



MINUTES
March 21, 2018

CITY COUNCIL CLOSED SESSION
6:15 p.m.
CITY COUNCIL MEETING
7:00 p.m.
City Council Chambers
311 Vernon Street
Roseville, California

CLOSED SESSION

SILENT ROLL CALL:

Present: Alvord, Herman, Allard, Gore

Absent: Rohan

CLOSED SESSION PUBLIC COMMENT:

No public comment received.

6:15

Conference with Legal Counsel – Existing Litigation – Three cases

Pursuant to Government Code Section 54956.9(d)(1)

Ryan v. City of Roseville, RCDG, et al.

U.S. District Court, Eastern District of California, Case Number 2:17-CV-01453-MCE-DB

CONTACT: Robert Schmitt 774-5325 rschmitt@roseville.ca.us

Pursuant to Government Code Section 54956.9(d)(1)

Perez v. City of Roseville

U.S. District Court, Eastern District of California, Case Number 2:3-CV-02150-GEB-DAD

CONTACT: Robert Schmitt 774-5325 rschmitt@roseville.ca.us

Pursuant to Government Code Section 54956.9(d)(1)

Guerrero v. City of Roseville

Closed Session Disclosure: City Attorney Robert Schmitt reported that no action was taken during Closed Session.

1. CALL TO ORDER

Vice Mayor Bonnie Gore called the March 21, 2018 City Council meeting to order at 7:00 p.m.

2. ROLL CALL

Vice Mayor: Bonnie Gore
Councilmember: Scott Alvord
Councilmember: Tim Herman
Councilmember: John Allard
Mayor: Susan Rohan

Present: Gore, Allard, Alvord, Herman
Absent: Rohan

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boy Scout Troop 48.

4. MEETING PROCEDURES

City Clerk Sonia Orozco announced the procedures for addressing Council.

5. PRESENTATIONS

5.1. Proclamation - Education and Sharing Day

Proclaim March 27, 2018 as Education and Sharing Day and call upon educators, volunteers, and citizens to reach out to young people and work together to create a better, brighter, and hopeful future for all.

CONTACT: Rosalinda Parra 916-774-5287 rparra@roseville.ca.us

Vice Mayor Bonnie Gore made the presentation to Rabbi Yossi Korik, Director, Chabad JCC of Placer County, who responded.

6. PUBLIC COMMENTS

Dave Rafferty - Spoke to concerns regarding Sunrise intersection by Lorenzo's restuarant.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Tim Herman, seconded by John Allard, to approve the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman

Absent: Rohan

Minutes

7.1. Minutes of Prior Meetings

Memo from City Clerk Sonia Orozco recommending Council approve the Minutes of the February 7, 2018 Closed Session/City Council meeting, the February 27, 2018 City Council Closed Session meeting, and the March 7, 2018 Closed Session/City Council/Housing Authority meeting.

CC #: 9121

File #: 0102-03

CONTACT: Sonia Orozco 916-774-5263 sorozco@roseville.ca.us

Bids / Purchases / Services

7.2. 2018 Roller Compacted Concrete Project - Approval of Plans and Specifications and Authorize Staff to Call for Bids

Memo from Assistant Engineer Noah Siviglia and Public Works Director Rhon Herndon recommending Council approve the plans and specifications for the 2018 Roller Compacted Concrete Project and authorize staff to call for bids. The project will install Roller Compacted Concrete on portions of Washington Boulevard, Atkinson Street, Denio Loop, and Hickory Street. The project also includes upgrades to curb ramps along Washington Boulevard and Denio Loop. The construction cost estimate is \$6 million and the project is funded by Local Transportation Funds, Traffic Mitigation Funds, Gas Tax, and Highway Users Tax Funds.

CC #: 9107

File #: 0900-04-02

CONTACT: Noah Siviglia 916-746-1379 nsiviglia@roseville.ca.us

7.3. Sierra Gardens Transfer Point Project - Approval of Plans and Specifications and Authorization to Call for Bids

Memo from Assistant Engineer Cathy Gosalvez and Public Works Director Rhon Herndon recommending Council approve the plans and specifications for the

Sierra Gardens Transfer Point Project and authorize staff to call for bids. The project will provide transit riders with a convenient and comfortable fixed-route transfer location and improve pedestrian and bicycle access. Proposed improvements include passenger shelters and benches, bicycle racks, and passenger boarding areas with improved access. The project also involves roadway improvements including street rehabilitation, sidewalk replacements, curb ramp upgrades, crosswalk improvements, and concrete bus turnouts. The construction estimate is \$1,715,000.00 and will be funded with Roadway Funds and Transportation Development Act Funds. No General Funds are allocated for this project.

CC #: 9113

File #: 0900-04

CONTACT: Cathy Gosalvez 916-746-1300 cgosalvez@roseville.ca.us

Resolutions

7.4. NIPA PCL 50 - Roseville Self Storage - Stormwater Control Maintenance Agreement

Memo from Assistant Engineer Jeff Hendrix and Development Services Director Kevin Payne recommending Council adopt RESOLUTION NO. 18-82 APPROVING A STORMWATER CONTROL MAINTENANCE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROSEVILLE SELF STORAGE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Stormwater Control Maintenance Agreement is being effectuated to ensure the continued tracking and maintenance of newly constructed Stormwater Treatment Facilities. This agreement will be tied to the subject property located at 8601 Foothills Boulevard through recordation with the County of Placer, and shall run in perpetuity with the land should a change of ownership occur. There is no impact to the City's General Fund.

CC #: 9109

File #: 0800-06

CONTACT: Jeff Hendrix 916-774-5463 jhendrix@roseville.ca.us

7.5. Westpark - Phase 4, Village W-17B - Certificate of Completion

Memo from Construction Inspector Keith Litts and Development Services Director Kevin Payne recommending Council adopt RESOLUTION NO. 18-79 OF THE COUNCIL OF THE CITY OF ROSEVILLE ACCEPTING THE PUBLIC WORK KNOWN AS WESTPARK - PHASE 4, VILLAGE W-17B PROJECT, APPROVING THE "CERTIFICATE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the roadway infrastructure work complete in accordance with the improvement plans and City Specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 9102

File #: 0400-04-09-1

CONTACT: Keith Litts 916-517-7598 klitts@roseville.ca.us

7.6. Sunrise Avenue Pipe Repair Project - Notice of Completion

Memo from Assistant Engineer Colleen Boak and Environmental Utilities Director and Richard Plecker recommending Council adopt RESOLUTION NO. 18-80 ACCEPTING THE PUBLIC WORK KNOWN AS THE SUNRISE AVENUE PIPE REPAIR PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE ENVIRONMENTAL UTILITIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. This item requests approval of the Notice of Completion for the Sunrise Avenue Pipe Repair Project. The total cost of the construction contract including all change orders was \$336,886.62. The project was funded under the Water Rehabilitation Fund.

CC #: 9103

File #: 0900-04-01

CONTACT: Colleen Boak 916-774-5535 cboak@roseville.ca.us

7.7. 2018 Weed Abatement

Memo from Fire Inspection Supervisor Rob Arnett and Fire Chief Rick Barte recommending Council adopt RESOLUTION NO. 18-81 OF THE COUNCIL OF THE CITY OF ROSEVILLE DECLARING ALL WEEDS, DIRT, RUBBISH OR RANK GROWTHS WITHIN THE CITY OF ROSEVILLE TO BE A PUBLIC NUISANCE; ORDERING THE FIRE CHIEF TO GIVE NOTICE OF THE PASSAGE OF THIS RESOLUTION; AND SETTING A TIME AND PLACE FOR HEARING ANY OBJECTIONS TO THE PROPOSED DESTRUCTION OR REMOVAL OF SUCH WEEDS, DIRT, RUBBISH, OR RANK GROWTHS. To initiate the 2018 Weed Abatement Program, staff recommends approval of a resolution declaring weeds, rubbish, dirt, and/or rank growth within the City to be a public nuisance, as well as ordering the Fire Chief to give notice of the passage and setting a time and place for the required public hearing. The public hearing will be scheduled for the City Council meeting on Wednesday, May 2, 2018. Each year all vacant parcels are identified and property owners are notified of their obligation to maintain adequate fire breaks as a fire protection/prevention measure. Property owners are given an opportunity to abate hazards that exist on their parcels. The City only conducts abatement activities on private parcels once the owner has failed to abate the hazard by a pre-determined date specified by the Fire Department. Abatement costs related to private properties are billed to the respective property owners. Owners of private parcels that are abated by the City are responsible for the costs associated with providing abatement services. A bill is sent to each property owner detailing the abatement costs, as well as an administrative fee. If the property owner fails to pay the bill, the City places a lien on the subject property and the monies owed are reimbursed through the property tax collection process.

CC #: 9106

File #: 0320-01

CONTACT: Rob Arnett 916-774-5827 rarnett@roseville.ca.us

7.8. On-Call Structural Engineering Services - Professional Design Services Agreement

Memo from Park Development Analyst Joel De Jong and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-89 APPROVING A PROFESSIONAL DESIGN SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND ZFA STRUCTURAL ENGINEERS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department is projecting a number of capital improvement projects, including major rehabilitation projects over the next three to five years. The agreement includes a one year base term with the option of two additional one-year extensions. Funding for services shall be provided through capital improvement projects as approved during the fiscal year budgets, or an approved professional services budget. Project specific quotes will be obtained prior to the start of any work. The base year total is not-to-exceed \$75,000.00.

CC #: 9117

File #: 0704

CONTACT: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

7.9. Street Closure Request - Placer County Society for the Prevention of Cruelty to Animals Woof, Wine & Dine Event - May 11, 2018

Memo from Recreation Superintendent Jeff Nereson and Park, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-83 APPROVING AN AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND THE PLACER COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This is a request for the closure of S. Grant Street between Vernon Street and Oak Street on Friday, May 11, 2018 for the Placer County Society for the Prevention of Cruelty to Animals (SPCA) Woof, Wine & Dine event. The closure times will be 4:00 p.m. – 6:00 p.m. and 9:30 p.m. – 11:00 p.m. All costs associated with this event for City services will be reimbursed by the Placer SPCA.

CC #: 9110

File #: 0109-02

CONTACT: Jeff Nereson 916-774-5974 jnereson@roseville.ca.us

7.10. Resolution of Intention to Form The Villages at Sierra Vista Community Facilities District No. 1 (Public Facilities) and Resolution of Intention to Incur Bonded Indebtedness

Memo from Administrative Analyst Jeannine Thrash and Finance Director Dennis Kauffman recommending Council adopt RESOLUTION NO. 18-86 OF INTENTION OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE TO

FORM A COMMUNITY FACILITIES DISTRICT AND FUTURE ANNEXATION AREA, AND LEVY A SPECIAL TAX IN VILLAGES AT SIERRA VISTA COMMUNITY FACILITIES DISTRICT NO. 1 (PUBLIC FACILITIES) TO FINANCE THE ACQUISITION AND CONSTRUCTION OF CERTAIN PUBLIC FACILITIES IN AND FOR SUCH COMMUNITY FACILITIES DISTRICT; and RESOLUTION NO. 18-87 OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE OF INTENTION TO INCUR BONDED INDEBTEDNESS TO FINANCE THE ACQUISITION AND CONSTRUCTION OF CERTAIN PUBLIC FACILITIES IN AND FOR VILLAGES AT SIERRA VISTA COMMUNITY FACILITIES DISTRICT NO. 1 (PUBLIC FACILITIES). The City intends to form the Villages at Sierra Vista Community Facilities District (CFD) No. 1 (Public Facilities) over a portion of JMC Homes' first tentative map in the northeastern portion of Sierra Vista Specific Plan (SVSP). This will be considered the initial CFD boundary. The overall Villages at Sierra Vista, including areas designated as future annexation areas, includes over 400 acres of developable property approved for approximately 2,800 units (2,300 low and medium-density, and approximately 500 high-density residential units). With consideration to the anticipated phasing of development, the CFD boundary initially is proposed to include a subset of the Villages at Sierra Vista project area reflecting the anticipated first phase of development. The remainder of the Villages at Sierra Vista project area has been designated as a future annexation area with the ability to annex into the CFD as subsequent phases of development proceed. The CFD will generate special taxes that will be paid by the property owners sufficient to pay the costs for the debt service, CFD administration, and any authorized pay-as-you-go facilities. The formation and administration of the CFD will not impact the City's General Fund.

CC #: 9112

File #: 0206-03-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Ordinances (for introduction and first reading)

7.11. Exceptions for Model Home Building Permits - Municipal Code Amendment

Memo from Senior Engineer Guy Howes and Development Services Director Kevin Payne recommending Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 18.20.220 OF CHAPTER 18.20 OF TITLE 18 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SUBDIVISION IMPROVEMENTS. In a recent Construction Standards annual amendment, staff simplified the model home complex requirements associated with access to models homes after an investigative process with the City Fire Department. Section 21-4 of the City Construction Standards were revised accordingly and implemented successfully for the past few construction seasons without incident. A City Ordinance revision is necessary to reflect this recent change in the City Construction Standards in order for both documents to be consistent. There is no fiscal impact to the City's General Fund.

CC #: 9108

File #: 0800-06

CONTACT: Guy Howes 916-774-5430 ghowes@roseville.ca.us

Ordinances (for second reading and adoption)

7.12. Second Reading - Municipal Code Amendment - Recycled Water

ORDINANCE NO. 5944 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 14.17.120 OF CHAPTER 14.17 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING RECYCLED WATER, for second reading and adoption.

CC #: 9114

File #: 0800-02

CONTACT: Kenneth Glotzbach 916-774-5754 kglotzbach@roseville.ca.us

7.13. Second Reading - 2018 Speed Limit Ordinance Update

ORDINANCE NO. 5943 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 11.28.010 OF CHAPTER 11.28 OF TITLE 11 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SPEED LIMITS, for second reading and adoption.

CC #: 9113

File #: 0316-04

CONTACT: Jerome Pastor 916-746-1352 jpastor@roseville.ca.us

Reports / Requests

7.14. Out of State Travel - Police Department

Memo from Department Public Information Officer Dee Dee Gunther and Police Chief James Maccoun recommending Council approve out-of-state travel for Police Chief James Maccoun to attend the Federal Bureau of Investigation's (FBI) two-part Law Enforcement Executive Development Seminar in Quantico and Charlottesville, Virginia from April 9-13, 2018 and July 30-August 3, 2018. All travel and lodging are paid by the FBI, and most meals are provided. The cost to the City for meals and incidentals not provided by the FBI is estimated not to exceed \$500.00. Sufficient funds are available in the Police Department's FY2017-18 budget.

CC #: 9104

File #: 0600-02

CONTACT: Dee Dee Gunther 916-774-5015 ddgunther@roseville.ca.us

7.15. Fiscal Year 2017-18 Second Quarter Report

Memo from Budget Analyst Nancy Rothlisberger and Finance Director Dennis Kauffman with an informational report that includes financial data for the Second Quarter of FY2017-18 for the General Fund, the enterprise operating funds, and revenues in selected other funds.

CC #: 9120

File #: 0202-02

CONTACT: Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

END OF CONSENT CALENDAR

8. RESOLUTIONS

8.1. First Amendment to Second Amended and Restated Employment and Personal Services Agreement

Memo from Human Resources Manager Gayle Satchwell recommending Council adopt RESOLUTION NO. 18-84 APPROVING A FIRST AMENDMENT TO SECOND AMENDED AND RESTATED EMPLOYMENT AND PERSONAL SERVICES AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND ROBERT R. SCHMITT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The City has an existing employment contract with the City Attorney through February 21, 2019. The annual employment review process was recently completed by the City Council. The proposed employment contract amends the existing contract by adding a one-time sum of \$10,000.00 as a Professional Development Incentive for the City Attorney. The City Attorney's FY2017-18 departmental operating budget has sufficient monies to fund this change.

CC #: 9122

File #: 0600-01

CONTACT: Gayle Satchwell 916-774-5204 gsatchwell@roseville.ca

Human Resources Director Gayle Satchwell made the presentation to Council.

No public comment received.

Motion by Tim Herman, seconded by John Allard, to adopt RESOLUTION NO. 18-84 APPROVING A FIRST AMENDMENT TO SECOND AMENDED AND RESTATED EMPLOYMENT AND PERSONAL SERVICES AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND ROBERT R. SCHMITT, AND AUTHORIZING THE MAYOR TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman

Absent: Rohan

8.2. Capital Improvement Project Rehabilitation Policy

Memo from Finance Director Dennis Kauffman recommending Council adopt RESOLUTION NO. 18-88 ADOPTING A LONG TERM POLICY TO FULLY FUND THE CAPITAL IMPROVEMENT PROJECT REHABILITATION PROGRAM. At the February 7, 2018 City Council meeting, Council directed staff

to prepare a resolution authorizing a \$500,000.00 increase in Capital Improvement Project (CIP) Rehabilitation funding from the General Fund each year until the appropriate funding level is attained, to fill a funding requirement gap. The CIP rehab funds, i.e. the General CIP Rehabilitation Fund; the Parks, Recreation and Library Capital Fund; and the Information Technology Replacement Fund, are used to fund infrastructure needs for City buildings, information technology capital replacement, and parks, recreation and library facilities.

CC #: 9115

File #: 0200 & 0801

CONTACT: Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Chief Financial Officer Jay Panzica made the presentation to Council.

No public comment received.

Motion by Tim Herman, seconded by Scott Alvord, to adopt RESOLUTION NO. 18-88 ADOPTING A LONG TERM POLICY TO FULLY FUND THE CAPITAL IMPROVEMENT PROJECT REHABILITATION PROGRAM. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman

Absent: Rohan

9. ORDINANCES

9.1. General Fund - Budget Adjustment

Memo from Finance Director Dennis Kauffman recommending Council adopt ORDINANCE NO. 5945 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2017-18 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The Finance department has identified expenditure categories in the FY2017-18 budget that need to be adjusted. These expenditure budget increases are recommended to be funded by tax revenue increases. In addition, the budget adjustments recommended will reallocate a portion of the City's Enterprise Resource Planning project costs between its funds based on an independent consultant's cost allocation study and re-characterize the City's indirect cost transfers and certain other transfers to expense reimbursements pursuant to generally accepted accounting principles. There is a net positive impact to the General Fund of \$14,055.00.

CC #: 9116

File #: 0201-01

CONTACT: Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Finance Director Dennis Kauffman made the presentation to Council.

No public comment received.

Motion by John Allard, seconded by Tim Herman, to adopt ORDINANCE NO. 5945 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2017-18 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman

Absent: Rohan

10. SPECIAL REQUESTS/REPORTS/PRESENTATION

10.1. Electric Budget Update

Memo from Michelle Bertolino with an update on Roseville Electric Utility's proposed FY2018-19 budget. This is an informational presentation that has no fiscal impact.

CC #: 9118

File #: 0800-03 & 0102-11

CONTACT: Michelle Bertolino 916-774-5603 MBertolino@roseville.ca.us

Electric Utility Director Michelle Bertolino made the presentation to Council.

No public comment received.

Item for information only. No action taken.

10.2. Environmental Utilities Budget Update

Memo from Environmental Utilities Director Richard Plecker with a budget update for the Environmental Utilities department. This is an informational presentation and has no fiscal impact.

CC #: 9111

File #: 0800-02 & 0102-11

CONTACT: Richard Plecker 916-774-5714 RPlecker@roseville.ca.us

Item dropped from agenda to be re-listed at later date.

10.3. Fiscal Update

Staff recommends Council receive a fiscal update presentation as part of the budget development process. This is an informational presentation and has no fiscal impact.

CC #: 9107

File #: 0200

CONTACT: Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Chief Financial Officer Jay Panzica made the presentation to Council.

Finance Director Dennis Kaufmann continued the presentation to Council.

No public comment received.

Item for information only. No action taken.

11. COUNCIL / STAFF / REPORTS/ COMMENTS

High School Threat Concerns - Police Chief James Maccoun spoke to status of recent incidents and recommendations to prevent future occurrences.

Status of Fire Station #5 - Councilmember Tim Herman requested Council consensus to have staff report back on status of property and strategy for fire service delivery. Council consensus reached.

Placer County AMI Open House - Councilmember Scott Alvord spoke on attendance at open house showcasing 19 new apartments for temporarily housed homeless people on the path to better lives..

12. ADJOURNMENT

Motion by Tim Herman, seconded by John Allard, to adjourn the meeting at 8:03 p.m. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman

Absent: Rohan