



Civic Center, 311 Vernon Street, First Floor Conference  
Rooms 1 & 2

[roseville.ca.us](http://roseville.ca.us)

**The City of Roseville welcomes your participation.**

**Meeting Schedule:** Regular meetings of the Local Sales Tax Citizens' Oversight Committee are held twice a year.

**Public Comment:** Speakers have three (3) minutes under Public Comment to address the Chair of the meeting on issues that are not listed on the agenda and are within the City's jurisdiction. Please submit a yellow speaker card to the Secretary before the item is heard if you wish to make a comment.

**Brown Act:** The Local Sales Tax Citizens' Oversight Committee cannot discuss or act on items not listed on the agenda.

**Agenda Items:** Speakers have five (5) minutes to address items that are listed on the agenda.



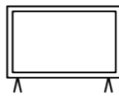
**Levine Act Provisions:** If you've made a campaign contribution totaling more than \$500 (\$250 prior to January 1, 2025) to City Council Members in the last twelve (12) months, you must disclose it before addressing an item on the agenda. Please visit [Levine Act – City of Roseville](#) for updated forms and information.

**Audio/Visual Presentations:** If making a presentation regarding an agenda item, audio/visual materials must be submitted to the Secretary for consideration at least 72 hours in advance.

**Americans with Disabilities Act:** If special assistance is required to participate in a meeting including the need of auxiliary aids or services, please notify the City Clerk at least 72 hours in advance of the meeting.  
City Clerk 311 Vernon Street [cityclerkroseville@roseville.ca.us](mailto:cityclerkroseville@roseville.ca.us) 916-774-5263 TDD: 916-774-5220

**Security Measures:** All Roseville meeting attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include but are not limited to firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/any weapons and/or dangerous devices of any kind, illegal drugs, and alcohol.

**Viewing Options:** The City of Roseville provides three options for viewing meetings:

<p><b>In person</b></p>  <p>Meetings take place at the Roseville Electric Building, First Floor 116 S. Grant Street</p>	<p><b>Online</b></p>  <p>Watch meetings live on the City's YouTube channel or at <a href="http://roseville.ca.us/watch">roseville.ca.us/watch</a>. Past meetings are also available on the City's YouTube channel.</p>	<p><b>On TV</b></p>  <p>Watch live on government access channel (Comcast 14).</p>
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Lori Benitez, Committee Member  
Bob Bettencourt, Committee Member  
Jordan Bunnell, Committee Member  
Stephanie Hill, Committee Member  
Kathryn Kitchell, Committee Member  
Phoebe Schueler, Secretary  
Scott Pettingell, Liaison

## **AGENDA**

### **Local Sales Tax Citizens' Oversight Committee Meeting**

**February 11, 2026**

**6:00 PM**

**Civic Center, 311 Vernon Street, First Floor Conference Rooms 1 & 2**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. PLEDGE OF ALLEGIANCE**

#### **IV. PUBLIC COMMENTS**

#### **V. APPROVAL OF MINUTES**

##### **1. Minutes of Prior Meeting**

Summary: The Local Sales Tax Citizens' Oversight Committee will consider approval of the March 26, 2025 Committee meeting minutes

CONTACT: Phoebe Schueler 916-774-5319 [peschueler@roseville.ca.us](mailto:peschueler@roseville.ca.us)

#### **VI. REQUESTS/PRESENTATIONS**

##### **2. Appointment of Chair and Vice Chair**

Summary: The Local Sales Tax Citizens' Oversight Committee to appoint a Chair and Vice Chair for the Committee to serve until December 31, 2026.

CONTACT: Scott Pettingell 916-746-1306 [spettingell@roseville.ca.us](mailto:spettingell@roseville.ca.us)

##### **3. The Brown Act**

Summary: Presentation by Joe Mandell, Senior Deputy City Attorney, on the Brown Act.

CONTACT: Joseph Mandell 916-774-5325 [jmandell@roseville.ca.us](mailto:jmandell@roseville.ca.us)

##### **4. Committee Overview**

Summary: Presentation by Dennis Kauffman, Assistant City Manager/Chief Financial Officer, on the roles and responsibilities of the Committee.

CONTACT: Dennis Kauffman 916-774-5313 [dkauffman@roseville.ca.us](mailto:dkauffman@roseville.ca.us)

**5. Fiscal Year 2024-25 Year-End Report**

Summary: Presentation by Scott Pettingell, Finance Director, and Nancy Rothlisberger, Assistant Finance Director, on the City's fiscal year 2024-25 year-end report, for information.

CONTACT: Scott Pettingell, Nancy Rothlisberger 916-746-1306, 916-774-5314  
spettingell@roseville.ca.us, nrothlisberger@roseville.ca.us

**6. Report to Council**

Summary: Staff recommends the Local Sales Tax Citizens' Oversight Committee adopt a motion to designate one or two committee members to prepare the Committee's report to the City Council.

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

**VII. ADJOURNMENT**