MINUTES

March 7, 2018

CITY COUNCIL CLOSED SESSION
6:30 p.m.
CITY COUNCIL MEETING
HOUSING AUTHORITY MEETING
7:00 p.m.
City Council Chambers
311 Vernon Street
Roseville, California

CLOSED SESSION

SILENT ROLL CALL:
Present: Alvord, Herman, Allard, Rohan
Absent: Gore

No public comment received prior to Closed Session.

6:30 p.m.

Conference with Legal Counsel - Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(4)
Initiation of litigation: One potential case
CONTACT: Robert Schmitt 916-774-5325 rschmitt@roseville.ca.us

Closed Session Disclosure: City Attorney Robert Schmitt reported no action was taken during Closed Session.

1. CALL TO ORDER

Mayor Susan Rohan called the March 7, 2018 City Council/Housing Authority meeting to order at 7:00 p.m.

2. ROLL CALL

Vice Mayor:	**Bonnie Gore**
Councilmember:	**Scott Alvord**
Councilmember:	**Tim Herman**
Councilmember:	**John Allard**
Mayor:	**Susan Rohan**

Present: Rohan, Allard, Alvord, Herman
Absent: Gore

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember John Allard.

4. MEETING PROCEDURES

City Clerk Sonia Orozco announced the procedures for addressing Council.

5. PRESENTATIONS

5.1. Proclamation - Women in Construction Week

Proclaim March 4 - 10, 2018 as Women in Construction Week and urge citizens to participate in activities to help promote women in construction.

CONTACT: Rosalinda Parra 916-774-5287 rparra@roseville.ca.us

Mayor Susan Rohan made the presentation to Debbie Struhm, Board President, Sacramento Regional Builders Exchange/Corporate Communication Director at Roebbelin Contracting, who responded.

Those attending:
Damon Conklin, Director of Government Affairs, Sacramento Regional Builders Exchange
Tania Nunez, CSU, Sacramento CM Department
Rachel Clemente, Stafford King Wiese Architects
Jennafer Caudle, ACCO Engineering Systems
Tara Brennan, Sacramento Regional Builders Exchange
Tim Murphy, CEO, Sacramento Regional Builders Exchange

6. PUBLIC COMMENTS

Richard Tepolt - Expressed appreciation to City of Roseville.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Tim Herman, seconded by John Allard, to approve the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Herman, Rohan

Absent: Gore

Minutes

7.1. Minutes of Prior Meetings

Memo from City Clerk Sonia Orozco recommending Council approve the Minutes of February 7, 2018 RCDC Board & City Council Workshop, and February 21, 2018 City Council Closed Session/City Council Meeting/Housing Authority Meeting.

CC #: 9101

File #: 0102-03

CONTACT: Sonia Orozco 916-774-5263 sorozco@roseville.ca.us

Bids / Purchases / Services

7.2. Lion Structural Turnouts Personal Protective Equipment - Purchase Order

Memo from Assistant Fire Chief Brian Diemer and Fire Chief Rick Bartee recommending Council adopt RESOLUTION NO. 18-78 APPROVING A PURCHASE ORDER FOR STRUCTURAL FIREFIGHTING TURNOUT PERSONAL PROTECTIVE EQUIPMENT. Staff recommends Council approve the purchase of structural firefighting turnout Personal Protective Equipment from Lion's Corporation utilizing their authorized reseller Allstar Fire Equipment. The structural firefighting clothing will be utilized by the Fire Department for structure fires, vehicle accidents, gas leaks, and other emergency incidents. These structural firefighting turnout clothing ensembles are direct replacements of that currently being utilized which are at their end of life. The total purchases for FY2017-18 will not exceed $49,250.00 and have been included as part of the Fire Department's approved budget. The total anticipated purchases for FY2018-19 will not exceed $98,500.00.

CC #: 9097

File #: 0203-12

CONTACT: Brian Diemer 916-746-1392 bdiemer@roseville.ca.us

7.3. Astill Park (W-50B) – Park Development Agreement Amendment, Budget Adjustment, and Call for Bids

Memo from Park Planning & Development Superintendent Tara Gee and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-66 APPROVING A FIRST AMENDMENT TO PARK DEVELOPMENT AGREEMENT FOR ASTILL PARK SITE IMPROVEMENTS, BY AND BETWEEN THE CITY OF ROSEVILLE AND PULTE HOME COMPANY, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt

ORDINANCE NO. 5939 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2017-18 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The Park Development Agreement Amendment amends the original Agreement to allow the City to construct the property, requires Pulte to deed the land to the City and authorizes the City to reimburse Pulte for project expenses to-date including permit fees. Groundbreaking is targeted to occur in Spring 2018 with completion in late 2018 or early 2019, weather permitting. The total project cost, including soft costs is $848,620.00. Add alternatives are included in the bid documents. Partial funding in the amount of $546,620.00 was allocated during the FY2016-17 Capital Improvement Program budget through the West Roseville Neighborhood Park Fund. The balance of $302,000.00 was to be provided to the developer via fee credits during the building permit process, however, credits were inadvertently not applied. The budget adjustment, therefore, adds $302,000.00 from the West Roseville Neighborhood Park Fund to the project capital account in order to fully fund the project. Maintenance for this park is provided through the West Roseville Community Facilities District for Services. There is no General Fund impact.

CC #: 9080

File #: 0704-01 & 0201-01

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

7.4. Replacement Servers - Service Agreement

Memo from Information Technology Program Manager Matt Donaldson and Chief Information Officer Hong Sae recommending Council adopt RESOLUTION NO. 18-77 APPROVING A SERVICE AGREEMENT BETWEEN CITY OF ROSEVILLE AND RIVERSIDE TECHNOLOGIES, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (S1804319). Staff recommends Council approve a service agreement with Riverside Technologies, Inc. to purchase a Lenovo blade server system and to provide installation services. Total cost of this service agreement is $221,894.98 and will be funded through the FY2017-18 Citywide Network Infrastructure Upgrades/Replacement Annual Capital Improvement Program Fund.

CC #: 9096

File #: 0203-06

CONTACT: Matt Donaldson 916-774-5405 mdonaldson@roseville.ca.us

Resolutions

7.5. Street Closure Request - I Love the 80’s Fun Run - May 6, 2018

Memo from Recreation Superintendent Jeff Nereson and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-74 OF THE COUNCIL OF THE CITY OF ROSEVILLE APPROVING THE CLOSING OF CERTAIN STREETS FOR THE I LOVE THE 80’s FUN RUN. Staff requests the closure of multiple streets between 5:00 a.m. and 12:00 p.m. for the I Love the 80’s fun run on Sunday, May 6, 2018. All costs associated with this event are supported by the Parks, Recreation & Libraries FY2017-18 budget.

CC #: 9091

File #: 0109-02

CONTACT: Jeff Nereson 916-774-5974 jnereson@roseville.ca.us

7.6. On-Call Materials Testing and Special Inspection Services - Professional Services Agreement

Memo from Park Development Analyst Rjahja Canlas and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-71 APPROVING A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND ENGEO INCORPORATED, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department is projecting a number of capital improvement projects, including new park construction along with major rehabilitation projects over the next four to five years. Materials testing and special inspection services will be required for these projects. The agreement includes a one-year base term with the option of three additional one-year extensions. Funding for services shall be provided through capital improvement projects as approved during the fiscal year budgets, and approved professional services budget, or developer reimbursements. Project specific quotes will be obtained prior to the start of any work. The base year total is not-to-exceed $100,000.00.

CC #: 9087

File #: 0704

CONTACT: Rjahja Canlas 916-774-5342 rcanlas@roseville.ca.us

7.7. Community Priorities Advisory Committee - Professional Services Agreement Amendment

Memo from Development Services Manager Mike Isom and Development Services Director Kevin Payne recommending Council adopt RESOLUTION NO. 18-67 APPROVING A FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND MOORE IACOFANO GOLTSMAN, INCORPORATED, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item is the first amendment to the professional services agreement between the City and Moore Iacofano Goltsman, Inc. (MIG) concerning facilitation services for the Community Priorities Advisory Committee (CPAC). MIG has taken on other tasks to help City staff manage CPAC-related workload in addition to other full-time duties. The proposed amendment would add $4,040.00 to the total contract amount, resulting in a new not-to-exceed contract limit of $51,925.00 resulting in a fiscal impact of $4,040.00 to the Strategic Improvement Fund.

CC #: 9082

File #: 0103-21-02 & 0201-01

CONTACT: Mike Isom 916-774-5527 misom@roseville.ca.us

7.8. <u>7501 Foothills Boulevard - Agreement for Sale of Real Property</u>

Memo from Assistant Engineer Noah Siviglia and Public Works Director Rhon Herndon recommending Council adopt RESOLUTION NO. 18-73 APPROVING AN AGREEMENT FOR SALE OF REAL PROPERTY, BY AND BETWEEN THE CITY OF ROSEVILLE AND SOUTHALL GROUP HOLDINGS, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends Council approve an agreement for the sale of real property from the Southall Group Holdings, LLC, in the amount $13,300.00. The property is necessary for future widening of Foothills Boulevard. The acquisition is fully funded with Traffic Mitigation funds. No General Funds will be used.

CC #: 9090

File #: 1002

CONTACT: Noah Siviglia 916-746-1379 nsiviglia@roseville.ca.us

7.9. <u>Community Solar Project – Initial Study/Mitigated Negative Declaration – Professional Services Agreement Amendment</u>

Memo from Power Plant Engineer Nathan Ribordy and Electric Utility Director Michelle Bertolino recommending Council adopt RESOLUTION NO. 18-75 APPROVING A FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND ICF JONES & STOKES, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item requests the execution of a first amendment to a professional services agreement with ICF Jones & Stokes, Inc. to revise and finalize the Initial Study/Mitigated Negative Declaration for Roseville Electric Utility's Community Solar Pilot Project. The amendment adds $10,000.00 to the existing approved agreement amount of $37,445.00 making a new not-to-exceed total of $47,445.00. Funds are available in the FY2017-18 Electric budget.

CC #: 9093

File #: 0800-03

CONTACT: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

7.10. <u>Electric Control System Historian Application Service and Maintenance - Sole Source Service Agreement</u>

Memo from Electric Technology System Supervisor Sage Armstrong and Electric Utility Director Michelle Bertolino recommending Council adopt RESOLUTION NO. 18-76 APPROVING A SERVICE AGREEMENT BETWEEN CITY OF ROSEVILLE AND OSISOFT, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item is a one-year sole source service agreement with OSIsoft, LLC to support the City's electric control system historian application. The agreement also allows for two additional one-year extensions, for a maximum agreement length of three years. The cost of the initial one-year service agreement is $31,451.00 with funding available in the FY2017-18 Electric Operations budget. The maximum cost of the service agreement for three years is not to exceed $94,353.00.

Funding for the extension of the agreement is subject to approval of future year budgets.

CC #: 9094

File #: 0800-03

CONTACT: Sage Armstrong 916-774-5679 sarmstrong@roseville.ca.us

7.11. Power Plant Piping Integrity Management, Consultation, and Inspection Services – Professional Services Agreement

Memo from Power Plant Engineer Nathan Ribordy and Electric Utility Director Michelle Bertolino recommending Council adopt RESOLUTION NO. 18-72 APPROVING A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND HRST, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item requests execution of a professional service agreement with HRST, Inc. for piping integrity management, consultation, and inspection services at the City's power plants. The cost of the services will not exceed $1,250,000.00 over a five-year period. Funding for the first year of the agreement in the amount of $250,000.00 is included in the Electric FY2017-18 budget. Future year spending of approximately $250,000.00 per year is subject to approval of future year budgets.

CC #: 9089

File #: 0800-03

CONTACT: Nathan Ribordy 916-746-1673 nribordy@roseville.ca.us

7.12. International Swaps and Derivatives Association Master Agreement with Gas & Power Annexes

Memo from Electric Resource Analyst Petra Wallace and Electric Utility Director Michelle Bertolino recommending Council adopt RESOLUTION NO. 18-69 APPROVING AN INTERNATIONAL SWAP DEALERS ASSOCIATION MASTER AGREEMENT AND CREDIT SUPPORT ANNEX, BY AND BETWEEN THE CITY OF ROSEVILLE AND EDF TRADING NORTH AMERICA, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This is an International Swaps and Derivatives Association (ISDA) Master Agreement, including Credit Support Annex with EDF Trading North America, LLC that will allow the City to purchase physical and financial electricity and natural gas. There is no fiscal impact associated with the execution of the ISDA Agreement including the Credit Support Annex as it is only an enabling agreement.

CC #: 9084

File #: 0800-03

CONTACT: Petra Wallace 916-774-5510 pwallace@roseville.ca.us

7.13. Junction Crossing Project - 120 Pacific Street - First Amendment to Exclusive Right to Negotiate Agreement

Memo from Housing Analyst Trisha Isom and Acting Economic

Development Director Laura Matteoli recommending City Council adopt RESOLUTION NO. 18-70 APPROVING A FIRST AMENDMENT TO EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT BETWEEN ST. ANTON COMMUNITIES, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY. This item will allow staff to continue to negotiate exclusively with St. Anton Communities on the development of 120 Pacific Street. This proposal includes 80 affordable housing units and the associated parking spaces. No General Funds will be used for this project. The City Council has previously approved a total of $4.36 million in Affordable Housing funds to assist in the development of Junction Crossing Project.

CC #: 9085

File #: 0709-03

CONTACT: Trisha Isom 916-746-1239 tisom@roseville.ca.us
Danielle Foster 916-774-5446 dfoster@roseville.ca.us

7.14. Housing Element Annual Progress Report for Calendar Year 2017

Memo from Housing Analyst Trisha Isom and Acting Economic Development Director Laura Matteoli recommending Council adopt RESOLUTION NO. 18-68 HOUSING ELEMENT ANNUAL PROGRESS REPORT (Calendar Year 2017). The California Government Code requires the City to provide an annual report to their legislative body, and the State Offices of Planning & Research and Housing & Community Development on the status of the Housing Element of the General Plan and progress in its implementation.

CC #: 9083

File #: 0709-01

CONTACT: Trisha Isom 916-746-1239 tisom@roseville.ca.us
Danielle Foster 916-774-5446 dfoster@roseville.ca.us

Ordinances (for introduction and first reading)

7.15. 2018 Speed Limit Ordinance Update

Memo from Assistant Engineer Jerome Pastor and Public Works Director Rhon Herndon recommending Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SPEED LIMITS. This item requests that Council approve the annual speed limit ordinance update. This will ensure the City's speed limits will be in compliance with state law and will be radar enforceable. There is no fiscal impact.

CC #: 9079

File #: 0316-04

CONTACT: Jerome Pastor 916-746-1352 jpastor@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.16. <u>Staffing and Salary Schedule Changes</u>

Memo from Human Resources Director Gayle Satchwell recommending Council adopt ORDINANCE NO. 5941 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 5919, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS, LOCAL 39, AS AMENDED BY APPENDIX “L” TO BE EFFECTIVE MARCH 17, 2018, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 5942 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 5920, THE SALARY ORDINANCE FOR MANAGEMENT EMPLOYEES, AS AMENDED BY APPENDIX “R” TO BE EFFECTIVE MARCH 17, 2018, AS AN URGENCY MEASURE. The proposed changes will result in an annual cost savings to the General Fund of $45,152.00 and a fiscal savings of $15,050.00. The Enterprise Fund will also realize a cost savings annually of $155,432.00 and will have a fiscal cost savings of $51,810.00.

CC #: 9098

File #: 0600-01

CONTACT: Gayle Satchwell 916-774-5374 gsatchwell@roseville.ca.us

7.17. <u>Community Facilities Districts FY2018 Budget Adjustment</u>

Memo from Financial Analyst Vanessa Lieberman and Finance Director Dennis Kauffman recommending Council adopt ORDINANCE NO. 5940 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2017-18 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff recommends Council approve a budget adjustment to true-up the City budget to the FY2018 levies and to increase budget spending capacity for some unplanned maintenance. There are sufficient fund balances in all the identified Community Facilities Districts and Landscaping and Lighting Districts to accommodate these requests. There is no impact to the City's General Fund.

CC #: 9081

File #: 0206-03 & 0201-01

CONTACT: Vanessa Lieberman 916-774-5189 vlieberman@roseville.ca.us

Reports / Requests

7.18. <u>Out of State Travel Request – Electric Department</u>

Memo from Administrative Technician Patrick Zanardelli and Electric Utility Director Michelle Bertolino recommending Council approve out-of-state travel for Electric Operations Manager Jason Grace to attend the Northwest Public Power Association Engineering & Operations Conference in Tacoma, Washington April 10 - 12, 2018. The estimated total cost of the conference and travel of $2,800.00 is available in Roseville Electric Utility’s FY2018 approved budget.

CC #: 9088

File #: 0600-02

CONTACT: Patrick Zanardelli 916-774-5673 pzanardelli@roseville.ca.us

7.19. HOUSING AUTHORITY - Quarterly Status Report

Memo from Housing Analyst Suzanne Acrell and Acting Economic Development Director Laura Matteoli with a quarterly report on the Housing Authority's Housing Choice Voucher Program. This report is for informational purposes only and has no impact on the City's General Fund.

CC #: 9095

File #: 0709-02-01

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

END OF CONSENT CALENDAR

8. ORDINANCES

8.1. Municipal Code Amendment - Recycled Water

Memo from Wastewater Utility Manager Kenneth Glotzbach and Environmental Utilities Director Richard Plecker recommending Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 14.17.120 OF CHAPTER 14.17 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING RECYCLED WATER. Staff is developing a recycled water wholesale program to provide recycled water to other agencies for retail sale outside the City but within the South Placer Wastewater Authority service area. Presently, the Roseville Municipal Code prohibits all resale of recycled water. In order to enter into a wholesale agreement, section 14.17.120 of the municipal code must be changed to permit resale once the City Council has approved a wholesale agreement. There is no fiscal impact resulting from this action.

CC #: 9086

File #: 0800-02

CONTACT: Kenneth Glotzbach 916-774-5754 kglotzbach@roseville.ca.us

Environmental Utilities Director Richard Plecker made the presentation to Council.

No public comment received.

Motion by Tim Herman, seconded by John Allard, to introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 14.17.120 OF CHAPTER 14.17 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING RECYCLED WATER. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Herman, Rohan

Absent: Gore

9. PUBLIC HEARING

9.1. HOUSING AUTHORITY - FY2018-19 Annual Plan

Memo from Housing Analyst Suzanne Acrell and Acting Economic Development Director Laura Matteoli recommending Council adopt HOUSING AUTHORITY OF THE CITY OF ROSEVILLE RESOLUTION NO. 2-18 AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT THE ROSEVILLE HOUSING AUTHORITY ANNUAL PLAN FOR FISCAL YEAR 2018/19 TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ALONG WITH ALL THE REQUIRED CERTIFICATIONS, DISCLOSURES AND RELATED DOCUMENTS. This item is Roseville Housing Authority's submission of its Annual Plan for FY2018-19 for Council's approval. This Housing Authority Annual Report does not create any additional cost to the City's General Fund.

CC #: 9092

File #: 0113-02

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

Mayor Susan Rohan opened the public hearing.

Housing Manager Danielle Foster made the presentation to Council.

No public comment received.

Mayor Susan Rohan closed the public hearing.

Motion by Tim Herman, seconded by John Allard, to adopt HOUSING AUTHORITY OF THE CITY OF ROSEVILLE RESOLUTION NO. 2-18 AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT THE ROSEVILLE HOUSING AUTHORITY ANNUAL PLAN FOR FISCAL YEAR 2018/19 TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ALONG WITH ALL THE REQUIRED CERTIFICATIONS, DISCLOSURES AND RELATED DOCUMENTS. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Herman, Rohan

Absent: Gore

10. COUNCIL / STAFF / REPORTS/ COMMENTS

Development Services Director Kevin Payne spoke to newly implemented electronic document process for plan review and mobile inspection requests.

St. Baldrick's Childhood Cancer Research Fundraiser - Councilmember Tim Herman spoke on participation along with Councilmember John Allard.

Retirement Commendation to Bill Aiken - Councilmember Scott Alvord congratulated Bill Aiken and thank him for his 27 year career and for working with the Downtown merchants.

Valley Vision Clean Air Regional Partnership - Councilmember Scott Alvord spoke to work on obtaining funding.

11. ADJOURNMENT

Motion by Tim Herman, seconded by Scott Alvord, to adjourn the meeting at 7:38 p.m. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Herman, Rohan

Absent: Gore