



MINUTES

April 4, 2018

CITY COUNCIL MEETING

7:00 p.m.
City Council Chambers
311 Vernon Street
Roseville, California

1. CALL TO ORDER

Mayor Susan Rohan called the April 4, 2018 City Council meeting to order at 7:00 p.m.

2. ROLL CALL

Vice Mayor: Bonnie Gore
Councilmember: Scott Alvord
Councilmember: Tim Herman
Councilmember: John Allard
Mayor: Susan Rohan

Present: Allard, Alvord, Gore, Herman, Rohan

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Attorney Robert Schmitt.

4. MEETING PROCEDURES

City Clerk Sonia Orozco announced the procedures for addressing Council.

5. PRESENTATIONS

5.1. Proclamation - Child Abuse Prevention Month

Proclaim April 2018 as Child Abuse Prevention Awareness Month and urge all citizens to join KidsFirst and its engaged partners, as they support each family's efforts to keep themselves and their children safe, healthy and in a nurturing

environment.

CONTACT: Rosalinda Parra 916-774-5287 rparra@roseville.ca.us

Mayor Susan Rohan made the presentation to Kids First Executive Director Barbara Besana, who responded.

5.2. Proclamation - West Nile Virus and Mosquito and Vector Control Awareness Week

Proclaim April 15 - 21, 2018 as West Nile Virus and Mosquito and Vector Control Awareness Week, increasing public awareness of the threat of diseases, and encouraging preventative action to minimize health threats within Roseville.

CONTACT: Rosalinda Parra 916-774-5287 rparra@roseville.ca.us

Mayor Susan Rohan made the presentation to Placer Mosquito & Vector Control District Clerk of the Board Isabel Alvarez, who responded.

6. PUBLIC COMMENTS

Rebecca Chenoweth, Esq. - spoke in support of child abuse awareness and thanked the Council for declaring April as child abuse prevention month in Roseville.

William Espinola - spoke to concerns regarding parking regulations for parking in front of mailboxes stating traffic markings need to be installed stating no parking and requested municipal code be updated with more stringent regulations.

Mia Stizzo - spoke to sale of 242-246 Vernon street property and in opposition to any proposal that requires the relocation or closing of Nela's long-standing family owned Mexican food restaurant.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Tim Herman, seconded by Susan Rohan, to approve all items as recommended. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman, Rohan

Bids / Purchases / Services

7.1. Vehicle Purchases

Memo from Fleet Manager Brian Craighead and Central Services Director Paul Diefenbach recommending Council authorize a purchase order to North Valley Fleet Services, Inc. for one Isuzu Cab and Chassis utilizing RFQ 01-3164; authorize a purchase order to GapVax Inc. for one vacuum equipped Freightliner

truck utilizing Houston-Galveston Area Council contract SC01-18; and authorize a purchase order to 72 Hour LLC dba National Auto Fleet Group for one Ford Explorer utilizing National Joint Powers Alliance contract 120716-NAF. The total cost of one Isuzu Cab and Chassis is \$37,160.66. The total cost of one vacuum equipped Freightliner truck is \$431,883.66. The total cost of one Ford Explorer is \$30,544.26. Funding is included in the FY2017-18 Auto Replacement budget.

CC #: 9133

File #: 0203-01

CONTACT: Brian Craighead 916-774-5731 bcraighead@roseville.ca.us

7.2. Electric Substation Batteries - Sole Source Purchase Order

Memo from Electric Substation Supervisor Charles Logan and Electric Utility Director Michelle Bertolino recommending Council authorize a sole source purchase order with GNB Industrial Power, a division of Exide Technologies to provide batteries for Roseville Electric substations. Total cost of the purchase will not exceed \$58,000.00. Funding is available in the FY2017-18 Electric budget.

CC #: 9128

File #: 0203-07

CONTACT: Charles Logan 916-774-5685 clogan@roseville.ca.us

7.3. Library eBooks - Purchase Authority Increase

Memo from Library Supervisor Rendi Hodge and Parks, Recreation & Libraries Director Dion Louthan recommending Council approve an increase of purchase authority from \$20,000.00 to \$32,000.00 with cloudLibrary™/Bibliotheca. This is to purchase eBooks for the Roseville Public Library's collection. The cost for the eBooks will not exceed \$32,000.00 and is included in the approved FY2017-18 Parks, Recreation & Libraries budget.

CC #: 9129

File #: 0203-10

CONTACT: Rendi Hodge 916-774-5240 rhodge@roseville.ca.us

Resolutions

7.4. 401 Oak Underground Storage Tank Environmental Services - Professional Service Agreement

Memo from Project Coordinator Charlie Fralick and Central Services Director Paul Diefenbach recommending Council adopt RESOLUTION NO. 18-93 APPROVING A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND ENGEO INCORPORATED, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends Council approve a professional service agreement with ENGEO Inc. to provide environmental exploration, recommendations and inspections for the removal of underground service tanks at 401 Oak Street. The total contract value of the agreement with ENGEO is not to exceed \$43,000.00. Funding for this agreement is included in

the Building Improvement Fund FY2017-18 budget.

CC #: 9134

File #: 0800-01

CONTACT: Charlie Fralick 916-774-5706 cfralick@roseville.ca.us

7.5. Electric Advanced Distribution Management System Roadmap - Professional Service Agreement

Memo from Electric Technology System Supervisor Sage Armstrong and Electric Utility Director Michelle Bertolino recommending Council adopt RESOLUTION NO. 18-94 APPROVING A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND POWER SYSTEM ENGINEERING, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Power System Engineering, Inc. will provide consulting services to develop an Advanced Distribution Management System Roadmap for Roseville Electric Utility. The cost of the project will not exceed \$79,500.00. Funding is included in the Electric FY2017-18 budget.

CC #: 9135

File #: 0800-03

CONTACT: Sage Armstrong 916-774-5679 sarmstrong@roseville.ca.us

7.6. Wastewater Treatment Plants Ultraviolet Light Disinfection Equipment - Open Annual Purchase Order

Memo from Senior Engineer Todd Jordan and Environmental Utilities Director Richard Plecker recommending Council adopt RESOLUTION NO. 18-97 APPROVING A PURCHASE ORDER FOR ULTRAVIOLET LIGHT DISINFECTION EQUIPMENT. This item is for an open annual purchase order, including four optional one-year renewals authorized by staff, to Coombs-Hopkins/DC Frost for the purchase of Trojan Technologies ultraviolet light disinfection equipment used at the City's two wastewater treatment plants. The total annual cost will not exceed \$754,700.00 (\$479,400.00 for the Dry Creek Wastewater Treatment Plant, \$275,300.00 for the Pleasant Grove Wastewater Treatment Plant). Funding is provided by the Wastewater Fund through the approved annual Wastewater Operations Budget.

CC #: 9138

File #: 0203-09

CONTACT: Todd Jordan 916-746-1829 tjordan@roseville.ca.us

7.7. On-Call Landscape Architectural Services - Professional Design Services Agreement

Memo from Park Development Analyst Rjahja Canlas and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-91 APPROVING A PROFESSIONAL DESIGN SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND FUHRMAN LEAMY

LAND GROUP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department is projecting a number of Capital Improvement Projects, including new park design and construction and major rehabilitation projects over the next three to five years. In order to ensure that projects meet expected timelines, staff recommends the award of an on-call contract to one additional firm, Fuhrman Leamy Land Group. Funding shall be provided through Capital Improvement Projects as approved during the fiscal year budgets, an approved professional services budget, or developer reimbursements. Project specific quotes will be obtained prior to the start of any work. The contract total is not to exceed \$150,000.00. There will be no impact to the General Fund.

CC #: 9130

File #: 0704

CONTACT: Rjahja Canlas 916-774-5342 rcanlas@roseville.ca.us

7.8. Roseville Downtown Tuesday Nights - Special Event and Street Closure Agreement

Memo from Recreation Superintendent Jeff Nereson and Park, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-95 APPROVING AN AGREEMENT BETWEEN THE CITY OF ROSEVILLE, EZEVENTS, INC. AND CRIME VICTIMS UNITED CHARITABLE FOUNDATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff is requesting street closures for the Roseville Downtown Tuesday Nights event every Tuesday night from May 15 – July 31, 2018. Street closures included are South Grant Street between Oak Street and Atlantic Street; Vernon Street between Lincoln Street and Judah Street and Taylor Street between Oak Street and Vernon Street. The closure times will be 3:00 p.m. – 10:00 p.m. In support of Downtown Tuesday Nights, the City is waiving street closure and rental fees for the Vernon Street Town Square. EzEvents, Inc. will be required to pay the special event permit application processing fee and weekly refuse fees.

CC #: 9139

File #: 0109-02

CONTACT: Jeff Nereson 916-774-5974 jnereson@roseville.ca.us

7.9. Street Closure Request - Concert On The Square Series

Memo from Recreation Coordinator Chris Pelzman and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-92 OF THE COUNCIL OF THE CITY OF ROSEVILLE APPROVING THE CLOSING OF SOUTH GRANT STREET FOR CONCERT ON THE SQUARE SERIES. Staff requests Council approve closure of S. Grant Street on the third Saturday of each month from June - September, 2018 from 5:00 p.m. - 10:30 p.m. for the City sponsored Concert on the Square event series. The budget for this series is \$25,034.00 and is included in the Parks, Recreation & Libraries FY2018-19 department budget.

CC #: 9132

File #: 0109-02

CONTACT: Chris Pelzman 916-774-5977 cpelzman@roseville.ca.us

7.10. Industrial Avenue Bridge Replacement Project - Notice of Completion

Memo from Assistant Engineer Hossein Naghibzadeh and Public Works Director Rhon Herndon recommending Council adopt RESOLUTION NO. 18-96 ACCEPTING THE PUBLIC WORK KNOWN AS THE INDUSTRIAL AVENUE BRIDGE REPLACEMENT PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. This project removed the old bridge and constructed a new modern bridge on Industrial Avenue just south of the Bill Santucci Justice Center. The total project cost was \$4,144,968.58 and was funded with Federal Highway Bridge Program grants, Prop 1B grants, and City Roadway Funds. No General Funds were spent on this project.

CC #: 9137

File #: 0900-04

CONTACT: H. Naghibzadeh 916-746-1300 hnaghibzadeh@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.11. Asphalt Purchase Order Increase and Budget Adjustment

Memo from Assistant Engineer Nick Graves and Public Works Director Rhon Herndon recommending Council adopt ORDINANCE NO. 5947 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2017-18 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff recommends Council approve a purchase order increase with Vulcan Materials from \$300,000.00 to \$400,000.00 for asphalt used by City crews to patch and repair streets. The attached budget adjustment will transfer \$50,000.00 from the Highway Users Tax fund into the project account with existing funds to cover the \$100,000.00 increase. No General Funds will be used.

CC #: 9127

File #: 0203-13-01 & 0201-01

CONTACT: Nick Graves 916-746-1300 ngraves@roseville.ca.us

7.12. Home Investment Partnership Program - Budget Adjustment

Memo from Administrative Analyst Melissa Hagan and Acting Economic Development Director Laura Matteoli recommending Council adopt ORDINANCE NO. 5948 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE 2017-18 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The budget adjustment in the amount of \$80,000.00 is to fund additional owner-occupied rehab loans from the federally-funded Home Investment Partnership program administered through the State of

California Housing and Community Development Department (HCD). Program income funds are required to be spent before funds can be drawn from HCD, so these funds need to be budgeted to augment the FY2018 budget, which only accounted for the funds that remained from the 2014 contract prior to program income. There is no impact to the General Fund.

CC #: 9136

File #: 0709-04 & 0201-01

CONTACT: Melissa Hagan mhagan@roseville.ca.us 916-774-5476

Danielle Foster dfoster@roseville.ca.us 916-774-5446

Ordinances (for second reading and adoption)

7.13.Second Reading - Exceptions for Model Home Building Permits - Municipal Code Amendment

ORDINANCE NO 5946 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTION 18.20.220 OF CHAPTER 18.20 OF TITLE 18 OF THE ROSEVILLE MUNICIPAL CODE REGARDING SUBDIVISION IMPROVEMENTS, for second reading and adoption.

CC #: 9123

File #: 0800-06

CONTACT: Guy Howes 916-774-5430 ghowes@roseville.ca.us

Reports / Requests

7.14.F-95 Pocket Park Master Plan Approval

Memo from Park Planning & Development Superintendent Tara L. Gee and Parks, Recreation & Libraries Director Dion Louthan recommending Council approve the F-95 Pocket Park Master Plan. Pocket parks within the Fiddymont Farm area utilize private funding. Once the park is constructed, the park will be deeded to the City. Maintenance costs are estimated at \$10,000.00/year. Funding is provided through the West Roseville Community Facilities District.

CC #: 9126

File #: 0704-01

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

7.15.Out of State Travel Request - Parks, Recreation & Libraries Department

Memo from City Librarian Natasha Martin and Parks, Recreation & Libraries Director Dion Louthan recommending Council approve out of state travel request for one additional Parks, Recreation & Libraries staff member to attend the annual American Libraries Association Conference in New Orleans, Louisiana, June 21-26, 2018. The budget for this conference is included in the approved Parks, Recreation & Libraries Department FY2017-18 budget.

CC #: 9131

File #: 0600-02

CONTACT: Natasha Martin 916-774-5234 nmartin@roseville.ca.us

Ceremonial Documents

7.16. Resolution of Commendation and Appreciation to Kathy Pease

Kathy Pease be commended for her 17 years of outstanding service and dedication to the City of Roseville, congratulated on her many accomplishments, and wished a long, healthy, and enjoyable retirement.

CC #: 9158

File #: 0102-10

CONTACT: Lupe Nelson 916-774-5281 lnelson@roseville.ca.us

END OF CONSENT CALENDAR

8. RESOLUTIONS

8.1. 2017 Greenhouse Gas Proceeds Spending Plan

Memo from Electric Resource Analyst David Siao and Electric Utility Director Michelle Bertolino recommending Council adopt RESOLUTION NO. 18-90 APPROVING THE 2017 GREENHOUSE GAS PROCEEDS SPENDING PLAN. The plan allocates \$3,850,411.88 in 2017 greenhouse gas auction proceeds to various projects over the next several years.

CC #: 9124

File #: 0800-03

CONTACT: David Siao 916-746-1613 dsiao@roseville.ca.us

Assistant Electric Utility Director Todd White made the presentation to Council.

No public comment received.

Motion by Tim Herman, seconded by Bonnie Gore, to adopt RESOLUTION NO. 18-90 APPROVING THE 2017 GREENHOUSE GAS PROCEEDS SPENDING PLAN. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman, Rohan

9. SPECIAL REQUESTS/REPORTS/PRESENTATION

9.1. Engage Roseville Report

Memo from Development Services Manager Mike Isom and Assistant City Manager Dominick Casey with a report to the City Council regarding the findings of the Engage Roseville project. On April 19, 2017, the City Council directed staff to proceed with a broad, multi-faceted community engagement effort known as "Engage Roseville" to involve residents, businesses, and others who have a stake

in Roseville's quality of life, in prioritizing city services and developing options to align service levels with revenues. Council will receive the Community Priorities Advisory Committee Recommendations Report, and will be presented with the results of other polling and outreach efforts associated with the project. Project-related materials and information may be found at www.engageroseville.com.

CC #: 9159

File #: 0103-21-02 & 0102-11

CONTACT: Mike Isom 916-774-5527 misom@roseville.ca.us

Assistant City Manager Dominick Casey made the presentation to Council.

Planning Manager Kathy Pease continued the presentation to Council.

Development Services Manager Mike Isom continued the presentation to Council.

Public Affairs and Communication Director Meghan MacPherson continued the presentation to Council.

Assistant City Manager Dominick Casey continued the presentation to Council.

Community Priorities Advisory Committee (CPAC) Chair/Planning Commissioner Krista Bernasconi spoke to CPAC perspectives and recommendations.

CPAC alternate member/Planning Commissioner Bruce Houdesheldt spoke to appreciation of civic engagement opportunity and requested a group of the CPAC be assigned to a successor effort to assist with budget priorities in the future.

Mark Bella spoke on Engage Roseville and made a recommendation that the Council consider revenue generation from possible transient occupancy tax increase or Airbnb tax opportunities.

Lori Benitez spoke to transparency and collaboration of process.

Marcus LoDuca, Vice Chair of CPAC, spoke on appreciation of Roseville community and services provided in an in support of revenue enhancing strategies.

Eugenia Fonte - spoke in support of keeping downtown culture and in opposition to closing longtime businesses, and the amount of homeless in the downtown area.

Consensus to accept the Community Priorities Advisory Committee's Recommendations Report; and, direct staff to consider all Engage Roseville input received in developing the FY2018-19 budget; with direction to staff to conduct further research and implementation of revenue strategies, including scientific public opinion polling; and provide Council with information of former cuts made in order to balance the budget so the data can be shared with the community.

9.2. Wireless Telecommunications Agreements and Lease Rate

Memo from Information Technology Division Manager Tom Pelster and Chief Information Officer Hong Sae recommending Council adopt RESOLUTION NO. 18-98 APPROVING A LEASE RATE, LICENSE AGREEMENT, AND RIGHT OF ENTRY AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND XG COMMUNITIES, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Furthermore, Staff recommends, by motion, Council approve a lease rate of \$150.00 per attachment per month for the right to attach wireless telecommunications facilities to City assets and to authorize the City Manager or designee to administratively approve, without City Council action, amendments to Exhibit A to the License Agreement (Licensed Premises & Licensors Property). These agreements and approved lease rate are supplemental to the wireless marketing agreement between the City and XG Communities approved by Council on September 6th, 2017. The City has partnered with XG Communities to create a program and plan to market and lease specified City-owned assets for placement of commercial wireless telecommunications facilities. The License Agreement gives XG Communities the right to sublicense the City's specified assets for the purpose of attaching telecommunications facilities. The right of entry agreement gives XG Communities and its partner's access to the properties where the attachments will occur. The City shall receive 65% and XG Communities 35% of the revenue coming from new sublicense agreements. The City shall receive 75% and XG Communities 25% of the revenue coming from any wireless telecommunications facilities added to the site of an existing City-owned wireless telecommunications facility (co-location).

CC #: 9147

File #: 0800-05

CONTACT: Tom Pelster 916-774-5166 tpelster@roseville.ca.us

Chief Information Officer Hong Sae made the presentation to Council.

IT Division Manager Tom Pelster continued the presentation to Council.

Account Director of XG Communities Greg Simon responded to questions of the Council.

No public comment received.

Motion by Bonnie Gore, seconded by Scott Alvord, to adopt RESOLUTION NO. 18-98 APPROVING A LEASE RATE, LICENSE AGREEMENT, AND RIGHT OF ENTRY AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND XG COMMUNITIES, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman, Rohan

9.3. Environmental Utilities Budget Update

Memo from Environmental Utilities Director Richard Plecker with a budget update for the Environmental Utilities department. This is an informational presentation and has no fiscal impact.

CC #: 9111

File #: 0800-02 & 0102-11

CONTACT: Richard Plecker 916-774-5714 rplecker@roseville.ca.us

Environmental Utilities Director Richard Plecker made the presentation to Council.

No public comment received.

For information only; no action required.

9.4. Invest Health Roseville - Update

Memo from Government Relations Administrator Mark Wolinski and Public Affairs and Communications Director Megan MacPherson with a staff report update to the Council on the progress of Roseville's Invest Health Team. Roseville's Invest Health initiative was made possible by a grant from the Robert Wood Johnson Foundation and Reinvestment Fund with the aim to improve health in low-income neighborhoods. The overall Invest Health goal was to: bring together disparate sectors in mid-sized cities to align around a vision for better health, create innovative ideas and unlock new sources of investment. The cost to participate in Roseville's Invest Health team are included in the City's approved budget. There is no direct fiscal impact to the City's budget. This is an informational item only.

CC #: 9140

File #: 0102-11

CONTACT: Mark Wolinski 916-774-5179 mwolinski@roseville.ca.us

Government Relations Administrator Mark Wolinski made the presentation to Council.

No public comment received.

For information only; no action required.

10. **APPOINTMENTS**

10.1. Appointment to Public Utilities Commission

Memo from Deputy City Clerk Kelly Adams and City Clerk Sonia Orozco recommending Council appoint Samuel A. Cannon to the Public Utilities Commission to fill an unscheduled vacancy with a term ending June 30, 2020.

CC #: 9105

File #: 0103 & 0103-09-03

CONTACT: Kelly Adams 916-774-5264 kadams2@roseville.ca.us

City Clerk Sonia made the presentation to Council.

No public comment received.

Motion by Tim Herman, seconded by Bonnie Gore, to appoint Samuel A. Cannon to the Public Utilities Commission with a term ending June 30, 2020. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman, Rohan

11. COUNCIL / STAFF / REPORTS/ COMMENTS

Board and Commission Applicants - Councilmember Scott Alvord encouraged applicants to keep applying.

12. ADJOURNMENT

Motion by Tim Herman, seconded by John Allard, to adjourn the meeting at 9:37 p.m. The Motion Passed.

Roll call vote: Ayes: Allard, Alvord, Gore, Herman, Rohan