Increase cyber resiliency
    - Examine opportunities for regional collaborations and shared services

Goal F - Invest in well-planned infrastructure and growth
Key strategies to achieve the goal:
- Reinvest in aging infrastructure
- Plan for targeted and infill developments
- Revitalize designated neighborhoods
- Improve traffic circulation, capacity, operations, and enforcement
- Staff will also pursue the following as resources permit:
    - Expand opportunities for affordable housing
    - Leverage opportunities for City beautification
    - Secure additional funding for corridor improvements

Bike Rack Items:
- Cultural Arts Strategic Plan
- Marketing Campaign
- Civic Leadership Development

An Implementation Action Plan will be developed to outline a schedule, assignments, and funding parameters for initiatives. It will be developed by City staff with assistance from Management Partners as part of the budget process. A report on progress will happen three time a year and Council priorities workshop will be held in odd-numbered years. Development of the next multi-year strategic plan in Fall 2023 to cover FY 2025-2029.

Motion by Krista Bernasconi, seconded by Scott Alvord, to approve the City of Roseville Strategic Plan for Fiscal Years 2021-2024. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Houdesheldt, Roccucci

8. APPOINTMENTS

8.1. Boards and Commissions Bi-Annual Vacancies

Memo from Deputy City Clerk Katrina Six and City Clerk Sonia Orozco recommending the City Council appoint Andrew Haydu to the Board of Appeals for a term expiring December 31, 2023; appoint one (1) individual to the Placer Mosquito and Vector Control District for a term expiring December 31, 2023 from the applications received from Ross Hutchings and Cyndi Mitchell; appoint one (1) individual to the Senior Commission for a term expiring December 31, 2023 from the applications received from Erica Crumley, Debra Fitzsimmons, Michael Garibaldi, and Theresa Renken; and appoint two (2) individuals to the Transportation Commission for terms expiring December 31, 2023 from the applications received from Marilyn Festersen, Daniel Groff, and Jason Probst.

CC #: 0525

File #: 0103 & 0103-41-02 & 0103-35 & 0103-12-02 & 0103-13-02

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

City Clerk Sonia Orozco makes the presentation to Council.

Councilmembers their ballots for each respective appointment.

Motion by Pauline Roccucci, seconded by Bruce Houdesheldt, to appoint Andrew Haydu to the Board of Appeals for a term expiring December 31, 2023. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Houdesheldt, Roccucci

Motion by Pauline Roccucci, seconded by Scott Alvord, to appoint Ross Hutchings to the Placer Mosquito and Vector Control District for a term expiring December 31, 2023. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Houdesheldt, Roccucci

Motion by Scott Alvord, seconded by Bruce Houdesheldt, to appoint Michael Garibaldi to the Senior Commission for a term expiring December 31, 2023. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Houdesheldt, Roccucci

Motion by Bruce Houdesheldt, seconded by Pauline Roccucci, to appoint Marilyn Festersen and Daniel Groff to the Transportation Commission for terms expiring December 31, 2023. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Houdesheldt, Roccucci

9. COUNCIL REPORTS / PUBLIC COMMENTS

No additional public comment.

Regional Water Authority - Councilmember Pauline Roccucci reported on upcoming meeting.

Norther California Power Agency - Councilmember Pauline Roccucci reported on upcoming meeting.

Board and Commission Applicants - Councilmember Pauline Roccucci thanked applicants who applied.

Proud of City - Councilmember Bruce Houdesheldt reported on how his in-laws, his parents and friends were impressed with community and how fortunate he feels to live in Roseville.

Happy New Year - Councilmember Scott Alvord expressed good wishes, and spoke on the passage of Measure B and looking forward to formulating a budget with no significant cuts.

Community Praise - Councilmember Scott Alvord spoke to residents comments regarding living in Roseville and spoke to a great quality of life.

Happy New Year - Vice Mayor Krista Bernasconi expressed good wishes.

Strategic Plan - Vice Mayor Krista Bernasconi expressed excitement regarding the adoption of Strategic Plan.

Board and Commission Vacancies - Vice Mayor Krista Bernasconi requested City Clerk speak to upcoming vacancies.

Happy New Year - Mayor John Allard expressed good wishes and stated excitement for upcoming year.

Participation in Strategic Planning Process - Mayor John Allard expressed appreciation.

10. ADJOURNMENT

Motion by Pauline Roccucci, seconded by Bruce Houdesheldt, to adjourn the meeting at 7:30 p.m. The Motion Passed.

Roll call vote: Ayes: Allard II, Alvord, Bernasconi, Houdesheldt, Roccucci