



MINUTES

December 16, 2020

CITY COUNCIL
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, California
www.roseville.ca.us/CORTV

To help minimize the spread of COVID-19, members of the public may not attend in person, but may view the meeting on Comcast channel 14, Consolidated Communications channel 73, and AT&T U-Verse. City Council meetings are also video streamed live and are available on the City's website and YouTube channel. Members of the public may offer public comment by the following means:

Dial in Phone Number: 916-774-5353
Email: publiccomment@roseville.ca.us

If you need a disability-related modification or accommodation to participate in this meeting, please contact Voice: 916-774-5200, TDD: 916-774-5220. Requests must be made as early as possible.

1. CALL TO ORDER

Mayor Krista Bernasconi called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mendonsa, Alvord, Roccucci, Houdesheldt, Bernasconi

3. PLEDGE OF ALLEGIANCE

Police Chief James Maccoun led the Pledge of Allegiance.

4. MEETING PROCEDURES

City Clerk Sonia Orozco announced the procedures for addressing Council.

5. PRESENTATIONS

5.1. Resolution - Police Chief James Maccoun

Commend Police Chief James Maccoun for his 38 years of outstanding service and dedication to the law enforcement profession and the City of Roseville and extend wishes for a long, healthy, and enjoyable retirement.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

Mayor Krista Bernasconi and members of the City Council made the retirement presentation to Police Chief James Maccoun, who responded.

Mayor Krista Bernasconi, members of the City Council, and City Manager Dominick Casey made remarks and thanked Police Chief James Maccoun for his dedication and service.

5.2. City Response to COVID-19

CONTACT: Dominick Casey 916-774-5362 dcasey@roseville.ca.us

City Manager Dominick Casey made the presentation to the City Council.

Situational Update - State:

- Governor issued a new public health order that became effective on December 5th;
 - State divided into five regions based on hospital mutual aid system
 - Roseville is in the Greater Sacramento Region
 - Stay-at-home restrictions become effective when regional hospital ICU capacity is below 15%
 - 24 hours to implement once the threshold is reached
 - Order in effect for three weeks once the threshold is reached
- Under the Stay-at-home order all operations in the following sectors must be closed:
 - Indoor playgrounds
 - Indoor recreational facilities
 - Hair salons and barbershops
 - Personal care services
 - Museums, Zoos, and Aquariums
 - Movie Theaters
 - Wineries, Bars, Breweries and Distilleries
 - Family Entertainment Centers
 - Cardrooms and Satellite Wagering
 - Live Audience Sports
 - Amusement Parks
 - Visit [COVID-19.ca.gov](https://www.covid-19.ca.gov) for answers to detailed questions about what activities are allowed
- When Does a Regional Stay-at-home order end
 - The order ends if the region's ICU capacity, projected out four weeks, is above or equal to 15%

- Assessed on a weekly basis, after a three week pause period
- Our regional order became effective on December 10 at 11:59 p.m., therefore, we will be eligible for review on December 31
- If our regional has sufficient ICU capacity, each county would be assigned to a tier based on the Blueprint for a Safer Economy (Purple, Red, Orange, Yellow)
- Vaccine Update:
 - 33,150 doses of Pfizer vaccine arrived on December 14 at 4 locations
 - 24 more locations across the state are expecting doses to arrive on December 15, from San Diego to San Joaquin to Shasta
 - California is now expecting an additional 393,000 doses of the Pfizer vaccine next week
 - The state is also expecting 672,000 doses of Moderna by the end of December
 - Several phases for the distribution of the vaccine include:
 - Phase 1A: healthcare workers and residents of long-term care settings
 - Phase 1B: the Community Vaccine Advisory Committee meets tomorrow to discuss further 1st tier distribution

Situational Update - Local:

- 12.7% - 7 day test positivity rate
- 49.3 cases per 100,000 - 7 day average daily case rate
- 14.9% ICU capacity in our region
- Hospitalizations have risen significantly since October moving from the low 40's to 179 as of December 15 - nearly triple the summer high of 67
- Monitoring the number of positive cases matters because, according to the State, 12% result in hospitalization and 2% end up in the ICU
- Stay at home if you are able, wear your face coverings, maintain physical distancing, and wash your hands regularly

Public Comment received at 916-774-5353:

Kathleen Crawford - Roseville - Spoke on incident of cases per Roseville zip codes, and spoke on City encouraging Placer County to enforce COVID violations.

Lisa Larkin - Roseville - Spoke on lack of ICU beds, encouraged City to work with County to comply with COVID protocol.

Public Comment received at publiccomment@roseville.ca.us summarized by Deputy City Manager Megan Scheid:

Harry White - Requested the City do more to enforce COVID laws.

Item for information only. No action taken.

6. PUBLIC COMMENTS

Public Comment received at publiccomment@roseville.ca.us summarized by

Deputy City Manager Megan Scheid:

Shawn Brundige - Roseville - Requested information on the City's position on the State of Jefferson and the new California state movement.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

City Clerk Sonia Orozco announced the procedures to approve the Consent Calendar.

City Clerk Sonia Orozco announced Councilmember Bruce Houdesheldt would abstain from voting on item 7.25 Washington Boulevard/Andora Bridge Widening Project Phase 1 – Mitigation Credit Agreements and Budget Adjustment.

Motion by Pauline Roccucci, seconded by Scott Alvord to approve the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Mendonsa, Alvord, Roccucci, Houdesheldt, Bernasconi

Bids / Purchases / Services

7.1. On Call Engineering and Surveying Consulting Services - Contract Purchase Agreement Amendment

Memo from Senior Engineer Tracie Mueller and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 20-502 APPROVING AMENDMENT 1 TO CONTRACT PURCHASE AGREEMENT BETWEEN CITY OF ROSEVILLE AND EKI ENVIRONMENT & WATER, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000298). This item is to request City Council's approval of a Contract Purchase Agreement Amendment 1 with EKI Environment & Water, Inc. for on call engineering and surveying consulting services in the amount of \$10,000 for a revised total agreement amount of \$33,300. The services under this agreement will be paid from the Water Rehabilitation Fund.

CC #: 1190

File #: 0800-04

CONTACT: Tracie Mueller 916-774-5688 trmueller@roseville.ca.us

7.2. Library Self Check Upgrade - Sole Source Contract Purchase Agreement

Memo from Recreation & Libraries Supervisor Chris Rohde and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 20-482 APPROVING A SOLE SOURCE CONTRACT PURCHASE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND BIBLIOTHECA, LLC, AND AUTHORIZING THE CITY MANAGER TO

EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000980). Staff recommends the City Council approve a sole source contract purchase agreement with Bibliotheca, LLC for the purchase of eleven (11) Windows 10 personal computer upgrade kits for the City Library self-check kiosks. The total cost is estimated at \$25,000 for the upgrade kits and is funded by the approved Parks, Recreation & Libraries Department's FY2020-21 budget for \$3,000 and the FY2020-21 General Equipment Replacement Fund for \$22,000.

CC #: 1169

File #: 0203-10

CONTACT: Chris Rohde 916-746-1216 crohde@roseville.ca.us

7.3. Courtyard Garden Education Makeover Project (RFP 08-070) - Contract Purchase Agreement

Memo from Water Conservation Administrator Bobby Alvarez and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 20-480 APPROVING A CONTRACT PURCHASE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND NEW IMAGE LANDSCAPE COMPANY AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000918). Staff recommends Council approve a contract purchase agreement with New Image Landscape Company for landscape installation and construction in association with the Courtyard Garden Education Makeover project located between the Roseville Utility Exploration Center/Martha Riley Library and the Sports Center on Pleasant Grove Boulevard. Total estimated cost for the construction portion of the project will not exceed \$72,414. The costs will cover a highly efficient irrigation system, shade structure, benches, permeable pathways, demonstration garden landscaping, construction, permits, inspections, construction administration and six months of landscape establishment maintenance. Funding is included in the FY2020-21 Courtyard Garden Education Makeover project in the Water Operations Fund.

CC #: 1166

File #: 0203-09

CONTACT: Bobby Alvarez 916-746-1710 balvarez@roseville.ca.us

7.4. Pleasant Grove #2 Substation Expansion Civil Construction - Approval of Plans and Specifications and Authorization to Call for Bids

Memo from Power Engineer Josh Campbell and Electric Utility Director Michelle Bertolino recommending the City Council approve the plans and specifications and authorize staff to advertise the Pleasant Grove #2 Substation Expansion Civil Construction project and call for bids. The estimated total project cost is \$200,000. Funding is included in the Electric Department's Pleasant Grove #2 Substation Expansion capital improvement project budget.

CC #: 1183

File #: 0900-03

CONTACT: Josh Campbell 916-774-5698 jcampbell@roseville.ca.us

7.5. Mobile Phone Purchases and Wireless Service Contract

Memo from Information Technology Client Services Supervisor Traci Bringgold and Chief Information Officer Hong Sae recommending the City Council adopt RESOLUTION NO. 20-503 APPROVING AN AGREEMENT FOR CELLULAR VOICE AND WIRELESS DATA SERVICES, A NON-STATE ENTITY SERVICE POLICY AND AGREEMENT (NESPA) FORM, A STATE OF CALIFORNIA STD 20 FORM, AND AUTHORIZATION TO ORDER (ATO) FORM, BY AND BETWEEN THE CITY OF ROSEVILLE AND CELLCO PARTNERSHIP DBA VERIZON WIRELESS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends Council approve the use of the State of California CALNET Cellular Voice and Wireless Data Services contract #C4-CVD-19-001-03 with Cellco Partnership dba Verizon Wireless for Citywide wireless voice and cellular services. Staff also requests authority for the City Manager to sign any additional documents, if needed, to effectuate the contract. Staff is also requesting authorization to continue renewing the contract without further Council approval until the contract expires or until City staff determines that continuing with the same vendor is not in the City's best interest. The estimated annual spending is \$560,000. Funding is included in individual departmental budgets.

CC #: 1192

File #: 0203-05

CONTACT: Traci Bringgold 916-774-5159 tbringgold@roseville.ca.us

7.6. Vehicle and Equipment Purchases - Purchase Orders

Memo from Fleet Manager Brian Craighead and Public Works Director Jason Shykowski recommending the City Council approve a purchase order to Winner Chevrolet, Inc. for seven Chevrolet Bolt electric vehicles (EV) utilizing RFQ 10-3276 in the amount of \$206,321; and approve a purchase order to Napa Valley Ford Lincoln Mercury, Inc. dba Napa Ford for five Ford F150 trucks utilizing RFQ 10-3277 in the amount of \$143,052; and approve a purchase order to Altec Industries, Inc. for one Altec DB41B backyard digger derrick utilizing Sourcewell contract #012418-ALT in the amount of \$220,838; and approve a purchase order to Pape DW Inc. dba Ditch Witch West for one Ditch Witch HX50 vacuum excavator utilizing Sourcewell contract #012418-CMW in the amount of \$89,647; and approve a purchase order to Schwarze Industries, Inc. for one Schwarze A9 Monsoon sweeper utilizing Sourcewell contract #122017-SZW in the amount of \$326,721. Funding for these vehicles is included in the FY2020-21 Fleet Replacement budget.

CC #: 1185

File #: 0203-01

CONTACT: Brian Craighead 916-774-5731 bcraighead@roseville.ca.us

Resolutions

7.7. Supplement to Aquifer Storage and Recovery Program Environmental Impact Report

Memo from Environmental Coordinator Terri Shirhall, Hydrogeologist Trevor Joseph, and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 20-489 CERTIFYING A FINAL SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT RELATING TO THE AQUIFER STORAGE AND RECOVERY PROGRAM, APPROVE FINDINGS OF FACT, ISSUING A STATEMENT OF OVERRIDING CONSIDERATIONS, APPROVING A MITIGATION MONITORING PROGRAM AND APPROVING THE AQUIFER STORAGE AND RECOVERY MODIFIED PROJECT. Staff recommends the City Council adopt the attached resolution thereby certifying and approving the supplemental information (and accompanying documentation) to an Aquifer Storage and Recovery (ASR) Program Environmental Impact Report (EIR) originally prepared by the City in 2012. This supplemental EIR has been prepared to document proposed changes to future or new ASR well locations within the City. Due to the infeasibility of three of the originally proposed well sites proposed in 2012, and to maximize the benefits of the ASR Program, staff has identified six new potential well sites suitable for ASR operations, two of which are classified as "back up" sites should any of the preferred sites be precluded based on monitoring well data. These minor additions or changes, referred to in the Supplement to the ASR EIR as the "modified project," are described in Chapter 2, Project Description of the Draft Supplemental EIR (Exhibit A). Other than the proposed new well locations, no other changes to the City's ASR Program are proposed. Future well construction activities are funded by developers and programmed as part of the Capital Improvement project annual budget process. Consequently, no General Fund resources would be used for ASR Program implementation.

CC #: 1176

File #: 0400-06-01 & 0900-02

CONTACT: Trevor Joseph 916-517-2578 tjoseph@roseville.ca.us

7.8. Pleasant Grove Wastewater Treatment Plant, Energy Recovery Project - California Energy Commission Streamlining Grant Terms and Conditions Amendment

Memo from Senior Engineer Tracie Mueller and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 20-504 APPROVING AN AMENDMENT TO THE CALIFORNIA ENERGY COMMISSION GRANT AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND THE STATE OF CALIFORNIA, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends Council approval of the California Energy Commission (CEC) Streamlining Grant Terms and Conditions Amendment for the Pleasant Grove Wastewater Treatment Plant Energy Recovery project. The CEC Grant Agreement for the award of \$3,000,000 in grant funds for the Energy Recovery project was authorized by the City Council on July 17, 2019. There is no financial impact or change with the approval of this grant amendment as it is only related to terms and conditions of the grant.

CC #: 1193

File #: 0214 & 0800-02

CONTACT: Tracie Mueller 916-774-5688 trmueller@roseville.ca.us

7.9. Regional Water Authority Program Agreements – Major Projects Management Services Program and Water Resilience Program

Memo from Assistant Environmental Utilities Director Sean Bigley and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 20-493 APPROVING THE REGIONAL WATER AUTHORITY PROGRAM AGREEMENT FOR THE MAJOR PROJECTS MANAGEMENT SERVICES PROGRAM, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE REGIONAL WATER AUTHORITY, A JOINT EXERCISE OF POWERS AUTHORITY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 20-494 APPROVING THE REGIONAL WATER AUTHORITY PROGRAM AGREEMENT FOR THE WATER RESILIENCE PROGRAM, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE REGIONAL WATER AUTHORITY, A JOINT EXERCISE OF POWERS AUTHORITY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item recommends that the City Council approve two Regional Water Authority (RWA) Subscription Program Agreements: (1) Major Projects Management Services Program; and, (2) Water Resilience Program that will be staffed by a new RWA staff position – Manager of Strategic Affairs, for the benefit of the region and funded by up to 10 RWA member agencies on a subscription basis. The total annual cost share for the City of Roseville is \$39,812.50 and will be funded from the Water Operations Fund that receives water utility sales revenue.

CC #: 1180

File #: 0800-02

CONTACT: Sean Bigley 916-774-5513 sbigley@roseville.ca.us

7.10. HOUSING SUCCESSOR - Fiscal Year 2019-20 Annual Report of the Low and Moderate Income Housing Asset Fund

Memo from Management Analyst Melissa Hagan and Economic Development Director Laura Matteoli recommending the City Council acting as the Housing Successor adopt RESOLUTION NO. 20-496 APPROVING THE ANNUAL REPORT FOR THE LOW AND MODERATE INCOME HOUSING ASSET FUND FOR FISCAL YEAR 2019-20. In 2014, the Governor signed into law SB 341, requiring Housing Successor Agencies to produce an annual report of their housing activities, due to the Housing Successor's governing body by December 31st of each year.

CC #: 1182

File #: 0709-01

CONTACT: Melissa Hagan 916-774-5476 mhagan@roseville.ca.us

7.11. 2020 Citizens Benefit Trust Policy Manual Update and Year End Summary Report FY2019-20

Memo from Economic Development Director Laura Matteoli recommending the City Council adopt RESOLUTION NO. 20-500 APPROVING REVISIONS TO THE CITIZENS BENEFIT FUND POLICY MANUAL. Staff recommends City

Council approve revisions to the Citizens Benefit Trust Policy Manual and accept, for informational purposes, the Citizens Benefit Trust and Roseville Employees Annual Charitable Hearts year-end summary report highlighting non-profit accomplishments for the grant funding cycle of FY2019-20. The policy manual and summary report have no impact on the General Fund.

CC #: 1188

File #: 0103-34-02

CONTACT: Laura Matteoli 916-774-5284 lmatteoli@roseville.ca.us

7.12.Sierra Vista - Federico/Westpark Phase 1 Earl Rush Drive & Market Street - Notice of Completion

Memo from Construction Inspector Andrew Druck and Development Services Director Mike Isom recommending the Council adopt RESOLUTION NO. 20-488 RESOLUTION OF THE COUNCIL OF THE CITY OF ROSEVILLE ACCEPTING THE PUBLIC WORK KNOWN AS CITY OF ROSEVILLE SIERRA VISTA - FEDERICO/WESTPARK PHASE 1 EARL RUSH DRIVE & MARKET STREET PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING A PORTION OF THE DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City Specifications. This action has no impact on the General Fund. Construction costs were paid by the developer.

CC #: 1175

File #: 0400-04-12-1

CONTACT: Andrew Druck 916-223-7577 adruck@roseville.ca.us

7.13.Market Street Along Federico Village 4 - Notice of Completion

Memo from Construction Inspector Andrew Druck and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 20-486 OF THE COUNCIL OF THE CITY OF ROSEVILLE ACCEPTING THE PUBLIC WORK KNOWN AS MARKET STREET ALONG FEDERICO VILLAGE 4 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING A PORTION OF THE DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact on the General Fund. Construction costs were paid by the developer.

CC #: 1173

File #: 0400-04-12-1

CONTACT: Andrew Druck 916-223-7577 adruck@roseville.ca.us

7.14. Golf Course Maintenance - Services Agreement Amendment

Memo from Parks, Recreation, & Libraries Superintendent Rob Nakamura and Parks, Recreation, & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 20-484 APPROVING THE THIRD AMENDMENT TO GOLF MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND BRIGHTVIEW GOLF MAINTENANCE, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The City and Brightview Golf Maintenance, Inc. entered into a 5 year agreement on December 16, 2015 that allows for up to three (3) additional five (5) year terms for Brightview Golf Maintenance, Inc. to provide grounds maintenance at both Diamond Oaks Golf Course and Woodcreek Golf Club. This expense is offset by revenues generated at the golf course as part of the financial agreement with the City's golf operator. The total financial impact is \$8,580,000 over the next five (5) years with a base bid of \$1,462,713 annually. This contract allows for annual adjustments up to 5% and allows for extra work to be performed outside the base bid for capital improvements and emergency maintenance and repair work up to \$100,000 annually. This five (5) year contract extension with Brightview Golf Maintenance, Inc. is budgeted in the Golf Course Fund.

CC #: 1171

File #: 0702

CONTACT: Rob Nakamura 916-774-5135 makamura@roseville.ca.us

7.15. Pistachio Park - Notice of Completion

Memo from Park Development Analyst Heather Buck and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 20-487 ACCEPTING THE PUBLIC WORK KNOWN AS THE PISTACHIO REGIONAL PARK PROJECT, APPROVING THE "NOTICE OF COMPLETION," AND AUTHORIZING THE PARKS, RECREATION & LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department has made a final inspection of the Pistachio Regional Park project (formerly parksite F-56) and has found that all contract work has been completed in accordance with the improvement plans and specifications. The project was funded with monies from West Roseville Citywide Park Fund. Construction of this first phase of the park was advanced to coincide with the opening of the new West Park High School, where the proposed amenities are part of a joint use agreement. As such, funding for initial maintenance costs will be shared between the Roseville Joint Union High School District and the City of Roseville until December 2024. Long-term costs for maintenance will be budgeted in the General Fund.

CC #: 1174

File #: 0704-01

CONTACT: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

7.16. Sierra Vista Village JM-20B - Phase 2 - Notice of Completion

Memo from Construction Inspector Troy Galvin and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 20-492 OF THE COUNCIL OF THE CITY OF ROSEVILLE ACCEPTING THE PUBLIC WORK KNOWN AS SIERRA VISTA VILLAGE JM-20B – PHASE 2 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 1179

File #: 0400-04-12-1

CONTACT: Troy Galvin 916-223-7441 jtgalvin@roseville.ca.us

7.17. Financial Advisory Services - Professional Services Agreement Amendment

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 20-481 APPROVING A THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND HILLTOP SECURITIES INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends that the City Council approve the Third Amendment to Professional Services Agreement with Hilltop Securities Inc. for one additional year, expiring February 17, 2022. This Amendment provides continuity of their services in support of the Environmental Utilities Department's Water Infrastructure Finance and Innovation Act loan underwriting process, in addition to the community facility district and other financial support they provide to the Finance Department. An annual retainer of \$75,000 is included in the Finance Department's approved FY2020-21 General Fund budget. The amendment also continues the current flat fee of \$25,000 per bond issuance. These expenses are a component of what is called "bond issuance costs". Payment of bond issuance costs are typically contingent upon issuance of bonds and are routinely paid from bond proceeds, thus they are not an expense to the General Fund. The total dollar value of this component of the amendment will be dependent upon the number of bond issuances during the year.

CC #: 1168

File #: 0200

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

7.18. 2020 Residential Resurfacing Project - Notice of Completion

Memo from Assistant Engineer Jesse Khatkar and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-485 ACCEPTING THE PUBLIC WORK KNOWN AS THE 2020 RESIDENTIAL RESURFACING PROJECT, APPROVING THE "NOTICE OF

COMPLETION", AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The project resurfaced approximately 7 lane miles of various City streets in the South Cirby neighborhood, Automall Drive, Scarborough Drive, and Yosemite Street. In addition, the project incorporated minor traffic striping modifications along Scarborough Drive, Yosemite Street, Sierra Boulevard, and Vernon Street. The final construction cost was \$647,047.76 and was fully funded with Highway Users Tax, SB-1 Road Maintenance and Rehabilitation, Roadway funds, and Citywide Park funds. No General Fund resources were used.

CC #: 1172

File #: 0900-04-01

CONTACT: Jesse Khatkar 916-774-5434 jskhatkar@roseville.ca.us

7.19. Golf Course Operations - Agreement Amendment

Memo from Parks, Recreation, & Libraries Superintendent Rob Nakamura and Parks, Recreation, & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 20-483 APPROVING A FIRST AMENDMENT TO AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND SRI GOLF, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The City and SRI Golf, Inc. entered into a five (5) year agreement on June 15, 2016 that allows for up to three (3) additional five (5) year terms for SRI Golf, Inc. to provide the daily operations (Pro-Shop) and food/beverage services at both Diamond Oaks Golf Course and Woodcreek Golf Club. City revenues are generated through a fixed annual fee and percentages of revenues generated through golf rounds sold, cart rentals, and driving range sales to offset maintenance and operational expense. With the ongoing COVID-19 pandemic impacts, this amendment acknowledges that both parties agree to an opportunity to renegotiate compensation when such impacts are known and can be documented. This five (5) year contract extension with SRI Golf, Inc. is budgeted in the Golf Course Fund.

CC #: 1170

File #: 0702

CONTACT: Rob Nakamura 916-774-5135 makamura@roseville.ca.us

7.20. Oak Ridge Drive Bridge Replacement Project - Joint Use Agreement

Memo from Associate Engineer Rjahja Canlas and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-491 APPROVING A JOINT USE AGREEMENT FOR THE OAK RIDGE DRIVE BRIDGE REPLACEMENT PROJECT, BY AND BETWEEN THE CITY OF ROSEVILLE AND PACIFIC GAS AND ELECTRIC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Due to construction of the new Oak Ridge Drive Bridge, Pacific Gas and Electric had to relocate a 4-inch plastic gas distribution line that went under the creek, adjacent to the existing bridge, and would be in conflict with the new, larger bridge footings. The Joint Use Agreement modifies the existing easement so that the new gas line can be hung underneath the new bridge. The cost to relocate the gas line was \$248,943. The Federal Highway Bridge Program fund

will cover 100% of the cost. No General Fund resources were used for this work.

CC #: 1178

File #: 0900-04-02

CONTACT: Rjahja Canlas 916-746-1300 rcanlas@roseville.ca.us

7.21. Oak Ridge Drive Bridge Replacement Project - Temporary Construction Easement

Memo from Associate Engineer Rjahja Canlas and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-490 APPROVING A TEMPORARY CONSTRUCTION EASEMENT FOR THE OAK RIDGE DRIVE BRIDGE REPLACEMENT PROJECT. Staff requests approval of one additional temporary construction easement (TCE). The design engineer determined that an additional area of 334 square feet of parcel APN 470-070-053 would be impacted by the bridge construction. The total purchase price for the additional TCE is \$1,000. The project is fully funded by the Federal Highway Bridge Program. No General Fund resources will be used on this project.

CC #: 1177

File #: 0900-04-02

CONTACT: Rjahja Canlas 916-746-1300 rcanlas@roseville.ca.us

7.22. Overall Disadvantaged Business Enterprise Goal for Federal Fiscal Year 2021-2023

Memo from Alternative Transportation Analyst Alison Winter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-501 ADOPTING THE CITY OF ROSEVILLE'S OVERALL DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL. Staff recommends Council approve the proposed Overall Disadvantaged Business Enterprise (DBE) Goal for City transportation programs receiving Federal Transit Administration (FTA) assistance for Federal Fiscal Year 2021-2023. The goal is 0.02% Federal Fiscal Year 2021 through 2023. FTA funds subject to the DBE goal include Coronavirus Aid, Relief, and Economic Security Act funding for transit operations of \$2,679,013 and FTA Section 5310 grant funds of \$96,000 for the regional Mobility Management Program.

CC #: 1189

File #: 0721

CONTACT: Alison Winter 916-774-5365 awinter@roseville.ca.us

Ordinances (for introduction and first reading)

7.23. 2020 Speed Limit Update

Memo from Senior Engineer Jana Cervantes and Public Works Director Jason Shykowski recommending the City Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SPEED LIMITS. To justify a posted speed limit other than 65 mph that is radar enforceable, local jurisdictions

are required to conduct and approve an engineering and traffic survey every five to ten years, or when there is a major change to a roadway. The cost of changing the speed limit signs is included in existing operating budgets.

CC #: 1173

File #: 0316-04

CONTACT: Jana Cervantes 916-774-5498 jcervantes@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.24. Electronic Document Management Software Replacement - Budget Adjustment

Memo from Information Technology Senior Business Systems Analyst Robin Bernhard and Chief Information Officer Hong Sae recommending the City Council adopt ORDINANCE NO. 6314 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2020-21 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The recommended adjustment will increase the Electronic Document Management project which was approved on November 18, 2020 by \$54,280 taking it from \$230,000 to \$284,280. The funding for this increase will come from available resources in the Information Technology Replacement Fund. This budget adjustment will not impact the General Fund.

CC #: 1167

File #: 0201-01 & 0203-06

CONTACT: Robin Bernhard 916-774-5127 rbernhard@roseville.ca.us

7.25. Washington Boulevard/Andora Bridge Widening Project Phase 1 – Mitigation Credit Agreements and Budget Adjustment

Memo from Assistant Engineer Beth Taylor and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 20-497 APPROVING AN AGREEMENT FOR SALE OF MITIGATION CREDITS, BY AND BETWEEN WESTERVELT ECOLOGICAL SERVICES, LLC AND CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 20-498 APPROVING AN AGREEMENT FOR SALE OF MITIGATION CREDITS, BY AND BETWEEN WILDLANDS, INC. AND CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6315 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2020-21 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff is requesting Council approve an Agreement for Sale of Mitigation Credits for riparian habitat in the amount of \$120,000, and an Agreement for Sale of Mitigation Credits in the amount of \$15,400 as mitigation for effects to wetland habitat due to the construction of the Washington Andora Widening Project (Phase 1: Washington Blvd Bikeway and Pedestrian Pathways Project). Staff recommends approval of a budget adjustment in the amount of \$135,400 to fund the purchase of the credits. Traffic Mitigation

funds and Local Transportation funds will be used to purchase the mitigation credits. No General Fund resources are being used for this project.

CC #: 1185

File #: 0900-04-02

CONTACT: Beth Taylor 916-746-1300 bftaylor@roseville.ca.us

Reports / Requests

7.26.Appointment of Youth Board Member and Youth Commissioners

Memo from Deputy City Clerk Katrina Six and City Clerk Sonia Orozco recommending the City Council appoint Jenna Brashear as the Grants Advisory Commission Youth Commissioner to a term ending December 31, 2021; appoint Marian McDaniel as the Library Board Youth Member to a term ending December 31, 2021; appoint Leah Burnett as the Parks and Recreation Commission Youth Commissioner to a term ending December 31, 2021; and appoint Ashlee Birdsong as the Transportation Commission Youth Commissioner to a term ending December 31, 2021.

CC #: 1191

File #: 0103-04-02 & 0103-05-02 & 0103-13-02 & 0103-34-02

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

7.27.Staffing Changes

Memo from Human Resources Manager Linda Hampton and Human Resources Director Stacey Peterson recommending the City Council approve the citywide allocation schedule effective December 19, 2020. As part of an ongoing assessment of the appropriate staffing levels to provide a high level of service to the community, staff is recommending that the City Council approve the citywide position allocation schedule reflecting the addition of one Water Quality Lab Supervisor and 0.25 full-time equivalent Housing Technician I/II. The fiscal impact of \$73,064 for the Water Quality Lab Supervisor and \$12,395 for the Housing Technician I/II can be absorbed respectively in the Environmental Utilities and Economic Development departments fiscal year (FY) 2020-21 budget.

CC #: 1184

File #: 0600-01

CONTACT: Linda Hampton 916-774-5215 lhampton@roseville.ca.us

7.28.West Park Retail Parcel Map

Memo from Assistant Engineer Kerry Andrews and Development Services Director Mike Isom recommending the City Council approve the West Park Retail parcel map. Engineering has completed its review of the parcel map and found that it is in compliance with the approved tentative map. This map will be creating 2 parcels. The actions requested have no fiscal impact to the General Fund.

CC #: 1186

File #: 0400-04-12-01

CONTACT: Kerry Andrews 916-774-5346 kandrews@roseville.ca.us

Ceremonial Documents

7.29. Resolution - Babette Owens

Commend Babette Owens for her 16 years of outstanding service and dedication to the City of Roseville and the Finance Department, congratulate her on her many accomplishments and extend wishes for a long, healthy, and enjoyable retirement.

CC #: 1194

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

7.30. Resolution - Lisa Souza

Commend Lisa Souza for her 26 years of outstanding service and dedication to the City of Roseville, congratulate her on her many accomplishments, and wish her a long, healthy and enjoyable retirement.

CC #: 1195

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

END OF CONSENT CALENDAR

8. RESOLUTIONS

8.1. 290 Conference Center Drive - Purchase and Sale Agreement

Memo from Economic Development Manager Wayne Wiley and Economic Development Director Laura Matteoli recommending the City Council adopt RESOLUTION NO. 20-499 APPROVING A PURCHASE AND SALE AGREEMENT FOR SALE OF REAL PROPERTY, BY AND BETWEEN THE CITY OF ROSEVILLE AND APRR MANAGEMENT, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT, GRANT DEED AND ALL ESCROW RELATED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends the City Council approve a Purchase and Sale Agreement between APRR Management, LLC, and the City for the sale of 290 Conference Center Drive in the amount of \$4,815,558. This action is pursuant to a finding that the disposition of the property for a private development is consistent with the North Central Roseville Specific Plan and is in the City's best interest. The proceeds from the sale of the property, totaling \$4,815,558 less escrow fees and taxes, will be deposited into the City's Strategic Improvement Fund. No General Fund resources will be used as part of this project.

CC #: 1187

File #: 1003

CONTACT: Wayne Wiley 916-774-5283 wwiley@roseville.ca.us

Economic Development Manager Wayne Wiley made the presentation to the City Council.

No public comment received.

Motion by Bruce Houdesheldt, seconded by Tracy Mendonsa, to adopt RESOLUTION NO. 20-499 APPROVING A PURCHASE AND SALE AGREEMENT FOR SALE OF REAL PROPERTY, BY AND BETWEEN THE CITY OF ROSEVILLE AND APRR MANAGEMENT, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT, GRANT DEED AND ALL ESCROW RELATED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE for 290 Conference Center Drive in the amount of \$4,815,558. The Motion Passed.

Roll call vote: Mendonsa, Alvord, Roccucci, Houdesheldt, Bernasconi

9. SPECIAL REQUESTS/REPORTS/PRESENTATION

9.1. 300 Taylor Street Demolition Project (RFQ 10-3270) – Contract Purchase Agreement

Memo from Buyer Tiffany Valdez and Assistant City Manager/Chief Finance Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 20-495 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND G W DEMOLITION INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3000982). Staff recommends the approval of a purchase agreement with G W Demolition Inc. for the materials and labor to complete the demolition project at 300 Taylor Street. The total cost of the agreement is \$69,477. Additionally, staff recommends authority for a 10% or \$6,947.70 construction contingency for a grand total of \$76,424.70. Funding is included in the FY2020-21 General Fund Rental Facilities - Renovation and Restoration capital improvement project.

CC #: 1165

File #: 0203-04

CONTACT: Tiffany Valdez 916-774-5708 tvaldez@roseville.ca.us

Economic Development Director Laura Matteoli made the presentation to the City Council.

No public comment received.

Motion by Bruce Houdesheldt, seconded by Scott Alvord to adopt RESOLUTION NO. 20-495 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND G W DEMOLITION INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF

THE CITY OF ROSEVILLE in the amount of \$69,477 plus 10% change order authority totaling \$76,424.70. The Motion Passed.

Roll call vote: Mendonsa, Alvord, Roccucci, Houdesheldt, Bernasconi

9.2. Electric Utility Wildfire Mitigation Plan

Memo from Electric Operations Manager Jason Grace and Electric Utility Director Michelle Bertolino recommending the City Council accept the Electric Utility Wildfire Mitigation Plan consultant's report. The purpose of the Electric Utility Wildfire Mitigation Plan is to ensure the safety of the public and City employees with regard to utility operations in areas at risk of wildfires.

CC #: 1181

File #: 0800-03

CONTACT: Jason Grace 916-774-5643 jgrace@roseville.ca.us

Assistant Electric Utility Director Paul Cummings introduced Scott .

Scott Eckardt - Independent Qualified Reviewer/Consultant from Dudek Environmental - made the presentation to the City Council.

No public comment received.

Motion by Pauline Roccucci, seconded by Bruce Houdesheldt, to accept the Electric Utility Wildfire Mitigation Plan consultant's report. The Motion Passed.

Roll call vote: Mendonsa, Alvord, Roccucci, Houdesheldt, Bernasconi

9.3. Selection of the Next Vice Mayor - Drawing by Lots

Memo from City Clerk Sonia Orozco recommending the City Council direct the City Clerk to follow provisions of amended Charter Section 2.03 establishing that the City's current vice mayor shall be selected by drawing of lots from all the districts. The drawing will determine who will be seated as vice mayor for a two-year term. Following each general municipal election after 2020, a vice mayor shall be seated by rotation in sequential order of the five districts. Vice Mayor Krista Bernasconi will not be included in the drawing of lots as she will be seated as mayor from December 9, 2020 until certification of the next general municipal election in 2022.

CC #: 1159

File #: 0102-09

CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

City Clerk Sonia Orozco made the presentation to the City Council.

No public comment received.

City Attorney Robert Schmitt and City Clerk Sonia Orozco placed district numbers (excluding District 4 where the current Mayor resides) into a bag in order to draw the district number for Vice Mayor.

City Clerk Sonia Orozco drew District number 3 which is represented by Councilmember Bruce Houdesheldt. Councilmember Bruce Houdesheldt will service as Vice Mayor for two years until the November 2022 election and then will serve as Mayor for the remainder of his term in 2024.

City Clerk Sonia Orozco swore in Councilmember Bruce Houdesheldt as Vice Mayor.

Vice Mayor Bruce Houdesheldt made comments. Members of the City Council congratulated Vice Mayor Houdesheldt.

10. COUNCIL REPORTS / PUBLIC COMMENTS

Public Comment received at publiccomment@roseville.ca.us summarized by Deputy City Manager Megan Sheid:

Areej Khan - Inquired what is the city doing to enforce the guidelines on non-complying businesses and inquired what is the most efficient way to report violations of guidelines. City Manager Dominick Casey responded residents should call 211 to report violations.

Public Comment received at 916-774-5353:

Nick Bryant - Stated businesses should be open and in opposition to Governor's orders.

Councilmember Comments:

Greater Sacrament Economic Development Corporation Paving the Way Award - Vice Mayor Bruce Houdesheldt reported.

Quite a Year - Vice Mayor Bruce Houdesheldt spoke on moving forward, being nimble and adaptive, supporting business communities, and in appreciation of living in Roseville.

Merry Christmas, Happy Hanukkah, Happy New Year - Vice Mayor Bruce Houdesheldt, Councilmember Scott Alvord, Councilmember Pauline Roccucci, Councilmember Tracy Mendonsa and Mayor Krista Bernasconi expressed sincere wishes for happy holidays.

District Representation Confusion - Councilmember Pauline Roccucci reported on resident confusion on who to contact for concerns, and spoke that residents can call any councilmember irrespective on what district they live in, and that the City Council represents the community as a whole regardless of what district the resident lives in.

Vice Mayor Congratulations - Councilmember Tracy Mendonsa expressed well

wishes to Vice Mayor Bruce Houdesheldt and announced he was looking forward to serving on the City Council.

Congratulations to Vice Mayor Bruce Houdesheldt - Councilmember Scott Alvord and Mayor Krista Bernasconi expressed congratulations.

COVID Outlook - Councilmember Scott Alvord encouraged community to work together as the county and region has broken records for deaths and hospitalizations.

Mayor/Councilmember Swearing-in Ceremony - Mayor Krista Bernasconi spoke on event earlier in the month and on serving the community in the upcoming two years under a one Roseville mentality as councilmembers and the mayor serve the whole community.

Welcome to New Councilmember Tracy Mendonsa - Mayor Krista Bernasconi offered congratulations.

Operations of Hotels/Motels on Harding Boulevard and Parts of Sunrise Corridor - Mayor Krista Bernasconi inquired whether a report would be given in the near future. City Manager Dominick Casey reported that staff has met with the hotels/motels in that corridor and a report will be brought make to the City Council early next year.

11. ADJOURNMENT

Motion by Pauline Roccucci, seconded by Bruce Houdesheldt to adjourn the meeting at 7:37 p.m. The Motion Passed.

Roll call vote: Mendonsa, Alvord, Roccucci, Houdesheldt, Bernasconi